

AGENDA



Wednesday, 2 September 2026

Time: 10:00 am
Location: Council Chamber
Memorial Avenue
Kaikohe

Membership:

Chairperson Jessie McVeagh - Chairperson
Deputy Chairperson Scarlet Mocaraka
Member Arohanui Allen
Member Eddie Court
Member Denis Orme
Member Doug Te Wake
Member Kelly van Gaalen
Member John Vujcich

The Local Government Act 2002 states the role of a Community Board is to:-

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Kaikohe-Hokianga Community Board Meeting
will be held in the Council Chamber, Memorial Avenue, Kaikohe on:
Wednesday 2 September 2026 at 10:00 am

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1 KARAKIA TĪMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**4 NGĀ TONO KŌRERO / DEPUTATION**

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5919090

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Kaikohe-Hokianga Community Board to confirm that the minutes are a true and correct record of the previous meetings.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board confirm the minutes of the meeting held 5 August 2026 to be a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

The Kaikohe-Hokianga Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITIHINGA / ATTACHMENTS

- 1. 2026-08-05 Kaikohe-Hokianga Community Board Minutes - A5899556** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

UNCONFIRMED

Kaikohe-Hokianga Community Board Meeting Minutes

5 August 2026

**MINUTES OF
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON WEDNESDAY, 5 AUGUST 2026 AT 10:01AM**

PRESENT: Chairperson Jessie McVeagh, Deputy Chairperson Scarlet Mocaraka (online), Member Eddie Court, Member Denis Orme, Member Doug Te Wake, Member Kelly van Gaalen, Member John Vujcich.

STAFF PRESENT: Melissa Wood (Community Board Coordinator), Kathryn Trewin (Funding Advisor), Piripi Rākena (Kaiahi Kaupapa Māori), Peggy Veen (Principal Advisor), Guy Holroyd (Chief Executive Officer), Marysa Maheno (Democracy Advisor), Ken Lewis (Manager – Communications & Engagement).

1 KARAKIA TIMATANGA / OPENING PRAYER

10:01AM the meeting commenced with a karakia by Member Doug Te Wake.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

The board noted the apologies received from Crs Arohanui Allen and John Vujcich.

3 NGĀ KŌRERO A TE HEAMANA / CHAIRPERSON ANNOUNCEMENTS

Chair Jessie McVaegh acknowledged the passing of rangatira in our communities. Isie Bristow, Robert (Blue) Newport, and Sam Papa.

4 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Neil Phillips spoke in regard to an ongoing historical issue. Also provided a verbal update on his petition he brought to the Kaikohe-Hokianga Community Board meeting in May.

The Chief Executive Officer, Guy Holroyd, provided an update on Councils decision for the Governance Head Start Programme.

5 NGĀ TONO KŌRERO / DEPUTATIONS

Sri Lockyer - ChargeNet

6 NGĀ KAIKŌRERO TAHUA / FUNDING APPLICATION SPEAKERS

Peter McCraith – North Hokianga A and P Association

Komene Marino – Pūmanawa Āwhina

Phil Waggot – Splashsave Foundation

Shelly Pomare – Te Ringa Hapai Pathways Charitable Trust

Keringawai Evans – Te Tai Tokerau Tarai Waka Inc

At 11:25AM, Member Denis Orme left the meeting.

At 11:26AM, Member Denis Orme returned to the meeting.

At 11:27AM, Member Eddie Court left the meeting.

At 11:32AM, Member Eddie Court returned to the meeting.

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Kaikohe-Hokianga Community Board Meeting Minutes

5 August 2026

7 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**7.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A5877867, pages 8 - 9 refers

RESOLUTION 2026/78

Moved: Chairperson Jessie McVeagh

Seconded: Member Doug Te Wake

That the Kaikohe-Hokianga Community Board confirm the minutes of the meeting held 1 July 2026 to be a true and correct record subject to the requested amendment on page 1 of the minutes, to remove Richard Waggot, who did not speak.

CARRIED**8 NGĀ PŪRONGO / REPORTS****8.1A FUNDING APPLICATIONS**

Agenda item 7.1 document number A5866739, pages 18 - 22 refers

RESOLUTION 2026/79

Moved: Deputy Chairperson Scarlet Mokaraka

Seconded: Member Eddie Court

- a) That Kaikohe-Hokianga Community Board approve the sum of \$500 (plus GST if applicable) be paid from the Board's Community Grant Fund account Claire Gordon for costs towards Māngungu Day exhibition.**

CARRIED**8.1b FUNDING APPLICATIONS****RESOLUTION 2026/80**

Moved: Chairperson Jessie McVeagh

Seconded: Member Doug Te Wake

That Kaikohe-Hokianga Community Board approve the sum of \$9,890 (plus GST if applicable) be paid from the Board's Placemaking Fund account to North Hokianga A&P Association for costs towards replacement of goalposts on the sports field.

CARRIED**8.1c FUNDING APPLICATIONS****RESOLUTION 2026/81**

Moved: Member Kelly van Gaalen

Seconded: Deputy Chairperson Scarlet Mokaraka

That Kaikohe-Hokianga Community Board approve the sum of \$2,760 (plus GST if

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Kaikohe-Hokianga Community Board Meeting Minutes

5 August 2026

applicable) be paid from the Board's Community Grant Fund account to Pūmanawa Āwhina for costs whānau social sports activations in Kaikohe.

Against: Member Denis Orme

CARRIED**8.1d FUNDING APPLICATION****RESOLUTION 2026/82**

Moved: Member Denis Orme

Seconded: Member Eddie Court

That Kaikohe-Hokianga Community Board approve the sum of \$2,500 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Splashsave Foundation for costs towards Wai Ora Far North – Splashsave Water Safety Course.

In Favour: Chairperson Jessie McVeagh and Members Eddie Court, Denis Orme and Doug Te Wake

Against: Deputy Chairperson Scarlet Mokaraka and Member Kelly van Gaalen

CARRIED**8.1e FUNDING APPLICATION****RESOLUTION 2026/83**

Moved: Member Kelly van Gaalen

Seconded: Member Doug Te Wake

That Kaikohe-Hokianga Community Board leave to lie the funding application from Te Ringa Hapai Pathways Charitable Trust for costs towards community programme delivery infrastructure until they can provide a business case what gaps they are filling that other social service providers are missing.

CARRIED

At 11:53AM Cr John Vujcich arrived at the meeting.

8.1f FUNDING APPLICATION**RESOLUTION 2026/84**

Moved: Chairperson Jessie McVeagh

Seconded: Member Denis Orme

That Kaikohe-Hokianga Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Tai Tokerau Tarai Waka Inc for costs towards Te Hekengamai Te Hau Komaru Waka Hauora Festival 2026

CARRIED

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8.1g FUNDING APPLICATION**RESOLUTION 2026/85**

Moved: Member Kelly van Gaalen

Seconded: Member Denis Orme

That Kaikohe-Hokianga Community Board approve the sum of \$1,000 (plus GST if applicable) be paid from the Board's Community Pride of Place Fund account to Village Arts Trust for costs towards production of a historic Kohukohu brochure

CARRIED**8.1h FUNDING APPLICATION****RESOLUTION 2026/86**

Moved: Member Denis Orme

Seconded: Member Eddie Court

That Kaikohe-Hokianga Community Board approve the sum of \$1,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Hokianga Women's Group for costs towards 2027 Kohukohu Spring Show

CARRIED**8.2 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 7.2 document number A5528237, pages 39 - 39 refers

RESOLUTION 2026/87

Moved: Member John Vujcich

Seconded: Member Doug Te Wake

That the Kaikohe-Hokianga Community Board note the August 2026 member reports from Chair McVeagh and Member Orme.

CARRIED**9 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****9.1 OPEN RESOLUTIONS - AUGUST 2026**

Agenda item 8.1 document number A5877846, pages 52 - 52 refers

RESOLUTION 2026/88

Moved: Member Denis Orme

Seconded: Chairperson Jessie McVeagh

That the Kaikohe-Hokianga Community Board receive the report Open Resolutions - August 2026.

CARRIED

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Kaikohe-Hokianga Community Board Meeting Minutes

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10 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Member Doug Te Wake closed the meeting with karakia.

11 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 12:02PM.

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 2 September 2026.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 CHAIRPERSON AND MEMBERS REPORTS

File Number: A5528239

Author: Melissa Wood, Community Board Coordinator

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the September member report from Chair Jessie McVeagh.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

- 1. KHCB Chair McVeagh Report September 2026 - A5919140**  

Member's Report

Name: Jessie McVeagh

Subdivision: South Hokianga

Date: 14.8.26

Meetings Attended

Date	Meeting	Comments
4 th August	Extraordinary Hui (online)	
4 th August	Nga Ngaru Takiwa hui (online)	Update on KHCB and FNDC; climate adaptation panels, footpaths, traffic calming
5 th August	KHCB Monthly Hui	Public Forum, Funding, Workshops, Electric Vehicle chargers, Memorial Hall upgrades
11 August	OORRA	Update Ratepayers, boat trailer parking, CCTV, footpaths, wastewater, roading
13 August	Strategic Planning KHCB	
14 August	RAD Rawene	Update on community managed FNDC building.

Community Issues

Issue name	Comment
Impact of increasing storms and extreme weather events	Stormwater, drainage, flooding, landslides, access to homes, damaged water supplies, damaged roads are becoming more frequent and more widespread.
Rawene Campus	Use, lease, maintenance and management of the Rawene Campus.
Safety in the community	Increased crime, Meth use, and safety of people in their homes and businesses. Call for CCTV to assist in public safety.
Kokohuia Rd	Ongoing concern re potential slip/s and drainage. * Traction sealing work has begun
Facilities for Taitamariki	Ideas and issues from various community groups. *Some of these aspirations have been prioritised in KHCB DRAFT Strategic Plan. Plunket Playground completed.

Pioneer Walk beach access	Stormwater works, Chamber, beach access, reserve. Beautification and beach access worked through with locals and residents. *update: work to begin soon.
Vegetation control on roadsides, footpaths	July 1 st the new contract started.
Wharekawa/ Opara/ Mountain and Wekaweka roads	Level of maintenance of roads. Confirm where the FNDC road ends on Mountain Rd and Wekaweka rd. * Updates on official road end?
Wastewater systems in Hokianga	High level of hapu and community concern. Te Wahapu Members have asked FNDC to be included in the process. Hui will be held in the area with hapu at marae. *Testing of Waiarohia Awa below WWTP requested to check for contamination by seepage. Electrocoagulation system is now operating at Rawene WWTP.
Housing, Elderly housing, people living in vehicles	Housing is an ongoing concern for our community. Increasing number of people are living in vehicles in public parking spaces, sometimes with antisocial behaviour. General concern for the future of elderly housing.
Coastal erosion, Omapere and Opononi	Coastal erosion continues to put FNDC wastewater, water and roading infrastructure at risk, as well as creating ongoing problems for beach access. These issues are likely to be captured in the climate adaptation planning. * Community Panels of local people are being formed.
Footpath for Koutu, Freese Park, Horeke and Panguru	Designs for these new footpaths are underway.
Dust suppression	Near all marae and Kohanga reo on unsealed roads; esp. Otua and Waimamaku
Access to all roads during storm and heavy rain events	SHW 12 at Taheke and Waimamaku, both ends of Omanaia road * Te Piiti Marae on Omanaia rd is a Civil Defence point but access is difficult due to flooding. * Request for KHCB to meet with Waka Kotahi.
Parking in Opononi Omapere	In summer numerous vehicles with boat trailers take up most of the parking near Opononi and Freese Park, creating safety concerns by parking over the footpaths, narrowing the road in places, and inconvenience for locals, esp. elderly and whaikaha, children to access the shops and beach. *discussion underway for parking time limits and monitoring.

Traffic calming	Hokianga Harbour Drive, Freese Park road. Waima SHW 12 change to speed limit outside Waima Kura entrance.
Public Toilets	Lack of public toilet in Mangamuka and Waimamaku. Faulty flush system and condition Freese Park public toilet. Petition received from Waimamaku business owners and locals asking for a public toilet. *Locals will ask Waimamaku business owner if possible, for public to use external access to toilet in the meantime. North Hokianga Member and Councillor are to meet with Mangamuka community members to discuss.
Use of coastal area Opononi Omapere	Reserves have bollards cut, rocks moved to enable vehicles onto picnic area, whanau spaces, beach. Discussion on proposals for how beaches and reserves are used, what activities are/are not supported by the hapu and community.
Dog control	Dangerous and wandering dogs, attacks, perceived lack of FNDC response to calls. New policies are being developed for dog control.

Requests for Service (RFS)

RFS number	Date	Comment
RFS 4303071 REQ-83461	7.7.26	Support member of the public with access to driveway issue Waiotemarama. Update Requested.
RFS 4304798	17.6.26	Displaced protection over stormwater drain. *Update requested.
REQ-82766	7.6.26	Support for whanau in reducing the speed limit on Koutu Road from 100km.
RFS 4302739 4301960	5.6.26	Bridge and road subsidence near end of Wekaweka Rd, causing flood risk to homes, potential cutting off access for residents. Update requested.
4290623	2.3.26	Marmon Road berm mowing. Scheduling update requested. Drains were cleared.
4199835	2.3.26	Freese Park Road footpath and traffic calming
4280712, 4279991,	25.2.26	Koutu Loop Rd, Rawene Road, and Parnell st Rawene, roading. Confirmation on completion requested.
4271283, 4272291,	3.10.25 26.1.26	Flooding from Kokohuia Rd into garage, road maintenance, Elected Member Support

4277467, 4285342		Concerns re potential slips above the road and homes, whose responsibility is it to seek engineer report? * final update requested.
RFS 4277188	14.11.25	Elected Member Support Duddy's road hole in road surface *Scheduled for replacement in Feb 2026. Update requested.
4272447, 4269818	30.10.25	Elected Member Support Pioneer Walk Stormwater works, Chamber, beach access. *Update; redesign with landowners
4278630	24.11.25	4278630 24.11.25 Bollard removed at Freese Park. This seems to have been removed again. *Staff are following up. Update requested
4285670	29.1.26	Boat trailer and vehicle parking in Opononi and Omapere creating hazards and frustration in community.

Other Issues

- *Public concern of impact of new Waters CCO, potential Unitary Authority.
- *Possibility for FNDC to support water tanks to homes; potential bulk purchasing and pay off via rates.
- *How FNDC might support local employment, business and education.
- *Positive feedback on the new Kaikohe Library and Civic Hub 'Te Ata Haere', a beautiful place that will uplift our town, serve many groups and generations, and bring in people to spend time and money in Kaikohe.
- *Discussion on new uses for 'Old Library' building and space.

7.2 FUNDING APPLICATIONS

File Number: A5919385

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises the applications received for the Local Community Grant funding to enable the Kaikohe-Hokianga Community Board to determine which applications will receive funding at the meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Four new applications have been received requesting a total of **\$18,591**.
- The Board has **\$76,422** remaining in Community Grant funding for the 2026/27 financial year.
- The Board has **\$85,010** remaining in Pride of Place funding for the 2026/27 financial year.

TŪTOHUNGA / RECOMMENDATION

- a) That Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Board's Community Grant Fund account Hokianga Country Music Club for costs towards 2026 Hokianga Country Music Festival.

TŪTOHUNGA / RECOMMENDATION

- b) That Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Rhys Evans for costs towards Kohukohu Cèilidh.

TŪTOHUNGA / RECOMMENDATION

- c) That Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Robert Harris for costs Pikipāria Marae carving project.

TŪTOHUNGA / RECOMMENDATION

- d) That Kaikohe-Hokianga Community Board approve the sum of **\$xxx** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Tupuhaere ki te rangi for costs towards Tupu Ora.

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's LTP. The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;

4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments
a) Hokianga Country Music Club – 2026 Hokianga Country Music Festival	\$6,298	\$4,400	The applicant seeking funding from the Board towards the 2026 Country Music festival. The amount they have requested includes funding towards artist accommodation. The amount recommended would cover venue hire, ferry costs, van hire, promotional costs and APRA fees. In 2025 they were granted \$2,512 for similar costs. This meets community outcomes 2,3,5
b) Rhys Evans – Kohukohu Cèilidh	\$650	\$650	The applicant is seeking funding to venue and equipment hire, as well as late ferry fares. This is the first application for this annual event. This meets community outcomes 2,3,5
c) Robert Harris – Pikipāria Marae	\$3,000	\$2,000	The applicant is seeking funding towards costs for a carving project at Pikipāria marae. The applicant has undertaken similar projects as a training programme for local communities. The application is for equipment to provide access to more local participation. This meets community outcomes 1,2,3,5
d) Tupuhaere ki te rangi – Tupu Ora	\$8,643	\$2,643	The applicant is seeking funding to run a free weekly sports, hauora activities and shared kai for tamariki and whānau. They received \$5,983 for this kaupapa in May 2025. The amount recommended would cover venue and equipment hire, as well as sporting equipment purchase costs. They have requested \$6,000 towards kai costs, but do not appear to have made funding applications to any other funder. This meets community outcomes 2,3,5

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants are required to complete a standard application form and provide supporting information.

For each application the Board has three options.

Option 1 Authorise funding for the full amount requested.

Option 2 Authorise partial funding.

Option 3 Decline funding.

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provisions have been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITI HANGA / ATTACHMENTS

1. KHCB Funding Application Summary - A5919350 [↓](#) 

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy and Te Pae o Uta.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance. Community Boards hold the delegation to approve Community Grant Funds.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in each of the individual applications.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

The full application is supplied to the Board under separate cover to maintain the privacy of the information provided by the applicant

KHCB2627/24

Application ID	KHCB2627/24
Applicant	Hokianga Country Music Club
What sector do you/your organisation work in	Arts/Culture/Heritage
Applicant Project Contact	Medina Davis
Position	Treasurer

Please briefly describe the purpose of your organisation	HCMC promotes and shares country music throughout the Hokianga district, providing performance opportunities for people of all ages and abilities. Through its annual festival and community events, HCMC attracts visitors, supports local tourism, fosters musical talent, encourages community participation, and strengthens social connections through inclusive entertainment and fellowship.
Number of Members	150
Project Title	2026 Hokianga Country Music Festival
Type of Activity	Art/Culture/Heritage
Start Date	25/09/2026
Location	Opononi Hotel,Hall, Bowling Club, Waimamaku Bar n Grill, Kohukohu Hotel
Is there an entry fee/charge?	Yes
If yes, how much?	40.00
How many active participants, including volunteers?	850
How many visitors/audience members/clients do you expect?	800
Have you engaged with tangata whenua about your project?	Yes
Have you engaged with the community about your project?	Yes
Who will benefit from your project, and how?	The Hokianga Country Music Festival is held across venues in Waimamaku, Opononi, Rawene, and Kohukohu, showcasing the unique character, hospitality, and natural beauty of the Hokianga.

	Continuous live music is performed throughout the weekend, while visitors enjoy the harbour views, rural landscapes, local attractions, and welcoming communities that encourage many to return year after year. The festival attracts an estimated 1,000 visitors, providing a valuable economic boost to local accommodation providers, cafés, takeaways, retail businesses, service stations, and the Hokianga Ferry. Many attendees also travel to Kohukohu, offering an opportunity to explore one of the district's hidden gems. The festival's success relies on the commitment of volunteers, including local Lions Club members, door teams, courtesy van drivers, and the organising committee. Their collective efforts in coordinating venues, entertainment, accommodation, funding, promotions, and event logistics ensure a successful annual event that brings together visitors, performers, businesses, and communities across the Hokianga.
What is the total cost of your project?	61,474.00
What is the amount you are requesting from the Board?	6,298.00
How much money does your organisation currently have?	18,094.00
How much of this money is already committed?	18,094.00
Have you previously received funding from FNDC?	Yes
Purpose	KHCB Fund-HCMC Festival
Amount	2,512.00
Date	08/08/2025
Project Report Submitted	Yes
Purpose	KHCB Fund-HCMC Festival
Amount	3,000.00
Date	19/07/2024
Project Report Submitted	Yes

The full application is supplied to the Board under separate cover to maintain the privacy of the information provided by the applicant

KHCB2627/33

Application ID	KHCB2627/33
Applicant	Mr Rhys Evans
What sector do you/your organisation work in	Arts/Culture/Heritage
Applicant Project Contact	Mr Rhys Evans
Position	Cèilidh Organiser

Please briefly describe the purpose of your organisation	To facilitate community gathering via the Kohukohu Cèilidh
Number of Members	2
Project Title	Kohukohu Cèilidh
Type of Activity	Art/Culture/Heritage
Start Date	21/11/2026
Location	Kohukohu Town Hall
Is there an entry fee/charge?	Yes
If yes, how much?	10.00
How many active participants, including volunteers?	90
How many visitors/audience members/clients do you expect?	80
Have you engaged with tangata whenua about your project?	No
Have you engaged with the community about your project?	No
Who will benefit from your project, and how?	The Kohukohu Cèilidh is a Hokianga tradition, a gathering centered on Celtic music, dance, and togetherness finds its heart in whanaungatanga. A cèilidh breaks down social barriers, emphasizing kotahitanga and unity through guided dance, music and song in an event open to all backgrounds, abilities, and ages. Thanks to the welcoming manaakitanga of the community hall committee and volunteers providing an accessible space, existing and new bonds are

	reinforced over shared kai and conversation. Rangatahi are encouraged and welcomed to participate, thereby continuing and extending the traditions, and ensuring this cultural practice remains vibrant, inclusive, and forward-looking.
What is the total cost of your project?	2,210.00
What is the amount you are requesting from the Board?	650.00
How much money does your organisation currently have?	0.00
How much of this money is already committed?	0.00
Have you previously received funding from FNDC?	No

The full application is supplied to the Board under separate cover to maintain the privacy of the information provided by the applicant

KHCB2627/32

Application ID	KHCB2627/32
Applicant	Mr Robert Harris
What sector do you/your organisation work in	Arts/Culture/Heritage
Applicant Project Contact	Mr Robert Harris
Position	Project lead
Applicant Project Contact	
Position	

Please briefly describe the purpose of your organisation	This is an individual application. The intention of this kaupapa is to carve our whare tupuna at our marae Pikiparia in Kohukohu, North Hokianga.
Number of Members	10
Project Title	Pikiparia Marae
Type of Activity	Art/Culture/Heritage
Start Date	01/12/2026
Location	Kohukohu
Is there an entry fee/charge?	No
If yes, how much?	
How many active participants, including volunteers?	10
How many visitors/audience members/clients do you expect?	100
Have you engaged with tangata whenua about your project?	Yes
Have you engaged with the community about your project?	Yes
Who will benefit from your project, and how?	My intention is to carve and construct some whakairo for our marae Pikiparia. These carvings and the stories they hold are who we are and who we

	descend from, to know and understand this provides a sense of belonging which is highly beneficial and the foundation of who we are as maori. The carvings will uplift the marae and continue to serve not only Pikiparia but the wider hapu of Te Ihutai and the Kohukohu community.
What is the total cost of your project?	200,000.00
What is the amount you are requesting from the Board?	3,000.00
How much money does your organisation currently have?	2,000.00
How much of this money is already committed?	1,500.00
Have you previously received funding from FNDC?	No

The full application is supplied to the Board under separate cover to maintain the privacy of the information provided by the applicant

KHCB2627/27

Application ID	KHCB2627/27
Applicant	Tupuhaere ki te rangi
What sector do you/your organisation work in	Sport/Recreation
Applicant Project Contact	Mr Matthew Kopa
Position	Chairman

Please briefly describe the purpose of your organisation	To empower tamariki, rangatahi and whānau to achieve their fullest potential through education, hauora, sport, leadership and lifelong learning.
Number of Members	100
Project Title	Tupu Ora
Type of Activity	Sport and Recreation
Start Date	10/08/2026
Location	Lindvart Park
Is there an entry fee/charge?	Yes
If yes, how much?	500.00
How many active participants, including volunteers?	200
How many visitors/audience members/clients do you expect?	200
Have you engaged with tangata whenua about your project?	No
Have you engaged with the community about your project?	Yes
Who will benefit from your project, and how?	Our programme benefits tamariki and their whānau by providing free weekly sport and hauora activities in a safe, inclusive environment. Tamariki develop confidence, teamwork, resilience, and healthy lifestyle habits while building positive relationships with coaches and peers. Whānau are encouraged to participate alongside their children, strengthening family connections and creating opportunities to be active together. Every session concludes with a healthy shared meal,

	removing the financial burden of providing dinner one night each week. By offering the programme locally and free of charge, we also reduce barriers such as travel costs and participation fees. Our 2025 programme attracted more families than expected, highlighting the strong need for accessible, community-based activities that support the wellbeing of both tamariki and whānau.
What is the total cost of your project?	12,143.00
What is the amount you are requesting from the Board?	8,643.00
How much money does your organisation currently have?	10,011.71
How much of this money is already committed?	3,500.00
Have you previously received funding from FNDC?	Yes
Purpose	After School programme
Amount	5,983.00
Date	05/06/2025
Project Report Submitted	Yes

7.3 PROJECT FUNDING REPORTS

File Number: A5919387

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the project reports received from:

a) Rawene Community Library

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

TAKE TŪHOTUNGA / REASON FOR THE RECOMMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

1. Rawene Community Library - A5919351 [↓](#) 

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



Project Report COMMUNITY GRANT FUND - LOCAL

FNDC
03 AUG 2026

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: RAWENE COMMUNITY LIBRARY TRUST

Name & location of project: "Spring Mingle" "Celebrate Local Writers" Rawene Community Library, Parnell St. Rawene

Date of project/activity: September 2025 July 2026

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga ✓

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$1,181.00

Board meeting date the grant was approved: May 2024

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	Amount	Receipt/s attached (please tick)
"Spring Mingle" - September 2025	\$	
Please see attached statement of costs	\$321.00	
A total of six musicians contributed their equipment, time and talent for the event	\$	
	\$	
"Celebrate Local Writers" - July 2026		
Please see attached statement of costs	\$630.00	
Library Trustees contributed time & experience to liaise with authors and community	Total: \$	
Rawene Library costs to set up Promotion material, colour photocopying and distribution, plus sundry consumables	\$230.00	
	\$1,181.00	

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Give a brief description of the highlights of your project including numbers participating:

"Spring Mingle" - September 2025, A well attended Saturday afternoon event featuring live music performance and light refreshments - approx. 50 people
 "Celebrate local Writers" - July 2026. A well attended Saturday afternoon event featuring readings by four local authors and a Panel Discussion on writing. Light refreshments - approx 50 people

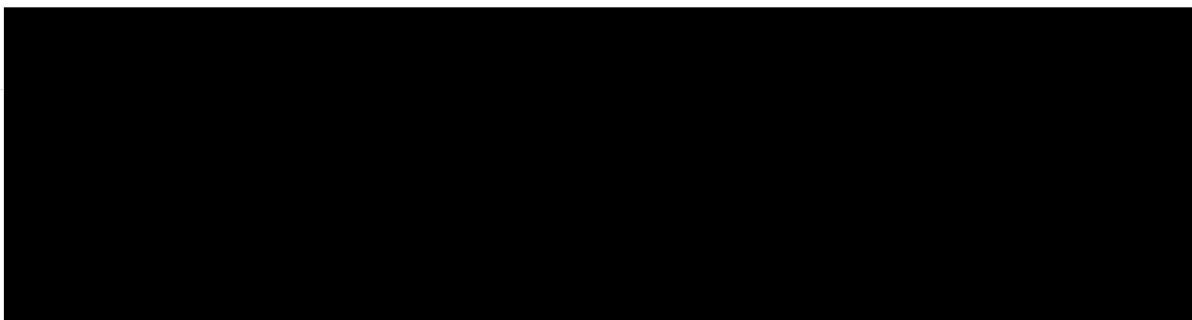
Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

The Rawene Community Library Trust had originally planned to hold a family film evening to raise awareness of the library. This event has been put on hold due to two Trustees moving out of the district. The Trust was able to organise two smaller events, thanks to our local musicians and writers. Both events were very well received and made possible by the Community Grant from the Kaikohe/Hokianga Community Board.
 There has been an increase in interest for the Library since these two events; a very positive outcome within the community

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Please find attached the colour printed advertising flyers for the two events, with acknowledgement to the Far North District Council Community Grant Fund.
 An announcement was made at both events acknowledging the Kaikohe/Hokianga Community Board Community Grant Fund.

If you have a Facebook page that we can link to please give details:



Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
 Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

7.4 KAIKOHE-HOKIANGA COMMUNITY BOARD FUNDING - COMMUNITY GUIDANCE

File Number: A5919495

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The Board adopted their Community Guidance for Funding in June 2026. The Board has indicated they would like to add guidance for applicants who are based outside of the area.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Each Community Board has different funding priorities
- This guidance is specifically for applicants requesting funding from the Kaikohe-Hokianga Community Board.
- This aligns with the Boards current Strategic Plan and can be updated as Board priorities are updated. It can also be included as the Strategic Plan when it is updated.
- The additional guidance is highlighted in yellow on the attached document.

TŪTOHUNGA / RECOMMENDATION

That Kaikohe-Hokianga Community Board adopt the updated “Community Guidance for funding from Kaikohe-Hokianga Community Board” to provide guidance to applicants from their community seeking funding from Kaikohe-Hokianga Community Board, specifically those based outside of the ward/district.

1) TĀHUHU KŌRERO / BACKGROUND

The Board adopted their Community Guidance for Funding in June 2026. The Board has indicated they would like to add guidance for applicants who are based outside of the area.

This guidance would require applicants who are not based within either the Kaikohe-Hokianga Ward or the Far North District to include letters of support from at least one organisation or group that is based within the ward that is aligned with their project.

An example of this is an application from an organisation based in Auckland seeking funding to run a project within the ward. They would need to show that they are working with, or have support from, local organisations or participants. This shows that they are not coming in and working in isolation where another organisation may be based or doing similar work.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed guidance is a companion document for the Community Board Funding Policy.

The Board has three options.

Option 1 Adopt the updated guidance as attached to this report

Option 2 Adopt the updated guidance with amendments

Option 3 Decline to adopt the updated guidance

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Having a guidance from the Board allows applicants clarity as to what type of applications are likely to be more successful when they apply, as well as helping them understand the full range of issues that may affect decisions made by the Board.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

This report has no financial implications or budgetary provision from the Board.

ĀPITIHINGA / ATTACHMENTS

1. Updated KHCB Community Funding Guidance - A5919376 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Board Funding Policy and Te Pae o Uta.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	No budgetary provision is required for this guidance. Grants are allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



adopted June 2026

Community Guidance for funding from Kaikohe-Hokianga Community Board

This guidance is provided specifically for applicants apply for funding from Kaikohe-Hokianga Community Board.

Applicants should be aware that funding is contestable and no application or applicant is guaranteed funding at time of application.

The Board specifically encourages applications that are community-led and community focussed. Funding applications from organisations based outside of the ward or district should include letters of support from at least one organisation or aligned group that is based within the ward.

Events

The Board encourages applications for events and as a general guideline considers funding of up to \$1,500 for a one day and \$3,000 - \$5,000 for a multi-day event. The Board may prefer to fund a specific part of an application, rather than a set amount, and each application is considered on a case by case basis.

Matariki/Christmas Funding

- The Board has set aside a total amount of \$10,000 for events taking place at Matariki and a total amount \$10,000 for Christmas.
- Applications for Matariki 2027 events close in the first week of April 2027, with the funding decisions made at the May 2027 meeting.
- Applications for Christmas 2026 events close on 5 August 2026 and will be considered at the September 2026 meeting.
- All applications for these events will be considered at the same time. Depending on the applications received, the Board may choose to grant all, some or none of the total pool funding amount set aside for each of these festivals.

Multi-Year Applications

While the policy allows the board to grant funding for a recurring event or activity for the remainder of their triennium, the Board has indicated that they prefer to receive a new application each year.

Frequency of consideration

Applications will be considered at the next appropriate Board meeting after a complete application is received. Applications closing dates and meeting dates and the line for the online application can be found at <https://www.fndc.govt.nz/your-district/funding/Community-Board-Fund>



adopted June 2026

Pride of Place Applications

The Board has indicated that they would prefer to consider all Pride of Place funding applications quarterly, to allow more strategic funding decisions to be made to enable communities to prepare stronger applications and take time to collaborate with other funders and organisations.

The current closing dates for Pride of Place Funding applications for 2026 are:

- 8 July 2027 (to be considered at the August meeting)
- 28 October 2027 (to be considered at the November meeting)

Acknowledgement of funding

The Board has noticed that acknowledgement of funding granted to applicants has been varied. They recommend the following acknowledgement is undertaken by funding recipients at a minimum.

- Social media and posts
- Photo of the completed project
- Acknowledgement of the funding via Meta/FaceBook, including tagging the Kaikohe-Hokianga Community Board page (<https://www.facebook.com/kaikohe.hokianga.communityboard>)
- Proof of the use of Kaikohe-Hokianga Community Board logo/signage at the event.
- Large grants for physical projects require a more permanent acknowledgment (plaque or logo imprint)

What the Board will not fund

As outlined in the Community Grant Funding Policy, the following are not able to be funded by the Board:

- conference attendance;
- political organisations;
- retroactive funding;
- wages or salary;
- activities deemed objectionable;
- commercial activities, unless of direct benefit to the community;
- projects outside of the local area, unless of direct benefit to the local community;
- projects on private property, unless of direct benefit to the community;
- organisations who receive the bulk of their funding from central government (excluding the Community Organisation Grant Scheme);
Please Note: Schools who receive the bulk of their funding from central government are eligible to apply for events/projects that sit outside of the daily curriculum or school hours and are open to the community)
- applicants who have failed to successfully submit a Project Report for a project funded within the last five years.

In addition, the Board generally does not grant funding for:

- Kai/Food
- Petrol
- Travel outside of the district (eg to attend sports events).

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adopted June 2026

Help with making an application

Applicants who have queries about making an application, or would like to meet with someone to help them complete an application for funding can contact the Funding Advisor directly by calling 09 401 5775 or emailing funding@fndc.govt.nz

This guidance is subject to change as associated plans are updated and Board priorities change.

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 OPEN RESOLUTIONS - SEPTEMBER 2026

File Number: A5919104

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Kaikohe-Hokianga Community Board with an overview of outstanding open resolutions and actions for Kaikohe-Hokianga Community Board.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.
- This report introduces the inclusion of 'action points' in this reporting going forward.
- Action points are a mechanism to capture actions that are not part of a formal decision/resolution but require follow up or confirmation from staff.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the report Open Resolutions - September 2026.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

Since some reports received by this Board are informational, they do not generate open resolution items. However, a need has been identified to record and track action points arising from information reports or meeting discussions.

There are currently no action point open items recorded. Moving forward, these will be captured and reported at Board meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Managers will assist in recording and following up outstanding open resolutions or actions points with their staff.

Community Board Coordinators will assist where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings, following the printing of an agenda. Democracy Services staff will support the process by generating reports.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITI HANGA / ATTACHMENTS

1. Open Resolution Report - September - A5934242  

Action Sheets Report	Division: Committee: Kaikohe-Hokianga Community Board Officer:	Date From: Date To: Printed: Wednesday, 26 August 2026 9:57:48 AM
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Meeting	Officer/Director	Section	Subject
Kaikohe-Hokianga Community Board 1/07/2026	Sumpter, Hilary	Reports	Te Puna O Kupenuku Lease Update
RESOLUTION 2026/61			
Moved: Chairperson Jessie McVeagh			
Seconded: Member Kelly van Gaalen			
That Kaikohe Hokianga Community Board recommend that Council:			
a) do not renew the lease; and			
b) request that staff work with current tenants to secure future tenancy including Te Wananga o Hokianga being one of those tenants.			
CARRIED			
06 Aug 2026 9:49am Executive Assistant to Group Manager – Delivery & Operations			
Following the CB resolution to not renew the lease, the report will be going to Council in August. Dispute resolution has been attempted but we haven't had a response from lessee. Fixtures have also been removed			
from the campus without our Consent.			

Meeting	Officer/Director	Section	Subject
Kaikohe-Hokianga Community Board 8/04/2026	Proctor, Tanya Proctor, Tanya	Reports	Kaikohe-Hokianga Town Beautification prioritisation 2025/26
RESOLUTION 2026/27			
Moved: Chairperson Jessie McVeagh			
Seconded: Member Kelly van Gaalen			
That the Kaikohe-Hokianga Community Board			
a) confirms allocation of up to \$58,254 of the FY2025/26 Town Beautification capital budget to Horeke village for a coordinated programme of eligible town beautification works:			
b) notes that specific project components will be refined through Board and community input and internal feasibility, and maintenance checks consistent with capital budget eligibility requirements.			
CARRIED			
18 May 2026 12:30pm Community Board Coordinator			
Progressing with community for input. pending feedback from Horeke.			

Action Sheets Report	Division:	Kaikohe-Hokianga Community Board	Date From:
	Committee:		Date To:
	Officer:		Printed: Wednesday, 26 August 2026 9:57:48 AM

Meeting	Officer/Director	Section	Subject
Kaikohe-Hokianga Community Board 1/07/2026	Ivicheva, Kate Ackers, Roger	Reports	Electric Vehicle Charging Infrastructure
RESOLUTION 2026/65			
Moved: Member John Vujcich			
Seconded: Member Doug Te Wake			
That Kaikohe-Hokianga Community Board endorse the granting of leases for sites managed by the Far North District Council to facilitate the installation of public EV charging infrastructure in off-street public carparks and in areas of council parks and reserves that are already in use as public parking spaces.			
CARRIED			
06 Jul 2026 10:38am Executive Assistant to Group Manager – Policy & Planning			
Draft licence documentation for proposed EV charger sites is currently with the property legalisation team for review, expected mid-July. Further reports will be prepared for each board and committee once the legal review has been completed.			
24 Aug 2026 5:01pm Executive Assistant to Group Manager – Policy & Planning			
Council staff continue to work with the providers. No further update is available yet.			

Meeting	Officer/Director	Section	Subject
Kaikohe-Hokianga Community Board 11/07/2025	Ivicheva, Kate Ackers, Roger	Reports	Application for easement over Mangakahia Road Reserve (Lot 14 DP 38215)
RESOLUTION 2025/59			
Moved: Chairperson Chicky Rudkin			
Seconded: Member Jessie McVeagh			
That the Kaikohe-Hokianga Community Board makes the following recommendation to the Far North District Council as follows:			
That Council, in its role as the administering body of the recreation reserve Lot 14 DP 38215 (without title) and pursuant to its powers under section 48(1) Reserves Act 1977:			
a) grants a right of way (shown as F on LT Plan 5980201) over the recreation reserve, subject to it:			
i. meeting Reserves Act 1977 requirements, at no cost to Council			
b) pursuant to Council powers under section 48(3) Reserves Act 1977 public notice is not required as the reserve will not be materially altered,			

Action Sheets Report	Division: Committee: Kaikohe-Hokianga Community Board Officer:	Date From: Date To: Printed: Wednesday, 26 August 2026 9:57:48 AM
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and public use and access is not affected. c) and request an information report on options for converting this reserve for other uses. CARRIED 20 Apr 2026 10:28am Executive Assistant to Group Manager – Policy & Planning This matter is sitting with Kāinga Ora to respond to Council, no response has been received. 25 Jun 2026 1:13pm Executive Assistant to Group Manager – Policy & Planning An attempt was made in June to contact Kāinga Ora staff who had been dealing with this application. This matter has now been referred to Compliance. 20 Jul 2026 2:15pm Executive Assistant to Group Manager – Policy & Planning Physical access to this site over reserve is now being considered by Council Compliance staff. 10 Aug 2026 9:09am Executive Assistant to Group Manager – Policy & Planning The unauthorised legal access is now a compliance matter, and if the Community Board agrees, can be removed from InfoCouncil action.
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Meeting	Officer/Director	Section	Subject
Kaikohe-Hokianga Community Board 6/05/2026	Billington, Charlie Billington, Charlie	Reports	Kaikohe-Hokianga Community Board Footpath Prioritisation 2025/26
RESOLUTION 2026/32 Moved: Chairperson Jessie McVeagh Seconded: Member Kelly van Gaalen That the Kaikohe-Hokianga Community Board: a) Approves the delivery of the following Community Board prioritised footpath projects identified at the April 2026 workshop: i) Panguru Kura to Panguru Clinic (West Coast Road) ii) Koutu Point Road, Ōpononi (Te Kura Kaupapa Māori o Te Tonga o Hokianga to Koutu Loop Road) iii) Freese Park Road, Ōmāpere; and b) Approves the delivery of the Hōreke Clinic footpath extension as part of the 2025/26 programme; and c) Where programme funding is insufficient, approves the use of a one-off allocation of up to \$25,000 from the Kaikohe-Hokianga 2025/26 Town Beautification capital budget to fund the Hōreke Clinic footpath extension, as set out in Option 2 of this report. CARRIED 26 Aug 2026 9:55am Democracy Advisor i) Work completed in June, ii) Estimate of \$208,069.78 plus variation of \$12,518. Work was completed this month.,			

Action Sheets Report	Division:	Kaikohe-Hokianga Community Board	Date From:
	Committee:		Date To:
	Officer:		Printed: Wednesday, 26 August 2026 9:57:48 AM
iii) Estimate of \$115,866, work has commenced this month, staff are expecting to receive photos of progress soon.,			
b) This will commence once Freese Park is complete.			

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE