

AGENDA



Wednesday, 8 April 2026

Time: 10:00 am
Location: Council Chamber
Memorial Avenue
Kaikohe

Membership:

Chairperson Jessie McVeagh - Chairperson
Deputy Chairperson Scarlet Mocaraka
Member Arohanui Allen
Member Eddie Court
Member Denis Orme
Member Doug Te Wake
Member Kelly van Gaalen
Member John Vujcich

The Local Government Act 2002 states the role of a Community Board is to:-

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Kaikohe-Hokianga Community Board Meeting
will be held in the Council Chamber, Memorial Avenue, Kaikohe on:
Wednesday 8 April 2026 at 10:00 am

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1 KARAKIA TĪMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**4 NGĀ TONO KŌRERO / DEPUTATION**

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5632920

Author: Rhonda-May Whiu, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Kaikohe-Hokianga Community Board to confirm that the minutes are a true and correct record of the previous meetings.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board confirm the minutes of the meeting held 11 March 2026 to be a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

The Kaikohe-Hokianga Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITIHINGA / ATTACHMENTS

1. 2026-03-11 Kaikohe-Hokianga Community Board Minutes - A5620358 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Kaikohe-Hokianga Community Board Meeting Minutes

11 March 2026

UNCONFIRMED**MINUTES OF****KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON WEDNESDAY, 11 MARCH 2026 AT 10.00 AM**

PRESENT: Chairperson Jessie McVeagh, Deputy Chairperson Scarlet Mocaraka, Member Eddie Court, Member Denis Orme, Member Doug Te Wake, Member Kelly van Gaalen, Member John Vujcich

IN ATTENDANCE: Kahika Mayor Moko Tepania, Chicky Rudkin (Virtually), Cr Tāmami Rākena (Virtually)

STAFF PRESENT: Melissa Wood - Community Board Coordinator, Kathryn Trewin – Funding Advisor, Aaron Taikato – Manuhautu Te Hono, Piripi Rakana - Kaiarahi Kaupapa Māori, Estee Rapatini – Senior Facilities Technical Officer, Shenae Barker – Team Leader Monitoring (Virtually), James Knight-Wagener – District Facilities Design Officer (virtually), Harley Alexander – Multimedia Strategy & Communications Advisor (Virtually), Janette England – District Facilities Asset Manager (Virtually). Lawrence Wharerāu - Kaiarahi Kaupapa Māori (Virtually), Katy Simon Adaptation Programme Lead (Virtually), Rhonda-May Whiu – Democracy Advisor.

1 KARAKIA TIMATANGA / OPENING PRAYER

Member Doug Te Wake opened the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**APOLOGY****RESOLUTION 2026/8**

Moved: Chairperson Jessie McVeagh

Seconded: Member Denis Orme

That the apology received from Member Arohanui Allen due to attending other Council business be accepted and leave of absence granted.

CARRIED**3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**

Linda Bracken – Kaikohe Business Association update.

4 NGĀ TONO KŌRERO / DEPUTATIONS

Kahika Mayor Moko Tepania - Mayoral and Council update.

Bruce Lomas - Waimamaku Toilet Facilities Petition (Agenda item 8.2)

Note: Additional 38 petition signatories provided in support

Karen Browne on behalf of Hokianga Community Educational Trust (HCET) (AKO Hokianga) - lease for 78 Parnell Street, Rawene.

Kaikohe-Hokianga Community Board Meeting Minutes

11 March 2026

UNCONFIRMED**5 NGĀ KAIKŌRERO / SPEAKERS**

Savour Northland Leslie Lucus and Max regarding funding application (Agenda item 7.4)

Kathryn Trewin – Update regarding mosaics relating to funding application. Project report to be provided at the next Board meeting.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A5554477, pages 8 - 13 refers.

RESOLUTION 2026/9

Moved: Member Doug Te Wake

Seconded: Member John Vujcich

That the Kaikohe-Hokianga Community Board confirm the minutes of the meeting held 11 February 2026 to be a true and correct record.

CARRIED**7 NGĀ PŪRONGO / REPORTS****7.1 ALFRESCO DINING APPLICATIONS**

Agenda item 7.1 document number A5597508, pages 14 - 16 refers.

RESOLUTION 2026/10

Moved: Member Kelly van Gaalen

Seconded: Member Doug Te Wake

That the Kaikohe Hokianga Community Board:

- a) Receive the report Alfresco Dining Renewal Application – ALF-88; and**
- b) Provide comment on the renewal application from Kaikohe Bakehouse Cafe, 77 Broadway, Kaikohe.**

Comment: Inform the owners that there is a ongoing street scape programme and placemaking and aspirations for Broadway Kaikohe.

CARRIED**7.2 REMOVAL OF A POHUTUKAWA TREE AT 5 MEMORIAL AVENUE, KAIKOHE**

Agenda item 7.2 document number A5532997, pages 17 - 28 refers.

RESOLUTION 2026/11

Moved: Member Doug Te Wake

Seconded: Chairperson Jessie McVeagh

That the Kaikohe–Hokianga Community Board approve the Pohutukawa located at 5 Memorial Ave, Kaikohe to be removed and that Council pays for this work to be completed.

CARRIED

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UNCONFIRMED**7.3 PROJECT FUNDING REPORTS**

Agenda item 7.3 document number A5585375, pages 29 - 50 refers.

RESOLUTION 2026/12

Moved: Member John Vujcich

Seconded: Member Denis Orme

That the Kaikohe-Hokianga Community Board note the project reports received from:

- a) **Manaki Tinana Trust – Roof**
- b) **Ohaeawai Taiamai Residents Association – Christmas**
- c) **Okaihau Community Association – Kitchen**
- d) **R Tucker Thompson**
- e) **Rob Pink – Rawene Sand**
- f) **Savour Northland 2025**
- g) **Tautoro Titans**
- h) **Te Mata o Roiroi**

CARRIED

At 11:20 am, Member Eddie Court left the meeting and returned at 11:24 am.

7.4A FUNDING APPLICATIONS

Agenda item 7.4 document number A5585395, pages 51 – 66 refers.

MOTION

Moved: Member Denis Orme

Seconded: Member John Vujcich

- a) **That the Kaikohe-Hokianga Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Jacman Entertainment Ltd towards the costs for Savour Northland 2026.**

MOTION**RESOLUTION 2026/13**

Moved: Member Kelly van Gaalen

Seconded: Member Doug Te Wake

That the Kaikohe-Hokianga Community Board Leave the application for the Boards Community Grant Fund Account for Jacman Entertainment Ltd towards the costs for Savour Northland 2026 to lie till the next Board meeting.**LEFT TO LIE**

Kaikohe-Hokianga Community Board Meeting Minutes

11 March 2026

UNCONFIRMED**7.5 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 7.5 document number A5528223, pages 67 - 72 refers.

RESOLUTION 2026/14

Moved: Chairperson Jessie McVeagh

Seconded: Member Doug Te Wake

That the Kaikohe-Hokianga Community Board note the March 2026 member reports from Chairperson McVeagh, and Member Orme.**CARRIED****8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 STAGE ONE - COMMUNITY ADAPTATION PLANNING, TE HŌTAKA URUTAU HAPORI-COMMUNITY ADAPTATION PROGRAMME**

Agenda item 8.1 document number A5556089, pages 73 - 78 refers.

RESOLUTION 2026/15

Moved: Deputy Chairperson Scarlet Mocaraka

Seconded: Chairperson Jessie McVeagh

That the Kaikohe-Hokianga Community Board receive the report Stage One - Community Adaptation Planning, Te Hōtaka Urutau Hapori-Community Adaptation Programme.**CARRIED****8.2 PETITION "PUBLIC TOILETS FOR WAIMAMAKU"**

Agenda item 8.2 document number A5606294, pages 79 - 80 refers.

RESOLUTION 2026/16

Moved: Chairperson Jessie McVeagh

Seconded: Member Doug Te Wake

That the Kaikohe-Hokianga Community Board receive the Petition "Public Toilets for Waimamaku".**CARRIED****8.3 OPEN RESOLUTIONS AND ACTIONS UPDATE - MARCH 2026**

Agenda item 8.3 document number A5588560, pages 81 - 81 refers.

RESOLUTION 2026/17

Moved: Chairperson Jessie McVeagh

Seconded: Member John Vujcich

That the Kaikohe-Hokianga Community Board receive the report Open Resolutions and Actions Update - March 2026.**CARRIED**

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Kaikohe-Hokianga Community Board Meeting Minutes

11 March 2026

UNCONFIRMED

Note: Member Denis Orme expressed concern regarding a Pride of Place Funding Application that was not provided by staff for consideration at this meeting. The Funding Advisor confirmed that the application had been received and would be presented to the Board for consideration alongside information from staff on the ongoing impact on ratepayers (if any).

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Member Doug Te Wake closed the meeting with a karakia.

10 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 12.05 PM.

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 8 April 2026.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 KAIKOHE-HOKIANGA TOWN BEAUTIFICATION PRIORITISATION 2025/26

File Number: A5636309

Author: Jeanette England, District Facilities Asset Manager

Authoriser: Tanya Proctor, Head of Infrastructure

TAKE PŪRONGO / PURPOSE OF THE REPORT

To request that the Kaikohe-Hokianga Community Board formally confirm the proposed allocation of the 2025/26 Town Beautification budget.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Each Community Board receives an annual Town Beautification budget allocation for capital improvements that create physical assets.
- The programme funds planned work identified by Community Boards in collaboration with staff.
- For the 2025/26 financial year, the Kaikohe-Hokianga ward allocation is \$58,254 and must be committed within the current financial year.
- The Board has indicated a preference to apply the full FY2025/26 allocation to Hōreke village to deliver a more visible and cohesive outcome in accordance with the Community Plan which has been developed over a number of years.
- Hōreke has been identified as the preferred location for this year's focus, recognising the importance of equitable outcomes across communities in the ward and reflecting aspirations identified through local community planning.
- The specific assets and locations are subject to Board confirmation of community preferences.
- A shortlist of improvements will be refined, and feasibility, maintenance implications, and cost estimates will be confirmed prior to delivery.
- The Kaikohe-Hokianga Community Board holds a delegation for town beautification and maintenance and for setting local priorities for minor capital works.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board

- a) **confirms allocation of up to \$58,254 of the FY2025/26 Town Beautification capital budget to Horeke village for a coordinated programme of eligible town beautification works:**
- b) **notes that specific project components will be refined through Board and community input and internal feasibility, and maintenance checks consistent with capital budget eligibility requirements.**

1) TĀHUHU KŌRERO / BACKGROUND

Town Beautification is a minor capital programme that supports small, one-off improvements to enhance the visual appeal, functionality and amenity of town centres and villages. Funding is allocated to each Community Board area through the Long-Term Plan process. The programme is intended to address Community Board- and community-identified priorities that do not otherwise have dedicated funding.

For FY2025/26, the allocation is being progressed within a compressed timeframe. Community Boards are asked to identify preferred locations and asset types in priority order so that feasibility, maintenance implications and costings can be confirmed, and projects can be committed by 30 June 2026.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The Town Beautification capital works programme is distinct from Community Board grant funding. The budget provides District Facilities with a dedicated funding source to deliver minor capital works identified through elected member and community priorities.

The Board has indicated a preference to allocate the full FY2025/26 budget to a single location to maximise visibility and cohesion of outcomes. Concentrating the allocation enables a coordinated package of improvements and reduces the likelihood that dispersed, low-value works deliver limited overall benefit.

Hōreke village has been proposed by the Board as the focus location for FY2025/26. This approach supports equitable outcomes across communities by directing this year's concentrated investment to Hōreke, while enabling consideration of future allocations for other areas within the ward.

To maintain flexibility while priorities are confirmed, the recommendation seeks confirmation of the proposed location and programme intent, while providing that the detailed scope (eligible asset types and specific sites) will be informed by community input and confirmed through internal feasibility, operational/maintenance, regulatory, and costing processes within the financial year.

Risk and mitigations

- Risk: Concentrating the full allocation in a single location may be perceived as inequitable by other settlements.

Mitigation: Communicate the rationale for the FY2025/26 approach and confirm that future allocations may be considered across other areas within the ward.

- Risk: Programme timeframes may not be met if the scope is not confirmed early, as no carry forward is permitted.

Mitigation: confirm a prioritised shortlist promptly to enable feasibility and costing, and progress deliverable items to commitment within the financial year.

- Risk: Proposed works may be ineligible or constrained by feasibility, regulatory, or operational/maintenance considerations.

Mitigation: undertake an eligibility assessment and relevant technical checks prior to commitment and confirm whole-of-life and maintenance implications as part of project development.

Options:

Option A (recommended): Confirm allocation of the full FY2025/26 Town Beautification budget to Hōreke village for a coordinated programme, with detailed scope confirmed following community input and feasibility/costing assessments.

Option B: Confirm allocation of the FY2025/26 budget across multiple locations within the ward through several smaller projects. This option supports broader geographic distribution; however, it may reduce the visibility and cohesion of outcomes within any single location.

Option C: Defer consideration until later in the financial year. This option is not recommended due to the compressed delivery timeframes and the risk that funding cannot be committed within FY2025/26.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Option A is recommended because it best reflects the Board's general preference to achieve a visible and cohesive outcome from a limited annual allocation, while supporting equitable outcomes across the ward. The recommended approach confirms the overall direction and location while maintaining flexibility for the community and stakeholders to help shape eligible priorities, subject to feasibility, cost and maintenance assessments.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The FY2025/26 Town Beautification allocation for the Kaikohe-Hokianga ward is \$58,254 (capital). This funding is provided for one-off capital projects that create physical assets and must comply with programme eligibility and regulatory requirements.

Any proposed assets may have ongoing operational and maintenance implications. These will be assessed by District Facilities as part of the feasibility and costing process, and staff will seek to prioritise deliverable, durable solutions within the available budget.

ĀPITI HANGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low – allocation of an existing, budgeted capital amount within the ward for minor capital works; no change to overall Council budgets. Local interest is expected and will be addressed through appropriate local engagement.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Local Government Act 2002 (s77 decision-making); Council Significance and Engagement Policy; Community Board delegations for town beautification/street furniture
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Not district-wide. The proposal relates to the Kaikohe-Hokianga ward allocation and is for KHCB decision under delegated responsibilities.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The allocation decision is not, in itself, a land or water decision; however, any resulting projects in public space will be progressed with opportunities for mana whenua and relevant hapū to contribute, consistent with Te Tiriti principles and Te Pae o Uta guidance.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Interested/affected parties include Hōreke residents and community groups, township users and visitors. Accessibility and inclusive design will be considered during option refinement (e.g., for older people, disabled users, whānau with prams, and tamariki).
State the financial implications and where budgetary provisions have been made to support this decision.	Budgeted within the FY2025/26 Town Beautification capital allocation for the Kaikohe-Hokianga ward (\$58,254).
Chief Financial Officer review.	

7.2 REMOVAL OF TREES FROM 1 TAHEKE ROAD RESERVE, KAIKOHE

File Number: A5638255

Author: Estee Rapatini, Senior Facilities Technical Officer

Authoriser: Hilary Sumpter, Group Manager - Delivery and Operations

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to seek approval from the Kaikohe - Hokianga Community Board to remove five healthy poplar trees adjoining 1 Taheke Road, Kaikohe (Road Reserve).

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Nine black poplar (populus nigra) trees located on road reserve adjoining 1 Taheke Road, Kaikohe (Property ID 3354290). Stormwater drainage works require the removal of four healthy poplar trees. As per the Tree and Vegetations Guidelines, Council engaged a qualified arborist to prioritise the impact that the stormwater drain will have on the life of the nine poplar trees and then secondary the current health of the trees.
- Qualified arborist advised that four of the poplar trees need removal for safety reasons
- Council staff recommend that all the nine poplar trees are removed to avoid future problems
- The nine trees are not listed on the notable tree register or heritage tree register.
- Trees hold amenity value in our green spaces and contribute to the biodiversity and climate change.
- The Kaikohe-Hokianga Community Board has delegation to approve the removal of healthy trees on Council land.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe–Hokianga Community Board approve the removal of five healthy Poplar trees located within road reserve adjoining 1 Taheke Road, Kaikohe

1) TĀHUHU KŌRERO / BACKGROUND

The road reserve adjoining 1 Taheke Road, Kaikohe on the southern side of road currently has stormwater catchpits with further stormwater drainage to be constructed.

There are nine black poplar trees in the vicinity of proposed works. Due to the future construction of the stormwater drains through the road reserve Council staff engaged an arborist to undertake a report prioritising the impact that the construction of the stormwater will have on the trees and secondly the current health of the trees.

Photo 1: Map of underground services located on the road reserve



Key: ● Catchpit — Catchpit Lead — Future Water Duct ⊙ Manhole
— Gravity Main

Photo 2: Location of trees on the road reserve and layout of new stormwater drainage to be constructed



In February 2026, a qualified arborist and the construction company met on-site to discuss the layout of the stormwater drainage and the impact or likelihood that the trees could remain and not be removed due to the construction of the stormwater drainage.

Council also asked the arborist to complete a health assessment on all nine black polar trees located on this area of the road reserve.

The full arborist report is attached.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Policy and Strategy Considerations

In accordance with Te Kaunihera o Te Hiku o Te Ika Tree and Vegetation guidelines 2008, section 3.3 states that street trees may be removed when they are dangerous, and that removal can be considered where community assets and infrastructure are impacted by the trees.

Of the nine trees located on the road reserve, trees numbered one, five, seven and eight need to be removed due to the poor health condition of the tree and risk to public. This does not require Community Board approval.

Trees two, three, four and six while not in perfect health condition, will need to be removed to allow stormwater drainage to be constructed and to remove the encroachment of the canopy over the road. The removal of these trees under the Te Kaunihera o Te Hiku o Te Ika Tree and Vegetation Guidelines 2008 does require approval from the Community Board.

The arborist recommends that tree nine can remain and recommends tidying and resilience pruning of the canopy to promote health, structure and longevity. However, staff would like the board to consider removal of tree nine due to encroachment of road corridors and avoid disruption to power supply network.

Replacement planting suitable to the area will be considered upon completion of construction works i.e. shallow-rooted and low-canopy shrubbery / trees.

	Tree Health:	Tree Structure:	Remove and Retain:
Tree 1	Poor to fair health due to deadwood and is poor condition. Root damage from mowers which has led to the rot and the introductions of pathogens to the root structure.	Has structural defect including stem inclusions, poor taper, root girdling and co-dominant leaders.	Remove
Tree 2	Highly effected by the new stormwater drainage - tree and root system will need to be removed.	Has structural defect including stem inclusions, poor taper, root girdling and co-dominant leaders.	Remove
Tree 3	Highly effected by the new stormwater drainage - tree and root system will need to be removed.	Has structural defect including stem inclusions, poor taper, root girdling and co-dominant leaders.	Remove
Tree 4	Highly effected by the new stormwater drainage - tree and root system will need to be removed.	Has structural defect including stem inclusions, poor taper, root girdling and co-dominant leaders.	Remove
Tree 5	Tree has poor structure with multiple leaders and suppressed canopies which taper towards and encroach over the road.	Has structural defect including stem inclusions, poor taper, root girdling and co-dominant leaders.	Remove

Tree 6	Reasonably healthy tree but has grown with a taper to the north. One lower branch is large which would need to be removed to allow the stormwater drain to be excavated. The conflict of the root system with the stormwater drain will lead to vulnerability and wind forces (once other trees are removed) will make this tree unstable and likely to fall.	Has structural defect including stem inclusions, poor taper, root girdling and co-dominant leaders.	Remove
Tree 7	Tree has poor structure with multiple leaders and suppressed canopies which taper towards and encroach over the road.	Has structural defect including stem inclusions, poor taper, root girdling and co-dominant leaders.	Remove
Tree 8	Tree is in poor health due to previous historical and multiple limb failures.	Has structural defect including stem inclusions, poor taper, root girdling and co-dominant leaders.	Remove
Tree 9	Of the nine trees, this is the healthiest tree, probably due to having a greater spacing from the stand that the rest of the trees.	Of the nine trees this is the only tree that has a 'decent' structure.	Retain - recommend tidying and resilience pruning in the canopy to promote health, structure and longevity.

Option one (recommended):

That the Kaikohe – Hokianga Community Board:

- a) approve the removal for trees two, three, four and six located on the road reserve parcel adjoining on 1 Taheke Road, Kaikohe (Property ID 3354290) due to the future construction of stormwater drainage.
- b) approve the removal of the tree nine located on the road reserve adjoining 1 Taheke Road, Kaikohe (Property ID 3354290) due to on-going disruption associated with Top Energy power supply.

Specialist advice has been sought to identify which of the trees will be most affected by the installation of stormwater drainage or removal due to their current health status. The above resolution aligns with the recommendation made in the arborist report.

The removal of tree nine is recommended by staff due to on-going risks associated with over-head power lines and disruption to power supply due to location of tree being within three-meter distance of power lines.

Option two:

approve the removal for trees two, three, four and six located on the road reserve parcel adjoining 1 Taheke Road, Kaikohe (Property ID 3354290) due to the future construction of stormwater drainage.

Specialist advice has been sought to identify which of the trees will be most affected by the installation of stormwater drainage or removal due to their current health status. The above resolution aligns with the recommendation made in the arborist report.

Option three:

That the Kaikohe–Hokianga Community Board support all four trees to remain standing on the road reserve parcel adjoining 1 Taheke Road, Kaikohe (Property ID 3354290).

Stormwater drainage works will be delayed, requiring redesign, and extension of traffic management plans resulting in significant financial impacts.

On-going costs associated with cut and trim notices will continue to exist for tree numbered nine. Trees will continue to encroach on road corridor.

The trees will continue to provide amenity value to the community.

Replacement of the trees:

The arborist report notes replanting with suitable native species that are set back from the highway and overhead powerlines. This will be considered at the completion of the stormwater drainage installation.

Iwi/ Hapu:

Discussions with hapu will be held before any works proceed.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION


The tree(s) present no immediate danger to the public. However, prevents the successful installation of vital stormwater infrastructure including possible disruption to power supply network.

Should the Kaikohe-Hokianga Community Board support to keep the trees, this will allow the trees to continue to mature and positively enhance the eco system and amenity value of the site.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

A one-off cost of approximately \$19,000.00 will be incurred for the removal of the five trees from site. There will be zero on-going costs associated with this work. Removal will safeguard councils' installation of underground services including Top Energy power supply network.

ĀPITIHINGA / ATTACHMENTS

1. 1 Taheke Rd Reserve Arboricultural Assessment Poplar Trees - A5647546  
Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as	Low

determined by the Council's Significance and Engagement Policy	
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The Reserves Act 1977, Te Kaunihera o Te Hiku o Te Ika Tree and Vegetation guidelines 2008
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Kaikohe – Hokianga Community Board
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Engagement with hapu will take place prior to work proceeding
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Pou Herenga Tai Twin Coast Cycle Trail Trust, FNDC Road Management team
State the financial implications and where budgetary provisions have been made to support this decision.	
Chief Financial Officer review.	



18 February 2026

Arboricultural Assessment- 1 Taheke Road Reserve, Kaikohe



Fig 1. Trees numbered 1 to 9 with one being the Easternmost tree in the stand.

Arboricultural Assessment- FNDC 1 Taheke Road Reserve, Kaikohe
February 2026 Page 1 | 7

Overview:

Northland Treeworks Group Ltd have been requested by Estee Rapatini, FNDC Senior Facilities Technical Officer, to provide an Arboricultural Assessment of a stand of Poplar trees situated on the roadside reserve at 1 Taheke Rd, Kaikohe.

A site assessment was carried out by Ben Howell on the 16 February 2026. Ben met with Nick Hodren of Civil Construction, who explained the course and dimensions of the proposed stormwater drain.

The focus of this report is to understand the impacts of a planned stormwater drain that is surveyed to be installed through the site.

FNDC would also like to understand the health and prognosis of the trees, and their subsequent potential future impact on infrastructure.

Subject Trees:

Black Poplar – *Populus nigra*

The 9 subject Poplar trees are situated parallel to SH 12. The close density of the planting has led to these trees growing together in a mutual continuous canopy.

Tree Health:

Poor to Fair.

Tree 1. contains extensive deadwood and is in poor condition.

Tree 9 appears to be the healthiest tree in the stand, likely due to having a greater spacing from the stand than the rest of the trees, subsequently enjoying less competition for space and nutrient.

Most of the trees in the stand have obvious root damage from mowers which has led to the introduction of rot and pathogens to the root structure. Poplars are a shallow rooted tree and prone to failure in high winds.

Tree Structure:

Poor to Fair.

Tree 9. Is the only tree in the stand that possess a decent structure, due to the space to grow a more balanced and less defective canopy.

The remaining trees in the stand all have structural defects including stem inclusions, poor taper, root girdling and co-dominant leaders.



Fig 2. Illustrates the path of the stormwater drain to be installed.

The Stormwater Drain:

The proposed stormwater drain excavation will be up to 2.5 meters wide and up to 1.5 meters deep.

This would require the complete removal of trees 2,3, and 4, along with their root systems.

Remaining trees in the stand:

Tree 1 has already been identified as a hazard and is scheduled to be removed.

Trees 5 and 7 have poor structure with multiple leaders and suppressed canopies with taper towards the Highway. These trees are the closest to the highway of any in the stand, and their canopies have significant encroachment over SH12. Removal is recommended.



Fig 3. Tree 1. Is largely dead



Fig 4. Tree's 5 & 7 have poor structure



Fig 5. Tree 6.



Fig 6. Tree 8



Fig 7. Root Girdling



Fig 8. Root Damage and Rot



Fig 9. Canopy Encroachment over SH12

Arboricultural Assessment- FNDC 1 Taheke Road Reserve, Kaikohe
February 2026 Page 5 | 7

Tree 6 is a reasonably healthy tree but has grown with a taper to the north as it has reached out from the stand for light availability. It has a large lower branch which would need to be removed to allow the stormwater drain to be excavated. Given the likely conflict of the root system with the stormwater drain, the trees taper, and vulnerability to unaccustomed winds forces once the surrounding trees are removed, it is also recommended that this tree be removed.

Tree 8 is a narrow-suppressed tree that exhibits signs of multiple historic limb failures. The failed and pruned limbs have left this as a tree of poor health and structure that has no viable future as a park tree.

Tree 9 possesses the best health and structure in the stand. It is on the Western end of the stand and enjoys the most physical separation from the stand. This is a candidate for being retained as a stand-alone tree to provide presence and shade in the park. We recommend some tidying and resilience pruning in the canopy to promote its health, structure and longevity. Its proximity to the overhead power lines means there will always be maintenance required to manage that conflict. This tree is set back furthest from SH12 of any tree in the stand.



Fig 10. Tree 9.

Arboricultural Assessment- FNDC 1 Taheke Road Reserve, Kaikohe
February 2026

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Summary:

The proposed stormwater drain installation will require the removal of trees 2,3 and 4.

Tree 1. Is largely dead and is scheduled to be removed.

Due to poor health, structure, conflict with infrastructure, and increased exposure to wind, removal of Trees 5,6,7 and 8 is recommended.

Tree 9 could be retained, and resilience and maintenance pruning is recommended.

The root systems of trees 2, 3, and 4 will need to be removed to allow excavation.

We recommend grinding the other stumps to avoid Copus growth and to restore the parks surface.

We recommend replanting with suitable native species set back from both the Highway and overhead power lines.

Ben Howell

Managing Director

Northland Treeworks Group Ltd

National Certificate in Arboriculture- Level 4 Advanced

7.3 PROJECT FUNDING REPORTS

File Number: A5643786

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the project reports received from:

Nopera Pikari

Hokianga Community Education Trust – Website Project

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

TAKE TŪHOTUNGA / REASON FOR THE RECCOMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

1. Nopera Pikari - A5643775  
2. HCET - Website Project - A5643776  

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Give a brief description of the highlights of your project including numbers participating:

We had an awesome group that attended the workshop. The 15 that attended were made up of a range of ages from young children to adults. We created purerehua each participant chose their piece and sanded it to refine their instrument. It was a beautiful session of sharing connecting

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

and creating sound.

All the participants were open to share their ~~reason~~ reasons for attending and connecting with like minded people. The feed back I recieved included how they enjoyed working with native timber (totara) and felt really physically and spiritually connected to their creation (Parerehua) I enjoyed receiving pictures of people using and creating sound and music with their instrument at home. At the end of the workshop we all shared how we felt. People spoke about how it was uplifting connecting with strangers over learning and creating together.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

[Empty box for providing details and attachments]

If you have a Facebook page that we can link to please give details:

[Empty box for Facebook details]

This report was completed by:

Name: _____

Address: _____

Phone _____ mob: _____

Email: _____ Date: _____



**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:
 Funding Advisor
 Far North District Council Private
 Bag 752
 KAIKOHE 0440

Name of organisation: Hokianga Community Educational Trust _____

Name & location of project: Website Project _____

Date of project/activity: 2025 - 2026 _____

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$3500.00 _____

Board meeting date the grant was approved: July, 2025 _____

Please give details of how the money was spent:

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)
LOWbsites website construction and development	\$2257.68	x
Software and licences	\$1370.21	x
	\$	
	\$	
Total:	\$3627.89	

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
 Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Give a brief description of the highlights of your project including numbers participating:

The website enables the Trust to advertise its activities, including workshops, events and books and art sales. It offers a portal for schools to upload stories and artworks in order to create a multi-school publication. It is difficult to say how many people benefit from this – hundreds of students, schoolchildren, book buyers.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

The project is ongoing and will continue to develop as the Trust offers courses, events, interactive publishing and general information about its activities.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

<https://www.akohokianga.org.nz/>

The website itself acknowledges FNDC (we couldn't find a logo for the Community Board) and contains photos of events and books.

If you have a Facebook page that we can link to please give details:**This report was completed by:**

Name: Janine

McVeagh

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

7.4 WINTER 2026 RURAL TRAVEL FUNDING APPLICATIONS**File Number: A5642762****Author: Kathryn Trewin, Funding Advisor****Authoriser: Aisha Huriwai, Manager - Democracy Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To allocate Rural Travel Funding for the 2026 winter sporting season.

TŪTOHUNGA / RECOMMENDATION**That Kaikohe-Hokianga Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:**

Bay of Islands Hockey Association	\$1,597
Dynasty Netball Team	\$100
Hokianga Sports Club	\$663
Opononi JMB	\$414
TOTAL	\$2,774

Note: Sport Northland Community Connector declared her conflict of interest with the applications from Hokianga Sports Club and Opononi JMB and did not participate in the funding allocation decision for these applications.

1) TĀHUHU KŌRERO / BACKGROUND

The Rural Travel Fund was developed in response to concerns raised by Councils throughout the country about the lack of participation in sport by young people living in rural communities. The Fund was introduced as an interim measure until a rural participation strategy was fully developed and implemented by central government. The strategy is yet to be developed.

Council receives funding based on a per capita basis and gave the three Community Boards delegated authority to allocate the funding. This funding round is the first of two funding rounds for the current financial year, for sporting activities taking place in summer, or until approximately April 2026 when the next round of funding is allocated.

Council advertises that funding is available approximately one month before applications close online (including on Council's Facebook page), with the closing dates notified on the Rural Travel Funding page at the start of each calendar year (when the Community Board meetings dates are set). The Sport Northland representatives also forward information of the fund to clubs and schools that they work with as a more targeted approach to advertise the funding is available.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Four applications were received for sporting activities over the winter funding period, for 333 children.

It is each Community Board's role to determine which applications best meet the criteria and will have the most positive broad effect in their communities. The following table is a guide to the funding criteria.

Project reports for any previous grants have been received from all the current applicants. The funding recommendation summary is attached.

	Sport New Zealand (Rural Travel)
What are the Objectives?	Subsidise travel for junior teams participating in local sport competition.
How much is available?	\$29,400 across the Far North District
Funding is not available for	Activities taking place during school hours, coaches, referees, club/school sport administration, travel to training.
Who can apply?	Schools and clubs.
What age group is funding for?	Funding is available for youth/children aged 5 - 19 years of age.
Eligible Sports	Sports that have regular grass roots competitions such as netball, hockey, rugby, rugby league, softball, football, touch rugby, basketball.

Applicants are advised, when granted funds, that the funds are to be uplifted within three months and that a project report form is required if they wish to be eligible to apply for future funding.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To fulfil the requirements of the Sport NZ Rural Travel Fund agreement with Sport New Zealand to increase participation in sport by young people living in rural communities.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Council now receives one grant annually from Sport New Zealand. Sport Northland no longer offer Tū Manawa funding through Councils and undertake granting of this funding themselves.

The total budget for rural travel funding for the 2025/26 financial year for the whole of the Far North District is \$29,400 and all applications were considered together.

ĀPITIHINGA / ATTACHMENTS

- 1. KHCB - Rural Travel Funding Breakdown - A5648312** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy, Te Pae o Uta and the Sport New Zealand Rural Travel Fund Guidelines.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Name & Location Of Organisation Applying	Club Or School	Application Approved / Declined	Amount Requested (\$)	Amount Allocated (\$)	Number of Young People Impacted (Primary & Secondary Aged)					Disabled Individuals - no. who received support from RTF
					Primary School Aged	Secondary School Aged	Total	No. of female applicants	No. of male applicants	
Bay of Islands Hockey Association	Club		\$ 2,500.00	\$ 1,597.00	80	120	200	90	110	0
Dynasty Netball Team	Club		\$ 2,000.00	\$ 100.00	0	3	3	3	0	0
Hokianga Sports Club	Club		\$ 1,000.00	\$ 663.00	60	20	80	45	35	0
Opononi JMB	Club		\$ 2,000.00	\$ 414.00	43	7	50	16	34	0

7.5 FUNDING APPLICATIONS

File Number: A5643669
Author: Kathryn Trewin, Funding Advisor
Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

1. This report summarises the applications received for the Local Community Grant funding to enable the Kaikohe-Hokianga Community Board to determine which applications will receive funding at the meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Four applications have been received, requesting a total of **\$76,511**.
- The Board has **\$13,029** to allocate for the Community Board Fund in the **2025/2026** financial year.
- The Board has **\$95,273** to allocate for the Pride of Place Fund in the **2025/2026** financial year.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Jacman Entertainment Ltd towards the costs for Savour Northland 2026.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Board's Pride of Place Fund account to Royal New Zealand Plunket Trust for costs towards Whānau Āwhina Plunket Kaikohe Playground.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Paua Trust for costs towards Youth Week 2026.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Board's Pride of Place Fund account to Denis Orme for costs towards the installation of shade sails over FNDC picnic tables in Opononi/Omapere.

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's LTP. The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.

3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments
a) Jacman Entertainment Ltd – Savour Northland 2026	\$6,244	\$2,500	<p>The applicant is seeking funding for the Savour Northland food festival for promotion and events in Kaikohe-Hokianga Ward.</p> <p>The Board granted the applicant \$2,106 to the applicant for the 2025 festival.</p> <p>The applicant has been granted \$4,000 by Te Hiku Community Board for the 2026 event, and \$15,379 for both the 2026 and 2027 event by Bay of Islands-Whangaroa Community Board (both from their 2025/26 funding budget).</p> <p>This application was left to lie at the March 2026 meeting and the applicant has provided additional supplementary information which is included in the confidential information circulated to the Board under separate cover.</p> <p>This meets community outcomes 2,3,4,5</p>
b) Royal New Zealand Plunket Trust – Kaikohe Plunket Playground	\$17,000	\$10,000	<p>The applicant is seeking funding to upgrade the playground at Kaikohe Plunket to be accessible and usable for tamariki in the area. Significant upgrades were undertaken in 2024 to bring the building up to modern standards, and they wish to now bring the outside area up to the same standard. They note that they have a donor who is willing to match the contribution from the Board up to \$25,000.</p> <p>This meets community outcomes 2,3,5</p>
c) Paua Trust – Youth Week 2026	\$3,000	\$1,500	<p>The applicant is seeking funding for an event at Papa Hawaii Stadium (Lindvart Park) for rangatahi aged 12-24 to celebrate youth week 2026. This will have free entry and the amount requested is for sound and lighting equipment hire. This event was run by the Solomon Group in 2025 and they are still part of the wider group who are planning this event.</p> <p>This meets community outcomes 2,3,5</p>

Applicant and Project	Requested	Recommend	Comments
d) Denis Orme – Picnic Shade Sales	\$50,267	Decline	<p>The applicant is a member of the Kaikohe-Hokianga Board, but has made this application as an individual member of the community.</p> <p>The request has been made to install shadesails over FNDC owned picnic tables in the Hokianga. The request was taken to the District Facilities team and FNDC Asset Managers for their input. At this time, they state that they are unable to support this request and are not in a position to take on any unbudgeted assets on Council land. They have recommended that it needs to go to Council as an item to be included in the LTP, at which time, if it is accepted, they can consider the project. (This is included in the confidential supporting information circulated under separate cover).</p> <p>It is noted that this is not one of the 12 priorities the Board has put forward for Council to include in the AP/LTP, although this does not preclude Mr Orme putting it forward in a private capacity when the AP/LTP is open for public consultation. This meets community outcomes 2,3,4,5</p>

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants are required to complete a standard application form and provide supporting information.

For each application the Board has three options.

Option 1 Authorise funding for the full amount requested.

Option 2 Authorise partial funding.





Option 3 Decline funding.

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provisions have been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. **Savour Northland - A5585354** [↓](#) 
2. **New Zealand Plunket Trust - A5643665** [↓](#) 
3. **Paua Trust - A5643663** [↓](#) 
4. **Denis Orme - A5643664** [↓](#) 

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy and Te Pae o Uta.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance. Community Boards hold the delegation to approve Community Grant Funds.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in each of the individual applications.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

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Form Submitted 13 Feb 2026, 3:49PM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

- Community Grant Fund Pride of Place Fund

Applicant details

Applicant *

Jacman Entertainment Ltd on behalf of Savour Northland

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

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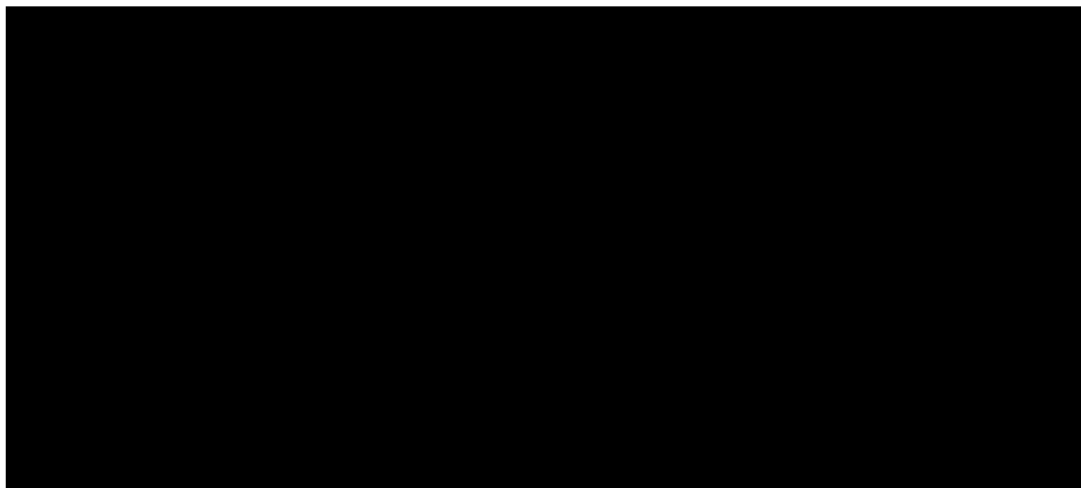
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Reg Number
Legal Name
Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.
If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Events



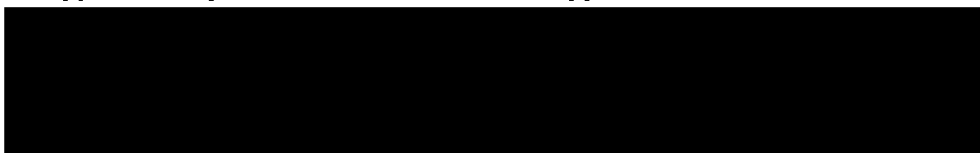
Contact details

Contact Person One:

Contact Person Two:

Applicant Project Contact *

Applicant Admin Contact

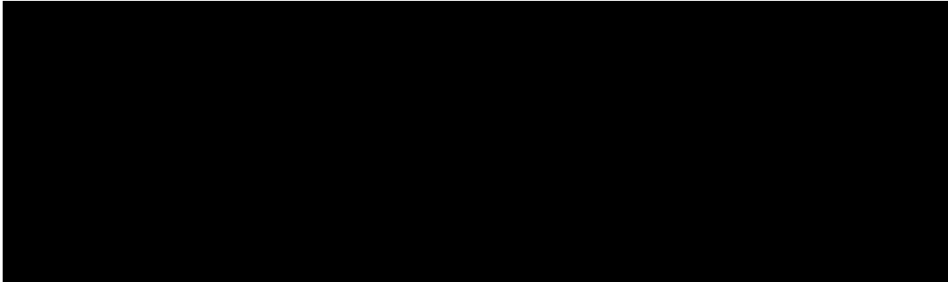


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Phone Number

Phone Number



Purpose of organisation

Please briefly describe the purpose of the organisation *

1. Position Northland as a must-visit culinary destination.
2. Support local hospitality, producers and artisans.
3. Increase off-peak visitor traffic and spend.
4. Foster collaboration across food, beverage, producer and tourism sectors.
5. Develop an annual event framework with long-term regional ownership.

Must be no more than 50 words.

Number of Members *

8 including advisory board

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

- Te Hiku (Northern) Community Board
 Bay of Islands-Whangaroa (Eastern) Community Board
 Kaikohe-Hokianga (Western) Community Board

Project name *

Savour Northland

Type of Activity

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What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

01/10/2026

31/10/2026

Must be a date.

Must be a date.

Project Details

Location *

Northland Wide - Application is for Support in Kaikohe Hokianga

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes No

If yes, how much?

\$30.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

500

Must be a number.

How many visitors/audience members/clients do you expect? *

6000

Must be a number.

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Have you engaged with tangata whenua about your project? *

- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Savour Northland is a month-long, region-wide food and beverage festival delivered throughout October, celebrating Northland's rich culinary identity. The festival shines a light on local producers, hospitality businesses and artisans through curated experiences and the Savour Challenge, where venues create dishes inspired by regional flavours and paired with Northland beverages.

Local hospitality businesses benefit through direct revenue, increased visibility, marketing support and collaborative opportunities. In 2025, 46 venues participated, many delivering multiple events, with strong attendance and visitor spend.

The wider community benefits through shared experiences that build connection, pride and cultural celebration, highlighting Māori heritage, local ingredients and Northland's relaxed coastal lifestyle. Visitors benefit from authentic, place-based food experiences, with a strong proportion travelling from outside the region and booking accommodation.

Overall, Savour Northland supports off-peak visitation, seasonal employment and long-term regional resilience, strengthening Northland's identity as a vibrant culinary destination.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
 We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
 Proud, vibrant communities
 Prosperous communities supported by a sustainable economy
 Communities that are healthy, safe, connected and sustainable
 Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Savour Northland strongly aligns with the Kaikohe/Hokianga Community Board outcomes by delivering cultural celebration, community vibrancy and sustainable economic benefit through food-led experiences.

We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride. Savour Northland uses food as a platform for storytelling, celebrating Northland's land, sea, people and manaakitanga. Events highlight local ingredients, Māori

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heritage and regional narratives, strengthening pride in place and connection to Northland's identity.

Proud, vibrant communities

The festival brings communities together through long lunches, tastings, workshops and trails. With strong local participation, high engagement and 97.2% intent to return, Savour Northland is becoming a trusted annual event that builds connection, collaboration and shared pride.

Prosperous communities supported by a sustainable economy

Savour Northland delivers measurable economic impact through off-peak visitor spend, accommodation bookings and business participation. The festival strengthens hospitality capability, supports employment and contributes to long-term economic resilience by positioning Northland as a culinary destination.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$102,735.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$6,224.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

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Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Printed Booklets	\$10,874.00	\$1,000.00	Filename: KKDP Booklet Quote Q U0004.pdf File size: 65.5 kB Filename: TPC Brochure Quote - Q 002017.pdf File size: 72.9 kB
Billboards	\$1,199.00	\$300.00	Filename: KKDP Billboards Quote QU0011.pdf File size: 65.4 kB Filename: TPC Billboards Quote - Q002019.pdf File size: 73.3 kB
Posters	\$520.00	\$100.00	Filename: KKDP Posters Quote Q U0007.pdf File size: 65.6 kB Filename: TPC Posters Quote - Q 002015.pdf File size: 73.0 kB

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A5 Flyers	\$165.00	\$30.00	Filename: KKDP A5 Flyers Quote QU0009.pdf File size: 65.5 kB Filename: TPC A 5 Flyers Quote - Q002020.pdf File size: 72.7 kB	
DL Flyers	\$465.00	\$100.00	Filename: KKDP DLE Flyers Quote QU0008.pdf File size: 65.4 kB Filename: TPC D L Flyers Quote - Q002018.pdf File size: 72.8 kB	
Table Talkers	\$475.00	\$30.00	Filename: KKDP Table Talkers Qu ote QU0010.pdf File size: 65.6 kB Filename: TPC M edium Table Talk ers Quote - Q002 021.pdf File size: 72.5 kB	
Radio Campaign (Activation and Promotional)	\$9,000.00	\$750.00	Filename: Savou r Northland Mark eting Quote QU0 012.pdf File size: 64.8 kB	
Social Media Ac- tivation	\$7,500.00	\$500.00	Filename: Savou r Northland Mark eting Quote QU0 012.pdf File size: 64.8 kB	
Eventfinda Na- tional Campaign	\$6,000.00	\$500.00	Filename: Savou r Northland Mark eting Quote QU0 012.pdf File size: 64.8 kB	

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Phantom Dis tribution of brochures - Akl and Wgtn	\$5,000.00	\$300.00	Filename: Phant om QABU102231 -savour-booklet- distro.pdf File size: 59.7 kB	
Phantom Street Campaign, Akl, Wgtn and Whangarei	\$5,000.00	\$300.00	Filename: Phant om QABU102235 -savour.pdf File size: 9.3 MB	
Influencer Cam paign in region	\$5,000.00	\$500.00	Filename: Savou r Northland Mark eting Quote QU0 012.pdf File size: 64.8 kB	
Footpath Signs (Additional Stock for extra local participants)	\$2,590.00	\$518.00	Filename: KKDP Footpath Signs Q uote QU0006.pdf File size: 65.6 kB Filename: TPC Fo otpath Signs Quo te - Q002013.pdf File size: 73.1 kB	
SN Flags - Addi tional allocation for Kaikohe and Kokianga	\$9,970.00	\$1,096.00	Filename: KKDP Flags Quote QU0 005.pdf File size: 65.7 kB Filename: TPC Fl ag Quote - Q002 016_1.pdf File size: 73.2 kB	
Local Distribu tion Team	\$1,000.00	\$200.00	Filename: Savou r Northland Mark eting Quote QU0 012.pdf File size: 64.8 kB	
			<i>No files have been uploaded</i>	
			<i>No files have been uploaded</i>	
			<i>No files have been uploaded</i>	

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			No files have been uploaded	
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Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

GST Number

GST Number

100-228-378

Current Funding

How much money does your organisation currently have? *

\$12,250.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$12,250.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
Website Content and Update for 2026	\$2,250.00
Planning, development and sponsorship acquisition	\$10,000.00

Total Tagged Funds

Total Expenditure Amount

\$12,250.00

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This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Whangarei District Council	\$20,000.00	Pending
BOI / Whangaroa Community Board	\$15,000.00	Pending
Te Hiku Community Board	\$6,000.00	Pending
Sponsorship	\$50,000.00	Pending
Registration Fees	\$5,000.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Savour Northland	\$10,000.00	10/07/2025	Yes
Savour Northland	\$4,025.00	14/07/2025	Yes
Savour Northland	\$2,106.00	14/07/2025	Yes
Kerikeri Street Party	\$4,807.00	12/08/2025	Yes
Matariki Pewhairangi Festival	\$10,000.00	01/07/2023	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Savour Northland Marketing Budget 2026

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1 Supporting Financial document *

Filename: SAVOUR NORTHLAND Marketing Budget 2026.pdf
File size: 123.5 kB

2 Name of supporting financial document

Proof of Accounts - Jacman Entertainment

2 Supporting Financial Document

Filename: Jacman Entertainment Account Details.docx
File size: 140.7 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.

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3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB59 From Royal New Zealand Plunket Trust

Form Submitted 10 Mar 2026, 3:15PM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

Community Grant Fund

Pride of Place Fund

Applicant details

Applicant *

Royal New Zealand Plunket Trust

NZ Charity Registration Number (CRN)

CC54853

New Zealand Charities Register Information

New Zealand Charities Register Information	
Reg Number	CC54853

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Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB59 From Royal New Zealand Plunket Trust

Form Submitted 10 Mar 2026, 3:15PM NZDT

Legal Name	Royal New Zealand Plunket Trust
Other Names	Plunket
Reg Status	Registered
Charity's Street Address	40 Mercer Street Wellington Central Wellington 6011
Charity's Postal Address	PO Box 5474 Pipitea Wellington 6140
Telephone	04 4710177
Fax	
Email	nicole.summerfield@plunket.org.nz
Website	https://www.plunket.org.nz
Reg Date	12:00am on 14 Jul 2017

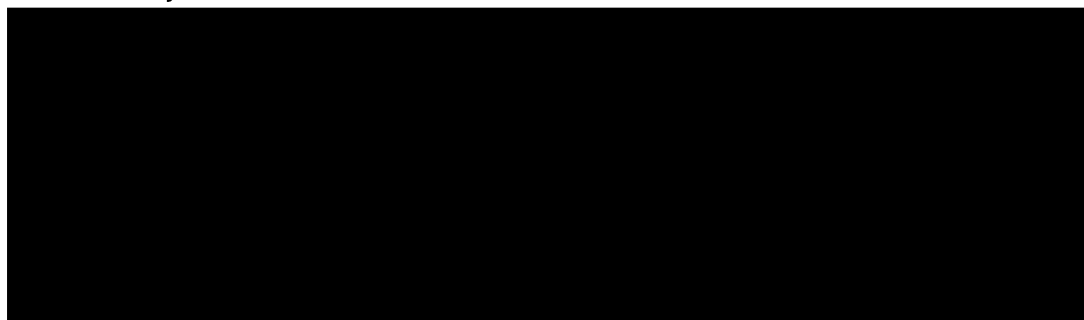
Information retrieved at 11:11am yesterday

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Community/Social Services



Website

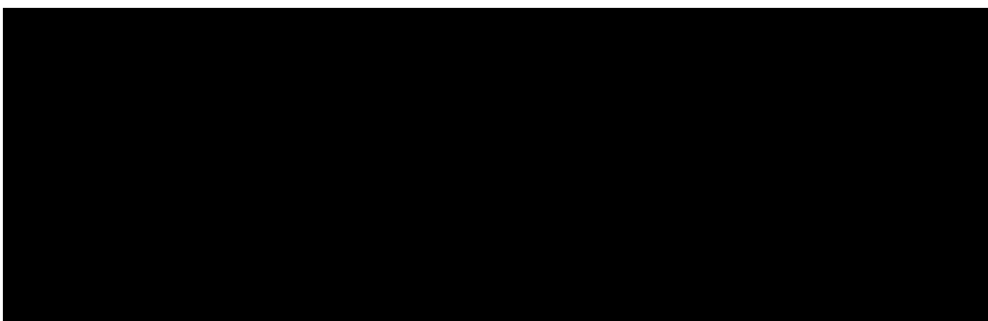
<http://plunket.org.nz>

Must be a URL.

Facebook page

www.facebook.com/PlunketNZ/

Contact details



Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB59 From Royal New Zealand Plunket Trust Form Submitted 10 Mar 2026, 3:15PM NZDT

Purpose of organisation

Please briefly describe the purpose of the organisation *

We are a charity and trusted service provider for whānau, supporting child wellbeing and development in the early years. Alongside our clinical services (funded by Health NZ) we provide a range of unfunded community services such as playgroups, parenting support and education, offering wraparound support for whānau.

Must be no more than 50 words.

Number of Members *

1780

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

Whānau Āwhina Plunket Kaikohe Playground

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB59 From Royal New Zealand Plunket Trust

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If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

13/04/2026

30/06/2026

Must be a date.

Must be a date.

Project Details

Location *

11 Mangakahia Road, Kaikohe

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

20

Must be a number.

How many visitors/audience members/clients do you expect? *

1000

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB59 From Royal New Zealand Plunket Trust

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If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Yes

No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

This project will directly benefit the many pēpi, tamariki and whānau who attend our Plunket Kaikohe hub. Of those registered with our service, one-in-four have complex, long-term high needs, making the integrated, wraparound support we offer more important than ever.

The playground will enhance our outdoor space by creating a safe, engaging environment for tamariki under five. It will support children's physical, social and emotional development through play, while providing opportunities for learning and exploration.

The space will also encourage whānau to spend more time at the hub, connect with one another and engage more fully in the services and activities we offer.

Kaikohe currently lacks a fully fenced playground designed for tamariki under five. This playground will help fill that gap and will remain open to the wider community outside Plunket's operating hours, becoming a valued local asset that contributes to a healthier, stronger community.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities
- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable
- Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Following internal renovations in 2024, the Plunket Kaikohe hub has become a vibrant community space, bringing community providers together to support whānau. Services operating from the hub include local midwives, the Health NZ Gateway/Child Protection team, Ngāti Hine Health Trust, Te Hau Ora o Ngāpuhi and monthly hui with Far North immunisation providers.

The proposed playground will build on this success by creating a welcoming outdoor environment that supports tamariki wellbeing and strengthens social connections for whānau. Safe outdoor play is essential for children's physical development, social skills and confidence. For whānau, the space will provide opportunities to meet others, build relationships and participate more actively in community programmes and activities hosted at the Kaikohe hub.

Community feedback strongly supports the playground proposal. Whānau have shared that

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB59 From Royal New Zealand Plunket Trust

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the design will provide a safe and enjoyable space for tamariki to play, while parents can connect with other whānau.

The playground will contribute to a healthy, safe and connected community by creating a welcoming space where tamariki can play, whānau can gather and community activities can take place. It will strengthen the Plunket hub as a trusted place where whānau feel supported.

Following completion of the playground, we hope to further enhance the space with locally created elements such as pou or a mural that reflect the culture, identity and heritage of Kaikohe. These features will help foster a sense of community pride and shared ownership of the space.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$51,305.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$17,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
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Form Submitted 10 Mar 2026, 3:15PM NZDT

- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Kaikohe Play-ground, including supply, delivery and installation	\$51,305.00	\$17,000.00	Filename: Quote NPC-136.pdf File size: 319.8 k B
			No files have been uploaded
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			No files have been uploaded
			No files have been uploaded
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**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
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Form Submitted 10 Mar 2026, 3:15PM NZDT

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

Yes No

GST Number

GST Number

124 267 242

Current Funding

How much money does your organisation currently have? *

\$20,284,210.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$15,597,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Income in Advance	\$2,095,000.00
Payables and Accruals	\$1,983,000.00
GST	\$1,074,000.00
Employee Entitlements	\$7,810,000.00
Lease Provision	\$25,000.00
Capital Expenditure	\$2,610,000.00

Total Tagged Funds

Total Expenditure Amount

\$15,597,000.00

This number/amount is calculated.

Other Funding

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB59 From Royal New Zealand Plunket Trust

Form Submitted 10 Mar 2026, 3:15PM NZDT

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Private Donor match fund (up to \$25,000)	\$25,000.00	Yes
Oxford Sports Trust	\$8,000.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

UNAUDITED Plunket Profit and Loss Jan 2026

1 Supporting Financial document *

Filename: UNAUDITED Plunket Profit and Loss Jan 2026.pdf

File size: 246.1 kB

2 Name of supporting financial document

RNZPT FINANCIAL REPORT June 2025

2 Supporting Financial Document

Filename: RNZPT FINANCIAL REPORT June 2025.pdf

File size: 1.1 MB

3 Name of supporting financial document

Plunket Reserves Policy May 2024

3 Supporting Financial Document

Filename: Plunket Reserves Policy May 2024.pdf

File size: 367.1 kB

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB59 From Royal New Zealand Plunket Trust

Form Submitted 10 Mar 2026, 3:15PM NZDT

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.

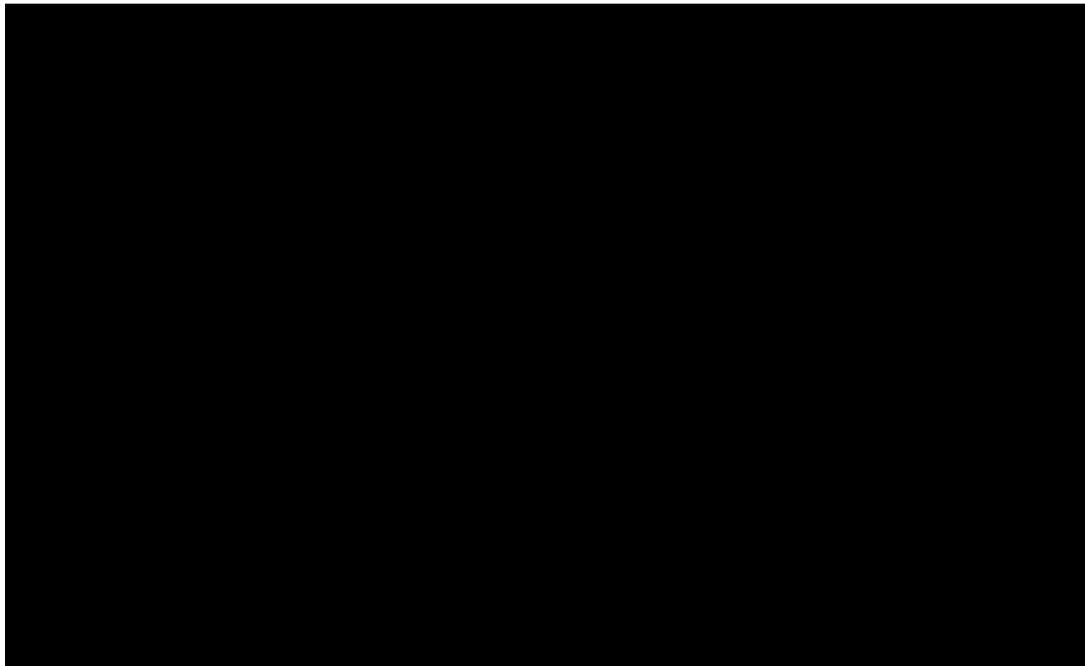
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**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB59 From Royal New Zealand Plunket Trust**

Form Submitted 10 Mar 2026, 3:15PM NZDT

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3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
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8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



Email

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**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB59 From Royal New Zealand Plunket Trust**
Form Submitted 10 Mar 2026, 3:15PM NZDT

Date

10/03/2026

Must be a date.

Date

10/03/2026

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

Cover letter

1 Additional Supporting Information

Filename: Cover letter.pdf

File size: 764.8 kB

2 Additional Supporting Document Name

Evidence of engagement

2 Additional Supporting Information

Filename: Evidence of engagement.pdf

File size: 283.0 kB

3 Additional Supporting Document Name

Letter of support

3 Additional Supporting Information

Filename: Letter of support.pdf

File size: 49.3 kB

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB71 From Paua Trust

Form Submitted 16 Mar 2026, 6:43AM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

Community Grant Fund

Pride of Place Fund

Applicant details

Applicant *

Paua Trust

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

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**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)**

Application No. KHCB71 From Paua Trust

Form Submitted 16 Mar 2026, 6:43AM NZDT

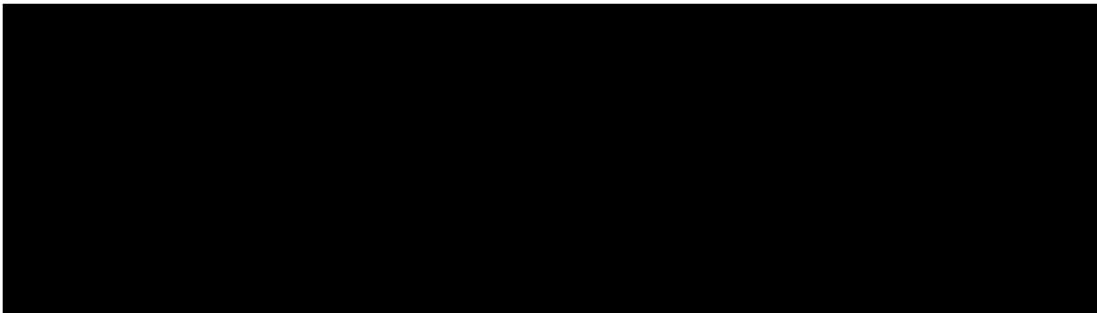
Legal Name
Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Community/Social Services



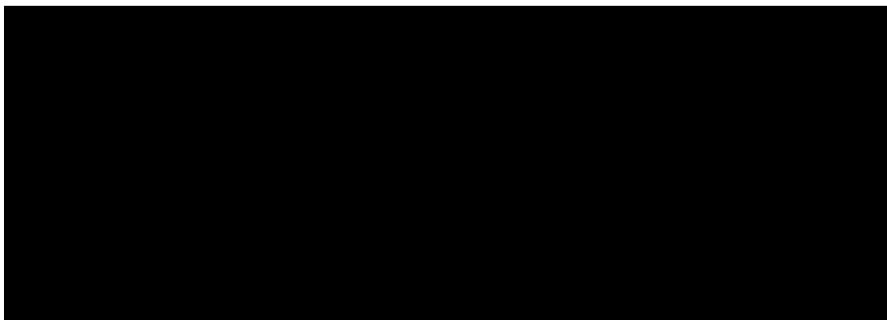
Website

Must be a URL.

Facebook page

Paua Trust

Contact details



Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024)

Application No. KHCB71 From Paua Trust

Form Submitted 16 Mar 2026, 6:43AM NZDT

Purpose of organisation

Please briefly describe the purpose of the organisation *

Paua Trust (people achieving unique aims). Our purpose is to work for and with individuals, their Whanau and their Communities by providing initiatives and opportunities for other them to flourish.

Must be no more than 50 words.

Number of Members *

4

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

"Our voices matter! We deserve to be heard" "Taringa whakarongo! Ki te reo o ngā taiohi!" Youth Week 2026

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB71 From Paua Trust

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If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://fndc.govt.nz)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

Date

23/05/2026

Must be a date.

End Date:

Date:

23/05/2026

Must be a date.

Project Details

Location *

Kaikohe

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

20

Must be a number.

How many visitors/audience members/clients do you expect? *

200

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB71 From Paua Trust

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If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Yes

No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The primary beneficiaries of this project are Rangatahi aged 12-24 years from Kaikohe and the wider Mid North communities. Young people will benefit through increased opportunities for positive social connection, physical activity, skill development, and youth voice participation in a safe and inclusive environment.

Rangatahi will also benefit from increased access to supportive services and positive role models, including community organisations, youth providers, and cultural leaders present at the event. This promotes health literacy, awareness of local supports, and stronger pathways to wellbeing services.

The wider community will benefit through the promotion of healthy lifestyle choices, safe recreational opportunities, and positive youth development, contributing to long-term social wellbeing and stronger community connectedness.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities
- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable
- Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

This project contributes directly to building proud, vibrant communities by creating a positive, youth-focused event that celebrates rangatahi voice, participation, and achievement. By providing opportunities for young people to showcase their strengths, creativity, and leadership, the event helps foster community pride and a stronger sense of identity and belonging.

The project promotes healthy communities through structured physical activities, practical life-skills challenges, and clear wellbeing messaging within an alcohol-free, smoke-free, and drug-free environment. Rangatahi are supported to make positive lifestyle choices while engaging in safe recreation that benefits both their physical and mental wellbeing.

It strengthens community safety by offering a well-organised, supervised space where young people can gather, socialise, and participate in meaningful activities. This helps reduce risk-taking behaviours by providing constructive alternatives and trusted adult and community presence.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB71 From Paua Trust

Form Submitted 16 Mar 2026, 6:43AM NZDT

The event enhances connection by bringing together rangatahi, whānau, kaumātua, community organisations, and youth services in one shared space. These interactions support stronger relationships, increased awareness of available supports, and a more cohesive community network.

Sustainability is supported through the development of youth capability, confidence, and practical life skills, helping rangatahi build resilience and readiness for future opportunities. By empowering young people to engage positively with their community and with each other, the project contributes to long-term social wellbeing and sustainable community development.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$12,000.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$3,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
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- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Venue	\$800.00		No files have been uploaded
Hire Equip	\$2,974.80	\$2,974.80	Filename: PAUA-151338-Outdor-Feb13.pdf File size: 162.9 kB
Transportation Cost for volunteers	\$1,000.00		No files have been uploaded
			No files have been uploaded
			No files have been uploaded
			No files have been uploaded
			No files have been uploaded
			No files have been uploaded
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Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

Yes No

Current Funding

How much money does your organisation currently have? *

\$0.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$0.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount

Total Tagged Funds

Total Expenditure Amount

\$0.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Ara Tai Ohi	\$1,000.00	Pending

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Sponsorship - Prizes	\$500.00	Yes
Sponsorship - Games/ Activities	\$1,000.00	Yes
Sponsorship - Waste management	\$300.00	Yes
Sponsorship - Security	\$300.00	Yes
Sponsorship - Volunteers 10 x 10 hours @ \$25	\$2,500.00	Yes
Sponsorship - Coordinators X 2 40 Hours @ \$25	\$2,000.00	Yes
Sponsorship - Food & Drinks	\$500.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Matariki Movie Night Rawene	\$5,000.00	10/05/2025	Yes
Matariki Movie Night Moerewa	\$3,000.00	10/05/2025	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

TBC

1 Supporting Financial document *

Filename: ## YOUTH WEEK 2026 Flyer.docx
File size: 14.8 kB

2 Name of supporting financial document

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Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB71 From Paua Trust

Form Submitted 16 Mar 2026, 6:43AM NZDT

TBC

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent

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Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024)

Application No. KHCB71 From Paua Trust

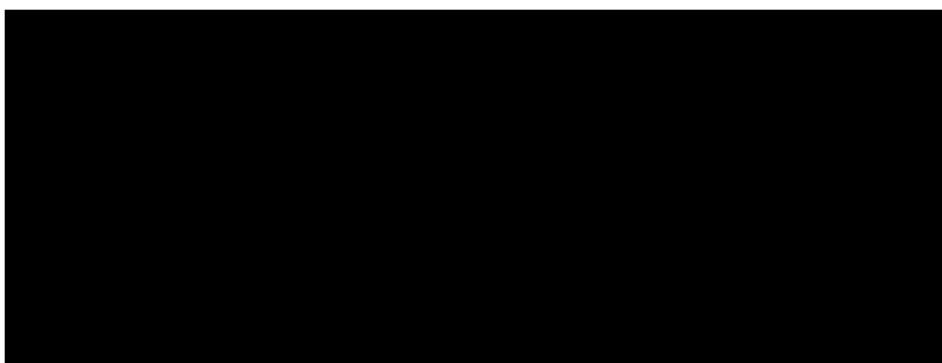
Form Submitted 16 Mar 2026, 6:43AM NZDT

- A person responsible for keeping the financial records of the organisation
- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
- Tracking of different funding, e.g through a spreadsheet or journal entry
- regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)****Application No. KHCB71 From Paua Trust**

Form Submitted 16 Mar 2026, 6:43AM NZDT

**Date**

16/03/2026

Must be a date.

Date

16/03/2026

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

Youth Week Project Flyer Draft

1 Additional Supporting Information

Filename: ## YOUTH WEEK 2026 Flyer.docx

File size: 14.8 kB

2 Additional Supporting Document Name**2 Additional Supporting Information***No files have been uploaded***3 Additional Supporting Document Name****3 Additional Supporting Information***No files have been uploaded*

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB55 From Mr Denis Orme

Form Submitted 4 Feb 2026, 8:09AM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

Community Grant Fund

Pride of Place Fund

Applicant details

Applicant *

Mr Denis Orme

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

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**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)**

Application No. KHCB55 From Mr Denis Orme

Form Submitted 4 Feb 2026, 8:09AM NZDT

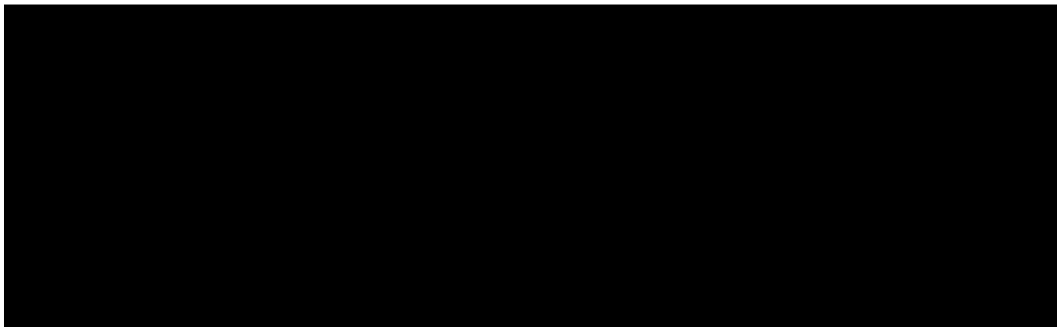
Legal Name
Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Community/Social Services

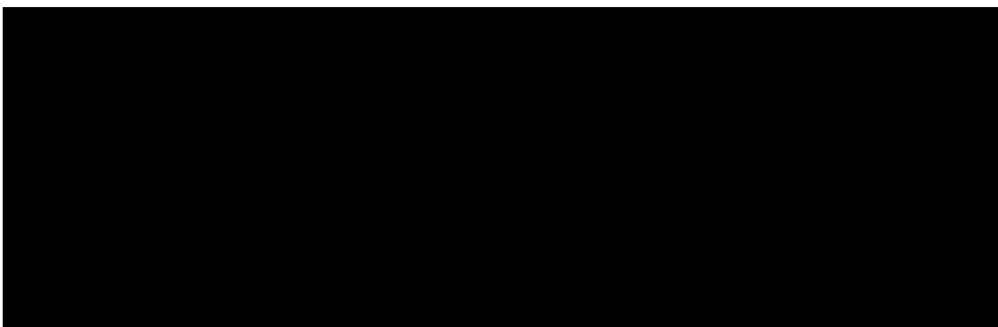


Website

Must be a URL.

Facebook page

Contact details



Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024)

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Purpose of organisation

Please briefly describe the purpose of the organisation *

Not an organization but the community of South Hokianga, committed to amenities and services for the ratepayers & residents of our area, and for holidaymakers alike

Must be no more than 50 words.

Number of Members *

1500

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern)
Community Board

Bay of Islands-Whangaroa
(Eastern) Community Board

Kaikohe-Hokianga
(Western) Community Board

Project name *

Shade sails over existing FNDC bbq tables

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

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If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

Date

28/03/2026

Must be a date.

End Date:

Date:

26/09/2026

Must be a date.

Project Details

Location *

SH12 opposite Manea & SH12 opposite Fairlie Cres

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

45

Must be a number.

How many visitors/audience members/clients do you expect? *

150

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

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- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Ratepayers and residents, as well as holidaymakers. The major benefit to all is the avoidance of sunstroke. The additional benefits include comfort and a sense of wellbeing as friends and families enjoy a day in the Hokianga picnicking together and enjoying a beautiful location. Creating lasting positive family memories. All segments of the community were canvassed as shown in the November 12th document "Hokianga - Our Recreational, Cultural and Economic Asset"

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
 We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
 Proud, vibrant communities
 Prosperous communities supported by a sustainable economy
 Communities that are healthy, safe, connected and sustainable
 Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

A sense of community pride embracing family values, and a council which cares about the wellbeing of its people. These shade sails will be aesthetically pleasing to all. A caring community. Sunstroke is a blight to all.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB55 From Mr Denis Orme

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Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$50,267.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$50,267.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
\$50,267	\$50,267.00	\$50,267.00	Filename: Quote - 1 x Shade Sail @ Opononi site #1.pdf File size: 145.9 k B
			Filename: Quote - 1 x Shade Sail @ Opononi site #2.pdf File size: 162.8 k B
			No files have been uploaded

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Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount

Total Tagged Funds

Total Expenditure Amount

\$0.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

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1 Name of supporting financial document *

n/a

1 Supporting Financial document *

Filename: community funds.docx
File size: 13.1 kB

2 Name of supporting financial document

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.

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3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

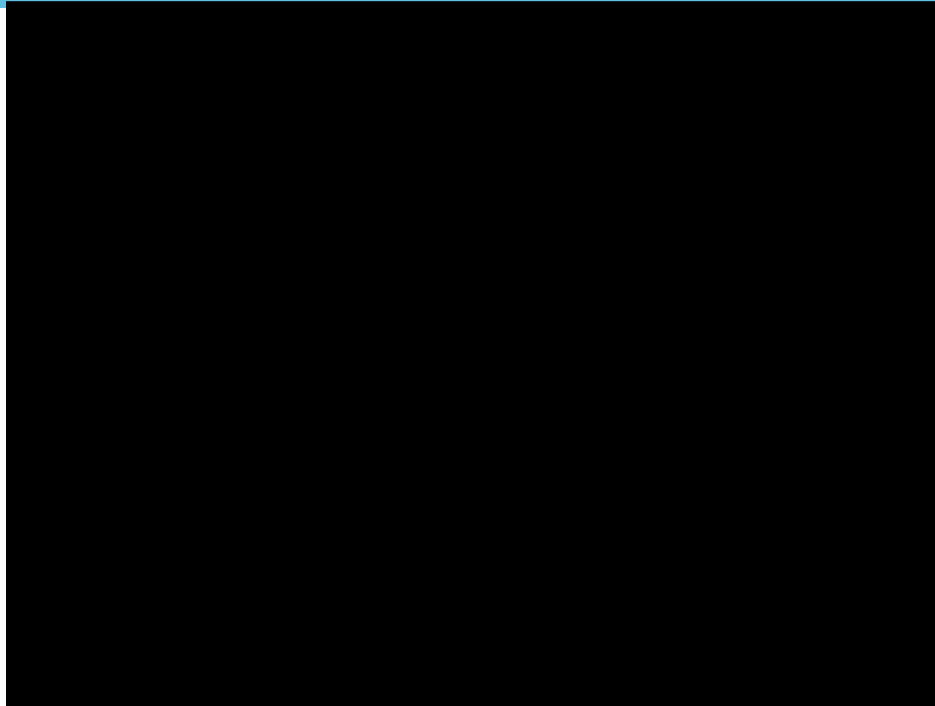
Signatures

Signatory One

Signatory Two

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**Date**

Must be a date.

04/02/2026

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

Shade sail location 2

1 Additional Supporting Information

Filename: 20260124_140704.jpg

File size: 2.2 MB

2 Additional Supporting Document Name

Shade sail location 1

2 Additional Supporting Information

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7.6 CHAIRPERSON AND MEMBERS REPORTS

File Number: A5528225

Author: Melissa Wood, Community Board Coordinator

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the August 2025 member report from Chair McVeagh, and Member Orme.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. KHCB Chair McVeagh report April 2026 - A5637820  
2. KHCB Member Orme report April 2026 - A5645181  

Member's Report

Name: Jessie McVeagh

Subdivision: South Hokianga

Date: 16.3.26

Meetings Attended

Date	Meeting	Comments
18.2.26	Te Kukupa	Strategy, Policy and Regulation. Climate Mitigation Plan,
19.2.26	Road Maintenance Contracts	New Contracting to start July 1st
25.2.26	Dress Rehearsal State of the Far North	
25.2.26	Climate Team Tai Tokerau	Climate Adaptation Planning
26.2.26	State of the Far North	
27.2.26	Draft Preview KHCB Monthly hui	
5.3.26	Council Meeting	
8.3.26	North Hokianga Roading Committee	
10.3.26	District Wide Spatial Strategy Project	
10.3.26	Opononi Omapere Ratepayers and Residents Association	OOWWTP, traffic safety, updates on roading contract, spatial planning, Climate planning, funding available
11.3.26	KHCB Monthly meeting	Funding allocation, Tree removal, Al Fresco Dining, Twin Cost Cycle Trail, Town Beautification, Funding priorities,
13.3.26	Rahui and Boat Trailer Parking	Protecting Paua for future generations. Boat Trailer parking risks to Tamariki and community frustration. Community concerns and aspirations for coastal area, beaches, reserves.

Community Issues

Issue name	Comment
Kokohuia Rd	There is concern from home owner that possible slip/s above road could threaten homes.
Facilities for Taitamariki	Ideas and issues from various community groups. *some of these aspirations have been prioritised in KHCB DRAFT Strategic Plan
Pioneer Walk beach access	Stormwater works, Chamber, beach access, reserve. Beautification and beach access worked through with locals and residents. *update : the design is being re-worked with landowners.
Vegetation control on roadsides, footpaths	Contracts need to be resolved for roadsides and footpaths in the townships of Rawene and Opononi Omapere, in particular Hokianga Harbour Drive. Control needs to happen between now and July 1 st new contract starting.
Wharekawa/ Opara/ Mountain roads	Level of maintenance of roads. Define where the FNDC road ends on Mountain Rd.
Wastewater systems in Hokianga	High level of hapu and community concern, continued efforts by hapu and community to remove all human waste from Hokianga waters.
Housing, Elderly housing, people living in vehicles	Housing is an ongoing concern for our community. Increasing number of people are living in vehicles in public parking spaces, sometimes with antisocial behaviour.
Coastal erosion, Omapere and Opononi	Coastal erosion continues to put FNDC wastewater, water and roading infrastructure at risk, as well as creating ongoing problems for beach access.
Footpath for Koutu, Freese Park	To create safe student access to kura, *needs to be on footpath matrix
Dust suppression	Near all marae and Kohanga reo on unsealed roads; esp. Otaua and Waimamaku
Access to all roads during storm and heavy rain events	SHW 12 at Taheke and Waimamaku, Waimamaku Beach road near marae (Civil Defence point), both ends of Omanaia road.
Parking in Opononi Omapere	In summer numerous vehicles with boat trailers take up most of the parking near Opononi and Freese Park, creating safety concerns by parking over the footpaths, narrowing the road in places, and

	inconvenience for locals, esp. elderly and whaikaha, children to access the shops and beach.
Traffic calming	Hokianga Harbour Drive, Freese Park road. Waima SHW 12 change to speed limit outside Waima Kura entrance.
Public Toilets	Lack of public toilet in Mangamuka and Waimamaku. Faulty flush system and condition Freese Park public toilet.
Use of coastal area Opononi Omapere	Reserves have bollards cut, rocks moved to enable vehicles onto picnic area, whanau spaces, beach. Discussion on proposals for how beaches and reserves are used, what amenities are/are not supported by the hapu and community.
Dog control	Dangerous and wandering dogs, attacks, perceived lack of FNDC response to calls.

Requests for Service (RFS)

RFS number	Date	Comment
4283060	9.3.26	De Thierry Street, Rawene. Pump Station, spraying by no spray sign
4290623	2.3.26	Marmon Road berm mowing and drain clearing
4199835	2.3.26	Freese Park Road footpath and traffic calming
4280712, 4279991,	25.2.26	Koutu Loop Rd, Rawene Road, and Parnell st Rawene, roading
4271283, 4272291, 4277467, 4285342	3.10.25 26.1.26	Flooding from Kokohuia Rd into garage, road maintenance, Elected Member Support Concerns re potential slips above the road and homes, whose responsibility is it to seek engineer report? * update requested.
RFS 4277188	14.11.25	Elected Member Support Duddy's road hole in road surface *Scheduled for replacement in Feb 2026
4272447, 4269818	30.10.25	Elected Member Support Pioneer Walk Stormwater works, Chamber, beach access. *update; redesign with landowners
4278630	24.11.25	Bollard removed at Freese Park. This seems to have been removed again.
4278436	26.11.25	Rawene roadside and footpath vegetation, hazardous slippery footpath Parnell st

4285039.	26.1.26	*footpath veg control was done.
4285670	29.1.26	Boat trailer and vehicle parking in Opononi and Omapere creating hazards and frustration in community.
4285678	29.1.26	How to update parking bylaws to better suit current local situations.
4285658	29.1.26	Strengthen relationship between Hauora Hokianga and FNDC.
4285977 4285986	29.1.26	Current contracts for vegetation control on footpaths in Rawene, Opononi and Omapere (esp. Hokianga Harbour Drive). Will these areas be maintained between now and July 1 st new contract.

Other Issues

*How FNDC might support local employment, business and education.

*Positive feedback on the new Kaikohe Library and Civic Hub 'Te Ata Haere', a beautiful place that will uplift our town, serve many groups and generations, and bring in people to spend time and money in Kaikohe.

Member's Report

Name: Denis Orme

Subdivision: Kaikohe – South Hokianga

Date: March 12th, 2026

Meetings Attended

Date	Meeting	Comments
March 10	Ratepayer Assn	
March 11	Community Board	

Community Issues

Issue name	Comment
<u>Community Beach Access -explained</u>	Community Stairs to the beach opposite the Lighthouse Motel, Opononi. License to Occupy Reserve submitted. Funded by Hokianga RSA Welfare Fund, Opononi District Lions, Opononi Hall Committee and an anonymous donor. Labor donated by ToeJoe and crew, with Diou at ITM generous with their support

Requests for Service (RFS)

RFS number	Date	Comment
4286772 & 4287166		Arai te Uru – as a major tourist attraction in Hokianga, it is the request of the community that the walkway – running trail from Opononi-Omapere-Signal Station Road to Arai te Uri should be maintained at least four times a year, with a major cleanup having been undertaken by the community. FNDC, after repeated requests and media coverage, reopened the path at around 200-240 SH12. This made it safe so children and the elderly no longer needed to go out on to the road, and be at risk.

		A request has been submitted for new signage that is needed, showing the complete trail to Arai te Uru. FNDC staff have advised the original signs were a joint venture with Sport Northland and indicated they are liaising with Sport Northland to develop updated signage, including a map and potentially other features.
REQ-75733	Security Cameras	Funding is not currently allocated for this item at Arai te Uru due to budget restrictions. further information on the full CCTV programme and funding would be helpful.

Other Issues

I have requested an Ombudsman review regarding access to the FNDC new roading contract commencing July 2026. The contract has not been provided following the request, which was declined. The purpose of seeking the contract is to understand the specified footpath and weed control services, including frequency, in order to inform community understanding of service levels.

This has been discussed with Transportation Business Manager during our roading site visit in February where he also provided information about the contract arrangement.

It is encouraging to see staff within FNDC taking proactive steps to support the equitable allocation of council resources to **Hokianga**. Advocacy from within the organisation can make a meaningful difference in ensuring funding and services reflect current community need.

Pride of Place Funding

I am very concerned that the application for two shade sails in Opononi was not able to be included due to internal timing/process issues. Clarification on what occurred and how this will be prevented in future would be appreciated. I believe this could impact community confidence and expectations around process and timeliness.

Other applications were progressed at the meeting, and future applications encouraged. I am concerned about the delay for this application potentially detrimentally affecting when it can be considered and the level of funding available at that point in the round. I raised these concerns during the meeting.

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 TE PUNA O KUPENUKU LEASE UPDATE

File Number: A5630931

Author: Dallas Apimerika, Team Leader - Property Management

Authoriser: Hilary Sumpter, Group Manager - Delivery and Operations

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to provide the Kaikohe–Hokianga Community Board with an update on the lease held by Te Puna o Kupenuku over the former NorthTec campus located at 78 Parnell Street, Rawene.

The report outlines the current status of the lease, the responsibilities associated with the lease agreement, and the compliance matters relating to the buildings on the site. The report also provides an overview of ongoing engagement between Council staff and the leaseholder.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Te Puna o Kupenuku holds a lease over the former NorthTec campus at 78 Parnell Street, Rawene, classified as a Local Purpose (Educational) Reserve. The lease commenced on 6 April 2021 and includes a renewal clause on 5 April 2026, with a final expiry date of 5 April 2031.

The site is used for community education and training in partnership with Te Wānanga o Hokianga, including carpentry, construction, flax weaving, music, and nursing. Additional spaces are leased or made available to local community groups.

At the commencement of the lease, Te Puna o Kupenuku accepted the buildings in their existing condition. Under the lease, the lessee is responsible for all repairs, maintenance, and compliance of the buildings.

Following a scheduled building compliance inspection, a Notice to Fix was issued under the Building Act 2004. A subsequent notice of breach of lease was issued to the leaseholder. As of February 2026, the requirements have not been met.

Council staff hold quarterly operational meetings with Te Puna o Kupenuku to discuss matters relating to the lease and the operation of the site. A condition assessment of the buildings was undertaken in 2023, and an updated assessment is currently being arranged.

No decision has been made regarding lease renewal at this time.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the report Te Puna o Kupenuku Lease Update.

TĀHUHU KŌRERO / BACKGROUND

The property located at 78 Parnell Street, Rawene is the site of the former NorthTec campus and is situated on land classified as a Local Purpose (Educational) Reserve. The site contains several buildings previously used for education and training purposes.

Te Puna o Kupenuku entered into a lease agreement with Far North District Council for the site, commencing on 6 April 2021. At the commencement of the lease, Te Puna o Kupenuku accepted

the buildings in their existing condition. The lease includes a renewal clause on 5 April 2026, with a final expiry date of 5 April 2031. Under the terms of the lease, Te Puna o Kupenuku is responsible for all repairs, maintenance, and compliance of the buildings on the site, including routine maintenance, any new repairs required, and any historical works necessary to ensure the buildings meet compliance requirements.

Te Puna o Kupenuku currently utilises the site to support community education and training activities in partnership with Te Wānanga o Hokianga. Programmes delivered from the site include carpentry, construction, flax weaving, music, and nursing. Additional spaces within the buildings are also leased or made available to local community groups.

Council's Property Management team has maintained regular engagement with Te Puna o Kupenuku through quarterly operational meetings. These meetings address matters relating to the lease, building maintenance, and operational issues, and support the ongoing management of the building.

Due to staff changes within Council's Property and Facilities teams, an Acting Team Leader met with the Chair of Te Puna o Kupenuku and a legal representative on 18 September 2025 to discuss the lease and establish a clearer pathway for communication and engagement. During that meeting it was noted that any changes to the lease arrangements could only be considered once the existing terms of the lease had been met, including bringing the buildings into compliance.

A condition assessment of the buildings was undertaken in 2023, however no further action was progressed following that assessment. Council staff have recently taken responsibility for progressing this work and are currently arranging for an updated condition report to provide a current understanding of the state of the buildings. This information will support further discussions with the leaseholder regarding compliance obligations and future management of the site.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Council staff continue to engage with Te Puna o Kupenuku to maintain open communication and address operational matters, Council staff are currently working with Te Puna o Kupenuku to schedule the next meeting.

An updated condition assessment of the buildings is currently being arranged. The previous condition report was completed in 2023, however no further work was progressed following that assessment. Obtaining an updated condition report will provide Council and the leaseholder with a current understanding of the state of the buildings and the work required to achieve compliance.

Once this information is available, it will be presented to the Te Puna o Kupenuku Board to support further discussions regarding compliance obligations and potential pathways forward. No decision has been made regarding renewal of the lease, and any consideration of lease changes or longer-term arrangements would require the current lease obligations, including building compliance requirements, to be addressed.

Council staff will continue to monitor the situation and provide updates to Council and the Community Board as appropriate.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Under the terms of the current lease agreement, Te Puna o Kupenuku is responsible for all repairs, maintenance, and compliance-related work associated with the buildings located on the site.

As the owner of the assets, Far North District Council may be exposed to financial risk if compliance matters are not addressed. Ongoing non-compliance could result in potential enforcement action,

increased liability, or the need for Council to undertake remedial works to ensure the safety of the buildings.

At this stage, no budget provision has been allocated for Council to undertake repair or compliance works associated with the buildings, as these responsibilities sit with the leaseholder under the current lease agreement.

Council staff will continue to monitor the situation and assess any potential financial implications should circumstances change or further action be required.

ĀPITI HANGA / ATTACHMENTS

Nil

8.2 OPEN RESOLUTIONS AND ACTIONS UPDATE - APRIL 2026

File Number: A5632943

Author: Rhonda-May Whiu, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Kaikohe-Hokianga Community Board with an overview of outstanding open resolutions and actions for Kaikohe-Hokianga Community Board.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.
- This report introduces the inclusion of 'action points' in this reporting going forward.
- Action points are a mechanism to capture actions that are not part of a formal decision/resolution but require follow up or confirmation from staff.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the report Open Resolutions and Actions Update - April 2026.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

Since some reports received by this Board are informational, they do not generate open resolution items. However, a need has been identified to record and track action points arising from information reports or meeting discussions.

There are currently no action point open items recorded. Moving forward, these will be captured and reported at Board meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Managers will assist in recording and following up outstanding open resolutions or actions points with their staff.

Community Board Coordinators will assist where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings, following the printing of an agenda. Democracy Services staff will support the process by generating reports.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. **Open resolutions April 2026 - A5650394** [↓](#) 

OPEN RESOLUTION REPORT		Printed: Tuesday, 24 March 2026 3:58:31 pm
Division:	Kaikohe-Hokianga Community Board	Date From:
Committee:		Date To:
Officer:		

Meeting	Title	Resolution	Notes
Kaikohe-Hokianga Community Board 21/02/2025	Ground lease requests over Kaikohe landfill	<p>RESOLUTION 2025/6</p> <p>Moved: Member Jessie McVeagh Seconded: Member Harmonie Gundry</p> <p>That the Kaikohe – Hokianga Community Board recommend that Council deny all new ground lease requests over Part 3 and 4 DP 22327 Blk XV Omapere SD, located at Recreation Road, Kaikohe and vested in Far North District Council as recreation reserve, known as the Kaikohe Landfill, due to health and safety risks.</p> <p><u>Abstained:</u> Deputy Chairperson Tanya Filia</p> <p style="text-align: right;">CARRIED</p>	<p>28 Mar 2025 10:09am Community Board Coordinator Report has been escalated to 10 April Council meeting for a decision.</p> <p>28 Apr 2025 12:56pm Team Leader, Property Management More information requested before passing resolution. A workshop will be held by staff with Councillors and CB members at a later date</p> <p>27 May 2025 2:44pm Community Board Coordinator The Property Team are progressing internal reports and a handover due to staff changes. An update on next steps will then be provided.</p> <p>24 Jun 2025 11:56am Delivery and Operations Group • Status: On hold, • Reason: Requires extensive ground engineering and monitoring to assess site capability, • Current lead: Leeara Maxwell</p> <p>21 Jul 2025 2:07pm Delivery and Operations Group</p>

OPEN RESOLUTION REPORT		Printed: Tuesday, 24 March 2026 3:58:31 pm
Division: Committee: Officer:	Kaikohe-Hokianga Community Board	Date From: Date To:

Meeting	Title	Resolution	Notes
			<p>At present, the site operates with a sump pump managed by a basic float switch. While the pump appears to be operating as expected, we currently don't have the consistent or robust data needed to confidently progress any new projects or upgrades at the site., As part of the leachate pump station review Simon led earlier this year across our three closed landfill sites Kaikohe, Russell, and Ahipara it became evident that Kaikohe requires improved telemetry and flow monitoring to meet both operational and regulatory expectations., Since Simon's departure, Leeara Maxwell (secondment) has picked up the project to coordinate the installation of flow meters across all three sites. , Recent Actions:; • Kaikohe's flowmeter was installed last week by McKay Electrical, which enables integration with the new telemetry system., • The next step is to calibrate and test the equipment so we can begin collecting reliable data., • We'll need at least 12 months of data to establish a leachate discharge pattern and assess whether current pumping volumes are sufficient for ongoing compliance, particularly over wetter periods., This data will form the foundation for any future capital works planning and will also support upcoming consent requirements. Just as an FYI, alongside this project, we are also having to reapply for a resource consent with NRC for the site and this work is already underway and is with our infrastructure planner team. , In the meantime, we will be placing all projects related to our closed landfills on hold until our new Waste Minimisation & Sustainability Specialist joins us on 18 August 2025. Again, they bring significant experience in solid waste and project delivery and will be well positioned to take this work forward and provide consistent updates as things progress.</p> <p>19 Feb 2026 1:43pm Delivery and Operations Group</p>

OPEN RESOLUTION REPORT			
<p>Division: Committee: Officer:</p>		<p>Kaikohe-Hokianga Community Board</p>	
		<p>Printed: Tuesday, 24 March 2026 3:58:31 pm Date From: Date To:</p>	
Meeting	Title	Resolution	Notes
			<p>Kaikohe Closed Landfill – Resource Consent and Land Use Considerations, The resource consent for the Kaikohe closed landfill was granted on 4 November 2025. A Landfill Gas Management Plan (LGMP) has been prepared by NZ Environmental Management in accordance with the consent requirement to provide this within three months of commencement., The LGMP confirms that activities involving ground disturbance on the capped landfill areas present environmental and health and safety risks. These include potential damage to the landfill cap and the presence of landfill gases that require mitigation. As is typical for closed landfills, the land may also continue to settle over time, limiting suitability for structures or services requiring stable foundations., These constraints apply primarily to the capped landfill footprint. Adjacent areas, including overflow zones and non capped spaces, may remain suitable for low impact recreational activities that do not require ground penetration. Any future proposals would need to be assessed against the Reserve Management Plan, the Post Closure Management Plan, and the resource consent conditions., Recommendation (unchanged from Report 7.2):, “That Council deny all new ground lease requests over Part 3 and 4 DP 22327 Blk XV Ōmāpere SD, located at Recreation Road, Kaikohe and vested in Far North District Council as recreation reserve, known as the Kaikohe Landfill, due to health and safety risks.”, In April 2025, Council requested further information regarding potential alternative uses, engagement with Ngā hapū o Kaikohe, and clarification of which areas of the site may be suitable for future recreational use. A follow up report responding to these queries is under development.”</p>
<p>Kaikohe-Hokianga Community Board 11/07/2025</p>	<p>Application for easement over Mangakahia Road Reserve (Lot 14 DP 38215)</p>	<p>MOTION</p> <p>Moved: Chairperson Chicky Rudkin Seconded: Member Jessie McVeagh</p> <p>That the Kaikohe-Hokianga Community Board makes the following recommendation to the Far North District Council as follows:</p> <p>That Council, in its role as the administering body of the recreation reserve Lot 14 DP 38215 (without title) and pursuant to its powers under section 48(1) Reserves Act 1977:</p>	<p>17 Jul 2025 3:15pm Democracy Advisor Discussed and resolved during the meeting. The Board supported the recommendation to Council and requested an information report on options for converting this reserve for other uses. The Parks & Reserves Planner is compiling the report.</p> <p>22 Jul 2025 10:48am Planning and Policy Group The easement application will be reported to Council on 28 August for decision to approve or not.</p> <p>08 Aug 2025 11:06am Planning and Policy Group The easement application will be reported to Council on 28 August for decision to approve or not.</p>

OPEN RESOLUTION REPORT	Printed: Tuesday, 24 March 2026 3:58:31 pm
Division: Committee: Kaikohe-Hokianga Community Board Officer:	Date From: Date To:

Meeting	Title	Resolution	Notes
		<p>a) grants a right of way (shown as F on LT Plan 5980201) over the recreation reserve, subject to it:</p> <p style="padding-left: 40px;">i. meeting Reserves Act 1977 requirements, at no cost to Council</p> <p>b) pursuant to Council powers under section 48(3) Reserves Act 1977 public notice is not required as the reserve will not be materially altered, and public use and access is not affected.</p> <p>AMENDMENT</p> <p>Moved: Member Mike Edmonds Seconded: Cr John Vujcich</p> <p>c) and request an information report on options for converting this reserve for other uses.</p> <p style="text-align: right;">CARRIED</p> <p>The amendment became the substantive motion.</p> <p>RESOLUTION 2025/59</p> <p>Moved: Chairperson Chicky Rudkin Seconded: Member Jessie McVeagh</p> <p>That the Kaikohe-Hokianga Community Board makes the following recommendation to the Far North District Council as follows:</p> <p>That Council, in its role as the administering body of the recreation reserve Lot 14 DP 38215 (without title) and pursuant to its powers under section 48(1) Reserves Act 1977:</p> <p>a) grants a right of way (shown as F on LT Plan 5980201) over the recreation reserve, subject to it:</p> <p style="padding-left: 40px;">i. meeting Reserves Act 1977 requirements, at no cost to Council</p>	<p>03 Sept 2025 10:44am Planning and Policy Group The Applicant (Kainga Ora) has been advised that Councillors did not accept the approvals on behalf of the Whakarongotapuwaie Burial Ground Trust and have been asked to provide written approval from the current trustees to progress this application.</p> <p>17 Oct 2025 3:18pm Planning and Policy Group Council's Parks and Reserves Planner advised the applicant that approvals from hapū needed to be received in writing for the easement to be considered, and that Elected Members had queried whether the right person had been consulted in relation to owners of the Whakarongotapuwaie Burial Ground.</p> <p>17 Nov 2025 1:30pm Planning and Policy Group No change to the previous update.</p> <p>09 Dec 2025 7:44am Planning and Policy Group No change to the previous update.</p> <p>14 Jan 2026 11:58am Planning and Policy Group No change to the previous update.</p> <p>02 Mar 2026 11:36am Planning and Policy Group This matter is sitting with Kaianga Ora to respond to Council, no response has been forthcoming. Information was provided to the CB as requested in August 2025</p>

OPEN RESOLUTION REPORT	Printed: Tuesday, 24 March 2026 3:58:31 pm Date From: Date To:
Division: Committee: Kaikohe-Hokianga Community Board Officer:	

Meeting	Title	Resolution	Notes
		b) pursuant to Council powers under section 48(3) Reserves Act 1977 public notice is not required as the reserve will not be materially altered, and public use and access is not affected. c) and request an information report on options for converting this reserve for other uses. <p style="text-align: right;">CARRIED</p>	
Kaikohe-Hokianga Community Board 5/09/2025	Notice of Motion - Disestablishment of Taxi Stands in Kaikohe & Relocation of Clifford Street Loading Zone	<p>RESOLUTION 2025/79</p> <p>Moved: Member Mike Edmonds Seconded: Cr John Vujcich</p> <p>That the Kaikohe-Hokianga Community Board recommends to Council that the taxi stands in Kaikohe (Clifford Street and Memorial Ave as noted in schedule 2 of the Far North District Council Parking Bylaw 2022) be disestablished and that the Clifford Street loading zone (also schedule 2) be moved to the location of the disestablished taxi stand, with the following comments:</p> <p>a) this recommendation is made without the benefit of council staff advice.</p> <p>b) however, given that there haven't been any taxis in Kaikohe for almost 20 years and that there is only one another taxi stand in all of the Far North, this shouldn't be an issue.</p> <p>c) the loading zone is mostly occupied by resident car parking and is on the wrong side of the street for pallet deliveries for the Bank Bar. The taxi stand is often occupied by cars making it unsuitable for loading.</p> <p>d) unless the staff advice would counter to this recommendation or there is information that necessarily</p>	<p>08 Sept 2025 11:35am Democracy Advisor This Notice of Motion will be escalated up to the Council meeting 25 September 2025. Following that meeting this action item will be removed from the KHCB open resolutions list and will continue to be managed operationally by the relevant service/s.</p> <p>08 Sept 2025 11:47am Democracy Advisor This Notice of Motion was considered by the CB on 5 September 2025 and was carried. It needs to be escalated up to Council however, given the size of that agenda, I suggest it gets placed into the "holding pen" folder on the grounds that is a new NOM brought by a current candidate (similar to Hilda's NOM).</p> <p>13 Nov 2025 3:42pm Strategic Relationships Group Staff are preparing relevant information to accompany this notice of motion for council consideration at December council meeting.</p> <p>02 Feb 2026 3:46pm Strategic Relationships Group Advice from Transport indicates that if the Community Board wishes to convert the existing taxi stand to a parking area, consultation will be required with adjacent businesses. Feedback obtained will assist in identifying if this change can or should be made.</p> <p>27 Feb 2026 5:26pm Community Board Coordinator Staff are seeking further information about any upcoming bylaw reviews and best next steps.</p>

OPEN RESOLUTION REPORT			
		Division: Committee: Kaikohe-Hokianga Community Board Officer:	Printed: Tuesday, 24 March 2026 3:58:31 pm Date From: Date To:
Meeting	Title	Resolution	Notes
		<p>should be considered by the board, no further presentation to the board is necessary before a paper supporting this is presented to council.</p> <p>e) the purpose of this action is to reduce council spending on taxi stand upkeep (signs and road marking) for no reason, to free up parking for residents of Clifford Street, and to move the loading zone to a more sensible location.</p> <p style="text-align: right;">CARRIED</p>	
Kaikohe-Hokianga Community Board 11/03/2026	Removal of a Pohutukawa Tree at 5 Memorial Avenue, Kaikohe	<p>RESOLUTION 2026/11</p> <p>Moved: Member Doug Te Wake Seconded: Chairperson Jessie McVeagh</p> <p>That the Kaikohe-Hokianga Community Board approve the Pohutukawa located at 5 Memorial Ave, Kaikohe to be removed and that Council pays for this work to be completed.</p> <p style="text-align: right;">CARRIED</p> <p>RESOLUTION 2026/12</p> <p>Moved: Member John Vujcich Seconded: Member Denis Orme</p> <p>That the Kaikohe-Hokianga Community Board note the project reports received from:</p> <ul style="list-style-type: none"> a) Manaki Tinana Trust – Roof b) Ohaeawai Taiamai Residents Association – Christmas c) Okaihau Community Association – Kitchen d) R Tucker Thompson e) Rob Pink – Rawene Sand f) Savour Northland 2025 	

OPEN RESOLUTION REPORT			
		Division: Committee: Kaikohe-Hokianga Community Board Officer:	Printed: Tuesday, 24 March 2026 3:58:31 pm Date From: Date To:
Meeting	Title	Resolution	Notes
		g) Tautoro Titans h) Te Mata o Roiroi <p style="text-align: right;">CARRIED</p>	
Kaikohe-Hokianga Community Board 11/03/2026	Project Funding Reports	RESOLUTION 2026/11 Moved: Member Doug Te Wake Seconded: Chairperson Jessie McVeagh That the Kaikohe-Hokianga Community Board approve the Pohutukawa located at 5 Memorial Ave, Kaikohe to be removed and that Council pays for this work to be completed. <p style="text-align: right;">CARRIED</p> RESOLUTION 2026/12 Moved: Member John Vujcich Seconded: Member Denis Orme That the Kaikohe-Hokianga Community Board note the project reports received from: <ul style="list-style-type: none"> a) Manaki Tinana Trust – Roof b) Ohaeawai Taiamai Residents Association – Christmas c) Okaihau Community Association – Kitchen d) R Tucker Thompson e) Rob Pink – Rawene Sand f) Savour Northland 2025 g) Tautoro Titans h) Te Mata o Roiroi <p style="text-align: right;">CARRIED</p>	

OPEN RESOLUTION REPORT	Printed: Tuesday, 24 March 2026 3:58:31 pm
Division: Committee: Kaikohe-Hokianga Community Board Officer:	Date From: Date To:

Meeting	Title	Resolution	Notes
Kaikohe-Hokianga Community Board 11/03/2026	Funding Applications	<p>MOTION</p> <p>Moved: Member Denis Orme Seconded: Member John Vujcich</p> <p>a) That the Kaikohe-Hokianga Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Jacman Entertainment Ltd towards the costs for Savour Northland 2026.</p> <p>RESOLUTION 2026/13</p> <p>Moved: Member Kelly van Gaalen Seconded: Member Doug Te Wake</p> <p>That the Kaikohe-Hokianga Community Board Leave the application for the Boards Community Grant Fund Account for Jacman Entertainment Ltd towards the costs for Savour Northland 2026 to lie till the next Board meeting.</p> <p style="text-align: right;">LEFT TO LIE</p>	
Kaikohe-Hokianga Community Board 08/083/2025	Kaikohe Placemaking Plan	<p>Resolution 2025/73</p> <p>Moved: Member Mike Edmonds Seconded: Cr John Vujcich</p> <p>That the Kaikohe-Hokianga Community Board:</p> <p>a) endorse the Broadway Kaikohe Placemaking Plan, excluding the section entitled Kaikohe Market Place, in Attachment 1,</p> <p>b) approve incorporating the Broadway Kaikohe Placemaking Plan, excluding the section entitled Kaikohe Market Place, into the Kaikohe-Hokianga Community Board Strategic Plan 2023-2025, and</p>	<p>24 March 2026 Community Board Coordinator</p> <p>This was scheduled to escalate to Council at the end of 2025, however due to overwhelming size of agendas was deferred until the new year.</p> <p>With the establishment of Te Kukupa Committee for Strategy, Policy, and Regulation, the report will now be escalated to the committee seeking endorsement as per the recommendation.</p>

OPEN RESOLUTION REPORT		Printed: Tuesday, 24 March 2026 3:58:31 pm
Division: Committee: Officer:	Kaikohe-Hokianga Community Board	Date From: Date To:

Meeting	Title	Resolution	Notes
		c) recommend that Council also endorse the Broadway Kaikohe Placemaking Plan, excluding the section entitled Kaikohe Market Place, and approve its inclusion in the 2027-2037 Long-Term Plan	

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE