

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS
AVENUE, KAITĀIA
ON TUESDAY, 8 JULY 2025 AT 10:00 AM**

PRESENT: Chairperson Adele Gardner, Deputy Chairperson John Stewart, Councillor Felicity Foy, Member Darren Axe, Member Sheryl Bainbridge, Member William (Bill) Subritzky, Member Rachel Baucke.

IN ATTENDANCE: Fiona King (Kaitāia, Kaikino & Waiharara Drainage Area Committee Chairperson)

STAFF PRESENT: Beverly Mitchell (Community Board Coordinator), Ryan Bath (Infrastructure Support Officer), Jonnina Jackson (Customer Service Administrator), Trinity Lane (Finance and Customer Services Administrator – Infrastructure Support), Marysa Maheno (Democracy Advisor), Hinekaa Mako (Manager – Te Ahu Museum & Archives), Ruben Garcia (Group Manager – Delivery & Operations), Trent Blakeman (Manager – Building Services), Mike McMurtrie (Manager – Compliance), Trish Routley (Manager – Resource Consents), Johnathan Fairclough (Manager – Property & Facilities Management), Katie Waiti-Dennis (Manager – Quality).

1 KARAKIA TIMATANGA / OPENING PRAYER

Marysa Maheno (Democracy Advisor) commenced the meeting with a karakia at 10:00 AM.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2025/60

Moved: Member William (Bill) Subritzky

Seconded: Deputy Chairperson John Stewart

That the apology received from Cr Hilda Halkyard-Harawira be noted and the apology for lateness received from Member Rachel Baucke be accepted.

CARRIED

3 NGĀ KAIKŌRERO / SPEAKERS

- John Drew and Garry Lees spoke to agenda item 7.3b, funding application for the Mangonui Cemetery Committee.
- Ian Davis spoke to agenda item 7.3f, funding application for the Houhora Gold Club.

Member Rachel Baucke joined online at 10:10 AM.

- Jackie Sanders spoke to item 7.3g, funding application for Jacman Entertainment.

Hinekaa Mako - Te Ahu Museum and Archives Manager, spoke to the Community Board about Te Ahu Museum and gave an update on works and events they have planned.

4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A5045137, pages 8 - 14 refers

RESOLUTION 2025/61

Moved: Member Darren Axe

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board confirm the minutes of the meeting held 10 June 2025 to be a true and correct record.

CARRIED

5.1 NEW LEASE TO HIHI BEACH HOLIDAY PARK OVER 63 & 53 HIHI BEACH ROAD, HIHI

AGENDA ITEM 7.1 DOCUMENT NUMBER A5122147, PAGES 15 - 21 REFERS

RESOLUTION 2025/62

MOVED: CHAIRPERSON ADELE GARDNER

SECONDED: MEMBER WILLIAM (BILL) SUBRITZKY

THAT TE HIKU COMMUNITY BOARD RECOMMENDS THAT COUNCIL:

- A) APPROVE A NEW LEASE TO HIHI BEACH HOLIDAY PARK OVER LOCAL PURPOSE (ESPLANADE) RESERVE BEING LOT 1 DP 53180, APPROXIMATELY 2145 SQUARE METRES, HELD IN TITLE MX-3308970**

THE TERMS OF THE PROPOSED LEASE SHALL BE:

- TERM: 30 (5 + 5 + 5 + 5 + 5 + 5) YEARS**
- ANNUAL RENTAL: CPI RENT REVIEW ANNUALLY, AND EVERY THREE YEARS A MARKET RENT REVIEW TO BE DETERMINED BY A REGISTERED VALUER.**

- B) AUTHORISE THE GROUP MANAGER DELIVERY AND OPERATIONS TO NEGOTIATE THE FINAL TERMS AND CONDITIONS OF THE LEASE AND EXECUTE THE LEASE ON BEHALF OF COUNCIL.**

- C) APPROVE THE INITIATION OF PUBLIC CONSULTATION ON THE GRANTING OF A NEW LEASE OVER RECREATION RESERVE BEING 10 DP 53180, APPROXIMATELY 2314 SQUARE METRES, HELD IN TITLE MX-3308964. THE TERMS OF THE PROPOSED LEASE SHALL BE:**

- TERM: 30 (5 + 5 + 5 + 5 + 5 + 5) YEARS**
- ANNUAL RENTAL: CPI RENT REVIEW ANNUALLY, AND EVERY THREE YEARS A MARKET RENT REVIEW TO BE DETERMINED BY A REGISTERED VALUER.**

- D) AUTHORISE THE GROUP MANAGER DELIVERY AND OPERATIONS TO NEGOTIATE THE FINAL TERMS AND CONDITIONS OF THE LEASE AND EXECUTE THE LEASE**

ON BEHALF OF COUNCIL.

CARRIED

5 NGĀ PŪRONGO / REPORTS

5.2 NEW ROAD NAME: LOT 1-9 PAIRATAHI ROAD, KAINGAROA

AGENDA ITEM 7.2 DOCUMENT NUMBER A5228005, PAGES 22 - 28 REFERS

RESOLUTION 2025/63

MOVED: MEMBER SHERYL BAINBRIDGE

SECONDED: MEMBER DARREN AXE

THAT TE HIKU COMMUNITY BOARD NAME THE RIGHT OF WAY “STUARTS RISE,” THAT IS LOCATED AT LOT 1-9 PAIRATAHI ROAD, KAINGAROA.

CARRIED

6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

THE GROUP MANAGER AND ALL TIER 3 MANAGERS OF THE DELIVERY & OPERATIONS DEPARTMENT GAVE A QUARTERLY UPDATE ON EACH OF THEIR AREAS.

DEPUTY CHAIRPERSON JOHN STEWART LEFT THE MEETING AT 11:19 AM AND RETURNED AT 11:24 AM.

MEMBER RACHEL BAUCKE LEFT THE MEETING AT 11:38 AM.

THE MEETING ADJOURNED AT 12:14 PM AND RESUMED AT 12:41 PM.

6.1 DELIVERY & OPERATIONS QUARTERLY UPDATE

AGENDA ITEM 8.2 DOCUMENT NUMBER A5212099, PAGES 125 - 131 REFERS

RESOLUTION 2025/64

MOVED: CHAIRPERSON ADELE GARDNER

SECONDED: DEPUTY CHAIRPERSON JOHN STEWART

THAT TE HIKU COMMUNITY BOARD RECEIVE THE REPORT DELIVERY & OPERATIONS QUARTERLY UPDATE.

CARRIED

5 NGĀ PŪRONGO / REPORTS

5.3 PROPOSED AMENDED LAND DRAINAGE BYLAW

Supplementary Agenda Item 7.4 document number A5258031, pages 4-87

RESOLUTION 2025/65

Moved: Member Sheryl Bainbridge

Seconded: Member William (Bill) Subritzky

Te Hiku Community Board recommend that Council:

- a) approve the draft proposal in attachment 4 to be released for public consultation to meet the requirements of section 82 of the Local Government Act 2002.
- b) approve the period for making written submissions on the proposal will be a minimum of 4 weeks.
- c) request that a process for written approvals for drain connections be included.
- d) delegate authority to the Mayor to decide on the date of oral presentation/s of submissions.
- e) authorise the Chief Executive to make any necessary minor drafting or presentation amendments to the proposal to correct errors or omissions, or to reflect the decisions made by the Council prior to final publication and public release.

Note: The board requested that a monitoring regime also be put in place.

CARRIED

5.4 FUNDING APPLICATIONS

Agenda item 7.3a document number A5249121, pages 29 - 119 refers

RESOLUTION 2025/66

Moved: Member Darren Axe
Seconded: Councillor Felicity Foy

That Te Hiku Community Board approve the sum of \$7,500 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Kaitia Business Association for costs towards CCTV monitoring for 2025/26.

CARRIED

5.4 FUNDING APPLICATIONS

Agenda item 7.3b document number A5249121, pages 29 - 119 refers

RESOLUTION 2025/67

Moved: Member Sheryl Bainbridge
Seconded: Member Darren Axe

That Te Hiku Community Board approve the sum of \$10,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Mangonui Cemetery Committee for maintenance costs for the 2025/26 financial year.

CARRIED

5.4 FUNDING APPLICATIONS

Agenda item 7.3c document number A5249121, pages 29 - 119 refers

RESOLUTION 2025/68

Moved: Deputy Chairperson John Stewart
Seconded: Member Darren Axe

That Te Hiku Community Board decline the funding application from Toi Oho Creative

Activators.

CARRIED

5.4 FUNDING APPLICATIONS

Agenda item 7.3d document number A5249121, pages 29 - 119 refers

RESOLUTION 2025/69

Moved: Member Darren Axe

Seconded: Member Sheryl Bainbridge

That Te Hiku Community Board decline the funding application from Writers & Poets Doubtless Bay & Kaitaia.

Abstained: Cr John Stewart

CARRIED

5.4 FUNDING APPLICATIONS

Agenda item 7.3e document number A5249121, pages 29 - 119 refers

RESOLUTION 2025/70

Moved: Member Sheryl Bainbridge

Seconded: Member Darren Axe

That Te Hiku Community Board approve the sum of \$500 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Wahanui Productions for costs towards lighting.

CARRIED

5.4 FUNDING APPLICATIONS

Agenda item 7.3f document number A5249121, pages 29 - 119 refers

RESOLUTION 2025/71

Moved: Member Sheryl Bainbridge

Seconded: Deputy Chairperson John Stewart

That Te Hiku Community Board approve the sum of \$15,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Houhora Golf Club for costs towards replacement of the bore and pump.

CARRIED

5.4 FUNDING APPLICATIONS

Agenda item 7.3g document number A5249121, pages 29 - 119 refers

RESOLUTION 2025/72

Moved: Chairperson Adele Gardner

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board approve the sum of \$4,025 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Jacman Entertainment for costs towards promoting Te Hiku participants in Savour Northland 2025.

Abstained: Cr John Stewart

CARRIED

6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

6.2 TE HIKU COMMUNITY BOARD DECEMBER 2024 OPEN RESOLUTION REPORT

Agenda item 8.1 document number A5045133, pages 120 - 124 refers

RESOLUTION 2025/73

Moved: Chairperson Adele Gardner

Seconded: Deputy Chairperson John Stewart

That Te Hiku Community Board receive the report Te Hiku Community Board July 2025 Open Resolution Report.

CARRIED

6.3 CHAIRPERSON AND MEMBERS REPORTS

Agenda item 8.3 document number A5247599, pages 132 - 138 refers

RESOLUTION 2025/74

Moved: Member Darren Axe

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board note the July 2025 member reports from Chairperson Adele Gardner and Member Sheryl Bainbridge.

Note: Deputy Chair Stewart, Member Axe, Member Subritzky and Cr Foy gave verbal updates.

CARRIED

7 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 1:42 PM with a karakia by Member Darren Axe.

The minutes of this meeting will be confirmed at Te Hiku Community Board Meeting held on 5 August 2025.

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CHAIRPERSON