

AGENDA

Supplementary Reports



Friday, 19 December 2025

Time: 10:00 AM
Location: Council Chamber
Memorial Avenue
Kaikohe

Membership:

Chairperson Jessie McVeagh
Deputy Chairperson Scarlet Mocaraka
Member Eddie Court
Member Doug Te Wake
Member Denis Orme
Member Kelly Van Gaalen
Member John Vujcich
Member Arohanui Allen

Te Paeroa Mahi / Order of Business

7 Ngā Pūrongo / Reports 5

 7.4 Funding Applications - He Rua Poka Rokiroki Manatōpu 5

7 NGĀ PŪRONGO / REPORTS

7.4 FUNDING APPLICATIONS - HE RUA POKA ROKIROKI MANATŌPU

File Number: A5507664

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report presents a late application received for the Local Community Grant funding for consideration.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- One late application has been received for an event taking place in February 2026, requesting a total of **\$3,000**.
- While the Board have not set its 2026 meeting dates, even a January decision doesn't provide the applicant with any certainty or time to make other arrangements.
- The Board has **\$19,029** to allocate for the Community Board Fund in the **2025/2026** financial year.
- The Board has **\$95,273** to allocate for the Pride of Place Fund in the **2025/2026** financial year.

TŪTOHUNGA / RECOMMENDATION

- b) That the Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to **He Rua Poka Rokiroki Manatōpu** towards the costs for **Te Kaupare: Pro-Rehabilitation Family Day**.

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's LTP. The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments
He Rua Poka Rokioki Manatōpu – Te Kaupare: Pro-Rehabilitation Day	\$3,000	\$2,000	<p>The applicant is seeking funding to hold a whanau day in Taheke on 21 February 2026 supporting rehabilitation and highlighting the risks around the use of methamphetamine, drugs and alcohol.</p> <p>The amount recommended would cover the hire costs for the portaloos, marquee and St Johns.</p> <p>This meets community outcomes 2, 3 and 5</p>

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants are required to complete a standard application form and provide supporting information.

For each application the Board has three options.

Option 1 Authorise funding for the full amount requested.

Option 2 Authorise partial funding.

Option 3 Decline funding.

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provisions have been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. He Rua Poka Rokioki Manatōpu - A5507639 [↓](#) 

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy, Te Pae o Uta and the Community Outcomes as listed in the discussion and options.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance. Community Boards hold the delegation to approve Community Grant Funds.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in each of the individual applications.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024)

Application No. KHCB49 From He Rua Poka Rokiroki Manatapu

Form Submitted 10 Dec 2025, 8:02PM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

He Rua Poka Rokiroki Manatapu

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

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Community Board Funding Application Form (Dec 2024)
Application No. KHCB49 From He Rua Poka Rokiroki Manatapu**

Form Submitted 10 Dec 2025, 8:02PM NZDT

Other Names**Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Community/Social Services

Postal Address *

43A Tawanui Rd

Kaikohe Kaikohe 0405 New Zealand

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

Physical Address *

43A Tawanui Rd

Kaikohe Kaikohe 0405 New Zealand

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

Website

Must be a URL.

Facebook page**Contact details**

Contact Person One:

Applicant Project Contact *

Ms Alain Makiha-Perham

Position *

Finance Manager

Phone Number

(02) 7368 3488

Contact Person Two:

Applicant Admin Contact

Ms Angel Harding

Position

Event Manager

Phone Number

(02) 7430 9428

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Application No. KHCB49 From He Rua Poka Rokiroki Manatapu

Form Submitted 10 Dec 2025, 8:02PM NZDT

Mobile Number

(02) 7368 3488

Mobile Number

027309428

Email *

amakihaperham@gmail.com

Must be an email address.

Email Address

angel.harding@hotmail.com

Must be an email address.

Purpose of organisation

Please briefly describe the purpose of the organisation *

Our organisation supports our hapū and community by offering activities that promote well-being and resilience. We focus on social services and hauora connections. The Te Kaupare: A Moari Lead Pro-Rehabilitation Day event aims to help whānau impacted by methamphetamine, alcohol, and drug use by providing resources and support for recovery.

Must be no more than 50 words.

Number of Members *

20

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern)
Community Board

☐ Bay of Islands-Whangaroa
(Eastern) Community Board

☒ Kaikohe-Hokianga
(Western) Community Board

Project name *

Te Kaupare

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

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If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
- ☒ Event
- ☐ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

Date

21/02/2026

Must be a date.

End Date:

Date:

21/02/2026

Must be a date.

Project Details

Location *

Taheke United Community Centre

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes
- ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

50

Must be a number.

How many visitors/audience members/clients do you expect? *

300

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes
- ☐ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

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☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The primary beneficiaries of Te Kaupare: Pro-Rehabilitation Day will be whānau impacted by methamphetamine, alcohol, and other drug use. Participants and Whanau, will gain access to critical resources, support services, and educational tools to aid in their recovery. By fostering a sense of community, we aim to strengthen individuals and families, enhancing their long-term well-being and resilience.

We will hear the whanau voices through their shared stories and drug recovery journey.

Our goal for Te Kaupare (throw it out), is to say no more drugs are no longer wanted in our community.

Te Kaupare is umbrella under He Rua Poka Rokiroki Manatapu.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☒ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

1. This event is hapu community led by combining the 3 communities of Otatau, Taheke and Waima. We stand united to support whanau with their rehabilitation journey.
2. Te Kaupare is a Maori led kaupapa bringing our pride communities together on a share mamae (hurt) that alcohol, drugs, especially methamphetamine, with the support of many Maori services providers, like Hokianga Health, Te Whatu Ora.
3. Our goal to remove meth from our community will led to a proud and thriving community.
4. We want to achieve a community that is healthy, safe and where our Tamaki and moko can live without the effects and impact of drugs and alcohol.

Must be no more than 250 words.

Project Cost

* indicates a required field

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- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$20,000.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$3,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Toilet Hireage	\$1,408.80	\$1,408.80	Filename: Screenshot 2025-12-10 at 7.11.59pm.png File size: 387.4 kB	

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Kids Entertainment Area	\$1,200.00	\$1,200.00	Filename: PriceQuote.pdf File size: 210.6 kB	
St Johns	\$1,247.50	\$247.50	Filename: Q277414.pdf File size: 563.9 kB	
Marquee hire - Koha	\$650.00	\$350.00	No files have been uploaded	
Kai for Volunteer	\$1,000.00	\$50.00	No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$100.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$100.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount

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Total Tagged Funds**Total Expenditure Amount**

\$0.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Marquee Hire	\$650.00	Yes
Stage	\$33,580.00	Pending
Rubbish Collection	\$550.00	Yes
Community Centre Hire	\$300.00	Yes
Kuia & Kaumātua's Tent and Kai	\$1,000.00	Yes

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☐ Yes ☒ No**Supporting Financial Information**

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Estimated Budget

1 Supporting Financial document *

Filename: Te Kaupare Budget.pdf

File size: 20.5 kB

2 Name of supporting financial document

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2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)

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- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as sperate entries in the cash book or as a note o the accounts
- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Signatory One

Name *

Angel Harding

Position *

Event Manager

Postal Address

43A Tawanui Rd
Kaikohe Kaikohe 0405 New Zealand

Signatory Two

Name

Alain Makiha

Position

Finance Manager

Postal Address

Phone Number

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Form Submitted 10 Dec 2025, 8:02PM NZDT

Phone Number

(02) 7368 3488

Mobile Number**Mobile Number**

(02) 7368 3488

(02) 7430 9428

Email**Email**amakihaperham@gmail.comangel.harding@hotmail.com

Must be an email address.

Must be an email address.

Date**Date**

10/12/2025

10/12/2025

Must be a date.

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

Kuia Support Letter - Angus Tauiti

1 Additional Supporting Information

Filename: IMG_F5E5FD527010-1.jpeg

File size: 399.2 kB

2 Additional Supporting Document Name

Te Kaupare Event Flyer

2 Additional Supporting Information

Filename: Te Kaupare Event Flyer.JPEG

File size: 398.6 kB

3 Additional Supporting Document Name

Certificate of Incorporation

3 Additional Supporting Information

Filename: He Rua Poka Rokiroki Manatapu Incorporation.jpeg

File size: 414.3 kB



Carter's Castles
90 Hillcrest Road
Kaikohe, Northland 0405
New Zealand
cartershire@hotmail.com
Phone: 0211377353

