



**Far North
District Council**



Te Kaunihera o Te Hiku o te Ika

AGENDA

Te Huia Committee for Chief Executive Performance Meeting

Tuesday, 8 September 2026

Time: 10:00 am
Location: Council
Memorial Avenue
Kaikohe

Far North District Council
Te Huia Committee for Chief Executive Performance Meeting
will be held in the Council, Memorial Avenue, Kaikohe on:
Tuesday 8 September 2026 at 10:00 am

Te Paeroa Mahi / Order of Business

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1 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

1.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5946010

Author: Natasha Rmandic, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow Council to confirm that the minutes are a true and correct record of previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Huia Committee for Chief Executive Performance confirm the minutes of their previous meeting held 9 June 2026 as a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

Secretarial notes are included in the minutes to capture the essence of the debate during each item. Secretarial notes do not reiterate the whole conversation.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the Te Huia Committee for Chief Executive Performance meeting held 9 June 2026 are attached:

Far North District Council Standing Orders Section 27.3 states that no discussion shall arise on the substance of the minutes in any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes are a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ĀPITIHINGA / ATTACHMENTS

- 1. Te Huia Committee for Chief Executive Performance Minutes - 9 June 2026 - A5812755**



Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in confirming minutes from previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report
Chief Financial Officer review.	The CFO has not reviewed this report as there are no financial implications or need for budgetary provision.

UNCONFIRMED

Te Huia Committee for Chief Executive Performance Meeting Minutes

9 June 2026

**MINUTES OF FAR NORTH DISTRICT COUNCIL
TE HUIA COMMITTEE FOR CHIEF EXECUTIVE PERFORMANCE MEETING
HELD AT THE COUNCIL, MEMORIAL AVENUE, KAIKOHE
ON TUESDAY, 9 JUNE 2026 AT 10:07 AM**

PRESENT: Chairperson Chicky Rudkin, Cr Felicity Foy, Cr Davina Smolders (virtually), Cr Kelly Stratford, Cr John Vujcich

STAFF PRESENT: Guy Holroyd – Chief Executive Officer, Aisha Huriwai – Manager Democracy Services, Ken Macdonald- Chief Financial Officer from 10:14 am till 11:20 am

1 KARAKIA TIMATANGA – OPENING PRAYER

Chair opened the meeting with a karakia at 10:07 am.

2 CHAIR ANNOUNCEMENTS

The Chairperson explained that in addition to the items on the agenda there would be a minor item discussed with public excluded around a notice of concern.

3 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2026/1

Moved: Chairperson Chicky Rudkin

Seconded: Cr Kelly Stratford

That the apology received from Kahika – Mayor Moko Tepania and Cr Tāmati Rākena be accepted and leave of absence granted, and an apology was noted from External Advisor – Karen Meredith.

CARRIED

Cr Smolders declared an interest in the final item for discussion with the public excluded and advised that she had another meeting to attend from 11:00 am until 1:00 pm

4 TE WĀHANGA TŪMATATI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

UNCONFIRMED

Te Huia Committee for Chief Executive Performance Meeting Minutes

9 June 2026

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
1.1 - Chief Executive Update	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
1.2 - Endorsement of 120 Day Goals for Chief Executive from 1 July 2026	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

5 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER**6 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 12:21 pm.

The minutes of this meeting were confirmed at the Te Huia Committee for Chief Executive Performance Meeting held on 8 September 2026.

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CHAIRPERSON

2 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
2.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
2.2 - 2026 Chief Executive Performance Review	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
2.3 - 2026 Chief Executive Remuneration Review	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
2.4 - Formal Request regarding Organisational Capability, Governance Assurance, Transport Delivery Programme	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7