



# **AGENDA**


## **Te Pīpīwharauora Committee for External Appointments Meeting**

**Thursday, 22 January 2026**

**Time: 10:00 am**  
**Location: Council**  
**Memorial Avenue**  
**Kaikohe**

**Membership:**

Kohepu - Deputy Mayor Chicky Rudkin (Chairperson)  
Kahika - Mayor Moko Tepania (Deputy Chairperson)  
Cr Felicity Foy  
Cr Tāmāti Rākena  
Cr John Vujcich  
Cr Davina Smolders

 <b>Te Kaunihera o Te Hiku o Te Ika</b> Far North District Council	<b>Authorising Body</b>	Mayor/Council
	<b>Status</b>	Standing Committee
<b>COUNCIL COMMITTEE</b>	<b>Title</b>	Te Pīpīwharauora Committee for External Appointments
	<b>Terms of reference adopted on:</b>	11 December 2025
	<b>Responsible Officer</b>	Chief of Staff

### **Kaupapa / Purpose**

Te Pīpīwharauora Committee for External Appointments Oversight Committee (AOC) is established to provide governance oversight of all appointments of non-elected members to Council committees, in accordance with the Appointment of Non-Elected Members to Committees of Council Policy. The Committee ensures that appointments are made transparently, fairly, and in alignment with Council's strategic objectives and statutory obligations

### **Ngā Huānga / Membership**

The Council will determine the membership of the Committee.

Te Pīpīwharauora Committee for External Appointments will comprise of at least six elected members (one of which will be the chairperson).

#### **Membership is as follows:**

Kohepu – Deputy Mayor Chicky Rudkin (Chairperson)

Kahika – Mayor Moko Tepania (Deputy Chairperson)

Felicity Foy

Tāmati Rākena

John Vujcich

Davina Smolders

### **Kōrama / Quorum**

The quorum at a meeting of the Committee is 4 members.

### **Ngā Hui / Frequency of Meetings**

The Committee shall meet as required.

### **Ngā Apatono / Power to Delegate**

The responsibilities, duties and powers of the Committee are subject to the prohibition on delegation of powers under clause 32(1), schedule 7, Local Government Act 2002, and any other restrictions on delegation under any other relevant legislation.

Te Pīpīwharauora Committee for External Appointments may not delegate any of its responsibilities, duties or powers however it may establish working groups to consider issues within the committee's areas of responsibilities noting that working groups have no decision-making powers.

## **Ngā Herenga Paetae / Responsibilities**

Give effect to Council policy – Appointment of Non-Elected Members (Appointed Members) to Committees of Council.

The Committee's responsibilities are described below:

- Identify criteria for non-elected members to be appointed to Council Committees
- Approve a shortlist of applicants for each external appointment to Council Committees
- Conduct interviews with applicants
- Make recommendations to Council on appointments

The Committee does NOT have the authority to:

- Make appointments of Directors to Council Organisations, those appointments and duties are performed by the Te Koekoeā CCO Committee.

## **Ngā Ture / Rules and Procedures**

Council's Standing Orders and Elected Member Code of Conduct apply to all meetings.

## **Reporting and Review of Committee Terms of Reference**

In December of each year, the Responsible Officer alongside Democracy Services will submit a report to Council. The report will summarise the activities of the Committee and how it has contributed to the Council's governance and strategic objectives. This will look at whether the Council are meeting the full requirements of the Committee Terms of Reference and whether any amendments are required to the Committees terms of reference to increase efficient and effective decision making.

The terms of reference of the Committee will be reviewed as part of this report but can be amended by Council at any point throughout the term.

**Far North District Council**  
**Te Pīpīwharauroa Committee for External Appointments Meeting**  
**will be held in the Council, Memorial Avenue, Kaikohe on:**  
**Thursday 22 January 2026 at 10:00 am**

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**Te Paeroa Mahi / Order of Business**

<b>1</b>	<b>Karakia Tīmatanga / Opening Prayer.....</b>	<b>5</b>
<b>2</b>	<b>Ngā Whakapāha Me Ngā Pānga Mema / Apologies and Declarations of Interest.....</b>	<b>5</b>
<b>3</b>	<b>Te Wāhanga Tūmataiti / Public Excluded.....</b>	<b>5</b>
	3.1 External Appointments to Council Committees.....	5
<b>4</b>	<b>Karakia Whakamutunga / Closing Prayer.....</b>	<b>5</b>
<b>5</b>	<b>Te Kapinga Hui / Meeting Close.....</b>	<b>5</b>

**1 KARAKIA TĪMATANGA / OPENING PRAYER****2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Committee and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

**3 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED****RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>3.1 - External Appointments to Council Committees</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**4 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER****5 TE KAPINGA HUI / MEETING CLOSE**