Invoiced

Price Quote: #0000058
Issued on: Aug 22, 2025
Expiry Date: Feb 21, 2026

Taheke

Ellenice

tahekegz@gmail.com
0210526922

Product or Service	Quantity	Price	Line Total
Princess Castle 6 hours (includes bond)	1	NZ\$230.00	NZ\$230.00
Pirate ship 6 hours (includes bond)	1	NZ\$285.00	NZ\$285.00
Dragon Castle 6 hours (Includes bond)	1	NZ\$365.00	NZ\$365.00
Jungle Castle 6hrs (includes bond)	1	NZ\$415.00	NZ\$415.00
Subtotal			NZ\$1,295.00
Discount (7.3359%)			NZ\$95.00
Total Price:			NZ\$1,200.00

Notes

4 castle discount
21st Feb 2026

Legal Terms**CONDITIONS OF HIRE**

'Hirer' refers to any person, business, company or group hiring from Carter's Castles.

Delivery

The Hirer must make a clear access to the desired castle position before and after the event to allow prompt setting up and packing up

The Hirer to secure all dogs on property before set up

The Hirer to clear all animal droppings, plant debris, etc before set up

The Hirer provides a flat, dry area for set up free of objects under, above and around the desired area of the castle placement

The Hirer is not to relocate the bouncy castle and it's equipment once a staff member from Carter's Castle has set it up

The hirer is responsible for any damage to any underground surfaces caused by setup.

The hirer to provide 240v power supply. (if required)

The Hirer must be present at the delivery address and inspect equipment and to acknowledge receipt of hiring equipment

Carter's Castles reserves the right not to set up a bouncy castle if there are high winds or heavy rain

Operation

The Hirer will provide a person over 18 years who shall supervise the use of equipment at all times in particular, the Hirer shall ensure

He or She is able to have a clear view of the equipment and the children on the castle

No children play near the electric blower or power lead at the side/rear of the inflatable.

No pets or animals are on the equipment at any time

No shoes are to be worn or any sharp object used while playing on the castle

That no more than the recommended number of children are on the castle at one time, separating large and small children from using it at the same time

No adults to jump on the castles, only children of the age specified for each castle to use it

No jumping onto and hanging off the walls and netting of the castle

No climbing or sitting on the walls of the castle

No attempting somersaults, wrestling, fighting, pushing or behaviour that could cause injury.

No eating, drinking or chewing gum while on the Bouncy Castle to avoid damage and/or choking. No food or drink is permitted on the castle at all times.

If face paint, silly string, glitter or party poppers happen to get onto the Castle please wipe clean immediately with a damp cloth

No flammables near the Bouncy Castle. This includes smoking and Barbeques.

No Animals permitted on the Bouncy Castle.

The entry step and/or slide base are not for bouncing as user could easily fall and sustain an injury. These are for entry and exit purposes only.

That the bouncy castle must not be operated at all in winds over 15-18 knots; if it gets windy remove children from inflatable and turn the power off.

If the Jumping area becomes wet at any time it should not be used, any wetness including bubbling (which is normal) can be dried off with a towel.

In the event that the blower stops working, please ensure all users get off the inflatable immediately. Then check that the blower

tube or deflation tube has not come undone or something has not blown onto it and is obstructing the blower. If this doesn't resolve the problems please phone Carter's Castles immediately for help.

The equipment is not to be loaned or sublet or rented to any other person/organisation

If the weather turns to rain, all children will be escorted off the castle by the supervisor carefully.

In the event of a little shower of rain, the castle could be wiped down and later used again when dry.

In the event of continuous heavy rain, the supervisor must turn off the blower, take the blower and power cord under shelter and contact Carter's Castles for an early collection.

Cleaning

The Hirer is responsible to keep the equipment in a clean condition.

If something has accidentally spilt on the castle or brought into the castle (e.g. mud) please wash off immediately with a damp cloth.

The hirer will pay a refundable cleaning bond of \$50 for bookings from September to May, which will be refunded within 48 hours if the castle and its equipment is returned cleaned. Carter's Castles will retain this bond if the castle or its equipment is picked up in a dirty condition and requires more than the standard cleaning service or needs drying (other than weather related).

The Winter Clause applies for bookings made for outdoor events in June, July and August. This includes a non refundable cleaning and drying fee which is payable at time of hire; Cancellation due to wet weather will be dependent on weather on and 48hrs after hire. This is up to CARTER'S CASTLES discretion; No cancellation fee for wet weather and full refund.

Collection

Carter's Castles is hereby authorized to enter any premises upon which the equipment may be located or thought to be located for the purpose of collecting the hired castle and equipment at the conclusion of hiring.

All Castles must be in the same condition as when it arrived. We reserve the right to take a photo of the castle on your property. This is for proof if the castle is picked up in an unacceptable condition.

A seasonal drying fee may incur if hiring in wetter seasons to cover drying costs

In the event of any damage to the equipment, the Hirer shall:

Immediately notify Carter's Castles by telephone at the number provided on the agreement/invoice.

Make arrangements to have the equipment collected.

Not attempt to repair the damage in any way.

Carter's Castles has the right to charge for the cost of repairing the damage (including replacement).

In the event of rain we reserve the right to come out and pack up early. Our bouncy castle must not be used in heavy rain or strong wind.

In the event of Carter's Castles being unable to retrieve its equipment from the Hirer at the conclusion of the hire then costs for additional hours will be calculated and added. e.g. Where this additional payment is not made, collection will be referred to Baycorp NZ and all recovery costs and fees will be added to the total amount owing.

Safety

Carter's Castles reserves the right to cancel any booking on the day, if anything could pose a risk of safety to the users.

All Operational conditions outlined must be followed to ensure a safe playing environment.

Only equipment supplied by Carter's Castles is to be used with the Bouncy Castle (i.e. power cord and blower)

No persons are on the bouncy castles when they are inflating or deflated

If the bouncy castle is not being used it is to be switched off at the mains

If it is raining on the morning of the day of hire or the forecast prediction states rain all day, Carter's Castles does ask that you PLEASE ring us before 8am on the day of hire to postpone or cancel. Carter's Castles will not charge the hirer if cancellation is due to weather.

Winter Policy

1. This applies for only:

a. The months of June, July and August

b. For outdoor events

2. A non-refundable cleaning/drying fee is payable at time of hire.

a. Even if it is not raining on your hire, the ground over the winter months is often wet and muddy and this means more time and effort for cleaning.

b. We use a lot more laundry to help dry out our castles

c. We may need to find an alternative location to dry castles which costs

3. Cancellation due to wet weather will be dependent on weather on and 48hrs after hire. This is up to CARTER'S CASTLES discretion. Carter's Castles uses 3 different forecast to predict the weather before a hire and a decision is made based on these. If there is any chance of rain for the duration of the hire it will be cancelled. This is because:

a. Unseen moisture in the castle can lead to mould if it doesn't get dried immediately and if the following days show rain CARTER'S CASTLES doesn't get a chance to dry it out.

b. To look out for your children's safety

c. To protect our electrical equipment from getting wet

4. If rain is predicted during your hire, you have the option to rebook or change your times/hours of hire or cancel

5. No cancellation fee for wet weather and full refund given to payments already made

Disclaimer

I understand that I may be charged for mileage if the venue is further than 20km from Carter's Castles base on Access Road.

If you cancel less than 24 hours before the date of hire or the venue is unsuitable upon arrival of set up, full amount of invoice is payable

Quotation for event cover

Customer no: C118441 Quotation no: Q277414 Dated: 1/11/2025



Angela Harding
Te Kaupare
8A Demerle Street

Kaikohe 0405

St John
Private Bag 14902
Panmure
Auckland 1741
New Zealand
Telephone 0800 4 EVENTS
GST Number 10-686-539

Dear Angela,

Thank you for contacting us about your event. Below is a summary of the event booking that is included in this quotation. This quotation is forwarded on the basis that the services will be provided in accordance with the terms set out in this quotation and subject to the Terms and Conditions attached and available at stjohn.org.nz/ehsterms. The following pages provide a detailed description of what resources have been requested for your event.

Important note: This quotation is valid for 10 working days from the day of issue and must be confirmed at least 40 working days prior to the event, otherwise we may not be able to organise cover for your event. Late notice bookings or last-minute changes may incur additional charges, and we may be unable to preconfirm our ability to attend in such cases. Please carefully check the dates, timings, venues, and resources listed and notify us as soon as possible if any details are incorrect.

Events included in this quotation

E298456 - Te Kaupare

\$1,247.50 (excl. GST)

Saturday, 21 February 2026

9:30 a.m. - 5:00 p.m.

Taheke United Community Centre, 3273 State Highway 12, Taheke, 0473, Taheke

Quotation acceptance

Please sign and email back to us.

Quotation No: 277414

Contact Person: Angela Harding

As an authorised representative of Te Kaupare I confirm that the terms set out in this quotation are correct and acknowledge that I have read and agree to the Terms and Conditions attached and available at stjohn.org.nz/ehsterms which will apply to the services contemplated by this quotation. I agree that we will pay the fees in accordance with the Terms and Conditions. I take full responsibility for payment once services have been delivered.

Signed

Date

Risk assessment

The following information provided at the time of your booking request has been utilised to undertake an interim risk assessment to inform this quotation, pending a more detailed risk assessment following acceptance of this quotation. As the event organiser you are responsible for informing St John of any change in risk profile for the event, this includes but is not limited to, an increase in spectator numbers, an alteration of the timings of the event, and any intelligence that suggests a heightened risk to the health and safety of St John staff attending the event.

Spectators:	250
Participants:	120
Event type:	Public gatherings
Sub type:	Corporate function
Other:	

Resource recommendation and fees

The following outlines the recommended resources for your event:

1 Emergency Medical Technician

1 Ambulance & Equipment (4hrs + day rate)

Total cost of resources	\$1,147.50
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Administration fee	\$100.00
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Total cost (excl. GST) for this event	\$1,247.50
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Additional fees may apply if:

- There is a requirement for attendance at pre/post event meetings that was not requested, and confirmed, at the time of booking
- The event exceeds the maximum event time 7 hours 0 minutes (refer to Terms and Conditions)

- The event is cancelled (refer to Terms and Conditions)
- Quotation amendments are requested after quote acceptance

Optional extras

In the absence of selecting a rain date as an optional extra St John cannot guarantee cover for events that are postponed due to weather due to the requirement to pre-commit resource.

Total

Total Exclusive of GST	\$1,247.50
GST Total	\$187.13
Amount to pay (including GST) for your event(s)	\$1,434.63

Terms and Conditions

Please read the Terms and Conditions available at stjohn.org.nz/ehsterms

Scope definition

In scope

- Health risk assessment pre-event
- Collaboration in development of H&S documentation as it relates to St John
- Provision of pre-hospital medical care to participants and spectators at event
- Electronic debrief of event.

Out of scope

- Completion of customer paperwork requiring personal health information
- Concussion Testing (Concussion screening is available as an additional extra, which may incur an additional cost)

Clinical qualifications

Details of our clinical qualifications and associated scope of practice is available at www.stjohn.org.nz/EHSqualifications. St John is externally audited against Ambulance Standard NZS 8156:2019. The Ambulance Standard requires medical event providers to operate with clinical personnel appropriate to the level of risk as identified in the event risk analysis and have a current delegated scope of practice or be registered. St John caution using the resource recommendations within this quotation when comparing other event medical providers due to the high number that do not adhere to S8156 standards or provide the same level of clinical skills/medications/interventions.

Kaikohe, Hokianga Community Fund Board

Far North District Council

Memorial Avenue

Kaikohe

0440

9th December 2025

Tēnā koutou o te Committee,

RE: Letter of Support for funding

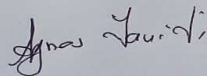
Ko Agnes Tauiti ahau, he kuia nō Taheke, born and raised in the heart of the Hokianga. I am writing to provide my full and sincere support for the funding application submitted by **Alaine Makiha-Perham** on behalf of the organising roopu for **Te Kaupare – Pro Recovery Day**, to be held on **21 February 2026**.

Throughout my lifetime here in our rohe, I have witnessed the ongoing harm that addictions continue to inflict on our whānau and wider communities. These impacts reach across generations, affecting our tamariki, our kaumātua, and the collective wellbeing of our hapū. A kaupapa such as this is both timely and essential for the healing and strengthening of our people.

I am aware that the organising committee is made up of dedicated whānau from **Otaua, Taheke, and Waima**, and that this initiative is entirely whānau-driven. All members are volunteers who willingly give their time, energy, and aroha to ensure the success of this event. I also understand that they have not applied for funding from any other source and are seeking support from your committee specifically for the hire of portable toilets and bouncy castles, at a total cost not exceeding **\$3,000**.

As a long-standing member of this community, I firmly believe this event will bring meaningful benefit to our people, providing connection, support, and a safe environment where healing can take place. For these reasons, I wholeheartedly endorse and support their application.

Ngā mihi,



Agnes Tauiti

Kuia – Taheke

09 4014 801

From: Info Cowleys <info@cowleyshire.co.nz>
Sent: Thursday, 11 September 2025 11:15 am
To: Angela Harding <angel.harding@hotmail.com>
Subject: RE: New Request a Booking Form submission

Hi there

We only have 2x Doubles & 1x Single Flushing toilets
A Double fresh flush trailered loo is \$542.80 for the weekend, plus a \$200.00 security deposit. All prices include gst.

A Single fresh flush loo trailered \$323.20 for the weekend, plus a \$200.00 security deposit. All prices include gst.
For bookings and availability, please phone our Whangarei Depot on [09-438 3613](tel:09-4383613) or [0800 426 953](tel:0800426953).

Kindest regards,





TE KAUPARE
PRO - RECOVERY DAY
21ST FEBRUARY 2026 - 9:30AM TO 5 PM
TAHEKE UNITED COMMUNITY CENTRE
3272 STATE HIGHWAY 12, TAHEKE 0405

A PRO - RECOVERY DAY FOCUSED ON METHAMPHETAMINE AND OTHER ADDICTIONS

SMOKE -FREE, DRUG - FREE, ALCOHOL -FREE, VAPE - FREE EVENT

JOIN US FOR A POWERFUL DAY OF TESTIMONIES, OPPORTUNITIES TO SHARE YOUR OWN JOURNEY, AND CONNECTION WITH A RANGE OF SUPPORTIVE AGENCIES DEDICATED TO WHĀNAU WELLBEING.

KAUMĀTUA & KUIA TENT & VIP PARKING **BABY & MĀMA SPACE**

ALL DAY ENTERTAINMENT EXTRAVAGANZA

IF YOU HAVE A KAPA HAKA GROUP, OR WANT TO SHOWCASE YOUR TALENT
CONTACT OUR PRODUCTION MANAGER
TE MANA ROLLO 022 557 9990. BY THE 13TH OF FEBRUARY 2026



KID'S CORNER / PLAY AREA

STALLS AVAILABLE

CONTACT JACKIE JAH - 021 023 58048
GET IN QUICK - LIMITED SPACES AVAILABLE

TUG OF WAR COMPETITIONS

CHILDREN'S TEAMS UNDER 12 YEARS OLD FREE
ADULTS TEAMS - MEN, WOMEN AND MIXED TEAMS (NO MORE THAN 6 PEOPLE PER TEAM)
\$50 ENTRY FEE PER TEAM
1ST, 2ND & 3RD PRIZES ON THE DAY
CONTACT ANGEL HARDING

EVENTS MANAGER ANGEL HARDING 027 309 1323



Certificate of Incorporation

HE RUA POKA ROKIROKI MANATŌPŪ

50232422

NZBN: 9429052791567

This is to certify that HE RUA POKA ROKIROKI MANATŌPŪ was incorporated under the Incorporated Societies Act 2022 on the 22nd day of April 2025

Registrar of Incorporated Societies
22nd day of April 2025



To check the validity of this certificate visit
<https://app.businessregisters.govt.nz/sber-businesses/verify/9429052791567/IncorporatedSociety-26517018.html>

Certificate generated on 22 April 2025 12:17 PM NZST

Te Kaupare Budget		Estimated Revenue and Expenses	
Stage		\$ 33,580.00	
Marque		\$ 650.00	Koha what we can
Kids castle		\$ 1,200.00	
Community Centre		\$ 300.00	100 per day
Volunteer kai		\$ 1,000.00	
Kuia & Kaumatua Tent		\$ 1,000.00	
St Johns		\$ 1,247.50	
Toilet Hireage		\$ 1,408.80	
Rubbish Collection		\$ 550.00	
Tee Shirts		\$ 750.00	
Methodist Church Koha	\$ 500.00		
Stalls	\$ 1,000.00		
		\$ 1,500.00	\$ 41,686.30