

AGENDA



Thursday, 27 November 2025

Time: 10:00 AM

Location: Turner Centre (Event Centre)
43 Cobham Road
Kerikeri

Membership:

Chairperson Belinda Ward - Chairperson
Deputy Tyler Bamber
Member Jo Alexander
Member Korey Atama
Member Roddy Hapati-Pihema
Member Dane Hawker
Member Jane Hindle
Councillor Arohanui Allen
Councillor Ann Court

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated stormwater systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.

20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Bay of Islands-Whangaroa Community Board Meeting
will be held in the Turner Centre, 43 Cobham Road, Kerikeri on:
Thursday 27 November 2025 at 10:00 AM

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1 KARAKIA TIMATANGA / OPENING PRAYER

KI TE MAHI ME TE NGĀKAU AUAHA ME TE WHAKAMAHI I NGĀ PŪKENGĀ ME TE MĀTAURANGA I ROTO I NGĀ WĀNANGA ME NGĀ WHAKATAUNGA KIA WHAKATŪRIA AI TĒTAHI HAPORI E MATATIKA ANA, E TŪ KOTAHI ANA KA MUTU KA WHAKAPIKI ANŌ I TE ORANGA O TŌ TĀTOU ROHE, KA WHAKATAU ANŌ I NGĀ TAKE O TE ROHE I RUNGA I TE TIKA ME TE PONO.

WE ASK THAT THROUGH THE BOARDS DISCUSSIONS AND DECISIONS THE REPRESENTATIVES ELECTED MAY ADVOCATE ON BEHALF OF THE BAY OF ISLANDS-WHANGAROA COMMUNITY WITH AROHA, IMAGINATION, SKILL AND WISDOM TO ACHIEVE A FAIRER AND MORE UNITED COMMUNITY THAT ENHANCES THE WELLBEING OF THE COMMUNITY AND SOLVES THE COMMUNITY'S PROBLEMS EFFICIENTLY AND EFFECTIVELY.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

MEMBERS NEED TO STAND ASIDE FROM DECISION-MAKING WHEN A CONFLICT ARISES BETWEEN THEIR ROLE AS A MEMBER OF THE COMMUNITY BOARD AND ANY PRIVATE OR OTHER EXTERNAL INTEREST THEY MIGHT HAVE. THIS NOTE IS PROVIDED AS A REMINDER TO MEMBERS TO REVIEW THE MATTERS ON THE AGENDA AND ASSESS AND IDENTIFY WHERE THEY MAY HAVE A PECUNIARY OR OTHER CONFLICT OF INTEREST, OR WHERE THERE MAY BE A PERCEPTION OF A CONFLICT OF INTEREST.

IF A MEMBER FEELS THEY DO HAVE A CONFLICT OF INTEREST, THEY SHOULD PUBLICLY DECLARE THAT AT THE START OF THE MEETING OR OF THE RELEVANT ITEM OF BUSINESS AND REFRAIN FROM PARTICIPATING IN THE DISCUSSION OR VOTING ON THAT ITEM. IF A MEMBER THINKS THEY MAY HAVE A CONFLICT OF INTEREST, THEY CAN SEEK ADVICE FROM THE CHIEF EXECUTIVE OFFICER OR THE MANAGER - DEMOCRACY SERVICES (PREFERABLY BEFORE THE MEETING).

IT IS NOTED THAT WHILE MEMBERS CAN SEEK ADVICE THE FINAL DECISION AS TO WHETHER A CONFLICT EXISTS RESTS WITH THE MEMBER.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

TO BE CONFIRMED ON THE DAY.

4 NGĀ TONO KŌRERO / DEPUTATION

SPEAKERS FOR ITEM 7.4 – FUNDING APPLICATIONS:

1. CRUZN THE BAYS
2. TE MANA O NGĀPUHI KĀWHAO RAU
3. BALD ANGELS
4. ECOSOLUTIONS
5. KAE0 BOWLING CLUB
6. OPUA HALL SOCIETY
7. RUSSELL BOATING CLUB
8. SCHOOL START FIRST IMPRESSIONS
9. TE HAUTŪ
10. THE CENTRE

5 NGĀ KAIKŌRERO / SPEAKERS

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5447272

Author: Amber Wihongi-Alderton, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Bay of Islands-Whangaroa Community Board to confirm that the minutes are a true and correct record of the previous meeting.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board confirm the minutes of the following meetings as a true and correct record:

- Inaugural Council Meeting held on 31 October 2025; and
- Extraordinary Meeting held on 7 November 2025.

1) TE TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 clause 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the of the following meetings are attached:

- Ordinary Meeting held on 4 September 2025;
- Inaugural Meeting held on 31 October 2025; and
- Extraordinary Meeting held on 7 November 2025.

It is noted the minutes of the meeting on 4 September 2025 were confirmed by the Chief Executive and Chair prior to the election. Minutes from 31 October and 7 November 2025 are now presented for confirmation.

The Bay of Islands-Whangaroa Community Board Standing Orders Section 27.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

TE TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

NGĀ ĀPITI HANGA / ATTACHMENTS

1. Bay of Islands-Whangaroa Community Board Minutes 4 September 2025 - A5462691
2. Bay of Islands-Whangaroa Community Board Minutes 31 October 2025 - A5462690
3. Extraordinary Bay of Islands-Whangaroa Community Board Minutes 7 November 2025 A5462689

TE HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance requirement	Te Aromatawai Kaimahi / Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as a true and correct record, any interest that affect other people should be considered as part of the individuals report.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications requiring input from the Chief Financial Officer.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

CONFIRMED

Bay of Islands-Whangaroa Community Board Meeting Minutes

4 September 2025

**MINUTES OF
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE TURNER CENTRE, 43 COBHAM ROAD, KERIKERI
ON THURSDAY, 4 SEPTEMBER 2025 AT 10:00 AM**

PRESENT: Chairperson Belinda Ward, Deputy Chairperson Lane Ayr, Councillor Ann Court, Member Bruce Mills, Member Amy Slack, Member Tyler Bamber

STAFF PRESENT: Marysa Maheno (Democracy Advisor), Donald Sheppard (Policy Advisor), Melissa Wood (Community Board Coordinator), Kathryn Trewin (Funding Advisor), Robin Rawson (Parks & Reserves Planner), Mark Inglis (Facilities Lead).

1 KARAKIA TIMATANGA / OPENING PRAYER

Member Tyler Bamber commenced the meeting with a karakia at 10:00 AM.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2025/90

Moved: Chairperson Belinda Ward
Seconded: Member Tyler Bamber

That the apology received from Members Roddy Hapati-Pihema and Jane Hindle be accepted and leave of absence granted.

Chair Belinda Ward also noted the potential conflict for Member Tyler Bamber for item 7.1 – Review of Alcohol Control Areas in the Ward.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATIONS

Pip Campbell and Barbara Busst spoke to item 7.3 – Approval of Memorial Seat for Janet Planet.

4 NGĀ KAIKŌRERO / SPEAKERS

Funding Application Speakers:

Robyn Tauroa, item 7.6a - Manawanuitia Kaumātuatanga

Evita Zarin, item 7.6e – Bay of Islands Sailing Week 2026

Ben Crowder, item 7.6i – Nightsong “The Worm” Tour

Judy Terry & Dave Sterns, item 7.6g - Kerikeri Theatre Company “Shakespeare 2026”

Kerrie Spice, item 7.6j - RSPCA New Zealand (online)

Fran Holland, item 7.6h - New Zealand Multihull Yacht Club (online)

Nikora Ngaropo, item 7.6k - Te Kōhanga Reo ō Taurangi

Tania Burton & Maryn Ashby, item 7.6l - Te Oho Wairua Journeys Charitable Trust

Cinna Smith, item 7.6m - Turner Centre Diwali Festival 2025

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5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A5317928, pages 8 - 14 refers

RESOLUTION 2025/91

Moved: Member Tyler Bamber

Seconded: Member Amy Slack

That Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held on 7 August are a true and correct record.**CARRIED****6 NGĀ PŪRONGO / REPORTS****6.1 REVIEW OF ALCOHOL CONTROL AREAS IN THE WARD**

Agenda item 7.1 document number A5251255, pages 15 - 99 refers

RESOLUTION 2025/92

Moved: Chairperson Belinda Ward

Seconded: Deputy Chairperson Lane Ayr

That the Bay of Islands-Whangaroa Community Board, under section 147B of the Local Government Act 2002, recommends that Council by resolution:

- a) **declares two new permanent Alcohol Control Areas that will apply 24 hours a day, 7 days a week, all year round:**
 - i) **Waitangi**
 - ii) **Ōpua.**
- b) **amends three current permanent Alcohol Control Areas that will continue to apply 24 hours a day, 7 days a week, all year round:**
 - i) **Paihia**
 - ii) **Waipapa**
 - iii) **Kerikeri.**

CARRIED**6.2 SIMSON PARK DOMAIN - INTENTION TO NOTIFY RESERVE MANAGEMENT PLAN AND RECOMMENDATION TO ADVERTISE CHANGE OF CLASSIFICATION**

Agenda item 7.2 document number A5210121, pages 100 - 114 refers

RESOLUTION 2025/93

Moved: Member Bruce Mills

Seconded: Deputy Chairperson Lane Ayr

That the Bay of Islands Whangaroa Community Board:

- a) **Approve the draft reserve management plan for Simson Park for public consultation**

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b) Recommend that Council

- i) Approve the initiation of a public consultation process under Section 16 of the Reserves Act 1977 to classify Lot 35 DP 51470 as a recreation reserve**
- ii) Appoint the Bay of Islands-Whangaroa Community Board to hear any submissions received in response to the consultation process associated with Lot 35 DP 51470 and to make recommendations to the Council in respect of the Reserve Classification under section 24(2)(c) of the Reserves Act 1977.**
- iii) Appoint the Bay of Islands-Whangaroa Community Board to hear any submissions received in response to consultation associated with the development of a reserve management plan under section 41(6)(d) of the Reserves Act 1977.**

CARRIED**6.3 APPROVAL OF MEMORIAL SEAT FOR JANET PLANET**

Agenda item 7.3 document number A5315610, pages 113 - 122 refers

RESOLUTION 2025/94

Moved: Deputy Chairperson Lane Ayr

Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board approve the installation of a memorial seat for Janet Planet situated on the Village Green at 6 York Street, Russell in the position indicated in Attachment A of this agenda report.

CARRIED**6.4 SUMMER 2026 RURAL TRAVEL FUNDING APPLICATIONS**

Agenda item 7.4 document number A5315833, pages 123 - 126 refers

RESOLUTION 2025/95

Moved: Chairperson Belinda Ward

Seconded: Member Amy Slack

That the Bay of Islands-Whangaroa Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

- a) Kerikeri Gymnastics Club \$2,000**

CARRIED**6.5 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEMBERS REPORT**

Agenda item 7.5 document number A5320496, pages 127 - 136 refers

RESOLUTION 2025/96

Moved: Member Tyler Bamber

Seconded: Deputy Chairperson Lane Ayr

That the Bay of Islands-Whangaroa Community Board note the reports from Chair Belinda Ward and member Jane Hindle.

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CARRIED**6.6 RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2025/97**

Moved: Chairperson Belinda Ward
 Seconded: Member Bruce Mills

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.6 – Funding Applications	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

Chair Belinda Ward stated the outcome of all funding applications considered during the public excluded part of the meeting. All outcomes are as follows.

6.6 FUNDING APPLICATION

Agenda item 7.6 document number A5321812, pages 136 – 284 refers.

RESOLUTION 2025/98

Moved: Member Bruce Mills
 Seconded: Member Tyler Bamber

- a) That Bay of Islands-Whangaroa Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Robyn Tauroa for costs towards Manawanuitia Kaumatuatanga.**

Abstained: Cr Ann Court

CARRIED**6.6 FUNDING APPLICATION**

Agenda item 7.6 document number A5321812, pages 136 – 284 refers.

RESOLUTION 2025/99

Moved: Member Tyler Bamber
 Seconded: Deputy Chairperson Lane Ayr

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- b) That Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Business Bay of Islands for costs towards Christmas 2025.
- c) That Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Kawakawa Business Association for costs towards Christmas 2025.
- d) That Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Our Kerikeri for costs towards Christmas 2025.

Abstained: Cr Ann Court**CARRIED****6.6 FUNDING APPLICATION**

Agenda item 7.6 document number A5321812, pages 136 – 284 refers.

RESOLUTION 2025/100

Moved: Deputy Chairperson Lane Ayr
Seconded: Member Tyler Bamber

- e) That Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Bay of Islands Sailing Week 2026 for costs towards marketing and venue hire.

Abstained: Cr Ann Court**CARRIED****6.6 FUNDING APPLICATION**

Agenda item 7.6 document number A5321812, pages 136 – 284 refers.

RESOLUTION 2025/101

Moved: Chairperson Belinda Ward
Seconded: Deputy Chairperson Lane Ayr

- f) That Bay of Islands-Whangaroa Community Board approve the sum of \$811 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Claire Gordon for costs towards youth photography exhibition.

Abstained: Cr Ann Court**CARRIED****6.6 FUNDING APPLICATION**

Agenda item 7.6 document number A5321812, pages 136 – 284 refers.

RESOLUTION 2025/102

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Moved: Member Amy Slack
Seconded: Deputy Chairperson Lane Ayr

- g) That Bay of Islands-Whangaroa Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Kerikeri Theatre Company for costs towards Summer Shakespeare 2026.**

Abstained: Cr Ann Court

CARRIED**6.6 FUNDING APPLICATION**

Agenda item 7.6 document number A5321812, pages 136 – 284 refers.

RESOLUTION 2025/103

Moved: Chairperson Belinda Ward
Seconded: Member Tyler Bamber

- h) That Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to New Zealand Multihull Yacht Club for costs towards PIC Coastal Classic 2026.**

Against: Crs Belinda Ward, Lane Ayr, Bruce Mills, Amy Slack and Tyler Bamber

Abstained: Cr Ann Court

LOST**6.6 FUNDING APPLICATION**

Agenda item 7.6 document number A5321812, pages 136 – 284 refers.

RESOLUTION 2025/104

Moved: Member Amy Slack
Seconded: Member Tyler Bamber

- i) That Bay of Islands-Whangaroa Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Nightsong for costs towards “The Worm” tour.**

Abstained: Cr Ann Court

CARRIED**6.6 FUNDING APPLICATION**

Agenda item 7.6 document number A5321812, pages 136 – 284 refers.

RECOMMENDATION

Moved: Member Bruce Mills
Seconded: Member Amy Slack

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- j) That Bay of Islands-Whangaroa Community Board approve the sum of \$6,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Royal New Zealand Society for the Protection of Animals for costs towards animal de-sexing.

In Favour: Cr Bruce Mills

Against: Crs Belinda Ward, Lane Ayr, Amy Slack and Tyler Bamber

Abstained: Cr Ann Court

LOST**6.6 FUNDING APPLICATION**

Agenda item 7.6 document number A5321812, pages 136 – 284 refers.

RESOLUTION 2025/105

Moved: Chairperson Belinda Ward

Seconded: Member Amy Slack

- k) That Bay of Islands-Whangaroa Community Board approve the sum of \$7,500 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Te Kōhanga Reo ō Taurangi for costs towards Papa Tākaro Playground Redevelopment.

In Favour: Crs Belinda Ward, Lane Ayr, Amy Slack and Tyler Bamber

Against: Cr Bruce Mills

Abstained: Cr Ann Court

CARRIED**6.6 FUNDING APPLICATION**

Agenda item 7.6 document number A5321812, pages 136 – 284 refers.

RESOLUTION 2025/106

Moved: Member Tyler Bamber

Seconded: Member Amy Slack

- l) That Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Te Oho Wairua Journeys Charitable Trust for costs towards Hine Te Aparangi Waka Safety Workshop.

Abstained: Crs Lane Ayr and Ann Court

CARRIED

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6.6 FUNDING APPLICATION

Agenda item 7.6 document number A5321812, pages 136 – 284 refers.

RESOLUTION 2025/107

Moved: Member Amy Slack

Seconded: Chairperson Belinda Ward

- m) That Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to The Centre for costs towards Diwali Festival 2025.**

Abstained: Cr Ann Court**CARRIED****6.7 FUNDING APPLICATION****RESOLUTION 2025/108**

Moved: Chairperson Belinda Ward

Seconded: Member Bruce Mills

That Bay of Islands-Whangaroa Community Board

- a) uplift the application from Totara North Hall Committee that was left to lie in June 2025**
- b) approve the sum of \$7,400 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Totara North Hall Committee for costs towards renovation of the Totara North Hall Kitchen.**

CARRIED**7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****7.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OPEN RESOLUTION REPORT**

Agenda item 8.1 document number A5314398, pages 285 - 285 refers

RESOLUTION 2025/109

Moved: Chairperson Belinda Ward

Seconded: Deputy Chairperson Lane Ayr

That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board Open Resolution Report.**CARRIED**

CONFIRMED

Bay of Islands-Whangaroa Community Board Meeting Minutes

4 September 2025

8 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 12:50 PM with a karakia by Member Amy Slack.

.....
CHAIRPERSON

UNCONFIRMED

Bay of Islands-Whangaroa Community Board Meeting Minutes

31 October 2025

**MINUTES OF
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE TURNER CENTRE, 43 COBHAM ROAD, KERIKERI
ON FRIDAY, 31 OCTOBER 2025 AT 9:00 AM**

PRESENT: Member Roddy Hapati-Pihema, Member Jane Hindle, Member Tyler Bamber, Member Belinda Ward, Member Jo Alexander, Member Dane Hawker, Cr Ann Court

IN ATTENDANCE: Cr Davina Smolders, Cr Kelly Stratford (online)

STAFF PRESENT: Stephen FitzHerbert (Community Board Coordinator), Lawrence Wharerau (Kaiahi Kaupapa Māori – Te Hono), Amber Wihongi Alderton (Democracy Advisor), Aisha Huriwai (Democracy Services Manager), Peggy Veen (Principal Advisor – Strategic Relationships)(online), Melissa Wood (Community Board Coordinator)(online), Guy Holroyd (Chief Executive)(online)

1 KARAKIA TIMATANGA / OPENING PRAYER

The meeting commenced at 9:00 am with a karakia whakatau led by Te Hono staff member Lawrence Wharerau.

Outgoing and incoming members, visitors, and those recently passed were acknowledged.

The Chief Executive's appointed officer, Aisha Huriwai (Democracy Services Manager), welcomed attendees and initiated the agenda.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Apologies were received from Member-Elect Korey Atama and Councillor-Elect Arohanui Allen.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

No public forum for this inaugural meeting.

4 NGĀ TONO KŌRERO / DEPUTATIONS

No deputations for this inaugural meeting.

5 NGĀ KAIKŌRERO / SPEAKERS

No speakers for this inaugural meeting.

6 NGĀ PŪRONGO / REPORTS

6.1 MAKING AND ATTESTING OF DECLARATIONS

Agenda item 6.1 document number A5402943, pages 8 - 9 refers

The Chief Executives Officer's Appointed Officer, Aisha Huriwai, witnessed the Attestation and Declaration of Community Board Members:

- Member Joanne Alexander
- Member Tyler Bamber
- Member Roddy Hapati-Pihema

UNCONFIRMED

Bay of Islands-Whangaroa Community Board Meeting Minutes

31 October 2025

- **Member Dane Hawker**
- **Member Jane Hindle**
- **Member Belinda Ward**

6.2 EXPLANATION OF LAWS AFFECTING ELECTED MEMBERS

Agenda item 6.2 document number A5429509, pages 10 - 17 refers

The “Explanation of Laws Affecting Elected Members” was presented to the Bay of Islands-Whangaroa Community Board by Democracy Services Manager Aisha Huriwai.

6.3 ELECTION OF CHAIRPERSON

Agenda item 6.3 document number A5403035, pages 18 - 20 refers

RESOLUTION 2025/110

Moved: Deputy Tyler Bamber

Seconded: Member Jane Hindle

That Bay of Islands-Whangaroa Community Board:

- a) use System B as the preferred voting system to elect a Chairperson.**

CARRIED**RESOLUTION 2025/111**

Moved: Member Roddy Hapati-Pihema

Seconded: Deputy Tyler Bamber

That Bay of Islands-Whangaroa Community Board:

- b) elect Belinda Ward as Chairperson for the triennium October 2025 to October 2028, in accordance with the Local Government Act 2002.**

CARRIED**6.4 ELECTION OF DEPUTY CHAIRPERSON**

Agenda item 6.4 document number A5403071, pages 21 - 23 refers

RESOLUTION 2025/112

Moved: Member Jane Hindle

Seconded: Member Roddy Hapati-Pihema

That Bay of Islands-Whangaroa Community Board:

- a) use System B as the preferred voting system to elect a Deputy Chairperson.**

CARRIED

UNCONFIRMED

Bay of Islands-Whangaroa Community Board Meeting Minutes

31 October 2025

RESOLUTION 2025/113

Moved: Member Jane Hindle

Seconded: Member Roddy Hapati-Pihema

That Bay of Islands-Whangaroa Community Board:

- b) elect Tyler Bamber as Deputy Chairperson for the triennium October 2025 to October 2028, in accordance with the Local Government Act 2002.**

CARRIED*It was raised that Councillor Ann Court had not been sworn in as a member.***6.1 MAKING AND ATTESTING OF DECLARATIONS**

Agenda item 6.1 document number A5402943, pages 8 - 9 refers

The Chief Executives Officer's Appointed Officer, Aisha Huriwai, witnessed the Attestation and Declaration of:**Councillor Appointed Member**

- **Ann Court**

6.5 NOTING OF BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD STANDING ORDERS

Agenda item 6.5 document number A5403103, pages 24 - 103 refers

RESOLUTION 2025/114

Moved: Member Jo Alexander

Seconded: Deputy Tyler Bamber

That Bay of Islands-Whangaroa Community Board note the Bay of Islands-Whangaroa Community Board Standing Orders.**CARRIED***Secretarial Note: Democracy Services provided an overview of the Standing Orders discussion at the Inaugural Council Meeting, and mentioned the role of the Community Board Executive Committee as well as the Central Government Review of Standing Orders.***6.6 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD SCHEDULE OF MEETINGS**

Agenda item 6.6 document number A5403115, pages 104 - 104 refers

RESOLUTION 2025/115

Moved: Member Dane Hawker

Seconded: Member Roddy Hapati-Pihema

That the Bay of Islands-Whangaroa Community Board receive the report "Bay of Islands-Whangaroa Community Board Schedule of Meetings".**CARRIED**

UNCONFIRMED

Bay of Islands-Whangaroa Community Board Meeting Minutes

31 October 2025

7 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 9.42 pm, the closing karakia delivered by member Jane Hindle.

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 27 November 2025.

.....
CHAIRPERSON

UNCONFIRMED

Extraordinary Bay of Islands-Whangaroa Community Board Meeting
Minutes

7 November 2025

**MINUTES OF
EXTRAORDINARY BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE COUNCIL HEADQUARTERS, MEMORIAL AVE, KAIKOHE
ON FRIDAY, 7 NOVEMBER 2025 AT 8:30 AM**

PRESENT: Chairperson Belinda Ward, Member Jane Hindle, Member Jo Alexander, Member Dane Hawker (online), Councillor-elect Arohanui Allen, Member Member-elect Korey Atama, Deputy Chair Tyler Bamber, Member Roddy Hapati-Pihema

IN ATTENDANCE: Cr Davina Smolders (online), Jackie Sanders Director of Jacman Entertainment, Judy Hyland of The Old Packhouse Market

STAFF PRESENT: Stephen FitzHerbert (Community Board Coordinator), Amber Wihongi Alderton (Democracy Advisor), Aisha Huriwai (Democracy Services Manager), Peggy Veen (Principal Advisor – Strategic Relationships), Kathryn Trewin (Funding Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

The meeting commenced at 8:38 am with a karakia delivered by Member Jane Hindle.

The Chair reminded that councillor-appointed member Arohanui Allen and member-elect Korey Atama had not yet been sworn in and acknowledged apologies from those absent or arriving late.

Member introductions followed, along with acknowledgements.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Apologies were received from Cr Ann Court, and from Deputy Chair Tyler Bamber, Member Roddy Hapati-Pihema, Cr Arohanui Allen for lateness.

No conflicts of interest were declared.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

No public forum for this meeting.

4 NGĀ TONO KŌRERO / DEPUTATIONS

No deputations for this meeting.

5 NGĀ KAIKŌRERO / SPEAKERS

No speakers for this meeting.

6 NGĀ PŪRONGO / REPORTS

6.1 URGENT BUSINESS - RESOLUTION TO RECEIVE LATE ITEMS

Agenda item 6.1 document number A5445604, pages 8 - 10 refers

COMMITTEE RESOLUTION 2025/110

UNCONFIRMED

Extraordinary Bay of Islands-Whangaroa Community Board Meeting
Minutes

7 November 2025

Moved: Chairperson Belinda Ward
Seconded: Member Jo Alexander

That Bay of Islands-Whangaroa Community Board approve to consider agenda item 6.2 Funding Application – Kerikeri Street Party – Request for Change at this extraordinary (emergency) meeting, noting the urgency and the Chairperson's explanation pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987 and Standing Orders.

.CARRIED

Funding applicants Jackie Sanders and Judy Hyland were invited to present information regarding item 6.2 and it was noted that additional supporting information had been provided to board members including the request for change and the original application, with attachments (unredacted).

At 8.43 am Member-elect Korey Atama joined the meeting.
At 8.53 am Member Roddy Hapati-Pihema joined the meeting.
At 8.57 am Deputy Chair Tyler Bamber joined the meeting.

Questions were addressed, and the organiser confirmed the event would proceed without a liquor licence if necessary, in which case it would be alcohol-free.

6.2 FUNDING APPLICATION - KERIKERI STREET PARTY - REQUEST FOR CHANGE

Agenda item 6.2 document number A5443857, pages 11 - 26 refers

RESOLUTION 2025/111

Moved: Member Jo Alexander
Seconded: Member Dane Hawker

That Bay of Islands-Whangaroa Community Board:

- a) **Approve funds in the amount of \$4,807 (plus GST if applicable) be transferred to The Old Packhouse Market for use at the replacement venue for the Kerikeri Street Party event on 22 November 2025.**
- b) **if the event is unable to go ahead, the funds are to be returned to the board for reallocation in the 2025/26 financial year.**

Abstained: Member Jane Hindle

CARRIED

7 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 9:16am, the closing karakia delivered by Member Jane Hindle.

The minutes of this meeting will be confirmed at the Ordinary Bay of Islands-Whangaroa Community Board Meeting held on 27 November 2025.

.....
CHAIRPERSON

Page 2

7 NGĀ PŪRONGO / REPORTS

7.1 MAKING AND ATTESTING OF DECLARATIONS

File Number: A5460881

Author: Amber Wihongi-Alderton, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To set out the process for making and attesting of declarations.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

Member-elect Korey Atama and Councillor-appointed member Arohanui Allen were unable to attend the Inaugural Bay of Islands–Whangaroa Community Board meeting on 31 October 2025 and will therefore make and attest their declarations at this meeting.

TŪTOHUNGA / RECOMMENDATION

There is no recommendation or decision required for this report. The minutes will record that the declarations of elected members were made and witnessed.

1) TĀHUHU KŌRERO / BACKGROUND

Clause 14(1) & (2) Schedule 7 of the Local Government Act 2002 (LGA02) states that no person shall be capable of acting as a member of any local authority until he or she has made an oral and written declaration as set out in Clause 14 (3) Schedule 7 of The Act, as set out below. Section 54 (2) of the LGA02 states that these parts of Schedule 7 apply to Community Boards.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The Chief Executives appointed officer will witness the declaration of the Bay of Islands-Whangaroa Community Board Members.

The declaration that each member is required to take is set out in Clause 14(3) Schedule 7 of the Act and reads:

DECLARATION BY MEMBER (English Version)

I, _____, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Far North District, the powers, authorities, and duties vested in or imposed upon me as Member of the Bay of Islands-Whangaroa Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Dated at: Turner Centre – Kerikeri, this 27th day of November 2025.

OR

DECLARATION BY MEMBER (Te Reo Māori Version)

Ko au ko, _____, ka ōati ai ki runga i te pono me te tika ka mutu ki te taumata o tōku atamai me āku whakataunga. Ka mahi ai mō te painga o Te Hiku o te Ika, haere tonu ki ngā ihi me ngā herenga mahi, ka pā ki roto, ka uruhi ki runga i ahau hei mema o Te Poari o Te Hapori o Bay of Islands-Whangaroa, e ai ki te Ture Kāwanatanga ā-Rohe 2002. Te Ture

Kāwanatanga ā-Rohe mō ngā Kōrero Whakamōhio me ngā Huihuinga Kōrero 1987, me tāpiri atu ki ērā atu o ngā Ture raini.

He mea whakaū tēnei ki: Turner Centre – Kerikeri, i tēnei rā 27 o Whiringa-ā-rangi 2025.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ĀPITIHINGA / ATTACHMENTS

Nil

7.2 NEW ROAD NAME: 26 TANEKAHA ROAD, KERIKERI**File Number: A5381402****Author: Trinity Lane, Finance and Customer Services Administrator****Authoriser: Margriet Veenstra, Transportation Business Manager****TAKE PŪRONGO / PURPOSE OF THE REPORT**

That Bay of Islands-Whangaroa Community Board name the right of way located at 26 Tanekaha Road, Kerikeri.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- A road naming application was received on the 27th of December 2024
- Community Boards have the delegated authority to allocate names for previously unnamed private roads, reserves, and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board name a right of way “Messenger Lane” that is located at 26 Tanekaha Road, Kerikeri.

1) TĀHUHU KŌRERO / BACKGROUND

John Proctor of Messenger Orchard submitted a road naming application on the 27th of December 2024 to name a right of way located at 26 Tanekaha Road, Kerikeri.

This development will create two additional lots at 26 Tanekaha Road, Kerikeri. A condition of the resource consent requires that a road name and two alternatives for the private access be supplied to the Far North District Council.

The applicant proposed “Messenger Lane”, as the orchard being subdivided is called Messenger Gold Orchard.

The proposed road names were sent to Land Information New Zealand for approval. Land Information New Zealand confirmed all three proposed road names are acceptable for use and can be approved as per the Addressing Standards 2011.

Ngāti Rēhia were consulted for feedback regarding the proposed road names for the new right of way. Ngāti Rēhia provided feedback and confirmed all names were acceptable for use for this development.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed road names are:

- Messenger Lane
- Messenger Way
- Hackers Lane

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set out in the Council’s Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade.) The cost of the road signage and installation will be met by the applicant.

ĀPITI HANGA / ATTACHMENTS

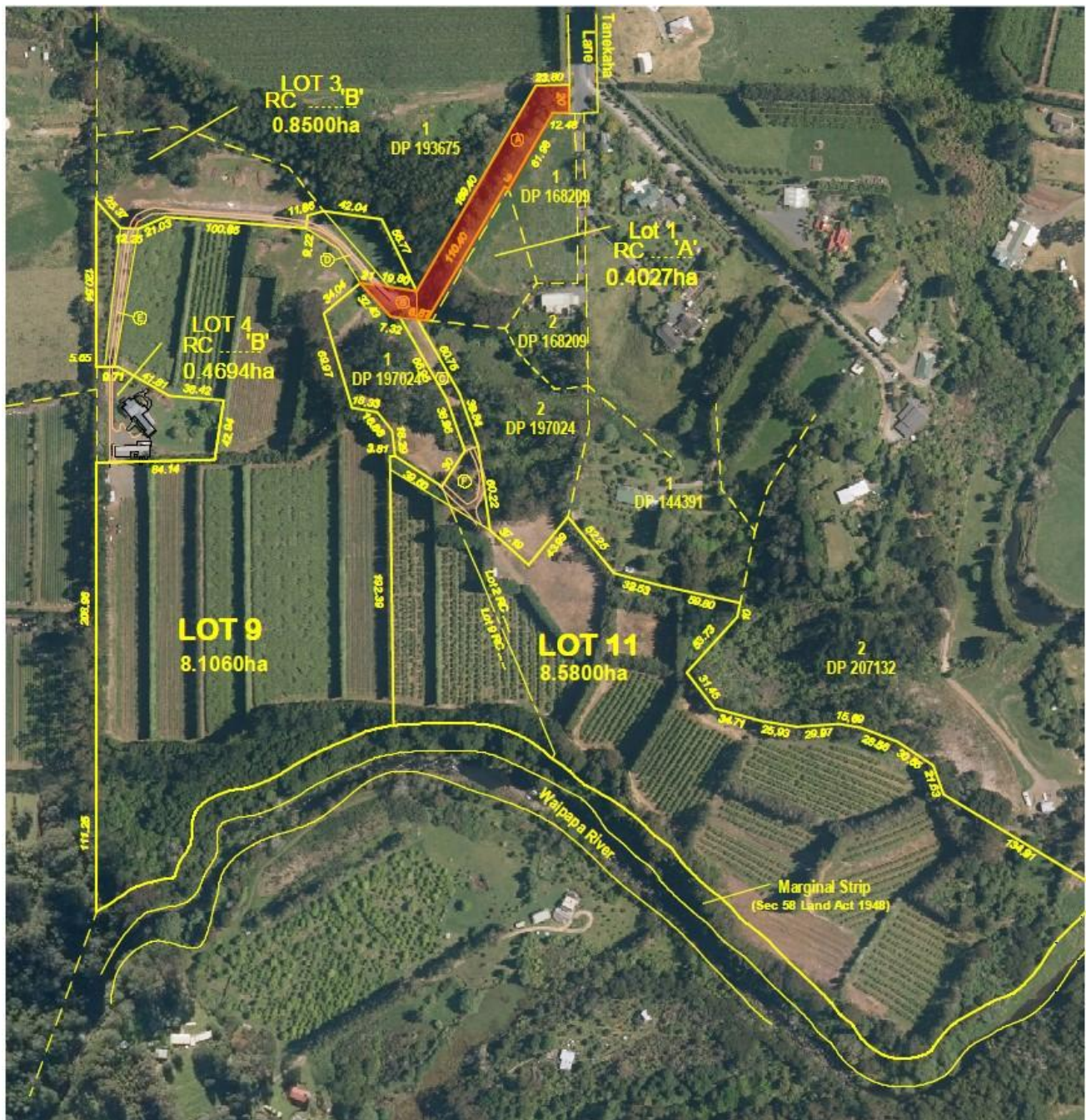
- 1. Owner Feedback - A5380538**
- 2. Map - A5380540**
- 3. Hapū Feedback - A5381386**

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002, S77, in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a right of way and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Ngāti Rēhia were consulted for feedback on this application. Ngāti Rēhia approved the use of all three road names.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	The affected homeowners were consulted for feedback. Three homeowners provided feedback for the proposed road names. Feedback is attached.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer as not reviewed this report.



RE: New road name: 26 Tanekaha Road, Kerikeri



Kipa Munro [REDACTED]
To: Trinity Lane; Te Runanga o Ngati Rehia Office



Tue 23/09/2025 7:42 am

You replied to this message on 23/09/2025 8:38 am.
[Click here to download pictures.](#) To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

CAUTION: This email originated from outside Far North District Council.
Do not click links or open attachments unless you recognise the sender and know the content is safe.

Morena Trinity,
Happy to support the proposed names as they relate/align with the Orchard name.
Mauri ora,

KIPA MUNRO
Chairperson
Te Runanga o Ngāti Rehia Charitable Trust
Cnr Hone Heke & Kerikeri Roads
PO Box 202, Kerikeri 0230
[REDACTED]

7.3 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD STRATEGIC PLAN 2022-2025

File Number: A5450645

Author: Melissa Wood, Community Board Coordinator

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To present the Bay of Islands-Whangaroa Community Board with the current Strategic Plan.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- The Bay of Islands-Whangaroa Community Board has developed a strategic plan.
- The plan captures Board and community aspirations.
- Plan content will continue to be socialised with the community.
- The plan is a single source of truth and will be used to feed projects into Council's Long-Term and Annual Planning processes, as well as assisting the Board in their own decision-making and grant allocation.
- The Board will have an opportunity to review and redevelop the Strategic Plan at upcoming workshops before the Strategic Plan is fed into the Long Term planning process and presented to Council

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board notes the Bay of Islands-Whangaroa Community Board Strategic Plan 2022-2025.

TĀHUHU KŌRERO / BACKGROUND

The previous Bay of Islands-Whangaroa Community Board worked with staff to develop their strategic plan. This work was completed via workshops.

The plan provides a decision-making guide, as Board discussions/resolutions can be checked against the strategic objectives identified in the plan.

The document also includes community aspirations.

It was the previous Board's intention that this plan be shared with the new Board and that Council be asked to consider its content when it develops the 2027-2037 Long Term Plan.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

While there is no legal requirement for a Community Board to have a strategic plan, there is immense value in any group or organisation taking the time to develop a strategic direction. Clearly articulating a vision allows the Board to be much more deliberate in its actions to achieving the vision. This focussed effort will help to effect long-term positive change in the Bay of Islands-Whangaroa Ward.

Staff will now start work with the new Board on re-developing the plan to help progress priority projects through the Long-Term/Annual Planning cycles.

Options

Option One: Note the Bay of Islands-Whangaroa Community Board Strategic Plan 2022-25

Option Two: Do not note the Bay of Islands-Whangaroa Community Board Strategic Plan 2022-25

Take Tūtohunga / Reason for the recommendation

The primary purpose of this document is to present the aspirations of the communities in the Bay of Islands-Whangaroa ward. These have been collected via direct feedback to Community Board members or via Community Plans.

A secondary aim is to provide a foundation document to guide the incoming Bay of Islands-Whangaroa Community Board. With elections, representation may change but community aspirations endure long past an election cycle. It is hoped that this document can assist the new board by learning from experience, save on time gathering information and therefore speed up the delivery of these projects.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no immediate financial implications. Projects in the plan will be seeking funding via Council's Long-Term/Annual Planning process, Community Board grant funding or other mechanisms.

ĀPITI HANGA / ATTACHMENTS**1. BWCB Strategic Plan 2022-2025**

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

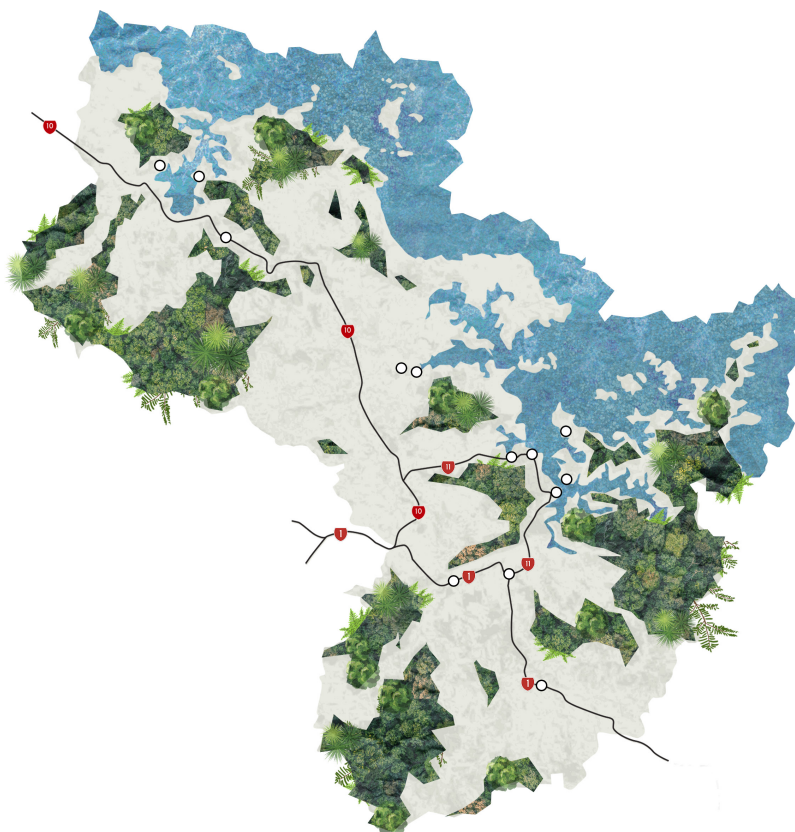
He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low significance
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Connects to the following community outcomes; Proud vibrant communities Communities that are healthy, safe, connected and sustainable
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Ward relevance, not District wide
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Board members have considered implications for Māori in their plan and added principles that acknowledge and support better decision making in this space.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	All communities within the Te Hiku ward. This is a living document it will be updated regularly, so there is always an opportunity to contribute. Community consultation will be ongoing.
State the financial implications and where budgetary provisions have been made to support this decision.	No immediate financial implications.
Chief Financial Officer review.	CFO has not reviewed.

Bay of Islands-Whangaroa
Community Board
Strategic Plan

July 2022



Bay of Islands-Whangaroa Community Board Strategic Plan



Contents

- 2 Introduction
- 3 Vision, Mission, Principles, Goals and Community Outcomes
- 5 SWOT Analysis
- 9 Map Key and System
- 10 Bay of Islands-Whangaroa Master Map
- 15 Kerikeri and Waipapa
- 18 Paihia, Haruru, Waitangi
- 20 Moerewa
- 22 Kawakawa
- 24 Russell
- 26 Opuia and Okiato
- 28 Kaeo
- 30 Totorā North and Whangaroa
- 32 Towai and Maromaku



Introduction

The primary purpose of this document is to present the aspirations of our communities in the Bay of Islands-Whangaroa ward. These have been collected via direct feedback to Community Board members or via Community Plans.

A secondary aim is to provide a foundation document to guide the incoming Bay of Islands-Whangaroa Board. With elections, representation changes, but community aspirations endure long past an election cycle. We hope that this document can assist the new board by learning from our lived experience, save on time gathering information and therefore speed up the delivery of these projects via Council's Long Term Planning process, Community Board grant funding or other mechanisms.

Ngā mihi mahana,

Bay of Islands-Whangaroa Community Board



Belinda Ward



Rachel Smith



Bruce Mills



Frank Owen



Manuela Gmuer-Hornell



Manuwai Wells



Lane Ayr



Dave Hookway-Kopa



Vision, Mission, and Principles

Our Vision

Vibrant, prosperous communities, that are socially, environmentally, and economically sustainable.

Our Mission

Empowered and connected representation, delivering oranga (community wellbeing) in creative partnership.

Our Principles

Our Board Strives for Equity

Equality means each individual or group is given the same resources or opportunities, however equity recognises that each person has different circumstances and allocates the exact resources and opportunities needed to reach an equal outcome. We will strive for equity by recognising that each person has different circumstances and allocate our resources and support opportunities that support an equal outcome.

Our Board Acknowledges the Impacts of Colonisation

We ask that members assess applications acknowledging pre-European settlement and respecting the stories and traditions that accompanied it, and that te Ao Māori/the Māori world view is heard.

Our Board Acknowledges the Impacts of Institutional Discrimination

Institutional discrimination is when institutions, either directly or indirectly, discriminate against certain groups of people. We ask that members challenge institutional discrimination by not participating in thinking, actions or processes that perpetuate this.

Our Board is Committed to Delivering Wellbeing

Community Wellbeing is the foremost purpose of the Local Government Act. We ask that members consider how we interpret this in relation to our communities. This includes all aspects of Wellbeing – Social, Economic, Environmental and Cultural.



Goals and Community Outcomes

Our Goals

1. Administration: includes policy reviews, meeting management, improving process, online capacity and capability.
2. Communications: includes internal and external comms, promoting and educating all parts of Council about the value that Community Boards can add, educating the public on the Community Boards role and how we can help.
3. Placemaking: includes developing an approach for small, medium and large-scale projects. Hastings has a great example of a city vibrancy fund that we could adapt.

Our Community Outcomes He Putanga Hapori



Proud, vibrant communities



Prosperous communities supported by a sustainable economy



Communities that are healthy, safe, connected and sustainable



Connected communities that are prepared for the unexpected



A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki



We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride



SWOT Analysis

Strengths

- We are a unified Board and we support each other.
- Understand each other's subdivisions.
- Individuals have great community connections across all subdivisions.
- Accessible & approachable Chair.
- Variation in membership which brings diverse thinking and life experiences.
- We approach our decision process in an unbiased manner.
- We collectively have a large volume of local knowledge, and are flexible in our responses.
- Community understand and respect our process.
- We are local, live local and are part of a community.
- We know the residents, volunteer groups, clubs and businesses.
- We are able to reach people - connections amongst friends, work colleagues, socially etc.
- We have an understanding of the diversity within our communities.
- We provide Community Grant funding to assist events, projects & activities likely to succeed in our communities.
- We understand our geographical uniqueness.
- Placemaking Funding enables us to empower & mobilize volunteers to achieve community desired outcomes with pride by bringing people together.
- We are the eyes & ears on the ground representing & advocating for the interests of our communities.
- For some residents we are their only voice, a conduit between themselves & Council - we are hope providing a necessary service.
- We aspire to listen to each other and to listen to our communities when they come and talk to us.
- We are warm and welcoming and try to be inclusive of whanau identified needs in our community where and when we can.
- We are adaptive in a crisis and help each other and our subdivision communities by connecting to each others networks, knowledge and skills e.g. covid.
- We are curious.
- We call something a duck when it's a duck.
- We acknowledge and continue to support LGBTQI+ diversity within our communities.

SWOT Analysis

Weaknesses

- Review Local Grant Policy, not fit for purpose. Application process/applicant should identify wellbeing outcomes.
- The slow turning cogs of government.
- Subdivision representation doesn't lend itself to thinking as a 'group'
- Induction needs to be more comprehensive.
- Meetings could be more efficient.
- Meeting venue could be looked at as it doesn't allow for live streaming/transparency of process.
- Lack of resources inhibits actions, delivery & solutions.
- Lack of funds to develop & maintain existing community facilities & reserves.
- More power is required at CB level to enable us to deliver desired community outcomes & wellbeing.
- There is a disconnect with the operational aspects of Council.
- Not being fully informed of Council activities in our area is damaging to our brand & embarrassing to elected members.
- Communication between staff & governance at CB level is often ineffective.
- More education is required around staff understanding the CB role & who the representatives are in each subdivision.
- CB recommendations can be overlooked in the decision-making process at Council.
- Digital connectivity & skills vary amongst members.
- Public often have better communication with council & achieve direct results ahead of Community Board Members.
- Our weaknesses are mainly external and emanate from Council and or staff not recognising the value of the Community Board.
- We need to insist that items on which we are required to make decisions are more clearly defined by policy and criteria.
- Lack of diversity on our board. No specific youth or tangata whenua representatives. Older, pakeha demographic well represented.
- Monocultural and Eurocentric norms and processes. It is assumed we all think in a western way (and western beliefs and values) and that that is the right way to approach everything. It has been mind blowing to observe the vast and deep differences between tangata whenua world views and realities and tangata Tiriti world views and realities. Our connection to whenua and wai as Rongoa and a pathway to ora/wellbeing being one of those observed differences. There is no real depth of understanding there for our way of being. Because this has a huge impact on how our communities live, we need training workshops during induction for this.
- No resourcing to build whanaungatanga between the board and our community, no resourcing to build awareness of community board role, utility and delegations – especially with the 50% of our people who do not vote.
- Others (community members) because our community cannot see our resourcing beyond community grant funding, the perception is often that we have no power and therefore no use. Community board members are often utilised as a backstop for failures in Council process, esp around a lack of communication – kind of like the police complaints authority.
- We would like to be able to inform the procurement process through providing feedback on levels of service we deem important and to also providing progressive evaluation and feedback perhaps on an annual basis for those contracts which cover more than one year. For example, we have noted issues in the delivery of vegetation control and maintenance in Kerikeri (palm trees, Heritage Bypass, major roundabouts) and in replacement of lighting where some blown lights have not been replaced for a considerable period of time.
- We need to capture the role of CB as supporting funding – with this being a mandatory requirement for all grants by the Board. This is important to distinguish Council activities to CB.



