



Far North District Council



Te Kaunihera o Te Hiku o te Ika **AGENDA**



Friday, 8 August 2025

Time: 10:00 AM
Location: Council Chamber
Memorial Avenue
Kaikohe

Membership:

Member Chicky Rudkin - Chairperson
Member Tanya Filia
Member Mike Edmonds
Member Trinity Edwards
Member Harmonie Gundry
Member Jessie McVeagh
Cr John Vujcich

The Local Government Act 2002 states the role of a Community Board is to:-

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Kaikohe-Hokianga Community Board Meeting
will be held in the Council Chamber, Memorial Avenue, Kaikohe on:
Friday 8 August 2025 at 10:00 AM

Te Paeroa Mahi / Order of Business

1	Karakia Tīmatanga / Opening Prayer	7
2	Ngā Whakapāha Me Ngā Pānga Mema / Apologies and Conflicts of Interest	7
3	Te Wāhanga Tūmatanui / Public Forum	7
4	Ngā Tono Kōrero / Deputation.....	7
5	Ngā Kaikōrero / Speakers	7
6	Te Whakaaetanga o Ngā Meneti o Mua / Confirmation of Previous Minutes	8
6.1	Confirmation of Previous Minutes	8
7	Ngā Pūrongo / Reports.....	17
7.1	Recommendation on the Granting of a Ground Lease Over 36 Recreation Road, Kaikohe - Sportsville	17
7.2	Funding Applications.....	27
7.3	Project Funding Reports	91
7.4	Chairperson and Members Reports	113
8	Ngā Pūrongo Taipitopito / Information Reports	117
8.1	Open Resolutions and Actions Update.....	117
9	Te Wāhanga Tūmataiti / Public Excluded	128
9.1	Confirmation of Previous Minutes - Public Excluded	128
10	Karakia Whakamutunga / Closing Prayer	128
11	Te Kapinga Hui / Meeting Close	128
Supplementary Item (distributed under separate cover)		
7.5	Broadway Kaikohe Placemaking Plan	

1 KARAKIA TĪMATANGA / OPENING PRAYER

POU HIHIRI.
POU RARAMA.
POU TE WHAKAIRO.
POU TE TANGATA.
POU O TE AROHA.
TE POU E HERE NEI I Ā TATOU MAURI ORA KI Ā TĀTOU
HAUMI E. HUI E. TĀIKI E!

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be determined on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

Broadwood Mosaic Project	Jen	Gay
Umawera and Districts Community	Stephanie	Oliver
Bay of Islands Creative Charitable Trust	Melanie	Chandler-Winters
Okaihau College	Thyrl	Weber

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5279777

Author: Marlema Baker, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Kaikohe-Hokianga Community Board to confirm that the minutes are a true and correct record of the previous meetings.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board confirm the minutes of the meeting held 11 July 2025 to be a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

The Kaikohe-Hokianga Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITIHINGA / ATTACHMENTS

- 1. 2025-07-11 Kaikohe-Hokianga Community Board Minutes - A5269703** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

UNCONFIRMED

Kaikohe-Hokianga Community Board Meeting Minutes

11 July 2025

**MINUTES OF
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON FRIDAY, 11 JULY 2025 AT 10:02 AM**

PRESENT: Chairperson Chicky Rudkin, Deputy Chairperson Tanya Filia, Member Mike Edmonds, Member Trinity Edwards (online), Member Harmonie Gundry, Member Jessie McVeagh, Cr John Vujcich

IN ATTENDANCE:

STAFF PRESENT: Melissa Wood (Community Board Coordinator), Kathryn Trewin (Funding Advisor) Ruben Garcia (GM – Delivery & Operations), Jonina Jackson (Customer Service Administrator – Roding), Trish Routley (Manager – Resource Consents), Trent Blakeman (Manager – Building Services, Whitney Peat (Senior Resource Planner), Jonathan Fairclough (Manager – Property & Facilities), Katie Waiti-Dennis (Manager – Quality), Mike McMurtrie (Manager – Compliance), Margriet Veenstra (Manager – Property Information & Business Compliance), Marlema Baker (Democracy Advisor & Te Kuaka Te Ao Māori Committee Coordinator),

1 KARAKIA TIMATANGA / OPENING PRAYER

Chair Chicky Rudkin commenced the meeting and opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

2.1 DECLARATIONS OF INTEREST

The following Community Board members declared conflicts of interest:

- Deputy Chairperson Tanya Filia in relation to Hokianga Community Education Trust funding application – item 7.4 e) refers
- Member Jessie McVeagh in relation to Hokianga Community Education Trust funding application – item 7.4 e) refers.
- Cr John Vujcich in relation to Kaikohe Rotary Club and Pioneer Village Kaikohe funding applications – items 7.4 b) and i) refers.
- Member Mike Edmonds in relation to Pioneer Village Kaikohe funding application – item 7.4 i) refers.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Mark Lester – spoke in relation to Horeke Hall and will raise RFS's for works needed on the hall and in the Horeke Community.

4 NGĀ TONO KŌRERO / DEPUTATIONS

There were no deputations for this meeting.

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Kaikohe-Hokianga Community Board Meeting Minutes

11 July 2025

5 NGĀ KAIKŌRERO / SPEAKERS

Kaikohe Rotary Club	Ngaire	Powdrill
Nga Tamariki o Te Taiao (Pihema Educational Services Ltd)	Clair	Pihema
R Tucker Thompson Sail Training Trust	Catherine	Langford
Hokianga Community Education Trust	Janet	Nixon
	Janine	McVeagh
Pioneer Village Kaikohe	Kelly	Van Gaalen
Ngā Moko a Rāhiri Incorporated	Dr Te Manaarooha	Rollo

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A5254407, pages 8 – 16 refers

RESOLUTION 2025/56

Moved: Cr John Vujcich

Seconded: Member Jessie McVeagh

That the Kaikohe-Hokianga Community Board confirm the minutes of the meeting held 16 May 2025, and minutes of the Extraordinary meeting held 23 June 2025, to be a true and correct record.

CARRIED**7 NGĀ PŪRONGO / REPORTS****7.1 NEW ROAD NAME: 1303 WEST COAST ROAD, NORTH HOKIANGA**

Agenda item 7.1 document number A5195268, pages 17 - 21 refers

RESOLUTION 2025/57

Moved: Chairperson Chicky Rudkin

Seconded: Member Harmonie Gundry

That the Kaikohe-Hokianga Community Board name the private road “Te Ara o Waikiwi” located at 1303 West Coast Road, North Hokianga.

CARRIED**7.2 ROAD RENAME: TE ARA TIKA, KAIKOHE**

Agenda item 7.2 document number A5234307, pages 22 - 27 refers

RESOLUTION 2025/58

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

That Kaikohe-Hokianga Community Board, pursuant to Council's Road Naming Policy, recommend that Council approve to rename a right of way “Te Ara ki Te Atua” that is

Page 2

UNCONFIRMED

Kaikohe-Hokianga Community Board Meeting Minutes

11 July 2025

currently addressed at Te Ara Tika, Kaikohe.**CARRIED****7.3 APPLICATION FOR EASEMENT OVER MANGAKAHIA ROAD RESERVE (LOT 14 DP 38215)**

Agenda item 7.3 document number A5192399, pages 28 - 43 refers

MOTION

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

That the Kaikohe-Hokianga Community Board makes the following recommendation to the Far North District Council as follows:

That Council, in its role as the administering body of the recreation reserve Lot 14 DP 38215 (without title) and pursuant to its powers under section 48(1) Reserves Act 1977:

- a) grants a right of way (shown as F on LT Plan 5980201) over the recreation reserve, subject to it:
 - i. meeting Reserves Act 1977 requirements, at no cost to Council
- b) pursuant to Council powers under section 48(3) Reserves Act 1977 public notice is not required as the reserve will not be materially altered, and public use and access is not affected.

AMENDMENT

Moved: Member Mike Edmonds

Seconded: Cr John Vujcich

- c) and request an information report on options for converting this reserve for other uses.

CARRIED**The amendment became the substantive motion.****RESOLUTION 2025/59**

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

That the Kaikohe-Hokianga Community Board makes the following recommendation to the Far North District Council as follows:

That Council, in its role as the administering body of the recreation reserve Lot 14 DP 38215 (without title) and pursuant to its powers under section 48(1) Reserves Act 1977:

- a) grants a right of way (shown as F on LT Plan 5980201) over the recreation reserve, subject to it:**
 - i. meeting Reserves Act 1977 requirements, at no cost to Council**
- b) pursuant to Council powers under section 48(3) Reserves Act 1977 public notice is not required as the reserve will not be materially altered, and public use and access is not affected.**
- c) and request an information report on options for converting this reserve for other uses.**

CARRIED

Page 3

UNCONFIRMED

Kaikohe-Hokianga Community Board Meeting Minutes

11 July 2025

7.4 FUNDING APPLICATIONS

Agenda item 7.4 document number A5252314, pages 44 - 172 refers

RESOLUTION 2025/60

Moved: Member Jessie McVeagh

Seconded: Member Tanya Filia

- a) That the Kaikohe-Hokianga Community Board approve the sum of **\$1,445** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the South Hokianga Growers Market for the costs towards a gazebo, sun umbrella and promotion.

CARRIED

Cr John Vujcich declared a conflict in relation to the next funding application and did not participate in the vote.

RESOLUTION 2025/61

Moved: Chairperson Chicky Rudkin

Seconded: Member Tanya Filia

- b) That the Kaikohe-Hokianga Community Board approve the sum of **\$4,000** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Rotary Club of Kaikohe for the costs purchase and fitout of a shipping container for storage.

CARRIED**RESOLUTION 2025/62**

Moved: Chairperson Chicky Rudkin

Seconded: Member Mike Edmonds

- c) That the Kaikohe-Hokianga Community Board decline the application from Nga Tamariki o Te Taiao (Pihema Educational Services Ltd) towards costs for children to attend pre-school.

CARRIED**RESOLUTION 2025/61**

Moved: Member Tanya Filia

Seconded: Member Jessie McVeagh

- d) That the Kaikohe-Hokianga Community Board approve the sum of **\$4,000** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the R. Tucker Thompson Sail Training Trust towards the costs of two rangatahi from the ward to participate in a youth sailing voyage.

CARRIED

Deputy Chair Tanya Filia and member Jessie McVeagh declared a conflict in relation to the next funding application and did not participate in the vote.

RESOLUTION 2025/64

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

Page 4

UNCONFIRMED

Kaikohe-Hokianga Community Board Meeting Minutes

11 July 2025

- e) That the Kaikohe-Hokianga Community Board approve the sum of **\$3,500** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Hokianga Community Education Trust towards the costs of upgrading their website for the Tamariki Virtual Project.

CARRIED

RESOLUTION 2025/65

Moved: Chairperson Chicky Rudkin

Seconded: Member Harmonie Gundry

- f) That the Kaikohe-Hokianga Community Board approve the sum of **\$1,100** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Hokianga Womens Group towards the costs of 2025 Kohukohu Spring Show.

CARRIED

RESOLUTION 2025/66

Moved: Cr John Vujcich

Seconded: Member Jessie McVeagh

- g) That the Kaikohe-Hokianga Community Board approve the sum of **\$2,106** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Jacman Entertainment Ltd towards the costs of promotion of the Savour Northland Food Festival in the Kaikohe-Hokianga ward.

CARRIED

RESOLUTION 2025/67

Moved: Chairperson Chicky Rudkin

Seconded: Member Tanya Filia

- h) That the Kaikohe-Hokianga Community Board approve the sum of **\$3,000** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Ngā Moko a Rāhiri Inc towards the costs of marae hire, tutors and facilitators at Mā Te Haka Ka Tū Rangatira Ai.

CARRIED

Cr John Vujcich and Member Mike Edmonds declared a conflict in relation to the next funding application and did not participate in the vote.

RESOLUTION 2025/68

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

- i) That the Kaikohe-Hokianga Community Board approve the sum of **\$3,260** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Kaikohe Pioneer Village towards the costs of installation of shower facilities for visitors staying in Kaikohe.

CARRIED

RESOLUTION 2025/69

Moved: Cr John Vujcich

Seconded: Member Harmonie Gundry

Page 5

UNCONFIRMED

Kaikohe-Hokianga Community Board Meeting Minutes

11 July 2025

- j) That the Kaikohe-Hokianga Community Board approve the sum of **\$2,500** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Wahanui Productions towards the costs of Tangihanga theatre production at Manea.

CARRIED**7.5 PROJECT FUNDING REPORTS**

Agenda item 7.5 document number A5254413, pages 173 - 181 refers

RESOLUTION 2025/70

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

That the Kaikohe-Hokianga Community Board note the project reports received from:

- a) Bay of Islands Hockey – Masters 2025
- b) South Hokianga Growers Market
- c) Man vs Wild

CARRIED**7.6 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 7.6 document number A5254415, pages 182 - 185 refers

RESOLUTION 2025/71

Moved: Cr John Vujcich

Seconded: Member Jessie McVeagh

That the Kaikohe-Hokianga Community Board note the March – May 2025 member report from Chair Chicky Rudkin.**CARRIED****8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 DELIVERY & OPERATIONS QUARTERLY UPDATE**

Agenda item 8.1 document number A5212366, pages 186 - 192 refers

RESOLUTION 2025/72

Moved: Chairperson Chicky Rudkin

Seconded: Member Harmonie Gundry

That the Kaikohe-Hokianga Community Board receive the report Delivery & Operations Quarterly Update.**CARRIED**

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Kaikohe-Hokianga Community Board Meeting Minutes

11 July 2025

8.2 HOKIANGA FERRY LIAISON GROUP DRAFT MEETING MINUTES FROM 6TH JUNE 2025

Agenda item 8.2 document number A5235412, pages 193 – 198 refers

RESOLUTION 2025/73

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

That the Kaikohe-Hokianga Community Board receive the report Hokianga Ferry Liaison Group Draft Meeting Minutes from 6th June 2025.**CARRIED****8.3 OPEN RESOLUTIONS AND ACTIONS UPDATE**

Agenda item 8.3 document number A5254411, pages 199 - 202 refers

RESOLUTION 2025/62

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

That the Kaikohe-Hokianga Community Board receive the Open Resolution Report for June 2025.**CARRIED****TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 12:14pm.

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 8 August 2025......
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 RECOMMENDATION ON THE GRANTING OF A GROUND LEASE OVER 36 RECREATION ROAD, KAIKOHE - SPORTSVILLE

File Number: A5188331

Author: Brooke Taylor, Team Leader - Property Management

Authoriser: Ruben Garcia, Acting Group Manager – Delivery and Operations

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek recommendation from the Kaikohe – Hokianga Community Board on the granting of a new ground lease over 36 Recreation Road, Kaikohe, Part Lot 3 DP 22327, and Lot 31 DP 10045, being recreation reserve under Section 54 Reserves Act 1977 to Kaikohe & Districts Sportsville Incorporated.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Kaikohe & Districts Sportsville Incorporated have managed Lindvart Park since 1 January 2018 under a management agreement with Far North District Council.
- A Reserve Management Plan over Lindvart Park was executed in July 2018.
- The Long-Term Plan 2021-2031 included a contribution of \$3,226,493 for the construction of a new sporting facility, known as Papa Hawaiki, to be located at Lindvart Park.
- On 24 August 2022, Kaikohe & Districts Sportsville obtained building consent from Far North District Council to build Papa Hawaiki. This facility was opened to the public in April 2024 and is owned by Kaikohe & Districts Sportsville Incorporated.
- In April 2024 Kaikohe & Districts Sportsville Incorporated formally requested a new ground lease over the site occupied by the new sporting facility.
- The Reserves Act 1977 requires public consultation on the issuing of a lease over a Recreation Reserve.
- This report was presented to the Kaikohe – Hokianga Community Board on 25 October 2024 who recommended that public consultation be initiated. *Resolution 2024/109*.
- Public consultation ran from 4 April to 2 May 2025. A total of 23 submissions were received, 16 in support, 3 not sure and 4 against the proposed lease. No submitters wished to be heard.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe – Hokianga Community Board recommend to Council:

- a) **grant a new ground lease to Kaikohe & Districts Sportsville Incorporated, over approximately 485.7m² of land being Lot 31 DP 10045 and 7,067.5m² of land being part Lot 3 DP 22327, vested in Far North District Council as recreation reserve, located at 36 Recreation Road, Kaikohe.**

The terms of the proposed lease shall be:

Term: 30 years (10+10+10) – allowed for under the Reserves Act 1977

Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.

- b) **authorises the Group Manager Delivery and Operations to negotiate the final terms and conditions of the lease and execute the lease on behalf of Council.**

1) TĀHUHU KŌRERO / BACKGROUND

At the 13 February 2025 Council meeting, the following resolution was passed:

6.2 INITIATION OF PUBLIC CONSULTATION ON THE GRANTING OF A GROUND LEASE OVER 36 RECREATION ROAD, KAIKOHE - SPORTSVILLE

Agenda item 6.2 document number A4961745, pages 71 - 77 refers

RESOLUTION 2025/4

Moved: Cr John Vujcich

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Council:

- a) commence the public consultation process on the granting of a new ground lease to Kaikohe & Districts Sportsville Incorporated (over approximately 485.7m² of land being Lot 31 DP 10045 and 7,067.5m² of land being part Lot 3 DP 22327) vested in Far North District Council as recreation reserve, located at 36 Recreation Road, Kaikohe.

The terms of the proposed lease shall be:

Term: 30 years (10+10+10) – allowed for under the Reserves Act 1977

Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.

- b) appoint the Kaikohe-Hokianga Community Board to hear any submissions received in response to the consultation process and to make recommendations to Council.
- c) grant an immediate Licence to Occupy to Kaikohe & District Sportsville Incorporated to enable them to function in their management role.

CARRIED

Lindvart Park Recreation Reserve is vested in Council and has been managed by Kaikohe & Districts Sportsville Incorporated as per the Management Agreement between the group and Far North District Council since being formalised on 1 January 2018.

Through the Management Agreement, Kaikohe and Districts Sportsville is responsible for preserving the park for public use by ensuring the ongoing maintenance and up-keep, club management and public access to Lindvart Park along with development of a strategic plan for improvement, development and enhancement of Lindvart Park.

Kaikohe & Districts Sportsville Incorporated exist to promote sport in Kaikohe and extend this area beyond to all outlying settlements for which Kaikohe is the main town centre, for example Hokianga.

The Long-Term Plan 2021-2031 included a capital contribution of \$3,226,493 to the new Lindvart Park Kaikohe – Sportsville project. On 7th April 2022, Council resolved to re-affirm this contribution:

7.3 LINDVART PARK PAVILION, KAIKOHE PROJECT

Agenda item 7.3 document number A3641588, pages 82 - 86 refers.

RESOLUTION 2022/1

Moved: Cr John Vujcich

Seconded: Cr Ann Court

That Council:

- a) Re-affirm the capital commitment of \$3,226,493 to the Lindvart Park Kaikohe – Sportsville project.
- b) Approve an increase in operational grant support to Sportsville of \$35,000 from year one of the 2024/2034 Long-Term Plan.

In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich

Against: Nil

CARRIED

Note: that the CEO was asked to provide advice to the next meeting on how to ensure a consistent approach to the way that FNDC supports community facilities across the District, by way of operational grant

In August 2022, Far North District Council approved building consent to Kaikohe & Districts Sportsville Incorporated and the new sporting facility, known as Papa Hawaiiki, was built and open to the public in April 2024. No formal discussions had been made in regard to a ground lease prior to this time.

The complex is owned by Kaikohe & Districts Sportsville Incorporated, who received funding from Ministry of Business, Innovation and Employment, Far North District Council, Northland Rugby Club, Foundation North, Department of Internal Affairs Lotteries and Grassroots to complete this build.

Papa Hawaiiki consists of two indoor basketball courts, a meeting room and viewing platform on a mezzanine floor. The building has sprung wooden floors and is capable of hosting National basketball tournaments.

The complex aims to highlight a return of basketball to Kaikohe with a focus on developing basketball and other indoor sports, such as volleyball. The development of the complex has enabled the community (including the wider area of Hokianga) the ability to participate in sports that had previously been inaccessible due to lack of facilities or travel constraints.

Since the sports facility opened in April 2024, schools such as Kura Kaupapa o Kaikohe and Kaikohe Christian School, neither of which have school gymnasiums utilise the building during the day for enhancement of their wider curriculum. It has also been utilised in the evenings for teams participating in Badminton, Table Tennis, Basketball, Netball and Turbo Touch.

Kaikohe & Districts Sportsville Incorporated have received numerous enquiries for various events such as Matariki celebrations, Masters sports tournaments, youth days, kapa haka, fight nights and regional sport gatherings. Papa Hawaiiki has the ability to accommodate these events where in the past there has been no facility available for these groups.

The facility is open 24/7, users are provided their own access swipe cards, catering for all abilities with wheelchair access to both floors.



Aerial view of proposed leased area in red. Part Lot 3 DP 22327, and Lot 31 DP 10045

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The sporting facilities available at Lindvart Park prior to the construction of Papa Hawaiiki were outdated and undersized. The construction of this new facility has given Lindvart Park a new lease of life and there has been an increase in members of the public utilising the facility since its inception.

As per the Reserves Act 1977 section 54, public consultation is required on the granting of a lease over recreation reserve.

Public Notification

Public Notice was advertised in the New Zealand Gazette and ran from 4 April – 2 May 2025 as required under the Reserve Act, and FNDC website.

A total of 23 submissions were received, 16 in support, 3 not sure and 4 against the proposed lease. No submissions wished to be heard.

A letter was sent via email to Te Uri O Hua representatives to inform them of the requested lease. These representatives are mandated (within the hapū) under tikanga as a spokesperson/representative of Te Uri O Hua hapū, who are through whakapapa direct descendants of the tupuna who resided on the whenua until soon after it became an asset of the Crown/Council.

A lengthy discussion was had with Te Uri O Hua, discussing ownership of the building, a desire for review of the proposed lease at each renewal and if the lease can be withdrawn if they are not meeting their legal obligations. The discussion culminated in support of the ground lease as long as formal reviews every 5 years within the lease are carried out with the hapū. The purpose of this is to:

- Keep the hapū actively connected and informed about the lease and its impacts;
- Provide regular opportunities for kōrero, transparency, and collective reflection;
- Allow space for whānau who are not currently involved to build their capacity and participate over time;
- Ensure our hapū voice remains central and the lease continues to align with our values and aspirations.

This 5 yearly review would serve as a regular check in point, led by the hapū, to maintain strong relationships and accountability. A copy of the submissions is attached.

The options available for this site are:

Option 1 (recommended):

That the Kaikohe – Hokianga Community Board recommends to Council:

- a) grant a new ground lease to Kaikohe & Districts Sportville Incorporated, over approximately 485.7m2 of land being Lot 31 DP 10045 7,067.5m2 of land being part Lot 3 DP 22327, vested in Far North District Council as recreation reserve, located at 36 Recreation Road, Kaikohe.

The terms of the proposed lease shall be:

1. Term: 30 years (10+10+10) – allowed for under the Reserves Act 1977

Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC fees and Charges Schedule.

- b) authorises the Group Manager Delivery and Operations to negotiate the final terms and conditions of the lease and execute the lease on behalf of Council.

Option 1 will allow Kaikohe & Districts Sportville Incorporated to continue providing their service to the community.

Option 2:

- a. Decline Kaikohe & Districts Sportsville Incorporated request for a new ground lease
- b. Ask Kaikohe & Districts Sportsville Incorporated to remove any existing building(s) and associated assets from the reserve and reinstate the recreation reserve at their cost.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Public Notice is a statutory requirement under Reserves Act.

Public consultation was completed as per the requirements of the Reserves Act for the leasing of a Recreation Reserve. A total of 23 submissions were received, 16 in support, 3 not sure and 4 against the proposed lease. No submissions wished to be heard.

As per the Reserves Act 1977, Council can grant exclusive leases to part or all of a reserve for a maximum term of 30 years.

Building Consent was given by Far North District Council to Kaikohe & Districts Sportsville Incorporated for the establishment of this building on 24 August 2022. Construction was completed in 2024, with the facility opening in April 2024.

Through this new sporting facilities, Kaikohe & Districts Sportsville Incorporated provide a beneficial service to the community, bringing life to the sporting world in Kaikohe and surrounding areas. Resolving to vacate the land (including removal of the building) will be detrimental to the Community, Whānau and Tamariki of the area.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Long-Term Plan 2021-2031 included a capital contribution of \$3,226,493 towards the build of this facility, which was reaffirmed by Council in April 2022. A public access agreement will be noted within the proposed lease in order to establish Far North District Councils capital contribution as an intangible asset. This would be of the above amount and will be depreciated over time to provide for strategic asset renewals (structural areas and services). Any renewals required to the internal fit out would be directly funded by Kaikohe & Districts Sportsville Incorporated, or through additional grants or fund raising.

Far North District Council provided the group an annual operation grant of \$40,000 for the facility. This amount was increased by \$35,000 for a total of \$75,000 per annum at the April 2022 Council meeting to support ongoing operational costs. The capital contribution and total operational grant (inclusive of increase) were provided for and represented an increase in ward rate of \$4.70 per SUIP.

The lease will provide for the lessee to continue to be responsible for all ongoing maintenance of the associated land, including responsibility for the payment of all utility charges, rates and insurances.

ĀPITI HANGA / ATTACHMENTS

1. **Kaikohe and Districts Sportsville Ground Lease Public Consultation Feedback - A5194229**  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Medium.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	FNDC Reserves Policy: The Policy supports a long-term lease being offered to community orientated groups wanting a permanent base. The Reserves Act 1977: Section 119 and 120 require that public consultation be initiated prior to the granting of a lease.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Delegation to the Kaikohe-Hokianga Community Board to provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Far North District Council recognises the significant role of tangata whenua as set out in the Working with Māori chapter in the Long-Term Plan 2021-2031. It is important to notify tangata whenua in the Kaikohe locality of the lease proposal prior to the public consultation. Te Hono was approached to provide advice on who the main contacts were in the first instance. A letter was sent via email to Te Uri O Hua representatives to inform them of the requested lease. These representatives are mandated (within the hapū) under tikanga as a spokesperson/representative of Te Uri O Hua hapū, who are through whakapapa direct descendants of the tupuna who resided on the whenua until soon after it became an asset of the Crown/Council. A lengthy discussion was had, discussing ownership of the building, a desire for review of the proposed lease at each renewal and if the lease can be withdrawn if they are not meeting their legal obligations. The discussion culminated in support of the ground lease as long as formal reviews every 5 years within the lease are carried out with the hapū. This would serve as a regular check

	in point, led by the hapū, to maintain strong relationships and accountability.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Public consultation and Iwi consultation progressed as per the Reserves Act 1977 and the FNDC Engagement Policy. A total of 23 submissions were received, 16 in support, 3 not sure and 4 against the proposed lease. No submissions wished to be heard.
State the financial implications and where budgetary provisions have been made to support this decision.	All upgrade and maintenance costs fall to the lessee. The appropriate community rent for the land is set by the FNDC Fees Charges Schedule.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.



Private Bag 752, Kaikohe 0440, New Zealand

enquiries@fndc.govt.nz

0800 920 029

fndc.govt.nz

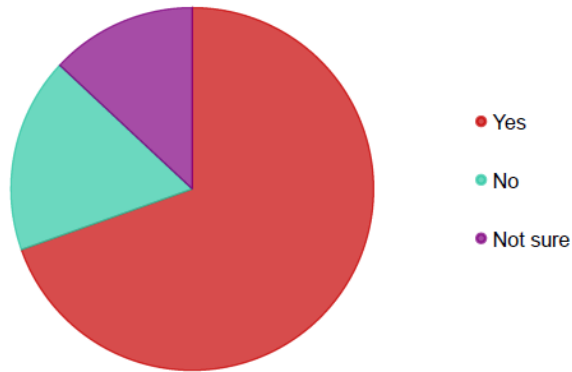
KAIKOHE and DISTRICTS SPORTSVILLE GROUND LEASE

	Do You Support the Ground Lease	Feedback
1	Yes	-
2	Yes	-
3	Not Sure	30 years too long given the problems with meth use in town, what will stop it becoming another place for drug use if Main Street is used.
4	Yes	-
5	Yes	Sports facilities are a major benefit for Local Residents. People are realising maintaining fitness is a key factor in a longer term lifestyle.
6	Yes	This is what I want my rates to go on. It is vital that Kaikohe has the venues to host big sporting events, this will definitely help keep tamariki off the streets and as a rate payer I applaud the idea that rates will pay.
7	No	I am struggling to understand how the council have spent millions building this facility and then want to lease it out to a private body to charge the very taxpayers that funded building it for using it. If the lease covered all building expenses and actually supplied a revenue after paying all costs associated with building then it would be plausible. Maybe if the figures of costs and lease were open to the public everyone could make an informed decision.
8	Yes	-
9	Yes	Glad to see top sporting facility in the Kaikohe area for its residents.
10	Yes	He wahi pai rawa atu i tenei wa. This is a great facility now we attended the kapa haka whakataetae last year and it was amazing. Great mahi completed for our rohe.
11	Yes	This will give surety to the operations of Papa Hawaiiki indoor sporting facility at Lindvart Park.
12	Not Sure	30 years seems like a lot. Things change. Unless the lessee needs to be incentivised to invest in facilities or programmes, a long term might be unwise. It has the feel of a "sweetheart deal." How about 10 years with a 5 renewal, or even better, 6 and 6? What does the public gain

		from such a long lease? I'd like to see it shortened, or explained more persuasively.
13	No	FNDC Public notice of Draft Lindvart Park Reserve Management Plan - April 2018, Doc number A2017706. The above meeting took place with FNDC to discuss ownership of Maori land at Lindvart park and allow Council to continue with their Reserve Management Plan. We have not heard back on the 3 options discussed at this meeting nor was their any lease options discussed.
14	Yes	Read there website I, seen the difference they've made since establishment. It's great for the children and adults to have a sports complex. They deserve the lease.
15	Yes	Kia ora, If the organisation works hand in hand with Ngāpuhi iwi and the facility brings opportunity, increased productivity in terms of mental and physical wellbeing and allows for community engagement and development through sport and rec then I see very little wrong in it. Ngā manaakitanga A King (nee Moon)
16	Yes	-
17	Not Sure	Why can't we have indoor swimming pools for all people including the disability. I have seen the beauty and the joy it brings too the disabled
18	No	Swimming pools with a Spa, Sauna and Gym facilities if planned properly with \$1.00 entrance for adults into pools. \$2.00 Spa/Sauna a set amount for gym which will cover all entries to facilities. Will help with cost. Maybe not at first but bringing the public in is key. Will give families a place to want to go to.
19	Yes	I'm willing to support our far north community in trying to bring life back to Kaikohe and if it's positive im all for it Nga Mihi Koutou.
20	Yes	I am assuming that a reasonable rent will be paid for the lease.
21	No	-
22	Yes	-
23	Yes	-

Kaikohe and Districts Sportsville ground lease

Do you support the ground lease? *



Answers	Count	Percentage
Yes	16	69.57%
No	4	17.39%
Not sure	3	13.04%

Answered: 23 Skipped: 0

7.2 FUNDING APPLICATIONS

File Number: A5287049

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises the applications received for the Local Community Grant funding to enable the Kaikohe-Hokianga Community Board to determine which applications will receive funding at this meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Five new applications have been received requesting a total of **\$33,546**
- The Board has **\$82,016** to allocate for the Community Board Fund in the 2025/2026 financial year.
- The Board has **\$100,000** to allocate for the Placemaking Fund in the 2025/2026 financial year.
- Due to the local body elections taking place in October 2025, community groups who want funding for Christmas events are being asked to submit their applications by 5 August 2025 so that they are considered at the September meeting and they have a decision in time for their event.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board approve the sum of **\$4,727** (plus GST if applicable) be paid from the Boards Pride of Place Fund Account to the Broadwood Mosaic Project (Jen Gay) for the costs towards the reinstallation of a tile mosaic on a roading reserve in Broadwood.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Umwera and Districts Hall for the costs to repair the internal hall roof.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board approve the sum of **\$3,000** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Bay of Islands Creative Charitable Trust towards the costs of KOAST 2025.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board approve the sum of **\$2,512** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Hokianga Country Music Club Inc towards the costs of the 2025 Hokianga Country Music Festival.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Okaihau College towards the costs of Okaihau and Districts Schools' 150th reunion.

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's LTP. The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments
Broadwood Mosaic Project	\$4,727	\$4,727	<p>The applicant has also applied to Te Hiku Community Board for funding to help with the costs of transporting the tiles to Broadwood. They were successful in an application for \$2,460 from Creative Communities.</p> <p>This project involves relocating the mosaics that were removed when the Kaitia town centre was redeveloped and placing them in Broadwood on a roading reserve that has previously had picnic tables. The community have agreed to the ongoing maintenance and any repairs, and this project has wide community support.</p> <p>This meets community outcomes 1, 2, 3, and 5</p>
Umawera and Districts Hall – interior roof repairs	\$9,500	\$5,000	<p>This is a community-owned hall. They have recently repaired the exterior roof and are seeking funding assistance to repair the interior of the roof.</p> <p>This meets community outcomes 2, 3, 5 and 6</p>
Bay of Islands Creative Charitable Trust – KOAST 2025	\$6,035	\$3,000	<p>The applicant also sought funding from the Bay of Islands-Whangaroa Community Board and were granted \$5,000. This is an established event that is expanding to include artists and studios in the Kaikohe-Hokianga ward.</p> <p>This meets community outcomes 2, 3, 4 and 5</p>

Applicant and Project	Requested	Recommend	Comments
Hokianga Country Music Club Inc – 2025 Hokianga Country Music Festival	\$2,512	\$2,512	The applicant has previously been supported by the Board with funds granted for the festivals in 2021 (\$3,235), 2022 (\$2,625) and 2023 (\$2,865). This is a successful event that brings visitors into the Hokianga to attend. This meets community outcomes 2, 3, 4 and 5
Okaihau College – Okaihau and Districts Schools' 150 th reunion	\$10,772	\$5,000	The applicant is seeking funding to host the 150 th anniversary reunion of the Okaihau and Districts schools. They are expecting a number of visitors to return to the district to attend the reunion. This meets community outcomes 2, 3 and 5

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants are required to complete a standard application form and provide supporting information.

For each application the Board has three options.

Option 1 Authorise funding for the full amount requested.

Option 2 Authorise partial funding.






Option 3 Decline funding.

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provisions have been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITI HANGA / ATTACHMENTS

1. Broadwood Mosaic Project - A5286755 [↓](#) 
2. Umawera Hall - A5286758 [↓](#) 
3. Bay of Islands Creatives - A5286757 [↓](#) 
4. Hokianga Country Music Club - A5286764 [↓](#) 
5. Okaihau and Districts Schools - A5286766 [↓](#) 

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy and Te Pae o Uta
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance. Community Boards hold the delegation to approve Community Grant Funds.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in each of the individual applications.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB06 From Ms Jen Gay

Form Submitted 17 Jun 2025, 12:38PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Ms Jen Gay

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)****Application No. KHCB06 From Ms Jen Gay**

Form Submitted 17 Jun 2025, 12:38PM NZST

Other Names**Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Arts/Culture/Heritage

Postal Address *

1062 Broadwood Rd

Broadwood Kohukohu 0491 New Zealand

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

Physical Address *

1062 Broadwood Rd

Broadwood Kohukohu 0491 New Zealand

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

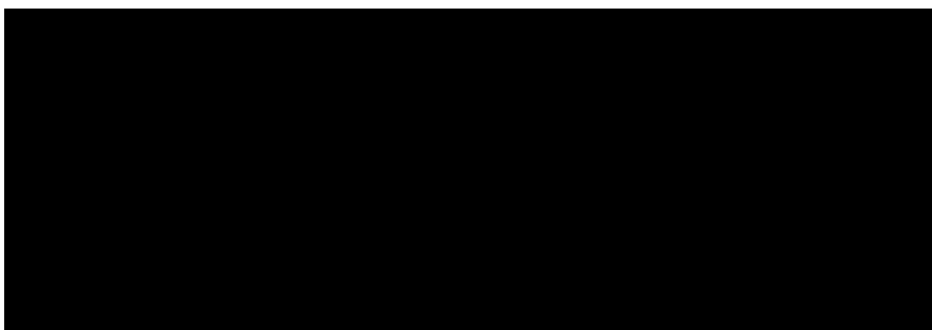
Website

Must be a URL.

Facebook page**Contact details**

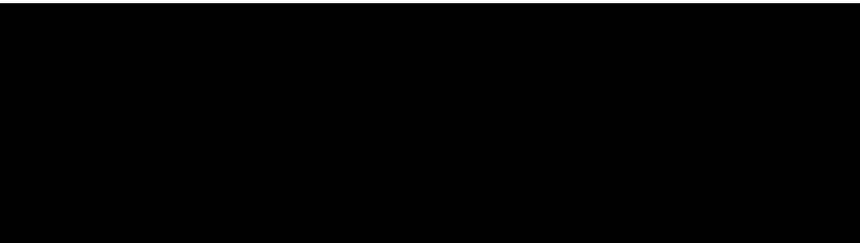
Contact Person One:

Contact Person Two:

A large black rectangular box redacting the contact details for both Contact Person One and Contact Person Two.

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)****Application No. KHCB06 From Ms Jen Gay**

Form Submitted 17 Jun 2025, 12:38PM NZST

**Purpose of organisation****Please briefly describe the purpose of the organisation ***

The mosaic tiles from the former Kaitaia mosaic wall have an opportunity to be rehomed in Broadwood. This project is to reinstate them in a new home with community workshops to support.

Must be no more than 50 words.

Number of Members *

2

Project Details

*** indicates a required field**

Community Board**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern)
Community Board

☐ Bay of Islands-Whangaroa
(Eastern) Community Board

☒ Kaikohe-Hokianga
(Western) Community Board

Project name *

Mosaic Installation Project

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB06 From Ms Jen Gay

Form Submitted 17 Jun 2025, 12:38PM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☒ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

Date

01/10/2025

Must be a date.

End Date:

Date:

31/01/2026

Must be a date.

Project Details

Location *

Broadwood Layby

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes
- ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

2

Must be a number.

How many visitors/audience members/clients do you expect? *

200

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes
- ☐ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Page 4 of 12

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB06 From Ms Jen Gay

Form Submitted 17 Jun 2025, 12:38PM NZST

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The wider community and visitors to the area who would stop at the reserve to rest and recover while visiting the North Hokianga. The Kaitaia community would also benefit as their previous artwork will be reinstated for them to visit.

It is planned that planter boxes will be installed and fruit trees planted on the site if possible, which will allow the local garden society and wider community to showcase their talents and provide sustenance for visitors.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

☒ Proud, vibrant communities

☐ Prosperous communities supported by a sustainable economy

☒ Communities that are healthy, safe, connected and sustainable

☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

This is an art piece created by the members of Te Hiku Community that was valued for a significant period of time before having to be renewed. It celebrates the culture and heritage of Te Hiku, with workshops to create new tiles in Broadwood adding to the heritage amenity. It will connect the two communities in a shared artwork.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB06 From Ms Jen Gay

Form Submitted 17 Jun 2025, 12:38PM NZST

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$14,546.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$4,727.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
FNR Concrete	\$770.00	\$0.00	Filename: FNR Concrete.pdf File size: 375.8 kB	
FNR Quarries	\$431.00	\$0.00	Filename: FNR Quarries.pdf File size: 357.0 kB	
Bunnings	\$833.00	\$833.00	Filename: Bunnings.pdf File size: 150.7 kB	

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB06 From Ms Jen Gay

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Placemakers	\$4,277.00	\$0.00	Filename: Place makers.pdf File size: 79.9 kB	
The Garden Centre	\$854.00	\$854.00	Filename: The Garden Centre.pdf File size: 17.2 kB	
Stonecraft	\$1,880.00	\$0.00	Filename: Stonecraft.pdf File size: 150.4 kB	
Jen Gay - Wangananga	\$5,500.00	\$3,040.00	Filename: Wangananga Quotes.pdf File size: 569.3 kB	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB06 From Ms Jen Gay**

Form Submitted 17 Jun 2025, 12:38PM NZST

How much money does your organisation currently have? *

\$2,460.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$2,460.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Costs towards Wananga	\$2,460.00

Total Tagged Funds**Total Expenditure Amount**

\$2,460.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Creative Communities	\$2,460.00	Yes
Te Hiku Community	\$6,312.00	Pending

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☐ Yes ☒ No

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB06 From Ms Jen Gay

Form Submitted 17 Jun 2025, 12:38PM NZST

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Bank Statement

1 Supporting Financial document *

Filename: Bank Statement.pdf

File size: 227.8 kB

2 Name of supporting financial document

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB06 From Ms Jen Gay

Form Submitted 17 Jun 2025, 12:38PM NZST

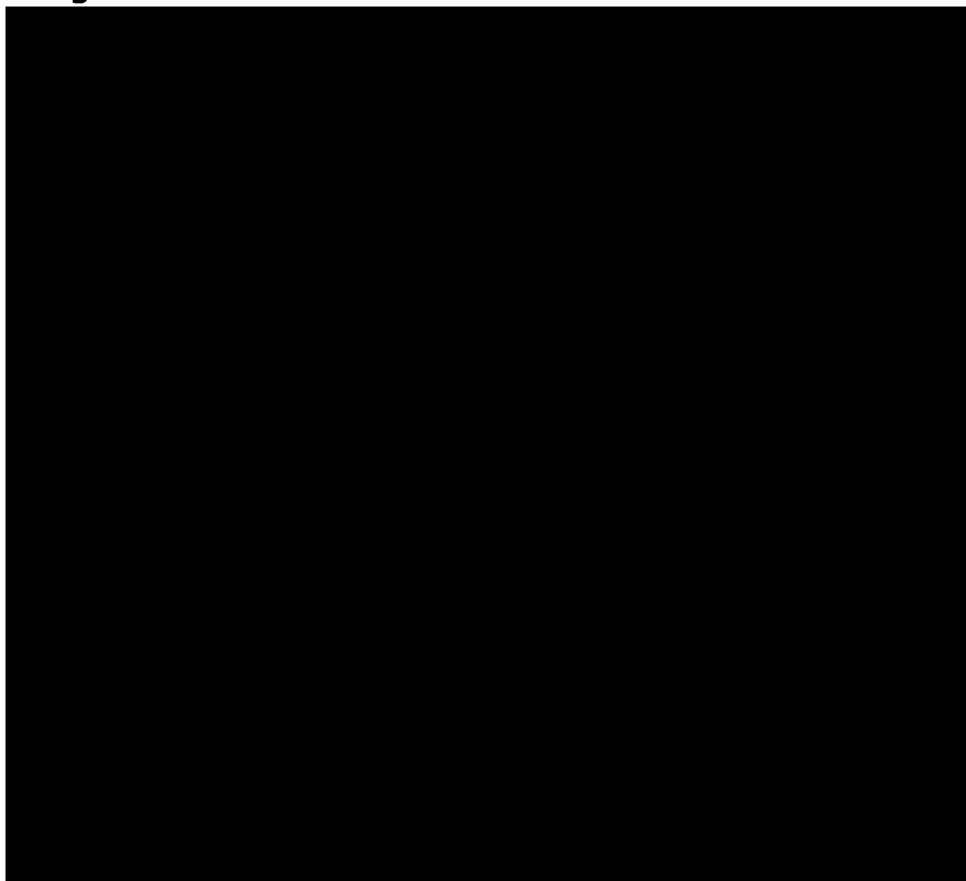
1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)****Application No. KHCB06 From Ms Jen Gay**

Form Submitted 17 Jun 2025, 12:38PM NZST

Signatures**Any other supporting documentation**

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

Artists Rendition

1 Additional Supporting Information

Filename: Artists Rendition of Plan.pdf

File size: 935.1 kB

2 Additional Supporting Document Name

Page 11 of 12

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB06 From Ms Jen Gay**

Form Submitted 17 Jun 2025, 12:38PM NZST

Letter and petition of support

2 Additional Supporting Information

Filename: Letter of Support.pdf
File size: 5.6 MB**3 Additional Supporting Document Name**

Photo of site and current tiles

3 Additional Supporting Information

Filename: Photographs of site and current state of tiles.pdf
File size: 4.1 MB

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB10 From Umawera Districts and Community

Form Submitted 27 Jun 2025, 10:02AM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Umawera Districts and Community

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB10 From Umawera Districts and Community**

Form Submitted 27 Jun 2025, 10:02AM NZST

Other Names**Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Community/Social Services

Postal Address *

Mudgway Rd

Umawera Okaihau 0476 New Zealand

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

Physical Address *

Mudgway Rd

Umawera Okaihau 0476 New Zealand

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

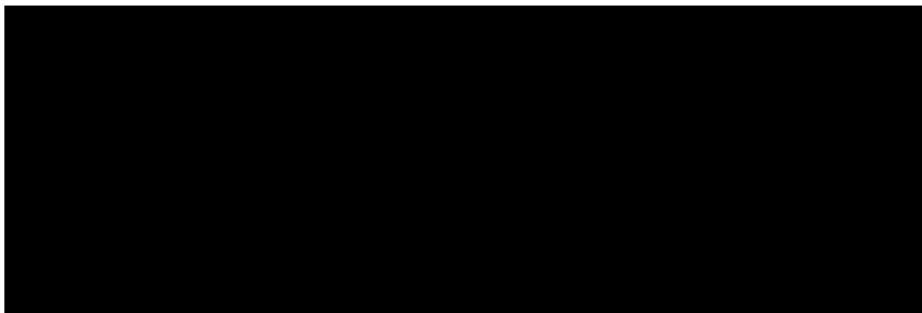
Website

Must be a URL.

Facebook page**Contact details**

Contact Person One:

Contact Person Two:

A large black rectangular box redacting the contact details for both Contact Person One and Contact Person Two.

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHC10 From Umawera Districts and Community**
Form Submitted 27 Jun 2025, 10:02AM NZST

Purpose of organisation

Please briefly describe the purpose of the organisation *

Our group is owner in charge of the running and maintenance of the local Umawera community hall since its building in 1966. We provide services for our community like Umawera School functions, playgroup for young children, private hire for Tangi or celebrations, and really anything the community needs.

Must be no more than 50 words.

Number of Members *

8

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern)
Community Board

☐ Bay of Islands-Whangaroa
(Eastern) Community Board

☒ Kaikohe-Hokianga
(Western) Community Board

Project name *

Umawera Hall Ceiling Repair

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB10 From Umawera Districts and Community

Form Submitted 27 Jun 2025, 10:02AM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
- ☐ Event
- ☒ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

Date

18/08/2025

Must be a date.

End Date:

Date:

08/09/2025

Must be a date.

Project Details

Location *

Umawera Hall Mudgway Rd

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes
- ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

3

Must be a number.

How many visitors/audience members/clients do you expect? *

0

Must be a number.

Have you engaged with tangata whenua about your project? *

☐ Yes

☒ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB10 From Umawera Districts and Community

Form Submitted 27 Jun 2025, 10:02AM NZST

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The whole community will benefit so that it can keep being used. The ceiling is starting to perish with age and will soon be unsafe.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☐ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

The main focal point of a community hall is to keep people connected. It was used during COVID and it will need to be used during any environmental disasters.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB10 From Umawera Districts and Community

Form Submitted 27 Jun 2025, 10:02AM NZST

\$19,170.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$9,500.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Ceiling Repair	\$19,170.00	\$9,500.00	Filename: Quote QU0047.pdf File size: 41.7 kB	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
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			No files have been uploaded	

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB10 From Umawera Districts and Community

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			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$30,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$25,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Money donated from old Church to Accru interest and generate funds to pay rates and power	\$25,000.00

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHC10 From Umawera Districts and Community**

Form Submitted 27 Jun 2025, 10:02AM NZST

Total Tagged Funds**Total Expenditure Amount**

\$25,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
	\$0.00	

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☐ Yes ☒ No**Supporting Financial Information**

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

ASB Term Deposit

1 Supporting Financial document *

Filename: 1000002696.jpg

File size: 3.1 MB

2 Name of supporting financial document

ASB Statement

2 Supporting Financial Document

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB10 From Umawera Districts and Community

Form Submitted 27 Jun 2025, 10:02AM NZST

Filename: Scan_20250627.pdf
File size: 363.9 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

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This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation

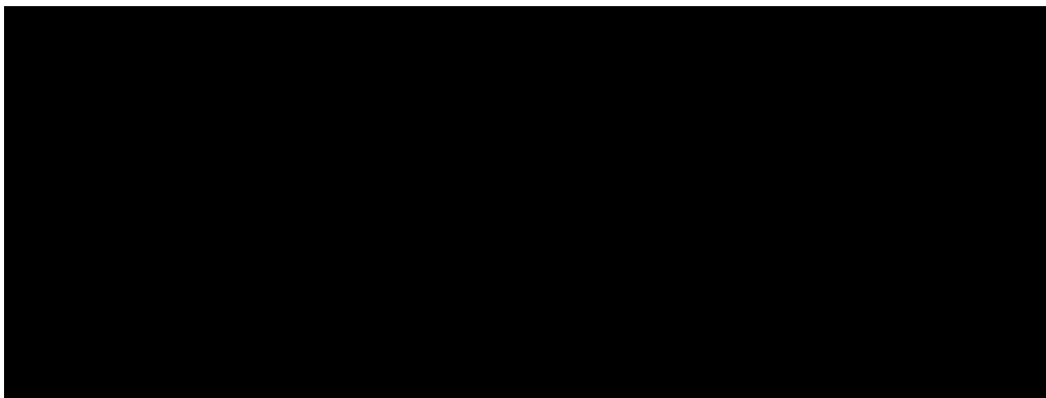
Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
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- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

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4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB10 From Umawera Districts and Community**
Form Submitted 27 Jun 2025, 10:02AM NZST



Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

1 Additional Supporting Information

No files have been uploaded

2 Additional Supporting Document Name

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB11 From Bay of Islands Creative Charitable Trust

Form Submitted 7 Jul 2025, 9:49AM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Bay of Islands Creative Charitable Trust

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB11 From Bay of Islands Creative Charitable Trust**
Form Submitted 7 Jul 2025, 9:49AM NZST

Other Names

Reg Status

Charity's Street Address

Charity's Postal Address

Telephone

Fax

Email

Website

Reg Date

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Arts/Culture/Heritage

Website

<https://koast.org.nz/>

Must be a URL.

Facebook page

<https://www.facebook.com/KOASTKerikeri/>

Contact details

Contact Person One:

Contact Person Two:

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB11 From Bay of Islands Creative Charitable Trust**
Form Submitted 7 Jul 2025, 9:49AM NZST

Purpose of organisation

Please briefly describe the purpose of the organisation *

The Bay of Islands Creative Charitable Trust supports and promotes the arts across Te Tai Tokerau. Its purpose is to empower artists, engage communities, and increase access to creative opportunities through inclusive events, cultural celebration, and regional collaboration that strengthen the local arts sector and encourage long-term sustainability.

Must be no more than 50 words.

Number of Members *

150

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☒ Te Hiku (Northern) Community Board ☐ Bay of Islands-Whangaroa (Eastern) Community Board ☐ Kaikohe-Hokianga (Western) Community Board

Project name *

Te Tai Tokerau - KOAST Arts Trail

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB11 From Bay of Islands Creative Charitable Trust

Form Submitted 7 Jul 2025, 9:49AM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☒ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

Date

23/10/2025

Must be a date.

End Date:

Date:

28/10/2025

Must be a date.

Project Details

Location *

Te Tai Tokerau

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes
- ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

150

Must be a number.

How many visitors/audience members/clients do you expect? *

4500

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes
- ☐ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB11 From Bay of Islands Creative Charitable Trust

Form Submitted 7 Jul 2025, 9:49AM NZST

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

KOAST-Tai Tokerau Arts Trail 2025 will benefit a wide range of people across the region. Local artists, both emerging and established, will gain exposure, income, and valuable connections by showcasing and selling their work in an inclusive, professional setting. Māori and multicultural artists will have a respected platform to share cultural practices and stories, helping preserve identity and tradition. Northland high school students will benefit through participation that contributes to NCEA credits, supported by artist mentoring and creative workshops. Rural communities, often isolated from major events, will host and access high-quality arts experiences locally, fostering pride and community connection. Visitors will enjoy personal, meaningful engagement with artists and the region's unique cultural landscape. Local businesses will see increased foot traffic and tourism over Labour Weekend, stimulating economic activity. Overall, KOAST strengthens the creative sector, encourages collaboration, and builds long-term cultural and economic resilience in Te Tai Tokerau.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☒ Prosperous communities supported by a sustainable economy
- ☐ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

The KOAST-Tai Tokerau Arts Trail 2025 aligns strongly with all three stated community outcomes through a focus on cultural celebration, community pride, and sustainable economic contribution.

1. Celebrating unique culture and heritage: KOAST showcases the diverse creative voices of Te Tai Tokerau, with a strong emphasis on Māori and multicultural artists. The inclusion of traditional and contemporary art forms such as whakairo (carving), raranga (weaving), taonga pūoro (musical instruments), and visual storytelling ensures that cultural heritage is not only preserved but also shared with the wider community and visitors. This fosters a deeper appreciation of identity and whakapapa, instilling pride across generations.
2. Proud, vibrant communities: By activating local homes, galleries, schools, and community venues across the region, KOAST brings art into everyday spaces. This inclusive participation strengthens social bonds, inspires creativity, and creates shared experiences that contribute to vibrant, connected communities. Student involvement, mentorship, and in tergenerational learning enhance community pride and engagement.
3. Prosperous communities and sustainable economy: KOAST draws visitors to the region,

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB11 From Bay of Islands Creative Charitable Trust

Form Submitted 7 Jul 2025, 9:49AM NZST

supporting local businesses in hospitality, retail, and accommodation—particularly during Labour Weekend. Artists benefit economically through direct sales and increased exposure. The event contributes to regional tourism and encourages long-term investment in the arts. By creating professional pathways for artists and engaging youth in creative careers, KOAST helps to build a resilient, future-focused creative economy for the Far North.

Together, these outcomes reflect the project's commitment to cultural enrichment, community wellbeing, and economic sustainability across Te Tai Tokerau.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$66,951.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$6,035.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024)

Application No. KHC11 From Bay of Islands Creative Charitable Trust

Form Submitted 7 Jul 2025, 9:49AM NZST

- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Corflute Printing	\$2,681.80	\$2,681.00	Filename: DP Signage Printing Quote 9015.pdf File size: 68.7 kB	
Media Works	\$3,354.90	\$3,354.00	Filename: Media Works Quote for Koast 2025 (1).pdf File size: 23.9 kB	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
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Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB11 From Bay of Islands Creative Charitable Trust
Form Submitted 7 Jul 2025, 9:49AM NZST

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$39,322.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$39,322.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Design and Printing Trail Guide	\$12,000.00
Social Media	\$1,915.00
Events Manager and Admin	\$22,407.00
Venue Hire	\$3,000.00

Total Tagged Funds

Total Expenditure Amount

\$39,322.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Dalton Trust	\$5,184.20	Pending

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024)

Application No. KHCB11 From Bay of Islands Creative Charitable Trust

Form Submitted 7 Jul 2025, 9:49AM NZST

Northland Community Foundation	\$13,164.45	Pending
BOI/Whangaroa Community Board	\$6,480.25	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Koast Arts Trail	\$3,000.00	23/10/2023	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Bank account details

1 Supporting Financial document *

Filename: BOICCT Statement (1).pdf

File size: 141.1 kB

2 Name of supporting financial document

Annual Accounts

2 Supporting Financial Document

Filename: 2024 Fin Stat -Bay of Islands Creative Charitable Trust-signed (4) (2).pdf

File size: 3.6 MB

3 Name of supporting financial document

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB11 From Bay of Islands Creative Charitable Trust**
Form Submitted 7 Jul 2025, 9:49AM NZST

Project Scope with Budget

3 Supporting Financial Document

Filename: Project Scope KOAST 2025 2025.doc
File size: 124.5 kB

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB11 From Bay of Islands Creative Charitable Trust
Form Submitted 7 Jul 2025, 9:49AM NZST

- The funding and its expenditure shown as sperate entries in the cash book or as a note o the accounts
- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Signatory One

Signatory Two

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHC11 From Bay of Islands Creative Charitable Trust**
Form Submitted 7 Jul 2025, 9:49AM NZST

Date

04/07/2025

Must be a date.

Date

04/07/2025

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

Covering Letter

1 Additional Supporting Information

Filename: Covering Letter for KOAST Arts Trail 2025 Kaikohe Hokianga Community Board.docx

File size: 74.2 kB

2 Additional Supporting Document Name

Project Scope

2 Additional Supporting Information

Filename: Project Scope KOAST 2025 2025.doc

File size: 124.5 kB

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB12 From Hokianga Country Music Club Incorporated

Form Submitted 8 Jul 2025, 6:33PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Hokianga Country Music Club Incorporated

NZ Charity Registration Number (CRN)

CC31848

New Zealand Charities Register Information	
Reg Number	CC31848
Legal Name	Hokianga Country Music Club Incorporated

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB12 From Hokianga Country Music Club Incorporated**
Form Submitted 8 Jul 2025, 6:33PM NZST

Other Names	
Reg Status	Registered
Charity's Street Address	19 Taumatawiwi Street Opononi 0473
Charity's Postal Address	PO Box 49 Omapere 0444
Telephone	027 2114540
Fax	
Email	hokiangacountrymusic@gmail.com
Website	https://www.hokiangacountrymusic.com
Reg Date	12:00am on 30 Jun 2008

Information retrieved at 9:36am today

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Arts/Culture/Heritage

Website

<http://hokiangacountrymusic@gmail.com>

Must be a URL.

Facebook page

HokiangaCountryMusic

Contact details

Contact Person One:

Contact Person Two:

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB12 From Hokianga Country Music Club Incorporated**
Form Submitted 8 Jul 2025, 6:33PM NZST

Purpose of organisation

Please briefly describe the purpose of the organisation *

To foster and encourage participation in Country Music entertainment at all age levels. Develop and encourage the music talents of all members and promote good fellowship to the organisation and its members, promote and convene Social activities to further the objectives of the organisation. Host a country music festival

Must be no more than 50 words.

Number of Members *

100

Project Details

*** Indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☐ Bay of Islands-Whangaroa (Eastern) Community Board ☒ Kaikohe-Hokianga (Western) Community Board

Project name *

2025 Hokianga Country Music Festival

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHC12 From Hokianga Country Music Club Incorporated

Form Submitted 8 Jul 2025, 6:33PM NZST

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
- ☒ Event
- ☐ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

Date

26/09/2025

Must be a date.

End Date:

Date:

28/09/2025

Must be a date.

Project Details

Location *

Waimamaku, Opononi, Kohukohu

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☒ Yes
- ☐ No

If yes, how much?

\$40.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

800

Must be a number.

How many visitors/audience members/clients do you expect? *

700

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☐ Yes
- ☒ No

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB12 From Hokianga Country Music Club Incorporated**
Form Submitted 8 Jul 2025, 6:33PM NZST

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The Hokianga Country Music Festival invites Country Music Bands to play at five venues at Waimamaku, Opononi and Kohukohu over a three day weekend in September starting Friday 26th September at 5pm and finishing on Sunday 28th September at 8pm. The festival draws crowds from all over the country many who have returned every years since 2000 when the festival began. The benefits of our festival range from a boost to the economy of our Hokianga communities , for local businesses, hotels, holiday accommodation, shops, cafes, garages, to promoting Hokianga as a holiday destination, to providing a largely older audience with somewhere to be. The festival is the highlight for many of our local people.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

☒ Proud, vibrant communities

☐ Prosperous communities supported by a sustainable economy

☐ Communities that are healthy, safe, connected and sustainable

☒ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Our Hokianga community are proud to showcase our beautiful scenic homeland. Hokianga hospitality shines through the people of our community, they mix in with our visitors, they offer rides to visitors walking from venue to venue, the cafes, and shops , everyone are happy and friendly, the hotels that host our festival, the staff are helpful and everyone is ready for our festival. Most of our volunteers are local people , from managing the doors, courtesy vans, posting up flyers and signs, sharing on Facebook, from Waimamaku to Kohukohu we are in this together. Hokianga Country Music Festival brings our Communities together for one weekend every year and our Festival has put Hokianga 'on the Country Music radar' map.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB12 From Hokianga Country Music Club Incorporated

Form Submitted 8 Jul 2025, 6:33PM NZST

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$58,221.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$2,512.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Band Accommodation	\$30,639.00		Filename: 2025 Fest Accom .pdf File size: 51.5 kB

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)****Application No. KHCB12 From Hokianga Country Music Club Incorporated**

Form Submitted 8 Jul 2025, 6:33PM NZST

Band Accommodation	\$5,971.00		<div>Filename: 2025 Fest Accom .pdf File size: 59.7 kB</div> <div>Filename: HokiangaHarbourViews.pdf File size: 77.0 kB</div> <div>Filename: MarkNicholson.pdf File size: 43.0 kB</div> <div>Filename: Opononi Oasis.pdf File size: 76.9 kB</div> <div>Filename: Opononi Sunsets and Sea views.pdf File size: 57.4 kB</div> <div>Filename: Orca .pdf File size: 102.7 kB</div> <div>Filename: Tahu Trust, Omapere Magic.PDF File size: 55.3 kB</div> <div>Filename: Te Whare Tau.pdf File size: 77.1 kB</div>	
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**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB12 From Hokianga Country Music Club Incorporated**

Form Submitted 8 Jul 2025, 6:33PM NZST

PA Technicians	\$9,500.00		<p>Filename: 2025 PA Sounds.pdf File size: 34.4 kB</p> <p>Filename: SMike Hoeta.pdf File size: 102.2 kB</p> <p>Filename: STana Te Whata Inv 05 0 .pdf File size: 61.9 kB</p> <p>Filename: STana Te Whata Inv 05 1 .pdf File size: 61.9 kB</p> <p>Filename: SViv Allen.pdf File size: 87.1 kB</p> <p>Filename: Tupu Campbell .pdf File size: 117.8 kB</p>	
Ferry	\$1,920.00	\$1,920.00	<p>Filename: 2025 Ferry Travel Times .pdf File size: 85.4 kB</p> <p>Filename: Quote Ferry.pdf File size: 184.5 kB</p>	
Venue Hire	\$750.00		<p>Filename: AOpeniHall-1.pdf File size: 60.1 kB</p>	
Festival Badges	\$592.00	\$592.00	<p>Filename: Badge Quote 1 Imprint Now.pdf File size: 9.6 kB</p> <p>Filename: Badge King.pdf File size: 199.1 kB</p>	

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024)

Application No. KHCB12 From Hokianga Country Music Club Incorporated

Form Submitted 8 Jul 2025, 6:33PM NZST

Breakfast Vouchers	\$4,500.00		Filename: Vouchers, Estimate Expenses.pdf File size: 35.8 kB	
Petrol Vouchers	\$2,550.00		No files have been uploaded	
Est Advtg	\$500.00		No files have been uploaded	
Est Stationery/Photocopying	\$500.00		No files have been uploaded	
Est Travel	\$500.00		No files have been uploaded	
Est Apra Fees	\$300.00		No files have been uploaded	
2025 Budget			Filename: 2025 Festival Budget .pdf File size: 45.4 kB	
2025 Health			Filename: 2025 Health & Safety plan.pdf File size: 26.1 kB	
			No files have been uploaded	

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$20,220.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$8,370.00

Must be a dollar amount.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB12 From Hokianga Country Music Club Incorporated
Form Submitted 8 Jul 2025, 6:33PM NZST

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Committed to Club Members	\$8,370.00

Total Tagged Funds

Total Expenditure Amount

\$8,370.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Pub Charity	\$40,889.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Ferry & Badge Costs	\$3,000.00	30/08/2024	Yes

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
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Ferry Costs	\$2,865.00	30/08/2023	Yes
Ferry Costs	\$2,625.00	30/08/2022	Yes
Ferry Costs	\$2,785.00	30/08/2019	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

2024 Performance Report

1 Supporting Financial document *

Filename: PerformanceReport.pdf
File size: 734.0 kB

2 Name of supporting financial document

2024 Festival Report

2 Supporting Financial Document

Filename: Festival Report-1.pdf
File size: 45.6 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB12 From Hokianga Country Music Club Incorporated

Form Submitted 8 Jul 2025, 6:33PM NZST

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB12 From Hokianga Country Music Club Incorporated**
Form Submitted 8 Jul 2025, 6:33PM NZST

who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.

9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).

- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB16 From Okaihau and District Schools' Reunion 150th Form Submitted 21 Jul 2025, 9:46AM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

- ☒ Community Grant Fund ☐ Pride of Place Fund

Applicant details

Applicant *

Okaihau and District Schools' Reunion 150th

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)**
Application No. KHCB16 From Okaihau and District Schools' Reunion 150th
Form Submitted 21 Jul 2025, 9:46AM NZST

Other Names

Reg Status

Charity's Street Address

Charity's Postal Address

Telephone

Fax

Email

Website

Reg Date

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Education

Postal Address *

58 Settlers Way

Okaihau Okaihau 0475 New Zealand

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

Physical Address *

58 Settlers Way

Okaihau Okaihau 0475 New Zealand

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

Website

<http://www.okaihau-college.school.nz>

Must be a URL.

Facebook page

Okaihau College Reunion

Contact details

Contact Person One:

Contact Person Two:

[Redacted contact details]

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB16 From Okaihau and District Schools' Reunion 150th**
Form Submitted 21 Jul 2025, 9:46AM NZST

Purpose of organisation

Please briefly describe the purpose of the organisation *

We are currently organising a 150th Reunion of the Okaihau and District Schools which is going to be held on the 24th October 2025 to 26th October 2025. We are expecting 435 attendees.

Must be no more than 50 words.

Number of Members *

Eight (8)

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☐ Bay of Islands-Whangaroa (Eastern) Community Board ☒ Kaikohe-Hokianga (Western) Community Board

Project name *

Okaihau and District Schools' 150th Reunion

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB16 From Okaihau and District Schools' Reunion 150th**
Form Submitted 21 Jul 2025, 9:46AM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
☒ Event
☐ Infrastructure
☐ Community
☐ Environmental
☐ Sport and Recreation

Project Dates

Start Date

Date

24/10/2025

Must be a date.

End Date:

Date:

26/10/2025

Must be a date.

Project Details

Location *

Okaihau College and surrounding schools

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☒ Yes ☐ No

If yes, how much?

\$90.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

435

Must be a number.

How many visitors/audience members/clients do you expect? *

435

Must be a number.

Have you engaged with tangata whenua about your project? *

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHC16 From Okaihau and District Schools' Reunion 150th Form Submitted 21 Jul 2025, 9:46AM NZST

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Okaihau and the surrounding communities will benefit from the large influx of visitors (past students and staff) that will attend the Reunion. There is going to be visits to Okaihau Primary School, Mangamuka School, Umawera School and Horeke School so we envisage that local business will increase.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☒ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☒ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☒ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

We have been guided throughout the organising of the Reunion by Mori Rapana (Ngapuhi) and Mabel Davis (Ngapuhi).

Our aim is to make the event a celebration of the history of Okaihau and the surrounding school district.

We will be doing everything within our power to create a healthy, safe environment throughout the weekend.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHC16 From Okaihau and District Schools' Reunion 150th

Form Submitted 21 Jul 2025, 9:46AM NZST

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$44,499.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$10,772.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Security Fencing	\$743.25	\$743.25	Filename: Security Fencing.pdf File size: 424.7 kB	
Hire Toilets	\$2,486.00	\$2,486.00	Filename: Hire Toilets.pdf File size: 273.9 kB	
Security and Traffic Management	\$5,560.00	\$5,560.00	Filename: Security and Traffic Management.pdf File size: 126.1 kB	

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024)

Application No. KHC16 From Okaihau and District Schools' Reunion 150th

Form Submitted 21 Jul 2025, 9:46AM NZST

Hireage Tables	\$1,161.74	\$1,161.74	Filename: Hireage Tables.pdf File size: 249.8 kB	
Rubbish Bins and Disposal	\$821.77	\$821.77	Filename: Rubbish.pdf File size: 186.9 kB	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

13-755-612

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB16 From Okaihau and District Schools' Reunion 150th**
Form Submitted 21 Jul 2025, 9:46AM NZST

Current Funding

How much money does your organisation currently have? *

\$10,539.89

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$10,539.89

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Catering supplies	\$5,250.00
Website (tickets) fees	\$1,000.00
Photocopying and printing costs	\$1,000.00
Wristbands for entry	\$80.00
Entertainment	\$500.00
FNDC Liquor License fee	\$575.00
Hireage - Lighting	\$500.00
TShirts	\$8,750.00

Total Tagged Funds

Total Expenditure Amount

\$17,655.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)**
Application No. KHCB16 From Okaihau and District Schools' Reunion 150th
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Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Tai Tokerau Festival	\$10,000.00	14/12/2023	Yes
Tai Tokerau Festival	\$6,647.00	21/12/2023	Yes
Tai Tokerau Festival	\$4,000.00	21/12/2023	Yes
Tai Tokerau Festival	\$6,647.00	21/12/2023	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Annual Financial Statements

1 Supporting Financial document *

Filename: Annual Financial Statements.pdf
File size: 7.6 MB

2 Name of supporting financial document

Bank Statement - 052 Account

2 Supporting Financial Document

Filename: Bank Statement - 052 Account.pdf
File size: 995.5 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

* indicates a required field

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB16 From Okaihau and District Schools' Reunion 150th**
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Privacy Information

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)****Application No. KHCB16 From Okaihau and District Schools' Reunion 150th**

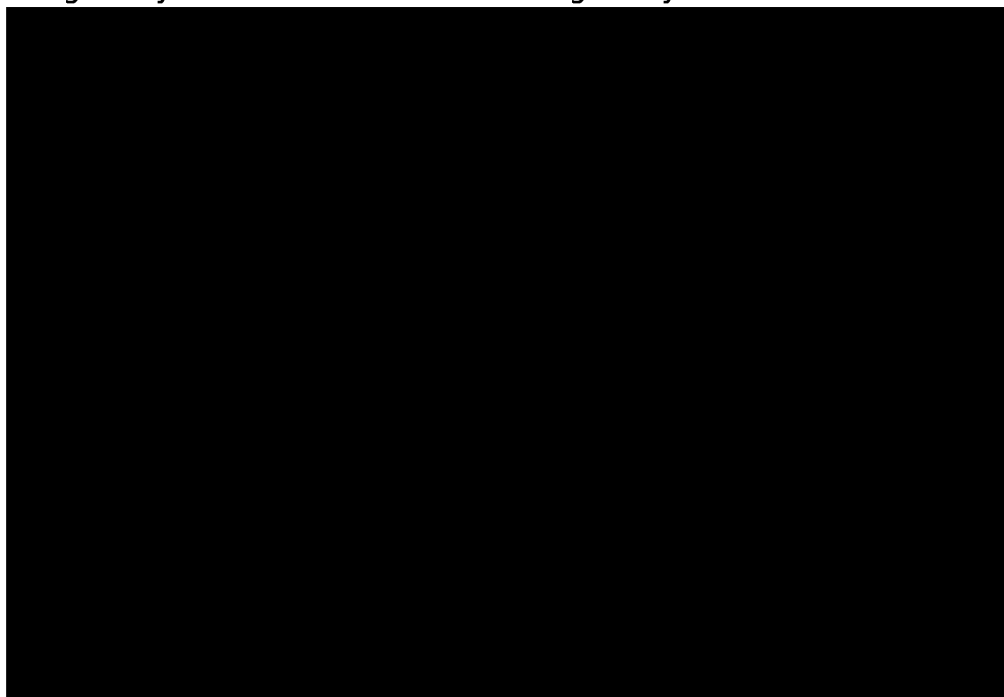
Form Submitted 21 Jul 2025, 9:46AM NZST

4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Signatory One

Signatory Two



Date

Date

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB16 From Okaihau and District Schools' Reunion 150th**
Form Submitted 21 Jul 2025, 9:46AM NZST

Must be a date.

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

1 Additional Supporting Information

No files have been uploaded

2 Additional Supporting Document Name

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

7.3 PROJECT FUNDING REPORTS

File Number: A5287074

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the project reports received from:

- a) 2024 Kohukohu Spring Show
- b) Hokianga Community Education Trust – He Kete Kai
- c) Momentum Charitable Trust
- d) Opononi Residents and Ratepayers
- e) Rob Pink - Rawene Sand
- f) Solomon Group – Youth Event
- g) Te Tai Tokerau Kapa Haka Festival
- h) Weet-Bix TRY Challenge

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: “At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years.”

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

















TAKE TŪHOTUNGA / REASON FOR THE RECCOMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

1. 2024 Kohukohu Spring Show - A5286767  
2. HCET - He Kete Kai - A5286761  
3. Momentum Trust - A5286763  
4. Opononi Residents and Ratepayers - A5286759  
5. Rawene Sand - A5286760  
6. Solomon Group - A5286765  
7. Te Tai Tokerau Kapa Haka Festival - A5286762  
8. Weet-Bix TRY Challenge - A5286756  

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

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Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fnhc.govt.nz PDF attachment via email is preferred) OR:
Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Hokianga Womens Group

Name & location of project: Kohukohu Spring Show, Kohukohu

Date of project/activity: 07/09/2024

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$888.50

Board meeting date the grant was approved: July 2024

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please tick)
It cost a total Of \$1754.69 to hold the Kohukohu Spring Show.		
We gratefully received \$888.50 from FNDC Community Board.	\$888.50	
See attached bank statements for expenditure of the grant.		
The remainder of 866.19 was largely provided by my self and included	\$866.19	
\$123.20 rental to Kohukohu Town Hall (see receipt.) and signage \$337.,		
Prize monies approx \$300 : \$150 was provided by HWG fundraising		
And topped up by myself.		
Total:	\$1,754.69	

Private Bag 752, Memorial Ave, Kaikohe 0440, New Zealand, Freephone 0800 920 029,
Phone: (09) 405 7750, Fax: (09) 401 2137, Email: ask.us@fnhc.govt.nz, Website: www.fnhc.govt.nz

Give a brief description of the highlights of your project including numbers participating:

This was the 2nd re-invigorated Spring Show was successfully built on the first. Hokianga Women's Group mantra is 'ahi ka', 'Keep the home fires burning', so our goal was to bring the community together under the roof of the town hall, and fill the hall with flowers and produce after long winter days. This second time we doubled the number of entrants from 19 to 39 across all categories with a total of 142 entries. Approximately 95 people passed through to view the entries. The daffodil section was spectacular with fierce competition between Broadwood and Kohukohu competitors. There was a good showing in the textile categories where Kohukohu managed to stave off Broadwood for the win. The tamariki section was well entered, especially the vaseline saucers and aqua jars.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

The Kohukohu Spring Show, a reinvention of historic shows put on by the Maori Women's Welfare league drew together the diverse facets of the North Hokianga community in fierce but harmless competition. It brought a good deal of joy and camaraderie after the isolation of the rainy winter months. It was pretty magical to hear the old timers talking about shows in bygone days and old stories of the Kohukohu Town Hall. Particularly the tamariki 'healthy lunch' category which really got tamariki thinking.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:**If you have a Facebook page that we can link to please give details:****This report was completed by:**

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone 0800 920 029.
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fnec.govt.nz, Website: www.fnec.govt.nz



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

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Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Hokianga Community Educational Trust_____

Name & location of project: He Kete Kai, South Hokianga _____

Date of project/activity: _____

Which Community Board did you receive funding from?

☐ Te Hiku

☒ Kaikohe-Hokianga

☐ Bay of Islands-Whangaroa

Amount received from the Community Fund: _____

Board meeting date the grant was approved: _____

Please give details of how the money was spent:

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)
Contractor	\$10292.5	See Xero sheet
Purchases plant and equipment	\$2512.98	
Purchases seeds, trees, compost etc	\$10013.36	
Facility hire	\$2000	
Advertising and design	\$500	
Total:	\$26536.00	See Xero sheet

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Give a brief description of the highlights of your project including numbers participating:

1. **GROW OUR PLACES AND DISTRIBUTION NETWORKS:** Purchase seeds, fruit trees and other resources to increase the amount of kai and seedlings we are growing at our 4 Kete Kai bases. This will also help to increase the seedlings and plants we koha to be grown in the community for whanau to feed themselves and give back to the project. Purchase of petrol vouchers to koha for people who travel to pick up and redistribute the kai from our bases, Kainui, 155 Whakaora Kai and others in the future. Crates and tarps to help with deliveries and drop offs, and shelves to store the kai at our bases.
 - Each of the four hubs has purchased soil for seed-raising and seeds (this has supported growing at their gardens and seed raising workshops at each of the hubs). The seedlings have then gone out to families, kuia and kaumatua and pensioner gardens). Approx 80 homes have benefitted at workshops and being the gardens from Waimamaku to Rawene and surrounds along with residents in North Hokianga.
 - Each of the four hubs now have a range of fruit trees that will begin to produce fruit in the coming years for each community (Approximately 15 to 18 new fruit trees to each hub area & approximately 50 people helped to plant them).
 - Each hub ran workshops to teach families and community members how to raise seeds and set up to start growing foods on their doorsteps (Approximately 80 people participated in workshops and/or regular time in the gardens).
 - Petrol vouchers have supported the delivery of foods (fresh from garden, Kainui fruits and food essentials from Whakaora Kai out to the communities for each hub).
 - The equipment purchased has helped with delivery and storage.
2. **IMPROVE LONG-TERM SUSTAINABLE FOOD SECURITY:** Contract a fixed-term, part-time coordinator and facilitator to map and do a gap analysis of the existing local food services, resources, needs and opportunities. Bring people and groups together to support existing kaupapa, for those who wish to collaborate. To investigate options and create a business plan to improve food access and resilience in Hokianga, potentially including but not limited to a regular soup kitchen, shared meals, and Meals on Wheels. This would involve seeking other funding, donations and methods of making the wider project sustainable in the long term.
 - Having a co-ordinator has made it possible to complete a needs analysis, strategic plan and business plan towards building a Hokianga Food Support Network. This has been shared with the group and beginning to be shared with partners such as Hauora Hokianga, Te Roroa and local support groups.
 - Further funding has been received regarding food resilience in Hokianga from Far North District Council which will allow more of this work and education in the community to take place.
 - Food donations have been gathered from our local gardens and local growers who drop off to hubs each Wednesday, these foods along with foods from the hubs then get packaged up in boxes to go our elderly and those in need. We have a current data-base of about 80 homes gaining support.
 - Funding is currently being sought to support meals on wheels. Shared meals once a month are on offer currently.
 - Te Roroa have offered to support with travel and pick-up of foods from Kerikeri and Whangarei.
3. **FEED THE PEOPLE NOW:** Funding for the coordinator to plan and set up a regular Soup Kitchen or similar to feed those in need in the short term at least, while the long term project is set up. Funds would be used to purchase a freezer, hire kitchens for food preparation, sustainable packaging if necessary. Food and money donations and volunteer labour would offset much of the cost of this aspect of the project.
 - Food support boxes are available to those in need (food essentials and basic meal foods). These are stored and issued from Manea. These foods are picked up monthly from Whakaora Kai Whangarei.
 - Nutritious frozen meals have been cooked and stored to be available to those in need. We purchased two freezers (rather than one but within the budget set), one to cover Waimamaku and Omapere/Opononi and the other to cover Whirinaki and Rawene. We also purchased cooking equipment to help with preparing meals. Food for these meals has come from our local gardens and Whakaora Kai.
 - Sustainable food packaging has been purchased to support delivery of meals and foods.
 - Having equipment in place will support the meals being available to those in need (Needs are identified in partnership with Hauora Hokianga workers and through our established relationships in the communities).
- Absolute highlights have been seeing families and elderly coming to the gardens and workshops, enjoying learning together, listening to the stories shared during this time, seeing foods being produced and people eating from their own back-yards and sharing foods. We are also grateful to the community who have also offered to grow foods for others and their support.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

Growing our places and distribution networks – Being able to grow our resources, increase food supply and educate our communities has meant that more people are getting involved in many ways. More people are coming to the gardens, more people in the community are growing foods to help others, our community gardens now have more food growing and fruit trees are established to further support communities in coming years. The relationships being formed are positive and supportive. We have all ages engaged in growing foods. School groups, elderly and families have all participated across the four hubs regularly. Please see photos of these engagements. The overall benefit is that our people here in Hokianga are able to access fresh, locally produced, nutritious foods that are grown organically

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Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

and more people are growing and sharing foods. Our gardens have also supplied our marae for events and tangi. Eating from your own lands without all the chemicals used to grow will have better health benefits for our people in the future.

Long-term food security – Growing the knowledge and skills of our people is important. Each hub continues to do this and having a co-ordinator to bring this together has strengthened the relationships between hubs and community gardens. The ability to share and support each other and get food out to the community has also been a highlight. Completing an analysis of our current systems, programmes and food supports available in our area was hugely beneficial as it brought about better collaboration and understanding of what groups and people are doing what and how we enhance this work together and fill the gaps that came through after sitting and talking with communities and our lead people in each of the gardens. We now have a strategic plan written which is guiding future and current work and a business plan that will enable more financial support in the future. We have built relationships with Hauora Hokianga, Te Roroa and local home-growers, kumara growers in Dargaville, Kainui fruit providers in Kerikeri and Whakaora Kai in Whangarei. These supports have allowed our project to grow and provide more foods to elderly and those in need.

Feed the people now – Feeding our people has involved fresh fruit and/or vegetable deliveries or pick-ups from gardens weekly. Approximately 80 homes from Waimamaku, Omapere, Opononi, Koutu, Whirinaki, Rawene, Omanaia, and North Hokianga. (Food supplied from Kainui in Kerikeri and local gardens and growers). Food essential packs are also available (foods provided by Whakaora Kai, Whangarei) we do a monthly pick-up. Food is put into packs and delivered to those in need. We have a current database of approximately 32 homes for these packs. We have just begun the cooking of meals to freeze that can go out to those in need. We purchased two freezers within the budget set. This year we will be holding monthly meals for elderly and those in need at Manea. (As support grows this will increase). Those in need and our elderly have been extremely grateful for the support and also the opportunity to come together as many mentioned they are lonely or are not able to get out often. The social meals and gardening time provide an opportunity for better connection, and relationship building.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Please see the attached community poster that has been shared and each of the hubs have acknowledged in their workshops the funding that has supported to purchase soil, seeds and fruit-trees for each community. Photos from these workshops have been included.



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

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Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Momentum Charitable Trust

Name & location of project: Life and financial skills programmes at the Kaikohe and Kaitaia Probation Centres

Date of project/activity: Kaikohe - 24th May, Kaitaia - 18th July

Which Community Board did you receive funding from?

☒ Te Hiku

☒ Kaikohe-Hokianga

☐ Bay of Islands-Whangaroa

Amount received from the Community Fund: \$3,000.00

Board meeting date the grant was approved: April 2025

Please give details of how the money was spent:

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)
Kaikohe Probation Centre: 'Money&Me' or 'Work-Ready, World-Ready' one-day programme for up to 20 individuals.	\$ 2,145.00	✓
Kaitaia Probation Centre: 'Money&Me' or 'Work-Ready, World-Ready' one-day programme for up to 20 individuals.	\$ 2,270.00	✓
Discount to ensure programmes can go ahead	-\$1,415.00	✓
	\$	
Total:	\$3,000.00	

Give a brief description of the highlights of your project including numbers participating:

Kaikohe Probation Centre (24th May): The Money&Me2.0 programme had seven male participants, 85% Maori and 15% NZ European. Participants experienced significant improvements in financial literacy and confidence, gaining knowledge in saving money, types of debt, interest and loan terms. They also enhanced their understanding of shares and investments, as well as strategies to teach their Tamariki about financial education. They wrapped up the programme by learning about the importance of goal-setting with tips on how to successfully set and achieve goals both financially and personally. The clear explanations and practical advice provided were highly appreciated, with participants eager to apply their new skills to improve their financial habits.

The programme at the Kaitia Probation Centre (Work-Ready, World-Ready) will provide participants with tools and skills to write a CV, prepare for job interviews (including a mock interview), and learn about different personality types to assist them in navigating their return to the workforce and how to approach different people. The programme was booked in on the 23rd May but the Kaitia Probation Centre needed to postpone due to staff illness, therefore it has been rebooked to run on the 18th July. Once the programme has been run we will send through the debrief report with the number of participants and key learnings, we hope this is acceptable.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

The Money&Me2.0 programme had a profound impact on the community by empowering individuals with essential financial skills. By improving financial literacy and confidence among participants, the programme has contributed to:

Economic Stability: Participants are now better equipped to manage their finances, reduce debt, and save for the future, contributing to greater economic stability for themselves and their families.

Personal Empowerment: The programme has given individuals the tools and confidence to take control of their financial lives, leading to increased self-reliance and independence.

Community Well-being: Financial stress can have a detrimental effect on overall well-being. By alleviating some of this stress, the programme has contributed to the mental and emotional well-being of participants.

Future Planning: With a better understanding of financial planning, participants are more likely to make informed decisions that benefit their long-term financial health, including retirement planning and investing in their futures.

Ripple Effect: The knowledge and skills gained by participants are likely to be shared with family members and friends, spreading the benefits of the programme throughout the community.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

The Local Board logo was prominently displayed when handing out the participant certificates, ensuring that the community was aware of the Local Board's support and contribution to the Money&Me programme.

The social media post acknowledged the Local Board's support, including testimonials and programme highlights. Members of the Local Board were invited to attend the programme to see the activities in action, interact with participants, and hand out certificates. The debrief report sent to the Department of Corrections also highlighted that the Local Board funded the project, reinforcing their crucial role. We have attached the debrief report for the board's perusal, along with the social media post.

If you have a Facebook page that we can link to please give details:

Momentum <https://www.facebook.com/momentumcharitabletrust/>
Life101 <https://www.facebook.com/Life101NZ/>



Project Report COMMUNITY GRANT FUND - LOCAL

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Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Opononi/Omapere Ratepayers and Residents Association _____

Name & location of project: Hall fees/ Admin

Date of project/activity:

2023-24 financial year (July-June).

Which Community Board did you receive funding from?

Kaikohe-Hokianga

Amount received from the Community Fund: \$545 - yearly - over 3 years

Board meeting date the grant was approved: 13 December 2023

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached
Hall fees	\$225	
Admin/meeting exp/copying	\$85	
Mileage - visitors	\$40	
Total:	\$250	

**Give a brief description of the highlights of your project including numbers participating:**

Highlights large community meeting was held - to discuss strategy water treatment plant issues.
70 pax attended

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

Gave interests to people who wanted to be involved in the treatment applications - and heightened awareness for a understanding of aims and objectives of OORRA.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Thanks are given regularly to our KHCB community board members for their support and reports monthly in our Meetings.

If you have a Facebook page that we can link to please give details:

<https://www.facebook.com/groups/1483973068756808>

This report was completed by:

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz



Project Report COMMUNITY GRANT FUND - LOCAL

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Funding Advisor
Far North District Council Private
Bag 752
KAIKOHE 0440

Name of organisation:

Name & location of project:

Date of project/activity:

Which Community Board did you receive funding from?

Te Hiku Kaikohe-Hokianga ✓ Bay of Islands-
Whangaroa

Amount received from the Community Fund: \$1850

Board meeting date the grant was approved: July 2023

Please give details of how the money was spent: Replenish Sand on Glenelg Esplanade Beach. Rawene.

* Your contribution to the project and the funding you received from the Community Board must be accounted for
* Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	Amount	Receipt/s attached (please tick)
E.I. Reed	\$1850	✓
	\$	
	\$	
	\$	
Total: 1	\$	



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Project Report COMMUNITY GRANT FUND - LOCAL

Give a brief description of the highlights of your project

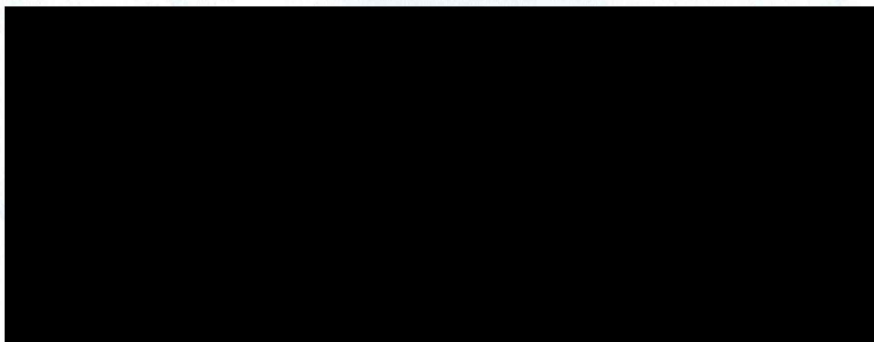
including numbers participating:

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

Another delightful Summer for the young + old folk of Hokianga.!!

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

If you have a Facebook page that we can link to please give details:





**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

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Please return the completed form to: funding@fnrdc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Kaikohe Solomon Group

Name & location of project: Empowering our Tamariki.

Date of project/activity: Friday 23rd May 2025. Whanau Event

Which Community Board did you receive funding from?

☐ Te Hiku

☒ Kaikohe-Hokianga

☐ Bay of Islands-Whangaroa

Amount received from the Community Fund: \$1000.00 _____

Board meeting date the grant was approved: 22.04.2025 _____

Please give details of how the money was spent:

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
The Warehouse x2 \$25.00 prezzie cards for Major Prizes.	\$61.90	Yes
The Warehouse Major Prizes	\$748.83	Yes
The Warehouse x4 \$25 Roblox cards for Major Prizes	\$100.00	Yes
FNDC Bond and Hire of Memorial Hall	\$160.00	Yes
New World Ice cream	\$51.96	Yes
Temu order for spot prizes	\$274.94	Yes
The Shed Liquor for ice	\$44.94	Yes
Sprinkles and lollies	\$70.01	Yes
Total:	1512.58	



Project Report COMMUNITY GRANT FUND - LOCAL

Payment Check-out

Amount: \$70.01 (NZD)

Transaction Approved

Amount: \$70.01 (NZD)
Card: 438411.....03
Card Type: Visa
Card Holder: DENISE BROPHY
Transaction Type: Purchase
Auth Code: 075843
Reference: 00000025400003

Windcave

The Shed Liquor Centre Kaikohe

9 Marino Place,
Kaikohe,
Ph 09 401 2833, Fax 401 2833

ITEM	PRICE	QTY	TOTAL
Salt Ice Bag	7.49	6.00	44.94
Total Due			44.94
Tax Component			5.86
VISA Card			44.94
CHANGE			\$0.00

23 May 2025 13:03:20 2 0007 00707907
Salesperson : Sukhbir
GST# 104-964-872

Payment Method

VISA Visa 1563

NZ\$274.94

Amount Due

NZ\$274.94

Amount Received

NZ\$654.02

Subtotal

NZ\$274.94

Shipping

FREE

Order total:
Includes GST of NZ\$35.84

NZ\$274.94

You saved:

-NZ\$654.02



New World Kaikohe
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CALL OR TEXT 1737 FOR FREE DELIVERY

MUCH MORE FRZ DESSERT NEAPOLITAN SL	
2 @ \$12.99	\$25.98
MUCH MORE FRZ DESSERT VANILLA SL	
2 @ \$12.99	\$25.98
4 BULANCE ONE	\$51.96
EFFIOS	\$51.96
Auth Code: 602960	
SUB TOTAL	\$45.10
TOTAL GST	\$5.70
TOTAL	\$51.96
CHANGE	\$0.00

The Warehouse

Kaikohe, 17 Station Road
Kaikohe
Phone: (09) 405-2507
thewarehouse.co.nz
T111: 2046
Tax Invoice GST # 41-482-354
DK: 662 SP:ARBY 12-May-25 1:15pm

Roblox Roblox \$25 Game Card	\$25.00
799366771012	
Roblox Roblox \$25 Game Card	\$25.00
799366771012	
Roblox Roblox \$25 Game Card	\$25.00
799366771012	
Roblox Roblox \$25 Game Card	\$25.00
799366771012	

Total \$100.00
Includes GST of \$0.00
EFTPOS VISA \$100.00
TWM Kaikohe
17 Station Road

thewarehouse

The Warehouse
Kaikohe, 17 Station Road
Kaikohe
Phone: (09) 405-2507
thewarehouse.co.nz
T111: 2040
Tax Invoice GST # 41-482-354
DK: 74469 SP:CHUREEN 22-May-25 12:43pm

Prozer Brite Card Intercommer x 15.95	\$39.95
837594073028	
Prozer Brite Card Intercommer x 15.95	\$39.95
837594073028	

Total \$61.90
Includes GST of \$0.00
EFTPOS VISA \$61.90
TWM Kaikohe
17 Station Road

942304562790	\$14.97
Whizzo Skateset 4 Assorted	\$25.00
489405245334	
Shaw Jimi David Intercommer Portable Speaker Black	\$49.99
940113115472	
JBL Goli 8mm 40Watt Speaker	\$69.95
120013000000	
JBL 4110n Bluetooth Speaker with Cordless	\$99.95
120013000000	
Avire Radio Ball Assorted Size 5	\$29.00
9414021000213	
Shaw Beethoven 11 Lense 29.5 inch Size 7 Assorted	\$15.00
932906124310	
JMC Wireless Dual Ear Foldable Headphones Black Black	\$118.00
9401073964854 2x \$59.00	

Total \$1,488.83
Includes GST of \$17.67
EFTPOS VISA \$1,488.83
TWM Kaikohe
17 Station Road

FNDC - Kaikohe Servi
Kaikohe
New Zealand

MID 960242
TSP 960242000002
INV# 007200525102514
TIME 20MAY2025 10:25
TRAN 005470 CREDIT
RRN 201025005470
ASB Visa
VISA C
CARD1663
AID A0000000031010
TVR 000000000000
TSI 0000
ARQ D61FE074A3A8DF96
AUTH 046168
PURCHASE NZD\$160.00
TOTAL NZD\$160.00

(0000) APPROVED

Far North District Council
GST No 52-004-926
Tax Invoice

Private Bag 752
Memorial Ave
Kaikohe 0400
Phone: 0800 920029
09 4015200

Receipt No 8384732
Date: 20-MAY-2025 Drawer:KHCS2

Denise Brophy
Kaikohe Solomon Group

Give a brief description of the highlights of your project including numbers participating:

Celebrating and showcasing our tamariki and rangatahi talents with parent participation. Foundation skills with social interactions with others by engaging and working with each other in activities and creating a sense of pride of where they come from.

Collaboration with community stakeholders for success of this event and building lasting working relationships.

Special guest appearances from Pio and Shane encouraging our young people to look after their community and show kindness to others. Being positive role models.

Moko Tepania showed up and participated in some events.

No incidents/accidents/H&S issues.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

332 entry tickets from participants ranging from 5 years to 24 years old. All identified from different local schools in Kaikohe, and which schools followed through for transparent communication to our youth.

Positive feedback from stall holders and community members, building stronger community connections.

Community involvement. Local businesses and whānau participated, strengthening intergenerational and cross sector relationships.

Activities that celebrated Māori identity were especially impactful (moko kauae drawing), fostering a sense of pride and belonging.

Empowering our tamariki and rangatahi as a platform to lead, speak, participate and be heard.

Increased awareness of youth issues and the importance of youth voice in decision making.

Lasting impact, knowing what service deliveries are in Kaikohe and opportunities for training and higher education.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Te Kura Takiwa o Opononi - OPONONI AREA SCHOOL

Name & location of project: *2025 Te Tai Tokerau Secondary School Kapa Haka Festival and 50th Golden Jubilee Celebration (OAS 263 Hokianga Harbour Dr, Omapere)*

Date of project/activity: 9 – 11 April 2025

Which Community Board did you receive funding from?

☐ Te Hiku

☒ **Kaikohe-Hokianga**

☐ Bay of Islands-Whangaroa

Amount received from the Community Fund: \$11,500

Board meeting date the grant was approved: November 2024

Please give details of how the money was spent:

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
Vanessa Peters (Riki Peters) / Stage Art	\$1,000	
Aka Whiro Ltd / Stage set up labour	\$500	
Ka Haa Ltd / Photography	\$5,000	
Mid North Maori Wardens / Koha traffic management	\$3,000	
Cowleys Hire / Scissor Lift	\$1,934.97	
Nopera Pikari / Pou Carving	\$4,522.70	
Total:	\$15,958	

*Invoices listed above are those covered by Kaikohe-Hokianga Community Board Funding.
See attached Financial Report for more expenditure details.*

Give a brief description of the highlights of your project including numbers participating:

- Pre-festival coordination: Established a steering committee (including kura staff, Local volunteers, kura senior leaders) to oversee planning from October 2024 onwards.
- Venue preparation: The kura successfully transformed school facilities into a fit-for-purpose performance venue, including stage construction, seating, and accessibility considerations.
- Performer and school coordination: Managed registration, logistics, and communications for 28 participating in kura, ensuring smooth arrival, accommodation, and scheduling of performances.
- Health and safety compliance: Developed and implemented a full health and safety plan in partnership with local authorities, with zero reportable incidents during the event.
- Cultural and community engagement: Integrated pōwhiri, kaihaukai, and community-led initiatives (Para kore, Rawene composts) into the programme to ensure inclusive, mana-enhancing experiences for all attendees.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

1. Economic Development and Local Business Growth
 - Increased revenue for local businesses: Accommodation, food vendors, transportation services, and retail saw increased activity, potentially measured by sales receipts or occupancy rates.
 - Pop-up markets and local artisan exposure: Local producers and craftspeople had stalls during the event, promoting whānau-owned businesses and stimulating microeconomic growth.
 - Job creation: The event required logistical, catering, cleaning, and security support, providing short-term employment opportunities.
2. Youth Development and Education
 - Enhanced student engagement and attendance: Preparation for and participation in kapa haka often improves school engagement, pride, and attendance, measured by school data before and after the event.
 - Improved cultural leadership and confidence: Rangatahi who performed or took on leadership roles developed transferable skills like public speaking, event management, and teamwork.
 - Strengthened links with tertiary and vocational providers: The presence of education partners (e.g., Te Kura, Te Wānanga o Aotearoa and The Moko Foundation) at the festival likely encouraged pathway planning for school leavers.
3. Cultural Revitalisation and Identity
 - Increased te reo Māori use: The event reinforced intergenerational language use, helping to meet local iwi goals for te reo Māori revitalisation.
 - Whakapapa and iwi pride: Performing and hosting in the rohe of Te Kura Takiwa o Opononi gave mana to local iwi and hapū, reconnecting youth to ancestral stories and tikanga.
 - Whānau and iwi participation rates: These could be measured through audience surveys, or whānau engagement reports.
4. Community Cohesion and Wellbeing
 - High whānau and community turnout: Attendance data and participant feedback would show strong community involvement, a key indicator of social cohesion.
 - Positive health and wellbeing outcomes: Engaging in kapa haka contributes to hauora — physical fitness, emotional expression, and connection to identity.
 - Volunteerism and intergenerational collaboration: The festival involved kaumātua, parents, and alumni, enhancing intergenerational knowledge transfer.
5. Regional Promotion and Manaakitanga
 - Media and online engagement metrics: Social media reach, Te Hiku Media and livestream viewership, and local/national media coverage (Te Karere) helped raise the profile of Te Kura Takiwa o Opononi and the Hokianga region.
 - Visitor numbers to the region: Tourism impact could be measured by travel bookings and local tourism operators' feedback.
 - Strengthened regional identity: Hosting the 50th anniversary gave Opononi a place of honour in the cultural history of Te Tai Tokerau.

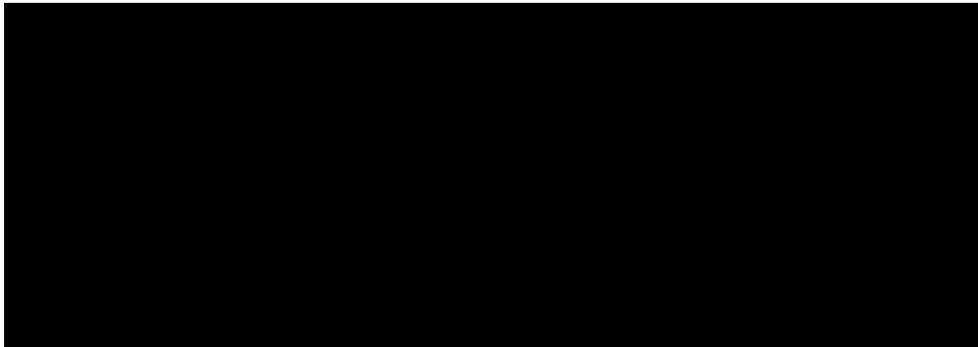
Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

<https://jalbum.net/a/2141156> - photography
<https://www.facebook.com/profile.php?id=61574587181133> - photography
See booklet attached to email communications

If you have a Facebook page that we can link to please give details:

<https://www.facebook.com/OpoArea/> - school FB page
<https://jalbum.net/a/2141156> - photography
<https://www.facebook.com/profile.php?id=61574587181133> - photography





Project Report COMMUNITY GRANT FUND - LOCAL

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: SMC Events

Name & location of project: Weet-Bix TRY Challenge in Schools - Kaikohe (Mid-North): Lindvart Park, Kaikohe

Date of project/activity: 1st May, 2025

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$2,000

Board meeting date the grant was approved:

Please give details of how the money was spent:

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
\$2.2/participant towards combined cost of TRY Challenge Kit + T-shirt	\$2,000	
Remainder of Kit + T-shirt cost	\$4,300	
Advertising/Promotion	\$1,225	
Facilitation/Professional Fees	\$315	
Equipment Hire	\$805	
Consumable Materials	\$131	
Travel/Mileage	\$622	
Wages/Salary	\$5,513	
Volunteers	\$350	

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

Security	\$420	
Total:	\$15,681	

*Funds received from the Kaikohe-Hokianga district board were used towards the cost of the T-shirt and Medal that each participant received free of charge for the event which is a crucial part of this event, giving each participant a lasting memory of the event and something to be proud of for years to come. The T-shirts & medals are ordered as a part of a larger order to cover the whole Weet-Bix TRYathlon & TRY Challenge season and not individually for each event so therefore we don't have a receipt showing that exact spend of money. The \$2,000 amount granted to the Weet-Bix TRY Challenge from the Kaikohe-Hokianga District Board contributed \$2.2 towards each of the 900 participants T-Shirt & Medal of the overall cost of \$15 per participant. If it would be helpful I can provide an invoice/receipt for the overall Weet-Bix TRYathlon T-Shirt order which the Kaikohe TRY Challenge T-Shirts were are part of

Give a brief description of the highlights of your project including numbers participating:

On the 1st of May 2025, schools from all around the Kaikohe-Hokianga region travelled to Lindvart park in Kaikohe for the Weet-Bix TRY Challenge. The Kaikohe TRY Challenge was our largest event of the 21 event calendar with exactly 900 registered participants who all participated in the event free of charge. As well as free entry to the event, each participant received a Weet-Bix TRYathlon T-Shirt, a Weet-Bix TRY Challenge Champions medal when they crossed the finish line, and a healthy, nutritious breakfast of Weet-Bix, Anchor Milk & Wattie's Fruit all at no additional cost to the participants or schools involved. The following schools (with equity index) participated in the Kaikohe TRY Challenge: Tautoro (549), Kaikohe Christian (508), Kaikohe Intermediate (555), Kawakawa Primary (533), Kaikohe East (549), Ohaeawai (489), Kerikeri High (461), Homeschool group, Blomfield Special School (514), Kaikohe West (553), Harvest Christian (445).

One particular highlight of this event was the introduction of our new slip 'n' slide obstacle. In previous years at our Kaikohe TRY Challenge, the schools have organised a makeshift slip 'n' slide but this year we brought our own one with inflatable sides. The Kaikohe Fire Department also had someone there to use a fire hose on the slide which all of the kids thought was awesome!

Another highlight of the event was the senior students of Kaikohe Christian School volunteering to help around the course where they monitored stations to ensure safety as well as encouraging and helping the participants through the obstacles. It was great to have them helping out throughout the day and also provided a good leadership/volunteering opportunity for them.

The Blomfield Special School division of Oromahoe Primary School were also invited to participate in the event. Additional obstacles were set up around the course to provide more accessible options so that every participant felt included. Being able to include all students of all abilities is one of the most important and influential parts of this event. By altering the course we are able to give these students opportunities to participate in events that they wouldn't usually be able to, giving them a sense of belonging and achievement.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

The principal benefit of the Weet-Bix TRY Challenge is that it promotes free, accessible & inclusive physical activity for our tamariki & rangatahi. Unfortunately, cost can often be a limiting factor in sport and exercise involvement in New Zealand, especially in our more vulnerable communities. With the majority of the schools invited having a very high equity index, it's crucial that there are financially viable sport & exercise events offered to these schools.

The Weet-Bix TRY Challenge is an event that is non-competitive and tailored toward inclusion, not athleticism. By the time the first lap is completed, it is impossible to tell who is first and who is last, meaning that kids who might avoid organised sport/exercise in fear of not being good enough have a chance to participate in physical activity without feeling embarrassed or inadequate. Not only did the TRY Challenge in Kaikohe provide a safe and inclusive environment for kids to participate in physical activity, it also provided them with a genuine sense of achievement. Crossing over the finish line and receiving a gold medal from one of their teachers or parents whilst wearing their very own Weet-Bix TRYathlon shirt gives these children a lasting memory of achievement which has a lasting impact on their view and attitude towards sport and exercise.

The Weet-Bix TRY Challenge also acts to bring the community together, with schools all throughout the Kaikohe-Hokianga region converging at Lindvart Park on the 1st of May. Parents are encouraged to attend if possible and this creates a real sense of community and means so much to the kids to have their parents supporting them, and for the parents to see their children giving it their all.

Below are a few quotes from our feedback survey sent out to the participating schools:

- "Wonderful, MC was fantastic, very well organised and the event was run punctually. Catering for dairy allergy was beyond expectations." - Harvest Christian School
- "Well organized and lots of fun." - Kerikeri Highschool
- "Awesome, fun, wet, cold." - Kaikohe Christian School

Also attached are some pictures from the day to give a better idea of what the event is all about.

7.4 CHAIRPERSON AND MEMBERS REPORTS

File Number: A5279852

Author: Melissa Wood, Community Board Coordinator

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the August 2025 member report from Deputy Chair Tanya Filia.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. KHCB Deputy Chair Filia Report August 2025 - A5277531 [📄](#) 



Member's Report

Name: Deputy Chair Tanya Filia

Subdivision: South Hokianga

Date: June, July 2025

Meetings Attended

11 July 2025	KHCB meeting	
Community issues		
Dates/ RFS	Issue	Comments /Update
The purpose of my report for our August meeting is to highlight the important community issues that are historical issues for our community it is an update for the board in the hope these items can be addressed and or not forgotten about		
Kokohuia Road Historical and ongoing concerns about the poor condition of this unsealed road.	Kokohuia Road is now a track not a road. Needs sealing	Historical RFS was put through by many Kokohuia Road residents. Videos and photos received. Site visit with NTA on Friday 10 May – hui held at the Omapere fire station followed by a walk of the road. Another discussion held minutes & notes taken by NTA representative following the walk of the road.
Ōtaua Footpath	Being worked through	Footpath is needed outside Marae and through to Kohanga Reo. Where tamariki ride their bikes, to catch the bus.
		As part of the NTA funding application to Waka Kotahi under the low-cost minimal risk program NTA identified traction seals for 2024-27 including Kokohuia Road (noted as a high priority site by NTA). FNDC received significantly less funding than requested and a decision around the work programme is yet to be finalised. An update from the FNDC Transport Services area has been requested.
		KHCB footpath programme prioritisation has been set for 2024-2027. Footpath programmes are dependent on Waka Kotahi funding levels and there was no opportunity for the Board to consider additional locations as FNDC received significantly less funding than requested. The footpath prioritisation programme will be reviewed with the Board in the new Triennium.

KHCB Member Report – Tanya Filia August 2025

Ōtaua roading/dust matrix			Representatives from the Ōtaua community have had a delegation speak to the Te Koukou Committee at their 29 August meeting last year. A new type of dust suppressant was piloted in the Ōtaua area and residents reported that it was an appreciated improvement.
1. Footpath needed from the corner of Freese Park Road through to the playground. 2. Footpath needed for Kura students along koutu Point Road Opononi 0473	Footpath needed from corner Freese Park Road through to the playground	for pedestrians, cyclists, and scooters	I would like discussions on this as part of reprioritising the KHCB footpath programme, for health and safety purposes.
Housing for our taonga - ngā kaumatua/kuia Several emails received from a number of community members and members supporting Kaumatua/Kuia	Priority concern!!!	Community knows there are flats sitting vacant that are on hold for maintenance work, this is unacceptable. We have had Kaumatua leave the area as there are no flats available for them to move into The locations of Omapere and Rawene are ideal as they are close to hospital clinics	Council is currently in the process of investigating alternative management options of its HFE units. An update about the vacant units has been requested.
Recent RFS			
Rawene Public toilet sign RFS 4254141	The public toilet sign coming off the vehicular ferry at Corner of Clendon Esplanade Rawene Does not point to the correct direction	Send visitors/tourists up the wrong street only to find no toilet block, which is extremely uncomfortable for those who need to use these facilities after long journeys.	Ventia has reinstated the sign to the correct direction. Completed.
Roadside litter	Ongoing conversations in our communities	Rubbish along state highways is a persistent problem, with illegal dumping and littering creating eyesores and potential safety hazards. While Waka Kotahi (NZTA) aims to	

KHCB Member Report – Tanya Filia August 2025

	concerned around roadside litter there is a horrendous amount of litter from Omanaia through to Kaikohe	<p>keep roads clean, resources are diverted from essential road maintenance when cleaning up litter. The issue is further complicated by new health and safety regulations that impact how frequently clean-ups can be conducted. While FNDC is responsible for local roads, it can advocate for communities to NZTA, who are responsible for State Highways. However, addressing roadside littering is not solely a matter of infrastructure—it is also a community and social issue. Littering reflects broader attitudes toward shared spaces and environmental stewardship. Tackling this problem requires more than just clean-up efforts; it calls for a collective shift in behaviour and values. Community involvement and education play a crucial role in fostering a sense of responsibility and pride in our surroundings. Everyone has a part to play in keeping our roadsides clean and working together to create a culture where littering is socially unacceptable and where caring for our environment is the norm.</p> <p>People can report illegal dumping or littering issues to NZTA by calling 0800 4 HIGHWAYS (0800 44 44 49) or by using their online form.</p>
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KHCB Member Report – Tanya Filia August 2025

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 OPEN RESOLUTIONS AND ACTIONS UPDATE

File Number: A5279825

Author: Marlema Baker, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Kaikohe-Hokianga Community Board with an overview of outstanding open resolutions and actions for Kaikohe-Hokianga Community Board.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.
- This report introduces the inclusion of 'action points' in this reporting going forward.
- Action points are a mechanism to capture actions that are not part of a formal decision/resolution but require follow up or confirmation from staff.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the Open Resolution Report for August 2025.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

Since some reports received by this Board are informational, they do not generate open resolution items. However, a need has been identified to record and track action points arising from information reports or meeting discussions.

There are currently no action point open items recorded. Moving forward, these will be captured and reported at Board meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS


Managers will assist in recording and following up outstanding open resolutions or actions points with their staff.

Community Board Coordinators will assist where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings, following the printing of an agenda. Democracy Services staff will support the process by generating reports.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITI HANGA / ATTACHMENTS

1. KHCB Open Resolutions - August 2025 - A5295415 

OPEN RESOLUTION REPORT			
Division: Committee: Officer:		Kaikohe-Hokianga Community Board	
		Printed: Tuesday, 29 July 2025 12:45:36 pm Date From: 1/01/2022 Date To: 29/07/2025	
Meeting	Title	Resolution	Notes
Kaikohe-Hokianga Community Board 25/10/2024	Initiation of public consultation on the granting of a ground lease over 1 Recreation Road, Kaikohe - Sportsville	RESOLUTION 2024/109 Moved: Member Jessie McVeagh Seconded: Deputy Chairperson Tanya Filia That the Kaikohe – Hokianga Community Board recommend to Council: a) that the public consultation process is commenced on the granting of a new ground lease to Kaikohe & Districts Sportsville Incorporated, over approximately 485.7m2 of land being Lot 31 DP 10045 and 7,067.5m2 of land being part Lot 3 DP 22327, vested in Far North District Council as recreation reserve, located at 36 Recreation Road, Kaikohe. <u>The terms of the proposed lease shall be:</u> <i>Term: 30 years (10+10+10) – allowed for under the Reserves Act 1977</i> <i>Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.</i> b) is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council. <div style="text-align: right;">CARRIED</div>	13 Nov 2024 2:23pm Democracy Advisor Report has been escalated to the 12 Dec 2024 Council meeting with the Community Board recommendation for a decision. 04 Dec 2024 10:37am Democracy Advisor Report has been pushed to the Feb 2025 Council meeting 24 Feb 2025 4:19pm Executive Projects Advisor Public consultation approved, working with engagement team to progress. Team are drafting LTO as per Council resolution 24 Mar 2025 8:40am Executive Projects Advisor Public consultation to go live on 4 April. A further report will come back to KHCB after consultation for a recommendation to Council. 22 May 2025 9:34am Executive Projects Advisor Public consultation has concluded and will be presented to the Community Board in July. 26 May 2025 11:56am Community Board Coordinator- Reallocation Action reassigned to Team Leader - Property Management by Community Board Coordinator- staff change 27 May 2025 9:15am Community Board Coordinator Consultation completed and report will be tabled to KHCB at their July meeting. 16 Jun 2025 12:07pm Manager - Democracy Services - Reallocation

OPEN RESOLUTION REPORT			
Division: Committee: Officer:		Kaikohe-Hokianga Community Board	
		Printed: Tuesday, 29 July 2025 12:45:36 pm Date From: 1/01/2022 Date To: 29/07/2025	
Meeting	Title	Resolution	Notes
			Action reassigned to GM - Delivery & Operations by Manager - Democracy Services - reassigning - this is an outstanding task that was sitting with Team Leader - Delivery & Operations. 03 Jul 2025 3:07pm EA to GM Delivery & Operations Report will be presented at the Kaikohe-Hokianga Community Board meeting set for 11 July 2025 04 Jul 2025 8:02am EA to GM Delivery & Operations Please note that the Title which refers to 1 Recreation Road is an error. This relates to 36 Recreation Road as per the resolution.. 18 Jul 2025 12:12pm EA to GM Delivery & Operations This report is being tabled at the Kaikohe-Hokianga Community Board meeting – 8 August 2025
Kaikohe-Hokianga Community Board 25/10/2024	Memorial Plaque at Kaikohe Memorial Park - Laurie Byers	RESOLUTION 2024/110 Moved: Member Mike Edmonds Seconded: Chairperson Chicky Rudkin That the Kaikohe-Hokianga Community Board approve the installation of the plaque to be placed at the Memorial Park learn to ride track, subject to completion of the Public Art and Memorial application form. <div>CARRIED</div>	13 Nov 2024 2:04pm Democracy Advisor Staff are following up with the Kaikohe Lions Club for the Art in Public Places Application form to be filled out for this to go ahead. 10 Dec 2024 10:34am Democracy Advisor No further updates, still awaiting form to be filled out 30 Jan 2025 5:08pm Community Board Coordinator Staff have reached out to Kaikohe Lions Club again for the documentation required, and to offer assistance. No response received as at 30/1/25 26 Mar 2025 4:10pm Community Board Coordinator

OPEN RESOLUTION REPORT			
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Meeting	Title	Resolution	Notes
			<p>Kaikohe Lions Club are seeking direction from Mr Byer's family before being able to provide us further information to progress.</p> <p>28 Mar 2025 9:59am Community Board Coordinator- Target Date Revision</p> <p>Finalisation of this is outside of our scope - we are waiting on customer.</p> <p>29 Apr 2025 10:09am Community Board Coordinator</p> <p>No further update at this time.</p> <p>26 May 2025 11:57am Community Board Coordinator</p> <p>No further update at the time of agenda going to print</p> <p>16 Jun 2025 11:55am Manager - Democracy Services - Reallocation</p> <p>Action reassigned to GM - Strategic Relationships by Manager - Democracy Services - reassigning - this is an outstanding task that was sitting with Melissa Wood.</p> <p>21 Jul 2025 4:31pm Community Board Coordinator</p> <p>The customer has been advised that they have approval for the installation of the Laurie Byers plaque to be placed at the Memorial Park</p>
Kaikohe-Hokianga Community Board 21/02/2025	Ground lease requests over Kaikohe landfill	<p>RESOLUTION 2025/6</p> <p>Moved: Member Jessie McVeagh</p> <p>Seconded: Member Harmonie Gundry</p> <p>That the Kaikohe – Hokianga Community Board recommend that Council deny all new ground lease requests over Part 3 and 4 DP</p>	<p>28 Mar 2025 10:09am Community Board Coordinator</p> <p>Report has been escalated to 10 April Council meeting for a decision.</p> <p>28 Apr 2025 12:56pm Executive Projects Advisor</p>

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		<p>22327 Blk XV Omapere SD, located at Recreation Road, Kaikohe and vested in Far North District Council as recreation reserve, known as the Kaikohe Landfill, due to health and safety risks.</p> <p><u>Abstained:</u> Deputy Chairperson Tanya Fila</p> <p style="text-align: right;">CARRIED</p>	<p>More information requested before passing resolution. A workshop will be held by staff with Councillors and CB members at a later date</p> <p>26 May 2025 11:55am Community Board Coordinator- Reallocation</p> <p>Action reassigned to Team Leader - Property Management by Community Board Coordinator- staff change</p> <p>27 May 2025 2:44pm Community Board Coordinator</p> <p>The Property Team are progressing internal reports and a handover due to staff changes. An update on next steps will then be provided.</p> <p>16 Jun 2025 12:07pm Manager - Democracy Services - Reallocation</p> <p>Action reassigned to GM - Delivery & Operations by Manager - Democracy Services - reassigning - this is an outstanding task that was sitting with Team Leader - Delivery & Operations.</p> <p>24 Jun 2025 11:56am EA to GM Delivery & Operations</p> <ul style="list-style-type: none"> • Status: On hold, • Reason: Requires extensive ground engineering and monitoring to assess site capability, • Current lead: Waste Minimisation & Sustainability Specialist <p>21 Jul 2025 2:07pm EA to GM Delivery & Operations</p>

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			<p>At present, the site operates with a sump pump managed by a basic float switch. While the pump appears to be operating as expected, we currently don't have the consistent or robust data needed to confidently progress any new projects or upgrades at the site., As part of the leachate pump station review Simon led earlier this year across our three closed landfill sites Kaikohe, Russell, and Ahipara it became evident that Kaikohe requires improved telemetry and flow monitoring to meet both operational and regulatory expectations., Since Simon's departure, Waste Minimisation & Sustainability Specialist (secondment) has picked up the project to coordinate the installation of flow meters across all three sites. , Recent Actions:;</p> <ul style="list-style-type: none">• Kaikohe's flowmeter was installed last week by McKay Electrical, which enables integration with the new telemetry system.,• The next step is to calibrate and test the equipment so we can begin collecting reliable data.,• We'll need at least 12 months of data to establish a leachate discharge pattern and assess whether current pumping volumes are sufficient for ongoing compliance, particularly over wetter periods., This data will form the foundation for any future capital works planning and will also support upcoming consent requirements.

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			<p>Just as an FYI, alongside this project, we are also having to reapply for a resource consent with NRC for the site and this work is already underway and is with our infrastructure planner team.</p> <p>In the meantime, we will be placing all projects related to our closed landfills on hold until our new Waste Minimisation & Sustainability Specialist joins us on 18 August 2025. Again, they bring significant experience in solid waste and project delivery and will be well positioned to take this work forward and provide consistent updates as things progress.</p>
Kaikohe-Hokianga Community Board 21/02/2025	New Ground Lease to Kohukohu Bowling Club Incorporated over 22 Beach Road, Kohukohu	<p>RESOLUTION 2025/7</p> <p>Moved: Member Mike Edmonds Seconded: Member Jessie McVeagh</p> <p>That the Kaikohe - Hokianga Community Board:</p> <p>a) recommend to Council that the process is commenced on the granting of a new ground lease to Kohukohu Bowling Club Incorporated over part of the Recreation Reserve being Part Lot 2 DP 23934 and Pt Sec 81 Blk X Mangamuka SD, approximately 2,555.4 square metres, held in New Zealand Gazette 1981 page 1917 held in Record of Title NA636/269.</p> <p><u>The terms of the proposed lease shall be:</u></p> <p><i>Term: 30 Years (10+10+10)</i></p> <p><i>Annual Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.</i></p>	<p>28 Mar 2025 10:10am Community Board Coordinator</p> <p>Report has been escalated to 10 April Council meeting for a decision.</p> <p>28 Apr 2025 12:57pm Executive Projects Advisor</p> <p>Council Resolution 2025/37. Working alongside Comms and Engagement to commence public consultation. KHCB will hear any submissions received.</p> <p>26 May 2025 11:55am Community Board Coordinator- Reallocation</p> <p>Action reassigned to Team Leader - Property Management by Community Board Coordinator-staff change</p> <p>27 May 2025 2:43pm Community Board Coordinator</p> <p>Consultation on the lease proposal will commence in June, through to 25 July.</p>

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		b) agrees to hear any submissions received in response to the consultation process and to make recommendations to Council. CARRIED	Any Hearing requests will be heard by the Board, after which a further report will be tabled to KHCB. 16 Jun 2025 12:07pm Manager - Democracy Services - Reallocation Action reassigned to GM - Delivery & Operations by Manager - Democracy Services - reassigning - this is an outstanding task that was sitting with Team Leader - Delivery & Operations. 24 Jun 2025 11:54am EA to GM Delivery & Operations Hapū consultation: Commenced, Public consultation: Scheduled, <ul style="list-style-type: none"> Documentation and website to be ready by Friday, 13 June 2025, Four-week consultation period begins Friday, 27 June 2025, Two-week response compilation period starts Friday, 25 July 2025, Report to Kaikohe-Hokianga Community Board meeting on Friday, 8 August 2025 at 10am
Kaikohe-Hokianga Community Board 21/02/2025	Recommendation for Vesting of Recreation Reserve	RESOLUTION 2025/4 Moved: Member Mike Edmonds Seconded: Member Jessie McVeagh That the Kaikohe-Hokianga Community Board recommend to Council that: a) Proposed Lot 93 of 2250013-RMACOM is vested with Council as a recreation reserve b) Proposed Lot 400 of 2250013-RMACOM is vested with Council as a local purpose (esplanade) reserve.	27 Mar 2025 9:19am Democracy Advisor Following advice from Legal Services, staff will seek agreement from the Group Manager - Delivery and Operations for vesting of these reserves not Council., In future, feedback from the Community Boards on consents proposing vested reserves will be requested informally rather than through a formal meeting report. , An update on the vesting of this reserve will be provided for the KHCB.

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		CARRIED	29 Apr 2025 5:48pm Parks & Reserves Planner Subdivision consent that would create reserve currently on hold. 19 May 2025 11:05am Parks & Reserves Planner Subdivision consent that would create reserve is currently on hold. 16 Jun 2025 12:09pm Manager - Democracy Services - Reallocation Action reassigned to GM - Planning & Policy by Manager - Democracy Services - reassigning - this is an outstanding task that was sitting with the Parks & Reserves Planner. 24 Jun 2025 9:38am EA to GM - Planning & Policy Subdivision consent that would create reserve is expected to be approved by end of June. 11 Jul 2025 2:46pm EA to GM - Planning & Policy Subdivision consent that would create reserve is expected to be approved soon.
Kaikohe-Hokianga Community Board 16/05/2025	Broadway Kaikohe Placemaking Project	RESOLUTION 2025/53 Moved: Chairperson Chicky Rudkin Seconded: Cr John Vujcich That the Kaikohe-Hokianga Community Board: a) allocate \$57,000 funding from the Kaikohe-Hokianga Town Beautification fund to be paid to Far North Holdings Limited towards implementation of upgrades to the general Broadway area; b) confirm their resolution of 19 July 2024 (Resolution 2024/74) to allocate \$50,000 funding from their Pride of	27 May 2025 2:47pm Community Board Coordinator Steering Group continues to meet to develop next steps in the process and the CB will be updated. Akau completing the full placemaking plan which will be tabled for the Board at their June meeting. 27 May 2025 2:50pm Community Board Coordinator- Target Date Revision Target date changed by Community Board Coordinator from 30 May 2025 to 13 June 2025 –

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		<p>Place budget to be paid to Far North Holdings Limited towards implementation of upgrades to the general Broadway area; and</p> <p>c) allocate an additional \$10,000 funding from their Pride of Place budget to be paid to Far North Holdings Limited towards professional services fees for project management of implementation of upgrades to the general Broadway area.</p> <p style="text-align: right;">CARRIED</p>	<p>date of KHCB meeting. report and update to be tabled.</p> <p>16 Jun 2025 11:54am Manager - Democracy Services - Reallocation Action reassigned to GM - Planning & Policy by Manager - Democracy Services - reassigning - this is an outstanding task that was sitting with Senior Strategic Planner.</p> <p>23 Jun 2025 8:52pm EA to GM - Planning & Policy Steering Group continues to meet to develop next steps in the process and the Board will be updated in due course. Ākau have advised they will have a draft Placemaking Plan completed in late June. Once it has been fully reviewed as appropriate it will be tabled with the Board at their following community board meeting.</p> <p>11 Jul 2025 5:03pm EA to GM - Planning & Policy A workshop was held with the Community Board on the 11 July to update Community Board members on the Placemaking Project and options for funding allocation. A Steering Group meeting is scheduled for 21 July to discuss the drafted placemaking plan and next steps.</p>
Kaikohe-Hokianga Community Board 11/07/2025	Application for easement over Mangakahia Road Reserve (Lot 14 DP 38215)	<p>The amendment became the substantive motion. RESOLUTION 2025/59</p> <p>Moved: Chairperson Chicky Rudkin Seconded: Member Jessie McVeagh</p> <p>That the Kaikohe-Hokianga Community Board makes the following recommendation to the Far North District Council as</p>	<p>17 Jul 2025 3:15pm Democracy Advisor & Te Kuaka Coordinator Discussed and resolved during the meeting. The Board supported the recommendation to Council and requested an information report on options for converting this reserve for other uses.</p>

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		<p>follows:</p> <p>That Council, in its role as the administering body of the recreation reserve Lot 14 DP 38215 (without title) and pursuant to its powers under section 48(1) Reserves Act 1977:</p> <p>a) grants a right of way (shown as F on LT Plan 5980201) over the recreation reserve, subject to it:</p> <p>i. meeting Reserves Act 1977 requirements, at no cost to Council</p> <p>b) pursuant to Council powers under section 48(3) Reserves Act 1977 public notice is not required as the reserve will not be materially altered, and public use and access is not affected.</p> <p>c) and request an information report on options for converting this reserve for other uses.</p> <p style="text-align: right;">CARRIED</p>	<p>The Parks & Reserves Planner is compiling the report.</p> <p>21 Jul 2025 1:40pm Democracy Advisor - Reallocation</p> <p>Action reassigned to GM - Planning & Policy by Democracy Advisor</p> <p>22 Jul 2025 10:48am EA to GM - Planning & Policy</p> <p>The easement application will be reported to Council on 28 August for decision to approve or not.</p>

9 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Confirmation of Previous Minutes - Public Excluded	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

10 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**11 TE KAPINGA HUI / MEETING CLOSE**