

**MINUTES OF FAR NORTH DISTRICT COUNCIL
TE MIROMIRO COMMITTEE FOR ASSURANCE, RISK AND FINANCE MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON TUESDAY, 12 MAY 2026 AT 10:00 AM**

- PRESENT:** Chairperson Graeme McGlinn, Deputy Chairperson John Vujcich, Cr Rachel Baucke, Cr Felicity Foy (online), Cr Hilda Halkyard-Harawira (online), Cr Davina Smolders, (Ex-officio Member) Kahika - Mayor Moko Tepania (online), Independent Member Graham Naylor.
- IN ATTENDANCE:** Kohepū-Deputy Mayor Chicky Rudkin, Cr Arohanui Allen (online), Cr Ann Court (online), Cr Tāmami Rākena (online),
- STAFF PRESENT:** Jacine Warmington (Group Manager – Strategic Relationships), Ruben Garcia (Group Manager – Community and Engagement), Roger Ackers (Head of Strategic Reform Initiatives), Ken MacDonald (Chief Financial Officer), Margriet Veenstra (Manager – Property Information & Business Compliance), Charlie Billington (Group Manager – Corporate Services), Emma Healy (Chief of Staff), Joshna Panday (Risk & Assurance Specialist), Guy Holroyd (Chief Executive Officer), Tanya Proctor (Head of Infrastructure), Ken Lewis (Manager – Communications & Engagement), Ian Wilson (Manager – Health Safety and Wellbeing)(online), Michelle Sharp (Team Leader – Business Compliance), Zena Tango (online), Hilary Sumpter, Rebecca Rowsell, Amber Wihongi-Alderton (Executive Assistant to Group Manager – Corporate Services), Jodi Langbien (Contract Management Specialist), Kayla Jonas (Manager – People & Capability), Marysa Maheno (Democracy Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

Kohepū-Deputy Mayor Chicky Rudkin commenced the meeting with a karakia at 10:05am.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

Chair Graeme McGlinn noted the online attendance of Kahika-Mayor Moko Tepania and Cr Felicity Foy.

3 NGĀ TONO KŌRERO / DEPUTATION

Nil.

4 NGĀ KŌRERO A HEAMANA/ CHAIRPERSON ANNOUNCEMENTS

- Chair Graeme McGlinn noted that there is supplementary information for agenda item 5.1, Fuel Supply Disruption Risk – Mitigation and Current Risk Position, which has commercially sensitive information so this will be discussed within the public excluded part of the meeting.
- Chair Graeme McGlinn also welcomed and introduced the new independent member to the committee, Graham Naylor.

5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A5672868, pages 10 - 15 refers

RESOLUTION 2026/6

Moved: Deputy Chairperson John Vujcich
Seconded: Cr Davina Smolders

That Te Miromiro Committee for Assurance, Risk and Finance confirm the minutes of the meeting held 17 February 2026 are true and correct.

CARRIED

6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

6.1 FUEL SUPPLY DISRUPTION RISK – MITIGATION AND CURRENT RISK POSITION

Agenda item 5.1 document number A5729774, pages 16 - 28 refers

RESOLUTION 2026/7

Moved: Cr Davina Smolders
Seconded: Independent Member Graham Naylor

That Te Miromiro Committee for Assurance, Risk and Finance receive the report Fuel Supply Disruption Risk – Mitigation and Current Risk Position.

CARRIED

10:19AM Cr Hilda Halkyard-Harawira joined the meeting.

6.2 REVENUE RECOVERY REPORT AS AT 31 MARCH 2026

Agenda item 5.2 document number A5711554, pages 29 - 38 refers

RESOLUTION 2026/8

Moved: Deputy Chairperson John Vujcich
Seconded: Independent Member Graham Naylor

That Te Miromiro Committee for Assurance, Risk and Finance receive the report Revenue Recovery Report as at 31 March 2026.

CARRIED

6.3 CHIEF OF STAFF Q3 2025-26 (JANUARY - MARCH)

Agenda item 5.3 document number A5737648, pages 39 - 48 refers

RESOLUTION 2026/9

Moved: Independent Member Graham Naylor
Seconded: Cr Davina Smolders

That Te Miromiro Committee for Assurance, Risk and Finance receive the report Chief of

Staff Q3 2025-26 (January - March).

CARRIED

6.4 FINANCIAL REPORT FOR THE PERIOD ENDING 28 FEBRUARY 2026

Agenda item 5.4 document number A5742503, pages 49 - 61 refers

RESOLUTION 2026/10

Moved: Deputy Chairperson John Vujcich
Seconded: Independent Member Graham Naylor

That Te Miromiro Committee for Assurance Risk and Finance receive the Far North District Council Financial Report for the period ending 28 February 2026.

CARRIED

6.5 HEALTH, SAFETY AND WELLBEING REPORT

Agenda item 5.5 document number A5750323, pages 62 - 66 refers

RESOLUTION 2026/11

Moved: Independent Member Graham Naylor
Seconded: Cr Davina Smolders

That Te Miromiro Committee for Assurance, Risk and Finance receive the report Health, Safety and Wellbeing Report.

CARRIED

6.6 LOCAL GOVERNMENT REFORMS HEAD START PATHWAY - FNDC IMPLICATIONS, RISKS

Supplementary Agenda item 5.6 document number A5765386, pages 4 - 12 refers

RESOLUTION 2026/12

Moved: Deputy Chairperson John Vujcich
Seconded: Independent Member Graham Naylor

That Te Miromiro Committee for Assurance, Risk and Finance leave to lie the report Local Government Reforms Head Start Pathway - FNDC implications, risks.

CARRIED

7 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2026/13

Moved: Cr Davina Smolders
Seconded: Deputy Chairperson John Vujcich

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.2 - Risk Management Update	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.3 - Infrastructure Compliance	s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.4 - Tender Panel and Procurement Activity 1 Jan - 31 March 2026	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure

	<p>information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>6.5 - Contingent Liabilities - Litigation and Emerging Claims</p>	<p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

CARRIED

8 MEETING CLOSE

The meeting closed at 12:42PM.

The minutes of this meeting will be confirmed at Te Miromiro Committee for Assurance, Risk and Finance Meeting held on 11 August 2026.

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CHAIRPERSON