

# AGENDA



## Tuesday, 13 May 2025

**Time:** 10:00 AM  
**Location:** Conference Room - Te Ahu  
Cnr State Highway 1 and Mathews  
Avenue  
Kaitiāia

**Membership:**

Chairperson Adele Gardner  
Deputy Chairperson John Stewart  
Councillor Felicity Foy  
Member Darren Axe  
Member Sheryl Bainbridge  
Member William (Bill) Subritzky  
Member Rachel Baucke



**The Local Government Act 2002 states the role of a Community Board is to:**

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

**Council Delegations to Community Boards - January 2013**

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

**Exclusions:** *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.
6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.

8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
  - a) Control of Use of Public Spaces – Dispensations on signs
  - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
  - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
  - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
  - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. Specific to Te Hiku Community Board – the Kaitia Drainage Area Committee, Waiharara and Kaikino Drainage Area Committee and Motutangi Drainage Area Committee.
18. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
19. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
20. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
21. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

### Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.



4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
  - a) Holding a Community forum prior to Board meetings
  - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

## Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
  - a) the disposal and purchase of land
  - b) proposals to acquire or dispose of reserves
  - c) representation reviews
  - d) development of new maritime facilities
  - e) community development plans and structure plans
  - f) removal and protection of trees
  - g) local economic development initiatives
  - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

**Far North District Council**  
**Te Hiku Community Board Meeting**  
**will be held in the Conference Room - Te Ahu, Cnr State Highway 1 and**  
**Mathews Avenue, Kaitāia on:**  
**Tuesday 13 May 2025 at 10:00 AM**

**Te Paeroa Mahi / Order of Business**

<b>1</b>	<b>Karakia Tīmatanga / Opening Prayer .....</b>	<b>7</b>
<b>2</b>	<b>Ngā Whakapāha Me Ngā Pānga Mema / Apologies and Conflicts of Interest .....</b>	<b>7</b>
<b>3</b>	<b>Te Wāhanga Tūmatanui / Public Forum .....</b>	<b>7</b>
<b>4</b>	<b>Ngā Tono Kōrero / Deputation .....</b>	<b>7</b>
<b>5</b>	<b>Ngā Kaikōrero / Speakers .....</b>	<b>7</b>
<b>6</b>	<b>Te Whakaaetanga o Ngā Meneti o Mua / Confirmation of Previous Minutes .....</b>	<b>8</b>
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<b>7</b>	<b>Ngā Pūrongo / Reports .....</b>	<b>16</b>
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7.3	Funding Applications .....	34
7.4	Proposed Annual Plan 2025/26 budgets for Waiharara, Kaikino, Kaitaia and Motutangi Drainage Areas .....	209
<b>8</b>	<b>Ngā Pūrongo Taipitopito / Information Reports .....</b>	<b>213</b>
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<b>10</b>	<b>Karakia Whakamutunga / Closing Prayer .....</b>	<b>224</b>
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**1 KARAKIA TĪMATANGA / OPENING PRAYER****2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

**3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM****4 NGĀ TONO KŌRERO / DEPUTATION**

No requests for deputations were received at the time of the Agenda going to print.

**5 NGĀ KAIKŌRERO / SPEAKERS**

## **6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**

### **6.1 CONFIRMATION OF PREVIOUS MINUTES**

**File Number:** A5045149

**Author:** Marysa Maheno, Democracy Advisor

**Authoriser:** Aisha Huriwai, Manager - Democracy Services

#### **TAKE PŪRONGO / PURPOSE OF THE REPORT**

The minutes are attached to allow Te Hiku Community Board to confirm that the minutes are a true and correct record of the previous meetings.

#### **TŪTOHUNGA / RECOMMENDATION**

**That Te Hiku Community Board confirm the minutes of the meeting held 15 April 2025 to be a true and correct record.**

#### **1) TĀHUHU KŌRERO / BACKGROUND**

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

#### **2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS**

The minutes of the meetings are attached.

The Te Hiku Community Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

#### **TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION**

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

#### **3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

There are no financial implications or the need for budgetary provision.

#### **ĀPITIHINGA / ATTACHMENTS**

- 1. 2025-04-15 Te Hiku Community Board Minutes - A5159510** [↓](#) 

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.  State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**UNCONFIRMED**

Te Hiku Community Board Meeting Minutes

15 April 2025

**MINUTES OF  
TE HIKU COMMUNITY BOARD MEETING  
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS  
AVENUE, KAITĀIA  
ON TUESDAY, 15 APRIL 2025 AT 10:00 AM**

**PRESENT:** Deputy Chairperson John Stewart, Member Darren Axe, Member Sheryl Bainbridge, Member William (Bill) Subritzky, Member Rachel Baucke

**IN ATTENDANCE:** Cr Hilda Halkyard-Harawira

**STAFF PRESENT:** Marysa Maheno (Democracy Advisor), Kathryn Trewin (Funding Advisor)(online), Michelle Rockell (Team Leader – Property & Facilities Management)(online)

**1 KARAKIA TIMATANGA / OPENING PRAYER**

Member Baucke commenced the meeting with a karakia at 10:00 AM

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

**APOLOGY**

**RESOLUTION 2025/24**

Moved: Member Darren Axe

Seconded: Member Rachel Baucke

**That the apology received from Chair Adele Gardner and Cr Felicity Foy be accepted and leave of absence granted.**

**CARRIED**

**3 NGĀ TONO KŌRERO / DEPUTATIONS**

Ruka Rawiri spoke on behalf of Waitomo Papakainga Development Society Incorporated regarding their proposal of a 30-year lease to the Herekino Memorial Hall Committee.

**4 NGĀ KAIKŌRERO / SPEAKERS**

Carlie Reynolds spoke to item 7.3, funding application for Momentum Charitable Trust.

**5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**

**5.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A5045153, pages 8 - 13 refers

**RESOLUTION 2025/25**

Moved: Member Darren Axe

Seconded: Member Sheryl Bainbridge

**That Te Hiku Community Board confirm the minutes of the meeting held 18 March 2025 to be a true and correct record.**

**CARRIED**



**UNCONFIRMED**

Te Hiku Community Board Meeting Minutes

15 April 2025

**6 NGĀ PŪRONGO / REPORTS****6.1 NEW GROUND LEASE TO WAIPAPAKAURI SPORTS COMPLEX INCORPORATED OVER 24 WAIPAPAKAURI DOMAIN ROAD**

Agenda item 7.1 document number A5094862, pages 14 - 20 refers

**RESOLUTION 2025/26**

Moved: Member Rachel Baucke

Seconded: Member Darren Axe

**That Te Hiku Community Board recommend to Council:**

- a) that the public consultation process is commenced on the granting of a new ground lease to Waipapakauri Sports Complex Incorporated over 24 Waipapakauri Domain Road, Recreation Reserve being Section 34 Block X Rangaunu SD, approximately 82,988 square metres, held in New Zealand Gazette 1952 page 1995.
- b) The terms of the proposed lease shall be:
  - Term: 30 Years (10+10+10)
  - Annual Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule; and
- c) That the Te Hiku Community Board is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council.

**CARRIED****6.2 WINTER 2025 RURAL TRAVEL FUNDING APPLICATIONS**

Agenda item 7.2 document number A5128208, pages 21 - 24 refers

**RESOLUTION 2025/27**

Moved: Member Sheryl Bainbridge

Seconded: Member Darren Axe

**That Te Hiku Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:**

- a) Te Kura a Iwi o Pawarenga \$250
- b) Te Hapua Sports and Recreation Club \$500
- c) Pukenui School \$200
- d) Panguru RFC \$600
- e) Phoenix Netball \$350
- f) Muriwhenua Whai Repo \$500
- g) Mt Hobson UNISS Netball Team \$150
- h) Kaitaia United AFC \$500
- i) Kaitaia Pirates Sports Club \$1,400
- j) Kaitaia City Rugby Union Football Club \$1,000

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**UNCONFIRMED**

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**k) Eastern United RFC JMB/IMB \$600****l) Coastal Homes Netball \$370****m) Te Rarawa Rugby Club \$1,100****\$7,520****CARRIED****6.3 PROJECT FUNDING REPORTS**

Agenda item 7.3 document number A5131937, pages 25 - 28 refers

**RESOLUTION 2025/28**

Moved: Member Rachel Baucke

Seconded: Member Darren Axe

**That Te Hiku Community Board note the project report received from:**

- a) Momentum Charitable Trust**

**CARRIED****6.4 FUNDING APPLICATIONS**

Agenda item 7.4 document number A5132228, pages 29 – 93 refers

**RESOLUTION 2025/29**

Moved: Deputy Chairperson John Stewart

Seconded: Member Rachel Baucke

**That Te Hiku Community Board:**

- a) approve the sum of \$1,652 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Tania Pomana for costs towards providing printing workshops in Te Hiku Libraries for Matariki 2025;**
- b) approve the sum of \$1,666 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Jannine Pikari for costs towards providing rongoa workshops in Te Hiku Libraries for Matariki 2025;**
- c) approve the sum of \$1,706 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Korari Enterprises for costs towards providing papermaking workshops in Te Hiku Libraries for Matariki 2025; and**
- d) approve the sum of \$792 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Medina Koni for costs towards providing raranga workshops in Te Hiku Libraries for Matariki 2025.**

**CARRIED**

**UNCONFIRMED**

Te Hiku Community Board Meeting Minutes

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**6.4 FUNDING APPLICATIONS**

Agenda item 7.4 document number A5132228, pages 29 – 93 refers

**RESOLUTION 2025/30**

Moved: Member Rachel Baucke

Seconded: Member Darren Axe

- e) **That Te Hiku Community Board approve the sum of \$2,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Momentum Charitable Trust for costs towards providing life skills and financial courses at Kaitaia Probation Centre**

**CARRIED****MOTION****RESOLUTION 2025/31**

Moved: Member Sheryl Bainbridge

Seconded: Member Darren Axe

**That Te Hiku Community Board:**

- a) **request again that a letter be sent to all land drainage rate payers explaining their obligations under the Land Drainage Bylaw,**
- b) **request that staff progress the draft Land Drainage Management Plan; and**
- c) **request that a workshop be held for Land Drainage Bylaws.**

**CARRIED****7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****7.1 TE HIKU COMMUNITY BOARD APRIL 2025 OPEN RESOLUTION REPORT**

Agenda item 8.1 document number A5045151, pages 94 - 100 refers

**RESOLUTION 2025/32**

Moved: Member Rachel Baucke

Seconded: Member William (Bill) Subritzky

**That Te Hiku Community Board receive the report Te Hiku Community Board April 2025 Open Resolution Report.****CARRIED**

**UNCONFIRMED**

Te Hiku Community Board Meeting Minutes

15 April 2025

**7.2 TE HIKU COMMUNITY HALL ANNUAL INFORMATION 2023-2024**

Agenda item 8.2 document number A5111383, pages 101 - 138 refers

**RESOLUTION 2025/33**

Moved: Member William (Bill) Subritzky

Seconded: Member Rachel Baucke

**That Te Hiku Community Board receive the report Te Hiku Community Hall Annual Information 2023-2024.****CARRIED****7.3 DRAFT ALFRESCO DINING LICENCES FOR COMMENT.**

Agenda item 8.3 document number A5119846, pages 139 - 151 refers

**RESOLUTION 2025/34**

Moved: Member Rachel Baucke

Seconded: Member Darren Axe

**That the Te Hiku community board:**

- a) **Pursuant to the Council resolution passed on 30 June 2022, provide comment on the renewal of alfresco dining approval applications from: Jesse's on the Waterfront Café, Beach Box café Gelato and Mussel Rock Café and Bar.**

**CARRIED****MOTION****RESOLUTION 2025/35**

Moved: Member Sheryl Bainbridge

Seconded: Deputy Chairperson John Stewart

**That Te Hiku Community Board formally ask NRC to take the lead to:**

- **Establish a multi-agency working group to develop a coordinated MR strategy.**
- **Fast-track NRC classification of MR to enable regulatory control measures.**
- **Ensure fair representation of private farmers in future discussions.**
- **Increase DOC accountability for invasive weed control on conservation land.**
- **Launch an education and awareness campaign led by NRC.**

**CARRIED**

**UNCONFIRMED**

Te Hiku Community Board Meeting Minutes

15 April 2025

**MOTION****RESOLUTION 2025/36**

Moved: Deputy Chairperson John Stewart  
Seconded: Member Darren Axe

**That Te Hiku Community Board request that Far North District Council prioritise Allen Bell Drive traffic calming.**

*Note: The Board is aware that traffic calming is not encouraged in the GPS, but after the horrific results of the speed trailer and multiple RFS requests from residents, the board believe this has to be escalated.*

**CARRIED****MOTION****RESOLUTION 2025/37**

Moved: Deputy Chairperson John Stewart  
Seconded: Member Darren Axe

**That Te Hiku Community Board request that Council staff progress fuel storage, runways and budgeted works as soon as possible for the Kaitiāia Airport.**

**CARRIED****7.4 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 8.4 document number A5140865, pages 151 - 169 refers

**RESOLUTION 2025/38**

Moved: Deputy Chairperson John Stewart  
Seconded: Member Darren Axe

**That Te Hiku Community Board note the March 2025 member reports from Chairperson Adele Gardner and members Sheryl Bainbridge, Bill Subritzky, Darren Axe, John Stewart and Rachel Baucke.**

**CARRIED****7 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 12:51 PM.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 13 May 2025.

.....  
**CHAIRPERSON**

## 7 NGĀ PŪRONGO / REPORTS

### 7.1 AMENITY LIGHTING FOR 2024/25

**File Number:** A5093676

**Author:** Jeanette England, District Facilities Design Officer

**Authoriser:** Tanya Proctor, Head of Infrastructure

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek approval from Te Hiku community board for the installation of an Amenity Light at Allen Bell Drive toilets.

#### WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- The Community Board provided locations for the installation of amenity lights in Te Hiku ward for pricing.
- Only one of the two locations could be considered for this funding
- Determine the viability of solar lighting as the preferred option.
- Provision of lighting specifications for information.

#### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve:

- a) The installation of an amenity light at Allen Bell Drive, Kaitāia.
- b) The ongoing operational expenditure of \$1,500 per annum.

#### 1) TĀHUHU KŌRERO / BACKGROUND

The Community Board has an annual budget of \$10,000 for new amenity lights within the ward. This budget has traditionally been utilised as part of other larger projects at parks and reserves within the ward.

There are no major parks and reserves projects over the next three years due to the LITE LTP requirements. For staff to successfully install new amenity lights within budget, the Community Board were asked to provide suggested locations to enable accurate costings for each of the proposed sights.

#### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The Community Board provided two locations for Te Hiku ward so staff could investigate and cost the options.

Staff engaged lighting company Kinetic Electrical to provide quotes for the new amenity lights at Remembrance Park, 15 Matthews Avenue and at Allen Bell Drive public toilet Kaitāia. There is an existing light at Remembrance Park which required renewal, so this funding could not be assigned to the renewal of this light as it is for new lighting only.

#### Mains vs Solar:

Installing 230V amenity light would not only be over the allocated \$10,000 budget per location but would also incur additional costs for miscellaneous electrical gear. This includes cabling, connecting to an existing metering system or installation of a new meter, installing circuit breakers, and upgrading or integrating with the switchboard. On top of these material costs, the required labour for such work would further escalate expenses, making this approach financially impractical. By comparison, an LED solar light eliminates these complications. It operates independently of the electrical grid, avoids costly infrastructure and labour, and remains a budget-friendly, sustainable, and maintenance-efficient solution. Solar lighting is the clear choice for keeping the project on track



and within budget. Life of these lights is approximately 50,000 hours or 6 to 10 years, dependant on conditions, at an estimated cost of \$3,500 for renewals.

**Maintenance Program Suggestion:**

For ongoing maintenance of the LED solar lighting, it is suggested not engaging a specialist electrical company to keep costs to a minimum. The simplicity of maintaining solar lights means no specialised skills or qualifications are required. Tasks like cleaning the solar panel tops and pressing the on/off switch to verify functionality can be performed by general personnel, further reducing expenses. This cost-effective approach ensures the lights remain in excellent working condition while keeping long-term operational costs as low as possible. It's a practical solution that aligns with the sustainable and budget-friendly nature of the project. Ongoing operational budget required would be approximately \$1,500 per annum per light. This would include the hire of a scissor lift, labour and vehicle mileage. Below is a table, for reference, outlining the work required, approximate location within the identified site and costs for each of the new Amenity Lights. Pricings of each of the locations, show that the budget of \$10,000 per year will only enable the installation of one (1) light per year. Also included below is the Lighting Specifications which show the type and style of light to be installed for reference purposes.

### Lighting Specifications:

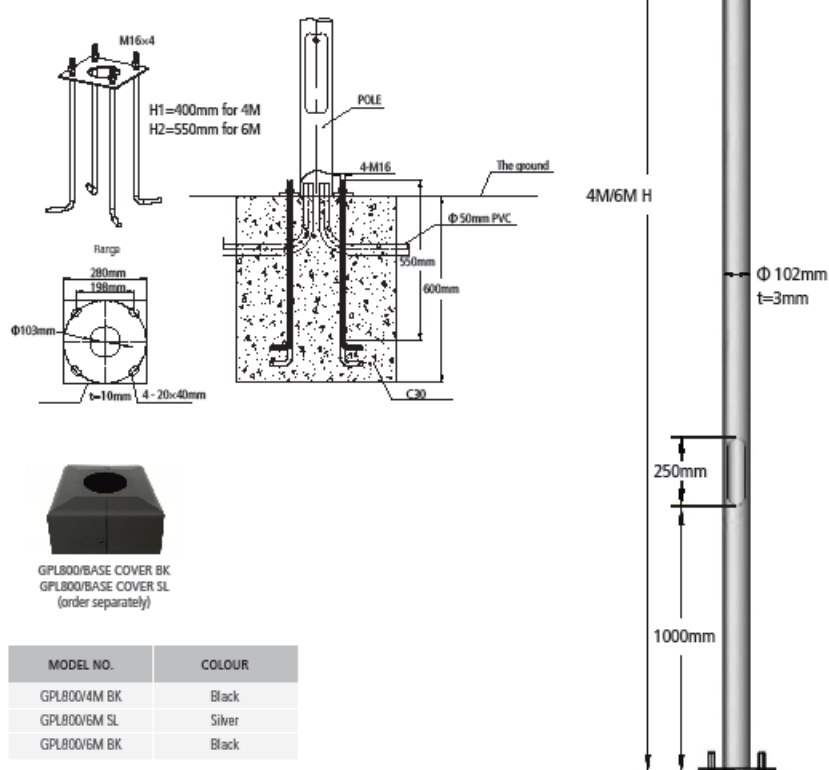


## POLE GPL800-4M/6M

## FEATURES

- Material Q235 steel pipe pole
- Surface treatment: Hot dip galvanisation with thickness of 80-100µm and anti-ageing electrostatic spray processing with super resistance to corrosion
- Ultimate support weight: 250KG
- Customised colour or lengths are available

## FOUNDATION

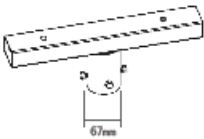


Specifications above are for reference only and may vary without prior notice




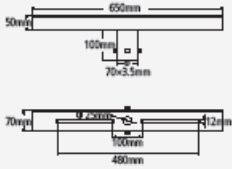

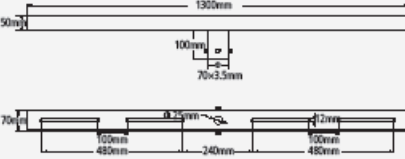
ACCESSORIES

Customised floods bracket

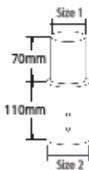


- Material: Q235 steel
- Surface treatment: Hot dip galvanisation with thickness of 80-100µm and anti-ageing electrostatic spray processing with super resistance to corrosion. Customised colour or lengths are available

Stock item code (Suitable for Bright Star and Marina floods)

MODEL NO.	DIMENSIONS
<div>GPL800 SINGLE T BRACKET SL</div> 	
<div>GPL800 TWIN T BRACKET SL</div> 	

Customised pole adaptor



- Size 1:  
Top exterior diameter options: 48, 60, 76mm
- Size 2:  
Bottom interior diameter options: 60, 76, 89mm

Specifications above are for reference only and may vary without prior notice



**LED POLE MOUNT LIGHT**

**GPL813 THEMIS**  
IP65 SOLAR LED POST TOP LIGHT



ON/OFF BUTTON



**FEATURES**

- Die-cast aluminium housing
- Powder coated finish in black
- High efficiency Mono solar panel 38W/18V
- MPPT solar charging controller
- LifePO4 battery 12.8V 154WH
- 2000 Cycles LifePO4 battery
- Ultra efficiency LED chips, up to 190lm/w
- Built-in PIR + Motion sensor
- Charging time: 5 hours
- Back up time: 25 hours
- Recommended mounting height: 4-6M
- LED lifespan: 50000 hours @ L70 B10, Ta 25°C
- Working temperature: -10 - 60°C
- Charging temperature: 0 - 45°C

**DIMENSIONS**



NOTE: the best fit pole diameter is 76mm

**TECHNICAL SPECIFICATIONS**

MODEL NO.	SOLAR PANEL	LIFEPO4 BATTERY	POWER (W)	LUMEN (lm)	COLOUR TEMPERATURE (K)	CRI	FITTING COLOUR
GPL813 BC BK SOLAR	38W 18V Mono	12.8V154WH	18	2800max	3000/6000	>80	Black

Specifications above are for reference only and may vary without prior notice

**IMAGE**



**FACTORY DEFAULT SETTING**

Sensing time	Sensor activation	Sensor deactivation
1-2 hours	100%	30%
3-5 hours	30%	10%
6-12 hours	10%	10%
13-15 hours	20%	20%

**ACCESSORIES**




GPL813/ADAPTOR 60-76      GPL813/REMOTE CONTROL


[GLIGHT.CO.NZ](http://GLIGHT.CO.NZ) / [NSLIGHTING.CO.NZ](http://NSLIGHTING.CO.NZ) 285

## TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

This was the only location applicable for pricing.

## 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be an ongoing increase to the operational budgets of approximately \$1,500 per annum per light.

## ĀPITI HANGA / ATTACHMENTS

Nil

## Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This project has a relatively low degree of significance as the Community Board have determined the locations as part of their strategic plans which have already been consulted on with their communities.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This project meets the community outcome of "Safe, Healthy Communities". By providing lighting in areas with little or no lighting and aids in the safety of our communities.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This project has does not have a district wide relevance as the Community Board have delegated authority for Amenity Lights and they have determined the locations for these new lights.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.  State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The Community Board has provided the locations of the lighting as part of their strategic plan which have had the wider community input including hapu and iwi
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Lighting as proposed will aid with accessibility and visibility in the locations mentioned.
State the financial implications and where budgetary provisions have been made to support this decision.	There are not significant changes to the financial implications for this new light. Provision for an ongoing operational budget has been included in the report.
Chief Financial Officer review.	The Chief Executive Officer has reviewed this report.

## 7.2 PROJECT FUNDING REPORTS

**File Number:** A5169601

**Author:** Kathryn Trewin, Funding Advisor

**Authoriser:** Aisha Huriwai, Manager - Democracy Services

### TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board note the project reports received from:

- a) Ahipara Aroha
- b) Doubtless Bay Fishing Club
- c) Far North Cricket
- d) Te Hiku Sports Hub Inc

### 1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.





### TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

### ĀPITIHINGA / ATTACHMENTS

1. Ahipara Aroha - A5169591 [↓](#) 
2. Doubtless Bay Fishing Club - A5169592 [↓](#) 
3. Far North Cricket - A5169597 [↓](#) 
4. Te Hiku Sports Hub Inc - A5169599 [↓](#) 



**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Board Funding Policy
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



**Far North  
District Council**

**Project Report  
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

**Please return the completed form to: [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) PDF attachment via email is preferred) OR:**

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: Ahipara Aroha \_\_\_\_\_

Name & location of project: Ahipara Movies in the Park \_\_\_\_\_

Date of project/activity: 21 Dec 2024 – 1<sup>st</sup> Feb 2025 \_\_\_\_\_

Which Community Board did you receive funding from?

☒ Te Hiku

☐ Kaikohe-Hokianga

☐ Bay of Islands-Whangaroa

Amount received from the Community Fund: \$3794.42 \_\_\_\_\_

Board meeting date the grant was approved: October 2024 \_\_\_\_\_

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please tick)
Nettl -Corflute Advertising	\$166.75	See bank
Te Marama Charitable Trust-Equipment Hire – Movie Set Up	\$3450.00	statement
Onsite Access - Portaloos	\$565.44	
T8 Traffic Control	\$1854.80	

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,  
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: [ask.us@fndc.govt.nz](mailto:ask.us@fndc.govt.nz), Website: [www.fndc.govt.nz](http://www.fndc.govt.nz)

Total:	\$6,036.00	
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**Give a brief description of the highlights of your project including numbers participating:**

Approximately 75-100 people attended each movie night. There was a great family atmosphere, and we received very positive feedback from community and also from visitors.

**Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:**

The movie nights provided family entertainment which was accessible by many members of the community. This allowed our local whanau to experience four movies in our local park. There was also an opportunity for community members to set up market stalls at the events.  
These movie nights were part of Ahipara Aroha's summer events calendar.

**Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:**

This is the notice that has been advertised on Ahipara's digital sign.



**Far North  
District Council**

**Project Report  
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

**Please return the completed form to: [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) PDF attachment via email is preferred) OR:**

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

**Name of organisation: Doubtless Bay Fishing Contest and Auction Inc \_\_\_\_\_**

**Name & location of project: Anniversary Classic fishing even, Taipa Doubtless Bay**

**Date of project/activity: 25<sup>th</sup> and 26<sup>th</sup> January 2025 \_\_\_\_\_**

**Which Community Board did you receive funding from?**

☒

Te Hiku

☐

Kaikohe-Hokianga

☐

Bay of Islands-Whangaroa

**Amount received from the Community Fund: \$6500 (excl GST) \_\_\_\_\_**

**Board meeting date the grant was approved: Sept 2025 \_\_\_\_\_**

**Please give details of how the money was spent:**

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount (ex GST)	Receipt/s attached (please tick)
Northland Waste – rubbish skip	\$ 208.70	
Nettl Info Leaflets, Tickets, Posters	\$ 1,063.70	
Supplies for stationery, cleaning etc	\$ 260.60	
Supplies for road signage	\$ 500.99	
Mileage for leaflet, signage and ticket distribution	\$ 4,461.00	
Total:	\$ 6,500.00	

**Give a brief description of the highlights of your project including numbers participating:**

Stormy weather the weekend prior to the event did slow ticket sales as anglers watched the weather clearing slowly. In the end there were 197 tickets sold, which was 20% down on the previous year. 39 Juniors and 38 Ladies were among that number. There was broad representation from around Te Hiku with others coming from Whangārei, Dargaville, Auckland, Matamata and the Bay of Plenty. Despite the competitor and fish weighed in being down (fish numbers weighed in were down 26% on 2024), the total auction takings were only 13% less than 2024. About 500 people were present each day at the Eastern Rugby Club in Taipa for the weigh-in, auction and prizegiving with only a couple of rain showers interrupting proceedings.

**Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:**

Despite the inclement weather inhibiting ticket sales, our competition still proved to be a popular and successful event with some \$13,500 distributed across seven community groups from the auction proceeds. The grant funding was used to cover the costs of marketing the event including some of the almost 6000 kilometres our team covered across Te Hiku putting up signs, distributing leaflets and checking in with our ticket selling outlets. A learning for us to be sustainable going forward is to work out how we can cover the large area of our district more effectively.

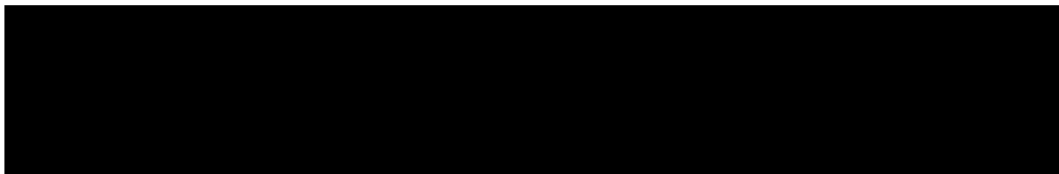
The event itself was a fun family one. The sun did shine and seeing 500 odd people enjoying themselves and catching up on local news, family news and 'the one that got away' stories made the effort all worthwhile.

It was also a successful event for the three food outlets that set up each day – we had pizza, ice cream and general takeaways available and with more requests for coffee this year, will consider adding a coffee cart next year.

**Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:**

Please see Website [dbfc.co.nz](http://dbfc.co.nz) for photos

The Community Board was mentioned each day when our sponsors, supporters and suppliers were thanked – see contact list attached. Without all of them this year the lower ticket sales would have made the event hard to manage and has given us food for thought about how we build the event to make it financially sustainable.

**If you have a Facebook page that we can link to please give details:****This report was completed by:**

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,  
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: [ask.us@fndc.govt.nz](mailto:ask.us@fndc.govt.nz), Website: [www.fndc.govt.nz](http://www.fndc.govt.nz)

**Te Hiku Community Grants Fund 2023-2024****Project Report Form****Application No. THCB00034 From Far North Cricket Club Incorporated**

Form Submitted 19 Dec 2024, 11:19AM NZDT

**Project Report - Community Grant Fund****\* indicates a required field****Project Report**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

**Name**

Far North Cricket Club Incorporated

**Name and Location of Project/Activity**

Te Hiku Sports Hub Cricket Pitch installation

**Date of Project/Activity**

25/07/24

**Which Community Board did you receive funding from?**

- ☒ Te Hiku  
☐ Kaikohe-Hokianga  
☐ Bay of Islands-Whangaroa

**Amount received from the Community Board**

18000

Must be a number.

**When was the funding approved?**

18/06/2024

Must be a date.

**Please give details of how the money was spent**

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds

**Expenditure**

Supplier/Description	\$	Receipts/bank statement showing expense



## Te Hiku Community Grants Fund 2023-2024

### Project Report Form

**Application No. THCB00034 From Far North Cricket Club Incorporated**

Form Submitted 19 Dec 2024, 11:19AM NZDT

Sublime Masonry Ltd Founda- tion Deposit	\$3,027.72	No files have been uploaded
Sublime Masonry Ltd Artifi- cial Turf Deposit	\$2,406.38	No files have been uploaded
Sublime Masonry Ltd Founda- tion Progress Payment	\$2,018.48	No files have been uploaded
Sublime Masonry Ltd Artifi- cial Turf Progress Payment	\$1,604.25	No files have been uploaded
Sublime Masonry Ltd Founda- tion Final Payment	\$5,046.20	No files have been uploaded
Sublime Masonry Ltd Artifi- cial Turf Final Payment	\$4,010.63	No files have been uploaded
		No files have been uploaded
		No files have been uploaded

### Project Information

#### Give a brief description of the highlights of your project/activity

The project involved 7 participants who worked together to showcase the local cricket scene in Kaitia. One of the key highlights was raising awareness within the community about the availability of a first-class pitch for youth and junior players at the Te Hiku Sports Hub. This initiative emphasized the importance of promoting cricket in the area and provided an opportunity for young players to engage with the sport in a premier facility.

#### How many participants/volunteers took part? \*

Must be a number.

#### How many visitors/audience members took part? \*

Must be a number.

#### What Community Outcome(s) did your project meet?

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☐ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☐ Communities that are healthy, safe, connected and sustainable

#### Describe how your project benefited the community, met the outcome(s) indicated above and your evaluation of the project results \*

The project significantly benefited the Kaitia community by enhancing awareness and accessibility of cricket for youth and junior players. By highlighting the existence of a first-class pitch at the Te Hiku Sports Hub, we encouraged young athletes to participate in the sport, fostering physical activity and teamwork.

In terms of evaluation, the feedback from participants and community members was

## Te Hiku Community Grants Fund 2023-2024 Project Report Form

**Application No. THCB00034 From Far North Cricket Club Incorporated**

Form Submitted 19 Dec 2024, 11:19AM NZDT

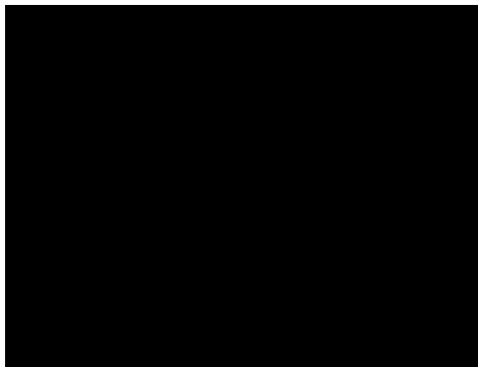
overwhelmingly positive. Many expressed appreciation for the improved facilities and the opportunity to engage in organized cricket. The project also helped to build a sense of community around the sport, inspiring interest in cricket among families and encouraging more local events in the future. Overall, the project achieved its goals of promoting cricket and providing a quality environment for youth development.

Include how your project met the Council outcomes

**Please provide details of how you acknowledged the funding you received from the Board (including any photos or marketing collateral) \***

We acknowledged the funding received from the Board on our Facebook page. We included the Board's logo on all promotional materials related to the project, such as flyers, banners, and social media posts, ensuring that the support was visible to the community.

**If you have a website or Facebook page that we can link to, please provide details**  
facebook.com/farnorthcricketclub



**Date Form Completed**

19/12/2024

Must be a date.

**If you have additional information you would like us to view, please attach it here**

*No files have been uploaded*

You can send additional information to be included with your report to [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) if you prefer

**Supplementary Information 2**

*No files have been uploaded*

**Supplementary Information 3**

*No files have been uploaded*

**Supplementary Information 4**

*No files have been uploaded*

**Te Hiku Community Grants Fund 2023-2024**  
**Project Report Form**  
**Application No. THCB00042 From Te Hiku Sports Hub Inc**  
Form Submitted 3 Oct 2024, 9:52AM NZDT

**Project Report - Community Grant Fund**

**\* indicates a required field**

**Project Report**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within the required time will not be considered for future funding.

**Name**

Te Hiku Sports Hub Inc

**Name and Location of Project/Activity**

Te Hiku Sports Hub - 74 South Road, Kaitaia

**Date of Project/Activity**

July 2024

**Which Community Board did you receive funding from?**

- ☒ Te Hiku  
☐ Kaikohe-Hokianga  
☐ Bay of Islands-Whangaroa

**Amount received from the Community Board**

20658.95

Must be a number.

**When was the funding approved?**

24/06/2024

Must be a date.

**Please give details of how the money was spent**

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds

**Expenditure**

Supplier/Description	\$	Receipts/bank statement showing expense

## Te Hiku Community Grants Fund 2023-2024 Project Report Form

**Application No. THCB00042 From Te Hiku Sports Hub Inc**  
Form Submitted 3 Oct 2024, 9:52AM NZDT

Belgravia Leisure - EQUIPMENT TO IMPROVE THE OPERATIONAL FUNCTIONALITY AND ACCESSIBILITY OF THE TE HIKU SPORTS HUB TO THE ENTIRE COMMUNITY	\$20,890.11	No files have been uploaded
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### Project Information

#### Give a brief description of the highlights of your project/activity

The grant has enabled much of the items applied for to be acquired / installed. This has greatly improved THE OPERATIONAL FUNCTIONALITY AND ACCESSIBILITY OF THE TE HIKU SPORTS HUB TO THE ENTIRE COMMUNITY

#### How many participants/volunteers took part? \*

Must be a number.

#### How many visitors/audience members took part? \*

Must be a number.

#### What Community Outcome(s) did your project meet?

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☐ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☐ Communities that are healthy, safe, connected and sustainable

#### Describe how your project benefited the community, met the outcome(s) indicated above and your evaluation of the project results \*

We have now had over 40,000 individual visits to the Sports Hub. Many of those visitors have benefitted from the equipment that was able to be purchased as a result of the grant.

Include how your project met the Council outcomes

#### Please provide details of how you acknowledged the funding you received from the Board (including any photos or marketing collateral) \*

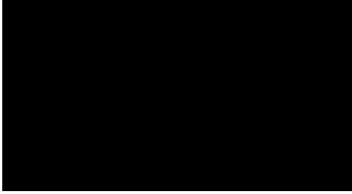
It is acknowledged just inside the main entrance to the facility on the wall.

**If you have a website or Facebook page that we can link to, please provide details**  
[www.tehikusportshub.co.nz](http://www.tehikusportshub.co.nz)

**This form was completed by (name)**  
Mark Osborne



**Te Hiku Community Grants Fund 2023-2024**  
**Project Report Form**  
**Application No. THCB00042 From Te Hiku Sports Hub Inc**  
Form Submitted 3 Oct 2024, 9:52AM NZDT



**Date Form Completed**

03/10/2024

Must be a date.

**If you have additional information you would like us to view, please attach it here**

*No files have been uploaded*

You can send additional information to be included with your report to [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) if you prefer

**Supplementary Information 2**

*No files have been uploaded*

**Supplementary Information 3**

*No files have been uploaded*

**Supplementary Information 4**

*No files have been uploaded*

### 7.3 FUNDING APPLICATIONS

**File Number:** A5169603

**Author:** Kathryn Trewin, Funding Advisor

**Authoriser:** Aisha Huriwai, Manager - Democracy Services

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises applications for the Local Community Grant funding to enable Te Hiku Community Board to determine which application/s will receive funding at the May 2025 meeting.

#### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Fourteen new applications have been received, requesting a total of **\$84,225**
- The Community Board has an available total of **\$43,837.28** in **Community Grant** Funding for the 2024/25 financial year.
- The Community Board has an available total of **\$71,236** in **Pride of Place** Funding for the 2024/25 financial year.

#### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Ahipara Aroha for costs towards providing Matariki 2025 community event.

#### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Ahipara Coastal Patrol for costs towards vehicle mobilisation for 2024/25.

#### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$6,600** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Ahipara School for costs towards schools attending Strike Percussive show at Te Ahu.

#### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$18,682** (plus GST if applicable) be paid from the Board's Pride of Place Fund account to Ahipara School for costs towards a 6-way swing purchase and installation.

#### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Pride of Place Fund account to Aupouri Ngati Kahu Te Rarawa Trust for costs towards hosting Hui Tāne 2025 conference

#### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Pride of Place Fund account to Far North Community Food Bank for costs towards Civil Defence Resilience (generator purchase and installation).

<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Te Hiku Community Board approve the sum of <b>\$567</b> (plus GST if applicable) be paid from the Board's Community Grant Fund account to <u>Girl Guides Association of New Zealand</u> for costs towards venue hire and First Aid training.</p>
<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Te Hiku Community Board approve the sum of <b>\$5,000</b> (plus GST if applicable) be paid from the Board's Community Grant Fund account to <u>He Kura</u> for costs towards Te Whakatupu Hauora.</p>
<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Te Hiku Community Board approve the sum of <b>\$700</b> (plus GST if applicable) be paid from the Board's Pride of Place Fund account to <u>Kaitaia Business Association</u> for costs towards repairs to the community book exchange.</p>
<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Te Hiku Community Board approve the sum of <b>\$5,096</b> (plus GST if applicable) be paid from the Board's Pride of Place Grant Fund account to <u>Kaitaia Business Association</u> for costs towards upgrades to the Kaitaia CCTV network.</p>
<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Te Hiku Community Board approve the sum of <b>\$5,787</b> (plus GST if applicable) be paid from the Board's Community Grant Fund account to <u>Kaitaia College</u> for costs towards hosting the 2025 Manu Kōrero Speech Competition.</p>
<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Te Hiku Community Board approve the sum of <b>\$510</b> (plus GST if applicable) be paid from the Board's Community Grant Fund account to <u>Kaitaia Knights Chess Club</u> for costs towards hall hire for the 2025 tournament.</p>
<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Te Hiku Community Board approve the sum of <b>\$6,000</b> (plus GST if applicable) be paid from the Board's Community Grant Fund account to <u>Te Paatu ki Kauhanga Trust</u> for costs towards hosting Puanga-nui-o-te-rangi 2025.</p>
<p><b>TŪTOHUNGA / RECOMMENDATION</b></p> <p>That Te Hiku Community Board approve the sum of <b>\$5,000</b> (plus GST if applicable) be paid from the Board's Pride of Place Fund account to <u>Wai Ora Marae</u> for costs towards Matariki 2025 wananga and working bee costs.</p>

## 1) TĀHUHU KŌRERO / BACKGROUND

The applications have been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

**2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS**

<b>Applicant and Project</b>	<b>Requested</b>	<b>Recommend</b>	<b>Comments</b>	<b>Type</b>
a) Ahipara Aroha – 2025 Matariki Event	\$5,000	\$5,000	This is the third application from this organisation for the same project. They were granted \$6,500 in 2022 and \$8,117 in 2024.  This application meets community outcomes 1, 2, 3 and 5	Event
b) Ahipara Coastal Patrol – Vehicle Mobilisation	\$5,000	\$5,000	The applicant is seeking assistance with mobilising their vehicle for beach patrols for the 2024/25 year.  This application meets community outcomes 1, 2, 3, 5 and 6	Community
c) Ahipara School – Strike Percussion Shows	\$6,600	\$6,600	The applicant has made this application on behalf of Te Hiku area schools. They have negotiated a discounted entry fee for students and are anticipating 1200 students (3 shows x 400 students per show.)  This application meets community outcomes 3 and 5	Event
d) Ahipara School – 6-Way swing	\$18,682	\$18,682	The applicant is seeking funding for playground equipment. This equipment would be installed at the school and would be available for the wider community to use outside of school hours.  This application meets community outcomes 2, 3 and 5	Infrastructure
e) Aupouri Ngati Kahu Te Rarawa Trust – Hui Tāne 2025 conference	\$10,000	\$5,000	The applicant is seeking funding to enable them to host 500 delegates at the Hui Tāne National Māori Mens Wellbeing Conference 2025.  This application meets community outcomes 2, 3, 4 and 5	Event
f) Far North Community Foodbank – Civil Defence Resilience	\$5,000	\$5,000	The applicant is seeking funding to purchase and install (including upgraded wiring) a generator to enable resilience in the event of a power cut. It is noted that the building is leased from Council, that the applicant has just received an additional 5 year lease, and the facilities team have confirmed the have no objections to this application going ahead.  This application meets community outcomes 3, 5 and 6	Infrastructure



<b>Applicant and Project</b>	<b>Requested</b>	<b>Recommend</b>	<b>Comments</b>	<b>Type</b>
g) Girl Guides Association of New Zealand – Hall Hire and First Aid Training	\$567	\$567	The applicant is seeking funding to assist the local unit with annual hall hire costs and the costs towards First Aid Training by the members.  This application meets community outcomes 2, 3, 5 and 6	Community
h) He Kura – Te Whakatupu Hauora	\$10,000	\$5,000	The applicant is seeking funding for 30 rangitahi to participate in a six-month course focused on cultural connection, physical well-being, and personal growth.  This application meets community outcomes 1, 2, 3 and 5	Community
i) Kaitaia Business Association – Book Exchange Repairs	\$700	\$700	The applicant is seeking funding to repair the community book exchange in the town square.  This application meets community outcomes 2, 3, and 5	Infrastructure
j) Kaitaia Business Association – CCTV Upgrades	\$5,096	\$5,096	The applicant is seeking funding to upgrade CCTV components of the Kaitaia CCTV system. While there is an application going to the Proceeds of Crime fund, this work is unlikely to be covered. The FNDC team working on the wider Far North CCTV coverage programme note that this is not covered under their work programme and is not part of their integrated system, so this does appear to be a standalone part of the Kaitaia Business Association network.  This application meets community outcomes 3, 4, 5 and 6	Infrastructure
k) Kaitaia College – 2025 Nga Manu Kōrero	\$5,787	\$5,787	This event was previously held at Northland College in Kaikohe, where funding was granted by Kaikohe-Hokianga Community Board. The 2025 event is being hosted by Kaitaia College.  This application meets community outcomes 2, 3 and 5	Event
l) Kaitaia Knights Chess Club – Annual Tournament	\$510	\$510	The applicant is hosting their annual tournament and are seeking assistance with the costs for the venue hire.  This application meets community outcomes 2, 3 and 5	Event

Applicant and Project	Requested	Recommend	Comments	Type
m) Te Paatu ki Kauhanga Trust – Puanga-nui-o-te-rangi	\$6,000	\$6,000	The applicant is seeking funding towards events associated with Puanga-nui-o-te-rangi over the Matariki period.  This application meets community outcomes 1, 2, 3 and 5	Event
n) Wai Ora Marae – Matariki Wananga and celebrations	\$5,283	\$5,283	The applicant is seeking funding for a series of 3-day Matariki gathering, including a working bee to undertake repairs and maintenance at the marae, followed by Matariki wananga and celebrations.  This application meets community outcomes 1, 2, 3 and 5	Event

### TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicant/s is required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

**Option 1** Authorise funding for the full amount requested

**Option 2** Authorise partial funding

**Option 3** Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

Each application must meet at least one community outcome from the Council's Long Term Plan.





The six community outcomes are as follows:











1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

### ĀPITI HANGA / ATTACHMENTS

1. Ahipara Aroha - A5169598 [↓](#) 
2. Ahipara Coastal Patrol - A5169582 [↓](#) 
3. Ahipara School - Strike Percussion Tour - A5169583 [↓](#) 
4. Ahipara School - Swing - A5169585 [↓](#) 

5. **Aupouri Ngati Kahu Te Rarawa Trust - A5169589** [↓](#) 
6. **Far North Community Foodbank Trust - A5169595** [↓](#) 
7. **Girl Guides Association of New Zealand - A5169587** [↓](#) 
8. **He Kura - A5169594** [↓](#) 
9. **Kaitaia Business Association - Book Exchange Repair - A5169586** [↓](#) 
10. **Kaitaia Business Association - CCTV Upgrades - A5169588** [↓](#) 
11. **Kaitaia College - A5169584** [↓](#) 
12. **Kaitaia Knights Chess Club - A5169596** [↓](#) 
13. **Te Paatu ki Kauhanga Trust - A5169590** [↓](#) 
14. **Wai Ora Marae - A5169593** [↓](#) 

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Board Funding Policy
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.  State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB029 From Ahipara Aroha

Form Submitted 15 Apr 2025, 10:28AM NZST

### Before you Begin

#### Instructions

##### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

##### The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

### Applicant Details

**\* indicates a required field**

#### Fund Type

Which fund are you applying for? \*

☒ Community Grant Fund

☐ Pride of Place Fund

#### Applicant details

**Applicant \***

Ahipara Aroha

#### NZ Charity Registration Number (CRN)

##### New Zealand Charities Register Information

Reg Number

Legal Name

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB029 From Ahipara Aroha**

Form Submitted 15 Apr 2025, 10:28AM NZST

**Other Names****Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

**What sector do you/your organisation work in? \***

Community/Social Services

**Website**

Must be a URL.

**Facebook page**<https://www.facebook.com/groups/161531505159297>**Contact details**

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB029 From Ahipara Aroha

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### Purpose of organisation

**Please briefly describe the purpose of the organisation \***

Ahipara Aroha organises community events to encourage community spirit and foster a spirit of pride within our community of Ahipara as well as create opportunities of connection to the places, spaces and people of Ahipara.

Must be no more than 50 words.

**Number of Members \***

25

### Project Details

**\* indicates a required field**

### Community Board

**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

**Which Community Board are you applying to? \***

☒ Te Hiku (Northern)  
Community Board

☐ Bay of Islands-Whangaroa  
(Eastern) Community Board

☐ Kaikohe-Hokianga  
(Western) Community Board

**Project name \***

Ahipara Matariki Event

### Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB029 From Ahipara Aroha

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If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

### Type of Activity \*

- ☐ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☒ Community
- ☐ Environmental
- ☐ Sport and Recreation

### Project Dates

Start Date

Date

20/06/2025

Must be a date.

End Date:

Date:

22/06/2025

Must be a date.

### Project Details

#### Location \*

Ahipara

Must be no more than 10 words.  
(Town or area)

#### Will there be a charge for the public to attend or participate in the project or event? \*

- ☐ Yes
- ☒ No

#### If yes, how much?

Must be a whole dollar amount (no cents).

#### How many active participants (including volunteers) are taking part? \*

50

Must be a number.

#### How many visitors/audience members/clients do you expect? \*

500

Must be a number.

#### Have you engaged with tangata whenua about your project? \*

- ☒ Yes
- ☐ No

If yes, please provide evidence of any engagement you have undertaken

#### Have you engaged with the community about your project? \*

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## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB029 From Ahipara Aroha

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☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

### Project Outline

**Outline your activity and the services/experiences it will provide.**

#### **Who will benefit from your project and how? \***

There is economic, cultural, environmental and community benefits that result from having this event in Ahipara.

The wider Te Hiku o te Ika community will benefit because it is run by and for our community to honour and celebrate Matariki as well as provide a place and space for local business owners to showcase their products and business. It also fosters a feeling of togetherness for our wider community coming together in a beautifully traditional and unique way. Local artist are encouraged to exhibit their work at the gallery showing.

Local food vendors are encouraged to set up a stall at the night market, the entire event is focussed around community gathering and celebrating together.

Must be no more than 150 words.

#### **What Community Outcome(s) does your project meet? \***

☒ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

☒ Proud, vibrant communities

☐ Prosperous communities supported by a sustainable economy

☒ Communities that are healthy, safe, connected and sustainable

☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

#### **How does your project meet the Community Outcome(s) you have selected above? \***

Our event consists of 3 days of activities and events.

Starting with a karakia at Paripari to signify the beginning of our local events, then a walk up Whangatauatia with story telling by our local kaumatua of the history of Ahipara. We have a local artist exhibition that allows our local artist community to showcase their talent in a safe and inclusive way. The night market is an opportunity to have local vendors to sell their wares with kids zones and a childrens wearable art show. There is a planting day happening on the last day to encourage our community to be a part of the beginning of a community food forest.

We are seeking funding for traffic control, security, venue hire and equipment hire.

Must be no more than 250 words.

### Project Cost

**\* indicates a required field**

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB029 From Ahipara Aroha

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- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

### Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$12,500.00

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$5,000.00

Must be a dollar amount.

### Completing your budget

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.*

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

### Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Bouncy castle hire	\$1,175.00	\$500.00	Filename: Quote S2S Party Hire bouncy Castles.pdf File size: 370.3 kB	

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB029 From Ahipara Aroha

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Venue Hire	\$800.00	\$400.00	Filename: Quote Te Rarawa Rugby Club venue hire.pdf File size: 154.5 kB	
Signage	\$340.00	\$0.00	Filename: Quote 26475_Movie Night Corflutes.pdf File size: 84.9 kB	
Traffic control	\$1,030.00	\$500.00	No files have been uploaded	
Movie	\$3,200.00	\$1,600.00	Filename: Quote QU0003.pdf File size: 64.5 kB	
Security	\$1,280.64	\$1,280.64	Filename: NDS Casual Guard Booking Form - Sport Northland Mata riki (Kaitaia) 2025.pdf File size: 648.5 kB	
Venue Hire - Marae	\$300.00	\$300.00	Filename: Ahipara Aroha - Marae Quote for Fri, 20th June 2025.pdf File size: 64.1 kB	
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**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB029 From Ahipara Aroha**

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**Financial Information**

**\* indicates a required field**

**Financial Information**

**If your organisation registered for GST \***

☒ Yes ☐ No

**GST Number**

**GST Number**  
143791920

**Current Funding**

**How much money does your organisation currently have? \***

\$15,577.52  
Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$12,391.53  
Must be a dollar amount.

**Tagged Funds**

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
Digital Sign	\$1,483.53
Community beautification	\$10,000.00
Furniture	\$908.00

**Total Tagged Funds**

**Total Expenditure Amount**  
\$12,391.53  
This number/amount is calculated.

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
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**Other Funding**

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Foundation Northland	\$5,000.00	Pending

**Previous Funding from FNDC**

Have you previously received funding from FNDC? \*

☒ Yes ☐ No

**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Matariki Event	\$8,117.00	22/08/2024	Yes
CCTV	\$8,530.00	28/09/2023	Yes

**Supporting Financial Information**

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

**1 Name of supporting financial document \***

Treasurers report

**1 Supporting Financial document \***

Filename: Treasurers's Report Apr 25 (1).pdf  
File size: 82.0 kB

**2 Name of supporting financial document**

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB029 From Ahipara Aroha

Form Submitted 15 Apr 2025, 10:28AM NZST

Bank Statement

### 2 Supporting Financial Document

Filename: 2427db8e-1ce7-427e-87f9-27fbe7df74eb.jpeg

File size: 184.3 kB

### 3 Name of supporting financial document

### 3 Supporting Financial Document

*No files have been uploaded*

## Applicant Declaration

**\* indicates a required field**

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

#### **We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agency, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB029 From Ahipara Aroha

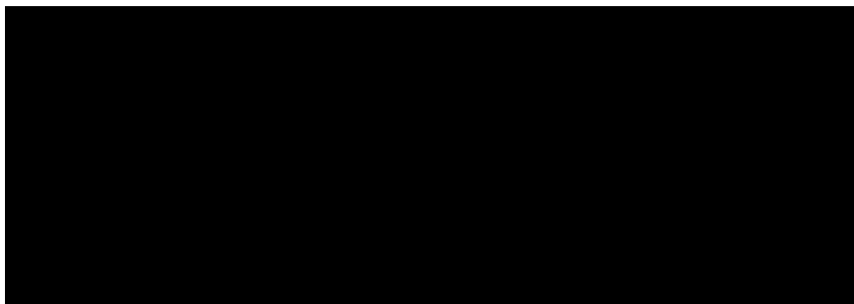
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- Two signatories to all bank accounts (if applicable)
- a regularly maintained and current cashbook or electronic equivalent
- A person responsible for keeping the financial records of the organisation
- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as sperate entries in the cash book or as a note o the accounts
- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

### We agree to the following conditions if we are funded by Local Community Grant Funding:

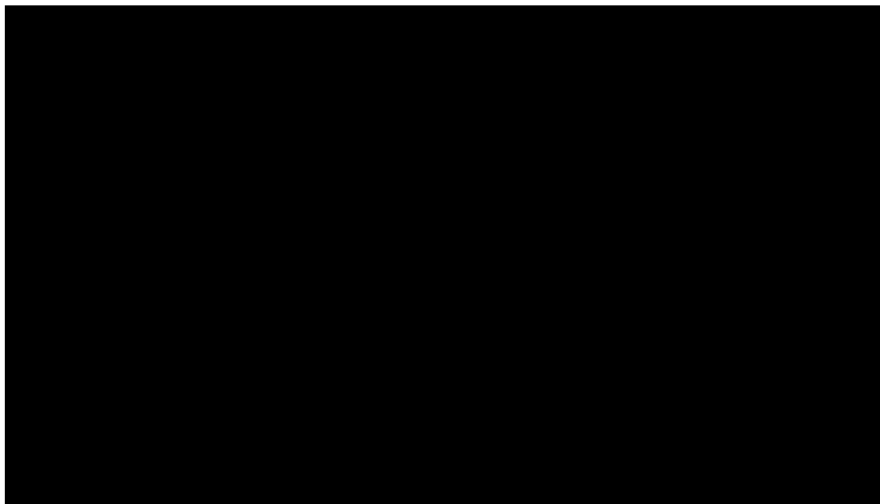
1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

### Signatures



**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB029 From Ahipara Aroha**

Form Submitted 15 Apr 2025, 10:28AM NZST

**Date**

15/04/2025

Must be a date.

**Any other supporting documentation**

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

**1 Additional Supporting Document Name****1 Additional Supporting Information***No files have been uploaded***2 Additional Supporting Document Name****2 Additional Supporting Information***No files have been uploaded***3 Additional Supporting Document Name****3 Additional Supporting Information***No files have been uploaded*



## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

**Application No. THCB035 From Ahipara Coastal Patrol**

Form Submitted 15 Apr 2025, 3:29PM NZST

### Before you Begin

#### Instructions

##### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

##### The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

### Applicant Details

**\* indicates a required field**

#### Fund Type

**Which fund are you applying for? \***

☒ Community Grant Fund

☐ Pride of Place Fund

#### Applicant details

**Applicant \***

Ahipara Coastal Patrol

#### NZ Charity Registration Number (CRN)

##### New Zealand Charities Register Information

Reg Number

Legal Name

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024) (Version  
2 of 2)****Application No. THCB035 From Ahipara Coastal Patrol**

Form Submitted 15 Apr 2025, 3:29PM NZST

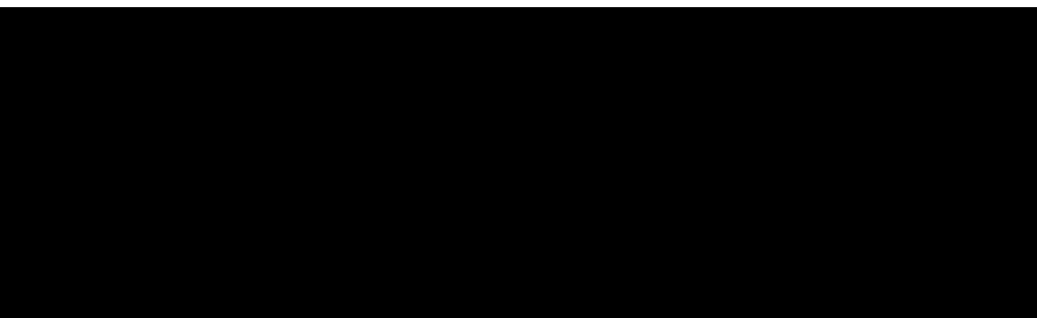
**Other Names****Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

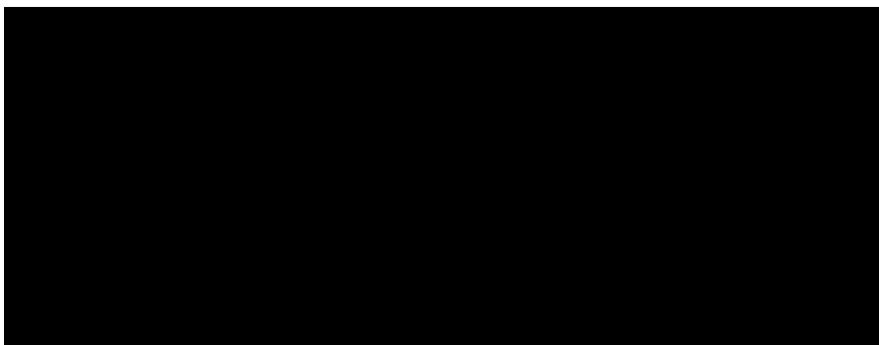
If you are a registered charity, please enter your registration number.

**What sector do you/your organisation work in? \***

Community/Social Services

A large black rectangular box redacting the content of the form.**Website**

Must be a URL.

**Facebook page**<https://www.facebook.com/share/g/1YvB4ahop3/>**Contact details**A large black rectangular box redacting the contact details section of the form.

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

**Application No. THCB035 From Ahipara Coastal Patrol**

Form Submitted 15 Apr 2025, 3:29PM NZST



### Purpose of organisation

**Please briefly describe the purpose of the organisation \***

Ahipara Coastal Patrol promote safe conduct and respect for our beaches and sacred sites.  
Must be no more than 50 words.

**Number of Members \***

10

### Project Details

**\* indicates a required field**

### Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

**Which Community Board are you applying to? \***

☒ Te Hiku (Northern)  
Community Board

☐ Bay of Islands-Whangaroa  
(Eastern) Community Board

☐ Kaikohe-Hokianga  
(Western) Community Board

**Project name \***

ACP Vehicle Mobilization

### Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

### Application No. THCB035 From Ahipara Coastal Patrol

Form Submitted 15 Apr 2025, 3:29PM NZST

can be accepted. Your application may be delayed going to the Board while this process is worked through.

#### Type of Activity \*

- ☐ Art/Culture/Heritage
- ☐ Event
- ☒ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

#### Project Dates

Start Date

Date

01/04/2025

Must be a date.

End Date:

Date:

31/03/2026

Must be a date.

#### Project Details

##### Location \*

Ahipara

Must be no more than 10 words.  
(Town or area)

##### Will there be a charge for the public to attend or participate in the project or event? \*

- ☐ Yes
- ☒ No

##### If yes, how much?

Must be a whole dollar amount (no cents).

##### How many active participants (including volunteers) are taking part? \*

10

Must be a number.

##### How many visitors/audience members/clients do you expect? \*

10000

Must be a number.

##### Have you engaged with tangata whenua about your project? \*

- ☒ Yes
- ☐ No

If yes, please provide evidence of any engagement you have undertaken

##### Have you engaged with the community about your project? \*

- ☒ Yes
- ☐ No

If yes, please provide evidence of any engagement you have undertaken

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

**Application No. THCB035 From Ahipara Coastal Patrol**

Form Submitted 15 Apr 2025, 3:29PM NZST

### Project Outline

**Outline your activity and the services/experiences it will provide.**

**Who will benefit from your project and how? \***

ACP requires running costs for our vehicles. Petrol vouchers and vehicle service, so that we can continue to patrol Te Oneroa-a-Tōhe which is regarded as the sacred and spiritual pathway to Te Rerenga Wairua. As Kaitiaki of this treasured taonga, we ask all to uphold the mauri of Te Oneroa-a-Tōhe in accordance with our ancestral traditions – by honoring Te Ara Wairua, respecting the natural environment and keeping safe along the beach.

Must be no more than 150 words.

**What Community Outcome(s) does your project meet? \***

- ☒ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☒ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☒ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

**How does your project meet the Community Outcome(s) you have selected above? \***

ACP provides a vital community service that encompasses local community cohesion and visitors. We are a source of information and guidance to all who access Te Oneroa-a-Tōhe, from Waimimiha to Te Kōhanga.

Must be no more than 250 words.

### Project Cost

**\* indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

### Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. THCB035 From Ahipara Coastal Patrol

Form Submitted 15 Apr 2025, 3:29PM NZST

\$12,750.00

Must be a dollar amount.

What is the amount you are requesting from the Board? \*

\$5,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Fuel & Service	\$12,750.00	\$5,000.00	Filename: Fundin g submission Te Hiku Community Fund - Fuel.pdf File size: 179.6 k B	
			No files have been uploaded	
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			No files have been uploaded	
			No files have been uploaded	

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

### Application No. THCB035 From Ahipara Coastal Patrol

Form Submitted 15 Apr 2025, 3:29PM NZST

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## Financial Information

**\* indicates a required field**

### Financial Information

**If your organisation registered for GST \***

☐ Yes ☒ No

### Current Funding

**How much money does your organisation currently have? \***

\$7,891.00

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$1,085.00

Must be a dollar amount.

### Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Marquee	\$500.00
Pamphlet Printing	\$150.00

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024) (Version  
2 of 2)****Application No. THCB035 From Ahipara Coastal Patrol**

Form Submitted 15 Apr 2025, 3:29PM NZST

Vehicle Log Books	\$35.00
Vehicle Underbody Seal	\$400.00

**Total Tagged Funds****Total Expenditure Amount**

\$1,085.00

This number/amount is calculated.

**Other Funding**

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

**Previous Funding from FNDC****Have you previously received funding from FNDC? \***☐ Yes ☒ No**Supporting Financial Information**

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

**1 Name of supporting financial document \***

ACP Bank 2025

**1 Supporting Financial document \***

Filename: ACP Bank Account 2025.pdf

File size: 105.5 kB

**2 Name of supporting financial document**



## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

### Application No. THCB035 From Ahipara Coastal Patrol

Form Submitted 15 Apr 2025, 3:29PM NZST

#### 2 Supporting Financial Document

*No files have been uploaded*

#### 3 Name of supporting financial document

#### 3 Supporting Financial Document

*No files have been uploaded*

## Applicant Declaration

**\* indicates a required field**

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

#### **We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

### Application No. THCB035 From Ahipara Coastal Patrol

Form Submitted 15 Apr 2025, 3:29PM NZST

- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as sperate entries in the cash book or as a note o the accounts
- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

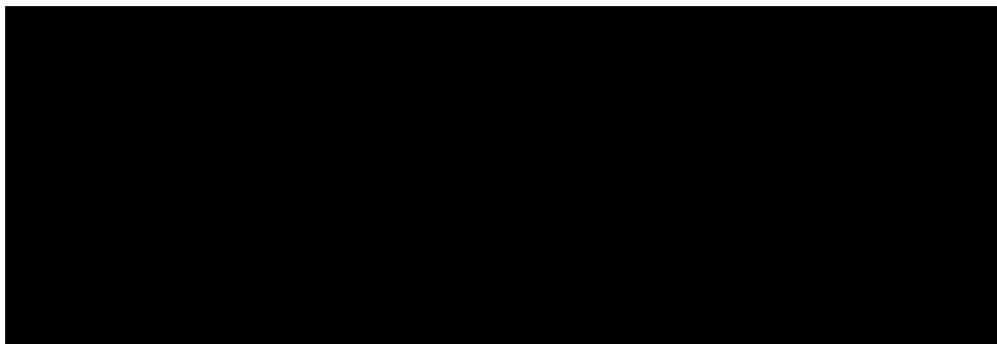
### We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

### Signatures

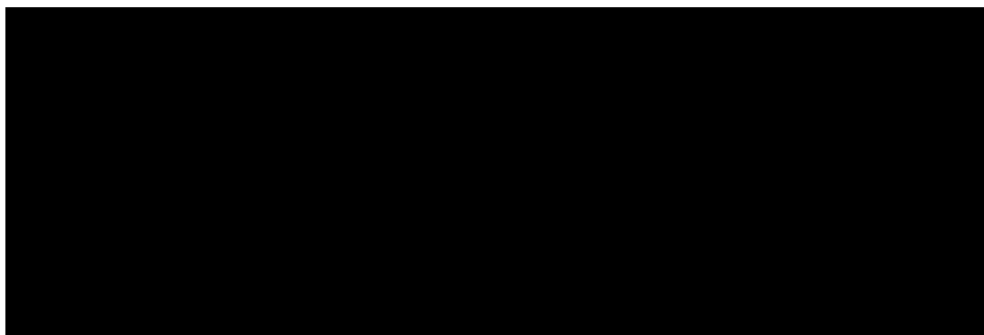
Signatory One

Signatory Two



**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024) (Version  
2 of 2)****Application No. THCB035 From Ahipara Coastal Patrol**

Form Submitted 15 Apr 2025, 3:29PM NZST

**Date**

14/04/2025

Must be a date.

**Date**

14/04/2025

Must be a date.

**Any other supporting documentation**

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

**1 Additional Supporting Document Name****1 Additional Supporting Information***No files have been uploaded***2 Additional Supporting Document Name****2 Additional Supporting Information***No files have been uploaded***3 Additional Supporting Document Name****3 Additional Supporting Information***No files have been uploaded*

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB025 From Ahipara School

Form Submitted 8 Apr 2025, 8:48AM NZST

### Before you Begin

#### Instructions

##### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

##### The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

### Applicant Details

**\* indicates a required field**

#### Fund Type

**Which fund are you applying for? \***

☒ Community Grant Fund

☐ Pride of Place Fund

#### Applicant details

**Applicant \***

Ahipara School

**NZ Charity Registration Number (CRN)**

##### New Zealand Charities Register Information

Reg Number

Legal Name

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB025 From Ahipara School**

Form Submitted 8 Apr 2025, 8:48AM NZST

**Other Names**

**Reg Status**

**Charity's Street Address**

**Charity's Postal Address**

**Telephone**

**Fax**

**Email**

**Website**

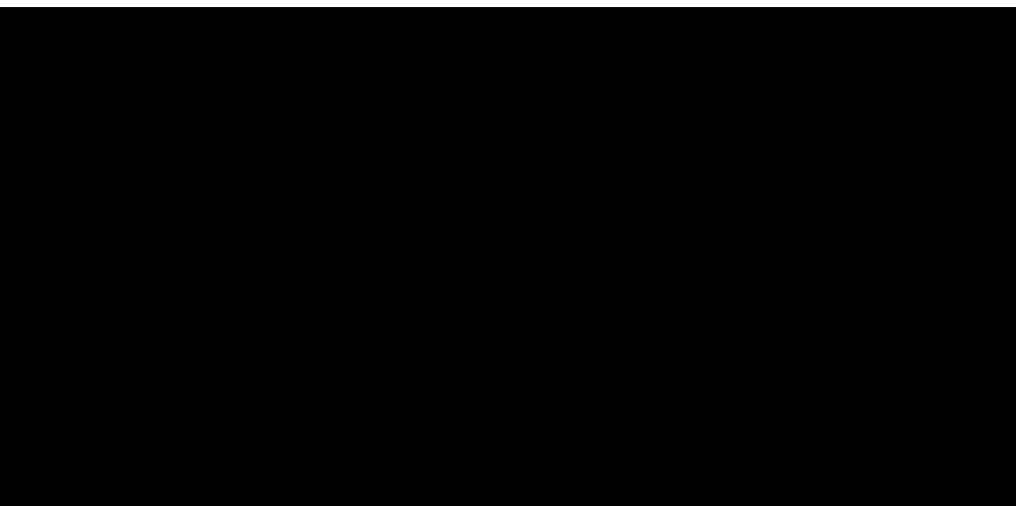
**Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

**What sector do you/your organisation work in? \***


Education

A large black rectangular box redacting the content of the form.

**Contact details**

Contact Person One:

Contact Person Two:

A large black rectangular box redacting the contact details.

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB025 From Ahipara School

Form Submitted 8 Apr 2025, 8:48AM NZST

### Purpose of organisation

**Please briefly describe the purpose of the organisation \***

Full primary school catering to 210 students y1-8 plus 39 staff. However this grant is not for Ahipara School students - its for Te Hiku tamariki as I am applying on behalf of all our schools. Some of the required info is irrelevant due to the reason for the application.

Must be no more than 50 words.

**Number of Members \***

1200

### Project Details

**\* indicates a required field**

#### Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

**Which Community Board are you applying to? \***

☒ Te Hiku (Northern) Community Board      ☐ Bay of Islands-Whangaroa (Eastern) Community Board      ☐ Kaikohe-Hokianga (Western) Community Board

**Project name \***

Strike Interactive Percussion Show for Te Hiku schools

#### Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB025 From Ahipara School

Form Submitted 8 Apr 2025, 8:48AM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

### Type of Activity \*

- ☒ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

### Project Dates

Start Date

Date

15/07/2025

Must be a date.

End Date:

Date:

15/07/2025

Must be a date.

### Project Details

#### Location \*

Ahipara School, Ahipara

Must be no more than 10 words.  
(Town or area)

#### Will there be a charge for the public to attend or participate in the project or event? \*

- ☒ Yes
- ☐ No

#### If yes, how much?

\$493.00

Must be a whole dollar amount (no cents).

#### How many active participants (including volunteers) are taking part? \*

1200

Must be a number.

#### How many visitors/audience members/clients do you expect? \*

1200

Must be a number.

#### Have you engaged with tangata whenua about your project? \*

☐ Yes

☒ No

If yes, please provide evidence of any engagement you have undertaken

#### Have you engaged with the community about your project? \*

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB025 From Ahipara School

Form Submitted 8 Apr 2025, 8:48AM NZST

☐ Yes

☒ No

If yes, please provide evidence of any engagement you have undertaken

### Project Outline

**Outline your activity and the services/experiences it will provide.**

#### **Who will benefit from your project and how? \***

Strike is an interactive percussion show that travels around NZ but usually only goes as far as Whangarei. We can book 15 July and if held at Te Ahu we can schedule 3 shows throughout the day to get as many tamariki as possible to attend. It costs \$7 per head but they have discounted the rate to \$5 per head. We can fit 400 students in each sitting so can cater for 1200. I have spoken with other Principals and if I can get the funding they are willing to transport tamariki to this show to expose our tamariki to percussion instruments from all around the world in our home town. I am applying on behalf of all our schools in Te Hiku so that its inclusive and reaches all tamariki in our area and hopefully inspire some to pursue interests/careers in music.

Must be no more than 150 words.

#### **What Community Outcome(s) does your project meet? \***

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☐ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

#### **How does your project meet the Community Outcome(s) you have selected above? \***

Allowing our tamariki to be exposed to talented percussionists - music is healing, healthy and a talent area that will touch many young people who may be inspired to follow a musical career or hobby.

Our Far North tamariki don't get all the opportunities the city kids get - by working collaboratively this is an opportunity to get as many tamariki from all ages in front of this show without excluding kids or schools due to cost.

I have the support from other schools and if we are successful will contact every school to ensure no one misses out.

Must be no more than 250 words.

### Project Cost

**\* indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more



## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB025 From Ahipara School

Form Submitted 8 Apr 2025, 8:48AM NZST

than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.

- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

### Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

#### What is the total cost of your project? \*

\$6,600.00

Must be a dollar amount.

#### What is the amount you are requesting from the Board? \*

\$6,600.00

Must be a dollar amount.

### Completing your budget

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.*

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

### Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Fee per person	\$6,000.00	\$6,000.00	No files have been uploaded	
Hall Hire	\$600.00	\$600.00	No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB025 From Ahipara School

Form Submitted 8 Apr 2025, 8:48AM NZST

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			No files have been uploaded	

### Financial Information

**\* indicates a required field**

#### Financial Information

**If your organisation registered for GST \***

☒ Yes ☐ No

#### GST Number

**GST Number**

55-428-980

#### Current Funding

**How much money does your organisation currently have? \***

\$500.00

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB025 From Ahipara School**

Form Submitted 8 Apr 2025, 8:48AM NZST

\$500.00

Must be a dollar amount.

**Tagged Funds**

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Bus fee to Kaitaia	\$493.00

**Total Tagged Funds****Total Expenditure Amount**

\$493.00

This number/amount is calculated.

**Other Funding**

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

**Previous Funding from FNDC****Have you previously received funding from FNDC? \***☐ Yes ☒ No**Supporting Financial Information**

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB025 From Ahipara School

Form Submitted 8 Apr 2025, 8:48AM NZST

### 1 Name of supporting financial document \*

Financial Accounts

### 1 Supporting Financial document \*

Filename: Annual Financial Statements - For the year ending 31 December 2023.pdf  
File size: 6.6 MB

### 2 Name of supporting financial document

still waiting for audited accounts

### 2 Supporting Financial Document

No files have been uploaded

### 3 Name of supporting financial document

### 3 Supporting Financial Document

No files have been uploaded

## Applicant Declaration

\* indicates a required field

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

#### **We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agency, private person, or organisation.

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB025 From Ahipara School

Form Submitted 8 Apr 2025, 8:48AM NZST

3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journal entry
  - regular financial reporting to every full meeting of the governing body

### **We agree to the following conditions if we are funded by Local Community Grant Funding:**

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

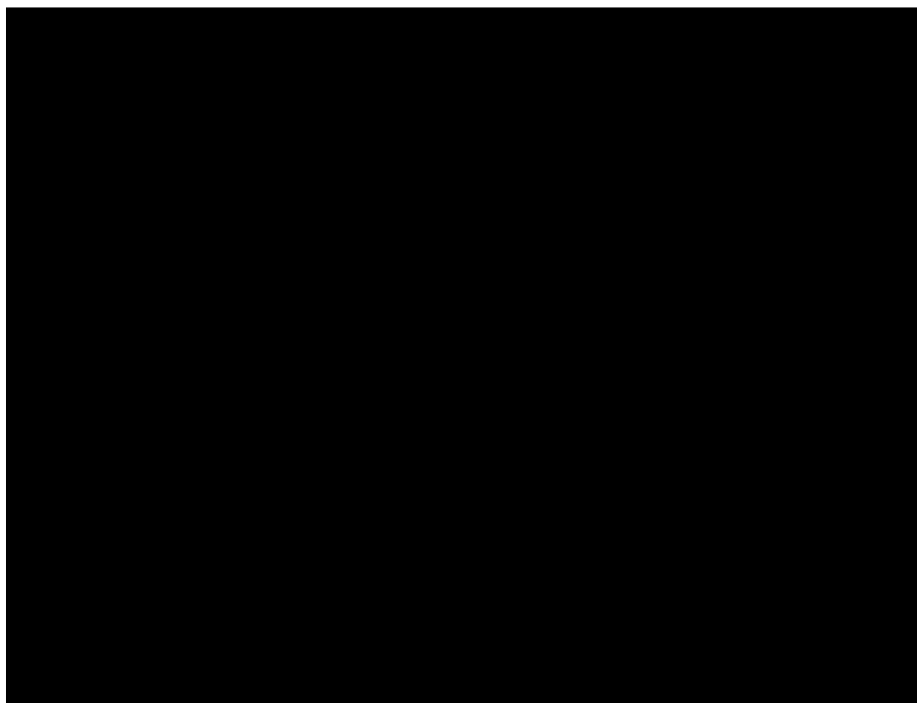
### **Signatures**

Signatory One

Signatory Two

**Te Hiku Community Grants Funding January - June 2025**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. THCB025 From Ahipara School**

Form Submitted 8 Apr 2025, 8:48AM NZST



and

**Date**

20/03/2025

Must be a date.

**Date**

20/03/2025

Must be a date.

**Any other supporting documentation**

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

**1 Additional Supporting Document Name**

Invoice from Strike

**1 Additional Supporting Information**

Filename: 2025 Strike to Schools confirmation form Ahipara & Combined Kaitia Schools .pdf  
File size: 190.6 kB

**2 Additional Supporting Document Name**

Strike brochure

**2 Additional Supporting Information**

*No files have been uploaded*

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB025 From Ahipara School**

Form Submitted 8 Apr 2025, 8:48AM NZST

**3 Additional Supporting Document Name**

<https://strike.nz/>

**3 Additional Supporting Information**

*No files have been uploaded*

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB032 From Ahipara School

Form Submitted 9 Apr 2025, 9:15PM NZST

### Before you Begin

#### Instructions

##### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

##### The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

### Applicant Details

**\* indicates a required field**

#### Fund Type

Which fund are you applying for? \*

☒ Community Grant Fund

☐ Pride of Place Fund

#### Applicant details

**Applicant \***

Ahipara School

#### NZ Charity Registration Number (CRN)

##### New Zealand Charities Register Information

Reg Number

Legal Name



**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB032 From Ahipara School**

Form Submitted 9 Apr 2025, 9:15PM NZST

**Other Names****Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

**What sector do you/your organisation work in? \***

Education

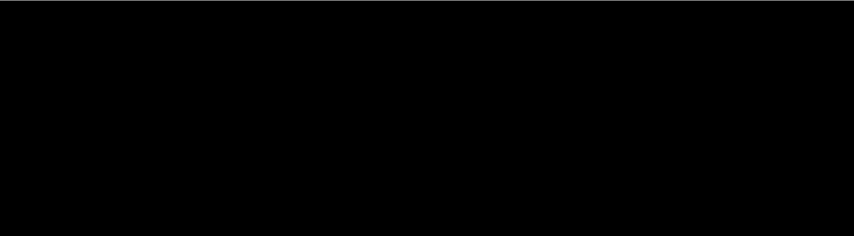
**Contact details**

Contact Person One:

Contact Person Two:

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB032 From Ahipara School

Form Submitted 9 Apr 2025, 9:15PM NZST



### Purpose of organisation

**Please briefly describe the purpose of the organisation \***

Ahipara School is a full primary Y0-8 with 210 students and 39 staff, however our grounds are used after school, weekends and holidays by the community.

Must be no more than 50 words.

**Number of Members \***

250+

### Project Details

**\* indicates a required field**

### Community Board

**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

**Which Community Board are you applying to? \***

☒ Te Hiku (Northern)  
Community Board

☐ Bay of Islands-Whangaroa  
(Eastern) Community Board

☐ Kaikohe-Hokianga  
(Western) Community Board

**Project name \***

6 Way Swings

### Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB032 From Ahipara School

Form Submitted 9 Apr 2025, 9:15PM NZST

lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

### Type of Activity \*

- ☐ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☐ Community
- ☐ Environmental
- ☒ Sport and Recreation

### Project Dates

Start Date

Date

01/07/2025

Must be a date.

End Date:

Date:

11/07/2025

Must be a date.

### Project Details

#### Location \*

Ahipara School playground, Ahipara

Must be no more than 10 words.

(Town or area)

#### Will there be a charge for the public to attend or participate in the project or event? \*

- ☐ Yes
- ☒ No

#### If yes, how much?

Must be a whole dollar amount (no cents).

#### How many active participants (including volunteers) are taking part? \*

250

Must be a number.

#### How many visitors/audience members/clients do you expect? \*

500

Must be a number.

#### Have you engaged with tangata whenua about your project? \*

- ☐ Yes
- ☒ No

If yes, please provide evidence of any engagement you have undertaken

#### Have you engaged with the community about your project? \*

- ☒ Yes
- ☐ No

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB032 From Ahipara School

Form Submitted 9 Apr 2025, 9:15PM NZST

If yes, please provide evidence of any engagement you have undertaken

### Project Outline

**Outline your activity and the services/experiences it will provide.**

**Who will benefit from your project and how? \***

The senior students surveyed our parent community at a whānau afternoon and the votes were high for the 6 way swing as it will give our older students an opportunity to join in. At present we have one basket swing and preference is given to the juniors.

Our grounds are used by the community after hours, in weekends and during school holidays so even though we only have 210 students we have a huge number using our assets out of school hours.

Must be no more than 150 words.

**What Community Outcome(s) does your project meet? \***

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

**How does your project meet the Community Outcome(s) you have selected above? \***

- A place to play and enjoy - Whanaungatanga - a sense of belonging
- enhance the existing playground
- 6 people can use the swings at the same time so its safe and fun

Must be no more than 250 words.

### Project Cost

**\* indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

### Funding Request Amount

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB032 From Ahipara School

Form Submitted 9 Apr 2025, 9:15PM NZST

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

### What is the total cost of your project? \*

\$25,982.00

Must be a dollar amount.

### What is the amount you are requesting from the Board? \*

\$18,682.00

Must be a dollar amount.

## Completing your budget

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.*

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

## Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Swings	\$9,790.00	\$8,490.00	<div> <div>Filename: Screenshot 2025-04-07 at 4.49.18PM.png</div> <div>File size: 815.6 kB</div> </div> <div> <div>Filename: Screenshot 2025-04-09 at 9.09.12PM.png</div> <div>File size: 293.8 kB</div> </div>	

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB032 From Ahipara School

Form Submitted 9 Apr 2025, 9:15PM NZST

Ground preparation & bark	\$16,192.00	\$10,192.00	Filename: QU - 5031 ACE 6-way swing.pdf File size: 156.4 kB	
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			No files have been uploaded	
			No files have been uploaded	

### Financial Information

**\* indicates a required field**

### Financial Information

**If your organisation registered for GST \***

☒ Yes ☐ No

**GST Number**

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB032 From Ahipara School**

Form Submitted 9 Apr 2025, 9:15PM NZST

**GST Number**

055-428-980

**Current Funding****How much money does your organisation currently have? \***

\$1,400,000.00

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$1,381,000.00

Must be a dollar amount.

**Tagged Funds**

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
New Library Build	\$649,000.00
Operating Budget	\$332,000.00
Reserve required by MOE	\$400,000.00

**Total Tagged Funds****Total Expenditure Amount**

\$1,381,000.00

This number/amount is calculated.

**Other Funding**

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Raffles	\$1,300.00	Yes
Mini Gala	\$6,000.00	Pending

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB032 From Ahipara School

Form Submitted 9 Apr 2025, 9:15PM NZST

### Previous Funding from FNDC

Have you previously received funding from FNDC? \*

☐ Yes ☒ No

### Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

#### 1 Name of supporting financial document \*

Financial Statements 2023

#### 1 Supporting Financial document \*

Filename: Annual Financial Statements - For the year ending 31 December 2023.pdf  
File size: 6.6 MB

#### 2 Name of supporting financial document

#### 2 Supporting Financial Document

*No files have been uploaded*

#### 3 Name of supporting financial document

#### 3 Supporting Financial Document

*No files have been uploaded*

### Applicant Declaration

\* indicates a required field

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and*



## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB032 From Ahipara School

Form Submitted 9 Apr 2025, 9:15PM NZST

*cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

### **We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journey entry
  - regular financial reporting to every full meeting of the governing body

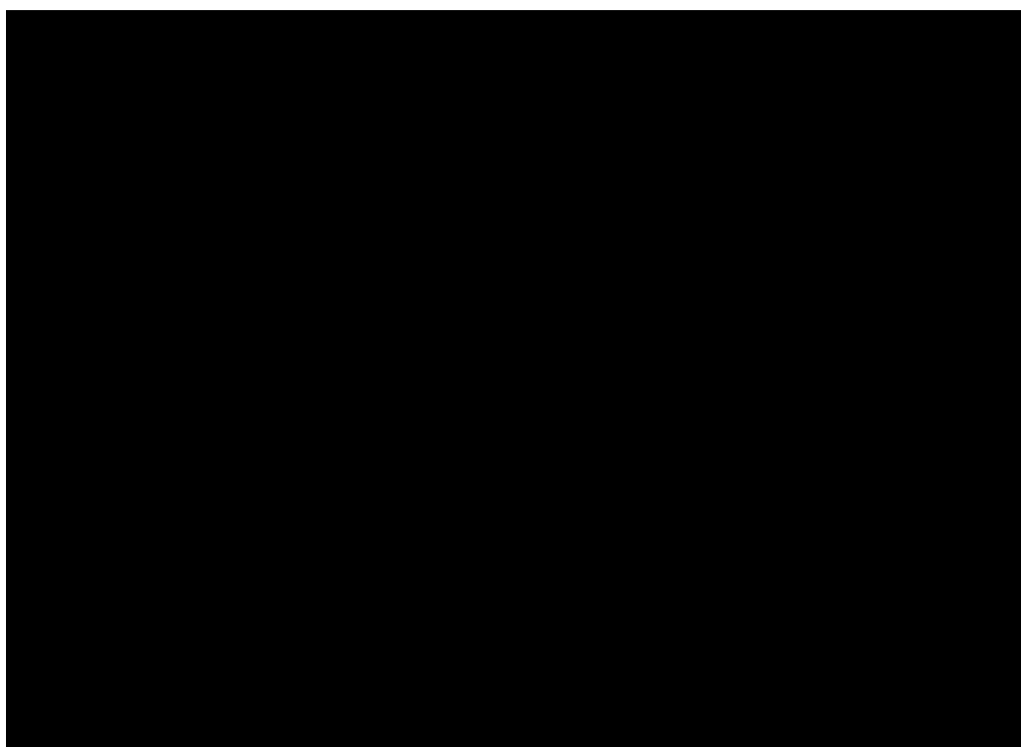
### **We agree to the following conditions if we are funded by Local Community Grant Funding:**

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB032 From Ahipara School**

Form Submitted 9 Apr 2025, 9:15PM NZST

9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

**Signatures****Date**

08/04/2025

Must be a date.

**Date**

08/04/2025

Must be a date.

**Any other supporting documentation**

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

**1 Additional Supporting Document Name**

Page 11 of 12

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB032 From Ahipara School**

Form Submitted 9 Apr 2025, 9:15PM NZST

**1 Additional Supporting Information**

*No files have been uploaded*

**2 Additional Supporting Document Name**

**2 Additional Supporting Information**

*No files have been uploaded*

**3 Additional Supporting Document Name**

**3 Additional Supporting Information**

*No files have been uploaded*

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB020 From Aupouri Ngati Kahu Te Rarawa Trust (A.N.T) C/O - Hui Tāne 2025

Form Submitted 10 Apr 2025, 3:31PM NZST

### Before you Begin

#### Instructions

##### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

##### The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

### Applicant Details

\* indicates a required field

#### Fund Type

##### Which fund are you applying for? \*

☒ Community Grant Fund

☐ Pride of Place Fund

#### Applicant details

##### Applicant \*

Aupouri Ngati Kahu Te Rarawa Trust (A.N.T) C/O - Hui Tāne 2025

##### NZ Charity Registration Number (CRN)

CC52709

##### New Zealand Charities Register Information

Reg Number	CC52709
Legal Name	Aupouri Ngati Kahu Te Rarawa Trust

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB020 From Aupouri Ngati Kahu Te Rarawa Trust (A.N.T)  
C/O - Hui Tāne 2025**

Form Submitted 10 Apr 2025, 3:31PM NZST

<b>Other Names</b>	ANT Trust
<b>Reg Status</b>	Registered
<b>Charity's Street Address</b>	60 North Road Kaitaia 0410
<b>Charity's Postal Address</b>	60 North Road Kaitaia 0410
<b>Telephone</b>	094081800
<b>Fax</b>	094081800
<b>Email</b>	hone@tehiku.com
<b>Website</b>	
<b>Reg Date</b>	12:00am on 29 May 2015

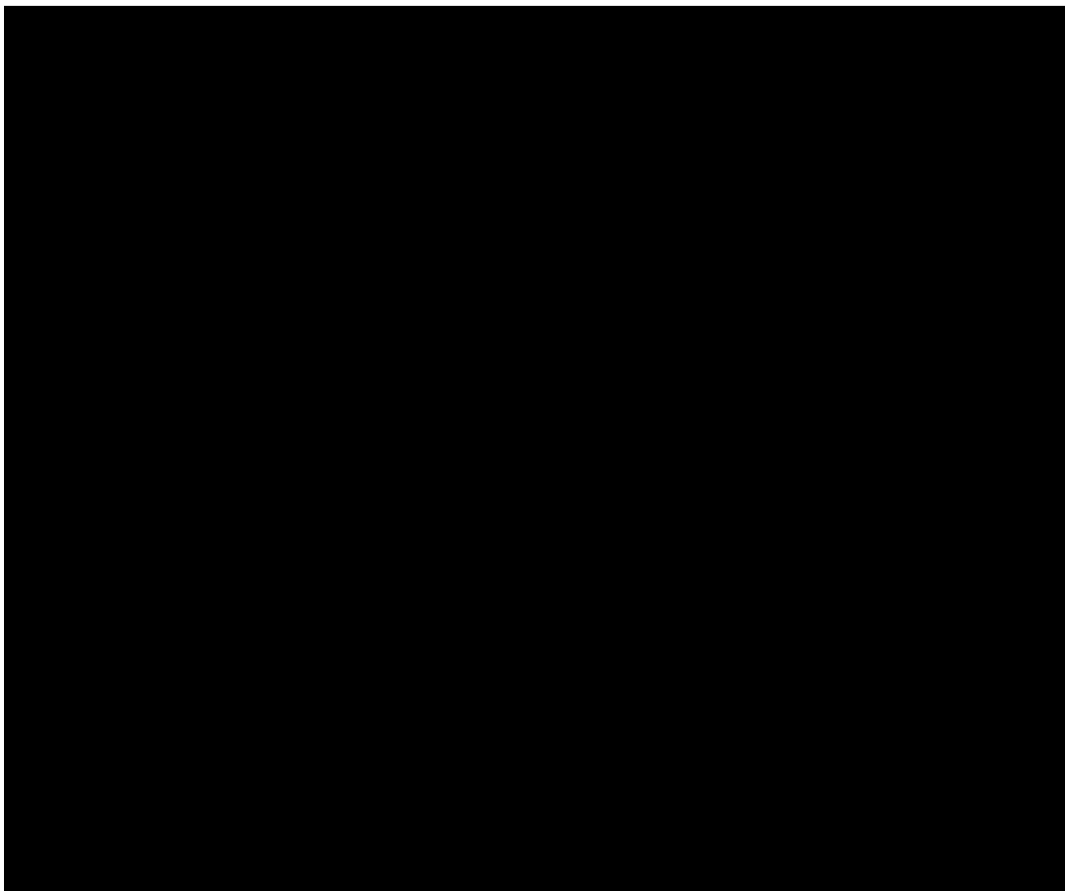
*Information retrieved at 10:29am today*

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

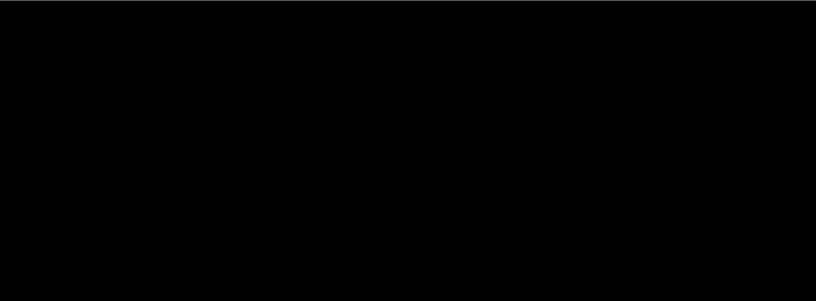
**What sector do you/your organisation work in? \***

Community/Social Services



**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB020 From Aupouri Ngati Kahu Te Rarawa Trust (A.N.T)  
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### **Purpose of organisation**

**Please briefly describe the purpose of the organisation \***

To provide a range of educational, training and employment opportunities and other social services to assist with the relief of poverty and hardship, the enhancement of well-being, and the building of strong families and positive communities throughout the far north and other high needs communities in Aotearoa.

Must be no more than 50 words.

**Number of Members \***

19

### **Project Details**

**\* indicates a required field**

#### **Community Board**

**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

**Which Community Board are you applying to? \***

☒ Te Hiku (Northern) Community Board      ☐ Bay of Islands-Whangaroa (Eastern) Community Board      ☐ Kaikohe-Hokianga (Western) Community Board

**Project name \***

HUI TĀNE - National Māori Mens Mental Health & Wellbeing Conference 2025

#### **Type of Activity**

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB020 From Aupouri Ngati Kahu Te Rarawa Trust (A.N.T) C/O - Hui Tāne 2025

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If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

### Type of Activity \*

- ☐ Art/Culture/Heritage
- ☒ Event
- ☐ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

### Project Dates

Start Date

Date

01/07/2025

Must be a date.

End Date:

Date:

03/07/2025

Must be a date.

### Project Details

#### Location \*

Te Rangi Aniwanui - 332 Quarry Road, Awanui 0482

Must be no more than 10 words.

(Town or area)

#### Will there be a charge for the public to attend or participate in the project or event? \*

- ☐ Yes
- ☒ No

#### If yes, how much?

Must be a whole dollar amount (no cents).

#### How many active participants (including volunteers) are taking part? \*

40

Must be a number.

#### How many visitors/audience members/clients do you expect? \*

500

Must be a number.

#### Have you engaged with tangata whenua about your project? \*

- ☒ Yes
- ☐ No

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB020 From Aupouri Ngati Kahu Te Rarawa Trust (A.N.T) C/O - Hui Tāne 2025

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If yes, please provide evidence of any engagement you have undertaken

### Have you engaged with the community about your project? \*

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

## Project Outline

**Outline your activity and the services/experiences it will provide.**

### Who will benefit from your project and how? \*

Tāne māori will be the main focus and will gain access to a selection of support networks, mental health resources, programmes and workshops, based around Te Āo Māori and Te Whare Tapa Wha frameworks. Whānau of our tāne will benefit greatly in that improved mental health will lead to healthier whānau dynamics. Māori health organisations will benefit from collaborative efforts with the goal to improve service delivery and resource sharing in an environment that's already stretched thin. Mental health professionals will gain insights in to kaupapa māori approaches and initiatives, enhancing cultural competency and effectiveness of service delivery in māori communities. Overall, the initiative aims to create a ripple effect, benefitting not only tāne māori but also their whānau, communities and wider society by promoting and centralising te āo māori mental wellbeing support services.

Must be no more than 150 words.

### What Community Outcome(s) does your project meet? \*

- ☒ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☒ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

### How does your project meet the Community Outcome(s) you have selected above? \*

The conference emphasizes strengthening cultural identity and whanaungatanga among tāne Māori, which inherently acknowledges their role as kaitiaki of the whenua and resources.

One of the main goals of HUI TĀNE is to rekindle pride in Te Ao Māori. Through workshops, storytelling, and Matariki practices, participants will celebrate their heritage, enhancing their connection to their whakapapa. This aligns with the broader aim of valuing Te Ao Māori as a source of pride.

By empowering Māori men and providing them with leadership and advocacy skills, HUI TĀNE contributes to building proud and vibrant communities that are engaged and active.

HUI TĀNE specifically addresses mental and physical health resilience, promoting a culturally safe environment for discussions around wellbeing. By building a support network and encouraging open conversations about health, Hui Tāne contributes to creating communities that are healthier, safer, and more connected.

HUI TĀNE promotes the creation of a strong support network that can respond



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collaboratively to challenges. This interconnectedness prepares communities to better handle unexpected events and crises, enhancing their resilience.

Must be no more than 250 words.

### Project Cost

**\* indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

### Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$244,000.00

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$10,000.00

Must be a dollar amount.

### Completing your budget

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.*

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

### Budget

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**C/O - Hui Tāne 2025**

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Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Venue - Te Rangi Aniwanawa	\$17,457.00	\$6,000.00	Filename: TRA - Quote.pdf File size: 596.9 k B	
Sound, Stage and Lighting	\$34,028.50	\$2,000.00	Filename: National Conference - 17-19 April PA-Stage-Lighting-Drape revised QUOTE .pdf File size: 65.2 kB	
Matariki Facilitator Koha x2	\$2,000.00	\$2,000.00	No files have been uploaded	
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**Te Hiku Community Grants Funding January - June 2025**  
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## Financial Information

**\* indicates a required field**

### Financial Information

**If your organisation registered for GST \***

☒ Yes ☐ No

### GST Number

**GST Number**

047738628

### Current Funding

**How much money does your organisation currently have? \***

\$376,000.00

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$376,000.00

Must be a dollar amount.

### Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Open The Curtains	\$56,000.00
Oranga Whānau	\$80,000.00
Whanau Ora	\$5,000.00
Kia Taurima	\$48,000.00
Te Whare Oranga	\$95,000.00
Waka Hourua	\$92,000.00

### Total Tagged Funds

**Total Expenditure Amount**

\$376,000.00

This number/amount is calculated.

### Other Funding

**Te Hiku Community Grants Funding January - June 2025  
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Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Ministry of Social Development	\$146,000.00	Yes
Te Whatu Ora	\$50,000.00	Pending
Foundation North	\$10,000.00	Yes
Te Puni Kokiri	\$25,000.00	Pending
Trillian Trust	\$50,000.00	Pending
Tindal Foundation	\$15,000.00	Pending

**Previous Funding from FNDC****Have you previously received funding from FNDC? \***☐ Yes ☒ No**Supporting Financial Information**

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

**1 Name of supporting financial document \***

Profit and Loss

**1 Supporting Financial document \***Filename: Profit\_and\_Loss (14).pdf  
File size: 23.4 kB**2 Name of supporting financial document****2 Supporting Financial Document***No files have been uploaded***3 Name of supporting financial document****3 Supporting Financial Document***No files have been uploaded***Applicant Declaration**

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**\* indicates a required field**

## Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

## Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

### **We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journey entry
  - regular financial reporting to every full meeting of the governing body

### **We agree to the following conditions if we are funded by Local Community Grant Funding:**

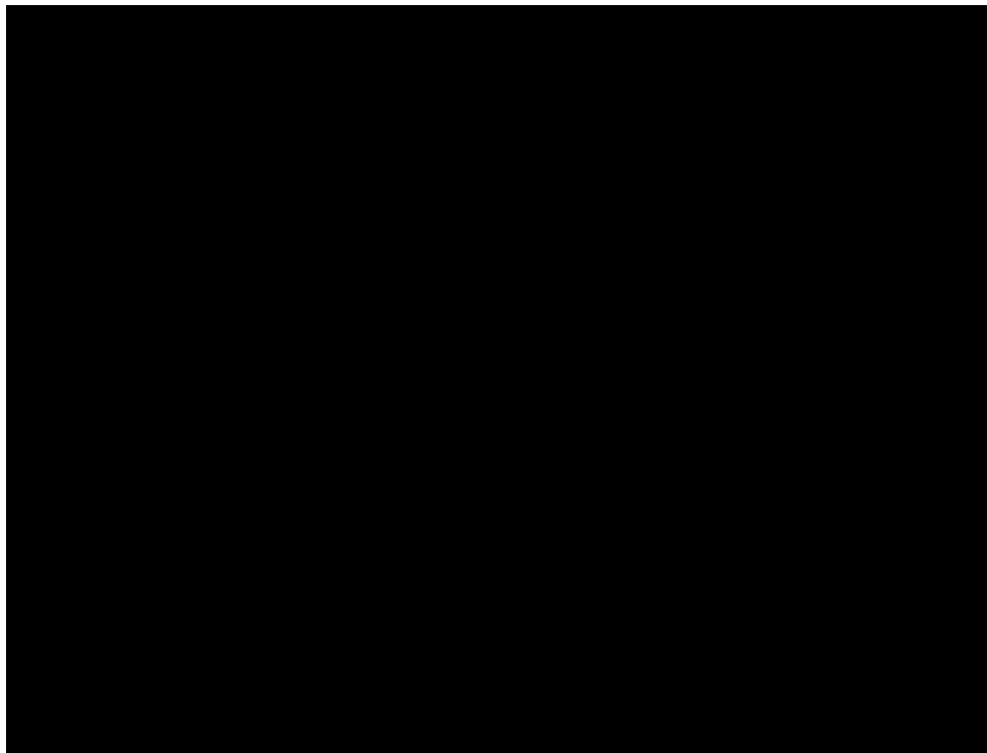
1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.

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3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

**Signatures**



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**Date**

10/04/2025

Must be a date.

**Date**

10/04/2025

Must be a date.

**Any other supporting documentation**

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

**1 Additional Supporting Document Name**

Hui Tāne Brief

**1 Additional Supporting Information**

Filename: Hui Tāne - Brief 26.3.25.pdf

File size: 14.4 MB

**2 Additional Supporting Document Name**

Hui Tāne Poster

**2 Additional Supporting Information**

Filename: Hui Tāne - Poster.png

File size: 1.8 MB

**3 Additional Supporting Document Name**

Programme - DRAFT

**3 Additional Supporting Information**

Filename: Programme - DRAFT.pdf

File size: 158.4 kB

**Te Hiku Community Grants Funding January - June 2025**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. THCB026 From Far North Community Foodbank Trust**  
Form Submitted 15 Apr 2025, 9:53AM NZST

## Before you Begin

### Instructions

**Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

**The following *must* be submitted along with this application form:**

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

## Applicant Details

**\* indicates a required field**

### Fund Type

**Which fund are you applying for? \***

☒ Community Grant Fund

☐ Pride of Place Fund

### Applicant details

**Applicant \***

Far North Community Foodbank Trust

**NZ Charity Registration Number (CRN)**

CC26690

New Zealand Charities Register Information	
Reg Number	CC26690
Legal Name	Far North Community Foodbank Trust



**Te Hiku Community Grants Funding January - June 2025**  
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<b>Other Names</b>	
<b>Reg Status</b>	Registered
<b>Charity's Street Address</b>	6 South Road Kaitaia 0410
<b>Charity's Postal Address</b>	PO Box 121 Kaitaia 0441
<b>Telephone</b>	09 4081868
<b>Fax</b>	
<b>Email</b>	farnorthcommunityfoodbank@gmail.com
<b>Website</b>	
<b>Reg Date</b>	12:00am on 26 Jun 2008

*Information retrieved at 10:35am today*

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

**What sector do you/your organisation work in? \***

Community/Social Services

**Contact details**

Contact Person One:

Contact Person Two:

**Te Hiku Community Grants Funding January - June 2025**  
**Community Board Funding Application Form (Dec 2024)**  
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## Purpose of organisation

**Please briefly describe the purpose of the organisation \***

To provide an emergency food bank service to the community of Muriwhenua. To provide food to vulnerable individuals, whanau/families in times of extreme hardship. In 2024 the FNCFB prepared 1553 food parcels for whanau, which supported 4487 whanau members.

The FNCFB is fully funded through donations and funding applications.

Must be no more than 50 words.

**Number of Members \***

9 Service organisations, 18 trustees, 1 full time employee and a number of volunteers

## Project Details

**\* indicates a required field**

### Community Board

**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

**Which Community Board are you applying to? \***

☒ Te Hiku (Northern) Community Board      ☐ Bay of Islands-Whangaroa (Eastern) Community Board      ☐ Kaikohe-Hokianga (Western) Community Board

**Project name \***

Civil Defense Resilience

### Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

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If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

**Type of Activity \***

- ☐ Art/Culture/Heritage  
☐ Event  
☐ Infrastructure  
☒ Community  
☐ Environmental  
☐ Sport and Recreation

**Project Dates**

Start Date

**Date**

01/12/2025

Must be a date.

End Date:

**Date:**

31/12/2025

Must be a date.

**Project Details**

**Location \***

6 North road, Kaitaia 0410

Must be no more than 10 words.  
(Town or area)

**Will there be a charge for the public to attend or participate in the project or event? \***

- ☐ Yes ☒ No

**If yes, how much?**

Must be a whole dollar amount (no cents).

**How many active participants (including volunteers) are taking part? \***

6

Must be a number.

**How many visitors/audience members/clients do you expect? \***

4487

Must be a number.

**Have you engaged with tangata whenua about your project? \***

- ☒ Yes  
☐ No

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If yes, please provide evidence of any engagement you have undertaken

**Have you engaged with the community about your project? \***

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

## Project Outline

**Outline your activity and the services/experiences it will provide.**

**Who will benefit from your project and how? \***

The Far North Community Foodbank (FNCFB) was founded in 2001 and is the largest in Muriwhenua. The food is sourced from multiple locations and then stored at 6 North Road where it is also prepared, packed and distributed. Most of our purchases are bulk purchases. We have several commercial chillers and fridges onsite. We want to ensure that, in the event of a lengthy power cut, we have sufficient back-up power generation that will ensure all our frozen and chilled foods do not perish. The cost includes upgrading the powerboard to allow us to plug the generator directly into it. It also includes the cost of the generator.

The council will also benefit with this upgrade to the powerboard as it will ensure the building has improved civil defense resilience.

Must be no more than 150 words.

**What Community Outcome(s) does your project meet? \***

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☐ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☒ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

**How does your project meet the Community Outcome(s) you have selected above? \***

In the year ending April 2025 the FNCFB distributed 1765 food parcels which supported 5103 people. This number is a 17% increase on the previous year. We are averaging \$11,000 per month to run the foodbank.

We need to ensure we have a constant power supply so our perishable stock does not go to waste. This would be disastrous for us as we purchase in bulk from multiple sources and operate on limited funding. It will also ensure we can continue to support our community - especial in the event of a civil defense emergency and power failures.

Must be no more than 250 words.

## Project Cost

**\* indicates a required field**

**Te Hiku Community Grants Funding January - June 2025**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. THCB026 From Far North Community Foodbank Trust**  
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- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

### Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$6,092.00

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$5,000.00

Must be a dollar amount.

### Completing your budget

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.*

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

### Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Upgrade power-board and generator purchase	\$6,092.00	\$6,092.00	Filename: Quote Gennie.pdf File size: 309.2 k B	
			No files have been uploaded	

**Te Hiku Community Grants Funding January - June 2025**  
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## Financial Information

**\* indicates a required field**

### Financial Information

**If your organisation registered for GST \***

☐ Yes ☒ No

### Current Funding

**How much money does your organisation currently have? \***

\$97,699.00

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$64,750.00

**Te Hiku Community Grants Funding January - June 2025**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. THCB026 From Far North Community Foodbank Trust**  
 Form Submitted 15 Apr 2025, 9:53AM NZST

Must be a dollar amount.

### Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Wages	\$26,250.00
Volunteers	\$7,500.00
Food	\$31,000.00

### Total Tagged Funds

**Total Expenditure Amount**

\$64,750.00

This number/amount is calculated.

### Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
KTA Family Budgetting	\$2,000.00	Yes
Northland Community Foundation	\$3,330.00	Yes
Givealittle	\$3,656.00	Yes
St Andrews Church	\$3,000.00	Yes
Donations	\$7,753.00	Yes

### Previous Funding from FNDC

**Have you previously received funding from FNDC? \***

☐ Yes ☒ No

### Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

**Te Hiku Community Grants Funding January - June 2025**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. THCB026 From Far North Community Foodbank Trust**  
Form Submitted 15 Apr 2025, 9:53AM NZST

**1 Name of supporting financial document \***

Performance Report

**1 Supporting Financial document \***

Filename: FNCFT Performance Report 30062024.pdf  
File size: 255.6 kB

**2 Name of supporting financial document**

Transactions and month P/L

**2 Supporting Financial Document**

Filename: FNCFB PL and Transaction lists.pdf  
File size: 1.7 MB

**3 Name of supporting financial document**

**3 Supporting Financial Document**

*No files have been uploaded*

## Applicant Declaration

**\* indicates a required field**

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

**We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.



**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB026 From Far North Community Foodbank Trust**  
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3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
- Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g. through a spreadsheet or journal entry
  - regular financial reporting to every full meeting of the governing body

**We agree to the following conditions if we are funded by Local Community Grant Funding:**

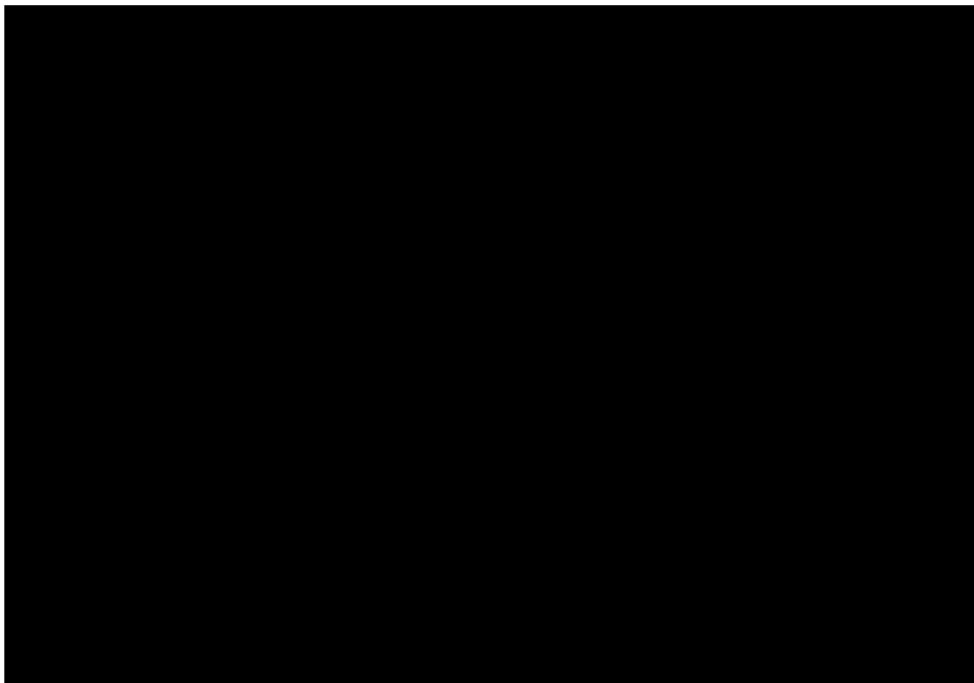
1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

**Signatures**

Signatory One

Signatory Two

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB026 From Far North Community Foodbank Trust**  
Form Submitted 15 Apr 2025, 9:53AM NZST



**Date**

15/04/2025

Must be a date.

**Date**

15/04/2025

Must be a date.

**Any other supporting documentation**

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

**1 Additional Supporting Document Name**

**1 Additional Supporting Information**

*No files have been uploaded*

**2 Additional Supporting Document Name**

**2 Additional Supporting Information**

*No files have been uploaded*

**Te Hiku Community Grants Funding January - June 2025**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. THCB026 From Far North Community Foodbank Trust**  
Form Submitted 15 Apr 2025, 9:53AM NZST

**3 Additional Supporting Document Name**

**3 Additional Supporting Information**

*No files have been uploaded*

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB039 From The Girl Guides Association New Zealand Incorporated

Form Submitted 22 Apr 2025, 11:07AM NZST

### Before you Begin

#### Instructions

##### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

##### The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

### Applicant Details

\* indicates a required field

#### Fund Type

##### Which fund are you applying for? \*

☒ Community Grant Fund

☐ Pride of Place Fund

#### Applicant details

##### Applicant \*

The Girl Guides Association New Zealand Incorporated

##### NZ Charity Registration Number (CRN)

CC22069

New Zealand Charities Register Information	
Reg Number	CC22069
Legal Name	The Girl Guides Association New Zealand Incorporated

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB039 From The Girl Guides Association New Zealand  
Incorporated**

Form Submitted 22 Apr 2025, 11:07AM NZST

<b>Other Names</b>	GirlGuiding New Zealand
<b>Reg Status</b>	Registered
<b>Charity's Street Address</b>	213 Lichfield Street Christchurch Central
<b>Charity's Postal Address</b>	Christchurch 8011 PO Box 13143 Christchurch Central
<b>Telephone</b>	Christchurch 8140 0800222292
<b>Fax</b>	n/a
<b>Email</b>	governance@girlguidingnz.org.nz
<b>Website</b>	http://www.girlguidingnz.org.nz
<b>Reg Date</b>	12:00am on 24 Mar 2008

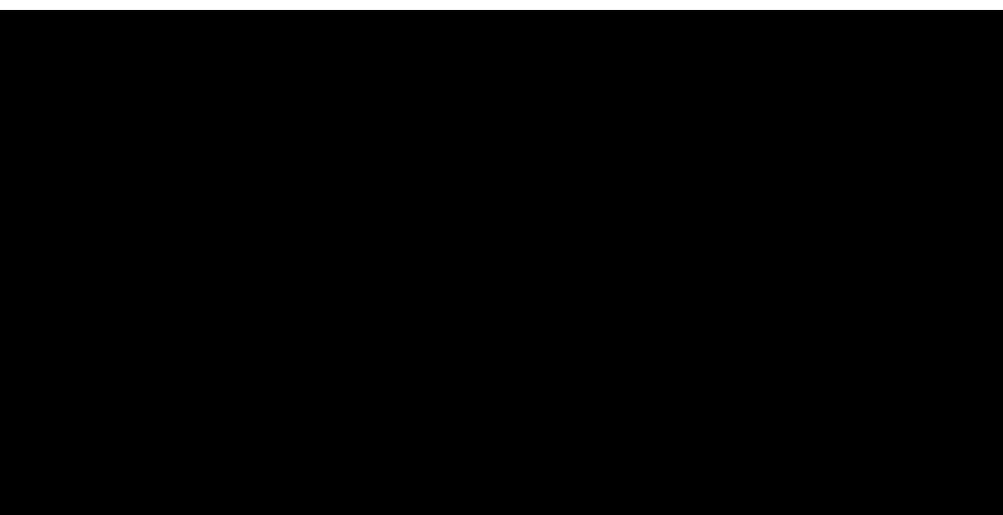
Information retrieved at 9:59am on 22 Apr

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

**What sector do you/your organisation work in? \***

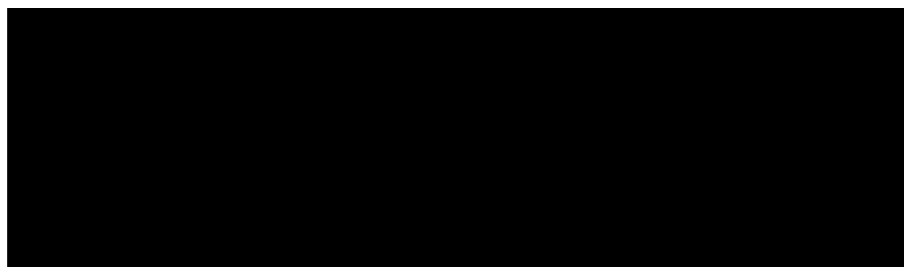
Community/Social Services



**Contact details**

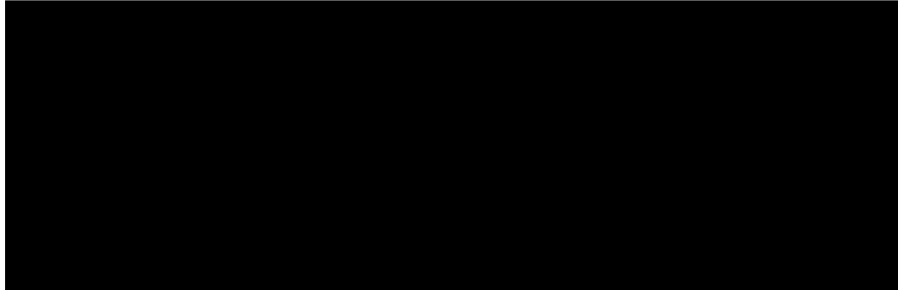
Contact Person One:

Contact Person Two:



## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB039 From The Girl Guides Association New Zealand Incorporated

Form Submitted 22 Apr 2025, 11:07AM NZST



### Purpose of organisation

**Please briefly describe the purpose of the organisation \***

Our vision is that all girls and young women are valued, inspired & empowered to take action to change their world.

Our mission is to enable girls and young women to develop into confident, adventurous and empowered leaders in their local, national and global communities.

Must be no more than 50 words.

**Number of Members \***

7200

### Project Details

**\* indicates a required field**

### Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

**Which Community Board are you applying to? \***

☒ Te Hiku (Northern)  
Community Board

☐ Bay of Islands-Whangaroa  
(Eastern) Community Board

☐ Kaikohe-Hokianga  
(Western) Community Board

**Project name \***

Empowering girls in Kaitia to be tomorrow's change-makers

### Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB039 From The Girl Guides Association New Zealand Incorporated

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If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

### Type of Activity \*

- ☐ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☒ Community
- ☐ Environmental
- ☐ Sport and Recreation

### Project Dates

Start Date

Date

27/06/2025

Must be a date.

End Date:

Date:

26/06/2026

Must be a date.

### Project Details

#### Location \*

Kaitaia Children's Complex, 30B South Road, Kaitaia, 0410

Must be no more than 10 words.

(Town or area)

#### Will there be a charge for the public to attend or participate in the project or event? \*

- ☒ Yes
- ☐ No

#### If yes, how much?

\$110.00

Must be a whole dollar amount (no cents).

#### How many active participants (including volunteers) are taking part? \*

19

Must be a number.

#### How many visitors/audience members/clients do you expect? \*

0

Must be a number.

#### Have you engaged with tangata whenua about your project? \*

- ☐ Yes
- ☒ No

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB039 From The Girl Guides Association New Zealand Incorporated

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If yes, please provide evidence of any engagement you have undertaken

### Have you engaged with the community about your project? \*

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

## Project Outline

### Outline your activity and the services/experiences it will provide.

#### Who will benefit from your project and how? \*

We are seeking funding to support the local Kaitaia GirlGuiding unit. The primary beneficiaries from your grant will be the volunteers (2) and girls (19 aged 5-17).

The volunteers will be better equipped to support girls in this modern age. Girls in Guiding develop stronger self-esteem and empowerment, enabling them to advocate and take action.

The secondary beneficiaries are the communities of Kaitaia because the local girls' stronger sense of belonging and commitment to community service will positively affect Kaitaia thanks to increased youth participation and community service, such as beach cleans ups, volunteering at the local SPCA or rest home, and raising funds for a local cause, to name a few examples.

Must be no more than 150 words.

#### What Community Outcome(s) does your project meet? \*

☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

☒ Proud, vibrant communities

☐ Prosperous communities supported by a sustainable economy

☒ Communities that are healthy, safe, connected and sustainable

☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

#### How does your project meet the Community Outcome(s) you have selected above? \*

Empowering girls and young women to be confident and tomorrow's change-makers is what we do. A critical aspect of achieving our goal is providing a safe, high-quality programme with well-equipped volunteers. Furthermore, it is important to offer a consistent meeting venue that is accessible for the local community of girls and young women.

Having a thriving GirlGuiding community in Kaitaia means that local girls participate in age-appropriate and stimulating non-formal learning opportunities that expand their experiences and horizons. We strongly focus on hands-on learning, advocacy, and community action.

Girls develop a very strong sense of belonging within their community of fellow girls, increase their confidence in themselves by having shared experiences (such as learning how to cook outdoors and pitch a tent), and are empowered to speak out about issues that matter to them. This might include a girl noticing rubbish in their local neighbourhood and therefore raising her concerns about this at a unit meeting when they talk about recycling and the environment. The girl is then empowered and supported to organise a rubbish collection activity and experiences that she is a change-maker. In the short term, this leads to a healthier and safer community. And in the long term



## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB039 From The Girl Guides Association New Zealand Incorporated

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It means that Kaitaia is a proud and vibrant community with citizens who get stuck in, actively participate, and are proud to make a difference for the better.

Must be no more than 250 words.

### Project Cost

**\* indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

### Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$1,133.00

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$567.00

Must be a dollar amount.

### Completing your budget

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.*

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

### Budget

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB039 From The Girl Guides Association New Zealand  
Incorporated**

Form Submitted 22 Apr 2025, 11:07AM NZST

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Annual Hall Hire	\$700.00	\$350.00	Filename: Kaitaia GGNZ Hall Hire 2024_25.pdf File size: 451.9 k B	
Mental Health First Aid -Online	\$433.04	\$216.52	Filename: Invoice_35506031_Combined_3955867 Hato Hone Mental Health First Aid Grant Number GR0321.PDF File size: 505.0 k B	
			No files have been uploaded	
			No files have been uploaded	
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**Te Hiku Community Grants Funding January - June 2025  
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Incorporated**

Form Submitted 22 Apr 2025, 11:07AM NZST

**Financial Information****\* indicates a required field****Financial Information****If your organisation registered for GST \***☐ Yes ☒ No**Current Funding****How much money does your organisation currently have? \***

\$8,800.00

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$8,233.48

Must be a dollar amount.

**Tagged Funds**

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
National Support Staff Costs	\$7,666.96
Hall Hire	\$350.00
Mental Health First Aid	\$216.52

**Total Tagged Funds****Total Expenditure Amount**

\$8,233.48

This number/amount is calculated.

**Other Funding**

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
None	\$0.00	

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB039 From The Girl Guides Association New Zealand Incorporated

Form Submitted 22 Apr 2025, 11:07AM NZST


### Previous Funding from FNDC

Have you previously received funding from FNDC? \*

☐ Yes ☒ No

### Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

#### 1 Name of supporting financial document \*

Invoice of Hall Hire June 2024

#### 1 Supporting Financial document \*

Filename: Kaitaia GGNZ Hall Hire 2024\_25.pdf

File size: 451.9 kB

#### 2 Name of supporting financial document

Recent Invoice for Mental Health First Aid Training

#### 2 Supporting Financial Document

Filename: Invoice\_35506031\_Combined\_3955867 Hato Hone Mental Health First Aid Grant Number GR0321.PDF

File size: 505.0 kB

#### 3 Name of supporting financial document

Audited Accounts

#### 3 Supporting Financial Document

Filename: Financials GGNZ 2024.pdf

File size: 1.6 MB

### Applicant Declaration

\* indicates a required field

### Privacy Information

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB039 From The Girl Guides Association New Zealand Incorporated

Form Submitted 22 Apr 2025, 11:07AM NZST

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

#### **We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journey entry
  - regular financial reporting to every full meeting of the governing body

#### **We agree to the following conditions if we are funded by Local Community Grant Funding:**

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB039 From The Girl Guides Association New Zealand  
Incorporated**

Form Submitted 22 Apr 2025, 11:07AM NZST

4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

**Signatures**

Signatory One

Signatory Two

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB039 From The Girl Guides Association New Zealand  
Incorporated**

Form Submitted 22 Apr 2025, 11:07AM NZST

22/04/2025

Must be a date.

22/04/2025

Must be a date.

**Any other supporting documentation**

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

**1 Additional Supporting Document Name****1 Additional Supporting Information**

Filename: GGNZ Kaitaia Far North Council Supporting Doc April 2025.pdf  
File size: 215.9 kB

**2 Additional Supporting Document Name****2 Additional Supporting Information**

*No files have been uploaded*

**3 Additional Supporting Document Name****3 Additional Supporting Information**

*No files have been uploaded*

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB017 From He Kura

Form Submitted 1 Apr 2025, 11:46AM NZDT

### Before you Begin

#### Instructions

##### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

##### The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

### Applicant Details

\* indicates a required field

#### Fund Type

Which fund are you applying for? \*

☒ Community Grant Fund

☐ Pride of Place Fund

#### Applicant details

Applicant \*

He Kura

NZ Charity Registration Number (CRN)

##### New Zealand Charities Register Information

Reg Number

Legal Name



**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB017 From He Kura**

Form Submitted 1 Apr 2025, 11:46AM NZDT

**Other Names****Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

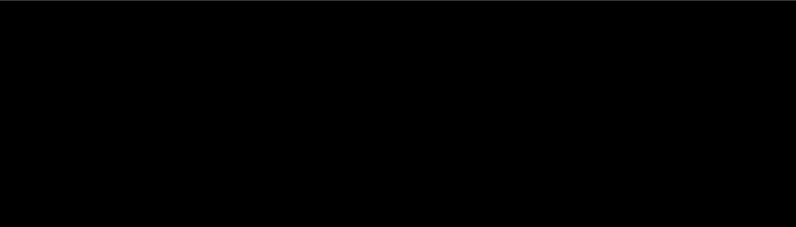
**What sector do you/your organisation work in? \***

Sport/Recreation

**Contact details**

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB017 From He Kura

Form Submitted 1 Apr 2025, 11:46AM NZDT



### Purpose of organisation

**Please briefly describe the purpose of the organisation \***

He Kura is a collaboration between Whitirau Cross100 and Native Sports Performance to enhance community well-being. Whitirau Cross100 integrates kaupapa Maori principles into fitness, promoting physical, mental, spiritual, and community health. Natives Sports Performance offers specialised coaching and activities for all ages, fostering athletic development, leadership and cultural connection.

Must be no more than 50 words.

**Number of Members \***

84

### Project Details

**\* indicates a required field**

### Community Board

**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

**Which Community Board are you applying to? \***

☒ Te Hiku (Northern) Community Board      ☐ Bay of Islands-Whangaroa (Eastern) Community Board      ☐ Kaikohe-Hokianga (Western) Community Board

**Project name \***

Whakatupu Hauora

### Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB017 From He Kura

Form Submitted 1 Apr 2025, 11:46AM NZDT

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

### Type of Activity \*

- ☐ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☐ Community
- ☐ Environmental
- ☒ Sport and Recreation

### Project Dates

Start Date

Date

Must be a date.

End Date:

Date:

Must be a date.

### Project Details

#### Location \*

Kaitaia

Must be no more than 10 words.  
(Town or area)

#### Will there be a charge for the public to attend or participate in the project or event? \*

- ☐ Yes
- ☒ No

#### If yes, how much?

Must be a whole dollar amount (no cents).

#### How many active participants (including volunteers) are taking part? \*

34

Must be a number.

#### How many visitors/audience members/clients do you expect? \*

50

Must be a number.

#### Have you engaged with tangata whenua about your project? \*

- ☒ Yes
- ☐ No

If yes, please provide evidence of any engagement you have undertaken

#### Have you engaged with the community about your project? \*

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB017 From He Kura

Form Submitted 1 Apr 2025, 11:46AM NZDT

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

### Project Outline

**Outline your activity and the services/experiences it will provide.**

#### **Who will benefit from your project and how? \***

Te Whakatupu Hauora programme will sponsor 30 rangatahi to engage in a six-month journey focused on cultural connection, physical well-being, and personal growth. Participants will experience a blend of fitness workshops, Māori cultural practices, and wellness activities, such as traditional Māori arts, whakawhanaungatanga (community building), and physical training. This immersive experience will be guided by local Māori leaders and wellness experts, fostering a deeper understanding of cultural identity and physical health.

The program will benefit the rangatahi by empowering them with skills to improve their physical fitness, mental well-being, and cultural knowledge. By investing in their hauora and strengthening their connection to Māori traditions, participants will enhance their self-confidence, leadership abilities, and sense of belonging. This initiative will positively impact youth within our Te Hiku Community, particularly those looking to strengthen their mental well-being while prioritising their overall health.

Must be no more than 150 words.

#### **What Community Outcome(s) does your project meet? \***

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☒ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

#### **How does your project meet the Community Outcome(s) you have selected above? \***

Te Whakatupu Hauora programme helps build strong communities by focusing on cultural connection, physical well-being, and personal growth. It brings in Māori cultural practices and allowing rangatahi to connect with their whakapapa and take pride in who they are. Activities like whakawhanaungatanga strengthen cultural identity and create a sense of belonging. The programme helps rangatahi grow through wellness activities and personal development, boosting their confidence and resilience, which leads to more vibrant, active communities. The focus on physical training and overall wellness promotes health and safety, making Te Hiku community stronger and more sustainable. By focusing on cultural identity and well-being, it will prepare rangatahi to face challenges with confidence, so they're ready for whatever comes their way. Te Whakatupu Hauora Programme will help create a connected, healthy community by combining cultural pride, wellness, and personal growth, setting up rangatahi for a brighter, more sustainable future.

Must be no more than 250 words.

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB017 From He Kura

Form Submitted 1 Apr 2025, 11:46AM NZDT

### Project Cost

**\* indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

### Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$15,000.00

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$10,000.00

Must be a dollar amount.

### Completing your budget

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.*

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

### Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB017 From He Kura

Form Submitted 1 Apr 2025, 11:46AM NZDT

4517	\$15,000.00	\$10,000.00	Filename: QUOTE_NZ19456.PDF File size: 20.2 kB	
7,800	\$15,000.00	\$10,000.00	Filename: Far North District Council Quote- Invoice.pdf_20250313_210945_0000(1).pdf File size: 21.2 kB	
			No files have been uploaded	
			No files have been uploaded	
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### Financial Information

\* indicates a required field

### Financial Information

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB017 From He Kura**

Form Submitted 1 Apr 2025, 11:46AM NZDT

**If your organisation registered for GST \***

☐ Yes ☒ No

**Current Funding**

**How much money does your organisation currently have? \***

\$3,390.00

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$0.00

Must be a dollar amount.

**Tagged Funds**

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount

**Total Tagged Funds**

**Total Expenditure Amount**

\$0.00

This number/amount is calculated.

**Other Funding**

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB017 From He Kura

Form Submitted 1 Apr 2025, 11:46AM NZDT

### Previous Funding from FNDC

Have you previously received funding from FNDC? \*

☐ Yes ☒ No

### Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

#### 1 Name of supporting financial document \*

Kai I Te Miro LTD

#### 1 Supporting Financial document \*

Filename: att.d4v6ubsjFL-HfnLUNhzdwXN7FgRwLYBgmHs5aG-bjis.jpeg

File size: 45.1 kB

#### 2 Name of supporting financial document

#### 2 Supporting Financial Document

*No files have been uploaded*

#### 3 Name of supporting financial document

#### 3 Supporting Financial Document

*No files have been uploaded*

### Applicant Declaration

\* indicates a required field

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and*



## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB017 From He Kura

Form Submitted 1 Apr 2025, 11:46AM NZDT

*cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

### **We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journey entry
  - regular financial reporting to every full meeting of the governing body

### **We agree to the following conditions if we are funded by Local Community Grant Funding:**

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
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Form Submitted 1 Apr 2025, 11:46AM NZDT

9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).

10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

**Signatures****Any other supporting documentation**

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

**1 Additional Supporting Document Name**

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB017 From He Kura**

Form Submitted 1 Apr 2025, 11:46AM NZDT

**1 Additional Supporting Information**

*No files have been uploaded*

**2 Additional Supporting Document Name**

**2 Additional Supporting Information**

*No files have been uploaded*

**3 Additional Supporting Document Name**

**3 Additional Supporting Information**

*No files have been uploaded*

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB037 From Kaitaia Business Association

Form Submitted 18 Apr 2025, 4:33PM NZST

### Before you Begin

#### Instructions

##### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

##### The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

### Applicant Details

\* indicates a required field

#### Fund Type

##### Which fund are you applying for? \*

☒ Community Grant Fund

☐ Pride of Place Fund

#### Applicant details

##### Applicant \*

Kaitaia Business Association

##### NZ Charity Registration Number (CRN)

##### New Zealand Charities Register Information

Reg Number

Legal Name

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB037 From Kaitaia Business Association**

Form Submitted 18 Apr 2025, 4:33PM NZST

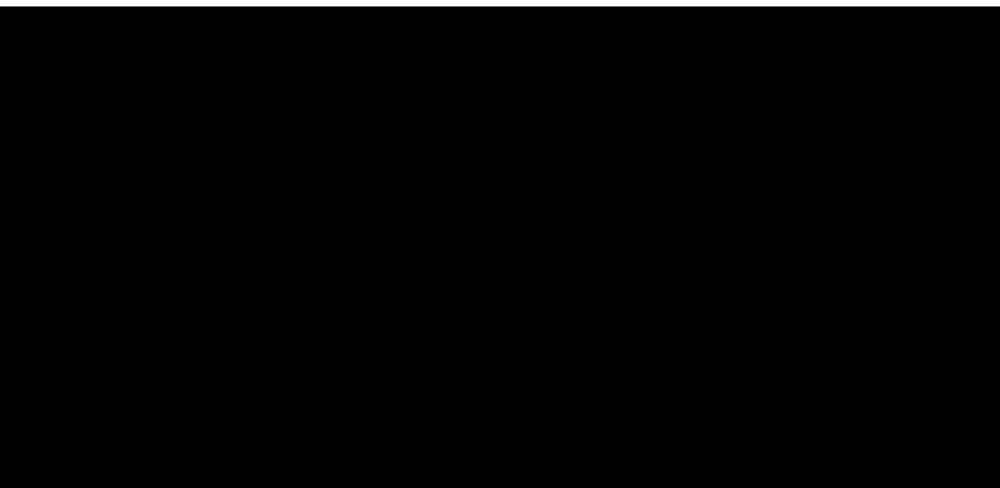
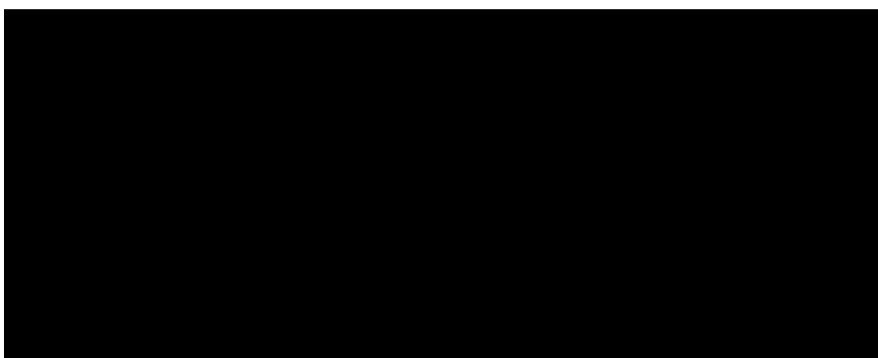
**Other Names****Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

**What sector do you/your organisation work in? \***

Community/Social Services

A large black rectangular box redacting the content of the form.**Contact details**A large black rectangular box redacting the contact details section of the form.

**Te Hiku Community Grants Funding January - June 2025**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. THCB037 From Kaitaia Business Association**  
Form Submitted 18 Apr 2025, 4:33PM NZST

## Purpose of organisation

**Please briefly describe the purpose of the organisation \***

Kaitaia Business Association is a registered Incorporated Society made up of local businesses. It's a 'not for profit' volunteer group which benefits local businesses and the wider community by driving projects that support economic growth in Kaitaia.  
Must be no more than 50 words.

**Number of Members \***

240

## Project Details

**\* indicates a required field**

### Community Board

**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

**Which Community Board are you applying to? \***

☒ Te Hiku (Northern) Community Board      ☐ Bay of Islands-Whangaroa (Eastern) Community Board      ☐ Kaikohe-Hokianga (Western) Community Board

**Project name \***

Town Square Book Exchange Repairs

### Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB037 From Kaitaia Business Association

Form Submitted 18 Apr 2025, 4:33PM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

### Type of Activity \*

- ☐ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☒ Community
- ☐ Environmental
- ☐ Sport and Recreation

### Project Dates

Start Date

Date

01/06/2025

Must be a date.

End Date:

Date:

30/06/2025

Must be a date.

### Project Details

#### Location \*

Town Square, Kaitaia

Must be no more than 10 words.

(Town or area)

#### Will there be a charge for the public to attend or participate in the project or event? \*

- ☐ Yes
- ☒ No

#### If yes, how much?

Must be a whole dollar amount (no cents).

#### How many active participants (including volunteers) are taking part? \*

5

Must be a number.

#### How many visitors/audience members/clients do you expect? \*

500

Must be a number.

#### Have you engaged with tangata whenua about your project? \*

☐ Yes

☒ No

If yes, please provide evidence of any engagement you have undertaken

#### Have you engaged with the community about your project? \*

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## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB037 From Kaitaia Business Association

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☐ Yes

☒ No

If yes, please provide evidence of any engagement you have undertaken

### Project Outline

**Outline your activity and the services/experiences it will provide.**

#### **Who will benefit from your project and how? \***

This project benefits the whole community by restoring a much-loved public asset in the heart of Kaitaia. The Book Exchange encourages literacy, sharing, and social connection. Replacing the broken glass with durable, printed ACM board will make it safer, more attractive, and resistant to future vandalism.

Must be no more than 150 words.

#### **What Community Outcome(s) does your project meet? \***

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

#### **How does your project meet the Community Outcome(s) you have selected above? \***

The Book Exchange contributes to a proud and vibrant Kaitaia by encouraging literacy, connection, and a sense of shared ownership in the heart of our town. It provides a simple, accessible way for people of all ages to give and receive books, promoting lifelong learning and social connection. Replacing the broken glass with a durable, printed ACM panel will not only prevent future damage but also improve the visual appeal and safety of the space. This small upgrade helps maintain a well-loved community asset and supports a healthier, more connected, and sustainable environment where people feel proud of where they live.

Must be no more than 250 words.

### Project Cost

**\* indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done



## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB037 From Kaitaia Business Association

Form Submitted 18 Apr 2025, 4:33PM NZST

### Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

#### What is the total cost of your project? \*

\$700.00

Must be a dollar amount.

#### What is the amount you are requesting from the Board? \*

\$700.00

Must be a dollar amount.

### Completing your budget

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.*

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

### Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Book Exchange Repairs	\$724.00	\$724.00	Filename: KBA_Q UOTE.pdf File size: 90.8 kB	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB037 From Kaitaia Business Association

Form Submitted 18 Apr 2025, 4:33PM NZST

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### Financial Information

**\* indicates a required field**

#### Financial Information

**If your organisation registered for GST \***

☒ Yes ☐ No

#### GST Number

**GST Number**

066-987-299

#### Current Funding

**How much money does your organisation currently have? \***

\$162,225.00

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$90,000.00

Must be a dollar amount.

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB037 From Kaitaia Business Association**

Form Submitted 18 Apr 2025, 4:33PM NZST

**Tagged Funds**

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
KBA Co-ordinator	\$25,000.00
Beautification Project	\$10,000.00
CCTV monitoring	\$10,000.00
Networks and Events	\$10,000.00
Operating Expenses	\$12,000.00
Flag Project	\$20,000.00
Town Square and Market Square Maintenance	\$5,000.00

**Total Tagged Funds****Total Expenditure Amount**

\$92,000.00

This number/amount is calculated.

**Other Funding**

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

**Previous Funding from FNDC****Have you previously received funding from FNDC? \***☒ Yes ☐ No**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
---------	--------	------	--------------------------

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB037 From Kaitaia Business Association

Form Submitted 18 Apr 2025, 4:33PM NZST

	Must be a dollar amount.	Must be a date.	
CCTV Monitoring and Maintenance	\$15,000.00	01/07/2024	No
Kaitaia Masterplan	\$37,860.97	31/10/2024	Yes

### Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

#### 1 Name of supporting financial document \*

KBA Profit and Loss as at 22 March 2025

#### 1 Supporting Financial document \*

Filename: KBA Profit and Loss as at 22 March 2025.pdf  
File size: 55.8 kB

#### 2 Name of supporting financial document

Audited Accounts

#### 2 Supporting Financial Document

Filename: 02. Financial Statements Kaitaia Business Association Incorporated FINAL.pdf  
File size: 2.4 MB

#### 3 Name of supporting financial document

#### 3 Supporting Financial Document

*No files have been uploaded*

### Applicant Declaration

**\* indicates a required field**

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB037 From Kaitaia Business Association

Form Submitted 18 Apr 2025, 4:33PM NZST

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

#### **We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journey entry
  - regular financial reporting to every full meeting of the governing body

#### **We agree to the following conditions if we are funded by Local Community Grant Funding:**

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB037 From Kaitaia Business Association**

Form Submitted 18 Apr 2025, 4:33PM NZST

7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

**Signatures**

**Any other supporting documentation**

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB037 From Kaitaia Business Association**

Form Submitted 18 Apr 2025, 4:33PM NZST

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

**1 Additional Supporting Document Name**

Image of Book Exchange in Town Square

**1 Additional Supporting Information**

---

Filename: Book Exchange.png

File size: 990.7 kB

**2 Additional Supporting Document Name****2 Additional Supporting Information***No files have been uploaded***3 Additional Supporting Document Name****3 Additional Supporting Information***No files have been uploaded*

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB036 From Kaitaia Business Association

Form Submitted 18 Apr 2025, 4:29PM NZST

### Before you Begin

#### Instructions

##### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

##### The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

### Applicant Details

\* indicates a required field

#### Fund Type

##### Which fund are you applying for? \*

☒ Community Grant Fund

☐ Pride of Place Fund

#### Applicant details

##### Applicant \*

Kaitaia Business Association

##### NZ Charity Registration Number (CRN)

##### New Zealand Charities Register Information

Reg Number

Legal Name



**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB036 From Kaitaia Business Association**

Form Submitted 18 Apr 2025, 4:29PM NZST

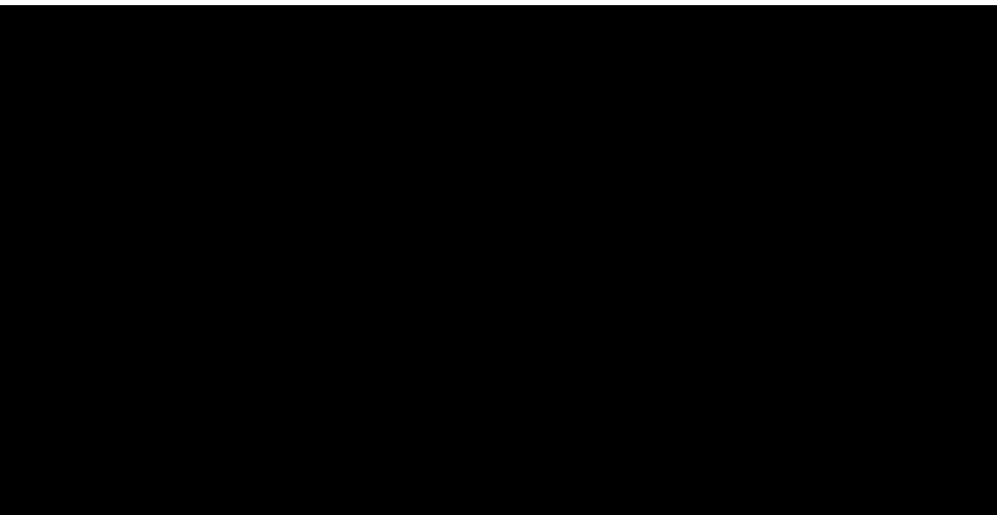
**Other Names****Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

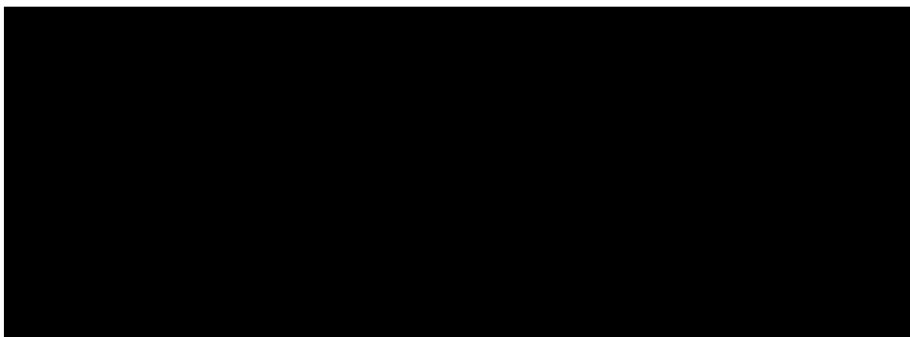
**What sector do you/your organisation work in? \***

Community/Social Services

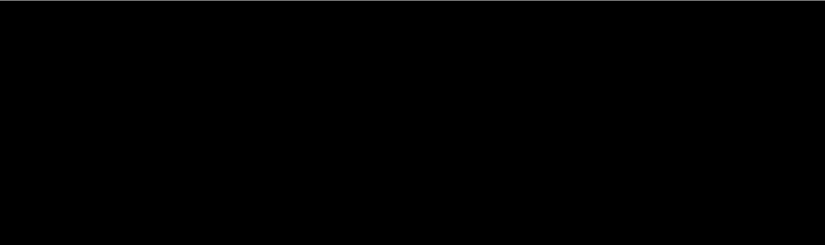
A large black rectangular box redacting the content of the form.**Contact details**

Contact Person One:

Contact Person Two:

A large black rectangular box redacting the contact details.

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB036 From Kaitaia Business Association**  
Form Submitted 18 Apr 2025, 4:29PM NZST



### **Purpose of organisation**

**Please briefly describe the purpose of the organisation \***

Kaitaia Business Association is a registered Incorporated Society made up of local businesses. It's a 'not for profit' volunteer group which benefits local businesses and the wider community by driving projects.

Must be no more than 50 words.

**Number of Members \***

240

### **Project Details**

**\* indicates a required field**

#### **Community Board**

**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

**Which Community Board are you applying to? \***

☒ Te Hiku (Northern) Community Board      ☐ Bay of Islands-Whangaroa (Eastern) Community Board      ☐ Kaikohe-Hokianga (Western) Community Board

**Project name \***

Safer Communities - CCTV

#### **Type of Activity**

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB036 From Kaitaia Business Association

Form Submitted 18 Apr 2025, 4:29PM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

### Type of Activity \*

- ☐ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☒ Community
- ☐ Environmental
- ☐ Sport and Recreation

### Project Dates

Start Date

Date

01/06/2025

Must be a date.

End Date:

Date:

30/06/2025

Must be a date.

### Project Details

#### Location \*

Kaitaia

Must be no more than 10 words.  
(Town or area)

#### Will there be a charge for the public to attend or participate in the project or event? \*

- ☐ Yes
- ☒ No

#### If yes, how much?

Must be a whole dollar amount (no cents).

#### How many active participants (including volunteers) are taking part? \*

0

Must be a number.

#### How many visitors/audience members/clients do you expect? \*

0

Must be a number.

#### Have you engaged with tangata whenua about your project? \*

☐ Yes

☒ No

If yes, please provide evidence of any engagement you have undertaken

#### Have you engaged with the community about your project? \*

Page 4 of 12

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB036 From Kaitaia Business Association

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☐ Yes

☒ No

If yes, please provide evidence of any engagement you have undertaken

### Project Outline

**Outline your activity and the services/experiences it will provide.**

#### **Who will benefit from your project and how? \***

We are seeking funding support to replace critical infrastructure outside the scope of normal CCTV maintenance in Kaitaia. The network, which is monitored in real-time during peak periods, is a valuable tool supporting local police to deter unwanted behaviour and maintain public safety.

The continued success of the system depends on regular maintenance, timely upgrades, and the ability to restore offline cameras. The KBA is requesting support to replace a switch at the Mobil Petrol Station, an old PTZ camera at the Fire Station, and a router/aerial at the central Monitoring Hub. These upgrades will restore essential coverage across key areas.

Businesses with connected cameras continue to show their commitment by maintaining their own systems and contributing to monitoring costs. This funding will strengthen a vital safety network and reinforce the shared responsibility between local businesses, community groups, and law enforcement to keep our town safe and connected.

Must be no more than 150 words.

#### **What Community Outcome(s) does your project meet? \***

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

#### **How does your project meet the Community Outcome(s) you have selected above? \***

This project directly contributes to creating a safer, more connected, and vibrant community by maintaining and upgrading essential components of the existing CCTV infrastructure. The proposed upgrades — replacing a faulty switch at the Mobil Petrol Station, an outdated PTZ (pan-tilt-zoom) camera at the Fire Station, and a router/aerial at the central Monitoring Hub — are critical for ensuring uninterrupted, high-quality monitoring and coverage across key public areas in our township.

These improvements support the wellbeing and safety of both residents and visitors, enhancing our collective sense of security and community pride. Upgraded technology also ensures quicker response times from emergency services, reduces antisocial behaviour, and helps protect local businesses and community assets. In turn, this encourages a more vibrant local economy and fosters confidence among community members and tourists alike.

By investing in this infrastructure, we continue to build a connected and future-ready community that values safety, shared responsibility, and local resilience.

Please note that we have only supplied a quote from one supplier as they are the

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB036 From Kaitaia Business Association

Form Submitted 18 Apr 2025, 4:29PM NZST

developers of the specialised network that the CCTV runs off. The supplier has ensured that they use local installers where able.

Must be no more than 250 words.

### Project Cost

**\* indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

### Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$5,096.00

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$5,096.00

Must be a dollar amount.

### Completing your budget

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.*

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

### Budget

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB036 From Kaitaia Business Association

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Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Fire Station PTZ	\$3,046.58	\$3,046.58	Filename: Q12150.pdf File size: 212.9 k B	
Switch at Mobile Station	\$1,200.73	\$1,200.73	Filename: Q12149.pdf File size: 216.4 k B	
Hub Aerial	\$849.08	\$849.08	Filename: Q12151.pdf File size: 194.5 k B	
			No files have been uploaded	
			No files have been uploaded	
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## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB036 From Kaitaia Business Association

Form Submitted 18 Apr 2025, 4:29PM NZST

### Financial Information

**\* indicates a required field**

#### Financial Information

**If your organisation registered for GST \***

☒ Yes ☐ No

#### GST Number

**GST Number**

066-987-299

#### Current Funding

**How much money does your organisation currently have? \***

\$162,225.00

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$90,000.00

Must be a dollar amount.

#### Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
KBA Co-ordinator	\$25,000.00
Beautification Project	\$10,000.00
CCTV Monitoring	\$10,000.00
Networks and Events	\$10,000.00
Operating Expenses	\$12,000.00
Flag Project	\$20,000.00
Town Square and Market Square Management	\$5,000.00

#### Total Tagged Funds

**Total Expenditure Amount**

\$92,000.00

This number/amount is calculated.

#### Other Funding

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB036 From Kaitaia Business Association**

Form Submitted 18 Apr 2025, 4:29PM NZST

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

**Previous Funding from FNDC****Have you previously received funding from FNDC? \***☒ Yes ☐ No**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
CCTV monitoring and maintenance	\$15,000.00	01/07/2023	No
Kaitaia Master Plan	\$37,860.97		Yes

**Supporting Financial Information**

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

**1 Name of supporting financial document \***

KBA Profit and Loss Statement

**1 Supporting Financial document \***

Filename: KBA Profit and Loss as at 22 March 2025.pdf  
File size: 55.8 kB

**2 Name of supporting financial document**

Audited Accounts



## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB036 From Kaitaia Business Association

Form Submitted 18 Apr 2025, 4:29PM NZST

### 2 Supporting Financial Document

Filename: 02. Financial Statements Kaitaia Business Association Incorporated FINAL.pdf  
File size: 2.4 MB

### 3 Name of supporting financial document

### 3 Supporting Financial Document

*No files have been uploaded*

## Applicant Declaration

**\* indicates a required field**

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

#### **We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB036 From Kaitaia Business Association

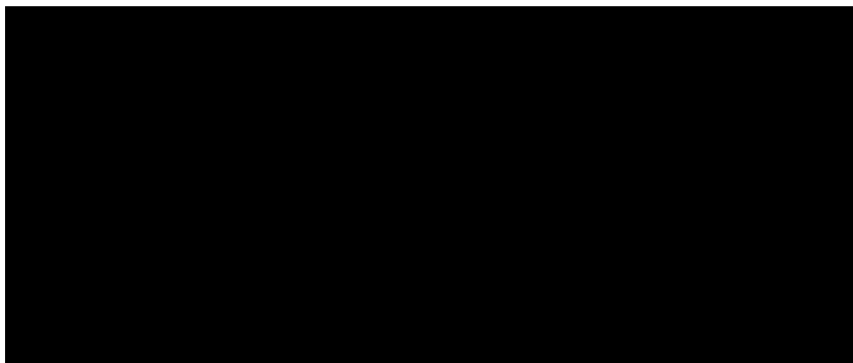
Form Submitted 18 Apr 2025, 4:29PM NZST

- A person responsible for keeping the financial records of the organisation
- A regularly maintained tax record (if applicable)
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- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

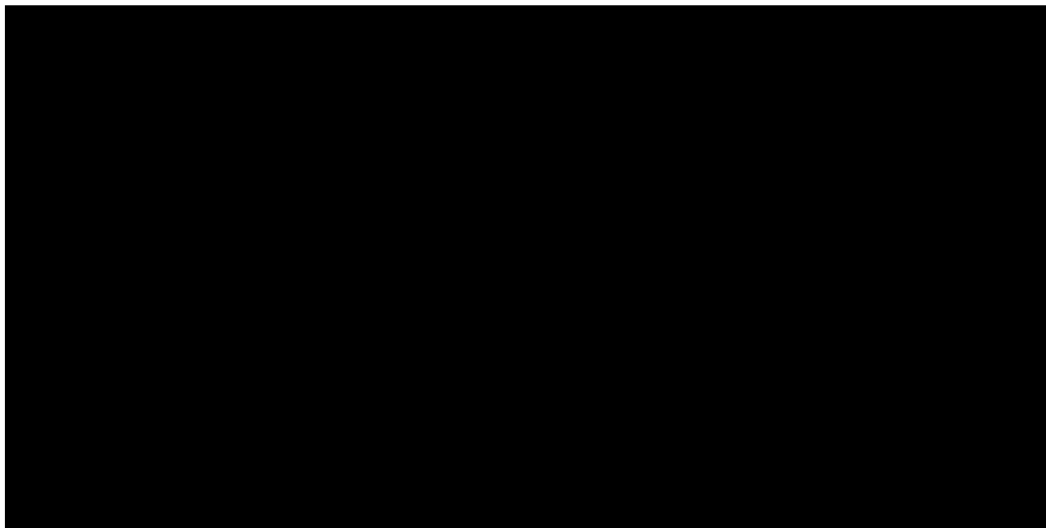
### We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

### Signatures



**Te Hiku Community Grants Funding January - June 2025**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. THCB036 From Kaitaia Business Association**  
Form Submitted 18 Apr 2025, 4:29PM NZST



**Any other supporting documentation**

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

**1 Additional Supporting Document Name**

**1 Additional Supporting Information**

*No files have been uploaded*

**2 Additional Supporting Document Name**

**2 Additional Supporting Information**

*No files have been uploaded*

**3 Additional Supporting Document Name**

**3 Additional Supporting Information**

*No files have been uploaded*

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB028 From Kaitaia College

Form Submitted 15 Apr 2025, 2:46PM NZST

### Before you Begin

#### Instructions

##### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

##### The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

### Applicant Details

\* indicates a required field

#### Fund Type

##### Which fund are you applying for? \*

☒ Community Grant Fund

☐ Pride of Place Fund

#### Applicant details

##### Applicant \*

Kaitaia College

##### NZ Charity Registration Number (CRN)

##### New Zealand Charities Register Information

Reg Number

Legal Name

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB028 From Kaitaia College**

Form Submitted 15 Apr 2025, 2:46PM NZST

**Other Names****Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

**What sector do you/your organisation work in? \***

Education

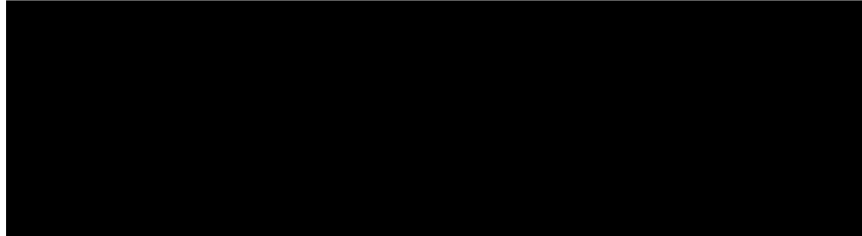
**Contact details**

Contact Person One:

Contact Person Two:

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB028 From Kaitaia College

Form Submitted 15 Apr 2025, 2:46PM NZST



### Purpose of organisation

**Please briefly describe the purpose of the organisation \***

To enable our taitamariki at Kaitaia College to thrive as young people and leaders of future generations in sporting, academic, arts and culture.

We are a whanau at Kaitaia College, we build connections with each other which is mana enhancing. Our key values are Manaaki, Achievement, Hau kainga and Integrity.

Must be no more than 50 words.

**Number of Members \***

950

### Project Details

**\* indicates a required field**

### Community Board

**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

**Which Community Board are you applying to? \***

☒ Te Hiku (Northern)  
Community Board

☐ Bay of Islands-Whangaroa  
(Eastern) Community Board

☐ Kaikohe-Hokianga  
(Western) Community Board

**Project name \***

2025 Tai Tokerau Secondary School Nga Manu Kōrero (Speech) Regional Competitions

### Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at:

[What is your event? | Far North District Council \(fndc.govt.nz\)](#)

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB028 From Kaitaia College

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If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

### Type of Activity \*

- ☐ Art/Culture/Heritage
- ☒ Event
- ☐ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

### Project Dates

Start Date

Date

04/06/2025

Must be a date.

End Date:

Date:

06/06/2025

Must be a date.

### Project Details

#### Location \*

Te Ahu Centre, Kaitaia

Must be no more than 10 words.  
(Town or area)

#### Will there be a charge for the public to attend or participate in the project or event? \*

- ☐ Yes
- ☒ No

#### If yes, how much?

Must be a whole dollar amount (no cents).

#### How many active participants (including volunteers) are taking part? \*

71

Must be a number.

#### How many visitors/audience members/clients do you expect? \*

350

Must be a number.

#### Have you engaged with tangata whenua about your project? \*

- ☒ Yes
- ☐ No

If yes, please provide evidence of any engagement you have undertaken

#### Have you engaged with the community about your project? \*

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB028 From Kaitaia College

Form Submitted 15 Apr 2025, 2:46PM NZST

☐ Yes

☒ No

If yes, please provide evidence of any engagement you have undertaken

### Project Outline

**Outline your activity and the services/experiences it will provide.**

#### **Who will benefit from your project and how? \***

Our Young People:

It is a honour for our students to host their peers from all of Northland - to partake in the pōwhiri, preparing kai and to be hospitable. We have 800 Students at Kaitaia College, other schools in the Far North will also participate in this event - Te Rangi Aniwaniwa, Pukemiro, Taipa Area School.

This is an opportunity for our young people to express their opinions and views on a variety of kaupapa.

Economic benefit - as our manuhiri require accommodation, food and meals.

All our community can listen to the voices of our young people.

Tangata Whenua - a sense of pride seeing our young people at the fore front of this kaupapa.

Volunteer work including working the back stage, looking after kaumatua and kuia, judging, master of ceremony, making gifts for each speaker. They will be included in the powhiri and prize giving.

Must be no more than 150 words.

#### **What Community Outcome(s) does your project meet? \***

- ☒ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☐ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

#### **How does your project meet the Community Outcome(s) you have selected above? \***

Economic benefit:

- This event attracts Schools and their whanau throughout northland to the Far North. Accommodation and Food will be sought during their stay here in Kaitaia.

Cultural

-The Far North Community will also hear the voices of our young maori people on issues important

-We will have a combined pōwhiri with all the local Schools such as Pukemiro, Te Rangi Aniwaniwa to welcome Schools to the Far North.

Proud, Vibrant Communities

This opportunity shines a positive light on Kaitāia College within our community, Te Hiku, the North and the rest of the Nation.

Must be no more than 250 words.



## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB028 From Kaitaia College

Form Submitted 15 Apr 2025, 2:46PM NZST

### Project Cost

**\* indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

### Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$16,656.00

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$5,787.00

Must be a dollar amount.

### Completing your budget

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.*

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

### Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB028 From Kaitaia College

Form Submitted 15 Apr 2025, 2:46PM NZST

Te Ahu Centre	\$3,944.00	\$1,972.00	Filename: Quote QU0164.pdf File size: 94.1 kB	
Lakeside Sound & Light	\$2,400.00	\$1,200.00	Filename: 2025-06-4to6 Ngā Ma nu Korero speech competition (1).pdf File size: 227.0 kB  Filename: Extended_3298.pdf File size: 79.8 kB  Filename: Kaitaia College - Northland and Ngā Manu Kōrero - Speech Competitions 4-6th June 2025 - PA-Lighting QUOTE.pdf File size: 62.3 kB	
Judges Accommodation	\$1,430.00	\$715.00	Filename: scan_ntauharawhite_2025-04-15-13-31-05.pdf File size: 319.2 kB	
Kai	\$3,800.00	\$1,900.00	Filename: Ngā Manu Kōrero - Kai 2.pdf File size: 41.6 kB	
Administration	\$1,000.00	\$500.00	Filename: Administration - Ngā Manu Kōrero.pdf File size: 42.6 kB	
			No files have been uploaded	
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**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB028 From Kaitaia College**

Form Submitted 15 Apr 2025, 2:46PM NZST

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			No files have been uploaded	
			No files have been uploaded	

**Financial Information**

\* indicates a required field

**Financial Information**

If your organisation registered for GST \*

☒ Yes ☐ No

**GST Number**

**GST Number**

10-197-171

**Current Funding**

How much money does your organisation currently have? \*

\$2,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? \*

\$2,000.00

Must be a dollar amount.

**Tagged Funds**

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
Kaumatua & Kuia Kai	\$500.00
Kaimahi - Kai	\$500.00
Administration - Stationery	\$1,000.00

**Total Tagged Funds**

**Total Expenditure Amount**

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB028 From Kaitaia College**

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\$2,000.00

This number/amount is calculated.

**Other Funding**

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Iwi/ Trusts	\$2,000.00	Pending
Regional Nga Manu Korero	\$3,000.00	Yes
School Registration	\$2,500.00	Yes
PPTA - Te Huarahi	\$250.00	Pending

**Previous Funding from FNDC**

Have you previously received funding from FNDC? \*

☒ Yes ☐ No**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Safety Harness	\$2,487.00	22/10/2024	Yes

**Supporting Financial Information**

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

**1 Name of supporting financial document \***

Annual Financial Statements 2023

**1 Supporting Financial document \***

Filename: Annual Financial Statements 31 December 2023.pdf

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB028 From Kaitaia College

Form Submitted 15 Apr 2025, 2:46PM NZST

File size: 5.0 MB

### 2 Name of supporting financial document

#### 2 Supporting Financial Document

*No files have been uploaded*

### 3 Name of supporting financial document

#### 3 Supporting Financial Document

*No files have been uploaded*

## Applicant Declaration

**\* indicates a required field**

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

#### **We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB028 From Kaitaia College

Form Submitted 15 Apr 2025, 2:46PM NZST

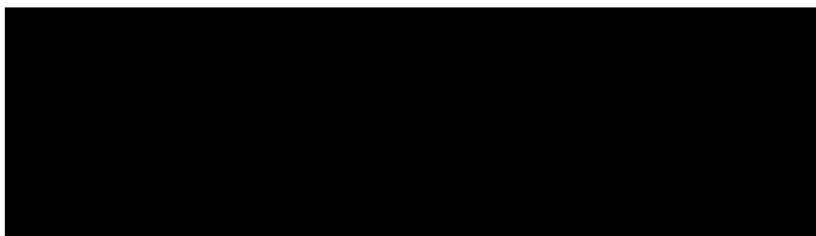
6. We have the following set of internal controls in place:

- Two signatories to all bank accounts (if applicable)
- a regularly maintained and current cashbook or electronic equivalent
- A person responsible for keeping the financial records of the organisation
- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as sperate entries in the cash book or as a note o the accounts
- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

**We agree to the following conditions if we are funded by Local Community Grant Funding:**

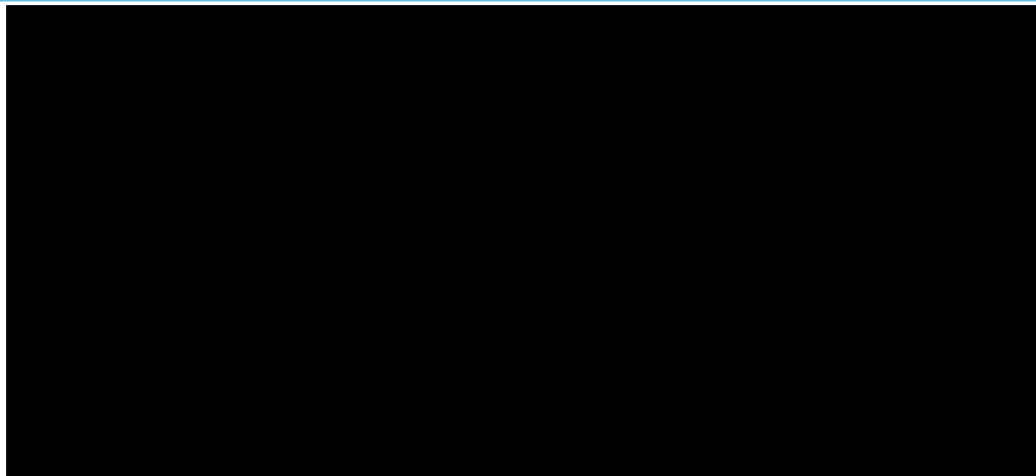
1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

### Signatures



**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB028 From Kaitaia College**

Form Submitted 15 Apr 2025, 2:46PM NZST

**Date**

15/04/2025

Must be a date.

**Date**

15/04/2025

Must be a date.

**Any other supporting documentation**

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

**1 Additional Supporting Document Name**

Funding Letter to Iwi and Hapū Entities in the Far North

**1 Additional Supporting Information**

Filename: Nga Manu Korero Funding letter (1).pdf

File size: 368.7 kB

**2 Additional Supporting Document Name**

Topics Speech Competition

**2 Additional Supporting Information**

Filename: 2025 Ngā Manu Kōrero Topics.pdf

File size: 131.4 kB

Filename: Ta Himi Henare Topics 2025.pdf

File size: 378.4 kB

**3 Additional Supporting Document Name**

Draft Programme

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB028 From Kaitaia College**

Form Submitted 15 Apr 2025, 2:46PM NZST

**3 Additional Supporting Information**

---

Filename: NMK Draft Programme.pdf

File size: 62.3 kB



## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB018 From Kaitaia Knights Chess Club

Form Submitted 2 Apr 2025, 11:37AM NZDT

### Before you Begin

#### Instructions

##### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

##### The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

### Applicant Details

**\* indicates a required field**

#### Fund Type

##### Which fund are you applying for? \*

☒ Community Grant Fund

☐ Pride of Place Fund

#### Applicant details

##### Applicant \*

Kaitaia Knights Chess Club

##### NZ Charity Registration Number (CRN)

##### New Zealand Charities Register Information

Reg Number

Legal Name

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB018 From Kaitaia Knights Chess Club**

Form Submitted 2 Apr 2025, 11:37AM NZDT

**Other Names****Reg Status****Charity's Street Address****Charity's Postal Address****Telephone****Fax****Email****Website****Reg Date**

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

**What sector do you/your organisation work in? \***

Community/Social Services

**Website**

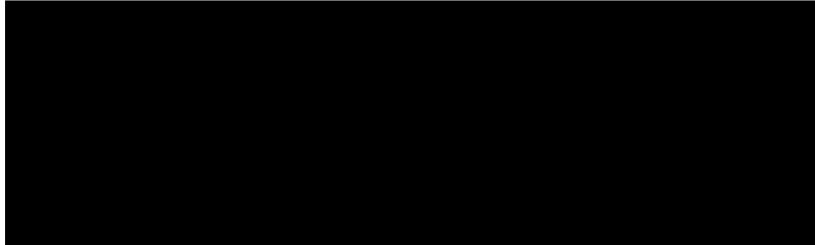
Must be a URL.

**Facebook page****Contact details**

Contact Person One:

Contact Person Two:

**Te Hiku Community Grants Funding January - June 2025**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. THCB018 From Kaitaia Knights Chess Club**  
Form Submitted 2 Apr 2025, 11:37AM NZDT



### **Purpose of organisation**

**Please briefly describe the purpose of the organisation \***

We are a small group of volunteers who enjoy the game of chess with the goal of promoting the game to all ages and ethnicities to come together regularly in a fun, supportive community environment.

Must be no more than 50 words.

**Number of Members \***

15

### **Project Details**

**\* indicates a required field**

#### **Community Board**

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

**Which Community Board are you applying to? \***

☒ Te Hiku (Northern) Community Board      ☐ Bay of Islands-Whangaroa (Eastern) Community Board      ☐ Kaikohe-Hokianga (Western) Community Board

**Project name \***

Kaitaia Knights Chess Club, Annual Tournament

#### **Type of Activity**

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB018 From Kaitaia Knights Chess Club

Form Submitted 2 Apr 2025, 11:37AM NZDT

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

### Type of Activity \*

- ☐ Art/Culture/Heritage
- ☒ Event
- ☐ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

### Project Dates

Start Date

Date

28/06/2025

Must be a date.

End Date:

Date:

28/06/2025

Must be a date.

### Project Details

#### Location \*

Te Ahu Centre, Atrium, Kaitaia.

Must be no more than 10 words.

(Town or area)

#### Will there be a charge for the public to attend or participate in the project or event? \*

- ☒ Yes
- ☐ No

#### If yes, how much?

\$10.00

Must be a whole dollar amount (no cents).

#### How many active participants (including volunteers) are taking part? \*

40

Must be a number.

#### How many visitors/audience members/clients do you expect? \*

100

Must be a number.

#### Have you engaged with tangata whenua about your project? \*

- ☒ Yes
- ☐ No

If yes, please provide evidence of any engagement you have undertaken

#### Have you engaged with the community about your project? \*

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB018 From Kaitaia Knights Chess Club

Form Submitted 2 Apr 2025, 11:37AM NZDT

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

### Project Outline

**Outline your activity and the services/experiences it will provide.**

#### **Who will benefit from your project and how? \***

The chess tournament is open to anyone who wants to participate.

It is an inclusive tournament open to all ages, gender, skill level and ethnicities.

We benefit as a community by coming together, utilising a beautiful community facility i.e. the Atrium and Banquet room, Te Ahu Centre.

We acknowledge faith and culture by starting our tournament with karakia/mihimihi and closing with karakia.

The kaupapa promotes the following :

Socialisation

Community spirit and collaboration

involvement of students from local schools i.e. Kaitaia primary, Pompallier, Kaitaia Intermediate, Kaitaia College, Pukemiro

whanau involvement i.e. preparation and donation of kai

a fun, vibrant and whanau friendly event

support from whanau from places other than Kaitaia i.e. participants from Whangarei, Kerikeri, Panguru

Support from other chess clubs i.e. Kerikeri, Whangarei

Must be no more than 150 words.

#### **What Community Outcome(s) does your project meet? \***

☒ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

☒ Proud, vibrant communities

☒ Prosperous communities supported by a sustainable economy

☒ Communities that are healthy, safe, connected and sustainable

☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

#### **How does your project meet the Community Outcome(s) you have selected above? \***

The Kaitaia Knights committee agreed to hold last years tournament in the Atrium of the Te Ahu Centre. The tournament was opened with karakia, mihimihi to loved ones past and to those present. As Tangata whenua we also acknowledged Nga Pou ki roto i Te Ahu.

Thus we embraced and celebrated the mana of Tangata Whenua and the pride we have as kaitiaki.

We are confident of replicating last years pride in coming together as a vibrant supportive community. Indeed people from outside of Kaitaia are looking forward to not only participating but also to tautoko the kaupapa.

The generosity of community was apparent in the support of participants and the amount of

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB018 From Kaitaia Knights Chess Club

Form Submitted 2 Apr 2025, 11:37AM NZDT

kai donated to manaaki the community.

Last years event was healthy, safe, promoting community connectedness and sustainability.

Must be no more than 250 words.

### Project Cost

**\* indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

### Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$2,100.00

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$510.00

Must be a dollar amount.

### Completing your budget

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.*

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

### Budget

**Te Hiku Community Grants Funding January - June 2025**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. THCB018 From Kaitaia Knights Chess Club**

Form Submitted 2 Apr 2025, 11:37AM NZDT

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Te Ahu Hire	\$510.00	\$510.00	Filename: Quote for Te Ahu.pdf File size: 19.0 kB	
Prizes and trophies	\$250.00	\$0.00	Filename: Quote for Awards.pdf File size: 1.2 MB	
Volunteer Time	\$1,250.00	\$0.00	Filename: Volunteer Contribution .pdf File size: 59.4 kB	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
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			No files have been uploaded	

## Financial Information

**Te Hiku Community Grants Funding January - June 2025**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. THCB018 From Kaitaia Knights Chess Club**  
Form Submitted 2 Apr 2025, 11:37AM NZDT

**\* indicates a required field**

**Financial Information**

**If your organisation registered for GST \***

☐ Yes ☒ No

**Current Funding**

**How much money does your organisation currently have? \***

\$492.20

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$400.00

Must be a dollar amount.

**Tagged Funds**

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
Tournament	\$400.00
Monthly hireage of hall	\$30.00

**Total Tagged Funds**

**Total Expenditure Amount**

\$430.00

This number/amount is calculated.

**Other Funding**

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Current club bank balance	\$492.20	
Participants fees	\$400.00	



**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB018 From Kaitaia Knights Chess Club**

Form Submitted 2 Apr 2025, 11:37AM NZDT


**Previous Funding from FNDC**

**Have you previously received funding from FNDC? \***

☒ Yes ☐ No

**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Club Tournament	\$935.00	23/11/2023	Yes

**Supporting Financial Information**

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

**1 Name of supporting financial document \***

Bank Statement

**1 Supporting Financial document \***

Filename: Bank Details.pdf

File size: 125.5 kB

**2 Name of supporting financial document**

Bank Statement

**2 Supporting Financial Document**

*No files have been uploaded*

**3 Name of supporting financial document**

**3 Supporting Financial Document**

*No files have been uploaded*

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB018 From Kaitaia Knights Chess Club

Form Submitted 2 Apr 2025, 11:37AM NZDT

### Applicant Declaration

\* indicates a required field

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

#### **We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
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3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journey entry
  - regular financial reporting to every full meeting of the governing body

#### **We agree to the following conditions if we are funded by Local Community Grant Funding:**

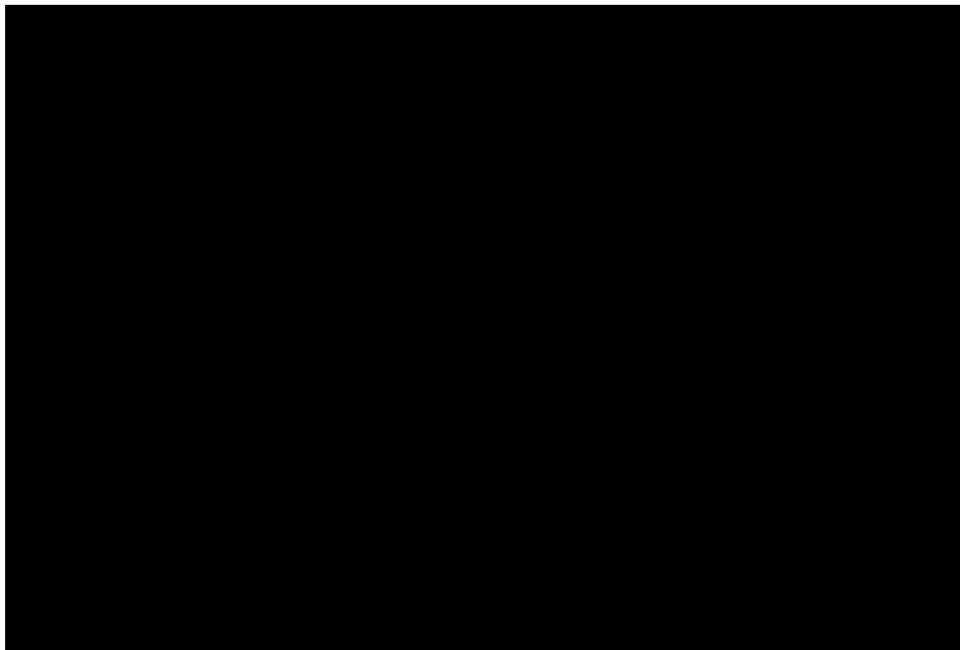
1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.

**Te Hiku Community Grants Funding January - June 2025**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. THCB018 From Kaitaia Knights Chess Club**

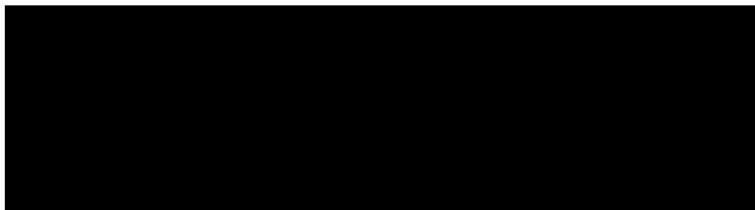
Form Submitted 2 Apr 2025, 11:37AM NZDT

2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

**Signatures**



**Te Hiku Community Grants Funding January - June 2025**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. THCB018 From Kaitaia Knights Chess Club**  
Form Submitted 2 Apr 2025, 11:37AM NZDT



**Any other supporting documentation**

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

**1 Additional Supporting Document Name**

**1 Additional Supporting Information**

*No files have been uploaded*

**2 Additional Supporting Document Name**

**2 Additional Supporting Information**

*No files have been uploaded*

**3 Additional Supporting Document Name**

**3 Additional Supporting Information**

*No files have been uploaded*

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB031 From Te Paatu ki Kauhanga Trust

Form Submitted 15 Apr 2025, 12:38PM NZST

### Before you Begin

#### Instructions

##### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

##### The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

### Applicant Details

\* indicates a required field

#### Fund Type

Which fund are you applying for? \*

☒ Community Grant Fund

☐ Pride of Place Fund

#### Applicant details

**Applicant \***

Te Paatu ki Kauhanga Trust

**NZ Charity Registration Number (CRN)**

CC57570

New Zealand Charities Register Information	
Reg Number	CC57570
Legal Name	Te Paatu ki Kauhanga Trust Board

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB031 From Te Paatu ki Kauhanga Trust**

Form Submitted 15 Apr 2025, 12:38PM NZST

<b>Other Names</b>	
<b>Reg Status</b>	Registered
<b>Charity's Street Address</b>	7200 State Highway 1 RD 1 Kaitaia 0481
<b>Charity's Postal Address</b>	PO Box 297 Kaitaia 0441
<b>Telephone</b>	0273673155
<b>Fax</b>	
<b>Email</b>	tina@kauhanga.nz
<b>Website</b>	<a href="https://www.kauhanga.nz">https://www.kauhanga.nz</a>
<b>Reg Date</b>	12:00am on 12 Mar 2020

*Information retrieved at 10:49am today*

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

**What sector do you/your organisation work in? \***

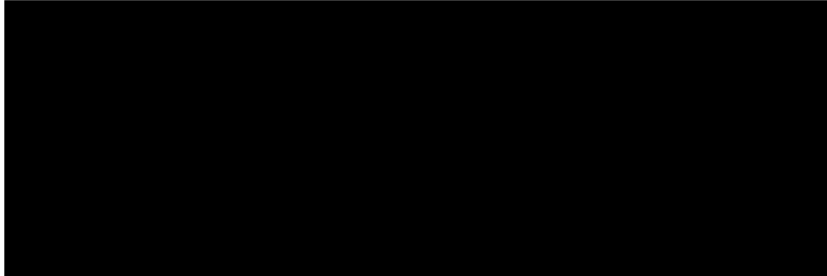
Community/Social Services

**Contact details**

Contact Person One:

Contact Person Two:

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB031 From Te Paatu ki Kauhanga Trust**  
Form Submitted 15 Apr 2025, 12:38PM NZST



### Purpose of organisation

**Please briefly describe the purpose of the organisation \***

Te Paatu ki Kauhanga Trust is dedicated to advancing Te Paatu whānau and hapū aspirations by focussing on cultural revitalisation, environmental sustainability and economic development. Through initiatives in education, health and community-driven projects, the trust upholds the values and traditions of Te Paatu, fostering knowledge-sharing and self-determination for future generations.

Must be no more than 50 words.

**Number of Members \***

8

### Project Details

**\* indicates a required field**

#### Community Board

**Community Board Priorities**

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

**Which Community Board are you applying to? \***

☒ Te Hiku (Northern) Community Board      ☐ Bay of Islands-Whangaroa (Eastern) Community Board      ☐ Kaikohe-Hokianga (Western) Community Board

**Project name \***

Puanga-nui-o-te-rangi

#### Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB031 From Te Paatu ki Kauhanga Trust

Form Submitted 15 Apr 2025, 12:38PM NZST

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

### Type of Activity \*

- ☐ Art/Culture/Heritage
- ☒ Event
- ☐ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

### Project Dates

Start Date

Date

19/06/2025

Must be a date.

End Date:

Date:

20/06/2025

Must be a date.

### Project Details

#### Location \*

Taipa Point, Taipa

Must be no more than 10 words.  
(Town or area)

#### Will there be a charge for the public to attend or participate in the project or event? \*

- ☐ Yes
- ☒ No

#### If yes, how much?

\$0.00

Must be a whole dollar amount (no cents).

#### How many active participants (including volunteers) are taking part? \*

25

Must be a number.

#### How many visitors/audience members/clients do you expect? \*

200

Must be a number.

#### Have you engaged with tangata whenua about your project? \*

- ☒ Yes
- ☐ No



## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB031 From Te Paatu ki Kauhanga Trust

Form Submitted 15 Apr 2025, 12:38PM NZST

If yes, please provide evidence of any engagement you have undertaken

### Have you engaged with the community about your project? \*

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

## Project Outline

### Outline your activity and the services/experiences it will provide.

#### Who will benefit from your project and how? \*

Puanga-nui-o-te-rangi offers a culturally rich and community-focused experience beginning with site preparations on 19 June and culminating in a dawn gathering on 20 June.

Attendees will benefit from an immersive morning featuring hautapu (traditional dawn ceremony), karakia, waiata, mihi whakatau and a shared hākari (feast), all designed to uphold the tikanga and spiritual essence of Matariki. Services include hospitality through light refreshments and a full hangi, as well as infrastructure to support wellbeing—large marquee, seating, indoor heating and sanitation.

The event strengthens cultural identity, encourages intergenerational participation and provides a safe space for reflection and reconnection. Beneficiaries include tamariki, pakeke, and kaumātua, who will experience mātauranga Māori in action, enjoy communal kai, and contribute to a living celebration of renewal and remembrance. This kaupapa nurtures community wellbeing and revitalises traditions in a meaningful and accessible way.

Must be no more than 150 words.

#### What Community Outcome(s) does your project meet? \*

- ☒ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☐ Communities that are healthy, safe, connected and sustainable
- ☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

#### How does your project meet the Community Outcome(s) you have selected above? \*

Puanga-nui-o-te-rangi directly supports both community outcomes by embedding tikanga Māori at every stage of the event and actively involving tangata whenua in leadership and delivery. The event embraces and celebrates the unique culture and heritage of our rohe by honouring the maramataka and the significant cultural practices associated with Matariki and Puanga. Through karakia, hautapu, waiata, and shared kai, attendees engage in meaningful expressions of whakapapa, wairua, and whanaungatanga—fostering a deep sense of identity and collective pride.

Mana whenua are central to the design, coordination, and facilitation of the event. Their mātauranga ensures authenticity and relevance, and their leadership reflects the enduring role of iwi and hapū as cultural and spiritual anchors in our community.

The environment is also recognised and respected throughout the event. Sustainable practices such as waste sorting, use of recyclable tableware, and a weather-conscious setup

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB031 From Te Paatu ki Kauhanga Trust

Form Submitted 15 Apr 2025, 12:38PM NZST

demonstrate a commitment to kaitiakitanga. The connection to Maheatai reinforces the spiritual and historical relationships tangata whenua hold with the whenua and moana. In this way, the project reflects not only celebration, but also stewardship, aligning deeply with both community outcomes in a living, practical form.

Must be no more than 250 words.

### Project Cost

**\* indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

### Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$12,000.00

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$6,000.00

Must be a dollar amount.

### Completing your budget

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.*

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

### Budget

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB031 From Te Paatu ki Kauhanga Trust

Form Submitted 15 Apr 2025, 12:38PM NZST

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Marquee Hire	\$2,000.00	\$2,000.00	No files have been uploaded	
Chairs/Tables	\$1,000.00	\$1,000.00	No files have been uploaded	
Portable Lighting	\$600.00	\$600.00	No files have been uploaded	
Generator	\$500.00	\$500.00	No files have been uploaded	
Toilet Hire	\$1,200.00	\$1,200.00	No files have been uploaded	
PA System	\$400.00	\$400.00	No files have been uploaded	
Waste Disposal	\$300.00	\$200.00	No files have been uploaded	
Promotion / Printing	\$100.00	\$100.00	No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

### Financial Information

\* indicates a required field

### Financial Information

If your organisation registered for GST \*

☒ Yes ☐ No

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB031 From Te Paatu ki Kauhanga Trust**

Form Submitted 15 Apr 2025, 12:38PM NZST

**GST Number****GST Number**

129777273

**Current Funding****How much money does your organisation currently have? \***

\$6,000.00

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$6,000.00

Must be a dollar amount.

**Tagged Funds**

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Whanau Meats	\$3,000.00
Pak N Save	\$3,000.00

**Total Tagged Funds****Total Expenditure Amount**

\$6,000.00

This number/amount is calculated.

**Other Funding**

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Kauhanga Marae	\$3,000.00	Yes
Te Paatu ki Kauhanga Trust	\$3,000.00	Yes

**Te Hiku Community Grants Funding January - June 2025**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. THCB031 From Te Paatu ki Kauhanga Trust**  
Form Submitted 15 Apr 2025, 12:38PM NZST

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**Previous Funding from FNDC**

**Have you previously received funding from FNDC? \***

☒ Yes ☐ No

**Previous Funding from FNDC**

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Hapu Environmental Monitoring Plan	\$5,000.00	14/06/2024	No

**Supporting Financial Information**

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

**1 Name of supporting financial document \***

Note 1 Previous Funding from FNDC

**1 Supporting Financial document \***

Filename: Note 1 Previous Funding from FNDC.pdf  
File size: 48.6 kB

**2 Name of supporting financial document**

Puanga-nui-o-te-rangi Financial Forecast

**2 Supporting Financial Document**

Filename: Puanga-nui-o-te-rangi Financial Forecast.pdf  
File size: 48.5 kB

**3 Name of supporting financial document**

Te Paatu ki Kauhanga Trust 2024 Performance Report

**3 Supporting Financial Document**

Filename: Te Paatu ki Kauhanga Trust 2024 Performance Report.pdf  
File size: 371.5 kB

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB031 From Te Paatu ki Kauhanga Trust

Form Submitted 15 Apr 2025, 12:38PM NZST

### Applicant Declaration

**\* indicates a required field**

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

#### **We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journey entry
  - regular financial reporting to every full meeting of the governing body

#### **We agree to the following conditions if we are funded by Local Community Grant Funding:**

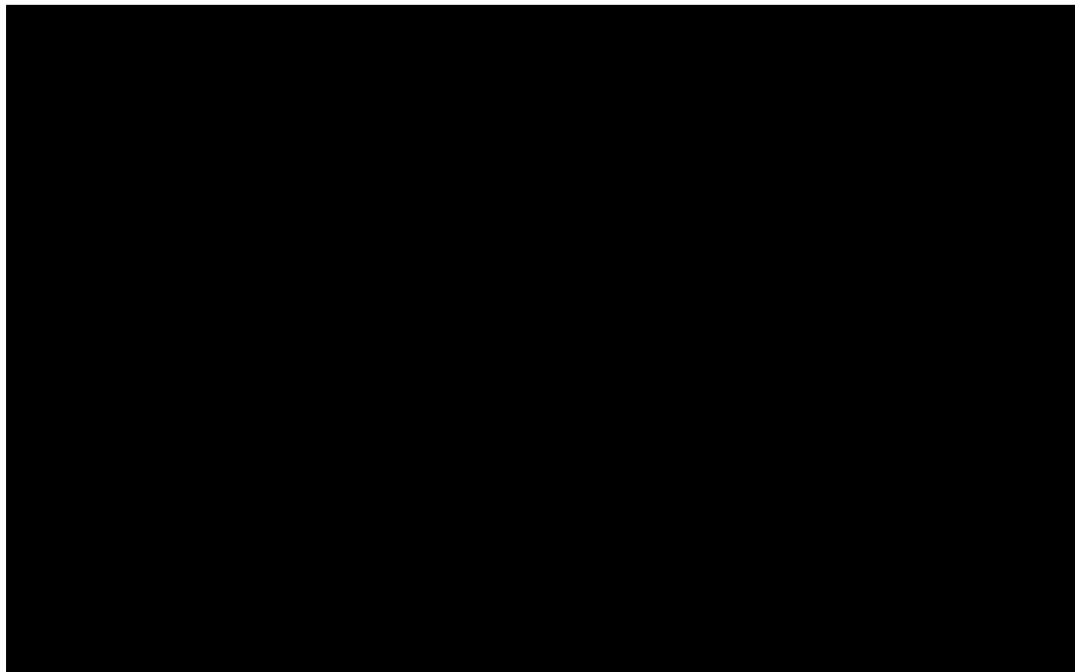
1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.

**Te Hiku Community Grants Funding January - June 2025**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. THCB031 From Te Paatu ki Kauhanga Trust**

Form Submitted 15 Apr 2025, 12:38PM NZST

2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

**Signatures**



**Te Hiku Community Grants Funding January - June 2025**  
**Community Board Funding Application Form (Dec 2024)**  
**Application No. THCB031 From Te Paatu ki Kauhanga Trust**  
Form Submitted 15 Apr 2025, 12:38PM NZST

15/04/2025

Must be a date.

15/04/2025

Must be a date.

**Any other supporting documentation**

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

**1 Additional Supporting Document Name**

Puanga-nui-o-te-rangi Draft Schedule

**1 Additional Supporting Information**

Filename: Puanga-nui-o-te-rangi Draft Schedule.pdf

File size: 73.3 kB

**2 Additional Supporting Document Name**

Letter of Support - Kauhanga Marae Committee

**2 Additional Supporting Information**

Filename: Letter of Support - Kauhanga Marae Committee.pdf

File size: 312.1 kB

**3 Additional Supporting Document Name**

Communication and Engagement Strategy

**3 Additional Supporting Information**

Filename: Communications and Engagement Strategy.pdf

File size: 124.9 kB



## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB030 From Wai Ora Marae

Form Submitted 8 Apr 2025, 2:51PM NZST

### Before you Begin

#### Instructions

##### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

##### The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

### Applicant Details

\* indicates a required field

#### Fund Type

##### Which fund are you applying for? \*

☒ Community Grant Fund

☐ Pride of Place Fund

#### Applicant details

##### Applicant \*

Wai Ora Marae

##### NZ Charity Registration Number (CRN)

CC49874

##### New Zealand Charities Register Information

Reg Number	CC49874
Legal Name	Wai Ora Marae Trust

**Te Hiku Community Grants Funding January - June 2025  
Community Board Funding Application Form (Dec 2024)  
Application No. THCB030 From Wai Ora Marae**

Form Submitted 8 Apr 2025, 2:51PM NZST

<b>Other Names</b>	Wai Ora Marae
<b>Reg Status</b>	Registered
<b>Charity's Street Address</b>	5284 Far North Road Ngataki 0484
<b>Charity's Postal Address</b>	5284 Far North Road Ngataki 0484
<b>Telephone</b>	02108877068
<b>Fax</b>	
<b>Email</b>	waioramarae@gmail.com
<b>Website</b>	
<b>Reg Date</b>	12:00am on 29 Oct 2013

*Information retrieved at 10:46am today*

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

**What sector do you/your organisation work in? \***

Community/Social Services

**Website**

Must be a URL.

**Facebook page**

Wai Ora Marae

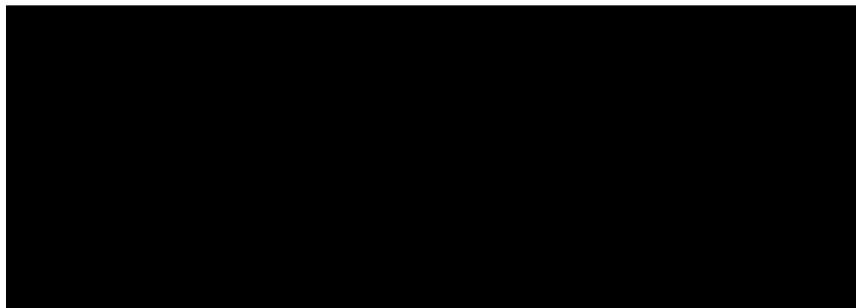
**Contact details**

Contact Person One:

Contact Person Two:

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB030 From Wai Ora Marae

Form Submitted 8 Apr 2025, 2:51PM NZST



### Purpose of organisation

**Please briefly describe the purpose of the organisation \***

We are a marae located in Ngataki Te Hiku. Wai Ora Marae is the thriving heart of our Ngati Kuri identity for our whanau whanui ; and a sustainable epicenter of cultural activity for our community of Ngataki.

Must be no more than 50 words.

**Number of Members \***

1400

### Project Details

**\* indicates a required field**

### Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

**Which Community Board are you applying to? \***

☒ Te Hiku (Northern)  
Community Board

☐ Bay of Islands-Whangaroa  
(Eastern) Community Board

☐ Kaikohe-Hokianga  
(Western) Community Board

**Project name \***

Matariki Wananga

### Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB030 From Wai Ora Marae

Form Submitted 8 Apr 2025, 2:51PM NZST

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

### Type of Activity \*

- ☒ Art/Culture/Heritage
- ☐ Event
- ☐ Infrastructure
- ☐ Community
- ☐ Environmental
- ☐ Sport and Recreation

### Project Dates

Start Date

Date

19/06/2025

Must be a date.

End Date:

Date:

22/06/2025

Must be a date.

### Project Details

#### Location \*

Wai Ora Marae - 5284 Far North Road Ngataki 0484

Must be no more than 10 words.

(Town or area)

#### Will there be a charge for the public to attend or participate in the project or event? \*

- ☐ Yes
- ☒ No

#### If yes, how much?

Must be a whole dollar amount (no cents).

#### How many active participants (including volunteers) are taking part? \*

90

Must be a number.

#### How many visitors/audience members/clients do you expect? \*

72

Must be a number.

#### Have you engaged with tangata whenua about your project? \*

- ☒ Yes
- ☐ No

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Form Submitted 8 Apr 2025, 2:51PM NZST

If yes, please provide evidence of any engagement you have undertaken

### Have you engaged with the community about your project? \*

☒ Yes

☐ No

If yes, please provide evidence of any engagement you have undertaken

## Project Outline

**Outline your activity and the services/experiences it will provide.**

### Who will benefit from your project and how? \*

This kaupapa (Matariki wananga/celebration) will benefit our beneficiaries of our marae, iwi, hapu and community members of Ngataki. Our current marae committee are planning to connect/reconnect whānau and the community of Ngataki with their marae; to remember the whānau that are no longer with us, and honour, celebrate all of those who have contributed and paved the way to have Wai Ora Marae as our Turangawaewae. There will be a working bee where a lot of the old structures of our marae will be removed and replaced with new materials, our grounds & maara kai will be weeded and a general clean up, there will be a wananga and celebration educating whanau about the significance of Matariki followed by a hakari hangi. This kaupapa will go over 3 days.

Must be no more than 150 words.

### What Community Outcome(s) does your project meet? \*

☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

☒ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

☒ Proud, vibrant communities

☐ Prosperous communities supported by a sustainable economy

☒ Communities that are healthy, safe, connected and sustainable

☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

### How does your project meet the Community Outcome(s) you have selected above? \*

This kaupapa meets the community outcomes as we as a marae committee are hosting this special event we all know now as "Matariki" and the importance of what Matariki means, the beginning of the new year in the maori lunar calendar, where whanau of our marae, iwi, hapu and community come together embrace, celebrate our unique culture and heritage and value it as a source of enduring pride, which creates a proud vibrant community and through the wananga on this kaupapa our whanau and community will be connected, safe and understand the importance of sustainability through prepping our Marae maara kai, for the benefit of our people and our community.

Must be no more than 250 words.

## Project Cost

\* indicates a required field

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- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

### Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$10,566.00

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$5,283.00

Must be a dollar amount.

### Completing your budget

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.*

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

### Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Kaitaia Hire	\$1,388.76	\$694.38	Filename: Kaitaia Hire.pdf File size: 11.1 kB	

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Mitre 10	\$1,039.72	\$519.86	Filename: Mitre 10 quote.pdf File size: 27.8 kB	
Trade tested	\$123.00	\$61.50	Filename: Trade Tested Invoice 1 075669 (1).pdf File size: 29.5 kB	
Marae hire	\$3,000.00	\$1,500.00	Filename: Marae hire invoice.pdf File size: 43.9 kB	
Prolific roofing	\$5,015.00	\$2,507.50	Filename: Quote replacing rusted existing roof.pdf File size: 40.0 kB	
			No files have been uploaded	
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### Financial Information

\* indicates a required field

### Financial Information

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**If your organisation registered for GST \***

☐ Yes ☒ No

**Current Funding**

**How much money does your organisation currently have? \***

\$209,834.44

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$205,000.00

Must be a dollar amount.

**Tagged Funds**

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
Marae rebuild whare kai	\$205,000.00
Operation expenses	\$4,834.44

**Total Tagged Funds**

**Total Expenditure Amount**

\$209,834.44

This number/amount is calculated.

**Other Funding**

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	



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### Previous Funding from FNDC

Have you previously received funding from FNDC? \*

☐ Yes ☒ No

### Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

#### 1 Name of supporting financial document \*

ASB Bank Statement

#### 1 Supporting Financial document \*

Filename: ASB FastNet Business account balances 050325.pdf

File size: 129.9 kB

#### 2 Name of supporting financial document

#### 2 Supporting Financial Document

*No files have been uploaded*

#### 3 Name of supporting financial document

#### 3 Supporting Financial Document

*No files have been uploaded*

### Applicant Declaration

\* indicates a required field

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and*

## Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB030 From Wai Ora Marae

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*cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

### **We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journey entry
  - regular financial reporting to every full meeting of the governing body

### **We agree to the following conditions if we are funded by Local Community Grant Funding:**

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.

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9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

**Signatures****Any other supporting documentation**

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

**1 Additional Supporting Document Name**

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**1 Additional Supporting Information**

*No files have been uploaded*

**2 Additional Supporting Document Name**

**2 Additional Supporting Information**

*No files have been uploaded*

**3 Additional Supporting Document Name**

**3 Additional Supporting Information**

*No files have been uploaded*

**7.4 PROPOSED ANNUAL PLAN 2025/26 BUDGETS FOR WAIHARARA, KAIKINO, KAITAIA AND MOTUTANGI DRAINAGE AREAS****File Number: A5175078****Author: Lisa Eastlake, Financial Planner****Authoriser: Charlie Billington, Group Manager - Corporate Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To seek approval of the proposed expenditure budgets for the Annual Plan 2025/26 for each drainage area.

**WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY**

- Each Drainage Committee has received the proposed expenditure budgets for 2025/26.
- This report was requested by the Drainage Committee Chairs.

**TŪTOHUNGA / RECOMMENDATION**

**That Te Hiku Community Board approve the proposed expenditure budgets to be included in the Annual Plan 2025/26 for each drainage area.**

**1) TĀHUHU KŌRERO / BACKGROUND**

Prior years, committee meetings are held with each drainage area to review and confirm work programmes and budgets for the following financial year to be included in an Annual Plan or LTP.

The last meeting held was in December 2024 to confirm completed works for the current financial year 2024/25.

Kaitāia, Motutangi, Waiharara and Kaikino Drainage Committee Chairs have requested the proposed 2025/26 budgets be presented to Te Hiku Community Board for approval to meet the deadline of the Annual Plan 2025/2026.

Reserves have been applied where necessary to each drainage area

**2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS****Option 1: Approve proposed budgets for the Annual Plan 2025/26**

The budgets are GST exclusive.

<b>Drainage Area</b>	<b>Proposed Expenditure Budget 2025/26</b>
<b>Kaikino</b>	
Land Drainage Officer	7,163
Contingency	2,050
Machine clearing	3,075
Spray contract	11,050
	<b>23,338</b>
<b>Kaitāia</b>	
Land Drainage Officer	21,566
Contingency	20,500
Machine clearing	20,500
Spray contract	71,750
	<b>134,316</b>
<b>Motutangi</b>	
Land Drainage Officer	18,023
Contingency	10,000
Machine clearing	20,500
Spray contract	26,634
	<b>75,157</b>
<b>Waiharara</b>	
Land Drainage Officer	7,163
Contingency	2,050
Machine clearing	3,075
Spray contract	11,193
	<b>23,481</b>

**Proposed rating implications (per Ha of land area)**

These are subject to change at the time of adoption of the Annual Plan 2025/26.

	<b>GST Incl Amt</b>	<b>Rate</b>	<b>2024/25 rate</b>
<b>Kaikino</b>	\$ 10,237		
Kaikino A		\$ 13.00	\$11.46
Kaikino B		\$ 6.50	\$5.73
Kaikino C		\$ 2.21	\$1.91
<b>Kaitāia</b>			
Kaitaia Drainage	\$ 130,862	\$ 13.99	\$12.47
<b>Motutangi</b>	\$ 42,599		
Motutangi A		\$ 42.98	\$0.00
Motutangi B		\$ 21.49	\$0.00
Motutangi C		\$ 7.31	\$0.00
<b>Waiharara</b>	\$ 9,357		
Waiharara A		\$ 15.01	\$20.96
Waiharara B		\$ 7.51	\$10.48
Waiharara C		\$ 2.55	\$3.50

**Option 2: To not approve the proposed expenditure for 2025/26****TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION**

To approve the proposed expenditure budgets to be included in the Annual Plan 2025/26 for each drainage area.

**3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

Option 1 has the proposed expenditure budgets and rating implications.

**ĀPITIHINGA / ATTACHMENTS**

Nil

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	Nil
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Nil
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Nil
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.  State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Nil
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Nil
State the financial implications and where budgetary provisions have been made to support this decision.	Proposed expenditure budgets and rating implications are stated under option 1 of this report.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.



## 8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

### 8.1 TE HIKU COMMUNITY BOARD MAY 2025 OPEN RESOLUTION REPORT

**File Number:** A5045147

**Author:** Marysa Maheno, Democracy Advisor

**Authoriser:** Aisha Huriwai, Manager - Democracy Services

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Te Hiku Community Board with an overview of outstanding resolutions from decisions dated from 1 January 2021.

#### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

#### TŪTOHUNGA / RECOMMENDATION

**That Te Hiku Community Board receive the report Te Hiku Community Board May 2025 Open Resolution Report.**

#### TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

#### MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding resolutions with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

#### PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

#### ĀPITIHINGA / ATTACHMENTS

1. Open Resolution Report - A5182696  

OPEN RESOLUTION REPORT			
<b>Division:</b> <b>Committee:</b> Te Hiku Community Board <b>Officer:</b>		<b>Printed:</b> Tuesday, 6 May 2025 10:23:13 am <b>Date From:</b> 1/01/2021 <b>Date To:</b> 6/05/2025	
Meeting	Title	Resolution	Notes
Te Hiku Community Board 22/10/2024	Taipa Placemaking	<b>RESOLUTION 2024/55</b>  <b>That Te Hiku Community Board adopts the 2024 Taipa Placemaking Plan subject to a variation that provides adequate parking spaces for trailers at Taipa Point and costings of items for stage 3.</b>  <b>CARRIED</b>	<b>05 Nov 2024 11:37am</b> Currently exploring whether there is space for trailer parking without adding cost to the project. Taipa Placemaking is currently being worked on to include high level costings for the uncostered outcomes. Once complete it will be back on the agenda for the Community Board. <b>29 Jan 2025 3:35pm</b> Working with the community board on options to give effect to the requested boat trailer parking. Feedback has been sought on two options. Costings are still in progress. <b>25 Mar 2025 9:09am</b> staff are working to obtain costings for the outstanding placemaking outcomes in the placemaking plan as requested by the community board
Te Hiku Community Board 15/04/2025	Motion	<b>RESOLUTION 2025/36</b>  <b>That Te Hiku Community Board request that Far North District Council prioritise Allen Bell Drive traffic calming.</b>  <i>Note: The Board is aware that traffic calming is not encouraged in the GPS, but after the horrific results of the speed trailer and multiple RFS requests from residents, the board believe this has to be escalated.</i>  <b>CARRIED</b>	
Te Hiku Community Board 21/11/2023	Te Hiku Community Board 2024-2027 Footpath Programme Priority	<b>RESOLUTION 2023/114</b>  <b>That Te Hiku Community Board</b> <b>a) receive the report Te Hiku Community Board 2024-2027 Footpath Programme Priority report.</b> <b>b) confirm the listed locations below for inclusion in the draft 2024-2027 Long Term Plan.</b>  i) Mill Bay Road - SH10 to Rangakapiti, Mangonui ii) SH 1@ Gill, Awanui	<b>05 Nov 2024 8:35am</b> No funding received from Waka Kotahi for active modes (footpaths). Council to consider level of unsubsidised funding for each community board at December meeting <b>03 Dec 2024 7:42am</b> Council will consider unsubsidised funding for the footpath programme at their December meeting. When funding levels are known staff will work with Board on the 24-27 footpath programme of works. <b>17 Jan 2025 3:24pm</b> Te Koukou will be workshoping a range of projects including footpaths at the February meeting. At this time no funding has been allocated to the footpath programme.

OPEN RESOLUTION REPORT			
<b>Division:</b> <b>Committee:</b> Te Hiku Community Board <b>Officer:</b>		<b>Printed:</b> Tuesday, 6 May 2025 10:23:13 am <b>Date From:</b> 1/01/2021 <b>Date To:</b> 6/05/2025	
Meeting	Title	Resolution	Notes
		iii) Kaitaia - Awaroa Rd @ Pukepoto - School to approx #673, Pukepoto iv) Kaitaia-Awaroa Rd - Okahu Rd to 240, Kaitaia <b>CARRIED</b>	
Te Hiku Community Board 16/07/2024	Motion	<b>RESOLUTION 2024/30</b> That Te Hiku Community Board request a report on; a) Operational budget and timelines for regular maintenance of channels, culverts, and floodgates in the Kaitaia area, i. Are those assets insured and is there public liability insurance if they fail and private property is damaged. b) Wastewater resource consents and discharge to land noting there is nothing in the LTP for Kaitaia. <i>Note: Also a request for timeframes for when reports are expected to be received.</i> <b>CARRIED</b>	<b>09 Sep 2024 9:50am</b> Tanya Proctor: Update will be provided at October meeting. <b>13 Nov 2024 10:18am</b> The Drainage Committee meetings from October were rescheduled in agreement with the Drainage Committee Chairpersons. The information will be provided to Drainage Committee members in the first week of December before coming to a formal Community Board meeting. <b>29 Jan 2025 12:54pm</b> Updates were provided to the December Drainage Area Committee meetings.
Te Hiku Community Board 9/05/2023	Motutangi Drainage Area 2022/2023 Programme	<b>RESOLUTION 2023/35</b> That the Te Hiku Community Board; a) approve the reviewed Motutangi Drainage Area 2023/2024 work programme.	<b>03 May 2024 8:14am</b> Preferred supplier confirmed. Contracts to be drafted for award by 30 June for FY24/27., Motutangi accessible drains sprayed., Budgets confirmed and submitted to Finance for rating purposes. <b>28 May 2024 1:54pm</b> Finalising contract details to be awarded by 30/06

OPEN RESOLUTION REPORT			
<b>Division:</b> <b>Committee:</b> Te Hiku Community Board <b>Officer:</b>		<b>Printed:</b> Tuesday, 6 May 2025 10:23:13 am <b>Date From:</b> 1/01/2021 <b>Date To:</b> 6/05/2025	
Meeting	Title	Resolution	Notes
		b) amend the 2022/2023 budget \$50,000 for machine cleaning from the Motutangi Drainage Area reserve fund. c) request the proposed rate change for \$68,864 including drone hireage and machine cleaning, and dedicated staff member be reported back to the Drainage Committees. d) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description. e) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils.  <b>CARRIED</b>	<b>05 Jul 2024 8:03am</b> Tanya Proctor: Currently in the last stages of Contract finalisation. <b>09 Sep 2024 9:47am</b> Tanya Proctor: Status Quo
Te Hiku Community Board 9/05/2023	Waiharara And Kaikino Drainage Areas 2022/2023 Programme	<b>RESOLUTION 2023/34</b> <b>That the Te Hiku Community Board;</b> a) approve the reviewed Waiharara and Kaikino Drainage Areas 2023/2024 work programme and b) approve Michael Steel to be contracted to clean the Waiharara and Kaikino drainage areas up to \$10,000. c) approve the use of other local spray contractors in the area. d) request the proposed rate change for Waiharara \$35,525 and Kaikino \$34,413, including drone hireage and machine cleaning, be reported back to the Drainage Committees. e) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description.	<b>06 Mar 2024 12:19pm</b> EOI closes on 11 March, recruitment closed with no suitable candidates and will need to be re-advertised <b>05 Apr 2024 1:12pm</b> EOI completed with 4 interested contractors., Further drain clearing approved., Drainage role reviewed to include compliance and tradewaste. To be readvertised. <b>03 May 2024 8:13am</b> Preferred supplier confirmed. Contracts to be drafted for award by 30 June for FY24/27., Spraying complete in Kaikino. One remaining drain to be sprayed in Waiharara. Machine cleaning completed., Budgets confirmed and submitted to Finance for rating purposes. <b>28 May 2024 1:54pm</b> Finalising contract details to be awarded by 30/06 <b>05 Jul 2024 8:04am</b> Tanya Proctor: Currently in the last stages of Contract finalisation. <b>09 Sep 2024 9:49am</b> Tanya Proctor: Status Quo

OPEN RESOLUTION REPORT			
<b>Division:</b> <b>Committee:</b> Te Hiku Community Board <b>Officer:</b>		<b>Printed:</b> Tuesday, 6 May 2025 10:23:13 am <b>Date From:</b> 1/01/2021 <b>Date To:</b> 6/05/2025	
Meeting	Title	Resolution	Notes
		<b>f) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils.</b>  <b>CARRIED</b>	
Te Hiku Community Board 18/02/2025	Confirmation of Previous Minutes	<b>RESOLUTION 2025/1</b>  <b>That Te Hiku Community Board confirm the minutes of the meeting held 17 December 2024 to be a true and correct record.</b>  <i>Note: Member Bill Subritzky requested that staff follow up on the hillside slips over the main access road into Rangiputa Settlement. A suggestion was also made for this to be referred to Kōwhiri-Deputy Mayor Kelly Stratford as she attends all Civil Defence meetings.</i>  <b>CARRIED</b>	<b>10 Mar 2025 9:15am</b> Rough timeline, 1st year, Capital project went to tender as a Design and Construct project delivered by the Footpath engineer at the time., Far North Roading (FNR) were successful in their bid as both designer and construction contractor, Shortly after construction an over slip occurred block the path., 2nd year, FNDC approached the FNR to discuss shortfalls in the design which resulted in a timber wall being installed on the high side of the footpath to retain the sandstone material at as well as a type of "rockfall" barrier accomplished by have the top to the wall higher than the level of the ground directly behind it. , The height difference varies along the length of the wall., However regular instances of material ending up on the footpath continued to occur., 3rd year, FNDC Footpath engineer then engaged a consultant to investigate options to improve the stability of the exposed sandstone face above the footpath.  <b>11 Apr 2025 3:13pm</b> A site visit has been organised for the roading team to attend the site. Updates will be provided after their site visit.  <b>06 May 2025 9:38am</b> Site visit will be held this week.
Te Hiku Community Board 15/04/2025	New Ground Lease to Waipapakauri Sports Complex Incorporated over 24 Waipapakauri Domain Road	<b>RESOLUTION 2025/26</b>  <b>That Te Hiku Community Board recommend to Council:</b>  <b>a) that the public consultation process is commenced on the granting of a new ground lease to Waipapakauri Sports Complex Incorporated over 24 Waipapakauri Domain Road, Recreation Reserve being Section 34 Block X Rangaunu SD, approximately 82,988 square metres, held in New Zealand Gazette 1952 page 1995.</b>	

OPEN RESOLUTION REPORT			
<b>Division:</b> <b>Committee:</b> Te Hiku Community Board <b>Officer:</b>		<b>Printed:</b> Tuesday, 6 May 2025 10:23:13 am <b>Date From:</b> 1/01/2021 <b>Date To:</b> 6/05/2025	
Meeting	Title	Resolution	Notes
		<b>b) The terms of the proposed lease shall be:</b> <ul style="list-style-type: none"> <li>• Term: 30 Years (10+10+10)</li> <li>• Annual Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule; and</li> </ul> <b>c) That the Te Hiku Community Board is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council.</b> <p style="text-align: right;"><b>CARRIED</b></p>	
Te Hiku Community Board 15/04/2025	Motion	<b>RESOLUTION 2025/35</b> <b>That Te Hiku Community Board formally ask NRC to take the lead to:</b> <ul style="list-style-type: none"> <li>• Establish a multi-agency working group to develop a coordinated MR strategy.</li> <li>• Fast-track NRC classification of MR to enable regulatory control measures.</li> <li>• Ensure fair representation of private farmers in future discussions.</li> <li>• Increase DOC accountability for invasive weed control on conservation land.</li> <li>• Launch an education and awareness campaign led by NRC.</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>	
Te Hiku Community Board 15/04/2025	Motion	<b>RESOLUTION 2025/37</b> <b>That Te Hiku Community Board request that Council staff progress fuel storage, runways and budgeted works as soon as possible for the Kaitāia Airport.</b>	<b>06 March 2025 10:27am</b> Currently with Delivery and Operations Group Manager.

OPEN RESOLUTION REPORT			
<b>Division:</b> <b>Committee:</b> Te Hiku Community Board <b>Officer:</b>		<b>Printed:</b> Tuesday, 6 May 2025 10:23:13 am <b>Date From:</b> 1/01/2021 <b>Date To:</b> 6/05/2025	
Meeting	Title	Resolution	Notes
		<b>CARRIED</b>	
Te Hiku Community Board 13/02/2024	Deferral of North Park Toilet Construction	<b>RESOLUTION 2024/4</b> <b>That Te Hiku Community Board leave the item Deferral of North Park Toilet Construction to lie on the table.</b> <b>CARRIED</b> <i>Note: The Board request further enquiry by staff into alternative locations for the toilet.</i>	<b>26 Jul 2024 1:05pm</b> Nothing further at this time. Still working on identifying a suitable location. This project has now been moved out to yr 4 at this time. <b>29 Aug 2024 9:38am</b> No further update at this time <b>23 Sep 2024 9:03am</b> Ongoing investigations for a suitable location, DF Asset Manager will revisit prior to year 4 of current LTP. <b>02 Dec 2024 4:11pm</b> Status Quo <b>09 Jan 2025 9:19am</b> No further update at this time. <b>24 Feb 2025 2:04pm</b> John has been working with the Kaitiāia business association to reopen discussions with Gull, so action with him. <b>05 May 2025 11:33am</b> This action is back with the board (John) to work with KBA. No further action for staff at this time
Te Hiku Community Board 18/03/2025	Motion	<b>RESOLUTION 2025/23</b> <b>That Te Hiku Community Board request that official notification of the outcome of resolution 2024/75 from the 17 December 2024 Te Hiku Community Board meeting be sent to the Lake Ohia Hall Committee.</b> <b>CARRIED</b>	<b>09 Apr 2025 12:11pm</b> Following the December board meeting the secretary of the Hall committee contacted staff wanting to know who the Project Manager would be and what the process is moving forward. At that time she was given the relevant information to share with the hall committee. <b>05 May 2025 11:32am</b> This action can be closed. Project with the delivery team.
Te Hiku Community Board 15/04/2025	Motion	<b>RESOLUTION 2025/31</b> <b>That Te Hiku Community Board:</b> a) request again that a letter be sent to all land drainage rate payers explaining their obligations under the Land Drainage Bylaw, b) request that staff progress the draft Land Drainage Management Plan; and	

<div><div>Division: Committee: Officer:</div><div>Te Hiku Community Board</div></div> <div>OPEN RESOLUTION REPORT</div> <div>Printed: Tuesday, 6 May 2025 10:23:13 am Date From: 1/01/2021 Date To: 6/05/2025</div>			
Meeting	Title	Resolution	Notes
		<div>c) request that a workshop be held for Land Drainage Bylaws.</div> <div>CARRIED</div>	



## 8.2 CHAIRPERSON AND MEMBERS REPORTS

**File Number:** A5170655

**Author:** Beverly Mitchell, Community Board Coordinator

**Authoriser:** Aisha Huriwai, Manager - Democracy Services

### TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

### NGĀ TŪTOHUNGA / RECOMMENDATION

**That Te Hiku Community Board note the March 2025 member reports from members Darren Axe and Bill Subritzky.**

### TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

### TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

### REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

### NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

### NGĀ ĀPITIHINGA / ATTACHMENTS

1. Member Axe report 2025-05-13 - A5170647 [↓](#) 
2. Member Subritzky report 2025-05-13 - A5170649 [↓](#) 



## Te Hiku Community Board Member Report

Name: Darren Axe

Subdivision: North Cape

Date: 27 April 2025

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### **Meetings Attended**

Date	Meeting
15/04/2025	Te Hiku Community Board – Te Ahu

### **Requests for Service (RFS)**

RFS number	Date	Comment
4236357	24/01/2025	Walked and took photos of weeds growing on Houhora Head walking track have put in RFS. Still no action - we could lose the Houhora Heads walking track if action is not started soon. Parts of it are unsafe.  <i>With Technical Operation team for action.</i>



Te Hiku  
Community Board

## Member Report

Name: Bill Subritzky  
Subdivision: Whatuwhiwhi, Awanui  
Date: 24/04/2025

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### **Meetings Attended**

02/04/2025	APR inc meeting
03/04/2025	APR inc meeting. Registration as Inc Society
10/04/2025	General Awanui community meeting. Township Planning and development
11/04/2025	Meeting Duncan Road residents. Roading/ dust and logging trucks
15/04/2025	THCB meeting
15/04/2025	Whatuwhiwhi Ratepayers meeting
16/04/2025	Meeting with Herekino Memorial Hall chairperson to review 30 yr lease option. A verbal report will be given at the next THCB meeting
20/04/2025	Unahi Wharf. talking to mooring holders after sinking of one moored Vessel

**9 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED****RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>9.1 - Confirmation of Previous Minutes - Public Excluded</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>9.2 - 11 Matthews Avenue, Kaitiāia Proposals</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**10 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER****11 TE KAPINGA HUI / MEETING CLOSE**