

**MINUTES OF  
TE HIKU COMMUNITY BOARD MEETING  
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS  
AVENUE, KAITAIA  
ON TUESDAY, 30 SEPTEMBER 2025 AT 10:00 AM**

**PRESENT:** Chairperson Adele Gardner (Online), Deputy Chairperson John Stewart, Member Darren Axe, Member Sheryl Bainbridge, Member William (Bill) Subritzky, Member Rachel Baucke

**IN ATTENDANCE:**

**STAFF PRESENT:** Jaye Michalick (Team Leader-Growth Planning & Placemaking), Alistair Clarke (Waters Technical Officer), Kathryn Trewin (Funding Advisor), Beverly Mitchell (Community Board Co-Ordinator), Roger Ackers (Group Manager - Planning and Policy), Tammy Wooster (Manager - Integrated Planning), Donald Sheppard (Policy Advisor), Shayne Storey (Team Leader – Policy and Bylaws), Brooke Taylor (Team Leader – Property Management), Briar Macken (Manager – Strategy and Policy), Marlema Baker (Democracy Advisor), Natasha Rmandic (Democracy Advisor), Stephen FitzHerbert (Community Board Advisor).

**1 KARAKIA TIMATANGA / OPENING PRAYER**

Deputy Chair John Stewart started the meeting at 10.06am and Member Baucke opened with a karakia/prayer.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

**2.1 APOLOGY**

**RESOLUTION 2025/102**

Moved: Deputy Chairperson John Stewart

Seconded: Member William (Bill) Subritzky

**That Te Hiku Community Board acknowledge and accept apology by Cr Foy.**

**CARRIED**

**3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**

- Fiona King ( Kaitaia, Waiharara & Kaikino Drainage Committee Chair) – Land Drainage Bylaw report item 7.2

**4 NGĀ TONO KŌRERO / DEPUTATIONS**

Nil

**5 NGĀ KAIKŌRERO / SPEAKERS**

- Victoria Lelo Kapa-Kingi & Keringawai Evans (online) speaking to item 7.6 Funding Application

## 6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

### 6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A5362489, pages 8 - 16 refers

#### RESOLUTION 2025/103

Moved: Deputy Chairperson John Stewart

Seconded: Member William (Bill) Subritzky

**That Te Hiku Community Board confirm the minutes of the meeting held 02 September 2025 to be a true and correct record.**

**CARRIED**

## 7 NGĀ PŪRONGO / REPORTS

### 7.1 UPDATED PLACEMAKING PLAN FOR TAIPA

Agenda item 7.1 document number A5358034, pages 17 - 21 refers

#### RESOLUTION 2025/104

Moved: Deputy Chairperson John Stewart

Seconded: Member William (Bill) Subritzky

**That Te Hiku Community Board:**

- a) **adopts the amended 2024 Taipa Placemaking Plan and**
- b) **request that staff investigate the costs of moving the waka area/compound northeast and removing the trees and water tank to free up more parking.**

**CARRIED**

*Secretarial Notes:*

- *Information to be provided as a separate piece of information in a further report (Jaye M – action point)*
- *No seagull furniture please – waste of money (Cr Halkyard-Harawira)*
- *The local community reports that the new roundabout is unsafe (Member Baucke)*
- *Staff to undertake consultation with the Waka club on changes the Board wants as per part b) above. Cr Halkyard-Harawira to assist regarding setting up a meeting with the club.*
- *Staff to investigate the lease that the Waka Club currently has with Council.*

### 7.2 LAND DRAINAGE BYLAW - ANALYSIS OF SUBMISSIONS AND ADOPTION OF AMENDED BYLAW

Agenda item 7.2 document number A5326658, pages 22 - 82 refers – *Fiona King (Kaitāia, Waiharara & Kaikino Drainage Committee Chairperson) was granted an opportunity to speak to this report.*

#### RESOLUTION 2025/105

Moved: Member Darren Axe

Seconded: Member Sheryl Bainbridge

**That Te Hiku Community Board recommend that Council:**

- a) **the Land Drainage Bylaw - Analysis of Submissions and Adoption of Amended Bylaw report be left to lie on the table,**

**CARRIED**

**RESOLUTION 2025/106**

Moved: Member William (Bill) Subritzky

Seconded: Member Darren Axe

- b) the community board request consideration that updated land drainage maps and a list of drains be escalated to Council for inclusion in the District Plan, and**

**CARRIED****RESOLUTION 2025/107**

Moved: Member Sheryl Bainbridge

Seconded: Member Darren Axe

- c) staff develop a process for the written approvals required under the bylaw, including recording of all decisions from Council.**

**CARRIED****7.3 KAITĀIA DRAINAGE AREA COMMITTEE - LAND DRAINAGE WORKS UPDATE**

Agenda item 7.3 document number A5371733, pages 83 - 87 refers

**RESOLUTION 2025/108**

Moved: Deputy Chairperson John Stewart

Seconded: Member Darren Axe

**That the Te Hiku Community Board receive the report Kaitāia Drainage Area Committee - Land Drainage Works Update.**

**CARRIED****7.4 WAIHARARA AND KAIKINO DRAINAGE AREA COMMITTEE - LAND DRAINAGE WORKS UPDATE**

Agenda item 7.4 document number A5371731, pages 88 - 93 refers

**RESOLUTION 2025/109**

Moved: Member Darren Axe

Seconded: Member William (Bill) Subritzky

**That the Te Hiku Community Board receive the report Waiharara and Kaikino Drainage Area Committee - Land Drainage Works Update.**

**CARRIED****7.5 MOTUTANGI DRAINAGE AREA COMMITTEE - LAND DRAINAGE WORKS UPDATE**

Agenda item 7.5 document number A5371717, pages 94 - 98 refers

**RESOLUTION 2025/110**

Moved: Member Darren Axe

Seconded: Deputy Chairperson John Stewart

**That the Te Hiku Community Board receive the report Motutangi Drainage Area Committee - Land Drainage Works Update.**

**.CARRIED**

*Drainage Committee Chair Fiona King thanks Alistair and Tui on getting this programme out and running before Christmas. CB members to be included in future drainage workshops.*

## 7.6 FUNDING APPLICATIONS

Agenda item 7.6 document number A5354750, pages 99 - 110 refers

### RESOLUTION 2025/111

Moved: Member Rachel Baucke  
Seconded: Member Darren Axe

That Te Hiku Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Tai Tokerau Māori Womens Welfare League for costs towards the hosting the 2025 annual conference.

**CARRIED**

## 7.7 TE HIKU COMMUNITY BOARD MEMBERS REPORT

Agenda item 7.7 document number A5383994, pages 111 - 115 refers

### RESOLUTION 2025/112

Moved: Member William (Bill) Subritzky  
Seconded: Deputy Chairperson John Stewart

**That Te Hiku Community Board:**

- a) note the written report from Member Sheryl Bainbridge, verbal reports from Chair Adele Gardner, members Rachel Baucke, Bill Subritzky, Darren Axe, Cr Hilda Halkyard-Harawira and Deputy Chair John Stewart.
- b) request that staff include the questions and RFS requests in Member Bainbridge's report on the boards Open Resolutions register, with responses, for the new Community Board.

**CARRIED**

## 8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

### 8.1 TE HIKU COMMUNITY BOARD AUGUST 2025 OPEN RESOLUTION REPORT

Agenda item 8.1 document number A5377979, pages 116 - 116 refers

### RESOLUTION 2025/113

Moved: Deputy Chairperson John Stewart  
Seconded: Member Darren Axe

**That Te Hiku Community Board:**

- a) receive the report Te Hiku Community Board September 2025 Open Resolution Report.
- b) recommend that staff include the questions and RFS requests contained in Member Bainbridge's report on the boards Open Resolutions register, with responses, for the new Community Board.

**CARRIED**

## 8 TE KAPINGA HUI / MEETING CLOSE

The meeting closed with a karakia by Member Rachel Baucke at 12:10 pm.

UNCONFIRMED

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 31 October 2025.

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CHAIRPERSON