SWOT Analysis

Opportunities

- Making communities more aware of what CB's can do to help them move forward.
- Lobby for CB's to have more influence on Council.
- Increased need for both internal and external CB advice.
- Build on existing networks e.g. NRC.
- Increase in community placemaking initiatives and support required to Community from CB's.
- Increase funding given to CBs.
- We can continue to refine the methods by which we gain community opinion.
- We can continue to urge Council to recognise the potential/value of Community Boards.
- We can seek to define more closely what is wanted by both the Community and Council.
- We should support those parties that are encouraging more "local" government.
- Improve processes & communication by working more closely with councillors & staff - breaking down barriers & improving transparency.
- Future for Local Government review could give Community Boards more teeth to overcome the hurdles we currently face in our ability to deliver.
- The potential reform could empower Community Boards to effectively recommend to Council.
- A Strategic Plan will better inform the Council through LTP & AP processes.
- We can identify different ethnicities & develop cultural inclusiveness. This would grow our sense of shared identity.
- Central Govt. could have the ability to relate to flax roots through increased growth & representation from the bottom up, reaching the peoples & needs & improving their wellbeing.
- Our geographical knowledge could enable us to advise on threats & barriers affecting the likes of shared services.
- Locals regard us as Council. we are often the first point of contact.
- Community Boards could have a stronger brand & better inform the public as to what we do.
- Place based planning will provide useful guidelines for our Strategic Planning.
- Becoming more Te Tiriti o Waitangi capable and compliant. This is a more inclusive way to connect to the invisible parts of our community by setting Te Tiriti as the baseline approach and practice moving forward.
- Not waiting for Council to lead the way, taking the initiative and courage to inspire and enable change. Be proactive.
- Establishing an independent community board brand and communications, separately but connected to Council. Until we do this, we will continue to be reactive in this space - doing only what Council allows e.g. our facebook page isn't run by our members, we have no control over how a visible comms tool like this is used by Council staff to portray us and tell our story. Other community boards in Aotearoa are trusted to administer their own page and comms. Council control and its narration (without our participation and partnership) is a threat to Community Boards.
- C19 presents opportunities to relook at how we do things.
- New Matariki public holiday/recognition – events centred around this.
- Following several presentations from Healthy Families, it would be good to note moving forward that we also support the promotion of events which are both alcohol-free and sugary-drinks-free.
- Community Board members have an ability to speak at DLC hearings on liquor licencing issues.
- Stress the importance of having local community plans and reserve management plans as ways to capture and inform decision-making by both the Board and the Council moving forward. This require better resourcing of the Community Development team to enable more engagement with communities to support these processes.



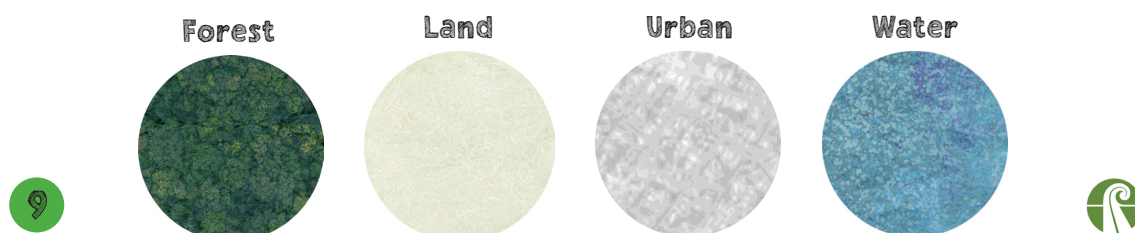
SWOT Analysis

Threats

- C19 poor community health and wellbeing, negative social trends and economic impact, transport restrictions and food supply interruptions. Volunteer continuity as most are older people.
- Council not listening to CB's.
- Poor connectivity and lack of digital skills in some areas makes it difficult for community to engage.
- Potential chaos within FNDC due to staff changes and LG reforms.
- Council deciding to scrap CB's.
- Our geographical uniqueness & location means our communities can be easily isolated & cut off.
- Climate Change will affect our public open spaces, assets & future planning for projects is required. A lack of funding to remedy is an issue
- Lack of resources to remedy encroachments & reclaim public spaces for future generations.
- Increased engagement & consultation could delay community projects & volunteers will lose interest
We cannot deliver false hope to communities.
- Elected members who have agendas or are not impartial.
- Current legislative processes are too restrictive. Change is required.
- Loss of Community Boards in developing a new model for LG.
- Worst case scenario could be the loss of LG all together!!
- Fear, control, ignorance, individualism, status quo.
- Open Spaces, compliance issues.



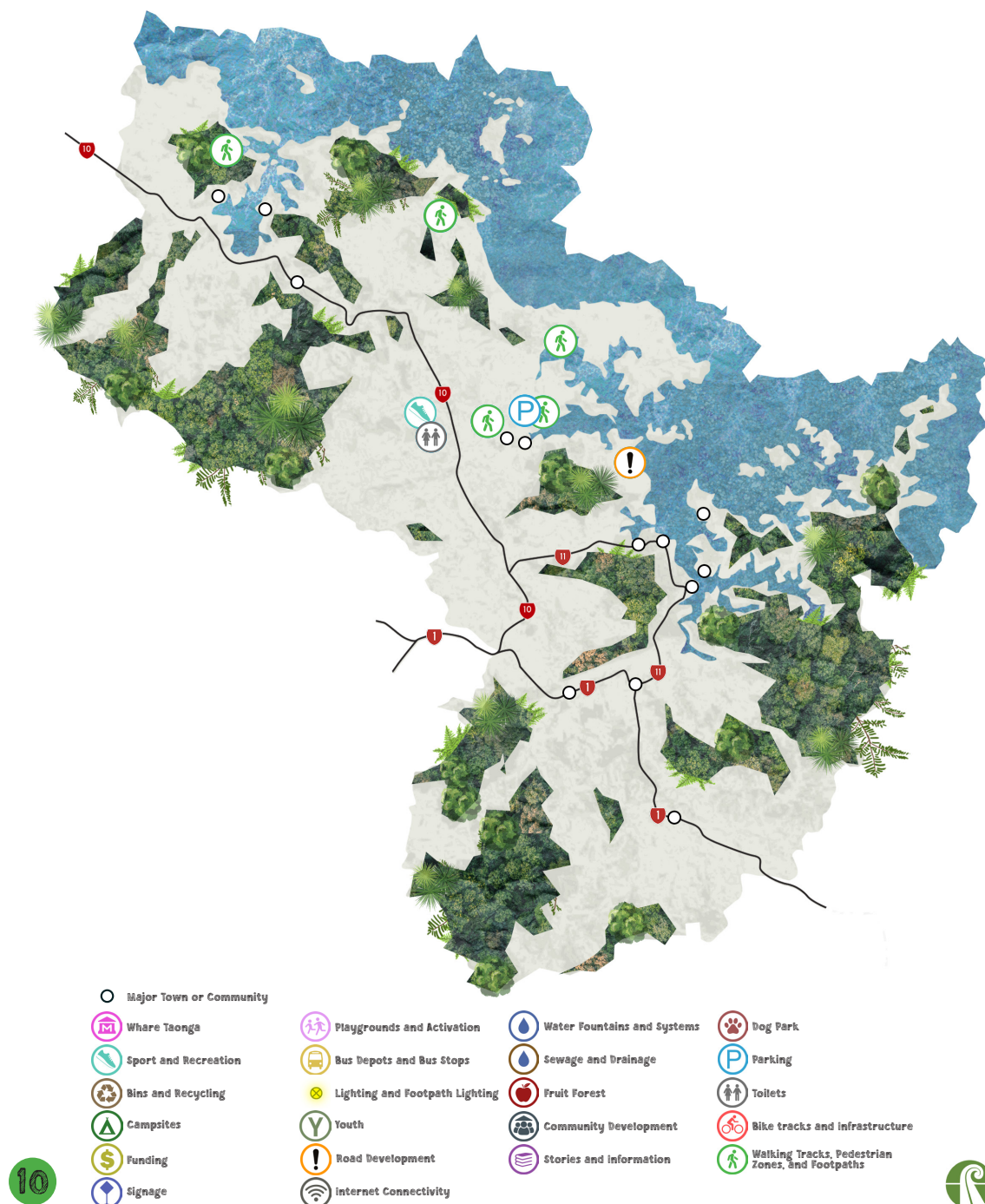
Map Key and Systems



Bay of Islands-Whangaroa
Community Board
Strategic Plan

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Bay of Islands-Whangaroa Master Map





Bay of Islands-Whangaroa Master Map

Across Ward Initiatives

-  Community Events (non-commercial)
Board more favourable to applicants that are community based not for profit organisations.
-  Festive Events
\$2.5k per town (plus up to \$2.5k for traffic management).
-  Support Projects/Event Seed Funding
A good chance of succeeding within the first three years.
-  Access to Safe Drinking Water
The CB advocates for safe drinking water to be supplied at all small events.
-  Marine Environment
Advocate for improved security and maintenance of recreational marine facilities, including ramps, parking, boat storage & racks at boat ramps.
Advocate for additional fees to be collected as part of mooring fees.
Advocate for the development of an equitable Marine Recreational Resources Strategy, and access to and development of accessible and future proofed community/recreational marine facilities.
-  Town Beautification Capital Works Budget
Request that this budget is delegated to Community Boards to distribute to support community initiatives.
-  Community Halls
The CB advocates for all halls to be fit for purpose across district, with safe drinking water, internet connectivity and effective heating/cooling.
Ensure that any divestment includes consultation with the community.
-  Community Plans (including iwi/hapu plans, reserve management plans).
Community Board will work with communities and Council teams to increase participation based planning, empowering communities to develop their own plans/action plans that can then be fed into the AP/LTP process.
-  District Plan Consultation
The CB will support the District Plan Submission process by encouraging community engagement and awareness, and therefore participation.
-  Responsible Campers
Advocate Council to increase compliance and monitoring to ensure that responsible campers are being responsible visitors that respect our environment.
Ensure all designated Responsible Camping Areas provide access to public toilets.
-  Spraying of Roadsides
Advocate Council undertake an education campaign regarding the 'No Spray' register to better inform residents of this service.





Bay of Islands-Whangaroa Master Map

Across Ward Initiatives

- 

Bilingual place and road naming
The CB supports bilingual signage, building community pride and awareness about where we live through the special meanings behind these names.
- 

Seasonality Issues Toilets, Litter, Rubbish, Mowing
(between October-April annually)
The CB can offer helpful, local knowledge on these issues and asks that Council seeks CB input into town maintenance services contracts.
- 

Engagement with the Northland Transport Alliance
The CB will support the delivery of the NZTA township plans and advocate for continued road safety improvements.
The CB will advocate for footpaths to be built/replaced to Waka Kotahi standards.
The CB will advocate for greater input and oversight into the footpaths renewals schedule.
Advocate for sealing of Te Tii Maunganui Rd 500mtrs, Taranui Rd 1kms, Rawhiti Rd 2kms, Waikare Rd 16kms, Windsor Landing, Matawaia Marae, Omaunu Road to Bruce's gate.
Explore options for recreational and commuter cycle paths.
Install more EV bike chargers and bike and scooter racks at strategic locations/key
- 

Digital Inclusion
The CB supports the implementation of the Nothing But Net Far North Digital Strategy, including free public WIFI and better broadband for rural communities.
Online services are increasing & rural residents need connectivity to live their lives.
Free public wifi and CCTV in all urban spaces.
- 

Support Māori Wardens
Support for crime prevention programmes such as Maori Wardens, city safe, CCTV
- 

Acquisition and/or Retention of Land and Assets
The CB support strategic land acquisition and/or retention.
The CB advocate for an assessment of halls and options available, which may include the divestment of halls.
- 

Maintenance of existing walkways
Maintain walkways to track standards and maintenance plans when developing walkways.
- 

Climate Change Mitigation
The CB supports lifting low lying tidal roads and footpaths and cycle trails.
- 

The CB advocates for a review of roading & drainage suitability to cope with floods and tidal extremes.
The CB requests to be included in the development of Council climate change policies and remedies.





Bay of Islands-Whangaroa Master Map

Across Ward Initiatives

-  **Placemaking**
 Fund/allocate projects that are community led and demonstrate community identity, especially reflective of dual heritage and diversity. Promote bilingual initiatives to support on the revitalisation of Te Reo Maori.
 Advocate for FNDC to allocate 1% of all Capital works projects to public art.
 Package wellbeing infrastructure (ie seats, lighting, signage) by place to enable the Board to focus on equity.
-  **Pump Tracks**
 The CB supports the development of pump tracks through CB placemaking funding.
 Also consider purchasing a modular pump track with other CB Boards (www.parklife.co.nz) that could be shared around the three wards.
 Mobile concept would align especially well with the FNDC shift to supporting a mobile library, ensuring equal opportunity around the District. In some cases, temporary may well be the better option for the ratepayer spend, when taking whole life cost into account.
-  **Public toilets**
 Upgrade all public toilets to gender inclusive (i.e. Long Beach), with changing facilities available in each.
 Budget for public art with toilet block renewals.
-  **Signage**
 Wellbeing, bilingual signage etched into footpaths in reserves (i.e. smokefree).
-  **Play spaces**
 Shade sails on all playgrounds in the BOI Whangaroa Ward.
 Water fountains at all play spaces in the Far North, and clean drinking water available at all sports sites.
 Explore and encourage mara hupara/traditional Maori playgrounds play options in partnership with sports facilities.
-  **Libraries**
 Install water bottle refill stations in all Far North Libraries.
-  **Waste**
 Request input by the Board into the Waste Management and Minimization Plan.
 Trial compactor innovation in rural areas to reduce illegal dumping and spread of waste into waterways.





Bay of Islands-Whangaroa Master Map

Local Initiatives

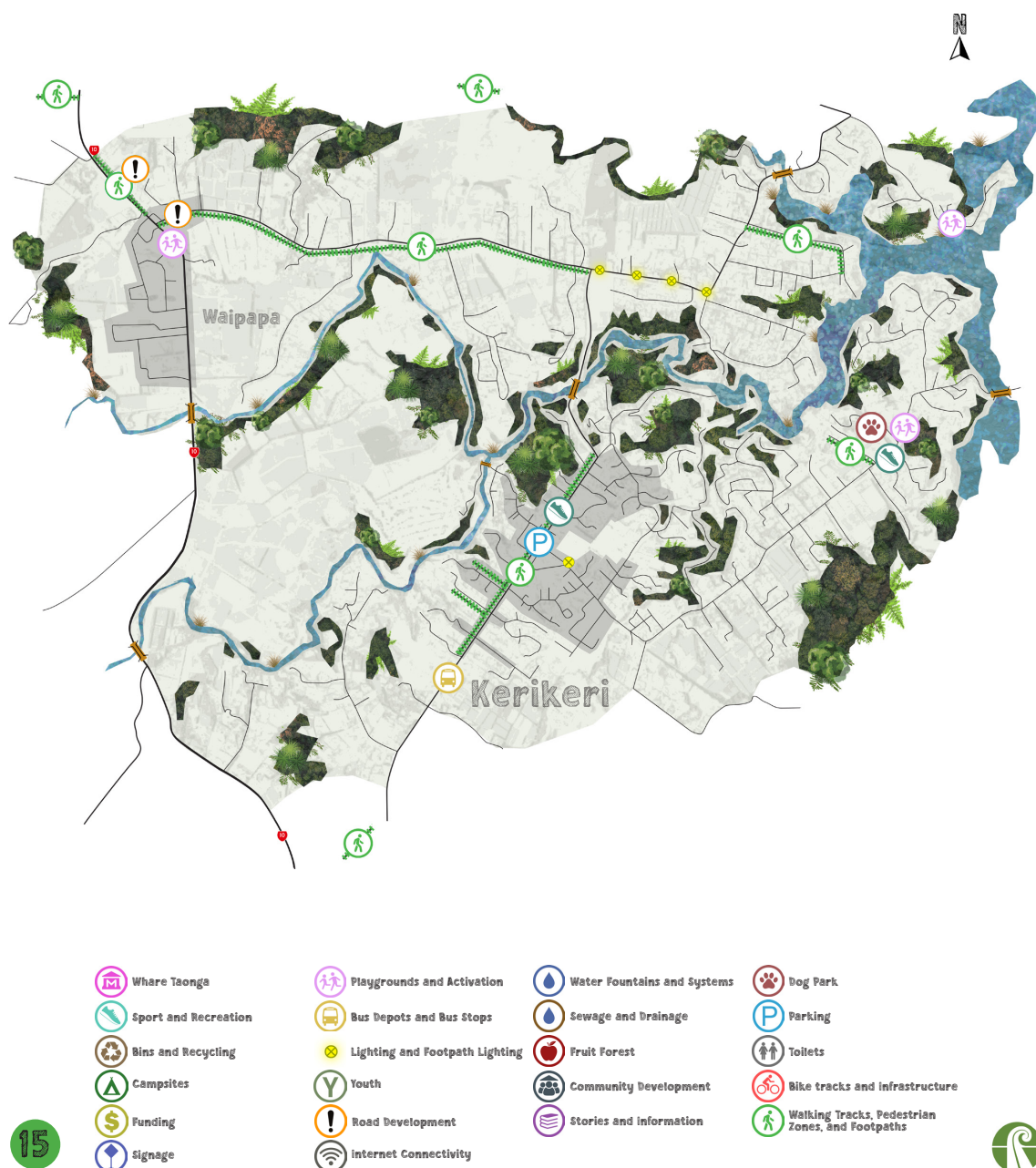
-  Walkway/footpath from Bay of Islands Academy to Tapuaetahi turnoff
Safe path for children to get to school.
-   Walkway/footpath from Riverstream Drive along Pungaere Road to SHW10
Support population growth and a safe path for pedestrians and cyclists.
-  Matauri Bay footpaths
Te Tapui Rd to Matauri Bay school
Pah Rd
-   Lake Manuwai
Advocate for the development of the area as a jointly managed public recreation facility through the Management Plan review process.
Advocate for improved toilet facilities, including consideration of an additional accessible toilet.
The land is not owned by FNDC and its not reserve, it is owned by the Kerikeri Irrigation Company.
-  Onewhero Bay
The CB supports the acquisition of Esplanade Reserve to Onewhero Bay to provide public access to the beach between Kerikeri and Paihia.
-   Maritime facilities at Rangitane
The CB support the upgrade and expansion of maritime facilities at Rangitane, including the development of a footpath to connect the Reserve and Jetty, public access to launch boats, car and boat trailer parking and improved public amenities.
-  Totara North to Taupo Bay Walking track
Support the development of a track that links the Wairakau Track in Totara North to the settlement in Taupo Bay
-  Purerua Road: BOI Academy to Taronui Road.
Portion on unsealed section - option for alternative all weather materials.
-   Te Tii Road: BOI Academy to Whitiara Marae.
Portion of the route is unsealed - consider options for all weather materials. Minor drainage required.



Bay of Islands-Whangaroa
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Kerikeri and Waipapa





Kerikeri and Waipapa

-  More public carparking in Kerikeri
Fast growing town, demand increasing, residents/visitors frustrated.
-  Bilingual signage
Information and directional signage as BAU
Support the restatement of place names that recognise the mauri of place, working with iwi/hapu e.g. Kerikeri River/Te Āwa o Nga Rangatira.
Ensuring Ngāti Rēhia Environmental Management Plan is recognised and incorporated into Council plans and processes.
-  Waipapa West Road and Extension
On bend – school children walking on road and on first major bend (“smashbend”), school buses stop there.
Public Safety Issue
-  Prioritise pedestrian safety in CBD areas
Pedestrian friendly town centres and formal pedestrian crossings and controlled crosswalk outside Hunting and Fishing.
-  Kapiro Road Whole length of road Promote Community Wellbeing
-  Kerikeri footpaths Riverview Rd
Length of Blacks Rd
Kapiro Road
Kerikeri Road to Greenway Drive
The Ridge, Aranga Road to shops
-  Walking track between Ness Road and Duck Death Bend
Promote Community Wellbeing
Public Safety Issue
-  Waipapa Roundabout to Kerikeri Roundabout
Future planning Growth planning linkages to Waipapa Sports Hub
-  Pungaere Road - Waipapa Road, SH 10
Pedestrian safety NZTA
-  Bay of Islands Airport to SH10 roundabout
Not necessarily a full concrete path but Linkage with existing footpath to major infrastructure
NZTA (ahead of installation of sculpture)
-  Planting and identity projects at Kerikeri Domain
-  Waipapa Road: Harvest School to Advance Build.
Requires drainage.



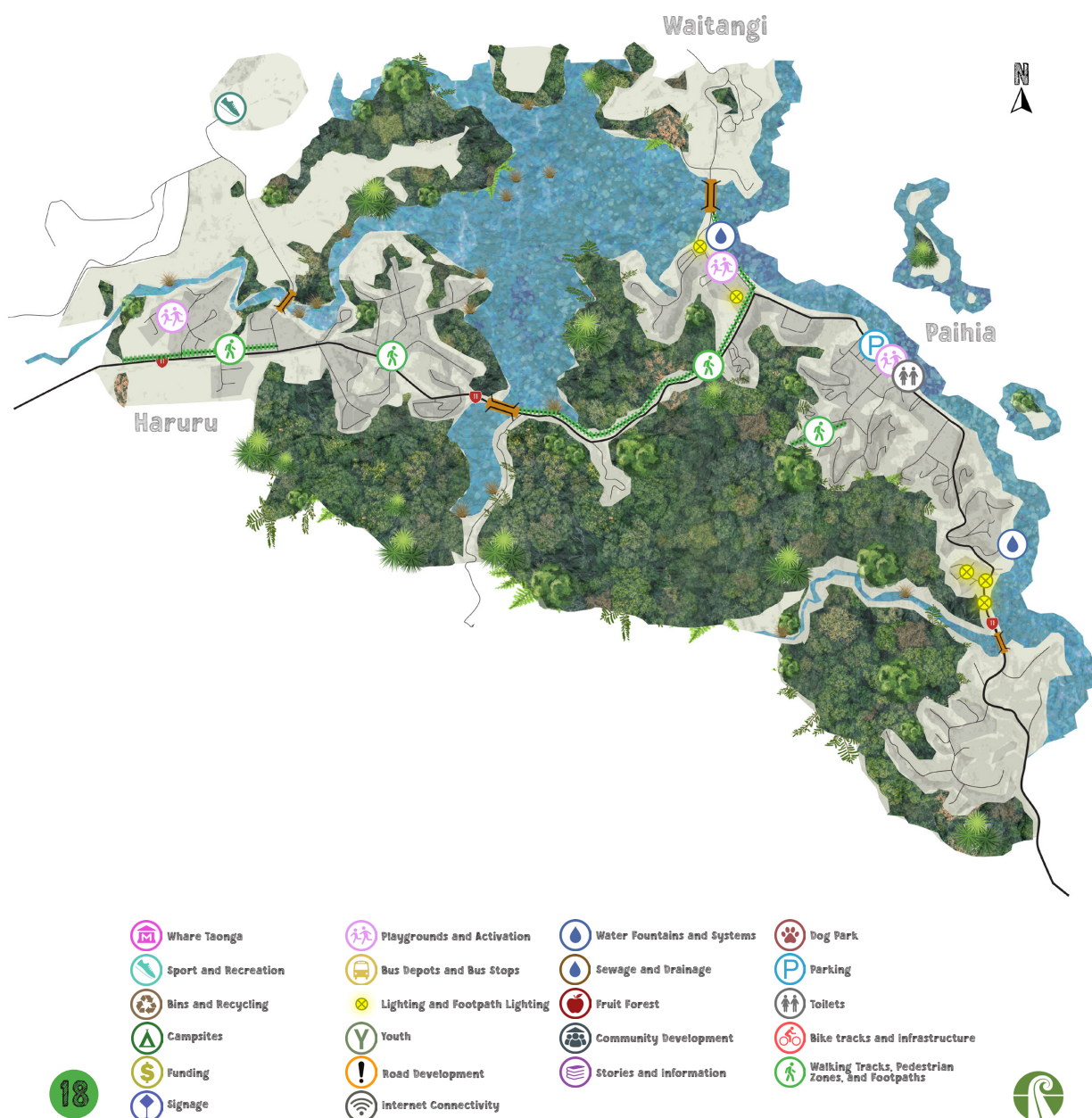


Kerikeri and Waipapa

-  Problems and parking including a bus depot outside of CBD.
District Plan provision required
Investigation into solving parking solutions.
-  New Waipapa Playground Community recreational space
Public enjoyment FNDC/Community Board
New playground in Waipapa area (Mara Hupara?)
-  Footpath lighting between Between Heritage Bypass and Landing RD
-  Implement Dog Exercise/Recreation Plan
-  CB support Community based activity at Roland's Woods & Lavenders Land
-  Kerikeri-Waipapa Spatial Plan
Advocate for CB input
Allow for population growth and changing demographics
-  Kerikeri Domain Plan Working group, chaired and membered by CB. When central government funding has been allocated take business case to council for remaining funding required.
Long-Term – request that full delegation of responsibility to go to BOIWCBC Develop and socialise plans for public input.
Fits Govt "Be Active" strategy, high community interest, public recreation space.
-  Bilingual – Kerikeri is a bilingual community.
-  Youth – young people have access to events, facilities and opportunities.
-  Environmental restoration – restore the Mauri of lakes, rivers, streams and oceans.
-  End of Paretu Drive Skudders Beach Playground
The CB supports an upgrade of the playground. The swings were removed during covid lockdown & the structures are not fit to rehang the swings. This is a small playground that is regularly used, along with the tennis courts. There are willing volunteers in the neighbourhood if required. Potential reserve management plan required.
-  Lighting on the Cobham Rd carpark .
Safety issue public and users of the bowling club.
-   SH 10: Waipapa Loop Road to Pungaere Road.
Add pram crossing to Waipapa Loop/includes pinch points & drainage.
-  Wiroa Road: SH10 to Hideaway Lodge Backpackers.
Price as 2.5m shared path, drainage required.



Paihia, Haruru, and Waitangi





Paihia, Haruru, and Waitangi

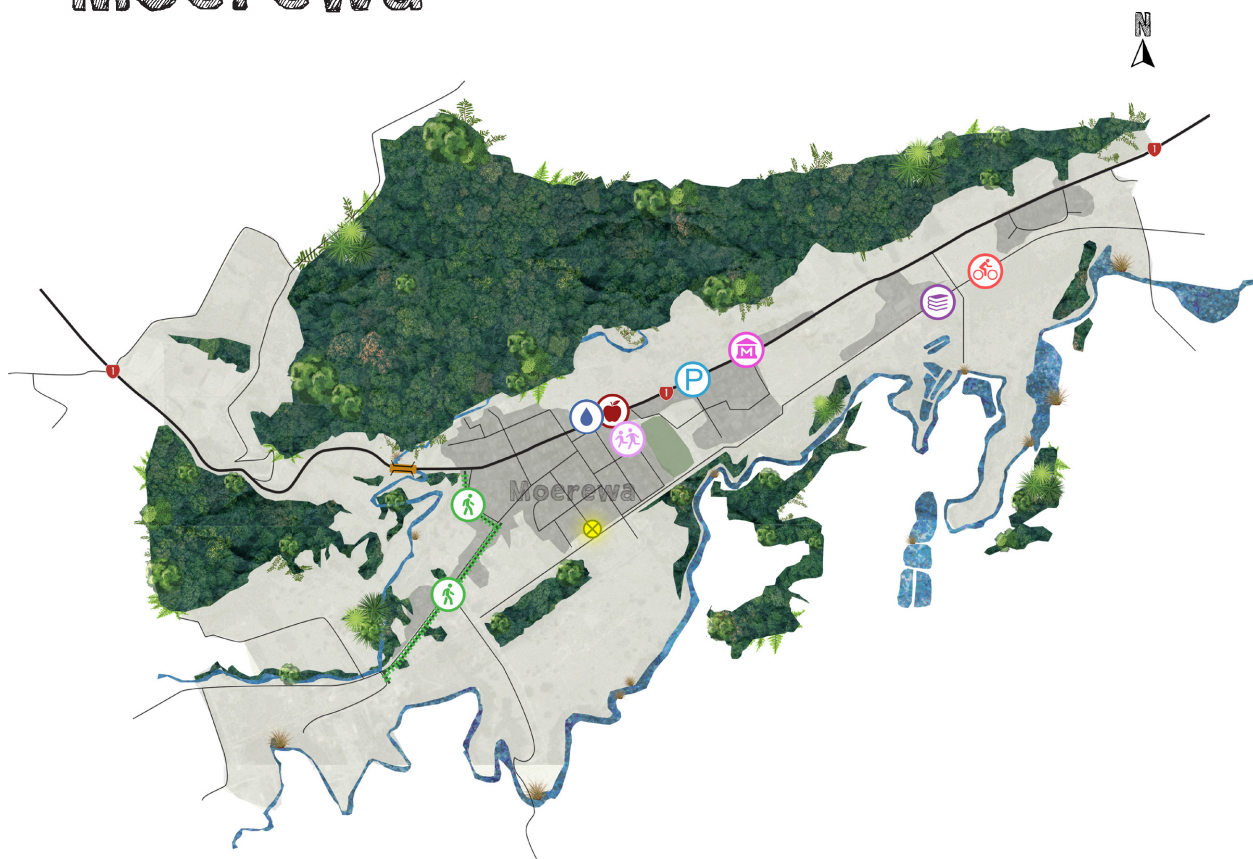
-  Te Kemara Ave 2 lights
Trade off with Council for water line to Copthorne.
-  Tohitapu Rd Paihia High user area along Te Haumi beach toilet.
High public use of facilities on beach.
-  Paihia disability/ elderly parking
CBD Inner shopping area, review ratio of parking/disability and increase the disability parking ratio.
Focus Paihia Disability Action Group.
-  Connectivity to reserves and jetties
A shared Pathway (bridge to bridge) linking the Waitangi Bridge with the Kaipatiki Bridge
Support the development of a track for the purpose of connectivity off SH11 walkway, offering an alternative route/link to Waitangi & the Treaty Grounds.
This is a historical track for those of you who can recall the late Toro (a local identity) & his horse trekking.
Ongoing Growth Planning.
-  Haruru Falls footpath
Falls Rd to Watea (SH11)
Public Safety Extension to existing footpath.
-  Shade and public toilet for Marsden Rd, Paihia playground - Community/Focus Paihia
-  Implement Bedisloe Domain Management Plan
If the Waitangi National Trust take the estate lease back, the Board recognises the need for Recreational land in the Haruru/Waitangi/Paihia area.
Commence discussion and renegotiate lease extension and upgrade public facilities for future community intergenerational space.
Build a community sports hub asset for 3 growing communities.
-  New Watea Playground Community recreational space.
-  A new Playground/Play Space for the Waitangi Reserve that runs between Te Kemara Ave & Te Karuwha Parade.
-  Water fountains
Te Haumi Beach
Tii Beach
-  SH 11: Nautical Drive to Waikokere Stream Bridge
-  SH11: Yorke Road to Wilson Road link
-  Joyces Road: Williams Road to End.
Williams Rd to culdesac, requires minor drainage.
-  Investigate Solutions for Disability access in Dog Recreation Areas



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Moerewa



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|----------------------|--------------------------------|-----------------------------|---|
| Whare Taonga | Playgrounds and Activation | Water Fountains and Systems | Dog Park |
| Sport and Recreation | Bus Depots and Bus Stops | Sewage and Drainage | Parking |
| Bins and Recycling | Lighting and Footpath Lighting | Fruit Forest | Toilets |
| Campsites | Youth | Community Development | Bike tracks and Infrastructure |
| Funding | Road Development | Stories and Information | Walking Tracks, Pedestrian Zones, and Footpaths |
| Signage | Internet Connectivity | | |





Moerewa

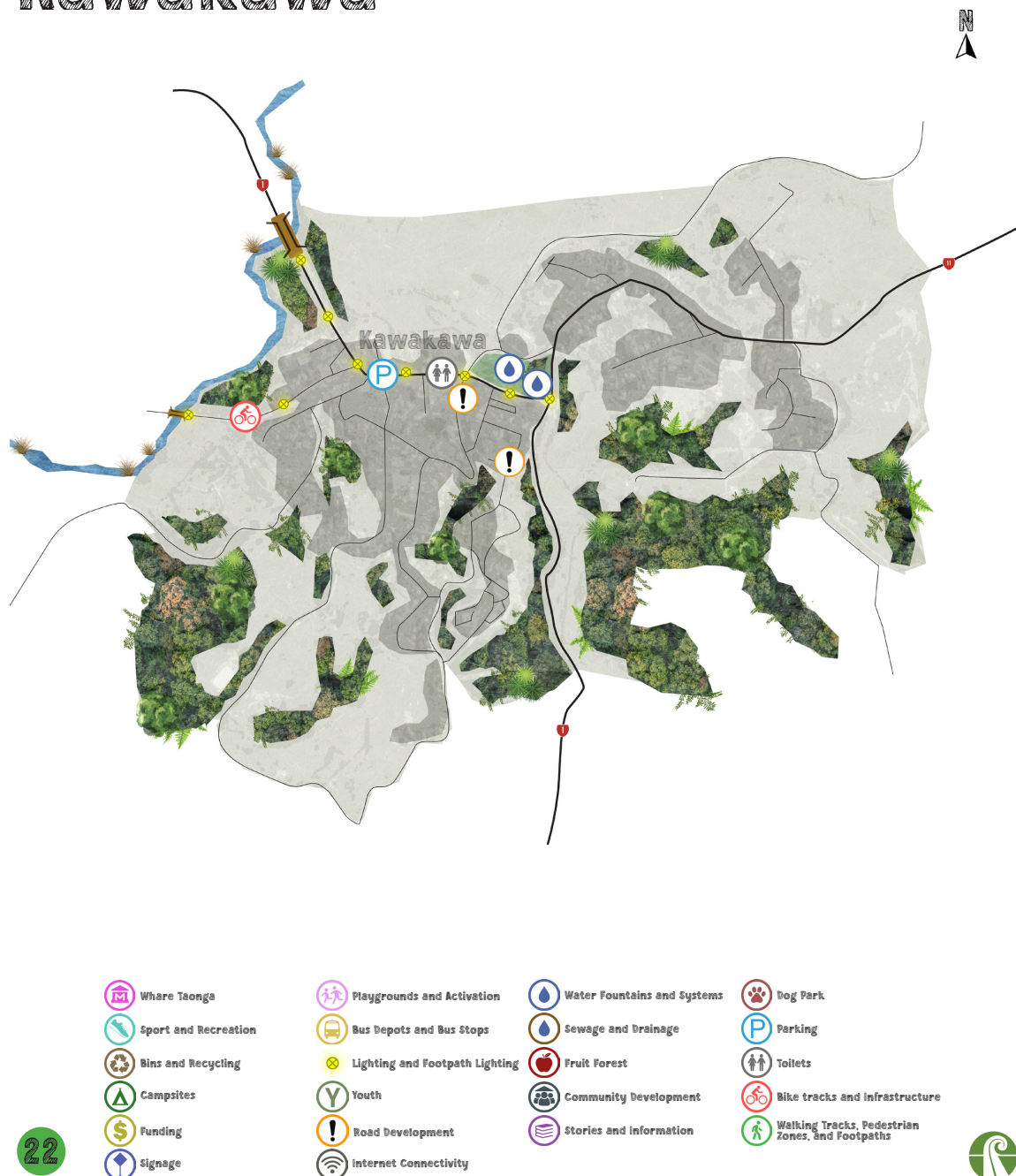
-  Safe environment – improve lighting in town and support increased police presence and local initiatives like community patrols and Māori wardens
-  Youth – provide activities for youth and children
-  Culture – create a whare taonga
-   Moerewa Pou Trail /Kororareka Wharf Wero
Stories to educate in alignment with cultural and historical significance.
-  Placemaking Moerewa Food Forest
-  Install street light at end of Massey St. Moerewa
Footpath lighting Public safety 2021-2022 Ref. T. Toki RFS 3994951
-  Moerewa footpaths
Complete Snowden Rd and School Rd Moerewa School to Otiria Marae
Public Safety, students walking home from school
NZTA Moerewa Township Plan
-  Moerewa Playground and Kaeo Playground needs a shade structure.
Community recreational space
-  Deliver the Moerewa pump track
-  Water Fountain at Nisbet Park, 65SH1



Bay of Islands-Whangaroa
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Kawakawa





Kawakawa

-  Station Rd Kawakawa 2 lights.
Public safety 2020-21 Cycle trail extension.
-  Kawakawa Main St SH1 and under verandah lighting - request new street lighting in Kawakawa.
High visitor and traffic counts NZTA Township Plan.
-  Support Ongoing Staff Updates of NZTA Township Plans for Kawakawa and Moerewa.
Kawakawa additional crossing & cycle trail extension, road calming through townships.
Public Safety, accessibility, convenience, public connectivity with townships.
NZTA Township Plans
-  FNHL disability car parks to be painted in alignment with National standards.
Accessible parking near Kawakawa 4 Square along Wynyard Street.
To give kaumatua/kuia more able access through town.
-  Hoops in neighbourhoods – install basketball hoop in Kawakawa
-  Skate Park in Kawakawa
-  Water Fountains
Johnson Park
Kawakawa Playground
-  Bowen Street: McFarlane to end
Minor drainage improvements needed
-  Bottom of Commercial Street
Maintenance of existing Road.



Bay of Islands-Whangaroa
Community Board
Strategic Plan

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Russell



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- | | | | |
|----------------------|--------------------------------|-----------------------------|---|
| Whare Taonga | Playgrounds and Activation | Water Fountains and Systems | Dog Park |
| Sport and Recreation | Bus Depots and Bus Stops | Sewage and Drainage | Parking |
| Bins and Recycling | Lighting and Footpath Lighting | Fruit Forest | Toilets |
| Campsites | Youth | Community Development | Bike tracks and Infrastructure |
| Funding | Road Development | Stories and Information | Walking Tracks, Pedestrian Zones, and Footpaths |
| Signage | Internet Connectivity | | |





Russell

-  Placemaking The Strand Russell.
Finding creative solutions to manage the Strand area the many user groups while respecting the historic significance of the area.
-  Investigate locations of accessible reserves & suitability for additional car/boat parking.
Investigate & identify potential reserves that could be sold to fund development on and/or access to other reserves.
Kaha Place community project proposal.
-  Prioritise pedestrian safety in CBD areas
Pedestrian friendly town centres and formal pedestrian crossings
-  Pomare and Florence St Russell -1 light for footpath high use area
-  Chapel St Russell sealing and maintenance
Between Church and Baker St
Community public parking need
-  Russell Boat Ramp Trailer car park
The Strand High user area near boat ramp
-  Russell footpaths Long Beach to connect with carparks both ends
Florence Ave to Matauwhi Bay
Safety and planning for growth
-  Implement Dog recreation plan
Identify & socialise exercise areas
FNDC Dog Policy /LTP Kerikeri and Russell community voice
Proposed location to be identified and worked with Community.
-  A project to formalise a public accessway from Kaha place to the Bay.
Support from the community board for the project to be part of the FNDC LTP.
The project is for the conversion of a piece of Council land into an accessway.
The need for the accessway is due to the current access being relied upon approval from private landowners to cross over their property. This is the only way for residents on the land side of Kaha place to access the Bay and their moored boats.
-  Robertson Street: Matauwhi to Gould.
Drainage required.
-  Develop Footpath Queen Street: Wellington to Little Queen Street.
-  Church Street: Chapel St to Wellington St.
-  Matauwhi Road: #20 Matauwhi Road to Beach.



Opua and Okiato





Opua and Okiato



Top of Opua Hill – safe crossing/path
SH11 – safe pedestrian crossing (esp for school children)



Okiato Car Ferry Footpath lighting Public safety, high use area



Opua footpath Kellet St to Opua School
Public Safety Small linkage



New Opua Playground FNHL reserve
Community recreational space Community component of the marina resource consent.



Additional covered bus Stop for passengers traveling to Keri Keri
Public Safety to stop unnescary crossing of Road at Opua Hill.



Bay of Islands-Whangaroa
Community Board
Strategic Plan

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Kaeo



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- | | | | |
|----------------------|--------------------------------|-----------------------------|---|
| Whare Taonga | Playgrounds and Activation | Water Fountains and Systems | Dog Park |
| Sport and Recreation | Bus Depots and Bus Stops | Sewage and Drainage | Parking |
| Bins and Recycling | Lighting and Footpath Lighting | Fruit Forest | Toilets |
| Campsites | Youth | Community Development | Bike tracks and Infrastructure |
| Funding | Road Development | Stories and Information | Walking Tracks, Pedestrian Zones, and Footpaths |
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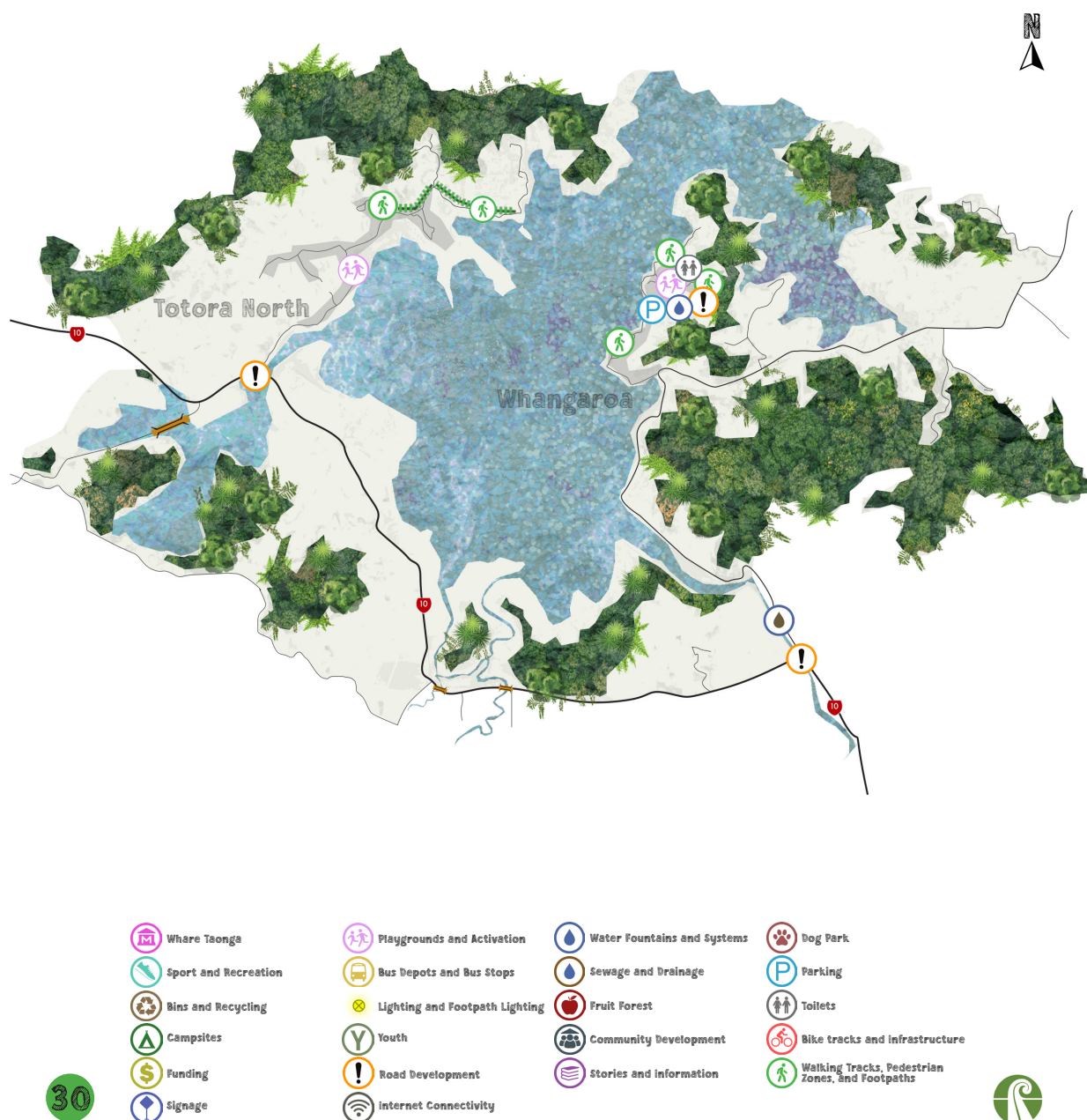
Kaeo

-  Kaeo Wellbeing Hub including pump track (support Council/community to acquire public land).
-  Hoops in neighbourhoods – install basketball hoop in Kaeo.
-  Prioritise pedestrian safety in CBD areas.
Pedestrian friendly town centres and formal pedestrian crossings.
-   Kaeo Main St SH10 and amenity lighting (blue lights), playground lighting.
Public safety, thru traffic increasing.
-  Cemetery Rd.
Expand car park and turning area to enable all weather parking.
Additional off-street public parking.
-  Work with NZTA on Kaeo footbridge to ensure it is completed.
SH10
-  Kaeo Northern reserve - "Transport Park" (maintained but not owned by FNDC)
Tidy up the ownership issues of the property Recognising community benefit.
-  Extending our existing toilets in Kaeo and putting another toilet at the playground.
-  Footpath Omaunu Road: Cemetery Road to Bridge.

Bay of Islands-Whangaroa
Community Board
Strategic Plan

July 2022

Totoro North and Whangaroa





Totara North and Whangaroa

-  St Paul's Rock Road Development
Develop a 'Tourist Road' linking Ota Point Rd, St Pauls and Kaheka Point track.
The old Hospital Road is dangerous and has high use by tourists.
-  Totara North playground with surrounding infrastructure (ie signage, seating, planting, parking)
-  Edible playground Whangaroa
-  Seasonal Road Safety Issue
Install temporary 30km/hr Public safety speed zone on some Totara North and Whangaroa Harbour road areas.
-  Reserve by Whangaroa Gamefish Club be made available to all weather parking.
Council Reserve adjacent to Whangaroa Gamefish Club, opposite the Whangaroa Hall All-weather parking.
-  Kaheka Point Track, Whangaroa
Support the development of a track to Kaheka Point from Old Hospital Road.
-  Totara North to Taupo Bay Walking track
Support the development of a track that links the Wairakau Track in Totara North to the settlement in Taupo Bay.
-  Kaeo, Totara North Whangaroa footpaths.
Bowden Rd
Totara Nth School Rd
Lewes Rd to Kent Bay
Clansman's Wharf to Ratcliffe Bay Boat Ramp
-  Extended connection Connecting Whangaroa and Ota Point to Kaeo
Wastewater treatment System.
-  Roads – maintain safe roads with better maintenance and no significant potholes or corrugations
-  Roads – make intersection off SHW10 safe
-  Walkway – along foreshore area linking community to wharf
-  Water supply – a safe and reliable water supply for all residents
-  Waste water – no raw or untreated effluent into waterways or sea
-  Culture - celebrate traditional industry such as boat building and farming. Acknowledge restoration efforts on heritage sites e/g/ Pohue Pa.
-   Reinstate the disused toilet by the hall and add water tanks on the hall for safety for water when it's turned off in town.
-  Totara North Road: School Road to Okura Bay Road. Totara North to boardwalk. Boardwalk to Wharf.
May require retaining, bridge crossing.



Towai and Maromaku



32

- | | | | |
|----------------------|--------------------------------|-----------------------------|---|
| Whare Taonga | Playgrounds and Activation | Water Fountains and Systems | Dog Park |
| Sport and Recreation | Bus Depots and Bus Stops | Sewage and Drainage | Parking |
| Bins and Recycling | Lighting and Footpath Lighting | Fruit Forest | Toilets |
| Campsites | Youth | Community Development | Bike tracks and Infrastructure |
| Funding | Road Development | Stories and Information | Walking Tracks, Pedestrian Zones, and Footpaths |
| Signage | Internet Connectivity | | |





Towai and Maromaku

-  Towai and Maromaku Community
Exit onto SH1 is dangerous
Road safety issues.
-  Roading – extreme flood protection, widening, culverts and drainage, improved signage, roadside weeds, road base and grading, pothole repair
-  Roading – make Towai and Maromaku intersections safe
-  Digital connectivity – utilise the fibre at Maromaku school to create better broadband solution for community
-  Keep providing support for Towai Makers Market, this community-led market is a trend setter for other rural areas.



7.4 FUNDING APPLICATIONS

File Number: A5457537

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to allow the Bay of Islands-Whangaroa Community Board (the Board) to consider the application/s received for the Community Grant Fund/Placemaking Fund.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Ten new applications have been received requesting a total of **\$87,369**.
- The Board has **\$119,043** to allocate for the Community Board Fund in the 2025/2026 financial year.
- The Board has **\$100,000** to allocate for the Placemaking Fund in the 2025/2026 financial year.
- Redacted copies of the application form for each applicant are attached, with the complete (unredacted) applications (including supporting information) provided on a confidential basis to the Board under separate cover. This is to ensure compliance with the Privacy Act 2020.

TŪTOHUNGA / RECOMMENDATION

- a) That Bay of Islands-Whangaroa Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Boards Community Grant Fund account to Cruzn the Bayz for costs towards traffic management for Cruzn the Bays 2026.

TŪTOHUNGA / RECOMMENDATION

- b) That Bay of Islands-Whangaroa Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Boards Community Grant Fund account to Te Mana o Ngāpuhi Kōwhao Rau for costs towards Moerewa Christmas 2025.

TŪTOHUNGA / RECOMMENDATION

- c) That Bay of Islands-Whangaroa Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Boards Community Grant Fund account to Bald Angels Charitable Trust for costs towards Christmas Kai boxes for 2025.

TŪTOHUNGA / RECOMMENDATION

- d) That Bay of Islands-Whangaroa Community Board approve the sum of **\$10,000** (plus GST if applicable) be paid from the Boards Community Grant Fund account to Ecosolutions (CBEC) for costs towards the Wash Not Waste community education project.

TŪTOHUNGA / RECOMMENDATION

- e) That Bay of Islands-Whangaroa Community Board approve the sum of **\$4,200** (plus GST if applicable) be paid from the Boards Community Grant Fund account to Kaeo Bowling Club for costs towards replacement costs of the club roof.

TŪTOHUNGA / RECOMMENDATION f) That Bay of Islands-Whangaroa Community Board approve the sum of \$3,673 (plus GST if applicable) be paid from the Boards Community Grant Fund account to <u>Opuā Hall Society</u> for costs towards stormwater mitigation.
TŪTOHUNGA / RECOMMENDATION g) That Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to <u>Russell Boating Club</u> for costs towards the 50th Anniversary Tall Ships Regatta 2026.
TŪTOHUNGA / RECOMMENDATION h) That Bay of Islands-Whangaroa Community Board approve the sum of \$2,520 (plus GST if applicable) be paid from the Boards Community Grant Fund account to <u>School Start First Impressions</u> for costs towards school starter packs for tamariki.
TŪTOHUNGA / RECOMMENDATION i) That Bay of Islands-Whangaroa Community Board approve the sum of \$5,086 (plus GST if applicable) be paid from the Boards Community Grant Fund account to <u>Te Hautū</u> for costs towards the Kerikeri River Basin community education and restoration project.
TŪTOHUNGA / RECOMMENDATION j) That Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to <u>The Centre Kerikeri</u> for costs towards the Te Wiki o Waitangi 2026.

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's Long-Term Plan. The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant	Requested	Recommend	Comments
Cruzn the Bays	\$9,458	\$5,000	The applicant is seeking funding to help pay costs towards traffic management at Waitangi for the 2026 Cruzn the Bays event. They were previously granted funding for the 2023 (\$6,417) and 2024 (\$5,000) events. This meets community outcomes 3, 4 and 5
Te Mana o Ngāpuhi Kōwhao Rau – Moerewa Christmas in the Park 2025	\$5,000	\$5,000	The applicants are seeking funding towards the annual Moerewa Christmas Event. The Board's Strategic Plan states that the Board will: <i>"Fund one Christmas event or Parade in Kerikeri, Kaeo, Kawakawa, Moerewa, Paihia and Russell of up to \$5,000 per annum for the event."</i> This meets community outcomes 1, 3, 6
Bald Angels – Christmas Kai 2025	\$5,000	\$5,000	The applicants have submitted applications to all three community boards, seeking funding for putting together Christmas food boxes for families in need in each of the wards. This is the second year they have requested funding – in 2024, the Board granted them \$3,000 towards this project. This meets community outcomes 3, 5, 6
Ecosolutions (CBEC) – Wash Not Waste	\$21,745	\$10,000	The applicant is seeking funding towards costs of establishing their Wash Not Waste Community education project, including establishing units that can be used by community groups at events, reducing the amount of waste that is generated and sent to landfills. This meets community outcomes 1, 3, 4, 5
Kaeo Bowling Club – roof replacement	\$4,200	\$4,200	The applicant has raised the majority funds required to replace their roof, which will protect the building. They are seeking assistance from the Board to cover the remaining costs of the quotes that have been provided. This meets community outcomes 2, 3, 5, 6
Opua Hall Society – stormwater mitigation	\$7,345	\$3,673	The applicant previously received funds from the Board to rehabilitate the community hall and increase community safety in June 2024 (\$4,095). They are seeking the full amount of costs to deal with stormwater mitigation issues. The amount requested is 50% of the total cost, in line with the guidance provided in the Community Grant Policy 2024. This meets community outcomes 2, 3, 5, 6

Applicant	Requested	Recommend	Comments
Russell Boating Club – 50 th Anniversary Tall Ships Regatta	\$17,230	\$5,000	The applicant is seeking funding towards the costs of running the 50 th Anniversary Tall Ships Regatta in January 2026. The amount recommended is in line with previous grants made by the Board towards similar events. This meets community outcomes 2, 3, 4, 5
School Start First Impressions – school starter packs	\$2,520	\$2,520	The applicant is a charity based in Auckland that is expanding its services into the Far North District. They have also applied to the other community boards in the district. The funds are to supply vulnerable Tamariki with supplies to start the new year. This meets community outcomes 3, 5, 6
Te Hautū – Kerikeri River Basin Restoration	\$5,086	\$5,086	The applicant is seeking funding towards costs of restoration and education around the Kerikeri River Basin restoration. They are partnered with groups including Ngāti Rēhia, DOC, Kiwi Coast and Tiakina Kerikeri who all benefit from shared Predator Free 2050 progress. This meets community outcomes 1, 2, 3, 5, 6
The Centre – Te Wiki o Waitangi 2026	\$9,785	\$5,000	The applicant is seeking funding towards the costs for hosting events for Waitangi week 2026. This is their third application for this financial year, with them previously receiving \$6,000 for the show Tangihanga in August and \$5,000 for Diwali in September. This meets community outcomes 2, 3 and 5.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants were required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option One: Authorise funding for the full amount requested.

Option Two: Authorise partial funding.

Option Three: Decline funding the application.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHANGA / ATTACHMENTS

1. **Cruzn the Bays - A5457620**
2. **Te Mana o Ngāpuhi Kāwhao Rau - A5457613**
3. **Bald Angels - A5457617**
4. **Ecosolutions - A5457614**
5. **Kaeo Bowling Club - A5457622**
6. **Opuā Hall Society - A5457621**
7. **Russell Boating Club - A5457615**
8. **School Start First Impressions - A5457615**
9. **Te Hautū - A5457618**
10. **The Centre - A5457616**

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Applications received are assessed against the Community Grants Policy and Te Pae o Uta.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to the applications received in relation to whenua and/or wai.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB28 From Cruz'n the Bayz

Form Submitted 11 Aug 2025, 3:27PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Cruz'n the Bayz

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB28 From Cruz'n the Bayz**

Form Submitted 11 Aug 2025, 3:27PM NZST

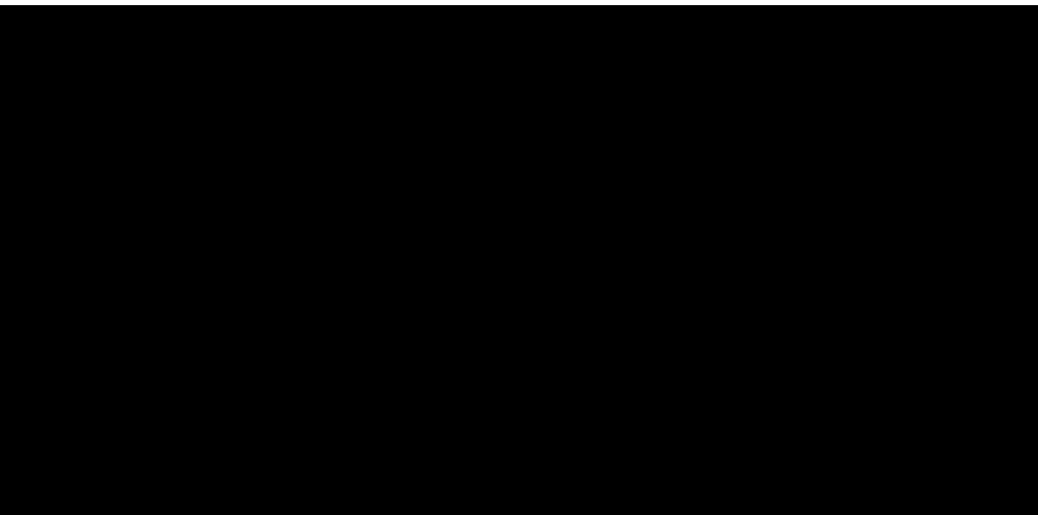
Other Names**Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Events

**Contact details**

Contact Person One:

Contact Person Two:



Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB28 From Cruz'n the Bayz**

Form Submitted 11 Aug 2025, 3:27PM NZST

Purpose of organisation**Please briefly describe the purpose of the organisation ***

CRUZ'N THE BAYZ is a multi-location classic car and bike event, similar to Whangamata Beach Hop. Our unique, beautiful location, and advantage of close proximity between towns within Bay of Islands and mid-North, makes an event like Cruz'n The Bayz highly attractive to car and bike owners from across Aotearoa.

Must be no more than 50 words.

Number of Members *

6

Project Details

*** indicates a required field**

Community Board**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern)
Community Board

☒ Bay of Islands-Whangaroa
(Eastern) Community Board

☐ Kaikohe-Hokianga
(Western) Community Board

Project name *

Cruz'n the Bayz

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB28 From Cruz'n the Bayz**

Form Submitted 11 Aug 2025, 3:27PM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
☒ Event
☐ Infrastructure
☐ Community
☐ Environmental
☐ Sport and Recreation

Project Dates

Start Date

End Date:

Date**Date:**

05/03/2026

08/03/2026

Must be a date.

Must be a date.

Project Details**Location ***

Waitangi Sports Grounds

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

350

Must be a number.

How many visitors/audience members/clients do you expect? *

3000

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes
☐ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB28 From Cruz'n the Bayz

Form Submitted 11 Aug 2025, 3:27PM NZST

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Local businesses either large or small, local vendors/stall holders, Cruz'n the Bayz along with Local Fire Service will be fundraising to get Northland contingent to the Sky City Tower Challenge to raise funds for Blood Cancer NZ. Restaurants/bars/cafes, Cruz'n the Bayz use local companies and businesses to bring an economic boost to Te Tai Tokerau.

Local communities are able to attend free activities organised by the event.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☐ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Cruz'n the Bayz brings a vibrant atmosphere to Northland with a Rock n Roll Theme. The event is multi-location which travels to areas of Mid-North, Northland. We involve the Fire Service and Schools on route.

During the event we have the Kerikeri Klassic Car Show which brings thousands of the community to the township all while shops are open for service and Rock n Roll dancers on the street with a live band.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

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Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$127,150.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$9,458.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Safe Trak Traffic Management	\$9,458.00	\$9,458.00	Filename: Safe Trak Quote QU0001.pdf File size: 44.0 kB	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB28 From Cruz'n the Bayz

Form Submitted 11 Aug 2025, 3:27PM NZST

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Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$32,127.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$31,710.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB28 From Cruz'n the Bayz

Form Submitted 11 Aug 2025, 3:27PM NZST

Purpose	Amount
Contingency for emergencies	\$12,000.00
Petrolhead National Magazine Advertising	\$4,040.00
Merchandise	\$5,000.00
Led Media Solutions - free community outdoor movie	\$5,290.00
Northern Districts Security for event	\$3,134.00
Kaikohe Hire	\$2,246.00

Total Tagged Funds

Total Expenditure Amount

\$31,710.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Event Costs	\$5,000.00	09/11/2023	Yes

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB28 From Cruz'n the Bayz**

Form Submitted 11 Aug 2025, 3:27PM NZST

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Executive Summary Report

1 Supporting Financial document *

Filename: Cruz_n The Bayz - Executive_Summary.pdf

File size: 196.0 kB

2 Name of supporting financial document

2023 Acceptance Letter for funding

2 Supporting Financial Document

Filename: Acceptance Letter for 2023 to 2024 event.pdf

File size: 348.1 kB

3 Name of supporting financial document**3 Supporting Financial Document***No files have been uploaded***Applicant Declaration***** indicates a required field****Privacy Information**

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB28 From Cruz'n the Bayz

Form Submitted 11 Aug 2025, 3:27PM NZST

cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB35 From Te Mana O Ngapuhi Kowhao Rau

Form Submitted 28 Oct 2025, 2:40PM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Te Mana O Ngapuhi Kowhao Rau

NZ Charity Registration Number (CRN)

CC46407

New Zealand Charities Register Information

Reg Number	CC46407
Legal Name	Te Mana O Ngapuhi Kowhao Rau

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB35 From Te Mana O Ngapuhi Kowhao Rau**

Form Submitted 28 Oct 2025, 2:40PM NZDT

Other Names	
Reg Status	Registered
Charity's Street Address	Unit 4 66 Main Road Moerewa 0211
Charity's Postal Address	PO Box 7 Moerewa 211
Telephone	094040302
Fax	
Email	info@tmonk.co.nz
Website	
Reg Date	12:00am on 30 Mar 2011

Information retrieved at 9:05am today

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Community/Social Services

Contact details

Contact Person One:

Contact Person Two:

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB35 From Te Mana O Ngapuhi Kowhao Rau**

Form Submitted 28 Oct 2025, 2:40PM NZDT

Purpose of organisation**Please briefly describe the purpose of the organisation ***

We are a Māori organisation based in Moerewa, committed to strengthening whānau, and supporting positive pathways for our people. We are guided by the values of manaakitanga, kotahitanga and the dynamics of whanaungatanga, ensuring our initiatives uplift, and celebrate the strengths of our community. Changing behaviors so our whanau thrive.

Must be no more than 50 words.

Number of Members *

20

Project Details

*** indicates a required field**

Community Board**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern)
Community Board

☒ Bay of Islands-Whangaroa
(Eastern) Community Board

☐ Kaikohe-Hokianga
(Western) Community Board

Project name *

Moerewa Christmas in the park 2025

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB35 From Te Mana O Ngapuhi Kowhao Rau**

Form Submitted 28 Oct 2025, 2:40PM NZDT

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
☒ Event
☐ Infrastructure
☐ Community
☐ Environmental
☐ Sport and Recreation

Project Dates**Start Date****Date**

12/12/2025

Must be a date.

End Date:**Date:**

12/12/2025

Must be a date.

Project Details**Location ***

Simpson Park, Moerewa

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

60

Must be a number.

How many visitors/audience members/clients do you expect? *

500

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes
☐ No

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB35 From Te Mana O Ngapuhi Kowhao Rau

Form Submitted 28 Oct 2025, 2:40PM NZDT

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Moerewa Christmas in the Park 2025 is a free, whānau-friendly community celebration hosted by us in collaboration with others. The event will be held on Friday 12th December from 6-8pm and will feature live entertainment, local performers, kai stalls, children's activities, and festive giveaways. It will provide a safe, alcohol- and smoke-free environment that brings our community together to close the year in a positive and uplifting way.

This event will benefit the people of Moerewa and surrounding areas by creating opportunities for connection, celebration, and community pride. Local performers gain a platform to share their talents, small businesses and community groups can participate as stallholders, and tamariki and whānau enjoy a fun, inclusive experience. Through collaboration and participation, the event strengthens whanaungatanga, supports local wellbeing, and builds a stronger, more connected community.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☐ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Moerewa Christmas in the Park 2025 strengthens a healthy, safe, connected and sustainable community by bringing whānau together to celebrate and support one another. The event provides a free, family-friendly space where tamariki can enjoy games, activities, performances, and kai in a safe, welcoming environment.

It fosters connection and collaboration by involving local volunteers, schools, community groups, and performers in the planning and delivery. Working together strengthens whanaungatanga and creates a sense of pride and belonging across generations.

By showcasing local talent and providing opportunities for community participation, the event encourages engagement, cultural expression, and shared ownership, helping to build confidence and resilience in our people.

For tamariki, the celebration offers joy, excitement, and lasting memories, while also reinforcing the importance of community, cooperation, and caring for one another.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB35 From Te Mana O Ngapuhi Kowhao Rau

Form Submitted 28 Oct 2025, 2:40PM NZDT

Through these shared experiences, Moerewa Christmas in the Park contributes to a stronger, more connected community where people feel supported, celebrated, and united, laying the foundation for ongoing wellbeing.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$8,000.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$5,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB35 From Te Mana O Ngapuhi Kowhao Rau

Form Submitted 28 Oct 2025, 2:40PM NZDT

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Venue Hire	\$500.00	\$500.00	Filename: SIMSON PARK HALL Quote.pdf File size: 53.1 kB	
Facilitator/Professional fees (MC)	\$500.00	\$500.00	No files have been uploaded	
Entertainment	\$275.00	\$275.00	Filename: Invoice Christmas DJ.pdf File size: 34.8 kB	
Equipment hire	\$4,000.00	\$4,000.00	Filename: Quote QU0246 Hireage.pdf File size: 76.6 kB	
Refreshments for Kaumatua and Kuia	\$200.00	\$200.00	No files have been uploaded	
Set up cost	\$100.00	\$100.00	No files have been uploaded	
Decorations	\$200.00	\$200.00	No files have been uploaded	
Traffic management-Maori Wardens	\$1,200.00	\$1,200.00	No files have been uploaded	
Stationary/Administration	\$200.00	\$200.00	No files have been uploaded	
Volunteer expenses reimbursements	\$	\$	No files have been uploaded	
Travel/milage	\$	\$	No files have been uploaded	
Utilities	\$150.00	\$150.00	No files have been uploaded	
Advertising/Promotion	\$100.00	\$100.00	No files have been uploaded	
Other	\$	\$	No files have been uploaded	
			No files have been uploaded	

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB35 From Te Mana O Ngapuhi Kowhao Rau

Form Submitted 28 Oct 2025, 2:40PM NZDT

			No files have been uploaded	
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Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

106-749-574

Current Funding

How much money does your organisation currently have? *

\$1,363,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$1,363,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
Property Purchase for tangata	\$1,100,000.00
Reparation Payments	\$5,000.00
Service Delivery and wages	\$258,000.00

Total Tagged Funds

Total Expenditure Amount

\$1,363,000.00

This number/amount is calculated.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB35 From Te Mana O Ngapuhi Kowhao Rau**

Form Submitted 28 Oct 2025, 2:40PM NZDT

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☐ Yes ☒ No**Supporting Financial Information**

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

TMONK Profit and Loss FYE 31 March 2026

1 Supporting Financial document *

Filename: Te_Mana_o_Ngapuhi_Kowhao_Rau_-_Profit_and_Loss (2).pdf
File size: 22.9 kB

2 Name of supporting financial document**2 Supporting Financial Document***No files have been uploaded***3 Name of supporting financial document****3 Supporting Financial Document***No files have been uploaded***Applicant Declaration**

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB35 From Te Mana O Ngapuhi Kowhao Rau

Form Submitted 28 Oct 2025, 2:40PM NZDT

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB31 From Bald Angels Charitable Trust**

Form Submitted 30 Sep 2025, 12:30PM NZDT

Before you Begin**Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details*** indicates a required field****Fund Type****Which fund are you applying for? ***☒ Community Grant Fund☐ Pride of Place Fund**Applicant details****Applicant ***

Bald Angels Charitable Trust

NZ Charity Registration Number (CRN)

CC50983

New Zealand Charities Register Information

Reg Number	CC50983
Legal Name	Bald Angels Charitable Trust

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB31 From Bald Angels Charitable Trust**

Form Submitted 30 Sep 2025, 12:30PM NZDT

Other Names	Bald Angels
Reg Status	Registered
Charity's Street Address	6 Fairway Drive Kerikeri 0230
Charity's Postal Address	6 Fairway Drive Kerikeri 0230
Telephone	027 4468723
Fax	
Email	admin@baldangels.org.nz
Website	https://www.baldangels.org.nz
Reg Date	12:00am on 22 Aug 2014

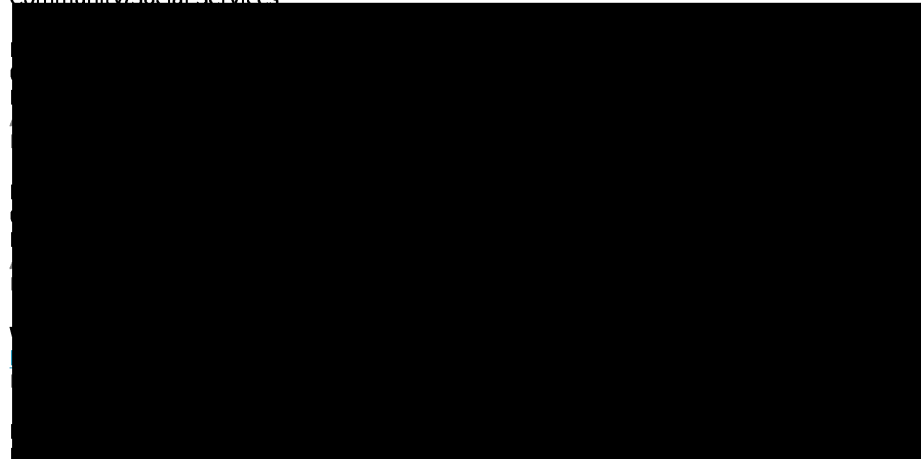
Information retrieved at 11:10am on 3 Nov

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

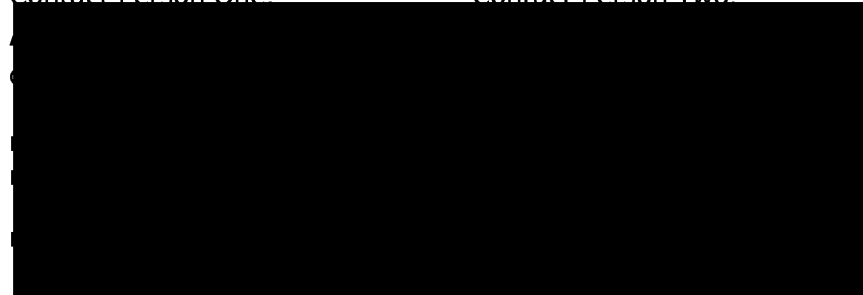
What sector do you/your organisation work in? *

Community/Social Services

**Contact details**

Contact Person One:

Contact Person Two:



Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB31 From Bald Angels Charitable Trust**

Form Submitted 30 Sep 2025, 12:30PM NZDT

Purpose of organisation**Please briefly describe the purpose of the organisation ***

To create positive change for vulnerable tamariki and rangatahi by leading and facilitating community collaboration whilst empowering and encouraging whai wāhitanga (self-determination).

To provide wrap-around and emergency care for vulnerable and at risk whanau in collaboration with partner agencies (iwi, hapu, social services, plunket, police, women's refuge etc).

Must be no more than 50 words.

Number of Members *

0

Project Details

*** indicates a required field**

Community Board**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern)
Community Board

☒ Bay of Islands-Whangaroa
(Eastern) Community Board

☐ Kaikohe-Hokianga
(Western) Community Board

Project name *

Angels Annual Christmas Project

Type of Activity

What is the main purpose of your activity?

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB31 From Bald Angels Charitable Trust**

Form Submitted 30 Sep 2025, 12:30PM NZDT

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
☐ Event
☐ Infrastructure
☒ Community
☐ Environmental
☐ Sport and Recreation

Project Dates**Start Date****Date**

01/10/2025

Must be a date.

End Date:**Date:**

12/12/2025

Must be a date.

Project Details**Location ***

Bay of Islands, Hokianga, Kaikohe, Te Hiku

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

1500

Must be a number.

How many visitors/audience members/clients do you expect? *

0

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB31 From Bald Angels Charitable Trust

Form Submitted 30 Sep 2025, 12:30PM NZDT

☐ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The Angels Christmas Project makes a positive difference to over 1200 tamariki across Te Tai Tokerau's most vulnerable communities. Approx 400x whānau are identified by over 25 Partner agencies across the rohe. Registrations for Xmas 2025 indicate another significant increase in demand for our support this year. However, we can only aim for the same as Xmas 2024 - ie: x400 whānau including between 1200-1500 taitamariki.

We will need to use funds to hand from our emergency reserves or reduce whānau supported this year if we are not successful in fundraising.

Funding is needed to help purchase the Xmas Kai Box contents. Each whānau receives significant Kai Boxes (and a gift for each tamariki/rangatahi). We do not do a food drive as we carefully plan the items to be practical, appropriate and healthy. However, we do a community Toy Drive that enables us to provide gifts to 1200+ taitamariki.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☒ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☒ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Strengthening community through collaboration and supporting the hauora of our tamariki is our kaupapa. 400 whānau will receive a visit from a Bald Angels Community Partner (eg: Iwi social services, Police, Plunket, health providers) who will deliver a significant Angel Kai Box • 1200-1500 tamariki will receive a gift. • 400-800 caregivers are empowered and enabled to make Christmas happen. This gives them mana and feeds their sense of worth. We provide the ingredients and a basic recipe book using the supplied ingredients. • 100+ community volunteers benefit by being able to support those less fortunate. • 88-100 kaimahi from Angel Partner Agencies benefit from being resourced to provide additional support to whānau • Local businesses benefit with social connectness. Businesses are located in Paihia, Kerikeri, Kaikohe, Kaitaia, Whangarei and are supporting the project by being collection points for gift donations. Having a less stressed and safer family environment at Christmas time impacts tamariki wellbeing across all four cornerstones- physical, mental, spiritual and social.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB31 From Bald Angels Charitable Trust

Form Submitted 30 Sep 2025, 12:30PM NZDT

• Bald Angels Christmas Project brings hundreds together across the wider community to connect support each other. • Volunteers connect, share and contribute, which fosters wellbeing and self esteem. • Donors give to others less fortunate which increases their own sense of wellbeing. • This is a true community affair with over 100 volunteers contributing well over 800 hours to help make this Christmas Project happen annually. • Besides kai to share with whānau, tamariki will receive a gift which helps them feel valued and worthy.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$56,781.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$5,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB31 From Bald Angels Charitable Trust

Form Submitted 30 Sep 2025, 12:30PM NZDT

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Groceries inc. meat	\$53,216.00	\$5,000.00	Filename: 4 Square Waipapa quote email.docx File size: 20.7 kB Filename: Waipapa 4 Square Bald Angels Xmas Kai Quote 2025.xlsx File size: 22.0 kB	
Toys not donated	\$1,800.00	\$0.00	No files have been uploaded	
Printing costs	\$425.00	\$0.00	No files have been uploaded	
Wrapping paper & stickers	\$740.00	\$0.00	No files have been uploaded	
Kai & cards for volunteers	\$600.00	\$0.00	No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

114-203-508

Current Funding

How much money does your organisation currently have? *

\$320,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB31 From Bald Angels Charitable Trust**

Form Submitted 30 Sep 2025, 12:30PM NZDT

\$320,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
OPEX	\$140,000.00
Emergency Funds	\$60,000.00
Rainbow Rangitahi, KiwiMana	\$20,000.00
Special Project tbc by Board	\$100,000.00

Total Tagged Funds**Total Expenditure Amount**

\$320,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Fundraising Events	\$22,000.00	Pending
Kaikohe-Hokianga Cty Board	\$5,000.00	Pending
Te Hiku Cty Board	\$5,000.00	Pending
Pub Charity	\$20,000.00	Pending

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☒ Yes ☐ No**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB31 From Bald Angels Charitable Trust**

Form Submitted 30 Sep 2025, 12:30PM NZDT

Xmas Project 2024	\$9,000.00	25/10/1924	Yes
Angel Wings	\$2,265.00	26/04/1923	Yes
Rainbow Rangitahi	\$10,000.00	09/05/1922	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Signed audited accounts

1 Supporting Financial document *

Filename: 2024 Financial statements signed.pdf

File size: 542.4 kB

2 Name of supporting financial document

Budget Xmas Project 2025

2 Supporting Financial Document

Filename: XMAS BOIW PROJECT BUDGET 2025 (2).xlsx

File size: 19.1 kB

3 Name of supporting financial document**3 Supporting Financial Document***No files have been uploaded***Applicant Declaration***** indicates a required field****Privacy Information**

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB31 From Bald Angels Charitable Trust

Form Submitted 30 Sep 2025, 12:30PM NZDT

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB34 From EcoSolutions/ Community business

environment centre

Form Submitted 12 Nov 2025, 12:09PM NZDT

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

EcoSolutions/ Community business environment centre

NZ Charity Registration Number (CRN)

CC37278

New Zealand Charities Register Information	
Reg Number	CC37278
Legal Name	Community Business and Environment Centre Co-Operative Society Limited

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024) (Version 2 of 2)****Application No. BWCB34 From EcoSolutions/ Community business**

Other Names	
Reg Status	Registered
Charity's Street Address	190 Pukepoto Road Kaitaia 410
Charity's Postal Address	PO Box 503 Kaitaia 441
Telephone	09 408 1092
Fax	09 408 3825
Email	jessica@cbec.co.nz
Website	http://cbec.co.nz
Reg Date	12:00am on 30 Jun 2008

Information retrieved at 11:22am today

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Environmental

Facebook page

EcoSolutions

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB34 From EcoSolutions/ Community business

Purpose of organisation

Please briefly describe the purpose of the organisation *

EcoSolutions is one of CBEC's enterprises which focuses on positive climate action and education throughout Northland, implementing behaviour change in our homes, businesses, schools and local community throughout Northland.

We increase Kaitiakitanga, caring for our environment, through examining the waste hierarchy and running projects which reduce that waste.

Must be no more than 50 words.

Number of Members *

6

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☒ Bay of Islands-Whangaroa (Eastern) Community Board ☐ Kaikohe-Hokianga (Western) Community Board

Project name *

Wash Not Waste

Type of Activity

What is the main purpose of your activity?

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB34 From EcoSolutions/ Community business

environment centre

Please refer to the guidance notes for definitions.

Form Submitted: 12 Nov 2025, 12:09PM NZDT

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☐ Community
- ☒ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

Date

01/12/2025

Must be a date.

End Date:

Date:

31/10/2030

Must be a date.

Project Details

Location *

throughout Bay of Islands-Whangaroa

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes
- ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

10

Must be a number.

How many visitors/audience members/clients do you expect? *

40000

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB34 From EcoSolutions/ Community business environment centre

Form Submitted 12 Nov 2025, 12:09 PM NZDT. Comment you have undertaken

Have you engaged with the community about your project? *

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Wash Not Waste, a wrap around 10 step zero-waste event management + reuse food and drink-ware system.

WNW provide event recycling stations and a fully equipped wash trailer, supportive education to the general public, clear recycling stations, signage and recycling ambassadors.

A single mobile wash station, providing 8 recycling stations would be ample for most local events, and allows the team to service more than one event a day.

WNW remove all compostable and recyclable waste from events, increasing compost availability for gardening workshops creating gardens for local kindergartens, kura and marae.

The Wash Not Waste Trailer will be at Te Tii Marae, EcoSolutions will mentor Kaimahi to service local events throughout Bay of Island and Whangaroa, at no cost to the public, and less than landfill charge to event organisers, as it is required by council for events to reduce waste this is inline council environmental policy.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

☒ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

☐ Proud, vibrant communities

☒ Prosperous communities supported by a sustainable economy

☐ Communities that are healthy, safe, connected and sustainable

☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

This project will mentor a group of Kaimahi to grow a wraparound event waste reduction service, a sustainable local enterprise, which elevates local experiences at markets and events, embracing our Te Tai Tokerau culture of front footing kaitiakitanga (It's the tail that directs the fish).

Through the Waste Minimisation funding we will provide an electric car, wash trailer, serveware and recycling stations to "Te Tii Marae Kaitiaki Taiao" team enterprise, as a capital investment and seed funding to establish a local event waste reduction enterprise based from Te Tii Marae, training the team on account management, event management and empowering them to become social impact entrepreneurs. Through this funding we would enable events to reduce waste, moving up the waste hierarchy to re-use, as well as

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB34 From EcoSolutions/ Community business

environment centre is one of the first examples of waste reduction as a circular economy Enterprise. We are proud of our role as Kaitiaki, as well as empowering Te Tii Marae and Paihia environs to facilitate events that don't cost the earth. While MFE waste minimisation team has generously provided the funding for the wash Stations and equipment, they have decided that funding for wages must be locally sourced, this funding will be to allow the team time to establish ongoing regular revenue from events, once their brand is established and sustainability is established, at approximately 6-8 months after launch. As events pay for waste management which usually results in 100% landfill, the opportunity for regular revenue has already been established.

Must be no more than 250 words.

Project Cost

* indicates a required field

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$128,250.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$21,745.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB34 From EcoSolutions/ Community business environment centre

Round the values up or down to the nearest dollar

Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
building wash not waste station	\$52,000.00	\$0.00	Filename: DFXXX X - Wash not Waste Te Tai Tokerau_ mobile wash stations 1.pdf File size: 762.5 kB	
buying serve-ware	\$35,000.00	\$3,000.00	Filename: Screenshot 2025-11-12 115620.png File size: 68.7 kB Filename: y1m3 Wash Not Waste Business Case (3).pdf File size: 11.6 MB	
wages	\$33,250.00		Filename: Wash Not y1m3 Waste for potential enterprises (1).pdf File size: 18.4 MB	
recycling station set up	\$18,745.00	\$18,745.00	Filename: Quote QU0188.pdf File size: 48.4 kB	
hardware for system	\$4,000.00	\$0.00	Filename: wash not waste slim brochure for events (10 x 29.7 cm) (10 x 29.7 cm).pdf File size: 4.0 MB	
			No files have been uploaded	

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB34 From EcoSolutions/ Community business

environment centre

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Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

052-635-020

Current Funding

How much money does your organisation currently have? *

\$1,964,622.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$1,809,550.00

Must be a dollar amount.

Tagged Funds

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB34 From EcoSolutions/ Community business environment centre

Please list the amounts of money already tagged or committed (if any):

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Purpose	Amount
Wages	\$1,685,669.00
ACC Levy	\$16,487.00
Contractors	\$72,426.00
Other Staff Expenses	\$34,968.00

Total Tagged Funds

Total Expenditure Amount

\$1,809,550.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
WMF	\$397,600.00	Yes

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
waste wise schools recycling	\$1,658.00	05/07/2018	Yes
Para Kore Hokianga	\$37,000.00	05/06/2023	Yes

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB34 From EcoSolutions/ Community business environment centre

Form Submitted 12-Nov-2025, 12:09PM NZDT

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Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

CBEC 2024 financial performance report

1 Supporting Financial document *

Filename: CBEC - 2024 Performance Reports (DRAFT) (1).docx
File size: 1.0 MB

2 Name of supporting financial document

P n L EcoSolutions cbec 2025

2 Supporting Financial Document

Filename: Eco Solutions - 2025 Profit and Loss (DRAFT).docx
File size: 310.1 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB34 From EcoSolutions/ Community business environment centre

environment centre address. They must have a daytime contact phone number and be established in the Bay of Islands-Whangaroa Community Board area.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agency, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB41 From Kaeo Bowling Club Incorporated Society

Form Submitted 3 Nov 2025, 10:34PM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☐ Community Grant Fund

☒ Pride of Place Fund

Applicant details

Applicant *

Kaeo Bowling Club Incorporated Society

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB41 From Kaeo Bowling Club Incorporated Society**

Form Submitted 3 Nov 2025, 10:34PM NZDT

Other Names**Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Sport/Recreation

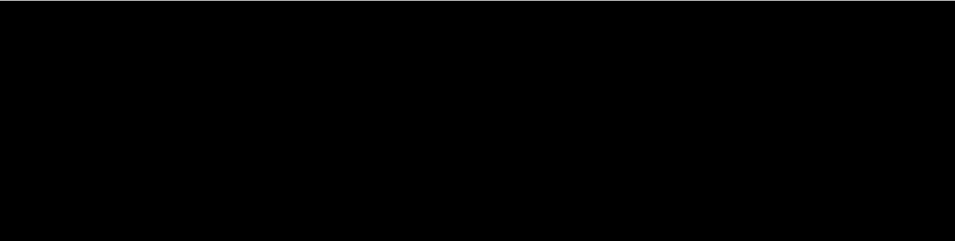
Contact details

Contact Person One:

Contact Person Two:

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB41 From Kaeo Bowling Club Incorporated Society**

Form Submitted 3 Nov 2025, 10:34PM NZDT

**Purpose of organisation****Please briefly describe the purpose of the organisation ***

The primary purpose is to promote the Game of Bowls, but it is regularly used by the community for a range of events and functions. Weekly bowls and pool club nights, community group meetings, Christmas functions, funeral services, and for after event catering, birthdays and farewells and at Anzac day.

Must be no more than 50 words.

Number of Members *

30 registered members

Project Details

*** indicates a required field**

Community Board**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern)
Community Board

☒ Bay of Islands-Whangaroa
(Eastern) Community Board

☐ Kaikohe-Hokianga
(Western) Community Board

Project name *

Kaeo Bowling Club Roof Replacement

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB41 From Kaeo Bowling Club Incorporated Society**

Form Submitted 3 Nov 2025, 10:34PM NZDT

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
☐ Event
☒ Infrastructure
☐ Community
☐ Environmental
☐ Sport and Recreation

Project Dates

Start Date

End Date:

Date**Date:**

15/12/2025

30/01/2026

Must be a date.

Must be a date.

Project Details**Location ***

Kaeo Bowling Club 4141 Leigh Street KAEO

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

6

Must be a number.

How many visitors/audience members/clients do you expect? *

60

Must be a number.

Have you engaged with tangata whenua about your project? *☐ Yes☒ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

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Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB41 From Kaeo Bowling Club Incorporated Society

Form Submitted 3 Nov 2025, 10:34PM NZDT

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Completion of the Kaeo Bowling Club Roof Replacement project will ensure the popular clubrooms are protected from the extreme weather events and the wear and tear that has seen the present roof decay and become leaky in many areas.

The clubrooms are well used by community for a wide range of activities from funeral services, after event catering for various functions and events, and for regular weekly bowls and Wednesday night pool club.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

The roof replacement will enhance the clubrooms and allow the Kaeo/Whangaroa community to continue to use the facilities and stay connected across age groups, genders and ethnicities. The recreational value of the bowling club will contribute to the health and well being of participants. The project contributes to the Kaeo township logo "Small Town, Big Spirit" and acknowledges the community outcome of being a PROUD, VIBRANT rural community.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB41 From Kaeo Bowling Club Incorporated Society

Form Submitted 3 Nov 2025, 10:34PM NZDT

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$33,320.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$4,200.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Flood Roofing	\$33,320.00	\$4,200.00	Filename: Flood Roofing Quote2.pdf File size: 192.3 k B	
			No files have been uploaded	
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Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB41 From Kaeo Bowling Club Incorporated Society

Form Submitted 3 Nov 2025, 10:34PM NZDT

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Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

017-291-196

Current Funding

How much money does your organisation currently have? *

\$7,916.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$7,916.00

Must be a dollar amount.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB41 From Kaeo Bowling Club Incorporated Society**

Form Submitted 3 Nov 2025, 10:34PM NZDT

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Day to Day Running costs	\$7,916.00

Total Tagged Funds**Total Expenditure Amount**

\$7,916.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Lottery Grants Board	\$29,320.00	Yes

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☐ Yes ☒ No**Supporting Financial Information**

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

2025 Performance Report

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB41 From Kaeo Bowling Club Incorporated Society

Form Submitted 3 Nov 2025, 10:34PM NZDT

1 Supporting Financial document *

Filename: Kaeo Bowling Club Performance Report 2024-25.pdf
File size: 393.3 kB

2 Name of supporting financial document

Flood Roofing Quote

2 Supporting Financial Document

Filename: Flood Roofing Quote2.pdf
File size: 192.3 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB41 From Kaeo Bowling Club Incorporated Society

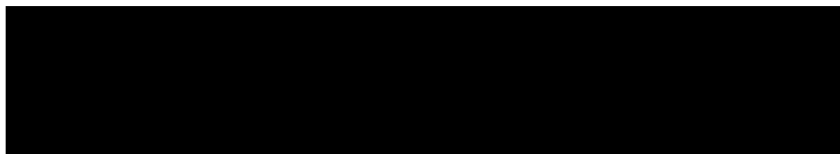
Form Submitted 3 Nov 2025, 10:34PM NZDT

4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB37 From Opuia Hall Society Incorporated

Form Submitted 30 Oct 2025, 10:23AM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Opuia Hall Society Incorporated

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB37 From Opua Hall Society Incorporated**

Form Submitted 30 Oct 2025, 10:23AM NZDT

Other Names**Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Community/Social Services

Contact details

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB37 From Opuia Hall Society Incorporated**

Form Submitted 30 Oct 2025, 10:23AM NZDT

Purpose of organisation**Please briefly describe the purpose of the organisation ***

The Community owned Hall was set up in 1923 to provide a safe, accessible and affordable Community Facility for the residents of Opuia and surrounding region.

The Opuia Hall Society Committee manages the Hall.

Must be no more than 50 words.

Number of Members *

44

Project Details

*** indicates a required field**

Community Board**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern)
Community Board

☒ Bay of Islands-Whangaroa
(Eastern) Community Board

☐ Kaikohe-Hokianga
(Western) Community Board

Project name *

Stormwater Mitigation

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB37 From Opuia Hall Society Incorporated**

Form Submitted 30 Oct 2025, 10:23AM NZDT

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☐ Community
- ☒ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

End Date:

Date**Date:**

26/01/2026

27/02/2026

Must be a date.

Must be a date.

Project Details**Location ***

16 Beechey St, Opuia, Bay of Islands

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes
- ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

10

Must be a number.

How many visitors/audience members/clients do you expect? *

0

Must be a number.

Have you engaged with tangata whenua about your project? *☐ Yes☒ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Page 4 of 12

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB37 From Opuia Hall Society Incorporated

Form Submitted 30 Oct 2025, 10:23AM NZDT

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Opuia Hall is situated on Beechey St at the bottom of the Opuia Hill. Weather events can result in stormwater from Franklin St and Parry St making its way down the slope to our property. Development on Parry St, has resulted in faster water flow.

Council Water and Sewerage Services also run through Hall property.

See attached maps.

The project, is to mitigate the effect of this water flow by terracing and retaining the steep bank, remove Pest Plants and plant Native Species

Our concern is the unseen damage caused by the swift flowing water coming down the slope and potentially undermining the Hall foundations.

Funding is required to employ professional people to clear, then trench the slope.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

☒ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

☒ Proud, vibrant communities

☒ Prosperous communities supported by a sustainable economy

☒ Communities that are healthy, safe, connected and sustainable

☒ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

The current Opuia Hall, opened 9th Oct 1935, 90yrs ago, will remain structurally sound and the foundations will no longer be at risk due to the water pooling under the building.

The grassed play area will not flood and need constant restoration.

The pathway from the Back door Fire Exit will remain flood free and not hinder egress.

The Opuia Community Hall can continue to be used ,daily , by a number of diverse groups and remain an important gathering place for the community.

For example, the Hall is used for Exercise classes ,Whanau meetings, Lectures, Memorials, Weddings, Birthdays, Waka Ama, Dances, Market Days, after school activities and more.

Ideal for Dance practice with floor length mirrors, there is no other equivalent Facility in our area. Included in this application is a "What's on List" detailing Regular Hall users.

The Opuia Hall provides a solid venue for relationship building and communication, which in turn, builds a resilient supportive community spirit. In these changing times, this is priceless.

Must be no more than 250 words.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB37 From Opuia Hall Society Incorporated

Form Submitted 30 Oct 2025, 10:23AM NZDT

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$7,345.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$7,345.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB37 From Opuia Hall Society Incorporated

Form Submitted 30 Oct 2025, 10:23AM NZDT

3762.00	\$3,762.00	\$3,762.00	Filename: Scan_20251029.png File size: 3.6 MB	
3582.00	\$3,582.00	\$3,582.00	Filename: Scan_20251029 (2).png File size: 3.4 MB	
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Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB37 From Opua Hall Society Incorporated**

Form Submitted 30 Oct 2025, 10:23AM NZDT

\$9,740.33

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$5,941.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Insurance	\$3,156.00
Rates	\$1,680.00
Building Compliance costs	\$855.00
Water Rates	\$250.00

Total Tagged Funds**Total Expenditure Amount**

\$5,941.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Savings	\$500.00	Yes

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☒ Yes ☐ No**Previous Funding from FNDC**

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB37 From Opuia Hall Society Incorporated

Form Submitted 30 Oct 2025, 10:23AM NZDT

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Remediation	\$5,000.00	30/06/2024	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

EOY Statement of Financial Position 2025

1 Supporting Financial document *

Filename: Financial 2025 (1).png
File size: 2.6 MB

2 Name of supporting financial document

Opuia Hall Society Statement of Performance 2025

2 Supporting Financial Document

Filename: Financial 2025 (6).png
File size: 2.6 MB

3 Name of supporting financial document

Financial Report Oct 2025 meeting

3 Supporting Financial Document

Filename: Scan_20251027 (2).png
File size: 3.2 MB

Filename: Scan_20251027.png
File size: 4.2 MB

Applicant Declaration

* indicates a required field

Privacy Information

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB37 From Opuia Hall Society Incorporated

Form Submitted 30 Oct 2025, 10:23AM NZDT

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Applicant Declaration

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We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
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We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB38 From Russell Boating Club**

Form Submitted 2 Nov 2025, 12:09PM NZDT

Before you Begin**Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details*** indicates a required field****Fund Type****Which fund are you applying for? ***☒ Community Grant Fund☐ Pride of Place Fund**Applicant details****Applicant ***

Russell Boating Club

NZ Charity Registration Number (CRN)**New Zealand Charities Register Information****Reg Number****Legal Name**

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB38 From Russell Boating Club**

Form Submitted 2 Nov 2025, 12:09PM NZDT

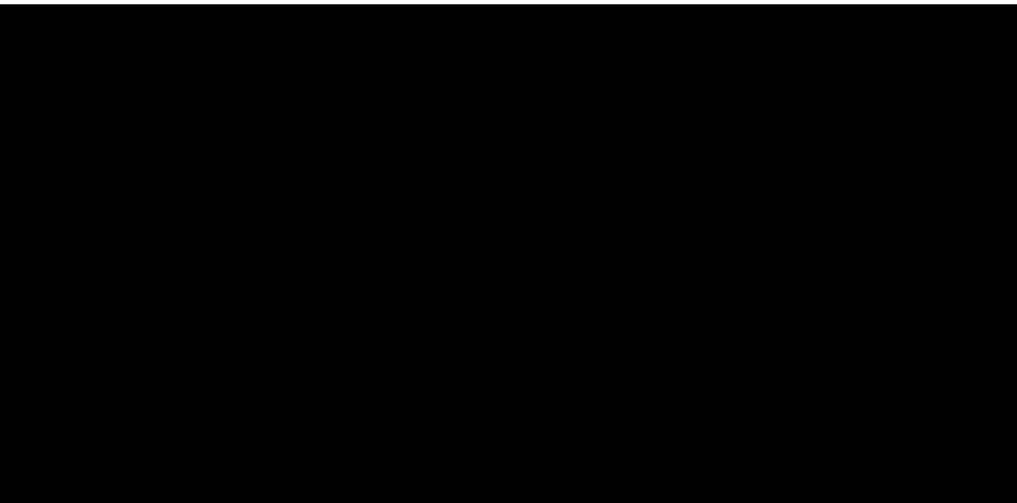
Other Names**Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

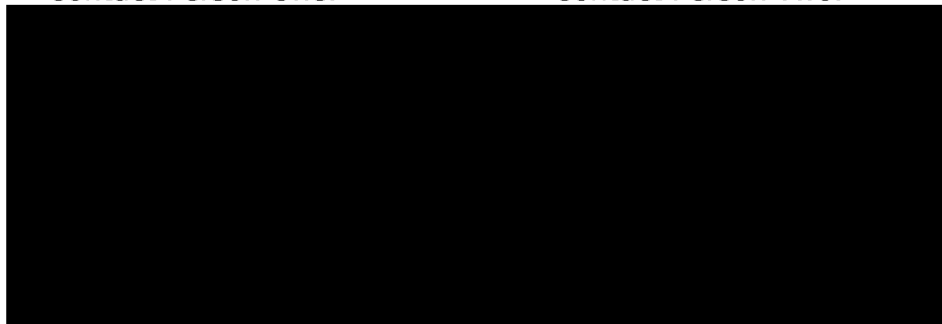
What sector do you/your organisation work in? *

Sport/Recreation

**Contact details**

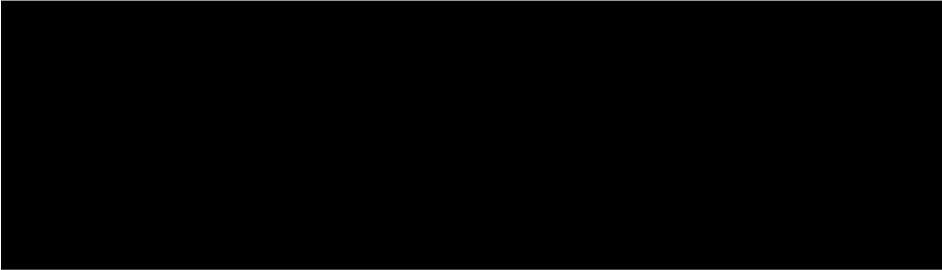
Contact Person One:

Contact Person Two:



Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB38 From Russell Boating Club**

Form Submitted 2 Nov 2025, 12:09PM NZDT

**Purpose of organisation****Please briefly describe the purpose of the organisation ***

The purpose of the Russell Boating Club is to advance the sport and enjoyment of sailing and boating in the Bay of Islands. The club provides accessible facilities and programmes that encourage participation across all ages and abilities, and promotes youth and adult development through sailing.

Must be no more than 50 words.

Number of Members *

280

Project Details

*** indicates a required field**

Community Board**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern)
Community Board

☒ Bay of Islands-Whangaroa
(Eastern) Community Board

☐ Kaikohe-Hokianga
(Western) Community Board

Project name *

Tall Ships Regatta 50th Anniversary

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB38 From Russell Boating Club**

Form Submitted 2 Nov 2025, 12:09PM NZDT

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☐ Community
- ☐ Environmental
- ☒ Sport and Recreation

Project Dates

Start Date

End Date:

Date**Date:**

09/01/2026

10/01/2026

Must be a date.

Must be a date.

Project Details**Location ***

Matauwahi Bay Scenic Reserve and Bay of Islands Maritime Park

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *☒ Yes☐ No**If yes, how much?**

\$50.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

500

Must be a number.

How many visitors/audience members/clients do you expect? *

500

Must be a number.

Have you engaged with tangata whenua about your project? *☐ Yes☒ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

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☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The Tall Ships Regatta attracts hundreds of participants and visitors each year, bringing an economic boost to Russell and the wider Bay of Islands Whangaroa Ward. Local accommodation providers, cafes, shops, and tourism operators benefit from increased patronage over the event period. Community groups (e.g. Project Islands Song and Russell Landcare Trust) gain valuable engagement opportunities. The Regatta also creates learning and participation pathways for youth through involvement in sailing and event organisation, helping to build confidence, skills, and connection to the sea. The event draws participants of all ages and backgrounds, fostering inclusion, pride, and a strong sense of local identity. Racers are not just local, with many boats travelling from across Aotearoa. The evening festivities, prize-giving, and live music provide a social highlight for the community, celebrating our maritime heritage and maintaining a local tradition that strengthens the cultural and economic fabric of the Bay of Islands.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☒ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

The Tall Ships Regatta strongly embodies and advances the outcomes of the Far North District Council Community Fund. Now in its 50th year, the event celebrates the Bay of Islands' deep maritime heritage, a cornerstone of local identity. By bringing together traditional and modern sailing vessels, it honours the region's seafaring culture and the long-standing relationship between the community and the sea. This shared celebration fosters enduring pride and a sense of belonging among residents, while showcasing the Bay's unique character to visitors from across New Zealand and abroad.

The Regatta contributes to proud, vibrant communities by uniting people of all ages and backgrounds in a spirit of participation and hospitality. From sailors and volunteers to local musicians, the hangi crew, residents and visitors, the event offers opportunities for sporting competition, teamwork, and shared achievement. It strengthens local connections and provides a highlight on the local calendar that people look forward to year after year.

Economically, the Regatta supports prosperity through a sustainable model that reinvests locally. Visitor spending directly benefits Russell's small businesses, accommodation providers, and tourism operators during a key summer weekend. The event's volunteer-led approach attempts to minimise true costs - costs that would otherwise be passed on to club

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members and the community.

Finally, the Regatta promotes health, safety, and sustainability through active outdoor participation, responsible boating practices, and environmental awareness. It is a celebration that reflects the Bay of Islands at its best.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$34,460.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$17,230.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

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Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Event Equipment	\$2,440.00	\$2,440.00	Filename: Event Equipment Estimate - Kaikohe Hire.pdf File size: 34.8 kB	
Event Security	\$1,810.00	\$1,810.00	Filename: Security Quote - Caughey & Dignon.pdf File size: 98.5 kB	
Hangi Meat	\$6,844.85	\$6,056.26	Filename: Hangi Meat Quote.pdf File size: 466.6 kB	
Trophy Engraving	\$190.00	\$190.00	Filename: Engraving Quote.pdf File size: 87.6 kB	
Chiller Hire	\$523.74	\$523.74	Filename: Chiller Rental Quote.pdf File size: 56.0 kB	
Turangi Rd Band - Music	\$3,000.00	\$3,000.00	Filename: Gmail - Fw_ Tall Ships 10th January Quote.pdf File size: 182.7 kB	
AV Equipment Hire	\$3,210.00	\$3,210.00	Filename: AV Equipment Hire.pdf File size: 75.4 kB	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB38 From Russell Boating Club

Form Submitted 2 Nov 2025, 12:09PM NZDT

			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *
☒ Yes ☐ No

GST Number

GST Number
049-546-130

Current Funding

How much money does your organisation currently have? *
\$68,219.21
Must be a dollar amount.

How much of this money is already committed to a specific purpose? *
\$51,777.43
Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
Building Fund (funds previous secured through donations for renovations and raising of the clubrooms)	\$49,854.88
Youth Sailing ring-fenced funds	\$1,922.50

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB38 From Russell Boating Club**

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Total Tagged Funds**Total Expenditure Amount**

\$51,777.38

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Avida Communities	\$2,100.00	Yes
Self Funded	\$15,727.00	Yes

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☐ Yes ☒ No**Supporting Financial Information**

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Russell Boating Club Inc - 2025 Performance Report

1 Supporting Financial document *

Filename: Russell Boating Club Inc - 2025 Performance Report.pdf

File size: 134.4 kB

2 Name of supporting financial document**2 Supporting Financial Document***No files have been uploaded***3 Name of supporting financial document**

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB38 From Russell Boating Club

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3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB43 From School Start First Impressions

Form Submitted 6 Nov 2025, 10:46AM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

School Start First Impressions

NZ Charity Registration Number (CRN)

CC51707

New Zealand Charities Register Information	
Reg Number	CC51707
Legal Name	School Start First Impressions

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB43 From School Start First Impressions**

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Other Names	School Start First Impressions
Reg Status	Registered
Charity's Street Address	35 Wootten Road Bombay 2675
Charity's Postal Address	35 Wootten Road Bombay 2675
Telephone	027 448 6634
Fax	
Email	jane@ssfi.co.nz
Website	https://www.ssfi.org.nz
Reg Date	12:00am on 30 Apr 2015

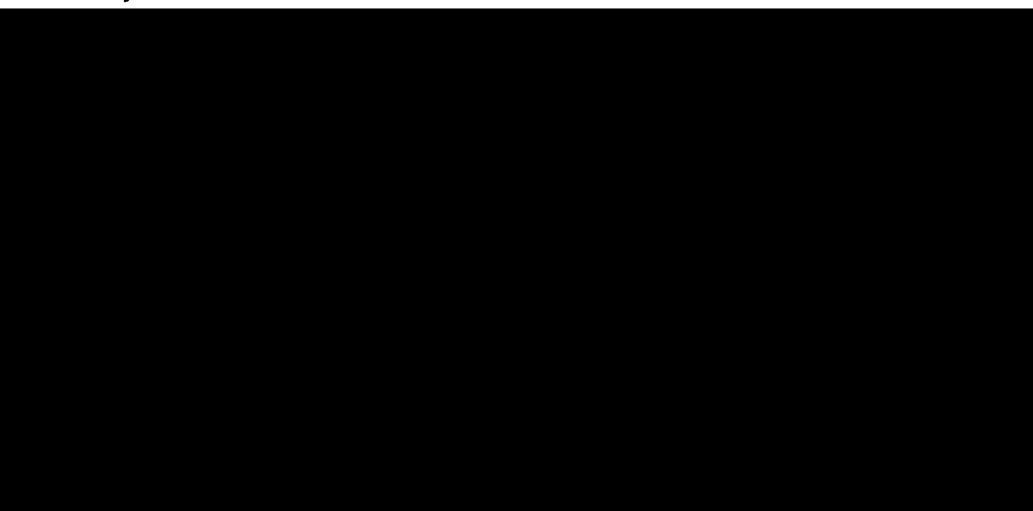
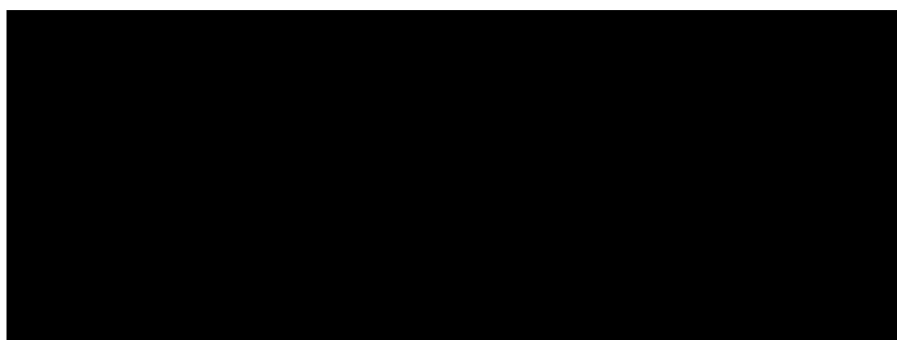
Information retrieved at 10:08am on 6 Nov

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

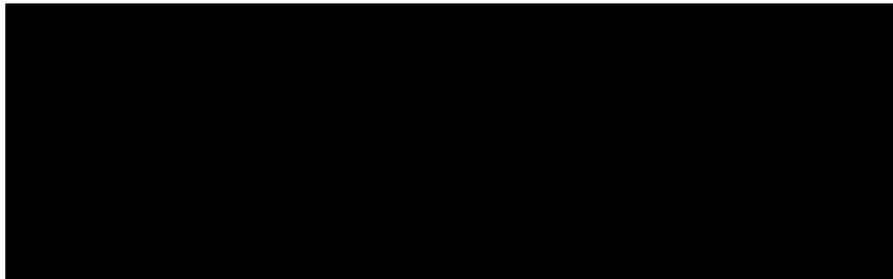
What sector do you/your organisation work in? *

Community/Social Services

**Contact details**

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB43 From School Start First Impressions**

Form Submitted 6 Nov 2025, 10:46AM NZDT

**Purpose of organisation****Please briefly describe the purpose of the organisation ***

Our organisation removes all the cost barriers involved in getting a child enrolled in school. We specifically work with the most vulnerable Tamariki in our communities in order to encourage them to enrol their child into school for the first time, thereby improving school attendance rates in hard-to-reach areas.

Must be no more than 50 words.

Number of Members *

15

Project Details

*** indicates a required field**

Community Board**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern)
Community Board

☒ Bay of Islands-Whangaroa
(Eastern) Community Board

☐ Kaikohe-Hokianga
(Western) Community Board

Project name *

School Starter Pack contents

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB43 From School Start First Impressions**

Form Submitted 6 Nov 2025, 10:46AM NZDT

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
☐ Event
☐ Infrastructure
☒ Community
☐ Environmental
☐ Sport and Recreation

Project Dates**Start Date****Date**

02/03/2026

Must be a date.

End Date:**Date:**

31/07/2026

Must be a date.

Project Details**Location ***

Bay of Islands-Whangaroa

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

15

Must be a number.

How many visitors/audience members/clients do you expect? *

20

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☐ Yes
☒ No

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

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Application No. BWCB43 From School Start First Impressions

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If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

School Start First Impressions is a charity with the aim of ensuring Tamariki have everything they need to be able to enroll in school for the first time and start their education journey in a positive way, with their head held high and on equal footing with their peers. We set up local referrers in the community including Plunket, ECEs and schools to specifically identify with struggling whānau in hard-to-reach areas who have not yet enrolled their Tamariki into school. By removing the cost barriers and we support them in any way we can. Our project/ offering is a School Starter Pack which is a school bag filled with school supplies, books, rain jacket and shoes from KidsCan, a lunchbox and drink bottle, balloons, games, etc. We also provide school uniforms if needed and contribute to school fees.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

☒ Proud, vibrant communities

☐ Prosperous communities supported by a sustainable economy

☒ Communities that are healthy, safe, connected and sustainable

☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Our charity has had great success in areas of Auckland over the past 10 years, and we have recently expanded into the Northland region. We have a positive view of education and understand that education is one of the main drivers of being able to break the cycle of poverty in a community. Providing these packs to families means the Tamariki get a head start in school and families don't have to worry about the costs related to school supplies, school fees and uniforms that can add up to over \$300 per child. Having that cost removed means Tamariki can become enrolled in school and begin their education journey without stress.

Must be no more than 250 words.

Project Cost

* indicates a required field

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB43 From School Start First Impressions

Form Submitted 6 Nov 2025, 10:46AM NZDT

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$7,000.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$2,520.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
School Starter Pack Contents	\$2,520.00	\$2,520.00	Filename: School Bag Contents Budget 2025.xlsx File size: 10.6 kB	

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Quote letter			Filename: Quotes for our charity.pdf File size: 90.3 kB	
			No files have been uploaded	
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Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

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117 157 689

Current Funding**How much money does your organisation currently have? ***

\$125,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$100,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Operating costs	\$80,000.00
Starter Pack Contents	\$20,000.00

Total Tagged Funds**Total Expenditure Amount**

\$100,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Lotteries	\$30,000.00	Pending
Foundation North	\$4,500.00	Pending
COGS	\$7,000.00	Pending

Previous Funding from FNDC

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

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Have you previously received funding from FNDC? *

☐ Yes ☒ No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Performance report

1 Supporting Financial document *

Filename: signed reviewed ssfi24.pdf

File size: 811.9 kB

2 Name of supporting financial document

Bank account

2 Supporting Financial Document

Filename: Westpac Bank Account Details 2025.png

File size: 92.6 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB43 From School Start First Impressions

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cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB43 From School Start First Impressions**

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9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).

10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures**Any other supporting documentation**

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB32 From Te Hautū - Kerikeri River Restoration Project
Form Submitted 31 Oct 2025, 5:03PM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

☐ Community Grant Fund

☒ Pride of Place Fund

Applicant details

Applicant *

Te Hautū - Kerikeri River Restoration Project

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information
Reg Number
Legal Name

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB32 From Te Hautū - Kerikeri River Restoration Project**

Form Submitted 31 Oct 2025, 5:03PM NZDT

Other Names**Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

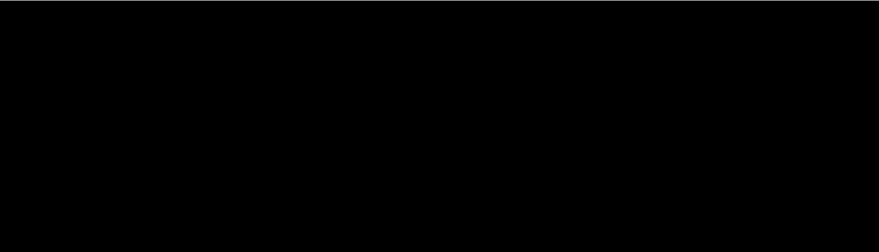
Environmental

Contact details

Contact Person One:

Contact Person Two:

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
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Application No. BWCB32 From Te Hautū - Kerikeri River Restoration Project
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Purpose of organisation

Please briefly describe the purpose of the organisation *

Te Hautū is a volunteer-led community conservation group restoring the ecological health of the Kerikeri River Basin tracks and environs. We work alongside Iwi, DOC, allied local organisations, and residents to control predators, manage weeds, and foster community education, engagement, and citizen science aligned with Predator Free 2050 goals.

Must be no more than 50 words.

Number of Members *

10

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☒ Bay of Islands-Whangaroa (Eastern) Community Board ☐ Kaikohe-Hokianga (Western) Community Board

Project name *

Te Hautū – Kerikeri River Basin Community Engagement and Restoration Project

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
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If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☐ Community
- ☒ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

Date

01/11/2025

Must be a date.

End Date:

Date:

31/12/2030

Must be a date.

Project Details

Location *

Kerikeri River Tracks (Kororipo to State Highway 10) map attached

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes
- ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

10

Must be a number.

How many visitors/audience members/clients do you expect? *

10000

Must be a number.

Have you engaged with tangata whenua about your project? *

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
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☐ Yes

☒ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The Te Hautū project benefits the entire Kerikeri community by restoring the ecological and cultural heart of our community. Local residents and visitors will enjoy a cleaner, more vibrant environment filled with birdsong and native plant life. By taking action on pest plants, we will also help Kerikeri move beyond the negative reputation of being the “weed capital of New Zealand,” replacing invasive species with healthy native ecosystems we can be proud of. Volunteers gain practical conservation skills and a sense of belonging as kaitiaki of their environment. Our annual school rat-catching competition and nature workshops will inspire young people to take care of their environment. Partner groups including Ngāti Rēhia, DOC, Kiwi Coast and Tiakina Kerikeri benefit from shared Predator Free 2050 progress. Ultimately, Te Hautū strengthens connection between people, place and biodiversity — building resilience and restoring mauri for future generations.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☒ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☒ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Te Hautū supports and wisely manages and treasures the environment by working alongside Ngāti Rēhia as kaitiaki, restoring the ecological and cultural health of the Kerikeri River Basin through predator control, weed management, and native species protection. Our work honours local heritage while building understanding of the role of tangata whenua in caring for the whenua and wai.

We embrace our unique culture and heritage by celebrating the stories, species, and taonga of the Kororipo Basin and Kerikeri River tracks. Through education about native birds, bats, glowworms, and plants, we help people value their environment and take pride in place.

The project creates proud, vibrant, and connected communities by involving volunteers of all ages in hands-on conservation. Activities such as rat-catching competitions, bird and flora identification workshops, and citizen science monitoring foster learning and shared purpose.

Te Hautū’s work strengthens wellbeing and resilience by promoting outdoor activity, collaboration, and environmental stewardship. Through partnerships with Kiwi Coast, Ngāti Rēhia, DOC, Tiakina Kerikeri, and local conservation groups, we build capacity and readiness to meet future environmental challenges while supporting a healthy, sustainable community.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

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Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$10,172.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$5,086.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
-------------	------------	------------------	--------

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	Must be a dollar amount.	Must be a dollar amount.		
Monitoring Cameras	\$6,793.00	\$2,293.00	Filename: Camera Quote 1 - View tech.pdf File size: 60.0 kB Filename: Camera Quote 2 - Gear shop.pdf File size: 47.5 kB	
Signage, banner and flag	\$2,163.00	\$1,263.00	Filename: Banner and Flag Quote 1 - Halvo Signs. pdf File size: 203.2 kB Filename: Banner and Flag Quote 2 - Signosaur - .pdf File size: 38.2 kB	
Bait and Lures	\$3,889.00	\$1,489.00	Filename: Lure Quote 1 - Connovation.pdf File size: 123.7 kB Filename: Lure Quote 2 - Trap It Wright.doc File size: 214.0 kB	
T-shirts	\$3,327.00	\$2,127.00	Filename: Tee-shirt Quote 1 - DD Gold Quote.pdf File size: 88.6 kB Filename: Tee-shirt Quote 2 - Signosaur .pdf File size: 38.8 kB	
community engagement materials	\$4,000.00	\$1,000.00	No files have been uploaded	
Weed management tools	\$6,750.00	\$750.00	No files have been uploaded	

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
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Workshops and education	\$4,100.00	\$750.00	No files have been uploaded	
Contingency/Misc	\$2,000.00	\$500.00	No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$300.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$300.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Rabbit bait	\$300.00

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
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Total Tagged Funds

Total Expenditure Amount

\$300.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☐ Yes ☒ No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

KiwiCoast Support Letter and Guarantee of Financial Stewardship

1 Supporting Financial document *

Filename: Kiwi Coast Support Letter2025 with financial undertaking - Oct 25.pdf
File size: 246.7 kB

2 Name of supporting financial document

KiwiCoast Trust Certificate of Incorporation

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB32 From Te Hautū - Kerikeri River Restoration Project
 Form Submitted 31 Oct 2025, 5:03PM NZDT

2 Supporting Financial Document

Filename: Kiwi Coast Trust Certificate of Incorporation.pdf
 File size: 48.4 kB

3 Name of supporting financial document

Te Hautū - Budget Purpose and Justification

3 Supporting Financial Document

Filename: Te Hautū - Budget Purpose and Justification 25.docx
 File size: 27.7 kB

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)

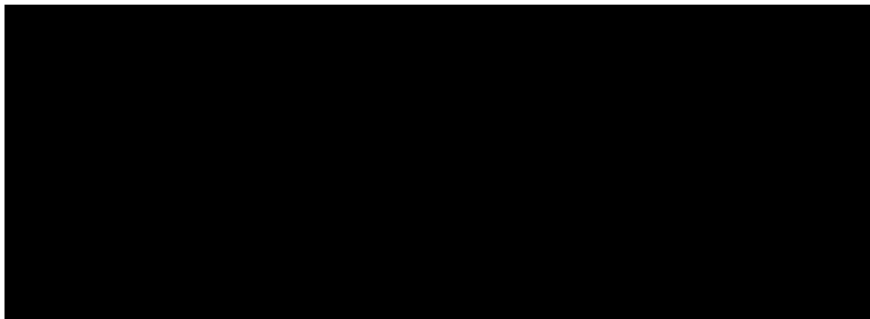
Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB32 From Te Hautū - Kerikeri River Restoration Project**

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- a regularly maintained and current cashbook or electronic equivalent
- A person responsible for keeping the financial records of the organisation
- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB36 From The Centre at Kerikeri Ltd (The Turner Centre)

Form Submitted 24 Oct 2025, 9:29AM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

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- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
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- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

The Centre at Kerikeri Ltd (The Turner Centre)

NZ Charity Registration Number (CRN)

CC27358

New Zealand Charities Register Information

Reg Number	CC27358
Legal Name	The Centre At Kerikeri Limited

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB36 From The Centre at Kerikeri Ltd (The Turner Centre)
Form Submitted 24 Oct 2025, 9:29AM NZDT

Other Names	
Reg Status	Registered
Charity's Street Address	43 Cobham Road Kerikeri 230
Charity's Postal Address	PO Box 922 Kerikeri 245
Telephone	09 407 0260
Fax	09 407 0268
Email	venuemanager@turnercentre.co.nz
Website	http://www.centakeri.com
Reg Date	12:00am on 30 Jun 2008

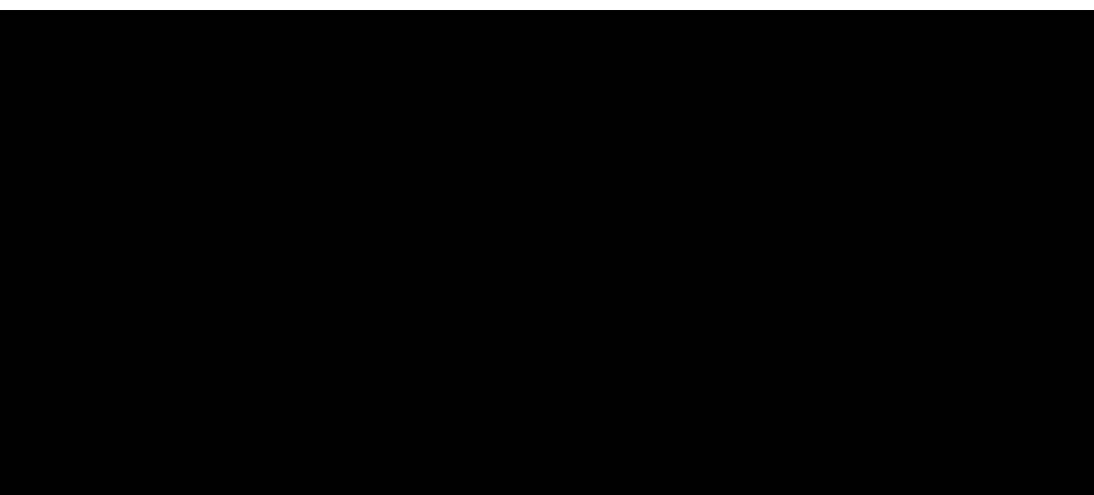
Information retrieved at 11:38am on 4 Nov

Must be formatted correctly.

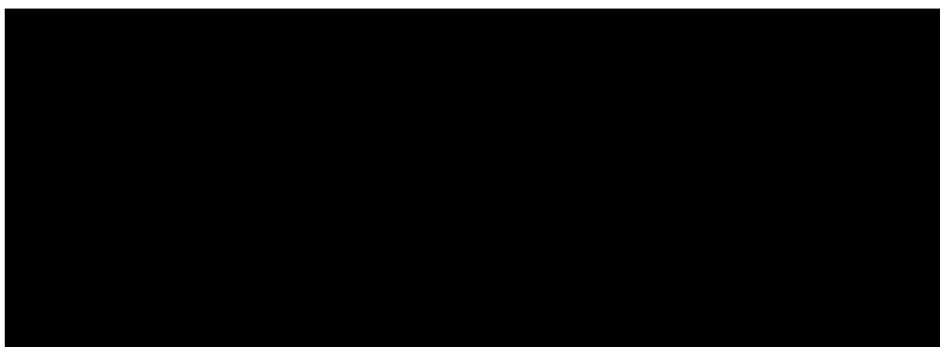
If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Arts/Culture/Heritage



Contact details



Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB36 From The Centre at Kerikeri Ltd (The Turner Centre)
Form Submitted 24 Oct 2025, 9:29AM NZDT

Purpose of organisation

Please briefly describe the purpose of the organisation *

The Turner Centre is a multi-purpose community hub and performing arts centre that serves the Far North region. The vision for the Turner Centre is: "Te Ranga Toi Waka" – to be the waka that weaves all of the arts together – for our community.

Must be no more than 50 words.

Number of Members *

45000

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☒ Bay of Islands-Whangaroa (Eastern) Community Board ☐ Kaikohe-Hokianga (Western) Community Board

Project name *

Te Wiki O Waitangi 2026

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB36 From The Centre at Kerikeri Ltd (The Turner Centre)
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If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☒ Art/Culture/Heritage
☐ Event
☐ Infrastructure
☐ Community
☐ Environmental
☐ Sport and Recreation

Project Dates

Start Date

Date

02/02/2026

Must be a date.

End Date:

Date:

05/02/2026

Must be a date.

Project Details

Location *

The Turner Centre, 43 Cobham Road, Kerikeri

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☒ Yes ☐ No

If yes, how much?

\$5.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

15

Must be a number.

How many visitors/audience members/clients do you expect? *

700

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes
☐ No

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

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If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Waitangi Day attracts large crowds to our district and there is a demand for more satellite events across the Far North. We are proposing two Te Wiki O Waitangi events (pay-what-you-can from \$5) that will reach different demographics and have broad appeal.

Firstly, the talk "Kororipo Pā's return to Ngāpuhi" is a conversation with a representative from Ngāti Rēhia and Turner Centre Trustee and Tohu Whenua Northland Regional Coordinator David Clendon. The discussion will explore the significance of the return of Kororipo Pā and what it means for Ngāti Rēhia, Ngāpuhi, our wider community and Aotearoa.

The second event is a music concert "Exploring Te Tiriti through Waiata." This event will feature a performance with high-profile Māori musicians (we are in discussion with Troy Kingi, 1814, Trinity Roots and the Harmonic Resonators with Kaikohe-based family band te Whānau Mānihera. One of these will be selected).

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☒ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

The two proposed events demonstrate a strong alignment with these community wellbeing and cultural criteria.

Firstly, they embody wise environmental and cultural stewardship by centring Ngāti Rēhia's kaitiakitanga over Kororipo Pā. The events honour tangata whenua as guardians of their ancestral land, highlighting how the site's return models sustainable and respectful management of taonga for both Māori and wider Aotearoa.

Secondly, the events celebrate local culture and heritage through storytelling, waiata, and historical reflection. The return of Kororipo Pā and performances by Māori artists reconnect audiences with the Far North's bicultural foundations. By sharing Māori perspectives and language, the programme cultivates enduring community pride in both Ngāpuhi identity and shared national history.

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Thirdly, the events nurture proud, vibrant, and connected communities. Open dialogue between Ngāti Rēhia and Pākehā speakers, alongside inclusive music performances, invites participation across generations and cultures. This fosters empathy, shared understanding, and kotahitanga (unity).

The initiative contributes to prosperous and sustainable communities by using local partnerships, supporting Māori and local artists, and promoting heritage tourism around Kerikeri.

Finally, accessible programming with tickets from \$5 advances community health and connection, ensuring all residents can engage meaningfully in Treaty learning.

Our proposed Te Wiki o Waitangi 2026 events transforms historical reconciliation into cultural celebration - uniting environmental respect, heritage pride, and social wellbeing in an authentic, community-led way.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$34,114.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$9,785.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
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the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Venue Hire Panel Kōrero	\$1,550.00		No files have been uploaded	
Projector Panel Kōrero	\$325.00		No files have been uploaded	
Promotion Panel Kōrero	\$500.00		No files have been uploaded	
Presenter koha Panel Kōrero	\$900.00		No files have been uploaded	
Sound system Panel Kōrero	\$750.00		No files have been uploaded	
Venue Technician Panel Kōrero	\$300.00		No files have been uploaded	
Front of house Panel Kōrero	\$175.00		No files have been uploaded	
Volunteer value Panel Kōrero	\$540.00		No files have been uploaded	
Box office Panel Kōrero	\$66.00		No files have been uploaded	
Comm Engagement & Producing Panel Kōrero	\$1,313.00		No files have been uploaded	
Ticketing costs Panel Kōrero	\$348.00		No files have been uploaded	
Venue Hire Music Event	\$3,100.00	\$1,550.00	Filename: Budget Waitangi 2026.xlsx File size: 12.9 kB	
Lighting Music Event	\$650.00	\$325.00	No files have been uploaded	

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Upgraded sound system Music Event	\$1,500.00	\$750.00	No files have been uploaded	
Projector Music Event	\$325.00	\$325.00	No files have been uploaded	
Backline Music Event	\$600.00	\$600.00	No files have been uploaded	
Promotion Music Event	\$600.00		No files have been uploaded	
Performance Fees Music Event	\$15,000.00	\$5,000.00	No files have been uploaded	
Performer accommodation Music Event	\$652.00		No files have been uploaded	
Performer Travel Music Event	\$1,800.00		No files have been uploaded	
Venue Technician Music Event	\$600.00	\$600.00	No files have been uploaded	
Volunteer Value Music Event	\$540.00		No files have been uploaded	
Front of House Coordinator Music Event	\$175.00	\$135.00	No files have been uploaded	
Box Office Music Event	\$66.00		No files have been uploaded	
Comm Engagement & Producing Music Event	\$1,313.00	\$500.00	No files have been uploaded	
Ticketing costs Music Event	\$348.00		No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

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GST Number

89116198

Current Funding**How much money does your organisation currently have? ***

\$225,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$225,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
100% is committed to debtors, liabilities including ticket sales held in advance for shows, deposits in advance, leave liability, linked creditors.	\$225,000.00

Total Tagged Funds**Total Expenditure Amount**

\$225,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Ministry Culture & Heritage	\$21,050.00	Pending
Ticket Sales	\$1,739.00	Pending
Turner Centre (in kind and cash)	\$1,540.00	Yes

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Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Diwali Celebration	\$5,000.00	04/09/2025	No
Tangihanga	\$6,000.00	07/08/2025	No
Brew of Islands	\$7,000.00	12/06/2025	Yes
Ngā Reta	\$2,600.00	17/04/2025	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Kerikeri Civic Trust Consolidated Performance Report 2024 signed and stamped with audit report

1 Supporting Financial document *

Filename: Kerikeri Civic Trust Consolidated Performance Report 2024 signed and stamped with audit report (1).pdf
 File size: 618.5 kB

2 Name of supporting financial document

Kerikeri Civic Trust Consolidated Performance Report 2024 signed and stamped with audit report (1)

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

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Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.

7.5 SUMMER 2026 RURAL TRAVEL FUNDING APPLICATIONS**File Number: A5441161****Author: Kathryn Trewin, Funding Advisor****Authoriser: Aisha Huriwai, Manager - Democracy Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To consider an application for Rural Travel Funding for the 2025/26 summer sporting season.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

Bay of Islands College**\$400****1) TĀHUHU KŌRERO / BACKGROUND**

The Rural Travel Fund was developed in response to concerns raised by Councils throughout the country about the lack of participation in sport by young people living in rural communities. The Fund was introduced as an interim measure until a rural participation strategy was fully developed and implemented by central government. The strategy is yet to be developed.

Council receives funding based on a per capita basis and gave the three Community Boards delegated authority to allocate the funding. This funding round is the first of two funding rounds for the current financial year, for sporting activities taking place in summer, or until approximately April 2026 when the next round of funding is allocated.

Council advertises that funding is available approximately one month before applications close online (including on Council's Facebook page), with the closing dates notified on the Rural Travel Funding page at the start of each calendar year (when the Community Board meetings dates are set). The Sport Northland representatives also forward information of the fund to clubs and schools that they work with as a more targeted approach to advertise the funding is available.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Rural Travel Funding was considered at the last meeting of the previous triennium in September. This application was received at Council before the advertised deadline, but was not passed on to the Funding Advisor, so was missed from being considered with the other applications. The application received was for three specific sporting areas, two of which (an outside of district competition and within school training) are ineligible for funding through the Rural Travel Fund, and have been referred to the Sport Northland Tū Manawa fund, as they are a better fit for their criteria. The full application is included under separate cover in the supporting information documentation for the Boards reference.

The following table is a guide to the funding criteria.

Project reports for any previous grants have been received from the current applicant. The funding recommendation summary is attached.

	Sport New Zealand (Rural Travel)
What are the Objectives?	Subsidise travel for junior teams participating in local sport competition.

How much is available?	\$29,400 across the Far North District
Funding is not available for	Activities taking place during school hours, coaches, referees, club/school sport administration, travel to training.
Who can apply?	Schools and clubs.
What age group is funding for?	Funding is available for youth/children aged 5 - 19 years of age.
Eligible Sports	Sports that have regular grass roots competitions such as netball, hockey, rugby, rugby league, softball, football, touch rugby, basketball.

Applicants are advised, when granted funds, that the funds are to be uplifted within three months and that a project report form is required if they wish to be eligible to apply for future funding.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To fulfil the requirements of the Sport NZ Rural Travel Fund agreement with Sport New Zealand to increase participation in sport by young people living in rural communities.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Council now receives one grant annually from Sport New Zealand. Sport Northland no longer offer Tū Manawa funding through Councils and undertake granting of this funding themselves.

The total budget for rural travel funding for the 2025/26 financial year for the whole of the Far North District is \$29,400 and all applications were considered together.

ĀPITI HANGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy, Te Pae o Uta and the Sport New Zealand Rural Travel Fund Guidelines.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OPEN RESOLUTION REPORT

File Number: A5447306

Author: Amber Wihongi-Alderton, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Bay of Islands-Whangaroa Community Board with an overview of outstanding open resolutions arising from meetings.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

Open resolutions are a mechanism to communicate progress against decisions/resolutions.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Open resolution reports provide regular updates on progress against decisions made at meetings.

Open resolution reports have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Group Managers will assist in recording and following up outstanding open resolutions and action points with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda. Democracy Services staff will support the process by generating reports.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. Open Resolutions Report - November 2025

OPEN RESOLUTION REPORT			
Division: Committee: Bay of Islands-Whangaroa Community Board Officer:		Printed: Monday, 17 November 2025 1:09:55 pm Date From: 1/01/2020 Date To: 17/11/2025	
Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 11/06/2025	The Strand, Kororāreka Russell Traffic Trial	RESOLUTION 2025/58 That the Bay of Islands-Whangaroa Community Board: - Recommend that Council, as the Road Controlling Authority under the Land Transport Rule: Streets Layout 2023 (Rule) change: - from mid-block Cass Street to the boat ramp at the northern end of The Strand to a shared space, - the southern end of The Strand to pedestrian priority with access for essential vehicles, - the layout of Cass Street to make the trial permanent; - Recommend that the features installed temporarily in Cass Street during the trial be retained in its current form until an updated design is created by Rooding Working Group and Council's Transport group, consistent with the objectives of the Kororāreka Russell Historic Township Overlay and presented to the community for feedback; - The planters and barrel adjacent to Russell Fresh to be moved back to improve access and egress from the disability park opposite, with clear signage delimiting the loading zone area; and - Incorporate the above recommendations into the Bay of Islands-Whangaroa Community Board Strategic Plan to be considered for inclusion in the Long-Term Plan. CARRIED	25 Aug 2025 4:01pm A report for The Strand, Kororāreka Russell Traffic Trial has been received and approved by Council for implementation by December 2025. 05 Sept 2025 5:03pm Planning and Policy staff are working with Transportation staff to implement the permanent changes to Cass Street to support The Strand shared space (north of Cass Street to the boat ramp) and The Strand pedestrian priority (south of Cass Street). 17 Nov 2025 11:34am Staff have established a Russell Rooding Working Group and have engaged an external transport engineer to work with the group, to develop a final plan for implementing the trial as permanent.
Bay of Islands-Whangaroa Community Board 19/09/2024	Notice of Motion - Delegation to Bay of Islands-Whangaroa Community Board for the Kerikeri Domain	RESOLUTION 2024/94 That the Bay of Islands-Whangaroa Community Board request a decision report be provided to the Community Board on the options for delegation of the Kerikeri Domain at the Bay of Islands-Whangaroa Community Board meeting in December 2024. CARRIED	23 Jun 2025 8:44pm A briefing paper seeking direction on co-management of reserves and parks has been completed by staff across the relevant departments. This will be presented to Council's Senior Leadership Team at the next opportunity. 14 Aug 2025 9:59am Research is being done on how a management committee for Kerikeri Domain could work, and possible stakeholders have been contacted to organise a meeting to consider outcomes and options. 03 Sept 2025 10:44am A meeting will be held in Kerikeri on 8 September to discuss management options for Kerikeri Domain.

OPEN RESOLUTION REPORT			
Division: Committee: Bay of Islands-Whangaroa Community Board Officer:		Printed: Monday, 17 November 2025 1:09:55 pm Date From: 1/01/2020 Date To: 17/11/2025	
Meeting	Title	Resolution	Notes
			17 Oct 2025 1:25pm nterested parties at the meeting held with in September expressed a preference for an informal communication channel rather than an additional management structure. This will be reported to the Community Board early in 2026. 17 Nov 2025 11:35am Staff are in the process of establishing the informal management structure, with a draft terms of reference and virtual based process.
Bay of Islands-Whangaroa Community Board 28/09/2023	Reserve Management Plan Programme	RESOLUTION 2023/114 That the Bay of Islands-Whangaroa Community Board recommend that an individual Reserve Management Plan is prepared for Simson Park and should this not proceed, then in order of priority the Kerikeri Sports Complex Reserve Management Plan commence. CARRIED	19 May 2025 11:09am Work is continuing on drafting a reserve management plan for this reserve. 24 Jun 2025 1:43pm The draft Simson Park Reserve reserve management plan will be socialised with park stakeholders before being reported to Community Board for approval to publicly advertise the plan. 11 Jul 2025 2:45pm Draft reserve management plan has been circulated to stakeholders / subject matter experts for review until 14 July. After amendments, if any, draft plan will be reported to Community Board for approval to initiate 2 month public consultation. 08 Aug 2025 11:42am Report for approval to consult on draft reserve management plan for Simson Park Domain will be taken to September meeting of Community Board. 03 Sept 2025 10:57am The Bay of Islands-Whangaroa Community Board approved public consultation on the draft reserve management plan at the September meeting. Associated matters related to the development of a reserve management plan will be reported to Council for decision in September or at a later meeting. 17 Oct 2025 1:27pm Public consultation on the draft reserve management plan for Simson Park Domain and classification of adjoining parcel started today and will conclude 17/12/25. 17 Nov 2025 11:35am Public consultation on the draft RMP for Simson Park is currently underway, it stared on 15 October and will finish on 15 December. Refer to Open Resolution 2025/93 for further updates regarding Simson Park

OPEN RESOLUTION REPORT			
Division: Committee: Bay of Islands-Whangaroa Community Board Officer:		Printed: Monday, 17 November 2025 1:09:55 pm Date From: 1/01/2020 Date To: 17/11/2025	
Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 4/09/2025	Simson Park Domain - Intention to notify reserve management plan and recommendation to advertise change of classification	RESOLUTION 2025/93 That the Bay of Islands Whangaroa Community Board: a) Approve the draft reserve management plan for Simson Park for public consultation b) Recommend that Council i) Approve the initiation of a public consultation process under Section 16 of the Reserves Act 1977 to classify Lot 35 DP 51470 as a recreation reserve ii) Appoint the Bay of Islands-Whangaroa Community Board to hear any submissions received in response to the consultation process associated with Lot 35 DP 51470 and to make recommendations to the Council in respect of the Reserve Classification under section 24(2)(c) of the Reserves Act 1977. iii) Appoint the Bay of Islands-Whangaroa Community Board to hear any submissions received in response to consultation associated with the development of a reserve management plan under section 41(6)(d) of the Reserves Act 1977. CARRIED	18 Nov 2025 8.30pm Considered at Council Meeting 25 September 2025 (Council Resolution 2025/117). Public consultation on the draft Reserve Management Plan for Simpson Park is currently underway, it started on 15 October and will finish on 15 December.

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE