

AGENDA



Thursday, 12 March 2026

Time: 10:00 am
Location: Turner Centre
43 Cobham Road
Kerikeri

Membership:

Member Belinda Ward - Chairperson
Member Tyler Bamber - Deputy Chairperson
Member Jo Alexander
Member Korey Atama
Member Roddy Hapati-Pihema
Member Dane Hawker
Member Jane Hindle
Member Arohanui Allen
Member Ann Court

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated stormwater systems)
- Footpaths/cycle ways and walkways
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage
- Street/public Art.
- Trees on Council land
- Off road public car parks
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.

20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Bay of Islands-Whangaroa Community Board Meeting
will be held in the Turner Centre, 43 Cobham Road, Kerikeri on:
Thursday 12 March 2026 at 10:00 am

Te Paeroa Mahi / Order of Business

1	Karakia Timatanga / Opening Prayer	7
2	Ngā Whakapāha Me Ngā Pānga Mema / Apologies and Conflicts of Interest	7
3	Te Wāhanga Tūmatanui / Public Forum.....	7
4	Ngā Tono Kōrero / Deputation.....	7
5	Ngā Kaikōrero / Speakers	7
6	Te Whakaaetanga o Ngā Meneti o Mua / Confirmation of Previous Minutes	8
6.1	Confirmation of Previous Minutes	8
7	Ngā Pūrongo / Reports.....	16
7.1	Making and Attesting of Declarations.....	16
7.2	Reserves adjoining Simson Park Domain - Reserves Act Classification Recommendation.....	18
7.3	New Road Name: 399 Puketotara Road, Waipapa.	23
7.4	Alfresco dining applications.....	30
7.5	Approval of Tourism Frame For Paihia.....	35
7.6	Project Funding Reports	43
7.7	Funding Applications.....	64
7.8	Chairperson and Members Reports	123
8	Ngā Pūrongo Taipitopito / Information Reports	136
8.1	Bay of Islands-Whangaroa Community Board Open Resolution Report.....	136
9	Te Wāhanga Tūmataiti / Public Excluded	143
9.1	Confirmation of Previous Minutes - Public Excluded	143
9.2	Application for Memorial Plaque on Existing Park Bench	143
10	Karakia Whakamutunga / Closing Prayer	144
11	Te Kapinga Hui / Meeting Close	144

1 KARAKIA TIMATANGA / OPENING PRAYER

Ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through the boards discussions and decisions the representatives elected may advocate on behalf of the Bay of Islands-Whangaroa community with aroha, imagination, skill and wisdom to achieve a fairer and more united community that enhances the wellbeing of the community and solves the community's problems efficiently and effectively.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be confirmed on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

- Jackie Sanders and Leslie Lucas – representing Savour Northland
- Fiona Mohr – representing Russell Centennial Trust Board
- Rod Brown – representing Vision Kerikeri
- Gerry Paul – representing The Centre

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5590992

Author: Imrie Dunn, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Bay of Islands-Whangaroa Community Board to confirm that the minutes are a true and correct record of the previous meeting.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held 12 February 2026 as a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 clause 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The Bay of Islands-Whangaroa Community Board Standing Orders Section 27.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITI HANGA / ATTACHMENTS

- 1. 2026-02-12 Bay of Islands-Whangaroa Community Board Minutes - A5577236**  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as a true and correct record, any interest that affect other people should be considered as art of the individuals report.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications requiring input from the Chief Financial Officer.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

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Bay of Islands-Whangaroa Community Board Meeting Minutes

12 February 2026

**MINUTES OF
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE TURNER CENTRE, 43 COBHAM ROAD, KERIKERI
ON THURSDAY, 12 FEBRUARY 2026 AT 10:03 AM**

PRESENT: Chairperson Belinda Ward, Deputy Tyler Bamber, Member Jo Alexander, Member Korey Atama, Member Roddy Hapati-Pihema, Member Dane Hawker, Member Jane Hindle, Councillor Ann Court

STAFF PRESENT: Stephen FitzHerbert (Community Board Coordinator), Kathryn Trewin (Funding Advisor), Amber Wihongi Alderton (Democracy Advisor), Peggy Veen (Principal Advisor – Strategic Relationships), Trinity Lane (Finance and Customer Services Administrator), Roger Ackers (GM – Policy and Planning), Imrie Dunn (Democracy Advisor), Donald Sheppard (Policy Advisor), James Knight-Wagener (District Facilities Design Officer), Robin Rawson (Parks and Reserves Planner), Tammy Wooster (Manager – Integrated Planning), Ken Lewis (Manager – Communications and Engagement), Jaye Michalick (Team Leader - Growth Planning & Placemaking), Azman Reuben (Senior Strategic Planner)

1 KARAKIA TIMATANGA / OPENING PRAYER

Member Korey Atama opened the meeting with a karakia at 10:03 am

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

The Chair noted apologies received from Councillor Allen and Te Hono staff who are attending Māngungu commemorations, and that Member Hapati-Pihema would be joining online.

Also noted was congratulations to Deputy Chair Tyler Bamber on his new position at the Turner Centre along with a declaration of a conflict of interest relating to funding application item 7.1 Funding Applications.

APOLOGY

RESOLUTION 2026/1

Moved: Chairperson Belinda Ward

Seconded: Member Jane Hindle

That the apology received from Cr Arohanui Allen be accepted and leave of absence granted.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATIONS

Annika Dickey and Jo Lumkong for Our Kerikeri in relation item 7.4.

- Presentation of potential project for open air stage at Kerikeri Domain.

4 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Rolf Mueller-Glodde for Vision Kerikeri regarding item 7.5 of the agenda.

- Presented proposed amendments to draft terms of reference.

Page 1

UNCONFIRMED

Bay of Islands-Whangaroa Community Board Meeting Minutes

12 February 2026

5 NGĀ KAIKŌRERO / SPEAKERS

Gerry Paul for The Turner Centre regarding item 7.1 of the agenda.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A5544225, pages 8 - 17 refers.

RESOLUTION 2026/2

Moved: Chairperson Belinda Ward

Seconded: Deputy Tyler Bamber

That the Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held 17 December 2025 as a true and correct record subject to minor corrections below:

- a) **Item 7.3 c) – amend amount to \$3673**
- b) **Item 7.1 – add secretarial notes to provide clarity around discussion points raised.**
- c) **Item 7.6 s) – addition of “to the”**

CARRIED**7 NGĀ PŪRONGO / REPORTS****7.1 FUNDING APPLICATIONS**

Agenda item 7.1 document number A5542762, pages 18 - 20 refers.

RESOLUTION 2026/3

Moved: Member Jo Alexander

Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board approve the sum of \$7,500 (plus GST if applicable) be retained by The Centre, Kerikeri to be used towards costs of an accessible concert by Troy Kingi to be held no later than 30 June 2026.

CARRIED

Abstained: Deputy Chair Tyler Bamber, Cr Ann Court

Note: Deputy Chair Tyler Bamber declared a conflict of interest and did not participate in the discussion or the vote.

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Bay of Islands-Whangaroa Community Board Meeting Minutes

12 February 2026

7.2 NEW ROAD NAME - 1349B STATE HIGHWAY 10, KERIKERI

Agenda item 7.2 document number A5540888, pages 22 - 27 refers.

RESOLUTION 2026/4

Moved: Member Dane Hawker

Seconded: Deputy Tyler Bamber

That the Bay of Islands-Whangaroa Community Board name a right of way "Kiwi Creek Lane" that is located at 1349b State Highway 10, Kerikeri.

CARRIED**7.3 PROPOSAL TO AMEND ALCOHOL CONTROL AREAS IN THE WARD**

Agenda item 7.3 document number A5516634, pages 28 - 49 refers.

RESOLUTION 2026/5

Moved: Member Jo Alexander

Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board, under section 147b of the Local Government Act 2002, recommends that council by resolution:

- a) **declare a new permanent Alcohol Control Area at Waitangi that will apply 24 hours a day, 7 days a week, all year round , and**
- b) **amend the current permanent Alcohol Control Areas in Kerikeri, Waipapa, and Paihia that will continue to apply 24 hours a day, 7 days a week, all year round.**

CARRIED**7.4 KERIKERI DOMAIN - PROPOSAL TO ESTABLISH AN ADVISORY GROUP**

Agenda item 7.4 document number A5529374, pages 50 - 57 refers.

RESOLUTION 2026/6

Moved: Councillor Ann Court

Seconded: Chairperson Belinda Ward

That the Bay of Islands-Whangaroa Community Board

- a) **receive the report Kerikeri Domain - Proposal to Establish an Advisory Group,**
- b) **endorse the establishment of a Kerikeri Domain Advisory Group to provide ongoing advice and feedback on the management and development of the Domain; and**
- c) **endorse the terms of reference for the Kerikeri Domain Advisory Group with amendments to items 4.2 and 11:**
 - 1. **4.2 Consult the Advisory Group on proposed changes, developments, new and existing events that may affect the Domain.**
 - 2. **11. Addition of Community Board representatives to membership**
- d) **apply to Council to remove the Kerikeri Domain from the list of district-wide assets and transfer delegation to the Bay of Islands-Whangaroa Community Board.**

CARRIED

Page 3

UNCONFIRMED

Bay of Islands-Whangaroa Community Board Meeting Minutes

12 February 2026

Secretarial Note: Community Board Coordinator to assist the Chair, regarding the delegation process.

At 11:33 am, Deputy Tyler Bamber left the meeting and returned at 11:36 am

At 11:38 am the meeting adjourned and resumed at 11:51 am.

7.5 TE PĀTUKUREA KERIKERI WAIPAPA SPATIAL PLAN - IMPLEMENTATION STEERING GROUP ESTABLISHMENT

Agenda item 7.5 document number A5540696, pages 58 - 67 refers.

RESOLUTION 2026/7

Moved: Chairperson Belinda Ward

Seconded: Deputy Tyler Bamber

That the Bay of Islands-Whangaroa Community Board receives this report and:

- a) **appoint members Tyler Bamber and Jo Alexander to Te Pātukurea Kerikeri Waipapa Spatial Plan Implementation Steering Group; and**
- b) **inform Te Kūkupa Committee for Strategy Policy and Regulation of the establishment of Te Pātukurea Kerikeri Waipapa Spatial Plan Implementation Steering Group.**

CARRIED

Secretarial note: Terms of Reference are in draft form and not seeking endorsement. The established group will review and finalise the draft. Proposed amendments from Vision Kerikeri will be provided to staff for consideration in the Terms of Reference.

7.6 WAIPAPA STRUCTURE PLAN

Agenda item 7.6 document number A5540967, pages 68 - 75 refers

RESOLUTION 2026/8

Moved: Deputy Tyler Bamber

Seconded: Member Jo Alexander

That the Bay of Islands-Whangaroa Community Board recommend to Te Kūkupa Committee:

- a) **Exclusion of the following from the Waipapa Structure Plan project scope:**
 - i) **Preparation of a catchment management plan for Waipapa.**
 - ii) **Masterplanning for Te Puāwaitanga**
- b) **That establishment of an Elected Member Working Group is not required for this project, instead key project milestones discussed in this report are reported on to Te Kūkupa for Strategy Policy and Regulation Committee.**

CARRIED

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Bay of Islands-Whangaroa Community Board Meeting Minutes

12 February 2026

7.7 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD CAPITAL PROJECT PRIORITIES FOR LONG TERM PLAN (2027/37) ALIGNMENT.

Agenda item 7.7 document number A5541718, pages 80 - 83 refers.

RESOLUTION 2026/9

Moved: Member Dane Hawker

Seconded: Member Korey Atama

That the Bay of Islands-Whangaroa Community Board endorse and confirm the following capital project priorities for inclusion in their 2025–2028 Strategic Plan and for progression through Council's 2027/37 Long Term Plan process:

- 1. Onewhero Bay – Park inspection and installation of tailored Park signage**
- 2. Te Puāwaitanga – Sealing of gravel carpark, footpath installation and investigation of safe SH10 crossings**
- 3. Russell Public Toilets – Replacement of York Street toilets**
- 4. Waipapa Carpark Public Toilets – Extension of soakage field**
- 5. Whangaroa Reserve – Sealing of gravel area**
- 6. Maritime Storm and Sea-level-rise mitigation - Russell**
- 7. Kerikeri Traffic & Parking – Kerikeri Carpark Plan**
- 8. Parks & Reserves – Waipapa Landing new recreational resources: footpath, car and trailer parking, improved walking access to swimming holes**
- 9. Open spaces – Kaeo recreational space: installation of removeable bollards, amenity lighting and CCTV**
- 10. Amenity Lighting – Priority areas (to be specified)**
- 11. CCTV – Priority areas (to be specified)**

CARRIED**7.8 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 7.8 document number A5541747, pages 84 - 100 refers.

RESOLUTION 2026/10

Moved: Chairperson Belinda Ward

Seconded: Member Dane Hawker

That the Bay of Islands-Whangaroa Community Board note the February 2026 member reports from Chair Belinda Ward, Deputy Chair Tyler Bamber, Member Jane Hindle, Member Jo Alexander and Member Dane Hawker.

CARRIED

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Bay of Islands-Whangaroa Community Board Meeting Minutes

12 February 2026

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**8.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OPEN RESOLUTION REPORT**

Agenda item 8.1 document number A5544233, pages 101 - 101 refers.

RESOLUTION 2026/11

Moved: Deputy Tyler Bamber

Seconded: Member Jane Hindle

That the Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board Open Resolution Report.**CARRIED**

Secretarial Note: The Community Board formally request a report on footpath maintenance and renewals. This is to be added to the open actions list and reports sought by the Community Board Coordinator.

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Member Jane Hindle closed the meeting with a karakia at 1:10 pm

10 TE KAPINGA HUI / MEETING CLOSE**The meeting closed at 1.10 pm****The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 12 March 2026.**.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 MAKING AND ATTESTING OF DECLARATIONS

File Number: A5607065

Author: Rhonda-May Whiu, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To set out the process for making and attesting of declarations.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Council-appointed member Arohanui Allen was unable to attend previous Bay of Islands–Whangaroa Community Board meetings in person to complete her attestation and will therefore make and attest her declaration at this meeting.

TŪTOHUNGA / RECOMMENDATION

There is no recommendation or decision required for this report. The minutes will record that the declarations of elected members were made and witnessed.

1) TĀHUHU KŌRERO / BACKGROUND

Clause 14(1) & (2) Schedule 7 of the Local Government Act 2002 (LGA02) states that no person shall be capable of acting as a member of any local authority until he or she has made an oral and written declaration as set out in Clause 14 (3) Schedule 7 of The Act, as set out below. Section 54 (2) of the LGA02 states that these parts of Schedule 7 apply to Community Boards.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The Chief Executives appointed officer will witness the declaration of the Bay of Islands-Whangaroa Community Board Members.

The declaration that each member is required to take is set out in Clause 14(3) Schedule 7 of the Act and reads:

DECLARATION BY MEMBER (English Version)

I, _____, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Far North District, the powers, authorities, and duties vested in or imposed upon me as Member of the Bay of Islands-Whangaroa Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Dated at: Turner Centre – Kerikeri, this 12th day of March 2026.

OR

DECLARATION BY MEMBER (Te Reo Māori Version)

Ko au ko, _____, ka ōati ai ki runga i te pono me te tika ka mutu ki te taumata o tōku atamai me āku whakataunga. Ka mahi ai mō te painga o Te Hiku o te Ika, haere tonu ki ngā ihi me ngā herenga mahi, ka pā ki roto, ka uruhi ki runga i ahau hei mema o Te Poari o Te Hapori o Bay of Islands-Whangaroa, e ai ki te Ture Kāwanatanga ā-Rohe 2002. Te Ture

Kāwanatanga ā-Rohe mō ngā Kōrero Whakamōhio me ngā Huihuinga Kōrero 1987, me tāpiri atu ki ērā atu o ngā Ture raini.

He mea whakaū tēnei ki: Turner Centre – Kerikeri, i tēnei rā 12 o Poutūterangi 2026.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report

ĀPITIHINGA / ATTACHMENTS

Nil

7.2 RESERVES ADJOINING SIMSON PARK DOMAIN - RESERVES ACT CLASSIFICATION RECOMMENDATION

File Number: A5517271

Author: Robin Rawson, Parks & Reserves Planner

Authoriser: Roger Ackers, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report seeks recommendations from the Bay of Islands - Whangaroa Community Board to Council to either; approve classification of Lot 35 DP 51470 and reclassification of Lots 25 and 26 DP 51470 as recreation reserves, or; to approve classification of Lot 35 as a Local Purpose (Carpark) Reserve under the Reserves Act 1977. All three reserves adjoin Simson Park Domain.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- In the last quarter of 2025, a two-month public consultation was undertaken on (1) the draft Reserve Management Plan for Simpson Park, Moerewa and (2) the classification / reclassification of Council-owned reserves adjoining Simpson Park.
- 59 submissions supported the classification of Lot 35 DP 51470 as a recreation reserve and 4 submissions opposed this classification.
- The consultation documentation communicated that if Lot 35 DP 51470 was classified as a recreation reserve that Lots 25 and 26 DP 51470 would be reclassified as recreation reserves, noting that reclassification of Local Purpose reserves does not require public consultation.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board:

- receive the report Reserves Adjoining Simson Park Domain – Reserves Act Classification Recommendation; and**
- recommend that Council reclassifies the following lots as Recreation Reserves;**
Lot 25 DP 51470
Lot 26 DP 51470
- recommend that Council classifies the following lot as a Recreation Reserve;**
Lot 35 DP 51470

1) TĀHUHU KŌRERO / BACKGROUND

All of the land parcels forming Simson Park Domain are classified as Recreation Reserve.

Two of the adjoining three parcels fronting Leaity Street were classified by Council in 1985 as Local Purpose (Carpark) Reserves, (Lots 25 & 26 DP 51470). The status of the third land parcel fronting Leaity Street is an unclassified reserve currently held as Local Purpose (Road) under the Reserves Act, (Lot 35 DP 51470), (refer image below). These reserve parcels are Council owned but are not part of Simson Park Domain.

Early consultation on Simson Park Domain's management plan, held in 2024, revealed increased recreational demand and the need for a fourth playing field that was confirmed by a sporting needs assessment commissioned for the Domain. The inclusion of a fourth field in the final reserve management plan would reduce development space for other park uses including possible future redevelopment of Simson Park Hall.



Site Plan of reserves

The Bay of Islands-Whangaroa Community Board approved the initiation of consultation on both classification and the draft management plan in September 2025, and consultation concluded in December 2025. Lot 35, the Local Purpose (Road) Reserve, cannot be included in the approved reserve management plan unless it has been classified as a reserve. The consultation asked for comment on the option of Lot 35 being classified as recreation reserve and communicated that if this parcel was classified as recreation reserve that Lots 25 and 26 would also be classified as recreation reserves, noting that Council is able to reclassify Local Purpose Reserves without public consultation.

Summary of consultation:

- 59 submissions supported the classification of Lot 35 DP51470 as a recreation reserve
- 4 responses were opposed to the classification of Lot 35 DP51470 as a recreation reserve
- 2 respondents said they were not sure about the proposed reclassification
- A further 5 respondents did not have a view on the proposed classification.

Comments in support of reclassification as recreation reserve were as follows:

Needs to be utilised
One hundred percent agree
Under-utilised and would be great to see this used as an overflow for parking with some proper access point into the field area for pedestrians.

Comments in opposition were as follows:

In 2018 on the day of the Council meeting which was to adopt the 2018 dog management bylaw and policy, council managers submitted a last minute change to ban dogs from being off-leash on any reserve in our district. There was no consultation on this with the community, or iwi. If you reclassify this land as 'reserve', a clear consequence is that dogs must be on leash. You have not mentioned this in the Simpson Park consultation documents or as part of this online survey.

Unsure responses were as follows:

I am not 100% sure that I fully understand the implications of this decision
 FNDC should focus on its core duties. To fix roads and footpaths and water leaks etc.

Section 17 of the Reserves Act 1977 states that recreation reserves have *'the purpose of providing areas for the recreation and sporting activities and the physical welfare and enjoyment of the public, and for the protection of the natural environment and beauty of the countryside, with emphasis on the retention of open spaces and on outdoor recreational activities, including recreational tracks in the countryside'*.

Section 23 of the Reserves Act 1977 states that local purpose reserves have *'the purpose of providing and retaining areas for such local purpose or purposes as are specific in any classification of the reserve'*.

A recreation reserve can provide for carparking associated with recreation in the adjoining area of reserve.

Reserves must be appropriately classified before a reserve management plan can be approved, so Lot 35, the Local Purpose (Road) Reserve, that forms the entrance to Simson Park Hall cannot be included in the Simson Park Domain reserve management plan until/if it has been classified.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Option 1: Staff recommendation: Classify Lot 35: Local Purpose (Road) Reserve as a Recreation Reserve, and reclassify Lots 25 and 26 as Recreation Reserves

This option will give the greatest flexibility for use and will mean the land can be used for carparking associated with Simson Park Domain and Simson Park Hall and can also be used in part for future redevelopment of Simson Park Hall. All land parcels would be included in the reserve management plan when submitted to Council for adoption.

Option 2: Classify Lot 35: Local Purpose (Road) Reserve as a Local Purpose (Carpark) Reserve. The land could continue to be used for carparking. There would be minimal additional room for redevelopment of the Simson Park Hall which abuts the field to the east. All land parcels would be included in the reserve management plan when submitted to Council for adoption.

Option 3: Do not classify Lot 35: Local Purpose (Road) Reserve. Only include Lot 25 and Lot 26 in the reserve management plan as Local Purpose (Carpark) Reserves.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Classification of Lot 35 will allow this parcel to be included in the reserve management plan.

Classification of all three parcels (Lots 25, 26 and 35), as Recreation Reserves is consistent with the predominant community view and will allow these parcels to be managed as part of Simson Park Domain. This will provide the greatest flexibility for future management and development of Simson Park Domain and will best meet the aspirations of the community.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Gazetting costs are expected to be less than \$300. There are no other financial implications as a result of this report.

ĀPITIHINGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	The classification of parcels of land adjoining Simson Park Domain has minor significance as the parcels form a small percentage of the park however it would allow more efficient use of this land as part of the park.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The three parcels adjoining Simson Park Domain are all reserves under the Reserves Act 1977. Appropriate classification is a guiding principle in the Reserves Act 1977 and is aligned with the FNDC Parks and Reserves Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	In addition to the wider roles of the Community Board to represent, and act as an advocate for, the interests of its community, and to consider and report on matters referred to it by Council, Community Boards also have a delegation in relation to civic amenities including reserves.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	A representative from Ngāti Kōpaki and Ngāti Te Ara has been involved throughout the planning process and has supported the community aspirations for this valuable park.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	The Reserves Act provides for formal consultation that is publicly notified, and a two month consultation concluded in December 2025. Issues were raised with representatives from the Sporting Codes and other groups including the Simson Park Hall Committee throughout the development of the plan so that their needs were understood.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications as a result of this report, apart from Gazetting costs, which are expected to be less than \$300.
Chief Financial Officer review.	The Chief Financial Officer reviewed this report

7.3 NEW ROAD NAME: 399 PUKETOTARA ROAD, WAIPAPA.**File Number: A5598213****Author: Trinity Lane, Finance and Customer Services Administrator****Authoriser: Andy Brown, Transportation Business Manager - Transportation Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

That the Bay of Islands-Whangaroa Community Board name the private road located at 399 Puketotara Road, Waipapa.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- A road naming application was received on the 29th of September 2025
- Community Boards have the delegated authority to allocate names for previously unnamed private roads, reserves, and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board name a private road “Te Mata Lane” that is located at 399 Puketotara Road, Waipapa.

1) TĀHUHU KŌRERO / BACKGROUND

Alan and Wendy Rivers submitted a road naming application on 29 September 2025 to name a private road at 399 Puketotara Road, Waipapa.

The subdivision of 399d will increase the current number of lots by two. As outlined in the applicant’s resource consent decision (Condition 3), “Prior to the approval of the survey plan pursuant to Section 223 of the Act, the consent holder shall: (b) Provide for Council’s approval a preferred name and two alternatives for the private way.”

Three proposed road names were forwarded to Land Information New Zealand for approval. Land Information New Zealand confirmed all three proposed road names are acceptable for use and can be approved as per the Addressing Standards 2011.

- Te Mata Lane
- Rivermeet Lane
- Huinga Lane

Feedback was requested from Ngāti Rēhia regarding the proposed road names. A response was received confirming two of the three proposed road names (Te Mata Lane, Riversmeet Lane) are acceptable for use with the exception that the second option, “Riversmeet Lane,” is submitted with the Māori translation of “Te Tahawai Lane.” The applicant was not in favour of the translation and has since decided that there are too many roads within the district that have the word “River” in them. They therefore wish for this proposed road name to be the last and least favoured option. Ngāti Rēhia were not in favour of the third proposed road name, Huinga Lane.

This leaves Te Mata Lane as the preferred name for the applicants.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed road names are as follows:

- **Preferred option:** Te Mata Lane- *This is the name of the historic forestry block in the area.*
- **Applicants least preferred option:** Riversmeet Lane/ Te Tahawai Lane- *The property has a river boundary and tributary that “meet.”*

- **Declined by Ngāti Rēhia:** Huinga Lane- *The word Huinga translates to “meeting” or “junction”*



TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council’s Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHINGA / ATTACHMENTS

1. **Hapu Approval - A5598176** [↓](#) 
2. **Owner feedback - A5598175** [↓](#) 
3. **Map - A5598177** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a private road and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Ngāti Rēhia provided a response confirming their support of two/three proposed road names with the exception that "Riversmeet Lane" is submitted with the Māori translation of "Te Tahawai Lane."
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	All affected homeowners have been consulted and have provided their feedback. There were no objections to the proposed road names.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

lynley@tsurvey.co.nz

From: Whati Rameka <whati@ngatirehia.co.nz>
Sent: Tuesday, 30 September 2025 11:24 am
To: lynley@tsurvey.co.nz
Cc: 'Te Runanga o Ngati Rehia'
Subject: RE: Road Naming - as a condition of a consent issued October 2020.

Kia Ora Lynley

Thank you for sending this through.

Although I haven't met with the applicants, I would offer the following;

1. Riversmeet Lane - a Maori translation might be Te Tahawai Lane
2. Te Mata Lane – Support their korero
3. 1 or 2 are preferred

Nga mihi

Whati Rameka

Executive Trustee – Te Pouaro
Phone: (09) 401 6399 | Mobile: 021 076 9425
2 Aranga Rd, Kerikeri 0230 | PO Box 202, Kerikeri 0245
Te Rūnanga o Ngāti Rēhia Trust

NGĀTI RĒHIA

*"Ngāti Rēhia mata mamoe, Ngāti Rēhia mata kakaā,
Titiro ki ngā maunga, ngā awa, ngā moana, ngā whenua tapu o Ngāti Rēhia"*

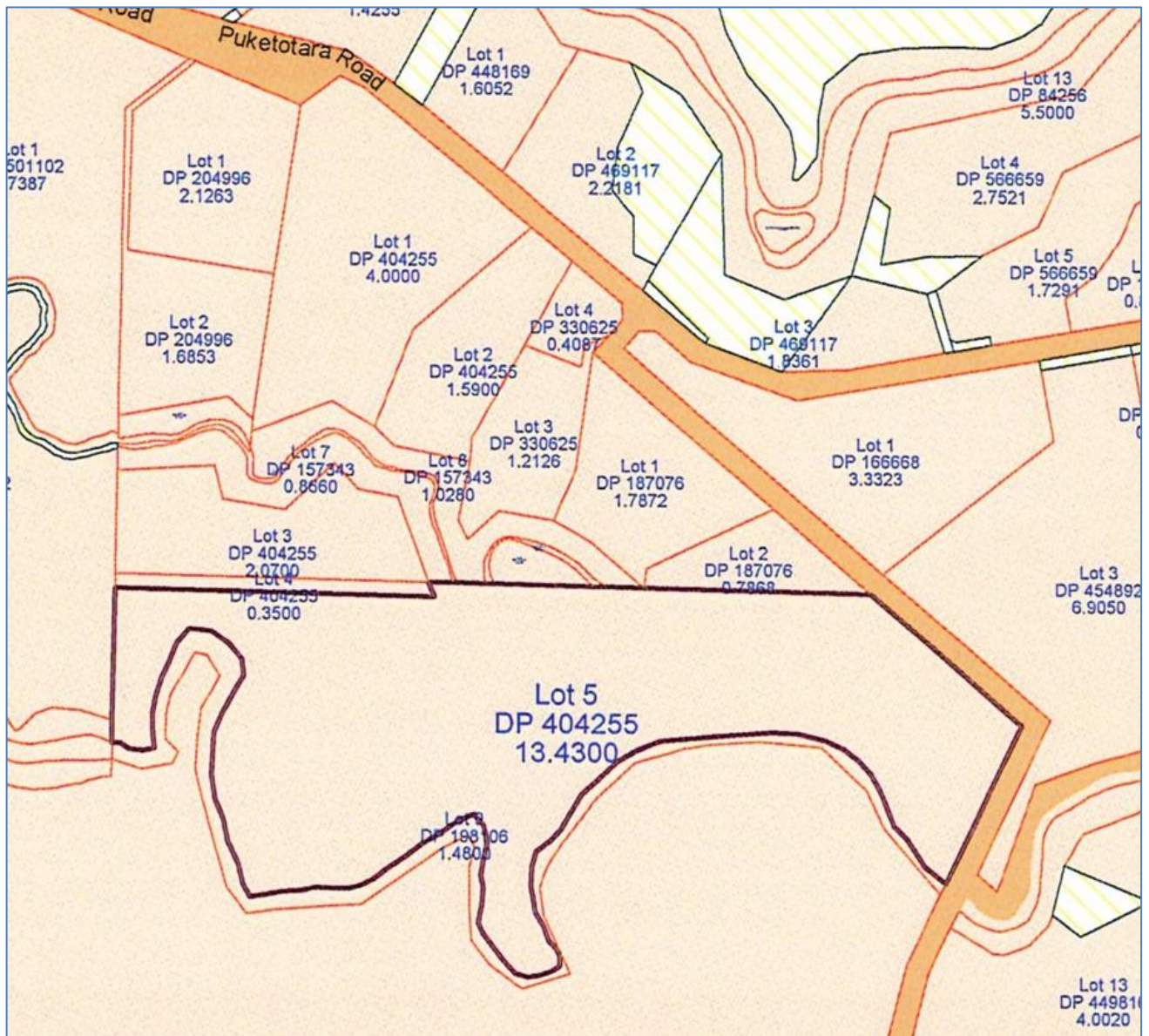


From: lynley@tsurvey.co.nz <lynley@tsurvey.co.nz>
Sent: Monday, 29 September 2025 4:48 pm
To: Whati Rameka <whati@ngatirehia.co.nz>
Cc: 'Te Runanga o Ngati Rehia' <ngatirehia@xtra.co.nz>
Subject: Road Naming - as a condition of a consent issued October 2020.

Kia ora Whati

ROAD LOCATION	
Address: <u>Puketatara Road</u>	
Legal Description: <u>Lots DP 404255</u>	
Resource Consent Application Number: <u>RC 2300058</u>	
<i>Please supply a scheme plan map that clearly indicates the location of the Road, Private Road or Right-Of-Way when submitting your application.</i>	
TYPE OF ROAD (Please tick) -	
<input type="checkbox"/> Public Road <input checked="" type="checkbox"/> Private Road <input type="checkbox"/> Right-of-Way	
<i>within legal road alignment</i>	
PROPOSED ROAD NAMES	
Road 1	First Choice: <u>Riversmeet Lane ?</u>
	Second Choice: <u>Te Mata Lane ①</u>
	Third Choice: <u>Huinga Lane</u>
Road 2	First Choice:
	Second Choice: Pro-Coral <i>No objections.</i>
	Third Choice: Huyghe <i>No objections.</i>
Road 3	First Choice:
	Second Choice:
	Third Choice:
BACKGROUND	
<i>A background to the names, their origins and their link with the area is to be supplied</i>	
① <u>property has river boundary + tributary that "meet"</u>	
② <u>name of an historic forestry block in the area</u>	
③ <u>Huinga - meaning "meeting"; "confluence"; "junction".</u>	

ROAD LOCATION	
Address: <u>Puketotara Road</u>	
Legal Description: <u>Lots DP 404255</u>	
Resource Consent Application Number: <u>RC 2300058</u>	
<i>Please supply a scheme plan map that clearly indicates the location of the Road, Private Road or Right-Of-Way when submitting your application.</i>	
TYPE OF ROAD (Please tick) -	
<input type="checkbox"/> Public Road <input checked="" type="checkbox"/> Private Road <input type="checkbox"/> Right-of-Way	
<i>within legal road alignment</i>	
PROPOSED ROAD NAMES	
Road 1	First Choice: <u>Riversmeet Lane</u>
	Second Choice: <u>Te Mata Lane</u>
	Third Choice: <u>Huinga Lane</u>
Road 2	First Choice: <u>No objections to naming - that</u>
	Second Choice:
	Third Choice:
Road 3	First Choice:
	Second Choice:
	Third Choice:
399 Puketotara R.	
BACKGROUND	
<i>A background to the names, their origins and their link with the area is to be supplied</i>	
① <u>property has river boundary + tributary that "meet"</u>	
② <u>name of an historic forestry block in the area</u>	
③ <u>Huinga - meaning "meeting"; "confluence"; "junction".</u>	



7.4 ALFRESCO DINING APPLICATIONS

File Number: A5598285

Author: Shenae Barker, Team Leader - Monitoring

Authoriser: Hilary Sumpter, Group Manager - Delivery and Operations

TAKE PŪRONGO / PURPOSE OF THE REPORT

To consider twenty (20) alfresco dining applications on Council-controlled land, comprising nineteen (19) renewal applications (including two renewals with change of ownership) and one (1) new application, and to determine whether approval should be granted subject to standard conditions.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Twenty alfresco dining applications have been received.
- Nineteen applications are renewals of existing permits, including two with change of ownership.
- One application (ALFRES-8 Kawakawa Bakehouse Cafe & Roast, 68 Gillies Street, Kawakawa) is a new application.
- The renewal applications relate to established outdoor dining areas that have previously been approved and are operating in accordance with permit conditions.
- The new application has been assessed against pedestrian safety, accessibility, and public amenity requirements.
- All applications meet Council requirements and are recommended for approval subject to standard conditions.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands – Whangaroa Community Board approve the following alfresco dining applications, subject to Council’s standard terms and conditions:

a. Renewal applications:

1. ALF-104 – El Cafe, 2 Kings Road, Paihia
2. ALF-103 – Rocksalt Bar and Restaurant, Corner Kerikeri Road and Cobham Road, Kerikeri
3. ALF-102 – Spice Grill, 20 Leigh Street, Kaeo
4. ALF-96 – Burger Fiasko, 60 Kerikeri Road, Kerikeri (Renewal – Change of Ownership)
5. ALF-93 – Seaside Restaurant, 29 The Strand, Russell
6. ALF-83 – Konnie's Kafe' Limited, 39 Gillies Street, Kawakawa
7. ALF-65 – Kerikeri Lunchbox, 69 Kerikeri Road, Kerikeri
8. ALF-63 – Avo Sushi, Lot 3, Williams Road, Paihia
9. ALF-50 – Sushi Gallery, 2G/60 Kerikeri Road, Kerikeri
10. ALF-49 – Duke Of Marlborough Business Limited, 35 The Strand, Russell
11. ALF-48 – CC’s Cafe Cinema, 29 Hobson Avenue, Kerikeri
12. ALF-39 – The Gables Restaurant, 19 The Strand, Russell
13. ALF-37 – Jimmy Jacks Rib Shack, 9 Williams Road, Paihia
14. ALF-3 – Sharp Cafe, 88 Kerikeri Road, Kerikeri
15. ALFRES-7 – The Wave Kitchen and Bar, 78 Marsden Road, Paihia
16. ALFRES-5 – Butterfish Restaurant, 25 The Strand, Russell
17. ALFRES-4 – Cellini's Gelateria Ice Cream Ltd, 9/68 Marsden Road, Paihia
18. ALFRES-2 – Paihia Bakery, 39 Williams Road, Paihia
19. ALFRES-1 – Third Wheel Coffee Co, 78-94 Marsden Road, Paihia (Renewal – Change of Ownership)

b. New application:

1. ALFRES-8 – Kawakawa Bakehouse Cafe & Roast, 68 Gillies Street, Kawakawa

1) TĀHUHU KŌRERO / BACKGROUND

Council regulates alfresco dining activities located on legal road and Council-controlled land to ensure pedestrian safety, accessibility, and appropriate use of public space.

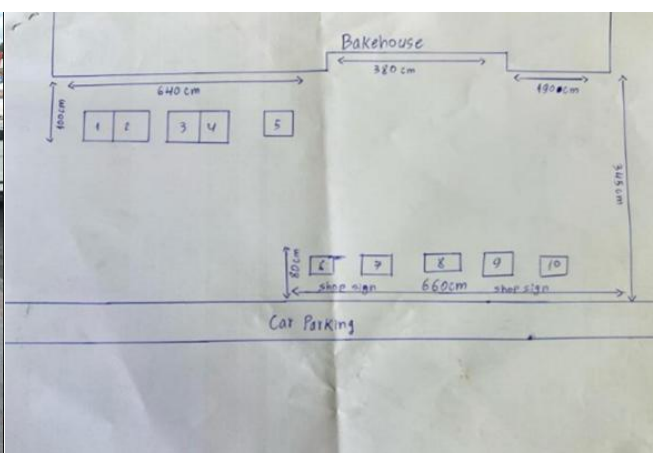
Permit holders are required to renew approvals periodically to ensure continued compliance with Council standards and regulatory requirements.

This report addresses twenty applications across Paihia, Kerikeri, Russell, Kawakawa, and Kaeo.

Nineteen applications are renewals of existing approved dining areas. Two of these renewals involve a change of ownership (Burger Fiasko and Third Wheel Coffee Co).

One application (Kawakawa Bakehouse Cafe & Roast) is a new request to occupy footpath space for outdoor dining purposes.

KAWAKAWA BAKEHOUSE CAFE & ROAST – ALFRESCO DINING APPLICATION



Kawakawa Bakehouse Cafe & Roast has filed a new alfresco dining application and paid the necessary application fee of \$715.00.

The Kawakawa Bakehouse Cafe & Roast, located at 68 Gillies Street, Kawakawa, seeks approval to occupy an area of public land directly outside their premises for the purpose of alfresco dining.

The approved alfresco plan provides for nine (9) tables with chairs, arranged within the designated area shown on the approved plan. The layout maintains the required pedestrian clearway and does not obstruct vehicle crossings or adjacent businesses.

A copy of the alfresco dining application and approved plan is enclosed.

- Approval Conditions

- Annual inspection is required.
- The approval and approved plan must be displayed at all times during trading.

Approval is granted for nine (9) tables with chairs only.

Trading is limited to the area designated on the approved plan. The Licensee is required to remove all items used for alfresco dining by 10.00pm each day, unless otherwise specified in writing.

All new alfresco dining applications are forwarded to the Northland Transportation Alliance (NTA) and, where applicable, Waka Kotahi NZ Transport Agency for comment in relation to road safety matters that may be impacted by alfresco dining taking place within the road corridor.

NTA has reviewed the application and has no objection, as the proposal maintains the required pedestrian clearway.

Waka Kotahi has no objection, provided that the approved layout does not impede footpath users, including mobility scooters and prams.

As this application has been lodged during the current approval period, if approval is granted it will apply for the remainder of the current approval period and will be subject to renewal for the subsequent annual period.

A copy of the draft alfresco dining approval is attached at Attachment B.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The renewal applications have been assessed against:

- Compliance history
- Pedestrian clearway requirements
- Public safety and visibility
- Accessibility standards
- Suitability of location

All renewal applicants are currently operating in accordance with their permit conditions. No significant complaints or enforcement issues have been identified.

Where ownership has changed, the new operators have accepted responsibility for complying with existing permit conditions.

The new application at 68 Gillies Street, Kawakawa has been assessed to ensure:

- Adequate unobstructed pedestrian clearway is maintained
- Safe access for mobility-impaired persons
- No obstruction of vehicle crossings, intersections, or essential services
- Positive contribution to streetscape and town centre vibrancy

The proposed outdoor dining area meets Council's minimum clearway requirements and does not pose significant safety or accessibility concerns. Any minor risks can be mitigated through standard permit conditions.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applications comply with Council's regulatory and operational requirements. Renewal applicants have demonstrated satisfactory compliance history. The new application meets pedestrian safety and accessibility standards.

Approval is considered appropriate.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Application and permit fees are charged in accordance with Council's Fees and Charges Schedule.

There are no unbudgeted financial implications. Monitoring and administration are accommodated within existing operational budgets.

ĀPITIHINGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low. The decisions relate to routine operational permits for the temporary occupation of footpath areas.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Local Government Act 2002 Relevant Council Bylaws relating to road and footpath occupation Council Fees and Charges Schedule Long Term Plan outcomes relating to economic development and vibrant town centres
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	The applications are site-specific and do not have district-wide implications.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The applications relate to temporary occupation of legal road and do not involve land ownership or water bodies. Implications are considered low. Decision-making processes are consistent with principles of good governance.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Adjacent businesses, pedestrians, mobility-impaired persons, and customers. Accessibility and clearway requirements have been applied.
State the financial implications and where budgetary provisions have been made to support this decision.	No additional financial implications beyond standard operational costs.
Chief Financial Officer review.	Application and permit fees are charged in accordance with Council's Fees and Charges Schedule. There are no unbudgeted financial implications. Monitoring and administration are accommodated within existing operational budgets.

7.5 APPROVAL OF TOURISM FRAME FOR PAIHIA

File Number: A5593096

Author: Mark Inglis, Facilities Lead - Technical Operations

Authoriser: Hilary Sumpter, Group Manager - Delivery and Operations

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek to approve a Tourism Frame fixture on the Paihia waterfront.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- This report considers the implications of approving a “Tourist Photo Frame by Rotary” for the Paihia waterfront, on Stockyard Point, at the south end of Paihia Beach.
- The report addresses the issues of compliance with Far North District Council policy, affected parties, risks and mitigations, implications for Māori and estimated costs to Council.
- The proposal is consistent with the 2017 Arts and Memorials in Public Places policy.
- The impact on affected parties is likely to be minimal and the impact on parties interested in the application is likely to be positive.
- The proposal has the support of the local Hapū and Focus Paihia.
- Since the purchase and installation of the frame fixture would be borne by the applicant, and ongoing maintenance costs likely to be minimal, the financial implications of this proposal are minor.
- The report recommends approval of the application, subject to the applicant undertaking the installation works to Council’s specification.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board recommend that Council, approve the installation of a Tourist Photo Frame at Stockyard Point Scenic Reserve in the position indicated.

1) TĀHUHU KŌRERO / BACKGROUND

Rotary Bay of Islands requests approval to install a life-size Tourist Photo Frame at Stockyard Point Reserve. The idea came from one of the club’s members, as this type of installation is widely seen in many towns across New Zealand and further afield to promote tourism. The club’s application is included in this agenda report as Attachment A.

The frame would be a drawcard for photographs of visitors to Paihia and reminds the viewer of where the photograph was taken - resulting in a great advertising platform for the town.

The tourist frame had previously been installed on the Te Tii foreshore but was removed due to concerns raised by the Te Tii Marae Waitangi Kōmiti.

The club requests that it be located on a large open area in Stockyard Point Reserve, at the south end of Paihia Beach as per the image below. The frame is built and ready to be installed. The precise location will be determined by District Facilities staff in consultation with BOI Rotary to ensure a safe and practical siting which aligns with parks maintenance requirements.



placing of
Rotary Bay of Islands
"Frame Artwork"



2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

In considering this request, the following issues need to be addressed

- **Far North District Council Policy** – Council has current policy entitled - “Art and Memorials in Public Places 2017”, which is included in this agenda report as Attachment B. The relevant elements of the policy are considered below:
 - **Contribution to the profile and identity of the town** – the proposed frame bears the name of Paihia town and the resulting picturesque visitor photography will help to raise the profile of the town.
 - **Durable, easy to maintain and of good quality materials** – the frame is made of durable steel and treated timber. It will be concreted in place at the appropriate depth to Council specifications. There may be minor costs incurred in graffiti removal. The Team Leader Technical Operations was consulted and has approved ongoing maintenance of the fixture.

- **Comply with standards relating to design and colour** – the steel and timber design is compatible with the other parks structures nearby at Stockyard Point Reserve and is sympathetic to the natural rock and foreshore elements present near the site.
 - **Enhance the public space** – the additional seat and style of the unit would enhance the park by providing improved public amenity.
 - **Community involvement** – the policy states that there should be community involvement in decision-making about any proposed memorial. Focus Paihia has been consulted on the matter and has given its approval of the proposal. Given that the scale of this proposal is minor, it would be unnecessary to undertake a formal community consultation on the matter. The local Hapū have been consulted and have approved the location.
 - **Become Council property** – the frame would become a Council asset and require minimal maintenance due to the durable nature of the materials used, namely distressed steel and railway sleepers. BOI Rotary will display a small plaque on the frame to acknowledge its gifting of the frame.
- **Affected and Interested Parties** – the frame will not make any negative impact on users of the park; in fact it will provide additional seating for park users. With the frame building the profile of the town as a visitor hub it will enhance tourism and business in Paihia.
 - **Risks and Mitigations** – there is a risk of damage to the frame through graffiti or physical force. This would create additional work and cost for the FNDC District Facilities Team. Any damage would be funded through existing operational expenditure for Parks and Reserves. The frame is made from durable materials however and is unlikely to become a drain on council resources.
 - **Consents** – The building consent team has been consulted and building consent is not required. An enquiry regarding requirement for resource consent advised that resource consent is not required.
 - **Implications for Māori** – a representative of Ngāti Kawa, Ngāti Rāhiri and Te Matarahurahu, the local Hapū in the area, has been consulted and supports this new proposed location.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Since the proposal for a Tourist Frame is consistent with Council policy and that the associated risks are relatively minor, it is recommended that the proposal be supported by the Board. The frame will provide a focal point for visitors, will improve the amenity value of the park and be visually consistent with the other public fixtures in the town.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The cost of the frame, and its installation, will be borne by the applicant, so there is no cost to Council for the asset. Operational expenditure for repairs and maintenance is estimated at no more than \$200/annum.

ĀPITI HANGA / ATTACHMENTS

1. **Application for Tourist Photoframe from BOI Rotary - A5593781** [↓](#) 
2. **Art-and-Memorials-in-Public-Places-2017. - A5593793** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	The establishment of a Tourist Photo Frame in Paihia is meaningful for the community, however since its value is modest, and proposed location uncontentious, the relative level of significance is low.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This proposal is consistent with the principles and objectives of the following policy: https://www.fndc.govt.nz/__data/assets/pdf_file/0022/18094/Art-and-Memorials-in-Public-Places-2017..pdf
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Community Boards are delegated to make recommendations to Council on the installation of works of art and memorials within their ward or subdivision.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	hapū of the area. A representative of Ngāti Kawa, Ngāti Rāhiri and Te Matarahurahu has approved the new proposed location.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	The proposal is unlikely to cause concern or create barriers to other affected parties. The chair of Focus Paihia has been consulted, supports the proposal and commented that the proposed location was suitable.
State the financial implications and where budgetary provisions have been made to support this decision.	Since the installation of the frame will be borne by the applicant and ongoing maintenance costs are likely to be low, the financial implications of this proposal are minor.
Chief Financial Officer review.	The CFO has reviewed this report.



PUBLIC ART / MEMORIAL PROPOSAL APPLICATION

Applicant Details	
Mr / Mrs / Ms / <u>Miss</u> / Dr (circle one) ROTARY BAY OF ISLANDS	
Name: NADIA LEHMANN	
Street Address: 202 ARABELLA ROAD, SPDA 0200	
Phone: 02056822	Mobile: 02056822
Email: nadialehmann.rotary@hotmail.com	
Proposed Project (attach artistic statement and design, if applicable)	
Type (tick one)	<input checked="" type="checkbox"/> Art <input type="checkbox"/> Memorial
Project Description: A wooden Frame with name of town. For photos and identification.	
Proposed Site/Location: Grassy area at Stockyard Point, Southern end of Pailia.	
Measurements / Weights: 2.2 metres wide - .5 metres depth 2.4 metres high (2.8 with the legs. 130 Kgs approx.	
Warranties, Name of Manufacturer: Gator Holdings Ltd - build & instal } Rotary to xtreme Profiles - steel plate. } maintain in this instance.	
Proposed Timeframes: The Frame has been made. We would like to erect it asap.	
Costs / Proposed Funding Source: It's been fully funded by Rotary Bay of Islands and Rotary District 9910.	
Consultation / Research Undertaken: Many towns have these; drawcard + profile for photos & memories. Very popular. Put towns on photos Drawcard for photos & photoshoots.	



www.fndc.govt.nz
Memorial Ave, Kaikohe 0440
Private Bag 752, Kaikohe 0440

askus@fndc.govt.nz
Phone 0800 920 029

Art and Memorials in Public Places

Adopted: 16 March 2017

Background

Council receives requests to install artistic works in the public spaces Council owns and manages. Council also receives requests for public buildings, streets, and other facilities or open spaces to be named after notable local individuals. People may approach staff with offers to provide such things as park benches, fountains, art, and sculptures, or to plant trees within a public space, subject to them being permitted to attach a plaque or other inscription dedicating the object to the memory of a person or a group.

The size, materials and ongoing maintenance requirements are not always clear when the request is made. This policy provides guidance to selecting a site, ensuring the art or memorial is fitting to the site, and ensuring that it is managed and maintained.

Objectives

1. To contribute to the creation of unique identities for the towns and communities of our district – a sense of place.
2. To recognise members of the community who have contributed to the wellbeing of the people within their area or the District.
3. To ensure community involvement in the decision-making about any proposed art or memorial.
4. To provide a process to follow when a request to install art or a memorial is received.
5. To support art and memorials which have relevance to their site, the history of the community or the District, or the culture and beliefs of the artist.
6. To ensure that art and memorials are well maintained.

Policies

1. Public art and memorials must:
 - a. contribute to the profile and identity of the community, town, or district
 - b. be durable, easy to maintain, and of good quality material
 - c. be accessible for public viewing
 - d. comply with standards relating to design, colour etc.
 - e. aesthetically enhance the public space or built environment
 - f. become the property of the Council.
2. All applicants must complete the Public Art / Memorial Proposal Application form.
3. Council is responsible for the planning, documentation, maintenance, and care of works on Council property.
4. Council will maintain a Public Memorial and Public Art database as a heritage asset in the Recreation Activity Management Plans.

5. For art applications, a project manager will be appointed to co-ordinate the project and report to the Community Board regarding:
 - a. project brief and contract development;
 - b. approvals including resource consents if required;
 - c. ownership and intellectual property rights;
 - d. public safety requirements;
 - e. budget development and funding sources;
 - f. timeframe;
 - g. consultation;
 - h. asset management; and
 - i. maintenance.
6. Memorial street names will be permitted where the individual had a connection to the place where the street is located, or, if the individual is still alive, the individual has given their written consent to the use of their name.
7. Council will apply the name of an individual to a building, structure, or open space where the individual
 - a. has a connection to the building, structure or open space to be named either as a benefactor or as a person responsible for the construction or development, or the fundraising for the construction or development;
 - b. is or was associated with the open space as a previous resident or descendant of previous residents;
 - c. has an established connection to the principal activity for which the building will be used, such as the long term president or patron of a society related to that activity;
 - d. have given their written consent to the use of their name (if still alive).
8. Memorials may consist of:
 - a. a tree or shrub planted within a reserve or park with an associated plaque or stone as a dedication.
 - b. a plaque affixed to an existing landscape feature, such as a boulder or fence, which is located in a position of significance to the person to whom it is dedicated.
 - c. an object which can be used by persons visiting the building, such as a park bench or a library table.
The actual dedication shall consist of a small inscribed plaque or similar attachment.
9. Where a memorial becomes unsafe due to its age and condition or is required to be replaced, Council will take reasonable steps to return to the family any plaque which may have been attached to it. Council accepts no obligation to replace the object or to attach the plaque to any replacement object.
10. A request for installation of art or a memorial in a public place will be reported to the appropriate Community Board. The Board will:
 - a. review the application to ensure that the art or memorial meets this policy
 - b. be responsible for aesthetic approval
 - c. decide the design, construction, and location of any proposed memorial
 - d. identify ongoing costs and who will fund these costs, including maintenance and insurance
 - e. recommend to Council whether or not to install a work of art or a memorial and an appropriate location.

7.6 PROJECT FUNDING REPORTS

File Number: A5587199

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the project reports received from:

- a) Claire Gordon
- b) Kawakawa Business Association
- c) R Tucker Thompson
- d) Savour Northland 2025
- e) Vision Kerikeri
- f) Whangaroa Health Services Trust
- g) Whangaroa Museum

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.















TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

1. Claire Gordon - A5586428  
2. Kawakawa Christmas - A5586430  
3. R Tucker Thompson - A5586437  
4. Savour Northland 2025 - A5586431  
5. Vision Kerikeri - A5586436  
6. Whangaroa Health Services Trust - A5586434  
7. Whangaroa Museum - A5586426  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process:
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.

2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made, and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Grant Funding Project Report Form
Application No. BWCB12 From Mrs Claire Gordon
Form Submitted 27 Jan 2026, 11:01AM NZDT

Project Report - Community Grant Fund

* indicates a required field

Project Report

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private Bag 752

KAIKOHE 0440

Name

Mrs Claire Gordon

Name and Location of Project/Activity

Through Youn g Eyes - our Community. Procter Library Kerikeri

Date of Project/Activity

6th January 2026 to 16th February 2026

Which Community Board did you receive funding from?

- Te Hiku
 Kaikohe-Hokianga
 Bay of Islands-Whangaroa

Amount received from the Community Board

811

Must be a number.

When was the funding approved?

02/10/2025

Must be a date.

Please give details of how the money was spent

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds

Expenditure

Page 1 of 4

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Grant Funding Project Report Form

Application No. BWCB12 From Mrs Claire Gordon

Form Submitted 27 Jan 2026, 11:01AM NZDT

Supplier/Description	\$
Flash Gordon Photography/Printing & Mounting	\$885.00
Flash Gordon Photography/Admin/Exhibition Prep	\$635.00
Warehouse Stationary Frames & Additional Printing	\$323.00
Flash Gordon Photography: Sponsor	\$355.00

Project Information

Give a brief description of the highlights of your project/activity, including number of participants

The intention of this Exhibition was to give the Homeschooled Youth within our community the opportunity to exhibit their work - something that they miss by not attending state schooling. In addition, it was an opportunity for them to give some intentional thought to their community and to how they benefit from being part of the community. Finally, the challenge was to represent that through imagery. Seeing how the homeschoolers learned to work with intention in a way that met the brief. For some of the students, working with intention to meet a stated brief was a challenge (as it meant they had to move out of their comfort zone of just photographing things they liked). However, the work that they produced was thoughtful and for the older students, technically well taken. We worked through the pricing aspect of their work, which was a big learning for them all as they (a) learned to appreciate the costs (printing, mounting, framing etc), then (b) add in the time cost and finally how much 'profit' they would like - after a 'sales' commission.

Once we had installed the Exhibition they were very proud of their work and the appreciative comments of the public who came through the library. In the end just 4 youngsters participated, in hindsight I think because it was the end of the school year they were busy with exams and projects. I would like to repeat the project, but would do it at a less busy time of year.

Describe how your project benefited the community and your evaluation of the project outcomes *

Our young students who participated on this creative journey overcame some challenges, and each approached it in a unique way, so they were able to represent how they individually interacted with their community. They all learned about how to interpret a brief and bring it to life. I selected a brief that was specifically targetting our community, it enabled the young students, as homeschoolers, to really consider how they see the community, how they interact with it and what it means to them. For every participant their outcome was that they felt they really belonged to the community and valued it - this is something I was keen to ascertain as homeschoolers can often feel isolated.

The homeschoolers that participated were aged between 10 years old and 18 years old, so I felt we achieved a good representation of youth. They were asked to put in writing their responses to the following questions (which are attached).

1. How do you see our community
2. How do you connect with our community
3. How does your image demonstrate that connection
4. What challenges did you overcome through this experience and what were your learnings.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Grant Funding Project Report Form

Application No. BWCB12 From Mrs Claire Gordon

Form Submitted 27 Jan 2026, 11:01AM NZDT

We worked through the process of selecting images, and this was part of the learning on how to interpret the brief and produce work that was appropriate. We then considered how best to print - would their image be stronger in black and white or was colour more suitable? Once printed, we selected and best colour matt board mount to frame their picture and we were able to secure frames through Arts XL (purchased at Warehouse stationary).

This was part of the curation process and they were able to appreciate how using the same frames throughout really enhanced their Exhibition. In hanging the Exhibition we discussed the order of hanging the Images in a way that complimented each other and drew the view in.

Working through the pricing was a valuable lesson and gained them an understanding of (as amateur photographers) how little they may actually make in terms of a profit after costs if they are to keep the work at a level that might achieve sales.

Finally, I designed a couple of social media posters for both on line and to be placed in the community for which some of the students took the responsibility to approach businesses to get them displayed.

As a result of the Exhibition I am voluntarily running two school holiday photography workshops (one for aged 10-13 years and one for aged 14-18 years) at the Procter library which are free to the youth. These will take place this coming week, and so far are proving to be quite popular, with youth being encouraged by the Exhibition.

Overall I think it was an really valuable experience for the youngsters who participated and also great for the community to see how our young experience and ultimately value their connection with the community.

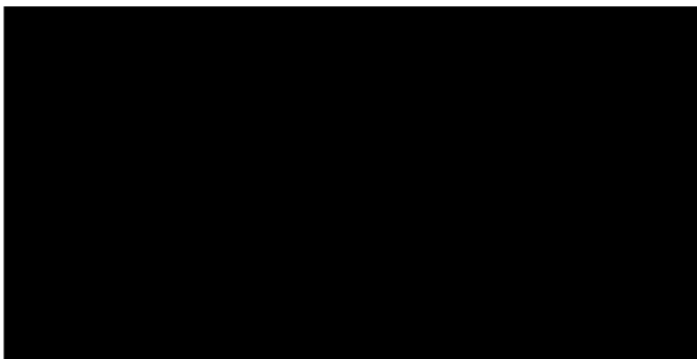
Please provide details of how you acknowledged the funding you received from the Board (including any photos or marketing collateral) *

Posters advertising the Exhibition for social media and also print were placed in the town and also out in the wider community. The posters included the logos of the funders.

Some of the students took the responsibility to approach businesses to get the posters displayed.

An additional post giving information on the Exhibition and including funder's logos is also on part of the Exhibition, and social media posts have been made both through Flash Gordon Photography and local groups thanking and acknowledging our funders and encouraging folk to visit.

If you have a website or Facebook page that we can link to, please provide details
<https://www.facebook.com/ClaireFGPhotography>, flashgordon.co.nz





Project Report COMMUNITY GRANT FUND - LOCAL

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz (PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: **Kawakawa Business & Community Association**_____

Name & location of project: **Kawakawa Christmas in the Park, Hundertwasser Park**

Date of project/activity: **30 Nov 2025**_____

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund: _____ **\$5000**

Board meeting date the grant was approved: _____

Please give details of how the money was spent:

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
McGregors Castles – Bounce Castle	\$250	yes
Bay of Islands Bakeries – pork loin and rolls	\$555.38	yes
Leamy Enterprises – sound machine	\$520.00	yes
4Square	\$704.12	yes
Malcolm Francis – Toys, games & lollies for prizes	\$1533.54	yes
Hammer Hardware	\$587.63	yes
Hammer Hardware – Tip Top	\$176.76	yes
BB and ja Woodham Ltd	\$500.25	Yes
Bella Vac Jerseys – Flavoured Milk	\$363.40	yes
Total	\$5191.08	

Give a brief description of the highlights of your project including numbers participating:

Numbers were down on previous years, and we were packed up and finished earlier than normal, but still at least 300 people in attendance. Highlights as always is being able to provide a completely free day out for whanau – kai, bouncy castle, games and prizes – all at no cost to attendees.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

As per above – gives whanau a chance to have a day out together at no cost to themselves. It's a difficult time of year for many and we hop this helps ease the burden slightly.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

If you have a Facebook page that we can link to please give details:

This report was completed by:

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz



**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:
Funding Advisor
Far North District Council Private
Bag 752
KAIKOHE 0440

Name of organisation: _____ **R. Tucker Thompson Sail Training Trust**

Name & location of project: _____ **R. Tucker Thompson Youth Voyage**

Date of project/activity: _____ **July 2025**

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund: _____ **\$4000**

Board meeting date the grant was approved: _____ **June 2025**

Please give details of how the money was spent:

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)
Funding of \$2000 per trainee to support two trainees to participate in a 7-day youth voyage	\$4000	
	\$	
	\$	
	\$	
Total:	\$4000	

Give a brief description of the highlights of your project including numbers participating:

YTH2506 had some joyous conditions (!) that confined them to the ship for a couple of days - a good thing the trainees were both resourceful AND eager learners. A deep dive into navigation, a serious bakeoff and spaghetti towers kept all hands and brains busy. A break in the weather ensured the Tucker trifecta could go ahead under blue skies and over tranquil turquoise waters. Plus time for the obligatory Titanic pose, some bowsprit riding and classic island hiking (and bonus ruru spotting!). Something about small spaces builds unbreakable bonds - this cohort left the ship firm friends and determined to return. Ka rawe!



YTH2508 - Out the gate! A seriously good way to start the second half of our youth season with this epic troop of trainees. Destination Whangamumu for some bow sprit riding in big seas and many dolphin encounters. Lucky first trainees for enjoying new snorkelling gear from [Paihia Dive](#) thanks to [Focus Paihia Community Trust](#) and a top up to our smaller wetsuits from [Bay of Islands Snorkelling](#). Thanks to our local community for your ongoing support - we appreciate you!! As ever, so many photos to choose from - here's just a taster....



Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

Supporting rangatahi. Strengthening futures.
Nature-rich. Device-free.

Private Bag 752, Memorial Ave, Kaikāhe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

We don't *just* take young people sailing. On our 7-day voyages we provide a proven, experiential learning programme that delivers some serious impact for teenagers.

We know that time on the water changes lives. Away from devices and the pressures of daily life, our youth voyages help Northland rangatahi build confidence, resilience, and connections that last a lifetime. They also learn to do the dishes!

We throw the doors of opportunity wide open for trainees to discover their own strengths, potential to succeed, and to learn skills that enhance employability. Life on board teaches teamwork, communication, self-management, adaptability and leadership. That's exactly what's needed in our communities.

We're also passionate about building pathways. All trainees who participate in a youth voyage have the opportunity to join our volunteer programme – this offers a bridge back onto the ship, creating consistency, belonging, and genuine work readiness over time.

And while we don't promise it, just quietly, we think we instil a zest for learning by inspiring your rangatahi to look at 'education' a little bit differently. We see young people re-engage with school post-voyage, motivated and proud. This kaupapa is only possible with strong partnerships and open minds. Together with our funders and supporters, we're helping rangatahi grow into confident, resilient adults ready to contribute to their communities.

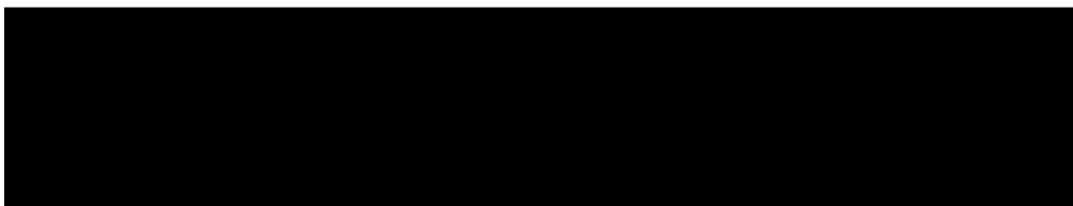
Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

See attached acknowledgements. We will also include the logo in our annual report.

If you have a Facebook page that we can link to please give details:

www.facebook.com/RTuckerT

This report was completed by:



Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Project Report Form (Dec 2024)
Application No. BWCB05 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 6 Feb 2026, 5:02PM NZDT

Project Report - Community Grant Fund

* indicates a required field

Project Report

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within the required time will not be considered for future funding.

Name

Jacman Entertainment Ltd on behalf of Savour Northland

Name and Location of Project/Activity

Savour Northland

Date of Project/Activity

1 - 31 October 2025

Which Community Board did you receive funding from?

- Te Hiku
- Kaikohe-Hokianga
- Bay of Islands-Whangaroa

Amount received from the Community Board

10000

Must be a number.

When was the funding approved?

10/07/2025

Must be a date.

Please give details of how the money was spent

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds

Expenditure

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Project Report Form (Dec 2024)
Application No. BWCB05 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 6 Feb 2026, 5:02PM NZDT

Supplier/Description	\$	Receipts/bank statement showing expense
Printed Programme Booklet	\$5,095.00	Filename: Community Board Marketing Expenditure 2025 .xlsx File size: 10.3 kB Filename: Print Company Booklet Tax Invoice (31 Jul 2025) I059854.pdf File size: 73.2 kB
Flags for Info Hubs	\$2,155.00	Filename: Print Company Flags Invoice I059853.pdf File size: 81.8 kB
Posters	\$250.00	Filename: Print Company Posters Invoice I059855.pdf File size: 82.9 kB Filename: Print Company SNC Posters Invoice I060843.pdf File size: 81.4 kB
Footpath Signs	\$2,500.00	Filename: Print Company Footpath Signs Invoice I059852.pdf File size: 82.3 kB
		<i>No files have been uploaded</i>
		<i>No files have been uploaded</i>
		<i>No files have been uploaded</i>
		<i>No files have been uploaded</i>

Project Information

Give a brief description of the highlights of your project/activity

Savour Northland 2025 delivered a vibrant, region-wide celebration of Northland’s food, beverage, and hospitality sector. The festival featured 54 unique events across 46 venues, showcasing the diversity of Northland’s produce, people, and places.

Highlights included:

- Strong regional participation, with events delivered across the Bay of Islands, Far North, Whangārei/Tutukaka, Kauri Coast/Hokianga, and Mangawhai/Waipū
- The first-ever Hokianga-based Savour Northland event, expanding regional inclusion
- 21 events sold out, demonstrating strong public demand and engagement
- Attendance of 3,382 people across the Core Programme

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Project Report Form (Dec 2024)

Application No. BWCB05 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 6 Feb 2026, 5:02PM NZDT

- Introduction of the Savour Northland printed booklet, improving accessibility and awareness
- Delivery of the Savour Northland Challenge, with 27 entries from 24 venues and 2,253 challenge dishes sold

The festival successfully elevated the quality and visibility of regional food experiences while strengthening collaboration across hospitality, tourism, and primary industry sectors.

How many participants/volunteers took part? *

500

Must be a number.

How many visitors/audience members took part? *

5635

Must be a number.

What Community Outcome(s) did your project meet?

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities
- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable

Describe how your project benefited the community, met the outcome(s) indicated above and your evaluation of the project results *

Community Benefit, Outcomes Achievement, and Project Evaluation

1. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride:

Savour Northland is built around celebrating local identity through food storytelling, regional ingredients, and manaakitanga. The programme showcased Northland-grown and produced ingredients including seafood, kumara, subtropical fruit, and Haku Kingfish, reinforcing pride in the region's natural resources and culinary capability.

The Savour Northland Challenge specifically encouraged venues to tell the story of Northland through dishes and local beverage pairings, strengthening connections between producers, chefs, and communities.

Greater regional event spread and first-time inclusion of Hokianga also helped ensure more communities saw themselves reflected in the festival.

Evaluation:

High levels of participation, strong ticket sales, and 97.2% attendee intent to return demonstrate strong community pride and connection to the festival.

2. Proud, Vibrant Communities

The festival created opportunities for communities to come together through shared food experiences, workshops, long lunches, tastings, and unique events such as the Bay of Islands Vintage Railway event, Awa ki te moana - River to the ocean and A Magical Evening of Cuisine and Opera at the Turner Centre, Kerikeri.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Project Report Form (Dec 2024)

Application No. BWCB05 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 6 Feb 2026, 5:02PM NZDT

Community vibrancy was demonstrated through:

- Participation from 46 venues, many delivering multiple events
- Strong Far North engagement, representing 79% of total attendance
- High local engagement via social media (59.7%) and venue / hub networks (26.4%)
- Strong satisfaction and repeat intention (97.2%)

The festival supported local businesses to collaborate rather than compete, building sector relationships and strengthening the wider community ecosystem.

Evaluation:

High attendance, sold-out events, and strong repeat intent indicate Savour Northland is becoming a key community calendar event that builds connection and pride.

3. Prosperous Communities Supported by a Sustainable Economy

Savour Northland delivered measurable economic impact through visitor spend, business participation, and tourism stimulation.

Key indicators include:

- 55.6% of attendees spent over \$100 at participating venues
- 26% of attendees booked accommodation
- 22.3% of attendees travelled from outside Northland
- 31 venues delivered multiple events, increasing revenue opportunities
- Off-peak timing supported seasonal economic boost for hospitality and tourism operators and increased employment opportunities, with many participants advising earlier onboarding of seasonal staff.

The programme also created long-term capability building through marketing exposure, collaboration, and increased confidence in delivering premium visitor experiences.

Evaluation:

Strong spend patterns, accommodation uptake, and visitor origin data confirm the festival contributes to regional economic resilience and tourism growth.

Include how your project met the Council outcomes

Please provide details of how you acknowledged the funding you received from the Board (including any photos or marketing collateral) *

Community Board funding was acknowledged through multiple channels to ensure visibility and recognition of the Board's support:

- Inclusion of funding acknowledgement in printed Savour Northland programme and all marketing materials (flags, signage, posters, billboards etc)
- Recognition across digital channels including website and social media where applicable plus logo placement on every printed advert in NZ Herald / Northern Advocate
- Verbal acknowledgements at launch events and key activations where appropriate
- Inclusion in stakeholder and partner communications
- Funding directly enabled the establishment of Info Hubs, including signage, flags, and distribution materials across the Far North, increasing public access to festival information and supporting long-term reusable infrastructure for future years (nothing was dated and can be reused)

This support was instrumental in expanding reach, improving accessibility, and

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Project Report Form (Dec 2024)
Application No. BWCB05 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 6 Feb 2026, 5:02PM NZDT

strengthening visitor navigation across the region.
Please see supplied document for images.

If you have a website or Facebook page that we can link to, please provide details
www.savournorthland.com

This form was completed by (name)
J L Sanders

Address
154 Waipapa West Rd
Waipapa Waipapa 0295 New Zealand

Phone Number *
021373739

Email
jackie@jacman.co.nz
Must be an email address.

Date Form Completed
27/12/2025
Must be a date.

If you have additional information you would like us to view, please attach it here

Filename: Savour Northland Marketing Campaign Report 2025 COMMUNITY BOARDS.pdf
File size: 1.8 MB
You can send additional information to be included with your report to funding@fndc.govt.nz if you prefer

Supplementary Information 2
No files have been uploaded

Supplementary Information 3
No files have been uploaded

Supplementary Information 4
No files have been uploaded

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Grant Funding Project Report Form Application No. BOIWCB028 From Whangaroa Health Services Trust - DRAFT

Project Report - Community Grant Fund

* indicates a required field

Project Report

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private Bag 752

KAIKOHE 0440

Name

Whangaroa Health Services Trust

Name and Location of Project/Activity

Hillary Sheard

Date of Project/Activity

months of June, September and October

Which Community Board did you receive funding from?

- Te Hiku
- Kaikohe-Hokianga
- Bay of Islands-Whangaroa

Amount received from the Community Board

1548

Must be a number.

When was the funding approved?

11/06/2025

Must be a date.

Please give details of how the money was spent

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds

Expenditure

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Grant Funding Project Report Form
Application No. BOIWCB028 From Whangaroa Health Services Trust - DRAFT**

Supplier/Description	\$
Pruning Workshop facilitator fee	\$275.00
Grafting Workshop facilitator fee	\$275.00
Vegepod	\$933.00
Bunnings grafting tape	\$14.98
Mitre10 growing median	\$99.40
Bunnings watering cans	\$45.43

Project Information

Give a brief description of the highlights of your project/activity, including number of participants

The Winter Pruning Workshop was held on Sunday 15 June and welcomed 30 community members eager to learn practical skills in pruning apple and pear trees. The workshop was facilitated by Medhi, a knowledgeable expert who provided both theoretical insights and hands-on guidance.

After several weeks of weather-related delays, the second workshop in the Community Funded series was successfully held on Saturday 20 September at the Whangaroa Health Service Teaching Garden. Blessed with stunning sunshine, 14 community members attended to learn about various grafting techniques for trees, shrubs, and vines.

Highlights included having access to a facilitator of Medhi calibre sharing his deep knowledge of tree pruning and grafting, explaining different methods and their applications in an easy-to-understand way. Participants being able to observe live demonstrations on a range of plant types and having the opportunity to practice under the watchful eye of an expert.

Following consultation with residents during the monthly meeting at Kauri Lodge, a collective decision was made regarding the placement of the VegPod and the selection of crops to be grown. Construction commenced shortly thereafter, and with a fortunate break in the weather, planting was initiated with the enthusiastic participation of several residents.

Describe how your project benefited the community and your evaluation of the project outcomes *

Both workshops were well-received, with participants expressing appreciation for the hands-on learning and Medhi's approachable teaching style. The events contributed to local food resilience, skill-building, and community empowerment. The sessions emphasized budget-friendly ways to increase tree productivity, inspiring attendees to apply these techniques in their own gardens.

Gardening is a powerful tool for wellbeing. Research shows it can reduce stress and anxiety, improve mood and cognitive function, and support both physical and mental health. This project brings those benefits right to our residents' doorstep with the added luxury of being able to pick a fresh strawberry or two. As a footnote: a local ECE is currently growing vegetables from seed and have reached out after seeing our Facebook posting to donate lettuce seedlings. They have offered to pay a visit with some of their tamariki to help plant the seedlings with the residences.

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Grant Funding Project Report Form
Application No. BOIWCB028 From Whangaroa Health Services Trust - DRAFT**

Please provide details of how you acknowledged the funding you received from the Board (including any photos or marketing collateral) *

Whangaroa Health Services gratefully acknowledged the generous support of the Community Board, highlighting that the funding made it possible to deliver all aspects of these projects. The Community Boards contribution was prominently recognised through printed promotional materials and social media posts, via the use of displaying their logo and through written acknowledgement. The Community Board support was also formally acknowledged at the conclusion of both workshops and on our Facebook posts after the events.

If you have a website or Facebook page that we can link to, please provide details

Whangaroa Health Services

This form was completed by (name)

Hillary Sheard



Date Form Completed

02/10/2025

Must be a date.



**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor
Far North District Council Private
Bag 752
KAIKOHE 0440

Name of organisation: Whangaroa Museum _____

Name & location of project: Whangaroa Museum promotion _____

Date of project/activity: 2025 _____

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$ 1737 _____

Board meeting date the grant was approved: Feb 2025 _____

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please tick)
Ascension Creative DL design	\$160	y
Kerikeri Design and Print 2000 Rack Cards (DL print)	\$548.55	y
Ascension Creative Map design	\$2080	y
Kerikeri Design and Print Map print	\$676.20	y
Ascension Creative Design Logo / branding for promotion	\$800	y
Museum Administrator / volunteer hours	\$1200	n
Total:	\$5464.75	

Give a brief description of the highlights of your project including numbers participating:

This project was a team effort from the museum administrator, and volunteers to discuss and bring together a refined branding image that takes in to consideration over 40 years of different logos, branding and refined into one. We then engaged a local professional Designer to bring our ideas into creation. We have a new logo, defined colour scheme. These were then used to be incorporated into our DL Rack Card that are now being distributed around Whangaroa and beyond. Our second project collating an historic trail map, took many hours of deliberation of what we wanted to share and highlight in the Whangaroa Region. We then used Ascension Creative to bring to life the tear away tourist map.

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

The museum is now on the Map! Locals, Tourists and visitors are tearing away a map and exploring our region. Local accommodation and businesses have our DL and as we distribute these to Bay of Islands, Whangaroa and Doubtless Bay we look forward to a busy summer season.

Our community has now a piece of history in their hands and an understanding of some of the historic places that we represent within our museum.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

We have attached to this email a copy of the Rac Cards and Map

If you have a Facebook page that we can link to please give details:

This report was completed by:



7.7 FUNDING APPLICATIONS

File Number: A5587274

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to allow the Bay of Islands-Whangaroa Community Board (the Board) to consider the application/s received for the Community Grant Fund/Placemaking Fund.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- There are five new applications requesting **\$31,260**. One applicant is seeking funding from the Board for each of the remaining years of the triennium.
- The Board has **\$72,673** to allocate for the Community Board Fund in the 2025/2026 financial year.
- The Board has **\$94,914** to allocate for the Placemaking Fund in the 2025/2026 financial year.

A. TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board approve the sum of **\$616** (plus GST if applicable) be paid from the Board's Community Grant Fund account to ArtsXL Trust for costs towards 2026 100 x 100 art exhibition.

B. TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board approve the sum of **\$4,315** (plus GST if applicable) be paid from the Board's Pride of Place Fund account to Russell Centennial Trust Board for costs to provide updated signage at the Tamati Waka Nene reserve.

C. TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to The Centre for costs towards 2026 community kapa haka classes and concert.

D. TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board approve the sum of **\$3,450** (plus GST if applicable) be paid from the Board's Pride of Place Fund account to Vision Kerikeri for costs towards restoration of the Wairoa stream

E. TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board approve the sum of **\$10,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Jacman Entertainment Ltd for costs towards 2026 Savour Northland.

F. TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board approve the sum of **\$10,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Jacman

Entertainment Ltd for costs towards Savour 2027 from 2027/28 financial year funding, subject to receiving a project report on the 2026 Savour Northland event.

G. TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board approve the sum of **\$10,000 (plus GST if applicable) per year be paid from the Board's Community Grant Fund account to Jacman Entertainment Ltd for costs towards Savour 2028 from 2028/29 financial year funding, subject to receiving a project report on the 2026 Savour Northland event.**

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's Long-Term Plan. The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride;
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant	Requested	Recommend	Comments
ArtsXL Trust – 100 x 100 exhibition	\$616	\$616	This is the third year this applicant has applied to the Board for funding for this exhibition (receiving \$950 in 2024 and \$610 in 2025). The applicant is encouraged to request funding from Creative Communities for the 2027 show, but has missed the application cutoff to that committee for 2026. This meets community outcomes 2 and 3.
Russell Centennial Trust Board – Tamati Waka Nene reserve signage	\$4,315	\$4,315	The applicant is seeking funding to update signage at the Tamati Waka Nene reserve, a Māori reserve they maintain on behalf of FNDC. They are also looking to install directional signage along the Strand. The reserve sign updates have been prepared in cooperation with Ngāti Hao hapū The Board previously granted \$2,000 to the applicant in 2020 to upgrade museum signage. This meets community outcomes 1,2,3,5

Applicant	Requested	Recommend	Comments
The Centre – Ngāti Rehia Community Kapa Haka	\$7,500	\$5,000	<p>The applicant is seeking funding for community kapa haka classes with Ngāti Rehia, concluding in a community concert at Matariki.</p> <p>The Board granted funding to the applicant in 2024 (\$6,150) and 2025 (\$5,000).</p> <p>This meets community outcomes 1,2,3,5</p>
Vision Kerikeri – Wairoa stream restoration	\$3,450	\$3,450	<p>The applicant is seeking funding to fell and remove a number of Taiwanese cherry trees and privet on the Wairoa stream track. A large amount of work has been undertaken by community volunteers to improve this area for the wider community benefit.</p> <p>The Board previously granted the applicant \$7,935 in 2024 and \$2,898 in 2025 for similar work.</p> <p>This meets community outcomes 3,5</p>
Jacman Entertainment Ltd – Savour Northland	\$15,379	\$10,000 per year	<p>The applicant is seeking funding for the Savour Northland food festival for promotion and events in Bay of Islands-Whangaroa Ward. They are requesting funding be granted for the remaining years of the triennium from the Board (this is permitted under the Community Board Grant Funding Policy).</p> <p>They have provided their report for the 2025 Savour Northland festival (provided at the same meeting as this application).</p> <p>The Board granted the applicant \$10,000 for the 2025 festival.</p> <p>The Board may grant funding for a further two years. This gives the applicant certainty for their event and allows them to focus on growing alternative funding sources. They would be required to provide a project report for each year, prior to any additional funding being released.</p> <p>Funding has been requested from the other two boards on the same basis.</p> <p>This meets community outcomes 2,3,4,5</p>

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants were required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option One: Authorise funding for the full amount requested.






Option Two: Authorise partial funding.

Option Three: Decline funding the application.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. **ArtsXL Trust - A5586432** [↓](#) 
2. **Russell Centennial Trust Board - A5586429** [↓](#) 
3. **The Centre - Kapa Haka - A5586427** [↓](#) 
4. **Vision Kerikeri - A5586433** [↓](#) 
5. **Savour Northland - A5586435** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Applications received are assessed against the Community Grants Policy and Te Pae o Uta.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to the applications received in relation to whenua and/or wai.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made, and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB52 From ArtsXL Charitable Trust
 Form Submitted 30 Jan 2026, 10:09AM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

- Community Grant Fund Pride of Place Fund

Applicant details

Applicant *

ArtsXL Charitable Trust

NZ Charity Registration Number (CRN)

CC27356

New Zealand Charities Register Information	
Reg Number	CC27356

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB52 From ArtsXL Charitable Trust

Form Submitted 30 Jan 2026, 10:09AM NZDT

Legal Name	ARTSXL Charitable Trust
Other Names	Arts XL
Reg Status	Registered
Charity's Street Address	1 Watson Lane Kerikeri 0230
Charity's Postal Address	1 Watson Lane Kerikeri 0230
Telephone	09 4079686
Fax	
Email	leah.watson.kerikeri@gmail.com
Website	
Reg Date	12:00am on 30 Jun 2008

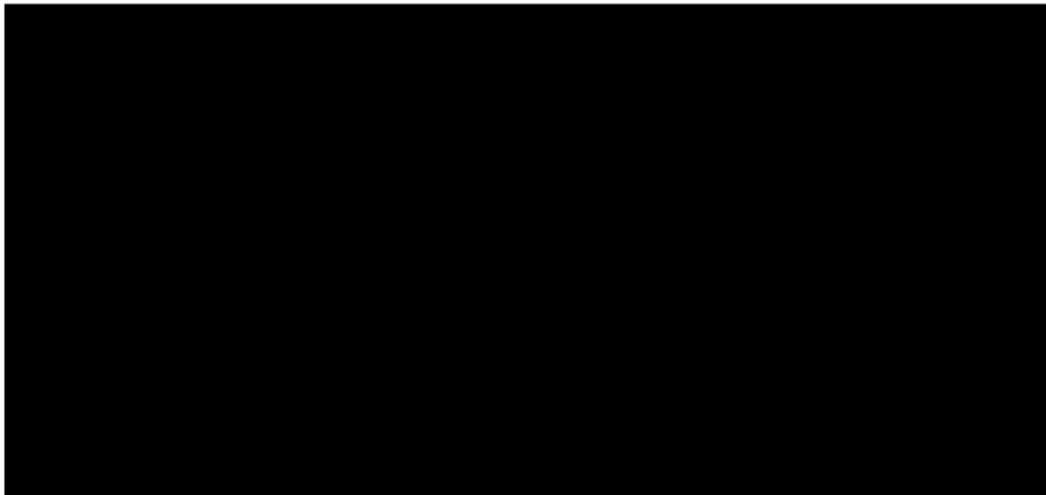
Information retrieved at 10:30am today

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

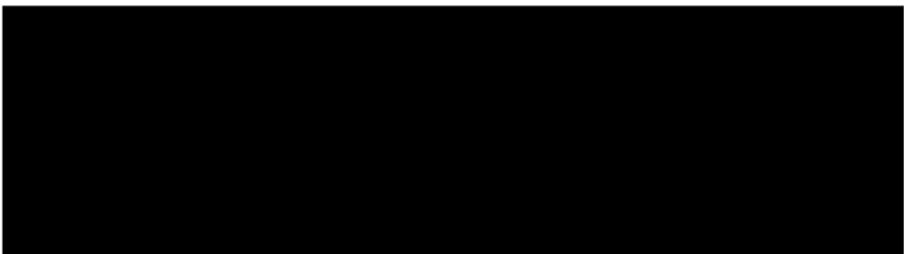
Arts/Culture/Heritage



Contact details

Contact Person One:

Contact Person Two:



Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB52 From ArtsXL Charitable Trust

Form Submitted 30 Jan 2026, 10:09AM NZDT

Purpose of organisation

Please briefly describe the purpose of the organisation *

ArtsXL Charitable Trust supports and promotes the arts across the Far North District by delivering inclusive, community-focused exhibitions and programmes that increase access to creative participation and strengthen the region's cultural life.

Must be no more than 50 words.

Number of Members *

5

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern)
Community Board

Bay of Islands-Whangaroa
(Eastern) Community Board

Kaikohe-Hokianga
(Western) Community Board

Project name *

100x100 Art Show

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB52 From ArtsXL Charitable Trust

Form Submitted 30 Jan 2026, 10:09AM NZDT

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

Date

01/04/2026

Must be a date.

End Date:

Date:

30/04/2026

Must be a date.

Project Details

Location *

Theatre Bar, Turner Centre, Kerikeri

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

90

Must be a number.

How many visitors/audience members/clients do you expect? *

250

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

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Application No. BWCB52 From ArtsXL Charitable Trust

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If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Yes

No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Local and district artists benefit through an accessible exhibition opportunity that supports creative participation, visibility, and modest income through art sales. The low-cost, small-format brief encourages broad participation, including emerging and first-time exhibitors.

The wider community benefits through free public access to a diverse exhibition of locally made art in a familiar, social setting. Affordable pricing allows residents and visitors to purchase original artworks, strengthening connections between artists and the community while supporting the local creative economy.

The project also benefits the Turner Centre by activating the Theatre Bar space, increasing foot traffic, and strengthening its role as a community cultural hub.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

Proud, vibrant communities

Prosperous communities supported by a sustainable economy

Communities that are healthy, safe, connected and sustainable

Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

The 100x100 Art Show contributes to proud, vibrant communities by celebrating the creativity of artists from across the Far North District and presenting their work in a highly visible public venue. The exhibition encourages community participation, conversation, and pride in local talent through an inclusive and well-loved annual event.

The project supports prosperous communities and a sustainable local economy by providing artists with direct sales opportunities and modest income, while also drawing visitors into the Turner Centre and surrounding businesses. The affordable price point lowers barriers to purchasing original art and broadens participation in the local creative economy.

By offering free access to a welcoming, informal exhibition space, the project strengthens community connection and wellbeing. It invites people of all ages and backgrounds to engage with the arts in a relaxed social setting, supporting cultural participation as part of a healthy and connected community. The ongoing success of the exhibition demonstrates its sustainability and value to both artists and the wider community.

Must be no more than 250 words.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB52 From ArtsXL Charitable Trust

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Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$1,866.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$616.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB52 From ArtsXL Charitable Trust

Form Submitted 30 Jan 2026, 10:09AM NZDT

Rent/Venue Hire	\$600.00		Filename: 100x100 2026 by Art i n Kerikeri V2.pdf File size: 75.9 kB
Advertising/Promotion	\$400.00		Filename: 100x100 2026 by Art i n Kerikeri V2.pdf File size: 75.9 kB
Facilitator/Professional Fees	\$0.00		Filename: 100x100 2026 by Art i n Kerikeri V2.pdf File size: 75.9 kB
Administration (inc. stationery/copying)	\$0.00		Filename: 100x100 2026 by Art i n Kerikeri V2.pdf File size: 75.9 kB
Artwork Mats	\$616.00	\$616.00	Filename: Factory Frames mats 2026.pdf File size: 159.7 kB
Curator supplies	\$250.00		No files have been uploaded
			No files have been uploaded
			No files have been uploaded
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Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB52 From ArtsXL Charitable Trust

Form Submitted 30 Jan 2026, 10:09AM NZDT

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

Current Funding

How much money does your organisation currently have? *

\$23,150.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$23,150.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Young/Emerging Artists Program	\$17,869.00
Annual Young Artists Show	\$1,500.00
Curating of Kerikeri Permanent Art Collection	\$2,124.00
Vocal Scholarship	\$775.00
Working Funds	\$882.00

Total Tagged Funds

Total Expenditure Amount

\$23,150.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Artist Registration Fees	\$9,600.00	Pending

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB52 From ArtsXL Charitable Trust
 Form Submitted 30 Jan 2026, 10:09AM NZDT

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
100x100 2024	\$910.00		
100x1000 2025	\$650.00		

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

ArtsXL Statement of Receipts & Payments

1 Supporting Financial document *

Filename: ARTSXL Receipts and Payments 2024-2025.pdf
 File size: 644.0 kB

2 Name of supporting financial document

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB52 From ArtsXL Charitable Trust

Form Submitted 30 Jan 2026, 10:09AM NZDT

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB56 From Russell Centennial Trust Board - Russell Museum Te Whare Taonga o Kororāreka

Form Submitted 10 Feb 2026, 4:58PM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

Community Grant Fund

Pride of Place Fund

Applicant details

Applicant *

Russell Centennial Trust Board - Russell Museum Te Whare Taonga o Kororāreka

NZ Charity Registration Number (CRN)

CC35416

New Zealand Charities Register Information

Page 1 of 12

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB56 From Russell Centennial Trust Board - Russell Museum Te Whare Taonga o Kororāreka
 Form Submitted 10 Feb 2026, 4:58PM NZDT

Reg Number	CC35416
Legal Name	Russell Centennial Trust Board
Other Names	Russell Museum - Te Whare Taonga O
Reg Status	Kororareka Registered
Charity's Street Address	2 York Street Russell 0202
Charity's Postal Address	2 York Street Russell 0202
Telephone	09 4037701
Fax	
Email	admin@russellmuseum.org.nz
Website	http://www.russellmuseum.org.nz
Reg Date	12:00am on 30 Jun 2008

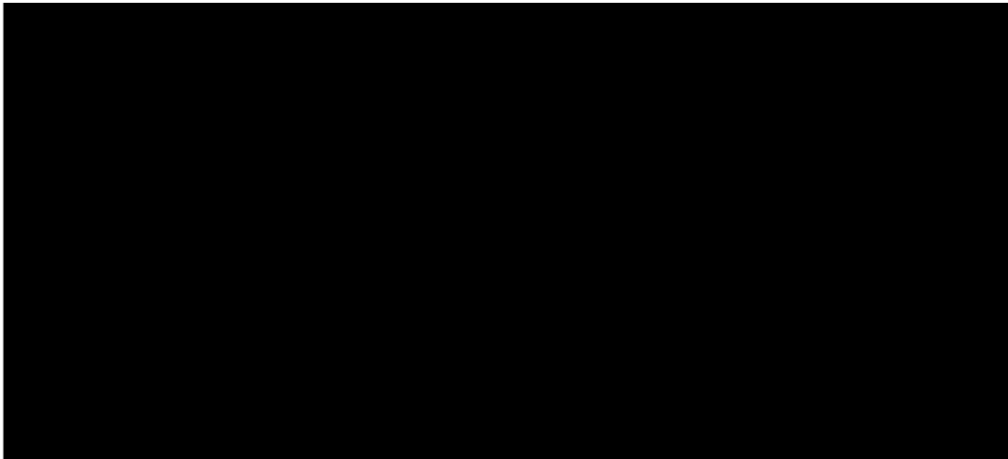
Information retrieved at 3:33pm on 9 Feb

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Arts/Culture/Heritage



Contact details

Contact Person One:

Contact Person Two:



Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB56 From Russell Centennial Trust Board - Russell Museum Te Whare Taonga o Kororāreka
 Form Submitted 10 Feb 2026, 4:58PM NZDT

Purpose of organisation

Please briefly describe the purpose of the organisation *

Russell Museum - Te Whare Pupuri Taonga o Kororāreka is a community museum established in 1956 to preserve, showcase, and promote the dual heritage taonga and nationally significant stories relating to Russell Kororāreka and the wider takiwā of Te Rūnanga o Taumare ki Raukaumaungamaunga, to inform our shared future.

Must be no more than 50 words.

Number of Members *

10

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

Tamati Waka Nene Reserve and The Strand Interpretation Signage

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB56 From Russell Centennial Trust Board - Russell Museum Te Whare Taonga o Kororāreka

Form Submitted 10 Feb 2026, 4:58PM NZDT

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

Date

20/04/2026

Must be a date.

End Date:

Date:

30/09/2026

Must be a date.

Project Details

Location *

The Strand & Tamati Waka Nene Reserve - Russell

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

13

Must be a number.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB56 From Russell Centennial Trust Board - Russell Museum Te Whare Taonga o Kororāreka

Form Submitted 10 Feb 2026, 4:58PM NZDT

How many visitors/audience members/clients do you expect? *

12000

Must be a number.

Have you engaged with tangata whenua about your project? *

Yes

No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Yes

No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Tamati Waka Nene Reserve is an FNDC owned Māori Reserve managed by the Russell Centennial Trust Board frequented by visitors. The Reserve will benefit from new interpretive signage that uses culturally appropriate language to better inform visitors and respectfully reflect the cultural heritage and legacy of Tamati Waka Nene, a significant rangatira in the history of Kororāreka, Russell.

Following a site visit, three kaumātua from Te Rūnanga-Ā-Iwi O Ngāpuhi raised concerns that the existing signage contains inaccuracies and presents the kōrero through a Pākehā lens. Similar concerns have been expressed by other individuals, highlighting the need to both update and renew the signage.

On our behalf, David McKenzie sought approval from Waka Nene's Ngāti Hao hapū for a new script for the signs. Also, additional signage along The Strand incorporates interpretive and wayfinding elements, directing visitors toward the Museum, Pompallier Mission, and the pop-up art gallery at Kororāreka Marae.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

Proud, vibrant communities

Prosperous communities supported by a sustainable economy

Communities that are healthy, safe, connected and sustainable

Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Russell's main economy is derived from tourism of international, domestic and vfr visitors. Its signature identity is cultural heritage of nationally significant stories. The Russell Museum along with other cultural heritage organisations, businesses, and community groups maintain and promote Russell's heritage infrastructure and stories on behalf of the

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB56 From Russell Centennial Trust Board - Russell Museum Te Whare Taonga o Kororāreka
 Form Submitted 10 Feb 2026, 4:58PM NZDT

community, to benefit all businesses and residents in Russell, and to encourage visitors to not only come for a day, but to stay for a holiday in Russell to explore its rich history.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$9,925.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$4,315.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB56 From Russell Centennial Trust Board - Russell Museum Te Whare Taonga o Kororāreka
 Form Submitted 10 Feb 2026, 4:58PM NZDT

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Signage: Design	\$1,536.00	\$768.00	Filename: Q Keri Keri_Design 2026.pdf File size: 166.2 kB <hr/> Filename: Q Signosaur 2026.pdf File size: 226.9 kB
Signage: Fabrication	\$6,914.00	\$3,457.00	Filename: Q Keri Keri_Design 2026.pdf File size: 166.2 kB <hr/> Filename: Q Signosaur 2026.pdf File size: 226.9 kB
Signage: Freight	\$180.00	\$90.00	Filename: Q Keri Keri_Design 2026.pdf File size: 166.2 kB <hr/> Filename: Q Signosaur 2026.pdf File size: 226.9 kB
			<i>No files have been uploaded</i>
			<i>No files have been uploaded</i>

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
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 Form Submitted 10 Feb 2026, 4:58PM NZDT

Yes No

GST Number

GST Number
011-982-174

Current Funding

How much money does your organisation currently have? *
 \$280,800.00
 Must be a dollar amount.

How much of this money is already committed to a specific purpose? *
 \$30,800.00
 Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Term Deposit (Insurance)	\$250,000.00
Operational Expenses	\$30,800.00

Total Tagged Funds

Total Expenditure Amount
 \$280,800.00
 This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Oxford Trust	\$4,315.00	Pending

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
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 Form Submitted 10 Feb 2026, 4:58PM NZDT

Previous Funding from FNDC

Have you previously received funding from FNDC? *
 Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Building Signage	\$3,270.03	01/02/2022	Yes
Museum Standards	\$5,000.00	01/04/2019	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *
 Performance Report 2025

1 Supporting Financial document *

 Filename: 2025 FS - Russell Centennial Trust Board - Russell Museum.pdf
 File size: 4.1 MB

2 Name of supporting financial document

2 Supporting Financial Document
No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document
No files have been uploaded

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB56 From Russell Centennial Trust Board - Russell Museum Te Whare Taonga o Kororāreka
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Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

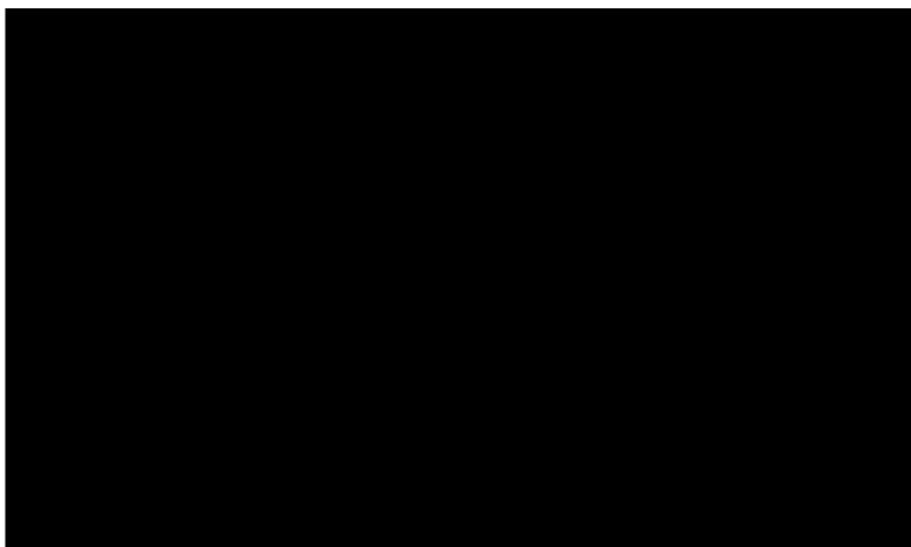
1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note on the accounts
 - Tracking of different funding, e.g through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB56 From Russell Centennial Trust Board - Russell Museum Te Whare Taonga o Kororāreka**

Form Submitted 10 Feb 2026, 4:58PM NZDT

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB53 From The Centre at Kerikeri Ltd (The Turner Centre)
Form Submitted 27 Jan 2026, 3:58PM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

Community Grant Fund

Pride of Place Fund

Applicant details

Applicant *

The Centre at Kerikeri Ltd (The Turner Centre)

NZ Charity Registration Number (CRN)

CC27358

New Zealand Charities Register Information

Page 1 of 13

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB53 From The Centre at Kerikeri Ltd (The Turner Centre)
 Form Submitted 27 Jan 2026, 3:58PM NZDT

Reg Number	CC27358
Legal Name	The Centre At Kerikeri Limited
Other Names	
Reg Status	Registered
Charity's Street Address	43 Cobham Road Kerikeri 230
Charity's Postal Address	PO Box 922 Kerikeri 245
Telephone	09 407 0260
Fax	09 407 0268
Email	venuemanager@turnercentre.co.nz
Website	http://www.centakeri.com
Reg Date	12:00am on 30 Jun 2008

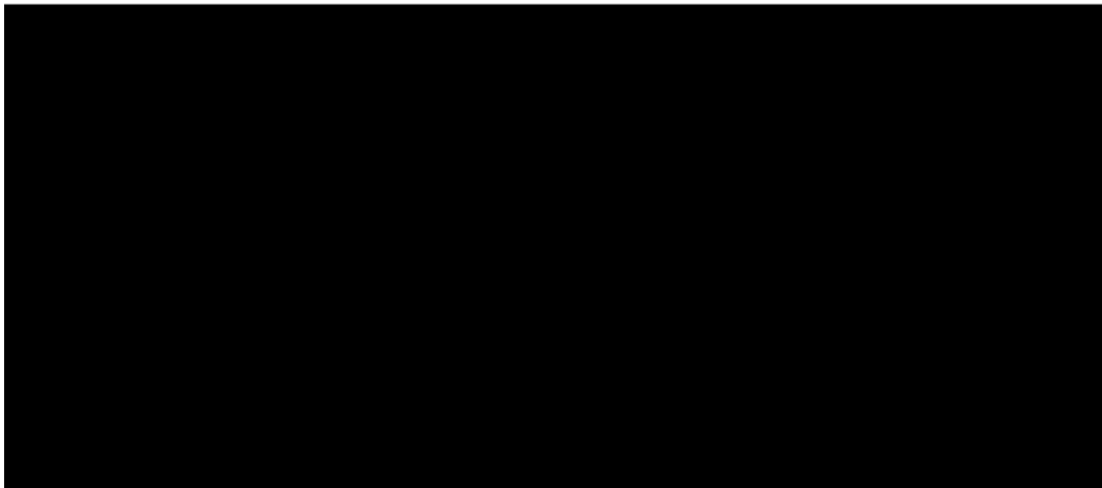
Information retrieved at 10:30am today

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

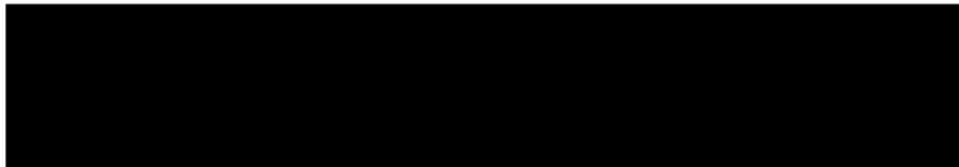
Arts/Culture/Heritage



Contact details

Contact Person One:

Contact Person Two:



Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB53 From The Centre at Kerikeri Ltd (The Turner Centre)
 Form Submitted 27 Jan 2026, 3:58PM NZDT



Purpose of organisation

Please briefly describe the purpose of the organisation *

The Turner Centre is a multi-purpose community hub and performing arts centre that serves the Far North region. The vision for the Turner Centre is: "Te Ranga Toi Waka" - to be the waka that weaves all of the arts together - for our community.

Must be no more than 50 words.

Number of Members *

45000

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board
 Bay of Islands-Whangaroa (Eastern) Community Board
 Kaikohe-Hokianga (Western) Community Board

Project name *

Ngāti Rēhia Community Kapa Haka 10 Week programme and Matariki Performance

Type of Activity

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB53 From The Centre at Kerikeri Ltd (The Turner Centre)
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What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

15/04/2026

20/06/2026

Must be a date.

Must be a date.

Project Details

Location *

The Turner Centre Kerikeri

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

\$10.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

60

Must be a number.

How many visitors/audience members/clients do you expect? *

359

Must be a number.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB53 From The Centre at Kerikeri Ltd (The Turner Centre)
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Have you engaged with tangata whenua about your project? *

- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The third annual Ngāti Rēhia Community Kapa Haka programme will take participants on a journey into the world of kapa haka. Over 10 weeks, up to 40 participants of all cultures and ages (16-80) will learn kapa haka from tutor Rawi Pere (Ngāti Rēhia) and her team, culminating in a performance and community event for 350+ people to celebrate Matariki. Both the programme and performance will be a pay-what-you-can koha entry to ensure equitable access.

Overwhelmingly positive feedback from past participants suggests the programme creates "belonging", "connection" and "identity". Benefits include: a greater appreciation and understanding of Māori culture, te reo and values, and of the rich heritage of our Ngāpuhi people; forming deep connections; gaining strength from being in a collective; and building confidence through performance.

"So privileged to be able to be a part of this kaupapa."

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
 We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
 Proud, vibrant communities
 Prosperous communities supported by a sustainable economy
 Communities that are healthy, safe, connected and sustainable
 Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

The Ngāti Rēhia Community Kapa Haka programme powerfully fulfills these criteria by creating a transformative space where culture, connection and community wellbeing intersect.

Embracing Unique Culture and Heritage

The programme honours Ngāti Rēhia as mana whenua by providing an authentic platform for sharing their stories, tikanga, and matauranga Māori while welcoming all cultures to embrace these roots. Participants reconnect with ancestral knowledge, with one noting "I know my tupuna would have been proud," demonstrating how the programme transforms

Page 5 of 13

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

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cultural heritage into living, enduring pride.

Proud, Vibrant Communities

With 400 attendees at past sold-out performances, the programme energises the entire Kerikeri community. The 2025 celebration showcased this vibrancy through collaborations with Vanuatu RSE workers and Pacific Dance New Zealand, illustrating how cultural celebration creates inclusive, dynamic community expression. Participants describe profound pride - performing on stage, carrying themselves "with such mana," and experiencing the collective wairua that fills the Turner Centre. The 2025 group achieved positive national media coverage and performed at Christmas in the Domain, delivering a stunning professional performance that wowed the crowds.

Healthy, Safe, Connected, and Sustainable Communities

The programme addresses multiple dimensions of community health. Participants describe it as "more effective mental health therapy than anything I've done before" and highlight how it nourishes them "emotionally, spiritually, and physically." The pay-what-you-can model ensures equity and accessibility, while the programme builds deep connections - participants repeatedly reference their "new whānau" and sense of belonging. The programme makes Kerikeri "a more cohesive and richer place to live."

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$25,709.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$7,500.00

Must be a dollar amount.

Completing your budget

Page 6 of 13

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB53 From The Centre at Kerikeri Ltd (The Turner Centre)
 Form Submitted 27 Jan 2026, 3:58PM NZDT

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Venue Hire workshops (10 weeks x \$452)	\$4,520.00		Filename: Kapa Haka Budget 2026 (1).xlsx File size: 53.6 kB	
Workshops Advertising/Promotion Workshops	\$250.00		<i>No files have been uploaded</i>	
Workshops Facilitator professional fees - 10 sessions X \$120 per tutor x 5 tutors	\$6,000.00	\$6,000.00	<i>No files have been uploaded</i>	
Utilities workshops	\$1,500.00		<i>No files have been uploaded</i>	
Wages/salary (facilitation, admin, marketing, front of house performance)	\$900.00		<i>No files have been uploaded</i>	
Venue Hire - auditorium & theatre bar x 2 days (dress rehearsal and performance)	\$3,100.00		<i>No files have been uploaded</i>	

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
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Performance Sound System 2 days x \$750	\$1,500.00		No files have been uploaded	
Performance Lighting 2 days x \$325	\$650.00		No files have been uploaded	
Performance Wages/salary (facilitation, admin, marketing, front of house, Box Office)	\$900.00		No files have been uploaded	
Kapa Haka Tutor Performance Fees	\$1,200.00	\$600.00	No files have been uploaded	
Performance Stage Manager 25 hours x \$45	\$1,125.00		No files have been uploaded	
Kai for performers and attendees	\$1,000.00		No files have been uploaded	
Performance Runner 20 hours x \$35	\$700.00		No files have been uploaded	
Performance - Venue Technician 20 hours x 62	\$1,240.00	\$900.00	No files have been uploaded	
Performance - Advertising/Promotion	\$500.00		No files have been uploaded	
Ticketing Costs \$1.74 per ticket	\$624.00		No files have been uploaded	

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

Yes No

GST Number

Page 8 of 13

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB53 From The Centre at Kerikeri Ltd (The Turner Centre)
 Form Submitted 27 Jan 2026, 3:58PM NZDT

GST Number
 89116198

Current Funding

How much money does your organisation currently have? *
 \$346,292.00
 Must be a dollar amount.

How much of this money is already committed to a specific purpose? *
 \$346,292.00
 Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
100% is committed to creditors, operating costs, unspent grants, paying ticket sales promoters post completion of their events.	\$346,292.00

Total Tagged Funds

Total Expenditure Amount
 \$346,292.00
 This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Workshops Koha	\$3,000.00	Pending
Matariki Show - 359 tickets x \$10 minus GST	\$3,122.00	Pending
Sargood Bequest	\$5,000.00	Pending

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
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Turner Centre Contribution	\$7,000.00	Yes

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Te Wiki O Waitangi 2026	\$7,000.00	24/11/2025	No
Diwali Celebration	\$5,000.00	04/09/2025	Yes
Tangihanga	\$6,000.00	07/08/2025	Yes
Brew of Islands	\$7,000.00	12/06/2025	Yes
Ngā Reta	\$2,600.00	17/04/2025	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Kerikeri Civic Trust Consolidated Performance Report 2024 signed and stamped with audit report (1)

1 Supporting Financial document *

Filename: Kerikeri Civic Trust Consolidated Performance Report 2024 signed and stamped with audit report (1).pdf
 File size: 618.5 kB

2 Name of supporting financial document

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
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3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB59 From Vision Kerikeri & Environs Inc. (VKK)

Form Submitted 13 Feb 2026, 2:38PM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
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- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

Community Grant Fund

Pride of Place Fund

Applicant details

Applicant *

Vision Kerikeri & Environs Inc. (VKK)

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information
Reg Number

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB59 From Vision Kerikeri & Environs Inc. (VKK)

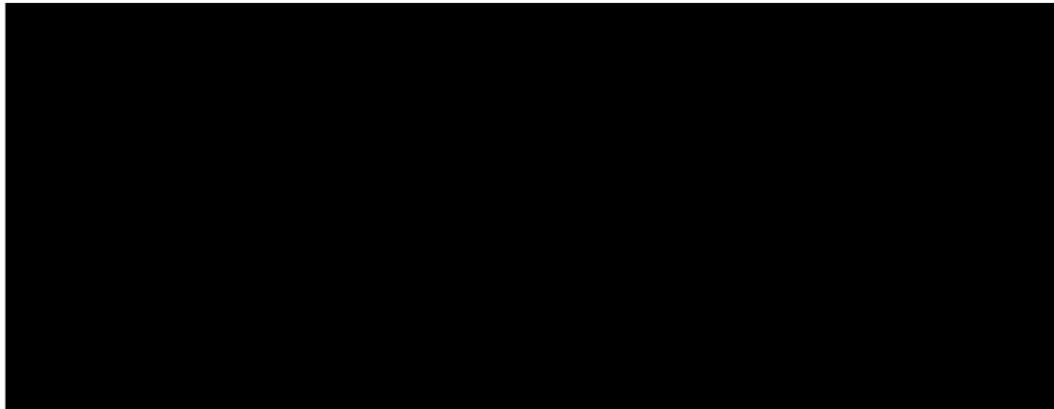
Form Submitted 13 Feb 2026, 2:38PM NZDT

Legal Name
Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.
If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Environmental

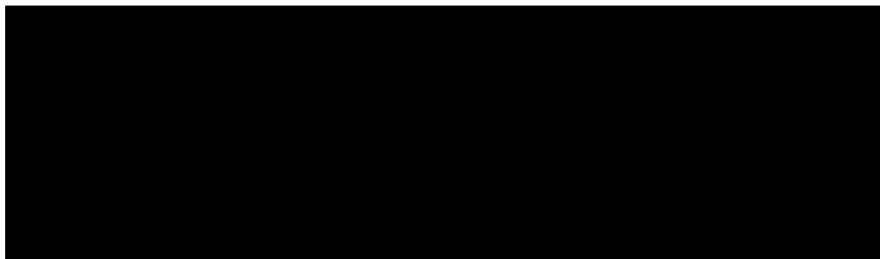


Facebook page

Contact details

Contact Person One:

Contact Person Two:



Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB59 From Vision Kerikeri & Environs Inc. (VKK)

Form Submitted 13 Feb 2026, 2:38PM NZDT



Must be an email address.

Purpose of organisation

Please briefly describe the purpose of the organisation *

Vision Kerikeri is interested in planning for the built and natural environment of Kerikeri & its environs.

Must be no more than 50 words.

Number of Members *

120

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board

Bay of Islands-Whangaroa (Eastern) Community Board

Kaikohe-Hokianga (Western) Community Board

Project name *

Wairoa Stream restoration

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB59 From Vision Kerikeri & Environs Inc. (VKK)

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If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

Must be a date.

Must be a date.

Project Details

Location *

Wairoa Stream Kerikeri right bank on FNDC Esplanade Reserve

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

16

Must be a number.

How many visitors/audience members/clients do you expect? *

1000

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Page 4 of 12

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB59 From Vision Kerikeri & Environs Inc. (VKK)

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- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Vision Kerikeri (VKK) requests funding for a contractor to fell and chip about 45 Taiwan Cherries and Privets along a 65 M section of an 800 M long FNDC Esplanade Reserve on the right bank of Wairoa Stream (the opposite bank of the Wairoa public walkway). See the attached map. This exceeds our capabilities. The Esplanade Reserve is a wilderness of weeds (see attached photos). The objective is to form a 20 M wide buffer zone to limit reinvasion of weeds onto the Wairoa public walkway and replant the area with native plants this winter.

We are trying to make the track weed free & have cleared nearly all alien trees from 4km of track, but reinvasion from prolific seeding species like Taiwan Chery & Privet is an ongoing threat from the other side of the stream largely from FNDC Esplanade Reserve.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
 We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
 Proud, vibrant communities
 Prosperous communities supported by a sustainable economy
 Communities that are healthy, safe, connected and sustainable
 Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Friends of Wairoa Stream (FOWS) is a volunteer group administered by VKK that has a Management agreement with FNDC to restore public access to Wairoa Stream. We started in 2015 to reach Te Wairere, a long hidden waterfall. The project has evolved. As part of the habitat restoration we have planted 25,000 native plants of more than 60 species to link bush remnants and enhance regenerating bush to form a near continuous 4km long wildlife corridor. We are also extensively trapping to remove pest animal species and protect native fauna. About 4km of public walkway has now been constructed, maintained, planted and as far as possible made weed free. The track is very well used by the public to keep fit and to experience our natural environment. Privet, which we are seeking to eliminate, can affect asthma sufferers. Felling these 45 Taiwan Cherries and Privets on the opposite bank will assist our maintenance effort by helping limit reinfestation of weeds by forming a buffer zone.

Must be no more than 250 words.

Project Cost

* indicates a required field

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
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- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$29,723.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$3,450.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
29273	\$29,723.00	\$3,450.00	No files have been uploaded

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB59 From Vision Kerikeri & Environs Inc. (VKK)

Form Submitted 13 Feb 2026, 2:38PM NZDT

			Filename: Financial Information.pdf File size: 695.2 kB	
			Filename: Quote - Axeman.pdf File size: 21.7 kB	
			Filename: Quote - Northland Tree Works.pdf File size: 54.7 kB	
			Filename: Additional Supporting Information.pdf File size: 892.7 kB	
			Filename: Friends of Wairoa Stream Standard Operating Procedures.docx File size: 18.7 kB	
			<i>No files have been uploaded</i>	
			<i>No files have been uploaded</i>	
			<i>No files have been uploaded</i>	
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			<i>No files have been uploaded</i>	

Financial Information

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB59 From Vision Kerikeri & Environs Inc. (VKK)

Form Submitted 13 Feb 2026, 2:38PM NZDT

*** indicates a required field**

Financial Information

If your organisation registered for GST *

Yes No

Current Funding

How much money does your organisation currently have? *

\$10,645.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$10,645.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
VKK hiring planning experts	\$3,525.00
VKK routine expenses	\$3,000.00
Wairoa Stream donations general	\$3,075.00
Wairoa Stream donations plants	\$1,045.00

Total Tagged Funds

Total Expenditure Amount

\$10,645.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Volunteer labour 2026	\$26,273.00	Pending

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB59 From Vision Kerikeri & Environs Inc. (VKK)
 Form Submitted 13 Feb 2026, 2:38PM NZDT

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Previous Funding from FNDC

Have you previously received funding from FNDC? *
 Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Tree felling	\$7,935.00		Yes
Tree felling	\$2,898.00		Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *
 VKK Accounts

1 Supporting Financial document *

Filename: Financial Information (1).pdf
 File size: 695.2 kB

2 Name of supporting financial document

2 Supporting Financial Document
No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document
No files have been uploaded

Applicant Declaration

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB59 From Vision Kerikeri & Environs Inc. (VKK)

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* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB57 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 13 Feb 2026, 3:45PM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

Community Grant Fund

Pride of Place Fund

Applicant details

Applicant *

Jacman Entertainment Ltd on behalf of Savour Northland

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Page 1 of 15

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB57 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 13 Feb 2026, 3:45PM NZDT

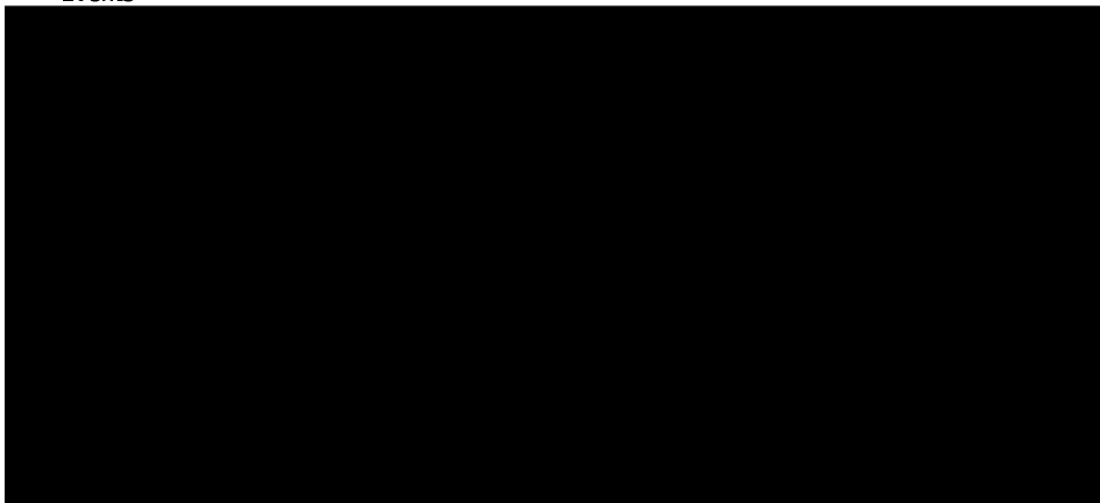
Reg Number
Legal Name
Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

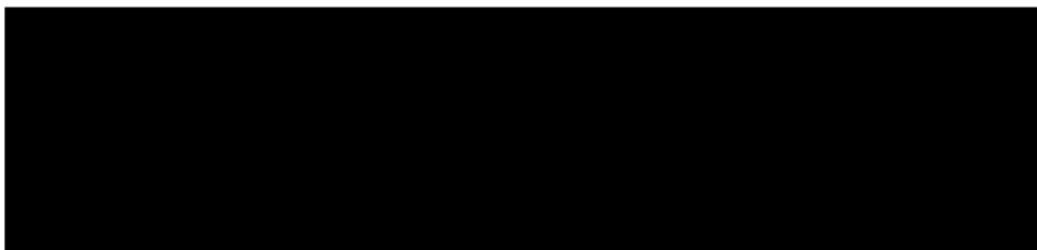
Events



Contact details

Contact Person One:

Contact Person Two:



Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB57 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 13 Feb 2026, 3:45PM NZDT

Purpose of organisation

Please briefly describe the purpose of the organisation *

1. Position Northland as a must-visit culinary destination.
2. Support local hospitality, producers and artisans.
3. Increase off-peak visitor traffic and spend.
4. Foster collaboration across food, beverage, producer and tourism sectors.
5. Develop an annual event framework with long-term regional ownership.

Must be no more than 50 words.

Number of Members *

8 including advisory board

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

- Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

Savour Northland

Type of Activity

Page 3 of 15

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

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What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

01/10/2026

31/10/2026

Must be a date.

Must be a date.

Project Details

Location *

Northland Wide - Application is for support in BOI

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

\$30.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

500

Must be a number.

How many visitors/audience members/clients do you expect? *

6000

Must be a number.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

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Have you engaged with tangata whenua about your project? *

- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Savour Northland is a month-long, region-wide food and beverage festival delivered throughout October, celebrating Northland's rich culinary identity. The festival shines a light on local producers, hospitality businesses and artisans through curated experiences and the Savour Challenge, where venues create dishes inspired by regional flavours and paired with Northland beverages.

Local hospitality businesses benefit through direct revenue, increased visibility, marketing support and collaborative opportunities. In 2025, 46 venues participated, many delivering multiple events, with strong attendance and visitor spend.

The wider community benefits through shared experiences that build connection, pride and cultural celebration, highlighting Māori heritage, local ingredients and Northland's relaxed coastal lifestyle. Visitors benefit from authentic, place-based food experiences, with a strong proportion travelling from outside the region and booking accommodation.

Overall, Savour Northland supports off-peak visitation, seasonal employment and long-term regional resilience, strengthening Northland's identity as a vibrant culinary destination.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
 We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
 Proud, vibrant communities
 Prosperous communities supported by a sustainable economy
 Communities that are healthy, safe, connected and sustainable
 Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Savour Northland strongly aligns with the Bay of Islands-Whangaroa Community Board outcomes by delivering cultural celebration, community vibrancy and sustainable economic benefit through food-led experiences.

We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB57 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 13 Feb 2026, 3:45PM NZDT

Savour Northland uses food as a platform for storytelling, celebrating Northland's land, sea, people and manaakitanga. Events highlight local ingredients, Māori heritage and regional narratives, strengthening pride in place and connection to Northland's identity.

Proud, vibrant communities

The festival brings communities together through long lunches, tastings, workshops and trails. With strong local participation, high engagement and 97.2% intent to return, Savour Northland is becoming a trusted annual event that builds connection, collaboration and shared pride.

Prosperous communities supported by a sustainable economy

Savour Northland delivers measurable economic impact through off-peak visitor spend, accommodation bookings and business participation. The festival strengthens hospitality capability, supports employment and contributes to long-term economic resilience by positioning Northland as a culinary destination.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$102,735.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$15,379.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the*

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
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Form Submitted 13 Feb 2026, 3:45PM NZDT

appropriate item.

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Printed Booklet	\$10,874.00	\$2,500.00	Filename: KKDP Booklet Quote Q U0004.pdf File size: 65.5 kB Filename: TPC Brochure Quote - Q 002017.pdf File size: 72.9 kB
Billboards	\$1,199.00	\$600.00	Filename: KKDP Billboards Quote QU0011.pdf File size: 65.4 kB Filename: TPC Billboards Quote - Q002019.pdf File size: 73.3 kB
Posters	\$520.00	\$200.00	Filename: KKDP Posters Quote Q U0007.pdf File size: 65.6 kB Filename: TPC Posters Quote - Q 002015.pdf File size: 73.0 kB

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
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Form Submitted 13 Feb 2026, 3:45PM NZDT

A5 Flyers	\$165.00	\$65.00	Filename: KKDP A5 Flyers Quote QU0009.pdf File size: 65.5 kB Filename: TPC A 5 Flyers Quote - Q002020.pdf File size: 72.7 kB
DL Flyers	\$465.00	\$150.00	Filename: KKDP DLE Flyers Quote QU0008.pdf File size: 65.4 kB Filename: TPC D L Flyers Quote - Q002018.pdf File size: 72.8 kB
Table Talkers	\$475.00	\$150.00	Filename: KKDP Table Talkers Quote QU0010.pdf File size: 65.6 kB Filename: TPC Medium Table Talkers Quote - Q002021.pdf File size: 72.5 kB
Radio Campaign	\$9,000.00	\$3,000.00	Filename: Savour Northland Marketing Quote QU0012.pdf File size: 64.8 kB
Social Media	\$7,500.00	\$2,500.00	Filename: Savour Northland Marketing Quote QU0012.pdf File size: 64.8 kB
Eventfinda	\$6,000.00	\$2,000.00	Filename: Savour Northland Marketing Quote QU0012.pdf File size: 64.8 kB

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
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Phantom Distribution of brochures - Akl and Wgtn	\$5,000.00	\$600.00	Filename: Phantom QABU102231-savour-booklet-distro.pdf File size: 59.7 kB
Phantom Street Campaign, Akl, Wgtn and Whangarei	\$5,000.00	\$600.00	Filename: Phantom QABU102235-savour.pdf File size: 9.3 MB
Influencer Campaign in region	\$5,000.00	\$1,000.00	Filename: Savour Northland Marketing Quote QU0012.pdf File size: 64.8 kB
Footpath Signs	\$2,590.00	\$518.00	Filename: KKDP Footpath Signs Quote QU0006.pdf File size: 65.6 kB Filename: TPC Footpath Signs Quote - Q002013.pdf File size: 73.1 kB
SN Flags - Additional	\$9,970.00	\$1,096.00	Filename: KKDP Flags Quote QU0005.pdf File size: 65.7 kB Filename: TPC Flag Quote - Q002016_1.pdf File size: 73.2 kB
Local Distribution Team	\$1,000.00	\$400.00	Filename: Savour Northland Marketing Quote QU0012.pdf File size: 64.8 kB

Financial Information

* indicates a required field

Financial Information

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
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Form Submitted 13 Feb 2026, 3:45PM NZDT

If your organisation registered for GST *

Yes No

GST Number

GST Number
100-228-378

Current Funding

How much money does your organisation currently have? *

\$12,250.00
Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$12,250.00
Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
Website Content and Update for 2026	\$2,250.00
Planning, development and sponsorship acquisition	\$10,000.00

Total Tagged Funds

Total Expenditure Amount
\$12,250.00
This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Whangarei District Council	\$20,000.00	Pending

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Te Hiku Community Board	\$6,000.00	Pending
Kaikohe-Hokianga Community Board	\$6,000.00	Pending
Sponsorship	\$50,000.00	Pending
Registration Fees	\$5,000.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Savour Northland BOI Community Board	\$10,000.00	10/07/2025	Yes
Savour Northland - Te Hiku Community Board	\$4,025.00	14/07/2025	Yes
Savour Northland - Kaikohe - Hokianga Community Board	\$2,106.00	14/07/1925	Yes
Kerikeri Street Party	\$4,807.00	12/08/2025	Yes
Matariki Pewhairangi Festival	\$10,000.00	01/07/2023	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Savour Northland Marketing Budget 2026

1 Supporting Financial document *

Filename: SAVOUR NORTHLAND Marketing Budget 2026.pdf
 File size: 123.5 kB

2 Name of supporting financial document

Proof of Accounts - Jacman Entertainment

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB57 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 13 Feb 2026, 3:45PM NZDT

2 Supporting Financial Document

Filename: Jacman Entertainment Account Details.docx
File size: 140.7 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)

Page 12 of 15

7.8 CHAIRPERSON AND MEMBERS REPORTS

File Number: A5605627

Author: Stephen FitzHerbert, Community Board Co-Ordinator

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the February 2026 member reports from Chair Belinda Ward, Deputy Chair Tyler Bamber, Member Jane Hindle, Member Jo Alexander and Member Dane Hawker.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.


REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. **Chair Report Belinda Ward - A5608996**  
2. **Member Report Tyler Bamber - A5609002**  
3. **Member Report Jo Alexander - A5609000**  
4. **Member Report Dane Hawker - A5608994**  
5. **Member Report Jane Hindle - A5608999**  

Member's Report

Name: Belinda Ward

Subdivision: Paihia Subdivision

Date: 28th January 2026 - 1st March 2026

Meetings Attended

Date	Comments	
28/01/26	FNDC Workshops - SLT 100 Day Plan & Reforms & Submissions	FNDC Kaikohe
29/01/26	BOI-W CB Agenda Preview	Virtual - Teams
02/02/26	Staff update on Onewhero Bay & process moving forward	Virtual - Teams
10/02/26	FNDC Extraordinary Meeting	Virtual - Teams
11/02/26	On-site meeting with tenant re LTO	Paihia Service Lane - Williams Rd Paihia
12/02/26	BOI-W CB Meeting	Turner Centre- Kerikeri
19/02/26	EM Workshops - Road Maintenance Contracts & Te Puawaitanga Waipapa	FNDC - Kaikohe
20/02/26	Public meeting - "Community Ownership of the Old Packhouse Market"	Old Packhouse Market - Kerikeri
25/02/26	Met with staff re the issuing of a Mobile Shopkeepers License in Williams Rd Paihia	Proctor Library - Kerikeri
25/02/26	Final rehearsal for FNDC "State of the Far North" address.	Turner Centre - Kerikeri
26/02/26	FNDC "State of the Far North" - Shifting Gears	Turner Centre - Kerikeri
27/02/26	BOI-W CB Agenda preview	Virtual - Teams

Community Issues

Issue name	Comment
16/12/24	There is a need for more regular traffic control on the Waitangi Bridge when the cruise ships are tendering to the Waitangi Wharf. Update 13/02/25: I have raised this issue at the recent Council meeting & the CEO is to follow up with me. 01/03/26 No update.
14/01/25	Further to phone calls received, discussions need to be held (AP) around the need for 2 x toilets at Puketi Forest for 6 months to cover

	the peak visitor & cruise ship visitor needs. Include in SP update & LTP
31/01/25	Growing community concern around "self contained" vehicles on "limited services Camping Grounds". Emails sent to staff. Workshop requested at Operations & Delivery monthly meeting. Update: 20/05/25 discussions with another concerned ratepayer around this topic. Raised with CE & staff at BOI-W CB Meeting 10/07/25. No further update as at 01/03/26.
13/11/25	Follow up email received from Kawakawa applicant re proposed Shade Sails in the Kawakawa Community Atea area. CB awaiting feedback.
13/11/25	Met with FNDC contractor about the H&S issues of the Williams Road Paihia footpath. Urgent repairs are required to address numerous trip hazards. Trip Signage has been erected but incidences are continuing to occur on a regular basis & the community is not happy! Include in SP update & investigate funding options to remedy - FPCCT, Targeted Rate allocation, LTP? Awaiting receipt of report from contractor.
08/02/26	Issues across the Ward area with on-going illegal dumping.
09/02/26 & 10/02/26 & 18/02/26	Complaints re FNDC issuing a Mobile Shopkeepers License on the footpath in Williams Road Paihia outside FNHL (old Countdown) building.
09/02/26	Concerns regarding the establishment of a cabin & caravan close to SH11 on Puketona Road Paihia. Traffic safety & visual amenity highlighted.

Requests for Service (RFS)

RFS number	Date	Comment
Email via KH on behalf	16/02/24	Designation of land behind fence near Waitangi Pensioner Flats on Te Kemara Ave. No response as at 01/03/26.
RFS via KH RFS as at 22/04/25 & 4241389	30/01/25 + 22/04/25 + 26/05/25	1. Removal of black bollards on Te Karuwaha. H&S issue. Update 09/04/25 Site visit with KH. Update 18/05/25 Some broken wooden bollards have been removed. 01/03/2026 This area still requires attention and a plan to resolve pedestrian/traffic safety issues.
4254265	03/06/25	Process for approval of Open Air Stage on Kerikeri Domain - Update: This issue was raised at the BOI-W CB meeting 10/07/25 with the CE & staff. 01/03/2026 Deputation to CB 12/02/26 in progress.
4265002 On behalf PWMH	12/08/25	Metal railing outside Paihia War Memorial Hall Conference needs replacement H&S issue. Wooden fence rails on FNHL boundary also need replacing.
4276132 via EM	07/11/25	Issues around access & monitoring of Maritime Carpark, Marsden Rd Paihia waterfront particularly on Cruise Ship days. Response: Maritime

		Carpark monitoring will increase with summer. 01/03/26 I need to follow up to see if this actually happened.
4286601 follow up on behalf	10/02/26	Illegal works being carried out on private property in School Road Paihia encroaching onto neighbouring property.

Resource Consents:

RC 2260340 - RMA SUB 39 Riddell Rd Kerikeri.

A. Subdivision to create 30 lots in the Rural Living Zone as a Discretionary Activity.

B. Breaches.

C. To vary / cancel consent notices under RMA.

Other Issues:

1. Kerikeri Domain: Delegation of Management Committee to BOI-W CB. In progress.

2. Forwarded CB members comments to Planner re Tentative World Heritage Site for Kororareka Russell.

3. Excellent communication from FNDC staff around planning & the improvement of traffic control & parking on Waitangi Day.



Member's Report

Name: Tyler Bamber

Subdivision: Waipapa

Date: 02-03-26

Meetings Attended:

Meeting name	Date	Comments
Chairs Agenda Preview	29/01/26	
Te Pua Waitanga appt panel	29/01/26	
Lodore Rd site visit	05/02/26	Visited with concerned resident to discuss possible solutions moving forward and see first-hand the issues
BOI-W CB mtg	12/02/26	Turner Centre
Te Puawaitanga appt Panel	12/02/26	
Waipapa Hall mtg	18/02/26	
Chairs Agenda Preview	27/02/26	

Community Issues:

Issue name	Comment
Lodore Rd	<p>Have been contacted by a local resident who is upset at the ongoing state of Lodore Rd. Looking for more than dust suppression – has said the road is narrowing and becoming unsafe. Have raised an RFS - 4281872 - for condition assessment and have had a site visit to see the issues in real time with staff member.</p> <p>Some possible solutions have been given and staff to stay in touch moving forward.</p>

Member Recommendations:

Request for Service (RFS):

RFS number	Comment
4281872	Lodore Rd

Board Delegations Issues:

RFS number	Comment
4245255	Waipapa Hall – soft floorboards need fixing before the floor breaks through 02/03 – Still awaiting a response



Member's Report

Name: Jo Alexander

Subdivision: Bay of Islands - Whangaroa

Date: 28 January 2026

Meetings Attended:

Meeting name	Date	Comments
Community Board Workshop	19/2/26	Council and Bay of Islands-Whangaroa Community Board Workshop to discuss Te Puāwaitanga.
Waitangi Day Dawn Service	16/1/26	Assisted LGNZ distribute breakfast to people who attended the dawn service at Waitangi Treaty Grounds
Community Board Meeting	12/2/26	Bay of Islands-Whangaroa Community Board Ordinary meetings
FNDC Lifetime Achievement Award	23/12/25	Attended awards for Far North residents. Event to announce winner and finalists.
Site visit	5/2/26	Site visit to location of proposed subdivision in Kerikeri
Meeting with Planners	13/2/26	Attended Teams meeting with members of the FNDC planning and roading team to discuss the resource consent application for a proposed subdivision in Kerikeri
LGZ Zoom meeting	3/12/26	Update from national Council
FNDC State of the Far North	25/2/26	Dress rehearsal
FNDC State of the Far North	26/2/26	Event at Turner Centre
Meeting with FNDC Community Facilities team	26/2/26	General update on issues related to town maintenance, parks and reserves and toilets.

Community Issues:

Issue name	Comment
Kerikeri Inlet Road blind corner	Mirror installed to assist residents of Davis Strongman Place exit onto Inlet Road, 20 metres from a blind corner.
Kerikeri Dump Station	Concern about location of planned new dump station and other options being considered.

Member Recommendations:

Request for Service (RFS):

RFS number	Comment

Board Delegations Issues:

RFS number	Comment



Member's Report

Name: Dane Hawker

Subdivision: BWCB

Date: 02.03.2026

Meetings Attended:

Meeting name	Date	Comments
Kerikeri Sports Complex Board Meeting	01/2/26	Attended Board meeting as Community Board delegate.
Community Board Meeting	12/2/26	Bay of Islands-Whangaroa Community Board Ordinary meetings.
Site visit	5/2/26	Site visit to location of proposed subdivision in Kerikeri.
Meeting with Planners	13/2/26	Attended Teams meeting with members of the FNDC planning and roading team to discuss the resource consent application for a proposed subdivision in Kerikeri.
Community Board Workshop	19/2/26	Council and Bay of Islands-Whangaroa Community Board Workshop to discuss Te Puāwaitanga.
FNDC State of the Far North	23/2/26	Rehearsal.
FNDC State of the Far North	26/2/26	Event at Turner Centre.
Meeting with FNDC Community Facilities team	26/2/26	Catch up on issues related to town parks and facilities.

Community Issues:

Issue name	Comment
Kerikeri Domain	Tents erected on domain grounds.

Request for Service (RFS):

RFS number	Comment
4269689/4161650	Road safety issues Hall Road intersection – Followed up.
4285993	Inlet Road - Excessive vegetation and blocked drains.



Member’s Report

Name: Jane Hindle

Subdivision: Russell Ōpua Subdivision

Date: 29 Jan 2026 –28 Feb 2026

Far North District Council Community Outcomes are as follows:

Outcome 1	Outcome 2	Outcome 3	Outcome 4	Outcome 5
Communities that are healthy, safe, connected and sustainable	Connected and engaged communities prepared for the unexpected	Proud, vibrant communities	Prosperous communities supported by a sustainable economy	A wisely-managed and treasured environment that recognises the special role of tangata whenua as kaitiaki

Meetings Attended

Date	Priority	Meeting	Comments
30 Jan 26	1,2,3,4,5	Tour of Ōpua and Kororāreka Russell with Community Board coordinator	First hand view of community projects and issues
11 Feb 26	1,2,3	Site Meeting with Council staff to discuss significant slip behind Ōpua Hall site. Hall Committee attended.	Concerns of further erosion, Geotech report being organised.
12 Feb 26	1,2,3,4,5	Bay of Islands Whangaroa Community Board meeting	Turner Centre, Kerikeri.
13 Feb 26	1,2,3,4,5	Meeting on site with Cr Smoulders to view toilets and other community facilities.	
16 Feb 26	3,4	Cass Street/Strand workshop to discuss the new layout of Cass Street.	Draft designs presented
17 Feb 26	3,4,5	Presentation from Heritage NZ regarding Heritage /Tohu Whenua status for Kororāreka area.	Haratu, Kororāreka Marae, various stakeholders listening.
19 Feb 26	3,4,5	Te Puawaitanga Workshop for EMs	Kaikohe chambers
23 Feb 26	1 3	Russell Sports Club meeting	Drainage issues now fixed
24 Feb 26	1 3	Resilient Russell update on Council matters	Via Zoom
26 Feb 26	1,2,3,4,5	Catch up with Community Services team	Very productive session
26 Feb 26	1,2,3,4,5	State of the Far North presentation	Turner Centre, Kerikeri

27 Feb 26	3,4	On site meeting to review Cass Street and Strand layout	
27 Feb 26	3,4	Meeting with Community Facilities Manager to discuss cemetery and ongoing Toilet works.	Productive discussions
27 Jan – 27 Feb	1,2,3, 4,5	Views 195.6K ↓ 48% Visits 3.3K ↓ 48% Page Followers 2,985 (2.531) New follows 474	Highest views Speed limit review Moerewa (40.1K) Redwoods felling (26.3K) Waitangi Traffic Management Plan (19.7K) Kerikeri roadworks (10.4K) Community Facilities catch up (1.1K)

Other Community Issues

Issue name	Comment
Community Response plan for Rawhiti #1, 2,5	Following the recent severe weather event, Rawhiti Marae komiti members have asked to meet with CD representative and myself to discuss how they can update their plan.
Ōpua Town Hall land #1, 2,	The land above the Ōpua Town Hall is a paper road, Parry St. An unauthorised building and retaining wall on this road has caused a significant slip during the most recent severe weather event. A number of trees have fallen and are above the town hall land, in danger of coming down the hill. Council staff have attended on site and are organising a Geotech report to understand the long term stability of the hill. The Hall Committee will be applying for Mayoral relief funding to get their site cleared, although there are unknowns pending the clearing of the trees on Parry St above.
Moth plant and other pest weeds #3,5	Community weeding group is getting established under the umbrella of Resilient Russell. Working with NRC but is also looking to establish relationship with FNDC for work on road reserves, particularly with green waste disposal.
Implementing the Placemaking resolution #1, 2,4	Delays in transitioning from the trial layout to the design of a permanent solution meant that a group of locals took matters into their own hands, removing all of the traffic calming elements and signage. This has effectively returned the Strand back to a road, against the community’s wishes. Draft designs have been presented for the group to review.
Russell Toilets #1, 2,4	Making progress on this, appreciate the efforts from Community Services team on fixing operational issues and they are now working on aesthetics. A water failure on 9 January means we are working with Council staff to develop an emergency plan in the event of a recurrence.
Memorial Street for Janet Planet #3	Hopefully will eventually be installed during 1 st week of March.

Community petition re placement of Tsunami siren. #2	In addition to the Tsunami siren spoiling the public amenity, there is significant erosion under the site where tree roots have been eroded by the sea. We are still waiting to hear back from the project manager to understand what is involved with the move. Have escalated to Cr Stratford for follow up.
Ongoing delays in Duffus Trust Building Consent #3	There seems to be a blockage which cannot be resolved by Council or the Trust, holding up proceedings.
Rawhiti Road #1, 2	Keeping this on the list to maintain focus. Cr Harawira visited 9/12/25 to see the two areas which need sealing, around 6kms in total.
Maromaku Toilet #1, 3	No update.

Requests for Service (RFS)

RFS number	Date	Comment
4285091	27/1/26	Slip on Parry Street has damaged the water supply above the Ōpua Hall and caused major damage south-west side of Community Hall, including the side pathway, the back decking, the lawn, and the garden.
4282285 4285243	29/12/25	Tree from road reserve fell on car parked in resident's property damaging car. A second tree looks unstable and needs to be removed. This work is now scheduled and the customer contacted.
4278475	2/12/25	Large pothole on Long Beach car park. Work scheduled before Christmas and RFS closed but work not done. Have asked again.
4277900	1/12/25	Escalation from frustrated community member who after 4 years and multiple requests for drainage to be cleared at the intersection is demanding action. Work scheduled, RFS closed, but not work not actually done. Some work is scheduled, but not certain it will do the trick.
4264290	8/8/25	Proposal to enable Long Beach Coffee Cart to reduce CO ₂ emissions from diesel generator by plugging into adjacent Council Power Supply and paying for usage. Pedestrian management plan for work on 12/12/25 and LTO for subsoil being put in place. This has gone into a black hole with Legal.
4263727	5/8/25	Drainage issues on Russell Sports field, making it too boggy to use for games and helicopter landings. Also possible sewerage leakage. Sports committee very happy with result.
4261097	31/12/25	Escalation from Pt Veronica Community about Septic Tank clean out which was due several months earlier. This has now been completed.
4178870	16/10/2023	Drainage problems leading down to Walls Bay Reserve. Flume needs to be replaced, and kerbing and road drainage needs to be fixed. Awaiting site visit
4179412	20/10/2023	Subsidence and slip on Towai Road which also includes main fibre and phone connections to the communities. Have had no update on this and it doesn't appear on any reports to the Te Kou Kou Committee or the interactive map. Visited the location 27/3 and it is still dangerous.

4150811	17/03/2023	Causeway to Russell Boat Club on Matauwhi Road (paper road section) needs repairs for safety reason. Now sitting with legal.
4127193, 4111164, 4118337	01/04/2022	Stormwater and drainage issues at Okiato. Ongoing for over a year now with Council stormwater from road flowing down over property. Now sitting with Legal.

Other issues

- Please see the report regarding the summer Pop up in Russell. This has been extremely successful although there are challenges in keeping it staffed on an ongoing basis.
- Continued to provide information to staff member from Outdoor Access Commission, regarding Strand consultation.
- Also liaised with community members regarding a young lady who was collecting trash at an illegal dump site (not FNDC land). Appreciate response from Council's sustainability

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OPEN RESOLUTION REPORT

File Number: A5590960

Author: Imrie Dunn, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Bay of Islands-Whangaroa Community Board with an overview of outstanding open resolutions arising from meetings.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Open resolutions are a mechanism to communicate progress against decisions/resolutions.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Open resolution reports provide regular updates on progress against decisions made at meetings.

Open resolution reports have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Group Managers will assist in recording and following up outstanding open resolutions and action points with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda. Democracy Services staff will support the process by generating reports.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. Open Resolution Report - A5605691 [↓](#) 

OPEN RESOLUTION REPORT		Printed: Friday, 27 February 2026 12:16:11 pm
Division:		Date From:
Committee:	Bay of Islands-Whangaroa Community Board	Date To:
Officer:		

Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 12/02/2026	Te Pātukurea Kerikeri Waipapa Spatial Plan - Implementation Steering Group Establishment	<p>RESOLUTION 2026/7</p> <p>Moved: Chairperson Belinda Ward Seconded: Deputy Tyler Bamber</p> <p>That the Bay of Islands-Whangaroa Community Board receives this report and:</p> <p>a) appoint members Tyler Bamber and Jo Alexander to Te Pātukurea Kerikeri Waipapa Spatial Plan Implementation Steering Group; and</p> <p>b) inform Te Kūkupa Committee for Strategy Policy and Regulation of the establishment of Te Pātukurea Kerikeri Waipapa Spatial Plan Implementation Steering Group.</p> <p style="text-align: right;">CARRIED</p>	<p>19 Feb 2026 11:15am Action reassigned to Ackers, Roger by Dunn, Imrie - Advised to assign all action to GM for oversight</p>
Bay of Islands-Whangaroa Community Board 12/02/2026	Proposal to Amend Alcohol Control Areas in the Ward	<p>RESOLUTION 2026/5</p> <p>Moved: Member Jo Alexander Seconded: Member Jane Hindle</p> <p>That the Bay of Islands-Whangaroa Community Board, under section 147b of the Local Government Act 2002, recommends that council by resolution:</p> <p>a) declare a new permanent Alcohol Control Area at Waitangi that will apply 24 hours a day, 7 days a week, all year round , and</p> <p>b) amend the current permanent Alcohol Control Areas in Kerikeri, Waipapa, and Paihia that will continue to apply 24 hours a day, 7 days a week, all year round.</p> <p style="text-align: right;">CARRIED</p>	<p>19 Feb 2026 11:15am Action reassigned to Ackers, Roger by Dunn, Imrie - Advised to assign all action to GM for oversight</p> <p>24 Feb 2026 5:28pm The recommendation will be referred to Council for decision, once all 3 CBs recommendations are finalised.</p>
Bay of Islands-Whangaroa Community Board 12/02/2026	Kerikeri Domain - Proposal to Establish an Advisory Group	<p>RESOLUTION 2026/6</p> <p>Moved: Councillor Ann Court Seconded: Chairperson Belinda Ward</p> <p>That the Bay of Islands-Whangaroa Community Board</p> <p>a) receive the report Kerikeri Domain - Proposal to Establish an Advisory Group,</p>	<p>19 Feb 2026 11:15am Action reassigned to Ackers, Roger by Dunn, Imrie - Advised to assign all action to GM for oversight</p> <p>24 Feb 2026 5:29pm Staff will now set this group up.</p>

OPEN RESOLUTION REPORT			
Division: Committee: Bay of Islands-Whangaroa Community Board Officer:		Printed: Friday, 27 February 2026 12:16:11 pm Date From: Date To:	
Meeting	Title	Resolution	Notes
		b) endorse the establishment of a Kerikeri Domain Advisory Group to provide ongoing advice and feedback on the management and development of the Domain; and c) endorse the terms of reference for the Kerikeri Domain Advisory Group with amendments to items 4.2 and 11: 1. <i>4.2 Consult the Advisory Group on proposed changes, developments, new <u>and existing</u> events that may affect the Domain.</i> 2. 11. Addition of Community Board representatives to membership d) apply to Council to remove the Kerikeri Domain from the list of district-wide assets and transfer delegation to the Bay of Islands-Whangaroa Community Board. <p style="text-align: right;">CARRIED</p>	
Bay of Islands-Whangaroa Community Board 12/02/2026	Waipapa Structure Plan	<p>RESOLUTION 2026/8</p> Moved: Deputy Tyler Bamber Seconded: Member Jo Alexander That the Bay of Islands-Whangaroa Community Board recommend to Te Kūkupa Committee: a) Exclusion of the following from the Waipapa Structure Plan project scope: i) Preparation of a catchment management plan for Waipapa. ii) Masterplanning for Te Puāwaitanga b) That establishment of an Elected Member Working Group is not required for this project, instead key project milestones discussed in this report are reported on to Te Kūkupa for Strategy Policy and Regulation Committee. <p style="text-align: right;">CARRIED</p>	<p>19 Feb 2026 11:15am Action reassigned to Ackers, Roger by Dunn, Imrie - Advised to assign all action to GM for oversight 24 Feb 2026 5:30pm This recommendation was reported to Te Kūkupa at their committee meeting on 18 February, and the committee endorsed this resolution. Staff will move forward with the project on the basis of this resolution.</p>

OPEN RESOLUTION REPORT			
		Division: Committee: Bay of Islands-Whangaroa Community Board Officer:	Printed: Friday, 27 February 2026 12:16:11 pm Date From: Date To:
Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 19/09/2024	Notice of Motion - Delegation to Bay of Islands-Whangaroa Community Board for the Kerikeri Domain	RESOLUTION 2024/94 Moved: Deputy Chairperson Lane Ayr Seconded: Member Tyler Bamber That the Bay of Islands-Whangaroa Community Board request a decision report be provided to the Community Board on the options for delegation of the Kerikeri Domain at the Bay of Islands-Whangaroa Community Board meeting in December 2024. <p style="text-align: right;">CARRIED</p>	09 Dec 2025 7:52am No change to the previous update. 14 Jan 2026 11:49am A report seeking endorsement of a proposed Kerikeri Domain Advisory Group will be presented at either the February or March BOIWCBC meeting. 24 Feb 2026 5:32pm At the February BOIWCBC meeting the board endorsed setting up the Kerikeri Domain Advisory Group. Staff will now set this group up.
Bay of Islands-Whangaroa Community Board 11/06/2025	The Strand, Kororāreka Russell Traffic Trial	RESOLUTION 2025/59 Moved: Member Jane Hindle Seconded: Member Bruce Mills That the Community Board: <ol style="list-style-type: none"> 1. Endorse the Kororāreka Russell Placemaking Plan and incorporate its initiatives into the Community Board Strategic Plan, 2. Confirm that funding granted under Resolutions 2022/09 and 2022/56 can be used towards the implementation of the initiatives in the Kororāreka Russell Placemaking Plan, and 3. Approve the remaining funding be paid to Far North Holdings Limited for the implementation of the Kororāreka Russell Placemaking Plan at the direction of the Community Board or their nominated representative. <p style="text-align: right;">CARRIED</p>	09 Dec 2025 7:49am The Working Group will meet again on 15 December to consider draft concept designs by the transport engineer. 14 Jan 2026 11:57am The Working Group met on 15.12.2025 and agreed proposed changes to the draft concept design presented by the transport engineer. Survey data of Cass Street is being obtained in late January 2026, to inform updates to the draft concept design, which will be presented at the next Working Group meeting. A date for the next meeting is yet to be set. 24 Feb 2026 5:32pm The working group met on 16 February to review the revised design. A further meeting is scheduled with the working group on 27 February to review final edits to the draft plan. Plans will then be developed to take the draft plan out for community feedback.

OPEN RESOLUTION REPORT		Printed: Friday, 27 February 2026 12:16:11 pm
Division:		Date From:
Committee:	Bay of Islands-Whangaroa Community Board	Date To:
Officer:		

Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 4/09/2025	Simson Park Domain - Intention to notify reserve management plan and recommendation to advertise change of classification	<p>RESOLUTION 2025/93</p> <p>Moved: Member Bruce Mills Seconded: Deputy Chairperson Lane Ayr That the Bay of Islands Whangaroa Community Board:</p> <p>a) Approve the draft reserve management plan for Simson Park for public consultation</p> <p>b) Recommend that Council</p> <p>i) Approve the initiation of a public consultation process under Section 16 of the Reserves Act 1977 to classify Lot 35 DP 51470 as a recreation reserve</p> <p>ii) Appoint the Bay of Islands-Whangaroa Community Board to hear any submissions received in response to the consultation process associated with Lot 35 DP 51470 and to make recommendations to the Council in respect of the Reserve Classification under section 24(2)(c) of the Reserves Act 1977.</p> <p>iii) Appoint the Bay of Islands-Whangaroa Community Board to hear any submissions received in response to consultation associated with the development of a reserve management plan under section 41(6)(d) of the Reserves Act 1977.</p> <p style="text-align: right;">CARRIED</p>	<p>14 Jan 2026 12:00pm Consultation on the draft reserve management plan and the reserve classification has concluded. Staff are analysing submissions and working on next steps including amendments to the draft reserve management plan.</p> <p>24 Feb 2026 5:31pm Staff are seeking resolution regarding classification of adjoining land, to support final design and development of the draft management plan. A report is going to the March BOIWCBC on this topic.</p>
Bay of Islands-Whangaroa Community Board 12/02/2026	Confirmation of Previous Minutes	<p>RESOLUTION 2026/2</p> <p>Moved: Chairperson Belinda Ward Seconded: Deputy Tyler Bamber That the Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held 17 December 2025 as a true and correct record subject to minor corrections below:</p> <p>a) Item 7.3 c) – amend amount to \$3673</p> <p>b) Item 7.1 – add secretarial notes to provide clarity around discussion points raised.</p> <p>c) Item 7.6 s) – addition of “to the”</p> <p style="text-align: right;">CARRIED</p>	<p>19 Feb 2026 11:14am Action reassigned to Dunn, Imrie by Dunn, Imrie - Minutes have been reviewed and changes have been made to the minutes. This action will be completed and closed following the 12 March meeting.</p>

OPEN RESOLUTION REPORT			
		Division: Committee: Bay of Islands-Whangaroa Community Board Officer:	Printed: Friday, 27 February 2026 12:16:11 pm Date From: Date To:
Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 17/12/2025	Proposed Sites for Replacement Motorhome/Caravan Dump Station	RESOLUTION 2025/129 Moved: Chairperson Belinda Ward Seconded: Member Jo Alexander That the Bay of Islands-Whangaroa Community Board: a) Endorses Te Puāwaitanga as a suitable site for development of a replacement Motorhome & Caravan Dump station subject to further investigations into effective treatment of concentrated wastewater. b) Requests the Chief Executive to continue investigations into the viable treatment options and, if appropriate, proceed with the final design and construction at Te Puāwaitanga. <p style="text-align: right;">CARRIED</p>	19 Feb 2026 11:12am Action reassigned to Proctor, Tanya by Dunn, Imrie - Advised to change all actions to GM for oversight.
Bay of Islands-Whangaroa Community Board 12/02/2026	Bay of Islands-Whangaroa Community Board Capital project priorities for Long Term Plan (2027/37) alignment.	RESOLUTION 2026/9 Moved: Member Dane Hawker Seconded: Member Korey Atama That the Bay of Islands-Whangaroa Community Board endorse and confirm the following capital project priorities for inclusion in their 2025–2028 Strategic Plan and for progression through Council’s 2027/37 Long Term Plan process: 1. Onewhero Bay – Park inspection and installation of tailored Park signage 2. Te Puāwaitanga – Sealing of gravel carpark, footpath installation and investigation of safe SH10 crossings 3. Russell Public Toilets – Replacement of York Street toilets 4. Waipapa Carpark Public Toilets – Extension of soakage field 5. Whangaroa Reserve – Sealing of gravel area 6. Maritime Storm and Sea-level-rise mitigation - Russell 7. Kerikeri Traffic & Parking – Kerikeri Carpark Plan 8. Parks & Reserves – Waipapa Landing new recreational resources: footpath, car and trailer parking, improved walking access to swimming holes	19 Feb 2026 11:21am Action reassigned to Warmington, Jacine by Dunn, Imrie - Assigned to GM

OPEN RESOLUTION REPORT		Printed: Friday, 27 February 2026 12:16:11 pm
Division: Committee: Officer:	Bay of Islands-Whangaroa Community Board	Date From: Date To:

Meeting	Title	Resolution	Notes
		9. Open spaces – Kaeo recreational space: installation of removeable bollards, amenity lighting and CCTV 10. Amenity Lighting – Priority areas (to be specified) 11. CCTV – Priority areas (to be specified)	CARRIED

9 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
9.2 - Application for Memorial Plaque on Existing Park Bench	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

10 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

11 TE KAPINGA HUI / MEETING CLOSE