

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
ORDINARY TE KOUKOU - TRANSPORT AND INFRASTRUCTURE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE  
ON TUESDAY, 12 AUGUST 2025 AT 10:00 AM**

**PRESENT:** Kahika Moko Tepania, Cr Steve McNally (online), Kōwhai - Deputy Mayor Kelly Stratford, Cr Felicity Foy (online), Cr Ann Court, Cr Hilda Halkyard-Harawira (online), Cr Babe Kapa Cr Penetaui Kleskovic (online), Cr Tāmati Rākena (online), Cr Mate Radich (online), Cr John Vujcich.

**IN ATTENDANCE:** Adele Gardner (Te Hiku Community Board Chair), Belinda Ward (Bay of Islands-Whangaroa Community Board Chair)(online), Chicky Rudkin (Kaikohe-Hokianga Community Board Chair)(online), David Nelson (Stellar Projects).

**STAFF PRESENT:** Tanya Proctor (Head of Infrastructure), Ken Lewis (Manager – Communications and Engagement), Charlie Billington (Acting Chief Executive Officer), Nicola Smith (Acting Group Manager – Community and Engagement), Ruben Garcia (Acting Group Manager – Delivery & Operations), Jacine Warmington (Group Manager – Strategic Relationships), Roger Ackers (Group Manager – Policy & Planning), Emma Healy (Chief of Staff), Scott Smith (Managers – Waters), Doug Astill (Compliance Officer), Aisha Huriwai (Manager - Democracy Services), Marysa Maheno (Democracy Advisor), Mike Fox (Reynard Civil), Aaron Reily (Operations Specialist – Lighting & Maintenance), Margriet Veenstra (Manager – Property Information & Business Compliance),

**1 KARAKIA TIMATANGA / OPENING PRAYER**

Kahika Moko Tepania commenced the meeting with a prayer.

**2 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS**

Noted that there are a few missing BAU reports that would usually be on Te Koukou agenda that will be circulated via Friday Notices this week.

Hari huritau to Cr Felicity Foy for tomorrow !

**2 NGĀ TONO KŌRERO / DEPUTATION**

- John Ellis, Wade Rousell and John Tetley spoke representing the Kerikeri Mens Shed who are seeking to acquire land neighbouring Te Puāwaitanga to build a new Mens Shed.

*At 10:06 AM Kōwhai – Deputy Mayor Kelly Stratford arrived at the meeting.*

- Steve Sanson presented to the committee about the current housing development in progress on Bisset Road, Kaikohe which is a project of Te Hau Ora o Ngāpuhi.

**3 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**

**3.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 4.1 document number A5044442, pages 9 - refers

**RESOLUTION 2025/80**

Moved: Cr John Vujcich  
Seconded: Kahika Moko Tepania

**That Te Koukou – Transport and Infrastructure Committee confirm the minutes of the meeting held 22 July 2025 are true and correct.**

**CARRIED**

## **4 NGĀ PŪRONGO / REPORTS**

### **4.1 WATER AND TRANSPORT PORTFOLIO MEMBER REPORTS**

Agenda item 5.1 document number A5132245, pages 21 - 21 refers

#### **RESOLUTION 2025/81**

Moved: Kahika Moko Tepania  
Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**That Te Koukou – Transport and Infrastructure Committee:**

- **note the verbal reports from Members Ann Court and Steve McNally as Transport Portfolio holders, and**
- **note the verbal reports from Members Penetaui Kleskovic and Mate Radich as Water Portfolio holders.**

**CARRIED**

### **4.2 ŌKAIHAU TRAFFIC CALMING RESPONSE**

Agenda item 5.2 document number A5287045, pages 19 - 43 refers

#### **RESOLUTION 2025/82**

Moved: Kahika Moko Tepania  
Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**That Te Koukou – Transport and Infrastructure Committee:**

- a. **revoke resolution 2025/32 passed at Te Koukou – Transport and Infrastructure Committee meeting held 23 April 2025 where the Committee resolved to:**
  - i. fund a permanent zebra crossing site per option 2 at the schools;*
  - ii. fund a temporary crossing point at the location of the Ōkaihou town centre following consultation with the community as per option 1; and*
  - iii. that the final detailed final costings be presented to this committee and fall within the estimated cost outlined in the report.*
- b. **fund up to four temporary road humps located along the urban section of Settlers Way, Ōkaihou; and**
- c. **require that the final detailed costings be presented to this Committee and fall within the estimated cost of \$300,000.**

Abstained: Cr Ann Court

**CARRIED**

At 10:50 AM the meeting adjourned.  
At 10:51 AM Cr Babe Kapa arrived at the meeting.  
The meeting resumed at 11:05 AM.

## **5 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**

### **5.1 TE KOUKOU OPEN RESOLUTIONS AND ACTION POINTS UPDATE AUGUST 2025**

Agenda item 6.1 document number A5044481, pages 44 - 50 refers

#### **TŪTOHUNGA / RECOMMENDATION**

**That Te Koukou – Transport and Infrastructure Committee receive the report Te Koukou – Transport and Infrastructure Committee Open Resolution and Action Points Update August 2025.**

### **5.2 INFRASTRUCTURE COMPLIANCE**

Agenda item 6.2 document number A5271606, pages 51 - 66 refers

#### **RESOLUTION 2025/83**

Moved: Kōwhai - Deputy Mayor Kelly Stratford  
Seconded: Cr John Vujcich

**That Te Koukou - Transport and Infrastructure Committee receive the report Infrastructure Compliance.**

**CARRIED**

### **5.3 INFRASTRUCTURE WORKING GROUP UPDATES**

Agenda item 6.3 document number A5271622, pages 65 - 83 refers

#### **RESOLUTION 2025/84**

Moved: Kahika Moko Tepania  
Seconded: Cr John Vujcich

**That Te Koukou - Transport and Infrastructure Committee receive the report Infrastructure Working Group Updates.**

**CARRIED**

### **5.4 TRANSPORTATION - HOKIANGA FERRY SERVICE CONTRACT JUNE 2025 UPDATE.**

Agenda item 6.4 document number A5277927, pages 84 - 86 refers

#### **RESOLUTION 2025/85**

Moved: Cr John Vujcich  
Seconded: Cr Babe Kapa

**That Te Koukou - Transport and Infrastructure Committee receive the report Transportation - Hokianga Ferry Service Contract June 2025 Update.**

**CARRIED**

## **5.5 WATERS OPERATIONAL REPORT**

Agenda item 6.5 document number A5289438, pages 87 - 102 refers

### **RESOLUTION 2025/86**

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Kahika Moko Tepania

**That Te Koukou - Transport and Infrastructure Committee receive the report Waters Operational Report.**

**CARRIED**

## **5.6 FNDC TRANSPORTATION MAINTENANCE AND RENEWALS ACTIVITY UPDATE JUNE 2025**

Agenda item 6.6 document number A5290237, pages 103 - 138 refers

### **RESOLUTION 2025/87**

Moved: Kahika Moko Tepania

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**That Te Koukou - Transport and Infrastructure Committee receive the report FNDC Transportation Maintenance and Renewals Activity Update June 2025.**

**CARRIED**

Kahika Moko Tepania congratulated Venita on page 121 for attending the Northland Civil Contractors Awards and won the 2025 Humes Asset Maintenance Award.

At 11:49 AM Cr Babe Kapa left the room and returned at 11:51 AM.

## **5.7 CAPITAL PROGRAMME DELIVERY UPDATE**

Agenda item 6.7 document number A5291142, pages 139 - 146 refers

### **RESOLUTION 2025/88**

Moved: Kahika Moko Tepania

Seconded: Cr John Vujcich

**That Te Koukou - Transport and Infrastructure Committee receive the report Capital Programme Delivery Update.**

**CARRIED**

## **6 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**

### **RESOLUTION TO EXCLUDE THE PUBLIC**

### **RESOLUTION 2025/89**

Moved: Kahika Moko Tepania  
Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**That the public be excluded from the following parts of the proceedings of this meeting.**

**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>6.1 - Confirmation of Previous Minutes - Public Excluded</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>6.2 - Te Koukou Public Excluded Open Resolutions Update</b>	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>6.3 - Kawakawa Infrastructure Acceleration Fund Progress Report</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>6.4 - Kaikohe Infrastructure Acceleration Fund Progress Report</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure

**UNCONFIRMED**

	information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	of information for which good reason for withholding would exist under section 6 or section 7
<b>and that Community Board Chairs and external consultants remain in the public excluded part of the meeting.</b>		
<b>CARRIED</b>		

In the part of the meeting with the Public Excluded Te Koukou Committee resolved:

**CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC**

<b>RESOLUTION 2025/90</b> Moved: Kahika Moko Tepania Seconded: Cr John Vujcich <b>That Te Koukou – Transport and Infrastructure Committee confirms the information and decisions contained in the part of the meeting held with public excluded remain in public excluded.</b>
<b>CARRIED</b>

**7 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

Kahika Moko Tepania closed the meeting with a karakia.

**8 MEETING CLOSE**

The meeting closed at 12:48 PM.

The minutes of this meeting will be confirmed at the Ordinary Te Koukou - Transport and Infrastructure Committee Meeting held on 9 September 2025.

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**CHAIRPERSON**