

AGENDA



Thursday, 9 April 2026

Time: 10:00 am
Location: Turner Centre
43 Cobham Road
Kerikeri

Membership:

Chairperson Belinda Ward - Chairperson
Deputy Tyler Bamber
Member Jo Alexander
Member Korey Atama
Member Roddy Hapati-Pihema
Member Dane Hawker
Member Jane Hindle
Councillor Arohanui Allen
Councillor Ann Court

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated stormwater systems)
- Footpaths/cycle ways and walkways
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage
- Street/public Art.
- Trees on Council land
- Off road public car parks
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.

20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Bay of Islands-Whangaroa Community Board Meeting
will be held in the Turner Centre, 43 Cobham Road, Kerikeri on:
Thursday 9 April 2026 at 10:00 am

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1 KARAKIA TIMATANGA / OPENING PRAYER

ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through the boards discussions and decisions the representatives elected may advocate on behalf of the Bay of Islands-Whangaroa community with aroha, imagination, skill and wisdom to achieve a fairer and more united community that enhances the wellbeing of the community and solves the community's problems efficiently and effectively.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be confirmed on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

Ashley Tipping representing Funding Application for Bay of Island Country Rock Festival

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5634917

Author: Imrie Dunn, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Bay of Islands-Whangaroa Community Board to confirm that the minutes are a true and correct record of the previous meeting.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held 12 March 2026 as a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 clause 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The Bay of Islands-Whangaroa Community Board Standing Orders Section 27.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITIHINGA / ATTACHMENTS

- 1. 2026-03-12 Bay of Islands-Whangaroa Community Board Minutes - A5620637**  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as a true and correct record, any interest that affect other people should be considered as art of the individuals report.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications requiring input from the Chief Financial Officer.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

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12 March 2026

**MINUTES OF
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE TURNER CENTRE, 43 COBHAM ROAD, KERIKERI
ON THURSDAY, 12 MARCH 2026 AT 10:02 AM**

PRESENT: Chairperson Belinda Ward, Deputy Tyler Bamber, Member Dane Hawker, Member Jane Hindle, Councillor Arohanui Allen, Councillor Ann Court

IN ATTENDANCE: Kahika-Mayor Moko Tepania, Kohepu-Deputy Mayor Chicky Rudkin, Councillor Kelly Stratford

STAFF PRESENT: Kathryn Trewin (Funding Advisor), Lawrence Wharerau (Kaiarahi Kaupapa Māori), Aaron Taikato (Manuhautu Te Hono), Mark Inglis (Facilities Lead), Robin Rawson (Parks and Reserves Planner), Rachel Smith (Executive Officer), Myjanne Jensen (Communications Advisor), Trinity Lane (Finance and Customer Services Administrator), Stephen FitzHerbert (Community Board Coordinator), Kathryn Trewin (Funding Advisor), Hillary Sumpter (General Manager-Delivery and Operations)

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:02 am, Member Jane Hindle closed the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

2.1 APOLOGIES

RESOLUTION 2026/12

Moved: Chairperson Belinda Ward

Seconded: Deputy Tyler Bamber

That Bay of Islands-Whangaroa Community Board acknowledge apology from members Jo Alexander, Roddy Hapeta-Pihema and Korey Atama.

CARRIED

Deputy Chair Tyler Bamber declared a conflict of interest relating to funding applications 7.1a and 7.1c and will not be participating in the vote.

3 NGĀ TONO KŌRERO / DEPUTATIONS

Kahika Moko Tepania

- Presentation on Mayoral and Council update

4 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Nadia Lehmann for Rotary Paihia speaking in support of the recommendation for agenda item 7.5 approval of tourism frame for Paihia.

Martin O'Ughdealy spoke in relation to motor caravans and Russell community groups.

At 10:39 am, Councillor Ann Court joined the meeting.

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3 NGĀ TONO KŌRERO / DEPUTATIONS CONTINUED

Vicky Froude spoke in relation to Russell Peninsula Habitat ecological restoration strategy.

At 11:13 am, Councillor Arohanui Allen left the meeting.

Attachments tabled at meeting

- 1 Kahika-Mayor Moko Tepania Community Board Deputation March-Document number A5642921 refers.
- 2 Better together a framework for councils and community boards-Document number A5642918 refers.
- 3 Vicky Fraude-Overview draft RLT Habitat Resotration Strategy 2026 - Document number A5642901 refers.

5 NGĀ KAIKŌRERO / SPEAKERS

- Jackie Sanders and Leslie Lucas representing Savour Northland spoke in relation to agenda item 7.7e
- Fiona Mohr representing Russell Centennial Trust in relation to agenda item 7.7b
- Rod Brown representing Vision Kerikeri in relation to 7.7d
- Gerry Paul and Hana-May (Turner Centre), and Rawi Pere, Danny Kaiawe, and Sophia Thomas (Ngāti Rehia Community Kapa Haka Group), spoke to agenda item 7.7c

At 11:29 am, Councillor Arohanui Allen returned to the meeting.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A5590992, pages 8 - 15 refers.

RESOLUTION 2026/13

Moved: Chairperson Belinda Ward

Seconded: Member Dane Hawker

That the Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held 12 February 2026 as a true and correct record.

CARRIED**7 NGĀ PŪRONGO / REPORTS****7.1 MAKING AND ATTESTING OF DECLARATIONS**

Agenda item 7.1 document number A5607065, pages 16 - 17 refers.

The Bay of Island Whangaroa Community Board Chairperson Belinda Ward, witnessed the Attestation and Declaration of Council appointed member Cr Arohanui Allen

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7.2 RESERVES ADJOINING SIMSON PARK DOMAIN - RESERVES ACT CLASSIFICATION RECOMMENDATION

Agenda item 7.2 document number A5517271, pages 18 - 22 refers.

RESOLUTION 2026/14

Moved: Deputy Chairperson Tyler Bamber

Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board:

- a) receive the report Reserves Adjoining Simson Park Domain – Reserves Act Classification Recommendation; and
- b) recommend that Council reclassifies the following lots as Recreation Reserves;
Lot 25 DP 51470
Lot 26 DP 51470
- c) recommend that Council classifies the following lot as a Recreation Reserve;
Lot 35 DP 51470

CARRIED**7.3 NEW ROAD NAME: 399 PUKETOTARA ROAD, WAIPAPA.**

Agenda item 7.3 document number A5598213, pages 23 - 29 refers.

RESOLUTION 2026/15

Moved: Member Dane Hawker

Seconded: Deputy Tyler Bamber

That the Bay of Islands-Whangaroa Community Board name a private road "Te Mata Lane" that is located at 399 Puketotara Road, Waipapa.**CARRIED****7.4 ALFRESCO DINING APPLICATIONS**

Agenda item 7.4 document number A5598285, pages 30 - 34 refers.

RESOLUTION 2026/16

Moved: Chairperson Belinda Ward

Seconded: Member Jane Hindle

That Bay of Islands-Whangaroa Community Board leave to lie the following alfresco dining applications, subject to Council's standard terms and conditions:**a) Renewal applications:**

1. ALF-104 – el Cafe, 2 Kings Road, Paihia
2. ALF-103 – Rocksalt Bar and Restaurant, Corner Kerikeri Road and Cobham Road, Kerikeri
3. ALF-102 – Spice Grill, 20 Leigh Street, Kaeo
4. ALF-96 – Burger Fiasko, 60 Kerikeri Road, Kerikeri (Renewal – Change of Ownership)
5. ALF-93 – Seaside Restaurant, 29 The Strand, Russell
6. ALF-83 – Konnie's Kafe' Limited, 39 Gillies Street, Kawakawa
7. ALF-65 – Kerikeri Lunchbox, 69 Kerikeri Road, Kerikeri

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8. ALF-63 – Avo Sushi, Lot 3, Williams Road, Paihia
9. ALF-50 – Sushi Gallery, 2G/60 Kerikeri Road, Kerikeri
10. ALF-49 – Duke Of Marlborough Business Limited, 35 The Strand, Russell
11. ALF-48 – CC's Cafe Cinema, 29 Hobson Avenue, Kerikeri
12. ALF-39 – The Gables Restaurant, 19 The Strand, Russell
13. ALF-37 – Jimmy Jacks Rib Shack, 9 Williams Road, Paihia
14. ALF-3 – Sharp Cafe, 88 Kerikeri Road, Kerikeri
15. ALFRES-7 – The Wave Kitchen and Bar, 78 Marsden Road, Paihia
16. ALFRES-5 – Butterfish Restaurant, 25 The Strand, Russell
17. ALFRES-4 – Cellini's Gelateria Icecream Ltd, 9/68 Marsden Road, Paihia
18. ALFRES-2 – Paihia Bakery, 39 Williams Road, Paihia
19. ALFRES-1 – Third Wheel Coffee Co, 78-94 Marsden Road, Paihia (Renewal – Change of Ownership)

CARRIED**7.4 ALFRESCO DINING APPLICATIONS**

Agenda item 7.4 document number A5598285, pages 30 - 34 refers.

RESOLUTION 2026/17

Moved: Chairperson Belinda Ward
 Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board approve following application:**b) New application:**

- ALFRES-8 – Kawakawa Bakehouse Cafe & Roast, 68 Gillies Street, Kawakawa

CARRIED**7.5 APPROVAL OF TOURISM FRAME FOR PAIHIA**

Agenda item 7.5 document number A5593096, pages 35 - 42 refers.

RESOLUTION 2026/18

Moved: Member Jane Hindle
 Seconded: Deputy Tyler Bamber

That the Bay of Islands-Whangaroa Community Board recommend that Council, approve the installation of a Tourist Photo Frame at Stockyard Point Scenic Reserve in the position indicated, subject to the applicant undertaking the works to Council specifications.**CARRIED****7.6 PROJECT FUNDING REPORTS**

Agenda item 7.6 document number A5587199, pages 43 – 63 refers.

RESOLUTION 2026/19

Moved: Chairperson Belinda Ward
 Seconded: Deputy Tyler Bamber

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That the Bay of Islands-Whangaroa Community Board note the project reports received from:

- a) **Claire Gordon**
- b) **Kawakawa Business Association**
- c) **R Tucker Thompson**
- d) **Savour Northland 2025**
- e) **Vision Kerikeri**
- f) **Whangaroa Health Services Trust**
- g) **Whangaroa Museum**

CARRIED

Secretarial Note: Members highlighted the importance of acknowledging the support received from the Bay of Islands-Whangaroa Community Board in future reporting and communications.

7.7a FUNDING APPLICATION

Agenda item 7.7 document number A5587274, pages 64 - 122 refers.

RESOLUTION 2026/20

Moved: Chairperson Belinda Ward
Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board approve the sum of \$616 (plus GST if applicable) be paid from the Board's Community Grant Fund account to ArtsXL Trust for costs towards 2026 100 x 100 art exhibition.

CARRIED

Abstained: Deputy Chair Tyler Bamber and Ann Court

Note: Deputy Chair Tyler Bamber declared a conflict of interest and did not participate in the discussion or the vote.

7.7b FUNDING APPLICATION

Agenda item 7.7 document number A5587274, pages 64 - 122 refers.

RESOLUTION 2026/21

Moved: Member Jane Hindle
Seconded: Member Dane Hawker

That the Bay of Islands-Whangaroa Community Board approve the sum of \$4,315 (plus GST if applicable) be paid from the Board's Pride of Place Fund account to Russell Centennial Trust Board for costs to provide updated signage at the Tamati Waka Nene reserve.

CARRIED

Abstained: Cr Ann Court

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7.7c FUNDING APPLICATION

Agenda item 7.7 document number A5587274, pages 64 - 122 refers.

RESOLUTION 2026/22

Moved: Chairperson Belinda Ward

Seconded: Member Dane Hawker

That the Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to The Centre for costs towards 2026 community kapa haka classes and concert.

CARRIEDAbstained: Deputy Chair Tyler Bamber and Cr Ann Court

Note: Deputy Chair Tyler Bamber declared a conflict of interest and did not participate in the discussion or the vote.

7.7d FUNDING APPLICATION

Agenda item 7.7 document number A5587274, pages 64 - 122 refers.

RESOLUTION 2026/23

Moved: Member Dane Hawker

Seconded: Deputy Tyler Bamber

That the Bay of Islands-Whangaroa Community Board approve the sum of \$3,450 (plus GST if applicable) be paid from the Board's Pride of Place Fund account to Vision Kerikeri for costs towards restoration of the Wairoa stream.

CARRIEDAbstained: Cr Ann Court**7.7e FUNDING APPLICATION**

Agenda item 7.7 document number A5587274, pages 64 - 122 refers.

RESOLUTION 2026/24

Moved: Deputy Tyler Bamber

Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board approve the sum of \$15,379 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Jacman Entertainment Ltd for costs towards 2026 Savour Northland.

CARRIEDAbstained: Cr Ann Court

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7.7f FUNDING APPLICATION

Agenda item 7.7 document number A5587274, pages 64 - 122 refers.

RESOLUTION 2026/25

Moved: Member Jane Hindle
 Seconded: Deputy Tyler Bamber

That the Bay of Islands-Whangaroa Community Board approve the sum of \$15,379 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Jacman Entertainment Ltd for costs towards Savour 2027.

CARRIEDAbstained: Cr Ann Court**7.8 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 7.8 document number A5605627, pages 123 - 135 refers.

RESOLUTION 2026/26

Moved: Chairperson Belinda Ward
 Seconded: Member Dane Hawker

That the Bay of Islands-Whangaroa Community Board note the February 2026 member reports from Chairperson Belinda Ward, Deputy Chairperson Tyler Bamber, Member Jane Hindle, Member Jo Alexander and Member Dane Hawker

CARRIED**8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OPEN RESOLUTION REPORT**

Agenda item 8.1 document number A5590960, pages 136 - 142 refers.

RESOLUTION 2026/27

Moved: Chairperson Belinda Ward
 Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board Open Resolution Report.

CARRIED**9 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2026/28**

Moved: Chairperson Belinda Ward

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Seconded: Deputy Tyler Bamber

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
9.2 - Application for Memorial Plaque on Existing Park Bench	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

At the conclusion of the public excluded part of the meeting Bay of Island-Whangaroa Community Board confirmed the decisions contained in part of the meeting held with public excluded not be reinstated.

10 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

At 2:27 pm, Member Jane Hindle closed the meeting with a karakia.

11 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 2:27pm.

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 9 April 2026.

.....

UNCONFIRMED

Bay of Islands-Whangaroa Community Board Meeting Minutes

12 March 2026

CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 KERIKERI URBAN DESIGN FRAMEWORK AND DESIGN GUIDE PROJECT

File Number: A5606428

Author: Giles Dodson, Senior Strategic Planner

Authoriser: Tammy Wooster, Group Manager Planning and Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of the report is to introduce the Kerikeri Urban Design Framework and Design Guide project (the project) and to seek endorsement from the Bay of Islands-Whangaroa Community Board (the Board) to alter the scope of this project as it is proposed in the Te Pātukurea Kerikeri-Waipapa Spatial Plan (Te Pātukurea).

Te Pātukurea identifies the need for an urban design framework for Kerikeri-Waipapa, and includes this project in its implementation plan. When Te Pātukurea was developed and approved an urban design project that encompassed both Kerikeri and Waipapa was contemplated.

The scope change proposed is:

- focusing the urban design project on Kerikeri
- addressing Waipapa urban design matters via the Waipapa Structure Plan project.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

This report:

- describes the the Kerikeri Urban Design Framework project and its development to date
- provides a rationale for focusing the project only on Kerikeri
- recommends the Board endorse this change of focus.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receives this report, and:

- endorse the recommendation to Te Kūkupa Committee for Strategy Policy and Regulation to narrow the focus of the Kerikeri-Waipapa Urban Design Framework project to Kerikeri alone.**

1) TĀHUHU KŌRERO / BACKGROUND

Council adopted Te Pātukurea in June 2025¹. Translating Te Pātukurea's urban design principles into an actionable framework is a short-term project directed by Te Pātukurea's implementation plan²³.

As recommended by this report, the purpose of the project is to:

- give effect to the urban design principles that guide Te Pātukurea
- address key urban design challenges and opportunities in Kerikeri

¹ Te Pātukurea Kerikeri-Waipapa Spatial Plan is available here: [7c20325a1437bc62ed2ee7934b0ea346a9477919.pdf](https://www.govt.nz/assets/Uploads/7c20325a1437bc62ed2ee7934b0ea346a9477919.pdf)

² Te Pātukurea's Implementation Plan is available here: [Implementation-Plan.pdf](#)

³ Refer to the attachments for the specific Te Pātukurea sections dealing with Kerikeri-Waipapa planning matters and the urban planning and design principles.

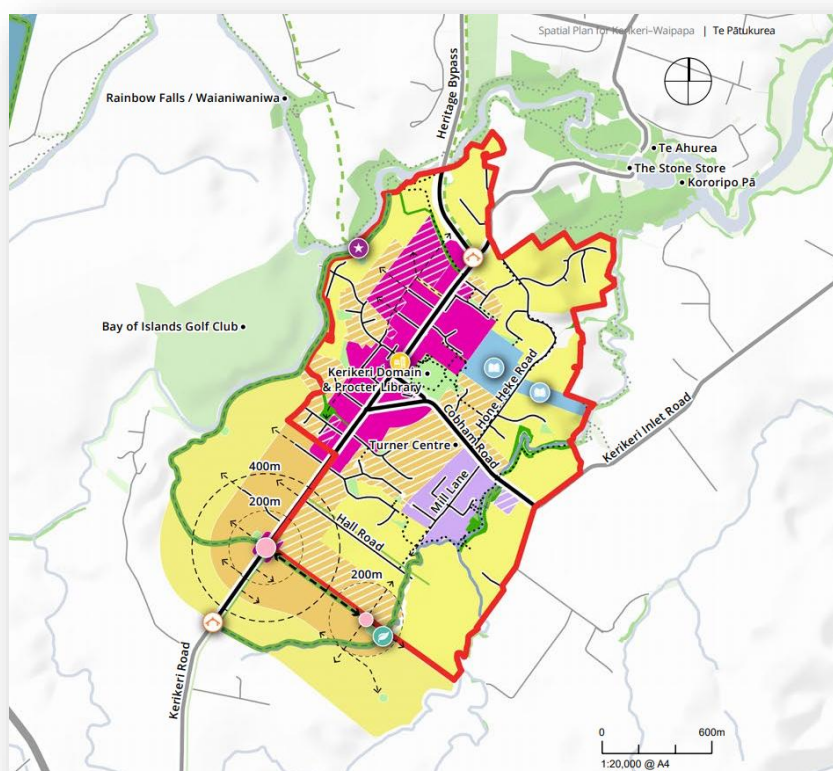
- provide a framework in which long-term community urban design aspirations in Kerikeri can be realised.

The project will produce:

- an integrated urban design framework, elaborating a design vision and implementation plan for the future Kerikeri urban area
- design guidelines informing future medium density residential and commercial development in Kerikeri.

The project scope is the proposed extent of the future Kerikeri urban area, as described in Te Pātukurea (see below). This area includes the Kerikeri town centre, existing urban area (red line, below) and the areas proposed for intensification (residential zone and medium-density residential zone) (dark yellow and light yellow outside the red line).

Fig 1. Kerikeri urban area, from Te Pātukurea



The project is consistent with current national policy direction set out in the National Policy Statement for Urban Development 2020 (NPS-UD), which requires that urban areas are well-functioning, resilient and responsive to change.

The recently announced planning sector reforms and how these will specifically affect the implementation of a local urban design framework and design guidelines is not certain at this time⁴. However, the changes signalled to land use and development rules, such as reduced 'visual amenity' or landscape protections may only affect a narrow dimension of urban design, which is concerned with the overall design of urban systems. The emerging picture of reform maintains a focus on 'well-functioning urban areas'⁵.

⁴ At present future zoning categories and overlays, their application and related rules are unknown.

⁵ Planning Bill (2025) s. 11 (1). See Planning Bill 2025 full text here: <https://www.legislation.govt.nz/bill/government/2025/0235/latest/LMS1035807.html>

The project plan takes account of this uncertainty through a mid-year 'hold point', allowing for implications of Proposed District Plan decision making and Planning Bill enactment to be understood⁶.

The project will run throughout 2026 and aims to have a completed design framework and design guidelines for adoption by Council in early 2027. The project will follow established urban design methodology, progressing through the following stages:

1. **Project establishment** - (Jan – March 2026)
2. **Discovery** – early stage research, context analysis and engagement (April -June 2026)
3. **Options development** – focused, workshop-based options development (July-Sept 2026)
4. **Confirmation and consultation** – testing and confirming options and community consultation (Oct-Dec 2026)
5. **Adoption and implementation** – adoption by Council and implementation (2027).

Hapū, community and stakeholder involvement

The project will continue to collaborate closely with hapū partners and community stakeholders, in line with the engagement approach indicated in Te Pātukurea's implementation plan.

The partnership formed with the Hapū Rōpū during Te Pātukurea has been re-established, and a community reference group (see below) is in the process of being formed to guide Te Pātukurea's implementation. groups will work together to provide important community voice and input into the project.

In preparing a project plan, a broader group of stakeholders with specific interest and influence relating to Kerikeri's CBD and urban development has been identified and these participants will be directly engaged in line with project stages 2,3 4, and 5.

Local community engagement and consultation will also align with these stages.

At present we are preparing for Stage 1 – Discovery, with early engagement during May. This will include an email newsletter to Kerikeri residents, an online survey and web-based information, and pop-up events in Kerikeri. It will also include direct engagement with key stakeholders. A briefing paper outlining engagement activities will be published prior to the start of this engagement period.

The establishment of the community reference group was the subject of previous formal reports. See: BOI-Whangaroa Community Board (2026, February 12) [Minutes of Bay of Islands-Whangaroa Community Board Meeting - Thursday, 12 February 2026](#) and to Te Kūkupa Committee for Strategy, Policy and Regulation (2026, March 18) [Agenda of Te Kūkupa Committee for Strategy, Policy and Regulation Meeting - Wednesday, 18 March 2026](#).

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Originally, Te Pātukurea proposed an urban design project that included both Kerikeri and Waipapa. Subsequent analysis, advice and project development work indicates that a project focused on both towns is unwieldy. The reasons for this are:

- each town has a distinct identity, character and function
- each town has distinct urban design challenges and opportunities
- significant urban change is occurring in Kerikeri, requiring in-depth urban analysis and design
- distinct issues, stakeholders and community interests characterise each town, potentially requiring duplicated consultation on different proposals
- significant community interest in focused attention being paid to Kerikeri's urban design and development.

⁶ The Planning Bill is scheduled for enactment in mid-2026. See: [Better planning for a better New Zealand | Ministry for the Environment](#)

Given these reasons, the most efficient means to address urban design matters in the two towns is through separate projects. This approach can be efficiently pursued, because:

- a separate project, the Waipapa Structure Plan Project (WSP), can appropriately incorporate Waipapa urban design matters efficiently and avoid unnecessary complexity
- urban design guidelines for medium density residential development can be adapted to Waipapa as part of the WSP work.

The proposed refinement of urban design work programme was discussed with and has been endorsed by the Hapū Rōpū at a meeting held 20 November, 2025.

Lastly, the Te Pātukurea Implementation Plan contemplates a flexible approach to achieving the long-term objectives for Kerikeri-Waipapa. Actions within the implementation plan are 'indicative', and changes recommended in this report are in line with this intent⁷.

For these reasons it is recommended to narrow the focus of the Kerikeri-Waipapa Urban Design project to Kerikeri alone.

The Waipapa Structure Plan project was the subject of previous formal reports. See: BOI-Whangaroa Community Board (2026, February 12) [Minutes of Bay of Islands-Whangaroa Community Board Meeting - Thursday, 12 February 2026](#) and Te Kūkupa Committee for Strategy, Policy and Regulation (2026, February 18) [Minutes of Te Kūkupa Committee for Strategy, Policy and Regulation Meeting - Wednesday, 18 February 2026](#).

Option 1: Recommend narrowing the focus of the Kerikeri-Waipapa Urban Design Project to Kerikeri alone (recommended option).

Under this option, the Board recommends that the project focuses on Kerikeri. Urban design matters in Waipapa will be addressed via the Waipapa Structure Plan.

Advantages:

- the distinct urban challenges and opportunities in Kerikeri receive sustained focus
- projects in both Kerikeri and Waipapa can proceed efficiently, without overly complex overlap, and duplicated engagement and consultation activities
- clarity of purpose and intent for both projects is maintained.

Disadvantages:

None identified.

Option 2: Do not recommend narrowing the focus of the Kerikeri-Waipapa Urban Design Project to Kerikeri alone.

Under this option the Board does not recommend the change in focus, and it is necessary to revise the urban design project scope to include Waipapa, and also to revise the Waipapa Structure Plan project to exclude urban design matters.

Advantages:

Te Pātukurea's implementation proceeds unchanged.

Disadvantages:

This option is likely to produce significant complexity, a loss of focus and risks the Waipapa project pursuing an incoherent planning approach. .

This option carries with it the risk of overly complex community engagement and consultation (i.e. distinct, township-specific issues being addressed simultaneously and separate design frameworks being produced).

⁷ Te Pātukurea (2025), p. 51.

It also carries the risk of community dissatisfaction with a process that does not focus sustained attention on Kerikeri (or likewise dissatisfaction within the Waipapa community that Waipapa structure planning overlooks urban design matters), given the scale of the urban design challenges faced in Kerikeri and the high level of community interest in these matters.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The recommendation enables important Te Pātukurea implementation projects to proceed without introducing unnecessary complexity and inefficiency into the work. A clear, sustained focus on Kerikeri's challenges and opportunities can occur, reflecting the scale and pace of urban change currently underway and the high level of community interest in Kerikeri's future development.




Narrowing the project scope provides clarity of purpose and strengthens the ability of the projects to deliver meaningful, place-specific outcomes. It also allows urban design matters in Waipapa to be addressed more appropriately and efficiently through the Waipapa Structure Plan, rather than diluting focus across two distinct townships with different identities, issues and stakeholders.

Overall, the recommended approach reduces delivery risk, avoids duplication of effort and engagement, and ensures that both Kerikeri and Waipapa benefit from tailored, fit-for-purpose planning processes aligned with Te Pātukurea's intent.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The project is funded by the Annual Plan, via the Growth Planning and Placemaking operational budget. Sufficient budget has been allocated to the project during financial year 2025/2026. Funds for this project have been included in the budgeting for the 2026/2027 Annual Plan.

ĀPITIHINGA / ATTACHMENTS

1. **Te Patukurea Kerikeri Waipapa - A5607695** [↓](#) 
2. **Te Patukurea Urban planning and urban design principles - A5607699** [↓](#) 
3. **Urban design framework stages and timeframes - A5608579** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	The change of focus recommended in the report has a low level of significance, as determined by the Significance and Engagement Policy
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	<p>The project focuses on the urban area of Kerikeri. Although Kerikeri has district-wide importance as the Far North's largest town and economic centre, specific urban design matters relating to Kerikeri do not have district-wide relevance.</p> <p>The BOI-Whangaroa Community Board's views are being sought via this report, and subsequent programmed reporting.</p>
<p>State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.</p> <p>State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.</p>	<p>The project is engaged in active partnership with the Hapū Rōpū, the mandated mana whenua body representing eight hapū:</p> <ul style="list-style-type: none"> • Ngāti Hineira • Ngāti Korohue • Ngāti Mau • Ngāti Rangi • Ngāti Rēhia • Ngāti Torehina ki Matakā • Te Uri Taniwha • Te Whiu
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to	The Hapū Rōpū and a community steering group will be active collaborators in this project. Broader stakeholder

their views or preferences (for example – youth, the aged and those with disabilities).	and local community engagement and consultation is programmed.
State the financial implications and where budgetary provisions have been made to support this decision.	None.
Chief Financial Officer review.	The CFO has not reviewed this report.

03
**Te mahere
mokowāe**
The spatial plan



Te Pātukurea | Spatial Plan for Kerikeri-Waipapa



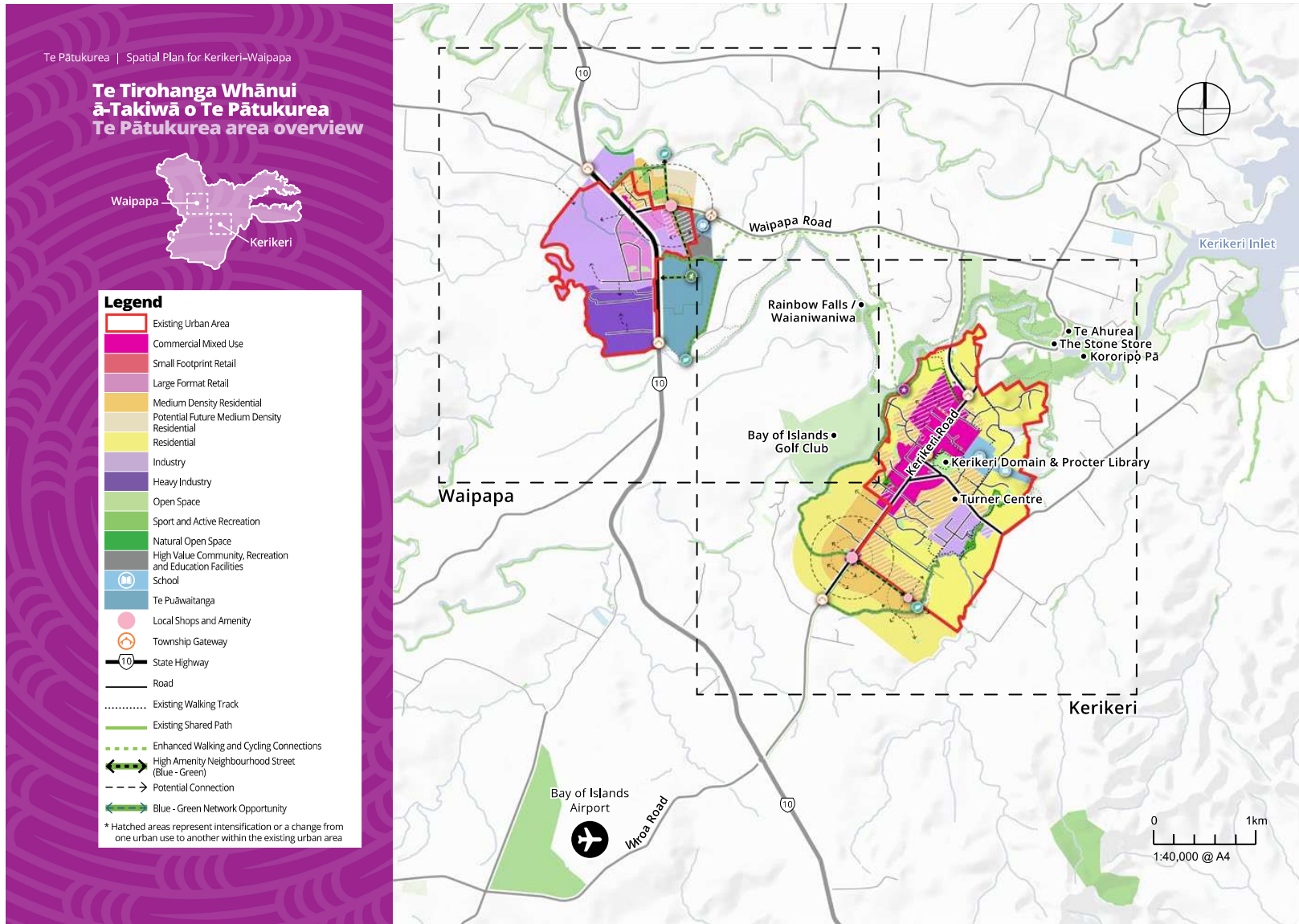
Te Pātukurea

The spatial plan maps set out in the following pages is our blueprint for urban change and visually identifies how we aim to achieve the objectives set out by our community. The plans show areas for residential, industrial and commercial growth with the aim of providing houses where people want to live outside of potential hazard zones, supporting the economies of both town centres, and opening up new opportunities to access nature.

The actions that will be required to achieve the objectives set out for the plan are contained in the Implementation plan.

Key elements of the plan include:

- Directing growth to within and immediately adjacent to the existing built-up environments of Kerikeri and Waipapa and away from rural areas
- Establishing walkable catchments to support a compact and sustainable urban form
- Providing for 20-40% of residential growth through intensification, enabling medium-density development within established centres in Kerikeri and Waipapa, where appropriate. This approach supports greater housing choice and affordability by allowing for duplexes, terraces, and walk-up apartments
- Enabling commercial and industrial growth in Kerikeri which supports its role as the key economic hub for the district
- Enabling appropriate commercial and industrial growth in Waipapa in a way that does not reduce the economic vitality of Kerikeri
- Identifying new transport connections, local green spaces, and recreational and community facilities, along with enhancements to 'blue-green' networks, to support the health and wellbeing of Te Awa o ngā Rangatira and associated wai (water) and repo (swamp/marsh), while also enhancing biodiversity
- Enabling town-centre growth and intensification of commercial development in both Kerikeri and Waipapa, including promoting a more functional layout for large-format retail within the two townships
- Appropriately accounting for additional land necessary for industrial uses and infrastructure.



Te Pātukurea | Spatial Plan for Kerikeri-Waipapa



Te mahere mō Waipapa The Plan for Waipapa

The spatial plan for Waipapa envisions the area as a growing commercial hub that complements Kerikeri, evolving into a thriving centre that supports community growth. The plan aims to develop Waipapa into a central hub for large-format retail, serving the wider area, while smaller format retail remains in Kerikeri, preserving its role as a traditional town centre.

By expanding on the existing large-format retail and encouraging complementary development, the plan seeks to attract more people from outside the area and boost the local economy. Through the implementation of the planning and urban design principles, the plan looks to

establish a sense of arrival and improve the overall appearance and quality of industrial activities when viewed from State Highway 10 over time.



Commercial Urban Change

To support this vision, the plan focuses on improving the environment and infrastructure, including roads, public transport, and pedestrian pathways, to enhance accessibility and connectivity to the commercial core.

The plan also emphasises integrating green spaces and recreational areas within the commercial zones to create a pleasant environment for visitors, and sustainable development practices will preserve the

natural beauty of the area. Providing the ability for commercial areas to serve both practical needs and contribute to an engaging urban environment underpins this strategy and ensures that Waipapa will continue to grow as a place people want to call home. By strategically planning retail areas, the plan connects shopping, recreation, and residential zones, supporting a vibrant and integrated community.

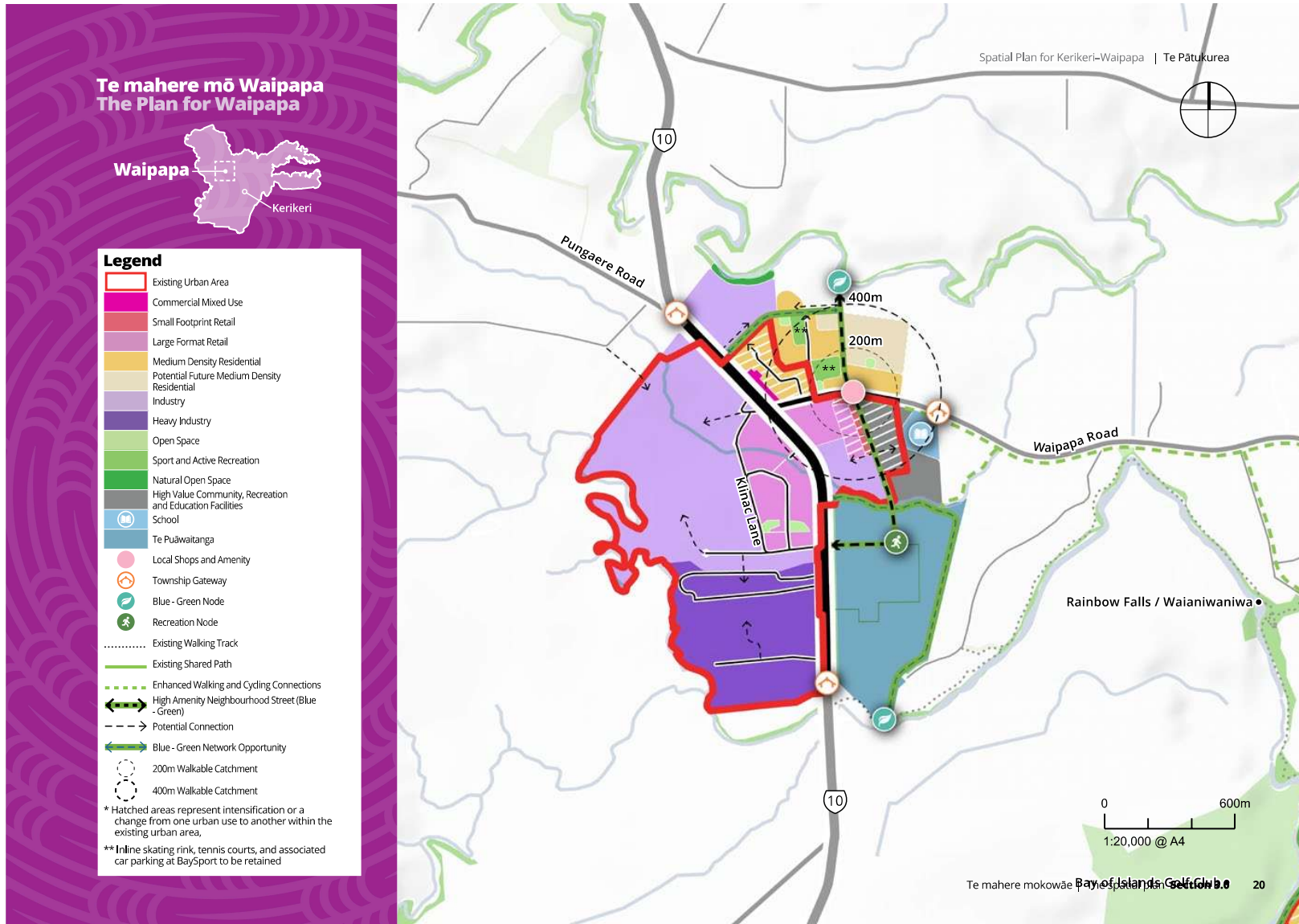


Residential Urban Change

The development of new homes will be staged along Waipapa Road (northern side), offering diverse housing choices.

The plan stages new residential development along Waipapa Road (northern side), providing diverse housing choices. It allows for medium-density options like terraced houses near existing and future local shops. This approach ensures residents have easy access to local parks, shops, and amenities, all within walking distance.

Residential growth will support the development of new and improved streets and a reinvigorated town centre, with a more functional layout for large-format retail. New local shops will be integrated into the heart of the growth area, conveniently located near homes, parks, sports fields, employment centres, and other social amenities.



Te Pātukurea | Spatial Plan for Kerikeri-Waipapa

Industrial Urban Change

For industrial activities, the plan aims to expand the industrial zones to provide more land for industrial uses, supported by new roads to unlock underutilised land. Industrial areas will be strategically located to separate them from sensitive uses (e.g. houses), while also enabling opportunities for innovation and urban change. Expanding industrial areas will create more job opportunities and support local businesses. Improved infrastructure

will enhance connectivity and access to services and make industrial growth more attractive and viable for businesses considering a move to the area.

The plan also ensures that industrial developments are sensitive to surrounding land uses, including future residential and natural areas. This will be achieved through measures to address flood risks and protect sensitive ecosystems.

Community Facilities and Parks

Te Puāwaitanga is envisioned as a dynamic, district-wide sporting hub, solidifying its role as a key centre for sports facilities. This transition will enable parts of the Baysport area to be repurposed for local parks and housing, supporting the growing community while preserving recreational amenities. The future uses of Te Puāwaitanga will be guided by a future master planning process as part of implementing this plan. This approach allows us to thoroughly

explore and evaluate the available options in collaboration with our subject matter experts and the community. By taking the time to work through these options within a structure plan framework, we can ensure that the outcomes are well-informed, balanced, and aligned with community aspirations, optimising land use while delivering a cohesive urban environment that meets both current and future needs.

Blue-Green Networks

The plan promotes blue-green network connections, using land around streams and key ecological corridors to support ecological health, manage stormwater, and mitigate flood risks. This strategy also enhances public access to the awa (rivers), delivering positive social and cultural outcomes.

Transport and Connectivity

The plan introduces new intersections and connector roads to integrate growth areas with the existing road network, supporting vehicles, walking, and cycling. This enhanced connectivity will reduce reliance on State Highway 10, alleviating congestion at the Waipapa Road roundabout and supporting a more efficient local transport network.





Te mahere mō Kerikeri The Plan for Kerikeri

Urban change in Kerikeri will be concentrated in and connected to the existing urban area, promoting land and resource efficiency and limiting suburban sprawl. The unique heritage of Kerikeri will be preserved and new urban change will enhance the character and vibrancy of the town. As a major destination in the Bay of Islands, the plan aims to enhance Kerikeri’s role as a key retail, cultural, business, and tourism centre. It focuses on strengthening the town’s unique character and services to attract more visitors.

The town centre will see more investment in streets and spaces, making it more people-friendly and appealing to tourists and locals alike. Enhanced tourism will increase spending in local businesses, benefiting the local economy and creating job opportunities in retail, tourism, and other related sectors.

Commercial Urban Change

The spatial plan supports small to medium-sized businesses by encouraging mixed-use developments that boost foot traffic along a central commercial core. This approach creates more job opportunities, attracts new businesses, and ensures efficient use of existing commercial land to maximize economic output from the town centre.

The plan also focuses on improving connectivity, with proposed projects like the new Kerikeri Central Business District⁶ (CBD) Road and enhanced pedestrian and cycling connections. These improvements

will strengthen economic development and attract new investments.

The plan acknowledges the need for future projects to further define the role and character of Kerikeri. It provides opportunities for medium and some large-format retail developments within the expanded commercial area, ensuring these are integrated into the town centre to support a vibrant and engaging urban environment.

The development of a riverside ‘destination node’ will be explored.

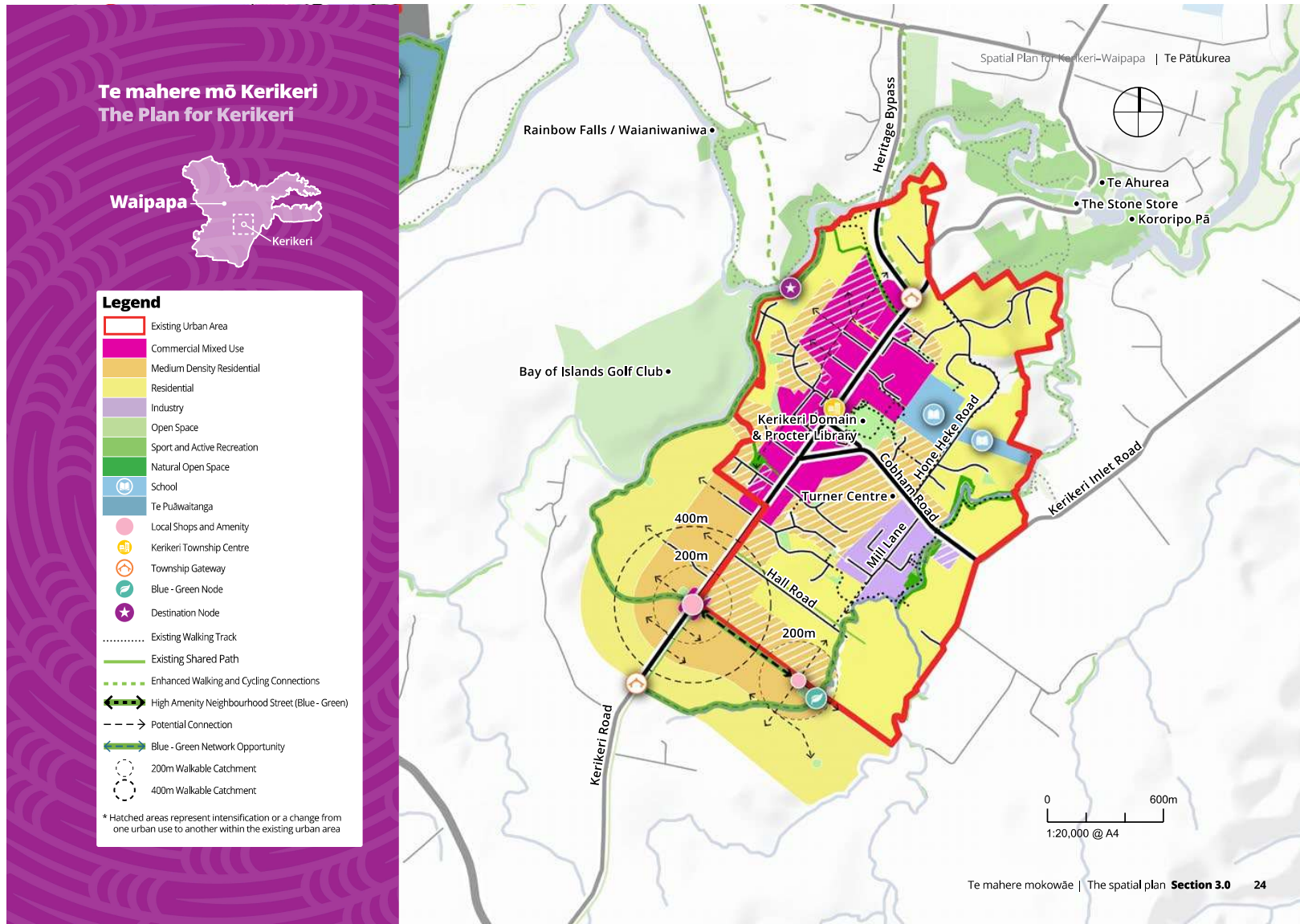
Residential Urban Change

Residential intensification will be enabled within a walkable distance of the core retail area (approximately 400 metres or a 5-minute walk). Further intensification within the commercial centre is planned through provisions in the Proposed District Plan. This will expand housing choice, improve access to essential services, and increase foot traffic, enhancing the vibrancy and economic viability of local businesses.

The plan supports the development of new streets and transport connections running parallel to Kerikeri Road, allowing a mix of commercial and medium-density residential uses to grow along this route. This will enhance commercial opportunities, increase vibrancy in the town centre, and provide homes close to schools and key amenities.

⁶ The Central Business District is the main area in the town where most shops, offices, and businesses are located.





The plan supports greenfield expansion south of the existing urban area of Kerikeri, offering a blend of low- and medium-density housing options to cater to diverse lifestyle preferences. Grouped around these

locations will be amenities such as small parks, local shops, cafes, and community facilities supporting a compact urban form that promotes walking and cycling and encourages more connected communities.



Blue Green Networks

The spatial plan integrates blue-green networks as part of this urban change, enhancing the community's connections to Te Taiao and expanding Kerikeri's network of walkways. This approach not

only improves accessibility and mobility without needing a car but also enhances environmental sustainability by promoting ecological health and flood management.



Industrial Urban Change

The spatial plan also expands the existing industrial zone to accommodate future urban change, though this growth will be limited. The plan includes providing sufficient land for light industrial activities that support the local economy, such as manufacturing, warehousing, and logistics, primarily serving residents. Infrastructure improvements, including better road connections and utilities, are highlighted to support industrial growth. Additionally, the plan aims to minimize the environmental impact of industrial activities by promoting sustainable practices and ensuring

better buffering from residential zones and adjoining waterways. Expanding the industrial area will create more job opportunities and support local businesses with infrastructure improvements enhancing the efficiency and productivity of industrial activities. In recognition of the sensitivity of the area, the plan promotes sustainable practices (including buffers and setbacks from rivers in recognition of the waterway and adjacent residential amenity) to integrate industrial land uses with the surrounding environment.



Culture identity and heritage

The plan recognises the importance of culture, identity and heritage. It includes urban design principles to enhance Kerikeri's existing identity and preserve its unique heritage. It recognises the role played by key institutions, such as The Turner Centre and Te Ahurea, in supporting and expressing local culture. The plan can

support Kerikeri's status as a bilingual town, enabling more opportunities where te reo Māori is seen, heard and celebrated. The plan also acknowledges the value of including under-represented perspectives, such as those of local young people, in shaping the culture, identity and future of Kerikeri.



Contingent Future Growth Area

Council decided to adopt Te Pātukurea – Kerikeri-Waipapa Spatial Plan, based on the hybrid growth scenario (combining elements of scenarios D and E), being the growth scenario within the draft version.

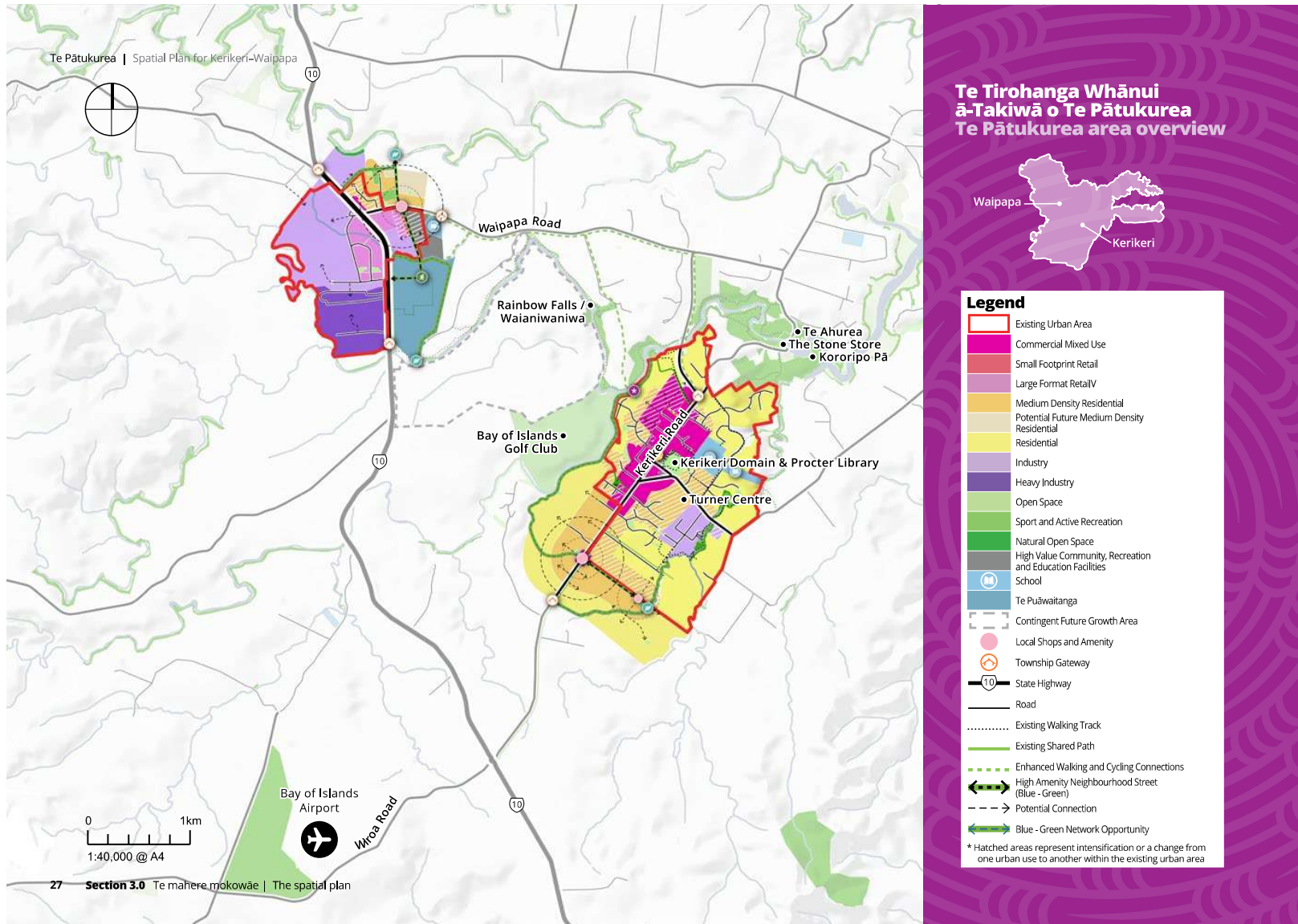
However, Council acknowledged that during consultation on the draft version of Te Pātukurea submissions were received in support of an alternative growth scenario (scenario F – Kerikeri Northwest Expansion), which proposes greenfield development in the northwest of Kerikeri, including flood mitigation infrastructure and developer-funded infrastructure.

To reflect the submissions and acknowledge its potential, scenario F has been added to this plan as a “Contingent Future Growth Area” subject to the following conditions:

- i. that the proposal is progressed through appropriate statutory processes (e.g., re-zoning via the District Plan);
- ii. that comprehensive flood mitigation infrastructure is designed and funded by the developer;
- iii. that necessary infrastructure is provided at no cost to Council;
- iv. that engagement with mana whenua demonstrates clear support and cultural alignment; and
- v. that any future inclusion is consistent with regional spatial planning and community aspirations;
- vi. that any future inclusion is done with support of the Golf Club.

Inclusion of scenario F in this way does not change the adopted growth scenario or the infrastructure planning basis of the Spatial Plan at this time, and any formal incorporation of this area will be subject to further consultation and/or plan review if required.

Scenario F is a conditional, developer-led Contingent Future Growth Area, shown on the map (see overleaf) using a dashed grey outline.



What urban change looks like

Intensification within existing urban areas

Te Pātukurea is designed to consolidate growth within the existing urban areas of Kerikeri and Waipapa. This consolidation is achieved by intensifying activities in and around the town centre and increasing residential density in key locations. This approach is designed to enhance the vibrancy and sense of community and optimise land use, while maintaining the environmental quality and landscape character of the townships.

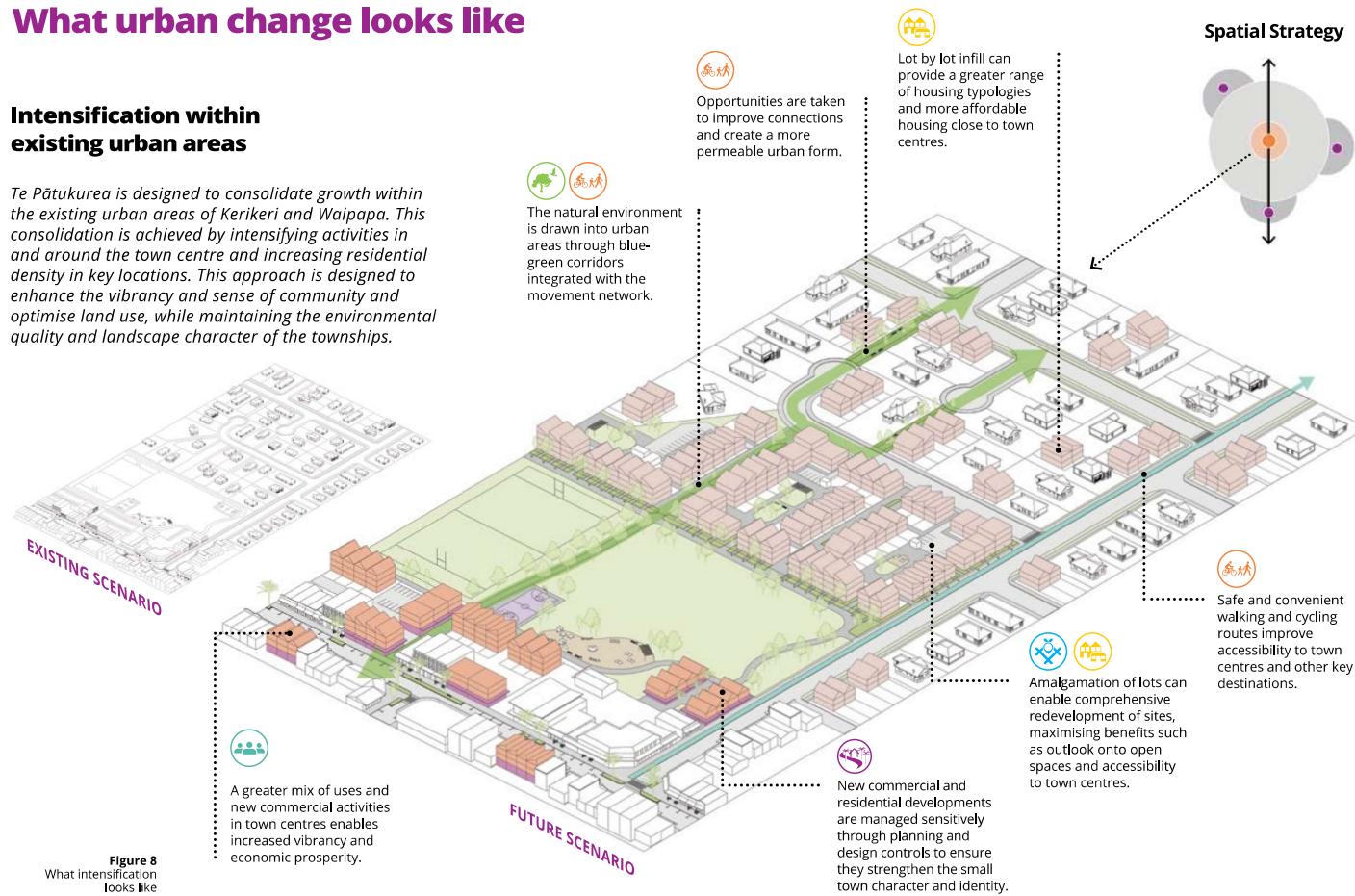


Figure 8
What intensification looks like

Te Pātukurea | Spatial Plan for Kerikeri-Waipapa

Opportunities for a mix of housing types

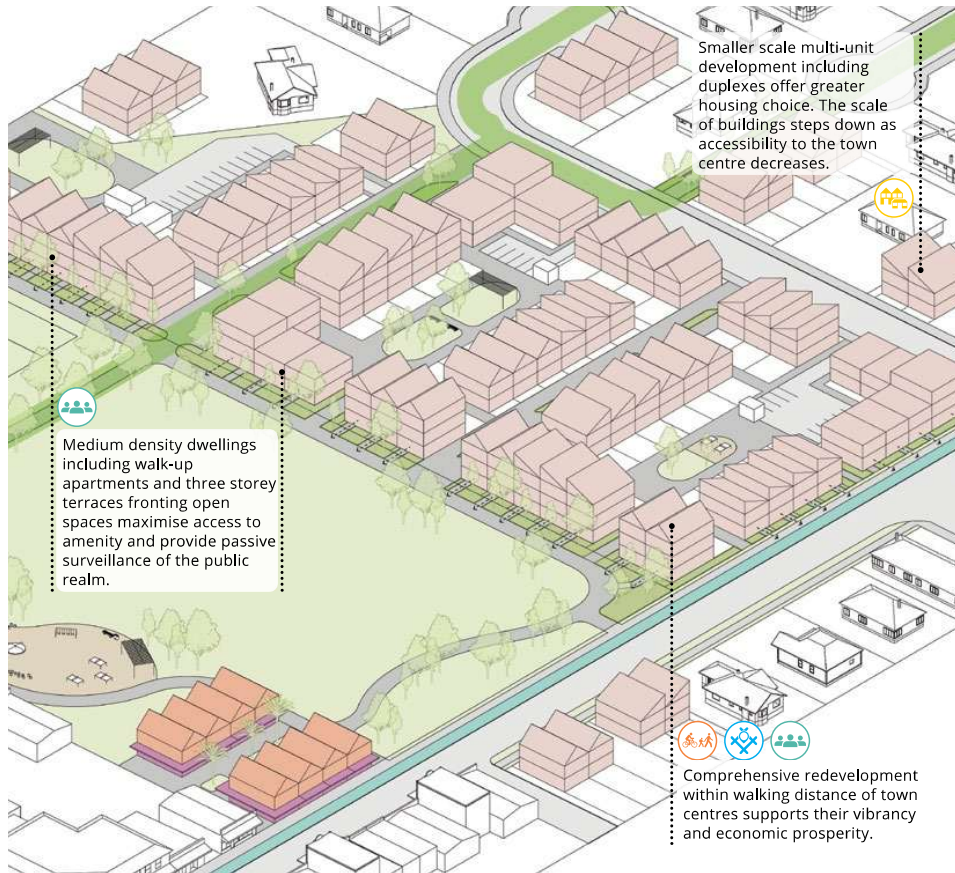


Figure 9: Housing mix

Medium density housing typologies

A combination of different medium density housing typologies will provide a range of housing options. Where blocks are redeveloped comprehensively densities of 40 - 48 dwellings per hectare are achievable with lot sizes of approximately 175 - 200m².

Walk-up apartments



Terrace housing



Duplexes



New Greenfield growth areas

Te Pātukurea identifies new growth areas. These will provide for urban expansion of both townships to achieve a consolidated growth pattern and a compact urban form.

These areas provide opportunities for a range of different land uses and residential housing types, including medium density development in key locations. These areas also provide an opportunity to utilise natural features to clearly delineate the edge of each township. This approach to growth will optimise land use within the townships while maintaining the environmental quality of the surrounding areas.

-  1 Important natural and cultural features such as waterways are buffered from urban uses.
-  2 Community access to waterways is enabled.
-  3 Blue - green corridors enhance biodiversity and draw the natural environment into the urban area.
-  4 Highest densities are located close to key centres.
-  5 A compact and connected urban form supports future public transport ambitions.
-  6 Smaller lot sizes closest to key centres provide opportunities for different and more affordable housing typologies.
-  7 Key urban gateways to Kerikeri and Waipapa are defined in ways that reflect the area's cultural identity.
-  8 The urban structure is connected and permeable with the greatest permeability close to key centres.
-  9 Opportunities are taken to connect new urban areas with existing adjacent urban and rural residential areas.
-  10 Safe and convenient walking and cycling routes are integrated with blue - green corridors.
-  11 New centres provide a mix of uses to support the surrounding neighbourhood and are complementary to larger centres.
-  12 Community facilities and open spaces close to key centres provide spaces to gather and connect.

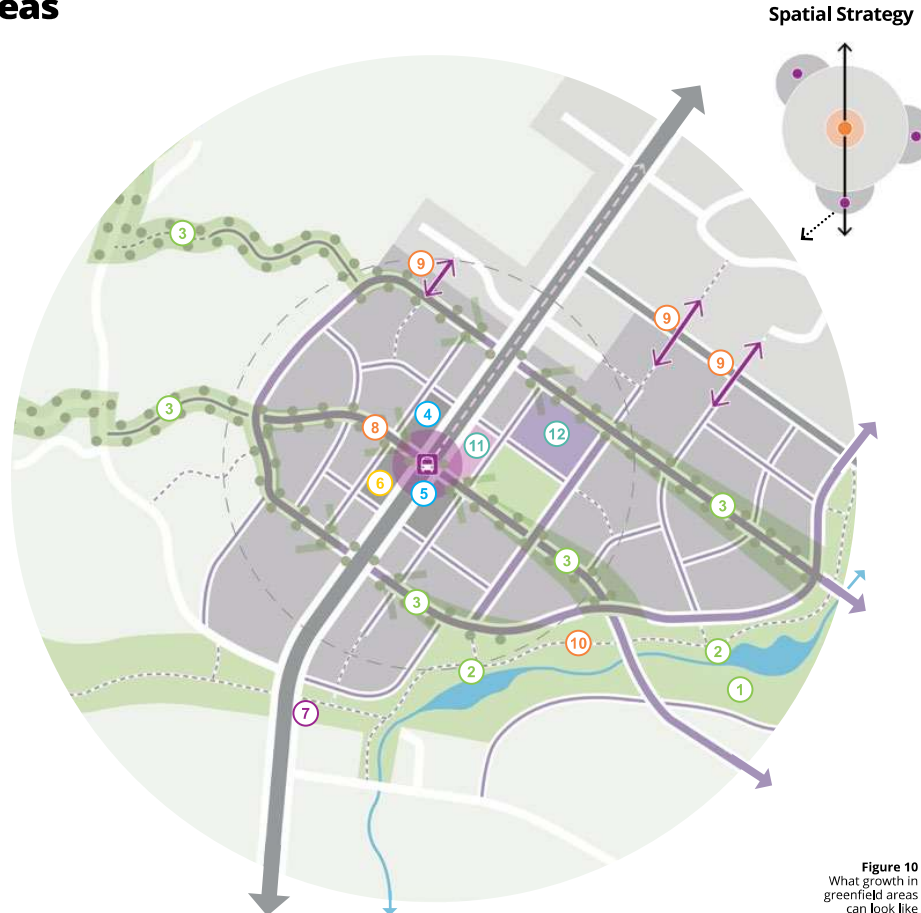


Figure 10
What growth in greenfield areas can look like

Te Pātukurea | Spatial Plan for Kerikeri-Waipapa

Planning and Urban Design Principles

A key tenet of this spatial plan is that urban change is accommodated in an appropriate way and that it avoids excessive sprawl, by considered the most suitable locations for people and businesses, and making the most use of our existing infrastructure. This means that much of the forthcoming urban change will occur within our existing urban environment. It's important to note that it won't all happen at once – change will be staged over 30 years.

Done well, intensification can enhance community vibrancy, improve safety, accessibility and connectivity, and provide greater housing choice and housing affordability, all while preserving our towns' character, our natural environment and our highly productive soils. To ensure it is done well, we have established six key Planning and Urban Design principles, which will form the basis for an Urban Design Framework that will guide the delivery of development 'on-the-ground'.

These are presented in Figure 16.

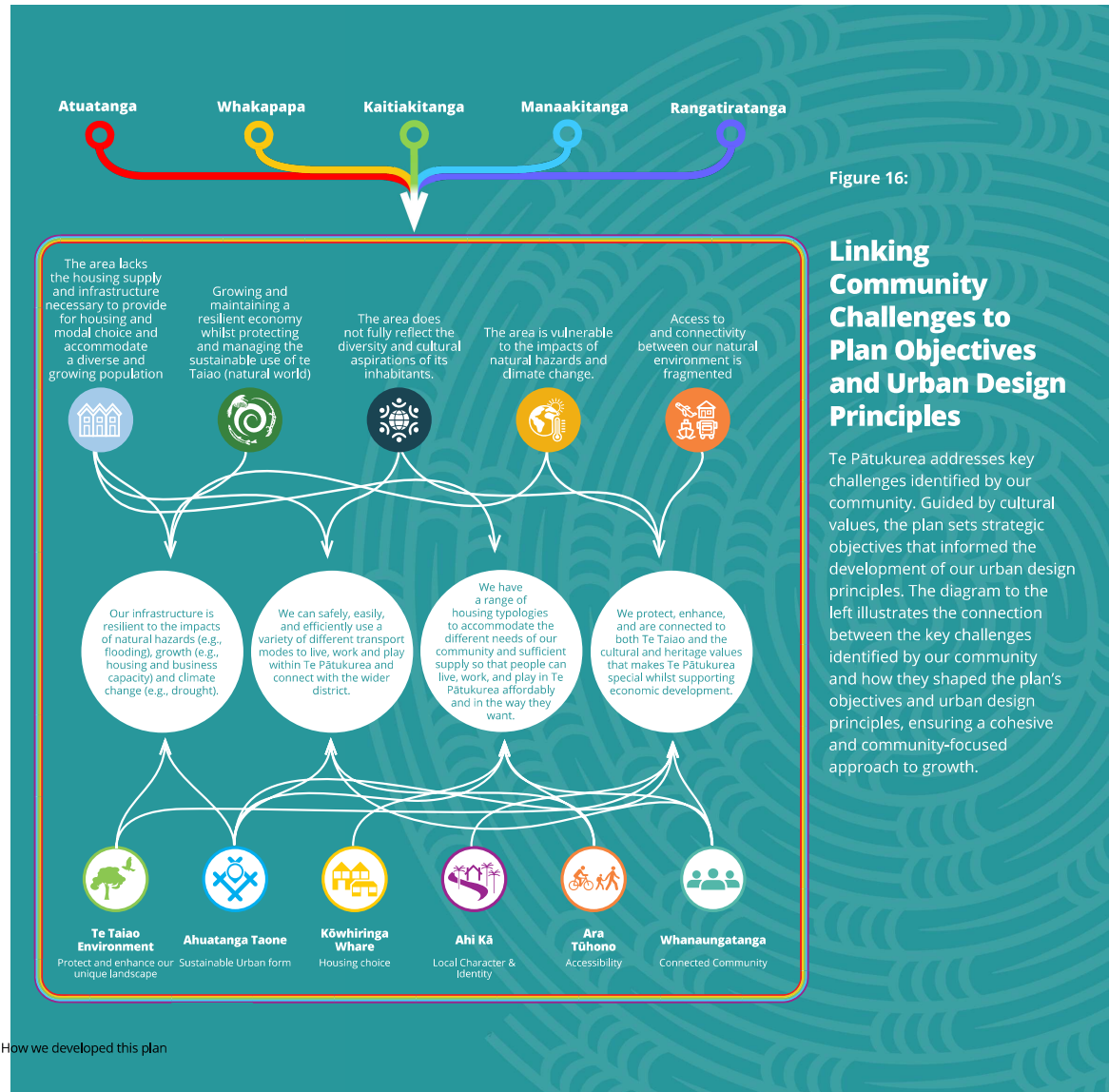








Figure 16:

Linking Community Challenges to Plan Objectives and Urban Design Principles

Te Pātukurea addresses key challenges identified by our community. Guided by cultural values, the plan sets strategic objectives that informed the development of our urban design principles. The diagram to the left illustrates the connection between the key challenges identified by our community and how they shaped the plan's objectives and urban design principles, ensuring a cohesive and community-focused approach to growth.

<p>Te Taiao Environment</p> 	<p>Ahuatanga Taone Sustainable Urban Form</p> 	<p>Kōwhiringa Whare Housing Choice</p> 	<p>Ahi Kā Local Character & Identity</p> 	<p>Ara Tūhono Accessibility</p> 	<p>Whanaungatanga Connected Community</p> 
<p>Protect and enhance our unique environment</p> <ul style="list-style-type: none"> • Exercise kaitiakitanga through appropriate buffering and separation of urban areas from natural and cultural features of significant importance. • Acknowledge the relationships between people and the natural environment by providing for mahinga kai gathering, access to waterways, enhanced biodiversity and protection of taonga species. • Draw the natural environment into urban areas through blue-green corridors that are integrated with the movement network and social infrastructure. 	<p>Achieve an effective and efficient pattern of development</p> <ul style="list-style-type: none"> • Ensure a compact and efficient urban form which is supportive of future public transport aspirations. • Locate medium density housing closest to town and neighbourhood centres and social infrastructure. • Support a mix of activities and people-focused public spaces in town centres to encourage their use and increased vibrancy. • Consider grouping activities which are complementary to each other to support efficient patterns of development. • Enable the efficient provision of infrastructure through medium density housing in appropriate locations. 	<p>Foster increased diversity in housing choices</p> <ul style="list-style-type: none"> • Support Rangiratanga by providing a wider range of housing typologies to ensure suitable and affordable housing options for all ages, household sizes, and lifestyle preferences. • Encourage housing that enables people to remain living in their community as they age. • Ensure different housing typologies integrate well into the urban environment and contribute positively to the local character. 	<p>Reinforce an authentic local character and identity</p> <ul style="list-style-type: none"> • Contribute to the strong sense of place through story telling that nurtures mana whenua and European cultural narratives and natural and horticultural landscapes. • More clearly define an authentic built character which is reflective of place. • Develop unique identities for Kerikeri and Waipapa which build on their distinctive local character and celebrate their differences. • Strengthen the small-town village character and charm of Kerikeri. • Improve the sense of arrival into Kerikeri and Waipapa by defining key urban gateways reflective of cultural identity. 	<p>Create a safe, efficient, and legible movement network</p> <ul style="list-style-type: none"> • Create a connected and permeable urban structure with a clear hierarchy of streets and key routes. • Ensure high accessibility to town centres, employment, recreational and community infrastructure through a legible and connected network. • Reduce the need for local car trips and promote physical activity by providing safe and convenient walking, cycling, and micromobility options which are accessible for all ages and abilities. 	<p>Foster social cohesion and community connectedness</p> <ul style="list-style-type: none"> • Ensure collaborative processes underpin decisions that affect the wider community. • Locate social infrastructure such as parks and community facilities which support community connectedness. Encourage supporting social infrastructure, such as schools, to co-locate with other community facilities where possible. • Encourage a range of activities that contribute to vibrant and economically successful centres which provides opportunities for all, including supporting tourism. • Create safe and socially connected neighbourhoods through spaces for social interaction and gathering which express our cultural values, arts and local identity.



HE ARA TĀMATA
CREATING GREAT PLACES
Supporting our people

Kerikeri urban design framework

Project stages & timeframes

Date 2026

Project stage & activities	Timeframe
1. Project foundation Project development, scope and methodology; engagement strategy developed Elected member engagement: report	March 2026
WE ARE HERE	
2. Discovery Background review and context/SWOT analysis; vision and objectives established in partnership/collaboration and through workshop methods; early ideas developed Early input community engagement Workshop 1	April - June 2026
3. Options development and testing Early ideas refined into concepts and options developed, ongoing community and partner engagement Mid-point community engagement Workshop 2	July - Sept 2026
4. Confirmation and consultation Feedback synthesised, integrated framework drafted; draft design guide developed; outputs confirmed, and peer reviewed Community consultation on draft framework and design guide Elected member engagement: Information report/approval for consultation Consultation summary: report	Oct - Dec 2026
5. Adoption Council adoption of urban design framework Elected member engagement: Final report	Feb/March 2027
6. Implementation, monitoring and review Implementation of the framework/guide.	2027 onwards

7.2 AMENITY LIGHTING

File Number: A5585708

Author: Tayarni McGee-Rivington, Junior Project Manager

Authoriser: Ken Macdonald, Chief Financial Officer

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to confirm the approval of the amenity lighting at the Kaeo recreational space and recommend two further locations for investigation.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Amenity lighting plays a key role in improving the safety, accessibility, and attractiveness of public spaces across the Bay of Islands–Whangaroa ward.
- Council’s amenity lighting programme aims to address these issues by delivering small-scale, energy-efficient lighting improvements in high-use areas such as wharfs, boat ramps, parks, and walkways.
- The Community Board’s input is essential to ensure that selected locations reflect community needs, align with ward priorities, and support accessible, safe, and welcoming public spaces for residents, visitors, and businesses.
- The Bay of Islands – Whangaroa Community Board has delegation to approve the locations of amenity lighting.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands – Whangaroa Community Board

- approve the installation of amenity lighting at _____ as identified in the Bay of Islands – Whangaroa Community Board 25/28 strategic plan, and**
- recommend _____ and _____ for further investigation to become the third amenity lighting location.**

1) TĀHUHU KŌRERO / BACKGROUND

Within the 2024/27 Long Term Plan, \$10,000.00 is allocated per year for each of the wards across the Far North District for new amenity lighting installations.

To enable one contract for the amenity lighting capital works to be bundled and achieve efficient delivery and value for money, the Year 1 budget has been combined with the Year 2 and Year 3 budgets and brought forward into Year 2 (2025/2026). As a result, \$26,581.53 is now available in the 2025/26 financial year.

In 2024/25 a new amenity light was installed at the Ōkiato Ferry Ramp. The remaining budget allows for two more amenity lights to be installed in the Bay of Islands – Whangaroa ward under the 2024/27 LTP.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

When considering locations for the third amenity light, it is important to note that solar-powered lights are recommended, as they can be installed in locations previously inaccessible to mains power.

The confirmation of two preferred sites will enable Council to make full use of the brought-forward LTP funds and deliver visible, high-value improvements to the community earlier than planned.

Following the Community Board’s recommendation of two priority sites, staff will progress the amenity lighting programme and engage a supplier to install the amenity lighting prior to 30 June 2026.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION











The installation of an amenity light at the Kāeo recreation space was confirmed within the Bay of Islands – Whangaroa Community Board Strategic Plan 2025/28.

CRUCIAL, AS MEMBERS HAVE A DEEP UNDERSTANDING OF LOCAL PRIORITIES, COMMUNITY CONCERNS, AND EMERGING OPPORTUNITIES ACROSS THE WARD.3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

\$26,581.53 is available for new amenity lighting installations within the Bay of Islands – Whangaroa Ward.

Typical installation costs range from \$9,000 - \$12,000 (includes material supply and installation)

ĀPITIHINGA / ATTACHMENTS

1. **Solar Light Specifications - A5585403**  
2. **Solar Light Pole Specifications - A5585405**  
3. **Example of the solar light at night - A5585401**  
4. **Example of solar light at Okiato Ferry Ramp - A5585400**  
5. **BOIW Amenity Lighting Project Schedule - A5652347**  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This report has a low degree of significance; public consultation is not needed for these decisions to be made.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	FNDC Street Lighting Policy (#4110) NZS1158 – Lighting for Roads and Public Spaces
State whether this issue or proposal has a District wide relevance and, if	

<p>not, the ways in which the appropriate Community Board’s views have been sought.</p>	<p>Deciding where amenity lighting is installed throughout the district is part of Community Board delegations</p>
<p>State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.</p>	<p>No, iwi and hapu have not yet been consulted, once locations are recommended by the community board the relevant iwi and hapu will be contact for input. Currently no implications to Māori perceived as a result of this request.</p>
<p>Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).</p>	<p>The effects of the installation of amenity lighting will be positive for the communities that use the areas.</p>
<p>State the financial implications and where budgetary provisions have been made to support this decision.</p>	<p>Provided under financial implications and budgetary provision.</p>
<p>Chief Financial Officer review.</p>	<p>Chief Financial Officer has reviewed this report.</p>



GPL813 THEMIS
IP65 SOLAR LED POST TOP LIGHT



ON/OFF BUTTON



DARKSKY APPROVED
Reduces light pollution
Certified by DarkSky.org



FEATURES

- Die-cast aluminium housing
- Powder coated finish in black
- High efficiency Mono solar panel 38W/18V
- MPPT solar charging controller
- LifePO4 battery 12.8V 154WH
- 2000 Cycles LifePO4 battery
- Ultra efficiency LED chips, up to 190lm/w
- Built-in PIR + Motion sensor
- Charging time: 5 hours
- Back up time: 25 hours
- Recommended mounting height: 4-6M
- LED lifespan: 50000 hours @ L70 B10, Ta 25°C
- Working temperature: -10 - 60°C
- Charging temperature: 0 - 45°C

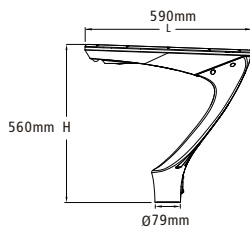
IMAGE



FACTORY DEFAULT SETTING

Sensing time	Sensor activation	Sensor deactivation
1-2 hours	100%	30%
3-5 hours	30%	10%
6-12 hours	10%	10%
13-15 hours	20%	20%

DIMENSIONS



NOTE: the best fit pole diameter is 76mm

ACCESSORIES



GPL813/ADAPTOR 60-76



GPL813/REMOTE CONTROL

TECHNICAL SPECIFICATIONS

MODEL NO.	SOLAR PANEL	LIFEPO4 BATTERY	POWER (W)	LUMEN (lm)	COLOUR TEMPERATURE (K)	CRI	FITTING COLOUR
GPL813 BC BK SOLAR	38W 18V Mono	12.8V154WH	18	2800max	3000/6000	>80	Black

ⓘ Specifications above are for reference only and may vary without prior notice



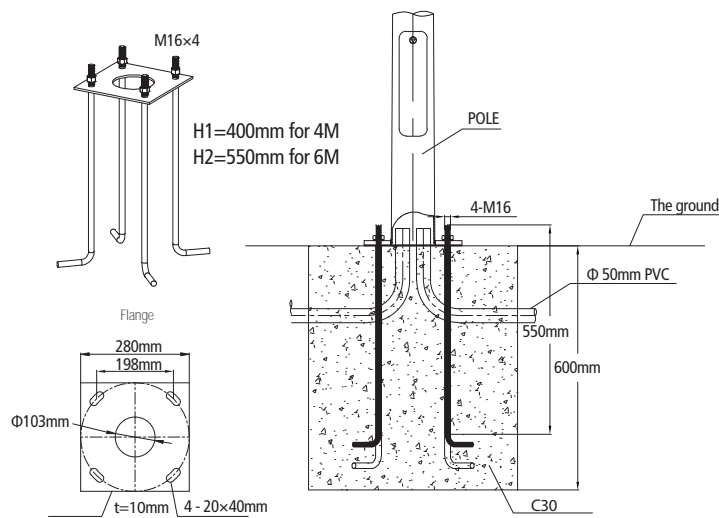
LED POLE MOUNT LIGHT

POLE GPL800-4M/6M

FEATURES

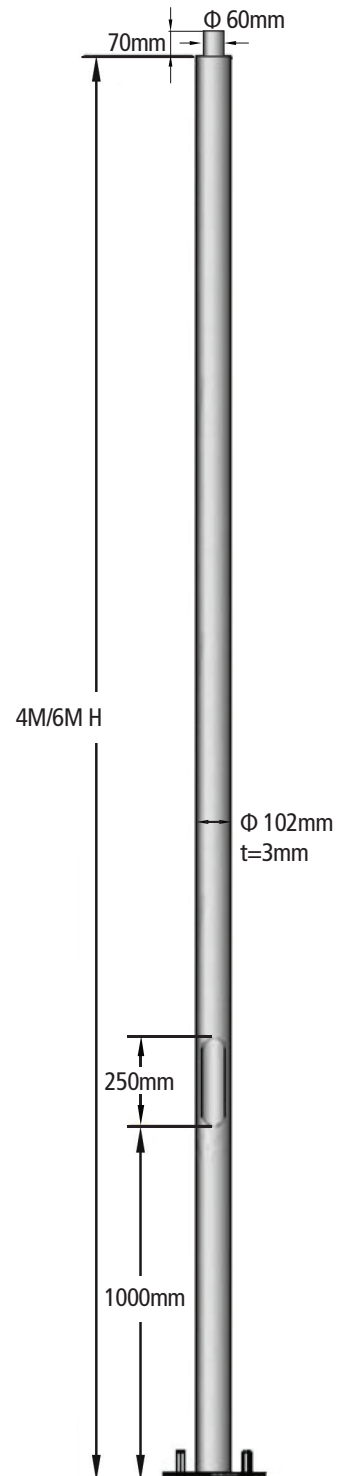
- Material Q235 steel pipe pole
- Surface treatment: Hot dip galvanisation with thickness of 80-100µm and anti-ageing electrostatic spray processing with super resistance to corrosion
- Ultimate support weight: 250KG
- Customised colour or lengths are available

FOUNDATION



GPL800/BASE COVER BK
 GPL800/BASE COVER SL
 (order separately)

MODEL NO.	COLOUR
GPL800/4M BK	Black
GPL800/6M SL	Silver
GPL800/6M BK	Black

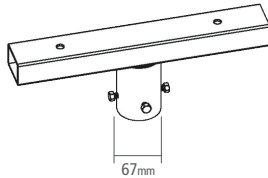


Specifications above are for reference only and may vary without prior notice



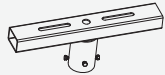
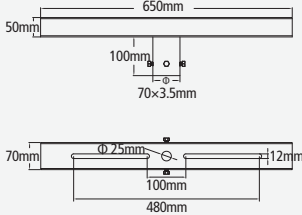
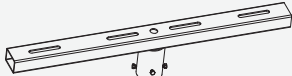
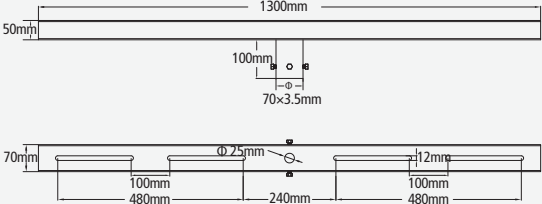
ACCESSORIES

Customised floods bracket

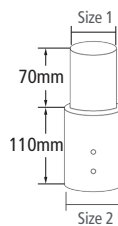


- Material: Q235 steel
- Surface treatment: Hot dip galvanisation with thickness of 80-100µm and anti-ageing electrostatic spray processing with super resistance to corrosion. Customised colour or lengths are available

Stock item code (Suitable for Bright Star and Marina floods)

MODEL NO.	DIMENSIONS
<p>GPL800 SINGLE T BRACKET SL</p> 	
<p>GPL800 TWIN T BRACKET SL</p> 	

Customised pole adaptor



Size 1:
Top exterior diameter options: 48, 60, 76mm

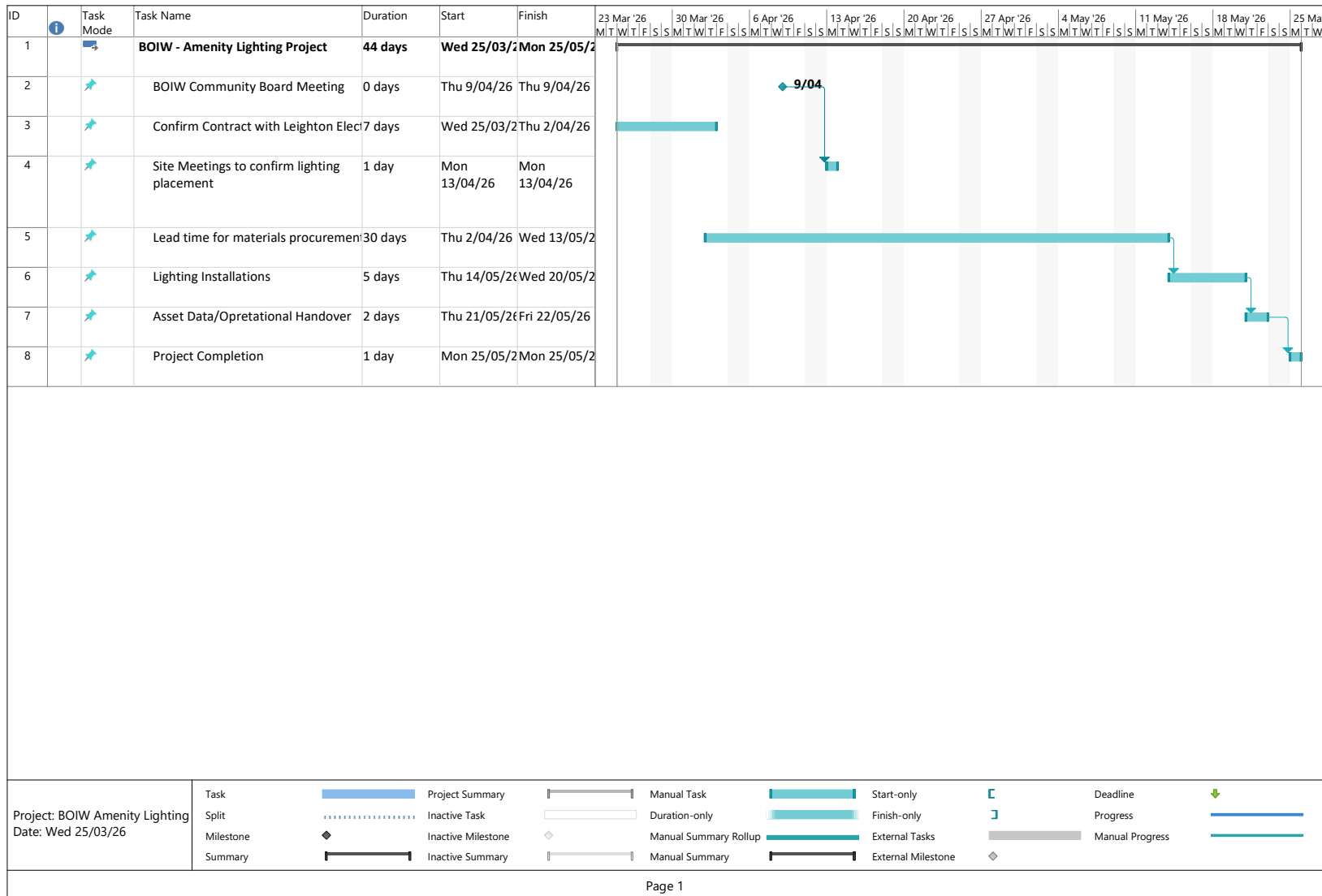
Size 2:
Bottom interior diameter options: 60, 76, 89mm

Specifications above are for reference only and may vary without prior notice



(Set up in the contractors back yard to demonstrate the lumens – no light pollution in this location)





7.3 WINTER 2026 RURAL TRAVEL FUNDING APPLICATIONS**File Number: A5642757****Author: Kathryn Trewin, Funding Advisor****Authoriser: Aisha Huriwai, Manager - Democracy Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To allocate Rural Travel Funding for the 2026 winter sporting season.

TŪTOHUNGA / RECOMMENDATION**That Bay of Islands-Whangaroa Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:**

a)	Bay of Islands Gymnastics	\$126
b)	Kerikeri Football Club	\$1,639
c)	Kerikeri High School	\$163
d)	Moerewa Tigers Rugby League Club	\$882
e)	Otiria Rugby Football and Sports Club	\$170
f)	Russell Football Club	\$170
g)	The Bubz Netball	\$189
h)	Whangaroa College	\$655
	TOTAL	\$3,994

1) TĀHUHU KŌRERO / BACKGROUND

The Rural Travel Fund was developed in response to concerns raised by Councils throughout the country about the lack of participation in sport by young people living in rural communities. The Fund was introduced as an interim measure until a rural participation strategy was fully developed and implemented by central government. The strategy is yet to be developed.

Council receives funding based on a per capita basis and gave the three Community Boards delegated authority to allocate the funding. This funding round is the first of two funding rounds for the current financial year, for sporting activities taking place in summer, or until approximately April 2026 when the next round of funding is allocated.

Council advertises that funding is available approximately one month before applications close online (including on Council's Facebook page), with the closing dates notified on the Rural Travel Funding page at the start of each calendar year (when the Community Board meetings dates are set). The Sport Northland representatives also forward information of the fund to clubs and schools that they work with as a more targeted approach to advertise the funding is available.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Eight applications were received for winter sports funding, for 634 children in the Bay of Islands-Whangaroa Community Board area.

It is each Community Board's role to determine which applications best meet the criteria and will have the most positive broad effect in their communities. The following table is a guide to the funding criteria.

Project reports for any previous grants have been received from all the current applicants. The funding recommendation summary is attached.

	Sport New Zealand (Rural Travel)
What are the Objectives?	Subsidise travel for junior teams participating in local sport competition.
How much is available?	\$29,400 across the Far North District
Funding is not available for	Activities taking place during school hours, coaches, referees, club/school sport administration, travel to training.
Who can apply?	Schools and clubs.
What age group is funding for?	Funding is available for youth/children aged 5 - 19 years of age.
Eligible Sports	Sports that have regular grass roots competitions such as netball, hockey, rugby, rugby league, softball, football, touch rugby, basketball.

Applicants are advised, when granted funds, that the funds are to be uplifted within three months and that a project report form is required if they wish to be eligible to apply for future funding.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To fulfil the requirements of the Sport NZ Rural Travel Fund agreement with Sport New Zealand to increase participation in sport by young people living in rural communities.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Council now receives one grant annually from Sport New Zealand. Sport Northland no longer offer Tū Manawa funding through Councils and undertake granting of this funding themselves.

The total budget for rural travel funding for the 2025/26 financial year for the whole of the Far North District is \$29,400 and all applications were considered together.

ĀPITIHINGA / ATTACHMENTS

1. **BOIWCB - Rural Travel Fund Breakdown - A5648313** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy, Te Pae o Uta and the Sport New Zealand Rural Travel Fund Guidelines.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Name & Location Of Organisation Applying	Club Or School	Application Approved / Declined	Amount Requested (\$)	Amount Allocated (\$)	Number of Young People Impacted (Primary & Secondary Aged)					
					Primary School Aged	Secondary School Aged	Total	No. of female applicants	No. of male applicants	Disabled Individuals - no. who received support from RTF
Amy Crisp - Bay of Islands Gymnastics	Club		\$ 1,000.00	\$ 126.00	15	5	20	20	0	0
Kerikeri Football Club	Club		\$ 6,060.00	\$ 1,639.00	145	115	260	50	210	0
Kerikeri High School	School		\$ 3,204.00	\$ 163.00	0	26	26	8	18	0
Moerewa Tigers Rugby League Club	Club		\$ 5,244.00	\$ 882.00	70	70	140	55	85	0
Otiria Rugby Football & Sports Club	Club		\$ 2,156.00	\$ 170.00	25	2	27	10	17	0
Russell Football Club	Club		\$ 4,000.00	\$ 170.00	25	2	27	27	0	0
The Bubz Netball	Club		\$ 2,500.00	\$ 189.00	20	10	30	30	0	0
Whangaroa College	School		\$ 761.00	\$ 655.00	17	87	104	45	59	0

7.4 FUNDING APPLICATIONS

File Number: A5651163

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to allow the Bay of Islands-Whangaroa Community Board (the Board) to consider the application/s received for the Community Grant Fund/Placemaking Fund.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- There are two new applications requesting **\$4,178**. One applicant is seeking funding from the Board for each of the remaining years of the triennium.
- The Board has **\$36,299** to allocate for the Community Board Fund in the 2025/2026 financial year.
- The Board has **\$87,149** to allocate for the Placemaking Fund in the 2025/2026 financial year.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board approve the sum of **\$1,082** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Opua Pest Plant Patrol for costs towards vests and brochure printing.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board approve the sum of **\$3,096** (plus GST if applicable) be paid from the Board's Community Grant fund account Bay of Islands Country Rock Festival for costs towards 2026 festival.

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's Long-Term Plan. The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride;
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant	Requested	Recommend	Comments
Opua Pest Plant Patrol – Vests and brochure	\$1,082	\$1,082	The applicant spoke to the Board at their March meeting and was encouraged to apply by the Board. They are a volunteer group who have covered costs out of their own pocket up to this time. While the application seems to be for 100% of the costs, it does not take into account the volunteer contribution of other costs the organisation is covering. This meets community outcomes 1,2,3,5
Bay of Islands Country Rock Festival – 2026 Festival	\$3,096	\$3,096	The applicant is seeking funding towards the costs of the 2026 Country Rock Festival, a regular event in the community calendar. The Board has granted funding of \$2,986 (2021), \$5,000 (2022), \$5,000 (2023) and \$2,743 (2024). The event is well attended by guests from outside the district and supported by the local community. This meets community outcomes 1,2,3,5

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants were required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option One: Authorise funding for the full amount requested.



Option Two: Authorise partial funding.

Option Three: Decline funding the application.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. Opua Pest Plant Patrol - A5651160 [↓](#) 
2. Bay of Islands Country Rock Festival 2026 - A5651161 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Applications received are assessed against the Community Grants Policy and Te Pae o Uta.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to the applications received in relation to whenua and/or wai.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made, and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB63 From Opuia Pest Pant Patrol/ Bay Bush Action Trust
 Form Submitted 13 Mar 2026, 7:00PM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

Community Grant Fund

Pride of Place Fund

Applicant details

Applicant *

Opuia Pest Pant Patrol/ Bay Bush Action Trust

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

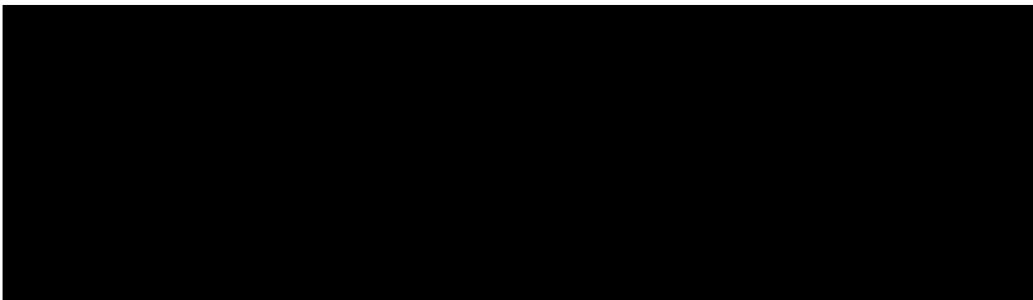
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 Form Submitted 13 Mar 2026, 7:00PM NZDT

Reg Number
Legal Name
Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.
 If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *
 Environmental



Website

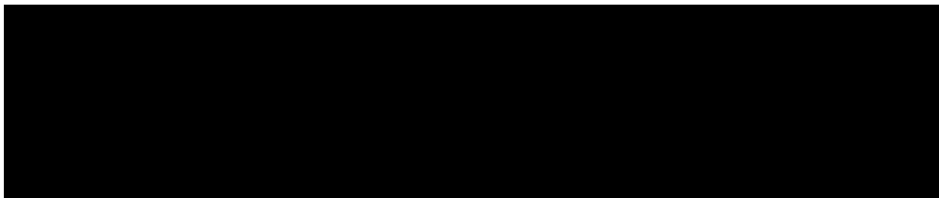
Must be a URL.

Facebook page

Contact details

Contact Person One:

Contact Person Two:



Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
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Purpose of organisation

Please briefly describe the purpose of the organisation *

We are a group of volunteers working together to eradicate or control pest plants in the Opuia Region. We operate under the umbrella of Bay Bush Action Trust with approval and support of Northland Regional Council and Department of Conservation.

Must be no more than 50 words.

Number of Members *

29

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

Opuia Pest Plant Patrol

Type of Activity

What is the main purpose of your activity?

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Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

Date

15/03/2026

Must be a date.

End Date:

Date:

30/11/2026

Must be a date.

Project Details

Location *

Opuia, Bay of Islands

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

20

Must be a number.

How many visitors/audience members/clients do you expect? *

20

Must be a number.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB63 From Opua Pest Plant Patrol/ Bay Bush Action Trust
 Form Submitted 13 Mar 2026, 7:00PM NZDT

Have you engaged with tangata whenua about your project? *

- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Pest plants have become rampant and almost out control due to increased predator campaigns that eradicate animal pests and increase bird populations . Birds spread seeds easily and these include seeds of pest plants as well as native plant. Opua Pest Plant Patrol is unlikely to eradicate pest plants from Opua but we are making a difference to areas of public use such as Top of the Hill rest area, and Baffin Street corner by the Cycle Trail. We have received thanks from the public for re instating a beautiful view by removing cherry trees.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
 We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
 Proud, vibrant communities
 Prosperous communities supported by a sustainable economy
 Communities that are healthy, safe, connected and sustainable
 Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Most home owners aware of how they can enhance the value and beauty of their home by simply weeding a garden. Our intention is to weed the garden that is Opua and thus improve the ambience and encourage residents to support our campaign to make Opua not just more beautiful but more compliant with environmental needs. Our success will be judged by improved views and more birds. The work undertaken by our volunteers is controlled by agreements with NRC and DOC and BBAT. Our group can only do so much so our policy is to gain support from resident to undertake street plant control and individual home control. This involved education. We are planning to work with Opua school.

Must be no more than 250 words.

Project Cost

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* indicates a required field

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$1,082.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$1,082.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	

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882	\$882.00	\$882.00	Filename: quote for vests.pdf File size: 107.8 kB <hr/> Filename: Re_Request for quote .eml File size: 19.1 kB
200	\$200.00	\$200.00	Filename: quite mtre 10.pdf File size: 78.4 kB
			<i>No files have been uploaded</i>
			<i>No files have been uploaded</i>
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Financial Information

*** indicates a required field**

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Financial Information

If your organisation registered for GST *
 Yes No

Current Funding

How much money does your organisation currently have? *
 \$0.00
 Must be a dollar amount.

How much of this money is already committed to a specific purpose? *
 \$0.00
 Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount

Total Tagged Funds

Total Expenditure Amount
 \$0.00
 This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
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Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Funding explanation

1 Supporting Financial document *

Filename: Funding explanation.docx
 File size: 13.4 kB

2 Name of supporting financial document

Leaflet and brochure pages

2 Supporting Financial Document

Filename: Brochure page two.png
 File size: 2.5 MB

Filename: OPPP brochure final.zip
 File size: 5.4 MB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
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information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

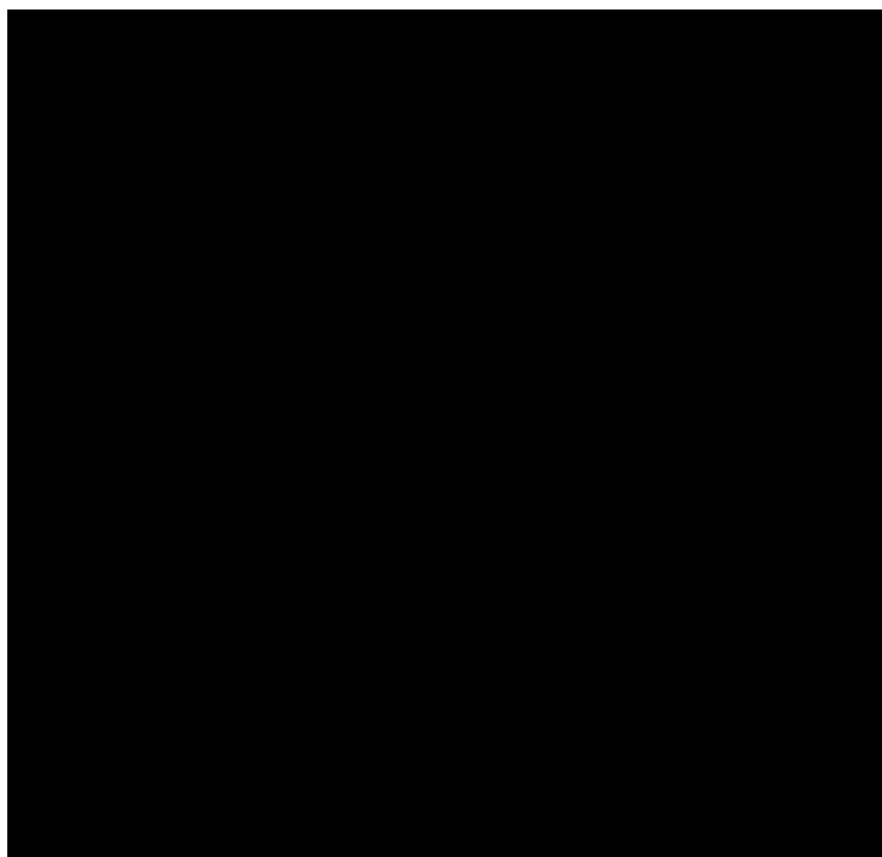
We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.

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5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



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Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

1 Additional Supporting Information

No files have been uploaded

2 Additional Supporting Document Name

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB48 From Bay of Islands Country Rock Festival

Form Submitted 4 Mar 2026, 12:57PM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
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- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

Community Grant Fund

Pride of Place Fund

Applicant details

Applicant *

Bay of Islands Country Rock Festival

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

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Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB48 From Bay of Islands Country Rock Festival

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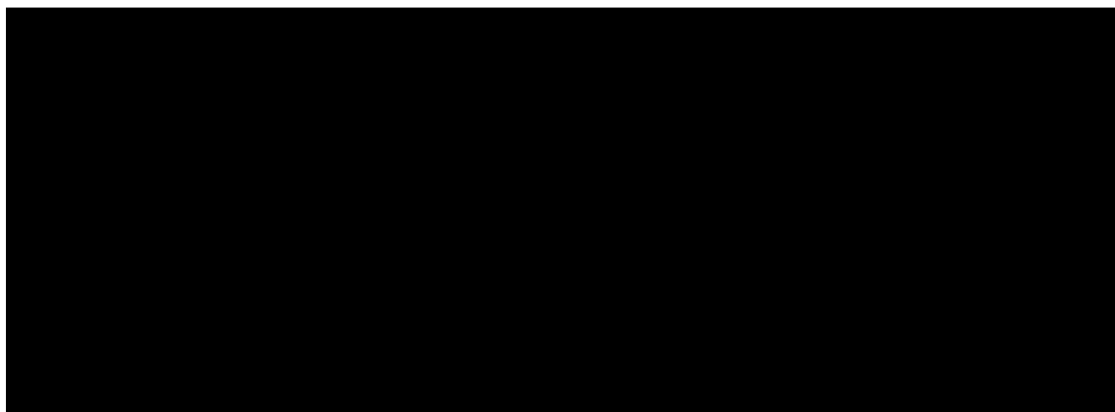
Legal Name
Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

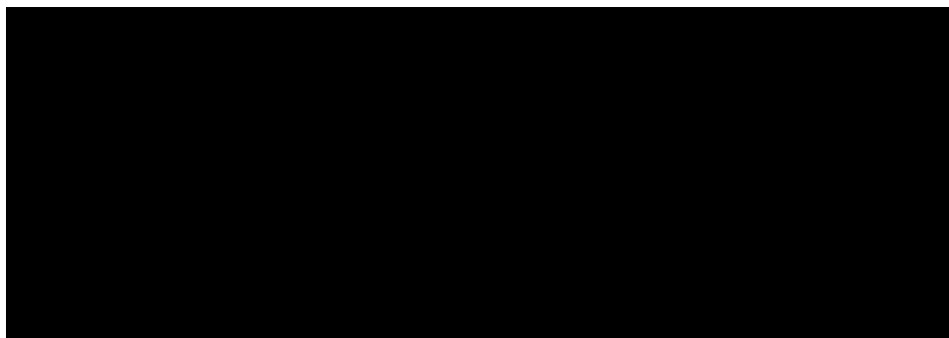
What sector do you/your organisation work in? *

Events



Facebook page

Contact details



Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB48 From Bay of Islands Country Rock Festival

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Purpose of organisation

Please briefly describe the purpose of the organisation *

The BOI Country Rock Festival is a vibrant annual event celebrating country music, dancing, and community spirit. Held across six venues in Paihia and Russell, featuring over 35 bands performing live, along with line dancing and social events, creating a fun, welcoming atmosphere for music lovers to connect and enjoy.

Must be no more than 50 words.

Number of Members *

15

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

2026 Bay of Islands Country Rock Festival

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB48 From Bay of Islands Country Rock Festival

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If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
 Event
 Infrastructure
 Community
 Environmental
 Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

08/05/2026

10/05/2026

Must be a date.

Must be a date.

Project Details

Location *

Paihia, Russell

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes No

If yes, how much?

\$90.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

300

Must be a number.

How many visitors/audience members/clients do you expect? *

1200

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
 No

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

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If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Yes

No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The Bay of Islands Country Rock Festival benefits a wide range of people, including music lovers, local communities, and visiting tourists. Country music fans enjoy live performances, dancing, and the opportunity to connect with others who share similar interests. Local businesses such as cafés, restaurants, accommodation providers, and shops benefit from increased visitors and economic activity during the event. Musicians and performers gain valuable exposure, networking opportunities, and the chance to grow their audience. The festival also supports the wider community by bringing people together in a positive, social environment that celebrates music, culture, and connection. Overall, the event creates lasting memories for attendees while contributing to the vibrancy and economy of the Bay of Islands region.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

Proud, vibrant communities

Prosperous communities supported by a sustainable economy

Communities that are healthy, safe, connected and sustainable

Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

The Bay of Islands Country Rock Festival connects strongly to these outcomes by celebrating music, community, and regional identity. The festival embraces and showcases the unique culture and heritage of the Bay of Islands by bringing people together through country music, storytelling, and shared traditions, creating a sense of pride for locals and visitors alike. By highlighting local talent alongside national and international performers, it strengthens cultural connection and promotes the region as a welcoming and creative place.

The event contributes to proud, vibrant communities by encouraging social connection, participation, and collaboration. Residents, volunteers, musicians, and businesses work together to create a positive and inclusive atmosphere, helping build community spirit and lasting relationships.

The festival also supports prosperous communities and a sustainable local economy. With visitors travelling to Paihia and Russell, local accommodation providers, cafés, restaurants, transport services, and retailers benefit from increased trade. This economic activity helps sustain local businesses while promoting repeat tourism, ensuring the festival continues to contribute positively to the region's long-term growth and wellbeing.

Must be no more than 250 words.

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Project Cost

* indicates a required field

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$88,042.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$3,096.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
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Amp Backline	\$2,760.00	\$0.00	Filename: Backline Quote.pdf File size: 52.4 kB
the Duke Sound	\$3,795.00	\$0.00	Filename: Quote - The Duke.pdf File size: 75.8 kB
Nauti Penguin Sound	\$3,795.00	\$0.00	Filename: Quote - Nauti Penquin.pdf File size: 76.7 kB
Scott Sound & Lighting	\$17,250.00	\$0.00	Filename: Quote Sound - Country Rock Festival.pdf File size: 98.7 kB
Clarks Shuttle	\$3,560.00	\$3,095.65	Filename: Clarks - Quote 2026.pdf File size: 91.8 kB
Calders Printing	\$2,532.00	\$0.00	Filename: CALDE RS - Quote.pdf File size: 269.5 kB
			No files have been uploaded
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Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB48 From Bay of Islands Country Rock Festival
 Form Submitted 4 Mar 2026, 12:57PM NZDT

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

Current Funding

How much money does your organisation currently have? *

\$9,508.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$9,508.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
All funds are allocated	\$9,508.00

Total Tagged Funds

Total Expenditure Amount

\$9,508.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Pub Charity Limited	\$35,892.00	Pending

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB48 From Bay of Islands Country Rock Festival
 Form Submitted 4 Mar 2026, 12:57PM NZDT

Previous Funding from FNDC

Have you previously received funding from FNDC? *
 Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Clarks Shuttle	\$3,154.00	01/04/2025	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *
 2025 Financials

1 Supporting Financial document *

Filename: 2025 Financials.pdf
 File size: 1.2 MB

2 Name of supporting financial document

2 Supporting Financial Document
No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document
No files have been uploaded

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB48 From Bay of Islands Country Rock Festival

Form Submitted 4 Mar 2026, 12:57PM NZDT

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

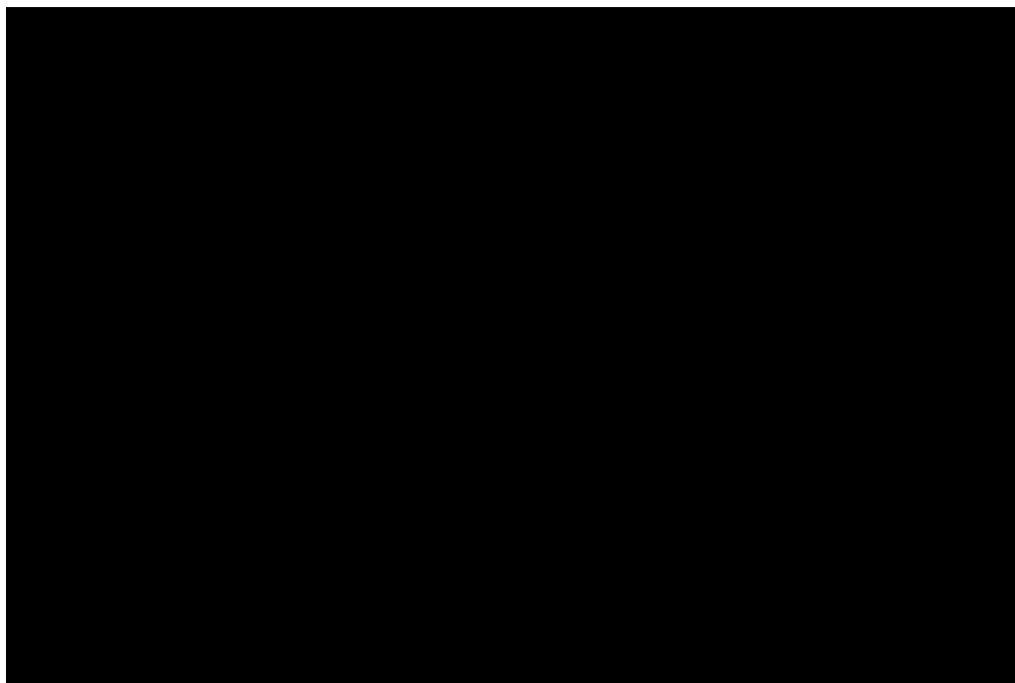
Community Board Funding Application Form (Dec 2024)

Application No. BWCB48 From Bay of Islands Country Rock Festival

Form Submitted 4 Mar 2026, 12:57PM NZDT

2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



Page 11 of 12

7.5 CHAIRPERSON AND MEMBERS REPORTS

File Number: A5634931

Author: Stephen FitzHerbert, Community Board Co-Ordinator

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the March 2026 member reports from Chair Belinda Ward, Deputy Chair Tyler Bamber, Member Jo Alexander, Member Dane Hawker and Member Jane Hindle.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. Chair Report Belinda Ward - A5650008  
2. Member Report Tyler Bamber - A5659232  
3. Member Report Jo Alexander - A5659236  
4. Member Report Dane Hawker - A5659235  
5. Member Report Jane Hindle - A5659234  

Member's Report

Name: Belinda Ward

Subdivision: Paihia Subdivision

Date: 1st March 2026 - 24th March 2026

Meetings Attended

Date	Comments	
02/03/26	Attended presentation of Historic Daffodil Bulbs to the Waitangi National Trust garden manager	Mayor of Taranaki, Phil Nixon gifted the bulbs from the first daffodils in NZ back to the Far North.
05/03/26	FNDC Meeting	FNDC - Kaikohe
12/03/26	BOI-W CB Meeting	Turner Centre - Kerikeri
16/03/26	Met with roading & Cr. Court to discuss potential options for Williams Road Paihia footpath renewal.	Onsite - Williams Rd Paihia
17/03/26	LGNZ zoom with Minister of Local Govt. Hon. Simon Watts MP	Virtual - Zoom
17/03/26	Hui at Te Tii Marae - Hapu engagement around funding & other opportunities.	Te Tii Marae - Waitangi
18/03/26	Te Kukupu Committee Meeting for Strategy, Policy & Regulation followed by workshop	FNDC - Kaikohe
19/03/26	LGNZ Zone1 Meeting -am. Northland Forward Together Strategic Planning Workshop - pm.	FNDC - Kaikohe
19/03/26	Discussion with staff & EM Jane Hindle re next steps to complete Russell Placemaking	Virtual - Teams
20/03/26	Discussion on the removal of steps at Taupo Bay	Virtual - Teams
22/03/26	Dedication of the new stained glass windows that commemorate the bicentenary of the arrival of Henry & Marianne Williams in NZ in 1823 & William & Jane Williams in 1826.	St. Pauls Church - Marsden Road Paihia
24/03/26	Annual Plan Workshop	Virtual - Teams

Community Issues

Issue name	Comment
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16/12/24	There is a need for more regular traffic control on the Waitangi Bridge when the cruise ships are tendering to the Waitangi Wharf. Update 13/02/25: I have raised this issue at the recent Council meeting & the CEO is to follow up with me. 24/03/26 No update.
14/01/25	Further to phone calls received, discussions need to be held (AP) around the need for 2 x toilets at Puketi Forest for 6 months to cover the peak visitor & cruise ship visitor needs. Include in SP update & LTP
31/01/25	Growing community concern around "self contained" vehicles on "limited services Camping Grounds". Emails sent to staff. Workshop requested at Operations & Delivery monthly meeting. Update: 20/05/25 discussions with another concerned ratepayer around this topic. Raised with CE & staff at BOI-W CB Meeting 10/07/25. No further update as at 24/03/26.
13/11/25	Follow up email received from Kawakawa applicant re proposed Shade Sails in the Kawakawa Community Atea area. CB awaiting feedback.
09/02/26 & 10/02/26 & 18/02/26	Complaints re FNDC issuing a Mobile Shopkeepers License on the footpath in Williams Road Paihia outside FNHL (old Countdown) building. Update: Applications for Mobile Shops & Hawkers Occupying Public Space has had the 400m rule removed & is causing much community concern for commercial operators & existing trading Agreements.
22/03/26	Complaints received about ongoing unplanned water outages in School Road Paihia & noise issues in the Paihia CBD area due to night time road works.

Requests for Service (RFS)

RFS number	Date	Comment
Email via KH on behalf	16/02/24	Designation of land behind fence near Waitangi Pensioner Flats on Te Kemara Ave. No response as at 01/03/26
RFS via KH RFS as at 22/04/25 4241389	30/01/25 + 22/04/25 + 26/05/25	1. Removal of black bollards on Te Karuwha. H&S issue. Update 09/04/25 Site visit with KH. Update 18/05/25 Some broken wooden bollards have been removed. 01/03/2026 This area still requires attention & a plan to resolve pedestrian/traffic safety issues.
4254265	03/06/25	Process for approval of Open Air Stage on Kerikeri Domain - Update: This issue was raised at the BOI-W CB meeting 10/07/25 with the CE & staff. 01/03/2026 Deputation to CB 12/02/26 in progress.
4265002 On behalf PWMH	12/08/25	Metal railing outside Paihia War Memorial Hall Conference needs replacement H&S issue. Wooden fence rails on FNHL boundary also need replacing.
4290143 info	Feb 2026	Paihia foreshore mowing & weedeating poor LOS - via Business BOI

ID:76881	02/03/26	Mobile Shop License complaints received for 2 x food caravans on the southern end of Marsden Road Paihia
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Resource Consents:

Nil

Other Issues:

1. Kerikeri Domain: Delegation of Management Committee to BOI-W CB. In progress.
2. Emails & phone calls 02/03/26 re additional flagpole on Kerikeri Domain & Kawakawa & timeframe for Anzac day. Followed up 9th & 10th March.



Member's Report

Name: Tyler Bamber

Subdivision: Waipapa

Date: 25-03-26

Meetings Attended:

Meeting name	Date	Comments
Te Puawaitanga board appt panel	6/3/26	Was unable to join mtg But appt panel finalized documents and community release to be sent out via channels. Recruitment process to find community board members has begun.
BOIW CB Mtg	12/3/26	

Community Issues:

Issue name	Comment

Member Recommendations:

Request for Service (RFS):

RFS number	Comment
4281872	Lodore Rd – awaiting further info

Board Delegations Issues:

RFS number	Comment
4245255	Waipapa Hall – soft floor boards need fixing before the floor breaks through 02/03 – Still awaiting a response



Member's Report

Name: Jo Alexander

Subdivision: Bay of Islands - Whangaroa

Date: 25 March 2026

Meetings Attended:

Meeting name	Date	Comments
Local Government Zone One Meeting	19/3/26	Far North District Council hosting Zone One meeting of members of LGNZ.
Northland Forward Together Strategic Workshop	19/3/26	Discuss strategic priorities for Northland Councils and how we will work together

Community Issues:

Issue name	Comment

Member Recommendations:

Request for Service (RFS):

RFS number	Comment

Board Delegations Issues:

RFS number	Comment



Member's Report

Name: Dane Hawker

Subdivision: BWCB

Date: 25.03.2026

Meetings Attended:

Meeting name	Date	Comments
Kerikeri Sports Complex Board Meeting and SGM	09/3/26	Attended meeting as Community Board delegate.
Community Board Meeting	12/3/26	Bay of Islands-Whangaroa Community Board Ordinary meetings
Waipapa/Kerikeri Community Civil Defence Meeting	24/3/26	Biannual catchup

Community Issues:

Issue name	Comment
Footpath and traffic issue at New World western carpark exit	Trip hazards painted. Further investigation on give way lines.

