



**Far North
District Council**



Te Kaunihera o Te Hiku o te Ika

AGENDA



Friday, 11 July 2025

Time: 10:00am
Location: Council Chamber
Memorial Avenue
Kaikohe

Membership:

Chairperson Chicky Rudkin
Deputy Chairperson Tanya Filia
Councillor John Vujcich
Member Mike Edmonds
Member Trinity Edwards
Member Harmonie Gundry
Member Jessie McVeagh

The Local Government Act 2002 states the role of a Community Board is to:-

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage
- Street/public Art.
- Trees on Council land
- Off road public car parks
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitiāia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Kaikohe-Hokianga Community Board Meeting
will be held in the Council Chamber, Memorial Avenue, Kaikohe on:
Friday 11 July 2025 at 10:00 AM

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1 KARAKIA TĪMATANGA / OPENING PRAYER

Pou hihiri.

Pou rarama.

Pou te whakairo.

Pou te tangata.

Pou o te aroha.

Te pou e here nei i ā tatou Mauri ora ki ā tātou

Haumi e. Hui e. Tāiki e!

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be determined on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

No deputations were confirmed at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5254407

Author: Marlema Baker, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Kaikohe-Hokianga Community Board to confirm that the minutes are a true and correct record of the previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board confirm the minutes of the meeting held 16 May 2025, and minutes of the Extraordinary meeting held 23 June 2025, to be a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

The Kaikohe-Hokianga Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITIHINGA / ATTACHMENTS

- 1. Kaikohe-Hokianga Community Board Minutes - 16 May 2025 - A5196542**  
- 2. Kaikohe-Hokianga Community Board Extraordinary Minutes - 23 June 2025 - A5243762**  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

UNCONFIRMED

Kaikohe-Hokianga Community Board Meeting Minutes

16 May 2025

**MINUTES OF
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON FRIDAY, 16 MAY 2025 AT 10:00 AM**

PRESENT: Chairperson Chicky Rudkin, Member Tanya Fila, Member Mike Edmonds (online), Member Trinity Edwards, Member Harmonie Gundry, Member Jessie McVeagh, Cr John Vujcich (online)

IN ATTENDANCE:

STAFF PRESENT: Beverly Mitchell (Community Board Coordinator), Tammy Wooster (Manager – Integrated Planning), Emma Manning (Senior Strategic Planner) Marlema Baker (Democracy Advisor)

STAFF ONLINE: Kathryn Trewin (Funding Advisor), Harley Alexander (Multimedia Strategy & Communications Advisor), Aisha Huriwai (Manager – Democracy Services)

1 KARAKIA TIMATANGA / OPENING PRAYER

Chair Chicky Rudkin commenced the meeting and opened with a karakia.

The Chairperson acknowledged:

- the return of Marlema Baker as Democracy Advisor for the Board.
- the Battle of Kahika at Lake Omāpere and those who attended.
- Pink Shirt Day (Friday 16th May)
- the passing of Cowboy Chris McGarry and sends condolences to his whānau and hāpori.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

None

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Mark Lester – Utakura/Horeke Trust:

- Concerned that nothing has been done to improve the playground. It needs shade-sails, more rubbish bins, there are dangerous trees, the courts need resurfacing, drainage is needed around the courts, fencing is needed and many other maintenance issues.
- The back of the Horeke Hall needs serious maintenance as it is unsafe.

Shaun Reilly

- requested that Council purchase the 2 acres owned by Gray Phillips as an asset that can be used for a pool and pump track and off-set it against rates.
- suggested that tourism ventures from the cruise ships coming in from Paihia be extended to include Kaikohe, the Pioneer Village and the local marae.

Linda Bracken

- acknowledged the battle of Kahika (at Lake Omāpere)
- acknowledged Mark Lester
- raised concerns about the poor state of parks and reserves in the community and lack the of responses to RFS on this matter.

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UNCONFIRMED

Kaikohe-Hokianga Community Board Meeting Minutes

16 May 2025

- asked how the Council and the community could help provide wrap-around services to support getting rid of P/Meth.
- CCTV – looking to poll other towns that have them.

Juen Duxfield - Age Concern Mid North:

- spoke about a 2026 Mid-North Expo to honour the Older Person on International Older People Day.
- will present funding applications in the new year/triennium for this event.
- would like all boards to give a commitment to fund/partner this event.

4 NGĀ TONO KŌRERO / DEPUTATIONS

None

5 NGĀ KAIKŌRERO / SPEAKERS

None

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A5167969, pages 8 - 19 refers

RESOLUTION 2025/48

Moved: Member Jessie McVeagh
Seconded: Chairperson Chicky Rudkin

That the Kaikohe-Hokianga Community Board confirm the minutes of the meeting held 16 April 2025 to be a true and correct record.

CARRIED**7 NGĀ PŪRONGO / REPORTS****7.1 FUNDING APPLICATIONS**

Agenda item 7.1 document number A5171274, pages 20 – 45 refers

MOTION

Moved: Chairperson Chicky Rudkin
Seconded: Member Tanya Fila

That the Kaikohe-Hokianga Community Board:

- a) uplift the Tupuhaere Ki Te Rangi (Tautoro Titans Club) application that was left to lie at the 16 April meeting.
- b) approve the sum of **\$3000** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Tupuhaere Ki Te Rangi (Tautoro Titans Club) for the costs towards running an after-school programme for rangatahi.

UNCONFIRMED

Kaikohe-Hokianga Community Board Meeting Minutes

16 May 2025

AMENDMENT

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

- b) approve the sum of **\$5,983** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Tupuhaere Ki Te Rangi (Tautoro Titans Club) for the costs towards running an after-school programme for rangatahi.

In Favour: Crs Chicky Rudkin, Tanya Filia, Trinity Edwards, Harmonie Gundry and Jessie McVeagh

Against: Crs Mike Edmonds and John Vujcich

CARRIED 5/2**The amendment became the substantive motion.****RESOLUTION 2025/49**

Moved: Member Jessie McVeagh

Seconded: Member Tanya Filia

That the Kaikohe-Hokianga Community Board:

- a) uplift the Tupuhaere Ki Te Rangi (Tautoro Titans Club) application that was left to lie at the 16 April meeting.
- b) approve the sum of **\$5,983** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Tupuhaere Ki Te Rangi (Tautoro Titans Club) for the costs towards running an after-school programme for rangatahi.

Against: Crs Mike Edmonds

CARRIED**7.1 FUNDING APPLICATIONS**

Agenda item 7.1 document number A5171274, pages 20 - 45 refers

RESOLUTION 2025/50

Moved: Member Tanya Filia

Seconded: Member Jessie McVeagh

- c) **That the Kaikohe-Hokianga Community Board approve the sum of **\$1,844** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Nopera Pikari for the costs towards Taonga Puoro and waiata wananga for Matariki.**

CARRIED**8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 HOKIANGA FERRY LIAISON GROUP MEETING 28TH FEBRUARY 2025**

Agenda item 8.1 document number A5161583, pages 46 - 50 refers

RESOLUTION 2025/51

Moved: Chairperson Chicky Rudkin

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UNCONFIRMED

Kaikohe-Hokianga Community Board Meeting Minutes

16 May 2025

Seconded: Member Jessie McVeagh

That the Kaikohe-Hokianga Community Board receive the report Hokianga Ferry Liaison Group Meeting 28th February 2025.**CARRIED****8.2 OPEN RESOLUTIONS AND ACTIONS UPDATE**

Agenda item 8.2 document number A5167973, pages 51 - 55 refers

RESOLUTION 2025/52

Moved: Member Trinity Edwards

Seconded: Chairperson Chicky Rudkin

That the Kaikohe-Hokianga Community Board receive the Open Resolution Report for May 2025.**CARRIED****7.2 BROADWAY KAIKOHE PLACEMAKING PROJECT***Supplementary Agenda item 7.2 document number A5184557, pages 6 - 13 refers***RESOLUTION 2025/53**

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

That the Kaikohe-Hokianga Community Board:

- a) allocate **\$57,000** funding from the Kaikohe-Hokianga Town Beautification fund to be paid to Far North Holdings Limited towards implementation of upgrades to the general Broadway area;
- b) confirm their resolution of 19 July 2024 (Resolution 2024/74) to allocate **\$50,000** funding from their Pride of Place budget to be paid to Far North Holdings Limited towards implementation of upgrades to the general Broadway area; and
- c) allocate an additional **\$10,000** funding from their Pride of Place budget to be paid to Far North Holdings Limited towards professional services fees for project management of implementation of upgrades to the general Broadway area.

CARRIED**8 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 11:07.

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 13 June 2025.

.....
CHAIRPERSON

Extraordinary Kaikohe-Hokianga Community Board Meeting Minutes

23 June 2025

**MINUTES OF
EXTRAORDINARY KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE VIRTUAL VIA MICROSOFT TEAMS
ON MONDAY, 23 JUNE 2025 AT 3:30 PM**

PRESENT: Chairperson Chicky Rudkin, Member Mike Edmonds, Member Harmonie Gundry, Member Jessie McVeagh, Cr John Vujcich

IN ATTENDANCE:

STAFF PRESENT: Kathryn Trewin (Funding Advisor), Melissa Wood (Community Board Coordinator), Marlema Baker (Democracy Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

Chair Chicky Rudkin commenced the meeting and opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

2.1 APOLOGIES AND DECLARATIONS OF INTEREST

RESOLUTION 2025/54

Moved: Member Jessie McVeagh

Seconded: Member Harmonie Gundry

That the Kaikohe-Hokianga Community Board receive the apology from Deputy Chairperson Tanya Filia and a leave of absence be granted.

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

There are no public forum speakers for this virtual meeting.

4 NGĀ TONO KŌRERO / DEPUTATIONS

No deputation requests were received for this virtual meeting.

5 NGĀ KAIKŌRERO / SPEAKERS

Emma Davis – representing Te Mata Roiroi funding application (Item 6.1.a refers)

6 NGĀ PŪRONGO / REPORTS

6.1 FUNDING APPLICATIONS

Agenda item 6.1 document number A5236551, pages 8 - 10 refers

MOTION

Moved: Member Jessie McVeagh

Seconded: Member Harmonie Gundry

- a) That the Kaikohe-Hokianga Community Board approve the sum of **\$4,136.30** (plus GST if

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Extraordinary Kaikohe-Hokianga Community Board Meeting Minutes

23 June 2025

applicable) be paid from the Boards Community Grant Fund Account to Emma Davis for the costs towards Tāne Wānanga Te Mata o Roiroi in June 2025.

AMENDMENT

Moved: Cr John Vujcich

Seconded: Member Jessie McVeagh

- b) and provide Emma Davis – Te Mata o Roiroi with a letter of support to assist with other funding applications for the Tāne Wānanga Te Mata o Roiroi.

CARRIED

The amendment became the substantive motion:

RESOLUTION 2025/55

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

That the Kaikohe-Hokianga Community Board;

- a) approve the sum of **\$4,136.30** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Emma Davis for the costs towards Tāne Wānanga Te Mata o Roiroi in June 2025.
- b) and provide Emma Davis – Te Mata o Roiroi with a letter of support to assist with other funding applications for the Tāne Wānanga Te Mata o Roiroi.

CARRIED**8 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 3:50 pm.

The minutes of this meeting will be confirmed at the Extraordinary Kaikohe-Hokianga Community Board Meeting held on 11 July 2025.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 NEW ROAD NAME: 1303 WEST COAST ROAD, NORTH HOKIANGA

File Number: A5195268

Author: Trinity Lane, Finance and Customer Services Administrator

Authoriser: Tanya Proctor, Head of Infrastructure

TAKE PŪRONGO / PURPOSE OF THE REPORT

That Kaikohe-Hokianga Community Board name the private road located at 1303 West Coast Road, North Hokianga.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- A road naming application was received on the 25th of February 2025.
- Community Boards have the delegated authority to allocate names for previously unnamed private roads, reserves, and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board name the private road “Te Ara o Waikiwi” located at 1303 West Coast Road, North Hokianga.

1) TĀHUHU KŌRERO / BACKGROUND

Mr Stewart Otene submitted a road naming application to Council on the 25th of February 2025 seeking to name a private road located at 1303 West Coast Road, North Hokianga.

The development will create eight new lots alongside one existing structure. As per Council's Road Naming and Property Numbering Policy - for uniformity and uniqueness and to facilitate location, formed private roads and the forming of previously unformed paper roads providing access to five or more properties should be named.

The applicant proposed Te Ara o Waikiwi as Waikiwi is the name of the land over which this newly named road runs. The name has been passed down by Ngāti Tūpoto kaikōrero over the generations. The applicant seeks to restore its use on their whenua.

The proposed road names were sent to Land Information New Zealand for approval. Land Information New Zealand confirmed all three proposed road names are acceptable for use and can be approved as per the Addressing Standards 2011.

Ngāti Tūpoto were directly consulted by the applicant during this road naming process. Ngāti Tūpoto have expressed their support in the use of the chosen road names.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed road names are as follows:

- Te Ara o Waikiwi
- Waikiwi Drive
- Waikiwi Road

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITI HANGA / ATTACHMENTS

1. Ngāti Tūpoto - Hapu Support Letter - A5210494 [↓](#) 
2. Map - A5195264 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a private road and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Ngāti Tūpoto have been directly involved in this road naming application and have expressed their support in the use of the road names provided.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	The applicant is the only owner.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer as not reviewed this report.

Ngāi Tūpoto ki Motukaraka Trust

24th Feb 2025

PO Box 72
Rawene
Northland

FNDC
Infrastructure and Asset Management Dept

To whom it may concern

Kia ora

Naming of new road, 1303 West Coast Rd, Tapuwae, North Hokianga

We understand that the Tapuwae Incorporation has been informed that they need to provide three options for a name for a road that will serve an existing house and eight new papakainga home in the Ngāi Tūpoto rohe.

They have approached me as a hapū historian to confirm that the names suggested are in keeping with hapū history. They have suggested that the road be called

1. Te Ara o Waikiwi
2. Waikiwi Drive
3. Waikiwi Road

Waikiwi is the name of the area over which the road runs. We have always called this area Waikiwi. It is a name that has been passed down from our tupuna. I support the suggestions put forward by the Incorporation.

Please do not hesitate to contact me on email paul@toreatai.co.nz or phone 0272723525 if you need more information.

Heoi ano ra

Paul White
Chairman
Ngai Tupoto ki Motukaraka Trust



7.2 ROAD RENAME: TE ARA TIKA, KAIKOHE

File Number: A5234307

Author: Trinity Lane, Finance and Customer Services Administrator

Authoriser: Tanya Proctor, Head of Infrastructure

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek recommendation from the Kaikohe-Hokianga Community Board to rename the right of way located at Te Ara Tika, Kaikohe.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- A road naming application was received on the 7th of May 2025.
- Community Boards have the delegated authority to allocate names for previously unnamed private roads, reserves, and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board, pursuant to Council's Road Naming Policy, recommend that Council approve to rename a right of way "Te Ara ki Te Atua" that is currently addressed at Te Ara Tika, Kaikohe.

1) TĀHUHU KŌRERO / BACKGROUND

Gemscott Limited submitted a road naming application for 12-16 Mangakahia Road, Kaikohe. They supplied Council with an application to name the road, proposing 1 name: Te Ara Tika. On the 21st of February 2025, the resolution was passed to name the road "Te Ara Tika."

Te Rūnanga ā Iwi O Ngāpuhi (TRAION) alongside Te Uri O Hua requested the name be changed as they found the newly proposed road name reflected the significant cultural and spiritual importance of the whenua where the housing units are situated on Mangakahia Road, Kaikohe.

TRAION alongside Te Uri O Hua proposed the name "Te Ara ki Te Atua."

The proposed road name was forwarded to Land Information New Zealand (LINZ) for approval. LINZ confirmed the proposed road name is acceptable for use and can be approved as per the Addressing Standards 2011.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The options are as follows:

1. That the Community Board recommend to council to rename "Te Ara Tika," "Te Ara ki Te Atua."
2. That the road name remains unchanged.



TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road name recommended in this report is not a duplicate of any other road name in the district, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHINGA / ATTACHMENTS

1. Map - A5234267 [↓](#) 
2. Iwi Feedback - A5234265 [↓](#) 

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a right of way and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Te Rūnanga ā Iwi O Ngāpuhi alongside Te Uri O Hua proposed the chosen road name.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This is a new subdivision, there are currently no homeowners.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



07 May 2025
Far North District Council
Memorial Ave
Kaikohe, 0405

Tēnā koe

Re: Request for Street Name Change from Te Ara Tika to Te Ara ki Te Atua

In dialogue with Te Uri O Hua, the Hāpu respectfully requests a name change from Te Ara Tika to Te Ara ki Te Atua, reflecting the significant cultural and spiritual importance of the whenua where the housing units are situated on Mangakāhia Road, Kaikohe.

We kindly urge the Far North District Council to accept this request and promptly initiate the necessary processes to effect this name change. The proposed date for the official naming and blessing is Tuesday, 20 May 2025, at 5:30 am.

We are also requesting whether the street sign can be relocated to the other side of the road where the houses are situated or a temporary structure set up to allow the unveiling process to be undertaken.

We are prepared to provide any additional information or support required to facilitate this request. Thank you for your attention to this matter. We look forward to your positive response.

Ngā manaakitanga,



Moana Tuwhare
Tumu Whakarae - General Manager
Te Rūnanga ā Iwi ō Ngāpuhi
P: [REDACTED]

Te Rūnanga-Ā-Iwi-Ō-Ngāpuhi

Ngawha Innovation & Enterprise Park
5449A State Highway 12, Kaikohe 0472

09-4015530
0800 NGĀPUHI

🌐 ngapuhi.iwi.nz

🛒 ngapuhimerchandise.com

📍 ngapuhirunanga

📱 ngapuhi.iwi

7.3 APPLICATION FOR EASEMENT OVER MANGAKAHIA ROAD RESERVE (LOT 14 DP 38215)**File Number: A5192399****Author: Robin Rawson, Parks & Reserves Planner****Authoriser: Ken Macdonald, Chief Financial Officer****TAKE PŪRONGO / PURPOSE OF THE REPORT**

This report seeks a recommendation from the Kaikohe-Hokianga Community Board to Far North District Council to grant a right of way easement over a portion of recreation reserve at Mangakahia Road Kaikohe (Lot 14 DP 38215) in favour of proposed Lots 1 and 2 of approved subdivision RMASUB2220357.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Council has approved a subdivision of the property at 29 Mangakahia Road owned by Kainga Ora, and a second dwelling was built within proposed Lot 2 at the back of the existing dwelling.
- It was not picked up at the time of subdivision that the shared driveway, located where there was an existing driveway, would extend across a small area of reserve.
- The recreation reserve is associated with the adjoining Whakarongotapu wae Burial Ground and has very little public use.
- Kainga Ora have applied for an easement over approximately 5m² of the reserve to provide a practical driveway location for the dwellings at 29A and 29B Mangakahia Road.
- Written and verbal agreement has been obtained from local hapu representatives.
- It is recommended that public consultation is not undertaken, as the reserve would not be materially altered and public access would not be affected, and this option is provided for in the Reserves Act 1977.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board makes the following recommendation to the Far North District Council as follows:

That Council, in its role as the administering body of the recreation reserve Lot 14 DP 38215 (without title) and pursuant to its powers under section 48(1) Reserves Act 1977:

- a) grants a right of way (shown as F on LT Plan 5980201) over the recreation reserve, subject to it:**
 - i. meeting Reserves Act 1977 requirements, at no cost to Council**
- b) pursuant to Council powers under section 48(3) Reserves Act 1977 public notice is not required as the reserve will not be materially altered, and public use and access is not affected.**

1) TĀHUHU KŌRERO / BACKGROUND

Council approved a subdivision of the property at 29 Mangakahia Road owned by Kainga Ora, and a second dwelling was built on the rear lot. The subdivision process did not identify that the existing driveway crossed a small area of Council recreation reserve, and the replacement driveway was constructed in the same location.

The adjoining recreation reserve has a 'leg-in' driveway access with splays to the road. There is little use of the reserve for recreation purposes due to the poor road frontage and association with the adjoining Whakarongotapu wae Burial Ground, and the access splays have little function.

Kainga Ora have applied for an easement over approximately 5m² of the reserve to legalise the driveway access to the dwellings at 29A and 29B Mangakahia Road.

The application included written approval from Matua Richard Moetara who looks after the Whakarongotapu wae Burial Ground. Staff obtained verbal agreement from Matua Ted Wihongi. Ngā Hapū o Kaikohekohe has also considered the matter at their May 2025 meeting and do not oppose the application.

Decisions under the Reserves Act 1977 (Reserves Act) need to be approved by Council, with Community Boards delegated to consider and report on matters including reserves.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Easement

An easement is an enduring right to use an area of land. An easement over a small area of reserve would allow the driveway to be located in a logical place and would not affect access to and from the reserve or along the footpath connecting to the reserve entry.

Notification

The Reserves Act anticipates that easements will be publicly notified except where the rights of the public to use the reserve are not likely to be permanently affected.

The particulars of this application are that the right of way would only be over the splay of the reserve access which extends across the front of 29 Mangakahia Road and would generally not even be recognised as reserve. The right of way is over a very small area and would have no effect on use of the reserve.

It is recommended that public consultation is not undertaken, as the reserve would not be materially altered and public access would not be affected, and this option is provided for in the Reserves Act.

In considering the recommendation to Council, the following options can be considered by the Kaikohe-Hokianga Community Board:

Option 1

That the Kaikohe-Hokianga Community Board does not support the granting of a right of way easement over recreation reserve Lot 14 DP 38215.

Option 2

That the Kaikohe-Hokianga Community Board supports initiation of public consultation to provide background to consideration of the granting of a right of way over recreation reserve Lot 14 DP 38215.

Option 3 – Recommended

That the Kaikohe-Hokianga Community Board supports the granting of a right of way easement (**shown as F on LT Plan 5980201**) over the recreation reserve, Lot 14 DP 38215 subject to meeting Reserves Act requirements, at no cost to Council.

Pursuant to Council powers under section 48(3) Reserves Act 1977 public notice is not required as the reserve will not be materially affected.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Option 3: for Council to grant the easement application without public notification is recommended for the following reasons:

- the rights of the public to access or use the reserve will not be materially affected.
- Comment has been provided by Matua Richard Moetara, from Matua Ted Wihongi and from Ngā Hapū o Kaikohekohe and there was no opposition to the proposal.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

A fee of \$476 has been received for the easement application, and disbursements will be charged at cost. Expenses including legal costs, costs for a valuation of the land underlying the easement and the value of the land will be paid by the applicant. Negotiated agreement will cover other costs.

ĀPITIHINGA / ATTACHMENTS

1. **Appendix 1 Mangakahia Easement Application - A5196544**  
2. **Appendix 2 Mangakahia Gazette for reserve - A5196550**  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	The proposed right of way easement is over a part of the reserve that is not used for recreation or other purposes and the area is very small. The level of significance is assessed as being very low.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The proposed easement would be consistent with the Reserves Act and Parks and Reserves Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Right of way easements are a common way of addressing legal access issues, however the specifics of this application relate to the reserve at Mangakahia Road, and comment from the local Community Board is being requested.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The application included written approval from Matua Richard Moetara who looks after the Whakarongotapu wae Burial Ground. Staff obtained verbal agreement from Matua Ted Wihongi. Ngā Hapū o Kaikohekohe has also considered the matter at their May 2025 meeting and do not oppose the application.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	The right of way would only be over the splay of the reserve access which extends across the front of 29 Mangakahia Road and would generally not even be recognised as reserve. The area of the easement is very small and the driveway does not affect access to the recreation reserve.
State the financial implications and where budgetary provisions have been made to support this decision.	A fee of \$476 has been received for the easement application, and disbursements will be charged at cost. Expenses including legal costs will be paid by the applicant.
Chief Financial Officer review.	The CFO has reviewed this report.

Application for Easement over Reserve Land

To: 0800 801601

Office Use only	
Date Received:	
Time received:	
App #:	
Property #:	
Land #:	
Infrastructure Planner:	

This application form should be used where you require an easement to connect infrastructure over a reserve administered by us.

The form is designed to provide us with your contact information and details about your proposal that are required for us to process your application. If you fail to complete this form and provide the necessary information, your application may not be accepted for processing.

1 Applicant Details

Full Name of Applicant(s): Kainga Ora Homes and Communities

Postal address: PO Box 74598, Greenlane, Auckland 1546

Phone: 0800 801601 Email: johan.keyser@kaingaora.govt.nz

I am the: ☒ Property owner ☐ Lessee

2 Property Owner Details (if different from Applicant)

Owner(s): Same as above

Full Name: _____

Postal address: _____

Phone: _____ Email: _____

3 Project Details

Please provide a description of the reserve affected by the project work:

Reserve is currently designated as Recreation Reserve under Gaz.1982 p.2171

Please provide a description of the project work:

Development of adjoining land into two residential allotments.

Please provide the following details for the property requiring the easement:

Physical address: 29A & 29B Maungakahia Road, Kaikohe

Legal description(s): Lot 15A DP 45007 (and after subdivision will be Lots 1 and 2 DP 598021)

Application for Easement over Reserve Land

Does the application relate to an application for, or approved building or resource consent?☒ Yes ☐ No

If yes, please provide Council reference: 2220357-RMACOM

Does the application relate to an application for, or approved connection to Council infrastructure?☐ Yes ☒ No

If yes, please provide Council reference: _____

4 Information Requirements**I attach:**☒ Certificate of title for property requiring easement*Search copy must be dated within the last 3 months*☒ Recent photo of part of the reserve where the easement is to be created☒ Site Plan (drawn to scale) of the proposed infrastructure/ connection through reserve land☐ A description of how the connection will be constructed☒ A description of what impacts the proposal may have on the reserve and how these can be mitigated.☒ A statement from a suitably qualified person outlining other options that have been considered for providing the connection and why these options are not practical.☐ Other information*As required to understand the project works for which the easement is required. Please list below:*

8 Declaration of Applicant or Authorised Agent**Fees and Charges:***You will be responsible for payment all actual and reasonable costs of processing the application.**The processing charge covers tasks such as site visits, report preparation, information searches, and input from other Council staff. Mileage is also charged. You will also be required to cover any surveying and legal costs associated with the application. Compensation for use and occupation for the land may also be chargeable.**You will be invoiced for costs associated with processing the application when a decision on your application is issued. In some cases, interim billing for processing costs may also occur.***Privacy Information:***Council requires the information you have provided on this form to process your application and to collect statistics. Council will hold and store the information, including all associated reports and attachments, on a public register. The details may also be made available to the public on Council's website. These details are collected to inform the general public and community groups about all consents which have been processed or issued through Council. If you would like to request access to, or correction of any details, please contact Council.*

Application for Easement over Reserve Land

Applicant Declaration: (required where authorised agent is not acting on your behalf)

I / we confirm that I / we have read and understood the above.

I undertake to pay all costs associated with this application. I also agree to pay all the costs (including debt collection or legal fees) of recovering any unpaid costs.

Applicant name: Kainga Ora Homes and Communities

Applicant signature _____ Date: _____

Applicant name: _____

Applicant signature _____ Date: _____

Authorised Agent Declaration:

As authorised agent for the Applicant, I confirm that I have read and understood the above information and have fully informed the Applicant of their obligations in connection with this application, including obligations relating to payment of fees and other charges. I confirm that I have the Applicant's authority to sign this application on their behalf.

Agent's signature  Date: 15/05/2025

Name of agent: Kerry Gray HARFORD

Company name Elrick & Co. Reference: 5958

Postal address: 519 Wairakei Road, Burnside, Christchurch

Phone: 021 427744 Email: kerry@elrick.co.nz

9 Address for Service

Please send all correspondence to (select one):

☐ The Applicant

☒ The Authorised Agent

☐ Other (please provide details)

Full Name: Elrick & Co. - Attn. Kerry Harford

Postal address: 519 Wairakei Road, Burnside, Christchurch

Phone: 021427744 Email: kerry@elrick.co.nz



Title Plan - LT 598021

Survey Number LT 598021
Surveyor Reference 5958 - 29A Mangakahia Rd
Surveyor Kerry Gray Harford
Survey Firm Elrick & Co Limited
Surveyor Declaration

Survey Details

Dataset Description Lots 1 and 2 Being a Subdivision of Lot 15A DP 45007
Status Initiated
Land District North Auckland
Survey Class Class A
Submitted Date
Survey Approval Date
Deposit Date

Territorial Authorities

Far North District

Comprised In

RT NA49C/577

Created Parcels

Parcels	Parcel Intent	Area	RT Reference
Lot 1 Deposited Plan 598021	Fee Simple Title	0.0326 Ha	1159848
Lot 2 Deposited Plan 598021	Fee Simple Title	0.0286 Ha	1159849
Area A Deposited Plan 598021	Easement		
Area B Deposited Plan 598021	Easement		
Area C Deposited Plan 598021	Easement		
Area D Deposited Plan 598021	Easement		
Area E Deposited Plan 598021	Easement		
Area F Deposited Plan 598021	Easement		
Total Area		<hr/> 0.0612 Ha	

Schedule / Memorandum

EASEMENT SCHEDULE

Land Registration District: - North Auckland

Territorial Authority: - Far North District Council

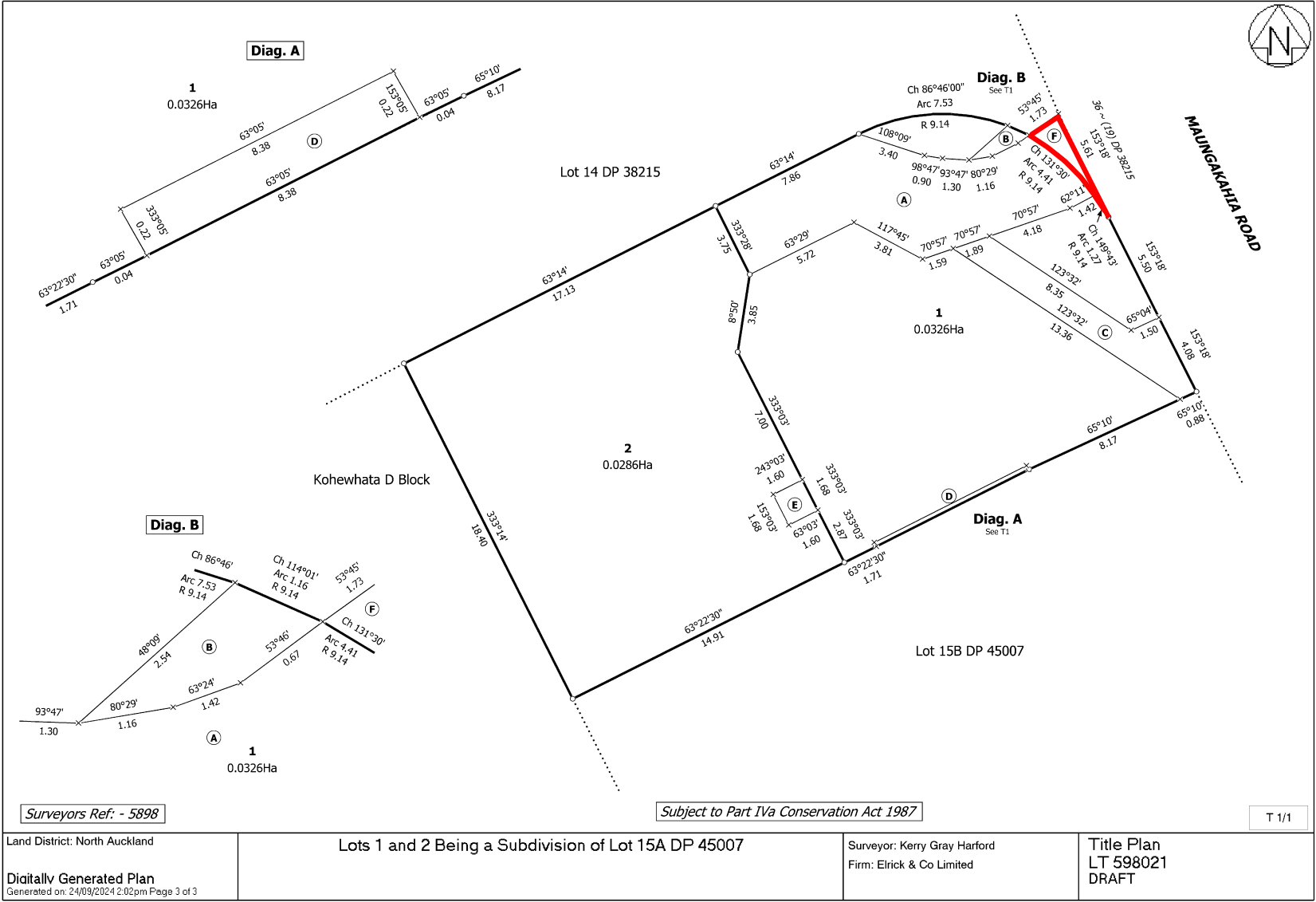
Plan Number: - DP 598021

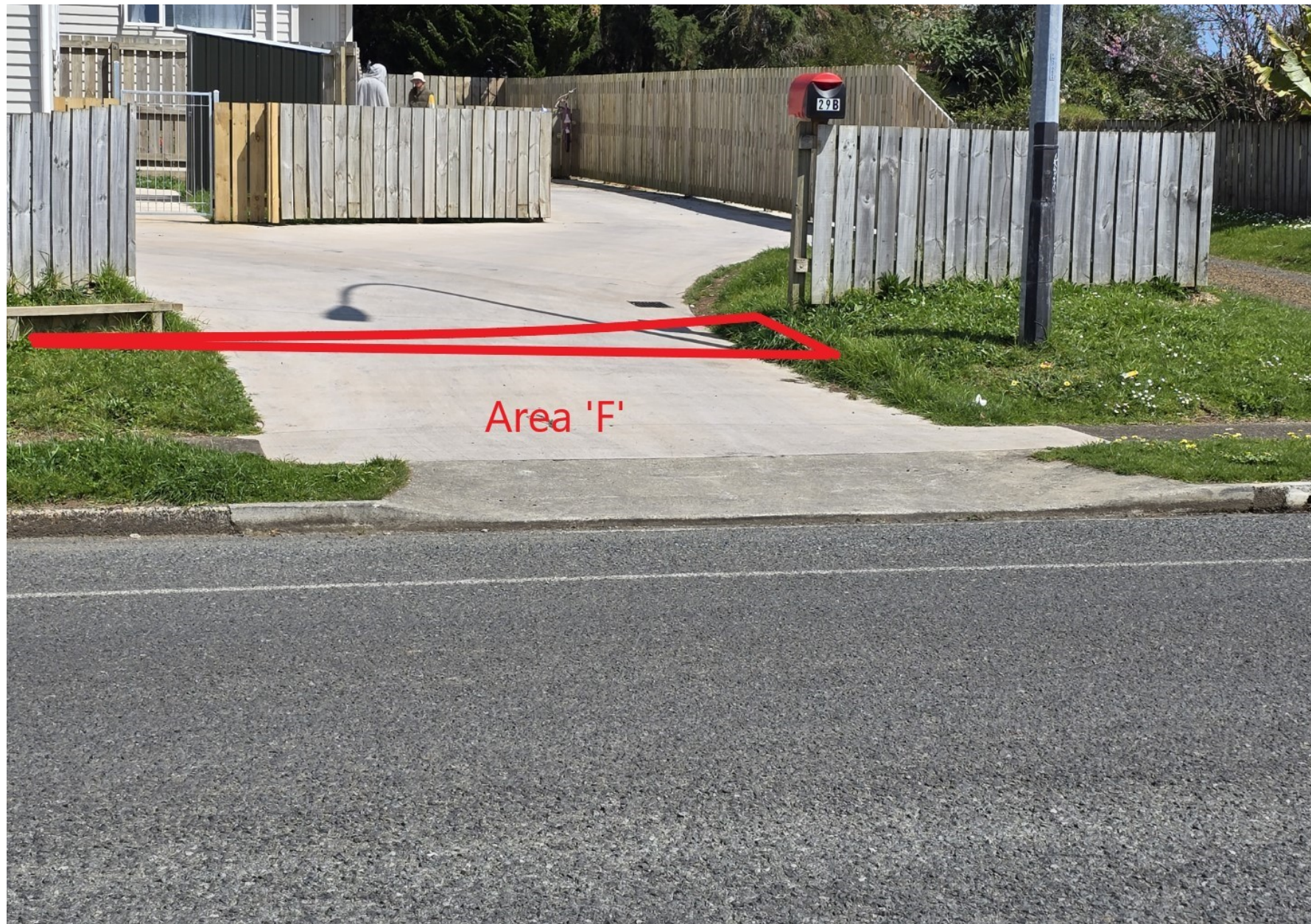
Memorandum of Easements			
Purpose	Shown	Burdened Land (Servient Tenement)	Benefited Land (Dominant Tenement)
Right of Way	A	Lot 1	Lot 2
Right to Convey Water	A, C		
Right to Drain Water	A, B		
Right to Drain Sewage	A		
Right to Drain Sewage	E	Lot 2	Lot 1

Schedule of Easements			
Purpose	Shown	Burdened Land (Servient Tenement)	Benefited Land (Dominant Tenement)
Right of Way	F	Lot 14 DP 38215	Lots 1 and 2

Schedule of Existing Easements			
Purpose	Shown	Burdened Land (Servient Tenement)	Creating Document
Party Wall	D	Lot 1	K71433

Schedule of Easements in Gross			
Purpose	Shown	Burdened Land (Servient Tenement)	Grantee
Right to Convey Telecommunications	A, C	Lot 1	Chorus New Zealand Limited









**RECORD OF TITLE
UNDER LAND TRANSFER ACT 2017
FREEHOLD
Search Copy**




R.W. Muir
Registrar-General
of Land

Identifier **NA49C/577**
Land Registration District **North Auckland**
Date Issued 21 August 1981

Prior References
NA2083/69

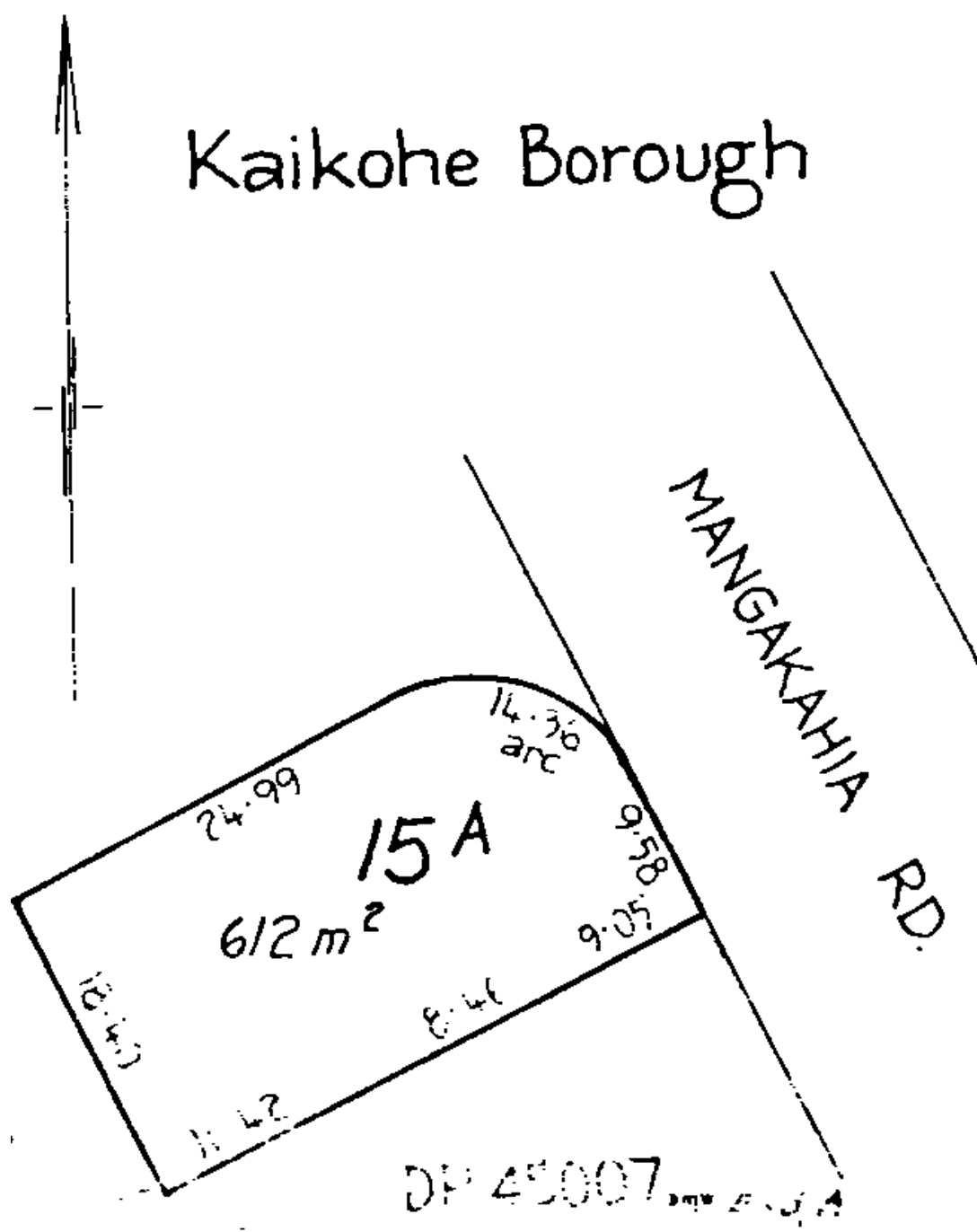
Estate Fee Simple
Area 612 square metres more or less
Legal Description Lot 15A Deposited Plan 45007
Registered Owners
Housing New Zealand Limited

Interests

Subject to Part IV A Conservation Act 1987
Subject to Section 11 Crown Minerals Act 1991
K71433 Certificate that a party wall exists over and serves the within land - 8.7.1959 at 12.13 pm
K84720 Certificate that pipelines for the passage of sewage and stormwater serve the within land - 21.11.1960 at 11.38 am

Identifier

NA49C/577



Transaction ID 5696670
Client Reference 5958 - 29 Maungakahia Road

Search Copy Dated 15/05/25 2:41 pm, Page 2 of 2
Register Only

2170

THE NEW ZEALAND GAZETTE

No. 76

SCHEDULE

WELLINGTON LAND DISTRICT—HUTT COUNTY

56.9630 hectares, more or less, being Lot 1, D.P. 47456, situated in Block IX, Pencarrow Survey District. All certificate of title 21C/357. Subject to a right of way created by Transfer 439467.6.

Dated at Wellington this 17th day of February 1982.

C. A. McILROY,

Assistant Commissioner of Crown Lands.

(L. and S. H.O. Res. 7/7/9; D.O. 8/4/14 and 8/7/8/3)

Reservation of Land and Vesting in the Dunedin City Council

PURSUANT to the Land Act 1948, and to a delegation from the Minister of Lands, the Deputy Director-General of Lands hereby sets apart the land, described in the Schedule hereto, as a reserve for recreation purposes, and further, pursuant to the Reserves Act 1977, vests the said reserve in the Dunedin City Council in trust for that purpose.

SCHEDULE

OTAGO LAND DISTRICT—DUNEDIN CITY

24.498 hectares, more or less, being Section 71 (formerly part Sections 50 and 51), Block IX, North Harbour and Blueskin Survey District. All *Gazette* notice 570037. S.O. Plan 19956.

Dated at Wellington this 30th day of June 1982.

G. McMILLAN, Deputy Director-General of Lands.

(L. and S. H.O. Res. 12/2/26; D.O. 8/8/8)

Classification and Naming of Reserve

PURSUANT to the Reserves Act 1977, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby declares the reserve, described in the Schedule hereto, to be classified as a reserve for recreation purposes to be known as the Koromiko Recreation Reserve, subject to the provisions of the said Act.

SCHEDULE

MARLBOROUGH LAND DISTRICT—MARLBOROUGH COUNTY

4.1278 hectares, more or less, being Sections 1 of 32 and 2 of 32, Waitohi Registration District, situated in Block XV, Linkwater Survey District. Reserve for recreation purposes by all *New Zealand Gazette* 1938, page 2818 and part *New Zealand Gazette* 1925, page 3490. S.O. Plan 1408.

Dated at Blenheim this 22nd day of June 1982.

D. I. MURPHY,

Assistant Commissioner of Crown Lands.

(L. and S. H.O. Res. 8/2/12; D.O. 8/3/13)

Classification of Reserve and Vesting in the Waimate County Council

PURSUANT to the Reserves Act 1977, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby classifies the reserve, described in the Schedule hereto, as a reserve for local purpose (local government buildings), and vests the said reserve in the Waimate County Council in trust for that purpose.

SCHEDULE

CANTERBURY LAND DISTRICT—WAIMATE BOROUGH

4070 square metres, more or less, being Section 610, Town of Waimate (former Reserves 1582 and 2282, former area 4046 square metres), situated in Block XIV, Waimate Survey District. Part *Canterbury Gazette* 1874, page 56, and part *New Zealand Gazette* 1878, page 483. S.O. Plan 15678.

Dated at Christchurch this 3rd day of June 1982.

B. K. SLY, Assistant Commissioner of Crown Lands.

(L. and S. H.O. 6/1/403/2; D.O. 8/5/91)

Declaration That Land is a Reserve

PURSUANT to the Reserves Act 1977, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby notifies that the following resolution was passed by the Kaikohe Borough Council on the 15th day of December 1980:

"That, in exercise of the powers conferred on it by section 14 of the Reserves Act 1977, the Kaikohe Borough Council hereby resolves that the pieces of land held by the said borough in fee simple and, described in the Schedule hereto, shall be, and the same are hereby, declared to be reserves for the purposes specified at the end of the respective descriptions of the said pieces of land within the meaning of the said Act."

SCHEDULE

NORTH AUCKLAND LAND DISTRICT—KAIKOHE BOROUGH

857 square metres, more or less, being part Lot 29, D.P. 7981, situated in Block XV, Omapere Survey District. All certificate of title 678/55, recreation.

2.5267 hectares, more or less, being part Kohewhata No. 50 Block, situated in Block XV, Omapere Survey District. All certificate of title 958/66. M.L. Plan 8556, recreation.

1.5067 hectares, more or less, being Lot 2, D.P. 14413, situated in Block XV, Omapere Survey District. All certificate of title 323/32. Subject to a right of way appurtenant to Kohewhata No. 42B, recreation.

3.3487 hectares, more or less, being part Kohewhata No. 69A Block, situated in Block XV, Omapere Survey District. All certificate of title 35B/171. M.L. Plan 14418, recreation.

1.1179 hectares, more or less, being Kohewhata 11C 1 Block, situated in Block XV, Omapere Survey District. All certificate of title 614/129. M.L. Plan 12673. Having appurtenant thereto a right of way created in and by Provisional Register, Volume 176/7, and right to enter and lay water pipes created in and by transfer No. 240606 and a right of way created in and by Provisional Register, Volume 183/100, as amended by order No. 12746, local purpose (site for a water supply).

3035 square metres, more or less, being Lot 2, D.P. 58730, situated in Block XV, Omapere Survey District. All certificate of title 14C/165, local purpose (site for a memorial hall).

1.5306 hectares, more or less, being Lot 1, D.P. 81512, situated in Block XV, Omapere Survey District. All certificate of title 38B/557, local purpose (site for pioneer village).

Dated at Auckland this 25th day of June 1982.

R. F. SMITH,

Assistant Commissioner of Crown Lands.

(L. and S. H.O. Res. 2/2/354; D.O. 1/39/2/17)

Classification of Parts of a Reserve

PURSUANT to the Reserves Act 1977, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby declares that part of the reserve, described in the First Schedule hereto, to be classified as a reserve for local purpose (site for an urban marae), and further, declares that part of the reserve, described in the Second Schedule hereto, to be classified as a reserve for recreation purposes, subject to the provisions of the said Act.

FIRST SCHEDULE

NORTH AUCKLAND LAND DISTRICT—WHANGAREI CITY

1510 square metres, more or less, being part Lot 439, D.P. 46704, situated in Block VIII, Purua Survey District. Part certificate of title 12D/1407. Shown A on S.O. Plan 56329.

SECOND SCHEDULE

NORTH AUCKLAND LAND DISTRICT—WHANGAREI CITY

1.5562 hectares, more or less, being part Lot 439, D.P. 46704, situated in Block VIII, Purua Survey District. Part certificate of title 12D/1407.

Dated at Auckland this 23rd day of June 1982.

R. F. SMITH,

Assistant Commissioner of Crown Lands.

(L. and S. H.O. Res. 2/2/299; D.O. 8/3/288)

Classification of Reserves

PURSUANT to the Reserves Act 1977, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby declares the reserves, described in the Schedule

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THE NEW ZEALAND GAZETTE

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hereto, to be classified as reserves for the purposes specified at the end of the respective descriptions of the said lands, subject to the provisions of the said Act.

SCHEDULE

NORTH AUCKLAND LAND DISTRICT—KAIKOHE BOROUGH

2.9588 hectares, more or less, being part Kohewhata No. 64 Block, situated in Block XV, Omāpere Survey District. Balance certificate of title 934/253, M.L. Plan 8556, recreation.
5.4739 hectares, more or less, being part Lot 4, D.P. 22327, situated in Block XV, Omāpere Survey District. Balance certificate of title 604176. Together with a water easement created by T233 995, recreation.

5.3603 hectares, more or less, being part Lot 3, D.P. 22327, situated in Block XV, Omāpere Survey District. All certificate of title 1008/196, recreation.

2125 square metres, more or less, being part Lot 22, D.P. 10045, situated in Block XV, Omāpere Survey District. Part certificate of title 649/53, recreation.

519 square metres, more or less, being part Lot 31, D.P. 10045, situated in Block XV, Omāpere Survey District. Part certificate of title 649/53, recreation.

3850 square metres, more or less, being Lot 14, D.P. 38215, situated in Block XV, Omāpere Survey District. Part *Gazette* notice 16340. Subject to a stormwater drainage easement contained in K. 61163, recreation.

2648 square metres, more or less, being Lot 3, D.P. 39389, situated in Block XV, Omāpere Survey District. Part certificate of title 1313/86, recreation.

792 square metres, more or less, being Lot 35, D.P. 46326, situated in Block XV, Omāpere Survey District. All certificate of title 24C/584, local purpose (drainage).

549 square metres, more or less, being part Lot 37, D.P. 38220, situated in Block XV, Omāpere Survey District. Part *Gazette* notice A. 236639. Subject to a sewage easement contained in K. 63084, local purpose (drainage).

Dated at Auckland this 25th day of June 1982.

R. F. SMITH,

Assistant Commissioner of Crown Lands.

(L. and S. H.O. Res. 2/2/354; D.O. 1/39/2/17)

Classification of Reserve

PURSUANT to the Reserves Act 1977, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby declares the reserve, described in the Schedule hereto, to be classified as a reserve for local purpose (site for roadmans hut), subject to the provisions of the said Act.

SCHEDULE

SOUTH AUCKLAND LAND DISTRICT—OHINEMURI COUNTY
4046 square metres, more or less, being Section 5, Block III, Waihi North Survey District. Part *New Zealand Gazette*, 1911, page 2669. S.O. Plan 15928.

Dated at Hamilton this 16th day of June 1982.

G. L. VENDT,

Assistant Commissioner of Crown Lands.

(L. and S. H.O. Res. 3/44/5; D.O. 3/3041)

Classification of Reserve

PURSUANT to the Reserves Act 1977, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby declares the reserve, described in the Schedule hereto, to be classified as a reserve for Government purpose (primary education), subject to the provisions of the said Act.

SCHEDULE

SOUTH AUCKLAND LAND DISTRICT—CAMBRIDGE BOROUGH
4046 square metres, more or less, being Section 68, Town of Cambridge East, situated in Block IX, Cambridge Survey District. Part *New Zealand Gazette*, 1878, page 1769. S.O. Plan 1387.

Dated at Hamilton this 11th day of June 1982.

G. L. VENDT,

Assistant Commissioner of Crown Lands.

(L. and S. H.O. Res. 3/44/8; D.O. 8/5/281)]

Classification of Reserve

PURSUANT to the Reserves Act 1977, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby declares the reserve, described in the Schedule hereto, to be classified as a reserve for recreation purposes, subject to the provisions of the said Act.

SCHEDULE

SOUTH AUCKLAND LAND DISTRICT—TAURANGA CITY—PART MITCHELL PARK RECREATION RESERVE

1.4396 hectares, more or less, being Lot 31, D.P. S. 5351, Lot 60, D.P. S. 6693 and Lot 2, D.P. S. 10996, situated in Block X, Tauranga Survey District. All certificate of title, Nos. 25B/309, 25B/310 and 25B/328. All *New Zealand Gazette* 1968, page 615.

This notice is issued in substitution for the notice dated 14 April 1981 and published in *New Zealand Gazette*, 23 April 1981, No. 46, page 1131, which was issued in error and that notice is hereby revoked.

Dated at Hamilton this 15th day of June 1982.

G. L. VENDT,

Assistant Commissioner of Crown Lands.

(L. and S. H.O. Res. 3/2/93; D.O. 8/5/262/1)

Boundaries of Taupo Borough and Taupo County Defined

PURSUANT to section 48 of the Local Government Act 1974, the Secretary for Local Government hereby defines, as set out in the Schedule hereto, the boundaries of Taupo Borough and Taupo County, those boundaries having been altered by Order in Council made on 27 October 1981 and published in the *New Zealand Gazette* 5 November 1981, No. 131, page 3045.

FIRST SCHEDULE

BOUNDARIES OF THE BOROUGH OF TAUPO

ALL that area in the South Auckland Land District containing 3384 hectares, more or less, bounded by a line commencing at the easternmost point of Lot 1, D.P. S. 21311 being a point on the left bank of the Waikato River and proceeding in a south-westerly direction along that bank to and along the shore of Lake Taupo to a point bearing 165° 00' south-east of the intersection of the north-eastern corner of a public road (as defined on ML 16214) with Acacia Bay Road; thence in a north-westerly direction along that right line to the said intersection; thence in a north-easterly direction along the south-eastern side of Acacia Bay Road to the production of the north-eastern boundary of Rangitira B615 Block; thence north-westerly to and along that boundary to the northernmost corner of the said Block; thence south-westerly along the north-western boundary of the said Block to the north-eastern boundary of part Rangitira 8A Block; thence north-westerly along that boundary to an angle bearing 52° 02' 17.08 metres from IT XI shown on ML 19097; thence in a north-easterly direction along a right line to the westernmost point of Rangitira 5 Block, along the north-western boundary of the said Block to the northernmost point and along another right line to an angle on the western side of Poihipi Road opposite IT XV as shown on S.O. 41900; thence in an easterly direction along a right line to boundary peg XXIVc as shown on S.O. 44183 on the eastern side of State Highway No. 1; thence in a north-easterly direction along the said eastern side to the intersection with the right bank of the Waipū-Werawera Stream; thence in a south-easterly direction along that right bank to the intersection with the left bank of the Waikato River along a right line to the westernmost point of Section 2, Block XIV, Tatua Survey District along the south-western boundary of that section to its southernmost point, along another right line to the south-western corner of Lot 1, D.P. S. 28936 on the northern side of Spa Road, once again along another right line to the most north-eastern corner of Section 320, Block II, Tauhara Survey District, and again along a right line to the north-eastern corner of part Tauhara Middle 4A2 Block; thence in a generally southerly direction along the generally eastern and the south-eastern boundaries of the said 4A2 Block, shown on ML 20427 to and along the north-western boundary of Section 19, Block III, Tauhara Survey District to the westernmost corner of the said Section 19; thence south-westerly along a right line to Transmission Line Pylon Number 565 (co-ordinates 593594.16 mN, 269175.14 mE) another right line to the southernmost corner of the Taupo Borough (*Gazette* 1969, p. 787) being a point on the production of the south-eastern boundary of the former Section 1, Block VI, Tauhara Survey District in line

7.4 FUNDING APPLICATIONS

File Number: A5252314

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises the applications received for the Local Community Grant funding to enable the Kaikohe-Hokianga Community Board to determine which applications will receive funding at the July 2025 meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Ten new applications have been received requesting a total of **\$42,802**.
- The Board has **\$106,927** to allocate for the Community Board Fund in the 2025/2026 financial year.
- The Board has **\$100,000** to allocate for the Placemaking Fund in the 2025/2026 financial year.
- Due to the local body elections taking place in October 2025, community groups who want funding for Christmas events are being asked to submit their applications by 5 August 2025 so that they are considered at the September meeting and they have a decision in time for their event.

TŪTOHUNGA / RECOMMENDATION

- a) That the Kaikohe-Hokianga Community Board approve the sum of **\$1,445** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the South Hokianga Growers Market for the costs towards a gazebo, sun umbrella and promotion.

TŪTOHUNGA / RECOMMENDATION

- b) That the Kaikohe-Hokianga Community Board approve the sum of **\$4,000** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Rotary Club of Kaikohe for the costs purchase and fitout of a shipping container for storage.

TŪTOHUNGA / RECOMMENDATION

- c) That the Kaikohe-Hokianga Community Board decline the application from Nga Tamariki o Te Taiao (Pihema Educational Services Ltd) towards costs for children to attend pre-school.

TŪTOHUNGA / RECOMMENDATION

- d) That the Kaikohe-Hokianga Community Board approve the sum of **\$4,000** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the R. Tucker Thompson Sail Training Trust towards the costs of two rangatahi from the ward to participate in a youth sailing voyage.

TŪTOHUNGA / RECOMMENDATION

- e) That the Kaikohe-Hokianga Community Board approve the sum of **\$3,500** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Hokianga Community Education Trust towards the costs of upgrading their website for the Tamariki Virtual Project.

TŪTOHUNGA / RECOMMENDATION

- f) That the Kaikohe-Hokianga Community Board approve the sum of **\$1,100** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Hokianga Womens Group towards the costs of 2025 Kohukohu Sprint Show.

TŪTOHUNGA / RECOMMENDATION

- g) That the Kaikohe-Hokianga Community Board approve the sum of **\$2,106** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Jacman Entertainment Ltd towards the costs of promotion of the Savour Northland Food Festival in the Kaikohe-Hokianga ward.

TŪTOHUNGA / RECOMMENDATION

- h) That the Kaikohe-Hokianga Community Board approve the sum of **\$3,000** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Ngā Moko a Rāhiri Inc towards the costs of marae hire, tutors and facilitators at Mā Te Haka Ka Tū Rangatira Ai.

TŪTOHUNGA / RECOMMENDATION

- i) That the Kaikohe-Hokianga Community Board approve the sum of **\$3,260** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Kaikohe Pioneer Village towards the costs of installation of shower facilities for visitors staying in Kaikohe.

TŪTOHUNGA / RECOMMENDATION

- j) That the Kaikohe-Hokianga Community Board approve the sum of **\$2,500** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Wahanui Productions towards the costs of Tangihanga theatre production at Manea.

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's LTP. The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;

2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments
South Hokianga Growers Market – sun umbrella, gazebo and promotion	\$1,445.00	\$1,445	<p>The applicant received \$1,670 in September 2023 towards the costs of establishing the market.</p> <p>They have continued to work on this project and have a market that continues to grow and support the community.</p> <p>This meets community outcomes 2, 3, 4, 5 and 6</p>
Kaikohe Rotary Club – container for storage	\$8,796.00	\$4,000	<p>The applicant is seeking funding to purchase and fit out a shipping container to store the equipment the club uses, particularly when participating in community events.</p> <p>This meets community outcomes 2, 3, 5 and 6</p>
Nga Tamariki o Te Taiao (Pihema Educational Services Ltd) – petrol vouchers for Tamariki to attend preschool	\$7,227.00	Decline	<p>The applicant is seeking funding to provide families with petrol vouchers to allow them to attend the preschool.</p> <p>It is noted that if granted, this application may set a precedent, the Board does not usually grant funding for travel and transport for educational establishments. If the bulk of their funding was received from central government, they would be ineligible under the policy as this would not sit outside their daily curriculum and/or school hours.</p> <p>This meets community outcomes 2, 3 and 5</p>
R Tucker Thompson Sail Training Trust – Youth sailing voyage for 2 rangatahi	\$4,000.00	\$4,000	<p>The applicant has previously been granted funding for this project in 2022, 2023 and 2024. The funding is specifically used to allow to rangatahi from the ward to attend a youth sailing voyage.</p> <p>It is noted that similar applications were made to the Bay of Islands-Whangaroa and Te Hiku boards and were granted.</p> <p>This meets community outcomes 2, 3 and 5</p>

Applicant and Project	Requested	Recommend	Comments
Hokianga Community Education Trust – Tamariki Virtual Project	\$7,228	\$3,500	<p>The applicant is seeking funding to upgrade their website to allow their project for Tamariki to electronically self-publish their works online.</p> <p>They have also received \$3,231 from the Far North Creative Communities Committee towards this project.</p> <p>This meets community outcomes 2, 3 and 5</p>
Hokianga Womens Group – Kohukohu Spring Show	\$1,100	\$1,100	<p>This is the second application from this applicant for this project. The Board previously granted them \$888 in July 2024 for the September 2024 show. The previous show (the second one held) doubled entrants from 19 to 39 (with 142 entries across all categories). They are hoping to continue this growth and expand this show further.</p> <p>This meets community outcomes 2, 3 and 5</p>
Jacman Entertainment – Savour Northland	\$2,106	\$2,106	<p>The applicant is seeking funding to promote the Savour Food Festival for participants specifically within Kaikohe-Hokianga Ward. They have made similar applications to the other two community boards. The festival lasts for a full month and covers the entire Te Tai Tokerau area. This is the second year of the expanded festival, with funding previously being sourced externally. The applicant was unsuccessful with their promotional application this year (although they are continuing to seek additional funding) and are requesting assistance from the Board.</p> <p>This meets community outcomes 2, 3, 4 and 5</p>
Ngā Moko a Rāhiri Inc – Mā Te Haka Ka Tū Rangatira Ai	\$5,000	\$3,000	<p>The applicant is seeking funding for a three-day workshop for 100 participants.</p> <p>The amount asked for includes a \$3,000 quote for kai. It is recommended that the Board provide \$3,000 to cover the costs of the marae hire, facilitators and tutors instead.</p> <p>This meets community outcomes 1, 2, 3 and 5</p>
Kaikohe Pioneer Village – Installing camper facilities	\$3,260	\$3,260	<p>The applicant originally submitted an application in June 2024 for this project. It was left to lie at that time as it was the end of financial year and the Board did not have sufficient funds remaining to fund the project. The applicant has subsequently received additional external funding and have resubmitted their application. The initial application was for \$8,113 and this ask has now been reduced.</p> <p>This meets community outcomes 2, 3, 4 and 5</p>

Applicant and Project	Requested	Recommend	Comments
Wahanui Productions – Tangihanga Theatre Show	\$2,640	\$2,500	<p>The applicant is seeking funding to bring a solo theatre show rooted in te ao Māori to the Manea theatre in Opononi. They are also taking the show to Kaitaia and have made a similar application to Te Hiku Community Board. They were unable to apply to Creative Communities due to the timing of funding rounds.</p> <p>This meets community outcomes 1, 2, 3 and 5</p>

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants are required to complete a standard application form and provide supporting information.

For each application the Board has three options.

Option 1 Authorise funding for the full amount requested.

Option 2 Authorise partial funding.

Option 3 Decline funding.

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provisions have been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. South Hokianga Growers Market - A5211540 [↓](#) 
2. Kaikohe Rotary Club - A5211542 [↓](#) 
3. Nga Tamariki o Te Taiao - A5211539 [↓](#) 
4. R Tucker Thompson Sailing Trust - A5211538 [↓](#) 
5. Hokianga Community Educational Trust - A5252308 [↓](#) 
6. Hokianga Womens Group - A5252306 [↓](#) 
7. Jacman Entertainment - A5252307 [↓](#) 
8. Nga Moko a Rahiri Inc - A5252310 [↓](#) 
9. Kaikohe Pioneer Village - A5252309 [↓](#) 
10. Wahanui Productions - A5252305 [↓](#) 

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance. Community Boards hold the delegation to approve Community Grant Funds.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in each of the individual applications.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCB004 From Ms Sandy-lee Bell

Form Submitted 13 May 2025, 2:23PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Ms Sandy-lee Bell

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

**Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. KHCB004 From Ms Sandy-lee Bell**

Form Submitted 13 May 2025, 2:23PM NZST

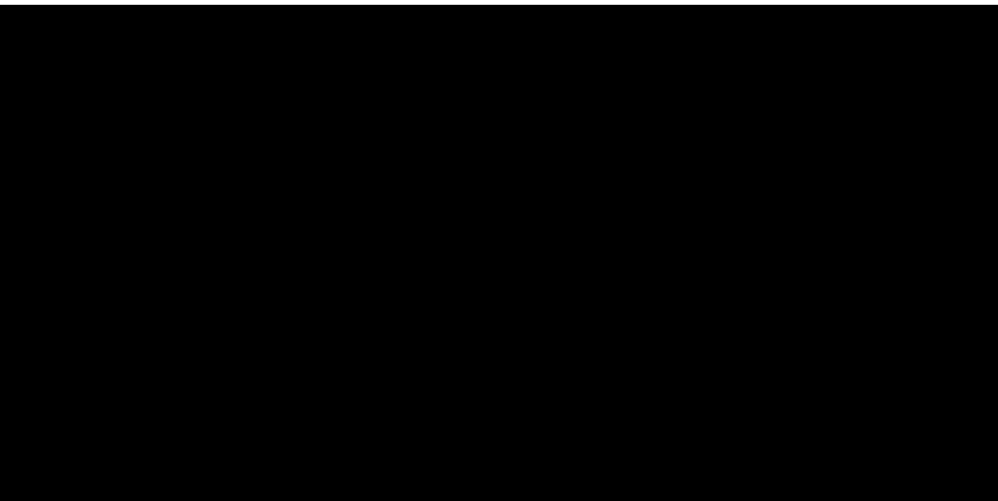
Other Names**Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

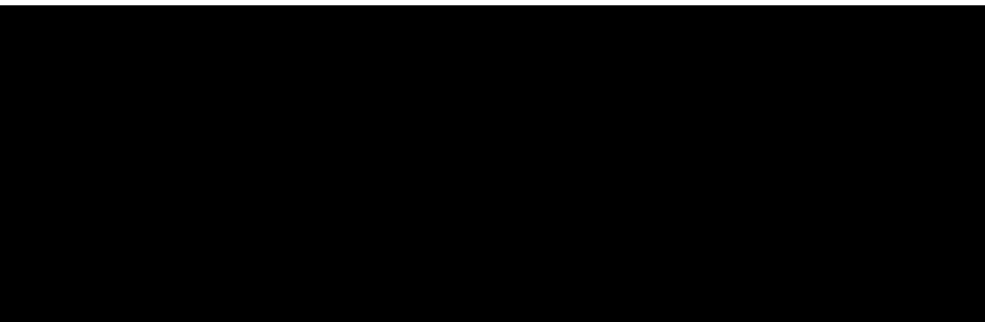
What sector do you/your organisation work in? *

Community/Social Services

A large black rectangular box redacting the content of the form.**Contact details**

Contact Person One:

Contact Person Two:

A large black rectangular box redacting the contact details.

Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. KHC004 From Ms Sandy-lee Bell
Form Submitted 13 May 2025, 2:23PM NZST

Purpose of organisation

Please briefly describe the purpose of the organisation *

The Purpose of the organisation is to continue a thriving community based Growers Market, so community members have better access to fresh produce including healthy fruit & vegetables for the benefit of the Hokianga Community.

Must be no more than 50 words.

Number of Members *

2 - 100

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☐ Bay of Islands-Whangaroa (Eastern) Community Board ☒ Kaikohe-Hokianga (Western) Community Board

Project name *

South Hokianga Growers Market

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCB004 From Ms Sandy-lee Bell

Form Submitted 13 May 2025, 2:23PM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☒ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

Date

01/08/2025

Must be a date.

End Date:

Date:

30/06/2026

Must be a date.

Project Details

Location *

Freese Park Omapere Hokianga

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes
- ☒ No

If yes, how much?

\$

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

50

Must be a number.

How many visitors/audience members/clients do you expect? *

100

Must be a number.

Have you engaged with tangata whenua about your project? *

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCB004 From Ms Sandy-lee Bell

Form Submitted 13 May 2025, 2:23PM NZST

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The Growers Market, was established in 2023 providing benefits to:

20+ small to mid-size food growers and local producers.

100+ community members fortnightly, who access fresh local food and small goods.

A number of regular elderly residents who benefit from community connection.

Families with children who experience local food systems and community gathering.

Tourists and visitors who engage with local culture and buy products.

Local businesses like Omapere Cafe that experience increased patronage on market days.

Benefits How:

Better visibility and promotion of the market.

Increased attendance with clearer signage and marketing.

Community members can sit, eat and socialise regardless of weather conditions.

A more comfortable community gathering space.

Supports sustainable local enterprises.

We seek funding for: Signage and Weather cover.

The current signage has been damaged by the storms & in bad need of an upgrade.

We would also like a gazebo and a market umbrella for weather shelter.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

☒ Proud, vibrant communities

☒ Prosperous communities supported by a sustainable economy

☒ Communities that are healthy, safe, connected and sustainable

☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Community Outcomes:

Improved food accessibility by bringing fresh, healthy, affordable food directly to South Hokianga residents.

Supported economic resilience keeping money circulating within the local area.

Provides income opportunities for small scale growers and producers.

Creates a vibrant community hub where neighbours can socialise and strengthen relationships.

Sustainability, reducing food transportation distances.

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCB004 From Ms Sandy-lee Bell

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Building community resilience & strengthening local food supply chains.
A volunteer driven initiative that demonstrates community commitment.
A market that celebrates the unique cultural identity of South Hokianga through locally grown kai and reflects traditional practices and values.
A regular event that becomes a source of community pride and vitality.
Economic development is contributing to a sustainable local economy.
Providing a safe gathering space that connects community members while promoting healthy eating and lifestyle choices.
We believe in this project and are happy putting in the voluntary time and energy needed to make the Sth Hokianga Growers Market a continuing success for the betterment of the wider community.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$9,266.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$1,445.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHC004 From Ms Sandy-lee Bell

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- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
gazebo	\$249.00	\$249.00	Filename: Screenshot 2025-05-05 at 1.31.24 PM.png File size: 546.6 kB	
umbrella	\$249.00	\$249.00	Filename: Screenshot 2025-05-05 at 1.39.09 PM.png File size: 475.5 kB	
base	\$49.00	\$49.00	Filename: Screenshot 2025-05-05 at 1.39.55 PM.png File size: 1.3 MB	
signage	\$897.60	\$897.60	Filename: KeriKeri Print Quote 9074.pdf File size: 26.3 kB	
mileage	\$121.44		Filename: Mileage pages 25-26 copy PDF.pdf File size: 16.7 kB	
volunteer hrs	\$7,700.00		Filename: volly hrs pages 25-26 PDF.pdf File size: 17.6 kB	

Financial Information

**Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. KHCB004 From Ms Sandy-lee Bell**

Form Submitted 13 May 2025, 2:23PM NZST

*** indicates a required field****Financial Information****If your organisation registered for GST ***☐ Yes ☒ No**Current Funding****How much money does your organisation currently have? ***

\$0.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$0.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
N/A	

Total Tagged Funds**Total Expenditure Amount**

\$0.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
N/A		

**Kaikohe-Hokianga Community Grant Fund Jan - June 2025
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Previous Funding from FNDC**Have you previously received funding from FNDC? ***☒ Yes ☐ No**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Signage	\$1,670.00	03/10/2023	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

N/A no bank transactions undertaken - please see attached document

1 Supporting Financial document *

Filename: Financials PDF.pdf

File size: 16.1 kB

2 Name of supporting financial document**2 Supporting Financial Document***No files have been uploaded***3 Name of supporting financial document****3 Supporting Financial Document***No files have been uploaded*

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHC004 From Ms Sandy-lee Bell

Form Submitted 13 May 2025, 2:23PM NZST

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

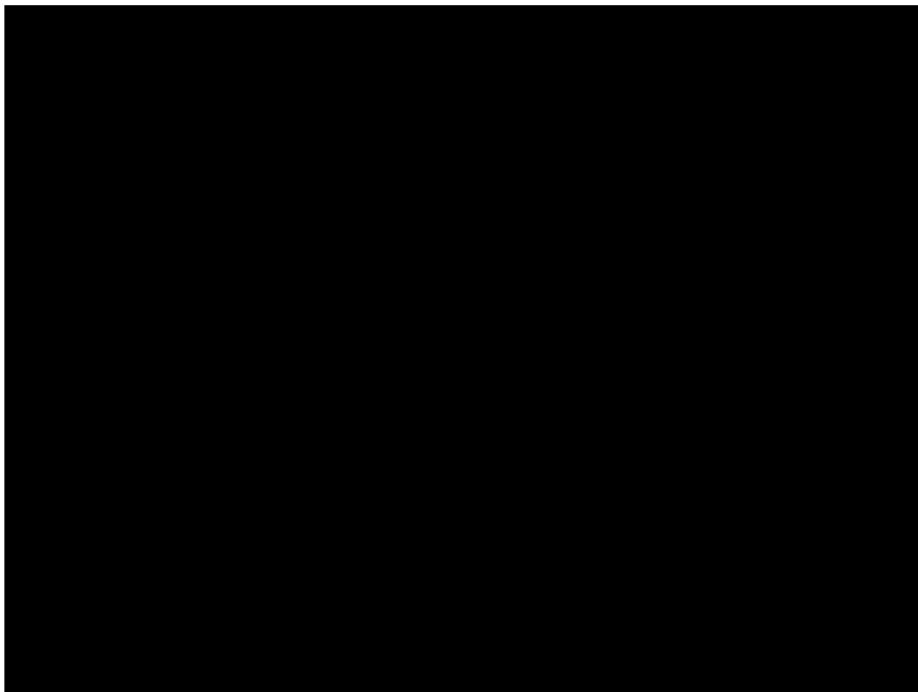
1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHC004 From Ms Sandy-lee Bell

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2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



**Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. KHC004 From Ms Sandy-lee Bell**

Form Submitted 13 May 2025, 2:23PM NZST

Must be an email address.

Must be an email address.

Date

13/05/2025

Must be a date.

Date

13/05/2025

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fnhc.govt.nz

1 Additional Supporting Document Name

Site Map

1 Additional Supporting Information

Filename: GM SITE PLAN.pdf

File size: 209.7 kB

2 Additional Supporting Document Name

Growers Market Signage ARTWORK

2 Additional Supporting Information

Filename: growers poster.pdf

File size: 649.0 kB

3 Additional Supporting Document Name

Growers Market Stall holders

3 Additional Supporting Information

Filename: Poster 21 Jan.jpeg

File size: 200.1 kB

Filename: PosterJuly.JPEG

File size: 1.8 MB

Filename: STALL HOLDERS.JPG

File size: 154.1 kB

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCB042 From Kaikohe Rotary Club

Form Submitted 16 May 2025, 1:00PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Kaikohe Rotary Club

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information
Reg Number
Legal Name

**Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. KHCB042 From Kaikohe Rotary Club**

Form Submitted 16 May 2025, 1:00PM NZST

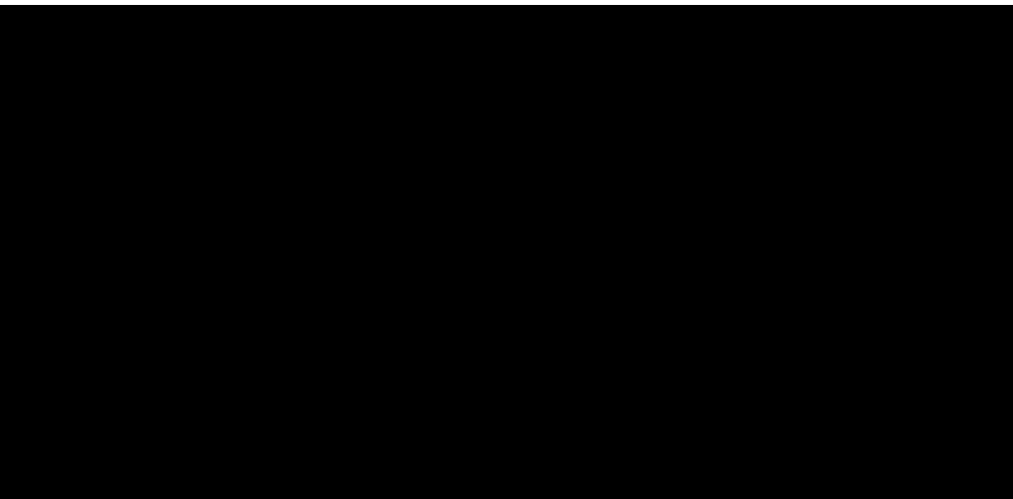
Other Names**Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

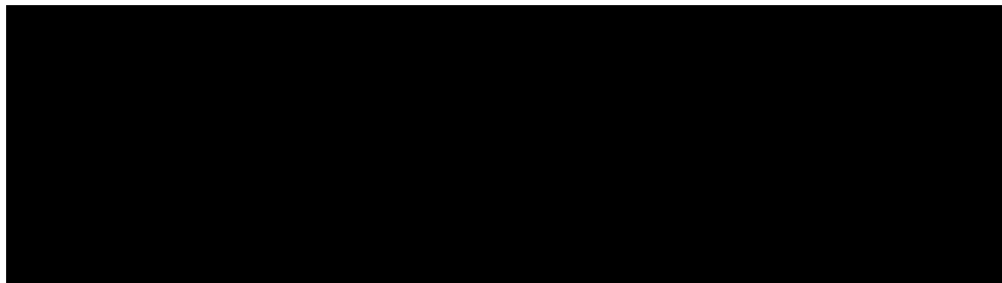
What sector do you/your organisation work in? *

Community/Social Services

A large black rectangular redaction box covering the entire content area of the form.**Contact details**

Contact Person One:

Contact Person Two:

A large black rectangular redaction box covering the entire content area of the form.

**Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. KHCBO42 From Kaikohe Rotary Club**
Form Submitted 16 May 2025, 1:00PM NZST

Purpose of organisation

Please briefly describe the purpose of the organisation *

To pursue the objectives of Rotary in carrying out successful service projects and developing leaders.

Must be no more than 50 words.

Number of Members *

10

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☐ Bay of Islands-Whangaroa (Eastern) Community Board ☒ Kaikohe-Hokianga (Western) Community Board

Project name *

Secure Storage Container Purchase

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHC042 From Kaikohe Rotary Club

Form Submitted 16 May 2025, 1:00PM NZST

lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☒ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

Date

01/08/2025

Must be a date.

End Date:

Date:

31/12/2025

Must be a date.

Project Details

Location *

Kaikohe

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes
- ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

10

Must be a number.

How many visitors/audience members/clients do you expect? *

0

Must be a number.

Have you engaged with tangata whenua about your project? *

☐ Yes

☒ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

☐ Yes

☒ No

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCB042 From Kaikohe Rotary Club

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If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The club has a number of assets that they use to support the community, but lacks a central storage facility for them.

A secure site is able to be provided for the items, if a container is able to be purchased to contain the items. It also allows for the club to move the items in one mass if future circumstances change.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☒ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Rotary is well known globally for supporting local communities, with a strong culture and heritage.

The members are part of the community and encourage events and activities to make communities more vibrant.

They are able to support communities through emergencies and connect with local, national and international communities.

This also allows them to support communities when events such as fires and cyclones take effect.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCB042 From Kaikohe Rotary Club

Form Submitted 16 May 2025, 1:00PM NZST

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$8,796.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$8,796.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Container purchase, delivery and fitout	\$8,796.00	\$8,796.00	Filename: Container Quote.pdf File size: 5.2 MB	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCB042 From Kaikohe Rotary Club

Form Submitted 16 May 2025, 1:00PM NZST

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			No files have been uploaded	

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$9,738.45

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$9,738.45

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

**Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Community Board Funding Application Form (Dec 2024)
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Purpose	Amount
Student Sponsorships	\$7,495.51
Club Dues	\$1,892.94
Support for Fire Victims (pp)	\$350.00

Total Tagged Funds**Total Expenditure Amount**

\$9,738.45

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☐ Yes ☒ No**Supporting Financial Information**

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Bank Statement

1 Supporting Financial document *

Filename: Bank statement.pdf

File size: 27.8 kB

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHC042 From Kaikohe Rotary Club

Form Submitted 16 May 2025, 1:00PM NZST

2 Name of supporting financial document

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCB042 From Kaikohe Rotary Club

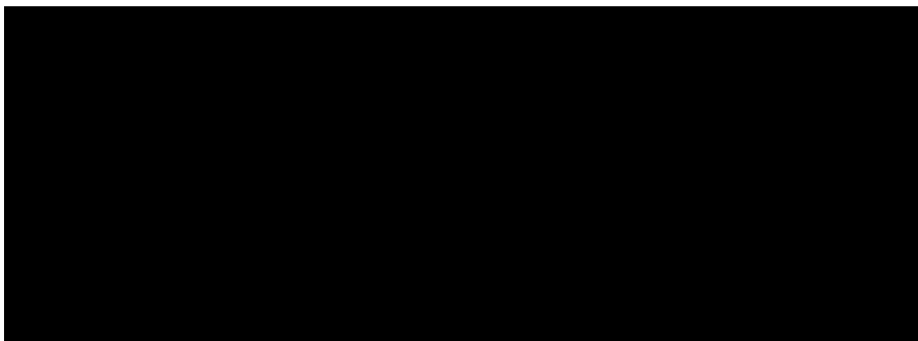
Form Submitted 16 May 2025, 1:00PM NZST

- a regularly maintained and current cashbook or electronic equivalent
- A person responsible for keeping the financial records of the organisation
- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

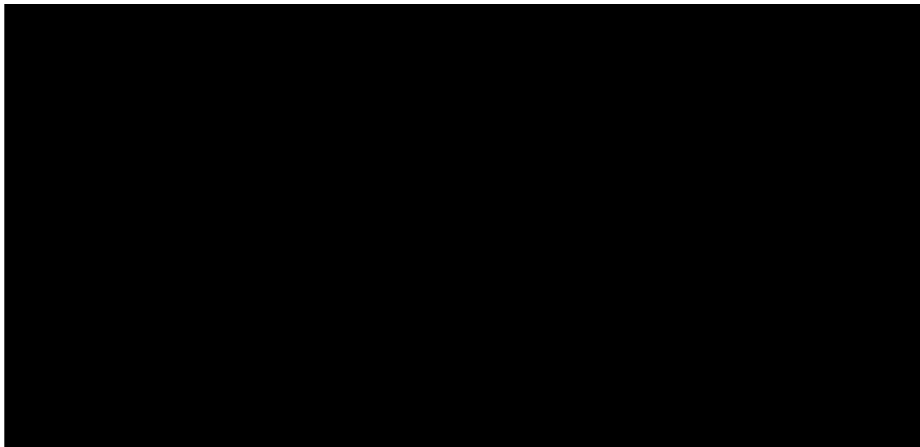
We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



**Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. KHCB042 From Kaikohe Rotary Club**
Form Submitted 16 May 2025, 1:00PM NZST

**Date**

16/05/2025

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

Club officer Information

1 Additional Supporting Information

Filename: Club officer information.pdf

File size: 1.4 MB

2 Additional Supporting Document Name

Confirmation Letter

2 Additional Supporting Information

Filename: Confirmation Letter.pdf

File size: 259.2 kB

3 Additional Supporting Document Name

Additional Quotes

3 Additional Supporting Information

Filename: Additional Quotes.pdf

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCB030 From Nga Tamariki o Te Taiao (Pihema Educational Services Limited)

Form Submitted 9 May 2025, 9:28AM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Nga Tamariki o Te Taiao (Pihema Educational Services Limited)

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

**Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. KHC030 From Nga Tamariki o Te Taiao (Pihema Educational
Services Limited)**

Form Submitted 9 May 2025, 9:28AM NZST

Other Names

Reg Status

Charity's Street Address

Charity's Postal Address

Telephone

Fax

Email

Website

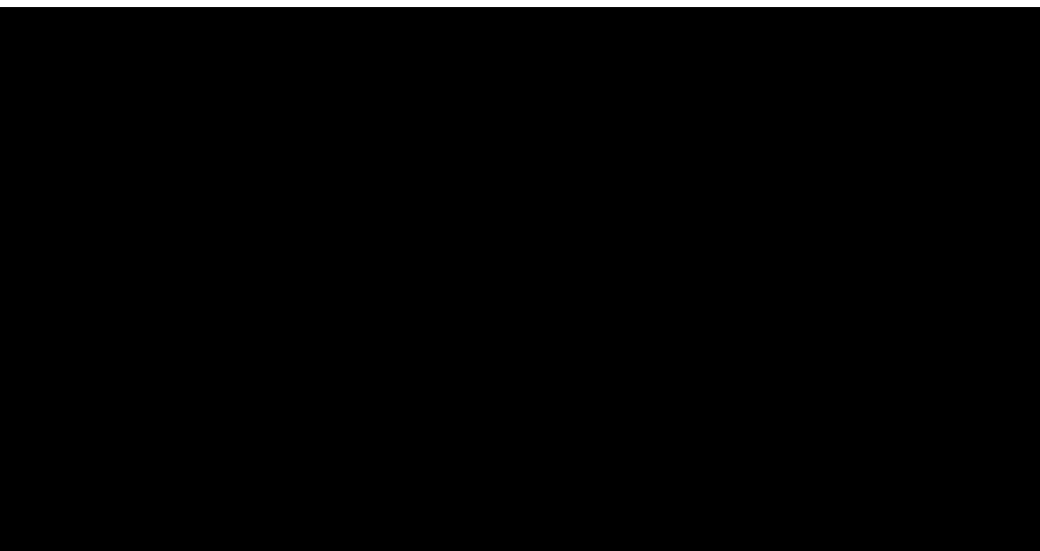
Reg Date

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

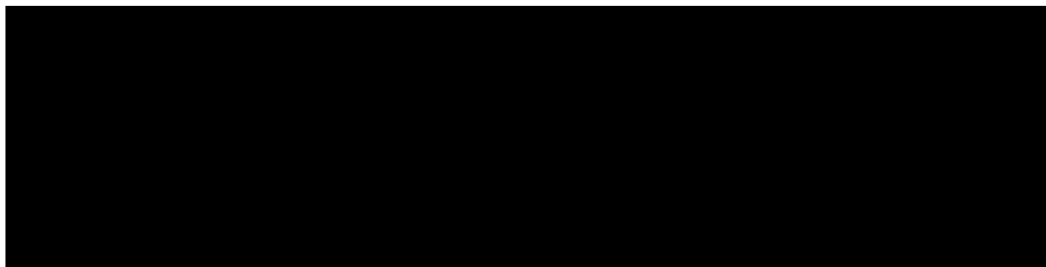
Education

A large black rectangular box redacting the content of the form.

Contact details

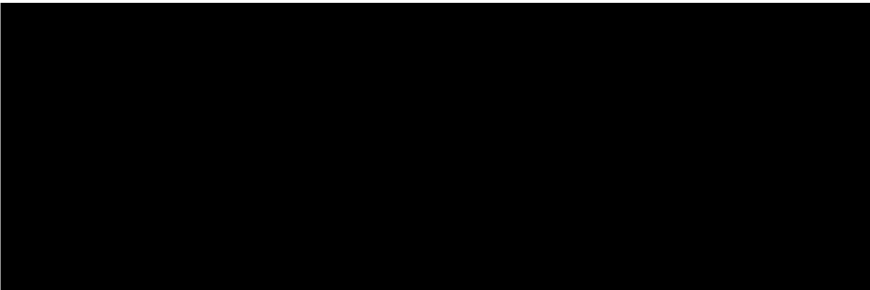
Contact Person One:

Contact Person Two:

A large black rectangular box redacting the contact details of the form.

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCBO30 From Nga Tamariki o Te Taiao (Pihema Educational Services Limited)

Form Submitted 9 May 2025, 9:28AM NZST



Purpose of organisation

Please briefly describe the purpose of the organisation *

Our preschool is the only Teacher-led Early Learning drop off preschool in the Hokianga. We have created a Bi-Cultural Nature Based experience for tamariki in an environment with exceptional practice, relationships and a strong foundational element of Mātauranga Māori. Our service offers childcare for up to 40 taitamariki.
Must be no more than 50 words.

Number of Members *

27

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☐ Bay of Islands-Whangaroa (Eastern) Community Board ☒ Kaikohe-Hokianga (Western) Community Board

Project name *

Increasing Accessibility to ECE in the Hokianga Region

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHC030 From Nga Tamariki o Te Taiao (Pihema Educational Services Limited)

Form Submitted 9 May 2025, 9:28AM NZST

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☒ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

Date

01/06/2025

Must be a date.

End Date:

Date:

01/09/2025

Must be a date.

Project Details

Location *

Waima

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes
- ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

35

Must be a number.

How many visitors/audience members/clients do you expect? *

27

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes
- ☐ No

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHC030 From Nga Tamariki o Te Taiao (Pihema Educational Services Limited)

Form Submitted 9 May 2025, 9:28AM NZST

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Currently we have 32 taitamariki enrolled in our fees free preschool service.

Taitamariki are integrated in the whenua and participate in a rich Taiao play based service.

Our tamariki bake daily, care for the maara and participate in hikoi around our 2 Acre property which lies adjacent to Waima awa.

Whanau provide their own kai and transport their tamariki to and from preschool daily.

We have noticed a concerning trend where whanau are struggling to travel and provide daily kai.

As best we can we have encouraged car pooling and we always provide kai when children come without.

We want to ensure equity so that all whanau to be able to consistently access free, high quality, teacher-lead ECE services for their taitamariki.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

☒ Proud, vibrant communities

☒ Prosperous communities supported by a sustainable economy

☒ Communities that are healthy, safe, connected and sustainable

☒ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Our preschool curriculum is being developed in relationship with the Taiao, Maramataka and local community. We are a group of qualified, new to teaching and inter-disciplinary kaiako. I have taken great care to select staff that will lift up and encourage the next generation through tender, loving care of our smallest tamaiti. When we develop our curriculum and policy we are working from Maori perspective of valuing our tamariki in the centre of our practice.

Spending time with their whanau to understand their wants and aspirations for their tamariki and working with hapu and organisations to make the most of their early childhood experiences. Throughout our project we have employed staff who whakapapa to this region and are from the older generation to ensure that our matauranga is pono.

To create this project I employed local builders from Waima, local labourers to landscape the

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCB030 From Nga Tamariki o Te Taiao (Pihema Educational Services Limited)

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space as well as ran work days (where I paid local youth) to plant our native rakau.

Prosperous communities require putea and I believe that generating income earning opportunities for local kaimahi is essential rather than bringing in corporations from urban areas.

We have received feedback that parents would like for their children to be engaged in early learning but the extremely high cost of petrol is a limiting factor. In order for children to be actively engaged we are seeking financial assistance to alleviate transportation costs until a grant can be secured to purchase a van.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$14,457.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$7,227.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCBO30 From Nga Tamariki o Te Taiao (Pihema Educational Services Limited)

Form Submitted 9 May 2025, 9:28AM NZST

- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Fuel Vouchers	\$136,800.00	\$6,840.00	Filename: Fuel Calculations for Grant Application - Google Sheets.pdf File size: 31.4 kB	
Administration	\$776.94	\$388.47	Filename: Quote QU0001 (3).pdf File size: 44.3 kB	
			No files have been uploaded	
			No files have been uploaded	
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Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. KHCB030 From Nga Tamariki o Te Taiao (Pihema Educational Services Limited)
Form Submitted 9 May 2025, 9:28AM NZST

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Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number
135-757-578

Current Funding

How much money does your organisation currently have? *

\$68,807.94
Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$68,807.94
Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
GST	\$17,000.00
Salary & Wages (3 months)	\$40,000.00
Mortgage	\$20,000.00
Administration (3 months)	\$6,800.00
Resources and Cleaning Supplies	\$5,000.00

Total Tagged Funds

Total Expenditure Amount
\$88,800.00
This number/amount is calculated.

**Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. KHC030 From Nga Tamariki o Te Taiao (Pihema Educational Services Limited)**

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Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Northland Inc	\$10,000.00	Pending
Foundation North	\$10,000.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☐ Yes ☒ No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Profit and Loss (24/25 Financial Year)

1 Supporting Financial document *

Filename: Pihema_Educational_Services_Limited_-_Profit_and_Loss (1).pdf
File size: 22.4 kB

2 Name of supporting financial document**2 Supporting Financial Document**

No files have been uploaded

3 Name of supporting financial document**3 Supporting Financial Document**

No files have been uploaded

Applicant Declaration

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCBO30 From Nga Tamariki o Te Taiao (Pihema Educational Services Limited)

Form Submitted 9 May 2025, 9:28AM NZST

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.

**Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. KHCBO30 From Nga Tamariki o Te Taiao (Pihema Educational
Services Limited)**

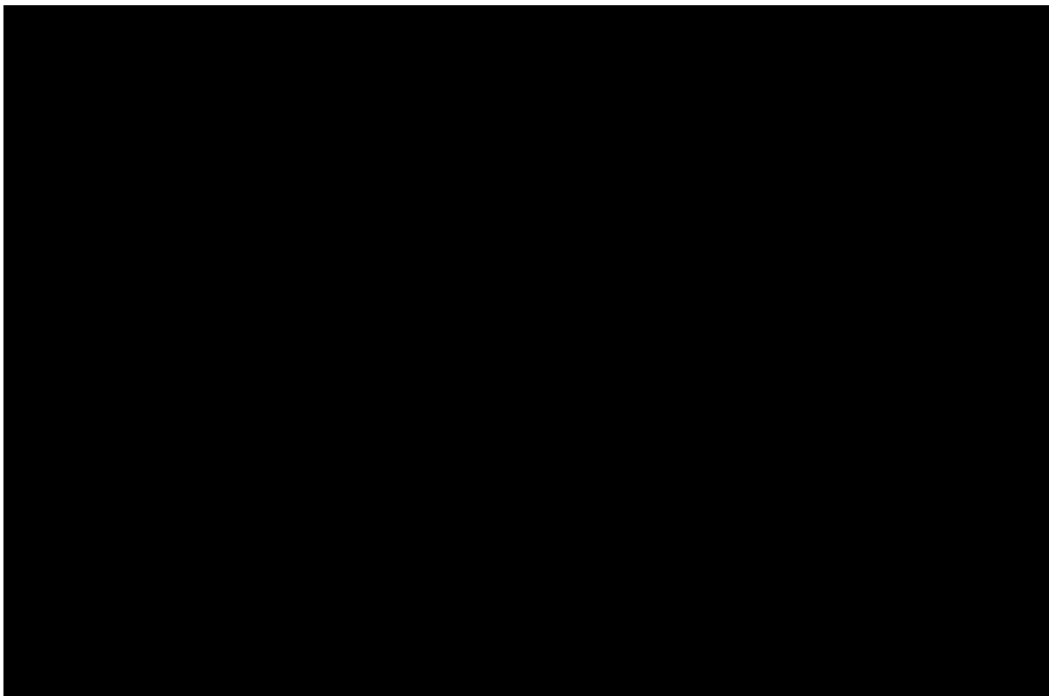
Form Submitted 9 May 2025, 9:28AM NZST

3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Signatory One

Signatory Two



**Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. KHCB030 From Nga Tamariki o Te Taiao (Pihema Educational
Services Limited)**

Form Submitted 9 May 2025, 9:28AM NZST

Must be an email address.

Date

08/05/2025

Must be a date.

Date

08/05/2025

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

Supporting information & letters of support

1 Additional Supporting Information

Filename: Far North District Council Community Board Application.pdf

File size: 4.3 MB

2 Additional Supporting Document Name**2 Additional Supporting Information***No files have been uploaded***3 Additional Supporting Document Name****3 Additional Supporting Information***No files have been uploaded*

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCB035 From R Tucker Thompson Sailing Trust

Form Submitted 7 May 2025, 5:40PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

R Tucker Thompson Sailing Trust

NZ Charity Registration Number (CRN)

CC22076

New Zealand Charities Register Information

Reg Number	CC22076
Legal Name	R. Tucker Thompson Sail Training Trust

**Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. KHCB035 From R Tucker Thompson Sailing Trust**
Form Submitted 7 May 2025, 5:40PM NZST

Other Names	R. Tucker Thompson
Reg Status	Registered
Charity's Street Address	Opua Wharf Beechy Street Opua 0241
Charity's Postal Address	PO Box 42 Opua 241
Telephone	(09)402 8430
Fax	(09)402 8431
Email	info@tucker.co.nz
Website	http://www.tucker.co.nz
Reg Date	12:00am on 24 Mar 2008

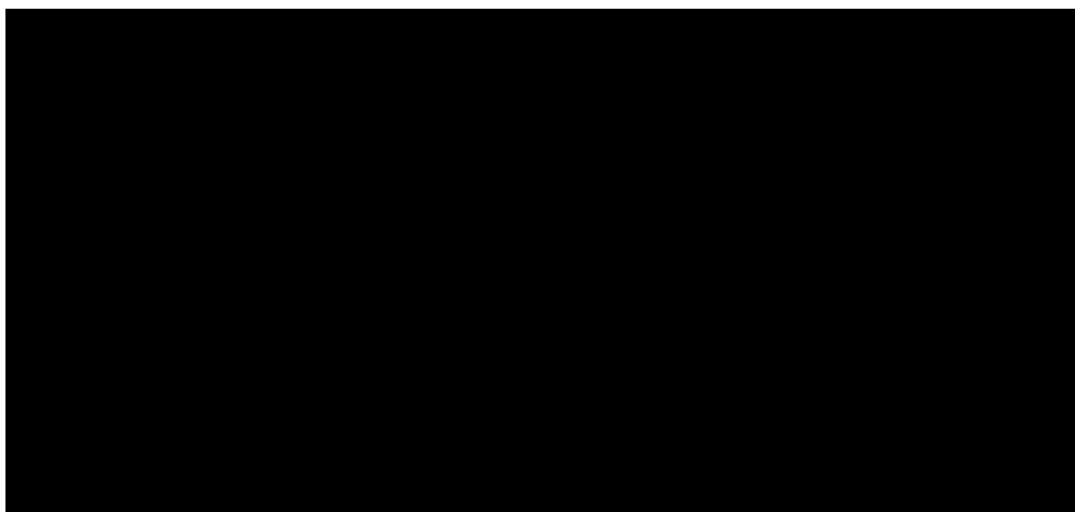
Information retrieved at 11:11am on 22 May

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

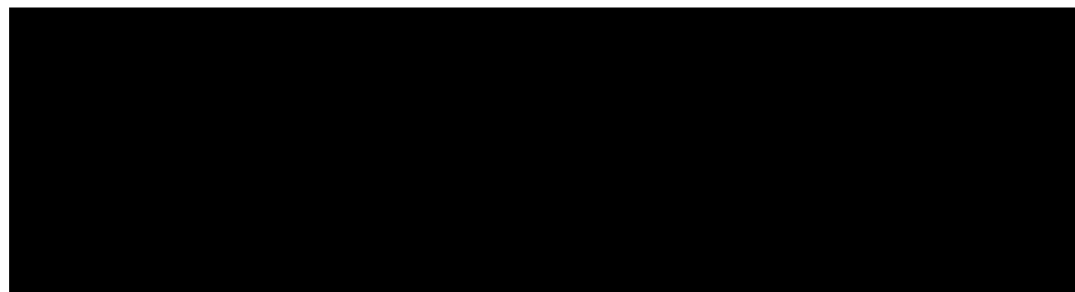
Other: Youth



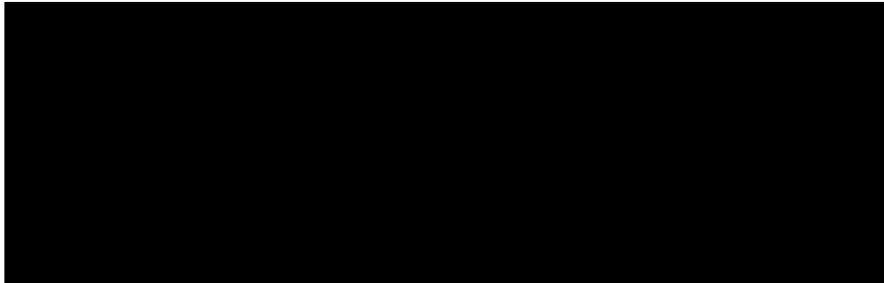
Contact details

Contact Person One:

Contact Person Two:



**Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. KHC035 From R Tucker Thompson Sailing Trust**
Form Submitted 7 May 2025, 5:40PM NZST



Purpose of organisation

Please briefly describe the purpose of the organisation *

We operate Northland's only working tallship to deliver our youth development programme. Annually, we take around 200 rangatahi on 7-day sailing voyages in the Bay of Islands, with a focus on whanaungatanga, teamwork and having fun while challenging young people to step outside their comfort zone and learn new skills.

Must be no more than 50 words.

Number of Members *

200

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☐ Bay of Islands-Whangaroa (Eastern) Community Board ☒ Kaikohe-Hokianga (Western) Community Board

Project name *

Youth Development Voyages

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHC035 From R Tucker Thompson Sailing Trust

Form Submitted 7 May 2025, 5:40PM NZST

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☒ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

Date

02/06/2025

Must be a date.

End Date:

Date:

05/10/1925

Must be a date.

Project Details

Location *

Far North - Bay of Islands and coastal surrounds

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes
- ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

200

Must be a number.

How many visitors/audience members/clients do you expect? *

20

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes
- ☐ No

**Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. KHC035 From R Tucker Thompson Sailing Trust**
Form Submitted 7 May 2025, 5:40PM NZST

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

We offer transformative experiences for young Northlanders aged 14-18, bringing 12 rangatahi together for a facilitated 7-day voyage in the Bay of Islands on our tall ship, the R. Tucker Thompson. The rangatahi are immersed in nature and take part in a range of outdoor activities - hiking, climbing rigging, snorkelling, fishing, beach games and, of course, sailing. This new environment places them just outside their comfort zone, providing the opportunity for personal growth. The focus is on whanaungatanga, teamwork and having fun, while being challenged and learning new skills in an equitable space.

Outcomes are improved understanding of their own strengths, increased self-confidence and belief in their ability to form positive relationships. We nurture a stronger sense of belonging to our place and to people and it is reported from whanau that the benefits of the experience have a ripple effect, cascading into their everyday lives.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☒ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☐ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

I have selected three outcomes that I believe we meet.

We meet the outcome for embracing and celebrating our unique culture and heritage through the place-based narrative that is woven through the voyage. By visiting islands, and sharing the history of our place we build a sense of pride in the young people and a stronger connection to the Bay of Islands. Many young people, even though they don't live in the Bay of Islands have a lineage or whakapapa to the area and their time in it enriches their connection to their own ancestry.

Alongside the cultural history we also celebrate the unique and precious biodiversity of the islands, working closely with Project Island Song to nurture an understanding of how they can be stewards. Because of the nature of our voyage, the cultural history and kaitiakitanga are inseparable.

We support communities to be healthy, safe, connected and sustainable by providing opportunities for our young people to step outside their everyday lives and see that they

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHC035 From R Tucker Thompson Sailing Trust

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are able make choices about how they relate to their whanau, peers and wider community to build positive relationships and rewarding futures. This comes about through the unique conditions that tall-ship sailing offers, which is a microcosm of the challenges we face in the real world, in a safe, controlled environment.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$6,000.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$4,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

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Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
2 x Youth placements	\$6,000.00	\$4,000.00	Filename: RTT youth cost breakdown for Kaikohe Hokianga funding.pdf File size: 1.5 MB	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
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Financial Information

*** indicates a required field**

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Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

94452252

Current Funding

How much money does your organisation currently have? *

\$460,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$460,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Youth programme	\$330,000.00
Maintenance reserves	\$130,000.00

Total Tagged Funds

Total Expenditure Amount

\$460,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Foundation North	\$80,000.00	Yes

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Lotteries	\$20,000.00	Yes
Private funders	\$120,000.00	Yes

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Youth placements	\$4,000.00	01/08/2024	Yes
Youth placements	\$4,000.00	02/05/2024	Yes
Youth placements	\$4,000.00	05/05/2024	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Audited financial statement 2024

1 Supporting Financial document *

Filename: Audited FS 24.pdf
File size: 676.3 kB

2 Name of supporting financial document

Bank statements

2 Supporting Financial Document

Filename: RTT bank statements May 2025 as at 250507.pdf
File size: 172.9 kB

3 Name of supporting financial document

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Form Submitted 7 May 2025, 5:40PM NZST

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

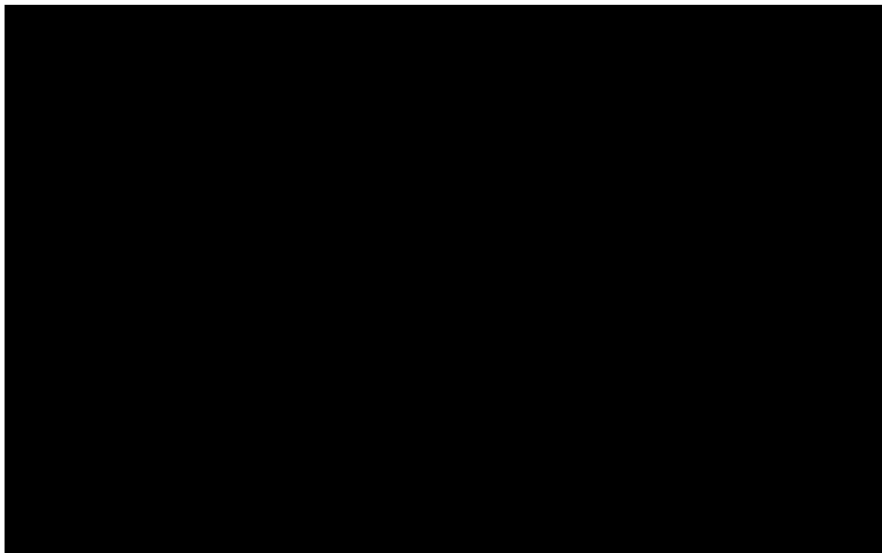
1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

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We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



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**Date**

07/05/2025

Must be a date.

Date

07/05/2025

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

Cover letter

1 Additional Supporting Information

Filename: RTT cover letter Kaikohe Hokianga CB funding May 2025.pdf

File size: 689.8 kB

2 Additional Supporting Document Name**2 Additional Supporting Information***No files have been uploaded***3 Additional Supporting Document Name****3 Additional Supporting Information***No files have been uploaded*

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCB006 From Hokianga Community Educational Trust

Form Submitted 10 Jun 2025, 10:22AM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Hokianga Community Educational Trust

NZ Charity Registration Number (CRN)

CC53150

New Zealand Charities Register Information	
Reg Number	CC53150
Legal Name	Hokianga Community Educational Trust

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Other Names	Ako
Reg Status	Registered
Charity's Street Address	11 Parnell Street Rawene 0491 Rawene 0491
Charity's Postal Address	PO Box 96 Rawene 0443
Telephone	021 187 1492
Fax	
Email	janinemcveagh108@gmail.com
Website	https:// hokiangacommunityeducationaltrust.com
Reg Date	12:00am on 11 Feb 2016

Information retrieved at 9:03am today

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Education

Website

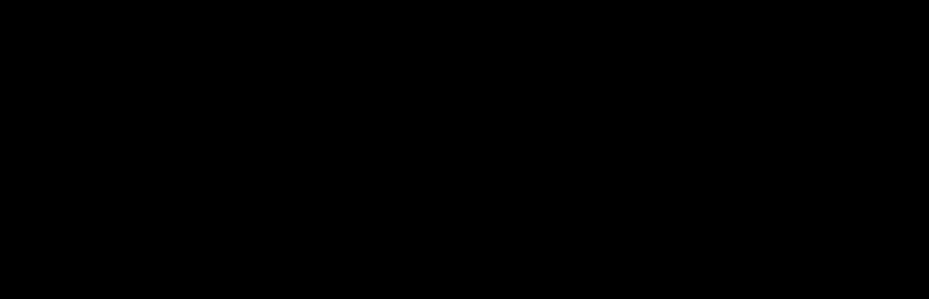
<https://www.hokiangacommunityeducationaltrust.com/new-page>

Must be a URL.

Facebook page

Contact details

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Purpose of organisation

Please briefly describe the purpose of the organisation *

Hokianga Community Educational Trust (HCET) supports education, creativity, and publishing in Hokianga through its initiatives: Ako Hokianga, Hokianga Publishers, and Hokianga Science Festival. Committed to Te Tiriti o Waitangi, HCET fosters learning, while promoting environmental responsibility through events, workshops, creative spaces, and publishing opportunities, empowering local people.

Must be no more than 50 words.

Number of Members *

9

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☐ Bay of Islands-Whangaroa (Eastern) Community Board ☒ Kaikohe-Hokianga (Western) Community Board

Project name *

Tamariki Virtual Project (TVP) and HCET website development and communications

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

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If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
☐ Event
☐ Infrastructure
☒ Community
☐ Environmental
☐ Sport and Recreation

Project Dates

Start Date

Date

01/08/2025

Must be a date.

End Date:

Date:

30/06/2026

Must be a date.

Project Details

Location *

Hokianga

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

80

Must be a number.

How many visitors/audience members/clients do you expect? *

1500

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes
☐ No

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If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The Project:

The project is to upgrade and develop our existing website as a vehicle to our new Tamariki Virtual Publishing Project (TVP). This needs a dedicated person to the upgrade and provide ongoing marketing/communications support to make it effective.

This project will provide a single, easy-to-navigate platform for the TVP, and publishing, also for accessing arts workshops, events, and book and local artwork sales.

Benefits:

Artists and writers will have an expanded platform to showcase and sell their work, while emerging and young creatives will gain opportunities to share their stories and develop their craft. Local schools benefit from the opportunity to publish their students' writing by learning to use a digital platform. Ultimately, this website and other communications will capture and celebrate local voices, strengthen creative networks, and ensure more people can participate in and benefit from the workshops/events we already run.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

☒ Proud, vibrant communities

☐ Prosperous communities supported by a sustainable economy

☐ Communities that are healthy, safe, connected and sustainable

☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Our new website and increased communications will play a crucial role in meeting these community outcomes by strengthening engagement, expanding access, and celebrating our region's rich cultural heritage.

By creating a central online hub, we will embrace and celebrate our unique cultural heritage, showcasing local stories, artworks, and Māori traditions, ensuring they are preserved and valued as a source of enduring pride. The website will feature digital exhibitions, a story gallery for tamariki, and book sales, increasing the visibility of Hokianga's creative and cultural output.

With experienced marketing help promotional materials and social media engagement will be increased conjunction with the upgraded website, will support all the initiatives we already have in place.

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With online booking and registration, more people—particularly from remote areas—will be able to attend, leading to higher engagement in community events and a broader audience for our activities.

By improving outreach, we will increase our reach to more outlying Hokianga communities, making it easier for residents in isolated areas to discover and participate in our offerings.

Finally, a clear and professional online presence and other communications, will help more organisations connect with HCET for collaboration, umbrellaing, or general support. We will be able to communicate our strategic plan and long-term vision, ensuring the community understands our goals and how they can engage with our offerings.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$23,828.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$7,228.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column

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- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Website up-grade	\$7,228.00	\$7,228.00	Filename: HCET_Proposal - Shay Heald.docx File size: 13.5 kB	
School liaison person	\$3,200.00	\$0.00	No files have been uploaded	
Design and layout training	\$2,000.00	\$0.00	No files have been uploaded	
Editing training	\$2,000.00	\$0.00	No files have been uploaded	
Printing	\$1,000.00	\$0.00	No files have been uploaded	
Volunteer hours	\$8,400.00	\$0.00	No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
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			No files have been uploaded	

Financial Information

*** indicates a required field**

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Form Submitted 10 Jun 2025, 10:22AM NZST

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$54,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$54,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Nga Torehina Umbrella group fund	\$780.00
Hokianga Publishers operating costs	\$1,545.00
Ako arts operating cost & workshops	\$46,289.00
He Kete Kai Umbrella group	\$4,155.00
HCET operating costs	\$1,706.00

Total Tagged Funds

Total Expenditure Amount

\$54,475.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Creative Communities	\$2,000.00	Yes
COGS	\$8,400.00	Pending

Previous Funding from FNDC

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Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Publication	\$3,000.00	05/09/2023	Yes
Ako Toi Maori	\$2,000.00	22/04/2025	No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Annual report

1 Supporting Financial document *

Filename: Hokianga__Community_Educational_Trust_-_Performance_Report-1-1.pdf
File size: 676.5 kB

2 Name of supporting financial document

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

**Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. KHC006 From Hokianga Community Educational Trust**
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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
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 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
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 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

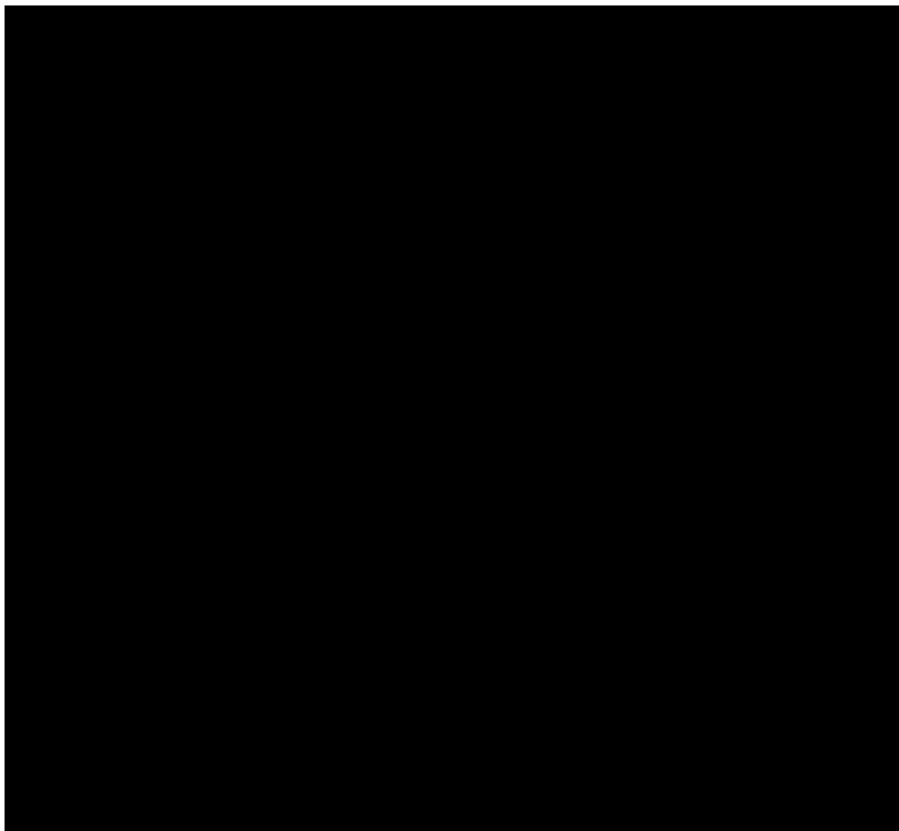
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1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.

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4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



**Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. KHCBO06 From Hokianga Community Educational Trust**
Form Submitted 10 Jun 2025, 10:22AM NZST

10/06/2025

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

Letter of Support Tanya Filia

1 Additional Supporting Information

Filename: LOs Tanya Filia.jpg

File size: 315.7 kB

Filename: Website Development and Marketing Communications Role Brief.pdf

File size: 66.9 kB

2 Additional Supporting Document Name

Letter of support Wikitoria Makiha

2 Additional Supporting Information

Filename: To whom it may concern.docx

File size: 52.5 kB

3 Additional Supporting Document Name

Shay Heald quote for website/comms work

3 Additional Supporting Information

Filename: HCET_Proposal - Shay Heald-1.docx

File size: 13.5 kB

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB05 From Hokianga Women's Group

Form Submitted 13 Jun 2025, 4:43PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Ms Ann-Marie HOUNG LEE Hokianga Women's Group

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)****Application No. KHCB05 From Hokianga Women's Group**

Form Submitted 13 Jun 2025, 4:43PM NZST

Other Names**Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Other: community

Website

Must be a URL.

Facebook page**Contact details**

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB05 From Hokianga Women's Group
Form Submitted 13 Jun 2025, 4:43PM NZST

Purpose of organisation

Please briefly describe the purpose of the organisation *

The purpose of the Hokianga Women's Group is 'Ahi Ka', 'Keep the home fires burning'
Must be no more than 50 words.

Number of Members *

13

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☐ Bay of Islands-Whangaroa (Eastern) Community Board ☒ Kaikohe-Hokianga (Western) Community Board

Project name *

Kohukohu Spring Show

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCBO5 From Hokianga Women's Group

Form Submitted 13 Jun 2025, 4:43PM NZST

can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
☒ Event
☐ Infrastructure
☐ Community
☐ Environmental
☐ Sport and Recreation

Project Dates

Start Date

Date

06/09/2025

Must be a date.

End Date:

Date:

06/09/2025

Must be a date.

Project Details

Location *

Kohukohu Town Hall

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

20

Must be a number.

How many visitors/audience members/clients do you expect? *

90

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes
☐ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

- ☒ Yes
☐ No

If yes, please provide evidence of any engagement you have undertaken

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB05 From Hokianga Women's Group

Form Submitted 13 Jun 2025, 4:43PM NZST

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The entire North Hokianga and beyond benefits from coming together under one roof after long winter months and have spirits lifted by fierce but harmless competition in activities such as gardening, cooking, preserving, photography etc.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☐ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Kohukohu Spring Show bring together people of varying experience and knowledge in areas that increase local sustainability, connects people on common ground, and improves healthy outcomes by encouraging growing healthy food.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$2,370.00

Must be a dollar amount.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024)

Application No. KHCB05 From Hokianga Women's Group

Form Submitted 13 Jun 2025, 4:43PM NZST

What is the amount you are requesting from the Board? *

\$1,100.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
promo signs	\$400.00	\$200.00	Filename: Kerirpint quote.png File size: 73.0 kB Filename: signage quote.png File size: 76.5 kB	
printing	\$510.00	\$250.00	Filename: Maypark quote Spring Show.jpg File size: 78.6 kB	
venue hire	\$200.00	\$70.00	No files have been uploaded	
judges fee	\$150.00	\$75.00	No files have been uploaded	
hardware	\$400.00	\$200.00	No files have been uploaded	
volunteer expenses	\$200.00	\$150.00	No files have been uploaded	
travel/mileage	\$240.00	\$100.00	No files have been uploaded	

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024)

Application No. KHCBO5 From Hokianga Women's Group

Form Submitted 13 Jun 2025, 4:43PM NZST

consumables	\$200.00	\$100.00	No files have been uploaded	
refreshments	\$70.00	\$35.00	No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$50.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$50.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
fundraising for spring dhow	\$50.00

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB05 From Hokianga Women's Group**

Form Submitted 13 Jun 2025, 4:43PM NZST

Total Tagged Funds**Total Expenditure Amount**

\$50.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☒ Yes ☐ No**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Kohukohu Spring Show	\$888.50	06/09/2024	Yes

Supporting Financial Information

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB05 From Hokianga Women's Group

Form Submitted 13 Jun 2025, 4:43PM NZST

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Ann-Marie Houg Lee bank statement details

1 Supporting Financial document *

Filename: Financial supporting document.png

File size: 52.5 kB

2 Name of supporting financial document

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB05 From Hokianga Women's Group

Form Submitted 13 Jun 2025, 4:43PM NZST

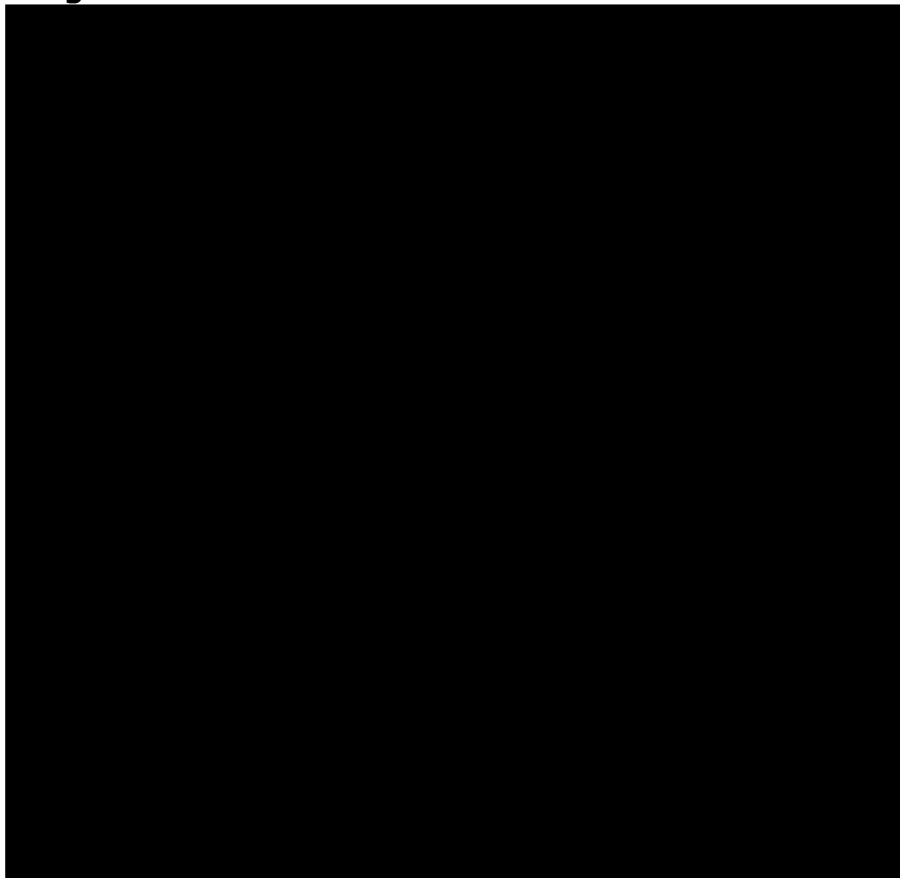
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB05 From Hokianga Women's Group**
Form Submitted 13 Jun 2025, 4:43PM NZST

Signatures



Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

1 Additional Supporting Information

No files have been uploaded

2 Additional Supporting Document Name

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB05 From Hokianga Women's Group**

Form Submitted 13 Jun 2025, 4:43PM NZST

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCBO7 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 23 Jun 2025, 5:14PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Jacman Entertainment Ltd on behalf of Savour Northland

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCBO7 From Jacman Entertainment Ltd on behalf of Savour
Northland**

Form Submitted 23 Jun 2025, 5:14PM NZST

Other Names

Reg Status

Charity's Street Address

Charity's Postal Address

Telephone

Fax

Email

Website

Reg Date

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Events

Website

<http://www.savournorthland.com>

Must be a URL.

Facebook page

<https://www.facebook.com/SavourNorthlandNZ/>

Contact details

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCBO7 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 23 Jun 2025, 5:14PM NZST

Purpose of organisation

Please briefly describe the purpose of the organisation *

1. Position Northland as a must-visit culinary destination.
2. Support local hospitality, producers and artisans.
3. Increase off-peak visitor traffic and spend.
4. Foster collaboration across food, beverage, producer and tourism sectors.
5. Develop an annual event framework with long-term regional ownership.

Must be no more than 50 words.

Number of Members *

8 inc Advisory Board

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☐ Bay of Islands-Whangaroa (Eastern) Community Board ☒ Kaikohe-Hokianga (Western) Community Board

Project name *

Savour Northland (Local activation and support)

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCBO7 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 23 Jun 2025, 5:14PM NZST

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
- ☒ Event
- ☐ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

Date

01/10/2025

Must be a date.

End Date:

Date:

31/10/2025

Must be a date.

Project Details

Location *

Northland wide. Application is for support in Hokianga

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☒ Yes
- ☐ No

If yes, how much?

\$25.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

15

Must be a number.

How many visitors/audience members/clients do you expect? *

400

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes
- ☐ No

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCBO7 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 23 Jun 2025, 5:14PM NZST

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Savour Northland 2025 is a month long region wide food and beverage festival running throughout October, celebrating the region's rich culinary identity. It shines a light on local producers, hospitality businesses, and artisans through curated experiences and the popular Savour Challenge, where venues create dishes inspired by regional flavours and paired with Northland beverages. Events span tastings, chef-led experiences, and cultural storytelling, highlighting Māori heritage, subtropical produce, and Northland's relaxed, coastal lifestyle.

The festival offers participating businesses marketing support, promotional tools, and collaborative opportunities. A coordinated media campaign will drive awareness, visitation, and off-peak tourism growth, with a strong focus on sustainability and long-term regional resilience.

The wider community benefits through increased exposure for local enterprises, seasonal income, job creation, and cultural celebration. Visitors are treated to unique, place-based food experiences that strengthen their connection to the region. Our aim is to get Hokianga more engaged.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☒ Prosperous communities supported by a sustainable economy
- ☐ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Savour Northland meets several key community outcomes by fostering connection, pride, and economic opportunity through the lens of food, culture, and regional storytelling.

Proud, vibrant communities:

The festival celebrates Northland's unique identity by showcasing local producers, chefs, and artisans. Events such as the Savour Challenge and chef-led experiences provide a platform for communities to share their stories, skills, and regional flavours. By highlighting Māori heritage, local ingredients, and the relaxed lifestyle of the region, the festival offers a sense of belonging and regional pride among residents, while also offering an authentic experience for visitors.

Prosperous communities supported by a sustainable economy:

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCBO7 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 23 Jun 2025, 5:14PM NZST

Savour Northland drives off-peak visitation, bringing economic benefit to local hospitality and tourism operators. It encourages collaboration across sectors, from growers to restaurateurs to accommodation providers, strengthening the local food ecosystem. Participating businesses receive marketing support and tools to amplify their reach.

We embrace and celebrate our unique culture and heritage:

Food is a powerful medium for storytelling. Through curated events that integrate kai, culture, and kōrero, the festival honours the rich traditions of tangata whenua and promotes deeper understanding of Northland's cultural fabric.

In essence, Savour Northland is more than a food event, it's a community celebration that uplifts identity, supports business, and cultivates pride in the place we call home.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$98,163.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$2,106.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCBO7 From Jacman Entertainment Ltd on behalf of Saviour Northland

Form Submitted 23 Jun 2025, 5:14PM NZST

- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Printed Booklet distributed Auckland and Northland	\$7,994.00	\$750.00	Filename: A5 Programme Booklet Quote - Q001979.pdf File size: 907.1 kB	
Flags For Info Hubs	\$5,385.00	\$778.00	Filename: Speedy Signs Tear Drops and Footpath Signs QT-005017.pdf File size: 100.4 kB Filename: Tear Drop Flags Quote - Q001980.pdf File size: 907.0 kB	

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCBO7 From Jacman Entertainment Ltd on behalf of Savour
Northland**

Form Submitted 23 Jun 2025, 5:14PM NZST

Posters	\$630.00	\$100.00	<div>Filename: Posters Quote - Q001978.pdf File size: 907.1 kB</div> <div>Filename: Top Print QUOTE 26711_Savour Northland_A3 Poster_3 types.PDF File size: 102.5 kB</div> <div>Filename: Top Print QUOTE 26712_Savour Northland_A4 Poster_2 types.PDF File size: 102.5 kB</div>	
Footpath Signs	\$3,585.00	\$478.00	<div>Filename: Footpath Signs Quote - Q001981.pdf File size: 907.0 kB</div>	
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Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB07 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 23 Jun 2025, 5:14PM NZST

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Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☒ Yes ☐ No

GST Number

GST Number

100-228-378

Current Funding

How much money does your organisation currently have? *

\$20,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$20,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
NZME Radio, print and digital media partnership	\$11,250.00
Website development	\$3,000.00
Digital tech - website hosting, fees, database mgnt etc	\$2,370.00
Design - creative elements, digital and print	\$3,000.00
Social Media - towards overall costs	\$380.00

Total Tagged Funds

Total Expenditure Amount

\$20,000.00

This number/amount is calculated.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB07 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 23 Jun 2025, 5:14PM NZST

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Whangarei District Council		Pending
Sponsorships	\$15,000.00	Yes
Impact Fund	\$20,000.00	Yes
Registration Fees	\$5,000.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Matariki Pewhairangi Festival	\$10,000.00	01/07/2023	Yes
BOI Music Festival	\$9,950.00	01/07/2020	Yes
Kerikeri Street Party	\$7,475.00	01/08/2020	Yes
Hullabaloo Childrens Festival	\$1,700.00	25/08/2020	Yes
Hullabaloo Childrens Festival	\$1,955.00	18/08/2020	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Proof of accounts

1 Supporting Financial document *

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCBO7 From Jacman Entertainment Ltd on behalf of Savour Northland

Form Submitted 23 Jun 2025, 5:14PM NZST

Filename: Jacman Entertainment Account Details.docx
File size: 140.7 kB

2 Name of supporting financial document
Savour Northland Marketing Budget

2 Supporting Financial Document

Filename: SAVOUR NORTHLAND 2025 Marketing Budget.pdf
File size: 135.0 kB

3 Name of supporting financial document

3 Supporting Financial Document
No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCBO7 From Jacman Entertainment Ltd on behalf of Savour Northland

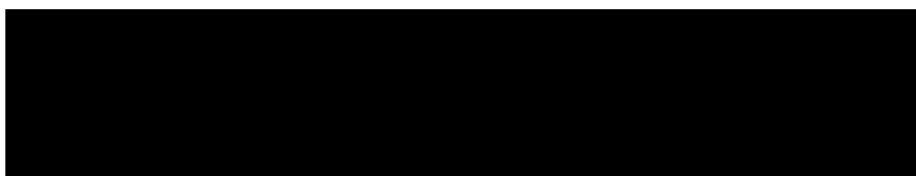
Form Submitted 23 Jun 2025, 5:14PM NZST

4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - A regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

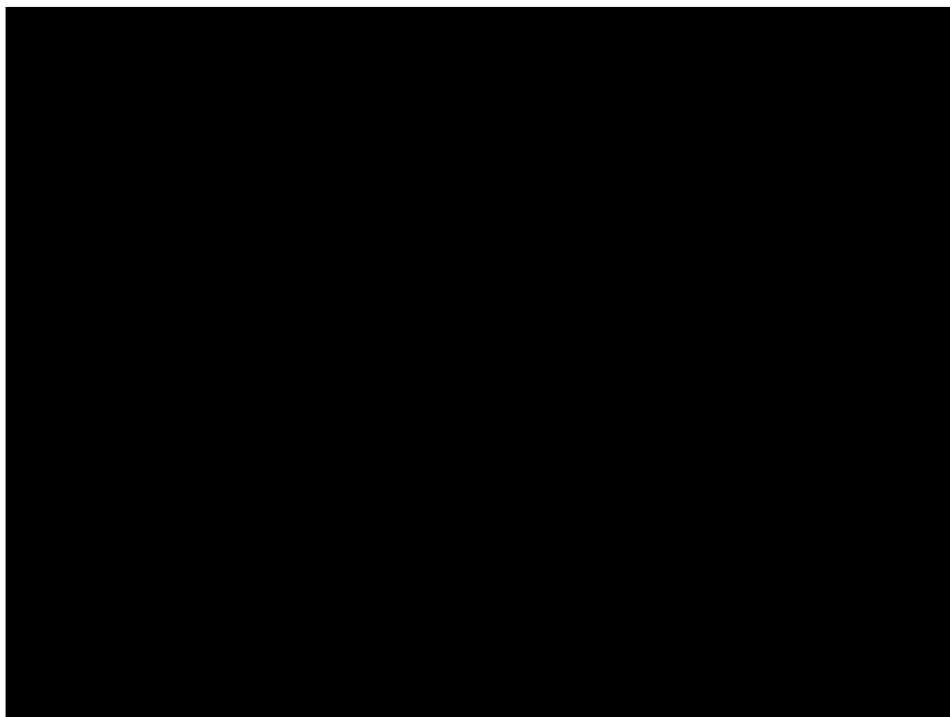
1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCBO7 From Jacman Entertainment Ltd on behalf of Savour
Northland**

Form Submitted 23 Jun 2025, 5:14PM NZST



Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fnhc.govt.nz

1 Additional Supporting Document Name

Savour Northland Business Plan 2025

1 Additional Supporting Information

Filename: SAVOUR NORTHLAND 2025 Business Plan FNDC.pdf

File size: 205.9 kB

2 Additional Supporting Document Name

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCBO7 From Jacman Entertainment Ltd on behalf of Savour
Northland**

Form Submitted 23 Jun 2025, 5:14PM NZST

3 Additional Supporting Information

No files have been uploaded

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024)

Application No. KHCB01 From Ngā Moko a Rāhiri Incorporated

Form Submitted 11 Jun 2025, 3:41AM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Ngā Moko a Rāhiri Incorporated

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)**
Application No. KHCB01 From Ngā Moko a Rāhiri Incorporated
Form Submitted 11 Jun 2025, 3:41AM NZST

Other Names

Reg Status

Charity's Street Address

Charity's Postal Address

Telephone

Fax

Email

Website

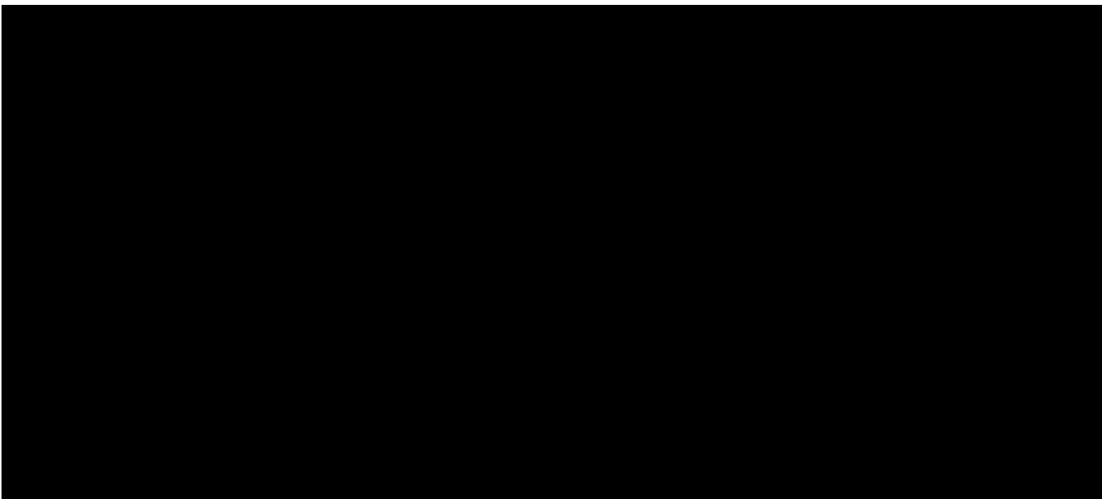
Reg Date

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

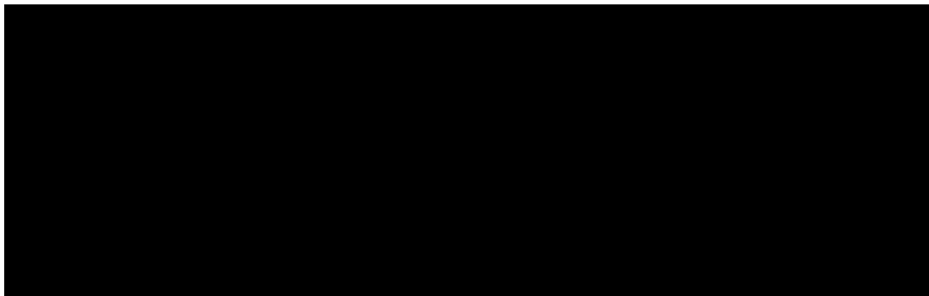
Arts/Culture/Heritage

A large black rectangular box redacting the content of the form.

Contact details

Contact Person One:

Contact Person Two:

A large black rectangular box redacting the contact details.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB01 From Ngā Moko a Rāhiri Incorporated
Form Submitted 11 Jun 2025, 3:41AM NZST

Purpose of organisation

Please briefly describe the purpose of the organisation *

Provide a program to develop competent youth leaders through Performing Arts and Educational activities. We are a performing arts group here in Kaikohe that support whānau and youth aged 12 - 24yrs that live in Kaikohe, Hokianga, and Bay of Islands. We encourage youth to be healthy and happy.

Must be no more than 50 words.

Number of Members *

280

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☐ Bay of Islands-Whangaroa (Eastern) Community Board ☒ Kaikohe-Hokianga (Western) Community Board

Project name *

Mā Te Haka Ka Tū Rangatira Ai

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB01 From Ngā Moko a Rāhiri Incorporated

Form Submitted 11 Jun 2025, 3:41AM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☒ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

Date

01/09/2025

Must be a date.

End Date:

Date:

01/09/2026

Must be a date.

Project Details

Location *

Hokianga

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes
- ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

100

Must be a number.

How many visitors/audience members/clients do you expect? *

100

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☒ Yes
- ☐ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB01 From Ngā Moko a Rāhiri Incorporated

Form Submitted 11 Jun 2025, 3:41AM NZST

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Project: Mā Te Haka Ka Tū Rangatira Ai will be beneficial to;

- Whānau members - parents and their tamariki participating in the 3 day noho marae
- Youth 12yrs - 24yrs
- Kaumatua & Kuia supporting the kaupapa and being part of the noho marae
- Haka tutors and experts sharing their knowledge about Kapa Haka
- Polynesian tutors and experts sharing their knowledge about Cook Island Culture
- Music teachers, entertainers and expert musicians sharing their knowledge about Cabaret.

Overall the 3 day noho marae will bring our whānau, kaumatua & kuia, and tutors together to teach our tamariki about performing arts in three main areas: Kapa Haka, Polynesian and Cabaret. Furthermore, learning about the marae and its tikanga, Ngāpuhitanga, te reo Māori, te ao Māori, Ngāpuhi history, and to stand proud as Māori. In addition, to develop high quality skills in performance.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☐ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Mā Haka Ka Tū Rangatira Ai meet community outcomes by:

- Bringing our whānau, kaumatua & Kuia, experts and tutors and our tamariki together to live on a marae to ground everyone in their Māori/Ngāpuhitanga;
- To embrace three main cultures being Māori, Cook Island and Pākehātanga (Cabaret Work)
- To develop the competencies of our youth to become leaders and to be proud to be Māori/ Polynesians/ and acknowledge their whakapapa to Pākehātanga
- To participate in local and regional events by performing and supporting various kaupapa
- To develop vibrant communities through our young generation who will be the caretakers of our song, dance, cultures, and heritage
- Part of the noho Māori is to encourage the youth voice in performance and allow them to be creative in choreography and composition of waiata, haka, and cabaret songs.
- The fun factor is important during the noho marae by having guest speakers, excursions to important Ngāpuhi historical sites, sports and bonding together.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB01 From Ngā Moko a Rāhiri Incorporated

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- Developing future entertainers and inspire our youth to become musicians, dancers, choreographers, composers, and to follow a pathway in Māori, Polynesian and New Zealand Music.

- To continue being a taonga in Te Whare Tapu O Ngāpuhi. So far we have served the community for 8 years. (2016 - 2025)

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$10,605.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$5,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024)

Application No. KHCB01 From Ngā Moko a Rāhiri Incorporated

Form Submitted 11 Jun 2025, 3:41AM NZST

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Marae Hire	\$1,250.00	\$1,250.00	Filename: MA TE HAKA KA TŪ RAN GATIRA AI Grant application.pdf File size: 193.6 k B	
Catering	\$3,000.00	\$3,000.00	Filename: MA TE HAKA KA TŪ RAN GATIRA AI Grant application.pdf File size: 193.6 k B	
2 Facilitators	\$500.00	\$500.00	Filename: MA TE HAKA KA TŪ RAN GATIRA AI Grant application.pdf File size: 193.6 k B	
4 Tutors	\$1,250.00		Filename: MA TE HAKA KA TŪ RAN GATIRA AI Grant application.pdf File size: 193.6 k B	
Guest Speakers	\$400.00		Filename: MA TE HAKA KA TŪ RAN GATIRA AI Grant application.pdf File size: 193.6 k B	
Manea	\$1,900.00		Filename: MA TE HAKA KA TŪ RAN GATIRA AI Grant application.pdf File size: 193.6 k B	

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024)

Application No. KHCB01 From Ngā Moko a Rāhiri Incorporated

Form Submitted 11 Jun 2025, 3:41AM NZST

Link Rentals	\$1,655.00		Filename: MA TE HAKA KA TŪ RAN GATIRA AI Grant application.pdf File size: 193.6 k B	
Rawene Recording Studio	\$50.00	\$150.00	Filename: MA TE HAKA KA TŪ RAN GATIRA AI Grant application.pdf File size: 193.6 k B	
Resources	\$500.00	\$100.00	Filename: MA TE HAKA KA TŪ RAN GATIRA AI Grant application.pdf File size: 193.6 k B	
			No files have been uploaded	
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			No files have been uploaded	

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

☐ Yes ☒ No

Current Funding

How much money does your organisation currently have? *

\$5,000.00

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB01 From Ngā Moko a Rāhiri Incorporated**
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Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$5,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Mā Haka Ka Tū Rangatira Ai	\$5,000.00

Total Tagged Funds

Total Expenditure Amount

\$5,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Fundraising	\$605.00	Yes

Previous Funding from FNDC

Have you previously received funding from FNDC? *

☒ Yes ☐ No

Previous Funding from FNDC

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB01 From Ngā Moko a Rāhiri Incorporated
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Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
New Piupiu	\$5,000.00	01/05/2023	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Ngā Moko a Rahiri Incorporated

1 Supporting Financial document *

Filename: Nga Moko Financial Statement.pdf
File size: 1.0 MB

2 Name of supporting financial document

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

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Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024)

Application No. KHCB01 From Ngā Moko a Rāhiri Incorporated

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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
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3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
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 - Two signatories to all bank accounts (if applicable)
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 - A person responsible for keeping the financial records of the organisation
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 - Tracking of different funding, e.g through a spreadsheet or journey entry
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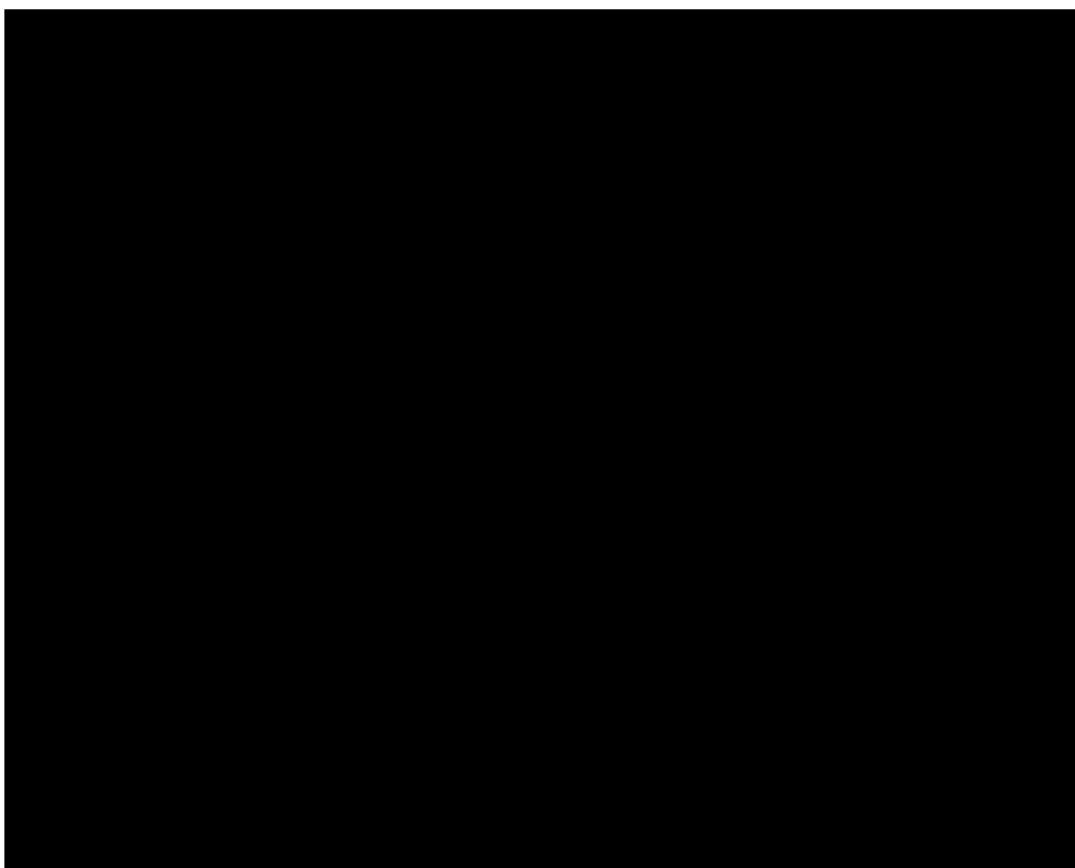
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2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
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7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



Any other supporting documentation

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB01 From Ngā Moko a Rāhiri Incorporated**

Form Submitted 11 Jun 2025, 3:41AM NZST

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

Cover Letter

1 Additional Supporting Information

Filename: Cover Letter FNDC.pdf

File size: 1.4 MB

2 Additional Supporting Document Name

Profile - History of Ngā Moko a Rāhiri

2 Additional Supporting Information

Filename: Promotiion Nga Moko 2025.pdf

File size: 20.8 MB

3 Additional Supporting Document Name**3 Additional Supporting Information***No files have been uploaded*

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB08 From Pioneer Village Kaikohe

Form Submitted 26 Jun 2025, 12:45PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Pioneer Village Kaikohe

NZ Charity Registration Number (CRN)

CC33512

New Zealand Charities Register Information

Reg Number	CC33512
Legal Name	The Kaikohe And District Historical And Mechanical Trust

Page 1 of 13

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)****Application No. KHCB08 From Pioneer Village Kaikohe**

Form Submitted 26 Jun 2025, 12:45PM NZST

Other Names	Pioneer Village Kaikohe
Reg Status	Registered
Charity's Street Address	1A Recreation Road Kaikohe 0405
Charity's Postal Address	1A Recreation Road Kaikohe 0405
Telephone	09 401 0816
Fax	
Email	info@pioneervillage.org.nz
Website	http://www.pioneervillage.org.nz
Reg Date	12:00am on 30 Jun 2008

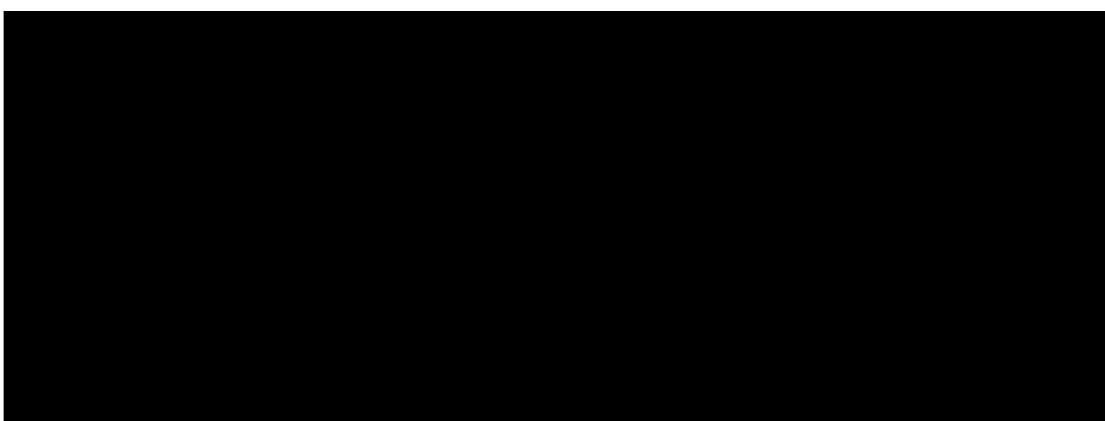
Information retrieved at 2:33pm yesterday

Must be formatted correctly.

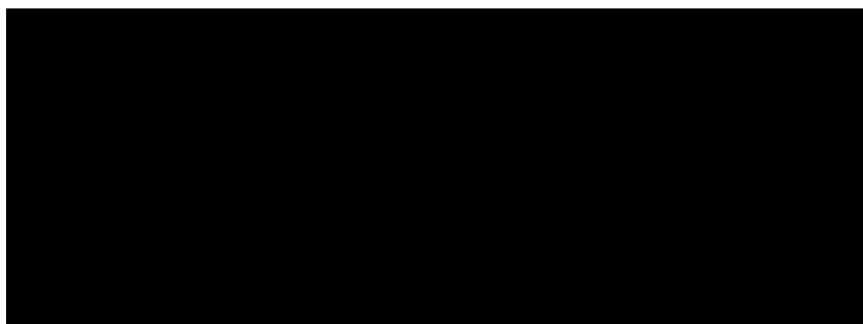
If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

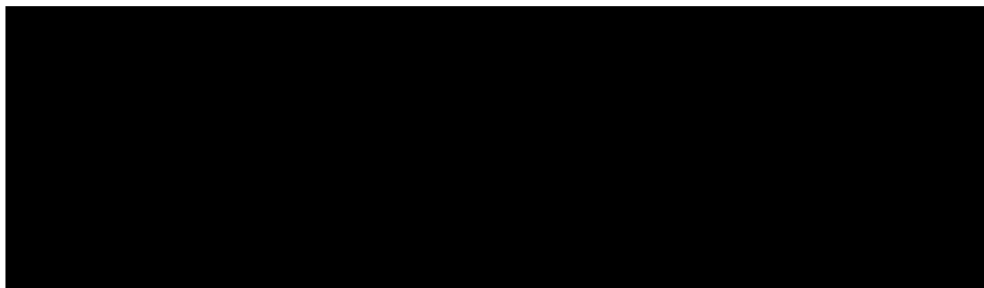
Arts/Culture/Heritage

**Facebook page**

pioneervillage

Contact details

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB08 From Pioneer Village Kaikohe
Form Submitted 26 Jun 2025, 12:45PM NZST



Purpose of organisation

Please briefly describe the purpose of the organisation *

"Preserving our past for the future"

To provide space and opportunity for learning, social interaction and reflection that fuels creativity and provides inspiration. Pioneer village continues to find unique and diverse ways and to grow visitors numbers to share in our heritage, history and culture.

Must be no more than 50 words.

Number of Members *

30+

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern)
Community Board

☐ Bay of Islands-Whangaroa
(Eastern) Community Board

☒ Kaikohe-Hokianga
(Western) Community Board

Project name *

The Campervan Stopover in history

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCBO8 From Pioneer Village Kaikohe

Form Submitted 26 Jun 2025, 12:45PM NZST

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☐ Art/Culture/Heritage
- ☐ Event
- ☒ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

Date

01/08/2025

Must be a date.

End Date:

Date:

30/09/2025

Must be a date.

Project Details

Location *

kaikohe

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☐ Yes
- ☒ No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

12

Must be a number.

How many visitors/audience members/clients do you expect? *

50

Must be a number.

Have you engaged with tangata whenua about your project? *

- ☐ Yes
- ☒ No

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCBO8 From Pioneer Village Kaikohe

Form Submitted 26 Jun 2025, 12:45PM NZST

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

☐ Yes

☒ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

For the Community:

Increases overnight stays, creating economic benefits for local businesses.

- Enhances the village's role as a cultural and recreational hub.
- Promotes sustainable tourism practices in Kaikohe, complementing the town's existing motorhome-friendly amenities.

For Schools:

- Provides interactive learning experiences, fostering cultural awareness and historical appreciation.
- Offers practical and safe camp options for activities such as survival nights, heritage exploration, and team-building exercises.
- Builds stronger relationships (whanaungatanga) and supports educational goals, especially during Term 1.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☒ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☒ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☒ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Pioneer Village Kaikohe is a cornerstone of the Kaikohe community, serving as a hub for preserving local heritage, fostering educational opportunities, and encouraging community engagement. To further diversify its offerings and enhance visitor experiences, the village seeks funding to develop campervan power sites and rustic outdoor shower facilities. This project aligns with Kaikohe's reputation as a motorhome-friendly town and is part of a broader strategy to promote sustainable tourism and cultural engagement in the region.

Project Purpose and Goals

- **Diversify Visitor Offerings:** Attract motorhome travelers, eco-tourists, and specialty groups, including team-building retreats and cultural wananga.
- **Boost Community Engagement:** Promote Kaikohe's cultural heritage and local attractions to a broader audience.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB08 From Pioneer Village Kaikohe

Form Submitted 26 Jun 2025, 12:45PM NZST

- Enhance Educational Opportunities: Provide schools with immersive, cost-effective options for day trips and camps.
- Support Economic Development: Increase visitor numbers to Kaikohe, benefiting local businesses and infrastructure.
- Foster Sustainability: Utilize recycled materials and leverage community and volunteer contributions to create environmentally friendly facilities.

This project aligns with the KHCB strategy district facilities encourage tourism, FNDC motor home friendly, Kaikohe Community plan Kaikohe pride and PVK strategic plan

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$13,260.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$3,260.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024)

Application No. KHCBO8 From Pioneer Village Kaikohe

Form Submitted 26 Jun 2025, 12:45PM NZST

- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Electraican	\$5,266.18	\$2,266.18	Filename: TAX IN VOICE .xls QUOTE T1696 Heritage, Kaikohe (PIONEER VILLAGE, OUTSIDE LIGHT.pdf File size: 125.9 kB	
Shower materials	\$933.70	\$933.70	Filename: ITM 1.pdf File size: 29.7 kB Filename: quote water heaters pioneer village 290425.pdf File size: 195.5 kB	
volunteer hours	\$5,000.00	\$0.00	No files have been uploaded	
recycled materials	\$2,000.00	\$0.00	No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
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**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCBO8 From Pioneer Village Kaikohe**

Form Submitted 26 Jun 2025, 12:45PM NZST

			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

Financial Information*** indicates a required field****Financial Information****If your organisation registered for GST ***☒ Yes ☐ No**GST Number****GST Number**

101-541-231

Current Funding**How much money does your organisation currently have? ***

\$121,231.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$121,231.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Maioha Cottage restoration	\$83,000.00
Campervan stopover oxford	\$3,000.00
Collections database- helping hands	\$2,000.00

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHC08 From Pioneer Village Kaikohe**

Form Submitted 26 Jun 2025, 12:45PM NZST

Operations and wages	\$33,230.00

Total Tagged Funds**Total Expenditure Amount**

\$121,230.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
oxford	\$3,000.00	Yes

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☒ Yes ☐ No**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Strategic survival	\$20,000.00	01/11/2022	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCBO8 From Pioneer Village Kaikohe

Form Submitted 26 Jun 2025, 12:45PM NZST

1 Name of supporting financial document *

2024 annual accounts

1 Supporting Financial document *

Filename: annual accounts 2024.pdf

File size: 331.1 kB

2 Name of supporting financial document

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agency, private person, or organisation.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCBO8 From Pioneer Village Kaikohe

Form Submitted 26 Jun 2025, 12:45PM NZST

3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

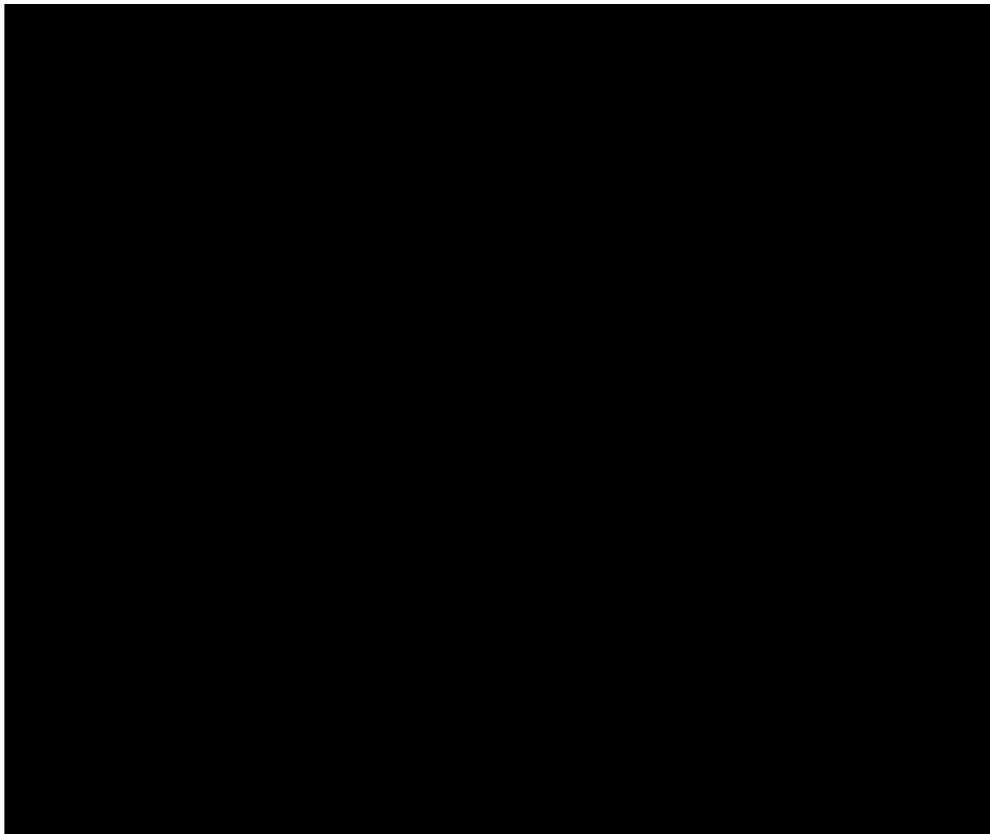
Signatures

Signatory One

Signatory Two

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)****Application No. KHCB08 From Pioneer Village Kaikohe**

Form Submitted 26 Jun 2025, 12:45PM NZST

**Any other supporting documentation**

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

support document project outline

1 Additional Supporting Information

Filename: campervan power installation project.docx

File size: 63.0 kB

2 Additional Supporting Document Name**2 Additional Supporting Information**

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB08 From Pioneer Village Kaikohe**

Form Submitted 26 Jun 2025, 12:45PM NZST

Filename: supplier justification.pdf
File size: 46.0 kB

3 Additional Supporting Document Name

3 Additional Supporting Information

Filename: camp photos.pdf
File size: 162.0 kB

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCB044 From Wahanui Productions

Form Submitted 1 Jun 2025, 2:55PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

☒ Community Grant Fund

☐ Pride of Place Fund

Applicant details

Applicant *

Wahanui Productions

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

**Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. KHCB044 From Wahanui Productions**

Form Submitted 1 Jun 2025, 2:55PM NZST

Other Names**Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Arts/Culture/Heritage

Website<http://www.wahanui productions.co.nz>

Must be a URL.

Facebook page<https://www.facebook.com/share/1Zban34SSL/>**Contact details**

Contact Person One:

Contact Person Two:

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCBO44 From Wahanui Productions

Form Submitted 1 Jun 2025, 2:55PM NZST

Purpose of organisation

Please briefly describe the purpose of the organisation *

Wahanui Productions exists to create, produce, and tour original Māori-led theatre, film, and performance works that amplify indigenous voices, empower communities, and foster cultural pride. We focus on storytelling that challenges, inspires, and uplifts, while supporting Māori artists to thrive locally, nationally, and internationally through meaningful, high-impact creative projects.

Must be no more than 50 words.

Number of Members *

3

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

☐ Te Hiku (Northern) Community Board ☐ Bay of Islands-Whangaroa (Eastern) Community Board ☒ Kaikohe-Hokianga (Western) Community Board

Project name *

Tangihanga Tour 2025

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCB044 From Wahanui Productions

Form Submitted 1 Jun 2025, 2:55PM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ☒ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

Project Dates

Start Date

Date

17/10/2025

Must be a date.

End Date:

Date:

18/10/2025

Must be a date.

Project Details

Location *

Opononi

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ☒ Yes
- ☐ No

If yes, how much?

\$20.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

5

Must be a number.

How many visitors/audience members/clients do you expect? *

180

Must be a number.

Have you engaged with tangata whenua about your project? *

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCB044 From Wahanui Productions

Form Submitted 1 Jun 2025, 2:55PM NZST

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

This project will benefit Kaikohe communities by bringing Tangihanga, a powerful solo theatre shows grounded in te ao Māori, to Te Mānea Theatre. The story unfolds during a tangihanga and explores grief, whānau tension, aroha, and identity delivered with both humour and heart. Tamariki to kaumātua will see their lives, reo, and tikanga reflected on stage in a way that uplifts and connects.

We are seeking funding to cover travel, artist fees, printing, and lighting, so that 100% of box office proceeds can go directly to Te Mānea Theatre. This ensures the show remains affordable for local whānau, while supporting the sustainability of a vital community venue.

The tour also supports Māori artists and crew with paid opportunities. Tangihanga opens space for reflection, kōrero, and healing, strengthening, resilience, cultural connection, and readiness for the unexpected challenges life brings.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☐ Communities that are healthy, safe, connected and sustainable
- ☒ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

This project will benefit whānau and communities across Te Hiku by delivering Tangihanga, a powerful solo theatre show rooted in te ao Māori. The story unfolds during a tangi and explores grief, whānau conflict, aroha, and identity with humour, heart, and authenticity. Tamariki, rangatahi, pakeke, and kaumātua will see themselves reflected on stage, their experiences honoured, and their stories shared.

By bringing theatre directly into regional communities, we reduce access barriers and support cultural connection. The project also creates paid opportunities for Māori artists and crew, nurturing local talent and pride.

Importantly, Tangihanga supports emotional resilience. It encourages kōrero about death, unresolved pain, and the unexpected moments life presents. Through laughter and tears, the show gently prepares communities to navigate future challenges with empathy, unity, and strength. It uplifts our people while reminding us of the power of storytelling to heal and connect.

Must be no more than 250 words.

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHC044 From Wahanui Productions

Form Submitted 1 Jun 2025, 2:55PM NZST

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$5,280.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$2,640.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCB044 From Wahanui Productions

Form Submitted 1 Jun 2025, 2:55PM NZST

Accommodation	\$1,140.00	\$570.00	Filename: Screenshot_20250601_064159_Bookingscom.jpg File size: 707.4 kB	
Travel x 2 vehicles	\$240.00	\$120.00	No files have been uploaded	
Artist Fees	\$2,000.00	\$1,000.00	No files have been uploaded	
Printing Posters	\$400.00	\$200.00	No files have been uploaded	
Educational resources	\$200.00	\$100.00	No files have been uploaded	
Marketing	\$300.00	\$150.00	No files have been uploaded	
Lighting	\$1,000.00	\$500.00	No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

☒ Yes
 ☐ No

**Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. KHCB044 From Wahanui Productions**

Form Submitted 1 Jun 2025, 2:55PM NZST

GST Number**GST Number**

142-748-843

Current Funding**How much money does your organisation currently have? ***

\$5,899.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$5,899.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Travel to APAX	\$4,935.00

Total Tagged Funds**Total Expenditure Amount**

\$4,935.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Previous Funding from FNDC**Have you previously received funding from FNDC? ***☐ Yes ☒ No

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCBO44 From Wahanui Productions

Form Submitted 1 Jun 2025, 2:55PM NZST

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Profit & Loss

1 Supporting Financial document *

Filename: Wahanui Productions Limited - ProfitAndLossReport.pdf

File size: 46.9 kB

2 Name of supporting financial document

Cover Letter for Funds

2 Supporting Financial Document

Filename: Kaikohe- Hokianga Tangihanga 2025 (1).docx

File size: 768.9 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

Kaikohe-Hokianga Community Grant Fund Jan - June 2025 Community Board Funding Application Form (Dec 2024) Application No. KHCB044 From Wahanui Productions

Form Submitted 1 Jun 2025, 2:55PM NZST

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

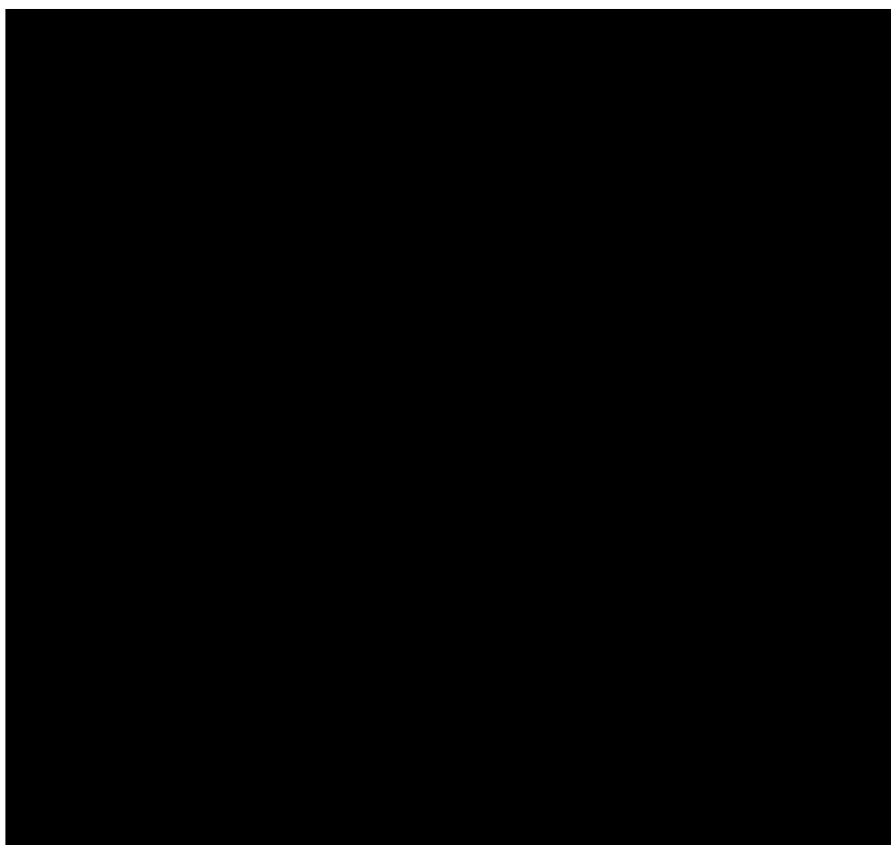
We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).

Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. KHCB044 From Wahanui Productions
Form Submitted 1 Jun 2025, 2:55PM NZST

10To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

1 Additional Supporting Information

Filename: 01052025134257-0001 (2).pdf

Page 11 of 12

**Kaikohe-Hokianga Community Grant Fund Jan - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. KHCB044 From Wahanui Productions**

Form Submitted 1 Jun 2025, 2:55PM NZST

File size: 198.6 kB

2 Additional Supporting Document Name

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

7.5 PROJECT FUNDING REPORTS

File Number: A5254413

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the project reports received from:

- a) Bay of Islands Hockey – Masters 2025
- b) South Hokianga Growers Market
- c) Man vs Wild

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

TAKE TŪHOTUNGA / REASON FOR THE RECCOMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITI HANGA / ATTACHMENTS

- 1. Bay of Islands Hockey - A5211545 [↓](#) 
- 2. South Hokianga Growers Market - A5211541 [↓](#) 
- 3. Man vs Wild - A5211543 [↓](#) 

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



Project Report

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Funding Advisor

Bag 752

KAIKOHE 0440

Name & location of project: NZ National Masters Hockey Tournament, Kaikohe

Which Community Board did you receive funding from?

Kaikohe-Hokianga

Amount received from the Community Fund: \$5000

Please give details of how the money was spent:

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
Hosting Fee from Community Board	\$ 5,000	✓
(Total Hosting Fee was \$7,500 - \$2,500 came from another council fund)		
	\$	
	\$	
	\$	
Total:	\$ 5,000	

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Give a brief description of the highlights of your project including numbers participating:

Bay of Islands Hockey was proud to co-host the 2025 NZ National Masters Hockey Tournament, delivering an unforgettable week of sport and community spirit. Across six action-packed days, we hosted **50 competitive games** in Kaikohe, resulting in an estimated **1800 player appearances** throughout the tournament.

The tournament was officially opened on **Sunday, 23rd March** with a heartfelt **karakia and welcome address from Deputy Mayor Kelly Stratford**, followed by a moving performance of a **himene by local hockey players** – a truly special start that set the tone for a week of connection, pride, whanaungatanga and manaakitanga.

Players competed across a wide range of age groups, showcasing an incredibly high standard of hockey. For many participants, it was their **first time visiting Te Tai Tokerau**, and they were blown away by the warm hospitality and vibrant atmosphere.

We received **overwhelmingly positive feedback** from players, coaches, managers, and officials, who praised not only the quality of our **facilities, organisation and hospitality**, but also the **positive community vibe** that made this event one to remember.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

Hosting the 2025 NZ National Masters Hockey Tournament in Kaikohe delivered significant and wide-ranging benefits for both our association and the wider community.

Increased Interest in Future Tournaments – A Long-Term Win for Our Tamariki

One of the most exciting outcomes of the tournament was the feedback we received from Hockey New Zealand officials, who expressed real interest in returning to Kaikohe for future events — especially those that only require a single turf. This acknowledgment of our region's capability is a major step forward in putting **Te Tai Tokerau** on the map as a **credible and capable host** for national-level competitions.

This momentum opens up long-term opportunities that directly benefit **our young people**:

- **Inspiration through Visibility:** For many of our local tamariki, watching high-level hockey being played right here in their own backyard was eye-opening. It showed them what's possible and helped them visualise a future in the sport — whether as players, coaches, umpires, or supporters. Seeing adults compete at a national level, while still having fun and building friendships, reinforced the values of **lifelong participation, resilience, and teamwork**.
- **Access without Barriers:** Bringing top-level tournaments to Kaikohe removes the cost and travel barriers that often prevent our kids from attending high-performance events. They don't need to leave town to be inspired — the sport is coming to them. That exposure builds confidence and helps **grow the next generation of athletes right here at home**.
- **Opportunities to be Involved:** As we continue to host more events, our young players can get involved behind the scenes — as **ball kids, volunteers, event crew, or even junior umpires**. This hands-on involvement teaches valuable skills, encourages a sense of responsibility, and helps them feel connected and proud of their community.
- **Stronger Local Pathways:** Increased hosting opportunities mean stronger relationships with regional and national hockey bodies. This could lead to more **coach development, umpire training, and leadership opportunities** flowing into our region — all of which strengthen the local hockey system for our kids and their future in the sport.

Maximising the Lindvart Park Pavilion:

The Pavilion proved to be an outstanding asset. Our committee dedicated countless hours to painting, cleaning, repairing, and preparing the space to ensure it was welcoming and professional. The transformation was well received, with **teams and officials praising the facility's quality and comfort**. This experience has reignited community pride in Lindvart Park and highlighted its potential as a venue for other large-scale events.

Economic Boost for Local Businesses:

The tournament brought **hundreds of visitors** into Kaikohe across the week, who supported local supermarkets, cafés, and eateries. We also partnered with a **local coffee cart and food truck**, providing small business owners with valuable exposure and income.

Empowering Local Entrepreneurs:

A standout story was **Jaz Akakiore from House of Healing**, who provided **mirimiri (massage)** services onsite. This was her first event of this scale, and the overwhelmingly positive feedback not only boosted her confidence but has directly led to **growth in her business** and invitations to other major sporting events. Her journey is a shining example of how opportunities like this can **elevate local talent and entrepreneurship**.

"Huge thanks to everyone who came to see me at the 2025 NZ Masters Hockey Nationals held in Kaikohe last week! This was my first event, totally stepped outside my comfort zone, and had a blast! I met some amazing people, made some new connections, and even trialed some new techniques. The feedback has been overwhelmingly positive, and it's given me the confidence to expand my home business. I'm so grateful for this experience and super excited to see what 2025 brings!" Jaz Akakiore House of Healing

Community Connection & Involvement:

The success of the event was made possible through incredible support from the community. **Former players, whānau, schools, and members of the public** came together to **volunteer, donate, paint, and prepare** the venue. This spirit of collaboration created a shared sense of ownership and pride in the event, strengthening community ties.

A Lasting Legacy:

Beyond the games themselves, the tournament left a **positive legacy** – rejuvenated facilities, new business opportunities, stronger community networks, and increased recognition of Kaikohe as a capable and welcoming host for national sporting events.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz



Project Report COMMUNITY GRANT FUND - LOCAL

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Opononi/Omapere Ratepayers and Residents Association _____

Name & location of project: Hall fees/ Admin

Date of project/activity:

2023-24 financial year (July-June).

Which Community Board did you receive funding from?

Kaikohe-Hokianga

Amount received from the Community Fund: \$545 - yearly - over 3 years

Board meeting date the grant was approved: 13 December 2023

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s
Hall fees	€175	
Admin/meeting exp/copying	€25	
Mileage - visitors	€10	
Total:	€250	

**Give a brief description of the highlights of your project including numbers participating:**

Highlights large community meeting was held - to discuss strategy water treatment plant issues.
70 pax attended

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

Gave interests to people who wanted to be involved in the treatment applications - and heightened awareness for a understanding of aims and objectives of OORRA.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Thanks are given regularly to our KHCB community board members for their support and reports monthly in our Meetings.

If you have a Facebook page that we can link to please give details:

<https://www.facebook.com/groups/1483973068756808>



Project Report COMMUNITY GRANT FUND - LOCAL

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz **PDF attachment via email is preferred) OR:**

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: ManvsWild Fishing New Zealand

Name & location of project: Wainui Camping Grounds, Matauri Bay

Date of project/activity: 07 to 09 March 2025

Which Community Board did you receive funding from?

☐ Te Hiku

☒ Kaikohe-Hokianga

☐ Bay of Islands-Whangaroa

Amount received from the Community Fund: \$6,529.00

Board meeting date the grant was approved: 22nd November 2024

Please give details of how the money was spent:

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
Boat Hire x two, Jeremy Mitt & Andrew Vesey	\$1,400.00	
Purchase Tent Trades Tested	\$867.00	
Prizes Burnsco Marine	\$971.76	
Toilets Kerikeri Hire	\$376.00	
Petrol Containers & Vehicles	\$390.00	
Camping Grounds	\$800.00	
Tee Shirt Design and Print	\$778.92	
The Warehouse Food and Fishing Equipment	\$535.60	
Total:	\$6,119.28	

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Give a brief description of the highlights of your project including numbers participating:

We had over 35 participants, young and old attended, we returned to our old camping ground Wainui Bay. Men arrived Friday afternoon mucking in to help set the camp up.

Synergy spread throughout the weekend, connecting, making new friends, networking, lifting each other up, encouraging and strengthening one another as times are tough and building relationships.

Connecting with one another over the weekend showed us why we run these camps and invite people from all walks of life.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

Various life skills were passed on and shared throughout the weekend with testimonies where men had overcome life's challenges and are now doing well, rigging up fishing line, baiting it, some of the men were showing the younger men how to fillet fish and prepare them for the smoker.

Two guest speakers were invited, and shared their testimonies on how they faced challenges in the personal lives, they also talked about how they overcome those challenges and now able to deal with them to have a better future. One of the speakers shared his experience travelling around the world and how he went into the most notorious areas where gangs and drugs were exposed, bringing awareness to what's going on in our country.

Camping off the grid was another highlight during our camp assuring we catered for resources, food, water, and tents. Men either didn't read the flyer properly or miss-understood it, and didn't bring what was required for the camp.

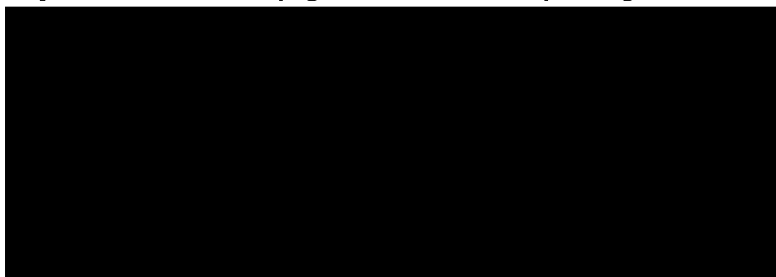
Ten new release Nga Wha prisoners from the Whakaoranga Whanau Recovery Hub were invited to our camp and enjoyed every moment of the weekend, these men are given the opportunity to re-integrate back into the community, they were supervised by men who were previously invited to our camps and are now facilitators for the Recovery Hub, found some hope and are now living a positive life.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Photos are attached,

We acknowledge the Kaikohe/Hokianga Board and the Far North District for their contribution in making this camp such success without you wouldn't have made a difference in the lives of these men.

We would like to request a medium size logo to advertise at our next camp.

If you have a Facebook page that we can link to please give details:

7.6 CHAIRPERSON AND MEMBERS REPORTS

File Number: A5254415

Author: Melissa Wood, Community Board Coordinator

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the March – May 2025 member report from Chair Chicky Rudkin.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. Chairs Report - Chicky Rudkin - March - May 2025 - A5205846 [↓](#) 



Kaikohe-Hokianga
Community Board

Member's Report

Name: Chairperson Chicky Rudkin

Subdivision: Kaikohe

Date: 22nd May 2025

Meetings Attended

Date	Meeting	Comments
13 March	Council Hui	
25 March	Community Board Network Zoom	Lunch with Mayor Nick Smith
7 April	Kaikohe Hokianga Community Board Agenda preview meeting	
14 April	Broadway Kaikohe Placemaking Project Steering Group hui	
16 April	Kaikohe-Hokianga Community Board Meeting	
25 April	ANZAC Ceremony	Attended War Memorial Hall commemorations
29th April	Community Leaders Hui	A Call to Action on Meth in Ngāpuhi
30 April	Kaikohe Social Supermarket Opening	
3 May	Hokianga Roding Committee Hui	
5 May	Kaikohe Hokianga Community Board Agenda Preview hui	
	Broadway Kaikohe Placemaking Project Steering Group Hui	
7 May	Council Hui until 1pm	
12 May	Kaikohe Library and Steering Group hui	
16 May	Kaikohe Hokianga Community Board Hui	
19 May	Broadway Kaikohe Placemaking Project Steering Group hui	Discussion re priority areas Next steps in project work
20 May	Call for Action Hui re Meth	Follow up hui to discuss Steering Group possibilities and priorities
21 May	Community Board Chairs Hui	With Reuben Garcia

Requests for Service

RFS Number	Comment
RFS4250058	Vegetation on Tawanui Road 6/5 cyclic spraying round currently underway will address this, scheduled to be completed the month of May in Kaikohe area
RFS4252157	Mangakahia Road gutters needing sweeping and possible spraying, lots of hardened and loose debris, weeds growing among debris, grates blocked with silt etc 20/5 Email response received confirming cyclic sweeping round is scheduled to be undertaken in June, this will sweep the kerbed drains collecting debris.
RFS49033	State of rubbish bins along Broadway, continue to be an issue. Several new bins will be installed along Broadway, and works will be scheduled to install once they arrive. Anticipated before the end of the financial year. May update - no new bins as yet installed
RFS4156590	Reed Park trees have been assessed. Information received from the District Wide tree assessment project identified that the trees in Reed Park are in good and safe condition. The Facilities Team indicated they will be programming some de-limbing, tidying up specific trees as needed. This work is to be scheduled. The team have confirmed FNDC will be doing tree maintenance at Reed Park. An arborist was engaged for an assessment for tree health and corrective pruning required who identified several trees, other than what had been specifically raised. Another company was then engaged to quote up the work required. This work will be carried out by Mid-May of this year and Facilities staff will provide an information report on our tree assessment work programme once completed, as there are other trees included in Kaikohe - Hokianga ward. May update - no evident delimbing has happened at Reed Park.
RFS4215690	Orrs/Taheke Road corner, awaiting update re suction sweeper. Council contractor carry out the sweep on behalf of NZTA and claim a percentage of costs due to it being in an urban area as contributing the majority of runoff. Once the sweep has been undertaken this will be evaluated if it requires more attention to remove. No advice on timeframe received yet May update - nothing to update re this
4237610	Seat and Lane between library square and Broadway in need of some maintenance attention. The seat has been vandalised also with graffiti / etched in by the locals. A request will be put to Citycare to clean up the seats. The planter boxes are being followed up. May update - while this area has been tidied up it is nowhere near looking how it should. It requires more time and attention.
4243992	Signage for Waimirangi Marae and Pāpoto Urupa Local residents are requesting signage for these 2 venues situated in Waihou, along West Coast Road, Panguru. A request for Service is with FNDC roading. May update - still no signage
4244309	Lots of debris in gutters and weeds along this section of Mangakahia Road outside number 36 where many children cross daily. Have had a number of slips and falls due to the amount and dryness of debris. An RFS is with FNDC roading. May update - another RFS was lodged and a message received today 19/5 to say this area of road was due for sweeping.

Other KHBC matters

- It is pleasing to see the Papa Hawaiiki toilet block now open. Thank you to all involved in getting these functioning again for our community and visitors to town.
- Traffic calming issue in the Okaihau community has been discussed at a recent Te Koukou hui.

Report prepared by Chicky Rudkin

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 DELIVERY & OPERATIONS QUARTERLY UPDATE

File Number: A5212366

Author: Tania George, Executive Assistant to Group Manager - Delivery and Operations

Authoriser: Ruben Garcia, Acting Group Manager – Delivery and Operations

TAKE PŪRONGO / PURPOSE OF THE REPORT

This quarterly update has been introduced to give Kaikohe-Hokianga Community Board a clear, concise view of Delivery & Operations' activities and performance. By moving from monthly GM-level catch-ups to a structured quarterly report, we aim to provide data-rich insights, highlight emerging issues early, and focus discussion on matters squarely within the Delivery & Operations portfolio—building services, compliance, resource consents, property & facilities, solid waste, and quality systems. The intent is to improve transparency, make better use of the Board's meeting time, and ensure our managers can respond directly to operational questions that matter most to our communities.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Overall, the Delivery & Operations Group is tracking well against its key performance measures for the first half of 2025.
- Building Services is exceeding CE targets, aided by new BI dashboards that sharpen compliance visibility and cost-effective inspections.
- Compliance teams have lifted dog-registration rates to 87.5 %, reduced wandering dog call-outs, and maintained strong food and alcohol licensing standards, while two successful prosecutions underscore a firmer stance on irresponsible ownership.
- Resource Consents has largely internalised processing, issuing 49 decisions and shepherding several sizeable papakāinga and subdivision developments despite a softer economy.
- Property & Facilities continues to improve cemetery data integrity, street-cleaning regimes, and tree-maintenance planning, although legacy track-safety issues will require targeted remediation.
- Waste-minimisation plans are now ready for public consultation, and quiet winter volumes are being used to accelerate site maintenance.
- Finally, both the BCA and FVA retain low-risk accreditation status after recent IANZ assessments, confirming our quality systems remain robust. Collectively, these results indicate steady service delivery, proactive risk management, and a renewed focus on data-driven improvement across all business units.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the report Delivery & Operations Quarterly Update.

TĀHUHU KŌRERO / BACKGROUND

Delivery & Operations (D&O) is Council's principal operational arm, responsible for translating policy into safe, reliable and customer-focused services across the district. The Group brings together five

complementary business units—Building Services, Compliance, Resource Consents, Property & Facilities, and Quality—each with a distinct legislative mandate yet closely inter-linked day-to-day.

Building Services oversees the full building-control lifecycle. Its Territorial Authority (TA) function deals with public-facing duties such as issuing Project Information Memoranda, Certificates for Public Use and Notices to Fix, as well as monitoring swimming-pool safety, dangerous-building risks, and annual Building Warrants of Fitness. Alongside, the Building Consent Authority (BCA) function assesses and approves building-consent applications, conducts onsite inspections, and issues Code Compliance Certificates and Compliance Schedules, ensuring every consented project meets the standards of the Building Act 2004.

Compliance safeguards community wellbeing through three specialist teams. Animal Management promotes responsible dog ownership and responds to roaming-dog and safety incidents; Environmental Health delivers food-safety verifications and administers liquor-licensing to reduce alcohol-related harm; and Monitoring investigates breaches of bylaws, the District Plan, and parking regulations, encouraging voluntary compliance before taking enforcement action.

Resource Consents carries Council's statutory duties under the Resource Management Act 1991 and Local Government Act 2002. Two planning teams, an engineering team and an RMA-support hub now process almost all consent applications internally, engaging external specialists only for conflicts or complex peer reviews. This model enables faster decision-making and stronger local oversight of subdivision, land-use and infrastructure-related proposals.

Property & Facilities manages the assets and public places that underpin liveability—from cemeteries and pensioner housing to parks, playgrounds, public toilets, town-centre streetscapes and leased community buildings. Its Property Management and Technical Operations teams focus on proactive maintenance, asset renewals and customer service so that residents and visitors have safe, inviting spaces to live, work and play.

Quality provides the assurance layer that keeps the Group's statutory functions accredited and continuously improving. It maintains the systems that support IANZ accreditation for the BCA and recognition for the Food Verification Agency, undertakes internal audits, and steers corrective-action programmes so that all operations remain compliant, efficient and transparent.

Together, these five units form an integrated delivery platform designed to protect public health and safety, enable sustainable development, and maintain the district's essential facilities—while remaining accountable to Te Hiku communities through regular performance reporting and open dialogue.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Building Services

Territorial Authority (TA) Operations Update

The TA team is currently familiarizing itself with the new Business Intelligence (BI) dashboards. These tools are significantly enhancing the efficiency and cost-effectiveness of swimming pool inspections and Building Warrant of Fitness (BWOF) audits. While some data cleansing is still underway, the dashboards are already providing the best visibility to date into the condition and safety levels of buildings in our community. This improved insight will support long-term compliance with MBIE requirements during TA audits.

Application compliance from Jan 1st to May 31st, 2025:

- Certificate of Acceptance 4 at 100%
- Exemption 30 at 100%

- Certificate of public use 48 at 100%
- Change of use 1 at 100%

Audits/Inspections/Investigations:

- Pool inspections 109 at 64%
- Building warrant of fitness audits 127 at 70%, Backlog to clear 184.
- Notice to fix 166 issued.

Building Consent Authority (BCA) Performance

The BCA is performing well and is on track to exceed the CEO's KPIs for the year. Efforts are ongoing to enhance reporting capabilities to meet MBIE's data collection standards. This will also allow us to report to both leadership and the community on:

- The value of work consented by ward.
- The ratio of application fees to project value.

Application compliance from Jan 1st to May 31st, 2025:

- Building consents 387/1 at 99.74%
- Code Compliance Certificate 476 at 100%

Inspections total 2743 pass rate of 79%.

Economic Outlook and Market Trends

Although building consent applications have been down, the current environment of lower interest rates and inflation is expected to boost customer confidence. This should lead to an increase in consent applications, which will positively impact the financial health of our communities.

Workforce and Recruitment

Lower work volumes have made the job market more competitive, resulting in a recent uptick in high-quality applicants for open positions.

Compliance

The **Animal Management Team** work tirelessly to ensure dog owners in the Far North District are responsible and held accountable for their actions.

Over the 2024-2025 period the Animal Management Team have:

- Pushed registration compliance to 87.5% (at May 2025) with 1000 more known dogs than the previous year.
- Improved impounding processes to ensure dogs are reunited with responsible owners sooner.
- Pushed to achieve a <93% compliance rate to requests for service in June 2025.
- School education programmes are being implemented throughout June/July/August across the district.
- Held irresponsible dog owners to account through a variety of enforcement measures including 2 prosecutions, 645 infringements and other notices.
- Increase in proactive patrols resulting in a significant reduction in requests for wandering dogs in public. (68 stray requests in April 2025 and 39 in May 2025)

The **Environmental Health Team** cover Liquor Licensing, Food Verifications and other Health Act related queries. The team processes administrative related queries for licensing purposes as well as

conducting physical checks for compliance. Non-compliance can have serious consequences for the licensee and impact public safety.

Some notable points of the Environmental Health Services team over 2024-2025 include:

- Consistent levels of service to the community with all LTP targets of ≥95% of Food Control Plans being assessed.
- All licensed premises being visited every 4 years with the EHS team visiting 75% annually.
- Hosting of Northland TA meeting in Kaikohe in May with Councils, FENZ, Police, MoH resulting in Police using our model as the benchmark across the Country.
- Hairdressing regulations being revoked by Central Government.
- DLC hearing for Remarkables Wines Ltd resulting in refusal of a new on-licence after significant breach of the Sale and Supply of Alcohol Act 2012.
- ARLA hearing for Carrington Resort resulting in temporary suspension of their off-licence after irresponsible advertising of alcohol sales.

The **Monitoring team** have gone through a leadership change over the last 6 months after the departure of their long time Team Leader – we welcomed Harirewa into the role after a successful secondment.

The team conducts a variety of work across the district including:

- Bylaw and district plan breaches.
- Encroachments onto Council land.
- Monitoring of some resource consent conditions.
- Parking enforcement.

The team approaches each breach with the VADE model and seeks voluntary compliance before enforcement. Unfortunately, their work is almost completely in response to somebody breaching a rule or regulation in some way.

Their current focusses are:

- Clearing a backlog of resource consents and Encroachments across the District.
- Moving vehicle crossings in house to save costs and transfer the responsibility into the Resource Consents team.
- Ensuring all district plan or bylaw breaches are responded to and an investigation started within 3 days.

Resource Consents

The Resource Consents Team reports on the three wards. The commentary provided is specifically for the **Kaikohe-Hokianga Ward**.

RMA Applications Received

- Since January 2025, the Resource Consent team has received 56 applications for the Kaikohe-Hokianga ward.

RMA Decisions Issued

- The Resource Consents team issued 32 decisions under the RMA and LGA and issued 13 decisions in relation to Certificates.

Location of Subdivisions Completed

- A total of 6 subdivision completion (s224) certificates were issued from January 2025 – May 2025 in the Kaikohe-Hokianga ward.

Housing and Major Developments

Despite the slowed economy, the Far North District remains a hot pot of development activity. The Resource Consents Team has handled around 5 large-scale applications for the Kaikohe-Hokianga ward ranging from 5 – 94 lots and a Library for Kaikohe. Most of these large, scaled development projects are still being actively managed.

Kaikohe-Hokianga Board Input

We continue to seek input from the community board on resource consents that have community interest. These have included larger scale and non-complying projects such flood protection works, commercial developments, papakainga applications, community projects like sports complexes, anything in and near community infrastructure and anything with affects outside of a property's boundary. Please let us know if we need to expand the types of consents that you would like to assess and provide comment on.

Overview – What's up in FNDC consenting space in 2025

Over the past six months, we continue to have a focus on reviewing and enhancing our internal processes. Many of these processes include updating our practice and guidance notes and updating internal software. From the customers point of view, we are focused on streamlining our processes to bring renewed effort into value for money. This means invoices that are more affordable for the customer.

Property & Facilities

Technical Operations

Burials

Burials have been steady, and collaboration between staff and the contractor City Care has seen our processes improve.

A large piece of work to review our burial processing and applications as well as how our data is stored is underway. Surveying of our cemeteries is underway to ensure the information we have on record is accurate.

Street Cleaning

Daily street cleaning of town centres is progressing as planned. Regular pavement cleaning is being conducted periodically. We are actively monitoring service delivery and expect further improvements through contractor audits, ensuring ongoing efficiency and quality of service.

Furniture Cleaning

A new cleaning regime for town and park furniture is under development. This approach aims to optimize cleaning efficiency by reducing travel time and improving resource allocation, ultimately enhancing overall service delivery.

Tree Maintenance on Reserves and in the community

Unresolved tree work across several reserves and council land. Improved communication with City Care and contacted arborists to resolve outstanding works and an effective proactive assessment program will improve the status over time. The "Redwoods" forest is subject to significant project management planning with pertinent details to be communicated with key stakeholders in a timely fashion over the next few weeks.

Track and Cycle Maintenance

There are known issues that require attention to maintain safe use. However, it is the unknown issues that are arguably of greater concern. Resolution will require dedicated resources including navigating a potential minefield with some contractors around accountability for defective works and making good. There is the prospect that some tracks may be temporarily closed to the community.

Playground Equipment

Playground maintenance and upgrades are proceeding smoothly, with minimal disruption to users.

Graffiti and Illegal Dumping

Total cost of graffiti and illegal dumping across all facilities this financial year to date is provided in the attachment.

Housing for the Elderly

We currently have 32 vacant pensioner units. Details are in the attachment.

Property Management

Leases and licences to Occupy are subject to a planned approach of review. Buildings and building sites similarly but with escalations currently in reactive mode. A systems review and reset is underway including cleaner more timely data, one source of truth, live updates all to contributing to quality information and supporting more efficient and effective ways of working and consequently better outcomes for the community.

Customer Requests (Requests for Service)

We have had many Requests for Service received for the year, with a total of 1,967 request being raised between Jan - May. Our team continue to focus on closing the gap on open requests - we currently have 360 open, and are actively working on, with works varying from illegal dumping, tree maintenance, building maintenance and general queries about the many parks & reserves we are responsible for maintaining.

Solid Waste Update - Minimisation and Sustainability

Six- and 25-year Waste minimisation and sustainability plans have been developed, submitted to Council and will now go out for public consultation.

There has been a significant change in weather coming into winter, with some sites noticing customer volumes have dropped, as well as highlighting areas of required maintenance.

Our contractor Northland Waste Limited are taking the opportunity during this quiet time to evaluate and prioritise the maintenance and upgrade requirements over all the sites. NWL will work with the Far North District Council to plan repairs, maintenance, and improvements.

The recent wet weather has also highlighted areas that are prone to water build up.

Local sponsored events from Northland Waste:

- Ngāti Kahu Whanau Day – Sponsored wheelie bins for refuse and recycling.

Quality**Building Consent Authority (BCA)**

In October 2024, the accreditation body (IANZ) conducted an assessment of the BCA. The assessment determined that the BCA is considered to pose a Low Risk (normal risk) meaning the BCA is likely to remain substantially compliant over the next two years. IANZ confirmed the BCA continues to comply with the regulations and accreditation would be continued. The next assessment is scheduled for October 2026.

Internal audits are regularly conducted to assess the BCA's compliance against the regulations. These internal audits include checking whether the BCA has the minimum policies, procedures and systems that a BCA must have, and that these are consistently and effectively implemented.

Food Verification Agency (FVA)

In June 2024, the accreditation body (IANZ) conducted a surveillance assessment of the FVA. IANZ confirmed that the FVA continues to meet the requirements to be a recognised agency to conduct food verification services. The next assessment is scheduled for December 2025.

Internal audits are regularly conducted to assess the FVA's compliance against the regulations. These internal audits include checking whether the FVA has the minimum policies, procedures and systems that an FVA must have, and that these are consistently and effectively implemented.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Nil

ĀPITI HANGA / ATTACHMENTS

Nil

8.2 HOKIANGA FERRY LIAISON GROUP DRAFT MEETING MINUTES FROM 6TH JUNE 2025**File Number:** A5235412**Author:** Aaron Reilly, Operations Specialist Lighting & Transport**Authoriser:** Tanya Proctor, Head of Infrastructure**TAKE PŪRONGO / PURPOSE OF THE REPORT**

The purpose of the information report is to inform the Kaikohe – Hokianga Community Board of the meeting that was held with the Hokianga Ferry Liaison Group on 6th June 2025 and provide a copy of the draft minutes to the Board.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- The Hokianga Ferry Liaison Group met on the 6th of June 2025 at the Rāwene and Districts Community Development (RAD) Centre in Rāwene. A copy of the minutes is attached.
- The next meeting is scheduled for 12th September 2025 in Rāwene.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the report Hokianga Ferry Liaison Group Draft Meeting Minutes from 6th June 2025.

TĀHUHU KŌRERO / BACKGROUND

The Hokianga Ferry Liaison Group is made up of stakeholders who represent key community interests in the Hokianga Ferry service. FNDC staff attend and facilitate the meetings to provide information and administrative support to the Group. Northland Ferries (the operator) also attend the meetings.

The Group meet on a quarterly basis, or on request by mutual agreement.

A copy of the draft meeting minutes held on 6th June 2025 are attached (refer to attachment 1).

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The next Hokianga Ferry Liaison Group meeting is scheduled for 12th September 2025 at Rāwene and Districts Community Development (RAD) Centre in Rāwene.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary provisions associated with this report.

ĀPITIHINGA / ATTACHMENTS

1. Attachment 1 - Hokianga Ferry Liaison Group - Draft Minutes 6th June 2025 - A5236221



HOKIANGA HARBOUR FERRY LIAISON GROUP MEETING (COMMUNITY STAKEHOLDERS AND FNDC STAFF) RAD CENTRE, RAWENE

6TH JUNE 2025 COMMENCING AT 12.15 PM

MINUTES

PRESENT

- John Wigglesworth - Chair and Kohukohu Representative.
- Louis Toorenburg – Rawene Representative
- Keith Kent – Senior Transport Planner (FNDC)
- Aaron Reilly – Operations Specialist Lighting & Transport (FNDC)
- Craig Joiner – Rawene Representative

WELCOME & INTRODUCTIONS

APOLOGIES

- Sean Morrissey- Butler – Hokianga Tourism Association
- John Wharerau – Director of Support Services - Hokianga Health.
- Jessie McVeagh - Southern Hokianga Representative appointed by KHO/Hokianga Community Board.
- Chicky Rudkin – Chair of KHO/Hokianga Community Board.

PREVIOUS MEETING MINUTES

- Confirmed.

LONG TERM PLANNING

- Refer to specific item appended to these draft minutes.

GROUP MEMBERSHIP & TERMS OF REFERENCE

- This item was discussed briefly. It was agreed that due to the relatively low attendance and meeting focus on above important Long Term Plan item, that this item would be carried through to the next agenda.
- Per previous meetings, Group to review of Terms of Reference and send draft to CB members for comment.
- Consider Iwi representative in future review.

FINANCIAL SUMMARY

- Refer to attached summary for information.
- John noted that Forecast Budget (2nd row) of the summary for revenue and expenses appeared high and so was the deficit. Aaron explained that the same issue had been picked up and discussed with Finance Aaron understood that it may be related to the initial loading of budgets. The Full year Forecast budget (3rd row) was correct data to refer to.

ANY OTHER BUSINESS

- CCTV update: FNDC don't require a written submission from the Group now.
-

- FNDC are presently waiting on Meridian to install a smart meter at the site.
- Discussed possible signage options to assist loading order and to try to reduce conflict associated with loading lanes and loading priorities. There are some options. There are some issues associated (i.e. location and visibility of signage in relation to loading lanes, vandalism and operational issues) and may we need to consider the scale of the problem and possible benefits related to signage. Aaron agreed would continue to look at this, discuss with the operator and keep the Group informed.

CLOSE OF MEETING

1.25PM

DRAFT

 Far North District Council <i>Te Kaunihera o Tai Tokerau ki te Raki</i>		Hokianga Harbour Crossing Long Term Plan
Meeting	2	Hokianga Ferry Liason Group, Rad centre Rawene, 12.15pm Friday 6 June 2025
Attendance	Keith Kent	Client Project Manager, FNDC
	Aaron Reilly	Operations Specialist, FNDC
	John Wigglesworth	Chair and Kohukohu Representative
	Louis Toorenburg	Rawene Representative
	Craig Joiner	Rawene Representative
	Sam Peate	COO Northland Ferries
Apologies	Chicky Rudkin	Chair Kaikohe Hokianga Community Board
	Jon Wharerau	Director of Support Services, Hokianga Health
	Sean Morrissey Butler	Hokianga Tourism Association
	Jessie McVeagh	South Hokianga Representative appointed by KHC
Long Term Planning		Standing agenda item in regular HFLG meetings
	Keith Kent	Emailed Draft Hokianga Harbour Investment Case prior to meeting (Wed 4 June)
		Distributed hard copy printouts
	Aaron Reilly	Provided document review of Investment Case 5 June
Problem Statement	All	General concern with the reference to unreliable infrastructure. Ferry is very reliable, achieving 97.4% on-time scheduled sailings
	John Wigglesworth	The ferry will become unreliable but it isn't yet. It's not the case we're making. Retain reference to aging infrastructure
	Sam Peate	Resilience is the primary issue/risk with lack of a backup ferry service.
	Keith Kent	The alternative road route is what's unreliable. Consultant has State Highway road closure data to prove this
Connectivity	John Wigglesworth	WRT the alternative road routes, The Narrows (current ferry landing site) should be the destination rather than Managamuka township. Keith suggested that Kohukohu might be better
Technical Preferred Option	All	Agreed that a water based mode was preferred to a land-based mode (bridge) and that existing route 3D produced the best MCA results but that other routes should not be discounted from further analysis
	Craig Joiner	Suggested that 3B Motukaraka which is the site of a former Dairy may offer economic development benefit which is not currently in the MCA criteria. Ngai Tūpoto hapu may have desire to develop this site.
	Craig Joiner	Advised 3C Long wharf route is shorter than 3D
	Craig Joiner	Advised that people want east-west link 6F
Option Development	All	Suggestions made regarding development of options, accepting that water-based mode is confirmed
	Craig Joiner	Identify best possible option to enhance existing ferry service. Could be 2 ferries on shuttle schedule and using modern propulsion systems (Existing Diesel engines could be changed to electric) Battery packs can be used on-shore for quick charge
	Craig Joiner	Cable ferries can deliver up to 50% cost savings
	Louis Toorenburg	Extra hours services enhancement. Occasionally happens for events
	John Wigglesworth	2nd ferry. Shuttle service or berth one as a backup. Potentially use existing ferry for this if life-extending work undertaken
General	John Wigglesworth	Can the Draft Hokianga Harbour Investment Case be shared with Sam Peate?

HOKIANGA HARBOUR FERRY LIAISON GROUP FULL MEETING (INCL NORTHLAND FERRIES). RAD CENTRE, RAWENE

6 JUNE 2025 COMMENCING AT 1.15 PM

A G E N D A

PRESENT

- John Wigglesworth - Chair and Kohukohu Representative.
- Louis Toorenborg – Rawene Representative
- Keith Kent – Senior Transport Planner (FNDC)
- Aaron Reilly – Operations Specialist Lighting & Transport (FNDC)
- Craig Joiner – Rawene Representative
- Sam Peate – Chief Operating Officer – Entrada Travel Group/Northland Ferries (via Teams).

WELCOME & INTRODUCTIONS

PREVIOUS MEETING MINUTES

- Confirmed.

APOLOGIES

- Sean Morrissey- Butler – Hokianga Tourism Association
- John Wharerau – Director of Support Services - Hokianga Health.
- Jessie McVeagh - Southern Hokianga Representative appointed by KHO/Hokianga Community Board.
- Chicky Rudkin – Chair of KHO/Hokianga Community Board.
- Rachel Kennedy - Operations Manager – Northland Ferries

OPERATIONAL MATTERS AND SERVICE UPDATE

- The KPI Service Update included in the agenda was discussed. The result to 31st March 2025 is 97.4% of scheduled sailings departed on time. There have been no mechanical or weather-related interruptions reported in the financial year to date.
 - Sam joined the meeting via Teams and apologised that he couldn't there in person due to family circumstances and informed that Rachel was on annual leave.
 - Sam noted that operations had continued to be relatively smooth, and perhaps a little quiet at times due to weather. This is reflected within the KPI result above.
 - Narrows Shelter works – Sam spoke to the planned works and informed that a local Primary school are going to paint (offsite) the panels in a mural style. It is hoped that this would reduce the likelihood of graffiti and vandalism. NF are contributing their coordination and panel installation time and some material costs to this portion of the project at no cost. The Group expressed their gratitude.
 - Narrows Shelter works - There are also planned improvements to install outdoor seating in a material and construction method that should reduce how attractive they are to steal – i.e. Steel with feet concreted in.
-

-
- Recent training – The team had undertaken some Dangerous good and de-escalation training. The training had been embraced by the team.
 - John asked if the Long-Term Plan document from the earlier meeting had been shared with Northland Ferries. It hadn't at the time of the meeting but would be afterwards.
-

COMMUNITY INITIATIVES AND EVENTS

-
- No major events raised that would impact the service.
-

PLANNED AND COMPLETED WORKS UPDATE

-
- Refer to update appended to this Agenda. Discussed and noted.
-

ANY OTHER BUSINESS

-
- No items raised.
-

CLOSE OF MEETING

-
- 1.50pm
-

DRAFT

8.3 OPEN RESOLUTIONS AND ACTIONS UPDATE

File Number: A5254411

Author: Marlema Baker, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Kaikohe-Hokianga Community Board with an overview of outstanding open resolutions and actions for Kaikohe-Hokianga Community Board.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.
- This report introduces the inclusion of 'action points' in this reporting going forward.
- Action points are a mechanism to capture actions that are not part of a formal decision/resolution but require follow up or confirmation from staff.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the Open Resolution Report for June 2025.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

Since some reports received by this Board are informational, they do not generate open resolution items. However, a need has been identified to record and track action points arising from information reports or meeting discussions.

There are currently no action point open items recorded. Moving forward, these will be captured and reported at Board meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Managers will assist in recording and following up outstanding open resolutions or actions points with their staff.

Community Board Coordinators will assist where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings, following the printing of an agenda. Democracy Services staff will support the process by generating reports.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITI HANGA / ATTACHMENTS

1. KHCB Open Resolutions & Actions - June 2025 - A5221431 [📄](#) 

OPEN RESOLUTION REPORT			
Division: Committee: Officer:		Kaikohe-Hokianga Community Board	
		Printed: Thursday, 5 June 2025 9:45:55 am Date From: 1/01/2021 Date To: 5/06/2025	
Meeting	Title	Resolution	Notes
Kaikohe-Hokianga Community Board 25/10/2024	Initiation of public consultation on the granting of a ground lease over 1 Recreation Road, Kaikohe - Sportsville	RESOLUTION 2024/109 Moved: Member Jessie McVeagh Seconded: Deputy Chairperson Tanya Filia That the Kaikohe – Hokianga Community Board recommend to Council: a) that the public consultation process is commenced on the granting of a new ground lease to Kaikohe & Districts Sportsville Incorporated, over approximately 485.7m2 of land being Lot 31 DP 10045 and 7,067.5m2 of land being part Lot 3 DP 22327, vested in Far North District Council as recreation reserve, located at 36 Recreation Road, Kaikohe. The terms of the proposed lease shall be: Term: 30 years (10+10+10) – allowed for under the Reserves Act 1977 Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule. b) is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council. CARRIED	13 Nov 2024 2:23pm Democracy Advisor Report has been escalated to the 12 Dec 2024 Council meeting with the Community Board recommendation for a decision. 04 Dec 2024 10:37am Democracy Advisor Report has been pushed to the Feb 2025 Council meeting 24 Feb 2025 4:19pm Team Leader – Property Management Public consultation approved, working with engagement team to progress. Team are drafting LTO as per Council resolution 24 Mar 2025 8:40am Team Leader – Property Management Public consultation to go live on 4 April. A further report will come back to KHCB after consultation for a recommendation to Council. 22 May 2025 9:34am Team Leader – Property Management Public consultation has concluded and will be presented to the Community Board in July. 26 May 2025 11:56am Community Board Coordinator - Reallocation Action reassigned to Team Leader – Property Management by Wood, Melissa - staff change 27 May 2025 9:15am Community Board Coordinator Consultation completed and report will be tabled to KHCB at their July meeting.

OPEN RESOLUTION REPORT			
Division: Committee: Officer:		Kaikohe-Hokianga Community Board	
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Kaikohe-Hokianga Community Board 25/10/2024	Memorial Plaque at Kaikohe Memorial Park - Laurie Byers	RESOLUTION 2024/110 Moved: Member Mike Edmonds Seconded: Chairperson Chicky Rudkin That the Kaikohe-Hokianga Community Board approve the installation of the plaque to be placed at the Memorial Park learn to ride track, subject to completion of the Public Art and Memorial application form. CARRIED	13 Nov 2024 2:04pm Democracy Advisor Staff are following up with the Kaikohe Lions Club for the Art in Public Places Application form to be filled out for this to go ahead. 10 Dec 2024 10:34am Democracy Advisor No further updates, still awaiting form to be filled out 30 Jan 2025 5:08pm Community Board Coordinator Staff have reached out to Kaikohe Lions Club again for the documentation required, and to offer assistance. No response received as at 30/1/25 26 Mar 2025 4:10pm Community Board Coordinator Kaikohe Lions Club are seeking direction from Mr Byer's family before being able to provide us further information to progress. 28 Mar 2025 9:59am Community Board Coordinator - Target Date Revision Finalisation of this is outside of our scope - we are waiting on customer. 29 Apr 2025 10:09am Community Board Coordinator No further update at this time. 26 May 2025 11:57am Community Board Coordinator No further update at the time of agenda going to print

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Kaikohe-Hokianga Community Board 21/02/2025	Recommendation for Vesting of Recreation Reserve	RESOLUTION 2025/4 Moved: Member Mike Edmonds Seconded: Member Jessie McVeagh That the Kaikohe-Hokianga Community Board recommend to Council that: a) Proposed Lot 93 of 2250013-RMACOM is vested with Council as a recreation reserve b) Proposed Lot 400 of 2250013-RMACOM is vested with Council as a local purpose (esplanade) reserve. CARRIED	27 Mar 2025 9:19am Democracy Advisor Following advice from Legal Services, staff will seek agreement from the Group Manager - Delivery and Operations for vesting of these reserves not Council. In future, feedback from the Community Boards on consents proposing vested reserves will be requested informally rather than through a formal meeting report. An update on the vesting of this reserve will be provided for the KHCB. 29 Apr 2025 5:48pm Planner – Parks & Reserves Subdivision consent that would create reserve currently on hold. 19 May 2025 11:05am Planner – Parks & Reserves Subdivision consent that would create reserve is currently on hold.
Kaikohe-Hokianga Community Board 21/02/2025	Ground lease requests over Kaikohe landfill	RESOLUTION 2025/6 Moved: Member Jessie McVeagh Seconded: Member Harmonie Gundry That the Kaikohe – Hokianga Community Board recommend that Council deny all new ground lease requests over Part 3 and 4 DP 22327 Blk XV Omapere SD, located at Recreation Road, Kaikohe and vested in Far North District Council as recreation reserve, known as the Kaikohe Landfill, due to health and safety risks. <u>Abstained:</u> Deputy Chairperson Tanya Filia CARRIED	28 Mar 2025 10:09am Community Board Coordinator Report has been escalated to 10 April Council meeting for a decision. 28 Apr 2025 12:56pm Team Leader – Property Management More information requested before passing resolution. A workshop will be held by staff with Councillors and CB members at a later date 26 May 2025 11:55am Community Board Coordinator - Reallocation Action reassigned to Team Leader – Property Management by Wood, Melissa - staff change

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Meeting	Title	Resolution	Notes
			27 May 2025 2:44pm Community Board Coordinator The Property Team are progressing internal reports and a handover due to staff changes. An update on next steps will then be provided.
Kaikohe-Hokianga Community Board 21/02/2025	New Ground Lease to Kohukohu Bowling Club Incorporated over 22 Beach Road, Kohukohu	RESOLUTION 2025/7 Moved: Member Mike Edmonds Seconded: Member Jessie McVeagh That the Kaikohe - Hokianga Community Board: a) recommend to Council that the process is commenced on the granting of a new ground lease to Kohukohu Bowling Club Incorporated over part of the Recreation Reserve being Part Lot 2 DP 23934 and Pt Sec 81 Blk X Mangamuka SD, approximately 2,555.4 square metres, held in New Zealand Gazette 1981 page 1917 held in Record of Title NA636/269. The terms of the proposed lease shall be: Term: 30 Years (10+10+10) Annual Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule. b) agrees to hear any submissions received in response to the consultation process and to make recommendations to Council. CARRIED	28 Mar 2025 10:10am Community Board Coordinator Report has been escalated to 10 April Council meeting for a decision. 28 Apr 2025 12:57pm Team Leader – Property Management Council Resolution 2025/37. Working alongside Comms and Engagement to commence public consultation. KHCB will Hear any submissions received. 26 May 2025 11:55am Community Board Coordinator - Reallocation Action reassigned to Team Leader – Property Management by Wood, Melissa - staff change 27 May 2025 2:43pm Community Board Coordinator Consultation on the lease proposal will commence in June, through to 25 July. Any Hearing requests will be heard by the Board, after which a further report will be tabled to KHCB.
Kaikohe-Hokianga Community Board 16/05/2025	Broadway Kaikohe Placemaking Project	RESOLUTION 2025/53 Moved: Chairperson Chicky Rudkin Seconded: Cr John Vujcich That the Kaikohe-Hokianga Community Board: a) allocate \$57,000 funding from the Kaikohe-Hokianga Town Beautification fund to be paid to Far North Holdings Limited	27 May 2025 2:47pm Community Board Coordinator Steering Group continues to meet to develop next steps in the process and the CB will be updated. Akau completing the full placemaking plan which will be tabled for the Board at their June meeting.

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		<p>towards implementation of upgrades to the general Broadway area;</p> <p>b) confirm their resolution of 19 July 2024 (Resolution 2024/74) to allocate \$50,000 funding from their Pride of Place budget to be paid to Far North Holdings Limited towards implementation of upgrades to the general Broadway area; and</p> <p>c) allocate an additional \$10,000 funding from their Pride of Place budget to be paid to Far North Holdings Limited towards professional services fees for project management of implementation of upgrades to the general Broadway area.</p> <p>CARRIED</p>	<p>27 May 2025 2:50pm Community Board Coordinator - Target Date Revision</p> <p>Target date changed by Wood, Melissa from 30 May 2025 to 13 June 2025 - date of KHCB meeting report and update to be tabled.</p>

9 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Confirmation of Previous Minutes - Public Excluded	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

10 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

11 TE KAPINGA HUI / MEETING CLOSE