

# **SUPPLEMENTARY AGENDA Ordinary Council Meeting**

## **Membership:**

**Kahika - Mayor Moko Tepania - Chairperson**

**Kōwhai - Deputy Mayor Kelly Stratford**

**Cr Ann Court**

**Cr Felicity Foy**

**Cr Hilda Halkyard-Harawira**

**Cr Babe Kapa**

**Cr Penetaui Kleskovic**

**Cr Steve McNally**

**Cr Mate Radich**

**Cr Tāmati Rākena**

**Cr John Vujcich**

**Thursday, 23 September  
2025**

**Time: 10:00 AM**

**Council Chambers,  
Memorial Ave, Kaikohe**



**Te Kaunihera  
o Te Hiku o te Ika**  
Far North District Council



**Te Paeroa Mahi / Order of Business**

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6.14    District Licensing Committee Appointments ..... 29





## 6 NGĀ PŪRONGO / REPORTS

### 6.13 CARRY FORWARDS FOR CAPITAL PROGRAMME 2024-25

**File Number:** A5339513

**Author:** Angie Thomas, Team Leader - Accounting Services

**Authoriser:** Charlie Billington, Group Manager - Corporate Services

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of the report is to identify the projects that Project Managers are requesting be carried forward to the 2025-26 financial year. The projects are identified individually and a summary by activity including funding requirements is also included.

#### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- There are a number of projects that have not been able to be completed through delays, timing, organisational change and resourcing.
- This impacted on the ability to deliver projects in some areas and as a result a proportion of the capital works budget was re-assessed and moved into the Annual Plan 2025/26 or outer years.
- Of the projects that remained in the 2024/25 capital programme, a number are yet to complete and for that reason, the budget now needs to be considered for carry forward to 2025/26. The total sum to be carried forward within the report is \$106,578,407 of which \$57,133,444 relates to the Transport Network.
- The remaining carry forwards total is \$49,444,963.

#### TŪTOHUNGA / RECOMMENDATION

**That the Council approve the capital budgets identified in the report “Carry Forwards Capital Programme 2024-25” totalling \$106,578,407 be carried forward to the 2025-26 financial year.**

#### 1) TĀHUHU KŌRERO / BACKGROUND

At 30 June 2025, a number of capital projects had not been started or completed due to a number of reasons.

The capital works overall position for the 2024-25 year (including carry forwards from 2023-24) was:

	\$m	% of total budget
Capital Budget 2024-25 AP	146.9	
Carry Forwards 2023-24	45.9	
<b>Total budget for projects</b>	<b>192.8</b>	
Budget Moved to Outer Years or Cancelled	(10.9)	5.65%
Actual expenditure	(75.3)	39.06%
<b>Balance to carry forward</b>	<b>106.6</b>	<b>55.29%</b>

#### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The carry forward projects are by each of the following activities and details provided in the attached reports:

	\$	% of total C/Fwd
Corporate Services	\$423,594	0%
Community Services	\$9,786,493	9%
Stormwater	\$5,708,224	5%
Investments	\$1,000,000	1%
Refuse	\$1,052,199	1%
Water	\$5,383,870	5%
Wastewater	\$20,100,435	19%
Transport Network	\$57,133,444	54%
Customer Services	\$5,990,147	6%

And funded as follows:

Loan funding	\$49,107,461	46%
Renewal funding	\$13,917,837	13%
Reserve funding	\$6,231,951	6%
Subsidy/external funding	\$37,321,158	35%

## TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To enable the capital projects identified to be completed.

## 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The budgets identified in the attached report would be in addition to the \$184.1M adopted in the Annual Plan 2025/26.

## ĀPITI HANGA / ATTACHMENTS

1. Carry Forwards for Capital Programme 2024-25\_FINAL - A5354550 [↓](#) 
2. Carry Forwards for Capital Programme 2024-25\_SUMMARY - A5354554 [↓](#) 
3. Carry Forward for Transport Capital Works - A5375882 [↓](#) 

## Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	Low.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	None.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	There are no implications for Community Boards.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.  State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no special implications for Māori.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	N/A
State the financial implications and where budgetary provisions have been made to support this decision.	This is to seek approval to carry forward 2023/24 incomplete project budgets.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.



PROJECTS CAPITAL WORKS PROGRAMME CARRY FORWARDS

30 June 2025

Project	Project Name	Actual	Forecast 24/25	Variance	Budget to be carried forward	Reason for carry forward
Corporate Services						
101001	Office Equipment	49,860	81,248	31,388	31,388	Replacement of office equipment throughout the organisation
101002	Pool Vehicles (CSX1026)	422,771	520,372	97,601	97,601	Replacement of pool vehicles in excess of 100,000kms
101031	Video Conferencing	16,927	20,000	3,073	3,073	Audio Visual Equipment for Meeting Rooms
101071	IT Comms Equipment renewals	23,516	27,900	4,384	4,384	IT Communications equipment such as Aruba Wi-Fi Access Points, Network Switches, Desk Phones, and Communication Cabinets.
101084	Desktop Computer Equipment	263,667	275,437	11,770	11,770	Laptops
101140	Digital strategy Nothing But Net (CSP1069)	257,035	460,889	203,855	203,855	Commitments waiting for these funds dependent on this carryover. Smart Technology Bundle -Waitangi Endowment Forest Sensors Contract Agreed.
101141	Digital strategy Nothing But Net (CSP1071)	96,362	135,529	39,167	39,167	Existing PO Commitments Houhora ANPR Camera and Public Wi-Fi Marina & Coastguard. VGRID enrichment for existing cameras at police stations.
101147	Parking Enforcement (CSP1067)	19,820	31,885	12,065	12,065	Ongoing mobility parking infringement data collection trial with smart cameras to run over tourist high season.
101149	Archives Digitisation(CSP1052)	4,708	25,000	20,292	20,292	Ongoing digitisation of minute books and cemetery books to complete.
		1,154,666	1,578,260	423,594	423,594	
Community Services						
141001	Kaitaia Airport Runway	20,556	2,378,380	2,357,824	2,357,824	Required to continue works
141006	HFTE Upgrade Programme(DFX0029)	280,867	2,767,053	2,486,186	100,000	Portion only required to complete Healthy Home compliance. Balance of budget not required.
141229	Tauranga Bay Motor Camp Renewals	18,664	250,000	231,336	100,000	Resource Consent in process. Balance of budget not required.
141285	Amenity Lighting Eastern (DFP0166)	10,914	30,000	19,086	19,086	Locations to be identified by Community Board. Project in procurement . Budget required to complete works.
141286	Amenity Lighting Northern (DFX0168)	2,148	25,000	22,852	22,852	Locations to be identified by Community Board. Project in procurement . Budget required to complete works.
141287	Amenity Lighting Western (DFX0595)	195	21,382	21,187	21,187	Locations to be identified by Community Board. Project in procurement . Budget required to complete works.
141381	Whangaroa Maritime	753,791	976,326	222,535	9,336	The Whangaroa Maritime Facilities project is all but complete – minor work remains to establish the Starlink Connection for the new Security Cameras. This will be completed in the next 4 weeks.
141383	Horeke Maritime	-	7,593	7,593	7,593	Carry forward required to pay commitment.
141409	Kaeo Hall Renewals	31,432	246,330	214,898	214,898	Project in construction. Carry forward required to pay commitment.
141414	Lake Ohia Hall Renewals	18,472	553,083	534,610	534,610	Project in Procurement. Carry forward required to pay commitment.
141417	Public Toilet Renewals - East	491	20,000	19,509	12,196	Project in construction. Carry forward required to pay commitment. Balance not required
141453	Okaihau Hall (DFP0481)	585,765	956,224	370,459	110,000	Project in construction. Carry forward required to pay commitment. Balance of budget not required.
141459	Kaitaia Parks & Reserves	12,400	30,310	17,910	17,910	Link to Te Hiku Revitalisation. Carry forward required to deliver programme.
141475	Eastern Bin Benches Bollards Signs Tables (DFX0433)	10,921	30,000	19,079	16,828	Project in construction. Carry forward required to pay commitment. Balance of budget not required.
141476	Northern Bin Benches Bollards Signs Tables(DFX0432)	3,940	30,000	26,060	12,175	Project in construction. Carry forward required to pay commitment. Balance of budget not required.
141477	Western Bin Benches Bollards Signs Tables(DFX0434)	-	1,734	31,734	10,436	Project in construction. Carry forward required to pay commitment. Balance of budget not required.
141539	Waitangi Boat Ramp Toilets (TIF)	3,428	8,352	4,924	4,924	Carry forward required to pay commitment.
141554	Community Hub Kaikohe	20,900	61,300	40,400	40,400	Carry forward required - Project to be delivered 25/26.

Project	Project Name	Actual	Forecast 24/25	Variance	Budget to be carried forward	Reason for carry forward
141584	Ward Wide Town Beautification / Improvements Eastern	-	57,000	57,000	57,000	Funds required - Community Board request.
141633	Waipapa Sports Hub - PGF(DFP0037)	295,976	1,004,026	708,051	9,800	Project completed -Carry fwd required for commitments. Balance of Budget not required
141634	Te Hiku o te Ika - PGF(DFX0887)	56,585	513,122	456,537	456,537	Carry Forward required to complete the project working group identified projects within the original scope of work and have prioritised these.
141653	Hokianga Harbour Coastal Repairs (DFP0830)	-	200,000	200,000	200,000	Carry fwd requested Includes commitments for these four projects – Kohukohu rock rebutment renewals, Horeke Rock rebutment, Rawene ramps repairs including abutments and an ongoing pile renewal of four piles at Omapare wharf.
141656	Rangitane Maritime Boat Ramp (DFP0908)	-	3,634,735	3,634,735	3,634,735	Carry fwd requestd by FNHL - pending high court decision, works ready to commence Feb 2026.
141723	Russell Cemetery Development (DFP0005)	45,753	236,293	190,540	190,540	Project in construction. Carry forward required for commitments.
141727	Smart Bins High Use Areas (TIF Round 6)	12,443	27,043	14,600	14,600	Carry Forward required to cover commitments.
141730	Pukenui Coastal Walkway (DFP1108)	70,798	180,250	109,451	109,451	First section constructed. Second section - detailed design and consenting underway. Carry forward required to pay commitment and construction of Section 2 which is programmed for 25/26
141767	Paihia Waterfront Improvements	228,055	1,185,000	956,945	956,945	Project has completed stages one and two. Due to the complexity of stage three and several different organisations needing to be included e.g. NZ Transport Agency (Waka Kotahi), Focus Paihia, Business Bay of Islands, hapū etc, this project has slowed but will continue to progress.
141772	TIF Round 7: Taipa Beachfront Remedial Works	263,266	327,265	63,999	63,999	Project commenced carry forward required for commitments.
141780	Toilets Northern Ward	- 1,056	35,000	36,056	18,000	Carry forward required to pay commitment.
141783	Waipapa Baysport Carpark Surfacing (DFP0362)	1,226	207,000	205,774	205,774	Currently in design, carry forward required for commitments
141786	Whangaroa Village Hall	3,144	60,000	56,856	56,856	Retaining wall to be delivered by roading. Budget required to complete works
141788	Kaeo Old Post Office Building Renewals(DFP0435)	-	517,500	517,500	200,000	Project in procurement . Budget required to complete works. Balance of budget not required.
		<b>2,749,340</b>	<b>16,605,565</b>	<b>13,856,226</b>	<b>9,786,493</b>	
<b>Stormwater</b>						
241062	Kaitaia Commerce Street Stormwater Line(SWP0312)	80,534	1,241,604	1,161,071	1,161,071	Project in tender stage. Carry forward required to pay commitment.
241063	Ahipara Tasman Heights Stormwater Line	5,941	35,000	29,059	29,059	Carry forward required to pay commitment.
241065	Stormwater Imps Moerewa(SWP0934)	1,893,235	3,582,273	1,689,038	1,689,038	Stage 1 completed. Carry forward required to scope design & deliver Stage 2 overland flow path.
241085	East Coast Kotare Drive Stormwater Renewals(SWP0821)	1,513	29,195	27,683	27,683	Carry forward required to pay commitment.
241086	Kaitaia Parkdale Crescent Stormwater Renewals(SWP0324)	45,469	1,674,961	1,629,492	1,629,492	Still in detailed design phase. Project now scheduled for partial delivery late 2025 / 2026 at best, likely 2026 / 2027.
241091	Floodgate Improvements (SWP1142)	-	124,309	124,309	124,309	Programme of Works-carry forward required to enable delivery.
241093	Kaitaia Urban Stormwater Resource Consents	5,849	61,490	55,641	55,641	Resource Consent commenced. Carry Forward required to progress.
241807	348a SH12 Omapere - stream culverting & pipe renewal	975,290	2,834,748	1,859,458	650,000	Project in construction. Carry Fwd required fro commitments. Balance of budget not required
241808	Marreine Place, Whatuwhiwhi flood alleviation works	97,977	135,026	37,050	25,000	Final Project Payments - Carry Fwd required to cover commitments. Balance of budget not required.
241814	Stormwater Resource Consents - Te Hiku	604	230,500	229,896	220,000	Carry forward required for Resource consents in Te Hiku area identified as being required .
241817	Reef View Road Stormwater Upgrade	47	25,000	24,953	24,953	Multi Year Project in Feasibility stage. Funds required to deliver project.
241818	Kaitaia Stormwater Renewal & diversion Matthews To Farrimond	3,599	47,000	43,401	43,401	Multi Year Project in Feasibility stage. Funds required to deliver project.
241821	Kerikeri Urban Stormwater consent	21,421	50,000	28,579	28,579	Resource Consent lodged. NRC processing. Carry forward required to cover commitments
		<b>3,131,480</b>	<b>10,071,107</b>	<b>6,939,627</b>	<b>5,708,224</b>	
<b>Investments</b>						

Carry Forwards for Capital Programme 2024-25\_FINAL

Project	Project Name	Actual	Forecast 24/25	Variance	Budget to be carried forward	Reason for carry forward
320003	Strategic Property Improvements	-	1,000,000	1,000,000	1,000,000	Work is ongoing, this is a carry forward from 2023/24
		-	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	
<b>Refuse</b>						
361005	Refuse Recovery Centre Kaitaia(SOP0884)	1,504	393,400	391,896	391,896	Project underway to connect Kaitaia RTS to council sewerage retic.
						Works underway: Consent renewals are needed to ensure we are operating and meeting NRC requirements.
						Renewal resource consent needed for the Totara North RTS.
361010	Transfer Station Renewals(SOX0630)	27,230	49,253	22,023	22,023	Kaikohe RTS, we are needing to provide an Enviromental Manegement Plan as part of meeting the conditions of the recent renewal resource consent reference AUT.046176.01.01 for the site.
361016	District Wide Recycling Facilities	50,285	67,791	17,506	17,506	Works underway across for multiple CRC sites, we are looking to install camera's at some sights where there is a lot of illegal dumping.
						Works underway with current contractor to prioritise upgrades needed at multiple sites for H&S. These include, upgrades to fencing, ramp installations and fixing potholes.
361050	Western Transfer Station Upgrades(SOX0141)	34,042	38,268	4,225	4,225	
361052	New Bridge Kaitaia Transfer Station 36290	42,115	658,663	616,548	616,548	Project underway to upgrade bridge that is located on your way into the Kaitaia RTS.
		<b>155,175</b>	<b>1,207,375</b>	<b>1,052,199</b>	<b>1,052,199</b>	
<b>Customer Services</b>						
531002	Library Stocks(DSX1040)	20,680	30,007	9,327	3,500	Funds to cover end of FY spends that were received at the end of July and start of August 25 and were unable to be journaled.
531021	Library Stocks - Large Print	27,868	32,309	4,441	1,600	Funds to cover end of FY spends that were received at the end of July and start of August 25 and were unable to be journaled.
531022	Library Stocks - Talking Books	1,665	4,063	2,398	900	Funds to cover end of FY spends that were received at the end of July and start of August 25 and were unable to be journaled.
531029	Libraries eResources	55,239	71,000	15,761	11,000	Funds to cover end of FY spends that were received at the end of July and start of August 25 and were unable to be journaled.
531060	Kerikeri Library Renewals	367,408	400,000	32,592	25,000	Post-renewal works - reo rua signage print and install, self-service furniture (bench, seats etc.)
531098	Library Stocks Vox Books	4,878	7,000	2,122	1,000	Funds to cover end of FY spends that were received at the end of July and start of August 25 and were unable to be journaled.
531100	Kaikohe Library Renewals	582,507	6,404,825	5,822,318	5,822,318	Required for construction and civil costs (Council approved contract award 31 July 2025)
531101	Paihia i-Site Refurbishment - MBIE Co-Funded	92,014	212,785	120,771	120,000	Required to balance current FY overspends incurred by project period crossover between 24-25 and 25-26, until MBIE co-fund is received.
						Carry forwards required to meet construction/civil costs for new Kaikohe Library & Civic Hub, fund post-renewal signage and chattels for Procter Library, undertake building renewal of old post office Kaeo Library. Budget required for Paihia isite refurbishment until MBIE co-fund is received.
541001	Te Ahu Library Renewals (DSP1041)	8,521	13,350	4,829	4,829	
		<b>1,160,781</b>	<b>7,175,339</b>	<b>6,014,558</b>	<b>5,990,147</b>	
<b>Wastewater</b>						
551018	Wastewater Telemetry (WWX0423)	420,922	4,418,079	3,997,157	3,997,157	Multi Year Project Carry Forward required to deliver project.
551027	Russell Resource Consent	14,740	55,900	41,160	41,160	Resouce Conset process has started - Carry forward required to complete
551117	Rawene Resource Consent	1,024	303,406	302,382	302,382	Carry forward required to progress this Resource Consent
551256	Paihia PS1 upgrade	2,198	1,913,192	1,910,994	1,910,994	Public protest delaying delivery - Works still required. Timed in Period 12 due to uncertainty. Aligns with Water Project 571223
551259	Kaitaia Reduction of Wastewater Overflows Option (WWP0659)	711,057	3,500,008	2,788,952	2,788,952	Project in construction. Carry forward required to pay commitment.
551302	Hihi WWTP Construction (WWP0655)	355,926	965,552	609,625	170,000	Carry Fwd required for commitments - Multi year Project Stage 1 complete, stage 2 underway.
551314	Whatuwhiwhi Wastewater Schduled Renewals	129	400,000	399,871	399,871	I & I Project. Multi year project Carry Forward required for commitment.

Carry Forwards for Capital Programme 2024-25\_FINAL

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Project	Project Name	Actual	Forecast 24/25	Variance	Budget to be carried forward	Reason for carry forward
551320	Kaikohe Discharge Consent	122,023	480,000	357,977	200,000	Resource Consent process in progress, carry fwd required to complete. Balance of budget not required.
551321	Kaitaia Discharge Consent	48,428	367,217	318,790	150,000	Resource Consent process in progress, carry fwd required to complete. Balance of budget not required.
551334	Hihi Discharge Consent	2,706	214,352	211,646	211,646	Resource consent cost carry forard required to cover commitments.
551335	Kaeo Discharge Consent (WWP0394)	29,527	341,446	311,919	200,000	Resource Consent in progress carry forward required to complete process. Balance of budget not required.
551337	Kaikohe Septage Screen	185,473	226,789	41,316	41,316	Project in construction. Carry forward required to pay commitment.
551338	Kaitaia WWTP Installation of Septage Screening	242,739	518,829	276,090	276,090	Project in construction. Carry forward required to pay commitment.
551341	Kawakawa WWTP Stream Diversion (WWP0999)	385,241	779,232	393,991	156,000	Project in Construction . Budget required to complete works. Balance of budget not required.
551343	Opononi Treatment Plant Improvements (WWP0840)	24,194	4,977,679	4,953,485	4,953,485	Carry Forward required for Stage 1 and testing. Balance of budget is be reforecast to FY26/27 for Stage 2.
551352	Kaikohe Wastewater Scheme Improvements(WWP0376)	-	500,000	500,000	500,000	Multi Year project carry forward required for commitments.
551353	Odour Unit Jacaranda Pump Station (WWP1134)	48,804	399,000	350,196	5,000	Project completed. Carry forwards to cover costs. Balance of budget not required.
551355	Kohukohu Treatment Plant Improvement(WWP1073)	1,713	189,520	187,807	187,807	Carry fwd required to complete project. Weather dependent.
551360	Kaikohe WWTP Upgrade(WWP0838)	31,287	540,000	508,713	508,713	Reforecast this 26/27 FY for future works on multi year project.
551363	Rawene Treatment Plant Improvements(WWP0839)	145,723	287,825	142,102	142,102	Project in construction, carry forward required fro commitments.
551364	Whatuwhiwhi Discharge Consent(WWP0400)	38,209	182,080	143,871	143,871	Resouce Consent commenced Carry forward required to complete process.
551365	Reactive Health & Safety - District Wide	33,867	578,728	544,861	65,000	Carry forward required for works committed - balance of reactive budget to be released.
551368	146/148 Tokerau Beach Road	63,485	695,029	631,544	631,544	Project in procurement . Budget required to complete works.
551370	Opononi Wastewater Network Renewals I/I	129	400,000	399,871	399,871	I & I Project Multi year project Carry Forward required for commitment.
551373	Russell Wastewater Network Renewals I/I	129	400,000	399,871	399,871	I & I Project Multi year project Carry Forward required for commitment.
551376	Whatuwhiwhi WWTP Consent Renewal	79,950	175,000	95,050	95,050	Resource Consent lodged. Carry forward required to complete process.
551377	Access to potable water at treatment plants	87,885	150,000	62,115	62,115	Multi Year programme of works.
551379	300 Rawene Road Land Purchase	190,266	313,950	123,684	123,684	Carry Forward required for land acquisition.
551809	Donald Road Wastewater Catchment Upgrades	5,297,840	5,706,533	408,693	408,693	Project in construction. Carry forward required to pay commitment.
5514	Wastewater Sludge Management	3,371,941	4,000,000	628,058	628,058	Carry forward required to meet commitments (opex)
		<b>11,937,552</b>	<b>33,979,346</b>	<b>22,041,794</b>	<b>20,100,435</b>	
<b>Water</b>						
571065	Kaikohe Resource Consent	3,505	175,000	171,495	171,495	Resource Consent to be lodged carry foraawrd required to cover costs.
571070	Kaitaia New Source (Sweetwater) - 3 Waters Reform	536,742	1,447,368	910,627	910,627	Carry fwd required to meet commitments.
571083	Kawakawa Reactive Water Renewals	150,813	202,312	51,500	51,500	Carry forward required to cover commitment raised.
571097	Paihia Water New Minor Upgrades	8,122	731,342	723,220	550,000	Detailed design being finalised for delivery of unplanned works required to remediate fire flow issue and close RFS.
571158	Kaitaia Water Treatment Plant	10,615	45,763	35,148	35,148	Carry forward required to meet commitments - Fluoridation detailed design costs.
571221	Moerewa WS- Pembroke,Massey,Ranfurley&Reed(WAP0944)	-	534,401	534,401	534,401	Carry Fwd required. Aligns to Stage 2 Stormwater improvement project - Design and Construction FY26.
571223	Paihia Mains Baffin Street Stage 1	7,118	230,866	223,748	223,748	Public protest delaying delivery - Works still required- due to uncertainty timed in Period 12 Aligns with WW 551256.
571228	Water treatment plant relocation Paihia (WAP0596)	93,947	1,119,769	1,025,822	1,025,822	Carry fwd required to meet commitments and progress project.
571337	Kaitaia Te Maire Reservoir Pump Upgrade(WAP0660)	5,650	25,398	19,747	19,747	Carry fwd required to meet commitments.
571339	Water source renewals, Kawakawa(WAP0616)	45,565	68,748	23,183	16,000	Carry fwd required to meet commitments.

Carry Forwards for Capital Programme 2024-25\_FINAL

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Project	Project Name	Actual	Forecast 24/25	Variance	Budget to be carried forward	Reason for carry forward
571340	WTP Upgrade at Kerikeri(WAP1090)	140,759	250,000	109,241	109,241	Carry fwd required to meet commitments- Fluoridation through to detailed design.
571343	Water treatment plant Paihia - Land Purchase (WAP0596)	38,584	735,056	696,472	696,472	Carry forward required for requisition when suitable option presents.
571344	Paihia Zonal Monitoring(WAP1018)	86,725	400,000	313,275	313,275	Monitoring continues - Carry forward required to meet commitments.
571833	Water Safety Plan Requirements, District-wide	-	250,000	250,000	250,000	Carry forward required to meet commitment.
571838	Water supply network planned renewals, Kaitaia(WAX0599)	471,990	750,000	278,010	278,010	Carry forward required to meet commitments for ongoing works.
571839	Kaitaia Fluoridation	192	100,000	99,808	99,808	Carry forward required to pay commitments.
571840	Kerikeri Fluoridation	1,421	100,000	98,579	98,576	Carry forward required to pay commitments.
		<b>1,601,747</b>	<b>7,166,023</b>	<b>5,564,276</b>	<b>5,383,870</b>	
<b>Roading</b>						
141	Emergency Works	9,042,343	38,941,135	29,898,792	29,671,687	EW Phase sites 2 & 3 ongoing.
341	Low Cost Low Risk	2,398,259	11,829,889	9,431,630	9,325,069	Projects not completed.
212	Sealed Road Resurfacing	5,888,546	9,180,800	3,292,254	1,781,813	Projects not completed.
213	Drainage Renewals (not Stormwater)	746,193	1,664,901	918,708	918,708	Projects not completed.
214	Sealed road pavement rehabilitation	3,790,564	4,925,060	1,134,496	1,134,496	Projects not completed.
215	Structural component replacements	777,099	2,142,625	1,365,526	1,365,526	Projects not completed.
216	Bridge and structures renewals	49,315	3,586,147	3,536,832	3,536,832	Projects not completed.
222	Traffic Services Renewals	606,512	651,691	45,179	45,179	Projects not completed.
Unsubsidised	FNDC 100% local share	2,431,663	7,287,248	4,855,585	4,838,646	Projects not completed.
CycleTrail		1,373,304	4,188,958	2,815,654	2,815,654	Projects not completed.
Foothpaths		704,305	2,404,139	1,699,834	1,699,834	Projects not completed.
		<b>27,808,103</b>	<b>86,802,594</b>	<b>58,994,491</b>	<b>57,133,444</b>	
<b>106,578,407 Total Carry Forwards for 2024/25</b>						



Summary Carry Forwards 2024-2025						
	Application of Capital Projects		Funding			
	New Works	Renewal Works	Loan Funded Opex	Loan	Depreciation	Subsidy / Grant
Corporate Services	304,179	119,415		261,746	119,414	42,434
Community Services	8,409,694	1,376,800		8,191,843	1,578,606	16,044
Stormwater	3,632,686	2,075,538		3,887,807	1,820,417	-
Investments	1,000,000	-		1,000,000	-	-
Refuse	1,016,595	35,605		1,026,251	25,949	-
Water	4,116,815	1,267,055		3,909,621	1,275,865	198,384
Wastewater*	8,984,219	10,488,158	628,058	15,647,307	4,453,129	-
Transport Network	40,856,043	16,277,401		14,542,121	5,587,028	37,004,295
Customer Services	5,828,671	161,476		5,828,670	101,477	60,000
	<b>74,148,902</b>	<b>31,801,447</b>	<b>628,058</b>	<b>54,295,365</b>	<b>14,961,884</b>	<b>37,321,158</b>
			<b>106,578,407</b>			<b>106,578,407</b>

\*includes Sludge management





# Roading Capital Carry Forwards FY24-25 to 2025-2026

WC	WC Description	Actual	Forecast 24/25	Variance	CarryForward (2025-2026)	Comments	Subsidy	FNDC
141	Emergency Works	9,042,343	38,941,135	29,898,792	29,671,687	Capital works only	71-91 varies	29
341	Low Cost Low Risk	2,398,259	11,829,889	9,431,630	9,325,069		71	29
211	Unsealed Road Metalling	7,566,109	6,055,667	- 1,510,442	-		71	29
212	Sealed Road Resurfacing	5,888,546	9,180,800	3,292,254	1,781,812	Overspend in WC211 covered by surplus in WC212	71	29
213	Drainage Renewals (not Stormwater)	746,193	1,664,901	918,708	918,708		71	29
214	Sealed road pavement rehabilitation	3,790,564	4,925,060	1,134,496	1,134,496		71	29
215	Structural component replacements	777,099	2,142,625	1,365,526	1,365,526		71	29
216	Bridge and structures renewals	49,315	3,586,147	3,536,832	3,536,832		71	29
222	Traffic Services Renewals	606,512	651,691	45,179	45,179		71	29
Unsubsidised	FNDC 100% local share	2,431,663	7,287,248	4,855,585	4,838,646		0	100
CycleTrail		1,373,304	4,188,958	2,815,654	2,815,654		0	100
Foothpaths		704,305	2,404,139	1,699,834	1,699,834			
				-				
	<b>Total</b>			<b>57,484,048</b>	<b>57,133,444</b>			

Below are the Emergency Weathered Events which we are receiving a subsidy for.

WC	Activities/Programmes	FAR
	<b>Emergency works and Preventive maintenance</b>	
141	<a href="#">EW - Far North DC August 2022</a>	71
141	<a href="#">EW - Far North DC August 2022</a>	91
141	<a href="#">EW - Far North DC August 2022</a>	91
141	<a href="#">EW Far North DC Anniversary weekend &amp; Cyclone Gabrielle 2023 - External funding - NIWE Recovery - Local Roads</a>	91
141	<a href="#">EW Far North DC Cyclone Tam &amp; late April Rain Events 2025</a>	91
141	<a href="#">EW Far North DC June 2023</a>	91
141	<a href="#">EW Far North DC May 2023</a>	91
	<b>Total Emergency works and Preventive maintenance</b>	

CARRY FORWARDS ROADING CAPEX FY2024-2025

Key Activity	Key Activity Description	Description	Work Category	Work Category Description	Road ID	LOS/Renewal/Prof Fees	Variance and Amount to be Carry Forward	Subtotal to use for CF (BF2025-2026)
4312	Emergency Works	Phase2 - August EW (North)	141	Emergency works and Preventative maintenance	3383	4922	255,563.64	
4312	Emergency Works	Phase2 - August EW (South)	141	Emergency works and Preventative maintenance	4383	4922	133,930.02	
4312	Emergency Works	Whangae Road RP2730	141	Emergency works and Preventative maintenance	5722	4917	12,623.64	
4312	Emergency Works	Waiare Road RP28047	141	Emergency works and Preventative maintenance	5723	4917	246,234.63	
4312	Emergency Works	Waiare Road RP28047	141	Emergency works and Preventative maintenance	5723	4919		
4312	Emergency Works	Matawaia-Maromaku Road RP7182	141	Emergency works and Preventative maintenance	5724	4917	182,900.53	
4312	Emergency Works	Waikare Road RP8444	141	Emergency works and Preventative maintenance	5725	4917	353,024.37	
4312	Emergency Works	Tapuhi Road RP8739	141	Emergency works and Preventative maintenance	5726	4917	304,900.53	
4312	Emergency Works	Whangae Road RP4817	141	Emergency works and Preventative maintenance	5727	4917	392,213.46	
4312	Emergency Works	Whangae Road RP4817	141	Emergency works and Preventative maintenance	5727	4939		
4312	Emergency Works	Wainui-Matauri Bay Road RP4990	141	Emergency works and Preventative maintenance	5728	4917	601,687.50	
4312	Emergency Works	Hihitahi Rise RP84	141	Emergency works and Preventative maintenance	5729	4917	3,939.37	
4312	Emergency Works	Waikare Road RP 10600	141	Emergency works and Preventative maintenance	5756	4917	310,000.00	
4312	Emergency Works	Waikare Road RP 19970	141	Emergency works and Preventative maintenance	5757	4917	225,000.00	
4312	Emergency Works	Giles Road RP577	141	Emergency works and Preventative maintenance	6394	4917	122,000.00	
4312	Emergency Works	Waiotemarama Gorge Road RP2480	141	Emergency works and Preventative maintenance	6722	4917	671,000.00	
4312	Emergency Works	Broadwood Road RP279	141	Emergency works and Preventative maintenance	6723	4922	147,448.12	
4312	Emergency Works	Mangamuka Road RP2948	141	Emergency works and Preventative maintenance	6724	4922	1,864,462.02	
4312	Emergency Works	Mangamuka Road RP2948	141	Emergency works and Preventative maintenance	6724	4939	0.00	
4312	Emergency Works	Mangamuka Road RP4475	141	Emergency works and Preventative maintenance	6725	4922	135,456.56	
4312	Emergency Works	Iwitaia Road RP6179	141	Emergency works and Preventative maintenance	6726	4917	243,900.53	
4312	Emergency Works	Mangamuka Road RP7824	141	Emergency works and Preventative maintenance	6727	4922	148,718.60	
4312	Emergency Works	Giles Road RP843	141	Emergency works and Preventative maintenance	6728	4917	366,000.00	
4312	Emergency Works	West Coast Road (Kohukohu) RP16775	141	Emergency works and Preventative maintenance	6729	4917	30,377.10	
4312	Emergency Works	West Coast Road (Kohukohu) RP16775	141	Emergency works and Preventative maintenance	6729	4939	0.00	
4312	Emergency Works	West Coast Road (Kohukohu) RP30161	141	Emergency works and Preventative maintenance	6730	4917	280,854.62	
4312	Emergency Works	West Coast Road (Kohukohu) RP30161	141	Emergency works and Preventative maintenance	6730	4939	0.00	

CARRY FORWARDS ROADING CAPEX FY2024-2025

Key Activity	Key Activity Description	Description	Work Category	Work Category Description	Road ID	LOS/Renewal/Prof Fees	Variance and Amount to be Carry Forward	Subtotal to use for CF (BF2025-2026)
4312	Emergency Works	Ngapipito Road RP6772	141	Emergency works and Preventative maintenance	6731	4917	911,556.64	
4312	Emergency Works	Duncan Road (Kaingaroa) RP10042	141	Emergency works and Preventative maintenance	7722	4917	151,300.68	
4312	Emergency Works	Duncan Road (Kaingaroa) RP10042	141	Emergency works and Preventative maintenance	7722	4919	0.00	
4312	Emergency Works	Duncan Road (Kaingaroa) RP10069	141	Emergency works and Preventative maintenance	7723	4917	547,228.05	
4312	Emergency Works	Duncan Road (Kaingaroa) RP10105	141	Emergency works and Preventative maintenance	7724	4917	107,806.24	
4312	Emergency Works	Duncan Road (Kaingaroa) RP10105	141	Emergency works and Preventative maintenance	7724	4919	0.00	
4312	Emergency Works	Duncan Road (Kaingaroa) RP11464	141	Emergency works and Preventative maintenance	7725	4917	219,600.00	
4312	Emergency Works	Duncan Road (Kaingaroa) RP13894	141	Emergency works and Preventative maintenance	7726	4917	120,600.53	
4312	Emergency Works	Church Road (Kaitaia) RP1404	141	Emergency works and Preventative maintenance	7727	4917	211,489.46	
4312	Emergency Works	Duncan Road (Kaingaroa) RP14459	141	Emergency works and Preventative maintenance	7728	4917	578,100.53	
4312	Emergency Works	Larmer Road RP2117	141	Emergency works and Preventative maintenance	7729	4917	691,402.63	
4312	Emergency Works	Oruru Road RP2348	141	Emergency works and Preventative maintenance	7730	4917	670,900.53	
4312	Emergency Works	Fryer Road RP2887	141	Emergency works and Preventative maintenance	7731	4917	485,499.79	
4312	Emergency Works	Fryer Road RP2887	141	Emergency works and Preventative maintenance	7731	4919	0.00	
4312	Emergency Works	Te Rore Road RP3028	141	Emergency works and Preventative maintenance	7732	4917	488,000.00	
4312	Emergency Works	Fryer Road RP3471	141	Emergency works and Preventative maintenance	7733	4917	243,900.53	
4312	Emergency Works	Whangape Road RP6246	141	Emergency works and Preventative maintenance	7735	4917	374,739.76	
		Whangape Road RP6246	141	Emergency works and Preventative maintenance	7735	4919	0.00	
4312	Emergency Works	Emergency Event – August 2022	141	Emergency works and Preventative maintenance	8383	4917	2,993,637.29	
4312	Emergency Works	Emergency Event – August 2022	141	Emergency works and Preventative maintenance	8383	4922	12,052.56	
							0.00	

CARRY FORWARDS ROADING CAPEX FY2024-2025

Key Activity	Key Activity Description	Description	Work Category	Work Category Description	Road ID	LOS/Renewal/Prof Fees	Variance and Amount to be Carry Forward	Subtotal to use for CF (BF2025-2026)
4312	Emergency Works	August 2022 EW Phase 3 Admin & Contingency	141	Emergency works and Preventative maintenance	8722	4917	1,473,978.47	
4312	Emergency Works	August 2022 EW Phase 3 Admin & Contingency	141	Emergency works and Preventative maintenance	8722	4919	0.00	
4312	Emergency Works	Wainui Road RP4655	141	Emergency works and Preventative maintenance	5685	4917	403,961.14	
4312	Emergency Works	Wainui Road RP4655	141	Emergency works and Preventative maintenance	5685	4919	0.00	
4312	Emergency Works	Wainui Road RP4655	141	Emergency works and Preventative maintenance	5685	4939	0.00	
4312	Emergency Works	Wainui-Matauri Bay Road RP4995	141	Emergency works and Preventative maintenance	5686	4917	263,626.08	
4312	Emergency Works	Wainui-Matauri Bay Road RP4995	141	Emergency works and Preventative maintenance	5686	4939	0.00	
4312	Emergency Works	Paponga Road RP2453	141	Emergency works and Preventative maintenance	6681	4922	835,119.80	
4312	Emergency Works	Pawarenga Road RP8151	141	Emergency works and Preventative maintenance	6682	4917	2,961,220.00	
4312	Emergency Works	Pawarenga Road RP8151	141	Emergency works and Preventative maintenance	6682	4939	0.00	
4312	Emergency Works	Fisher-Riley Road RP2820	141	Emergency works and Preventative maintenance	7394	4917	638,931.54	
4312	Emergency Works	Kaitaia-Awaroa Road RP26807	141	Emergency works and Preventative maintenance	7679	4917	246,906.90	
4312	Emergency Works	Kaitaia-Awaroa Road RP26807	141	Emergency works and Preventative maintenance	7679	4939	0.00	
4312	Emergency Works	Kaitaia-Awaroa Road RP13525	141	Emergency works and Preventative maintenance	7680	4917	197,590.74	
4312	Emergency Works	Kaitaia-Awaroa Road RP13525	141	Emergency works and Preventative maintenance	7680	4939	0.00	
4312	Emergency Works	Smith Road (Herekino) RP2400	141	Emergency works and Preventative maintenance	7683	4917	115,900.00	
4312	Emergency Works	Te Rore Road RP3039	141	Emergency works and Preventative maintenance	7684	4917	647,997.97	
4312	Emergency Works	Paranui Road RP4460	141	Emergency works and Preventative maintenance	7734	4917	181,628.67	
4312	Emergency Works	EW May 2023 Minor Remedial Works	141	Emergency works and Preventative maintenance	8390	4917	1,345,800.19	

CARRY FORWARDS ROADING CAPEX FY2024-2025

Key Activity	Key Activity Description	Description	Work Category	Work Category Description	Road ID	LOS/Renewal/Prof Fees	Variance and Amount to be Carry Forward	Subtotal to use for CF (BF2025-2026)
4312	Emergency Works	EW May 2023 Minor Remedial Works	141	Emergency works and Preventative maintenance	8390	4922	100,000.00	
4312	Emergency Works	May 2023 Rain Event Admin & Contingency	141	Emergency works and Preventative maintenance	8394	4917	1,262,010.64	
4312	Emergency Works	May 2023 Rain Event Admin & Contingency	141	Emergency works and Preventative maintenance	8394	4919		
4312	Emergency Works	Wainui Road RP6561	141	Emergency works and Preventative maintenance	5394	4917	0.00	
4312	Emergency Works	Wainui Road RP6561	141	Emergency works and Preventative maintenance	5394	4939		
4312	Emergency Works	Honeymoon Valley Road RP5585	141	Emergency works and Preventative maintenance	7678	4917	0.00	
			141	Emergency works and Preventative maintenance				
4312	Emergency Works	EW June 2023 Minor Remedial Works	141	Emergency works and Preventative maintenance	8392	4917	266,521.41	
4312	Emergency Works	EW June 2023 Minor Remedial Works	141	Emergency works and Preventative maintenance	8392	4922	961,300.00	
			141	Emergency works and Preventative maintenance				
4312	Emergency Works	EW June 2023 Major Remedial New Works	141	Emergency works and Preventative maintenance	8393	4917	0.00	
4312	Emergency Works	Emergency Event July 2020	141	Emergency works and Preventative maintenance	8378	4922	0.00	
4312	Emergency Works	Emergency Event July 2020	141	Emergency works and Preventative maintenance	8378	4934	0.00	
4312	Emergency Works	Sept EW - Kaitaia-Awaroa Road (Herekino Gorge)	141	Emergency works and Preventative maintenance	7379	4922	47,488.78	
4312	Emergency Works	Sept EW - Kaitaia-Awaroa Road (Herekino Gorge)	141	Emergency works and Preventative maintenance	7379	4934	6,336.00	
4312	Emergency Works	Fairburn Road Slip RP9668 - EW	141	Emergency works and Preventative maintenance	7644	4922	26,792.60	
4312	Emergency Works	Fairburn Road Slip RP9668 - EW	141	Emergency works and Preventative maintenance	7644	4939		

CARRY FORWARDS ROADING CAPEX FY2024-2025

Key Activity	Key Activity Description	Description	Work Category	Work Category Description	Road ID	LOS/Renewal/Prof Fees	Variance and Amount to be Carry Forward	Subtotal to use for CF (BF2025-2026)
4312	Emergency Works	Minor Remedial Ann.Weekend & Cyclone Gabrielle 2023	141	Emergency works and Preventative maintenance	8387	4917		
4312	Emergency Works	Minor Remedial Ann.Weekend & Cyclone Gabrielle 2023	141	Emergency works and Preventative maintenance	8387	4922	115,992.02	
4312	Emergency Works	Major Remedial Ann.Weekend & Cyclone Gabrielle 2023	141	Emergency works and Preventative maintenance	8388	4917	1,704,697.25	
4312	Emergency Works	Major Remedial Ann.Weekend & Cyclone Gabrielle 2023	141	Emergency works and Preventative maintenance	8388	4928		
4312	Emergency Works	Major Remedial Ann.Weekend & Cyclone Gabrielle 2023	141	Emergency works and Preventative maintenance	8388	4939		
4312	Emergency Works	October EW 2023 Minor Remedial Works	141	Emergency works and Preventative maintenance	8396	4917	27,836.78	
4312	Emergency Works	Waterfront Road (Houhora Heads) RP675	141	Emergency works and Preventative maintenance	7764	4917	0.00	
4312	Emergency Works	Old Church Road, Whangaroa RP33	141	Emergency works and Preventative maintenance	7767	4917	0.00	
4312	Emergency Works	Old Church Road, Whangaroa RP33	141	Emergency works and Preventative maintenance	7767	4928		
4318	Roading Network	Unsealed Road Metalling	211	Unsealed road metalling	3015	4922	0.00	0.00
4318	Roading Network	Unsealed Road Metalling	211	Unsealed road metalling	3015	4934		
4318	Roading Network	Unsealed Road Metalling	211	Unsealed road metalling	4015	4922		
4318	Roading Network	Unsealed Road Metalling	211	Unsealed road metalling	4015	4934		
4318	Roading Network	Unsealed Road Metaling(TRP1094)	211	Unsealed road metalling	8015	4922		
4318	Roading Network	Unsealed Road Metaling(TRP1094)	211	Unsealed road metalling	8015	4934		

CARRY FORWARDS ROADING CAPEX FY2024-2025

Key Activity	Key Activity Description	Description	Work Category	Work Category Description	Road ID	LOS/Renewal/Prof Fees	Variance and Amount to be Carry Forward	Subtotal to use for CF (BF2025-2026)
4318	Roading Network	Sealed Road Resurfacing	212	Sealed Road Resurfacing	3014	4922	466,376.37	1,781,812.21
4318	Roading Network	Sealed Road Resurfacing	212	Sealed Road Resurfacing	4014	4922	323,801.20	
4318	Roading Network	Sealed Road resurfacing(TRP1094)	212	Sealed Road Resurfacing	8014	4922	759,951.64	
4318	Roading Network	Sealed Road resurfacing(TRP1094)	212	Sealed Road Resurfacing	8014	4934	231,683.00	
4318	Roading Network	Drainage Renewals	213	Drainage Renewals	3011	4922	53,804.08	918,707.85
4318	Roading Network	Drainage Renewals	213	Drainage Renewals	3011	4934	32,733.34	
4318	Roading Network	Drainage Renewals	213	Drainage Renewals	4011	4922	60,971.52	
4318	Roading Network	Drainage Renewals	213	Drainage Renewals	4011	4934	32,733.34	
4318	Roading Network	Drainage renewals(TRP1094)	213	Drainage Renewals	8011	4922	738,465.57	
4318	Roading Network	Drainage renewals(TRP1094)	213	Drainage Renewals	8011	4934	0.00	
4318	Roading Network	Pavement Rehabilitation	214	Sealed road pavement rehabilitation	3017	4922	5,813.65	1,134,496.46
4318	Roading Network	Pavement Rehabilitation	214	Sealed road pavement rehabilitation	4017	4922	919,499.62	
4318	Roading Network	Pavement Rehabilitation	214	Sealed road pavement rehabilitation	8017	4922	51,754.19	
4318	Roading Network	Pavement Rehabilitation	214	Sealed road pavement rehabilitation	8017	4934	157,429.00	
4318	Roading Network	Structural Component Replacement	215	Structural component replacements	3019	4922	23,937.70	1,365,525.52
4318	Roading Network	Structural Component Replacement	215	Structural component replacements	4019	4922	178,529.66	
4318	Roading Network	Structural Component Replacement (TRP1094)	215	Structural component replacements	8019	4922	1,077,071.16	
4318	Roading Network	Structural Component Replacement (TRP1094)	215	Structural component replacements	8019	4934	35,987.00	
4313	Ferries	Ferry refurbishment - Engine rebuild(TRP1094)	215	Structural component replacements	8020	4922	50,000.00	



## CARRY FORWARDS ROADING CAPEX FY2024-2025

Key Activity	Key Activity Description	Description	Work Category	Work Category Description	Road ID	LOS/Renewal/Prof Fees	Variance and Amount to be Carry Forward	Subtotal to use for CF (BF2025-2026)
4318	Roading Network	Kaitaia Awaroa road bridge D42	216	Bridge and structures renewals	7557	4922	400,000.00	3,536,832.03
4318	Roading Network	Kaitaia Awaroa road bridge D47	216	Bridge and structures renewals	7558	4922	400,000.00	
4318	Roading Network	Bridge Replacement - Taemaro Road F15	216	Bridge and structures renewals	7750	4922	533,148.50	
4318	Roading Network	Bridge Replacement - Taemaro Road F15	216	Bridge and structures renewals	7750	4934	0.00	
4318	Roading Network	Bridge Replacement - Guest Road G10	216	Bridge and structures renewals	7751	4922	541,352.50	
4318	Roading Network	Bridge Replacement - Guest Road G10	216	Bridge and structures renewals	7751	4934	0.00	
4318	Roading Network	Bridges and Structures Renewals(TRP1094)	216	Bridge and structures renewals	8575	4922	1,557,584.03	
4318	Roading Network	Bridges and Structures Renewals(TRP1094)	216	Bridge and structures renewals	8575	4934	104,747.00	
							0.00	
4318	Roading Network	Traffic Services Renewals	222	Traffic Services Renewals	3022	4922	0.00	45,179.02
4318	Roading Network	Traffic Services Renewals	222	Traffic Services Renewals	3022	4934	0.00	
4318	Roading Network	Traffic Services Renewals	222	Traffic Services Renewals	4022	4922	16,554.86	
4318	Roading Network	Traffic Services Renewals	222	Traffic Services Renewals	4022	4934	8,321.00	
4318	Roading Network	Traffic Services Renewals(TRP1094)	222	Traffic Services Renewals	8022	4922	17,538.00	
4318	Roading Network	Traffic Services Renewals(TRP1094)	222	Traffic Services Renewals	8022	4934	0.00	
4318	Roading Network	Traffic Services Renewals (Streelights)(TRP1094)	222	Traffic Services Renewals	8122	4922	0.00	
4318	Roading Network	Traffic Services Renewals (Streelights)(TRP1094)	222	Traffic Services Renewals	8122	4934	2,765.16	
							0.00	
4318	Roading Network	Peria Road - PGF	324	Road Improvements	7524	4919	(17,580.00)	
							0.00	
4319	Roading Minor Safety	Northern Associated Improvements	341	Low Cost Low Risk	3232	4917	131,119.00	9,325,068.55
4319	Roading Minor Safety	Southern Associated Improvements	341	Low Cost Low Risk	4231	4917	189,778.00	
4319	Roading Minor Safety	Cycleways - BOIW CB Plan - Cycle Trail diversion to Te Honon	341	Low Cost Low Risk	5632	4917	0.00	
4319	Roading Minor Safety	Hautapu Road Traction Seal RP0-520	341	Low Cost Low Risk	5665	4917	(0.00)	



CARRY FORWARDS ROADING CAPEX FY2024-2025

Key Activity	Key Activity Description	Description	Work Category	Work Category Description	Road ID	LOS/Renewal/Prof Fees	Variance and Amount to be Carry Forward	Subtotal to use for CF (BF2025-2026)
4319	Roading Minor Safety	Kaeo Pedestrian Bridge	341	Low Cost Low Risk	5671	4917	0.00	
4319	Roading Minor Safety	Kaeo Pedestrian Bridge	341	Low Cost Low Risk	5671	4919		
4318	Roading Network	CR Hupara Road RP3028-3058	341	Low Cost Low Risk	5761	4917	0.00	
4319	Roading Minor Safety	Ngapipito Road Resilience Slip RP14300	341	Low Cost Low Risk	6664	4917	(0.00)	
4318	Roading Network	CR West Coast Road (Kohukohu) RP0-1260	341	Low Cost Low Risk	6758	4922	0.00	
4318	Roading Network	CR Pawarenga Road RP517-537	341	Low Cost Low Risk	6762	4917	0.00	
4319	Roading Minor Safety	Resilience - Kohukohu Road	341	Low Cost Low Risk	7642	4917	0.00	
4319	Roading Minor Safety	Resilience - Kohukohu Road	341	Low Cost Low Risk	7642	4922	0.00	
4318	Roading Network	Bridge Resilience - Broadwood Rd H16	341	Low Cost Low Risk	7743	4917	420,366.67	
4318	Roading Network	Bridge Resilience - Broadwood Rd H16	341	Low Cost Low Risk	7743	4919	4,771.43	
4318	Roading Network	Bridge Resilience - Broadwood Rd H16	341	Low Cost Low Risk	7743	4939	0.00	
4318	Roading Network	Bridge Resilience - Broadwood Rd H18	341	Low Cost Low Risk	7744	4917	420,366.67	
4318	Roading Network	Bridge Resilience - Broadwood Rd H18	341	Low Cost Low Risk	7744	4919	4,771.43	
4318	Roading Network	Bridge Resilience - Broadwood Rd H18	341	Low Cost Low Risk	7744	4939	0.00	
4318	Roading Network	Bridge Resilience - Hupara Road T06	341	Low Cost Low Risk	7745	4917	299,694.67	
4318	Roading Network	Bridge Resilience - Hupara Road T06	341	Low Cost Low Risk	7745	4919	2,771.43	
4318	Roading Network	Bridge Resilience - Hupara Road T06	341	Low Cost Low Risk	7745	4939	0.00	
4318	Roading Network	Bridge Resilience - Iwitaia Road H30	341	Low Cost Low Risk	7746	4917	421,716.67	
4318	Roading Network	Bridge Resilience - Iwitaia Road H30	341	Low Cost Low Risk	7746	4919	4,771.43	
4318	Roading Network	Bridge Resilience - Iwitaia Road H30	341	Low Cost Low Risk	7746	4939	0.00	
4318	Roading Network	Bridge Resilience - Iwitaia Road H27	341	Low Cost Low Risk	7747	4917	422,329.16	
4318	Roading Network	Bridge Resilience - Iwitaia Road H27	341	Low Cost Low Risk	7747	4919	4,771.43	
4318	Roading Network	Bridge Resilience - Iwitaia Road H27	341	Low Cost Low Risk	7747	4939	0.00	
4318	Roading Network	Bridge Resilience - Fisher-Riley Road E63	341	Low Cost Low Risk	7748	4917	396,329.16	

CARRY FORWARDS ROADING CAPEX FY2024-2025

Key Activity	Key Activity Description	Description	Work Category	Work Category Description	Road ID	LOS/Renewal/Prof Fees	Variance and Amount to be Carry Forward	Subtotal to use for CF (BF2025-2026)
4318	Roading Network	Bridge Resilience - Fisher-Riley Road E63	341	Low Cost Low Risk	7748	4919	1,171.43	
4318	Roading Network	Bridge Resilience - Fisher-Riley Road E63	341	Low Cost Low Risk	7748	4939		
4319	Roading Minor Safety	District Wide Minor Improvements	341	Low Cost Low Risk	8013	4917	6,579,533.44	
4319	Roading Minor Safety	District Wide Minor Improvements	341	Low Cost Low Risk	8013	4919		
4319	Roading Minor Safety	Stock Truck Effluent Disposal Facilities	341	Low Cost Low Risk	8579	4917	0.00	
4319	Roading Minor Safety	Safety Speed Management - North Hokianga & Kaitaia	341	Low Cost Low Risk	8592	4917	0.00	
4319	Roading Minor Safety	Safety Speed Management - North Hokianga & Kaitaia	341	Low Cost Low Risk	8592	4919		
4319	Roading Minor Safety	Safety Speed Management - Bay of Islands & Kerikeri	341	Low Cost Low Risk	8593	4917	0.00	
4319	Roading Minor Safety	Safety Speed Management - Bay of Islands & Kerikeri	341	Low Cost Low Risk	8593	4939		
4319	Roading Minor Safety	Bridge Approach Seals	341	Low Cost Low Risk	8612	4917	20,806.53	
4319	Roading Minor Safety	Bridge Approach Seals	341	Low Cost Low Risk	8612	4939		
4319	Roading Minor Safety	Accessibility Infrastructure	341	Low Cost Low Risk	8655	4917	0.00	
4318	Roading Network	TF Speed Reversals	341	Low Cost Low Risk	8754	4922	0.00	
4318	Roading Network	TF Speed Reversals	341	Low Cost Low Risk	8754	4928		
4318	Roading Network	CERF Far North Bus Improvements	561	Passenger Facilities	7673	4917		
4318	Roading Network	Greenacres Drive Widening IAF	unsubsidised	NA	5669	4917	483,299.00	4,855,646.44
4319	Roading Minor Safety	Panguru Flood Mitigation NRC/MBIE - West Coast Rd	unsubsidised	NA	6568	4917	113,040.00	
4318	Roading Network	West Coast Road RP 25,167 to 27,100 Seal Extension Unsubsidised	unsubsidised	NA	6661	4917		
4318	Roading Network	West Coast Road RP 25,167 to 27,100 Seal Extension Unsubsidised	unsubsidised	NA	6661	4939	520,797.32	
4318	Roading Network	Unsubsidised Roading Capital Sealing Unahi Wharf	unsubsidised	NA	7359	4917	91,698.98	
4318	Roading Network	Brass Road RP 50 to 1725 Sealing - Unsubsidised	unsubsidised	NA	7590	4917	7,466.66	
4318	Roading Network	Brass Road RP 50 to 1725 Sealing - Unsubsidised	unsubsidised	NA	7590	4919	3,401.00	

CARRY FORWARDS ROADING CAPEX FY2024-2025

Key Activity	Key Activity Description	Description	Work Category	Work Category Description	Road ID	LOS/Renewal/Prof Fees	Variance and Amount to be Carry Forward	Subtotal to use for CF (BF2025-2026)
4318	Roading Network	Parapara-Toatoa Road RP 62 to 1185 - Unsubsidised	unsubsidised	NA	7591	4917	57,024.00	
4318	Roading Network	Ruaroa Road RP 3,008 to 5,681 Seal Extension Unsubsidised	unsubsidised	NA	7662	4917	1,532,423.84	
4318	Roading Network	Ruaroa Road RP 3,008 to 5,681 Seal Extension Unsubsidised	unsubsidised	NA	7662	4939	0.00	
4318	Roading Network	Fern Flat Road Guardrail	unsubsidised	NA	7720	4917	75,283.60	
4318	Roading Network	Fern Flat Road Guardrail	unsubsidised	NA	7720	4939		
4318	Roading Network	Unsubsidised Capital Sealing(TRP1094)	unsubsidised	NA	8359	4917	278,189.39	
4318	Roading Network	Unsubsidised Capital Sealing(TRP1094)	unsubsidised	NA	8359	4939		
4319	Roading Minor Safety	Minor Safety/Improvements Unsubsidised	unsubsidised	NA	8503	4917	0.00	
4319	Roading Minor Safety	Minor Safety/Improvements Unsubsidised	unsubsidised	NA	8503	4939		
4318	Roading Network	Traffic Services Renewals Unsubsidised	unsubsidised	NA	8510	4922	0.00	
4318	Roading Network	Unsealed Road Metalling Unsubsidised	unsubsidised	NA	8511	4922	453,532.49	
4318	Roading Network	Sealed Road Resurfacing Unsubsidised	unsubsidised	NA	8512	4922	0.00	
4318	Roading Network	Structures Component Replacements Unsubsidised	unsubsidised	NA	8515	4922	215,918.08	
4318	Roading Network	Unsubsidised 2nd Coats	unsubsidised	NA	8653	4917		
4318	Roading Network	Unsubsidised 2nd Coats	unsubsidised	NA	8653	4922	0.00	
4318	Roading Network	Other Access reactive capital (Beaches, Parks & Reserves, Se	unsubsidised	NA	8676	4917	117,000.00	
4318	Roading Network	Unformed Paper Roads	unsubsidised	NA	8736	4917	500,000.00	
4318	Roading Network	Urban Drainage	unsubsidised	NA	8737	4917	406,572.08	
								52,617,375.52



## 6.14 DISTRICT LICENSING COMMITTEE APPOINTMENTS

**File Number:** A5312326

**Author:** Aisha Huriwai, Manager - Democracy Services

**Authoriser:** Ruben Garcia, Acting Group Manager – Delivery and Operations

### TAKE PŪRONGO / PURPOSE OF THE REPORT

To appoint members to the Far North District Licensing Committee (DLC) for a new term.

### WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- This report recommends the appointment of a DLC for the new term 2025 – 2030.
- The current DLC's contracts expire 19 December 2025.
- Council approval is required to review and renew these contracts for a five-year term to 19 December 2030, if considered appropriate.
- The Council currently has a pool of five DLC members, including one elected member, Councillor Ann Court appointed as a Deputy Chairperson.
- The current Council needs to confirm these appointments.

### TŪTOHUNGA / RECOMMENDATION

**That Council:**

- Appoint Murray Clearwater as Commissioner/Chair of the District Licensing Committee;**
- Appoint John Thorne as Commissioner / Deputy Chair of the District Licensing Committee;**
- The Committee members that become the pool from which the Chairperson/Commissioner allocates two members to attend District Licensing Committee hearings as required are Graeme Wright, Lisa McNab and Raniera Kaio.**
- Agree that the term of appointment of members of the District Licensing Committee is a period of five years.**
- Note the resignations from Martin Macpherson and Ann Court.**

### 1) TĀHUHU KŌRERO / BACKGROUND

Under the Sale and Supply of Alcohol Act 2012 (the Act), each council must have at least one District Licensing Committee (DLC) to consider alcohol licensing matters in its area.

As per section 200(1) of the Act, A DLC is a committee of Council and is administered by the Council. A DLC is an independent inquisitorial and impartial body and operates differently from all other Council committees. A key difference is that in DLC hearings the parties have the right to call, examine and cross-examine witnesses, in addition, DLC's are not required to publicise or run their meetings in the same way as other Council committees.

The Far North DLC was established in 2013 to meet the requirements of the new Act.

The current DLC's contracts are due to expire on 19 December 2025.

The DLC decide applications for:

- New and renewal applications for on-, off- and club licences
- Special licences
- New and renewal applications for manager's certificates

- Opposed acting or temporary appointments of managers
- Variation of licence conditions
- Temporary authorities and temporary licences
- Orders to vary, revoke, suspend or cancel a special licence.

#### Composition of the DLC

A DLC must be made up of (Quorum of three):

- A Chairperson who is an elected member of the territorial authority, or a commissioner appointed to the Chief Executive of the territorial authority
- Two committee members

The Chairperson must be either an elected member or commissioner. A commissioner is not defined but the Council may only appoint a person as a commissioner if that person is of good standing in the community and has the necessary knowledge, skill, and experience relating to matters that are likely to come before the committee. It is not to be confused with the role of commissioners under the Resource Management Act 1991 (RMA), but that is not to say that the appropriate expertise cannot reside with an existing RMA commissioner.

The only qualifications for approved committee members are that they have relevant experience and that they cannot be involved in the alcohol industry to the extent that they cannot perform their duties without bias or the appearance of bias, for example a Police Officer, a Medical Officer of Health, Alcohol Licensing Inspector or an employee of Council.

It is also essential that all DLC Members are familiar with basic te reo (language), pronunciation, and tikanga (customs) and more specifically, that Chairs should have basic understanding of te reo and tikanga so that they are able to run and manage hearings effectively and appropriately (as required).

Councils can appoint DLC members, chairs and commissioners for up to five years. They can be reappointed for one or more periods of up to five years.

A DLC member can resign at any time and can be removed for inability to perform functions, neglect, bankruptcy or misconduct.

Chairs who were appointed to the DLC as an Elected Member of Council cannot remain on the DLC if they are no longer an elected member of the Council. However, the Council could choose to reappoint them as a commissioner if the individual has the knowledge, skills and experience relating to matters that are likely to come before the committee.

The table below provides good practice guidance on essential and desirable knowledge, skills and experience for DLC Chairs and commissioners (C) and DLC members (M):

	ESSENTIAL	DESIRABLE	EXPLANATION/COMMENTARY
<b>Knowledge, understanding or experience of:</b>			
✓ Te Tiriti o Waitangi/ the Treaty of Waitangi	C, M		While the Sale and Supply of Alcohol Act 2012 does not refer to the Treaty of Waitangi, it is good practice for all people in public office to have a knowledge and understanding of the Treaty and its implications for their decision-making roles.
<b>Law and legal processes</b>			<i>This experience could be through other roles such as an employer or a mediator.</i>
✓ the law and its application (including the Act, case law and written decisions)	C	M	An understanding of law and how it is applied is essential for chairs. Chairs need to understand and apply the Act, case law and written decisions.
✓ judicial processes	C	M	DLCs are quasi-judicial bodies so understanding or experience of judicial processes is essential for chairs who manage hearings.
✓ natural justice and its application	C, M		Chairs and members must understand what natural justice is and what they need to do as decision makers to achieve it.
<b>Sale and Supply of Alcohol Act 2012</b>			
✓ the object of the Act	C, M		All members must be familiar with the object of the Act.
✓ alcohol-related harm and its impacts on communities	C, M		All members must have an understanding of the nature of alcohol-related harm – what it is, how it impacts communities (particularly vulnerable communities), and how it can be minimised.
✓ the Act and its application	C	M	Chairs must have a thorough understanding of provisions of the Act and their application.
✓ alcohol licensing (including local alcohol policies if relevant)	C	M	Chairs need a thorough understanding or experience of alcohol licensing processes.

	ESSENTIAL	DESIRABLE	EXPLANATION/COMMENTARY
<b>Knowledge, understanding or experience of:</b>			
✓ Te Tiriti o Waitangi/ the Treaty of Waitangi	C, M		While the Sale and Supply of Alcohol Act 2012 does not refer to the Treaty of Waitangi, it is good practice for all people in public office to have a knowledge and understanding of the Treaty and its implications for their decision-making roles.
<b>Law and legal processes</b>			<i>This experience could be through other roles such as an employer or a mediator.</i>
✓ the law and its application (including the Act, case law and written decisions)	C	M	An understanding of law and how it is applied is essential for chairs. Chairs need to understand and apply the Act, case law and written decisions.
✓ judicial processes	C	M	DLCs are quasi-judicial bodies so understanding or experience of judicial processes is essential for chairs who manage hearings.
✓ natural justice and its application	C, M		Chairs and members must understand what natural justice is and what they need to do as decision makers to achieve it.
<b>Sale and Supply of Alcohol Act 2012</b>			
✓ the object of the Act	C, M		All members must be familiar with the object of the Act.
✓ alcohol-related harm and its impacts on communities	C, M		All members must have an understanding of the nature of alcohol-related harm – what it is, how it impacts communities (particularly vulnerable communities), and how it can be minimised.
✓ the Act and its application	C	M	Chairs must have a thorough understanding of provisions of the Act and their application.
✓ alcohol licensing (including local alcohol policies if relevant)	C	M	Chairs need a thorough understanding or experience of alcohol licensing processes.



	ESSENTIAL	DESIRABLE	EXPLANATION/COMMENTARY
<b>Knowledge, understanding or experience of:</b>			
✓ Te Tiriti o Waitangi/ the Treaty of Waitangi	C, M		While the Sale and Supply of Alcohol Act 2012 does not refer to the Treaty of Waitangi, it is good practice for all people in public office to have a knowledge and understanding of the Treaty and its implications for their decision-making roles.
<b>Law and legal processes</b>			<i>This experience could be through other roles such as an employer or a mediator.</i>
✓ the law and its application (including the Act, case law and written decisions)	C	M	An understanding of law and how it is applied is essential for chairs. Chairs need to understand and apply the Act, case law and written decisions.
✓ judicial processes	C	M	DLCs are quasi-judicial bodies so understanding or experience of judicial processes is essential for chairs who manage hearings.
✓ natural justice and its application	C, M		Chairs and members must understand what natural justice is and what they need to do as decision makers to achieve it.
<b>Sale and Supply of Alcohol Act 2012</b>			
✓ the object of the Act	C, M		All members must be familiar with the object of the Act.
✓ alcohol-related harm and its impacts on communities	C, M		All members must have an understanding of the nature of alcohol-related harm – what it is, how it impacts communities (particularly vulnerable communities), and how it can be minimised.
✓ the Act and its application	C	M	Chairs must have a thorough understanding of provisions of the Act and their application.
✓ alcohol licensing (including local alcohol policies if relevant)	C	M	Chairs need a thorough understanding or experience of alcohol licensing processes.

	ESSENTIAL	DESIRABLE	EXPLANATION/COMMENTARY
✓ facilitating good working relationships with other DLC members	C, M		Chairs and members need to have good inter-personal skills and be able to build good working relationships with others.
<b>Responsibilities of the chair</b>			
✓ running hearings	C		The chair must be able to run or chair hearings in a way that: <ul style="list-style-type: none"> <li>• is fair and effective</li> <li>• is inclusive of members of the community appearing as objectors who may not be familiar with judicial processes</li> <li>• ensures that no party dominates proceedings</li> <li>• ensures procedures are correctly followed</li> <li>• achieves natural justice.</li> </ul>
✓ writing clear and well-thought-out decisions	C		Chairs are responsible for writing decisions on behalf of the DLC. They must be able to write decisions that: <ul style="list-style-type: none"> <li>• are well structured, logical and clear</li> <li>• outline the considerations of the DLC in reaching its evaluations, opinions and conclusions</li> <li>• refer to relevant case law</li> <li>• are legally sound.</li> </ul>
<b>Personal qualities</b>			
✓ willingness to upskill and develop new knowledge	C, M		Chairs and members need to be open to upskilling where necessary and developing their knowledge.
✓ willingness to make decisions (that may be unpopular) and be subject to media scrutiny and appeals by higher authorities such as ARLA and the High Court	C, M		The decisions made by DLCs will sometimes be unpopular and subject to scrutiny by the courts and the media. Members and chairs need to have the resilience to manage such scrutiny and criticism.

Council's current Chairperson, Commissioners and committee members are:

Commissioner/Chairperson: Murray Clearwater

Chairperson: Councillor Ann Court

Commissioner: John Thorne

Members: Lisa McNab and Graeme Wright.

All current members have confirmed that they would like to remain on the committee, except for Chairperson Councillor Ann Court who wishes to resign from the committee.

Member Martin Macpherson resigned in July due to relocating to Papamoa.

All current members have attended relevant DLC training since their appointment.

Council is responsible for resourcing and supporting DLC's so that they can fulfil their obligations under the Act effectively and therefore new and existing DLC members will be offered relevant training during their term.

To ensure the DLC continues to have the right mix of skills reflecting the needs and skills of the community and Council, an advertisement was placed on the Council's website seeking expressions of interest for DLC members. From those expressions of interest staff recommend that Raniera Kaio be added as a member to the District Licensing Committee.

While only 3 persons are needed to convene a hearing it would be preferable to have a wider pool of Members to form a Committee. Further expressions of interests are being sought and a report will be provided to the December Council meeting to recommend further additions to the pool, and

provide an opportunity for elected members to be appointed to the District Licensing Committee as well.

The legislation relevant to this discussion from the Sale and Supply of Alcohol Act 2012 is listed below:

### **189 Composition of licensing committees**

- (1) Each licensing committee consists of 3 members appointed by the territorial authority for that territorial authority's district.
- (2) A territorial authority must appoint 1 member as the chairperson and that person must be a member of that territorial authority or a commissioner appointed to the licensing committee.
- (3) A territorial authority may appoint a member of that territorial authority to be deputy chairperson, and act in place of the chairperson if the chairperson is unable to act because of illness or absence from New Zealand, or for other sufficient reason.
- (4) While acting in place of the chairperson, the deputy chairperson is a member of the committee and has all the powers and duties of the chairperson.
- (5) No act done by the deputy chairperson serving as acting chairperson in the chairperson's absence, and no acts done by the committee while the deputy chairperson is so serving, can in any proceedings be questioned on the ground that the occasion for his or her so serving had not arisen or had ceased.
- (6) The other 2 members of each licensing committee must be appointed from the territorial authority's list maintained under section 192.
- (7) For the purposes of subsection (2), a member of a territorial authority means an elected member of a territorial authority and, in relation to the Auckland Council, includes a member of the governing body (as defined in [section 4](#) of the Local Government (Auckland Council) Act 2009) or a member of a local board established under [section 10](#) of that Act.

### **192 Territorial authority to establish and maintain list of licensing committee's members**

- (1) A territorial authority must either—
  - (a) establish, maintain, and publish its own list of persons approved to be members of the territorial authority's licensing committee or committees; or
  - (b) together with 1 or more other territorial authorities, establish, maintain, and publish a combined list of persons jointly approved by those authorities to be members of the territorial authorities' licensing committees.
- (2) A territorial authority must not approve a person to be included on the list unless that person has experience relevant to alcohol licensing matters.
- (3) A person may be approved for inclusion on the list for a period of up to 5 years and may be approved for any 1 or more further periods of up to 5 years.
- (4) The name of a person must be removed from the list—
  - (a) when 5 years have elapsed since the territorial authority approved the person's name on the list unless the approval is renewed under subsection (3); or
  - (b) if the person resigns or is removed under [section 194](#).
- (5) A person must not be included on the list if—
  - (a) the territorial authority believes that person has, directly or by virtue of his or her relationship with another person, such an involvement or appearance of involvement with the alcohol industry that he or she could not perform his or her duties without actual bias or the appearance of bias; or
  - (b) the person is a constable, a Medical Officer of Health, an inspector, or an employee of the territorial authority.

### **193 Appointment of commissioners**

- (1) The chief executive of a territorial authority may, on the recommendation of the territorial authority, appoint a commissioner or commissioners to any of the territorial authority's licensing committees and any person so appointed has all the functions, powers, and duties of the chairperson of the licensing committee.
- (2) The chief executive may only appoint a person as a commissioner if that person is of good standing in the community and has the necessary knowledge, skill, and experience relating to matters that are likely to come before the committee.
- (3) A person must not be appointed as a commissioner if—
  - (a) the territorial authority believes that person has, directly or by virtue of his or her relationship with another person, such an involvement or appearance of involvement with the alcohol industry that he or she could not perform his or her duties without actual bias or the appearance of bias; or
  - (b) the person is a constable, a Medical Officer of Health, an inspector, or an employee of the territorial authority.
- (4) A commissioner appointed under this section holds office for a term, stated when the commissioner is appointed, of up to 5 years and may be reappointed for 1 or more further periods of up to 5 years.

## 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

### Option 1 (Preferred Option): Status quo - The adoption of the DLC composition with Elected Members and committee members

Advantages	Disadvantages
<p>Councillors are neutral, local, know the District and are experienced in high level decision-making</p> <p>The status quo has worked well to date</p> <p>The Chair is an Elected Member, as part of their normal commitments for Council/Committee meetings as they are much more accessible to the DLC Administrator</p>	<p>Some other DLC's in New Zealand have specialist commissioners and / or list members. Councillors may not have the level of technical alcohol licensing knowledge as a specialist, and to an extent may rely on staff for technical support</p> <p>May restrict Elected Members being able to advocate more broadly for their community on alcohol issues</p>

### Option 2: The adoption of the DLC composition with no Elected Members

Advantages	Disadvantages
<p>Such a DLC would have a greater level of alcohol licensing knowledge, and so may have little reliance on staff for technical assistance</p> <p>Commissioners as Chairs and community members as list members</p> <p>Can de-politicise the process, emphasising the independence and separation of the DLC from Elected Members</p> <p>Allows Elected Members to advocate more broadly for their community on alcohol issues, ensuring no conflict of interest</p>	<p>No particular disadvantages unless such a DLC had no local members</p>

## TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Legislation requires that Council appoint a DLC.

It is a statutory requirement to have a District Licensing Committee.

This report recommends option 1, as this has been the preferred DLC composition since the DLC was established in 2013 and has served the District well.

### **3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

DLC member fees have been determined under the Cabinet approved Fees Framework and approved by the Minister of Justice and will be offset by fees and charges which have also been set by the Ministry.

#### Remuneration of DLC Members

As determined by the Minister of Justice in accordance with the Cabinet fees framework, DLC members will receive the following remuneration:

- Chairperson: \$624 per day (\$78 per hour for part days)
- Other members: \$408 per day (\$51 per hour for part days).

DLC members will also be reimbursed for reasonable expenses.

It must be noted that the latest *Cabinet Office Circular* (reference CO-25-2) issued on 28 July 2025 is used to set the bands and fees for 'tribunals' like the DLC. Group 2, Point 112 outlines where the Chair and members should sit:

#### **112 Group 2 - daily fees**

<b>Total score</b>	<b>Level</b>	<b>Fees range – chair</b>	<b>Fees range – members</b>
26-29	1	\$995 - \$1,550	\$640 - \$990
22-25	2	\$900 - \$1,325	\$585 - \$815
17-21	3	\$825 - \$1,115	\$525 - \$730
13-16	4	\$695 - \$865	\$450 - \$560
12 or less	5	\$525 - \$770	\$415 - \$500

### **ĀPITI HANGA / ATTACHMENTS**

Nil

## Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	Low.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The District Licensing Committee is a legislative requirement requiring that Council appoint and establish a committee.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	District Wide / Legislative Requirement.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.  State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Legislative Requirement.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Legislative Requirement.
State the financial implications and where budgetary provisions have been made to support this decision.	There is budgetary provision in the 2021-2031 Long Term Plan and the current Annual Plan.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.