



**Far North
District Council**



Te Kaunihera o Te Hiku o te Ika

AGENDA

Kaikohe-Hokianga Community Board Meeting

Friday, 19 April 2024

Time: 10:00am
Location: Council Chamber
Memorial Avenue
Kaikohe

Membership:

Chairperson Chicky Rudkin
Deputy Chairperson Tanya Filia
Councillor John Vujcich
Member Mike Edmonds
Member Trinity Edwards
Member Harmonie Gundry
Member Jessie McVeagh

The Local Government Act 2002 states the role of a Community Board is to:-

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Kaikohe-Hokianga Community Board Meeting
will be held in the Council Chamber, Memorial Avenue, Kaikohe on:
Friday 19 April 2024 at 10:00am

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1 KARAKIA TIMATANGA / OPENING PRAYER

Pou hihiri.

Pou rarama.

Pou te whakairo.

Pou te tangata.

Pou o te aroha.

Te pou e here nei i ā tatou Mauri ora ki ā tātou

Haumi e. Hui e. Tāiki e!

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

An online register of Elected Member Interests can be found [here](#).

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

4 NGĀ TONO KŌRERO / DEPUTATION

- Fiona Bannister to speak in regard to ongoing issues in Ngawha.

5 NGĀ KAIKŌRERO / SPEAKERS

- Sarah Burren representing Living Theatre Co Item 7.3 page 30 refers (virtual)
- Nick Carrol representing Momentum Trust item 7.3 page 40 refers (virtual)
- Jo Lynch representing R Tucker Thompson item 7.3 page 50 refers (virtual)
- Courtney Davis representing Waimamaku Community Garden item 7.3 page 59 refers

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A4536082

Author: Imrie Dunn, Democracy Advisor

Authoriser: Casey Gannon, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Kaikohe-Hokianga Community Board to confirm that the minutes are a true and correct record of the previous meeting.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board confirms the minutes of the meeting held 22 March 2024 as a true and correct record.

1) TE TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 clause 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The unconfirmed minutes of the meeting are attached.

The Kaikohe-Hokianga Community Board Standing Orders Section 3.17.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

TE TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ATTACHMENTS

1. 2024-03-22 Kaikohe-Hokianga Community Board Minutes - A4625585 [↓](#) 

**MINUTES OF
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON FRIDAY, 22 MARCH 2024 AT 10:04AM**

PRESENT: Chairperson Chicky Rudkin, Deputy Chairperson Tanya Filla, Member Mike Edmonds, Member Trinity Edwards, Member Harmonie Gundry, Member Jessie McVeagh, Cr John Vujcich

IN ATTENDANCE: Cr Babe Kapa

STAFF PRESENT: Kathryn Trewin (Funding Advisor- Strategic Relationships), Melissa Wood (Community Board Coordinator - Strategic Relationships), Casey Gannon (Manager – Democracy Services), Imrie Dunn (Democracy Advisor - Democracy Services)

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:04am Chairperson Chicky opened the meeting with a Karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2024/14

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

That the apology received from Member Harmonie Gundry be accepted and leave of absence granted.

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

- Linda Bracken gave an update from the Kaikohe Business association
 - Graffiti in town
 - Kaikohe CCTV
- Shaun Reilly spoke in regard to
 - Corrugation on Mataraua Road
 - Vape shops and vaping in town
 - Supporting any movement to bring back the refinery

Attachments tabled at meeting

- | | |
|---|-------------------------------------|
| 1 | Okaihau Whānau House attachment |
| 2 | Kaikohe Community Patrol attachment |

4 NGĀ TONO KŌRERO / DEPUTATIONS

- Wally Hicks regarding North Hokianga Vegetation Management (virtual)

5 NGĀ KAIKŌRERO / SPEAKERS

- Maryn Ashby and Melissa Williams representing Okaihau Whānau House
- Rob Pink representing Hokianga Bowling Club
- Ngaire Powdrill representing Kaikohe Community Patrol

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A4536074, pages 8 - 18 refers

RESOLUTION 2024/15

Moved: Member Jessie McVeagh

Seconded: Member Trinity Edwards

That the Kaikohe-Hokianga Community Board confirm the minutes of the meeting held 16 February 2024 as a true and correct record.

CARRIED

Note: Minutes for Confirmation of Previous Minutes for Wednesday 13 Dec 2023 carried without seconder due to Unanimous Consent

7 NGĀ PŪRONGO / REPORTS**7.1 PROJECT FUNDING REPORTS**

Agenda item 7.1 document number A4604686, pages 19 - 26 refers

RESOLUTION 2024/16

Moved: Member Mike Edmonds

Seconded: Member Tanya Folia

That the Kaikohe-Hokianga Community Board note the project report received from:

- a) Te Hau Ora o Ngapuhi – Kaikohe Christmas Parade 2023**
- b) Waimamaku Playcentre**
- c) Te Whakaora**

CARRIED

7.2 FUNDING APPLICATIONS

Agenda item 7.2 document number A4604714, pages 27 - 58 refers

MOTION

Moved: Chairperson Chicky Rudkin

Seconded: Member Tanya Folia

That Kaikohe-Hokianga Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards Placemaking Fund account to Hokianga Bowling Club for the costs of the retaining wall and drainage repairs.

AMENDMENT

Moved: Member Mike Edmonds
 Seconded: Cr John Vujcich

That Kaikohe-Hokianga Community Board approve the sum of \$4,000 (plus GST if applicable) be paid from the Boards Placemaking Fund account to Hokianga Bowling Club for the costs of the retaining wall and drainage repairs.

In Favour: Crs Mike Edmonds and John Vujcich

Against: Crs Chicky Rudkin, Tanya Filia, Trinity Edwards and Jessie McVeagh

LOST 2/4**RESOLUTION 2024/17**

Moved: Chairperson Chicky Rudkin
 Seconded: Member Tanya Filia

That Kaikohe-Hokianga Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards Placemaking Fund account to Hokianga Bowling Club for the costs of the retaining wall and drainage repairs.

CARRIED**7.2 FUNDING APPLICATION**

Agenda item 7.2 document number A4604714, pages 27 - 58 refers

RESOLUTION 2024/18

Moved: Member Mike Edmonds
 Seconded: Member Jessie McVeagh

That Kaikohe-Hokianga Community Board:

- a) **approve the sum of \$4,700.00 (plus GST if applicable) be paid from the Boards Placemaking Fund Account to Kaikohe Community Patrol for the costs towards the operation of the Community Patrol vehicle in Kaikohe in the sum of \$2,000.00 per annum for the Financial Years of 2023/2024, and 2024/2025;**
- b) **and allocate the portion of \$700.00 for administration and marketing costs for the 2023/2024 financial year.**

CARRIED**7.2 FUNDING APPLICATION**

Agenda item 7.2 document number A4604714, pages 27 - 58 refers

RESOLUTION 2024/19

Moved: Member Jessie McVeagh

Seconded: Chairperson Chicky Rudkin

That Kaikohe-Hokianga Community Board LEAVE TO LIE the application to approve the sum \$5,000.00 (plus GST if applicable) be paid from the Boards Placemaking Fund account to Whenua Warriors Trust for the costs of establishing shared gardens in the Waimā-Opononi area until someone comes to speak to the application

CARRIED

7.2 FUNDING APPLICATION

Agenda item 7.2 document number A4604714, pages 27 - 58 refers

RESOLUTION 2024/20

Moved: Member Trinity Edwards

Seconded: Cr John Vujcich

That Kaikohe-Hokianga Community Board

- a) **uplift the Funding Application 7.5d report; and,**
- b) **approve the sum of \$7,000.00 (plus GST if applicable) be paid from the Boards Placemaking Fund account to Ōkaihau Whānau House for costs of fitout of the facility.**

CARRIED

7.2 FUNDING APPLICATION

Agenda item 7.2 document number A4604714, pages 27 - 58 refers

RESOLUTION 2024/21

Moved: Cr John Vujcich

Seconded: Member Jessie McVeagh

That Kaikohe-Hokianga Community Board:

- a) **rescind resolution 2023/83 of 27 September 2023 for the Rawene Domain project team for Geotech report costs, as the funds are no longer required for this project; and**
- b) **direct the amount of \$10,000.00 be returned to the Placemaking Fund for reallocation.**

CARRIED

7.3 CHAIRPERSON AND MEMBERS REPORTS

Agenda item 7.3 document number A4536023, pages 59 - 68 refers

RESOLUTION 2024/22

Moved: Member Jessie McVeagh

Seconded: Cr John Vujcich

That the Kaikohe-Hokianga Community Board note the March 2024 member reports from Chair Chicky Rudkin, Deputy Chair Tanya Filia, and Member McVeagh.

CARRIED

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 KAIKOHE-HOKIANGA COMMUNITY BOARD MARCH OPEN RESOLUTION REPORT

Agenda item 8.1 document number A4536139, pages 69 - 70 refers

RESOLUTION 2024/23

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

That the Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Community Board March Open Resolution Report.

CARRIED

9 TE KAPINGA HUI / MEETING CLOSE

At 11:07pm Deputy Chairperson Tanya Filia closed the meeting with a karakia.

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 19 April 2024.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 ROAD NAMING - END OF RESERVOIR ROAD, KAIKOHE

File Number: A4613132

Author: Trinity Lane, Finance and Customer Services Administrator

Authoriser: Tanya Proctor, Head of Infrastructure Strategy

TAKE PŪRONGO / PURPOSE OF THE REPORT

That the Kaikohe-Hokianga Community Board name the Right of Way currently addressed at Reservoir Road, Kaikohe.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

A road naming application to name a Right of Way addressed at Reservoir Road, Kaikohe was received.

Community Boards have the delegated authority to allocate names for previously unnamed private road, reserves and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board name a new road, “Te Puna Wai Lane” that is currently addressed at Reservoir Road, Kaikohe

1) TĀHUHU KŌRERO / BACKGROUND

An application was received by John Cash on the 14th of December 2022 to name a road in which 5 lots will be created.

The applicant proposed “Taraire Road” as its road name as the Kaikohe water plant in which the road is closely situated next to is called “Taraire.”

This name was presented to Te Uri o Hua for feedback- the feedback presented informed Iwi/ Hapu would like the road to be named Omapere Road or Taraire Wai Puna Road.

The suggested names were sent to Land Information New Zealand. A response was received stating that neither of the proposed names were acceptable for use in this area as per the Addressing Standards 2011. These names were declined as “Omapere Road” is in use in Kaikohe, and “Taraire Street” is in use in Kaikohe and is too similar to the proposed name.

Te Uri o Hua were consulted again and presented the use of two names for the area: Te Puna Wai Lane and Te Ara Puna Wai.

The suggested names were sent to Land Information New Zealand for approval. A response was received confirming both proposed road names are acceptable for use in this area and can be approved as per the Addressing Standards 2011.

The applicant was consulted and chose Te Puna Wai Lane as the road name he would like to use.

Te Puna Wai means, “The water source”, indicating towards the Kaikohe Water Plant that is situated close by.

Road Naming: End of Reservoir Road, Kaikohe	
LINZ Approval	YES
Hapu Consultation	YES- Te Uri o Hua
Map Attached	YES
Owner Consent	N/A

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed name is as follows:

- Te Puna Wai Lane.



TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHINGA / ATTACHMENTS

1. Map 1 - A4613112 [↓](#) 
2. Map 2 - A4613114 [↓](#) 

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a private road and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	<ul style="list-style-type: none"> • Hapu/Iwi were asked for their feedback by the applicant. Te Uri o Hua approved the proposed names.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This is a new subdivision and there are currently no property owners.
State the financial implications and where budgetary provisions have been made to support this decision.	<ul style="list-style-type: none"> • There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer as not reviewed this report.





EXISTING EASEMENTS IN GROSS			
PURPOSE	SHOWN	SERVIENT TENEMENT	CREATED BY
RIGHT TO CONVEY WATER	(B) (C) (E) (F) (I) (J) (K) (L)	LOT 5 HEREON	TRANSFER 953434.1
RIGHT OF WAY	(M) (N)	LOT 5 HEREON	TRANSFER C289596.1
RIGHT TO CONVEY ELECTRICITY	(A) (B) (C) (D) (E) (F) (G) (H)	LOT 5 HEREON	GAZETTE NOTICE 7604473.1
RIGHT TO CONVEY TELECOMMUNICATIONS	(A) (B) (C) (D)	LOT 5 HEREON	GAZETTE NOTICE 7604473.1
RIGHT TO CONVEY WATER	(A) (C) (D)	LOT 5 HEREON	GAZETTE NOTICE 7604473.1

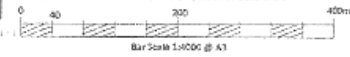
MEMORANDUM OF EASEMENTS			
PURPOSE	SHOWN	SERVIENT TENEMENT	DOMINANT TENEMENT
RIGHT OF WAY	(M)	LOT 1 HEREON	LOTS 2, 3 HEREON
RIGHT OF WAY TELECOMMUNICATIONS & ELECTRICITY	(D)	LOT 7 HEREON	LOTS 8 & 4 HEREON
	(R)	LOT 1 HEREON	LOT 5 HEREON

AREAS MARKED (X)(Y)(Z) TO BE SUBJECT TO BUSH PROTECTION COVENANTS

Local Authority: FID NORTH DISTRICT COUNCIL
 Consents: CIVIL 140/0287
 Total Area: 23.263ha
 Savings From Production
 Resource Features: ML

THIS INFORMATION AND DESIGN REMAINS THE PROPERTY OF THOMSON SURVEY LTD AND MAY NOT BE REPRODUCED WITHOUT THE WRITTEN PERMISSION OF THOMSON SURVEY LTD. AREAS AND MEASUREMENTS ARE SUBJECT TO FINAL SURVEY. TOPOGRAHICAL DETAILS ARE APPROXIMATE ONLY AND SCALED FROM AERIAL PHOTOGRAPHY.

This plan and accompanying reports have been prepared for the purpose of obtaining a Resource Consent only and for no other purpose. Use of this plan and/or information as to for any other purpose is to the user's risk.



THOMSON SURVEY
 315 Melrose Rd
 P.O. Box 971 Karikari
 Email: barth@thomsonsurvey.co.nz
 Ph: 09 4277262
 www.thomsonsurvey.co.nz
 Registered Land Surveyors, Planners & Land Development Consultants

**PROPOSED SUBDIVISION OF
 PT LOT 1 DP 96584
 RESERVOIR ROAD, KAIKOHE**
 PREPARED FOR: J. CASH
original proposal - 5 lots

Name	Date	ORIGINAL SCALE	SHEET	Number of Sheets
Survey			252	
Design				
Drawn	AV 26.3.20	1:4000	A3	9878
Approved				
Rev	AV 30.06.21			
9878 Scheme 20210820.02				

7.2 WINTER 2024 RURAL TRAVEL FUNDING APPLICATIONS

File Number: A4620368

Author: Kathryn Trewin, Funding Advisor

Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

To allocate Rural Travel Funding for the 2024 winter sporting season.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

a) Hokianga Rugby Sub Union, Kohukohu	\$2,000.00
b) Hokianga Sports Club	\$1,200.00
c) Kaikohe Rugby football Sports Club	\$2,000.00
d) Ōkaihau Junior Rugby Club	\$1,000.00
e) Ōmanaia School	\$1,048.00
f) Ōpononi Area School	\$500.00
g) Ōpononi JMB	\$1,200.00
h) Panguru Rugby Football Club	\$1,000.00
i) Panguru school	\$1,000.00
j) Pawarenga School	\$700.00
k) Rāwene School	\$1,000.00
l) Taiamai Ohaeawai Junior Rugby	\$2,000.00
m) Umawera School	\$700.00
n) Ōkaihau College	<u>\$1,000.00</u>
TOTAL	\$16,348.00

Note:

- 1 Hayley Paul, the Sport Northland Community Connector, declared her conflict of interest with the application from Hokianga Sports Club.
- 2 An application was received from Tuhoronuku Rugby League Club but was ineligible as it was for a competition that had already taken place.

1) TĀHUHU KŌRERO / BACKGROUND

The Rural Travel Fund was developed in response to concerns raised by Councils throughout the country about the lack of participation in sport by young people living in rural communities. The Fund was introduced as an interim measure until a rural participation strategy was fully developed and implemented by central government. The strategy is yet to be developed.

Council receives funding based on a per capita basis and gave the three Community Boards delegated authority to allocate the funding. Each Board receives a sum based on the number of people between ages five and nineteen living in their respective areas. Figures are based on the 2013 census results. This funding round is the second of two funding rounds for the current financial year, for sporting activities taking place in winter, or until approximately November 2024 when the next round of funding is allocated.

Council advertises that funding is available approximately one month before applications close online (including on Council's Facebook page), with the closing dates notified on the Rural Travel Funding page at the start of each calendar year (when the Community Board meetings dates are set). The Sport Northland representatives also forward information of the fund to clubs and schools that they work with as a more targeted approach to advertise the funding is available.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

It is each Community Board's role to determine which applications best meet the criteria and will have the most positive broad effect in their communities. The following table is a guide to the funding criteria.

Funding is available for activities taking place within the district. It is understood, that in some cases, competitions do not exist within the district and travel is required in which case the Community Boards may use their discretion.

Project reports for any previous grants have been received from all the current applicants. The funding recommendation summary is attached, with applications being provided under separate cover to the Board.

	Sport New Zealand (Rural Travel)
What are the Objectives?	Subsidise travel for junior teams participating in local sport competition.
How much is available?	\$39,638 across the Far North District (including a one-off grant of \$10,275)
Funding is not available for	Activities taking place during school hours, coaches, referees, club/school sport administration, travel to training.
Who can apply?	Schools and clubs.
What age group is funding for?	Funding is available for youth/children aged 5 - 19 years of age.
Eligible Sports	Sports that have regular grass roots competitions such as netball, hockey, rugby, rugby league, softball, football, touch rugby, basketball.

Applicants are advised, when granted funds, that the funds are to be uplifted within three months and that a project report form is required if they wish to be eligible to apply for future funding.

Take Tūtohunga / Reason for the recommendation

To fulfil the requirements of the Sport NZ Rural Travel Fund agreement with Sport New Zealand to increase participation in sport by young people living in rural communities.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Council now receives one grant annually from Sport New Zealand. Sport Northland no longer offer Tu Manawa funding through Councils and undertake granting of this funding themselves.

The total budget for rural travel funding for the 2023/24 financial year is \$39,26800. The percentage of youth throughout the district is translated into percentages to calculate the percentage of funding each Board can allocate. It is recommended that only 30% of the total funding be allocated for summer activities and the remainder allocated for the busier winter sporting season.

The total available funds for the summer season is **\$16,348.64.00**. Additional funds (including funding returned or unused by applicants from previous funding rounds, and funds allocated from Boards themselves) have been included to this amount to allow the grant recommendations in this report to be made.

%	Board	30% Summer	70% Winter	Total
40.5%	Bay of Islands-Whangaroa Community	\$4,816.02.00	\$11,237.36	\$16,053.38
31.5%	Te Hiku Community	\$4,822.53.00	\$11,252.57	\$16,075.10
28%	Kaikohe-Hokianga Community	\$6,329.60.00	\$14,769.04	\$21,098.64

ĀPITIHINGA / ATTACHMENTS

1. Winter Rural Travel Fund Breakdown - A4647168 [↓](#) 

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Name & Location Of Organisation Applying	Club Or School	Application Approved / Declined	Amount Requested (\$)	Amount Allocated (\$)	Number of Young People Impacted (Primary & Secondary Aged)					Disabled Individuals - no. who received support from RTF
					Primary School Aged	Secondary School Aged	Total	No. of female applicants	No. of male applicants	
Hokianga Rugby Sub Union, Kohukohu	Club		\$ 10,000.00	\$ 2,000.00	123	12	132	20	112	0
Hokianga Sports Club	Club		\$ 1,200.00	\$ 1,200.00	60	40	100	55	45	0
Kaikohe Rugby football Sports Club	Club		\$ 3,000.00	\$ 2,000.00	35	145	180	12	168	0
Okaihau Junior Rugby Club	Club		\$ 2,500.00	\$ 1,000.00	40	5	45	5	40	0
Omanaia School	School		\$ 1,400.00	\$ 1,048.00	60	10	70	38	32	0
Opononi Area School	School		\$ 500.00	\$ 500.00	25	6	31	25	6	
Opononi JMB	Club		\$ 2,000.00	\$ 1,200.00	38	0	38	12	26	0
Panguru Rugby Football Club	Club		\$ 2,000.00	\$ 1,000.00			0			
Panguru school	School		\$ 1,670.00	\$ 1,000.00	12	34	46	40	6	0
Pawarenga School	School		\$ 1,050.00	\$ 700.00	11	0	11	2	9	0
Rawene School	School		\$ 1,350.00	\$ 1,000.00	56	7	63	28	35	0
Taiamai Ohaeawai Junior Rugby	Club		\$ 2,500.00	\$ 2,000.00	110	50	160	15	145	0
Tuhoronuku Rugby League, Omanaia	Club		\$ 2,564.00	\$ -	0	40	40	24	16	0
Umawera School	School		\$ 1,000.00	\$ 700.00	12	0	12	4	8	0
Okaihau College	School		\$ 12,379.00	\$ 1,000.00	15	74	89	65	24	0
			\$ 45,113.00							

Amount Available (Total)	16348.64
Granted	\$ 16,348.00
Balance	\$ 0.64
Number of participants	1017
Request \$ divided by participants	\$ 44.36
Available \$ divided by participants	16.0753589

7.3 FUNDING APPLICATIONS

File Number: A4647265
Author: Kathryn Trewin, Funding Advisor
Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises the applications received for the Local Community Grant funding to enable the Kaikohe-Hokianga Community Board to determine which applications will receive funding at the March 2024 meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Board has **\$11,865.87.00** available to be granted from its Community Grant Funding.
- The Board also has **\$65,555.00** of Placemaking Funding to allocate during the 2023/24 financial year.
- Four new applications for funding have been received, requesting a total of **\$19,866.00**.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$3,000.00** (plus GST if applicable) be paid from the Boards Community Grant Fund account to Living Theatre Charitable Trust for the costs of the production of Bad Jelly the Witch.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$2,145.00** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Momentum Trust for the costs towards the provision of life and financial skills programmes at Kaikohe Probation Centre.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$4,000.00** (plus GST if applicable) be paid from the Boards Placemaking Fund account to R Tucker Thompson Youth Sailing Trust for the costs of rangitahi from Kaikohe-Hokianga Ward attending a youth development sailing.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board approve the sum of **\$2,500.00** (plus GST if applicable) be paid from the Boards Placemaking Fund account to Waimamaku Community Garden for the costs towards the community garden at Waimamaku.

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's Long Term Plan. The six community outcomes are as follows:

1. Proud, vibrant communities;
2. Prosperous Communities supported by a sustainable economy;

3. Communities that are safe, connected and sustainable;
4. Communities that are prepared for the unexpected;
5. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
6. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments	Type
Living Theatre Charitable Trust – Bad Jelly the Witch	\$6,500	\$3,000	The applicant regularly brings touring shows to the Far North District. They were unsuccessful with their funding application to Creative Communities in the latest round. They are seeking funding to stage the show in Kerikeri, including the provision of tickets for Kaikohe tamariki to attend the shows. This meets community outcomes 1, 3	Art, Culture and Heritage
Momentum Trust – life and financial skills programmes	\$4,290	\$2,145	The applicant is seeking funding to run life and financial skills programmes at the Kaikohe Probation Centre. They have made a similar application to Te Hiku Community Board for wananga in Kaitaia. It is noted they have applied for the full cost of the course, which would require an out of policy decision if granted. This meets community outcomes 1, 3	Community Development
R Tucker Thompson Youth Sailing Trust	\$4,000	\$4,000	The applicant is seeking funding for rangitahi of the Kaikohe-Hokianga ward to attend youth sailing opportunities with the trust. This meets community outcomes 1, 3	Community Development

Applicant and Project	Requested	Recommend	Comments	Type
Waimamaku Community Garden	\$5,700	\$2,500	The applicant is seeking funding for ongoing operation of the Waimamaku Community Gardens. They have not indicated any other funding sources (either through application or grant) have been sought or provided. A partial grant would allow time for the applicant to seek alternative funding. A grant in the full amount would require an out of policy decision. This meets community outcomes 1, 3, 4	Community Development

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants are required to complete a standard application form and provide supporting information.

For each application the Board has three options.

Option 1 Authorise funding for the full amount requested.

Option 2 Authorise partial funding.





Option 3 Decline funding.

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provisions has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. Living Theatre Co - A4647166 [↓](#) 
2. Momentum Trust - A4647169 [↓](#) 
3. R Tucker Thompson Youth Sailing Trust - A4647167 [↓](#) 
4. Waimamaku Community Garden - A4647165 [↓](#) 

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00032 From Living Theatre Charitable Trust
Form Submitted 24 Mar 2024, 8:17AM NZDT

Applicant Details

* indicates a required field

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Living Theatre Charitable Trust

Postal Address *

Physical Address *

Applicant Primary Website

<http://www.glowshow.co.nz>

Must be a URL.

Facebook page

www.facebook.com/glowshowco

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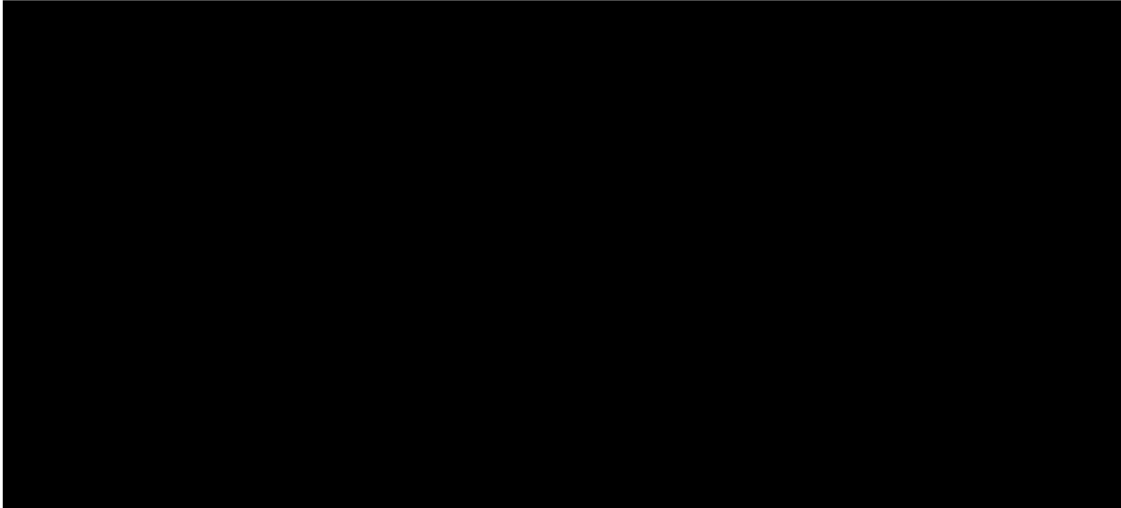
Contact details

Contact Person One:

Contact Person Two:

Applicant Project Contact *

Applicant Admin Contact *



Purpose of organisation

Please briefly describe the purpose of the organisation *

To create and deliver innovative, educational and original theatre . We work with emergent artists and seasoned professionals to take theatrical entertainment to children of Aotearoa.

Number of Members *

4

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

Badjelly the Witch Glow Show

Location *

Turner Centre, Kerikeri

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Will there be a charge for the public to attend or participate in the project or event?

Yes No

If so, how much?

Ranging from \$27-\$35 (this includes GST and 10% royalty to playmarket for licence)

Start Date *

08/07/2024

Must be a date.

End Date *

08/07/2024

Must be a date.

Time

11am

Project Outline:

Outline your activity and the services it will provide. Tell us

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project Outline:

Up to 400 ,tamariki and educators in and around Kaikohe, and Kerikeri will benefit from coming to see BADJELLY GLOW SHOW during July school holidays. We've been given the incredible opportunity to bring Badjelly as a glow show (giant scale glow-in-the-dark puppetry) to celebrate the 50th year since the book was written by Spike Milligan in the 1970s.

This will also be held during Northland's Matariki Festival - we wold love to add to this, and we will be gifting tickets with Jacman Entertainment as promotional giveaways.

The characters and story-telling bring joy and humour with our glow-in-the-dark puppetry and we would like to provide a group of children, who would not necessarily be able to attend, access as part of a school holiday event. From the glow shows, children want to read, write and express themselves as they are buzzing from the experience, as they are inspired from coming to shows. Far North's community will benefit from attending high quality performance art, delivered by 8 people on the road, and 18 who are part of the whole team creating the work!

We are touring to 30 locations, nationwide, over 4 weeks (this includes July and October school holidays) and have provided budget of full cost breakdown for you to see the costs apportioned to Kaikohe-Hokianga only. These costs are itemised in the budget breakdown and we are requesting funds towards a portion of those costs only.

Project Cost

*** indicates a required field**

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Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount Must be a dollar amount.	Must be a dollar amount Must be a dollar amount.	
Rent/Venue Hire	\$1,920.00	\$	Filename: Invoice 52 37 - TURNER CENTRE 2024.pdf File size: 74.9 kB
Advertising/Promotion	\$616.00	\$616.00	Filename: BJTW Master Budget 2024.xlsx File size: 19.0 kB

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Professional Fees	\$7,938.00	\$3,000.00	<p>Filename: Alan Cochrane design illustration quote.pdf File size: 69.8 kB</p> <p>Filename: Quote - Graphic Designer.pdf File size: 208.6 kB</p> <p>Filename: Quote - Sound Tech Gear Hire 2024.pdf File size: 267.8 kB</p> <p>Filename: QUOTE - Tour Management 2024.pdf File size: 267.0 kB</p> <p>Filename: QUOTE- Audio-Sound assistant technician 2024.pdf File size: 268.6 kB</p>
Administration, Production	\$3,189.00	\$1,000.00	<p>Filename: BJTW Master Budget 2024.xlsx File size: 19.0 kB</p>
Ticketing	\$443.00	\$443.00	<i>No files have been uploaded</i>
Accommodation	\$939.00	\$	<p>Filename: QUOTE for Kerikeri Accommodation Your booking ref 50306.docx File size: 27.2 kB</p>
Per diems	\$400.00	\$400.00	<i>No files have been uploaded</i>
Travel/Mileage	\$758.00	\$758.00	<i>No files have been uploaded</i>

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$16,203

Must be a dollar amount.

What is the amount you are requesting from the Board? *

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\$6,500
 Must be a dollar amount.

Financial Information

*** indicates a required field**

Is your organisation registered for GST? *

Yes No

GST Number

GST Number *
 102-169-270

Current Funding

How much money does your organisation currently have? *

\$106,704.00
 Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$106,704.00
 Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
	Must be a dollar amount.
Venue Hire Turner Centre, Forum North, Due Drop, Centre stage	\$7,442.00
Towards Gisborne leg of tour	\$10,000.00
Lion Foundation - towards sound assistant over whole tour	\$8,000.00
Blue Sky Community Trust - towards website build, space in Orewa and Opex	\$12,000.00
Pub Charity - towards new UV lighting and Administrator	\$10,000.00
Aotearoa Gaming Trust towards opex and space in Orewa	\$24,000.00
Rotorua Trust - Venue hire and towards production costs for touting to Rotorua	\$5,510.00

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Towards production costs and professional fees for 5 Auckland location Auckland creative communities North West, Central and South Auckland	\$22,654.00
Towards production costs and professional fees for Hamilton leg of tour	\$3,500.00
Towards production costs and professional fees for Hamilton leg of tour	\$3,608.00

Total Tagged Funds

Total Expenditure Amount

\$106,714.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Foundation North	\$7,442.00	Approved
Trust Tairawhiti	\$10,000.00	Approved
Lion Foundation	\$8,000.00	Approved
Blue Sky Community Trust	\$12,000.00	Approved
Pub Charity	\$10,000.00	Approved
Aotearoa Gaming Trust	\$24,000.00	Approved
Rotorua Trust	\$5,510.00	Approved
Auckland creative communities North West, Central and South Auckland	\$22,654.00	Approved
WEL Foundation	\$3,500.00	Pending
Hamilton City Council Single Year Grant	\$3,608.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

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Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Te Hiku-Towards venue and production costs for Wonderland Glow Show	\$2,587.00	05/05/2023	Yes
Kaikohe- Hokianga towards venue and technician fees	\$2,500.00	10/05/2023	Yes
e Hiku-Towards venue and production costs for Matariki Glow Show	\$1,788.00	19/05/2022	Yes
Kaikohe-Hikurangi - Towards Matariki Glow Show	\$1,110.00	02/05/2022	Yes
Creative Communities towards Matariki Glow Show in Kerikeri and Kaitaia	\$4,903.00	01/02/2022	Yes
reative Communities towards Matariki Glow Show in Kerikeri and Kaitaia	\$4,900.00	02/02/2021	Yes

Declaration

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

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Living Theatre Charitable Trust

New Section

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agency, private person, or organisation.
3. We have attached our organisation's most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g. through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. Failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North District Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00032 From Living Theatre Charitable Trust
Form Submitted 24 Mar 2024, 8:17AM NZDT

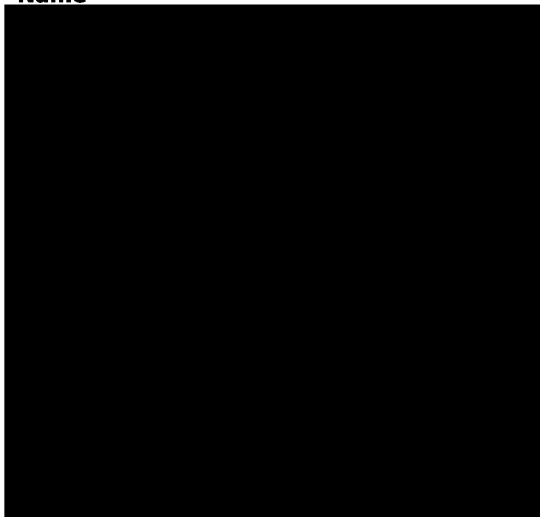
who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.

9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).

10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

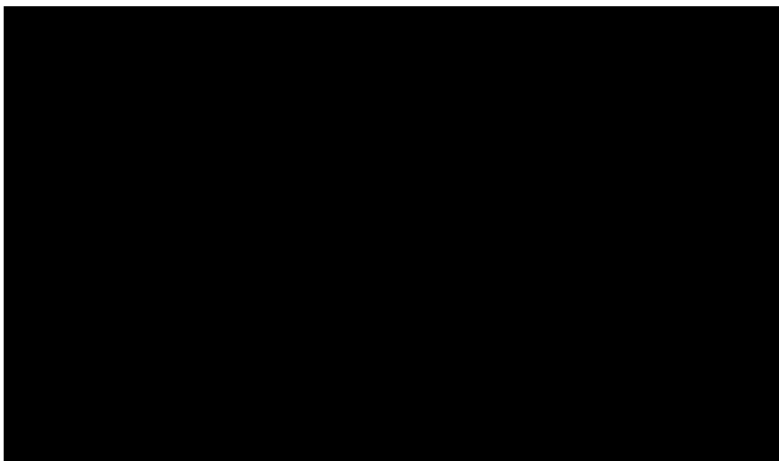
Signatory One

Name

A large black rectangular redaction box covering the signature area for Signatory One.

Signatory Two

Name

A large black rectangular redaction box covering the signature area for Signatory Two.

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00031 From Momentum Charitable Trust
Form Submitted 12 Mar 2024, 1:48PM NZDT

Applicant Details

* indicates a required field

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Momentum Charitable Trust

Postal Address *

Physical Address *

Applicant Primary Website

<http://www.momentum.org.nz>

Must be a URL.

Facebook page

<https://www.facebook.com/momentumcharitabletrust/>

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Local Grant Application Form
Application No. KHCB00031 From Momentum Charitable Trust
Form Submitted 12 Mar 2024, 1:48PM NZDT

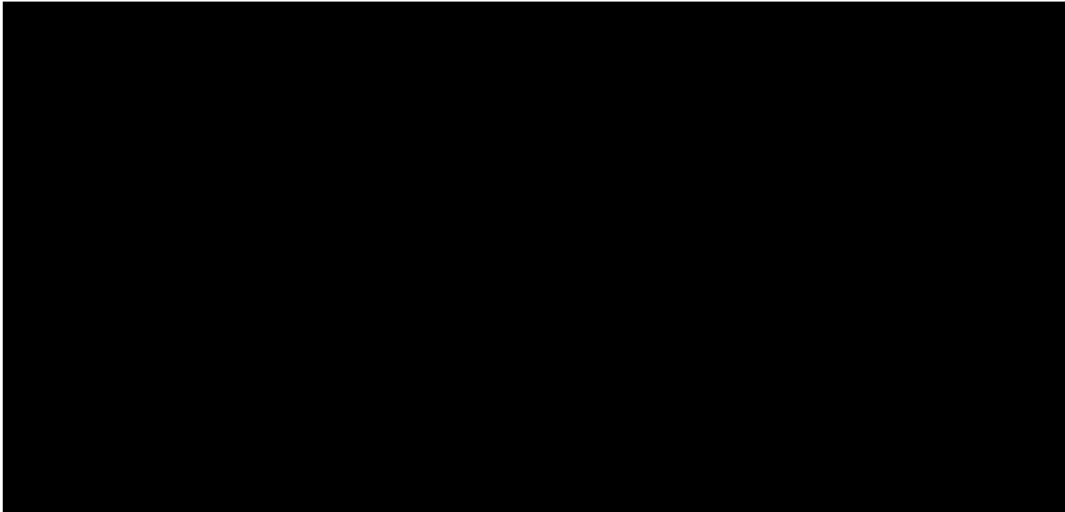
Contact details

Contact Person One:

Contact Person Two:

Applicant Project Contact *

Applicant Admin Contact *



Purpose of organisation

Please briefly describe the purpose of the organisation *

Momentum was established to provide support, education and social integration initiatives for people in prison, on probation, or serving a community-based sentence. Our philosophy is that everyone deserves a fair shot at life. People in the criminal justice system have often not had a fair shot due to systemic issues like poverty, racism, violence or abuse, and they are stigmatised by wider society after they leave prison. We work to address this by empowering people in prison or people serving a community-based sentence with essential life skills to live a fulfilling and law-abiding life. In the programmes, participants learn tools and strategies to face real-world challenges effectively. Momentum has also developed a mentor programme that connects people leaving prison with a volunteer from their community to walk alongside them in their journey out of prison. This programme is being piloted across three prison sites this year. By equipping people with a life skills education, as well as emotional and practical support through the time of release and beyond, Momentum aims to create a clear pathway for people out of prison. In time, we hope to ease the pressure on the probation system and eventually reduce reoffending rates in Aotearoa.

Number of Members *

5

Project Details

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Application No. KHCB00031 From Momentum Charitable Trust
Form Submitted 12 Mar 2024, 1:48PM NZDT

* indicates a required field

Project Details

Clearly describe the project or event:

Name of Activity *

Life and financial skills programmes at Kaikohe Probation Centre

Location *

19/17 Station Road, Kaikohe

Will there be a charge for the public to attend or participate in the project or event?

Yes No

If so, how much?

These programmes are free of charge to attend.

Start Date *

01/05/2024

Must be a date.

End Date *

30/06/2024

Must be a date.

Time

The one-day programmes are 6 hours in length (12 hours total)

Project Outline:

Outline your activity and the services it will provide. Tell us

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project Outline:

Momentum is seeking funding of \$4,290.00 for two one-day life and financial skills programmes, facilitated by Life101, to be run at the Kaikohe Probation Centre in May - June 2024. These programmes address many of the barriers that people recently released from prison and serving community sentences face, including underemployment, financial uncertainty or mismanagement, negative self-talk, and lack of trust or engagement with institutions (like banks, IRD etc), by building participants' confidence, competence, and ability to make their own choices through a life skills education. Up to 40 people will benefit from this initiative.

Since 2018, Momentum has partnered with Life101 - a notable and leading provider in the Northern Region's prisons and probation centres - to deliver these life and financial skills programmes. Life101 employ specialised facilitators who have experience working in the criminal justice system and have high levels of engagement and respect among people in prison and on probation.

Kaikohe-Hokianga Community Board July 2023 - June 2024

Local Grant Application Form

Application No. KHCB00031 From Momentum Charitable Trust

Form Submitted 12 Mar 2024, 1:48PM NZDT

Further, Momentum has developed a mentor programme that connects people leaving prison with a volunteer from their community to walk alongside them in their journey out of prison. This programme is being piloted across three prison sites this year and will then be ready to roll out nationwide. By equipping people with a life skills education, as well as one-sized-fits-one emotional and practical support through the time of release and beyond, Momentum aims to create a clear pathway for people out of prison. In time, we hope to ease the pressure on the current probation system and eventually reduce reoffending rates in Aotearoa.

The Department of Corrections has confirmed with us that most – if not all – people on probation at the Kaikohe Probation Centre (19/17 Station Road, Kaikohe) come from their local area, meaning participants of our programmes will take their improved skills and motivation directly back into their local community.

These programmes meet three key areas of need for people serving community-based sentences and those recently released from prison:

1. Employment and work-readiness skills, like C.V. writing, role-play job interviews, how to apply for a job, how to cope with nerves and what to wear to an interview.
2. Money skills, like creating budgets, saving techniques, how to set up a KiwiSaver, teaching your children good savings habits, and how to get started in investing.
3. Self-value and interpersonal skills, like identifying personal strengths and values, building emotional intelligence and conscious communication, strategies for dealing with difficult emotions and difficult people, and goal-setting.

One of the unique points of these programmes is that participants are able to share stories and have normal conversations with both the facilitator and with each other. The programmes don't dwell on participants' deficits or past mistakes but instead encourage them to see the potential they have to make positive changes in their lives. Life101 also supply participants with workbooks that include helpful information that they can refer back to at any time following the programmes' end.

On an outcomes level, after completing the programmes, participants will be confident to engage with potential employers and be better equipped to navigate the job market – a task made more difficult for those facing the stigma of having been in prison or on probation. Participants will be able and motivated to manage and save their money. They will also have increased self-esteem and deeper empathy for others. In the longer term, we have noticed that participants are more motivated to consider further education. Many will be actively working towards financial goals like saving for a car, a rental bond, or an emergency fund. A life skills education also helps people on probation to participate in society in an active and constructive way, bringing benefits to the wider community. By being able to effectively deal with the demands and challenges of everyday life, people who have experienced prison and/or probation will be able to make positive choices and avoid risky behaviours, alleviating stress from their whānau, support people and community.

Knowing our impact and evaluating these programmes is core to Momentum's approach. Taking into account the unique needs of the people we work with, the facilitators undertake informal, conversational evaluation with participants as a group throughout the programmes. They also ask participants to complete pre and post-programme evaluation surveys to anonymously collect feedback on how they learned, what worked well and what didn't. With this information, Life101 creates debrief reports showing both quantitative and qualitative data for higher management and corrections staff to show the unique points of insight that participants have gained. This data is also key to informing Momentum's development of the mentor programme.

Being released from prison or serving a community sentence can be a challenging time. We want to see people in prison and on probation get a fair shot at life, we hope to make

Kaikohe-Hokianga Community Board July 2023 - June 2024
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the transition into the community a more positive one. We would be incredibly grateful to receive support from the Kaikohe-Hokianga Community Board for this initiative.

Project Cost

*** indicates a required field**

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount Must be a dollar amount.	Must be a dollar amount Must be a dollar amount.	
Rent/Venue Hire	\$0.00	\$0.00	<i>No files have been uploaded</i>
Advertising/Promotion	\$0.00	\$0.00	<i>No files have been uploaded</i>
Facilitation/Professional Fees	\$0.00	\$0.00	<i>No files have been uploaded</i>
Administration	\$0.00	\$0.00	<i>No files have been uploaded</i>
Equipment Hire	\$0.00	\$0.00	<i>No files have been uploaded</i>
Equipment Purchase	\$0.00	\$0.00	<i>No files have been uploaded</i>
Utilities	\$0.00	\$0.00	<i>No files have been uploaded</i>
Hardware (e.g cement, timber)	\$0.00	\$0.00	<i>No files have been uploaded</i>

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00031 From Momentum Charitable Trust
 Form Submitted 12 Mar 2024, 1:48PM NZDT

Consumable materials	\$0.00	\$0.00	No files have been uploaded
Refreshments	\$0.00	\$0.00	No files have been uploaded
Travel/Mileage	\$0.00	\$0.00	No files have been uploaded
Volunteer Expenses Reimbursements	\$0.00	\$0.00	No files have been uploaded
1 x 1-day 'Work-Ready, World-Ready' programme at the Kaikohe Probation Centre for up to 20 individuals.	\$2,145.00	\$2,145.00	Filename: Letter of Explanation.pdf File size: 259.7 kB Filename: Quote.pdf File size: 74.7 kB
1 x 1-day 'Money&Me' programme at the Kaikohe Probation Centre for up to 20 individuals.	\$2,145.00	\$2,145.00	Filename: Letter of Explanation.pdf File size: 259.7 kB Filename: Quote.pdf File size: 74.7 kB
Other (describe)	\$	\$	No files have been uploaded

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$4,290

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$4,290

Must be a dollar amount.

Financial Information

*** indicates a required field**

Is your organisation registered for GST? *

Yes No

GST Number

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00031 From Momentum Charitable Trust
 Form Submitted 12 Mar 2024, 1:48PM NZDT

GST Number *

126095929

Current Funding

How much money does your organisation currently have? *

\$19,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$19,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
	Must be a dollar amount.
2 x 4-day life and financial skills programmes at Northland Prison.	\$10,463.90
4 x 1-day life and financial skills programmes at Auckland Probation Centres.	\$6,780.00
Mentor programme pilot seed funding.	\$1,756.10
	\$
	\$

Total Tagged Funds

Total Expenditure Amount

\$0.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Not applicable.	\$0.00	
	\$	

Previous Funding from FNDC

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Have you previously received funding from FNDC? *

Yes No

Declaration

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Nicholas Carroll

New Section

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)

Kaikohe-Hokianga Community Board July 2023 - June 2024

Local Grant Application Form

Application No. KHCB00031 From Momentum Charitable Trust

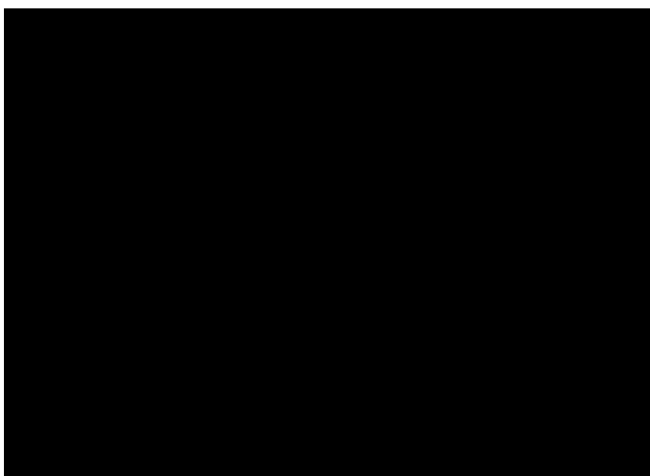
Form Submitted 12 Mar 2024, 1:48PM NZDT

- The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
- Tracking of different funding, e.g through a spreadsheet or journal entry
- regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One

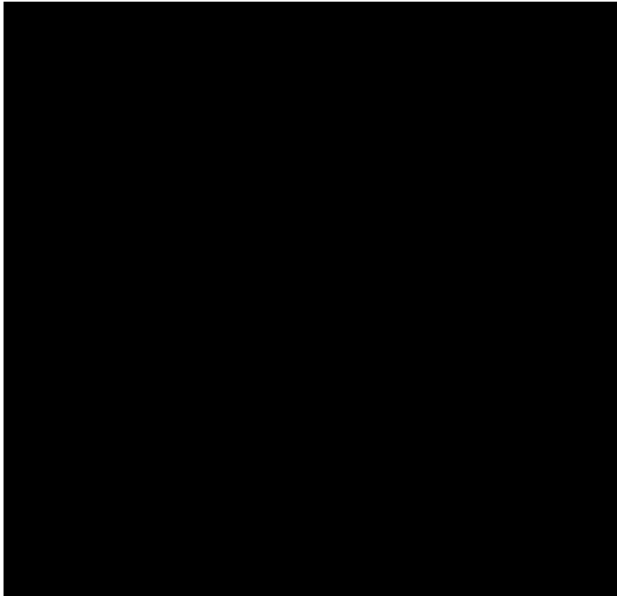


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Local Grant Application Form
Application No. KHCB00031 From Momentum Charitable Trust
Form Submitted 12 Mar 2024, 1:48PM NZDT

Date
12/03/2024
Must be a date.

Signatory Two



Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00030 From R Tucker Thompson Sailing Trust
Form Submitted 8 Mar 2024, 2:35PM NZDT

Applicant Details

* indicates a required field

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

R Tucker Thompson Sailing Trust

Postal Address *

Physical Address *

Applicant Primary Website

<http://www.tucker.co.nz>

Must be a URL.

Facebook page

<https://www.facebook.com/RTuckerT/>

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00030 From R Tucker Thompson Sailing Trust
Form Submitted 8 Mar 2024, 2:35PM NZDT

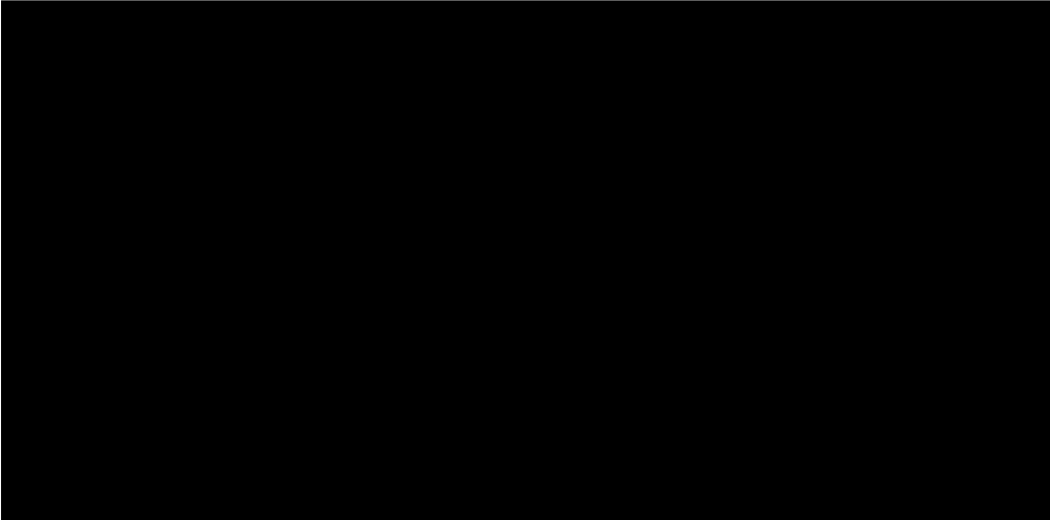
Contact details

Contact Person One:

Contact Person Two:

Applicant Project Contact *

Applicant Admin Contact *



Purpose of organisation

Please briefly describe the purpose of the organisation *

The R. Tucker Thompson Sail Training Trust operates a tall ship youth development programme based in the Bay of Islands. Our primary purpose is youth development, focused on rangatahi from Te Tai Tokerau. Annually we take approximately 250 taitamariki, aged from 14 to 18, on 7-day voyages on the tall ship, the R. Tucker Thompson. Key measurable outcomes as tracked by Otago University researchers include:

- Improved self-confidence
- Improved ability to build relationships
- A better understanding of their own strengths
- A strengthening of personal identity
- The development of leadership skills

We create pathways to education and employment through our partnership programme with local tertiary providers, Defence Careers, apprenticeship and our very own maritime NZ training programme working towards jobs on the water.

Our kaupapa is funded by surplus from tourism activity, generous patrons, grants and sponsorship.

The programme being delivered is of high quality; the kaupapa is strong and the approach is producing excellent results in line with the objectives.

Mission | Te Pae Tawhiti: Learning for Life through the Sea.

Vision | Te Arongo: To empower all Northland youth to lead rewarding lives

Number of Members *

Kaikohe-Hokianga Community Board July 2023 - June 2024
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Application No. KHCB00030 From R Tucker Thompson Sailing Trust
Form Submitted 8 Mar 2024, 2:35PM NZDT

240

Project Details

* indicates a required field

Project Details

Clearly describe the project or event:

Name of Activity *

Youth Development Voyage

Location *

Bay of Islands

Will there be a charge for the public to attend or participate in the project or event?

Yes

No

If so, how much?

Start Date *

01/05/2024

Must be a date.

End Date *

31/07/2024

Must be a date.

Time

7 Days

Project Outline:

Outline your activity and the services it will provide. Tell us

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project Outline:

The Programme

The programme is not just a trip on a tall ship. Tikanga Māori, education, new experiences and a focus on belonging underpin delivery.

Environment: Whakawhānaungatanga is our guiding principle. We focus on creating a sense of belonging, demonstrated through deliberate inclusivity and acceptance. We manage an ongoing research project on the kina barrens in the bay, with lofty goals to make a lasting positive impact on our environment.

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 Form Submitted 8 Mar 2024, 2:35PM NZDT

Education: A structured programme is delivered. Crew deliver modules on Safety at Sea; Meteorology; Sailing and Seamanship; Polynesian Celestial Navigation; Marine Navigation; Sustainability, Pollution and Recycling; Marine Wildlife; Financial Literacy; Food and Nutrition; Fishing; and Environmental activities. A specific talk on careers and post-school planning is also delivered.

New Experiences: Like many Adventure Education Programmes (EAP), exposure to many new and unique experiences and challenges creates and strengthens neural pathways that support improved coping skills and decision-making in the future. The tall ship experience is no different. The Trainees learn traditional sailing skills, climb the mast, swim, collect seafood, walks ashore and engage in many other outdoor activities.

Tikanga: Te Ao Māori approach is woven into the programme. Over 60% of the Trainees are Māori; our crew members are Maori and NZ Pākehā. Relationships are Tuakana-Teina in nature and tikanga is foundational in our delivery.

Project Cost

*** indicates a required field**

Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount Must be a dollar amount.	Must be a dollar amount Must be a dollar amount.	
Rent/Venue Hire	\$	\$	<i>No files have been uploaded</i>
Advertising/Promotion	\$	\$	<i>No files have been uploaded</i>
Facilitation/Professional Fees	\$	\$	<i>No files have been uploaded</i>

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00030 From R Tucker Thompson Sailing Trust
 Form Submitted 8 Mar 2024, 2:35PM NZDT

Administration	\$	\$	No files have been uploaded
Equipment Hire	\$	\$	No files have been uploaded
Equipment Purchase	\$	\$	No files have been uploaded
Utilities	\$	\$	No files have been uploaded
Hardware (e.g cement, timber)	\$	\$	No files have been uploaded
Consumable materials	\$	\$	No files have been uploaded
Refreshments	\$	\$	No files have been uploaded
Travel/Mileage	\$	\$	No files have been uploaded
Volunteer Expenses Reimbursements	\$	\$	No files have been uploaded
Other (describe)	\$5,140.00	\$4,000.00	Filename: Placement Funding - 2023 - 2024.pdf File size: 216.3 kB
Other (describe)	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$30,889

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$4,000

Must be a dollar amount.

Financial Information

*** indicates a required field**

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00030 From R Tucker Thompson Sailing Trust
 Form Submitted 8 Mar 2024, 2:35PM NZDT

Is your organisation registered for GST? *

Yes No

GST Number

GST Number *

094452252

Current Funding

How much money does your organisation currently have? *

\$450,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$450,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
	Must be a dollar amount.
Maintenance Reserves	\$125,000.00
Operational Reserves	\$125,000.00
Working capital and youth funding advnace	\$150,000.00

Total Tagged Funds

Total Expenditure Amount

\$0.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
	\$	
	\$	

Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00030 From R Tucker Thompson Sailing Trust
Form Submitted 8 Mar 2024, 2:35PM NZDT

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Youth development voyage	\$4,000.00	09/10/2023	Yes
Youth development voyage	\$2,140.00	18/10/2022	Yes

Declaration

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

R Tucker Thompson Sail Training Trust

New Section

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.

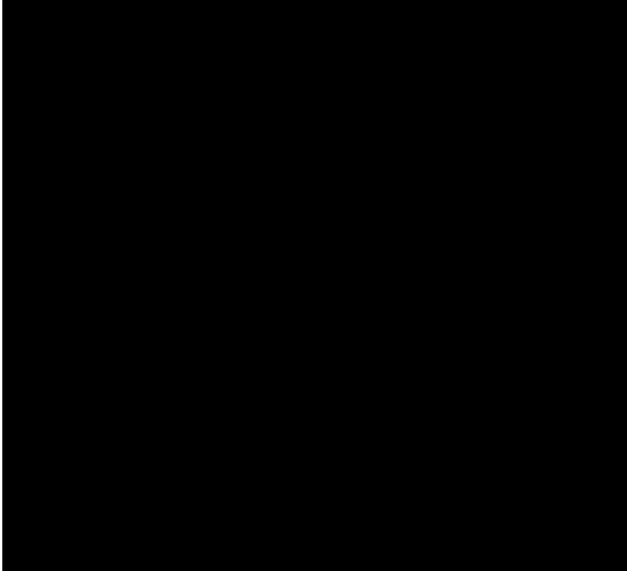
Kaikohe-Hokianga Community Board July 2023 - June 2024
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2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

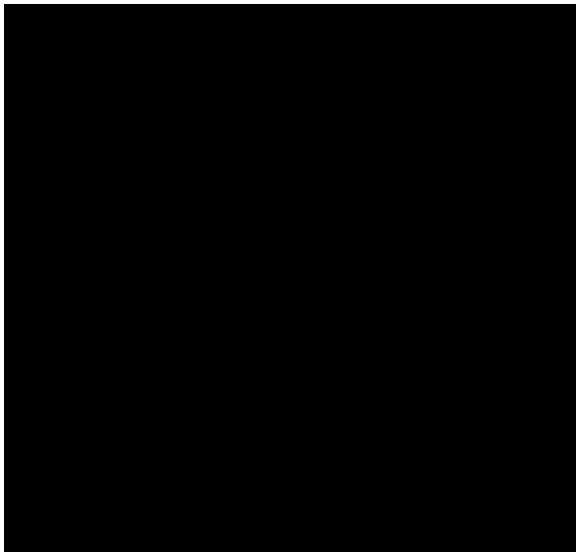
We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One



Signatory Two



Kaikohe-Hokianga Community Board July 2023 - June 2024
Local Grant Application Form
Application No. KHCB00012 From Waimamaku Community Garden Group
Form Submitted 22 Mar 2024, 3:38PM NZDT

Applicant Details

*** indicates a required field**

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 1 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 15 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quote for purchases where practicable, **or** evidence of expected purchases
- Business plan (including project costs)
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Programme outline (if applying for operating costs)
- A health and safety plan.

Applicant details

Applicant *

Waimamaku Community Garden Group

Postal Address *

Physical Address *

Applicant Primary Website

Must be a URL.

Facebook page

<https://www.facebook.com/profile.php?id=100063850487772>

Contact details

Contact Person One:

Applicant Project Contact *

Contact Person Two:

Applicant Admin Contact *



Purpose of organisation

Please briefly describe the purpose of the organisation *

We are applying for funds to cover the day-to-day operational costs of the Community garden, to expand our tool library and for the costs to host workshops.

Number of Members *

6 committee members and 15 consistent volunteers

Project Details

*** indicates a required field**

Project Details

Clearly describe the project or event:

Name of Activity *

Waimamaku Community Garden

Location *

Waimamaku

Kaikohe-Hokianga Community Board July 2023 - June 2024
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Will there be a charge for the public to attend or participate in the project or event?

Yes No

If so, how much?

Start Date *

25/04/2024
Must be a date.

End Date *

25/12/2024
Must be a date.

Time

Project Outline:

Outline your activity and the services it will provide. Tell us

- **Who will benefit from the activity and how; and**
- **How it will broaden the range of activities and experiences available to the community.**

Project Outline:

The Waimamaku Community Garden seeks the support of the Far North District Council Community Board for the operational expenses to continue to run the Community Garden. We have a local contractor that mows around the garden and maintains the grass within the garden. We would like to continue to koha him to cover some of his expenses.

We have hosted a number of workshops that have been really well attended with up to 20 people at each workshop. These are great opportunities to engage with our community and share knowledge with other keen gardeners. These are also really good opportunities to bring in new volunteers. We have hosted workshops on Gardening basics, fruit tree care, food forest design and more. We are requesting funding to run four more of these workshops.

We also require funds to continue to purchase materials and equipment for the day-to-day running of the garden. This includes purchasing seedlings, seeds, compost, soil, tools and other gardening equipment,

The Waimamaku Community Garden has a tool library that is available free of charge for our community. We have a range of tools on offer such as a rotary hoe, pruning tools, a scythe and loppers, We would like to continue expanding on the tools that we have as it is becoming increasingly popular to borrow tools. We purchase high quality tools which saves people money and is sustainable in that people aren't purchasing tools that they will only utilize for a short time.

Project Cost

*** indicates a required field**

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Provide a detailed costs estimate for the activity. Funding requested may not exceed 50% of the total cost.

Total Cost - provide the total amount of the estimated quoted cost against the appropriate item.

Amount Requested - provide (against the item) the amount the Board is being requested to contribute.

Please Note:

- You need to provide quotes (evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- If you are applying for operating costs of a programme, please attach a programme outline

Budge

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount Must be a dollar amount.	Must be a dollar amount Must be a dollar amount.	
Koha for lawn mowing and garden maintenance	\$1,200.00	\$1,200.00	Filename: Waimamaku Community Garden FNDC .pdf File size: 6.6 MB
Workshop Expenses	\$2,000.00	\$2,000.00	No files have been uploaded
Misc garden costs	\$1,500.00	\$1,500.00	No files have been uploaded
Tool Library upgrade	\$1,000.00	\$1,000.00	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded
Equipment Purchase	\$	\$	No files have been uploaded
Utilities	\$	\$	No files have been uploaded
Hardware (e.g cement, timber)	\$	\$	No files have been uploaded
Consumable materials	\$	\$	No files have been uploaded
Refreshments	\$	\$	No files have been uploaded
Travel/Mileage	\$	\$	No files have been uploaded

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Volunteer Expenses Reimbursements	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded
Other (describe)	\$	\$	No files have been uploaded

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$5,700

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$5,700

Must be a dollar amount.

Financial Information

*** indicates a required field**

Is your organisation registered for GST? *

Yes No

GST Number

GST Number *

128-121-218

Current Funding

How much money does your organisation currently have? *

\$0.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$0.00

Must be a dollar amount.

Tagged Funds

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List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
	Must be a dollar amount.
	\$
	\$
	\$
	\$
	\$

Total Tagged Funds

Total Expenditure Amount
 \$0.00
 This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
		Pending
	\$	

Previous Funding from FNDC

Have you previously received funding from FNDC? *
 Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Irrigation system for garden	\$2,586.00	01/11/2022	Yes
	\$		

Declaration

Kaikohe-Hokianga Community Board July 2023 - June 2024
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Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

On behalf of: (full name of organisation)

Waimamaku Community Garden

New Section

We, the undersigned, declare the following:

In submitting this application:

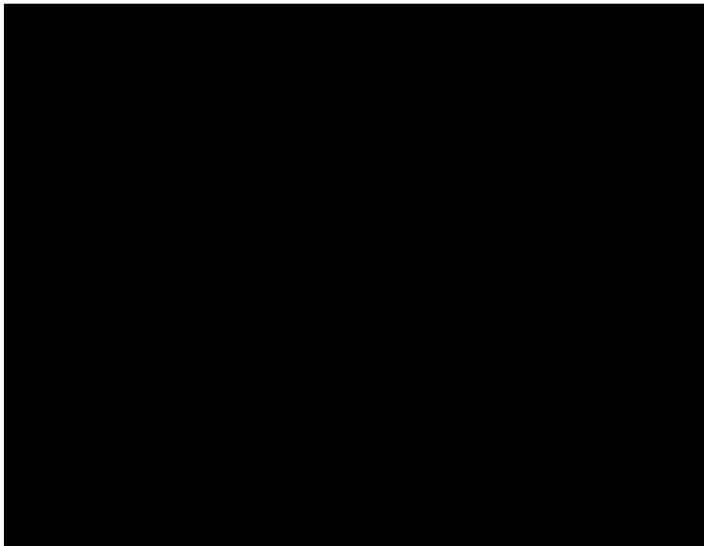
1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

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3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatory One



Signatory Two

Kaikohe-Hokianga Community Board July 2023 - June 2024
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7.4 CHAIRPERSON AND MEMBERS REPORTS

File Number: A4536029

Author: Melissa Wood, Community Board Coordinator

Authoriser: Scott May, Manager - Stakeholder Relationships

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the April 2024 member report from Chairperson Chicky Rudkin.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. KHCB Chair Rudkin Report - March 2024 - A4656099 [↓](#) 



Name: Chairperson Chicky Rudkin

Subdivision: Kaikohe

Date: 26 March 2024

Meetings Attended

Date	Meeting	Comments
6 Mar	Combined Community Board workshop - Ka Uri - Awanui	A very worthwhile discussion with other Community Board members/FNDC Staff around Climate change and in particular implications for housing, roading and community amenities. Rubbish collection and education. An initial discussion regarding the review of Community Grant policy and the 8 step Placemaking process. An informative session by Te Hiku CB about their recent award and projects
22 Mar	KHCB meeting	See FNDC website for recording
22 Mar	Kaikohe Ride for Life meeting	Pilot event organised for up to 12 riders only to participate over two days in both practical and theory bike riding opportunities.
25 Mar	LGNZ National zoom with Community Boards	Full recording of the meeting being emailed to all CB Members. Discussion points included Frank Advice survey analysis findings, work between LGNZ and Frank Advice on how to best support community boards, need for greater transparency between councils and Community boards
26 Mar	LGNZ Breakfast meeting	Visit to chambers by CE Susan Freeman-Greene and Sam Broughton, aiming to visit all councils in his first year as President. Talked about local, national issues and experiences and how for most councils they are similar e.g., rates rises, funding, and transport.
As at 26 Mar	Library and Civic Hub	No recent meetings. FNDC Staff collating December public consultation and ongoing scope discussions occurring.



Community Issues

Issue name	Comment
Kaikohe Ride for Life	This event will be a pilot event initially with the hope that it can expand and be widely advertised. Noted a little less bike annoyance in Kaikohe area.
Roading	This continues to be a major issue for most residents. Not only the roads such as the Mangakahia / Broadway intersection again but more serious issues for areas such as Panguru who have two major slips at Motuti and Runaruna Road.
Kaikohe skatepark	The overall look of the Kaikohe Skatebowl is disappointing. It looks untidy, dirty and detracts from the lovely new playground that it shares space with.



Signage		<p>There needs to be some more regular maintenance in place for the green large road signs in and around Kaikohe Hokianga. I will lodge an RFS for the signs I managed to photograph between Rawene ferry and the SH12 turn off that show very unclear print due to fading, moss and lichen growing over signs that are in a really bad state. All signage needs to be regularly checked and maintained.</p>
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Requests for Service (RFS)

Issue name	Comment
RFS 4157436	Lindvart Park Trees - falling debri, branches, leaves coupled with the sludge along curbsides causing flooding pushed across Mangakahia Road into Kaikohe East School carpark. The most recent flooding warranted a 111 call as the water lapped at classroom and office doors. In 2020 the entire block of 6 classes and office area were completely flooded resulting in all flooring and classroom equipment needing to be replaced causing extreme distribution to the school. Update - Arborist assessment has been completed and works to be scheduled to trim trees. RFS made 9 May. This RFS remains outstanding
RFS 4189889	New playground recently opened opposite McDonalds is looking better. The skate park however is a mess and in need of a facelift. <div style="display: flex; justify-content: space-around; margin-top: 10px;">   </div>
RFS 416034 (related to RFS 4178153)	Rawiri Taiwhanga Park plaque is disappointing. We take our schools to visit this park as Rawiri was a warrior in his time and a great Maori Role Model. The plaque that explains his work has many Maori words spelt incorrectly. RFS made May 28, 2023: Update - Councillors Rākena and Kapa contacted regarding correct spelling, no changes to plaque yet. This has been picked up by Te Hono team who are engaging with hapu about the appropriateness of the plaque wording.
RFS 4191130	Kohukohu speed signs review. This matter is being discussed by appropriate staff and community members.
RFS 4194482	Kaikohe: Ventia have confirmed that sweeping and cyclic edge (back of kerb) spraying works are programmed to commence in the March-April programme.



Other Issues

Opening of Papa Hawaiiiki sports complex will be at 5am, Saturday 27th April.

An exciting project coming to completion. Special thanks to all involved in this great achievement. While there may be shortfalls or further work in progress the opening will give some opportunity for sporting and social activities to progress with Winter coming on in our district.

Kapa haka Regionals 2024 - Te Tai Tokarau

The recent Regional Kapa haka event saw the very first Te Roopu Kapa haka o te Kaunihera proudly take the stage. A huge mihi to Dena-Maree, Te Hono team, FNDC staff, and our Kahika for the insight, effort, and commitment to this Kaupapa.

7.5 RURAL TRAVEL FUNDING REPORTS

File Number: A4620275
Author: Kathryn Trewin, Funding Advisor
Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Rural Travel Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the project report received from Rawene School.

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: “At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years.”

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board’s information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

Take Tūtohunga / Reason for the recommendation

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

1. Project Report - Rawene School - A4620195 [↓](#) 

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



FAR NORTH RURAL TRAVEL FUND PROJECT REPORT

A. Details

Name of organisation: Rawene School
 Contact person: Carla Robinson
 Postal address: PO Box 59 Rawene
 Telephone: 094057885 Email: office@rawene-school.nz

B. FINANCIAL (Attach copies of relevant bank statements, all invoices & receipts for grated Rural Travel Fund)

1. Community Board meeting date the grant was approved October 2023

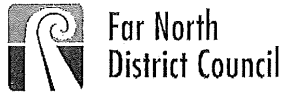
2. Please indicate the successful amount that you received
 \$ 800 excess (FNDC contribution) \$ _____ (Other Funders)
 \$ 1000 (Your Contribution) \$ 1800.00 (Total)

3. What other, if any, organisations did you receive funding from? (briefly explain using the following table)

Date	Organisation	Purpose of Funding	Amount Received
<u>NA</u>			\$
			\$
			\$
TOTAL EXPENSES			\$

4. Please explain in detail how the funding you received through the FNDC Travel Fund was spent (in the following table)

Date	Supplier/Service/Provider	Item	Expense (\$)
<u>15/11/23</u>	<u>BP260</u>	<u>MTA Vouchers</u>	<u>\$ 500 -</u>
<u>8/11/23</u>	<u>Rawene Service St</u>	<u>" "</u>	<u>\$ 720 -</u>
			\$
			\$
			\$
<i>Receipts required</i> TOTAL EXPENSES			<u>\$ 1220 -</u>



C. DESCRIPTION OF FUNDING ALLOCATION

1. What were some of the benefits in having the travel fund approved?

Tamariki participation in a range of sports increases.

2. In your opinion did the Far North Rural Travel Fund help your organisation/group increase participation in sport/recreation?

Yes, we are able to travel to more events.

D. FUNDING TIMEFRAMES

Funds must be expended within six months of being received. If funding is not spent as allocated it is expected that the funding will be returned to Council.

E. Checklist

- ✓1. Have you answered every question?
 - 1. Have you attached a recent bank statement showing the funding being spent?
- ✓2. Have you attached all receipts as proof of expenditure?

Thank you for taking the time to complete the project report. Please remember that in not returning a project report your organisation or group can be deemed ineligible for future funding.

Send your project report and attached documents to;

funding@fndc.govt.nz (PDF attachment via email preferred)

OR: mail to

Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE
0440

Or contact us;

(09) 401 5200
funding@fndc.govt.nz
www.fndc.govt.nz

Payment # 316

BP 240 Kerikeri
Kerikeri Road
Kerikeri 0470
9 4078156

15/11/2023 4:02:09 p.m.
Transaction No. 881774
*** TAX INVOICE ***
GST INCLUSIVE
GST No 108-759-615.
PUS: POS1
Cashier: ANGE

MTA VOUCHER \$50	x12	\$600.00
Subtotal		\$600.00
EFT		\$600.00
Tax amount		\$0.00

\$ 500

ANZ
BP 260 KERIKERI
KERIKERI 0230
New Zealand
MID 30186700
TSP 301867000092
TIME 15NOV23 16 02
TRAN 425316 CREDIT
ANZ Visa Debit
VISA C
CARD.....9:145
RID A000000003
PIX 1010
TVR 0000000000
TSI 0000
ARQ BD2CA24022652122
AUTH 560016
PURCHASE NZD600 00
TOTAL NZD600 00
(000) APPROVED
CUSTOMER COPY

RAWENE SERVICE STATION (2012) LIMITED

RUSSELL ESPLANADE
PO BOX 36
RAWENE 0443

GST No: 109-629-367
Email: raweneservicestation@gmail.com

Phone: 09 405 7846
Fax: 09 405 7609

November 8, 2023	Debtors Receipt	481890
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RAWENE PRIMARY SCHOOL PO BOX 59 RAWENE 4057885 4057885	Paid By: Direct Debit Payment Reference: Comment:
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Date	Type	Inv No	Reference	Comment	Amount
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Authorized by: _____

Printed: 8/11/23 1:55PM	This is Not a Tax Invoice	TOTAL	\$720.00
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Transaction History Report

Printed 11:14 AM 05 Mar 2024

Account Number
12-3097-0296680-00

Account Name
Education Admin

Page 1 of 1

Transactions from 08 Nov 2023 to 16 Nov 2023

Withdrawals with amounts between \$500.00 and \$720.00

Date	Other Party	Part	Code	Ref	Withdrawals	Deposits	Balance
08 Nov 2023	314 Rawene Service S				720.00		
16 Nov 2023	316 A B Davis	MTAVouchers			500.00		

As transaction history has been filtered to omit some transactions, or the sort order is not by date only, running balances are not shown.

Overdraft interest rates apply. Refer to your overdraft agreement. If your overdraft is unarranged the interest rate is 22.50%p.a. Interest rates are subject to change.

Transactions processed outside normal business hours may not appear on your Statement until the next business day, although they will appear immediately on your available balance.

* The exchange rate selected by Visa from a range of available wholesale rates or, if applicable, the government mandated rate to convert currency on the overseas cash withdrawal or other overseas transaction.

** The Offshore Service Margin is 1.10% for a FastCash overseas withdrawal and 2.10% for a Visa Debit overseas transaction.

*** The Retail Exchange Margin of 0.70% charged on cash withdrawals made using a Commonwealth Bank of Australia ATM.

(The Retail Exchange Margin only applies to cash withdrawals made prior to 30 October 2012.)

7.6 PROJECT FUNDING REPORTS

File Number: A4647177
Author: Kathryn Trewin, Funding Advisor
Authoriser: Scott May, Manager - Stakeholder Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the project report received from Yun Jung Do.

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

TAKE TŪHOTUNGA / REASON FOR THE RECCOMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

1. Yun Jung Do - A4647170 [↓](#) 

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor
Far North District Council
Private Bag 752
KAIKOHE 0440

Name of organisation: KAIKOHE YUN JUNG DO DEVELOPMENT TRUST.

Name & location of project: KAIKOHE MEMORIAL HALL

Date of project/activity: FEB 23RD 2023 — DEC 13TH 2023.

Which Community Board did you receive funding from?

Te Hiku Kaikohe-Hokianga Bay of Islands-Whangaroa

Amount received from the Community Fund: \$ 2500

Board meeting date the grant was approved: SEPT 2022

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please tick)
FND E INVOICE 262 789 } →	\$ 2500 ²⁵⁰⁰	00
+ INVOICE 2627 90 }	\$ 2812	50
	\$	
OUR CONTRIBUTION:	\$ 312	50
Total:	\$ 2812	50

Give a brief description of the highlights of your project including numbers participating:

GENERALLY WE HAVE 30-40 STUDENTS TRAINING TWICE WEEKLY ALL YEAR. WE ARE GRATEFUL FOR THE SPACE AND YOUR SUPPORT

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

I FIND OUR CLUB TO BE A GREAT VEHICLE TO TEACH YOUNG + OLDER STUDENTS SELF CONFIDENCE SELF ESTEEM. THESE PEOPLE A GREAT EXAMPLE OF THE DEDICATION AND SPIRIT WE HAVE IN OUR STUDENTS FROM THE KAIKOHE AND GREATLY SURROUNDING AREA. THE CREATION OF GREAT CITIZENS

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

SEE PHOTO'S

If you have a Facebook page that we can link to please give details:

This report was completed by:

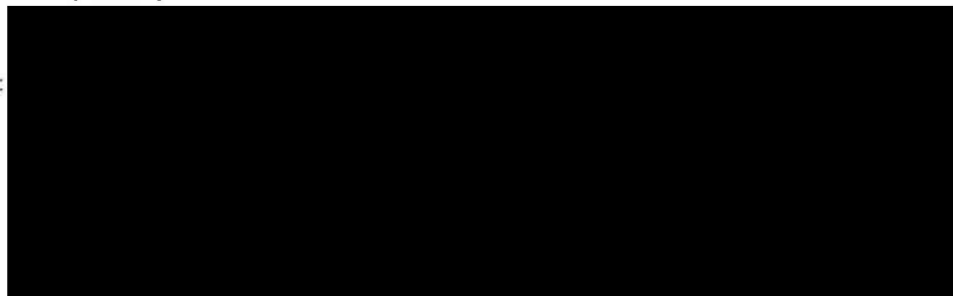
Name:

Address:

Phone

Email:

Date:



8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 KAIKOHE-HOKIANGA COMMUNITY BOARD APRIL OPEN RESOLUTION REPORT

File Number: A4536141

Author: Imrie Dunn, Democracy Advisor

Authoriser: Casey Gannon, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Kaikohe-Hokianga Community Board with an overview of outstanding open resolutions from decisions dated from 1 January 2021.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.
- There are no open resolution items for the Kaikohe-Hokianga Community Board this month.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the report Kaikohe-Hokianga Community Board April Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding open resolutions with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. **Open Resolution Report - A4649820**  

OPEN RESOLUTION REPORT

Printed: Wednesday, 10 April 2024 1:10:27 pm

Division:
Committee: Kaikohe-Hokianga Community Board
Officer:

Date From:
Date To:

Meeting	Title	Resolution	Notes
Kaikohe-Hokianga Community Board 13/12/2023	New Ground Lease to Hokianga Bowling Club over 61 Clendon Esplanade, Rawene	<p>RESOLUTION 2023/96</p> <p>Moved: Deputy Chairperson Tanya Filia Seconded: Cr John Vujcich</p> <p>That Kaikohe-Hokianga Community Board recommend that Council:</p> <p>a) approve a new ground lease to be issued to Hokianga Bowling Club Incorporated, over approximately 2700.9m2 of land being Sections 153, 157 and 158 TN OF Rawene, located at 61 Clendon Esplanade, Rawene and vested in Far North District Council as recreation reserve.</p> <p>The terms of the proposed lease shall be:</p> <p>Term: 15 years (5+5+5) – allowed for under the Reserves Act 1977</p> <p>Rental: As per FNDC Fees and Charges Schedule for a Community lease.</p> <p>\$118 plus GST for 2023/24 and reviewed annually in conjunction with the FNDC fees and Charges Schedule.</p> <p>b) approve further conditions to be negotiated and agreed upon by the Group Manager Delivery and Operations</p> <p align="right">CARRIED</p> <p><i>Note: All changes made to this Lease will go through the Kaikohe-Hokianga Community Board</i></p>	<p>12 Jan 2024 2:02pm Rockell, Michelle Report being presented to Council on 8th Feb for resolution</p> <p>23 Feb 2024 11:43am Rockell, Michelle Council passed resolution to grant the lease. a new ground lease will be drawn up and put in place</p>

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE