

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
ORDINARY TE KOUKOU - TRANSPORT AND INFRASTRUCTURE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE  
ON TUESDAY, 17 JUNE 2025 AT 10:00 AM**

**PRESENT:** Kahika Moko Tepania, Cr Steve McNally, Kōwhai - Deputy Mayor Kelly Stratford, Cr Felicity Foy (online), Cr Ann Court (online), Cr Hilda Halkyard-Harawira, Cr Babe Kapa (online), Cr Tāmati Rākena, Cr Mate Radich (online), Cr John Vujcich.

**IN ATTENDANCE:** Community Board Chairs Adele Gardner, Belinda Ward, and Chicky Rudkin (online).

**STAFF PRESENT:** Tanya Proctor (Head of Infrastructure), Guy Holroyd (Chief Executive Officer), Charlie Billington (Group Manager – Corporate Services), Kayla Jonas (Chief of Staff), Ken Lewis (Manager – Communications and Engagement), Aisha Huriwai (Manager – Democracy Services), Marysa Maheno (Democracy Advisor), Nicola Smith (Group Manager – Community and Engagement), Doug Astill (Compliance Officer – Infrastructure Services), Scott Smith (Manager – Waters), Jacine Warmington (Group Manager – Strategic Relationships), Ruben Garcia (Group Manager – Delivery and Operations)(online), Mary Moore (Manager – Infrastructure Services).

**1 KARAKIA TIMATANGA / OPENING PRAYER**

Kahika-Mayor Moko Tepania commenced the meeting with a karakia at 10:00 AM.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

Kahika-Mayor Moko Tepania noted an apology from Cr Ann Court for early departure to attend a tangi.

**3 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS**

Kahika-Mayor Moko Tepania noted that the marama today is Korekore Te Rawea.

**4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**

**4.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 4.1 document number A5044436, pages 10 - 17 refers

**RESOLUTION 2025/51**

Moved: Kahika Moko Tepania

Seconded: Cr John Vujcich

**That Te Koukou – Transport and Infrastructure Committee confirm the minutes of the meeting held 20 May 2025 are true and correct.**

*Note: An amendment will be made to correct the position description typo for the Chief of Staff.*

**CARRIED**

*Cr Foy joined the meeting at 10:03 AM.*

## 5 NGĀ PŪRONGO / REPORTS

### 5.1 WATER AND TRANSPORT PORTFOLIO MEMBER REPORTS

Agenda item 5.1 document number A5132235, pages 18 - 18 refers

#### **RESOLUTION 2025/52**

Moved: Kahika Moko Tepania

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**That Te Koukou – Transport and Infrastructure Committee:**

- **note the verbal March 2025 reports from Members Ann Court and Steve McNally as Transport Portfolio holders; and**
- **note the verbal March 2025 report from Member Mate Radich as a Water Portfolio holders.**

**CARRIED**

## 6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

### 6.1 TE KOUKOU OPEN RESOLUTIONS AND ACTION POINTS UPDATE JUNE 2025

Agenda item 6.1 document number A5044477, pages 19 - 26 refers

#### **RESOLUTION 2025/53**

Moved: Kahika Moko Tepania

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**That Te Koukou – Transport and Infrastructure Committee receive the report Te Koukou – Transport and Infrastructure Committee Open Resolution and Actions Update June 2025.**

**CARRIED**

Delivery and Operations Group Manager gave a verbal update on outstanding open resolutions.

- **Review of the range of Plastics Accepted at FNDC Facilities:**
  - As a result of the report Te Koukou – Transport and Infrastructure Committee received at the April meeting, several commercial operators have reached out to potentially take the plastic which would avoid the stockpile of plastic going to landfill. Staff are currently exploring these options and will have an outcome before the July committee meeting.
- **Redwoods:**
  - It has been requested by the Chief Executive Officer for the trees to be felled. Staff are currently working on getting a contractor to carry out the work which should be confirmed by the end of June. Formal comms will then be released to the public to advise when works will be carried out.

## 6.2 INFRASTRUCTURE COMPLIANCE

Agenda item 6.2 document number A5168748, pages 27 - 39 refers

### RESOLUTION 2025/54

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Hilda Halkyard-Harawira

**That Te Koukou - Transport and Infrastructure Committee receive the report Infrastructure Compliance.**

**CARRIED**

## 6.3 INFRASTRUCTURE WORKING GROUP UPDATES

Agenda item 6.3 document number A5168758, pages 40 - 63 refers

### RESOLUTION 2025/55

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Steve McNally

**That Te Koukou - Transport and Infrastructure Committee receive the report Infrastructure Working Group Updates.**

**CARRIED**

## 6.4 FNDC TRANSPORTATION MAINTENANCE AND RENEWALS ACTIVITY UPDATE APRIL 2025

Agenda item 6.4 document number A5190738, pages 64 - 104 refers

### RESOLUTION 2025/56

Moved: Cr Steve McNally

Seconded: Kahika Moko Tepania

**That Te Koukou - Transport and Infrastructure Committee receive the report FNDC Transportation Maintenance and Renewals Activity Update April 2025.**

**CARRIED**

## 6.5 TRANSPORTATION - HOKIANGA FERRY SERVICE CONTRACT APRIL 2025 UPDATE

Agenda item 6.5 document number A5191029, pages 105 - 107 refers

### RESOLUTION 2025/57

Moved: Cr John Vujcich

Seconded: Kahika Moko Tepania

**That Te Koukou - Transport and Infrastructure Committee receive the report Transportation - Hokianga Ferry Service Contract April 2025 Update.**

**CARRIED**

## 6.6 TRANSPORT CAPITAL WORKS PROGRAMME UPDATE

Agenda item 6.6 document number A5208805, pages 108 - 117 refers

### RESOLUTION 2025/58

Moved: Cr Felicity Foy

Seconded: Kahika Moko Tepania

**That Te Koukou - Transport and Infrastructure Committee receive the report Transport Capital Works Programme Update.**

**CARRIED**

## 6.7 WATERS OPERATIONAL REPORT

Agenda item 6.7 document number A5211686, pages 118 - 129 refers

### RESOLUTION 2025/59

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr John Vujcich

**That Te Koukou - Transport and Infrastructure Committee receive the report Waters Operational Report.**

**CARRIED**

## 6.8 CAPITAL PROGRAMME DELIVERY UPDATE

Agenda item 6.8 document number A5212986, pages 130 - 140 refers

### RESOLUTION 2025/60

Moved: Kahika Moko Tepania

Seconded: Cr Steve McNally

**That Te Koukou - Transport and Infrastructure Committee receive the report Capital Programme Delivery Update.**

**CARRIED**

## 6.9 KAIKOHE LIBRARY AND CIVIC HUB PROJECT UPDATE

Agenda item 6.9 document number A5214708, pages 141 – 152 refers

### RESOLUTION 2025/61

Moved: Cr John Vujcich

Seconded: Cr Tāmati Rākena

**That Te Koukou - Transport and Infrastructure Committee receive the report Kaikohe Library and Civic Hub Project Update.**

**CARRIED**

**6.10 COMMUNITY FACILITIES OPERATIONS AND MAINTENANCE CONTRACT UPDATE**

Agenda item 6.10 document number A5223890, pages 153 - 169 refers

**RESOLUTION 2025/62**

Moved: Kahika Moko Tepania

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

**That Te Koukou - Transport and Infrastructure Committee receive the report Community Facilities Operations and Maintenance Contract Update.****CARRIED****7 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED****RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION****That the public be excluded from the following parts of the proceedings of this meeting.****The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>7.1 - Confirmation of Previous Minutes - Public Excluded</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>7.2 - Infrastructure Acceleration Fund Kawakawa Water Reticulation Upgrades - Physical Works Procurement</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**UNCONFIRMED**

Ordinary Te Koukou - Transport and Infrastructure Committee Meeting  
Minutes

17 June 2025

	activities	
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**8 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

Kahika – Mayor Moko Tepania closed the meeting with a karakia.

**9 MEETING CLOSE**

The meeting closed at 12:23 PM.

The minutes of this meeting will be confirmed at the Ordinary Te Koukou - Transport and Infrastructure Committee Meeting held on 22 July 2025.

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**CHAIRPERSON**