Request for Service (RFS):

RFS number	Comment
4285993	Inlet Road - Excessive vegetation and blocked drains -Scheduled for May/June



Member’s Report

Name: Jane Hindle

Subdivision: Russell Ōpua Subdivision

Date: 28 Feb 2026 –25 Mar 2026

Far North District Council Community Outcomes are as follows:

Outcome 1	Outcome 2	Outcome 3	Outcome 4	Outcome 5
Communities that are healthy, safe, connected and sustainable	Connected and engaged communities prepared for the unexpected	Proud, vibrant communities	Prosperous communities supported by a sustainable economy	A wisely-managed and treasured environment that recognises the special role of tangata whenua as kaitiaki

Meetings Attended

Date	Priority	Meeting	Comments
6 Mar 26	1, 3,4	Various phone calls and emails re Ōpua slip and fallen trees behind Community Hall	Committee has applied to Mayoral Fund for assistance
9 Mar 26	1, 3,4	Russell Town Hall meeting, specific focus on plans for renewals and renovations, budgeted for FY26-27. Significant project.	Draft plans drawn up and presented by committee member.
10 Mar 26	1,3	Russell Sports Club onsite meeting with committee and Council’s Property & Facilities manager to discuss septic field and long-term site management.	Number of issues identified which need to be considered in future.
10 Mar 26	1,2,3,4,5	Monthly article for Russell Lights Ngā Mārama. This month Russell Toilets.	
11 Mar 26	3,5	Attended commemorations for Battle of Kororāreka	Great turnout, given dreadful weather!
12 Mar 26	1,2,3,4,5	Bay of Islands Whangaroa Community Board meeting	Turner Centre, Kerikeri.
13 Mar 26	1,2	Attended Rawhiti with Emergency Response Specialist to meet with locals to discuss lessons learned and updates for Community Response Plan.	
17 Mar 26	1,2,3,4,5	LGNZ Zoom meeting with Minister for Local Government	
19 Mar 26	1,2,3,4,5	LGNZ Zone 1 meeting with NRC and WDC Elected members	Kaikohe chambers

19 Mar 26	3,4,5	Northland Forward Together workshop	Kaikohe chambers
20Mar 26	1,2,3,4,5	Inaugural Community Board Executive Committee hui. Meet rest of committee and discuss role..	Online
22 Mar 26	3	Attended unveiling of memorial seat for Janet Planet.	
24 Mar 26	1,2,3,4,5	Whakawhanaungatanga meeting with Te Kapotai at Waikare marae with Strategic Relationships team	
28 Feb – 24 Mar	1,2,3, 4,5	Views 90.5K ↓ 31.5% Visits 906K ↓ 60% Page Followers 3,019 (2,985) New follows 31 (<i>Severe weather event from January greatly increased interaction in the previous month.</i>)	Northland Corridor update (25.9K) Funding decisions (9.6K) Register for “The Pick” (7.4K) Redwood tree update (6.8K) Cruisin’ the Bays post. (6.7K)

Other Community Issues

Issue name	Comment
Ōpua Town Hall land #1, 2,	The land above the Ōpua Town Hall is a paper road, Parry St. An unauthorised building and retaining wall on this road has caused a significant slip during the most recent severe weather event. A number of trees have fallen and are above the town hall land, in danger of coming down the hill. Council staff have attended on site and are organising a Geotech report to understand the long term stability of the hill. There seems to issues with removing trees on Council’s paper road.
Implementing the Placemaking resolution #1, 2,4	Delays in transitioning from the trial layout to the design of a permanent solution meant that a group of locals took matters into their own hands, removing all of the traffic calming elements and signage. This has effectively returned the Strand back to a road, against the community’s wishes. We are waiting for the group to agree the aesthetics so that the final design and Bylaw consultation can be carried out within statutory timeframes.
Russell Toilets #1, 2,4	Hoping to get toilets repainted prior to Easter. Area around is being tidied up by the Community Services team.
Memorial Street for Janet Planet #3	Dedication of seat by family on 22 March finally. Requesting a review of process of how a grieving Mother had to fight for 2 years to get the seat installed.
NZ Post decision to close the Ōpua Post agency #1, 2,5	Have had conversations and emails from concerned residents about the closing of the Ōpua Post agency. A number of residents do not receive postal delivery and have PO Boxes provided free of charge as an alternative. Given Ōpua is a Port of Entry, not having a Post Office is not good for visiting cruising boats from offshore either.
Community Response plan for Rawhiti #1, 2,5	Have met members from Te Rawhiti Marae with Northland Civil Defence Specialist and will continue to work with them as required.

Moth plant and other pest weeds #3,5	Community weeding group is getting established under the umbrella of Resilient Russell. Working with NRC but is also looking to establish relationship with FNDC for work on road reserves, particularly with green waste disposal. Still waiting to meet with Council staff.
Community petition re placement of Tsunami siren. #2	In addition to the Tsunami siren spoiling the public amenity, there is significant erosion under the site where tree roots have been eroded by the sea. We are still waiting to hear back from the project manager to understand what is involved with the move. Have escalated to Cr Stratford for follow up.
Ongoing delays in Duffus Trust Building Consent #3	There seems to be a blockage which cannot be resolved by Council or the Trust, holding up proceedings.
Rawhiti Road #1, 2	Keeping this on the list to maintain focus. Cr Harawira visited 9/12/25 to see the two areas which need sealing, around 6kms in total.
Maromaku Toilet #1, 3	No update.

Requests for Service (RFS)

RFS number	Date	Comment
4285091	27/1/26	Slip on Parry Street has damaged the water supply above the Ōpua Hall and caused major damage south-west side of Community Hall, including the side pathway, the back decking, the lawn, and the garden.
4277900	1/12/25	Escalation from frustrated community member who after 4 years and multiple requests for drainage to be cleared at the intersection is demanding action. Work scheduled, RFS closed, but not work not actually done. Some work is scheduled, but not certain it will do the trick.
4264290	8/8/25	Proposal to enable Long Beach Coffee Cart to reduce CO ₂ emissions from diesel generator by plugging into adjacent Council Power Supply and paying for usage. Pedestrian management plan for work on 12/12/25 and LTO for subsoil being put in place. This has gone into a black hole with Legal.
4178870	16/10/2023	Drainage problems leading down to Walls Bay Reserve. Flume needs to be replaced, and kerbing and road drainage needs to be fixed. Awaiting site visit
4179412	20/10/2023	Subsidence and slip on Towai Road which also includes main fibre and phone connections to the communities. Have had no update on this and it doesn't appear on any reports to the Te Kou Kou Committee or the interactive map. Visited the location 27/3 and it is still dangerous.
4150811	17/03/2023	Causeway to Russell Boat Club on Matauwhi Road (paper road section) needs repairs for safety reason. Now sitting with legal.
4127193, 4111164, 4118337	01/04/2022	Stormwater and drainage issues at Okiato. Ongoing for over a year now with Council stormwater from road flowing down over property. Now sitting with Legal.

Other issues

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 ALFRESCO DINING APPLICATIONS

File Number: A5637940

Author: Shenae Barker, Team Leader - Monitoring

Authoriser: Hilary Sumpter, Group Manager - Delivery and Operations

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek approval for twelve (12) alfresco dining applications on Council-controlled land, comprising twelve (12) renewal applications (including two renewals with change of ownership).

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Eleven alfresco dining applications have been received.
- Eleven applications are renewals of existing permits, including two with change of ownership.
- The renewal applications relate to established outdoor dining areas that have previously been approved and are operating in accordance with permit conditions.
- All applications meet Council requirements and are recommended for approval subject to standard conditions.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Island-Whangaroa Community Board:

- a) uplift the following Alfresco Dining Applications; and**
- b) approve the following alfresco dining applications, subject to Council's standard terms and conditions:**

i) Renewal applications:

ALF-103 – Rocksalt Bar and Restaurant, Corner Kerikeri Road and Cobham Road, Kerikeri

ALF-102 – Spice Grill, 20 Leigh Street, Kaeo

ALF-96 – Burger Fiasko, 60 Kerikeri Road, Kerikeri (Renewal – Change of Ownership)

ALF-93 – Seaside Restaurant, 29 The Strand, Russell

ALF-65 – Kerikeri Lunchbox, 69 Kerikeri Road, Kerikeri

ALF-50 – Sushi Gallery, 2G/60 Kerikeri Road, Kerikeri

ALFRES-7 – The Wave Kitchen and Bar, 78 Marsden Road, Paihia

ALFRES-5 – Butterfish Restaurant, 25 The Strand, Russell

ALFRES-4 – Cellini's Gelateria Icecream Ltd, 9/68 Marsden Road, Paihia

ALFRES-2 – Paihia Bakery, 39 Williams Road, Paihia

ALFRES-1 – Third Wheel Coffee Co, 78-94 Marsden Road, Paihia (Renewal – Change of Ownership)

1) TĀHUHU KŌRERO / BACKGROUND

Council regulates alfresco dining activities located on legal road and Council-controlled land to ensure pedestrian safety, accessibility, and appropriate use of public space.

Permit holders are required to renew approvals periodically to ensure continued compliance with Council standards and regulatory requirements.

This report addresses **ELEVEN** applications across Paihia, Kerikeri, Russell, Kawakawa, and Kaeo. Total tables 40, 1-6 per site.

ELEVEN applications are renewals of existing approved dining areas. Two of these renewals involve a change of ownership (Burger Fiasko and Third Wheel Coffee Co).

ROCKSALT BAR AND RESTAURANT (ALF-103)

- **LOCATION: 1 COBHAM ROAD**
- **TABLES: 6**

ASSESSMENT:
LARGEST ALLOCATION IN KERIKERI. LOCATED IN A BUSY COMMERCIAL AREA.

RISK LEVEL: MODERATE (PEDESTRIAN FLOW)

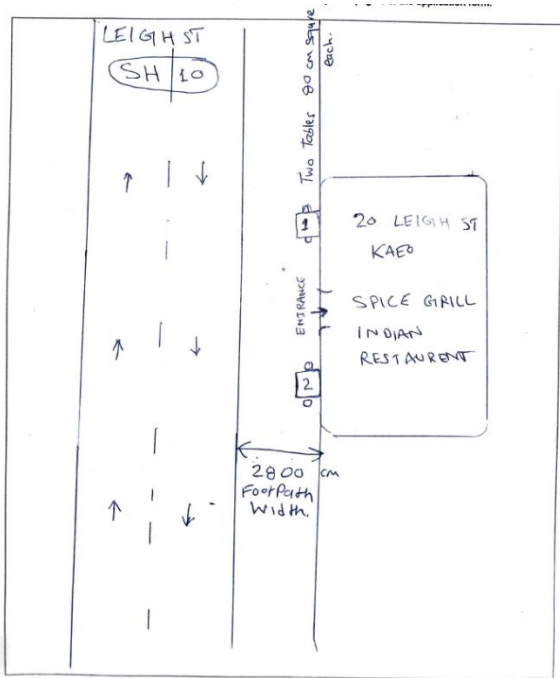


SPICE GRILL (ALF-102)

- **LOCATION: 20 LEIGH STREET**
- **TABLES: 2**

ASSESSMENT:
LOW-DENSITY RURAL SETTING.

RISK LEVEL: VERY LOW



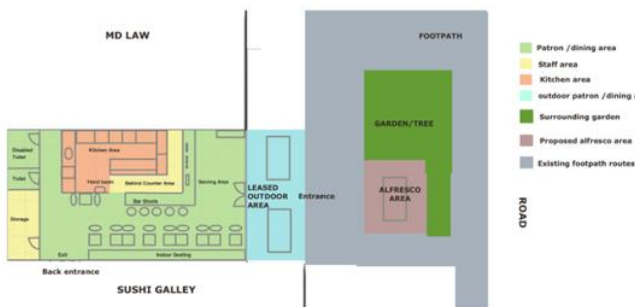
BURGER FIASKO (ALF-96)

- LOCATION: 60 KERIKERI ROAD
- TABLES: 1

**ASSESSMENT:
MINIMAL FOOTPRINT.**

RISK LEVEL: VERY LOW

ALFRESCO APPROVED PLAN



Approved Plan
Date: 29/06/2023
T.P. Graham

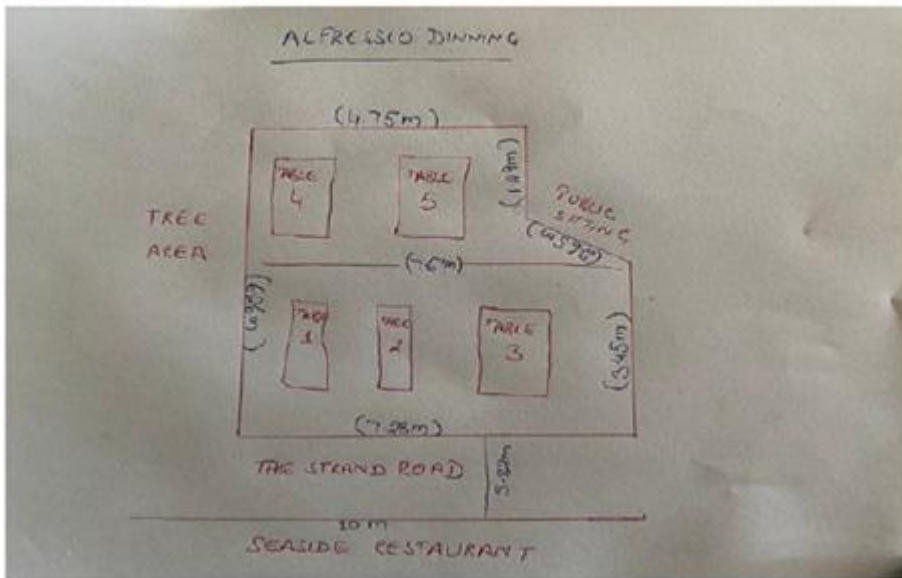


SEASIDE RESTAURANT (ALF-93)

- LOCATION: 29 THE STRAND
- TABLES: 5

ASSESSMENT:
WATERFRONT LOCATION WITH HIGH PEDESTRIAN AND VISUAL SENSITIVITY.

RISK LEVEL: MODERATE

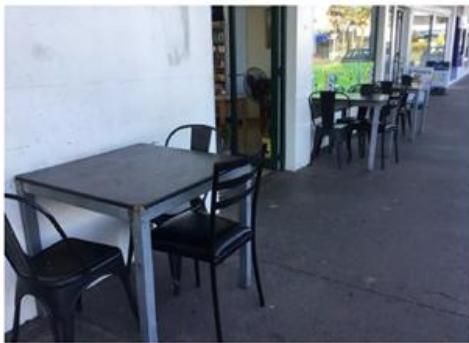


KERIKERI LUNCHBOX (ALF-65)

- LOCATION: 69 KERIKERI ROAD
- TABLES: 3

**ASSESSMENT:
TYPICAL CAFÉ-SCALE OUTDOOR SEATING.**

RISK LEVEL: LOW

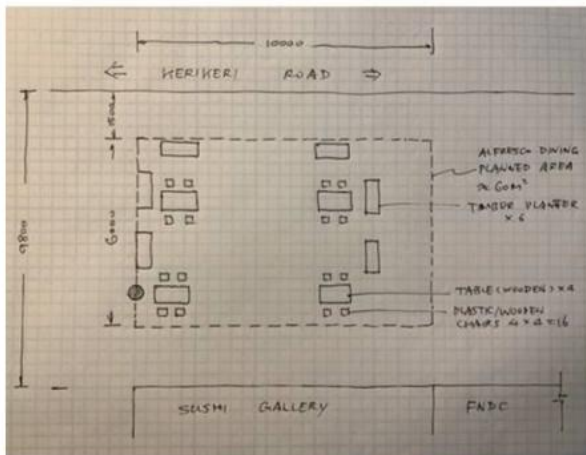


SUSHI GALLERY (ALF-50)

- LOCATION: 2G/60 KERIKERI ROAD
- TABLES: 4

**ASSESSMENT:
MODERATE SCALE WITHIN RETAIL FRONTAGE.**

RISK LEVEL: LOW-MODERATE

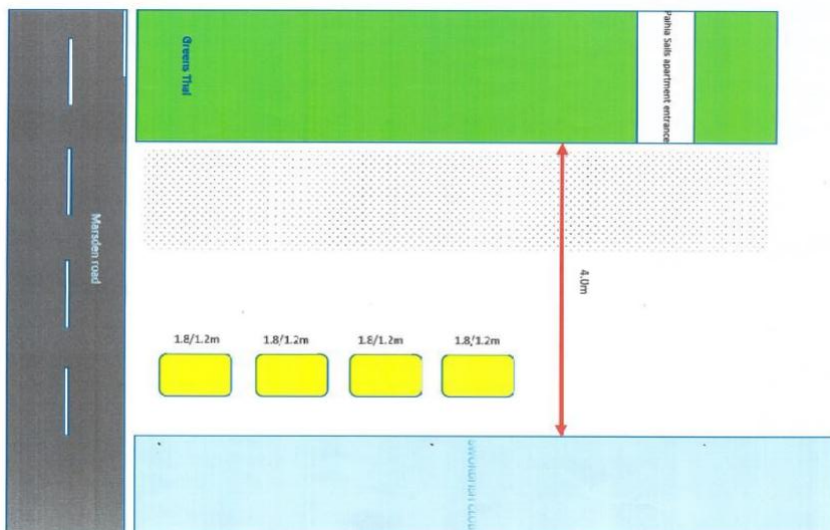


THE WAVE KITCHEN AND BAR (ALFRESCO-7)

- LOCATION: 78 MARSDEN ROAD
- TABLES: 4

ASSESSMENT:
TOURISM-FOCUSED HOSPITALITY SITE.

RISK LEVEL: MODERATE



BUTTERFISH RESTAURANT (ALFRES-5)

- LOCATION: 25 THE STRAND
- TABLES: 5

ASSESSMENT:
SIMILAR WATERFRONT CONTEXT; HIGH AMENITY VALUE.

RISK LEVEL: MODERATE

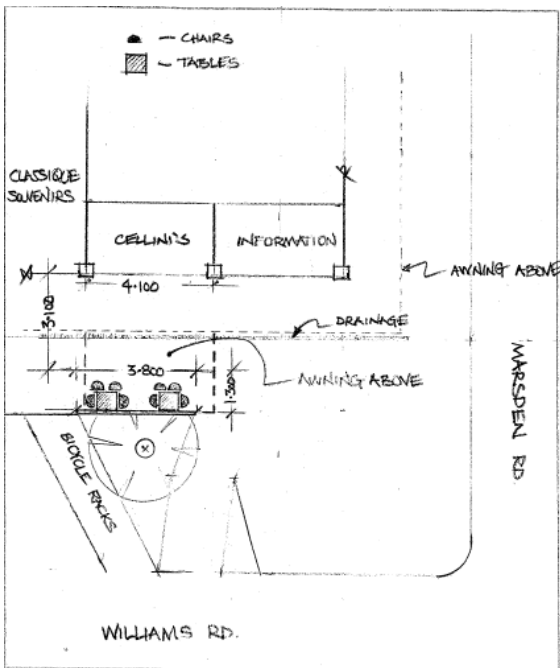


CELLINI'S GELATERIA (ALFRES-4)

- LOCATION: 9/68 MARSDEN ROAD
- TABLES: 2

ASSESSMENT:
SMALL-SCALE, LOW-IMPACT.

RISK LEVEL: LOW

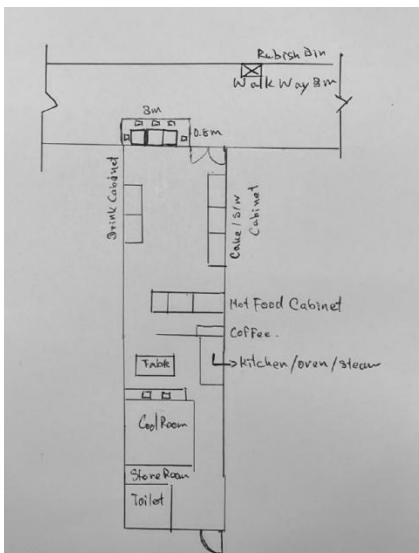


PAIHIA BAKERY ESPRESSO (ALFRES-2)

- LOCATION: 39 WILLIAMS ROAD
- TABLES: 3

ASSESSMENT:
DAYTIME CAFÉ, MODERATE FOOT TRAFFIC.

RISK LEVEL: LOW

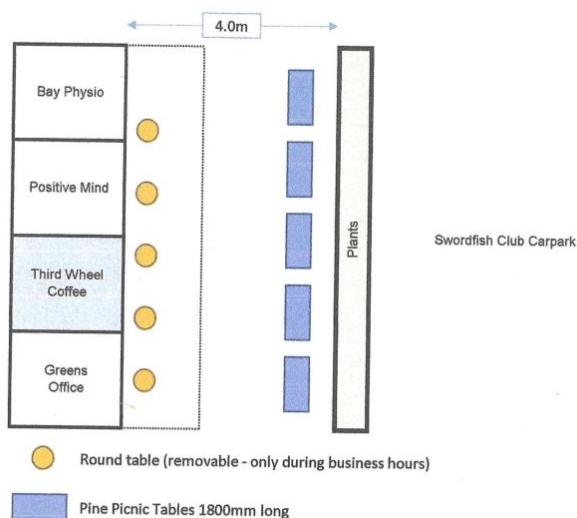


THIRD WHEEL COFFEE (ALFRES-1)

- **LOCATION: 78–94 MARSDEN ROAD**
- **TABLES: 5**

**ASSESSMENT:
HIGHER SEATING DENSITY IN BUSY TOURISM AREA.**

RISK LEVEL: MODERATE

*Approval Conditions*

Annual inspection is required.

The approval and approved plan must be displayed at all times during trading.

Trading is limited to the area designated on the approved plan. The Licensee is required to remove all items used for alfresco dining by 10.00pm each day, unless otherwise specified in writing.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The renewal applications have been assessed against:

- Compliance history
- Pedestrian clearway requirements
- Public safety and visibility
- Accessibility standards
- Suitability of location

All renewal applicants are currently operating in accordance with their permit conditions. No significant complaints or enforcement issues have been identified.

Where ownership has changed, the new operators have accepted responsibility for complying with existing permit conditions.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

THE APPLICATIONS COMPLY WITH COUNCIL'S REGULATORY AND OPERATIONAL REQUIREMENTS. RENEWAL APPLICANTS HAVE DEMONSTRATED SATISFACTORY COMPLIANCE HISTORY.3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Application and permit fees are charged in accordance with Council's Fees and Charges Schedule.

There are no unbudgeted financial implications. Monitoring and administration are accommodated within existing operational budgets.

ĀPITIHINGA / ATTACHMENTS

Nil

8.2 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OPEN RESOLUTION REPORT**File Number: A5634933****Author: Imrie Dunn, Democracy Advisor****Authoriser: Aisha Huriwai, Manager - Democracy Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To provide the Bay of Islands-Whangaroa Community Board with an overview of outstanding open resolutions arising from meetings.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Open resolutions are a mechanism to communicate progress against decisions/resolutions.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Open resolution reports provide regular updates on progress against decisions made at meetings.

Open resolution reports have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Group Managers will assist in recording and following up outstanding open resolutions and action points with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda. Democracy Services staff will support the process by generating reports.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. **Open Resolution Report - A5658380**  

OPEN RESOLUTION REPORT		Printed: Monday, 30 March 2026 3:14:59 pm
Division: Committee: Officer:	Bay of Islands-Whangaroa Community Board	Date From: Date To:

Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 12/02/2026	Te Pātukurea Kerikeri Waipapa Spatial Plan - Implementation Steering Group Establishment	<p>RESOLUTION 2026/7</p> <p>Moved: Chairperson Belinda Ward Seconded: Deputy Tyler Bamber</p> <p>That the Bay of Islands-Whangaroa Community Board receives this report and:</p> <p>a) appoint members Tyler Bamber and Jo Alexander to Te Pātukurea Kerikeri Waipapa Spatial Plan Implementation Steering Group; and</p> <p>b) inform Te Kūkupa Committee for Strategy Policy and Regulation of the establishment of Te Pātukurea Kerikeri Waipapa Spatial Plan Implementation Steering Group.</p> <p style="text-align: right;">CARRIED</p>	<p>19 Feb 2026 11:15am Action reassigned to Ackers, Roger by Dunn, Imrie - Advised to assign all action to GM for oversight</p> <p>06 Mar 2026 9:43am An information paper has been provided to Te Kūkupa March meeting to inform them of the establishment of this group. Staff are in the process of contacting community group representatives in order to establish this group.</p> <p>27 Mar 2026 4:16pm The first Community Reference Group meeting has been scheduled for 15 April, when the group will be introduced to each other along with the projects that are being commenced to implement Te Pātukurea.</p>
Bay of Islands-Whangaroa Community Board 12/02/2026	Proposal to Amend Alcohol Control Areas in the Ward	<p>RESOLUTION 2026/5</p> <p>Moved: Member Jo Alexander Seconded: Member Jane Hindle</p> <p>That the Bay of Islands-Whangaroa Community Board, under section 147b of the Local Government Act 2002, recommends that council by resolution:</p> <p>a) declare a new permanent Alcohol Control Area at Waitangi that will apply 24 hours a day, 7 days a week, all year round , and</p> <p>b) amend the current permanent Alcohol Control Areas in Kerikeri, Waipapa, and Paihia that will continue to apply 24 hours a day, 7 days a week, all year round.</p> <p style="text-align: right;">CARRIED</p>	<p>19 Feb 2026 11:15am Action reassigned to Ackers, Roger by Dunn, Imrie - Advised to assign all action to GM for oversight</p> <p>24 Feb 2026 5:28pm The recommendation will be referred to Council for decision, once all 3 CBs recommendations are finalised.</p> <p>26 Mar 2026 11:09am No further update available, please refer to previous months update for current status.</p>
Bay of Islands-Whangaroa Community Board 12/02/2026	Waipapa Structure Plan	<p>RESOLUTION 2026/8</p> <p>Moved: Deputy Tyler Bamber Seconded: Member Jo Alexander</p> <p>That the Bay of Islands-Whangaroa Community Board recommend to Te Kūkupa Committee:</p> <p>a) Exclusion of the following from the Waipapa Structure Plan project scope:</p>	<p>19 Feb 2026 11:15am Action reassigned to Ackers, Roger by Dunn, Imrie - Advised to assign all action to GM for oversight</p> <p>24 Feb 2026 5:30pm This recommendation was reported to Te Kūkupa at their committee meeting on 18 February, and the committee endorsed this resolution. Staff will move forward with the project on the basis of this resolution.</p> <p>27 Mar 2026 4:16pm</p>

OPEN RESOLUTION REPORT			
		Division: Committee: Bay of Islands-Whangaroa Community Board Officer:	Printed: Monday, 30 March 2026 3:14:59 pm Date From: Date To:
Meeting	Title	Resolution	Notes
		i) Preparation of a catchment management plan for Waipapa. ii) Masterplanning for Te Puāwaitanga b) That establishment of an Elected Member Working Group is not required for this project, instead key project milestones discussed in this report are reported on to Te Kūkupa for Strategy Policy and Regulation Committee. <p style="text-align: right;">CARRIED</p>	There will be no further updates on this action – staff are progressing with this project and will update the CB on project status via future papers in line with project milestones.
Bay of Islands-Whangaroa Community Board 12/02/2026	Kerikeri Domain - Proposal to Establish an Advisory Group	RESOLUTION 2026/6 Moved: Councillor Ann Court Seconded: Chairperson Belinda Ward That the Bay of Islands-Whangaroa Community Board a) receive the report Kerikeri Domain - Proposal to Establish an Advisory Group, b) endorse the establishment of a Kerikeri Domain Advisory Group to provide ongoing advice and feedback on the management and development of the Domain; and c) endorse the terms of reference for the Kerikeri Domain Advisory Group with amendments to items 4.2 and 11: <ol style="list-style-type: none"> 1. 4.2 Consult the Advisory Group on proposed changes, developments, new <u>and existing</u> events that may affect the Domain. 2. 11. Addition of Community Board representatives to membership d) apply to Council to remove the Kerikeri Domain from the list of district-wide assets and transfer delegation to the Bay of Islands-Whangaroa Community Board. <p style="text-align: right;">CARRIED</p>	19 Feb 2026 11:15am Dunn, Action reassigned to Ackers, Roger by Dunn, Imrie - Advised to assign all action to GM for oversight 24 Feb 2026 5:29pm Staff will now set this group up. 06 Mar 2026 9:45am Staff are in communication with community group representatives to agree establishment of this group. 27 Mar 2026 4:14pm An Advisory Group meeting is being planned for the third week in April.

OPEN RESOLUTION REPORT		Printed: Monday, 30 March 2026 3:14:59 pm
Division:	Bay of Islands-Whangaroa Community Board	Date From:
Committee:		Date To:
Officer:		

Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 4/09/2025	Simson Park Domain - Intention to notify reserve management plan and recommendation to advertise change of classification	<p>RESOLUTION 2025/93</p> <p>Moved: Member Bruce Mills Seconded: Deputy Chairperson Lane Ayr</p> <p>That the Bay of Islands Whangaroa Community Board:</p> <p>a) Approve the draft reserve management plan for Simson Park for public consultation</p> <p>b) Recommend that Council</p> <p>i) Approve the initiation of a public consultation process under Section 16 of the Reserves Act 1977 to classify Lot 35 DP 51470 as a recreation reserve</p> <p>ii) Appoint the Bay of Islands-Whangaroa Community Board to hear any submissions received in response to the consultation process associated with Lot 35 DP 51470 and to make recommendations to the Council in respect of the Reserve Classification under section 24(2)(c) of the Reserves Act 1977.</p> <p>iii) Appoint the Bay of Islands-Whangaroa Community Board to hear any submissions received in response to consultation associated with the development of a reserve management plan under section 41(6)(d) of the Reserves Act 1977.</p> <p style="text-align: right;">CARRIED</p>	<p>09 Dec 2025 7:50am Status unchanged – open for public consultation.</p> <p>14 Jan 2026 12:00pm Consultation on the draft reserve management plan and the reserve classification has concluded. Staff are analysing submissions and working on next steps including amendments to the draft reserve management plan.</p> <p>24 Feb 2026 5:31pm Staff are seeking resolution regarding classification of adjoining land, to support final design and development of the draft management plan. A report is going to the March BOIWCB on this topic.</p> <p>27 Mar 2026 4:15pm Report on classification of adjoining land will be considered by Council on 1 April 2026.</p>
Bay of Islands-Whangaroa Community Board 17/12/2025	Proposed Sites for Replacement Motorhome/Caravan Dump Station	<p>RESOLUTION 2025/129</p> <p>Moved: Chairperson Belinda Ward Seconded: Member Jo Alexander</p> <p>That the Bay of Islands-Whangaroa Community Board:</p> <p>a) Endorses Te Puāwaitanga as a suitable site for development of a replacement Motorhome & Caravan Dump station subject to further investigations into effective treatment of concentrated wastewater.</p> <p>b) Requests the Chief Executive to continue investigations into the viable treatment options and, if appropriate, proceed with the final design and construction at Te Puāwaitanga.</p>	<p>19 Feb 2026 11:12am Action reassigned to Proctor, Tanya by Dunn, Imrie - Advised to change all actions to GM for oversight.</p> <p>26 Mar 2026 3:21pm response from Jeanette England: Asset Manager (District Facilities);. Further investigations have now been completed. Final design progressing for construction in next LTP.</p>

OPEN RESOLUTION REPORT		Printed: Monday, 30 March 2026 3:14:59 pm
Division: Committee: Officer:	Bay of Islands-Whangaroa Community Board	Date From: Date To:

Meeting	Title	Resolution	Notes
		CARRIED	
Bay of Islands-Whangaroa Community Board 12/03/2026	Alfresco dining applications	<p>RESOLUTION 2026/16</p> <p>Moved: Chairperson Belinda Ward Seconded: Member Jane Hindle</p> <p>That Bay of Islands-Whangaroa Community Board leave to lie the following alfresco dining applications, subject to Council’s standard terms and conditions:</p> <p>a) Renewal applications:</p> <ol style="list-style-type: none"> 1. ALF-104 – el Cafe, 2 Kings Road, Paihia 2. ALF-103 – Rocksalt Bar and Restaurant, Corner Kerikeri Road and Cobham Road, Kerikeri 3. ALF-102 – Spice Grill, 20 Leigh Street, Kaeo 4. ALF-96 – Burger Fiasko, 60 Kerikeri Road, Kerikeri (Renewal – Change of Ownership) 5. ALF-93 – Seaside Restaurant, 29 The Strand, Russell 6. ALF-83 – Konnie’s Kafe’ Limited, 39 Gillies Street, Kawakawa 7. ALF-65 – Kerikeri Lunchbox, 69 Kerikeri Road, Kerikeri 8. ALF-63 – Avo Sushi, Lot 3, Williams Road, Paihia 9. ALF-50 – Sushi Gallery, 2G/60 Kerikeri Road, Kerikeri 10. ALF-49 – Duke Of Marlborough Business Limited, 35 The Strand, Russell 11. ALF-48 – CC’s Cafe Cinema, 29 Hobson Avenue, Kerikeri 12. ALF-39 – The Gables Restaurant, 19 The Strand, Russell 13. ALF-37 – Jimmy Jacks Rib Shack, 9 Williams Road, Paihia 14. ALF-3 – Sharp Cafe, 88 Kerikeri Road, Kerikeri 15. ALFRES-7 – The Wave Kitchen and Bar, 78 Marsden Road, Paihia 16. ALFRES-5 – Butterfish Restaurant, 25 The Strand, Russell 17. ALFRES-4 – Cellini’s Gelateria Icecream Ltd, 9/68 Marsden Road, Paihia 18. ALFRES-2 – Paihia Bakery, 39 Williams Road, Paihia 19. ALFRES-1 – Third Wheel Coffee Co, 78-94 Marsden Road, Paihia (Renewal – Change of Ownership) <p style="text-align: right;">CARRIED</p>	<p>27 Mar 2026 4:27pm Action reassigned to Sumpter, Hilary by Dunn, Imrie - This report is coming to the 9 April meeting</p>

OPEN RESOLUTION REPORT		Printed: Monday, 30 March 2026 3:14:59 pm
Division: Committee: Officer:	Bay of Islands-Whangaroa Community Board	Date From: Date To:

Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 12/03/2026	Approval of Tourism Frame For Paihia	<p>RESOLUTION 2026/18 Moved: Member Jane Hindle Seconded: Deputy Tyler Bamber That the Bay of Islands-Whangaroa Community Board recommend that Council, approve the installation of a Tourist Photo Frame at Stockyard Point Scenic Reserve in the position indicated, subject to the applicant undertaking the works to Council specifications. CARRIED</p>	<p>24 Mar 2026 8:46am This has been escalated to Council 1 April meeting. 27 Mar 2026 4:27pm Action reassigned to Sumpter, Hilary by Dunn, Imrie</p>
Bay of Islands-Whangaroa Community Board 12/02/2026	Bay of Islands-Whangaroa Community Board Capital project priorities for Long Term Plan (2027/37) alignment.	<p>RESOLUTION 2026/9 Moved: Member Dane Hawker Seconded: Member Korey Atama That the Bay of Islands-Whangaroa Community Board endorse and confirm the following capital project priorities for inclusion in their 2025–2028 Strategic Plan and for progression through Council’s 2027/37 Long Term Plan process:</p> <ol style="list-style-type: none"> 1. Onewhero Bay – Park inspection and installation of tailored Park signage 2. Te Puāwaitanga – Sealing of gravel carpark, footpath installation and investigation of safe SH10 crossings 3. Russell Public Toilets – Replacement of York Street toilets 4. Waipapa Carpark Public Toilets – Extension of soakage field 5. Whangaroa Reserve – Sealing of gravel area 6. Maritime Storm and Sea-level-rise mitigation - Russell 7. Kerikeri Traffic & Parking – Kerikeri Carpark Plan 8. Parks & Reserves – Waipapa Landing new recreational resources: footpath, car and trailer parking, improved walking access to swimming holes 9. Open spaces – Kaeo recreational space: installation of removeable bollards, amenity lighting and CCTV 10. Amenity Lighting – Priority areas (to be specified) 11. CCTV – Priority areas (to be specified) 	<p>19 Feb 2026 11:21am Action reassigned to Warmington, Jacine by Dunn, Imrie - Assigned to GM 26 Mar 2026 10:51am The Community Board Long Term Plan top priorities as per the resolution have been added into Council’s Project Management programme with supporting business cases to ensure that they can be considered through Council’s Long Term Plan process., Each business case not only outlines the projects but links to existing strategies, policies and community outcomes, provides an estimation of capital and operational ongoing funds required if any as well as weighting criteria for prioritisation., Recommend that action is closed.</p>

OPEN RESOLUTION REPORT		Printed: Monday, 30 March 2026 3:14:59 pm
Division: Committee: Bay of Islands-Whangaroa Community Board Officer:		Date From: Date To:

Meeting	Title	Resolution	Notes
		CARRIED	
Bay of Islands-Whangaroa Community Board 19/09/2024	Notice of Motion - Delegation to Bay of Islands-Whangaroa Community Board for the Kerikeri Domain	RESOLUTION 2024/94 Moved: Deputy Chairperson Lane Ayr Seconded: Member Tyler Bamber That the Bay of Islands-Whangaroa Community Board request a decision report be provided to the Community Board on the options for delegation of the Kerikeri Domain at the Bay of Islands-Whangaroa Community Board meeting in December 2024. CARRIED	24 Feb 2026 5:32pm At the February BOIWCB meeting the board endorsed setting up the Kerikeri Domain Advisory Group. Staff will now set this group up. 26 Mar 2026 10:57am Action reassigned to Wooster, Tammy by Whiu, Rhonda-May - Acting GM 27 Mar 2026 4:14pm No further updates as being actioned under 2026/6.
Bay of Islands-Whangaroa Community Board 11/06/2025	The Strand, Kororāreka Russell Traffic Trial	RESOLUTION 2025/59 Moved: Member Jane Hindle Seconded: Member Bruce Mills That the Community Board: <ol style="list-style-type: none"> 1. Endorse the Kororāreka Russell Placemaking Plan and incorporate its initiatives into the Community Board Strategic Plan, 2. Confirm that funding granted under Resolutions 2022/09 and 2022/56 can be used towards the implementation of the initiatives in the Kororāreka Russell Placemaking Plan, and 3. Approve the remaining funding be paid to Far North Holdings Limited for the implementation of the Kororāreka Russell Placemaking Plan at the direction of the Community Board or their nominated representative. CARRIED	17 Nov 2025 11:34am Staff have established a Russell Rooding Working Group and have engaged an external transport engineer to work with the group, to develop a final plan for implementing the trial as permanent. 09 Dec 2025 7:49am The Working Group will meet again on 15 December to consider draft concept designs by the transport engineer. 14 Jan 2026 11:57am The Working Group met on 15.12.2025 and agreed proposed changes to the draft concept design presented by the transport engineer. Survey data of Cass Street is being obtained in late January 2026, to inform updates to the draft concept design, which will be presented at the next Working Group meeting. A date for the next meeting is yet to be set. 24 Feb 2026 5:32pm The working group met on 16 February to review the revised design. A further meeting is scheduled with the working group on 27 February to review final edits to the draft plan. Plans will then be developed to take the draft plan out for community feedback. 26 Mar 2026 10:58am Action reassigned to Wooster, Tammy by Whiu, Rhonda-May - Acting GM 27 Mar 2026 4:17pm

OPEN RESOLUTION REPORT		Printed: Monday, 30 March 2026 3:14:59 pm
Division: Committee: Officer:	Bay of Islands-Whangaroa Community Board	Date From: Date To:

Meeting	Title	Resolution	Notes
			Staff continue to meet with the community group to progress toward a final draft design for Cass Street, in preparation for the next step of taking that plan out for community feedback.
Bay of Islands-Whangaroa Community Board 12/03/2026	Reserves adjoining Simson Park Domain - Reserves Act Classification Recommendation	<p>RESOLUTION 2026/14</p> <p>Moved: Deputy Chairperson Tyler Bamber Seconded: Member Jane Hindle</p> <p>That the Bay of Islands-Whangaroa Community Board:</p> <p>a) receive the report Reserves Adjoining Simson Park Domain – Reserves Act Classification Recommendation; and</p> <p>b) recommend that Council reclassifies the following lots as Recreation Reserves; Lot 25 DP 51470 Lot 26 DP 51470</p> <p>c) recommend that Council classifies the following lot as a Recreation Reserve; Lot 35 DP 51470</p> <p style="text-align: right;">CARRIED</p>	<p>27 Mar 2026 4:28pm</p> <p>Action reassigned to Wooster, Tammy by Dunn, Imrie - Assigning to Group Manager for oversight</p>

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE