

AGENDA



Monday, 9 February 2026

Time: 10:00 am
Location: Conference Room - Te Ahu
Cnr State Highway 1 and Mathews
Avenue
Kaitaia

Membership:

Chairperson William (Bill) Subritzky - Chairperson
Deputy Chairperson Trevor Beatson
Member Adele Gardner
Member Mike Te Wake
Member Krystal-Rose Taaffe
Member Eddie Bellas
Member Hilda Halkyard-Harawira
Member Rachel Baucke

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.
6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.

8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. Specific to Te Hiku Community Board – the Kaitia Drainage Area Committee, Waiharara and Kaikino Drainage Area Committee and Motutangi Drainage Area Committee.
18. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
19. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
20. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
21. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.

4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Te Hiku Community Board Meeting
will be held in the Conference Room - Te Ahu, Cnr State Highway 1 and
Mathews Avenue, Kaitaia on:
Monday 9 February 2026 at 10:00 am

Te Paeroa Mahi / Order of Business

1	Karakia Tīmatanga / Opening Prayer	7
2	Ngā Whakapāha Me Ngā Pānga Mema / Apologies and Conflicts of Interest	7
3	Te Wāhanga Tūmatanui / Public Forum	7
4	Ngā Tono Kōrero / Deputation	7
5	Ngā Kaikōrero / Speakers	7
6	Te Whakaaetanga o Ngā Meneti o Mua / Confirmation of Previous Minutes	8
6.1	Confirmation of Previous Minutes	8
7	Ngā Pūrongo / Reports	15
7.1	Proposal to Amend Alcohol Control Areas in the Ward	15
7.2	Re-establishment of Te Hiku Land Drainage Committees	36
7.3	Te Hiku Community Board Capital project priorities for Long Term Plan (2027/37) alignment.	49
7.4	Funding Applications	53
8	Ngā Pūrongo Taipitopito / Information Reports	68
8.1	Chairperson and Members Reports	68
8.2	THCB Open Resolutions Report	78
9	Karakia Whakamutunga / Closing Prayer	83
10	Te Kapinga Hui / Meeting Close	83

1 KARAKIA TĪMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be confirmed on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

Ahipara Aroha	Cassandra Biddle
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6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5523303

Author: Natasha Rmandic, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow Te Hiku Community Board to confirm that the minutes are a true and correct record of the previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board confirm the minutes of the meeting held 16 December 2025 to be a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

The Te Hiku Community Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITI HANGA / ATTACHMENTS

- 1. 2025-12-16 Te Hiku Community Board Minutes - A5506825** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

16 December 2025

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS
AVENUE, KAITAIA
ON TUESDAY, 16 DECEMBER 2025 AT 11:00 AM**

PRESENT: Chairperson William (Bill) Subritzky, Deputy Chairperson Trevor Beatson, Member Adele Gardner, Member Mike Te Wake, Member Krystal-Rose Taaffe, Member Eddie Bellas

STAFF PRESENT: Beverly Mitchell (Community Board Coordinator), Kathryn Trewin (Funding Advisor), Natasha Rmandic (Democracy Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

Meeting was opened by member Te Wake at 11.00am.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2025/123

Moved: Member Adele Gardner

Seconded: Member Mike Te Wake

That the apology received from Member Rachel Baucke be accepted and leave of absence granted.

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

None.

4 NGĀ TONO KŌRERO / DEPUTATIONS

There were no deputations for this meeting.

5 NGĀ KAIKŌRERO / SPEAKERS

Life Education Trust	Diane Henderson (online)
School Start First Impressions	Jessica Timmins (online)

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A5497596, pages 8 - 15 refers.

RESOLUTION 2025/124

Moved: Member Eddie Bellas

Seconded: Member Adele Gardner

Page 1

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

16 December 2025

That Te Hiku Community Board confirm the minutes of the meeting held 24 November 2025 to be a true and correct record.

CARRIED

Note: Member Te Wake abstained from voting on Item 7.3b

7 NGĀ PŪRONGO / REPORTS**7.1 APPOINTMENTS TO MANAGEMENT COMMITTEES**

Agenda item 7.1 document number A5490548, pages 16 - 18 refers.

RESOLUTION 2025/125

Moved: Deputy Chairperson Trevor Beatson

Seconded: Member Mike Te Wake

That Te Hiku Community Board make appointments to Management Committees as detailed below:

Araiawa Hall (Raio Hall)	Krystal-Rose Taaffe
Awanui Community Centre / Sports Complex	Bill Subritzky
Kāingaroa Community Hall	Bill Subritzky
Karikari Hall	Bill Subritzky
Lake Ōhia Community Hall	Bill Subritzky
Mangōnui Hall	Eddie Bellas
Fairburn Cemetery	Trevor Beatson
Houhora Cemetery	Krystal-Rose Taaffe
Mangōnui Cemetery	Eddie Bellas
Oruaiti Cemetery	Eddie Bellas
Peria Cemetery	Trevor Beatson
Takahue Cemetery	Trevor Beatson
Waiharara Cemetery	Krystal-Rose Taaffe
Waipapakauri Cemetery	Krystal-Rose Taaffe
Te Ahu Museum	Mike Te Wake
Te Hiku Sports Hub	Adele Gardner
Awanui River Liaison Committee	Bill Subritzky (Adele Gardner backup)
Herekino Hall	Adele Gardner
Herekino Cemetery	Trevor Beatson
Kaitāia Business Association	Adele Gardner and Trevor Beatson
People Centre	Mike Te Wake

CARRIED

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

16 December 2025

7.2 TE HIKU COMMUNITY BOARD CALENDAR OF MEETINGS 2026

Agenda item 7.2 document number A5490608, pages 19 - 23 refers.

RESOLUTION 2025/126

Moved: Member Adele Gardner

Seconded: Member Krystal-Rose Taaffe

That the Te Hiku Community Board:

a) adopt the following meeting dates for 2026 at venues to be determined by the Board:

- Monday 9 February 2026
- Tuesday 10 March 2026
- Tuesday 7 April 2026
- Monday 4 May 2026
- Tuesday 2 June 2026
- Monday 29 June 2026
- Monday 3 August 2026
- Monday 31 August 2026
- Monday 28 September 2026
- Tuesday 27 October 2026
- Monday 24 November 2026

b) delegate the authority to amend the schedule of Community Board meetings, to the Community Board Coordinator in agreement with the Chairperson.

CARRIED**7.3 TE HIKU COMMUNITY BOARD STRATEGIC PLAN 2023-2025**

Agenda item 7.3 document number A5490658, pages 22 - 46 refers.

RESOLUTION 2025/127

Moved: Chairperson William (Bill) Subritzky

Seconded: Deputy Chairperson Trevor Beatson

That Te Hiku Community Board notes the Te Hiku Community Board Strategic Plan 2023-2025.**CARRIED**

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

16 December 2025

7.4 APPROVAL OF MEMORIAL SEAT FOR STANLEY JULIAN AT TAIPA BEACHFRONT

Agenda item 7.4 document number A5495856, pages 47 - 54 refers.

RESOLUTION 2025/128

Moved: Member Eddie Bellas

Seconded: Deputy Chairperson Trevor Beatson

That the Te Hiku Community Board approve the installation of a memorial seat for Stanley Julian on the Tāipa beachfront.**In Favour:** Chairperson William (Bill) Subritzky, Deputy Chairperson Trevor Beatson, Members Mike Te Wake, Krystal-Rose Taaffe and Eddie Bellas**Abstained:** Member Adele Gardner**CARRIED**

Note: That Te Hiku Community Board approves the installation of a memorial seat for Stanley Julian on the Tāipa beachfront subject to written confirmation being received that local hapū/iwi approved the design and location of seat.

At 11:29 am, Member Mike Te Wake left the meeting.

7.5 FUNDING APPLICATIONS

Agenda item 7.5 document number A5494497, pages 55 - 89 refers.

RESOLUTION 2025/129

Moved: Member Adele Gardner

Seconded: Member Eddie Bellas

a) That Te Hiku Community Board approve the sum of \$2,001 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Kaitaia Agricultural and Pastoral Association for costs towards the 2026 Kaitaia A&P Show.**CARRIED****7.5 FUNDING APPLICATION****RESOLUTION 2025/130**

Moved: Deputy Chairperson Trevor Beatson

Seconded: Member Eddie Bellas

b) That Te Hiku Community Board approve the sum of \$2,500 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Life Education Charitable Trust for costs towards 2026 mobile classroom visits in Te Hiku ward.**CARRIED**

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

16 December 2025

7.5 FUNDING APPLICATION**RESOLUTION 2025/131**

Moved: Member Adele Gardner

Seconded: Deputy Chairperson Trevor Beatson

c) That Te Hiku Community Board approve the sum of \$2,520 (plus GST if applicable) be paid from the Board's Community Grant Fund account to School Start First Impressions for costs towards school supplies for vulnerable Tamariki in Te Hiku ward.

In Favour: Chairperson William (Bill) Subritzky and Deputy Chairperson Trevor Beatson

Against: Members Adele Gardner, Krystal-Rose Taaffe and Eddie Bellas

LOST**8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 8.1 document number A5490444, pages 90 - 99 refers.

RESOLUTION 2025/132

Moved: Member Eddie Bellas

Seconded: Member Adele Gardner

That Te Hiku Community Board note the December 2025 member reports from Chairperson Bill Subritzky, Members: Adele Gardner, Krystal-Rose Taaffe, Mike Te Wake, and Trevor Beatson and Eddie Bellas.

CARRIED**8.2 THCB OPEN RESOLUTIONS REPORT**

Agenda item 8.2 document number A5499285, pages 100 - 100 refers.

RESOLUTION 2025/133

Moved: Deputy Chairperson Trevor Beatson

Seconded: Member Krystal-Rose Taaffe

That the Te Hiku Community Board receive the report THCB Open Resolutions Report.

CARRIED**9 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 12.35 pm.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 09 February 2026.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 PROPOSAL TO AMEND ALCOHOL CONTROL AREAS IN THE WARD

File Number: A5514058

Author: Donald Sheppard, Policy Advisor

Authoriser: Roger Ackers, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek a recommendation from Te Hiku Community Board that the council should declare a new Alcohol Control Area at Lake Ngātu and amend the current Alcohol Control Area in Kaitāia.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Alcohol Control Areas (alcohol-free areas) are public places where it is prohibited to consume, bring in, or possess alcohol.
- These Alcohol Control Areas are amended or declared by resolution of Council and are listed in the Register of Resolutions in the Alcohol Control Bylaw 2018 (the Bylaw).
- On 2 September 2025 (resolution 2025/84 refers) the Te Hiku Community Board recommended that the Council should declare a new Alcohol Control Area at Lake Ngātu and amend the current Alcohol Control Area in Kaitāia.
- On 25 September 2025 (resolution 2025/116 refers) the Council accepted this recommendation and authorised public consultation on the *Proposal to Amend Alcohol Ban Areas* (the Proposal).
- 150 written submissions were received regarding the Proposal, with 72% of Te Hiku Ward residents who made submissions expressing full support. See Attachment One, *Analysis of Alcohol Control Area Submissions*
- **Based on this strong level of support, Council staff recommend no changes to the Proposal for the Te Hiku Ward that a new Alcohol Control Area should be declared at Lake Ngātu and the current Alcohol Control Area in Kaitāia should be amended.**

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board, under section 147b of the Local Government Act 2002, recommends that council by resolution:

- a) **Declares a new permanent Alcohol Control Area at Lake Ngātu that will apply 24 hours a day, 7 days a week, all year round**
- b) **Amends the current permanent Alcohol Control Area in Kaitāia that will continue to apply 24 hours a day, 7 days a week, all year round.**

1) TĀHUHU KŌRERO / BACKGROUND

Alcohol consumption in public places in the district

Public drinking in the Far North is common and is often relatively harmless, e.g. people having a quiet drink at a picnic. However, excessive drinking in public can lead to disorderly and criminal behaviour, impacting others' enjoyment of public places, making members of the public feel unsafe, and/or degrading the amenity and good order of localities, due to alcohol litter, vandalism, and graffiti.

Alcohol Control Areas (wāhi waipiro kore)

The Bylaw addresses the problems of alcohol-related disorder and criminal behaviour in public places by prohibiting the consumption, bringing in, or possession of alcohol in Alcohol Control Areas declared under section 147 of the Local Government Act 2002 (LGA02).

Section 147(1) of LGA02 gives a broad definition of the public places where alcohol bans can apply, as places that are open to or being used by the public. These places may include carparks, sportsgrounds, beaches, and certain private properties open to the public (e.g. supermarket or bottle store carparks).

There are seven current Alcohol Control Areas in the Te Hiku Ward: Coopers Beach Reserve, Hihi, Tokerau Beach, Taipā, Kaitāia, Ahipara, and Pukenui.

Maps of the current Control Areas are included in the Register of Resolutions to the Bylaw.

The Police enforce the Bylaw

The Police enforce the Bylaw and in the Alcohol Control Areas they have the power to:

- search vehicles, bags, and packages for alcohol
- seize and remove alcohol
- ask people to leave to leave Alcohol Control Areas
- issue infringement notices to offenders with a \$250 fine
- arrest people who commit offences or do not comply with police instructions.

Police have discretion under the Bylaw – they are not required to act unless they observe actual or potential alcohol-related crime or disorder. Typically, they will ignore someone having a quiet drink in an alcohol ban area.

Review of the Alcohol Control Areas

Council staff have analysed relevant information to support the review of Alcohol Control Areas in the Ward. This information was presented to the Te Hiku Community Board meeting on 2 September 2025.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

High-level research findings

Where do alcohol-related problems occur in public places in the district

As evidenced by observations of alcohol-litter and feedback from residents, public drinking often occurs in concealed or less visible locations such as parks and reserves sheltered by trees, service lanes, and places without CCTV coverage. “Side-loading” outside bars and taverns is common. Drinking in and around vehicles is also common in carparks and outside licensed premises.

When does problem drinking occur in public

From 2024 Police data for the district, alcohol-related incidents in public occur year-round, peaking slightly from January to March. Saturdays account for the highest number of incidents (25%), but Thursdays and Fridays also show significant activity (both 18%). Most incidents occur between 4pm and midnight (61%), though some happen during quieter periods. These patterns support the need for consistent, 24x7 year-round alcohol bans to ensure police can respond whenever required.

Framework for declaring or amending Alcohol Control Areas

Council staff developed a decision-making framework to identify whether a high level of alcohol-related crime and disorder is occurring in an area. Using this framework, evidence of at least one of the following measures indicates that an Alcohol Control Area should be declared or amended:

• Evidence required	• Measures
1. Evidence of a high number of alcohol-related crime and disorder incidents in public in the area from police records.	• At least 20 incidents reported to the police in the area in the most recent year where data is available (i.e. 2024)
2. Evidence of a high number of <u>serious</u> alcohol-related incidents occurring in the area from police records including: <ul style="list-style-type: none"> • abduction, harassment and other offences against a person • acts intended to cause injury • dangerous or negligent acts endangering persons 	• At least 10 <u>serious</u> police incidents reported in the area in the most recent year (i.e. 2024)

• Evidence required	• Measures
<ul style="list-style-type: none"> prohibited and regulated weapons and explosives offences theft and related offences homicides and related offences sexual assault and related offences. 	
3. Compelling evidence of alcohol-related crime and disorder from public feedback.	<ul style="list-style-type: none"> Either public survey feedback or reports from members of the public about alcohol-related crime and disorder in an area.

Findings for the Te Hiku Ward

Applying the decision-making framework identified two areas in the Ward that meet the above criteria for declaring new Control Areas or amending existing Areas:

• Criteria	• Areas	
	• Kaitāia	• Lake Ngātu
<ul style="list-style-type: none"> Were at least 20 alcohol-related crime and disorder incidents in public places reported to the police in 2024? 	<ul style="list-style-type: none"> Yes 	<ul style="list-style-type: none"> No
<ul style="list-style-type: none"> No. of police incidents in 2024 	<ul style="list-style-type: none"> 145 By far the highest level of any town in the district 	<ul style="list-style-type: none"> None reported
<ul style="list-style-type: none"> Were at least 10 police incidents <u>serious</u> in nature in 2024? (e.g. acts intended to cause injury) 	<ul style="list-style-type: none"> Yes 	<ul style="list-style-type: none"> No
<ul style="list-style-type: none"> No. of police incidents classified as <u>serious</u> in 2024 	<ul style="list-style-type: none"> 42 	<ul style="list-style-type: none"> None reported
<ul style="list-style-type: none"> Is there compelling evidence of alcohol-related crime and disorder in the area from observation and public feedback? 	<ul style="list-style-type: none"> Yes 	<ul style="list-style-type: none"> Yes Local users of the Lake report children and adults being cut by broken bottles and some instances of aggressive and intimidating behaviour

Based on these results, Council staff recommend:

- declaring a new Alcohol Control Area at Lake Ngātu
- amending the current Alcohol Control Area in Kaitāia.

Consultation on the Proposal

Consultation took place from 3 November to 1 December 2025 (4 weeks) and 150 written submissions were received (32 from Te Hiku Ward residents). The table below summarises the results:

Support for the Proposal	Total response (district-wide)	Response from Te Hiku Ward residents
Support in full	69%	72%
Support in part	13%	13%
Do not support at all	16%	15%

Not sure	2%	-
Number of submissions	150	32

See Attachment One for full analysis of public feedback.

Specific locations to be included in amended and new Control Areas

Specific locations recommended to be included in revised and new Alcohol Control Areas in the Ward are listed below. This list includes locations suggested by the Community Board in the meeting on 2 September 2025. NB. the specific locations involved can be viewed at this link: [Maps of Current and Amended Control Areas](#).

Localities to be added to the Alcohol Control Area in Kaitiāia:

- 1) Lane on north side of Far North Pharmacy (connects Commerce Street and East Lane)
- 2) Playground, skatepark & squash court carpark in the Centennial Park /Jaycee Park area (only part of this area is included in the current Control Area)
- 3) Te Ahu Centre carpark (only part of the carpark is included in the current Control Area)
- 4) Cycle lane behind Te Ahu Centre
- 5) Dalmatian Lane (connects Commerce Street and East Lane)
- 6) Bottle-O service lane – 15 Commerce Street
- 7) Old Warehouse carpark, 11 Matthews Ave
- 8) Pak 'n Save carpark and North Way
- 9) Old Pak 'n Save carpark/Town Square
- 10) Super Liquor and laundromat carpark - corner Empire Street and Commerce Street
- 11) Lane between Arcline Architecture and Repco buildings, 49 Matthews Avenue
- 12) Walkway between Commerce St and West Lane (by Kiwibank Building)
- 13) East Lane
- 14) Market Lane
- 15) Water Lane
- 16) Todd Lane
- 17) Reserve at east end of Empire Street
- 18) Roadside area on Okahu Rd, near intersection with Norman Senn Avenue
- 19) Pak 'n Save carpark and North Way
- 20) McDonald's carpark
- 21) North Park Drive carpark (The Warehouse, Mitre 10, Noel Leeming)
- 22) Bonnetts Road heading away from Kaitiāia - 1.1km west from Tangonge Domain
- 23) Rugby Fields at Arnold Rey Park
- 24) Collards Sports Bar, Tavern and Restaurant carpark.

New Alcohol Control Area at Lake Ngātū to include:

- 1) Lake Ngātū Road
- 2) Sweetwater Road around the Lake
- 3) Entire Lake Ngātū Track around the Lake
- 4) Waka storage area and access to this area from Lake Ngātū Road
- 5) Reserve area around public toilets on West Coast Road/Sweetwater Road.

When the recommended alcohol bans will apply

Council staff recommend 24x7 alcohol bans all year round. This will provide Police with a regulatory tool to respond to alcohol-related crime and disorder whenever it occurs, rather than relying on limited timeframes that may not align with actual incidents.

Options

Option One is that the Community Board recommends that the Council:

- 1) declares a new Alcohol Control Area at Lake Ngātu
- 2) revises the current Alcohol Control Area in Kaitāia,

Option Two is that the Community Board recommends that Council maintains the status quo/does nothing.

Advantages and disadvantages of these Options are as follows:

Options	Advantages	Disadvantages
<ul style="list-style-type: none"> Option one - recommend that the council amends the current control area in Kaitāia and declares a new permanent Alcohol Control Area at Lake Ngātu. Any new ban areas will apply 24x7 all year round. <i>This is the recommended option</i> 	<ul style="list-style-type: none"> Reducing alcohol-related disorder and crime to make public places in the district safer for the public Evidence-based targeting of problem areas New and amended control areas will include locations where high levels of alcohol-related crime and disorder is occurring that are not included in current control areas. Enabling the police to enforce the bylaw in these areas under the alcohol control bylaw. this is a more flexible and less time-consuming approach than charging offenders under the summary offences act. Applying the bans 24x7 will enable the police to act whenever they encounter problem drinking in public in the ban areas. 	<ul style="list-style-type: none"> None identified
<ul style="list-style-type: none"> Option two – recommend that council maintains the status quo/ does nothing 	<ul style="list-style-type: none"> None identified 	<ul style="list-style-type: none"> Alcohol Control Areas will not fully reflect where high levels of alcohol-related crime and disorder are occurring. The police will not be able to act flexibly and proactively to address alcohol-related problems in the new recommended ban areas.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The recommended Option means that the Alcohol Control Areas will better reflect where alcohol-related crime and disorder is occurring in the Ward. This will make these places safer for the public and enable the Police to enforce the Bylaw in these areas.

IMPLEMENTATION

If, the Council resolves to amend and declare the Alcohol Control Areas recommended in this report, the following actions will occur:

- the Register of Resolutions in the Bylaw will be updated with the date that the changes will apply to be decided by the council
- Council's Communication and Engagement team will communicate the new and revised alcohol ban areas to the public via a media release
- alcohol-free signage will be selectively placed in new localities
- the Police will communicate to all relevant staff that the Control Areas have changed with revised GIS maps allowing them to check if specific locations are covered.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Across the district the following costs will be involved:

• COST COMPONENT	• ESTIMATED COST
• Policy research and development	• <\$1,000
• Consultation and communication	• Minimal
• Printing, erecting and placing new signage	• \$5,000

These costs will come from within existing budgets.

ĀPITI HANGA / ATTACHMENTS

1. Analysis of Alcohol Control Area Submissions - A5524604 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Under the Significance and Engagement Policy the level of significance is low as the recommended resolutions a) do not involve the transfer of the ownership or control of assets; and b) are not inconsistent with current Council plans or policies. As required by clause 7.2 of the Bylaw, the council consulted with the public in accordance with section 82 of the Local Government Act 2002.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The relevant community outcome from the Long-Term Plan is 'Communities that are healthy, safe, connected and sustainable'. Under section 147B of LGA02, section 7 of the Bylaw provides that Council may declare or amend Alcohol Control Areas by resolution following public consultation under section 82 of LGA02. Sections 169 and 170 of LGA02 describe Police powers to enforce the Bylaw in the Alcohol Control Areas.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	As the recommendation to amend and declare permanent Alcohol Control Areas applies to specific locations within each Ward, it is important to understand the views of the Community Boards and to receive their recommendation that the council should make the recommended resolutions applying to their Ward. A workshop was held with the Te Hiku Community Board early in May 2025 to discuss the review of the Alcohol Control Areas. Then, on 2 September 2025 the Community Board was asked to formally recommend the proposed new and revised alcohol ban areas to the council.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	The recommendation to revise Alcohol Control Areas in the district does not consider the relationship of Māori to land, water, sites, wāhi tapu, valued flora and fauna and other taonga as it does not "significantly affect land or a body of water" as covered by section 60A of LGA02.

<p>State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.</p>	<p>In conducting the research on the review of the Control Areas, groups representing Māori interests were involved, including:</p> <ul style="list-style-type: none"> • Te Hauora o Ngāpuhi • Hauora Te Hiku • Whiria Te Muka • Te Roopu A Iwi o Te Rarawa • Waka ama coaches and participants using Lake Ngātu. <p>At the consultation stage, all iwi groups in the district were given the opportunity to provide their views on the Proposal.</p>
<p>Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).</p>	<p>Three main groups of persons are likely to be affected by changes to the Alcohol Control Areas:</p> <p>1) The general public The public can be negatively affected by alcohol-related crime and disorder in public places e.g. feeling intimidated or threatened by intoxicated individuals, having their property damaged, and/or not enjoying being in these public places. Updating the Alcohol Control Areas will provide additional protection for the public.</p> <p>Engagement with the public occurred at two stages of the review process: a) a survey of the public conducted in May/June 2025; and b) the public consultation.</p> <p>2) Owners of properties whose carparks are proposed to be alcohol ban areas These people were sent emails asking them to participate in the public consultation.</p> <p>3) Those consuming alcohol in public If someone is peacefully enjoying a drink in an alcohol ban area, the Police have the discretion to ignore these people. However, the Police have a range of powers to address offenders whose behaviour is intimidating, aggressive or anti-social in the alcohol ban areas. The Research Report examines how the rights of these offenders under the Bill of Rights Act may be affected by Police actions and concluded that the limitations on their rights in the revised Alcohol Areas are reasonable.</p>
<p>State the financial implications and where budgetary provisions have been made to support this decision.</p>	<p>District-wide costs will be incurred for policy research and development (est. <\$1,000), consultation and communication (minimal), and to print, erect, and place new signage (est. \$5,000).</p> <p>All these costs will come from within existing budgets.</p>
<p>Chief Financial Officer review.</p>	<p>This report has not been reviewed by Chief Financial Officer.</p>



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Analysis of submissions

Review of Alcohol Control Areas

1 Background

Council Approval of Public Consultation on the Review of Alcohol Control Areas

On 15 September 2025, following a review of the Alcohol Control Areas in the District, the Council approved the following (Resolution 2025/116 refers):

“That the Council, under section 147B of the Local Government Act 2002, approves consulting on:

- a) declaring three new permanent Alcohol Control Areas that will apply 24 hours a day, 7 days a week, all year round:
 - i) Waitangi
 - ii) Ōpua
 - iii) Lake Ngātu.
- b) amending five current permanent Alcohol Control Areas that will continue to apply 24 hours a day, 7 days a week, all year round:
 - i) Kaitiāia
 - ii) Kerikeri
 - iii) Waipapa
 - iv) Paihia
 - v) Kaikohe.
- c) adopts the *Proposal to Amend Alcohol Ban Areas* to be released for public consultation to meet the requirements of section 82 of the Local Government Act 2002.
- d) approves the period for making written submissions on the Proposal will be a minimum of 4 weeks and will take place after the local body elections.”

Consultation Details

Accordingly, in the period from 3 November to 1 December 2025 (4 weeks), the public was invited to provide their views on the Proposal to Amend Alcohol Ban Areas (the Proposal).

They were informed of the consultation via:

- emails to:
 - Council’s database of people interested in being informed of consultation topics (this includes business associations and other community groups)
 - iwi contacts
 - businesses who will potentially be affected by new and revised Alcohol Control Areas
- the ‘Have Your Say’ page on the Council website
- a media release
- social media postings.

The following report analyses the submissions received and makes recommendations regarding the Alcohol Control Areas to be ratified by resolution of Council.

2 Summary of submissions

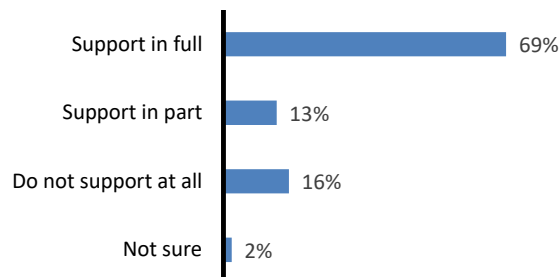
One hundred and fifty written submissions were received (148 online and 2 via email), while no one chose to verbally submit to the Council. Of the 150 written submissions, 136 were from individual submitters and 14 were from organisations.

This report analyses these submissions and recommends one modification to the original Proposal, namely not declaring Ōpua as an Alcohol Control Area.

A numbered list of people who made submissions is in Appendix One and these numbers are used to refer to the individual submissions in the body of this report.

Overall, there was strong support for the Proposal. The following chart summarises this support:

Figure 1: Support for declaring three new Alcohol Control Areas and revising five Existing Areas



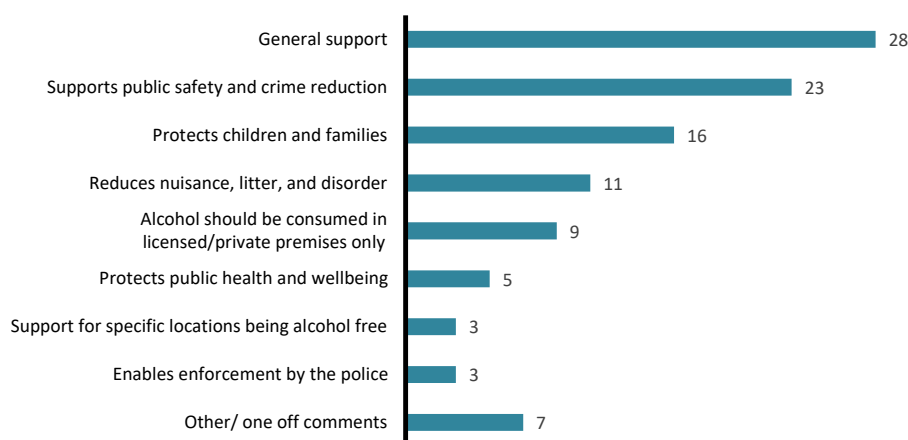
Base: 150 written submissions.

103 submissions (69%) fully supported the Proposal, 20 submissions (13%) supported this in part, while 24 submissions (16%) did not support the Proposal at all.

3 Why submitters supported the Proposal

Main reasons for supporting the Proposal (from those who expressed full and part support) are illustrated below:

Figure 2: Main reasons for supporting declaring three new Alcohol Control Areas and revising five Existing Areas (number of responses)



Base: 91 people who gave reasons why they supported the Proposal.

Note: Some people gave multiple reasons.

These responses are discussed below...

General support

Twenty-six people expressed general support for the Proposal, along the lines, “We don’t need alcohol in public areas” (submitter 5) and “Public drunkenness has no positives” (84).

Supports public safety and crime reduction

Twenty-three people said the proposed changes to the Alcohol Control Areas support public safety and crime reduction. As submitter 93 stated, *Any reduction in alcohol drinking in public is better, safer, and reduces crime in our community.*

Protects children and families

Sixteen submitters said that the amendments to the alcohol ban areas will protect children and families from exposure to alcohol-related misbehaviour in public. Submitters noted that alcohol-free spaces are safer for families and children who should not be exposed to adults drinking out of control.

Reduces nuisance, litter, and disorder

Concerns about nuisance, litter, and general disorder were expressed by eleven submitters who noted negative impacts on public spaces. Typical comments included:

Use of alcohol ... creates a nuisance, and litter problem (45)

Public drinking is dangerous because it can promote crime, violence and disorder (100).

Alcohol should be consumed in licensed/private premises only

Nine people said that alcohol should only be consumed in licensed premises or private property, not in public places.

Protects public health and wellbeing

Five people, including those from Hauora organisations, mentioned public health benefits of having alcohol bans:

Considering the harm alcohol has caused in our communities, historically and continuing today, strict restrictions are essential to help prevent littering, loitering, drunk driving, domestic violence, and general public disturbances (96).

Support for specific locations being alcohol free

Three submitters expressed support for specific locations being alcohol free. Their comments are discussed in section 5 of this report.

Enables enforcement by the police

Three people noted that the proposed changes to the Alcohol Control Areas support the Police to enforce action against alcohol-related crime and disorder in these Areas.

Other/ one-off comments

Individual submitters noted:

- Alcohol consumption is associated with domestic violence (25)
- Too many drunks are seen in public (47)
- Alcohol-related disorderly behaviour has been on the rise over the last few years (55)
- Alcohol is harmful and should be classified as a class 1 drug (111)
- Declaring areas as alcohol-free raises public awareness of drinking responsibly (59).

Staff analysis

Reasons given for supporting the Proposal reflect the intended purpose of Alcohol Control Areas to help reduce alcohol-related harm in public places including protecting public safety, reducing crime, protecting children and families, and reducing public nuisance, litter and disorder.

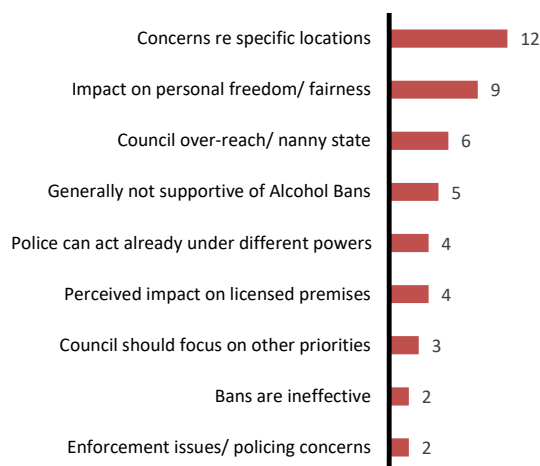
Staff recommendation

No changes are recommended to the Proposal based on these positive submissions.

4 Why submitters were not fully supportive of the Proposal

Main reasons for not fully supporting the Proposal (from those who expressed part support and those who did not support the Proposal at all) are illustrated below:

Figure three: Main reasons for not fully supporting declaring three new Alcohol Control Areas and revising five existing areas (number of responses)



Base: 35 people who did not fully support revising the ban areas or only supported this in part.

Note: Some people gave multiple reasons.

These reasons are discussed below.

Concerns re specific locations

Twelve submitters expressed concerns about specific locations proposed to be alcohol-free areas. Their feedback is discussed in section 5 of this report.

Impact on personal freedom/ fairness

Nine people were concerned that alcohol-free areas will impact on their personal freedom of choice or will unfairly discriminate against responsible drinkers. Typical quotes included:

Individuals should be able to do as they please in public spaces (89)

Why should people be told that they can't have a quiet drink with their picnic on the beach? (101)

I don't believe in taking away the rights of many because of a few people that can't control themselves (6).

Staff analysis

Individual rights are vital, yet they must be balanced against community wellbeing, especially in shared public spaces where the actions of a few can cause significant harm to many.

Alcohol-related disorder and crime have repeatedly disrupted community safety and enjoyment in many localities in the district. When irresponsible drinking leads to violence, intimidation, and property damage, the Council has a duty to act.

Restricting the possession and consumption of alcohol in these high-risk locations is a proportionate and preventative measure. As required by section 147(1)(b)(i) of the Local Government Act 2002 (LGA02), Alcohol Control Areas can only be declared in places with a proven history of harm, to help ensure that families and residents can enjoy these areas without fear. This is not about punishing responsible drinkers; it is about protecting the wider community from the consequences of dangerous behaviour.

Staff recommendation

Council staff recommend no changes to the Proposal based on these submissions.

Council over-reach/ nanny state

Six submitters criticised the council for being too controlling or overstepping its role. Examples of their comments included:

We did not vote for a NANNY council. Get out of our lives. People should be able to have some drinks outdoors in Northland wherever they are without your nanny state interventions (92)

Over regulation to the extreme (101).

Staff analysis

Council staff advise that the Proposal does not exceed the council's authority. Under section 147(2) of the Local Government Act 2002, the council is empowered to make bylaws regulating the consumption, possession, or bringing of alcohol into public places (excluding licensed premises) where high levels of alcohol-related disorder and crime have occurred.

Alcohol Control Areas are declared where there is evidence of harm to the public including violence, disorder, and crime in specific areas. This is a proportionate, targeted response, not a blanket restriction on personal freedoms.

The term "nanny state" is often used to criticise government or council actions that are perceived as overly controlling, suggesting that authorities are treating adults like children who need supervision. It implies unnecessary interference in personal choices. The Council is not acting as a "nanny" but fulfilling its legal responsibility to ensure public spaces are safe and enjoyable for all.

Individual rights matter, but they must be balanced against the community's right to safety.

Staff recommendation

Given legislation empowers the council to declare alcohol bans in areas where a high level of alcohol-related crime and disorder exists and that these bans are a tool to address the extensive and serious problems of disorder and crime associated with public drinking in the Far North, no changes to the Proposal are recommended based on the above submissions.

Generally not supportive of Alcohol Bans

Five submitters expressed a broad lack of support for alcohol bans, often without giving detailed reasons. Their comments reflected scepticism or opposition to the concept of bans in general. One submitter (44) said there is no evidence of harm.

Staff analysis

Staff advise that there is strong evidence of drinking in public being a problem in the Far North.

A public survey conducted in May/June 2025 found that:

- 63% of respondents had observed people drinking in public in the district
- Of these, 60% reported witnessing disorderly or criminal behaviour, including littering, rowdy behaviour, excessive noise, violence, vomiting or urinating in public, and property damage.

Police records reinforce these findings. In 2024, 483 alcohol-related incidents in public places (excluding traffic offences) were reported to the Police in the Far North. Within the proposed three new Alcohol Control Areas and five revised areas, 284 incidents were reported to the Police in 2024 with 81 of these classified as very serious (e.g. acts intended to cause injury, weapons offences, theft, and sexual assault).

Staff recommendation

Council staff recommend no changes to the Proposal based on these submissions.

Police can act already under different powers

Four submitters said that existing laws such as the Summary Offences Act and the Crimes Act give the police sufficient powers to address alcohol-related issues, making new or revised alcohol bans unnecessary.

Staff analysis

It is true that the Police can rely on several key Acts to address drunk and disorderly behaviour in public including the Summary Offences Act 1981 and the Crimes Act 1961. In general, minor nuisances fall under the Summary Offences Act, while serious crimes escalate to the Crimes Act.

While these Acts give police strong powers to address serious incidents involving drinking in public, they provide limited powers for the Police to proactively prevent alcohol-related problems in public places before they escalate. Also, arresting and processing offenders under these Acts involves considerable time and resources for the Police and court system.

By contrast, Alcohol Control Areas made under the Alcohol Control Bylaw 2018 (authorised by section 147 of LGA02) have a range of benefits for the Police including:

- The ability to proactively address issues before they escalate
- The option to issue infringement notices with a fine of \$150 'on the spot'
- Considerably less time and resources required to 'process' offenders.

Staff recommendation

Compared with the powers provided by the Crimes Act and Summary Offences Act, designated Alcohol Control Areas give Police practical, immediate powers to proactively prevent alcohol-related harm in public without resorting to full criminal proceedings, thus saving time, reducing costs, and improving community safety. Staff therefore recommend no changes to the Proposal based on these submissions.

Perceived impact on licensed premises

Four submitters expressed concern that the Alcohol Control Areas would negatively impact on licensed premises:

The alcohol bans should not negatively impact outside seating areas provided by bars and cafes offering these, as this would negatively impact the business, and the customers' choice to be seated outside (53).

Staff analysis

Council staff advise that, as required by section 147(1)(b) of LGA02, licensed premises including licensed al fresco dining areas are excluded from the proposed alcohol ban areas.

Staff recommendation

Staff recommend no changes to the Proposal based on these submissions.

Council should focus on other priorities

Three people submitted that the council should focus on core services such as roads, water services, rubbish collection etc., rather than spending time and money on alcohol bans and restrictions:

Staff analysis

Staff advise that core services such as roading, water supply, and waste management, are a priority for the council, reflected in council's annual expenditure. Nevertheless, the council has a statutory responsibility under the LGA02 and the Health Act 1956 to promote and protect public health and safety.

The cost to review the Alcohol Control Areas is relatively small, as enforcement is carried out by the Police. These costs come from existing budgets and include:

- researching and reporting on the need for amendments to the Control Areas established in 2018
- consultation and engagement with the public
- printing and placing new signage (est. \$5,000).

Staff recommendation

Staff recommend no changes to the Proposal based on these submissions.

Bans are ineffective

Two submitters argued that alcohol bans are ineffective - *Banning alcohol in places hasn't done anything to reduce crime or alcohol-related issues (50).*

Staff analysis

Alcohol bans have been in place in the Far North since 2003 with the current Control Areas made by resolution of Council in 2018. Evidence was provided by the Police in 2018 for 16 of the 23 Alcohol Control Areas, that after alcohol controls were put in place the level of alcohol-related crime and disorder dropped. Examples of Police comments included the following:

Alcohol Control Area	Police comments re effectiveness of bans
Kawakawa	The alcohol ban has gone some way to prevent the migration of people with alcohol between licensed premises. The level of offending is not as severe, and serious injury assaults are now rare.
Kerikeri	The alcohol ban has improved both the visible wellbeing of the area and increased safety for all who use the area. The risk of violence and the need for a sustained police presence has reduced. People are less intimidated, especially at night. Serious injury assaults are now rare.
Omapere	There is not the same mass blatant drinking in car parks and public areas.
Paihia	The attraction to 'hang around' in town and look for trouble has reduced. The liquor ban has helped control the migration of people with alcohol between licenced premises. The level of offending is not so severe and serious assaults are less frequent.
Russell	Reports of fights, assaults and property damage are the exception. There is a general improved perception of public safety.
Waipapa	A reduction in alcohol related offending. Rarely do police encounter people breaching the Bylaw.

Staff recommendation

Evidence from the Police is that alcohol bans do have a positive effect. Therefore, staff recommend no changes to the Proposal based on these submissions.

Enforcement issues/ policing concerns

Two submitters raised concerns about the enforcement of the alcohol bans:

Actually enforcing current laws to address anti-social behaviour is key (127)

I think that police should do their job (6).

Staff analysis

Feedback from the Police is that their resources are stretched and in their day-to-day experience, other matters may take priority over people consuming or bringing alcohol into public places. However, if this drinking escalates into crime and public disorder they will act if possible.

Council could potentially lobby for more Police "on the beat" in Far North communities where alcohol-related crime and disorder is occurring to address the resourcing issue Police have in tackling this area. However, this is outside the scope of reviewing the Alcohol Control Areas.

Staff recommendation

Council staff recommend no changes to the Proposal in response to these submissions, as enforcement of the Bylaw is a matter of discretion for the Police.

Ban all drugs

One submitter (61) suggested that a ban on all drugs would be better than banning alcohol.

Staff analysis

Aside from alcohol bans and declaring council owned and administered public places as smokefree and vape-free, the council does not have the authority to ban other drugs in public (this is a matter for central government to address). NB. A Smokefree/Vape-free Policy is in development.

Staff recommendation

Council staff recommend no changes to the Proposal in response to this submission.

5 Feedback re specific locations

Submissions against the proposed Ōpua Alcohol Control Area

Eight submitters (10, 58, 76, 134, 136, 147, 149, and 150) were strongly opposed to an Alcohol Control Area being declared in Ōpua. They expressed that:

- Ōpua does not need an alcohol ban
- There is no evidence of public disorder in the area due to drinking in public - *I have NEVER seen any evidence that this area is affected by antisocial drinking* (150).
- The main type of crime in the area is car and boat theft – this suggests premeditated crime rather than disorder arising from public drinking.
- The Ōpua Marina should not be made an alcohol ban area as this is private property with gated access controls.

Staff analysis

The proposal to declare Ōpua an alcohol ban area was based on the level of alcohol-related incidents in public places reported to the Police across the whole of the Waitangi/Paihia/Ōpua area. However, feedback from Ōpua community members and from public health officials now indicates that the level of public drinking incidents in Ōpua is relatively minor and incidents in this broad area are concentrated in Paihia and Waitangi.

Council staff agree that the Marina should not be made an alcohol ban area as it is not open to or used by the general public. For this reason, the Marina was not included in the proposed Ōpua Alcohol Control Area.

Staff recommendation

Staff recommend that Ōpua is not declared an Alcohol Control Area.

Submissions in support of proposed alcohol ban areas in Waitangi and Paihia

Three submitters supported the proposed alcohol bans in Waitangi and Paihia:

Particularly the Waitangi area where yacht club personnel operating the slipway are often drinking where there is dangerous equipment in use and children watching (69)

Paihia is a holiday town and very family orientated particularly over summer. Not allowing groups that can appear intimidating drinking in public is highly desirable to maintain the safe family feel of the township (97).

Staff recommendation

Council staff recommend no changes to the Proposal in response to these submissions.

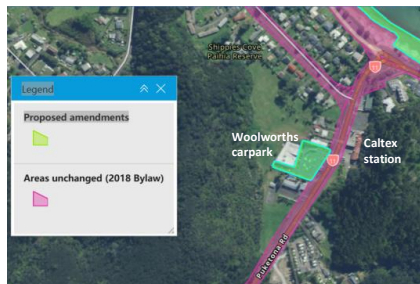
Submission regarding the Paihia Alcohol Control Area

One person (51) suggested a change to the Paihia Alcohol Control Area by extending the alcohol ban area from the Caltex service station and Woolworths supermarket down to the beach, on Puketona Road.

Staff analysis

Puketona Road from Woolworths and the Caltex service station to the beach is already included in the Alcohol Control Area, as shown in the map below:

Figure 3: Current and proposed alcohol ban locations on Puketona Road



Staff recommendation

Council staff recommend no change to the Proposal in response to this submission.

Submission regarding the Kerikeri Alcohol Control Area

Another submitter (65) suggested that the Fairy Pools area and the reserve area at Waipapa Landing should also be declared as alcohol-free.

Staff analysis

Re Fairy Pools

Fairy Pools Lane and Fairy Pools are already included in the proposed amendments to the Kerikeri Alcohol Control Area based on feedback from the public.

Re Waipapa Landing

Waipapa Landing is frequently used for swimming (as well as bathing and laundry during droughts). It is very open and looked over by local houses with the boat ramp parking being more secluded but also in clear view of the houses around the Inlet which tends to discourage public drinking. Public Health officials have occasionally observed alcohol-related litter in this area but consider this does not meet the threshold of 'a high level of alcohol-related disorder and crime' to justify declaring Waipapa Landing as an alcohol ban area.

Staff recommendation

Council staff recommend no change to the Proposal in response to this submission.

Submissions against the proposed new Lake Ngātu Alcohol Control Area

Two submitters opposed declaring an alcohol ban at Lake Ngātu because it would unfairly penalise 'responsible drinkers':

Lake Ngātu is a great picnic spot and with a complete alcohol ban you remove the choice of a responsible drinker to enjoy a wine or beer with food (16)

Lake Ngātu is a place families can relax and responsibly have a couple of drinks. Is there a way of policing anti-social behaviour without a full ban? (99)

Staff analysis

Unfortunately, as described in the *Research Report – Review of Alcohol Control Areas*, Lake Ngātu is a place where irresponsible public drinking has led to:

- Frequent broken glass from alcohol bottles causing cuts and injuries to children and adults using the Lake for activities like waka ama and swimming
- Alcohol litter, including bottles, cans, and drug paraphernalia, accumulating around the Lake and its access points, requiring regular clean-up by community members
- Exposure of children to drunken or abusive adults, with incidents of verbal abuse and intimidating behaviour reported
- Occasional fires, vandalism, and dangerous behaviour such as driving vehicles into the lake by intoxicated individuals



- Growing frustration among local users and clubs due to lack of effective action from authorities, leaving the community to manage safety risks alone.

Declaring Lake Ngātu as an alcohol ban area provides the Police with a regulatory tool to address this behaviour on-the-spot and enables Lake users to report irresponsible drinkers breaching the alcohol ban to the Police.

LGA02 does not allow the Council to impose a partial ban that only applies to irresponsible drinkers, but, given that the Police have discretion to enforce the alcohol ban (or not), they are likely to ignore 'responsible drinkers' enjoying a wine or beer with food.

Staff recommendation

Council staff recommend no change to the Proposal in response to these submissions.

Submission that the Kororāreka (Russell) Alcohol Control Area should be reviewed

One submitter wanted the review of Alcohol Control Areas to apply to Kororāreka:

I'd like to know why there is no review for Kororāreka? There is a massive clash of al fresco dining and the alcohol ban area. Makes it very confusing and also is undermining the whole kaupapa (33)

Staff analysis

All current Alcohol Control Areas including Kororāreka (Russell) were considered in the review. Staff recommended no changes to the Kororāreka ban area as the alcohol ban already applies to most streets in the town.

Compared with other towns in the district, the level of disorderly and criminal behaviour associated with drinking in public in Kororāreka is very low. This assessment was based on:

- Police records** - only 10 alcohol-related incidents in public places were reported to the Police from 2021 to 2024 with just one incident reported in 2024. Comparative results for the Waitangi/Paihia/Ōpua area were 373 incidents from 2021 to 2024 and 47 incidents in 2024
- Observations by public health officials** – “from a good order perspective there was little to be found in Russell in terms of alcohol related litter, graffiti, or vandalism”.

Under the Road Use Bylaw 2022, four on-licence premises on the Strand have been approved by the Council to provide al fresco dining in designated spaces near the beach, with conditions applying to these approvals such as tables and chairs must be removed by 10pm each day. The licences for these premises allow alcohol to be served in the al fresco dining areas. Alcohol is only permitted in these spaces until 10pm each day to align with their alfresco dining approval conditions. The following picture shows the al fresco dining area permitted for one of these premises, Butterfish:



Under the LGA02, alcohol bans apply in areas open to or used by the public, but not to licensed premises including al fresco dining areas permitted for these premises. Therefore, the alcohol ban on the Strand does not apply to the four al fresco dining spaces. Staff acknowledge that this situation can be confusing e.g. in the Butterfish area those sitting on the public bench are not allowed to consume alcohol, whereas those in the al fresco dining area less than a meter away can consume alcohol. However, staff disagree that this is a “massive clash” as the level of disorderly drinking in Kororāreka is very low.

Staff recommendation

Council staff recommend no change to the Proposal in response to this submission.

APPENDIX 1 – LIST OF SUBMISSIONS RECEIVED

Number	Organisation
1	Individual submission
2	Individual submission
3	Individual submission
4	Individual submission
5	Individual submission
6	Individual submission
7	Individual submission
8	Individual submission
9	Asian Development Bank
10	Individual submission
11	Individual submission
12	Individual submission
13	Individual submission
14	Northland Experiences
15	Individual submission
16	Individual submission
17	Individual submission
18	Individual submission
19	Individual submission
20	Individual submission
21	Doubtless Bay Business Association
22	Individual submission
23	Individual submission
24	Individual submission
25	Individual submission
26	Individual submission
27	Individual submission
28	Individual submission
29	Laser Plumbing Kerikeri
30	Individual submission
31	Individual submission
32	Individual submission
33	Individual submission
34	Individual submission
35	Individual submission
36	Individual submission
37	Individual submission
38	Individual submission
39	Individual submission
40	Individual submission
41	Individual submission
42	Individual submission
43	Individual submission
44	Individual submission
45	Individual submission
46	Individual submission
47	Individual submission
48	Individual submission
49	Individual submission
50	Individual submission
51	Individual submission
52	Individual submission
53	Individual submission

Number	Organisation
54	Individual submission
55	Individual submission
56	Individual submission
57	Individual submission
58	Individual submission
59	Individual submission
60	Individual submission
61	Individual submission
62	Individual submission
63	Taronui Bay
64	Individual submission
65	Individual submission
66	Individual submission
67	Individual submission
68	Individual submission
69	Individual submission
70	Individual submission
71	Individual submission
72	Individual submission
73	Individual submission
74	Te Wānanga o Te Rangi Aniwaniwa
75	Individual submission
76	Individual submission
77	Individual submission
78	Individual submission
79	Individual submission
80	Individual submission
81	Russell Protection Society
82	Individual submission
83	Individual submission
84	Individual submission
85	Individual submission
86	Individual submission
87	Individual submission
88	Individual submission
89	Individual submission
90	Individual submission
91	Individual submission
92	Individual submission
93	Individual submission
94	Individual submission
95	Individual submission
96	Individual submission
97	Individual submission
98	Individual submission
99	Individual submission
100	Individual submission
101	Individual submission
102	Individual submission
103	Feros Ferio Winery
104	Individual submission
105	Individual submission
106	Individual submission
107	Individual submission
108	Individual submission

Number	Organisation
109	Sustainable Solutions Inc.
110	Individual submission
111	Individual submission
112	Individual submission
113	Individual submission
114	Individual submission
115	Te Rarawa Anga Mua
116	Individual submission
117	Individual submission
118	Individual submission
119	Individual submission
120	Individual submission
121	Individual submission
122	NgaPuhi (no further detail)
123	Individual submission
124	Individual submission
125	Individual submission
126	Individual submission
127	Individual submission
128	Individual submission
129	Individual submission
130	Individual submission
131	Individual submission
132	Individual submission
133	Individual submission
134	Individual submission
135	Individual submission
136	Individual submission
137	Individual submission
138	Individual submission
139	Individual submission
140	Individual submission
141	Te Pokapu Clinic
142	Individual submission
143	Te Rūnanga o Whaingaroa
144	Ngātihine Health Trust
145	Individual submission
146	Individual submission
147	Individual submission
148	Individual submission
149	Individual submission
150	Individual submission

7.2 RE-ESTABLISHMENT OF TE HIKU LAND DRAINAGE COMMITTEES

File Number: A5523403

Author: Natasha Rmandic, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To re-establish the Te Hiku Drainage Committees and set the 2026 meeting dates.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Drainage Committees have previously been Committees of the Te Hiku Community Board and act in an advisory role to the Community Board.
- The membership has previously consisted of ratepayers in those areas to provide community views on the development of the work programmes, for Council to maintain the drainage network in these areas.

•

TŪTOHUNGA / RECOMMENDATION

- a) re-establish the Kaitāia, Motutangi and Kaikino and Waiharara Area Drainage Committee;
- b) appoint the following members to the Kaitāia Drainage Area Committee
 - i. Fiona King
 - ii. Joe King
 - iii. Mike Masters
 - iv. Greg Yuretich
 - v. Dennis Chapman
 - vi. _____
 - vii. _____ Te Hiku Community Board representative.
- c) appoint the following members to the Motutangi Drainage Area Committee
 - i. Paul Harvey
 - ii. Jeremy White
 - iii. _____ Te Hiku Community Board representative.
- d) appoint the following members to the Kaikino and Waiharara Drainage Area Committee
 - i. Aaron Bainbridge
 - ii. Fred Petricevich
 - iii. Joe Milich
 - iv. Adriene Bartlett
 - v. Dean Radojkovich
 - vi. Fiona King
 - vii. _____ Te Hiku Community Board representative.

And that meetings of these Committees be held on 2 April 2026 and 20 August 2026 at a venue to confirmed.

1) TĀHUHU KŌRERO / BACKGROUND

Although flood protection assets were vested in the Northland Regional Council in 2005, under the Local Government Act 1974, Part 29, rural land drainage assets remain under Far North District Council control and management. Drainage Committees are designed to provide drainage of soils within defined areas to ensure an economic long-term return from low lying land. Council has delegated the governance of land drainage within the area to the Te Hiku Community Board.

Land drainage is an activity which directly benefits the ratepayers within the defined areas and is funded by them through a targeted rate. To support Council's management of the drainage assets, the ratepayers had formed an advisory committee, and this committee has recommended and prioritised works in the past. The communities requested that Council formalise these governance arrangements by creating Drainage Committees of the Te Hiku Community Board which occurred in 2016.

In 2003 a management and operational plan was prepared for the Northern Drainage Area incorporating the Motutangi, Waiharara and Kaikino areas. The plan was never formally adopted by the Community Board. It had been received by the affected community and is used as a guide for how drainage works have been undertaken in the above areas. The development of this plan is ongoing and is required as part of the resource consent process.

Part six, subpart three of the LGA 2002 requires a local authority to ensure that each year's projected operating revenues are set at a level sufficient to meet the year's operating expenses. To ensure this happens, the proposed operating expenses for the drainage areas need to be determined in line with the Councils Annual and Long-Term Plan processes.

Meetings must be called and conducted in accordance with Schedule 7 of the Local Government Act 2002 and Part 7 of the Local Government Official Information and Meetings Act 1987. The Local Government Official Information and Meetings Act (LGOIMA) promotes the open and public transaction of business at meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The requirements for the creation of committees within the local authority are set out in Schedule 7 of the Local Government Act 2002. Given the three Drainage Committees are in the Te Hiku area this report recommends a continuation of arrangements that have been in place since 2016.

If the Board were to decide not to re-establish the Drainage Committees, reports would be provided to Community Board meetings to oversee the work programme, budgets and the finance requirements to support the delivery of the work programme. As this is a targeted rate, the Board would need to consider how it would seek the views of the affected landowners if the Committees were not re-established.

The members of the committee may, but need not be, elected members of the Community Board, and a Community Board may appoint to a committee a person who is not a member of the community board if, in the opinion of the board, that person has the skills, attributes or knowledge that will assist the work of the committee. At least one member of a committee must be an elected member of the Te Hiku Community Board; and an employee of a local authority acting in the course of his or her employment may not act as a member of any committee unless that committee is a subcommittee. The recommendation is that the membership remain as it was prior to the election, and staff intend to develop a more thorough process on how members will be appointed in future, as part of the management plan.

The minimum number of members is three for a committee.

Meetings must be called and conducted in accordance with Schedule 7 of the Local Government Act 2002 and Part 7 of the Local Government Official Information and Meetings Act 1987. A meeting is duly constituted if a quorum is present and business may not be transacted at that meeting unless a quorum is present for the whole time at which the business is being conducted. For a committee the quorum can be no fewer than two and must include one member of the Community Board. The recommended quorum is three; this will be determined by the Community Board when the Committee is established.

Terms of Reference were developed in conjunction with the drainage committees in the 2016 triennium and then updated and adopted in 2017. The purpose of the Terms of Reference is to explain the type, purpose, scope, authority, membership, meeting arrangements, reporting, resources, deliverables of the committee, and how often the document should be reviewed. The Terms of References were approved by the Drainage Committees prior to the election and are attached for the adoption of the Board, to provide continuity.

This report recommends that the Committees be re-established and that the following meeting dates be confirmed.

- 2 April 2026
- 20 August 2026

The proposed meeting dates ensures minimal meeting event conflicts and sufficient time for report escalation to the following Te Hiku Community Board meeting.

Please note, additional time may be required from time to time for unexpected or unanticipated matters. This should however be minimal. Staff are committed to providing as much notice as possible and making sure that business where possible, is restricted to the days adopted as part of this schedule.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To provide continuity of service that ensures that affected parties are engaged with in a formal manner.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There is a cost in supporting meetings, and these are covered within operational budgets.

ĀPITIHINGA / ATTACHMENTS

1. Waiharara and Kaikino Drainage Area Committee ToR - A5552694 [↓](#) 
2. Motutangi Drainage Area Committee ToR - A5552697 [↓](#) 
3. Kaitaia Drainage Committee ToR - A5552693 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This matter is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The relevant legislation as referenced in the report is the Local Government Act 2002 and the Local Government Official Information and Meetings Act 1987.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Community Boards are responsible for setting their own meeting schedule. Similar reports will be written suggesting alignment with Council and Committee meetings.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no particular implications for Māori.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report does not have any implications on persons identified in legislation.
State the financial implications and where budgetary provisions have been made to support this decision.	Financial implications are covered within operational budgets.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



Dated 09 Feb 2026

WAIHARARA AND KAIKINO DRAINAGE AREAS COMMITTEE

Terms of Reference

Purpose

The purpose of the Waiharara and Kaikino Drainage Areas Committee is:

- To represent and consult with the ratepayers of the Waiharara and Kaikino Drainage Areas
- To make recommendation to Te Hiku Community Board in respect of all matters pertaining to the management of the Waiharara and Kaikino Drainage Areas
- To ensure the Waiharara and Kaikino Drainage Areas ratepayers and Te Hiku Community Board are well informed about matters of concern relating the Waiharara and Kaikino Drainage Areas
- To identify initiatives and improvements and make recommendations to Te Hiku Community Board on how these improvements can be implemented
- To provide the Waiharara and Kaikino Drainage Areas community with an opportunity to provide feedback to Te Hiku Community Board
- Ensure open and free exchange of information, ideas and concerns between Te Hiku Community Board and community.

Quorum

The Quorum is set at three.

Responsibilities

Work Programs

Preparing the program of work for the Waiharara and Kaikino Drainage Areas, relevant to the purposes of the Committee, which are:

- consistent with the Annual and Long-term Planning processes of Council
- in accordance with the conditions and requirements outlined in the Management Plan and resource consent conditions
- Consistent with Policy #4302 - Northland River Management Policy.

Such programs are to include budgetary provision for all costs associated with the work of the Committee.

Notifying the appropriate Council Staff of any Emergency Work required to be carried out.

Stakeholder Liaison

Liaise with all stakeholders as requested by the Council Officer responsible for the Drainage Areas'.

Membership

The Waiharara and Kaikino Drainage Areas Committee is to be appointed by resolution of Te Hiku Community Board pursuant to the Standing Orders adopted by that Board.

One member of the committee must be a Community Board member.

**Protocols**

A chairperson and deputy chairperson must be elected pursuant to the standing orders adopted by Te Hiku Community Board.

An agenda will be prepared and circulated 5 days in advance of the meeting following a call for items to be notified to the Chairperson and pursuant to the Standing orders adopted by Te Hiku Community Board.

Values

Advocacy - promote the public's trust and confidence in Council and the Community board.

Openness - communicating clearly and providing as much information as possible.

Honesty - observing both the spirit and the letter of the law, policy and procedures.

Respect - treating people with courtesy, observing their rights and recognizing the different roles that others play in management and decision making.

Responsiveness - dealing with issues within agreed timeframes.

Consider the full range of costs and benefit of alternatives in making recommendations to Council.

Ensure open and free exchange of information within the group.

Meetings

The Waiharara and Kaikino Drainage Areas Committee will meet twice a year as determined by Te Hiku Community Board in the Schedule of Meetings.

Additional meetings may be held when required with the approval of the Chief Executive Officer.

Standing Agenda Items

Confirmation of previous minutes

A financial report provided by the Financial Controller

Proposed Work Program

Reporting

A report will be included in Te Hiku Community Board agenda at the following meeting that conveys any recommendations to Te Hiku Community Boards for adoption.

Support

Administrative support is provided by the Council Advisory Services Department.

Funding and Budgets

Funding for the Committee will align with Council's Revenue and Financing Policy.

The Committee shall only recommend the expenditure of funding on purposes for which that funding was originally raised and in accordance with budgets approved by Council through its Long-term Plan and Annual Plan.

Expenses will be funded from the Waiharara and Kaikino Drainage Areas Targeted Rates.

Procurement of Goods and Services

Procurement of goods and services for Kaitia Drainage Area will be in accordance with the Far North District Council Procurement Policy (including Sustainable Procurement). For more information, please follow the link:

https://www.fndc.govt.nz/data/assets/pdf_file/0021/43509/Procurement-Policy-FINAL.pdf
Document number A1566775

Page 2 of 3

**Contacts with Media and Outside Agencies**

Committee Chairperson is the authorized spokesperson for the Committee in all matters where the Committee has authority or a particular interest.

Committee members, including Chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Te Hiku Community board on matters outside the Committee's delegations.

Conduct of Affairs

The Committee shall conduct its affairs in accordance with the *Local Government Act 2002*, the *Local Government Official Information and Meetings Act 1987*, the *Local Authorities (Members' Interests) Act 1968*, Te Hiku Community Board Standing Orders and Council Code of Conduct.

Power to Delegate

Waiharara and Kaikino Drainage Areas Committee may not delegate any of its responsibilities, duties or powers.



Dated 09 Feb 2026

MOTUTANGI DRAINAGE AREA COMMITTEE
Terms of Reference

Purpose of Motutangi Drainage Area Committee is:

- To represent and consult with the ratepayers of the Motutangi Drainage Area
- To make recommendation to Te Hiku Community Board in respect of all matters pertaining to the management of the Motutangi Drainage Area
- To ensure the Motutangi Drainage Area ratepayers and Te Hiku Community Board are well informed about matters of concern relating the Motutangi Drainage Area
- To identify initiatives and improvements and make recommendations to Te Hiku Community Board on how these improvements can be implemented
- To provide the Motutangi Drainage Area community with an opportunity to provide feedback to Te Hiku Community Board
- Ensure open and free exchange of information, ideas and concerns between Te Hiku Community Board and community.

Quorum

The Quorum is set at three.

Responsibilities

Work Programs

Preparing the program of work for the Motutangi Drainage area, relevant to the purposes of the Committee, which are:

- consistent with the Annual and Long-term Planning processes of Council
- in accordance with the conditions and requirements outlined in the Management Plan and resource consent conditions.
- Consistent with Policy #4302 - Northland River Management Policy.

Such programs are to include budgetary provision for all costs associated with the work of the Committee.

Notifying the appropriate Council Staff of any Emergency Work required to be carried out.

Stakeholder Liaison

Liaise with all stakeholders as requested by the Council Officer responsible for the Drainage Areas.

Membership

Motutangi Drainage Area Committee is to be appointed by resolution of Te Hiku Community Board pursuant to the Standing Orders adopted by that Board.

One member of the committee must be a Community Board member.

Protocols

A chairperson and deputy chairperson must be elected pursuant to the standing orders adopted by Te Hiku Community Board.

An agenda will be prepared and circulated 5 days in advance of the meeting following a call for items to be notified to the Chairperson and pursuant to the Standing orders adopted by the Te Hiku Community Board.

Document number A1566773

Page 1 of 3

**Values**

Advocacy - promote the public's trust and confidence in Council and the Community board.

Openness - communicating clearly and providing as much information as possible.

Honesty - observing both the spirit and the letter of the law, policy and procedures.

Respect - treating people with courtesy, observing their rights and recognizing the different roles that others play in management and decision making.

Responsiveness - dealing with issues within agreed timeframes.

Consider the full range of costs and benefit of alternatives in making recommendations to Council.

Ensure open and free exchange of information within the group.

Meetings

The Motutangi Drainage Area Committee will meet twice a year as determined by Te Hiku Community Board in the Schedule of Meetings.

Additional meetings may be held when required with the approval of the Chief Executive Officer.

Standing Agenda Items

Confirmation of previous minutes

A financial report provided by the Financial Controller

Proposed Work Program

Reporting

A report will be included in Te Hiku Community Board agenda at the following meeting that conveys any recommendations to Te Hiku Community Boards for adoption.

Support

Administrative support is provided by the Council Advisory Services Department.

Funding and Budgets

Funding for the Committee will align with Council's Revenue and Financing Policy.

The Committee shall only recommend the expenditure of funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long-term Plan and Annual Plan.

Expenses will be funded from the Motutangi Drainage Targeted Rate.

Procurement of Goods and Services

Procurement of goods and services for Kaitaia Drainage Area will be in accordance with the Far North District Council Procurement Policy (including Sustainable Procurement). For more information, please follow the link:

https://www.fndc.govt.nz/_data/assets/pdf_file/0021/43509/Procurement-Policy-FINAL.pdf

Contacts with Media and Outside Agencies

Committee Chairperson is the authorized spokesperson for the Committee in all matters where the Committee has authority or a particular interest. Committee members, including the Chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Te Hiku Community board on matters outside the Committee's delegations.

Document number A1566773

Page 2 of 3

**Conduct of Affairs**

The Committee shall conduct its affairs in accordance with the *Local Government Act 2002*, the *Local Government Official Information and Meetings Act 1987*, the *Local Authorities (Members' Interests) Act 1968*, The Hiku Community Board Standing Orders and Council Code of Conduct.

Power to Delegate

The Motutangi Drainage Area Committee may not delegate any of its responsibilities, duties or powers.



Dated: 09 Feb 2026

KAITAIA DRAINAGE AREA COMMITTEE

Terms of Reference

Purpose

The purpose of the Kaitaia Drainage Area Committee is:

- To represent and consult with the ratepayers of the Kaitaia Drainage Area
- To make recommendation to Te Hiku Community Board in respect of all matters pertaining to the management of the Kaitaia Drainage Area
- To ensure the Kaitaia Drainage Area ratepayers and Te Hiku Community Board are well informed about matters of concern relating the Kaitaia Drainage Area
- To identify initiatives and improvements and make recommendations to Te Hiku Community Board on how these improvements can be implemented
- To provide the Kaitaia Drainage Area community with an opportunity to provide feedback to Te Hiku Community Board
- Ensure open and free exchange of information, ideas and concerns between Te Hiku Community Board and community.

Quorum

The Quorum is set at three.

Responsibilities

Work Programs

Preparing the program of work for the Kaitaia Drainage area, relevant to the purposes of the Committee, which are:

- consistent with the Annual and Long-term Planning processes of Council
- in accordance with the conditions and requirements outlined in the Management Plan and resource consent conditions.
- Consistent with Policy #4302 - Northland River Management Policy.

Such programs are to include budgetary provision for all costs associated with the work of the Committee.

Notifying the appropriate Council Staff of any Emergency Work required to be carried out.

Stakeholder Liaison

Liaise with all stakeholders as requested by the Council Officer responsible for the Kaitaia Drainage Area.

Membership

The Kaitaia Drainage Area Committee is to be appointed by resolution of Te Hiku Community Board pursuant to the Standing Orders adopted by that Board.

One member of the committee must be a Community Board member.

Protocols

A chairperson and deputy chairperson must be elected pursuant to the standing orders adopted by Te Hiku Community Board.

An agenda will be prepared and circulated 2 clear working days in advance of the meeting

Document number A1689499

Page 1 of 3



following a call for items to be notified to the Chairperson and pursuant to the Standing orders adopted by Te Hiku Community Board.

Values

Advocacy - promote the public's trust and confidence in Council and the Community board.

Openness - communicating clearly and providing as much information as possible.

Honesty - observing both the spirit and the letter of the law, policy and procedures.

Respect - treating people with courtesy, observing their rights and recognizing the different roles that others play in management and decision making.

Responsiveness - dealing with issues within agreed timeframes.

Consider the full range of costs and benefit of alternatives in making recommendations to Council.

Ensure open and free exchange of information within the group.

Meetings

Kaitaia Drainage Area Committee will meet twice a year as determined by Te Hiku Community Board in the Schedule of Meetings.

Additional meetings may be held when required with the approval of the Chief Executive Officer.

Standing Agenda Items

Confirmation of previous minutes

A financial report provided by the Chief Financial Officer

Proposed Work Program

Reporting

A report will be included in Te Hiku Community Board agenda at the following meeting that conveys any recommendations to Te Hiku Community Boards for adoption.

Support

Administrative support is provided by the Council's Governance Support team.

Funding and Budgets

Funding for the Committee will align with Council's Revenue and Financing Policy.

The Committee shall only recommend the expenditure of funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long-term Plan and Annual Plan.

Expenses will be funded from the Kaitaia Drainage Targeted Rate.

Procurement of Goods and Services

Procurement of goods and services for Kaitaia Drainage Area will be in accordance with the Far North District Council Procurement Policy (including Sustainable Procurement). For more information, please follow the link:

https://www.fndc.govt.nz/_data/assets/pdf_file/0021/43509/Procurement-Policy-FINAL.pdf

Procurement of Goods and Services

Procurement of goods and services for Kaitaia Drainage Area will be in accordance with the Far North District Council Procurement Policy, Policy #2104-14 Procuring Goods and Services and the Procurement Manual.

**Contacts with Media and Outside Agencies**

Committee Chairperson is the authorized spokesperson for the Committee in all matters where the Committee has authority or a particular interest.

Committee members, including the Chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Te Hiku Community board on matters outside the Committee's delegations.

Conduct of Affairs

The Committee shall conduct its affairs in accordance with the *Local Government Act 2002*, the *Local Government Official Information and Meetings Act 1987*, the *Local Authorities (Members' Interests) Act 1968*, The Hiku Community Board Standing Orders and Council Code of Conduct.

Power to Delegate

The Kaitia Drainage Area Committee may not delegate any of its responsibilities, duties or powers.

7.3 TE HIKU COMMUNITY BOARD CAPITAL PROJECT PRIORITIES FOR LONG TERM PLAN (2027/37) ALIGNMENT.

File Number: A5527217

Author: Beverly Mitchell, Community Board Coordinator

Authoriser: Jacine Warmington, Group Manager - Strategic Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

To confirm Te Hiku Community Board's (THCB) key strategic priorities for inclusion in the planning process for Council's 2027-37 Long Term Plan (LTP).

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- The previous strategic plan was developed for 2023-2025 by the previous Board and acknowledged by the incoming Board at its meeting on 16 December 2025.
- Work on reviewing and developing the 2025–2028 Strategic Plan is currently underway.
- The Board has identified key capital expenditure priorities to align with the LTP 2027–2037 planning process.
- Further development and refinement of the Strategic Plan will continue in early 2026.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board endorse and confirm the following capital project priorities for inclusion in their 2025–2028 Strategic Plan and for progression through Council's 2027/37 Long Term Plan process:

1. **Taipā:** pump track, skate park and a half basketball court, BBQ and seats and loop walkway from toilets to playground
2. **Karikari:** new playground behind hall
3. **Pukenui:** public toilet at Pukenui Sports Field
4. **Mill Bay Mangōnui:** parking and trailer boat parking, pedestrian links to Rangikapiti Rd and Waterfront Rd, (seating, walkway, footpath, lighting and toilet)
5. **Cable Bay:** BBQ and playground tweak
6. **Coopers Beach:** – public toilet by Beach Box
7. **Karikari:** Waitotaraire Reserve / Melissa Road at End of Simon Ulrich Rd - tweak to playground and toilet
8. **Perehihi Beach:** more trailer boat parking in reserve
9. **Hihi:** playground upgrade, toilet, a half basketball court, and loop track

1) TĀHUHU KŌRERO / BACKGROUND

Community Board Strategic Planning and Alignment with Council Processes

Community Board Strategic Plans are dynamic, living documents that capture local community needs and aspirations. They serve as a key instrument for identifying priorities for community services and assets, feeding directly into Council's Long-Term Planning processes and work programmes.

Te Hiku Community Board Strategic Plan 2023–2025 was developed by the previous Board with support from FNDC staff. The current Board has acknowledged this plan and is actively reviewing it while developing the 2025–2028 Strategic Plan.

Priorities outlined in the Strategic Plan reflect Board members' engagement with their communities and draw on local community development plans. These priorities guide the identification of top capital projects for consideration in Council's Long-Term Plan (LTP) budgets.

Council has recently introduced a new approach to planning and prioritising projects for the upcoming 2027–2037 Long-Term Plan (LTP). This approach leverages the established Project Portfolio Management (PPM) system to shape and prioritise every project in the LTP. The goal is to build strong foundations for smarter, proactive, and informed long-term planning - enabling early identification of the best project ideas and supporting sound decision-making well ahead of time.

Every proposed project will be supported by clear justification and assessed against criteria that align with our priorities:

- Delivering projects that matter most to our communities
- Evaluating organisational readiness to deliver
- Analysing financial and rating impacts, including timing of expenditure, to help optimise cash flow and debt management throughout the project lifecycle

Proposed project lists will be shared with Council from March.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

To ensure the Community Board's highest capital priorities are considered for inclusion in the proposed projects list, the Board has prioritised identifying these ahead of finalising the Strategic Plan in its entirety.

Development of the full Strategic Plan is underway, and a draft list of priorities has been prepared. The top ten identified priorities are:

1. Taipā: pump track, skate park and half basketball court, BBQ and seats and loop walkway from toilets to playground and around
2. Karikari: new playground behind hall
3. Pukenui: public toilet at Pukenui Sports Field
4. Mill Bay Mangōnui: redevelopment to create a car and trailer boat parking, pedestrian links to Rangikapiti Rd and waterfront Rd, (walkway, footpath, lights, toilets)
5. Cable Bay: BBQ and playground tweak
6. Coopers Beach: – public toilet by Beach Box
7. Karikari: Waitotara Reserve / Melissa Road at end of Simon Ulrich Rd - tweak to playground and toilet
8. Perehipe Beach: more trailer boat parking in reserve
9. Hihi: playground upgrade, toilet, half basketball court, and loop track

Note: This is not an exhaustive list of all draft priorities.

Formal ratification of these priorities will strengthen the justification for associated business cases. However, this does not preclude future review or amendment of priorities if required. Staff will seek additional information from Board members to support the development of detailed business cases.

Option 1: Confirm these as the top priorities for inclusion in the proposed projects list.

Option 2: Do not confirm these as the top priorities for inclusion in the proposed project list.

Option 3: Review and confirm the top priorities with any minor amendments to the list noted.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To confirm Te Hiku Community Board's priority projects for consideration through Council's Long Term Plan prioritisation process.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no immediate financial implications. Projects in the plan will be costed as part of the business cases and will be seeking funding via Council's Long-Term Planning processes, Community Board grant funding or other mechanisms.

ĀPITI HANGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low significance. The proposal relates to confirming Community Board priorities for inclusion in the Long-Term Plan (LTP) process. It does not involve changes to Council services at this stage or any immediate financial commitment.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Long Term Plan (LTP) 2027–2037 framework. Community Outcomes: Vibrant, healthy, and resilient communities; Improved infrastructure and services; Strong partnerships with iwi and hapū.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This proposal is not District-wide; it is specific to Te Hiku ward. The priorities have been identified through engagement by Community Board members with their local communities and through review of existing community development plans.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Several proposed projects incorporate kaupapa Māori elements (e.g., Maara Hupara, traditional fishponds) and support cultural expression. The Board's approach aligns with Te Tiriti principles by fostering partnership and participation. Individual Board Member contributions reflect their engagement with local hapu. Further engagement with iwi and hapu would take place during any project planning stages.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Priorities reflect feedback gathered through community engagement and Board member consultation. Projects such as playgrounds, pump tracks, and public amenities consider accessibility and inclusivity.
State the financial implications and where budgetary provisions have been made to support this decision.	Costing will occur during business case development, with funding sought through Council's LTP process, Community Board grants, or other mechanisms.
Chief Financial Officer review.	Not applicable at this stage; CFO review will occur during LTP prioritisation and budgeting.

7.4 FUNDING APPLICATIONS

File Number: A5538520

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises applications for the Local Community Grant funding to enable Te Hiku Community Board to determine which application/s will receive funding at this meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- One new application has been received requesting a total of \$6,458.
- The Community Board has an available total of \$58,948.70 in Community Grant Funding for the 2025/26 financial year.
- The Community Board has an available total of \$95,000 in Pride of Place Funding for the 2025/26 financial year.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board leave the application for the sum of \$6,458 (plus GST if applicable) from Ahipara Aroha Inc for costs the purchase of a shipping container for storage until further information is provided.

1) TĀHUHU KŌRERO / BACKGROUND

The applications have been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments
a) Ahipara Aroha Inc – Shipping Container for Storage	\$6,458	Leave to lie	<p>The applicant is seeking funding towards the purchase of a shipping container for storage. The Funding Advisor has attempted to contact the applicant but has been unsuccessful at the time of writing the report.</p> <p>The applicant has applied for the full cost of the purchase and has not provided information about where the container will be located and how this will be managed. It is also noted that only one name is on the application and it is a new person who has not made applications previously.</p>

Applicant and Project	Requested	Recommend	Comments
			<p>It is recommended that this application be left to lie until further information is provided to support this application, including information regarding the proposed location of the container and confirmation that this application has the full support of Ahipara Aroha.</p> <p>The applicant has made seven successful applications previously, mostly for events over Matariki and summer, as well as for funding for the digital sign and CCTV at Ahipara.</p> <p>This meets community outcomes 2, 3, and 5</p>

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicant is required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option 1 Authorise funding for the full amount requested

Option 2 Authorise partial funding

Option 3 Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

Each application must meet at least one community outcome from the Council's Long Term Plan.

The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. Ahipara Aroha - Shipping Container - A5538477  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Board Funding Policy and Te Pae o Uta.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Te Hiku Community Board Grants July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. THCB45 From AHIPARA AROHA INCORPORATED

Form Submitted 13 Jan 2026, 1:44PM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

AHIPARA AROHA INCORPORATED

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information
Reg Number
Legal Name

**Te Hiku Community Board Grants July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. THCB45 From AHIPARA AROHA INCORPORATED**
Form Submitted 13 Jan 2026, 1:44PM NZDT

Other Names

Reg Status

Charity's Street Address

Charity's Postal Address

Telephone

Fax

Email

Website

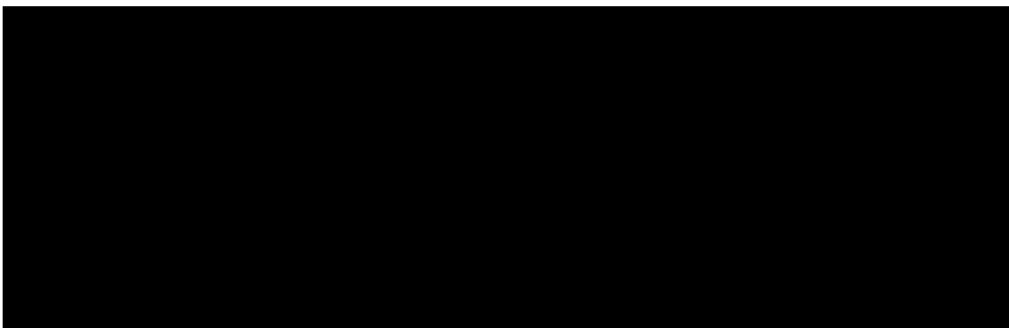
Reg Date

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Community/Social Services

A large black rectangular box redacting the content of the form.

Website

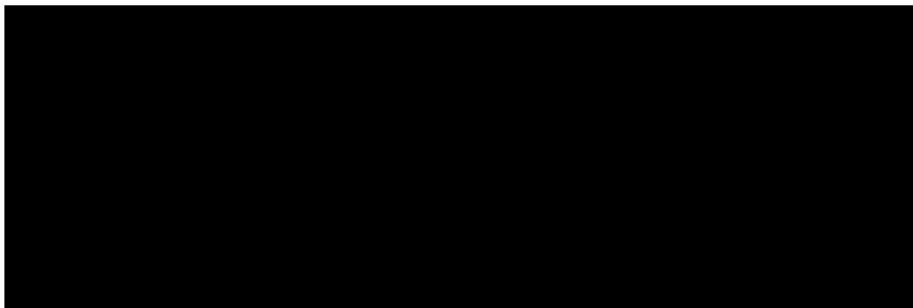
Must be a URL.

Facebook page

Contact details

Contact Person One:

Contact Person Two:

A large black rectangular box redacting the contact details.

Te Hiku Community Board Grants July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. THCB45 From AHIPARA AROHA INCORPORATED
Form Submitted 13 Jan 2026, 1:44PM NZDT

Purpose of organisation

Please briefly describe the purpose of the organisation *

The purpose of Ahipara Aroha is to foster community connection and pride in our community of Ahipara with local community events.

Must be no more than 50 words.

Number of Members *

20

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☒ Te Hiku (Northern)
Community Board

☐ Bay of Islands-Whangaroa
(Eastern) Community Board

☐ Kaikohe-Hokianga
(Western) Community Board

Project name *

Storage Facilities

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you

**Te Hiku Community Board Grants July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. THCB45 From AHIPARA AROHA INCORPORATED**

Form Submitted 13 Jan 2026, 1:44PM NZDT

lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
☐ Event
☒ Infrastructure
☐ Community
☐ Environmental
☐ Sport and Recreation

Project Dates

Start Date

Date

Must be a date.

End Date:

Date:

Must be a date.

Project Details**Location ***

Rarawa Club Rooms

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

20

Must be a number.

How many visitors/audience members/clients do you expect? *

0

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes
☐ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

- ☒ Yes
☐ No

Te Hiku Community Board Grants July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. THCB45 From AHIPARA AROHA INCORPORATED

Form Submitted 13 Jan 2026, 1:44PM NZDT

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Our group needs a purpose made storage facility for our community gear, at the moment all of the infrastructure that is required to facilitate our community events is stored in various personal sheds and homes.

Our request is for funds to purchase a lockable shipping container to put on Rarawa Club Grounds for our storage needs.

The organisation is prepared to contribute 50% of the cost of the shipping container if FNDC are unable to provide the full amount.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☒ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

It meets these by being able to;

Keep track of all community group owned infrastructure required to facilitate our community events.

It allows for growth and expansion on our events across the year.

It will also allow us to purchase re-usable items for our events enabling our organisation to be more sustainable and close to zero waste.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Te Hiku Community Board Grants July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. THCB45 From AHIPARA AROHA INCORPORATED

Form Submitted 13 Jan 2026, 1:44PM NZDT

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$6,458.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$6,458.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
6457.30	\$6,458.00	\$6,458.00	Filename: Cin7_Quote_164132_ARO40945-5_4_Dec_2025_814_a m (1) (1).pdf File size: 34.0 kB	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

Te Hiku Community Board Grants July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. THCB45 From AHIPARA AROHA INCORPORATED

Form Submitted 13 Jan 2026, 1:44PM NZDT

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Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

143-791-920

Current Funding

How much money does your organisation currently have? *

\$26,832.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

**Te Hiku Community Board Grants July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. THCB45 From AHIPARA AROHA INCORPORATED**

Form Submitted 13 Jan 2026, 1:44PM NZDT

\$12,391.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Digital Sign	\$1,483.00
Special Places fund	\$10,000.00
Furniture	\$908.00

Total Tagged Funds**Total Expenditure Amount**

\$12,391.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☒ Yes ☐ No**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
		Must be a date.	

Te Hiku Community Board Grants July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. THCB45 From AHIPARA AROHA INCORPORATED

Form Submitted 13 Jan 2026, 1:44PM NZDT

	Must be a dollar amount.		
Matariki event	\$5,750.00	05/05/2025	Yes
Community movie nights	\$1,150.00	10/10/2025	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Treasurers Report

1 Supporting Financial document *

Filename: Treasurers's Report Dec 25.pdf

File size: 78.1 kB

2 Name of supporting financial document

Statement for Ahipara Aroha 2025

2 Supporting Financial Document

Filename: 05112025075238-0001 (2).pdf

File size: 16.3 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Te Hiku Community Board Grants July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. THCB45 From AHIPARA AROHA INCORPORATED

Form Submitted 13 Jan 2026, 1:44PM NZDT

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

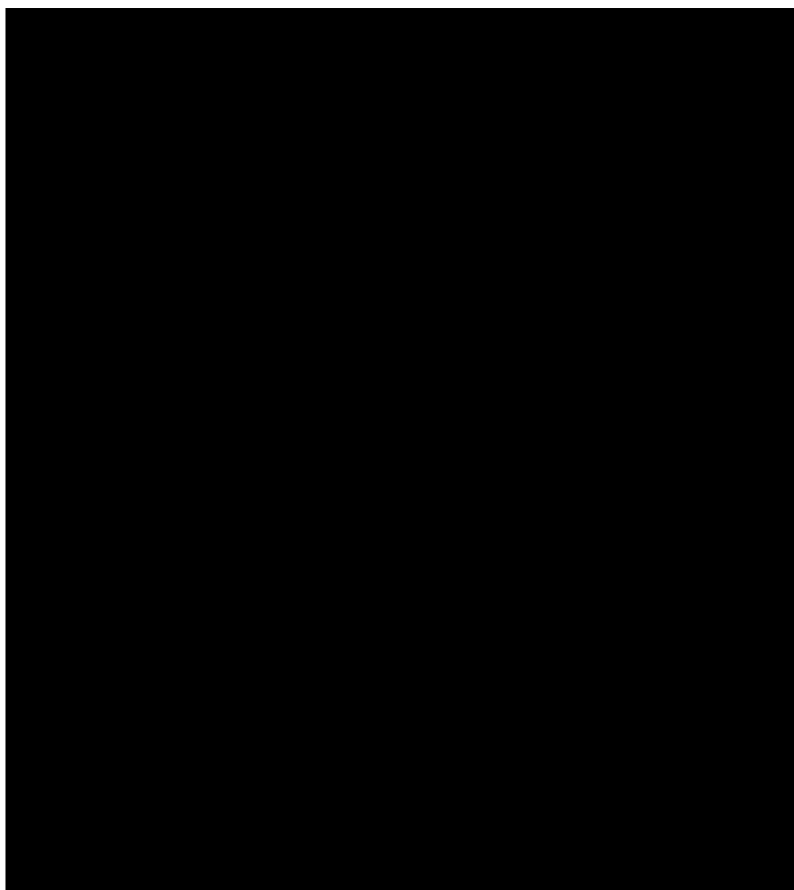
1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.

**Te Hiku Community Board Grants July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. THCB45 From AHIPARA AROHA INCORPORATED**

Form Submitted 13 Jan 2026, 1:44PM NZDT

7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



Any other supporting documentation

**Te Hiku Community Board Grants July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. THCB45 From AHIPARA AROHA INCORPORATED**

Form Submitted 13 Jan 2026, 1:44PM NZDT

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

Alternative quote

1 Additional Supporting Information

Filename: Ahipara Aroha Inc QUOTE (1) (1).pdf

File size: 352.6 kB

2 Additional Supporting Document Name

Quote

2 Additional Supporting Information

Filename: Cin7_Quote_164132_AARO40945-5_4_Dec_2025_814_am (1) (1).pdf

File size: 34.0 kB

3 Additional Supporting Document Name**3 Additional Supporting Information***No files have been uploaded*

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 CHAIRPERSON AND MEMBERS REPORTS

File Number: A5536737

Author: Beverly Mitchell, Community Board Coordinator

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board note the February 2026 member reports from Chair Bill Subritzky and members: Eddie Bellas, Mike Te Wake, Trevor Beatson and Krystal-Rose Taaffe

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITI HANGA / ATTACHMENTS

1. 2026-02-09 B Subritzky chairperson report - A5543133  
2. 2026-02-09 E Bellas member report - A5537195  
3. 2026-02-09 M Te Wake member report - A5537590  
4. 2026-02-09 T Beatson member report - A5543046  
5. 2026-02-09 K Taaffe member report - A5544756  



Chairperson's Report

Name: Bill Subritzky

Subdivision: Whatuwhiwhi

Date: 20 January 2026

Meetings Attended:

Meeting name	Date	Comments
Inspection of Waioteraraire Reserve and Perehipe Beach Toilets with staff and THCB member Bellas.	08/12/25	Inspection of toilet facilities, playground and surrounding reserve amenities. Investigating water supply to Perehipe
Teams meeting. Selection of CBEC representative	13/01/26	Three Community Board chairs (one vote by proxy)
Reviewing Rangiputa ratepayer's goals and objectives (phone)	30/12/25	Rangiputa Chair and I
Lifetime Achievement awards	23/12/25	Both an honour and a privilege
Te Hiku Community Board Meeting and Strategic Plan	16/12/25	

Community Issues:

Issue name	Comment
Hand back Rangiputa Hall to the Rangiputa community	With the building of the new FENZ fire station at Whatuwhiwhi scheduled to be completed by July 2026 it is expected that the Rural Fire Service team will also move into this facility and that the Rangiputa Hall will be vacated. Rangiputa Ratepayers Inc and its membership would like the opportunity to manage and utilise this facility for ongoing community use. I am currently working with the Rangiputa Ratepayers Inc committee and council staff to review the processes required to achieve this community goal. Note, irrespective of any agreement the hall will always be available for use by the Fire Service when required

Member Recommendations:

Regarding the Rangiputa Hall I believe that this a great opportunity for the community to once again manage and fully utilise this asset. The community originally built the hall prior to handing it over to Council however the new committee is aware of both the benefits and the commitment required to manage this asset into the future.

Request for Service (RFS):

RFS number	Comment
	nil

Board Delegations Issues:

Thank you to all staff and management who contributed to the Te Hiku Tour, and we couldn't have asked for a better day. Similarly, a huge thanks on behalf of the Lake Ohia Ratepayers committee and the surrounding community as development work on the Lake Ohia Hall has commenced.



Member's Report

Name: Eddie Bellas
 Subdivision: Doubtless Bay
 Date: 16 January 2026

Meetings Attended:

Meeting name	Date	Comments
Whatuwhiwhi public toilets	18/12/2025	Ivan, Bill, and I met to resolve the issues with the toilets
THCB Community Board meeting and Strategic Plan	16/12/2025	

Community Issues:

Issue name	Comment
Rubbish collection points (Backriver Rd)	Illegal rubbish dumping, build-up of rubbish. Have sent email and waiting on reply
Mill Bay Road	Narrow road and needs footpath asap.
Hihi Road speed limit	Email received from Kathryn to the Mayor, Felicity, and me
Coopers Beach Drive Carpark rubbish bins	Email received from Mark Osborne about rubbish bins being full and not emptied

Member Recommendations: Rubbish signs, cages
 Mill Bay Road footpath is included the THCB Strategic Plan

Request for Service (RFS):

RFS number	Comment
4275946	Backriver Road collection point (Waste Minimisation & Sustainability Specialist to consult with Northland Waste and x3 Community Boards)
4277986	<p>Mill Bay Road - needs footpath, road and drainage. Require follow up.</p> <p>FNDC Roading inspected the road on 16 December 2025. Unfortunately, due to current funding constraints, we are unable to carry out improvements to the road edge or progress the requested footpath at this time.</p> <p>However, FNDC is currently developing a regional footpath strategy for the next Long Term Plan (LTP), and this road has been included as part of that investigation. RFS closed.</p>
4281343	Stratford Drive footpath 17 December 2025 customer was advised inspector has been on site and work is programmed for footpath repairs. Awaiting budget and resources. RFS closed.

4281743	Remove burnt vehicle at Waiharara <i>Car has been removed. RFS closed.</i>
4269129	Drainage issues on Simon Ulrich Road. <i>Customer emailed confirming contractor will clear the blocked culvert and catchpit near his property. RFS closed. An RFS has been raised for the Roding Team to investigate the swale drains, and the customer will be updated once more information is available.</i>
4281242	Rubbish signs and cages. <i>Installing additional cages isn't feasible due to Solid Waste budget constraints and that the existing cages are managed by Northland Waste. Cages and signage don't always prevent illegal dumping, though new "No Dumping" signs are being developed. NWL has noted mixed community views about cage placement, and their current location supports efficient servicing. A wider project to potentially remove collection points altogether, which would require assessing contractor capability and engaging the Community Board. This work aligns with actions in the Waste Management and Minimisation Plan, as illegal dumping continues to be a significant issue.</i>
4231945 (previously 4283915)	Drainage issues on Tokerau Beach Road. <i>The previous RFS was closed after an inspector attended the site and grate clearing work was programmed. A new RFS:423945 has been opened for an update.</i>
4283715	Coopers Drive carpark rubbish



Member's Report

Name: Mike Te Wake

Subdivision: Kaitāia

Date: 15 January 2026

Meetings Attended:

Meeting name	Date	Comments
Unveiling of 13 Pou at Te Ruapekapeka 180 th remembrance	11/01/2026	Community engagement and representation at the FNDC supported event
Dignitaries pōhiri to Waiōmio Te Ruapekapeka 180 th remembrance	10/01/2026	Community engagement and representation at the FNDC supported event
Under The Lights Night Market Kaitāia town square	09/01/2026	Community engagement
Tānga Kawa ki Ruapekapeka	07/01/2026	Community engagement and representation at the FNDC supported event
Ngā marae o Te Hauraro	28/12/2025	Community engagement
Tangonge Domain Christmas in the Park	17/12/2025	Community engagement
Strategic Plan	16/12/2025	
Te Hiku Community Board Ordinary Meeting	16/12/2025	
Ahipara Kaumātua	14/11/2025	A collective of Te Hiku kaumātua who reside in Kaitāia, Pukepoto, Herekino, Ahipara. Who meet fortnightly for hauora and wellbeing initiatives. Who frequent a sauna at the car park in Ahipara beachfront.

Community Issues:

Issue name	Comment
Beach access	Kaumātua of the region have expressed their frustration of the lack of footpath access on to the beach from the car park

Member Recommendations: Follow up with the group who lodged the RFS. Proceed to creating a safe set of stairs or a ramp

Request for Service (RFS):

RFS number	Comment
4277006	Ahipara beach access/Foreshore – <i>to progress through long term plan process, noting FNDC is unable to support the vesting of any assets within this LTP period, as there is no operational funding available to maintain additional assets. In line with efforts to reduce costs and avoid unnecessary increases to rates, FNDC would not support vesting even if the asset were privately constructed.</i>



Member's Report

Name: Trevor Beatson
 Subdivision: Kaitāia
 Date: 20 January 26

Meetings Attended:

Meeting name	Date	Comments
Christmas in the Sky	13/12/2025	
Te Hiku Community Board Ordinary Meeting	16/12/2025	
Christmas in the Park	17/12/2025	

Community Issues:

Issue name	Comment
Step access on to Beach at foreshore RD Ahipara (in support of THCBM Te Wake)	<p>This is getting reported as a stair to accommodate the Sauna wrongly, there are multiple requests for better access down the rock wall to the sand from the council playground / carparks on Foreshore Rd – people risk climbing down the rocks or walking a long way from parking to the beach ramp. This is difficult for elderly and the young.</p> <p><i>To be progressed through the long term plan as there is no operational funding available to maintain additional assets.</i></p>
Council Cemeteries	<p>A host of issues raised by Sextons of the Peria, Takahue, Fairburn and Herekino Cemeteries.</p> <p>Query from the Takahue Cemetery as to how ownership of the land was "given" to the FNDC. Historic records may need to be reviewed.</p>
North Park Toilet	Ongoing issue – continued work
Ahipara Dog Issues	Roaming dogs continue to be a problem in Ahipara featuring regularly in social media posts, and also in reports to Animal Control.

Request for Service (RFS):

RFS number	Comment
4281235	<p>Walking path from Pukepoto to Kaitaia township</p> <p>It is terribly overgrown and almost impossible for one-time walkers on the road between Ahipara and Kaitaia (typically Te Araroa hikers) to know where it starts and finishes. It needs weed spraying and maintenance work down so the trail is identifiable but perhaps small or some signage indicating where it starts or runs would be helpful</p> <p>I've seen people in the drains walking on the opposite side of the road trying to avoid traffic on blind corners etc which is crazy when there is a footpath / goat track right there</p> <p><i>Updated 17.12.2025</i></p>

	<i>An update regarding your RFS about the overgrown vegetation impacting the walkway from Pukepoto to Kaitaia township. Thank you for bringing this to our attention. I have referred this to our Northern Ward Technical Officer, who will engage our contractor City Care to tidy up the walkway and install signage to make it more accessible for users. We will be sure to update you once these works have been completed.</i>
4281741	<p>I have spoken with several of the contacts listed on the FNDC cemeteries website and have learned that the person currently shown as the cemetery contact for the Peria Cemetery is a deceased.</p> <p>I spoke with a family member, who advised that since this person passed away, the cemetery has likely been looked after either by another local individual or by the Peria A&P Association.</p> <p><i>Could someone within council please confirm who the current contact should be and provide updated details if possible? It would also be helpful to update the council website to avoid the family receiving any further upsetting phone calls.</i></p>
4281741	<p>I have not had any success contacting the person listed on the council website and other online resources as the Sexton for the Takahue Cemetery using the number provided. I have since been able to track down and speak with the current contact on a different number.</p> <p>During the conversation, I enquired about the other sexton listed on the FNDC website for the Takahue Cemetery. I was advised that this person previously held the role but passed away six years ago.</p> <p><i>As we are updating the website, could we please remove this name from the Takahue Cemetery register.</i></p>

Board Delegations Issues:

Have contacted my delegations:

Fairburn Cemetery
 Peria Cemetery
 Takahue Cemetery
 Herekino Cemetery

After reaching out and making contact with the sextons responsible for the above four cemeteries, it was identified that two of the sextons listed on the Far North District Council website were deceased, and had been so for a number of years. This created the potential for embarrassment for both the Council and members of the public who may have attempted to contact the listed phone numbers, only to learn that the individuals had passed away.

Upon confirming this information, I contacted the families of the deceased sextons to apologise for the oversight and to assure them that the Council's website would be updated to correct the records. The listing for Peria Cemetery has since been updated; however, the Takahue Cemetery information remains pending.

I have arranged meetings with the current sextons for late January and early February to visit the cemeteries in person and hear directly about the issues affecting operations on the ground.



Member's Report

Name: Krystal-Rose Taaffe

Subdivision: North Cape

Date: 21 January 2026

Meetings Attended:

Meeting name	Date	Comments
Te Hiku Community Board Meeting	16/12/2025	
Catch Up with Darren Axe	08/01/2026	Darren has offered to give me any advice, assistance or information I may need for my role. Nice to finally catch up with him too.

Community Issues:

Issue name	Comment
Community member has raised a concern about the school at Waipapakauri Complex/Domain. This facility isn't suitable for permanent site for a school; it should be readily available for community events or needs.	Look to attend the next Waipapakauri domain meeting for an update and feedback.
Community member requested a public toilet in the Waiharara community. Lake Waiparera toilets have never been replaced. Toilet paper and sanitary items are often left at the Lake.	EM ticket lodged
Houhora Shopping Centre- Peak season, main road and connecting roads, extremely busy. Pedestrian crossing is a high need for this location.	EM ticket lodged

Request for Service (RFS):

RFS number	Comment
4284551	Concrete path onto Paua wharf, erosion
4284554	Houhora Heads Road walkway-weeds need spraying.

8.2 THCB OPEN RESOLUTIONS REPORT

File Number: A5547857

Author: Natasha Rmandic, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Te Hiku Community Board with an overview of outstanding resolutions from decisions dated from 1 January 2021.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board receive the report THCB Open Resolutions Report for February 2026.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding resolutions with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. Te Hiku Community Board - Open Resolutions 09 Feb 2026 - A5547855 [↓](#) 

Meeting	Title	Resolution	Notes
Te Hiku Community Board 9/05/2023	Waiharara And Kaikino Drainage Areas 2022/2023 Programme	RESOLUTION 2023/34 That the Te Hiku Community Board; a) approve the reviewed Waiharara and Kaikino Drainage Areas 2023/2024 work programme and b) approve Michael Steel to be contracted to clean the Waiharara and Kaikino drainage areas up to \$10,000. c) approve the use of other local spray contractors in the area. d) request the proposed rate change for Waiharara \$35,525 and Kaikino \$34,413, including drone hireage and machine cleaning, be reported back to the Drainage Committees. e) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description. f) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils. CARRIED	30 Jul 2025 2:28pm Democracy Advisor Draft Management Plans are scheduled for review (7/8/25) prior to presentation for approval by Drainage Committee (Sept 2025). Works programme will then be finalised. Inspections are underway and resource consent is in the planning stage awaiting approved Management Plan. 18 Nov 2025 6:47pm Manager-Waters a) Completed - work program was approved, b) Completed - Michael Steel was contracted, c) Completed - local spray contractor has been approved, d) Completed - drone hire has been approved, e) No briefing was received so still pending an updated version may be required to take into account the revised bylaw we are currently working through; the job description was completed, and a series of adverts have been run to fill the position but have been unsuccessful. f) Resource consents are due to be lodged in April 2026 and depending on the timing with NRC potentially have them officially issued by the end of 2026.
Te Hiku Community Board 9/05/2023	Motutangi Drainage Area 2022/2023 Programme	RESOLUTION 2023/35 That the Te Hiku Community Board; a) approve the reviewed Motutangi Drainage Area 2023/2024 work programme. b) amend the 2022/2023 budget \$50,000 for machine cleaning from the Motutangi Drainage Area reserve fund. c) request the proposed rate change for \$68,864 including drone hireage and machine cleaning, and dedicated staff member be reported back to the Drainage Committees. d) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw	30 Jul 2025 2:28pm Democracy Advisor Draft Management Plans are scheduled for review (7/8/25) prior to presentation for approval by Drainage Committee (Sept 2025). Works programme will then be finalised. Inspections are underway and resource consent is in the planning stage awaiting approved Management Plan. 18 Nov 2025 6:47pm Manager-Waters a) Completed - work program was approved, b) Completed - Michael Steel was contracted, c) Completed - local spray contractor has been approved, d) Completed - drone hire has been approved, e) No briefing was received so still pending an updated version may be required to take into account the revised bylaw we are currently working through; the job description was completed, and a series of adverts have been run to fill the position but have been unsuccessful.

Meeting	Title	Resolution	Notes
		<p>breaches and a timeline for appointment of the land drainage staff member and job description.</p> <p>e) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils.</p> <p>CARRIED</p>	<p>f) Resource consents are due to be lodged in April 2026 and depending on the timing with NRC potentially have them officially issued by the end of 2026.</p>
Te Hiku Community Board 13/02/2024	Deferral of North Park Toilet Construction	<p>RESOLUTION 2024/4</p> <p>That Te Hiku Community Board leave the item Deferral of North Park Toilet Construction to lie on the table.</p> <p>CARRIED</p> <p><i>Note: The Board request further enquiry by staff into alternative locations for the toilet.</i></p>	<p>09 Jan 2025 9:19am <u>District Facilities Asset Manager</u> No further update at this time.</p> <p>24 Feb 2025 2:04pm <u>District Facilities Asset Manager</u> John has been working with the Kaitiāia business association to reopen discussions with Gull, so action with him.</p> <p>05 May 2025 11:33am <u>District Facilities Asset Manager</u> This action is back with the board (John) to work with KBA. No further action for staff at this time</p> <p>30 Jul 2025 2:29pm <u>Democracy Advisor</u> This remains with the Community Board as per 5 May update.</p>
Te Hiku Community Board 22/10/2024	Taipa Placemaking	<p>RESOLUTION 2024/55</p> <p>That Te Hiku Community Board adopts the 2024 Taipa Placemaking Plan subject to a variation that provides adequate parking spaces for trailers at Taipa Point and costings of items for stage 3.</p> <p>CARRIED</p>	<p>29 Jan 2025 3:35pm <u>Manager-Integrated Planning</u> Working with the community board on options to give effect to the requested boat trailer parking. Feedback has been sought on two options. Costings are still in progress.</p> <p>25 Mar 2025 9:09am <u>Manager-Integrated Planning</u> staff are working to obtain costings for the outstanding placemaking outcomes in the placemaking plan as requested by the community board</p> <p>23 Jun 2025 8:46pm <u>Executive Assistant to Group Manager</u> Staff are continuing work to obtain costings for the outstanding placemaking outcomes in the placemaking plan as requested by the community board.</p> <p>11 Jul 2025 5:03pm <u>Executive Assistant to Group Manager</u> Staff are continuing work to obtain costings for the outstanding placemaking outcomes in the placemaking plan as requested by the community board.</p> <p>14 Aug 2025 12:14pm <u>Executive Assistant to Group Manager</u> Staff will submit a revised Taipa placemaking plan for adoption at the 30 September THCB. The revised plan will include costings for the outstanding placemaking outcomes in the placemaking plan as requested by the community board.</p>

Meeting	Title	Resolution	Notes
			<p>05 Sept 2025 4:55pm <u>Executive Assistant to Group Manager</u> Staff are in the process of obtaining the cost estimates and will submit a revised report for adoption at the upcoming 30 September THCB meeting.</p> <p>17 Nov 2025 11:29am <u>Executive Assistant to Group Manager</u> At 30 September THCB meeting the Taipa Placemaking Plan was adopted. Staff were instructed to report back to the THCB on cost estimates to relocate the waka compound, which would enable establishment of more parking outside the sailing club. Staff are in the process of obtaining cost estimates and will report these up to THCB in a future meeting.</p>
Te Hiku Community Board 15/04/2025	Motion	<p>RESOLUTION 2025/36</p> <p>That Te Hiku Community Board request that Far North District Council prioritise Allen Bell Drive traffic calming. <i>Note: The Board is aware that traffic calming is not encouraged in the GPS, but after the horrific results of the speed trailer and multiple RFS requests from residents, the board believe this has to be escalated.</i></p> <p>CARRIED</p>	<p>30 Jul 2025 2:29pm <u>Democracy Advisor</u> Budget provision was moved out of LTP 24/27 Lite and is currently in Year 1 of the next LTP programme.</p> <p>13 Aug 2025 8:41am <u>Transport Customer Service Excellence Coordinator</u> Status Quo</p>
Te Hiku Community Board 10/06/2025	Motion	<p>RESOLUTION 2025/73</p> <p>That Te Hiku Community Board</p> <ul style="list-style-type: none"> a) allocate \$57,000 funding from the Te Hiku Town Beautification fund to its footpath budget; and b) request a report to its July meeting on the amount of funds available in the footpath budget so that it can allocate funds as prioritised in its meeting of 21.11.2023 as follows: <p>RESOLUTION 2023/114 That Te Hiku Community Board</p> <ul style="list-style-type: none"> a) receive the report Te Hiku Community Board 2024-2027 Footpath Programme Priority report. b) confirm the listed locations below for inclusion in the draft 2024-2027 Long Term Plan. i) Mill Bay Road - SH10 to Rangakapiti, Mangonui 	<p>30 Jul 2025 2:30pm <u>Democracy Advisor</u> Awaiting implementation of restructured Rooding delivery function.</p> <p>11 Dec 2025 11.25am <u>Management Accountant</u> The reforecast has been done and there is now an additional \$57k in PR 141332 for Footpaths Northern Ward that was moved from PR 141634 Te Hiku Town Beautification.</p>

Meeting	Title	Resolution	Notes
		ii) SH 1@ Gill, Awanui iii) Kaitaia - Awaroa Rd @ Pukepoto - School to approx #673, Pukepoto iv) Kaitaia-Awaroa Rd - Okahu Rd to 240, Kaitaia. CARRIED	
Te Hiku Community Board 10/06/2025	Motion	RESOLUTION 2025/75 That Te Hiku Community Board request that a report come to Te Hiku Community Board July meeting to finalise a formal lease between Far North District Council and the Far North Regional Museum Trust for the Pioneer House. <i>Note: A report came to the December 2024 board meeting and there has been no progress since.</i> CARRIED	18 Jun 2025 11:06am <u>Democracy Advisor</u> Team Leader - Building Services Administration: We have a draft lease that has been reviewed by legal and we are in the process of negotiations. We also have a project for repairs to building and we are waiting on a NTF from building compliance so we can ensure we can provide a legal and safe building to lease before we sign up with further lease agreements. The current tenants are happy and have been communicated with. The lease is holding over while we work to ensure the buildings future.
Te Hiku Community Board 5/08/2025	Te Hiku Community Board August 2025 Open Resolution Report	RESOLUTION 2025/80 That Te Hiku Community Board b) Request an update on the town digital sign in Kaitāia CARRIED	

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE