

AGENDA



Wednesday, 11 March 2026

Time: 10.00am
Location: Council Chamber
Memorial Avenue
Kaikohe

Membership:

Member Jessie McVeagh - Chairperson
Member Scarlet Mokaraka – Deputy Chairperson
Member Arohanui Allen
Member Eddie Court
Member Denis Orme
Member Doug Te Wake
Member Kelly van Gaalen
Member John Vujcich

The Local Government Act 2002 states the role of a Community Board is to:-

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Kaikohe-Hokianga Community Board Meeting
will be held in the Council Chamber, Memorial Avenue, Kaikohe on:
Wednesday 11 March 2026 at 10.00am

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1 KARAKIA TĪMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be decided on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

- Jackie Sanders and Leslie Lucas – representing Savour Northland.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5554477

Author: Rhonda-May Whiu, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Kaikohe-Hokianga Community Board to confirm that the minutes are a true and correct record of the previous meetings.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board confirm the minutes of the meeting held 11 February 2026 to be a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

The Kaikohe-Hokianga Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITIHINGA / ATTACHMENTS

1. 2026-02-11 Kaikohe-Hokianga Community Board Minutes - A5558103  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**MINUTES OF
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON WEDNESDAY, 11 FEBRUARY 2026 AT 10:00 AM**

PRESENT: Chairperson Jessie McVeagh, Deputy Chairperson Scarlet Mocaraka (from 10:03 am) Member Arohanui Allen (from 10:03 am) Member Eddie Court, Member Denis Orme, Member Doug Te Wake, Member Kelly van Gaalen, Member John Vujcich

STAFF PRESENT: Aisha Huriwai (Democracy Services Manager), Donald Sheppard (Policy Advisor), Melissa Wood (Community Board Co-ordinator), Kathryn Trewin (Funding Advisor), Natasha Rmandic (Democracy Advisor), Peggy Veen (Principal Advisor), Briar Macken (Manager-Strategy and Policy).

1 KARAKIA TIMATANGA / OPENING PRAYER

Member Doug Te Wake opened the meeting with a karakia at 10.00 am.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

There were no apologies for this meeting.

Member Te Wake declared a conflict with the funding application from Kamira Whakapiripiri Whanau as a distant relative.

Note: Cr Allen and Deputy Chairperson Mocaraka joined the meeting at 10.03am.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Linda Bracken – Kaikohe Business Association update.

Shem Kerr – Broadwood Sling Bridge - recommend no funding until representation issues are resolved. No consultation has taken place to decide on a design or concept.

Jenny Kerr – Broadwood Mosaics in a public space – Talked about sharp, cutting edges all over the mosaics and being unhappy with the quality of product and install. No consultation – feels that is has caused more of an issue than a gift for the community.

4 NGĀ TONO KŌRERO / DEPUTATIONS

David Adams – Hokianga RSA

5 NGĀ KAIKŌRERO / SPEAKERS

Tyrone Newson and Olivia-May Paku – Kamira Whakapiripiri Whanau

Kaikohe-Hokianga Community Board Meeting Minutes

11 February 2026

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A5540055, pages 10 - 15 refers.

RESOLUTION 2026/1Moved: Member Denis Orme
Seconded: Member Doug Te Wake**That the Kaikohe-Hokianga Community Board confirm the minutes of the meeting held 19 December 2025 to be a true and correct record.****CARRIED****7 NGĀ PŪRONGO / REPORTS****7.1 PROPOSAL TO REVISE THE KAIKOHE ALCOHOL CONTROL AREA**

Agenda item 7.1 document number A5527509, pages 16 - 37 refers.

RESOLUTION 2026/2Moved: Member Denis Orme
Seconded: Member Eddie Court**That the Kaikohe-Hokianga Community Board, under section 147b of the Local Government Act 2002, recommends that council by resolution:**

- a) **Amend the current permanent Alcohol Control Area in Kaikohe that will continue to apply 24 hours a day, 7 days a week, all year round.**

CARRIED**7.2 FUNDING APPLICATIONS**

Agenda item 7.2 document number A5538600, pages 38 - 64 refers.

RESOLUTION 2026/3Moved: Member John Vujcich
Seconded: Chairperson Jessie McVeagh**That the Kaikohe-Hokianga Community Board approve the sum of \$2,000 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Kamira Whakapiripiri Whanau towards the costs for Kamira Wananga 2026.**Abstained: Members Denis Orme and Doug Te Wake**CARRIED**

7.2b FUNDING APPLICATION**RESOLUTION 2026/4**

Moved: Member John Vujcich
Seconded: Member Arohanui Allen

That the Kaikohe-Hokianga Community Board approve the sum of \$1,000 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Ohaeawai Residents and Ratepayers Association toward the costs for 2026 Taiamai Day.

CARRIED**7.3 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 7.3 document number A5528227, pages 65 - 68 refers.

RESOLUTION 2026/5

Moved: Deputy Chairperson Scarlet Mocaraka
Seconded: Member John Vujcich

That the Kaikohe-Hokianga Community Board note the February 2026 member report from Chair Jessie McVeagh.

CARRIED**8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 HOKIANGA FERRY LIAISON GROUP MEETING 5TH DECEMBER 2025**

Agenda item 8.1 document number A5543323, pages 69 - 73 refers.

RESOLUTION 2026/6

Moved: Chairperson Jessie McVeagh
Seconded: Member Arohanui Allen

That the Kaikohe-Hokianga Community Board receive the report Hokianga Ferry Liaison Group Meeting 5th December 2025.

CARRIED

Members were reminded that Members Orme and Te Wake are representatives for the Board at the Hokianga Ferry Liaison Group Meetings.

8.2 OPEN RESOLUTIONS AND ACTIONS UPDATE - FEBRUARY 2026

Agenda item 8.2 document number A5504855, pages 74 - 81 refers.

RESOLUTION 2026/7

Moved: Chairperson Jessie McVeagh
Seconded: Member Doug Te Wake

That the Kaikohe-Hokianga Community Board receive the report Open Resolutions and Actions Update - February 2026.

CARRIED

99 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Member Te Wake closed the meeting with karakia.

10 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 11.02 am,

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 11 March 2026.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 ALFRESCO DINING APPLICATIONS

File Number: A5597508

Author: Shenae Barker, Team Leader - Monitoring

Authoriser: Hilary Sumpter, Group Manager - Delivery and Operations

TAKE PŪRONGO / PURPOSE OF THE REPORT

To allow the Kaikohe Hokianga Community Board the opportunity to provide comment on three alfresco dining renewal applications within the Kaikohe Hokianga ward.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

An application has been received from Kaikohe Bakehouse Cafe, located at 77 Broadway, Kaikohe, for the *renewal* of its existing alfresco dining approval (File Number ALF-88).

The purpose of this report is to present the renewal application to the Kaikohe Hokianga Community Board for comment. The renewal relates to the continued use of Council-controlled land (footpath area) for outdoor dining purposes.

The application has been reviewed by staff and is considered consistent with previous approvals and relevant Council policies. There are no identified significant issues associated with the renewal.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe Hokianga Community Board:

- a) Receive the report Alfresco Dining Renewal Application – ALF-88; and**
- b) Provide comment on the renewal application from Kaikohe Bakehouse Cafe, 77 Broadway, Kaikohe.**

1) TĀHUHU KŌRERO / BACKGROUND

Kaikohe Bakehouse Cafe currently operates an approved alfresco dining area outside its premises at 77 Broadway, Kaikohe.

The business has applied for a renewal of its alfresco dining permit to continue utilising the designated footpath space for customer seating. The renewal ensures compliance with Council requirements for the use of public space and provides an opportunity to confirm that safety, accessibility, and operational standards continue to be met.

The application has been assessed against relevant Council policies and operational requirements.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

As a renewal application, the activities are established and have previously operated under approval. There are no identified compliance concerns at the time of writing this report.

The Kaikohe Hokianga board may provide comment on the renewal application.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The recommendation enables the Community Board to fulfil its role in providing local input on the use of public space within its ward.

Supporting the renewal aligns with Council's objectives of enabling local economic activity while ensuring safe and accessible public spaces.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no direct financial implications for Council beyond standard administrative processing.

Any applicable alfresco dining fees are charged to the applicant in accordance with Council's Fees and Charges Schedule.

ĀPITIHINGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Regulation of alfresco dining is outlined in the Road Use Bylaw 2022. The rules around approvals for alfresco dining are unchanged in effect. As these applications are renewals of existing approvals, the level of significance is considered low .
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Use Bylaw 2022 – Part 4 clause 13 and Part 7.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This matter relates to alfresco dining approvals within the Kaikohe Hokianga ward. The Kaikohe Hokianga Community Board has delegation to comment on alfresco dining applications.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	Māori had the opportunity to contribute during the consultation process on the Road Use Bylaw 2022. These renewal applications are not considered significant.
State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The Road Use Bylaw 2022 was adopted on 19 May 2022 following consultation. This report aligns with the adopted bylaw framework.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Regulation of alfresco dining is relevant to hospitality businesses, their employees, and members of the public, including pedestrians and mobility users. Pedestrian access requirements are assessed to ensure continued safe use of the footpath.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications.

7.2 REMOVAL OF A POHUTUKAWA TREE AT 5 MEMORIAL AVENUE, KAIKOHE

File Number: A5532997

Author: Estee Rapatini, Senior Facilities Technical Officer

Authoriser: Hilary Sumpter, Group Manager - Delivery and Operations

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to seek approval from the Kaikohe - Hokianga Community Board to remove the healthy Pohutukawa tree standing at 5 Memorial Avenue, Kaikohe (Far North District Council headquarters site).

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Kaikohe Headquarters is located at 5 Memorial Ave, Kaikohe. The site borders a private residential dwelling, 35 Raihara Street, Kaikohe. The owner of 35 Raihara Street, Kaikohe has requested the tree be removed due to tree roots disrupting the private and public sewer line. As per the Tree and Vegetations Guidelines, Council engaged a qualified arborist to assess the tree, including the consideration of guard or prevention could be met while promoting the health and wellbeing of the tree.
- The tree is not listed on the notable tree register or heritage tree register.
- Trees hold amenity value in our green spaces and contribute to the biodiversity and climate change.
- The Kaikohe-Hokianga Community Board has delegation to approve the removal of healthy trees.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe–Hokianga Community Board approve the Pohutukawa located at 5 Memorial Ave, Kaikohe to be removed and that Council pays for this work to be completed.

1) TĀHUHU KŌRERO / BACKGROUND

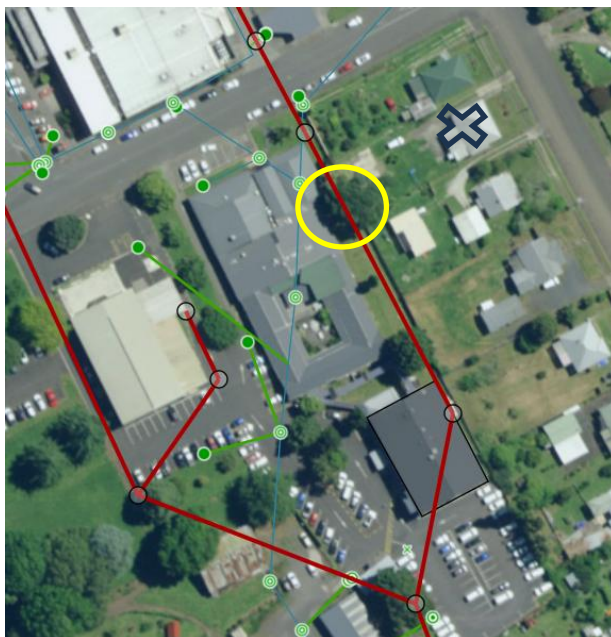
Kaikohe Headquarters, located at 5 Memorial Ave, Kaikohe, Northland, is fee simple land:

- Fee Simple, 1/1, Lot 1 Deposited Plan 134473 – a total of 12,801 square meters

The site consists of five buildings with six mature native trees. The Pohutukawa tree causing concern can be seen in the below map.

The below picture shows the following:

- Pohutukawa tree - marked yellow circle
- 35 Raihara Street, Kaikohe, to the right and marked X is the property that has made the request and experiences disruption to their private sewer line.
- Councils public wastewater line, (underground services)



In late October 2025, the neighboring residential property owner approached Te Kaunihera o Te Hiku o Te Ika requesting the removal of a Pohutukawa bordering their property at 35 Raihara Street, Kaikohe due to tree roots encroaching onto their property disrupting the private sewer service line. The property owner has repaired several leaks that have occurred due to the Pohutukawa tree roots.

Council staff physically inspected the tree in November 2025, which appeared healthy and did not pose a health and safety risk upon visual inspection.

A qualified arborist was engaged in December 2025 to assess the tree and investigate root guard measures verses removal of tree. The arborist made the following general statement”

“This tree is of excellent health, perhaps in part due to intermittent supplies of nutrient rich sewage. The foliage density is good with a 90% crown ratio. There is minimal sign of chlorosis or predation.”

Summary of the findings from the full arborist report:

- The extensive root plate makes root pruning of sewer diversion impracticable.
- The extremely poor form of this tree means it becomes more likely to fail as it grows larger and increases the pressure and damage occurring in the unions of most of its limbs.

The full arborist report is attached.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Policy and Strategy Considerations

In accordance with Te Kaunihera o Te Hiku o Te Ika Tree and Vegetation guidelines 2008, section 2.4 – Removal of park trees, this situation does not warrant the removal of healthy trees

“In some extreme situations, trees may cause problems with services and roads. Remedial action will be considered in these situations. Removal will be the most extreme option and will only be considered where all other options have been explored.

Where a significant healthy tree is being considered for removal, community consultation will be undertaken, and the final decision will rest with the relevant community board.”

This also aligns with The Reserves Act 1977: **Section 42 - Preservation of trees and bush**

*(2) The trees or bush on any recreation reserve, or government purpose reserve, or local purpose reserve shall not be cut or destroyed, except in accordance with a permit granted under [section 48A](#) or unless the **administering body** of the reserve is satisfied that the cutting or destruction is necessary for the proper management or maintenance of the reserve, or for the management or preservation of other trees or bush, or in the interests of the safety of*

persons on or near the reserve or of the safety of property adjoining the reserve, or that the cutting is necessary to harvest trees planted for revenue producing purpose

Option one (recommended):

That the Kaikohe–Hokianga Community Board approve the Pohutukawa to be felled and removed from site at council’s expense.

Specialist advice has been sought to identify that the tree is in healthy condition. However, the tree presents an ongoing risk to the underground services with no way to divert the underground services.

Option two:

That Kaikohe – Hokianga Community Board approve the Pohutukawa to be felled and removed from site at the neighboring property owner’s expense.

Due to the impact affecting the neighboring property owner sewer line. It is within their best interest to support the removal of this tree. The cost for the private property owner is estimated \$5,000 - \$8,000 for a qualified arborist.

Option three:

That the Kaikohe–Hokianga Community Board support the tree to remain in place.

If the tree is to remain in place the neighbouring property owner will continue to experience disruption to the underground private services. Council may be liable for costs associated with repairs due to failure to prevent further disruption.

Replacement of the trees:

Due to the underground services in place, it is not recommended that a replacement tree be put in place.

Iwi/ Hapu:

Engagement hui with local iwi / hapu will take place 25 February 2026.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The tree(s) present no immediate danger to the public or the neighbouring property. However, is an ongoing nuisance and possible future disruption to the property owner affected.

Should the Kaikohe-Hokianga Community Board support to keep the tree, this will allow them to continue to mature and positively enhance the eco system and amenity value of the site.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

A one-off cost of approximately \$5,000 - \$8,000 will be incurred to fell the tree and remove from site. There will be zero on-going cost associated with this work. Removal will safeguard the neighboring property owner and councils underground services from any further disruption.

ĀPITI HANGA / ATTACHMENTS

1. **Arborist Report - A5561061** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low Significance
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Reserves Policy and Tree and Vegetation Guidelines
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Community Board Delegations include Trees on Council Land
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications to Maori perceived as a result of this request.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	No implications to Maori perceived as a result of this request.
State the financial implications and where budgetary provisions have been made to support this decision.	A one-off cost of approximately \$5,000 - \$8,000 will be incurred to fell the tree and remove from site. There will be zero on-going cost associated with this work. Removal will safeguard the neighboring property owner and councils underground services from any further disruption.
Chief Financial Officer review.	The CFO has reviewed this document.

Tree Report

Prepared for Far North District Council

by Roger Gale, Treescills



Figure 1: showing the *Metrosideros excelsa*.

Subject: Assess the options for clearing repeatedly blocked sewer pipes.

2

Overview

In response to a request from Estee Rapatini Roger Gale, Treescills, prepared a report to examine the options available to clear the sewer to 35 Raihara Street in Kaikohe. This *Metrosideros excelsa* (Pohutukawa) is in a relatively exposed situation in that it stands clear of any neighbouring trees of significant size. There are two other trees adjacent of smaller size. This tree has good soil and the permeable surface abundant.

The fieldwork was performed on foot.

Inspection Details

Date/Time of Inspection: 10 December, 1235hrs.

Weather conditions: Fine and cloudy.

Address: 5 Memorial Avenue, Kaikohe.

General Health

This tree is of excellent health, perhaps in part due to intermittent supplies of nutrient rich sewage. The foliage density is good with a 90% crown ratio. There is minimal sign of chlorosis or predation.

Tree Characteristics

The diameter at breast height is approximately 1.8meters.

The height is approximately 23 meters.

The crown is approximately 23 meters wide.

The root plate for this very large tree will encompass both the main sewer line running from memorial drive and the sideline running to 35 Raihara street. Any effective root pruning to clear these lines will severely affect the health of this tree with potential dieback, decay and crown collapse. Taking the tree's drip line as an initial indication, some roots of this tree can be assumed to reach within 3 meters of the Council building. However, given the size of some roots that can be seen within the root rise area that head in that direction, large roots are likely to have come within 1.5 metres of the building.

The form of this tree is extraordinarily poor.

Its main features are that it is multi-stemmed with a weak central main stem, around which four basal shoots emerged during its early days. These shoots have gradually grown into stems that spiral or twist around either each other or the main stem, and which now are

3
approaching the same diameter as the original stem. The nature of their growth (from weak attachments and with poor occlusions and crowding) combined with their long, leaning spans means that in any major wind event they could unravel or peel one or more away from the main trunk. Three of these leaning spans when falling, will damage either the adjacent fences of 35 and 37 Raihara St, and the building in 37 Raihara St which is closest to that section's back fence.

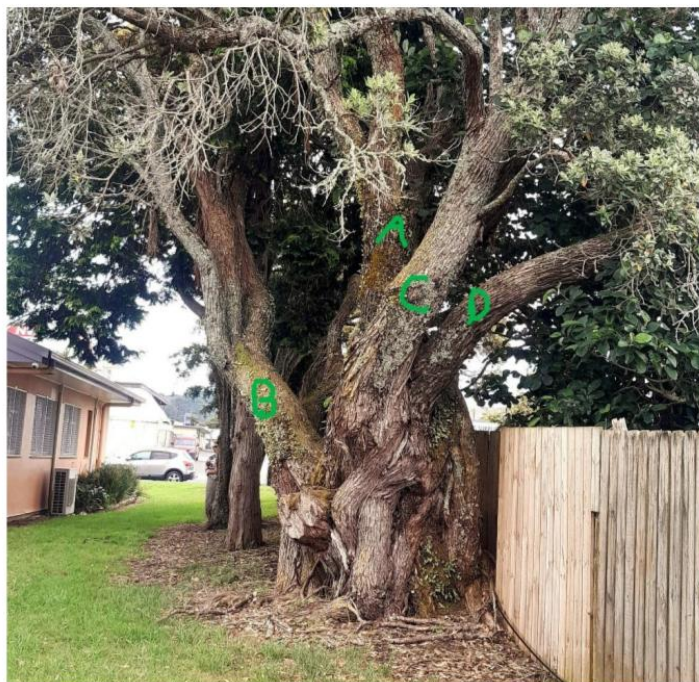


Figure 2: Showing the multiple stems.

- A. The original stem, whose growth has been constrained by the growth of other stems around it, has decay intruding into its centre from a severed branch stump.
- B. The stem with a heavy lean towards the Council building has had to grow two 1metre aerial roots down into the lawn in order to achieve some degree of stability.
- C. The stem that extends for more than half its length out over the fence and into 35 Rahara St has already lost a large branch and has some evidence of branchlet dieback. Its area of union with the original stem is minimal, as Stem D has outcompeted it for space around the original Stem A.
- D. The stem that extends over the fence boundary with 35 and 37 Rahara St has evidence of branchlet dieback.



Figure 3: Showing a large rotting wood.

This pair of 2 limbs were attached to stem A and are channeling decay back down into the center of the root plate.
This decay will also spread into the adjoining stems.



Figure 5: Showing the size of this large decay ingress.



Figure 6: Showing stem B over the council building.

This large stem is an outlier in that it will catch any South Easterly blow.



Figure 7: Showing stem B.

When this branch falls it can only fall on the building.



Figure 8: Showing the way stem B wraps around stem A.

The propping root will not hold it up but act as a hinge due to its placement,

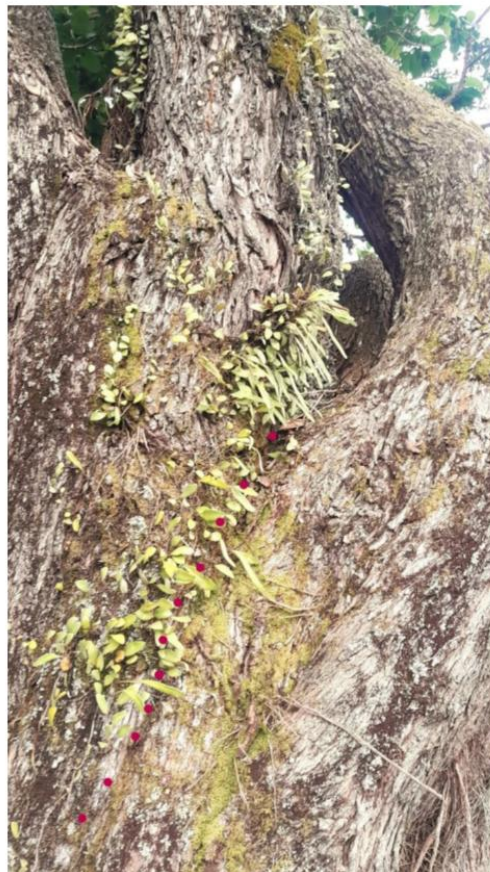


Figure 9: Showing the compressed union between A and B.

This tree has mostly formed tight unions. As stem diameters increase, the parallel stems inevitably begin to run out of space, their sides connect and then build up pressure which can increase until the xylem flow especially is reduced and then cut off causing dead tissue and decay. Also, the connecting grain between stems is compromised allowing stems to drop out of the tree more easily.



Figure 10: Showing more poor unions.

This problem is exacerbated when the stem is rotated around the other stem.



Figure 11: Showing stems C and D.

Stem C has already lost a significant limb creating a weak point, if it fell it would impact a building on Raihara street. Stem D would also fall into a neighbors' property.

Summary of Conclusions:

1. The extensive root plate makes root pruning of sewer diversion impracticable.
2. The extremely poor form of this tree means it becomes more likely to fail as it grows larger and increases the pressure and damage occurring in the unions of most of its limbs.

Recommendations:

1. Remove this tree.

Roger Gale

Treeskills

RD 1 Kaitaia 0481

Ph: 09 4093807, 02 1717177

roger@treeskills.co.nz

Disclaimer: The trees referred to in this report are living entities and therefore subject to natural processes, and changes to their environment caused by human activities and by exceptional weather conditions. The inspection undertaken relies on the visual attributes of tree health and form, as ascertained from a visual inspection. Hidden defects which are not readily visible may not be detected. The condition and safety of the trees inspected cannot be guaranteed beyond what can be reasonably assessed from the procedures used. It is recommended that all significant trees are regularly inspected. Treeskills can advise on the suitable frequency of these inspections.

7.3 PROJECT FUNDING REPORTS

File Number: A5585375

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the project reports received from:

- a) Manaki Tinana Trust – Roof
- b) Ohaeawai Taiamai Residents Association – Christmas
- c) Okaihau Community Association – Kitchen
- d) R Tucker Thompson
- e) Rob Pink – Rawene Sand
- f) Savour Northland 2025
- g) Tautoro Titans
- h) Te Mata o Roiroi

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: “At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years.”

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

















TAKE TŪHOTUNGA / REASON FOR THE RECCOMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

1. Manaki Tinana Trust - A5585350  
2. Ohaeawai Taiamai Residents Association - Christmas - A5585353  
3. Okaihau Community Association - A5585346  
4. R Tucker Thompson - A5585348  
5. Rob Pink - Rawene Sand - A5585352  
6. Savour Northland 2025 - A5585349  
7. Tautoro Titans - A5585351  
8. Te Mata o Roiroi - A5585347  

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor
Far North District Council Private
Bag 752
KAIKOHE 0440

Name of organisation: Manaki Tinana Trust

Name & location of project: Rawene Community Building roof repair project

Date of project/activity: 2-10-2025

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$2468.00

Board meeting date the grant was approved: 5 Sept 2025

Please give details of how the money was spent:

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please)
Totalspan for roofing materials	2468	Yes
	\$	
	\$	
	\$	
Total:	2468	



Far North
District Council

**Project Report
COMMUNITY GRANT FUND - LOCAL**

Give a brief description of the highlights of your project including numbers participating:

The Rawene Community building is shared jointly by the Hokianga Sailing Trust and Hokianga Community Gym, and, as such, both take responsibility for the building maintenance.
The roof had been leaking for some time, particularly through the skylights, and these were removed and replaced.
The Hokianga Sailing Trust took responsibility for all labour costs, volunteer and paid, and through this grant, the Gym was able to fund the roofing materials.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

The Gym and the Sailing Trust have approximately 220 members between them, and the Sailing Trust also hosts schoolchildren and community members for sailing lessons.

Repairing the roof provided a weatherproof building for everyone to use, and protected valuable electronic equipment in the Gym, which was in danger of becoming damaged by the roof leaks.

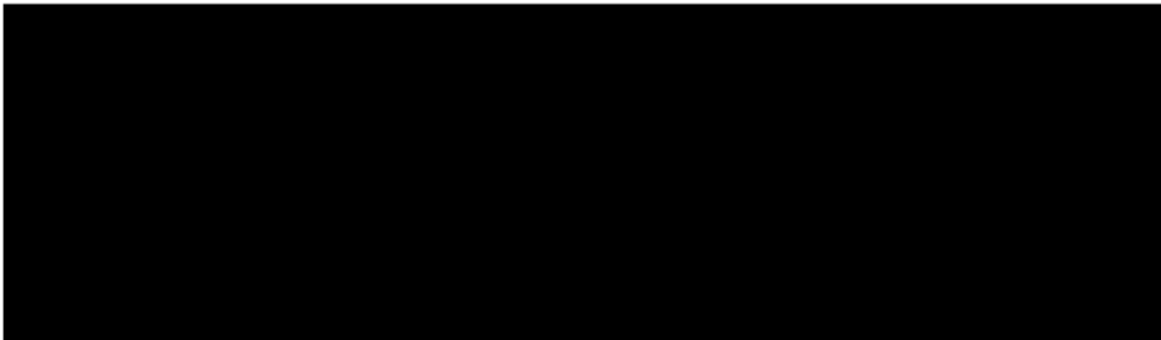
Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Photos attached

If you have a Facebook page that we can link to please give details:

Hokianga Community Gym.

This report was completed by:





**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:
 Funding Advisor
 Far North District Council Private
 Bag 752
 KAIKOHE 0440

Name of organisation: Ohaeawai Taiamai Residents Association (OTRA) _____

Name & location of project: Ohaeawai Christmas Picnic 2025 _____

Date of project/activity: 06 December 2025 _____

Which Community Board did you receive funding from?

- Te Hiku Kaikohe-Hokianga Bay of Islands-Whangaroa

Amount received from the Community Fund: \$1590 _____

Board meeting date the grant was approved: September 2025 _____

Please give details of how the money was spent:

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)
Lions – Thomas the Tank Engine hire	\$ 270	Yes
Trailblazers – bouncy castles	\$ 500	Yes
Other entertainment (face painting)	\$ 160	Yes
Arts and Crafts, Decorations	\$ 360	Yes
Consumables	\$ 300	Yes
Total:	\$ 1590	

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
 Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Give a brief description of the highlights of your project including numbers participating:

We had a great turn out from the community on what was a busy Saturday morning for community events around the district. Approx. 150 people attended including many families connected to Ohaeawai school. Lots of school children enjoyed being on floats in the parade.

We were very pleased Te Kahika o te Hiku o te Ika, Moko Tepania was able to join our event and to hand out prizes for floats and letterbox decorations and to bless the kai. Thank you.

Even though the Mayor was present, the star of the show was Santa who arrived on a large sleigh in the float parade and handed out iceblocks and lollies to the children.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

The event marks the end of another year and gives community members an opportunity to catch up with old friends, meet new residents and build connections with neighbours. When there is so much doom and gloom in the news, it's refreshing to see happy, friendly faces. We live in a great little town and it's important we remind each other of that.

Establishing a strong sense of community is an investment in resilience. One we hope we will never need but one we must continue to develop.

For the event next year we will reconsider dates and times. It was very hot on Sat 06 December and there was no shade on the activities. Some members have suggested we aim for an early evening event in the week to avoid the heat of the day and to avoid clashes with other weekend events.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

We printed out the Community Board logo and displayed it on a whiteboard thanking our sponsors. We displayed other copies of the logo on activity tables and by the kai. We mentioned the Community Board support before the presentation of prizes.

Some photos from the day are attached to this report.

If you have a Facebook page that we can link to please give details:

<https://www.facebook.com/groups/1376608939305049>

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor
Far North District Council Private
Bag 752
KAIKOHE 0440

Name of organisation: Okaihau Community Association

Name & location of project: Okaihau Hall Kitchen & Toilet renovation _____

Date of project/activity: Feb –Aug 2025 _____

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$5000 _____

Board meeting date the grant was approved: October 2023 _____

Please give details of how the money was spent:

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)
Noel Leeming - Microwave	\$371.99	✓
Bunnings - Drawer Liners	\$22.62	✓
Discount Office - Paper Towels	\$129.68	✓
Café Supply - Fridges -2 bar-fridges, 1 large fridge, extra shelves	\$3838.50	✓
Bunnings - Rubbish Bins	\$38.90	✓
Hospitality Supply- extra Dish Racks for sterilizer	\$94.19	✓
BOI Gas – Gas, 2 bottles	\$64.80	✓
The Warehouse - Extension cord for fridge	\$5	✓
Para-Rubber - Protective strip for trolley bay	\$15.98	✓
CrackerJack - Cutlery containers	\$27	✓
Bunnings - Small ladder for kitchen	\$35.16	✓
KMart - Dish draining mats & more cutlery containers	\$58	✓
Bunnings - Hand-wash, mat for back door, silicon for oven area	\$71.95	✓
Kiwi Hygiene Supplies - Dishwasher liquid & Rinse-Aid	\$64.32	✓

TonerWorld - Label tape for drawers, cupboards & switches	\$9.55	✓
Discount Safety Signs - Kitchen door safety signs	\$79.84	✓
The Warehouse - Dishwash, rinse-aid, gloves	\$38.80	✓
Total:	\$4966.28	

Give a brief description of the highlights of your project including numbers participating:

We are delighted with the results of the renovation at the hall – with the lovely new toilet facilities and the wonderful, well-appointed kitchen. The kitchen is the highlight – being more modern, hygienic and easy to use & clean, with great facilities, compared to our old kitchen. The huge benefits are the new appliances – in particular the large spacious fridge & the 2 small bar-fridges, plus the sterilizer machine.

As this was an FNDC project, neither the OCA or community members were involved in the actual renovations. However we, as a committee, have been heavily involved in sourcing the equipment and other items required for the new facilities.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

We now have a facility that we can be proud of. It utilizes the hall spaces better than before, is a joy to use and functions well. We are able to accommodate disabled people with the fit-for-purpose, disability toilets. There are also changing spaces for parents with young children.

We are already seeing an increase in hall-hire – and we have only been back in business for one month! We hope the changes will encourage more use and enjoyment of the spaces we have available for community events.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

The KHCB money was initially granted to the Okaihau Community Association for the purposes of kitchen design & scope work.

However, design & scope was encompassed in the overall quote for the new kitchen, so was not a separate expense. The KHCB allowed us to transfer the use of the grant towards purchasing new equipment for the kitchen.

After purchasing the equipment we needed, there was around \$700 remaining of the grant – which we were then permitted to use towards purchase of other incidentals resulting from the renovations that we had not needed prior to the work – items such as paper-towels, hand-wash & dishwasher liquids, a step-ladder to reach the higher cupboards, gas for the hot-water, and so on.

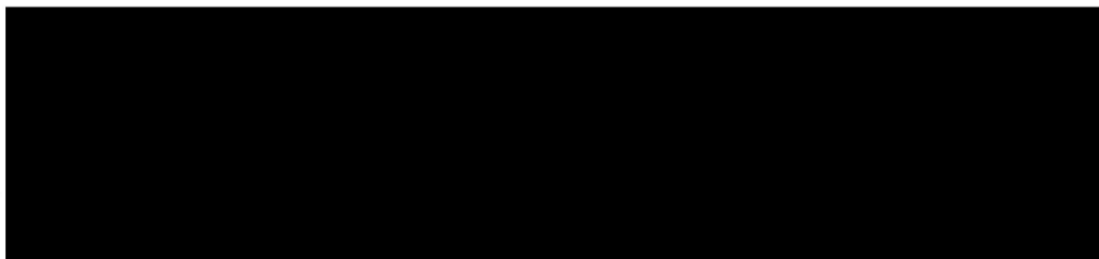
We have acknowledged the KHCB on our facebook page, advertising the fact the hall is now complete & open for business. We thank the KHCB immensely for the generous grant towards our wonderful new facilities – without which, we would not have the amenities the community can now enjoy.

Receipts attached.

If you have a Facebook page that we can link to please give details:

Okaihau Community Association

<https://www.facebook.com/profile.php?id=100067489005137>

This report was completed by:



**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:
 Funding Advisor
 Far North District Council Private
 Bag 752
 KAIKOHE 0440

Name of organisation: _____ **R.Tucker Thompson Sail Training Trust**

Name & location of project: _____ **R. Tucker Thompson Youth Voyage**

Date of project/activity: _____ **August and October 2025**

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund: _____ **\$4000**

Board meeting date the grant was approved: _____ **July 2025**

Please give details of how the money was spent:

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)
Funding of \$2000 per trainee to support two rangatahi from the Kaikohe-Hokianga Board to participate in a youth voyage	\$4000	
	\$	
	\$	
	\$	
Total:	\$4000	

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
 Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Give a brief description of the highlights of your project including numbers participating:

Please refer to the attached report for details about the two voyages that this funding contributed to.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

Supporting rangatahi. Strengthening futures.
 Nature-rich. Device-free.
 We don't *just* take young people sailing. On our 7-day voyages we provide a proven, experiential learning programme that delivers some serious impact for teenagers.

We know that time on the water changes lives. Away from devices and the pressures of daily life, our youth voyages help Northland rangatahi build confidence, resilience, and connections that last a lifetime. They also learn to do the dishes!

We throw the doors of opportunity wide open for trainees to discover their own strengths, potential to succeed, and to learn skills that enhance employability. Life on board teaches teamwork, communication, self-management, adaptability and leadership. That's exactly what's needed in our communities.

We're also passionate about building pathways. All trainees who participate in a youth voyage can join our volunteer programme – this offers a bridge back onto the ship, creating consistency, belonging, and genuine work readiness over time.

And while we don't promise it, just quietly, we think we instil a zest for learning by inspiring your rangatahi to look at 'education' a little bit differently. We see young people re-engage with school post-voyage, motivated and proud. This kaupapa is only possible with strong partnerships and open minds. Together with our funders and supporters, we're helping rangatahi grow into confident, resilient adults ready to contribute to their communities.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

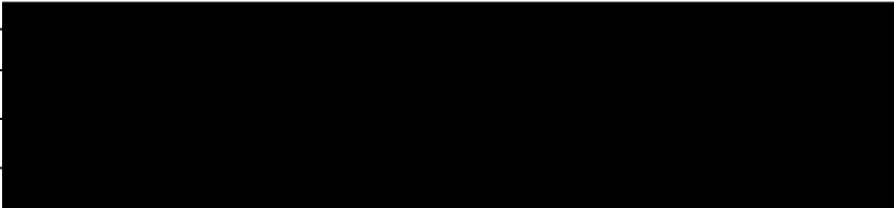
See attached acknowledgements. We will also include the logo in our annual report.

If you have a Facebook page that we can link to please give details:

www.facebook.com/RTuckerT

This report was completed by:

Name: _____
 Address: _____
 Phone _____
 Email: _____



Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Project Report Form (Dec 2024) Application No. KHCB07 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 6 Feb 2026, 6:13PM NZDT

Project Report - Community Grant Fund

* indicates a required field

Project Report

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within the required time will not be considered for future funding.

Name

Jacman Entertainment Ltd

Name and Location of Project/Activity

Savour Northland

Date of Project/Activity

1 - 31 October 2025

Which Community Board did you receive funding from?

- Te Hiku
 Kaikohe-Hokianga
 Bay of Islands-Whangaroa

Amount received from the Community Board

2106

Must be a number.

When was the funding approved?

11/07/2025

Must be a date.

Please give details of how the money was spent

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds

Expenditure

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Project Report Form (Dec 2024) Application No. KHCB07 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 6 Feb 2026, 6:13PM NZDT

Supplier/Description	\$	Receipts/bank statement showing expense
Printed Booklet distributed Auck land and North land	\$7,994.00	Filename: Print Company Booklet Tax Invoice (31 Jul 2025) I059854.pdf File size: 73.2 kB
Flags For Info Hubs	\$5,385.00	Filename: Print Company Flags Invoice I059853.pdf File size: 81.8 kB
Posters	\$630.00	Filename: Print Company Posters Invoice I059855.pdf File size: 82.9 kB Filename: Print Company SN C Posters Invoice I060843.pdf File size: 81.4 kB
Footpath Signs	\$3,585.00	Filename: Print Company Footpath Signs Invoice I059852.pdf File size: 82.3 kB
		<i>No files have been uploaded</i>
		<i>No files have been uploaded</i>
		<i>No files have been uploaded</i>
		<i>No files have been uploaded</i>

Project Information

Give a brief description of the highlights of your project/activity

Savour Northland 2025 delivered a vibrant, region-wide celebration of Northland's food, beverage, and hospitality sector. The festival featured 54 unique events across 46 venues, showcasing the diversity of Northland's produce, people, and places.

Highlights included:

- Strong regional participation, with events delivered across the Bay of Islands, Far North, Whangārei/Tutukaka, Kauri Coast/Hokianga, and Mangawhai/Waipū
- The first-ever Hokianga-based Savour Northland event, expanding regional inclusion
- 21 events sold out (including the Hokianga event), demonstrating strong public demand and engagement
- Attendance of 3,382 people across the Core Programme
- Introduction of the Savour Northland printed booklet, improving accessibility and awareness
- Delivery of the Savour Northland Challenge, with 27 entries from 24 venues and 2,253

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Project Report Form (Dec 2024) Application No. KHCB07 From Jacman Entertainment Ltd on behalf of Savour Northland

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challenge dishes sold

The festival successfully elevated the quality and visibility of regional food experiences while strengthening collaboration across hospitality, tourism, and primary industry sectors.

How many participants/volunteers took part? *

500

Must be a number.

How many visitors/audience members took part? *

5635

Must be a number.

What Community Outcome(s) did your project meet?

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities
- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable

Describe how your project benefited the community, met the outcome(s) indicated above and your evaluation of the project results *

1. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

Savour Northland is built around celebrating local identity through food storytelling, regional ingredients, and manaakitanga. The programme showcased Northland-grown and produced ingredients including seafood, kumara, subtropical fruit, and Haku Kingfish, reinforcing pride in the region's natural resources and culinary capability.

The Savour Northland Challenge specifically encouraged venues to tell the story of Northland through dishes and local beverage pairings, strengthening connections between producers, chefs, and communities.

Increased regional event spread and first-time inclusion of Hokianga also helped ensure more communities saw themselves reflected in the festival.

Evaluation:

High levels of participation, strong ticket sales, and 97.2% attendee intent to return demonstrate strong community pride and connection to the festival.

2. Proud, Vibrant Communities

The festival created opportunities for communities to come together through shared food experiences, workshops, long lunches, tastings, and new events such as A Night with the Negociant at The Sands, Omapere.

Community vibrancy was demonstrated through:

- Participation from 46 venues, many delivering multiple events
- Strong Far North engagement, representing 79% of total attendance
- High local engagement via social media (59.7%) and venue networks (26.4%)
- Strong satisfaction and repeat intention (97.2%)

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Project Report Form (Dec 2024) Application No. KHCB07 From Jacman Entertainment Ltd on behalf of Savour Northland

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The festival supported local businesses to collaborate rather than compete, building sector relationships and strengthening the wider community ecosystem.

Evaluation:

High attendance, sold-out events, and strong repeat intent indicate Savour Northland is becoming a key community calendar event that builds connection and pride.

3. Prosperous Communities Supported by a Sustainable Economy

Savour Northland delivered measurable economic impact through visitor spend, business participation, and tourism stimulation.

Key indicators include:

- 55.6% of attendees spent over \$100 at participating venues
- 26% of attendees booked accommodation
- 22.3% of attendees travelled from outside Northland
- 31 venues delivered multiple events, increasing revenue opportunities
- Off-peak timing supported seasonal economic boost for hospitality and tourism operators and increased employment opportunities, with many participants advising earlier onboarding of seasonal staff.

The programme also created long-term capability building through marketing exposure, collaboration, and increased confidence in delivering premium visitor experiences.

Evaluation:

Strong spend patterns, accommodation uptake, and visitor origin data confirm the festival contributes to regional economic resilience and tourism growth.

Whilst this may have been a first event for the Kaikohe-Hokianga district, it was an invaluable initial step. We have established incredibly strong relationships, shown other local operators how they can participate and already the ideas are flowing for 2026 and beyond.

Include how your project met the Council outcomes

Please provide details of how you acknowledged the funding you received from the Board (including any photos or marketing collateral) *

Community Board funding was acknowledged through multiple channels to ensure visibility and recognition of the Board's support:

- Inclusion of funding acknowledgement in printed Savour Northland programme and all marketing materials (flags, signage, posters, billboards etc)
- Recognition across digital channels including website and social media where applicable plus logo placement on every printed advert in NZ Herald / Northern Advocate
- Verbal acknowledgements at launch events and key activations where appropriate
- Inclusion in stakeholder and partner communications
- Funding directly enabled the establishment of Info Hubs, including signage, flags, and distribution materials across the Far North, increasing public access to festival information and supporting long-term reusable infrastructure for future years (nothing was dated and can be reused)

This support was instrumental in expanding reach, improving accessibility, and strengthening visitor navigation across the region.

Please see supplied document for images.

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Project Report Form (Dec 2024)
Application No. KHCB07 From Jacman Entertainment Ltd on behalf of Savour
Northland**

Form Submitted 6 Feb 2026, 6:13PM NZDT

If you have a website or Facebook page that we can link to, please provide details
www.savournorthland.com



If you have additional information you would like us to view, please attach it here

Filename: Community Board Marketing Expenditure 2025.xlsx

File size: 10.3 kB

You can send additional information to be included with your report to funding@fndc.govt.nz if you prefer

Supplementary Information 2

Filename: Savour Northland Marketing Campaign Report 2025 COMMUNITY BOARDS.pdf

File size: 1.8 MB

Supplementary Information 3

No files have been uploaded

Supplementary Information 4

No files have been uploaded

Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Project Report Form
Application No. KHCB025 From Tupuhaere ki te rangi (Tautoro Titans Club)
 Form Submitted 11 Nov 2025, 12:52PM NZDT

Project Report - Community Grant Fund

* indicates a required field

Project Report

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within the required time will not be considered for future funding.

Name

Tupuhaere ki te rangi (Tautoro Titans)

Name and Location of Project/Activity

Tautoro Titans Junior Rugby League Module

Date of Project/Activity

28/04/25

Which Community Board did you receive funding from?

- Te Hiku
 Kaikohe-Hokianga
 Bay of Islands-Whangaroa

Amount received from the Community Board

5983

Must be a number.

When was the funding approved?

05/06/2025

Must be a date.

Please give details of how the money was spent

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds

Expenditure

Supplier/Description	\$

**Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Project Report Form
Application No. KHCB025 From Tupuhaere ki te rangi (Tautoro Titans Club)
Form Submitted 11 Nov 2025, 12:52PM NZDT**

Kai/ Utensils- New world, Woolworths, the warehouse, East end Dairy	\$5,589.94
Equipment Bunnings/Player Sports	\$733.53
First Aid- D3 Tape- Sideline Kit	\$434.74

Project Information

Give a brief description of the highlights of your project/activity, including number of participants

Our After School League Program was a great success, bringing together 18 teams with 12 players in each team, totaling over 200 tamariki participating regularly. The program also attracted whānau and community members who came along to support, cheer, and enjoy the day, creating a positive and vibrant community atmosphere. Highlights included seeing tamariki grow in confidence, teamwork, and sportsmanship, as well as the strong whānau engagement and support that developed each week.

Community Benefits:

The program provided a safe, structured, and inclusive space for tamariki to be active after school, promoting hauora (wellbeing) through physical activity, teamwork, and connection. Whānau also enjoyed the kai shared after the games, which was a highlight for many. With the current struggles many whānau face in providing evening meals, it was heartening to know that they didn't have to rush home to sort dinner. This added a sense of manaakitanga and helped strengthen the feeling of community and support.

The program encouraged positive social interactions, strengthened relationships, and created opportunities for whānau to be involved in their tamariki's development. It also reduced barriers for participation by being locally based and accessible to all.

Describe how your project benefited the community and your evaluation of the project outcomes *

Feedback from participants, parents, and schools has been overwhelmingly positive. Tamariki reported enjoying the games and learning new skills, while whānau appreciated the community spirit, kai, and safe environment. We observed improvements in fitness, confidence, communication, and discipline among players.

We hadn't anticipated such a large turnout, which highlighted the strong need and interest for this type of community-based activity. Going forward, we are looking to secure more funding to support the ongoing delivery and growth of the program, ensuring we can continue to meet the needs of our tamariki and whānau.

Please provide details of how you acknowledged the funding you received from the Board (including any photos or marketing collateral) *

We sent out Panui to all schools also had posted around Kaikohe connecting with all Iwi Providers in kaikohe as well as Taitokerau rugby league

If you have a website or Facebook page that we can link to, please provide details

Tupuhare ki te rangi FB

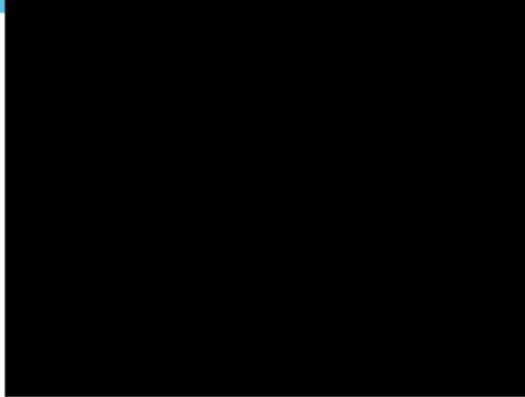
This form was completed by (name)

Jean Cook

Address

Page 2 of 3

**Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Project Report Form**
Application No. KHCB025 From Tupuhaere ki te rangi (Tautoro Titans Club)
Form Submitted 11 Nov 2025, 12:52PM NZDT



Which Community Board did you receive funding from?

Te Hiku Kaikohe-Hokianga Bay of Islands-Whangaroa

Amount received from the Community Fund:

Board meeting date the grant was approved:

Kaikohe

Please give details of the project/ event:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Far North District Council	Receipt/s attached (please tick)
\$	
\$	
\$	
Facilitation fees	
Resources for wananga	
Total: \$4129.00	

Private Bag 757, Remond Ave, Kaikohe 0400, New Zealand, Telephone: 0800 920 029, Phone: (09) 405 2750, Fax: (09) 401 2137, Email: cik.us@fnhc.govt.nz, Website: www.fnhc.govt.nz

**Project Report
COMMUNITY GRANT FUND -
LOCAL**

Give a brief description of the highlights of your project including numbers participating:

**Te Mata o Roiroi kaupapa for
Tane wellbeing
100 participants I have
attached a report to this in
depth**

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

**Te Mata Roiroi benefits
throughout the hapu
community is wellbeing not only
for our Tane but also the entire
whanau please see report**

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: csk.ca@hki.govt.nz, Website: www.hki.govt.nz

**Project Report
COMMUNITY GRANT FUND -
LOCAL**

Give a brief description of the highlights of your project including numbers participating:

Please see report attached

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

Please see report attached

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Please see report attached

If you have a Facebook page that we can link to please give details:

This report was completed by:

Name:

Address:

Phone

Email:

7.4 FUNDING APPLICATIONS

File Number: A5585395

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

1. This report summarises the applications received for the Local Community Grant funding to enable the Kaikohe-Hokianga Community Board to determine which applications will receive funding at the meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- One application has been received, requesting a total of **\$6,224**.
- The Board has **\$13,029** to allocate for the Community Board Fund in the **2025/2026** financial year.
- The Board has **\$95,273** to allocate for the Pride of Place Fund in the **2025/2026** financial year.

A) TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Jacman Entertainment Ltd towards the costs for Savour Northland 2026.

B) TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Jacman Entertainment Ltd for costs towards Savour 2027 from 2027/28 financial year funding.

C) TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) per year be paid from the Board's Community Grant Fund account to Jacman Entertainment Ltd for costs towards Savour 2028 from 2028/29 financial year funding.

D) TŪTOHUNGA / RECOMMENDATION

That funding for Savour 2027 and Savour 2028 is only to be released after a project report has been provided for the event of the previous year that has been accepted by the Board.

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's LTP. The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;

2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments
Jacman Entertainment Ltd – Savour Northland	\$6,244	\$2,500 per year	<p>The applicant is seeking funding for the Savour Northland food festival for promotion and events in Kaikohe-Hokianga Ward. They are requesting funding be granted for the remaining years of the triennium from the Board (this is permitted under the Community Board Grant Funding Policy). They have provided their report for the 2025 Savour Northland festival (provided at the same meeting as this application.)</p> <p>The Board granted the applicant \$2,106 to the applicant for the 2025 festival.</p> <p>The Board may grant the applicant funding for a further two years. This gives the applicant certainty for their event and allows them to focus on growing alternative funding sources. They would be required to provide a project report for each year, prior to any additional funding being released.</p> <p>The applicant has applied to all three Boards. This meets community outcomes 2,3,4,5</p>

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants are required to complete a standard application form and provide supporting information.

For each application the Board has three options.

Option 1 Authorise funding for the full amount requested.

Option 2 Authorise partial funding.

Option 3 Decline funding.

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provisions have been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. **Savour Northland - A5585354** [↓](#) 

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy and Te Pae o Uta.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance. Community Boards hold the delegation to approve Community Grant Funds.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in each of the individual applications.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB57 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 13 Feb 2026, 3:49PM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

- Community Grant Fund Pride of Place Fund

Applicant details

Applicant *

Jacman Entertainment Ltd on behalf of Savour Northland

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

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**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
 Community Board Funding Application Form (Dec 2024)
 Application No. KHCB57 From Jacman Entertainment Ltd on behalf of Savour
 Northland**

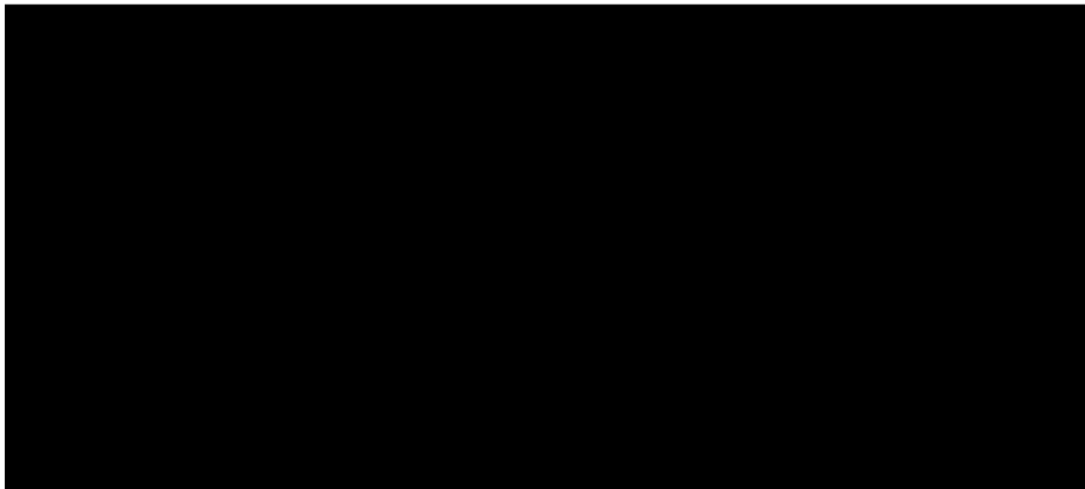
Form Submitted 13 Feb 2026, 3:49PM NZDT

Reg Number
Legal Name
Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.
If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Events



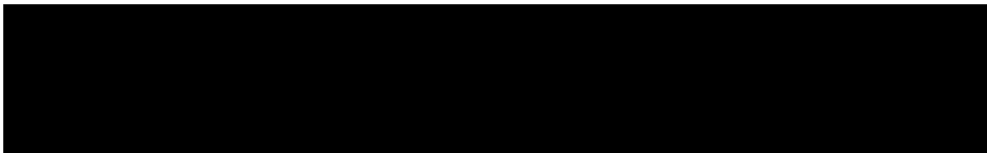
Contact details

Contact Person One:

Contact Person Two:

Applicant Project Contact *

Applicant Admin Contact

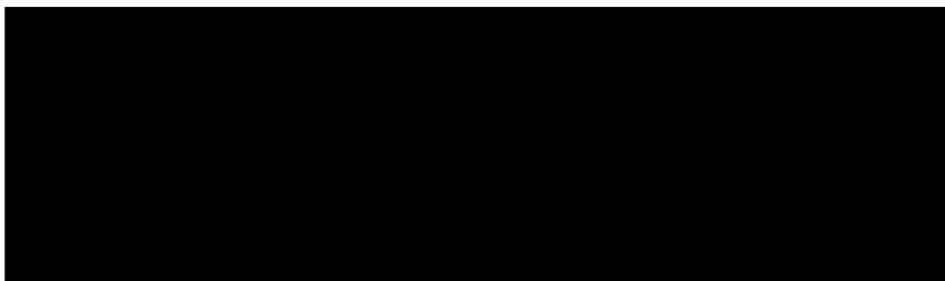


Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB57 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 13 Feb 2026, 3:49PM NZDT

Phone Number

Phone Number



Purpose of organisation

Please briefly describe the purpose of the organisation *

1. Position Northland as a must-visit culinary destination.
2. Support local hospitality, producers and artisans.
3. Increase off-peak visitor traffic and spend.
4. Foster collaboration across food, beverage, producer and tourism sectors.
5. Develop an annual event framework with long-term regional ownership.

Must be no more than 50 words.

Number of Members *

8 including advisory board

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

- Te Hiku (Northern) Community Board
 Bay of Islands-Whangaroa (Eastern) Community Board
 Kaikohe-Hokianga (Western) Community Board

Project name *

Savour Northland

Type of Activity

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Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB57 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 13 Feb 2026, 3:49PM NZDT

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

01/10/2026

31/10/2026

Must be a date.

Must be a date.

Project Details

Location *

Northland Wide - Application is for Support in Kaikohe Hokianga

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes No

If yes, how much?

\$30.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

500

Must be a number.

How many visitors/audience members/clients do you expect? *

6000

Must be a number.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB57 From Jacman Entertainment Ltd on behalf of Savour Northland

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Have you engaged with tangata whenua about your project? *

- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Savour Northland is a month-long, region-wide food and beverage festival delivered throughout October, celebrating Northland's rich culinary identity. The festival shines a light on local producers, hospitality businesses and artisans through curated experiences and the Savour Challenge, where venues create dishes inspired by regional flavours and paired with Northland beverages.

Local hospitality businesses benefit through direct revenue, increased visibility, marketing support and collaborative opportunities. In 2025, 46 venues participated, many delivering multiple events, with strong attendance and visitor spend.

The wider community benefits through shared experiences that build connection, pride and cultural celebration, highlighting Māori heritage, local ingredients and Northland's relaxed coastal lifestyle. Visitors benefit from authentic, place-based food experiences, with a strong proportion travelling from outside the region and booking accommodation.

Overall, Savour Northland supports off-peak visitation, seasonal employment and long-term regional resilience, strengthening Northland's identity as a vibrant culinary destination.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
 We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
 Proud, vibrant communities
 Prosperous communities supported by a sustainable economy
 Communities that are healthy, safe, connected and sustainable
 Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Savour Northland strongly aligns with the Kaikohe/Hokianga Community Board outcomes by delivering cultural celebration, community vibrancy and sustainable economic benefit through food-led experiences.

We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride. Savour Northland uses food as a platform for storytelling, celebrating Northland's land, sea, people and manaakitanga. Events highlight local ingredients, Māori

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Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB57 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 13 Feb 2026, 3:49PM NZDT

heritage and regional narratives, strengthening pride in place and connection to Northland's identity.

Proud, vibrant communities

The festival brings communities together through long lunches, tastings, workshops and trails. With strong local participation, high engagement and 97.2% intent to return, Savour Northland is becoming a trusted annual event that builds connection, collaboration and shared pride.

Prosperous communities supported by a sustainable economy

Savour Northland delivers measurable economic impact through off-peak visitor spend, accommodation bookings and business participation. The festival strengthens hospitality capability, supports employment and contributes to long-term economic resilience by positioning Northland as a culinary destination.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$102,735.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$6,224.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

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Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Printed Booklets	\$10,874.00	\$1,000.00	Filename: KKDP Booklet Quote Q U0004.pdf File size: 65.5 kB Filename: TPC Brochure Quote - Q 002017.pdf File size: 72.9 kB
Billboards	\$1,199.00	\$300.00	Filename: KKDP Billboards Quote QU0011.pdf File size: 65.4 kB Filename: TPC Billboards Quote - Q002019.pdf File size: 73.3 kB
Posters	\$520.00	\$100.00	Filename: KKDP Posters Quote Q U0007.pdf File size: 65.6 kB Filename: TPC Posters Quote - Q 002015.pdf File size: 73.0 kB

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A5 Flyers	\$165.00	\$30.00	Filename: KKDP A5 Flyers Quote QU0009.pdf File size: 65.5 kB Filename: TPC A 5 Flyers Quote - Q002020.pdf File size: 72.7 kB
DL Flyers	\$465.00	\$100.00	Filename: KKDP DLE Flyers Quote QU0008.pdf File size: 65.4 kB Filename: TPC D L Flyers Quote - Q002018.pdf File size: 72.8 kB
Table Talkers	\$475.00	\$30.00	Filename: KKDP Table Talkers Quote QU0010.pdf File size: 65.6 kB Filename: TPC Medium Table Talkers Quote - Q002021.pdf File size: 72.5 kB
Radio Campaign (Activation and Promotional)	\$9,000.00	\$750.00	Filename: Saviour Northland Marketing Quote QU0012.pdf File size: 64.8 kB
Social Media Activation	\$7,500.00	\$500.00	Filename: Saviour Northland Marketing Quote QU0012.pdf File size: 64.8 kB
Eventfinda National Campaign	\$6,000.00	\$500.00	Filename: Saviour Northland Marketing Quote QU0012.pdf File size: 64.8 kB

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Phantom Dis tribution of brochures - Akl and Wgtn	\$5,000.00	\$300.00	Filename: Phant om QABU102231 -savour-booklet- distro.pdf File size: 59.7 kB
Phantom Street Campaign, Akl, Wgtn and Whangarei	\$5,000.00	\$300.00	Filename: Phant om QABU102235 -savour.pdf File size: 9.3 MB
Influencer Cam paign in region	\$5,000.00	\$500.00	Filename: Savou r Northland Mark eting Quote QU0 012.pdf File size: 64.8 kB
Footpath Signs (Additional Stock for extra local participants)	\$2,590.00	\$518.00	Filename: KKDP Footpath Signs Q uote QU0006.pdf File size: 65.6 kB Filename: TPC Fo otpath Signs Quo te - Q002013.pdf File size: 73.1 kB
SN Flags - Addi tional allocation for Kaikohe and Kokianga	\$9,970.00	\$1,096.00	Filename: KKDP Flags Quote QU0 005.pdf File size: 65.7 kB Filename: TPC FI ag Quote - Q002 016_1.pdf File size: 73.2 kB
Local Distribu tion Team	\$1,000.00	\$200.00	Filename: Savou r Northland Mark eting Quote QU0 012.pdf File size: 64.8 kB
			<i>No files have been uploaded</i>
			<i>No files have been uploaded</i>
			<i>No files have been uploaded</i>

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			No files have been uploaded	
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Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

GST Number

GST Number

100-228-378

Current Funding

How much money does your organisation currently have? *

\$12,250.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$12,250.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Website Content and Update for 2026	\$2,250.00
Planning, development and sponsorship acquisition	\$10,000.00

Total Tagged Funds

Total Expenditure Amount

\$12,250.00

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This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Whangarei District Council	\$20,000.00	Pending
BOI / Whangaroa Community Board	\$15,000.00	Pending
Te Hiku Community Board	\$6,000.00	Pending
Sponsorship	\$50,000.00	Pending
Registration Fees	\$5,000.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Savour Northland	\$10,000.00	10/07/2025	Yes
Savour Northland	\$4,025.00	14/07/2025	Yes
Savour Northland	\$2,106.00	14/07/2025	Yes
Kerikeri Street Party	\$4,807.00	12/08/2025	Yes
Matariki Pewhairangi Festival	\$10,000.00	01/07/2023	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Savour Northland Marketing Budget 2026

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1 Supporting Financial document *

Filename: SAVOUR NORTHLAND Marketing Budget 2026.pdf
File size: 123.5 kB

2 Name of supporting financial document

Proof of Accounts - Jacman Entertainment

2 Supporting Financial Document

Filename: Jacman Entertainment Account Details.docx
File size: 140.7 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.

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3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

7.5 CHAIRPERSON AND MEMBERS REPORTS

File Number: A5528223

Author: Melissa Wood, Community Board Coordinator

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the March 2026 member reports from Chairperson McVeagh, and Member Orme.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. KHCB Chair McVeagh Report March 2026 - A5594268  
2. KHCB Member Orme report March 2026 - A5594273  

Member's Report

Name: Chairperson Jessie McVeagh

Subdivision: South Hokianga

Date: 17.2.26

Meetings Attended

Date	Meeting	Comments
28.2.26	SLT 100 day Plan workshop Reforms and submissions workshop KHCB pre-agenda meeting	FNDC workshops
3.2.26	Strategic Relationships meet	Seeking staff support on setting KHCB priorities, strategies, workshops
3.2.26	Waimamaku Trust blessing	New building, Wku aspirations
6.2.26	Waitangi Day	Waitangi, He Whakaputanga, Te Tiriti.
11.2.26	KHCB Monthly meeting Strategic objectives Opononi-Omapere Parking meeting Climate research and Hokianga	Public forums, RSA deputation, funding KCHB Priorities for LTP Boat trailer parking and H&S Climate impacts and adaptation
12.2.26	Mangungu Tiriti Horeke site visit	Mangungu commemorations Visit to view Hall, courts, playground, footpath.
17.2.26	Climate research, issues impacting Opononi Omapere	Stormwater, slips, coastal erosion, beach access, water and wastewater, roading infrastructure, impact on reserves, kaimoana, emergency response, access in and out of Hokianga.

Community Issues

Issue name	Comment
Kokohuia Rd	27.11.25 site visit with Ventia. Early 2026 work will begin on the whole road. *concern for possible slip/s above road could threaten homes.
Facilities for Taitamariki	Meeting to hear ideas and issues from various community groups. *some of these aspirations have been prioritised in KHCB DRAFT Strategic Plan

Pioneer Walk beach access	Stormwater works, Chamber, beach access, reserve. Beautification and beach access worked through with locals and residents. *update requested.
Vegetation control on roadsides, footpaths	Contracts need to be resolved for roadsides and footpaths in the townships of Rawene and Opononi Omapere, in particular Hokianga Harbour Drive.
Wharekawa/ Opara/ Mountain roads	Level of maintenance of roads, where FNDC road ends exactly.
Wastewater systems in Hokianga	High level of hapu and community concern, continued efforts by hapu and community to remove all human waste from Hokianga waters.
Housing, Elderly housing, people living in vehicles	Housing is an ongoing concern for our community. People are also living in vehicles in public parking spaces, sometimes with antisocial behaviour.
Coastal erosion, Omapere and Opononi	Coastal erosion continues to put FNDC wastewater, water and roading infrastructure at risk, as well as creating ongoing problems for beach access.
Footpath for Koutu	To create safe student access to kura, *needs to be on footpath matrix
Dust suppression	Near all marae and Kohanga reo on unsealed roads; esp. Otatau and Waimamaku
Access to all roads during storm and heavy rain events	SHW 12 at Taheke and Waimamaku, Waimamaku Beach road near marae (Civil Defence point), both ends of Omanaia road.
Parking in Opononi Omapere	In summer numerous vehicles with boat trailers take up most of the parking near Opononi and Freese Park, creating safety concerns by parking over the footpaths, narrowing the road in places, and inconvenience for locals, esp. elderly and whaikaha, children to access the shops and beach.

Requests for Service (RFS)

RFS number	Date	Comment
4271283, 4272291,	3.10.25 26.1.26	Flooding from Kokohuia Rd into garage, road maintenance, Elected Member Support

4277467, 4285342		Concerns re potential slips above the road and homes, whose responsibility is it to seek engineer report? * update requested.
RFS 4277188	14.11.25	Elected Member Support Duddy's road hole in road surface *Scheduled for replacement in Feb 2026
4272447, 4269818	30.10.25	Elected Member Support Pioneer Walk Stormwater works, Chamber, beach access. *update requested.
4278630	24.11.25	Bollard removed at Freese Park. *This seems to have been removed again.
4278436 4285039.	26.11.25 26.1.26	Rawene roadside and footpath vegetation, hazardous slippery footpath Parnell st *to be done this week 17/2
4285670	29.1.26	Boat trailer and vehicle parking in Opononi and Omapere creating hazards and frustration in community.
4285678	29.1.26	How to update parking bylaws to better suit current local situations.
4285658	29.1.26	Strengthen relationship between Hauora Hokianga and FNDC
4285977 4285986	29.1.26	Current contracts for vegetation control on footpaths in Rawene, Opononi and Omapere (esp. Hokianga Harbour Drive). Updating with correction to communications re previous KHCB downgrading these contracts.

Other Issues

*How FNDC might support local employment, business and education.

*Positive feedback on the new Kaikohe Library and Civic Hub 'Te Ata Haere', a beautiful place that will uplift our town, serve many groups and generations, and bring in people to spend time and money in Kaikohe.

Member's Report

Name: Denis Orme

Subdivision: Kaikohe – South Hokianga

Date: March 16th, 2026

Meetings Attended

Date	Meeting	Comments
January 15	Lions Club	
February 11	Community Board	

Community Issues

Issue name	Comment
Beach Access	Community Stairs to the beach opposite the Lighthouse Motel, Opononi. License to Occupy to be prepared and submitted.

Requests for Service (RFS)

RFS number		Comment
4286772 & 4287166	Signal Station Road	Arai te Uru – as a major tourist attraction in Hokianga, it is the expectation of the community that the walkway – running trail from Opononi-Omapere-Signal Station Road to Arai te Uri will be maintained at least four times a year, with a major cleanup having been undertaken by the community. FNDC, after repeated requests and media coverage, reopened the path at around 200-240 SH12. This made it safe so children and the elderly no longer needed to go out on to the road, and be at risk. New signage is needed showing the complete trail to Arai te Uru.
4285895	Vegetation	Signal Station Road – request to clear dead sprayed vegetation – advice from contractor – works to mow scheduled in March

REQ-75733	Security Cameras	Requested for outside hall, entrance to Signal Station Road, carpark Arai te Uru – unfortunately no funding available at the moment.
4283897	LGOIMA	Footpath & Vegetation Control
4277621	LGOIMA	Roading Queries

Other Issues

Refusal to provide contract commencing July 2026. In many many other situations commercially sensitive material is redacted, never a contract refusal. Ratepayers have the right to know footpath and weed control services, and the frequency of those services, relative to the rates they pay.

Investigating approach to Ombudsman

Lodged complaint with Human Rights Commission

CLASS: South Hokianga Community

ISSUE: Discrimination

Thu 6:44 PM

Cherise

Kia ora Denis My name is Cherise i wanted to say thank you so much for building the access way in opononi...my teenager son has limited mobility and he was able to use his crutches to get down to beach today!! As a Mum who resides locally i needed to message you personally to say thank you so much for doing this 😊

You sent



Cherise

He had so much challenges to access our beautiful beach and now he can safely move with out assistance from his parents!!

Cherise

You sent



Cherise

Just wanted to share vid with you...i had tears watching him thank you all

You sent

Cherise

I appreciate your mahi and really grateful nga mihi kia koe Matua Denis!!

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 STAGE ONE - COMMUNITY ADAPTATION PLANNING, TE HŌTAKA URUTAU HAPORI-COMMUNITY ADAPTATION PROGRAMME

File Number: A5556089

Author: Katy Simon, Adaptation Programme Lead Climate Action and Resilience

Authoriser: Ken Macdonald, Chief Financial Officer

TAKE PŪRONGO / PURPOSE OF THE REPORT

To update the Kaikohe-Hokianga Community Board on the Stage One Community Adaptation Planning project.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

The Climate Action and Resilience Department is starting Stage One of community adaptation planning, as set by [Te Hōtaka Urutau Hapori, Council's Community Adaptation Programme](#).

This information report outlines the Kaikohe-Hokianga Community Board's (KHCB) anticipated governance role and introduces the project plan and initial scoping decisions.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the report Stage One - Community Adaptation Planning, Te Hōtaka Urutau Hapori-Community Adaptation Programme .

TĀHUHU KŌRERO / BACKGROUND

Council approved Stage One Community Adaptation Planning under Te Hōtaka Urutau Hapori – Community Adaptation Programme in [August 2025](#). Since this decision, the Climate Action and Resilience Department have procured professional services and established a project team to deliver Stage One. Early engagement and relationship-building has also continued with the support of Kaimanaaki Hapori, contracted community advisors. The Stage One project is now formally starting.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Stage One Community Adaptation Planning

By 2027, the project team aims to deliver adopted Community Adaptation Plans for the Stage One area. **Attachment A**, Stage One Community Adaptation Planning Project Summary, shows the project's phases, key tasks and decisions, and different roles. Staff will be available to answer questions on the project summary during this March 2026 meeting.

Tonkin + Taylor, Isthmus and Ākau are jointly contracted to deliver Stage One. A project team has been established and is made up of the external specialists, Far North District Council, and Northland Regional Council staff. Katy Simon, Adaptation Programme Lead and Sarah Peri, Kaupapa Māori Lead – Climate Action and Resilience, are the key staff leading this project.

The Stage One area covers Whangapē, Herekino, North Hokianga, South Hokianga and Waimamaku areas. Figure One below shows a map of the area (also shown in Attachment A).



• *Figure 1 Stage One Project Area*

Community Adaptation Plans will set out how communities and Council will prepare for and respond to increasing natural hazards. Community Adaptation Plans will decide:

- What's happening?
 - Future risks from natural hazards to services, places and elements we care about
- What matters most?
 - Community values, outcomes and risk tolerance levels that set long-term priorities for services and assets
- What can we do about it?
 - Adaptation response options available
- How are we going to do it?
 - Preferred short, medium and long responses and the triggers for changing responses

Council's Pou 1, Stage One, webpage describes adaptation planning in more detail: [Pou 1 Community Adaptation Planning | Far North District Council](#).

Christchurch City Council's [Coastal Hazards Adaptation Plan](#) (2025) provides a good example of a community adaptation plan.

Stage One project also supports:

- Working relationships with tangata whenua and communities
- Collaboration and alignment across FNDC functions
- Collaboration between councils and regional agencies

- Quality of natural hazards risk information

Kaikohe Hokianga Community Board governance role

The Kaikohe Hokianga Community Board has a governance role in Stage One community adaptation planning. This comes from the Board's role, to represent, and act as an advocate for, the interests of its community. Staff will seek direction on community-specific aspects of the project that fall within the South Hokianga and North Hokianga subdivisions. All decisions will go to full Council.

Community-specific components may include direction on establishing community panels and their terms of reference, draft community outcomes, values and risk tolerances, and community-based criteria for determining preferred adaptation options. Anticipated governance touchpoints are shown in Attachment A.

Decision-making process and wider governance structure

Project structure and decision-making process

Under Te Hōtaka Urutau Hapori – Community Adaptation Programme, Council commits to working alongside communities and tangata whenua on adaptation planning. The project is designed to deliver on this commitment.

This means:

- a haukāinga kaitiaki rōpū – local adaptation tangata whenua expert group will be set up to advise at the project level,
- Community Panels will be established to make recommendations on adaptation decisions to Council,
- staff expect to seek formal hapū or marae representation for the Community Panels.
- North and South Hokianga subdivision Members may also be invited to participate in the relevant Community Panels; and
- Council will be the final decision-maker because it is the main entity responsible for implementing the Community Adaptation Plans.

In some cases, elements of Community Adaptation Plans may need to go to Northland Regional Council, Regional Waters CCO, or other joint regional governance bodies for direction or decision. This will depend on their role and functions in future implementation of adaptation plans.

Attachment A shows the project structure.

Next steps – Stage One scoping report

By June 2026, staff will seek Council's decision on Stage One scoping report.

A scoping report will decide:

- Sub-areas where adaptation plans will be created
- What we're planning for – elements of value included, hazards addressed
- The level of detail we're planning for
- How long we're planning for – temporal extent for planning decisions
- Who we're working with, how decisions will be made and who will be involved in implementation

The scoping report will be informed by:

- Existing natural hazards risk information
- Current and future, anticipated legislation
- Current precedent of roles and responsibilities, if not specified in legislation
- Existing, related strategies, plans and projects

- Engagement on tangata whenua and community needs, issues and opportunities

April to May, before a Council decision on the scoping report, Staff can circulate a draft version to the North and South Hokianga subdivision Members.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

n/a

ĀPITIHINGA / ATTACHMENTS

1. **Attachment A - Stage One Community Adaptation Planning Project Summary - A5584382**  



Project Initiation	Phase one:	Phase two:	Phase three:	Phase four:	Phase five:	Finalise Plans
	Stocktake + scoping	Establishment + frameworks	What's happening + What matters most?	What can we do about it?	How will we do it?	
	By March 26 (4 months)	By May 26 (2 months)	By October 26 (5 months)	By March 27 (4 months)	By December 27 (6 months)	

Engagement						
Local-Led Enablers & Adaptation Experts	● ●	●	● ●	● ●	● ● ● ●	● ● ● ●
Community Panels		● setup Community Panels	Community Panels Design week #1	Community Panels Design week #2		● circle back to community/ recommendations
Strategic & Technical Advisory	●		●	● ●	● ●	● ●
Project Lead Team	● ●	● ●	● ● ● ●	● ● ● ●	● ● ● ●	● ● ● ●
Public-Wide Engagement						● wider public engagement

Governance Decision Making						
● For Information Project Plan and initial briefing	● DRAFT Stage One Scoping Report	● FINAL Community Panel To/ DECISION	● FINAL Stage One Scoping Report/ DECISION	● Adaptation Plan Outcomes + community risk profiles briefing/ WORKSHOP	● FINAL Adaptation Plan Outcomes + community risk profiles Report	● DRAFT Options shortlist briefing/ WORKSHOP
				● FINAL Options shortlist/ DECISION		● DRAFT Pathways Briefing/ WORKSHOP
						● DRAFT Community Adaptation Plans - Briefing DECISION to engage
						● FINAL Community Adaptation Plans DECISION

Tasks						
<ul style="list-style-type: none"> Establish Strategic Advisory Panel - Haukaiinga Kaitiaki Immersive haereanga Spatial mapping for areas of current focus and momentum- local knowledge, landscape and settlement patterns. Natural Hazard, Risk and Policy/ planning stocktake 	<ul style="list-style-type: none"> Assess existing Kaupapa Māori frameworks, Develop outcomes compass and values framework tools Advise on data sovereignty and compensation protocols Establish community panels 	<ul style="list-style-type: none"> Immersive Design Week #1 with Community Panels Collation and interpretation of participatory inputs, including technical review of risk + vulnerability mapping 	<ul style="list-style-type: none"> Refine outcomes compass evaluation tools. Longlist adaptation response options - evaluation Immersive Design Week #2 with Community Panels Shortlist adaptation response options 	<ul style="list-style-type: none"> Pathways design and selection Develop draft Community Adaptation Plans Public engagement Review feedback and finalise Plans. 		

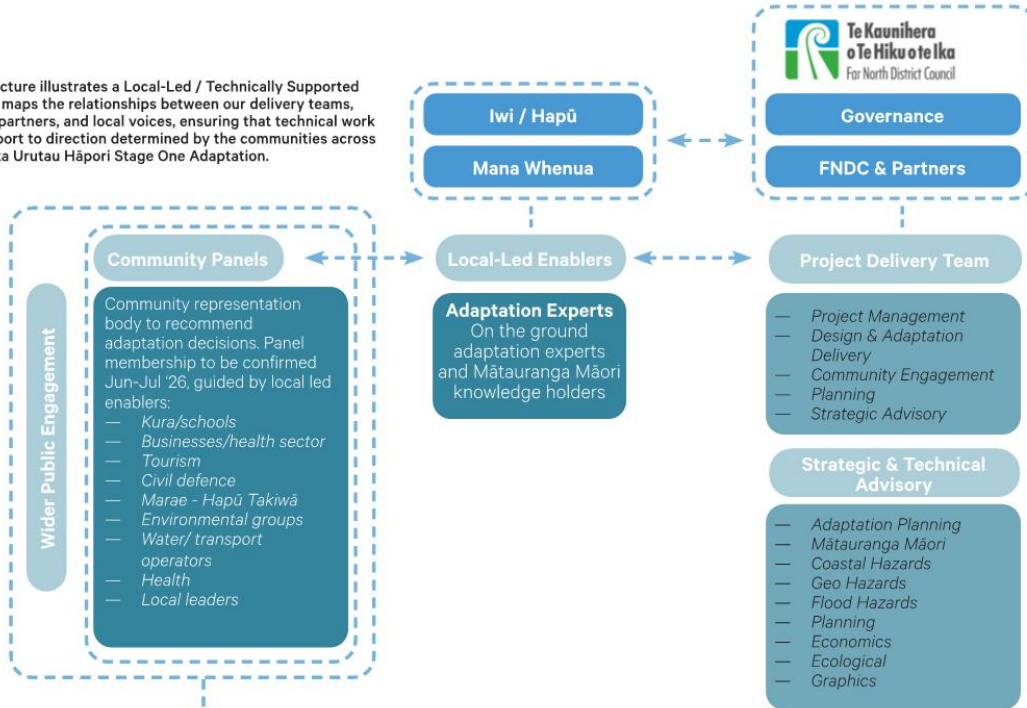
Deliverables						
Draft Stage One scoping report including <ul style="list-style-type: none"> Spatial maps and infographics depicting existing risk data, locally-led planning / focus areas/ gaps. 	Stage One scoping report and frameworks <ul style="list-style-type: none"> Co-developed comms and engagement plan Kaupapa Māori values framework 	<ul style="list-style-type: none"> Design Week #1 with Communities: collation and reporting, vision and values, focus areas. Community risk profiles 	<ul style="list-style-type: none"> Design Week #2 with Communities: collation, evaluation and priorities. Options/ extend from stakeholders Options shortlist, pathways design and selection. 	<ul style="list-style-type: none"> Draft Plans for review and consultation Final Community Adaptation Plans 		

Planning for success: Te Hōtaka Urutau Hāpori Adaptation Outcomes						
✓	✓		✓			Build strong working relationships between Council staff and tangata whenua
✓	✓		✓		✓	Use the best practice, evidence, latest science and local experiences.
✓	✓					Follow kōrero tuku iho, pūrākau, mātauranga Māori and Te Atuatanga Māori.
✓			✓		✓	Support the development of plans that are ready for uptake and implementation by Council.
✓			✓		✓	Align Council and other groups' services, resources and functions with adaptation plans.
	✓		✓		✓	Respond to the readiness, needs and aspirations of communities.
✓			✓		✓	Support community capacity and capability to identify adaptation needs and advocate for adaptation responses.
✓			✓		✓	Awhi tamarii and rangatahi voices and ensure they have real power in adaptation decisions.
✓	✓		✓		✓	Actively support tangata whenua-led resilience and adaptation planning.

Te Hōtaka Urutau Hāpori.
Methodology & Programme Overview -S1
Far North District Council.
13 February 2026.



This structure illustrates a Local-Led / Technically Supported model. It maps the relationships between our delivery teams, regional partners, and local voices, ensuring that technical work is in support to direction determined by the communities across Te Hōtaka Urutau Hāpori Stage One Adaptation.



Te Hōtaka Urutau Hāpori.
 Methodology & Programme Overview -S1
 Far North District Council.
 13 February 2026.

8.2 PETITION "PUBLIC TOILETS FOR WAIMAMAKU"

File Number: A5606294

Author: Rhonda-May Whiu, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

For the Board to receive the petition requesting Far North District Council to provide new public toilet facility in Waimamaku Township and ensure their ongoing servicing and maintenance.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- There are 107 hard copy signatures.
- 9 signatures were on behalf of business and organisation.
- 98 signatures were individuals.
- All signatories are in favour of requesting Far North District Council providing new public toilet facilities in Waimamaku.
- Included as supporting material for consideration in the 27/37 Long Term Plan process
- The Petition has been redacted due to private information on the petition. Copies of the petition can be made available to the board members at their request.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the Petition "Public Toilets for Waimamaku".

TĀHUHU KŌRERO / BACKGROUND

The petition was received from the Waimamaku Business and Community Organisations and Community Members on 10 February 2026.

This is widely supported by Waimamaku businesses, wider community and friends.

Waimamaku is a rural community serving residents, workers, and visitors traveling through the South Hokianga region.

Access to clean, safe public toilets is a basic public health need that supports dignity, accessibility, well kept natural environment and community wellbeing. The absence of adequate facilities places pressure on local households and businesses and negatively impacts residents and visitors.

The petition has been received and recorded as supporting material for the KHCB capital project priority, "Development of public toilet services for Waimamaku," which is included as a proposed project for consideration in the upcoming 2027–2037 Long Term Plan process (KHCB 19/12/25, Agenda item 7.2). The petition will also be referred to the relevant operational areas for their information.

Petitions may be presented to the FNDC or any of its committees or community boards.

Petitions must contain at least 20 signatures, and the request must consist of fewer than 150 words (not including signatures). The petition must be received by the Chief Executive at least five working days before the date of the meeting at which it will be presented.

Petitions must not use offensive language or include malicious statements. They may be written in English or te reo Māori.

To be accepted, a petition must be clearly addressed to the Far North District Council.

A petition may be delivered by electronic means.

The name of the principal petitioner must appear at the head of the petition, and that contact information is provided when the petition is presented. The principal petitioner is usually the person who has initiated or organised the petition and presents the petition to Council.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

To enable the Kaikohe-Hokianga Community Board to formally receive the petition and provide a way for the Board to advocate for its community where appropriate.

The petition is addressed to the Far North District Council. It has not been attached to this report because it contains personal information that must be withheld for privacy reasons. A redacted version would add little value, and as the project is already a Community Board priority, attaching the petition was not considered necessary.

The petition includes 107 handwritten signatures: 9 from businesses or organisations and 98 from individuals.

When receiving a petition, the Board must consider whether it supports the request and what action, if any, should follow. As this matter is already being progressed through other channels, the recommendation is simply to receive the petition. Staff will update the petition organisers on the steps the Board has already taken.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this petition.

ĀPITIHINGA / ATTACHMENTS

Nil

8.3 OPEN RESOLUTIONS AND ACTIONS UPDATE - MARCH 2026

File Number: A5588560

Author: Rhonda-May Whiu, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Kaikohe-Hokianga Community Board with an overview of outstanding open resolutions and actions for Kaikohe-Hokianga Community Board.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.
- This report introduces the inclusion of 'action points' in this reporting going forward.
- Action points are a mechanism to capture actions that are not part of a formal decision/resolution but require follow up or confirmation from staff.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the report Open Resolutions and Actions Update - March 2026.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

Since some reports received by this Board are informational, they do not generate open resolution items. However, a need has been identified to record and track action points arising from information reports or meeting discussions.

There are currently no action point open items recorded. Moving forward, these will be captured and reported at Board meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Managers will assist in recording and following up outstanding open resolutions or actions points with their staff.

Community Board Coordinators will assist where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings, following the printing of an agenda. Democracy Services staff will support the process by generating reports.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. **Kaikohe-Hokianga Community Board Open Resolutions March Update - A5599959** [↓](#) 

OPEN RESOLUTION REPORT		Printed: Tuesday, 3 March 2026 4:28:18 pm
Division: Committee: Officer:	Kaikohe-Hokianga Community Board	Date To: Tuesday, 3 March 2026

Meeting	Title	Resolution	Notes
Kaikohe-Hokianga Community Board 21/02/2025	Ground lease requests over Kaikohe landfill	<p>RESOLUTION 2025/6</p> <p>Moved: Member Jessie McVeagh Seconded: Member Harmonie Gundry</p> <p>That the Kaikohe – Hokianga Community Board recommend that Council deny all new ground lease requests over Part 3 and 4 DP 22327 Blk XV Omapere SD, located at Recreation Road, Kaikohe and vested in Far North District Council as recreation reserve, known as the Kaikohe Landfill, due to health and safety risks.</p> <p><u>Abstained:</u> Deputy Chairperson Tanya Folia</p> <p style="text-align: right;">CARRIED</p>	<p>28 Mar 2025 10:09am Community Board Coordinator Report has been escalated to 10 April Council meeting for a decision.</p> <p>28 Apr 2025 12:56pm Team Leader, Property Management More information requested before passing resolution. A workshop will be held by staff with Councillors and CB members at a later date</p> <p>27 May 2025 2:44pm Community Board Coordinator The Property Team are progressing internal reports and a handover due to staff changes. An update on next steps will then be provided.</p> <p>24 Jun 2025 11:56am Delivery and Operations Group • Status: On hold, • Reason: Requires extensive ground engineering and monitoring to assess site capability</p> <p>21 Jul 2025 2:07pm Delivery and Operations Group At present, the site operates with a sump pump managed by a basic float switch. While the pump appears to be operating as expected, we currently don't have the consistent or robust data needed to confidently progress any new projects or upgrades at the site., As part of the leachate pump station review Simon led earlier this year across our three closed landfill sites Kaikohe, Russell, and Ahipara it became evident that Kaikohe requires improved telemetry and flow monitoring to meet both operational and regulatory expectations., Since Simon's departure, Leeara Maxwell (secondment) has picked up the project to coordinate the installation of flow meters across all three sites. , Recent Actions:; • Kaikohe's flowmeter was installed last week by McKay Electrical, which enables integration with the new telemetry system., • The next step is to calibrate and test the equipment so we can begin collecting reliable data., • We'll need at least 12 months of data to establish a leachate discharge pattern and assess whether current pumping volumes are sufficient for ongoing compliance, particularly over wetter periods., This data will form the foundation for any future capital works planning and will also support upcoming consent requirements. Just as an FYI, alongside this project, we are also having to reapply for a resource consent with NRC for the site and this work is already underway and is with our infrastructure planner team. , In the meantime, we will be placing all projects related to our closed landfills on hold until our new Waste Minimisation & Sustainability Specialist joins us on 18 August 2025. Again, they bring significant experience in solid waste and project delivery and will be well positioned to take this work forward and provide consistent updates as things progress.</p> <p>03 Mar 2026 Delivery and Operations Group The resource consent for the Kaikohe closed landfill was granted on 4 November 2025. A Landfill Gas Management Plan (LGMP) has been prepared by NZ Environmental Management in accordance with the</p>

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Meeting	Title	Resolution	Notes
			consent requirement to provide this within three months of commencement. The LGMP confirms that activities involving ground disturbance on the capped landfill areas present environmental and health and safety risks. These include potential damage to the landfill cap and the presence of landfill gases that require mitigation. As is typical for closed landfills, the land may also continue to settle over time, limiting suitability for structures or services requiring stable foundations. These constraints apply primarily to the capped landfill footprint. Adjacent areas, including overflow zones and non capped spaces, may remain suitable for low impact recreational activities that do not require ground penetration. Any future proposals would need to be assessed against the Reserve Management Plan, the Post Closure Management Plan, and the resource consent conditions.
Kaikohe-Hokianga Community Board 11/07/2025	Application for easement over Mangakahia Road Reserve (Lot 14 DP 38215)	<p>MOTION</p> <p>Moved: Chairperson Chicky Rudkin Seconded: Member Jessie McVeagh</p> <p>That the Kaikohe-Hokianga Community Board makes the following recommendation to the Far North District Council as follows:</p> <p>That Council, in its role as the administering body of the recreation reserve Lot 14 DP 38215 (without title) and pursuant to its powers under section 48(1) Reserves Act 1977:</p> <p>a) grants a right of way (shown as F on LT Plan 5980201) over the recreation reserve, subject to it:</p> <p style="margin-left: 40px;">i. meeting Reserves Act 1977 requirements, at no cost to Council</p> <p>b) pursuant to Council powers under section 48(3) Reserves Act 1977 public notice is not required as the reserve will not be materially altered, and public use and access is not affected.</p>	<p>17 Jul 2025 3:15pm Democracy Advisor Discussed and resolved during the meeting. The Board supported the recommendation to Council and requested an information report on options for converting this reserve for other uses. The Parks & Reserves Planner is compiling the report.</p> <p>22 Jul 2025 10:48am Planning and Policy Group The easement application will be reported to Council on 28 August for decision to approve or not.</p> <p>08 Aug 2025 11:06am Planning and Policy Group The easement application will be reported to Council on 28 August for decision to approve or not.</p> <p>03 Sept 2025 10:44am Planning and Policy Group The Applicant (Kainga Ora) has been advised that Councillors did not accept the approvals on behalf of the Whakarongotapuwaie Burial Ground Trust and have been asked to provide written approval from the current trustees to progress this application.</p> <p>17 Oct 2025 3:18pm Planning and Policy Group Council's Parks and Reserves Planner advised the applicant that approvals from hapū needed to be received in writing for the easement to be considered, and that Elected Members had queried whether the right person had been consulted in relation to owners of the Whakarongotapuwaie Burial Ground.</p> <p>17 Nov 2025 1:30pm Planning and Policy Group No change to the previous update.</p> <p>09 Dec 2025 7:44am Planning and Policy Group No change to the previous update.</p> <p>14 Jan 2026 11:58am Planning and Policy Group</p>

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Division: Committee: Kaikohe-Hokianga Community Board Officer:	Date To: Tuesday, 3 March 2026

Meeting	Title	Resolution	Notes
		<p>AMENDMENT</p> <p>Moved: Member Mike Edmonds Seconded: Cr John Vujcich</p> <p>c) and request an information report on options for converting this reserve for other uses.</p> <p style="text-align: right;">CARRIED</p> <p>The amendment became the substantive motion.</p> <p>RESOLUTION 2025/59</p> <p>Moved: Chairperson Chicky Rudkin Seconded: Member Jessie McVeagh</p> <p>That the Kaikohe-Hokianga Community Board makes the following recommendation to the Far North District Council as follows:</p> <p>That Council, in its role as the administering body of the recreation reserve Lot 14 DP 38215 (without title) and pursuant to its powers under section 48(1) Reserves Act 1977:</p> <p>a) grants a right of way (shown as F on LT Plan 5980201) over the recreation reserve, subject to it:</p> <p style="padding-left: 40px;">i. meeting Reserves Act 1977 requirements, at no cost to Council</p> <p>b) pursuant to Council powers under section 48(3) Reserves Act 1977 public notice is not required as the reserve will not be materially altered, and public use and access is not affected.</p> <p>c) and request an information report on options for converting this reserve for other uses.</p> <p style="text-align: right;">CARRIED</p>	<p>No change to the previous update.</p> <p>02 Mar 2026 11:36am Community Board Coordinator This matter is sitting with Kaianga Ora to respond to Council, no response has been forthcoming. Information was provided to the CB as requested in August 2025</p>

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Division: Committee: Officer:	Kaikohe-Hokianga Community Board	Date To: Tuesday, 3 March 2026

Meeting	Title	Resolution	Notes
Kaikohe-Hokianga Community Board 5/09/2025	Notice of Motion - Disestablishment of Taxi Stands in Kaikohe & Relocation of Clifford Street Loading Zone	<p>RESOLUTION 2025/79</p> <p>Moved: Member Mike Edmonds Seconded: Cr John Vujcich</p> <p>That the Kaikohe-Hokianga Community Board recommends to Council that the taxi stands in Kaikohe (Clifford Street and Memorial Ave as noted in schedule 2 of the Far North District Council Parking Bylaw 2022) be disestablished and that the Clifford Street loading zone (also schedule 2) be moved to the location of the disestablished taxi stand, with the following comments:</p> <ul style="list-style-type: none"> a) this recommendation is made without the benefit of council staff advice. b) however, given that there haven't been any taxis in Kaikohe for almost 20 years and that there is only one another taxi stand in all of the Far North, this shouldn't be an issue. c) the loading zone is mostly occupied by resident car parking and is on the wrong side of the street for pallet deliveries for the Bank Bar. The taxi stand is often occupied by cars making it unsuitable for loading. d) unless the staff advice would counter to this recommendation or there is information that necessarily should be considered by the board, no further presentation to the board is necessary before a paper supporting this is presented to council. e) the purpose of this action is to reduce council spending on taxi stand upkeep (signs and road marking) for no reason, to free up parking for 	<p>08 Sept 2025 11:35am Democracy Advisor This Notice of Motion will be escalated up to the Council meeting 25 September 2025. Following that meeting this action item will be removed from the KHCB open resolutions list and will continue to be managed operationally by the relevant service/s.</p> <p>08 Sept 2025 11:47am Democracy Advisor - Reallocation Action reassigned to Warrington, Jacine by Baker, Marlema - This Notice of Motion was considered by the CB on 5 September 2025 and was carried. It needs to be escalated up to Council however, given the size of that agenda, I suggest it gets placed into the "holding pen" folder on the grounds that is a new NOM brought by a current candidate (similar to Hilda's NOM).</p> <p>13 Nov 2025 3:42pm Strategic Relationships Group Staff are preparing relevant information to accompany this notice of motion for council consideration at December council meeting.</p> <p>02 Feb 2026 3:46pm Planning and Policy Group Advice from Transport indicates that if the Community Board wishes to convert the existing taxi stand to a parking area, consultation will be required with adjacent businesses. Feedback obtained will assist in identifying if this change can or should be made.</p> <p>27 Feb 2026 5:26pm Community Board Coordinator Staff are seeking further information about any upcoming bylaw reviews and best next steps.</p>

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Division: Committee: Officer:	Kaikohe-Hokianga Community Board	Date To: Tuesday, 3 March 2026

Meeting	Title	Resolution	Notes
		<p>residents of Clifford Street, and to move the loading zone to a more sensible location.</p> <p style="text-align: right;">CARRIED</p>	
Kaikohe-Hokianga Community Board 08/08/2025	Broadway Kaikohe Placemaking Plan	<p>RESOLUTION 2025/73</p> <p>Moved: Member Mike Edmonds Seconded: Cr John Vujcich</p> <p>That the Kaikohe-Hokianga Community Board:</p> <ul style="list-style-type: none"> a) endorse the Broadway Kaikohe Placemaking Plan, excluding the section entitled Kaikohe Market Place, in Attachment 1, b) approve incorporating the Broadway Kaikohe Placemaking Plan, excluding the section entitled Kaikohe Market Place, into the Kaikohe-Hokianga Community Board Strategic Plan 2023-2025, and c) recommend that Council also endorse the Broadway Kaikohe Placemaking Plan, excluding the section entitled Kaikohe Market Place, and approve its inclusion in the 2027-2037 Long-Term Plan. CARRIED That the Kaikohe-Hokianga Community Board endorse and confirm the following capital project priorities for inclusion in their 2025–2028 	<p>03 Mar 2026 Community Board Coordinator</p> <p>Community Board Coordinator is preparing Business Cases for inclusion LTP prioritisation process, which will be progressed accordingly. Crs and CB Chairs will be actively participating in LTP workshops and formal meetings to determine budget priorities. "That Council deny all new ground lease requests over Part 3 and 4 DP 22327 Blk XV Ōmāpere SD, located at Recreation Road, Kaikohe and vested in Far North District Council as recreation reserve, known as the Kaikohe Landfill, due to health and safety risks."</p> <p>In April 2025, Council requested further information regarding potential alternative uses, engagement with Ngā hapū o Kaikohe, and clarification of which areas of the site may be suitable for future recreational use. A follow up report responding to these queries is under development."</p>

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Meeting	Title	Resolution	Notes
		Strategic Plan and for progression through Council's 2027/37 Long Term Plan process:	

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE