

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
TE KOEKOEĀ - CCO COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE  
ON TUESDAY, 16 SEPTEMBER 2025 AT 2:00 PM**

**PRESENT:** CHAIRPERSON MR GRAEME MCGLINN; DEPUTY CHAIRPERSON CR JOHN VUJCICH, KAHIKA - MAYOR MOKO TEPANIA, KŌWHAI - DEPUTY MAYOR KELLY STRATFORD, CR ANN COURT, CR STEVE MCNALLY, CR HILDA HALKYARD-HARAWIRA (ONLINE), CR FELICITY FOY

**STAFF PRESENT:** NICOLA SMITH (ACTING GROUP MANAGER - COMMUNITY AND ENGAGEMENT), TANYA PROCTOR (HEAD OF INFRASTRUCTURE), AISHA HURIWAI (MANAGER – DEMOCRACY SERVICES), AMBER WIHONGI-ALDERTON (DEMOCRACY ADVISOR)

**1 KARAKIA TIMATANGA / OPENING PRAYER**

IT WAS NOTED THAT A KARAKIA WAS PERFORMED WITH ATTENDEES EARLIER IN THE DAY.

THE CHAIR OPENED THE MEETING AT 2:00 PM.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

None.

**3 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS**

Due to the late circulation of the agenda reports for this meeting we ask that the Committee pass a resolution for the late inclusion of items in accordance with standing orders 9.12.

**LATE INCLUSION OF ITEMS**

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**RESOLUTION 2025/4**

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr John Vujcich

**That Te Koekoeā - CCO Committee approves consideration of the tabled items:**

**4:1 Confirmation of Previous Minutes**

**5.1 Activity Information and Update**

**6.1 Confirmation of Previous Minutes Public Excluded**

**6.2 Far North Holdings Ltd – Statement of Intent**

**6.3 Far North Holdings Ltd – Governance Items for Review**

**6.4 Far North Holdings Ltd – Director Appointments**

Reason for late inclusion:

To provide recommendations enabling Council to make timely decisions on governance oversight and director appointments for Far North Holdings Ltd, which are critical to effective operation of the Council-Controlled Trading Organisation.

Abstained: Cr McNally

Abstained: Cr Court

**CARRIED**

*Secretarial Note: Cr Court abstained, noting insufficient time to review agenda documents due to their late circulation.*

## **4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**

### **4.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 4.1 document number A5346521, pages 7 - 8 refers.

**RESOLUTION 2025/5**

Moved: Mr Graeme McGlinn

Seconded: Kahika - Mayor Moko Tepania

**That Te Koekoeā – CCO Committee confirm the minutes of the previous meeting held 13 August 2025 are a true and correct record.**

**CARRIED**

## **5 NGĀ PŪRONGO / REPORTS**

### **5.1 ACTIVITY INFORMATION AND UPDATE**

Agenda item 5.1 document number A5351441, pages 12 - 12 refers.

**RESOLUTION 2025/6**

Moved: Cr John Vujcich

Seconded: Mr Graeme McGlinn

**That Te Koekoeā – CCO Committee receive the Activity and Information Update report.**

**CARRIED**

## **6 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**

### **RESOLUTION TO EXCLUDE THE PUBLIC**

#### **RESOLUTION 2025/7**

Moved: Cr John Vujcich

Seconded: Mr Graeme McGlinn

**That the public be excluded from the following parts of the proceedings of this meeting.**

**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>6.1 - Confirmation of Previous Minutes Public Excluded</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>6.2 - Far North Holdings Ltd - Statement of Intent</b>  This item is tabled in public excluded to manage commercially sensitive information that may arise in discussion or be contained in some attachments. The report itself is prepared for public release, together with the Statement of Intent and Letter of Expectation documents.	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>6.3 - Far North Holdings Ltd - Governance Items for Review</b>  This item is tabled in public excluded to manage any discussion involving personal privacy or commercially sensitive information. It has been prepared with the intention of public release, with redactions as appropriate.	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	commercial position of the person who supplied or who is the subject of the information	
<b>6.4 - Far North Holdings Ltd - Director Appointments</b>  Sarah Petersen will join the Public Excluded session for this item in the capacity of Far North Holdings Ltd Board Chair and undertake duties in accordance with the 'Appointments and Remuneration of Directors for Council Organisations Policy (2117)'.	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>And that Far North Holdings Limited Chairperson – Sarah Petersen be permitted to join the public excluded portion for item 6.4 Director Appointments as a member of the interview panel.</b>		
<b>CARRIED</b>		

## 7 MEETING CLOSE

The meeting closed at 3.35 pm

The minutes of this meeting will be confirmed at the next Te Koekoeā - CCO Committee Meeting.

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CHAIRPERSON