

AGENDA



Wednesday, 30 September 2026

Time: 10:00 am
Location: Council Chamber
Memorial Avenue
Kaikohe

Membership:

Chairperson Jessie McVeagh
Deputy Chairperson Scarlet Mocaraka
Member Arohanui Allen
Member Eddie Court
Member Denis Orme
Member Doug Te Wake
Member Kelly van Gaalen
Member John Vujcich

The Local Government Act 2002 states the role of a Community Board is to:-

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Kaikohe-Hokianga Community Board Meeting
will be held in the Council Chamber, Memorial Avenue, Kaikohe on:
Wednesday 30 September 2026 at 10:00 am

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1 KARAKIA TĪMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Kathleen Reihana – Mid North Pop-Up Play Trust.

4 NGĀ TONO KŌRERO / DEPUTATION

Sandra Mutu – Utakura, Horeke, Motukiore Districts Community Trust.

Becca Thomas – Kaikohe East School.

5 NGĀ KAIKŌRERO / SPEAKERS

Georgie Read – Wekaweka Hall Management Committee.

Mike Shaw - Kaikohe Business Association.

Robert Harris – Pikiparia Marae Carving Project.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5951889

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Kaikohe-Hokianga Community Board to confirm that the minutes are a true and correct record of the previous meetings.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board confirm the minutes of the meeting held 2 September 2026 to be a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

The Kaikohe-Hokianga Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITIHINGA / ATTACHMENTS

- 1. 2026-09-02 Kaikohe-Hokianga Community Board Minutes - A5941551**  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

UNCONFIRMED

Kaikohe-Hokianga Community Board Meeting Minutes

2 September 2026

**MINUTES OF
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON WEDNESDAY, 2 SEPTEMBER 2026 AT 10:01AM**

PRESENT: Chairperson Jessie McVeagh, Deputy Chairperson Scarlet Mokaraka (online), Member Arohanui Allen, Member Doug Te Wake, Member Kelly van Gaalen, Member John Vujcich (online).

STAFF PRESENT: Marysa Maheno (Democracy Advisor), Kathryn Trewin (Funding Advisor), Rhonda-May Whiu (Stand-in Community Board Coordinator), Aaron Taikato (Manuhautu Te Hono – Group Manager Te Hono), Lawrence Wharerau (Kaiarahi Kaupapa Māori), Piripi Rākena (Kaiarahi Kaupapa Māori), Kieren Morrison (Principal Advisor – Te Hono), Jolene Rupapera (Kaiarahi Kaupapa Māori).

1 KARAKIA TIMATANGA / OPENING PRAYER

The meeting commenced with karakia by Member Doug Te Wake.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2026/89

Moved: Member Doug Te Wake

Seconded: Member Kelly van Gaalen

That the apology received from Members Denis Orme and Eddie Court be accepted and leave of absence granted, and the conflict of interest declared be received as follows;

- i. **Member Doug Te Wake – Item 7.2c, funding application for Pikipāria Marae Carving Project.**

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

- Linda Bracken gave an update from the Kaikohe Business Association.
- Neil Phillips spoke to the board about the rocks that were taken from the Hokianga Harbour.

4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A5919090, pages 8 - 14 refers

RESOLUTION 2026/90

Moved: Member Kelly van Gaalen

Seconded: Member Doug Te Wake

That the Kaikohe-Hokianga Community Board confirm the minutes of the meeting held 5 August 2026 to be a true and correct record.

CARRIED

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Kaikohe-Hokianga Community Board Meeting Minutes

2 September 2026

5 NGĀ KAIKŌRERO / SPEAKERS

Secretarial Note: Funding application speakers attended the meeting at the request of the Funding Advisor and participated at various points throughout the meeting.

- 10:25am Medina Davis representing Hokianga Country Music Club spoke to item 7.2a.
- 11:00am Jean Cook representing Tupuhaere ki te Rangi spoke to item 7.2d.

6 NGĀ PŪRONGO / REPORTS**6.1 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 7.1 document number A5528239, pages 15 - 19 refers

RESOLUTION 2026/91

Moved: Member John Vujcich
Seconded: Member Doug Te Wake

That the Kaikohe-Hokianga Community Board note the September member report from Chair Jessie McVeagh.

CARRIED**6.2 PROJECT FUNDING REPORTS**

Agenda item 7.3 document number A5919387, pages 32 - 35 refers

RESOLUTION 2026/92

Moved: Chairperson Jessie McVeagh
Seconded: Member Kelly van Gaalen

That the Kaikohe-Hokianga Community Board note the project reports received from Rāwene Community Library.

CARRIED**6.3 KAIKOHE-HOKIANGA COMMUNITY BOARD FUNDING - COMMUNITY GUIDANCE**

Agenda item 7.4 document number A5919495, pages 36 - 41 refers

RESOLUTION 2026/93

Moved: Chairperson Jessie McVeagh
Seconded: Member Doug Te Wake

That Kaikohe-Hokianga Community Board adopt the updated "Community Guidance for funding from Kaikohe-Hokianga Community Board" to provide guidance to applicants from their community seeking funding from Kaikohe-Hokianga Community Board, specifically those based outside of the ward/district.

CARRIED

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Kaikohe-Hokianga Community Board Meeting Minutes

2 September 2026

7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**7.1 OPEN RESOLUTIONS - SEPTEMBER 2026**

Agenda item 8.1 document number A5919104, pages 42 - 46 refers

RESOLUTION 2026/94

Moved: Member Doug Te Wake
Seconded: Chairperson Jessie McVeagh

That the Kaikohe-Hokianga Community Board receive the report Open Resolutions - September 2026.

CARRIED**6 NGĀ PŪRONGO / REPORTS CONTINUED****6.4 FUNDING APPLICATIONS**

Agenda item 7.2 document number A5919385, pages 20 - 23 refers

RESOLUTION 2026/95

Moved: Chairperson Jessie McVeagh
Seconded: Member Kelly van Gaalen

- a) That Kaikohe-Hokianga Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account Hokianga Country Music Club for costs towards 2026 Hokianga Country Music Festival.**

CARRIED**6.4 FUNDING APPLICATIONS**

Agenda item 7.2 document number A5919385, pages 20 - 23 refers

RESOLUTION 2026/96

Moved: Chairperson Jessie McVeagh
Seconded: Member Doug Te Wake

- b) That Kaikohe-Hokianga Community Board approve the sum of \$650 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Rhys Evans for costs towards Kohukohu Cèilidh.**

CARRIED**6.4 FUNDING APPLICATIONS**

Agenda item 7.2 document number A5919385, pages 20 - 23 refers

RESOLUTION 2026/97

Moved: Member Kelly van Gaalen
Seconded: Chairperson Jessie McVeagh

- c) That Kaikohe-Hokianga Community Board leave to lie the funding application from**

Page 3

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Kaikohe-Hokianga Community Board Meeting Minutes

2 September 2026

Robert Harris for costs Pikipāria Marae carving project.**CARRIED***Secretarial Note: Member Doug Te Wake did not participate in voting.***6.4 FUNDING APPLICATIONS**

Agenda item 7.2 document number A5919385, pages 20 - 23 refers

RESOLUTION 2026/98

Moved: Chairperson Jessie McVeagh

Seconded: Member Kelly van Gaalen

- d) That Kaikohe-Hokianga Community Board approve the sum of \$2,643 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Tupuhaere ki te rangi for costs towards Tupu Ora.**

Abstained: Cr Arohanui Allen**CARRIED****8 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

The meeting closed with karakia from Member Doug Te Wake.

9 TE KAPINGA HUI / MEETING CLOSE**The meeting closed at 11:12AM.****The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 30 September 2026.**.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 KAIKOHE MEMORIAL PARK - RESERVES ACT CLASSIFICATION RECOMMENDATION

File Number: A5855660

Author: Robin Rawson, Parks & Reserves Planner

Authoriser: Kate Ivicheva, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report seeks a recommendation from the Kaikohe-Hokianga Community Board to Council to approve classification of Lot 1 DP 89178, known as Kaikohe Memorial Park, as a recreation reserve so that the reserve management plan for this park can be progressed.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Kaikohe Memorial Park (Lot 1 DP 89178) was vested as a recreation reserve however classification has not been completed.
- A draft reserve management plan for Kaikohe Memorial Park cannot be publicly advertised for comment until this reserve is appropriately classified.
- Specific public consultation is not required to inform Council of this classification.
- Te Uri o Hua supports recreational use of this reserve and has not opposed classification as a recreation reserve but has not provided written confirmation.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board:

- receive the report Kaikohe Memorial Park – Reserves Act Classification Recommendation; and**
- recommend that Council classifies the following lot as a Recreation Reserve; Lot 1 DP 89178**

1) TĀHUHU KŌRERO / BACKGROUND

In 1980, Lot 1 DP 89178 vested in the Kaikohe Borough Council as a Recreation Reserve on subdivision by Council as the landowner. The parcel remains in the earlier certificate of title and is included in the property report included as Appendix 1. Since vesting, the Recreation Reserve classification has not been confirmed by Council.

Further to direction from the Kaikohe-Hokianga Community Board, a reserve management plan is being prepared for Kaikohe Memorial Park. Initial public consultation to inform the plan's content was completed in December 2025. To ensure management is consistent with the confirmed classification, consultation on the draft reserve management plan cannot take place until the reserve is formally classified.

Section 17 of the Reserves Act 1977 states that recreation reserves have:

‘the purpose of providing areas for the recreation and sporting activities and the physical welfare and enjoyment of the public, and for the protection of the natural environment and beauty of the countryside, with emphasis on the retention of open spaces and on outdoor recreational activities, including recreational tracks in the countryside’.

Community Boards have delegations over reserves, however, Reserves Act decisions need Council approval, and this report seeks a recommendation to Council. In this instance, Council is not required to consult on the confirmation of classification for the land that was vested. Furthermore,

[illegible]

- 22 August 2024 – meeting with Te Uri o Hua to discuss reserve management plan
- 5 March 2025 – presentation to Ngā Hapū o Kaikohekohe on reserve management plan
- Further communications including updates through Council’s Kaiarahi Kaupapa Māori
- May 2026 – written queries including seeking views on the requirement for classification of the site to Te Uri o Hua, as a meeting was unable to be organised with them in early 2026
- 5 June 2026 – meeting with Te Uri o Hua with specific questions related to classification and possible content of reserve management plan.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Option 2: The Community Board does not recommend to Council that Lot 1 DP 89178 is classified as a Recreation Reserve, and a report will not be progressed to Council to seek classification. If not classified, the reserve management plan for Kaikohe Memorial Park cannot be progressed.

A recommendation to Council and subsequent approval by Council to classify Lot 1 DP 89178 as a Recreation Reserve is sought to allow public consultation on a draft reserve management plan for Kaikohe Memorial Park to proceed when the draft plan is finalised.

Gazetting costs are expected to be less than \$300, which will be met by the Growth Planning and Placemaking 2026/2027 budget. There are no other financial implications as a result of this report.

ĀPITIHINGA / ATTACHMENTS

1. **Kaikohe Memorial Park Property Report - A5899672** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision-making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	The classification of Kaikohe Memorial Park has minor significance as the proposed classification confirms the purpose for which the land was vested and is consistent with current use.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This reserve is a reserve under the Reserves Act 1977. Appropriate classification is a guiding principle in the Reserves Act 1977 and is aligned with the FNDC Parks and Reserves Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	In addition to the wider roles of the Community Board to represent, and act as an advocate for, the interests of its community, and to consider and report on matters referred to it by Council, Community Boards also have a delegation in relation to civic amenities including reserves.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Meetings and communications with Te Uri o Hua have supported recreational use of this reserve and have not opposed classification as a recreation reserve, however written confirmation has not been provided.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	In this instance, public consultation is not required to confirm classification as a Recreation Reserve. Consultation on the proposed reserve management plan confirmed that the proposed classification is consistent with public values and use.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications as a result of this report, apart from Gazetting costs, which are expected to be less than \$300.
Chief Financial Officer review.	Not required.

**SCHWARZ CONSULTANCY LTD**

PO Box 276 049, Manukau City 2241
Level 4, Westfield Shopping Centre
8 Leyton Way
Manukau City
Phone: (09) 263 5285
Fax: (09) 263 5280

9 August 2024

Far North District Council
Private Bag 752
Kaikohe 0400

Attention: Robin Rawson

Dear Robin

Memorial Park, Kaikohe.

As requested, the ownership and status of Lot 1 DP 89178 that forms the Memorial Park, Kaikohe, has been researched. The purpose of the research is to provide current and historical information to a standard level of detail appropriate for a reserve management plan. The details are as follows:

LINZ Parcel ID: 5125968.

Legal Description: Lot 1 DP 89178.

Area: 1.2707 ha.

Comprised In: Record of Title NA1B/1332.

Status: Unclassified Recreation Reserve subject to the Reserves Act 1977.

Owner: Far North District Council.

History:

- 1) In 1978 the Kaikohe Borough Council, who were the registered owners of Certificate of Title 1B/1332, undertook a subdivision as shown on DP 89178. This plan labels Lot 1 comprising 1.2707 ha as "Recreation Reserve to Vest".
- 2) Upon deposit of DP 89178, Lot 1 vested in the Kaikohe Borough Council as a Recreation Reserve pursuant to the provisions contained in section 35(4) of the Municipal Corporations Act 1954.

General Comment:

Lot 1 DP 89178 became a recreation reserve upon deposit of DP 89178 which was 27 May 1980. As the creation of this recreation reserve occurred after the commencement of the coming into force of the Reserves Act 1977, which was 1 April 1978, the automatic classification provisions contained in section 16(11)(i) of the Reserves Act 1977 are not applicable thereto, thus Lot 1 DP 89178 is an unclassified recreation reserve.

There is no evidence contained in the LINZ records to indicate that Lot 1 DP 89178 has been classified and thus, remains as an unclassified recreation reserve.

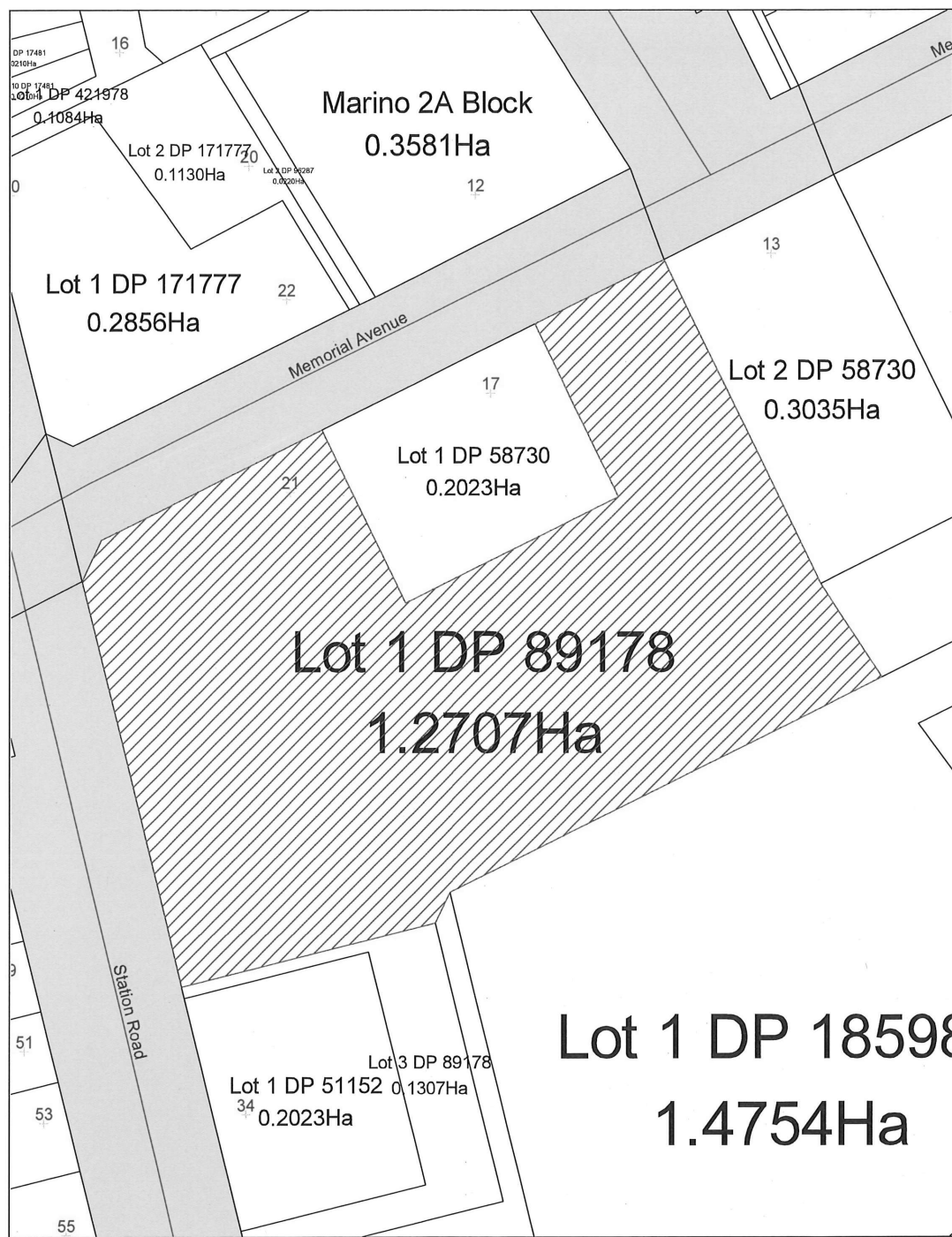
Action Required:

Lot 1 DP 89178 will need to be classified by a Council resolution, classifying the reserve according to its principal or primary purpose using the provisions contained in section 16(2A) of the Reserves Act 1977.

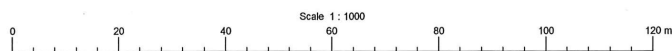
Prepared By:



Steven Schwarz
Property Consultant



Spatial Map Print



This data has been compiled from official records. Location of boundaries requires an analysis of all relevant information in compliance with the Survey Regulations. Attribute data requires an analysis of the appropriate legal record.

CROWN COPYRIGHT RESERVED

Landonline Map Printed as at 09-08-2024 15:25:30

jschwarz001



**RECORD OF TITLE
UNDER LAND TRANSFER ACT 2017
FREEHOLD
Historical Search Copy**



R. W. Muir
Registrar-General
of Land

Constituted as a Record of Title pursuant to Sections 7 and 12 of the Land Transfer Act 2017 - 12 November 2018

Identifier	NA1B/1332	Part-Cancelled
Land Registration District	North Auckland	
Date Issued	23 April 1963	

Prior References

NA1019/152

Estate	Fee Simple
Area	6.6712 hectares more or less
Legal Description	Part Lot 3 Deposited Plan 22327 and Marino 2B4B Block and Part Marino 2B5B Block and Part Marino 2B6 Block and Part Marino 2B7 Block

Original Registered Owners

The Mayor Councillors and Citizens of the Borough of Kaikohe

Interests

A272457 Special Order declaring Lot 3 Plan 58730 for a Public Street - 6.2.1968 at 11:30 am

A275378 Cancelled as to Lots 1 and 2 Plan 58730 CsT issued - NA14C/164 - 165 - 5.3.1968 at 9:00 am

Pursuant to Section 352(3) of the Municipal Corporations Act 1954 Lot 4 Plan 79941 is vested in the Mayor Councillors and Citizens of the Borough of Kaikohe as service lane.

434394.1 Cancelled as to Lots 1 - 3 CsT NA36C/1183 - 1185 issued - 1.9.1976 at 9:00 am

Pursuant to Section 352(4) Municipal Corporations Act 1954 Lots 1, 2 and 4 Plan 89178 are vested in the Kaikohe Borough Council as recreation reserve, civic reserve and museum reserve respectively (subject to the Reserves Act 1977)

709379.1 Cancelled as to Lot 1 Plan 81512 CT NA38B/557 issued - 12.8.1977 at 9:00 am

824543.2 Transfer of Lot 3 Plan 89178 to Bay of Islands Milk Treatment Limited at Kaikohe - 27.5.1980 at 11:37 am - CT NA46B/366 issued.

D208692.2 CT NA115D/304 issued for Lot 1 DP 134473 - 24.10.1997 at 2:04 pm

CANCELLED (except as to reserves)

7471626.2 Departmental Dealing to convert the within title into Landonline and adding memorials - 20.7.2007 at 9:00 am

12416878.1 Departmental dealing correcting registered owner to Mayor Councillors and Citizens of the Borough of Kaikohe - 28.3.2022 at 7:00 am

Transaction Id
Client Reference jschwarz001

Historical Search Copy Dated 9/08/24 3:28 pm, Page 1 of 4

Identifier

NA1B/1332

Reference:
Hydr C/T. 1019/152

Transfer No.
N/C. Order No. G.45408

Land and Use: 1/9

No. 18/1332

REGISTER
D/D (H. S. HAWKINS)

CERTIFICATE OF TITLE UNDER LAND TRANSFER ACT

This Certificate dated the 23rd day of April one thousand nine hundred and sixty-three under the seal of the District Land Registrar of the Land Registration District of North Auckland.

WITNESSETH that THE MAYOR COUNCILLORS AND CITIZENS OF THE BOROUGH OF KAIKOHE

is seized of an estate in fee-simple (subject to such reservations, restrictions, encumbrances, liens, and interests as are notified by memorial underwritten or endorsed hereon) in the land hereinafter described, delineated with bold black lines on the plan hereon, in the several admeasurements a little more or less, that is to say: All that parcel of land containing 46 acres 1 rood 37.6 perches more or less being Marino 2B4B Block, part Marino 2B5B, 2B6, 2B7 Blocks and part Kohewhata 69 Block the said part Kohewhata 69 Block being more particularly shown as part Lot 3 Deposited Plan 22327.

METRIC AREA IS 6.6712 ha

Conversion Factors:
1 Acre = 4046.86 m²
1 Perch = 25.29 m²
1 Link = 201.2 metres

Plan 89178 lodged 17.1.79

Kaikohe Borough

PR2/660 5 10/11/68
PP17481 12 2848
To Plan 58730 24
284A
STREET
Marino 2B4B
Pt 286
Pt 287
Pt 3 22327
Accretion Road

A.115611 Discharged in certificate by the Minister of Works entered 15.11.1965 at 11.06 a.m.

A.221174 Discharged in certificate by Minister of Works entered 15.11.1965 at 9.00 a.m.

A.272457 Special Order declaring Lot 3 Plan 58730 as and for a Public Street 16.2.1968 at 11.30 a.m.

PLAN 58730 DEPOSITED 16/2/1968

A.275378 Cancelled as to Lots 1 and 2 5.3.1968 Plan 58730 and 2 new Co T. issued 14C/144-165

Discharge of Compensation Certificate A115611 and A221174 as to Lot 3 Plan 58730 - 7.3.1968 at 9.00 a.m.

Plan 79941

Total area: 10.11376
Scale: 1 inch = 5 chains
Date 20/1/79

Register copy for L. & P. 69, 71, 72

Identifier

NA1B/1332

1B/1332

Pursuant to Section 352 (3) of the Municipal Corporations Act 1954 Lot 4 Plan 79941 is vested in the Mayor Councillors and Citizens of the Borough of Kaikohe as service lane.

[Signature]
for A.L.R.

434394.1) Cancelled as to part in O.N.C.T. terms of Plan 79941 and 1.9.1976) new C's.T. issued

Lot 1 - C.T. 360/1183
Lot 2 - C.T. 360/1184
Lot 3 - C.T. 360/1185

[Signature]
for A.L.R.

~~409379.1~~ Cancelled as to Lot 1 Plan. 12.8.1977) 31512 Reserve and a new CT issued. 363/557 *[Signature]*

Pursuant to Section 352(4) Municipal Corporations Act 1954 Lots 1, 2 and 4 Plan 89178 are vested in the Kaikohe Borough Council as recreation reserve, civic reserve and museum reserve respectively (subject to the Reserves Act 1977)

[Signature]
A.L.R.

824543.2 Transfer of Lot 3 Plan 89178 to Bay of Islands Milk Treatment Limited at Kaikohe 27.5.1980 at 11.37 o'clock 468/366

[Signature]
A.L.R.

Plan 134473 Lodged 27 SEP 1989

C.221117.1 Certificate pursuant to Section 306(1)(E)(i) Local Government Act 1974 (affects Plan 134473) - 7.12.1990 at 1.33 oc

[Signature]
A.L.R.

[Signature]

Transaction Id
Client Reference jschwarz001

Historical Search Copy Dated 9/08/24 3:28 pm, Page 3 of 4

Identifier

NA1B/1332

1B/1332

D208692.1 Transmission of lot 1 DP 134473 to The Far
North District Council

D208692.2 CT 115D/304 issued for lot 1 DP 134473 -
24.10.1997 at 2.04.


For DLR

CANCELLED (except as to reserves)


for DLR

Transaction Id
Client Reference jschwarz001

Historical Search Copy Dated 9/08/24 3:28 pm, Page 4 of 4

7.2 QUARTERLY CAPITAL DELIVERY PROJECT STATUS REPORT

File Number: A5930559

Author: Tayarni McGee-Rivington, Project Manager

Authoriser: Tanya Proctor, Head of Infrastructure

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to inform the Kaikohe – Hokianga Community Board Members of the projects recently completed and currently under way in the Kaikohe – Hokianga ward

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- This report provides the Kaikohe – Hokianga Community Board with a quarterly overview of capital delivery projects in accordance with the delegations of community boards. This report includes projects recently completed, currently in delivery, and progressing through design, procurement, or contract award stages.
- The report is provided for information only and does not seek a decision from the Community Board; however, it supports the Board's delegated role in maintaining visibility of local projects and representing community interests across the Kaikohe – Hokianga ward.
- Key themes include continued progress on community infrastructure renewals, stormwater and drainage improvements, district facility upgrades, and transport-related works, with several projects moving through key delivery milestones such as completion, tender evaluation, contract award, and commencement of construction.
- The projects highlighted in this report are under Community Board delegations, all other Capital Works projects are reported through Te Koukou.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe - Hokianga Community Board receive the quarterly Capital Delivery project status report.

1) TĀHUHU KŌRERO / BACKGROUND

The projects outlined below provide a view of capital delivery activity across the Kaikohe - Hokianga ward. They include a mix of planned projects funded through the Long Term or Annual Plan processes, as well as responsive works that have been required to address emerging operational and health and safety issues.

Lindvart Park Netball Lights

The Lindvart Park Netball Lights replacement project will update lighting that is outdated and unfit for purpose. The new lights will be installed on the existing poles and be app-based. The budget for this project is \$80,000.00.

This project is in the construction phase; the contractor was onsite at the end of August completing the physical works and commissioning is expected at the beginning of September.

Lindvart Park Health and Safety Renewals

The Lindvart Park Health and Safety Renewals project is to address Health and Safety issues at the Pavillion building, including a replacement access ramp and new handrails. The budget for this project is \$91,000.00.

This project is in the procurement phase, a contractor has been identified, and the building consent requirements are being worked through. Construction is scheduled to begin in late September.

Kaikohe Memorial Hall

The Kaikohe Memorial Hall project is to renew the bathroom, dining room and kitchen amenities along with other minor interior and exterior works. The budget for this work is \$1,000,000.00.

This project is currently in the feasibility phase. An architect has been engaged to provide options. Concurrently, District Facilities design staff are working through the electrical and fire report requirements

Chambers Lighting

The Chambers Lighting project is to improve lighting in chambers by providing a modern, energy-efficient lighting system that provides comfortable and high-quality lighting throughout the Council Chambers. The budget for this project is \$50,000.00.

This project is currently in the detailed design phase. A detailed design has been received, and a local contractor is assessing whether the existing wiring can support the new lighting system or if rewiring is required.

Kaikohe Airport Boundary Fence

The Kaikohe Airport Boundary Fence project is to repair and replace portions of the boundary fence at the Kaikohe Airport to make the fence stockproof. The budget for this project is \$200,000.00.

This project is in the feasibility phase; staff are working through the requirements of the site to inform the assessment of feasible options and next steps.

Amenity Lighting Renewals Western

The Amenity Lighting Western Renewals project is to renew existing amenity lighting assets in the Kaikohe - Hokianga Ward. The budget for this project is \$5,165.00.

This project is currently in the concept phase; staff are identifying sites where existing amenity lighting assets may require renewal.

Bins, Benches, Bollards, Signs and Tables, Kaikohe-Hokianga Ward

The Western Bins, Benches, Bollards, Signs, Tables project is to renew existing assets in the Kaikohe - Hokianga Ward. The budget for this project is \$30,990.00.

This project is currently in the concept phase; asset management and operational staff are identifying sites with assets that may require renewal.

Parks & Reserves, Western

The Parks & Reserves Renewals, Western project is to renew existing assets on Parks & Reserves within the Kaikohe - Hokianga Ward. The budget for this project is \$309,900.00.

This project is currently in the concept phase; asset management and operational staff are identifying sites with assets that may require renewal.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The recommended option is that the Kaikohe - Hokianga Community Board receive the quarterly Capital Delivery project status report for information. This approach enables the Board to maintain oversight of capital delivery activity within the ward, remain informed of project progress and key milestones, and support its role as an advocate for community interests. No further action or decision is required currently.

The next report will be presented to the Kaikohe - Hokianga Community Board at the December 2026 meeting.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Receiving the report enables the Kaikohe - Hokianga Community Board to remain informed of capital delivery activities within the ward, monitor project progress against delivery programmes, and maintain oversight of Council investment in local infrastructure and community facilities, while recognising that no decision is required currently.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

This report has no financial implications or budgetary provisions.

ĀPITIHINGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low level – this report is for general information only.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	N/A
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Information report only
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Hapu engagement has occurred where needed.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	General information for the public
State the financial implications and where budgetary provisions have been made to support this decision.	No financial implications
Chief Financial Officer review.	N/A

7.3 NEW ROAD NAME: WAIMA TOPU B BLOCK, STATE HIGHWAY 12**File Number: A5954906****Author: Aylah Williams, Transportation Support Officer****Authoriser: Margriet Veenstra, Manager - Property Information & Business Compliance****TAKE PŪRONGO / PURPOSE OF THE REPORT**

That Kaikohe-Hokianga Community Board name the private road located at Waima Topu B Block, State Highway 12.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- A road naming application was received on the 21st of August.
- Land Information New Zealand confirmed the proposed road names are acceptable for use at this location and comply with addressing standards.
- Te Mahurehure hapū were consulted and confirmed their support for the recommended name.
- The allocation of names for previously unnamed local roads is delegated to the relevant Community Board, subject to consultation with the community.
- Approval is sought for the name “Pukekura Rise”

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board allocate the name “Pukekura Rise” to a private road located at Waima Topu B Block, State Highway 12.

1) TĀHUHU KŌRERO / BACKGROUND

The applicant submitted a road naming application on the 21st of August for the naming of a new private road located at Waima Topu B Block. The associated resource consent creates multiple residential exclusive areas, with a private accessway serving the development. In accordance with the Road Naming and Numbering Policy and the conditions of the associated resource consent, a road name is required.

The applicant proposed the name “Pukekura Rise” to recognise and restore the historical name of the whenua and the Pukekura Stream, which traverses the development area. The applicant considers the recommended name to be appropriate for this whenua tuku iho. The name “Whawharu Way” was also submitted as the second preferred option, to recognise the name of the original land block and the stream that runs to the north. No third alternative name was submitted at this time.

The proposed road names were submitted to Land Information New Zealand (LINZ) for assessment. LINZ subsequently confirmed that both proposed road names are acceptable for use at this location and comply with the Addressing Standards 2011.

Feedback was also sought from Te Mahurehure Hapū. A response was received confirming their involvement in the selection of the recommended road name and their support for the proposed name, Pukekura Rise. No concerns or objections were raised.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed road names are:

Preferred choice: Pukekura Rise

Second choice: Whawharu Way

Option 1: Approve Pukekura Rise. (Recommended)

Advantages: Supported by the applicant and hapū.
Complies with FNDC Policy.
Approved by LINZ.

Disadvantages: None identified.

Option 2: Request alternative names

Advantages: Allows additional consideration.

Disadvantages: Does not align with supported recommendation by the applicant and hapū.
Further LINZ assessment would be required.
Delays completion of the application and allocation of the property addresses.

Option 1 is recommended. The proposed names are supported by the applicant and hapū, comply with Council policy, have been approved by LINZ, and recognise local cultural heritage. No disadvantages have been identified with the approval of the recommended names.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to the Board relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITI HANGA / ATTACHMENTS

1. Map - A5954754  
2. LINZ Approval - A5954368  
3. Hapū Feedback - A5954369  
4. Trust support - A5954365  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a private road and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The proposed names comply with Councils Road Naming and Property Numbering Policy and AS/NZS 4817.2011. The names are not duplicated within the district, are culturally appropriate, and have been confirmed by LINZ as suitable for addressing purposes. The proposal aligns with Te Pae o Uta and the Toi Mana Arts, Culture and Heritage Strategy through recognition of local cultural heritage and mana whenua identity.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	The proposal has local significance only. Under the Community Board delegations, authority to approve road names rests with either the relevant Community Board (subject to consultation with the community), or Council.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The recommended names support Council's commitment to recognising and protecting local cultural heritage and reflect the relationship of Te Mahurehure with their whenua. A response was received from Kaumatua Rereata Makiha indicating his involvement and support for the proposed road names, recognising their strong cultural alignment with local narratives.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	All affected homeowners were provided the opportunity to submit their feedback. There were no objections.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

Chief Financial Officer review.	There are no identified financial implications arising from the recommendations contained in this report. As such, the report has not been subject to Chief Financial Officer review.
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Road naming proposal: 2956 State Highway 12, Kaikohe



Addresses

To  Aylah Williams

Kia ora Aylah,

I have checked our system, and both roads are acceptable to use at this site, at this time.

Kind regards,
Ngahi**Ngahi Marks – She/Her****Mātanga Tatai Wāhi – Geospatial Specialist**

Property Data Squad

Location Information

addresses@linz.govt.nz |Wellington Office, Level 7, 155 The Terrace
PO Box 5501, Wellington 6145, New Zealand
www.linz.govt.nz | data.linz.govt.nz

New Road Name: Waima Topu B



Ral Makiha
To ● Aylah Williams

Ae kapai. Yep Pukekura is an old name for that whenua. *

RESPONSE

I am currently processing a Road Naming Application for the development at Waima Topu B and wanted to get in touch regarding some final consultation matters.

I've had a couple of chats with our Te Hono team and understand that the proposed name **Pukekura Rise** has already been reviewed and supported through earlier hapū involvement.

When you have a spare moment, and acknowledging the many commitments and demands on your time, I would appreciate your feedback/support on the proposed name **Pukekura Rise**.

Please let me know if there is anything I can do from my end to assist.

Ngā mihi nui,



Aylah Williams

Transportation Support Officer - Transportation Services

P 0494015528 | Aylah.Williams@fndc.govt.nz

Te Kaunihera o Te Hiku o te Ika | Far North District Council

Pokapū Kōrero 24-hāora | 24-hour Contact Centre 0800 920 029

[fndc.govt.nz](https://www.fndc.govt.nz)



FEEDBACK ON PUKEKURA RISE - REQUEST

8. Road Naming

The proposed road name for the housing development was discussed. Trustees supported the name “Pukekura” (subject to verification of spelling, local history and council requirements).

Moved: Jade
Seconded: Angelina
CARRIED

7.4 FUNDING APPLICATIONS

File Number: A5957078

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises the applications received for the Local Community Grant funding to enable the Kaikohe-Hokianga Community Board to determine which applications will receive funding at the meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Three new applications have been received, and one left to lie at the meeting of 2 September is returned, requesting a total of **\$11,450**.
- A request from Jacman Entertainment has been received to carry over funding that was previously granted.
- The Board has **\$68,129** remaining in Community Grant funding for the 2026/27 financial year.
- The Board has **\$85,010** remaining in Pride of Place funding for the 2026/27 financial year.
- A breakdown of funding for the first quarter of this financial year is attached for the information of the Board.

TŪTOHUNGA / RECOMMENDATION

- a) That Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Board's Pride of Place Grant Fund account to Wekaweka Hall Management Committee for costs towards the purchase of a generator for the hall.

TŪTOHUNGA / RECOMMENDATION

- b) That Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Rob Pink for costs towards replenishing sand on Rāwene Beach.

TŪTOHUNGA / RECOMMENDATION

- c) That Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Kaikohe Business Association for costs towards Kaikohe Christmas Parade.

TŪTOHUNGA / RECOMMENDATION

- d) That Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Robert Harris for costs Pikipāria Marae carving project.

TŪTOHUNGA / RECOMMENDATION

- e) That Kaikohe-Hokianga Community Board approve the request from Jacman Entertainment for sum of **\$4,000** (plus GST if applicable) as granted on 6 May 2026 as Resolution 2026/39 and paid from the Board's Community Grant Fund account to Jacman Entertainment Ltd for costs Savour 2026 be retained and used for Savour 2027.

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's LTP. The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments
a) Wekaweka Hall Management Committee - Hall Restoration	\$3,000	\$3,000	The applicant seeking funding from the Board towards the purchase of a generator for the hall. This is the first stage in a larger plan to restore the hall and have it as an emergency hub for local residents. This meets community outcomes 2,3,5,6
b) Rob Pink - Replenish Sand on Rawene Beach	\$1,850	\$1,850	The applicant is seeking funding to replenish the sand on the Rawene beach. This is a project he undertakes annually and that the Board has funded for the past five years. This meets community outcomes 2,3,5
c) Kaikohe Business Association – Kaikohe Christmas Parade	\$3,600	Leave to lie	The Board has allocated a total of \$10,000 (total) for Christmas events in the Kaikohe-Hokianga ward. It is recommended that this application be left to lie until the meeting on 30 October 2026 to allow all communities in the ward to submit their applications for Christmas events to be considered at the same time. Alternatively, the Board may wish to grant \$3,000, which would align with their guidance for a single-day event. This meets community outcomes 2, 3, 5
d) Robert Harris – Pikipāria Marae	\$3,000	\$2,000	The applicant is seeking funding towards costs for a carving project at Pikipāria marae. The applicant has undertaken similar projects as a training programme for local communities. The application is for equipment to provide access to more local participation. This meets community outcomes 1,2,3,5

Applicant and Project	Requested	Recommend	Comments
e) Jacman Entertained Ltd – Savour 2026	N/A	\$4,000	Jacman Entertainment was granted \$4,000 at the 6 May 2026 meeting for costs towards flags and promotion of the 2026 Savour food festival. Unfortunately, the festival for 2026 has had to be deferred, due to a number of issues, including reduced sponsorship and increased operational costs. They are asking that they be able to retain the funds and put them towards a festival in 2027 instead, as they will have an additional year to secure the funding necessary.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants are required to complete a standard application form and provide supporting information.

For each application the Board has three options.

Option 1 Authorise funding for the full amount requested.

Option 2 Authorise partial funding.

Option 3 Decline funding.

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provisions have been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. **Summary of Funding Applications - A5957075**  
2. **Quarter 1 Breakdown of Funding - A5957074**  

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy and Te Pae o Uta.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance. Community Boards hold the delegation to approve Community Grant Funds.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in each of the individual applications.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

The full application is supplied to the Board under separate cover to maintain the privacy of the information provided by the applicant

KHCB2627/39

Application ID	KHCB2627/39
Applicant	Wekaweka Hall Management Committee (Operational management subcommittee of Wekaweka Valley Community Trust)
What sector do you/your organisation work in	Community/Social Services
Applicant Project Contact	Georgie Read
Position	Wekaweka Hall Management Committee Member

Please briefly describe the purpose of your organisation	The Wekaweka Valley Community Trust exists to strengthen the wellbeing of the community of the Waimamaku Valley through local initiatives, sustainable development, and strengthening connections. Wekaweka Hall Management Committee operates under the auspices of the WVCT (legal owner of the hall) as a day to day operational management committee.
Number of Members	150+
Project Title	Restoration of Wekaweka Hall
Type of Activity	Community
Start Date	01/10/2026
Location	Wekaweka Road, Waimamaku
Is there an entry fee/charge?	No
If yes, how much?	
How many active participants, including volunteers?	100
How many visitors/audience members/clients do you expect?	200
Have you engaged with tangata whenua about your project?	No
Have you engaged with the community about your project?	Yes
Who will benefit from your project, and how?	Seeking funding to purchase a generator for the Wekaweka Community Hall as the first step in a larger plan to restore the hall as both a vibrant community gathering place and an emergency hub for local residents.

	Situated halfway along Wekaweka Road; 15 kilometres of unsealed road terminating in the upper reaches of the Waimamaku catchment, the hall was once the social heart of this remote community. However, once left without a power connection some years ago its use became severely limited. The hall has been identified as a top priority to reconnect the community and strengthen its resilience in times of need. The upper catchment is highly vulnerable to severe weather and power outages, with recent flooding and landslips isolating residents for days/weeks. Security measures are already underway for safely housing the generator. The hall requires use and maintenance before expanding on infrastructure sought through other funding avenues.
What is the total cost of your project?	6,000.00
What is the amount you are requesting from the Board?	3,000.00
How much money does your organisation currently have?	732.00
How much of this money is already committed?	600.00
Have you previously received funding from FNDC?	No

The full application is supplied to the Board under separate cover to maintain the privacy of the information provided by the applicant

KHCB2627/38

Application ID	KHCB2627/38
Applicant	Mr Rob Pink
What sector do you/your organisation work in	Other: Local Beach
Applicant Project Contact	Mr Robert Pink
Position	Supervisor

Please briefly describe the purpose of your organisation	To replenish the local beach in Rawene with 12 cu meters of fresh sand on a yearly basis for the next 3 years..
Number of Members	community of Rawene
Project Title	Replenish Sand on Rawene Beach
Type of Activity	Sport and Recreation
Start Date	02/11/2026
Location	Rawene Beach Clendon Esplanade
Is there an entry fee/charge?	No
If yes, how much?	
How many active participants, including volunteers?	4
How many visitors/audience members/clients do you expect?	0
Have you engaged with tangata whenua about your project?	No
Have you engaged with the community about your project?	No
Who will benefit from your project, and how?	Local residents, children and families, provides a safer and more enjoyable place to relax, walk, swim and spend time with family. Visitors and tourists, improves the attractiveness of the area and encourages people to visit. Community groups - provides a suitable location for community gatherings.

What is the total cost of your project?	1,850.00
What is the amount you are requesting from the Board?	1,850.00
How much money does your organisation currently have?	0.00
How much of this money is already committed?	0.00
Have you previously received funding from FNDC?	Yes
Purpose	Sand
Amount	1,850.00
Date	19/06/2025
Project Report Submitted	Yes

The full application is supplied to the Board under separate cover to maintain the privacy of the information provided by the applicant

KHCB2627/36

Application ID	KHCB2627/36
Applicant	Kaikohe Business Association
What sector do you/your organisation work in	Events
Applicant Project Contact	Mr Mike Shaw
Position	Chair

Please briefly describe the purpose of your organisation	Benefitting the community by attracting promoting industry and commerce in Kaikohe and the surrounding areas to increase wealth and abundance and employment opportunities relieve poverty and reduce unemployment through promotion, education, co-operation, communication, aggregation and socialization.
Number of Members	50
Project Title	Kaikohe Christmas Parade
Type of Activity	Event
Start Date	28/11/2026
Location	Main street of Kaikohe, Station Road and Memorial Drive.
Is there an entry fee/charge?	No
If yes, how much?	
How many active participants, including volunteers?	600
How many visitors/audience members/clients do you expect?	800
Have you engaged with tangata whenua about your project?	Yes
Have you engaged with the community about your project?	Yes
Who will benefit from your project, and how?	Primarily, the children of Kaikohe and the general population. Last year marked the return of the parade to the Main Street. It has been several years since there has been a parade down the Main Street which has been describe as 'historic.' With the Community Board's initiative to spring clean the Main Street and support of the place making, the

	opening of the new library/civic hub and the Ngapuhi development on the Main Street, the parade will help to restore pride in the Main Street of Kaikohe.
What is the total cost of your project?	6,165.00
What is the amount you are requesting from the Board?	3,600.00
How much money does your organisation currently have?	13,620.00
How much of this money is already committed?	500.00
Have you previously received funding from FNDC?	Yes
Purpose	Christmas Parade
Amount	5,000.00
Date	09/09/2025
Project Report Submitted	Yes

The full application is supplied to the Board under separate cover to maintain the privacy of the information provided by the applicant

KHCB2627/32

Application ID	KHCB2627/32
Applicant	Mr Robert Harris
What sector do you/your organisation work in	Arts/Culture/Heritage
Applicant Project Contact	Mr Robert Harris
Position	Project lead
Applicant Project Contact	
Position	

Please briefly describe the purpose of your organisation	This is an individual application. The intention of this kaupapa is to carve our whare tupuna at our marae Pikiparia in Kohukohu, North Hokianga.
Number of Members	10
Project Title	Pikiparia Marae
Type of Activity	Art/Culture/Heritage
Start Date	01/12/2026
Location	Kohukohu
Is there an entry fee/charge?	No
If yes, how much?	
How many active participants, including volunteers?	10
How many visitors/audience members/clients do you expect?	100
Have you engaged with tangata whenua about your project?	Yes
Have you engaged with the community about your project?	Yes
Who will benefit from your project, and how?	My intention is to carve and construct some whakairo for our marae Pikiparia. These carvings and the stories they hold are who we are and who we

	descend from, to know and understand this provides a sense of belonging which is highly beneficial and the foundation of who we are as maori. The carvings will uplift the marae and continue to serve not only Pikiparia but the wider hapu of Te Ihutai and the Kohukohu community.
What is the total cost of your project?	200,000.00
What is the amount you are requesting from the Board?	3,000.00
How much money does your organisation currently have?	2,000.00
How much of this money is already committed?	1,500.00
Have you previously received funding from FNDC?	No

**Funding Distribution – Quarter 1 July – 30 September 2026**

Number of Applications Received: 21

Amount requested: \$121,417

Amount granted: \$53,788

3 applications (of 21) will be considered at the meeting on 30 September 2026

2 applications have been left to lie pending further information.

16 applications were granted funding, in the following activity categories:

- 6 Art/Culture/Heritage
- 4 Community
- 1 Event
- 5 Sport and Recreation

The applicants who received funding (or have been left to lie) covered the following communities:

- Māngungu
- Hokianga
- Kaikohe (6)
- Kohukohu (4)
- Manganui-o-wae/Broadwood
- Rawene (2)
- Waimamaku
- Ward (5)

7.5 SUMMER 2026 RURAL TRAVEL FUNDING APPLICATIONS**File Number: A5957080****Author: Kathryn Trewin, Funding Advisor****Authoriser: Aisha Huriwai, Manager - Democracy Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To allocate Rural Travel Funding for the 2026/27 summer sporting season.

TŪTOHUNGA / RECOMMENDATION**That Kaikohe-Hokianga Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:**

a) Tupuhaere ki te rangi (Tautoro Titans Rugby League	\$1,900
b) Hokianga Sports Club	\$1,900
TOTAL	\$3,800

Note: Hayley Paul, Sport Northland Community Co-ordinator for the mid-North, declared a conflict of interest in relation to the Hokianga Sports Club application. She stated that the application was considered by the other members of the recommendation panel.

1) TĀHUHU KŌRERO / BACKGROUND

The Rural Travel Fund was developed in response to concerns raised by Councils throughout the country about the lack of participation in sport by young people living in rural communities. The Fund was introduced as an interim measure until a rural participation strategy was fully developed and implemented by central government. The strategy is yet to be developed.

Council receives funding based on a per capita basis and gave the three Community Boards delegated authority to allocate the funding. This funding round is the first of two funding rounds for the current financial year, for sporting activities taking place in summer, or until approximately April 2026 when the next round of funding is allocated.

Council advertises that funding is available approximately one month before applications close online (including on Council's Facebook page), with the closing dates notified on the Rural Travel Funding page at the start of each calendar year (when the Community Board meetings dates are set). The Sport Northland representatives also forward information of the fund to clubs and schools that they work with as a more targeted approach to advertise the funding is available.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

A total of seven applications were received for funding for summer sporting activities, three of which are based in Kaikohe-Hokianga Ward. One application was declined (Okaihau College) as the activities applied for were not eligible under the criteria set by Sport New Zealand for the granting of this funding. They have been referred to Sport Northland for Tū Manawa funding.

It is each Community Board's role to determine which applications best meet the criteria and will have the most positive broad effect in their communities. The following table is a guide to the funding criteria.

Project reports for any previous grants have been received from all the current applicants. The funding recommendation summary is attached.

	Sport New Zealand (Rural Travel)
What are the Objectives?	Subsidise travel for junior teams participating in local sport competition.
How much is available?	\$29,400 across the Far North District
Funding is not available for	Activities taking place during school hours, coaches, referees, club/school sport administration, travel to training.
Who can apply?	Schools and clubs.
What age group is funding for?	Funding is available for youth/children aged 5 - 19 years of age.
Eligible Sports	Sports that have regular grass roots competitions such as netball, hockey, rugby, rugby league, softball, football, touch rugby, basketball.

Applicants are advised, when granted funds, that the funds are to be uplifted within three months and that a project report form is required if they wish to be eligible to apply for future funding.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To fulfil the requirements of the Sport NZ Rural Travel Fund agreement with Sport New Zealand to increase participation in sport by young people living in rural communities.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Council now receives one grant annually from Sport New Zealand. Sport Northland no longer offer Tū Manawa funding through Councils and undertake granting of this funding themselves.

The total budget for rural travel funding for the 2026/27 financial year for the whole of the Far North District is \$29,400 and all applications were considered together. Based on the number of applications and participants, the funding is generally split 30/70 between summer and winter activities. The total 30% grant for summer activities was \$8,820.

ĀPITI HANGA / ATTACHMENTS

1. Rural Travel Funding Breakdown - A5957076  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy, Te Pae o Uta and the Sport New Zealand Rural Travel Fund Guidelines.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Applicant	How many participants are aged between 5 - 19	How many participants are aged between 5 - 11	How many participants are aged between 12 - 19	How many participants are female that will benefit	Do you have any disabled individuals who are being supported	If yes please state how many participants with disabilities	Total Travel Costs	Your organisations contribution	Amount you are requesting from the Rural Travel Fund	Recommended Grant	
Te Rarawa RC Cricket	11	5	6	3	No	0	\$3,645.10	\$822.55	\$1,822.55	1000	THCB
Te Hapua Sports and Recreation Club	20	15	5	10	Yes	4	\$10,000.00	\$2,000.00	\$8,000.00	2120	THCB
Okaihau College	60	0	60	40	No	0	\$2,893.38	\$0.00	\$1,446.69	0	KHCB
Tupuhaere ki te rangi (Tautoro Titans Rugby League)	200	100	100	100	Yes	50	\$6,300.00		\$3,150.00	1900	KHCB
Hokianga Sports Club	90	50	40	55	No	0	\$7,286.00	\$2,000.00	\$2,786.00	1900	KHCB
Whangaroa College	101	24	77	45	No	0	\$1,118.90	\$559.45	\$559.45	0	BOIWCB
Bay of Islands amateur swimming club	143	85	58	78	No	0	\$50,000.00	\$5,000.00	\$5,000.00	1900	BOIWCB
										8820	

7.6 PROJECT FUNDING REPORTS

File Number: A5957084

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the project reports received from:

- a) Kaikohe Business Association**
- b) Kaikohe Community Patrol**

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

TAKE TŪHOTUNGA / REASON FOR THE RECCOMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

- 1. **Kaikohe Business Association - A5957082**  
- 2. **Kaikohe Community Patrol - A5957081**  

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Project Report Form (Dec 2024)****Application No. KHCB32 From Kaikohe Business Association**

Form Submitted 26 Aug 2026, 4:48pm NZST

Project Report - Community Grant Fund*** indicates a required field****Project Report**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Name

Kaikohe Business Association

Name and Location of Project/Activity

Kaikohe Main Street and Memorial Park

Date of Project/Activity

6th December 2025

Which Community Board did you receive funding from?

- ☐ Te Hiku
☒ Kaikohe-Hokianga
☐ Bay of Islands-Whangaroa

Amount received from the Community Board

5000

Must be a number.

When was the funding approved?

09/09/2025

Must be a date.

Please give details of how the money was spent

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Project Report Form (Dec 2024)

Application No. KHCB32 From Kaikohe Business Association

Form Submitted 26 Aug 2026, 4:48pm NZST

Expenditure

Supplier/Description	\$	Receipts/bank statement showing expense
Everything	\$6,100.00	Filename: ChristmasParadeReport.pdf File size: 2.2 MB
		No files have been uploaded
		No files have been uploaded
		No files have been uploaded
		No files have been uploaded
		No files have been uploaded
		No files have been uploaded
		No files have been uploaded

Project Information

Give a brief description of the highlights of your project/activity

It was a great event with many happy families participating. Good support from the Kaikohe Arts Council and other volunteers. Approximately 500-800 people involved. Enhanced the car show at Pioneer Village

How many participants/volunteers took part? *

20

Must be a number.

How many visitors/audience members took part? *

800

Must be a number.

What Community Outcome(s) did your project meet?

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable

Describe how your project benefited the community, met the outcome(s) indicated above and your evaluation of the project results *

The parade started at the Ngapuhi Green and helped activate that space as positive community space. The parade up the main street brought about a lot of happy faces on family and children. The culmination at Memorial Park was a community celebration and enhanced the car show at the neighbouring Pioneer Village.

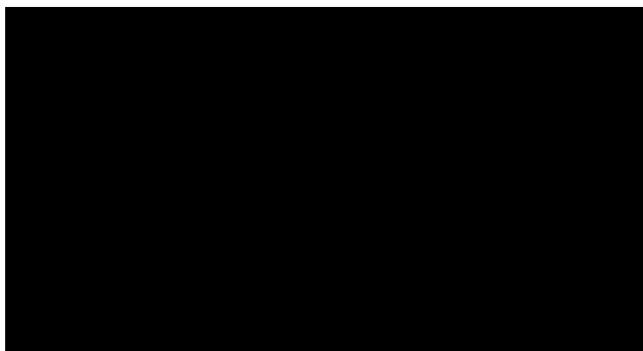
Include how your project met the Council outcomes

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Project Report Form (Dec 2024)****Application No. KHC32 From Kaikohe Business Association**

Form Submitted 26 Aug 2026, 4:48pm NZST

Please provide details of how you acknowledged the funding you received from the Board (including any photos or marketing collateral) *
Facebook and on all our marketing material.

If you have a website or Facebook page that we can link to, please provide details

**Date Form Completed**

26/08/2026

Must be a date.

If you have additional information you would like us to view, please attach it here

Filename: Gmail - Project Report Form (December 2024).pdf

File size: 66.1 kB

You can send additional information to be included with your report to funding@fndc.govt.nz if you prefer**Supplementary Information 2***No files have been uploaded***Supplementary Information 3***No files have been uploaded***Supplementary Information 4***No files have been uploaded*



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Kaikohe Service Centre

08 SEP 2026

Name of organisation: Kaikohe Community Patrol _____

Name & location of project: Kaikohe and district _____

Date of project/activity: 2024 and 2025 year _____

Which Community Board did you receive funding from?

☐ Te Hiku

☒ Kaikohe-Hokianga

☐ Bay of Islands-Whangaroa

Amount received from the Community Fund: 2700.00 _____

Board meeting date the grant was approved: _____

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please tick)
Registration	252.11	Y
Phone	390.90	Y
Vehicle maintenance	1472.57	Y
Insurance	791.49	Y
Photo copying	In kind (100.00)	
Total:	\$2907.07	

Give a brief description of the highlights of your project including numbers participating:

Our high lights is being able to act as a crime prevention tool

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

Bying being visible and patrolling the district to prevent crime and to report any crime we come across

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:**If you have a Facebook page that we can link to please give details:**

The Community Patrol of Kaikohe

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

7.7 CHAIRPERSON AND MEMBERS REPORTS

File Number: A5528258

Author: Melissa Wood, Community Board Coordinator

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the member report from Chair McVeagh.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. KHCB Chair McVeagh report 15Aug - 10 Sept 2026 - A5959900 [↓](#) 

Member's Report

Name: Jessie McVeagh

Subdivision: South Hokianga

Date: 10.9.26

Meetings Attended

Date	Meeting	Comments
18 Aug	KHCB Strategic Plan	
20 Aug	Housing for the Elderly Workshop	Online- discussion on the future for Elderly Housing owned by FNDC
26 Aug	Combined Community Board Workshop	Long Term Plan workshop, Kaikohe
27 Aug	Council Meeting	Kaikohe
2 Sept	KHCB Monthly Hui	Public Forum, Funding, Workshops,

Community Issues

Issue name	Comment
Impact of increasing storms and extreme weather events	Stormwater, drainage, flooding, landslides, access to homes, damaged water supplies, damaged roads are becoming more frequent and more widespread. * Climate Panels about to begin to address local climate adaptation.
Rawene Campus	Use, lease, maintenance and management of the Rawene Campus.
Safety in the community	Increased crime, Meth use, and safety of people in their homes and businesses. CCTV to assist in public safety planning underway.
Kokohuia Rd	Ongoing concern re potential slip/s and drainage. * traction sealing work has begun
Facilities for Taitamariki	Ideas and issues from various community groups. *some of these aspirations have been prioritised in KHCB DRAFT Strategic Plan.
Pioneer Walk beach access	Stormwater works, Chamber, beach access, reserve. Beautification and beach access worked through with locals and residents. *update : work to begin soon.

Vegetation control on roadsides, footpaths	July 1 st the new contract started.
Wharekawa/ Opara/ Mountain and Wekaweka roads	Level of maintenance of roads. Confirm where the FNDC road ends on Mountain Rd and Wekaweka rd. * Updates on official road end? Wekaweka road end is in the work schedule, needs to be coordinated with Chorus, vegetation control to clear for machinery to access.
Wastewater systems in Hokianga	High level of hapu and community concern. Te Wahapu Members have asked FNDC that they be included in the process. Hui will be held in the area with hapu at marae. *Testing of Waiarohia Awa below WWTP requested to check for contamination by seepage. Electrocoagulation system is now operating at Rawene WWTP. * Water supply for EC has been connected.
Housing, Elderly housing, people living in vehicles	Housing is an ongoing concern for our community. Increasing number of people are living in vehicles in public parking spaces, sometimes with antisocial behaviour. *The future of Aged Care is a high concern in Hokianga
Coastal erosion, Omapere and Opononi	Coastal erosion continues to put FNDC wastewater, water and roading infrastructure at risk, as well as creating ongoing problems for beach access. These issues are likely to be captured in the climate adaptation planning. * Community Panels of local people are about to begin.
Footpath for Koutu, Freese Park, Horeke and Panguru	These new footpaths are underway or have been built.
Dust suppression	Near all marae and Kohanga reo on unsealed roads; esp. Otua and Waimamaku, and <u>Waiotemarama Gorge Rd</u>
Access to all roads during storm and heavy rain events	SHW 12 at Taheke and Waimamaku, both ends of Omanaia road * Te Piiti Marae on Omanaia rd is a Civil Defence point but access is difficult due to flooding. * Request for KHCB to meet with Waka Kotahi.
Parking in Opononi Omapere	In summer numerous vehicles with boat trailers take up most of the parking near Opononi and Freese Park, creating safety concerns by parking over the footpaths, narrowing the road in places, and inconvenience for locals, esp. elderly and whaikaha, children to access the shops and beach. *discussion underway for parking time limits and monitoring.

Traffic calming	Hokianga Harbour Drive, Freese Park road. Waima SHW 12 change to speed limit outside Waima Kura entrance.
Public Toilets	Lack of public toilet in Mangamuka and Waimamaku. Faulty flush system and condition Freese Park public toilet. Petition received from Waimamaku business owners and locals asking for a public toilet. *Locals will ask Waimamaku business owner if possible for public to use external access to toilet in the meantime. North Hokianga Member and Councillor are to meet with Mangamuka community members to discuss.
Use of coastal area Opononi Omapere	Reserves have bollards cut, rocks moved to enable vehicles onto picnic area, whanau spaces, beach. Discussion on proposals for how beaches and reserves are used, what activities are/are not supported by the hapu and community.
Dog control	Dangerous and wandering dogs, attacks, perceived lack of FNDC response to calls. New policies are being developed for dog control.

Requests for Service (RFS)

RFS number	Date	Comment
4315006	10.9.26	Mowing and line marking Uakura Fields; deputation request
4314371, 4314373	31.8.26	Dangerous driving, wild cattle (NRC issue) on Waiotemarama rd; reduced speed requested.
4313762 45	27.8.26	Kokohuia Rd; unstable banks due to roadworks. Update = stabilised.
4313755	21.8.26	Rawene Hall service lane to be kept clear. *Update requested please.
4304798	17.6.26	Displaced protection over stormwater drain. *Update requested.
REQ-82766	7.6.26	Support for whanau in reducing the speed limit on Koutu Road from 100km.
4302739 4301960	5.6.26	Bridge and road subsidence near end of Wekaweka rd, causing flood risk to homes, potential cutting off access for residents. Update; in work programme.
4301613	21.5.26	Nimmo Street West, road damaged. *temporary repair requested to restore the lane width and address the immediate safety concern. *Update?

		Permanent repair works are programmed as part of the maintenance works programme.
4290623	2.3.26	Marmon Road berm mowing. Scheduling update requested. Drains were cleared. Mowing under new contract?
		permanent repair works remain programmed and are completed as part of the maintenance works programme.
4271283, 4272291, 4277467, 4285342	3.10.25 26.1.26	Flooding from Kokohuia Rd into garage, road maintenance, Elected Member Support Concerns re potential slips above the road and homes, whose responsibility is it to seek engineer report? * final update requested.
RFS 4277188	14.11.25	Elected Member Support Duddy's road hole in road surface *Scheduled for replacement in Feb 2026. Update requested.
4272447, 4269818	30.10.25	Elected Member Support Pioneer Walk Stormwater works, Chamber, beach access. *update; work about to start.
4278630	24.11.25	4278630 24.11.25 Bollard removed at Freese Park. This seems to have been removed again. *Staff are following up. Update requested
4285670	29.1.26	Boat trailer and vehicle parking in Opononi and Omapere creating hazards and frustration in community.

Other Issues

- *Public concern of impact of new Waters CCO, potential Unitary Authority.
- *Possibility for FNDC to support water tanks to homes; potential bulk purchasing and pay off via rates.
- *How FNDC might support local employment, business and education.
- *Positive feedback on the new Kaikohe Library and Civic Hub 'Te Ata Haere', a beautiful place that will uplift our town, serve many groups and generations, and bring in people to spend time and money in Kaikohe.
- *Discussion on new uses for 'Old Library' building and space.
- * Council building in Rawene and RAD lease

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 COMMUNITY PANEL UPDATES - STAGE ONE COMMUNITY ADAPTATION PLANNING

File Number: A5950606

Author: Katy Simon, Adaptation Programme Lead Climate Action and Resilience

Authoriser: Kate Ivicheva, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

To update the Kaikohe-Hokianga Community Board on the progress of the Community Panels for Stage One Community Adaptation Planning.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Stage One project of [Pou 1 Community Adaptation Planning, Te Hōtaka Urutau Hapori – Community Adaptation Programme](#), is underway with community panels being established and supported under the governance oversight of the Kaikohe-Hokianga community board to ensure local knowledge, priorities, and aspirations inform community adaptation plans
- Five community panels have been established to support development of community adaptation plans.
- There are currently 62 panel members across the five sub-areas, with representation from marae, hapū, kura | schools, residents, community groups and local businesses.
- Ngā Aho Tūhono and kaimanaaki hapori are acting as key community connectors, supporting relationships between local communities and the project team to enable effective engagement and adaptation planning.
- Targeted engagement is continuing to address remaining representation gaps and ensure community panels reflect a broad range of local perspectives and experiences.
- The first community panel wānanga are scheduled for late October and will focus on values, objectives, experienced impacts and priority risks.
- Community Board members will be invited to attend community panel wānanga held within their respective subdivisions.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the report Community Panel Updates - Stage One Community Adaptation Planning .

TĀHUHU KŌRERO / BACKGROUND

The Stage One Project of [Pou 1 Community Adaptation Planning, Te Hōtaka Urutau Hapori – Community Adaptation Programme](#), is currently underway. The Kaikohe-Hokianga Community Board provides governance oversight for the community engagement components of Stage One, including the establishment and support of community panels. These panels are a key mechanism for community participation in the adaptation planning process, acting as advisory groups that work alongside Far North District Council to help develop Community Adaptation Plans that reflect local priorities, values, and adaptation needs within their respective areas.

The project team is about to complete the second phase 'establishment and frameworks', for Stage One Community Adaptation Planning.

One of the main outcomes of phase two is the establishment of the community panels. As set out by the adopted project scope, there are five community panels, one for each sub-area of the wider Stage One project area (see Figure 1 on the following page). They will make recommendations on adaptation decisions to Council. Council is the final decision-maker.

The community panels are made up of representatives across marae, hapū, residents, ratepayers, schools | kura, environment and community groups, local businesses and more.

Ngā Aho Tūhono, originally called Haukāinga Kaitiaki, is another group established during this second phase of the project. Ngā Aho Tūhono are connectors between the project team and the community. This small group of five people are familiar with, and known to, people within each sub-area. They are also knowledgeable in te taiao and adaptation, and are Mātauranga Māori knowledge holders.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

How the project team created the community panels: communication and nomination process

The project team sought expressions of interest/nominations for community panels members. This was a mix of open call and direct contact. A nomination form was created and available online or at Council offices or i-Sites.

The project team worked with our existing kaimanaaki hapori | local community advisors and newly formed Ngā Aho Tūhono to communicate about the community panels and to circulate the nomination forms. Open communications also went out; Council released two news stories, posted on our Facebook page. Kaimanaaki hapori also circulated on local community Facebook pages.

With the support of the kaimanaaki hapori and Ngā Aho Tūhono, the project team also directly contacted:

- All marae in the Stage One project area.
- All kura | schools in the Stage One project area.
- Hauora Hokianga and Te Hiku Hauora.
- community groups, ratepayer's associations, main local businesses and development groups.

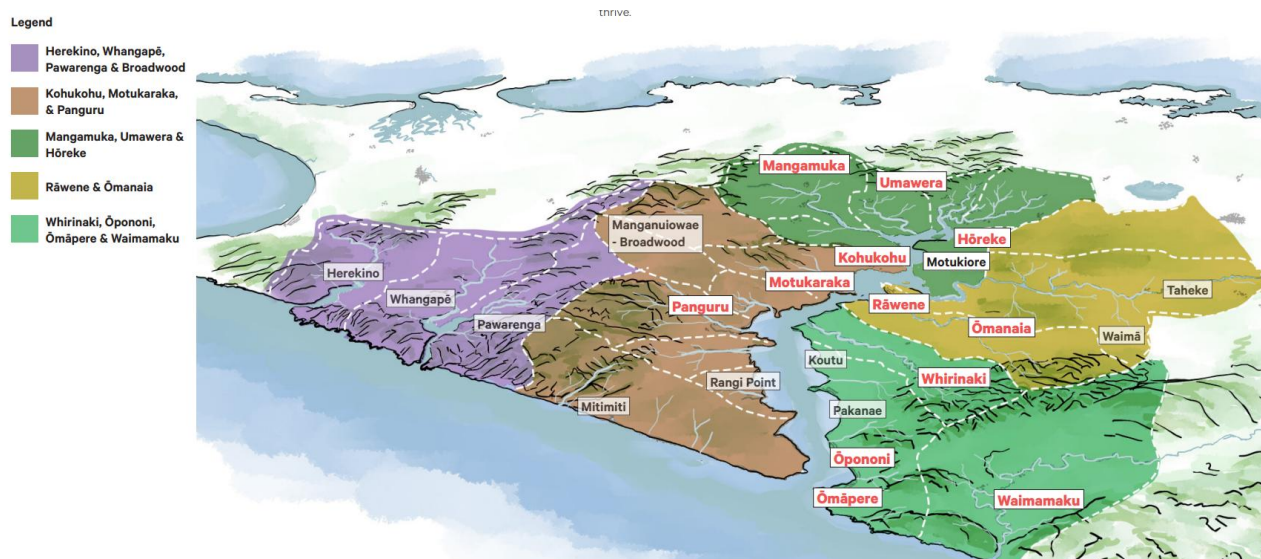
Nominations were recorded as they were received. Kaimanaaki hapori and Ngā Aho Tūhono members were supported with direct follow-ups (emails, phone, in-person) as needed.

The open nomination period ran from 1 July – 31 July. Nomination requests for target areas, areas where more focus was needed, were extended until late August.

Community panels, current make up

There are currently 62 members across the five community panels. Figure 1 below shows the community panels by sub-area (per adopted scoping report).

The sub-area names come from the main settlements. Smaller areas and settlements are included if within the coloured areas, even if not named specifically. For example, Manukau is included within the Herekino, Whangapē, Pawarenga, Broadwood sub-area. Mitimiti and Waihou are included within the Kohukohu, Motukaraka, Panguru sub-area.



• Figure 1 Sub-Area + Community Panel Map

The table below outlines the numbers and high-level make up of each community panel. This is *not* an exhaustive list; some people may represent multiple groups or initiatives. The descriptions are based on what members wrote on their nomination forms, verified by the project team as needed.

There are recognised gaps in some marae, hapū, school and local businesses representation, as well as with certain smaller settlements. This is an area that the project team is working on. We welcome any advice from the Kaikohe-Hokianga Community Board on how best to connect. Staff can speak to this when presenting this report.

Community panel	Herekino, Whangapē, Pawarenga, Broadwood	Kohukohu, Motukaraka, Panguru	Mangamuka, Umawera, Hōreke	Rāwene, Ōmanaia, Waimā, Tāheke	Whirinaki, Ōpononi, Ōmāpere, Waimamaku
Number	13	16	9	7	18
Make-up of members	Te Kotahitanga Marae Manukau Marae Taiao Marae Ōhākī Marae Herekino School Pawarenga local residents Broadwood local businesses and residents Herekino local residents	Te Kura Taumata o Panguru Te Kupenga Rauora Trust, Te Waiāriki Hapū Ngai Tupoto ki Motukaraka Marae, Hapū Pikipāria Marae Waipuna Marae Waipārera Marae Tauteihiihi Marae Motutī Marae	Mangamuka Marae Motukiore Marae Hokianga ki te Raki Takiwā Utakura 7 Incorporation Mangamuka local businesses and residents Umawera local residents Hōreke local residents	Te Kura o Ōmanaia Tāheke community groups and residents Waimā local residents Rāwene community groups and residents Ōmanaia local residents	Te Kura Kaupapa Māori o Hokianga Te Whakamahara tanga Marae, Waimamaku Waiwhatawhat a Marae Pā Te Aroha Marae Te Whakarongota i / Kokohuia Marae Mōria Marae, Te Hikutu Hapū Ngāti Korokoro Hapu Trust

		Matihetihe Marae Panguru local residents Kohukohu community groups, local businesses, and tourism association			Whirinaki Trust Ōpononi local residents, businesses, community groups and cultural centres Ōmāpere local residents and community groups Waimamaku local residents and community groups
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Community panel wānanga | sessions

The first community panel wānanga | sessions are scheduled for the last two weeks of October.

This is the first of three engagement rounds. The focus is on shared values, community objectives, impacts experienced, and priority risks. **Attachment A** gives an overview of the community panel programme.

The project team have sent placeholders to confirmed community panel members. The exact dates, times and locations will be determined by the end of September. Three mihi whakatau | welcome events are also planned for 24,25,26 September (Panguru, Broadwood, Whirinaki).

When presenting this report, staff can speak to the whakatau, community panel programme and outcomes of each engagement session in more detail.

Based on the adopted Terms of Reference (**Attachment B**), Community Board Members representing relevant subdivisions can attend and fully participate in the community panel sessions.

The table below outlines which Community Board members will be invited to each community panel session.

Community panel	Herekino, Whangapē, Pawarenga, Broadwood	Kohukohu, Motukaraka, Panguru	Mangamuka, Umawera, Hōreke	Rāwene, Ōmanaia, Waimā, Tāheke	Whirinaki, Ōpononi, Ōmapere, Waimamaku
Community board members	Doug Te Wake <i>Te Hiku Community Board:</i> Mike Te Wake Treavor Beatson Adele Gardner	Doug Te Wake	Doug Te Wake Jessie McVeagh Denis Orme	Jessie McVeagh Denis Orme	Jessie McVeagh Denis Orme

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PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications for this item. No budgetary provisions are required outside of the, already approved, project budget under the Long Term Plan 2024 – 2027.

ĀPITIHINGA / ATTACHMENTS

1. **Community Panels Overview and Programme - A5960229** [↓](#) 
2. **Community Panels Terms of Reference - A5960230** [↓](#) 

Community Panels: Purpose & approach



Why Community Panels?

Purpose of the Panels

- Bring together diverse voices and perspectives.
- Bring local knowledge and lived experience into adaptation planning.
- Build shared understanding of challenges and opportunities.
- Help shape priorities and pathways for future action.
- Support Community Adaptation planning.



Success factors

Success looks like

- Communities see themselves in the plans
- Local knowledge informs decisions
- People understand the challenges ahead
- Communities are ready to continue the journey



Key messages

- Local voices shaping local futures
Communities know these places best.
- Adaptation is a community challenge
Shared understanding, responsibility and ownership.
- One size will not fit all
Different places need different responses.
- Building capability, not collecting feedback
Strengthening understanding, relationships and leadership.
- Creating better futures, not just responding to risk
Protecting what matters
- The conversation continues beyond the project
Supporting ongoing leadership, stewardship and participation.

Community Panels: Programme

Sept 24, 25, 26

Mihi Whakatau: Connect

Opening Session

Connecting people, place and purpose

What we will explore

- Shared introductions and whakawhauanga.
- Why adaptation planning matters and what to expect from the journey ahead.
- What we have already heard.
- The role of Community Panels and how local knowledge will help shape adaptation planning.
- Initial reflections on what people value most about their communities and places.
- Understanding the places, communities and connections that make up the adaptation area.
- Understanding the long-term horizons that adaptation planning will consider.
- Set the logistics for upcoming Design Weeks

October 2026

Design Week 1: Understand

Place & Change

Connecting what we value with the challenges and opportunities shaping our future

What matters?

- Confirm the values, places and connections
- Identify what is most important to retain, strengthen and pass on to future generations.

What is changing?

- Explore the key environmental, drivers of change (climate hazards), and the social economic context affecting the area.
- Bring together lived experience, local knowledge and technical evidence.

What requires our attention?

- Identify the most significant challenges, opportunities and areas of concern.
- Explore what may be most at risk if current trends continue.
- Begin establishing shared priorities for adaptation planning.

Key Outcome: A shared picture of community values, drivers of change and priority issues that will guide future adaptation pathways and scenario testing

February 2027

Design Week 2: Explore

Options and Pathways

What choices do we have? Testing futures and adaptation pathways

What is most at risk as conditions change?

- Exploring future risks through the lens of community values and priorities.
- Understanding what may be affected as conditions continue to change.

What options do we have?

- Testing adaptation options and pathways.
- Exploring opportunities, challenges and trade-offs.
- Comparing different future scenarios.

What delivers the best outcomes?

- Identifying approaches that align with community values and aspirations.
- Prioritising actions and areas for early focus.
- Understanding the roles of communities, council, iwi, agencies and partners.

Key Outcome: Community-informed adaptation priorities and preferred pathways to guide Community Adaptation Plans.

August 2027

Review: Confirm

Pathways & Action

Do the plans reflect our priorities and aspirations?

Reviewing draft Community Adaptation Plans.

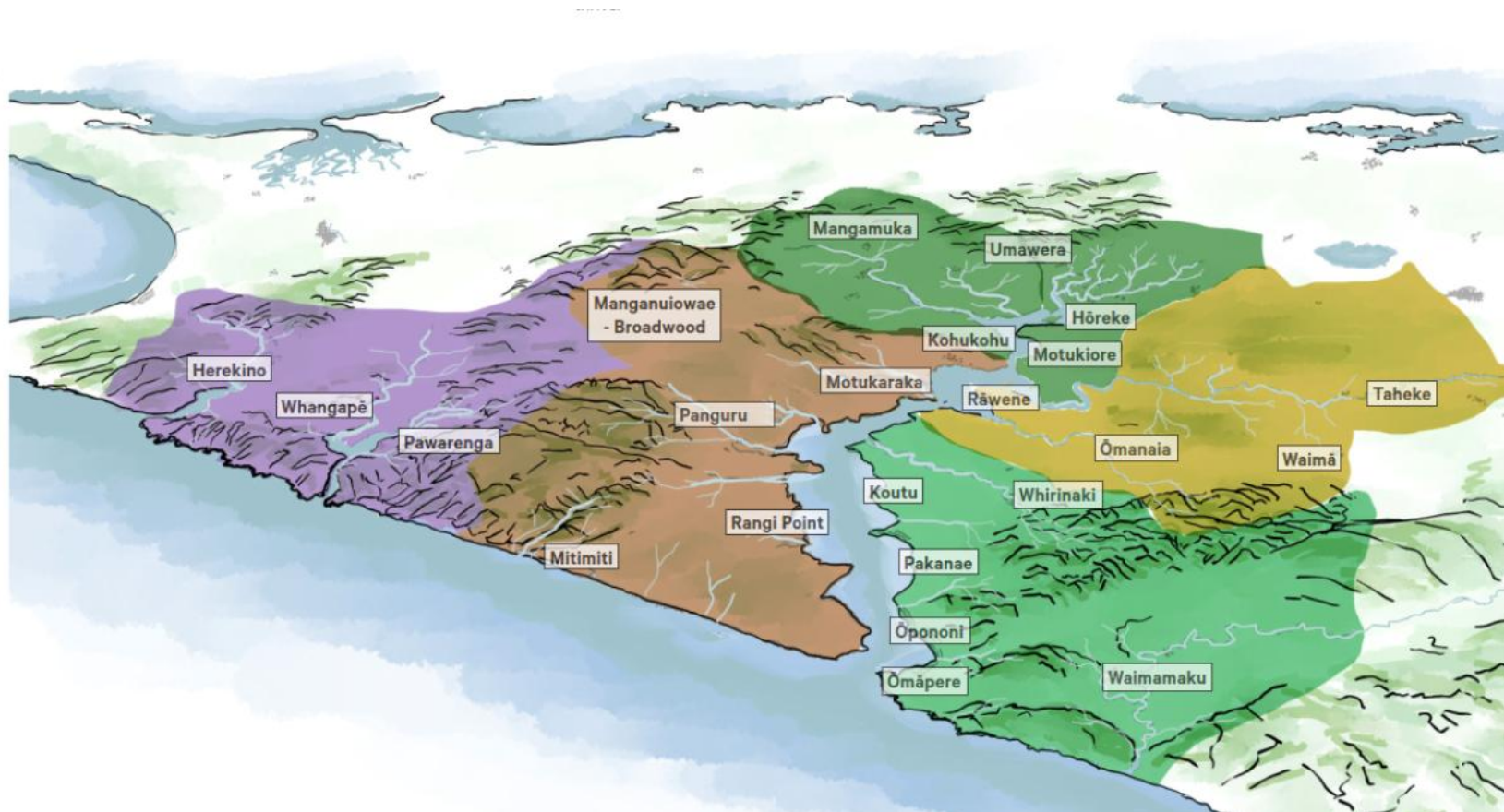
- Confirming community values and priorities are accurately reflected.
- Testing whether proposed pathways are supported by the community.
- Refining final recommendations.
- Identifying opportunities for ongoing leadership, stewardship and participation.

Key Outcome: Community supported Community Adaptation Plans and a shared foundation for future stewardship and implementation.

Community Panels: Adaptation Plans (CAP's)

Legend

- Herekino, Whangapē, Pawarenga & Broadwood
- Kohukohu, Motukaraka, & Panguru
- Mangamuka, Umawera & Hōreke
- Rāwene & Ōmanaia
- Whirinaki, Ōpononi, Ōmāpere & Waimamaku



Te Hōtaka Urutau Hapori | Community Adaptation Programme

Stage One Community Adaptation Planning

Terms of Reference



**Tuia ki te rangi,
Tuia ki te whenua,
Tuia ki te moana
E rongo te pō, e rongo te ao.
Tihei mauri ora!**

Ko ngā tai o tokerau e ngunguru ana i te ao, e ngunguru ana i te pō. Ka rere te au o mihi ki ngā maunga whakahī, ki ngā wai tapu, ki ngā kokoru o Te Tai Tamatāne -Te Hokianga-nui-a-Kupe, Whangapē, Herekino, Pawarenga, otirā, Waimamaku.

He mana whenua, he mana wai, he mana tāngata - ko koutou rā ēnei e ngā kaitoutou i te ahikā o tēnā kāinga, o tēnā kāinga, tēnei rā te mihi.

Tēnei rā te mihi ki ngā kaumātua, ngā kuia, ngā rangatira, ngā marae me ngā hapū, otirā, ki ō koutou kaitiaki e pupuri nei i te mātauranga me ngā tikanga o ō koutou anō taiao.

Turuturu ā uta, turuturu ā tai, tūturu whakamaua kia tīna. Haumi e, hui e, tāiki e!



We acknowledge Hokianga-nui-a-Kupe, and the harbours and waterways of Whangapē, Herekino, Pawarenga and Waimamaku, their moana, tides, rivers and streams, and the lands, hills and maunga that shelter these communities.

We recognise the enduring relationship between people and water, and the mana of the moana and waterways that sustain the wellbeing of the people of these places.

We pay our respects to the haukāinga of Hokianga, Whangapē, Herekino, Pawarenga and Waimamaku, especially the kaumātua, kuia, rangatira, marae and hapū of these rohe, and to the kaitiaki who uphold the mātauranga and tikanga of these places.

This Terms of Reference defines the purpose, functions and operational agreements of the Community Panels for Stage One Community Adaptation Planning under Te Hōtaka Urutau Hapori | Community Adaptation Programme. It outlines the goals and responsibilities of the community panel members who have agreed to work together on adaptation planning.

1. Project Overview

Stage One Community Adaptation Planning is the first community adaptation planning project for Te Kaunihera o Te Hiku o Te Ika | Far North District Council.

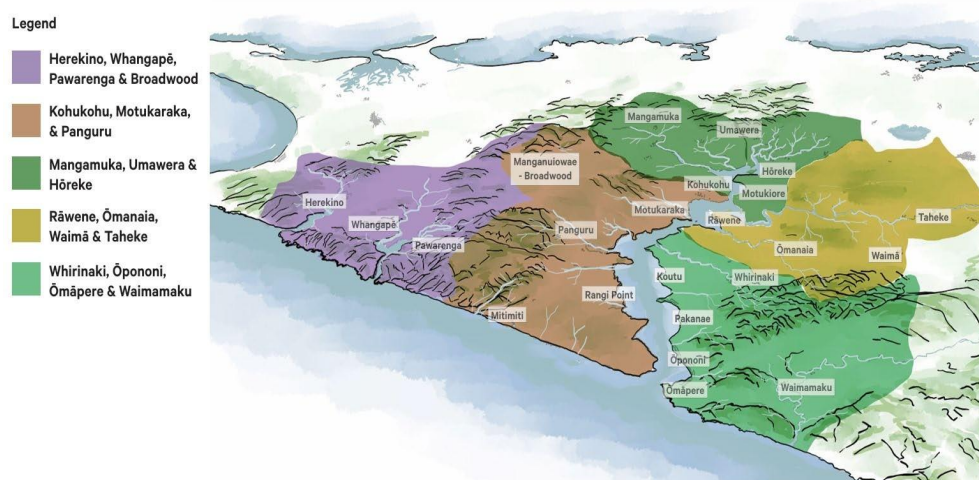
This adaptation project is Pou 1 of Te Hōtaka Urutau Hapori, Council's Community Adaptation Programme. It fulfils goals set by Council's Climate Action Policy and by Te Tai Tokerau Climate Strategy, adopted by all Northland councils.

The project follows an adaptive pathways approach to develop community adaptation plans for coastal hazards, flood hazards and sea level rise.

Community adaptation plans will identify community values and objectives and set pathways that are adjusted over time, enabling communities and Council to prepare for the future in times of uncertainty.

Community Panels are advisory community groups that lead the conversation on adaptation to coastal hazards, flood hazards and sea level rise.

Community adaptation plans will be co-developed by Community Panels for the Stage One project area, across Hokianga, Whangapē, Herekino and Waimamaku areas. There are five Community Panels, one for each of the sub-areas shown below.



Over time, the development and implementation of community adaptation plans will have significant implications for Far North District's infrastructure, district and spatial planning, population movement and distribution, natural environment, and the ways that communities and Council manage the coastal hazards, flood hazards and sea level rise. In addition, there will be financial implications, which may include impacts on rates.

2. Purpose

Community Panels will:

- provide community-endorsed recommendations for how their communities can prepare for, and adapt to coastal hazards, flood hazards and sea level rise.
- co-develop Community Adaptation Plans for the project area and will recommend a course of action to decision-makers via recommendations to the Far North District Council.
- Provide community insight and support wider engagement across their sub-area.

- support collaboration with tangata whenua and help uphold the vision, values and knowledge of hapū and marae.

3. Panel structure and role description

Full members: Representative positions who can fully participate in any advice sessions, evaluations, and recommendations. A quorum of 75% of full voting members is required for Community Panels to make formal recommendations.

Observers: Present to observe. Observers may listen and support sessions, but they do not participate in evaluations and recommendations. This role enables observers to gain oversight of the Panel process and discussions whilst protecting observers from any perceived influence over outcomes which eventually will go to Council's elected members for consideration.

Support roles:

- **Technical Advisors:** Council staff and/or external professionals who provide technical support and expertise to the Panel when this is requested through the facilitators. Technical advisors present may rotate depending on Panel focus. They do not participate in evaluations or make recommendations like full members.
- **Project Team:** Facilitators, FNDC staff, NRC staff and/or external professionals who support the Community Panels' process and coordination. They do not participate in evaluations or make recommendations like full members.

Full Members	Observers	Supporters
Hapū and Marae Representatives	FNDC Mayor or Councillors or Committee Representatives	Tonkin +Taylor, Isthmus or Ākau Facilitators and Technical Advisors
General Residents, Ratepayers, Settlement or Area Representatives	NRC Councillors or Committee Representatives	FNDC Project Team or staff
Community Group and Local Business Representatives		NRC Project Team or staff

School, Kura and Youth Representatives		Other agency staff
Community Board Representatives		

4. Ways of working

Ka whakaaro pae tawhiti, ka mahi pae tawhiti mātou.

Panel members will participate co-operatively for the long-term benefit of the areas as a whole and will agree to act in good faith.

Panel members will:

- Have community understanding.
- Be community focussed.
- Be committed, open-minded and proactive.
- Be positive and respectful.

5. Group decision-making and consensus

As outlined in the Purpose (Section 2), the group will be required to recommend a course of action for how their communities can prepare for, and adapt to coastal hazards, flood hazards and sea level rise.

Full consensus shall be strived for in all decisions made by Voting Members of the Panels. Where consensus is defined as every member (100%) of a meeting (that achieves quorum requirements) being in agreement or willing to accept the decision as a basis for moving forward. Where, after reasonable efforts, 100% consensus cannot be reached on a specific piece of advice or a recommendation, a 75% majority of the members present will need to be achieved to reach a decision.

The reasons for disagreement from the minority view will be noted, any alternatives defined, and the reasons for members positions on the alternatives recorded.

6. Responsible use of information

Panel members may have access to a range of confidential information or knowledge about their communities and areas. This information is made available to assist in their responsibilities as a Panel member.

Panel members have a duty to not misuse their position, or any information obtained through it.

Tangata Whenua retain intellectual property rights over any information shared by them. Any Māori data, knowledge and information shared by Tangata Whenua to the Panel shall be used only for the purposes set out in this Terms of Reference. Consent must be given by hapū or marae representatives before any re-use or repurposing of knowledge or information.

Panel members agree to refrain from discussion and debate regarding the deliberation of the Panel through media channels (i.e. newspapers, radio, television and social media), unless otherwise approved at a Community Panel session or by the Council project team.

Information said or given to Community Panels may not be used in a subsequent planning or legal process except for any recommendations and agreements reached by the Panel.

7. Resources

The project team will provide the necessary resources to support Panel members to fully understand technical terms and advice.

Panel members must have access to email and must be able to use digital tools and communication.

8. Recognition of contribution

Each Panel member will receive an honorarium in recognition of their contribution of advice and attendance at Community Panel sessions.

The honorarium amount includes mileage and travel.

The value of the honorarium (and any subsequent adjustments as may be required) shall be determined by the Council project team.

9. Commitment

The Panel will stand until final recommendations for the Community Adaptation Plan are presented to Far North District Council, estimated December 2027.

This timeframe may extend past this date to support Community Adaptation Plans delivery and review. This will be determined by the project team, in consultation with the Community Panels, closer to the project end date.

Where a Panel member is no longer available to continue participation on a Panel for any reason, a replacement will be nominated by the relevant agency, group or community, to be accepted at the project teams' discretion.

Hapū and marae representatives are exempt from project team discretion and will be determined by alternative process with those representatives.

All Community Panel sessions are closed sessions. Attendees are determined through invitation only.

Briefing material will be circulated 5 working days before the meeting date.

Any draft discussion papers prepared for discussion at sessions will include alternatives or options, where relevant.

Key points and any follow-up actions from sessions will be released within 5 working days.

A public and anonymised version of the notes will be made available on FNDC project website: <https://www.fndc.govt.nz/district/Climate-Action/adaptation/pou-1community-adaptation-planning> .

8.2 OPEN RESOLUTIONS AND ACTION POINTS UPDATE - SEPTEMBER 2026

File Number: A5951907

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Kaikohe-Hokianga Community Board with an overview of outstanding open resolutions and actions for Kaikohe-Hokianga Community Board.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.
- This report introduces the inclusion of 'action points' in this reporting going forward.
- Action points are a mechanism to capture actions that are not part of a formal decision/resolution but require follow up or confirmation from staff.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the report Open Resolutions and Action Points Update - September 2026.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

Since some reports received by this Board are informational, they do not generate open resolution items. However, a need has been identified to record and track action points arising from information reports or meeting discussions.

There are currently no action point open items recorded. Moving forward, these will be captured and reported at Board meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Managers will assist in recording and following up outstanding open resolutions or actions points with their staff.

Community Board Coordinators will assist where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings, following the printing of an agenda. Democracy Services staff will support the process by generating reports.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITI HANGA / ATTACHMENTS

1. Open Resolution Report - A5964034  
2. Outstanding Action Points - A5964113  

Action Sheets Report	Division: Committee: Kaikohe-Hokianga Community Board Officer:	Date From: Date To: Printed: Tuesday, 15 September 2026 9:15:36 AM
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Meeting	Officer/Director	Section	Subject
Kaikohe-Hokianga Community Board 8/04/2026	Proctor, Tanya Proctor, Tanya	Reports	Kaikohe-Hokianga Town Beautification prioritisation 2025/26
RESOLUTION 2026/27 Moved: Chairperson Jessie McVeagh Seconded: Member Kelly van Gaalen That the Kaikohe-Hokianga Community Board a) confirms allocation of up to \$58,254 of the FY2025/26 Town Beautification capital budget to Horeke village for a coordinated programme of eligible town beautification works: b) notes that specific project components will be refined through Board and community input and internal feasibility, and maintenance checks consistent with capital budget eligibility requirements. CARRIED 18 May 2026 12:30pm Community Board Coordinator DF Asset Manager: Progressing with community for input. pending feedback from Horeke. 31 Aug 2026 10:00am Executive Assistant to Head of Infrastructure Staff advised that she will be formalising land occupancy as this is a road reserve. Work in progress, pending Legal finalising the process approximate timeframe: November.			

Meeting	Officer/Director	Section	Subject
Kaikohe-Hokianga Community Board 6/05/2026	Billington, Charlie Billington, Charlie	Reports	Kaikohe-Hokianga Community Board Footpath Prioritisation 2025/26
RESOLUTION 2026/32 Moved: Chairperson Jessie McVeagh Seconded: Member Kelly van Gaalen That the Kaikohe-Hokianga Community Board: a) Approves the delivery of the following Community Board prioritised footpath projects identified at the April 2026 workshop: i) Panguru Kura to Panguru Clinic (West Coast Road) ii) Koutu Point Road, Ōpononi (Te Kura Kaupapa Māori o Te Tonga o Hokianga to Koutu Loop Road) iii) Freese Park Road, Ōmāpere; and			

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- b) Approves the delivery of the Hōreke Clinic footpath extension as part of the 2025/26 programme; and
- c) Where programme funding is insufficient, approves the use of a one-off allocation of up to \$25,000 from the Kaikohe-Hokianga 2025/26 Town Beautification capital budget to fund the Hōreke Clinic footpath extension, as set out in Option 2 of this report.

CARRIED

26 Aug 2026 9:55am Maheno, Marysa

- i) Work completed in June,
- ii) Estimate of \$208,069.78 plus variation of \$12,518. Work was completed this month.,
- iii) Estimate of \$115,866, work has commenced this month, staff are expecting to receive photos of progress soon.,
- b) This will commence once Freese Park is complete.

02 Sept 2026 3:20pm Democracy Advisor

Community Board requesting at the meeting for a workshop and further update of what is currently on the list

Meeting	Officer/Director	Section	Subject
Kaikohe-Hokianga Community Board 1/07/2026	Ivicheva, Kate Ackers, Roger	Reports	Electric Vehicle Charging Infrastructure
RESOLUTION 2026/65 Moved: Member John Vujcich Seconded: Member Doug Te Wake That Kaikohe-Hokianga Community Board endorse the granting of leases for sites managed by the Far North District Council to facilitate the installation of public EV charging infrastructure in off-street public carparks and in areas of council parks and reserves that are already in use as public parking spaces.			
CARRIED			
06 Jul 2026 10:38am Executive Assistant to Group Manager - Policy & Planning Draft licence documentation for proposed EV charger sites is currently with the property legalisation team for review, expected mid-July. Further reports will be prepared for each board and committee once the legal review has been completed.			
24 Aug 2026 5:01pm Executive Assistant to Group Manager - Policy & Planning Council staff continue to work with the providers. No further update is available yet.			
02 Sept 2026 3:23pm Democracy Advisor Community Board requested at the meeting for an update with more information before the next meeting			
08 Sept 2026 11:15am Executive Assistant to Group Manager - Policy & Planning An external contractor has developed licence documentation which meets council requirements and a negotiation process with EV charging infrastructure providers is underway to finalise the documentation. Council has approved that the Chief Executive Officer or his delegate may negotiate a licence acceptable to Council for the Kaikohe Library & Civic Hub site.			

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Kaikohe-Hokianga Community Board
1/07/2026

Sumpter, Hilary
Johnson, Kevin

Reports

Te Puna O Kupenuku Lease Update

RESOLUTION 2026/61

Moved: Chairperson Jessie McVeagh

Seconded: Member Kelly van Gaalen

That Kaikohe Hokianga Community Board recommend that Council:

- a) do not renew the lease; and**
- b) request that staff work with current tenants to secure future tenancy including Te Wananga o Hokianga being one of those tenants.**

CARRIED**06 Aug 2026 9:49am Executive Assistant to Group Manager - Delivery & Operations**

Following the CB resolution to not renew the lease, the report will be going to Council in August. Dispute resolution has been attempted but we haven't had a response from lessee. Fixtures have also been removed from the campus without our Consent.

14 Sept 2026 9:22am Executive Assistant to Group Manager - Delivery & Operations

Following the Community Board's resolution not to renew the lease, a complaint was submitted to the Chief Executive by the lessee's solicitors. Dispute resolution has been attempted; however, no response has been received from the lessee. In addition, fixtures have been removed from the campus without Council's consent. Council's Legal Team is currently responding to the matters raised. The relationship between TPOK, its tenants, and Council continues to deteriorate, with limited engagement from TPOK despite ongoing attempts to correspond. Further action will be considered when complaint resolved.

Meeting	Officer/Director	Section	Subject
Kaikohe-Hokianga Community Board 2/09/2026	Trewin, Kathryn Ackers, Roger	Reports	Kaikohe-Hokianga Community Board Funding - Community Guidance
RESOLUTION 2026/93 Moved: Chairperson Jessie McVeagh Seconded: Member Doug Te Wake That Kaikohe-Hokianga Community Board adopt the updated "Community Guidance for funding from Kaikohe-Hokianga Community Board" to provide guidance to applicants from their community seeking funding from Kaikohe-Hokianga Community Board, specifically those based outside of the ward/district.			
CARRIED			

Kaikohe-Hokianga Community Board Action Items as at 9:33AM, Tuesday 15 September 2026

Date	Item	Action	Assigned	Update Comment
Wed, 2 September	7.2d Funding Applications	Requesting information around the use of Council owned assets like the parks/reserves and if Council would consider not having fees charged for the use of youth hauora events (Related to a funding application including fees for the use of Lindvart park)	Delivery & Operations	
Wed, 2 September	3. Public Forum	Board requesting an update on the crossing in Kaikohe and improved safety for the main street. Advised the issue was raised more than a year ago and \$57,000 had been allocated with FNHL for the work. (Public Forum - Linda Bracken from Kaikohe Business Association)	Policy & Planning	
Wed, 2 September	3. Public Forum	Board requesting more comms for the community relating to the new water system upgrade in Kaikohe as the upgrade has been ongoing for some time and lots of digging up the road, open ditches, and damage to roads which look a mess.	Community & Engagement	Staff to confirm status and completion date (provisionally 25 Sept) with Dave Collins so we can update community and project page Kaikohe water and wastewater upgrades Far North District Council
Wed, 2 September	3. Public Forum	Board concerned about the damage to the roads around Kaikohe township with the new Housing Development and all the trucks causing damage.	Corporate Services	

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE