

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS
AVENUE, KAITAIA ON FRIDAY, 31 OCTOBER 2025 AT 3:00 PM**

PRESENT: Member Adele Gardner, Member William (Bill) Subritzky, Member Mike Te Wake, Member Krystal-Rose Taaffe, Member Eddie Bellas, Member Trevor Beatson

IN ATTENDANCE: Cr Hilda Halkyard-Harawira

STAFF PRESENT: Dena-Maree Hemara (Kaiarahi Kaupapa Māori), Beverly Mitchel (Community Board Coordinator), Aisha Huriwai (Manager-Democracy Services), Natasha Rmandic (Democracy Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

Meeting was opened with mihi whakatau by members of Te Hono.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Nil

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Nil

4 NGĀ TONO KŌRERO / DEPUTATIONS

Nil

5 NGĀ KAIKŌRERO / SPEAKERS

Nil

6 NGĀ PŪRONGO / REPORTS

6.1 MAKING AND ATTESTING OF DECLARATIONS

Agenda item 6.1 document number A5430859, pages 8 - 10 refers

The minutes will record that the declarations of elected members were made and witnessed by CEO's Appointed Officer Aisha Huriwai (Manager – Democracy Services)

- Member Adele Gardner
- Member Krystal-Rose Taaffe
- Member Bill Subritzky
- Member Eddie Bellas
- Member Trevor Beatson
- Member Mike Te Wake
- Cr Hilda Halkyard-Harawira

6.2 ELECTION OF CHAIRPERSON

Agenda item 6.2 document number A5430935, pages 11 - 13 refers

RESOLUTION 2025/106

Moved: Member Mike Te Wake

Seconded: Member Eddie Bellas

- a) That the Te Hiku Community Board use System B as the preferred voting system to elect a Chairperson.
- b) elect member Bill Subritzky as Chairperson for the triennium October 2025 to October 2028, in accordance with Standing Orders.
- c) That the elected Chairperson make and attest the statutory declaration as Chairperson in accordance with clause 14, Schedule 7 of the Local Government Act 2002

CARRIED

6.3 ELECTION OF DEPUTY CHAIRPERSON

Agenda item 6.3 document number A5431021, pages 14 - 16 refers

RESOLUTION 2025/107

Moved: Member Eddie Bellas

Seconded: Member Adele Gardner

That Te Hiku Community Board:

- a) use System B as the preferred voting system to elect a Deputy Chairperson.
- b) elect Trevor Beatson as Deputy Chairperson for the triennium October 2025 to October 2028, in accordance with Standing Orders.

CARRIED

Secretarial Note: Cr Halkyard-Harawira, Chair Subritzky thanked Adele Gardner for her services as a Chairperson.

6.4 EXPLANATION OF LAWS AFFECTING ELECTED MEMBERS

Agenda item 6.4 document number A5429401, pages 17 - 20 refers

RESOLUTION 2025/108

Moved: Chairperson Bill Subritzky

Seconded: Member Eddie Bellas

That Te Hiku Community Board note the report "Explanation of Laws Affecting Elected Members", and the advice provided at this meeting.

CARRIED

Secretarial Note: An explanation of key legislative obligations was provided by Legal team and read to members by CEO Appointed Officer Aisha Huriwai.

6.5 NOTING OF TE HIKU COMMUNITY BOARD STANDING ORDERS

Agenda item 6.5 document number A5429600, pages 25 - 27 refers

RESOLUTION 2025/109

Moved: Chairperson Bill Subritzky

Seconded: Member Adele Gardner

That Te Hiku Community Board note Te Hiku Community Board Standing Orders.

CARRIED

6.6 TE HIKU COMMUNITY BOARD FIRST MEETING

Agenda item 6.6 document number A5431119, pages 105 - 107 refers

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board receive the report “Te Hiku Community Board First Meeting”.

Secretarial Note: This item has been removed by a staff due to duplication.

6.7 TE HIKU COMMUNITY BOARD SCHEDULE OF MEETINGS FOR 2025

Agenda item 6.7 document number A5431102, pages 108 - 110 refers

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board receive the report “Te Hiku Community Board Schedule of Meetings for 2025”.

8 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 4.35pm with a karakia from Member Te Wake.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 24 November 2025.

.....
CHAIRPERSON