

**MINUTES OF FAR NORTH DISTRICT COUNCIL
TE MIROMIRO - ASSURANCE, RISK AND FINANCE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON TUESDAY, 16 SEPTEMBER 2025 AT 10:00 AM**

PRESENT: Chairperson Mr Graeme McGlinn, Deputy Chairperson Cr John Vujcich, Kahika - Mayor Moko Tepania, Kōwhai - Deputy Mayor Kelly Stratford, Cr Ann Court (online); Cr Penetaui Kleskovic (online)

IN ATTENDANCE: Cr Hilda Halkyard-Harawira (online), Cr Babe Kapa (online), Te Hiku Community Board Chair Adele Gardner (online), Kaikohe-Hokianga Community Board Chair Chicky Rudkin (online)

STAFF PRESENT: Guy Holroyd (Chief Executive Officer), Charlie Billington (Group Manager – Corporate Services), Jacine Warmington (Group Manager – Strategic Relationships), Ruben Garcia (Acting Group Manager - Delivery and Operations), Nicola Smith (Acting Group Manager - Community and Engagement), Tanya Proctor (Head of Infrastructure), Roger Ackers (Group Manager – Policy and Planning), Carla Ditchfield (Manager – Legal Services), Aisha Huriwai (Manager – Democracy Services), Ian Wilson (Manager - Health, Safety & Wellbeing), Joshna Panday (Risk & Assurance Specialist), Emma Healy (Chief of Staff), Ken Lewis (Manager – Communications and Engagement), Michelle Sharp (Team Leader – Business Compliance), Ken Macdonald (Chief Financial Officer), Stephen FitzHerbert (Community Board Co-ordinator), Amber Wihongi-Alderton (Democracy Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

CHAIR GRAEME MCGLINN COMMENCED THE MEETING 10:01 AM AND THE CHIEF EXECUTIVE OPENED WITH A KARAKIA.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

None received.

At 10:06 am Cr Penetaui Kleskovic joined the meeting online.

3 NGĀ TONO KŌRERO / DEPUTATION

There were no deputations.

4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A5300060, pages 12 - 19 refers

RESOLUTION 2025/40

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Steve McNally

That Te Miromiro - Assurance, Risk and Finance Committee confirm the minutes of the previous meeting held 6 August 2025 are a true and correct record.

CARRIED

5 NGĀ PŪRONGO / REPORTS

5.1 ENTERPRISE RISK MANAGEMENT POLICY & FRAMEWORK REVIEW

Agenda item 5.1 document number A5324723, pages 20 - 46 refers

RESOLUTION 2025/41

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Deputy Chairperson John Vujcich

That Te Miromiro – Assurance, Risk & Finance Committee:

- a) **Receive the report titled, Enterprise Risk Management Policy and Framework Review, dated, August 2025**
- b) **Endorse the following documents and recommend their presentation to Council:**
 - i) **Risk Management Policy; and**
 - ii) **Risk Management Framework**

Against: Cr Steve McNally

CARRIED

SECRETARIAL NOTE: CR MCNALLY VOTED AGAINST ON THE BASIS OF COUNCIL CONTROL ORGANISATIONS NOT BEING ADEQUATELY INCORPORATED. THE CHAIR REQUESTED THIS MATTER IS REFERRED TO THE TE KOEKOEA – CCO COMMITTEE AND IS NOTED IN THE MINUTES.

6 NGĀ PŪRONGO TAIPITOPITO/ INFORMATION REPORTS

6.1 OPEN RESOLUTIONS AND ACTIONS UPDATE

Agenda item 6.1 document number A5300073, pages 47 - 50 refers

RESOLUTION 2025/42

Moved: Deputy Chairperson John Vujcich

Seconded: Mr Graeme McGlinn

That Te Miromiro - Assurance, Risk and Finance Committee receive the Open Resolutions and Actions Update report.

CARRIED

6.2 HEALTH, SAFETY AND WELLBEING REPORT

Agenda item 6.2 document number A5326415, pages 51 - 55 refers

RESOLUTION 2025/43

Moved: Deputy Chairperson John Vujcich

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Te Miromiro - Assurance, Risk and Finance Committee receive the report Health, Safety and Wellbeing Report.

CARRIED

At 10.29 am Cr Penetaui Kleskovic left the meeting.

6.3 INSURANCE RENEWALS

Agenda item 6.3 document number A5346471, pages 57 - 58 refers

RESOLUTION 2025/44

Moved: Deputy Chairperson John Vujcich

Seconded: Cr Steve McNally

That Te Miromiro - Assurance, Risk and Finance Committee receive the report Insurance Renewals.

CARRIED

6.4 VALUATIONS UPDATE

Agenda item 6.4 document number A5346473, pages 59 - 61 refers

RESOLUTION 2025/45

Moved: Cr Steve McNally

Seconded: Deputy Chairperson John Vujcich

That Te Miromiro - Assurance, Risk and Finance Committee receive the report Valuations Update.

CARRIED

At 11:00 am Kahika – Mayor Moko Tepania left the meeting.

At 11:02 am Kahika – Mayor Moko Tepania rejoined the meeting.

6.5 RESOURCE CONSENT ABATEMENT NOTICE UPDATE

Agenda item 6.5 document number A5271468, pages 62 - 67 refers

RESOLUTION 2025/46

Moved: Kahika - Mayor Moko Tepania

Seconded: Deputy Chairperson John Vujcich

That Te Miromiro - Assurance, Risk and Finance Committee receive the report Resource Consent Abatement Notice Risk Profile.

CARRIED

At 11:04 am Cr McNally left the meeting.

7 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2025/47

Moved: Deputy Chairperson John Vujcich

Seconded: Mr Graeme McGlenn

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the

passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Confirmation of Previous Minutes Public Excluded	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
7.2 - Possible Enforcement Action for Non-compliance	<p>s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied</p> <p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
7.3 - Risk Management Update	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
7.4 - Tender Panel and Procurement Activity Update 1 April - 30 June 2025	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

	(including commercial and industrial negotiations)	
7.5 - FNDC Current Legal Action Potential Liability Claims	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
CARRIED		

At 11:08 am the meeting moved into Public Excluded session.

At 12:30 pm the Public Meeting resumed.

The Chair noted a tailored and redacted report will be generated and released by the Chief Executive in due course regarding Item 7.4 “*Tender Panel and Procurement Activity Update*”

(under delegated authority in accordance with The Local Government Official Information and Meetings Act 1987)

8 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Kahika – Mayor Moko Tepania delivered the closing karakia.

9 MEETING CLOSE

The meeting closed at 12:35pm

The minutes of this meeting will be confirmed at the next Te Miromiro - Assurance, Risk and Finance Committee Meeting.

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CHAIRPERSON