

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY TE KOUKOU - TRANSPORT AND INFRASTRUCTURE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON TUESDAY, 9 SEPTEMBER 2025 AT 10:05 AM (HEAD**

- PRESENT:** Kahika Moko Tepania, Cr Steve McNally, Cr Ann Court, Cr Babe Kapa, Cr John Vujcich
- ONLINE:** Kōwhai - Deputy Mayor Kelly Stratford, Cr Felicity Foy, Cr Hilda Halkyard-Harawira, Cr Mate Radich, Belinda Ward (Chair – Bay of Islands-Whangaroa Community Board Chair)
- IN ATTENDANCE:** Adele Gardner (Chair – Te Hiku Community Board)
- STAFF ONLINE:** Guy Holroyd (Chief Executive), Mary Moore (Manager – Infrastructure Services), Jacine Warmington (GM – Strategic Relationships), Natasha Rmandic (Democracy Advisor), Nicola Smith (GM – Community & Engagement), Emma Healy (Chief of Staff), Aaron Reilly (Operations Specialist Lighting & Transport), Maraea Tahere (Support Officer – Democracy Services), Lisa Nelson (Support Officer – Te Hono), Jonathan Fairclough (Manager – Property & Facilities Management), Fleur Beresford (Transport Customer Service Excellence Coordinator),
- STAFF PRESENT:** Tanya Proctor (Head of Infrastructure), Ruben Garcia (GM – Delivery & Operations), Charlie Billington (GM – Corporate Services), Ken Lewis (Manager – Communications & Engagement), Aisha Huriwai (Manager – Democracy Services), Margriet Veenstra (Manager – Property Information & Business Compliance), Roger Ackers (GM – Planning & Policy), Steve Cooney (Technology & Innovation Specialist), Marlema Baker (Democracy Advisor).

1 KARAKIA TIMATANGA / OPENING PRAYER

Kahika/Mayor Moko Tepania commenced the meeting and opened with the Council prayer/karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

2.1 APOLOGIES

RESOLUTION 2025/90

Moved: Kahika Moko Tepania

Seconded: Cr Babe Kapa

That Council receive the apology from Cr Rākena and grant a leave of absence.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

- Mr Frank Edwards - seeking the return of 1 acre of land that was taken under the Public Works Act (*Land acquired for Landfill and Water infrastructure. Just outside of Russell. Requests surplus of 1 acre to be returned. Map provided*).

- Nick Edwards and Ed Hadfield – Representatives of Citycare speaking to report 6.4 Community Facilities and Maintenance Annual Report.

4 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

- Award Recognition: Far North District Council is a finalist at the Water New Zealand Conference for the Operations Award for the Ahipara Wastewater Super Critical project.
- Agenda Adjustment: Item 6.4 (Community Facilities and Maintenance Annual Report) was brought forward due to the presence of City Care representatives.

5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.4 COMMUNITY FACILITIES AND MAINTENANCE ANNUAL REPORT

Agenda item 6.4 document number A5315041, pages 69 - 70 refers

RESOLUTION 2025/91

Moved: Kahika Moko Tepania

Seconded: Cr John Vujcich

That Te Koukou - Transport and Infrastructure Committee receive the Citycare Contract Annual Performance Report.

CARRIED

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A5044445, pages 10 - 11 refers

RESOLUTION 2025/92

Moved: Cr John Vujcich

Seconded: Kahika Moko Tepania

That Te Koukou – Transport and Infrastructure Committee confirm the minutes of the meeting held 12 August 2025 are true and correct.

CARRIED

6 NGĀ PŪRONGO / REPORTS

5.1 WATER AND TRANSPORT PORTFOLIO MEMBER REPORTS

Agenda item 5.1 document number A5132247, pages 18 - 18 refers

RESOLUTION 2025/93

Moved: Kahika Moko Tepania

Seconded: Cr Steve McNally

That Te Koukou – Transport and Infrastructure Committee:

- a) note the verbal September 2025 reports from Members Ann Court and Steve McNally**

- as Transport Portfolio holders and**
- b) note the verbal September 2025 reports from Member Mate Radich as Water Portfolio holders.**

CARRIEDMeeting Notes:

- Cr Radich – no report.
- Operational note – staff are preparing for summer water shortages now.

7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**6.1 TE KOUKOU OPEN RESOLUTIONS AND ACTION POINTS UPDATE SEPTEMBER 2025**

Agenda item 6.1 document number A5044483, pages 19 - 20 refers

RESOLUTION 2025/94

Moved: Cr Steve McNally

Seconded: Cr John Vujcich

That Te Koukou – Transport and Infrastructure Committee receive the report Te Koukou – Transport and Infrastructure Committee Open Resolution and Action Points Update September 2025.

CARRIEDMeeting Notes:

- Carey Road High Crash Risk to remain on the Open Resolutions report and capture these for the next GPS round.
- Men's Shed Deputation to remain on the Open Resolutions report
- Te Hauora o Ngapuhi to remain on the Open Resolutions report
- Taipa WWTP to remain on the Open Resolutions report

6.2 INFRASTRUCTURE COMPLIANCE

Agenda item 6.2 document number A5291223, pages 29 - 42 refers

RESOLUTION 2025/95

Moved: Kahika Moko Tepania

Seconded: Cr John Vujcich

That Te Koukou - Transport and Infrastructure Committee receive the report Infrastructure Compliance.

CARRIED**6.3 INFRASTRUCTURE WORKING GROUP UPDATES**

Agenda item 6.3 document number A5291254, pages 43 - 50 refers

RESOLUTION 2025/96

Moved: Kahika Moko Tepania

Seconded: Cr John Vujcich

That Te Koukou - Transport and Infrastructure Committee receive the report Infrastructure Working Group Updates.

CARRIED

Meeting adjourned 11:48 am – reconvened at 12:18 pm
Cr Rākena left the meeting and did not re-join.

6.5 WATERS OPERATIONAL REPORT

Agenda item 6.5 document number A5318580, pages 85 - 85 refers

RESOLUTION 2025/97

Moved: Cr John Vujcich

Seconded: Cr Babe Kapa

That Te Koukou - Transport and Infrastructure Committee receive the report Waters Operational Report.

CARRIED

12:22pm Cr McNally arrived

6.6 COMMUNITY FACILITIES OPERATIONS AND MAINTENANCE UPDATE JULY 2025

Agenda item 6.6 document number A5318864, pages 101 - 102 refers

RESOLUTION 2025/98

Moved: Kahika Moko Tepania

Seconded: Cr John Vujcich

That Te Koukou - Transport and Infrastructure Committee receive the report Community Facilities Operations and Maintenance Update July 2025.

CARRIED

6.7 CAPITAL PROGRAMME DELIVERY UPDATE

Agenda item 6.7 document number A5318890, pages 114 - 118 refers

RESOLUTION 2025/99

Moved: Cr Steve McNally

Seconded: Cr Hilda Halkyard-Harawira

That Te Koukou - Transport and Infrastructure Committee receive the report Capital Programme Delivery Update.

CARRIED

6.8 SOLID WASTE CONTRACT UPDATE & RESOURCE CONSENT STATUS - JULY 2025

Agenda item 6.8 document number A5319269, pages 133 - 135 refers

RESOLUTION 2025/100

Moved: Kahika Moko Tepania
Seconded: Cr Steve McNally

That Te Koukou - Transport and Infrastructure Committee receive the report Solid Waste Contract Update & Resource Consent Status - July 2025.

CARRIED

6.9 TRANSPORTATION UPDATE - LIGHTING MAINTENANCE AND RENEWALS CONTRACT 7/21/185 - JULY 2025.

Agenda item 6.9 document number A5320991, pages 216 - 217 refers

RESOLUTION 2025/101

Moved: Kahika Moko Tepania
Seconded: Cr Ann Court

That Te Koukou - Transport and Infrastructure Committee receive the report Transportation Update - Lighting Maintenance and Renewals Contract 7/21/185 - July 2025.

CARRIED

6.10 TRANSPORTATION - HOKIANGA FERRY SERVICE CONTRACT JULY UPDATE

Agenda item 6.10 document number A5325002, pages 218 - 220 refers

RESOLUTION 2025/102

Moved: Cr Steve McNally
Seconded: Cr John Vujcich

That Te Koukou - Transport and Infrastructure Committee receive the report Transportation - Hokianga Ferry Service Contract July Update.

CARRIED

6.11 STORMWATER CATCHMENT MANAGEMENT PLAN UPDATES

Agenda item 6.11 document number A5325064, pages 221 - 229 refers

RESOLUTION 2025/103

Moved: Cr Felicity Foy
Seconded: Cr Steve McNally

That Te Koukou - Transport and Infrastructure Committee receive the Stormwater Catchment Management Plan Updates Information Report.

CARRIED

6.12 WATER AND WASTEWATER RETICULATION NETWORK CAPACITY ASSESSMENT

Agenda item 6.12 document number A5325314, pages 232 - 235 refers

RESOLUTION 2025/104

Moved: Kahika Moko Tepania

Seconded: Cr John Vujcich

That Te Koukou - Transport and Infrastructure Committee receive the report Water and Wastewater Reticulation Network Capacity Assessment.

CARRIED

6.13 ROAD SAFETY & TRAFFIC ENGINEERING REPORT

Agenda item 6.13 document number A5327155, pages 239 - 240 refers

RESOLUTION 2025/105

Moved: Kahika Moko Tepania

Seconded: Cr John Vujcich

That Te Koukou - Transport and Infrastructure Committee receive the report Road Safety & Traffic Engineering report.

CARRIED

1pm Cr Foy left the meeting.

6.14 TRANSPORT CAPITAL WORKS UPDATE

Agenda item 6.14 document number A5327338, pages 247 - 249 refers

RESOLUTION 2025/106

Moved: Cr Steve McNally

Seconded: Cr Babe Kapa

That Te Koukou - Transport and Infrastructure Committee receive the report Transport Capital Works Update.

CARRIED

1:10 pm Cr Foy returned to the meeting.

6.15 TRANSPORTATION MAINTENANCE AND RENEWALS ACTIVITY UPDATE JULY 2025

Agenda item 6.15 document number A5327474, pages 255 - 255 refers

RESOLUTION 2025/107

Moved: Kahika Moko Tepania

Seconded: Cr Steve McNally

That the Te Koukou - Transport and Infrastructure Committee receive the report Transportation Maintenance and renewals activity update July 2025.

CARRIED

6.16 NORTH HOKIANGA ROADING WORKING GROUP UPDATE

Agenda item 6.16 document number A5327545, pages 307 - 307 refers

RESOLUTION 2025/108

Moved: Cr John Vujcich

Seconded: Kahika Moko Tepania

That Te Koukou - Transport and Infrastructure Committee receive the report North Hokianga Roding Working Group update.**CARRIED****6.17 KAIKOHE INFRASTRUCTURE ACCELERATION FUND PROGRESS UPDATE**

Agenda item 6.17 document number A5329245, pages 314 - 316 refers

RESOLUTION 2025/109

Moved: Cr John Vujcich

Seconded: Cr Babe Kapa

That Te Koukou - Transport and Infrastructure Committee receive the report Kaikohe Infrastructure Acceleration Fund Progress Update.**CARRIED****8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2025/110**

Moved: Kahika Moko Tepania

Seconded: Cr John Vujcich

That the public be excluded from the following parts of the proceedings of this meeting.**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	(including commercial and industrial negotiations)	
7.2 - Te Koukou Public Excluded Open Resolutions and Action Points Update	<p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.3 - Fluoridation Equipment for Kerikeri and Kaitiāia Water Treatment Plants	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.4 - Variation to Contract - Districtwide Water and Wastewater SCADA Telemetry Upgrades	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
7.5 - Variation to Contract - Kaikohe Infrastructure Acceleration Fund Wastewater Detailed Design	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

UNCONFIRMED

Ordinary Te Koukou - Transport and Infrastructure Committee Meeting
Minutes

9 September 2025

	industrial negotiations)	
CARRIED		

In the part of the meeting with Public Excluded Te Koukou resolved:

CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC

RESOLUTION 2025/111

Moved: Kahika Moko Tepania

Seconded: Cr Ann Court

That Te Koukou – Transport and Infrastructure Committee confirms the information and decisions contained in the part of the meeting held with public excluded **be restated in public meeting as follows:**

- 7.3 Fluoridation Equipment for Kerikeri and Kaitāia Water Treatment Plants**
- 7.4 Variation to Contract - Districtwide Water and Wastewater SCADA Telemetry Upgrades**
- 7.5 Variation to Contract - Kaikohe Infrastructure Acceleration Fund Wastewater Detailed Design.**

CARRIED

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 MEETING CLOSE

The meeting closed at 2:06 pm.

The minutes of this meeting will be confirmed at the Ordinary Te Koukou - Transport and Infrastructure Committee Meeting held on .

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CHAIRPERSON