

# AGENDA



**Tuesday, 10 March 2026**

**Time:** 10:00 am  
**Location:** Kā-Uri  
235 State Highway 1 Rd 1  
Awanui

**Membership:**

Chairperson William (Bill) Subritzky  
Deputy Chairperson Trevor Beatson  
Member Adele Gardner  
Member Mike Te Wake  
Member Krystal-Rose Taaffe  
Member Eddie Bellas  
Member Hilda Halkyard-Harawira  
Member Rachel Baucke

**The Local Government Act 2002 states the role of a Community Board is to:**

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

**Council Delegations to Community Boards - January 2013**

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

**Exclusions:** *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.
6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.

8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
  - a) Control of Use of Public Spaces – Dispensations on signs
  - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
  - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
  - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
  - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. Specific to Te Hiku Community Board – the Kaitaia Drainage Area Committee, Waiharara and Kaikino Drainage Area Committee and Motutangi Drainage Area Committee.
18. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
19. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
20. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
21. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

## Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
  - a) Holding a Community forum prior to Board meetings
  - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

## Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
  - a) the disposal and purchase of land
  - b) proposals to acquire or dispose of reserves
  - c) representation reviews
  - d) development of new maritime facilities
  - e) community development plans and structure plans
  - f) removal and protection of trees
  - g) local economic development initiatives
  - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

**Far North District Council**  
**Te Hiku Community Board Meeting**  
will be held in the Conference Room - Te Ahu, Cnr State Highway 1 and  
Mathews Avenue, Kaitaia on:  
**Tuesday 10 March 2026 at 10:00 am**

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**Te Paeroa Mahi / Order of Business**

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**1 KARAKIA TĪMATANGA / OPENING PRAYER**

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

**3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**

To be confirmed on the day

**4 NGĀ TONO KŌRERO / DEPUTATION**

No requests for deputations were received at the time of the Agenda going to print.

**5 NGĀ KAIKŌRERO / SPEAKERS**

Savour Northland – Jackie Sanders & Leslie Lucas (in person)

## **6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**

### **6.1 CONFIRMATION OF PREVIOUS MINUTES**

**File Number:** A5597993

**Author:** Natasha Rmandic, Democracy Advisor

**Authoriser:** Aisha Huriwai, Manager - Democracy Services

#### **TAKE PŪRONGO / PURPOSE OF THE REPORT**

The minutes are attached to allow Te Hiku Community Board to confirm that the minutes are a true and correct record of the previous meetings.

#### **TŪTOHUNGA / RECOMMENDATION**

**That Te Hiku Community Board confirm the minutes of the meeting held 09 February 2026 to be a true and correct record.**

#### **1) TĀHUHU KŌRERO / BACKGROUND**

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

#### **2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS**

The minutes of the meetings are attached.

Te Hiku Community Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

#### **TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION**

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

#### **3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

There are no financial implications or the need for budgetary provision.

#### **ĀPITIHINGA / ATTACHMENTS**

- 1. 2026-02-09 Te Hiku Community Board Minutes - A5564685** [↓](#) 

## Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.  State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**MINUTES OF  
TE HIKU COMMUNITY BOARD MEETING  
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS  
AVENUE, KAITAIA  
ON MONDAY, 9 FEBRUARY 2026 AT 10:00 AM**

**PRESENT:** Chairperson William (Bill) Subritzky, Deputy Chairperson Trevor Beatson, Member Adele Gardner, Member Mike Te Wake, Member Krystal-Rose Taaffe, Member Eddie Bellas, Member Hilda Halkyard-Harawira, Member Rachel Baucke, Robin Rawson (Parks and Reserves Planner), Dr Lily George (Principal Advisor – Community and Local Government Health and Wellbeing)

**STAFF PRESENT:** Beverly Mitchell (Community Board Coordinator), Donald Sheppard (Policy Advisor), Kathryn Trewin (Funding Advisor), Natasha Rmandic (Democracy Advisor).

**1 KARAKIA TIMATANGA / OPENING PRAYER**

Meeting opened by karakia from Member Te Wake at 10.02 am.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

**2.1 APOLOGY**

**RESOLUTION 2026/1**

Moved: Chairperson William (Bill) Subritzky

Seconded: Member Mike Te Wake

**That Te Hiku Community Board acknowledge and accept apology from Cr Hilda Halkyard-Harawira.**

**CARRIED**

**3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**

John Kenderdine – potential use of Old Warehouse building.

**4 NGĀ TONO KŌRERO / DEPUTATIONS**

None

**5 NGĀ KAIKŌRERO / SPEAKERS**

Ahipara Aroha

Lisa Murray

**6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES****6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A5523303, pages 8 - 9 refers.

**RESOLUTION 2026/2**

Moved: Chairperson William (Bill) Subritzky  
Seconded: Member Eddie Bellas

**That Te Hiku Community Board confirm the minutes of the meeting held 16 December 2025 to be a true and correct record.**

**CARRIED**

**7 NGĀ PŪRONGO / REPORTS****7.1 PROPOSAL TO AMEND ALCOHOL CONTROL AREAS IN THE WARD**

Agenda item 7.1 document number A5514058, pages 15 - 22 refers.

**RESOLUTION 2026/3**

Moved: Member Adele Gardner  
Seconded: Member Eddie Bellas

That Te Hiku Community Board, under section 147b of the Local Government Act 2002, recommends that council by resolution:

- a) Declares a new permanent Alcohol Control Area at Lake Ngātu that will apply 24 hours a day, 7 days a week, all year round.
- b) Amends the current permanent alcohol control area in Kaitāia that will continue to apply 24 hours a day, 7 days a week, all year round.

Moved: Chairperson William (Bill) Subritzky  
Seconded: Deputy Chairperson Trevor Beatson

**That Te Hiku Community Board:**

- a) **Approves item 7.1 A to declare a new permanent alcohol control area at Lake Ngātu 24/7 whole year round.**
- b) **Let item 7.1 B – Permanent Alcohol Control Area in Kaitāia be delayed to allow more targeted consultation on specific areas.**
- c) **Add item 7.1C – advise Council to allow more time for CB members to further investigate other possible areas in the ward.**

**CARRIED**

**7.2 RE-ESTABLISHMENT OF TE HIKU LAND DRAINAGE COMMITTEES**

Agenda item 7.2 document number A5523403, pages 36 - 40 refers.

**RESOLUTION 2026/4**

Moved: Deputy Chairperson Trevor Beatson

Seconded: Member Eddie Bellas

**That Te Hiku Community Board:**

- a) **re-establish the Kaitāia, Motutangi and Kaikino and Waiharara Area Drainage Committee;**
- b) **appoint the following members to the Kaitāia Drainage Area Committee**
  - i. **Fiona King**
  - ii. **Joe King**
  - iii. **Mike Masters**
  - iv. **Greg Yuretich**
  - v. **Dennis Chapman**
  - vi. **Adele Gardner** \_\_\_\_\_ **Te Hiku Community Board representative**
  - vii. **Trevor Beatson** \_\_\_\_\_ **Te Hiku Community Board representative**
- c) **appoint the following members to the Motutangi Drainage Area Committee**
  - i. **Paul Harvey**
  - ii. **Jeremy White**
  - iii. **Adele Gardner** \_\_\_\_\_ **Te Hiku Community Board representative.**
- d) **appoint the following members to the Kaikino and Waiharara Drainage Area Committee**
  - i. **Aaron Bainbridge**
  - ii. **Fred Petricevich**
  - iii. **Joe Milich**
  - iv. **Adriene Bartlett**
  - v. **Dean Radojkovich**
  - vi. **Fiona King**
  - vii. **Adele Gardner** \_\_\_\_\_ **Te Hiku Community Board representative.**

And that meetings of these Committees be held on 2 April 2026 and 20 August 2026 at a venue to confirmed.

**CARRIED**

**MOTION**

Moved: Member Eddie Bellas

Seconded: Member Mike Te Wake

**That Council Staff:**

- a) **Approach Drainage Committee Members and confirm they accept continuing in their roles for Year 2025 to 2028.**
- b) **Confirm that proposed dates for 2026 are acceptable to all involved.**

**CARRIED**

**7.3 TE HIKU COMMUNITY BOARD CAPITAL PROJECT PRIORITIES FOR LONG TERM PLAN (2027/37) ALIGNMENT.**

Agenda item 7.3 document number A5527217, pages 50 - 54 refers.

**RESOLUTION 2026/5**

Moved: Deputy Chairperson Trevor Beatson  
Seconded: Chairperson William (Bill) Subritzky

**That Te Hiku Community Board endorse and confirm the following capital project priorities for inclusion in their 2025–2028 Strategic Plan and for progression through Council's 2027/37 Long Term Plan process:**

1. Taipā: pump track, skate park and a half basketball court, BBQ and seats and loop walkway from toilets to playground
2. Karikari: new playground behind hall
3. Pukenui: public toilet at Pukenui Sports Field
4. Mill Bay Mangōnui: parking and trailer boat parking, pedestrian links to Rangikapiti Rd and Waterfront Rd, (seating, walkway, footpath, lighting and toilet)
5. Cable Bay: BBQ and playground tweak
6. Coopers Beach: – public toilet by Beach Box
7. Karikari: Waitotaraire Reserve / Melissa Road at End of Simon Urlich Rd - tweak to playground and toilet
8. Perehipe Beach: more trailer boat parking in reserve
9. Hihi: playground upgrade, toilet, a half basketball court, and loop track
10. Build a full basketball court in Kaitaia

**CARRIED**

**7.4 FUNDING APPLICATIONS**

Agenda item 7.4 document number A5538520, pages 55 - 57 refers.

**RESOLUTION 2026/6**

Moved: Member Adele Gardner  
Seconded: Member Eddie Bellas

- a) **That Te Hiku Community Board approve the application for the sum of \$6,458 (plus GST if applicable) from Ahipara Aroha Inc for costs the purchase of a shipping container for storage from the board's Pride of Place Fund .**

**CARRIED**

**8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**

**8.1 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 8.1 document number A5536737, pages 70 - 79 refers.

**RESOLUTION 2026/7**

Moved: Deputy Chairperson Trevor Beatson  
Seconded: Member Mike Te Wake

**That Te Hiku Community Board note the February 2026 member reports from Chair Bill Subritzky and members: Eddie Bellas, Mike Te Wake, Trevor Beatson and Krystal-Rose Taaffe.**

**CARRIED**

**8.2 THCB OPEN RESOLUTIONS REPORT**

Agenda item 8.2 document number A5547857, pages 80 - 80 refers.

**RESOLUTION 2026/8**

Moved: Deputy Chairperson Trevor Beatson  
Seconded: Chairperson William (Bill) Subritzky

**That Te Hiku Community Board receive the report THCB Open Resolutions Report for February 2026**

**CARRIED**

**9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

Karakia from Member Mike Te Wake

**10 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 12.38 pm.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 10 March 2026.

.....  
**CHAIRPERSON**

## 7 NGĀ PŪRONGO / REPORTS

### 7.1 ALFRESCO DINING APPLICATIONS

**File Number:** A5593176

**Author:** Shenae Barker, Team Leader - Monitoring

**Authoriser:** Hilary Sumpter, Group Manager - Delivery and Operations

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

To allow Te Hiku Community Board the opportunity to provide comment on three alfresco dining renewal applications within Te Hiku ward.

#### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Three alfresco dining renewal applications have been received for premises within Te Hiku ward. These applications relate to:

- ALF-85 Beach Box Coffee and Gelato – Renewal
- ALF-100 Jesse's On The Waterfront – Renewal (increase from four to five tables)
- ALFRES-3 Mussel Rock Café and Bar – Renewal

All applications are renewals of existing approvals. The applications have been assessed in accordance with the Road Use Bylaw 2022. There are no significant changes proposed, other than a minor increase in table numbers for Jesse's On The Waterfront.

Te Hiku Community Board has delegation to comment on alfresco dining applications.

#### TŪTOHUNGA / RECOMMENDATION

**That Te Hiku Community Board receive the report Alfresco dining applications.**

#### TĀHUHU KŌRERO / BACKGROUND

On 30 June 2022, Council delegated authority to Community Boards to comment on alfresco dining applications.

The Alfresco Dining Policy 2014 was revoked on 30 June 2022. Regulation of alfresco dining is now governed by the Road Use Bylaw 2022.

Part 4, clause 13 of the Road Use Bylaw 2022 requires a person to obtain written approval from Council to occupy any part of a road with structures for providing food or beverage services.

Alfresco dining approvals expire on 30 June each year. Approval holders are required to renew their approval annually. Where a renewal application is received prior to expiry, the approval remains in effect until a decision is made.

The following alfresco dining renewal applications have been received within Te Hiku ward:

<b>Approval Number</b>	<b>Premises</b>	<b>Location</b>	<b>Application Type</b>
ALF-85	Beach Box Coffee and Gelato	31 Coopers Drive, Coopers Beach	Renewal
ALF-100	Jesse's On The Waterfront	1A Thomas Street, Mangonui	Renewal (increase from 4 to 5 tables)
ALFRES-3	Mussel Rock Café and Bar	75 Commerce Street, Kaitaia	Renewal

## **MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS**

All three applications are renewals of existing alfresco dining approvals.

The renewal for Jesse's On The Waterfront includes a proposed increase from four to five tables. This increase has been assessed against the requirements of the Road Use Bylaw 2022 to ensure sufficient clear pedestrian access is maintained.

As renewal applications, the activities are established and have previously operated under approval. There are no identified compliance concerns at the time of writing this report.

Te Hiku Community Board may provide comment on the renewal applications.

## **PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

There are no financial implications or need for budgetary provision in receiving this report. The applicants have paid the required alfresco dining renewal application fees.

## **ĀPITIHINGA / ATTACHMENTS**

**Nil**

## **He Take Ōkawa / Compliance**

**Requirement****Aromatawai Kaimahi / Staff Assessment**

**State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy** Regulation of alfresco dining is outlined in the Road Use Bylaw 2022. The rules around approvals for alfresco dining are unchanged in effect. As these applications are renewals of existing approvals, the level of significance is considered **low**.

**State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.** Road Use Bylaw 2022 – Part 4 clause 13 and Part 7.

**State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.** This matter relates to alfresco dining approvals within Te Hikuward. Te HikuCommunity Board has delegation to comment on alfresco dining applications.

**State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.** Māori had the opportunity to contribute during the consultation process on the Road Use Bylaw 2022. These renewal applications are not considered significant.

**State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.** The Road Use Bylaw 2022 was adopted on 19 May 2022 following consultation. This report aligns with the adopted bylaw framework.

**Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).** Regulation of alfresco dining is relevant to hospitality businesses, their employees, and members of the public, including pedestrians and mobility users. Pedestrian access requirements are assessed to ensure continued safe use of the footpath.

**State the financial implications and where budgetary provisions have been made to support this decision.** There are no financial implications

## 7.2 PROJECT FUNDING REPORTS

**File Number:** A5584671  
**Author:** Kathryn Trewin, Funding Advisor  
**Authoriser:** Aisha Huriwai, Manager - Democracy Services

### TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board note the project reports received from:

- a) Ahipara Aroha – Movies in the Park
- b) R Tucker Thompson – Youth Sailing
- c) Savour Northland 2025

### 1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

### TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

### ĀPITIHINGA / ATTACHMENTS

1. Ahipara Aroha - A5584659  
2. R Tucker Thompson - A5584658  
3. Savour Northland 2025 - A5584661  

## Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Board Funding Policy, Te Pae o Uta
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

**Please return the completed form to: [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) PDF attachment via email is preferred) OR:**

Funding Advisor

Far North District Council Private

Bag 752

**KAIKOHE 0440**

**Name of organisation: Ahipara Aroha** \_\_\_\_\_

**Name & location of project: Movies in the Park** \_\_\_\_\_

**Date of project/activity: Nov – Dec 2025** \_\_\_\_\_

**Which Community Board did you receive funding from?**

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

**Amount received from the Community Fund: \$1150.00** \_\_\_\_\_

**Board meeting date the grant was approved: September 2025** \_\_\_\_\_

**Please give details of how the money was spent:**

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
He Whanau Marama Charitable Trust	\$2,025.00	See bank statement
Nettl – Corflute signage	\$90.85	
	\$	
	\$	
Total:	\$2,115.85	

**Give a brief description of the highlights of your project including numbers participating:**

Approximately 75-100 people attended each movie night. There was a great family atmosphere, and we received very positive feedback from community and also from visitors.

**Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:**

The movie nights provided family entertainment which was accessible by many members of the community. This allowed our local whanau to experience four movies in our local park. There was also an opportunity for community members to set up market stalls at the events. These movie nights were part of Ahipara Aroha's summer events calendar.

**Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:**

This is the notice that has been advertised on Ahipara's digital sign.



At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR: Funding Advisor Far North District Council Private Bag 752 KAIKOHE 0440

Name of organisation: R.Tucker Thompson Sail Training Trust

Name & location of project: R. Tucker Thompson Youth Voyage

Date of project/activity: Sept and October 2025

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$4000

Board meeting date the grant was approved: June 2025

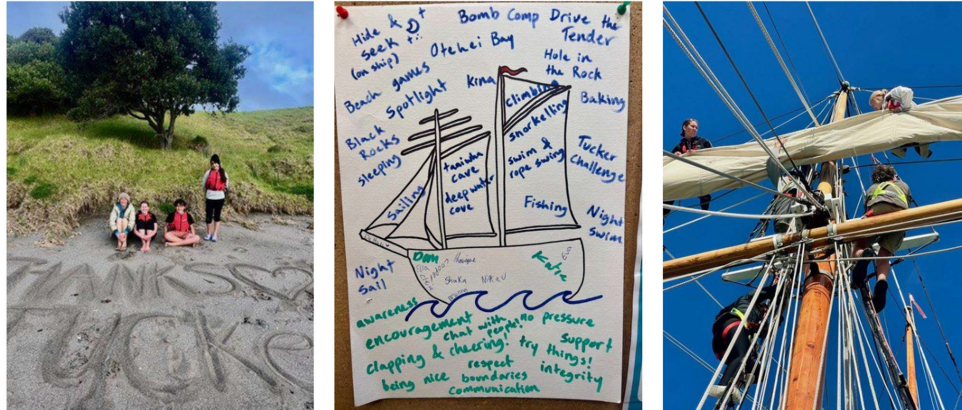
Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Table with 3 columns: Supplier/Description, \$amount, Receipt/s attached (please tick). Row 1: Funding of \$2000 per trainee to support two rangatahi from Te Hiku to participate in a 7-day youth voyage, \$4000.

**Give a brief description of the highlights of your project including numbers participating:**

Please refer to this blog post from one of our adult volunteers, Jo Lumkong, who participated in the voyage that trainee Dominic Harris was on, which tells the story of a voyage beautifully: [Alchemy - R Tucker Thompson](#)



**Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:**

Supporting rangatahi. Strengthening futures.  
Nature-rich. Device-free.

We don't \*just\* take young people sailing. On our 7-day voyages we provide a proven, experiential learning programme that delivers some serious impact for teenagers.

We know that time on the water changes lives. Away from devices and the pressures of daily life, our youth voyages help Northland rangatahi build confidence, resilience, and connections that last a lifetime. They also learn to do the dishes!

We throw the doors of opportunity wide open for trainees to discover their own strengths, potential to succeed, and to learn skills that enhance employability. Life on board teaches teamwork, communication, self-management, adaptability and leadership. That's exactly what's needed in our communities.

We're also passionate about building pathways. All trainees who participate in a youth voyage have the opportunity to join our volunteer programme – this offers a bridge back onto the ship, creating consistency, belonging, and genuine work readiness over time.

And while we don't promise it, just quietly, we think we instil a zest for learning by inspiring your rangatahi to look at 'education' a little bit differently. We see young people re-engage with school post-voyage, motivated and proud. This kaupapa is only possible with strong partnerships and open minds. Together with our funders and supporters, we're helping rangatahi grow into confident, resilient adults ready to contribute to their communities.

**Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:**

See attached acknowledgements. We will also include the logo in our annual report.

**If you have a Facebook page that we can link to please give details:**

[www.facebook.com/RTuckerT](https://www.facebook.com/RTuckerT)

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,  
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: [ask.us@fndc.govt.nz](mailto:ask.us@fndc.govt.nz), Website: [www.fndc.govt.nz](http://www.fndc.govt.nz)

**This report was completed by:**



Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,  
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: [ask.us@fndc.govt.nz](mailto:ask.us@fndc.govt.nz), Website: [www.fndc.govt.nz](http://www.fndc.govt.nz)

## Te Hiku Community Board Grants July 2025 - June 2026 Project Report Form (Dec 2024)

Application No. THCB08 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 6 Feb 2026, 6:35PM NZDT

### Project Report - Community Grant Fund

\* indicates a required field

#### Project Report

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within the required time will not be considered for future funding.

#### Name

Jacman Entertainment Ltd

#### Name and Location of Project/Activity

Savour Northland

#### Date of Project/Activity

1 - 31 October 2025

#### Which Community Board did you receive funding from?

- Te Hiku
- Kaikohe-Hokianga
- Bay of Islands-Whangaroa

#### Amount received from the Community Board

4025

Must be a number.

#### When was the funding approved?

08/07/2025

Must be a date.

#### Please give details of how the money was spent

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds

#### Expenditure

Page 1 of 5

## Te Hiku Community Board Grants July 2025 - June 2026 Project Report Form (Dec 2024)

Application No. THCB08 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 6 Feb 2026, 6:35PM NZDT

Supplier/Description	\$	Receipts/bank statement showing expense
Printed Booklet	\$7,994.00	Filename: Phantom Invoice I NV-44470.pdf File size: 768.0 kB Filename: Print Company Booklet Tax Invoice (31 Jul 2025) I059854.pdf File size: 73.2 kB
Flags For Info Hubs	\$5,385.00	Filename: Print Company Flags Invoice I059853.pdf File size: 81.8 kB
Posters	\$630.00	Filename: Print Company Posters Invoice I059855.pdf File size: 82.9 kB Filename: Print Company SNC Posters Invoice I060843.pdf File size: 81.4 kB
Billboards	\$2,199.00	Filename: Community Board Marketing Expenditure 2025 .xlsx File size: 10.3 kB
Footpath Signs	\$3,585.00	Filename: Print Company Footpath Signs Invoice I059852.pdf File size: 82.3 kB
		<i>No files have been uploaded</i>
		<i>No files have been uploaded</i>
		<i>No files have been uploaded</i>

### Project Information

#### Give a brief description of the highlights of your project/activity

Savour Northland 2025 delivered a vibrant, region-wide celebration of Northland's food, beverage, and hospitality sector. The festival featured 54 unique events across 46 venues, showcasing the diversity of Northland's produce, people, and places.

Highlights included:

- Strong regional participation, with events delivered across the Bay of Islands, Far North, Whangārei/Tutukaka, Kauri Coast/Hokianga, and Mangawhai/Waipū
- A total of 9 events in the Te Hiku district and the first-ever Hokianga-based Savour

## Te Hiku Community Board Grants July 2025 - June 2026 Project Report Form (Dec 2024)

### Application No. THCB08 From Jacman Entertainment Ltd on behalf of Savour Northland

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Northland event, expanding regional inclusion

- 21 events sold out, demonstrating strong public demand and engagement
- Attendance of 3,382 people across the Core Programme
- Introduction of the Savour Northland printed booklet, improving accessibility and awareness
- Delivery of the Savour Northland Challenge, with 27 entries from 24 venues and 2,253 challenge dishes sold

The festival successfully elevated the quality and visibility of regional food experiences while strengthening collaboration across hospitality, tourism, and primary industry sectors.

#### How many participants/volunteers took part? \*

500

Must be a number.

#### How many visitors/audience members took part? \*

5635

Must be a number.

#### What Community Outcome(s) did your project meet?

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities
- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable

#### Describe how your project benefited the community, met the outcome(s) indicated above and your evaluation of the project results \*

1. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

Savour Northland is built around celebrating local identity through food storytelling, regional ingredients, and manaakitanga. The programme showcased Northland-grown and produced ingredients including seafood, kumara, subtropical fruit, and Haku Kingfish, reinforcing pride in the region's natural resources and culinary capability.

The Savour Northland Challenge specifically encouraged venues to tell the story of Northland through dishes and local beverage pairings, strengthening connections between producers, chefs, and communities.

Increased regional event spread with 9 events in Te Hiku and first-time inclusion of Hokianga also helped ensure more communities saw themselves reflected in the festival.

Evaluation:

High levels of participation, strong ticket sales, and 97.2% attendee intent to return demonstrate strong community pride and connection to the festival.

2. Proud, Vibrant Communities

The festival created opportunities for communities to come together through shared food experiences, workshops, long lunches, tastings, and more interactive activations such as the Vines and Vistas event at Dancing Petrel Vineyard and the inclusive Blancs and Bingo at the Awanui Hotel combined tasting Northland wines and local food with Drag Queen Bingo (even

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## Te Hiku Community Board Grants July 2025 - June 2026 Project Report Form (Dec 2024)

### Application No. THCB08 From Jacman Entertainment Ltd on behalf of Savour Northland

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the Drag Queen was a local!)

Community vibrancy was demonstrated through:

- Participation from 46 venues, many delivering multiple events
- Strong Far North engagement, representing 79% of total attendance
- High local engagement via social media (59.7%) and venue networks (26.4%)
- Strong satisfaction and repeat intention (97.2%)

The festival supported local businesses to collaborate rather than compete, building sector relationships and strengthening the wider community ecosystem.

Evaluation:

High attendance, sold-out events, and strong repeat intent indicate Savour Northland is becoming a key community calendar event that builds connection and pride.

#### 3. Prosperous Communities Supported by a Sustainable Economy

Savour Northland delivered measurable economic impact through visitor spend, business participation, and tourism stimulation.

Key indicators include:

- 55.6% of attendees spent over \$100 at participating venues
- 26% of attendees booked accommodation
- 22.3% of attendees travelled from outside Northland
- 31 venues delivered multiple events, increasing revenue opportunities
- Off-peak timing supported seasonal economic boost for hospitality and tourism operators and increased employment opportunities, with many participants advising earlier onboarding of seasonal staff.

The programme also created long-term capability building through marketing exposure, collaboration, and increased confidence in delivering premium visitor experiences.

Evaluation:

Strong spend patterns, accommodation uptake, and visitor origin data confirm the festival contributes to regional economic resilience and tourism growth.

Include how your project met the Council outcomes

#### **Please provide details of how you acknowledged the funding you received from the Board (including any photos or marketing collateral) \***

Community Board funding was acknowledged through multiple channels to ensure visibility and recognition of the Board's support:

- Inclusion of funding acknowledgement in printed Savour Northland programme and all marketing materials (flags, signage, posters, billboards etc)
- Recognition across digital channels including website and social media where applicable plus logo placement on every printed advert in NZ Herald / Northern Advocate
- Verbal acknowledgements at launch events and key activations where appropriate
- Inclusion in stakeholder and partner communications
- Funding directly enabled the establishment of Info Hubs, including signage, flags, and distribution materials across the Far North, increasing public access to festival information and supporting long-term reusable infrastructure for future years (nothing was dated and can be reused)

This support was instrumental in expanding reach, improving accessibility, and

Page 4 of 5

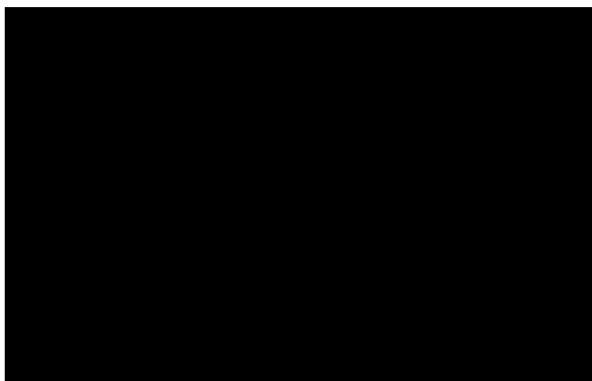
## Te Hiku Community Board Grants July 2025 - June 2026 Project Report Form (Dec 2024)

**Application No. THCB08 From Jacman Entertainment Ltd on behalf of Savour Northland**

Form Submitted 6 Feb 2026, 6:35PM NZDT

strengthening visitor navigation across the region.  
Please see supplied document for images.

**If you have a website or Facebook page that we can link to, please provide details**  
[www.savournorthland.com](http://www.savournorthland.com)



### **Date Form Completed**

19/12/2025

Must be a date.

### **If you have additional information you would like us to view, please attach it here**

Filename: Savour Northland Marketing Campaign Report 2025 COMMUNITY BOARDS.pdf

File size: 1.8 MB

You can send additional information to be included with your report to [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) if you prefer

### **Supplementary Information 2**

*No files have been uploaded*

### **Supplementary Information 3**

*No files have been uploaded*

### **Supplementary Information 4**

*No files have been uploaded*

### 7.3 FUNDING APPLICATIONS

**File Number:** A5584754

**Author:** Kathryn Trewin, Funding Advisor

**Authoriser:** Aisha Huriwai, Manager - Democracy Services

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises applications for the Local Community Grant funding to enable Te Hiku Community Board to determine which application/s will receive funding at this meeting.

#### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- One new application has been received requesting a total of \$6,244.
- The applicant is asking if the Board will consider granting this amount in the 2026/27, 27/28 and 28/29 financial years (the remaining years of the triennium).
- The Community Board has an available total of \$58,948.70 in Community Grant Funding for the 2025/26 financial year.
- The Community Board has an available total of \$88,542 in Pride of Place Funding for the 2025/26 financial year.

#### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Jacman Entertainment Ltd for costs towards 2026 Savour Northland.

#### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Jacman Entertainment Ltd for costs towards Savour 2027 from 2027/28 financial year funding, subject to receiving a project report on the 2026 Savour Northland event.

#### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$5,000** (plus GST if applicable) per year be paid from the Board's Community Grant Fund account to Jacman Entertainment Ltd for costs towards Savour 2028 from 2028/29 financial year funding, subject to receiving a project report on the 2027 Savour Northland event.

#### 1) TĀHUHU KŌRERO / BACKGROUND

The applications have been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

## 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments
a) Jacman Entertainment Ltd – Savour Northland	\$6,244	\$5,000 per year	The applicant is seeking funding for the Savour Northland food festival for promotion and events in Te Hiku Ward. They are requesting funding be granted for the remaining years of the triennium from the Board (this is permitted under the Community Board Grant Funding Policy). They have provided their report for the 2025 Savour Northland festival (provided at the same meeting as this application). The Board granted the applicant \$4,025 to the applicant for the 2025 festival. The Board may grant the applicant funding for a further two years. This gives the applicant certainty for their event and allows them to focus on growing alternative funding sources. They would be required to provide a project report for each year, prior to any additional funding being released. This meets community outcomes 2,3,4,5

### TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicant is required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

**Option 1** Authorise funding for the full amount requested

**Option 2** Authorise partial funding

**Option 3** Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

Each application must meet at least one community outcome from the Council's Long Term Plan.

The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

## 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.

### ĀPITIHINGA / ATTACHMENTS

1. **Savour Northland - A5584660** [↓](#) 

## Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Board Funding Policy and Te Pae o Uta.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

# Te Hiku Community Board Grants July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. THCB47 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 13 Feb 2026, 3:52PM NZDT

## Before you Begin

### Instructions

#### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

#### The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

## Applicant Details

\* indicates a required field

### Fund Type

#### Which fund are you applying for? \*

Community Grant Fund

Pride of Place Fund

### Applicant details

#### Applicant \*

Jacman Entertainment Ltd on behalf of Savour Northland

#### NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

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**Te Hiku Community Board Grants July 2025 - June 2026  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB47 From Jacman Entertainment Ltd on behalf of Savour  
Northland**

Form Submitted 13 Feb 2026, 3:52PM NZDT

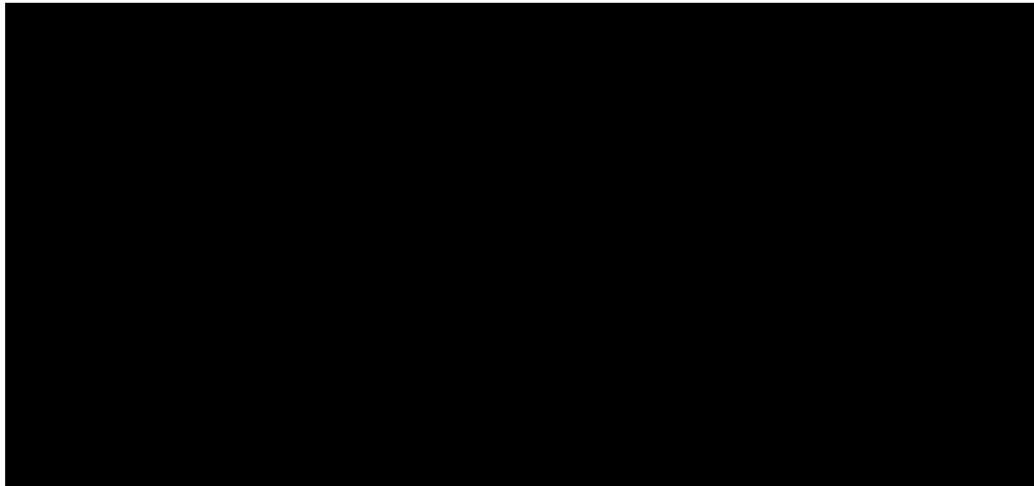
**Reg Number**  
**Legal Name**  
**Other Names**  
**Reg Status**  
**Charity's Street Address**  
**Charity's Postal Address**  
**Telephone**  
**Fax**  
**Email**  
**Website**  
**Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

**What sector do you/your organisation work in? \***

Events



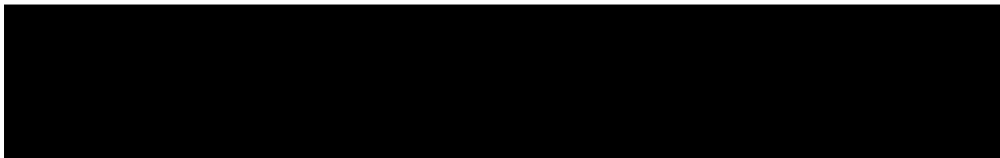
**Contact details**

Contact Person One:

Contact Person Two:

**Applicant Project Contact \***

**Applicant Admin Contact**



# Te Hiku Community Board Grants July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. THCB47 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 13 Feb 2026, 3:52PM NZDT



## Purpose of organisation

### Please briefly describe the purpose of the organisation \*

1. Position Northland as a must-visit culinary destination.
2. Support local hospitality, producers and artisans.
3. Increase off-peak visitor traffic and spend.
4. Foster collaboration across food, beverage, producer and tourism sectors.
5. Develop an annual event framework with long-term regional ownership.

Must be no more than 50 words.

### Number of Members \*

8 including advisory board

## Project Details

\* indicates a required field

## Community Board

### Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

### Which Community Board are you applying to? \*

- Te Hiku (Northern) Community Board       Bay of Islands-Whangaroa (Eastern) Community Board       Kaikohe-Hokianga (Western) Community Board

### Project name \*

Savour Northland

## Type of Activity

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# Te Hiku Community Board Grants July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. THCB47 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 13 Feb 2026, 3:52PM NZDT

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

## Type of Activity \*

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

## Project Dates

Start Date

End Date:

Date

Date:

01/10/2026

31/10/2026

Must be a date.

Must be a date.

## Project Details

### Location \*

Northland Wide - Application is for Support in Te Hiku

Must be no more than 10 words.

(Town or area)

### Will there be a charge for the public to attend or participate in the project or event? \*

- Yes
- No

### If yes, how much?

\$30.00

Must be a whole dollar amount (no cents).

### How many active participants (including volunteers) are taking part? \*

500

Must be a number.

### How many visitors/audience members/clients do you expect? \*

6000

Must be a number.

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# Te Hiku Community Board Grants July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. THCB47 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 13 Feb 2026, 3:52PM NZDT

## Have you engaged with tangata whenua about your project? \*

- Yes  
 No

If yes, please provide evidence of any engagement you have undertaken

## Have you engaged with the community about your project? \*

- Yes  
 No

If yes, please provide evidence of any engagement you have undertaken

## Project Outline

### Outline your activity and the services/experiences it will provide.

#### Who will benefit from your project and how? \*

Savour Northland is a month-long, region-wide food and beverage festival delivered throughout October, celebrating Northland's rich culinary identity. The festival shines a light on local producers, hospitality businesses and artisans through curated experiences and the Savour Challenge, where venues create dishes inspired by regional flavours and paired with Northland beverages.

Local hospitality businesses benefit through direct revenue, increased visibility, marketing support and collaborative opportunities. In 2025, 46 venues participated, many delivering multiple events, with strong attendance and visitor spend.

The wider community benefits through shared experiences that build connection, pride and cultural celebration, highlighting Māori heritage, local ingredients and Northland's relaxed coastal lifestyle. Visitors benefit from authentic, place-based food experiences, with a strong proportion travelling from outside the region and booking accommodation.

Overall, Savour Northland supports off-peak visitation, seasonal employment and long-term regional resilience, strengthening Northland's identity as a vibrant culinary destination.

Must be no more than 150 words.

#### What Community Outcome(s) does your project meet? \*

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki  
 We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride  
 Proud, vibrant communities  
 Prosperous communities supported by a sustainable economy  
 Communities that are healthy, safe, connected and sustainable  
 Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

#### How does your project meet the Community Outcome(s) you have selected above? \*

Savour Northland strongly aligns with the Te Hiku Community Board outcomes by delivering cultural celebration, community vibrancy and sustainable economic benefit through food-led experiences.

We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride. Savour Northland uses food as a platform for storytelling, celebrating Northland's land, sea, people and manaakitanga. Events highlight local ingredients, Māori

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## Te Hiku Community Board Grants July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. THCB47 From Jacman Entertainment Ltd on behalf of Savour Northland

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heritage and regional narratives, strengthening pride in place and connection to Northland's identity.

Proud, vibrant communities

The festival brings communities together through long lunches, tastings, workshops and trails. With strong local participation, high engagement and 97.2% intent to return, Savour Northland is becoming a trusted annual event that builds connection, collaboration and shared pride.

Prosperous communities supported by a sustainable economy

Savour Northland delivers measurable economic impact through off-peak visitor spend, accommodation bookings and business participation. The festival strengthens hospitality capability, supports employment and contributes to long-term economic resilience by positioning Northland as a culinary destination.

Must be no more than 250 words.

### Project Cost

**\* indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

### Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$102,735.00

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$6,244.00

Must be a dollar amount.

### Completing your budget

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

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*Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.*

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

**Budget**

<b>Expenditure</b>	<b>Total Cost</b>	<b>Amount Requested</b>	<b>Quotes</b>
	Must be a dollar amount.	Must be a dollar amount.	
Printed Booklet	\$10,874.00	\$1,000.00	Filename: KKDP Booklet Quote Q U0004.pdf File size: 65.5 kB Filename: TPC Brochure Quote - Q 002017.pdf File size: 72.9 kB
Billboards	\$1,199.00	\$300.00	Filename: KKDP Billboards Quote QU0011.pdf File size: 65.4 kB Filename: TPC Billboards Quote - Q002019.pdf File size: 73.3 kB
Posters	\$520.00	\$100.00	Filename: KKDP Posters Quote Q U0007.pdf File size: 65.6 kB Filename: TPC Posters Quote - Q 002015.pdf File size: 73.0 kB

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A5 Flyers	\$165.00	\$30.00	<p>Filename: KKDP A5 Flyers Quote QU0009.pdf File size: 65.5 kB</p> <p>Filename: TPC A 5 Flyers Quote - Q002020.pdf File size: 72.7 kB</p>
DL Flyers	\$465.00	\$100.00	<p>Filename: KKDP DLE Flyers Quote QU0008.pdf File size: 65.4 kB</p> <p>Filename: TPC D L Flyers Quote - Q002018.pdf File size: 72.8 kB</p>
Table Talkers	\$475.00	\$50.00	<p>Filename: KKDP Table Talkers Quote QU0010.pdf File size: 65.6 kB</p> <p>Filename: TPC Medium Table Talkers Quote - Q002021.pdf File size: 72.5 kB</p>
Radio Campaign (Promo and activation targeted locally)	\$9,000.00	\$750.00	<p>Filename: Savour Northland Marketing Quote QU0012.pdf File size: 64.8 kB</p>
Social Media Activation	\$7,500.00	\$500.00	<p>Filename: Savour Northland Marketing Quote QU0012.pdf File size: 64.8 kB</p>
Eventfinda National Campaign	\$6,000.00	\$500.00	<p>Filename: Savour Northland Marketing Quote QU0012.pdf File size: 64.8 kB</p>

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Phantom Dis tribution of brochures - Akl and Wgtn	\$5,000.00	\$300.00	Filename: Phant om QABU102231 -savour-booklet- distro.pdf File size: 59.7 kB	
Phantom Street Campaign, Akl, Wgtn and Whangarei	\$5,000.00	\$300.00	Filename: Phant om QABU102235 -savour.pdf File size: 9.3 MB	
Influencer Cam paign in region	\$5,000.00	\$500.00	Filename: Savou r Northland Mark eting Quote QU0 012.pdf File size: 64.8 kB	
Footpath Signs (additional for region)	\$2,590.00	\$518.00	Filename: KKDP Footpath Signs Q uote QU0006.pdf File size: 65.6 kB  Filename: TPC Fo otpath Signs Quo te - Q002013.pdf File size: 73.1 kB	
SN Flags - Addi tional	\$9,970.00	\$1,096.00	Filename: KKDP Flags Quote QU0 005.pdf File size: 65.7 kB  Filename: TPC Fl ag Quote - Q002 016_1.pdf File size: 73.2 kB	
Local Distribu tion Team	\$1,000.00	\$200.00	Filename: Savou r Northland Mark eting Quote QU0 012.pdf File size: 64.8 kB	
			<i>No files have been uploaded</i>	
			<i>No files have been uploaded</i>	
			<i>No files have been uploaded</i>	

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			No files have been uploaded	
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**Financial Information**

\* indicates a required field

**Financial Information**

If your organisation registered for GST \*

Yes  No

**GST Number**

**GST Number**

100-228-378

**Current Funding**

How much money does your organisation currently have? \*

\$12,250.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? \*

\$12,250.00

Must be a dollar amount.

**Tagged Funds**

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Website Content and Update 2026	\$2,250.00
Planning, development and sponsorship acquisition	\$10,000.00

**Total Tagged Funds**

**Total Expenditure Amount**

\$12,250.00

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This number/amount is calculated.

### Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Whangarei District Council	\$20,000.00	Pending
BOI / Whangaroa Community Board	\$15,000.00	Pending
Kaikohe / Hokianga Community Board	\$6,000.00	Pending
Sponsorship	\$50,000.00	Pending
Registration Fees	\$5,000.00	Pending

### Previous Funding from FNDC

Have you previously received funding from FNDC? \*

Yes  No

### Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Savour Northland	\$10,000.00	10/07/2025	Yes
Savour Northland	\$4,025.00	14/07/2025	Yes
Savour Northland	\$2,106.00	14/07/2025	Yes
Kerikeri Street Party	\$4,807.00	12/08/2025	Yes
Matariki Pewhairangi Festival	\$10,000.00	01/07/2023	Yes

### Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

**1 Name of supporting financial document \***

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# Te Hiku Community Board Grants July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. THCB47 From Jacman Entertainment Ltd on behalf of Savour Northland

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Savour Northland Marketing Budget 2026

## 1 Supporting Financial document \*

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Filename: SAVOUR NORTHLAND Marketing Budget 2026.pdf  
File size: 123.5 kB

## 2 Name of supporting financial document

Proof of Accounts - Jacman Entertainment

## 2 Supporting Financial Document

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Filename: Jacman Entertainment Account Details.docx  
File size: 140.7 kB

## 3 Name of supporting financial document

## 3 Supporting Financial Document

*No files have been uploaded*

## Applicant Declaration

\* indicates a required field

## Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

## Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

### We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.

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## Te Hiku Community Board Grants July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. THCB47 From Jacman Entertainment Ltd on behalf of Savour Northland

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3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journal entry
  - regular financial reporting to every full meeting of the governing body

### **We agree to the following conditions if we are funded by Local Community Grant Funding:**

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

## **Signatures**

## 8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

### 8.1 CHAIRPERSON AND MEMBERS REPORTS

**File Number:** A5584936

**Author:** Beverly Mitchell, Community Board Coordinator

**Authoriser:** Aisha Huriwai, Manager - Democracy Services

#### TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

#### NGĀ TŪTOHUNGA / RECOMMENDATION

**That Te Hiku Community Board note the March 2026 member reports from Chair Bill Subritzky and members: Adele Gardner, Eddie Bellas, Mike Te Wake, Trevor Beatson and Krystal-Rose Taaffe**

#### TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

#### TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

#### REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

#### NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

#### NGĀ ĀPITIHINGA / ATTACHMENTS

1. Chair Subritzky Feb Report - A5585091  
2. Member Gardner Feb Report - A5584964  
3. Member Bellas Feb Report - A5585524  
4. Member Te Wake Feb Report - A5585569  
5. Dept. Chair Beatson Feb Report - A5585674  
6. Member Taaffe Feb Report - A5588478  

## Chair Report

Name: Bill Subritzky  
 Subdivision: Whatuwhiwhi  
 Date: 13 February 2026

### Meetings Attended:

Meeting name	Date	Comments
Awanui Progressive & Ratepayers (APR Inc)	14/01/26	Review Incorporation, Awanui Development plan, Committee changes
Drainage Board Representatives	24/01/26	THCB drainage review
Whatuwhiwhi Hall, CCTV	25/01/26	CCTV funding event, changing Hall committee feedback. Use time to check work progress Waitotaraire Reserve, Perehepe toilet water supply
THCB Agenda review	27/01/26	Online
FNDC meeting Kaikohe	28/01/26	
APR Inc	04/02/26	Monthly meeting
THCB meeting	09/02/26	Te Ahu
Awanui Retirement Village	11/02/26	General discussion with resident
Kaingaroa Hall committee	11/02/26	General update - future planning
Meeting with constituent	12/02/26	General discussion on community initiatives. Follow up to THCB meeting 09/02/26 presentation.

### Community Issues:

Issue name	Comment
1. Awanui Retirement Village	<p>Like all elected members who attended the Council meeting of 20 November 2025 regarding Housing for the Elderly, it was understood that rental increases were likely.</p> <p>On 8 February 2026, I was contacted by a tenant from the Awanui HFE village who advised that Council staff were scheduled to visit the village on 11 February 2026. For reasons that remain unclear, this visit did not proceed.</p> <p>As expected, tenants are distressed—not only about the proposed rent increases, but also about the disruption caused by requests for some residents to temporarily relocate to areas such as Ahipara, Kaitaia, and even the Awanui Hotel/motel while maintenance</p>

	<p>work is undertaken. This situation highlights a broader concern regarding the lack of consistent, ongoing maintenance at the village.</p> <p>To describe the tenants as unhappy would be an understatement. Tensions are high, and I believe there are practical steps and initiatives that could be taken to alleviate some of these concerns before the situation escalates further.</p>
2. Rubbish Bins	<p>Ongoing complaints have been raised across our wards regarding the condition and misuse of roadside rubbish bins. These bins are frequently used for inappropriate dumping, including building and construction waste. They quickly become overloaded, yet this does not deter further rubbish being deposited.</p> <p>As a result, rubbish bags are torn open - often by feral animals - and surrounding areas rapidly deteriorate into unsanitary and unpleasant environments.</p> <p>Despite these conditions, complainants consistently express their appreciation for Waste Management staff, who are required to clean up the resulting mess under difficult circumstances.</p>
3. THCB Drainage	<p>Drainage issues continue to be a significant focus of THCB, and rightly so. However, it has taken several years to gain meaningful traction on these matters. The drainage committee delegates are still seeking clarity on a number of outstanding issues, which will be raised at the next Council meeting.</p>
4. Council divesting of assets	<p>At the Council meeting on 28 January, the issue of divesting Council assets was raised. I requested that, should any asset divestment be imminent, Community Boards be advised as early as possible. Early notification is essential so Boards can appropriately prepare and support their community groups.</p> <p>Using the Whatuwhiwhi Ward as an example, advance notice would provide a significant advantage to hall committees and ratepayer groups, allowing time to incorporate if required, develop future plans, and clearly define their roles - particularly in areas such as emergency response responsibilities that may be required in the future.</p>

## **Member Recommendations:**

### **1 Housing for the Elderly**

As Chair of the THCB, I believe that matters relating to Housing for the Elderly require the active involvement of relevant Community Board members working in partnership with Council staff. This approach will help ensure that notification processes and other requirements are managed in a way that minimises disruption and distress for our elderly residents.

Of particular importance to residents is having a trusted and familiar person they can speak with on an ongoing basis - often in an informal setting - who understands their concerns and can provide reassurance and continuity.

### **2 Rubbish Bins**

This remains an ongoing issue, and it is timely to question whether a sustainable solution exists or whether the continuation of this service is viable in its current form. Public misuse of roadside rubbish bins persists, despite the presence of fines and enforcement measures.

## **Board Delegations Issues:**

### Induction and Handover

With the Triennium now in its third month, the impacts of the lack of a formal induction process and structured handover are becoming evident within the THCB. This situation is not the fault of any individual or of the staff assigned to support and guide the Board—those staff have been invaluable.

However, without adequate induction, issues have arisen around members understanding boundaries in responding to matters, reporting processes, and adherence to monthly meeting protocols. This applies to all members, myself included. With four of the six Board members newly elected, much of the carry-over business from the previous Triennium is entirely unfamiliar to them. This lack of context affects overall understanding and, at times, the quality of decision-making as a Board.

These challenges also have a direct impact on my role as Chair. By way of context, discussions with past elected members indicate that it often took close to a year before they felt reasonably confident in their roles. I intend to approach the other Community Boards to determine whether they are experiencing similar issues and to explore opportunities to establish collective approaches to better support induction and transition processes.

**Name:** Adele Gardner

**Ward:** Kaitaia

**Date:** 25 December 2025 – 12 February 2026

**Meetings Attended**

Date	Meeting Topic	Comment
16/12/2025	Te Hiku Community Board Meeting	
28/1/2026	Kaitaia Business Association Meeting	Engaging with Business owners
09/2/2026	Te Hiku Community Board Meeting	
09/2/2026	Te Hiku Sports Hub Meeting	

**Community Matters**

*This section should be completed for matters arising within the community, which Council need to be aware of. It could be related to ongoing projects, requests, feedback etc.*

Topic	Comment
RFS 4284736	Pothole outside Bells access on North Road Kaitaia <b>Complete</b>
RFS 4281210	Update on potholes on Melba Street carpark. <b>“Significant civil works are to be conducted in the area in the next few months. At the completion of these works we can re-assess what state the carpark is in.”</b>
RFS4284965	Update on state of the portaloos in the Tokerau Beach Ramp Reserve. <b>“We will address this matter with Citycare, who supplied and placed the port-a-loo toilets during the time of the ramp road toilets being closed. It is always our preference to use local suppliers, and we will ensure in future that Citycare are aligned with this.”</b>

## Member's Report

Name: Eddie Bellas  
 Subdivision: Doubtless Bay  
 Date: 10 February 2026

### Meetings Attended:

Meeting name	Date	Comments
THCB Ordinary meeting	09/02/2026	Te Ahu, Kaitaia

### Community Issues:

Issue name	Comment
Mill Bay Road	Narrow road and needs footpath ASAP. <i>Is a priority in THCB Strategic Plan and identified by the board for inclusion for consideration in the council's 2027-2037 Long Term Plan.</i>
Hihi Road speed limit	Email received from staff member to Mayor, Councillor and myself

### Request for Service (RFS):

RFS number	Comment
4283915 Previously (4231945)	Drainage issues on Tokerau Beach Road - raised by constituent
4281242	Te Hiku Rubbish collection points
4288134	1. Rubbish collection point for Hihi 2. Oruaiti School students' proposal to create and install "no dumping" signs
4283715	Coopers Drive Carpark rubbish bin struggling to keep up with demand

**Name:** Michael Te Wake

**Ward:** Kaitaia

**Date:** 13 February 2026

**Meetings Attended**

Date	Meeting Topic	Comment
01/02/26	Waitangi. Te Kahu o Taonui pōhiri	Taumata
04/02/26	Waitangi. Kiingitanga pōhiri	Taumata
05/02/26	Waitangi - Government pōhiri	Taumata
06/02/26	Waitangi Day	Iwi engagement
09/02/26	THCB meeting	First meeting of the year
10/02/26	Ahipara dog safety petition	
11/02/26	Māngūngū hauāinga pōhiri	Taumata
12/02/26	Māngūngū celebrations	Taumata iwi engagement
12/02/26	Ahipara school gala day	Volunteer

**Community Matters**

Topic	Comment
Waitangi day	Housing, roading, climate change action and speed changes enquiries
THCB	Is the hapū engagement enough. Is the consultation policy strong enough. Continual dog problems in Ahipara
Ahipara dog safety petition	Supporting Ahipara resident and Rangatira who is leading a petition around the current bylaws of dog control. After his family witnessed a violent dog pack attack.

## Member's Report

Name: Trevor Beatson  
 Subdivision: Kaitāia  
 Date: 12 February 2026

### Meetings Attended:

Meeting name	Date	Comments
Te Hiku Community Board Ordinary Meeting	09/2/26	
THCB Agenda Preview	27/1/26	
Herekino Cemetery Sexton	04/2/26	See below
Takahue Cemetery Sexton	11/2/26	See below
Ahipara Aroha	10/2/26	Very grateful for recent funding approval.

### Community Issues:

Issue name	Comment
Council Cemeteries	<p>Similar issues at both Takahue and Herekino – lack of resourcing and equipment. Suggested to both that they make funding applications for ride-on lawnmowers etc – pride of place funding</p> <p>Both cemeteries need signage (Herekino replacement – Takahue creation)</p>
North Park Toilet	<p>Ongoing issue met online with Property Manager, Gull who said she would make a further approach to senior leadership team however she believed it would be a waste of time.</p> <p>Ongoing issue that requires ongoing follow up.</p>
Ahipara Dog Issues	<p>Current petition underway as the result of a dog pack attacking a smaller dog in front of a family. 460+ signatures at this stage with a large following on social media and recent mainstream media have picked up the story</p>
Maintenance issues in Ahipara	<p>A number of issues surfaced at the Ahipara Aroha meeting around maintenance and cleaning and care of council facilities:</p> <p><b>Damage to bollards on Foreshore Road</b></p> <ul style="list-style-type: none"> <li>• Bollards have been damaged and remain unrepaired.</li> </ul> <p><b>Condition and cleaning of council-provided BBQs</b></p> <ul style="list-style-type: none"> <li>• BBQs are regularly left dirty and are not cleaned by council.</li> <li>• Members of the Ahipara Aroha community currently clean the BBQs voluntarily.</li> <li>• The community does not have the capacity to continue this on an ongoing basis.</li> </ul>

	<p><b>Maintenance of Pou in Ahipara</b></p> <ul style="list-style-type: none"> <li>• Pou that have been erected require ongoing care and maintenance.</li> <li>• This includes cleaning, oiling, painting, and general upkeep.</li> </ul> <p><b>General lack of maintenance along Foreshore Road</b></p> <ul style="list-style-type: none"> <li>• Overall maintenance appears to have taken a backseat.</li> <li>• Visible issues include damage to fences, bus shelters, and other council assets.</li> </ul>
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**Request for Service (RFS):**

RFS number	Comment
4281235	Walking path from Pukepoto to Kaitaia township. – NO CHANGE
4287701 - 12/02/2026	<p>Heap of complaints about the unrepaired damaged bollards and safety feature for the walkway along Foreshore Road</p> <p>Apparently this has been raised several times - but there is still no action - the walkway continues to be used like crazy - lots of families kids etc</p> <p>Could this please get some attention asap</p>
4287706	The bus stop shelter at the Paripari reserve opposite Wharo Way Ahipara (Foreshore Rd) is damaged with side protection missing from each side. There is also cross supporting timber that has been broken as per the pictures. For repair please
4287705	<p>Please see pictures attached of the Herekino cemetery sign which needs repair and replacing</p> <p>The wooden surround is falling apart and then sign is weathered - falling apart and faded.</p> <p>The posts the sign is mounted on should be fine</p> <p>The Herekino cemetery is located 2752-2606 Kaitaia-Awaroa Road Herekino, Far North District</p> <p><b><i>“The community-run cemeteries are run and maintained by the selected committee – under this circumstance, in respects the Herekino cemetery sign, the Herekino committee should have funds from burials to cover the costs of maintenance for the signage. If for any reason they need financial assistance to do so, they can reach out to FNDC’s funding advisor”</i></b></p>

Name: Krystal-Rose Taaffe

Subdivision: North Cape

Date: 13 February 2026

### Meetings Attended:

Meeting name	Date	Comments
THCB Monthly meeting	9/2/2026	

### Community Issues:

Issue name	Comment
Community member-Request for FNDC Advocacy on Okohine Stream Drain Maintenance Resource Consent Requirements.	Forward inquiry to Governance team
Community member- hazard identified, Lambs bridge Houhora	Raise RFS

### Member Recommendations:

#### Request for Service (RFS):

RFS number	Comment
4284755	<p>Response: An update regarding your RFS about a public toilet for the Waiharara community, and the Lake Waiparera toilets.</p> <p>The installation/implementation of a new toilet falls beyond the realm of Property and Facilities Management and would best be considered by Infrastructure, so suggest this query is best directed to this team.</p>

	With regards to the Lake Waiparera toilets, I have discussed with our Fixed Asset Accountant who advised that this toilet is not on our asset register, and the road up to the lake is a private road, so not owned or maintained by us. If you have any information that suggests otherwise, and we do own/maintain this toilet (or should be), please send it through for us to investigate further.
<b>4284551</b>	Response: All wharves come under Far North Holdings Limited, not Council.  I have contacted the General Manager at FNHL and he will organise for staff to inspect and repair. I will close the RFS.
<b>4284750</b>	Response: This is not a matter for the Transport Team here at Council as Far North Road, Houhora is a State Highway (SH1) and State Highways are the jurisdiction of NZTA. We would suggest that you contact NZTA with your request for a pedestrian crossing. They may look at alternative treatments such as buildouts, median islands etc rather than going straight to a PedX.

**Board Delegations Issues:**

Houhora Cemetery- Contacted Robert Bradley (Sexton), he and his committee are maintaining the cemetery. Happy to meet up at some stage.

## 8.2 THCB OPEN RESOLUTIONS REPORT

**File Number:** A5598169

**Author:** Natasha Rmandic, Democracy Advisor

**Authoriser:** Aisha Huriwai, Manager - Democracy Services

### TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Te Hiku Community Board with an overview of outstanding resolutions and actions for Te Hiku Community Board.

### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

### TŪTOHUNGA / RECOMMENDATION

**That Te Hiku Community Board receive the report THCB Open Resolutions Report for March 2026.**

### TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

### MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding resolutions with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

### PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

### ĀPITIHINGA / ATTACHMENTS

1. THCB Open Resolutions - March 2026 - A5608751  

<b>OPEN RESOLUTION REPORT</b>		<b>Printed: Monday, 2 March 2026 1:08:42 pm</b>
<b>Division:</b> <b>Committee:</b> <b>Officer:</b>	Te Hiku Community Board	<b>Date From:</b> 1/01/2023 <b>Date To:</b> 2/03/2026

Meeting	Title	Resolution	Notes
Te Hiku Community Board 10/06/2025	Motion	<p><b>RESOLUTION 2025/75</b></p> <p>Moved: Member Sheryl Bainbridge Seconded: Chairperson Adele Gardner</p> <p><b>That Te Hiku Community Board request that a report come to Te Hiku Community Board July meeting to finalise a formal lease between Far North District Council and the Far North Regional Museum Trust for the Pioneer House.</b></p> <p><i>Note: A report came to the December 2024 board meeting and there has been no progress since.</i></p> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>18 Jun 2025 11:06am Democracy Advisor</b> Team Leader - Building Services: We have a draft lease that has been reviewed by legal and we are in the process of negotiations. We also have a project for repairs to building and we are waiting on a NTF from building compliance so we can ensure we can provide a legal and safe building to lease before we sign up with further lease agreements. The current tenants are happy and have been communicated with. The lease is holding over while we work to ensure the buildings future.</p> <p><b>25 Feb 2026 9:05am Executive Assistant to Group Manager - Delivery &amp; Operations</b> The building consent application has been submitted to Building Compliance for the installation of emergency lighting to achieve compliance with NTF and BWOF requirements. Compliance works will continue to be progressed, noting the lease is currently holding over. PM will continue to progress.</p>
Te Hiku Community Board 22/10/2024	Taipa Placemaking	<p><b>RESOLUTION 2024/55</b></p> <p>Moved: Chairperson Adele Gardner Seconded: Member Rachel Baucke</p> <p><b>That Te Hiku Community Board adopts the 2024 Taipa Placemaking Plan subject to a variation that provides adequate parking spaces for trailers at Taipa Point and costings of items for stage 3.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>29 Jan 2025 3:35pm Manager - Integrated Planning</b> Working with the community board on options to give effect to the requested boat trailer parking. Feedback has been sought on two options. Costings are still in progress.</p> <p><b>25 Mar 2025 9:09am Manager - Integrated Planning</b> staff are working to obtain costings for the outstanding placemaking outcomes in the placemaking plan as requested by the community board</p> <p><b>23 Jun 2025 8:46pm Executive Assistant to Group Manager - Planning and Policy</b> Staff are continuing work to obtain costings for the outstanding placemaking outcomes in the placemaking plan as requested by the community board.</p> <p><b>11 Jul 2025 5:03pm Executive Assistant to Group Manager - Planning and Policy</b> Staff are continuing work to obtain costings for the outstanding placemaking outcomes in the placemaking plan as requested by the community board.</p> <p><b>14 Aug 2025 12:14pm Executive Assistant to Group Manager - Planning and Policy</b> Staff will submit a revised Taipa placemaking plan for adoption at the 30 September THCB. The revised plan will include costings for the outstanding placemaking outcomes in the placemaking plan as requested by the community board.</p>

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Meeting	Title	Resolution	Notes
			<p><b>05 Sept 2025 4:55pm Executive Assistant to Group Manager - Planning and Policy</b> Staff are in the process of obtaining the cost estimates and will submit a revised report for adoption at the upcoming 30 September THCB meeting.</p> <p><b>17 Nov 2025 11:29am Executive Assistant to Group Manager - Planning and Policy</b> At 30 September THCB meeting the Taipa Placemaking Plan was adopted. Staff were instructed to report back to the TCHB on cost estimates to relocate the waka compound, which would enable establishment of more parking outside the sailing club. Staff are in the process of obtaining cost estimates and will report these up to THCB in a future meeting.</p> <p><b>09 Dec 2025 7:38am Executive Assistant to Group Manager - Planning and Policy</b> No change to the previous update.</p> <p><b>14 Jan 2026 11:51am Executive Assistant to Group Manager - Planning and Policy</b> No change to the previous update.</p>
Te Hiku Community Board 9/05/2023	Waiharara And Kaikino Drainage Areas 2022/2023 Programme	<p><b>RESOLUTION 2023/34</b></p> <p>Moved: Member Rachel Baucke Seconded: Member William (Bill) Subritzky</p> <p><b>That the Te Hiku Community Board;</b></p> <p>a) <b>approve the reviewed Waiharara and Kaikino Drainage Areas 2023/2024 work programme and</b></p> <p>b) <b>approve Michael Steel to be contracted to clean the Waiharara and Kaikino drainage areas up to \$10,000.</b></p> <p>c) <b>approve the use of other local spray contractors in the area.</b></p> <p>d) <b>request the proposed rate change for Waiharara \$35,525 and Kaikino \$34,413, including drone hireage and machine cleaning, be reported back to the Drainage Committees.</b></p>	<p><b>30 Jul 2025 2:28pm Democracy Advisor</b> Draft Management Plans are scheduled for review (7/8/25) prior to presentation for approval by Drainage Committee (Sept 2025). Works programme will then be finalised. Inspections are underway and resource consent is in the planning stage awaiting approved Management Plan.</p> <p><b>02 Mar 2026 12:58pm Democracy Advisor</b></p> <p><b>Reply from Manager-Waters</b></p> <ol style="list-style-type: none"> <li>1. Completed work program was approved,</li> <li>2. Completed Michael Steel was contracted,</li> <li>3. Completed local spray contractor has been approved,</li> <li>4. Completed drone hire has been approved,</li> <li>5. No briefing was received so still pending an updated version may be required to take into account the revised bylaw we are currently working through; the job description was completed, and a series of adverts have been run to fill the position but have been unsuccessful. ,</li> <li>6. Resource consents are due to be lodged in April 2026 and depending on the timing with NRC potentially have them officially issued by the end of 2026</li> </ol>

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Meeting	Title	Resolution	Notes
		<p>e) request a briefing from Kevin Johnson (Delivery &amp; Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description.</p> <p>f) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils.</p> <p style="text-align: right;"><b>CARRIED</b></p>	
Te Hiku Community Board 9/05/2023	Motutangi Drainage Area 2022/2023 Programme	<p><b>RESOLUTION 2023/35</b></p> <p>Moved: Member Darren Axe Seconded: Member Rachel Baucke</p> <p><b>That the Te Hiku Community Board;</b></p> <p>a) approve the reviewed Motutangi Drainage Area 2023/2024 work programme.</p> <p>b) amend the 2022/2023 budget \$50,000 for machine cleaning from the Motutangi Drainage Area reserve fund.</p> <p>c) request the proposed rate change for \$68,864 including drone hireage and machine cleaning, and dedicated staff member be reported back to the Drainage Committees.</p> <p>d) request a briefing from Kevin Johnson (Delivery &amp; Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description.</p> <p>e) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils.</p> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>30 Jul 2025 2:28pm Democracy Advisor</b> Draft Management Plans are scheduled for review (7/8/25) prior to presentation for approval by Drainage Committee (Sept 2025). Works programme will then be finalised. Inspections are underway and resource consent is in the planning stage awaiting approved Management Plan.</p> <p><b>02 Mar 2026 1:00pm Democracy Advisor</b> <b>Reply from Manager-Waters</b></p> <ol style="list-style-type: none"> <li>1. Completed work program was approved,</li> <li>2. Completed Michael Steel was contracted,</li> <li>3. Completed local spray contractor has been approved,</li> <li>4. Completed drone hire has been approved,</li> <li>5. No briefing was received so still pending an updated version may be required to take into account the revised bylaw we are currently working through; the job description was completed, and a series of adverts have been run to fill the position but have been unsuccessful.</li> <li>6. Resource consents are due to be lodged in April 2026 and depending on the timing with NRC potentially have them officially issued by the end of 2026</li> </ol>

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Meeting	Title	Resolution	Notes
Te Hiku Community Board 13/02/2024	Deferral of North Park Toilet Construction	<p><b>RESOLUTION 2024/4</b></p> <p>Moved: Member Sheryl Bainbridge Seconded: Deputy Chairperson John Stewart</p> <p><b>That Te Hiku Community Board leave the item Deferral of North Park Toilet Construction to lie on the table.</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><i>Note: The Board request further enquiry by staff into alternative locations for the toilet.</i></p>	<p><b>24 Feb 2025 2:04pm District Facilities Asset Manager</b> John has been working with the Kaitāia business association to reopen discussions with Gull, so action with him.</p> <p><b>05 May 2025 11:33am District Facilities Asset Manager</b> This action is back with the board (John) to work with KBA. No further action for staff at this time.</p> <p><b>30 Jul 2025 2:29pm Democracy Advisor</b> This remains with the Community Board as per 5 May update.</p> <p><b>02 Mar 2026 1:07pm Democracy Advisor</b> Conversation between Deputy Chair and District Facilities Design Officer exploring options.</p>

**9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

**10 TE KAPINGA HUI / MEETING CLOSE**