

# AGENDA



## Thursday, 7 August 2025

**Time:** 10:00 AM  
**Location:** Turner Centre  
43 Cobham Road  
Kerikeri

**Membership:**

Chairperson Belinda Ward  
Deputy Chairperson Lane Ayr  
Councillor Ann Court  
Member Bruce Mills  
Member Amy Slack  
Member Roddy Hapati-Pihema  
Member Jane Hindle  
Member Tyler Bamber



**The Local Government Act 2002 states the role of a Community Board is to:**

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

**Council Delegations to Community Boards - January 2013**

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated stormwater systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

**Exclusions:** *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
  - a) Control of Use of Public Spaces – Dispensations on signs
  - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
  - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
  - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
  - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.



20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

### Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
  - a) Holding a Community forum prior to Board meetings
  - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

### Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
  - a) the disposal and purchase of land
  - b) proposals to acquire or dispose of reserves
  - c) representation reviews
  - d) development of new maritime facilities
  - e) community development plans and structure plans
  - f) removal and protection of trees
  - g) local economic development initiatives
  - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

**Far North District Council**  
**Bay of Islands-Whangaroa Community Board Meeting**  
**will be held in the Turner Centre, 43 Cobham Road, Kerikeri on:**  
**Thursday 7 August 2025 at 10:00 AM**

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**Te Paeroa Mahi / Order of Business**

<b>1</b>	<b>Karakia Timatanga / Opening Prayer .....</b>	<b>7</b>
<b>2</b>	<b>Ngā Whakapāha Me Ngā Pānga Mema / Apologies and Conflicts of Interest .....</b>	<b>7</b>
<b>3</b>	<b>Te Wāhanga Tūmatanui / Public Forum .....</b>	<b>7</b>
<b>4</b>	<b>Ngā Tono Kōrero / Deputation.....</b>	<b>7</b>
<b>5</b>	<b>Ngā Kaikōrero / Speakers .....</b>	<b>7</b>
<b>6</b>	<b>Te Whakaaetanga o Ngā Meneti o Mua / Confirmation of Previous Minutes.....</b>	<b>8</b>
6.1	Confirmation of Previous Minutes .....	8
<b>7</b>	<b>Ngā Pūrongo / Reports.....</b>	<b>18</b>
7.1	Chairperson and Members Report.....	18
7.2	Paihia Village Green Arts and Crafts Guidelines 2025-2026 .....	27
7.3	Project Funding Reports .....	37
7.4	Funding Applications.....	51
<b>8</b>	<b>Ngā Pūrongo Taipitopito / Information Reports .....</b>	<b>128</b>
8.1	Bay of Islands-Whangaroa Community Board Open Resolution Report.....	128
<b>9</b>	<b>Karakia Whakamutunga / Closing Prayer .....</b>	<b>131</b>
<b>10</b>	<b>Te Kapinga Hui / Meeting Close .....</b>	<b>131</b>

## **1 KARAKIA TIMATANGA / OPENING PRAYER**

ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through the boards discussions and decisions the representatives elected may advocate on behalf of the Bay of Islands-Whangaroa community with aroha, imagination, skill and wisdom to achieve a fairer and more united community that enhances the wellbeing of the community and solves the community's problems efficiently and effectively.

## **2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

## **3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**

To be confirmed on the day.

## **4 NGĀ TONO KŌRERO / DEPUTATION**

No requests for deputations were received at the time of the Agenda going to print.

## **5 NGĀ KAIKŌRERO / SPEAKERS**

## **6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**

### **6.1 CONFIRMATION OF PREVIOUS MINUTES**

**File Number:** A5288410

**Author:** Marysa Maheno, Democracy Advisor

**Authoriser:** Aisha Huriwai, Manager - Democracy Services

#### **TE TAKE PŪRONGO / PURPOSE OF THE REPORT**

The minutes are attached to allow the Bay of Islands-Whangaroa Community Board to confirm that the minutes are a true and correct record of the previous meeting.

#### **NGĀ TŪTOHUNGA / RECOMMENDATION**

**That Bay of Islands-Whangaroa Community Board confirm the minutes of the meetings held on 27 June and 10 July are a true and correct record.**

#### **1) TE TĀHUHU KŌRERO / BACKGROUND**

Local Government Act 2002 clause 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

#### **2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS**

The minutes of the meeting are attached.

The Bay of Islands-Whangaroa Community Board Standing Orders Section 27.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

#### **TE TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION**

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

#### **3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

There are no financial implications or the need for budgetary provision.

#### **NGĀ ĀPITI HANGA / ATTACHMENTS**

- 1. 2025-06-27 Bay of Islands-Whangaroa Community Board Minutes - A5250437**  
- 2. 2025-07-10 Bay of Islands-Whangaroa Community Board Minutes - A5257181**  

**TE HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance requirement</b>	<b>Te Aromatawai Kaimahi / Staff assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as a true and correct record, any interest that affect other people should be considered as part of the individuals report.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications requiring input from the Chief Financial Officer.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**UNCONFIRMED**

Extraordinary Bay of Islands-Whangaroa Community Board Meeting  
Minutes

27 June 2025

**MINUTES OF  
EXTRAORDINARY BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING  
HELD AT THE VIRTUAL VIA MICROSOFT TEAMS  
ON FRIDAY, 27 JUNE 2025 AT 10:03 AM**

**PRESENT:** Member Belinda Ward, Member Lane Ayr, Member Bruce Mills, Member Roddy Hapati-Pihema, Member Jane Hindle.

**STAFF PRESENT:** Kim Hammond (Community Board Coordinator), Emma Manning (Senior Strategic Planner), Kathryn Trewin (Funding Advisor), Marysa Maheno (Democracy Advisor).

**1 KARAKIA TIMATANGA / OPENING PRAYER**

Member Roddy Hapati-Pihema commenced the meeting with a karakia at 10:03 AM.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

**APOLOGY**

**RESOLUTION 2025/69**

Moved: Member Belinda Ward

Seconded: Member Jane Hindle

**That the apology received from Cr Court and Members Amy Slack and Tyler Bamber be accepted and leave of absence granted.**

**CARRIED**

**3 NGĀ KAIKŌRERO / SPEAKERS**

- Nola spoke to the Kerikeri funding applications.

**4 NGĀ PŪRONGO / REPORTS**

**4.1 ALLOCATION OF REMAINING COMMUNITY BOARD GRANTS AND BUDGETS 2024/2025**

Agenda item 6.1 document number A5239221, pages 8 - 12 refers

**RESOLUTION 2025/70**

Moved: Member Lane Ayr

Seconded: Member Jane Hindle

**That the Bay of Islands-Whangaroa Community Board:**

- a) **Rescind resolution 2025/8 of 20 February 2025 approving the sum of \$1,460 (plus GST if applicable) from the Boards Community Fund account to Te Whare Pora o Whangaroa for the costs towards Heti and Hope concert.**

**CARRIED**

**RESOLUTION 2025/71**

Moved: Member Belinda Ward

Page 1

**UNCONFIRMED**

Extraordinary Bay of Islands-Whangaroa Community Board Meeting  
Minutes

27 June 2025

Seconded: Member Bruce Mills

- b) **Approve the sum of \$14,843 (plus GST if applicable) to be paid from the Eastern Town Beautification Budget to Our Kerikeri Charitable Trust for the purchase and installation of six lights, four located outside of Harcourts Bay of Islands on the corner of Kerikeri Road and Homestead Road and two located outside of ANZ 90 Kerikeri Road and Fairway Drive.**

**Noting that this work is to be undertaken once Council approval has been acquired and in conjunction with Council.**

**CARRIED**

**RESOLUTION 2025/72**

Moved: Member Lane Ayr

Seconded: Member Jane Hindle

- c) **Approve the sum of \$1,095 (plus GST if applicable) to be paid from the Board Community Fund Account to Our Kerikeri Charitable Trust for the purchase and installation of string LED's for the four main trees on Kerikeri Road.**

**Noting that this work is to be undertaken once Council approval has been acquired.**

**CARRIED**

**RESOLUTION 2025/73**

Moved: Member Bruce Mills

Seconded: Member Belinda Ward

- d) **Approve the sum of \$5,000 to be paid from the Board Community Fund Account to Our Kerikeri Charitable Trust for the purchase of Christmas Street Decorations.**

**CARRIED**

**RESOLUTION 2025/74**

Moved: Member Lane Ayr

Seconded: Member Jane Hindle

- e) **Approve the sum \$6,494.49 (plus GST if applicable) to be paid from the Board Community Fund Account to Our Kerikeri Charitable Trust for delivery of a mural on 5 Fairway Drive, Kerikeri.**

**CARRIED**

**RESOLUTION 2025/75**

Moved: Member Jane Hindle

Seconded: Member Belinda Ward

- f) **Approve the sum of \$6,500 (plus GST if applicable) to be paid from the Board Community Fund Account to Far North Holdaings Limited to be used for the production of the Erosion Report or implementation of works that fall from the Erosion Report as part of the Russell Placemaking Project.**

**CARRIED**

**RESOLUTION 2025/76**

Moved: Member Jane Hindle

Seconded: Member Lane Ayr

Page 2

**UNCONFIRMED**

Extraordinary Bay of Islands-Whangaroa Community Board Meeting  
Minutes

27 June 2025

- |   |
|---|
| <p>g) <b>Recommend to Council the Carry Forward of the 2024/2025 Eastern Town Beautification Budget of \$42,157, as part of the Carry Forwards report to be presented to Council in September 2025.</b></p> |
|---|

**CARRIED**

**5 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 10:42 AM with a karakia by Member Jane Hindle.

The minutes of this meeting will be confirmed at the Extraordinary Bay of Islands-Whangaroa Community Board Meeting held on 10 July 2025.

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**CHAIRPERSON**



**UNCONFIRMED**

Bay of Islands-Whangaroa Community Board Meeting Minutes

10 July 2025

**MINUTES OF  
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING  
HELD AT THE TURNER CENTRE, 43 COBHAM ROAD, KERIKERI  
ON THURSDAY, 10 JULY 2025 AT 10:04 AM**

**PRESENT:** Chairperson Belinda Ward, Deputy Chairperson Lane Ayr, Councillor Ann Court, Member Bruce Mills, Member Jane Hindle, Member Tyler Bamber.

**IN ATTENDANCE:** Cr Babe Kapa (online).

**STAFF PRESENT:** Kim Hammond (Contracts Lead – Technical Operations), Marysa Maheno (Democracy Advisor), Kathryn Trewin (Funding Advisor), Guy Holroyd (Chief Executive Officer), Roger Ackers (Group Manager – Planning and Policy), Ruben Garcia (Group Manager – Delivery and Operations), Harirewa Watene-Te Haara (Team Leader – Monitoring), Trent Blakeman (Manager – Building Services), Mike McMurtrie (Manager – Compliance), Trish Routley (Manager – Resource Consents), Johnathan Fairclough (Manager – Property and Facilities), Katie Waiti-Dennis (Manager – Quality).

**1 KARAKIA TIMATANGA / OPENING PRAYER**

Member Jane Hindle commenced the meeting with a karakia at 10:04 AM.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

**APOLOGY**

**RESOLUTION 2025/69**

Moved: Chairperson Belinda Ward

Seconded: Member Tyler Bamber

**That the apology received from Members Roddy Hapati-Pihema and Amy Slack be accepted and leave of absence granted and the apology for early departure received from Cr Ann Court be accepted.**

**CARRIED**

**3 NGĀ KŌRERO A TE HEAMANA / CHAIRPERSON ANNOUNCEMENTS**

On behalf of the Bay of Islands-Whangaroa Community Board Chairperson Belinda Ward presented taonga commissioned by a whanau member of Member Roddy Hapati-Pihema to Kim Hammond for her mahi in the Community Board Coordinator role for the Community Board as well as Deputy Chairperson Lane Ayr for his service over the last 9 years he has spent on the Bay of Islands-Whangaroa Community Board.

**4 NGĀ KAIKŌRERO / SPEAKERS**

- Vania Hamlin spoke to agenda item 7.2b, funding application for Hospice Mid-North.
- Melanie Chandler-Winters spoke to agenda item 7.2c, funding application for Bay of Islands Creative Charitable Trust.
- Leslie Lucas and Jackie Sanders spoke to agenda item 7.2d, funding application for Jacman Entertainment on behalf of Savour Northland.

**UNCONFIRMED**

Bay of Islands-Whangaroa Community Board Meeting Minutes

10 July 2025

**5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A5044381, pages 8 - 16 refers

**RESOLUTION 2025/70**

Moved: Chairperson Belinda Ward

Seconded: Member Jane Hindle

**That Bay of Islands-Whangaroa Community Board confirm the minutes of the meetings held on 11 June 2025 are a true and correct record subject to the amendment of item 7.1, The Strand Kororāreka Russell Traffic Trial.**

**CARRIED****6 NGĀ PŪRONGO / REPORTS****6.1 CHAIRPERSON AND MEMBERS REPORT**

Agenda item 7.1 document number A5044417, pages 17 - 25 refers

**RESOLUTION 2025/71**

Moved: Deputy Chairperson Lane Ayr

Seconded: Member Tyler Bamber

**That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward and Member Jane Hindle.**

**CARRIED****6.2 FUNDING APPLICATIONS**

Agenda item 7.2 document number A5251214, pages 26 - 79 refers

**RESOLUTION 2025/72**

Moved: Chairperson Belinda Ward

Seconded: Deputy Chairperson Lane Ayr

- a) That Bay of Islands-Whangaroa Community Board approve the sum of \$2,743 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Bay of Islands Music Festivals Trust for costs towards the 2025 Bay of Islands Jazz and Blues Festival.**

Abstained: Cr Ann Court**CARRIED**

**UNCONFIRMED**

Bay of Islands-Whangaroa Community Board Meeting Minutes

10 July 2025

**6.2 FUNDING APPLICATIONS**

Agenda item 7.2 document number A5251214, pages 26 - 79 refers

**RESOLUTION 2025/73**

Moved: Member Bruce Mills

Seconded: Member Tyler Bamber

- b) That Bay of Islands-Whangaroa Community Board approve the sum of \$6,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Hospice Mid-North for costs towards replacing mattresses for patients.**

In Favour: Deputy Chairperson Lane Ayr and Members Bruce Mills and Tyler Bamber

Against: Chairperson Belinda Ward

Abstained: Cr Ann Court and Member Jane Hindle

**CARRIED****6.2 FUNDING APPLICATIONS**

Agenda item 7.2 document number A5251214, pages 26 - 79 refers

**RESOLUTION 2025/74**

Moved: Member Tyler Bamber

Seconded: Member Jane Hindle

- c) That Bay of Islands-Whangaroa Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Bay of Islands Creative Charitable Trust for costs towards the 2025 Te Tai Tokerau – KOAST Arts Trail.**

Abstained: Cr Ann Court

**CARRIED****6.2 FUNDING APPLICATIONS**

Agenda item 7.2 document number A5251214, pages 26 - 79 refers

**RESOLUTION 2025/75**

Moved: Member Tyler Bamber

Seconded: Member Jane Hindle

- d) That Bay of Islands-Whangaroa Community Board approve the sum of \$10,000 (plus GST if applicable) be paid from the Boards Community Grant Fund account to Jacman Entertainment on behalf of Savour Northland for costs towards promoting Savour Northland in the Bay of Islands-Whangaroa ward.**

Abstained: Cr Ann Court

**CARRIED**

**UNCONFIRMED**

Bay of Islands-Whangaroa Community Board Meeting Minutes

10 July 2025

**7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****7.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OPEN RESOLUTION REPORT**

Agenda item 8.1 document number A5044365, pages 80 - 83 refers

**RESOLUTION 2025/76**

Moved: Chairperson Belinda Ward

Seconded: Deputy Chairperson Lane Ayr

**That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board July Open Resolution Report.****CARRIED****7.2 DELIVERY & OPERATIONS QUARTERLY UPDATE**

Agenda item 8.2 document number A5212283, pages 84 - 90 refers

**RESOLUTION 2025/77**

Moved: Member Jane Hindle

Seconded: Deputy Chairperson Lane Ayr

**That the Bay of Islands-Whangaroa Community Board receive the report Delivery & Operations Quarterly Update.****CARRIED**

The Group Manager and all Tier 3 Managers of the Delivery and Operations Department spoke to the board to give an update on each of their areas within the Delivery and Operations team.

*At 11:42 AM Cr Babe Kapa left the meeting.*

*At 12:04 PM Cr Ann Court left the meeting.*

**7.3 ALFRESCO DINING APPLICATIONS**

Agenda item 8.3 document number A5244129, pages 91 - 115 refers

**RESOLUTION 2025/78**

Moved: Chairperson Belinda Ward

Seconded: Member Tyler Bamber

**That the Bay of Islands-Whangaroa Community Board:**

- a) **Uplift Resolution 2025/45 to provide comment on the alfresco dining approval applications from:**
  - i) **Kawakawa Bakehouse Café and Roast, Kawakawa**
- b) **Pursuant to the Council resolution passed on 30 June 2022, provide comment on the alfresco dining approval applications from:**
  - i) **Jimmy Jacks Rib Shack, Paihia**
  - ii) **The Gables Restaurant, Russell**
  - iii) **Duke of Marlborough Business Limited, Russell**
  - iv) **Avo Sushi, Paihia**

Page 4

**UNCONFIRMED**

Bay of Islands-Whangaroa Community Board Meeting Minutes

10 July 2025

- v) El Café, Paihia
- vi) Third Wheel Coffee, Paihia

**CARRIED****8 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 1:12 PM with a karakia by Member Jane Hindle.

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 7 August 2025.

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**CHAIRPERSON**

## 7 NGĀ PŪRONGO / REPORTS

### 7.1 CHAIRPERSON AND MEMBERS REPORT

**File Number:** A5044419

**Author:** Marysa Maheno, Democracy Advisor

**Authoriser:** Aisha Huriwai, Manager - Democracy Services

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

#### TŪTOHUNGA / RECOMMENDATION

**That the Bay of Islands-Whangaroa Community Board note the reports from Chair Belinda Ward, Deputy Chair Lane Ayr and Member Jane Hindle.**

#### 1) TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

#### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The report from the Chairperson and members are attached.

Resource Consents are available on the Council's website and when going through a public notification process will be emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports to provide transparency.

#### TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

#### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

#### ĀPITIHINGA / ATTACHMENTS

1. **Members Report - Chair Belinda Ward - A5276898** [↓](#) 
2. **Members Report - Deputy Chair Lane Ayr - A5294605** [↓](#) 
3. **Members Report - Jane Hindle - A5300756** [↓](#) 

## Member's Report

Name: Belinda Ward

Subdivision: Paihia Subdivision

Date: 18th June 2025 - 15th July 2025

### Meetings Attended

Date	Meeting	Comments
18/06/25	FNDC Extraordinary Meeting	Adoption of Te Patukurea - Kerikeri /Waipapa Spatial Plan - Virtual Teams
24/06/25	Paihia War Memorial Hall Committee Meeting	PWMH - Williams Rd Paihia
25/06/25	FNDC Extraordinary Meeting	To adopt Annual Plan - FNDC Kaikohe
27/06/25	BOI-W CB Extraordinary Meeting	To address funding applications for end of financial year - Virtual Teams
30/06/25	BOI - W CB Agenda Preview	Virtual - Teams
02/07/25	FNDC Meeting	FNDC - Kaikohe
10/07/25	BOI-W CB Meeting	Turner Centre - Kerikeri

### Community Issues

Issue name	Comment
16/12/24	There is a need for more regular traffic control on the Waitangi Bridge when the cruise ships are tendering to the Waitangi Wharf. <b>Update 13/02/25: I have raised this issue at the recent Council meeting &amp; the CEO is to follow up with me. 15/07/25 No update.</b>
14/01/25	Further to phone calls received, discussions need to be held (AP) around the need for 2 x toilets at Puketi Forest for 6 months to cover the peak visitor & cruise ship visitor needs.
31/01/25	Growing community concern around "self contained" vehicles on "limited services Camping Grounds". Emails sent to staff. <b>Workshop requested at Operations &amp; Delivery monthly meeting. Update: 20/05/25 discussions with another concerned ratepayer around this topic.</b>
04/03/25	Email received from Paihia Village Green Craft Market manager requesting meeting for 2025-2026 season. <b>Update: Craft Market information received &amp; meeting was held 14/07/25. A report will</b>

	come to the BOI-W CB's August meeting.
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**Requests for Service (RFS)**

RFS number	Date	Comment
Email via KH on behalf	16/02/24	Designation of land behind fence near Waitangi Pensioner Flats on Te Kemara Ave. <b>No response as at 17/06/25</b>
RFS via KH RFS as at 22/04/25 4241389	30/01/25 + 22/04/25 + 26/05/25	1. Removal of black bollards on Te Karuwha. H&S issue. <b>Update 09/04/25 Site visit with KH. Update 18/05/25 Some broken wooden bollards have been removed.</b> 2. Safety fencing required around foreshore erosion where large Pohutukawa is at risk. <b>Update: Following a site visit from staff, I have had discussions re the beach erosion, H&amp;S &amp; urban drainage issues along Waitangi &amp; Ti beaches. Update 13/06/25 Work has commenced on the beach to remedy the stormwater erosion issues at Waitangi.</b>
4245782 Emailed on behalf	02/04/25	Re Bing property - The tree felling stopped 2-3 weeks ago & how long will the Fairy Pools remain closed to the public for? <b>Response: No construction Management Plan has been submitted as yet &amp; no timeframe for schedule of works can be confirmed.</b>
4251500 On behalf	13/05/25	The drain at the end of the Paihia Primary School on the Williams Road side needs cleaning out. This drain runs under the FNHL carpark. <b>Resolved</b>
4253323 On behalf	26/05/25	Rocks on foreshore need reinstating around stormwater outlet Cnr Marsden & Bayview Roads Paihia. They were washed out in the big storm that took out the footpath & road.
4250892 On behalf	26/05/25 Original RFS lodged 08/05/25	Vegetation & blocked council drains on right hand side leading up to #30N Sullivans Rd Paihia. A number of neighbours have lodged RFS's historically with no satisfactory action taken to date.
4254265	03/06/25	Process for approval of Open Air Stage on Kerikeri Domain - <b>Update: This issue was raised at the BOI-W CB July meeting with the CE &amp; staff.</b>
4256934 On behalf	02/07/25	Dangerous hole beside waterfront footpath on Marsden Road Paihia opposite Kingsgate. Referred to NZTA RFS:39437925
4256935	20/06/25	Tent on Te Haumi straights Paihia been there for over 3 weeks. This is not a designated freedom camping site. Monitoring & enforcement to investigate.

**Resource Consents:**

NIL

**Other Issues:**



1. Kerikeri Domain: Delegation of Management Committee to BOI-W CB. In progress.
2. 11/07/25 Letter of support from the BOI-W CB sent to FNHL for the Proposed District Plan Change for the Bay of Islands Marina Village.

Lane Ayr

I have had the great privilege of representing the Kerikeri subdivision on the Bay of Islands-Whangaroa Community Board for the past nine years (3x3 year terms).

I have worked with a variety of Board members during that time. To suggest that we agreed all the time would be false but, whether we reached a consensus or not, I was always confident that the Board members were working hard to represent their districts and to improve conditions for their communities. I am fortunate that some of these colleagues have become close friends.

During the same period, I was also privileged to be associated with the staff of the FNDC; we are truly served by some very special people. Being on a Council staff is not easy; imagine if everyone you know or interact with, both in business and personally, are “customers” of your work – it is not always an easy road for them. The vast majority of the FNDC staff come to work every day to make things better for the community.

Until moving to Kerikeri some 28 years ago, I had spent most of my life in big cities, mostly in North America - not places that were conducive to community groups. Upon moving to Northland, I was fortunate to have the opportunity to participate in numerous community activities (a school Board of Trustees, sports club committees, coaching etc., and then the Community Board). In this role, I have had the pleasure of dealing with many community groups, such as *Vision Kerikeri* (including the indomitable Rod Brown), *Kerikeri Walks* (and the affable Bob Bingham), the energetic Annika Dickey and *Our Kerikeri*, and the *Kerikeri Business Association*. Kerikeri is fortunate to have many groups catering for sports, community events, culture, and the Arts. I continue to be astounded at the work these people do: we have people who, for example, knit blankets for newborns, feed people that are down on their luck, and arrange budgeting services. I could go on and on; suffice it to say our town is blessed with special people. They are what makes Kerikeri special.

For most of my Community Board tenure, I have served on the *Disability Action Group* (now known as the *Accessibility Action Group*) - a truly enlightening and rewarding experience (and that was before I had a hip issue!).

The most memorable experience was serving as Chairperson of the *Kerikeri Domain Working Group*; the Domain will continue to be a “work in progress” as Kerikeri evolves and new needs are identified, but I will always be proud of what we accomplished with the resources available.

After nine years, it is time for me to move on, and to make way for new people and new ideas on the Community Board; I also need some new challenges. So, thank you, Kerikeri, for allowing me to serve this community; I hope that I have contributed in a positive way to the development of our town.



## Member's Report

Name: Jane Hindle

Subdivision: Russell Ōpua Subdivision

Date: 17 June– 14 July 2025

Far North District Council Community Outcomes are as follows:

Outcome 1	Outcome 2	Outcome 3	Outcome 4	Outcome 5
Communities that are healthy, safe, connected and sustainable	Connected and engaged communities prepared for the unexpected	Proud, vibrant communities	Prosperous communities supported by a sustainable economy	A wisely-managed and treasured environment that recognises the special role of tangata whenua as kaitiaki

### Meetings Attended

Date	Priority	Meeting	Comments
17 June 25	#1,2,3	Coastal Scientists in Russell to inspect erosion on the waterfront and make recommendations for remediation. Meeting with FNDC and FNHL staff, Russell Wharf Trust and local knowledge experts.	Really helpful to understand the natural coastal process, the changing climate and impacts of different action plans.
18 June 25	1,3	Working with Russell Sports Club Committee to finalise their new constitution.	
18 June 25	1,3	Ōpua Town Hall meeting AGM. Provided an update on FNHL proposal to rezone land to mixed use.	Although not an FNDC community asset, it is a well-run community hall.
24 June 25	1,3	Attended Resilient Russell meeting. Update on waterfront erosion, Placemaking and new Waste management strategy	Via Zoom.
27 June 25	1,2,3,4,5	Extraordinary Bay of Islands Community Board meeting.	Via Zoom.
27 June 25	1,2,3	Final meeting with Elizabeth Stacey to discuss possible next steps for project as Transport Department need to be involved in finalising any plans	
1 July 25	1,2,3	Meeting with Tera Warner to discuss current status and moving forward with Love Ōpua. Pest Plant control group are going to work with Bush Bay Action instead	Limited progress to date, Love Ōpua is still paused.
10 July 25	#1,2,3,4,5	Bay of Islands Whangaroa Community Board meeting in Kerikeri.	Turner Centre

14 Jul 25	3,4	Interview with Stuff about The Strand being named New Zealand's most beautiful Downtown Street.	
15 Jun to 13 Jul 25	#1,2,3, 4,5	18 Facebook posts. Results Views 57,138 ↑ 59%   Visits 858 ↑ 4.9%   Page Followers 1,183 (1,168)   New Likes 13 ↑	Community Board meeting and awards (7.7K) Lippy Pictures movie shoot (7.1K) Solid Waste Management Strategy (2.4K) Community Board meeting (1.8K) Kim Hammond appreciation post (1.2K)

### Other Community Issues

Issue name	Comment
Erosion on Russell Waterfront by Cannon and Butterfish #1, 2,5	Good progress on this significant issue. Experts attended on site in June and met with Council and FNDC staff, along with local experts, kuia and kaumata. The Placemaking project will fund this report. In the meantime, the town hall waterpipes were successful diverted to stormwater in early July.
Russell Toilets still broken #1,3,4	We have had an 80% fix for the issue. One toilet is still broken and one still is likely to fail very soon. I have asked for a deep clean. The toilets need to be replaced, so need to be included in the LTP. We have over 7,000 pedestrians per week on The Strand, so their use is extremely high.
Russell Urupā (Cemetery) #1, 3, 5	Frustratingly, the Council is now telling people that these have been completed, when we are still waiting for the start date (end of August is the latest update). I have been asked by a member of the community about why they have been told they cannot inter their family members ashes. I have been provided with project plan from the external contractors – I was given to understand that this was being managed in house. It seems that this will be some time after August. The donor of the land is pretty unimpressed with Council's glacial progress given it was over 5 years ago. This was meant to be completed this financial year and yet, it we are now in the situation where we have run out of space. It should never have got to this.
Community petition replacement of Tsunami siren. #2	The Tsunami siren placement blocking the view at Long Beach has progressed with a meeting with residents and NRC. Their project manager was somewhat surprised at the location as it could have been installed in a slightly different part of the site, which would not have caused the issue. Moving it up to a new site has a few challenges, but none of them are unsurmountable. He will look at what needs to be done and get it costed up. Have notified Kowhai Kelly Stratford about this.
Fast Track approval for a marina at Waipiro Bay #1,3,5	There is huge community concern about a proposal to develop a Marina at Waipiro Bay using the Fast Track Act which cuts across the Proposed District Plan and effectively locks out public consultation. Of particular concern is the lack of Hapū involvement for development on public seabed and foreshore.
Memorial Street for Janet Planet #3	The family are still waiting to hear back from Council on this. Please advise if someone has spoken with them. Nothing back as yet. Quite appalling.

Ongoing delays in Duffus Trust Building Consent #3	There seems to be a blockage which cannot be resolved by Council or the Trust, holding up proceedings.
Parking in Russell over summer #3,4	This is progressing and we are now including Paihia as part of an overall Bay of Islands plan.
Coping with the influx of visitors. #1,3,4	There are a number of infrastructure issues which are inevitable when a community of 750 people increases to 5,000 for a 3-week period, plus day trippers. These include parking, litter, water and toilets. Overlay cruise ship visitors on top of this things start to break. This is at a time that Council is shut down so there is limited capacity to deal with issues. I would like to see a more co-ordinated approach to planning so that we are better able to support our communities to provide a great visitor experience at an affordable level for ratepayers.
Rawhiti Road #1, 2	On 6 March, 2 vehicles collided on Rawhiti Rd. The road has just been recently graded and more metal added to build up the base. Within 2 weeks tyre grooving and judder bars are a hazard and scoria build up particularly on the bends cars can get into slides and this is what happened in this incident. The NTA revaluated this road in June 2022 and the ranking has increased due to the fact that the amenities, including two Marae are at the end of the unsealed section. Member Pihema has now experienced this road and is shocked at its condition.
Home Guard Global Occupation of Tapeka Reserve. #1,3,4,5	The new staff have reviewed the situation and are reaching out to establish what their plans are for this year. To date, it has not been possible to contact them. This needs to be monitored.
Sewage smells in Matauwhi Bay #1, 5	Hasn't been too bad this summer. Would be interested to understand what if anything has changed.
Sewage smells in Cass Street.	This have been occurring over the past 2 years and have not been dealt with. Multiple RFSs have been raised, and closed with claims that it is seawater in the pipes causing the issue. This has been relatively stable over summer.
Maromaku Toilet #1, 3	No update.

### **Other issues**

The Placemaking Traffic Management consultation closed and the results were analysed by Council Staff. 65.2% of the community wanted to see pedestrianisation on either part of the entire Strand so on that basis they proposed that the Trial be made permanent. They recognised that the temporary nature of the items in Cass Street had created problems for some users, so the resolution to the community board was to redesign the space to make it more usable to the community. However with the change in the Transport Department, there is no clear way forward to this process.

We need to complete this project in time for summer. This needs to be funded so that the project can proceed to its completion, that is to say, it cannot be left in a temporary situation. I have requested that the unspent Town Beautification budget be allocated for this purpose.

### Requests for Service (RFS)

RFS number	Date	Comment
4244385	23/03/2025	Manufacturer doesn't stock the heritage lamps, quote is being obtained direct from the foundry for a replacement.
4243542	17/03/2025	Request for additional signage at entrance to boat ramp stating parking for boat ramp users only.
4232862	20/12/2024	Sewage odour in Cass Street drains. This complaint has been going on for 2 years, with staff closing the RFS but not dealing with the issue. It needs to be investigated as to cause and addressed.
4229391	26/11/2024	Tapeka Occupation by Home Guard Global for 4-days over Labour weekend. Escalated to Police but community needs to have a resolution from Police and Council. Monitoring with new Manager.
<del>4223314</del>	<del>24/09/2024</del>	<del>Stormwater run off from Russell Town Hall. Plumber and drainlayer to attend. Problem is exacerbating erosion on the waterfront.</del>
4229615 4217496	27/11/2024 26/08/2024	Installation of Odour logger at the Matauwhi Bay/Hope Avenue pumping station so that ongoing odour issues can be captured. To be done in November when town is busy. New RFS raised.
4179871 4179872 4195221 4195222	Various	Various potholes on Pitt Street which have not been repaired despite numerous RFSs. These remain in a terrible state.
4178870	16/10/2023	Drainage problems leading down to Walls Bay Reserve. Flume needs to be replaced, and kerbing and road drainage needs to be fixed. Awaiting site visit
4179412	20/10/2023	Subsidence and slip on Towai Road which also includes main fibre and phone connections to the communities. Have had no update on this and it doesn't appear on any reports to the Te Kou Kou Committee or the interactive map. Visited the location 27/3 and it is still dangerous.
<del>4174834</del>	<del>11/04/2023</del>	<del>Encroachment officer has now done a site visit with the complainant and viewed the boat which is parked on Council reserve outside a private property. They will be following up with the Reserves team, to get clarity as to picnic tables and status of reserve. Thank you Zoe.</del>
4150811	17/03/2023	Causeway to Russell Boat Club on Matauwhi Road (paper road section) needs repairs for safety reason. Now sitting with legal.
(4125516) 4139501	(1/9/2022) 16/12/22	Matauwhi Bay Road drainage with stormwater drainage due to tree roots lifting pavement and drain resulting in blockages and damage to footpath. Tree now growing back. NEEDS TO GO IN LTP.
4127193, 4111164, 4118337	01/04/2022	Stormwater and drainage issues at Okiato. Ongoing for over a year now with Council stormwater from road flowing down over property. Now sitting with Legal.

## 7.2 PAIHIA VILLAGE GREEN ARTS AND CRAFTS GUIDELINES 2025-2026

**File Number:** A5272730

**Author:** Kim Hammond, Community Board Coordinator

**Authoriser:** Ruben Garcia, Acting Group Manager – Delivery and Operations

### TAKE PŪRONGO / PURPOSE OF THE REPORT

This report seeks Bay of Islands-Whangaroa Community Board to approve the Focus Paihia Village Green Arts and Crafts Market Guidelines for 2025-2026.

### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Paihia Village Green is managed in accordance with the Paihia Village Green Management Plan, which was adopted by Council in 1999.
- In 2004, Council formally adopted the Paihia Village Green Market Guidelines, following a recommendation from the Bay of Islands-Whangaroa Community Board. These guidelines are reviewed and adopted annually by the Community Board to ensure they remain current and relevant.
- On 14 July 2025, Council staff met with representatives from Focus Paihia Community Trust, Far North Holdings Limited, and Business Paihia to review and update the Market Guidelines. The revised guidelines will be presented to the Community Board for final approval.
- A separate consultation was also held with the Community Board representative for the Paihia Subdivision to ensure local perspectives were incorporated into the updated guidelines.

### TŪTOHUNGA / RECOMMENDATION

**That Bay of Islands-Whangaroa Community Board approve the Paihia Village Green Art and Crafts Market Guidelines 2025-2026.**

### 1) TĀHUHU KŌRERO / BACKGROUND

The Paihia Village Green (PVG) is a central public space located at the corner of Marsden Road and School Road in Paihia. It serves as a key link between the wharf and maritime area and the town's commercial car parking facilities. The PVG is frequently used for events and activities that contribute to the festive atmosphere of Paihia as a seaside resort.

In 1999, the PVG was managed by the Paihia Memorial Hall Committee, which was responsible for approving activities and collecting fees for use of the space. That same year, the Kerikeri Community Board resolved to appoint a Community Board member and a Councillor to work with staff to develop a formal management plan. This led to the adoption of the Paihia Village Green Management Plan (PVGMP) by Council.

The PVGMP included provisions for a craft market to be held when cruise ships were in port, managed by the local Art and Craft Society. It also stated that the plan would be reviewed every five years if necessary, and that fees and charges would be reviewed annually. Under this plan, the Paihia i-SITE was tasked with managing bookings and retaining 10% of income generated.

In June 2011, a report was presented to the Bay of Islands-Whangaroa Community Board recommending that Focus Paihia Community Trust be considered for management of the PVG and its associated markets. This recommendation followed a rise in complaints during 2010–2011, including concerns about:

- Perceived unfair commercial advantage of stallholders over local retailers.
- Lack of quality control and oversight of market operations.

- Absence of a central point of contact for site allocation, fee collection, and cancellations.
- Inconsistent fee charging practices.

Following these discussions, Focus Paihia assumed day-to-day management of the PVG in 2014, working collaboratively with stallholders and the business community to develop updated market guidelines. Council subsequently adopted the Paihia Village Green Arts and Craft Market Guidelines and amended the PVGMP.

Since then, several updates have been made to the guidelines:

- The minimum cruise ship passenger threshold for holding a market increased from 220 to 1000, and in the 2024/2025 season, to 1750 passengers.
- Stall numbers, originally capped at 35, were reduced to 20 in previous years, but reinstated to 35 in 2024/2025, with 10 stalls reserved for local retailers free of charge.

## 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

At a meeting held on 14 July 2025, Focus Paihia proposed several changes to the market operations:

- Hosting the full market (up to 35 stalls) for cruise ships carrying 1000+ passengers – declined.
- Hosting a half market for ships carrying 500–1000 passengers – declined.
- Extending the market season beyond September to May – declined, due to concerns about ground conditions during winter months.

As a result, the 2025/2026 Guidelines for the Paihia Village Green Arts and Craft Market remain largely unchanged, with only minor updates:

- Business Paihia renamed to Business Bay of Islands.
- Season dates updated from 2024/2025 to 2025/2026.

Attached are the Artisans and Retailers 2025-2026 Paihia Village Green Art and Craft Market Guidelines and the Village Green site map. These guidelines are required to be presented to the Bay of Islands-Whangaroa Community Board for approval and then attached to the PVGMP.

## TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Focus Paihia works with market stall holders and businesses in Paihia and asks for feedback on changes that they would like to be made to the upcoming market season. Focus Paihia, Far North Holdings Limited, Business Bay of Islands, a Community Board Representative and council staff have met to discuss the changes that were requested to be made to the Paihia Village Green Art and Craft Market Guidelines.

## 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications in approving the Paihia Village Green Art and Crafts Market Guidelines.

## ĀPITI HANGA / ATTACHMENTS

1. **Guidelines for the Pahia Village Green Art and Craft Market Season 2025-2026 - A5283636** [!\[\]\(3403f05cd757a0fd15a71dc598e177cd\_img.jpg\)](#) [!\[\]\(3d09655b25e2951ebcfe2fcf5572c2f9\_img.jpg\)](#)
2. **Far North Holdings Limited Cruise Ships Schedule 2025 2026 - A5272979** [!\[\]\(ce70b5a1b0d16f72e68a50758f1baa0e\_img.jpg\)](#) [!\[\]\(d84d674c02b64d6598c67f562ac5f433\_img.jpg\)](#)



**HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	Low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Reserves Act 1977. Paihia Village Green Management Plan.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This matter has been referred to the Community Board as 'reserves' are one the civic amenities referred to in the delegations of the Community Board.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.  State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Possible implications for Māori have been considered as part of the Paihia Village Green Management Plan.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Focus Paihia have worked in consultation with stall holders and local business in developing the guidelines.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications with this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



*Guidelines effective 1 September 2025, but are subject to final sign off by FNDC.*

**Guidelines for the Paihia Village Green Art & Craft Market  
Season 2025/2026**

Focus Paihia Community Charitable Trust (FPCCT) are mandated by the Far North District Council to run the Paihia Art & Craft Market (PACM).

The goal of the Paihia Art & Craft Market is to enhance the area with a vibrant artisan market that helps make Paihia stand up and shine as a cruise ship destination.

They believe that the stall holders make the market. They appreciate the efforts in preparing for each market day and hope for a prosperous season.

Please review the following policies, which are subject to change. Updates will be sent to the email address provided in the application.

**ENQUIRIES**

Please read these guidelines and direct all enquiries via email to [info@focuspaihia.org.nz](mailto:info@focuspaihia.org.nz). If you wish to apply for a stall site refer to the APPLICATION AND CERTIFICATION section below.

**A. GENERAL**

- 1) The Paihia Art and Craft Market (The Market) activities are to be compatible with the FNDC Village Green Management Plan.
- 2) Applications for the coming season will be in accordance with Section E. All shortlisted applications will have products reviewed by a Certification Committee. See Below.
- 3) Prior participation does not guarantee acceptance in the current year's market.

**B. FEES**

- 1) The fees set for this season are:
  - a. Permanent stall holder \$50 per market
  - b. Casual stall holder \$56 per market

**C. OPERATION DAYS**

- 1) Operating times will be from 6.30am until either 1pm or if the ship departs after that period, the departure time of the last shuttle bus to the ship, but never beyond 4.15pm.
- 2) A Market will only operate when a cruise ship capable of carrying more than 1750 passengers is in the Bay of Islands port throughout the months of September to May inclusive. Focus Paihia Community Charitable Trust has the right to revoke this for special events, i.e. school fairs, community activities, local fundraising activities, Sport Northland events, etc.
- 3) A market will only take place if a ship in port tenders to either Waitangi or Paihia, carrying over 1750 passengers. If a ship only tenders to Russell, there will be no market.
- 4) There is no minimum stall number to hold a market.
- 5) Each cruise ship season is tentatively released in August.
- 6) There will be a maximum of 35 sites for Artisans and 10 sites for local retailers, on any given ship day when a cruise ship capable of carrying more than 1750 passengers is in the Bay of Islands.

**D. MARKET MANAGEMENT COMMITTEE**

- 1) The Paihia Art & Craft Market Management Committee (the management committee) oversees the finalisation of the season's guidelines prior to submitting to council. It is made up of one stallholder representative, one Paihia retailer representative, one FNHL Representative (Cruise Ships), one Business BOI, and one Focus Paihia Community Charitable Trust (FPCCT) representative.

1



#### **E. APPLICATION AND CERTIFICATION**

- 1) All products sold at the Market must be assessed and certified by the Market Certification Committee.
- 2) If you wish to be considered for certification please complete the application process below and email to [info@focuspaihia.org.nz](mailto:info@focuspaihia.org.nz).
- 3) Application Process - you are required to submit:
  - Trading name/Stall name.
  - Postal address/Actual address.
  - Home phone/Mobile phone/Email address.
  - At least 6 photographs representative of the items you intend to sell.
  - A photograph of your display.
  - A brief artist statement including the process of how your product/s are made.
- 4) Please note that applications will not be considered without the above information being supplied.
- 5) Only people residing in Northland Districts i.e. Kaipara, Whangarei and the Far North, may apply for a site on market days. Priority will be given to Bay of Islands stall holders. Proof of address will be required.
- 6) **Minimum criteria:**
  - Products must be designed and handcrafted by the artist/crafter.
  - No imports or resale items will be accepted.
  - Products produced by artisans, either completely by hand, or with the help of hand tools or even mechanical means, as long as the direct manual contribution of the artisan remains the most substantial component of the finished product.
- 7) Applications for the coming season open 1 August and close on 1 September 2024. The timeframe is very small due to such tight time restraints.

#### **F. MARKET CERTIFICATION COMMITTEE**

- 1) All products sold at the Market must be assessed and certified by the Market Certification Committee.
- 2) The Market Certification Committee is made up of three independent, suitably qualified individuals, FPCCT Market Manager, a Business Bay of Islands (Retailer) representative, and a representative of FPCCT. The Market Site Manager may also be in attendance, however can not vote. Each product will be assessed and either approved or rejected, based on the agreed criteria. The outcome will not necessarily be confirmed at the time of assessment but when a decision is made, the relevant person(s) will be contacted on the email address supplied with their application.
- 3) The Market Certification Committee will give preference to people who offer a quality, unique, local and authentic product, have a professional approach and a customer focused attitude.
- 4) The Certification process is handled as follows:  
The Market Certification Committee meets to examine all of the applications prior to the market season. The committee carefully examines a number of important aspects in each application:
  - What is the quality of the product?
  - How marketable is the product?
  - Does the product meet the minimum criteria as set out in the Market Guidelines?



- Does the product enhance the overall variety of products at the market?
  - Is the product compelling?
  - Is the product unique?
  - Is the product representative of the local area?
- 5) The shortlisted applicants will be invited to present to the committee. Please note that being invited to present does not guarantee a site on the market. Note: If an applicant is returning from the previous season they may not have to present to the committee if product has not changed. This will be to the discretion of the Market Certification Committee.
  - 6) The Market Certification Committees' decision will be final and no correspondence shall be entered into.
  - 7) Those stall holders who meet the market's criteria and are certified but are not given a full time site, will be placed on an alternate list (casual) to fill available vacancies that regularly occur throughout the season.
  - 8) An approved stallholder will be given a pass to hang clearly and prominently on their stall. **This must be clearly displayed at all times.**
  - 9) Current stallholders who wish to have new product approved will need to wait until a formal assessment. There will only be one assessment in any given season.
  - 10) Stallholders are to only sell 'certified' product. There are no exceptions. Stallholders may not sell any items not approved or shown in their market application. Market Management has the right to ask a stall holder to remove products.

#### **G. MARKET RELATIONS**

- 1) Stall holders should respect one another's space and right to sell their products without intrusion.
- 2) Any stall holders queries, issues or disputes are to be given to the FPCCT Market Manager in writing.
- 3) If a stallholder has suggestions or concerns relating to participants, attendees, or the market, they should notify the FPCCT Market Manager in writing.
- 4) Stallholders must keep their crafts and sites to a high standard.
- 5) The FPCCT Market Manager has the right to refuse or ban any craft person or craft for any reason FPCCT deems is inappropriate for the market.

#### **H. STALL OPERATORS**

- 1) Sites may be shared (i.e. two separate parties may share one site on alternate market days);
  - a. Subject to availability.
  - b. Applicants must send one joint application.
  - c. Payment/s is the responsibility of one nominated party.
- 2) The registrant listed on the application must be the main seller. Family may assist selling at the stall, but no agents or resellers. Non-family assistance can be given by preapproval from the FPCCT Market Manager.  
The name listed on the application is considered the stall holder and is responsible for ensuring that all staff are properly trained to know the stallholder's artistic process and also the Market's policies.

#### **I. ACCESS, SET UP & BREAKDOWN**

- 1) Vehicle entry to the Green for stallholders will be allowed after 6:30am on the day. Access to the green will be closed off at 8:30am sharp, to prevent members of the public from entering and parking.
- 2) Vehicles must be taken off the grounds by 8:30am. Cars may not be parked beside a stall. No exceptions.



- 3) Breakdown must not start until the last cruise ship bus has departed Paihia, or 4:15pm whichever is the sooner, unless;
  - Prior approval has been granted by the Site Manager.
  - There is an emergency.
 Vehicle access will be locked at 6pm.
- 4) Trailers are either to be removed from the green or kept on the stallholder site and disguised (i.e. used as a table, etc).
- 5) Vendors are responsible for providing their own equipment.
- 6) All sites will be the same size of 5.5 metres and will be defined when the market is set out at the beginning of the season, unless otherwise agreed on by the FPCCT Market Manager.
- 7) Gazebos must be 4.5m x 4m, or smaller.

#### **J. OTHER LOGISTICS**

- 1) Village Green entrances and walkways are to be kept clear at all times. There is a "no smoking/no alcohol" bylaw in effect for all reserves.
- 2) Village Green picnic tables and seats are not to be used by site holders. Stalls, including guy ropes, which where possible, must be 2 metres from the park furniture.
- 3) Rubbish and litter is to be removed from the Village Green by site holders at the end of the market day and the Green must be left in its original state.

#### **K. PAYMENT**

- 1) Payment is to be made in advance.
- 2) Options are:
  - One lump sum at the beginning of the season, OR
  - Monthly payments by direct credit/automatic payment to be paid on the first day of each of the months of market.
- 3) All payments must be made by bank transfer. Payments will not be accepted at the market.
- 4) If you are more than 7 days behind in payments you may not be allowed to enter the Village Green until proof of payment can be presented.

#### **L. CANCELLATIONS & SITE LOCATIONS**

- 1) The site manager will make the final decision on stall placement on the green
- 2) Closure of the market due to extreme weather is at the discretion of the Site Manager.
- 3) No refunds or credits will be given for bad weather, ship cancellation, etc. However if an additional ship is scheduled this day will not be charged.
- 4) Stallholders are required to notify the Site Manager by either email or phone if they will be late or absent 48 hours in advance. Non-compliance with this or repeated absences of more than 3 without proper notice will result in forfeiture of permanent site. No refunds or credits will be given for days missed.
- 5) The Site Manager has the right and will assign a stall holders' site to another stallholder if the 'regular' stallholder has not arrived.
- 6) If a stall holder is unable to make it on the day, for any reason, they will contact the Site Manager directly.
- 7) Market Management has the authority to move and reassign stallholder sites to enhance or facilitate



market operations.

- 8) A permanent stallholder that is unable to complete the season is to give one month's notice.
- 9) Stallholders are expected to stay for the duration of the ship day. A ship day concludes as per C(1) of this agreement.
- 10) In the event a ship cancels on the day of arrival, the market must cease to trade immediately. Vehicle access on these days will be locked 1.5 hours after notice to cease trade.
- 11) By signing up as a permanent stall holder you are expected to attend all markets unless there is a medical or family emergency.
- 12) In order to maintain the high standard of the cruise ship market, absence to attend other markets on a cruise ship day is not acceptable. Please consider this when making your application.

**M. DAMAGES**

- 1) Focus Paihia Community Trust and the Paihia Arts & Craft Market is not liable for any injury, theft, or damage to either the buyer or seller, or their property, arising from or pertaining to preparation for, or participation in, the Paihia Arts & Craft Market.

**N. ONUS & FAILURE TO COMPLY**

- 1) The onus to prove this contract is fulfilled is on the stallholder.
- 2) When signing the individual booking form, you are also agreeing to the guidelines and will abide by these while trading on the Paihia Village Green as part of the Market.
- 3) Repeat failure to comply with the guidelines in the above document could result in immediate removal from the Green and termination of your contract.
- 4) Focus Paihia Community Charitable Trust reserves the right to immediately remove any stallholder not abiding by these guidelines. This also applies to any stallholder, (or assistant/helper) involved in any inappropriate behaviour, which may detract from, or upset our customers (and fellow stallholders) experience.
- 5) Stall holders must always comply with the following legislation: Consumer Guarantees Act, Fair Trading Act, Product Safety Regulations, Weights and Measures Act.

**FAR NORTH HOLDINGS LIMITED**  
**Cruise Ships Schedule 2025-2026**



More than 1 ship in port

	Ships Name	Date	Arrive	Depart	Passengers
<b>OCTOBER</b>	1 Celebrity Edge	18.10.25	7.00	16.00	2934
	2 Celebrity Solstice	19.10.25	7.00	17.00	2792
<b>NOVEMBER</b>	3 Celebrity Edge	10.11.25	7.00	17.00	2934
	4 Celebrity Edge	27.11.25	7.00	17.00	2934
	5 Scenic Eclipse 2	30.11.25	8.00	19.00	232
<b>DECEMBER</b>	6 Anthem of the Seas	8.12.25	7.00	17.00	4188
	7 Celebrity /Edge	9.12.25	7.00	17.00	2934
	8 Carnival Splendor	15.12.25	7.00	16.00	3388
	9 Discovery Princess	16.12.25	8.00	18.00	2600
	10 Noordam	18.12.25	7.00	14.00	1974
	11 Discovery Princess	24.12.25	8.00	18.00	2600
	12 Celebrity Edge	26.12.25	10.00	18.00	2934
<b>JANUARY</b>	13 Anthem of the Seas	05.01.26	7.00	17.00	4188
	14 Seven Seas Explorer	13.01.26	7.00	17.00	738
	15 Azamara Pursuit	19.01.25	6.30	18.00	680
	16 Azamara Pursuit	21.01.25	6.30	17.00	680
	17 Vasco Da Gama	23.01.26	10.00	18.00	1260
	18 Riviera	23.01.26	8.00	19.00	1250
	19 Viking Sky	28.01.26	8.00	18.00	930
	20 Noordam	30.01.26	8.00	16.00	1974
<b>FEBRUARY</b>	21 Celebrity Edge	01.02.26	8.00	18.00	2934
	22 Seabourne Quest	04.02.26	8.00	18.00	468
	23 Seven Seas Navigator	08.02.26	7.00	17.00	506
	24 Seabourn Sorjorn	09.02.26	8.00	18.00	468
	25 Carnival Splendor	09.02.26	7.00	16.00	3388
	26 Crystal Serenity	17.02.26	8.00	18.00	754
	27 Discovery Princess	18.02.26	7.00	17.00	2600
	28 Silver Dawn	23.02.26	8.00	19.00	596
	29 Amera	25.02.26	8.00	18.00	936
	30 Queen Mary 2	26.02.26	8.00	18.00	2695
	31 Noordam	28.02.26	9.00	17.00	1974
<b>MARCH</b>	32 Celebrity Edge	04.03.26	8.00	17.00	2934
	33 Volendam	04.03.26	8.00	18.00	1474
	34 Scenic Eclipse 2	05.03.26	8.00	18.00	232
	35 Celebrity Edge	06.03.26	8.00	18.00	2934
	36 Seven Seas Mariner	07.03.26	7.00	16.00	700
	37 Zaandam	18.03.26	8.00	17.00	1432
	38 Celebrity Edge	19.03.26	7.00	17.00	2934

APRIL	39 Anthem of the Seas	25.03.26	11.00	20.00	4188
	40 Seven SeasNavigator	29.03.26	8.00	18.00	506
	41 Carnival Splendor	30.03.26	7.00	16.00	3388
	42 Riviera	31.03.26	8.00	16.00	1250
	43 Seven Seas Navigator	01.04.26	8.00	16.00	506
	44 Island Princess	07.04.26	8.00	18.00	2214
	45 Discovery Princess	13.04.26	7.00	17.00	2600
	46 Anthem of the Seas	17.04.26	8.00	18.00	4188
	47 Celebrity Edge	23.04.26	10.00	18.00	2934



### 7.3 PROJECT FUNDING REPORTS

**File Number:** A5287115

**Author:** Kathryn Trewin, Funding Advisor

**Authoriser:** Aisha Huriwai, Manager - Democracy Services

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

#### TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board note the project reports received from:

- a) Matariki Glow Show
- b) Te Tai Tokerau Kapa Haka Festival
- c) Our Kerikeri – Christmas 2024
- d) Paua Trust

#### 1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

#### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.







#### TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

#### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

#### ĀPITI HANGA / ATTACHMENTS

- 1. Matariki Glow Show - A5286724  
- 2. Te Tai Tokerau Kapa Haka Festival - A5286726  
- 3. Our Kerikeri Christmas 2024 - A5286723  
- 4. Paua Trust - A5286722  

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process:
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

## Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Grant Funding Project Report Form Application No. BOIWCB011 From Living Theatre Charitable Trust - DRAFT

### Project Report - Community Grant Fund

\* indicates a required field

#### Project Report

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

**Please return the completed form to:** [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) **PDF attachment via email is preferred) OR:**

Funding Advisor

Far North District Council Private Bag 752

**KAIKOHE 0440**

#### Name

Living Theatre Trust

#### Name and Location of Project/Activity

Matariki Glow Show

#### Date of Project/Activity

July 2nd 2025

#### Which Community Board did you receive funding from?

- ☐ Te Hiku
- ☐ Kaikohe-Hokianga
- ☒ Bay of Islands-Whangaroa

#### Amount received from the Community Board

3959

Must be a number.

#### When was the funding approved?

07/05/2025

Must be a date.

#### Please give details of how the money was spent

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds

#### Expenditure

## Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Grant Funding Project Report Form Application No. BOIWCB011 From Living Theatre Charitable Trust - DRAFT

Supplier/Description	\$
Venue	\$1,920.00
Ticketing fees	\$408.00
Personell Fees	\$4,105.00
Production costs	\$735.00
Marketing costs	\$380.00
Transport costs	\$713.00
Accommodation costs	\$1,000.00
Per diems for 7 people x 2 nights	\$700.00

### Project Information

**Give a brief description of the highlights of your project/activity, including number of participants**

Firstly, thank you, ngā mihi nui for your grant. Without this we could not have taken the show to Kerikeri over July sch hols and Matariki!

Notwithstanding this has been an incredibly challenging time with worldwide economic crisis, we were extremely fortunate to be able to deliver our remounted MATARIKI GLOW SHOW to tamariki, educators of and families' during Term 3 and over July sch hols as well as over MATARIKI weekend June 20-22. Whilst each location we toured to, had a small drop off due to illness etc, our audiences came out to support the shows!

We were able to employ 18 performance artists and practitioners to make the work and then toured with a group of 7, to 29 locations nationwide. With robust, long-term planning and strict budgets, we were able to reach just under 70% of projected audiences -this includes a portion of gifted tickets. 1000 overall and heavily subsidised tickets in many areas.

We have been able to bring original high quality creative work to 15,500 over 6 weeks across Aotearoa and celebrate the story narrative of Matariki. Our cast and crew were well managed, and were able to be involved and be really creative with story-telling, in leading edge children's theatre.

Our website has all your logos at [www.glowshow.co.nz](http://www.glowshow.co.nz) had CNZ logo on it as well as 5000 dle flyers and A1, A3, A4 posters at venues. We also verbally thanked all funders and sponsors at the top of each show nationwide!

**Describe how your project benefited the community and your evaluation of the project outcomes \***

We provided uplifting well-being edutainment to so many children, educators and whanau during the 45minute experience and reached the community and surrounding areas to celebrate Matariki.

We provided original theatre in a new art form in regional NZ, promoted Te Reo Māori, through storytelling and music and gave long lasting reach to take back to ECEs, Primary school aged children with UV science, and sound good messaging.

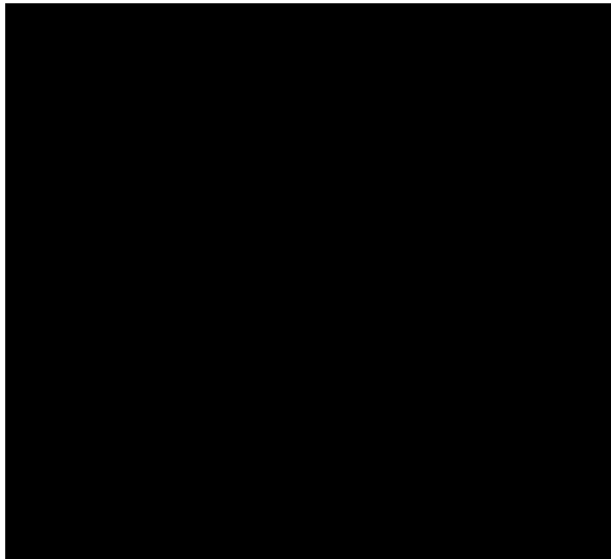
We were also able to gift a lot of tickets through our partnership with VOYCE in the Far North to children in and around Bay of Islands Whangaroa.

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025  
Community Grant Funding Project Report Form  
Application No. BOIWCB011 From Living Theatre Charitable Trust - DRAFT**

**Please provide details of how you acknowledged the funding you received from the Board (including any photos or marketing collateral) \***

We gave a verbal credit at the top of each show as well as having your logo on our website since May. Thankyou so much for your grant!

**If you have a website or Facebook page that we can link to, please provide details**  
[www.glowshow.co.nz](http://www.glowshow.co.nz)





**Far North  
District Council**

**Project Report  
COMMUNITY GRANT FUND - LOCAL**

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**Please return the completed form to: [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) PDF attachment via email is preferred) OR:**

Funding Advisor

Far North District Council Private

Bag 752

**KAIKOHE 0440**

**Name of organisation:** Te Kura Takiwa o Opononi - OPONONI AREA SCHOOL

**Name & location of project:** *2025 Te Tai Tokerau Secondary School Kapa Haka Festival and 50<sup>th</sup> Golden Jubilee Celebration (OAS 263 Hokianga Harbour Dr, Omapere)*

**Date of project/activity:** 9 – 11 April 2025

**Which Community Board did you receive funding from?**

☐ **Te Hiku**

☐ Kaikohe-Hokianga

☒ **Bay of Islands-Whangaroa**

**Amount received from the Community Fund:** BOI-Whangaroa \$7500 +GST

Te Hiku \$7300 + GST

TOTAL \$17,020 GST incl.

**Board meeting date the grant was approved:** February 2025

**Please give details of how the money was spent:**

- Your contribution to the project and the funding you received from the Community Board must be accounted for**
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
Hato Hone St Johns / First aid on-site services	\$5,715.49	
Manu, Kotare Coffee Shop / Day 3 of 3 catering Kuia Kaumatua Dignitaries	\$ 2,500	
JRT Custom Print / Kaituao shirts	\$2,620	
Nathan Dick / Security Weekend 11/04/2025-13/04/2025	\$2,170	
Hokianga Alpha Cubs / Security Weekdays 07/04/2025-10/04/2025	\$5,130	
Total:	\$18,135.00	

*Invoices listed above are those covered by Te Hiku-Whangaroa Community Board Funding.  
See attached Financial Report for more expenditure details.*

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,  
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: [ask.us@fndc.govt.nz](mailto:ask.us@fndc.govt.nz), Website: [www.fndc.govt.nz](http://www.fndc.govt.nz)

**Give a brief description of the highlights of your project including numbers participating:**

- Pre-festival coordination: Established a steering committee (including kura staff, Local volunteers, kura senior leaders) to oversee planning from October 2024 onwards.
- Venue preparation: The kura successfully transformed school facilities into a fit-for-purpose performance venue, including stage construction, seating, and accessibility considerations.
- Performer and school coordination: Managed registration, logistics, and communications for 28 participating in kura, ensuring smooth arrival, accommodation, and scheduling of performances.
- Health and safety compliance: Developed and implemented a full health and safety plan in partnership with local authorities, with zero reportable incidents during the event.
- Cultural and community engagement: Integrated pōwhiri, kaihaukai, and community-led initiatives (Para kore, Rawene composts) into the programme to ensure inclusive, mana-enhancing experiences for all attendees.

**Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:**

1. Economic Development and Local Business Growth
  - Increased revenue for local businesses: Accommodation, food vendors, transportation services, and retail saw increased activity, potentially measured by sales receipts or occupancy rates.
  - Pop-up markets and local artisan exposure: Local producers and craftspeople had stalls during the event, promoting whānau-owned businesses and stimulating microeconomic growth.
  - Job creation: The event required logistical, catering, cleaning, and security support, providing short-term employment opportunities.
2. Youth Development and Education
  - Enhanced student engagement and attendance: Preparation for and participation in kapa haka often improves school engagement, pride, and attendance, measured by school data before and after the event.
  - Improved cultural leadership and confidence: Rangatahi who performed or took on leadership roles developed transferable skills like public speaking, event management, and teamwork.
  - Strengthened links with tertiary and vocational providers: The presence of education partners (e.g., Te Kura, Te Wānanga o Aotearoa and The Moko Foundation) at the festival likely encouraged pathway planning for school leavers.
3. Cultural Revitalisation and Identity
  - Increased te reo Māori use: The event reinforced intergenerational language use, helping to meet local iwi goals for te reo Māori revitalisation.
  - Whakapapa and iwi pride: Performing and hosting in the rohe of Te Kura Takiwa o Opononi gave mana to local iwi and hapū, reconnecting youth to ancestral stories and tikanga.
  - Whānau and iwi participation rates: These could be measured through audience surveys, or whānau engagement reports.
4. Community Cohesion and Wellbeing
  - High whānau and community turnout: Attendance data and participant feedback would show strong community involvement, a key indicator of social cohesion.
  - Positive health and wellbeing outcomes: Engaging in kapa haka contributes to hauora — physical fitness, emotional expression, and connection to identity.
  - Volunteerism and intergenerational collaboration: The festival involved kaumātua, parents, and alumni, enhancing intergenerational knowledge transfer.
5. Regional Promotion and Manaakitanga
  - Media and online engagement metrics: Social media reach, Te Hiku Media and livestream viewership, and local/national media coverage (Te Karere) helped raise the profile of Te Kura Takiwa o Opononi and the Hokianga region.
  - Visitor numbers to the region: Tourism impact could be measured by travel bookings and local tourism operators' feedback.
  - Strengthened regional identity: Hosting the 50th anniversary gave Opononi a place of honour in the cultural history of Te Tai Tokerau.

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,  
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

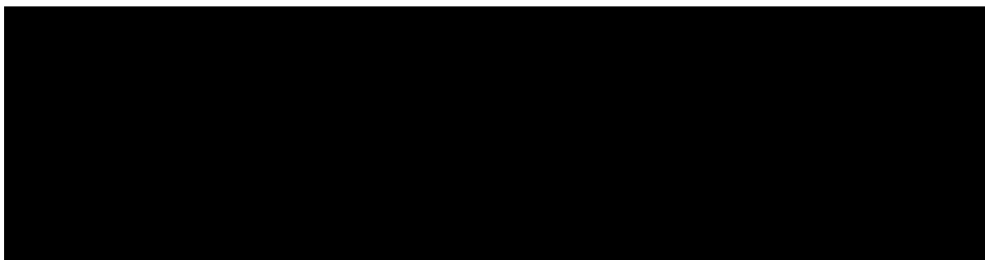
**Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:**

<https://jalbum.net/a/2141156> - photography  
<https://www.facebook.com/profile.php?id=61574587181133> - photography  
See booklet attached to email communications

**If you have a Facebook page that we can link to please give details:**

<https://www.facebook.com/OpoArea/> - school FB page  
<https://jalbum.net/a/2141156> - photography  
<https://www.facebook.com/profile.php?id=61574587181133> - photography

**This report was completed by:**







**Far North  
District Council**

**Project Report  
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

**Please return the completed form to: [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) PDF attachment via email is preferred) OR:**

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

**Name of organisation:** Our Kerikeri Community Charitable Trust \_\_\_\_\_

**Name & location of project:** Kerikeri Christmas 2024 \_\_\_\_\_

**Date of project/activity:** 7<sup>th</sup> December 2024 \_\_\_\_\_

**Which Community Board did you receive funding from?**

☐ Te Hiku

☐ Kaikohe-Hokianga

☒ Bay of Islands-Whangaroa

**Amount received from the Community Fund:** \$5,000 \_\_\_\_\_

**Board meeting date the grant was approved:** November 2024 \_\_\_\_\_

**Please give details of how the money was spent:**

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount	Receipt/s attached (please tick)
Attached full report and transactions	\$	
	\$	
	\$	
	\$	
Total:	\$	

**Give a brief description of the highlights of your project including numbers participating:**

The 2024 Christmas Variety Show lit up the Kerikeri Domain with an estimated 3,000+ attendees enjoying an evening of entertainment, food, and festive spirit. Highlights included a lively performance by Auckland-based entertainers and a crowd favourite Hands Off Band who got the audience dancing. The event was MC'd by the ever-popular John Markby, adding humour and energy throughout the night.

**Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:**

The 2024 Christmas Variety Show was a resounding success, bringing together hundreds of locals and visitors to celebrate the festive season in a vibrant, family-friendly atmosphere. Our evaluation found that the event met its key goals of community connection, celebration, and inclusivity. Feedback from attendees, performers, and vendors was overwhelmingly positive, with many commenting on the professional standard of performances, the welcoming environment, and the joy it brought to people of all ages.

The event benefited the community in several key ways:

- **Strengthening community spirit** by offering a free, all-ages celebration that brought together people from across Kerikeri and the wider Bay of Islands.
- **Supporting local talent**, including musicians, kapa haka performers, schools, and emerging artists who had the opportunity to perform on a professionally run stage.
- **Boosting local economy**, with food vendors and small businesses reporting strong sales, and foot traffic benefiting nearby town centre retailers.
- **Promoting social inclusion**, as the show created a safe, festive space accessible to everyone, regardless of income or background.
- **Enhancing placemaking**, with the lighting of the community Christmas tree and other decorations contributing to a sense of pride and belonging in the town centre.

The event continues to grow in scale and impact each year, and this year's findings reinforce the value of investing in local, community-led celebrations that bring people together in meaningful ways.

**Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:**

## Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Grant Funding Project Report Form Application No. BOIWCB025 From Ms maryann connor - DRAFT

### Project Report - Community Grant Fund

\* indicates a required field

#### Project Report

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

**Please return the completed form to: [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) PDF attachment via email is preferred) OR:**

Funding Advisor

Far North District Council Private Bag 752

**KAIKOHE 0440**

#### Name

Paua Trust

#### Name and Location of Project/Activity

Rawene Matariki Movie Night

#### Date of Project/Activity

15 June, 20 June

#### Which Community Board did you receive funding from?

- ☐ Te Hiku  
☒ Kaikohe-Hokianga  
☐ Bay of Islands-Whangaroa

#### Amount received from the Community Board

3500

Must be a number.

#### When was the funding approved?

22/04/2025

Must be a date.

#### Please give details of how the money was spent

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds

#### Expenditure

## Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Grant Funding Project Report Form Application No. BOIWCB025 From Ms maryann connor - DRAFT

Supplier/Description	\$
Movie Licencing Cost	\$403.00
Edwards Higher (Tech equipment)	\$1,250.00
Screen Inflator	\$450.00
USA Popcorn	\$190.00
Rawene School Hire	\$250.00
Petrol - Van	\$120.00
Volunteer Meals	\$200.00
Resources	\$336.69
New World - Kai, Resources for Tangata	\$363.72
Petrol - Auckland Hire	\$129.64

### Project Information

**Give a brief description of the highlights of your project/activity, including number of participants**

250 Participants

With the funding, we successfully hosted two community focused Matariki Movie Nights, which brought together whānau, hapū, iwi, and wider community members in a warm and festive atmosphere. The funding enabled us to cover key costs such as the PA system, toilet facilities, provide FREE popcorn and equipment hire, which were crucial in delivering a quality outdoor movie experience.

The events were well attended, with positive feedback from tamariki, rangatahi, and pakeke. The strong turnout, positive atmosphere, and engagement throughout the evening signalled the event's success. Many expressed a desire for more community events like this in future.

The events drew a great crowd and created a warm, welcoming environment. Whānau arrived with blankets, chairs, and plenty of smiles, sharing in laughter and connection under the stars. The night wasn't just about watching a movie – it was about being together, creating memories, and celebrating the essence of Matariki.

The success of the events was evident in the feedback we received on the night and in the days following. Some direct quotes from our whānau included:

- "This was so awesome – please do it again next year!"
- "I'm so glad I was able to come with my moko. We don't often get nights like this."
- "Wow, we can't afford to go to the movies let alone get popcorn – this has been a real treat."
- "The kids haven't stopped talking about it – they felt so special."
- "It's so nice to have something here for us, where we don't have to drive out of town."
- "I saw cousins I hadn't seen in years – mean mahi, team."
- "What a fun night, I forgot how good it feels to laugh with the whole community."

Moments like these told us we had achieved exactly what we set out to do.

\*Note\* Photos attached to email document

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025  
Community Grant Funding Project Report Form  
Application No. BOIWCB025 From Ms maryann connor - DRAFT****Describe how your project benefited the community and your evaluation of the project outcomes \***

The funding helped lift barriers and bring people together. It created a space where all generations could gather safely, enjoy a night out without financial stress, and be part of something uplifting. It wasn't just a movie – it was shared kai, shared stories, shared laughs. It brought whānau back into the same space, at the same time, with the same purpose: to celebrate Matariki together.

By removing costs for entry, popcorn, and activities, whānau who may normally miss out were able to be present, participate fully, and enjoy a night that didn't put pressure on their pockets. The benefit to our hapū and iwi was in the strengthened sense of kotahitanga, pride, and mana motuhake – coming together on our terms, in our space, for our kaupapa.

The event reminded our community of the power and importance of gathering. It rekindled connections between neighbours, cousins, and community providers. Tamariki saw their parents relaxed, smiling and engaged, and rangatahi felt seen and part of something meaningful.

There was a noticeable uplift in wairua – many people shared that they felt “lighter” afterwards, and that it was “just what we needed.” Several kaumatua thanked us for creating a space that brought everyone together without pressure or expectations.

It also gave our team confidence – in our ability to organise a quality event, and in our community's willingness to show up and support kaupapa Māori events when they're held in ways that are inclusive and mana-enhancing.

**Local Leadership and Support**

We were honoured to have local MPs and representatives from the Māori Party attend and support the Matariki Movie Night, showing strong backing for community-led kaupapa.

Rangatahi were asked to MC the night, prompting them gain confidence in themselves and public speaking.

**Support for Local Whānau and Vendors**

The event also created space for local vendors and whānau to set up stalls, providing an opportunity to fundraise for personal or collective needs. From kai sales to handmade goods, this not only supported whānau economic wellbeing but added to the vibrant, community-driven atmosphere of the night.

**Celebrating and Learning Matariki**

Matariki was brought to life through interactive stalls that represented each of the nine whetū (stars) of the Matariki cluster. Each stall provided knowledge, reflection, and storytelling aligned with the meaning of its star, turning the evening into a rich learning opportunity for tamariki, rangatahi, and pakeke.

**Challenges:**

Logistics were one of our biggest hurdles. Coordinating the hire of PA gear and managing transport was difficult without access to a van or suitable trailer. We had to use four different vehicles to haul equipment, which was time-consuming and put unnecessary strain on our kaimahi. In future, investing in a shared community van or securing access to one would make a huge difference.

**Learnings:**

We learned just how valued these events are – even the simplest of things, like popcorn, a blanket, and a screen under the stars, can bring so much joy. It also reinforced the importance of being proactive and collaborative in our planning, with everyone pitching in and bringing their strengths.

**Opportunities:**

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025  
Community Grant Funding Project Report Form  
Application No. BOIWCB025 From Ms maryann connor - DRAFT**

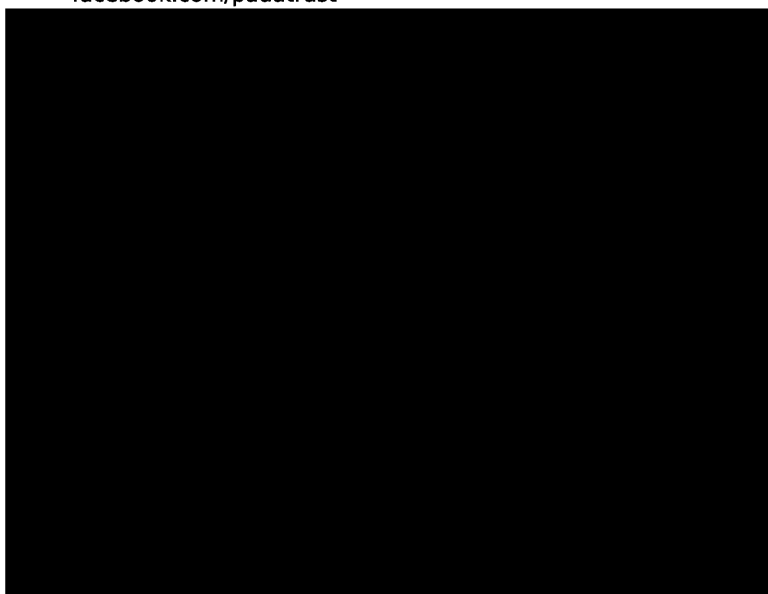
This event opened the door for regular community events – not just once a year. It showed us that our people are hungry for connection and joy, and we now have momentum to build on. We're keen to explore more kaupapa-led initiatives – such as outdoor whānau movie nights, matariki wānanga, or even a “community cinema” that travels to rural spaces that often miss out.

**Please provide details of how you acknowledged the funding you received from the Board (including any photos or marketing collateral) \***

We intermittently thanked our funding sponsors and had visual acknowledgment on the movie screen before and after the movie screening.

Acknowledgments were also made during our promotional posts on social media and flyers handed out in the communities ahead of the Matariki movie night.

**If you have a website or Facebook page that we can link to, please provide details**  
[facebook.com/pauatrust](https://facebook.com/pauatrust)



## 7.4 FUNDING APPLICATIONS

**File Number:** A5287544

**Author:** Kathryn Trewin, Funding Advisor

**Authoriser:** Aisha Huriwai, Manager - Democracy Services

### TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to allow the Bay of Islands-Whangaroa Community Board (the Board) to consider the application/s received for the Community Grant Fund/Placemaking Fund.

### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Six new applications have been received requesting a total of **\$68,241**.
- The Board has **\$185,061** to allocate for the Community Board Fund in the 2025/2026 financial year.
- The Board has **\$100,000** to allocate for the Placemaking Fund in the 2025/2026 financial year.
- Due to the local body elections taking place in October 2025, community groups who want funding for Christmas events are being asked to submit their applications by 5 August 2025 so that they are considered at the September meeting and they have a decision in time for their event.

#### TŪTOHUNGA / RECOMMENDATION

- a) That Bay of Islands-Whangaroa Community Board approve the sum of **\$3,500** (plus GST if applicable) be paid from the Boards Community Grant Fund account to Friends of Northland Dance for costs towards the costumes for the Christmas 2025 showcase Festival.

#### TŪTOHUNGA / RECOMMENDATION

- b) That Bay of Islands-Whangaroa Community Board approve the sum of **\$4,807** (plus GST if applicable) be paid from the Boards Community Grant Fund account to Jacman Entertainment for costs towards Kerikeri Street Party 2025

#### TŪTOHUNGA / RECOMMENDATION

- c) That Bay of Islands-Whangaroa Community Board approve the sum of **\$2,500** (plus GST if applicable) be paid from the Boards Community Grant Fund account to Okaihau College for costs towards the Okaihau and Districts Schools' 150<sup>th</sup> anniversary reunion.

#### TŪTOHUNGA / RECOMMENDATION

- d) That Bay of Islands-Whangaroa Community Board approve the sum of **\$4,000** (plus GST if applicable) be paid from the Boards Community Grant Fund account to Robyn Tauroa for costs towards Manawanuitia Kaumatuatanga.

#### TŪTOHUNGA / RECOMMENDATION

- e) That Bay of Islands-Whangaroa Community Board approve the sum of **\$3,000** (plus GST if applicable) be paid from the Boards Community Grant Fund account to The Centre for costs towards the show Tangihanga.

#### TŪTOHUNGA / RECOMMENDATION

- f) That Bay of Islands-Whangaroa Community Board decline the application from Tri-Oceans Education Trust for the sum of **\$35,000** (plus GST if applicable) for costs towards the planning and consents for the build of the ‘Tui’ Education Centre.**

## 1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's Long-Term Plan. The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

## 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant	Requested	Recommend	Comments
Friends of Northland Dance – Christmas Showcase 2025	\$7,662	\$3,500	The applicant is seeking funding to help cover the costs of costumes for dancers and performers at a showcase in late 2025.  This application meets community outcomes 2, 3, 4 and 5
Jacman Entertainment – Kerikeri Street Party	\$4,807	\$4,807	The application is seeking funding to assist with the Kerikeri Street Party, which is held after the Kerikeri Half Marathon. While they have made several applications to the Board, they have only been successful once (2022 - \$10,000).  This meets community outcomes 2, 3, 4 and 5
Okaihau and Districts Schools' – 150 <sup>th</sup> anniversary reunion	\$10,772	\$2,500	The applicant is seeking funding to assist with hosting the 150 <sup>th</sup> anniversary reunion of the Okaihau and Districts schools. While this is outside of the Bay of Islands-Whangaroa ward, they expect that the ward will benefit from participants returning to the district to attend. On this basis, they have applied to the Board for assistance. They have also lodged an application with the Kaikohe-Hokianga Community Board.  This application meets community outcomes 2, 3 and 5



Applicant	Requested	Recommend	Comments
Robyn Tauroa – Manawanuitia Kaumatuatanga	\$4,000	\$4,000	<p>The applicant previously returned funding the Board granted for the show Heti and Hope as she was successful in other funding applications.</p> <p>She is applying for funding to run support sessions for whanau and caregivers of those with mate wareware (dementia) with assistance from Te Runanga o Whaingaroa.</p> <p>This meets community outcomes 1, 2, 3 and 5</p>
The Centre – Tangihanga	\$6,000	\$3,000	<p>The applicant is seeking funding on behalf of Wahanui Productions for a Māori show called Tangihanga. The performer sought funding from Te Hiku and Kaikohe-Hokianga Community Boards for shows in their ward, and was successful (\$3000 - \$500 from Te Hiku, \$2,500 from Kaikohe-Hokianga). The Centre is applying on their behalf for a show in Kerikeri.</p> <p>This application meets community outcomes 2, 3 and 5</p>
Tri-Oceans Education Trust – Tui Marine Education Centre	\$35,000	Decline	<p>The applicant is seeking funding towards the costs of planning and consents for rebuilding the Tui at Waitangi. The application is for costs towards planning and consents, which are generally not funded by Community Boards.</p> <p>While there is strong support for the kaupapa of the applicant, it is recommended that at this time the application is declined and that an amended (or new) application is made for more tangible items (such as costs towards construction) when they have secured the permits for building.</p> <p>It is noted that Council has this week agreed to work towards an agreement between the hapu and Council on co-governance of the adjacent reserve (known locally as Shippies reserve). Any construction or activity that is to take place on or over this reserve would require a building consent and the proposed co-governance group would be involved in this process as an interested party.</p> <p>This meets community outcomes 1, 2, 3, 4 and 5</p>

### TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants were required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

**Option One:** Authorise funding for the full amount requested.







**Option Two:** Authorise partial funding.

**Option Three:** Decline funding the application.

**3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.

**ĀPITIHINGA / ATTACHMENTS**

1. Friends of Northland Dance - A5286721 [↓](#) 
2. Jacman Entertainment - A5286725 [↓](#) 
3. Okaihau Districts 150th school Reunion - A5286727 [↓](#) 
4. Robyn Tauroa - A5286718 [↓](#) 
5. The Centre - Tangihanga - A5286719 [↓](#) 
6. Tri-Oceans Education Trust - A5286720 [↓](#) 

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Applications received are assessed against the Community Grants Policy and Te Pae o Uta.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.  State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to the applications received in relation to whenua and/or wai.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB07 From Friends of Dance Northland Charitable Trust**

Form Submitted 7 Jul 2025, 1:08PM NZST

**Before you Begin****Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

**The following *must* be submitted along with this application form:**

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

**Applicant Details****\* indicates a required field****Fund Type****Which fund are you applying for? \***☒ Community Grant Fund☐ Pride of Place Fund**Applicant details****Applicant \***

Friends of Dance Northland Charitable Trust

**NZ Charity Registration Number (CRN)**

CC61660

**New Zealand Charities Register Information**

<b>Reg Number</b>	CC61660
<b>Legal Name</b>	Friends of Dance Northland Charitable Trust

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB07 From Friends of Dance Northland Charitable Trust**

Form Submitted 7 Jul 2025, 1:08PM NZST

<b>Other Names</b>	
<b>Reg Status</b>	Registered
<b>Charity's Street Address</b>	126 Waipapa Road Kerikeri 0230
<b>Charity's Postal Address</b>	126 Waipapa Road Kerikeri 0230
<b>Telephone</b>	0212327071
<b>Fax</b>	
<b>Email</b>	najagirl431@yahoo.co.nz
<b>Website</b>	
<b>Reg Date</b>	12:00am on 4 Oct 2023

*Information retrieved at 11:35am on 16 Jul*

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

**What sector do you/your organisation work in? \***

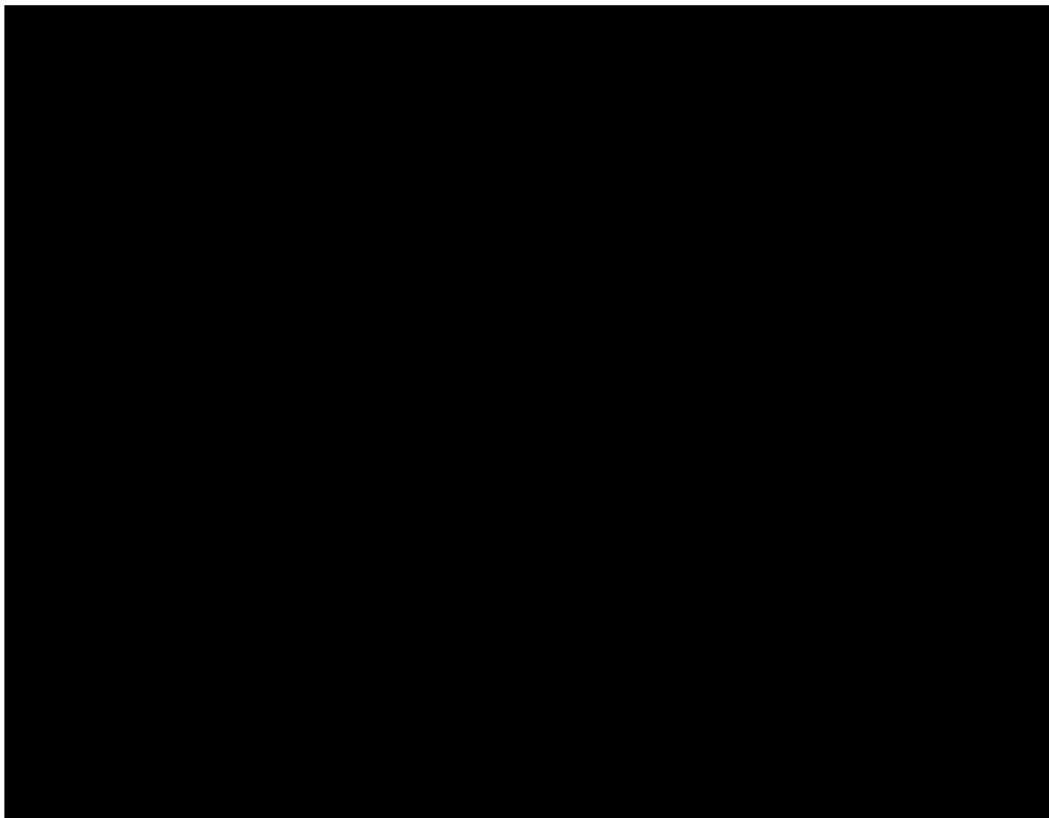
Arts/Culture/Heritage

**Website**

Must be a URL.

**Facebook page**<https://www.facebook.com/friendsofdancenorthland> Contact details**Contact details**

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. BWCB07 From Friends of Dance Northland Charitable Trust**  
Form Submitted 7 Jul 2025, 1:08PM NZST



### **Purpose of organisation**

**Please briefly describe the purpose of the organisation \***

To benefit the local community in the Far North by:

- (i) Encouraging, promoting, providing instruction and education in dance
- (ii) Producing and presenting dance performances;
- (iii) Increase access to dance education and performance for children, particularly those from disadvantaged backgrounds;
- (iv) Scholarship fund to help students advance their dance education;

Must be no more than 50 words.

**Number of Members \***

4

### **Project Details**

**\* Indicates a required field**

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB07 From Friends of Dance Northland Charitable Trust**

Form Submitted 7 Jul 2025, 1:08PM NZST

**Community Board****Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

**Which Community Board are you applying to? \***

☐ Te Hiku (Northern) Community Board      ☒ Bay of Islands-Whangaroa (Eastern) Community Board      ☐ Kaikohe-Hokianga (Western) Community Board

**Project name \***

Twisted Fairy Tails

**Type of Activity**

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

**Type of Activity \***

- ☒ Art/Culture/Heritage  
☐ Event  
☐ Infrastructure  
☐ Community  
☐ Environmental  
☐ Sport and Recreation

**Project Dates****Start Date****Date**

03/07/2025

Must be a date.

**End Date:****Date:**

20/12/2025

Must be a date.

**Project Details****Location \***

Kerikeri

## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

**Application No. BWCB07 From Friends of Dance Northland Charitable Trust**

Form Submitted 7 Jul 2025, 1:08PM NZST

Must be no more than 10 words.  
(Town or area)

**Will there be a charge for the public to attend or participate in the project or event? \***

☒ Yes

☐ No

**If yes, how much?**

\$25.00

Must be a whole dollar amount (no cents).

**How many active participants (including volunteers) are taking part? \***

200

Must be a number.

**How many visitors/audience members/clients do you expect? \***

1000

Must be a number.

**Have you engaged with tangata whenua about your project? \***

☐ Yes

☒ No

If yes, please provide evidence of any engagement you have undertaken

**Have you engaged with the community about your project? \***

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

## Project Outline

**Outline your activity and the services/experiences it will provide.**

**Who will benefit from your project and how? \***

A musical theatre/ dance production performed by northland youth, including singing, jazz, lyrical, hip hop, Contemporary, Ballet and acrobatic dance. A chance for young dancers to share the talents and skills they have learned throughout the year in an onstage presentation for whanau, friends and the general public. The production involves over 170 performers aged between 4-18 years, and approximately 30 volunteers as well as qualified dance and theatrical professionals to tutor and Mentor the children. A few of the teen performers are also involved in the planning and preparation of the show, including choreography, set and costume design and helping tutor the younger dancers which is expanding their knowledge and skill base within the industry.

Must be no more than 150 words.

**What Community Outcome(s) does your project meet? \***

☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

☒ Proud, vibrant communities

☒ Prosperous communities supported by a sustainable economy

☒ Communities that are healthy, safe, connected and sustainable



**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB07 From Friends of Dance Northland Charitable Trust**

Form Submitted 7 Jul 2025, 1:08PM NZST

☒ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

**How does your project meet the Community Outcome(s) you have selected above? \***

We encourage and foster young people to embrace their culture and heritage and express themselves through dance. Without these performances there is little to no opportunities for the youth of Kerikeri to showcase the dance artform in the far north, we are also encouraging the older dancers to pass on the knowledge they have acquired over the past 3-4 years to the younger students with the first of our seniors sitting her teachers certificate in Jazz this year.

The dancers learn to work through problems that arise in performances as a team and learn the vital skill of "working together" from a young age. They also learn about the importance of taking care of their bodies by fueling them correctly and the importance of fitness of both mind and body.

Must be no more than 250 words.

**Project Cost****\* indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

**Funding Request Amount**

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$32,949.00

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$7,662.00

Must be a dollar amount.

**Completing your budget****Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.

## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

**Application No. BWCB07 From Friends of Dance Northland Charitable Trust**

Form Submitted 7 Jul 2025, 1:08PM NZST

*Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.*

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

### Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Facilitator/Professional Fees - Choreographer	\$9,200.00	\$0.00	Filename: Dance Vibes.pdf File size: 49.8 kB	
Venue Hire	\$8,410.33	\$0.00	Filename: Venue Hire Agreement - Friends of Dance Xmas 2025.pdf File size: 665.8 kB	
set Construction	\$652.00	\$0.00	Filename: Untitled document (4).pdf File size: 202.5 kB	
Administration	\$500.00	\$0.00	No files have been uploaded	
Costumes Including Seamstress	\$7,662.43	\$7,662.43	Filename: costume pricing 2.pdf File size: 53.0 kB  Filename: costume pricing.pdf File size: 166.3 kB	
Programmes	\$300.00		No files have been uploaded	
Music Licencing Fees	\$300.00		No files have been uploaded	
Makeup Artists/Hairdresser	\$500.00		No files have been uploaded	

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
**Community Board Funding Application Form (Dec 2024)**  
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Stage Manager	\$500.00		No files have been uploaded	
Hair and Makeup Consumables	\$300.00		No files have been uploaded	
Advertising/Promotion	\$500.00		No files have been uploaded	
Equipment Purchase	\$824.50		Filename: sound division.pdf File size: 80.0 kB	
Photographer	\$1,200.00		No files have been uploaded	
Videographer	\$800.00		No files have been uploaded	
Student Teachers	\$600.00		No files have been uploaded	
Ballet Teacher	\$1,000.00		No files have been uploaded	
			No files have been uploaded	

## Financial Information

**\* indicates a required field**

### Financial Information

**If your organisation registered for GST \***

☒ Yes ☐ No

### GST Number

**GST Number**  
140912594

### Current Funding

**How much money does your organisation currently have? \***

\$620.00

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$450.00

Must be a dollar amount.

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
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### Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Senior Scholarship term 3	\$250.00
Junior Scholarship term 3	\$200.00

### Total Tagged Funds

**Total Expenditure Amount**

\$450.00

This number/amount is calculated.

### Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Dalton Trust	\$10,000.00	Pending
Ticket sales	\$10,000.00	Pending
DVNZ Performance/Rehearsal Charge	\$3,000.00	Yes
Fundraising	\$1,000.00	Yes

### Previous Funding from FNDC

**Have you previously received funding from FNDC? \***

☒ Yes ☐ No

### Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	

## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

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Alice in Wonderland	\$2,500.00	28/11/1923	Yes
Welcome to the Circus	\$5,750.00	21/11/1924	Yes

### Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

#### 1 Name of supporting financial document \*

Annual return

#### 1 Supporting Financial document \*

Filename: CC61660\_AnnualReturnSummary\_AR001 (1).pdf

File size: 89.6 kB

#### 2 Name of supporting financial document

Charity Summary

#### 2 Supporting Financial Document

Filename: CC61660\_CharitySummary (1).pdf

File size: 85.2 kB

#### 3 Name of supporting financial document

#### 3 Supporting Financial Document

*No files have been uploaded*

### Applicant Declaration

**\* indicates a required field**

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

#### Application No. BWCB07 From Friends of Dance Northland Charitable Trust

Form Submitted 7 Jul 2025, 1:08PM NZST

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

#### **We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journey entry
  - regular financial reporting to every full meeting of the governing body

#### **We agree to the following conditions if we are funded by Local Community Grant Funding:**

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
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who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.

9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).

- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

### Signatures

Must be a date.

### Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB14 From Jacman Entertainment Ltd**

Form Submitted 10 Jul 2025, 5:34PM NZST

**Before you Begin****Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

**The following *must* be submitted along with this application form:**

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

**Applicant Details****\* indicates a required field****Fund Type****Which fund are you applying for? \***☒ Community Grant Fund☐ Pride of Place Fund**Applicant details****Applicant \***

Jacman Entertainment Ltd

**NZ Charity Registration Number (CRN)****New Zealand Charities Register Information****Reg Number****Legal Name**



**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB14 From Jacman Entertainment Ltd**

Form Submitted 10 Jul 2025, 5:34PM NZST

**Other Names****Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

**What sector do you/your organisation work in? \***

Events

**Website**<http://www.kerikeristreetparty.co.nz>

Must be a URL.

**Facebook page**<https://www.facebook.com/KerikeriStreetParty/>**Contact details**

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. BWCB14 From Jacman Entertainment Ltd**  
Form Submitted 10 Jul 2025, 5:34PM NZST

## Purpose of organisation

**Please briefly describe the purpose of the organisation \***

The Kerikeri Street Party is a unique annual not-for-profit food and beverage event that transforms the Kerikeri CBD into a vibrant community celebration. It showcases local produce, entertainment, and culture while encouraging marathon visitors to extend their stay and bringing the diverse community together in a festive street carnival atmosphere.

Must be no more than 50 words.

**Number of Members \***

1

## Project Details

**\* indicates a required field**

### Community Board

**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

**Which Community Board are you applying to? \***

☐ Te Hiku (Northern) Community Board      ☒ Bay of Islands-Whangaroa (Eastern) Community Board      ☐ Kaikohe-Hokianga (Western) Community Board

**Project name \***

The Kerikeri Street Party 2025

### Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB14 From Jacman Entertainment Ltd**

Form Submitted 10 Jul 2025, 5:34PM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

**Type of Activity \***

- ☐ Art/Culture/Heritage  
☒ Event  
☐ Infrastructure  
☐ Community  
☐ Environmental  
☐ Sport and Recreation

**Project Dates**

Start Date

End Date:

**Date****Date:**

22/11/2025

22/11/2025

Must be a date.

Must be a date.

**Project Details****Location \***

Kerikeri CBD (Kerikeri Rd and Cobham Rd)

Must be no more than 10 words.

(Town or area)

**Will there be a charge for the public to attend or participate in the project or event? \***

- ☒ Yes ☐ No

**If yes, how much?**

\$10.00

Must be a whole dollar amount (no cents).

**How many active participants (including volunteers) are taking part? \***

250

Must be a number.

**How many visitors/audience members/clients do you expect? \***

3500

Must be a number.

**Have you engaged with tangata whenua about your project? \***☐ Yes☒ No

If yes, please provide evidence of any engagement you have undertaken

**Have you engaged with the community about your project? \***

## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

Application No. BWCB14 From Jacman Entertainment Ltd

Form Submitted 10 Jul 2025, 5:34PM NZST

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

### Project Outline

**Outline your activity and the services/experiences it will provide.**

#### Who will benefit from your project and how? \*

The Kerikeri Street Party transforms the shopping precinct into a vibrant celebration benefiting multiple stakeholders. Local businesses including wineries, craft brewers, food trucks, and eateries gain direct sales and exposure. Musicians, performers, and artists receive performance opportunities and income through entertainment bookings spanning bands, theatre groups, street performers, DJs, and kids' entertainers.

Marathon visitors enjoy extended experiences encouraging longer stays, while local residents celebrate their community's diversity through food, music, and cultural performances. Accommodation and hospitality providers benefit from increased bookings, often made a year in advance.

The broader Kerikeri economy gains from thousands of visitors spending locally, with regional Northland businesses benefiting as guests extend their stays to explore the area. Community groups receive volunteering opportunities and recognition and Local Charities benefit from proceeds.

The event maintains accessibility through affordable \$10 entry fees and sustainable practices, we allow free entry for children under 14yrs and seniors.

Must be no more than 150 words.

#### What Community Outcome(s) does your project meet? \*

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☒ Prosperous communities supported by a sustainable economy
- ☐ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

#### How does your project meet the Community Outcome(s) you have selected above? \*

a) Creating Proud and Vibrant Communities:

Kerikeri Street Party directly creates proud and vibrant communities by celebrating Kerikeri's diverse cultural heritage and bringing together people. It showcases local artists and producers, giving the community a platform to display their skills and creativity.

The Street Party fosters community pride by highlighting everything that makes Kerikeri special - from award-winning local wineries and craft brewers to talented youth and established artists. It creates intergenerational connections with "young and old dancing, eating and laughing together" in a true celebration of the town and its people.

The event strengthens community bonds through collaborative effort, with local business owners, volunteers and community groups all working together. This collective commitment has enabled the event to thrive for 17 years and become a cherished local tradition.

b) Prosperous Communities Supported by a Sustainable Economy:

## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

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Kerikeri Street Party significantly contributes to economic prosperity by attracting thousands of visitors who extend their stays and spend money in local businesses. Accommodation and hospitality businesses benefit from bookings, while the visitor influx supports the entire retail and hospitality sector.

The event creates economic opportunities for local food and beverage producers, artisans, and entertainers who participate as stallholders and performers. It serves as a crucial platform for showcasing Northland's growing food and beverage industry, including many award-winning producers and new businesses.

The Street Party generates broader regional economic benefits as visitors explore other Northland destinations, and businesses. This creates a multiplier effect that benefits the entire Far North region, not just Kerikeri.

Must be no more than 250 words.

## Project Cost

**\* indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

## Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$60,379.00

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$4,807.00

Must be a dollar amount.

## Completing your budget

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.*

- You need to provide quotes (or evidence of costs) for everything listed in the total

## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

#### Application No. BWCB14 From Jacman Entertainment Ltd

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costs column

- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

### Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Toilets	\$2,345.00	\$2,345.00	Filename: Portable Loos Northland (Kaikohe Hire) 0958.PDF File size: 40.7 kB	
Gazebos	\$969.00	\$969.00	Filename: Tents & Events 22 - Jacman.pdf File size: 277.5 kB	
Staging	\$1,493.00	\$1,493.00	Filename: Kaikoh e Hire Staging & Furniture 0959. PDF File size: 61.2 kB	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB14 From Jacman Entertainment Ltd**

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			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

**Financial Information****\* indicates a required field****Financial Information****If your organisation registered for GST \***☒ Yes ☐ No**GST Number****GST Number**

100-228-378

**Current Funding****How much money does your organisation currently have? \***

\$6,000.00

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$6,000.00

Must be a dollar amount.

**Tagged Funds**

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Marketing Costs	\$6,000.00

## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

Application No. BWCB14 From Jacman Entertainment Ltd

Form Submitted 10 Jul 2025, 5:34PM NZST

### Total Tagged Funds

#### Total Expenditure Amount

\$6,000.00

This number/amount is calculated.

### Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Dalton Trust	\$2,000.00	Pending

### Previous Funding from FNDC

Have you previously received funding from FNDC? \*

☒ Yes ☐ No

### Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Matariki Pewhairangi Festival	\$10,000.00	01/07/2023	Yes
BOI Music Festival	\$9,950.00	01/07/2020	Yes
Kerikeri Street Party	\$7,475.00	01/08/2020	Yes
Hullabaloo Childrens Festival	\$1,700.00	25/08/2020	Yes
Hullabaloo Childrens Festival	\$1,950.00	18/08/2020	Yes

### Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.



**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. BWCB14 From Jacman Entertainment Ltd**  
Form Submitted 10 Jul 2025, 5:34PM NZST

**1 Name of supporting financial document \***

Proof of accounts

**1 Supporting Financial document \***

Filename: Jacman Entertainment Account Details.docx  
File size: 140.7 kB

**2 Name of supporting financial document**

KKSP Budget 2025

**2 Supporting Financial Document**

Filename: KKSP2025 Budget.xlsx  
File size: 30.7 kB

**3 Name of supporting financial document**

**3 Supporting Financial Document**

*No files have been uploaded*

## Applicant Declaration

**\* indicates a required field**

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

**We, the undersigned, declare the following:**

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## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

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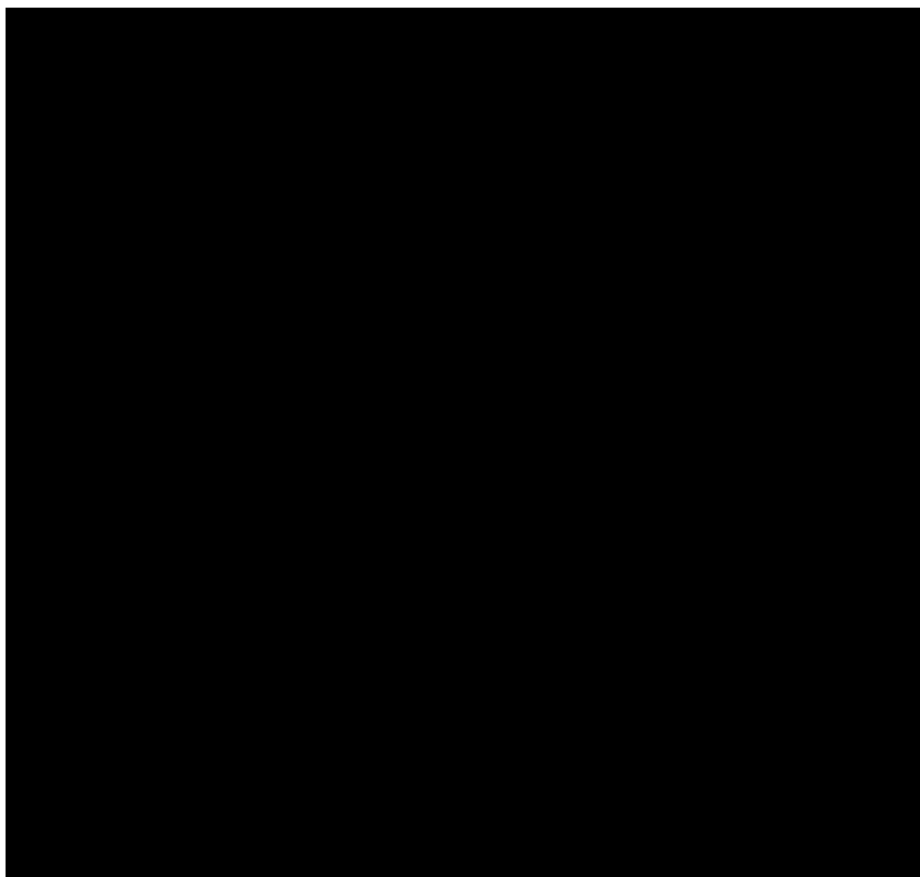
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
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2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB14 From Jacman Entertainment Ltd**

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**Signatures****Any other supporting documentation**

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

**1 Additional Supporting Document Name**

Business Plan 2025

**1 Additional Supporting Information**

Filename: Kerikeri Street Party Business Plan 2025.pdf

File size: 1.7 MB

**2 Additional Supporting Document Name**

Page 12 of 13

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. BWCB18 From Okaihau and District Schools' Reunion 150th**  
Form Submitted 21 Jul 2025, 12:08PM NZST

## Before you Begin

### Instructions

**Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

**The following *must* be submitted along with this application form:**

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

## Applicant Details

**\* indicates a required field**

### Fund Type

**Which fund are you applying for? \***

☒ Community Grant Fund

☐ Pride of Place Fund

### Applicant details

**Applicant \***

Okaihau and District Schools' Reunion 150th

**NZ Charity Registration Number (CRN)**

New Zealand Charities Register Information
Reg Number
Legal Name

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB18 From Okaihau and District Schools' Reunion 150th**

Form Submitted 21 Jul 2025, 12:08PM NZST

**Other Names****Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

**What sector do you/your organisation work in? \***

Education

**Website**<http://www.okaihau-college.school.nz>

Must be a URL.

**Facebook page**

Okaihau College Reunion

**Contact details**

Contact Person One:

Contact Person Two:

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. BWCB18 From Okaihau and District Schools' Reunion 150th**  
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## Purpose of organisation

**Please briefly describe the purpose of the organisation \***

We are currently organising a 150th Reunion of the Okaihau and District Schools which is going to be held on the 24th October 2025 to 26th October 2025. We are expecting 435 attendees.

Must be no more than 50 words.

**Number of Members \***

Eight (8)

## Project Details

**\* indicates a required field**

### Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

**Which Community Board are you applying to? \***

☐ Te Hiku (Northern) Community Board      ☒ Bay of Islands-Whangaroa (Eastern) Community Board      ☐ Kaikohe-Hokianga (Western) Community Board

**Project name \***

Okaihau and District Schools' 150th Reunion

### Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
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Form Submitted 21 Jul 2025, 12:08PM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

**Type of Activity \***

- ☐ Art/Culture/Heritage  
☒ Event  
☐ Infrastructure  
☐ Community  
☐ Environmental  
☐ Sport and Recreation

**Project Dates**

Start Date

**Date**

24/10/2025

Must be a date.

End Date:

**Date:**

26/10/2025

Must be a date.

**Project Details**

**Location \***

Okaihau College and surrounding schools

Must be no more than 10 words.

(Town or area)

**Will there be a charge for the public to attend or participate in the project or event? \***

- ☒ Yes ☐ No

**If yes, how much?**

\$90.00

Must be a whole dollar amount (no cents).

**How many active participants (including volunteers) are taking part? \***

435

Must be a number.

**How many visitors/audience members/clients do you expect? \***

435

Must be a number.

**Have you engaged with tangata whenua about your project? \***

- ☒ Yes

- ☐ No

If yes, please provide evidence of any engagement you have undertaken

**Have you engaged with the community about your project? \***

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
**Community Board Funding Application Form (Dec 2024)**  
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 Form Submitted 21 Jul 2025, 12:08PM NZST

- ☒ Yes  
☐ No

If yes, please provide evidence of any engagement you have undertaken

## Project Outline

**Outline your activity and the services/experiences it will provide.**

**Who will benefit from your project and how? \***

Okaihau and the surrounding communities will benefit from the large influx of visitors (past students and staff) that will attend the Reunion. Some of them will be coming from overseas.

There will be visits to Okaihau Primary School, Mangamuka School, Umawera School and Horeke School.

We envisage that the Bay of Islands/Whangaroa areas will increase in visitor numbers and business revenue during that time.

Must be no more than 150 words.

**What Community Outcome(s) does your project meet? \***

- ☒ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki  
☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride  
☒ Proud, vibrant communities  
☒ Prosperous communities supported by a sustainable economy  
☒ Communities that are healthy, safe, connected and sustainable  
☒ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

**How does your project meet the Community Outcome(s) you have selected above? \***

We have been guided throughout the organising of the Reunion by Mori Rapana (Ngapuhi) and Mabel Davis (Ngapuhi).

Our aim is to make the event a celebration of the history of Okaihau and the surrounding school district area.

We will be doing everything within our power to create a healthy, safe environment throughout the weekend.

Must be no more than 250 words.

## Project Cost

**\* indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this



**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. BWCB18 From Okaihau and District Schools' Reunion 150th**  
 Form Submitted 21 Jul 2025, 12:08PM NZST

is not done

## Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$44,499.00

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$10,772.00

Must be a dollar amount.

## Completing your budget

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.*

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

## Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Security Fencing	\$743.25	\$743.25	Filename: Security Fencing.pdf File size: 424.7 kB	
Hire Toilets	\$2,486.00	\$2,486.00	Filename: Hire Toilets.pdf File size: 273.9 kB	

## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

Application No. BWCB18 From Okaihau and District Schools' Reunion 150th

Form Submitted 21 Jul 2025, 12:08PM NZST

Security and Traffic Management Plan	\$5,560.00	\$5,560.00	Filename: Security and Traffic Management.pdf File size: 126.1 kB	
Hireage Tables	\$1,161.74	\$1,161.74	Filename: Hireage Tables.pdf File size: 249.8 kB	
Rubbish Bins and Disposal	\$821.77	\$821.77	Filename: Rubbish.pdf File size: 186.9 kB	
			No files have been uploaded	
			No files have been uploaded	
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			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

## Financial Information

\* indicates a required field

### Financial Information

If your organisation registered for GST \*

☒ Yes ☐ No

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
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Form Submitted 21 Jul 2025, 12:08PM NZST

### GST Number

**GST Number**  
13-755-612

### Current Funding

**How much money does your organisation currently have? \***

\$10,539.89

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$10,539.89

Must be a dollar amount.

### Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Catering and Kai supplies	\$5,250.00
Website (tickets) fees	\$1,000.00
Photocopying and printing costs	\$1,000.00
Wristbands for entry	\$80.00
Entertainment	\$500.00
FNDC Liquor License fee	\$575.00
Hireage - Lighting	\$500.00
T Shirts	\$8,750.00

### Total Tagged Funds

**Total Expenditure Amount**

\$17,655.00

This number/amount is calculated.

### Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
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 Form Submitted 21 Jul 2025, 12:08PM NZST


### Previous Funding from FNDC

**Have you previously received funding from FNDC? \***

☒ Yes ☐ No

### Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Tai Tokerau Festival	\$10,000.00	14/12/2023	Yes
Tai Tokerau Festival	\$6,647.00	21/12/2023	Yes
Tai Tokerau Festival	\$4,000.00	21/12/2023	Yes
Tai Tokerau Festival	\$6,647.00	21/12/2023	Yes

### Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

#### 1 Name of supporting financial document \*

Annual Financial Statements

#### 1 Supporting Financial document \*

Filename: Annual Financial Statements.pdf  
 File size: 7.6 MB

#### 2 Name of supporting financial document

Bank Statement - 052 Account

#### 2 Supporting Financial Document

Filename: Bank Statement - 052 Account.pdf  
 File size: 995.5 kB

#### 3 Name of supporting financial document

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. BWCB18 From Okaihau and District Schools' Reunion 150th**  
 Form Submitted 21 Jul 2025, 12:08PM NZST

**3 Supporting Financial Document**

*No files have been uploaded*

## Applicant Declaration

**\* indicates a required field**

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

**We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journey entry
  - regular financial reporting to every full meeting of the governing body

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
**Community Board Funding Application Form (Dec 2024)**  
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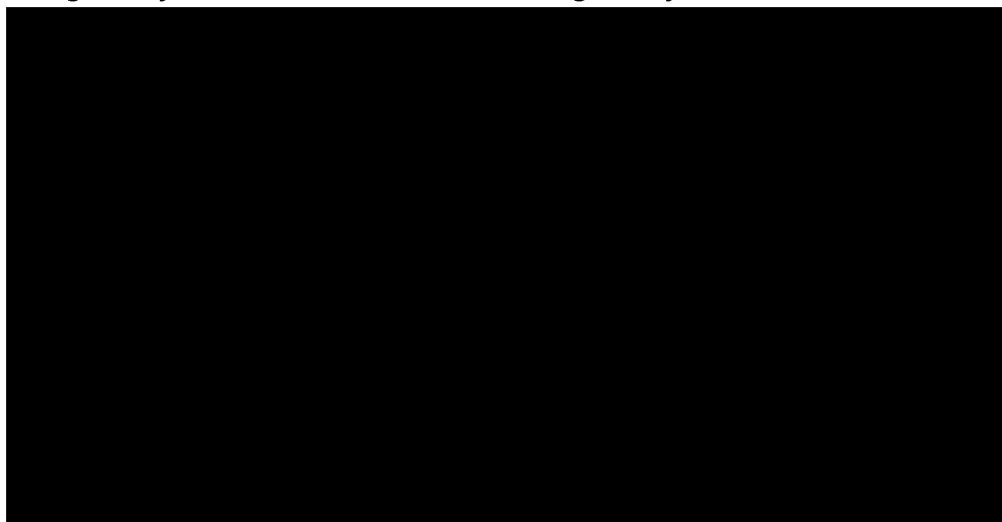
**We agree to the following conditions if we are funded by Local Community Grant Funding:**

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

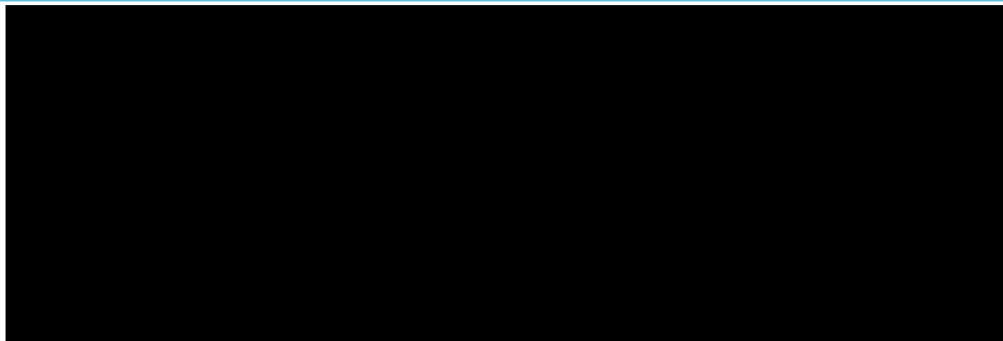
**Signatures**

Signatory One

Signatory Two



**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. BWCB18 From Okaihau and District Schools' Reunion 150th**  
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**Any other supporting documentation**

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

**1 Additional Supporting Document Name**

**1 Additional Supporting Information**

*No files have been uploaded*

**2 Additional Supporting Document Name**

**2 Additional Supporting Information**

*No files have been uploaded*

**3 Additional Supporting Document Name**

**3 Additional Supporting Information**

*No files have been uploaded*

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB11 From Ms Robyn TAUROA**

Form Submitted 14 Jul 2025, 12:00AM NZST

**Before you Begin****Instructions****Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
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- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

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- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

**Applicant Details****\* indicates a required field****Fund Type****Which fund are you applying for? \***☒ Community Grant Fund☐ Pride of Place Fund**Applicant details****Applicant \***

Ms Robyn TAUROA

**NZ Charity Registration Number (CRN)****New Zealand Charities Register Information****Reg Number****Legal Name**



**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB11 From Ms Robyn TAUROA**

Form Submitted 14 Jul 2025, 12:00AM NZST

**Other Names****Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

**What sector do you/your organisation work in? \***

Community/Social Services

**Website**

Must be a URL.

**Facebook page**

Arohatia ngaa Kuia Kaumatua o Whangaroa

**Contact details**

Contact Person One:

Contact Person Two:

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB11 From Ms Robyn TAUROA**

Form Submitted 14 Jul 2025, 12:00AM NZST

**Purpose of organisation****Please briefly describe the purpose of the organisation \***

We are a voluntary Committee who started providing a weekly session based on tikanga Maori, supporting whanau caring for elderly in their homes, that are suffering from Mate Wareware, with exercises, games, information and guest speakers. Attendees come from all over Whangaroa region, however Bay of Islands have residents attended.

Must be no more than 50 words.

**Number of Members \***

Weekly Average - 25

**Project Details**

**\* indicates a required field**

**Community Board****Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

**Which Community Board are you applying to? \***

☐ Te Hiku (Northern)  
Community Board

☒ Bay of Islands-Whangaroa  
(Eastern) Community Board

☐ Kaikohe-Hokianga  
(Western) Community Board

**Project name \***

Manawanuitia Kaumàtuatanga

**Type of Activity**

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB11 From Ms Robyn TAUROA**

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If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

**Type of Activity \***

- ☐ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☒ Community
- ☐ Environmental
- ☐ Sport and Recreation

**Project Dates**

Start Date

**Date**

18/07/2025

Must be a date.

End Date:

**Date:**

19/12/2025

Must be a date.

**Project Details****Location \***

Kaeo Rugby and Sports Clubrooms

Must be no more than 10 words.

(Town or area)

**Will there be a charge for the public to attend or participate in the project or event? \***

- ☐ Yes
- ☒ No

**If yes, how much?**

Must be a whole dollar amount (no cents).

**How many active participants (including volunteers) are taking part? \***

40

Must be a number.

**How many visitors/audience members/clients do you expect? \***

30

Must be a number.

**Have you engaged with tangata whenua about your project? \***

- ☒ Yes
- ☐ No

If yes, please provide evidence of any engagement you have undertaken

**Have you engaged with the community about your project? \***

## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

**Application No. BWCB11 From Ms Robyn TAUROA**

Form Submitted 14 Jul 2025, 12:00AM NZST

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

### Project Outline

**Outline your activity and the services/experiences it will provide.**

#### Who will benefit from your project and how? \*

Caregivers of matwareware sufferers in their own whanau homes are the primary beneficiaries, along with their entire whanau.

Research identifies five protective factors most effective for Māori sufferers - tikanga-based environment; Socialisation; Te Reo Māori; Waiata; Whakapapa and Karakia. All these factors are provided in our program, such as:

Tikanga-based - koha kai, kai tahi, kotahi kaikōrero ia wā ia wā, whānau welcome,

Socialisation - sharing ideas on management, behaviours, deterioration, relief knowing others are in same situation,

Te Reo Māori - program entirely bilingual,

Waiata - regularly with projections to aid memory, and

Whakapapa & Karakia - practiced every session.

2. Guest speakers share info difficult to access as home-based caregivers - e.g. NZTA - Senior Driving; ASB - online scams; Family Court - successions.

3. Tangata whenua involvement is in 90% Māori attendance, and weekly transport provided by Te Runanga o Whaingaroa.

Must be no more than 150 words.

#### What Community Outcome(s) does your project meet? \*

☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

☒ Proud, vibrant communities

☐ Prosperous communities supported by a sustainable economy

☒ Communities that are healthy, safe, connected and sustainable

☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

#### How does your project meet the Community Outcome(s) you have selected above? \*

Embrace and celebrate our unique culture and heritage, and value it as a source of enduring pride: Facilitators, caregivers, volunteers and wider whanau, are privy to stories shared each week during whakawhanaungatanga, which enable elderly the time and space to share memories of being raised in Kaeo and wider Whangaroa. These valuable memories aid our well being and heritage.

Proud, vibrant communities: Our vountary Committee and care-givers celebrate the care and protection values that we place on their privacy, our relationships, and the issues that are shared and solutions collectively discussed and implemented. We have travelled to Ngāwha and Waitangi proudly as a roopu.

Communities that are healthy, safe, connected and sustainable: Learning from each other, specialists and guests learn about the condition, managing the condition, connecting

## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

Application No. BWCB11 From Ms Robyn TAUROA

Form Submitted 14 Jul 2025, 12:00AM NZST

with each other and sharing strategies, creates connectedness and maintains well-being. Involving Runanga and other agencies, assist with sustainability, given voluntarism is founding principle

Must be no more than 250 words.

## Project Cost

**\* indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

## Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$8,000.00

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$4,000.00

Must be a dollar amount.

## Completing your budget

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.*

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

## Budget

## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

Application No. BWCB11 From Ms Robyn TAUROA

Form Submitted 14 Jul 2025, 12:00AM NZST

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Venue	\$4,000.00	\$4,000.00	No files have been uploaded	
Consumables	\$500.00	\$0.00	No files have been uploaded	
Labour	\$7,200.00	\$0.00	No files have been uploaded	
Resources	\$2,000.00	\$0.00	No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

## Financial Information

\* indicates a required field

### Financial Information

If your organisation registered for GST \*

☐ Yes ☒ No

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB11 From Ms Robyn TAUROA**

Form Submitted 14 Jul 2025, 12:00AM NZST

**Current Funding****How much money does your organisation currently have? \***

\$0.00

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$0.00

Must be a dollar amount.

**Tagged Funds**

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount

**Total Tagged Funds****Total Expenditure Amount**

\$0.00

This number/amount is calculated.

**Other Funding**

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
	\$	
	\$	
	\$	
	\$	

**Previous Funding from FNDC****Have you previously received funding from FNDC? \***

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB11 From Ms Robyn TAUROA**

Form Submitted 14 Jul 2025, 12:00AM NZST

☒ Yes ☐ No**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Heti & Hope	\$1,200.00	23/03/2025	No
	\$		
	\$		
	\$		

**Supporting Financial Information**

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

**1 Name of supporting financial document \***

Bank Statement - Personal Account

**1 Supporting Financial document \***

Filename: Statements (2).pdf

File size: 608.7 kB

**2 Name of supporting financial document****2 Supporting Financial Document***No files have been uploaded***3 Name of supporting financial document****3 Supporting Financial Document***No files have been uploaded***Applicant Declaration****\* indicates a required field****Privacy Information**



## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

**Application No. BWCB11 From Ms Robyn TAUROA**

Form Submitted 14 Jul 2025, 12:00AM NZST

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

#### **We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journey entry
  - regular financial reporting to every full meeting of the governing body

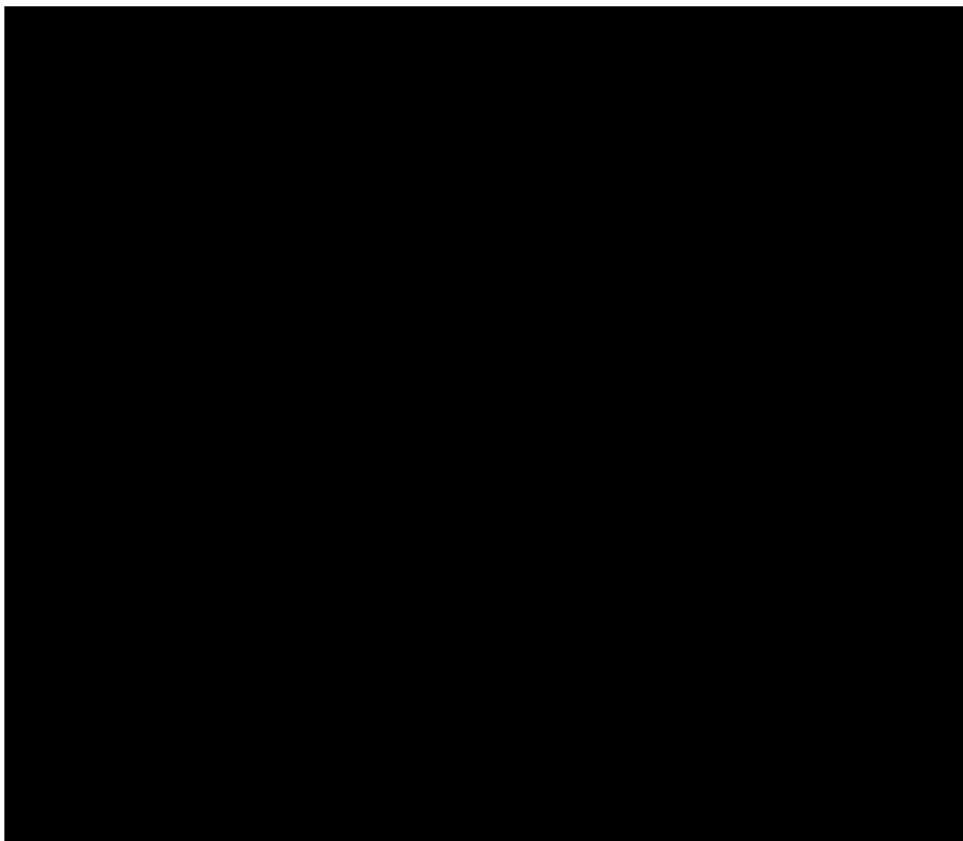
#### **We agree to the following conditions if we are funded by Local Community Grant Funding:**

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB11 From Ms Robyn TAUROA**

Form Submitted 14 Jul 2025, 12:00AM NZST

4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

**Signatures**

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB11 From Ms Robyn TAUROA**

Form Submitted 14 Jul 2025, 12:00AM NZST

**Any other supporting documentation**

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

**1 Additional Supporting Document Name****1 Additional Supporting Information**

---

Filename: Fotos.docx

File size: 958.6 kB

**2 Additional Supporting Document Name****2 Additional Supporting Information***No files have been uploaded***3 Additional Supporting Document Name****3 Additional Supporting Information***No files have been uploaded*

## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

Application No. BWCB10 From The Centre at Kerikeri Ltd (The Turner Centre)

Form Submitted 3 Jul 2025, 4:03PM NZST

## Before you Begin

### Instructions

#### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

#### The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

## Applicant Details

\* indicates a required field

### Fund Type

Which fund are you applying for? \*

☒ Community Grant Fund

☐ Pride of Place Fund

### Applicant details

**Applicant \***

The Centre at Kerikeri Ltd (The Turner Centre)

**NZ Charity Registration Number (CRN)**

CC27358

New Zealand Charities Register Information	
Reg Number	CC27358
Legal Name	The Centre At Kerikeri Limited

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. BWCB10 From The Centre at Kerikeri Ltd (The Turner Centre)**  
Form Submitted 3 Jul 2025, 4:03PM NZST

<b>Other Names</b>	
<b>Reg Status</b>	Registered
<b>Charity's Street Address</b>	43 Cobham Road Kerikeri 230
<b>Charity's Postal Address</b>	PO Box 922 Kerikeri 245
<b>Telephone</b>	09 407 0260
<b>Fax</b>	09 407 0268
<b>Email</b>	venuemanager@turnercentre.co.nz
<b>Website</b>	http://www.centakeri.com
<b>Reg Date</b>	12:00am on 30 Jun 2008

Information retrieved at 12:17pm today

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

**What sector do you/your organisation work in? \***

Arts/Culture/Heritage

**Postal Address \***

43 Cobham Rd  
Kerikeri Kerikeri 0230 New Zealand

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

**Physical Address \***

43 Cobham Rd  
Kerikeri Kerikeri 0230 New Zealand

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

**Website**

<https://www.turnercentre.co.nz/>

Must be a URL.

**Facebook page**

<https://www.facebook.com/turner.centre>

**Contact details**

[Redacted contact details]

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. BWCB10 From The Centre at Kerikeri Ltd (The Turner Centre)**  
Form Submitted 3 Jul 2025, 4:03PM NZST

## Purpose of organisation

**Please briefly describe the purpose of the organisation \***

The Turner Centre is a multi-purpose community hub and performing arts centre that connects our community with creativity and culture.

Must be no more than 50 words.

**Number of Members \***

30000

## Project Details

**\* indicates a required field**

### Community Board

**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

**Which Community Board are you applying to? \***

☐ Te Hiku (Northern) Community Board      ☒ Bay of Islands-Whangaroa (Eastern) Community Board      ☐ Kaikohe-Hokianga (Western) Community Board

**Project name \***

Tangihanga free matinee show and pay-what-you-can evening show

### Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
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**Application No. BWCB10 From The Centre at Kerikeri Ltd (The Turner Centre)**  
Form Submitted 3 Jul 2025, 4:03PM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

**Type of Activity \***

- ☒ Art/Culture/Heritage  
☐ Event  
☐ Infrastructure  
☐ Community  
☐ Environmental  
☐ Sport and Recreation

**Project Dates**

Start Date

**Date**

16/10/2025

Must be a date.

End Date:

**Date:**

16/10/2025

Must be a date.

**Project Details**

**Location \***

The Turner Centre, 43 Cobham Road Kerikeri

Must be no more than 10 words.

(Town or area)

**Will there be a charge for the public to attend or participate in the project or event? \***

- ☒ Yes ☐ No

**If yes, how much?**

\$20.00

Must be a whole dollar amount (no cents).

**How many active participants (including volunteers) are taking part? \***

15

Must be a number.

**How many visitors/audience members/clients do you expect? \***

260

Must be a number.

**Have you engaged with tangata whenua about your project? \***

- ☒ Yes

- ☐ No

If yes, please provide evidence of any engagement you have undertaken

**Have you engaged with the community about your project? \***

## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

**Application No. BWCB10 From The Centre at Kerikeri Ltd (The Turner Centre)**

Form Submitted 3 Jul 2025, 4:03PM NZST

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

### Project Outline

**Outline your activity and the services/experiences it will provide.**

#### Who will benefit from your project and how? \*

The Turner Centre plans to stage Wahanui Productions' one woman solo show by Kristyl Neho 'Tangihanga' in October 2025. This 75-minute drama comedy centres around a loving daughter whose father Karanipa passes away, leading his whānau and friends to travel near and far to gather at the marae to mourn his loss. Kristyl Neho, who won the best performer award at the 2024 Whangārei Fringe Festival, masterfully embodies over 30 characters.

We are seeking support to stage a free matinee show to benefit up to 130 tamariki aged 10+ and rangatahi, and to offer tickets to an evening show on a pay-what-you-can basis from \$20, which will benefit those who face financial barriers to participation.

Diverse audiences will benefit from experiencing a high-quality theatre production that explores the intricacies of whānau relationships, identity and cultural traditions. Please see the supporting document for media interviews, reviews and audience feedback.

Must be no more than 150 words.

#### What Community Outcome(s) does your project meet? \*

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

#### How does your project meet the Community Outcome(s) you have selected above? \*

Far North audiences have told us that they want opportunities to experience shows that reflect their identity and experiences. Tangihanga explores Māori whānau dynamics, identity and cultural traditions. Audiences say the show is relatable and relevant:

"Mīharo atu e te tuakana! Outstanding performances, amazing scene/set design, vision, and execution! We laughed, we cried, we saw ourselves and our whānau."

"Each character was so well done and so relatable to so many of our own whānau! What you did tonight is in a league of its own. I've never witnessed anything like it. I'm sure your dad is smiling down on you."

Theatre shows that reflect and resonate with local communities are connecting and help to build proud and vibrant communities. Creative New Zealand research indicates that there is strong evidence that "experiencing or creating ngā toi instills a sense of pride in what it means to be Māori, and can be a gateway for Māori seeking greater connection to their whakapapa." (Source Creative New Zealand Toi Aotearoa (NZ) 2023).

The show Tangihanga will increase our wider community's understanding about the cultural tradition of tangihanga. 68% of New Zealanders agree that they learn about different



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cultures through the arts. Source Creative New Zealand Toi Aotearoa (NZ) 2023.

The Turner Centre has facilitated connections with the Te Ahu Centre in Kaitia and Manea in Opononi so this award-winning show can travel to other communities in the Far North.

Must be no more than 250 words.

## Project Cost

**\* indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

## Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$13,182.00

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$6,000.00

Must be a dollar amount.

## Completing your budget

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.*

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

## Budget

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. BWCB10 From The Centre at Kerikeri Ltd (The Turner Centre)**  
 Form Submitted 3 Jul 2025, 4:03PM NZST

<b>Expenditure</b>	<b>Total Cost</b>	<b>Amount Requested</b>	<b>Quotes</b>	
	Must be a dollar amount.	Must be a dollar amount.		
Venue Hire for two shows	\$2,250.00	\$0.00	No files have been uploaded	
Advertising/promotion	\$600.00	\$0.00	No files have been uploaded	
Performer Fee	\$4,400.00	\$4,400.00	Filename: Performance Agreement - Tangihanga (1).pdf File size: 229.7 kB	
Performer travel accommodation x 4 for 2 nights	\$650.00	\$650.00	Filename: Tangihanga Budget.xlsx File size: 51.0 kB	
Equipment Hire (sound & lights)	\$630.00	\$350.00	Filename: Tangihanga Budget.xlsx File size: 51.0 kB	
Venue Technician 20 hours @ \$45 per hour	\$900.00	\$600.00	Filename: Tangihanga Budget.xlsx File size: 51.0 kB	
Volunteer value 6 x 6 hours \$30	\$900.00		No files have been uploaded	
Staff (Community Liaison, Marketing, General Manager Programming, Bar Staff, Box Office)	\$2,500.00		No files have been uploaded	
Ticketing costs	\$452.17		No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
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			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

## Financial Information

\* indicates a required field

### Financial Information

If your organisation registered for GST \*

☒ Yes ☐ No

### GST Number

**GST Number**  
89-116-198

### Current Funding

How much money does your organisation currently have? \*

\$248,375.56

Must be a dollar amount.

How much of this money is already committed to a specific purpose? \*

\$248,375.56

Must be a dollar amount.

### Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
100% is committed to debtors, liabilities including ticket sales held in advance for shows, deposits in advance, leave liability, linked creditors.	\$248,375.56

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
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### Total Tagged Funds

**Total Expenditure Amount**

\$248,375.56

This number/amount is calculated.

### Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

### Previous Funding from FNDC

**Have you previously received funding from FNDC? \***

☒ Yes ☐ No

### Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Brew of Islands	\$7,000.00	12/06/2025	No
Nga Reta	\$2,600.00	17/04/2025	Yes
Community Kapa Haka	\$5,000.00	19/02/2025	No
Harmonic Resonators + kapa haka koha	\$6,150.00	21/11/2024	Yes

### Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

#### 1 Name of supporting financial document \*

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
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Form Submitted 3 Jul 2025, 4:03PM NZST

Kerikeri Civic Trust Consolidated Performance Report 2024 signed and stamped with audit report

**1 Supporting Financial document \***

Filename: Kerikeri Civic Trust Consolidated Performance Report 2024 signed and stamped with audit report (1).pdf  
File size: 618.5 kB

**2 Name of supporting financial document**

**2 Supporting Financial Document**

*No files have been uploaded*

**3 Name of supporting financial document**

**3 Supporting Financial Document**

*No files have been uploaded*

## Applicant Declaration

**\* indicates a required field**

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

**We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.

## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

**Application No. BWCB10 From The Centre at Kerikeri Ltd (The Turner Centre)**

Form Submitted 3 Jul 2025, 4:03PM NZST

3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.

4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.

5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.

6. We have the following set of internal controls in place:

- Two signatories to all bank accounts (if applicable)
- a regularly maintained and current cashbook or electronic equivalent
- A person responsible for keeping the financial records of the organisation
- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
- Tracking of different funding, e.g through a spreadsheet or journal entry
- regular financial reporting to every full meeting of the governing body

#### **We agree to the following conditions if we are funded by Local Community Grant Funding:**

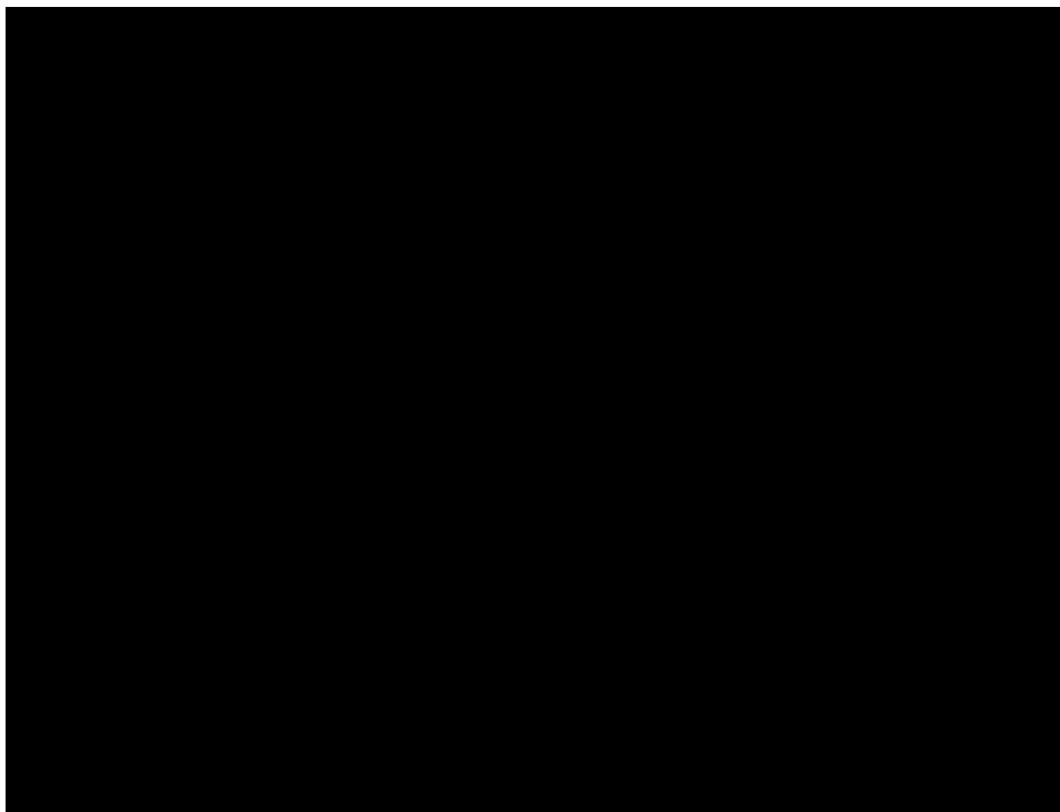
1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

### **Signatures**

Signatory One

Signatory Two

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. BWCB10 From The Centre at Kerikeri Ltd (The Turner Centre)**  
Form Submitted 3 Jul 2025, 4:03PM NZST



**Any other supporting documentation**

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

**1 Additional Supporting Document Name**

Evidence of Tangata Whenua and Community Support

**1 Additional Supporting Information**

---

Filename: Evidence of Tangata Whenua and Community Support (1) (1).pdf  
File size: 55.8 kB

**2 Additional Supporting Document Name**

Supporting Information -Tangihanga Media, Reviews, Audience

**2 Additional Supporting Information**

## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

Application No. BWCB08 From TriOceans Education Trust

Form Submitted 1 Jul 2025, 11:05AM NZST

## Before you Begin

### Instructions

#### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

#### The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

## Applicant Details

\* indicates a required field

### Fund Type

Which fund are you applying for? \*

☒ Community Grant Fund

☐ Pride of Place Fund

### Applicant details

**Applicant \***

TriOceans Education Trust

**NZ Charity Registration Number (CRN)**

CC62277

New Zealand Charities Register Information	
Reg Number	CC62277
Legal Name	TriOceans Education Trust



**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB08 From TriOceans Education Trust**

Form Submitted 1 Jul 2025, 11:05AM NZST

<b>Other Names</b>	
<b>Reg Status</b>	Registered
<b>Charity's Street Address</b>	230 Wharau Road RD 3 Kerikeri 0293
<b>Charity's Postal Address</b>	230 Wharau Road RD 3 Kerikeri 0293
<b>Telephone</b>	02108139057
<b>Fax</b>	
<b>Email</b>	thibaud@trioceans.org
<b>Website</b>	https://www.trioceans.org
<b>Reg Date</b>	12:00am on 20 May 2024

*Information retrieved at 11:26am today*

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

**What sector do you/your organisation work in? \***

Education

**Website**<https://trioceanstrust.co.nz>

Must be a URL.

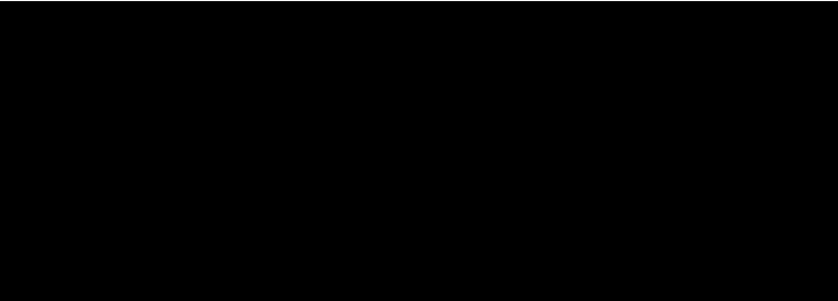
**Facebook page**<https://www.facebook.com/TriOceansNZ>**Contact details**

Contact Person One:

Contact Person Two:

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB08 From TriOceans Education Trust**

Form Submitted 1 Jul 2025, 11:05AM NZST

**Purpose of organisation****Please briefly describe the purpose of the organisation \***

Facilitating the education and dissemination of knowledge of the Aotearoa New Zealand Marine Environment and its conservation and kaitiakitanga in New Zealand.

Must be no more than 50 words.

**Number of Members \***

4

**Project Details**

**\* indicates a required field**

**Community Board****Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

**Which Community Board are you applying to? \***

☐ Te Hiku (Northern)  
Community Board

☒ Bay of Islands-Whangaroa  
(Eastern) Community Board

☐ Kaikohe-Hokianga  
(Western) Community Board

**Project name \***

Reimagining, designing and planning for the "Tui Marine Education Center" in Waitangi

**Type of Activity**

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB08 From TriOceans Education Trust**

Form Submitted 1 Jul 2025, 11:05AM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

**Type of Activity \***

- ☐ Art/Culture/Heritage
- ☐ Event
- ☒ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

**Project Dates**

Start Date

End Date:

**Date****Date:**

11/08/2025

30/09/2025

Must be a date.

Must be a date.

**Project Details****Location \***

Waitangi

Must be no more than 10 words.  
(Town or area)

**Will there be a charge for the public to attend or participate in the project or event? \***

- ☐ Yes
- ☒ No

**If yes, how much?**

Must be a whole dollar amount (no cents).

**How many active participants (including volunteers) are taking part? \***

150

Must be a number.

**How many visitors/audience members/clients do you expect? \***

150

Must be a number.

**Have you engaged with tangata whenua about your project? \***

- ☒ Yes
- ☐ No

If yes, please provide evidence of any engagement you have undertaken

**Have you engaged with the community about your project? \***

## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

#### Application No. BWCB08 From TriOceans Education Trust

Form Submitted 1 Jul 2025, 11:05AM NZST

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

### Project Outline

**Outline your activity and the services/experiences it will provide.**

#### Who will benefit from your project and how? \*

The reimagined “Tui” at Waitangi Bridge will benefit communities across Te Tai Tokerau, especially Māori, hapū of Waitangi, and the wider Northland whānau. As the region’s only marine education centre, it will offer free, accessible learning for all ages, focused on marine identity, cultural connection, and kaitiakitanga. Tamariki, rangatahi, Pacific youth, disabled individuals, and rural schools will gain hands-on, place-based learning experiences. A key new feature—dedicated waka storage—will be added post-fire, reflecting aspirations shared during the Tui pōwhiri, supporting cultural programming and strengthening the presence of Waitangi Marae at major events. The centre will also serve educators, local groups, and visitors. This collaborative, community-led project has Te Tai Tokerau at its heart. Funding for professional and consent fees will unlock essential planning and design work, enabling the community to look forward after the fire loss.

Must be no more than 150 words.

#### What Community Outcome(s) does your project meet? \*

- ☒ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☒ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☒ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

#### How does your project meet the Community Outcome(s) you have selected above? \*

The project strongly aligns with the following community outcomes:

A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki – by embedding kaitiakitanga and sustainability in its educational focus and design.

We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride – through integration of Māori knowledge, heritage elements, and waka kaupapa.

Proud, vibrant communities – by rebuilding in the spirit of and honouring a much-loved facility that fosters identity, connection, and resilience.

Prosperous communities supported by a sustainable economy – through increased education, local engagement, and future employment pathways in marine and environmental sectors.

Communities that are healthy, safe, connected and sustainable – by providing inclusive, free programming in a safe and accessible facility.

Connected communities that are prepared for the unexpected – by responding to the loss of the original Tui with a stronger, more inclusive, and future-ready centre built with

## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

Application No. BWCB08 From TriOceans Education Trust

Form Submitted 1 Jul 2025, 11:05AM NZST

community collaboration.

Must be no more than 250 words.

## Project Cost

**\* indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

## Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$1,086,459.00

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$35,000.00

Must be a dollar amount.

## Completing your budget

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.*

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

## Budget

Expenditure	Total Cost	Amount Requested	Quotes
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## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

**Application No. BWCB08 From TriOceans Education Trust**

Form Submitted 1 Jul 2025, 11:05AM NZST

	Must be a dollar amount.	Must be a dollar amount.		
Purchase of Tui	\$300,000.00	\$0.00	Filename: TMEC_Partnershipfunds_Settlement-Statement19_12-1.pdf File size: 80.6 kB	
Plans, Council and professional fees (prior to fire)	\$27,275.00	\$0.00	Filename: TMEC_Partnershipfunds_TriOceansLTD_Letter.pdf File size: 132.5 kB	
Plans and consents amendment (post fire)	\$35,000.00	\$35,000.00	Filename: QS-PRICING-ESTIMATE-ArclineArchitecture.pdf File size: 177.5 kB  Filename: TMEC_Quote1_Arcitect.pdf File size: 217.2 kB	
additional professional fees	\$20,000.00	\$0.00	Filename: TMEC_Quote1_Arcitect.pdf File size: 217.2 kB	
Re-build	\$469,567.00	\$0.00	Filename: TMEC_Quote3_HawkePropertyDevelopments.pdf File size: 248.9 kB	

## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

Application No. BWCB08 From TriOceans Education Trust

Form Submitted 1 Jul 2025, 11:05AM NZST

Fitout and Education materials	\$185,765.00	\$0.00	<div> <div>Filename: TMEC_Quote4_BreezeCreativeQuote.pdf</div> <div>File size: 127.4 kB</div> </div> <div> <div>Filename: TMEC_Quote5_BoneClonesQuote.pdf</div> <div>File size: 131.5 kB</div> </div>	
Disability lift	\$48,852.00	\$0.00	<div> <div>Filename: TMEC_Quote2_Lift.pdf</div> <div>File size: 80.0 kB</div> </div>	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

## Financial Information

\* indicates a required field

### Financial Information

If your organisation registered for GST \*

☒ Yes ☐ No

### GST Number

GST Number

142953358

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB08 From TriOceans Education Trust**

Form Submitted 1 Jul 2025, 11:05AM NZST

**Current Funding****How much money does your organisation currently have? \***

\$25,809.00

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$24,311.00

Must be a dollar amount.

**Tagged Funds**

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
E-STEM Education Grant	\$24,311.00

**Total Tagged Funds****Total Expenditure Amount**

\$24,311.00

This number/amount is calculated.

**Other Funding**

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
TriOceans LTD	\$307,000.00	Yes
TriOceans LTD	\$21,275.00	Yes
Foundation North	\$300,000.00	Yes
Lottery Community Facilities Grant	\$550,000.00	Pending

**Previous Funding from FNDC**



## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

Application No. BWCB08 From TriOceans Education Trust

Form Submitted 1 Jul 2025, 11:05AM NZST

**Have you previously received funding from FNDC? \***

☐ Yes ☒ No

### Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

#### 1 Name of supporting financial document \*

Twelve Month Financial Report

#### 1 Supporting Financial document \*

Filename: TET\_Twelve Month Financial Report\_updated.pdf

File size: 557.1 kB

#### 2 Name of supporting financial document

Bank statement - April 2024-March2025

#### 2 Supporting Financial Document

Filename: ASB FastNet: Statements-April24-March25.pdf

File size: 81.8 kB

Filename: Bank export April 2024-March2025.csv

File size: 1.5 kB

#### 3 Name of supporting financial document

Annual return - April 2025

#### 3 Supporting Financial Document

Filename: TriOceans Trust Annual Return April 2025 - details.docx

File size: 19.2 kB

### Applicant Declaration

**\* indicates a required field**

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

## Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026

### Community Board Funding Application Form (Dec 2024)

#### Application No. BWCB08 From TriOceans Education Trust

Form Submitted 1 Jul 2025, 11:05AM NZST

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

#### **We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journey entry
  - regular financial reporting to every full meeting of the governing body

#### **We agree to the following conditions if we are funded by Local Community Grant Funding:**

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants

**Bay of Islands-Whangaroa Community Grants Fund July 2025 - June 2026****Community Board Funding Application Form (Dec 2024)****Application No. BWCB08 From TriOceans Education Trust**

Form Submitted 1 Jul 2025, 11:05AM NZST

who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.

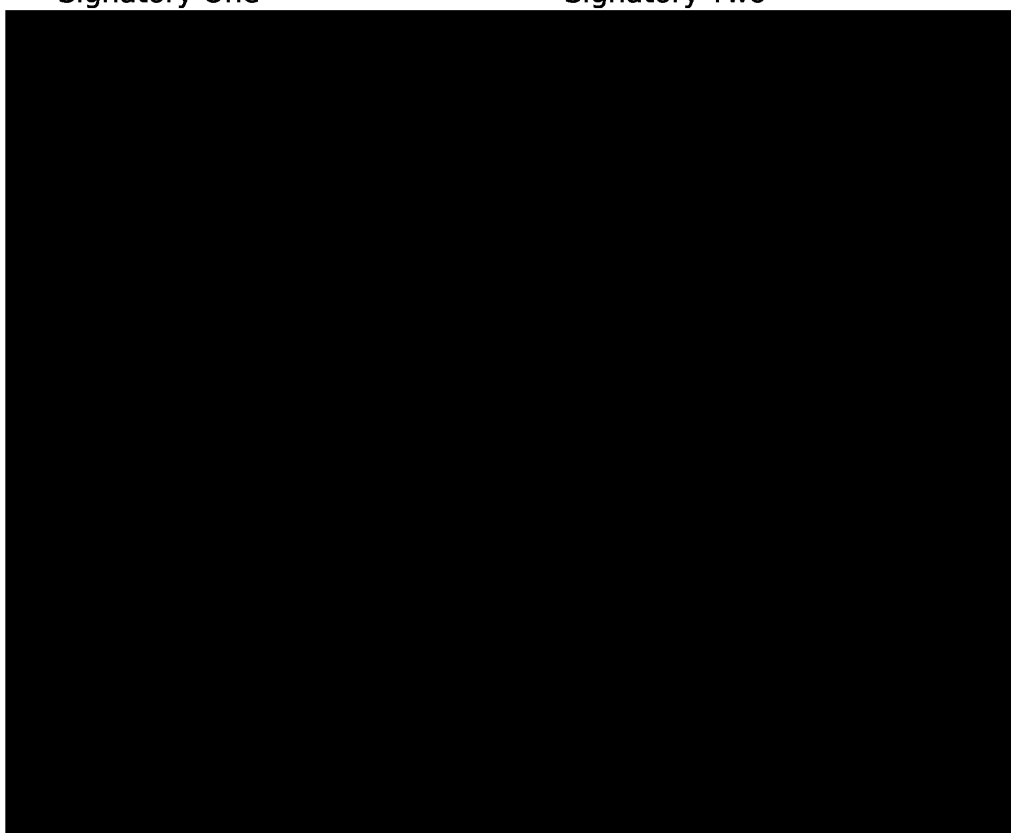
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).

- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

**Signatures**

Signatory One

Signatory Two

**Any other supporting documentation**

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

## **8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**

### **8.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OPEN RESOLUTION REPORT**

**File Number:** A5288968

**Author:** Marysa Maheno, Democracy Advisor

**Authoriser:** Aisha Huriwai, Manager - Democracy Services

#### **TAKE PŪRONGO / PURPOSE OF THE REPORT**

To provide the Bay of Islands-Whangaroa Community Board with an overview of outstanding decisions from 1 January 2021.

#### **WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY**

- Council staff have reintroduced open resolution reports as a mechanism to communicate progress against decisions/resolutions and confirm when decisions have been implemented.
- Open resolution reports are in place for Council, Committees and Community Boards.

#### **TŪTOHUNGA / RECOMMENDATION**

**That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board Open Resolution Report.**

#### **TĀHUHU KŌRERO / BACKGROUND**

Open resolution reports provide regular updates on progress against decisions made at meetings.

Open resolution reports have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

#### **MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS**

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that open resolution reports provided to members differentiate between work outstanding and work in progress.

#### **PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

There are no financial implications or need for budgetary provision in receiving this report.

#### **ĀPITIHINGA / ATTACHMENTS**

1. **Open Resolution Report - A5300745**  

OPEN RESOLUTION REPORT			
<b>Division:</b> <b>Committee:</b> Bay of Islands-Whangaroa Community Board <b>Officer:</b>		<b>Printed:</b> Friday, 1 August 2025 9:07:33 am <b>Date From:</b> 1/01/2021 <b>Date To:</b> 1/08/2025	
Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 11/06/2025	The Strand, Kororāreka Russell Traffic Trial	<b>RESOLUTION 2025/58</b> That the Bay of Islands-Whangaroa Community Board: a) Recommend that Council, as the Road Controlling Authority under the Land Transport Rule: Streets Layout 2023 (Rule) change: I. from mid-block Cass Street to the boat ramp at the northern end of The Strand to a shared space, II. the southern end of The Strand to pedestrian priority with access for essential vehicles, III. the layout of Cass Street to make the trial permanent; b) Recommend that the features installed temporarily in Cass Street during the trial be retained in its current form until an updated design is created by Roading Working Group and Council's Transport group, consistent with the objectives of the Kororāreka Russell Historic Township Overlay and presented to the community for feedback; c) The planters and barrel adjacent to Russell Fresh to be moved back to improve access and egress from the disability park opposite, with clear signage delimiting the loading zone area; and d) Incorporate the above recommendations into the Bay of Islands-Whangaroa Community Board Strategic Plan to be considered for inclusion in the Long-Term Plan. <b>CARRIED</b>	<b>24 Jun 2025 11:07am</b> A Council agenda item seeking approval of the Community Board resolution has been scheduled for the 31 July Council meeting. <b>18 Jul 2025 4:05pm</b> A Council agenda item seeking approval of the Community Board resolution has been scheduled for the 31 July Council meeting. <b>01 Aug 2025 9:05am – Planning &amp; Policy</b> The Strand, Kororāreka Russell Traffic Trial report was approved at the 31 July Council meeting with amendments. This action item can now be closed. <i>This item will be closed and will not be included on any further agendas.</i>
Bay of Islands-Whangaroa Community Board 19/09/2024	Notice of Motion - Delegation to Bay of Islands-Whangaroa Community Board for the Kerikeri Domain	<b>RESOLUTION 2024/94</b> Moved: Deputy Chairperson Lane Ayr Seconded: Member Tyler Bamber That the Bay of Islands-Whangaroa Community Board request a decision report be provided to the Community Board on the options for delegation of the Kerikeri Domain at the Bay of Islands-Whangaroa Community Board meeting in December 2024. <b>CARRIED</b>	<b>24 Jan 2025 9:19am</b> A briefing to Senior Leadership Team seeking direction on co-management of parks is proposed for February or March, and includes two requests for management changes at Kerikeri Domain. <b>12 Mar 2025 1:42pm</b> The paper to SLT paper on co-management is still being written by Te Hono and Legal Service staff. <b>28 Mar 2025 12:42pm</b> The paper to the Senior Leadership Team on co-management is near completion and is expected to be presented within the next month. <b>29 Apr 2025 10:56am</b>

OPEN RESOLUTION REPORT			
<b>Division:</b> <b>Committee:</b> Bay of Islands-Whangaroa Community Board <b>Officer:</b>		<b>Printed:</b> Friday, 1 August 2025 9:07:33 am <b>Date From:</b> 1/01/2021 <b>Date To:</b> 1/08/2025	
Meeting	Title	Resolution	Notes
			<p>A report to the Senior Leadership Team has been completed and is expected to be tabled in May.</p> <p><b>19 May 2025 11:09am</b>            A report to the Senior Leadership Team has been completed and is expected to be tabled soon.</p> <p><b>23 Jun 2025 8:44pm – Delivery &amp; Operations</b>            A briefing paper seeking direction on co-management of reserves and parks has been completed by staff across the relevant departments. This will be presented to Council's Senior Leadership Team at the next opportunity.</p>
Bay of Islands-Whangaroa Community Board 28/09/2023	Reserve Management Plan Programme	<b>RESOLUTION 2023/114</b> <b>That the Bay of Islands-Whangaroa Community Board recommend that an individual Reserve Management Plan is prepared for Simson Park and should this not proceed, then in order of priority the Kerikeri Sports Complex Reserve Management Plan commence.</b> <b>CARRIED</b>	<p><b>23 Jan 2025 8:26am</b>            Consultation in December was well-supported with 65 responses received. 25% of people supported the draft plan, 41% supported it in part and 25% did not support it, often aspects of the plan. Work has started on amending the concept plan in response to comments and writing a reserve management plan.</p> <p><b>28 Feb 2025 11:07am</b>            Work is continuing with queries to internal and external stakeholders in relation to refining concept plan. Work drafting the reserve management plan has started</p> <p><b>28 Mar 2025 12:41pm</b>            Work is continuing with drafting of reserve management plan. This is expected to come back to the community board in June for agreement of draft plan for consultation.</p> <p><b>30 Apr 2025 10:31am</b>            Work is continuing on drafting of reserve management plan</p> <p><b>19 May 2025 11:09am</b>            Work is continuing on drafting a reserve management plan for this reserve.</p> <p><b>24 Jun 2025 1:43pm</b>            The draft Simson Park Reserve reserve management plan will be socialised with park stakeholders before being reported to Community Board for approval to publicly advertise the plan.</p> <p><b>11 Jul 2025 2:45pm – Planning &amp; Policy</b>            Draft reserve management plan has been circulated to stakeholders / subject matter experts for review until 14 July. After amendments, if any, draft plan will be reported to Community Board for approval to initiate 2 month public consultation.</p>

**9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

**10 TE KAPINGA HUI / MEETING CLOSE**