



**Far North  
District Council**



**Te Kaunihera o Te Hiku o te Ika**

# **AGENDA**

## **Te Hiku Community Board Meeting**

**Tuesday, 16 April 2024**

**Time: 10:00am**

**Location: Banquet Room - Te Ahu  
Cnr State Highway 1 and Mathews  
Avenue  
Kaitaia**

**Membership:**

Chairperson Adele Gardner  
Deputy Chairperson John Stewart  
Councillor Felicity Foy  
Member Darren Axe  
Member Sheryl Bainbridge  
Member William (Bill) Subritzky  
Member Rachel Baucke



**The Local Government Act 2002 states the role of a Community Board is to:**

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

**Council Delegations to Community Boards - January 2013**

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

**Exclusions:** *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.
6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.

8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
  - a) Control of Use of Public Spaces – Dispensations on signs
  - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
  - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
  - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
  - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. Specific to Te Hiku Community Board – the Kaitaia Drainage Area Committee, Waiharara and Kaikino Drainage Area Committee and Motutangi Drainage Area Committee.
18. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
19. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
20. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
21. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

### Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.



4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
  - a) Holding a Community forum prior to Board meetings
  - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

## Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
  - a) the disposal and purchase of land
  - b) proposals to acquire or dispose of reserves
  - c) representation reviews
  - d) development of new maritime facilities
  - e) community development plans and structure plans
  - f) removal and protection of trees
  - g) local economic development initiatives
  - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

**Far North District Council**  
**Te Hiku Community Board Meeting**  
**will be held in the Banquet Room - Te Ahu, Cnr State Highway 1 and Mathews**  
**Avenue, Kaitaia on:**  
**Tuesday 16 April 2024 at 10:00am**

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**Te Paeroa Mahi / Order of Business**

<b>1</b>	<b>Karakia Timatanga / Opening Prayer .....</b>	<b>7</b>
<b>2</b>	<b>Ngā Whakapāha Me Ngā Pānga Mema / Apologies and Conflicts of Interest .....</b>	<b>7</b>
<b>3</b>	<b>Te Wāhanga Tūmatanui / Public Forum .....</b>	<b>7</b>
<b>4</b>	<b>Ngā Tono Kōrero / Deputation .....</b>	<b>7</b>
<b>5</b>	<b>Ngā Kaikōrero / Speakers .....</b>	<b>7</b>
<b>6</b>	<b>Te Whakaaetanga o Ngā Meneti o Mua / Confirmation of Previous Minutes .....</b>	<b>8</b>
6.1	Confirmation of Previous Minutes .....	8
<b>7</b>	<b>Ngā Pūrongo / Reports .....</b>	<b>15</b>
7.1	Drainage Committee Recommendations and Resolutions - March 2024 .....	15
7.2	Winter 2024 Rural Travel Funding Applications .....	38
7.3	Funding Applications .....	43
7.4	Project Funding Reports .....	73
<b>8</b>	<b>Ngā Pūrongo Taipitopito / Information Reports .....</b>	<b>77</b>
8.1	Te Hiku Community Board April 2024 Open Resolution Report .....	77
8.2	Chairperson and Members Reports .....	83
<b>9</b>	<b>Karakia Whakamutunga / Closing Prayer .....</b>	<b>89</b>
<b>10</b>	<b>Te Kapinga Hui / Meeting Close .....</b>	<b>89</b>

**1 KARAKIA TIMATANGA / OPENING PRAYER****2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

**3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**

To be confirmed on the day.

**4 NGĀ TONO KŌRERO / DEPUTATION**

- Peter Wiessing regarding an update on maintenance and upgrade to the Awanui River Flood Scheme.

**5 NGĀ KAIKŌRERO / SPEAKERS**

- Nick Carroll representing Momentum Trust (virtually), item 7.3 Funding Applications refers
- Jo Lynch representing R Tucker Thompson (virtually), item 7.3 Funding Applications refers
- Wiremu Britton representing Te Wananga o Te Aniwaniwa, item 7.3 Funding Applications refers

## 6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

### 6.1 CONFIRMATION OF PREVIOUS MINUTES

**File Number:** A4646800

**Author:** Ellie Greenwood, Democracy Advisor

**Authoriser:** Casey Gannon, Manager - Democracy Services

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow Te Hiku Community Board to confirm that the minutes are a true and correct record of the previous meetings.

#### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board confirm the minutes of the meeting held 19 March 2024 to be a true and correct record.

#### 1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

#### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

The Te Hiku Community Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

#### TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

#### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

#### ĀPITIHINGA / ATTACHMENTS

1. 2024-03-19 Te Hiku Community Board Minutes - A4625794 [↓](#) 

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.  State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Te Hiku Community Board Meeting Minutes

19 March 2024

**MINUTES OF  
TE HIKU COMMUNITY BOARD MEETING  
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS  
AVENUE, KAITAIA  
ON TUESDAY, 19 MARCH 2024 AT 10:00AM**

**PRESENT:** Chairperson Adele Gardner, Deputy Chairperson John Stewart, Member Darren Axe, Member Sheryl Bainbridge, Member William (Bill) Subritzky, Member Rachel Baucke

**STAFF PRESENT:** Ellie Greenwood (Democracy Advisor – Democracy Services), Beverly Mitchell (Community Board Co-Ordinator – Strategic Relationships), Imrie Dunn (Democracy Advisor – Democracy Services), Elizabeth Stacey (Senior Road Safety & Traffic Engineer - Northland Transport Alliance), Casey Gannon (Manager – Democracy Services), Kathryn Trewin - (Funding Advisor - Stakeholder Relationships), Harley Alexander (Multimedia Strategy & Communications Engagement)

**1 KARAKIA TIMATANGA / OPENING PRAYER**

Member Rachel Baucke opened the meeting with a Karakia at 10:00am.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

**APOLOGY**

**RESOLUTION 2024/19**

Moved: Chairperson Adele Gardner  
Seconded: Member Darren Axe

**That the apology received from Cr Felicity Foy be accepted and leave of absence granted.**

**CARRIED**

**3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**

- Daniel Thompson regarding the film shot in the Far North and based out of Lake Ohia hall, and thanking the Community Board for their support and help.

**4 NGĀ TONO KŌRERO / DEPUTATIONS**

Nil.

**5 NGĀ KAIKŌRERO / SPEAKERS**

Nil.

Te Hiku Community Board Meeting Minutes

19 March 2024

**6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES****6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A4591516, pages 8 - 18 refers.

**RESOLUTION 2024/20**Moved: Chairperson Adele Gardner  
Seconded: Member Rachel Baucke**That Te Hiku Community Board confirm the minutes of the meeting held 13 February 2024 and the Extraordinary meeting held 19 February 2024, to be a true and correct record.****CARRIED****7 NGĀ PŪRONGO / REPORTS****7.1 FUNDING APPLICATIONS**

Agenda item 7.1 document number A4597560, pages 19 - 29 refers.

**RESOLUTION 2024/21**Moved: Deputy Chairperson John Stewart  
Seconded: Member William (Bill) Subritzky**That Te Hiku Community Board approve the sum of \$2,967 (plus GST if application) to be paid from the Board's Community Grant Fund account to Ahipara Aroha for installation of a digital sign, to support the following Community Outcomes:**

- a) Proud, vibrant communities.
- b) Communities that are healthy, safe, connected and sustainable.

**CARRIED****7.1 FUNDING APPLICATIONS**

Agenda item 7.1 document number A4597560, pages 19 - 29 refers.

**RESOLUTION 2024/22**Moved: Chairperson Adele Gardner  
Seconded: Deputy Chairperson John Stewart**That Te Hiku Community Board amend resolution 2023/110 of November 21 2023 which granted funding to Rongopai House Community Trust for the purchase of a fridge/freezer and allow the Trust to use any remaining funds from the amount already granted towards the purchase/replacement of a steriliser and/or dishwasher, to support the following Community Outcomes:**

- a) Proud, vibrant communities.
- b) Communities that are healthy, safe, connected and sustainable.

**CARRIED**

Page 2

**7.2 PROJECT FUNDING REPORTS**

Agenda item 7.2 document number A4597572, pages 30 - 41 refers.

**RESOLUTION 2024/23**

Moved: Member Darren Axe

Seconded: Member Rachel Baucke

**That Te Hiku Community Board note the project reports received from:**

- a) Ahipara Aroha (CCTV)
- b) Alzheimers Northland
- c) Oruaiti School
- d) Te Hapua Sports and Recreation Club
- e) Waipapakauri JMB Hunting and Fishing Competition

**CARRIED**

**8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 PUKENUI PEDESTRAIN CROSSING - RESPONSE TO PETITION**

Agenda item 8.1 document number A4596356, pages 42 - 43 refers.

**RESOLUTION 2024/24**

Moved: Member William (Bill) Subritzky

Seconded: Member Darren Axe

**That Te Hiku Community Board receive the report Pukenui Pedestrian Crossing - Response to Petition.**

**CARRIED**

At 10.35 Cr Radich joined the meeting.

**8.2 TE HIKU COMMUNITY BOARD MARCH 2024 OPEN RESOLUTION REPORT**

Agenda item 8.2 document number A4593228, pages 44 - 48 refers.

**RESOLUTION 2024/25**

Moved: Chairperson Adele Gardner

Seconded: Deputy Chairperson John Stewart

**That Te Hiku Community Board receive the report Te Hiku Community Board March 2024 Open Resolution Report.**

**CARRIED**



**8.3 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 8.3 document number A4598781, pages 49 - 57 refers.

**RESOLUTION 2024/26**

Moved: Member Darren Axe  
Seconded: Member William (Bill) Subritzky

**That Te Hiku Community Board note the March 2024 member report from Chairperson Adele Gardner, and Members Darren Axe, Rachel Baucke, Sheryl Bainbridge, and Bill Subritzky.**

**CARRIED**

Note a verbal report is received from Deputy Chairperson John Stewart.

**RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2024/27**

Moved: Chairperson Adele Gardner  
Seconded: Member Darren Axe

That the public be excluded from the following parts of the proceedings of this meeting.

**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>9.1 - Confirmation of Public Excluded Previous Minutes</b>	<p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

**CARRIED**

Te Hiku Community Board Meeting Minutes

19 March 2024

At the conclusion of the public excluded portion of the meeting Te Hiku Community Board resolved the information and decisions contained in the part of the meeting held with public excluded be restated in public meeting as follows:

- 9.1 Confirmation of Public Excluded Previous Minutes – decision only:  
That Te Hiku Community Board confirms the Public Excluded minutes of the meeting held 26 September 2023 and 13 February 2024, to be a true and correct record, with an amendment of: "That Te Hiku Community Board confirms that the discussion contained in the part of the meeting held with public excluded be restated in public meeting regarding the Lake Ohia Hall upgrade" for the 13 February Meeting minutes.

**8 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 11.08am with a closing karakia by member Rachel Baucke.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 16 April 2024.

.....  
**CHAIRPERSON**

## 7 NGĀ PŪRONGO / REPORTS

### 7.1 DRAINAGE COMMITTEE RECOMMENDATIONS AND RESOLUTIONS - MARCH 2024

**File Number:** A4647051

**Author:** Ellie Greenwood, Democracy Advisor

**Authoriser:** Casey Gannon, Manager - Democracy Services

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

- To increase governance oversight of Drainage Committee business/discussions.
- Communicate resolutions of Drainage Committee meetings.
- Escalate Drainage Committee recommendations to Te Hiku Community Board.

#### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The following Committee meetings took place on 13 March 2024:
  - Kaitaia Drainage Area Committee
  - Waiharara and Kaikino Drainage Area Committee
  - Motutangi Drainage Area Committee
- Copies of the Committee meeting minutes are attached for information.
- Links to the agendas containing the reports that formed the basis of the recommendations below are included in this report.

#### TŪTOHUNGA / RECOMMENDATION

**That Te Hiku Community Board:**

- a) note the minutes from the Kaitaia Drainage Area Committee, Waiharara and Kaikino Drainage Area Committee and the Motutangi Drainage Area Committee 13 March 2024 meetings.**

*Kaitaia Drainage Area Committee, item 5.1 Kaitaia Drainage Area Programme 2024-2027*

- b) approve the reviewed Kaitaia Drainage Area 2024/25 work programme, with a contingency of \$20,000 in the work programme for machine cleaning maintenance.**

*Waiharara and Kaikino Drainage Area Committee, item 5.1 Waiharara and Kaikino Drainage Areas 2022/23 Update*

- c) approve the reviewed Waiharara and Kaikino Drainage 2024/25 work programme, with a contingency of up to \$25,000 in the work programme for machine cleaning maintenance.**

#### TĀHUHU KŌRERO / BACKGROUND

The three Drainage Area Committees were re-established at the 14 March 2023 meeting of Te Hiku Community Board as part of Council's formal process and procedures. The 2024 Drainage Area Committee meeting dates were set at the 19 February Te Hiku Community Board meeting and the Committees held their first meeting of 2024 on 13 March 2024.

Copies of the Committee meeting minutes are attached for information.

From time to time, Committee's discuss items that are outside their delegations. This report, when necessary, will highlight recommendations from each Committee to Council for decision.

Information about Council, Committee or Community Board meetings is publicly available at <https://infocouncil.fndc.govt.nz/>

**MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS**

The agendas of the three Committees and the resolutions recommending to Te Hiku Community Board are as follows:

<p>13 March 2024 – Kaitaia Drainage Area Committee  <a href="#">13 March Kaitaia Drainage Area Committee Agenda</a></p> <p><i>Kaitaia Drainage Area Committee, item 5.1 Kaitaia Drainage Area Programme 2024-2027</i></p> <p><b>b) recommend Te Hiku Community Board approve the reviewed Kaitaia Drainage Area 2024/25 work programme, with a contingency of \$20,000 in the work programme for machine cleaning maintenance.</b></p>
<p>13 March 2024 - Waiharara and Kaikino Drainage Area Committee  <a href="#">13 March Waiharara and Kaikino Drainage Area Committee Agenda</a></p> <p><i>Waiharara and Kaikino Drainage Area Committee, item 5.1 Waiharara and Kaikino Drainage Areas 2022/23 Update</i></p> <p><b>b) recommend Te Hiku Community Board approve the reviewed Waiharara and Kaikino Drainage 2024/25 work programme, with a contingency of up to \$25,000 in the work programme for machine cleaning maintenance.</b></p>
<p>13 March 2024 – Motutangi Drainage Area Committee  <a href="#">13 March Motutangi Drainage Area Committee Agenda</a>  <b>No escalation required.</b></p>

**PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

This report does not intend to repeat the financial implications, options or decision-making requirements for the recommendations listed. Please review the agendas via the provided links for further information.

**ĀPITIHINGA / ATTACHMENTS**

1. **2024-03-13 Kaitaia Drainage Area Committee Minutes - A4613676** [↓](#) 
2. **2024-03-13 Kaitaia Drainage Area Committee Minutes Attachments - A4629623** [↓](#) 
3. **2024-03-13 Waiharara and Kaikino Drainage Area Committee Minutes - A4613693** [↓](#) 
4. **2024-03-13 Waiharara and Kaikino Drainage Area Committee Minutes Attachments - A4642521** [↓](#) 
5. **2024-03-13 Motutangi Drainage Area Committee Minutes - A4613701** [↓](#) 
6. **2024-03-13 Motutangi Drainage Area Committee Minutes Attachments - A4629780** [↓](#) 

Kaitaia Drainage Area Committee Meeting Minutes

13 March 2024

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
KAITAIA DRAINAGE AREA COMMITTEE MEETING  
HELD AT THE BOARDROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS AVENUE,  
KAITAIA  
ON WEDNESDAY, 13 MARCH 2024 AT 10:00AM**

**PRESENT:** Chairperson Fiona King, Member Adele Gardner, Member Mike Masters, Member Joe King

**IN ATTENDANCE:** Cr Felicity Foy (joining virtually with speaking rights only)

**STAFF PRESENT:** Ellie Greenwood (Democracy Advisor – Democracy Services), Imrie Dunn (Democracy Advisor – Democracy Services), Beverly Mitchell (Community Board Co-ordinator – Stakeholder Relationships), Tanya Proctor (Head of Infrastructure Strategy) (virtual), Casey Gannon (Manager – Democracy Services)

**1 MEETING OPENING**

The meeting commenced at 10:00am.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

An apology from Member Greg Yuretich and Dennis Chapman is noted.

**3 NGĀ KAIKŌRERO / SPEAKERS**

Nil.

**4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**

**4.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 4.1 document number A4603341, pages 6 - 10 refers

**MOTION**

Moved: Chairperson Fiona King

Seconded: Member Joe King

That the Kaitaia Drainage Area Committee confirms that the minutes of the meeting of the Kaitaia Drainage Area Committee held 17 April 2023 are a true and correct record.

**AMENDMENT**

Moved: Chairperson Fiona King

Seconded: Member Adele Gardner

That the Kaitaia Drainage Area Committee confirms that the minutes of the meeting of the Kaitaia Drainage Area Committee held 17 April 2023 are a true and correct record, with an amendment to resolution 2023/2, c) to state “request the proposed rate change of \$133k for the 2023/24 year including drone hireage and machine cleaning, be reported back to the Drainage Committee”.

**CARRIED**

**RESOLUTION 2024/1**

Page 1

Kaitaia Drainage Area Committee Meeting Minutes

13 March 2024

Moved: Chairperson Fiona King  
 Seconded: Member Adele Gardner

**That the Kaitaia Drainage Area Committee confirms that the minutes of the meeting of the Kaitaia Drainage Area Committee held 17 April 2023 are a true and correct record, with an amendment to resolution 2023/2, c) to state “request the proposed rate change of \$133k for the 2023/24 year including drone hireage and machine cleaning, be reported back to the Drainage Committee”.**

**CARRIED**

## 5 NGĀ PŪRONGO / REPORTS

### 5.1 KAITAIA DRAINAGE AREA PROGRAMME 2024-2027

Agenda item 5.1 document number A4611103, pages 11 - 12 refers.

#### MOTION

Moved: Chairperson Fiona King  
 Seconded: Member Mike Masters

That the Kaitaia Drainage Area Committee receive the report Kaitaia Drainage Area Programme 2024-2027.

#### AMENDMENT

Moved: Chairperson Fiona King  
 Seconded: Member Adele Gardner

That the Kaitaia Drainage Area Committee

- a) receive the report Kaitaia Drainage Area Programme 2024-2027.
- b) Recommend Te Hiku Community Board approve the reviewed Kaitaia Drainage Area 2024/25 work programme, with a contingency of \$20,000 in the work programme for machine cleaning maintenance.

**CARRIED**

#### RESOLUTION 2024/2

Moved: Chairperson Fiona King  
 Seconded: Member Mike Masters

**That the Kaitaia Drainage Area Committee**

- a) receive the report Kaitaia Drainage Area Programme 2024-2027.
- b) recommend Te Hiku Community Board approve the reviewed Kaitaia Drainage Area 2024/25 work programme, with a contingency of \$20,000 in the work programme for machine cleaning maintenance.

**CARRIED**

#### Attachments tabled at meeting.

- 1 Kaitaia Programme of Works

**5.2 KAITAIA DRAINAGE COMMITTEE OPEN RESOLUTIONS UPDATE MARCH 2024**

Agenda item 5.2 document number A4603405, pages 13 - 14 refers

**RESOLUTION 2024/3**

Moved: Chairperson Fiona King

Seconded: Member Adele Gardner

**That Kaitaia Drainage Committee receive the report March 2024 Open Resolution Report.**

**CARRIED**

*Note: In the next agenda the Committee request the following reports/documentation be provided in the agenda:*

- *Financial analysis*
- *Management plans*
- *Continue to follow up on resolution 2023/1 'copy of an email sent to David Van Bysterveldt' regarding continued works within the scheme has increased the height of stop banks and removed culverts.*

**5 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 11.46am.

The minutes of this meeting were confirmed at the Kaitaia Drainage Area Committee Meeting held on 26 September 2024.

.....  
**CHAIRPERSON**



**Far North  
District Council**



# **TŪHONOTANGA MINITI ATTACHMENTS MINUTES**

**Kaitaia Drainage Area Committee  
Meeting**

**13 March 2024**



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## **Te Paeroa Kaupapa / Table of Contents**

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5.1	Kaitaia Drainage Area Programme 2024-2027	
	Attachment 1 Kaitaia Programme of Works .....	3

<b>Waipapakauri Compartment</b>	<b>Total</b>	<b>Spray</b>
Waipapakauri Outfall (access will need to be improved to allow spraying from both sides)	4,800 m	4,800 m
Paparore Bank Drain	4,000 m	4,000 m
Waipapakauri Bank	1,710 m	1,710 m
Thodes	684 m	684 m
Brattons Drain (On request)	282 m	0 m

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Item 5.1 - Kaitaia Drainage Area 2022/2023 Programme

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Kaitaia Drainage Area Committee Meeting Agenda

Evans Drain (On request)	443 m	0 m
Yates (On request)	945 m	0 m
West's	820 m	820 m
Sandhills (Remainder is Urban)	7,502 m	6,456 m
Birds Boundary	1,521 m	1,521 m
Abbots (On request)	422 m	0 m
Government drain	3,012 m	3,012 m
Waimanoni - Walkers	4,221 m	4,221 m
Spains Drain (On request)	1,580 m	0 m
Spains Road Drain (Remainder is Urban)	2,170 m	1,580 m
<b>Totals</b>	<b>33,522 m</b>	<b>28,804 m</b>

<b>Lower Awanui Compartment</b>	<b>Total</b>	<b>Spray</b>
Prices Bank (Unahi)	2,615 m	2,615 m
McMillans - Tupes	6,840 m	6,840 m
Factory Bend - Michies	6,035 m	6,035 m
Flemings (On request)	764 m	0 m
Gills	1,489 m	1,489 m
Kumi Road	1,006 m	1,006 m
H Subritzkys	1,127 m	1,127 m
Awanui (Remainder is Urban)	2,313 m	940 m
Sankeys No. 1 (On request)	201 m	0 m
Sankeys No. 2 (On request)	362 m	0 m
<b>Totals</b>	<b>22,752 m</b>	<b>20,052 m</b>

<b>Puckeys Outfall Compartment</b>	<b>Total</b>	<b>Spray</b>
Puckeys Outfall	484 m	484 m
J Subritzkys Drain (On request)	402 m	0 m
Foleys	450 m	450 m
Lisle	1,710 m	1,710 m
Wireless	1,800 m	1,800 m
Bells Road	2,012 m	2,012 m
<b>Totals</b>	<b>6,858 m</b>	<b>6,456 m</b>

## Kaitaia Drainage Area Committee Meeting Attachments - Minutes

13 March 2024

<b>Pukepoto Outfall Compartment</b>	<b>Total</b>	<b>Spray</b>
Pukepoto Outfall	5,828 m	5,600 m
Brass (On request)	1,388 m	0 m
W Masters C	1,207 m	1,207 m
W Masters E (On request)	1,300 m	0 m

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 Item 5.1 - Kaitaia Drainage Area 2022/2023 Programme
 

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 Kaitaia Drainage Area Committee Meeting Agenda
 

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Campbells (On request)	684 m	0 m
L Masters W (On request)	1,064 m	0 m
L Masters C	1,400 m	1,400 m
School	1,509 m	1,509 m
Reynolds (West Bank)	2,213 m	2,213 m
Maori	2,012 m	2,012 m
Pukepoto Creek	805 m	805 m
Houstons (West Bank)	2,213 m	2,213 m
Parkers	602 m	602 m
Reid's West	2,615 m	2,615 m
<b>Totals</b>	<b>24,840 m</b>	<b>20,176 m</b>

<b>Whangatane Compartment</b>	<b>Total</b>	<b>Spray</b>
Texifros	785 m	785 m
Maimaru	1,127 m	1,127 m
Oinu Stream	1,650 m	1,650 m
Pairatahi Bank	2,716 m	2,716 m
Johnsons (On request)	150 m	0 m
Kareponia (On request)	402 m	0 m
Birds (On request)	504 m	0 m
<b>Totals</b>	<b>7,334 m</b>	<b>6,278 m</b>

<b>Kaitaia Compartment</b>	<b>Total</b>	<b>Spray</b>
Lewis Junction - Boundary	443 m	443 m
Lewis Junction - Road	322 m	322 m
Church Gully	2,865 m	2,865 m
Mathews Outfall (Remainder is Urban)	4,425 m	3,425 m
Wilds (On request)	503 m	0 m
Hanlons	322 m	322 m
<b>Totals</b>	<b>8,880 m</b>	<b>7,377 m</b>

<b>Tangonge Compartment</b>	<b>Total</b>	<b>Spray</b>
Reid's East	3,017 m	3,017 m
Hoddles	1,667 m	1,667 m
Millers	2,615 m	2,615 m
McKenzie's	634 m	634 m
Sharps	402 m	402 m
Lewis & Crown Land	1,851 m	1,851 m
<b>Totals</b>	<b>10,186 m</b>	<b>10,186 m</b>

<b>Wairoa Compartment</b>	<b>Total</b>	<b>Spray</b>
Bergan's	1,005 m	1,005 m
Wairoa Stream	3,058 m	3,058 m
Blairs	805 m	805 m
<b>Totals</b>	<b>4,868 m</b>	<b>4,868 m</b>

Waiharara and Kaikino Drainage Area Committee Meeting Minutes

13 March 2024

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
WAIHARARA AND KAIKINO DRAINAGE AREA COMMITTEE MEETING  
HELD AT THE BOARDROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS AVENUE,  
KAITAIA  
ON WEDNESDAY, 13 MARCH 2024 AT 1.00PM**

**PRESENT:** Chairperson Fiona King, Member Joe Milich, Member Dean Radojkovich, Member Aaron Bainbridge, Member Adrienne Bartlett, Member Darren Axe

**IN ATTENDANCE:** Adele Gardner (Chairperson of Te Hiku Community Board)

**STAFF PRESENT:** Ellie Greenwood (Democracy Advisor – Democracy Services), Imrie Dunn (Democracy Advisor – Democracy Services), Beverly Mitchell (Community Board Co-ordinator – Stakeholder Relationships), Tanya Proctor (Head of Infrastructure Strategy) (virtual)

## 1 MEETING OPENING

The meeting commenced at 1:02pm.

### SUSPENSION OF STANDING ORDERS

**RESOLUTION 2024/1**

Moved: Chairperson Fiona King  
Seconded: Member Adrienne Bartlett

**That Waiharara and Kaikino Drainage Areas Committee Standing Orders be suspended to allow for questions and concerns to be raised by members with staff due to the 11 months between meetings.**

**CARRIED**

### RESUMPTION OF STANDING ORDERS

**RESOLUTION 2024/2**

Moved: Chairperson Fiona King  
Seconded: Member Darren Axe

**That Waiharara and Kaikino Drainage Areas Committee resume Standing Orders.**

**CARRIED**

## 2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

Nil.

## 3 NGĀ KAIKŌRERO / SPEAKERS

Nil.

Page 1

#### **4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**

##### **4.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 4.1 document number A4603561, pages 6 - 10 refers.

###### **MOTION**

Moved: Chairperson Fiona King  
Seconded: Member Adrienne Bartlett

That the Waiharara and Kaikino Drainage Area Committee confirm the minutes of the meeting of the Waiharara, and Kaikino Drainage Area Committee held 17 April 2023 are a true and correct record.

###### **AMENDMENT**

Moved: Chairperson Fiona King  
Seconded: Member Dean Radojkovich

That the Waiharara and Kaikino Drainage Area Committee confirm the minutes of the meeting of the Waiharara, and Kaikino Drainage Area Committee held 17 April 2023 are a true and correct record, with the following amendments:

- resolution 2023/1 from 'Kaitaia Drainage Area Committee' to 'Waiharara and Kaikino Drainage Area Committee' and;
- resolution 2023/2 the final a) becomes a d) and;
- resolution 2023/2 state 'request the proposed rate change for Waiharara of \$35,252 and Kaikino \$34,413 for the 2023/24 year including drone hireage and machine cleaning, be reported back to the Drainage Committee'.

**CARRIED**

###### **RESOLUTION 2024/3**

Moved: Member Darren Axe  
Seconded: Member Dean Radojkovich

**That the Waiharara and Kaikino Drainage Area Committee confirm the minutes of the meeting of the Waiharara, and Kaikino Drainage Area Committee held 17 April 2023 are a true and correct record, with the following amendments:**

- **resolution 2023/1 from 'Kaitaia Drainage Area Committee' to 'Waiharara and Kaikino Drainage Area Committee' and;**
- **resolution 2023/2 the final a) becomes a d) and;**
- **resolution 2023/2 state 'request the proposed rate change for Waiharara of \$35,252 and Kaikino \$34,413 for the 2023/24 year including drone hireage and machine cleaning, be reported back to the Drainage Committee'.**

**CARRIED**

**5 NGĀ PŪRONGO / REPORTS****SUBSTANTIVE MOTION****MOTION**

Moved: Chairperson Fiona King

Seconded: Member Dean Radojkovich

That the Waiharara and Kaikino Drainage Area Committee receive the report Waiharara and Kaikino Drainage Areas 2022/23 Update.

**AMENDMENT**

Moved: Member Darren Axe

Seconded: Member Dean Radojkovich

That the Waiharara and Kaikino Drainage Area Committee

- a) receive the report Waiharara and Kaikino Drainage Areas 2022/23 Update.
- b) recommend Te Hiku Community Board approve the reviewed Waiharara and Kaikino Drainage 2024/25 work programme, with a contingency of up to \$25,000 in the work programme for machine cleaning maintenance.
- c) request a complete up to date financial report including budget, forecasted, actual for FY 2024/25.

**CARRIED****RESOLUTION 2024/4**

Moved: Member Dean Radojkovich

Seconded: Member Darren Axe

**That the Waiharara and Kaikino Drainage Area Committee**

- a) **receive the report Waiharara and Kaikino Drainage Areas 2022/23 Update.**
- b) **recommend Te Hiku Community Board approve the reviewed Waiharara and Kaikino Drainage 2024/25 work programme, with a contingency of up to \$25,000 in the work programme for machine cleaning maintenance.**
- c) **request a complete up to date financial report including budget, forecasted, actual for FY 2024/25.**

**CARRIED****Attachments tabled at meeting**

1 Waiharara and Kaikino Programme of Works

Member Adrienne Bartlett left the meeting at 1:55pm.

Member Adrienne Bartlett returned to the meeting at 1.58pm.



**5.2 WAIHARARA AND KAIKINO DRAINAGE COMMITTEE OPEN RESOLUTIONS UPDATE MARCH 2024**

Agenda item 5.2 document number A4603493, pages 13 - 14 refers.

**RESOLUTION 2024/5**

Moved: Member Adrienne Bartlett  
Seconded: Member Dean Radojkovich

**That Waiharara and Kaikino Drainage Committee receive the report March 2024 Open Resolution Report.**

**CARRIED**

*Note: request that resolution 2022/7 from 8 August 2023 meeting be included in the open resolution report.*

**6 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 2.15pm

The minutes of this meeting were confirmed at the Waiharara and Kaikino Drainage Area Committee Meeting held on 26 September 2024.

.....  
**CHAIRPERSON**



**Far North  
District Council**



# **TŪHONOTANGA MINITI ATTACHMENTS MINUTES**

**Waiharara and Kaikino Drainage Area  
Committee Meeting**

**13 March 2024**

Waiharara and Kaikino Drainage Area Committee Meeting Attachments -  
Minutes

13 March 2024

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## **Te Paeroa Kaupapa / Table of Contents**

---

Attachment 1 Waiharara and Kaikino Programme of Works ..... 3

Waiharara and Kaikino Drainage Area Committee Meeting Attachments -  
Minutes

13 March 2024

Spray programme follows:

<b>Waiharara Area (sprayed autumn/spring)</b>	<b>Total</b>	<b>Spray</b>
Okohine Stream x2	10,220 m	10,220 m
Bilich Branch x2	3,600 m	3,600 m
Cox Branch- x2	1,720 m	1,720 m
Tunnel Traverse x2	100 m	100 m
<b>Totals</b>	<b>15,640 m</b>	<b>15,640 m</b>

<b>Kaikino Area (Sprayed autumn/spring)</b>	<b>Total</b>	<b>Spray</b>
Kaikino Drain x2	8,200 m	8,200 m

Item 5.1 - Waiharara And Kaikino Drainage Areas 2022/2023 Programme

Waiharara and Kaikino Drainage Area Committee Meeting Agenda

Hobson Drain + Extension x2	7,300 m	7,300 m
<b>Totals</b>	<b>15,500 m</b>	<b>15,500 m</b>

Motutangi Drainage Area Committee Meeting Minutes

13 March 2024

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
MOTUTANGI DRAINAGE AREA COMMITTEE MEETING  
HELD AT THE BOARDROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS AVENUE,  
KAITAIA  
ON WEDNESDAY, 13 MARCH 2024 AT 3.00PM**

**PRESENT:** Chairperson Jeremy White, Member Darren Axe, Member Paul Harvey

**IN ATTENDANCE:** Adele Gardner (Chairperson of Te Hiku Community Board)

**STAFF PRESENT:** Ellie Greenwood (Democracy Advisor – Democracy Services), Imrie Dunn (Democracy Advisor – Democracy Services), Beverly Mitchell (Community Board Co-ordinator – Stakeholder Relationships), Tanya Proctor (Head of Infrastructure Strategy) (virtual)

**1 MEETING OPENING**

The meeting commenced at 3:00pm

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

Nil

**3 NGĀ KAIKŌRERO / SPEAKERS**

Nil.

**4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**

**4.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 4.1 document number A4611215, pages 6 - 10 refers.

**RESOLUTION 2024/1**

Moved: Chairperson Jeremy White

Seconded: Member Paul Harvey

**That the Motutangi Drainage Area Committee confirm that the minutes of the meeting of the Motutangi Drainage Area Committee held 17 April 2023 are a true and correct record.**

**CARRIED**

**5 NGĀ PŪRONGO / REPORTS**

**5.1 MOTUTANGI DRAINAGE AREA 2023/24**

Agenda item 5.1 document number A4611211, pages 11 - 12 refers.

**RESOLUTION 2024/2**

Moved: Chairperson Jeremy White

Page 1

Motutangi Drainage Area Committee Meeting Minutes

13 March 2024

<p>Seconded: Member Paul Harvey</p> <p><b>That the Motutangi Drainage Area Committee receive the report Motutangi Drainage Area 2023/2024.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
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<p><b>Attachments tabled at meeting.</b></p> <p>1 Motutangi Programme of Works</p>
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**5.2 MOTUTANGI DRAINAGE COMMITTEE OPEN RESOLUTIONS UPDATE MARCH 2024**

Agenda item 5.2 document number A4603479, pages 13 - 14 refers.

<p><b>RESOLUTION 2024/3</b></p> <p>Moved: Chairperson Jeremy White</p> <p>Seconded: Member Paul Harvey</p> <p><b>That Motutangi Drainage Committee receive the report March 2024 Open Resolution Report.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>
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**6 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 3:20pm.

The minutes of this meeting were confirmed at the Motutangi Drainage Area Committee Meeting held on 26 September 2024.

.....  
CHAIRPERSON



**Far North  
District Council**



# **TŪHONOTANGA MINITI ATTACHMENTS MINUTES**

**Motutangi Drainage Area Committee  
Meeting**

**13 March 2024**

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## **Te Paeroa Kaupapa / Table of Contents**

---

5.1	Motutangi Drainage Area 2023/24	
	Attachment 1 Motutangi Programme of Works .....	3



## Motutangi Drainage Area Committee Meeting Attachments - Minutes

13 March 2024

<b>Motutangi Area</b>	<b>Total</b>	<b>Spray</b>
Motutangi Stream	2,600 m	2,600 m
Main Outfall Drain	1,150 m	1,150 m

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 Item 5.1 - Motutangi Drainage Area 2022/2023 Programme
 

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 Motutangi Drainage Area Committee Meeting Agenda
 

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Bryan Drain	2,900 m	2,900 m
Beazley Drain	2,050 m	2,050 m
Aspin Drain	2,250 m	2,250 m
Cut to Lands' End Drain	1,700 m	1,700 m
Selwyn Drain	2,950 m	2,950 m
Seymour Drain	750 m	750 m
Bacicas Drain	2,050 m	2,050 m
Subritzky Drain	160 m	160 m
<b>Totals</b>	<b>18,560 m</b>	<b>18,560 m</b>

**7.2 WINTER 2024 RURAL TRAVEL FUNDING APPLICATIONS****File Number: A4643911****Author: Kathryn Trewin, Funding Advisor****Authoriser: Scott May, Manager - Stakeholder Relationships****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To allocate Rural Travel Funding for the 2023/24 winter sporting season.

**TŪTOHUNGA / RECOMMENDATION**

That Te Hiku Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

<b>Ahipara Boardriders</b>	<b>\$750</b>
<b>Coastal Homes Netball, Taipa</b>	<b>\$900</b>
<b>Kaitaia Basketball Club</b>	<b>Declined</b>
<b>Kaitaia Pirates Sports Club</b>	<b>\$2,000</b>
<b>Kaitaia Rugby Club</b>	<b>\$2,000</b>
<b>Kaitaia United Womens Football</b>	<b>\$450</b>
<b>Oturu School, Kaitaia</b>	<b>Declined</b>
<b>Phoenix Netball</b>	<b>\$575</b>
<b>Taipa School</b>	<b>\$1,100</b>
<b>Te Hapua Sports and Recreation Club</b>	<b>\$2,000</b>
<b>Te Rarawa JMB Rugby Club</b>	<b>\$2,000</b>
<b>\$11,775</b>	

**Noted:**

- a) The applications declined were ineligible for funding as submitted.
- b) Lesley Wallace, the Sport Northland Community Co-ordinator for Te Hiku, declared her conflict of interest when considering the applications for Te Rarawa JMB Rugby Club and Phoenix Netball club as a member. These applications were considered by the other members of the recommendation panel.

**1) TĀHUHU KŌRERO / BACKGROUND**

The Rural Travel Fund was developed in response to concerns raised by Councils throughout the country about the lack of participation in sport by young people living in rural communities. The Fund was introduced as an interim measure until a rural participation strategy was fully developed and implemented by central government. The strategy is yet to be developed.

Council receives funding based on a per capita basis and gave the three Community Boards delegated authority to allocate the funding. Each Board receives a sum based on the number of people between ages five and nineteen living in their respective areas. Figures are based on the 2013 census results. This funding round is the second of two funding rounds for the current financial year, for sporting activities taking place in winter, or until approximately November 2024 when the next round of funding is allocated.

Council advertises that funding is available approximately one month before applications close online (including on Council's Facebook page), with the closing dates notified on the Rural Travel Funding page at the start of each calendar year (when the Community Board meetings dates are set). The Sport Northland representatives also forward information of the fund to clubs and schools that they work with as a more targeted approach to advertise the funding is available.

## 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

It is each Community Board's role to determine which applications best meet the criteria and will have the most positive broad effect in their communities. The following table is a guide to the funding criteria.

Funding is available for activities taking place within the district. It is understood, that in some cases, competitions do not exist within the district and travel is required in which case the Community Boards may use their discretion.

Project reports for any previous grants have been received from all the current applicants. The funding recommendation summary is attached, with applications being provided under separate cover to the Board.

	<b>Sport New Zealand (Rural Travel)</b>
<b>What are the Objectives?</b>	Subsidise travel for junior teams participating in local sport competition.
<b>How much is available?</b>	\$39,638 across the Far North District (including a one-off grant of \$10,275)
<b>Funding is not available for</b>	Activities taking place during school hours, coaches, referees, club/school sport administration, travel to training.
<b>Who can apply?</b>	Schools and clubs.
<b>What age group is funding for?</b>	Funding is available for youth/children aged 5 - 19 years of age.
<b>Eligible Sports</b>	Sports that have regular grass roots competitions such as netball, hockey, rugby, rugby league, softball, football, touch rugby, basketball.

Applicants are advised, when granted funds, that the funds are to be uplifted within three months and that a project report form is required if they wish to be eligible to apply for future funding.

## TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To fulfil the requirements of the Sport NZ Rural Travel Fund agreement with Sport New Zealand to increase participation in sport by young people living in rural communities.

## 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Council now receives one grant annually from Sport New Zealand. Sport Northland no longer offer Tu Manawa funding through Councils and undertake granting of this funding themselves.

The total budget for rural travel funding for the 2023/24 financial year is \$39,268. The percentage of youth throughout the district is translated into percentages to calculate the percentage of funding each Board can allocate. \$4300 was allocated by the Board for the summer round of applications.. The amount the board has available to grant for the Winter travel round is \$11,775.10, which includes unallocated funding from the summer travel round and funding returned to the fund at the previous meeting as it was not uplifted by applicants.

**ĀPITIHANGA / ATTACHMENTS**

1. **THCB Winter Rural Travel Breakdown - A4643844** [↓](#) 

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Name & Location Of Organisation Applying	Club Or School	Application Approved / Declined	Amount Requested (\$)	Amount Allocated (\$)	Purpose Of Travel Grant	Number of Young People Impacted (Primary & Secondary Aged)					Disabled Individuals - no. who received support from RTF
						Primary School Aged	Secondary School Aged	Total	No. of female applicants	No. of male applicants	
Ahipara Boardriders, Ahipara	Club		\$ 2,000.00	\$ 750.00		15	10	25	20	5	0
Coastal Homes Netball, Taipa	Club		\$ 930.00	\$ 900.00		10	20	30	30	0	0
Kaitaia Basketball Club	Club		\$ 4,912.00	\$ -		40	120	160	60	100	0
Kaitaia Pirates Sports Club	Club		\$ 3,000.00	\$ 2,000.00		125	40	170	55	115	5
Kaitaia Rugby Club	Club		\$ 2,000.00	\$ 2,000.00		40	90	130	15	115	0
Kaitaia United Womens Football	Club		\$ 1,275.00	\$ 450.00		0	9	9	9	0	0
Oturu School, Kaitaia	School		\$ 2,400.00	\$ -		172	0	172	86	86	10
Phoenix Netball	Club		\$ 2,000.00	\$ 575.00		0	12	12	12	0	0
Taipa School	School		\$ 1,196.00	\$ 1,100.00		23	35	58	55	3	0
Te Hapua Sports and Recreation Club	Club		\$ 16,600.00	\$ 2,000.00		20	20	40	20	20	0
Te Rarawa JMB Rugby Club	Club		\$ 3,000.00	\$ 2,000.00		80	70	150	48	102	1

\$ 39,313.00

Amount Available (Total)	11775.1
Granted	\$ 11,775.00
Balance	\$ 0.10
Number of participants	956
Request \$ divided by participants	\$ 41.12
Available \$ divided by participants	12.31705021

Notes: Kaitaia Basketball Club were ineligible based on the application they lodged. They were given the opportunity to resubmit and did not respond. Oturu School were ineligible based on the application they lodged. They have been referred to Sport Northland for Tu Manawa funding.

### 7.3 FUNDING APPLICATIONS

**File Number:** A4644058  
**Author:** Kathryn Trewin, Funding Advisor  
**Authoriser:** Scott May, Manager - Stakeholder Relationships

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises applications for the Local Community Grant funding to enable the Te Hiku Community Board to determine which application/s will receive funding at the March 2024 meeting.

#### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Three applications were received for funding, requesting a total of **\$22,915**
- The Community Board has an available total of **\$68,996.56** in **Community Grant** Funding for the 2023/24 financial year.
- The Community Board has an available total of **\$61,260.39** in **Placemaking** Funding for the 2023/24 financial year.

#### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$2,270** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Momentum Charitable Trust for running life and financial skills programmes at Kaitaia Probation Centre.

#### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$4,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to R Tucker Thompson Youth Sail Trust for rangitahi from Te Hiku to attend a youth development voyage.

#### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$14,375** (plus GST if applicable) be paid from the Board's Placemaking Fund account to Te Wananga o Te Rangianiwaniwa for repainting the inside of the swimming pool.

#### 1) TĀHUHU KŌRERO / BACKGROUND

The applications have been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

**2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS**

<b>Applicant and Project</b>	<b>Requested</b>	<b>Recommend</b>	<b>Comments</b>	<b>Type</b>
Momentum Charitable Trust, Life and Financial Skills programmes	\$4,540	\$2,270	The applicant is seeking funding to run a life financial skills programme for at the Kaitaia Probation Centre. This is an expansion of their programme with Northland Correctional Facility. They have asked for 100% of the programme costs.  This meets community outcomes 1 and 3	Social/Community Development
R Tucker Thompson Youth Sail Trust, Youth Development Voyage	\$4,000	\$4,000	The Trust has applied for funding to assist rangitahi from Te Hiku to attend a voyage aboard the ship.  This meets community outcomes 1 and 3	Social/Community Development
Te Wananga o Te Rangianiwaniwa, Repainting of pool	\$14,375	\$14,375	This pool is well utilised and supported by the local community and requires maintenance to allow this to continue.  This meets community outcomes 1 and 3	Infrastructure

**TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION**

The applicant/s is required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

**Option 1** Authorise funding for the full amount requested

**Option 2** Authorise partial funding

**Option 3** Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

Each application must meet at least one community outcome from the Council's Long Term Plan.

The six community outcomes are as follows:

1. Proud, vibrant communities;
2. Prosperous Communities supported by a sustainable economy;
3. Communities that are safe, connected and sustainable;
4. Communities that are prepared for the unexpected;
5. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;



6. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.

### **3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION**

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

#### **ĀPITIHINGA / ATTACHMENTS**

1. **Momentum Charitable Trust - A4643845** [↓](#) 
2. **R Tucker Thompson - A4643847** [↓](#) 
3. **Te Wananga o Te Rangianiwaniwa - A4643846** [↓](#) 

**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.  State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**Te Hiku Community Grants Fund 2023-2024**  
**Local Grant Application Form**  
**Application No. THCB00029 From Momentum Charitable Trust**  
Form Submitted 12 Mar 2024, 12:28PM NZDT

## Applicant Details

**\* indicates a required field**

### Instructions

**Please read carefully:**

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

**The following *must* be submitted along with this application form:**

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

### Applicant details

**Applicant \***

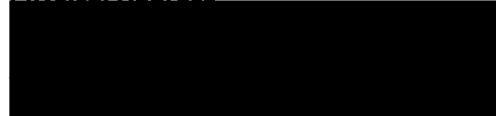
Momentum Charitable Trust

**Postal Address \***



Country are required. Country must be

**Physical Address \***



Postcode, and Country are required. Country must be

**Website**

<http://www.momentum.org.nz>

Must be a URL.

**Facebook page**

<https://www.facebook.com/momentumcharitabletrust/>

**Te Hiku Community Grants Fund 2023-2024**  
**Local Grant Application Form**  
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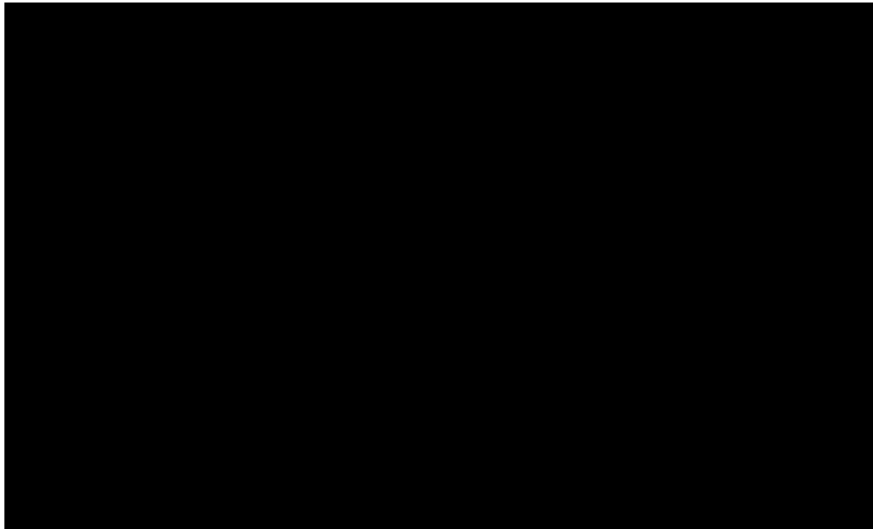
### Contact details

Contact Person One:

Contact Person Two:

**Applicant Project Contact \***

**Applicant Admin Contact**



### Purpose of organisation

**Please briefly describe the purpose of the organisation \***

Momentum was established to provide support, education and social integration initiatives for people in prison, on probation, or serving a community-based sentence. Our philosophy is that everyone deserves a fair shot at life. People in the criminal justice system have often not had a fair shot due to systemic issues like poverty, racism, violence or abuse, and they are stigmatised by wider society after they leave prison. We work to address this by empowering people in prison or people serving a community-based sentence with essential life skills to live a fulfilling and law-abiding life. In the programmes, participants learn tools and strategies to face real-world challenges effectively. Momentum has also developed a mentor programme that connects people leaving prison with a volunteer from their community to walk alongside them in their journey out of prison. This programme is being piloted across three prison sites this year. By equipping people with a life skills education, as well as emotional and practical support through the time of release and beyond, Momentum aims to create a clear pathway for people out of prison. In time, we hope to ease the pressure on the probation system and eventually reduce reoffending rates in Aotearoa.

**Number of Members \***

5

### Project Details

**Te Hiku Community Grants Fund 2023-2024**  
**Local Grant Application Form**  
**Application No. THCB00029 From Momentum Charitable Trust**  
 Form Submitted 12 Mar 2024, 12:28PM NZDT

**\* indicates a required field**

## Project Details

Clearly describe the project or event:

**Name of Activity \***

Life and financial skills programmes at Kaitaia Probation Centre

**Location \***

51 North Park Drive, Kaitaia

**Will there be a charge for the public to attend or participate in the project or event? \***

Yes

No

## Project dates:

Start Date

End Date:

**Date**

**Date:**

01/05/2024

30/06/2024

Must be a date.

Must be a date.

## Project Outline

**Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

**Project outline: \***

Momentum is seeking funding of \$4,540.00 for two one-day life and financial skills programmes, facilitated by Life101, to be run at the Kaitaia Probation Centre in May - June 2024. These programmes address many of the barriers that people recently released from prison and serving community sentences face, including underemployment, financial uncertainty or mismanagement, negative self-talk, and lack of trust or engagement with institutions (like banks, IRD etc), by building participants' confidence, competence, and ability to make their own choices through a life skills education. Up to 40 people will benefit from this initiative.

Since 2018, Momentum has partnered with Life101 – a notable and leading provider in the Northern Region's prisons and probation centres – to deliver these life and financial skills programmes. Life101 employ specialised facilitators who have experience working in the criminal justice system and have high levels of engagement and respect among people in prison and on probation.

The Department of Corrections has confirmed with us that most – if not all – people on probation at the Kaitaia Probation Centre (51 North Park Drive, Kaitaia) come from their local area, meaning participants of our programmes will take their improved skills and motivation directly back into their local community.

## Te Hiku Community Grants Fund 2023-2024

### Local Grant Application Form

Application No. THCB00029 From Momentum Charitable Trust  
Form Submitted 12 Mar 2024, 12:28PM NZDT

These programmes meet three key areas of need for people serving community-based sentences and those recently released from prison:

1. Employment and work-readiness skills, like C.V. writing, role-play job interviews, how to apply for a job, how to cope with nerves and what to wear to an interview.
2. Money skills, like creating budgets, saving techniques, how to set up a KiwiSaver, teaching your children good savings habits, and how to get started in investing.
3. Self-value and interpersonal skills, like identifying personal strengths and values, building emotional intelligence and conscious communication, strategies for dealing with difficult emotions and difficult people, and goal-setting.

One of the unique points of these programmes is that participants are able to share stories and have normal conversations with both the facilitator and with each other. The programmes don't dwell on participants' deficits or past mistakes but instead encourage them to see the potential they have to make positive changes in their lives. Life101 also supply participants with workbooks that include helpful information that they can refer back to at any time following the programmes' end.

On an outcomes level, after completing the programmes, participants will be confident to engage with potential employers and be better equipped to navigate the job market - a task made more difficult for those facing the stigma of having been in prison or on probation. Participants will be able and motivated to manage and save their money. They will also have increased self-esteem and deeper empathy for others. In the longer term, we have noticed that participants are more motivated to consider further education. Many will be actively working towards financial goals like saving for a car, a rental bond, or an emergency fund. A life skills education also helps people on probation to participate in society in an active and constructive way, bringing benefits to the wider community. By being able to effectively deal with the demands and challenges of everyday life, people who have experienced prison and/or probation will be able to make positive choices and avoid risky behaviours, alleviating stress from their whānau, support people and community.

Knowing our impact and evaluating these programmes is core to Momentum's approach. Taking into account the unique needs of the people we work with, the facilitators undertake informal, conversational evaluation with participants as a group throughout the programmes. They also ask participants to complete pre and post-programme evaluation surveys to anonymously collect feedback on how they learned, what worked well and what didn't. With this information, Life101 creates debrief reports showing both quantitative and qualitative data for higher management and corrections staff to show the unique points of insight that participants have gained. This data is also key to informing Momentum's development of the mentor programme.

Being released from prison or serving a community sentence can be a challenging time. We want to see people in prison and on probation get a fair shot at life, we hope to make the transition into the community a more positive one. We would be incredibly grateful to receive support from the Te Hiku Community Board for this initiative.

## Project Cost

**\* indicates a required field**

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

**Te Hiku Community Grants Fund 2023-2024**  
**Local Grant Application Form**  
**Application No. THCB00029 From Momentum Charitable Trust**  
 Form Submitted 12 Mar 2024, 12:28PM NZDT

*Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.*

*Amount Requested - provide (against the item) the amount the Board is being requested to contribute.*

**Please Note:**

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

**Budge**

<b>Expenditure</b>	<b>Total Cost</b>	<b>Amount Requested</b>	<b>Quotes</b>
	Must be a dollar amount.	Must be a dollar amount.	
Rent/Venue Hire	\$0.00	\$0.00	<i>No files have been uploaded</i>
Advertising/Promotion	\$0.00	\$0.00	<i>No files have been uploaded</i>
Facilitator/Professional Fees	\$0.00	\$0.00	<i>No files have been uploaded</i>
Administration (inc. stationery/copying)	\$0.00	\$0.00	<i>No files have been uploaded</i>
Equipment Hire	\$0.00	\$0.00	<i>No files have been uploaded</i>
Equipment Purchase (describe)	\$0.00	\$0.00	<i>No files have been uploaded</i>
Utilities	\$0.00	\$0.00	<i>No files have been uploaded</i>
Hardware (e.g cement, timber, nails, paint)	\$0.00	\$0.00	<i>No files have been uploaded</i>
Consumable materials (craft supplies, books)	\$0.00	\$0.00	<i>No files have been uploaded</i>
Refreshments	\$0.00	\$0.00	<i>No files have been uploaded</i>
Travel/Mileage	\$0.00	\$0.00	<i>No files have been uploaded</i>
Volunteer Expenses Reimbursement	\$0.00	\$0.00	<i>No files have been uploaded</i>

**Te Hiku Community Grants Fund 2023-2024**  
**Local Grant Application Form**  
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 Form Submitted 12 Mar 2024, 12:28PM NZDT

1 x one-day 'Work-Ready, World-Ready' programme at Kaitaia Probation Centre for up to 20 individuals.	\$2,270.00	\$2,270.00	Filename: Letter of Explanation.pdf File size: 259.7 kB Filename: Quote.pdf File size: 74.1 kB
1 x one-day 'Money&Me' programme at Kaitaia Probation Centre for up to 20 individuals.	\$2,270.00	\$2,270.00	Filename: Letter of Explanation.pdf File size: 259.7 kB Filename: Quote.pdf File size: 74.1 kB
Other (describe)	\$0.00	\$0.00	<i>No files have been uploaded</i>

### Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$4,540

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$4,540

Must be a dollar amount.

### Financial Information

\* indicates a required field

#### Financial Information

**If your organisation registered for GST \***

Yes  No

#### GST Number

**GST Number**

126095929

#### Current Funding

**How much money does your organisation currently have? \***

\$19,000.00



**Te Hiku Community Grants Fund 2023-2024**  
**Local Grant Application Form**  
**Application No. THCB00029 From Momentum Charitable Trust**  
 Form Submitted 12 Mar 2024, 12:28PM NZDT

Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***

\$19,000.00

Must be a dollar amount.

### Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
2 x 4-day life and financial skills programmes at Northland Prison	\$10,463.90
4 x 1-day life and financial skills programmes at Auckland Probation Centres	\$6,780.00
Mentor programme pilot seed funding	\$1,756.10
	\$
	\$

### Total Tagged Funds

**Total Expenditure Amount**

\$19,000.00

This number/amount is calculated.

### Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Not applicable.	\$0.00	
	\$	
	\$	
	\$	
	\$	

### Previous Funding from FNDC

**Have you previously received funding from FNDC?**

Yes  No

**Te Hiku Community Grants Fund 2023-2024**  
**Local Grant Application Form**  
**Application No. THCB00029 From Momentum Charitable Trust**  
Form Submitted 12 Mar 2024, 12:28PM NZDT

## Last page

\* indicates a required field

## Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

## Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

### **We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journey entry
  - regular financial reporting to every full meeting of the governing body

### **We agree to the following conditions if we are funded by Local Community Grant Funding:**

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.

**Te Hiku Community Grants Fund 2023-2024**  
**Local Grant Application Form**  
**Application No. THCB00029 From Momentum Charitable Trust**  
 Form Submitted 12 Mar 2024, 12:28PM NZDT

2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

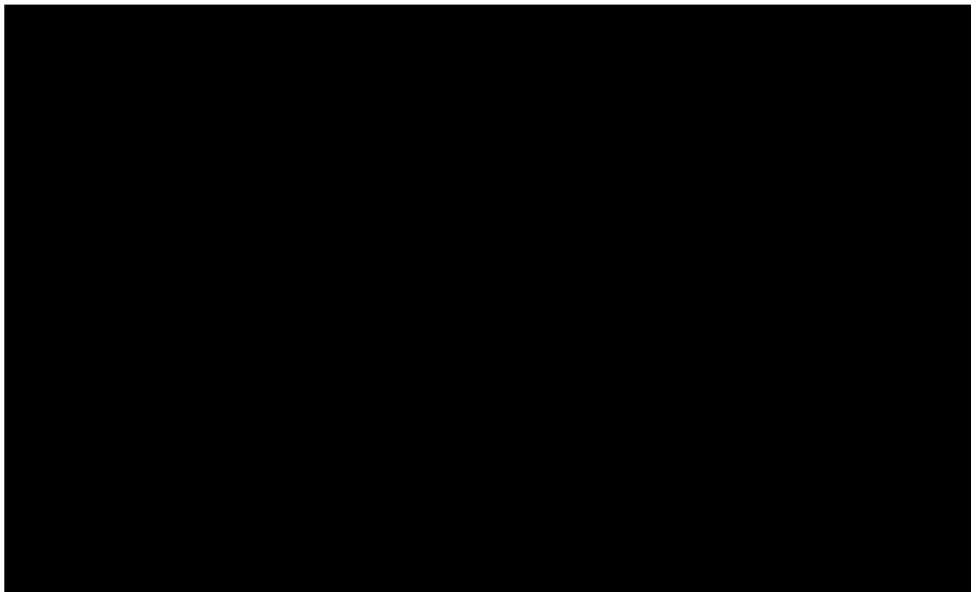
**Signatures**

Signatory One

Signatory Two

**Name \***

**Name**



## Te Hiku Community Grants Fund 2023-2024

### Local Grant Application Form

Application No. THCB00028 From R. Tucker Thompson Sail Training Trust

Form Submitted 8 Mar 2024, 2:50PM NZDT

## Applicant Details

**\* indicates a required field**

### Instructions

#### Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) - we're happy to help.

#### The following **must** be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

### Applicant details

#### Applicant \*

R. Tucker Thompson Sail Training Trust

#### Postal Address \*

[Redacted]

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

#### Physical Address \*

[Redacted]

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

#### Website

<http://www.tucker.co.nz>

Must be a URL.

#### Facebook page

<https://www.facebook.com/RTuckerT/>

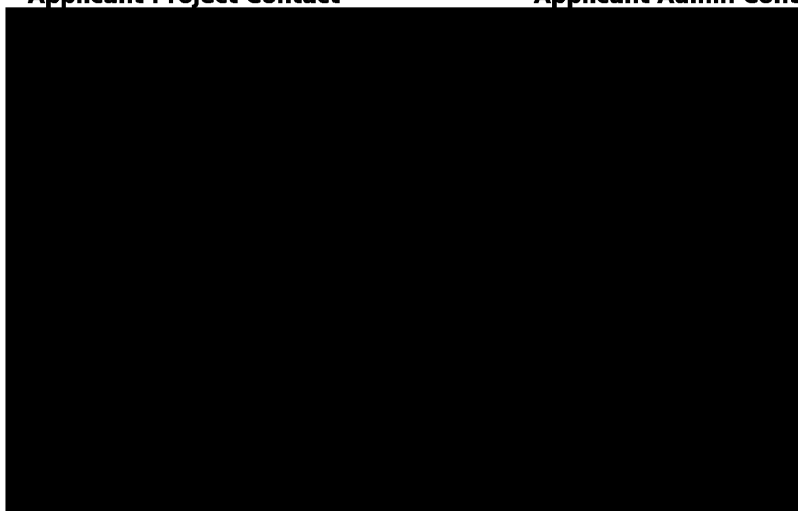
**Te Hiku Community Grants Fund 2023-2024****Local Grant Application Form****Application No. THCB00028 From R. Tucker Thompson Sail Training Trust**

Form Submitted 8 Mar 2024, 2:50PM NZDT

**Contact details**

Contact Person One:

Contact Person Two:

**Applicant Project Contact \*****Applicant Admin Contact****Purpose of organisation****Please briefly describe the purpose of the organisation \***

The R. Tucker Thompson Sail Training Trust operates a tall ship youth development programme based in the Bay of Islands. Our primary purpose is youth development, focused on rangatahi from Te Tai Tokerau. Annually we take approximately 250 taitamariki, aged from 14 to 18, on 7-day voyages on the tall ship, the R. Tucker Thompson. Key measurable outcomes as tracked by Otago University researchers include:

- Improved self-confidence
- Improved ability to build relationships
- A better understanding of their own strengths • A strengthening of personal identity
- The development of leadership skills

We create pathways to education and employment through our partnership programme with local tertiary providers, Defence Careers, apprenticeship and our very own maritime NZ training programme working towards jobs on the water.

Our kaupapa is funded by surplus from tourism activity, generous patrons, grants and sponsorship.

The programme being delivered is of high quality; the kaupapa is strong and the approach is producing excellent results in line with the objectives.

Mission | Te Pae Tawhiti: Learning for Life through the Sea.

Vision | Te Arongo: To empower all Northland youth to lead rewarding lives

**Number of Members \***

240

**Te Hiku Community Grants Fund 2023-2024**  
**Local Grant Application Form**  
**Application No. THCB00028 From R. Tucker Thompson Sail Training Trust**  
 Form Submitted 8 Mar 2024, 2:50PM NZDT

## Project Details

\* indicates a required field

### Project Details

Clearly describe the project or event:

**Name of Activity \***

Youth Development Voyage

**Location \***

Bay of Islands

**Will there be a charge for the public to attend or participate in the project or event? \***

Yes

No

### Project dates:

Start Date

End Date:

**Date**

**Date:**

01/05/2024

31/07/2024

Must be a date.

Must be a date.

### Project Outline

**Outline your activity and the services it will provide. Tell us:**

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

**Project outline: \***

The Programme

The programme is not just a trip on a tall ship. Tikanga Māori, education, new experiences and a focus on belonging underpin delivery.

Environment: Whakawhānaungatanga is our guiding principle. We focus on creating a sense of belonging, demonstrated through deliberate inclusivity and acceptance. We manage an ongoing research project on the kina barrens in the bay, with lofty goals to make a lasting positive impact on our environment.

Education: A structured programme is delivered. Crew deliver modules on Safety at Sea; Meteorology; Sailing and Seamanship; Polynesian Celestial Navigation; Marine Navigation; Sustainability, Pollution and Recycling; Marine Wildlife; Financial Literacy; Food and Nutrition; Fishing; and Environmental activities. A specific talk on careers and post-school planning is also delivered.

New Experiences: Like many Adventure Education Programmes (EAP), exposure to many new and unique experiences and challenges creates and strengthens neural pathways that

**Te Hiku Community Grants Fund 2023-2024**  
**Local Grant Application Form**  
**Application No. THCB00028 From R. Tucker Thompson Sail Training Trust**  
 Form Submitted 8 Mar 2024, 2:50PM NZDT

support improved coping skills and decision-making in the future. The tall ship experience is no different. The Trainees learn traditional sailing skills, climb the mast, swim, collect seafood, walks ashore and engage in many other outdoor activities.

Tikanga: Te Ao Māori approach is woven into the programme. Over 60% of the Trainees are Māori; our crew members are Maori and NZ Pākehā. Relationships are Tuakana-Teina in nature and tikanga is foundational in our delivery.

## Project Cost

**\* indicates a required field**

**Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.**

*Total Cost* - provide the **total** amount of the estimated quoted cost against the appropriate item.

*Amount Requested* - provide (against the item) the amount the Board is being requested to contribute.

**Please Note:**

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round values up or down to the nearest dollar
- Do not use the dollar sign (\$) - just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

## Budge

<b>Expenditure</b>	<b>Total Cost</b>	<b>Amount Requested</b>	<b>Quotes</b>
	Must be a dollar amount.	Must be a dollar amount.	
Rent/Venue Hire	\$	\$	<i>No files have been uploaded</i>
Advertising/Promotion	\$	\$	<i>No files have been uploaded</i>
Facilitator/Professional Fees	\$	\$	<i>No files have been uploaded</i>
Administration (inc. stationery/copying)	\$	\$	<i>No files have been uploaded</i>
Equipment Hire	\$	\$	<i>No files have been uploaded</i>
Equipment Purchase (describe)	\$	\$	<i>No files have been uploaded</i>

**Te Hiku Community Grants Fund 2023-2024****Local Grant Application Form****Application No. THCB00028 From R. Tucker Thompson Sail Training Trust**

Form Submitted 8 Mar 2024, 2:50PM NZDT

Utilities	\$	\$	No files have been uploaded
Hardware (e.g cement, timber, nails, paint)	\$	\$	No files have been uploaded
Consumable materials (craft supplies, books)	\$	\$	No files have been uploaded
Refreshments	\$	\$	No files have been uploaded
Travel/Mileage	\$	\$	No files have been uploaded
Volunteer Expenses Reimbursement	\$	\$	No files have been uploaded
Other (describe)	\$5,140.00	\$4,000.00	Filename: Placement Funding - 2023 - 2024.pdf File size: 216.3 kB
Other (describe)	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded

**Funding Request Amount**

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**What is the total cost of your project? \***

\$30,889

Must be a dollar amount.

**What is the amount you are requesting from the Board? \***

\$4,000

Must be a dollar amount.

**Financial Information****\* indicates a required field****Financial Information****If your organisation registered for GST \*** Yes  No



**Te Hiku Community Grants Fund 2023-2024**  
**Local Grant Application Form**  
**Application No. THCB00028 From R. Tucker Thompson Sail Training Trust**  
 Form Submitted 8 Mar 2024, 2:50PM NZDT

**GST Number**

**GST Number**  
 094452252

**Current Funding**

**How much money does your organisation currently have? \***  
 \$450,000.00  
 Must be a dollar amount.

**How much of this money is already committed to a specific purpose? \***  
 \$450,000.00  
 Must be a dollar amount.

**Tagged Funds**

List the purpose and the amounts of money already tagged or committed (if any):

<b>Purpose</b>	<b>Amount</b>
Maintenance Reserves	\$125,000.00
Operational Reserves	\$125,000.00
Working capital and youth funding advance	\$150,000.00
	\$
	\$

**Total Tagged Funds**

**Total Expenditure Amount**  
 \$400,000.00  
 This number/amount is calculated.

**Other Funding**

Please list details of all other funding secured or pending approval for this project (minimum 50%)

<b>Funding Source</b>	<b>Amount</b>	<b>Decision</b>
	Must be a dollar amount.	
	\$	
	\$	
	\$	
	\$	

## Te Hiku Community Grants Fund 2023-2024

### Local Grant Application Form

Application No. THCB00028 From R. Tucker Thompson Sail Training Trust

Form Submitted 8 Mar 2024, 2:50PM NZDT

	\$	
--	----	--

### Previous Funding from FNDC

Have you previously received funding from FNDC?

Yes  No

### Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Youth development voyage	\$4,000.00	23/11/2023	Yes
Youth development voyage	\$2,140.00	18/10/2022	Yes
	\$		
	\$		

## Last page

\* indicates a required field

### Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

**We, the undersigned, declare the following:**

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.

## Te Hiku Community Grants Fund 2023-2024

### Local Grant Application Form

Application No. THCB00028 From R. Tucker Thompson Sail Training Trust

Form Submitted 8 Mar 2024, 2:50PM NZDT

2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
  - a regularly maintained and current cashbook or electronic equivalent
  - A person responsible for keeping the financial records of the organisation
  - A regularly maintained tax record (if applicable)
  - A regularly maintained PAYE record (if applicable)
  - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
  - Tracking of different funding, e.g through a spreadsheet or journal entry
  - regular financial reporting to every full meeting of the governing body

#### We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

**Te Hiku Community Grants Fund 2023-2024**  
**Local Grant Application Form**  
**Application No. THCB00028 From R. Tucker Thompson Sail Training Trust**  
Form Submitted 8 Mar 2024, 2:50PM NZDT

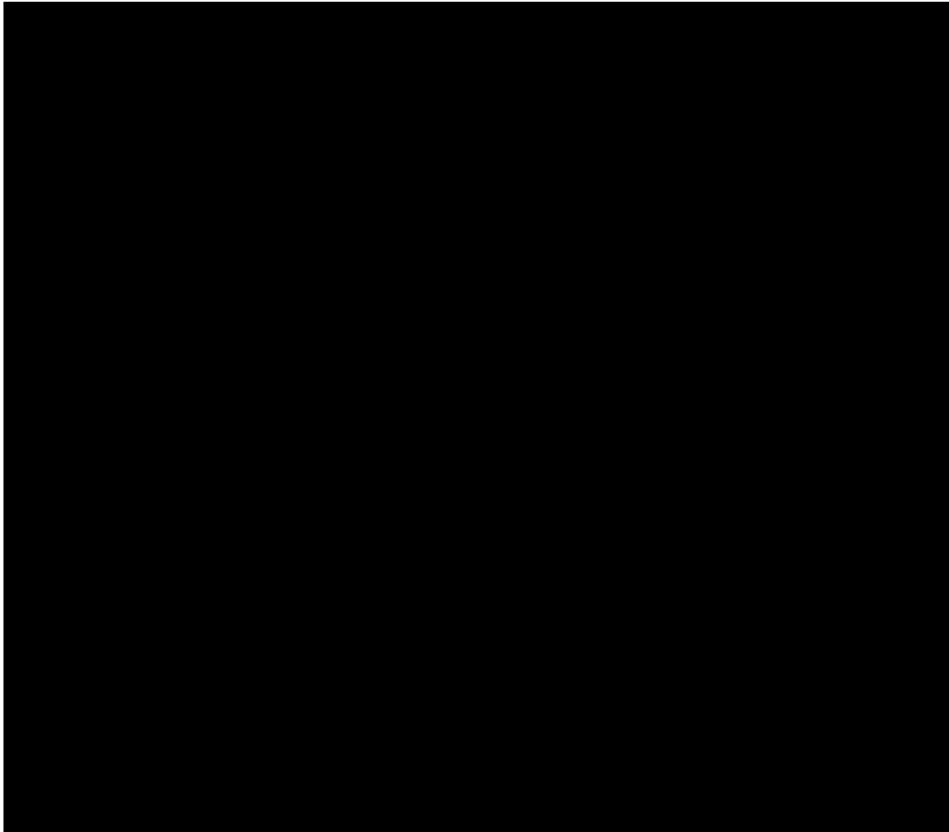
**Signatures**

Signatory One

Signatory Two

**Name \***

**Name**



# Local Grant Application Form



## Instructions

**Please read carefully:**

- Read this application form in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadlines dates are on Council's website [www.fndc.govt.nz](http://www.fndc.govt.nz)
- **Incomplete, late, or non-complying** applications will not be accepted.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- **If there's anything on this form you're not sure of**, please contact the Community Development team at freephone 0800 920 029, or [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) – we're happy to help.
- **Send your completed form** to [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) or to any Council service centre

**The following must be submitted along with this application form:**

- Quotes (or evidence of costs) for all items listed as total costs on pg 3
- Most recent bank statements and (signed) annual financial statements
- Programme/event/project outline
- A health and safety plan
- Your organisation's business plan (if applicable)
- If your event is taking place on Council land or road/s, evidence of permission to do so
- Signed declarations on pgs 5-6 of this form

## Applicant details

Organisation  Number of Members   
 Postal Address   
 Physical Address   
 Contact Person   
 Phone Number   
 Email Address

Please briefly describe the purpose of the organisation.

*To seek part funding for painting internal walls of Te Puna Wai heated swimming pool at Te Rangī Aniwaniwa - for community use.*



# Local Grant Application Form

## Project Details

Which Community Board is your organisation applying to (see map Schedule A)?

- Te Hiku     
  Kaikohe-Hokianga     
  Bay of Islands-Whangaroa

Clearly describe the project or event:

Name of Activity Punawai - Repaint internal walls      Date 4/3/24

Location Awanui      Time

Will there be a charge for the public to attend or participate in the project or event?       Yes       No

If so, how much? Public fee      Lane fee

Outline your activity and the services it will provide. Tell us:

- Who will benefit from the activity and how; and
- How it will broaden the range of activities and experiences available to the community.

Te Punawai is a heated swimming based at Te Ranga Arinianina and has been open to community use since 2003. The pool is open several days a week for community groups:

Mon to Friday	5:30 - 7:30 am	}	public
Wed afternoon	3-5 pm		
Bubble Club: Mon, Tues, Thurs afternoons			
Aqua Aerobics: Mon & Thursday nights			
Parapled Northland: Friday afternoon			

Te Punawai is overdue for an internal paint and seek half share funding for community usage. The school board supports community use of the pool as a means to reduce the risk of drowning in the area. However, The board does not have the funds to cover all cyclical maintenance from school funds.

## Local Grant Application Form



Te Punawai Repaint Internal Walls

### Project Cost

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the **total** amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

#### Please Note:

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents – round the values up or down to the nearest dollar
- Do not use the dollar sign (\$) – just enter the dollar value
- If you are applying for operating costs of a programme, please attach a programme outline

Expenditure	Total Cost	Amount Requested
Rent/Venue Hire		
Advertising/Promotion		
Facilitator/Professional Fees <sup>2</sup>		
Administration (incl. stationery/copying)		
Equipment Hire		
Equipment Purchase (describe)		
Utilities		
Hardware (e.g. cement, timber, nails, paint)		
Consumable materials (craft supplies, books)		
Refreshments		
Travel/Mileage		
Volunteer Expenses Reimbursement		
Wages/Salary		not applicable
Volunteer Value (\$20/hr)		not applicable
Other (describe) Preferred contractor Castle Painter	\$28,750.00	\$14,375.00
<b>TOTALS</b>	<b>\$28,750.00</b>	<b>\$14,375.00</b>

<sup>2</sup> If the application is for professional or facilitator fees, a job description or scope of work must be attached.



# Local Grant Application Form

Te Punawai



## Financial Information

Is your organisation registered for GST?  Yes  No      GST Number: 090 395 505

How much money does your organisation currently have? \$0,223.51

How much of this money is already committed to specific purposes? \$9,000.00

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Delivery of course assessments & programmes in Wananga	8,000.00
Delivery of courses in community	1,200.00
<b>TOTAL</b>	

Please list details of all other funding secured or pending approval for this project (minimum 50%):

Funding Source	Amount	Approved
Te Rangī Aniwaniwa share	10,000.00	Yes / Pending
Te Wananga o Te Rangī Aniwaniwa	1,000.00	Yes / Pending
Other contributions - Koha fundrasing	3,375.00	Yes / Pending
		Yes / Pending
		Yes / Pending

Please state any previous funding the organisation has received from Council over the last five years:

Purpose	Amount	Date	Project Report Submitted
Te Punawai	NIL	2003-2024	Y / N
			Y / N
			Y / N
			Y / N



## Local Grant Application Form



### Privacy Information

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### Applicant Declaration

*This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.*

On behalf of: (full name of organisation)

Te Wananga o Te Rangi Aniwaniwa

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
  - Two signatories to all bank accounts (if applicable)
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  - Regular financial reporting to every full meeting of the governing body

Signatory One

Signatory Two

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

## Local Grant Application Form



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Signatory One

Signatory Two

[Redacted signature area for Signatory One]

[Redacted signature area for Signatory Two]

www.fndc.govt.nz | Memorial Ave. Kaikohe 0440 | Private Bag 152, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

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## Local Grant Application Form



### We agree to the following conditions if we are funded by Local Community Grant Funding:

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7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
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10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

### Signatory One


Name	<input type="text"/>	Position	<input type="text"/>
Postal Address	<input type="text"/>		Post Code <input type="text"/>
Phone Number	<input type="text"/>	Mobile Number	<input type="text"/>
Signature	<input type="text"/>	Date	<input type="text"/>

### Signatory Two

Name  
Postal Address  
Phone Number  
Signature

[www.fndc.govt.nz](http://www.fndc.govt.nz) | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) | Phone 0800 920 029

# Local Grant Application Form



**We agree to the following conditions if we are funded by Local Community Grant Funding:**

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3. To spend the funding only for the purpose(s) approved by Far North District Council unless written approval for a change of purpose(s) is obtained in advance from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
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7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
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10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

**Signatory One**

Name

Postal Address

Phone Number

Signature

**Signatory Two**

Name  Position

Postal Address  Post Code

Phone Number  Mobile Number

Signature  Date

www.fndc.govt.nz | Memorial Ave, Kaikohe 0440 | Private Bag 752, Kaikohe 0440 | funding@fndc.govt.nz | Phone 0800 920 029

17095814 (version Sent 2018) Page 6

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## 7.4 PROJECT FUNDING REPORTS

**File Number:** A4643852  
**Author:** Kathryn Trewin, Funding Advisor  
**Authoriser:** Scott May, Manager - Stakeholder Relationships

### TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board note the project report received from Kaitaia Knights Chess Club.

### 1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

### 2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

### TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

### 3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

### ĀPITIHINGA / ATTACHMENTS

1. Kaitaia Knights Chess Club - A4643848 [↓](#) 



**Hōtaka Take Ōkawa / Compliance Schedule:**

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
  - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
  - b) Assess the options in terms of their advantages and disadvantages; and
  - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

<b>He Take Ōkawa / Compliance Requirement</b>	<b>Aromatawai Kaimahi / Staff Assessment</b>
State the level of significance (high or low) of the issue or proposal as determined by the <a href="#">Council's Significance and Engagement Policy</a>	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



Far North District Council

Project Report  
COMMUNITY GRANT FUND - LOCAL

F0080402

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: [funding@fndc.govt.nz](mailto:funding@fndc.govt.nz) PDF attachment via email is preferred) OR:

Funding Advisor  
Far North District Council  
Private Bag 752  
KAIKOHE 0440

Name of organisation: The Kaitaia Knights Chess Club.  
 Name & location of project: The Te Aha Centre, Kaitaia  
 Date of project/activity: club meets every second Saturday - 1pm-3pm

Which Community Board did you receive funding from?

- Te Hiku       Kaikohe-Hokianga       Bay of Islands-Whangaroa

Amount received from the Community Fund: \$ 935.00

Board meeting date the grant was approved: November 2023, paid in to club account 25/1/24.

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please tick)
Chess city.	\$	
3 x Chess sets.	\$ 85.00	
Game Timer x 4.	\$256.00	
Demo. board.	\$ 99.00	
Total:	\$ 460.75	✓

Give a brief description of the highlights of your project including numbers participating:

We now have full chess sets i.e 10 sets.  
The Committee are planning 2 club tournaments for 2024.  
The Committee have agreed to meet monthly.  
Planning toward the clubs participation in the Far north chess championships, Kerikeri, October 2024.

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029, Phone: (09) 405 2750, Fax: (09) 401 2137, Email: [ask.us@fndc.govt.nz](mailto:ask.us@fndc.govt.nz), Website: [www.fndc.govt.nz](http://www.fndc.govt.nz)

Increase in new members attending, age range 5yrs - 60yrs<sup>1</sup>  
 We have also agreed to purchase club tee shirts which has our logo & name, at a discounted price to

Describe the main findings in your evaluation of the project/event; describe how your project/ event benefited the community:

The club is increasing in new members. The community has benefited by offering an activity open to all members of the community. An active committee has been established where members have accepted various tasks responsibilities to support the development of the club.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

The funding from the community board has been ~~not~~ acknowledged at committee meetings & also acknowledged at club days. We will also be displaying the council logo on a display board at every club day.

If you have a Facebook page that we can link to please give details:

\* Currently a work in progress.

This report was completed by:

Name:  
Address:  
Phone  
Email:  
Date:





## 8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

### 8.1 TE HIKU COMMUNITY BOARD APRIL 2024 OPEN RESOLUTION REPORT

**File Number:** A4646810

**Author:** Ellie Greenwood, Democracy Advisor

**Authoriser:** Casey Gannon, Manager - Democracy Services

#### TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Te Hiku Community Board with an overview of outstanding resolutions from decisions dated from 1 January 2021.

#### WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

#### TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board receive the report Te Hiku Community Board April 2024 Open Resolution Report.

#### TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

#### MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding resolutions with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

#### PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

#### ĀPITIHINGA / ATTACHMENTS

1. Open Resolution Report - A4646782 [↓](#) 

<b>OPEN RESOLUTION REPORT</b>		<b>Printed: Tuesday, 2 April 2024 12:15:15 pm</b>
<b>Division:</b> <b>Committee:</b> <b>Officer:</b>	Te Hiku Community Board	<b>Date From:</b> <b>Date To:</b>

Meeting	Title	Resolution	Notes
Te Hiku Community Board 13/02/2024	Deferral of North Park Toilet Construction	<p><b>RESOLUTION 2024/4</b></p> <p><b>That Te Hiku Community Board leave the item Deferral of North Park Toilet Construction to lie on the table.</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><i>Note: The Board request further enquiry by staff into alternative locations for the toilet.</i></p>	<p><b>20 Mar 2024 1:58pm</b> Staff are conducting further enquiry and CB Co-Ordinator is enquiring into possibility of garnering public support for a location</p>
Te Hiku Community Board 13/02/2024	Funding Applications	<p><b>RESOLUTION 2024/9</b></p> <p><b>That Te Hiku Community Board leave the application from John Haines for the construction of a boardwalk at Paewhenua to lie on the table pending further information from staff regarding the consent requirements of a boardwalk, to support the following Community Outcomes:</b></p> <ul style="list-style-type: none"> <li><b>a) Proud, vibrant communities.</b></li> <li><b>b) Communities that are healthy, safe, connected and sustainable.</b></li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>02 Apr 2024 10:14am</b> Request by Board to include this resolution in report to oversee progress.</p> <p><b>02 Apr 2024 10:15am</b> Meeting had by Funding staff, Board members and FNHL staff. Waiting for an update from FNHL staff.</p>
Te Hiku Community Board 12/12/2023	Support of Pedestrian Crossing	<p><b>RESOLUTION 2023/126</b></p> <p><b>That Te Hiku Community Board supports the petition from Pukenui residents for a pedestrian crossing on State Highway 1, at 4133 Far North Road.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>12 Jan 2024 12:45pm</b> Community petition shared with the Waka Kotahi Safety Engineer as improvement is proposed for the state highway. We will compose a joint response for both the Board and Petitioners by March, 2024.</p> <p><b>20 Mar 2024 2:00pm</b> Report to THCB in March 24. Board requests that the missing section of footpath on Lamb Road between the existing footpath and the state highway is included as part of the 2028-2031 footpath programme.</p>

<b>OPEN RESOLUTION REPORT</b>		<b>Printed: Tuesday, 2 April 2024 12:15:15 pm</b>
<b>Division:</b> <b>Committee:</b> <b>Officer:</b>	Te Hiku Community Board	<b>Date From:</b> <b>Date To:</b>

Meeting	Title	Resolution	Notes
Te Hiku Community Board 21/11/2023	Te Hiku Community Board 2024-2027 Footpath Programme Priority	<b>RESOLUTION 2023/114</b> That Te Hiku Community Board a) receive the report Te Hiku Community Board 2024-2027 Footpath Programme Priority report. b) confirm the listed locations below for inclusion in the draft 2024-2027 Long Term Plan. i) Mill Bay Road - SH10 to Rangakapiti, Mangonui ii) SH 1 @ Gill, Awanui iii) Kaitaia - Awaroa Rd @ Pukepoto - School to approx #673, Pukepoto iv) Kaitaia-Awaroa Rd - Okahu Rd to 240, Kaitaia <p style="text-align: right;"><b>CARRIED</b></p>	<b>13 Dec 2023 11:42am</b> The footpath prioritisation list is included in the draft 2024-2027 LTP and a request for this to be published on the FNDC website has been sent through to Ken Lewis - Manager of Communications and Engagement <b>12 Jan 2024 12:44pm</b> Te Hiku's footpath programme priority has been presented to the Te Koukou Transport Committee and included in the draft 2024-2027 LTP. No further information on the LTP funding levels, Waka Kotahi subsidy is available at this time. We anticipate further information on funding to be available to the Board by July 2024.
Te Hiku Community Board 9/05/2023	Motutangi Drainage Area 2022/2023 Programme	<b>RESOLUTION 2023/35</b> That the Te Hiku Community Board; a) approve the reviewed Motutangi Drainage Area 2023/2024 work programme. b) amend the 2022/2023 budget \$50,000 for machine cleaning from the Motutangi Drainage Area reserve fund. c) request the proposed rate change for \$68,864 including drone hireage and machine cleaning, and dedicated staff member be reported back to the Drainage Committees. d) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description.	<b>06 Mar 2024 12:19pm</b> EOI closes on 11 March, recruitment closed with no suitable candidates and will need to be re-advertised <b>04 April 2024</b> EOI completed with 4 interested contractors. Variation Drainage role reviewed to include compliance and tradewaste. To be readvertised.

<b>OPEN RESOLUTION REPORT</b>	<b>Printed: Tuesday, 2 April 2024 12:15:15 pm</b>
<b>Division:</b> <b>Committee:</b> Te Hiku Community Board <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b>

Meeting	Title	Resolution	Notes
		e) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils.  CARRIED	
Te Hiku Community Board 9/05/2023	Kaitaia Drainage Area 2022/2023 Programme	<b>RESOLUTION 2023/33</b> That the Te Hiku Community Board; a) approve the reviewed Kaitaia Drainage Area 2023/2024 work programme. b) approve the proposed 2023/24 Spraying Programme. c) request the proposed rate change for \$133k, including drone hireage and machine cleaning, be reported back to all Drainage Committees. d) and submit to Council a request for a Public Good component in the rates to be reviewed for the Long-Term Plan. e) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description. f) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils.  <i>Note: Thank you to Fiona King and Blair King</i>  CARRIED	<b>06 Mar 2024 12:20pm</b> EOI closes on 11 March, recruitment closed with no suitable candidates and will need to be re-advertised. Work has been carried out and contract has been paid <b>04 April 2024</b> Kaitaia drains sprayed. Hobson Drain to Kaikino drain has also been priced and awarded. Yet to receive invoice confirming work has been done. EOI completed with 4 interested contractors. Drainage role reviewed to include compliance and tradewaste. To be readvertised.
Te Hiku Community Board 9/05/2023	Waiharara And Kaikino Drainage Areas 2022/2023 Programme	<b>RESOLUTION 2023/34</b> That the Te Hiku Community Board;	<b>06 Mar 2024 12:19pm</b> EOI closes on 11 March, recruitment closed with no suitable candidates and will need to be re-advertised <b>04 April 2024</b> EOI completed with 4 interested contractors. Further drain clearing approved.

<b>OPEN RESOLUTION REPORT</b>			
		<b>Division:</b> <b>Committee:</b> Te Hiku Community Board <b>Officer:</b>	<b>Printed:</b> Tuesday, 2 April 2024 12:15:15 pm <b>Date From:</b> <b>Date To:</b>
Meeting	Title	Resolution	Notes
		a) approve the reviewed Waiharara and Kaikino Drainage Areas 2023/2024 work programme and b) approve Michael Steel to be contracted to clean the Waiharara and Kaikino drainage areas up to \$10,000. c) approve the use of other local spray contractors in the area. d) request the proposed rate change for Waiharara \$35,525 and Kaikino \$34,413, including drone hireage and machine cleaning, be reported back to the Drainage Committees. e) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description. f) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils.  <p style="text-align: right;"><b>CARRIED</b></p>	Drainage role reviewed to include compliance and tradewaste. To be readvertised.
Te Hiku Community Board 7/12/2021	Notice of Motion - Waterfront Cafe and Bar - Mangonui	<b>RESOLUTION 2021/77</b> <b>That Te Hiku Community Board recommends that the Far North District Council:</b> a) approve the occupation and use of 1.5 car parking spaces (8,5m of legal road reserve) in front of the Waterfront Café, Waterfront Road Mangonui to be approved as a formal license to occupy, to the Waterfront Café and Bar. b) and prioritise and enable increased alfresco dining and activate street frontages in waterfront locations and town centres.	<b>27 Sep 2023 8:29am</b> From THCB meeting of 26/9/23 - There is currently no funding. Sheryl Bainbridge also advised there have been no adverse incidents resulting from the current parking configuration. <b>23 Jan 2024 4:18pm</b> Status is the same - currently no funding

<b>OPEN RESOLUTION REPORT</b>		<b>Printed: Tuesday, 2 April 2024 12:15:15 pm</b>
<b>Division:</b> <b>Committee:</b> Te Hiku Community Board <b>Officer:</b>		<b>Date From:</b> <b>Date To:</b>

Meeting	Title	Resolution	Notes
		<b>CARRIED</b>	
Te Hiku Community Board 25/08/2020	Notice of Motion - Investigation into Divesting Rangitoto Reserve, Mangonui	<b>RESOLUTION 2020/45</b> <b>That the Te Hiku Community Board:</b> <b>a) requests that staff investigate the process of divesting the ownership of Rangitoto Recreation Reserve, Mangonui to the Crown.</b> <b>b) requests that a report be provided back to the Te Hiku Community Board with information and options.</b> <div style="text-align: right;"><b>CARRIED</b></div>	<b>08 Oct 2023 2:33pm</b> Work continuing on project plan. Initial public consultation will be in mid-January to avoid holiday period. <b>22 Feb 2024 1:40pm</b> Consultation for classification of Rangitoto Reserves started 14 February and remains open until 14 March. This is on Council's website, and stakeholders have also been advised. <b>02 April 2024</b> Consultation for classification of Rangitoto Reserve has concluded with 12 submissions in support and 4 opposed. 2 Submissions in support of the proposal wish to speak at a hearing to be organised. A report is being prepared for the Community Board.

## 8.2 CHAIRPERSON AND MEMBERS REPORTS

**File Number:** A4643473

**Author:** Beverly Mitchell, Community Board Coordinator

**Authoriser:** Scott May, Manager - Stakeholder Relationships

### TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

### NGĀ TŪTOHUNGA / RECOMMENDATION

**That Te Hiku Community Board note the April 2024 member reports from Chairperson Adele Gardner and Members Darren Axe and John Stewart**

### TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

### TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

### REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

### NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

### NGĀ ĀPITIHINGA / ATTACHMENTS

1. Adele Gardner Chair Report 2024-04-16 - A4644427  
2. Darren Axe Member Report 2024-04-16 - A4644428  
3. John Stewart Member Report 2024-04-16 - A4644429  



# Te Hiku Community Board Chairperson's Report

Name: Adele Gardner

Subdivision: Kaitaia Te Hiku

Date: 6 March 2024 – 28 March 2024

## **Meetings Attended**

Date	Meeting
06/03/2024	Combined Community Board workshop – Ka Uri
08/03/2024	Te Ahu Trust
11/03/2024	Meeting with FNHL in Mangonui re: Paewhenua walkway
12/03/2024	Proposed District Plan variation and update on Housing
12/03/2024	NRC workshop on Freshwater Plan at RSA
12/03/2024	Housing for the elderly – online
13/03/2024	Kataia, Waiharara/Kaikino & Motutangi Drainage committees
18/03/2024	Te Hiku Sports Hub
19/03/2024	Te Hiku Community Board – Te Ahu
25/03/2024	Coopers Beach Bowling Club
26/03/2024	LGA – online
26/03/2024	Transport Committee – online
26/03/2024	Transport workshop – online
26/03/2024	Extraordinary Council – online
27/03/2024	Financial Contributions workshop - online

## **Report:**

### *Kaitaia Town Square Update*

This week (before Easter) the turf goes down in and around the water feature and the power and water supplies get completed. The patches on both buildings where the block wall and gardens



were removed will be painted too. The pots are kindly being stored at Mainfreight until after Easter and then will be potted up around 2 April. Once that has been finished the square will be complete apart from the waka installation.

Another hui is took place on 26 March with 4 local hapu who are naming the artworks and doing the blessing and want to be part of the celebration opening which will involve pop up stalls, food and entertainment. We are aiming for a Thursday or a Friday to do this but need to work in with the Te Hiku sports hub opening too.

In regard to the parklets, we got an early cost indication which was a little alarming with the increase from 2 to 5 parklets, however the design provided wasn't enough for a community board presentation. We were given cross sections for building purposes, but not the overview of the final look.

With the additional costs we have incurred with the Town Square in the engineering and fabricating plus delays on site with standdown fees and changes to foundations etc we are wary of deadlines with MBIE, opening plans that work with council and ministers etc and want to keep the Parklets separate to the Town Square. We are referring to the parklets as "stage 2" as we realise the approval process could take some time plus the accessibility parking needs time for consultation as it will need to be moved to another section of Commerce St.

With an end of April/early May completion date we want to keep the parklets separate to the Town square so that the MBIE funding component and reporting can be finalised without waiting for the parklet design, approval, budget and construction.

Te Hiku Sports Hub update:

There are still a few components to complete before pools are able to be commissioned and then a Public Use Certificate will be issued. Now looking at mid to late May for opening.

**Requests for Service (RFS)**

RFS number	Date	Comment
4196469	02/02/2024	Abandoned vehicle Kohuhu Street, Kaltaia <b><i>Vehicle has been removed</i></b>



## Te Hiku Community Board Member Report

Name: Darren Axe

Subdivision: North Cape

Date: 25 March 2024

### **Meetings Attended**

Date	Meeting
06/03/2024	Met with solar farm management team, local police, contractors, fire brigade, medical staff and management
06/03/2024	Combined Community Board workshop – Ka Uri
13/03/2024	Drainage Committee– Te Ahu
19/03/2024	Te Hiku Community Board – Te Ahu
21/03/2024	NRC Rep discussion for Henderson Bay vehicles on beaches

### **Requests for Service (RFS)**

RFS number	Date	Comment
4195621	07/03/2024	Electric Car Charger very rusty needs attention. <b><i>Fault reported to ChargeNet for technician to contact FNDC Facilities Technical Officer</i></b>
4189448	19/01/2024	Shade sail request for Te Kao playground <b><i>Recommend to submitting a community board funding application</i></b>



# Te Hiku Community Board Member Report

Name: John Stewart  
 Subdivision: Kaitaia/Ahipara  
 Date: 28 March 2024 24

## Meetings Attended

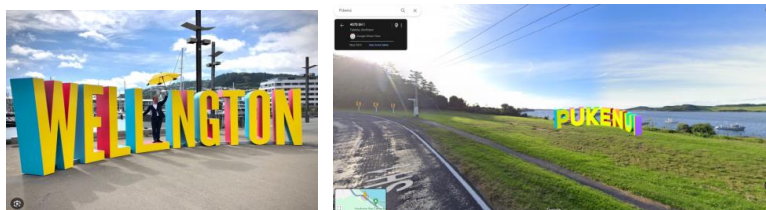
Date	Meeting
28/02/2024	CBEC - online meeting, Wellington
19/03/2024	Te Hiku Community Board
27/03/2024	Kaitaia Business Association

## Requests for Service (RFS)

RFS number	Date	Comment
4157804	11/05/2023	<p>Culvert blocked causing drainage overflowing to tenant's property and surrounding area.</p> <p>Customer keeps calling as nothing has happened to this RFS, he had a visit from inspector months ago but nothing has happened to the drainage and the house has slumped since his initial RFS in May 2023</p> <p><b>RFS escalated to Fulton Hogan/NTA</b></p>

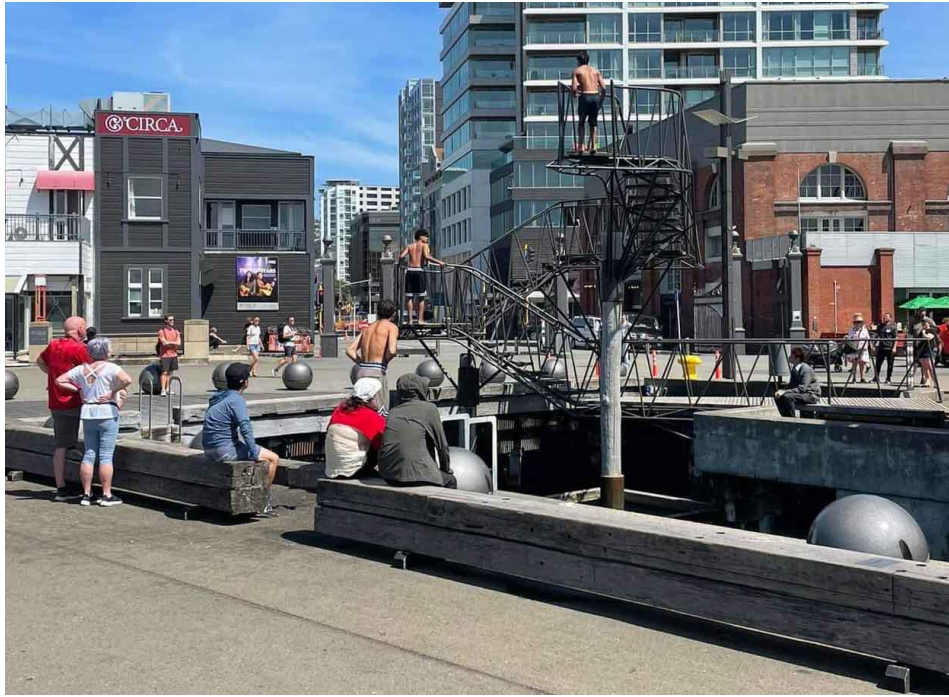
## Just a couple of possible ideas for Pukenui or other communities

I love the large Wellington sign, it's amazing how many photos get taken and posted all around the world. Would love to see something similar in Pukenui to promote the beauty we are all so proud to live in.



Just a rough concept of the idea - below is a diving/manu platform in Wellington, thought we could keep on file, I think it would be a winner for the kids.

I know at the Pukenui wharf the kids are always diving off the wharf, which is awesome but makes it hard when people are fishing there, and the commercial boats are around. If they had a platform to the side somewhere they would surely utilize it?



**9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**

**10 TE KAPINGA HUI / MEETING CLOSE**