

**MINUTES OF  
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING  
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE  
ON WEDNESDAY, 16 APRIL 2025 AT 10:00 AM**

**PRESENT:** Chairperson Chicky Rudkin, Member Mike Edmonds, Councillor John Vujcich  
Member Tanya Filia (online), Member Trinity Edwards (online), Member  
Harmonie Gundry (online), Member Jessie McVeagh (online)

**STAFF PRESENT:** Melissa Wood (Community Board Coordinator), Kathryn Trewin (Funding  
Advisor), Edward Varley (Manager – Transportation), Elizabeth Stacey (Team  
Leader – Capital Works and Renewals), Michelle Rockell (Manager – Property  
& Facilities Management), Fauna Murphy (Senior Project Manager), Casey  
Gannon (Manager – Civic Engagement & Education), Emma Manning (Senior  
Strategic Planner – Growth Planning and Placemaking), Aisha Huriwai  
(Democracy Manager), Amber Wihongi-Alderton (Democracy Advisor)

**1 KARAKIA TIMATANGA / OPENING PRAYER**

Chairperson Chicky Rudkin opened the meeting with a karakia at 10:04AM

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS  
OF INTEREST**

Nil

**3 NGĀ KŌRERO A TE HEAMANA / CHAIRPERSON ANNOUNCEMENTS**

Opening remarks from Chair Chicky Rudkin acknowledged new staff, recent events, the passing of  
loved ones since the last meeting and achievements from local community members.

*Councillor John Vujcich joined the meeting at 10:08AM*

**4 NGĀ TONO KŌRERO / DEPUTATIONS**

Tamati Warmington regarding a public arts space in Kaikohe.

**5 NGĀ KAIKŌRERO / SPEAKERS**

- Matthew Kopa for Tupuhaere ki te rangi (Tautoro Titans) item 7.5g, page 48 refers.
- Megan Hepi for Ngā Taonga o Kaikohe item 7.5l, page 48 refers.
- George Fa'alogo for Graeme Dingle Foundation item 7.5j, page 48 refers.
- Carlie Reynolds for Momentum Charitable Trust item 7.5e, page 47 refers.
- Maryann Connor for Paua Trust item 7.5f, page 48 refers.

**6 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**

- Shaun Reilly spoke about the history of the Kaikohe Landfill and views regarding the recent  
item before council regarding ground lease requests.
- Linda Bracken provided an update from the Kaikohe Business Association.

## **7        TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**

### **7.1       CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A5130006, pages 8 - 17 refers

#### **COMMITTEE RESOLUTION 2025/22**

Moved:     Member Mike Edmonds

Seconded: Cr John Vujcich

**That the Kaikohe-Hokianga Community Board confirm the minutes of the meeting held 21 February 2025 to be a true and correct record.**

**CARRIED**

## **8        NGĀ PŪRONGO / REPORTS**

### **8.1       ALFRESCO DINING LICENCES FOR COMMENT**

Agenda item 7.1 document number A5119968, pages 18 - 27 refers

#### **COMMITTEE RESOLUTION 2025/23**

Moved:     Member Mike Edmonds

Seconded: Cr John Vujcich

**That the Kaikohe-Hokianga Community Board:**

**Pursuant to the Council resolution passed on 30 June 2022, offer the comment “go for it” on the renewal of alfresco dining approval applications from: A New Era Café and Kaikohe Bakehouse.**

**CARRIED**

#### **NEW MOTION**

Moved:     Member Mike Edmonds

Seconded: Member Jessie McVeagh

**That the Kaikohe-Hokianga Community Board:**

**Recommend to Council that the bylaw length of time be extended and that the checking of insurance becomes and administrative requirement rather than a requirement to go back to the Community Board for comment.**

**CARRIED**

## 8.2 ŌKAIHAU TRAFFIC CALMING PETITION RESPONSE

Agenda item 7.2 document number A5129500, pages 28 - 30 refers

### COMMITTEE RECOMMENDATION

Moved: Member Tanya Filia

Seconded: Member Jessie McVeagh

**That the Kaikohe-Hokianga Community Board recommend to Te Koukou Infrastructure Committee:**

**That Council fund the installation of two temporary, rubberised raised crossings and associated lighting on Settlers Way, Ōkaihau as identified in Option 1. of the report.**

**LOST**

## SUSPENSION OF STANDING ORDERS

### COMMITTEE RESOLUTION 2025/24

Moved: Chairperson Chicky Rudkin

Seconded: Member Mike Edmonds

**That the Kaikohe-Hokianga Community Board Standing Orders be suspended to allow discussion.**

**CARRIED**

*Councillor John Vujcich left the meeting at 11.24AM*

*Councillor John Vujcich returned to the meeting at 11:41AM*

## RESUMPTION OF STANDING ORDERS

### COMMITTEE RESOLUTION 2025/25

Moved: Chairperson Chicky Rudkin

Seconded: Member Mike Edmonds

**That the Kaikohe-Hokianga Community Board resume Standing Orders.**

**CARRIED**

## MOTION - ŌKAIHAU TRAFFIC CALMING PETITION RESPONSE

### COMMITTEE RESOLUTION 2025/26

Moved: Member Jessie McVeagh

Seconded: Member Tanya Filia

**That the Kaikohe-Hokianga Community Board:**

**Recommend to Te Koukou Infrastructure Committee that Council fund a permanent raised crossing and lighting on Settlers Way, Ōkaihau as identified in Option 2. with temporary rubberised crossings and associated lighting actioned if necessary.**

**CARRIED**

*Councillor John Vujcich left the meeting at 11.50AM*

### 8.3 WINTER 2025 RURAL TRAVEL FUNDING APPLICATIONS

Agenda item 7.3 document number A5131373, pages 31 - 34 refers

#### **COMMITTEE RESOLUTION 2025/27**

Moved: Member Mike Edmonds

Seconded: Chairperson Chicky Rudkin

**That the Kaikohe-Hokianga Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:**

a) Te Kura o Ōmanaia	\$260.00
b) Taheke United JMB	\$565.00
c) Ōpononi JMB	\$520.00
d) Mangamuka School	Decline
e) Kaikohe Rugby Football Sports Club Inc	\$1,810.00
f) Kaikohe Amateur Football Club	\$470.00
g) Horeke School	Decline
h) Hokianga Sports Club	\$315.00
i) Bay of Islands Hockey Association	\$210.00
j) Whero Ha Community Trust	\$310.00
k) Ōtaua Sports Club Inc	\$630.00
l) <u>Hokianga Womens Rugby</u>	<u>\$420.00</u>
<b>TOTAL</b>	<b>\$5,510.00</b>
	<b>CARRIED</b>

*Councillor John Vujcich returned to the meeting at 11:51AM*

### 8.4 PROJECT FUNDING REPORTS

Agenda item 7.4 document number A5139323, pages 35 - 46 refers

#### **COMMITTEE RESOLUTION 2025/28**

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

**That the Kaikohe-Hokianga Community Board note the project reports received from:**

- a) Kaikohe and Districts Sportsville – Fence
- b) Kohukohu Community Library
- c) Manaki Tinana Trust – Carpark
- d) Manaki Tinana Trust – Hall Hire
- e) South Hokianga Hall Committee – Floor Polisher

**CARRIED**

**8.5 FUNDING APPLICATIONS**

Agenda item 7.5 document number A5139326, pages 47 - 200 refers

**RESOLUTION TO EXCLUDE THE PUBLIC****COMMITTEE RESOLUTION 2025/29**

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

**That the public be excluded from the following parts of the proceedings of this meeting.**

**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>7.5 – Funding Applications discussion</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

*Member Trinity Edwards left the meeting at 12:00PM*

*Meeting resumed at 12:35PM*

**8.5A FUNDING APPLICATION****COMMITTEE RESOLUTION 2025/30**

Moved: Member Mike Edmonds

Seconded: Chairperson Chicky Rudkin

**That the Kaikohe-Hokianga Community Board approve the sum of **\$1,652** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Tania Pomana for the costs towards the Matariki 2025 wananga with FNDC libraries in Kaikohe-Hokianga Ward.**

**CARRIED**

**8.5B FUNDING APPLICATION****COMMITTEE RESOLUTION 2025/31**

Moved: Member Mike Edmonds

Seconded: Chairperson Chicky Rudkin

**That the Kaikohe-Hokianga Community Board approve the sum of **\$1,666** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Jannine Pikari for the costs towards the Matariki 2025 wananga with FNDC libraries in Kaikohe-Hokianga Ward.**

.CARRIED

#### 8.5C FUNDING APPLICATION

##### COMMITTEE RESOLUTION 2025/32

Moved: Member Mike Edmonds

Seconded: Chairperson Chicky Rudkin

That the Kaikohe-Hokianga Community Board approve the sum of **\$1,706** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Korari Enterprises for the costs towards the Matariki 2025 wananga with FNDC libraries in Kaikohe-Hokianga Ward.

CARRIED

#### 8.5D FUNDING APPLICATION

##### COMMITTEE RESOLUTION 2025/33

Moved: Member Mike Edmonds

Seconded: Chairperson Chicky Rudkin

That the Kaikohe-Hokianga Community Board approve the sum of **\$792** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Medina Koni for the costs towards the Matariki 2025 wananga with FNDC libraries in Kaikohe-Hokianga Ward.

CARRIED

#### 8.5E FUNDING APPLICATION

##### COMMITTEE RESOLUTION 2025/34

Moved: Member Mike Edmonds

Seconded: Chairperson Chicky Rudkin

That the Kaikohe-Hokianga Community Board approve the sum of **\$1,000** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Momentum Charitable Trust for the costs towards life education and financial courses at Kaikohe Probation Centre.

CARRIED

#### 8.5F FUNDING APPLICATION

##### COMMITTEE RESOLUTION 2025/35

Moved: Member Mike Edmonds

Seconded: Chairperson Chicky Rudkin

That the Kaikohe-Hokianga Community Board approve the sum of **\$3,500** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Paua Trust/Maryann Connor for the costs towards operating a Matariki movie in Rawene.

CARRIED

### 8.5G FUNDING APPLICATION

#### COMMITTEE RESOLUTION 2025/36

Moved: Member Mike Edmonds  
Seconded: Chairperson Chicky Rudkin

That the Kaikohe-Hokianga Community Board leave the application from Tupuhaere ki te rangi (Tautoro Titans Club) for the costs towards running an after-school programme for rangatahi to lie until the May Kaikohe-Hokianga Community Board meeting.

CARRIED

### 8.5H FUNDING APPLICATION

#### COMMITTEE RESOLUTION 2025/37

Moved: Member Mike Edmonds  
Seconded: Chairperson Chicky Rudkin

That the Kaikohe-Hokianga Community Board approve the sum of **\$2,257** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Hokianga Historical Society for the costs towards purchase and installation of a heat pump.

CARRIED

### 8.5I FUNDING APPLICATION

#### COMMITTEE RESOLUTION 2025/38

Moved: Member Mike Edmonds  
Seconded: Chairperson Chicky Rudkin

That the Kaikohe-Hokianga Community Board approve the sum of **\$2,000** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Hokianga Community Education Trust for the costs towards a Matariki Toi Māori showcase and wananga.

CARRIED

### 8.5J FUNDING APPLICATION

#### COMMITTEE RESOLUTION 2025/39

Moved: Member Mike Edmonds  
Seconded: Chairperson Chicky Rudkin

That the Kaikohe-Hokianga Community Board approve the sum of **\$2,000** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Graeme Dingle Foundation for the costs towards running a mentoring Ngā Ara Whetū at Northland College.

CARRIED

### 8.5K FUNDING APPLICATION

#### COMMITTEE RESOLUTION 2025/40

Moved: Member Mike Edmonds  
Seconded: Chairperson Chicky Rudkin

**That the Kaikohe-Hokianga Community Board approve the sum of \$1,000 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Denise Brophy for the costs towards running a Youth Week Sports Tournament in Kaikohe.**

**CARRIED**

### 8.5L FUNDING APPLICATION

#### COMMITTEE RESOLUTION 2025/41

Moved: Member Mike Edmonds  
Seconded: Chairperson Chicky Rudkin

**That the Kaikohe-Hokianga Community Board approve the sum of \$2,500 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Ngā Taonga o Kaikohe for the costs towards running financial education wananga for the Kaikohe/Ngāwha community.**

**CARRIED**

### 8.5M FUNDING APPLICATION

#### COMMITTEE RESOLUTION 2025/42

Moved: Member Mike Edmonds  
Seconded: Chairperson Chicky Rudkin

**That resolution 2024/131 for funding in the sum of \$12,000 (plus GST if applicable) to Maihi Memorial Trust for the 2025 CPI event be amended as follows:**

- a) **\$4,000** (plus GST if applicable) be paid to the applicant for the 2025 Heke Half Marathon; and
- b) the balance of **\$8,000** (plus GST if applicable) be paid to the applicant from the 2025/26 budget for the 2026 CHI Festival subject to the updated documentation required being submitted and approved by Council no later than February 2026 including:
  - updated waste management plan
  - updated health and safety plan
  - updated letter from LINZ and the lease-holder of the property, confirming their approval for the event to take place
  - updated list of food vendors
  - if the scope of the event is substantially changed, an updated traffic management plan will also be required.

**CARRIED**



## **8.6 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 7.6 document number A5084925, pages 201 - 204 refers

### **COMMITTEE RESOLUTION 2025/43**

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

**That the Kaikohe-Hokianga Community Board note the March 2025 Member Report from Chair Chicky Rudkin.**

**CARRIED**

## **9 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**

### **9.1 KAIKOHE - HOKIANGA COMMUNITY HALL ANNUAL INFORMATION 2023-2024.**

Agenda item 8.1 document number A5111261, pages 205 - 308 refers

### **COMMITTEE RESOLUTION 2025/44**

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

**That the Kaikohe-Hokianga Community Board receive the report Kaikohe - Hokianga Community Hall Annual Information 2023-2024.**

**CARRIED**

### **9.2 LOCAL AUTHORITY ELECTIONS 2025 GUIDELINES FOR ELECTED MEMBERS**

Agenda item 8.2 document number A5119919, pages 309 - 341 refers

### **COMMITTEE RESOLUTION 2025/45**

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

**That the Kaikohe-Hokianga Community Board receive the report Local Authority Elections 2025 Guidelines for Elected Members.**

**CARRIED**

### **9.3 KAIKOHE-HOKIANGA COMMUNITY BOARD OPEN RESOLUTION REPORT**

Agenda item 8.3 document number A5120511, pages 342 - 347 refers

### **COMMITTEE RESOLUTION 2025/46**

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

**That the Kaikohe-Hokianga Community Board receive the Open Resolution Report as at 31 March 2025.**

**CARRIED**

**10 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED****RESOLUTION TO EXCLUDE THE PUBLIC****COMMITTEE RESOLUTION 2025/47**

Moved: Chairperson Chicky Rudkin

Seconded: Member Mike Edmonds

**That the public be excluded from the following parts of the proceedings of this meeting.**

**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>9.1 - Confirmation of Previous Minutes Public Excluded</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>9.2 Infrastructure Acceleration Fund – Kaikohe Water and Wastewater Upgrades</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

*Meeting resumed at 12:56PM*

*Member Harmonie Gundry left the meeting at 12:56PM*

**10 TE KAPINGA HUI / MEETING CLOSE**

**The meeting closed at 12:58PM with a karakia.**

**The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 16 May 2025.**

.....  
**CHAIRPERSON**