

**MINUTES OF
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON FRIDAY, 31 OCTOBER 2025 AT 11:30 AM**

PRESENT: Member Jessie McVeagh, Member Eddie Court, Member Doug Te Wake, Member Scarlet Mokaraka, Member Denis Orme, Member Kelly Van Gaalen, Cr Arohanui Allen, Cr John Vujcich

IN ATTENDANCE: Kohepu - Deputy Mayor Chicky Rudkin, Bay of Islands – Whangaroa Community Board Member Roddy Hapati-Pihema

STAFF PRESENT: Melissa Wood (Community Board Coordinator), Lawrence Wharerau (Kaiarahi Kaupapa Māori – Te Hono), Jacine Warmington (GM – Strategic Relationships), Aisha Huriwai (Democracy Services Manager)(online), Peggy Veen (Principal Advisor – Strategic Relationships) Amber Wihongi-Alderton (Democracy Advisor).

1 KARAKIA TIMATANGA / OPENING PRAYER

The meeting commenced at 11:30 am with a karakia whakatau led by Te Hono staff member Lawrence Wharerau.

Outgoing and incoming members, visitors, and those recently passed were acknowledged. The Chief Executive's appointed officer, Amber Wihongi-Alderton (Democracy Advisor), welcomed attendees and initiated the agenda with support from Kohepu - Deputy Mayor Chicky Rudkin in making and attesting declarations.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

There were no apologies.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

No public forum for this inaugural meeting.

4 NGĀ TONO KŌRERO / DEPUTATIONS

No deputations for this inaugural meeting.

5 NGĀ KAIKŌRERO / SPEAKERS

No speakers for this inaugural meeting.

6 NGĀ PŪRONGO / REPORTS

6.1 MAKING AND ATTESTING OF COMMUNITY BOARD DECLARATIONS

Agenda item 6.1 document number A5431749, pages 8 - 9 refers

The Chief Executives Officer's Appointed Officer, Amber Wihongi-Alderton, witnessed the Attestation and Declaration of Community Board Members:

- **Member Edward Court**
- **Member Jessie McVeagh**
- **Member Scarlet Mocaraka**
- **Member Denis Orme**
- **Member Doug Te Wake**
- **Member Kelly Van Gaalen**

and Council's appointed members

- **Cr John Vujcich**
- **Cr Arohanui Allen**

6.2 ELECTION OF THE KAIKOHE-HOKIANGA COMMUNITY BOARD CHAIRPERSON

Agenda item 6.2 document number A5431753, pages 10 - 12 refers

RESOLUTION 2025/102

Moved: Member Doug Te Wake

Seconded: Member Scarlet Mocaraka

That the Kaikohe-Hokianga Community Board:

- a) use System B as the preferred voting system to elect a Chairperson.**

Abstained: Cr John Vujcich, Cr Arohanui Allen

CARRIED

RESOLUTION 2025/103

Moved: Member Scarlet Mocaraka

Seconded: Member Denis Orme

That the Kaikohe-Hokianga Community Board:

- b) elect Jessie McVeagh as Chairperson for the triennium October 2025 to October 2028, in accordance with the Local Government Act 2002.**

Abstained: Cr John Vujcich, Cr Arohanui Allen

CARRIED

6.3 ELECTION OF THE KAIKOHE-HOKIANGA COMMUNITY BOARD DEPUTY CHAIRPERSON

Agenda item 6.3 document number A5431755, pages 13 - 15 refers

RESOLUTION 2025/104

Moved: Member Denis Orme
 Seconded: Member Doug Te Wake

That the Kaikohe-Hokianga Community Board:

- a) use System B as the preferred voting system to elect a Deputy Chairperson.

Abstained: Cr John Vujcich, Cr Arohanui Allen

CARRIED

RESOLUTION 2025/105

Moved: Member Denis Orme
 Seconded: Member Eddie Court

That the Kaikohe-Hokianga Community Board:

- b) elect Scarlett Mokaraka as Deputy Chairperson for the triennium October 2025 to October 2028, in accordance with the Local Government Act 2002.

Abstained: Cr John Vujcich, Cr Arohanui Allen

CARRIED

6.4 EXPLANATION OF LAWS AFFECTING ELECTED MEMBERS

Agenda item 6.4 document number A5431372, pages 16 - 24 refers

RESOLUTION 2025/106

Moved: Member Doug Te Wake
 Seconded: Member John Vujcich

That Kaikohe-Hokianga Community Board note the report “Explanation of Laws Affecting Elected Members”, and the advice provided by Special Counsel Linda O’Reilly, at the Governance Essentials Workshop held 23 October 2025.

CARRIED

6.5 NOTING OF THE KAIKOHE-HOKIANGA COMMUNITY BOARD STANDING ORDERS

Agenda item 6.5 document number A5431745, pages 25 - 83 refers

RESOLUTION 2025/107

Moved: Member John Vujcich
 Seconded: Member Denis Orme

That the Kaikohe-Hokianga Community Board note the Kaikohe-Hokianga Community Board Standing Orders.

CARRIED

Secretarial Note: Democracy Services provided an overview of the Standing Orders discussion at the Inaugural Council Meeting, and mentioned Central Government Review of Standing Orders.

6.6 KAIKOHE-HOKIANGA COMMUNITY BOARD SCHEDULE OF MEETINGS FOR 2025

Agenda item 6.6 document number A5431741, pages 84 - 86 refers

RESOLUTION 2025/108

Moved: Member Kelly Van Gaalen

Seconded: Deputy Chairperson Scarlet Mokaraka

That Kaikohe-Hokianga Community Board;

- a) receive the report “Kaikohe-Hokianga Community Board Schedule of Meetings for 2025”**

CARRIED

RESOLUTION 2025/109

Moved: Member Doug Te Wake

Seconded: Member Denis Orme

That the Kaikohe-Hokianga Community Board

- b) hold the remaining meetings for 2025 on:**

- i. Friday 28 November 2025 from 10:00 am, in Council Chambers**
- ii. Friday 19 December 2025 from 10:00 am, in Council Chambers**

CARRIED

RESOLUTION 2025/110

Moved: Member Eddie Court

Seconded: Member Doug Te Wake

That the Kaikohe-Hokianga Community Board resolve that recommendation c) to adopt *Wednesdays at 10am in the Council Chambers as the 2026 meeting time* lie on the table, pending alignment with the 2026 calendar schedule.

CARRIED

Members were given the opportunity speak.

8 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 12.42 pm, the closing karakia delivered by member Doug Te Wake.

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 28 November 2025.

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CHAIRPERSON