

AGENDA

Ordinary Council Meeting

Membership:

Kahika - Mayor Moko Tepania - Chairperson
Kohepu - Deputy Mayor Chicky Rudkin
Cr Arohanui Allen
Cr Rachel Baucke
Cr Ann Court
Cr Felicity Foy
Cr Hilda Halkyard-Harawira
Cr Tāmāti Rākena
Cr Davina Smolders
Cr Kelly Stratford
Cr John Vujcich

Thursday, 27 August 2026

Time: 10:00 AM

Council Chamber

Memorial Ave

Kaikohe



**Te Kaunihera
o Te Hiku o te Ika**
Far North District Council

Far North District Council
Ordinary Council Meeting
will be held in the Council Chamber, Memorial Ave, Kaikohe on:
Thursday 27 August 2026 at 10:00 AM

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Far North District Council Values

The Code of Conduct is designed to give effect to the following values:

1. **Public interest:** members will serve the best interests of the people within their community, district or region and discharge their duties conscientiously, to the best of their ability.
2. **Public trust:** members, in order to foster community confidence and trust in their Council, will work together constructively and uphold the values of honesty, integrity, accountability and transparency;
3. **Ethical behaviour:** members will not place themselves in situations where their honesty and integrity may be questioned, will not behave improperly and will avoid the appearance of any such behaviour;
4. **Objectivity:** members will make decisions on merit; including appointments, awarding contracts, and recommending individuals for rewards or benefits.
5. **Respect for others:** will treat people, including other members, with respect and courtesy, regardless of their race, age, religion, gender, sexual orientation, or disability. Members will respect the impartiality and integrity of officials;
6. **Duty to uphold the law:** members will comply with all legislative requirements concerning their role, abide by this Code of Conduct, and act in accordance with the trust placed in them by the public;
7. **Equitable contribution:** members will take all reasonable steps to ensure they fulfil the duties and responsibilities of office, including attendance at meetings and workshops, background reading, attendance at civic events, and participation in relevant training seminars organised by the Council.
8. **Leadership:** members will actively promote and support these principles and ensure they are reflected in the way in which the Council operates including regular review and assessment.

These values complement, and work in conjunction with, the principles of s.14 of the LGA 2002 and the governance principles of s.39 of the LGA 2002.

1 KARAKIA TĪMATANGA / OPENING PRAYER

Ka tuku mātou kia kaha mai ngā māngai kua whiriwhirihia mō Te Kaunihera o Te Hiku o te Ika ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through Council discussions and decisions the representatives we have elected may govern the Far North District with imagination, skill and wisdom to achieve a fairer and more united Community that enhances the wellbeing of our district and solves the District's problems efficiently and effectively.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

3 NGĀ TONO KŌRERO / DEPUTATIONS

No requests for deputations were received at the time of the Agenda going to print.

4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5892217

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow Council to confirm that the minutes are a true and correct record of previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Council confirm the minutes of the Ordinary Council meeting held 22 July 2026 and Extraordinary Council meetings held 16 July and 4 August 2026 as a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

Secretarial notes are included in the minutes to capture the essence of the debate during each item. Secretarial notes do not reiterate the whole conversation.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the Ordinary Council meeting held 22 July 2026 and Extraordinary Council meetings held 16 July and 4 August 2026 are attached:

Far North District Council Standing Orders Section 27.3 states that no discussion shall arise on the substance of the minutes in any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes are a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ĀPITIHINGA / ATTACHMENTS

- 1. 2026-07-16 Council Minutes - A5868981** 
- 2. 2026-07-22 Council Minutes - A5879685** 
- 3. 2026-08-04 Council Minutes - A5897889** 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in confirming minutes from previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report
Chief Financial Officer review.	The CFO has not reviewed this report.

UNCONFIRMED

Extraordinary Council Meeting Minutes

16 July 2026

**MINUTES OF FAR NORTH DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON THURSDAY, 16 JULY 2026 AT 11:10AM**

PRESENT: Kahika - Mayor Moko Tepania, Kohepu - Deputy Mayor Chicky Rudkin, Cr Arohanui Allen, Cr Rachel Baucke (online), Cr Ann Court, Cr Felicity Foy (online), Cr Hilda Halkyard-Harawira (online), Cr Tāmāti Rākēna, Cr Davina Smolders, Cr Kelly Stratford, Cr John Vujcich.

STAFF PRESENT: Guy Holroyd (Chief Executive Officer), Roger Ackers (Head of Strategic Initiative Reform), Ruben Garcia (Group Manager – Communications and Engagement), Hilary Sumpter (Group Manager – Delivery & Operations), Emma Healy (Chief of Staff), Charlie Billington (Group Manager – Corporate Services), Aaron Taikato (Manuhautu Te Hono – Group Manager Te Hono), Kate Ivicheva (Group Manager – Planning & Policy), Marysa Maheno (Democracy Advisor), Aisha Huriwai (Manager – Democracy Services), Ken Lewis (Manager – Communications & Engagement), Jesse Gubb (Northland Head Start Communications and Engagement Coordinator), Ken McDonald (Chief Financial Officer), Sarah Peri (Kaupapa Māori Lead).

1 KARAKIA TIMATANGA / OPENING PRAYER

Kahika-Mayor Moko Tepania commenced the meeting with a karakia at 11:10AM.

2 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

Kahika-Mayor Moko Tepania noted the below;

- There is no Kaiwhakawhiti Reo – Māori Language Interpreter for today's extraordinary meeting.
- Our Council meetings are livestreamed on YouTube and Facebook.
- There are mics that pick up all noise in the room so please keep side chatter and paper shuffling to a minimum.

Kahika-Mayor Moko Tepania also acknowledged;

- Matariki and Puanga and all communities that held celebrations.
- The announcement of the closing of the Kaitāia JNL Timber Mill. Kahika extended his aroha to all whanau who will be heavily affected by this.

3 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2026/38

Moved: Kahika - Mayor Moko Tepania

Seconded: Kohepu - Deputy Mayor Chicky Rudkin

That the apology received from Community Board Chairs Jessie McVaegh and Bill Subritzky be noted.

CARRIED

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Extraordinary Council Meeting Minutes

16 July 2026

4 NGĀ TONO KŌRERO / DEPUTATION

Mina Pomare-Peita spoke on behalf of Ngāti Manawa and Ngāti Te Reinga.

Dallas King spoke on behalf of Ngāti Hau and Ngāti Kaharau

Mariameno Kapa-Kingi spoke on behalf of ngā tāngata me hapū o Te Tai Tokerau

The meeting adjourned at 12:10PM and resumed at 12:22PM.

At 1:04PM Cr Arohanui Allen left the room and returned at 1:06PM.

5 NGĀ PŪRONGO / REPORTS**MOTION****RESOLUTION 2026/39**

Moved: Cr Kelly Stratford

Seconded: Kohepu - Deputy Mayor Chicky Rudkin

That Council

- a) **suspend Standing Orders item, 20.2 Time Limits on Speakers; and**
- b) **allow 10 minutes for parts a, b, and c of Standing Orders item 20.2 Time Limits on Speakers.**

Against: Cr Ann Court

CARRIED**5.1 LOCAL GOVERNMENT REFORM HEAD START PROPOSAL – DECISION ON PREFERRED MODEL**

Agenda item 5.1 document number A5860240, pages 7 - 16 refers

MOTION

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Kelly Stratford

That Council:

- a. Notes the options analysis for local government reform in Northland, provided by Morrison Low Advisory (Attachment 1).
- b. Notes the results of the public surveys for local government reform conducted by each of the Northland Councils (Attachment 2).
- c. Notes the recommendations outlined in this report from the local government reform elected member steering group, following the meeting held 6 July 2026.
- d. Agree to progress the development of a Head Start proposal for Northland using the staged transition model as outlined in Attachment 1 except that the transition period is to be determined during the detailed design phase of the programme and that the Far North District be one of the unitary council boundaries and Whangārei and Kaipara Districts together make up the other unitary Council's boundaries.
- e. Notes that the local government reform elected member steering group will progress the development of a final Headstart Pathway Proposal with staff and make a recommendation back to councils in early August 2026 for submission prior to 9 August 2026.

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Extraordinary Council Meeting Minutes

16 July 2026

AMENDMENT

Moved: Cr Davina Smolders

Seconded: Cr Ann Court

d. Agree to progress the development of a Head Start proposal for Northland using Option 1 – the One Northland Unitary Authority model as outlined in Attachment 1.

In Favour: Crs Rachel Baucke, Ann Court and Davina Smolders

Against: Kahika-Mayor Moko Tepania, Kohepu Chicky Rudkin, and Crs Arohanui Allen, Felicity Foy, Hilda Halkyard-Harawira, Tāmati Rākena, Kelly Stratford and John Vujcich

LOST

The original motion became the substantive.

RESOLUTION 2026/40

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Kelly Stratford

That Council:

- a. Notes the options analysis for local government reform in Northland, provided by Morrison Low Advisory (Attachment 1).
- b. Notes the results of the public surveys for local government reform conducted by each of the Northland Councils (Attachment 2).
- c. Notes the recommendations outlined in this report from the local government reform elected member steering group, following the meeting held 6 July 2026.
- d. Agree to progress the development of a Head Start proposal for Northland using the staged transition model as outlined in Attachment 1 except that the transition period is to be determined during the detailed design phase of the programme and that the Far North District be one of the unitary council boundaries and Whangārei and Kaipara Districts together make up the other unitary Council's boundaries.
- e. Notes that the local government reform elected member steering group will progress the development of a final Headstart Pathway Proposal with staff and make a recommendation back to councils in early August 2026 for submission prior to 9 August 2026.

In Favour: Kahika-Mayor Moko Tepania, Kohepu Chicky Rudkin, and Crs Arohanui Allen, Felicity Foy, Hilda Halkyard-Harawira, Kelly Stratford and John Vujcich

Against: Crs Rachel Baucke, Ann Court and Davina Smolders

Abstained: Cr Tāmati Rākena

CARRIED 7/3

Attachments tabled at meeting

1 Local Government Reforms Briefing Paper

The meeting adjourned at 1:58 PM and reconvened at 2:28 PM

6 MEETING CLOSE

The meeting closed at 2:40PM with karakia by Kahika-Mayor Moko Tepania.

UNCONFIRMED

Extraordinary Council Meeting Minutes

16 July 2026

The minutes of this meeting will be confirmed at the ordinary Council Meeting held on 22 July 2026.

.....
CHAIRPERSON

UNCONFIRMED

Ordinary Council Meeting Minutes

22 July 2026

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON WEDNESDAY, 22 JULY 2026 AT 10:00 AM**

PRESENT: Kahika - Mayor Moko Tepania, Kohepu - Deputy Mayor Chicky Rudkin, Cr Arohanui Allen, Cr Rachel Baucke, Cr Ann Court, Cr Felicity Foy, Cr Hilda Halkyard-Harawira, Cr Tāmāti Rākena, Cr Davina Smolders, Cr Kelly Stratford, Cr John Vujcich

IN ATTENDANCE: Belinda Ward (Chairperson, Bay of Islands-Whangaroa Community Board), Bill Subritzky (Chairperson, Te Hiku Community Board)

STAFF PRESENT: Guy Holroyd (Chief Executive Officer), Emma Healy (Chief of Staff), Tanya Proctor (Head of Infrastructure) Charlie Billington (Group Manager – Corporate Services), Ruben Garcia (Group Manager – Communications and Engagement), Hillary Sumpter (Group Manager – Delivery and Operations), Rebecca Rowsell (Senior Solicitor), Rachel Smith (Executive Assistant), Esther Powell (Manager - Climate Action and Resilience), Katy Simon (Adaptation Programme Lead), Virginia Smith (Policy Advisor), Ken Lewis (Manager – Communication and Engagement), Nicola Smith (Manager - Executive Projects), Michelle Rockell (Executive Projects Lead), (Aisha Huriwai (Manager – Democracy Services), Natasha Rmandic (Democracy Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

Kahika - Mayor Moko Tepania commenced the meeting with a prayer at 10.07am.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

2.1 APOLOGIES

RESOLUTION 2026/41

Moved: Kahika - Mayor Moko Tepania
Seconded: Kohepu - Deputy Mayor Chicky Rudkin

That the Council note apology from Chairperson Jessie McVeagh.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

- Dr Graeme Morrell – North Hokianga Roding Issues

4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

- Welcome members, manuhiri/guests;
- Maramataka – Tamatea-kai-ariki;
- Acknowledge outgoing Children's Commissioner Dr Claire Achmad;
- With the recent announcement from Central Government and the uncertainty around Manawhakahono a Rohe agreements Note that Item 7.7 has been withdrawn;
- Mihi to Cr Foy's appointment as Chair of the joint RMA Committee;

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Ordinary Council Meeting Minutes

22 July 2026

- Reminder of the application of standing orders following some big issues and discussions, mostly BAU in this paper.

5 HE PĀNUI WHAKAMŌTINI / NOTICE OF MOTION

5.1 NOTICE OF MOTION - CR SMOLDERS - MANA WHAKAHONO Ā ROHE AGREEMENT

Agenda item 5.1 document number A5867767, pages 7 - 49 refers

MŌTINI / MOTION

Secretarial note: This item was withdrawn at the request of Cr Smolders

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A5855001, pages 50 - 66 refers

RESOLUTION 2026/42

Moved: Kahika - Mayor Moko Tepania

Seconded: Kohepu - Deputy Mayor Chicky Rudkin

That Council confirm the minutes of the Ordinary Council meeting held 25 June 2026 as a true and correct record.

CARRIED

8.1 COMMUNITY BOARD MINUTES

Agenda item 8.1 document number A5864845, pages 642 - 665 refers

RESOLUTION 2026/43

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr John Vujcich

That Council note the minutes from the following Community Board meetings:

- a) Te Hiku Community Board Meeting held 29 June 2026;
- b) Kaikohe-Hokianga Community Board Meeting held 1 July 2026;
- c) Bay of Islands-Whangaroa Community Board Meeting held 2 July 2026.

CARRIED

UNCONFIRMED

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22 July 2026

7 NGĀ PŪRONGO / REPORTS**7.4 DECISION ON THE INSTALLATION OF A MEMORIAL SEAT FOR STANLEY JULIAN AT TAIPA BEACHFRONT**

Agenda item 7.4 document number A5667986, pages 287 - 291 refers

RESOLUTION 2026/44

Moved: Cr Felicity Foy

Seconded: Cr Ann Court

That Council:

- a. Leave the proposal from the Julian family for the installation of a memorial seat for Stanley Julian, on the Taipa beachfront (Parcel ID LINZ/FNDC: 5231365) at the position indicated in Attachment B of this agenda report to lie on the table.

AMENDMENT

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr John Vujcich

That Council;

- b. Leave the proposal from the Julian family for the installation of a memorial seat for Stanley Julian, on the Taipa beachfront (Parcel ID LINZ/FNDC: 5231365) at the position indicated in Attachment B of this agenda report to lie on the table.
- c. that report come to Te Kukupa on options to amend the 2017 Arts and Memorials in Public Places Policy to delegate decision making authority to Community Boards to approve or decline installations.

LOST

The debate returned to the original motion.

RESOLUTION 2026/45

Moved: Cr Felicity Foy

Seconded: Cr Ann Court

That Council:

- a. Leave the proposal from the Julian family for the installation of a memorial seat for Stanley Julian, on the Taipa beachfront (Parcel ID LINZ/FNDC: 5231365) at the position indicated in Attachment B of this agenda report to lie on the table.

CARRIED**Note:** Cr Smolders voted against*Secretarial note: exploring opportunities to delegate to Community Board.*

At 11.03am meeting adjourned.

At 11.16am meeting resumed.

UNCONFIRMED

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22 July 2026

7.2 FUTURE ECONOMIC DEVELOPMENT INVESTMENT AND RESOURCING FOR THE FAR NORTH DISTRICT – LONG TERM PLAN 2027–2037

Agenda item 7.2 document number A5830580, pages 74 - 266 refers

RESOLUTION 2026/46

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr John Vujcich

That Council:

- a) Agree that the future scale, scope, priorities and delivery model for economic development activities within the Far North District should be reviewed as part of development of the Long Term Plan 2027–2037;
- b) Agree that future economic development investment should be assessed against the economic outcomes sought by Council, including productivity growth, business development, quality employment, investment attraction, Māori economic development and regional prosperity;
- c) Agree that options for future economic development investment, including investment in Northland NZ and alternative service delivery arrangements, be developed and reported back to Council and Te Koekoeā Committee for Council Controlled Organisations;
- d) Request the preparation of a detailed options assessment, implementation pathway and funding plan for consideration through the Long Term Plan 2027–2037 process.

CARRIED

7.1 TRANSPORT PORTFOLIO HOLDER TERMS OF REFERENCE

Agenda item 7.1 document number A5840207, pages 67 - 73 refers

RESOLUTION 2026/47

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr John Vujcich

That Council:

- a) Adopt the attached Transport Portfolio Terms of Reference including the following membership;
 - Cr Ann Court – Northland Regional Transport Committee Appointment and Road Controlling Authority Forum appointment
 - Cr Rachel Baucke – Northland Regional Transport Committee Alternate
 - Cr Tāmati Rākena – Chairperson, North Hokianga Roding Working Group
 - Cr Felicity Foy – Chairperson, Te Koukou Committee for Transport and Infrastructure
- b) Update all portfolio terms of reference state that minutes of all portfolio meetings will be circulated for all meetings via Friday Notices for elected member information.

CARRIED

At 11:22am, Kohepu - Deputy Mayor Chicky Rudkin left the meeting.

At 11:26am, Kohepu - Deputy Mayor Chicky Rudkin returned to the meeting.

At 11:39am, Cr Tāmati Rākena left the meeting.

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At 11:45am, Cr Tāmati Rākena returned to the meeting.

7.3 UNBUDGETED CAPITAL FUNDING - AUDIO SYSTEM UPGRADES

Agenda item 7.3 document number A5837747, pages 267 - 286 refers

RESOLUTION 2026/48

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Kelly Stratford

That Council approve unbudgeted capital expenditure for 2026/27 of up to \$200,000, to address audio amplification and livestream audio quality issues in Council Chambers and remote formal meeting locations.

Against: Kohepū – Deputy Mayor Chicky Rudkin, and Crs Ann Court and Tāmati Rākena

CARRIED

MOTION

RESOLUTION 2026/49

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Kelly Stratford

That Council Direct the CEO to pursue a digital approach for governance meetings and workshops by 30 September 2026 and to enable savings be made from printing to pay down debt.

In Favour: Kahika – Mayor Moko Tepania, Kohepū – Deputy Mayor Chicky Rudkin and Crs Arohanui Allen, Felicity Foy, Hilda Halkyard-Harawira, Tāmati Rākena, Kelly Stratford and John Vujcich

Against: Crs Rachel Baucke, Ann Court and Davina Smolders

CARRIED

Meeting adjourned at 12.30pm.

Meeting resumed at 1.16pm.

7.5 2026 LOCAL GOVERNMENT NEW ZEALAND ANNUAL GENERAL MEETING REMITS

Agenda item 7.5 document number A5860891, pages 297 - 330 refers

RESOLUTION 2026/50

Moved: Cr Kelly Stratford

Seconded: Cr John Vujcich

That Council agree their position for the following remits:

- **Dog Control Act Reform – support**

CARRIED

7.5b 2026 LOCAL GOVERNMENT NEW ZEALAND ANNUAL GENERAL MEETING REMITS

RESOLUTION 2026/51

Moved: Cr Kelly Stratford

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22 July 2026

Seconded: Cr John Vujcich

That Council agree their position for the following remit:

- Improved Regulation of Vape Retailers – support

CARRIED

7.5c 2026 LOCAL GOVERNMENT NEW ZEALAND ANNUAL GENERAL MEETING REMITS

RESOLUTION 2026/52

Moved: Cr Kelly Stratford

Seconded: Cr John Vujcich

That Council agree their position for the following remit:

- Financial Support for Government Reform Implementation Costs – support

CARRIED

7.5d 2026 LOCAL GOVERNMENT NEW ZEALAND ANNUAL GENERAL MEETING REMITS

MOTION

Moved: Cr Kelly Stratford

Seconded: Cr John Vujcich

In Favour: Kohepū – Deputy Mayor Chicky Rudkin and Crs Felicity Foy, Hilda Halkyard-Harawira, Tāmati Rākena and John Vujcich

Against: Kahika – Mayor Moko Tepania and Crs Arohanui Allen, Rachel Baucke, Ann Court, Davina Smolders and Kelly Stratford

a) That Council agree their position for the following remit:

- Removal of Representation Review Requirements During Simplifying Local Government Reform – abstain

LOST

MOTION

Moved: Kahika – Mayor Moko Tepania

Seconded: Cr Kelly Stratford

In Favour: Kahika - Mayor Moko Tepania, Kohepū – Deputy Mayor Chicky Rudkin and Crs Arohanui Allen, Rachel Baucke, Felicity Foy, Hilda Halkyard-Harawira and Kelly Stratford

Against: Crs Ann Court, Davina Smolders and John Vujcich

Abstained: Cr Tāmati Rākena

That Council agree their position for the following remit:

- Removal of Representation Review Requirements During Simplifying Local Government Reform – support

CARRIED

UNCONFIRMED

Ordinary Council Meeting Minutes

22 July 2026

7.5e 2026 LOCAL GOVERNMENT NEW ZEALAND ANNUAL GENERAL MEETING REMITS

RESOLUTION 2026/53

Moved: Cr Kelly Stratford

Seconded: Cr John Vujcich

That Council agree their position for the following remit:

- **Devolution of Place-Naming Authority to Territorial Authorities – support**

CARRIED

Secretarial note: Crs Baucke, Court and Smolders voted against

7.5f 2026 LOCAL GOVERNMENT NEW ZEALAND ANNUAL GENERAL MEETING REMITS

RESOLUTION 2026/54

Moved: Cr Kelly Stratford

Seconded: Cr John Vujcich

That Council agree their position for the following remit:

- **Enhanced Role for Government in Supporting Subnational Diplomacy – abstain**

LOST

MOTION

Moved: Cr Kelly Stratford

Seconded: Cr John Vujcich

That Council agree their position for the following remit:

- **Enhanced Role for Government in Supporting Subnational Diplomacy – support**

CARRIED

7.5g 2026 LOCAL GOVERNMENT NEW ZEALAND ANNUAL GENERAL MEETING REMITS

RESOLUTION 2026/55

Moved: Cr Kelly Stratford

Seconded: Cr John Vujcich

That Council agree their position for the following remit:

- **Bulk Funding of Transport Activities – support**

CARRIED

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7.5h 2026 LOCAL GOVERNMENT NEW ZEALAND ANNUAL GENERAL MEETING REMITS

RESOLUTION 2026/56

Moved: Cr Kelly Stratford

Seconded: Cr John Vujcich

That Council agree their position for the following remit:

- Improving LTP Audit Requirements - abstain

LOST

MOTION

Moved: Cr Kelly Stratford

Seconded: Kahika - Mayor Moko Tepania

That Council agree their position for the following remit:

- Improving LTP Audit Requirements – support

CARRIED

7.5i 2026 LOCAL GOVERNMENT NEW ZEALAND ANNUAL GENERAL MEETING REMITS

RESOLUTION 2026/57

Moved: Cr Kelly Stratford

Seconded: Cr John Vujcich

That Council agree their position for the following remit:

- A Fairer Approach to Uneconomic Transport Infrastructure Funding - support

CARRIED

7.5j 2026 LOCAL GOVERNMENT NEW ZEALAND ANNUAL GENERAL MEETING REMITS

RESOLUTION 2026/58

Moved: Cr Kelly Stratford

Seconded: Cr John Vujcich

That Council agree their priority position for the following remits:

<u>Remit</u>	<u>Priority #</u>
Priorities for Dog Control Act Reform	1
Improved Regulation of Vape Retailers	5
Financial Support for Government Reform Implementation Costs	4
Removal of Representation Review Requirements During Simplifying Local Government Reform	7
Devolution of Place-Naming Authority to Territorial Authorities	6

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Enhanced Role for Government in Supporting Subnational Diplomacy	9
Bulk Funding of Transport Activities	2
Improving LTP Audit Requirements	8
A Fairer Approach to Uneconomic Transport Infrastructure Funding	3
CARRIED	

7.6 UTU WHAKAWHANAKE DEVELOPMENT CONTRIBUTIONS POLICY 2025 AMENDMENTS - SUBMISSION ANALYSIS AND ADOPTION REPORT

Agenda item 7.6 document number A5864316, pages 331 - 468 refers

RESOLUTION 2026/59

Moved: Cr Kelly Stratford

Seconded: Cr Felicity Foy

That Council:

- a) **Receive the Utu Whakawhanake Development Contributions Policy 2025 Amendments – Submissions Analysis Report in Attachment 1.**
- b) **Adopt the proposed amendments to the Utu Whakawhanake Development Contributions Policy 2025 in Attachment 2**
- c) **Resolves to commence the amended Utu Whakawhanake Development Contributions Policy 2025 on 27 July 2026.**
- d) **Delegates to the Chief Executive the selection of the membership of the reconsideration panel, from suitably delegated officers, for the purposes of clause 28 of the amended Utu Whakawhanake Development Contributions Policy 2025.**
- e) **Authorise the Chief Executive to make any necessary minor drafting or presentations to the Utu Whakawhanake Development Contributions Policy 2025 to correct any errors or omissions, or to reflect the decisions made by Council.**

Noted: Cr Smolders voted Against this motion

Note: staff to provide more information on Rate support plan

CARRIED

7.8 SCOPING REPORT AND COMMUNITY PANELS' TERMS OF REFERENCE - STAGE ONE COMMUNITY ADAPTATION PLANNING

Agenda item 7.8 document number A5873826, pages 482 - 548 refers

RESOLUTION 2026/60

Moved: Cr Kelly Stratford

Seconded: Cr Tāmati Rākena

That Council:

- a) **Adopt the scoping report for Stage One Community Adaptation Planning.**
- b) **Adopt the Terms of Reference for Community Panels for Stage One Community**

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Adaptation Planning.

Amendment:

Moved: Cr Felicity Foy

Seconded: ~~Cr Davina Smolders~~ Cr Kelly Stratford

- c) That the Chief Executive Officer direct the Climate Team to present potential collaboration options for this project to the RMA Working Group, including options for all Northland councils to align budgets and work programmes.

Note: Cr Smolders withdrew her seconding.

Amendment:

Moved: Cr Davina Smolders

Seconded: Cr Rachel Baucke

That Council leave this item to lie.

In Favour: Crs Rachel Baucke and Davina Smolders

Against: Kahika – Mayor Moko Tepania, Kohepū – Deputy Mayor Chicky Rudkin and Crs Arohanui Allen, Ann Court, Felicity Foy, Hilda Halkyard-Harawira, Tāmati Rākena, Kelly Stratford and John Vujcich

LOST

This has now become substantive motion:

Moved: Cr Kelly Stratford

Seconded: Cr Tāmati Rākena

That Council:

- a) **Adopt the scoping report for Stage One Community Adaptation Planning.**
 b) **Adopt the Terms of Reference for Community Panels for Stage One Community Adaptation Planning.**
 c) **That the Chief Executive Officer direct the Climate Team to present potential collaboration options for this project to the RMA Working Group, including options for all Northland councils to align budgets and work programmes.**

In Favour: Kahika – Mayor Moko Tepania, Kohepū – Deputy Mayor Chicky Rudkin and Crs Arohanui Allen, Ann Court, Felicity Foy, Hilda Halkyard-Harawira, Tāmati Rākena, Kelly Stratford and John Vujcich

Against: Crs Rachel Baucke and Davina Smolders

CARRIED

At 2.50pm meeting was adjourned.

At 3pm meeting was resumed

7.9 MEMBERSHIP UPDATE FOR COMMITTEES OF COUNCIL

Agenda item 7.9 document number A5875246, pages 549 - 553 refers

RESOLUTION 2026/61

Moved: Cr John Vujcich

Seconded: Cr Kelly Stratford

That Council:

- a) **remove Councillor Ann Court from the Te Kūkupa Committee for Strategy, Policy and Regulation, effective immediately;**

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- b) note that Councillor Ann Court's removal from the Committee creates a vacancy in the role of Deputy Chairperson, which the Committee will determine;
- c) replace Pita Tipene with Hohipere Williams as appointed member, as the representative for Te Rūnanga o Ngāti Hine on Te Kuaka Committee for Māori Strategic Relationships;
- d) appoint Councillor John Vujcich as a member of Te Koukou Committee for Transport and Infrastructure;
- e) replace of Councillor Rachel Baucke for Kahika-Mayor Moko Tepania at the Youth Engagement and Leadership Portfolio effective immediately;
- f) And that the Chief Executive Officer (or delegate) update the relevant Terms of Reference to reflect the changes.

CARRIED

At 4:11pm, Cr Tāmāti Rākena left the meeting.

7.10 REQUEST TO UNDERTAKE PUBLIC CONSULTATION ON SALE OR LEASE OF A PORTION OF PARK LAND AT 1936 STATE HIGHWAY 10, WAIPAPA - HOME OF TE PŪAWAITANGA

Agenda item 7.10 document number A5761517, pages 569 - 641 refers

RESOLUTION 2026/62

Moved: Cr Kelly Stratford

Seconded: Cr Ann Court

That Council:

- a) Approve that public consultation shall run for a period of 4 weeks, commencing 31 July 2026.
- b) Approve public consultation in accordance with section 138 of the Local Government Act 2002 on the proposed sale or lease of approximately 10 hectares of park land located at 1936 State Highway 10, Waipapa (Lot 18 Deposited Plan 316057) as marked in Attachment F.

CARRIED

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.2 CONFIRMATION OF COMMITTEE AND JOINT COMMITTEE MINUTES - JUNE 2026

Agenda item 8.2 document number A5864858, pages 666 - 667 refers

RESOLUTION 2026/63

Moved: Cr Felicity Foy

Seconded: Kohepu - Deputy Mayor Chicky Rudkin

That Council receive the report Committee Minutes June 2026.

CARRIED

note: Cr Court abstained

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9 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2026/64**

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Kelly Stratford

That the public be excluded from the following parts of the proceedings of this meeting.**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
9.2 - Confirmation of Committee and Joint Committee Minutes - June 2026 - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

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9.3 - Appointment of Adjudication Panel	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
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CARRIED

10 MEETING CLOSE

The meeting closed with karakia from Kahika – Mayor Moko Tepania at 4.22pm.

The minutes of this meeting will be confirmed at the Ordinary Council Meeting held on 27 August 2026.

CHAIRPERSON

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Extraordinary Council Meeting Minutes

4 August 2026

**MINUTES OF FAR NORTH DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON TUESDAY, 4 AUGUST 2026 AT 1:02 PM**

PRESENT: Kahika - Mayor Moko Tepania, Kohepū - Deputy Mayor Chicky Rudkin, Cr Arohanui Allen (VC), Cr Rachel Baucke (VC), Cr Felicity Foy, Cr Hilda Halkyard-Harawira (VC), Cr Tāmati Rākena (VC), Cr Davina Smolders, Cr Kelly Stratford, Cr John Vujcich

IN ATTENDANCE: Vanessa Blakelock Local Government Relationships Manager (MCERT), Karen Lam (Morrison Low Advisory), Jessie McVeagh (Kaikohe-Hokianga Community Board Chairperson), Belinda Ward (Bay of Islands-Whangaroa Community Board Chairperson)

STAFF PRESENT: Guy Holroyd (Chief Executive Officer), Roger Ackers (Head of Strategic Reform Initiatives), Jacine Warmington (Group Manager - Strategic Relationships), Emma Healy (Chief of Staff), Kate Ivicheva (Group Manager - Planning and Policy), Ken Lewis (Manager Communications and Engagement), Myjanne Jensen (Communications Advisor), Rachel Smith (Executive Officer), Jessie Gubb (Northland Head Start Communications and Engagement Coordinator), Charlie Billington (Group Manager - Corporate Services), Ruben Garcia (Group Manager - Community and Engagement), Tanya Proctor (Head of Infrastructure), Harley Alexander (Multimedia Strategy & Communications Advisor), Marlema Baker (Te Kuaka Committee Coordinator), Aisha Huriwai (Manager-Democracy Services), Imrie Dunn (Democracy Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

At 1:02 pm, Kahika - Mayor Moko Tepania commenced the meeting with a karakia.

2 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

- Maramataka today is Korekore Te Whiwhia which is a low energy day.
- Acknowledged the passing of Blue Newport, a long-time Ōkaihau resident and former teacher at Ōkaihau College, a Far North Lifetime Achievement Award recipient in 2025, and the Chair of our Pou Herenga Tai Twin Coast Cycle Trail Trust.

3 NGĀ TONO KŌRERO / DEPUTATION

There were no deputations.

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4 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**APOLOGY****RESOLUTION 2026/46**

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr John Vujcich

That the apology received from Cr Ann Court be accepted and leave of absence granted.**CARRIED***Note the apology received from Te Hiku Community Board Chairperson Bill Subritzky.***5 NGĀ PŪRONGO / REPORTS****5.1 LOCAL GOVERNMENT REFORM - HEAD START OUTLINE PROPOSAL**

Agenda item 5.1 document number A5892045, pages 7 - 113 refers.

RESOLUTION 2026/47

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Felicity Foy

That Council:

- a) **Notes the previous decisions of the Northland councils in relation to the Head Start Outline Proposal, as outlined in Attachment 1.**
- b) **Notes Kaipara District Council's decision not to support the Head Start Outline Proposal based on the staged transition model and its request to be excluded from any Head Start proposal submitted for Northland.**
- c) **Notes the recommendation of the Local Government Reform Elected Member Steering Group to approve the Head Start Outline Proposal as provided in Attachment 3 and recommend it to participating councils for approval and submission through the Government's Head Start process.**
- d) **Notes that Whangarei District Council will consider approval of the Head Start Outline Proposal and participation in its submission through the Government's Head Start process, at its 3 August 2026 Council meeting.**
- e) **Notes that Northland Regional Council will consider endorsement of the Head Start Outline Proposal at its 5 August 2026 Council meeting and that, while endorsement is not required for submission, it demonstrates continued regional support for progressing local government reform discussions.**
- f) **Approves the Head Start Outline Proposal, as provided in Attachment 4.**
- g) **Agrees that the Head Start Outline Proposal approved in recommendation f (above) be submitted to Government by the local government reform secretariat, through the Head Start process, due by 9 August.**
- h) **Note that, subject to the decisions of the participating councils, it is intended that the Head Start Outline Proposal be submitted jointly by Whangārei District Council and Far North District Council, with endorsement from Northland Regional Council, and that Kaipara District Council may also participate should it subsequently resolve to support the proposal and seek inclusion prior to submission.**

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- i) Delegates authority to the Whangarei District Council Chief Executive (as Secretariat), to approve any minor editorial amendments required prior to submission, including corrections to grammar, spelling, formatting, layout and presentation, provided such amendments do not materially alter the intent or substance of the proposal approved by Council.
- j) Notes that any substantive amendments to the Head Start Outline Proposal following Council approval would require reconsideration by participating councils, meaning submission would not be achievable within the timeframe for the Government's Head Start process.

Against: Crs Rachel Baucke and Davina Smolders

CARRIED

6 MEETING CLOSE

The meeting closed at 1:55 pm.

The minutes of this meeting will be confirmed at the Ordinary Council Meeting held on 27 August 2026.

.....
CHAIRPERSON

6 NGĀ PŪRONGO / REPORTS

6.1 VOTING SYSTEM FOR 2028 LOCAL BODY ELECTIONS

File Number: A5887615

Author: Casey Gannon, Manager - Civic Engagement and Education

Authoriser: Jacine Warmington, Group Manager - Strategic Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

Council must decide the electoral voting system to be adopted for the next local body election in 2028 by 11 September 2026 in alignment with requirements in Local Electoral Act 2001 (LEA).

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Council has the option to select between two voting systems - First Past the Post (FPP) and Single Transferable Voting (STV).
- Council voted for Single Transferable Voting system for the 2022 and 2025 elections in August 2020.
- Council must make its decision by 12 September 2026 (sec 27 LEA), and a public notice of the decision must be advertised by 19 September 2026 (sec 28, 29 LEA).
- The voting system will be in effect for one local body election if it does not change, the decision only applies for two triennial elections as a result of a poll or the electoral system changes.
- Current legislation must be applied hence this decision/notice is required. The outcome of the Head Start Process/Local Government Reform is a separate process and may/may not rescind such decisions.

TŪTOHUNGA / RECOMMENDATION

That Council adopt Single Transferable Voting as Far North District Council electoral voting system for the 2028 and 2031 local body elections.

1) TĀHUHU KŌRERO / BACKGROUND

[Local Electoral Act 2001](#) (LEA) gives each local authority the opportunity to review the electoral system to be used for the election of Members. Every three years, a local authority is required to consider which electoral system (First Past the Post (FPP) or Single Transferable Voting (STV) best suits its community. If it decides to change the electoral system from that used at the last triennial election, or retain the same electoral system as used at the last triennial election, the local authority must give public notice of the right of the community to demand a poll on the issue.

5A General description of First Past the Post electoral system

For local electoral purposes, the First Past the Post electoral system,—

- (a) in the case of an election, has the following features:
 - (i) voters may cast as many votes as there are positions to be filled:
 - (ii) where a single position is to be filled, the candidate who receives the highest number of votes is elected:
 - (iii) where more than 1 position is to be filled, the candidates equal to the number of positions who receive the highest number of votes are elected:
- (b) in the case of a poll, has the features specified in paragraph (a) as if, with all necessary modifications, every reference to a candidate were a reference to the matter or matters that are the subject of the poll.

Section 5A: inserted, on 7 July 2004, by [section 4](#) of the Local Electoral Amendment Act 2004 (2004 No 62).

5B General description of Single Transferable Voting electoral system

For local electoral purposes, the Single Transferable Voting electoral system,—

- (a) in the case of an election for multi-member vacancies, has the following features:
 - (i) voters express a first preference for 1 candidate and may express second and further preferences for other candidates;
 - (ii) a quota for election is calculated from the number of votes and positions to be filled;
 - (iii) the first preferences are counted and any candidate whose first preference votes equal or exceed the quota is elected;
 - (iv) if insufficient candidates are elected under subparagraph (iii), the proportion of an elected candidate's votes above the quota is redistributed according to voters' further preferences, and—
 - (A) candidates who then reach the quota are elected; and
 - (B) the candidate with the fewest votes is excluded;
 - (v) the excluded candidate's votes are redistributed according to voters' further preferences;
 - (vi) if insufficient candidates are elected under subparagraphs (iv) and (v), the steps described in subparagraphs (iv) and (v) are repeated until all positions are filled;
- (b) in the case of an election for a mayoral or single member vacancy, has the following features:
 - (i) voters express a first preference for 1 candidate and may express second and further preferences for other candidates;
 - (ii) an absolute majority of votes for election is calculated from the number of votes and positions to be filled;
 - (iii) the first preferences are counted and, if a candidate's first preference votes equal or exceed the absolute majority of votes, that candidate is elected;
 - (iv) if no candidate is elected under subparagraph (iii), the candidate with the fewest votes is excluded and that candidate's votes are redistributed according to voters' further preferences;
 - (v) if no candidate is elected under subparagraph (iv), the steps described in subparagraph (iv) are repeated until a candidate is elected;
- (c) in the case of a poll, has the features specified in paragraphs (a) and (b) as if, with all necessary modifications, every reference to a candidate were a reference to the matter or matters that are the subject of the poll.

Section 5B: inserted, on 7 July 2004, by [section 4](#) of the Local Electoral Amendment Act 2004 (2004 No 62).

Until 2004, local authority elections were conducted using the First Past the Post (FPP) electoral system. First Past the Post (FPP): Used by 63 local authorities, where the candidate who receives the most votes wins. Single Transferable Voting (STV): Used by [15 local authorities](#), where voters rank candidates in order of preference.

- Dunedin City Council
- Far North District Council
- Gisborne District Council
- Greater Wellington Regional Council
- Hamilton City Council
- Kapiti Coast District Council
- Marlborough District Council
- Nelson City Council
- New Plymouth District Council
- Otago Regional Council (1st time in 2025)
- Palmerston North City Council
- Porirua City Council
- Ruapehu District Council
- Wellington City Council
- Whangarei District Council (1st time in 2025)

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

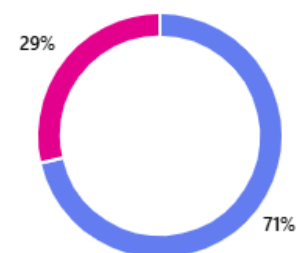
Council resolved to use the FPP electoral system until 2020. This form of voting is used in parliamentary elections and by most local authorities throughout New Zealand. Electors vote by indicating their preferred candidate(s) and the candidate(s) who receives the most votes is declared the winner, regardless of the proportion of votes that candidate(s) obtained. The other option is STV with this system, electors rank candidates in order of preference. The number of votes required for

a candidate to be elected depends on the number of positions to be filled and number of valid votes. There is no one perfect system and both have their advantages and disadvantages. A fuller explanation of both electoral systems is provided in the attached [Local Government Electoral Option 2008 \(Attachment 1\)](#). Although this guide was prepared in 2008 the explanations about the two electoral systems remain current and contains examples of how voting works to assist members in making their decision.

A four-question survey was conducted for community board member feedback. The timing of the survey did not allow sufficient time for community board members to discuss the electoral voting system options with their constituents. The results of the survey for the seven responses received available at the time this report was printed are below. A further verbal update will be provided at the meeting.

1. Which electoral system is preferred for the 2028 local government election?

● First Past the Post (FPP)	5
● Single Transferable Vote (STV)	2
● No preference	0



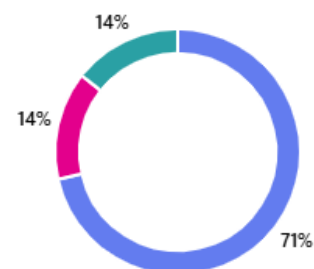
2. How would you rate your community's knowledge of different voting systems?

● Very knowledgeable	0
● Somewhat knowledgeable	4
● Limited knowledge	3
● Not knowledgeable	0



3. Does your community require further civic education opportunities related to electoral systems and voting?

● Yes	5
● No	1
● Unsure	1



4. Please provide any additional comments or suggestions regarding electoral systems and civic education needs in your community.

Feedback that numbers can be confusing. Ticks better.

FPP is easier to understand but STV is fairer and more representative BUT people really struggle to understand it despite your best efforts to educate. I don't think that's a reason to dumb the voting down though. Let's keep educating!

Perhaps over the month of October a day or two have a stall at the Saturday Kaitia Market to upskill people on the upcoming election

Continue to stress to voters the importance of voting. Start early at school level

STV has always been too confusing for most & anything that complicates the process tends to put people off participating. KISS model works because it doesn't bamboozle people. Most things in life are simply.....if you win you win.....if you're first you're first. Clear cut!!

I think there is some confusion, for example I have had people imply they need to rank in order ALL the candidates. Others have said I'm only going to vote for you.

Option 1

Retain Single Transferable Voting (STV)

Single Transferable Voting is a 'proportional' electoral system. To get elected a candidate must win a proportion of the overall votes cast (or 'meet the quota'). In multimember constituencies like local government elections, a voter casts a single vote by ranking his/her preferred candidates. That single vote can transfer according to the voter's preferences to ensure that the voter has a good chance of helping to elect more than one candidate to represent the voter. As a proportional system, STV minimises 'wasted' votes; vote can spread across multiple candidates. STV is often described as a complex system for voters to use, but it is widely recognised to produce proportional results that reflect the preferences of the broad community of voters. District-wide turnout in 2025 Local Government Elections increased from 41.5% in 2022 to 50.7% in 2025, this increase was consistent across all subdivisions. When the electoral system changed the 2022 local election turnout reduced.

Local election year	FNDC voter turnout	Electoral voting system used by FNDC
2019	47.5%	First Past the Post (FPP).
2022	41.5%	Single Transferable Vote (STV).
2025	50.7%	Single Transferable Vote (STV).

Two election cycles (2022 and 2025) have included a robust civic education campaign to ensure our Far North communities are making informed decisions when exercising their right to vote. This civic education campaign included production of educational resources in [English](#), [te reo Māori](#) and [New Zealand sign language](#). Keeping our electoral system the same amidst the local government reform discussions will continue to build trust and confidence with our communities and strengthen our relationships, ultimately increasing participation in democratic process.

On this basis, this is the preferred option.

Option 2

Change to First Past the Post (FPP)

First Past the Post is a 'plurality' electoral system. This means that to get elected a candidate must win the most votes, but not a majority of the votes. In multi-member constituencies, like local government elections, voters cast multiple votes. This means that one voter can help to elect multiple candidates to represent him/her, and another voter may not elect any candidate to represent him/her. As a plurality system, many votes can be 'wasted' in FPP elections; 'wasted' votes do not help to elect a candidate. FPP is often described as a simple system for voters to use, but it is widely recognised as producing disproportional results - that is results that do not reflect the preferences of the broad community of voters. FPP had been in use by this Council for many years and was familiar to our electorate as is also used for parliamentary elections. It is used by the majority of Councils across New Zealand.

After the decision is made a public notice is required. In the public notice it is stated the public have the right to demand a poll on the decision. Council can itself resolve to hold a poll (outcome binding on two elections) by 11 December 2026. If a poll is required, there is a financial impact as the cost would be substantial and unbudgeted.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Retaining Single Transferable Voting is recommended because it provides a proportional result that better reflects the preferences of the wider community and minimises wasted votes. It also maintains continuity following its use in the 2022 and 2025 elections, and helps build voter familiarity, trust and participation during a period of local government reform. There is negligible cost difference between STV and FPP, and adopting STV enables Council to meet its statutory obligation to determine the voting system for the 2028 and 2031 local body elections.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications as a result of adopting either system. There is negligible difference in the costs between the two voting systems in terms of managing the election processes.

In the public notice it is stated the public have the right to demand a poll on the decision. If a poll is required due to Council resolving to demand a poll or the public demanding a poll, as a result of the decision/public notice, there is a financial impact as the cost would be substantial and unbudgeted.

ĀPITI HANGA / ATTACHMENTS

1. **Local Government Electoral Option 2008 - A5888427** [↓](#) 
2. **Community Board Feedback Briefing Paper - Electoral Voting System - A5925971** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	The decision is assessed as having a low level of significance under Council's Significance and Engagement Policy. While the electoral systems have district-wide relevance and is important to democratic representation, retaining STV continues the system used for the 2022 and 2025 elections and does not materially affect levels of service, strategic assets, rates, debt, or Council's financial position. The statutory public notice and poll provisions provide the community with an opportunity to respond to the decision.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Local body elections are governed by the Local Electoral Act.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Voting has district wide and regional wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Exercising rights through voting in a democratic system that was designed with the promise of alignment to Te Tiriti o Waitangi / The Treaty of Waitangi is of high significance to Māori. The electoral system affects how Māori voters participate in local democracy and how effectively their preferences may contribute to the election of representatives, including through the Māori ward.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Exercising rights through voting in a democratic system that was designed with the promise of alignment to Te Tiriti o Waitangi / The Treaty of Waitangi is of high significance to youth, aged and those with disabilities.

State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications as a result of changing systems
Chief Financial Officer review.	No financial implications.

The Local Government Electoral Option 2008

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the Society of Local Government Managers Electoral Working Party
and Local Government New Zealand
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Acknowledgements

In preparing this guide, Dr Hayward acknowledges the input received from Gavin Beattie, Department of Internal Affairs.

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Introduction

The Local Electoral Act 2001 offers the choice between two electoral systems for local government elections: first past the post (FPP) and the single transferable vote (STV).

The option was first offered for the 2004 local government elections. As a result of that option, ten city/district councils used STV at the 2004 elections (Kaipara, Papakura, Matamata-Piako, Thames-Coromandel, Kapiti Coast, Porirua, Wellington, Marlborough, Dunedin and the Chatham Islands). After the 2004 election, two councils (Papakura and Matamata-Piako) resolved to change back to FPP. The remaining eight councils used STV at the 2007 elections.

Councils now have the option to decide, by 12 September 2008, whether to stay with their current electoral system (either FPP or STV), or whether to change to the alternative system for the 2010 elections.¹

Whether or not a council passes a resolution by 12 September 2008, it must give public notice by 19 September of the right for 5% of electors to demand a poll on the electoral system to be used at the 2010 local elections.

This guide has been developed to help councils reach their decision. It is also intended to provide a basis for information to help local communities understand the issues. Communities have an important role to play in the decision. They must be consulted by way of public notice and may be polled on their preferred electoral system or demand a poll themselves.

The guide includes:

1. a brief description of the two electoral systems including important differences
2. some commonly identified advantages and disadvantages of each electoral system
3. responses to common concerns and questions councils and the public have raised about each electoral system and the electoral option.

This guide does not intend to influence councils either way in their decision-making. It presents arguments for and against both systems and encourages councils to make an informed choice about the electoral system best suited for their community.

¹ This Option does not apply for any council that for the 2007 elections had the electoral system determined by way of a poll. The outcome of such a poll applies for two triennial elections i.e. 2007 and 2010.

1. The Choice: First Past the Post (FPP) or the Single Transferable Vote (STV)

(a) How do the two electoral systems work?

FPP	STV
FPP: casting a vote - You place ticks equal to the number of vacancies next to the candidate(s) you wish to vote for. - In multi-member wards/constituencies you cast one vote for each vacancy to be filled, as above. - In single-member wards/constituencies you cast one vote. FPP: counting votes - The candidate(s) with the most votes win(s). Each winning candidate is unlikely to have a majority of votes, just the largest number of votes cast.	STV: casting a vote - You cast one <i>single</i> vote regardless of the number of vacancies. - You cast this <i>single</i> vote by consecutively 'ranking' your preferred candidates beginning with your most preferred candidate ('1') your next preferred candidate ('2') and so on. - In multi-member wards/constituencies you cast a <i>single</i> vote by ranking as few or as many candidates as you wish, as above. - In single-member wards/constituencies you cast a <i>single</i> vote by ranking as few or as many candidates as you wish. STV: counting votes - The candidate(s) are elected by reaching the 'quota' (the number of votes required to be elected).² - Vote counting is carried out by computer.³ - First preference votes ('1s') are counted. Candidates who reach the quota are 'elected'. The 'surplus' votes for elected candidates are transferred according to voters' second preferences. Candidates who reach the quota by including second preferences are 'elected'. This process repeats until the required number of candidates is elected.⁴

² The quota is calculated using the total number of valid votes cast and the number of vacancies.

³ The New Zealand method of STV uses the 'Meek method' of counting votes. Because this method transfers proportions of votes between candidates, it requires a computer program (the STV calculator).

⁴ If at any point there are no surpluses left to transfer, the candidate with the lowest number of votes is excluded and the votes redistributed according to voters' next preferences. For further information on the details of vote counting, see, for example, STV Taskforce, 'Choosing Electoral Systems in Local Government in New Zealand: A Resource Document', (May 2002).

FPP	STV
FPP: announcing results - FPP results can usually be announced soon after voting ends. - Results are announced and published showing the total votes received by each candidate.	- In multi-member constituencies, despite voters casting only a <i>single</i> vote, a voter may influence the election of more than one representative (if their vote can be transferred to other candidates according to voters' preferences) STV: announcing results - Because vote counting is multi-part, it is likely to take longer than for FPP election results. - Results are announced and published showing elected candidates in the order they reached the quota and unsuccessful candidates in the reverse order they were excluded. All elected candidates will have the same share of the vote.

(b) What are the most important differences between the two electoral systems?

To understand the important differences between the two electoral systems it is helpful to think about what happens to 'wasted votes' in both cases. A 'wasted vote' is a vote that does not help to elect a candidate. This might be because the candidate was very popular (so did not need all the votes received), or was very unpopular (and had no chance of being elected).

Let's imagine that you vote in a local government FPP election to fill two vacancies, with four candidates standing for election. You vote for Candidates A and B. Imagine Candidate A wins by a landslide and Candidate B is the least popular of all the candidates. The vote for the other candidate to be elected is very close between Candidates C and D; in the end Candidate D wins the second vacancy by a very small margin. Candidate D is your least preferred candidate.

You might think to yourself, once you see the results, 'I wish I had known that Candidate A didn't need my vote to win, and that Candidate B didn't have a chance of being elected as I would have voted differently. I may have still voted for Candidate A, but would have voted for Candidate C instead of Candidate B.'

Now imagine you vote in the same election using STV. You have a *single* transferable vote even though there are two positions to fill. Again Candidate A wins by a landslide and Candidate B is the least popular candidate. Candidates C and D are very close on first preference votes and so second and subsequent preferences become important.

You cast your vote by ranking the candidates according to your preferences; you rank Candidate A as '1', Candidate B as '2' and Candidate C as '3'. You don't rank candidate D at all because you don't want that candidate to be elected. Under STV:

- Candidate A is very popular and is elected on first preferences
- Candidate A has votes surplus to the number required to reach the quota and these are transferred according to voters' second preferences
- the surplus portion of your vote for Candidate A is transferred to your second preference, Candidate B
- both Candidates C and D are very close to the quota at this point and Candidate B is least popular
- Candidate B is excluded and the proportion of your vote for this candidate is transferred to your third preference, Candidate C
- when preferences are counted again Candidate C reaches the quota and is elected.

Under STV, unlike the FPP election, your ranking of the candidates made your vote more effective and avoided it being 'wasted' on Candidates A (who had a surplus of first preference votes) and B (who was excluded once surplus votes from Candidate A were transferred). In other words, despite Candidates A and B being your most preferred candidates, under STV you were also able to influence the race between Candidates C and D because you showed a preference between them on your voting document.⁵

These election results reveal an important difference between FPP and STV electoral systems. Think again about your FPP vote. You voted for two candidates to fill two vacancies. If you are part of the largest group of like-minded voters, even if that group is not the majority, you could determine the election of both candidates. Other voters (from perhaps only slightly smaller groups) won't have gained any representation at all.

In the STV election, however, you cast only one *single* transferable vote, even in multi-member wards/constituencies. That vote is used to greater effect as long as you rank all the candidates you like in order of preference. Because your vote is a single vote that can be transferred in whole or in part according to your wishes, you and other voters will not be over-represented or under-represented. This is why STV, unlike FPP, in multi-member wards or constituencies, is called a proportional representation system. The outcomes potentially better reflect community views.

⁵ These scenarios oversimplify how the vote count actually works under NZSTV, in order to explain the principle of vote transfers. The STV calculator uses a complex mathematical set of rules to ensure that the appropriate proportions of votes are transferred between candidates.

2. What are the advantages and disadvantages of each system?

No electoral system is perfect. Both FPP and STV have advantages and disadvantages.

Overall, the advantages of STV relate to the people who get elected using STV.⁶ The system potentially achieves:

- broad proportionality (in multi-member wards/constituencies)
- majority outcomes in single-member elections
- more equitable minority representation
- a reduction in the number of wasted votes.

The disadvantages of STV relate to:

- the public being less familiar with the system and possibly finding it harder to understand
- matters of process such as the way votes are cast and counted (for example perceived complexity may discourage some voters)
- the information conveyed in election results.

The advantages of FPP, on the other hand, relate to the simplicity of the process including the ways votes are cast, counted and announced.

The disadvantages of FPP relate to:

- the results of the election, including the generally 'less representative' nature of FPP councils
- the obstacles to minority candidate election
- the number of wasted votes.

Deciding which electoral system is best for your community may come down to deciding which is more important: process, or outcome. Unfortunately, neither electoral system can claim to achieve well in both.

⁶ For further discussion, see Graham Bush, 'STV and local body elections – a mission probable?' in J. Drage (ed), *Empowering Communities? Representation and Participation in New Zealand's Local Government*, pp 45–64 (Wellington: Victoria University Press, 2002).

More detailed advantages and disadvantages

FPP	STV
FPP: casting votes - FPP is a straightforward system of voting. - FPP is familiar to most people. ‘Tactical’ voting is possible; votes can be used with a view to preventing a candidate from winning in certain circumstances. FPP: counting votes - FPP is a straightforward system for counting votes. - Votes can be counted in different locations and then aggregated. - Election results are usually announced soon after voting ends. FPP: election results - Official results show exactly how many people voted for which candidates. - Results are easy to understand. - A ‘block’ of like-minded voters can determine the election of multiple candidates in multi-member wards/constituencies, without having a majority of the votes, thereby ‘over-representing’ themselves. - The overall election results will not be proportional to voters’ wishes, and will not reflect the electoral wishes of the <i>majority</i> of voters, only the <i>largest group</i> of voters who may not be the majority.	STV: casting votes - STV is a less straightforward system of voting. - There is a need for more information for people to understand the STV ranking system of candidates. - It is virtually impossible to cast a ‘tactical’ vote under STV. As a result, voters are encouraged to express their true preferences. STV: counting votes - STV vote counting requires a computer program (the STV calculator). - Votes must be aggregated first and then counted in one location. - Election results will usually take a little longer to produce. STV: election results - Official results will identify which candidates have been elected and which have not and in which order. They do not show how many votes candidates got overall, as all successful candidates will have the same proportion of the vote (the quota). This information, at stages of the count, can still be requested. - Results can be easy to understand if presented appropriately. - STV moderates ‘block’ voting as each voter casts only one <i>single</i> vote, even in multi-member wards/constituencies. - The overall election results reflect the wishes of the majority of voters in proportion to their support for a variety of candidates.

FPP	STV
• In single-member elections, the winner is unlikely to have the majority of votes, just the largest group of votes. • There will be more ‘wasted’ votes (votes that do not contribute to the election of a candidate).	• In single-member wards/constituencies, the winner will have the majority of votes (preferences). • Every vote is as effective as possible (depending on the number of preferences indicated) meaning there are fewer ‘wasted votes’ and more votes will contribute to the election of a candidate than under FPP.

3. Common Questions and Concerns

FPP ain’t broke: so why fix it?

For those voters supporting candidates who tend to get elected under FPP, it can appear that there is nothing wrong with this system. But FPP councils do not truly ‘represent’ their community in terms of their composition. STV is a proportional representation voting system that means (if a diversity of candidates stand for election and a diversity of electors vote) the candidates elected will better represent the wishes of a greater number, and a wider diversity of voters.

FPP is easy to understand. I can’t trust a complicated system like STV.

It is true that FPP is a very easy way to vote, and to count votes. Voting under STV is less straightforward, but as long as a voter knows how to rank their preferred candidates, they will find it easy to vote. A post-election survey has found that most people found it easy to fill in the STV voting document and rank their preferred candidates.⁷ The way votes are counted is complicated. That is why it requires a computer program (STV calculator). The STV calculator has been independently certified and voters *can* trust that it only transfers a vote according to voters’ preferences ranked on their voting documents. Nothing (and no person) can influence the transfer of votes set out on voting documents.

Won’t voters be put off if the voting system is too complicated?

Voter turnout (the number of people voting) in 2004 and 2007 in the STV local body elections was mixed. Some councils’ turnout was higher than the national average, and some lower.⁸ Turnout for DHB elections (which must use STV) can be seen to be

⁷ Local Government Commission, ‘Report to the Minister of Local Government on the review of the local Government Act 2002 and the Local Electoral Act 2001: Special topic paper: Representation’ (February 2008), p 14

⁸ Local Government Commission, ‘Report to the Minister of Local Government on the review of the Local Government Act 2002 and the Local Electoral Act 2001: Special topic paper: Representation’ (February 2008), p 13

influenced by a range of factors including elections being at large for seven vacancies, the number of candidates (and often less well-known than council candidates) and the fact this issue is usually at the end of the voting document).

Overall, voter turnout has been on the decline for many years. It is possible that *more* voters would turn out to local elections in the future if they feel with STV they have a better chance of electing a representative who better represents them than FPP has in the past.

Won't there be more blank and informal votes under STV, which is not good for democracy?

Despite voters saying in the Local Government Commission survey that they generally found STV an easy way to vote, some voters did cast an invalid vote in STV elections (including DHB elections). A small proportion of these voters seemed confused by the voting system. But most blank and informal votes are thought to be due to two different voting systems (FPP and STV) appearing on the same voting document and to other factors, rather than being due to the way STV votes are cast.⁹

STV will not work for our council because of our ward/at large system.

Eight of the ten councils using STV in 2004 had wards, one used the at large system, and one had a combination of wards and at large. There is no 'rule' about the need or otherwise for wards or constituencies, but STV can be seen to provide the greatest benefit in wards or constituencies of between three and nine candidates. If there are fewer than three candidates, the benefits of the transferable vote in terms of proportionality are not likely to be evident. If there are a very large number of candidates to choose from, voters are likely to find it a more difficult task to rank preferred candidates (though there is no need to rank all candidates).

STV hasn't made any difference to the diversity of representation in STV councils

Until a greater variety of people stand for local body election and a wide diversity of electors vote, no representation system will be able to improve the diversity of representatives elected. There has been some change in the gender, ethnicity and age of some members elected by STV in 2004 and 2007 which may be due to STV.¹⁰ But it will take some time for a diversity of candidates to see the opportunities of standing in an STV election and more electors to see the potential benefits of voting under a proportional representation system. Two elections in a small number of councils is not enough time to judge the difference STV could make over time.

⁹ Local Government Commission, 'Report to the Minister of Local Government on the review of the Local Government Act 2002 and the Local Electoral Act 2001: Special topic paper: Representation' (February 2008), pp 13–18

¹⁰ Local Government Commission, 'Report to the Minister of Local Government on the review of the Local Government Act 2002 and the Local Electoral Act 2001: Special topic paper: Representation' (February 2008), pp 18–19

Useful resources

Graham Bush, 'STV and local body elections – a mission probable?' in J. Drage (ed), *Empowering Communities? Representation and Participation in New Zealand's Local Government*, pp 45–64 (Wellington: Victoria University Press, 2002).

Local Government Commission, 'Report to the Minister of Local Government on the review of the Local Government Act 2002 and the Local Electoral Act 2001: Special topic paper: Representation' (February 2008)

(Note: this paper has now been withdrawn from the Commission's website but its contents may be found in the Commission's main report on its review of the above legislation which will be posted on its website in the near future at www.lgc.govt.nz.)

Justice and Electoral Committee, 'Inquiry into the 2004 local authority elections' reported to Parliament in August 2005.

Christine Cheyne and Margie Comrie, 'Empowerment for Encumbrance? Exercising the STV Options for local Authority Elections in New Zealand, *Local Government Studies*, Vol. 31, No. 2, 185-204, (April 2005).

STV Taskforce (The Department of Internal Affairs, Ministry of Health, SOLGM, Electoral Commission and Local Government New Zealand), 'Choosing Electoral Systems in Local Government in New Zealand: A Resource Document', (May 2002). [[http://www.dia.govt.nz/Pubforms.nsf/URL/STV.pdf/\\$file/STV.pdf](http://www.dia.govt.nz/Pubforms.nsf/URL/STV.pdf/$file/STV.pdf)]



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CREATING GREAT PLACES
Supporting our people

Community Board Feedback Survey – Electoral Voting Systems

Purpose

To include feedback from the community boards related to the “Voting System for 2028 Local Body Elections” report on the 27 August Council agenda. This requires a clear explanation of the current system STV (single transferable vote), and the alternative being considered FPP (first past the post).

Background

Council must decide the electoral system to be used for the 2028 local body elections by 12 September 2026, then publicly notify its decision by 19 September 2026, providing the right of at least 5% of electors to demand a poll on the decision – as required by the Local Electoral Act 2001. To ensure the Council decision is informed by the wishes of community board members and the communities they represent, it is recommended a survey of our community board members is conducted prior to the 26 August decision. There is a risk that if enough residents feel that councillors chose an electoral system that did not reflect community views, the Council will be forced to employ a third party to undertake a costly and time-consuming public poll. There is no legislative requirement for any community consultation on the electoral system prior to council making a resolution. Any community consultation or feedback sought is over-and-above what is required under legislation.

The public notice after the decision (resolution) gives electors the right to countermand the resolution and demand a poll.

The decision on “which voting system?” will be part of the decisions required by the new entity, should Head Start proceed, as part of the decisions required to determine Far North’s representation arrangements. Far North District Council’s Electoral Officer, Dale Ofoske from Election Services, will be attending the 27 August Council meeting and has provided advice that current legislation must still be applied hence this decision/notice is required. Local Government reform/Head Start is a separate process and may/may not rescind such decisions.

Goals

Community Board Members:

- informed about the voting systems being considered
- understand the decision-making process for selecting a preferred system
- participate in the process of decision-making by sharing an informed opinion via a survey

Council:

- confident that community board members have had the opportunity to have an informed say
- review results of that survey to support their decision making

Key messages

- Options for voting systems available
 - There are two different options for how we vote for elected representatives.
 - Currently we use STV (single transferable vote). We have used this system for 2022 and 2025 local elections.
 - The other option is FPP (first past the post).
 - Elected representatives, on behalf of communities, decide which voting system to use in the next election.
 - It is suggested to gauge what system Far North voters prefer to help them make an informed decision via a survey provided to community board members.
- Key differences between FPP and STV
 - STV uses a more complicated voting form and the way votes are counted is proportional.
 - STV selects candidates based on the proportion of votes received. It minimises 'wasted' votes so more votes help to elect candidates.
 - FPP is simple and easy to understand – the candidate(s) with the most votes wins
 - FPP is often said to be unrepresentative – candidates can be elected even though they may not have won a majority of the votes cast.
 - Supporters of FPP often argue it is simpler, easier for voters to understand, and provides straightforward election results, while supporters of STV emphasize its proportionality and representativeness.

Local election year	FNDC voter turnout	Electoral voting system used by FNDC
2019	47.5%	First Past the Post (FPP).
2022	41.5%	Single Transferable Vote (STV).
2025	50.7%	Single Transferable Vote (STV).

Timeline

- Survey open 17 August to give community board members the opportunity to have their say.
- **Survey closes 20 August (midday).**
- Community Board Chairs have speaking rights at the Council meeting 27 August if the survey timeline does not provide enough time for community board members to complete the survey.

Resources

[Community Board Members Electoral Voting System Feedback Survey – Fill out form](#)

The Local Government Electoral Option 2008 report by Dr Janine Hayward

6.2 ADOPTION OF NEW COMMITTEE MEETING DATES FOR 2026**File Number: A5899018****Author: Marysa Maheno, Democracy Advisor****Authoriser: Jacine Warmington, Group Manager - Strategic Relationships****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To seek approval to revise the 2026 formal meeting calendar by adopting amended meeting dates.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Calendar conflicts have been identified for several formal committee meetings scheduled in 2026.
- This report recommends cancelling the affected meeting dates and adopting revised dates to support attendance, maintain quorum and enable timely decision-making.
- Additional meeting requirements have also been considered and are reflected in the proposed schedule changes.

TŪTOHUNGA / RECOMMENDATION

That Council;

a) agree to cancel the following formal meeting dates:

- **Joint Climate Change Adaptation Committee – 22 September 2026**
- **Te Koekoeā Committee for Council Controlled Organisations – 13 October 2026**
- **Te Koukou Committee for Transport and Infrastructure – 14 October 2026**
- **Te Huia Committee for Chief Executive Performance – 2 December 2026 and**

b) adopt the revised formal meeting dates;

- **Te Koekoeā Committee for Council Controlled Organisations – 12 October 2026**
- **Te Koukou Committee Transport and Infrastructure – 12 October 2026**
- **Te Miromiro Committee for Assurance Risk and Finance – 16 October 2026**
- **Joint Climate Change Adaptation Committee – 5 November 2026**
- **Te Huia Committee for Chief Executive Performance – 24 November 2026**

1) TĀHUHU KŌRERO / BACKGROUND

Council adopts a schedule of formal committee meetings to support governance, decision-making and timely reporting. Following review of the 2026 meeting schedule, several date conflicts have been identified, and for Te Huia Committee for Chief Executive Performance, a change in Chief Executive performance monitoring requires a change in meeting schedule. These conflicts may affect elected member availability, quorum and the ability for time-sensitive reports to be considered by the appropriate committee.

The proposed changes are set out below. The revised dates are intended to minimise scheduling conflicts and provide certainty for members, staff and the public.

Meeting	Current Date	New Date
Te Koekoeā Committee for Council Controlled Organisations	13 October 2026	12 October 2026
Te Koukou Committee for Transport and Infrastructure	14 October 2026	12 October 2026
Te Miromiro Committee for Assurance, Risk and Finance	Propose additional meeting	16 October 2026
Joint Climate Change Adaptation Committee	22 September 2026	5 November 2026
Te Huia Committee for Chief Executive Performance	2 December 2026	24 November 2026

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Option 1 – Cancel the affected dates and adopt the proposed new meeting dates

This is the recommended option. It would cancel the affected formal meeting dates and adopt the proposed new dates listed in this report.

This option reduces the risk of meetings not reaching quorum and supports the timely consideration of reports that require committee approval. It also provides an updated schedule that can be communicated to members, staff and the public in advance.

Option 2 – Retain the current meeting schedule

This option is not recommended. Retaining the current schedule would leave the identified conflicts unresolved and may increase the risk of meetings being unable to proceed, or reports being delayed where committee approval is required.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The recommended option is to cancel the affected formal meeting dates and adopt the proposed new dates. This will reduce scheduling conflicts, support quorum requirements and enable timely decision-making by the relevant committees.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The proposed changes may result in minor additional costs associated with supporting the rescheduled and additional meeting, including elected member attendance, staff time, venue and administrative expenses. Costs will vary depending on meeting location, duration and attendance and will be met within existing operational budgets; no additional budget provision is required.

ĀPITIHINGA / ATTACHMENTS

1. August - December 2026 Meeting Calendar - A5919726  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance under the Significance and Engagement Policy.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The decision is governed by the Local Government Act 2002, including the decision-making requirements in sections 77 and 79 and the meeting provisions in Schedule 7, and by Part 7 of the Local Government Official Information and Meetings Act 1987 relating to local authority meetings, public notification and access. It is also consistent with Council's Standing Orders and Significance and Engagement Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Views from Community Boards have not been sought as this report is only to adopt meeting dates for Committees.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	This report has low significance for Māori.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report does not have any specific implications for persons identified in legislation.
State the financial implications and where budgetary provisions have been made to support this decision.	Financial implications are covered within operational budgets.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Week Day	August		September		October		November		December	
Saturday	1									
Sunday	2						1			
Monday	3	THCB					2			
Tuesday	4	Regional Transport Committee	1	CDEM			3	Te Miromiro	1	CDEM
Wednesday	5	KHCB	2	KHCB			4	reserve	2	
Thursday	6	BOIWCB	3	BOIWCB	1	BOIWCB	5	Te Maruata RW - In PersonJCACC	3	Te Kūkupa
Friday	7		4	LGNZ National Council	2		6	Te Maruata RW - In Person	4	LGNZ National Council
Saturday	8		5		3		7		5	
Sunday	9		6		4		8		6	
Monday	10		7		5		9		7	
Tuesday	11	Te Miromiro	8	Te Huia	6	reserve	10	Regional Transport Committee	8	Te Koekoeā
Wednesday	12	Te Kūkupa	9	Te Kūkupa	7	Te Kūkupa	11	Te Kuaka	9	Te Koukou
Thursday	13		10		8		12	Te Koukou	10	
Friday	14		11	Te Maruata RW - online	9		13		11	JREDCMAYORAL FORUM WDC
Saturday	15		12		10		14		12	
Sunday	16		13		11		15		13	
Monday	17		14		12	Te KoekoeāTe Koukou	16		14	
Tuesday	18	Te Koekoeā	15	Te Kuaka	13		17	Zone 1 MeetingNFT Strat Plan WKSP	15	reserve
Wednesday	19	Te Koukou	16	Te Koukou	14	LGNZ SuperLocal Conference	18	reserve	16	
Thursday	20		17	reserve	15	LGNZ SuperLocal Conference	19	CNCL	17	CNCL
Friday	21	Te OneroaLGNZ National Council	18	YEM (online)	16	Te Miromiro	20	MTFJ	18	Te Oneroa
Saturday	22		19		17		21		19	
Sunday	23		20		18		22		20	
Monday	24		21		19		23	THCBTe Huia	21	
Tuesday	25	reserve	22	reserve	20	reserve	24		22	
Wednesday	26		23		21		25	KHCBYEM (in-person)	23	
Thursday	27	CNCL	24	CNCL	22	CNCL	26	BOIWCBLocal Government Meeting	24	
Friday	28	MTFJ	25	JREDCMAYORAL FORUM FNDC	23		27	LGNZ Sector Meeting	25	XMAS DAY
Saturday	29		26		24		28		26	BOXING DAY
Sunday	30		27		25		29		27	
Monday	31	THCB	28	THCB	26	LABOUR DAY	30		28	BOXING DAY (observed)
Tuesday			29	reserve	27	THCB			29	
Wednesday			30	KHCB	28	HE WHAKAPUTANGA			30	
Thursday					29	BOIWCB			31	NEW YEARS EVE
Friday					30	KHCB				
Saturday					31					
Sunday										

6.3 ELECTED MEMBERS ON PRIVATE TRUSTS

File Number: A5776546

Author: Marysa Maheno, Democracy Advisor

Authoriser: Jacine Warmington, Group Manager - Strategic Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek a decision to revoke existing appointments of elected members to external private trusts and confirm this approach for future requests.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Council has made several appointments of elected members to private trusts this triennium.
- Having reviewed the approach to such appointments, staff have identified governance risks, including potential conflicts of interest, reputational risk and potential confusion between governance and operational relationships or functions.
- Staff recommend revoking two of the current appointments and developing a policy to guide future appointments.

TŪTOHUNGA / RECOMMENDATION

That Council:

a) revoke the appointment of elected members to the following external private trusts:

- Kohepu Chicky Rudkin - Lake Ōmāpere Trust; and
- Cr Kelly Stratford - Mangawhai ki Putataua Māori Reserve Committee.

a) note that staff will prepare a policy on appointments to external trusts for Council consideration.

1) TĀHUHU KŌRERO / BACKGROUND

Council periodically appoints elected members to external organisations where it considers that Council representation may be appropriate.

At its meeting on 29 October 2025, Council made a variety of standard appointments to external organisations including:

- Turner Centre - Cr Kelly Stratford
- Cycle Trail Trust - Cr John Vujcich, Cr Kelly Stratford

Staff consider that these external appointments were appropriate to act as the spokesperson on matters of local, district, regional or national significance. Some appointments are legislatively required, some are part of a regional agreement, MOU or by invitation.

On 5 March 2026, Council confirmed further elected member appointments to Lake Ōmāpere Trust and the Mangawhai ki Putataua Māori Reserve Committee (Resolution 2026/8) as requested by members.

Since the 5 March appointments were confirmed, staff have reviewed Council's approach to appointing elected members to private trusts as part of an ongoing review of governance arrangements. The review considered governance guidance, legislative obligations and practices adopted by neighbouring councils.

This report recommends revoking the two appointments made on 5 March 2025 presents the findings of a review of trust appointments, and seeks Council's direction on the future approach to

appointments to external private trusts noting that staff intend to develop a policy to guide future appointments,

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Current approach to external private trust appointments

Council has historically appointed elected members to external organisations where there is considered to be value in maintaining relationships, representation, and connection between Council and community organisations.

While these appointments can provide benefits, appointments to private trusts require careful consideration because it results in elected members holding dual governance roles which may give rise to conflicts. As trustees, elected members are required to act in the interests of the trust, while as councillors they are required to act in the interests of the district and the wider community.

A clear framework is therefore required to ensure appointments are made only where there is a demonstrated public benefit and where governance risks can be appropriately managed.

Relevant legislation and governance considerations

The appointment of elected members to external organisations is discretionary and must be considered within the wider local government governance framework.

Relevant considerations include:

Local Government Act 2002

The Local Government Act 2002 provides councils with broad powers to act on behalf of their communities. Councils may appoint representatives to external organisations where this supports Council objectives; however, there is no general requirement for Council to appoint elected members to external organisations, including private trusts.

Trustee obligations

Where an elected member is appointed as a trustee, they have legal obligations to the trust and must act in accordance with the trust deed and trustee duties.

These obligations may, at times, create tension and give rise to direct conflicts of interest where the interests of the trust differ from Council's interests and the decision-making responsibilities of its elected members.

Local Authorities (Members' Interests) Act 1968

Elected members appointed to external organisations must manage any conflicts of interest that arise from their involvement.

Conflicts may occur in a range of situations including where an elected member's role with a private trust may involve the trust having a pecuniary interest in conflict with the pecuniary interests of council or another interest that otherwise gives rise to a conflict.

The rules regarding disqualification from participation in decision-making under the Local Authorities (Members' Interests) Act 1968 could well apply in such circumstances precluding an elected member from taking part in a relevant council decision.

By way of example, conflicts may arise where an external trust:

- receives Council funding;
- leases or occupies Council-owned land;
- has contracts or agreements with Council;
- seeks Council support or advocacy;
- requires Council approvals or consents; or
- submits matters for Council consideration.

Even where a conflict is not financial or does not otherwise give rise to a direct conflict, the risks of a perception of preferential treatment may affect public confidence.

Reputational risk

Members of the public may perceive that an elected member's appointment provides an external organisation with greater influence or access to Council.

Maintaining independence and transparency is important to preserving trust in Council decision-making.

Precedent and consistency

Without clear criteria, future requests for appointments may be difficult to assess consistently.

A policy would provide transparency around when appointments are appropriate and ensure decisions are made using a consistent approach.

Approach taken by other Northland councils

Staff reviewed the approach taken by Whangārei District Council, Kaipara District Council and Northland Regional Council.

The review found that these councils do appoint elected members to external organisations; however, these appointments are generally focused on appointments to:

- statutory boards and committees;
- joint committees;
- council-controlled organisations;
- regional governance groups; and
- advisory bodies.

Unlike appointments to private trusts, such arrangements are generally supported through specific legislative frameworks, joint governance agreements, or established governance structures.

Staff identified fewer examples of elected members being appointed directly to independent private or community trusts

suggesting that FNDC's practice of appointing elected members to private trusts has been less constrained than the approach generally favoured by neighbouring councils.

Policy considerations and future approach

Council currently has policies that guide certain appointments, including appointments relating to council organisations. However, there is currently no specific framework that guides appointments of elected members to private trusts.

A Policy, whether standalone or an amendment to existing policy would provide guidance on:

- when an appointment is appropriate;
- the purpose and expected benefit of the appointment;
- appointment criteria and process;
- appropriate management of conflicts of interest;
- reporting and accountability expectations;
- appointment terms and review periods; and
- circumstances where appointments should not be made.

A policy would allow Council to consider future requests on a case-by-case basis while applying a consistent governance framework.

Option 1 – Revoke current appointments and develop a policy (recommended)

Under this option, it is recommended that Council revoke current appointments of elected members to external private trusts noting staff will develop a policy to guide future appointments.

Advantages:

- reduces current governance and conflict risks;
- provides clarity and consistency for future decisions;
- aligns with good governance practice;
- ensures future appointments are assessed against clear criteria.

Disadvantages:

- current relationships between Council and the affected trusts may change;
- alternative engagement approaches may need to be considered.

Option 2 – Retain current appointments and manage risks on a case-by-case basis

Under this option, if Council declines the staff recommendation and retains current appointments they would need to ensure mechanisms are in place to manage any conflicts appropriately as they arise.

Advantages:

- maintains existing relationships and continuity;
- avoids immediate change to current arrangements.

Disadvantages:

- governance risks remain;
- relies on individual conflict management rather than a consistent framework;
- may create uncertainty when considering future appointment requests;
- may result in inconsistent decision-making.

Recommended option

Staff recommend Option 1.

While elected member appointments to private trusts can provide benefits through relationship building and community connection, they also create significant governance risks that require careful management.

Developing a policy before making future appointments will provide Council with a transparent and consistent approach, while ensuring any future appointments are made only where there is a clear benefit to the community and appropriate governance safeguards are in place.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provisions.

ĀPITI HANGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This matter is considered low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Relevant legislation includes the Local Government Act 2002 and the Local Authorities (Members Interests) Act 1968. Relevant Council policy includes the Appointment of Elected Members as Directors of Council Organisations Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This matter relates to Council governance arrangements and applies district-wide, however, Community Boards have not been separately consulted.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no specific implications for Māori. Engagement with Māori continues through appropriate mechanisms.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	While current appointees and affected organisations may be impacted by the proposal if approved, this will look to protect the organisation.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

6.4 VEHICLE CROSSINGS BYLAW REVIEW

File Number: A5884171

Author: Shayne Storey, Team Leader - Policy & Bylaws

Authoriser: Kate Ivicheva, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is for Council to agree that the Vehicle Crossings Bylaw has been reviewed and should continue with amendment.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- On 23 September 2021, Council resolved to make the Vehicle Crossings Bylaw (Resolution 2021/53, refer) under section 145 of the Local Government Act 2002 and section 22AB of the Land Transport Act 1998.
- Under section 158 of the Local Government Act 2002, the Council's Vehicle Crossings Bylaw is due for statutory review by 23 September 2026
- The Bylaw aims to protect the public from nuisance, promote public safety and protect public infrastructure by regulating the use, construction, reconstruction, upgrading and relocation of vehicle crossings
- A bylaw is still the most appropriate way to address the regulation of vehicle crossings
- The Bylaw is no longer in appropriate form because it is not certain (clear), and is not consistent with relevant legislation, codes and guides
- The Bylaw should continue with amendment
- On 12 August 2026, Te Kūkupa Committee for Strategy, Policy and Regulation recommended to Council that the Bylaw should continue with amendment.

TŪTOHUNGA / RECOMMENDATION

That Council:

- a) agree, under section 155(1) of the Local Government Act 2002, that a Bylaw is the most appropriate way of addressing problems related to Vehicle Crossings
- b) agree, under section 155(2) of the Local Government Act 2002, that the current Vehicle Crossings Bylaw is not the most appropriate form because:
 - i) it is not consistent with relevant legislation, codes and guides
 - ii) it is not certain
- c) agree, the Vehicle Crossings Bylaw should continue with an amendment to:
 - i) ensure consistency with relevant legislation, codes and guides
 - ii) improve certainty
- d) agree, to progress amalgamating the vehicle crossing bylaw provisions into the Road Use Bylaw
- e) note, under section 155(2) of the Local Government Act 2002, a full analysis of any implications regarding the Vehicle Crossings Bylaw under the New Zealand Bill of Rights Act 1990 cannot be completed until the amendments to the bylaw have been drafted
- f) note, a full analysis of any inconsistencies regarding the Vehicle Crossings Bylaw under the Regulatory Standards Act 2025 cannot be completed until the amendments to the bylaw have been drafted.

1) TĀHUHU KŌRERO / BACKGROUND

The Vehicle Crossings Bylaw (Bylaw) was made on 23 September 2021. Under section 158 of the Local Government Act 2002, the Bylaw is due for statutory review by 23 September 2026. Council is required under section 160 of the Local Government Act 2002 to consider whether the Bylaw:

- is still the most appropriate way of addressing the perceived problems with respect to vehicle crossings
- is still the most appropriate form of bylaw
- gives rise to any implications under the New Zealand Bill of Rights Act 1990.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Review Findings

The review (attachment 1) identified that a bylaw is still the most appropriate way to address the following issues relating to Vehicle Crossings:

- Protecting public health and safety, including:
 - compliance with appropriate standards
 - managing access to roads
- Protecting from nuisance including:
 - activities carried out on roads
- Protecting public infrastructure (road, footpath, drainage) including:
 - compliance with appropriate standards

Therefore, the Bylaw is still the most appropriate way of addressing those problems with respect to Vehicle Crossings.

However, the review identified that the form of the Bylaw is no longer appropriate.

Some provisions in the Bylaw are not certain and clear. Therefore, amendments are required to improve clarity, particularly regarding:

- responsibility boundaries
- consistency with relevant codes/guides
- removal of information boxes to allow flow of legal text
- maintenance and approval requirements
- strengthening compliance and enforcement provisions.

This report considers which other options for the form of the Bylaw may be more appropriate.

Option One: The Bylaw continues with amendment.

The Bylaw stays in force, and amendments are made to ensure the Bylaw:

- is consistent with relevant legislation/codes/guides
- has improved clarity and certainty

Consultation is required on proposed amendments, once drafted and approved by Council.

Advantages and disadvantages of amending the Bylaw

- | | |
|---------------|--|
| Advantages | <ul style="list-style-type: none">• alignment with relevant legislation/codes/guides• easier enforcement of provisions• improved clarity and certainty |
| Disadvantages | <ul style="list-style-type: none">• none identified |

Option Two: The Bylaw continues with amendment and is amalgamated into the Road Use Bylaw in 2027(recommended option).

The Bylaw stays in force, and amendments are made to ensure the Bylaw:

- is consistent with relevant legislation/codes/guides
- has improved clarity and certainty

As part of the upcoming Road Use Bylaw review, staff will progress the amalgamation of the vehicle crossing provisions into the Road Use Bylaw.

Consultation is required on the proposed amendments once they are drafted and approved by Council. Consultation on proposed amendments can occur separately or at the same time as consultation on the Road Use Bylaw review outcomes.

Advantages and disadvantages of amending the Bylaw

- | | |
|---------------|---|
| Advantages | <ul style="list-style-type: none">• alignment with relevant legislation/codes/guides• easier enforcement of provisions• improved clarity and certainty• provides a more comprehensive, streamlined, and cohesive regulatory framework for managing activities within the road corridor.• more efficient use of resources. |
| Disadvantages | <ul style="list-style-type: none">• none identified |

Option Three: Status Quo, the Bylaw continues without amendment.

The Bylaw stays in force with no changes.

Consultation is required on continuing the Bylaw without amendment.

Advantages and disadvantages of the status quo

- | | |
|---------------|--|
| Advantages | <ul style="list-style-type: none">• None identified |
| Disadvantages | <ul style="list-style-type: none">• Bylaw is not consistent with relevant codes/guides• Bylaw does not easily enable staff to enforce certain provisions• Potential for reputation risk as Bylaw is not effective or certain |

Option Four: Do nothing: Allow the Bylaw to auto-revoke.

Allowing the Bylaw to auto-revoke and not implementing another viable option to protect public health and safety, as well as public infrastructure relating to vehicle crossings is not a reasonably practicable option.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

A bylaw is still the most appropriate way of addressing issues related to vehicle crossings. A new form of the bylaw is needed to ensure the Bylaw:

- is consistent with relevant legislation, codes and guides
- is certain (clear)
- is enforceable
- provides a more comprehensive, streamlined, and cohesive regulatory framework for managing activities within the road corridor.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The cost of amalgamating the vehicle crossing bylaw provisions into the Road Use Bylaw and consulting on continuing the Bylaw with amendment will be met from existing operational budgets. Any additional initiatives, implementation, or enforcement costs that cannot be managed within existing budgets will need to be identified by the teams responsible for implementation and enforcement and considered through the appropriate budgeting and planning processes.

ĀPITI HANGA / ATTACHMENTS

1. **Vehicle Crossing Bylaw Review Research Report - A5874948**  
2. **Vehicle Crossing Bylaw - A5875856**  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	In line with the Significance and Engagement Policy the recommendation to continue the Vehicle Crossings Bylaw with amendment will have little effect on financial thresholds, ratepayers, specific demographics or levels of service. The recommendation is consistent with existing plans and policies.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The Local Government Act 2002, sections 145, 146, 155 and 160, and section 22AB of the Land Transport Act 1998 apply to the decision recommended in this report.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	The Vehicle Crossings Bylaw has District wide relevance and therefore, the views of the Community Boards have not been sought.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Seeking the views and input of iwi and hapū in the development of bylaws is integral. Māori will be given an opportunity to contribute during the consultation stage.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	All community members, affected and interested parties will be given an opportunity to share their views and preferences during the consultation phase.
State the financial implications and where budgetary provisions have been made to support this decision.	The cost of amalgamating the vehicle crossing bylaw provisions into the Road Use Bylaw and consulting on continuing the Bylaw with amendment will be met from existing operational budgets. Any additional initiatives, implementation, or enforcement costs that cannot be managed within existing budgets will need to be

	identified by the teams responsible for implementation and enforcement and considered through the appropriate budgeting and planning processes.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report



HE ARA TĀMATA
CREATING GREAT PLACES
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Research Report

Vehicle Crossings Bylaw Review

August 2026

1 Purpose

To describe and discuss the review of the Vehicle Crossings Bylaw.

2 Context

On 23 September 2021, Council resolved to make the Vehicle Crossings Bylaw (Resolution 2021/53, refers) under section 145 of the Local Government Act 2002 and section 22AB of the Land Transport Act 1998.

The purpose of the bylaw is to protect the public from nuisance, promote public safety and protect public infrastructure by regulating the use, construction, reconstruction, upgrading and relocation of vehicle crossings giving vehicular access from roads to properties located within the Far North District by requiring compliance with the council's engineering standards for vehicle crossings or another design approved by the council.

A vehicle crossing is a vehicular entrance formed to provide access to any premise from the public road fronting the premise. Vehicle crossings may be constructed over footpaths, kerbs, berms, water channels or drains. These crossings are part of the road reserve and are owned and regulated by the relevant authority i.e. vehicle crossings from State Highways are regulated by the New Zealand Transport Agency, whereas vehicle crossings from all other roads are regulated by territorial authorities. This report therefore only deals with vehicle crossings from roads that are not State Highways.

Vehicle crossings are typically formed when dwellings are being constructed, and the property owner requires access onto the road. Although the road reserve is owned by the territorial authority, vehicle crossings are installed at the property owner's expense.

To be fit for purpose and safe, vehicle crossings should be constructed to meet appropriate engineering standards. These standards are technical in nature e.g. with different dimensions and materials specified for rural and urban areas depending on the number and size of vehicles using the crossing. For example, standards for a crossing onto a dairy farm where a milk tanker visits daily are different from a residential property where light vehicles normally access the property.

The Engineering Standards 2023 version 6 includes standards for vehicle crossings. These are Council standards that reflect the unique characteristics of the district and the requirements of the District Plan. The Engineering Standards 2023 v6 are published on Council's website [FNDC Engineering Standards 2023 v6](#).

Under section 158 of the Local Government Act 2002, the Council's Vehicle Crossings Bylaw is due for statutory review by 23 September 2026.

Under section 160 of the Local Government Act 2002 the review requires Council to consider whether the Bylaw:

- is still the most appropriate way of addressing the perceived problem with respect to vehicle crossings
- is still the most appropriate form of bylaw
- gives rise to any implications under the New Zealand Bill of Rights Act 1990.

3 Council's role relating to vehicle crossings

Council's role is to regulate and control vehicle crossings in the road reserve to:

- protect public safety
- protect public infrastructure (road, footpath, drainage)
- prevent nuisance or adverse effects

This is achieved through the Vehicle Crossings Bylaw made under the LGA 2002 and Land Transport Act 1998.

3.1 Local Government Act 2002

Council can make a bylaw under section 145 of the Act for the following purposes:

- protecting the public from nuisance
- protecting, promoting, and maintaining public health and safety
- minimising the potential for offensive behaviour in public places.

Under section 146 (b) (vi) Council can also make a bylaw for the purpose of:

"managing, regulating against, or protecting from, damage, misuse, or loss, or for preventing the use of, the land, structures, or infrastructure associated with reserves, recreation grounds, or other land under the control of the territorial authority".

The Vehicle Crossings Bylaw will ensure that vehicle crossings are constructed and maintained to meet appropriate construction and maintenance standards.

3.2 Land Transport Act 1998

Section 22AB of the Land Transport Act 1998 provides the power for road controlling authorities (including territorial authorities such as FNDC) to make bylaws relating to roads under their control.

For vehicle crossings, section 22AB is significant because it enables councils to make bylaws on matters such as:

- the use of roads
- activities carried out on roads
- protecting roads and road infrastructure
- managing access to roads
- addressing safety and nuisance issues associated with roads.

4 Objectives

The objectives of the research report are to review the existing Vehicle Crossings Bylaw and to identify the most appropriate way to address issues related to vehicle crossings.

5 Problem (and opportunity) Statement

5.1 Original problem statement

Vehicle crossings that do not comply with appropriate standards can cause health and safety hazards to road users (e.g. if a poorly constructed or maintained crossing collapses) and/or damage to adjacent council assets (such as roads and drains). Non-compliance can occur either:

- (a) when a vehicle crossing is not built in accordance with appropriate standards; or
- (b) when a vehicle crossing is not adequately maintained.

5.2 Other problems relating to vehicle crossings not currently controlled or addressed by the Bylaw

RFS data has identified a gap in the current bylaw framework, specifically, a lack of clarity on responsibility where Council-led road works affect private vehicle crossings and culverts. There is a need to clarify responsibility boundaries and align bylaw provisions with operational practice and contract arrangements. These cases are usually handled, within New Zealand councils, through engineering standards, roading operational decisions and contractor liability/asset management frameworks.

5.3 Scope

In scope

Problems relating to vehicle crossings which are a function of Council to control or address.

Out of scope

Vehicle crossings located on State Highways, which are regulated by New Zealand Transport Agency Waka Kotahi.

6 Statutory Review of the Bylaw

6.1 Purpose of the Bylaw

The purpose of the bylaw is to protect the public from nuisance, promote public safety and protect public infrastructure by regulating the use, construction, reconstruction, upgrading and relocation of vehicle crossings giving vehicular access from roads to properties located within the Far North District by requiring compliance with the council's engineering standards for vehicle crossings or another design approved by the council.

6.2 Research

Issues Identified

The review found that the Vehicle Crossings Bylaw remains the most appropriate regulatory mechanism for managing the construction, maintenance, alteration and use of vehicle crossings and continues to provide an effective framework for protecting Council's road assets, ensuring public safety, and allocating responsibilities to property owners. However, several amendments are recommended to correct a legislative drafting error, improve clarity and enforceability, including updating standards references, removing unnecessary or ambiguous provisions, clarifying maintenance and approval requirements, and strengthening compliance and enforcement provisions.

Overall, the recommended changes are refinements rather than substantive policy shifts and will improve the usability and effectiveness of the bylaw while retaining its current regulatory approach.

Part 1: Preliminary Provisions

Section 5 Interpretation

Staff recommend removal of numerous related information boxes, which are not considered best practice. Legislation and other regulatory instruments should be clear, concise, and easy to use. The overuse of information boxes interrupts the flow of the legal text and makes the document appear cluttered and less authoritative.

Part 2: Substantive Provisions

Staff recommend clarification improvements and consolidation of information, including updating references, removing unnecessary or ambiguous provisions and clarifying maintenance and approval requirements.

Part 3 Compliance and Enforcement

Staff from the Compliance team have identified the following issues regarding compliance and enforcement:

- lack of infringement offence powers- difficulty in penalising non-compliance

- evidentiary hurdles for historical non-compliance - struggle to enforce compliance on older, unpermitted, or poorly constructed crossings because it is difficult to prove *when* the crossing was built or *who* built it, especially following property ownership transfers
- limited powers of entry for inspection- crossings that sit closely on the boundary of private property lines or require entry to check drainage impacts on private land.
- absence of temporary crossing enforcement tools - current enforcement tools are designed for permanent structures, making it difficult to stop unpermitted construction traffic quickly.

A review of comparable New Zealand vehicle crossing regulatory frameworks indicates that most councils rely on approval requirements, engineering standards, inspections, maintenance obligations, remedial notices and cost recovery powers rather than infringement regimes. Staff have identified that opportunities for improvement to the current Bylaw include clarifying Council's ability to rely on existing statutory powers and strengthening provisions for managing unauthorised works through stop-work directions. These amendments would improve operational effectiveness while remaining consistent with existing legislative powers.

Part 4 Offences and penalties

Compliance team staff have identified a lack of infringement offence powers- difficulty in penalising non-compliance. Court prosecution is expensive, time-consuming, and disproportionate for minor breaches (e.g., failing to repair a cracked driveway).

While this creates an enforcement challenge, the absence of infringement notice powers is primarily a legislative limitation rather than a deficiency of the bylaw itself, as infringement regimes generally require specific statutory authority and cannot ordinarily be established through a bylaw alone. Consequently, opportunities to strengthen enforcement are more likely to lie in improving remedial notice, cost recovery, and compliance provisions rather than introducing infringement offences.

Schedule Part 1 Diagram 1

Staff recommend an update to the reference to the Operational District Plan Appendix.

Opportunities Identified

The review has identified several opportunities to correct legislative drafting errors, improve the clarity, usability, and administrative efficiency of the Bylaw. Amendments should focus on updating references to current guides and planning documents; improving the clarity of approval, construction, temporary crossing, and objection provisions; correcting drafting and numbering inconsistencies; reducing duplication; alignment with other bylaws and clarifying responsibility boundaries where Council road works affect private vehicle crossings. These amendments would improve certainty for property owners and Council staff, better align the Bylaw with current operational practices, and enhance the effectiveness of implementation and enforcement without materially changing the Bylaw's regulatory intent.

Staff recommend that the Vehicle Crossings Bylaw be amalgamated into a future Road Use Bylaw (due for statutory review in May 2027) which would provide an opportunity to streamline Council's regulatory framework, reduce duplication across bylaws, improve accessibility for users, and ensure all matters relating to the use and protection of the road corridor are addressed in a single, comprehensive instrument.

7 Discussion

The review indicates that the Vehicle Crossings Bylaw continues to address a genuine regulatory need and remains the most appropriate mechanism for managing vehicle crossings within the Far North District. The Bylaw

supports the safe and efficient operation of the transport network and protects Council-owned infrastructure. The regulatory approach remains justified, and no significant issues were identified that would warrant revoking or replacing the bylaw.

While the bylaw remains fit for purpose, the review identified several opportunities to improve its effectiveness. These include correcting a legislative drafting error, updating guide references, improving drafting clarity and consistency, removing redundant or ambiguous provisions, clarifying approval and maintenance requirements, and strengthening the wording regarding compliance mechanisms. The recommended amendments are primarily operational and administrative in nature and do not alter the underlying policy intent of the bylaw.

The Vehicle Crossings Bylaw is due for statutory review by 23 September 2026. This requires Council to meet the requirements of section 155 of the Local Government Act 2002 by determining:

1. Whether a bylaw is the most appropriate way to address the problem?

A bylaw is the most appropriate regulatory tool to address the problem because it is the only tool that provides enforceable, district-wide control over the construction, use, and maintenance of vehicle crossings in the road reserve, enabling Council to effectively manage safety, nuisance, and infrastructure risks.

2. Whether the current Bylaw is the most appropriate form of bylaw?

The current Bylaw is not the most appropriate form because it does not provide an easily enforceable framework to regulate the construction and maintenance of vehicle crossings. Strengthening Council's ability to rely on existing statutory powers is needed, as well as amendments to correct a legislative drafting error, improve clarity and enable ease of use.

Evaluating the form of the Bylaw	
Meets the objectives it is intended to achieve	●
Is certain (clear)	●
Deals with the identified problems	●
Is enforceable and able to be implemented and administered effectively and efficiently	●
Complies with all relevant laws and legislation	●
Benefits outweigh the costs	●

KEY: ● yes ● in part ● no

3. Is the bylaw certain?

In determining if a bylaw is the appropriate form of bylaw, the bylaw needs to be certain e.g., it uses clear wording so people will understand what they are required to do. The bylaw is not consistent with updated guides which replace referenced codes, enforcement legislation references need strengthening and modern legislative drafting styles require updating, as there are numerous information boxes disrupting the flow of the legal text. Staff suggest amendments are needed to add clarity, certainty and to enable ease of use.

4. Whether the Bylaw gives rise to implications under the New Zealand Bill of Rights Act 1990?

As required by section 155(2)(b) of the Local Government Act 2002, a local authority must determine whether the bylaw has any implications under the New Zealand Bill of Rights Act 1990. It is considered that the bylaw seeks to impose fair, reasonable and justifiable controls on vehicle crossings and there are no known implications in relation to the New Zealand Bill of Rights Act 1990. However, under section 155(2) of the Local Government Act 2002, a full analysis of any implications regarding the Vehicle Crossings Bylaw under the New Zealand Bill of Rights Act 1990 cannot be completed until the amendments to the bylaw have been written.

7.1 Cost/Benefit Analysis

7.1.1 Economic effects on the community

Mostly positive (benefit)

- Benefits:
 - Reduced infrastructure damage and maintenance costs
 - Improved public safety outcomes
 - Greater certainty for property owners
- Costs:
 - Compliance costs (e.g. approvals, construction to standard, enforcement)

These costs are proportionate and justified given the public benefit.

7.2 Meeting the Regulatory Standards Act 2025 Requirements

A full analysis of any inconsistencies regarding the Vehicle Crossings Bylaw under the Regulatory Standards Act 2025 cannot be completed until the amendments to the bylaw have been drafted.

If Council proceeds with the bylaw amendment, staff will assess the proposed amendment against the principles of responsible regulation and prepare a Consistency Accountability Statement (CAS) identifying any inconsistencies with those principles. Where inconsistencies are identified, staff will provide a brief statement explaining the reasons for those inconsistencies.

8 Conclusion

A bylaw is the most appropriate way to regulate the use of vehicle crossings to protect public health and safety and to minimise nuisance and damage to public infrastructure. The Vehicle Crossings Bylaw should be amended to improve the clarity, usability, enforcement and administrative efficiency of the Bylaw.

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Vehicle Crossings Bylaw

Governing Body of Far North District Council

Resolution in Council 23 September 2021.

Under section 145 of the Local Government Act 2002 and section 22AB (zk) of the Land Transport Act 1998 the Governing Body of the Far North District Council made the following bylaw about vehicle crossings.

The bylaw is due for review by 23 September 2026.

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Vehicle Crossings Bylaw 2021

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Vehicle Crossings Bylaw 2021

1. Title

This bylaw is the Vehicle Crossings Bylaw.

2. Related information boxes

Boxes headed "Related information" in this bylaw are for information purposes only, and –

- (a) they do not form part of this bylaw; and
- (b) cannot be considered in the interpretation or application of a provision of this bylaw; and
- (c) may be inserted, amended or removed without any formality.

3. Commencement

This bylaw comes into force two days after the date it is made by the governing body of the Far North District Council.

Related information

This bylaw is due for review by 23 September 2026.

4. Application

This bylaw applies to the district of the Far North District Council.

Part 1: Preliminary provisions

5. Purpose

The purpose of the bylaw is to protect the public from nuisance, promote public safety and protect public infrastructure by regulating the use, construction, reconstruction, upgrading and relocation of vehicle crossings giving vehicular access from roads to properties located within the Far North District by requiring compliance with the **council's** engineering standards for vehicle crossings or another design approved by the **council**.

6. Interpretation

(1) The Interpretation Act 1999 applies to this bylaw.

(2) In this bylaw, unless the context otherwise requires:

Approval means an approval granted under this bylaw.

Council means the governing body of Far North District Council, or any person delegated or authorised to act on its behalf.

Engineering standards mean the council's current Engineering Standards and Guidelines.

Motor vehicle has the same meaning as in section 2 (1) of the Land Transport Act 1998.

Related information

As at as at 07 August 2020, the definition is:

- "(a) means a vehicle drawn or propelled by mechanical power; and
- (b) includes a trailer; but
- (c) does not include—
 - (i) a vehicle running on rails; or
 - (iii) a trailer (other than a trailer designed solely for the carriage of goods) that is designed and used exclusively as part of the armament of the New Zealand Defence Force; or
 - (iv) a trailer running on 1 wheel and designed exclusively as a speed measuring device or for testing the wear of vehicle tyres; or
 - (v) a vehicle designed for amusement purposes and used exclusively within a place of recreation, amusement, or entertainment to which the public does not have access with motor vehicles; or

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- (vi) a pedestrian-controlled machine; or
- (vii) a vehicle that the Agency has declared under section 168A is not a motor vehicle; or
- (viii) a mobility device."

Occupier has the meaning given by section 2(1) of the Local Government Act 1974.

Related information

As at 22 October 2019, the definition is:

"in relation to any property, means the inhabitant occupier of that property."

Owner means any person, as defined in section 2(1) of the Local Government Act 1974.

Related information

As at 22 October 2019, the definition is:

"... in relation to any property, means the person entitled to receive the rack rent thereof, or who would be so entitled if the property were let to a tenant at a rack rent."

Road has the same meaning as in section 315 of the Local Government Act 1974 but excludes access ways for the purposes of vehicle crossings as per section 335(10).

Related information

As at 22 October 2019, the definition is:

"...means the whole of any land which is within a district, and which—

- (a) immediately before the commencement of this Part was a road or street or public highway; or
 - (b) immediately before the inclusion of any area in the district was a public highway within that area; or
 - (c) is laid out by the council as a road or street after the commencement of this Part; or
 - (d) is vested in the council for the purpose of a road as shown on a deposited survey plan; or
 - (e) is vested in the council as a road or street pursuant to any other enactment; and includes—
 - (f) [modified by section 335(10) of the Local Government Act 1974]
 - (g) every square or place intended for use of the public generally, and every bridge, culvert, drain, ford, gate, building, or other thing belonging thereto or lying upon the line or within the limits thereof;—
- but, except as provided in the Public Works Act 1981 or in any regulations under that Act, does not include a motorway within the meaning of that Act or the Government Roding Powers Act 1989."

Road corridor (or 'road reserve') includes **roads** as defined above and includes all land from boundary to boundary (including the **berm**).

Road Controlling Authority (RCA) has the same meaning as in section 2 of the Land Transport Act 1998.

Related information

As at 1 September 2020, the definition is:

"...means the authority, body, or persons having control of the road and includes any person acting under and within the terms of any delegation or authorisation given by a controlling authority."

Road corridor manager means the **road controlling authority**, namely the Far North District Council, that has jurisdiction over the **road**.

Vehicle crossing means the area of driveway, whether temporary or permanent, between a **road** and a private property boundary, intended for use by **motor vehicles** accessing the property, but does not include paddock entrances with less than ten (10) stock movements per month.

Related information

The terminology associated with vehicle crossings is illustrated in diagram 1 in the Schedule to this bylaw.

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Part 2: Substantive provisions

7 An approval is required for a vehicle crossing

- (1) Every person wishing to construct, reconstruct, upgrade or relocate a **vehicle crossing**, whether for a permanent or a temporary crossing, must have an **approval** from the **council**.
- (2) An **approval** is not required for a **vehicle crossing** constructed, reconstructed, upgraded or relocated as part of a subdivision or land use consent where a resource consent has been granted for this work, or permission has been granted by the **council** for a private **road** or right-of-way under section 348 of the Local Government Act 1974.
- (3) An approval is not required to repair or maintain an existing **vehicle crossing**.
- (4) Every application for an **approval** must be made by a person who has the legal authority to deal with the property accessed by the **vehicle crossing** ("**the applicant**") and:
 - (a) be in the form required by the council; and
 - (b) include all the information required by the form; and
 - (c) be accompanied by the applicable fee listed in the **council's** Fees and Charges Schedule.

Related information

Forms for applying for a permit can be found on the council's website at [Vehicle Crossing Application Form](#) or picked up at any Council office.

The current [Fees and Charges Schedule](#) can be found on the council's website or a copy can be viewed at any Council office.

Approvals are required for:

- Construction i.e. building a new vehicle crossing
- Reconstruction i.e. rebuilding a crossing which is broken and/or not fit for purpose
- Upgrading e.g. widening a crossing, replacing metal with tarseal, replacing a culvert, or making safety improvements to a crossing
- Relocating i.e. moving a crossing from one place to another.

Approvals are not required for:

- Repairs i.e. refurbishing a crossing that is showing signs of wear and tear but is not broken (such as repairing a pothole)
- Maintenance e.g. resealing the surface of the crossing with existing seal material or cleaning a culvert.

Whether or not an approval is required for work on the vehicle crossing, a Work Access Permit is required for all work on the **road corridor** (see clause 18). This is required under the [National Code of Practice for Utility Operators' Access to Transport Corridors](#).

8 Assessment of an application

The **council** will assess the information provided in an application to determine the appropriate **engineering standard** or other **council**-approved design that should apply to the proposed **vehicle crossing**. **Council** will respond to the applicant in 30 working days or less.

9 Granting an approval

The **council** may grant an approval in its sole discretion if:

- (a) the information provided in the application is sufficient to determine the appropriate **engineering standard** or other design approved by the **council** for the **vehicle crossing**; and
- (b) the **council** is satisfied that the proposed **vehicle crossing** will not cause undue impacts involving road safety or negative impacts on the environment; and
- (c) the applicable fee has been paid to the **council**.

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10 Content of an approval

An approval will include:

- (a) a statement as to the appropriate **engineering standard** or other design approved by the **council** applicable for the **vehicle crossing** which must be followed in the design and construction of the **vehicle crossing**;

Related information

The council's current engineering standards are published on the council's website at Engineering Standards and Guidelines or can be picked up at any Council office.

- (b) notice that the **council** will inspect the **vehicle crossing** to make sure it meets the specified **engineering standard** or other design approved by the **council** and any other conditions included in the **approval**;
- (c) information on how to obtain a Work Access Permit which is required to access the **road corridor** and commence construction of the approved **vehicle crossing** (see clause 18).

11 Additional approval conditions

The **council** may include additional condition/s applying to an **approval**:

- (a) regarding any relevant provisions from Chapter 15 (Transportation) of the Far North District Plan;

Related information

Chapter 15 of the District Plan ("Transportation") covers areas such as parking and access to private properties including where access is permitted and not permitted. It lists the criteria that will be used to assess road access such as traffic safety and congestion, foreseeable future changes to traffic patterns in the area, and the safety of pedestrians, disabled persons and cyclists, etc.

- (b) any other relevant conditions applying to the **vehicle crossing** e.g. placement of the crossing to avoid a sump or utility connection, the positioning of grates, and compliance with any covenants relating to the site etc.
- (c) a temporary **vehicle crossing** may be subject to additional conditions relating to where the crossing is situated, the purpose of the crossing, how long the temporary crossing will be in place; the effects of the crossing on normal usage of the **road**; and the design and materials used in its construction.

12 Temporary vehicle crossings

(1) An approval is required for a **vehicle crossing** needed for a purpose, such as forestry harvesting or building construction, where activity will occur for no longer than twelve (12) months at a time ("**temporary vehicle crossing**").

(2) Once a **temporary vehicle crossing** has fulfilled its purpose, it must be removed within three (3) months. Removing this crossing and any reinstatement work must be conducted to the **council's** satisfaction at the expense of the owner or occupier.

Related information

If a temporary crossing is not being used currently but will be used again in many years' time, as is common in the forestry industry, it will not have fulfilled its purpose and there is no need to remove the crossing unless it is unsafe or is causing damage to the road or drainage system.

13 Withdrawing an application

An **applicant** may withdraw their application at any time before a decision is made, but any fee paid with the application will not be refundable unless the **council**, in its absolute discretion, decides that a refund (or partial refund) is reasonable in the circumstances.

14 Duration of an approval

- (1) All **approvals** granted under this bylaw have a duration of three (3) years, during which time the work must be completed to the satisfaction of the **council**.

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- (2) If the work is not completed to the satisfaction of the **council** within three (3) years, the owner or occupier must apply for a new **approval** before work can start or continue. The re-application fee is listed in the **council's** current Fees and Charges Schedule.

15 Amending or transferring an approval

- (1) A person granted an **approval** may, at any time within the duration of the **approval**, apply to the **council** to amend the **approval** or its conditions. An application for amendment must be made in the same manner as an application for an **approval**, with any necessary modifications specified. In this instance, **council** may require, at its sole discretion, a new fee to be paid depending on the nature of the amendment sought.
- (2) **Approvals** are not transferable to another property or to a different location at the property concerned.
- (3) **Approvals** may be transferred to another person at the same property, such as a new property owner, if the **council** has been notified in writing of this transfer.

16 Suspending or cancelling an approval

- (1) The **council** may suspend or cancel an **approval** if:
- (a) the applicant has not obtained a Work Access Permit before commencing construction – see clause 18 of this bylaw;
 - (b) a resource consent for the work has been issued, or permission has been granted by the **council** for a private **road** or right-of-way under section 348 of the Local Government Act 1974, and there is no need for a separate **approval** - see clause 7(2) of this bylaw;
 - (c) upon inspection, in the opinion of the **council** the proposed construction work is likely to be unfit for purpose, unsafe or cause damage to public assets; for example, due to the wrong material used, wrong placement of the **vehicle crossing** as per the approved site plan, incorrect dimensions, or insufficient compaction of the sub-surface etc
- (2) The suspension or cancellation takes effect from the date of the **council's** decision to suspend or cancel the **approval**. The notice of cancellation must include the reasons for the **council's** decision.
- (3) Suspending or cancelling an **approval** does not affect the **council's** powers to take other enforcement action under this bylaw, any other legislation or New Zealand law for the acts or omissions that were the reasons for the suspension or cancellation.

17 Other obligations not affected

An **approval** does not affect or limit the obligations of any person to comply with any legislation or regulatory requirements that applies to the matters covered by the **approval**.

18 Working in the road corridor

- (1) A Work Access Permit is required before commencing any work in the **road corridor**.

Related information

A Work Access Permit gives permission from the **council** as the **road corridor manager** to carry out the specified activity in the **road corridor**. A set of conditions is issued with the Work Access Permit, to be followed when working in the **road corridor**.

- (2) In order to receive a Work Access Permit, the applicant must complete a Corridor Access Request including a Temporary Traffic Management Plan at least ten (10) working days before the planned commencement of any construction work. In the **Approval** notification letter the **council** will provide information to the applicant regarding how to apply for a Corridor Access Request and prepare a Temporary Traffic Management Plan.

- (3) The Work Access Permit, together with an approved Temporary Traffic Management Plan, must always be available on site for the duration of the work carried out in the **road corridor**.

19 Construction requirements

- (1) Construction of a **vehicle crossing** must be managed to allow for the safe passage of pedestrians.

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- (2) Interruption to pedestrian and vehicular traffic must be kept to a minimum.

20 Vehicle crossings that are unsafe or in disrepair

(1) If at any time, in the opinion of the **council**, a **vehicle crossing** does not comply with the **engineering standards**, the **council** may, by written notice addressed to the **owner** or **occupier** of the property to which the crossing gives access, require the **owner** or **occupier** to remove or reconstruct the crossing within the time period specified in the notice to the satisfaction of the **council**.

(2) Before issuing a written notice, the **council** will consult with the property owner regarding the best course of action. This discussion will cover observed issues with the **vehicle crossing** such as safety concerns, and the crossing's current and intended future use

(3) If the recipient of such a notice fails to comply with that notice within the prescribed time, the **council** may arrange for such removal, repair or reconstruction to be carried out and may charge the **owner** or **occupier** for the full costs of such work, including reasonable administration costs.

21 Redundant or excessive vehicle crossings

(1) Where the **council** is satisfied that a **vehicle crossing** is redundant or is in excess of the reasonable requirements of the **owner** or **occupier** of the property, the **council** may serve notice upon the **owner** or **occupier** that the **council** will remove this crossing at the expense of the **council**.

Related information

This clause is made under [section 335\(9\) of the Local Government Act 1974](#)

(2) Before issuing a written notice or removal, the **council** will consult with the property owner regarding the best course of action. This discussion will cover why the **council** considers the **vehicle crossing** is redundant or in excess of the reasonable requirements of the **owner** or **occupier**, and will ascertain what is the crossing's current and intended future use, if any, and why the crossing is required.

22 The council may improve a vehicle crossing

The **council** may reconstruct, widen or relocate a **vehicle crossing** at the council's expense if the **council** is satisfied that this will improve public safety, is necessary for environmental protection, or will reduce the risk of damage to the council's assets.

23 Objections

(1) Any person who has the legal authority to deal with the property accessed by the **vehicle crossing** may object to a **council vehicle crossing** decision, by lodging an objection to this decision in writing to the **council** within 28 days of being notified of the decision.

(2) The **council** will make a decision in writing on an objection including the reasons for it within a reasonable time frame.

(3) Nothing in this bylaw affects the right of the applicant to apply for judicial review of a decision by the **council** concerning **vehicle crossings**.

Part 3: Compliance and Enforcement

24 Compliance and enforcement

Council will use a range of compliance and enforcement methods as it considers appropriate under its statutory powers to respond to breaches of the bylaw. These include advice and education, issuing warnings, infringement notices, enforcement orders, injunction applications to restrain the commission of offences and breaches of the bylaw, removal of works, recovery for damage and criminal prosecution.

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Part 4:
Offences and penalties

25 Offences and penalties

Any person who fails to comply with any condition or restriction under this bylaw commits an offence and shall be liable on summary conviction to the penalty set out in section 242 (4) of the Local Government Act 2002 of a fine not exceeding \$20,000.

In addition, under section 22AB of the Land Transport Act 1998, the **Road Controlling Authority** may prescribe fines, not exceeding \$1,000 for the breach of any bylaw made under this section.

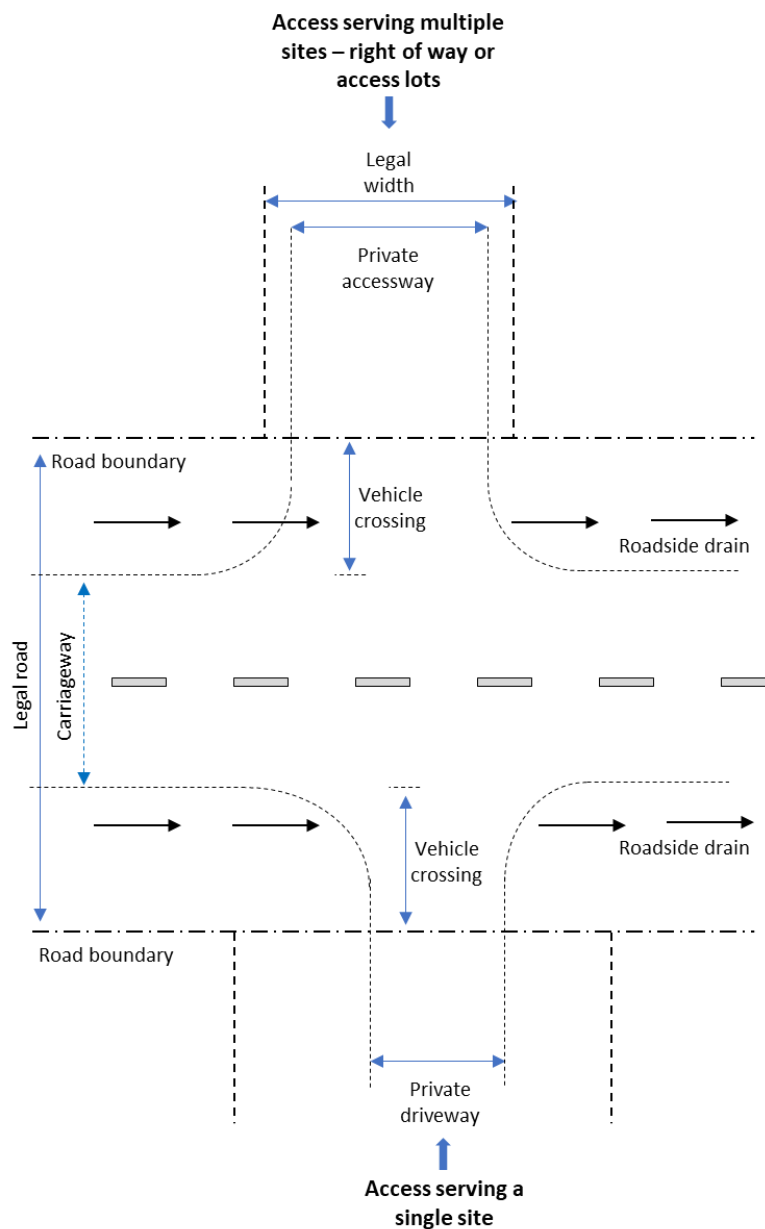
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Schedule
Part 1
Diagram 1

Clause 6 Interpretation

Access Standards Terminology Appendix 3F. FNDC Operational District Plan



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6.5 KAUPAPA HERE HIRANGA ME TE HONONGA / SIGNIFICANCE AND ENGAGEMENT POLICY 2024 REVIEW

File Number: A5884320

Author: Virginia Smith, Policy Advisor

Authoriser: Kate Ivicheva, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

That Council considers the Kaupapa Here Hiranga me te Hononga / Significance and Engagement Policy review and agrees that the policy continues with amendment.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council is required to adopt a significance and engagement policy under section 76AA of the Local Government Act 202 (LGA)
- Under section 76AA(4) of the LGA, Council may amend the policy from time to time. There is no statutory review timeframe for this policy
- Council's Kaupapa Here Hiranga me te Hononga Significance and Engagement Policy 2024 (Policy) was last updated and adopted as part of the Te Pae Tata Three Year Long Term Plan 2024-2027 process (resolution ref: 2024/97)
- The review and analysis have found that the Policy is broadly compliant with section 76AA LGA, but that amendments would benefit the Policy's usability, clarity, and practical application to ensure consistency
- The Research Report (Attachment 1) supports amendments to six areas
- This review is being conducted as part of the Long Term Plan preparation work
- On 12 August 2026, Te Kūkupa Committee for Strategy, Policy and Regulation considered this report and recommend to Council that the Policy continue with amendment.

TŪTOHUNGA / RECOMMENDATION

That Council:

- Agrees, the Kaupapa Here Hiranga me te Hononga / Significance and Engagement Policy has been reviewed**
- Agrees, the Kaupapa Here Hiranga me te Hononga / Significance and Engagement Policy should continue with amendment**

1) TĀHUHU KŌRERO / BACKGROUND

Council must adopt a significance and engagement policy under section 76AA of the Local Government Act 2002 (LGA). The Policy must:

- explain how Council determines significance
- set out how and when the community can expect to be consulted or otherwise engaged, and
- list Council's strategic assets

The Policy does not have a statutory review period and 'may be amended from time to time' (section 76AA(4) LGA).

The Policy operates within the wider Part 6 decision-making framework of the LGA, particularly sections 75-87. The Policy does not replace Council's obligations under those provisions. Instead, it sets out how Council will apply them in practice. The Policy uses the IAP2 spectrum to guide engagement from informing through to collaborating, depending on the nature and likely impact of the decision.

A full list of provisions and analysis can be found in **Appendix 1 to Attachment 1**.

Timeline of Policy decisions

Date	Action
2014	First Significance and Engagement Policy adopted by Council
13 May 2021	Council Meeting. Council adopted the amended Significance and Engagement Policy 2021. (Resolution ref: 2021/20)
26 June 2024	Council Meeting. Council updated the formatting, corrected typographical errors and aligned the Significance and Engagement Policy with Council's branding and standards. Council adopted the Kaupapa Here Hiranga me te Hononga Significance and Engagement Policy 2024 as part of its Te Pae Tata Three Year Long Term Plan 2024-2027 process. (Resolution ref: 2024/97)
12 August 2026	Research report presented findings from desktop review of Council's Kaupapa Here Hiranga me te Hononga Significance and Engagement Policy 2024 and recommends that the Policy continues with targeted amendments.
27 August 2026	Report and recommendations presented to Council Meeting for consideration and determination.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Staff have completed a review of the Policy and identified six areas where amendments would benefit the Policy. These are discussed in Attachment 1 and are presented below for completeness.

Legislative Compliance

The Policy is broadly compliant with section 76AA of the LGA. It explains how significance is determined, sets out engagement expectations, and includes the required list of strategic assets.

References to section 80, 81, 82, and 83 are present in the Policy, but they are not always explained clearly enough for policy readers to understand how they connect to significance assessment and engagement decisions.

Recommended amendment: Add a short legislative context section that plainly explains how the Policy sits within the wider LGA decision-making framework.

Usability and Operational Clarity

Although the Policy is substantively sound, it is not always easy to apply in practice. Key decision points are spread across several sections, and the path from identifying a decision to assessing its significance and selecting an appropriate, proportionate engagement response is not always clear.

This creates a risk of inconsistent application and understanding, especially for staff who are less familiar with the wider legislative framework and for members of the public who are trying to understand how Council has assessed significance and set engagement expectations. The Policy explains the ideas well, but it does not provide enough practical guidance on how to apply them day-to-day.

Recommended amendment: Add a 'how to use this Policy' section, supported by a flowchart and summary tables that connect criteria, examples, statutory triggers, and likely Council engagement responses.

Māori Participation

The Policy contains a strong statement of intent in relation to Māori participation. It recognises Te Ao Māori, states that Māori are more than an interest group, and commits Council to early engagement, maintaining processes for Māori contribution, recognises formal relationships, and identifies impacts on Māori in Council reports.

The Policy does not clearly explain when Council should engage with Mana Whenua, Hapū, Māori Organisations, or wider Māori communities for different types of decisions. It does not set out minimum practice for proposals that affect ancestral land, water, wāhi tapu, taonga, or Māori wellbeing.

This is relevant to Te Tiriti o Waitangi / The Treaty of Waitangi obligations to Council's commitments under section 81 of the LGA and Te Pae o Uta – Te Ao Māori framework.

Recommended amendment: Clarify when and how existing Māori participation processes will and should be used, so Council can apply them consistently.

Environmental and Climate Significance

The Policy acknowledges climate change and considers environmental well-being in the significance assessment. However, it does not clearly explain what kinds of proposals should trigger higher significance because of their cumulative, long-term, or potentially irreversible environmental effects.

This is particularly relevant in the Far North context, where decisions on land, water, biodiversity, hazards, and infrastructure are closely connected. The Policy does not currently address maladaptation risk, which are the decisions that may increase exposure to hazards, lock in high-emissions pathways, shift risk onto communities, or foreclose future adaptation options.

Recommended amendment: Strengthen the Policy's environmental and climate significance guidance with clearer prompts about long-term, cumulative, and potentially irreversible impacts, and better align the Policy with Far North 2100 and Council's Climate Action Policy.

Rural Communities and Vulnerable Stakeholders

The Policy recognises diverse communities, including people with hearing, visual, or literacy impairments; people who speak English as a second language; youth; retirees; and non-resident ratepayers.

However, the Policy is less specific about how these communities should influence the design of engagement in practice. Issues such as rural remoteness, digital exclusion, disability access, age-related barriers, and the needs of children and young people are not clearly operationalised.

An engagement process could appear fair in theory while still being difficult for affected groups to access in practice. This is relevant to the Te Tai Tokerau Regional Accessibility Strategy, which identifies accessible engagement as a shared regional priority.

Recommended amendment: Retain the current recognition of diverse communities, but provide clearer guidance on how those commitments should shape the design of engagement processes in practice.

Documentation of Non-Engagement Decisions

The Policy lists situations where Council may choose not to engage. These include:

- operational matters that do not reduce levels of service,
- emergencies,
- delegated decisions,
- commercially sensitive matters, and
- urgent issues.

These exceptions are reasonable and necessary. However, for other Council decisions that do not fall into these categories, there is often no documentation in public reports explaining why Council chose not to engage with the community.

Under the LGA, Council is expected to make decisions in a way that is proportionate to the significance of the matter. A decision not to engage should still be considered and documented.

Recommended amendment: Require the report or decision record to briefly state why engagement was not undertaken, what factors Council considered, and why the chosen approach was proportionate and prudent.

Policy and Strategic Alignment

The recommended amendments align well with Council's key strategic documents:

Strategic Document	Alignment
Te Pae Tata Three Year Long Term Plan 2024-2027 Community Outcomes	Supports clearer, more consistent community participation in Council decision-making across all five community outcomes.
Far North 2100	Aligns with long-term wellbeing themes: Community Wellbeing Climate Change Connection between people and places Protection of the natural environment
Te Pae o Uta – Te Ao Māori Framework	Supports more consistent application of Māori participations commitments already embedded in the Policy
Te Tai Tokerau Regional Accessibility Strategy	Supports more explicit guidance on accessible engagement formats, venues and channels
Climate Action Policy	Strengthened climate and environmental significance guidance supports better alignment for achieving sustainability and the Far North 2100 wellbeing outcomes.

Significance and Engagement

The decision to amend the Policy is assessed as low significance under the Policy.

The decision involves instructing staff to complete the recommended targeted amendments to the Policy. The decision is to authorise an operational matter and does not affect current levels of service, making it exempt from requiring public engagement.

OPTIONS

Option	Description	Advantages	Disadvantages
Option 1 Proceed with suggested amendments (Recommended)	Council approves drafting the six areas of amendment identified in this report.	Improves: - usability, - operational clarity, - legislative clarity, and - strategic alignment. Ensures the Policy is fit for purpose for the LTP process. Low cost	Requires staff time to draft amendments - This is manageable within existing resources.
Option 2 Undertake a full redraft of the Policy	Staff undertake a full redraft of the Policy, rather than targeted amendments	Opportunity for a comprehensive overhaul.	- Higher cost and time investment - Not warranted given the Policy is broadly compliant

			and substantively sound. • A full redraft may cause delay to the LTP preparation programme. • The review found no fundamental legal defects that would require a full redraft
Option 3 Retain the Policy without amendment	No amendments are made at this time. The Policy is retained in its current form.	No staff resource required.	Does not address identified gaps in • usability, • Māori participation clarity, • environmental significance, • rural and vulnerable stakeholder engagement, or • documentation of non-engagement decisions. Increases risk of • inconsistent application and • potential challenge to Council decisions. Not recommended

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Option 1 is recommended because the review found that the Policy is broadly compliant and substantively sound, and that targeted amendments (rather than a full redraft) are the proportionate and practical response.

The six recommended amendments directly address the gaps identified in the desktop review. They will improve how Council apply the Policy day-to-day, strengthen the protections that matter most for the Far North context (Māori participation, environmental and climate significance, diverse communities), and make Council's decision-making more transparent and defensible.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The recommended option does not have direct financial implications for Council. Costs associated with amending the Policy will be resourced through existing operational budgets. Any additional initiatives, or implementation costs that cannot be managed within existing budgets, will need to be identified by the teams responsible for implementation and considered through the appropriate budgeting and planning processes.

ĀPITIHINGA / ATTACHMENTS

1. **Significance and Engagement Policy 2024 Review Research Report July 2026 - A5856390** [!\[\]\(0551a83d441798e532995956b603f604_img.jpg\)](#) 
2. **Kaupapa Here Hiranga me te Hononga - Significance and Engagement Policy 2024 - A5856396** [!\[\]\(73ae654e8897db9b21f1bf9d9efc07ef_img.jpg\)](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision-making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low Significance. The decision involves instructing staff to complete the recommended targeted amendments to the Policy. The decision is to authorise an operational matter and does not affect current levels of service making it exempt from requiring public engagement under Council's Kaupapa Here Hiranga me te Hononga Significance and Engagement Policy 2024.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Local Government Act 2002 Te Pae Tata Three Year Long Term Plan 2024-2027 Far North 2100 Te Pae o Uta – Te Ao Māori Framework Te Tai Tokerau Regional Accessibility Strategy Far North District Council Climate Change Policy
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This matter is district-wide in relevance. It applies to all Council decision-making processes across the district. Community Board views are not required for this stage of the review process. Community Boards may have an opportunity to provide feedback prior to the proposal being considered at a future meeting of Te Kūkupa committee.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The review identifies a gap in operational guidance for Māori participation. The recommended amendments include clarifying when and how existing Māori participation processes should be used. The Policy already contains strong commitments aligned with section 81 of the LGA and Te Tiriti o Waitangi.

	It is planned to engage with Te Kuaka Committee for feedback prior to the proposal being considered at a future meeting of Te Kūkupa committee. Iwi and Hapū engagement expectations will be considered in the consultation process for any Policy amendments. This report does not relate to land or a body of water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	All Far North District communities have an interest in how Council determines the significance of every decision not exempt in the Policy and the level of engagement expected. Specific interest groups include Mana Whenua and Hapū, rural communities, people with disabilities, older people, children and young people, and those with language or digital access barriers. These groups are identified and addressed within the report.
State the financial implications and where budgetary provisions have been made to support this decision.	Costs associated with amending the Policy will be resourced through existing operational budgets. Any additional initiatives, or implementation costs that cannot be managed within existing budgets will need to be identified by the teams responsible for implementation and considered through the appropriate budgeting and planning processes.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



HE ARA TĀMATA
CREATING GREAT PLACES
Supporting our people

Research Report

Review of Significance and Engagement Policy 2024

July 2026

Executive Summary

The Far North District Council's (Council) Significance and Engagement Policy 2024 (Policy) is broadly compliant with the core requirements of the Local Government Act 2002 (LGA). It provides a sound framework for deciding how important a Council decision is (its significance) and for choosing a suitable level of community engagement. In doing so, it supports transparency and public confidence in Council's decision-making.

The Policy has clear strengths. It contains a clear purpose statement, recognises the importance of Māori participation, uses the IAP2 spectrum to scale engagement, and includes strategic assets and criteria for decisions that are likely to be highly significant. Together, these features give Council and communities a common starting point for thinking about significance and engagement.

The review did not identify major legal defects. Instead, the main issues related to usability and operational clarity, and how clearly the Policy explains and protects important local safeguards in practice. In particular, the Policy does not plainly set out its relationship to the wider Part 6 decision-making framework in the LGA, and it gives limited practical guidance for staff on how to run a significance assessment and select an engagement method in a consistent way. It is also stronger in principle than in day-to-day detail for Māori participation, environmental and climate-related significance, rural communities, people with access needs, and the documentation of decisions not to engage.

The review therefore recommends targeted amendments that would keep the Policy's overall framework but improve how it works in practice. These amendments include:

- adding a short legislative context section
- adding a "how to use this Policy" section with a simple pathway from issue identification to engagement choice
- clarifying Māori participation pathways in operational terms
- strengthening guidance on environmental and climate-related significance
- improving practical direction for engaging rural communities, and people with access needs
- requiring brief reasons to be recorded where Council decides not to engage
- improving drafting, formatting, and internal consistency to make the Policy shorter, clearer, and easier to use

1 Purpose

The purpose of this report is to present the findings of the desktop analysis review of Council's Significance and Engagement Policy 2024.

2 Context and Situation

Council must have a Significance and Engagement Policy made under section 76AA LGA. The purpose of the Policy is to:

- enable the local authority and its communities to identify the degree of importance (significance) attached to particular issues, proposals, assets, decisions, and activities; and
- to provide clarity about how and when communities can expect to be engaged in decisions about different issues, assets, or other matters; and
- to inform the local authority from the beginning of a decision-making process about—
 - the likely impact of the decision attached to particular issues, proposals, assets, decisions, and activities and extent of any public engagement that is expected before a particular decision is made; and

- the form or type of appropriate engagement required

As one of Council's statutory tools, the Policy helps build and sustain public confidence in Council's decision-making by providing clarity and transparency around when and how communities can expect to be engaged as part of the decision-making process. Achieving this largely depends on consistent application of the Policy and on recording clear reasons for the engagement approach chosen in each case, (including where Council decides not to engage or consult).

The Policy was last updated and adopted as part of the Te Pae Tata – Three Year Long Term Plan 2024-27 process, on 26 June 2024¹. Changes to the 2021 Policy version were limited to technical and editorial refinements, including standardising terminology, correcting spelling and capitalisation, and updating presentation elements. No material changes were made to the Policy's objectives, the way significance is determined, or the engagement expectations compared with the 2021 version.

The Policy outlines how Council determines significance, how it engages with its communities, determining the appropriate level of engagement through the IAP2 spectrum (included in the Policy), and lists the assets Council considers strategic.

Although it does not affect the current review, it is noted here, for information only, that any future Northland local government reform could affect how Council's current safeguards² are carried into a future policy. This is relevant because clearly expressed safeguards are easier to identify, preserve, and adapt in any future governance setting.

3 Legislative Framework

Local Government Act 2002

Section 76AA of the LGA requires every local authority to adopt a significance and engagement policy. The purpose of the Policy is to give both Council and community a clear framework for understanding which proposals and decisions are significant, and what level of consultation or other engagement people can expect.

The Policy also helps Council give practical effect to the broader purpose of local government in Part 1 of the LGA. Under section 10 of the LGA, the purpose of local government is to enable democratic local decision-making and to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

Council may amend the Policy at any time. However, when amending the Policy, Council is generally expected to consult in a way that is consistent with the standard consultation principles in section 82 of the LGA. An exception may apply if Council has reasonable grounds for considering that it already has enough information about community interests and preferences for the purpose of the amendment.

Every Council decision should be considered through the lens of the Policy, even where a matter is not formally assessed as highly significant. The Policy sits within a wider decision-making framework under Part 6 of the LGA, particularly sections 75 to 87, and does not replace those obligations. Instead, it explains how Council will apply them in practice.

Section 79 of the LGA provides the direct legislative basis for scaled and proportionate engagement approaches. It requires Council's compliance with its decision-making and engagement obligations to be proportionate to the significance of the matter, the people affected, and Council's resources. The IAP2 spectrum and engagement tools is the Policy's mechanism for giving practical effect to this proportionality principle.

4 Objectives

¹ Far North District Council. (2024). Extraordinary Council Meeting – Agenda item 6.2 Adoption of the 2024-27 Long Term Plan. [Minutes]. 26 June 2024.

² In this report, "current safeguards" refers to the way the Council has chosen to operationalise its existing commitments set in the Policy by linking importance (significance) thresholds and engagement expectations to: Council's strategic direction; matters affecting Māori; the interests and needs of vulnerable people and communities; and the treatment of environmental and climate-related effects as core considerations in decision-making.

4.1 Purpose of review

To determine whether the provisions of the Policy are still the most appropriate way to identify significance and select appropriate level of engagement in the Far North District as per Part 6 of the LGA.

4.2 Review objectives

The review objectives are to:

- assess the Policy's legislative compliance with the LGA, particularly section 76AA and related provisions
- evaluate the Policy's practical performance and usability for staff, Councillors, and the public
- assess alignment with good policy practice and industry best practice standards
- recommend whether the Policy should continue with or without amendment

5 Problem definition

5.1 Scope

In scope

The significance and engagement framework of the Policy, including how it assesses the level of importance (significance) of issues, proposals, assets, decisions and activities in terms of their likely impacts and consequences, and how that assessment then guides what level of consultation or other engagement people can expect.

Out of scope

- content of individual Council decisions
- application of the special consultative procedure to specific historical matters
- a full legal audit of all Council's decision-making obligations
- potential future Northland local government reform arrangements

5.2 Purpose of current Policy

The Policy is Council's adopted tool for identifying significance and selecting an appropriate level of engagement. Under section 76AA of the LGA, it must explain how Council determines significance, set out how and when the community can expect to be consulted or engaged, and list Council's strategic assets.

The Policy uses the IAP2 spectrum as its main tool for scaling engagement, so that Council can move from simply informing people through to consulting, involving, or collaborating with them, depending on how significant a proposal or decision is and who it affects.

5.3 Evidence and Sources

This desktop review and analysis report has been informed using the following internal and external sources:

- internal Council documents and data (including the 2021 and 2024 Significance and Engagement Policies)
- historical InfoCouncil reports and related decision records
- other Councils' policies and practices
- Government and professional body guidelines
- applicable legislation and relevant caselaw for compliance
- internal subject matter experts

Together, these sources provided the basis for evaluating the Policy's legislative compliance (**Appendix 1**), practical performance, and alignment with contemporary best practice standards.

6 Review of Policy

6.1 Legislative Compliance

Overall, the Policy is broadly compliant with section 76AA of the LGA. It explains how significance is determined, sets out how the community can expect to be engaged, and includes a list of strategic assets as required by the LGA.

The Policy also reflects other relevant legislative provisions under the LGA. It refers to section 81 in relation to Māori participation, section 82 in relation to engagement principles, section 83 in relation to the special consultative procedure, and section 80 in relation to decisions that are inconsistent with existing policies. These links are present, although they are not always expressed as clearly as they could be for staff or public readers.

The Policy would be stronger if it included a short legislative context section that plainly explained the relationship between significance, consultation principles, Māori participation, and special consultative procedure requirements. The Policy would also benefit from an explicit reference to section 79 and its proportionality principle.

A detailed statutory compliance assessment against each relevant LGA provision is set out in **Appendix 1**.

6.2 Strategic Alignment

Effective significance assessment and engagement help Council make decisions that are informed, proportionate, and responsive to communities, and support outcomes in its strategic documents such as proud, vibrant communities, resilient infrastructure, recognition of tangata whenua as kaitiaki, and improved accessibility for people with access needs.

The review assessed the Policy's alignment with Council's key strategic documents, including Te Pae Tata – Three Year Long Term Plan 2024–2027, Far North 2100, Te Pae o Uta – Te Ao Māori framework and the Te Tai Tokerau Regional Accessibility Strategy. Overall, it found that the Policy framework is broadly aligned with these strategies.

However, the review also identified that strategic alignment could be strengthened through targeted amendments to the Policy that support Council's strategic decision-making and give effect to Council's strategic aims in day-to-day practice. These amendments would not change the Policy's core purpose or structure but would enhance its ability to support Council's long-term vision and community outcomes.

6.3 Performance and Best Practice

The Policy performs reasonably well as a framework document. It contains a clear purpose, recognises the value of genuine engagement, includes useful definitions, identifies the high significance matters, and distinguishes between decisions that warrant structured engagement and those that may not.

The document is text heavy, some sections are difficult to navigate quickly, and the path from identifying a decision to selecting an engagement method is not set out as clearly as it could be. This creates a risk of inconsistent application, especially for staff who are less familiar with the Policy or the wider legislative framework.

The Policy is also stronger in principle than in operational detail. It includes strong statements about Māori participation, accessibility, and diverse communities, but it is less clear about how those commitments should be translated into consistent day-to-day practice.

7 Discussion

7.1 Strengths of the Current Policy

The Policy has five important strengths. It clearly states:

- its purpose
- identifies significance criteria and thresholds
- uses the IAP2 spectrum to guide engagement, and
- lists both Council's strategic assets and other assets of importance to the community

A further strength is that the Policy already recognises Māori interests within the core significance framework. It treats decisions that may have a major or long-term impact on Iwi, Hapū, whānau and on their relationships with ancestral land, water, sites, wāhi tapu, flora, fauna, and taonga as potentially highly significant.

The Policy also provides a basis for recognising environmental and climate-related significance. It refers to environmental well-being, includes climate change as a relevant consideration, and recognises that Council decisions may have implications for climate mitigation and adaptation.

7.2 Issues Identified

7.2.1 Usability and Operational Clarity

Although the Policy is substantively sound, it is not always easy to apply in practice. Key decision points are spread across multiple sections, and the relationship between significance criteria, statutory triggers, and expected levels of engagement is not always obvious.

This means staff may rely too heavily on personal experience or unwritten practice, and similar decisions may be handled in different ways across Council.

Recommendations:

- *Add a 'how to use this Policy' section providing a simple pathway from identifying a proposal, to assessing significance, to selecting the likely engagement response. A summary table or flowchart could support this.*
- *Add a short legislative context section that briefly explains how section 76AA relates to sections 81, 82, 83, and 80 of the LGA, and how the Policy operates within the wider Part 6 decision-making framework.*

7.2.2 Māori Participation and Significance

The Policy contains a strong statement of intent in relation to Māori participation. It recognises Te Ao Māori, states that Māori are more than an interest group or stakeholder, and commits Council to early engagement, maintaining processes for Māori contribution, recognising formal relationships, and identifying impacts on Māori in Council reports.

The Policy does not clearly explain when staff should engage with mana whenua, Hapū, Māori organisations, or wider Māori communities in different types of decisions, or what minimum practice should apply when proposals affect ancestral land, water, wāhi tapu, taonga, or Māori wellbeing.

Recommendation: *Clarify Māori participation pathways in operational terms, so staff can apply existing processes consistently and maintain the participation pathways Council has already established.*

7.2.3 Environmental and Climate Significance

The Policy recognises environmental and climate-related effects, but this area could be more operationally explained. At present, climate change is acknowledged and the Policy says its existing significance criteria are sufficient to assess climate-related decisions.

However, the document could do more to explain the kinds of proposals that should trigger higher significance because of cumulative, long-term, or potentially irreversible environmental effects. This includes risk of maladaptation, for example, actions that increase exposure to hazards, lock in high-emissions pathways, shift risk onto communities, or foreclose future adaptation options. This is particularly relevant in the Far North context, where land, water, biodiversity, hazards, and infrastructure decisions are closely connected, and extreme weather events.

Recommendation: *Strengthen environmental and climate significance guidance with clearer prompts about long-term, cumulative, maladaptive, or potentially irreversible impacts.*

7.2.4 Rural Communities and Vulnerable Stakeholders

The Policy appropriately recognises diverse communities, including people with visual, hearing, or literacy impairments, people who speak English as a second language, youth, business, retirees, and non-resident ratepayers. This is a useful foundation.

The Policy is less specific, however, about how these commitments should influence engagement design in practice. It does not strongly operationalise issues such as rural remoteness, digital exclusion, disability access, age-related barriers, or the needs of children and young people. As a result, an engagement process could appear fair in theory while still being difficult for affected groups to access in practice.

Recommendation: *Improve practical guidance for rural communities and people with access needs, including on rural remoteness, digital exclusion, accessible formats, age-related barriers, and disability access.*

7.2.5 Improve Clarity on When Council May Not Engage

The Policy lists situations where Council may choose not to engage, including operational matters that do not reduce levels of service, emergencies, delegated decisions, commercially sensitive matters, urgent issues, and matters where prompt action is needed to protect life, property, infrastructure, or the environment. Those exceptions are reasonable and necessary.

The main improvement needed is stronger documentation. The Policy would be more transparent and more robust if it required clear reasons to be recorded whenever Council decides not to engage, especially where significance factors are present but broader engagement is considered unnecessary. A brief record should identify the decision involved, the reason engagement was not undertaken, the factors considered, and why the chosen approach was viewed as proportionate and prudent.

Recommendation: *Require brief reasons to be recorded where Council decides not to engage, including the reason, affected groups, factors considered, and why the approach was proportionate.*

7.2.6 Form, Language, and Drafting

The Policy would be easier to use if some provisions were shortened, grouped more logically, and supported by plain-English wording. Minor drafting corrections should also be made to improve consistency of terminology, headings, and cross-references.

Recommendation: *Improve drafting, formatting, and internal consistency to make the Policy shorter, better grouped, and easier to apply.*

8 Conclusion

The review finds that the Far North District Council Significance and Engagement Policy 2024 is broadly compliant with the Local Government Act 2002 and provides a sound basis for assessing significance and selecting an appropriate level of engagement. Its main strengths are its clear purpose, use of the IAP2 spectrum, inclusion of strategic assets, and explicit recognition of Māori participation, diverse communities, and environmental considerations.

However, the review also finds that the Policy is difficult to use in practice and does not clearly explain how it sits within the wider Part 6 decision-making framework. Targeted amendments are therefore recommended to improve clarity, make day-to-day use easier for staff, support more consistent and transparent engagement decisions, and ensure that the reasoning for engagement and non-engagement is recorded in a way that both Council and the public can understand and review.

Appendix 1

Statutory Compliance Assessment against the Local Government Act 2002

LGA Provision	Requirement	How the Policy Meets the Requirement	Gaps / Recommended Improvement	Compliance Status
Section 4 Te Tiriti o Waitangi /Treaty of Waitangi	To recognise and respect the Crown's responsibility to take appropriate account of the principles of the Treaty of Waitangi, Parts 2 and 6 of the LGA provide principles and requirements for local authorities to facilitate Māori participation in decision-making.	The Policy directly operationalises Part 6 and references s81 (Māori participation). It recognises Te Ao Māori, identifies impacts on Iwi, Hapū, whānau, ancestral land, wāhi tapu, flora, fauna, and taonga as potentially highly significant, and commits Council to early engagement and recognition of formal relationships with Māori.	Te Tiriti /the Treaty foundation is not expressly acknowledged in the Policy. Adding a short legislative context section that traces the Māori participation provisions back to s4 would make te Tiriti / the Treaty basis of the Policy clearer to staff and the public.	Compliant in effect Explicit acknowledgement recommended
Section 10 Purpose of local government	Promote social, economic, environmental, and cultural well-being of communities in the present and for the future	The Policy's significance framework links to district well-being and requires Council to consider who is affected before making decisions. Engagement is framed as a tool to support democratic decision-making consistent with s 10.	No direct gap. Amendments to environmental significance guidance would better reflect long-term and intergenerational well-being obligations.	Compliant
Section 14 Principles relating to local authorities	In performing its role, a local authority must act in accordance with principles including:	The Policy reflects the s 14 principles through its purpose statement, use of the IAP2 spectrum to guide proportionate	The Policy does not explicitly reference s 14. Practical guidance on how to engage rural communities, people with access needs, and diverse	Compliant in principle Operational gaps identified

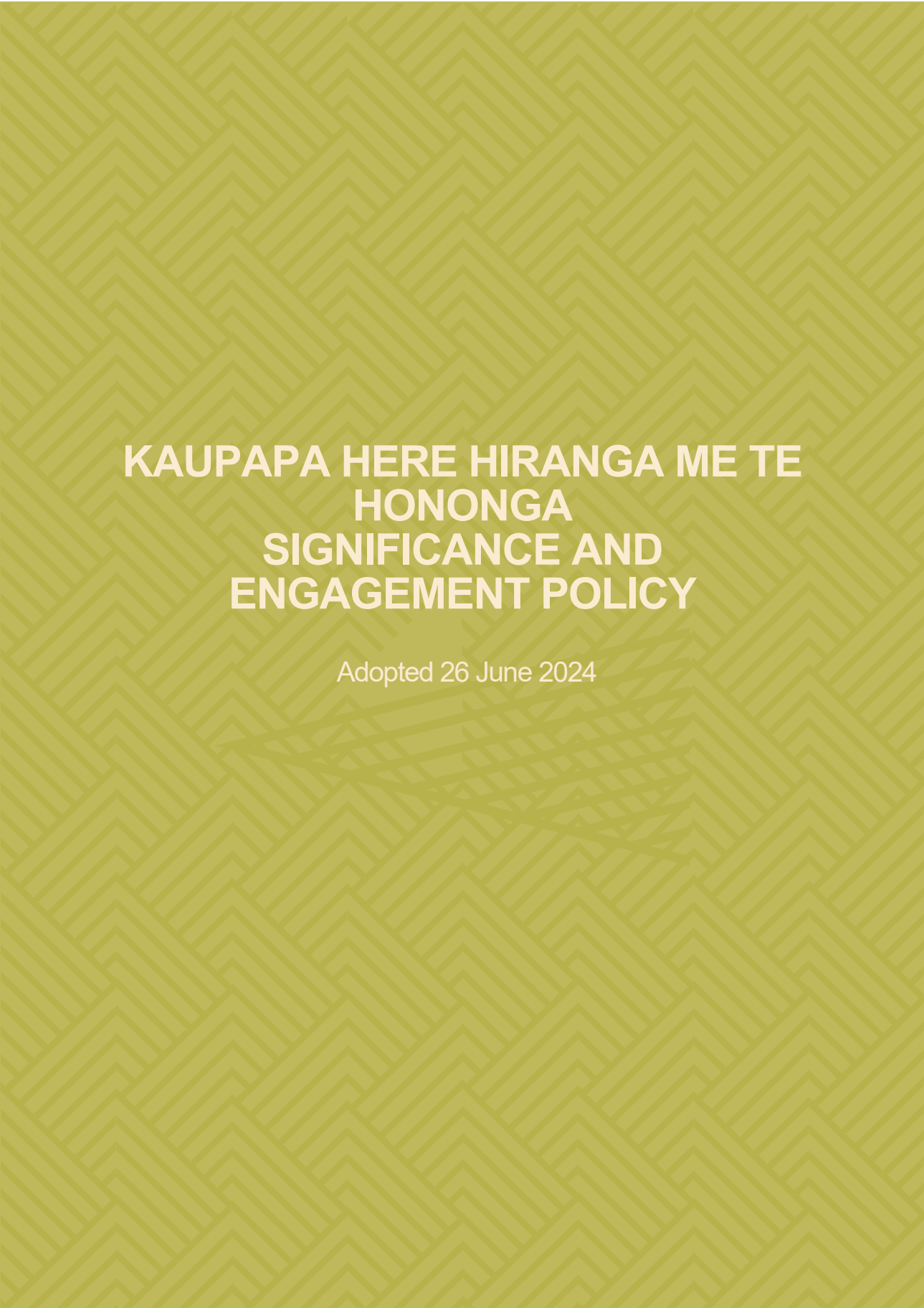
	- conducting business in an open, transparent, and - democratically accountable manner; - having regard to the views of all communities; - considering the diversity of its communities and - the interests of future generations; and - providing opportunities for Māori to contribute to its decision-making processes. Council is also required under the principles to ensure it uses its resources efficiently and effectively.	engagement, recognition of diverse communities (including youth, retirees, people with disabilities, and non-English speakers), and its inclusion of Māori participation as a core element of the significance framework — not a separate or optional consideration.	groups remains limited. Stronger operational guidance on these groups would better reflect the s 14 obligation to have regard to community diversity. Future generation considerations are also not clearly addressed in the environmental and climate significance criteria.	
Section 76AA Significance and engagement policy (mandatory)	Policy must: (a) explain how Council determines significance; (b) set out how and when the community can expect to be consulted or engaged; (c) list Council's strategic assets	(a) The Policy includes significance criteria and thresholds; (b) it uses the IAP2 spectrum to guide engagement levels; (c) it lists both strategic assets and other assets of importance to the community.	Legislative context not made explicit. A short section explaining how s 76AA sits within the wider Part 6 framework would improve clarity for staff and the public.	Compliant Clarity improvement recommended
Sections 75–87	Policy must operate within the wider	The Policy is adopted as Council's	The relationship between the Policy and Part 6	Compliant

Part 6 Decision-making framework	Part 6 decision-making and consultation framework	operative tool for the Part 6 framework. It identifies when decisions may require engagement and provides a proportionate response mechanism.	obligations is not clearly explained in the Policy itself. Staff may not appreciate that the Policy sits within, and does not replace, Part 6 duties.	Clarity improvement recommended
Section 77 Requirements in relation to decisions	Council must identify all reasonably practicable options, assess advantages and disadvantages, and consider Māori relationships where decisions relate to land or water	The Policy provides a framework for identifying significance and selecting engagement responses proportionate to the issue.	Does not directly address the s 77 options assessment process. This is addressed separately through Council's report template and decision-making processes.	Compliant (s77 is addressed procedurally)
Section 79 Compliance with procedures in relation to decisions; in particular subsection 79(2)(b)	Council must be broadly consistent with its significance and engagement policy when making decisions. Under ss79(2), compliance with decision-making provisions must be proportionate to: (a) the significance of the issue; (b) the persons affected or interested; and (c) Council's resources (s14(1)(g) LGA) A lower level of process is permitted for lower-significance matters. This is the legislative basis for using a scaled engagement	The Policy gives effect to s 79(2)(b) through its adoption of the IAP2 spectrum. The spectrum provides a graduated engagement model (from informing through to collaborating) that allows Council to match the level of engagement to the actual significance and likely impact of a decision. This avoids the resource cost and community consultation fatigue that would result from treating every decision as if it required a full section	The Policy does not explicitly reference s79 or explain the s79(2)(b) rationale for scaled engagement. The Policy does not explicitly reference section 79 or explain the proportionality basis for scaled engagement. A short note in the "how to use this Policy" section explaining the s79(2)(b) basis for scaled engagement would • improve consistency, • ensure prudent use of Council resources, and • reduce the risk of community consultation fatigue.	Compliant in effect Explicit legislative grounding recommended

	response rather than treating section 82 or section 83 consultation as the default for every decision.	82 or section 83 LGA process.		
Section 80 Decisions inconsistent with existing policies	Where a decision is inconsistent with an existing policy, the decision must acknowledge the inconsistency and state the reasons	The Policy references s80.	The reference is present but not clearly explained. Staff may not understand when s80 is triggered or how to document an inconsistency.	Present Clarity improvement recommended
Section 82 Principles of consultation	Consultation must: give sufficient information; be genuine; allow time to respond; consider responses carefully; and be appropriate to the significance of the issue	The Policy incorporates the IAP2 spectrum as its engagement method, which scales from informing to collaborating based on significance. It acknowledges the need for genuine engagement.	The Policy states that consultation on amendments to the Policy itself should be consistent with s 82, but this is not explained in a way that would guide staff.	Compliant Clarity improvement recommended
Section 83 Special consultative procedure (SCP)	Certain decisions require the SCP, including significant financial decisions and changes to the LTP. The SCP has specific procedural requirements.	The Policy references s 83 and acknowledges that some decisions will require the SCP.	The link between high-significance decisions and the trigger for the SCP is not clearly explained. Staff may not know when the SCP is required.	Present Clarity improvement recommended

Overall assessment:

The Policy is broadly compliant with the Local Government Act 2002. No fundamental legal defects were identified. The main issues are ones of clarity. The legislative links are present, but they are not always explained clearly enough for staff, Councillors, or public readers to understand how the Policy connects to the wider statutory framework.



KAUPAPA HERE HIRANGA ME TE HONONGA SIGNIFICANCE AND ENGAGEMENT POLICY

Adopted 26 June 2024

KAUPAPA HERE HIRANGA ME TE HONONGA SIGNIFICANCE AND ENGAGEMENT POLICY

Purpose

This Policy explains how the council will determine the significance of decisions and when and how our communities can expect to participate in council's decision-making processes.

Context

Genuine engagement is integral to high-quality Council planning, decision-making and operations. To be effective, we must be well acquainted with our community and their preferences, and our plans should have solid community backing.

Engagement is a process of dialogue between decision-makers, partners, communities and stakeholders for the purpose of making decisions, policies and strategies. Effective engagement serves to build trust in the council decision-making and increase the council's awareness of issues in the community.

This Policy provides guidance for assessing significance and the level of engagement suitable to the significance of the decision, along with guidance on the circumstances in which we would not consult. While our staff interact with community members, Māori partners and key stakeholders daily, some council decisions require a more structured form of engagement due to the significance a matter has within the wider community, or for groups within the community. Conversely, it would not be appropriate for the council to take every decision to the community.

The goal is to give people a sense of ownership of decisions and ensure Council's work is relevant to the people who live in our District.

Objective

The objectives of this policy are to:

1. Ensure consistency when determining the significance of proposals, assets and decisions
2. Identify the extent and type of public engagement required before a decision is made
3. Provide clarity about how and when communities can expect to be engaged in decisions
4. Build genuine relationships with Māori, Treaty

partners, key stakeholders and the wider community through a better understanding of their preferences, and encouraging co-operation, respect and mutual understanding of other points of view

5. To acknowledge the enduring presence, aspirations, and cultural obligations of mana whenua as kaitiaki of the Far North
6. Comply with section 76AA of the Local Government Act 2002.

Definitions

Consultation is a formal type of engagement, often prescribed by legislation and time bound. It generally involves seeking community feedback on a draft proposal, plan or document in order to inform Council's decision-making.

Engagement describes a broad range of activities, which might include consultation, designed to invite community participation in solving problems or making decisions related to Council's work. This means Council's work can better reflect or respond to the needs, views, preferences or aspirations of the community.

Hapū defines a cluster of families linked by the same whakapapa that may share the same land boundaries and same marae.

Levels of Service refer to the targets the council aims to achieve for the various services and facilities it provides. These are reviewed every three years in the Long-Term Plan. An example of this is the percentage of the roading network we aim to reseal each year.

Mana whenua are Māori with authority over the land and kaitiaki status.

Mātāwaka are Māori for whom their place of residence is not their traditional home, and therefore are not described as mana whenua.

Memorandum of Understanding (MOU) in this policy refers to a Crown-Māori Relationship Instrument, which is a documented agreement or arrangement, signed by both parties, that establishes or recognises an ongoing collaborative relationship between Ministers, Government agencies or Crown entities (such as Local Government), and a whānau, hapū, iwi, Māori organisation or Māori communities.

Significance is the degree of importance of an issue, proposal, decision, or matter that concerns or is before Council.

Significance relates to the likely impact on:

1. The well-being of the District
2. People affected
3. The ability of the council to perform its role, and the financial and other costs of doing so.

A more detailed definition can be found in section 5 of the Local Government Act 2002.

Special consultative procedure is prescribed by legislation. It requires the council to prepare and adopt a statement of proposal and a summary of the information if needed to reduce or remove confusion, and to make this widely available for public consumption and feedback, within a timeframe of no less than one month. The council must also provide an opportunity for people to present their views orally, if they wish to do so. Further detail is set out in section 83 of the Local Government Act 2002.

Strategic assets are assets, such as infrastructure or properties, that the council needs in order to achieve outcomes it decides are important to the current or future well-being of the community. A more detailed definition can be found in section 5 of the Local Government Act 2002.

Tangata whenua refers to “people of the land”. It might relate to specific groups, or more broadly to Māori as a people.

Principles of engagement

1. Our principles for engagement are laid out in the Local Governance Statement and are guided by the Local Government Act 2002 sections 82 Principles of Consultation and section 81 Contributions to Decision Making Processes by Māori.
2. We clearly communicate how and to what extent those we are engaging with can influence outcomes and within these limits we are genuinely open to the feedback and ideas of our community.
3. We think about engagement at the beginning of any project or process so that it is planned and purposeful. This also means, where appropriate, stakeholders or the community can be involved from an early stage.
4. We consider who will be affected by or interested in the project or process, and we try to reach as many people as possible within that group.

5. We provide clear, easy-to-understand background information to those we are engaging with, so they are better equipped to discuss the project or process and provide informed feedback.
6. We consider the timing of our engagement activities so as not to overburden our community.
7. We thank community members for their contributions, provide them with a summary of feedback and explain our decisions.

Engaging with tangata whenua

1. The council acknowledges the unique perspective of Te Ao Māori and recognise that Māori are more than an interest group or stakeholder.
2. We will continue to build and strengthen our relationships with mana whenua representative entities and engage in a range of ways to ensure their views are appropriately represented in the decision-making process.
3. The council acknowledges that different approaches are needed for Māori who live in the Far North but do not have genealogical connections to mana whenua hapū.
4. When engaging with tangata whenua and Māori, the council will:
 - a. Engage early in the decision-making process.
 - b. Establish and maintain processes to provide opportunities for Māori to contribute to the council's decision-making, including partnership approaches where appropriate, and support Māori to fully engage with us.
 - c. Ensure existing general and project-specific relationship processes between the council and tangata whenua will, where working well, remain as a starting point for engagement.
 - d. Recognise and empower existing formal relationships (i.e. MOUs) with iwi and hapū.
 - e. Actively consider the recognition and protection of Māori rights and interests within the Far North and how we can contribute to the needs and aspirations of Māori.
 - f. Ensure all council reports identify any impacts on Māori. Build ongoing relationships with Māori through a range of approaches that enables Māori to guide how they want to engage with the council.

- g. Fulfil its obligations under any Treaty Settlement legislation.

Engaging with diverse communities

1. The council will consider those in our community with visual, hearing or literacy impairments, and those who speak English as a second language.
2. When undertaking engagement, the council will consider how to meet the needs of our diverse communities in respect of accessibility, language and cultural expectations to ensure engagement with the council is enabled as much as possible.
3. The council will consider the many demographics and interested parties across the District, including but not limited to youth, business, retirees and ratepayers that do not live in the District.

Determining significance

1. Significance is determined in the early stages of a proposal, before decision making occurs. If it becomes necessary to do so, the significance of a proposal may be re-assessed at any time.
2. In determining a proposal's degree of significance, the council will be guided by:
 - a. Legislative requirements including the Local Government Act 2002 (LGA), the Resource Management Act 1991 (RMA), and Treaty Settlement (TS) legislation including Memoranda of Understanding (MOU).
 - b. Whether the decision is inconsistent with previous the council decisions or current policies, according to section 80 of the LGA.

- c. Commitments made in relationship agreements such as any MOU and/or mana-enhancing agreement.
- d. Historic levels of community impact or interest in the proposal.
- e. The likely impact on iwi/hapū/whānau and their culture and traditions with their ancestral land, water, sites, wāhi tapu, valued flora and fauna, and other taonga.

Climate change

1. From 31 December 2021 the RMA requires councils to have regard to emissions plans and adaptation plans under the Climate Response Act 2002.
2. The council routinely considers the implications of its actions on climate change mitigation and adaption in its decision-making.
3. The criteria in section 10. Matters of Significance are considered sufficient to assess the significance of decisions that have a climate change element, cause or impact.

Matters of significance

A decision is of high significance if one of the following applies:

- a. It involves the transfer of the ownership or control of a strategic asset (Schedule 1) or other important asset (Schedule 1a) to or from the council; or
- b. It is inconsistent with the council plans or policies and meets one of the thresholds shown in the table below:

Criteria	Threshold
Transfer of a strategic asset	The proposal involves the transfer of the ownership or control of a strategic asset (Appendix A) to or from Council.
Unbudgeted financial impacts	The proposal will incur unbudgeted net operational expenditure exceeding 2.5% of total rates in the year commenced OR unbudgeted net capital expenditure exceeding 10% of total rates in the year commenced.
Of specific interest to Māori	The proposal has a major and long-term impact on the well-being of iwi/hapū/whānau and their culture and traditions with their ancestral land, water, sites, wāhi tapu, valued flora and fauna, and other taonga.
Level of public interest	The proposal is likely to generate considerable interest or community views render the community deeply divided.
Effect on the community and its demographics	The proposal is likely to have an impact on the social, economic, environmental or cultural well-being of the District or an aspect of the District (e.g. a particular ward, a community of interest, a geographic area, or demographic).
Levels of Service	The proposal is likely to result in a change in the Levels of Service and that the change will be major and long-term.

Determining engagement

1. The council looks at the level of significance of a proposal when deciding what type of engagement is appropriate.
2. If a proposal is determined to be of high or medium significance, the council will conduct some form of engagement to inform the decision-making process.
3. If a proposal is determined to be of low significance, the council may inform the community once a decision has been made, or it may choose not to engage with the community at all (section 13).
4. The council applies the International Association of Public Participation (IAP2) spectrum to guide its approach to engagement.
5. Schedule 2 sets out the type of engagement the community can expect for proposals at different levels of significance.

Special consultative procedure

1. In some cases, the type of consultation required is set out in the legislation, i.e. the LGA. This is called a special consultative procedure and is prescribed in section 83 of the LGA, and is applied in the following situations:
2. Adoption or amendment of a Long Term Plan
3. Making, amending or revoking a bylaw that is considered of significant interest to the public or will likely cause significant impact on the public
4. When the council decides it is prudent to do so.
5. In these circumstances, the Special Consultative Procedure is a minimum requirement – the council may choose to conduct other engagement in addition to this process.

When the council may choose not to engage

Things the council will generally not engage on include, but are not limited to:

1. Operational matters that do not reduce a Levels of Service.
2. Emergency management activities.
3. Those decisions made by delegation to the council staff.
4. Commercially sensitive decisions (e.g. awarding contracts).

5. Decisions made to manage an urgent issue.
6. Decisions where action is necessary to:
 - a. Comply with the law.
 - b. Protect life, health, or amenity and infrastructure.
 - c. Prevent serious damage to property.
 - d. Avoid, remedy, or mitigate an adverse effect on the environment.

Schedule 1: Strategic assets

The following is a list of assets that the council requires in order to achieve outcomes important to the current or future well-being of the community:

1. The council headquarters.
2. The roading network.
3. The stormwater network.
4. The wastewater network.
5. The water supply network.
6. The open space network, including parks, walkways and sportsfields under the Reserves Act 1977.
7. Council-owned cemeteries.
8. Libraries.
9. Shares in Far North Holdings Limited.
10. Housing for the Elderly.

Schedule 1a: Other assets of importance to the community

The following are non-strategic assets (i.e. not defined as a “strategic asset” under the Local Government Act Section 5 Interpretation), but are considered by Far North District Council to be important to the well-being of the community:

1. The council land that is subject to claim under Te Tiriti o Waitangi
2. The council land/assets that have been transferred to the Council Controlled Organisations.

Schedule 2: Engagement assessment

SIGNIFICANCE	LOW	MEDIUM	HIGH	MAXIMUM	
EXPECTATION	MINIMUM	Local Government Act 2002 s82 and s83			
LEVEL OF ENGAGEMENT	INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
ENGAGEMENT FOCUS	This is what we are doing	Tell us what you think	Help us decide	Let's work together	You make the decision
WHAT DOES IT INVOLVE?	One-way communication providing balanced and objective information to assist understanding about something that is going to happen or has happened.	Two-way communications designed to obtain public feedback about ideas on rationale, alternatives and proposals to inform decision-making.	Participatory process designed to help identify issues and views to ensure that concerns and aspirations are understood and considered prior to decision-making.	Working together to develop understanding of all issues and interests to work out alternatives and identify preferred solutions.	The final decision is in the hands of the public. Under the LGA, the mayor and councillors are elected to make decisions on behalf of their constituents.
WHEN THE COMMUNITY CAN EXPECT TO BE INVOLVED	The council would generally advise the community once a decision is made.	The council would advise the community once a draft decision is made by the council and would generally provide the community with up to four weeks to participate and respond. Where desirable to meet the needs of affected parties or groups, and possible within timeframes available, the council may consider extending this period.	The council would generally provide the community with a greater lead-in time to allow them time to be involved in the process.	The council would generally involve the community at the start to scope the issue, again after information has been collected, and again when options are being considered.	The council would generally provide the community with a greater lead-in time to allow them time to be involved in the process, e.g. typically a month or more.
TOOLS COUNCIL CAN USE	Website and publications Social media Media release	Surveys Focus groups Submissions	Formal Hearings Public meetings Drop-in Centres	External Working Groups MOUs	Referenda Elections Polls

6.6 PROPOSED STRATEGIC PARKING POLICY - TE RAUTAKI TUNGA WAKA O TE HIKU O TE IKA - RIGHT SPACE, RIGHT PLACE.**File Number: A5889564****Author: Dan Bowmar, Policy Advisor****Authoriser: Kate Ivicheva, Group Manager - Planning & Policy****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To seek approval for Council to adopt Te Rautaki Tūnga Waka o Te Kaunihera o Te Hiku o te Ika - Right Space, Right Place Strategic Parking Policy.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- In November 2020, NZ Transport Agency Waka Kotahi recommended that councils adopt parking policies to support good decisions regarding parking management.
- Development of a Parking Policy is one of the implementation actions within the Integrated Transport Strategy.
- On 03 August 2023, Council approved the development of a new parking strategy (Resolution 2023/91 refers).
- On 26 June 2024, an elected member workshop provided an introduction to the proposed parking strategy and sought direction on key components.
- Delays occurred due to the dis-establishment of Northland Transport Alliance (NTA) and the Transport Team at Council.
- On 15 April 2026, Te Kūkupa workshopped a draft Parking Policy and provided direction on key components.
- On 12 August 2026, Te Kūkupa recommended that Council adopts Te Rautaki Tūnga Waka o Te Kaunihera o Te Hiku o Te Ika - Right Space, Right Place Strategic Parking Policy.

TŪTOHUNGA / RECOMMENDATION

That Council adopt Te Rautaki Tūnga Waka o Te Kaunihera o Te Hiku o te Ika - Right Space, Right Place Strategic Parking Policy (attachment 1)

1) TĀHUHU KŌRERO / BACKGROUND

In November 2020, NZ Transport Agency Waka Kotahi recommended that local councils adopt parking policies and plans to support good decisions regarding parking management.

On 10 December 2020, Council endorsed the Integrated Transport Strategy. Development of a Parking Strategy and Policy was identified as one of the implementation plan actions within the Integrated Transport Strategy.

Currently, Council has only partial coverage of parking policy matters which are regulated through the District Plan, the Engineering Standards, and the Parking Bylaw. Providing this information across three documents makes regulation of parking difficult to access and can lead these

documents to contradict each other over time as they are amended. A new strategic policy will support the existing parking bylaw and parking management plans.

On 03 August 2023, Council approved the development of a new parking strategy (see Resolution 2023/91).

On 26 June 2024, a workshop was held to provide elected members with an understanding of the proposed parking strategy and to seek direction on key components.

On 15 April 2026, Te Kūkupa workshopped a draft parking policy and provided direction on key components.

Te Hiku Community Board (04 May 2026), Kaikohe Hokianga Community Board (06 May 2026), and Bay of Islands Community Board (22 June 2026) workshopped the draft policy and provided direction on key components.

On 12 August 2026, Te Kūkupa recommended that Council adopts Te Rautaki Tūnga Waka o Te Kaunihera o Te Hiku o Te Ika - Right Space, Right Place Strategic Parking Policy.

Delays in designing the strategic policy were due to the dis-establishment of Northland Transport Alliance (NTA) and the Transport Team at Council.

Developing the strategic policy required collaboration with external subject-matter experts to ensure it was fit for purpose.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Currently, there is no strategic parking policy in place for the Far North District.

A strategic parking policy will contribute to achieving the objectives, priorities, and actions of Council by anticipating and planning for growth while ensuring parking is managed for the wellbeing of the Far North community.

On 03 August 2023 Council approved the development of a new Parking Strategy (Resolution 2023/91 refers).

The directive from elected members at the workshop on 03 August 2023 was that:

“A Parking Strategy will be drafted and presented to council alongside a report including recommendations around the use of technology.”

The use of technology has been addressed in sections 16 and 19 of the proposed strategic policy.

Strategic Parking Policy content

The new policy aligns with current legislation and contains policy statements that address the following topics:

- Parking prioritisation
- Parking supply investment
- Repurposing existing parking
- Divestment of off-street parking land
- Parking restrictions
- Parking demand in non-town centre employment or retail/ business locations
- Managing parking demand for events, sports or cultural locations
- Managing parking demand in park and ride locations
- All-day parking
- Parking buildings
- Parking on berms, verges or footpaths
- Parking on strategic or arterial roads

- Parklets
- Parking performance monitoring
- Parking enforcement
- Parking technology
- Parking awareness
- Parking management plans
- Monitoring, Implementation and Review.

A further appendix is included, which outlines:

- Key issues affecting parking in the district
- A summary of the Parking Occupancy Study 2023
- Further sources of information.

Relevant legislation and policies

Council's role is to provide infrastructure for the Far North region. As the population of the Far North grows, parking should be considered as part of infrastructure development and align with strategies and plans.

Council is the road controlling authority for local roads in the Far North. Therefore, Council has a role in regulating parking under the Land Transport Act 1998.

The policy aligns with national and regional transport strategies, climate change goals, and council priorities, aiming to balance parking supply with emission reduction and community needs. It supports equity, addresses automobile dependency, accessibility, and plans for population growth.

National guidelines released by the NZ Transport Agency, Waka Kotahi, in 2020 encourage councils to adopt parking policies that support sound decision-making. These guidelines, alongside regional and national transport strategies, provide a clear rationale for Council to establish a dedicated Strategic Parking Policy tailored to the needs of the Far North.

Key national strategic documents include:

- *National Policy Statement for Urban Development*
- *New Zealand Urban Design Protocol*
- *Keeping Cities Moving [Waka Kotahi NZ Transport Agency September 2019]*
- *Government Policy Statement on Land Transport 2021/22–2030/31*
- *The Climate Change Response (Zero Carbon) Amendment Act 2019.*

Relevant key regional strategies are as follows:

- *Northland Regional Land Transport Plan (2015-2021)*

This plan reflects the directions and outcomes established in the 30 Year Transport Strategy for Northland adopted in 2010:

- A sustainable transport system that supports the growth and existing economic development of Northland and New Zealand
- All road users are safe on Northland's roads
- Our people have transport choices to access jobs, recreation, and community facilities.

Relevant regional priorities and actions in this Plan are:

- Regional Priority 5: Future proofing and long-term planning.
- Regional Priority 9: Increasing transport choice.

- *Te Tai Tokerau Regional Accessibility Strategy*

This Strategy sets out intentions and direction to make our region more accessible and responsive to residents and visitors with access needs. It is a high-level document that provides guidance for all councils in the region.

Council regulates parking through:

- the *District Plan*
- the *Engineering Standards*
- the *Parking Bylaw*.

While these documents offer legal and technical controls, they are fragmented and not designed to provide a unified or forward-looking framework. This makes it difficult for Council staff and the public to access information and increases the risk of inconsistent decisions over time.

The Strategic Parking Policy is the higher-order document that will inform Spatial and Land Use Planning, the Parking Bylaw, and Parking Management Plans.

Significance and engagement

The proposal has been assessed using FNDC's Significance and Engagement Assessment Matrix. In line with the Significance and Engagement Policy, the recommendation to develop a strategic policy for parking will have little effect on financial thresholds, ratepayers, specific demographics, or levels of service. The recommendation is consistent with existing plans and policies. Therefore, the level of significance is low.

The proposed Policy clearly states when potential future actions may be significant and require further consultation. For example, the Policy:

- recommends considering paid parking as an option to manage high parking occupancy levels. However, the Policy states that any decision to introduce paid parking requires consultation as per section 82 of the LGA.
- states Council will consider managing parking on grass berms, however any regulation regarding parking on berms must occur via an amendment to the Parking Bylaw following consultation as per section 82 of the LGA.

Engagement took place with the Accessibility Action Group (AAG) regarding mobility parking for those affected by accessibility issues.

The following Council teams have participated in the development of the strategic policy:

- Policy and Bylaws
- Transportation teams
- Compliance
- Integrated Planning
- Climate Action and Resilience
- Digital Information Services
- Te Hono.

The recommended engagement approach is to inform. This approach is considered proportionate because it reflects the likely scale of impact, and FNDC's obligations under Part 6 of the Local Government Act 2002.

Policy and strategy considerations

Council staff have addressed the design of the new strategic policy by:

- not including provisions that duplicate legislation or existing Council policy instruments (e.g., Parking Bylaw)
- following best practice drafting standards (as advocated by the Parliamentary Counsel Office)
- acknowledging the policy will be subject to continuous review

Implementation

The teams that are impacted by this Policy will implement the Policy direction as appropriate. For example, Spatial and Land Use Planning teams will consider the Policy when developing new plans.

It is expected that this Policy will support operational teams and elected members in being more efficient and effective in parking management across the District. Any additional initiatives, implementation, or enforcement costs that cannot be managed within existing budgets will need to be identified by the teams responsible for implementation and considered through the appropriate budgeting and planning processes.

Options

Option 1: The Strategic Parking Policy is adopted by Council (recommended option)

Approval of the strategic policy and supporting document will provide staff, elected members, and the public with clear guidance on management issues associated with parking in the Far North District, enabling effective parking prioritisation, parking restrictions, and parklets.

Advantages:

- Adopting the strategic policy and supporting document will:
 - enable informed decision-making for elected members regarding parking in the Far North District
 - provide staff, elected members and the public with clear guidance to create new parking, update parking or remove parking in the Far North District
 - follow best practice drafting standards as advocated by the Parliamentary Counsel Office
 - provide guidance of best practice for continuous review of parking in the Far North District.

Disadvantages:

- No disadvantages have been identified by staff.

Option 2: The Strategic Parking Policy is not adopted by Council

The strategic policy and the supporting document have not been adopted, and decisions on parking remain ad hoc.

Advantages:

- No advantages have been identified by staff.

Disadvantages:

- Decision-making for elected members regarding parking in the Far North District will remain ad hoc and based on the individual parking issue at hand
- Staff, elected members and the public will not have criteria on which to base decisions to create parking, update parking or remove parking in the Far North District.
- Guidance of best practice for continuous review of parking in the Far North District remains ad hoc and based on the individual parking issue at hand.

Option 3: The Strategic Parking Policy be put out for Public Consultation prior to adoption

Public Consultation will provide the wider public the opportunity to voice their thoughts on the Strategic Parking Strategy. Public consultation would be for a period of four weeks (dates for consultation would need to be confirmed if this option is taken up).

However, most of the Policy follows Waka Kotahi guidance and aligns with national best practice. The components of the policy that could be genuinely influenced by the community already require community consultation prior to potential implementation. For example, **if** parking occupancy levels reach 85% in the future, the community will be consulted on potentially implementing paid parking.

The Policy supports future planning for Parking Management. Future planning activities will require community engagement.

Therefore, staff do not recommend this option.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

A Strategic Parking Policy is necessary to provide staff, elected members, and the public with clear guidance on management issues associated with parking in the Far North district, to accord with the Local Government Act 2002, the Land Transport Act 1997, and to align with other Council strategic documents.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Costs for designing the Policy were resourced from existing operational budgets.

Any additional initiatives, implementation, or enforcement costs that cannot be managed within existing budgets will need to be identified by the teams responsible for implementation and considered through the appropriate budgeting and planning processes.

ĀPITI HANGA / ATTACHMENTS

1. Te Rautaki Tūnga Waka o Te Kaunihera o Te Hiku o te Ika - Right Space, Right Place Strategic Parking Policy - A5866164 [!\[\]\(9bfa69b6b0f097b09744337d04f22d78_img.jpg\)](#) 
2. Te Rautaki Tūnga Waka o Te Kaunihera o Te Hiku o te Ika - Right Space, Right Place Strategic Parking Policy Supporting Document - A5866166 [!\[\]\(40fb90293499d45782783c449b0d92d0_img.jpg\)](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	In line with the Significance and Engagement Policy, the recommendation to develop a strategic policy for parking will have little effect on financial thresholds, ratepayers, specific demographics, or levels of service. The recommendation is consistent with existing plans and policies. Therefore, the level of significance is low.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	- National Policy Statement for Urban Development Keeping Cities Moving released by Waka Kotahi NZ Transport Agency in September 2019 - Government Policy Statement on land transport 2021/22–2030/31 - New Zealand Urban Design Protocol - The Climate Change Response (Zero Carbon) Amendment Act 2019 - Northland Regional Land Transport Plan (2015-2021) - The Parking Bylaw - Te Tai Tokerau Regional Accessibility Strategy - The Climate Change Policy
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	A strategic policy for parking has District wide relevance, however, consultation with Community Boards was sought during the development of the parking strategy at the Parking Strategy Workshop in June 2024. Further input was sought in May and July 2026, with workshops being held with each of the Community Boards.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The implications for Māori from the regulation of parking are similar to the impacts on communities generally. The name for the Strategic Parking Policy was provided by Te Hono.

Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Affected and interested parties who were included in the Bylaw development and consultation process included: • The Accessibility Action Group were consulted for their views on mobility parking. • Internal teams including Policy and Bylaws, Transportation Capital Works and Renewals Enforcement, Compliance, Growth Planning and Placemaking, Climate Action and Resilience, Digital Information Services, and Te Hono
State the financial implications and where budgetary provisions have been made to support this decision.	Any additional initiatives, implementation, or enforcement costs that cannot be managed within existing budgets will need to be identified by the teams responsible for enforcement and considered through the appropriate budgeting and planning processes.
Chief Financial Officer Review	The Chief Financial Officer has not reviewed this report.



HE ARA TĀMATA
CREATING GREAT PLACES
Supporting our people

Te Rautaki Tūnga Waka o Te Kaunihera o Te Hiku o te Ika Right Space, Right Place

Far North District Strategic Parking Policy

August 2026

Background

Effective parking management is crucial for supporting economic vitality, social inclusion, and accessibility in the Far North District, particularly considering population growth, aging demographics, and evolving transport technologies.

Parking plays a vital role in the District by enabling residents and visitors to access commercial centres, retail precincts, and essential social and recreational services. Parking supports local businesses, encourages participation in community life, and contributes to economic vitality and social inclusion.

This parking policy provides a strategic framework for managing parking supply, prioritising parking uses, and integrating future transport and environmental goals. This Policy will guide the Council and the public on decision making matters relating to the control and management of parking in the Far North District.

Council will adopt the provisions of this Policy when it prepares other policies, strategies and plans or specific developments that affect parking.

Application

Council is responsible for managing public parking across the district, including supply, enforcement, and strategic planning. This Policy provides a consistent, best-practice framework to guide planning and operational decisions so that parking supports accessibility, safety, climate goals, and the district's long-term development. It applies to all Council-owned or managed parking on public or private land. Privately owned parking is addressed through District Plan requirements for design. Accessible parking supply is determined by the Building Act 2002.

Definitions

The following definitions apply to this Strategic Policy:

Electric vehicles	Motor vehicles that are partially or fully powered with electric power.
Enforcement Officer	A person who has been appointed as an Enforcement Officer by the Council under the Local Government Act 2002 or a person who is an Enforcement Officer under the Land Transport Act 1998.
Kerbside	The area of the road beyond the kerb that is commonly used for carparking, bus stops, vehicle pick-ups and drop offs, or loading and unloading of goods.
Grass berm	The area of footpath which is laid out in grass.
Grass verge	The area of public road that includes grassed, paved or other landscaped areas.
Long-stay parking	Refers to all-day parking for town centre workers.
Micro-mobility	Small lightweight transportation vehicles that are usually have one user and tend to operate at speeds below 25km/h.
Off-street parking	Refers to parking that is usually located in designated public car parking areas such as multi-level parking buildings or ground level parking sites.

On-street parking	Refers to parking that is on the street (kerbside) adjacent to the footpath, this can be either parallel, perpendicular or angled parking.
Parking Warden	A person appointed to hold the office of parking warden appointed by the Council under Section 128(d) of the Land Transport Act 1998.
Pedestrian amenity	Refers to the features of a place or building that are aimed at pedestrians.
Place making	The multi-faceted and collaborative process of planning and designing a public space for use by a community.
Priced parking	The application of parking fees to parking facilities as paid for by the motorist.
Short-stay parking	Refers to parking durations of less than two hours for shoppers/ visitors.
Smart parking	Smart parking utilises technology-based software and hardware to manage and monitor parking to aid in the more efficient use of parking spaces.
Transport mode	Transport mode refers to the method or means by which people or goods move from one place to another. Common transport modes include: • Private vehicles (e.g. cars, motorcycles) • Public transport (e.g. buses, trains, ferries) • Active transport (e.g. walking, cycling) • Shared transport (e.g. taxis, rideshare services) • Freight transport (e.g. trucks, rail, shipping) Each mode has different implications for infrastructure, accessibility, environmental impact, and urban planning.
Urban design	Refers to the process of designing and shaping the physical features of urban environments and planning for services infrastructure.

Legislative Context

Under the **Land Transport Act 1998** Council is the road controlling authority for local roads in the Far North and is responsible for regulating parking.

The Policy aligns with national and regional transport strategies, climate change goals, and council priorities, aiming to balance parking supply with emission reduction and community needs. It supports equity, addresses automobile dependency, and plans for population growth.

Objective

Objectives of the Parking Policy include:

- Assisting the council to ensure consistent best-practice parking management throughout the Far North District
- Supporting equity
- Addressing automobile dependency
- Supporting climate change and public spaces policy
- Future proofing population growth, economic development, and infrastructure development
- Determining if parking time limits and fee structures are required and how these will be set
- Determining if the use of technology, such as CCTV, is required
- Determining what resources will be required to monitor and enforce the Policy
- Ensuring compliance with NZ Transport Agency Waka Kotahi Guidelines
- Supporting the Parking Bylaw
- Guiding potential amendments to the District Plan, Engineering Standards, and the Parking Bylaw.

Section 1 – Parking Prioritisation

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1.1 Allocation of Parking

Parking in residential and commercial areas becomes a problem when the growth of a centre requires a level of carparking that spills out from town centres and commercial areas into residential streets. Future decisions may need to be made on how to reduce the impact of parking on residential areas.

- 1.1.1 Council will use the decision-making hierarchy in Schedule 1 to allocate parking spaces and determine parking types that will take priority in town centres and key commercial/retail areas.
- 1.1.2 Council will use the decision-making hierarchy in Schedule 2 to prioritise parking and determine parking types that will take priority in commercial or industrial zones.
- 1.1.3 Some variations to this hierarchy may occur for the scenarios listed in parts 8-14 as a result of any specialist responses that may be required.
- 1.1.4 The application of the road prioritisation hierarchy to strategic and arterial roads within the Far North District will be assessed on a case-by-case basis so that parking management does not compromise their use as key transport corridors and/or exacerbate the potential for congestion. However, where these roads pass through town centres, consideration will be given to applying the road prioritisation hierarchy as appropriate.
- 1.1.5 Council will use the decision-making hierarchy in Schedule 3 to prioritise parking in residential zones.

1.2 Creating new parking spaces

- 1.2 When making decisions to create new parking spaces, Council will:
 - give high priority to existing property access in all environments because of legal obligations to maintain existing access to vehicle crossings, including accommodating vehicle movements along streets to access properties.
 - give high priority to footpaths in all environments because they are required for people to move around safely and easily.
 - only create new spaces where the evidence of demand cannot be addressed by either changing existing spaces or promoting other transport modes.
 - allocate spaces to uses that are higher in the parking prioritisation hierarchy (Schedule 1) first, so long as there is demand for that use in the area where the spaces are being created.
 - avoid creating parking spaces on arterial roads, because movement of people and goods (especially by public transport and active modes) is a higher priority to facilitate the flow and access to and from urban areas.

Section 2 – Parking supply investment

Council may consider investment into additional parking infrastructure where there is not enough supply to meet existing demand and where other alternatives have first been explored to maximise parking efficiencies, such as reviewing parking restrictions or our stance on priced parking.

- 2.1 Council will consider the criteria in schedule 4 before investing in additional parking supply.

Section 3 – Changes to parking supply

- 3.1 When making decisions to change existing parking spaces, including removing any space, the Council will:
 - Respond to data regarding demand for parking uses; where data shows a change in demand, space can be reallocated if the demand is for a use higher in the hierarchy (Schedule 1) than the existing use
 - Ensure variety and flexibility in use by providing for a range of parking types and restrictions that is responsive to the dynamic nature of demands
 - Ensure other transport modes/alternatives are available to encourage mode shift

- Encourage use of other transportation modes
- Give priority to the main use or activities in the environment, e.g. in commercial activity centres (CBDs) or industrial areas the highest priority is for vehicles serving those uses that will need loading zones
- Ensure the identified area is an ideal location for the repurposed activity
- Ensure the repurposed activity better caters to a current need or demand
- Ensure the repurposed activity has no adverse effect on the existing road network and the utilisation of adjacent parking
- Ensure the repurposed activity has no adverse effect on road and pedestrian safety.

Section 4 – Divestment of off-street parking land

4.1 Divestment of off-street parking land

Council owns and manages a range of off-street carparks that are crucial components of the overall public parking supply within the Far North District. If there is an issue of a future oversupply and/or changes are required in parking locations as a result of developments or strategic transport upgrades and initiatives, Council may wish to divest existing carparks.

- 4.1 In addition to Council's statutory obligations and policy requirements relevant to divestment of Council land, Council will consider the following criteria before any divestment of off-street parking is undertaken:
- Whether the remaining supply will be sufficient to support current and future (in the short term) levels of demand, recognising seasonal variations
 - Strategic alignment, including whether continued ownership and use of the land for parking supports adopted spatial plans, transport strategies, parking management plans or other relevant Council strategies, plans, and policies.
 - Availability of alternative access, including proximity to high use public transport options, walkability to key destinations, and the practicality of alternative parking options.
 - Impacts on economic and community activity, including effects on adjacent businesses, town centre vitality, community facilities, and events.
 - Accessibility considerations, particularly impacts on people with limited mobility or older populations, and the provision and retention of sufficient mobility parking.
 - Financial and asset management implications, including ongoing costs associated with maintaining and holding the land compared to alternative uses.
 - Council developments that may require the strategic relocation of existing facilities and associated parking requirements.
 - Opportunities for higher value or more strategic land use, where retaining land for parking may not represent the best long-term outcome for the community.

4.2 Parking implications of Council becoming a Tier 3 local authority

With the adoption of the Te Pātukurea – Kerikeri-Waipapa Spatial Plan, Kerikeri-Waipapa is now classified as an urban environment, and Council has become a Tier 3 local authority under the National Policy Statement on Urban Development 2020 (NPS-UD).

- 4.2 The Council will work through the parking implications of becoming a Tier 3 local authority
(Further information can be found in the Supporting Document).

Section 5 – Parking restrictions

Council will use public parking restrictions as a method to influence travel behaviour and decision making, both in the time of travel and the mode.

In areas of high parking demand, encouraging vehicle turnover is important to making the most efficient use of dedicated car parking space.

5.1 Time limits

Time limits on public parking are one of the tools Council may use to influence travel behaviour both in terms of when people travel and the mode of transport they choose. In areas where parking demand is high, encouraging turnover is essential to making the most efficient use of limited parking space. The goal is to ensure that parking spaces are well used but not constantly full, supporting both efficiency and fairness in access.

- 5.1 When the parking performance of a designated parking area regularly exceeds 85% occupancy, Council will assess the situation to determine the most appropriate time restrictions that may apply.

5.2 Paid parking

Paid parking is managed through meters or ticketing systems and is used to influence travel behaviour and manage demand.

- 5.2.1 The Council may consider applying paid parking during peak time, seasonal periods, or special events, where demand spikes. Peak and off-peak pricing could be used to reflect variations in demand throughout the day or due to season.
- 5.2.2 Revenue from paid parking will be reinvested into costs that provide and maintain parking and parking management within the Far North district.
- 5.2.3 If introduced, the Council will use the following principles for paid parking:
- Apply demand-responsive paid parking where prices are adjusted according to the demand for parking in a specific area, i.e. high demand areas attract higher prices, and lower demand areas lower prices. As a result, prices can change gradually in areas over time. A daily rate will be available at a nominated fixed price.
 - Paid parking per hour/day fees will be set to maintain occupancy at the desired percentage within a given area, i.e. a maximum 85%. The prices and any adjustments to these will be market driven and not revenue driven. Generally, prices will be set as low as possible in order to reach the desired occupancy levels and to ensure availability of parks for those who need them.
 - Fees will be set at a level that retains the appeal of the Far North District as a destination, particularly the town centre shopping areas.
 - Fees will be set at a level that takes into consideration the costs associated with providing the parking and undertaking enforcement.
 - Paid parking can be applied with or without time limits.
 - For areas that experience wide variances in demand across the day, peak and off-peak parking charges may be applied.
 - On special event days, prices may be adjusted from their usual levels to better manage anticipated parking demand levels.
 - Generally, short-stay visitor parking will be prioritised over all-day parking through appropriate pricing.
 - The illegal use of paid parks will be subject to parking fines enforcement.
 - The parking fines schedule will be available on the Council's website.
- 5.2.4 Council will consult with the community before introducing paid parking, as per section 82 of the Local Government Act 2002.

5.3 Trigger points for new parking controls or interventions

- 5.3 The Council will use the table in Schedule 5 to assess trigger points when new parking controls or interventions are required.

5.4 Other parking restrictions

- 5.4 The Council will consider the principles in Schedule 6 when considering other parking restrictions to manage and control the use of public parking space.

5.5 Parking occupancy assessment

It is important that Council ensure that car parking and the restrictions enforced in parking areas remain fair and fit for purpose.

- 5.5 The Council will undertake annual parking occupancy assessments to ensure:
- the appropriate quantity of required parking in the district
 - parking restrictions in the district remain at appropriate levels
 - seasonal areas in the district are measured at their peak and their low points to understand how restrictions may need to change according to different times of the year.

(Further information on parking restrictions can be found in the Supporting Document).

Section 6 – Parking demand in non-town centre employment or retail/ business locations

There are significant non-town centre employment areas or retail/businesses within the Far North District that require parking management to better utilise supply during peak operational hours.

- 6.1 The Council will manage parking demand in non-town centre employment or retail/ business locations in the following ways:
- Apply the relevant parking management policies listed in this document to manage parking demand.
 - Short-stay visitor parking will generally be prioritised over all-day parking (depending on the mix of businesses/services operating in these areas).
 - Council will, where appropriate, deter all-day parking in key shopping/service areas through the application of time restrictions and enforcement.
 - Consideration will be given to the supply of additional parking as per the criteria at Policy 1.2.
 - Prioritise public transport service and infrastructure upgrades, where the service already exists or is proposed.
 - Prioritise alternative transport mode parking infrastructure, where safe and appropriate to do so.
 - Prioritise and provide for safe pedestrian walking thoroughfares to all-day (non-restricted) public parking areas.

Section 7 – Managing parking demand for events, sports or cultural locations

Sports, event and cultural facilities play an important role in the Far North District by providing social, cultural and recreational outlets for the community. This includes parking around schools, sportsgrounds, campgrounds, maritime facilities, and high-demand tourist areas. Demand for access to these areas can result in parking pressures during peak operational hours.

- 7.1 The Council will manage parking for events, sports or cultural locations in the following ways:
- Apply the relevant parking management policies listed in this document in order to manage parking demand.

- Provide for a mixture of time restricted and unrestricted parking to cater for proposed use/ visitation scenarios.
- Consider advocating for more public transport exposure/coverage in these areas.
- Prioritise alternative transport mode parking infrastructure at these locations.

Section 8 – Managing parking demand in park and ride locations

Council does not currently have any park and ride locations within the Far North District. However, this may become a possibility in the future. Park and ride locations could help facilitate the use of community and public transport for journeys connecting various centres in the Far North District.

8.1 The Council will consider managing parking demand at park and ride locations as follows:

- Apply the relevant parking management policies listed in this document.
- Prioritise public transport and carpooling parking.
- Prioritise alternative transport mode parking infrastructure.
- Parking may be a mixture of time restricted and unrestricted parking to cater for proposed use/visitation scenarios (i.e. short stay versus all-day parking) depending on the carpark's use.

Section 9 – All-day parking

All-day parking is available on the periphery of the town centres but there is demand for long-stay parking in core locations. Town centre parking will generally be prioritised for short-stay purposes (two hours or less) to ensure large scale community and visitor access to town centre services. However, Council may consider the application of long-stay parking in some central areas of low demand or where there is a demonstrable need and a specific opportunity to implement this parking without adversely impacting the short-stay supply.

9.1 The Council will manage all-day parking in our towns as follows:

- Consider the inclusion of some all-day parking options within any multi-level parking building developments where Council is a development partner.
- Generally, long-stay public parking will be prioritised over short-stay parking in key industrial employment areas where there is an absence of goods/service retail establishments.
- All-day parking will be prioritised in residential areas on the periphery of the town centre where residential properties have access to off-street parking. Careful consideration of the extension of any town centre time or pricing restrictions into these areas must be undertaken before any restrictions are applied.

Section 10 – Parking buildings

Currently, there are no parking buildings in the Far North District.

Off-street ground level parking takes up important town centre land that could otherwise be utilised for additional business or community infrastructure that might better serve the needs of the community. Town centre land can also be highly desirable and in limited supply (such as in Kerikeri/Waipapa) meaning Council must explore the ways it can provide adequate parking within the confines of current or available resources.

Off-street parking buildings can resolve some of these issues through the provision of bulk supply for a range of parking requirements across multiple levels meaning smaller land parcels can be utilised to meet projected parking targets.

In considering parking buildings within the region, parking requirements would need to be prioritised for any multi-level parking building developments that Council may be involved in.

10.1 The Council will consider managing parking buildings in the district as follows:

- Prioritise short-stay visitor/shopper parking over long-stay/all-day parking for most parks.
- Consider provision of some long stay/all-day parking on upper levels but apply priced parking to these car parks.
- Consider the application of priced parking generally throughout the building to help manage parking demand and to fund and/or recover the infrastructure costs.
- Prioritise an appropriate level of mobility parking in the lower levels.
- Prioritise alternative transport mode parking (bicycles/micro-mobility) in the lower levels.
- Consider supporting and adopting smart parking technology systems to improve the monitoring and management of parking stock and to promote the parking options to users, potentially reducing vehicle circulation on proximity streets.
- Ensure good development design outcomes to ensure the building integrates well with the urban form and character of its location.

Section 11 – Parking on berms, verges or footpaths

The Far North District Council's Parking Bylaw 2019 provides controls for parking on footpaths but currently does not apply these for grass verges and berms. Further regulation to parking on grass verges and berms will require an amendment to the Parking Bylaw.

- 11.1 Parking is not permitted on paved/ landscaped footpath areas generally within the Far North District.
- 11.2 The Council will consider managing parking on grass berms, verges or gardens in residential areas, via the Parking Bylaw, as follows:
- Consider whether parking on grass berms, verges or gardens in residential areas may be restricted.
 - Consider whether parking is generally restricted on grass verges or berms in all other areas if it is likely to cause damage or is an obvious safety hazard.

Section 12 – Parking on strategic or arterial roads

The Far North District accommodates key strategic and arterial roads that are critical for the efficient movement of goods and people across and through the district. While these roads traverse rural areas of the community, many also intersect with key commercial and residential areas meaning there is more demand on road space at these critical intersection points.

Please note: Waka Kotahi is the road controlling authority for most strategic and arterial roads in the Far North District.

- 12.1 The Council will manage parking on strategic or arterial roads on a case-by-case basis, although generally parking will be applied as follows:
- To manage parking demand in areas where strategic or arterial roads intersect with town or key activity centres including those in residential or industrial areas, Council will follow the road prioritisation tables, principles, and criteria outlined in schedules 1-6.
 - Special consideration will be given to ensuring the utilisation of these roads as key transport/ travel/access corridors is not adversely impacted (speed or time) by any parking interventions (except, where appropriate, in town centre environments).

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- Parking may be removed where it impacts on the road's capacity to carry the maximum number of goods/services/passengers over the course of a day, especially during peak times or if parking causes safety or access issues.

Section 13 – Parklets

Parklets are non-permanent areas constructed in on-street carparks that are designed to increase pedestrian activity in urban areas. They can be used for alfresco dining, seating, and providing space and opportunities to introduce greenery and design features to urban walkways.

Parklets are a way for Council to help the community to maximise space available to businesses and the public that patron these businesses. It is identified in the parking occupancy study that there are areas of low parking use that may benefit from the use of parklets for the community.

Guidelines have been developed to support Community Boards when considering an application for a parklet (for more information please see Guidelines for Assessing Parklet Applications). In reaching a decision on a parklet, careful thought must be given to a variety of issues and perspectives, to ensure the parklet decision is robust and serves to support the community at large.

- 13.1.1 Council will, through recommendation from the Community Boards, approve the installation of parklets considering the principles in Schedule 7.

Section 14 – Parking performance monitoring

A critical aspect of parking management is in maximising efficiencies within existing parking stock to ensure optimal occupancy - making the best use of land resources while ensuring people can find parks. Surveying has traditionally helped Council to assess whether existing supply is sufficient to meet demand, the condition of current parking stock, and to determine the best type of parking required to manage demand. However, smart parking technology could also be utilised for its effectiveness in supporting regular monitoring and management of public parking.

- 14.1 The ongoing performance monitoring of parking will be approached in the following ways:
- Prioritise a triennial review of district parking restrictions to ensure current restrictions are appropriately managing parking demand and reaching the required coverage areas.
 - Prioritise the completion of biennial parking surveys of Kaitiāia, Kerikeri, Kaikohe, Kawakawa, Paihia, Russell, and Mangōnui, with the support of specialist transport consultants to assess parking supply, occupancy, turnover and duration of stay, and to provide parking data from which to base future parking related decisions.
 - Consider supporting and adopting smart parking technology systems to improve the monitoring and management of existing parking stock.

Section 15 – Parking enforcement

Parking enforcement is an important way of managing public parking demand in a fair and equitable way.

- 15.1 The Council will manage parking enforcement in the Far North District through:
- The enforcement of time restrictions and/or the application of priced parking to help with parking turnover so that parking is kept within desired occupancy levels.
 - Ensuring parking enforcement primarily being monitored and managed through the efforts of the Council's parking enforcement or parking warden staff. Local enforcement includes: the monitoring of

public parking areas and restrictions (including mobility spaces, loading zones and bus lanes) to ensure compliance.

- Ensuring the illegal use of public car parks will be subject to parking fines enforcement, and unwarranted or unregistered vehicles will be subject to the relevant infringement notices.

Section 16 – Parking technology

The Council recognises the value of modern parking technology to improve parking management, collect accurate data, and address public concerns.

16.1 Technology Investment

- 16.1 Before investing in new Parking technology, the Council will identify specific challenges and prioritise systems that integrate seamlessly with other platforms. Collaboration with neighbouring councils may support consistency, especially for tourism and maintenance.

16.2 Parking monitoring and management technologies

- 16.2 To maximise the benefits of any new parking technologies benefits, the Council will invest in interoperable systems across payment, enforcement, and data platforms.

16.3 Public engagement regarding new parking technologies

- 16.3 The Council will clearly communicate the purpose and function of new technologies to build public understanding and trust.

Section 17 – Parking awareness

The Council is committed to improving public understanding of parking options and rules across the Far North District through clear signage and accessible information. Effective communication helps reduce time spent searching for parking and supports better compliance.

- 17.1 To support public understanding of parking options and rules, the Council will:
- Regularly assess parking signage during enforcement operations to ensure it remains clear, current, and relevant
 - Install wayfinding signage in strategic locations to help residents and visitors locate parking options
 - Adopt smart digital signage where smart parking systems are implemented, providing real-time parking availability and reducing unnecessary vehicle circulation
 - Maintain up-to-date parking information on the Council website, reviewed regularly for accuracy.

Section 18 – Parking management plans

Parking management plans outline parking management responses for specific locations or areas. They can respond to known or future parking issues, as well as wider urban design and transport outcomes.

18.1 Parking Management development

- 18.1 The Council will support the development of parking management plans in accordance with the following:
- Prioritise the creation of parking management plans for the Kaitiāia, Kerikeri, Kaikohe, Kawakawa, Paihia, Russell, and Mangōnui town centres that assess key parking issues and provide short, medium and long-term recommendations to address these.

- Parking management plans for other locations will be assessed on a case-by-case basis and specific plans created as needed.
- Parking management plans should include a general assessment of the current parking supply and occupancy data; any known or anticipated parking problems; any parking related requests and feedback from the community; consider existing town centre plans for their urban design and development outcomes; and any district or regional transport projects of relevance.
- Prioritise the triennial review of all parking management plans by Council staff.

18.2 Parking management approach in town centres

18.2 When making decisions about parking planning and management in town centres or central business districts, the Council will:

- give priority to streetscape improvements over parking because these areas generally have higher footfall, better public spaces, and more 'people activity', so amenity is of a higher importance.
- ensure the most desirable spaces in urban areas are managed to favour more attractive uses or amenities than parking.
- find ways to make the most use of valuable street space, including repurposing car parking to another use such as e-scooter parking, or general parking could be converted to Pick Up Drop Off outside high-use areas.
- where there is a trade-off required between movement and place, give precedence to place so that people can slow down, enjoy the environment, and spend time or money because this will contribute to higher levels of amenity that are critical to the success of the CBD.
- enable parking to serve multiple types of users so that it can accommodate variations in demands associated with different activities.
- give low priority to parking for staff and loading on all roads because staff parking and loading should be accommodated on site by the business in the first instance.
- consider inclusive access: public car parking should be allocated preferentially to serve different parking needs so that all members of the community are able to access amenities fairly.

18.3 Parking management in residential areas

18.3 When making decisions about parking planning and management in residential zones, the Council will:

- in non-arterial environments (e.g., local residential streets) prioritise pedestrian movement, then car parking is prioritised over maximising vehicle movements (on-street parking can help keep traffic speeds low as road space reduced and creates side friction effect), because, after property access and pedestrian movement has been provided, these roads are not intended for the large through movement of vehicles, and parking provides more benefits to the community
- give priority to parking for short-stay and residents.

18.4 Spill-over parking management

Spill-over parking often results from a change in commuters parking patterns or one-off situations such as peak shopping season and events.

18.4 Spill-over parking will be managed by the Council, through:

- Overflow parking and special event parking management plans: this could include temporary park and ride, free or validated public transport for events and signage.
- Residents parking permits: a useful interim solution to addressing resident's concerns.
- Shared parking can be used for special events, or on an on-going basis.
- Parking brokerage services can help to connect businesses with spare parking to those who need extra parking.
- Consideration should be given to the need for spill over parking management and the best ways to manage this on a day to day and one-off special event basis.

18.5 User information/ signage

User information for parking is put in place to help facilitate knowledge of parking options, reduce infringements, and reduce parking search times.

- 18.5 Council will ensure that information will be available on the location and regulations of the existing parking. This is particularly important for mobility parking.

Section 19 – Monitoring, Implementation and Review

19.1 Monitoring and Data Collection

Regular data collection is essential to maintain optimal parking occupancy levels between 70–90%, ensuring availability without oversupply. Performance-based pricing will be used to achieve approximately 85% occupancy, leaving one or two spaces free per street segment. This approach supports efficient use of parking and helps maintain access for shoppers and visitors, enhancing local economic activity.

- 19.1.1 To ensure parking policies remain relevant and effective; the Council will undertake a formal review every five years and update the Policy as needed.

- 19.1.2 Time limited parking will be adjusted based on demand:

- High demand (greater than 85% occupancy): Introduce or decrease amount of time limit of parking
- Low demand: Maintain current time limit, consider increasing the time limit, or remove the time limit.

- 19.1.3 Priced parking will be adjusted based on demand:

- High demand (greater than 85% occupancy): Introduce or increase pricing
- Low demand: Maintain free or low-cost parking
- Right price: The lowest price that maintains efficient occupancy, which may vary by location, time of day, and day of the week
- Time of year: Summer periods will have higher demand for parking due to NZ holidays and tourism.

19.2 Spillover Parking

Residential areas will be monitored for commuter spillover parking.

- 19.2 If issues arise regarding commuter spillover parking in residential areas, the Council may respond with enforcement, technology, or policy changes to protect residents and manage traffic impacts.

19.3 Technology and Enforcement

Improved data collection and enforcement tools will support ongoing monitoring and incremental improvements.

- 19.3 Council will report findings regularly and adjust time limits or pricing structures as needed.

Schedule 1 – Allocation of parking spaces

Table 1: Parking prioritisation hierarchy for town centres and key commercial/retail areas (order high to low)

Order	Town Centre or Key Commercial/Retail Areas	Considerations		
		Residential	Rural	Industrial
1	Pedestrian amenity	Existing property access	Efficient movement of goods and people	Existing property access
2	Urban design and place making	Pedestrian amenity	Existing property access	Efficient movement of goods and people on the roads
3	Existing property access	Residents parking	Urban design, amenity and place making	Loading zones
4	Mobility parking	Long-stay parking	Parking	Pedestrian amenity
5	Short-stay parking	Urban design and place making		Bus parking/stops
6	Cycle & micro-mobility parking	Efficient movement of goods and people on the roads		Cycle & micromobility parking
7	Bus parking/stops	Bus parking/stops		Long-stay parking
8	Loading zones	Cycle & micro-mobility Parking		Short-stay parking
9	Taxi parking/stops			
10	Efficient movement of goods and people on the roads			
11	Long-stay parking			

Schedule 2 – Parking allocation in commercial or industrial zones

Table 2: Parking prioritisation hierarchy for commercial and industrial zones (order high to low)

		Rationale
1	Loading zones	Loading zones serve an important function by facilitating the delivery of goods to centres, commercial areas, and industrial areas.

2	Mobility parking	Adequate provision of mobility parking that is well located, accessible and safe is crucial to enable people with disabilities to access amenities.
3	Pick Up Drop Off	To allow anyone to park for a short time, e.g. five minutes, to quickly pick something or someone up.
4	Public transport	Commuter style vans take up relatively little space and are important to making these travel options safe and attractive.
5	Motorcycle	Motorcycles require less space than cars, take up less space on the road and therefore have less impact on traffic congestion and air pollution.
6	Taxi and ride hail	Small passenger services, including taxis, shuttles, private hire vehicles, and ride-hailing services like Uber, provide essential transport for people who cannot drive, walk, cycle, or use public transport. These vehicles can use dedicated taxi stands, which should be located away from bus stops, mobility parking, and loading zones to prevent spillover and ensure access for all users.
7	Electric vehicle charging	Electric vehicles have a lower carbon footprint than combustion vehicles and do not emit “at point” air pollution.
8	Cycle parking	Requires less space than cars, and cycling reduces traffic congestion, has a lower carbon footprint, and is good for people’s health.
9	Parking for car-sharing schemes	Car sharing contributes to lower car ownership and vehicle kilometres travelled, allows the flexibility for people to commute by public transport and active modes, and provides an equitable transport option for those who cannot afford to own a car.
10	General public	Other vehicle parking spaces are time restricted or charged for to ensure fair and equitable use and appropriate occupancy rates.

Schedule 3 – Parking allocation in residential areas

Table 3: Parking prioritisation hierarchy for residential zones (order high to low)

		Rationale
1	Parking for car-sharing schemes	Car-sharing schemes contribute to lower car ownership and vehicle kilometres travelled, allows the flexibility for people to commute by public transport and active modes, and provides an equitable transport option for those who cannot afford to own a car
2	Public transport	Commuter style vans take up relatively little space and are important to making these travel options safe and attractive
3	Electric vehicle charging	Electric vehicles have a lower carbon footprint than combustion vehicles and do not emit “at point” air pollution
4	Motorcycles	Motorcycles require less space than cars, take up less space on the road and therefore impact less on traffic congestion and air pollution

		Rationale
5	Taxi and ride hail	These vehicles serve more people and provide access for some people who cannot drive, catch public transport, walk, or cycle. Taxi stands should not be located adjacent to bus stops, mobility parking or loading zones, to avoid spill over parking into these areas. Taxi, shuttle, private hire vehicle and ride hail services (Uber etc) are all classed as small passenger services. All these vehicles can use dedicated taxi stands
6	Mobility parking	This use should be provided for on private property, but in zones where off-street parking is not adequate, provision of mobility parking is crucial for people with disabilities
7	Cycle parking	This use should be provided for on private property, but in zones where off-street parking is not suitable, space for cycles will reduce traffic congestion, have a lower carbon footprint, and be good for people's health
8	Loading zones or pick up drop off	Less important, but if there is demand in a particular zone, spaces to allow anyone to park for a short time, e.g: five minutes, to quickly pick something or someone up or drop something off could be provided
9	General public	This use should be provided for on private property, but in zones where off-street parking is not adequate, spaces should be provided in specific zones that may or may not have time restrictions

Schedule 4 – Parking supply investment

Table 4: Criteria to consider before investing in additional parking supply

Criteria	To investigate
Maximise on-street parking space and parking efficiencies	Parking efficiencies are fully maximised (within available funded resources) but parking pressures have not been sufficiently alleviated.
Council funding	Council has made provision for investment into additional parking infrastructure through the Long-Term Plan or Annual Plan processes.
Private sector partnerships	Opportunities for private sector contributions to multi-level parking infrastructure are available.
Loss of carparks	Council loses access to leased private carparks making the parking supply insufficient to meet demand.
Level of service targets	Parking occupancy in areas consistently exceeds 85% during the standard monitored parking window.
Strategic growth	Current parking supply cannot meet projected growth in commercial space and population, and future developments should include additional parking and infrastructure to support shifts to other transport modes.
Regional transport network	Changes to the regional transport network may require additional parking in key areas, supporting increased public transport use through options like park-and-ride facilities.

Other modes	Additional on-street space for non-vehicle modes, such as bikes and scooters, will be explored to ease parking pressure and reduce single-occupant vehicle use and congestion.
Climate change	Council will continue to monitor behaviour trends and climate-related policies at regional and national levels, adjusting parking supply as needed. However, it should avoid oversupplying parking that supports growth in petrol-reliant private vehicles.

Schedule 5 – Trigger points for new parking controls or interventions

Table 5: Trigger points for new parking controls or interventions

Trigger points	Responses
The occupancy of time restricted parking areas/zones regularly exceeds 85%	Where appropriate, consider reducing existing time restrictions to manage demand. Where applicable, introduce new time restrictions in unrestricted parking areas immediately adjacent to the pressurised areas to alleviate parking demand. Where time restrictions are no longer effective, consider the introduction of paid parking.
The occupancy of priced parking areas/zones regularly exceed 85%	Consider increasing hourly parking rates (in line with Policy 5.2.1) to manage demand. Review criteria for the supply of additional parking and apply as appropriate.
The occupancy of public unrestricted parking regularly exceeds 85%	Carefully consider time restrictions in areas that experience short stay demand in close proximity to the town centres, industrial or key goods/service retail areas.
Substantial repeated parking on rural road berms causing either damage to the berm or traffic safety impacts	Work with the adjacent land activity that is generating the primary parking demand to accommodate this demand off the road corridor wherever possible. Consider provision of public parking only as a last resort.
Parking too close to driveways, impacting on safety, and restricting public and emergency access to private dwellings in residential areas	Review criteria for the supply of additional parking and apply as appropriate. Consider no parking on one or both sides of the road to increase safety and access in residential areas. Consider off-street parking for permit holding residents only.

Schedule 6 – Other Parking restrictions

Table 6: Parking principles that will be applied in a range of parking scenarios to meet parking demand in the Far North District

Restriction	Description	Principles
Motorcycle parking	Parking provided for the use of motorcycles or mopeds.	Dedicated motorcycle and moped parking will be considered in town centres and other areas where demand is identified. These spaces are typically located in areas too small for standard car parks and may include time limits in busy locations.
Loading zones	Parking provided for the loading or unloading of goods or passengers. These include: - General purpose loading zones - Good vehicles only loading zones.	On-street loading zones will be considered in town centres where off-street loading is limited or unavailable. Goods vehicle-only zones will be placed in busy commercial areas (e.g. main or side streets) and reserved for appropriately sized vehicles used for trade. General loading zones will serve areas with broader demand for goods or passenger loading and can be used by the public. Loading zones will typically not be installed in rural, industrial, or outlying commercial areas where on-site loading is expected. - All loading zones will have time limits, usually 10–15 minutes. - These zones should not be placed within angled parking spaces. - Where possible, zones may be shared for different uses at different times (e.g. loading in the morning, general parking later). Requests for changes to loading zones will be assessed based on: - Location suitability - Existing supply - Current or expected usage - Impact on general parking - Effects on traffic flow and safety
Coach/bus parking	Parking provided for the use of passenger transport buses, which includes: - Short-term public transport layover parking - Longer-term public transport parking - Coach parking.	Short-term layover parking will be located at the start of key transport routes. Longer-term public transport and coach parking will be placed on the edges of town centres or at designated sites like park-and-ride facilities and schools. Public transit bus stops will be installed along transport routes in consultation with Northern Regional Council. Coach parking will also be considered near high-demand visitor destinations such as large entertainment, cultural, sports venues, and reserves.
Electric vehicle charging station parking	Off-street parking provided for the use of	Council will generally not fully fund dedicated electric vehicle parking but may consider leasing public land to

	electric vehicle charging stations.	commercial providers to support supply across the Far North District. Electric vehicles are to park in public car parking as guided by the Far North District Council's Parking Bylaw. Electric vehicle charging stations will be installed through leases in areas frequented by tourists, as well as key activity centres and strategic transport corridors. They will be located at places where people are happy to linger for a while (e.g. beachside public toilets or scenic smaller towns). Council currently has three of these leased sites (to ChargeNet). Expanding the network supports the community emissions reduction goals from Far North 2100 and the climate change roadmap. Before adding new electric vehicle charging stations, upgrades to existing stations will be assessed to meet demand. All electric vehicle charging stations on public land will be off-street. Time restrictions may be applied to electric vehicle charging station spaces. However, the time restriction should be long enough to support a full charge for a long-range electric vehicle, and account for the length of charging required. Slow chargers will need longer parking times. The new tranche of ChargeNet chargers are likely to be slow chargers (3-4 hours). Fees for parking to charge at electric vehicle charging stations will apply and will be set by the commercial provider. Current mobility parking spaces will not be repurposed for electric vehicle use. However, people with mobility parking permits may also choose to drive electric vehicles. New electric vehicle charging parking spaces allocated for those with mobility parking needs could be made available. Deciding whether these mobility parks are necessary, and suitable location, will require a conversation with, and advisement from, the Accessibility Action Group.
Mobility Parking	Parking provided for disability permit holders	Consult with disabled people and the Accessibility Advisory Group.

		Mobility parking will be prioritised on side streets in town centres where no off-street mobility parks exist within 200m of an accessible route. Main street locations may also be considered where there is high demand, such as near medical or health services. Mobility parking will also be provided in non-town centre areas like neighbourhood shopping zones, sports grounds, event venues, and cultural centres, preferably on side streets, level surfaces, or within existing facility car parks. It will generally not be provided in residential, rural, or industrial areas. Under the Land Transport Rule: Traffic Control Devices 2004, a vehicle displaying a valid mobility parking permit may: • Park for double the time limit shown • At no extra cost • In any time-restricted parking space • Unless a sign specifically says otherwise. Note: Dedicated mobility parks with time limits do not allow extra time. Illegal use of mobility parks will be enforced with fines.
Mobility scooter parking	On-street or off-street designated mobility scooter parking sites.	Council will generally not provide designated mobility scooter parking areas on public land.
Micro-mobility parking	Footpath or on-street parking infrastructure provided for unpowered bicycles or e-bikes.	Bicycle parking will be prioritised in areas of high demand, town centres, recreation centres and transit stops. Priority will be made toward the provision of covered and secure bicycle stands for long-stay bike parking. Bike parking may be placed near footpaths (without obstructing access), or in on street and off-street locations. It is generally not provided in rural, residential, or industrial zones.
Taxi/Ride-share parking	On-street or off-street designated taxi or ride-share parking sites.	Dedicated taxi and rideshare parking will be assessed in town centres and high-demand areas such as entertainment venues and hotels, based on demand.

Time restrictions	On-street or off-street parking where a maximum time limit is applied to encourage parking turnover.	Time restrictions are generally not applied in residential, rural, or industrial areas unless there is a specific need. The following time limits apply in the Far North District: • P10, P30, P60, P120, and P180. • P10 and P30: Used near businesses needing quick turnover (e.g. dairies, schools, banks, post offices). Typically, one space serves multiple nearby businesses. • P60: Common in town centres and neighbourhood shopping areas, especially on main streets. • P120 and P180: Used to discourage all-day parking near key shopping areas, typically on streets surrounding main retail zones. Enforcement: Time-restricted spaces in commercial areas may be misused by vehicles being moved around to avoid limits. These will be monitored and enforced with fines.
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Schedule 7 – Parklet Management

Table 7: Parking management principles that will be applied to the use of parklets

Pre-Approval Assessment (Before Any Changes)	
1. Business Impact Check	Confirm: • No negative impact on nearby businesses • Parking reduction does not limit customer access • No disruption to essential services • Written or documented acceptance from neighbouring businesses • Equal opportunity for other businesses to apply
2. Parking Capacity & Demand Analysis	Measure: • Current parking occupancy rates • Peak demand periods (daily & seasonal) Approve only if: • Sufficient parking remains available • Peak demand can absorb loss of spaces • Seasonal visitor demand is still met Confirm: • Alternative parking is within practical walking distance • Area has public transport access
3. Placemaking & Community Value Check	Confirm the parklet: • Supports local growth and tourism • Improves public amenity • Contributes to: – Environmental wellbeing

	– Social wellbeing – Cultural wellbeing – Economic wellbeing • Verify community support • Align with goals to encourage alternative transport
Allocation and Usage (Before Any Changes)	
1. Approved Uses of Converted Parking Spaces:	Parking spaces may be temporarily reallocated for: • Alfresco dining • Public seating (including accessible seating) • Beautification / public space improvements
2. Physical and Design Constraints	Must: • Be temporary, moveable, and non-permanent • Be accessible to all users • Include safety features near traffic • Match local aesthetic • Be durable and weather-resistant Must NOT: • Use mobility parking spaces • Block visibility (roads, crossings) • Obstruct pedestrian flow • Interfere with stormwater drainage
Operational Parking Schedule (After Installation of Parklet)	
1. Monitoring Timeline	Monthly (recommended): • Measure parking occupancy rates Peak season checks: • Increased monitoring during holidays/tourism periods
2. Occupancy Threshold Rule	If parking occupancy exceeds 60% in the affected area: • The parklet must be reviewed by the appropriate Community Board. If the Community Board, using the parking management Schedule 7 as a reference, decide that the parklet is no longer appropriate, the recommendation is made to Council that the parklet be removed and the parking space returned to parking. Council must approve this recommendation to enforce the change.
3. Accessibility & Safety Checks (Ongoing)	Ensure: • Mobility parks remain fully accessible • No obstruction to crossings or footpaths • No new hazards (trip risks, visibility issues)
Maintenance and Compliance (After Installation of Parklet)	
1. Regular Inspections	Check: • Structural integrity • Safety compliance

	• Accessibility standards Frequency: • Initial inspection after installation • Then periodic (e.g., quarterly or as required)
2. Repair / Removal Protocol	Parklet must allow: • Fast repair if damaged • Easy removal if approval revoked No damage to: • Road surface • Footpath
Financial & Administrative Considerations	
1. Approval Process	Includes: • Design approval • Construction sign-off Must comply with: • Building codes • Relevant legislation
2. Fees and Charges	May include: • Application fee • Ongoing usage fee Based on: • Commercial value of the parking space • Potential lost parking revenue

Table 8: Parking management of parklets - Simple Timeline Overview

Stage	Action	Overview
Pre-approval	Business + parking assessment	Council + Community Board
Approval	Design + safety sign-off	Council
Installation	Temporary parklet setup	Applicant
Monthly	Parking occupancy monitoring	Council
Ongoing	Safety & accessibility checks	Council
Trigger (>60%)	Review/remove parklet	Council + Community Board
Periodic	Maintenance inspections	Council + Owner



HE ARA TĀMATA
CREATING GREAT PLACES
Supporting our people

Te Rautaki Tūnga Waka o Te Kaunihera o Te Hiku o te Ika Right Space, Right Place

Far North District Strategic Parking Policy – Supporting Document

August 2026

Introduction

Effective parking management is crucial for supporting economic vitality, social inclusion, and accessibility in the Far North District, particularly considering population growth, aging demographics, and evolving transport technologies.

Parking plays a vital role in the Far North District by enabling residents and visitors to access commercial centres, retail precincts, and essential social and recreational services. Parking supports local businesses, encourages participation in community life, and contributes to economic vitality and social inclusion.

This document is written to support Te Rautaki Tūnga Waka o Te Kaunihera o Te Hiku o te Ika – Right Space, Right Place – Far North District Strategic Parking Policy.

Within this document is supplementary information and data that supports the Policy Statements within the Strategic Parking Policy.

Application – further detail

Demand trends: Population growth, an ageing community, and seasonal tourism create increased and variable parking demand, particularly for mobility parking and areas under peak pressure.

Parking hierarchy and allocation: The Policy sets a clear hierarchy for allocating parking in town centres and residential, rural, and industrial areas, prioritising pedestrian amenity, property access, mobility needs, and alternative transport modes.

Supply management and investment: Council will optimise existing parking before considering new infrastructure. Investment decisions will be informed by demand data, funding availability, and climate considerations. Time limits or priced parking may be used to manage turnover and maintain availability, with pricing adjusted according to occupancy.

Competing uses of road space: The Policy guides how roadside space is allocated, how user groups are prioritised, and how restrictions align with wider streetscape and mode-shift objectives.

Responding to change: The Policy anticipates shifts in transport behaviour, including uptake of electric vehicles, micro-mobility, and cycling, while ensuring mobility access is maintained as demographic pressures grow.

Technology and enforcement: Smart technologies, such as CCTV, payment kiosks, smartphone apps, and number-plate recognition, are encouraged to improve monitoring, enforcement, and data collection.

Context-specific parking needs: Guidance is provided for non-town-centre employment areas, event venues, potential park-and-ride sites, and residential zones, with an emphasis on short-stay visitor access and alternative transport options.

Urban design and placemaking: Streetscape improvements, including potential parklets in low-demand areas, may be implemented as consistent with safety and accessibility, particularly for mobility users.

Monitoring and review: Regular occupancy surveys and triennial policy reviews will ensure parking management remains responsive, equitable, and aligned with transport and urban development outcomes.

Legislative context – further detail

National Context

National guidelines released by NZ Transport Agency Waka Kotahi in 2020 encourage councils to adopt parking policies that support sound decision-making. These guidelines, alongside regional and national transport strategies, provide a clear rationale for Council to establish a dedicated Parking Policy tailored to the needs of the Far North.

There are several key national strategic documents as follows:

- **National Policy Statement for Urban Development**
- **New Zealand Urban Design Protocol**
- **Keeping Cities Moving released by Waka Kotahi NZ Transport Agency in September 2019**
- **Government Policy Statement on Land Transport 2021/22–2030/31**
- **The Climate Change Response (Zero Carbon) Amendment Act 2019.**

Regional Context

The relevant key regional strategies are as follows:

- The **Northland Regional Land Transport Plan (2015-2021)**
This plan reflects the directions and outcomes established in the 30 Year Transport Strategy for Northland adopted in 2010:
 - A sustainable transport system that supports the growth and existing economic development of Northland and New Zealand
 - All road users are safe on Northland's roads
 - Our people have transport choices to access jobs, recreation, and community facilities.The relevant regional priorities and actions in the Northland Regional Land Transport Plan (2015-2021) for the Parking Policy are:
 - Regional Priority 5: Future proofing and long-term planning.
 - Regional Priority 9: Increasing transport choice.
- **Te Tai Tokerau Regional Accessibility Strategy**
This strategy sets out the intentions and direction to make our region more accessible and responsive to residents and visitors with access needs. It is a high-level document that provides guidance across all councils within the region.

Council's Role

Section 10 of the **Local Government Act 2002** outlines the purpose of local government - "to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future."

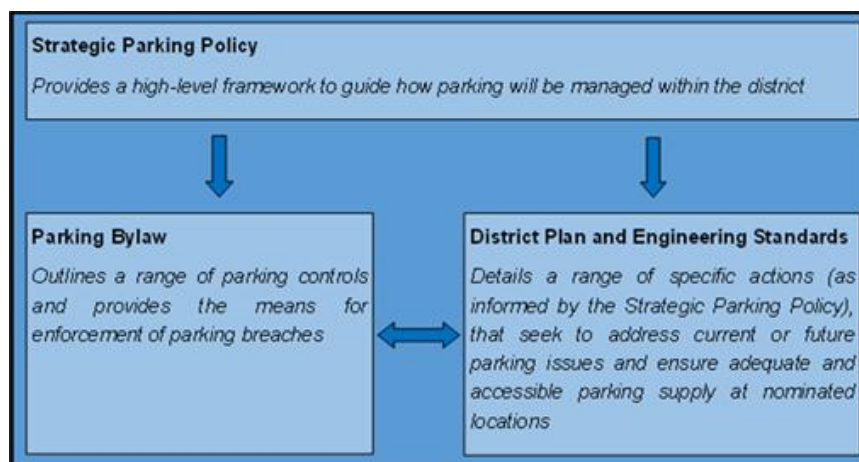
It is Council's role to provide infrastructure for the Far North region. As the population of the Far North grows, parking should be considered as part of any infrastructure development and align with strategies and plans.

Council regulates parking through:

- the **District Plan**
- the **Engineering Standards**
- the **Parking Bylaw.**

While these documents offer legal and technical controls, they are fragmented and not designed to provide a unified or forward-looking framework. This makes it difficult for Council staff and the public to access information and increases the risk of inconsistent decisions over time. This high-level Strategic Parking Policy has been

developed to provide a strategic framework to guide parking management regulation over time. The following diagram shows the relationship between Council's key parking management documents:



Other relevant Council policies include:

- **Far North Integrated Transport Strategy 2021 (ITS)**
Guides district transport improvements and responses to growth, with a 10-year plan focused on safety, accessibility, connectivity, and efficient investment. The ITS identifies a Parking Policy as vital to these aims.
- **Climate Action Policy 2023**
Promotes walking, cycling, and public transport over private vehicles, influencing parking availability and placement.
- **Open Spaces Policy**
In development.
- **Community Facilities Policy**
In development.

Key issues affecting parking in the Far North District

The following table identifies key issues that need to be addressed by Council when public parking is planned or managed.

[Table 1 – Key issues affecting parking in the district](#)

Population Growth	The Far North's population has grown by 18.7% over the past decade, with slower but continued increases projected. This puts ongoing pressure on parking resources.
Aging Population & Mobility Needs	The district has a higher and growing proportion of residents over 65, increasing demand for mobility parking. Current supply and accessibility of mobility parks are insufficient, particularly near essential services.
Tourism Impacts	Seasonal peaks in tourism cause significant parking shortages in key areas. Holiday homes temporarily boost the population, and future tourism growth will further strain parking capacity.
Traffic Congestion	Urban growth and limited alternative transport options contribute to congestion, with parking perceived as tight in town centres and around schools and essential

	services. Side streets are increasingly used as overflow, though recent surveys found occupancy rates below 70%.
Potential Negative Impacts of Expanding Parking	Increasing parking supply can promote further car use, consume valuable land, and reduce opportunities for public transport and streetscape improvements.
Streetscape & Parklets	Poorly placed parking erodes urban character. There is community interest in converting carparks to parklets, and current occupancy rates suggest this could be feasible in some locations.
Parking Prioritisation	Tour operators and long-term parkers monopolise key spaces. Equity and fair access must be considered, especially for vulnerable groups.
Public Transport Investment	Lack of local public transport increases parking demand, especially for commuters. Future services will require integrated parking solutions.
Reducing Emissions & Alternatives	Addressing climate change means reducing car use through alternative transport, car share schemes, and park-and-ride options.
Electric Vehicles	Growing EV use requires more charging infrastructure and dedicated parking spaces.
Event Management	Large events create spikes in demand; effective traffic and parking plans are essential for safety and access.
Costs & Equity	The financial burden of expanding and maintaining parking may outweigh the benefits, especially considering low-income households that may not directly benefit.
Parking Technology	New technologies can improve parking management, data collection, and public perceptions. Some examples of parking technology that may be considered by Council are: • <i>Payment kiosks</i>: Self-service parking machines offering chip and PIN payment, cash, and receipt options provide a simple, all-in-one solution that is easy to manage and helps reduce overheads. • <i>Smartphone parking apps</i>: Smartphone parking apps help users find parking locations, get directions, and manage payments, including extensions. They also track EV charging points and are evolving to combine parking and charging payments into a single, streamlined process. • <i>Automatic number plate recognition (ANPR)</i>: ANPR uses infrared-enabled cameras to capture vehicle number plates at all times of day, even from skewed angles or mirrored surfaces. This technology supports effective parking management, enforces payment, and ensures proper use of facilities. 24/7 monitoring reduces administration and provides reliable data to support enforcement.

	Digital technology can help Council identify parking patterns through data such as length of stay, occupancy rates, and payment trends supporting smarter management and operations. Before investing, Council should clearly define the problems to be solved and prioritise systems that integrate easily with others. For example, on-street parking machines, payment apps, and enforcement tools should work together in real time. A consistent system across Northland could benefit tourism and reduce maintenance costs. Public concerns about new technology should be addressed through clear communication about how it works and why it is being used. Digital technology enables Council to analyse parking patterns using data on stay durations, occupancy, and payments, leading to smarter management. Council should first define key issues and choose systems that integrate seamlessly such as connected parking machines, apps, and enforcement tools. Implementing a consistent system across Northland may lower maintenance costs and support tourism. Clear communication will help address public concerns about new technology.
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Parking implications of Council becoming a Tier 3 local authority

With the adoption of the Te Pātukurea – Kerikeri-Waipapa Spatial Plan, Kerikeri-Waipapa is now classified as an urban environment, and Council has become a Tier 3 local authority under the National Policy Statement on Urban Development 2020 (NPS-UD).

Amendment of District Plan requirements

Under section 3.38 of the NPS-UD, if a Tier 1, 2, or 3 territorial authority has objectives, policies, rules, or assessment criteria in its district plan that require a minimum number of car parks for a particular development, land use, or activity, it must amend its district plan to remove those requirements. Except in the case of accessible car parks, there will be no minimum car parking requirements across the district.

The NPS-UD car parking policies have the effect of removing minimum car parking rates from the district plans of tier 1, 2 and 3 territorial authorities. The purpose of this direction is to enable more housing and commercial developments, particularly in higher density areas where people do not necessarily need to own or use a car to access jobs, services, or amenities. It will enable urban space to be used for higher value purposes other than car parking and remove a significant cost for higher density developments. Developers may still choose to provide car parking in many areas, but the number of car parks will be driven by market demand.

The NPS-UD sets out the following direction for car parking.

Tier 1, 2 or 3 territorial authorities must remove district plan rules, assessment criteria, policies, and objectives that have the effect of setting minimum car parking rates.

Territorial authorities must remove the provisions from their district plans without using a public plan change process (Schedule 1 of the Resource Management Act 1991 (RMA) per section 55 (2A) of the RMA.

Territorial authorities must amend their district plans to remove car parking minimums as soon as practicable, no more than 18 months from the date of commencement of the NPS-UD.

Resource consents

Council can consider the effects of car parking supply and demand in resource consents, if an applicant chooses to provide parking.

Removing car parking minimums from district plans will essentially permit new developments to be built without providing any car parks, allowing developers to determine the amount of parking necessary.

Under section 104(2) of the RMA, when considering an application for a resource consent and forming an opinion on the actual and potential effects on the environment of allowing the activity, a consent authority has a discretion to disregard an adverse effect if a plan permits an activity with that effect.

Council when considering a resource consent may therefore choose to disregard any effects associated with a lack of car parking, given that the district plan would permit development without any car parks being provided.

Council will have the ability to consider car parking effects for resource consents with a discretionary or non-complying activity status.

The NPS-UD does not affect engineering standards or the ability of territorial authorities to provide on-street car parking spaces. The ability to consider travel demand effects is not affected by the car parking policy and can continue to be managed by district plans.

Any existing car parking minimum rules in district plans will continue to remain operative, until territorial authorities amend their district plans to remove them. However, territorial authorities considering resource consents must, under section 104(1)(b) of the RMA, have regard to the car parking provisions in the NPS-UD from the date of commencement of the NPS-UD. Therefore, the NPS-UD car parking provisions will influence resource consents before district plans have been amended to remove car parking minimums.

Areas not affected by Tier 3 status

The car parking policy requires territorial authorities to remove rules, assessment criteria, policies, and objectives that have the effect of setting minimum parking rates. However, it does not impact the following:

- rules and engineering standards that set dimensions for vehicle manoeuvring and car parking spaces when a developer chooses to supply car parks
- parking for vehicles other than cars, such as bus and bike parking
- short term parking for service and utility spaces, such as loading bays and drop-off areas
- rules and other standards held under other statutes and regulations, such as the Building Code as it relates to access for car parks, accessible car parking, and fire service vehicle access
- rules which set the minimum rates of accessible car parks
- rules which set maximum parking rates
- managing the physical effects of car parking such as visual impacts, stormwater effects from impervious areas, and impacts on adjacent uses. Local authorities can continue to manage the effects in ways such as avoiding or managing surface level or front yard parking, and screening parking areas from adjacent activities.

District plans may contain a policy stating that comprehensive parking management plans, travel demand management and other methods are the appropriate means of managing the demand and supply effects of car parking. Policy 11(b) encourages the use of comprehensive parking management National Policy Statement on Urban Development 2020 – car parking fact sheet 3 plans. Maximum parking rates can be used and are a legitimate tool for demand management and can support high density and public transport use objectives.

District plans can continue to set minimum parking rates for parking designed and marked for use by people with mobility impairments. It is expected that only permit holders would be able to use the car parks, in accordance with New Zealand's official mobility parking permit scheme.

Many district plans refer to the New Zealand Standard Design for Access and Mobility – Buildings and Associated Facilities (currently NZS 4121:2001), which sets the number of accessible car parks as a ratio of the total number of car parks provided. The New Zealand Standard will continue to work in situations when a developer chooses to supply car parks. However, to provide for situations when car parking is not supplied, territorial authorities should consider setting an absolute minimum number of accessible car parks. An accessible car park rate, if necessary, will be dependent on local circumstances, including access to public transport and the use of on-street accessible parking spaces. An accessible parking rate may be based on floor area.

Council should consider the effects a lack of car parking and manoeuvring areas may have on urban design outcomes. Car parking and manoeuvring may be a de-facto means of achieving building separation and outlook, which may be lost if there are no rules or assessment criteria to manage the relationship and separation between buildings, and a developer chooses not to provide car parking. This may be most evident in terraced housing developments.

Parking Restrictions

Time limits

Time limits on public parking are one of the tools Council may use to influence travel behaviour both in terms of when people travel and the mode of transport they choose. In areas where parking demand is high, encouraging turnover is essential to making the most efficient use of limited parking space. The goal is to ensure that parking spaces are well used but not constantly full, supporting both efficiency and fairness in access.

Time limits are already in place across parts of the Far North District. They are intended to manage how long shoppers and visitors stay in town centres. However, these limits can also restrict the range of activities people can undertake, especially if they need more time than allowed. When visitors are forced to move their vehicles mid-visit, this creates unnecessary traffic movements, contributing to congestion and increased vehicle emissions.

While time limits are often seen as effective in discouraging all-day commuter parking and encouraging turnover, they can also reduce the time people spend in town centres. This may discourage longer visits that support local businesses. Removing time limits in some areas could offer greater flexibility, allowing people to stay longer if they are willing to pay a premium for on-street parking.

Enforcement is another consideration. Time limits require frequent monitoring, which makes them more expensive to enforce than priced parking. In the Far North, a mix of time-limited and priced parking exists, with varying levels of enforcement. Time limits can also create a polarising experience; some people benefit from free short-term parking, while others may miss out entirely or receive infringement notices. These notices are often viewed negatively and can damage public perceptions of Council.

In some cases, combining time limits with pricing may be the most effective approach. This can prevent people from occupying premium spaces all day, even if they are willing to pay. In areas with lower parking demand, time limits are likely to be more appropriate than pricing, offering a low-cost way to manage turnover without deterring visitors.

Paid parking

Paid parking is managed through meters or ticketing systems and is used to influence travel behaviour and manage demand. It supports principles of consumer choice and prioritisation by encouraging turnover without relying on time limits. However, it is often perceived by the public as a revenue-generating tool rather than a demand management strategy.

Charging for parking ensures that users contribute to the cost of the space they occupy. It works well in prioritising high-value users, such as short-stay visitors, while discouraging long-stay users like commuters. The effectiveness of paid parking depends on setting the right price. If parking is overpriced, spaces may go unused; if underpriced, they may become saturated, preventing access for others. Research shows that parking demand is

elastic, particularly for long-stay users, who are more likely to seek cheaper alternatives or change their travel mode when pricing is introduced.

Paid parking is most effective in areas with peak occupancy above 70%. In such locations, pricing encourages natural turnover and reduces the need for time limits. Where demand is low, the appropriate price may be zero. Council's approach should ensure off-street parking remains cheaper than the most desirable on-street spaces, helping shift long-term parking to less congested areas and freeing up prime locations for short-term use.

Introducing paid parking requires careful planning. Council must assess current occupancy levels and conduct cost-benefit analyses to determine whether the investment in parking technology is justified. Although paid parking is not currently used in the Far North District other than a private paid car park in Paihia, ongoing data collection will help identify areas where it may become necessary. If implemented, pricing should be demand-responsive, adjusting rates based on occupancy levels to maintain availability and support turnover. Prices should remain low enough to retain the appeal of town centres and support local businesses.

Paid parking can reduce the public subsidy for driving and prompt people to consider alternative transport modes such as walking, cycling, public transport, or carpooling. It also avoids the polarising effects of time limits, which can result in either free parking or infringement notices. Enforcement of paid parking is generally more straightforward and less costly than time-limit enforcement.

Council may consider applying paid parking during busy night-time periods or special events, where demand spikes. Peak and off-peak pricing could be used to reflect variations in demand throughout the day.

Revenue from paid parking should be reinvested into public improvements, helping to create more attractive and accessible urban environments. This visible reinvestment can help justify parking charges and improve public acceptance.

If paid parking is introduced, it should be guided by principles that prioritise short-stay visitor access, maintain occupancy below 85%, and ensure pricing is market-driven rather than revenue-driven. Paid parking may be applied with or without time limits, depending on the context. Ultimately, the goal is to manage demand efficiently, support equitable access, and align parking management with broader transport and urban planning objectives.

Recommended Technologies

The Council recognises the value of modern parking technology to improve parking management, collect accurate data, and address public concerns.

CCTV Monitoring

CCTV is recommended for high-use and remote areas. It supports:

- Monitoring parking duration and identifying overstays
- Enforcing mobility parking compliance
- Surveillance of problem areas (e.g. maritime facilities, sports grounds, freedom camping zones)
- Real-time data sharing with other authorities (e.g. Police)
- Automated reporting and reduced need for manual data collection

CCTV will help identify areas needing timed or paid parking, or where low demand may allow alternative uses like parklets. Revenue from infringements may fund further CCTV expansion.

Payment Kiosks

Self-service machines offering chip and pin, cash, and receipt options provide a simple, cost-effective solution for managing parking payments.

Smartphone Parking Apps

Apps assist users in locating parking, navigating to spaces, and managing payments. They also track EV charging points and aim to integrate parking and charging payments into a single process.

Automatic Number Plate Recognition (ANPR)

ANPR uses infrared cameras to capture vehicle plates in all conditions. It supports:

- 24/7 monitoring
- Accurate enforcement
- Reliable data collection for occupancy and usage trends

Data Use and Integration

Digital tools provide insights into parking patterns, including length of stay, occupancy, and payment trends.

Parking Occupancy Study 2023 Summary

In November and December 2023, Council staff conducted a Parking Occupancy Study to establish a baseline of how parking is utilised in the Far North District, enabling evidence-based decisions on parking management, bylaw enforcement, and future investment.

Objectives

The study sought to:

- Establish baseline data on parking utilisation
- Assess occupancy levels across high-use streets
- Identify spillover impacts on residential areas
- Evaluate the potential impact of parklets
- Test the effectiveness of timed parking (target 85% optimal use)
- Assess disability parking utilisation.

Scope and Method

Parking was surveyed in six towns, Kaitaia, Kaikohe, Kerikeri, Paihia, Kawakawa, and Mangonui, for three separate days across a week (two weekdays and one weekend per town). Occupancy was recorded by percentage of spaces filled, with separate tracking of disability parks.

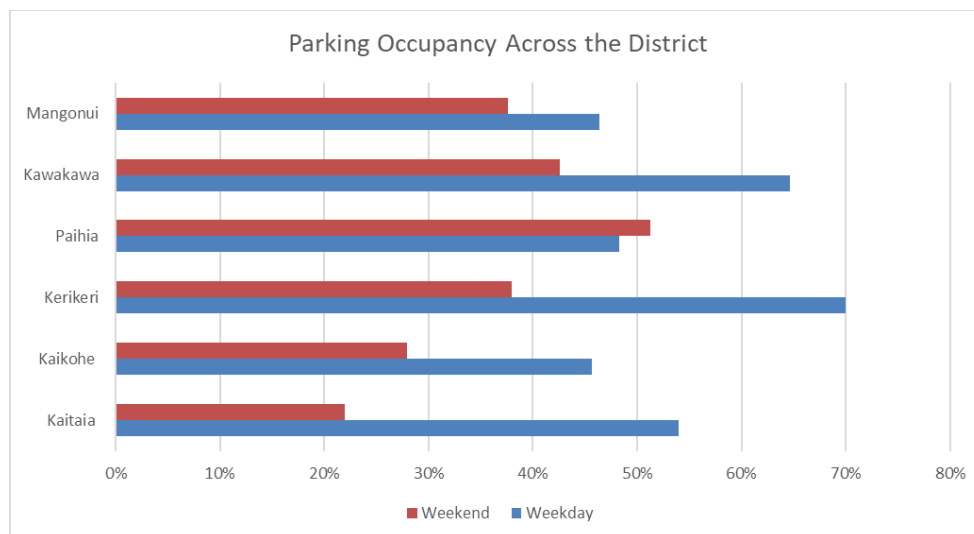
Constraints

- Limited to three survey days per location, during the pre-Christmas period
- Seasonal and peak visitor impacts (e.g., summer holidays) not fully captured
- Weekday variations outside the survey period may not be represented.

Key Findings

Parking patterns vary widely across towns, reflecting differences in commuter use, tourism, and local activity. Most centres operate well below the optimal 85% occupancy, indicating spare capacity, though Kerikeri and Paihia approach higher demand. Disability parking is mostly underused, with isolated hotspots.

District-wide, occupancy varies significantly by town. Weekday demand is generally higher, except in Paihia where tourism drives strong weekend demand.

Figure 1: Average Occupancy Across the District

In Kerikeri, the highest occupancy overall (54% average, 70% weekdays). Cobham Court peaked at 85% weekday occupancy.

In Paihia, there was consistent demand weekdays (48%) and weekends (51%). Short-stay and paid parks are heavily used; Williams Road is the busiest Road.

In Kawakawa, there is 54% average occupancy: higher on weekdays (65%). Disability parks, particularly Gillies Road is heavily used (75%).

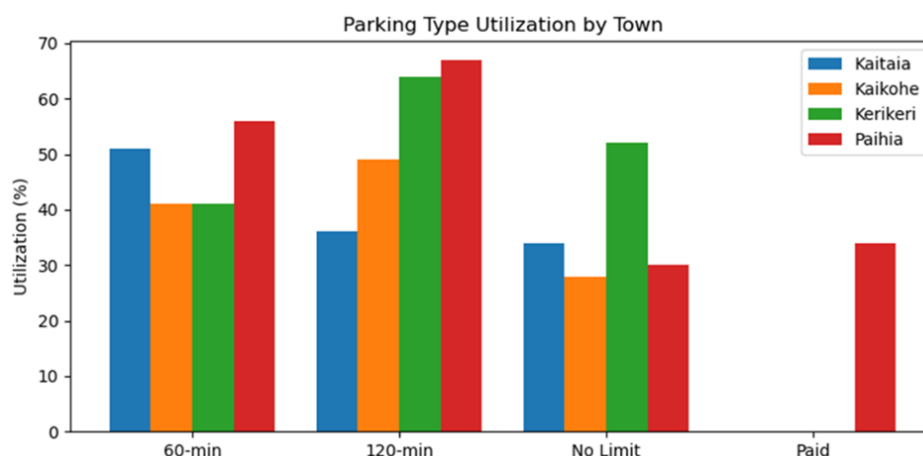
Mangonui: 42–46% occupancy, peaking at midday. Disability parks unused during survey.

Kaitaia: Lowest overall occupancy (38%); weekdays higher (54%) than weekends (22%). Melba Street reached 85%.

Kaikohe: Low occupancy (37% overall); weekday peak 63% at 1pm. New World carpark busiest.

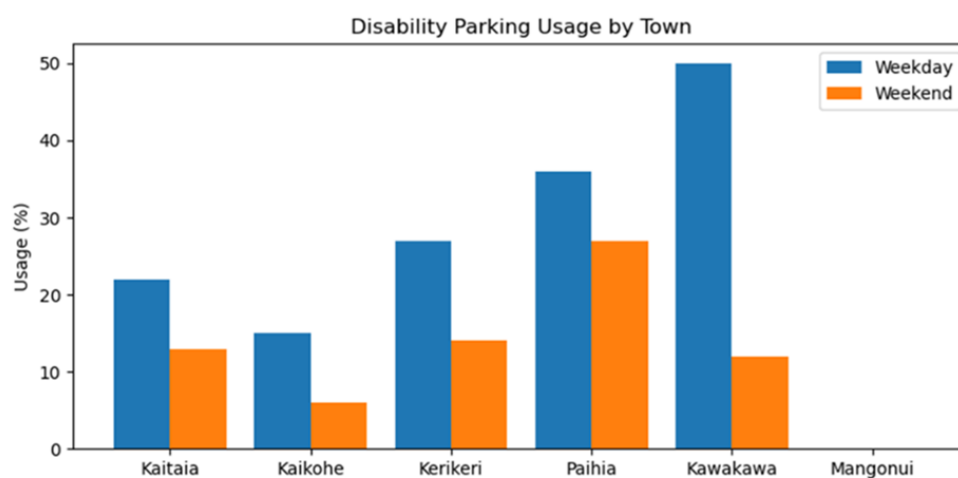
According to the data, excepting Melba Street in Kaitaia and Cobham Court in Kerikeri, parklets could be considered in all six towns surveyed as they are below the optimal parking occupancy levels of 85%.

Figure 2: Parking Type Utilisation



Disability Parking is generally underutilised across the district (0–27%), except in Kawakawa.

Figure 3: Disability Parking Usage



Conclusion

The parking occupancy analysis across the district's urban areas reveals varied results across the district. The results are influenced by factors such as weekdays versus weekends, peak hours, and location-specific demand. Kaitaia, Kaikohe, Kerikeri, Paihia, and Kawakawa all exhibit varying levels of parking demand. While Paihia exhibits consistent demand throughout the week. This illustrates that each urban area has different parking needs and availability.

This study underscores the necessity of a comprehensive parking strategy aligned with the Integrated Transport Plan's vision for a safer, more accessible transport system.

6.7 ESTABLISHMENT OF OBJECTIONS PANEL UNDER THE DOG CONTROL ACT 1996**File Number: A5906082****Author: Mike McMurtrie, Manager - Compliance****Authoriser: Hilary Sumpter, Group Manager - Delivery and Operations****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To seek Council approval to appoint a panel of three independent commissioners to hear and determine objections under the Dog Control Act 1996, in accordance with Council Resolution 2026/36.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Dog Control Act 1996 provides for objections to decisions on classification, disqualification and other matters to be heard by Council, with a right of appeal to the District Court in most instances.
- On 25 June 2026 Council resolved to delegate the power to hear and determine objections under the Dog Control Act 1996 to independent commissioners for hearings.
- Four independent commissioners, with Dog Control experience, have now been identified for appointment by Council. Appointing these commissioners will give effect to Resolution 2026/36 and enable objections to be heard by suitably independent decision-makers.

TŪTOHUNGA / RECOMMENDATION**That Council:**

- a) **approve the establishment of an Objections Panel, being a subordinate decision-making body, to hear objections matters provided for under the Dog Control Act 1996.**
- b) **appoint to the Objections Panel as independent commissioners to hear and determine objections under the Dog Control Act 1996:**
 - a. **Sue Wells**
 - b. **Crystal Beavis**
 - c. **Shelley Chadwick**
 - d. **Janet Gibb**
- c) **delegate to the Objections Panel all necessary powers and functions necessary to hear objections under the Dog Control Act 1996, not limited to, receiving and considering evidence and submissions, conducting hearings, confirming, varying, or rescinding decisions subject to objection, and issuing written decisions with reasons;**
- d) **approve the Objections Panel sitting as any one or more of the appointed hearings commissioners appointed from time to time, based on availability, with a single commissioner legally able to exercise all the powers and functions of the Objections Panel.**

1) TĀHUHU KŌRERO / BACKGROUND

On 25th June 2026, Council considered a report, Agenda Item 7.4 "Proposal to Amend Te Kūkupa Committee for Strategy, Policy and Regulation Terms of Reference" which sought delegation of Dog Control Act 1996 objection hearing powers to a standing committee. That report outlined that territorial authorities must provide a process for considering objections to certain regulatory decisions, including dog classifications and owner disqualifications.

Dog Control Act objection hearings are quasi-judicial. Decision-makers must apply natural justice principles, provide parties with an opportunity to be heard, consider relevant evidence, avoid bias or conflicts of interest, and issue clear decisions with reasons.

Objections hearings are contemplated under the following provisions of the Dog Control Act:

- Section 22 – objection to classification as a probationary owner
- Section 25 – objection to disqualification as an owner
- Section 31 – objection to classification as a dangerous dog
- Section 33B – objection to classification as a menacing dog under section 33A
- Section 33D – objection to classification as a menacing dog under section 33C
- Section 55 – objection to issue of a barking notice

At its meeting on 25 June 2026, Council resolved to delegate the power to hear and determine objections under the Dog Control Act 1996; to independent commissioners for hearings.

This report gives formal legal effect to that resolution by seeking Council approval to establish a n Objections Panel, as a subordinate decision-making body capable of assuming delegated authority under Clause 32, Schedule 7 Local Government Act 2002, and appointing four named independent hearings commissioners to that Panel to hear and determine Dog Control Act 1996 objections.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Four independent commissioners have been identified as suitable for appointment to the Panel at this stage. The proposed appointments will provide Council with access to independent decision-makers who can hear and determine Dog Control Act 1996 objections as required.

Each of the identified commissioners is currently accredited as a hearings commissioner, has completed the relevant training required to undertake regulatory hearings, and has previous experience considering dog control matters. Their combined accreditation, training, and practical experience mean they are appropriately qualified to conduct hearings, assess evidence, apply the relevant statutory tests, and issue fair, reasoned decisions in accordance with the Dog Control Act 1996 and the principles of natural justice.

It is proposed that the Objections Panel will generally comprise a single hearings commissioner selected from the appointed pool, based on availability at the time of the relevant hearing. The Chief Executive or relevant SLT member would have authority, under existing delegated authority, to select from amongst the appointed commissioners a member to sit as the Panel for any given hearing.

The Objections Panel will have all necessary powers and functions necessary to hear objections under the Dog Control Act 1996, not limited to appointed independent commissioners the power to receiving and considering evidence and submissions, conducting hearings, confirming, varying, or rescinding decisions subject to objection, and issuing written decisions with reasons.

Option 1 (Recommended approach)

It is recommended that Council establish the Objections Panel and appoint the four named independent commissioners. Once appointed, commissioners may be allocated to hearings based on availability, independence, conflicts of interest, relevant expertise, and the circumstances of each objection. This approach gives effect to Council's resolution while supporting timely and procedurally fair decision-making.

Proposed commissioners

- i. Sue Wells
- ii. Crystal Beavis
- iii. Shelley Chadwick
- iv. Janet Gibb

Key considerations

- Hearings must be conducted in accordance with the Dog Control Act 1996 and the principles of natural justice.
- Commissioners must be independent and free from actual or perceived conflicts of interest.
- Written decisions should clearly set out the evidence considered, the statutory basis for the decision, reasons, and any conditions or outcomes.
- Prompt appointment of commissioners will help ensure public safety issues are addressed without undue delay.
- Administrative support from council staff will be required to coordinate hearings, distribute evidence, record decisions, and communicate outcomes to parties.

Option 2 (Not recommended)

The alternative option is for Council to take no further action at this time and not establish the Objections Panel or appoint the identified independent commissioners. This would mean the 25 June 2026 resolution would not be implemented, and Council would not have an approved independent decision-making mechanism in place for Dog Control Act 1996 objections. As a result, future objection hearings may be delayed, less consistent, or require further reports to Council before they can proceed. This option is not recommended because it would create uncertainty for objectors, affected parties, and staff, and may increase the risk of procedural delay in matters involving public safety and statutory decision-making.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The recommendation is consistent with Council Resolution 2026/36 and provides a practical mechanism for implementing Council's decision. Establishing an Objections Panel and appointing named independent commissioners will enable Dog Control Act objection hearings to be undertaken by impartial decision-makers with the necessary skills to assess evidence, conduct fair hearings, and issue clear written decisions. This model also supports timely hearings and reduces the risk of perceived bias in contentious matters.

There will be direct costs associated with using the appointed independent commissioners. Indicative commissioner costs are between \$100 and \$160 per hour, per commissioner, plus expenses. The total cost for each hearing will vary depending on the number of commissioners required, the complexity of the objection, the number of parties, preparation time, hearing duration, deliberation, and decision writing requirements.

On average, a Dog Control Act classification objection hearing may take approximately half a day, with additional time required for preparation and written decision-making. Costs will be met from existing operational budgets. If hearing volumes or complexity increase significantly, future budget provision may need to be reviewed.

ĀPITI HANGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This matter is of low significance. The decision gives effect to a governance delegation for statutory objection hearings and does not alter levels of service, strategic direction, or Council ownership of a significant asset.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The relevant legislation is the Dog Control Act 1996, which provides objection and hearing rights for specified dog control decisions, and the Local Government Act 2002, which enables Council to delegate functions, duties, and powers to appropriate decision-makers, subject to statutory limitations.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	The proposal has district-wide relevance because Dog Control Act decisions may arise anywhere in the district. Community Board views have not been sought because this is a governance and statutory hearing process decision rather than a decision specific to a particular ward or community board area.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no identified implications for Māori specific to land or a body of water arising from this report. The proposal establishes a hearings process for statutory dog control objections and does not limit future consideration of Te Tiriti o Waitangi principles where relevant to individual matters.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Persons likely to be affected include dog owners who object to Council decisions, complainants or affected members of the public, witnesses, and Council staff involved in dog control matters. Their interests are addressed through an independent, fair, and evidence-based hearing process.
State the financial implications and where budgetary provisions have been made to support this decision.	Financial implications are outlined in section 3 of this report. Costs will arise when the appointed independent commissioners are used for hearings and are expected to be met from existing operational budgets, noting that

	costs will vary depending on hearing frequency and complexity.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

6.8 ELECTRIC VEHICLE CHARGING INFRASTRUCTURE FOR KAIKOHE LIBRARY & CIVIC HUB

File Number: A5913870

Author: Aya Morris, Net Zero & Sustainability Programme Lead

Authoriser: Kate Ivicheva, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of the report is to seek approval for a licence to be granted to enable the installation of electric vehicle (EV) charging infrastructure on the Kaikohe Library & Civic Hub site.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Public EV Charging Infrastructure Loans Programme offers opportunities to improve access to public EV charging facilities in the Far North.
- The Kaikohe Library & Civic Hub has been identified as an ideal location for public EV charging infrastructure, and Meridian Energy has requested a licence to occupy this site.
- The costs for installation and maintenance for this public infrastructure will be covered by Meridian Energy through Government loans, with no cost to FNDC.
- The infrastructure will be owned and operated by Meridian Energy.
- Meridian Energy will pay an annual licence fee of \$8000 for four car parking spaces on the Kaikohe Library & Civic Hub site.
- Terms are to be negotiated for the payment of a proportion of profits to FNDC over and above the annual licence fee once the initial infrastructure investment has been recouped.
- The construction of the carpark at the Kaikohe Library & Civic Hub site is scheduled for early September 2026, and this report has been brought forward to this Council meeting to expedite the licence approval in alignment with construction timelines.
- Granting a licence for the installation of public EV charging infrastructure at this site will support goals within existing FNDC climate action and sustainability policy and strategy.

TŪTOHUNGA / RECOMMENDATION

That Council:

- approve the recommendation to grant a licence to Meridian Energy to construct and operate electric vehicle charging infrastructure on the Kaikohe Library & Civic Hub site at 69-71 Broadway, Kaikohe 0405, with the legal description Lot 1 Deposited Plan 114630 & Part Lot 13 Deposited Plan 7437, subject to Meridian Energy agreeing to licence terms satisfactory to Council; and**
- authorises the Chief Executive Officer or his delegate to negotiate licence terms and conclude the licence on behalf of Council.**

1) TĀHUHU KŌRERO / BACKGROUND

The Government has recently allocated loans to two private companies to advance the extension of the nationwide EV charging network through the Public EV Charging Infrastructure Loans Programme.¹ These two companies, ChargeNet and Meridian Energy, have each approached the FNDC to seek a strategic partnership to strengthen the public EV charging network within the district.

¹ [EV Charging Infrastructure Loans programme | National Infrastructure Funding and Financing | New Zealand](#)

These companies are seeking multiple sites for public EV charging infrastructure; however, this report relates specifically to the Kaikohe Library & Civic Hub site.

Many areas across the Far North District roading network lack public EV charging infrastructure altogether, particularly in the northern and western wards. This lack of public EV charging infrastructure acts as a disincentive for locals wishing to transition to EV use, and for EV users considering visits to the Far North.

The FNDC has previously partnered with the Northland Regional Council, Top Energy, ChargeNet, and Te Ahu Charitable Trust to advance the growth of the regional EV charging network through the Crimson Coast EV Highway project. This was funded through the Low Emission Vehicles Contestable Fund administered by the Energy Efficiency & Conservation Authority (EECA).²

The request to allocate FNDC sites, including the Kaikohe Library & Civic Hub site, for the installation of public EV charging infrastructure has been presented to the Kaikohe-Hokianga Community Board.³

The Board resolved:

That Kaikohe-Hokianga Community Board endorse the granting of leases for sites managed by the Far North District Council to facilitate the installation of public EV charging infrastructure in off-street public carparks and in areas of council parks and reserves that are already in use as public parking spaces.

The Board subsequently considered and endorsed the request to allocate a licence for the Kaikohe Library & Civic Hub site at their strategic planning session on 13 August 2026.

An information report on the proposed public EV charging infrastructure has been presented to Te Koukou Committee for Transport and Infrastructure.⁴ The allocation of FNDC sites for the installation of public EV charging infrastructure has also been considered by the Bay of Islands-Whangaroa Community Board⁵ and by Te Hiku Community Board.⁶

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The opportunity to have public EV charging infrastructure installed and operated on sites owned by FNDC supports positive outcomes for Far North communities.

Benefits of public EV charging infrastructure

The installation of public EV charging infrastructure benefits Far North communities, businesses and visitors. The use of EVs and hybrids is becoming increasingly common within the Far North District and within New Zealand more widely. New registrations for battery electric vehicles (BEV) and plug-in hybrid electric vehicles (PHEV) have recently increased in response to fuel prices, reaching the highest levels since the now-discontinued clean car discount.⁷ Meanwhile, our national charger-to-EV ratio sits at 1:52, among the lowest in the OECD.⁸

The transition to EV use supports nationwide greenhouse gas emissions reduction targets set out through legislation and through New Zealand's second national emissions reduction plan.^{9,10}

² [Convoy Celebrates Kaitia Charger Opening](#)

³ Kaikohe-Hokianga Community Board meeting, 1 July 2026, Agenda item 7.5, document number A5799319.

⁴ Te Koukou Committee for Transport and Infrastructure meeting, Agenda item 5.1, document number A5809210.

⁵ Bay of Islands-Whangaroa Community Board meeting, 2 July 2026, Agenda item 7.2, document number A5799259.

⁶ Te Hiku Community Board meeting, 29 June 2026, Agenda item 7.2, document number A5799273.

⁷ [EV 'fomo' drives sales to their highest level in years amid fuel crisis, dealer says | RNZ News](#)

⁸ [State of the Nation Reports - Drive Electric](#)

⁹ [Climate Change Response \(Zero Carbon\) Amendment Act 2019 | New Zealand Legislation](#)

¹⁰ [New Zealand's second emissions reduction plan 2026–30: Amended January 2026 | Ministry for the Environment](#)

Emissions from transportation are the second-highest source of greenhouse gas emissions within the Northland region, after agriculture, contributing approximately 30% of regional emissions.¹¹

Policy and strategy considerations

The reduction of community greenhouse gas emissions within the Far North District supports the achievement of targets set out through FNDC policy and strategy, including the Far North 2100 Strategy,¹² the Climate Change Roadmap,¹³ and the Climate Action Policy.¹⁴

The FNDC Parking Bylaw includes instruments which relate to the management of parking spaces with EV charging infrastructure.¹⁵ The draft FNDC Parking Policy also includes statements which relate to the provision of parking for EV charging purposes. The Kaikohe Library & Civic Hub site is not subject to parking enforcement as set out in the bylaw, as it is not located on a legal road or road reserve.

Risks and mitigation

The allocation of a licence for EV charging at the Kaikohe Library & Civic Hub site may risk a reduction in the availability of parking for vehicles other than EVs. The recommended location has been selected with the intention of minimising this risk.

There is a risk that installing public EV charging infrastructure may reduce the availability of accessible parking for people with disabilities. The recommended site has been selected with the intention of minimising this risk.

There is a risk that electrical fires may occur at EV charging sites. This risk will be managed by continuous electronic monitoring for the site, which features capacity for remote shut-off for the electrical supply. The site will comply with Australian and NZ safety standards for EV charging, as is the case for existing public EV charging infrastructure on FNDC sites.

There is a risk that delays in the approval of the licence may lead to delays or additional costs in delivering the project. The construction of the Kaikohe Library & Civic Hub carpark is scheduled for the first half of September, and approval for this licence to be granted will assist in expediting the project delivery so that the cables can be laid before the carpark is constructed.

A legal review is underway to ensure that the terms of the proposed licence are satisfactory to Council and include mitigation for any additional risks which may be identified.

Significance and engagement

The proposal recommends installing public EV charging infrastructure at a site designated for car parking. It is unlikely that any negative impacts other than the risks noted above will result from a change of use from parking for traditional vehicles to parking for EVs. Formal processes of public consultation and engagement have not been carried out for earlier public EV infrastructure installations at FNDC sites.

Policy and strategy considerations

The reduction of community greenhouse gas emissions within the Far North District supports the achievement of targets set out through FNDC policy and strategy, including the Far North 2100 Strategy,¹⁶ the Climate Change Roadmap,¹⁷ and the Climate Action Policy.¹⁸

¹¹ [Council Emissions | Far North District Council](#)

¹² [far-north-2100.pdf](#)

¹³ [Council meeting held on 7/05/2020 - Item 6.6 Far North District Council Climate Change Road Map - Attachment Far North District Council Climate Change Road Map](#)

¹⁴ [Climate-Action-Policy.pdf](#)

¹⁵ [Parking-Bylaw-Amended-February-2023.pdf](#)

¹⁶ [far-north-2100.pdf](#)

¹⁷ [Council meeting held on 7/05/2020 - Item 6.6 Far North District Council Climate Change Road Map - Attachment Far North District Council Climate Change Road Map](#)

¹⁸ [Climate-Action-Policy.pdf](#)

The FNDC Parking Bylaw includes instruments which relate to the management of parking spaces with EV charging infrastructure.¹⁹ This bylaw may need to be amended to add additional areas if further chargers are to be installed on FNDC sites.

Costs of each option

Meridian Energy propose to seek a 20-year licence to install public EV charging infrastructure on the Kaikohe Library & Civic Hub site, and to cover all costs toward the installation and ongoing maintenance of this public EV charging infrastructure through Government loans.

There are two types of public EV charging infrastructure installation under consideration as part of the Public EV Charging Infrastructure Loans Programme rollout. These are DC charging infrastructure, informally known as fast charging, and AC charging infrastructure, informally known as slow charging. The Government has required that EV infrastructure providers selected as recipients for the Public EV Charging Infrastructure Loans must install a certain proportion of chargers as AC chargers.

The existing public EV charging infrastructure located on FNDC sites features DC charging, although these older chargers have lower capacity and provide less efficient charging than the new DC chargers proposed for installation. DC charging uses more electricity more quickly and provides more revenue, leading to a speedier return on investment for providers investing in this infrastructure through the Public EV Charging Infrastructure Loans Programme. Meanwhile, AC charging typically requires longer dwell times and produces limited revenue for providers as less electricity is consumed.

Meridian Energy will pay an annual licence fee of \$8000 to install DC chargers to serve four car parking spaces on the Kaikohe Library & Civic Hub site. Terms are to be negotiated for the payment of a proportion of profits to FNDC over and above the annual licence fee once the initial investment in infrastructure has been recouped. This may take several years depending on usage.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The recommendation is to approve that a licence should be granted to Meridian Energy to facilitate the installation of electric vehicle charging infrastructure at the Kaikohe Library & Civic Hub site.

This recommendation has the potential to support the increased uptake of electric vehicles within the Far North, and improve the visitor experience for EV users, supporting community emissions reduction goals set out in the Climate Change Roadmap, Climate Action Policy and Far North 2100 strategy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no requirements for budgetary provision, as the costs will be met by the proposed providers of public EV charging infrastructure, ChargeNet and Meridian Energy. These providers will also cover costs associated with electricity easements and with ancillary infrastructure such as security lighting and CCTV cameras. Financial assistance to cover FNDC's actual and reasonable legal expenses is also available.

Income opportunities are available to FNDC through the terms of the licence to be granted.

ĀPITIHINGA / ATTACHMENTS

Nil

¹⁹ [Parking-Bylaw-Amended-February-2023.pdf](#)

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This proposal has a low degree of significance. The site proposed for the installation of public EV infrastructure will be used as car parking, so the installation of EV infrastructure is unlikely to create additional adverse effects compared with traditional car parks. The proposal aligns with existing policy and strategy.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Climate Change Response (Zero Carbon) Amendment Act 2019 New Zealand Legislation Parking-Bylaw-Amended-February-2023.pdf FNDC Parking Policy (draft) Climate Change Road Map Climate Action Policy Far North 2100
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This proposal has relevance for the Kaikohe-Hokianga ward. The Kaikohe-Hokianga Community Board have endorsed a report recommending the installation of public EV charging infrastructure on FNDC sites and have endorsed this specific site at a strategic planning session held in August 2026.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are implications for Māori, as improved environmental outcomes through the reduction of greenhouse gas emissions have the potential to benefit lands and waterways. The sites proposed for the installation of public EV infrastructure are already in use as car parking spaces, so the installation of EV infrastructure is unlikely to create additional adverse effects for Māori in comparison to the existing car parks. Māori engagement has been carried out to inform the development of the Kaikohe Library & Civic Hub site.

Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	People with disabilities or the aged community may be impacted if there is any reduction in the availability of accessible car parking. The project will ensure that no accessible car parks are removed.
State the financial implications and where budgetary provisions have been made to support this decision.	This has been covered in Section 3. There are no budget allocation requirements for this project, as the installation of public EV charging infrastructure will be covered by Meridian Energy. There are opportunities for income for FNDC through the terms of the licence to be granted.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

6.9 COUNCIL OPEN RESOLUTIONS AND ACTIONS UPDATE - AUGUST 2026**File Number: A5870386****Author: Marysa Maheno, Democracy Advisor****Authoriser: Aisha Huriwai, Manager - Democracy Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To provide Council with an overview of outstanding open resolutions and action items arising from Council meetings.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Future reporting on open resolutions and actions will take place during monthly operational briefing meetings.

TŪTOHUNGA / RECOMMENDATION

That Council receive the report Council Open Resolutions and Actions Update August 2026.

1) TĀHUHU KŌRERO / BACKGROUND

Council decisions and resolutions are documented in an open resolution status report, tracking actions triggered by these decisions. Staff provide updates on incomplete tasks, including outstanding actions from previous triennium committees.

As some Council reports are purely informational and do not generate resolution items, a need has been identified to track certain action points arising from information reports or meeting discussions.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Group Managers will assist in recording and following up outstanding open resolutions and action points with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda. Democracy Services staff will support the process by generating reports.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

In the previous term updates were provided at formal meetings. To allow sufficient time and focus on decision making items, future reporting on open resolutions and actions will take place during monthly operational briefing meetings. These will be livestreamed, with updates provided by Group Managers.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. **Open Resolution Report - A5925575** 
2. **Outstanding Action Items - A5925572** 

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Wednesday, 19 August 2026 3:29:54 PM
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Meeting	Officer/Director	Section	Subject
Council 25/09/2025	Head of Strategic Reform Initiatives Head of Strategic Reform Initiatives	Reports	Simson Park Domain - Public consultation on reserve classification of adjoining reserve and delegation for Reserves Act Hearings
RESOLUTION 2025/117			
Moved: Kahika - Mayor Moko Tepania			
Seconded: Cr Ann Court			
That Council:			
a) approve the initiation of a public consultation process under Section 16(4) of the Reserves Act 1977 to classify Lot 35 DP 51470 as a recreation reserve.			
b) endorse the Bay of Islands-Whangaroa Community Board's decision to initiate a public consultation process under Section 41(6) the Reserves Act 1977 on the draft reserve management plan for Simson Park Domain.			
c) appoint the Bay of Islands-Whangaroa Community Board to hear any submissions received in response to the consultation process associated with the classification of Lot 35 DP 51470 and to make recommendations to the Council in respect of the Reserve Classification under section 16(1) of the Reserves Act 1977.			
d) appoint the Bay of Islands-Whangaroa Community Board to hear any submissions received in response to consultation associated with the development of a reserve management plan under section 41(6)(d) of the Reserves Act 1977.			
CARRIED			
06 Mar 2026 9:34am Executive Assistant to Group Manager - Planning & Policy			
Staff continue to work on amendments to the draft RMP.			
17 Apr 2026 8:51pm Executive Assistant to Group Manager - Planning & Policy			
Draft plan in final stages of preparation, which will be shared with stakeholders in April. Staff are commencing organisation of a hearing to be held by BOIWCB on the final RMP in mid-2026.			
02 Jun 2026 3:43pm Executive Assistant to Group Manager - Planning & Policy			
Staff are continuing work on organising the hearing, targeting for July.			

Meeting	Officer/Director	Section	Subject
Council 7/10/2025	Head of Strategic Reform Initiatives Head of Strategic Reform Initiatives	Reports	Land Drainage Bylaw - Analysis of Submissions and Adoption of Amended Bylaw
RESOLUTION 2025/135			
Moved: Kahika - Mayor Moko Tepania			
Seconded: Cr John Vujcich			

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That Council:

- a) Leave the report Land Drainage Bylaw – Analysis of Submission and Adoption of Amended Bylaw item to lie until after the Proposed District Plan deliberations to enable the new Council to decide if they wish to have the maps and rules in the district plan for land drainage.
- b) Request the Chief Executive explore the inclusion of land drainage areas and rules via the District Plan.
- c) Request the Chief Executive explore the opportunity of Northland Regional Council taking over the management of land drainage and report back to Council by March 2026.

Abstained: Cr Foy

CARRIED

06 Mar 2026 9:38am Executive Assistant to Group Manager - Planning & Policy

Staff are preparing a briefing paper to present to EMs re resolution b) and c).

17 Apr 2026 8:36pm Executive Assistant to Group Manager - Planning & Policy

Council decisions on the Proposed District Plan are targeted for 11 June 2026. An update will be provided after those decisions have been confirmed.

28 May 2026 9:43am Executive Assistant to Group Manager - Planning & Policy

Council decisions on the Proposed District Plan are targeted for 11 June 2026. An update will be provided after those decisions have been confirmed.

10 Aug 2026 9:15am Executive Assistant to Group Manager - Planning & Policy

Awaiting PDP appeals period to close - 12 August 2026 before advancement can occur on next steps.

Meeting	Officer/Director	Section	Subject
Council 1/04/2026	Head of Strategic Reform Initiatives Head of Strategic Reform Initiatives	Reports	Local Government reform programme
RESOLUTION 2026/18 Moved: Cr Kelly Stratford Seconded: Cr Tāmati Rākena That Council: a) Approves the establishment of a staged programme for Local Government Reform as set out in this report. b) Approves the governance structure set out in this report, including the establishment of a Local Government Reform Steering Group and External Advisory Group. c) Endorse the Mayor of Whangārei District Council as Chair of the Local Government Reform Steering Group. d) Notes the Mayor and two councillors as members of the Local Government Reform Steering Group to be determined by Standing Orders item 5.6 under Voting System B.			

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e) Approve the Draft Terms of Reference for the Local Government Reform Governance Steering Group (Attachment 1). f) Approve the Draft Terms of Reference for the Local Government Reform External Advisory Group (Attachment 2) on the provision that each Council appoints an observer with speaking but not voting rights. g) Approve the indicative timeline set out in this report, which subject to detailed planning once the programme is established, would enable a new governance structure(s) to be in place for the October 2028 local government election. h) Approve the allocation of \$31,250 to meet FNDC's share of programme costs for the remainder of the 2025/26 financial year. i) Approve the allocation of \$250,000 to meet the placeholder budget of \$1,000,000 in its 2026/27 Annual Plan, noting that this amount is indicative only and subject to further detailed planning and refinement. j) Agree to proceed with the proposed programme and to fund a third of the costs, as outlined in this report, rather than a quarter if only three Northland councils are participating. k) Agree that the programme approach needs to be reviewed if fewer than three Northland Councils agree to proceed with the programme as proposed. CARRIED <i>Note: By majority votes Cr Stratford and Foy have been voted as members of the Local Government Reform Steering Group.</i>

Meeting	Officer/Director	Section	Subject
Council 28/05/2026	Head of Strategic Reform Initiatives Head of Strategic Reform Initiatives	Reports	Council Participation in the Joint Northland Resource Management Reform Programme
RESOLUTION 2026/23 Moved: Kohepu - Deputy Mayor Chicky Rudkin Seconded: Cr John Vujcich That Council: a) Approve the establishment of the Northland joint Resource Management Reform Work Programme as set out in this report. b) Approve the proposed governance and programme delivery structure, including the establishment of a Resource Management Joint Committee. c) Approve the Draft Terms of Reference for the Resource Management Joint Committee (attachment 1).			

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- d) Nominate Cr Felicity Foy and Kohepu Chicky Rudkin as members of the Local Resource Management Joint Committee.
- e) Approve its quarter share of funding for the establishment and delivery of the programme, being an indicative contribution of \$15,000 in 2025/26 and \$125,000 in 2026/27.
- \$15,000 in 2025/26 funded from the existing Policy and Planning budget
- \$100,000 identified in the draft Annual Plan for 2026-27
- f) Approve Northland Regional Council acting as the sponsoring and host council for the RM Reform Work Programme on behalf of participating councils.
- CARRIED**
- Note: Cr Kelly Stratford nominated Cr Felicity Foy and Kohepu Chicky Rudkin*

Meeting	Officer/Director	Section	Subject
Council 11/06/2026	Head of Strategic Reform Initiatives Head of Strategic Reform Initiatives	Reports	Far North District Councils participation in the Local Government Reform Head Start Pathway Process
RESOLUTION 2026/34 Moved: Kohepu - Deputy Mayor Chicky Rudkin Seconded: Cr John Vujcich That Council: a) Approves the Council's continued participation, alongside Northland Regional Council, Whangārei District Council and Kaipara District Council, in the Government's Head Start pathway for local government reform; b) Agrees that further analysis is progressed on structural options, including: i) a single unitary authority; and ii) two sub-regional unitary authorities; CARRIED			

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Meeting	Officer/Director	Section	Subject
Council 16/07/2026	Head of Strategic Reform Initiatives Head of Strategic Reform Initiatives	Reports	Local Government Reform Head Start Proposal – Decision on Preferred Model
RESOLUTION 2026/39 Moved: Kahika - Mayor Moko Tepania Seconded: Cr Kelly Stratford That Council: - Notes the options analysis for local government reform in Northland, provided by Morrison Low Advisory (Attachment 1). - Notes the results of the public surveys for local government reform conducted by each of the Northland Councils (Attachment 2). - Notes the recommendations outlined in this report from the local government reform elected member steering group, following the meeting held 6 July 2026. - Agree to progress the development of a Head Start proposal for Northland using the staged transition model as outlined in Attachment 1 except that the transition period is to be determined during the detailed design phase of the programme and that the Far North District be one of the unitary council boundaries and Whangārei and Kaipara Districts together make up the other unitary Council's boundaries. - Notes that the local government reform elected member steering group will progress the development of a final Headstart Pathway Proposal with staff and make a recommendation back to councils in early August 2026 for submission prior to 9 August 2026. <u>In Favour:</u> Kahika-Mayor Moko Tepania, Kohepu Chicky Rudkin, and Crs Arohanui Allen, Felicity Foy, Hilda Halkyard-Harawira, Kelly Stratford and John Vujcich <u>Against:</u> Crs Rachel Baucke, Ann Court and Davina Smolders <u>Abstained:</u> Cr Tāmāti Rākena CARRIED 7/3			

Meeting	Officer/Director	Section	Subject
Council 22/07/2026	Head of Strategic Reform Initiatives Head of Strategic Reform Initiatives	Reports	Future Economic Development Investment and Resourcing for the Far North District – Long Term Plan 2027–2037

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RESOLUTION 2026/45

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr John Vujcich

That Council:

- a) Agree that the future scale, scope, priorities and delivery model for economic development activities within the Far North District should be reviewed as part of development of the Long Term Plan 2027–2037;
- b) Agree that future economic development investment should be assessed against the economic outcomes sought by Council, including productivity growth, business development, quality employment, investment attraction, Māori economic development and regional prosperity;
- c) Agree that options for future economic development investment, including investment in Northland NZ and alternative service delivery arrangements, be developed and reported back to Council and Te Koekoeā Committee for Council Controlled Organisations;
- d) Request the preparation of a detailed options assessment, implementation pathway and funding plan for consideration through the Long Term Plan 2027–2037 process.

CARRIED

Meeting	Officer/Director	Section	Subject
Council 4/08/2026	Head of Strategic Reform Initiatives Head of Strategic Reform Initiatives	Reports	Local Government Reform - Head Start Outline Proposal
RESOLUTION 2026/47 Moved: Kahika - Mayor Moko Tepania Seconded: Cr Felicity Foy That Council: a) Notes the previous decisions of the Northland councils in relation to the Head Start Outline Proposal, as outlined in Attachment 1. b) Notes Kaipara District Council's decision not to support the Head Start Outline Proposal based on the staged transition model and its request to be excluded from any Head Start proposal submitted for Northland. c) Notes the recommendation of the Local Government Reform Elected Member Steering Group to approve the Head Start Outline Proposal as			

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provided in Attachment 3 and recommend it to participating councils for approval and submission through the Government's Head Start process. d) Notes that Whangarei District Council will consider approval of the Head Start Outline Proposal and participation in its submission through the Government's Head Start process, at its 3 August 2026 Council meeting. e) Notes that Northland Regional Council will consider endorsement of the Head Start Outline Proposal at its 5 August 2026 Council meeting and that, while endorsement is not required for submission, it demonstrates continued regional support for progressing local government reform discussions. f) Approves the Head Start Outline Proposal, as provided in Attachment 4. g) Agrees that the Head Start Outline Proposal approved in recommendation f (above) be submitted to Government by the local government reform secretariat, through the Head Start process, due by 9 August. h) Note that, subject to the decisions of the participating councils, it is intended that the Head Start Outline Proposal be submitted jointly by Whangārei District Council and Far North District Council, with endorsement from Northland Regional Council, and that Kaipara District Council may also participate should it subsequently resolve to support the proposal and seek inclusion prior to submission. i) Delegates authority to the Whangarei District Council Chief Executive (as Secretariat), to approve any minor editorial amendments required prior to submission, including corrections to grammar, spelling, formatting, layout and presentation, provided such amendments do not materially alter the intent or substance of the proposal approved by Council. j) Notes that any substantive amendments to the Head Start Outline Proposal following Council approval would require reconsideration by participating councils, meaning submission would not be achievable within the timeframe for the Government's Head Start process. <u>Against:</u> Crs Rachel Baucke and Davina Smolders CARRIED		

Meeting	Officer/Director	Section	Subject
Council 11/12/2025	Group Manager - Corporate Services Group Manager - Corporate Services	Reports	Response to Notice of Motion for the Sealing of Marae & Kōhanga Reo Roads
RESOLUTION 2025/132 Moved: Kahika - Mayor Moko Tepania			

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Seconded: Cr Hilda Halkyard-Harawira

That Council:

- a) **Endorse the strategic approach of the Unsealed Roads Strategy for unsealed roads:**
- i. **Agree to include the identified Marae and Kōhanga Reo sites in the prioritised programme for road sealing and dust mitigation**
 - ii. **Direct the Chief Executive to continue working closely with Waka Kotahi NZTA to secure funding for dust mitigation at high-risk sites, including those affecting Marae and Kōhanga Reo, and to report back on the outcome of these funding discussions.**
 - iii. **Direct the Chief Executive to finalise the Unsealed Roads Strategy and present the updated dust risk findings and Draft Dust Control Policy for Council approval by mid-2026.**
 - iv. **Direct the Chief Executive to incorporate budgetary requirements into the next Annual Plan and LTP.**

Abstained: Cr Davina Smolders

CARRIED

The Mover of this Notice of Motion was satisfied with the staff response provided in *item 7.8 Response to Notice of Motion for the Sealing of Marae & Kōhanga Reo Roads* (document number A5483419, pages 21 - 62 of the Supplementary Agenda) and hereby rescinds this Notice of Motion.

21 Apr 2026 9:02pm Group Manager - Corporate Services

Development of the Far North District Council Activity Management Plan (AMP) for submission to NZTA Waka Kotahi is well progressed. The sites noted in the Notice of Motion are included in the analysis, and a briefing paper update will be provided on eligibility of NZTA funding.

Meeting	Officer/Director	Section	Subject
Council 29/04/2026	Group Manager - Corporate Services Group Manager - Corporate Services	Reports	Temporary Road Closure: Paihia Marathon 2026
RESOLUTION 2026/27 Moved: Cr John Vujcich Seconded: Kohepu - Deputy Mayor Chicky Rudkin That pursuant to the Local Government Act 1974, section 342 and schedule 10 clause 11(e), the Council approves the proposed temporary road closures to accommodate the safe operations of the Bay of Islands Run Walk Festival 2026. CARRIED			

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Meeting	Officer/Director	Section	Subject
Council 28/05/2026	Group Manager - Corporate Services Group Manager - Corporate Services	Notice of Motion	Notice of Motion - LGOIMA Compliance Reporting and Accountability 5 May 2026
RESOLUTION 2026/19 Moved: Cr Davina Smolders Seconded: Cr Rachel Baucke That Council: a) Direct the Chief Executive to provide a LGOIMA performance report to be tabled at each ordinary Te Miromiro Committee for Assurance, Risk and Finance; b) Require that the report includes, for the preceding reporting period: i. Total number of LGOIMA requests receive ii. Number of requests responded to within the 20 working day statutory timeframe iii. Number of requests where an extension was notified within the statutory timeframe iv. Number of responses provided within the extended deadline v. Number of requests where statutory timeframes (including extensions) were not complied with c) Request that the above information is also provided for the previous 12-month period to establish a baseline for performance monitoring. d) Request advice from the Chief Executive on: i. Systems and processes currently in place to ensure compliance with the Local Government Official Information and Meetings Act 1987 ii. Any identified resourcing or system constraints impacting timeliness iii. Actions being taken, or proposed, to improve compliance where required e) Direct that LGOIMA performance reporting forms part of Council's ongoing governance and transparency framework. CARRIED			

Meeting	Officer/Director	Section	Subject
Council 31/07/2025	Chief of Staff Chief Executive	Reports	Housing for the Elderly Review of Rent Settings and Options for Public Consultation

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Officer RESOLUTION 2025/92 Moved: Kōwhai - Deputy Mayor Kelly Stratford Seconded: Cr Ann Court That Council: a) Adopt the Proposal in Attachment 3 to be released for public consultation to meet the requirements of section 82 of the Local Government Act 2002. b) Approve that the period for making written submissions on the proposal will be a minimum of 4 weeks. c) Delegate authority to the Mayor to decide on the date of oral presentation/s of submissions. d) Authorise the Chief Executive to make any necessary minor drafting or presentation amendments to the Proposal to correct errors or omissions, or to reflect the decisions made by the Council prior to final publication and public release. CARRIED 21 Aug 2025 4:48pm Executive Assistant to Group Manager - Corporate Services Consultation documents being amended as per discussion at council meeting, with an update on timelines to be provided to elected members this month. 04 Sept 2025 12:32pm Chief of Staff Review of rental settings underway. Briefing on this and the work programme to occur with the incoming Council. 19 Nov 2025 4:48pm Executive Assistant to Group Manager - Corporate Services Briefing session for incoming Council scheduled for November, with paper to Council anticipated in December 13 Aug 2026 9:35am Chief of Staff As of 1 April 2026, the new rent settings have been implemented for all new and existing Housing for the Elderly tenants. The Housing for the Elderly Policies and Information 2010 was updated in December 2025."

Meeting	Officer/Director	Section	Subject
Council 11/12/2025	Chief of Staff Chief Executive Officer	Reports	Analysis of Public Consultation and Decision on the Housing for the Elderly Rent Setting Options
RESOLUTION 2025/141 Moved: Kahika - Mayor Moko Tepania Seconded: Cr Kelly Stratford That Council: a) adopt the following changes to the Housing for the Elderly Policies and Information 2010:			

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i) that the rent settings be changed from being based on annual Consumer Price Index fluctuations to market rates across all units, and apply a cap so that a maximum weekly rent payable by a tenant will be the lesser of the amount calculated as; 1) 60% market rate, or 2) 30% NZ Superannuation (net, after tax at the 'M' rate) plus the maximum amount of accommodation supplement applicable to the unit area as defined by Work and Income. ii) couples to pay an additional \$20 per week across all units on top of the maximum payable rent. iii) annual rent reviews to occur yearly on 1 July as follows: - o market valuation rent reviews to occur every 2 years, with the next being for the year 2027/2028. - o apply CPI adjustment to rents in alternate years. iv) implementation of 2 yearly reviews of the rent settings to ensure these continue to be fit for purpose and report the findings to Council. b) approve that the changes to the Housing for the Elderly Policies and Information 2010 be implemented using the market rent figures in the valuations obtained December 2023: i) from 12 December 2025 for new tenants. ii) from 1 April 2026 for existing tenants, subject to any requirements under the Residential Tenancies Act 1986 c) approve the changes in the Housing for the Elderly Policies and Information 2010 as set out in Attachment D and authorise the Group Manager Delivery & Operations to make any necessary minor drafting or presentation amendments to correct errors or omissions, or to reflect the decisions made by Council. <u>Abstained:</u> Crs Arohanui Allen, Rachel Baucke, Tāmati Rākena and John Vujcich. CARRIED 13 Aug 2026 9:36am Chief of Staff As of 1 April 2026, the new rent settings have been implemented for all new and existing Housing for the Elderly tenants. The Housing for the Elderly Policies and Information 2010 was updated in December 2025."			
Meeting	Officer/Director	Section	Subject
Council 1/05/2026	Chief of Staff Chief Executive Officer	Reports	Options to Strengthen Governance Assurance and Public Confidence

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RESOLUTION 2026/33

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr John Vujcich

That Council:

- a) Receive the report “Options to Strengthen Governance Assurance and Public Confidence”, and

CARRIED

Against: Cr Davina Smolders

RESOLUTION 2026/34

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Felicity Foy

b) Resolve to:

- iii. Implement governance transparency and process enhancements subject to a workshop to understand opportunities for improvements of management, governance, delivery of functions or duties, needing resolution.

CARRIED

Against: Cr Davina Smolders

04 Aug 2026 3:43pm Chief of Staff

Workshop scheduled 20 August 2026

Meeting	Officer/Director	Section	Subject
Council 22/07/2026	Chief of Staff Chief Executive Officer	Reports	Request to undertake public consultation on the disposal of a portion of park land at 1936 State Highway 10, Waipapa - home of Te Pūawaitanga
RESOLUTION 2026/61			
Moved: Cr Kelly Stratford			
Seconded: Cr Ann Court			
That Council:			
a) Approve that public consultation shall run for a period of 4 weeks, commencing 31 July 2026.			

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b) Approve public consultation in accordance with section 138 of the Local Government Act 2002 on the proposed sale or lease of approximately 10 hectares of park land located at 1936 State Highway 10, Waipapa (Lot 18 Deposited Plan 316057) as marked in Attachment F.

CARRIED

Meeting	Officer/Director	Section	Subject
Council 13/03/2025	Chief Executive Officer Chief Executive Officer	Reports	Committee Recommendations and Resolutions - February 2025
RESOLUTION 2025/19			
Moved: Cr Penetaui Kleskovic			
Seconded: Kōwhai - Deputy Mayor Kelly Stratford			
That Council:			
Direct the CE before 1 April 2025 to dedicate at least 2 new FTE's in Te Hono to ensure:			
a. Development of Whenua Māori and			
b. Streamlining and expediting the consenting process and facilitation between landowners and relevant stakeholders.			
<u>In Favour:</u>	Kahika - Mayor Moko Tepania, Crs Felicity Foy, Hilda Halkyard-Harawira, Babe Kapa, Penetaui Kleskovic, Steve McNally and Tāmati Rākena		
<u>Against:</u>	Crs Ann Court and Mate Radich		
<u>Abstained:</u>	Kōwhai - Deputy Mayor Kelly Stratford		
CARRIED			
c. allocate a budget of \$700k per annum.			
<u>In Favour:</u>	Crs Hilda Halkyard-Harawira, Penetaui Kleskovic and Tāmati Rākena		
<u>Against:</u>	Kahika - Mayor Moko Tepania, Crs Ann Court, Felicity Foy, Steve McNally and Mate Radich		
<u>Abstained:</u>	Kōwhai - Deputy Mayor Kelly Stratford and Cr Babe Kapa		
LOST			
d) that Te Hono have their own General Manager at Senior Leadership Level.			

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In Favour: Kahika - Mayor Moko Tepania, Crs Felicity Foy, Hilda Halkyard-Harawira, Babe Kapa, Penetaui Kleskovic, Steve McNally, Mate Radich and Tāmati Rākena

Against: Cr Ann Court

Abstained: Kōwhai - Deputy Mayor Kelly Stratford

CARRIED

e) that Council make submissions to Central Government to support the removal of regulatory barriers to the cost of consenting and development of Whenua Māori.

In Favour: Kahika - Mayor Moko Tepania, Crs Felicity Foy, Hilda Halkyard-Harawira, Babe Kapa, Penetaui Kleskovic, Steve McNally, Mate Radich and Tāmati Rākena

Against: Cr Ann Court

Abstained: Kōwhai - Deputy Mayor Kelly Stratford

CARRIED

Meeting	Officer/Director	Section	Subject
Council 24/08/2023	Group Manager - Planning & Policy Head of Strategic Reform Initiatives	Reports	Rangitoto Reserve, Mangonui
RESOLUTION 2023/98 Moved: Cr Hilda Halkyard-Harawira Seconded: Kōwhai - Deputy Mayor Kelly Stratford That Council: a) approve the initiation of a public consultation process under Section 16 of the Reserves Act 1977 to classify Rangitoto Reserve (Allot 71 PSH of Mangonui East) as a Historic Reserve. b) appoint Te Hiku Community Board to hear any submissions received in response to the consultation process and to make recommendations to the Council in respect of the reserve classification. c) staff develop a Management Plan under s41 of the Reserves Act to eradicate the invasive wattle trees and moth plants. CARRIED <i>NOTE: Kahika/Mayor Tepania requests a briefing paper on how many reserves Council has, what their classifications are, how many have reserve management plans and</i>			

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how many can be sold.

10 Nov 2025 2:37pm Executive Assistant to Group Manager - Planning & Policy

Staff have been able to reconvene the working group, necessary to progress development of the draft RMP, with a site visit scheduled for week commencing 28 October.

01 Dec 2025 10:17am Executive Assistant to Group Manager - Planning & Policy

Staff are having hui with the working group and obtaining specific site survey data to support this stage of developing the draft RMP.

14 Jan 2026 11:46am Executive Assistant to Group Manager - Planning & Policy

A Lidar survey of Rangitoto Reserve has been completed and a draft archaeological management plan has been prepared by a consultant Archaeologist. Recommended management options will be considered by Hapū representatives and staff and included in the reserve management plan being drafted.

06 Mar 2026 9:37am Executive Assistant to Group Manager - Planning & Policy

Staff are continuing to develop the draft RMP.

17 Apr 2026 8:57pm Executive Assistant to Group Manager - Planning & Policy

Draft RMP currently with mana whenua for comment, once received the draft RMP will be reported to the THCB for endorsement to take out for public consultation.

28 May 2026 12:17pm Executive Assistant to Group Manager - Planning & Policy

A report is being written to the 29 June meeting of Te Hiku Community Board for public consultation on the draft reserve management plan.

25 Jun 2026 1:12pm Executive Assistant to Group Manager - Planning & Policy

Report will be taken to the 03 August meeting to approve the draft reserve management plan for Rangitoto Reserve for public consultation.

20 Jul 2026 2:12pm Executive Assistant to Group Manager - Planning & Policy

Report to approve public consultation on the draft Rangitoto Reserve Management Plan is included in agenda for the 3 August meeting.

10 Aug 2026 9:06am Executive Assistant to Group Manager - Planning & Policy

THCB approved public consultation on the draft RMP, consultation is currently being planned to commence in September.

Meeting	Officer/Director	Section	Subject
Council 14/03/2024	Group Manager - Planning & Policy Head of Strategic Reform Initiatives	Reports	Options Analysis for Financial Contributions
RESOLUTION 2024/19			
Moved: Cr Felicity Foy			
Seconded: Kōwhai - Deputy Mayor Kelly Stratford			
That Council approve the development of a draft financial contributions chapter.			
CARRIED			
11 Jul 2025 4:43pm Executive Assistant to Group Manager - Planning & Policy			
Continuing to collaborate with staff working on the Development Contributions (DC) Policy to ensure we are developing a complimentary framework. Awaiting the outcome of the August council meeting where a decision will be made on the draft DC Policy.			
12 Aug 2025 9:41am Executive Assistant to Group Manager - Planning & Policy			
Continuing to collaborate with staff working on the Development Contributions (DC) Policy to ensure we are developing a complimentary framework. Awaiting the outcome of the public consultation of the draft Development Contributions Framework.			
08 Sept 2025 3:56pm Executive Assistant to Group Manager - Planning & Policy			

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Continuing to collaborate with staff working on the Development Contributions (DC) Policy to ensure we are developing a complimentary framework. Awaiting the outcome of Council decision on the draft Development Contributions Framework. This decision should occur at the September Council meeting.

13 Nov 2025 7:56am Executive Assistant to Group Manager - Planning & Policy

The resolution passed by Council when adopting Utu Whakawhanake Development Contributions Policy at the 7 October 2025 Council meeting, included a clause that stated that the Chief Executive explore including parks and reserves, libraries, sportsfields and public toilets in the Utu Whakawhanake Development Contributions Policy and report back to Council in June 2026 on options. Relevant staff from the planning and policy group are working together on this matter to determine what impact the adoption of the DC policy and the resolution has on proceeding with a financial contributions plan change.

01 Dec 2025 10:15am Executive Assistant to Group Manager - Planning & Policy

Status unchanged – we remain working with the Development Contributions team to determine what impact the adoption of the DC policy and the resolution has on proceeding with a financial contributions plan change.

15 Jan 2026 3:55pm Executive Assistant to Group Manager - Planning & Policy

The government through its RMA reform bill has removed the ability to introduce financial contributions into a district plan. An update on the bill implications, and what it will mean for this requested piece of work will be provided to Council at the workshop on January 28th.

13 Mar 2026 9:09am Executive Assistant to Group Manager - Planning & Policy

A workshop on Council's submission on the RMA reforms was held in January 2026. Staff are keeping a watching brief on the reform bills as they progress through parliament to become law. Council will be updated as new information becomes available. At this stage it is going through the select committee process and selected submissions are being heard.

17 Apr 2026 9:05pm Executive Assistant to Group Manager - Planning & Policy

Staff are keeping a watching brief on the reform bills as they progress through parliament to become law. Council will be updated as new information becomes available.

02 Jun 2026 1:15pm Executive Assistant to Group Manager - Planning & Policy

Staff are keeping a watching brief on the reform bills as they progress through parliament to become law. Council will be updated as new information becomes available.

06 Jul 2026 9:51am Executive Assistant to Group Manager - Planning & Policy

Staff are keeping a watching brief on the reform bills as they progress through parliament to become law. The Select Committee report has been delayed till 20 July. Council will be updated as new information becomes available.

10 Aug 2026 8:26am Executive Assistant to Group Manager - Planning & Policy

It is anticipated that the Bill will be passed in either August or September. An update will be provided in due course.

Meeting	Officer/Director	Section	Subject
Council 13/02/2025	Group Manager - Planning & Policy Head of Strategic Reform Initiatives	Reports	Initiation of public consultation on disposal of sections of Kerikeri reserve
RESOLUTION 2025/5 Moved: Kōwhai - Deputy Mayor Kelly Stratford Seconded: Cr Tāmāti Rākena That Council: a) approve the initiation of a public consultation process under Section 24 of the Reserves Act 1977 to revoke small parts of Recreation Reserve (Lot 10 DP 62588 – owned by the Far North District Council) underlying an existing retaining wall owned by Woolworths Ltd; b) appoint Bay of Islands-Whangaroa Community Board to hear any submissions received in response to the consultation processes and to make recommendations to the Council in respect of the reserve classification and revocation. CARRIED			

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01 Dec 2025 10:18am Executive Assistant to Group Manager - Planning & Policy
 Status unchanged from most recent update.

14 Jan 2026 11:51am Executive Assistant to Group Manager - Planning & Policy
 Easement application has not been received yet.

06 Mar 2026 9:46am Executive Assistant to Group Manager - Planning & Policy
 No change from last update

17 Apr 2026 8:53pm Executive Assistant to Group Manager - Planning & Policy
 Easement application has not been received yet.

28 May 2026 12:21pm Executive Assistant to Group Manager - Planning & Policy
 Easement application has not been received yet.

25 Jun 2026 1:10pm Executive Assistant to Group Manager - Planning & Policy
 Easement application has not been received yet.

20 Jul 2026 2:14pm Executive Assistant to Group Manager - Planning & Policy
 In discussions with Planning Agent for Applicant 16/7. It is understood that construction drawings are nearing completion. Recommended to agent that application for reserve revocation be applied for soon so that public consultation can be done to meet Reserves Act requirements for reserve revocation.

10 Aug 2026 9:08am Executive Assistant to Group Manager - Planning & Policy
 Applicant advises information suitable for public consultation will be available this week.

Meeting	Officer/Director	Section	Subject
Council 10/04/2025	Group Manager - Planning & Policy Head of Strategic Reform Initiatives	Reports	Application for Easement Over Waipapa Esplanade Reserve
RESOLUTION 2025/38 Moved: Cr Ann Court Seconded: Kōwhai - Deputy Mayor Kelly Stratford That Council as the administering body of the Local Purpose (Esplanade) Reserve, Lot 3 DP 376253, (held in CFR 318792) and pursuant to its powers under section 48(1) Reserves Act 1977: determine under section 48(3) Reserves Act 1977 that public notice is not required as the reserve will not be materially altered, and public use and access is not affected; and approve the granting of a stormwater drainage easement (shown as A on LT Plan 605935) over the local purpose reserve, subject to it: meeting Reserves Act 1977 requirements, at no cost to Council including a condition that requires the landowner benefiting from the easement to provide at their costs an access structure over the drain, if the reserve becomes part of an accessible network. CARRIED			

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13 Nov 2025 8:05am Executive Assistant to Group Manager - Planning & Policy
Easement documentation has now been agreed between Council and Applicant.

01 Dec 2025 10:18am Executive Assistant to Group Manager - Planning & Policy
Status unchanged from most recent update.

14 Jan 2026 11:54am Executive Assistant to Group Manager - Planning & Policy
Easement application has not been received yet.

06 Mar 2026 9:40am Executive Assistant to Group Manager - Planning & Policy
No change from last update.

17 Apr 2026 8:52pm Executive Assistant to Group Manager - Planning & Policy
Easement application has not been received yet.

28 May 2026 12:22pm Executive Assistant to Group Manager - Planning & Policy
Fees on this easement application have been paid, and legal services are progressing the easement documentation for execution.

25 Jun 2026 1:13pm Executive Assistant to Group Manager - Planning & Policy
The applicant and Council's Legal Services are progressing the easement documentation.

20 Jul 2026 2:13pm Executive Assistant to Group Manager - Planning & Policy
The application has now been progressed to Council signature to allow registration of the agreed easement.

10 Aug 2026 9:07am Executive Assistant to Group Manager - Planning & Policy
Authorised documents are now with the Applicant for registration, and Council's role in this easement application is now finished. No further progress updates to be provided going forward.

Meeting	Officer/Director	Section	Subject
Council 10/04/2025	Group Manager - Planning & Policy Head of Strategic Reform Initiatives	Reports	Application for Easement Over a Russell Esplanade Reserve
RESOLUTION 2025/35 Moved: Kahika - Mayor Moko Tepania Seconded: Cr Ann Court That Council as the administering body of the Local Purpose (Esplanade) Reserve, Lot 5 DP 79476, (without title) and pursuant to its powers under section 48(1) Reserves Act 1977: determine under section 48(3) Reserves Act 1977 that public notice is not required as the reserve will not be materially altered, and public use and access is not affected; and approve the granting of a stormwater drainage easement (shown as B on Plan 24495) over the local purpose reserve, subject to it: meeting Reserves Act 1977 requirements, at no cost to Council having a condition imposed that requires the applicant to use materials and design that protect the amenity values of the beach area. CARRIED			

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10 Nov 2025 2:51pm Executive Assistant to Group Manager - Planning & Policy Waiting on Applicant's approval / agreement of or comments on easement documentation. 01 Dec 2025 10:19am Executive Assistant to Group Manager - Planning & Policy Status unchanged from most recent update. 14 Jan 2026 11:53am Executive Assistant to Group Manager - Planning & Policy Awaiting confirmation that the applicant has paid the invoice required in order for staff to progress the easement. 06 Mar 2026 9:40am Executive Assistant to Group Manager - Planning & Policy No change from last update. 20 Apr 2026 10:27am Executive Assistant to Group Manager - Planning & Policy This matter is sitting with applicant. 28 May 2026 12:21pm Executive Assistant to Group Manager - Planning & Policy The agent has advised that the easement location is being reconsidered further to redesign following recent storm damage, and will update Council when design is complete. 25 Jun 2026 1:11pm Executive Assistant to Group Manager - Planning & Policy Amended application has not been received yet. 20 Jul 2026 2:13pm Executive Assistant to Group Manager - Planning & Policy Amended application has not been received yet. 10 Aug 2026 9:08am Executive Assistant to Group Manager - Planning & Policy Amended application has not been received by Council yet.

Meeting	Officer/Director	Section	Subject
Council 31/07/2025	Group Manager - Planning & Policy Head of Strategic Reform Initiatives	Reports	The Strand, Kororāreka Russell Traffic Trial
RESOLUTION 2025/80 Moved: Cr Ann Court Seconded: Cr Hilda Halkyard-Harawira That the Council: As the Road Controlling Authority under the Land Transport Rule: Streets Layout 2023 (Rule) change: - from mid-block Cass Street to the boat ramp at the northern end of The Strand to a shared space, - the southern end of The Strand to pedestrian priority with access for essential vehicles, and - the layout of Cass Street to make the trial permanent, and Approve the features installed temporarily in Cass Street during the trial be retained in its current form until an updated design is created by Roading Working Group and Council's Transport group, consistent with the objectives of the Kororāreka Russell Historic Township Overlay and presented to the community for feedback; Approve the planters and barrel adjacent to Russell Fresh to be moved back to improve access and egress from the disability park opposite, with clear signage delimiting the loading zone area; and Approve that funding for implementation will be considered by the Bay of Islands-Whangaroa Community Board via the unconfirmed \$42,157 of Eastern Town Beautifications carry forward budget.			

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CARRIED 14 Jan 2026 11:59am Executive Assistant to Group Manager - Planning & Policy The Working Group met on 15.12.2025 and agreed proposed changes to the draft concept design presented by the transport engineer. Survey data of Cass Street is being obtained in late January 2026, to inform updates to the draft concept design, which will be presented at the next Working Group meeting. A date for the next meeting is yet to be set. 06 Mar 2026 9:38am Executive Assistant to Group Manager - Planning & Policy The working group has had two meetings across February to progress the final draft design for Cass Street, in early March a final draft is expected to be agreed to via email by the working group, which will enable the project to move forward to planning to obtain community feedback on the proposal. Consultation on necessary changes to the Parking Bylaw is likely to also be required, to facilitate the changes being proposed to Cass Street. 17 Apr 2026 9:03pm Executive Assistant to Group Manager - Planning & Policy Staff are working with the community working group to confirm cost estimates for implementing changes to Cass Street, including prioritisation of expenditure. Staff are preparing an engagement plan to seek community feedback on the proposed changes to Cass Street and for changes required to FNDC Bylaws, as necessary to implement changes to Cass Street. 02 Jun 2026 1:17pm Executive Assistant to Group Manager - Planning & Policy A report is going up to the 4 June BOI/WCB meeting seeking approval on the draft design, funding allocation and going out to public engagement in relation to the design and bylaw implications. 25 Jun 2026 1:00pm Executive Assistant to Group Manager - Planning & Policy Staff are currently engaging with the community on the final draft design plan for Cass Street and The Strand, in accordance with item b). 22 Jul 2026 9:20am Executive Assistant to Group Manager - Planning & Policy Public engagement has concluded on the final draft design, that was co-designed with a community working group. Tasks associated with this resolution have been completed, no further updates to be provided.

Meeting	Officer/Director	Section	Subject
Council 28/08/2025	Group Manager - Planning & Policy Head of Strategic Reform Initiatives	Reports	Application for easement over Mangakahia Road Reserve (Lot 14 DP 38215)
RESOLUTION 2025/105 Moved: Cr John Vujcich Seconded: Cr Steve McNally That Council leave this item to lie until written confirmation of iwi or hapū consultation and agreement is provided, noting that the report references verbal agreement. <u>Abstained:</u> Cr Foy <u>Absent:</u> Cr Tāmari Rākena CARRIED			

Meeting	Officer/Director	Section	Subject
Council 5/03/2026	Group Manager - Planning & Policy Head of Strategic Reform Initiatives	Reports	Greenhouse Gas Emissions Reduction Options

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7.3 GREENHOUSE GAS EMISSIONS REDUCTION OPTIONS Agenda item 7.3 document number A5595398, pages 41 - 50 refers. MOTION Moved: Kahika - Mayor Moko Tepania Seconded: Cr Ann Court That Council adopts : a) Option 3 - emissions reduction is discontinued & investigate redirecting funding towards adaptation. <u>In Favour:</u> Cr Davina Smolders <u>Against:</u> Kahika Moko Tepania, Kohepu Chicky Rudkin, Crs Arohanui Allen, Rachel Baucke, Ann Court, Felicity Foy, Hilda Halkyard-Harawira, Tāmati Rākena, Kelly Stratford and John Vujcich LOST 1/10 Moved: Kahika - Mayor Moko Tepania Seconded: Cr Ann Court b) Develop rates reduction policy for areas of indigenous biodiversity that are carbon sinks- such as indigenous bush and wetlands be created for inclusion in the long term plan; and <u>In Favour:</u> Kahika Moko Tepania, Kohepu Chicky Rudkin, Crs Arohanui Allen, Rachel Baucke, Felicity Foy, Hilda Halkyard-Harawira, Tāmati Rākena, Kelly Stratford and John Vujcich <u>Against:</u> Crs Ann Court and Davina Smolders CARRIED 9/2 Moved: Kahika - Mayor Moko Tepania Seconded: Cr Ann Court c) Investigate the investment in solar infrastructure for our offices and other buildings to enable sustainable power generation and also overall cost savings, as part of this. <u>In Favour:</u> Kahika Moko Tepania, Kohepu Chicky Rudkin, Crs Arohanui Allen, Rachel Baucke, Ann Court, Felicity Foy, Hilda Halkyard-Harawira, Tāmati Rākena, Davina Smolders, Kelly Stratford and John Vujcich <u>Against:</u> Nil		

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Moved: Kahika - Mayor Moko Tepania Seconded: Cr Ann Court d) Endorse Option 1, the adoption of science-aligned emissions reduction targets to support progress toward the net zero target for FNDC, and e) Recommend the inclusion of resources and funding for emissions reduction actions within the Long-Term Plan for public consultation. <u>In Favour:</u> Kahika Moko Tepania, Kohepu Chicky Rudkin, Crs Arohanui Allen, Rachel Baucke, Ann Court, Felicity Foy, Hilda Halkyard-Harawira, Tāmāti Rākena, Kelly Stratford and John Vujcich <u>Against:</u> Davina Smolders CARRIED Note: Councillors requested the visibility of costs throughout this process. 22 May 2026 2:39pm Executive Assistant to Group Manager - Planning & Policy The intermediate emissions reduction targets have been adopted and have informed the 2024-2025 emissions inventory audit. The audit has been completed, staff are due to receive the finalised audit report on 1 July 2026. This is covered by existing council policy, rates remissions are already in place for land under conservation covenants. Quotes have been received for solar infrastructure for both Kaikohe Memorial Hall and Russell Hall. The battery systems priced offer 30% faster return on investment, and guarantee monthly payments back to FNDC in addition to powering the halls. 06 Jul 2026 10:40am Executive Assistant to Group Manager - Planning & Policy No change to the previous update that the intermediate emissions reduction targets have been adopted and have informed the 2024-2025 emissions inventory audit. The audit has been completed, staff are due to receive the finalised audit report on 1 July 2026. This is covered by existing council policy, rates remissions are already in place for land under conservation covenants. Quotes have been received for solar infrastructure for both Kaikohe Memorial Hall and Russell Hall. The battery systems priced offer 30% faster return on investment, and guarantee monthly payments back to FNDC in addition to powering the halls. The finalised audit is expected by mid-July. 10 Aug 2026 5:04pm Executive Assistant to Group Manager - Planning & Policy The audit has been completed; staff have received the finalised audit report, and this will be presented to Te Kūkupa Committee for Strategy, Policy and Regulation on 12 August 2026. Staff are working through the feasibility for the installation of solar infrastructure for council buildings with the intent for this to be included in the LTP process.
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Meeting	Officer/Director	Section	Subject
Council 1/04/2026	Group Manager - Planning & Policy Head of Strategic Reform Initiatives	Reports	Reserves adjoining Simson Park Domain - Reserves Act Classification
RESOLUTION 2026/19 Moved: Cr Kelly Stratford Seconded: Kahika - Mayor Moko Tepania That the Far North District Council: a) Approves the reclassification of Lot 25 and Lot 26 DP 51470 as Recreation Reserves under section 24 of the Reserves Act 1977 by delegation of the Minister of Conservation; and			

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- b) Approves the classification of Lot 35 DP 51470 as a Recreation Reserve under Section 16 of the Reserves Act 1977 by delegation of the Minister of Conservation.
- CARRIED**

Meeting	Officer/Director	Section	Subject
Council 28/05/2026	Group Manager - Planning & Policy Head of Strategic Reform Initiatives	Reports	Broadway Kaikohe Placemaking Plan
RESOLUTION 2026/28 Moved: Kahika - Mayor Moko Tepania Seconded: Cr Kelly Stratford That Council : a) endorse the Broadway Kaikohe Placemaking Plan; b) direct the Chief Executive to work with community, hapū, government agencies, private sector partners and other stakeholders to pursue funding and implementation opportunities (subject to reporting back to Council) for priority projects identified in the plan; and c) report back to the Kaikohe-Hokianga Community Board and Te Kūkupa Committee for Strategy, Policy and Regulation on progress on a six-monthly basis. CARRIED 06 Jul 2026 9:52am Executive Assistant to Group Manager - Planning & Policy Staff are currently investigating options to give effect to Councils resolution. 10 Aug 2026 8:25am Executive Assistant to Group Manager - Planning & Policy Staff are currently investigating options to give effect to Councils resolution.			

Meeting	Officer/Director	Section	Subject
Council 28/05/2026	Group Manager - Planning & Policy Head of Strategic Reform Initiatives	Reports	Review of Dog Management Bylaw and Policy
RESOLUTION 2026/27 Moved: Cr Kelly Stratford			

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Seconded: Cr Felicity Foy

That Council:

- a) determines, under section 155(1) of the Local Government Act 2002, that a bylaw is still the most appropriate way of addressing dog-related problems in the Far North District;
- b) determines, under section 155(2) of the Local Government Act 2002, that the current form of the Dog Management Bylaw 2018 is not the most appropriate form;
- c) determines, under section 155(3) of the Local Government Act 2002, that the current Dog Management Bylaw 2018 gives rise to implications under the New Zealand Bill of Rights Act 1990 that are justified as reasonable limitations on these rights;
- d) agrees that the statutory review of the Dog Management Bylaw 2018 has been completed by making the determinations in a) to c) above;
- e) approves the Dog Management Bylaw 2018 continuing with amendment;
- f) determines that the current form of the Dog Management Policy 2018 is not the most appropriate form;
- g) approves the Dog Management Policy 2018 continuing with amendment.

CARRIED

10 Aug 2026 9:15am Executive Assistant to Group Manager - Planning & Policy
 Staff are progressing the engagement and drafting of the amended Dog Control Bylaw and Policy.

Meeting	Officer/Director	Section	Subject
Council 28/05/2026	Group Manager - Planning & Policy Head of Strategic Reform Initiatives	Reports	Updating Alcohol Control Areas
RESOLUTION 2026/26 Moved: Cr Kelly Stratford Seconded: Cr Ann Court That Council, under section 147b of the Local Government Act 2002, and in accordance with clauses 6.1 and 7.1 of the Alcohol Control Bylaw 2018: a) Declare two new permanent Alcohol Control Areas that will apply 24 hours a day, 7 days a week, all year round: i) Waitangi - as shown in Attachment 3, map 25 ii) Lake Ngātu - as shown in Attachment 3, map 11. b) Amend five current permanent Alcohol Control Areas that will continue to apply 24 hours a day, 7 days a week, all year round:			

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- i) Kaitāia - as shown in Attachment 3, map 7
- ii) Kerikeri - as shown in Attachment 3, map 9
- iii) Waipapa - as shown in Attachment 3, map 24
- iv) Paihia - as shown in Attachment 3, map 17
- v) Kaikohe as shown in Attachment 3, map 6.
- c) Agree that the resolutions in a) and b) above will come into effect on 01 August 2026.
- d) Approve amending the Register of Resolutions and other relevant Additional Information in the Alcohol Control Bylaw 2018 as per Attachment Three.
- e) Authorise the Chief Executive to make any necessary minor edits or amendments to the Register of Resolutions and other Additional Information in the Alcohol Control Bylaw 2018 to correct spelling or typographical errors or to reflect decisions made by the Council at its meeting on 28 May 2026.

CARRIED

Against: Cr Davina Smolders

10 Aug 2026 9:14am Executive Assistant to Group Manager - Planning & Policy

Activation of the updated Alcohol Control Areas is complete. A new sign at Lake Ngātū has been installed and unveiled. No further progress updates to be provided.

Meeting	Officer/Director	Section	Subject
Council 22/07/2026	Group Manager - Planning & Policy Head of Strategic Reform Initiatives	Reports	Scoping Report and Community Panels' Terms of Reference - Stage One Community Adaptation Planning
RESOLUTION 2026/59			
Moved: Cr Kelly Stratford			
Seconded: Cr Tāmāti Rākena			
That Council:			
a) Adopt the scoping report for Stage One Community Adaptation Planning.			
b) Adopt the Terms of Reference for Community Panels for Stage One Community Adaptation Planning.			
c) That the Chief Executive Officer direct the Climate Team to present potential collaboration options for this project to the RMA Working Group, including options for all Northland councils to align budgets and work programmes.			
In Favour: Kahika – Mayor Moko Tepania, Kohepū – Deputy Mayor Chicky Rudkin and Crs Arohanui Allen, Ann Court, Felicity Foy, Hilda Halkyard-			

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Harawira, Tāmami Rākena, Kelly Stratford and John Vujcich <u>Against:</u> Crs Rachel Baucke and Davina Smolders CARRIED
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Meeting	Officer/Director	Section	Subject
Council 22/07/2026	Group Manager - Planning & Policy Head of Strategic Reform Initiatives	Reports	Utu Whakawhanake Development Contributions Policy 2025 Amendments - Submission Analysis and Adoption report
RESOLUTION 2026/58 Moved: Cr Kelly Stratford Seconded: Cr Felicity Foy That Council: a) Receive the Utu Whakawhanake Development Contributions Policy 2025 Amendments – Submissions Analysis Report in Attachment 1. b) Adopt the proposed amendments to the Utu Whakawhanake Development Contributions Policy 2025 in Attachment 2 c) Resolves to commence the amended Utu Whakawhanake Development Contributions Policy 2025 on 27 July 2026. d) Delegates to the Chief Executive the selection of the membership of the reconsideration panel, from suitably delegated officers, for the purposes of clause 28 of the amended Utu Whakawhanake Development Contributions Policy 2025. e) Authorise the Chief Executive to make any necessary minor drafting or presentations to the Utu Whakawhanake Development Contributions Policy 2025 to correct any errors or omissions, or to reflect the decisions made by Council. Noted: Cr Smolders voted Against this motion Note: staff to provide more information on Rate support plan CARRIED			

Meeting	Officer/Director	Section	Subject
Council 13/06/2024	Head of Infrastructure Head of	New Item	ALTERNATIVE MOTION

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Infrastructure RESOLUTION 2024/93 Moved: Kōwhai - Deputy Mayor Kelly Stratford Seconded: Kahika - Mayor Moko Tepania That Council: c10) request CEO to provide a report to Te Koukou- Transport and Infrastructure Committee to update Elected Members on the stormwater project called “ Turner Centre sub-catchment and Upgrade to Heritage Bypass, Kerikeri Water” for decision on capital investment. CARRIED 03 Jun 2025 9:24am Executive Assistant to Head of Infrastructure Tanya Proctor: Initial design received. Work will continue on design and this matter will need to move into Local Waters Done Well (LWDW). 01 Jul 2025 10:14am Executive Assistant to Head of Infrastructure Tanya Proctor: Original budget for engineering work done as part of LWDW was initially to increase pipe capacity. However this work has revealed that the Plant itself is in need of upgrading. Consideration is being given to which work should be given the higher priority. 21 Aug 2025 2:42pm Executive Assistant to Head of Infrastructure Tanya Proctor: Status Quo

Meeting	Officer/Director	Section	Subject
Council 25/09/2025	Head of Infrastructure Head of Infrastructure	Reports	New Ground Lease to Kohukohu Bowling Club Incorporated over 22 Beach Road, Kohukohu
RESOLUTION 2025/118 Moved: Cr John Vujcich Seconded: Cr Hilda Halkyard-Harawira That Council: a) approve a new ground lease to Kohukohu Bowling Club Incorporated, over approximately 2,555.4 square metres being Part Lot 2 DP 23934 and Pt Sec 81 Blk X Mangamuka SD, vested in Far North District Council as recreation reserve, located at 22 Beach Road, Kohukohu. b) approve the lease being for: i. a term of 30 years (10+10+10) – allowed for under the Reserves Act 1977; ii. an amount of \$124 plus GST for 2025/26, adjusted annually as per the Fees and Charges Schedule. c) authorise the Group Manager Delivery and Operations to negotiate the final terms and conditions of the lease and execute the lease on			

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behalf of Council.

CARRIED

19 Feb 2026 1:55pm Executive Assistant to Group Manager - Deliver & Operations

The draft lease is currently with our legal team for review. We expect to receive the finalised version shortly, at which point it will be forwarded on to Kohukohu Bowling Club Incorporated for their consideration.

11 May 2026 1:03pm Team Leader – Infrastructure Support

Paper to be provided by Team Leader Property Management

Meeting	Officer/Director	Section	Subject
Council 26/11/2025	Head of Infrastructure Head of Infrastructure	Reports	Kaitāia Recovery & Recycling Centre Access Bridge Upgrade
RESOLUTION 2025/129			
Moved: Kahika - Mayor Moko Tepania			
Seconded: Cr Kelly Stratford			
That Council:			
a) Approve a new capital budget of \$215,000 for the upgrade of the access bridge to the Kaitāia Recovery & Recycling Centre; and			
b) Approve this new budget be funded from loan funding.			
c) That staff provide a post-project review report identifying causes of the budget shortfall, asset register omissions, and recommended controls to prevent recurrence, to be reported back to Te Koukou Committee for Transport and Infrastructure within 90 days of project completion.			
<u>Abstained:</u> Cr Felicity Foy			
CARRIED			

Meeting	Officer/Director	Section	Subject
Council 11/08/2022	Group Manager - Delivery & Operations	Reports	Russell Landfill Options Report
RESOLUTION 2022/61			
Moved: Deputy Mayor Ann Court			

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Seconded: Cr Kelly Stratford

That Council:

- a) approve in principle, the permanent closure of Russell Landfill (Option One).
- b) approve staff commence the resource consent application Northland Regional Council to close the Russell Landfill
- c) request staff bring back to Council the terms of the resource consent and investment required to close the landfill
- d) approve staff commence the community consultation process and report to Council the outcome of that consultation
- e) delegate to the Chief Executive, or his nominee, the negotiation, agreement and signing of contract variations with Northland Waste Ltd to provide on-going transport and disposal of waste from the Russell facility whilst Council progress the resource consent and consultation process.

In Favour: Mayor John Carter, Deputy Mayor Ann Court, Crs David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich

Against: Nil

CARRIED

11 Aug 2026 9:58am Executive Assistant to Group Manager - Deliver & Operations

Russell Landfill Closure Project Update,

- Council adopted permanent closure of the Russell Landfill in 2022. The upper site continues to operate as a transfer station, and landfill discharges are managed under an interim resource consent until 2028, with ongoing monitoring and maintenance requirements.,
- Investigations completed since 2024 have informed the draft Assessment of Environmental Effects, which concludes that environmental effects are less than minor. The investigations also indicate that a targeted cap improvement approach may provide a more cost-effective closure solution than full engineered capping.,
- Ongoing due diligence, including site investigations and vegetation control, has improved understanding of site conditions, reduced project risk, and supports informed decision-making.,
- Next steps include completion of the final concept design and updated construction cost estimate, a community information session, and lodgement of the long-term closure consent application., Report is anticipated for November 2026

Meeting	Officer/Director	Section	Subject
Council 8/02/2024	Group Manager - Delivery & Operations	Reports	New Ground Lease to Playcentre Aotearoa - Russell Playcentre over 12 Church Street, Russell
RESOLUTION 2024/12 Moved: Kōwhai - Deputy Mayor Kelly Stratford Seconded: Cr Tāmati Rākena That Council:			

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- a) grant a new ground lease to Playcentre Aotearoa over the Local Purpose (Playcentre) Reserve being approximately 736 square meters of Lot 6 DP 7147, 12 Church Street, Russell, held in New Zealand Gazette 1984 page 3528 and vested in Far North District Council as Local Purpose Reserve.

The terms of the lease shall be:

- 30 years (10+10+10)
- Rental: as per FNDC Fees and Charges schedule for a community lease.
- \$118 plus GST for 2023/2024 and reviewed annually in conjunction with the FNDC Fees and Charges schedule.

- b) with further conditions negotiated and agreed upon by the Group Manager Delivery and Operations, and Playcentre Aotearoa.

CARRIED

24 Jun 2025 12:01pm Executive Assistant to Group Manager - Deliver & Operations

Currently in negotiations on the next steps for this project between playcentre legal and FNDC legal who have been assisting with the communications. , We are likely to be bringing this to the community board in the coming months once we have investigated the best outcome for the community and have a better understanding from playcentre NZ

18 Jul 2025 12:14pm Executive Assistant to Group Manager - Deliver & Operations

We have been in discussions with tenants' legal team who are still to decide on what the playcentre board would like to do regarding the lease and/or ownership of the building. To date, they have not had a response from their board on the outcome for next steps. Once this is received, we will progress in the appropriate direction to get this resolved.

19 Feb 2026 11:49am Executive Assistant to Group Manager - Deliver & Operations

We have contacted Playcentre Aotearoa's solicitor at Zone Law and advised them of an indicative timeframe for providing a substantive response to the draft lease. Playcentre has agreed to take ownership of the building and we're currently negotiating the lease.

11 May 2026 8:49am Executive Assistant to Group Manager - Deliver & Operations

Discussions with Playcentre Aotearoa and their solicitor at Zone Law remain ongoing regarding the draft lease and transfer of building ownership. Progress on this matter has been delayed due to current team capacity , constraints. This matter remains a priority and will be progressed within the next fortnight.

03 Jul 2026 8:32am Executive Assistant to Group Manager - Deliver & Operations

Discussions with Playcentre Aotearoa and its solicitor at Zone Law remain ongoing regarding the draft lease and the transfer of building ownership. Progress on this matter has been slower than anticipated due to current resourcing and capacity constraints.

06 Aug 2026 9:16am Executive Assistant to Group Manager - Deliver & Operations

Discussions with Playcentre Aotearoa and its solicitor at Zone Law remain ongoing regarding the draft lease and the transfer of building ownership. Progress on this matter has been slower than anticipated due to current capacity constraints.

Meeting	Officer/Director	Section	Subject
Council 13/02/2025	Group Manager - Delivery & Operations	Reports	Initiation of public consultation on the granting of a ground lease over 36 Recreation Road, Kaikohe - Sportsville
RESOLUTION 2025/4 Moved: Cr John Vujcich Seconded: Kōwhai - Deputy Mayor Kelly Stratford			

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That Council:

- a) commence the public consultation process on the granting of a new ground lease to Kaikohe & Districts Sportsville Incorporated (over approximately 485.7m2 of land being Lot 31 DP 10045 and 7,067.5m2 of land being part Lot 3 DP 22327) vested in Far North District Council as recreation reserve, located at 36 Recreation Road, Kaikohe.

The terms of the proposed lease shall be:

Term: 30 years (10+10+10) – allowed for under the Reserves Act 1977

Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.

- b) appoint the Kaikohe-Hokianga Community Board to hear any submissions received in response to the consultation process and to make recommendations to Council.
- c) grant an immediate Licence to Occupy to Kaikohe & District Sportsville Incorporated to enable them to function in their management role.

CARRIED

Report will be presented at the Kaikohe-Hokianga Community Board meeting set for 11 July 2025

18 Jul 2025 12:12pm Executive Assistant to Group Manager - Deliver & Operations

This report is being tabled at the Kaikohe-Hokianga Community Board meeting – 8 August 2025

19 Feb 2026 1:53pm Executive Assistant to Group Manager - Deliver & Operations

The draft lease is currently with our legal team for review. We expect to receive the finalised version shortly, at which point it will be forwarded on to Kohukohu Bowling Club Incorporated for their consideration.

11 May 2026 8:44am Executive Assistant to Group Manager - Deliver & Operations

Property Management and Technical Operations met with the Board of Kaikohe & Districts Sportsville Incorporated on the 6th May, we're currently negotiating the Lease and Reserve Management Plan. , We'll be meeting with again on the 13th May. Anticipate having it signed by the end of May.

03 Jul 2026 8:35am Executive Assistant to Group Manager - Deliver & Operations

Property Management and Technical Operations have been meeting with the Board of Kaikohe & Districts Sportsville Incorporated, we're currently negotiating the Lease and Reserve Management Plan, we'll be meeting with again on the 08 July. Anticipate having it signed by the end of the month.

06 Aug 2026 9:15am Executive Assistant to Group Manager - Deliver & Operations

Property Management and Technical Operations met with the Board of Kaikohe & Districts Sportsville Incorporated on the 05 August, following negotiations, a final draft of the lease will be sent to them by next week for signing. Maintenance had been a point of discussion. The Board have also provided the missing annual returns for the last three years for submission.

Meeting	Officer/Director	Section	Subject
Council 28/08/2025	Group Manager - Delivery & Operations	Reports	Recommendation on the Granting of a Ground Lease Over 36 Recreation Road, Kaikohe - Sportsville
RESOLUTION 2025/106 Moved: Cr John Vujcich Seconded: Cr Penetaui Kleskovic			

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Wednesday, 19 August 2026 3:29:54 PM
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That Council:

- a) grant a new ground lease to Kaikohe & Districts Sportville Incorporated, over approximately 485.7m2 of land being Lot 31 DP 10045 and 7,067.5m2 of land being part Lot 3 DP 22327, vested in Far North District Council as recreation reserve, located at 36 Recreation Road, Kaikohe.

The terms of the proposed lease shall be:

Term: 30 years (10+10+10) – allowed for under the Reserves Act 1977

Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.

- b) authorises the Group Manager Delivery and Operations to negotiate the final terms and conditions of the lease and execute the lease on behalf of Council.

Absent: Cr Tāmāti Rākena

CARRIED

19 Feb 2026 11:48am Executive Assistant to Group Manager - Deliver & Operations

We are currently awaiting the Board of Sportville's review of the lease. I have followed up with board member Solomon Dalton and will continue to liaise with the Board to support their consideration and keep the process progressing. Further updates will be provided as the review advances.

11 May 2026 10:16am Executive Assistant to Group Manager - Deliver & Operations

Property Management and Technical Operations met with the Board of Kaikohe & Districts Sportville Incorporated on the 6th May, we're currently negotiating the Lease and Reserve Management Plan. , We'll be meeting with again on the 13th May. Anticipate having it signed by the end of May.

03 Jul 2026 8:36am Executive Assistant to Group Manager - Deliver & Operations

Property Management and Technical Operations have been meeting with the Board of Kaikohe & Districts Sportville Incorporated, we're currently negotiating the Lease and Reserve Management Plan, we'll be meeting with again on the 08 July. Anticipate having it signed by the end of the month.

06 Aug 2026 9:12am Executive Assistant to Group Manager - Deliver & Operations

Property Management and Technical Operations met with the Board of Kaikohe & Districts Sportville Incorporated on the 05 August, following negotiations, a final draft of the lease will be sent to them by next week for signing. Maintenance had been a point of discussion. The Board have also provided the missing annual returns for the last three years for submission.

Meeting	Officer/Director	Section	Subject
Council 26/11/2025	Group Manager - Delivery & Operations	Reports	New Ground Lease to Waipapakauri Sports Complex Incorporated over 24 Waipapakauri Domain Road
MOTION: Moved: Kahika - Mayor Moko Tepania Seconded: Cr Ann Court That Council:			

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Wednesday, 19 August 2026 3:29:54 PM
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- a) Initiate public consultation on the granting of a new ground lease to Waipapakauri Sports Complex Incorporated over 24 Waipapakauri Domain Road, Recreation Reserve being Section 34 Block X Rangaunu SD, approximately 82,988 square metres, held in New Zealand Gazette 1952 page 1995.
- b) Approve the proposed lease on the following terms:
 - Term: 4 years (2 + 2), as permitted under the Reserves Act 1977.
 - Right of Renewal: A further 4 years (2 + 2), at Council's discretion and informed by hapū consultation.
 - Land Discharge Obligation: To be included under the Reserves Act 1977 to support Treaty claim considerations as they evolve.
 - Rental: \$124.00 plus GST for the 2024/25 financial year, adjusted annually in accordance with the FNDC Fees and Charges Schedule.
- c) Appoint Te Hiku Community Board to hear any submissions received in response to the consultation process and to make recommendations to Council.

PROCEDURAL MOTION:

RESOLUTION 2025/126

Moved: Cr Hilda Halkyard-Harawira

Seconded: Cr Kelly Stratford

That Council leave this item to lie until Ngāi Takoto have met for discussion and provided feedback (*anticipated to take place in late December 2025*).

CARRIED

25 May 2026 1:35pm Executive Assistant to Group Manager - Deliver & Operations

A report will be brought back to Council, and Property Management will meet with Ngāi Takoto to obtain and provide an update on their feedback.

03 Jul 2026 8:32am Executive Assistant to Group Manager - Deliver & Operations

This has been progressed by Property Management. The process has been discussed with Kelvin Horford, and the previously drafted report now requires updating to recommend that Council commence public consultation. A longer lease term will be recommended, as Waipapakauri Sports Complex Incorporated will need significant funding repair the roof. The organisation has been advised of the indicative timeframes for the process and that progress may take longer due to capacity constraints.

06 Aug 2026 9:14am Executive Assistant to Group Manager - Deliver & Operations

Property Management has continued working with Kevin Horford on this matter and has provided the requested correspondence to support Waipapakauri Sports Complex Incorporated's funding application. The organisation has also been advised of the indicative timeframes for the lease renewal process and that progress will be impacted by current capacity constraints. We anticipate this going before Council in September.

Meeting	Officer/Director	Section	Subject
Council 26/11/2025	Group Manager - Delivery & Operations	Reports	New Lease to Hihi Beach Holiday Park over 63 & 53 Hihi Beach Road, Hihi
MOTION:			

Action Sheets Report	Division: Committee: Officer: Council	Date From: Date To: Printed: Wednesday, 19 August 2026 3:29:54 PM
Moved: Kahika – Mayor Moko Tepania Seconded: Kohepu – Deputy Mayor Chicky Rudkin That Council: - approve a new lease to Hihi Beach Holiday Park over Local Purpose (Esplanade) Reserve being Lot 1 DP 53180, approximately 2145 square metres, held in title MX-3308970 The terms of the proposed lease shall be: - Term: 30 (5 + 5 + 5 + 5 + 5 + 5) years - Annual Rental: CPI rent review annually, and every three years a Market rent review to be determined by a registered valuer. - authorise the Chief Executive to negotiate the final terms and conditions of the lease and execute the lease on behalf of Council. - approve the initiation of public consultation on the granting of a new Licence to Occupy over Recreation Reserve being 10 DP 53180, approximately 2314 square metres, held in title MX-3308964. While investigations on the land being classed as surplus are conducted. The terms of the proposed lease shall be: - Term: 6 (2 + 2 + 2) years - Annual Rental: CPI rent review annually, and every three years a Market rent review to be determined by a registered valuer. - authorise the Chief Executive to negotiate the final terms and conditions of the lease and execute the lease on behalf of Council. AMENDMENT: Moved: Cr Davina Smolders Seconded: Cr Ann Court Add the following clauses to the resolution: - That before the execution of any lease or Licence to Occupy, an indicative market rental valuation and projected annual revenue return be reported back to Council for approval. - That no settlement authority be delegated to staff for execution without a further Council resolution confirming the commercial terms. - That public access rights to the esplanade reserve must be maintained and not restricted by commercial operations. PROCEDURAL MOTION:		

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Wednesday, 19 August 2026 3:29:54 PM
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RESOLUTION 2025/125

Moved: Cr Ann Court

Seconded: Kahika - Mayor Moko Tepania

That Council leave this item to lie until further information is made available to Council to support a decision.

CARRIED

25 May 2026 1:36pm Executive Assistant to Group Manager - Deliver & Operations

A report will be brought back to Council with the inclusion of the requested information for Council's decision. We anticipate this will be actioned by July 2026.

03 Jul 2026 8:34am Executive Assistant to Group Manager - Deliver & Operations

A report will be brought back to Council with the inclusion of the requested information for Council's decision. We anticipate this will be actioned by August 2026.

06 Aug 2026 9:13am Executive Assistant to Group Manager - Deliver & Operations

The previous report is currently being amended, this will now be deferred until September.

Meeting	Officer/Director	Section	Subject
Council 25/06/2026	Group Manager - Delivery & Operations	Reports	Proposal to amend Te Kūkupa Committee for Strategy Policy and Regulation Terms of Reference

RESOLUTION 2026/36

Moved: Cr Ann Court

Seconded: Cr Davina Smolders

That Council:

- a) **Delegate the power to hear and determine objections under the Dog Control Act 1996; to independent commissioners for hearings.**

Against: Crs Felicity Foy, Tāmami Rākena, Kelly Stratford and John Vujcich

CARRIED 6/4

Meeting	Officer/Director	Section	Subject
Council 29/04/2026	Executive Assistant to Group Manager - Community and Engagement	Reports	Kaikohe Library and Civic Hub Steering Group: Terms of Reference Endorsement

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Wednesday, 19 August 2026 3:29:54 PM
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RESOLUTION 2026/28

Moved: Kohepu - Deputy Mayor Chicky Rudkin

Seconded: Cr Kelly Stratford

That Council approve the adoption of the updated Terms of Reference (included as Appendix 1) for the Kaikohe Library and Civic Hub Steering Group.

CARRIED

Abstained: Cr Ann Court

Meeting	Officer/Director	Section	Subject
Council 22/07/2026	Executive Assistant to Group Manager - Community and Engagement	Reports	Unbudgeted Capital Funding - Audio System Upgrades

RESOLUTION 2026/47

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Kelly Stratford

That Council approve unbudgeted capital expenditure for 2026/27 of up to \$200,000, to address audio amplification and livestream audio quality issues in Council Chambers and remote formal meeting locations.

Against: Kohepū – Deputy Mayor Chicky Rudkin, and Crs Ann Court and Tāmati Rākena

CARRIED

RESOLUTION 2026/48

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Kelly Stratford

That Council Direct the CEO to pursue a digital approach for governance meetings and workshops by 30 September 2026 and to enable savings be made from printing to pay down debt.

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Wednesday, 19 August 2026 3:29:54 PM
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<u>In Favour:</u>	Kahika – Mayor Moko Tepania, Kohepū – Deputy Mayor Chicky Rudkin and Crs Arohanui Allen, Felicity Foy, Hilda Halkyard-Harawira, Tāmāti Rākena, Kelly Stratford and John Vujcich
<u>Against:</u>	Crs Rachel Baucke, Ann Court and Davina Smolders
CARRIED	

Meeting	Officer/Director	Section	Subject
Council 22/07/2026	Veenstra, Margriet Group Manager - Corporate Services	Reports	Transport Portfolio Holder Terms of Reference
RESOLUTION 2026/46			
Moved: Kahika - Mayor Moko Tepania			
Seconded: Cr John Vujcich			
That Council:			
a) Adopt the attached Transport Portfolio Terms of Reference including the following membership;			
• Cr Ann Court – Northland Regional Transport Committee Appointment and Road Controlling Authority Forum appointment			
• Cr Rachel Baucke – Northland Regional Transport Committee Alternate			
• Cr Tāmāti Rākena – Chairperson, North Hokianga Roothing Working Group			
• Cr Felicity Foy – Chairperson, Te Koukou Committee for Transport and Infrastructure			
b) Update all portfolio terms of reference state that minutes of all portfolio meetings will be circulated for all meetings via Friday Notices for elected member information.			
CARRIED			

Meeting	Officer/Director	Section	Subject
Council 31/07/2025	Group Manager - Strategic Relationships Group Manager - Strategic Relationships	Notice of Motion	Notice of Motion - Elected Members Expenses Policy

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Wednesday, 19 August 2026 3:29:54 PM
RESOLUTION 2025/82 Moved: Cr Tāmāti Rākena Seconded: Cr Hilda Halkyard-Harawira That Council: a) Amend the Elected Members' Expenses Policy to reflect the provisions of the Local Government Members (2025/26) Determination 2025, including but not limited to entitlements relating to the reimbursement and/or direct payment of security systems installed at a location of the elected member's choosing. b) Direct the Chief Executive to ensure all necessary templates, processes, and administrative supports are in place to enable elected members to access the entitlements set out in the 2025 Determination, including: i. Pre-approved templates for claims; ii. Clear guidance and point-of-contact for elected members; iii. A streamlined process that enables forward payment of security system invoices or quotes on behalf of members; iv. Dedicated staff assistance to ensure timely processing and support; v. Incorporation of any new or additional entitlements introduced in the Determination. c) Require full implementation of the above by Monday, 13 October 2025. d) Direct the Chief Executive to deliver a workshop for elected members outlining the changes introduced in the Local Government Members (2025/26) Determination 2025, including clear explanation, guidance, and practical application of the updated entitlements. CARRIED 08 Aug 2025 12:17pm Executive Assistant to Group Manager - Corporate Services Staff are working on these items to ensure they are implemented in alignment with the effective date of this legislation after the election. A workshop has been scheduled with elected members in mid-September, during which this topic will be discussed to support development an implementation of tools and administrative supports. 13 Nov 2025 3:36pm Group Manager - Strategic Relationships Updated policy will be presented at December Council Meeting along with processes and any necessary templates. 28 Jan 2026 1:42pm Group Manager - Strategic Relationships Final review underway. Policy will be presented to March 2026 Council meeting. 13 Apr 2026 7:47am Group Manager - Strategic Relationships Report moved to 29 April council meeting due to heavy March & early April agendas.		

Council Action Items as at 5:00PM, Wednesday 19 August 2026

Date	Item	Action	Assigned	Update Comment
Thu, May 8, 2025	7.2 New Lease to Kawakawa Memorial Library Centre Incorporated over 3 Wynyard Street, Kawakawa	Cr McNally raised AMP's - What is the condition of the asset. Repairs and maintenance and financial implications?	Head of Infrastructure	21/04/26 update from Asset Manager Condition assessments are being reviewed and a programme initiated. AMP's cannot be finalised until after the LTP is approved as the actual available funding vs what was requested is known so that the risk of any funding gaps are understood.
Thu, Jun 5, 2025	7.3 Council Open Resolutions and Action Points Update Introduction	Pg 165 Resolution 2024/19 – Options Analysis for Financial Contributions	Group Manager – Planning & Policy	Continuing to collaborate with staff working on the Development Contributions (DC) Policy to ensure we are developing a complimentary framework. Awaiting the outcome of the public consultation of the draft Development Contributions Framework. Development Contributions Policy has been adopted with an implementation date of May 2026. Request has been made to include community infrastructure that had been earmarked for a financial contribution chapter. The stop on Council initiated plan changes by the government will have an impact on whether FNDC can introduce financial contributions. Further investigation post the Council decision on the District Plan in May 2026.
Wed, Jun 25, 2025	5.3 Setting of Rates, Due Dates and Penalties for 2025-2026	Focus Paihia - follow up on funding agreements, ensure that appropriate reporting is being received by Council and the appropriate Community Board	Group Manager – Corporate Services	Contracts Lead has met 14.07.2025 with Paihia Focus, she is working on the draft agreement which will be submitted to the community board for approval
Tue, Oct 7, 2025	7.1 Te Pae O Uta - Annual Review	Tikanga incident at Parihaka Marae re: Building Consent team?? Ensure we put in place tools to help prevent these incidents.	Group Manager – Community & Engagement Group Manager – Delivery & Operations	26 Nov 2025 Update: Investigation is underway to understand what occurred. A formal internal report is expected in December. Will provide further update.
Wed, Apr 29	6.5 Temporary Road Closure: Paihia Marathon 2026	Develop a public events calendar to coordinate public events.	Group Manager – Community & Engagement	Assigned to Community & Engagement for investigation either via Comms & Engagement or Customer Service / Events Coord.
Wed, Apr 29	Northland Water Adoption of Elected Members Steering Group Terms of Reference	How will the growth planning be managed moving forward and the structure to support this.	Group Manager – Corporate Services	
Fri, May 1	5.1 Options to Strengthen Governance Assurance and Public Confidence	Organize an appropriate date for this workshop to take place	Chief of Staff	
Wed, Jul 22	7.4 Decision on Installation of a Memorial Seat for Stanley Julian at Taipa Beachfront	Investigate whether the decision-making over the memorial can be delegated to the Community Board. specific reference to the 2017 policy.	Group Manager – Strategic Relationships	Staff are working on advice around the policy over art and memorials in public places.
Wed, Jul 22	8.1 Community Board Minutes	An update on Taupo Bay steps expected for the next Council meeting agenda. Bay of Islands-Whangaroa Community Board Chair provided a verbal update though that papers to the board at the moment and progress with meetings maybe not next, but subsequent CB meeting. Perhaps it would be more appropriate to prepare a brief on progress/status?	Group Manager – Delivery & Operations	A working group has been formed with Taupo Bay Residents, Hapu & FNDC. There have been 2 meetings to date and are programmed to continue fortnightly. Working Group have agreed to one set of stairs being installed near public toilets. 1 set of steps improved. Seating near surfers' area will be installed by 14/08. Awaiting confirmation of any consents required for stairs. (by 14/08) This will then determine install date of stairs. Should any consents or engineering matters take more than 2 weeks it has been agreed a temporary ramp be installed until completion of stairs. Next meeting of working group 21/08.

Council Action Items as at 5:00PM, Wednesday 19 August 2026

Wed, Jul 22	8.1 Community Board Minutes	A report providing timelines on HFTE at either Te Koukou or Council.	Chief of Staff	Briefing paper for HftE circulated via Friday notices (19 June) advising next steps - anticipate decision paper to Te Koukou/Council in Q4
Wed, Jul 22	Deputation	CE made a commitment to attend the next North Hokianga working group meeting	Chief Executive Officer	
Wed, Jul 22	7.3 Unbudgeted Capital Funding – Audio System Upgrades	That a survey be conducted with members to offer opportunity to reduce printed agendas	Group Manager – Strategic Relationships	Need to agree timing in conjunction with CS Group

7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

7.1 COMMUNITY BOARD MINUTES

File Number: A5892288

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide an overview of resolutions made by Community Boards with an opportunity for Chairpersons to speak with Council about pertinent discussions held at Community Board.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Minutes from Te Hiku, Kaikohe-Hokianga Community and Bay of Islands-Whangaroa Board meetings are attached for Council information.

TŪTOHUNGA / RECOMMENDATION

That Council note the minutes from the following Community Board meetings:

- a) Te Hiku Community Board Meeting held 3 August 2026;
- b) Kaikohe-Hokianga Community Board Meeting held 5 August 2026;
- c) Bay of Islands-Whangaroa Community Board Meeting held 6 August 2026.

1) TĀHUHU KŌRERO / BACKGROUND

This report is to provide Council with an overview of resolutions made at Community Board meetings and for Community Board Chairpersons to raise any Community Board issues with Council.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

From time-to-time Community Boards may make recommendations to Council. This report is not considered to be the appropriate mechanism for Council to make a decision from a Community Board recommendation. Council could however move a motion to formally request a report on a particular matter for formal consideration at a subsequent meeting. The report would then ensure that Council have sufficient information to satisfy the decision-making requirements under the Local Government Act 2002 (sections 77-79).

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budget provision in considering this report.

ĀPITIHINGA / ATTACHMENTS

- 1. 2026-08-03 Te Hiku Community Board Minutes - A5896889  
- 2. 2026-08-05 Kaikohe-Hokianga Community Board Minutes - A5899556  
- 3. 2026-08-06 Bay of Islands-Whangaroa Community Board Minutes - A5899909  

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

3 August 2026

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE COOPERS BEACH BOWLING CLUB, 236 STATE HIGHWAY 10, COOPERS
BEACH
ON MONDAY, 3 AUGUST 2026 AT 10:00 AM**

PRESENT: Chairperson William (Bill) Subritzky, Deputy Chairperson Trevor Beatson, Member Adele Gardner, Member Mike Te Wake, Member Krystal-Rose Taaffe, Member Eddie Bellas, Member Hilda Halkyard-Harawira, Member Rachel Baucke

IN ATTENDANCE:

STAFF PRESENT: Beverley Mitchell (Community Board Coordinator), Kathryn Trewin (Funding Advisor), Robin Rawson (Parks and Reserves Planner), Dena-Mare Hemara (Kaiarahi Kaupapa Māori), Jolene Rupapera (Kaiarahi Kaupapa Māori), Kieran Morrison (Principal Advisor – Te Hono), Amorangi Mathews (Online Strategy & Communications Advisor), Greer Bell (Communications & Engagement Advisor), Natasha Rmandic (Democracy Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

Meeting started at 10:00am with karakia from Member Mike Te Wake

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Nil

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

- Sri Lockyer – ChargeNet
- Ian Palmer – Rangitoto Reserve

At 10:09am, Member Hilda Halkyard-Harawira joined the meeting.

4 NGĀ TONO KŌRERO / DEPUTATIONS

- Moana Mitchell – HUA Rangatahi

5 NGĀ KAIKŌRERO / SPEAKERS

Houhora big Game & Sport Fishing Club Inc. Mark Thomson and Brian Belingham

Mangonui Cemetery Committee John Drew and Gary Lees

Roma Marae, Ahipara Tui Te Paa

Te Tai Tokerau Tarai Waka Inc Keringawai Evans and Joyce Conrad

At 10:30am, Member Hilda Halkyard-Harawira left the meeting.

At 10:45am Meeting adjourned.

At 10:55am, Member Hilda Halkyard-Harawira returned to the meeting.

At 11am Meeting resumed.

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

3 August 2026

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A5878991, pages 8 - 17 refers

RESOLUTION 2026/81

Moved: Member Eddie Bellas

Seconded: Member Adele Gardner

That Te Hiku Community Board confirm the minutes of the meeting held 29 June 2026 to be a true and correct record.**CARRIED****7 NGĀ PŪRONGO / REPORTS****7.1 RANGITOTO RESERVE - INTENTION TO NOTIFY RESERVE MANAGEMENT PLAN**

Agenda item 7.1 document number A5782515, pages 18 - 43 refers

RESOLUTION 2026/82

Moved: Member Adele Gardner

Seconded: Member Hilda Halkyard-Harawira

That Te Hiku Community Board:

- a) **Approve the draft reserve management plan for Rangitoto Reserve for public consultation.**
- b) **Recommend that Council appoint Te Hiku Community Board to hear any submissions received in response to consultation associated with the development of a reserve management plan under section 41(6)(d) of the Reserves Act 1977.**

CARRIED**7.2A FUNDING APPLICATIONS**

Agenda item 7.2 document number A5866728, pages 44 - 55 refers

RESOLUTION 2026/83

Moved: Member Adele Gardner

Seconded: Member Eddie Bellas

That Te Hiku Community Board approve the sum of \$10,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Houhora Big Game and Sports Fishing Club for costs towards replacement of the boat ramp and installation of a pontoon.**CARRIED**

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

3 August 2026

7.2B FUNDING APPLICATION**MOTION**

Moved: Member Eddie Bellas

Seconded: Deputy Chairperson Trevor Beatson

That Te Hiku Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Mangōnui Cemetery Committee for costs towards maintenance and beautification of the cemetery.

Amendment:

That Te Hiku Community Board approve the sum of \$7.500 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Mangōnui Cemetery Committee for costs towards maintenance and beautification of the cemetery.

This Amendment has become Substantive Motion:**RESOLUTION 2026/84**

Moved: Member Hilda Halkyard-Harawira

Seconded: Member Eddie Bellas

That Te Hiku Community Board approve the sum of \$7.500 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Mangōnui Cemetery Committee for costs towards maintenance and beautification of the cemetery.

CARRIED**7.2C FUNDING APPLICATION****MOTION**

Moved: Member Adele Gardner

Seconded: Member Mike Te Wake

That Te Hiku Community Board approve the sum of **\$2,500** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Roma Marae for costs towards water infrastructure connectivity upgrade.

Amendment:

That Te Hiku Community Board approve the sum of **\$5,121** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Roma Marae for costs towards water infrastructure connectivity upgrade.

This Amendment has become Substantive Motion:**RESOLUTION 2026/85**

Moved: Member Mike Te Wake

Seconded: Member Krystal-Rose Taaffe

That Te Hiku Community Board approve the sum of \$5,121 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Roma Marae for costs towards water infrastructure connectivity upgrade.

CARRIED

Secretarial note: Member Adele Gardner abstained.

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

3 August 2026

7.2D FUNDING APPLICATION

RESOLUTION 2026/86

Moved: Member Mike Te Wake

Seconded: Member Eddie Bellas

d) That Te Hiku Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Tai Tokerau Tarai Waka Inc for costs towards Te Hekengamai - Te Hau Komaru Festival 2026.

CARRIED

7.3 PROJECT FUNDING REPORTS

Agenda item 7.3 document number A5866732, pages 56 - 63 refers

RESOLUTION 2026/87

Moved: Deputy Chairperson Trevor Beatson

Seconded: Member Adele Gardner

That Te Hiku Community Board note the project reports received from:

- a) Mangonui Cemetery Committee**
- b) Life Education Trust**

CARRIED

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 CHAIRPERSON AND MEMBERS REPORTS

Agenda item 8.1 document number A5860198, pages 64 - 64 refers

RESOLUTION 2026/88

Moved: Chairperson William (Bill) Subritzky

Seconded: Deputy Chairperson Trevor Beatson

That Te Hiku Community Board note the 3 August 2026 member reports from Chairperson Bill Subritzky, and members: Adele Gardner, Eddie Bellas and Hilda Halkyard-Harawira

CARRIED

Note: Verbal reports received from Deputy Chairperson Trevor Beatson and Members Mike Te Wake, Krystal-Rose Taaffe and Rachel Baucke

At 1:15pm Meeting adjourned.

At 1:45pm meeting resumed.

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

3 August 2026

8.2 THCB OPEN RESOLUTIONS REPORT

Agenda item 8.2 document number A5876818, pages 80 - 80 refers

RESOLUTION 2026/89

Moved: Member Eddie Bellas

Seconded: Member Mike Te Wake

That Te Hiku Community Board receive the report THCB Open Resolutions Report for July 2026.**CARRIED****8.3 MOTION****RESOLUTION 2026/90**

Moved: Member Eddie Bellas

Seconded: Deputy Chairperson Trevor Beatson

That Te Hiku Community Board requests that staff provide a monthly report on illegal dumping at sites monitored by cameras, including the number and location of incidents recorded, response times, enforcement action taken, clean-up costs, emerging hotspots, and any recommended prevention or community education measures.**CARRIED****9 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 2.01pm with karakia from Member Mike Te Wake.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 31 August 2026.

.....
CHAIRPERSON

UNCONFIRMED

Kaikohe-Hokianga Community Board Meeting Minutes

5 August 2026

**MINUTES OF
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON WEDNESDAY, 5 AUGUST 2026 AT 10:01AM**

PRESENT: Chairperson Jessie McVeagh, Deputy Chairperson Scarlet Mokaraka (online), Member Eddie Court, Member Denis Orme, Member Doug Te Wake, Member Kelly van Gaalen, Member John Vujcich.

STAFF PRESENT: Melissa Wood (Community Board Coordinator), Kathryn Trewin (Funding Advisor), Piripi Rākena (Kaiahi Kaupapa Māori), Peggy Veen (Principal Advisor), Guy Holroyd (Chief Executive Officer), Marysa Maheno (Democracy Advisor), Ken Lewis (Manager – Communications & Engagement).

1 KARAKIA TIMATANGA / OPENING PRAYER

10:01AM the meeting commenced with a karakia by Member Doug Te Wake.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

The board noted the apologies received from Crs Arohanui Allen and John Vujcich.

3 NGĀ KŌRERO A TE HEAMANA / CHAIRPERSON ANNOUNCEMENTS

Chair Jessie McVaegh acknowledged the passing of rangatira in our communities. Isie Bristow, Rober (Blue) Newport, and Sam Papa.

4 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Neil Phillips spoke in regard to an ongoing historical issue. Also provided a verbal update on his petition he brought to the Kaikohe-Hokianga Community Board meeting in May.

The Chief Executive Officer, Guy Holroyd, provided an update on Councils decision for the Governance Head Start Programme.

5 NGĀ TONO KŌRERO / DEPUTATIONS

Sri Lockyer - ChargeNet

6 NGĀ KAIKŌRERO TAHUA / FUNDING APPLICATION SPEAKERS

Peter McCraith – North Hokianga A and P Association

Komene Marino – Pūmanawa Āwhina

Phil Waggot – Splashsave Foundation

Shelly Pomare – Te Ringa Hapai Pathways Charitable Trust

Keringawai Evans – Te Tai Tokerau Tarai Waka Inc

At 11:25AM, Member Denis Orme left the meeting.

At 11:26AM, Member Denis Orme returned to the meeting.

At 11:27AM, Member Eddie Court left the meeting.

At 11:32AM, Member Eddie Court returned to the meeting.

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7 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**7.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A5877867, pages 8 - 9 refers

RESOLUTION 2026/78

Moved: Chairperson Jessie McVeagh

Seconded: Member Doug Te Wake

That the Kaikohe-Hokianga Community Board confirm the minutes of the meeting held 1 July 2026 to be a true and correct record subject to the requested amendment on page 1 of the minutes, to remove Richard Waggot, who did not speak.

CARRIED**8 NGĀ PŪRONGO / REPORTS****8.1A FUNDING APPLICATIONS**

Agenda item 7.1 document number A5866739, pages 18 - 22 refers

RESOLUTION 2026/79

Moved: Deputy Chairperson Scarlet Mocaraka

Seconded: Member Eddie Court

- a) That Kaikohe-Hokianga Community Board approve the sum of \$500 (plus GST if applicable) be paid from the Board's Community Grant Fund account Claire Gordon for costs towards Māngungu Day exhibition.**

CARRIED**8.1b FUNDING APPLICATIONS****RESOLUTION 2026/80**

Moved: Chairperson Jessie McVeagh

Seconded: Member Doug Te Wake

That Kaikohe-Hokianga Community Board approve the sum of \$9,890 (plus GST if applicable) be paid from the Board's Placemaking Fund account to North Hokianga A&P Association for costs towards replacement of goalposts on the sports field.

CARRIED**8.1c FUNDING APPLICATIONS****RESOLUTION 2026/81**

Moved: Member Kelly van Gaalen

Seconded: Deputy Chairperson Scarlet Mocaraka

That Kaikohe-Hokianga Community Board approve the sum of \$2,760 (plus GST if

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applicable) be paid from the Board's Community Grant Fund account to Pūmanawa Āwhina for costs whānau social sports activations in Kaikohe.

Against: Member Denis Orme

CARRIED**8.1d FUNDING APPLICATION****RESOLUTION 2026/82**

Moved: Member Denis Orme

Seconded: Member Eddie Court

That Kaikohe-Hokianga Community Board approve the sum of \$2,500 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Splashsave Foundation for costs towards Wai Ora Far North – Splashsave Water Safety Course.

In Favour: Chairperson Jessie McVeagh and Members Eddie Court, Denis Orme and Doug Te Wake

Against: Deputy Chairperson Scarlet Mokaraka and Member Kelly van Gaalen

CARRIED**8.1e FUNDING APPLICATION****RESOLUTION 2026/83**

Moved: Member Kelly van Gaalen

Seconded: Member Doug Te Wake

That Kaikohe-Hokianga Community Board leave to lie the funding application from Te Ringa Hapai Pathways Charitable Trust for costs towards community programme delivery infrastructure until they can provide a business case what gaps they are filling that other social service providers are missing.

CARRIED

At 11:53AM Cr John Vujcich arrived at the meeting.

8.1f FUNDING APPLICATION**RESOLUTION 2026/84**

Moved: Chairperson Jessie McVeagh

Seconded: Member Denis Orme

That Kaikohe-Hokianga Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Tai Tokerau Tarai Waka Inc for costs towards Te Hekengamai Te Hau Komaru Waka Hauora Festival 2026

CARRIED

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8.1g FUNDING APPLICATION**RESOLUTION 2026/85**

Moved: Member Kelly van Gaalen

Seconded: Member Denis Orme

That Kaikohe-Hokianga Community Board approve the sum of \$1,000 (plus GST if applicable) be paid from the Board's Community Pride of Place Fund account to Village Arts Trust for costs towards production of a historic Kohukohu brochure

CARRIED**8.1h FUNDING APPLICATION****RESOLUTION 2026/86**

Moved: Member Denis Orme

Seconded: Member Eddie Court

That Kaikohe-Hokianga Community Board approve the sum of \$1,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Hokianga Women's Group for costs towards 2027 Kohukohu Spring Show

CARRIED**8.2 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 7.2 document number A5528237, pages 39 - 39 refers

RESOLUTION 2026/87

Moved: Member John Vujcich

Seconded: Member Doug Te Wake

That the Kaikohe-Hokianga Community Board note the August 2026 member reports from Chair McVeagh and Member Orme.

CARRIED**9 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****9.1 OPEN RESOLUTIONS - AUGUST 2026**

Agenda item 8.1 document number A5877846, pages 52 - 52 refers

RESOLUTION 2026/88

Moved: Member Denis Orme

Seconded: Chairperson Jessie McVeagh

That the Kaikohe-Hokianga Community Board receive the report Open Resolutions - August 2026.

CARRIED

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10 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Member Doug Te Wake closed the meeting with karakia.

11 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 12:02PM.

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 2 September 2026.

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CHAIRPERSON

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Bay of Islands-Whangaroa Community Board Meeting Minutes

6 August 2026

**MINUTES OF
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE TURNER CENTRE, 43 COBHAM ROAD, KERIKERI
ON THURSDAY, 6 AUGUST 2026 AT 10:04 AM**

PRESENT: Chairperson Belinda Ward, Deputy Chairperson Tyler Bamber, Member Jo Alexander, Member Korey Atama, Member Roddy Hapati-Pihema, Member Dane Hawker, Member Jane Hindle, Councillor Ann Court VC

STAFF PRESENT: Lawrence Wharerau (Kaiārahi Kaupapa Māori), Aisha Huriwai (Manager Democracy Services), Robin Rawson (Parks and Reserves Planner), Kieran Morrison (Principal Advisor - Te Hono), Llani Harding (Pouhautu Te Hono), Jolene Rupapera (Kaiārahi Kaupapa Māori), Kathryn Trewin (Funding Advisor), Peggy Veen (Principal Advisor – Strategic Relationships), Dallas Apimerika (Team Leader - Property Management), Imrie Dunn (Democracy Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:04 am, the meeting commenced and Lawrence Wharerau followed with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2026/57

Moved: Chairperson Belinda Ward

Seconded: Deputy Chairperson Tyler Bamber

That the apology received from Cr Arohanui Allen be accepted and leave of absence granted and note lateness for Member Roddy Hapati-Pihema

CARRIED

Note: Cr Ann Court is attending the meeting online.

At 10:06 am, Member Roddy Hapati-Pihema joined the meeting.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Marie Cannon spoke in relation to maintenance requirements for the footbridge near the Stone Store and concerns regarding the feeding of birds in the area.

4 NGĀ KAIKŌRERO / SPEAKERS

Kristyl Noho representing The Turner Centre – agenda item 7.3 refers.

5 NGĀ TONO KŌRERO / DEPUTATIONS

Sri Lockyer from ChargeNet to speak about EV Charging Infrastructure

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Attachments tabled at meeting

- 1 ChargeNet_Additional_Info_AC Charging - Frequently Asked Questions from Councils - FNDC
- 2 Meridian_Additional_Info_EV Charger Incident - Fuel Sites - Incident Management Plan
- 3 Meridian_Additional_Info

6 NGĀ KAIKŌRERO / SPEAKERS CONTINUED

- Margaret Nimmo and David Neil representing Kerikeri Golf Club Inc – agenda item 7.3 refers.
- Miriam Collins representing Kerikeri Theatre Company – agenda item 7.3 refers.
- Keringawai Evans and Joyce Munn representing Te Tai Tokerau Tarai Waka Inc – agenda item 7.3 refers.
- Graeme Kettle representing Northland Edible Garden Trail – Te Ara Māra Kai o Tai Tokerau agenda item 7.3 refers.

At 11:35 am, meeting was adjourned and resumed at 11:56 am.

7 HEARING TO CONSIDER SIMSON PARK DOMAIN RESERVE MANAGEMENT PLAN

- Haley Paul representing Sport Northland
- Pamela-Anne Ngohe Simon representing Simson Park Hall
- Erena Wikaire representing Moerewa Tigers
- Lee Nankivell representing Moerewa Rugby Football
- Wayne Martin representing Moerewa Rugby Football
- Kylie Harper and Josh representing Northland Rugby

8 NGĀ PŪRONGO / REPORTS**8.1 HEARING TO CONSIDER SIMSON PARK DOMAIN RESERVE MANAGEMENT PLAN**

Agenda item 7.1 document number A5853339, pages 18 - 51 refers

RESOLUTION 2026/58

Moved: Member Roddy Hapati-Pihema

Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board as the Hearing Panel for the Simson Park Domain Reserve Management Plan under the Reserves Act 1977:

- a) Hears comments and objections received** at the hearing from submitters who speak at the hearing.
- After the hearing, that the Bay of Islands-Whangaroa Community Board:
- b) Consider the feedback** from the public consultation on the Simson Park Reserve Management Plan including information given at the hearing and from written submissions.
 - c) Directs staff** to make any amendments based on the information provided by submitters.
 - d) Recommends to Council** that the amended reserve management plan be approved as the final Simson Park Domain Reserve Management Plan.

CARRIED

At 1:10 pm, meeting was adjourned and resumed at 1:50 pm.

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9 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**9.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A5865405, pages 8 - 17 refers

RESOLUTION 2026/59

Moved: Chairperson Belinda Ward

Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held on 2 July 2026 as a true and correct record, subject to a minor amendment to record that Member Jane Hindle left the table and did not participate in either the discussion or voting on Item 7.3f: Funding Application.

CARRIED**10 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****10.1 KERIKERI COMMUNITY POOL SEASON 2025/2026**

Agenda item 8.1 document number A5892510, pages 110 - 113 refers

RESOLUTION 2026/60

Moved: Deputy Chairperson Tyler Bamber

Seconded: Member Dane Hawker

That the Bay of Islands-Whangaroa Community Board receive the report Kerikeri Community Pool Season 2025/2026.

CARRIED**10.2 TE HONO GROUP ANNUAL OPERATIONAL REPORT**

Agenda item 8.4 document number A5823428, pages 217 - 220 refers

RESOLUTION 2026/61

Moved: Deputy Chairperson Tyler Bamber

Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board receives Te Hono Group Annual Operational Report.

CARRIED

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8 NGĀ PŪRONGO / REPORTS CONTINUED**8.2 PAIHIA VILLAGE GREEN ARTS AND CRAFTS GUIDELINES 2026-2027**

Agenda item 7.2 document number A5851898, pages 52 - 60 refers

RESOLUTION 2026/62

Moved: Chairperson Belinda Ward

Seconded: Member Jo Alexander

That Bay of Islands-Whangaroa Community Board approve the Paihia Village Green Art and Crafts Market Guidelines 2026-2027.**CARRIED**

Secretarial Note: Members noted that stakeholders have agreed to meet during the upcoming summer season to review small-ship operations and consider opportunities for a smaller-craft market at Horotutu. It was acknowledged that the site is not reserve land and is part of SH11; however, it is regularly used for events and by mobile traders, including hawkers and buskers. Members were further advised that NZ Cruise has a meeting scheduled for 28 September.

8.3a-I FUNDING APPLICATIONS

Agenda item 7.3 document number A5866745, pages 61 - 90 refers.

RESOLUTION 2026/63

Moved: Chairperson Belinda Ward

Seconded: Deputy Chairperson Tyler Bamber

- a) **That the Bay of Islands-Whangaroa Community Board approve the sum of \$3,096 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Bay of Islands Music Festivals Trust for costs towards 2026 Bay of Islands Jazz and Blues Festival.**

Abstained: Cr Ann Court**CARRIED****RESOLUTION 2026/64**

Moved: Deputy Chairperson Tyler Bamber

Seconded: Member Jane Hindle

- b) **That the Bay of Islands-Whangaroa Community Board approve the sum of \$4,104 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Business Bay of Islands for costs towards traffic management for the 2026 Paihia Christmas Parade.**

Abstained: Cr Ann Court**CARRIED**

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MOTION

Moved: Member Dane Hawker

Seconded: Chairperson Belinda Ward

- c) That the Bay of Islands-Whangaroa Community Board approve the sum of \$5,210 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Hospice Mid-Northland for costs towards Adjustable Medical Beds and Extenders.

Abstained: Cr Ann Court**LOST****RESOLUTION 2026/65**

Moved: Chairperson Belinda Ward

Seconded: Member Jo Alexander

- d) That the Bay of Islands-Whangaroa Community Board Leave to lie funding application from Kerikeri Community Childcare Trust for costs towards installation of an independent water tank supply.

Abstained: Cr Ann Court**CARRIED****RESOLUTION 2026/66**

Moved: Member Jo Alexander

Seconded: Member Jane Hindle

- e) That the Bay of Islands-Whangaroa Community Board decline the application for the sum of \$29,000 (plus GST if applicable) be paid to Kerikeri Golf Club for costs towards replacement of the clubhouse deck.

Abstained: Cr Ann Court**CARRIED****RESOLUTION 2026/67**

Moved: Member Dane Hawker

Seconded: Member Jo Alexander

- f) That the Bay of Islands-Whangaroa Community Board approve the sum of \$3,149 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Kerikeri Theatre Company for costs towards Youth Theatre Programme preparation and training for 2026 Junior Youth Theatre Festival NZ.

Abstained: Cr Ann Court**CARRIED***Secretarial Note: At 2:57 pm, Deputy Chairperson Tyler Bamber left the meeting.*

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RESOLUTION 2026/68

Moved: Member Jane Hindle

Seconded: Member Jo Alexander

- g) That the Bay of Islands-Whangaroa Community Board approve the sum of \$3,335 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Northland Edible Garden Trail - Te Ara Māra Kai o Tai Tokerau for costs towards 2027 trail signage and promotion.**

Against: Chairperson Belinda Ward and Member Korey AtamaAbstained: Cr Ann Court**CARRIED****RESOLUTION 2026/69**

Moved: Chairperson Belinda Ward

Seconded: Member Jane Hindle

- h) That the Bay of Islands-Whangaroa Community Board Leave to lie Funding Application from Opua Pest Plant Patrol for costs towards replanting areas cleared of pest plants.**

Abstained: Cr Ann Court**CARRIED****RESOLUTION 2026/70**

Moved: Member Korey Atama

Seconded: Member Roddy Hapati-Pihema

- i) That the Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Tai Tokerau Tarai Waka Inc for costs towards Te Hau Kōmaru Festival 2026: Te Hekenga Mai.**

Abstained: Cr Ann Court**CARRIED****RESOLUTION 2026/71**

Moved: Chairperson Belinda Ward

Seconded: Member Jo Alexander

- j) That the Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to The Turner Centre for costs towards performance costs for Warewaretia.**

Abstained: Cr Ann Court**CARRIED**

Secretarial Note: At 3:19 pm, Deputy Chairperson Tyler Bamber returned to the meeting and did not participate in the discussion or Vote.

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MOTION

Moved: Member Roddy Hapati-Pihema

Seconded: Member Jo Alexander

- k) That the Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Within Nature for costs towards Regenerative Learning Hub in Kawakawa.

In Favour: Members Jo Alexander and Roddy Hapati-PihemaAbstained: Cr Ann Court**LOST****8.4 PROJECT FUNDING REPORTS**

Agenda item 7.4 document number A5866741, pages 91 - 110 refers

RESOLUTION 2026/72

Moved: Chairperson Belinda Ward

Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board note the project reports received from:

- a) **Mid-North Hospice – Mattresses**
- b) **Business Bay of Islands – 2025 Christmas Parade**
- c) **The Worm**
- d) **Within Nature Charitable Trust**
- e) **Bay of Islands Music Festivals Trust**
- f) **Opua Pest Plant Control**

CARRIED**10 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS CONTINUED****10.3 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 8.2 document number A5869916, pages 114 - 125 refers

RESOLUTION 2026/73

Moved: Chairperson Belinda Ward

Seconded: Deputy Chairperson Tyler Bamber

That the Bay of Islands-Whangaroa Community Board note the July 2026 member reports from Chair Belinda Ward, Deputy Chair Tyler Bamber and Members Jo Alexander, Dane Hawker and Jane Hindle

CARRIED

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10.4 MEETING DURATION**RESOLUTION 2026/74**

Moved: Chairperson Belinda Ward

Seconded: Member Korey Atama

That the Bay of Islands-Whangaroa Community Board agrees that the meeting continue beyond the six hour duration in Standing Order 4.2 - Meeting Duration, to discuss the remaining items left on the agenda.

CARRIED**10.5 BAY OF ISLANDS-WHANGAROA COMMUNITY HALL 2024/2025 ANNUAL INFORMATION.**

Agenda item 8.3 document number A5867672, pages 125 - 216 refers

RESOLUTION 2026/75

Moved: Deputy Chairperson Tyler Bamber

Seconded: Member Jane Hindle

That the Bay of Islands Whangaroa Community Board receive the report Bay of Islands-Whangaroa Community Hall Annual Information 2024-2025.

CARRIED*At 4:29 pm, Deputy Chairperson Tyler Bamber left the meeting.***10.6 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OPEN RESOLUTION REPORT**

Agenda item 8.5 document number A5865450, pages 221 - 221 refers

RESOLUTION 2026/76

Moved: Deputy Chairperson Tyler Bamber

Seconded: Member Dane Hawker

That the Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board Open Resolution Report.

CARRIED**11 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

At 4:32 pm, the meeting was closed with a karakia.

12 TE KAPINGA HUI / MEETING CLOSE**The meeting closed at 4:32pm.**

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 3 September 2026.

.....
CHAIRPERSON

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7.2 COMMITTEE AND JOINT COMMITTEE MINUTES - JULY AND AUGUST 2026**File Number: A5892305****Author: Marysa Maheno, Democracy Advisor****Authoriser: Aisha Huriwai, Manager - Democracy Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

This report highlights recent Council and Joint Committee meetings and the availability of minutes for reference.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Recent meetings are listed below, with links to minutes included where available at the time of publication.

Far North District Council Committee Meetings:

- **22 May 2026 – Te Oneroa-a-Tōhe Board**
- **8 July 2026 - Te Kūkupa Committee for Strategy, Policy and Regulation**
- **14 July 2026 - Te Kuaka Committee for Māori Strategic Relationships**
- **15 July 2026 - Te Koukou Committee for Transport and Infrastructure**
- **24 July 2026 - Te Oneroa-a-Tōhe Board**
- **11 August 2026 - Te Miromiro Committee for Assurance, Risk and Finance**
- **12 August 2026 - Te Kūkupa Committee for Strategy, Policy and Regulation**

Note: Minutes not available at the time this agenda was prepared will be included in a future report once published.

Note: Any recommendations from Committee meetings will be presented separately on the Council agenda for consideration.

TŪTOHUNGA / RECOMMENDATION

That Council receive the report Committee and Joint Committee Minutes July and August 2026.

TĀHUHU KŌRERO / BACKGROUND

Council operates several Committees that meet regularly but on different cycles:

- Te Huia Committee for Chief Executive Performance
- Te Kuaka Committee for Māori Strategic Relationships
- Te Koekoeā Committee for Council Controlled Organisations
- Te Koukou Committee for Transport and Infrastructure
- Te Kūkupa Committee for Strategy, Policy and Regulation
- Te Miromiro Committee for Assurance, Risk and Finance
- Te Pīpīwharau Committee for External Appointments.

Agendas and minutes for these meetings are publicly available at <https://infocouncil.fndc.govt.nz/>

Council also has appointed representatives to joint and external committees in partnership with Northland Regional Council (NRC):

- Te Oneroa-a-Tōhe Beach Board
- Joint Regional Economic Development Committee
- Joint Climate Change Adaptation Committee
- Civil Defence Emergency Management Committee
- Regional Transport Committee

Further details, including Terms of Reference, can be found on the [NRC Website](#). Agendas and minutes are updated on the NRC [Agendas and Minutes](#) page.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

This report provides a summary of recent meeting activity and identifies where agendas and minutes are available.

Any recommendations arising from these meetings will be reported separately to Council for formal consideration.

Te Koekoeā Committee for Council Controlled Organisations made a recommendation to Council in relation to Northland Waters Shareholdings. Members will note that a separate report is not on the agenda to seek a final decision from Council. Staff have requested that it be sought from Council at a later stage.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

This report has no financial implications.

ĀPITIHINGA / ATTACHMENTS

1. 2026-05-22 Te Oneroa-a-Tōhe Board Minutes - A5918011 [↓](#) 
2. 2026-07-08 Te Kūkupa Committee for Strategy, Policy and Regulation Minutes - A5859941 [↓](#) 
3. 2026-07-14 Te Kuaka Committee for Māori Strategic Relationships Minutes - A5868567 [↓](#) 
4. 2026-07-15 Te Koukou Committee for Transport and Infrastructure Minutes - A5868897 [↓](#) 
5. 2026-07-24 Te Oneroa-a-Tohe Beach Board Minutes - A5884856 [↓](#) 
6. 2026-08-11 Te Miromiro Committee for Assurance, Risk and Finance Minutes - A5902669 [↓](#) 
7. 2026-08-12 Te Kūkupa Committee for Strategy, Policy and Regulation Minutes - A5910879 [↓](#) 

Te Oneroa-a-Tōhe Board
22 May 2026

Ngā Minitī o Te Poari o Te Oneroa-a-Tōhe

Te Oneroa-A-Tōhe Board Minutes

Meeting held in the Banquet Room, Te Ahu Centre cnr
State Highway 1 & Matthews Ave, Kaitaia
on Friday 22 May 2026, commencing at 10:00 am

TUHINGA (PRESENT):

CHAIRPERSON

Lisa McNab - Te Rūnanga o Te Rarawa

BOARD MEMBERS

Hilda Halkyard-Harawira	- Far North District Council (via audio visual link)
Abbey Brown	- Ngāti Kuri Trust Board (via audio visual link)
Harata Brown	- Te Rūnanga Nui o Te Aupōuri
Kahika-Mayor Moko Tepania	- Far North District Council (via audio visual link)
Cr Arama Morunga	- Northland Regional Council (via audio visual link)
Cr Colin "Toss" Kitchen	- Northland Regional Council (via audio visual link)

I TAE MAI (IN ATTENDANCE)

George Riley	- Te Rūnanga o Te Rarawa
Auriole Ruka	- Northland Regional Council
Ruben Wylie	- Northland Regional Council
Meloney Tupou	- Northland Regional Council
Tammy Wooster	- Far North District Council - Manager (Integrated Planning)
Aisha Huriwai	- Far North District Council - Manager (Democracy Services)
Llani Harding	- Far North District Council - Pouhautu (Te Hono)
Will Davis	- Far North District Council - Senior Coms & Engagement Advisor
Dena-Maree Hemara	- Far North District Council - Kaiarahi Kaupapa Māori (via audio visual link)
Marlema Baker (Dolly)	- Far North District Council - Te Kuaka Committee Coordinator

The Chair declared the meeting open at: 10:00 am

KARAKIA TIMATANGA AND WHAKATAU

Cr Arama Morunga opened the meeting with karakia and George Riley provided the mihi whakatau.

Members acknowledged the passing of Graeme Noho and Waitai Petera, recognising their significant contributions as founding representatives of the Board and their enduring legacy to Te Oneroa-a-Tōhe.

Members also acknowledged the ongoing contributions of Matua Haami Piripi and welcomed Abbey Brown, attending on behalf of Ngāti Kuri.

Te Oneroa-a-Tōhe Board
22 May 2026

The Board reflected on the importance of maintaining kotahitanga across the rohe in support of the shared vision and kaupapa of Te Oneroa-a-Tōhe.

A quorum was confirmed at 10:05am.

NGĀ MAHI WHAKAPAI / HOUSEKEEPING (ITEM 1.0)

The Chair welcomed attendees and noted the attendance of Will McNab as an observer.

It was confirmed that all future recordings of Board meetings would commence from the opening karakia.

NGĀ WHAKAPĀHA / APOLOGIES (ITEM 2.0)

MOVED (MORUNGA/BROWN)

That the apology from Guy Holroyd be received.

CARRIED

NGĀ WHAKAPUAKANGA / DECLARATIONS OF CONFLICTS OF INTEREST (ITEM 3.0)

Members were reminded to declare any conflicts of interest as agenda items were considered.

No new conflicts were declared.

CONFIRMATION OF MINUTES - 20 MARCH 2026 (ITEM 4.1)

Members reviewed the minutes of the meeting held on 20 March 2026.

The following corrections were noted:

- Dena-Maree attended the March meeting and should be included in attendance.
- "North District Council" to be corrected to "Far North District Council".
- Future references to Te Aupōuri to use the full title Te Rūnanga Nui o Te Aupōuri.

MOVED (MCNAB/MORUNGA)

That the minutes of the Te Oneroa-a-Tōhe Board meeting held on 20 March 2026, as amended, be confirmed as a true and correct record.

CARRIED

ACTION UPDATES (ITEM 4.2)

Auriole Ruka provided an update on actions arising from the previous meeting.

Funding Strategy

Work remains underway between Northland Regional Council (NRC) and Far North District Council (FNDC) to undertake financial analysis and identify future funding requirements to support the Board's aspirations and activities.

Technical Steering Group (TSG)

Te Oneroa-a-Tōhe Board
22 May 2026

NRC, FNDC and the TSG will continue to work together to monitor progress against Board priorities and report back regularly.

Sites of Significance and Rautaki Review

The Board discussed the need to review and correct place names, sites of significance and associated references within the Rautaki.

ACTION

Workshop to be organised to review:

- Sites of significance;
- Place names and affiliations;
- Proposed amendments to the Rautaki;
- Processes for adopting any recommended changes.

An editable working copy of the Rautaki will be circulated to iwi representatives in advance of the workshop.

COMMUNICATIONS UPDATE (ITEM 5.1)

Members considered the development of a Board communications approach, including establishment of a dedicated Facebook presence.

Discussion included:

- Development of a TOAT Board Facebook page;
- Attendance of communications staff at Board meetings;
- Post-meeting communications from the Chair;
- Cross-posting opportunities through iwi communication networks;
- Adoption of social media protocols;
- Inclusion of iwi communications representatives;
- Refreshing and standardising Board photographs.

It was confirmed that Sheila Taylor will continue as a technical advisor on behalf of Ngāti Kuri and be included in relevant communications discussions.

ACTIONS

- FNDC and NRC Communications Teams to provide a detailed communications proposal by the next meeting.
- Communications proposal to include:
 - o stakeholder and partner engagement;
 - o budget requirements;

Te Oneroa-a-Tōhe Board
22 May 2026

- o timelines and deliverables;
 - o social media governance and administration arrangements.
- Updated Board photographs to be arranged.
- Lisa McNab to liaise with Wallace regarding iwi communications engagement.

FINANCIAL REPORT (ITEM 5.2)

Report from Meloney Tupou

The Board received an update on financial activity since the previous meeting, including meeting allowances and software licensing costs.

Members discussed:

- Funding currently administered through NRC governance budgets;
- Potential opportunities to grow Board funding;
- Development of a longer-term financial strategy;
- Future funding requirements required to implement the Rautaki.

Wallace expressed the view that future funding discussions should focus on innovative delivery and outcomes directly linked to the restoration and protection of Te Oneroa-a-Tōhe.

ACTIONS

- Develop a financial strategy for consideration by the Board.
- Explore opportunities to grow Board funds, including investment and alternative funding options.
- Clarify operational budget arrangements between NRC and FNDC.
- Review the Rautaki and identify future funding implications associated with delivery of actions.

MOVED (BROWN/MORUNGA)

That the Financial Report be received.

CARRIED

TRANSITION OF SECRETARIAT AND LOCAL GOVERNMENT REFORM UPDATE (ITEM 5.3)

The Board acknowledged the contribution of NRC staff in providing secretariat, governance and technical support since the Board's establishment.

Particular appreciation was expressed to:

- Ruben Wylie;
- Auriole Ruka;
- Meloney Tupou;

Te Oneroa-a-Tōhe Board
22 May 2026

- NRC support staff.

Members discussed proposed local government reforms, including potential implications for governance arrangements across Te Tai Tokerau.

The Board agreed that further information was required to ensure members were fully informed regarding risks, opportunities and timeframes.

ACTION

A report is to be provided to the next Board meeting addressing:

- Local Government reforms;
- Potential impacts on Te Oneroa-a-Tōhe Board;
- Risks and opportunities for Te Hiku iwi;
- Relevant timelines and decision points;
- Implications of both "Head Start" and "Back Stop" reform pathways.

The Board also requested iwi technical representatives be included in these discussions.

Iwi Technical Steering Group Membership

The following representatives were identified:

- Harata Brown / Tipene (Te Aupōuri)
- Sheila Taylor (Ngāti Kuri)
- George Riley / Louise
- Theresa (Ngāi Takoto representative to be confirmed)
- Auriolo Ruka / Ruben Wylie
- Roger, Tammy and Llani Harding
- Wallace (Ngāi Takoto)

The TSG will further develop options relating to future Board governance arrangements for consideration by the Board.

BEACH MANAGEMENT PLAN AND RAUTAKI DISCUSSION (ITEM 5.4)

Members discussed the continuing importance of achieving tangible environmental outcomes for Te Oneroa-a-Tōhe.

Wallace reiterated that the original intent of settlement discussions centered on protection and restoration of the health and mauri of Te Oneroa-a-Tōhe, including Toheroa populations.

The Board agreed that a workshop should be held prior to the next Board meeting to:

- Review the current Rautaki;
- Consider sites of significance;

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22 May 2026

- Review names and locations;
- Identify required amendments;
- Clarify implementation responsibilities;
- Develop recommendations for Board consideration.

Llani Harding sought clarification regarding how any proposed amendments would interact with District Plan processes and statutory planning requirements.

ACTION

Workshop to be convened prior to the next Board meeting to review the Rautaki and prepare recommendations for consideration by the Board.

GENERAL BUSINESS (ITEM 5.5)

Communications and Facebook Page

Discussion occurred regarding establishment and management of a Board Facebook page and broader communications opportunities.

Ngā Tai Aotearoa Symposium

Correspondence was received regarding an invitation to attend the Ngā Tai Aotearoa Symposium in Waitangi.

The Board was advised that six sponsored registrations had been made available.

ACTION

Lisa McNab to contact iwi representatives to determine allocation of the six available registrations.

WHAKAMOEMITI WHAKAMUTUNGA

The meeting concluded shortly after 12:00pm following completion of Public Excluded business.

Te Oneroa-a-Tōhe Board
22 May 2026

Te Poari o Te Oneroa-a-Tōhe
Action Sheet
24 July 2026 Meeting

Ref	Action	Responsibility	Due Date	Status
A01	NRC and FNDC to complete financial analysis to identify future funding requirements needed to support delivery of Board priorities and present recommendations to the Board.	NRC / FNDC	Next Board Meeting	Open
A02	Organise a workshop hui to review Sites of Significance, place names, affiliations and proposed amendments to the Rautaki.	FNDC Secretariat / TSG	Prior to next Board meeting	Open
A03	Circulate an editable working version of the current Rautaki to iwi representatives for review.	Auriole Ruka / TSG	Prior to workshop	Open
A04	Confirm iwi Technical Steering Group participation in the Rautaki review process.	TSG	Prior to workshop	Open
A05	FNDC and NRC Communications Teams to provide a detailed Communications Plan, including timelines, key messages, stakeholder engagement, governance arrangements and budget requirements.	FNDC Comms / NRC Comms	Next Board Meeting	attached
A06	Develop proposal for establishment and administration of the Te Oneroa-a-Tōhe Board Facebook page including protocols and governance arrangements.	Moko Tepania / FNDC Comms / NRC Comms / Will	Next Board Meeting	attached
A07	Moko to provide draft Facebook page proposal to both Communications Teams.	Moko Tepania	As soon as practicable	Complete
A08	Include iwi communications teams and opportunities for cross-posting in the Communications Plan.	FNDC Comms / NRC Comms	Next Board Meeting	ongoing
A09	Sheila Taylor to continue as Technical Advisor representing Ngāti Kuri in communications-related workstreams.	Secretariat	Ongoing	Open
A10	Update and standardise Board member photographs and visual assets for communications purposes.	FNDC Comms	Before implementation of Communications Plan	Open
A11	Clarify whether NRC will reimburse governance-related expenditure currently allocated against Board funds at the end of the financial year.	Auriole Ruka	Next Board Meeting	Open
A12	Develop a Financial Strategy identifying long-term funding opportunities, investment options and funding growth opportunities for the Board.	NRC / FNDC / TSG	Next Board Meeting	Agenda item
A13	Break down the Rautaki into clear responsibilities, actions and indicative funding requirements to support implementation planning.	TSG	Workshop and subsequent Board Meeting	Open
A14	Remove operational budget line from future Financial Reports where costs are met through council operational budgets.	Secretariat	Next Financial Report	Open

Te Oneroa-a-Tōhe Board
22 May 2026

A15	Report back on opportunities to grow Board funds and identify sustainable future funding mechanisms.	NRC / FNDC	Next Board Meeting	Report item
A16	Prepare a report outlining the implications, risks and opportunities arising from Local Government Reform proposals for Te Oneroa-a-Tōhe Board and Te Hiku iwi.	Kate Ivicheva / TSG	Next Board Meeting	Open
A17	Ensure iwi technical representatives are actively involved in development of the Local Government Reform report.	TSG	Prior to next Board Meeting	Open
A18	Confirm Ngāi Takoto iwi representative membership on the Technical Steering Group (noted as potentially Theresa).	Ngāi Takoto	Next Board Meeting	Open
A19	Harata Brown to join the Technical Steering Group.	Harata Brown	Immediate	Open
A20	Technical Steering Group to further explore and report back on options regarding future iwi governance arrangements and Board succession planning.	TSG	Future Board Meeting	Open
A21	Continue Local Government Reform as a standing agenda item through appropriate governance channels including Te Kuaka Committee.	FNDC / TSG	Ongoing	Open
A22	Identify a date for a workshop to review outstanding actions from the Rautaki and Beach Management Plan implementation.	FNDC Secretariat	Prior to next Board meeting	Pending
A23	Clarify expectations, process and outcomes for the proposed Rautaki review workshop, including interaction with District Plan processes.	Llani Harding / FNDC	Workshop Planning Stage	Open
A24	Prepare recommendations arising from the Rautaki review workshop for consideration by the Board.	TSG	Following Workshop	Open
A25	Continue monitoring progress of Beach Management Plan implementation and report regularly to the Board.	TSG	Ongoing	Open

Standing/Ongoing Actions

Ref	Action	Responsibility	Status
S01	NRC to continue administration and coordination support for the Technical Steering Group.	NRC	Ongoing
S02	FNDC to provide secretariat support to the Board.	FNDC	Ongoing
S03	Maintain Action Register and report progress at each Board meeting.	Secretariat	Ongoing
S04	Ensure Board funding requirements are integrated into Long Term Plan and future council planning processes where appropriate.	FNDC / NRC / TSG	Ongoing
S05	Continue strengthening communications and engagement with iwi organisations and key stakeholders.	Board / Comms Teams	Ongoing

This action sheet consolidates all actions discussed and agreed during both the **Ordinary** and **Public Excluded** sections of the 22 May 2026 Te Oneroa-a-Tōhe Board meeting and is formatted as a governance action register for ongoing monitoring.

Ordinary Te Kūpapa Committee for Strategy, Policy and Regulation Meeting
Minutes

8 July 2026

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY TE KŪKUPA COMMITTEE FOR STRATEGY, POLICY AND REGULATION
MEETING HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON WEDNESDAY, 8 JULY 2026 AT 10:00 AM**

PRESENT: Chairperson Kelly Stratford, Deputy Chairperson Ann Court, Cr Felicity Foy (VC), Cr Davina Smolders, Cr Arohanui Allen, Kohepu Chicky Rudkin

IN ATTENDANCE: Cr Tāmāti Rākena (VC), Kaikohe-Hokianga Community Board Chairperson Jessie McVeagh

STAFF PRESENT: Guy Holroyd (Chief Executive Officer), Kate Ivicheva (Group Manager – Planning & Policy), Hilary Sumpter (Group Manager – Delivery & Operations), Aaron Taikato (Group Manager – Te Hono), Jacine Warmington (Group Manager – Strategic Relationships), Emma Healy (Chief of Staff), Tanya Proctor (Head of Infrastructure Strategy), Shayne Storey (Team Leader – Policy & Bylaws), Ken Lewis (Manager – Communications & Engagement), Briar Macken (Manager – Strategy & Policy), Virginia Smith (Policy Advisor), Esther Powell (Manager - Climate Action & Resilience), Marlema Baker (Te Kuaka Coordinator), Trish Routley (Manager – Resource Consents), Katy Simon (Adaptation Programme Lead), Imrie Dunn (Democracy Advisor).

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:00 am, Chairperson Kelly Stratford opened the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2026/24

Moved: Chairperson Kelly Stratford

Seconded: Cr Chicky Rudkin

That the apology received from Kahika Moko Tepania Cr Hilda Halkyard-Harawira and Cr Rachel Baucke be accepted and leave of absence granted.

CARRIED

Note: Apology received from the Bay of Island-Whangaroa Community Board Chairperson Belinda Ward.

Secretarial note: Chairperson Kelly Stratford announced that she will be giving speaking rights to Kaikohe-Hokianga Community Board Chairperson Jessie McVeagh.

3 NGĀ TONO KŌRERO / DEPUTATION

There were no deputations.

Ordinary Te Kūkupa Committee for Strategy, Policy and Regulation Meeting
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4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A5791972, pages 14 - 19 refers.

RESOLUTION 2026/25

Moved: Chairperson Kelly Stratford

Seconded: Cr Davina Smolders

That Te Kūkupa Committee for Strategy, Policy and Regulation confirm the minutes of the meeting held 13 May 2026 are true and correct.

CARRIED

5 NGĀ PŪRONGO / REPORTS

5.1 UTU WHAKAWHANAKE DEVELOPMENT CONTRIBUTIONS POLICY 2025 AMENDMENTS - SUBMISSION ANALYSIS AND ADOPTION REPORT

Agenda item 5.1 document number A5762138, pages 20 - 157 refers.

RESOLUTION 2026/26

Moved: Chairperson Kelly Stratford

Seconded: Cr Arohanui Allen

That Te Kūkupa Committee for Strategy, Policy and Regulation recommend that Council:

- a) **Receive the Utu Whakawhanake Development Contributions Policy 2025 Amendments – Submissions Analysis Report in Attachment 1.**
- b) **Adopt the proposed amendments to the Utu Whakawhanake Development Contributions Policy 2025 in Attachment 2**
- c) **Resolves to commence the amended Utu Whakawhanake Development Contributions Policy 2025 on 27 July 2026.**
- d) **Delegates to the Chief Executive the selection of the membership of the reconsideration panel, from suitably delegated officers, for the purposes of clause 28 of the amended Utu Whakawhanake Development Contributions Policy 2025.**
- e) **Authorise the Chief Executive to make any necessary minor drafting or presentations to the Utu Whakawhanake Development Contributions Policy 2025 to correct any errors or omissions, or to reflect the decisions made by Council.**

Against: Cr Davina Smolders

CARRIED

Secretarial note: The meeting discussed the proposed reconsideration panel process, including transparency around how panel members would be selected and how outcomes would be reported back to Council. Staff advised that a briefing paper on the selection process could be provided, and that reports on reconsideration matters would come back to Council as required.

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5.2 DRAFT SCOPING REPORT - STAGE ONE COMMUNITY ADAPTATION PLANNING

Agenda item 5.2 document number A5798123, pages 158 - 215 refers.

MOTION

Moved: Chairperson Kelly Stratford
Seconded: Deputy Chairperson Ann Court

That Te Kūkupa Committee for Strategy Policy and Regulation:

- a) Receive the draft scoping report for Stage One Community Adaptation Planning under Te Hōtaka Urutau Hapori | Community Adaptation Programme.
- b) Endorse the draft scoping report for Stage One Community Adaptation Planning under Te Hōtaka Urutau Hapori | Community Adaptation Programme, and
- c) Note that minor changes for grammar or clarity may be made by the project team before seeking adoption from Council.

AMENDMENT

Moved: Cr Felicity Foy
Seconded: Cr Davina Smolders

That agenda item 5.2 Draft Scoping Report - Stage One Community Adaptation Planning lay on the table until the new planning legislation has been enacted by central government.

In Favour: Crs Felicity Foy and Davina Smolders

Against: Chairperson Kelly Stratford, Deputy Chairperson Ann Court, Kohepu Chicky Rudkin and Cr Arohanui Allen

LOST 2/4

RESOLUTION 2026/27

Moved: Chairperson Kelly Stratford
Seconded: Deputy Chairperson Ann Court

That Te Kūkupa Committee for Strategy Policy and Regulation:

- a) Receive the draft scoping report for Stage One Community Adaptation Planning under Te Hōtaka Urutau Hapori | Community Adaptation Programme.
- b) Endorse the draft scoping report for Stage One Community Adaptation Planning under Te Hōtaka Urutau Hapori | Community Adaptation Programme, and
- c) Note that minor changes for grammar or clarity may be made by the project team before seeking adoption from Council.

Against: Crs Felicity Foy and Davina Smolders

CARRIED

At 11:16 am meeting was adjourned, and resumed at 11:28 am.

Secretarial note: The amendment sought to lay item 5.2 on the table until new planning legislation had been enacted by central government. The meeting briefly discussed whether the item should be delayed due to pending legislative reform, regional alignment and climate scenario assumptions. Staff advised that the project remained aligned with current legislative and policy requirements, that future legislative changes could be considered through later project phases, and that delaying the item may impact project timing and community engagement.

At 11:51 am, meeting was adjourned, and resumed at 12:24 pm.

Page 3

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8 July 2026

At 12:26 pm, Cr Arohanui Allen left the meeting, and returned at 12:28 pm.

6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

6.1 STRATEGY IMPLEMENTATION REPORT

Agenda item 6.1 document number A5773753, pages 216 - 226 refers.

RESOLUTION 2026/28

Moved: Chairperson Kelly Stratford

Seconded: Cr Arohanui Allen

That Te Kūkupa Committee for Strategy, Policy and Regulation receive the report Strategy implementation report.

CARRIED

Secretarial note:

- The meeting discussed the Regional Economic Development Strategy and the need for stronger mechanisms to ensure regional economic and infrastructure planning matters are brought back through appropriate Council or regional forums. It was noted that the matter could be brought back through Northland Forward Together, as the strategy work originated through that forum.*
- The meeting noted the importance of keeping strategy work practical, financially viable and focused on core priorities, particularly where proposed initiatives may have operational or budget implications for Council.*

At 12:48 pm, Deputy Chairperson Ann Court left the meeting and returned at 12:51 pm.

6.2 BYLAW REVIEW PROGRAMME - ANNUAL STATUS REPORT

Agenda item 6.2 document number A5779165, pages 227 - 230 refers.

RESOLUTION 2026/29

Moved: Chairperson Kelly Stratford

Seconded: Kohepu - Deputy Mayor Chicky Rudkin

That Te Kūkupa Committee for Strategy, Policy and Regulation receive the report Bylaw Review Programme - Annual Status Report.

CARRIED

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6.3 SIX MONTHLY GOVERNANCE OVERSIGHT OF REGULATORY SYSTEM PERFORMANCE - DELIVERY & OPERATIONS

Agenda item 6.3 document number A5839926, pages 231 - 239 refers.

RESOLUTION 2026/30

Moved: Chairperson Kelly Stratford

Seconded: Cr Davina Smolders

That Te Kūkupa Committee for Strategy, Policy and Regulation receive the report Six Monthly Governance Oversight of Regulatory System Performance - Delivery & Operations.

CARRIED

7 MEETING CLOSE

The meeting closed at 1:02 pm.

The minutes of this meeting will be confirmed at the Ordinary Te Kūkupa Committee for Strategy, Policy and Regulation Meeting held on 12 August 2026.

.....
CHAIRPERSON

UNCONFIRMEDOrdinary Te Kuaka Committee for Māori Strategic Relationships Meeting
Minutes

14 July 2026

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY TE KUAKA COMMITTEE FOR MĀORI STRATEGIC RELATIONSHIPS MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON TUESDAY, 14 JULY 2026 AT 10:00 AM**

- PRESENT:** Heamana Tāmati Rākena, Heamana Tuarua Mane Tahere (online), Kahika - Mayor Moko Tepania, Kohepu - Deputy Mayor Chicky Rudkin, Cr Arohanui Allen, Cr Hilda Halkyard-Harawira, Cr Davina Smolders, Kipa Munro Te Rūnanga o Ngāti Rēhia, Hohipere Williams Te Rūnanga o Ngāti Hine, Mike Te Wake Te Rūnanga o Te Rarawa (online), Darren Beatty Te Roroa Hapū (online), Rukuwai Tipene-Allen Te Whiu Hapū, Nyze Manuel Te Rūnanga o Whaingaroa (online).
- ONLINE:** Nicole Anderson (Far North Holding Ltd), Arama Morunga (Northland Regional Council), Kiri Sloane-Hobson (Te Kahu o Taonui), Kawiti Waetford (Kaiwhakawhiti Reo Language Interpreter),
- ATTENDING:** Phil Grimshaw (Te Kahu o Taonui)
- STAFF PRESENT:** Guy Holroyd (Chief Executive), Aaron Taikato (GM – Te Hono), Hilary Sumpter (GM – Delivery & Operations) (online), Ruben Garcia (GM – Community & Engagement), Tanya Proctor (Head of Infrastructure), Charlie Billington (GM – Corporate Services), Roger Ackers (Head of Strategic Reforms Initiatives), Kate Ivicheva (GM – Planning & Policy), Piripi Rākena (Kaiarahi Kaupapa Māori), Dena-Maree Hemara (Kaiarahi Kaupapa Māori), Jolene Rupapera (Kaiarahi Kaupapa Māori) Sarah Peri (Kaupapa Māori Lead) , Ken Lewis (Manager – Communications & Engagement), Lawrence Wharerau (Kaiarahi Kaupapa Māori), Andy Dowdle (Change Specialist), Marlema Baker (Te Kuaka Committee Coordinator).

1 KARAKIA TIMATANGA / OPENING PRAYER

The Heamana (Chairman) Tāmati Rākena commenced the meeting and invited Kawiti Waetford (Kaiwhakawhiti Reo) to provide an opening karakia.

NGĀ KŌRERO A TE HEAMANA / CHAIRS ANNOUNCEMENTS

The Heamana (Chairman) acknowledged those who have passed away, shared a summary of past events and those forthcoming, and invited committee members to present their announcements and updates. He also extended speaking rights to non-committee members, welcoming them to contribute their announcements and updates as well.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**2.1 APOLOGIES AND DECLARATIONS OF INTEREST****RESOLUTION 2026/20**

Moved: Heamana Tāmati Rākena

Seconded: Kahika - Mayor Moko Tepania

That the apology from Cr Kelly Stratford and Wallace Rivers (Te Kahu o Taonui Representative) be accepted and a leave of absence granted.

CARRIED

UNCONFIRMED

Ordinary Te Kuaka Committee for Māori Strategic Relationships Meeting
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3 NGĀ TONO KŌRERO / DEPUTATION

Hayley Hanson – Karikari Peninsula - Te Hiku Dark Skies
(Objective ID: A5871596, A5871597, A5871598, A5871598 refers)

Attachments tabled at meeting

- 1 Dark Sky Sanctuary
- 2 Te_Kuaka_Deputation_One_Page_Karikari_Te_Hiku.
- 3 Protecting Dark Skies
- 4 Ancestral Memory

4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A5828361, pages 8 - 13 refers

RESOLUTION 2026/21

Moved: Cr Hilda Halkyard-Harawira
Seconded: Cr Arohanui Allen

That Te Kuaka Committee for Māori Strategic Relationships confirm the minutes of the extraordinary meeting held 19 May 2026 as a true and correct.

CARRIED

5 NGĀ PŪRONGO / REPORTS

5.1 MANA WHAKAHONO Ā ROHE - APPROVAL TO INITIATE ENGAGEMENT WITH HAPŪ.

Agenda item 5.1 document number A5856779, pages 14 - 26 refers

RESOLUTION 2026/22

Moved: Cr Arohanui Allen
Seconded: Nyze Manuel Te Rūnanga o Whaingaroa

That Te Kuaka Committee for Māori Strategic Relationships;

- a) **receive the report *Mana Whakahono ā Rohe – Approval to Initiate Engagement with Hapū*; and**
- b) **recommend that the Far North District Council:**
 - i. **formally initiate engagement with Ngā Hapū o Te Uri O Hua, Takotoke, Ngāti Kura under section 58P(4) of the Resource Management Act 1991 for the purpose of negotiating a Mana Whakahono ā Rohe agreement;**
 - ii. **note that the process to be adopted, timeframes for negotiation, implementation arrangements, governance arrangements, review mechanisms, dispute resolution processes, resourcing requirements and any future commitments will be subject to negotiation between the parties and will not be agreed or implemented without being considered through the**

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Ordinary Te Kuaka Committee for Māori Strategic Relationships Meeting
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	appropriate Council governance and statutory decision-making processes;
	iii. note that initiation of engagement under section 58P(4) does not commit Council to any specific terms, obligations, funding arrangements, implementation programme or delegated authority:
	iv. note that any proposed Mana Whakahono ā Rohe agreement would be reported back to Council for consideration before being finalised.
<u>In Favour:</u>	Heamana-Chairman Tāmati Rākena, Kahika-Mayor Moko Tepania, Kohepu-Deputy Mayor Chicky Rudkin, Cr Arohanui Allen, Cr Hilda Halkyard-Harawira, Kipa Munro Te Rūnanga o Ngāti Rēhia, Mike Te Wake Te Rūnanga o Te Rarawa, Rukuwai Tipene-Allen (Te Whiu Hapū) and Nyze Manuel (Te Rūnanga o Whaingaroa)
<u>Against:</u>	Cr Davina Smolders
<u>Absent:</u>	Heamana Tuarua-Deputy Chairman Mane Tahere
	CARRIED

6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

6.1 UPDATE ON POU 2: TUIA NGĀ TAI O TE AO | TANGATA WHENUA-LED ADAPTATION

Agenda item 6.1 document number A5817807, pages 27 - 29 refers

RESOLUTION 2026/23

Moved: Kahika - Mayor Moko Tepania
Seconded: Kohepu - Deputy Mayor Chicky Rudkin

That Te Kuaka Committee for Māori Strategic Relationships receive the report Update on Pou 2: Tuia ngā tai o te ao | Tangata whenua-led adaptation.

CARRIED

6.2 TE PAE O UTA TE AO MĀORI FRAMEWORK - JULY 2026 UPDATE

Agenda item 6.2 document number A5744356, pages 30 - 107 refers

RESOLUTION 2026/24

Moved: Heamana Tāmati Rākena
Seconded: Rukuwai Tipene-Allen Te Whiu Hapū

That Te Kuaka Committee for Māori Strategic Relationships receive the Te Pae o Uta Te Ao Māori Framework - July 2026 Update Report.

CARRIED

Secretarial notes:

- Kahika-Mayor Moko Tepania expressed frustration that Far North District Council still has monolingual signage appearing in Council spaces instead of bilingual signage.
- Ruben Garcia (GM - Community & Engagement) noted that branding guidelines and standards are managed by the Communications and Graphic Design teams. The identified issue will be investigated, and findings will be reported back to 15 September 2026 Te Kuaka meeting to ensure compliance with bilingual standards..

Kahika-Mayor Moko left the meeting 12:32pm

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Ordinary Te Kuaka Committee for Māori Strategic Relationships Meeting
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6.3 NGĀ KAUPAPA MĀORI - MATTERS OF IMPORTANCE TO MĀORI

Agenda item 6.3 document number A5824239, pages 108 - 111 refers

RESOLUTION 2026/25

Moved: Mike Te Wake Te Rūnanga o Te Rarawa

Seconded: Kohepu - Deputy Mayor Chicky Rudkin

That Te Kuaka Committee for Māori Strategic Relationships receive the report Ngā Kaupapa Māori - Matters of Importance to Māori – July 2026.

CARRIED

6.4 STANDING AGENDA ITEM - TE KAHU O TAONUI AND HAPŪ VERBAL REPORTS TO TE KUAKA COMMITTEE MEETINGS

Agenda item 6.4 document number A5851379, pages 112 - 123 refers

RESOLUTION 2026/26

Moved: Cr Hilda Halkyard-Harawira

Seconded: Nyze Manuel Te Rūnanga o Whaingaroa

That Te Kuaka Committee for Māori Strategic Relationships receive the report Standing Agenda Item - Te Kahu o Taonui and Hapū Verbal Reports to Te Kuaka Committee Meetings.

CARRIED

6.5 NORTHLAND WATERS UPDATE - JULY 2026

Agenda item 6.5 document number A5855023, pages 124 - 127 refers

RESOLUTION 2026/27

Moved: Rukuwai Tipene-Allen Te Whiu Hapū

Seconded: Cr Arohanui Allen

That Te Kuaka Committee for Māori Strategic Relationships receive the report Northland Waters Update - July 2026.

CARRIED

6.6 NORTHLAND INFRASTRUCTURE PLAN REPORT

Agenda item 6.1 document number A5865422, pages 8 - 9 refers

RESOLUTION 2026/28

Moved: Cr Hilda Halkyard-Harawira

Seconded: Kipa Munro Te Rūnanga o Ngāti Rēhia

That Te Kuaka Committee for Māori Strategic Relationships receive the report Northland Infrastructure Plan Report.

CARRIED

UNCONFIRMED

Ordinary Te Kuaka Committee for Māori Strategic Relationships Meeting
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3 MEETING CLOSE

The meeting closed at 1:32 pm.

The minutes of this meeting will be confirmed at the Ordinary Te Kuaka Committee for Māori Strategic Relationships Meeting held on 15 September 2026.

.....
CHAIRPERSON

UNCONFIRMED

Ordinary Te Koukou Committee for Transport and Infrastructure Meeting
Minutes

15 July 2026

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY TE KOUKOU COMMITTEE FOR TRANSPORT AND INFRASTRUCTURE MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON WEDNESDAY, 15 JULY 2026 AT 10.00AM**

PRESENT: Cr Felicity Foy, Kohepū-Deputy Mayor Chicky Rudkin, Cr Ann Court, Cr Hilda Halkyard-Harawira, Cr Tāmati Rākena, Cr Arohanui Allen, External Advisor Vic Hensley

IN ATTENDANCE:

STAFF PRESENT: Tanya Proctor (Head of Infrastructure), Charlie Billington (GM Corporate Services), Scott Smith (Manager-Waters), Mary Moore (Manager-Infrastructure Services), Margriet Veenstra (Manager-Property Information and Business Compliance), Kate Ivicheva (GM Planning and Policy, Emma Healy (Chief of Staff), Aya Morris (Net Zero & Sustainability Program Lead), Gaynor Muller (Waste Minimisation & Sustainability Specialist), Hilary Sumpter (GM Delivery and Operations), Kim Hammond (Contracts Lead), Dave Collins (Project Director-Kaikohe IAF), Natasha Rmandic (Democracy Advisor), Aaron Taikato (GM Te Hono), Ken Lewis (Manager Communications and Engagement)

1 KARAKIA TIMATANGA / OPENING PRAYER

Meeting was started with karakia from Cr Rākena at 10.00am.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2026/33

Moved: Cr Tāmati Rākena

Seconded: Kohepū-Deputy Mayor Chicky Rudkin

That the apology received from Cr Baucke and Kahika – Mayor Tepania be accepted and leave of absence granted.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

- M and J Vinac – Taipa View Rd
- Roger Hutchings – Lodore Rd
- Dion Harris, Malcolm Robson & Tracy Brown – Te Rarawa Farms re Awanui River Floodwater Upgrade

UNCONFIRMED

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3.1 RESOLUTION TO EXCLUDE PUBLIC**RESOLUTION 2026/34**

Moved: Cr Felicity Foy

Seconded: Kohepū-Deputy Mayor Chicky Rudkin

That the public be excluded from the following part of the meeting – Presentation from NRC team.

CARRIED

Meeting adjourned at 11.25am and reconvened at 11.35am.

RESOLUTION TO READMIT THE PUBLIC**RESOLUTION 2026/35**

Moved: Cr Felicity Foy

Seconded: Cr Tāmati Rākena

That Te Koukou Committee for Transport and Infrastructure moves out of Public Excluded and into Ordinary Te Koukou Committee for Transport and Infrastructure meeting.

CARRIED

4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**4.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 4.1 document number A5762177, pages 8 - 9 refers

RESOLUTION 2026/36

Moved: Cr Arohanui Allen

Seconded: Kohepū-Deputy Mayor Chicky Rudkin

That Te Koukou Committee for Transport and Infrastructure confirm the minutes of the meeting held 17 June 2026 are true and correct.

CARRIED

UNCONFIRMED

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5 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**5.1 ELECTRIC VEHICLE CHARGING INFRASTRUCTURE**

Agenda item 5.1 document number A5809210, pages 17 - 19 refers

RESOLUTION 2026/37

Moved: Cr Ann Court

Seconded: Kohepū-Deputy Mayor Chicky Rudkin

That Te Koukou Committee for Transport and Infrastructure receive the report Electric Vehicle Charging Infrastructure .

CARRIED

5.2 INFRASTRUCTURE COMPLIANCE

Agenda item 5.2 document number A5827436, pages 24 - 30 refers

RESOLUTION 2026/38

Moved: Cr Ann Court

Seconded: Cr Felicity Foy

That Te Koukou Committee for Transport and Infrastructure receive the report Infrastructure Compliance.

CARRIED

5.3 CITYCARE PROPERTY LIMITED CONTRACT MANAGEMENT UPDATE

Agenda item 5.3 document number A5829373, pages 31 - 36 refers

RESOLUTION 2026/39

Moved: Cr Ann Court

Seconded: Kohepū-Deputy Mayor Chicky Rudkin

That Te Koukou Committee for Transport and Infrastructure receive the report Citycare Property Limited Contract Management Update.

CARRIED

UNCONFIRMED

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5.4 INFRASTRUCTURE - CAPITAL WORKS PROGRAMME UPDATE

Agenda item 5.4 document number A5835744, pages 60 - 62 refers

RESOLUTION 2026/40

Moved: Cr Felicity Foy

Seconded: Kohepū-Deputy Mayor Chicky Rudkin

That Te Koukou Committee for Transport and Infrastructure receive the report Infrastructure - Capital Works Programme Update.

CARRIED

5.5 WATER SERVICES OPERATIONS MONTHLY REPORT

Agenda item 5.5 document number A5836512, pages 67 - 67 refers

RESOLUTION 2026/41

Moved: Cr Tāmati Rākena

Seconded: Kohepū-Deputy Mayor Chicky Rudkin

That Te Koukou Committee for Transport and Infrastructure receive the report Water Services Operations Monthly Report.

CARRIED

Meeting adjourned at 12.45pm and reconvened at 1.20pm.

5.6 KAIKOHE INFRASTRUCTURE ACCELERATION FUND UPDATE

Agenda item 5.6 document number A5838765, pages 74 - 77 refers

RESOLUTION 2026/42

Moved: Cr Arohanui Allen

Seconded: Kohepū-Deputy Mayor Chicky Rudkin

That Te Koukou Committee for Transport and Infrastructure receive the report Kaikohe Infrastructure Acceleration Fund Update.

CARRIED

5.7 KAWAKAWA INFRASTRUCTURE ACCELERATION FUND UPDATE

Agenda item 5.7 document number A5838838, pages 78 - 81 refers

RESOLUTION 2026/43

Moved: Cr Felicity Foy

Seconded: Cr Tāmati Rākena

That Te Koukou Committee for Transport and Infrastructure receive the report Kawakawa Infrastructure Acceleration Fund Update.

CARRIED

UNCONFIRMED

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5.8 NORTHLAND WASTE LIMITED - SOLID WASTE SERVICES CONTRACT PERFORMANCE REPORT

Agenda item 5.8 document number A5846417, pages 82 - 88 refers

RESOLUTION 2026/44

Moved: Cr Felicity Foy
Seconded: Cr Arohanui Allen

That Te Koukou Committee for Transport and Infrastructure receive the report Northland Waste Limited - Solid Waste Services Contract Performance Report.

CARRIED

Cr Tāmāti Rākena left the meeting at 1:37pm and returned to the meeting at 1:41pm.

5.9 TRANSPORTATION - OPERATIONAL AND ROAD SAFETY VERBAL UPDATE

Agenda item 5.9 document number A5865281, pages 89 - 89 refers

RESOLUTION 2026/45

Moved: Cr Felicity Foy
Seconded: Cr Tāmāti Rākena

That Te Koukou Committee for Transport and Infrastructure note the verbal June 2026 Transportation – Operational and Road Safety update.

CARRIED

5.10 MINOR ITEM NOT ON THE AGENDA

RESOLUTION 2026/46

Moved: Cr Felicity Foy
Seconded: Cr Arohanui Allen

That Te Koukou Committee for Transport and Infrastructure:

- a) resolves to consider the item not included on the agenda - Northland Infrastructure Plan Report;
- b) notes that the item was not included on the agenda due to an administrative oversight; and
- c) notes that the report cannot reasonably be delayed due to the importance of timing.

CARRIED

Attachments tabled at meeting

- 1 Northland Infrastructure Plan Report

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5.11 NORTHLAND INFRASTRUCTURE PLAN REPORT

Agenda item 5.10 document number A5868637

RESOLUTION 2026/47

Moved: Cr Felicity Foy

Seconded: Cr Arohanui Allen

That Te Koukou Committee for Transport and Infrastructure receive the report Northland Infrastructure Plan Report.

CARRIED

5.12 TRANSPORTATION - CAPITAL WORKS UPDATE

Agenda item 6.6 document number A5853845, pages 47 - 50 refers

RESOLUTION 2026/48

Moved: Cr Ann Court

Seconded: Cr Felicity Foy

That Te Koukou Committee for Transport and Infrastructure receive the report Transportation - Capital Works Update.

CARRIED

Attachments tabled at meeting

- 1 Transportation - Capital Works Update

Cr Tāmati Rākena left the meeting at 2:33 pm.

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6 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2026/49**

Moved: Cr Felicity Foy

Seconded: Kohepū-Deputy Mayor Chicky Rudkin

That the public be excluded from the following parts of the proceedings of this meeting.**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.2 - Variation to Contract - Districtwide Water and Wastewater SCADA Telemetry Upgrades	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.3 - Kaitiāia Wastewater Treatment Plant Desludging Programme Variation	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

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	enable Council to carry out, without prejudice or disadvantage, commercial activities	
6.4 - Water Operations Contract	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.5 - Contract 7/24/27 - Kaitāia Wastewater Overflows Stage 1 Variation Approval	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
CARRIED		

6.2 VARIATION TO CONTRACT - DISTRICTWIDE WATER AND WASTEWATER SCADA TELEMETRY UPGRADES

Agenda item 6.2 document number A5782632, pages 13 - 17 refers

RESOLUTION 2026/50

Moved: Cr Felicity Foy
Seconded: Cr Arohanui Allen

That Te Koukou approve:

- a) a variation to the existing CCCS agreement with Mott McDonald New Zealand Ltd dated 13 August 2025 to deliver Package 6 Stage 1 works valued at [REDACTED] and
- b) an increase in the total contract value to [REDACTED] and
- c) delegate authority to the Chief Executive Officer (or nominee) to execute all necessary contract documentation and approval of final contract terms in accordance with Council procurement policies.

CARRIED

Against: Cr Felicity Foy

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6.5 CONTRACT 7/24/27 - KAITĀIA WASTEWATER OVERFLOWS STAGE 1 VARIATION APPROVAL

Agenda item 6.5 document number A5847869, pages 41 - 46 refers

COMMITTEE RECOMMENDATION

Moved: Cr Arohanui Allen

Seconded: Kohepū-Deputy Mayor Chicky Rudkin

That Te Koukou Committee approve contract variation of [REDACTED] for Contract 7/24/27 – Kaitāia Wastewater Overflows Stage 1, resulting in an increase to the approved contract value from [REDACTED] to [REDACTED]

In Favour: Kohepū-Deputy Mayor Chicky Rudkin and Cr Arohanui Allen

Against: Crs Felicity Foy and Ann Court

LOST

7 MEETING CLOSE

The meeting closed at 4.01pm with karakia from Kohepū-Deputy Mayor Chicky Rudkin.

The minutes of this meeting will be confirmed at the Ordinary Te Koukou Committee for Transport and Infrastructure Meeting held on 19 August 2026.

.....
CHAIRPERSON

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Te Oneroa a Tohe Beach Board Meeting Minutes

24 July 2026

**MINUTES OF FAR NORTH DISTRICT COUNCIL
TE ONEROA-A-TÔHE BEACH BOARD MEETING
HELD AT THE CONFERENCE ROOM, TE AHU CENTRE, CNR STATE HIGHWAY 1 &
MATTHEWS AVE, KAITĀIA
ON FRIDAY, 24 JULY 2026 AT 10:00 AM**

PRESENT: Chairperson Lisa McNab (Te Rūnanga o Te Rarawa), Harata Brown (Te Rūnanga Nui o Te Aupōuri), Kahika - Mayor Moko Tepania, (Far North District Council) Cr Hilda Halkyard-Harawira (Far North District Council), Cr Colin (Toss) Kitchen (Northland Regional Council), Cr Arama Morunga (Northland Regional Council), George Riley (Te Rūnanga o Te Rarawa).

ONLINE: Auriol Ruka (NRC - Pou Manawhakahaere – Group Manager Strategic Partnerships and Engagement), Ruben Wylie (NRC Pou Tiaki Taiao - Group Manager Environmental Services NRC) (left at 11:39 am), Liani Harding (FNDC Pouhau – Te Hono), Dena-Maree Hemara (FNDC Kaiarahi Kaupapa Māori). Roger Ackers (FNDC – Head of Strategic Reforms Initiatives), Benjamin White (Ministry for Cities, Environment, Regions and Transport), Rachel Ropiha (Ministry for Cities, Environment, Regions and Transport), Ryan Anderson (Ministry for Cities, Environment, Regions and Transport), Haami Piripi (arrived at 11:59 am)

STAFF PRESENT: Guy Holroyd – (FNDC CEO), Aaron Taikato (FNDC Manuhautu – Te Hono), Aisha Huriwai (FNDC Manawhakahaere Ratonga Manapouri – Democracy Services), Marlema Baker (FNDC Kairuruku Komiti o Te Kuaka)

1 KARAKIA TIMATANGA / OPENING PRAYER

The Chair commenced the meeting and invited Cr Arama Morunga to open with a karakia. The Chair also provided a mihi whakatau to Board members, staff and attendees.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

2.1 APOLOGIES

RESOLUTION 2026/1

Moved: Cr Colin (Toss) Kitchen (Northland Regional Council)

Seconded: Harata Brown (Te Rūnanga Nui o Te Aupōuri)

That the apologies from Abbey Brown (Ngāti Kuri), Sheila Taylor (Ngāti Kuri), and Wallace Rivers (NgaiTakoto) be accepted and a leave of absence granted.

CARRIED

Secretarial Note: The Board acknowledged the passing of FNDC staff member Joe Tua and requested this be recorded in the minutes, recognising his long service and contribution to the far north district.

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3 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

3.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A5876812, pages 5 - 16 refers.

RESOLUTION 2026/2

Moved: Chairperson Lisa McNab (Te Rūnanga o Te Rarawa)

Seconded: Cr Hilda Halkyard-Harawira (Far North District Council)

That Te Oneroa-a-Tōhe Board confirm the minutes of the meeting held on 22 May 2026 as a true and correct record.

CARRIED

4 NGĀ TAKE WHAI AKE ME TE AROTAKE RĀRANGI MAHI / MATTERS ARISING – ACTION SHEET REVIEW

4.1 ACTION SHEET REVIEW

Te Oneroa-a-Tōhe Board reviewed the Action Sheet and received progress updates on the following outstanding matters;

Sites of Significance Workshop and Rautaki Review (Actions A02, A03, A20, A22, A23, A24)

- Updates were provided on planning for the proposed workshop to review Sites of Significance, place names, Iwi affiliations, Rautaki implementation, legislative interfaces, and potential amendments to the Rautaki.
- Members noted work underway to circulate an editable version of the current Rautaki to Iwi representatives, develop a workshop agenda, clarify desired outcomes, and prepare recommendations for future Board consideration arising from the workshop process.

Treaty Settlement and Planning Framework Discussions (Actions A03, A23, S06)

- The Board received an update on ongoing Treaty settlement and planning framework discussions, including consideration of settlement obligations, statutory acknowledgements, District Plan interfaces, Beach Management Plan implementation, and the integration of settlement arrangements within current and future planning processes.
- Members noted the importance of ensuring Treaty settlement outcomes continue to be recognised and protected through legislative and planning reform processes.

Communications and Engagement Planning (Actions A05, A06, A07, A08, A10, S05)

- An update was provided on communications and engagement activities, including implementation of the Te Oneroa-a-Tōhe Board Facebook page, establishment of Board liaison contacts, continued engagement with Iwi communications teams, and plans to update Board Member photographs and communications assets.
- Members noted that the broader Communications Plan would be brought back for further discussion at a future meeting.

Technical Steering Group Membership and Participation (Actions A04, A09, A18, A19, S01)

- Members were advised of developments relating to Technical Steering Group membership

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Te Oneroa a Tohe Beach Board Meeting Minutes

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and attendance requirements, including confirmation of Iwi representatives, ongoing support arrangements, maintenance of an updated register of members and alternates, and the need to ensure the group continues to provide appropriate technical expertise to support the Board's work programme.

Funding and Governance Cost Allocation (Actions A01, A11, A12, A13, A14, A15, S04)

- The Board discussed funding requirements and governance cost allocation arrangements, including completion of the financial analysis undertaken by Northland Regional Council and Far North District Council, reimbursement of governance-related expenditure, future operational funding requirements, implementation planning, and options for incorporating governance support costs into councils' business-as-usual budgets.
- Members also noted work being undertaken to seek greater certainty regarding long-term implementation funding.

Head Start Local Government Reform Programme (Actions A16, A17, A21, A26, A27, A28, S07)

- An update was received on the Head Start Local Government Reform programme, including circulation of the Outline Proposal, engagement with Iwi technical advisors, and consideration of potential implications for local government structures and governance arrangements across Te Tai Tokerau.
- Members noted ongoing advocacy to ensure Te Oneroa-a-Tōhe Board arrangements are appropriately recognised within future reform proposals.

Treaty Settlement Implications and Future Engagement Opportunities (Actions A16, A26, A28, S06, S07)

- The Board considered the implications of local government and resource management reform for Te Hiku Treaty settlement arrangements. Discussion focused on ensuring that Treaty settlement commitments, Board powers and functions, Mana Whakahono ā Rohe agreements, relationship agreements, Memoranda of Understanding, Iwi planning instruments, and representation arrangements are retained and protected through any future legislative or governance transition processes.

Flood Management and Catchment Engagement (Actions A29, A30)

- Completed actions were noted and removed from the register. Remaining actions were retained for ongoing monitoring and reporting at future meeting.

Secretarial Note: Section 4.1 was not a listed agenda item. The Board reviewed its Action Sheet under Matters Arising and received progress updates from staff on the recorded actions.

5 COMMUNICATIONS – FACEBOOK PAGE PROPOSAL

5.1 TE ONEROA-A-TŌHE BOARD FACEBOOK PROPOSAL

RESOLUTION 2026/3

Moved: Kahika - Mayor Moko Tepania

Seconded: Harata Brown (Te Rūnanga Nui o Te Aupōuri)

That Te Oneroa-a-Tōhe Board;

- a) Adopt Option 1 as the preferred option for establishment of a Te Oneroa-a-Tōhe**

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Board Facebook page; and

- b) Confirm the Board Chairperson Lisa McNab and Member Harata Brown as Board contacts to support communication activity.**

CARRIED

*Secretarial Note: Section 5.1 was not a listed agenda item. It was raised to confirm the establishment of the Board's Facebook page and administrators.
The Board also requested future Board documentation consistently use capitalised references to Iwi and Hapū.*

6 NGĀ KAIKŌRERO / SPEAKERS

6.1 Local Government Reform (Head Start) Update – Roger Ackers (FNDC)

The Board received an update regarding:

- Head Start proposal development.
- Proposed transition from four councils to two unitary authorities.
- Potential future move to a single Northland authority.
- Engagement undertaken to date.
- Implications for Treaty Settlement arrangements.

The Board discussed retaining all powers, functions and purposes of the Te Oneroa-a-Tōhe arrangements, continuation of settlement obligations, retention of representation arrangements and statutory protections, and ensuring meaningful involvement of the Board and Te Hiku Iwi in future design work.

The Board requested stronger wording within the Head Start proposal to ensure Treaty settlement arrangements are retained and protected, powers and functions of the Te Oneroa-a-Tōhe Board transition intact to any successor authority, existing settlement intent and statutory obligations are maintained and that the Board is involved in future design and transition discussions.

6.2 Resource Management Reform Update - Ben White (MCERT)

The Board received an update from Benjamin White, accompanied by Rachel Ropiha and Ryan Anderson, regarding:

- Resource Management Reform legislation.
- Treaty settlement provisions within the new planning system.
- Future engagement with Te Hiku PSGEs.
- Implications for Te Oneroa-a-Tōhe Board arrangements.

The Board expressed concern regarding the removal of Mana Whakahono ā Rohe transition provisions, potential impacts on Crown-Iwi relationships and the importance of maintaining Treaty settlement outcomes.

Ministry for Cities, Environment, Regions and Transport (MCERT) staff advised that Treaty settlement obligations are intended to continue and be upheld under the new planning framework.

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7 NGĀ PŪRONGO / REPORTS**7.1 TE ONEROA-A-TŌHE BOARD FINANCIALS JUNE 2026**

Agenda item 5.1 document number A5877001, pages 17 - 23 refers.

RESOLUTION 2026/4

Moved: Chairperson Lisa McNab (Te Rūnanga o Te Rarawa)

Seconded: Harata Brown (Te Rūnanga Nui o Te Aupōuri)

That Te Oneroa-a-Tōhe Board;

- a) receive the report titled "Financials June 2026",**
- b) note the financial position of the Te Oneroa-a-Tōhe Board as at 30 June 2026, including a remaining balance of \$99,262.69, consisting of:**
 - \$61,228.91 remaining in the Board Operational Fund; and
 - \$38,033.78 remaining in the Plan Development Fund.

CARRIED**7.2 TE ONEROA-A-TŌHE BOARD - FUTURE FUNDING OPTIONS**

Agenda item 5.2 document number A5877334, pages 24 - 36 refers.

RESOLUTION 2026/5

Moved: Chairperson Lisa McNab (Te Rūnanga o Te Rarawa)

Seconded: Kahika - Mayor Moko Tepania

That Te Oneroa-a-Tōhe Board:

- 1. Receive the report 'Te Oneroa-a-Tōhe Board - Future funding options' by Ruben Wylie dated 9 July 2026.**
- 2. Endorse Option 3 – Comprehensive funding package of approximately \$90,000 as its preferred funding approach for consideration by Northland Regional Council and Far North District Council through their 2027–2037 Long Term Plans;**
- 3. Direct the Technical Advisory Group report back to the Board at its September meeting with advice on an improved decision-making and reporting protocol to support future activities overseen by the Board.**

CARRIED*Secretarial Note:**Members noted expectations that governance support costs should be treated as business-as-usual operational expenditure by both councils.***7.3 GENERAL BUSINESS****RESOLUTION 2026/6**

Moved: Chairperson Lisa McNab (Te Rūnanga o Te Rarawa)

Seconded: Kahika - Mayor Moko Tepania

That Te Oneroa-a-Tōhe Board address the following General Business matters and note:

- a) Flood Mitigation and Catchment Management:**
 - Members discussed flood-related concerns and opportunities to better understand

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Te Oneroa a Tohe Beach Board Meeting Minutes

24 July 2026

flood-prone locations across the Kaitiāia Basin and wider catchment.

- Cr Halkyard-Harawira requested a tour of the drainage areas in the catchment. An invitation will be extended to Board members to attend relevant river and catchment liaison activities.

b) Civil Defence Emergency Management (CDEM) Forum:

- Members were advised of the forum to be held in Whangārei on 10 September 2026.

c) That the September Board meeting be moved from 18 September 2026 to 11 September 2026.

CARRIED

Secretarial Note: Section 7.3 was not a listed agenda item however the Board has included a General Business section in previous meetings as evidenced in past minutes.

8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

8.1 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2026/7

Moved: Te Rūnanga o Te Rarawa Lisa McNab

Seconded: Te Rūnanga Nui o Te Aupōuri Harata Brown

That the public be excluded from the following parts of the proceedings of this meeting. The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relations to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

Secretarial Note: Section 8.1 was not a listed agenda item. This item was raised by a Board Member and the Chair agreed that it should be discussed in-committee.

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 12:38 PM.

The minutes of this meeting were confirmed at the Te Oneroa a Tohe Beach Board Meeting held on 11 September 2026.

.....
CHAIRPERSON

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Te Miromiro Committee for Assurance, Risk and Finance Meeting Minutes

11 August 2026

**MINUTES OF FAR NORTH DISTRICT COUNCIL
TE MIROMIRO COMMITTEE FOR ASSURANCE, RISK AND FINANCE MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON TUESDAY, 11 AUGUST 2026 AT 10:00AM**

PRESENT: Chairperson Graeme McGlinn, Deputy Chairperson John Vujcich, Cr Rachel Baucke, Cr Felicity Foy, Cr Hilda Halkyard-Harawira, Cr Davina Smolders, (Ex-officio Member) Kahika - Mayor Moko Tepania, Independent Member Graham Naylor (online).

STAFF PRESENT: Guy Holroyd (Chief Executive Officer), Ken Macdonald (Chief Financial Officer), Jacine Warmington (Group Manager – Strategic Relationships), Emma Healy (Chief of Staff), Kate Ivicheva (Group Manager – Policy & Planning), Hilary Sumpter (Group Manager – Delivery & Operations), Rachel Smith (Executive Officer), Aaron Taikato (Manuhautu Te Hono – Group Manager Te Hono), Joshna Panday (Risk & Assurance Officer), Michelle Sharp (Team Leader – Business Compliance), Briar Macken (Manager – Strategy & Policy), Ken Lewis (Manager – Communications & Engagement), Marysa Maheno (Democracy Advisor).

1 KARAKIA TIMATANGA / OPENING PRAYER

Kahika-Mayor Moko Tepania commenced the meeting with karakia.

2 NGĀ KŌRERO A TE HEAMANA / CHAIRPERSON ANNOUNCEMENTS

Chair Graeme McGlinn noted the online attendance from Independent Member Graham Naylor and Cr Felicity Foy.

3 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2026/12

Moved: Cr Davina Smolders

Seconded: Deputy Chairperson John Vujcich

That the apology for lateness received from Cr Rachel Baucke be accepted.

CARRIED

4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A5891789, pages 8 - 14 refers

RESOLUTION 2026/13

Moved: Deputy Chairperson John Vujcich

Seconded: Cr Davina Smolders

That Te Miromiro Committee for Assurance, Risk and Finance confirm the minutes of the

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Te Miromiro Committee for Assurance, Risk and Finance Meeting Minutes

11 August 2026

meeting held 12 May 2026 are true and correct.**CARRIED****5 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****5.1 HEALTH, SAFETY AND WELLBEING REPORT**

Agenda item 5.1 document number A5872063, pages 15 - 20 refers

RESOLUTION 2026/14

Moved: Deputy Chairperson John Vujcich

Seconded: Independent Member Graham Naylor

That Te Miromiro Committee for Assurance, Risk and Finance receive the report Health, Safety and Wellbeing Report.Against: Cr Davina Smolders**CARRIED 7/1****5.2 PUBLIC AND OPERATIONAL POLICY WORK PROGRAMME OVERVIEW**

Agenda item 5.2 document number A5845967, pages 21 - 34 refers

RESOLUTION 2026/15

Moved: Chairperson Graeme McGlinn

Seconded: Deputy Chairperson John Vujcich

That Te Miromiro Committee for Assurance, Risk and Finance receive the report Public and Operational Policy Work Programme Overview.**CARRIED****5.3 CHIEF OF STAFF Q4 REPORT 2025/26 (APRIL - JUNE)**

Agenda item 5.3 document number A5880332, pages 35 - 48 refers

RESOLUTION 2026/16

Moved: Deputy Chairperson John Vujcich

Seconded: (Ex-officio Member) Kahika - Mayor Moko Tepania

That Te Miromiro Committee for Assurance, Risk and Finance receive the report Chief of Staff Q4 Report 2025/26 (April - June).**CARRIED****5.4 MAYORAL DISCRETIONARY FUND - QUARTERLY UPDATE**

Agenda item 5.4 document number A5868157, pages 49 - 52 refers

RESOLUTION 2026/17

Moved: Cr Hilda Halkyard-Harawira

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Te Miromiro Committee for Assurance, Risk and Finance Meeting Minutes

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Seconded: Deputy Chairperson John Vujcich

That Te Miromiro Committee for Assurance, Risk and Finance receive the report Mayoral Discretionary Fund - Quarterly Update.**CARRIED****5.5 REVENUE RECOVERY REPORT AS AT 30 JUNE 2026**

Agenda item 5.5 document number A5870246, pages 53 - 54 refers

RESOLUTION 2026/18

Moved: Cr Davina Smolders

Seconded: Deputy Chairperson John Vujcich

That Te Miromiro Committee for Assurance, Risk and Finance receive the report Revenue Recovery Report as at 30 June 2026.**CARRIED****5.6 FINANCIAL REPORT FOR THE PERIOD ENDING 31 MAY 2026**

Agenda item 5.6 document number A5878744, pages 61 - 61 refers

RESOLUTION 2026/19

Moved: Deputy Chairperson John Vujcich

Seconded: Independent Member Graham Naylor

That Te Miromiro Committee for Assurance Risk and Finance receive the Far North District Council Financial Report for the period ending 31 May 2026.**CARRIED****MOTION****RESOLUTION 2026/20**

Moved: Chairperson Graeme McGlinn

Seconded: Independent Member Graham Naylor

That Te Miromiro Committee for Assurance, Risk and Finance note the verbal update provided by the Chief Financial Officer that the Accounting Policies are stable with the exception of 3-waters.Abstained: Cr Davina Smolders**CARRIED****5.7 VALUATIONS UPDATE**

Agenda item 5.7 document number A5878772, pages 77 - 79 refers

RESOLUTION 2026/21

Moved: Cr Davina Smolders

Seconded: Deputy Chairperson John Vujcich

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Te Miromiro Committee for Assurance, Risk and Finance Meeting Minutes

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That Te Miromiro Committee for Assurance, Risk and Finance receive the report Valuations Update.

CARRIED**5.8 YEAR END PLANNING UPDATE**

Agenda item 5.8 document number A5878789, pages 80 - 85 refers

RESOLUTION 2026/22

Moved: Deputy Chairperson John Vujcich

Seconded: Independent Member Graham Naylor

That Te Miromiro Committee for Assurance, Risk and Finance receive the report Year End Planning Update.

CARRIED**5.9 LONG TERM PLAN UPDATE**

Agenda item 5.9 document number A5878800, pages 102 - 105 refers

RESOLUTION 2026/23

Moved: Deputy Chairperson John Vujcich

Seconded: Cr Davina Smolders

That Te Miromiro Committee for Assurance, Risk and Finance receive the report Long Term Plan Update.

CARRIED**6 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2026/24**

Moved: (Ex-officio Member) Kahika - Mayor Moko Tepania

Seconded: Deputy Chairperson John Vujcich

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would

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Te Miromiro Committee for Assurance, Risk and Finance Meeting Minutes

11 August 2026

	activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	exist under section 6 or section 7
6.2 - Infrastructure Compliance	s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.3 - Procurement Activity Update 1 April - 30 June 2026	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.4 - Risk Management Update	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

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6.5 - Insurance Renewals Update	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.6 - Contingent Liabilities - Litigation and Emerging Claims	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED**7 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

Kahika-Mayor Moko Tepania closed the meeting with karakia.

8 MEETING CLOSE

The meeting closed at 2:37pm.

The minutes of this meeting will be confirmed at the Te Miromiro Committee for Assurance, Risk and Finance Meeting held on 3 November 2026.

.....
CHAIRPERSON

UNCONFIRMED

Ordinary Te Kūkupa Committee for Strategy, Policy and Regulation Meeting
Minutes

12 August 2026

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY TE KŪKUPA COMMITTEE FOR STRATEGY, POLICY AND REGULATION
MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON WEDNESDAY, 12 AUGUST 2026 AT 10:02 AM**

PRESENT: Chairperson Kelly Stratford, Deputy Chairperson Arohanui Allen (VC), Kohepu - Deputy Mayor Chicky Rudkin, Cr Rachel Baucke, Cr Felicity Foy (VC), Cr Hilda Halkyard-Harawira (VC), Cr Davina Smolders, (Ex-officio Member) Kahika - Mayor Moko Tepania

IN ATTENDANCE: Cr Ann Court (VC), Cr John Vujcich (VC)

STAFF PRESENT: Kate Ivicheva (Group Manager Planning & Policy), Guy Holroyd (Chief Executive Officer), Hillary Sumpter (Group Manager Delivery and Operations), Aaron Taikato (Group Manager Te Hono), Emma Healy (Chief of Staff), Briar Macken (Manager – Strategy & Policy), Virginia Smith (Policy Advisor), Esther Powell (Manager - Climate Action & Resilience), Aya Morris (Net Zero & Sustainability Programme Lead), Dan Bowmar (Policy Advisor), Shayne Storey (Team Leader - Policy & Bylaws), Imrie Dunn (Democracy Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:02 am, Chairperson Kelly Stratford opened the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2026/31

Moved: Chairperson Kelly Stratford

Seconded: Kohepu - Deputy Mayor Chicky Rudkin

That the apology received from Cr Davina Smolders be accepted and leave of absence granted.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

There were no deputations.

4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

UNCONFIRMED

Ordinary Te Kūkupa Committee for Strategy, Policy and Regulation Meeting Minutes

12 August 2026

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A5886149, pages 14 - 20 refers.

RESOLUTION 2026/32

Moved: Chairperson Kelly Stratford

Seconded: Kohepu - Deputy Mayor Chicky Rudkin

That Te Kūkupa Committee for Strategy, Policy and Regulation confirm the minutes of the meeting held 8 July 2026 are true and correct.

CARRIED

At 10:05 am, Cr Rachel Baucke joined the meeting.

5 NGĀ PŪRONGO / REPORTS

5.1 APPOINTMENT OF DEPUTY CHAIRPERSON FOR TE KŪKUPA COMMITTEE

Agenda item 5.1 document number A5865133, pages 21 - 27 refers.

RESOLUTION 2026/33

Moved: Chairperson Kelly Stratford

Seconded: Kohepu - Deputy Mayor Chicky Rudkin

That Te Kūkupa Committee for Strategy, Policy and Regulation:

- a) **appoint Cr Arohanui Allen as Deputy Chairperson; and**
- b) **update the Terms of Reference to reflect the appointment**

CARRIED

5.2 KAUPAPA HERE HIRANGA ME TE HONONGA / SIGNIFICANCE AND ENGAGEMENT POLICY 2024 REVIEW

Agenda item 5.2 document number A5855963, pages 28 - 51 refers.

RESOLUTION 2026/34

Moved: Chairperson Kelly Stratford

Seconded: (Ex-officio Member) Kahika - Mayor Moko Tepania

That Te Kūkupa Committee for Strategy, Policy and Regulation recommend that Council:

- a) **agree the Kaupapa Here Hiranga me te Hononga / Significance and Engagement Policy has been reviewed; and**
- b) **agree the Kaupapa Here Hiranga me te Hononga / Significance and Engagement Policy should continue with amendment**

CARRIED

Secretarial Note:

- *Members discussed the policy thresholds, triggers and the need for consistent application.*
- *The Committee noted that engagement costs would need to be considered where unplanned matters trigger the policy.*

UNCONFIRMED

Ordinary Te Kūkupa Committee for Strategy, Policy and Regulation Meeting Minutes

12 August 2026

- A workshop was supported to allow further consideration before a draft policy returns to elected members.

5.3 PROPOSED STRATEGIC PARKING POLICY - TE RAUTAKI TŪNGA WAKA O TE HIKU O TE IKA - RIGHT SPACE, RIGHT PLACE.

Agenda item 5.3 document number A5445322, pages 52 - 93 refers.

RESOLUTION 2026/35

Moved: Chairperson Kelly Stratford

Seconded: (Ex-officio Member) Kahika - Mayor Moko Tepania

That Te Kūkupa recommends that Council adopts Te Rautaki Tūnga Waka o Te Kaunihera o Te Hiku o Te Ika - Right Space, Right Place Strategic Parking Policy (attachment 1)

CARRIED

Secretarial Note: Members acknowledged the development of the Strategic Parking Policy and the engagement undertaken with Community Boards and elected members.

At 10:35 am, Cr Hilda Halkyard-Harawira joined the meeting.

5.4 VEHICLE CROSSINGS BYLAW REVIEW

Agenda item 5.4 document number A5819230, pages 94 - 116 refers.

RESOLUTION 2026/36

Moved: Chairperson Kelly Stratford

Seconded: Kohepu - Deputy Mayor Chicky Rudkin

That Te Kūkupa Committee for Strategy, Policy and Regulation recommend That Council:

- agree, under section 155(1) of the Local Government Act 2002, that a Bylaw is the most appropriate way of addressing problems related to Vehicle Crossings
- agree, under section 155(2) of the Local Government Act 2002, that the current Vehicle Crossings Bylaw is not the most appropriate form because:
 - it is not consistent with relevant legislation, codes and guides
 - it is not certain
- agree, the Vehicle Crossings Bylaw should continue with an amendment to:
 - ensure consistency with relevant codes/guides
 - improve certainty
- agree, to progress amalgamating the vehicle crossing bylaw provisions into the Road Use Bylaw
- note, under section 155(2) of the Local Government Act 2002, a full analysis of any implications regarding the Vehicle Crossings Bylaw under the New Zealand Bill of Rights Act 1990 cannot be completed until the amendments to the bylaw have been drafted
- note, a full analysis of any inconsistencies regarding the Vehicle Crossings Bylaw under the Regulatory Standards Act 2025 cannot be completed until the amendments to the bylaw have been drafted.

CARRIED

UNCONFIRMED

Ordinary Te Kūkupa Committee for Strategy, Policy and Regulation Meeting
Minutes

12 August 2026

Secretarial Note: The Committee noted that the bylaw review will provide further opportunity to clarify responsibilities for vehicle crossings, driveways and associated culverts, including where Council or contractor works may affect private infrastructure. Members supported clear drafting on landowner responsibilities, alignment with engineering standards, climate change resilience, and a communications approach to help residents understand their obligations.

6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

6.1 CORPORATE GREENHOUSE GAS EMISSIONS INVENTORY FOR 2024-2025

Agenda item 6.1 document number A5861246, pages 117 - 121 refers.

RESOLUTION 2026/37

Moved: Chairperson Kelly Stratford

Seconded: Kohepu - Deputy Mayor Chicky Rudkin

That Te Kūkupa Committee for Strategy, Policy and Regulation receive the report Corporate Greenhouse Gas Emissions Inventory for 2024-2025.

CARRIED

Secretarial Note:

- *Members discussed alignment of Council's emissions targets with Government requirements, science-aligned targets and sustainable lending criteria.*
- *Questions were raised about infrastructure-related emissions, including the impact of recent severe weather events.*
- *The Committee discussed future emissions reporting expectations for Council-controlled organisations, including potential implications for Northland Waters.*
- *Further information was requested on programme costs, benefits and implementation planning to support transparent reporting to elected members and the public.*

7 NGĀ KŌRERO A TE HEAMANA / CHAIRPERSON ANNOUNCEMENTS

Chairperson Kelly Stratford acknowledged Te Pātukurea – Kerikeri-Waipapa Spatial Plan and noted its recent recognition in the local government sector, including coverage of the award-winning spatial plan in Local Government Magazine.

8 MEETING CLOSE

The meeting closed at 11:01 am.

The minutes of this meeting will be confirmed at the Ordinary Te Kūkupa Committee for Strategy, Policy and Regulation Meeting held on 9 September 2026.

.....
CHAIRPERSON

7.3 ANNUAL REPORT ON DOG CONTROL 2025-2026**File Number: A5904235****Author: Mike McMurtrie, Manager - Compliance****Authoriser: Hilary Sumpter, Group Manager - Delivery and Operations****TAKE PŪRONGO / PURPOSE OF THE REPORT**

That the Council receives the Annual Report on Dog Control Policy and Practices 2025/2026.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Section 10A of the Dog Control Act 1996 requires each territorial authority to report on its dog control policy and practices and provide specific statistical information.

This report acts as a medium for this information and is an update on the progress and processes of the Far North District Council Animal Management services.

The report (Attachment A) will be submitted to the Department of Internal Affairs and a link to the document will be made publicly available on the FNDC website.

TŪTOHUNGA / RECOMMENDATION

That the Council receive the report Annual Report on Dog Control 2025-2026.

TĀHUHU KŌRERO / BACKGROUND

The Dog Control Act 1996 requires all territorial authorities to report annually to the Department of Internal Affairs on their dog control activity. The information assists central government to assess national trends and developments. This requirement below came into place through the Dog Control Amendment Act 2003, which came into force on 1 December 2003:

10A Territorial authority must report on dog control policy and practices

- (1) A territorial authority must, in respect of each financial year, report on the administration of—
 - a) its dog control policy adopted under section 10; and
 - b) its dog control practices.
- (2) The report must include, in respect of each financial year, information relating to—
 - a) the number of registered dogs in the territorial authority district:
 - b) the number of probationary owners and disqualified owners in the territorial authority district:
 - c) the number of dogs in the territorial authority district classified as dangerous under section 31 and the relevant provision under which the classification is made:
 - d) the number of dogs in the territorial authority district classified as menacing under section 33A or section 33C and the relevant provision under which the classification is made:
 - e) the number of infringement notices issued by the territorial authority:
 - f) the number of dog-related complaints received by the territorial authority in the previous year and the nature of those complaints:
 - g) the number of prosecutions taken by the territorial authority under this Act.
- (3) The territorial authority must give public notice of the report—

a) by means of a notice published in—

- i. 1 or more daily newspapers circulating in the territorial authority district; or
- ii. 1 or more other newspapers that have at least an equivalent circulation in that district to the daily newspapers circulating in that district; and

b) by any means that the territorial authority thinks desirable in the circumstances.

(4) The territorial authority must also, within 1 month after adopting the report, send a copy of it to the Secretary for Local Government.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

TĀHUHU KŌRERO / BACKGROUND

The Dog Control Act 1996 requires all territorial authorities to report annually to the Department of Internal Affairs on their dog control activity. The information assists central government to assess national trends and developments. This requirement below came into place through the Dog Control Amendment Act 2003, which came into force on 1 December 2003:

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(2) The report must include, in respect of each financial year, information relating to—

- a) the number of registered dogs in the territorial authority district:
- b) the number of probationary owners and disqualified owners in the territorial authority district:
- c) the number of dogs in the territorial authority district classified as dangerous under section 31 and the relevant provision under which the classification is made:
- d) the number of dogs in the territorial authority district classified as menacing under section 33A or section 33C and the relevant provision under which the classification is made:
- e) the number of infringement notices issued by the territorial authority:
- f) the number of dog-related complaints received by the territorial authority in the previous year and the nature of those complaints:
- g) the number of prosecutions taken by the territorial authority under this Act.

(3) The territorial authority must give public notice of the report—

- a) by means of a notice published in—
 - i. 1 or more daily newspapers circulating in the territorial authority district; or
 - ii. 1 or more other newspapers that have at least an equivalent circulation in that district to the daily newspapers circulating in that district; and
- b) by any means that the territorial authority thinks desirable in the circumstances.

(4) The territorial authority must also, within 1 month after adopting the report, send a copy of it to the Secretary for Local Government.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

All Dog Control functions in the district are carried out in-house which includes the administration, field, and shelter services.

This team is responsible for the reactive response to complaints about dogs at large or causing nuisance, ensuring compliance with the Dog Control Act 1996 and the Far North District Council

Dog Management Policy and Bylaw, encouraging responsible dog ownership, the registration of dogs as well as community education.

Responding to complaints (RFS)

There has been a total of 5,845 dog control customer requests for service received over the 2025/2026 period.

Dog Registration

The number of known dogs in the district remains steady at 8,703. Of these 7,808 were registered for 2025/2026 period, giving 89.7% compliance across the district.

A significant effort was put in to clean up the registration data, including removing deceased dogs and changing of ownership/district details.

Probationary and Disqualified Owners

Data quality improvements allowed FNDC to identify owners who have failed to meet their obligations under the Act resulting in 15 probationary owners and 13 disqualified owners.

Enforcement

There has been a total of 2306 infringements issued for offences under the Dog Control Act 1996. A significant number of infringements were issued for owners failing to register their dogs. These were issued between January and April 2026. This resulted in increased registration numbers between February and June 2026, with many infringements being waived once registration compliance was achieved.

The Far North District Council have initiated one prosecution for attacks that occurred in 2025/2026, against dog owners for breaching the Dog Control Act 1996. A hearing date is yet to be set. A previous hearing was held late in 2025, for a dog attacking a young child. A sentencing date was held in February 2026 with a conviction and fees associated to the case ordered. No destruction of the dog was ordered by the Judge.

Menacing and Dangerous Dogs

There is a total of 109 menacing dogs in the district, this is an increase of 16 dogs from the previous year, due to increased focus on data quality and increased registration compliance.

56 of these dogs were menacing dogs under section 33C of the Dog Control Act 1996. These dogs were of American Pitbull Terrier type. Under the Dog Control Act 1996 (the Act) all dogs must be classified as menacing if it belongs to a breed or type currently listed in schedule 4 of the Act, or if the local authority considers the dog poses a threat to people or other animals and wildlife due to its behaviour. All dogs registered within the district and classified as menacing by Council, or any other territorial authority must be neutered.

There are 6 classified dangerous dogs in the district.

Impounded Dogs

A total of 569 dogs were impounded in the council shelter in 2025/2026 a decrease of 61 from the previous year.

38.9% of impounded dogs were either returned to their owners or rehomed.

355 (62.4%) of dogs impounded at the shelter were euthanised due to not being claimed by an owner and not being suitable for rehoming. 87 (24.5%) of these dogs were surrendered by the dog owner for euthanasia.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial or resource implications associated with this report.

ĀPITIHANGA / ATTACHMENTS

1. Annual Report on Dog Control 2025-2026 - A5904230 [↓](#) 



HE ARA TĀMATA
CREATING GREAT PLACES
Supporting our people

Annual Report: Dog Control Policy and Practice 2025/2026

Introduction

The Far North District Council, as a territorial authority is required to manage and enforce provisions pursuant to the Dog Control Act 1996 (the Act).

Section 10A of the Dog Control Act 1996 requires each territorial authority to report on its dog control policy and practices and provide specific statistical information.

This report fulfils this statutory requirement for the dog registration year 1 July 2025 to 30 June 2026 and provides an update on the progress and processes of the Far North District Council Animal Management services.

Background

All Dog Control functions in the district are conducted in-house which includes the administration, field, and shelter services.

This team is responsible for the reactive response to complaints about dogs at large or causing nuisance, ensuring compliance with the Dog Control Act 1996 and the Far North District Council Dog Management Policy and Bylaw, encouraging responsible dog ownership, the registration of dogs as well as community education.

The Animal Management team have officers dedicated to either the north or south of the district which allows for the officers to interact with dog owners and the public in those areas. By having local knowledge, the officers can respond to complaints and request for service in a timelier way. The Animal Management team have a work roster to cover after-hour emergencies.

The Council's Dog Control Policy and Practices

FNDC Dog Management Policy

The Council adopted a Dog Management Policy in February 2019 which outlines the Council's requirements regarding controlling dogs in public places. The policy is enforceable under the FNDC Dog Management Bylaw 2018.

Key objectives of the policy are:

- Prevent injury, distress, and nuisance from dogs
- Identify dog access areas
- Provide for the neutering of menacing dogs

- Minimise potential danger or distress to protected wildlife
- Promote responsible dog ownership

Dog Registration

The council provides a discounted rate for dog owners that de-sex their dog and those who pay registration prior to 1 September each year.

Fees are used for:

- Dog Control activities including law enforcement, patrols, and complaint investigation.
- Dog incident prevention (including finding unregistered dogs, and the classification and enforcement of menacing and dangerous dogs)
- Education programs for schools and community groups
- Signs for the Council's Dog Management Bylaw and Dog Management Policy
- Shelter Services (including lost and found, adoption and micro-chipping)
- Running the annual dog registration renewal program

Key Achievements 2024/2025

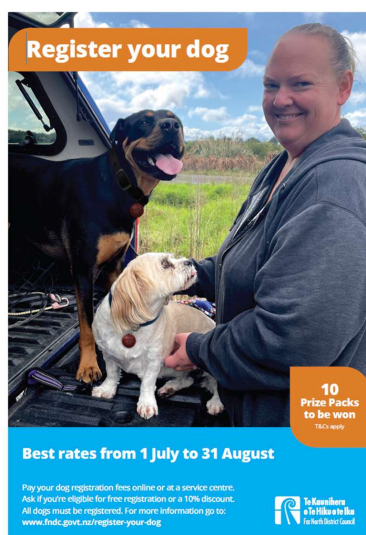
Responding to complaints (RFS)

AMOs responded to a total of 5,845 dog control customer requests for service over the 2025/2026 period. This includes proactive work and school education service requests.

The Animal Management team consistently aims to respond to Urgent RFS (attack and public safety concerns) within 1.5 hours and Non-Urgent RFS (administrative or general dog queries etc) within 3 days.

Dog Registration

The number of known dogs in the district reduced to 8,703 in 2025/2026. This is a result of a focused data base clean up and an administrative focus on registration follow up. Proactive follow up with every known dog, many via infringements for non-registration assisted in this, a total of 89.7% of the known dog population was registered by the end of the financial year.



The popular social media campaign promoting dog registration and responsible dog ownership was launched in June 2025. This year's campaign focuses on Storm and her journey to a loving family. The campaign also runs on the council's social media channels to give residents plenty of notice of the payment period starting on 1 July.

This campaign was continued with an information insert 'Kurī Karere Doggo Digest' included with dog registration reminder notices.

Enforcement

Animal Management has a range of enforcement measures that can be taken for offending. These can be as simple as issuing an infringement for lower levels of offending, or as serious as prosecuting the dog owner which can lead to a criminal conviction, destruction of the dog and disqualification as a dog owner for 5 years.

FNDC follow the VADE (Voluntary, Assisted, Directed, Enforced) model to facilitate compliance. This means our staff take the approach of engaging with our customers in the first instance, taking every opportunity to educate them and provide an opportunity to be voluntarily compliant, and then, if necessary, taking the appropriate enforcement action. This approach has resulted in better relationships with dog owners in our communities.

There has been a total of 2306 infringements issued for offences under the Dog Control Act 1996. This is 242.6% increase on 2024/2025. This is largely due to the following up noncompliance for dog registration. Infringements are issued if dog owners do not register within given time frames. This led to increased registration numbers following infringements issued between January-May 2026.

The Far North District Council have initiated one prosecution for attacks that occurred in 2025/2026, against dog owners for breaching the Dog Control Act 1996. This prosecution remains ongoing. One other prosecution from the previous year was resolved during 2025/2026 with a conviction but no destruction order.

Although prosecution numbers are low it is preferable not to be prosecuting. Prosecutions are used only as a last resort where it is necessary to ensure community safety.

Menacing and Dangerous Dogs

There is a total of 163 menacing dogs in the district, this is an increase of 93 dogs from the previous year.

56 of these dogs were menacing dogs under section 33C of the Dog Control Act 1996. These dogs were of American Pitbull Terrier type. Under the Dog Control Act 1996 (the Act) all dogs must be classified as menacing if it belongs to a breed or type currently listed in schedule 4 of the Act, or if the local authority considers the dog poses a threat to people or other animals and wildlife due to its behaviour. All dogs registered within the district and classified as menacing by Council, or any other territorial authority must be neutered.

There are 6 dogs classified dangerous in the district.

Impounded Dogs

A total of 569 dogs were impounded in the council shelter in 2024/25. A 9.68% decrease on the previous year.

38.9% of impounded dogs were either returned to their owners or rehomed.

355 (62.4%) of dogs impounded at the shelter were euthanised due to not being claimed by an owner and not being suitable for rehoming. 87 (24.5%) of these dogs were surrendered by the dog owner for euthanasia.

All suitable unclaimed dogs are put through the same behavioural assessment program and if they are designated for euthanasia its likely they failed this behavioural assessment test.

The FNDC adopt a dog Facebook page <https://www.facebook.com/adoptadogFNDC> continues to have success in rehoming dogs that have been impounded. This page now has over 6,900 followers (a nearly 1000 follower increase from last year)

Rehomed dogs are temperament tested, vaccinated, microchipped registered and desexed prior to going to their new homes.

Desexing Dogs

FNDC continues to partner with SPCA to provide affordable desexing across the district. This initiative will continue into 2026/2027.

17 Vouchers were issued between December 2025 and June 2026.

Planned Activities for 2026/2027

FNDC has partnered with Doggone to offer a free text reunite service. The cost is included within the dog registration and allows dog owners to choose a nominated phone number that a finder can receive when texting the tag ID to the number on the tag. This will help reunite dogs faster with their owners, without the need for Council intervention. Public safety is still a priority to Council and classified dogs will still be referred to Council through the text service.

There will be a continuation of proactive registration and compliance action plans to increase registration rates and identify unknown dogs as well as ensuring compliance with classifications.

This work involves more regular patrolling of problem areas through more accurate reporting of roaming dogs. This gives the team more visibility within communities and the ability to speak with dog owners around their responsibilities and issues they may be having.

Payment plan options are proactively being explored to assist our community where financial barriers may exist.

School education programmes around dog safety will continue to be delivered through terms 3 and 4 in schools across the Far North.

Dog Control Statistics

Table one: Registration/Classification related data

	Total 2022/2023	Total 2023/2024	Total 2024/2025	Total 2025/2026
Dogs Registered	12,214 Known 8,618 Registered	10,484 Known 8,489 Registered	7,493 Known 6,785 Registered	8,703 Known 7,808 Registered
Dog Owner Classification				
Probationary	0	3	0	15
Disqualified	7	2	1	13
Menacing Classification				
- By breed	175	100	88	56
- By deed	20	20	5	53
Combined	195	120	93	109
Dangerous Classification				
Section 31(1) a	1	0	0	0
Section 31(1) b	1	0	1	6
Section 31(1) c	1	0	0	0
Total Dangerous	3	0	1	6

Table two: Request for Service (RFS) Data

Customer requests break down by RFS type				
RFS Type	2022/2023	2023/2024	2024/2025	2025/2026
Attacks	257	278	259	216
Straying	526	532	622	600
Rushing (Aggressive in Public)	108	125	208	191
Barking	255	374	377	293
Aggressive (Private Property)	97	123	65	70
Miscellaneous Enquiries**	698**	703**	596**	678**
Lost and Found	273	223	360	395
Pick-Up Request	532	511	465	326
Dog Welfare	112	100	80	54
Grand Total	2,858	2,969	2,967	2,823

** Miscellaneous Enquiries includes adoption queries, refund requests, trap requests, infringement notice enquiries, bylaw enquiries/patrols, signage, general information etc.

An additional 2243 requests for received for Dog Registration queries within the financial year.

Table three: Compliance Data

	2022/2023	2023/2024	2024/2025	2025/2026
Prosecutions	1	1	2	1
Infringement Offence				
18 Wilful Obstruction of dog control officer or ranger	2	8	7	2
19(2) Failure or refusal to supply information or wilfully providing false particulars	0	0	0	0
19A (2) Failure to supply information or wilfully provide false about dog	0	0	0	0
20(5) Failure to comply with any bylaw authorised by the section	29	24	28	25
23A (2) Failure to undertake dog owner education program of dog obedience course (or both)	0	0	0	0
24 Failure to comply with the obligations of a probationary owner	0	0	0	0
28(5) Failure to comply with the effects of disqualification	0	0	0	0
32(2) failure to comply with the effects of classification of dog as dangerous	0	0	0	0
32(4) fraudulent sale or transfer of dangerous dog	0	0	0	0
33EC (1) Failure to comply with the effects of classification of dog as menacing	3	0	8	8
33F (3) Failure to advise person of muzzle and leashing requirements	0	0	0	0
36A (6) failure to implant microchip transponder in dog	1	0	0	0
41 False statement in relation to dog registration	0	0	0	0
41A Falsely notifying death of dog	0	0	0	0
42 failure to register dog	506	295	466	2139
46(4) Fraudulent procurement or attempt to procure replacement dog registration label or disc	0	0	0	0
48(3) Failure to advise change of dog ownership	0	0	0	0
49(4) Failure to advise change of address	0	0	0	0

51(1) Removal, swapping or counterfeiting of registration label or disc	0	0	0	0
52A Failure to keep dog controlled or confined	0	8	10	3
53(1) Failure to keep dog under control	92	88	153	129
54(2) failure to provide proper care and attention, to supply proper and sufficient food, and to provide adequate exercise	0	0	0	0
54A Failure to carry leash in public	0	0	0	0
55(7) Failure to comply with barking dog abatement notice	0	0	0	0
62(4) Allowing dog known to be dangerous to be at large unmuzzled or unleashed	0	0	0	0
62(5) Failure to advise of muzzle and leashing requirements	0	0	0	0
72(2) releasing dog from custody	0	0	0	0
Total	633	424	672	2306

Table four: Shelter data

	2022/2023	2023/2024	2024/2025	2025/2026
Impounded Total	517	452	630	569
Total number of dogs returned to owner	161	115	169	182
% dogs returned to owner	31.1%	25.4%	26.8%	32%
Total number of dogs to Rescue Groups	76	33	62	21
Total number of dogs adopted via Council	39	23	27	18
% dogs to Rescue Groups/Adopted	22.2%	12.4%	14.1%	6.9%
Total number of dogs euthanised	241	281	376	355
% of dogs impounded euthanised	46.6%	62.2%	59.7%	62.4%

8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.2 - Notice of Motion - Membership of Te Kuaka Committee for Māori Strategic Relationships	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.3 - Committee and Joint Committee Minutes - July and August 2026 - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	(including commercial and industrial negotiations)	
8.4 - Contract 7/24/27 - Kaitaia Wastewater Overflows Stage 1 Variation Approval	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.5 - Kaitāia Wastewater Treatment Plant Desludging Programme Variation	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.6 - Contract 7/21/185 Lighting Maintenance and Renewals Contract Extension	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.7 - Council Public Excluded Open Resolutions - August 2026	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE