

AGENDA



Thursday, 4 September 2025

Time: 10:00 AM
Location: Turner Centre
43 Cobham Road
Kerikeri

Membership:

Chairperson Belinda Ward
Deputy Chairperson Lane Ayr
Councillor Ann Court
Member Bruce Mills
Member Amy Slack
Member Roddy Hapati-Pihema
Member Jane Hindle
Member Tyler Bamber

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated stormwater systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.

20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Bay of Islands-Whangaroa Community Board Meeting
will be held in the Turner Centre, 43 Cobham Road, Kerikeri on:
Thursday 4 September 2025 at 10:00 AM

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1 KARAKIA TIMATANGA / OPENING PRAYER

ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through the boards discussions and decisions the representatives elected may advocate on behalf of the Bay of Islands-Whangaroa community with aroha, imagination, skill and wisdom to achieve a fairer and more united community that enhances the wellbeing of the community and solves the community's problems efficiently and effectively.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be confirmed on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

Pip Campbell – item 7.3 Approval of Memorial Seat for Janet Planet.

5 NGĀ KAIKŌRERO / SPEAKERS**Speakers for item 7.6 – Fudning Applications:**

Robyn Tauroa – Manawanuitia Kaumatuatanga

Steph Godsiff – Paihia Christmas

Malcolm Francis – Kawakawa Christmas Event 2025

Annika Dickey – Kerikeri Christmas 2025

Evita Zarina – Bay of Islands Sailing Week 2026

Judy Terry – 2026 Summer Shakespare – Julius Caesar

Fran Holland – PIC Coastal Classic – Waste Management and Water Taxi

Ben Crowder – The Worm 2026

Kerri Spicer – Animal De-sexing

Nikora Ngaropo – Papa Tākaro Playground Redevelopment

Tania Burton – Hine Te Aparangi Waka Safety Workshop

Gerry Paul - Diwali

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5317928

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Bay of Islands-Whangaroa Community Board to confirm that the minutes are a true and correct record of the previous meeting.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held on 7 August are a true and correct record.

1) TE TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 clause 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meeting are attached.

The Bay of Islands-Whangaroa Community Board Standing Orders Section 27.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

TE TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

NGĀ ĀPITI HANGA / ATTACHMENTS

- 1. 2025-08-07 Bay of Islands-Whangaroa Community Board Minutes - A5301088** 

TE HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance requirement	Te Aromatawai Kaimahi / Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as a true and correct record, any interest that affect other people should be considered as part of the individuals report.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications requiring input from the Chief Financial Officer.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

UNCONFIRMED

Bay of Islands-Whangaroa Community Board Meeting Minutes

7 August 2025

**MINUTES OF
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE TURNER CENTRE, 43 COBHAM ROAD, KERIKERI
ON THURSDAY, 7 AUGUST 2025 AT 10:00 AM**

PRESENT: Chairperson Belinda Ward, Deputy Chairperson Lane Ayr, Councillor Ann Court, Member Bruce Mills, Member Amy Slack, Member Roddy Hapati-Pihema, Member Jane Hindle, Member Tyler Bamber

IN ATTENDANCE: Councillor Babe Kapa

STAFF PRESENT: Kim Hammond (Contracts Lead), Kathryn Trewin (Funding Advisor), Marysa Maheno (Democracy Advisor), Natasha Rmandic (Democracy Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

Councillor Babe Kapa commenced the meeting with a karakia at 10:00AM.

2 NGĀ KAIKŌRERO / SPEAKERS

Kellie Hull – Friends of Northland Dance Charitable Trust

Jackie Sanders – Jackman Entertainment

Catherine Guerin – Tri-Ocean Education Trust (online)

Thryl Weber – Okaiahu College

Gerry Paul – The Centre

3 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

3.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A5288410, pages 8 - 9 refers

RESOLUTION 2025/79

Moved: Chairperson Belinda Ward

Seconded: Deputy Chairperson Lane Ayr

That Bay of Islands-Whangaroa Community Board confirm the minutes of the meetings held on 27 June and 10 July are a true and correct record.

CARRIED

4 NGĀ PŪRONGO / REPORTS

4.1 CHAIRPERSON AND MEMBERS REPORT

Agenda item 7.1 document number A5044419, pages 18 - 18 refers

RESOLUTION 2025/80

Moved: Member Jane Hindle

Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board note the reports from Chair Belinda Ward, Deputy Chair Lane Ayr and Member Jane Hindle.

CARRIED

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4.2 PAIHIA VILLAGE GREEN ARTS AND CRAFTS GUIDELINES 2025-2026

Agenda item 7.2 document number A5272730, pages 27 - 29 refers

RESOLUTION 2025/81

Moved: Chairperson Belinda Ward

Seconded: Member Tyler Bamber

That Bay of Islands-Whangaroa Community Board approve the Paihia Village Green Art and Crafts Market Guidelines 2025-2026.**CARRIED****4.3 PROJECT FUNDING REPORTS**

Agenda item 7.3 document number A5287115, pages 37 - 38 refers

RESOLUTION 2025/82

Moved: Deputy Chairperson Lane Ayr

Seconded: Member Bruce Mills

That Bay of Islands-Whangaroa Community Board note the project reports received from:

- a) **Matariki Glow Show,**
- b) **Te Tai Tokerau Kapa Haka Festival,**
- c) **Our Kerikeri – Christmas 2024,**
- d) **Paua Trust.**

CARRIED**4.4 FUNDING APPLICATION****RESOLUTION 2025/83**

Moved: Deputy Chairperson Lane Ayr

Seconded: Member Tyler Bamber

a) That Bay of Islands-Whangaroa Community Board approve the sum of \$4,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to**Friends of Northland Dance for costs towards the costumes for the Christmas 2025 showcase Festival.**In Favour: Chairperson Belinda Ward, Members Bruce Mills, Amy Slack, Roddy Hapati-Pihema, Jane Hindle and Tyler BamberAgainst: Deputy Chair Lane AyrAbstained: Cr Ann Court**CARRIED**

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4.4 FUNDING APPLICATION**RESOLUTION 2025/84**

Moved: Chairperson Belinda Ward

Seconded: Member Bruce Mills

b) That Bay of Islands-Whangaroa Community Board approve the sum of \$4,807 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Jacman Entertainment for costs towards Kerikeri Street Party 2025.

In Favour: Chairperson Belinda Ward, Deputy Chair Lane Ayr, Members Bruce Mills, Amy Slack, Roddy Hapati-Pihema, Jane Hindle and Tyler Bamber

Abstained: Cr Ann Court

CARRIED**4.4 FUNDING APPLICATION****RESOLUTION 2025/85**

Moved: Member Roddy Hapati-Pihema

Seconded: Deputy Chairperson Lane Ayr

c) That Bay of Islands-Whangaroa Community Board approve the sum of \$2,500 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Okaihau College for costs towards the Okaihau and Districts Schools' 150th anniversary reunion.

In Favour: Chair Belinda Ward, Deputy Chair Lane Ayr, Members Bruce Mills, Amy Slack, Roddy Hapati-Pihema, Jane Hindle and Tyler Bamber

Abstained: Cr Ann Court

CARRIED**4.4 FUNDING APPLICATION****RESOLUTION 2025/86**

Moved: Member Jane Hindle

Seconded: Member Bruce Mills

d) That Bay of Islands-Whangaroa Community Board let lie funding application by Robyn Tauroa for costs towards Manawanuitia Kaumatuatanga.

In Favour: Chairperson Belinda Ward, Deputy Chair Lane Ayr, Members Bruce Mills, Amy Slack, Roddy Hapati-Pihema, Jane Hindle and Tyler Bamber

Abstained: Cr Ann Court

CARRIED

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4.4 FUNDING APPLICATION**RESOLUTION 2025/87**

Moved: Chairperson Belinda Ward
Seconded: Member Jane Hindle

e) That Bay of Islands-Whangaroa Community Board approve the sum of \$6,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to The Centre for costs towards the show Tangihanga.

In Favour: Chairperson Belinda Ward, Deputy Chair Lane Ayr, Members Bruce Mills, Amy Slack, Roddy Hapati-Pihema, Jane Hindle and Tyler Bamber

Abstained: Cr Ann Court

CARRIED**4.4 FUNDING APPLICATION****RESOLUTION 2025/88**

Moved: Chairperson Belinda Ward
Seconded: Member Tyler Bamber

f) That Bay of Islands-Whangaroa Community Board decline the application from Tri-Oceans Education Trust for the sum of \$35,000 (plus GST if applicable) for costs towards the planning and consents for the build of the 'Tui' Education Centre.

In Favour: Chairperson Belinda Ward, Deputy Chair Lane Ayr, Members Bruce Mills, Amy Slack, Roddy Hapati-Pihema, Jane Hindle and Tyler Bamber

Abstained: Cr Ann Court

CARRIED**5 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****5.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OPEN RESOLUTION REPORT**

Agenda item 8.1 document number A5288968, pages 128 - 128 refers

RESOLUTION 2025/89

Moved: Member Bruce Mills
Seconded: Member Jane Hindle

That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board Open Resolution Report.

CARRIED**6 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 12.27PM with karakia by Councillor Babe Kapa. The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 4 September 2025.

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Bay of Islands-Whangaroa Community Board Meeting Minutes

7 August 2025

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 REVIEW OF ALCOHOL CONTROL AREAS IN THE WARD

File Number: A5251255

Author: Donald Sheppard, Policy Advisor

Authoriser: Roger Ackers, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek a recommendation from the Bay of Islands-Whangaroa Community Board that Council should declare two new Alcohol Control Areas (Waitangi and Ōpua) and amend three Alcohol Control Areas (Paihia, Waipapa, and Kerikeri).

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Alcohol Control Areas (alcohol-free areas) are public places where it is prohibited to consume, bring in, or possess alcohol
- These Alcohol Control Areas are amended or declared by resolution of Council and are listed in the Register of Resolutions in the Alcohol Control Bylaw 2018 (the Bylaw).
- On 16 November 2023, Council resolved that the Bylaw should continue without amendment and agreed to defer reviewing the Alcohol Control Areas until further information became available
- Based on available information, these Alcohol Control Areas have now been reviewed
- This report recommends the following actions by Council to address alcohol-related crime and disorder in public places in the Bay of Islands-Whangaroa Ward:
 - two new Alcohol Control Areas to be declared - in Waitangi and Ōpua
 - three current Alcohol Control Areas to be amended - Paihia, Waipapa and Kerikeri.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board, under section 147B of the Local Government Act 2002, recommends that Council by resolution:

- a) **declares two new permanent Alcohol Control Areas that will apply 24 hours a day, 7 days a week, all year round:**
 - i) **Waitangi**
 - ii) **Ōpua.**
- b) **amends three current permanent Alcohol Control Areas that will continue to apply 24 hours a day, 7 days a week, all year round:**
 - i) **Paihia**
 - ii) **Waipapa**
 - iii) **Kerikeri.**

1) TĀHUHU KŌRERO / BACKGROUND

Alcohol consumption in public places in the district

Public drinking in the Far North is common and often relatively harmless, e.g. people having a quiet drink at a picnic. However, excessive drinking in public can lead to disorderly and criminal behaviour, impacting others' enjoyment of public places, making members of the public feel unsafe, and/or degrading the amenity and good order of localities, for example through alcohol litter, vandalism, and graffiti.

Alcohol Control Areas (wāhi waipiro kore)

The Bylaw addresses the problems of alcohol-related disorder and criminal behaviour in public places by prohibiting the consumption, bringing in, or possession of alcohol in designated places described as Alcohol Control Areas under section 147 of the Local Government Act 2002 (LGA02).

Section 147(1) of LGA02 gives a broad definition of the public places where alcohol bans can apply, as places that are open to or being used by the public. These places may include carparks, sportsgrounds, beaches, school playgrounds, conservation land, and certain private properties open to the public (e.g. supermarket carparks).

Currently, 23 areas across the Far North are designated as permanent Alcohol Control Areas, mostly with 24hr, 7 days a week (24x7) bans. These Control Areas are listed in the Register of Resolutions in the Bylaw (see Attachment One), with ten Control Areas in the Bay of Islands-Whangaroa Ward:

Kawakawa, Moerewa, Haruru Falls, Lily Pond, Paihia, Russell, Kerikeri, Waipapa, Kaeo, and Taupo Bay.

Maps of the Control Areas are included in the Register of Resolutions - these are images copied from the original GIS maps. These GIS maps can be zoomed in to more clearly identify individual locations such as streets and reserves – see [Link to Current GIS Maps](#).

The Police enforce the Bylaw

The Police enforce the Bylaw and in the Alcohol Control Areas they have the power to:

- search vehicles, bags, and packages for alcohol
- seize and remove alcohol
- ask people to leave an Alcohol Control Area
- issue infringement notices to offenders with a \$250 fine
- arrest people who commit offences or do not comply with police instructions.

Police have discretion under the Bylaw – they are not required to act unless they observe actual or potential alcohol-related crime or disorder. Typically, they will ignore someone having a quiet drink in an alcohol ban area.

Review of the Alcohol Control Bylaw 2018 and the Alcohol Control Areas

On 16 November 2023 Council reviewed the Bylaw under section 155 of the Local Government Act 2002 (Resolution 2023/147 refers).

On 14 March 2024 after public consultation, Council resolved that the Bylaw should continue without amendment. In this meeting the Council noted that reviewing the Alcohol Control Areas listed in the Register of Resolutions in the Bylaw would be delayed until further information became available.

Council staff have now identified and analysed further relevant information to support declaring new Alcohol Control Areas and amend existing Areas.

This analysis does not address whether existing Alcohol Control Areas should continue. Under section 147A(2) of LGA02, to continue an alcohol control bylaw the Council must be satisfied that the level of crime or disorder experienced before the bylaw was made is likely to return to the area if the bylaw does not continue. On 16 November 2023 Council agreed it was satisfied that this was likely to occur (Resolution 2023/147 refers) and therefore continuing the existing Areas is out of scope for this report.

Declaring new Control Areas or amending existing Areas

Under section 147B of LGA02, section 7 of the Bylaw provides that Council may declare or amend Alcohol Control Areas by resolution after public consultation following section 82 of LGA02.

To make these determinations Council must be satisfied that:

- there is evidence of a high level of alcohol-related crime or disorder in the area
- the ban is appropriate and proportionate
- any limitation on public rights and freedoms is justified.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Research findings

Following is a summary of the key findings from the Research Report which analyses the evidence for declaring new Alcohol Control Areas or amending current Alcohol Control Areas in the district (see Attachment Two – specifically sections 9.3 and 9.4).

Prevalence of public drinking

Public drinking is widespread across the Far North. Nearly two-thirds (63%) of public survey respondents had seen people drinking in public over the past two to three years, across 43 towns and townships in the district. The most common locations included beaches (41%), roads or streets (30%), and parks (20%).

Crime and disorder

The Police recorded 483 alcohol-related incidents (excluding traffic offences) in public places across the district in 2024, a slightly higher rate per head of population than the national average. While 65% of survey respondents observed positive aspects of public drinking, 60% also saw disorderly or criminal behaviour, particularly littering (51%), disorderly conduct (38%), and noise (34%).

Alcohol-related litter

Alcohol-related litter, including cans and bottles as well as packaging material indicates where drinking in public occurs. This litter is widespread and often found near alcohol outlets (including supermarkets and bottle stores) and in secluded public spaces. It is often associated with illicit drug paraphernalia and signs of property damage and graffiti.

Where do alcohol-related problems occur in public places in the district

As evidenced by observations of alcohol-litter and observations from the public, public drinking often occurs in concealed or less visible locations such as parks and reserves sheltered by trees, carparks, service lanes, and places without CCTV coverage. “Side-loading” outside bars and taverns is common. Drinking in and around vehicles is common in carparks and outside licensed premises.

When does problem drinking occur in public

From 2024 Police data, alcohol-related incidents in public occur year-round, peaking slightly from January to March. Saturdays account for the highest number of incidents (25%), but Thursdays and Fridays also show significant activity (both 18%). Most incidents occur between 4pm and midnight (61%), though some happen during quieter periods. These patterns support the need for consistent, 24x7 year-round alcohol bans to ensure police can respond whenever required.

Framework for declaring or amending Alcohol Control Areas

Council staff have developed a decision-making framework to identify whether a high level of alcohol-related crime and disorder is occurring in an area. Using this framework, evidence of at least one of the following measures indicates that an Alcohol Control Area should be declared or amended:

Evidence required	Measures
1. Evidence of a high number of alcohol-related crime and disorder incidents in public in the area from Police records.	At least 20 incidents reported to the police in the area in the most recent year (i.e. 2024)
2. Evidence of a high number of <u>serious</u> alcohol-related incidents occurring in the area from Police records including: <ul style="list-style-type: none"> Abduction, harassment and other offences against a person Acts intended to cause injury Dangerous or negligent acts endangering persons Prohibited and regulated weapons and explosives offences Theft and related offences 	At least 10 <u>serious</u> police incidents reported in the area in the most recent year (i.e. 2024)

<ul style="list-style-type: none"> • Homicides and related offences • Sexual assault and related offences. 	
3. Compelling evidence of alcohol-related crime and disorder from public feedback.	Either public survey feedback or reports from members of the public about alcohol-related crime and disorder in an area.

Findings for the Bay of Islands - Whangaroa Ward

Applying the decision-making framework identified that two broad areas in the Ward meet the criteria for declaring new Control Areas or amending existing Areas:

Criteria	Broad areas	
	Waitangi/Paihia/Ōpua	Kerikeri/ Waipapa
Were at least 20 alcohol-related crime and disorder incidents in public places reported to the police in 2024?	Yes	Yes
No. of police incidents in 2024	47	36
Were at least 10 police incidents serious in nature in 2024? (e.g. Acts intended to cause injury)	Yes	Yes
No. of police incidents classified as serious in 2024	10	12
Is there compelling evidence of alcohol-related crime and disorder in the area from public feedback?	Yes	Yes

More detailed evidence at the local level indicates the following recommended actions for Council to consider:

Broad areas	Recommended actions
Waitangi/ Paihia/Ōpua	Declare new Alcohol Control Areas for Ōpua and Waitangi and amend the Paihia Control Area
Kerikeri/Waipapa	Amend both the Kerikeri and Waipapa Control Areas

The following current Alcohol Control Areas in the Ward are not recommended to be amended as they do not meet the criteria in the decision-making framework:

Area	Number of alcohol-related incidents in public places reported to the police in 2024	Compelling evidence of crime and disorder
Kawakawa	6	No
Moerewa	6	No
Kaeo	3	No
Russell	1	No
Taupo Bay	1	No
Haruru Falls	0	No
Lily Pond	0	No

Specific locations to be included in amended and new Control Areas

Specific locations recommended to be included in revised and new maps of the Alcohol Control Areas in the Ward are as follows:

New Alcohol Control Area in Waitangi to include:

- 1) Hobson Beach
- 2) Waitangi Reserve
- 3) Waitangi one way bridge

- 4) Waitangi boat ramp area
- 5) Carparks associated with the Copthorne Hotel complex, Cruising Club and Waitangi Wharf
- 6) Land and beach area between the Cruising Club and the sea
- 7) Waitangi Treaty Grounds carparks
- 8) Tau Henare Drive to the junction with Bayly Road, including the Lookout area and all carparks and laybys including golf club carpark
- 9) Bayly Road including the Waitangi Mountain Park carpark
- 10) Bayly Road reserve, Wairoa Bay.

Amended Control Area in Paihia to include:

- 1) Reserve – corner Davis Crescent and Marsden Road
- 2) Woolworths carpark, Puketona Road
- 3) Walkway to reserve – next to 11 Kings Road
- 4) Joyces Road and old RSA Building carpark
- 5) Paihia Cemetery
- 6) All beaches down to the water line (some beaches are not included in the current Alcohol Control Area).

New Control Area in Ōpua to include:

- 1) Ōpua waterfront
- 2) Ōpua wharf
- 3) Beechey Street
- 4) Richardson Street facing the beach
- 5) Ōpua marina area including Baffin Street and Lyon Street
- 6) Ōpua car ferry area

Amended Control Area in Waipapa to include:

- 1) Mitre 10/Noel Leeming carpark
- 2) The Warehouse carpark
- 3) Parking area at end of Kerikeri River track opposite 1895 SH10 Waipapa
- 4) Harmony Lane - associated playing fields and carparks
- 5) Walkway running from the soccer fields to Mawson Ave
- 6) Walkway running from Mawson Ave to Waipapa shops
- 7) Te Puāwaitanga - Bay of Islands Sports Hub
- 8) Pioneer Tavern carpark

Amended Control Area in Kerikeri to include:

- 1) Rainbow Falls carpark and reserve
- 2) Fairy Pools Lane and Fairy Pools
- 3) Skudders Beach Road parking bay
- 4) Stone Store basin carpark, wharf area and Kororipo Pa area
- 5) Landing Road including the carpark for the Kerikeri Basin, the reserve, and picnic area
- 6) Council carparks between Homestead Road and Butler Road
- 7) Carparks between Homestead Road and Fairway Drive (e.g. old Bunnings carpark area) and connecting lanes to Kerikeri Road
- 8) Briscoes, Rebel Sport and Work & Income carparks

- 9) The Homestead Sports Bar & Bistro carpark, 15 Homestead Road
- 10) The Man Cave carpark and surrounding area, 19 Homestead Road
- 11) Masonic Lane
- 12) All interconnecting service lanes and carparks between Hobson Avenue and Cobham Road
- 13) Carparks along Hobson Avenue e.g. for the Baptist Church, Ministry of Education etc.
- 14) Liquorland service lane and carpark, 52 Kerikeri Road
- 15) Woolworths carpark and service lanes
- 16) Shrubbery on north side of Woolworths Building, on Butler Road
- 17) McDonald's carpark
- 18) Kerikeri Rugby Club, squash and netball clubs, carparks and associated playing fields – corner of the Heritage Bypass and Waipapa Road
- 19) Roundabout area at the intersection of Kerikeri Road and SH10.

When the recommended alcohol bans will apply

Council staff recommend 24x7 alcohol bans all year round. This will provide Police with a regulatory tool to respond to alcohol-related crime and disorder whenever it occurs, rather than relying on limited timeframes that may not align with actual incidents. By contrast, partial bans that only apply at certain times of the day or year would leave gaps that would reduce the effectiveness of enforcement and risk undermining public safety.

Options

Option One is that the Community Board recommends to the Council that it amends and declares the Alcohol Control Areas described above, while Option Two is a recommendation that Council maintains the status quo/does nothing.

Cont'd

Advantages and disadvantages of these Options are as follows:

Options	Advantages	Disadvantages
<p>Option One - recommend that Council amends three current Control Areas (Paihia, Waipapa and Kerikeri) and declares two new Alcohol Control Areas (Waitangi and Ōpua) in the Bay of Islands - Whangaroa Ward. Any new ban areas will apply 24x7 all year round.</p> <p><i>This is the recommended Option</i></p>	<p>Reducing alcohol-related disorder and crime to make public places in the district safer for the public</p> <p>Evidence-based targeting of problem areas</p> <p>New and amended Control Areas will include locations where high levels of alcohol-related crime and disorder is occurring that are not included in current Control Areas.</p> <p>Enabling the Police to enforce the Bylaw in these areas under the Alcohol Control Bylaw. This is a more flexible and less time-consuming approach than charging offenders under the Summary Offences Act.</p> <p>Applying the bans 24X7 will enable the Police to act whenever they encounter problem drinking in public in the ban areas.</p>	<p>None identified</p>
<p>Option Two – recommend that Council maintains the status quo/ does nothing</p>	<p>None identified</p>	<p>Alcohol Control Areas will not fully reflect where high levels of alcohol-related crime and disorder are occurring.</p> <p>The Police will not be able to act flexibly and proactively to address alcohol-related problems in the new recommended ban areas.</p>

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The recommended Option means that the Alcohol Control Areas in the Ward will better reflect where alcohol-related crime and disorder is occurring in the Ward. This will make these places safer for the public and enable the Police to enforce the Bylaw in these areas.

Also, under LGA02, to amend and declare Alcohol Areas Council must meet several criteria. Reasons why the recommended Option meets these criteria are as follows:

Criteria	Comment
Is there evidence of a high level of alcohol-related crime or disorder in the area?	The decision-making framework ensures that only areas with a high level of alcohol-related crime or disorder are recommended to become alcohol ban areas. Strong evidence was provided by NZ Police, Ngā Tai Ora – Public Health Northland, the Alcohol Licensing Inspectorate, a public survey conducted by the council, recent hearings into alcohol licence applications, and other sources.
Are the recommended alcohol bans appropriate?	The recommended bans are appropriate because: <ul style="list-style-type: none"> • they target areas where high levels of alcohol-related crime or disorder have occurred recently • they provide the Police with a flexible and appropriate tool to address problems occurring in these areas • applying these bans 24x7 all year round will enable the Police to act whenever they encounter problem drinking in public in these areas.
Are the recommended alcohol bans proportionate?	Case law (NZMCA v. Marlborough District Council - 2021) found that a blanket prohibition across an entire district (in this case related to freedom camping), without sufficient evidence that the problem existed everywhere, would be an 'overbroad' and 'disproportionate response'. The recommended approach is proportionate as it targets specific locations where a high level of problems has occurred.
Are any limitations on public rights and freedoms justified?	The Bill of Rights Act 1990 (BORA) protects the human rights and fundamental freedoms of all people in New Zealand. Within the Alcohol Control Areas authorised by the Bylaw, sections 169 and 170 of LGA02 give constables powers, without warrant, to search people and vehicles for alcohol, seize any alcohol, require offenders to leave the Area, and to arrest anyone in breach of the Bylaw. Therefore, the relevant rights that may be affected by enforcing the Bylaw are the rights to: <ul style="list-style-type: none"> • freedom of movement • freedom of peaceful assembly • be secure against unreasonable search or seizure. The proposed alcohol bans do not restrict people's rights to assemble in, or move around, the district, or be secure against being searched, unless they are drinking or carrying open containers of alcohol in these Areas. Council staff consider

Criteria	Comment
	that the limits on these rights are justified under section 5 of BORA as reasonable limitations in a free and democratic society, as they help to protect the public from alcohol-related crime and disorder in the public places where they apply.

IMPLEMENTATION

If, after public consultation the Council resolves to amend and declare the Alcohol Control Areas recommended in this report, the following actions will occur:

- the Register of Resolutions in the Bylaw will be updated
- Council's Communication and Engagement team will communicate the new alcohol ban areas to the public via a media release
- alcohol-free signage will be placed in these new areas
- the Police will communicate to all front-line staff that the Areas have changed with the revised GIS maps allowing them to check if specific locations are covered.


3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Across the district the following costs will be involved:

Cost component	Estimated cost
Policy research and development	<\$1,000
Consultation and communication	Minimal
Printing, erecting and placing new signage	\$5,000

All these costs will come from within existing budgets.

ĀPITIHINGA / ATTACHMENTS

1. Alcohol Control Bylaw 2018 - A4572555 [↓](#) 
2. Research Report - Review of Alcohol Control Areas - A5313122 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Under the Significance and Engagement Policy the level of significance is low as the recommended resolutions a) do not involve the transfer of the ownership or control of assets; and b) are not inconsistent with current Council plans or policies. Clause 7.2 of the Bylaw states that Council will consult in accordance with section 82 of LGA02 on any proposal to declare, amend or revoke a permanent Alcohol Control Area.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The relevant community outcome from the Long-Term Plan is 'Communities that are healthy, safe, connected and sustainable'. Under section 147B of LGA02, section 7 of the Bylaw provides that Council may declare or amend Alcohol Control Areas by resolution following public consultation under section 82 of LGA02. Sections 169 and 170 of LGA02 describe the powers for the Police to enforce the Bylaw in the Alcohol Control Areas.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	As the recommendation to amend and declare permanent Alcohol Control Areas applies to specific locations within the Ward, it is important to understand the views of the Community Board and to receive their recommendation that Council should make the recommended resolutions applying to their Ward. A workshop was held with the Bay of Islands – Whangaroa Community Board early in May 2025 to discuss the review of the Alcohol Control Areas.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	The recommendation to revise Alcohol Control Areas in the district does not consider the relationship of Māori to land, water, sites, wāhi tapu, valued flora and fauna and other taonga as it does not "significantly affect land or a body of water" as covered by section 60A of LGA02.

State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	<p>In conducting the research to review the Control Areas, groups representing iwi interests were spoken to including:</p> <ul style="list-style-type: none"> • Te Hauora o Ngāpuhi • Hauora Te Hiku • Whiria Te Muka • Te Roopu A Iwi o Te Rarawa • Waka ama coaches and participants re Lake Ngātu. <p>These groups and the National Public Health Service, Northern Region noted that crime and disorder relating to consuming alcohol in public is not particularly an issue affecting Māori.</p> <p>If Council agrees that resolutions should be made to amend and declare permanent Alcohol Control Areas, then consultation with the public will be required. At this point, further outreach to iwi and hapu groups will occur to obtain their views.</p>
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	<p>There are two main groups of persons likely to be affected by changes to the Alcohol Control Areas:</p> <p>1) The general public</p> <p>As discussed in the Research Report (see Appendix 2), the public can be negatively affected by crime and disorder in public places e.g. feeling intimidated or threatened by intoxicated individuals, having their property damaged, and/or not enjoying being in these public places. Updating the Alcohol Control Areas will provide additional protection for the public.</p> <p>2) Those consuming alcohol in public</p> <p>If someone is peacefully enjoying a drink in an alcohol ban area, the Police have the discretion to ignore these people. However, the Police have a range of powers to address offenders whose behaviour is intimidating, aggressive or anti-social. The Research Report examines how the rights of these people may be affected by the Human Rights Act 1990, and how the limitations applied in the revised Alcohol Areas are reasonable in relation to these rights.</p>
State the financial implications and where budgetary provisions have been made to support this decision.	<p>District-wide costs will be incurred for policy research and development (est. <\$1,000), consultation and communication (minimal), and to print, erect, and place new signage (est. \$5,000).</p> <p>The costs will come from within existing budgets.</p>
Chief Financial Officer review.	<p>This report has been reviewed by the Chief Financial Officer.</p>



ALCOHOL CONTROL BYLAW

2018

Pursuant to the Local
Government Act 2002, Far
North District Council makes the
following bylaw about alcohol
control in public places.

1. Title

This bylaw is the Alcohol Control Bylaw 2018.

2. Commencement

19 December 2018.

3. Application

This bylaw applies to the Far North District.

Part 1 – Preliminary Provisions

4. Purpose

The purpose of this bylaw is to provide for the prohibition and control of the consumption or possession of alcohol in public places (including vehicles in public places) to reduce alcohol related harm.

Explanatory notes:

The provisions of the Act provide explicit details about what this type of bylaw can control. Generally, any transporting of alcohol in unopened containers within an alcohol control area is permitted, subject to certain conditions. See section 147 of the Act for further details.

Alcohol control areas do not apply to licensed premises, which can include situations where a special license has been issued for a specific event. Licensed premises can include areas of public places such as footpaths.

Under the Act, only constables (New Zealand Police Officers) can take enforcement action under this Bylaw. Constables have powers of arrest, search and seizure under the Act and they can issue infringement notices.

5. Interpretation

5.1 Any word used in this Bylaw that is defined in section 5, 147, 169, 169A and 243 of the Act, or section 5 of the Sale and Supply of Alcohol Act 2012 has, for the purposes of this Bylaw, the same meaning as in those sections, unless otherwise provided for in this clause.

5.2 In this Bylaw, unless the context otherwise requires -

Act means the Local Government Act 2002

Council means the Far North District Council.

Far North District means the area within the boundaries under the territorial authority of the Far North District and includes all coastal areas to the line of mean low water springs.

5.3 Any explanatory notes and attachments are for information purposes only and do not form part of this Bylaw.

- 5.4 The Interpretation Act 1999 applies to this Bylaw.

Part 2 – Control of Alcohol

6. Alcohol control areas

- 6.1 Council may, by resolution, declare alcohol control areas in which the consumption, bringing in, and possession of alcohol in public places is prohibited or controlled.
- 6.2 Any resolution made under clause 6.1 must also:
- (a) include a map of the alcohol control area;
 - (b) specify the time(s) that any prohibition or control applies, and whether the alcohol control area is permanent or temporary;
 - (c) if consumption, bringing in, and possession of alcohol is controlled rather than prohibited, specify the nature of the control.
- 6.3 No person shall consume, bring into, or possess alcohol in any public place (including inside a vehicle) in an alcohol control area that contravenes a resolution made under clauses 6.1 and 6.2.
- 6.4 Clause 6.3 does not apply to a person who is acting pursuant to, and in accordance with any conditions of, a consent granted under clause 12.1.

Explanatory note: As at 01 April 2014, The Act defines a public place for the purposes of an alcohol control area as:

“a place that is open to or is being used by the public, whether free or on payment of a charge, and whether any owner or occupier of the place is lawfully entitled to exclude or eject any person from it; but does not include licensed premises.”

7. Permanent alcohol control areas

- 7.1 Council may under clause 6.1 declare an area to be a permanent alcohol control area at all times; or for specified, repeated periods of time.
- 7.2 Council will consult in accordance with section 82 of the Act on any proposal to declare, amend or revoke a permanent alcohol control area.

Explanatory note: All resolutions of Council declaring alcohol control areas are contained within the additional information for the Alcohol Control Bylaw 2018 - Register of Resolutions, attached to this Bylaw.

8. Temporary alcohol control areas

- 8.1 Council may under clause 6.1 declare an area to be a temporary alcohol control area for a specific period not exceeding seven consecutive days.

- 8.2 Council will give public notice of a temporary alcohol control area at least 14 days before the temporary alcohol control area comes into force.

9. Matters to be considered before declaring alcohol control areas

- 9.1 Before declaring a permanent alcohol control area the Council:

- (a) must consider views presented to the Council through consultation on the proposal to declare a permanent alcohol control area;
- (b) must consider the relevant criteria in sections 147A and 147B of the Act, as applicable;
- (c) may consider any other matter it considers relevant.

Explanatory note: Sections 147A and 147B of the Act are outlined in Section 3 of the Additional Information to this Bylaw.

- 9.2 Before declaring a temporary alcohol control area the Council:

- (a) must consider the relevant criteria in sections 147A and 147B of the Act, as applicable;
- (b) where the temporary alcohol control area applies to an event:
 - i) may consider the nature and type of the event
 - ii) the history (if any) of the event
 - iii) the number of people expected to attend the event
 - iv) the area in which the event is to be held
 - v) whether the Police support the proposed temporary alcohol control area, and whether the Police will be present at the event to enforce it
- (c) may consider any other information it considers relevant.

Explanatory note: Records of resolutions made for temporary alcohol controls will not be included in the 'register of resolutions' but are permanently recorded through the appropriate Council records of meetings, minutes and resolutions.

Part 4: Enforcement Powers

10. Enforcement

- 10.1 A constable may use their powers under the Act to enforce this Bylaw.
- 10.2 This Bylaw authorises a constable to exercise the power of search under sections 169(2)(a) and 170(2) of the Act for temporary alcohol areas declared in accordance with clauses 6 and 8.

Explanatory note: Section 170(2) provides constables with additional powers of search in relation to temporary alcohol controls that have been notified and indicated by signs in accordance with section 170(3) of the Act.

Part 5: Offences and Penalties

11. Bylaw breaches

- 11.1 Every person who breaches this bylaw commits an offence.
- 11.2 Every person who commits an offence under this bylaw is liable to a penalty under the Local Government Act 2002.

Explanatory note: As at 29 October 2013 the penalty for breaching an alcohol bylaw is an infringement fee of \$250 under the Local Government (Alcohol Ban Breaches) Regulations 2013.

Part 6: Exceptions

12. Exceptions

- 12.1 Council may, issue a consent to any person, or class of persons, to allow the consumption, bringing in and possession of alcohol in a public place (including inside a vehicle) within an alcohol control area.
- 12.2 In considering an application for a consent under clause 12.1, Council will consider the following matters:
- (a) the purpose of the exception
 - (b) the proposed duration of the exception
 - (c) the area of the proposed exception
 - (d) whether the area is under the control of, or managed by, Council
 - (e) whether any other permits are required from Council for the event
 - (f) Any other matter Council considers relevant.
- 12.3 Council may prescribe conditions for any such consent, including, but not limited to:
- (a) the duration of the consent
 - (b) the exact location to which the consent applies
 - (c) the maximum number of people the consent applies to.
- 12.4 Council may by resolution made after consultation that gives effect to the requirements of section 82 of the Act:
- (a) prescribe a fee for receiving and processing an application and issuing a consent
 - (b) determine situations when consent fees may be remitted, refunded or waived.
- 12.5 A consent may be cancelled by Council at any time.

Explanatory note: Exceptions for events with special licences do not require consent under clause 12.1, as they are excluded from the definition of public places that applies to this Bylaw.

Additional information to Alcohol Control Bylaw 2018

This document is for information purpose only and does not form part of this Bylaw. It contains matters made pursuant to this Bylaw and information to help users to understand, use and maintain this Bylaw. The document may be updated at any time.

Section 1: History of the bylaw

Action	Description	Date of decision	Commencement
Expire	Public Places Liquor Control Bylaw 2003 expires in accordance with Local Government (Alcohol Reform) Amendment Act 2012	13 December 2018	18 December 2018
Make	Alcohol Control Bylaw 2018	13 December 2018	19 December 2018

Section 2: Related documents

Document	Description	Location	Date
<i>Reports to Council/Committee/Panels</i>			
Adoption of Statement of Proposal	Statement of Proposal including draft Bylaw adoption for public consultation	Statement of Proposal	30 August 2018
Submissions	Public submissions on the Statement of Proposal	Submissions	8 September – 8 October 2018
Deliberations	Deliberations on submission issues raised	Deliberations	27 November 2018
Making of Bylaw	Council makes final Bylaw	Adoption	13 December 2018

Document	Description	Location	Date
<i>Legislation</i>			
Local Government Act 2002	Provides the functions, duties, powers and penalties to make and enforce this Bylaw. Particularly sections 147A and 147B relating to the making of alcohol control bylaws.	www.legislation.govt.nz	NA
Sale and Supply of Alcohol Act 2012	Associated legislation	www.legislation.govt.nz	NA
Local Government (Alcohol Ban Breaches) Regulations 2013	Regulations that determines the infringement fee for breaching an alcohol ban	www.legislation.govt.nz	NA
Bylaws Act 1910	Provides for certain matters related to the validity of bylaws.	www.legislation.govt.nz	NA
Interpretations Act 1999	Provides for certain matters related to the interpretation of bylaws.	www.legislation.govt.nz	NA

Section 3: Delegations

Clause	Function, Duty, Power to be delegated	Delegated Authority	Delegation date	Delegation active date
All	All of its responsibilities, duties and powers under this bylaw, except - (a) the power to set fees (b) the power to make a decision for which a Council resolution is required (c) the power to hear and decided on any appeal process	Chief Executive	13 December 2018	19 December 2018

Section 4: Enforcement powers

Legislative provision	Description
Section 169 and 170 of the Local Government Act 2002	A constable has powers of arrest, search and seizure in relation to alcohol controls.

Section 5: Offences and penalties

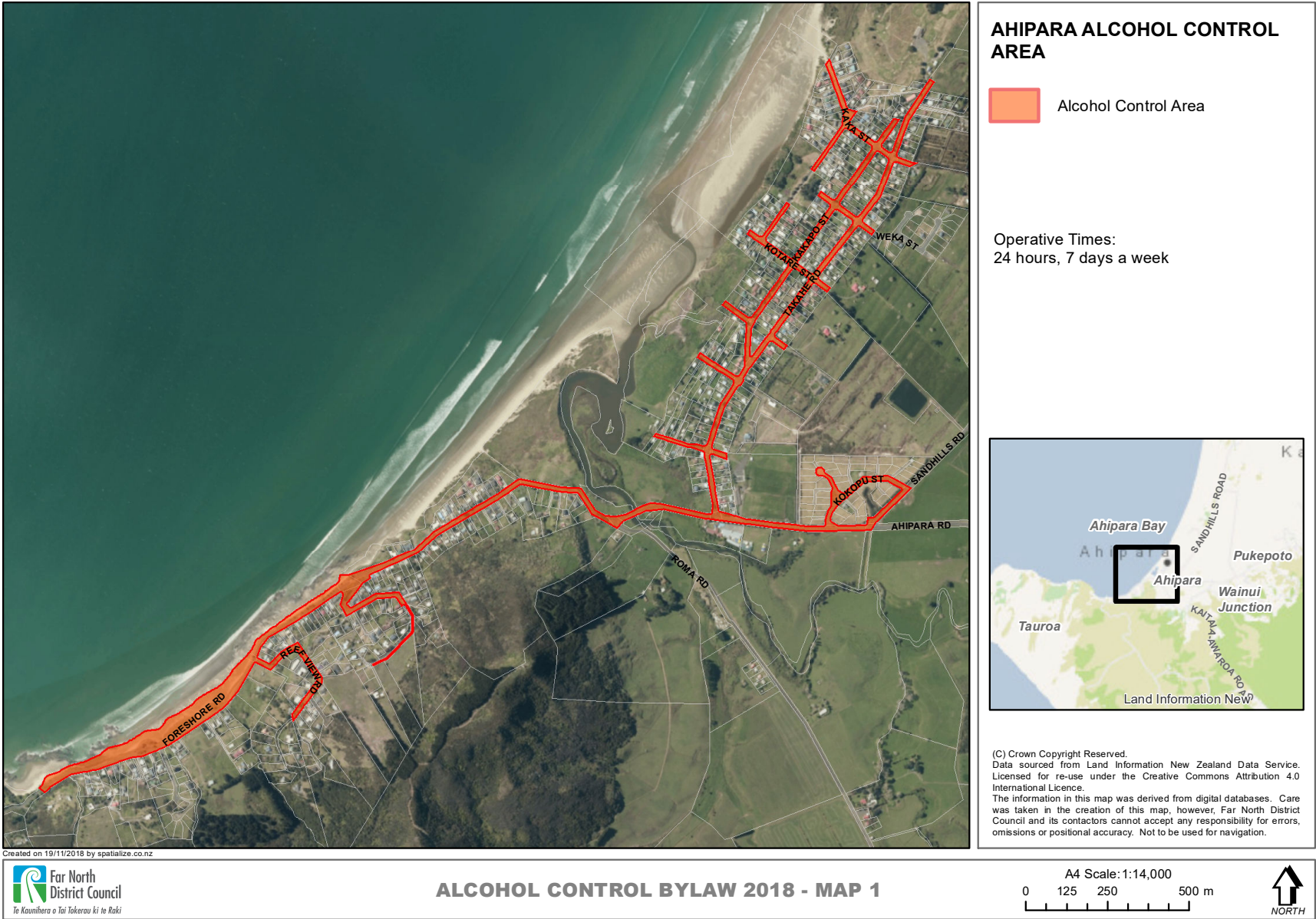
Provision	Description of offence	Maximum fine upon conviction	Infringement fee
cl 4*	Breach of bylaw	n/a	\$250*

*Local Government (Alcohol Ban Breaches) Regulations 2013

Section 6: Register of resolutions for permanent alcohol controls

General location description	Map number	Operative time	Decision date	Commencement date
Ahipara	1	24 hours, 7 days a week	13/12/2018	19/12/2018
Coopers Beach Reserve	2	24 hours, 7 days a week	13/12/2018	19/12/2018
Haruru Falls	3	24 hours, 7 days a week	13/12/2018	19/12/2018
Hihi Beach	4	7 days a week from 10pm to 10am except New Years Eve	13/12/2018	19/12/2018
Kaeo	5	24 hours, 7 days a week	13/12/2018	19/12/2018
Kaikohe	6	24 hours, 7 days a week	13/12/2018	19/12/2018
Kaitaia	7	24 hours, 7 days a week	13/12/2018	19/12/2018
Kawakawa	8	24 hours, 7 days a week	13/12/2018	19/12/2018
Kerikeri	9	24 hours, 7 days a week	13/12/2018	19/12/2018
Kohukohu	10	24 hours, 7 days a week	13/12/2018	19/12/2018
Lily Pond	11	24 hours, 1 December – 31 January	13/12/2018	19/12/2018

General location description	Map number	Operative time	Decision date	Commencement date
Moerewa	12	24 hours, 7 days a week	13/12/2018	19/12/2018
Okaihau	13	24 hours, 7 days a week	13/12/2018	19/12/2018
Omapere	14	24 hours, 7 days a week	13/12/2018	19/12/2018
Opononi	15	24 hours, 7 days a week	13/12/2018	19/12/2018
Paihia	16	24 hours, 7 days a week	13/12/2018	19/12/2018
Pukenui	17	24 hours, 7 days a week	13/12/2018	19/12/2018
Rawene	18	24 hours, 7 days a week	13/12/2018	19/12/2018
Russell	19	24 hours, 7 days a week	13/12/2018	19/12/2018
Taipa	20	24 hours, 7 days a week	13/12/2018	19/12/2018
Taupo Bay	21	24 hours, 7 days a week	13/12/2018	19/12/2018
Tokerau Beach	22	24 hours, 1 December – 31 January	13/12/2018	19/12/2018
Waipapa	23	24 hours, 7 days a week	13/12/2018	19/12/2018






Created on 19/11/2018 by spatialize.co.nz

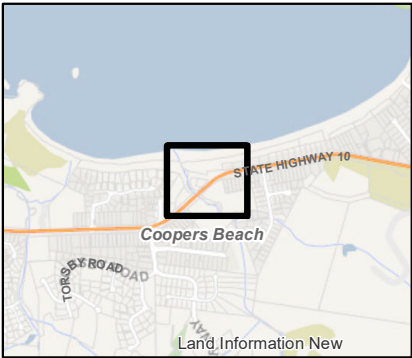


ALCOHOL CONTROL BYLAW 2018 - MAP 2

COOPERS BEACH ALCOHOL CONTROL AREA

 Alcohol Control Area

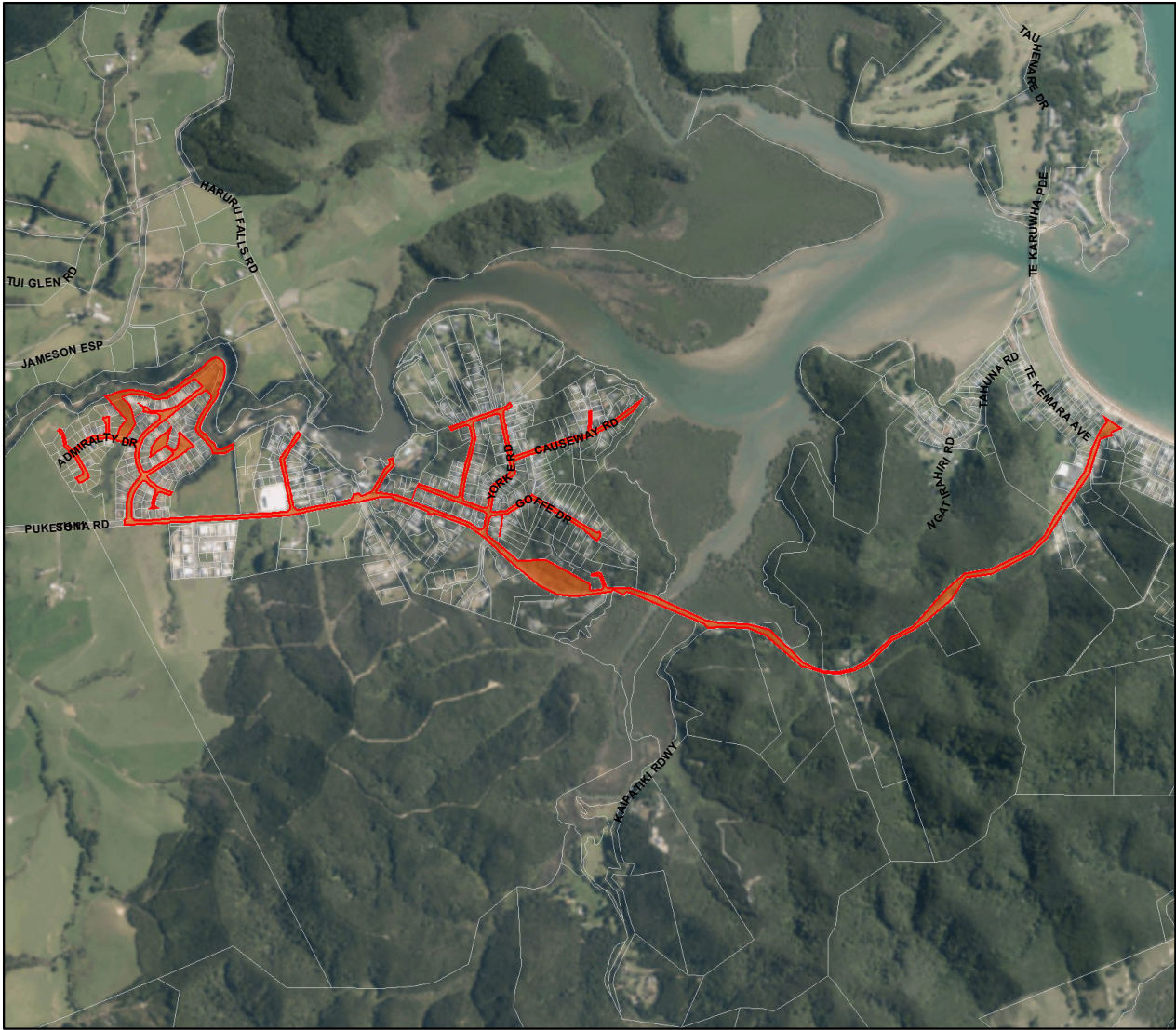
Operative Times:
24 hours, 7 days a week




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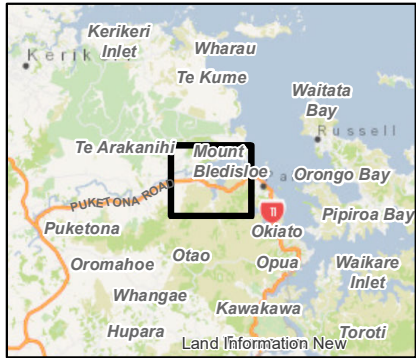




HARURU FALLS ALCOHOL CONTROL AREA

 Alcohol Control Area

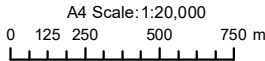
Operative Times:
24 hours, 7 days a week

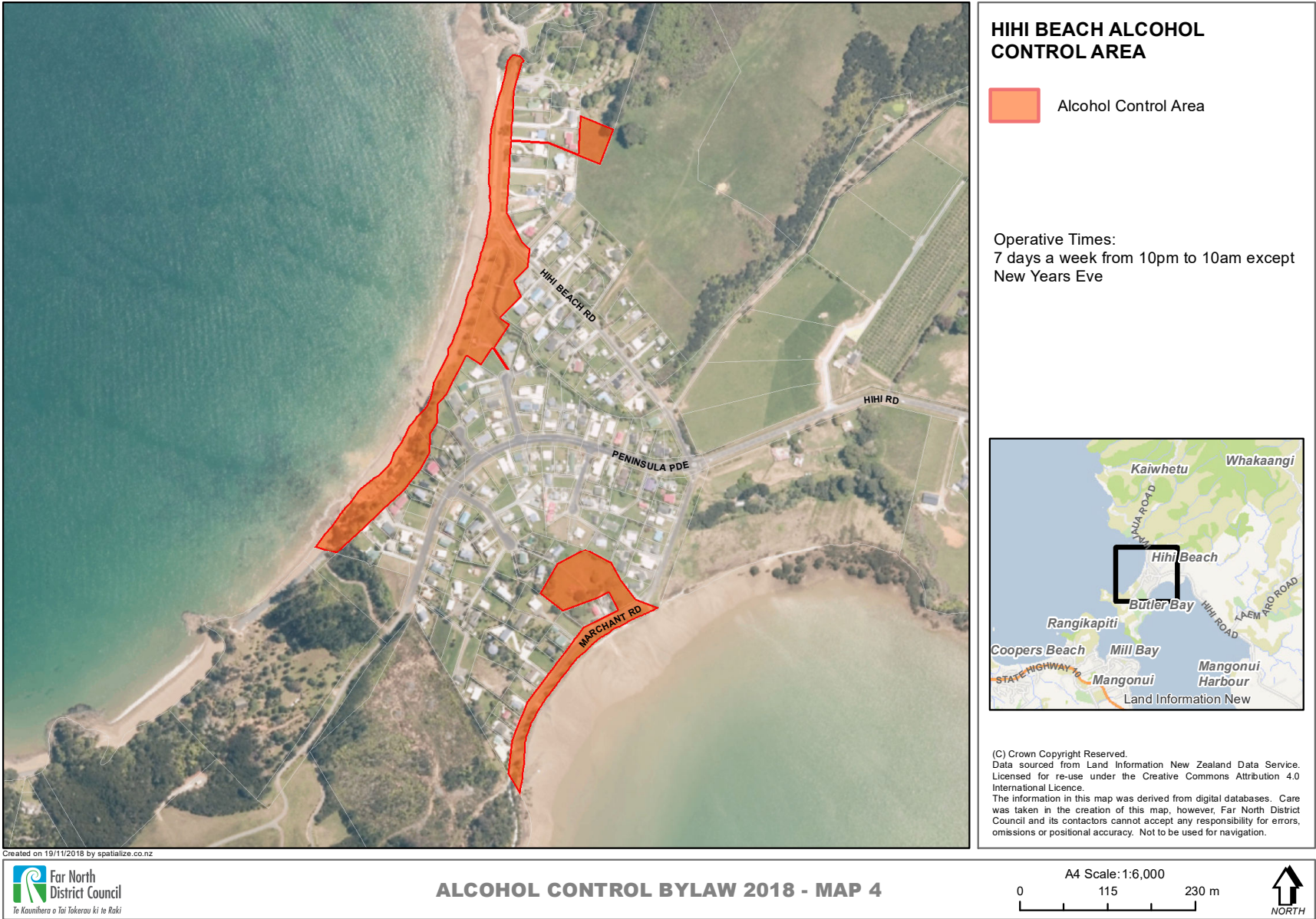


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ALCOHOL CONTROL BYLAW 2018 - MAP 3







KAERO ALCOHOL CONTROL AREA

 Alcohol Control Area

Operative Times:
24 hours, 7 days a week



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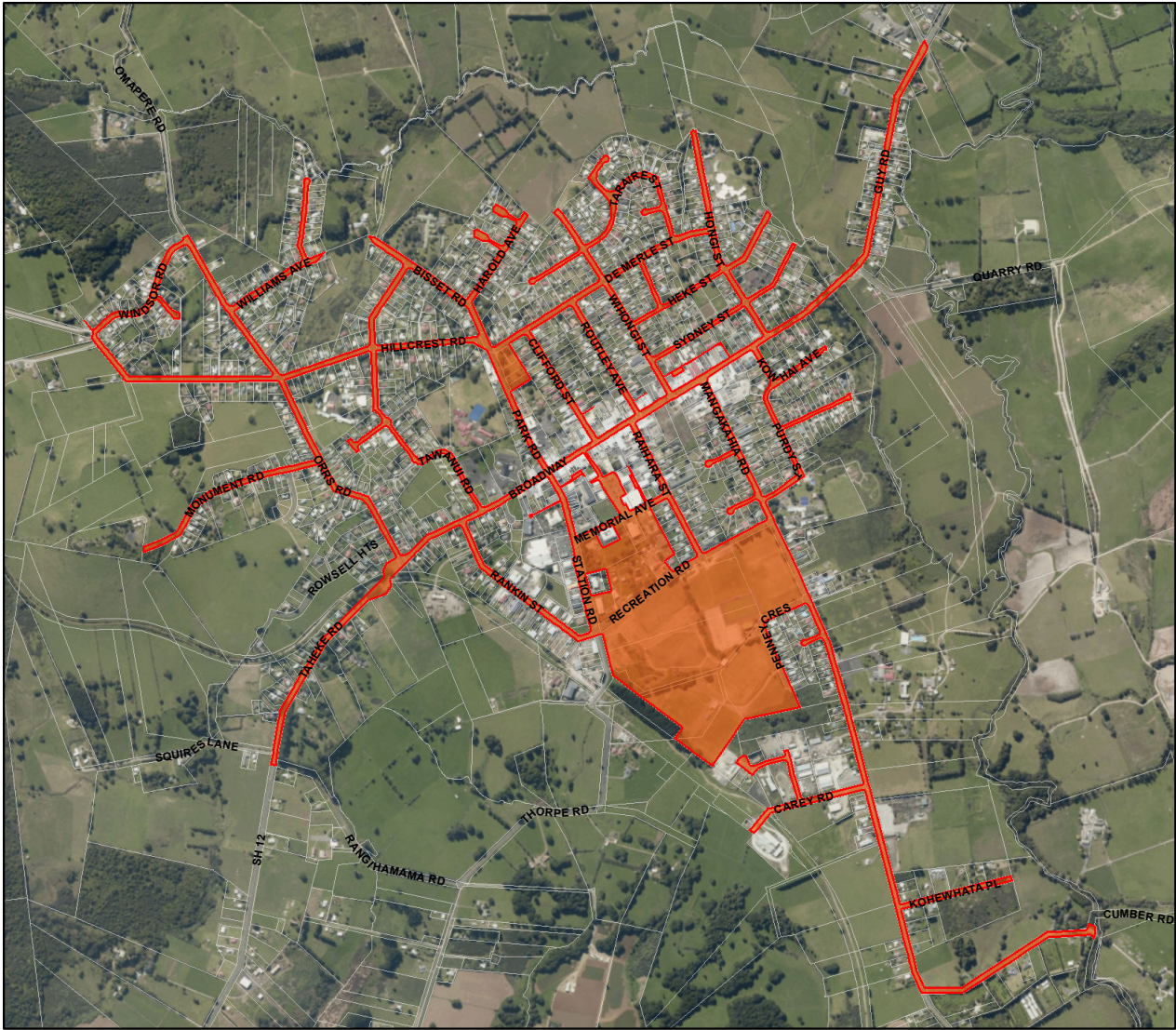
Created on 19/11/2018 by spatialize.co.nz




ALCOHOL CONTROL BYLAW 2018 - MAP 5

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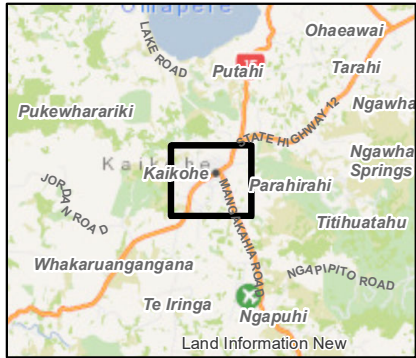




KAIKOHE ALCOHOL CONTROL AREA

 Alcohol Control Area

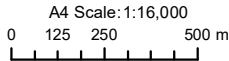
Operative Times:
24 hours, 7 days a week

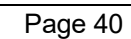


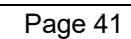
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ALCOHOL CONTROL BYLAW 2018 - MAP 6






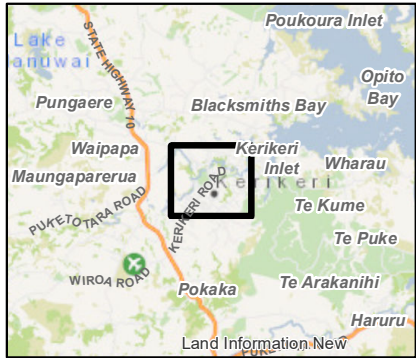




KERIKERI ALCOHOL CONTROL AREA

 Alcohol Control Area

Operative Times:
24 hours, 7 days a week



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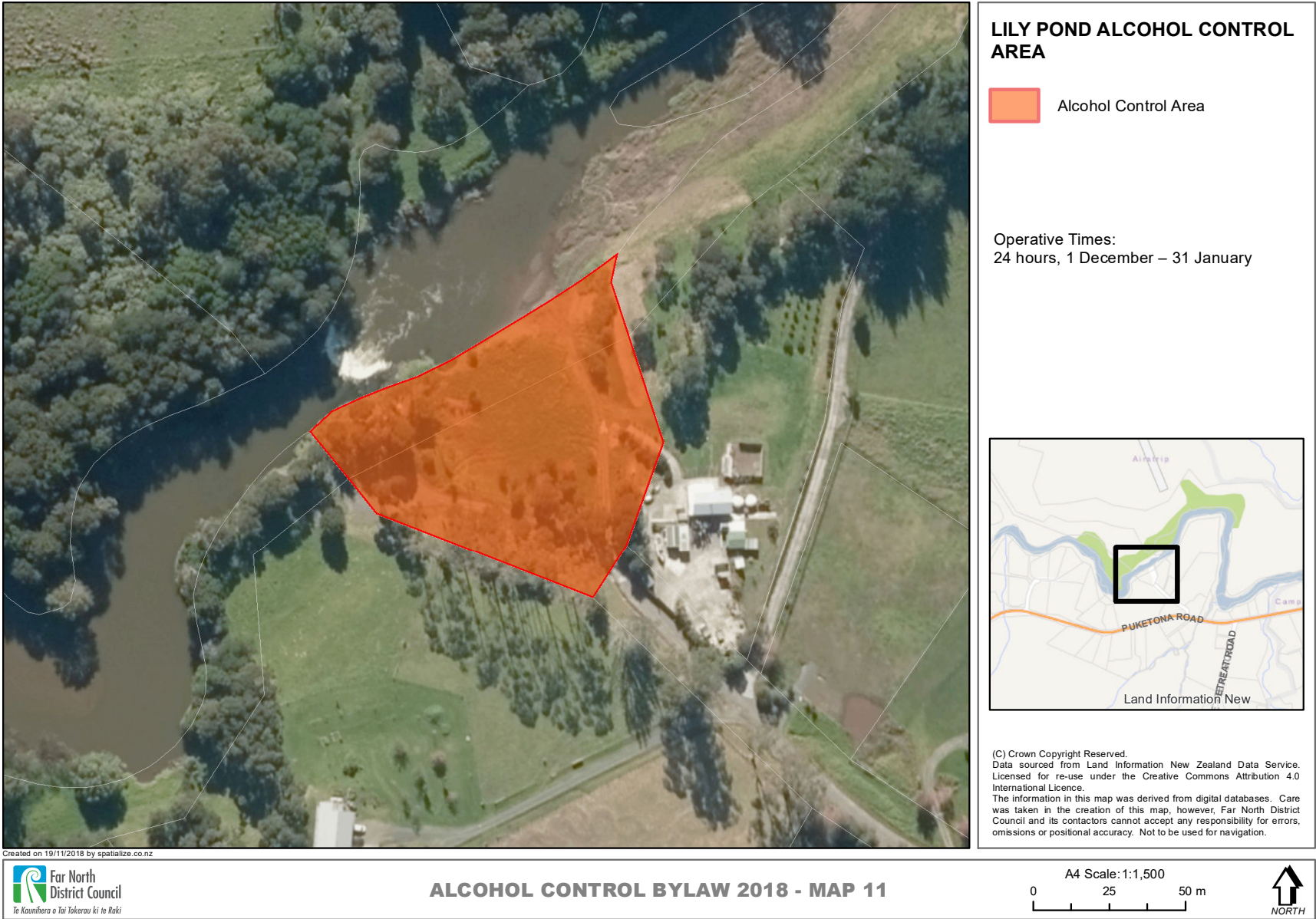


ALCOHOL CONTROL BYLAW 2018 - MAP 9

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




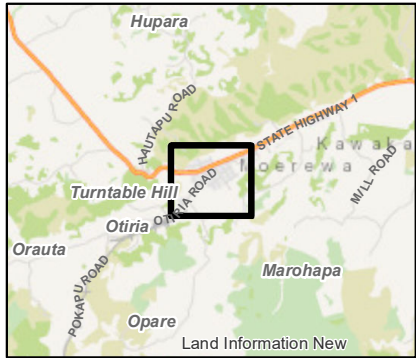




MOEREWALCOHOL CONTROL AREA

 Alcohol Control Area

Operative Times:
24 hours, 7 days a week



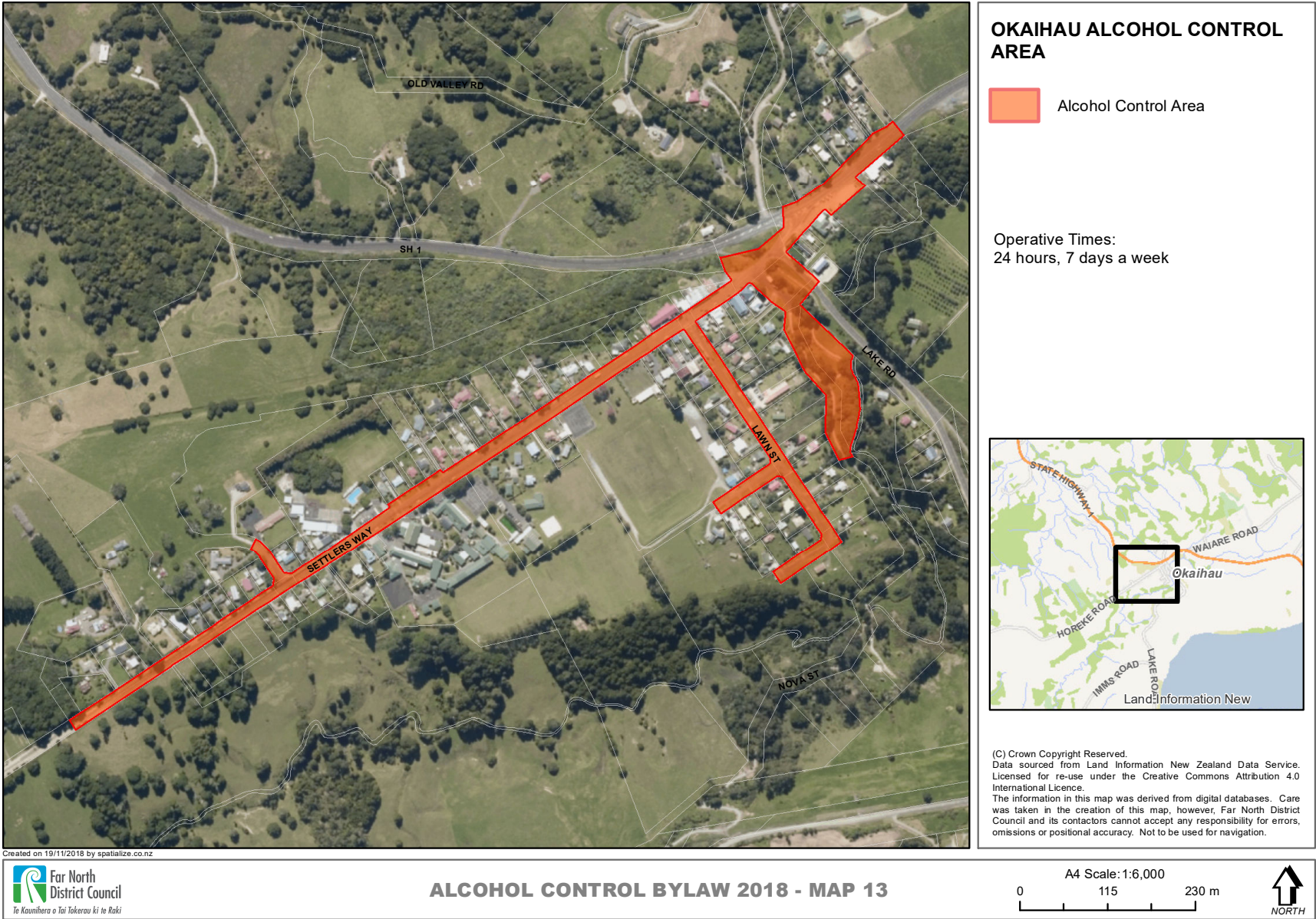
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ALCOHOL CONTROL BYLAW 2018 - MAP 12


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OMAPERE ALCOHOL CONTROL AREA

 Alcohol Control Area

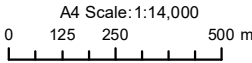
Operative Times:
24 hours, 7 days a week



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ALCOHOL CONTROL BYLAW 2018 - MAP 14



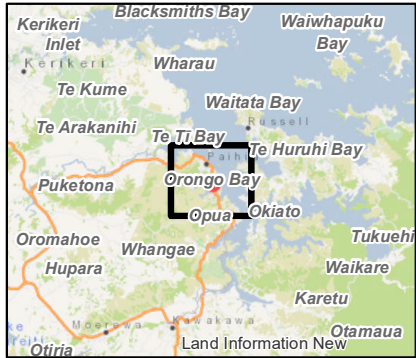




PAIHIA ALCOHOL CONTROL AREA

 Alcohol Control Area

Operative Times:
24 hours, 7 days a week



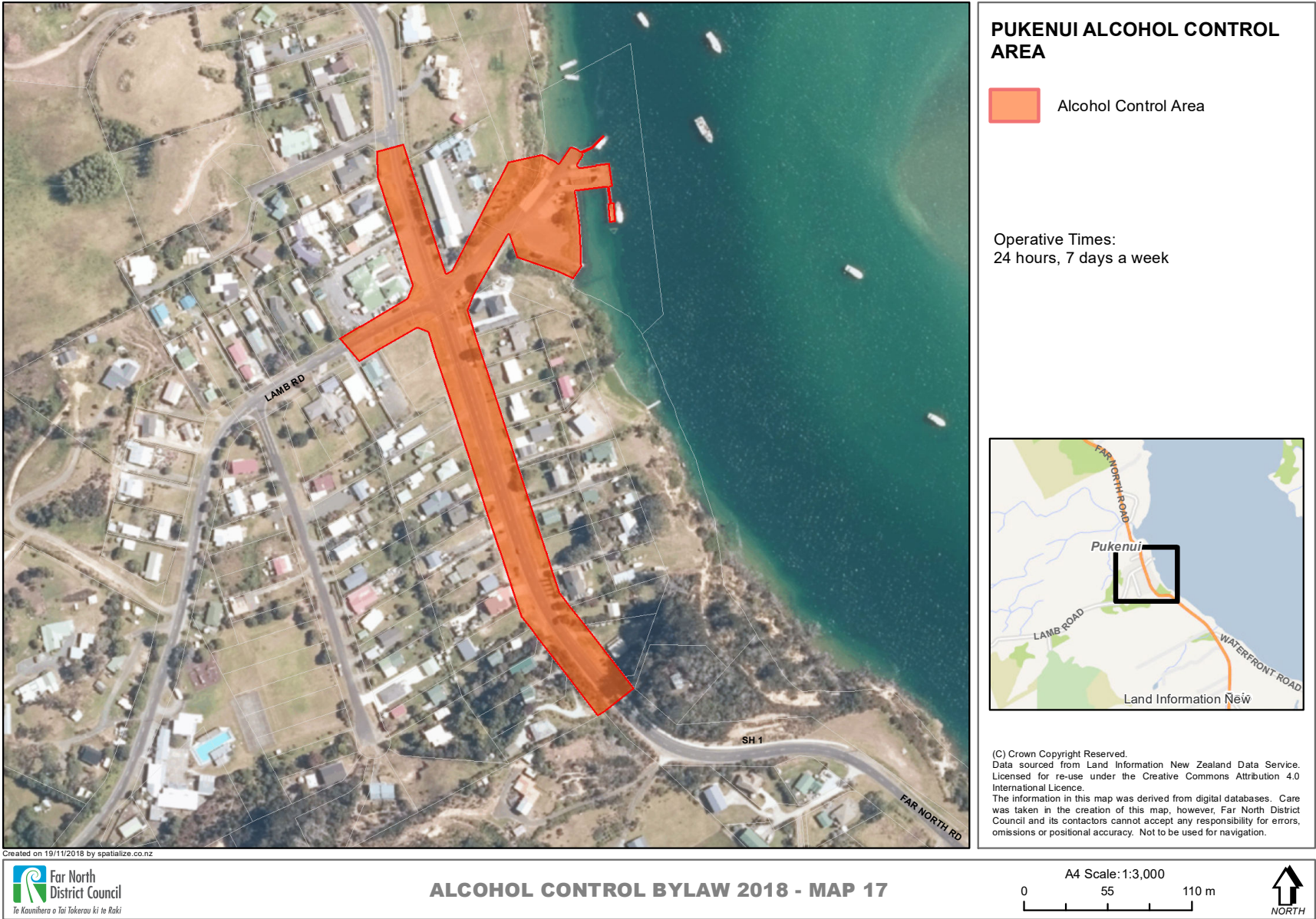
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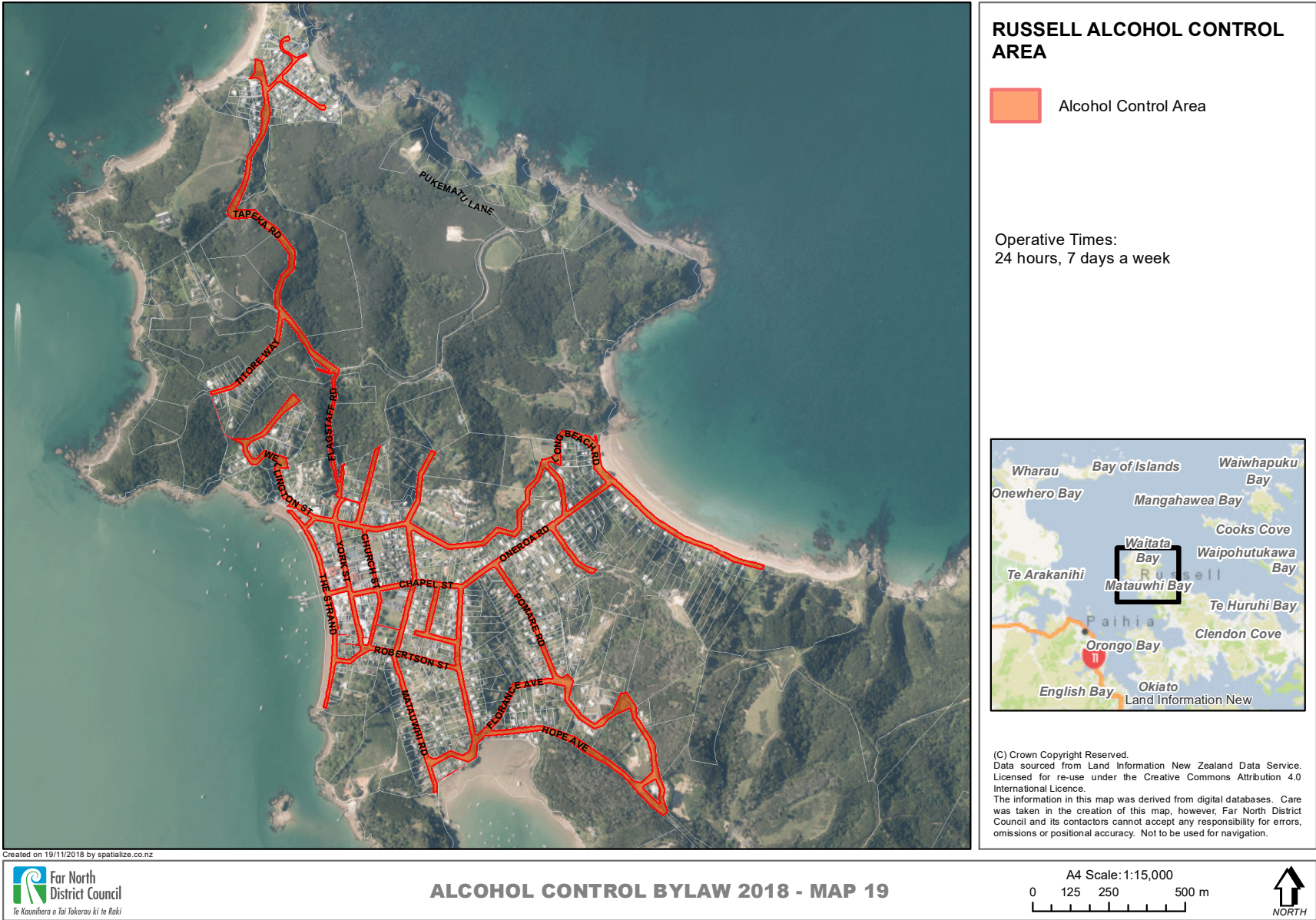
ALCOHOL CONTROL BYLAW 2018 - MAP 16

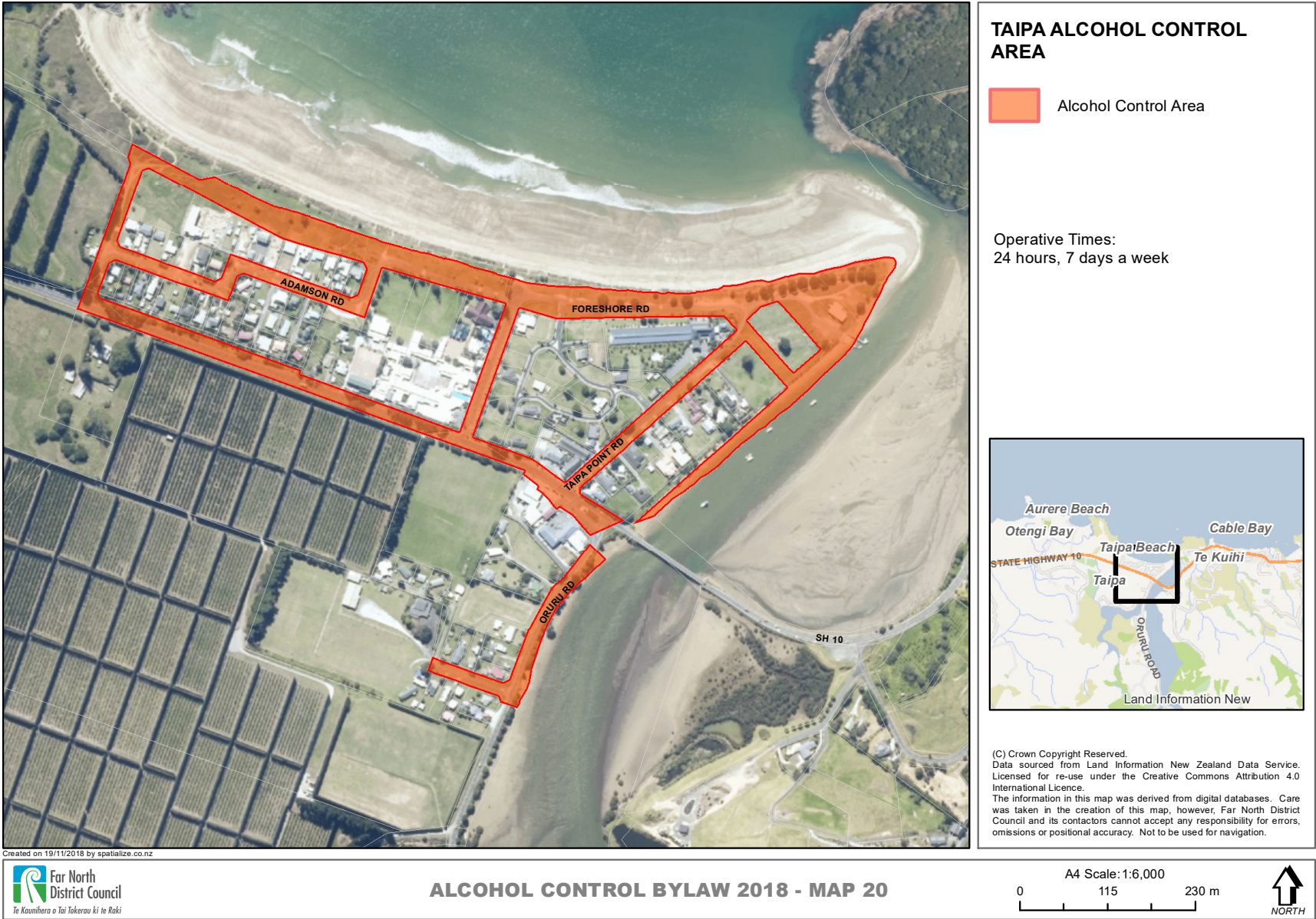
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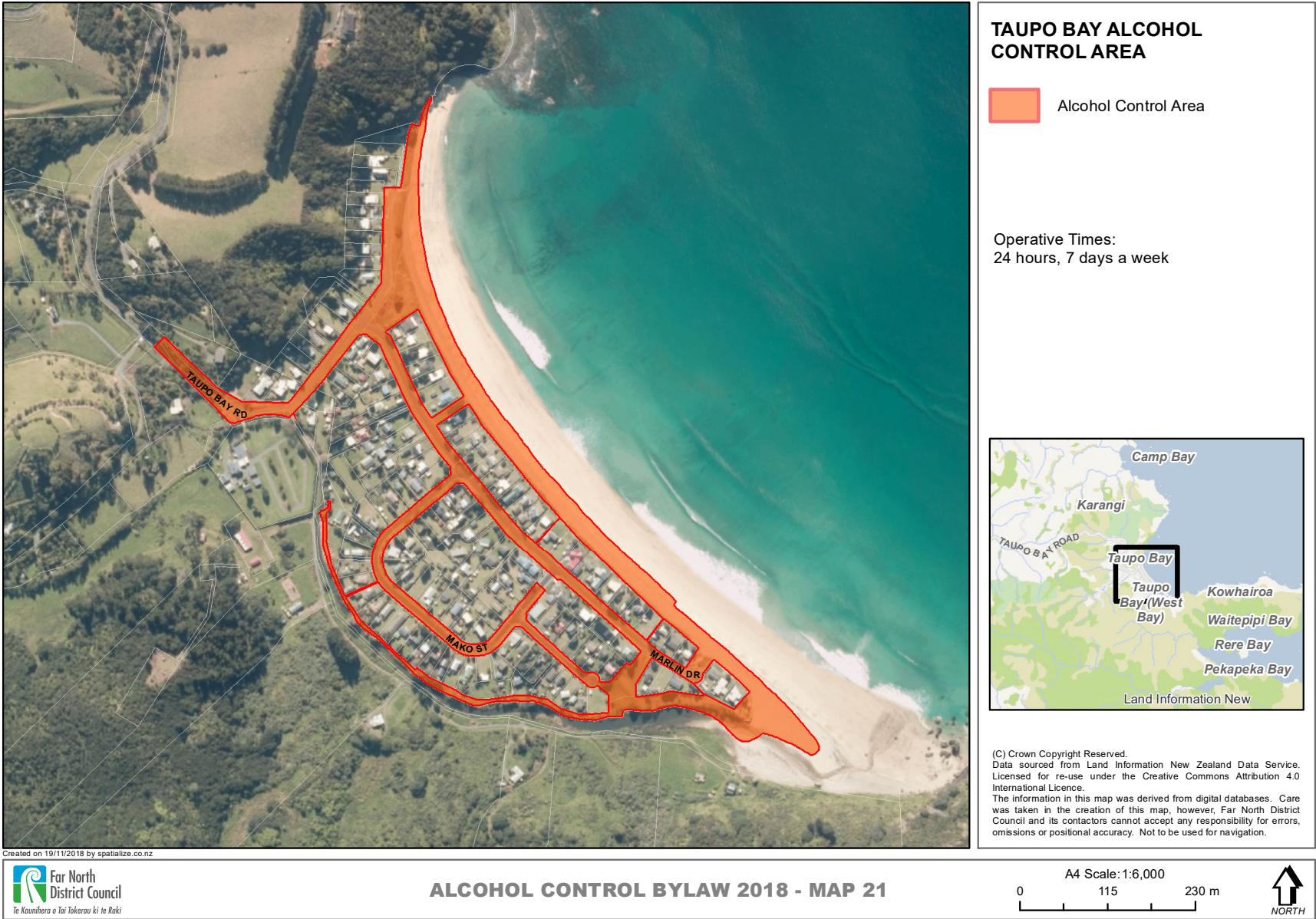


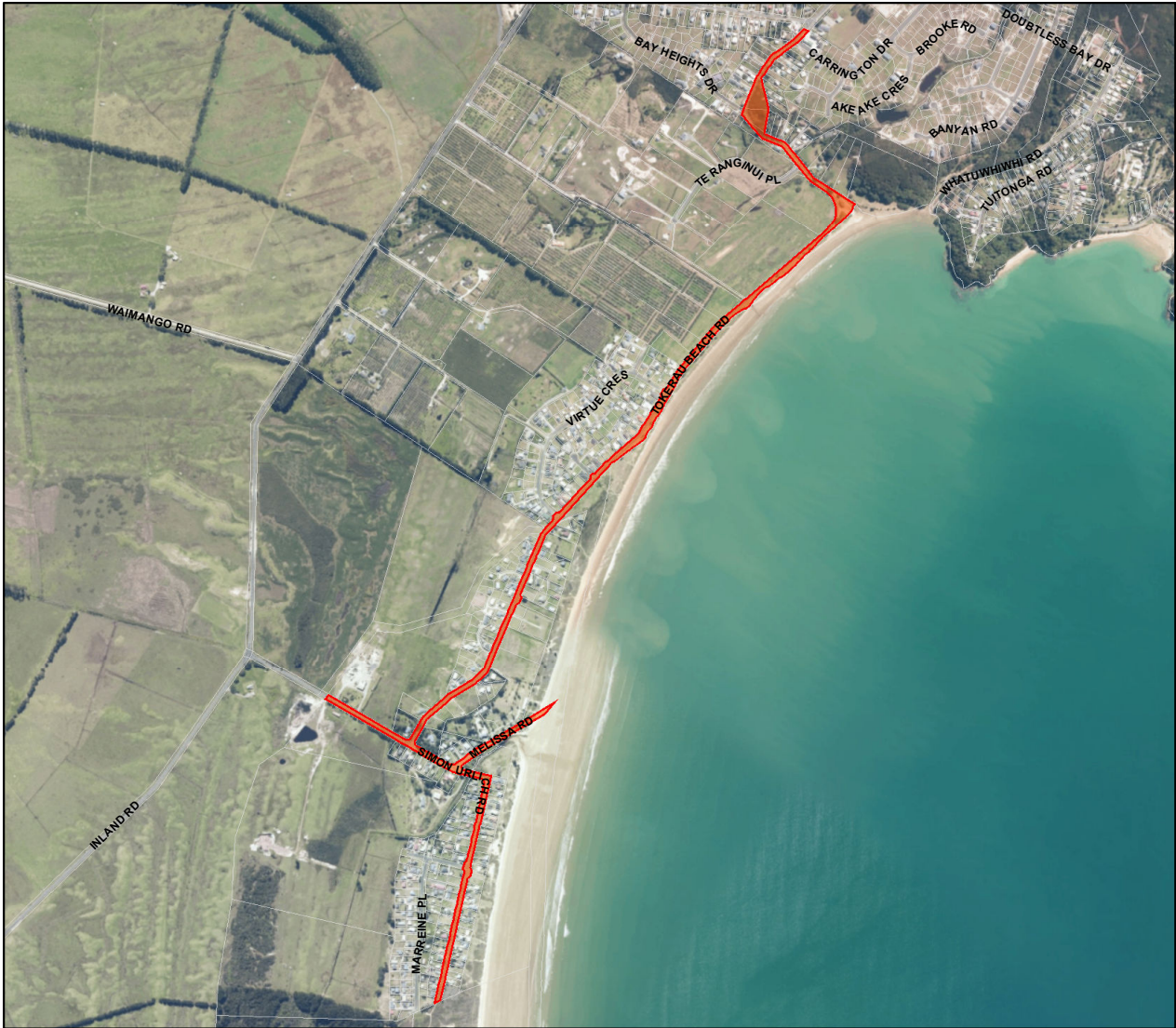









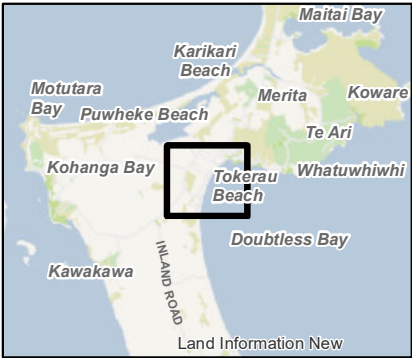




TOKERAU BEACH ALCOHOL CONTROL AREA

 Alcohol Control Area

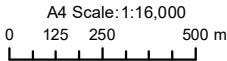
Operative Times:
24 hours, 1 December – 31 January



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ALCOHOL CONTROL BYLAW 2018 - MAP 22

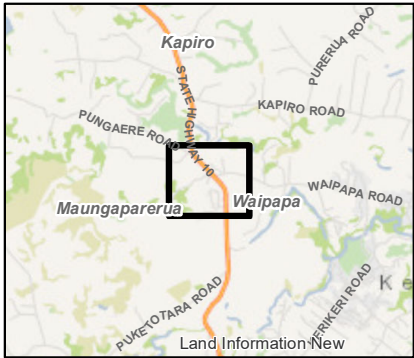




WAIPAPA ALCOHOL CONTROL AREA

 Alcohol Control Area

Operative Times:
24 hours, 7 days a week



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ALCOHOL CONTROL BYLAW 2018 - MAP 23

A4 Scale: 1:8,000
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RESEARCH REPORT – REVIEW OF ALCOHOL CONTROL AREAS – JULY 2025

1 Purpose

To analyse the evidence for revising the Alcohol Control Areas in the Far North District made by resolution of Council under the [Alcohol Control Bylaw 2018](#) (the Bylaw).

2 Context

2.1 Introduction

From the New Zealand Health Survey results¹ from 2017 to 2020, over eight out of ten (83%) of adults aged 15 or more in Northland consumed alcohol in the past year. Given the popularity of alcohol, it is not surprising that many people in the Far North enjoy drinking in public places outdoors. Often this drinking is relatively harmless and does not affect others – for example, having a quiet drink at a picnic or on the beach.

However, when alcohol consumption in public becomes excessive, drinkers can become disorderly, affecting the ability of others to enjoy these public places.

For this reason, legislation empowers the Council to declare alcohol-free areas where high levels of alcohol-related crime and disorder have occurred in public. The following report investigates whether Council's current alcohol-free areas should be extended, and whether any new areas should be declared.

2.2 Alcohol Control Areas

Alcohol Control Areas (also known as alcohol ban areas or alcohol-free areas – wāhi waipiro kore) are authorised by the Bylaw under section 147 of the Local Government Act 2002 (LGA02). In these public places it is prohibited to consume, bring in, or possess alcohol.

Section 147(1) of LGA02 gives a broad definition of the public places where alcohol bans can apply, as places that are open to or being used by the public. For example, these places may include carparks, sportsgrounds, school playgrounds, beaches, and conservation land. Private property that is open to or used by the public, such as supermarket carparks or accessways over private land could also be included.

Permanent Alcohol Control Areas declared by the Council are listed in the Register of Resolutions in the Bylaw. Currently there are 23 permanent Alcohol Control Areas:

Ahipara, Coopers Beach Reserve, Haruru Falls, Hihi, Kaeo, Kaikohe, Kaitiāia, Kawakawa, Kerikeri, Kohukohu, Lily Pond, Moerewa, Okaihau, Omapere, Opononi, Paihia, Pukenui, Rawene, Russell, Taipā, Taupo Bay, Tokerau Beach, and Waipapa.



These Control Areas were established from 2003 to 2018, initially under the previous Public Places Liquor Control Bylaw 2003 and then under the current Bylaw when it was made in 2018.

Most of these bans apply 24x7 all year round; however, some exceptions apply:

- The ban at Hihi Beach only applies at night-time from 10pm to 10am
- The bans at Lily Pond and Tokerau Beach only apply in December and January each year.

Clause 9.2 of the Bylaw also authorises temporary bans to apply for up to seven days, for example, for public events. Clause 12 allows Council to approve exemptions for special events so that the public can consume alcohol in Alcohol Control Areas where alcohol bans normally apply.

When the Bylaw was reviewed on 16 November 2023, Council agreed to defer reviewing the Alcohol Control Areas until further information became available. This report assesses whether new Alcohol Control Areas should be declared, or current Control Areas should be amended, based on current information and analysis.

¹ Source: Ministry of Health - New Zealand Health Survey 2017-20

2.3 Roles of Council relating to the Alcohol Control Areas

a) Making resolutions to declare, amend or revoke these Areas

In accordance with section 147B of LGA02, section 7 of the Bylaw states that individual Alcohol Control Areas can be declared, amended or revoked by resolution of Council after consultation with the public. These resolutions are listed in the Register of Resolutions in the Bylaw. This Register is for information purposes only and does not form part of the Bylaw. Listing these Areas in this way is more flexible than requiring changes to the Bylaw itself — this means if problems involving alcohol arise in an area, Council can by resolution declare a new Alcohol Control Area, or amend an existing Area, without needing to review the Bylaw itself.

To declare a new Area or to amend an existing Area, Council must be satisfied that:

- (a) there is evidence that the area concerned has experienced a *high level of crime or disorder* that can be shown to have been caused or made worse by alcohol consumption; and
- (b) the ban is *appropriate and proportionate* in the light of the evidence; and
- (c) the ban can be justified as a *reasonable limitation on people's rights and freedoms*.

Clause 6.2 of the Bylaw requires all Alcohol Control Areas to be accompanied by maps which are included in the Register of Resolutions.

b) Continuing existing Alcohol Control Areas

Section 147A of LGA02 states that when deciding whether an alcohol control bylaw should continue without amendment, Council must be satisfied that the level of alcohol-related crime or disorder experienced before the bylaw was made is *likely to return to the area to which the bylaw is intended to apply if the bylaw does not continue*.

In September 2023 Council resolved that the Bylaw should continue without amendment and at this time Council decided that all current Alcohol Control Areas should continue (Resolution 2023/147 refers). Therefore, assessing whether current Alcohol Control Areas should continue is outside the scope of this report.

c) Other Council roles regarding the Alcohol Control Areas

These include:

- conducting research to understand the level of crime or disorder in public places caused or made worse by alcohol consumption in the district
- erecting and maintaining signs to inform the public of the Alcohol Control Areas
- educating the public about the rules applying to Alcohol Control Areas.

2.4 Roles of the Police relating to the Alcohol Control Areas

The Police enforce the Bylaw and in the Alcohol Control Areas they have the power to:

- search vehicles, bags, and packages for alcohol
- seize and remove alcohol
- ask people to leave an Alcohol Control Area
- issue infringement notices to offenders with a \$250 fine
- arrest people who commit offences or do not comply with police instructions.

Police have discretion under the Bylaw – they are not required to act unless they observe actual or potential alcohol-related crime or disorder. Typically, they will ignore someone having a quiet drink in an alcohol ban area.

3 Research objective

The research objective is to analyse the evidence for declaring new Alcohol Control Areas or amending current Alcohol Control Areas in the district.

4 Scope of the research report

In scope

- To understand:
 - legislation that applies to declaring or amending Alcohol Control Areas
 - the level of alcohol-related crime and disorder occurring in public places in the district
 - which current Alcohol Control Areas, if any, could be amended
 - which new Areas, if any, could be declared
 - whether potential new or amended Control Areas are appropriate and proportionate in the light of the evidence and whether they can be justified as a reasonable limitation on people's rights and freedoms.

Out of scope

- Investigating whether the current Alcohol Control Areas should continue, as this was decided in September 2023 when the Council resolved to continue the Bylaw without amendment
- Consumption of alcohol on private property that is not open to or used by the public
- Licensed premises – for example, licensed bars, restaurants and clubs fall outside the scope of the Bylaw, even where their seating extends into public places such as footpaths (providing their licence allows for this)
- The sale and supply of alcohol is not in scope because this is addressed by the Sale and Supply of Alcohol Act 2012 and potentially by a Local Alcohol Policy made under this Act.

5 Sources of evidence

Sources include:

- *NZ Police*
 - Official Police statistics sourced via Official Information Act (OIA) requests and follow-up enquiries to Police National Headquarters. The data in this report includes National Intelligence Application (NIA) records of incidents and offences in public places that Police have responded to where 'alcohol was a contributing factor' (ACF incidents).
 - *Investigation by National Public Health Service, Northern Region*
 - This investigation involved observing, photographing and mapping the location of alcohol and illicit drug litter, graffiti, and vandalism in a range of localities over the past three years (see section 6.4).
 - *Investigation by the Alcohol Inspectorate*
 - This focused on understanding the situation in the Te Hiku Ward - at Lake Ngātu, Awanui, Taipā, and Kaitāia.
 - *Public survey of people with connections to the Far North*
 - The public survey was conducted by the council from 12 May to 6 June 2025
 - The survey had 454 responses. This number provides a robust overview of alcohol consumption in public places across the district with an overall maximum margin of error of +/- 4.2%. Results for individual towns are more indicative e.g. 63 respondents observed people drinking in public in Kaikohe – with a predicted margin of error of +/- 12.3%, these results give a good indication of this drinking rather than a definitive result
 - Participants were asked whether they had seen people drinking alcohol in public places in the Far North such as parks, playgrounds, footpaths, streets, or beaches over the past two or three years
 - If they had seen people drinking alcohol in these places, they were asked where this occurred and what they observed (with a range of prompted answers to record their positive and negative observations).
 - *Evidence presented at recent hearings into licence applications in Paihia, Kaikohe, and Waipapa*
 - *Feedback from concerned residents, community groups, alcohol licensees, and elected members*
 - *Media reports.*
-

6 Context – public drinking in the Far North

6.1 Being drunk and disorderly in public is not a new issue in the Far North

As early as the 1830s, Kororāreka (now Russell) was nicknamed the “hellhole of the Pacific”, in part due to widespread public drunkenness, lawlessness, and the presence of grog shops catering to visiting sailors and whalers.

Ninety years later, records from the Kaitiāia Stipendiary Magistrate’s Court from February 1921 show several individuals were fined for being drunk and disorderly in public.

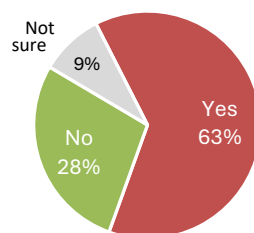
A further hundred years later in 2025, this problem persists, as discussed in this report.

KAITIĀIA S.M. COURT	
Judgment for plaintiff by default, except where otherwise stated, with costs, was given in the following cases at the Magistrate’s Court, Kaitiāia, on February 14th, F. H. Levien, Esq., S.M., presiding :	
Waterstand, drunkenness, fined 10/- and costs 12/- ;	Simon Busby, drunkenness, to pay costs 12/- and prohibited ;
Ned Walker, disorderly while drunk, fined £1 and costs 17/- ;	Jane Snowden v. Barney

6.2 Drinking alcohol in public is common in the district in 2025

As the chart below shows, from the survey of public attitudes to alcohol conducted in May/June 2025, almost two-thirds of survey participants (63%) had observed people drinking in public in the Far North during the previous two or three years. This behaviour was observed in 43 different towns and townships in the district.

Figure 1: Observed people drinking alcohol in public places in the Far North over the past two or three years



Source: Survey of public attitudes to alcohol conducted by FNDC

Base: 454 survey respondents.

6.3 Alcohol-related crime and disorder in public places is relatively common

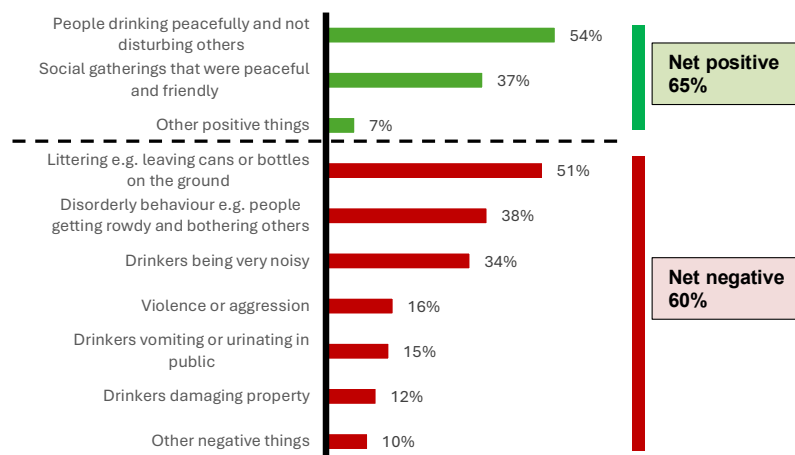
Police records of incidents where alcohol was a contributing factor provide a good indication of alcohol-related crime and disorder occurring in public places in the district. There were 483 alcohol-related incidents in public places reported to the police in the Far North in 2024 (excluding traffic offences). These incidents were slightly more common in the Far North than nationally (1 incident per 152 residents aged 15 or more in the Far North compared with 1 incident per 168 people aged 15 or more nationally).

While 65% of public survey participants observed positive aspects of drinking in public, 60% observed disorderly and/or criminal behaviour. These percentages add to more than 100% as some people observed both positive and negative behaviour. See the following chart.

The main negative observation involved littering (51% of cases). Note that alcohol-related litter (bottles, cans, and packaging) not only causes physical harm, particularly through broken glass, but also contributes to environmental degradation and is an eyesore. Under the Litter Act 1979, littering is an illegal activity with those depositing glass bottles, whether broken or not, liable to imprisonment for a term of up to 1 month, or a fine not exceeding \$7,500. National Public Health Service, Northern Region has photographed and mapped alcohol-litter around the district to understand where drinking in public occurs, and this is discussed further in this report.

Other negative observations included disorderly behaviour (38%), drinkers being very noisy (34%), and violence and aggression (16%).

Figure 2: Positive and negative observations of people drinking alcohol in public in the district over the past two or three years



Source: Survey of public attitudes to alcohol conducted by FNDC – May/June 2025

Base: 280 respondents who observed people drinking alcohol in public.

6.4 Findings from observing and photographing alcohol-related litter

A Health Protection Officer from National Public Health Service, Northern Region has observed and photographed alcohol litter, illicit drug litter, graffiti, and vandalism in the district, from 2023 to 2025. This work began with investigations to support objections by the Medical Officer of Health against two specific licence applications in 2022 and 2023 - the Crafty Local Ltd (Fresh Beer) application in Waipapa in 2022 and the Pipi Patch Bar application in Paihia in 2023. Given the valuable insights from these investigations, the Officer proceeded to investigate and record the incidence of alcohol-related litter around the district across a wide range of towns and townships to help build understanding of what was occurring and to assist in evaluating other licence applications throughout the district such as the Shed Liquor Centre application in Kaikohe in 2024. In 2025, to support the current research exercise, the Officer revisited Kaitiāia, Awanui, Lake Ngātu, Paihia/Waitangi/Opua, Kawakawa, Kaikohe, Kerikeri, and Waipapa to assess current patterns in these areas. This included an in-depth inspection accompanied by a Licensing Inspector in Kaitiāia and Lake Ngātu conducted in June 2025. The nature of these investigations was observational in nature, and while it involved many hundreds of photographs and mapping of where alcohol litter was observed to support licence application objections, these findings should be treated as indicative rather than definitive. So, in reviewing the current Alcohol Areas other evidence such as the Police records, public survey feedback, and comments from local residents should be considered alongside these findings.

Key findings are as follows:

- When gathering evidence for the Pipi Patch Bar licence application in May 2023 (see section 9.3), the Health Protection Officer found a strong association between police and ambulance callouts and the location of alcohol litter in the Kings Road, Paihia area. Therefore, the presence of alcohol litter indicates a strong likelihood of alcohol-related crime and disorder in public areas
- The main types of alcohol litter include RTD (ready-to-drink) cans and bottles, closely followed by beer cans and bottles
- Broken bottles are frequently found
- Recently (in winter 2025) relatively low levels of litter have been observed district wide. It is thought that this is due to a combination of seasonal factors (drinking in public is more common in the summer) and increases in the cost-of-living affecting people's ability to purchase alcohol and to afford socialising and drinking in public
- Alcohol litter is frequently found in conjunction with illicit drug paraphernalia such as 'meth' bags, aerosol cans, and 'nangs' (nitrous oxide canisters)².

² There has been a decline in 'nang' sightings since the Police took a harder enforcement approach post September 2024.

- Damage to property may be involved. In the public survey, 12% of those who observed people drinking in public reported drinkers damaging property. This may include graffiti and vandalism.



Graffiti and vandalism at the skatepark, Kaitia



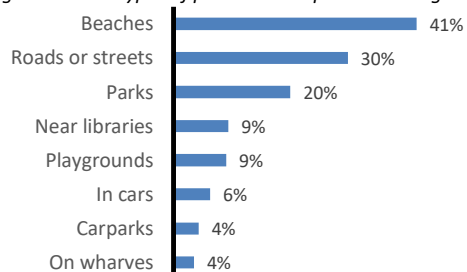
Vandalism Dickeson Street, Kaikohe

- Alcohol litter is frequently found close to alcohol outlets such as supermarkets and bottle stores - often in service lanes, carparks, or adjacent parks and reserves
- Alcohol litter is also found outside bars and taverns and events such as the Kerikeri Street Party due to pre- and side-loading – this involves people consuming alcohol they have bought previously outside on-licence premises and outside events
- Drinking in vehicles is commonly observed in a variety of settings including reserves, public carparks and laybys
- Places where people become drunk and disorderly include:
 - isolated or secluded locations such as Lake Ngātu, the Lookout at Stockyard Point Paihia, and alleyways and lanes in Kaitia. These areas are discussed later in this report
 - places that are easily accessed by vehicle or in a short walking distance
 - locations with some amenity value such as a view or a water feature
 - areas that are not covered by CCTV, or the coverage is obscured by trees
 - locations where approaching people can be monitored easily by drinkers so they can leave the area or hide their alcohol if they feel they are observed by the public, police or security personnel
 - lanes, accessways and carparks as well as main streets. This is relevant to the review of the Alcohol Control Areas in that current maps of these areas generally focus on main streets without including smaller out-of-the-way lanes and carparks. As discussed later in this report, this applies particularly in Kaitia and Kerikeri, where proposed amendments to their respective Control Areas include ‘filling in’ the Control Area coverage with known out-of-the-way drinking spots
- Those having a peaceful quiet drink in public are less likely to hide and may choose public picnic tables to consume their alcohol. These drinkers generally dispose of bottles and cans in rubbish bins and are not involved in graffiti or vandalism.
- With some exceptions, such as the playground in Library Square Kaikohe, alcohol litter is not commonly found in playgrounds, although playgrounds were mentioned by 9% of public survey respondents who observed drinking in public. This may be because this litter is put in rubbish bins by the drinkers themselves, or cleared away by parents who do not want their children exposed to this litter.

6.5 Public drinking occurs in a wide range of places

The public survey revealed that drinking in public occurs in a wide range of places; most commonly, beaches (41%), roads or streets (30%), and parks (20%).

Figure 3: Main types of places where public drinking was observed



Source: Survey of public attitudes to alcohol conducted by FNDC – May/June 2025

Base: 256 respondents who observed people drinking alcohol in public.

Note – this adds to more than 100% as some survey participants observed more than one place where they saw drinking in public.

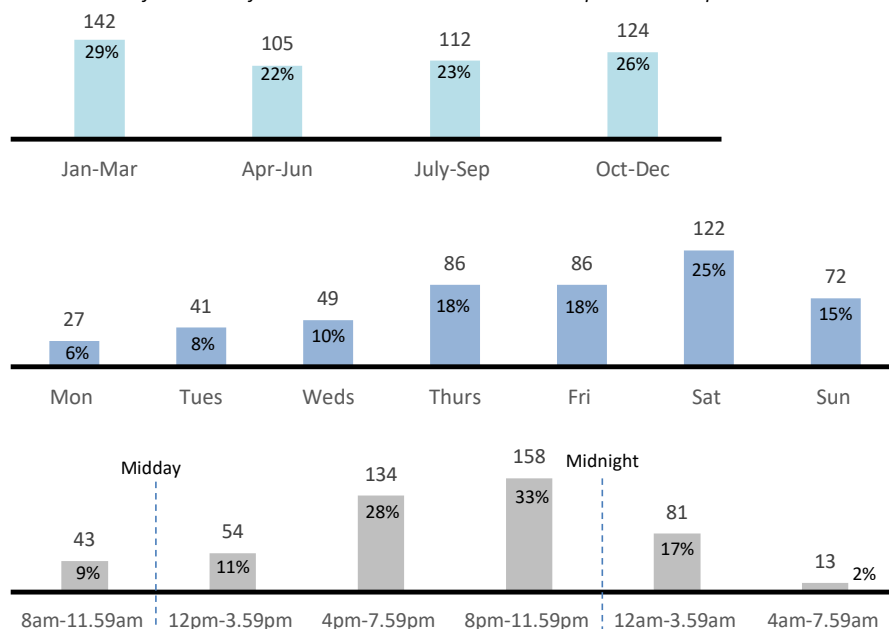
6.6 When does alcohol-related crime and disorder occur in public in the Far North?

The charts below show when alcohol-related incidents (excluding traffic offences) in public places were reported to the Police in the Far North in 2024 by time of year, days of the week, and times of the day.

As the charts show:

- these incidents occur throughout the year with a slight peak in January to March (29% of incidents)
- Saturday is the most common day of the week with a quarter of incidents (25%) but Thursdays and Fridays are not far behind (both 18%). By comparison, Mondays and Tuesdays are relatively quiet (with 6% and 8% of incidents respectively)
- the period between 4pm and midnight accounts for 61% of incidents with only 11% occurring from 4am to midday
- although there are quiet times early in the week and in the morning, still a small number of incidents occur at these times – this suggests that 24x7 alcohol bans all year round are appropriate to give the police the ability to act if they need to.

Figure 4: Number of incidents of alcohol-related crime and disorder reported to the police in the Far North in 2024



Source: Data provided by NZ Police. Base: 483 incidents in 2024.

7 Criteria for declaring or amending Alcohol Control Areas

Introduction

As discussed in section 2.3, to declare or amend an Alcohol Control Area, Council must establish whether the area concerned has experienced a *high level of crime or disorder that can be shown to have been caused or made worse by alcohol consumption*. A 'high level of crime and disorder' is not defined in LGA02 - this is up to the Council to decide.

Framework for identifying a 'high level of crime and disorder' in an area

Council staff have developed a framework to identify whether a high level of alcohol-related crime and disorder is occurring in an area. Using this framework, evidence of *at least one of the following measures* indicates that an Alcohol Control Area should be declared or amended:

Evidence required	Measures
1. Evidence of a high number of alcohol-related crime and disorder incidents in public in the area from Police records.	At least 20 incidents reported to the police in the area in the most recent year (i.e. 2024)
2. Evidence of a high number of <u>serious</u> alcohol-related incidents in an area from Police records. These <u>serious</u> incidents include: <ul style="list-style-type: none"> Abduction, harassment and other offences against a person Acts intended to cause injury Dangerous or negligent acts endangering persons Prohibited and regulated weapons and explosives offences Theft and related offences Homicides and related offences Sexual assault and related offences. 	At least 10 <u>serious</u> police incidents reported in the area in the most recent year (i.e. 2024)
3. Compelling evidence of alcohol-related crime and disorder from public feedback.	Either public survey feedback or reports from members of the public about alcohol-related crime and disorder in an area.

8 Levels of alcohol-related crime and disorder in public places by locality

Data from the Police provides the best indication of the relative level of alcohol-related crime and disorder occurring in various Far North areas in order to decide whether Alcohol Control Areas should be amended or declared. The table below shows the number of incidents in public places classified by the police as ACF incidents ('Alcohol as a Contributing Factor') in the period from 2021 to 2024. These represent relatively serious incidents, as they were reported to the Police (not ignored by the public). However, they doubtless represent the 'tip of the iceberg' of all incidents, as many less serious incidents are not reported to the Police. Note that 38% of public survey respondents had observed negative aspects of drinking in public over the past 2 or 3 years.³

Table 1: Alcohol-related incidents in public places (excluding traffic offences) in the four years from 2021 to 2024

Localities	Incidents from 2021 to 2024	Incidents in 2024	Existing Control Area
Level One	Very high level		
Kaitiāia	482	145	Yes
Level Two	High level		
Paihia/Waitangi/Ōpua	373	47	Yes
Kerikeri & Waipapa	165	36	Yes
Kaikohe	117	22	Yes
Taipā, Cable Bay, Coopers Beach, Mangonui	82	20	In part
Level Three	Moderate level		
Awanui	60	14	No
Kawakawa & Moerewa	72	12	Yes

³ 63% of survey respondents observed drinking in public x 60% who observed negative incidents = 38% of the total.

Localities	Incidents from 2021 to 2024	Incidents in 2024	Existing Control Area
Ahipara	24	8	Yes
Omapere & Opononi	24	7	Yes
Level Four		Low and very low level	
Kaeo & Whangaroa	20	3	Yes
Kohukohu	11	3	Yes
Okaihau	6	2	Yes
Hihi	2	1	Yes
Ohaewai	5	1	Yes
Rawene	6	1	Yes
Russell	10	1	Yes
Taupo Bay	4	1	Yes
Tokerau Beach	6	1	Yes
Haruru & Lily Pond	11	0	Yes
Pukenui	7	0	Yes

Source: NZ Police data

The table shows four levels of alcohol-related incidents in public places that were reported to the police:

Level One – Very high level

Kaitiāia had 145 incidents in 2024, around 12 per month. This level of incidents is considerably higher than any other town - around three times more than the next area (Kerikeri/Waipapa).

Level Two – High level

Level Two includes Kerikeri & Waipapa, Paihia/Waitangi/Ōpua, Kaikohe, and the Cloudy Bay area including Taipā, Cable Bay, Coopers Beach and Mangonui. These broad areas had from 20 to 47 alcohol-related incidents in public in 2024 (or roughly 2 to 4 incidents per month).

Levels Three and Four – Moderate, low, and very low level

These towns had relatively low levels of alcohol-related incidents that were reported to the police (0 to 14 incidents in 2024).

9 Evidence for declaring or amending Alcohol Control Areas.

9.1 Introduction

This section mainly focuses on areas with high or very high levels of public incidents reported to the Police in 2024 as outlined in the previous section:



	Number of incidents 2024	Current Alcohol Control Area
Kaitiāia	Very high	Yes
Paihia/Waitangi/Ōpua	High	Yes
Kerikeri & Waipapa	High	Yes
Kaikohe	High	Yes
Taipā/Cable Bay/Coopers Beach/Mangonui	High overall, but moderate to very low for individual areas: Taipā – Moderate Cable Bay – Very low Coopers Beach – Low Mangonui – Low	In part (<i>not Mangonui or Cable Bay and only some parts of Taipā and Coopers Beach</i>)

Two other possible new Control Areas are also discussed in this section:

	Number of incidents 2024	Current Alcohol Control Area
Awanui	Moderate	No
Lake Ngātu	Not captured in Police statistics. However, some serious public health and disorderly behaviour issues have been reported	No




Other current Alcohol Control Areas are not considered for amendment due to having low or very low numbers of incidents reported in 2024. Continuing these Areas without amendment was approved by the Council in March 2024.

Key to symbols used in the following analysis

	Indicates <u>strong evidence</u> of a high level of alcohol-related crime and disorder in an area
	Indicates <u>weak evidence</u> of a high level of alcohol-related crime and disorder in an area

9.2 Kaitāia

High-level summary

1. Was a high number of incidents reported to the police in the area in 2024? (at least 20 incidents)	Yes – a very high number with 145 incidents reported.	
2. Was a high number of <u>serious</u> incidents (e.g. Acts intended to cause injury) reported to the police in the area in 2024? (at least 10 serious incidents)	Yes – a very high number with 42 <u>serious</u> police incidents reported in 2024. In addition, 18% of survey participants who observed drinking in public in Kaitāia noticed drinkers being violent or aggressive.	
3. Is there compelling evidence of alcohol-related crime and disorder from public feedback?	Yes – 55% of survey participants who noticed public drinking in Kaitāia observed alcohol litter including broken glass, 47% reported disorderly behaviour, 18% mentioned violence or aggression, and 17% noticed drinkers vomiting or urinating in public.	

Level of alcohol-related incidents

In Kaitāia, 482 alcohol-related incidents in public places were reported to the Police between 2021 and 2024, with 145 incidents in 2024 alone – by far the highest number for any town in the district. This equates to around 12 incidents per month in 2024. The next table shows reported incidents in the years from 2021 to 2024, with 2024 having the most incidents.

Table 2: Number of alcohol-related incidents in public places (excluding traffic offences) in Kaitāia reported to Police

2021	2022	2023	2024	Total over 4 years
114	128 ▲	95 ▼	145 ▲	482

Almost three out of ten of these police incidents (29%) were serious incidents as defined in Section 7.

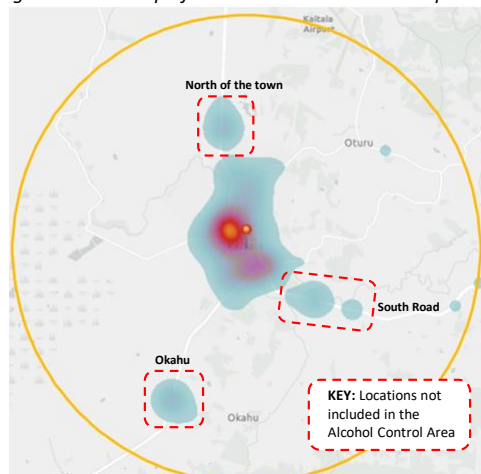
78 respondents in the public survey reported seeing public drinking in Kaitāia, with three-quarters of these (74%) observing negative behaviour. This level is second only to Kaikohe out of the main towns in the district.

From the public survey, negative observations mainly involved broken glass or litter (55%), people being drunk and disorderly (47%), drinkers being very noisy (36%), and physical violence or aggression (18%). Section one of the Appendix includes a chart with more detail of the types of negative behaviour observed in Kaitāia.

Where do alcohol-related incidents occur?

The following heat map shows the location of incidents reported to the police. The map indicates that these incidents occur in all areas of Kaitāia, with their epicentre in the CBD area.

Figure 5: Heat map of alcohol-related incidents in public places (excluding traffic offences) recorded by the Police



Source: NZ Police data over 4 years (2021 to 2024)

This heat map shows broad locations that are not covered by the current Alcohol Control Area map, namely (1) the northern outskirts of Kaitiāia, (2) on the eastern outskirts of the town (along South Road), and (3) the Okahu area to the south of Kaitiāia (along Kaitiāia Awaroa Road). Alcohol related litter indicating problems with drinking in public has been found in area (1) the northern outskirts, but not in the other two areas.

The following table lists specific locations where problem drinking in public was reported in Kaitiāia from a range of sources including public survey participants, National Public Health Service - Northern Region, Te Hiku Community Board members, Rakau Ora Charitable Trust, and the Alcohol Licencing Inspectorate:

Table 3: Where problem drinking in public was observed in Kaitiāia

Areas Affected	Included in current Control Area map?	Comments
Lane on north side of Far North Pharmacy (connects Commerce Street and East Lane)	No	
Playground, skatepark & squash court carpark in the Centennial Park /Jaycee Park area	In part	The playground area is a 'hot spot' for vandalism and graffiti
Te Ahu Centre carpark	In part	Some parts of the carpark are not included in the current Alcohol Control Area
Cycle lane behind Te Ahu Centre	No	Pump station on this lane has heavy graffiti
Dalmatian Lane (connects Commerce Street and East Lane)	No	Includes a pool hall. Occasional alcohol-related litter found
Bottle-O service lane – 15 Commerce Street	No	Has gates that are never locked. Has a history of alcohol related litter along the length of the lane
Old Warehouse carpark, 11 Matthews Ave	No	A 'hot spot' for public drinking and associated disorder. Rough/car sleeping has occurred in this area with one report of used needles.
Pak 'n Save carpark and North Way	No	
Old Pak 'n Save carpark/Town Square	No	
Liquorland carpark - corner Empire Street and Commerce Street	No	
Lane between Arcline Architecture and Repco buildings, 49 Matthews Avenue	No	



Areas Affected	Included in current Control Area map?	Comments
Walkway between Commerce St and West Lane (by Kiwibank Building)	No	
East Lane	No	
Market Lane	No	
Water Lane	No	
Todd Lane	No	
Reserve at east end of Empire Street	No	
Roadside area on Okahu Rd, near intersection with Norman Senn Avenue	No	
McDonald's carpark	No	
North Park Drive carparks (The Warehouse, Mitre 10, Noel Leeming)	No	
Bennetts Road heading away from Kaitiāia - 1.1km west from Tangonge Domain	No	
Commerce Street	Yes	The main problem area mentioned in the public survey
North Road	Yes	
Remembrance Park	Yes	
Ward Street and Ward Lane	Yes	'Nangs' (nitrous oxide cylinders) have been found in this area
Matthews Park	Yes	
Matthews Avenue	Yes	
Brent Lane	Yes	

As the above table shows there are many lanes and alleyways in the CBD area where problems have been observed that are not included in the current Alcohol Control Area. Adding these lanes will "help "fill in the gaps" in coverage of the Alcohol Control Area.

Feedback from Rakau Ora Charitable Trust



The Managing Director of the Rakau Ora Charitable Trust which provides mental health support services including a drop-in centre in central Kaitiāia was interviewed in May 2025.

She mentioned that the old Warehouse carpark area is a popular hangout for homeless whanau members, where the showers, toilets and park benches make the area attractive for those drinking alcohol together in public.




She noted that alcohol litter and drug paraphernalia is commonly found in the lanes and alleyways in the Kaitiāia CBD area.

She said that this activity comes and goes – it is relatively quiet in the winter but comes back in the summer when it is more comfortable for people to drink outside at night. In the summer, seasonal agricultural workers boost numbers of people drinking outside.

She said that in many cases this drinking is harmless, but alcohol in combination with other drugs such as 'meth' can lead to aggressive and intimidating behaviour. There are also a small number of hardened drinkers who are seen walking/staggering down the main street – these people should be avoided and are not a 'good look' for the town.

9.3 Waitangi/Paihia/Opua area

High-level summary

1) Was a high number of incidents reported to the police in the area in 2024? (at least 20 incidents)	Yes – a high number with 47 incidents reported in 2024.	
2) Was a high number of <u>serious</u> incidents (e.g. Acts intended to cause injury) reported to the police in the area in 2024? (at least 10 serious incidents)	Yes – a high number with 10 <u>serious</u> incidents reported in 2024. Also, one alcohol-related homicide was reported in 2022. In addition, 22% of survey participants who observed drinking in public observed violent or aggressive behaviour.	
3) Is there compelling evidence of alcohol-related crime and disorder occurring in the area from public feedback?	Yes – 60% of survey participants who noticed public drinking in the area observed alcohol litter including broken glass, 45% reported disorderly behaviour, 37% reported drinkers being very noisy, and 24% noticed drinkers urinating or vomiting in public.	

Level of alcohol-related incidents

In the Waitangi/Paihia/Ōpua area, 373 alcohol-related incidents in public places were reported to the Police between 2021 and 2024, with 47 incidents in 2024 (nearly four per month). This is the second-highest number of incidents among the four main areas investigated.

Table 4: Number of alcohol-related incidents in public places (excluding traffic offences) reported to Police in the Waitangi/Paihia/Ōpua area

2021	2022	2023	2024	Total over 4 years
125	119 ▼	72 ▼	47 ▼	373

As the table shows, the number of incidents reported to the police has reduced every year since 2021, and the 47 incidents in 2024 represents a 62% reduction compared with 2021. To put this in perspective, in 2021 this area had more incidents reported to the police than Kaitiāia (125 police incidents cf. 114 in Kaitiāia), whereas in 2024 it had around one-third of the incidents reported in Kaitiāia (47 incidents cf. 145 in Kaitiāia). Reasons for this decline are discussed below.

Ongoing situation

The Waitangi/Paihia/Ōpua area is the tourism capital of the Far North, drawing many domestic and international visitors.

During the day it is not uncommon to observe visitors (identified by their camper vans) having a quiet drink and meal at the beach.

The local hospitality scene, with around 45 on-licence premises, including bars, taverns and restaurants, caters to both domestic and international tourists, as well as locals. Young adults from other parts of the Far North, such as Kawakawa, Kerikeri and Kaikohe, are often drawn to the area for the entertainment, the busy nightlife, and the opportunity to meet others.

Many may pre-load before going out, then side-load in their cars during the evening⁴. The lively mix of backpackers, visitors and locals can create a friendly party atmosphere in the early part of the night, but this can sometimes turn rowdy as the evening progresses.

After the bars close at 1am, it is common for groups to spill out onto the streets and beaches, with some looking for after-parties or to cause trouble in public. This trouble may involve picking fights, doing burnouts, lighting fires at the beach, indulging in vandalism, and continuing to drink. The owner of the Duke of Marlborough Hotel in Russell, describes this time as “the 1am swirl”.

⁴ Pre-loading is where people consume alcohol purchased from bottle stores and supermarkets at home, before going out to bars, taverns, night clubs, or other on-licence venues. Side-loading is where patrons leave an on-licensed premise to top up with alcohol purchased more cheaply from an off-licence, before returning to the on-licence to socialise.

Pipi Patch hearing findings

Problems with public drinking in Paihia in 2022 and early 2023 were described in the hearing for the Pipi Patch Bar licence application, heard before the District Licensing Committee in May 2023. Evidence was provided by the Police, National Public Health Service - Northern Region, and concerned residents of public drinking, disorder, and crime, particularly in the Kings Road area. Key themes were as follows:

- *Alcohol-related disorder outside the bar* – ongoing issues with late-night drunkenness, noise, fighting, and speeding vehicles. Patrons exiting the bar often engaged in disorderly behaviour, including street partying, public urination, and vandalism. Police reported frequent incidents of intoxicated individuals causing disturbances
- *Street drinking and noise* – despite the alcohol ban in the area, street drinking was prevalent especially on Kings Road, contributing to noise and nuisance
- *Impacts on community safety* – residents and businesses reported feeling unsafe due to the behaviour of intoxicated individuals. Reports mentioned verbal threats to pedestrians
- *Community concerns* – objectors to the licence application, including residents and community organisations raised concerns about the negative impact of alcohol-related disorder on community safety, affecting Paihia's reputation as a tourist destination.

Reasons for the decline in incidents reported to the police

The decline in incidents of alcohol-related crime and disorder reported to the police shown in table 4 reflects several changes in the area, as noted by a variety of sources⁵:

- after the COVID pandemic, tourist numbers declined and have never fully recovered
- there has been a downturn in the local economy due to the cost-of-living crisis and fewer visitors to the area
- cruise ship numbers are down – in the 2023/24 season 87 ships visited, in 2024/25 this fell to 70 ships, and in the 2025/26 season only 47 ships are booked to visit
- several backpacker hotels have closed (some now cater for social housing) and fewer backpackers are visiting the area
- the Pipi Patch Bar application to renew its on-licence was unsuccessful and this venue which was the source of troublesome late night public drinking has now closed
- a carpark on the beach at the end of Kings Road which was a popular drinking spot has now been replaced by a playground.

In summary, in 2025 many hospitality businesses in the area are struggling, the drinking scene is not pumping as much, and there are fewer young out-of-town visitors coming to the area intent on partying – hence, alcohol-related incidents have declined.

Current situation - still a high level of alcohol-related crime and disorder

Despite this decline, the Waitangi/Paihia/Ōpua area still has the second highest number of police incidents reported in 2024 of any area in the district. Chester Rendell from JFC Restaurant, Paihia said that a big concern in Paihia is the "unruly element that usually comes in from outside the area and creates a nuisance".

Of the 373 incidents reported to the Police from 2021 to 2024, 78 incidents (21%) were relatively serious (see the definition of serious police incidents in section 7). Serious incidents included one homicide in 2022.

Also, 89 respondents in the public survey reported seeing public drinking in this area over the previous two or three years with 70% noticing negative things, including broken glass and litter (59%), disorderly behaviour (41%), and drinkers being very noisy (38%).

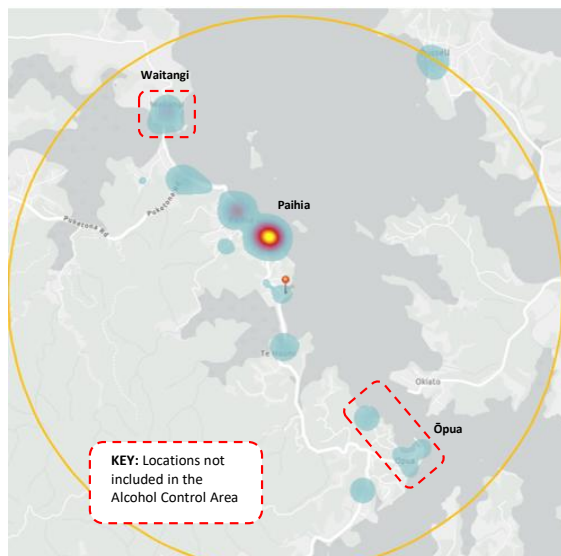
20% of survey respondents mentioned drinkers in Paihia damaging property. In this regard, National Public Health Service, Northern Region noted that ongoing vandalism to the lamp post inspection plates along Marsden Road is still occurring, mainly at the Stockyard Point end of the Road. They commented that it takes considerable force to kick in these steel plates indicating a significant lack of emotional regulation by the parties concerned and a high potential for them to do harm to the public.

⁵ Sources include the Manager of Focus Paihia, National Public Health Service - Northern Region, and an RNZ article [Bay of Islands cruise ship numbers set to plummet](#) dated 18 June 2025

Where do problems occur in Waitangi/Paihia/Ōpua

From the following heat map provided by the Police, the epicentre of reported negative behaviour was the Paihia CBD area and beachfront, while Waitangi and Ōpua also featured. The latter two areas are not included in the current Paihia Alcohol Control Area map.

Figure 6: Heat map of alcohol-related incidents in public places (excluding traffic offences) recorded by the Police



Source: NZ Police data over 4 years (2021 to 2024)

The following table lists where problem drinking in public was reported in this area by public survey participants, National Public Health Service - Northern Region, Focus Paihia, and the Alcohol Licensing Inspectorate:

Table 5: Where problem drinking in public was observed in Waitangi/Paihia/Ōpua

Areas Affected	Included in current Control Area map?	Comments
Waitangi		
Hobson Beach	No	
Waitangi Reserve	No	
Waitangi one way bridge	No	
Waitangi boat ramp area	No	
Carparks Associated with Copthorne Hotel complex, Cruising Club and Waitangi Wharf	No	
Land and beach area between Cruising Club and the sea	No	
Waitangi Treaty Grounds carparks	No	
Tau Henare Drive to the junction with Bayly Road, including the Lookout area and all carparks and laybys including golf club carpark	No	Graffiti, burn outs and point bags have been regularly noted around the Lookout. Doughnut marks in this area are still clear on Google Maps despite this area being blocked off some time ago
Bayly Road including the Waitangi Mountain Park carpark	No	The Manager of Focus Paihia mentioned that problems are occurring along Bayly Road at the mountain bike shop carpark – “they are shunting concrete blocks out of the way to do ‘wheelies’ in these areas”
Bayly Road reserve, Wairoa Bay	No	The Bayly Road reserve is constantly graffitied and while the amount of litter is not high, it is consistent with being a frequent location for public drinking

Areas Affected	Included in current Control Area map?	Comments
Paihia		
Reserve – corner Davis Crescent and Marsden Road	No	
Woolworths carpark, Puketona Road	No	
Walkway to reserve – next to 11 Kings Road	No	
Joyces Road and old RSA Building carpark	No	
Paihia Cemetery	No	
Beaches down to the water line	In part	Some beach areas are not included in the Control Area i.e. Te Ti Bay Beach, Marsden Road Beach, northern part of Te Haumi Road Beach (other end from the Boat ramp which is in the current map), main Paihia Beach including the Stockyard Point area (playground and Lookout)
Marsden Road	Yes	
Lookout beside helipad, Marsden Rd.	Yes	
Kings Road	Yes	
Williams Road	Yes	
Williams Road carpark	Yes	
Davis Crescent	Yes	
Bayview Rd between Marsden Road and Selwyn Road	Yes	
Selwyn Road	Yes	
Seaview Road	Yes	
MacMurray Road	Yes	
Ōpua		
Ōpua waterfront	No	
Ōpua wharf	No	
Beechey Street	No	
Richardson Street facing the beach	No	
Ōpua marina area including Baffin Street and Lyon Street	No	
Ōpua car ferry area	No	

When do problems occur in Waitangi/Paihia/Ōpua

Both the manager of JFC Restaurant, Paihia and the manager of Focus Paihia said that trouble mostly occurs at night, and in the weekends.

Alcohol use during major public events such as New Year's Eve, Matariki and Waitangi Day celebrations was noted in the public survey, with several reports describing drinkers causing disturbances during these events.

9.4 Kerikeri/Waipapa

High-level summary

1. Was a high number of incidents reported to the police in the area in 2024? (at least 20 incidents)	Yes – a high number with 36 incidents reported in 2024.	●
2. Was a high number of <u>serious</u> incidents (e.g. Acts intended to cause injury) reported to the police in the area in 2024? (at least 10 serious incidents)	Yes – a high number with 12 <u>serious</u> incidents reported in 2024. In addition, 18% of survey participants who observed drinking in public observed violent or aggressive behaviour.	●
3. Is there compelling evidence of alcohol-related crime and disorder occurring in the area from public feedback?	Yes – 59% of survey participants who noticed public drinking in the area observed alcohol litter including broken glass, 41% reported disorderly behaviour, 38% reported drinkers being very noisy, and 23% noticed drinkers vomiting or urinating in public.	●

Level of alcohol-related incidents

In Kerikeri/Waipapa, 165 alcohol-related incidents in public places were reported to the Police between 2021 and 2024, with 36 incidents in 2024 (around three per month). This is the third-highest number of incidents among the four main towns in the district. The 'up and down' trend for these incidents is shown in the table below:

Table 6: Number of alcohol-related incidents in public places (excluding traffic offences) reported to Police in the Kerikeri/Waipapa Area

2021	2022	2023	2024	Total over 4 years
43	36	50▲	36▼	165

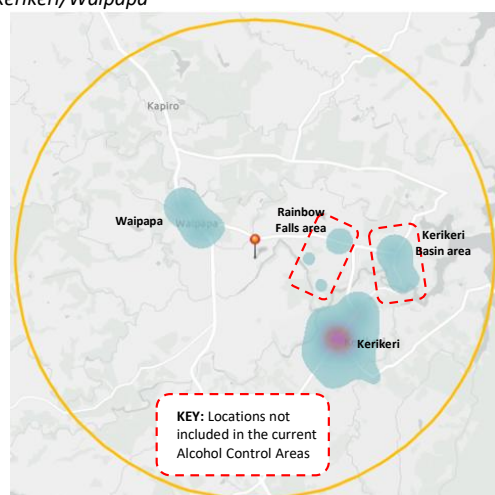
Of the 165 incidents reported to the Police from 2021 to 2024, 55 incidents (33%) involved relatively serious offences (see section 7 for a definition of these offences).

82 respondents in the public survey reported seeing public drinking in Kerikeri/Waipapa, with 68% noticing negative things. Negative observations mostly involved littering (59% of responses), people being drunk or disorderly (41%), and drinkers being very noisy (38%). More detail is included in section three of the Appendix.

Where do alcohol-related incidents occur?

The following heat map of incidents provided by the Police shows where these incidents were concentrated (see section three of the Appendix):

Figure 7: Heat map of alcohol-related incidents in public places (excluding traffic offences) recorded by the Police in Kerikeri/Waipapa



Source: NZ Police data over 4 years (2021 to 2024)

The heat map shows trouble spot areas outside the current Alcohol Control areas in Kerikeri and Waipapa around Rainbow Falls, and the Kerikeri Basin and Kororipo Heritage Park area.

The following table lists where problem drinking in public was reported in Kerikeri/Waipapa by the public survey participants, National Public Health Service - Northern Region, and the Alcohol Licencing Inspectorate:




Table 7: Where problem drinking in public was observed in Kerikeri/Waipapa

Areas Affected	Included in current Control Area map?	Comments
Kerikeri		
Rainbow Falls carpark and reserve	No	
Fairy Pools Lane and Fairy Pools	No	
Skudders Beach Road parking bay	No	
Stone Store basin carpark, wharf area	No	The Stone Store side of the Kerikeri Basin has a history of night-time disorder, hence the installation of CCTV in the area
Landing Road including the carpark for the Kerikeri Basin, the reserve, and picnic area	No	Used for 'wheelies' at times and has been the location of vandalism and crime
Council carparks between Homestead Road and Butler Road	No	
Carparks between Homestead Road and Fairway Drive (e.g. old Bunnings carpark area) and connecting lanes to Kerikeri Road	No	
Briscoes, Rebel Sport and Work & Income carparks	No	
Homestead Sports Bar carpark	No	
The Man Cave carpark and surrounding area, 19 Homestead Road	No	
Masonic Lane	No	
Interconnecting service lanes and carparks between Hobson Avenue and Cobham Road	In part	Control Area excludes the Rock Salt carpark. Only half the Farmers Market carpark is in the current Control Area
Carparks along Hobson Avenue e.g. Baptist Church carpark, Ministry of Education carpark etc	No	
Liquorland service lane and carpark	No	
Woolworths carpark and service lanes	No	
Shrubbery on north side of Woolworths Building, on Butler Road	No	Known hiding place for drinkers
McDonald's carpark	No	
Kerikeri Rugby Club, squash and netball clubs, carparks and associated playing fields – corner of the Heritage Bypass and Waipapa Road	No	
Roundabout area at the intersection of Kerikeri Road and SH10	No	
The Domain including the playground, skatepark, and near the Procter Library	Yes	Main area mentioned in the public survey
Corner of Kerikeri Road and Cobham Road	Yes	
Waipapa		
Mitre 10/Noel Leeming carpark	No	
The Warehouse carpark	No	
Parking area at end of Kerikeri River track opposite 1895 SH10 Waipapa	No	

Areas Affected	Included in current Control Area map?	Comments
Harmony Lane and associated playing fields and carparks	In part	Harmony Lane is in the Alcohol Control Area but not the playing fields and carpark. Empties have been found on the sidelines and carparks associated with the sports fields. Litter found in Waipapa would indicate that spectators may be walking to off licenses to purchase alcohol and discarding empties on their return. "Doughnuts" are visible on Google maps in the car park off Harmony Lane behind the Judo and Soccer Clubs
Walkway running from the soccer fields to Mawson Ave	No	
Walkway running from Mawson Ave to Waipapa shops	No	
Te Puāwaitanga - Bay of Islands Sports Hub	No	Surrounding areas have a high level of alcohol litter indicative of alcohol-related disorder and crime – as a precautionary measure this new Sports Hub should also be included in the Alcohol Control Area
Pioneer Tavern carpark	No	Locals have commented that there is a significant amount of side-loading at the Pioneer Tavern in the carpark and surrounding areas
Area with concrete table and chairs on SH10 beside the Waipapa Auto court	Yes	
Skippers Lane and Waipapa Loop Road	Yes	

9.5 Kaikohe

High-level summary

1) Was a high number of incidents reported to the police in the area in 2024? (at least 20 incidents)	Yes – a high number with 22 incidents reported Police in 2024.	
2) Was a high number of serious incidents (e.g. Acts intended to cause injury) reported to the police in the area in 2024? (at least 10 serious incidents)	No – just 5 serious incidents were reported to the Police in 2024.	
3) Is there compelling evidence of alcohol-related crime and disorder occurring in the area from public feedback?	Yes – 70% of survey participants who noticed public drinking in the area observed alcohol litter including broken glass, 54% reported disorderly behaviour, 51% reported drinkers being very noisy, and 24% noticed drinkers vomiting or urinating in public. Reports mention vandalism and intimidating behaviour by drinkers.	

Level of alcohol-related incidents

117 alcohol-related incidents in public places were reported to the Police in Kaikohe over the four years from 2021 to 2024, with 22 incidents in 2024 (roughly two per month). The next table shows reported incidents in the years from 2021 to 2024, with an 'up and down' pattern of incidents:

Table 8: Number of alcohol-related incidents in public places (excluding traffic offences) reported to Police in Kaikohe

2021	2022	2023	2024	Total over 4 years
37	21 ▼	37 ▲	22 ▼	117

Of the 117 incidents reported to the Police from 2021 to 2024, 32 incidents (27%) were relatively serious (see section 7 for a definition of these serious incidents).

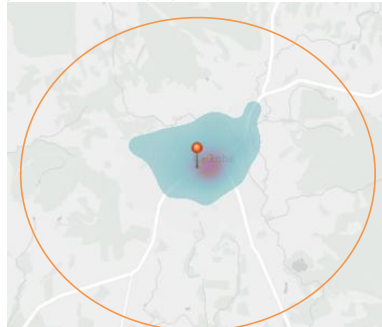
63 respondents in the public survey reported seeing public drinking in Kaikohe, with 84% noticing negative things, a higher percentage of negative observations than other main areas such as Kaitiāia, Kerikeri/Waipapa and Waitangi/Paihia/Ōpua.

Negative observations mainly involved littering (70%), disorderly behaviour (54%), drinkers being very noisy (51%), violence and aggression (24%), and drinkers vomiting or urinating in public (also 24%). Section four of the Appendix includes a chart showing all types of negative drinking behaviour observed in Kaikohe.

Where do alcohol-related incidents occur?

The following heat map shows the location of incidents reported to the police. This shows that these incidents occurred in all areas of Kaikohe, with their epicentre in the CBD area.



Figure 8: Heat map of alcohol-related incidents in public places (excluding traffic offences) reported to the Police in Kaikohe



Source: NZ Police data over 4 years (2021 to 2024)

The following table lists where problem drinking in public was reported in Kaikohe by public survey participants, National Public Health Service, Northern Region, and the ex-Manager of Kaikohe Library:

Table 9: Where problem drinking in public was observed in Kaikohe

Areas Affected	Included in current Control Area map?	Comments
Library Square – including The Shed Liquor Centre and playground	No	Library Square is the main area of concern. Perversely, this Square is not included in the current Alcohol Control Area. Within this Square, litter and graffiti has often been found around The Shed bottle store.
The Warehouse carpark and service lane	No	On two occasions rough sleepers were noted behind The Warehouse. The photograph shows alcohol litter at The Warehouse carpark. 
Hone Heke Memorial Reserve	No	Monument Rd is included in the Alcohol Control Area, but not the parking area and the reserve itself
Liquorland, 40 Broadway – carpark and rear service lane	In part	Rear service lane is included in the Alcohol Control Area, but the carpark is not
Pavement opposite Work and Income, on Memorial Avenue	Yes	
Broadway	Yes	
Recreation Road	Yes	
Raihara Street	Yes	
Old Kaikohe Hotel site, 67A Broadway	Yes	Alcohol litter is frequently found, and this is an area where cars do 'wheelies' etc 
New World carpark and associated paved areas	Yes	
Lindvart Park	Yes	
Park at corner of De Merle Street and Park Road	Yes	

Areas Affected	Included in current Control Area map?	Comments
Parking area for Pou Herenga Tai Twin Coast Cycle Trail	Yes	
Parking area by the Hawaiki Functional Fitness building and toilets	Yes	
Marino Place and Marino Court	Yes	
Memorial Park including skateboard area	Yes	
Rest areas on SH12 near Orrs Road intersection	Yes	

As the above table shows, most public drinking 'hot spots' are already included in the Kaikohe Alcohol Control Area, but not Library Square which is the main trouble spot for public drinking.

Reduced levels of alcohol litter and graffiti

A Health Protection Officer from National Public Health Service, Northern Region noted that the level of litter and graffiti has reduced in and around the Shed and New World since the Shed's liquor license hearing and interventions to improve the behaviour of the public i.e. presence of a security guard hired by the Council and increased police focus on enforcing the alcohol ban in this area.

Indeed, as with other areas in the district, in winter 2025 there is less alcohol litter in Kaikohe than previously – this may be a seasonal trend or due to cost-of-living increases affecting local residents.

Illicit drug litter

'Nangs' (nitrous oxide cylinders) were frequently found in Kaikohe but have decreased since September 2024 when a stronger approach to enforcement was taken.

'Party houses'

Drinking in public occurs in the neighbourhood of 'party houses', identified by the level of alcohol litter and marks from burnouts left on the roads outside. The location of party houses moves as tenancies change.

The Shed Liquor Centre Hearing

A hearing regarding the application for the renewal of an off-licence for The Shed Liquor Centre in February 2024 provided insight into the situation in Kaikohe, with feedback provided by the Police, the Library Manager, Public Health officials and concerned residents.

Key themes from this hearing relate to drinking in public in 2023, as follows

- *Drinking in the park adjacent to The Shed Liquor Centre* was a recurring issue. The park includes public seating, toilets, and a children's playground (50 meters from the premises). The park is also near sensitive sites like the Kaikohe Public Library and community offices.
- *Anti-social and aggressive behaviour*: Incidents included yelling, fighting, and disorderly behaviour, making the area unpleasant and unsafe for locals.
- *Alcohol-related litter*: Broken glass and rubbish was frequently seen in the park
- *Daytime drinking was reported*. Incidents were reported during the day, including early morning drinking (e.g. complaints about drinking at 9 am).
- *Community concerns*: Objectors, including the Library Manager and a local resident, expressed concerns about the impact of public drinking on the community's amenity and good order. The park was described as unsafe due to intoxicated individuals and anti-social behaviour.

Feedback from the previous Manager of the Kaikohe Library

This person has a long personal connection to Kaikohe. She mentioned that she grew up there, went to school in the town, and has lived there for most of her life. She was formerly the manager of the Kaikohe Library. This has given her strong local insight into drinking in public in Kaikohe.

Where is public drinking happening?

She said that the main area where drinking occurs in public in Kaikohe is Library Square.

Spaces like the park at the corner of De Merle Street and Park Road are also used and laybys on SH12 on the south-western outskirts of Kaikohe are informal drinking spots.

On Broadway itself, drunk people are often seen “wandering up and down the street” with boxes of alcohol, though they rarely settle there, due to a lack of seating.

Why do drinkers select these places?

Several factors combine to make certain public spaces in Kaikohe appealing for drinking.

The Library Square is attractive because of its location in the heart of the commercial area, its proximity to liquor outlets, and amenities such as public toilets and seating. The square also offers shelter and very easy access to two alcohol outlets within a short walk. Proximity to the public toilets is also an important factor; as she pointed out “when you’re drinking a lot of alcohol, you need to go to the toilet quite often!”.

She also noted that free Wi-Fi provided by the library draws people to the Square, allowing them to “pump their sounds”. She acknowledged that the free Wi-Fi is “potentially an aggravating factor” but also explained that it is a deliberate part of the library’s role to reduce the digital divide, and not something that could simply be withdrawn.

The park at the corner of De Merle Street and Park Road is used because it is off the main street and offers a sense of being less observed with mature trees shielding drinkers from view.

The layby areas on SH12 south of Kaikohe are informal drinking spots for the same reasons — picnic tables, rubbish bins, and trees that help avoid scrutiny.

When is public drinking happening?

She noted that drinking patterns are seasonal. Drinking is much more visible in summer, when people take advantage of the warmer weather and longer daylight hours to socialise outdoors well into the evening. In contrast, during the winter months, drinking mainly occurs during the day. Payment days trigger noticeable spikes in daytime drinking.

Who is drinking in public?

She described the people who engage in public drinking as “a community of people... who loosely affiliate with one another,” often linked by overlapping issues: alcohol use, drug use, mental health challenges, or a combination of these. They are not just young or unemployed — pensioners and people on sickness benefits are also commonly seen.

Many of those who drink publicly do so during the day because they are not engaged in regular work.

Evidence of disorderly behaviour

There is clear evidence of disorderly behaviour, particularly in the warmer months. Vandalism spikes in summer, something she attributed to the influence of alcohol and drugs. She mentioned visible drug use and solvent abuse in some spots, sometimes more prominent than evidence of alcohol use.

What is the trend?

She said there has been a modest reduction in visible public drinking recently, thanks in part to liquor outlets refusing service to problem drinkers and more police patrols.

However, the trend remains seasonal, and she said that public drinking will pick up when the weather is warmer. She stressed that “summer is always worse”.

Enforcement

She observed that behaviours have worsened in recent years due to a lack of consistent enforcement. In her view, the slow police response means “they know if we ring the police, by the time the police get there, they will have drunk their box”. She suggested that random police patrols would be the most effective deterrent.

9.6 Taipā, Cable Bay, Coopers Beach, Mangonui area

High-level summary

1) Was a high number of incidents reported to the police in the area in 2024? (at least 20 incidents)	20 incidents were reported in 2024. But individual areas did not have a high number of incidents: Estimate for 2024: Taipā – 10 incidents Cable Bay – 0 Coopers Beach – 5 Mangonui – 5	●
2) Was a high number of <u>serious</u> incidents (e.g. Acts intended to cause injury) reported to the police in the area in 2024? (at least 10 serious incidents)	No – just 8 <u>serious</u> incidents were reported in 2024 across the whole area.	●
3) Is there compelling evidence of alcohol-related crime and disorder from public feedback?	No – feedback described below indicates that public drinking in the area is largely peaceful.	●

Level of alcohol-related incidents

In the Taipā, Cable Bay, Coopers Beach, Mangonui area, there were 20 alcohol-related incidents in public places reported to the Police in 2024 (an average of 1.7 per month).

As the next table shows, incident numbers increased in 2024 but are 40% lower than in 2021:

Table 10: Number of alcohol-related incidents in public places (excluding traffic offences) reported to Police in the Taipā, Cable Bay, Coopers Beach, Mangonui area

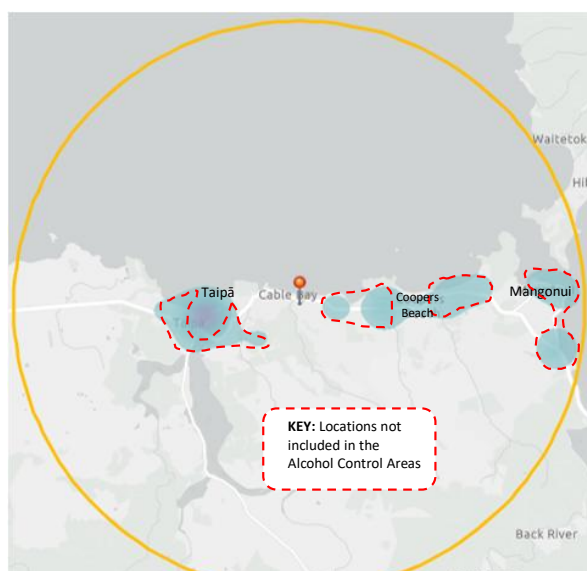
2021	2022	2023	2024	Total 2021-2024
33	15 ▼	14	20 ▲	82

In 2024, 8 serious police incidents were recorded (as classified in section 7). This represents 40% of the total reported incidents in 2024. From the public survey, negative observations mainly involved broken glass or litter (55%), drinkers being very noisy (39%), and people being drunk and disorderly (35%). Section five of the Appendix includes a chart showing all the types of negative behaviour observed in this area.

Where do alcohol-related incidents occur?

The following heat map shows the location of incidents reported to the police from 2021 to 2024:

Figure 9: Heat map of alcohol-related incidents in public places (excluding traffic offences) recorded by the Police in the Taipā, Cable Bay, Coopers Beach, Mangonui area



Source: NZ Police data over 4 years (2021 to 2024)

This heat map shows that Taipā had the highest concentration of these incidents, while incidents occurred in areas not covered by the current Alcohol Control Areas, such as in Mangonui, parts of Taipā, and parts of Coopers Beach/Cable Bay.

Problem drinking in public was reported by public survey participants at beaches, near public toilets and in picnic areas in Taipā, Coopers Beach/Cable Bay and Mangonui. However, the police data indicates that the number of incidents recorded in each town is relatively low – see the next table:

Table 11: Police incidents reported in 2024

Locality	Estimate of police incidents in 2024	Existing Alcohol Control Area
Taipā	10	In part
Coopers Beach	5	In part
Mangonui	5	No
Cable Bay	0	No
Total	20	

These relatively low numbers suggest that the number of incidents occurring in the individual locations do not meet the threshold of “a high level of crime or disorder” stated in LGA02 for amending existing Control Areas or declaring new Areas.

Where was problem drinking in public observed

The following table lists where problem drinking in public was reported by public survey participants, National Public Health Service - Northern Region, and the Alcohol Inspectorate:

Table 12: Where problem drinking in public was observed in the Taipā, Cable Bay, Coopers Beach, Mangonui area

Areas Affected	Included in current Control Area map?	Comments
Taipā		
In the sand dunes on the north-west end of the beach	No	
Reserve to the west of the boat ramp and beside the sailing club buildings	No	
Taipā Point Road	Yes	
Foreshore Road from approximately the intersection of Mamaru Drive to the Public Toilet and showers	Yes	Only small amounts of alcohol litter have been observed in these areas in Taipā
Under trees on beach beside Public Toilet and showers	Yes	
Cable Bay/Coopers Beach		
Cable Bay carpark opposite Stratford Drive	No	Only small amounts of alcohol litter have been observed in these areas, although in the past a small number of ‘meth’ point bags (0.1 gram) have been found
Cable Bay layby – opposite ice cream shop	No	
Coopers Beach access and carpark	Yes	
Coopers Beach boat ramp area	No	
Mangonui		
“Public carparks, street, and boardwalk around the Mangonui pub”	No	Only one mention only in the public survey

Re extending the Alcohol Control area in Taipā

In Taipā, an area on the beach near the public toilets and showers, where people used to drive under the trees to drink alcohol is in the current Control Area. Investigation by the Alcohol Licensing Inspectorate found there were issues there in the past, but none recently – this may be because of the curbing that is being installed preventing people from driving under the trees.



Situation in Cable Bay/Coopers Beach

National Public Health Service, Northern Region noted that this area offers relatively few locations that would be considered attractive to disorderly public drinking, littering, graffiti and property damage i.e. areas isolated from public view.

Situation in Mangonui

National Public Health Service, Northern Region said that in the past there were reports of alcohol-related disorder over the New Year period in Mangonui. However, generally through the year public drinking is quiet and peaceful with little disturbance to the public.

9.7 Awanui*High-level summary*

1) Was a high number of incidents reported to the police in the area in 2024? (at least 20 incidents)	No – only 14 incidents reported in 2024.	●
2) Was a high number of <u>serious</u> incidents (e.g. Acts intended to cause injury) reported to the police in the area in 2024? (at least 10 serious incidents)	No – just 4 <u>serious</u> incidents were reported in 2024.	●
3) Is there compelling evidence of alcohol-related crime and disorder occurring in the area from public feedback?	No – investigation found that drinking in public, mainly at the Awanui Playground, is relatively peaceful.	●

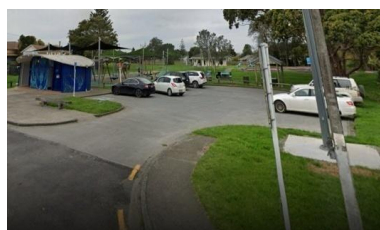
Level of alcohol-related incidents

Awanui is not currently an Alcohol Control Area. With only 14 alcohol-related incidents in public in Awanui (excluding traffic offences) reported to the police in 2014, Awanui is at the moderate level of reported incidents in the district.

Thirty survey participants mentioned seeing people drinking in public in Awanui, with 80% (24 people) mentioning negative elements of this drinking such as littering and disorderly behaviour.

Awanui Playground

The public survey results indicate that Awanui Playground is the main place where this drinking occurs. An Alcohol Inspector spoke to local businesses bordering the Playground who said there are people who go there and have a few beers at the picnic tables, but they are not generally rowdy and have not caused any issues. They mainly appear to be freedom campers (both from overseas and transient locals living out of their van).

*In summary*

The relatively low level of incidents reported to the police and the situation at Awanui Playground being relatively quiet indicates that a new Control Area should not be declared in Awanui.

9.8 Lake Ngātu

Introduction

Lake Ngātu is a freshwater dune lake located to the northwest of Awanui, near Waipapakauri. The Lake is a popular recreation area for water sports and day visitors. It is very actively used for waka ama, paddle boarding, and swimming. When the decision was made to continue the Bylaw without amendment in March 2024, Councillor Halkyard-Harawira noted that up to 250 waka ama paddlers use the Lake weekly at various periods of the year.



High-level summary

1) Was a high number of incidents reported to the police in the area in 2024? (at least 20 incidents)	No – no incidents were reported to the Police in 2024. However, public feedback indicates that incidents have occurred for at least 10 years at the Lake.	●
2) Was a high number of serious incidents (e.g. Acts intended to cause injury) reported to the police in the area in 2024? (at least 10 incidents)	No – no serious incidents were reported to the Police in 2024.	●
3) Is there compelling evidence of alcohol-related crime and disorder occurring in the area from public feedback?	Yes – local users of the Lake report children and adults being cut by broken bottles and some instances of aggressive and intimidating behaviour.	●

Level of alcohol-related incidents

There are no police records of alcohol-related incidents occurring at Lake Ngātu from 2021 to 2024 and only five participants in the public survey mentioned they had observed problems with public drinking at the Lake e.g.:

“Disorderly behaviour and littering at Lake Ngātu around where all the kids swim and train for waka ama”.

However, local users of the Lake including participants in waka ama activities reported many negative incidents affecting peoples’ enjoyment of the Lake.

Where has problem drinking in public been observed around the Lake?

The following table lists where problem drinking in public was reported by National Public Health Service, Northern Region, the Alcohol Inspectorate, and local users of the Lake:

Table 13: Where problem drinking in public was observed around Lake Ngātu

Areas Affected	Included in current Control Area map?	Comments
Lake Ngātu Road	No	
Sweetwater Road around the Lake	No	
Entire Lake Ngātu Track around the Lake	No	
Waka storage area and access to this area from Lake Ngātu Road	No	
Reserve area around public toilets on West Coast Road/Sweetwater Road	No	

The Lake is a popular place for children

In May 2025 a waka ama coach at Lake Ngātu reported that over 100 children paddle at the Lake; and multiple clubs and local schools use the Lake for waka ama and other activities.

Broken glass is a constant hazard

She said that broken glass from alcohol bottles is a daily hazard for children and coaches, causing frequent cuts and injuries. This glass is found in the lake, around waka storage areas, and where children swim. Children as young as five are affected and clubs have had to enforce participants wearing shoes, and coaches carrying first aid kits, and collecting rubbish daily. She described filling an ice cream container of broken glass every week.



Broken glass at Lake Ngātu

Illicit drug use is also occurring

Rubbish includes cans, bottles, vape waste, and 'meth' bags - all observed recently.

Abusive visitors to the Lake

Exposure of tamariki to drunken or abusive adults has occurred, with one incident involving a man verbally abusing young paddlers.

The situation is getting worse, and action is required

She noted that the public safety risk is escalating with incidents of daytime drinking and drug use, not just at night. Offenders occasionally light fires, even trying to set a big tree on fire. More 'meth' bags have been appearing in recent months. A stolen vehicle was driven into the lake by a drunk person recently. Verbal abuse, gang presence, and the potential for very serious injuries have raised fears for children's safety.

Despite outreach to DOC, Far North District Council, Police, and iwi authorities, she noted that no effective action has been taken and there is a growing sense of frustration that community members are left to manage safety risks alone.

Further community feedback is included in the Appendix

Emails to the Council and excerpts from social media postings regarding Lake Ngātu are included in section seven of the Appendix.

10 Discussion

10.1 There is strong evidence of alcohol-related crime and disorder related to drinking in public across the district

In 2024 the Police reported 483 alcohol-related incidents in public places in the district (excluding traffic offences).

In the public survey, 60% of those who observed people drinking alcohol in public in the Far North observed various forms of criminal and disorderly behaviour including littering (51% of cases), disorderly behaviour (38%), drinkers being very noisy (34%), violence or aggression (16%), and drinkers vomiting or urinating in public (15%).

Seven broad areas were evaluated to determine whether high levels of alcohol-related crime and disorder were occurring in these areas using the framework described in section 7. The findings from this evaluation indicate that new Alcohol Control Areas could be declared and existing Control Areas could be amended. Results were as follows:

	Kaitiāia	Waitangi/ Paihia/Ōpua	Kerikeri/ Waipapa	Kaikohe	Taipā, Cable Bay, Coopers Beach, Mangonui	Awanui	Lake Ngātu
Were at least 20 alcohol-related crime and disorder incidents in public places reported to the police in 2024	Yes	Yes	Yes	Yes	Yes across the whole area but individual localities have lower numbers	No	No
No. of police incidents 2024	145	47	36	22	20	14	0
Were at least 10 police incidents serious in nature in 2024 (e.g. Acts intended to cause injury)	Yes	Yes	Yes	No	No	No	No
No. of police incidents classified as serious	42	10	12	5	8	4	0
Compelling evidence of alcohol-related crime and disorder from public feedback	Yes	Yes	Yes	Yes	No	No	Yes

Remaining areas in the district all had low or very low levels of incidents reported to the Police from 2021 to 2024 (see section 8).

10.2 This evidence suggests the following actions

The summary above and the detailed evidence discussed in section 9 suggests the following:

Broad areas	Suggested actions
Kaitiāia	Extend the current Alcohol Control Area
Waitangi/Paihia/Ōpua	Declare new Alcohol Control Areas for Ōpua and Waitangi and extend the Paihia Control Area
Kerikeri/Waipapa	Extend the two current Control Areas: Kerikeri and Waipapa
Kaikohe	Extend the current Alcohol Control Area
Taipā, Cable Bay, Coopers Beach, Mangonui	No action – maintain current Control Areas with no change
Awanui	No action – do not declare an Alcohol Control Area
Lake Ngātu	Declare a new Alcohol Control Area

Recommended new locations (streets, carparks etc.) to add to the existing Control Areas and include in new Areas are listed in section 9 (these locations are not included in the current Control Areas).

10.3 Why new alcohol ban areas should be 24x7 all year round

As discussed in section 6.7, alcohol-related crime and disorder in public places in the Far North occurs at all times of the year, across most days of the week, and throughout the day and night. While there are peaks, such as in January to March, on Saturdays, and between 4pm and midnight, incidents still occur during quieter periods, including the winter months, early in the week and in the morning. This pattern shows that problematic drinking behaviour is not confined to specific times.

24x7 alcohol bans all year round provide police with a regulatory tool to respond to alcohol-related crime and disorder whenever it occurs, rather than relying on limited timeframes that may not align with actual incidents. By contrast, partial bans would leave gaps that would reduce the effectiveness of enforcement and risk undermining public safety.

10.4 Are the recommended alcohol bans appropriate in light of the evidence?

Council staff advise that the recommended bans are appropriate because:

- they target areas where high levels of alcohol-related crime or disorder have occurred recently
- they provide the Police with a flexible and appropriate tool to address problems occurring in these areas
- applying these bans 24x7 all year round will enable the Police to act whenever they encounter problem drinking in public in these areas.

10.5 Are the recommended alcohol bans proportionate in light of the evidence?

These bans are likely to be proportionate if they are not blanket bans across a wide area but targeted to local areas. Case law (NZMCA v. Marlborough District Council - 2021) found that a blanket prohibition across an entire district (in this case related to freedom camping), without sufficient evidence that the problem existed everywhere, was an 'overbroad' and 'disproportionate response' to the actual issues arising from freedom camping. The recommended approach is proportionate as it targets specific locations where a high level of problems have occurred, rather than imposing a disproportionate district-wide ban.

10.6 Can the proposed bans be justified as a reasonable limitation on people's rights and freedoms?

The Bill of Rights Act 1990 (BORA) protects the human rights and fundamental freedoms of all people in New Zealand. The relevant rights that may be affected by enforcing the Bylaw are the rights to:

- freedom of movement
- freedom of peaceful assembly
- be secure against unreasonable search or seizure.

Within the Alcohol Control Areas authorised by the Bylaw, sections 169 and 170 of LGA02 give constables powers, without warrant, to search people and vehicles for alcohol, seize any alcohol, require offenders to leave the Area, and to arrest anyone in breach of the Bylaw.

The Bylaw does not restrict people's rights to assemble in, or move around, the district, or be secure against being searched, unless they are drinking or carrying open containers of alcohol (either in person or in their vehicles) in the designated Alcohol Control Areas. Council staff consider that the limits on these rights in the Alcohol Control Areas are justified under section 5 of BORA as reasonable limitations in a free and democratic society, as they help to protect the public from alcohol-induced crime and disorder in the public places where they apply.

APPENDIX: DETAILED LOCATION-BASED EVIDENCE FROM THE POLICE AND THE PUBLIC SURVEY

1) Kaitiāia

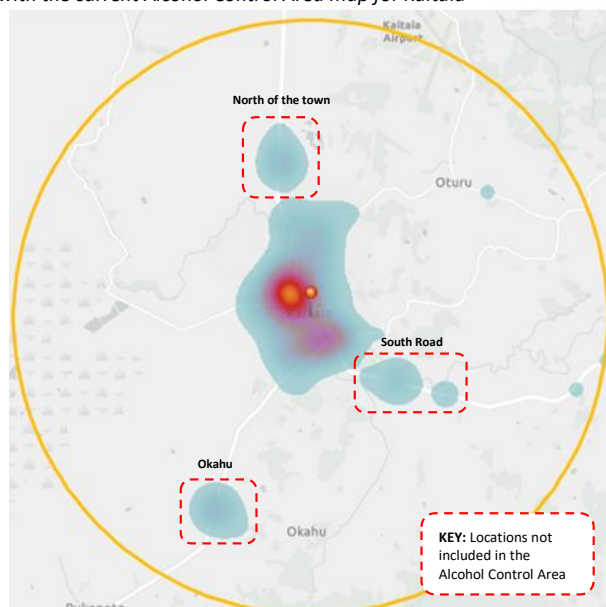
Alcohol-related incidents reported to the Police in Kaitiāia

Over the four years from 2021 to 2024 Kaitiāia had the highest level of alcohol-related incidents in public places reported to the Police of any town in the Far North. 482 of these incidents occurred in this four-year period, with 145 occurring in 2024.

Comparing the location of alcohol-related incidents reported to the Police against the current Alcohol Control Area map

The heat map below shows broad locations where police incidents occurred that are not within the current Alcohol Control Area. However, the map does not identify these locations at the more granular level of individual streets or playgrounds, etc.

Figure 10: Heat map of alcohol-related incidents in public places (excluding traffic offences) recorded by the Police compared with the current Alcohol Control Area map for Kaitiāia



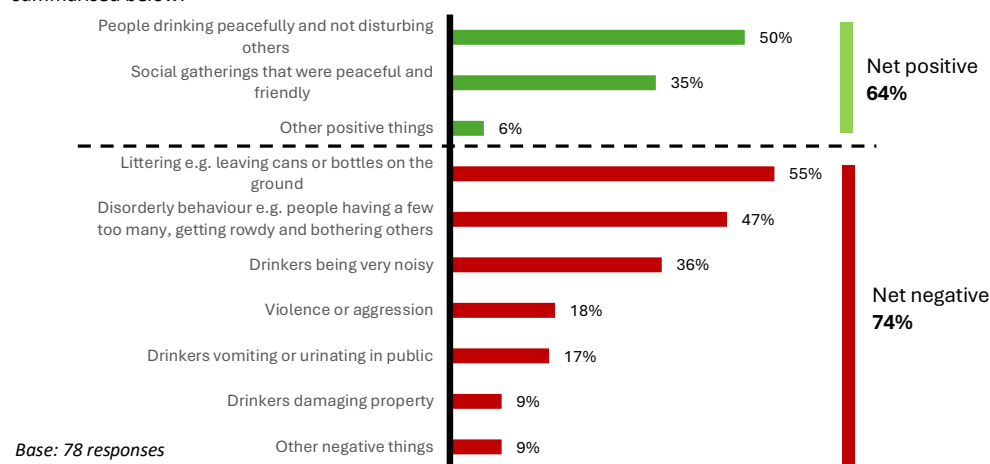
Source: NZ Police data over 4 years (2021 to 2024)



Source: Register of resolutions in the Bylaw

Public Survey results Kaitiāia

78 survey participants observed people drinking in public in Kaitiāia over the past two or three years. What they observed is summarised below:



Where negative aspects of drinking in public were observed in Kaitiāia

On the street / footpaths (18 mentions)

- Commerce Street/ main street (9 mentions)
- Main street right in the middle of town outside the Thai place with a Cody box in hand
- Regularly see people walking... on North St, or Commerce Street
- Outside Mussel Rock
- Generic mentions e.g. on the street (5 mentions)

Parks and playgrounds (9 mentions)

- Playground/park opposite Te Ahu Centre (2 mentions)
- At the playground, Matthews Park
- Kids playground opposite the Mobil garage
- Jaycee Park Kaitiāia
- Skate bowl
- Remembrance Park
- In Jubilee Park
- In the park where tamariki play

Public carparks (8 mentions)

- In carparks (4 mentions)
- Old Warehouse building and carpark
- Pak 'n Save carpark and Warehouse carpark
- Carpark of the Te Ahu Centre
- Supermarket carpark

Town Square / outdoor seating areas (5 mentions)

- Town Square (2 mentions)
- Main street outdoor table
- Benches (especially during Christmas holidays)
- Main street sidewalk seating areas

Sportsgrounds / club games (5 mentions)

- At youth rugby games (2 mentions)
- Mainly at rugby matches
- Club games where families take their children
- League fields in Kaitiāia

2) Waitangi/Paihia/Ōpua

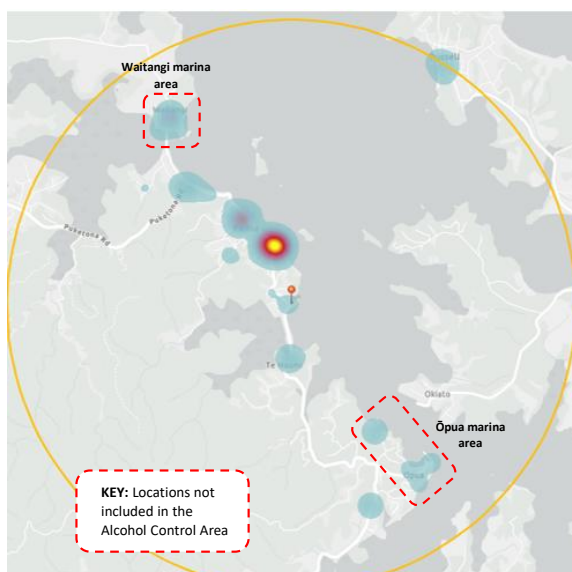
Alcohol-related incidents reported to the Police in the Waitangi/Paihia/Ōpua area

The Waitangi/Paihia/Ōpua area had 47 alcohol-related incidents in public places reported to the police in 2024 (or around 4 per month). In total, 373 of these incidents occurred in the four years from 2021 to 2024.

Comparing the location of alcohol-related incidents reported to the Police with the current Alcohol Control Area map

The heat map below shows broad locations that are not within the current Alcohol Control Area. However, it does not identify these locations at the more granular level of individual streets or playgrounds, etc.

Figure 11: Heat map of alcohol-related incidents in public places (excluding traffic offences) recorded by the Police compared with the current Alcohol Control Area map for the Waitangi/Paihia/Ōpua area



Source: NZ Police data over 4 years (2021 to 2024)

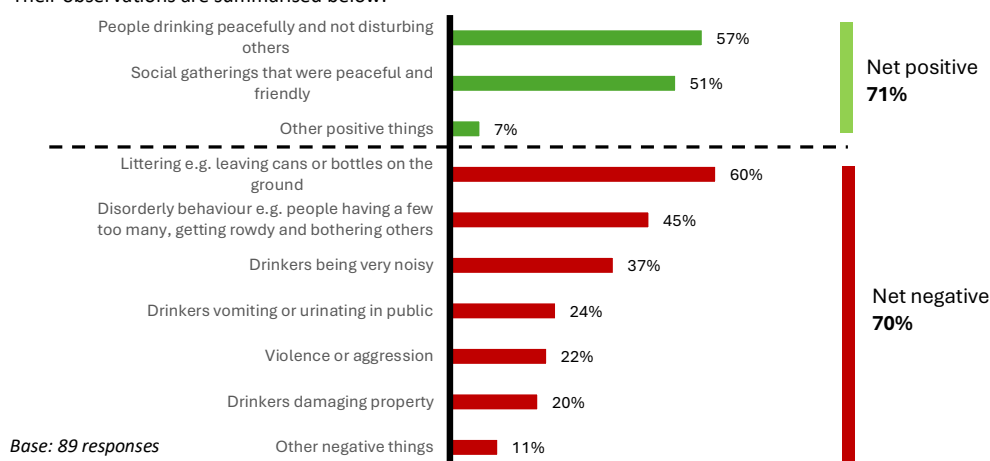


Source: Register of resolutions in the Bylaw

Public Survey Results Waitangi/Paihia/Ōpua

89 survey participants observed people drinking in public in the Waitangi/Paihia/Ōpua area over the past two or three years.

Their observations are summarised below:



Where negative aspects of drinking in public were observed in Waitangi/Paihia/Ōpua**On the beach (28 mentions)**

- On beaches in Paihia (16 mentions)
- Waitangi beaches (2 mentions)
- On the beach at Te Haumi
- On the beach adjacent to the Rotary playground
- Paihia beachfront by the public toilets with the big slide
- Public BBQ areas along the beach
- Northern end of Paihia beach
- Titi Beach
- Ti Bay
- Beach opposite Kings Rd
- Beer and wine at tables near the beach, beer bottles left on the beach
- Couples/families leaving litter near the beach

Specific roads/streets (17 mentions)

- Marsden Road (5 mentions)
 - rest areas
 - street drinking
 - BBQ sites
 - on the corner with Williams Road
- Kings Road (4 mentions)
 - broken glass in the gutters
 - out of control situation at the bottom of Kings Road/beachfront
 - assaults at night
- Puketona Road (2 mentions)
- Williams Road (2 mentions)
 - on the street and sidewalk
 - on the corner with Marsden Road
- Te Kemara Road (2 mentions)
 - drinking and fighting on last four Waitangi Days/Weeks
- Te Karuwha Parade, Waitangi (2 mentions)

In parks and reserves (12 mentions)

- In parks (3 mentions)
- Paihia Reserve
- Park next to Library
- Usually on park benches
- Beach reserve
- Grassy area near new toilet block/play area
- On grassy area at Ti Bay near BBQ
- Williams House gardens

- Sports grounds
- At Matariki celebrations in a park

Waitangi (7 mentions)

- Near Waitangi Marae
- Golf course at Waitangi
- Golf course carpark
- Beaches at Waitangi
- Te Karuwha Parade
- Waitangi Day/Week events
- Waitangi beaches

Ōpua (5 Mentions)

- Outside the local store at Opua
- At the Opua marina
- In town in Opua
- Beachside Paihia-Opua streets
- Opua waterfront

In parked cars (7 mentions)

- In parked cars (5 mentions)
- In cars in Kings Road and Marsden Road
- Side of the road within vehicles

General streets/roads (6 mentions)

- On streets (3 mentions)
- On the sidewalk in Paihia
- Walking around in town
- Leaving taverns

Carparks (6 mentions)

- In carparks (3 mentions)
- Carparks near golf course
- RSA carpark
- Parking area next to the Paihia Library Park

Playgrounds (5 mentions)

- In the BBQ areas next to the playground
- Rotary playground
- BBQ/play area at Te Ti Bay
- Playground by Paihia beach
- Playground next to library

At events (3 mentions)

- The worst was last year at the Matariki celebrations at Paihia /Waitangi
- New Years Eve in Paihia
- Waitangi Day/Week events

3) Kerikeri/Waipapa

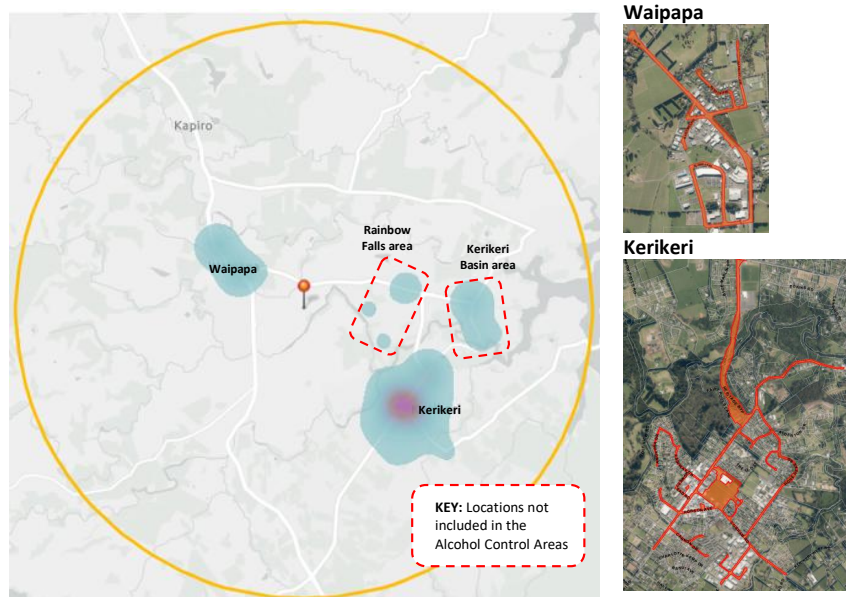
Alcohol-related incidents reported to the Police in Kerikeri/Waipapa

36 alcohol-related incidents in public places were reported to the police in Kerikeri/Waipapa in 2024 (or 3 per month). In total, 165 of these incidents occurred in the four years from 2021 to 2024.

Comparing the location of alcohol-related incidents reported to the Police with the current Alcohol Area maps

The heat map shows broad locations where incidents occurred outside the current Alcohol Control Area. However, it does not identify these locations at the more granular level of individual streets or playgrounds, etc.

Figure 12: Heat map of alcohol-related incidents in public places (excluding traffic offences) recorded by the Police compared with the current Alcohol Control Area map for Kaitiāia

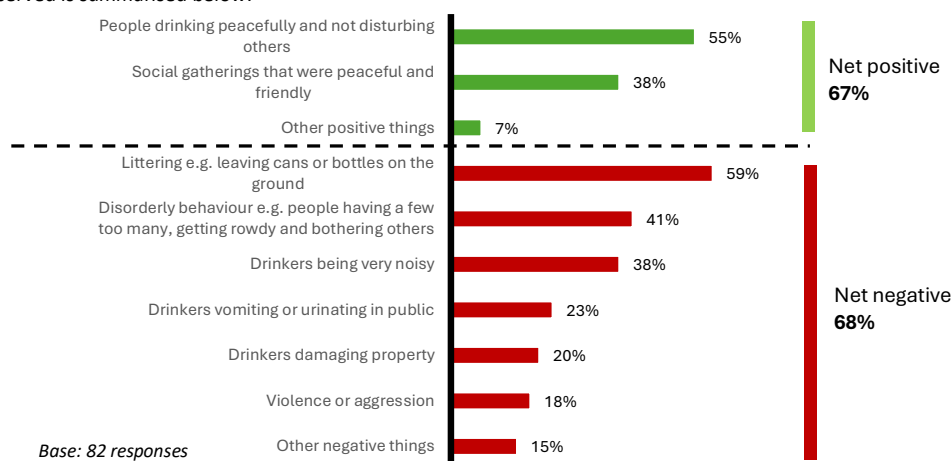


Source: NZ Police data over 4 years (2021 to 2024)

Source: Register of resolutions in the Bylaw

Public survey results for Kerikeri/Waipapa

82 survey participants observed people drinking in public in Kerikeri or Waipapa over the past two or three years. What they observed is summarised below:



Where negative aspects of drinking in public were observed in Kerikeri/Waipapa**Kerikeri Domain (12 mentions)**

- The Domain (5 mentions)
- Kerikeri Domain by New World or McDonalds (3 mentions)
- Park benches in the Domain (2 mentions)
- Common to see a small cohort of people drinking in and around the Domain
- At the outdoors tables by the library/recreational park

Carparks (12 mentions)

- Carparks (5 mentions)
- Rainbow Falls carpark (2 mentions)
- Carpark – youths with cans of mixed juice and vodka
- McDonald's carpark
- Outside supermarkets in Kerikeri
- Waipapa – young people in their cars in the carpark outside Mitre 10
- Skudders Beach Road parking bay

On streets/footpaths (9 mentions)

- Kerikeri streets (3 mentions)
- On the streets by the main playground
- Main street of Kerikeri
- On the streets by the playground
- On the corner of Kerikeri Road and Cobham Road on the sidewalk
- Drinking... while walking along the street
- People drinking... leaving their bottles and cans along the way

Parks/reserves/picnic areas (7 mentions)

- In parks (5 mentions)
- Picnic areas
- Usually on park benches

Playgrounds / skatepark area (6 mentions)

- Kerikeri skatepark/playground (5 mentions)
- At playgrounds

Near the Library (5 mentions)

- Outside the library is a constant
- In the vicinity of Procter Library
- Outside Kerikeri library
- At a park bench... went into the library too, but they told him to leave
- At the outdoor tables by the library/recreational park

In vehicles/parked cars (5 mentions)

- In vehicles (2 mentions)
- Waipapa – young people in their cars in the carpark outside Mitre 10
- Parked up on the side of the roads

Near food outlets (4 mentions)

- Benches near McDonalds
- McDonald's car park
- Mostly around food outlets like McDonalds, pizza premises, and the playgrounds
- Next to the liquor store/McDonalds

Leaving tavern (1 mention)

- People drinking on their way home from the Homestead Pub & leaving their bottle & cans along the way.

4) Kaikohe

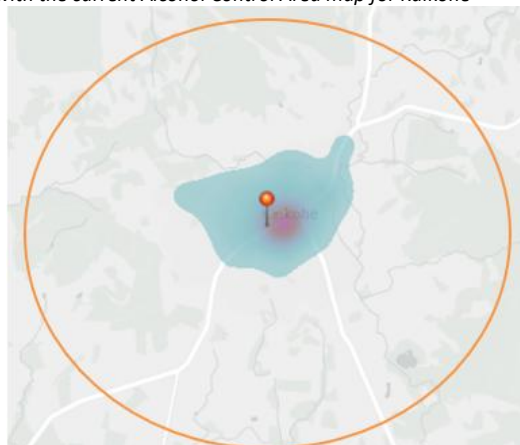
Alcohol-related incidents reported to the Police in Kaikohe

22 alcohol-related incidents in public places in Kaikohe were reported to the police in 2024 (or roughly 2 per month). In total, 117 of these incidents occurred in the four years from 2021 to 2024.

Comparing the location of alcohol-related incidents reported to the Police against the current Alcohol Control Area map

The heat map below shows broad locations that are not within the current Alcohol Control Area. However, it does not identify these locations at the more granular level of individual streets or playgrounds, etc.

Figure 13: Heat map of alcohol-related incidents in public places (excluding traffic offences) recorded by the Police compared with the current Alcohol Control Area map for Kaikohe



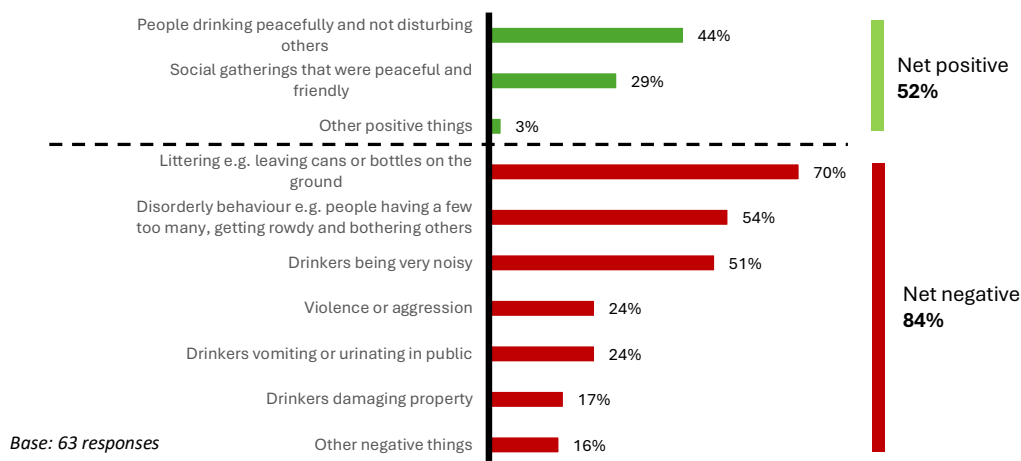
Source: NZ Police data over 4 years (2021 to 2024)



Source: Register of resolutions in the Bylaw

Public survey results for Kaikohe

63 survey participants observed people drinking in public in Kaikohe over the past two or three years. What they observed is summarised below:



Where negative aspects of drinking in public were observed in Kaikohe**On streets/footpaths (11 mentions)**

- On streets (4 mentions)
- Kaikohe Broadway (4 mentions)
 - Broadway across from the Bank Bar and in front of Resene paint shop
- On the streets, walking past my house fighting
- Outside the old building that used to be the public library
- Outside the police station

Parks/green spaces (9 mentions)

- Park by library (3 mentions)
- Parks (2 mentions)
- Kids' parks
- Park by McDonalds
- By Lindvart Park
- Grass area next to Pizza Hut
- Sportsgrounds / reserves

Near the Library (10 mentions)

- In the area near the library (7 mentions)
- Beside the library and in the main street
- Next to public library and playground
- Outside public library near the public toilets

Playgrounds / skate parks (5 mentions)

- Kaikohe Library Playground (2 mentions)
- Playground
- Skate Park

Carparks (5 mentions)

- Carparks (2 mentions)
- Carpark at the Warehouse
- Parking area for cycle ride to Horeke
- Parking area by the Hawaiki building and toilets

Near bars/taverns (2 mentions)

- Broadway across from Bank Bar
- Broadway across from the Bank Bar and in front of Resene

Near food outlets (3 mentions)

- Around food outlets like McDonalds and pizza premises
- Near McDonalds
- Next to the Pizza Hut

Marino Square (2 mentions)

- Marino Square by Kaikohe Library (2 mentions)

Near Memorial Hall/Council building (2 mentions)

- Tables behind Memorial Hall by FNDC
- Outside council

Roads/roadside areas (2 mentions)

- Roads and parks
- SH12 leading out of Kaikohe – evidenced by cans on roadside

Township/general town area (2 mentions)

- At Kaikohe in town

5) Taipā, Cable Bay, Coopers Beach, Mangonui area

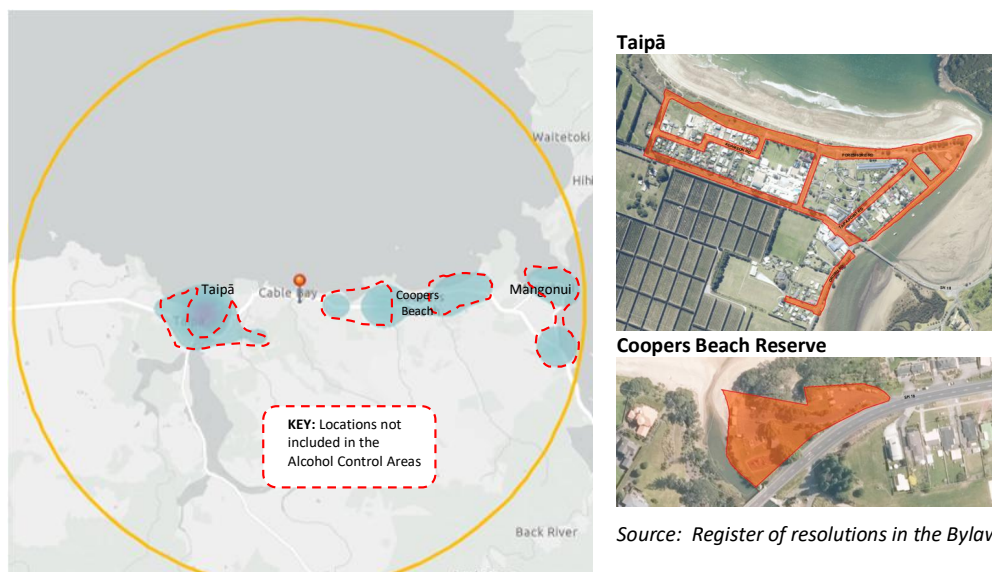
Alcohol-related incidents reported to the Police in the Taipā, Cable Bay, Coopers Beach, Mangonui area

The Taipā, Cable Bay, Coopers Beach, Mangonui area had 20 alcohol-related incidents in public places reported to the police in 2024 (1.7 per month). In total, 82 of these incidents occurred in the four years from 2021 to 2024.

Comparing the location of alcohol-related incidents reported to the Police with the current Alcohol Control Area maps

The heat map shows broad locations that are not within the current Alcohol Control Area. However, it does not identify these locations at the more granular level of individual streets or playgrounds, etc.

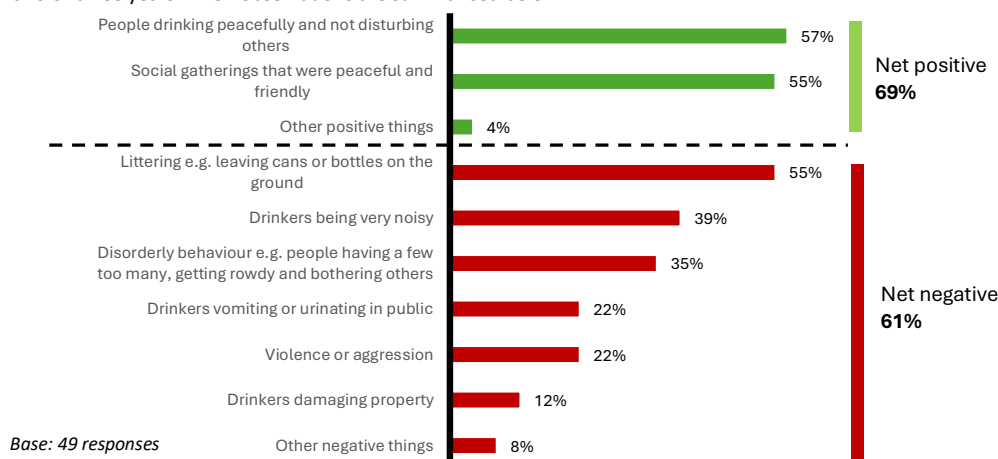
Figure 14: Heat map of alcohol-related incidents in public places (excluding traffic offences) recorded by the Police compared with the current Alcohol Control Area map for the Taipā, Cable Bay, Coopers Beach, Mangonui area



Source: NZ Police data over 4 years (2021 to 2024)

Public survey results for Taipā, Cable Bay, Coopers Beach, and Mangonui

49 survey participants observed people drinking in public in the Taipā, Cable Bay, Coopers Beach, Mangonui area over the past two or three years. Their observations are summarised below:



Where negative aspects of drinking in public were observed in the Taipā, Cable Bay, Coopers Beach, Mangonui area**At the beach (15 mentions)**

- Taipā Beach (6 mentions)
- Coopers Beach (2 mentions)
- Beach (2 mentions)
- Beachfront/waterfront (3 mentions)
- Various family and community events and functions at the beach
- During summer at the beach.

Taipā (6 mentions)

- On benches at Taipā
- Taipā Beach under pohutukawa trees near estuary
- People drinking at Taipā Beach parked up on the grass
- People gather at the beach at Taipā and get drunk
- Near the beachfront at Taipā under the trees
- Beachfront, playgrounds, public reserves and public camping grounds around Taipā

Coopers Beach (2 mentions)

- Coopers Beach
- Coopers Beach park bench

Mangonui (1 mention)

- The public carparks, street, and boardwalk around the Mangonui pub

Near toilets (1 mention)

- A group under trees near toilets

Picnic areas (1 mention)

6) Awanui

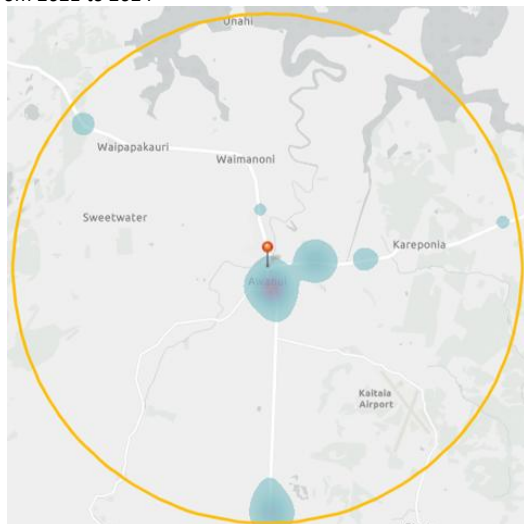
Alcohol-related Incidents reported to the Police in Awanui

14 alcohol-related incidents in public places of Awanui were reported to the police in 2024 (around 1 per month) and, in total, 60 of these incidents occurred in the four years from 2021 to 2024.

Mapping alcohol-related Incidents reported to the Police

The following heatmap provided by the Police shows that incidents reported in Awanui are concentrated in the Awanui township itself. NB. Awanui is not currently an Alcohol Control Area

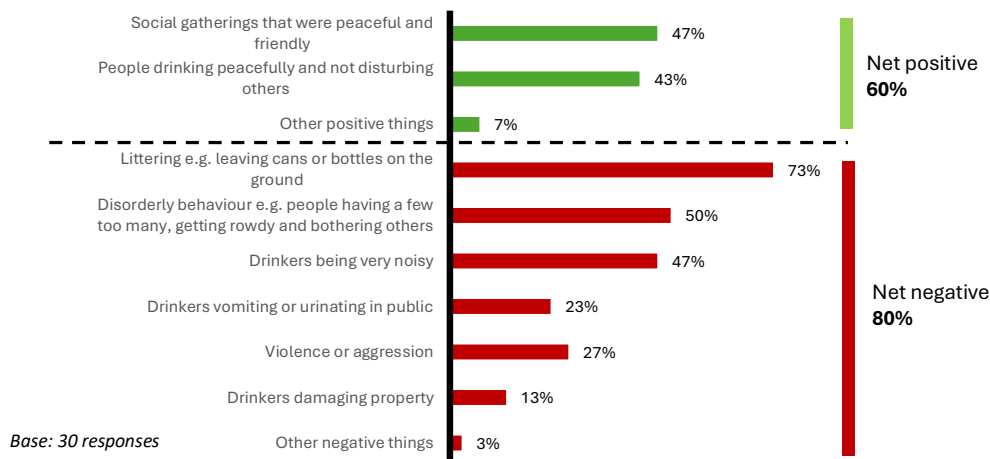
Figure 15: Heat map of alcohol-related incidents in public places (excluding traffic offences) recorded by the Police in Awanui from 2021 to 2024



Source: NZ Police data over 4 years (2021 to 2024)

Public survey results Awanui

30 survey participants observed people drinking in public in Awanui over the past two or three years. They observed the following things:



Where negative aspects of drinking in public were observed in Awanui**Awanui playground (18 mentions)**

- Awanui playground (14 mentions)
- Awanui during the day in the carpark of the playground
- At the playground Awanui
- Awanui playground around kids
- Awanui playground on the corner of SH10

In the street (3 mentions)

- Main road Awanui

Carpark (1 mention)

- Awanui during the day in the carpark of the playground.

7) Lake Ngātu – feedback from the public 2020-2025

Several residents made appeals to the Council:

Kia ora,

I am one of the many kaihoe, nannies, mothers and wāhine that spend a significant amount of time utilising the beautiful resource that is Lake Ngātu. I paddle on it, swim in it, and walk around it with friends and whanau and especially my mokopuna, along with many others.

I am sick and tired of the hoha behaviour of people that drink and do other useless things there. They leave their rubbish and bottles (both broken and intact) in the lake and around it. Broken bottle pieces are always being picked up, pulled out of it, and it is a real hazard for everyone BUT especially our babies!

I urge you to ban alcohol from Lake Ngātu.

Nga mihinui,
xxx.

To whom it may concern,

I am writing in regard to the weekly clean up I do along with countless many others that enjoy the lake for walking around, swimming, paddleboarding and Waka Ama.

I'm at the lake several times a week and it's a weekly routine to inspect the lake entry points and carparks for broken bottles. The worst is the half-exposed pieces that come out of the sand, they are so easily missed by the eyes and when someone gets a cut foot it's often a hard area to heal that comes with infection. I say this as even though I'm a very cautious person that looks for glass, I was also cut around 6 months ago from a shard of broken beer bottle to the underside area of my foot.

I fully support a liquor ban for Lake Ngātu, along with any ideas to prevent intoxicated people from being in that area. Only an intoxicated person could think it was ok to throw a bottle and leave its broken pieces behind at a location that the community and families use every day even in the winter months.

Thank you for taking the time to read my email.

Kind regards,
xxx.

Attention: Far North District Council

I am writing to support the recommendation of a liquor ban at Lake Ngātu. As a waka ama coach who trains tamariki at the lake regularly, I have witnessed firsthand the ongoing issues caused by alcohol consumption in the area. Too often, we find broken beer bottles discarded in and around the lake, with dangerous shards of glass posing a serious safety hazard for our tamariki and others who use the space. It's not uncommon to see beer bottles left along the banks, and at times, we arrive for training to find people drinking while their own children are swimming nearby. This not only creates an unsafe environment but also undermines the kaupapa of whānau wellbeing and respect for our Taiao. A liquor ban would help restore the safety and wairua of this taonga for everyone.

Naku Noa,
xxx

I would like to tautoko and support the appeal to the Far North District Council to put a liquor ban in place at Lake Ngātu.

The lake has too often been riddled with glass from alcohol bottles being thrown about on the shoreline putting at risk all that enjoy to swim and paddle there, especially children.

I see the lake as a place for families to come and relax and enjoy water activities. A place like that should be safe for all of us to enjoy for the benefit of our health and wellbeing. There is no need for alcohol in such an environment resulting in the litter of glass bottles that do us harm.

Kind regards,

xxx

Subject: Proposal for Liquor Ban at Public Destination Spaces to Maintain Family-Friendly Environments

Tēnā koe

The Maungataniwha ki Rangaunu Trust is a community-driven organisation dedicated to improving the health and wellbeing of both our community and environment in the Far North District. As a volunteer-based team, we focus on enhancing public spaces in Kaitaia, particularly through riparian planting along the Awanui River. In collaboration with the Far North District Council (FNDC) and Northland Regional Council (NRC), we have worked to ensure that these public areas are not only well-maintained but are also spaces that our community takes pride in, using them for both whānau and individual activities.

I am writing to formally request a liquor ban at key public destination spaces, including Lake Ngātu, Kaitaia, Unahi Wharf, and Taipā Point Reserve. These locations serve as vital community hubs for families, recreational users, and tourists who seek to enjoy the natural beauty and tranquillity of our region. Implementing a liquor ban in these areas would ensure they remain safe, family-friendly, and visually appealing for all visitors.

These public spaces are renowned for their scenic landscapes, offering locals and tourists an opportunity to appreciate the unspoiled natural beauty of Northland. A liquor ban would help maintain the aesthetic value of these locations by reducing alcohol-related litter, vandalism, and disruptive behaviour, which can detract from the overall visitor experience.

Additionally, these areas are frequently used by families, school groups, and community organizations for recreational activities such as swimming, fishing, picnicking, and cultural events. The presence of alcohol in these environments increases the risk of disorderly behaviour, safety concerns, and the potential exclusion of families who seek a peaceful and welcoming atmosphere. By enforcing a liquor ban, we can reinforce these spaces as inclusive and safe for all community members.

Many other councils across New Zealand have successfully implemented similar alcohol-free policies in high-use public areas, resulting in a significant improvement in community safety, cleanliness, and overall visitor satisfaction. I believe that adopting this approach in our region would not only enhance the experience for local users but also strengthen our reputation as a desirable tourist destination.

I appreciate your time and consideration of this proposal. I kindly request that the council assess the feasibility of enforcing a liquor ban at these locations to ensure they remain inviting and enjoyable for all. I would be happy to discuss this matter further and provide any additional information that may assist in your decision-making process.

Thank you for your attention to this important matter. I look forward to your response.

Nāku noa

xxx

Social Media posts**17 March 2020**

Kia ora,

A mongrel person or persons are regularly smashing beer bottles at southern end of Lake Ngātu. Paddlers are picking up their debris at least twice a week. Rangaunu Sports Club and Ngā Hoe Horo children train regularly at Lake as well as many unsuspecting members of the public.

I dread to think what will happen if a child steps on these protruding jagged ended broken glass - would they make it to Kaitia Hospital in time?

Public are asked to take all their rubbish away. Send a photo of the car number plate of the lowlife who is doing this.

11 December 2023

Hey whanau,

If you know who or see people drinking waipiro at Lake Ngātu then chucking their empties in the lake have a korero to them about taking their empties home.

Every week our tamariki are pulling out heaps of broken glass. Tonight, one of our tamariki got a massive cut on their leg, another got a cut foot. The pics are just what we pulled out today. These broken glass pieces were right where our littlest tamariki and mokopuna normally swim

We have kids training 5 to 6 days a week from 3 different waka ama clubs not including all those who are swimming daily. Our kids shouldn't have to worry about getting cuts from beer bottles.

Do better whanau. Make your mates or whanau do better.

Tiakina to tatou tamariki.

xxx

7.2 SIMSON PARK DOMAIN - INTENTION TO NOTIFY RESERVE MANAGEMENT PLAN AND RECOMMENDATION TO ADVERTISE CHANGE OF CLASSIFICATION

File Number: A5210121

Author: Robin Rawson, Parks & Reserves Planner

Authoriser: Roger Ackers, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek the following from the Bay of Islands-Whangaroa Community Board:

1. Approval to notify the Simson Park Domain draft reserve management plan for public consultation expected to take place October to December 2025.
2. A recommendation to Council that the intention to reclassify a land parcel adjoining Simson Park Domain is publicly notified to allow for future development of the Simson Park Hall
3. Recommendations to Council to delegate any public hearings required for both classification and reserve management plan processes.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- A draft reserve management plan has been written for Simson Park Domain incorporating comments received in an initial public consultation period June to July 2024.
- The draft plan was amended after informal consultation with clubs / expert stakeholders and Hapū.
- Approval is now sought from the Community Board for public consultation on the draft reserve management plan.
- The proposed establishment of a fourth field will reduce unallocated space and development options on Simson Park Domain.
- Reclassification of a land parcel fronting Leaity Street and adjoining Simson Park Domain (Lot 35 DP 51470 as a recreation reserve) would provide more flexibility for future redevelopment of Simson Park Hall, and endorsement is requested for this action.
- Recommendations to Council regarding the delegation of public hearings to the Community Board will assist in both these processes.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands Whangaroa Community Board:

- a) **Approve the draft reserve management plan for Simson Park for public consultation**
- b) **Recommend that Council**
 - i) **Approve the initiation of a public consultation process under Section 16 of the Reserves Act 1977 to classify Lot 35 DP 51470 as a recreation reserve**
 - ii) **Appoint the Bay of Islands-Whangaroa Community Board to hear any submissions received in response to the consultation process associated with Lot 35 DP 51470 and to make recommendations to the Council in respect of the Reserve Classification under section 24(2)(c) of the Reserves Act 1977.**
 - iii) **Appoint the Bay of Islands-Whangaroa Community Board to hear any submissions received in response to consultation associated with the development of a reserve management plan under section 41(6)(d) of the Reserves Act 1977.**

1) TĀHUHU KŌRERO / BACKGROUND

The draft reserve management plan is included as an appendix to this report.

Reserve Management Plan

The process to develop a reserve management plan for Simson Park Domain has included:

September 2023	Community Board directs that a reserve management plan is prepared for Simson Park Domain
Early 2024	Pre-engagement with the community facilitated by Healthy Families
June July 2024	Public consultation to inform preparation of reserve management plan
Mid 2024	Preparation of sports field demand assessment by consultant to check necessity of request for a fourth field. Assessment recommendation: <i>Additional capacity is required to meet the demand for rugby and would support the development of an additional (fourth) field.</i>
End of 2024	Additional two-week consultation on the recommended fourth sports field
To May 2025	Draft reserve management plan written
July 2025	Consultation with clubs / expert stakeholders on draft plan Amendments made to concept plan and written plan

Consultation that informed the draft reserve management plan:

134 submissions were received from the community of consultation through website June-July 2024. Earlier and less formal community engagement was also considered.

62 submissions were received during the additional consultation at the end of 2024.

During July 2025, comment on the draft reserve management plan was received from 3 groups associated with the park as well as Sport Northland.

Comments received from the public consultation on the website and from pre-consultation processes with the community informed the writing of the draft reserve management plan. Comment from organisations closely associated with the park then informed minor changes to the plan.

Future actions with estimated timeline include

Oct-Dec 2025	2 month consultation period for reserve management plan
Jan-Feb 2026	1 month consultation period for reclassification of land parcels Redraft reserve management plan taking into account comments received
Feb, expected to take place October to December 2025 / March 2026 Hearing	for reserve management plan and / or classification (if required)
April 2026	Approval of reserve management plan and classification by Council

Classification of adjoining land parcels

Three parcels of land fronting Leaity Street immediately to the west of Simson Park Hall (refer draft reserve management plan) are not included in Simson Park Domain:

Legal description	Area (m ²)	Reserve Status
Lot 25 DP 51470	809	Local purpose (carpark) reserve
Lot 26 DP 51470	809	Local purpose (carpark) reserve
Lot 35 DP 51470	926	Unclassified road reserve (under Reserves Act)

In 1973, Lot 35 became Council land as a 'road reserve' subject to the Reserves Act 1977 through legislative changes, although 'road reserves' are not specifically provided for under the Reserves Act.

In 1999, ownership of Lots 25 and 26 was transferred to Council. In 2000 Council resolved to classify Lots 25 and 26 as 'local purpose (carpark) reserve'.

The Simson Park Hall Committee have requested a greater area for future redevelopment of the hall. With a future fourth field to be created, expansion to the east and into Simson Park Domain will not be possible. Expansion into the parcels to the west is not enabled by the reserve status of these parcels. While reclassification of Lots 25 and 26 can be considered by Council without public consultation, public consultation is required for classification of Lot 35.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Reserve Management Plan

The Reserves Act requires that the draft reserve management plan is made available for a two month consultation period. This will include public notice, a platform on Council's website, plans being available at Council offices, targeted emails to expert stakeholders including clubs and committees with wider socialisation through Facebook. It is anticipated that staff will hold a public meeting or stall associated with a sports or other event, and they will also be available for meetings with clubs, committees and other groups associated with Simson Park Domain and Simson Park Hall.

The benefits of progressing the draft reserve management plan include

- + aligning public expectations of use and development
- + co-ordination of future development of park
- + public advertisement of leases to assist these being updated
- + assisting funding applications by clubs for redevelopment.

Classification

Lot 35 was derived from the Crown, and public notification / consultation is required to consider any changes to classification. As local purpose reserves, public consultation of Lots 25 and 26 is not required to consider changes to classification further to Section 24(7) of the Reserves Act.

To enable future redevelopment of Simson Park Hall, it is proposed that these Lots 25, 26 and 35 are reclassified as Recreation Reserve so that parcels can be amalgamated with Simson Park Domain and allow building across the parcel boundaries. Car parking associated with a recreation function will still be able to take place in these lots when reclassified.

Public consultation is proposed to consider classification of Lot 35 as a 'recreation reserve', with consultation messages to note that if Lot 35 is classified as recreation reserve, then Council will also reclassify Lots 25 and 26 as 'recreation reserve'.

Not initiating a process to reclassify this parcel will restrict redevelopment options for Simson Park Hall.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The benefits of progressing the reserve management plan are outlined above and include aligned and co-ordinated development of Simson Park Domain.

The benefits of reclassification of reserve parcels adjoining Leaity Street including improving the flexibility of the park to provide for community and recreational needs including future redevelopment of Simson Park Hall.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Costs associated with undertaking public consultation on the draft reserve management plan and producing the final reserve management plan for Simpson Park are planned for and funded by the Growth Planning and Placemaking Financial Year 2025/26 budget. Reserve management plans do

not allocate funding to projects so do not have funding implications and can improve the efficiency of any works as they are co-ordinated and aligned with community expectations. The draft reserve management plan includes the following note: 'Future development works are not currently funded and may require approvals including resource consent and building consent'.

ĀPITI HANGA / ATTACHMENTS

1. **Simson Park RMP DRAFT - A5290643** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Reserve management plans are a requirement of the Reserves Act 1977 for many reserves, and this act includes specific consultation processes. Parks are a matter of community interest, and reserve management plans are assessed as having a medium level of significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Reserves Act 1977, FNDC Parks and Reserves Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report is relevant to reserves in the Bay of Islands-Whangaroa ward, and the view of the Community Board is being sought in this report.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Engagement throughout the project has included representatives from Otiria Marae.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Public consultation is required for the preparation of reserve management plans. Additional engagement has been done with those associated with the site including the Simson Park Hall Committee and sports clubs.
State the financial implications and where budgetary provisions have been made to support this decision.	The reserve management plan notes that a reserve management plan does not allocate funding so there are no funding implications from the plan.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.



PREFACE

This is a draft reserve management plan for Simson Park Domain being advertised for public written suggestions and objections in accordance with Section 41(6) of the Reserves Act 1977. Comments will inform redrafting of the reserve management plan, and submitters will have the opportunity to appear at a hearing prior to approval of a final plan by the Bay of Islands - Whangaroa Community Board.

Since the approval of the 1987 Simson Park Domain Reserve Management Plan changing recreational and other community needs have resulted in extension to the area of netball courts and installation of public gym equipment, as well as the removal of the bowling club, Plunket rooms, scout den, tennis club and an overmature shelterbelt of trees. A 1996 draft reserve management plan was not formally approved and also does not represent current use.

Proposed changes to the park that could be supported by the approved reserve management plan include the creation of a fourth sports field, a new shared clubroom building, a larger hall that may include a gym, and access and parking layouts. These changes are not currently funded by Council or other sources.

The process to develop a reserve management plan has been informed by a very strong response from the community that highlighted how important Simson Park Domain is in Moerewa life. A special thanks goes to all those people that took the time to be involved in activities to socialise the reserve management plan in addition to all those that provided submissions.

Underlined text is only for the purpose of the draft report and will be amended or removed in the final reserve management plan.

Consultation on the reclassification of 3 parcels of Council reserve fronting Leaity Street that are associated with the Simson Park Domain will be concurrent with consultation on the draft reserve management plan. If reclassification is approved by Council, it is proposed that these parcels will be incorporated into Simson Park Domain and the reserve management plan.

1.0 INTRODUCTION

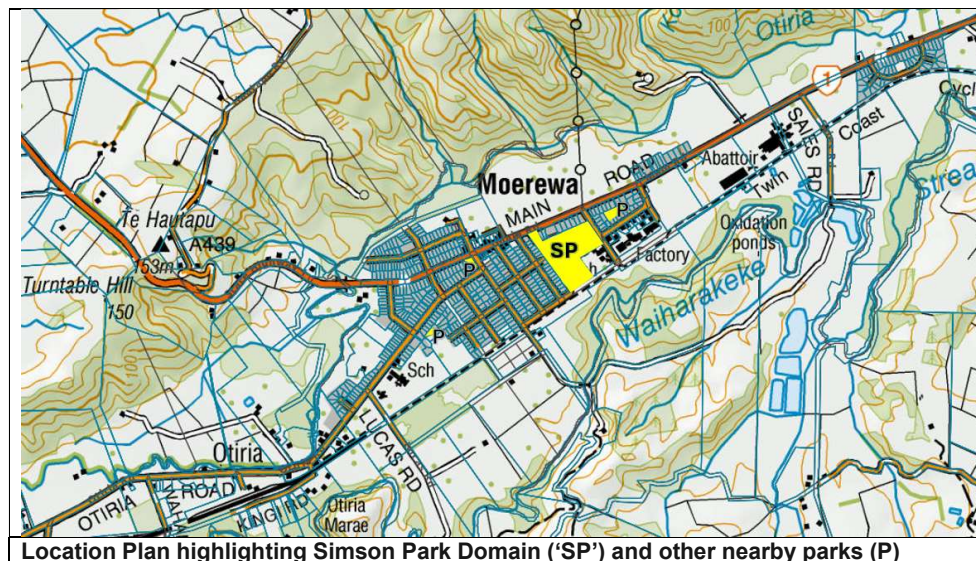
This draft reserve management plan provides direction for management and use of Simson Park Domain (the Domain), and when approved will replace the reserve management plan approved in 1987. The draft reserve management plan describes the general intentions for the use, management and development of the Domain by a series of objectives and policies and includes a concept plan to guide the use of space. These objectives and policies will assist with decision making to ensure decisions are consistent with the vision agreed by the community.

Council strategies, policies and bylaws also guide management of Simson Park Domain, and development and use will be regulated by planning and building rules.

The primary function of Simson Park Domain is for sporting and recreational use. The Domain and Simson Park Hall host community events and gatherings, and the local community see Simpson Park Domain as being central to life in Moerewa.

2.0 SITE DESCRIPTION AND CONTEXT

Simson Park Domain Reserve (the Domain) is located centrally in Moerewa and has an area of 6.7 hectares. The Domain is classified as a recreation reserve under the Reserves Act 1977 and is gazetted (officially named) as 'Simson Park Domain'. An additional 3 parcels of Council reserve fronting Leaity Street with a combined area of 0.2544 hectares adjoin and are managed in association with the Domain. Details of land parcels that form Simson Park Domain and other parcels managed in association with the Domain are included in Section 5.0: Technical information.



The Domain is indented to the south-east by Te Kura Kaupapa Māori o Taumarere and Mokopuna o Moerewa Early Childhood Education and Care, and houses adjoin north and west boundaries of the Park. The Domain has wide frontage to Station Road to the east and unformed legal road to the south, and narrow frontage to Main Road (State Highway 1) to the north and Leaity Street to the west.

Nisbet Park to the west is within an easy walking distance of houses to the west of Simson Park Domain. Sir William Hale Reserve to the west of the Domain has little recreational use and is not a well-used park primarily due to low natural surveillance as it has narrow road frontages.

The Domain contains the following buildings: Simson Park Hall, Moerewa Rugby Football Sports Club Clubrooms and Moerewa Tigers Rugby League Club Clubrooms.

The Domain has the following structures and features: a memorial arch erected to honour Thomas Simson after whom the park is named, an avenue of phoenix palms, netball courts, exercise equipment, and formed but unmarked parking areas.

An overland flow path crosses the Domain, and Moerewa has reticulated water but does not have a reticulated sewerage system.

3.0 PRIMARY USERS AND ACTIVITIES

Club / Leaseholder	Presence on Domain	Notes
Moerewa Tigers Rugby League Club	Clubrooms and two fields	Lease 2009-2029
Moerewa Rugby Football Sports Club	Clubrooms and field	Updated lease needed
Moerewa Tigers Netball Club	Netball courts	Updated lease needed
Moerewa Tigers Softball Club	Summer use of fields	
Simson Park Hall Committee	Simson Park Hall	Updated lease needed

4.0 VISION, OBJECTIVES AND POLICIES

4.1 Vision

Simson Park Domain is developed and managed to accommodate sports, community and recreation activities and is a central hub for the community of Moerewa.

4.2 Objectives

- O1 Simson Park Domain is managed as a sports hub to accommodate organised sport and also to meet the needs of the community including for community events and other recreational activities where this use is compatible with sports use.
- O2 Simson Park Domain accommodates sports and other activities in general areas defined by the concept plan, as well as community gathering spaces and areas for play that activate the park throughout the week.
- O3 Any development including buildings is in general accordance with the concept plan and supports existing sports, recreation and cultural uses, enhances opportunities for community and recreational use and enjoyment, and positively contributes to the amenity of the park and surrounding area.
- O4 Leases are established to identify the occupation of buildings and structures that are not owned by Council including clubrooms.

4.3 Policies

Use management

- P1. Winter use of sports fields is allocated to rugby and rugby-league as shown on the plan.
- P2 Sporting and events on the Domain are co-ordinated, ideally through regular meetings between the sports codes and other interested stakeholders, in a collaborative way to ensure availability for sporting groups and for community use.
- P3 The Domain is available for compatible sporting, recreational and cultural events including associated parking. Uses are not considered to be compatible where they compromise sports fields or other facilities on the Domain.
- P4 Leases are updated to reflect current occupations and all existing buildings and structures.
- P5 The use of glass vessels on areas of the Domain laid out for sporting activities is not allowed.
- P6 Camping on the Domain is not allowed.

Development & Buildings

- P7 Development of the Domain proceeds in a planned manner consistent with the vision and concept plan and includes the future creation of a fourth sports field and a grass softball diamond.
- P8 Buildings and structures that are necessary to support sports field activities on a field can be developed, provided that fixed assets not owned by Council are covered by a lease.
- P9 Collaborative, non-exclusive and multi-use of buildings is encouraged.
- P10 Simson Park Hall and clubrooms can be redeveloped in the locations shown on the plan to continue services to the community, including additional community functions.
- P11 Buildings are to support the amenity of the Domain and require agreement from Council as landowner – preapplication queries are welcomed
- P12 A public toilets facility that is available for events may be provided in the redevelopment of either the Simson Park Hall or a Clubroom.
- P13 Construction of buildings will need to take account of infrastructure requirements including stormwater, sewerage and CPTED (Crime prevention through environmental design) principles.
- P14 Where buildings are no longer well used, an alternative use consistent with the vision and objectives will be found or the building removed at the end of lease.

Ancillary Facilities & Infrastructure

- P15 Allow for signage at the entrances to the Domain to identify the Domain, facilities available, and other visitor information.
- P16 Sports fields may have field lights designed to minimise light spill or glare on adjoining residential areas, also irrigation and barriers such as bollards to keep cars off fields.
- P17 Other ancillary structures may include drinking water fountains, public wifi and security cameras. Bins may be located on road frontages and portable rubbish bins for events are encouraged.

- P18 Parking areas are to be sealed and marked to maximise capacity and will not extend beyond areas shown on the concept plan so sports areas are not reduced or damaged. Car parking on Station Road may extend into the edge of the Park to allow the construction of angle parking. Parking areas within the park or on adjoining roads may include marked bus parks.
- P19 Development on the park may include a play area or similar in the Future Rangatahi Space.

Vegetation

- P19 Trees including Citrus or other low maintenance fruit trees will be planted where they do not affect the function of sports areas to provide amenity to the park
- P20 Phoenix palms to the south of the memorial arch will be removed near the end of their life or when maintenance costs outweigh the benefits of retaining them. After removal, the area near the memorial arch may either be replanted with an alternative tree species or repurposed for car parking or other park recreation activities.

Landholdings

- P21 Council may consider the reclassification of 3 parcels of Council reserve fronting Leaiti Street and associated with Simson Park as recreation reserve, noting that reclassification of Lot 35 will require a public consultation process.

Notes

- Future development works are not currently funded and may require approvals including resource consent and building consent.
- Where an area of the Domain has an existing activity such as carparking, the function cannot be changed until the activity is provided for elsewhere.
- Landowner approvals and leases may include conditions over cladding and materials and landscaping.
- Other issues including dog management and smoking will be managed in accordance with Council's policies and bylaws that are current at the time.



5.0 TECHNICAL INFORMATION

Land parcels – Simson Park Domain (refer image below)

Parcel description (& title)	Area	Classification
Part Lot 2 DP 23067 (NA617/207)	6.0194 hectares 60194 m ²	Recreation reserve
Allotment 273 Parish of Kawakawa	1677 m ²	Recreation reserve
Lot 33 DP 51470 (NA12D/812)	5623 m ²	Recreation reserve
Total area	6.7494 hectares (67494 m²)	



Simson Park Domain – land parcels and associated land

Land parcels managed with Simson Park Domain

To be incorporated into reserve management plan if classification approved

Parcel description (& title)	Area	Classification
Lot 25 DP51470 (NA15D/328)	809 m ²	Local purpose (carpark) reserve
Lot 26 DP51470 (NA15D/329)	809 m ²	Local purpose (carpark) reserve
Lot 35 DP 51470	926 m ²	Unclassified road reserve subject to Reserves Act
Total area	2544 m²	0.2544 hectares

Simson Park Domain parcel and development history

1930	Part Lot 2 DP 23067 (6.0194 hectares) was gifted to the Crown by the Auckland Farmers Freezing Company (AFFCO) for the purpose of a Public Domain and gazetted as Simson Park Domain. The Domain was named after Thomas Simson, an employee and Manager of AFFCO.
1934	Memorial arch was erected by AFFCO.
1964	Lot 33 DP 51470 was vested in the Bay of Islands County Council as a recreation reserve when subdivision created residential sections fronting Leaiti Street.
	Allotment 273 Parish of Kawakawa (former railway land) was gazetted as a public park to form part of Simson Park Domain.
	Lot 35 DP 51470 vested in the Crown as a road reserve.
1967	The Bay of Islands Council transferred Lot 33 to the Crown as a recreation reserve to be included in Simson Park Domain.
1967	Moerewa Tigers establish on site.
1968	Lot 33 was gazetted as a public domain.
1972	Simson Park Hall opened after development by Domain Committee. AFFCO allowed use of adjoining parcels of land for carparking.
1973	Lot 35 transferred to the Bay of Islands County Council under the Counties Amendment Act 1972.
1974	Ground lease to Moerewa Rugby Football club for clubroom and football activities, lease renewed in 2009.
1979	Part Lot 2, Lot 33 and Allotment 273 classified as a reserve for recreation purposes under the Reserves Act.
1984	Simson Park Domain Board term expires and management is transferred to Bay of Islands Council.
1985	Part Lot 2, Lot 33 and Allotment 273 were vested with the Bay of Islands County Council in trust as recreation reserve.
1994	Felling of shelterbelt trees extending through Domain.
1998	Driveway relocated to side of memorial arch.
1999-2000	Lots 25 and 26 donated to Council by AFFCO. On the recommendation of the Kawakawa Community these were classified as local purpose (carpark) reserves.

Reserve management plans

The Reserves Act specifies that Council parks that are classified as a recreation, scenic or historic reserve under the Reserves Act are required to have a reserve management plan that ensures that management and use of the reserve is consistent with the purpose for which the land is classified. When approved, a reserve management plan provides Council with a clear framework for management and decision making and provides the community with an understanding of the values of the reserve and how they can use the reserve. The reserve management plan is prepared after (usually) 2 rounds of public consultation. Reserve management plans are ideally reviewed every 5 years so that changes in development and use that may have had other approvals can be incorporated.

This draft reserve management plan provides for management consistent with the classification of Simson Park Domain as a recreation reserve in accordance with section 41(3) of the Reserves Act 1977. The reserve management plan is being prepared in accordance with sections 41 and 119 of the Reserves Act 1977. The intent to prepare a reserve management plan was advertised in June and July 2024 and the draft plan is currently being advertised for public comment.

7.3 APPROVAL OF MEMORIAL SEAT FOR JANET PLANET

File Number: A5315610

Author: Mark Inglis, Facilities Lead - Technical Operations

Authoriser: Ruben Garcia, Acting Group Manager – Delivery and Operations

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek to approve a memorial seat for Janet Planet on the Village Green, Russell.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- This report considers the implications of approving a memorial seat requested for the Council park at 6 York Street, Russell.
- The report addresses the issues of compliance with Far North District Council policy, affected parties, risks and mitigations, implications for Māori and estimated costs to Council.
- The proposal is consistent with the 2017 Arts and Memorials in Public Places policy.
- The impact on affected parties is likely to be minimal and the impact on parties interested in the application is likely to be positive.
- The proposal holds no implications for Māori.
- Since the purchase and installation of the memorial seat would be borne by the applicant, and ongoing maintenance costs of low value, the financial implications of this proposal are minor.
- The report recommends approval of the application, subject to the applicant purchasing a seat like those already on the reserve and covering the cost of installation by Council.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board approve the installation of a memorial seat for Janet Planet situated on the Village Green at 6 York Street, Russell in the position indicated in Attachment A of this agenda report.

1) TĀHUHU KŌRERO / BACKGROUND

The family of Janet Planet have applied to the board to install a memorial seat on the park at 6 York Street, Russell acknowledging the work that Janet did for the arts both in the community and elsewhere. Janet was the Deputy Chair of the Far North Creative Communities Committee and a staunch supporter of the arts, and artists, in the Far North. Janet passed away on Thursday 3rd August 2023 after a short illness.

Janet's family requests locating the seat on a vacant area of the park opposite the South Sea Arts Gallery. There are three existing park benches placed parallel to the road, with an empty space available for a fourth, as indicated in the layout below, and in Attachment A of this agenda report. A small plaque would be affixed to the seat with an inscription in memory of Janet.



2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

In considering this request, the following issues need to be addressed

- **Far North District Council Policy** – Council has current policy entitled - “Art and Memorials in Public Places 2017”, which is included in this agenda report as Attachment C. The relevant elements of the policy are considered below:
 - **Contribution to community wellbeing** - one of the objectives of the policy is to recognise members of the community who have contributed to the wellbeing of the people within their area or the district. The proposal meets this objective.
 - **Community involvement** – the policy states that there should be community involvement in decision-making about any proposed memorial. Given that the scale of this proposal is minor, it would be unnecessary to undertake a community consultation on the matter. Community support for the memorial was indicated at the time of her funeral in 2023 with wreaths and flowers left outside the gallery and pavement art created in front. There was community support for some form of commemoration, at that time. Members of the Bay of Islands-Whangaroa Community Board, support the proposal for a seat. See the photograph on page 3.
 - **Contribution to the identity of the town** – the design of the proposed seat is consistent with the historic identity of the town.
 - **Durable, easy to maintain and of good quality materials** – any approval would be given on the basis that the seat will be of the same durability and materials as the existing seats.
 - **Comply with standards relating to design and colour** – any approval would be subject to sourcing a compliant seat, consistent with those already in place. This model is currently available as detailed in Attachment D.
 - **Enhance the public space** – the additional seat and style of the unit would enhance the park by providing improved public amenity.
 - **Become Council property** – the seat would become a Council asset.
- **Affected and Interested Parties** – supporters of Janet will likely to be affirmed by the support from Council to allow installation of the memorial seat. It is unlikely that the loss of the vacant section of the park would impact on members of the community. The seat may provide additional amenity for those with reduced mobility and is unlikely to become a barrier to people with disabilities.
- **Risks and Mitigations** – there is a risk of damage to the seat through graffiti or physical force. This would create addition work and cost for the FNDC District Facilities Team. Any damage would be funded through existing operational expenditure for Parks and Recreation. At the end of the life cycle of the asset, Council will also need to consider replacement or removal of the asset, which would become an additional cost. The current replacement cost is approximately \$3,300 (excl. gst) including installation.
- **Implications for Māori** – there are no implications from this proposal which would differentially affect Māori.



Photograph of the applicant with community art installation for Janet Planet. Each feather is a note of remembrance for Janet.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Since the proposal for a memorial seat is consistent with Council policy and the associated risks are relatively minor, it is recommended that the proposal be approved. The seat will provide a permanent memorial to Janet Planet, will improve the amenity value of the park and be visually consistent with the other public fixtures in the town.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The cost of the seat, and its installation, will be borne by the applicant, so there is no initial cost to Council for the asset. Operational expenditure for repairs and maintenance is estimated at no more than \$100/annum over the 20-year lifecycle of the seat.

ĀPITIHINGA / ATTACHMENTS

1. Attachment A Janet Planet Memorial Seat Application Form - A5325463 [↓](#)
2. Attachment B Memorials Proposal Application Site Details - A5325474 [↓](#)
3. Attachment C FNDC Policy_Art-and-Memorials-in-Public-Places-2017 - A5325479 [↓](#)
4. Attachment D Victoria Seat Detail - A5325481 [↓](#)

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	The establishment of a memorial to a notable member of the community is of significance, however since the value of the seat is modest, and proposed location uncontentious, the relative level of significance is low.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This proposal is consistent with the principles and objectives of the following policy: https://www.fndc.govt.nz/__data/assets/pdf_file/0022/18094/Art-and-Memorials-in-Public-Places-2017..pdf
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Community Boards are delegated to approve the installation of works of art and memorials within their ward or subdivision.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The Bay of Islands-Whangaroa Community Board has indicated its support for the proposal and requested that an agenda report be submitted for consideration on the board agenda.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	The proposal recommends approval of the request from those interested in the establishment of a memorial seat, which is unlikely to cause concern or create barriers to other affected parties. The Chief Financial Officer has reviewed this report.
State the financial implications and where budgetary provisions have been made to support this decision.	Since the purchase and installation of the memorial seat is borne by the applicant and ongoing maintenance costs are likely to be low, the financial implications of this proposal are minor.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.



PUBLIC ART / MEMORIAL PROPOSAL APPLICATION

Applicant Details	
Mrs (circle one)	
Name: Pip Cambell	
Street Address: 24A Davis Crescent	
Phone:	Mobile: 0274 777 942
Email: pippy.in.the.bay@gmail.com	
Proposed Project (attach artistic statement and design, if applicable)	
Type (tick one)	Memorial
Project Description: Memorial Seat for Janet Planet Install a memorial seat in Russell opposite the South Sea Arts Gallery where Janet Planet lived and worked. This seat would face the gallery with a plaque acknowledging the work that Janet did for the Arts both in the community and elsewhere.	
Proposed Site/Location: York Street, outside Council toilets, next to the three other seats in the space (see picture).	
Measurements / Weights: Public seat as per the other three public seats adjacent	
Warranties, Name of Manufacturer: Council seating	
Proposed Timeframes: As soon as possible	
Costs / Proposed Funding Source: Family	
Consultation / Research Undertaken: Not required, there are three other seats adjacent and an empty space where this seat could go.	



Far North
District Council

Artist Details *(attach artist CV)*

Mr / Mrs / Ms / Miss / Dr *(circle one)* **N/A**

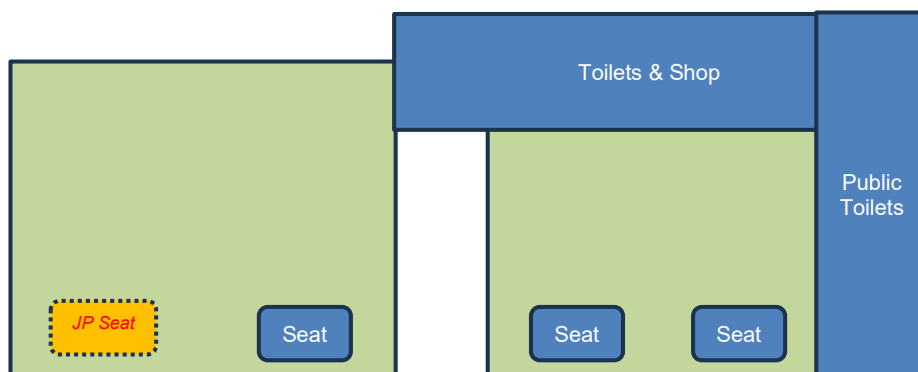
Name: N/A

Street Address: N/A

Phone: N/A

Mobile: N/A

Email: N/A



Document number A1802911

Page 2 of 3



Attachment B: FNDC Site Details

Site Details
Proposed site/location: 6 York St, Russell
Current site/location use: Reserve
Council team responsible: Property and Facilities
Description of Site: The proposed site for the seat is a vacant area on the corner of the reserve.
Relationship with existing features: The fourth seat will complement the line of three existing seats and add to the symmetry of the public furniture.
History and significance of proposed art / memorial: The proposed location is significant in that it will commemorate the life and work of Janet Planet and sit opposite the gallery she owned for many years.
Specific requirements for design: The park seat must match the design and colour of the three other seats on the reserve.
Restrictions: Park seat will become a Far North District Council Asset. The cost of the purchase and installation of the seat will be met by the applicant.
Any other consents required: No



www.fndc.govt.nz
Memorial Ave, Kaikohe 0440
Private Bag 752, Kaikohe 0440

askus@fndc.govt.nz
Phone 0800 920 029

Art and Memorials in Public Places

Adopted: 16 March 2017

Background

Council receives requests to install artistic works in the public spaces Council owns and manages. Council also receives requests for public buildings, streets, and other facilities or open spaces to be named after notable local individuals. People may approach staff with offers to provide such things as park benches, fountains, art, and sculptures, or to plant trees within a public space, subject to them being permitted to attach a plaque or other inscription dedicating the object to the memory of a person or a group.

The size, materials and ongoing maintenance requirements are not always clear when the request is made. This policy provides guidance to selecting a site, ensuring the art or memorial is fitting to the site, and ensuring that it is managed and maintained.

Objectives

1. To contribute to the creation of unique identities for the towns and communities of our district – a sense of place.
2. To recognise members of the community who have contributed to the wellbeing of the people within their area or the District.
3. To ensure community involvement in the decision-making about any proposed art or memorial.
4. To provide a process to follow when a request to install art or a memorial is received.
5. To support art and memorials which have relevance to their site, the history of the community or the District, or the culture and beliefs of the artist.
6. To ensure that art and memorials are well maintained.

Policies

1. Public art and memorials must:
 - a. contribute to the profile and identity of the community, town, or district
 - b. be durable, easy to maintain, and of good quality material
 - c. be accessible for public viewing
 - d. comply with standards relating to design, colour etc.
 - e. aesthetically enhance the public space or built environment
 - f. become the property of the Council.
2. All applicants must complete the Public Art / Memorial Proposal Application form.
3. Council is responsible for the planning, documentation, maintenance, and care of works on Council property.
4. Council will maintain a Public Memorial and Public Art database as a heritage asset in the Recreation Activity Management Plans.

5. For art applications, a project manager will be appointed to co-ordinate the project and report to the Community Board regarding:
 - a. project brief and contract development;
 - b. approvals including resource consents if required;
 - c. ownership and intellectual property rights;
 - d. public safety requirements;
 - e. budget development and funding sources;
 - f. timeframe;
 - g. consultation;
 - h. asset management; and
 - i. maintenance.
6. Memorial street names will be permitted where the individual had a connection to the place where the street is located, or, if the individual is still alive, the individual has given their written consent to the use of their name.
7. Council will apply the name of an individual to a building, structure, or open space where the individual
 - a. has a connection to the building, structure or open space to be named either as a benefactor or as a person responsible for the construction or development, or the fundraising for the construction or development;
 - b. is or was associated with the open space as a previous resident or descendant of previous residents;
 - c. has an established connection to the principal activity for which the building will be used, such as the long term president or patron of a society related to that activity;
 - d. have given their written consent to the use of their name (if still alive).
8. Memorials may consist of:
 - a. a tree or shrub planted within a reserve or park with an associated plaque or stone as a dedication.
 - b. a plaque affixed to an existing landscape feature, such as a boulder or fence, which is located in a position of significance to the person to whom it is dedicated.
 - c. an object which can be used by persons visiting the building, such as a park bench or a library table.
The actual dedication shall consist of a small inscribed plaque or similar attachment.
9. Where a memorial becomes unsafe due to its age and condition or is required to be replaced, Council will take reasonable steps to return to the family any plaque which may have been attached to it. Council accepts no obligation to replace the object or to attach the plaque to any replacement object.
10. A request for installation of art or a memorial in a public place will be reported to the appropriate Community Board. The Board will:
 - a. review the application to ensure that the art or memorial meets this policy
 - b. be responsible for aesthetic approval
 - c. decide the design, construction, and location of any proposed memorial
 - d. identify ongoing costs and who will fund these costs, including maintenance and insurance
 - e. recommend to Council whether or not to install a work of art or a memorial and an appropriate location.



Victoria Seat

A well recognised heritage design, with a cast iron frame echoing links to historical settings.

Material

Hardwood timber slats

Mount

Powdercoated cast frame, Plant mounted inserts

Length

1800mm (L)

[Clear all selections above](#)

Login to see prices

Made to Order

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SKU: SE0099

7.4 SUMMER 2026 RURAL TRAVEL FUNDING APPLICATIONS**File Number: A5315833****Author: Kathryn Trewin, Funding Advisor****Authoriser: Aisha Huriwai, Manager - Democracy Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To allocate Rural Travel Funding for the 2025/26 summer sporting season.

TŪTOHUNGA / RECOMMENDATION**That the Bay of Islands-Whangaroa Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:****a) Kerikeri Gymnastics Club \$2,000****1) TĀHUHU KŌRERO / BACKGROUND**

The Rural Travel Fund was developed in response to concerns raised by Councils throughout the country about the lack of participation in sport by young people living in rural communities. The Fund was introduced as an interim measure until a rural participation strategy was fully developed and implemented by central government. The strategy is yet to be developed.

Council receives funding based on a per capita basis and gave the three Community Boards delegated authority to allocate the funding. This funding round is the first of two funding rounds for the current financial year, for sporting activities taking place in summer, or until approximately April 2026 when the next round of funding is allocated.

Council advertises that funding is available approximately one month before applications close online (including on Council's Facebook page), with the closing dates notified on the Rural Travel Funding page at the start of each calendar year (when the Community Board meetings dates are set). The Sport Northland representatives also forward information of the fund to clubs and schools that they work with as a more targeted approach to advertise the funding is available.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Three applications were received for sporting activities over the summer period. One of the applications (from Tai Tokerau Touch Inc) was for participants across all three wards. The application from Te Kura o Hato Hohepa Te Kamura is ineligible for funding from the Rural Travel Fund, as it is for sports taking place within school hours as part of their curriculum. Both applications were referred to the Sport Northland Tū Manawa fund, as it was a better fit for their criteria.

It is each Community Board's role to determine which applications best meet the criteria and will have the most positive broad effect in their communities. The following table is a guide to the funding criteria.

Project reports for any previous grants have been received from all the current applicants. The funding recommendation summary is attached.

	Sport New Zealand (Rural Travel)
What are the Objectives?	Subsidise travel for junior teams participating in local sport competition.
How much is available?	\$29,400 across the Far North District

Funding is not available for	Activities taking place during school hours, coaches, referees, club/school sport administration, travel to training.
Who can apply?	Schools and clubs.
What age group is funding for?	Funding is available for youth/children aged 5 - 19 years of age.
Eligible Sports	Sports that have regular grass roots competitions such as netball, hockey, rugby, rugby league, softball, football, touch rugby, basketball.

Applicants are advised, when granted funds, that the funds are to be uplifted within three months and that a project report form is required if they wish to be eligible to apply for future funding.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To fulfil the requirements of the Sport NZ Rural Travel Fund agreement with Sport New Zealand to increase participation in sport by young people living in rural communities.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Council now receives one grant annually from Sport New Zealand. Sport Northland no longer offer Tū Manawa funding through Councils and undertake granting of this funding themselves.

The total budget for rural travel funding for the 2025/26 financial year for the whole of the Far North District is \$29,400 and all applications were considered together.

ĀPITI HANGA / ATTACHMENTS

- 1. BOI WCB RTF Summary - A5315817** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy, Te Pae o Uta and the Sport New Zealand Rural Travel Fund Guidelines.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Name & Location Of Organisation Applying	Club Or School	Application Approved / Declined	Amount Requested (\$)	Amount Allocated (\$)	Number of Young People Impacted (Primary & Secondary Aged)					Disabled Individuals - no. who received support from RTF	
					Primary School Aged	Secondary School Aged	Total	No. of female applicants	No. of male applicants		
Kerikeri Gymnastics Club	Club		\$ 14,199.00	\$ 2,000.00	42	7	49	49	0		BOIWCB
Te Kura o Hato Hohepa Te Kamura	School		\$ 825.00	\$ -	8	2	10	6	0		BOIWCB Tu Manawa
Tai Tokerau Touch Inc	Club		\$ 2,000.00	\$ -	40	40	80	40	40		ALL Tu Manawa

7.5 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEMBERS REPORT

File Number: A5320496

Author: Beverly Mitchell, Community Board Coordinator

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the reports from Chair Belinda Ward and member Jane Hindle.

1) TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The report from the Chairperson and members are attached.

Resource Consents are available on the Council's website and when going through a public notification process will be emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports to provide transparency.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ĀPITIHINGA / ATTACHMENTS

1. **Members Report - Chair Belinda Ward - A5315548** [↓](#) 
2. **Members Report - Jane Hindle - A5312287** [↓](#) 

Member's Report

Name: Belinda Ward

Subdivision: Paihia Subdivision

Date: 22nd July 2025 - 11th August 2025

Meetings Attended

Date	Meeting	Comments
22/07/25	Te Koukou - Transport & Infrastructure Meeting	Virtual - Teams
23/07/25	Local Water Done Well - Workshop	Virtual - Teams
26/07/25	Public meeting re PDP Heritage B overlay zone in Paihia & surrounds.	Attended by 75 residents & ratepayers. Paihia War Memorial Hall - Paihia
29/07/25	BOI - W CB Agenda Preview	Virtual - Teams
30/07/25	Q&A Drop in session on Development Contributions	A brief session in preparation for item 6.6 FNDC Meeting to be held 31/07/25 - Teams
31/07/25	FNDC Meeting	FNDC - Kaikohe
01/08/25	Meeting with Reserves Staff member	Discussions around Kerikeri High School, Kerikeri Domain & Wharau Beach Reserve. Virtual - Teams
02/08/25	Attended the Turner Centre 20th Anniversary Celebration	Turner Centre - Kerikeri
04/08/25	Meeting with CB member Jane Hindle re Russell Summer Parking Solutions	Brief meeting including staff member. Virtual - Teams
07/08/25	BOI-W CB Meeting	Followed by Strategic Plan Workshop Turner Centre - Kerikeri

Community Issues

Issue name	Comment
16/12/24	There is a need for more regular traffic control on the Waitangi Bridge when the cruise ships are tendering to the Waitangi Wharf. Update 13/02/25: I have raised this issue at the recent Council meeting & the CEO is to follow up with me. 11/08/25 No update.
14/01/25	Further to phone calls received, discussions need to be held (AP) around the need for 2 x toilets at Puketi Forest for 6 months to cover the peak visitor & cruise ship visitor needs. Include in SP update.
31/01/25	Growing community concern around "self contained" vehicles on

	"limited services Camping Grounds". Emails sent to staff. Workshop requested at Operations & Delivery monthly meeting. Update: 20/05/25 discussions with another concerned ratepayer around this topic. Raised with CE & staff at BOI-W CB Meeting 10/07/25
28/07/25	Received several phone calls regarding the changes to recycling.
01/08/25	Received numerous emails from NZMCA members regarding the urgency for a "Dump Station" facility in Kerikeri.

Requests for Service (RFS)

RFS number	Date	Comment
Email via KH on behalf	16/02/24	Designation of land behind fence near Waitangi Pensioner Flats on Te Kemara Ave. No response as at 11/08/25
RFS via KH RFS as at 22/04/25 4241389	30/01/25 + 22/04/25 + 26/05/25	1. Removal of black bollards on Te Karuwha. H&S issue. Update 09/04/25 Site visit with KH. Update 18/05/25 Some broken wooden bollards have been removed. 2. Safety fencing required around foreshore erosion where large Pohutukawa is at risk. Update: Following a site visit from staff, I have had discussions re the beach erosion, H&S & urban drainage issues along Waitangi & Ti beaches. Update 11/08/25 Work has been completed for stormwater erosion issues at Waitangi.
4245782 Emailed on behalf	02/04/25	Re Bing property - The tree felling stopped 2-3 weeks ago & how long will the Fairy Pools remain closed to the public for? Response: No construction Management Plan has been submitted as yet & no timeframe for schedule of works can be confirmed.
4253323 On behalf	26/05/25	Rocks on foreshore need reinstating around stormwater outlet Cnr Marsden & Bayview Roads Paihia. They were washed out in the big storm that took out the footpath & road.
4250892 On behalf	26/05/25 Original RFS lodged 08/05/25	Vegetation & blocked council drains on right hand side leading up to #30N Sullivans Rd Paihia. A number of neighbours have lodged RFS's historically with no satisfactory action taken to date.
4254265	03/06/25	Process for approval of Open Air Stage on Kerikeri Domain - Update: This issue was raised at the BOI-W CB meeting 10/07/25 with the CE & staff.
4256934 On behalf	02/07/25	Dangerous hole beside waterfront footpath on Marsden Road Paihia opposite Kingsgate. Referred to NZTA RFS:39437925
ID: 65083 Follow up on behalf	25/07/25	Ongoing issue of grey water draining onto property at 88 School Road Paihia.

Resource Consents:

NIL

Other Issues:

1. Kerikeri Domain: Delegation of Management Committee to BOI-W CB. In progress.
2. 11/07/25 Letter of support from the BOI-W CB sent to FNHL for the Proposed District Plan Change for the Bay of Islands Marina Village.



Member's Report

Name: Jane Hindle

Subdivision: Russell Ōpua Subdivision

Date: 15 July– 12 August 2025

Far North District Council Community Outcomes are as follows:

Outcome 1	Outcome 2	Outcome 3	Outcome 4	Outcome 5
Communities that are healthy, safe, connected and sustainable	Connected and engaged communities prepared for the unexpected	Proud, vibrant communities	Prosperous communities supported by a sustainable economy	A wisely-managed and treasured environment that recognises the special role of tangata whenua as kaitiaki

Meetings Attended

Date	Priority	Meeting	Comments
15 July 25	#3,4	Meeting with Bill de Vries to discuss relocation of picnic tables on the waterfront to provide better public access from beach.	Will look at an updated LTO
16 July 25	#3,4	Interview on Breakfast TV about why the Strand has been voted the "Loveliest Downtown Strip" in New Zealand.	
18 July 25	#1,2,	Meeting with John Mead, Russell Radio to discuss their role in the Community Response Plan	
19 July 25	#3	Member Hapiti-Pihema and I were delighted to be judges of the Aquabot awards, at Te Papawai in Kawakawa.	Some amazing tamariki showing how talented they are.
21 July 25	#1,3,4	Russell Town Hall Committee meeting. Discussion on need for repairs and maintenance for the building over the next 5 years.	List of works to be included for LTP.
22 July 25	#1,2,	Meeting with Dianne Whibley, GAS Russell to discuss how they could support our Community Response Plan	
24 July 25	1,2,3	Liaising with Council staff and community parents to understand use of the Community Playcentre space for our Tamariki. Can Daycare co-locate?	Issues over Playcentre lease renewal, with it still outstanding after 18 months.

31 Jul 25	3,4	Attended Council meeting to present the outcome of the Placemaking Strand Traffic Management Trial	Requested speedy completion of trial to address outstanding issues.
1 Aug 25	3,4	Steering Committee meeting to go through next steps and community engagement	Manuella to replace me on Traffic Management Group
1 Aug 25	1,2	Meeting with new Bay 4 Square owner to discuss Community response plan.	
4 Aug 25	1,3,4	Meeting with Lesley Lucas Business BOI, Cath Beaumont, and Member Belinda Ward to discuss potential parking solutions over summer peak.	Teams meeting.
7 August 25	#1,2,3,4,5	Bay of Islands Whangaroa Community Board meeting in Kerikeri.	Turner Centre
8 August 25	#1,2,	Distribute V4 of Russell Peninsula Community Response Plan to Ambulance, Medical Centre and Fire. Electronic version circulated to CDEM and others, and uploaded to restricted access Google drive	Significantly updated from previous version, and big thanks to members of Paroa Bay and Jacks Bay for developing their plans.
8 Aug 25	1,2,3,4,5	Meeting with Kahika Moko, to discuss waterfront erosion, toilets, Urupā and general issues in Kororāreka Russell.	Good to have an visit in person as seeing things first hand makes a real difference.
14 Jul to 6 Aug 25	#1,2,3, 4,5	Although a short period, we had some meaty issues to share. 14 Facebook posts. Results Views 127,578 ↑ 210% Visits 1,416↑ 157% Page Followers 1,209 (1,183) New Likes 33 ↑	Tsunami Advisory (29.4K) Aquabots competition (8.4K) Urgent Paihia water restrictions (4.7K) Community Board meeting (2.4K) Northland Waste kerbside recycling (2.2K)

Other Community Issues

Issue name	Comment
Completing the Placemaking Trial	Community has voted 65.2% : 34.8% to retain traffic restrictions on the Strand and change designation from Road to Shared Space with traffic restrictions on the South Strand. However, a redesign of Cass Street is required and this needs to proceed so it is ready in time for Christmas. It's important that bureaucratic technicalities do not delay this work, which has been approved by Community Board and Council to proceed.
Erosion on Russell Waterfront by Cannon and Butterfish #1, 2,5	We continue to make good progress. Draft reports have been received and reviewed, splitting the plan of action into two stages, Stage 1 being emergency repairs to the most affected areas by the Cannon and Butterfish. Stage 2 is a longer-term proposal which will require community consultation and funding.
Russell Urupā (Cemetery) #1, 3, 5	Council newsletter amended to remove reference of completion. I have been asked by a member of the community about why they have been told they cannot inter their family members ashes. I have been provided with project

	<p>plan from the external contractors – I was given to understand that this was being managed in house. It seems that this will be some time after August. The donor of the land is pretty unimpressed with Council's glacial progress given it was over 5 years ago. This was meant to be completed this financial year and yet, it we are now in the situation where we have run out of space. It should never have got to this. Update: 8/8/25 Contractors now making good progress, engaging with Kororāreka Marae. Hopefully 6 weeks. I have updated impacted whanau.</p>
Community petition re placement of Tsunami siren. #2	<p>The Tsunami siren placement blocking the view at Long Beach has progressed with a meeting with residents and NRC. Their project manager was somewhat surprised at the location as it could have been installed in a slightly different part of the site, which would not have caused the issue. Moving it up to a new site has a few challenges, but none of them are unsurmountable. He will look at what needs to be done and get it costed up. Have notified Kowhai Kelly Stratford about this. 16/6/25 Have followed up to ask for progress, awaiting response.</p>
Fast Track approval for a marina at Waipiro Bay #1,3,5	<p>There is huge community concern about a proposal to develop a Marina at Waipiro Bay using the Fast Track Act which cuts across the Proposed District Plan and effectively locks out public consultation. Of particular concern is the lack of Hapū involvement for development on public seabed and foreshore. Update 8/8/2025 Proposal accepted for Fastrack.</p>
Memorial Street for Janet Planet #3	<p>The family are still waiting to hear back from Council on this. Please advise if someone has spoken with them. Chased up again. Quite appalling.</p>
Ongoing delays in Duffus Trust Building Consent #3	<p>There seems to be a blockage which cannot be resolved by Council or the Trust, holding up proceedings.</p>
Parking in Russell over summer #3,4	<p>Have met with Business Bay of Islands and Council Staff. Reviewing options and looking at temporary summer traffic management plan with signage to support visitor parking, particularly campervans.</p>
Coping with the influx of visitors. #1,3,4	<p>There are a number of infrastructure issues which are inevitable when a community of 750 people increases to 5,000 for a 3-week period, plus day trippers. This will need to continue next term, and relates to above.</p>
Rawhiti Road #1, 2	<p>On 6 March, 2 vehicles collided on Rawhiti Rd. The road has just been recently graded and more metal added to build up the base. Within 2 weeks tyre grooving and judder bars are a hazard and scoria build up particularly on the bends cars can get into slides and this is what happened in this incident. The NTA revaluated this road in June 2022 and the ranking has increased due to the fact that the amenities, including two Marae are at the end of the unsealed section. Member Pihema has now experienced this road and is shocked at its condition.</p>
Home Guard Global Occupation of Tapeka Reserve. #1,3,4,5	<p>The new staff have reviewed the situation and are reaching out to establish what their plans are for this year. Have tracked down an email address for Council Staff who will be in touch with the local Constable.</p>
Sewage smells in Matauwhi Bay #1, 5	<p>Hasn't been too bad this summer. Would be interested to understand what if anything has changed.</p>

Sewage smells in Cass Street.	This have been occurring over the past 2 years and have not been dealt with. Multiple RFSs have been raised, and closed with claims that it is seawater in the pipes causing the issue. This has been relatively stable over summer.
Maromaku Toilet #1, 3	No update.

Requests for Service (RFS)

RFS number	Date	Comment
4264290	8/8/25	Proposal to enable Long Beach Coffee Cart to reduce CO ₂ emissions from diesel generator by plugging into adjacent Council Power Supply and paying for usage. Win for the environment, win for Council being business friendly, win for Council as service fee will reduce Council's power bill.
4263727	5/8/25	Drainage issues on Russell Sports field, making it too boggy to use for games and helicopter landings. Also possible sewerage leakage.
4261758	23/7/25	Screening of Council tanks with trellis so that neighbours can beautify as they are an eyesore.
4261553	Various	Have raised a new RFS for these potholes as clearly the old RFSs have just been closed. Various potholes on Pitt Street which have not been repaired despite numerous RFSs. These remain in a terrible state, causing much cursing from people who find themselves in large puddles. Old RFSs 4179871, 4179872, 4195221, 4195222
4244385	23/03/2025	Manufacturer doesn't stock the heritage lamps, quote is being obtained direct from the foundry for a replacement. LOOKS GREAT THANK YOU
4243542	17/03/2025	Request for additional signage at entrance to boat ramp stating parking for boat ramp users only. Progressing with design and placement.
4232862	20/12/2024	Sewage odour in Cass Street drains. This complaint has been going on for 2 years, with staff closing the RFS but not dealing with the issue. It needs to be investigated as to cause and addressed.
4229391	26/11/2024	Tapaka Occupation by Home Guard Global for 4-days over Labour weekend. Escalated to Police but community needs to have a resolution from Police and Council. Monitoring with new Manager
4229615 4217496	27/11/2024 26/08/2024	Installation of Odour logger at the Matauwhi Bay/Hope Avenue pumping station so that ongoing odour issues can be captured. To be done in November when town is busy. New RFS raised.
4178870	16/10/2023	Drainage problems leading down to Walls Bay Reserve. Flume needs to be replaced, and kerbing and road drainage needs to be fixed. Awaiting site visit
4179412	20/10/2023	Subsidence and slip on Towai Road which also includes main fibre and phone connections to the communities. Have had no update on this and it doesn't appear on any reports to the Te Kou Kou Committee or the interactive map. Visited the location 27/3 and it is still dangerous.

4150811	17/03/2023	Causeway to Russell Boat Club on Matauwhi Road (paper road section) needs repairs for safety reason. Now sitting with legal.
4127193, 4111164, 4118337	01/04/2022	Stormwater and drainage issues at Okiato. Ongoing for over a year now with Council stormwater from road flowing down over property. Now sitting with Legal.

7.6 FUNDING APPLICATIONS

File Number: A5321812

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to allow the Bay of Islands-Whangaroa Community Board (the Board) to consider the application/s received for the Community Grant Fund/Placemaking Fund.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Thirteen new applications have been received requesting a total of **\$74,929**.
- The Board has **\$167,754** to allocate for the Community Board Fund in the 2025/2026 financial year.
- The Board has **\$100,000** to allocate for the Placemaking Fund in the 2025/2026 financial year.
- Due to the local body elections taking place in October 2025, community groups who want funding for Christmas events are being asked to submit their applications by 5 August 2025 so that they are considered at the September meeting and they have a decision in time for their event.

TŪTOHUNGA / RECOMMENDATION

- a) That Bay of Islands-Whangaroa Community Board approve the sum of **\$4,000** (plus GST if applicable) be paid from the Boards Community Grant Fund account to Robyn Tauroa for costs towards Manawanuitia Kaumatuatanga.

TŪTOHUNGA / RECOMMENDATION

- b) That Bay of Islands-Whangaroa Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Boards Community Grant Fund account to Business Bay of Islands for costs towards Christmas 2025.

TŪTOHUNGA / RECOMMENDATION

- c) That Bay of Islands-Whangaroa Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Boards Community Grant Fund account to Kawakawa Business Association for costs towards Christmas 2025.

TŪTOHUNGA / RECOMMENDATION

- d) That Bay of Islands-Whangaroa Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Boards Community Grant Fund account to Our Kerikeri for costs towards Christmas 2025.

TŪTOHUNGA / RECOMMENDATION

- e) That Bay of Islands-Whangaroa Community Board approve the sum of **\$7,500** (plus GST if applicable) be paid from the Boards Community Grant Fund account to Bay of Islands Sailing Week 2026 for costs towards marketing and venue hire.

<p>TŪTOHUNGA / RECOMMENDATION</p> <p>f) That Bay of Islands-Whangaroa Community Board approve the sum of \$811 (plus GST if applicable) be paid from the Boards Community Grant Fund account to <u>Claire Gordon</u> for costs towards youth photography exhibition.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>g) That Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to <u>Kerikeri Theatre Company</u> for costs towards Summer Shakespeare 2026.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>h) That Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to <u>New Zealand Multihull Yacht Club</u> for costs towards PIC Coastal Classic 2026.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>i) That Bay of Islands-Whangaroa Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to <u>Nightsong</u> for costs towards “The Worm” tour.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>j) That Bay of Islands-Whangaroa Community Board approve the sum of \$6,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to <u>Royal New Zealand Society for the Protection of Animals</u> for costs towards animal de-sexing.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>k) That Bay of Islands-Whangaroa Community Board approve the sum of \$7,500 (plus GST if applicable) be paid from the Boards Community Grant Fund account to <u>Te Kōhanga Reo ō Taurangi</u> for costs towards Papa Tākaro Playground Redevelopment.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>l) That Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to <u>Te Oho Wairua Journeys Charitable Trust</u> for costs towards Hine Te Aparangi Waka Safety Workshop.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>m) That Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to <u>The Centre</u> for costs towards Diwali Festival 2025.</p>

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's Long-Term Plan. The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant	Requested	Recommend	Comments
Robyn Tauroa – Manawanuitia Kaumatuatanga	\$4,000	\$4,000	<p>The applicant previously returned funding the Board granted for the show Heti and Hope as she was successful in other funding applications.</p> <p>She is applying for funding to run support sessions for whanau and caregivers of those with mate wareware (dementia) with assistance from Te Runanga o Whaingaroa.</p> <p>This meets community outcomes 1, 2, 3 and 5</p>
Business Bay of Islands	\$5,000	\$5,000	<p>The applicants are seeking funding towards the annual Paihia, Kerikeri and Kawakawa Christmas Events.</p> <p>The Board's Strategic Plan states that the Board will: <i>"Fund one Christmas event or Parade in Kerikeri, Kaeo, Kawakawa, Moerewa, Paihia and Russell of up to \$5,000 per annum for the event."</i></p> <p>This meets community outcomes 1, 3, 6</p>
Kawakawa Business Association	\$5,000	\$5,000	
Our Kerikeri	\$5,000	\$5,000	
Bay of Islands Sailing Week – Marketing and Venue hire	\$13,275	\$7,500	<p>The applicant is seeking funding towards costs for venue hire and event marketing for the 2026 Bay of Islands Sailing Week.</p> <p>The Board has previously considered applications for this event in 2020 (granted \$2,750) and 2023 (declined).</p> <p>This meets community outcomes 2,3,4 and 5</p>

Applicant	Requested	Recommend	Comments
Claire Gordon – Youth Photography Exhibition	\$811	\$811	<p>The applicant is seeking funding towards costs of an exhibition of youth photography to be held at Proctor Library. She has also applied to creative communities for assistance.</p> <p>The applicant was part of the group that put on the photography exhibition of gymnasts and dancers taken in the Kerikeri Domain in 2024, where they were granted \$3,000.</p> <p>This meets community outcomes 2,3 and 5.</p>
Kerikeri Theatre Company – Julius Caesar/Summer Shakespeare	\$5,000	\$5,000	<p>The applicant is seeking funding towards the lighting and sound required for the Summer Shakespeare play Julius Caesar.</p> <p>Kerikeri Theatre Company has previously applied for funding in 2023 (\$2,000 for Fantastic Mr Fox), 2024 (\$9,000 for Little Shop of Horrors) and June 2025 (\$6,500 for the Little Mermaid).</p> <p>This meets community outcomes 2, 3 and 5.</p>
New Zealand Multihull Yacht Club – PIC Coastal Classic	\$8,500	\$5,000	<p>The applicant is seeking funding towards the costs of waste management and water taxis during the PIC Coastal Classic, when multihull yachts come to the Bay of Islands.</p> <p>This meets community outcomes 1,2,3,4 and 5.</p>
Nightsong – The Worm	\$3,000	\$3,000	<p>The applicant is bringing the show “The Worm” on tour and has secured significant external funding to enable them to come to Kerikeri. It will involve school students and they have budgeted for free and discounted tickets.</p> <p>This meets community outcomes 2, 3 and 5.</p>
RSPCA New Zealand – Animal De-sexing	\$6,000	\$6,000	<p>The applicant is seeking funding to continue to provide community animal de-sexing programmes. They work in association with local rescue organisations and have also asked Te Hiku for \$4,000 for the programme costs in that ward.</p> <p>This meets community outcomes 2, 3 and 5.</p>
Te Kōhanga Reo ō Taurangi - Papa Tākaro Playground Redevelopment	\$7,500	\$7,500	<p>The applicant is seeking funding to update their playground, located at the kōhanga reo at Tauwhara Marae in Waimate North. They are undertaking an extensive fundraising programme and are seeking assistance from the Board.</p> <p>This meets community outcomes 2, 3 and 5.</p>
Te Oho Wairua Journeys Charitable Trust - Hine Te Aparangi Waka Safety Workshop	\$6,163	\$5,000	<p>The applicant has applied to all three Boards to run workshops in each ward. The workshops are to cover Waka safety, as well as mind/body wellness, cultural learning and community engagement.</p> <p>This meets community outcomes 1, 2,3 and 5</p>

Applicant	Requested	Recommend	Comments
The Centre - Diwali	\$5,680	\$5,000	The applicant is seeking funding towards the costs of the festival of Diwali 2025. This meets community outcomes 2, 3 and 5.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants were required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option One: Authorise funding for the full amount requested.














Option Two: Authorise partial funding.

Option Three: Decline funding the application.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITI HANGA / ATTACHMENTS

1. Robyn Tauroa - A5321761 [↓](#) 
2. Business Bay of Islands - Paihia Christmas - A5321760 [↓](#) 
3. Kawakawa Business Association - Christmas - A5321752 [↓](#) 
4. Our Kerikeri - Christmas - A5321757 [↓](#) 
5. Bay of Islands Sailing Week - A5321746 [↓](#) 
6. Claire Gordon - A5321753 [↓](#) 
7. Kerikeri Theatre Co - Summer Shakespeare - A5321751 [↓](#) 
8. New Zealand Multihull Yacht Club - A5321759 [↓](#) 
9. Nightsong - A5321758 [↓](#) 
10. SPCA - A5321747 [↓](#) 
11. Tauwhara Marae kohanga reo - A5321750 [↓](#) 
12. Te Oho Wairua Journeys Charitable Trust - A5321748 [↓](#) 
13. The Centre - Diwali - A5321749 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Applications received are assessed against the Community Grants Policy and Te Pae o Uta.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to the applications received in relation to whenua and/or wai.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB11 From Ms Robyn TAUROA**

Form Submitted 14 Jul 2025, 12:00AM NZST

Before you Begin**Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details*** indicates a required field****Fund Type****Which fund are you applying for? ***☒ Community Grant Fund☐ Pride of Place Fund**Applicant details****Applicant ***

Ms Robyn TAUROA

NZ Charity Registration Number (CRN)**New Zealand Charities Register Information****Reg Number****Legal Name**

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB11 From Ms Robyn TAUROA**

Form Submitted 14 Jul 2025, 12:00AM NZST

Other Names**Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Community/Social Services

Website

Must be a URL.

Facebook page

Arohatia ngaa Kuia Kaumatua o Whangaroa

Contact details

Contact Person One:

Contact Person Two:

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB11 From Ms Robyn TAUROA**

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Purpose of organisation**Please briefly describe the purpose of the organisation ***

We are a voluntary Committee who started providing a weekly session based on tikanga Maori, supporting whanau caring for elderly in their homes, that are suffering from Mate Wareware, with exercises, games, information and guest speakers. Attendees come from all over Whangaroa region, however Bay of Islands have residents attended.

Must be no more than 50 words.

Number of Members *

Weekly Average - 25

Project Details

*** indicates a required field**

Community Board**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern)
Community Board

☒ Bay of Islands-Whangaroa
(Eastern) Community Board

☐ Kaikohe-Hokianga
(Western) Community Board

Project name *

Manawanuitia Kaumàtuatanga

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB11 From Ms Robyn TAUROA**

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If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☒ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

Date

18/07/2025

Must be a date.

End Date:

Date:

19/12/2025

Must be a date.

Project Details**Location ***

Kaeo Rugby and Sports Clubrooms

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes
- ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

40

Must be a number.

How many visitors/audience members/clients do you expect? *

30

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes
- ☐ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB11 From Ms Robyn TAUROA

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☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Caregivers of matewareware sufferers in their own whanau homes are the primary beneficiaries, along with their entire whanau.

Research identifies five protective factors most effective for Māori sufferers - tikanga-based environment; Socialisation; Te Reo Māori; Waiata; Whakapapa and Karakia. All these factors are provided in our program, such as:

Tikanga-based - koha kai, kai tahi, kotahi kaikōrero ia wà ia wà, whānau welcome,

Socialisation - sharing ideas on management, behaviours, deterioration, relief knowing others are in same situation,

Te Reo Māori - program entirely bilingual,

Waiata - regularly with projections to aid memory, and

Whakapapa & Karakia - practiced every session.

2. Guest speakers share info difficult to access as home-based caregivers - e.g. NZTA - Senior Driving; ASB - online scams; Family Court - successions.

3. Tangata whenua involvement is in 90% Māori attendance, and weekly transport provided by Te Runanga o Whaingaroa.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

☒ Proud, vibrant communities

☐ Prosperous communities supported by a sustainable economy

☒ Communities that are healthy, safe, connected and sustainable

☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Embrace and celebrate our unique culture and heritage, and value it as a source of enduring pride: Facilitators, caregivers, volunteers and wider whanau, are privy to stories shared each week during whakawhanaungatanga, which enable elderly the time and space to share memories of being raised in Kaeo and wider Whangaroa. These valuable memories aid our well being and heritage.

Proud, vibrant communities: Our vountary Committee and care-givers celebrate the care and protection values that we place on their privacy, our relationships, and the issues that are shared and solutions collectively discussed and implemented. We have travelled to Ngāwha and Waitangi proudly as a roopu.

Communities that are healthy, safe, connected and sustainable: Learning from each other, specialists and guests learn about the condition, managing the condition, connecting

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB11 From Ms Robyn TAUROA

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with each other and sharing strategies, creates connectedness and maintains well-being. Involving Runanga and other agencies, assist with sustainability, given voluntarism is founding principle

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$8,000.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$4,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB11 From Ms Robyn TAUROA

Form Submitted 14 Jul 2025, 12:00AM NZST

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Venue	\$4,000.00	\$4,000.00	No files have been uploaded	
Consumables	\$500.00	\$0.00	No files have been uploaded	
Labour	\$7,200.00	\$0.00	No files have been uploaded	
Resources	\$2,000.00	\$0.00	No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
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			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB11 From Ms Robyn TAUROA**

Form Submitted 14 Jul 2025, 12:00AM NZST

Current Funding**How much money does your organisation currently have? ***

\$0.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$0.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount

Total Tagged Funds**Total Expenditure Amount**

\$0.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
	\$	
	\$	
	\$	
	\$	

Previous Funding from FNDC**Have you previously received funding from FNDC? ***

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB11 From Ms Robyn TAUROA**

Form Submitted 14 Jul 2025, 12:00AM NZST

☒ Yes ☐ No**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Heti & Hope	\$1,200.00	23/03/2025	No
	\$		
	\$		
	\$		

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Bank Statement - Personal Account

1 Supporting Financial document *

Filename: Statements (2).pdf

File size: 608.7 kB

2 Name of supporting financial document**2 Supporting Financial Document***No files have been uploaded***3 Name of supporting financial document****3 Supporting Financial Document***No files have been uploaded***Applicant Declaration***** indicates a required field****Privacy Information**

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB11 From Ms Robyn TAUROA

Form Submitted 14 Jul 2025, 12:00AM NZST

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

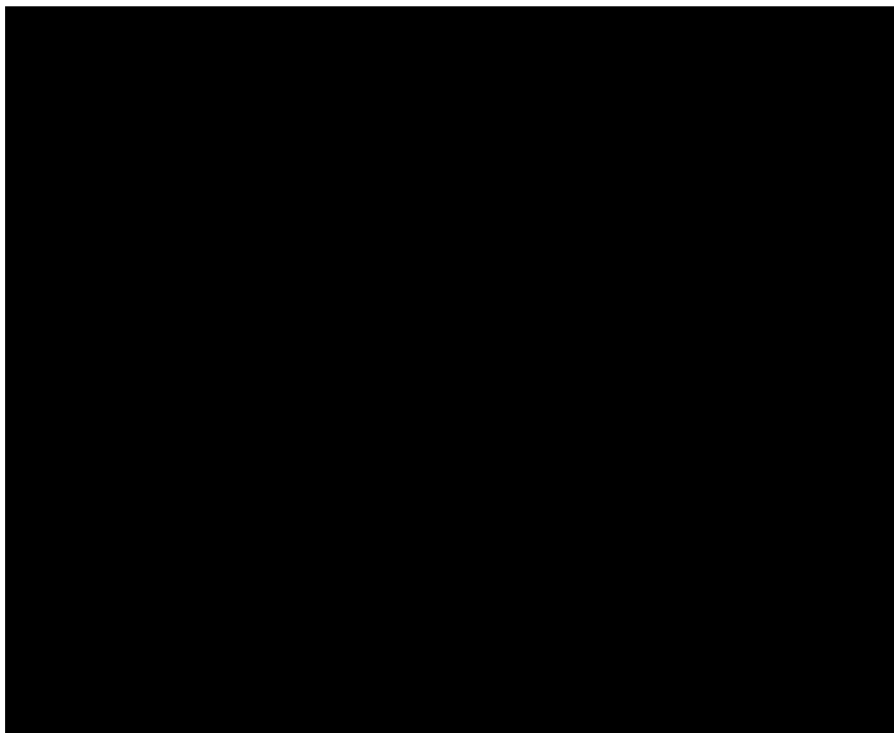
We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB11 From Ms Robyn TAUROA**

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4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures**Date**

07/07/2025

Must be a date.

Must be a date.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB24 From Business Bay of Islands Incorporated**

Form Submitted 31 Jul 2025, 1:43PM NZST

Before you Begin**Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details*** indicates a required field****Fund Type****Which fund are you applying for? ***☒ Community Grant Fund☐ Pride of Place Fund**Applicant details****Applicant ***

Business Bay of Islands Incorporated

NZ Charity Registration Number (CRN)**New Zealand Charities Register Information****Reg Number****Legal Name**

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB24 From Business Bay of Islands Incorporated**

Form Submitted 31 Jul 2025, 1:43PM NZST

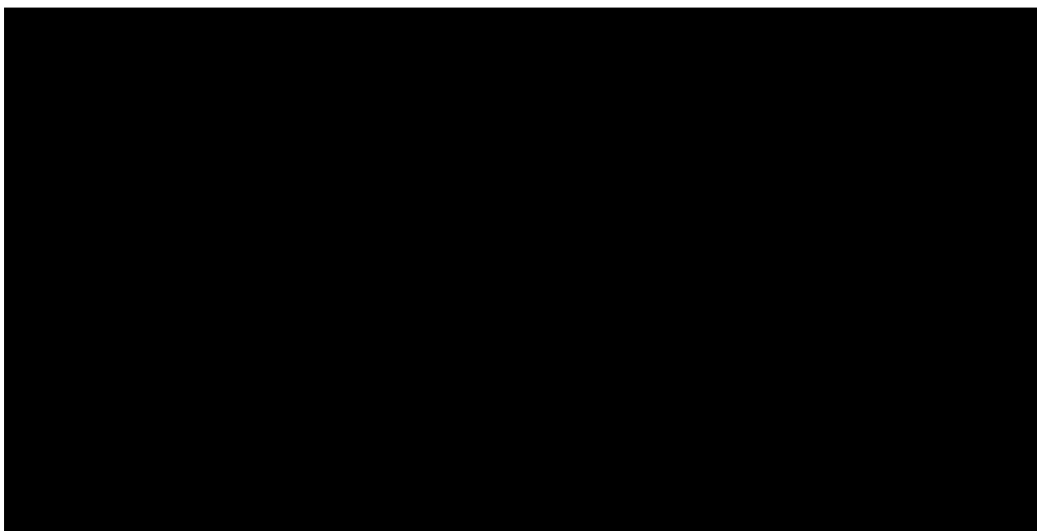
Other Names**Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

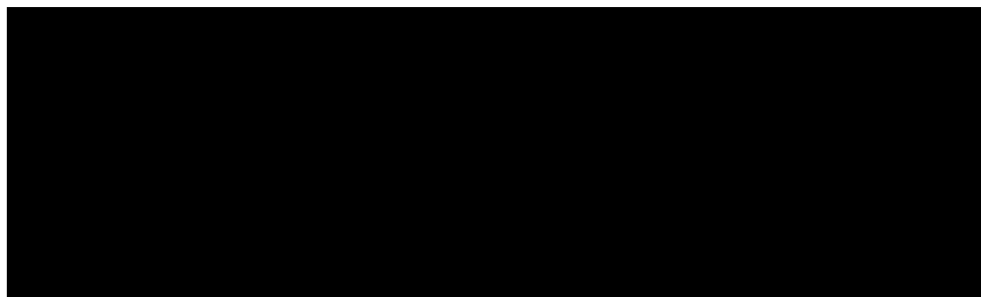
What sector do you/your organisation work in? *

Other: Business Association

**Contact details**

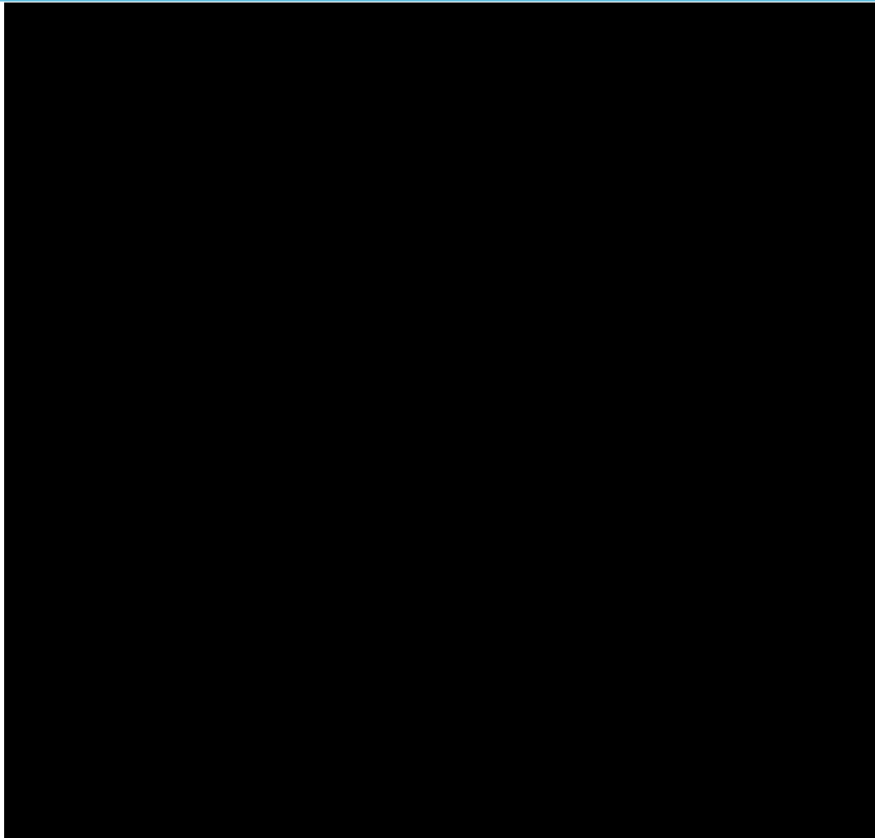
Contact Person One:

Contact Person Two:



Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB24 From Business Bay of Islands Incorporated**

Form Submitted 31 Jul 2025, 1:43PM NZST

**Purpose of organisation****Please briefly describe the purpose of the organisation ***

Business Bay of Islands is the local Business Association – it is an incorporation of businesses from Paihia, Russell, Waitangi, Opua and Haruru Falls and Kerikeri. We aim to build a dynamic business environment and to be influential in decision making in our community. W

Must be no more than 50 words.

Number of Members *

100

Project Details

*** Indicates a required field**

Community Board

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB24 From Business Bay of Islands Incorporated**

Form Submitted 31 Jul 2025, 1:43PM NZST

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☒ Bay of Islands-Whangaroa (Eastern) Community Board ☐ Kaikohe-Hokianga (Western) Community Board

Project name *

Paihia Christmas Parade

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

☐ Art/Culture/Heritage
☒ Event
☐ Infrastructure
☐ Community
☐ Environmental
☐ Sport and Recreation

Project Dates**Start Date****Date**

05/12/2025

Must be a date.

End Date:**Date:**

05/12/2025

Must be a date.

Project Details**Location ***

Paihia

Must be no more than 10 words.
(Town or area)

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB24 From Business Bay of Islands Incorporated**

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Will there be a charge for the public to attend or participate in the project or event? *☐ Yes☒ No**If yes, how much?**

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

300

Must be a number.

How many visitors/audience members/clients do you expect? *

1000

Must be a number.

Have you engaged with tangata whenua about your project? *☐ Yes☒ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *☐ Yes☒ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline**Outline your activity and the services/experiences it will provide.****Who will benefit from your project and how? ***

The whole community benefits. The parade brings all the schools, daycares, sports groups churches, community groups and businesses together. The day is magical for kids and adults and is quite a tradition in Paihia. There is a theme and everyone really makes a wonderful effort. There is free entertainment for the kids and a great atmosphere.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride☒ Proud, vibrant communities☐ Prosperous communities supported by a sustainable economy☒ Communities that are healthy, safe, connected and sustainable☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

We bring people together from all parts of the community. We are inclusive. We want to connect people. The parade is an event that does just that. Brings everyone together to enjoy the parade, cheer people on and celebrate our community.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB24 From Business Bay of Islands Incorporated**

Form Submitted 31 Jul 2025, 1:43PM NZST

Must be no more than 250 words.

Project Cost*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$10,835.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$5,000.00

Must be a dollar amount.

Completing your budget**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
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Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB24 From Business Bay of Islands Incorporated

Form Submitted 31 Jul 2025, 1:43PM NZST

	Must be a dollar amount.	Must be a dollar amount.		
Road Closure	\$3,545.00	\$3,545.00	Filename: Quote QU1157.pdf File size: 88.0 kB	
Admin incl Health and safety etc	\$3,540.00	\$1,455.00	Filename: Quote QU0116 (1).pdf File size: 88.6 kB	
Prizes, koha etc	\$800.00	\$0.00	No files have been uploaded	
Promotion	\$1,000.00	\$0.00	No files have been uploaded	
Entertainment	\$1,000.00	\$0.00	No files have been uploaded	
Equipment	\$500.00	\$0.00	No files have been uploaded	
Misc - decorations etc	\$450.00	\$0.00	No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
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			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB24 From Business Bay of Islands Incorporated**

Form Submitted 31 Jul 2025, 1:43PM NZST

☒ Yes ☐ No**GST Number****GST Number**

93973186

Current Funding**How much money does your organisation currently have? ***

\$79,668.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$79,668.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Vistboi and Bus boi Website	\$15,000.00
Admin, communications, PR	\$15,000.00
Christmas parade	\$5,835.00
Free movie events and events	\$21,833.00
Accounts	\$2,500.00
CCTV	\$12,000.00
Destination marketing	\$5,000.00
Insurance	\$2,500.00

Total Tagged Funds**Total Expenditure Amount**

\$79,668.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

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Business BOI will fund other half	\$5,835.00	Yes

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Christmas parade 24	\$5,000.00	01/09/2024	Yes
Christmas Parade 23	\$5,000.00	01/09/2023	Yes
Christmas Parade 22	\$5,000.00	01/09/2022	Yes
Matariki celebrations	\$20,000.00	02/06/2022	Yes
Covid Christmas celebrations	\$2,500.00	17/11/2021	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Accounts Annual Report 2025

1 Supporting Financial document *

Filename: UNAudited Annual Report 2025.pdf
File size: 227.4 kB

2 Name of supporting financial document

2 Supporting Financial Document

No files have been uploaded

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB24 From Business Bay of Islands Incorporated

Form Submitted 31 Jul 2025, 1:43PM NZST

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts

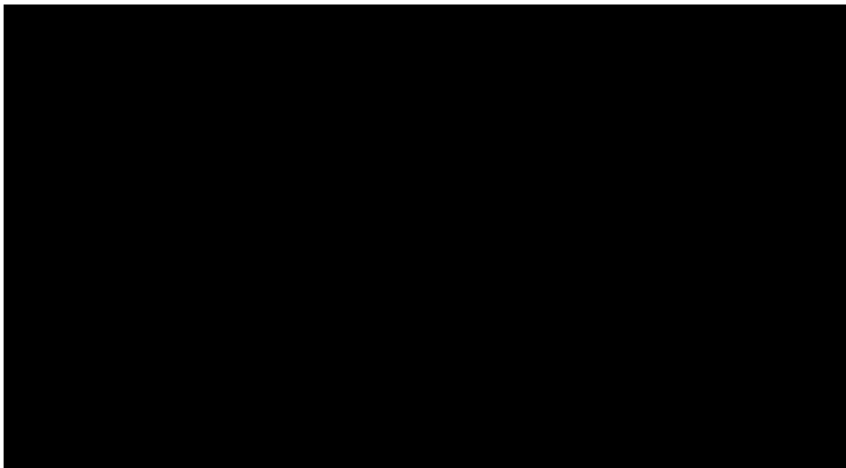
Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB24 From Business Bay of Islands Incorporated**

Form Submitted 31 Jul 2025, 1:43PM NZST

- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB01 From Kawakawa Business & Community Association**

Form Submitted 9 Jun 2025, 9:35AM NZST

Before you Begin**Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details*** indicates a required field****Fund Type****Which fund are you applying for? ***☒ Community Grant Fund☐ Pride of Place Fund**Applicant details****Applicant ***

Kawakawa Business & Community Association

NZ Charity Registration Number (CRN)**New Zealand Charities Register Information****Reg Number****Legal Name**

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB01 From Kawakawa Business & Community Association
Form Submitted 9 Jun 2025, 9:35AM NZST

Other Names

Reg Status

Charity's Street Address

Charity's Postal Address

Telephone

Fax

Email

Website

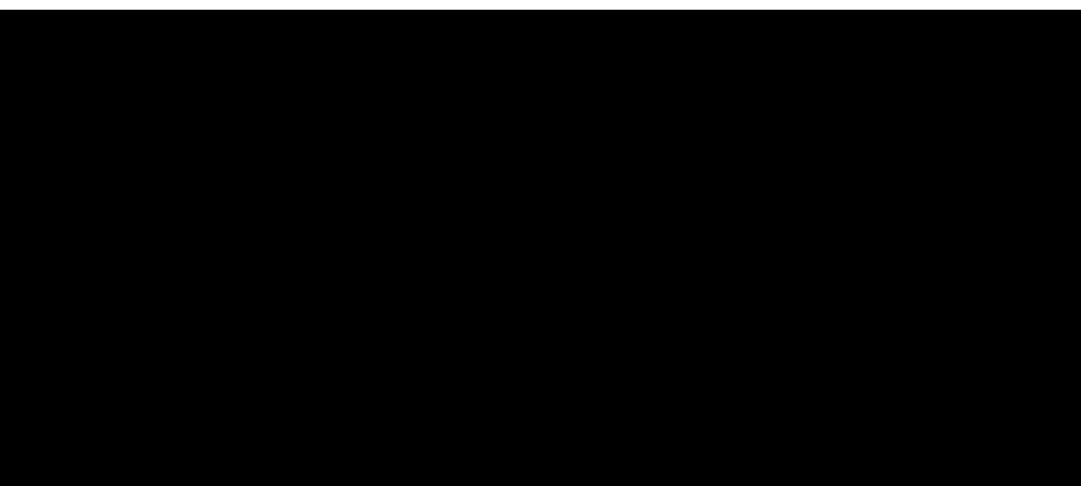
Reg Date

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Community/Social Services



Contact details

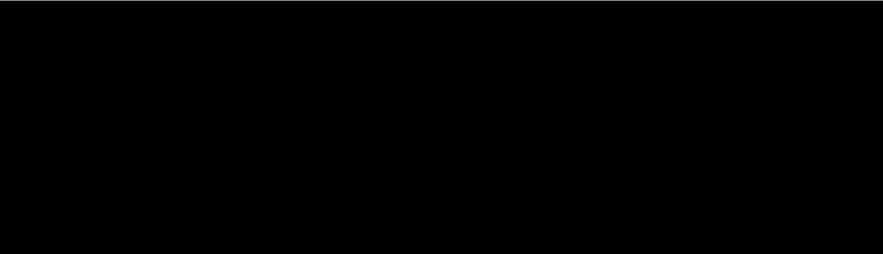
Contact Person One:

Contact Person Two:



Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB01 From Kawakawa Business & Community Association**

Form Submitted 9 Jun 2025, 9:35AM NZST

**Purpose of organisation****Please briefly describe the purpose of the organisation ***

Maintain CCTV within Kawakawa & Morewa, lighting fund for main town centre, organise events throughout the year - Matariki, Xmas event - tidy up the town initiatives, road safety concerns, community safety concerns. Keeping our whanau & community safe & happy

Must be no more than 50 words.

Number of Members *

50+

Project Details

*** indicates a required field**

Community Board**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern)
Community Board

☒ Bay of Islands-Whangaroa
(Eastern) Community Board

☐ Kaikohe-Hokianga
(Western) Community Board

Project name *

Kawakawa Christmas in the Park

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
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If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
☒ Event
☐ Infrastructure
☐ Community
☐ Environmental
☐ Sport and Recreation

Project Dates

Start Date

Date

07/12/2025

Must be a date.

End Date:

Date:

07/12/2025

Must be a date.

Project Details

Location *

Hundertwasser Memorial Park, Kawakawa

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

25

Must be a number.

How many visitors/audience members/clients do you expect? *

500

Must be a number.

Have you engaged with tangata whenua about your project? *

☐ Yes

☒ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB01 From Kawakawa Business & Community Association

Form Submitted 9 Jun 2025, 9:35AM NZST

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Kawakawa Christmas in the Park is a much-loved annual event that brings together our entire community to celebrate the season. It's always been warmly received and continues to grow each year. Our kaupapa is simple: bring the whānau, leave your wallet at home – everything is free. The event is open and accessible to all, with entertainment, games, prizes, kai, and performances by local schools and community groups. It's a joyful, inclusive day that gives back to our people, supports local talent, and strengthens community spirit.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☐ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Kawakawa Christmas in the Park is all about bringing our community together to celebrate the festive season with pride and joy. Held in Hundertwasser Memorial Park and attended by over 500+ people, it's a free, inclusive event that showcases local talent and whanaungatanga. Tamariki enjoy games and prizes, whānau share kai together, and local kapa haka groups and performers fill the day with community spirit and culture. Organised by the Kawakawa Business & Community Association (BCA), this event strengthens connections, celebrates our identity, and fosters a sense of belonging – all key to building a proud, vibrant community.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB01 From Kawakawa Business & Community Association
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is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$5,500.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$5,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
	\$5,500.00	\$5,000.00	Filename: KK BC A CHRISTMAS IN THE PARK 2024 SPEND.pdf File size: 44.9 kB	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB01 From Kawakawa Business & Community Association
 Form Submitted 9 Jun 2025, 9:35AM NZST

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			No files have been uploaded	

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$76,245.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$75,745.00

Must be a dollar amount.

Tagged Funds

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB01 From Kawakawa Business & Community Association
 Form Submitted 9 Jun 2025, 9:35AM NZST

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Lighting	\$1,246.00
CCTV	\$62,435.00
Pool	\$1,066.00
Tables, planters etc	\$5,274.00
General account & running costs	\$5,724.00

Total Tagged Funds

Total Expenditure Amount

\$75,745.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Xmas	\$4,250.00	17/11/2022	Yes
Xmas	\$5,000.00	09/11/2023	Yes

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB01 From Kawakawa Business & Community Association
 Form Submitted 9 Jun 2025, 9:35AM NZST

Xmas	\$5,000.00	22/11/2024	Yes
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Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Bank Statement

1 Supporting Financial document *

Filename: Bank Statement Kawakawa BCA.pdf
 File size: 195.5 kB

2 Name of supporting financial document

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB01 From Kawakawa Business & Community Association

Form Submitted 9 Jun 2025, 9:35AM NZST

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024)

Application No. BOIWCB034 From Our Kerikeri Community Charitable Trust

Form Submitted 17 Apr 2025, 8:25AM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Our Kerikeri Community Charitable Trust

NZ Charity Registration Number (CRN)

CC57886

New Zealand Charities Register Information	
Reg Number	CC57886
Legal Name	Our Kerikeri Community Charitable Trust

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)****Application No. BOIWCB034 From Our Kerikeri Community Charitable Trust**

Form Submitted 17 Apr 2025, 8:25AM NZST

Other Names**Reg Status**

Registered

Charity's Street Address

10 Fairway Drive Kerikeri 0230 Kerikeri 0230

Charity's Postal Address

PO Box 501 Kerikeri 0245

Telephone**Fax****Email****Website****Reg Date**

12:00am on 31 Jan 2020

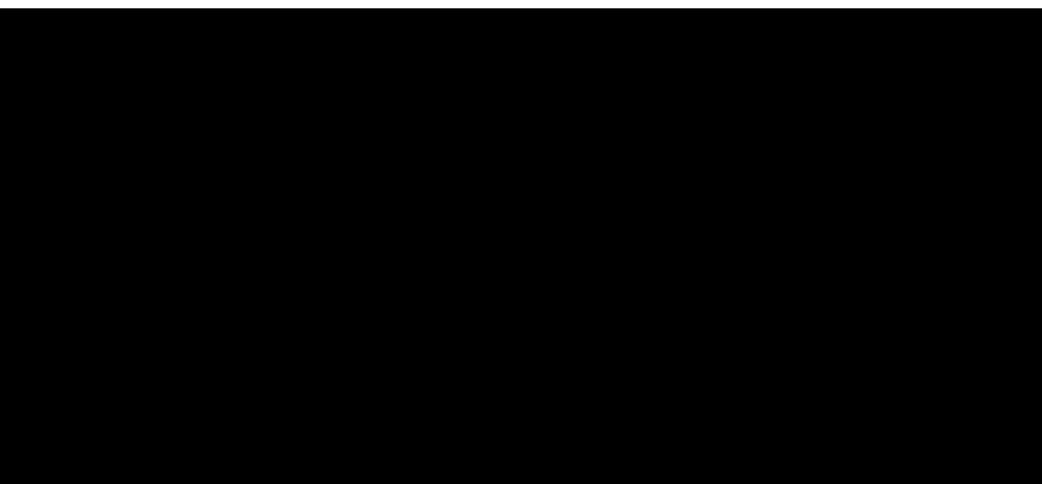
Information retrieved at 9:36am today

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

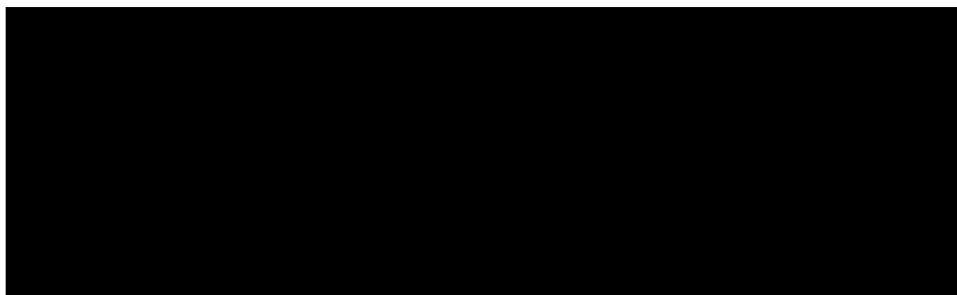
What sector do you/your organisation work in? *

Events

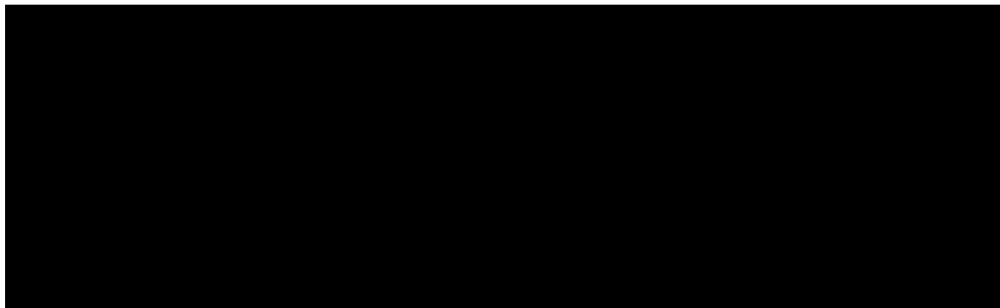
**Contact details**

Contact Person One:

Contact Person Two:



**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)**
Application No. BOIWCB034 From Our Kerikeri Community Charitable Trust
Form Submitted 17 Apr 2025, 8:25AM NZST



Purpose of organisation

Please briefly describe the purpose of the organisation *

Our Kerikeri was formed after extensive consultation with the community by a small group of passionate volunteers who are united by a goal of unlocking the potential of our town. We do this through working collaboratively with other community groups and our local hapu, to do great things.

Must be no more than 50 words.

Number of Members *

10

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☒ Bay of Islands-Whangaroa (Eastern) Community Board ☐ Kaikohe-Hokianga (Western) Community Board

Project name *

Christmas 2025

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB034 From Our Kerikeri Community Charitable Trust Form Submitted 17 Apr 2025, 8:25AM NZST

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
- ☒ Event
- ☐ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

Date

06/12/2025

Must be a date.

End Date:

Date:

06/12/2025

Must be a date.

Project Details

Location *

Kerikeri Domain

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes
- ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

15

Must be a number.

How many visitors/audience members/clients do you expect? *

3000

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes
- ☐ No

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)****Application No. BOIWCB034 From Our Kerikeri Community Charitable Trust**

Form Submitted 17 Apr 2025, 8:25AM NZST

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *☐ Yes☒ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline**Outline your activity and the services/experiences it will provide.****Who will benefit from your project and how? ***

The whole community - young and old.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride☒ Proud, vibrant communities☐ Prosperous communities supported by a sustainable economy☐ Communities that are healthy, safe, connected and sustainable☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Community Christmas Event and tree lighting.

Must be no more than 250 words.

Project Cost*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024)

Application No. BOIWCB034 From Our Kerikeri Community Charitable Trust
Form Submitted 17 Apr 2025, 8:25AM NZST

What is the total cost of your project? *

\$40,000.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$5,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Stage, Entertainment etc	\$40,000.00	\$5,000.00	No files have been uploaded	
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Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025

Community Board Funding Application Form (Dec 2024)

Application No. BOIWCB034 From Our Kerikeri Community Charitable Trust

Form Submitted 17 Apr 2025, 8:25AM NZST

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			No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number
131-500-181

Current Funding

How much money does your organisation currently have? *

\$56,346.00
Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$56,346.00
Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
Masterplanning	\$26,412.00
Christmas 2025	\$11,500.00

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)**
Application No. BOIWCB034 From Our Kerikeri Community Charitable Trust
Form Submitted 17 Apr 2025, 8:25AM NZST

PDP - Hearings	\$5,950.00
Jazz Festival	\$1,000.00
Ongoing overhead costs & new projects	\$11,484.00

Total Tagged Funds

Total Expenditure Amount

\$56,346.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Christmas 2024	\$5,000.00	01/12/1924	No
Masterplanning	\$26,412.00	01/05/1923	No

Supporting Financial Information

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024)

Application No. BOIWCB034 From Our Kerikeri Community Charitable Trust

Form Submitted 17 Apr 2025, 8:25AM NZST

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Finance Report as at 31/03/2025

1 Supporting Financial document *

Filename: 31st Mar 2025 Management Reports - OKCCT.pdf

File size: 419.1 kB

2 Name of supporting financial document

Bank Statement

2 Supporting Financial Document

Filename: 06-0350-0878294-00_Transactions_2025-03-01_2025-04-11.pdf

File size: 41.1 kB

3 Name of supporting financial document

June 2024 Performance Reports

3 Supporting Financial Document

Filename: 2024 Our Kerikeri Community Charitable Trust - Performance Report (2).pdf

File size: 865.3 kB

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024)

Application No. BOIWCB034 From Our Kerikeri Community Charitable Trust

Form Submitted 17 Apr 2025, 8:25AM NZST

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB19 From Bay of Islands Sailing Week Inc**

Form Submitted 7 Aug 2025, 7:03PM NZST

Before you Begin**Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details*** indicates a required field****Fund Type****Which fund are you applying for? ***☒ Community Grant Fund☐ Pride of Place Fund**Applicant details****Applicant ***

Bay of Islands Sailing Week Inc

NZ Charity Registration Number (CRN)**New Zealand Charities Register Information****Reg Number****Legal Name**

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB19 From Bay of Islands Sailing Week Inc**

Form Submitted 7 Aug 2025, 7:03PM NZST

Other Names**Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

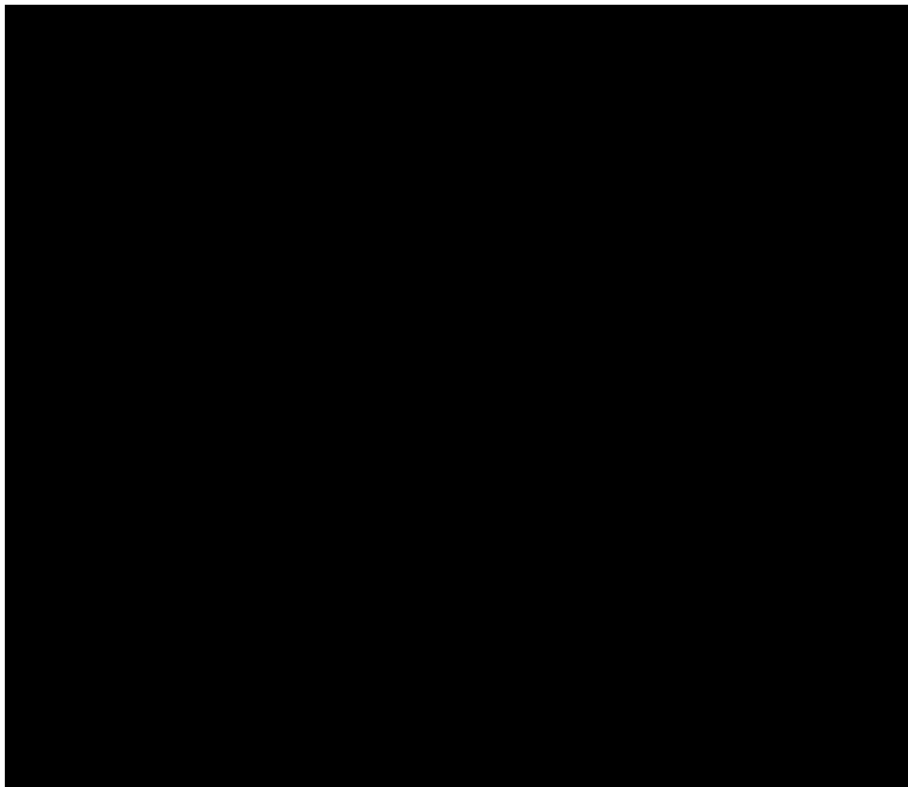
What sector do you/your organisation work in? *

Sport/Recreation

Contact details

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB19 From Bay of Islands Sailing Week Inc**

Form Submitted 7 Aug 2025, 7:03PM NZST

**Purpose of organisation****Please briefly describe the purpose of the organisation ***

Bay of Islands Sailing Week Inc runs NZ's largest multi-day keelboat regatta, showcasing the Bay of Islands as a world-class sailing destination. Established in 2002, the volunteer-run event attracts over 90 boats annually, boosting the local economy, fostering youth and female participation, and delivering lasting community, cultural, and environmental benefits.

Must be no more than 50 words.

Number of Members *

46

Project Details

*** indicates a required field**

Community Board

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB19 From Bay of Islands Sailing Week Inc**

Form Submitted 7 Aug 2025, 7:03PM NZST

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☒ Bay of Islands-Whangaroa (Eastern) Community Board ☐ Kaikohe-Hokianga (Western) Community Board

Project name *

Bay of Islands Sailing Week 2026

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

☐ Art/Culture/Heritage
☐ Event
☐ Infrastructure
☐ Community
☐ Environmental
☒ Sport and Recreation

Project Dates**Start Date****Date**

19/01/2026

Must be a date.

End Date:**Date:**

23/01/2026

Must be a date.

Project Details**Location ***

Opuia Cruising Club

Must be no more than 10 words.
(Town or area)

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB19 From Bay of Islands Sailing Week Inc**

Form Submitted 7 Aug 2025, 7:03PM NZST

Will there be a charge for the public to attend or participate in the project or event? *☐ Yes☒ No**If yes, how much?**

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

550

Must be a number.

How many visitors/audience members/clients do you expect? *

450

Must be a number.

Have you engaged with tangata whenua about your project? *☐ Yes☒ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *☒ Yes☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline**Outline your activity and the services/experiences it will provide.****Who will benefit from your project and how? ***

Bay of Islands Sailing Week is an annual regatta combining world-class keelboat racing with a diverse programme open to the public. Competitive racing runs Tuesday to Friday. Social events include workshops and sailing talks on Tuesday, live music on Wednesday, the Explore Beach Party at Otehei Bay on Thursday, and prizegiving with entertainment on Friday.

The event benefits many:

Sailors and crews enjoy high-quality racing in a spectacular location.

50+ volunteers gain skills, camaraderie, and involvement in a nationally recognised event.

Local businesses benefit from event contracts and significant visitor spending on accommodation, hospitality, and marine services.

The wider community enjoys free public access to onshore activities, while sustainability practices meet Platinum Clean Regatta standards, protecting our environment.

The regatta strengthens the Bay of Islands' profile as a premier sailing and holiday destination, creating lasting social, cultural, and economic benefits for the region.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *☒ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki☐ We embrace and celebrate our unique culture and heritage and value it as a source of

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB19 From Bay of Islands Sailing Week Inc

Form Submitted 7 Aug 2025, 7:03PM NZST

enduring pride

- ☒ Proud, vibrant communities
- ☒ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Event holds Platinum Clean Regatta certification, implementing best practice environmental standards. We promote marine biosecurity, educate about no-take and no-anchor zones, and operate in compliance with the Bay of Islands Marine Mammal Sanctuary regulations. The Explore Beach Party on Urupukapuka Island supports Project Island Song by encouraging visitors to follow biosecurity guidelines.

The event is created by the community, for the community, with over 50 volunteers contributing each year. Racing, music, and social events add vibrancy to the summer season and foster pride in hosting New Zealand's largest keelboat regatta.

Two-thirds of competitors travel from outside the region, generating significant economic benefit for local accommodation, hospitality, and marine services. Where possible, the event hires local service providers to keep funds in the region.

The regatta operates under strict h&s protocols with qualified race management. Security is in place at the venue, Resilient Russell manage recycling stations, and public invites are shared via notice boards and local channels. The event represents the four Bay of Islands sailing clubs, all of which are actively involved.

Bay of Islands Sailing Week enhances the Bay's profile as a world-class sailing and holiday destination, bringing lasting social, cultural, environmental, and economic benefits to the Far North.

Must be no more than 250 words.

Project Cost

* indicates a required field

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB19 From Bay of Islands Sailing Week Inc

Form Submitted 7 Aug 2025, 7:03PM NZST

\$115,935.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$13,275.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Venue hire and cleaning fees	\$5,300.00	\$5,300.00	Filename: OCC Venue Hire and Cleaning Quote.pdf File size: 69.8 kB Filename: Venue Hire - Supporting letter.docx.pdf File size: 159.0 kB	
Event Marketing during the Event 19-23 Jan 2026 (Media co-ordination, Regatta Day coverage, Shoot with Drone, MC, Social Media and Journalism)	\$9,175.00	\$7,975.00	Filename: Insight Media - BOISW 2026 Quote QU0006.pdf File size: 46.1 kB Filename: Media costs - Supporting letter.docx.pdf File size: 162.1 kB	

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB19 From Bay of Islands Sailing Week Inc

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Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

083035374

Current Funding

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB19 From Bay of Islands Sailing Week Inc

Form Submitted 7 Aug 2025, 7:03PM NZST

How much money does your organisation currently have? *

\$100,745.22

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$100,745.22

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Reserve for unexpected events and risks	\$60,000.00
Event Administrator	\$20,000.00
Admin Costs (licences, subscriptions, software)	\$2,911.00
Accountancy Fees	\$705.00
Bank Fees	\$868.00
Insurance	\$5,510.00
Top Yacht System Fees	\$840.00
Phone and Internet	\$227.00
Travel	\$562.00
Fuel and Chase Boat Expenses	\$3,227.00
Mammal Sanctuary DOC application	\$2,857.00
Lead-Up Event Marketing	\$10,000.00

Total Tagged Funds

Total Expenditure Amount

\$107,707.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Gaming Funds (Grassroots)	\$6,443.00	Pending

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB19 From Bay of Islands Sailing Week Inc

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Corporate Sponsorships - Monetary support (Explore, North Sails, ASB, Barfoot and Thompson Kerikeri)	\$18,500.00	Pending
Corporate Sponsorships - Monetary support (Gurit, Boi Marina, She Sails, Vining Marine)	\$10,500.00	Yes
Corporate In-kind / Offset Sponsorship (Northland Waste, FNHL, EPIC Brewery, MtGay)	\$11,210.00	Yes
Bar Sales at the event (provisional)	\$25,000.00	Pending
Boat Registrations (provisional)	\$25,217.00	Pending
Interest Received	\$3,000.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Photographs and videos of the Regatta	\$2,750.00	09/10/2021	Yes
Media and Communication	\$10,000.00	16/09/2022	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB19 From Bay of Islands Sailing Week Inc
Form Submitted 7 Aug 2025, 7:03PM NZST

1 Name of supporting financial document *

Bay of Islands Sailing Week Performance Report 31.03.2025.

1 Supporting Financial document *

Filename: Bay of Islands Sailing Week Inc Performance Report 2024-2025 Signed.pdf
File size: 8.5 MB

2 Name of supporting financial document

Balance Sheet as of July 2025

2 Supporting Financial Document

Filename: BOISW - Balance_Sheet - July2025.pdf
File size: 19.0 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB19 From Bay of Islands Sailing Week Inc

Form Submitted 7 Aug 2025, 7:03PM NZST

2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB12 From Mrs Claire Gordon**

Form Submitted 12 Aug 2025, 9:32AM NZST

Before you Begin**Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details*** indicates a required field****Fund Type****Which fund are you applying for? ***☒ Community Grant Fund☐ Pride of Place Fund**Applicant details****Applicant ***

Mrs Claire Gordon

NZ Charity Registration Number (CRN)**New Zealand Charities Register Information****Reg Number****Legal Name**

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB12 From Mrs Claire Gordon**

Form Submitted 12 Aug 2025, 9:32AM NZST

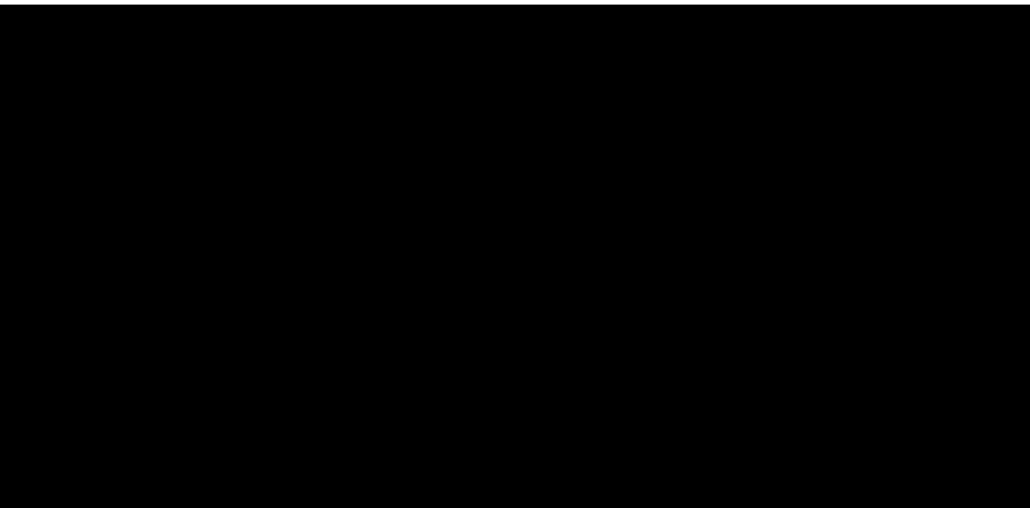
Other Names**Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

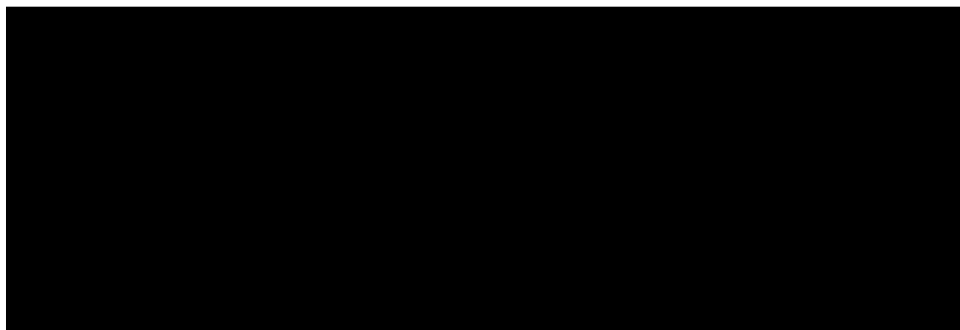
What sector do you/your organisation work in? *

Arts/Culture/Heritage

A large black rectangular box redacting the content of the form.**Contact details**

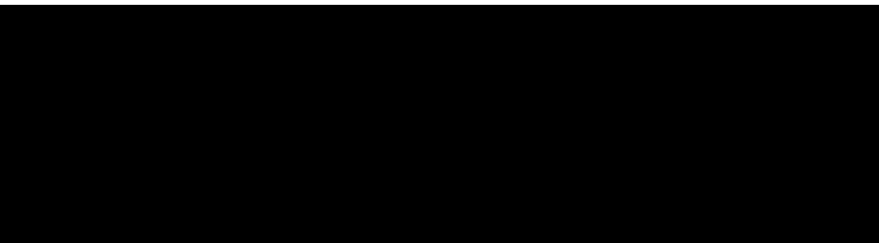
Contact Person One:

Contact Person Two:

A large black rectangular box redacting the contact details.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB12 From Mrs Claire Gordon**

Form Submitted 12 Aug 2025, 9:32AM NZST

**Purpose of organisation****Please briefly describe the purpose of the organisation ***

Flash Gordon Photography is a local photography business that supports the creative growth and development of Youth through running Photography workshops.

Must be no more than 50 words.

Number of Members *

5 (includes students)

Project Details

*** indicates a required field**

Community Board**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern)
Community Board

☒ Bay of Islands-Whangaroa
(Eastern) Community Board

☐ Kaikohe-Hokianga
(Western) Community Board

Project name *

Though young eyes

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB12 From Mrs Claire Gordon**

Form Submitted 12 Aug 2025, 9:32AM NZST

lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☒ Art/Culture/Heritage
☐ Event
☐ Infrastructure
☐ Community
☐ Environmental
☐ Sport and Recreation

Project Dates

Start Date

Date

23/09/2025

Must be a date.

End Date:

Date:

28/10/2025

Must be a date.

Project Details**Location ***

Kerikeri Library

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

8

Must be a number.

How many visitors/audience members/clients do you expect? *

100

Must be a number.

Have you engaged with tangata whenua about your project? *☐ Yes☒ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *☐ Yes☒ No

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB12 From Mrs Claire Gordon

Form Submitted 12 Aug 2025, 9:32AM NZST

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Providing an Exhibition of Youth Photography. Through their photography ("their eyes") they show how they experience life, their connections and our community.

Sometimes our youngsters feel they don't have a voice or find it difficult to verbally express themselves, their views on their community and how they are feeling within the community. However, they are able to do this visually through their photography whilst at the same time learning a new skill and gaining confidence. We want to showcase their work, and let their voice be heard through their photographs.

They will also take full responsibility for their work, learning and undertaking the entire process from inception to completion as they learn not only about photography but how to print, matt board mount - select appropriate frames (through op shops etc) and how to curate their Exhibition.

The Exhibition will be open to Homeschoolers in the BOI-Whangaroa district.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Photographs will show the unique culture of our region and the vibrance of our community as experienced through the eyes of the Youngsters.

They will demonstrate their pride in their community and at the same time a pride in their work and their exhibition.

The aim of the exhibition is to create a connection between the youth's perception of our community and that of the adult community.

The youth will also take full responsibility for the project from inception through to completion as they learn visual story-telling techniques, unique expression, printing and matt board mounting process and finally the curation of their Exhibition, in a way that tells their story and meets the objectives of our funding application.

Must be no more than 250 words.

Project Cost

* indicates a required field

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB12 From Mrs Claire Gordon**

Form Submitted 12 Aug 2025, 9:32AM NZST

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$1,811.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$811.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Print, Mount, Frame	\$1,811.00	\$811.00	Filename: Quote CC Youth Exhibition 2025.pdf File size: 1.0 MB

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB12 From Mrs Claire Gordon

Form Submitted 12 Aug 2025, 9:32AM NZST

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Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$0.00

Must be a dollar amount.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB12 From Mrs Claire Gordon**

Form Submitted 12 Aug 2025, 9:32AM NZST

How much of this money is already committed to a specific purpose? *

\$0.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount

Total Tagged Funds**Total Expenditure Amount**

\$0.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Flash Gordon Photography	\$250.00	Yes
Creative Communities	\$750.00	Pending

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☒ Yes ☐ No**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
		Must be a date.	

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB12 From Mrs Claire Gordon

Form Submitted 12 Aug 2025, 9:32AM NZST

	Must be a dollar amount.		
Making Spaces Exhibition with Kitted	\$3,000.00	19/02/2024	Yes
KidsmART Matariki Exhibition	\$2,522.00	08/03/2022	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Profit & Loss Statement

1 Supporting Financial document *

Filename: Youth Art Exhibition 2025.pdf
File size: 30.6 kB

2 Name of supporting financial document

Bank details

2 Supporting Financial Document

Filename: ASSBproofofaccount.pdf
File size: 131.8 kB

3 Name of supporting financial document

3 Supporting Financial Document

Filename: Quote CC Youth Exhibition 2025.pdf
File size: 1.0 MB

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive**

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB12 From Mrs Claire Gordon

Form Submitted 12 Aug 2025, 9:32AM NZST

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We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
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3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
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6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
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 - A regularly maintained PAYE record (if applicable)
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 - Tracking of different funding, e.g through a spreadsheet or journey entry
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We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
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4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB12 From Mrs Claire Gordon**

Form Submitted 12 Aug 2025, 9:32AM NZST

6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures**Date**

Must be a date.

04/07/2025

Must be a date.

Any other supporting documentation

Page 11 of 12

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB27 From Kerikeri Theatre Company Incorporated

Form Submitted 12 Aug 2025, 12:01PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Kerikeri Theatre Company Incorporated

NZ Charity Registration Number (CRN)

CC50949

New Zealand Charities Register Information	
Reg Number	CC50949
Legal Name	Kerikeri Theatre Company Incorporated

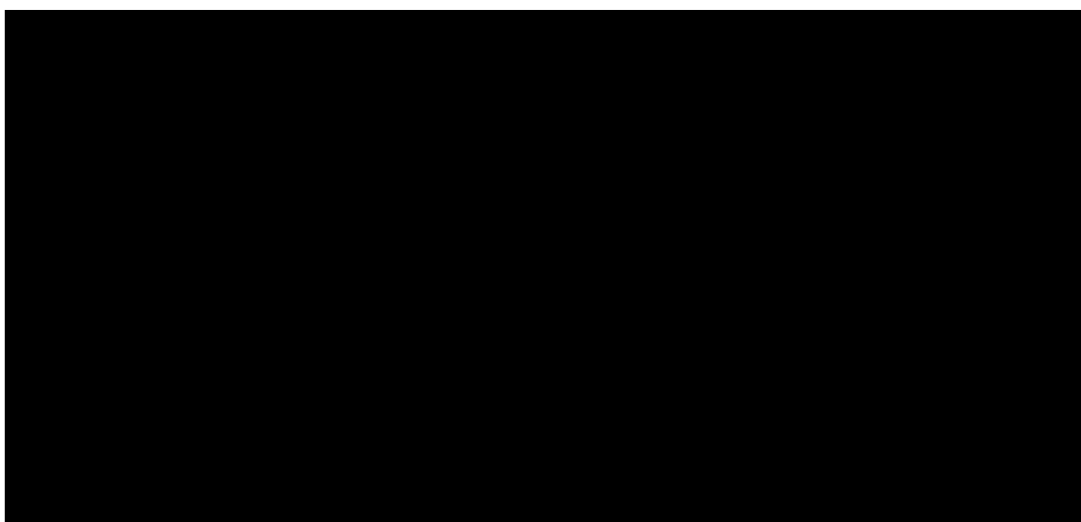
**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024) (Version 2 of 2)****Application No. BWCB27 From Kerikeri Theatre Company Incorporated**

Other Names	
Reg Status	Registered
Charity's Street Address	17 B&C Sammaree Place Kerikeri 0245
Charity's Postal Address	22 Charlotte Kemp Drive Kerikeri 0230
Telephone	02102211782
Fax	
Email	info@kerikeritheatrecompany.com
Website	https://www.kerikeritheatrecompany.com
Reg Date	12:00am on 6 Aug 2014

Information retrieved at 11:43am on 12 Aug
Must be formatted correctly.
If you are a registered charity, please enter your registration number.

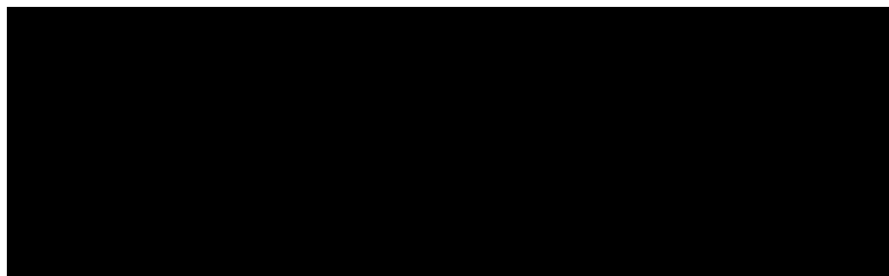
What sector do you/your organisation work in? *

Arts/Culture/Heritage

**Contact details**

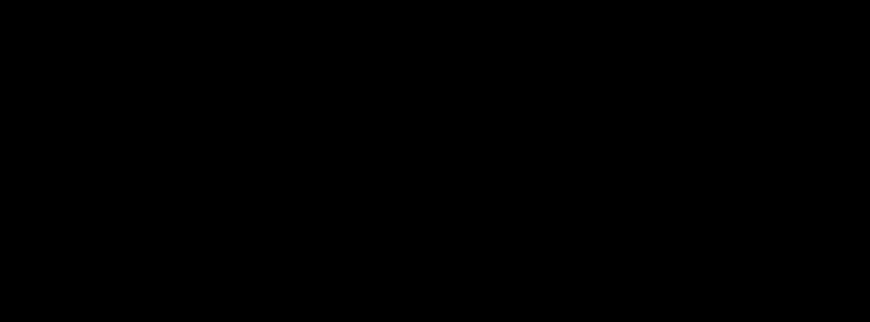
Contact Person One:

Contact Person Two:



Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB27 From Kerikeri Theatre Company Incorporated



Purpose of organisation

Please briefly describe the purpose of the organisation *

Kerikeri Theatre Company is dedicated to enriching the Far North community through high quality theatrical productions, creative education programmes, and inclusive opportunities for people of all ages and backgrounds to participate, learn, and grow. We celebrate local talent, encourage artistic expression, and make the performing arts accessible, engaging, and inspiring.

Must be no more than 50 words.

Number of Members *

159

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern)
Community Board

☒ Bay of Islands-Whangaroa
(Eastern) Community Board

☐ Kaikohe-Hokianga
(Western) Community Board

Project name *

2026 Summer Shakespeare - Julius Caesar

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB27 From Kerikeri Theatre Company Incorporated

Form Submitted: 12 Aug 2025, 12:01 PM NZST

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☒ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

Date

12/02/2026

Must be a date.

End Date:

Date:

22/02/2026

Must be a date.

Project Details

Location *

Kainui Vineyards, Kerikeri

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☒ Yes
- ☐ No

If yes, how much?

\$37.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

40

Must be a number.

How many visitors/audience members/clients do you expect? *

850

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☐ Yes
- ☒ No

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB27 From Kerikeri Theatre Company Incorporated

Form Submitted 12 Aug 2025, 12:01PM NZST

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

☐ Yes

☒ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Our production of Julius Caesar will benefit a wide range of people in the Far North community. Local actors, directors, and crew will gain valuable experience in a professionally supported production, enhancing their skills and confidence. Students and emerging performers will have the chance to learn from seasoned artists and participate in high-quality theatre. Audiences will enjoy a bold and accessible interpretation of a Shakespearean classic, deepening cultural engagement and sparking important conversations around power, loyalty, and leadership. Local businesses benefit through partnerships, sponsorships, and increased foot traffic during show season. This year, more local food and refreshment providers will have the opportunity to be involved, boosting their visibility and increasing their revenue through direct sales at the event. Ultimately, the project builds connection, creativity, and pride within the community, while showcasing Northland's talent on a regional stage.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

☒ Proud, vibrant communities

☒ Prosperous communities supported by a sustainable economy

☒ Communities that are healthy, safe, connected and sustainable

☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Our production of Julius Caesar delivers on multiple community outcomes by creating a high-quality cultural event that enriches our region socially, creatively, and economically.

It supports prosperous communities and a sustainable economy by partnering with Northland businesses, attracting audiences from across the region, and including more local food and refreshment providers—boosting their visibility and revenue. These collaborations keep spending local, supporting a sustainable arts economy and wider business network.

It fosters healthy, safe, connected and sustainable communities by bringing together performers, crew, volunteers, and audiences in a positive, inclusive environment. Outdoor performances in a safe, welcoming vineyard setting encourage people of all ages to participate and connect, strengthening community bonds and wellbeing.

It builds proud, vibrant communities by showcasing local talent in a bold reimagining of Shakespeare. This year, several older youth will be part of the cast, gaining valuable

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB27 From Kerikeri Theatre Company Incorporated

stage experience and professional guidance before pursuing acting careers or University Degrees in the Arts. Their involvement inspires younger performers and demonstrates clear pathways for developing artistic potential within the Far North.

By blending artistic excellence, economic benefit, and social connection, Julius Caesar becomes more than a production—it is a celebration of who we are, what we can achieve together, and the vibrant future we are building for our community.

Must be no more than 250 words.

Project Cost

* indicates a required field

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$42,030.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$5,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB27 From Kerikeri Theatre Company Incorporated

Form Submitted 12 Aug 2025, 12:01PM NZST

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Posters/Printing	\$1,940.00		Filename: Quote QU0062 - Fusion Graphics.pdf File size: 61.2 kB	
Marketing including Graphic Design	\$3,850.00	\$0.00	Filename: Quote QU0115 - Marketing.pdf File size: 86.6 kB	
Script printing and binding	\$661.00		Filename: Warehouse Stationery 20250807172121845.pdf File size: 738.9 kB	
Rehearsal Venue Hire	\$3,780.00		Filename: BB Venue Hire Quote QU0012.pdf File size: 53.4 kB	
Director Fees	\$500.00		Filename: JC Budget Estimates for BOI Whangaroa Community Board.pdf File size: 278.8 kB	
Set, Props & costumes	\$8,800.00		Filename: JC Budget Estimates for BOI Whangaroa Community Board.pdf File size: 278.8 kB	
Promo Photography and Filming	\$540.00		Filename: 7. KTC Shakespeare 2025 26 Quote - Photography.pdf File size: 1.1 MB	

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB27 From Kerikeri Theatre Company Incorporated

Form Submitted 12 Aug 2025, 12:01PM NZST

Venue Expenses	\$5,720.00		Filename: JC Budget Estimates for BOI Whangaroa Community Board.pdf File size: 278.8 kB	
Admin/General exp - bal after printing	\$439.00		Filename: JC Budget Estimates for BOI Whangaroa Community Board.pdf File size: 278.8 kB	
Sound & Lighting	\$10,404.00	\$5,000.00	Filename: ARC Productions Quote QU0003.pdf File size: 83.7 kB	
Musical Director/rights	\$1,000.00		Filename: JC Budget Estimates for BOI Whangaroa Community Board.pdf File size: 278.8 kB	
Videographer	\$575.00		Filename: JC Budget Estimates for BOI Whangaroa Community Board.pdf File size: 278.8 kB	
Contingency	\$3,821.00		Filename: JC Budget Estimates for BOI Whangaroa Community Board.pdf File size: 278.8 kB	

Financial Information

* indicates a required field

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024) (Version 2 of 2)****Application No. BWCB27 From Kerikeri Theatre Company Incorporated**

Form Submitted: 12 Aug 2025, 12:01PM NZST

Financial Information**If your organisation registered for GST ***☒ Yes ☐ No**GST Number****GST Number**

135-081-548

Current Funding**How much money does your organisation currently have? ***

\$86,615.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$86,615.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Salaries	\$9,000.00
Renovations Grant	\$36,000.00
Julius Caesar Funding - Dalton Trust	\$10,000.00
Rental reserves	\$44,000.00
Utilities and fixed operation costs	\$18,000.00

Total Tagged Funds**Total Expenditure Amount**

\$117,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB27 From Kerikeri Theatre Company Incorporated

Form Submitted 12 Aug 2025, 12:01PM NZST		
Dalton Trust	\$10,000.00	Yes
Ticket Sales	\$20,398.00	Pending
Oxford Trust	\$8,000.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Little Mermaid	\$6,500.00	27/06/2025	No
Little Shop of Horrors	\$9,000.00	03/05/2024	Yes
Fantastic Mr Fox	\$2,000.00	17/07/2023	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

2024 Performance Report - Kerikeri Theatre Company Inc

1 Supporting Financial document *

Filename: 2024 Performance Report - Kerikeri Theatre Company Incorporated.pdf
File size: 843.2 kB

2 Name of supporting financial document

Reserves Statement August 2025

2 Supporting Financial Document

Filename: Reserves Statement Aug 2025.pdf
File size: 154.8 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB27 From Kerikeri Theatre Company Incorporated

Form Submitted 12-Aug-2025 12:01PM NZST

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB27 From Kerikeri Theatre Company Incorporated

- Form Submitted 12 Aug 2025 12:01PM NZST
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
 3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
 4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
 5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
 6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
 7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
 8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
 9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
 - 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Signatory One

Signatory Two

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB26 From New Zealand Multihull Yacht Club

Form Submitted 11 Aug 2025, 1:10PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

New Zealand Multihull Yacht Club

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024) (Version 2 of 2)**

Application No. BWCB26 From New Zealand Multihull Yacht Club

Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Other: Events & Sports & Recreation

[Redacted content]

Contact details

Contact Person One:

Contact Person Two:

[Redacted content]

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB26 From New Zealand Multihull Yacht Club

Purpose of organisation

Please briefly describe the purpose of the organisation *

The New Zealand Multihull Yacht Club is a not-for-profit volunteer organisation that promotes coastal sailing through events like the PIC Coastal Classic, New Zealand's largest coastal yacht race. We aim to grow participation in sailing, celebrate maritime heritage and create economic and community benefits for regions.

Must be no more than 50 words.

Number of Members *

60

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☒ Bay of Islands-Whangaroa (Eastern) Community Board ☐ Kaikohe-Hokianga (Western) Community Board

Project name *

Waste Management for PIC Coastal Classic 2025 and Water Taxi support

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB26 From New Zealand Multihull Yacht Club

Form Submitted 11-Aug-2025 1:10PM NZST
If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
- ☒ Event
- ☐ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

24/10/2025

26/10/2025

Must be a date.

Must be a date.

Project Details

Location *

Russell Harbour where boats moor and the Nauti Penguin

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes
- ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

600

Must be a number.

How many visitors/audience members/clients do you expect? *

150

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes
- ☐ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB26 From New Zealand Multihull Yacht Club

Form Submitted 11 Aug 2025, 1:10PM NZST

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The PIC Coastal Classic is a major annual sailing event that attracts hundreds of boats and crews to the Bay of Islands. We deliver a professional race, using local providers like water taxis and recycling teams, venues and coordinate shore-based activities.

Local businesses and suppliers see increased visitor spending on accommodation (approx 1,000 visitor nights), food, and event services. The community gains job opportunities, including extra staff at venues like Nauti Penguin, Paihia Dive acting as a water taxi and fundraising chances for local yacht clubs. Russell benefits from event promotion through imagery and content - via comms to an extended audience eg nationwide yacht clubs, media coverage, social audience (our Facebook 4.9 followers) - boosting the town's profile.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☐ Proud, vibrant communities
- ☒ Prosperous communities supported by a sustainable economy
- ☐ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

The PIC Coastal Classic brings hundreds of sailors and supporters to the Far North over Labour Weekend, delivering a boost to local accommodation, hospitality, and transport operators.

We prioritise Northland-based suppliers to keep funds in the region, engaging local water taxi operators such as Dive Paihia, videographers, photographers, waste management services (including Resilient Russell), and event support.

While sometimes perceived as an event for "wealthy Aucklanders," it is run by a small volunteer club with just seven committee members. Crews come from all walks of life, and their presence brings spending power that benefits local businesses.

We are seeking funding for two essential services:

Waste Management

Our official activities are hosted at a private venue, but we cover the cost of waste services at the Russell public wharf — a space used by race participants, tourists, and cruise passengers. We've absorbed these costs for years despite rising prices. Given the public nature of the space and the economic benefit we deliver, we believe this is a shared responsibility.

Water Taxis

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB26 From New Zealand Multihull Yacht Club

Form Submitted 11 Aug 2025, 1:10 PM NZST
Getting sailors ashore is vital for them to enjoy Russell and use local services. We use RIBs as water taxis, but post-COVID shortages, rising costs, and longer operating needs make this difficult. With only Paihia Dive operating locally, we've had to bring a boat from Auckland — costly and taking spend out of the region. Funding would allow us to extend local hours and make it viable for additional Northland operators, keeping money in the community.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$106,203.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$8,500.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB26 From New Zealand Multihull Yacht Club

Form Submitted 11 Aug 2025, 1:10PM NZST

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Waste Management	\$3,200.00	\$2,500.00	Filename: Northl and Waster Invoice 7796230.pdf File size: 40.2 kB	
Waste Management			Filename: Invoice 5678232 North land Waste.pdf File size: 40.5 kB	
Water Taxi	\$8,853.00	\$6,000.00	Filename: AWOL Charters - water taxi 00046.pdf File size: 300.3 kB	
Water Taxi			Filename: Dive P aihia - Water Taxi.pdf File size: 300.1 kB	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
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Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB26 From New Zealand Multihull Yacht Club

Form Submitted 11 Aug 2025, 1:10PM NZST

			No files have been uploaded	
			No files have been uploaded	

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

021-616-771

Current Funding

How much money does your organisation currently have? *

\$73,635.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$73,557.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Race Management- start,finish boats/entry system/coastguard/	\$5,900.00
Filming & photography	\$7,300.00
Venue - marquee, extra staff, band, staff accommodation	\$10,450.00
Club operating costs	\$8,554.00
Water Taxis	\$3,000.00
Event management	\$32,500.00
Accommodation for staff	\$2,000.00

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024) (Version 2 of 2)****Application No. BWCB26 From New Zealand Multihull Yacht Club**Form Submitted 11 Aug 2025, 1:10PM NZST
Prizegiving trophies, medals prizes

\$2,950.00

Total Tagged Funds**Total Expenditure Amount**

\$72,654.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Sponsorship	\$50,000.00	Yes
Sponsorship	\$19,800.00	Yes
Entries	\$35,912.00	Pending
Sponsorship	\$5,000.00	Pending

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☐ Yes ☒ No**Supporting Financial Information**

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

NZ Multihull Yacht Club - Balance Sheet

1 Supporting Financial document *Filename: New_Zealand_Multihull_Yacht_Club_-_Balance_Sheet.pdf
File size: 19.0 kB**2 Name of supporting financial document**

NZ Multihull Yacht Club - Profit & Loss

2 Supporting Financial DocumentFilename: New_Zealand_Multihull_Yacht_Club_-_Profit_and_Loss.pdf
File size: 19.5 kB

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB26 From New Zealand Multihull Yacht Club

5 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
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 - A regularly maintained tax record (if applicable)
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Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BWCB26 From New Zealand Multihull Yacht Club

Form Submitted: 11 Aug 2025, 1:10PM NZST

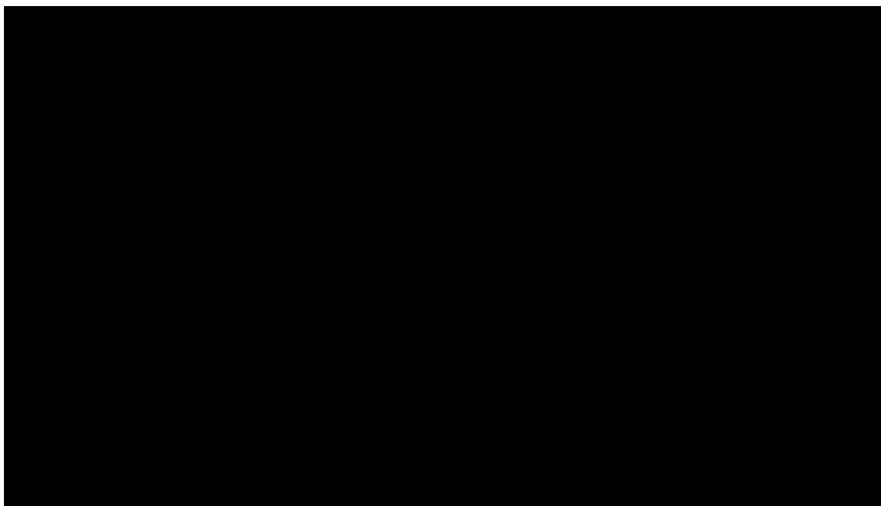
• Tracking of different funding, e.g. through a spreadsheet or journey entry

- regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB25 From Nightsong

Form Submitted 7 Aug 2025, 6:29PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Nightsong

NZ Charity Registration Number (CRN)

CC53179

New Zealand Charities Register Information	
Reg Number	CC53179
Legal Name	Nightsong

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB25 From Nightsong**

Form Submitted 7 Aug 2025, 6:29PM NZST

Other Names	Theatre Stampede
Reg Status	Registered
Charity's Street Address	283 Karangahape Road Grey Lynn Auckland
Charity's Postal Address	Central Auckland 1010 26 Sackville Street Grey Lynn Auckland 1021
Telephone	09 361 6050
Fax	
Email	ben@nightsong.co.nz
Website	www.nightsong.co.nz
Reg Date	12:00am on 4 Mar 2016

Information retrieved at 10:07am on 12 Aug

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Arts/Culture/Heritage

Must be a URL.

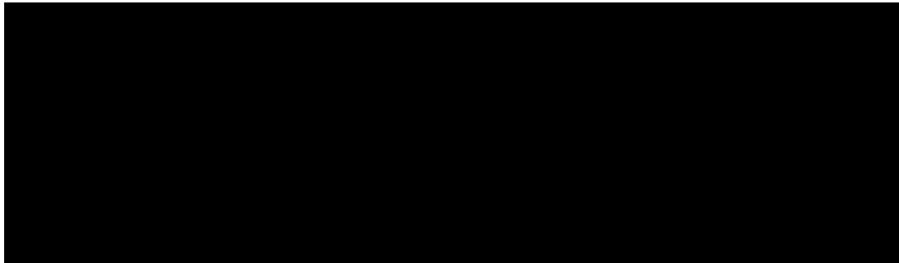
Facebook page**Contact details**

Contact Person One:

Contact Person Two:

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB25 From Nightsong**

Form Submitted 7 Aug 2025, 6:29PM NZST

**Purpose of organisation****Please briefly describe the purpose of the organisation ***

Nightsong is a theatre company who delivers unique and innovative NZ theatre with high production values. Our works mix rich poetic language with music, visual arts, puppetry, illusion and choreographed movement, delivering to a wide range of diverse audiences, cross-cultures and ages, including educational workshops and community engagements.

Must be no more than 50 words.

Number of Members *

6

Project Details

*** indicates a required field**

Community Board**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern)
Community Board

☒ Bay of Islands-Whangaroa
(Eastern) Community Board

☐ Kaikohe-Hokianga
(Western) Community Board

Project name *

The Worm - 2026

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB25 From Nightsong**

Form Submitted 7 Aug 2025, 6:29PM NZST

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☒ Art/Culture/Heritage
☐ Event
☐ Infrastructure
☐ Community
☐ Environmental
☐ Sport and Recreation

Project Dates

Start Date

Date

03/11/2025

Must be a date.

End Date:

Date:

01/05/2026

Must be a date.

Project Details**Location ***

Turner Centre, Kerikeri

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☒ Yes ☐ No

If yes, how much?

\$26.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

22

Must be a number.

How many visitors/audience members/clients do you expect? *

800

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☐ Yes
☒ No

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB25 From Nightsong

Form Submitted 7 Aug 2025, 6:29PM NZST

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Nightsong want to bring their acclaimed work 'The Worm' to Kerikeri in partnership with Turner Centre in February 2026, as part of a wider regional-tour.

Of the two shows, one will be gifted to local intermediate/primary schools at no-charge , prioritising high-index schools in the first offer- ensuring this important audience do not experience barriers to access. The second 'public' performance will have accessible-rate tickets; so families can attend.

We've identified strong demand for high-quality, culturally relevant performing arts through data, community engagement, and oversubscribed pilot programs. National research confirms the arts' positive impact on youth wellbeing and development. This project meets community needs, builds sustainable engagement pathways, and fosters belonging, connection, and social cohesion. THE WORM explores themes of belonging, courage, and environmental awareness, offering opportunities for learning, reflection, and resilience. It will increase access to the arts, support wellbeing, and benefit diverse audiences.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

☒ Proud, vibrant communities

☐ Prosperous communities supported by a sustainable economy

☐ Communities that are healthy, safe, connected and sustainable

☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

The development of this tour is the result of a long-standing conversation between Nightsong and the Turner Centre, as we've worked together to secure funding to bring our work to Kerikeri. Nightsong's values strongly align with Turner Centre's commitment to delivering high-quality performing-arts experiences to its community.

We're proud of this partnership and hope it marks the first of many future visits. The Turner Centre's vision, to make exceptional performing-arts accessible to all, is admirable. 'The Worm' offers an intergenerational experience, crafted for young audiences and whānau to enjoy together.

This is also feasible given the Centre's increased investment in technical equipment to be able to facilitate technical designs and quality productions such as those produced by Nightsong. Their commitment to upgrading infrastructure enables us to deliver work to a

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB25 From Nightsong

Form Submitted 7 Aug 2025, 6:29PM NZST

professional standard in regional locations.

We recognise the Centre as a vital creative hub—fostering imagination, creativity, wellbeing & a sense of connection across communities. With locally-led management & strong engagement efforts, there's clearly energy & dedication being invested in growing & sustaining audiences.

Many whānau in Kerikeri and surrounding areas face economic barriers that make travel to major cities for arts experiences unfeasible. This partnership allows Nightsong to present work locally, building on Turner Centre's trusted community relationships to ensure we reach as many people as possible, while creating lasting impact through high-quality, inclusive live-performance.

Together, we are working toward a shared goal: offering high-quality, meaningful live performance experiences to communities that might otherwise miss out.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$76,790.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$3,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB25 From Nightsong

Form Submitted 7 Aug 2025, 6:29PM NZST

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Travel Costs including accommodation, per diems and transport	\$18,881.00	\$3,000.00	Filename: Quotes for Accommodation.pdf File size: 275.2 kB	
Venue Costs	\$13,250.00	\$0.00	No files have been uploaded	
Equipment Hire	\$7,050.00	\$0.00	No files have been uploaded	
Production Costs	\$1,600.00	\$0.00	No files have been uploaded	
Marketing and Publicity	\$4,650.00	\$0.00	No files have been uploaded	
Cast, Crew and Creatives fees	\$29,056.00	\$0.00	No files have been uploaded	
			No files have been uploaded	
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Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB25 From Nightsong

Form Submitted 7 Aug 2025, 6:29PM NZST

			No files have been uploaded	
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Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *
☒ Yes ☐ No

GST Number

GST Number
84863858

Current Funding

How much money does your organisation currently have? *
\$34,190.00
Must be a dollar amount.

How much of this money is already committed to a specific purpose? *
\$34,190.00
Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
Towards performers fees	\$3,050.00
To support no-cost school access	\$6,500.00
Towards Travel costs	\$11,390.00
Production and Venue Costs	\$13,250.00

Total Tagged Funds

Total Expenditure Amount
\$34,190.00
This number/amount is calculated.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB25 From Nightsong**

Form Submitted 7 Aug 2025, 6:29PM NZST

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Creative Communities	\$2,000.00	Pending
Public show (reduced tickets)	\$5,200.00	Pending
Creative New Zealand	\$8,900.00	Pending
Foundation North	\$15,000.00	Pending
Other Grant Income	\$8,500.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☐ Yes ☒ No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Nightsong Budget The Worm - Kerikeri

1 Supporting Financial document *

Filename: NIGHTSONG - Budget - The Worm - Kerikeri - 7 Aug 2025 FINAL.pdf
File size: 63.9 kB

2 Name of supporting financial document

Nightsong Financial Statement 2024

2 Supporting Financial Document

Filename: 04. NIGHTSONG - Financial Statement 2024.pdf
File size: 349.1 kB

3 Name of supporting financial document**3 Supporting Financial Document**

No files have been uploaded

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB25 From Nightsong

Form Submitted 7 Aug 2025, 6:29PM NZST

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB25 From Nightsong

Form Submitted 7 Aug 2025, 6:29PM NZST

2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Signatory One

Signatory Two

Email

Email

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB23 From The Royal New Zealand Society for the Prevention of Cruelty to Animals (SPCA)

Form Submitted 30 Jul 2025, 5:12PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
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The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
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- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

The Royal New Zealand Society for the Prevention of Cruelty to Animals (SPCA)

NZ Charity Registration Number (CRN)

CC22705

New Zealand Charities Register Information

Reg Number	CC22705
Legal Name	The Royal New Zealand Society for the Prevention of Cruelty to Animals Incorporated

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB23 From The Royal New Zealand Society for the Prevention of Cruelty to Animals (SPCA)

Form Submitted 30 Jul 2025 5:12PM NZST

Other Names	The Royal New Zealand Society for the Prevention of Cruelty to Animals Incorporated (SPCA)
Reg Status	Registered
Charity's Street Address	6 Rawiri Place Hobsonville Auckland 0618
Charity's Postal Address	PO Box 15349 New Lynn Auckland 0640
Telephone	09 825 1802
Fax	
Email	board.secretary@spca.nz
Website	https://www.spca.nz
Reg Date	12:00am on 8 Apr 2008

Information retrieved at 2:07pm yesterday

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Other: Animal Welfare

Contact details

Contact Person One:

Contact Person Two:

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB23 From The Royal New Zealand Society for the Prevention of Cruelty to Animals (SPCA)

Purpose of organisation

Please briefly describe the purpose of the organisation *

SPCA protects animals through rescue, rehabilitation, rehoming, desexing, and education. Our Kerikeri Centre promotes animal welfare and compassion across the Bay of Islands-Whangaroa area. With staff, volunteers, and foster carers, we work to build a safer, more connected Far North where animals and people are treated with kindness and respect.

Must be no more than 50 words.

Number of Members *

1439

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☒ Bay of Islands-Whangaroa (Eastern) Community Board ☐ Kaikohe-Hokianga (Western) Community Board

Project name *

Reducing Stray Animals, Strengthening Communities across Bay of Islands/Whangaroa

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB23 From The Royal New Zealand Society for the Prevention of Cruelty to Animals (SPCA)

Form Submitted 30 Jul 2025, 5:12PM NZST

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☒ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

Date

29/09/2025

Must be a date.

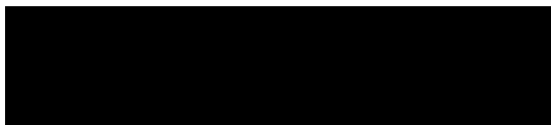
End Date:

Date:

29/04/2026

Must be a date.

Project Details



Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes
- ☒ No

If yes, how much?

\$0.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

8

Must be a number.

How many visitors/audience members/clients do you expect? *

30

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☐ Yes
- ☒ No

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB23 From The Royal New Zealand Society for the Prevention of Cruelty to Animals (SPCA)

Form Submitted 30 Jul 2025, 5:12PM NZST

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

☐ Yes

☒ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Families and individuals across the Bay of Islands-Whangaroa ward who are facing financial hardship will benefit directly from this project. Many are responsible pet owners who care deeply about their animals but are unable to afford desexing due to rising living costs and limited access to affordable veterinary care.

By providing community desexing vouchers, this initiative will support them in preventing unwanted litters, reducing the number of stray and abandoned animals, and improving the overall wellbeing of their pets. Desexed animals are generally healthier, less aggressive, and less likely to roam or contribute to nuisance behaviours.

This project is expected to support approximately 80 pet owners and prevent the birth of an estimated 900 - 1,000 animals over the lifetimes of those treated. The outcome is not only improved animal welfare but also safer, more harmonious neighbourhoods, reduced pressure on local animal services, and stronger, more resilient communities.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☐ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Our project directly supports FNDC's outcome of "communities that are healthy, safe, connected and sustainable" by addressing one of the Far North's ongoing challenges: the overpopulation of companion animals and its impact on public wellbeing, safety, and environmental health.

Desexing reduces the number of unwanted litters, roaming animals, and nuisance behaviours such as aggression, marking, or howling. Fewer strays means fewer complaints, reduced dog attacks, and less animals being abandoned or surrendered to already stretched shelters. Desexing also reduces the emotional and financial strain on pet owners—especially those already facing hardship—by preventing crisis situations they cannot afford to manage.

The programme creates a compassionate, responsible pet-owning culture across the Bay of Islands-Whangaroa ward. It supports whānau to care for their animals with dignity, regardless of income, and promotes connection through community outreach, partnerships

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB23 From The Royal New Zealand Society for the Prevention of Cruelty to Animals (SPCA)

Form Submitted 30 Jul 2025, 5:12PM NZST
with local vets, and inclusive communication.

Environmental sustainability is also a key benefit. Stray dogs and cats place significant pressure on native species and ecosystems. By preventing unwanted litters before they occur, this project protects our unique biodiversity and reduces the burden on Council and conservation services.

SPCA is committed to delivering services that are inclusive and culturally responsive. We use bilingual educational resources, and we engage with local schools and community partners to promote values of respect, responsibility, and kindness. This aligns with FNDC's broader vision of thriving, resilient communities where people, animals, and the environment are protected and well cared for.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$80,095.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$6,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB23 From The Royal New Zealand Society for the Prevention of Cruelty to Animals (SPCA)

Form Submitted 30 Jul 2025, 5:12PM NZST

- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Centre & Inspector Community Desexing Vouchers	\$80,095.00	\$6,000.00	Filename: Chart of Costs - Community Desexing 2025 2026.pdf File size: 256.8 kB	
Explanation of no second quote			Filename: No Second Quotes Explanation.pdf File size: 140.9 kB	
DRAFT Centre Budget			Filename: DRAFT Kerikeri Budget .pdf File size: 94.7 kB	
			No files have been uploaded	
			No files have been uploaded	

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number
43731793

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB23 From The Royal New Zealand Society for the Prevention of Cruelty to Animals (SPCA)

Form Submitted 30 Jul 2025, 5:12PM NZST

Current Funding

How much money does your organisation currently have? *

\$55,158,599.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$54,022,986.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Legacies for Centres	\$9,000,000.00
Grants tagged for other centres and activities	\$822,986.00
Funds tagged for capital projects	\$44,200,000.00

Total Tagged Funds

Total Expenditure Amount

\$54,022,986.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Ti Hiku Board, FNDN	\$4,000.00	Pending
Fundraising (unconfirmed) through donations, events, legacies, further grant applications).	\$50,000.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☐ Yes ☒ No

Supporting Financial Information

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB23 From The Royal New Zealand Society for the Prevention of Cruelty to Animals (SPCA)

Form Submitted 30 Jul 2025, 5:12PM NZST

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Bank Statements

1 Supporting Financial document *

Filename: Ops and Grants bank smts.pdf

File size: 113.2 kB

2 Name of supporting financial document

2024 Financial Statement

2 Supporting Financial Document

Filename: SPCA Financial Statements 2023-24 with commentary reduced.pdf

File size: 2.5 MB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB23 From The Royal New Zealand Society for the Prevention of Cruelty to Animals (SPCA)

Form Submitted 30 Jul 2025, 5:12PM NZST

2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB29 From Te Kōhanga Reo National Trust umbrealla - Te Kōhanga Reo ō Taurangi (Tauwhara Marae)

Form Submitted 15 Aug 2025, 10:23AM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Te Kōhanga Reo National Trust umbrealla - Te Kōhanga Reo ō Taurangi (Tauwhara Marae)

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB29 From Te Kōhanga Reo National Trust umbrealla - Te Kōhanga Reo ō Taurangi (Tauwhara Marae)

Form Submitted 15 Aug 2025 10:23AM NZST

Other Names

Reg Status

Charity's Street Address

Charity's Postal Address

Telephone

Fax

Email

Website

Reg Date

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Education

Website

Must be a URL.

Facebook page

Te Kohanga Reo o Taurangi

Contact details

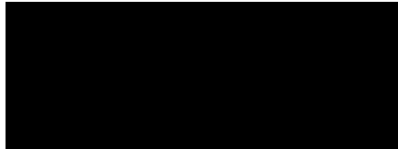
Contact Person One:

Contact Person Two:

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB29 From Te Kōhanga Reo National Trust umbrellla - Te Kōhanga Reo ō Taurangi (Tauwhara Marae)

Form Submitted 15 Aug 2025, 10:23AM NZST
Mobile Number

Mobile Number



Email Address

Must be an email address.

Purpose of organisation

Please briefly describe the purpose of the organisation *

Our Kōhanga Reo at Tauwhara Marae nurtures tamariki in te reo Māori and tikanga, rooted in our whenua and whakapapa. Guided by kaumātua and whānau, we weave language, identity, and belonging through waiata, pūrākau, and daily immersion. Together, we uphold the mana of our marae, ensuring traditions thrive for generations.

Must be no more than 50 words.

Number of Members *

>50

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern)
Community Board

☐ Bay of Islands-Whangaroa
(Eastern) Community Board

☒ Kaikohe-Hokianga
(Western) Community Board

Project name *

Papa Tākaro Redevelopment

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
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Application No. BWCB29 From Te Kōhanga Reo National Trust umbrealla - Te Kōhanga Reo ō Taurangi (Tauwhara Marae)

Form Submitted 15 Aug 2025, 10:23AM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
☐ Event
☒ Infrastructure
☐ Community
☐ Environmental
☐ Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

01/12/2025

30/01/2026

Must be a date.

Must be a date.

Project Details

Location *

Tauwhara Marae/Kōhanga, Waimate North, Northland

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

100

Must be a number.

How many visitors/audience members/clients do you expect? *

1000

Must be a number.

Have you engaged with tangata whenua about your project? *

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB29 From Te Kōhanga Reo National Trust umbrealla - Te Kōhanga Reo o Taurangi (Tauwhara Marae)

Form Submitted 15 Aug 2025, 10:23AM NZST

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Tangata Whenua will benefit directly as the kōhanga prioritizes haukainga whānau, ensuring tamariki stay close to home while immersed in traditions and community events. As our hapū grows, the kōhanga will maintain quality while expanding, fostering strong reo and tikanga development.

Since 1982, Te Kōhanga Reo o Taurangi has upheld its kaupapa, supporting whānau in reclaiming what colonization sought to erase. It stands as proof that te reo and tikanga can thrive against all odds, serving as a lifeline for generations. The kōhanga's growth reflects its commitment to positive outcomes for hapū and iwi across Aotearoa—with or without external support.

Yet every day without proper funding is another day our tamariki pay the price. We remain steadfast, but sustainability requires resources. Te Kōhanga Reo o Taurangi is more than education. It's the heartbeat of our future, ensuring our language and culture endure.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☒ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☐ Communities that are healthy, safe, connected and sustainable
- ☒ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Not only do we engage with local communities by coming together with other local kōhanga at different fundraising & community events like Mokotini but we also joined the bigger and wider community events like Ngāti Hine Festival in Moerewa, Tai Tokerau Festival in Opononi by having our little kids get up on stage in front of hundreds of people performing and show casing just some of the learnings within our kōhanga and the whānau environment we have and continue to provide for those who would like to be apart of it. This not only encourages the engagement we have with local communities but allows us to provide a glimpse of real world exposure to our kids in a safe and whānau friendly environment. Our kids are the number one priority and their learnings whether within the kōhanga grounds at the marae or at a community festival/event outside their usual home setting are paramount to the success of our whānau led kōhanga reo. Our waiting list shows the need within our local communities for space to open up at our kōhanga to allow for more kids to have the same opportunities as those already involved. Expansion is inevitable given the size of our waiting list and amount of kids currently on the kōhanga reo role.

We endeavor to increase our mokopuna roll whilst staying in line with the staff to student ratio by creating the space to enable these changes to take effect and be accommodating to

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

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Form Submitted 15 Aug 2025, 10:23AM NZST
our fast-growing role.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$35,000.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$7,500.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
-------------	------------	------------------	--------

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB29 From Te Kōhanga Reo National Trust umbrealla - Te Kōhanga Reo ō Taurangi (Tauwhara Marae)

Form Submitted 15 Aug 2025, 10:23AM NZST

	Must be a dollar amount.	Must be a dollar amount.		
	\$28,867.00	\$7,500.00	Filename: TKR Taurangi - Quotation 16681 03.06.25.pdf File size: 3.1 MB	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
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Financial Information

* indicates a required field

Financial Information

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB29 From Te Kōhanga Reo National Trust umbrealla - Te Kōhanga Reo ō Taurangi (Tauwhara Marae)

Form Submitted 15 Aug 2025, 10:23AM NZST

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

Current Funding

How much money does your organisation currently have? *

\$72,502.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$72,502.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Kōhanga immediate needs	\$72,502.00

Total Tagged Funds

Total Expenditure Amount

\$72,502.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Foundation North	\$10,000.00	Yes
Rural Communities Trust	\$3,000.00	Pending

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB29 From Te Kōhanga Reo National Trust umbrealla - Te Kōhanga Reo ō Taurangi (Tauwhara Marae)

Form Submitted 15 Aug 2025, 10:23AM NZST

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☐ Yes ☒ No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Profit & Loss 2025

1 Supporting Financial document *

Filename: 16_20months.pdf
File size: 30.6 kB

2 Name of supporting financial document

Bank Statement 2025

2 Supporting Financial Document

Filename: 06-0333-0306948-00_Statement_2025-04-16.pdf
File size: 160.4 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please**

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB29 From Te Kōhanga Reo National Trust umbrealla - Te Kōhanga Reo ō Taurangi (Tauwhara Marae)

Form Submitted 15 Aug 2025, 10:23AM NZST.
advise. These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
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We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB29 From Te Kōhanga Reo National Trust umbrealla - Te Kōhanga Reo ō Taurangi (Tauwhara Marae)**

Form Submitted 15 Aug 2025 - 10:23AM NZST

6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures**Date****Date**

15/08/2025

Must be a date.

Must be a date.

Any other supporting documentation

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB16 From Te Oho Wairua Journeys Charitable Trust

Form Submitted 7 Aug 2025, 11:48AM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Te Oho Wairua Journeys Charitable Trust

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB16 From Te Oho Wairua Journeys Charitable Trust**

Form Submitted 7 Aug 2025, 11:48AM NZST

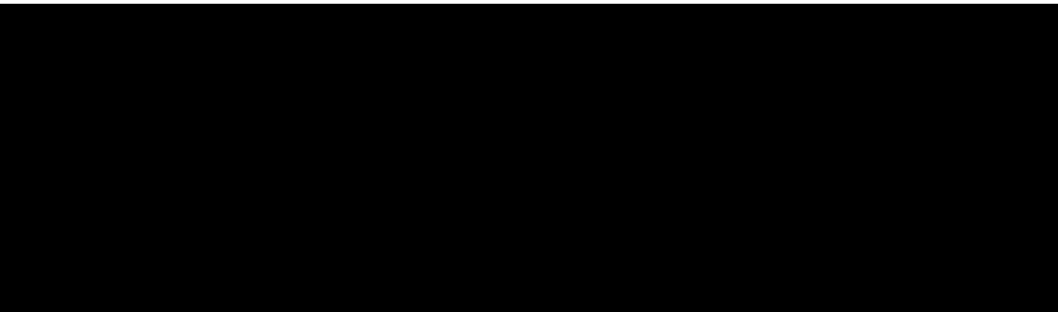
Other Names**Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Community/Social Services

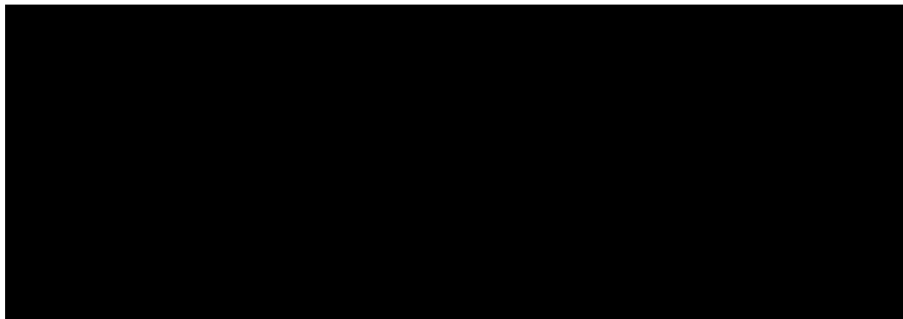
A large black rectangular box redacting the content of the form.**Website**

Must be a URL.

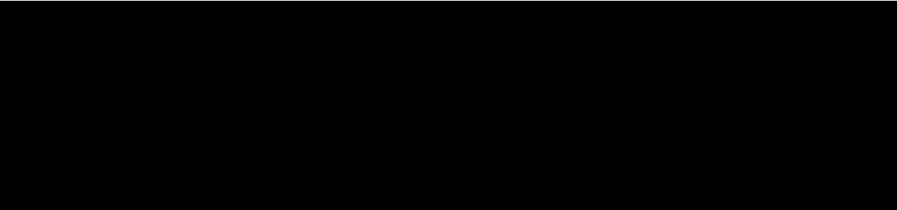
Facebook page**Contact details**

Contact Person One:

Contact Person Two:

A large black rectangular box redacting the contact details.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB16 From Te Oho Wairua Journeys Charitable Trust
Form Submitted 7 Aug 2025, 11:48AM NZST



Purpose of organisation

Please briefly describe the purpose of the organisation *

The mission of Te Oho Wairua is to deliver holistic training and educational programs, focused on rangatahi, that promote leadership, cultural connection, and wellbeing across all dimensions of Te Whare Tapa Wha—the Māori model of health. We aim to create a generation of empowered rangatahi and whanau.

Must be no more than 50 words.

Number of Members *

7

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☒ Bay of Islands-Whangaroa (Eastern) Community Board ☐ Kaikohe-Hokianga (Western) Community Board

Project name *

Hine Te Aparangi Waka Safety Workshop

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB16 From Te Oho Wairua Journeys Charitable Trust**

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If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☒ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

End Date:

Date**Date:**

01/11/2025

30/11/2025

Must be a date.

Must be a date.

Project Details**Location ***

Kerikeri Library, Paihia Library, Waitangi

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes
- ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

15

Must be a number.

How many visitors/audience members/clients do you expect? *

30

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes
- ☐ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

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☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

All ages within the community will benefit from the Hine Te Aparangi Waka Water Safety project, and will provide:-

Waka Training and Leadership Development: This program will encompass both land-based training and on-water paddling, focusing on skills such as safety, navigation, teamwork, and leadership to achieve a common goal. It aims to build confidence and communication skills that can be applied to everyday life.

Korikori Oho Tinana (Mind-Body Wellness): These practices enhance mental clarity, emotional balance, and physical fitness. By teaching participants basic tai chi, qi gong, and how to manage stress, improve focus, and enhance personal wellbeing, this component supports the holistic development of each participant.

Cultural Learning and Community Engagement: Participants will also engage in cultural practices including Waka tikanga Māori (customs), waiata (song), and carving interpretation.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☒ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☒ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☒ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

This project aims to meet the Community Outcomes by:

#Developing Future Leaders: Empower taitamariki (younger people) to become strong, healthy leaders and positive role models in their communities. Cultivate life skills such as teamwork, decision-making, communication, and resilience.

#Promoting Holistic Wellbeing: Provide participants with the tools to improve their physical, mental, and emotional health, drawing from Māori and other philosophies and practices.

#Strengthening Cultural Identity: Foster a sense of pride and belonging through immersion in Māori traditions, values, and language.

#Enhancing Community Engagement: Build strong intergenerational relationships and create lasting connections between rangatahi, whānau, kaumātua, and community members.

Must be no more than 250 words.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

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Form Submitted 7 Aug 2025, 11:48AM NZST

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$11,953.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$6,163.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB16 From Te Oho Wairua Journeys Charitable Trust

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Quote	\$11,953.00	\$6,163.00	<div> <div>Filename: ANZM CJ Quote TOWJCT.docx</div> <div>File size: 34.2 kB</div> </div> <div> <div>Filename: TOWJCT -Workshop quote.docx</div> <div>File size: 13.9 kB</div> </div>	
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Financial Information

* indicates a required field

Financial Information

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB16 From Te Oho Wairua Journeys Charitable Trust**

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If your organisation registered for GST *☒ Yes ☐ No**GST Number****GST Number**

Have applied to IRD - awaiting number

Current Funding**How much money does your organisation currently have? ***

\$10.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$10.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Admin	\$10.00

Total Tagged Funds**Total Expenditure Amount**

\$10.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Kaikohe	\$2,292.00	Pending
Te Hiku	\$2,292.00	Pending

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

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Volunteer	\$500.00	Yes

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☐ Yes ☒ No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Bank Statement

1 Supporting Financial document *

Filename: Account Confirmation Letter - Te Oho Wairua Journeys Charitable Trust .pdf
File size: 62.4 kB

2 Name of supporting financial document

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB16 From Te Oho Wairua Journeys Charitable Trust**

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7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Must be an email address.

Date

05/08/2025

Must be a date.

Date

05/08/2025

Must be a date.

Any other supporting documentation

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

Community Board Funding Application Form (Dec 2024)

Application No. BWCB21 From The Centre at Kerikeri Ltd (The Turner Centre)

Form Submitted 28 Jul 2025, 12:48PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

The Centre at Kerikeri Ltd (The Turner Centre)

NZ Charity Registration Number (CRN)

CC27358

New Zealand Charities Register Information

Reg Number	CC27358
Legal Name	The Centre At Kerikeri Limited

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
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Application No. BWCB21 From The Centre at Kerikeri Ltd (The Turner Centre)
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Other Names	
Reg Status	Registered
Charity's Street Address	43 Cobham Road Kerikeri 230
Charity's Postal Address	PO Box 922 Kerikeri 245
Telephone	09 407 0260
Fax	09 407 0268
Email	venuemanager@turnercentre.co.nz
Website	http://www.centakeri.com
Reg Date	12:00am on 30 Jun 2008

Information retrieved at 8:39am on 11 Aug

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Arts/Culture/Heritage

[Redacted content]

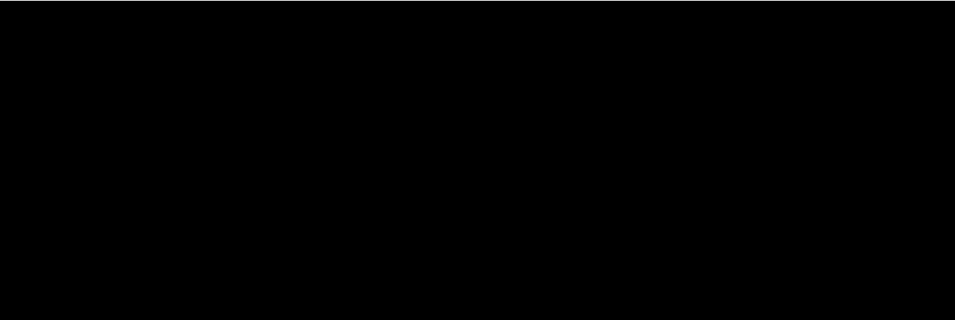
Contact details

Contact Person One:

Contact Person Two:

[Redacted content]

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB21 From The Centre at Kerikeri Ltd (The Turner Centre)
Form Submitted 28 Jul 2025, 12:48PM NZST



Purpose of organisation

Please briefly describe the purpose of the organisation *

The Turner Centre is a multi-purpose community hub and performing arts centre that connects our community with creativity and culture.

Must be no more than 50 words.

Number of Members *

30000

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern)
Community Board

☒ Bay of Islands-Whangaroa
(Eastern) Community Board

☐ Kaikohe-Hokianga
(Western) Community Board

Project name *

Diwali Celebration

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
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If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☒ Art/Culture/Heritage
☐ Event
☐ Infrastructure
☐ Community
☐ Environmental
☐ Sport and Recreation

Project Dates

Start Date

Date

19/10/2025

Must be a date.

End Date:

Date:

19/10/2025

Must be a date.

Project Details

Location *

The Turner Centre, Kerikeri
Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☒ Yes ☐ No

If yes, how much?

\$5.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

35

Must be a number.

How many visitors/audience members/clients do you expect? *

400

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes

- ☐ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

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☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The Turner Centre is partnering with the Northland Indian Association to celebrate Diwali (Festival of the Lights) with a musical dance show "India Through the Lens of Bollywood" presented by the Auckland-based Abhinayaa Indian Dance Academy. The 90-minute dance extravaganza journeys through the states of India with Bollywood hit songs and dance styles from Kashmir, UP, Bengal, Telangana, Kerala, Maharashtra, Gujarat, Rajasthan, Punjab. Expect high-energy dances, music and fun for all ages!

We are seeking support towards the staging of the event to enable us to offer tickets to this event at an affordable pay-what-you-can from \$5.

The event will benefit our Indian community by giving them the opportunity to showcase, celebrate and share their vibrant culture and creativity. It will benefit the wider community who will experience a different culture through a high-quality show, enjoying Indian food and traditions such as henna painting.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Our Indian community contributes richly to the fabric of Kerikeri and the wider Far North. In the past five years, many have made the brave move to settle here as engineers, nurses, medical professionals, business and restaurant owners, and essential support workers. Uprooting your life to work in a new country can be both rewarding and deeply challenging. Hosting a Diwali celebration is a meaningful way for Kerikeri to recognise the contribution of our Indian community, offer a sense of belonging, and extend the aroha that defines our region. Far North audiences have told us that they are eager to experience shows that explore our diversity. Arts and creativity play an important role in expressing, preserving and celebrating diverse cultures. Activities that allow diverse communities to connect creatively foster empathy and understanding. Creativity thrives on diversity and difference and the arts are a powerful means of connecting people, promoting tolerance and appreciation. This event will enhance the inclusion of Kerikeri's Indian community. It will increase the wider community's understanding of the culture and creativity of India. It will help create a proud, vibrant and connected community.

Our last major celebration of diverse cultures 'Carnaval Latino', held in 2024, sold out and local audiences were thrilled to be able to experience the cultural artforms of Latin

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America. Our local Latino community described the opportunity to showcase their culture as rewarding and emotional. We hope that this Diwali Celebration will be equally as connecting and enriching for our Indian and wider communities.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$11,390.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$5,680.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
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Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Venue Hire	\$1,500.00	\$750.00	Filename: Diwali Celebration Budget (3).xlsx File size: 19.5 kB	
Advertising/promotion	\$600.00	\$600.00	Filename: Diwali Celebration Budget (3).xlsx File size: 19.5 kB	
Performer fee + travel + accom	\$3,000.00		Filename: Diwali Celebration Budget (3).xlsx File size: 19.5 kB	
Equipment Hire	\$1,630.00	\$1,630.00	Filename: Diwali Celebration Budget (3).xlsx File size: 19.5 kB	
Venue Tech 10 hours @ \$45 per hour	\$450.00	\$450.00	Filename: Diwali Celebration Budget (3).xlsx File size: 19.5 kB	
Show Production (Logistics/Tech Prep/H&S//In house marketing/performer liaison etc)	\$2,000.00	\$1,000.00	Filename: Diwali Celebration Budget (3).xlsx File size: 19.5 kB	
Indian Community Liaison 20 x \$30	\$600.00	\$600.00	Filename: Diwali Celebration Budget (3).xlsx File size: 19.5 kB	
Mehndi henna artist travel and time	\$250.00	\$250.00	Filename: Diwali Celebration Budget (3).xlsx File size: 19.5 kB	
Ticketing Costs	\$460.00	\$420.00	Filename: Diwali Celebration Budget (3).xlsx File size: 19.5 kB	

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

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Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number
89-116-198

Current Funding

How much money does your organisation currently have? *

\$224,874.00
Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$224,874.00
Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
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100% is committed to debtors, liabilities including ticket sales held in advance for shows, deposits in advance, leave liability, linked creditors.	\$224,874.00

Total Tagged Funds

Total Expenditure Amount

\$224,874.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Ticket Sales (Ticket sales - (Based on 50%) 200 x \$5 minus GST)	\$869.00	Pending
Northland Indian Association (performer fee, travel, accom)	\$3,000.00	Yes
Turner Centre Contribution (Cash and in kind)	\$1,820.00	Yes

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. BWCB21 From The Centre at Kerikeri Ltd (The Turner Centre)
 Form Submitted 28 Jul 2025, 12:48PM NZST

Brew of Islands	\$7,000.00	12/06/2025	No
Nga Reta	\$2,600.00	17/04/2025	Yes
Ngati Rehia Community Kapa Haka	\$5,000.00	19/02/2025	Yes
Harmonic Resonators	\$6,150.00	21/11/2024	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Kerikeri Civic Trust Consolidated Performance Report 2024

1 Supporting Financial document *

Filename: Kerikeri Civic Trust Consolidated Performance Report 2024 signed and stamped with audit report (1).pdf
 File size: 618.5 kB

2 Name of supporting financial document

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.

Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**Community Board Funding Application Form (Dec 2024)****Application No. BWCB21 From The Centre at Kerikeri Ltd (The Turner Centre)**

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7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures**Date**

28/07/2025

Must be a date.

Date

28/07/2025

Must be a date.

Any other supporting documentation

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OPEN RESOLUTION REPORT

File Number: A5314398

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Bay of Islands-Whangaroa Community Board with an overview of outstanding decisions from 1 January 2021.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council staff have reintroduced open resolution reports as a mechanism to communicate progress against decisions/resolutions and confirm when decisions have been implemented.
- Open resolution reports are in place for Council, Committees and Community Boards.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Open resolution reports provide regular updates on progress against decisions made at meetings.

Open resolution reports have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that open resolution reports provided to members differentiate between work outstanding and work in progress.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. **Open Resolution Report - A5336778**  

OPEN RESOLUTION REPORT			
Division: Committee: Bay of Islands-Whangaroa Community Board Officer:		Printed: Wednesday, 27 August 2025 2:15:06 pm Date From: 1/01/2021 Date To: 27/08/2025	
Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 11/06/2025	The Strand, Kororāreka Russell Traffic Trial	RESOLUTION 2025/58 That the Bay of Islands-Whangaroa Community Board: <ol style="list-style-type: none"> Recommend that Council, as the Road Controlling Authority under the Land Transport Rule: Streets Layout 2023 (Rule) change: <ol style="list-style-type: none"> from mid-block Cass Street to the boat ramp at the northern end of The Strand to a shared space, the southern end of The Strand to pedestrian priority with access for essential vehicles, the layout of Cass Street to make the trial permanent; Recommend that the features installed temporarily in Cass Street during the trial be retained in its current form until an updated design is created by Roading Working Group and Council's Transport group, consistent with the objectives of the Kororāreka Russell Historic Township Overlay and presented to the community for feedback; The planters and barrel adjacent to Russell Fresh to be moved back to improve access and egress from the disability park opposite, with clear signage delimiting the loading zone area; and Incorporate the above recommendations into the Bay of Islands-Whangaroa Community Board Strategic Plan to be considered for inclusion in the Long-Term Plan. CARRIED	25 Aug 2025 4:01pm A report for The Strand, Kororāreka Russell Traffic Trial has been received and approved by Council for implementation by December 2025.
Bay of Islands-Whangaroa Community Board 19/09/2024	Notice of Motion - Delegation to Bay of Islands-Whangaroa Community Board for the Kerikeri Domain	RESOLUTION 2024/94 That the Bay of Islands-Whangaroa Community Board request a decision report be provided to the Community Board on the options for delegation of the Kerikeri Domain at the Bay of Islands-Whangaroa Community Board meeting in December 2024. CARRIED	23 Jun 2025 8:44pm A briefing paper seeking direction on co-management of reserves and parks has been completed by staff across the relevant departments. This will be presented to Council's Senior Leadership Team at the next opportunity. 14 Aug 2025 9:59am

OPEN RESOLUTION REPORT			
Division: Committee: Bay of Islands-Whangaroa Community Board Officer:		Printed: Wednesday, 27 August 2025 2:15:06 pm Date From: 1/01/2021 Date To: 27/08/2025	
Meeting	Title	Resolution	Notes
			Research is being done on how a management committee for Kerikeri Domain could work, and possible stakeholders have been contacted to organise a meeting to consider outcomes and options.
Bay of Islands-Whangaroa Community Board 28/09/2023	Reserve Management Plan Programme	RESOLUTION 2023/114 That the Bay of Islands-Whangaroa Community Board recommend that an individual Reserve Management Plan is prepared for Simson Park and should this not proceed, then in order of priority the Kerikeri Sports Complex Reserve Management Plan commence. CARRIED	19 May 2025 11:09am Work is continuing on drafting a reserve management plan for this reserve. 24 Jun 2025 1:43pm The draft Simson Park Reserve reserve management plan will be socialised with park stakeholders before being reported to Community Board for approval to publicly advertise the plan. 11 Jul 2025 2:45pm Draft reserve management plan has been circulated to stakeholders / subject matter experts for review until 14 July. After amendments, if any, draft plan will be reported to Community Board for approval to initiate 2 month public consultation. 08 Aug 2025 11:42am Report for approval to consult on draft reserve management plan for Simson Park Domain will be taken to September meeting of Community Board.

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE