



**Far North
District Council**



Te Kaunihera o Te Hiku o te Ika

AGENDA



Friday, 28 November 2025

Time: 10:00 AM
Location: Council Chamber
Memorial Avenue
Kaikohe

Membership:

Chairperson Jessie McVeagh
Deputy Chairperson Scarlet Mocaraka
Member Eddie Court
Member Doug Te Wake
Member Denis Orme
Member Kelly Van Gaalen
Member John Vujcich
Member Arohanui Allen

The Local Government Act 2002 states the role of a Community Board is to:-

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Kaikohe-Hokianga Community Board Meeting
will be held in the Council Chamber, Memorial Avenue, Kaikohe on:
Friday 28 November 2025 at 10:00 AM

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1 KARAKIA TĪMATANGA / OPENING PRAYER

Pou hihiri.	May clarity be yours.
Pou rarama.	May understanding be yours.
Pou te whakairo.	Through reflection,
Pou te tangata.	Through personal endeavour,
Pou o te aroha.	Through respect.
Te pou e here nei i ā tatou Mauri ora ki ā	The virtue that binds us as one.
tātou	Wellbeing to us all.
Haumi e. Hui e. Tāiki e!	Bind us all together.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be determined on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

Mr Willie Maihi – Proposal for Kaikohe Māori Village.

5 NGĀ KAIKŌRERO / SPEAKERS

Bald Angels	Callie	Peckham	\$5,000
Kaikohe Polocross	Pip	Jobe	\$3,650
Pawarenga United Marae Sports Day Committee	Rebecca	Tuhura	\$10,000

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5463606

Author: Marlema Baker, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Kaikohe-Hokianga Community Board to confirm that the minutes are a true and correct record of the previous meetings.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board confirm the minutes of the inaugural meeting held 31 October 2025 to be a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

The Kaikohe-Hokianga Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITIHINGA / ATTACHMENTS

1. KHCB Minutes - 31 October 2025

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

UNCONFIRMED

Kaikohe-Hokianga Community Board Meeting Minutes

31 October 2025

**MINUTES OF
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON FRIDAY, 31 OCTOBER 2025 AT 11:30 AM**

PRESENT: Member Jessie McVeagh, Member Eddie Court, Member Doug Te Wake, Member Scarlet Mocaraka, Member Denis Orme, Member Kelly Van Gaalen, Cr Arohanui Allen, Cr John Vujcich

IN ATTENDANCE: Kohepu - Deputy Mayor Chicky Rudkin, Bay of Islands – Whangaroa Community Board Member Roddy Hapati-Pihema

STAFF PRESENT: Melissa Wood (Community Board Coordinator), Lawrence Wharerau (Kaiarahi Kaupapa Māori – Te Hono), Jacine Warmington (GM – Strategic Relationships), Aisha Huriwai (Democracy Services Manager)(online), Peggy Veen (Principal Advisor – Strategic Relationships) Amber Wihongi-Alderton (Democracy Advisor).

1 KARAKIA TIMATANGA / OPENING PRAYER

The meeting commenced at 11:30 am with a karakia whakatau led by Te Hono staff member Lawrence Wharerau.

Outgoing and incoming members, visitors, and those recently passed were acknowledged. The Chief Executive's appointed officer, Amber Wihongi-Alderton (Democracy Advisor), welcomed attendees and initiated the agenda with support from Kohepu - Deputy Mayor Chicky Rudkin in making and attesting declarations.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

There were no apologies.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

No public forum for this inaugural meeting.

4 NGĀ TONO KŌRERO / DEPUTATIONS

No deputations for this inaugural meeting.

5 NGĀ KAIKŌRERO / SPEAKERS

No speakers for this inaugural meeting.

6 NGĀ PŪRONGO / REPORTS

UNCONFIRMED

Kaikohe-Hokianga Community Board Meeting Minutes

31 October 2025

6.1 MAKING AND ATTESTING OF COMMUNITY BOARD DECLARATIONS

Agenda item 6.1 document number A5431749, pages 8 - 9 refers

The Chief Executives Officer's Appointed Officer, Amber Wihongi-Alderton, witnessed the Attestation and Declaration of Community Board Members:

- **Member Edward Court**
- **Member Jessie McVeagh**
- **Member Scarlet Mocaraka**
- **Member Denis Orme**
- **Member Doug Te Wake**
- **Member Kelly Van Gaalen**

and Council's appointed members

- **Cr John Vujcich**
- **Cr Arohanui Allen**

6.2 ELECTION OF THE KAIKOHE-HOKIANGA COMMUNITY BOARD CHAIRPERSON

Agenda item 6.2 document number A5431753, pages 10 - 12 refers

RESOLUTION 2025/102

Moved: Member Doug Te Wake

Seconded: Member Scarlet Mocaraka

That the Kaikohe-Hokianga Community Board:

- a) **use System B as the preferred voting system to elect a Chairperson.**

Abstained: Cr John Vujcich, Cr Arohanui Allen

CARRIED**RESOLUTION 2025/103**

Moved: Member Scarlet Mocaraka

Seconded: Member Denis Orme

That the Kaikohe-Hokianga Community Board:

- b) **elect Jessie McVeagh as Chairperson for the triennium October 2025 to October 2028, in accordance with the Local Government Act 2002.**

Abstained: Cr John Vujcich, Cr Arohanui Allen

CARRIED**6.3 ELECTION OF THE KAIKOHE-HOKIANGA COMMUNITY BOARD DEPUTY CHAIRPERSON**

Agenda item 6.3 document number A5431755, pages 13 - 15 refers

RESOLUTION 2025/104

Page 2

UNCONFIRMED

Kaikohe-Hokianga Community Board Meeting Minutes

31 October 2025

Moved: Member Denis Orme
Seconded: Member Doug Te Wake

That the Kaikohe-Hokianga Community Board:

- a) use System B as the preferred voting system to elect a Deputy Chairperson.**

Abstained: Cr John Vujcich, Cr Arohanui Allen

CARRIED**RESOLUTION 2025/105**

Moved: Member Denis Orme
Seconded: Member Eddie Court

That the Kaikohe-Hokianga Community Board:

- b) elect Scarlett Mokaraka as Deputy Chairperson for the triennium October 2025 to October 2028, in accordance with the Local Government Act 2002.**

Abstained: Cr John Vujcich, Cr Arohanui Allen

CARRIED**6.4 EXPLANATION OF LAWS AFFECTING ELECTED MEMBERS**

Agenda item 6.4 document number A5431372, pages 16 - 24 refers

RESOLUTION 2025/106

Moved: Member Doug Te Wake
Seconded: Member John Vujcich

That Kaikohe-Hokianga Community Board note the report “Explanation of Laws Affecting Elected Members”, and the advice provided by Special Counsel Linda O’Reilly, at the Governance Essentials Workshop held 23 October 2025.

CARRIED**6.5 NOTING OF THE KAIKOHE-HOKIANGA COMMUNITY BOARD STANDING ORDERS**

Agenda item 6.5 document number A5431745, pages 25 - 83 refers

RESOLUTION 2025/107

Moved: Member John Vujcich
Seconded: Member Denis Orme

That the Kaikohe-Hokianga Community Board note the Kaikohe-Hokianga Community Board Standing Orders.

CARRIED

Secretarial Note: Democracy Services provided an overview of the Standing Orders discussion at the Inaugural Council Meeting, and mentioned Central Government Review of Standing Orders.

UNCONFIRMED

Kaikohe-Hokianga Community Board Meeting Minutes

31 October 2025

6.6 KAIKOHE-HOKIANGA COMMUNITY BOARD SCHEDULE OF MEETINGS FOR 2025

Agenda item 6.6 document number A5431741, pages 84 - 86 refers

RESOLUTION 2025/108

Moved: Member Kelly Van Gaalen

Seconded: Deputy Chairperson Scarlet Mokaraka

That Kaikohe-Hokianga Community Board;

- a) **receive the report "Kaikohe-Hokianga Community Board Schedule of Meetings for 2025"**

CARRIED**RESOLUTION 2025/109**

Moved: Member Doug Te Wake

Seconded: Member Denis Orme

That the Kaikohe-Hokianga Community Board

- b) **hold the remaining meetings for 2025 on:**

- i. **Friday 28 November 2025 from 10:00 am, in Council Chambers**
- ii. **Friday 19 December 2025 from 10:00 am, in Council Chambers**

CARRIED**RESOLUTION 2025/110**

Moved: Member Eddie Court

Seconded: Member Doug Te Wake

That the Kaikohe-Hokianga Community Board resolve that recommendation c) to adopt *Wednesdays at 10am in the Council Chambers as the 2026 meeting time* lie on the table, pending alignment with the 2026 calendar schedule.

CARRIED

Members were given the opportunity speak.

8 TE KAPINGA HUI / MEETING CLOSE**The meeting closed at 12.42 pm, the closing karakia delivered by member Doug Te Wake.**

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 28 November 2025.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 NEW ROAD NAME: 15 GUY ROAD, KAIKOHE

File Number: A5391632

Author: Trinity Lane, Finance and Customer Services Administrator

Authoriser: Margriet Veenstra, Transportation Business Manager

TAKE PŪRONGO / PURPOSE OF THE REPORT

That Kaikohe-Hokianga Community Board name the private road located at 15 Guy Road, Kaikohe.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- A road naming application was received on the 28th of August 2025
- Community Boards have the delegated authority to allocate names for previously unnamed private roads, reserves, and other community facilities

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board name a private road “Puanga Lane” that is located at 15 Guy Road, Kaikohe.

1) TĀHUHU KŌRERO / BACKGROUND

Steven Sanson on behalf of Te Hau Ora O Ngāpuhi Limited, submitted a road naming application on the 28th of August 2025 to name a private road located at 15 Guy Road, Kaikohe.

This development will create five new lots alongside an established dwelling. As per a condition within their resource consent, the applicant shall provide evidence that a preferred road name for access to Lot 7 has been supplied to the Community Board for approval.

The applicant proposed “Puanga Lane” as “Puanga” is the brightest star in the Orion constellation. It is the star that heralds in the new year and is celebrated in the North and other places in the country where Matariki is not visible. The significance of this choice is to celebrate the new housing development and its bright lights, just as the brightest star in the Orion Constellation lights up the Lane. Hence “Puanga Lane” lighting up the way.

The proposed road name was sent to Land Information New Zealand for approval. Land Information New Zealand confirmed the proposed road name is acceptable for use and can be approved as per the Addressing Standards 2011.

Ngāpuhi Kaumātua, Hone and Fred Sadler proposed the road name provided. No further consultation was required.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed road name is Puanga Lane.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road name recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council’s Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITI HANGA / ATTACHMENTS

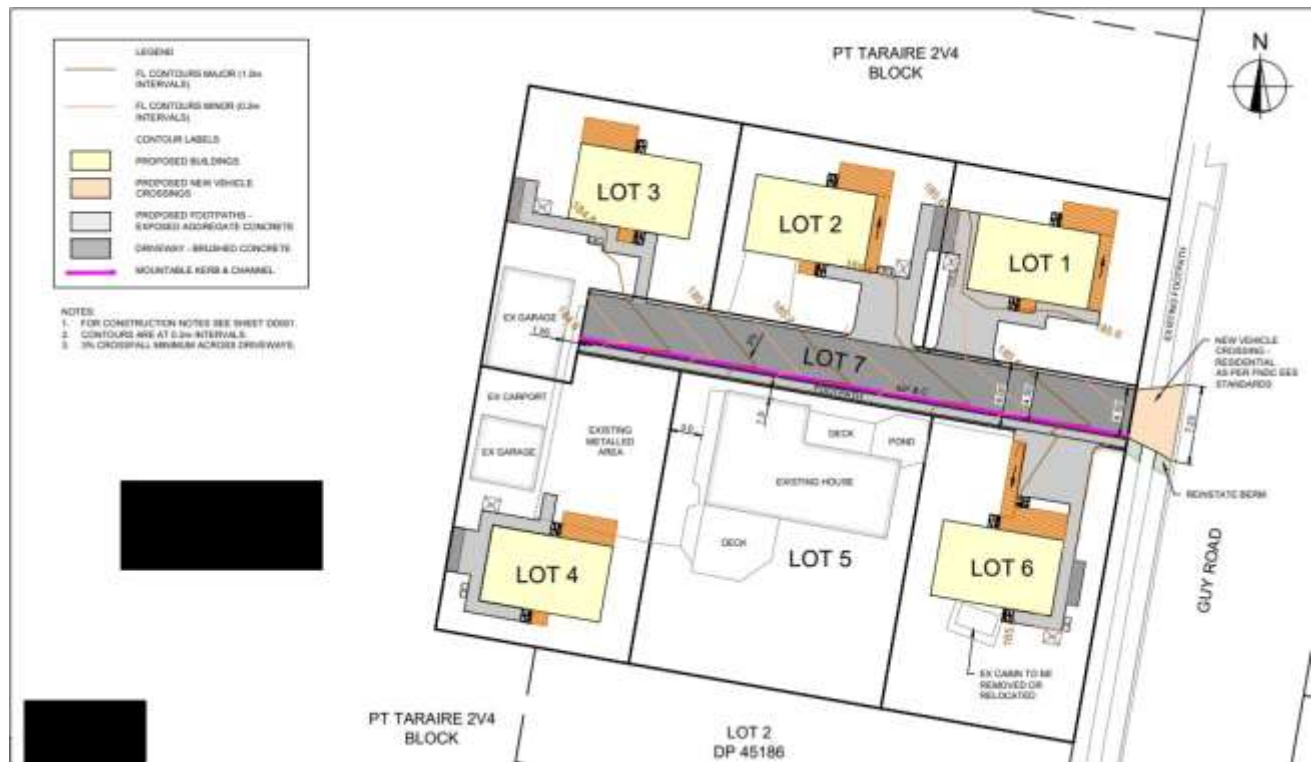
1. Map - A5391620 [↓](#) 
2. Iwi feedback - A5391619 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a private road and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Iwi proposed the road name for this development.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This is a new subdivision; there are currently no homeowners.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer as not reviewed this report.



Fwd: Puanga Lane

 Steven Sanson
To: Trinity Lane



[Click here to download pictures.](#) To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

 Puanga Lane.docx
14 KB

Start your reply all with: [Thank you!](#) [Received, thank you.](#) [Thank you very much!](#) [Feedback](#)

----- Forwarded message -----
From: **Fred Sadler** 
Date: Tue, 23 Sept 2025 at 13:25
Subject: Re: Puanga Lane
To: Steven Sanson 
Cc: hone sadler , Tia Ashby 

Hi Steven,

I've attached a word document that explains why Puanga Lane has been chosen as the roadway leading into our new housing development at Guy Road. The explanation is short and succinct. However if you feel a more in depth explanation is required please let me know. I have included Hone and Tia in this conversation.

E Tia, e Hone if you want to add to the korero please do.

Nga mihi

Fred Sadler

Te Atatu Peninsula 0610
Auckland
MB: 

7.2 KAIKOHE-HOKIANGA COMMUNITY BOARD STRATEGIC PLAN 2023-2025**File Number: A5450359****Author: Melissa Wood, Community Board Coordinator****Authoriser: Aisha Huriwai, Manager - Democracy Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To present the Kaikohe-Hokianga Community Board with the current Strategic Plan.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- The Kaikohe-Hokianga Community Board has developed a strategic plan.
- The plan captures Board and community aspirations.
- Plan content will continue to be socialised with the community.
- The plan is a single source of truth and will be used to feed projects into Council's Long-Term and Annual Planning processes, as well as assisting the Board in their own decision-making and grant allocation.
- The Board will have an opportunity to review and redevelop the Strategic Plan at upcoming workshops before the Strategic Plan is fed into the Long Term planning process and presented to Council

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board notes the Kaikohe-Hokianga Community Board Strategic Plan 2023-2025.

TĀHUHU KŌRERO / BACKGROUND

The previous Kaikohe-Hokianga Community Board worked with staff to develop their strategic plan. This work was completed via workshops.

The plan provides a decision-making guide, as Board discussions/resolutions can be checked against the strategic objectives identified in the plan.

The document also includes community aspirations.

It was the previous Board's intention that this plan be shared with the new Board and that Council be asked to consider its content when it develops the 2027-2037 Long Term Plan.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

While there is no legal requirement for a Community Board to have a strategic plan, there is immense value in any group or organisation taking the time to develop a strategic direction. Clearly articulating a vision allows the Board to be much more deliberate in its actions to achieving the vision. This focussed effort will help to effect long-term positive change in the Kaikohe-Hokianga Ward.

Staff will now start work with the new Board on re-developing the plan to help progress priority projects through the Long-Term/Annual Planning cycles.

Options

Option One: Note the Kaikohe-Hokianga Community Board Strategic Plan 2023-25

Option Two: Do not note the Kaikohe-Hokianga Community Board Strategic Plan 2023-25

Take Tūtohunga / Reason for the recommendation

The primary purpose of this document is to present the aspirations of the communities in the Kaikohe-Hokianga ward. These have been collected via direct feedback to Community Board members or via Community Plans.

A secondary aim is to provide a foundation document to guide the incoming Kaikohe-Hokianga Community Board. With elections, representation may change but community aspirations endure long past an election cycle. It is hoped that this document can assist the new board by learning from experience, save on time gathering information and therefore speed up the delivery of these projects.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no immediate financial implications. Projects in the plan will be seeking funding via Council's Long-Term/Annual Planning process, Community Board grant funding or other mechanisms.

ĀPITIHINGA / ATTACHMENTS

1. KHCB Strategic Plan 23/25_reviewed Aug 2025

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low significance
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Connects to the following community outcomes; Proud vibrant communities Communities that are healthy, safe, connected and sustainable
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Ward relevance, not District wide
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Board members have considered implications for Māori in their plan and added principles that acknowledge and support better decision making in this space.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	All communities within the Te Hiku ward. This is a living document it will be updated regularly, so there is always an opportunity to contribute. Community consultation will be ongoing.
State the financial implications and where budgetary provisions have been made to support this decision.	No immediate financial implications.
Chief Financial Officer review.	CFO has not reviewed.

2023 - 2025

KAIKOHE-HOKIANGA COMMUNITY BOARD STRATEGIC PLAN



EMPOWERED, EQUITABLE AND THRIVING FUTURES FOR ALL COMMUNITIES

V2: reviewed August 2025

KAIKOHE-HOKIANGA COMMUNITY BOARD STRATEGIC PLAN

2023 – 2025

CONTENTS

1. Contents
2. Introduction
3. Community Board Purpose and CB Members
4. Vision, Mission, Principles
5. Goals and Community Outcomes
6. Community Development Plans
7. Aspirational Projects and Priorities

V2: reviewed August 2025

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INTRODUCTION

The purpose of this document is to present the aspirations of our communities in the Kaikohe-Hokianga ward. These have been drawn from previous and current board and staff prioritisations and knowledge. It also informs how we wish to fulfil our obligations to, and how we will work with, the communities we represent.

This document enables us to participate in the process that ensures community aspirations are considered in the process by which projects are committed to the Long-Term Plan. It will also help communities to find ways of addressing aspirations council cannot fulfil.

We acknowledge that these are not necessarily representational of all community aspirations, nor do they anticipate all future needs that may arise. Therefore, we see this document as a living one to ensure it can be responsive to community needs as they arise.

The Board adopted the Plan in September 2023 and reviewed with minor changes in August 2025.

Ngā mihi nui

Kaikohe- Hokianga Community Board



Chicky Rudkin



Tanya Filia



Jessie McVeagh



Harmonie Gundry



Mike Edmonds



Trinity Edwards



John Vujcich

“TAKE CARE OF OUR CHILDREN, TAKE CARE OF WHAT THEY HEAR, TAKE CARE OF WHAT THEY SEE, TAKE CARE OF WHAT THEY FEEL. FOR HOW THE CHILDREN GROW, SO WILL THE SHAPE OF AOTEAROA”

DAME WHINIA COOPER

ROLE OF COMMUNITY BOARDS

Under Section 52 The Local Government Act 2002 defines the role of a community board as being to:

- a) Represent, and act as an advocate for, the interests of its community; and
- b) Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and
- c) Maintain an overview of services provided by the territorial authority within the community; and
- d) Prepare an annual submission to the territorial authority for expenditure within the community; and
- e) Communicate with community organisations and special interest groups within the community; and
- f) Undertake any other responsibilities that are delegated to it by the territorial authority.

“TIAKI TAIAO! Caring for our Environment!

MANAAKI TANGATA! Embracing our People!

OUR COMMUNITY OUTCOMES – KHCB

Empowered, equitable and thriving futures for all communities.

OUR MISSION

To engage with our communities with commitment and courage, supporting realisation of their aspirations to equitably uplift our Kaikohe-Hokianga area.

OUR VALUES | NGĀ UARA

Our Board is **Committed** to putting in the work to achieve equitable opportunity in our communities.

Our Board is committed to **Understanding** our communities needs and aspirations by actively engage with and listening to them.

Our Board is committed to **Empowerment**, making informed decisions that empower and resource our communities through a local lens and accessible policies and processes.

Our Board **Takes Responsibility** in our Public Service roles and aspires to create an active citizenship partnership with our communities.

Our Board works to build **Trust** with our communities by being effective communication conduits to council and achieving tangible outcomes.

Tika, Pono and Manaakitanga are values that guide the way we aspire to relate to our people, staff, and each other.

OUR COMMUNITY OUTCOMES – KHCB

- ⦿ Improved outcomes for our communities now and into the future by addressing past and closing future equity gaps.
- ⦿ Empowered Community Boards with increased delegations that enable better local decision making for improved local impact.
- ⦿ Empowered communities supported and resourced to take the lead in equitable local decision making.
- ⦿ Council processes that are easily understood for our communities to access equitable support.

OUR COMMUNITY OUTCOMES – FNDC

- ⦿ Proud, vibrant communities
- ⦿ Prosperous communities supported by a sustainable economy
- ⦿ Communities that are healthy, safe, connected, and sustainable
- ⦿ Connected communities that are prepared for the unexpected
- ⦿ A wisely managed and treasured environment that recognises the role of Tangata Whenua as kaitiaki
- ⦿ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.

COMMUNITY DEVELOPMENT PLANS (CDP)

According to the FNDC website.

'A Community Development Plan is developed by an agreed process between a community and the Far North District Council. The plan helps the Council and the community to discuss ways to manage change while protecting what is valued most. The Community Development Planning process enables a community to explore more about whom and what their community is, what its strengths and challenges are, and how community members can make a difference in their community. Community development planning is about providing opportunities to learn more about local issues, weigh up options to address them, and voice an opinion.'

The Community Development Plan is not the Council's plan – it is a living document, and it belongs to the community. However, the Community Development Plan may be used by communities to make submissions to inform the Council's strategic planning and allocation of resources, as well as those of other agencies. Ultimately, not all issues raised by the community can be resolved or owned by Council or other agencies, but they may remain as important issues for the community to continue to try to resolve with their own resources.

CURRENT STATE AND DESIRED OUTCOME

There are currently 7 CDPs listed on the FNDC website. Some communities have developed Master Plans with external organisations without council input, others are refreshing CDPs with support from FNDC teams. Given the historical significance of CDPs as a tool for community empowerment, the Board seeks to utilise the information in them, and support communities to refresh them aligning to our values of **understanding, empowerment and taking responsibility**.

There are 3 key relationships crucial to the success of CDPs:

1. People within communities and what they do for themselves
2. Relationship with local authority (FNDC)
3. Community relationships with other entities, agencies, and groups, e.g., schools, police, etc.

We acknowledge not all communities have a CDP, however we value their voices and seek to capture them through engagement with our communities.

We acknowledge the Future for Local Government recommendation that: *"local government adopts greater use of deliberative and participatory democracy in local decision-making"* and commit to supporting and resourcing our communities towards deliberative and participatory democracy in local decision-making a vital element in achieving our vision of **Empowered, equitable and thriving futures for all communities**.

ASPIRATIONAL PROJECTS AND PRIORITIES FOR KAIKOHE- HOKIANGA WARD



“HAERE WHAKAMUA
MOVING TOWARDS A BETTER FUTURE’

V2: reviewed August 2025

KAIKOHE-HOKIANGA COMMUNITY BOARD STRATEGIC PLAN

2023 – 2025

Roading & Footpaths			
CB Delegations footpaths - cycleways - walkways			
Desired outcome	Current Status	Actions	Priorities Issue - Needs - Concerns
Safe, well maintained, future proofed roads Public access to roading and footpath matrix.	Potholes, unsafe roads, limited traffic calming, speed Rawene Ferry parking unsafe Taheke Flood zone currently cuts access for emergency services in high rain fall	Prioritise and resolve safety concerns first	Roading: • Roadside vegetation kept short in fire season • Road signage – upgraded, cleaned, replaced across all district Kaikohe • Kaikohe Improved street lighting • Okaihau traffic calming • Ohaeawai traffic calming South Hokianga • Pakanae - Cemetery Rd damaged road onto bridge • Taheke One-way bridge: visibility • Support lower speed limit in Waima • Town Signs in Waima • Waimamaku - Taita one-way bridge; approach not suitable for trucks • Upgrade 'Hot mix bitumen' Clendon Espl Rawene • Hokianga Harbour Dr traffic calming • Rawene traffic calming • Rawene Ferry entry and exit – better traffic system • Rawene Ferry parking: improve safety • Rawene - Clendon Esplanade fix under road erosion • Flooding – Taheke, Omanaia, Taheke Road Kaikohe (adjacent cycle trail entrance)

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KAIKOHE-HOKIANGA COMMUNITY BOARD STRATEGIC PLAN

2023 – 2025

			• Bus stop near Koutu Loop rd, Whirinaki end North Hokianga • Kohukohu traffic calming – before school and town • Panguru – Improved roadside maintenance (Prince Charles tree growth) Long Bridge to Church • Motuti bus turn around • Motuti road graded to marae • Rakataupu Road, Kohukohu - Safety • Kohukohu – street lighting aligns with community plan – dark sky / heritage • Improved LOS Grading North Hokianga back roads • Flooding - West Coast Road Kohukohu; Pawarenga; Waihou opposite Waimirirangi marae; Mangamuka
Footpaths are safe, accessible, and maintained Extended footpaths for safer walking	Footpaths are not cleared, limited access for people with mobility issues (steep, narrow), unsafe areas	Share maintenance plans and footpath matrix to community	Footpaths: South Hokianga • Opononi - footpath opposite Baker Rd: ensure safety • Opononi - Fairlie Cr link with Hokianga Harbour Drive • Omapere - Pioneer walk - Pakia Hill footpath: safe accessible • Koutu footpath to Kura: new • Horeke - township to school and Mangungu • Rawene - Manning St - Marmon St W to Marriner St • Pakanae to Opononi North Hokianga • Kohukohu - township to sports field and ferry • Panguru - clinic to shop
Reduced DUST, dust control near Kohanga Reo	Dust impacting on health and safety	Seek policy change of Dust Matrix	Dust: South Hokianga • Otaua Te Kohanga Reo, village • Opononi - Kohohuia Road

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KAIKOHE-HOKIANGA COMMUNITY BOARD STRATEGIC PLAN

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			- Waima Valley Road North Hokianga - West Coast Road (from long bridge to past Catholic Church Waiho) - Motukaraka Point Road to marae - Kohukohu - Smiths Deviation Road to Pikiparia marae - Pawarenga Road around the clinic
	Blocked drains, drainage insufficient, roads flooding		Road Drainage: South Hokianga - Omanaia Road - prevent flooding at both ends - Pakanae - Cemetery Rd fix inadequate drainage - Taheke - Ramsey Road (off Taheke Bridge) North Hokianga - Pawarenga Road past the clinic area - Kohukohu - vegetation in drains (flood risk)
Safe Cycling	Few places safe for cyclists		Cycling: - SHW12 cycle safety signs - Rawene to junction SH12: safe cycling lane, signage
Rawene roads and footpath vegetation maintained without toxic chemicals	Toxic spray use and/or high vegetation	Review Spray/ manual control options, report to KHCB, Hokianga Spray-Free	Vegetation: Rawene roads and footpath vegetation maintained without toxic chemicals

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KAIKOHE-HOKIANGA COMMUNITY BOARD STRATEGIC PLAN

2023 – 2025

Water Supply			
Desired outcome	Current status	Actions	Priorities Issue - Needs - Concerns
Access to clean water for all Sustainable use of water Fire Hydrants fit for purpose	Some Households are without running water, as tanks, pumps, fittings are expensive to install Lack of drinking water in Emergencies Overuse of water in times of drought Fire hydrants hidden, unusable - hard to find and use	Water tank subsidies Data on Smoothy Bore capacity made available Plan for emergency drinking water Education on water conservation Maintenance programme for hydrants	• Develop district wide water tank subsidy scheme • Investigate supporting repair and maintenance of community drinking water supply lines • Education and planning for drinking water supply in emergencies. • Fire Hydrants: locate, repair, keep well maintained

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KAIKOHE-HOKIANGA COMMUNITY BOARD STRATEGIC PLAN

2023 – 2025

Wastewater			
Desired outcome	Current status	Actions	Priorities Issue - Needs - Concerns
Zero human waste to water.	Four WWTP discharge to Hokianga Harbour Stormwater ingress causes WWTP to malfunction. Pollutants contaminate harbour, kaimoana, takes litter and microplastics to sea.	Prioritise land-based systems Treat Hokianga Harbour as a whole catchment	Prioritise working with hapū-led working groups to find land-based solutions on culturally and environmentally appropriate whenua
Stormwater			
Desired outcome	Current status	Actions	Priorities Issue - Needs - Concerns
Does not compromise wastewater systems or Harbour health.		Find solutions to prevent infiltration of sewage lines and harbour pollution Educate public around gutter traps	- Find solutions to prevent infiltration of sewage lines and pollution of waterways - Education for public around private gutter traps infiltrating wastewater systems. 'Drain bags' to prevent litter from entering waterways

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KAIKOHE-HOKIANGA COMMUNITY BOARD STRATEGIC PLAN

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Solid Waste Management			
Desired outcome	Current status	Actions	Priorities Issue - Needs - Concerns
Para kore/ Zero waste. Excellent recycling accessible to all Non-essential plastics phased out. Local Social Enterprise for recycling Accessible E-waste return/ reuse	Many people burn toxic waste, litter, illegal dumping There is limited access to recycling facilities in Wekaweka/ Waimamaku area	Education programmes Establish easy access to recycling in all areas Support Social Enterprise for reuse of plastics	• Para Kore role based in Kaikohe-Hokianga. • Access to recycling in Waimamaku • Free accessible e-waste collection • Support for transport of non-recyclable waste to Refuse Ctrs. • 'Drain bags' on town stormwater drains

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KAIKOHE-HOKIANGA COMMUNITY BOARD STRATEGIC PLAN

2023 – 2025

District Facilities			
Civic & community buildings Housing for the elderly Recreation Carparks			
CB Delegations			
Cemeteries – halls – public toilets – reserves – town beautification and maintenance (incl. town litter)			
Desired outcome	Current status	Actions	Priorities Issue - Needs - Concerns
Future-proof, safe, well cared for and maintained district facilities Accessible recreational activities for all ages, abilities Enough warm accessible housing for kaumatua and kuia, well maintained Natural Burial option available Spray-free public areas (Rawene) Civil Defence Welfare Hubs are well supported and	Lack of maintenance of district facilities Climate change not considered in planning. Run down pensioner flats No public toilet access in Waimamaku No natural burial area No playspace in Opononi, Waimamaku, Rawene Lack of recreational opportunities for Rangatahi	Increase Level of Service for mowing, maintenance of reserves and community buildings Make maintenance plans public Prioritise housing for the elderly and vulnerable Support natural burial grounds Support Community groups to establish recreational opportunities and safer towns	• Install solar panels on all Council owned buildings with battery storage for emergencies at buildings used for welfare hubs • Invest more money in town-scaping, beautification, and levels of Service: • Kaikohe, Ohaeawai, Okaihau (hall upgrade) • Opononi, Rawene • Ensure satisfactory LOS for mowing, gutters across all reserves, cemeteries and public council facilities • Employ local contractors • More Elderly Housing available, well maintained • Support for Social Housing and housing repair projects • Support natural burial ground development • Develop a set of priorities for KHCB fund allocation

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KAIKOHE-HOKIANGA COMMUNITY BOARD STRATEGIC PLAN

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included in FNDC emergency planning	Unsafe towns due to crime & aggression	Use alternatives to toxic sprays (Rawene)	• Promote Placemaking Fund, Community Grant fund and how to apply for it • Civil Defence Welfare hubs equipped with generators • Clean signage for all signs in Far North • Motor Homes – facilities that ensure no environmental damage by users • Motor Homes – provision of safe stops to encourage tourism in
No litter	Toxic spray use despite Town Plans		• Kaikohe – next to Cycleway entrance Taheke Road: Public toilet and landscaping / beautification Address flooding • Kaikohe pump track Lindvart Park • Upgrade Memorial Hall & outdoor stage • Support development of youth centre in Kaikohe • Support investment in safe bike riding spaces • Kaikohe – main street upgrade plant trees • Kaikohe Rei Park – safe whanau space • Support Kaikohe CCTV • Support development of Kaikohe indoor pool facility • Support university education facility for Kaikohe • Walking tracks / dog park Kaikohe rugby area/old field • Kaikohe skate park ramp – tagging / solution / artwork • Okaihau playground swing installation

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KAIKOHE-HOKIANGA COMMUNITY BOARD STRATEGIC PLAN

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			South Hokianga • Support Rawene Domain development: Including (but not limited to) Hokianga Sailing Club, Men's Shed, Hokianga Bike Club, Hokianga Community Gym, Treks for Kids' • Rawene Domain pump track • Install CCTV cameras for safety: • Rawene, Opononi, Omapere town centres/shop area • Arai te Uru (Omapere) • Public toilet at Waimamaku and / or Mangamuka • Improve Level of Service for mowing, gutters, Freese Park, Lucy Baxter Reserve, Waiotemarama Cemetery, Waimamaku Reserve, Rawene Hall + Library • Fix Freese Park drainage • Spray free reserves and facilities in Rawene • Rawene playground • Support Otua Sports Club development • Support Opononi Youth Hub Development. • Support Playspaces at Waimamaku, Opononi, Horeke • Support for development of Waima Community plan • Support Taheke Community Centre improvements • FNDC managed rubbish bin at Whirinaki Junction • Another rubbish bin at Freese Park • Maintain and upgrade Freese Park playground • Address coastal erosion Pakanae • Alternative to toxic sprays in public spaces in Rawene
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			North Hokianga • Kohukohu Hall refurbishment • Kohukohu – safe skate park • Broadwood swing bridge • Mangamuka – new toilets • Support Mangamuka Community Plan
Service centres / iSITES Libraries & Museums Customer Services			
Desired outcome	Current status	Actions	Priorities Issue - Needs - Concerns
			• All service centres and iSITES: - recycling as BAU, install solar panels • Kaikohe Library / hub project – kept local; completed. • Funding for sustainable Pioneer Village

KAIKOHE-HOKIANGA COMMUNITY BOARD STRATEGIC PLAN

2023 – 2025

Animal control Environmental health Monitoring & Enforcement District Licensing Committee Resource consents, Building consents Environmental Management			
Desired outcome	Current status	Actions	Priorities Issue - Needs - Concerns
Strong public engagement means that Climate Change, social/cultural and environmental impacts are included prominently in planning, resource and building consents Education and enforcement keep dogs under control There are a range of housing projects that provide for the needs of Hokianga There is no drinking, smoking or vaping in public spaces Lake Omapere is clean	Climate Change, social, cultural, and environmental concerns are not sufficiently addressed in consents Boat trailers take up parking in Opononi Dogs roaming uncontrolled Hokianga housing crisis Alcohol and vapes are easily available and used in public spaces Building consents are expensive, lengthy and difficult to navigate	Engagement with the public to ensure climate change, social/cultural and environmental considerations are 'baked in' to planning and consents	• Improve public engagement to take into account climate change, social/cultural and environmental impacts re planning, resource and building consents. • Dog control; increased level of service in Rawene, Whirinaki, Opononi, Omapere and Kaikohe • Boat trailers required to park outside of area between 4-square and Big Basket, Opononi. • Ban vaping in public spaces. • Support/ implement pest control on Council land. • Reduce Council fees for small eco-home builds to incentivise low impact housing. • Create "pre-approved" plans to streamline processing of building consents. • Support all efforts to clean Lake Omapere to restore to the kai basket that it was.

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KAIKOHE-HOKIANGA COMMUNITY BOARD STRATEGIC PLAN

2023 – 2025

Strategic Planning and Policy Strategic planning Community development Māori engagement, relationships, and development Environmental policy			
Desired outcome	Current status	Actions	Priorities Issue - Needs - Concerns
FNDC has a high level of appropriate engagement and strong positive relationships with hapū, Iwi and community Strategic Planning, Community Development and Environmental policies are developed from local aspirations as well as relevant legislation and consider the best outcomes for future generations South Hokianga has a 'Leadership group' that advocates effectively with Council for community aspirations	Māori viewpoints, Climate Change, social, cultural and environmental concerns and aspirations are not sufficiently considered in Council planning and policy	Improve two-way engagement with Hapū, Iwi and community Make 'Mokopuna Decisions'	• Fund facilitation of climate change resilience planning with marae, hapū, communities – workshops, planning, engagement. Starting with coastal areas which are already suffering effects: Pakanae, Koutu, Opononi, Omapere • Funding to support development plans / feasibility studies / business plans for: ○ Opononi Youth Hub ○ Otaua Sports Club ○ Waimamaku Plan / playspace ○ Horeke plan / playspace ○ Taheke Community Centre upgrade ○ Waima Plan / hall • Resource and support conversations and decisions around hapū, marae and community resilience to impacts of Climate Change • FNDC Climate Change map actioned to support climate resilience and community initiatives • Act on Council transition to carbon neutrality by 2030. • Support marae, hapū and communities transition to carbon neutrality by 2050.

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		• Transition Council fleet to a low emissions fleet • Provides sufficient funding to local and regional initiatives. • Correct Māori spelling for all signs in Far North • Support ‘Be Kaitiaki: Buy Local’ Campaign. • Council to meet with the community at their place, whether marae, school or hall and listen to what is said. • Public transport for shopping and hospital • Implement or support Town Plans / Community Development Plans where possible. • Funding for ‘Community Connectors’ role as one point of contact to assist community groups specific projects navigate Council processes from start to end • Support resourcing ‘Welfare Hubs’ for emergency response Kaikohe • Support community safety initiatives • Support building brand of Kaikohe South Hokianga • Support development of a South Hokianga ‘Leadership Group’ from various marae, trusts, community groups. • Support Hokianga Community Campus management to enable education for all Hokianga • Install Electric car charger in Rawene
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Governance & Strategic Administration			
Desired outcome	Current status	Actions	Priorities Issue - Needs - Concerns
Clear instructions for public on FNDC processes and how to engage	Council responsibilities and processes are unclear to the public		Develop clear guidelines for public around resolving issues and Council processes for LTP, District Plan.

***Key stakeholders for consideration across all or specific activities:**

Far North District Council (FNDC), Local Waters Done Well, FNDC Transport Services, FNDC contractors, Waka Kotahi, Northland Regional Council (NRC), Residents and Ratepayers Associations, Localised specific interest groups and Business Associations, Marae, Takiwa, schools, Hapu, Iwi, Te Kahu o Taonui, Te Mauri o Te Wai, communities, Community Business and Environment Centre (CBEC), Ministry for Environment (MfE), Ministry of Business, Innovation and Employment (MBIE).

Kaikohe-Hokianga Community Board – key priorities	
Develop a district wide water tank subsidy scheme	
Install solar panels on all Council owned buildings with battery storage for emergencies at buildings used for welfare hubs	
Invest more money in town-scaping, beautification, and levels of Service in Kaikohe, Ohaeawai, Okaihau (hall upgrade), Opononi, Rawene	
Public toilet and landscaping / beautification next to Cycleway entrance Taheke Road Kaikohe and address flooding.	
Kaikohe pump track Lindvart Park (Ride for Life)	
Public toilet at Waimamaku and / or Mangamuka	
Support Rawene Domain development: Including (but not limited to) Hokianga Sailing Club, Men’s Shed, Hokianga Bike Club, Hokianga Community Gym, Treks for Kids’	
Rawene Domain pump track	
Install CCTV cameras for safety at Rawene, Opononi, Omapere town centres/shop area and Arai te Uru (Omapere)	
Fund facilitation of climate change resilience planning with marae, hapū, communities – workshops, planning, engagement. Starting with coastal areas which are already suffering effects: Pakanae, Koutu, Opononi, Omapere	

7.3 FUNDING APPLICATIONS

File Number: A5462259

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises the applications received for the Local Community Grant funding to enable the Kaikohe-Hokianga Community Board to determine which applications will receive funding at the meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Five new applications have been received requesting a total of **\$22,703**.
- The Board has **\$32,029** to allocate for the Community Board Fund in the 2025/2026 financial year.
- The Board has **\$95,273** to allocate for the Placemaking Fund in the 2025/2026 financial year.
- Redacted copies of the application form for each applicant are attached, with the complete (unredacted) applications (including supporting information) provided on a confidential basis to the Board under separate cover. This is to ensure compliance with the Privacy Act 2020.

TŪTOHUNGA / RECOMMENDATION

- a) That the Kaikohe-Hokianga Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Boards Community Grant Fund account to Bald Angels Charitable Trust for costs towards Christmas Kai boxes for 2025.

TŪTOHUNGA / RECOMMENDATION

- b) That the Kaikohe-Hokianga Community Board approve the sum of **\$2,520** (plus GST if applicable) be paid from the Boards Community Grant Fund account to School Start First Impressions for costs towards school starter packs for tamariki.

TŪTOHUNGA / RECOMMENDATION

- c) That the Kaikohe-Hokianga Community Board approve the sum of **\$3,500** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Manaki Tinana Trust towards costs of repairing the community gym roof.

TŪTOHUNGA / RECOMMENDATION

- d) That the Kaikohe-Hokianga Community Board approve the sum of **\$1,500** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Claire Gordon toward the costs of the Māngungu day photographic exhibition.

TŪTOHUNGA / RECOMMENDATION

- e) That the Kaikohe-Hokianga Community Board approve the sum of **\$2,500** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Pawarenga United Marae Sports Tournament toward the costs of equipment hire.

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's LTP. The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments
a) Bald Angels – Christmas Kai 2025	\$5,000	\$5,000	The applicants have submitted applications to all three community boards, seeking funding for putting together Christmas food boxes for families in need in each of the wards. This is the second year they have requested funding – in 2024, the Board granted them \$3,000 towards this project. This meets community outcomes 3, 5, 6
b) School Start First Impressions – school starter packs	\$2,520	\$2,520	The applicant is a charity based in Auckland that is expanding its services into the Far North District. They have also applied to the other community boards in the district. The funds are to supply vulnerable Tamariki with supplies to start the new year. This meets community outcomes 3, 5, 6
c) Northland Polocross Club – Hosting 2026 National Polocross Champs	\$3,650	\$3,500	The applicant is hosting the 2026 National Polocross Championship in February 2026. They are seeking funds towards the costs of venue and equipment hire costs. The Board previously granted them \$2,500 in December 2023 for the 2024 event. This meets community outcomes 2, 3 and 5

Applicant and Project	Requested	Recommend	Comments
d) Claire Gordon – Māngungu Photography Exhibition	\$1,533	\$1,500	The applicant is seeking funding to frame and display photographs taken at the 2025 Te Tiriti signing commemoration and display them for the 2026 commemoration. This meets community outcomes 2, 3 and 5
e) Pawarenga United Marae Sports Day	\$10,000	\$2,500	The applicant is seeking funding towards the costs of hosting the annual Pawarenga United Marae Sports Day on New Years Eve. The costs they have requested the Board to cover include kai (which is generally not funded by the Board), bouncy castle hire and portaloo hire. The amount recommended would cover the cost of the portaloo hire and a contribution towards the bouncy castle. This meets community outcomes 1, 2, 3 and 5.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants are required to complete a standard application form and provide supporting information.

For each application the Board has three options.

Option 1 Authorise funding for the full amount requested.

Option 2 Authorise partial funding.

Option 3 Decline funding.

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provisions have been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITI HANGA / ATTACHMENTS

1. Bald Angels
2. From School Start First Impressions
3. Kaikohe Polocrosse Club
4. Claire Gordon
5. Pawarenga United Marae Sports Day

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy and Te Pae o Uta.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance. Community Boards hold the delegation to approve Community Grant Funds.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in each of the individual applications.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB38 From Bald Angels Charitable Trust
Form Submitted 30 Sep 2025, 1:48PM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Bald Angels Charitable Trust

NZ Charity Registration Number (CRN)

CC50983

New Zealand Charities Register Information	
Reg Number	CC50983
Legal Name	Bald Angels Charitable Trust

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Other Names	Bald Angels
Reg Status	Registered
Charity's Street Address	6 Fairway Drive Kerikeri 0230
Charity's Postal Address	6 Fairway Drive Kerikeri 0230
Telephone	027 4468723
Fax	
Email	admin@baldangels.org.nz
Website	https://www.baldangels.org.nz
Reg Date	12:00am on 22 Aug 2014

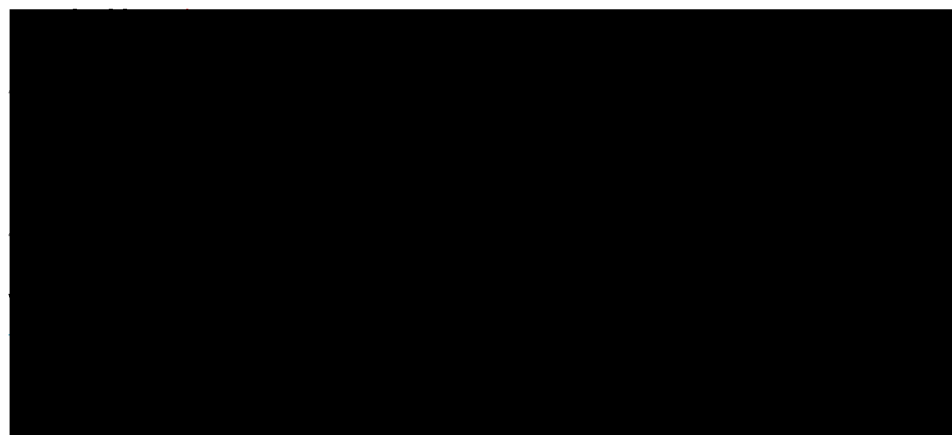
Information retrieved at 4:36pm today

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

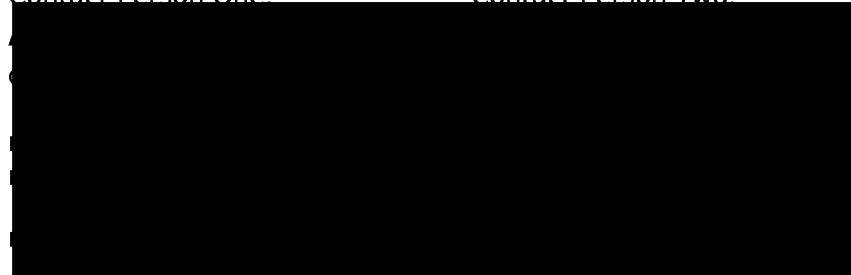
Community/Social Services



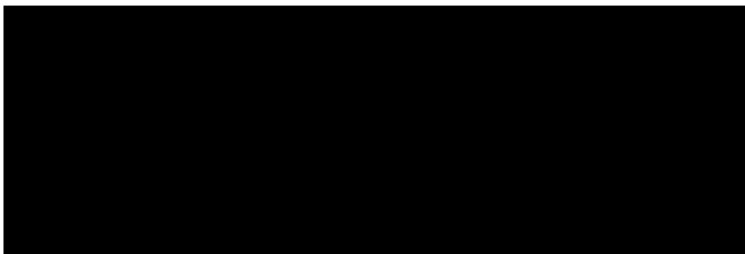
Contact details

Contact Person One:

Contact Person Two:



**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
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Purpose of organisation

Please briefly describe the purpose of the organisation *

To create positive change for vulnerable tamariki and rangatahi by leading and facilitating community collaboration whilst empowering and encouraging whai wāhitanga (self-determination).

To provide wrap-around and emergency care for vulnerable and at risk whanau in collaboration with partner agencies (iwi, hapu, social services, plunket, police, women's refuge etc).

Must be no more than 50 words.

Number of Members *

0

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☐ Bay of Islands-Whangaroa (Eastern) Community Board ☒ Kaikohe-Hokianga (Western) Community Board

Project name *

Angels Annual Christmas Project

Type of Activity

What is the main purpose of your activity?

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Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
☐ Event
☐ Infrastructure
☒ Community
☐ Environmental
☐ Sport and Recreation

Project Dates

Start Date

Date

01/10/2025

Must be a date.

End Date:

Date:

12/12/2025

Must be a date.

Project Details

Location *

Bay of Islands, Hokianga, Kaikohe, Te Hiku

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

1500

Must be a number.

How many visitors/audience members/clients do you expect? *

0

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes

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☐ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The Angels Christmas Project makes a positive difference to over 1200 tamariki across Te Tai Tokerau's most vulnerable communities. Approx 400x whānau are identified by over 25 Partner agencies across the rohe. Registrations for Xmas 2025 indicate another significant increase in demand for our support this year. However, we can only aim for the same as Xmas 2024 - ie: x400 whānau including between 1200-1500 taitamariki.

We will need to use funds to hand from our emergency reserves or reduce whānau supported this year if we are not successful in fundraising.

Funding is needed to help purchase the Xmas Kai Box contents. Each whānau receives significant Kai Boxes (and a gift for each tamariki/rangatahi). We do not do a food drive as we carefully plan the items to be practical, appropriate and healthy. However, we do a community Toy Drive that enables us to provide gifts to 1200+ taitamariki.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☒ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☒ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Strengthening community through collaboration and supporting the hauora of our tamariki is our kaupapa. 400 whānau will receive a visit from a Bald Angels Community Partner (eg: Iwi social services, Police, Plunket, health providers) who will deliver a significant Angel Kai Box • 1200-1500 tamariki will receive a gift. • 400-800 caregivers are empowered and enabled to make Christmas happen. This gives them mana and feeds their sense of worth. We provide the ingredients and a basic recipe book using the supplied ingredients. • 100+ community volunteers benefit by being able to support those less fortunate. • 88-100 kaimahi from Angel Partner Agencies benefit from being resourced to provide additional support to whānau • Local businesses benefit with social connectness. Businesses are located in Paihia, Kerikeri, Kaikohe, Kaitaia, Whangarei and are supporting the project by being collection points for gift donations. Having a less stressed and safer family environment at Christmas time impacts tamariki wellbeing across all four cornerstones- physical, mental, spiritual and social.

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• Bald Angels Christmas Project brings hundreds together across the wider community to connect support each other. • Volunteers connect, share and contribute, which fosters wellbeing and self esteem. • Donors give to others less fortunate which increases their own sense of wellbeing. • This is a true community affair with over 100 volunteers contributing well over 800 hours to help make this Christmas Project happen annually. • Besides kai to share with whānau, tamariki will receive a gift which helps them feel valued and worthy.

Must be no more than 250 words.

Project Cost

* indicates a required field

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$56,781.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$5,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
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Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Groceries inc. meat	\$53,216.00	\$5,000.00	Filename: 4 Square Waipapa quote email.docx File size: 20.7 kB Filename: Waipapa 4 Square Bald Angels Xmas Kai Quote 2025.xlsx File size: 22.0 kB	
Toys not donated	\$1,800.00	\$0.00	No files have been uploaded	
Printing costs	\$425.00	\$0.00	No files have been uploaded	
Wrapping paper & stickers	\$740.00	\$0.00	No files have been uploaded	
Kai & cards for volunteers	\$600.00	\$0.00	No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number
114-203-508

Current Funding

How much money does your organisation currently have? *

\$320,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

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\$320,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
OPEX	\$140,000.00
Emergency Funds	\$60,000.00
KiwiMana, Rainbow Rangitahi	\$20,000.00
Special Project tbc by Board	\$100,000.00

Total Tagged Funds

Total Expenditure Amount

\$320,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Fundraising Events	\$20,000.00	Pending
Te Hiku Cty Board	\$5,000.00	Pending
BOI W Cty Board	\$5,000.00	Pending
Pub Charity	\$20,000.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
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Xmas Project 2024	\$9,000.00	25/10/2024	Yes
Angel Wings	\$2,265.00	26/04/2023	Yes
Rainbow Rangitahi	\$10,000.00	09/05/2022	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Signed audited accounts

1 Supporting Financial document *

Filename: 2024 Financial statements signed.pdf
File size: 542.4 kB

2 Name of supporting financial document

Budget Xmas Project 2025

2 Supporting Financial Document

Filename: XMAS Kaikohe-Hokianga PROJECT BUDGET 2025.xlsx
File size: 21.2 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB38 From Bald Angels Charitable Trust

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This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB41 From School Start First Impressions

Form Submitted 6 Nov 2025, 11:07AM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

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- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

School Start First Impressions

NZ Charity Registration Number (CRN)

CC51707

New Zealand Charities Register Information

Reg Number	CC51707
Legal Name	School Start First Impressions

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
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Other Names	School Start First Impressions
Reg Status	Registered
Charity's Street Address	35 Wootten Road Bombay 2675
Charity's Postal Address	35 Wootten Road Bombay 2675
Telephone	027 448 6634
Fax	
Email	jane@ssfi.co.nz
Website	https://www.ssfi.org.nz
Reg Date	12:00am on 30 Apr 2015

Information retrieved at 4:37pm today

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

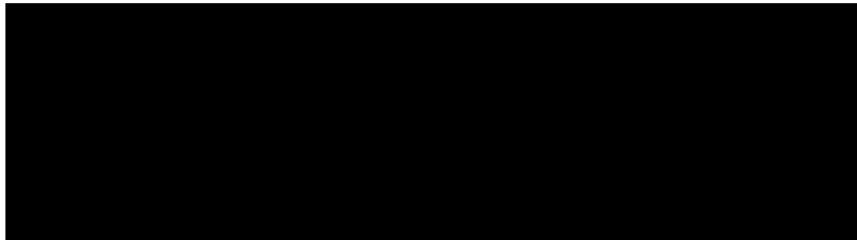
Community/Social Services

Facebook page<https://www.facebook.com/schoolstartfirstimpressions>**Contact details**

Contact Person One:

Contact Person Two:

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Purpose of organisation

Please briefly describe the purpose of the organisation *

Our organisation removes all the cost barriers involved in getting a child enrolled in school. We specifically work with the most vulnerable Tamariki in our communities in order to encourage them to enrol their child into school for the first time, thereby improving school attendance rates in hard-to-reach areas.

Must be no more than 50 words.

Number of Members *

15

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

- ☐ Te Hiku (Northern) Community Board ☐ Bay of Islands-Whangaroa (Eastern) Community Board ☒ Kaikohe-Hokianga (Western) Community Board

Project name *

School Starter Pack contents

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHC41 From School Start First Impressions

Form Submitted 6 Nov 2025, 11:07AM NZDT

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☒ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

Date

02/03/2026

Must be a date.

End Date:

Date:

31/07/2026

Must be a date.

Project Details

Location *

Kaikohe-Hokianga area

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes
- ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

15

Must be a number.

How many visitors/audience members/clients do you expect? *

20

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☐ Yes
- ☒ No

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHC41 From School Start First Impressions

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If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

School Start First Impressions is a charity with the aim of ensuring Tamariki have everything they need to be able to enroll in school for the first time and start their education journey in a positive way, with their head held high and on equal footing with their peers. We set up local referrers in the community including Plunket, ECEs and schools to specifically identify with struggling whānau in hard-to-reach areas who have not yet enrolled their Tamariki into school. By removing the cost barriers and we support them in any way we can. Our project/ offering is a School Starter Pack which is a school bag filled with school supplies, books, rain jacket and shoes from KidsCan, a lunchbox and drink bottle, balloons, games, etc. We also provide school uniforms if needed and contribute to school fees.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Our charity has had great success in areas of Auckland over the past 10 years, and we have recently expanded into the Northland region. We have a positive view of education and understand that education is one of the main drivers of being able to break the cycle of poverty in a community. Providing these packs to families means the Tamariki get a head start in school and families don't have to worry about the costs related to school supplies, school fees and uniforms that can add up to over \$300 per child. Having that cost removed means Tamariki can become enrolled in school and begin their education journey without stress.

Must be no more than 250 words.

Project Cost

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB41 From School Start First Impressions

Form Submitted 6 Nov 2025, 11:07AM NZDT

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$7,000.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$2,520.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB41 From School Start First Impressions

Form Submitted 6 Nov 2025, 11:07AM NZDT

School Starter Pack contents	\$2,520.00	\$2,520.00	Filename: School Bag Contents Budget 2025.xlsx File size: 10.6 kB	
Quote letter			Filename: Quotes for our charity.pdf File size: 90.3 kB	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
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			No files have been uploaded	

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB41 From School Start First Impressions**

Form Submitted 6 Nov 2025, 11:07AM NZDT

☒ Yes ☐ No**GST Number****GST Number**

117 157 689

Current Funding**How much money does your organisation currently have? ***

\$125,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$100,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Operating costs	\$80,000.00
Starter Pack contents	\$20,000.00

Total Tagged Funds**Total Expenditure Amount**

\$100,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Lotteries	\$30,000.00	Pending
Foundation North	\$4,500.00	Pending
COGS	\$7,000.00	Pending

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB41 From School Start First Impressions

Form Submitted 6 Nov 2025, 11:07AM NZDT

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☐ Yes ☒ No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Performance report

1 Supporting Financial document *

Filename: reviewed signed ssfi 2025.pdf

File size: 877.7 kB

2 Name of supporting financial document

Bank Account

2 Supporting Financial Document

Filename: Westpac Bank Account Details 2025.png

File size: 92.6 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB41 From School Start First Impressions

Form Submitted 6 Nov 2025, 11:07AM NZDT

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB43 From Kaikohe Polocrosse club

Form Submitted 9 Nov 2025, 9:42PM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Kaikohe Polocrosse club

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information
Reg Number
Legal Name

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB43 From Kaikohe Polocrosse club**
Form Submitted 9 Nov 2025, 9:42PM NZDT

Other Names

Reg Status

Charity's Street Address

Charity's Postal Address

Telephone

Fax

Email

Website

Reg Date

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Sport/Recreation

Contact details

Contact Person One:

Contact Person Two:

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB43 From Kaikohe Polocrosse club
Form Submitted 9 Nov 2025, 9:42PM NZDT**



Purpose of organisation

Please briefly describe the purpose of the organisation *

The purpose of this club is to foster a supportive environment that encourages camaraderie, teamwork, and the advancement of horsemanship. We pride ourselves on promoting our sport through inclusive participation, skill development and the pursuit of excellence, while upholding the highest standards of sportsmanship within the polocrosse community.

Must be no more than 50 words.

Number of Members *

35

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern)
Community Board

☐ Bay of Islands-Whangaroa
(Eastern) Community Board

☒ Kaikohe-Hokianga
(Western) Community Board

Project name *

Kaikohe polocrosse - Hosting New Zealand club championships

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB43 From Kaikohe Polocrosse club**

Form Submitted 9 Nov 2025, 9:42PM NZDT

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
☐ Event
☐ Infrastructure
☐ Community
☐ Environmental
☒ Sport and Recreation

Project Dates

Start Date

Date

28/02/2026

Must be a date.

End Date:

Date:

01/03/2026

Must be a date.

Project Details**Location ***

Kaikohe show grounds

Must be no more than 10 words.
(Town or area)**Will there be a charge for the public to attend or participate in the project or event? ***

- ☐ Yes ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

150

Must be a number.

How many visitors/audience members/clients do you expect? *

150

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes
☐ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Page 4 of 12

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024)

Application No. KHCB43 From Kaikohe Polocrosse club

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☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The New Zealand club champs will attract players and their families from across the North Island, showcasing Northland as a vibrant destination for equestrian sport. Many visitors extend their stay to explore the region, contributing directly to the local economy through accommodation, dining and retail spending. Local businesses have also come on board as sponsors, proudly showcasing their products and services at this event. Their support strengthens community ties, fosters regional pride and demonstrates the collaborative spirit that underpins our club's success. Please note I attended the showground monthly meeting in October to discuss our event and how as a club we can inturn support the up coming A and P show in January. It was important for me, on behalf of our kaikohe club to engage with the committee/community and Tangata whenua regarding our NZ club champs, of which they were very supportive and encouraging.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☒ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Polocrosse showcases community at the very core, it offers a safe, inclusive family-friendly environment where young people learn teamwork, respect and resilience. The bond between horse and rider encourages confidence, healing and responsibility, enriching lives both on and off the field. Polocrosse was once very strong in Northland with over 10 clubs. Events such as this give past players across the generations a chance to reconnect which contributes positively to mental health and community cohesion.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB43 From Kaikohe Polocrosse club
 Form Submitted 9 Nov 2025, 9:42PM NZDT

before submitting your application.

- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$7,300.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$3,650.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Showgrounds	\$2,860.00	\$2,860.00	Filename: inv for previous hireage of showgrounds.pdf File size: 1.2 MB	

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)**

Application No. KHCB43 From Kaikohe Polocrosse club

Form Submitted 9 Nov 2025, 9:42PM NZDT

Hire equipment ment	\$1,500.00		Filename: Fencing and bean bag hire.pdf File size: 212.4 kB Filename: Hireage bar stools ect. pdf File size: 2.7 MB	
Commnetator	\$3,000.00	\$3,000.00	Filename: Live streaming quote. pdf File size: 2.1 MB Filename: Livestreaming Quote.pdf File size: 1.9 MB	
			No files have been uploaded	
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Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB43 From Kaikohe Polocrosse club
Form Submitted 9 Nov 2025, 9:42PM NZDT

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$2,957.64

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$3,200.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Show grounds hire	\$2,500.00
Subs x 2 players	\$340.00
Water use at showgrounds	\$360.00

Total Tagged Funds

Total Expenditure Amount

\$3,200.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Far north rodeo club	\$1,000.00	Yes

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB43 From Kaikohe Polocrosse club
Form Submitted 9 Nov 2025, 9:42PM NZDT**

Fonterra Funding	\$2,500.00	Pending
Terrain sponsor	\$150.00	Yes

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Polocrosse Nationals event	\$2,500.00	13/12/2023	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Kaikohe polocrosse treasurers report 2025

1 Supporting Financial document *

Filename: Kaikohe Polocrosse Club Inc Treasurers report 2025.docx
File size: 18.0 kB

2 Name of supporting financial document

Current Bank balance

2 Supporting Financial Document

Filename: bank balance.png
File size: 256.3 kB

3 Name of supporting financial document

Recent Bank statement

3 Supporting Financial Document

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB43 From Kaikohe Polocrosse club
 Form Submitted 9 Nov 2025, 9:42PM NZDT

Filename: Bank statement.pdf
 File size: 1.4 MB

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

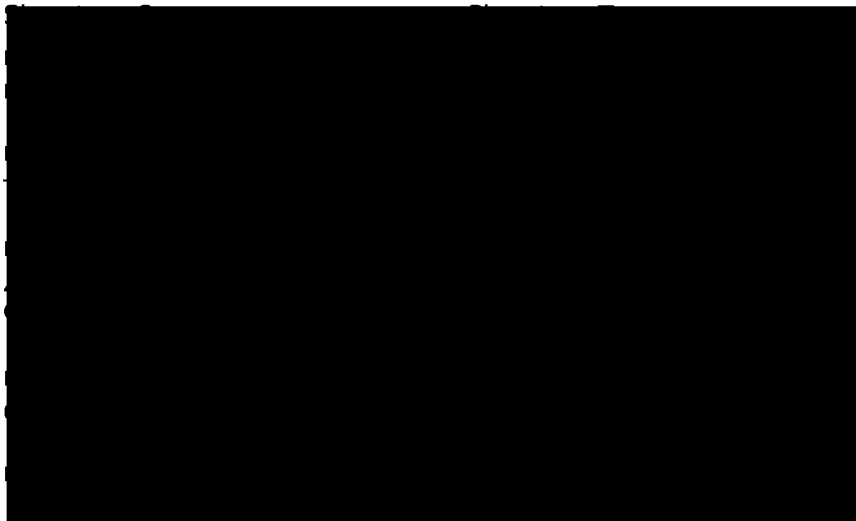
1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB43 From Kaikohe Polocrosse club
Form Submitted 9 Nov 2025, 9:42PM NZDT**

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHC35 From Mrs Claire Gordon

Form Submitted 26 Oct 2025, 6:04PM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Mrs Claire Gordon

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)****Application No. KHCB35 From Mrs Claire Gordon**

Form Submitted 26 Oct 2025, 6:04PM NZDT

Other Names**Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

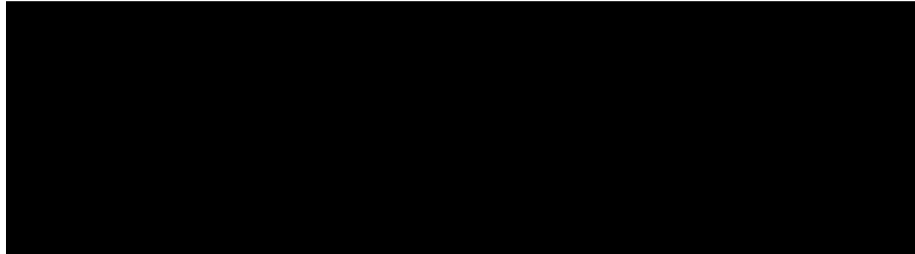
Arts/Culture/Heritage

Contact details

Contact Person One:

Contact Person Two:

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHC35 From Mrs Claire Gordon
Form Submitted 26 Oct 2025, 6:04PM NZDT



Purpose of organisation

Please briefly describe the purpose of the organisation *

Professional Photographer. I work within the community and for (in this instance) Heritage New Zealand, to photographically record events of cultural and historical significance.

Must be no more than 50 words.

Number of Members *

1

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☐ Bay of Islands-Whangaroa (Eastern) Community Board ☒ Kaikohe-Hokianga (Western) Community Board

Project name *

Mānugnu Day - A photographic collection

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHC35 From Mrs Claire Gordon

Form Submitted 26 Oct 2025, 6:04PM NZDT

lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☒ Art/Culture/Heritage
☐ Event
☐ Infrastructure
☐ Community
☐ Environmental
☐ Sport and Recreation

Project Dates

Start Date

Date

02/02/2026

Must be a date.

End Date:

Date:

27/03/2026

Must be a date.

Project Details

Location *

Māngungu Mission House

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

2

Must be a number.

How many visitors/audience members/clients do you expect? *

1500

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes
☐ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

- ☒ Yes
☐ No

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If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Māngungu Day 2025 witnessed the celebration of 185 years since the signing of Te Tiriti o Waitangi. On 12 Feb 1840 the Treaty was signed on the grounds the Māngungu Mission House by 64 rangitira, the largest single signing. Māngungu Day is a celebration of the signing, a tribute to the tupuna, and it recognises the coming together of two peoples and the role of iwi and hapū.

The aim of the exhibition is to record the occasion and to acknowledge the role of the local communities, iwi and hapū that anticipated.

Those that benefit will be the local community who can be proud of the historic events that took place on their whenua and their own participation in the event, witnessed by the images displayed.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☐ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Māngungu Day 2025 was of particular importance, celebrating 185 years since the signing of Te Tiriti o Waitangi. It was a day of celebration and participation by the local Far North community embracing the unique culture and the day that brought together two peoples.

It was a hugely successful day, and one that the community can be proud of and remember through the Exhibition, which will demonstrate a proud and vibrant community embracing the cultural aspects of this historical day.

Ideally the Exhibition would become a 'rolling' Exhibition, with some of the large printed images being gifted to the community and then replaced Exhibition with images from the following year's celebrations, whilst at the same time keeping a digital and smaller printed record of all the selected images.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

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- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$3,063.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$1,533.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Printing, Mounting & Framing	\$1,863.00	\$1,533.00	Filename: Quote Mount Mangungu 2026.pdf File size: 1.0 MB	
Administration	\$1,200.00	\$0.00	No files have been uploaded	

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Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$0.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$0.00

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Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
n/a	\$0.00

Total Tagged Funds**Total Expenditure Amount**

\$0.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Flash Gordon Photography	\$1,500.00	Yes

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☒ Yes ☐ No**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
		Must be a date.	

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	Must be a dollar amount.		
Youth Homeschoolers Exhibition	\$811.00	09/09/2025	No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Cost Statement

1 Supporting Financial document *

Filename: Māngungu Day 2025 2026 Exhibition.xlsx
File size: 6.7 kB

2 Name of supporting financial document

Bank details

2 Supporting Financial Document

Filename: ASB Streamline No 2 Account.PDF
File size: 60.4 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

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Form Submitted 26 Oct 2025, 6:04PM NZDT

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.

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Application No. THCB43 From Pawarenga United Marae Sports Day
Form Submitted 18 Nov 2025, 8:32PM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Pawarenga United Marae Sports Day

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information
Reg Number
Legal Name

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Other Names

Reg Status

Charity's Street Address

Charity's Postal Address

Telephone

Fax

Email

Website

Reg Date

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Other: Marae Chairperson

Website

Must be a URL.

Facebook page

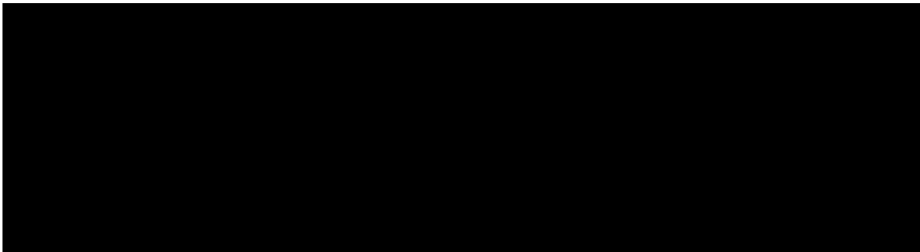
Te Uri o Tai

Contact details

Contact Person One:

Contact Person Two:

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Purpose of organisation

Please briefly describe the purpose of the organisation *

The Pawarenga United Marae Sports is an annual event that takes place on 31 December annually. The Sports day consists of horse racing, barrel races, tug of war, wood chopping, volley ball, activities for kids, iron man/women races, t-shirts show casing Māori art and food stalls. Great community event.

Must be no more than 50 words.

Number of Members *

50-70

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☒ Te Hiku (Northern)
Community Board

☐ Bay of Islands-Whangaroa
(Eastern) Community Board

☐ Kaikohe-Hokianga
(Western) Community Board

Project name *

Pawarenga United Marae Sports Day

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

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If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
☐ Event
☐ Infrastructure
☐ Community
☐ Environmental
☒ Sport and Recreation

Project Dates

Start Date

Date

31/12/2025

Must be a date.

End Date:

Date:

31/12/2025

Must be a date.

Project Details

Location *

Pawarenga RD 2 Broadwood, Far North 0496

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☒ Yes ☐ No

If yes, how much?

\$2.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

70

Must be a number.

How many visitors/audience members/clients do you expect? *

700

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes

- ☐ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

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☐ Yes

☒ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Marae play a vital role in Māori culture, serving as venues for various important events such as hui (meetings), tangi (funerals), and celebrations. They are places where Māori values, language, and social etiquette are expressed and reinforced. The marae is not only a physical space but also a spiritual one, where the living honor their ancestors and maintain and the community of Pawarenga sharing and nurturing the youth in the community.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☒ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☒ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☒ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

This local event provides opportunities time and space to come together, stimulate mana whenua growth, and celebrate unique traditions. These benefits extend beyond the event itself, leaving a lasting impact on the health and well-being of three marae and all whanau in Pawarenga and extended whanau

The united marae sports day fosters connections, promote belonging, and celebrate local culture, enhancing community well-being.

Effective event planning involves clear objectives, budgeting, volunteer management, and marketing strategies that engage the community.

Evaluating event success through feedback and personal stories helps improve future events and build lasting relationships with attendees.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor

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before submitting your application.

- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$35,000.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$10,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Porta-loo	\$1,806.31	\$1,806.31	Filename: Porta-loo sports day 2025.jpg File size: 128.1 k B	

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Bouncy castles and car rides	\$6,400.00	\$6,400.00	Filename: Quote QU0244 Tail Blazers 2025 (1).pdf File size: 74.0 kB	
Bid Food Whangarei	\$1,800.00	\$1,800.00	Filename: Bid Food Whangarei.pdf File size: 59.7 kB	
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Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$25,000.00

Must be a dollar amount.

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How much of this money is already committed to a specific purpose? *

\$25,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Apparel	\$19,000.00
x2 Beef, x1 Pork, x 2 mutton	\$2,500.00
Hangi Shopping veg, pak n sav	\$3,000.00
Wood chopping - Blocks	\$400.00
Miscellaneous, face painting, toys, prizes	\$600.00

Total Tagged Funds

Total Expenditure Amount

\$25,500.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
NIL		

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
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	Must be a dollar amount.	Must be a date.	
Pawarenga Sports Day	\$7,500.00	01/07/2023	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Pawarenga United Marae Financial overview 2023

1 Supporting Financial document *

Filename: Pawarenga United marae sports day financial report.xlsx
 File size: 9.9 kB

2 Name of supporting financial document

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 OPEN RESOLUTIONS AND ACTIONS UPDATE - NOVEMBER 2025

File Number: A5471070

Author: Marlema Baker, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Kaikohe-Hokianga Community Board with an overview of outstanding open resolutions and actions for Kaikohe-Hokianga Community Board.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.
- This report introduces the inclusion of 'action points' in this reporting going forward.
- Action points are a mechanism to capture actions that are not part of a formal decision/resolution but require follow up or confirmation from staff.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the Open Resolution Report for November 2025.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

Since some reports received by this Board are informational, they do not generate open resolution items. However, a need has been identified to record and track action points arising from information reports or meeting discussions.

There are currently no action point open items recorded. Moving forward, these will be captured and reported at Board meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Managers will assist in recording and following up outstanding open resolutions or actions points with their staff.

Community Board Coordinators will assist where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings, following the printing of an agenda. Democracy Services staff will support the process by generating reports.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITI HANGA / ATTACHMENTS

1. KHCB Open Resolutions and Actions November 2025

OPEN RESOLUTION REPORT			
Division: Committee: Kaikohe-Hokianga Community Board Officer:		Printed: Thursday, 20 November 2025 6:06:09 pm Date From: 1/01/2022 Date To: 20/11/2025	
Meeting	Title	Resolution	Notes
Kaikohe-Hokianga Community Board 25/10/2024	Initiation of public consultation on the granting of a ground lease over 1 Recreation Road, Kaikohe - Sportsville	RESOLUTION 2024/109 Moved: Member Jessie McVeagh Seconded: Deputy Chairperson Tanya Filia That the Kaikohe – Hokianga Community Board recommend to Council: a) that the public consultation process is commenced on the granting of a new ground lease to Kaikohe & Districts Sportsville Incorporated, over approximately 485.7m2 of land being Lot 31 DP 10045 and 7,067.5m2 of land being part Lot 3 DP 22327, vested in Far North District Council as recreation reserve, located at 36 Recreation Road, Kaikohe. The terms of the proposed lease shall be: Term: 30 years (10+10+10) – allowed for under the Reserves Act 1977 Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule. b) is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council. CARRIED	13 Nov 2024 2:23pm Report has been escalated to the 12 Dec 2024 Council meeting with the Community Board recommendation for a decision. 04 Dec 2024 10:37am Report has been pushed to the Feb 2025 Council meeting 24 Feb 2025 4:19pm Public consultation approved, working with engagement team to progress. Team are drafting LTO as per Council resolution 24 Mar 2025 8:40am Public consultation to go live on 4 April. A further report will come back to KHCB after consultation for a recommendation to Council. 22 May 2025 9:34am Public consultation has concluded and will be presented to the Community Board in July. 26 May 2025 11:56am Reallocation Action reassigned to Team Leader - Building Services Administration Support by Community Board Coordinator - staff change 27 May 2025 9:15am Consultation completed and report will be tabled to KHCB at their July meeting. 16 Jun 2025 12:07pm Reallocation Action reassigned to GM – Delivery & Operations by Manager - Democracy Services - reassigning – this is an outstanding task that was sitting with Team Leader – Building Services Administration

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			Support. 03 Jul 2025 3:07pm Report will be presented at the Kaikohe-Hokianga Community Board meeting set for 11 July 2025 04 Jul 2025 8:02am Please note that the Title which refers to 1 Recreation Road is an error. This relates to 36 Recreation Road as per the resolution.. 18 Jul 2025 12:12pm This report is being tabled at the Kaikohe-Hokianga Community Board meeting – 8 August 2025 21 Aug 2025 8:43am Escalated up to Council for resolution at the 28th August Council meeting
Kaikohe-Hokianga Community Board 21/02/2025	Ground lease requests over Kaikohe landfill	RESOLUTION 2025/6 Moved: Member Jessie McVeagh Seconded: Member Harmonie Gundry That the Kaikohe – Hokianga Community Board recommend that Council deny all new ground lease requests over Part 3 and 4 DP 22327 Blk XV Omapere SD, located at Recreation Road, Kaikohe and vested in Far North District Council as recreation reserve, known as the Kaikohe Landfill, due to health and safety risks. Abstained: Deputy Chairperson Tanya Fila CARRIED	28 Mar 2025 10:09am Report has been escalated to 10 April Council meeting for a decision. 28 Apr 2025 12:56pm More information requested before passing resolution. A workshop will be held by staff with Councillors and CB members at a later date 26 May 2025 11:55am Reallocation Action reassigned to Team Leader - Building Services Administration Support by Community Board Coordinator - staff change 27 May 2025 2:44pm

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			The Property Team are progressing internal reports and a handover due to staff changes. An update on next steps will then be provided. 16 Jun 2025 12:07pm Reallocation Action reassigned to GM – Delivery & Operations by Manager - Democracy Services - reassigning - this is an outstanding task that was sitting with Team Leader - Building Services Administration Support. 24 Jun 2025 11:56am • Status: On hold, • Reason: Requires extensive ground engineering and monitoring to assess site capability, • Current lead: Leeara Maxwell 21 Jul 2025 2:07pm At present, the site operates with a sump pump managed by a basic float switch. While the pump appears to be operating as expected, we currently don't have the consistent or robust data needed to confidently progress any new projects or upgrades at the site., As part of the leachate pump station review Simon led earlier this year across our three closed landfill sites Kaikohe, Russell, and

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			Ahipara it became evident that Kaikohe requires improved telemetry and flow monitoring to meet both operational and regulatory expectations., Since Simon's departure, Team Leader - Resource Consents Administration (secondment) has picked up the project to coordinate the installation of flow meters across all three sites. , Recent Actions; • Kaikohe's flowmeter was installed last week by McKay Electrical, which enables integration with the new telemetry system., • The next step is to calibrate and test the equipment so we can begin collecting reliable data., • We'll need at least 12 months of data to establish a leachate discharge pattern and assess whether current pumping volumes are sufficient for ongoing compliance, particularly over wetter periods., This data will form the foundation for any future capital works planning and will also support upcoming consent requirements.

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			Just as an FYI, alongside this project, we are also having to reapply for a resource consent with NRC for the site and this work is already underway and is with our infrastructure planner team. , In the meantime, we will be placing all projects related to our closed landfills on hold until our new Waste Minimisation & Sustainability Specialist joins us on 18 August 2025. Again, they bring significant experience in solid waste and project delivery and will be well positioned to take this work forward and provide consistent updates as things progress.
Kaikohe-Hokianga Community Board 21/02/2025	New Ground Lease to Kohukohu Bowling Club Incorporated over 22 Beach Road, Kohukohu	RESOLUTION 2025/7 Moved: Member Mike Edmonds Seconded: Member Jessie McVeagh That the Kaikohe - Hokianga Community Board: a) recommend to Council that the process is commenced on the granting of a new ground lease to Kohukohu Bowling Club Incorporated over part of the Recreation Reserve being Part Lot 2 DP 23934 and Pt Sec 81 Blk X Mangamuka SD, approximately 2,555.4 square metres, held in New Zealand Gazette 1981 page 1917 held in Record of Title NA636/269. The terms of the proposed lease shall be: ☐ Term: 30 Years (10+10+10) ☐ Annual Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.	28 Mar 2025 10:10am Report has been escalated to 10 April Council meeting for a decision. 28 Apr 2025 12:57pm Council Resolution 2025/37. Working alongside Comms and Engagement to commence public consultation. KHCB will Hear any submissions received. 26 May 2025 11:55am Reallocation Action reassigned to Team Leader - Building Services Administration Support by Community Board Coordinator - staff change 27 May 2025 2:43pm Consultation on the lease proposal will commence in June, through to 25 July. Any Hearing requests will be heard by the Board, after which a further report will be tabled to KHCB.

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		b) agrees to hear any submissions received in response to the consultation process and to make recommendations to Council. CARRIED	16 Jun 2025 12:07pm - Reallocation Action reassigned to GM – Delivery & Operations by Manager - Democracy Services - reassigning - this is an outstanding task that was sitting with Team Leader - Building Services Administration Support. 24 Jun 2025 11:54am Hapū consultation: Commenced, Public consultation: Scheduled, - Documentation and website to be ready by Friday, 13 June 2025, - Four-week consultation period begins Friday, 27 June 2025, - Two-week response compilation period starts Friday, 25 July 2025, - Report to Kaikohe-Hokianga Community Board meeting on Friday, 8 August 2025 at 10am 21 Aug 2025 8:42am Consultation is complete and is booked for the next Community Board Meeting
Kaikohe-Hokianga Community Board 16/05/2025	Broadway Kaikohe Placemaking Project	RESOLUTION 2025/53 Moved: Chairperson Chicky Rudkin Seconded: Cr John Vujcich That the Kaikohe-Hokianga Community Board: a) allocate \$57,000 funding from the Kaikohe-Hokianga Town Beautification fund to be paid to Far North Holdings Limited towards implementation of upgrades to the general Broadway area;	27 May 2025 2:47pm Community Board Coordinator Steering Group continues to meet to develop next steps in the process and the CB will be updated. Akau completing the full placemaking plan which will be tabled for the Board at their June meeting. 27 May 2025 2:50pm Community Board Coordinator - Target Date Revision

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		b) confirm their resolution of 19 July 2024 (Resolution 2024/74) to allocate \$50,000 funding from their Pride of Place budget to be paid to Far North Holdings Limited towards implementation of upgrades to the general Broadway area; and c) allocate an additional \$10,000 funding from their Pride of Place budget to be paid to Far North Holdings Limited towards professional services fees for project management of implementation of upgrades to the general Broadway area. CARRIED	Target date changed by Community Board Coordinator from 30 May 2025 to 13 June 2025 - date of KHCB meeting. report and update to be tabled. 16 Jun 2025 11:54am Reallocation Action reassigned to GM – Planning & Policy by Manager – Democracy Services - reassigning - this is an outstanding task that was sitting with Senior Strategic Planner 23 Jun 2025 8:52pm Steering Group continues to meet to develop next steps in the process and the Board will be updated in due course. Ākau have advised they will have a draft Placemaking Plan completed in late June. Once it has been fully reviewed as appropriate it will be tabled with the Board at their following community board meeting. 11 Jul 2025 5:03pm A workshop was held with the Community Board on the 11 July to update Community Board members on the Placemaking Project and options for funding allocation. A Steering Group meeting is scheduled for 21 July to discuss the drafted placemaking plan and next steps. 14 Aug 2025 3:00pm a) The Project Steering Group decided at their meeting on Monday 11 August to develop a Landscape Plan for Broadway based on the new Library landscaping concept. ,

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Committee:				Date To:	20/11/2025
Officer:					
Meeting	Title	Resolution	Notes		
			b) Staff are supporting the Kaikohe Business Association to initiate contact with the business and property owners on Broadway to establish consent for their building to be cleaned., c) Staff are working on the agreement to be signed by FNHL outlining the scope of the implementation to enable FNHL to start utilising these funds. 05 Sep 2025 4:56pm KHCB at 05 September community board meeting endorsed spending the \$57,000 TB Fund on specific landscaping outcomes on Broadway. b) Staff continue to support the Kaikohe Business Association to initiate contact with the business and property owners on Broadway to establish consent for their building to be cleaned., c) Staff have a signed with FNHL outlining the scope of the implementation to enable FNHL to start utilising these funds. 17 Nov 2025 1:29pm The Broadway Spring Clean project is commencing on 17 November and is expected to take between 2 to 4 weeks to complete. The Kaikohe Business Association is responsible for progressing a future stage of supporting building owners to undertake repairs,		

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			maintenance or painting of shopfronts; FNDC is not involved in that future stage. The Kaikohe Placemaking Project Steering Group has endorsed a concept design for landscaping upgrades adjacent a pedestrian crossing on Broadway. Staff are in the process of confirming that the landscaping can be constructed within the approved funding envelop and staff are obtaining construction drawings of the proposal. FNHL will be contracted to construct the landscaping.
Kaikohe-Hokianga Community Board 11/07/2025	Application for easement over Mangakahia Road Reserve (Lot 14 DP 38215)	MOTION Moved: Chairperson Chicky Rudkin Seconded: Member Jessie McVeagh That the Kaikohe-Hokianga Community Board makes the following recommendation to the Far North District Council as follows: That Council, in its role as the administering body of the recreation reserve Lot 14 DP 38215 (without title) and pursuant to its powers under section 48(1) Reserves Act 1977: a) grants a right of way (shown as F on LT Plan 5980201) over the recreation reserve, subject to it: i. meeting Reserves Act 1977 requirements, at no cost to Council b) pursuant to Council powers under section 48(3) Reserves Act 1977 public notice is not required as the reserve will not be materially altered, and public use and access is not affected. AMENDMENT Moved: Member Mike Edmonds	17 Jul 2025 3:15pm Discussed and resolved during the meeting. The Board supported the recommendation to Council and requested an information report on options for converting this reserve for other uses. The Parks & Reserves Planner is compiling the report. 21 Jul 2025 1:40pm Reallocation Action reassigned to GM – Planning & Policy by Democracy Advisor. 22 Jul 2025 10:48am The easement application will be reported to Council on 28 August for decision to approve or not. 08 Aug 2025 11:06am The easement application will be reported to Council on 28 August for decision to approve or not. 18 Aug 2025 12:31pm Reallocation

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		Seconded: Cr John Vujcich c) and request an information report on options for converting this reserve for other uses. CARRIED The amendment became the substantive motion. RESOLUTION 2025/59 Moved: Chairperson Chicky Rudkin Seconded: Member Jessie McVeagh That the Kaikohe-Hokianga Community Board makes the following recommendation to the Far North District Council as follows: That Council, in its role as the administering body of the recreation reserve Lot 14 DP 38215 (without title) and pursuant to its powers under section 48(1) Reserves Act 1977: a) grants a right of way (shown as F on LT Plan 5980201) over the recreation reserve, subject to it: i. meeting Reserves Act 1977 requirements, at no cost to Council b) pursuant to Council powers under section 48(3) Reserves Act 1977 public notice is not required as the reserve will not be materially altered, and public use and access is not affected. c) and request an information report on options for converting this reserve for other uses. CARRIED	Action reassigned to EA to GM – Planning & Policy by Democracy Advisor - additional work required 18 Aug 2025 1:47pm Reallocation Action reassigned to GM-Planning & Policy by Democracy Advisor 03 Sep 2025 10:44am The Applicant (Kainga Ora) has been advised that Councillors did not accept the approvals on behalf of the Whakarongotapu wae Burial Ground Trust and have been asked to provide written approval from the current trustees to progress this application. 17 Oct 2025 3:18pm Council's Parks and Reserves Planner advised the applicant that approvals from hapū needed to be received in writing for the easement to be considered, and that Elected Members had queried whether the right person had been consulted in relation to owners of the Whakarongotapu wae Burial Ground. 17 Nov 2025 1:30pm No change to the previous update.
Kaikohe-Hokianga Community Board 8/08/2025	Broadway Kaikohe Placemaking Plan	RESOLUTION 2025/74 Moved: Member Jessie McVeagh Seconded: Member Mike Edmonds That the Kaikohe-Hokianga Community Board express our concern about the chemical use in the water-blasting in the	11 Aug 2025 2:07pm Reallocation

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		Placemaking project, due to the possibility of the chemical entering the waterways via stormwater. The warning on the label states that the chemical, should not enter waterways. CARRIED RESOLUTION 2025/75 Moved: Cr John Vujcich Seconded: Chairperson Chicky Rudkin That the Kaikohe-Hokianga Community Board receive the Open Resolution Report for August 2025. CARRIED	Action reassigned to Senior Strategic Planner by Democracy Advisor - This resolution is in relation to Broadway Placemaking Project and was made after the board considered and resolved item 7.5. The board would like this considered in relation to the project. Please provide the response. 11 Aug 2025 2:10pm Reallocation Action reassigned to GM – Planning & Policy by Democracy Advisor - This item sits with Senior Strategic Planner 14 Aug 2025 3:13pm Premier Exteriors are the preferred contractors for FNHL to complete the ‘Spring Clean’ of the commercial buildings abutting Broadway. Premier Exteriors advised via email on 25 July 2025: “We also take specific measures to manage water runoff. Where possible, runoff is diverted to open land. If that’s not an option, we bund the drains and collect the runoff for proper disposal, preventing any impact on the stormwater system.”, FNHL are project managing the implementation of the \$50,000 funding from their Pride of Place budget. Staff will include instructions to FNHL in the agreement that give effect to the concerns raised by the Community Board. 05 Sep 2025 4:59pm No further update available as the cleaning has not yet commenced. 17 Nov 2025 1:29pm

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			The Broadway Spring Clean project starts on 17 November, with nearly 80% of properties on Broadway agreeing to participate in this project. FNHL are managing this project and have been appraised of the need to address the concerns raised by the community board.
Kaikohe-Hokianga Community Board 5/09/2025	Notice of Motion - Disestablishment of Taxi Stands in Kaikohe & Relocation of Clifford Street Loading Zone	RESOLUTION 2025/79 Moved: Member Mike Edmonds Seconded: Cr John Vujcich That the Kaikohe-Hokianga Community Board recommends to Council that the taxi stands in Kaikohe (Clifford Street and Memorial Ave as noted in schedule 2 of the Far North District Council Parking Bylaw 2022) be disestablished and that the Clifford Street loading zone (also schedule 2) be moved to the location of the disestablished taxi stand, with the following comments: - this recommendation is made without the benefit of council staff advice. - however, given that there haven't been any taxis in Kaikohe for almost 20 years and that there is only one another taxi stand in all of the Far North, this shouldn't be an issue. - the loading zone is mostly occupied by resident car parking and is on the wrong side of the street for pallet deliveries for the Bank Bar. The taxi stand is often occupied by cars making it unsuitable for loading. - unless the staff advice would counter to this recommendation or there is information that necessarily should be considered by the board, no further	08 Sep 2025 11:35am This Notice of Motion will be escalated up to the Council meeting 25 September 2025. Following that meeting this action item will be removed from the KHCB open resolutions list and will continue to be managed operationally by the relevant service/s. 08 Sep 2025 11:47am Reallocation Action reassigned to GM – Strategic Relationship by Democracy Advisor - This Notice of Motion was considered by the CB on 5 September 2025 and was carried. It needs to be escalated up to Council however, given the size of that agenda, I suggest it gets placed into the "holding pen" folder on the grounds that is a new NOM brought by a current candidate. 13 Nov 2025 3:42pm GM – Strategic Relationships Staff are preparing relevant information to accompany this notice of motion for council consideration at December council meeting.

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		presentation to the board is necessary before a paper supporting this is presented to council. e) the purpose of this action is to reduce council spending on taxi stand upkeep (signs and road marking) for no reason, to free up parking for residents of Clifford Street, and to move the loading zone to a more sensible location. CARRIED	
Kaikohe-Hokianga Community Board 5/09/2025	New Ground Lease to Kohukohu Bowling Club Incorporated over 22 Beach Road, Kohukohu	RESOLUTION 2025/81 Moved: Member Jessie McVeagh Seconded: Cr John Vujcich That the Kaikohe - Hokianga Community Board recommend to Council: a) Grant a new ground lease to Kohukohu Bowling Club Incorporated over part of the Recreation Reserve being Part Lot 2 DP 23934 and Pt Sec 81 Blk X Mangamuka SD, approximately 2,555.4 square metres, vested in Far North District Council as recreation reserve, located at 22 Beach Road, Kohukohu. <u>The terms of the proposed lease shall be:</u> <i>Term: 30 Years (10+10+10) – allowed for under the Reserves Act 1977</i> <i>Annual Rental: \$124 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.</i> b) authorises the Group Manager Delivery and Operations to negotiate the final terms and conditions of the lease and execute the lease on behalf of Council. CARRIED	08 Sep 2025 11:57am Reallocation Action reassigned to GM – Delivery & Operations by Democracy Advisor - This report has been escalated up to Council and will be considered at the 25 September 2025 meeting.

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Kaikohe-Hokianga Community Board 5/09/2025	Review of Alcohol Control Areas in the Ward	RESOLUTION 2025/82 Moved: Chairperson Chicky Rudkin Seconded: Member Jessie McVeagh That the Kaikohe-Hokianga Community Board, under section 147B of the Local Government Act 2002, recommends that Council, by resolution, amends the current permanent Alcohol Control Area in Kaikohe that will continue to apply 24 hours a day, 7 days a week, all year round. CARRIED	08 Sep 2025 11:53am Reallocation Action reassigned to GM – Planning & Policy by Democracy Advisor - This report has been escalated up to Council by the report writer and will be considered at the 25 September 2025 meeting. 17 Oct 2025 3:15pm Report was presented to Council in September. Council approved consultation. Consultation scheduled for November. 13 Nov 2025 3:36pm Consultation opened 3rd November will close on 1st December.
Kaikohe-Hokianga Community Board 5/09/2025	Town Beautification Upgrades to Broadway, Kaikohe	RESOLUTION 2025/98 Moved: Cr John Vujcich Seconded: Chairperson Chicky Rudkin That the Kaikohe-Hokianga Community Board: a) approve use of its \$57,000 town beautification funding for capital works improvements paid to Far North Holdings Limited last financial year to create landscaped areas, which may include street furniture and bike racks, in the no-stopping areas either side of the pedestrian crossing on Broadway, Kaikohe between Clifford Street and Raihara Street and the surrounding footpath, and b) any landscaping and construction drawings must be endorsed by the Far North District Council Parks and Reserves Planner before implementation by Far North Holdings Limited. CARRIED	08 Sep 2025 11:51am Reallocation Action reassigned to GM – Planning & Policy by Democracy Advisor - This report has been escalated up to Council by the report writer and will be considered at the 25 September 2025 meeting 20 Nov 2025 6:30pm Due to the overwhelming sizes of the September, and October Council agendas this report has been deferred to Councils 11 December meeting.

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Kaikohe-Hokianga Community Board 31/10/2025	Kaikohe-Hokianga Community Board Schedule of Meetings for 2025	RESOLUTION 2025/108 Moved: Member Kelly Van Gaalen Seconded: Deputy Chairperson Scarlet Mokaraka That Kaikohe-Hokianga Community Board; a) receive the report "Kaikohe-Hokianga Community Board Schedule of Meetings for 2025" CARRIED RESOLUTION 2025/109 Moved: Member Doug Te Wake Seconded: Member Denis Orme That the Kaikohe-Hokianga Community Board b) hold the remaining meetings for 2025 on: i. Friday 28 November 2025 from 10:00 am, in Council Chambers ii. Friday 19 December 2025 from 10:00 am, in Council Chambers CARRIED RESOLUTION 2025/110 Moved: Member Eddie Court Seconded: Member Doug Te Wake That the Kaikohe-Hokianga Community Board resolve that recommendation c) to adopt Wednesdays at 10am in the Council Chambers as the 2026 meeting time <u>lie on the table</u> , pending alignment with the 2026 calendar schedule. CARRIED	20 Nov 2025 6:15pm Parts a) and b) are complete. Part c) will be uplifted, discussed and debated at the meeting on the 19 th December 2025.

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

8 TE KAPINGA HUI / MEETING CLOSE