

AGENDA



Monday, 3 August 2026

Time: 10:00 am
Location: Coopers Beach Bowling Club
236 State Highway 10
Coopers Beach

Membership:

Chairperson William (Bill) Subritzky
Deputy Chairperson Trevor Beatson
Member Adele Gardner
Member Mike Te Wake
Member Krystal-Rose Taaffe
Member Eddie Bellas
Member Hilda Halkyard-Harawira
Member Rachel Baucke

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting,
- Cemeteries,
- Drainage (does not include reticulated storm water systems),
- Footpaths/cycle ways and walkways,
- Public toilets,
- Reserves,
- Halls,
- Swimming pools,
- Town litter,
- Town beautification and maintenance,
- Street furniture including public information signage,
- Street/public Art,
- Trees on Council land,
- Off road public car parks,
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.
6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.

8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. Specific to Te Hiku Community Board – the Kaitia Drainage Area Committee, Waiharara and Kaikino Drainage Area Committee and Motutangi Drainage Area Committee.
18. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
19. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
20. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
21. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.

4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Te Hiku Community Board Meeting
will be held in the Coopers Beach Bowling Club, 236 State Highway 10,
Coopers Beach on:
Monday 3 August 2026 at 10:00 am

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1 KARAKIA TĪMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**4 NGĀ TONO KŌRERO / DEPUTATION**

- Hayley Hanson – Te Hiku Aorangi, Māori led Dark Sky Initiative
- Moana Mitchell – HUA Rangatahi
- Dr Maria Baker – Te Hiku Hauora

5 NGĀ KAIKŌRERO / SPEAKERS

- Mr Mark Thomson – Houhora big Game & Sport Fishing Club Inc
- Mr Michael Pooley – Mangonui Cemetery Committee
- Miss Tui Te Paa – Roma Marae, Ahipara
- Mrs Keringawai Evans

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5878991

Author: Natasha Rmandic, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow Te Hiku Community Board to confirm that the minutes are a true and correct record of the previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board confirm the minutes of the meeting held 29 June 2026 to be a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

The Te Hiku Community Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITI HANGA / ATTACHMENTS

- 1. 2026-06-29 Te Hiku Community Board Minutes - A5838580** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

unconfirmed

Te Hiku Community Board Meeting Minutes

29 June 2026

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS
AVENUE, KAITAIA
ON MONDAY, 29 JUNE 2026 AT 10:00AM**

PRESENT: Chairperson William (Bill) Subritzky, Deputy Chairperson Trevor Beatson, Member Adele Gardner, Member Mike Te Wake, Member Krystal-Rose Taaffe, Member Eddie Bellas, Member Hilda Halkyard-Harawira

IN ATTENDANCE:

STAFF PRESENT: Beverly Mitchell (Community Board Coordinator), Kathryn Trewin (Funding Advisor), Aya Morris (Net Zero and Sustainability Programme Lead), Katy Simon (Adaptation Programme Lead), Llani Harding (Pouhautu Te Hono), Natasha Rmandic (Democracy Advisor), Ken Lewis (Manager-Communications and Engagement), Amorangi Mathews (Online Strategy & Communications Advisor), Esther Powell (Manager-Climate Action and Resilience)

1 KARAKIA TIMATANGA / OPENING PRAYER

Meeting started at 10am with karakia from Member Mike Te Wake.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

2a APOLOGY

RESOLUTION 2026/65

Moved: Member Adele Gardner

Seconded: Member Mike Te Wake

That Te Hiku Community Board notes apology from Deputy Chairperson Trevor Beatson, and Conflict of Interest from Members Eddie Bellas, Mike Te Wake and Hilda Halkyard-Harawira.

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

- Vikram Sampath Gorur – Meridian Energy
- Mate Radich

4 NGĀ TONO KŌRERO / DEPUTATIONS

None

5 NGĀ KAIKŌRERO / SPEAKERS

- Coopers Beach Bowling Club – Ken Smith
- Far North Torpedo Competition – Chris Bellas
- R Tucker Thompson Sail Training Trust – Catherine Langford
- Te Uri O Hina Marae Trust – James Watkinson

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unconfirmed

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- Youthline Auckland Charitable Trust – Lee Warbrick

At 10.31am Member Eddie Bellas left the meeting and returned at 10.36am.

At 10.50am Deputy Chairperson Trevor Beatson joined the meeting.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A5645311, pages 8 - 9 refers

RESOLUTION 2026/66

Moved: Member Eddie Bellas

Seconded: Member Krystal-Rose Taaffe

That Te Hiku Community Board confirm the minutes of the meeting held 02 June 2026 to be a true and correct record.

CARRIED

At 11.00am Meeting was adjourned and at 11.12am reconvened.

7 NGĀ PŪRONGO / REPORTS

7.1 SCOPING PROPOSALS FOR STAGE ONE COMMUNITY ADAPTATION PLANNING

Agenda item 7.1 document number A5798145, pages 20 - 30 refers

RESOLUTION 2026/67

Moved: Member Adele Gardner

Seconded: Member Eddie Bellas

That Te Hiku Community Board:

- Note the Stage One scope to plan for a 100-year timeframe and high-end climate scenarios for coastal flooding, coastal erosion and pluvial/fluviat (river) flooding, based on available modelling.**
- Note the Stage One scoping proposal to prioritise planning in select settlements for mixed elements, supported by less-detailed planning for individual elements outside of select settlements and large-scale issues.**
- Note that future implementation actions in adopted Stage One Community Adaptation Plans are timed, in most cases, for the Long Term Plan 2030-2040 and beyond.**
- Endorse the Stage One scoping proposal to develop up to five Community Adaptation Plans at the sub-area scale (as shown in Figure 3).**
- Endorse the Stage One scoping proposal to establish five Community Panels, to represent each sub-area and recommend adaptation decisions.**
- Endorse the Stage One scoping proposal that Community Board Members representing a sub-area can participate in their relevant Community Panels.**

CARRIED

At 11.20am, Deputy Chairperson Trevor Beatson left the meeting.

unconfirmed

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7.2 ELECTRIC VEHICLE CHARGING INFRASTRUCTURE PROPOSAL

Agenda item 7.2 document number A5799273, pages 69 - 73 refers

RESOLUTION 2026/68

Moved: Chairperson William (Bill) Subritzky

Seconded: Member Adele Gardner

That Te Hiku Community Board endorses the granting of leases for sites managed by the Far North District Council to facilitate the installation of public EV charging infrastructure in off-street public carparks and in areas of council parks and reserves that are already in use as public parking spaces.

CARRIED

7.3A FUNDING APPLICATIONS

Agenda item 7.3 document number A5821953, pages 75 - 79 refers

RESOLUTION 2026/69

Moved: Member Adele Gardner

Seconded: Member Eddie Bellas

That Te Hiku Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Board's Pride of Place Grant Fund account to Coopers Beach Combined Bowling Club for costs towards installation of solar power.

CARRIED

At 11:54am, Member Eddie Bellas left the meeting.

7.3B FUNDING APPLICATIONS

RESOLUTION 2026/70

Moved: Member Mike Te Wake

Seconded: Member Krystal-Rose Taaffe

That Te Hiku Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Far North Torpedo Competition for costs towards equipment hire and promotional material.

In Favour: Chairperson William (Bill) Subritzky and Members Adele Gardner, Mike Te Wake and Krystal-Rose Taaffe

Against: Member Hilda Halkyard-Harawira

Abstained: Member Eddie Bellas

CARRIED

Secretarial note: Member Eddie Bellas declared conflict of interest.

At 11:57am, Member Eddie Bellas returned to the meeting.

unconfirmed

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7.3C FUNDING APPLICATIONS

RESOLUTION 2026/71

Moved: Member Adele Gardner

Seconded: Member Eddie Bellas

That Te Hiku Community Board approve the sum of **\$4,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to R Tucker Thompson Sail Training Trust for costs towards two Te Hiku rangatahi participating in a youth development voyage.

CARRIED

7.3D FUNDING APPLICATIONS

MOTION

Moved: Member Mike Te Wake

Seconded: Member Krystal-Rose Taaffe

That Te Hiku Community Board approve the sum of **\$3,100** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Rangi Aniwaniwa Kura Kaupapa Māori for costs towards cultural performance and wood carving resources.

AMENDMENT:

Moved: Member Adele Gardner

Seconded: Member Mike Te Wake

That Te Hiku Community Board approve the sum of **\$1,500** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Rangi Aniwaniwa Kura Kaupapa Māori for costs towards cultural performance and wood carving resources.

CARRIED

This amendment then becomes substantive motion:

RESOLUTION 2026/722

Moved: Member Adele Gardner

Seconded: Member Mike Te Wake

That Te Hiku Community Board approve the sum of **\$1,500** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Rangi Aniwaniwa Kura Kaupapa Māori for costs towards cultural performance and wood carving resources.

CARRIED

Secretarial note: Member Hilda Halkyard-Harawira declared conflict of interest and abstained from voting.

unconfirmed

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7.3E FUNDING APPLICATIONS

RESOLUTION 2026/73

Moved: Member Krystal-Rose Taaffe
Seconded: Member Eddie Bellas

That Te Hiku Community Board leave this application to lie (**\$5,000** plus GST if applicable be paid from the Board's Community Grant Fund account to Te Tai Tokerau Tarai Waka Inc for costs towards Te Hekengamai - Te Hau Komaru Festival 2026) until speaker attends the meeting and speak to the application.

CARRIED

7.3F FUNDING APPLICATIONS

RESOLUTION 2026/74

Moved: Member Krystal-Rose Taaffe
Seconded: Member Eddie Bellas

That Te Hiku Community Board approve the sum of **\$10,000** (plus GST if applicable) be paid from the Board's Pride of Place Grant Fund account to Te Uri o Hina Marae Trust for costs towards Marae Whakairo Restoration Project.

CARRIED

Secretarial note: Member Mike Te Wake declared conflict of interest and abstained from voting.

7.3G FUNDING APPLICATIONS

MOTION

Moved: Member Adele Gardner
Seconded: Member Mike Te Wake

That Te Hiku Community Board approve the sum of **\$1,109** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Volunteering Northland for costs towards the costs of running Red Cross Essential First Aid Workshop in Kaitaia.

AMENDMENT

Moved: Member Adele Gardner
Seconded: Member Mike Te Wake

That Te Hiku Community Board let this item lie until quote from Shalom Training is obtained.

In Favour: Member Eddie Bellas

Against: Chairperson William (Bill) Subritzky and Members Adele Gardner, Mike Te Wake, Krystal-Rose Taaffe and Hilda Halkyard-Harawira

LOST

The discussion returned to the original motion.

unconfirmed

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RESOLUTION 2026/75

Moved: Member Adele Gardner

Seconded: Member Mike Te Wake

That Te Hiku Community Board approve the sum of \$1,109 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Volunteering Northland for costs towards the costs of running Red Cross Essential First Aid Workshop in Kaitaia.

CARRIED**7.3H FUNDING APPLICATIONS****RESOLUTION 2026/76**

Moved: Member Eddie Bellas

Seconded: Member Mike Te Wake

That Te Hiku Community Board approve the sum of \$4,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Youthline Auckland Charitable Trust for costs towards the costs of Youthline support for youth in Te Hiku.

CARRIED

At 12.48pm meeting adjourned and at 1.20pm reconvened.

7.4 PROJECT FUNDING REPORTS

Agenda item 7.4 document number A5822037, pages 95 - 96 refers.

RESOLUTION 2026/77

Moved: Member Adele Gardner

Seconded: Member Eddie Bellas

That Te Hiku Community Board note the project reports received from:

- a) Doubtless Bay Business Association;**
- b) Kaitaia City Rugby Union Football Club;**
- c) Māori Women's Welfare League.**

CARRIED

unconfirmed

Te Hiku Community Board Meeting Minutes

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8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 CHAIRPERSON AND MEMBERS REPORTS

Agenda item 8.1 document number A5816066, pages 106 - 106 refers

RESOLUTION 2026/78

Moved: Chairperson William (Bill) Subritzky
Seconded: Member Eddie Bellas

That Te Hiku Community Board note the 29 June 2026 member reports from Chairperson Bill Subritzky, Deputy Chairperson and members: Adele Gardner, Krystal-Rose Taaffe and Eddie Bellas.

CARRIED

Note: Verbal reports from Members Mike Te Wake and Hilda Halkyard-Harawira have been heard.

At 1.53pm Member Mike Te Wake left the meeting.

8.2 2025 - 26 END OF YEAR FUNDING REPORT

Agenda item 8.2 document number A5822634, pages 115 - 118 refers

RESOLUTION 2026/79

Moved: Chairperson William (Bill) Subritzky
Seconded: Member Eddie Bellas

That Te Hiku Community Board receive the report 2025 - 26 End of Year Funding Report.

CARRIED

At 2.02pm Member Mike Te Wake returned to the meeting.

8.3 THCB OPEN RESOLUTIONS REPORT

Agenda item 8.3 document number A5822923, pages 135 - 135 refers

RESOLUTION 2026/79

Moved: Member Adele Gardner
Seconded: Member Krystal-Rose Taaffe

That Te Hiku Community Board receive the report THCB Open Resolutions Report for June 2026.

CARRIED

unconfirmed

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8.4 TE HONO GROUP ANNUAL OPERATIONAL REPORT

Agenda item 8.4 document number A5823424, pages 141 - 144 refers

RESOLUTION 2026/80

Moved: Member Mike Te Wake

Seconded: Member Krystal-Rose Taaffe

That Te Hiku Community Board receives Te Hono Group Annual Operational Report.

CARRIED

09 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 2.27pm.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 3 August 2026.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 RANGITOTO RESERVE - INTENTION TO NOTIFY RESERVE MANAGEMENT PLAN

File Number: A5782515

Author: Robin Rawson, Parks & Reserves Planner

Authoriser: Kate Ivicheva, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek approval from Te Hiku Community Board to take the draft reserve management plan for Rangitoto Reserve out for public consultation and to seek a recommendation from Te Hiku Community Board to Council that Te Hiku Community Board is appointed to hear submissions on the draft reserve management plan at a hearing if required.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- A draft reserve management plan has been written for Rangitoto Reserve incorporating comments received in an initial public consultation period during May 2025.
- The draft plan follows the direction of representatives of Ngāti Ruaiti and Matarahurahu Hapū.
- Approval is now sought from the Community Board for public consultation on the draft reserve management plan.
- A recommendation is sought to Council for Te Hiku Community Board to hear submissions at a reserve management plan hearing.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board:

- Approve the draft reserve management plan for Rangitoto Reserve for public consultation.**
- Recommend that Council appoint Te Hiku Community Board to hear any submissions received in response to consultation associated with the development of a reserve management plan under section 41(6)(d) of the Reserves Act 1977.**

1) TĀHUHU KŌRERO / BACKGROUND

Rangitoto Reserve is a historic reserve near Hihi. A draft reserve management plan for Rangitoto Reserve has been written incorporating comments received from earlier formal public consultation and following guidance from Ngāti Ruaiti and Matarahurahu Hapū. The draft reserve management plan is included as an appendix to this report.

The process to develop a reserve management plan for Rangitoto Reserve has included:

2023	Community Board directed that a reserve management plan is prepared for Rangitoto Reserve
Feb – March 2024	Public consultation to inform classification of reserve
April 2025	Gazetting of reserve classification as historic reserve
May-June 2025	Public consultation to inform preparation of reserve management plan
Early 2025	Draft reserve management plan written to follow direction and guidance of Hapū and including technical contribution from an archaeologist and a

planting specialist. A significant investment of time was required to incorporate hapū direction into the draft.

32 submissions were received to inform the preparation of the draft reserve management plan, and these were largely in support of the cultural, historic and environmental values of this reserve.

Future actions with estimated timeline include

- August 2026 - Reporting the Te Hiku Community Board recommendation to Council
- September - November 2026 - 2-month consultation period for reserve management plan
- Late 2026 or early 2027-Reserve management plan hearing if required, then recommendation to Council to approve in early 2027.

The Reserves Act requires that the draft reserve management plan is made available for comment over a two-month consultation period. This will include a public notice and platform on Council's website, plans being available at Council offices, targeted emails to expert stakeholders including submitters to earlier consultations, and wider socialisation via social media. The archaeological management plan that informed the reserve management plan will also be included in consultation information.

If people wish to speak in support of their submissions, this can be done at a reserve management plan hearing.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The draft reserve management plan gives effect to the direction of Ngāti Ruaiti and Matarahurahu Hapū and reflects the values raised by submitters. The reserve management plan for Rangitoto Reserve cannot be progressed towards adoption without a two-month public consultation to meet the requirements of the Reserves Act.

The options for Te Hiku Community Board are:

- 1) to approve the draft reserve management plan for consultation and the associated recommendation to Council that Te Hiku Community Board hears any submissions received to that consultation (staff recommendation), or
- 2) to not approve the draft reserve management plan for consultation and instead direct staff to make changes to the draft prior to approving it for consultation at a future Te Hiku Community Board meeting.

If Te Hiku Community Board selects

option 1) the project can proceed with its current projected timeframes towards adoption of a Reserve Management Plan for Rangitoto Pa.

option 2) will introduce further time delays to this project but would allow for any critical changes that Te Hiku Community Board may deem necessary to the draft prior to undertaking consultation.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The draft reserve management plan reflects direction provided by hapū and the values expressed by submitters. Approving the draft for the next stage of consultation is an important step toward finalising the reserve management plan and recognising the contributions of everyone involved.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Costs associated with undertaking public consultation on the draft reserve management plan and producing the final reserve management plan for Rangitoto Reserve are provided for in the Growth Planning and Placemaking Financial Year 2026/27 budget.

ĀPITIHANGA / ATTACHMENTS

1. **DRAFT Rangitoto Reserve RMP June 2026 - A5812873** [!\[\]\(38441ceaa711016e0bf2ad46ad394ff4_img.jpg\)](#) 
2. **Rangitoto Pa Reserve Archaeological Management Plan 15Apr2026 - A5812876** [!\[\]\(781510d64f329bf3c880acf086e884d6_img.jpg\)](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Reserve management plans are required under the Reserves Act 1977 for many reserves, and the act includes specific consultation processes. Parks are a matter of community interest, and reserve management plans are assessed as having a low to medium level of significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Reserves Act 1977, FNDC Parks and Reserves Policy. LTP Community outcomes: A wisely managed environment that recognises the role of tangata whenua as kaitiaki; We celebrate our unique culture and history
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Community Boards have delegations for reserves within their ward. This report is relevant to reserves in Te Hiku ward, and the view of the Community Board is being sought in this report.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Representatives from Ngāti Ruaiti and Matarahurahu Hapū have guided the development of the reserve management plan.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Public consultation is proposed as required for the preparation of reserve management plans.
State the financial implications and where budgetary provisions have been made to support this decision.	The reserve management plan notes that a reserve management plan does not allocate funding so there are no funding implications from the plan.
Chief Financial Officer review.	Not required.



PREFACE

This is a draft reserve management plan for Rangitoto Reserve to guide management and use of the reserve. The draft plan is being advertised for written suggestions and objections in accordance with Section 41(6) of the Reserves Act. These comments will inform changes to the reserve management plan, and submitters will have the opportunity to speak to their submission at a hearing prior to approval of a final plan by Te Hiku Community Board.

Rangitoto Reserve is classified as a Historic Reserve under the Reserves Act.

Underlined text will be amended or removed in the final reserve management plan.

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RANGITOTO RESERVE DRAFT RESERVE MANAGEMENT PLAN May 2026

HE KUPU TAKAMUA / FOREWORD

Ngāti Ruaiti and Te Matarahurahu as kaitiaki to provide foreword for final plan.

1.0 HEI WHAKATAKI KŌRERO / INTRODUCTION

This draft reserve management plan provides direction for management and use of Rangitoto Reserve. The draft reserve management plan describes the general intentions for the use, management and development of Rangitoto Reserve by a series of objectives and policies and includes a plan that identifies areas of the reserve and how these areas will be managed. These tools will ensure decisions are consistent with the vision agreed by Council, hapū and the community.

Relevant council strategies, policies and bylaws will also inform reserve management, and this plan is consistent with guidance from these documents.

Archaeological features of Rangitoto Pa extend across Rangitoto Reserve, and the entire reserve is an archaeological site. The reserve is classified under the Reserves Act 1977 as a 'historic reserve', which supports the protection and preservation of the cultural values, history and archaeology of Rangitoto Pā.

2.0 TE HOROPAKI / CONTEXT

Rangitoto reserve and Pā

Rangitoto Reserve and pā are within the rohe of Ngāti Ruaiti and Te Matarahurahu Hapū.

Rangitoto Reserve covers a headland that overlooks and forms the north-east corner of the entrance to the Mangōnui Harbour. Rangitoto Pā was established before 1769 and later abandoned. The pā is centred on the hilltop from where the land slopes down to the sea and harbour in three directions with steep rocky cliffs in places.

The traditional histories of hapū specifically recount a series of battles that occurred on Rangitoto Pā and the surrounding area, which culminated in a major war in the late 18th or early 19th century, making this site an important wāhi tapu.

Rangitoto Pā is delineated from the mainland by a large ditch (maioro) and bank that runs across the ridge to the southeast (refer Appendix 6.2 below). The upper platform is surrounded by broad terraces which extend down the slope to the south, and also by terraces extending seaward down several spurs to the north-northwest. A second smaller ditch protects the northernmost promontory.

The presence of a large area of midden on the pā and on the seaward edge of the headland indicate that people were living on the site and it was not only a defensive position.

Investigations show that all the land here that is not very steep was once part of the pā. Features include terraces of varying sizes, pits, midden, and the ditch and bank features present on the northeast seaward side and the eastern landward side of the pā and additional features to the east of the eastern ditch and bank.

The heritage value of Rangitoto Pā was assessed as being of high significance at a regional as well as a local level.

It is said that the Norfolk pine on the western side of the Pā marks the grave of an early European settler. Norfolk pines were planted by early European settlers for their striking appearance and utility as landmarks for maritime navigation.

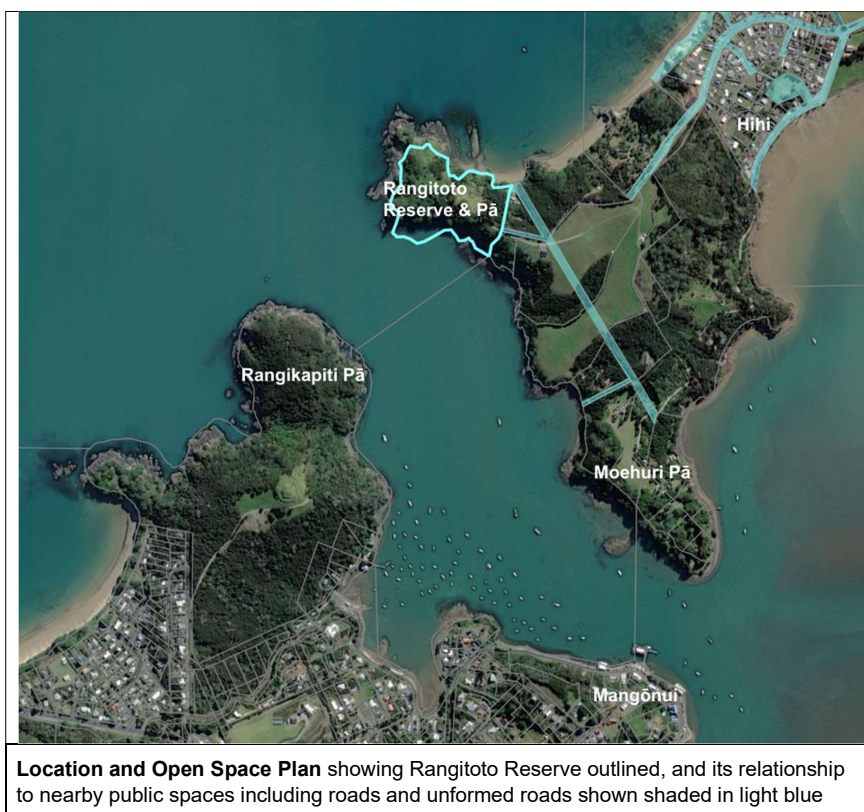
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Surrounding area

Pā in the surrounding area include the small Moehuri Pā which overlooks the inner harbour entrance and Rangikapiti Pā across the harbour. All three pā are intervisible and form a network of sites that would have observed access to the harbour and waterways beyond. There are 24 recorded archaeological sites within the vicinity of Rangitoto Pā, including four pā, terraces, shell midden, earth ovens, and several historic (nineteenth century) sites including an urupā.

Rangitoto Reserve does not have road frontage and access to the reserve by vehicle is only with the permission of the adjoining landowner near the end of Peninsula Parade. There are public space connections into the surrounding from the sea but not to the formed road network, (refer Location and Open Space Plan below).



Vegetation and Biodiversity

The reserve was previously grazed, however in recent decades stock were removed, and the reserve became overgrown with exotic plants and weeds, with coastal forest remaining on the steeper slopes and cliffs. The reserve provides breeding habitat for kororā / little blue penguins that are considered to be at risk because of declining numbers.

Conservation activities in the surrounding area include private native forest plantings including on adjoining and nearby properties, volunteer conservation activities on Crown land at Rangikapiti Pā and the Whakaangi Landcare Group over the Whakāangi peninsula.

3

RANGITOTO RESERVE DRAFT RESERVE MANAGEMENT PLAN May 2026

4.0 VISION, GUIDING PRINCIPLES, OBJECTIVES AND POLICIES

4.1 Te Whakakitenga / Vision

To **protect, restore, and enhance** the **cultural heritage** and **ecological values** of Rangitoto Reserve, while recognising the **mana whenua, kaitiakitanga**, and **mātauranga Māori** of local hapū.

4.2. Ngā Uara / Values

- **Partnership** – All planning and management for works and activities on Rangitoto Reserve will be undertaken in collaboration with **Ngāti Ruaiti** and **Te Matarahurahu**.
- **Kaitiakitanga** – Upholding the cultural, spiritual, and environmental responsibilities of hapū towards the whenua and moana.
- **Whanaungatanga** – Strengthening relationships between hapū, Council, and the wider community through trust, respect, and transparency.
- **Mauri / Sustainability** – Ensuring all actions safeguard ecological health for future generations.

4.3 Ngā Whāinga / Objectives

O1 Protect and enhance the Cultural Heritage of Rangitoto Reserve

- Maintain and enhance the cultural heritage and integrity of Rangitoto Reserve.
- Prevent inappropriate use and development that may damage te taiao or wāhi tapu.
- On-going involvement of an Archaeologist for key planning and any physical works.

O2: Restore Biodiversity & Ecological Values

- Planting programmes to restore native plant and animal biodiversity
- Pest plant and animal control in partnership with hapū and community groups.

O3 Embed Te Ao Māori in Reserve Management

- Integration of tikanga and kawa (karakia, waiata, tikanga-based protocols) in planning and decision-making related to activities on the reserve.

O4 Community Engagement & Education

- Develop co-designed education programmes on ecology and mātauranga Māori related to management activities on the reserve including planting and weed removal.
- Provide opportunities for rangatahi to engage in kaitiaki roles.

O5 Governance & Decision-Making

- Establish a Rangitoto Reserve Governance Group with representation from:
Ngāti Ruaiti
Te Matarahurahu
Far North District Council
- The group will meet at least once a year and will provide oversight, guidance, and direction for all projects and policies relating to the reserve.
- Governance and key project communications will be maintained with **Ngāti Kahu ki Whaingaroa**.

4

RANGITOTO RESERVE DRAFT RESERVE MANAGEMENT PLAN May 2026

4.4 Ngā Whakaarotau / Policies

Development

- P1 Any physical work on Rangitoto Reserve including planting will be under the supervision of an archaeologist and will comply with the **Archaeological Management Plan for Rangitoto Pā 2025**¹
- P2 Management and development will be consistent with the following management areas identified in the plan below:
- Management area 1: Tihi and large upper terrace and access tracks maintained as grass.
 - Management Area 2: Areas to be revegetated by seeding, except where planting has been approved by a Heritage NZ Authority to Modify and is done under close supervision of a Project Archaeologist.
 - Management Area 3: Slopes suitable for planting of native forest species, under supervision of a Project Archaeologist.
 - Management Area 4: Existing forest – weed removal using non-invasive methods only, including cut and poison. Any other methods of physical weed removal must be approved by a Heritage NZ Authority to Modify and done under close supervision of a Project Archaeologist.
- P6 Within the low planting height overlay area, planting will be of lower height species to retain intervisibility of pā with the ocean and other pā in the surrounding area.
- P8 Trees within a historic reserve (native or exotic) cannot be cut without written approval from Council under Section 42(1) of the Reserves Act 1977 and 2013 delegations; this does not apply to removal of trees that are weeds under relevant strategies.

Vegetation

- P9 Management of area 1 will only be done by a contractor or volunteer after an initial on-site briefing from the Project Archaeologist, will follow the protocol for all site activities (Appendix 6.1) and will be done in a way that does not expose or damage the soil.
- P10 Vegetation establishment will be carried out according to the concept plan, planting list and 'Protocol for all site Activities' (Appendix 6.1) and planting other than pasture grass will consist entirely of native species contained within Appendix 6.3.
- P11 Plants and seeds for the establishment of planting will be sourced from local plants where this is possible.
- P12 Planting will generally be staged so that 90% of initial plantings are of species identified for early planting to improve survival rates.

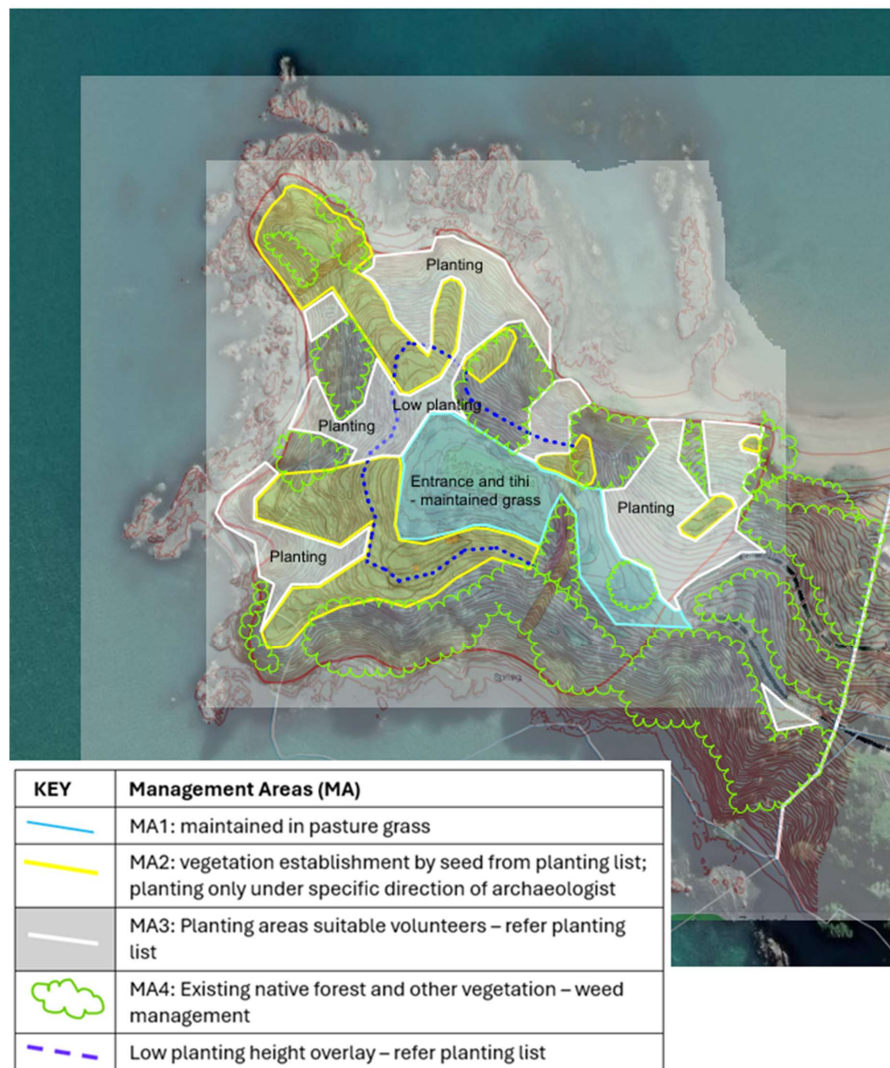
Weed and pest control

- P13 Except where approved by the Project Archaeologist, all weed removal activities will be by herbicide including cutting above ground and applying herbicide. Weed seeds may be bagged and removed from the site.
- P14 Pest plant and animal control will be in partnership with hapū and local community groups including schools and aligned with Council, regional and national strategies.

Visitors / Use

- P15 All visitor activities on the site need to be consistent with the protection of the cultural and heritage importance of this site.

¹ Sunrise Archaeology (2025) (Archaeological) Management Plan for Rangitoto Pā (O04/16) and Reserve, Hīhi Peninsula, Far North prepared for Far North District Council, Sunrise Archaeology Report No.2025-29



Rangitoto Reserve Management Areas / Planting Plan

Approx 1:2500 @ A4

May 2026

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RANGITOTO RESERVE DRAFT RESERVE MANAGEMENT PLAN May 2026

5.0 TECHNICAL INFORMATION

Parcel description (& title)	Title	Classification	Area
Allot 71 Psh of Mangonui East (without easements)	Without title	Historic reserve	5.2609 hectares

Reserve history

1840	Rangitoto Reserve was included in land sold by Pana-kareao, a Te Pātū Rangatira, to Governor Hobson
1852	The Crown subdivided land to create Allotments including Allotment 71 which had an area of 13 acres and was shown as being a defence reserve
1878	Allotment 71 was permanently reserved for public defence
1962	The purpose of the reserve was changed to a reserve for recreation purposes, and the land was vested in the Mangonui County Council in trust.
2024	Reserve classification changed to Historic Reserve NZG 2024-In5390
2025	Lidar survey completed – data available FNDC website

Rangitoto NZAA records

NZAA ID	O04/16
Name	Rangitoto
Site type	Pa
Site period	Indigenous pre-1769
Description	Headland pā with ditch and bank, broad terraces

DOC Natural Areas of Maungataniwha Ecological District

NZAA ID	O04/207
Name	Butler Point
Relevant ecological unit (southern edge of reserve)	Pohutukawa treeland on coastal cliff ... Approximately 60% of the coastline is pohutukawa dominant with frequent kanuka. Also present is puriri, kohekohe, cabbage tree, mamaku, Japanese cedar and other exotic species. The canopy is open and discontinuous.
Significance	Coastal vegetation uncommon in this Ecological District, includes mature Pohutukawa trees

Reserve management plans

Council parks that are classified as a recreation, scenic or historic reserve under the Reserves Act 1977 are required to have a reserve management plan that ensures that management and use of the reserve is consistent with the purpose for which the land is classified. When approved, a reserve management plan provides Council with a clear framework for management and decision making. The reserve management plan is prepared after (usually) 2 rounds of public consultation and provides the community with an understanding of the values of the reserve and how they can use the reserve. Reserve management plans are ideally reviewed every 5 years so that changes can be taken into account. Funding for any works identified in a reserve management plan needs to be allocated separately.

This draft reserve management plan provides for management consistent with the classification of Rangitoto reserve as a historic reserve in accordance with section 41(3) and 18(1) of the Reserves Act 1977. The reserve management plan is being prepared in accordance with sections 41 and 119 of the Reserves Act 1977. The intent to prepare a reserve management plan was advertised May to June 2025 and the draft plan is currently being advertised for public comment.

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6.0 APPENDICES

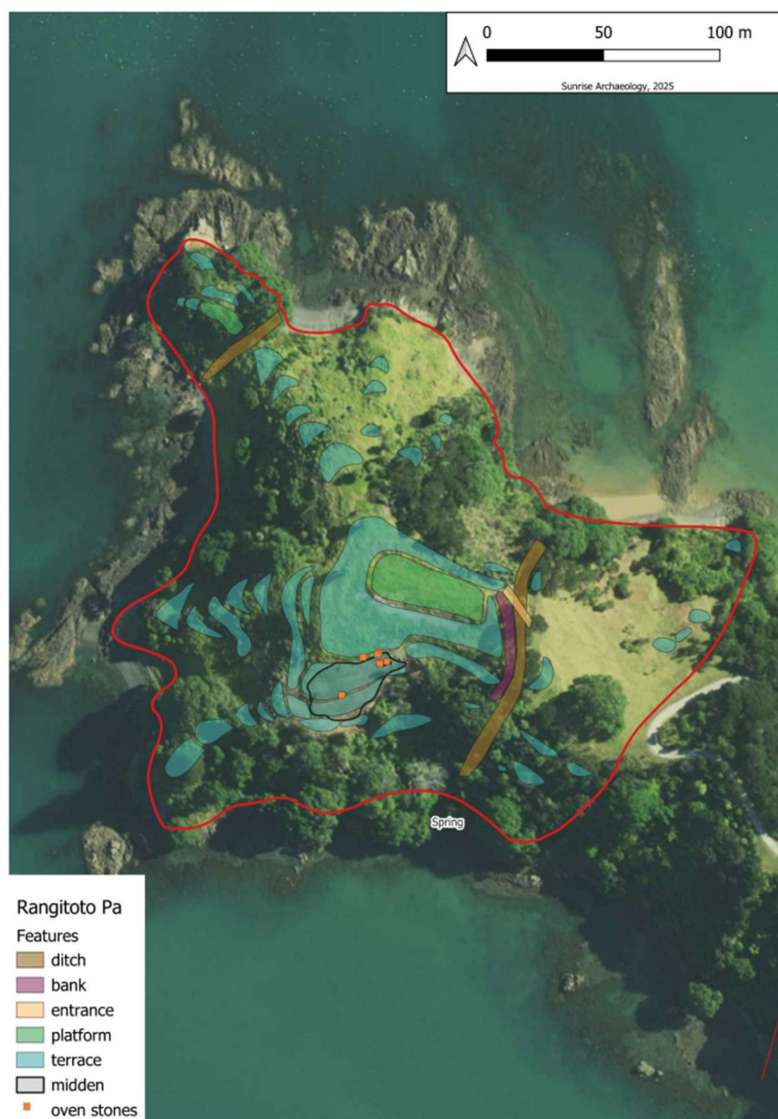
6.1 Protocol for all site activities including volunteer activities

1. Prior to any ground disturbance, all contractors and volunteers shall be briefed on the archaeological values of the site by the Project Archaeologist.
2. All earthworks shall be monitored by an archaeologist. The procedures shall reference the document: ***Archaeological Management Plan for Rangitoto Pā 2025***² and all requirements in this document should be followed, even if an area has been modified in the past.
3. It is possible there are unrecorded subsurface features at this location. A list of expected features appears below. If archaeological features are encountered, work must stop and the discovery protocol outlined below is to be followed.
4. All earthworks that are to be excavated within substrates which could include cultural materials shall be carried out with a smooth-bladed bucket, or by hand.
5. Any deposits which are located and cannot be avoided shall be recorded following standard archaeological techniques.
6. Any alterations to the proposed works which have not been assessed or addressed in the assessment need to be reviewed for comment and/or assessment by an archaeologist.
7. Access for iwi representatives shall be supported.
8. No fossicking (rummaging) of the site or removal of any accidentally discovered artifacts shall be allowed at any time. Any exposed artifacts or archaeology should be reported to Council.

² Sunrise Archaeology (2025) (*Archaeological*) *Management Plan for Rangitoto Pā (004/16) and Reserve, Hihi Peninsula, Far North* prepared for Far North District Council, Sunrise Archaeology Report No.2025-29

6.2 Archaeological features of Rangitoto Pā (O4/16)

Pā features shown below including artefacts and midden and oven stones exposed on surface. Red line indicates extent of archaeological site. Base figure: Northland 0.3m Rural Aerial Photos (2023-2025). Image from Sunrise Archaeology report No. 2025-28



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6.3 Rangitoto Reserve planting list

Plant list for planting areas – refer Management Areas / Planting Plan above

Name	Other names / notes	Species name
Pohutukawa	Suitable early planting	<i>Metrosideros excelsa</i>
Karamū	Suitable early planting	<i>Coprosma robusta</i> , also
Houpara		<i>Pseudopanax lessonii</i>
Kawakawa		<i>Piper excelsum</i>
Karaka		<i>Corynocarpus laevigatus</i>
Kowhai		<i>Sophora</i> - local species
Puriri		<i>Vitex lucens</i>
Kaiwhiri	Pigeonwood	<i>Hedycarea arborea</i>
Mingimingi		<i>Coprosma propinqua</i>
Mahoe	Whiteywood - early planting	<i>Melicytus ramiflorus</i>
Koromiko	Hebe	<i>Veronica</i> – local species
Mānuka	Suitable early planting	<i>Leptospermum scoparium</i>
Kānuka	Suitable early planting	<i>Kunzea ericoides</i>
Makomako	Wineberry	<i>Aristotelia serrata</i>
Mapou	Red Matipo	<i>Myrsine australis</i>
Kōuka	Cabbage tree – early planting	<i>Cordyline australis</i>
Mamaku	Black tree fern	<i>Sphaeropteris medullaris</i>
Whau		<i>Entelea arborescens</i>
Tawapou		<i>Planchonella costata</i>
Miro		<i>Pectinopitys ferruginea</i>
Kohekohe		<i>Didymocheton spectabilis</i>
Harakeke	Flax – suitable early planting	<i>Phormium tenax</i>

Plant list for low planting areas

Koromiko	Hebe – early planting	<i>Veronica</i> – local species
Coprosma	Suitable early planting, ht 1.5m	<i>C. rhamnoides</i> & <i>C. parviflora</i>
Carex	Suitable early planting	Sedge – local species
Rengarenga	Suitable early planting	<i>Arthropodium cirratum</i>
Turutu	Inkberry	<i>Dianella nigra</i>
Pohuehue	Suitable early planting	<i>Muehlenbeckia complexa</i>
Wharawhara	Coastal astelia – early planting	<i>Astelia banksii</i>
Tauhinu	Suitable early planting	<i>Ozothamnus leptophyllus</i>

Plant list for seeding areas

Karamū		<i>Coprosma robusta</i>
Mānuka		<i>Leptospermum scoparium</i>
Harakeke	Flax	<i>Phormium tenax</i>
Mingimingi		<i>Coprosma propinqua</i>
Other seeds from lists above as available		

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RANGITOTO RESERVE DRAFT RESERVE MANAGEMENT PLAN May 2026

**ARCHAEOLOGICAL MANAGEMENT PLAN FOR
RANGITOTO PĀ (O04/16) AND RESERVE,
HIHI PENINSULA, FAR NORTH**

PREPARED FOR FAR NORTH DISTRICT COUNCIL



DR. JUSTIN MAXWELL
SUNRISE ARCHAEOLOGY REPORT NO. 2025-29



DECEMBER 2025

Sunrise Archaeology

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REV. DRAFT

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Cover image: Drone photograph of Rangitoto Reserve, November 2025. Facing south.

1 Introduction

The Far North District Council (FNDC) commissioned Sunrise Archaeology to provide an archaeological assessment and management plan for Rangitoto Reserve at Hihi, near Mangonui. The reserve consists almost entirely of the Rangitoto Pā, which has long been a recorded archaeological site (O04/16). It has recently also become a Historic Reserve (Rangitoto Reserve NZGZ 2024). The legal description of the property is Allotment 71 PSH OF Mangonui East.

In summary, the proposed works at this reserve are intended to be low-impact and include removing invasive vegetation and exposing at least the upper portions of the site so they are visible. This plan for the short-, medium-, and long-term management of the pā has been formulated following hui with Robin Rawson (FNDC), Tiger Tukariri representing local hapū, and the author. The overall plan is based on the proposed long-term management strategy for the pā, along with the steep slopes that form its sides.

Sections 6-11 of this document are standard archaeological management plan requirements, which will need to be followed if an Archaeological Authority is needed.

2 Project Archaeologist

The “Project Archaeologist” referred to in this plan is the archaeologist approved by HNZPT under section 45 of the Heritage New Zealand Pouhere Taonga Act (2014). Some of the work may be undertaken by other qualified archaeologists under the direction of the Project Archaeologist. The general term “Archaeologist” is used to denote either the project Archaeologist or a qualified archaeologist working under their direction.

3 Research Objectives

Broadly, the research objectives of all projects undertaken by Sunrise Archaeology are to:

- Identify subsurface archaeological deposits.
- Determine extents, including depths and sizes, of deposits in project area.
- Investigate stratigraphic relationships, determine the depositional histories, and relative ages if there are separate deposits.
- Determine state of preservation.
- Determine activities represented (i.e., food processing, gardening, tool making).
- Determine occupational history of deposits. Were sites occupied temporarily or on more permanent basis (i.e., seasonal encampment vs established settlement)? Were they used once or repeatedly (i.e., trail encampment vs processing site for seasonal harvests)?
- Understand past natural environment and environmental changes at and around site that could be associated with human activities.
- Establish how post-1900 activities and natural events have affected sites.
- Interpret relationship of site to other recorded sites in the area, and the findings of other nearby site investigations. Consider contributions to understanding of local and regional archaeological landscape, and in broader context of New Zealand history.

4 Management Methods

This management plan provides guidance on how to manage the heritage values of the pā over time, and mitigation where unavoidable site modification is necessary to meet the long-term strategy for pā use, maintenance, accessibility, and intervisibility.

Intervisibility of the upper portions of the pā, essentially the tihi and large upper terrace along with access tracks, with other landmarks in the area will be maintained by mowing and / or other types of vegetation management. These practices will ensure that the upper portions of the pā, like the neighbouring Rangikapiti Pā on the adjacent headland, will remain visible. The remainder is to be vegetated with encouraged plants or active plantings, which will fulfil several positive outcomes.

The planting plan, submitted as an appendix to this management plan, is intended to support long-term restoration of the majority of this pā into native bush while maintaining access and the integrity of its features including ditches, terraces, and platforms.

This methodology will, we suggest, require active planting on slopes and on frontages of some of the terraces. Neglecting to do this will result in weed species recolonising cleared spaces, which is not desirable. Overall, there needs to be an ongoing commitment to managing weed species as without it, there is a low likelihood of the desired vegetation growth.

On lower seaward ledges and slopes, we suggest that it would be appropriate to eventually have pōhutukawa trees dominate those spaces. Vegetation on the coastal cliffs of the southern edge of the reserve is identified in 'Natural areas of Maungataniāha Ecological District' (DOC 2002) as 'Pohutukawa treeland... [which is] ...pohutukawa dominant with frequent kanuka'. A nearby example where this has occurred is Moehuri Pā (Oo4/56) which is now largely encompassed by mature pōhutukawa. In the short term, kānuka is the dominant recolonising species and it should be both encouraged from local sources and established in key areas.

Inland of the main ditch and bank, an accessway to the pā should be maintained (mown / weed-eated), and the remainder of this area also planted in native bush. Most of this area can be planted, while avoiding the terraces that are present on the northern and southern sides.

To achieve any of these outcomes will, in the first instance, require completion of removing the weed species, the removal of large stumps and branches, and making it possible to mow / weed-eat the access ways and the upper platform and terrace. Currently this would be difficult, if not impossible.

We suggest that the removal of kikuyu grass is unadvisable until desired species become established. If a mulcher is to be used at this location, it should not be used on the slopes between the upper platform and the terraces below as it is likely to cause unnecessary site modification. These slopes will need to be cleared by hand, and we suggest again that if kikuyu is present it be maintained until desired species become established.

The steep slopes around the pā site are already covered in a mix of appropriate and desired native trees and shrubs, along with invasive species. Ongoing work to eradicate invasive species will be required.

On the slope where the archaeological assessment identified intact and in situ archaeology exposed by recent mulching, some planting of appropriate ground cover species will be required, and this will modify the archaeological site. The alternative will be that this slope will continue to erode and become a location completely dominated by weed species.

The entirety of this peninsula should be considered an archaeological site, and in areas where probing has not been undertaken there remains a medium-high likelihood of encountering intact subsurface archaeological material during management works.

It is anticipated that much of the work conducted on the pā to revegetate it may be undertaken by volunteers. These volunteers will require onsite guidance to ensure that the works, generally either planting or weed management, are undertaken in a way that is consistent with the goals of this plan.

The following protocol for all site activities:

1. Prior to any ground disturbance, all contractors and volunteers should be briefed on the archaeological values of the site.
2. All earthworks should be monitored by an archaeologist. The procedures described in this document should be followed, even if an area has been modified in the past.
3. It is possible there are unrecorded subsurface features at this location. A list of expected features appears below. If archaeological features are encountered, work must stop and the discovery protocol outlined below is to be followed.
4. All earthworks that are to be excavated within substrates which could include cultural materials should be carried out with a smooth-bladed bucket, or by hand.
5. Any deposits which are located and cannot be avoided should be recorded following standard archaeological techniques.
6. Any alterations to the proposed works which have not been assessed or addressed in the assessment need to be reviewed for comment and/or assessment by an archaeologist.
7. Access for iwi representatives shall be enabled. See Section 8 for details.
8. No fossicking (rummaging) of the site should be allowed at any time.

5 Pre-start Requirements

1. Site briefing. Prior to earthworks commencing, all contractors and sub-contractors will receive a briefing on the archaeological values of the sites from the Project Archaeologist.
2. Documentation. The Archaeologist will ensure that the contractor/project manager has a copy of the Archaeological Authority (2025-540) and this site instruction document, and will provide confirmation to HNZPT that they have been received and have been understood, either by providing a signed copy of each document or by email confirmation by them cc'ing HNZPT.
3. Advance notice of start date. The Project Archaeologist must be given a minimum of two weeks' notice by the contractor that works will commence.
4. Iwi contact shall be informed. See Section 8 below.

6 Fieldwork Procedures

6.1 Expected Features

There are known archaeological features in the vicinity which are related to past Māori use. Expected site types that may be present at this location are:

- Terraces
- Midden
- Pits
- Earth ovens (including oven stones and charcoal)
- Artefacts
- House sites
- Garden soils
- Historic artifacts
- Historic features

6.2 Monitoring earthworks, Discovery protocols, and Stand-Down periods

During earthworks, features or archaeological materials may be encountered. Investigating any archaeological discoveries may require a stand-down period. All efforts will be made to minimise this time, and opportunities for work to continue in other areas will be investigated. In the event of the discovery of an archaeological site, the archaeologist will provide advice on how/where work can proceed within half a day. The amount of time required to investigate an archaeological site will depend on the extent and significance of the site.

- All earthworks at this location that are to be excavated within substrates which could include cultural materials should be carried out with a mechanical excavator with a smooth-bladed bucket, or by hand. This work should be monitored by an archaeologist.
- Monitoring may not be required once excavations reach a depth at which archaeological deposits will not be encountered (e.g., natural deposits, or if it is clear that the area has previously been modified to the extent that no intact archaeology would be present).
- If in situ archaeological features or suspected deposits are encountered, the archaeologist will stop works in the immediate vicinity by notifying the contractor. The contractor must stop works (within 10 m) and follow the on-call protocol below. Excavator operators may be required to work under the direction of the archaeologist to carefully clear areas of interest, to avoid damage to sites.
- Any in situ archaeological features or deposits encountered during monitoring which cannot be avoided will be investigated, recorded, and sampled by the Archaeologist using accepted archaeological practices.
- The contractor will allow sufficient time and opportunity for the recording and sampling of any archaeological features or deposits which are encountered.
- The Project Archaeologist will notify HNZPT if any significant features or deposits are exposed which were not anticipated. This will trigger a stand down procedure. Work will cease until a revised and detailed work plan can be created. It may be necessary, if deposits are significant, to bring additional archaeologists on site to assist in the investigation.
- If archaeological remains relating to Māori occupation are exposed during monitoring, iwi notification guidelines are in Section 8 below.

- If human remains (kōiwi tangata) or taonga (Māori artifacts) are encountered, the protocols set out later in this section will be followed.

6.3 On-call protocol

In the event of any suspected archaeological discovery when the archaeologist is not on site, the worker/contractor shall take the following actions:

- 1) Cease all works within a 10 m radius,
- 2) Advise the site supervisor of the find,
- 3) The site supervisor will contact the project archaeologist, who will advise on the significance of the find and provide the steps which are to be taken, and
- 4) The archaeological site will be recorded and investigated in accordance with standard archaeological practices (as described above).

6.4 Discovery of Taonga (Māori artifacts)

Māori artifacts such as carvings, stone adzes, and greenstone objects are considered taonga (treasures). These items are taonga tūturu within the meaning of the Protected Objects Act 1975. Taonga can be found in isolated contexts, but are more often found within archaeological sites. When taonga are encountered, the following protocols will be followed:

- 1) The area that contains the taonga will be protected as far as is practical from further modification, consistent with the Authority.
- 2) The Archaeologist will inform HNZPT and the Iwi representative(s) so that the appropriate actions (cultural and archaeological) can be determined.
- 3) These actions may be carried out within the stand down period, described below. Work can only resume once advised by the Archaeologist.
- 4) The Archaeologist will notify the Ministry for Culture and Heritage of the find within 28 days as required under the Protected Objects Act 1975.

6.5 Discovery of Kōiwi Tangata (Human Remains)

If material is identified that could be potentially human, the following protocol will be followed:

- 1) Earthworks/investigation will cease within 10 m while the Archaeologist establishes whether human remains are present.
- 2) If it is not clear whether the remains are human, a specialist osteologist will be consulted to make a determination.
- 3) If human remains are confirmed, the Archaeologist will immediately contact Iwi representatives (if not present), HNZPT, and the NZ Police.
- 4) The site will be secured in a way that protects the kōiwi as far as is practical from further damage.

- 5) The conditions set out in any granted Authority will guide when, and under what agreement, further work can take place.

7 Post-excavation

- 1) Any artifacts or archaeological material recovered will be analysed and recorded by appropriate specialists.
- 2) Any Māori artifacts will be notified to the Ministry of Culture and heritage as advised above.
- 3) The Project Archaeologist will report to HNZPT within 20 days of the completion of work. This may be a final report, if no or limited archaeological materials were found.
- 4) If more extensive archaeological materials are recovered, the Project Archaeologist will complete a monitoring report with 12 months of the end of archaeological work, and will provide it to HNZPT and other parties as per the Archaeological Authority.

7.1 Materials Handling and Analysis

Most artefacts, and charcoal/wood analysis if needed, will be conducted at our in-house laboratory. Other materials may be transferred to subcontractors for specialist analyses, which could include colleagues at universities or private or commercial laboratories.

For detailed procedures related solely to artefacts, such as stone tools, obsidian flakes, bottles, etc., see Sunrise Archaeology's Artefact Management Plan, which also includes procedures for dealing with taonga tūturu.

7.2 Storage

Following the conclusion of fieldwork, excavated materials will be housed in our offices in Mangonui during analysis and report generation. Materials will be stored in labelled containers, under conditions that provide adequate protection from degradation.

7.3 Curation

It is the aim of Sunrise Archaeology not to retain materials after analysis and reporting are completed.

- For Māori and Moriori artefacts, Sunrise Archaeology's Artefact Management Plan details handling procedures. These items must, by law, be placed in a facility such as a local public museum or with a Crown entity until custody is determined. Details will be discussed with the Ministry for Culture and Heritage on a case-by-case basis.
- Non-artefactual Māori or Moriori materials, such as waste material (e.g., flakes, wood shavings), midden, hangi stones, charcoal, and soil samples not wanted by iwi or a museum will be handled in the manner agreed upon during consultation.
- Non-Māori artefacts can be retained by the landowner or applicant, or they can transfer ownership to a museum or other institution.
- Non-artefactual finds, including midden, charcoal, soil samples, deemed not to be taonga will be re-interred within the project area at a designated location. A sample may be retained, per standard practice, which may be stored in a local institution such as a museum.

- Kōiwi tangata (human remains) will be dealt with according to the wishes of tangata whenua.

7.4 Timeframes

A preliminary report to HNZPT will be provided within 20 days from the conclusion of fieldwork. The report will summarise the archaeological investigation and compliance with any Archaeological Authority that is issued. A copy of the draft report will also be provided to the client. If no or limited archaeological materials were found, this may be a final report.

A final report will be written and submitted within one year of the end of fieldwork. Copies of the final report will be submitted to Heritage New Zealand Pouhere Taonga, all parties identified in the Archaeological Authority, and the client.

Iwi shall also be provided with a copy of the final report, as set out in Section 8 below.

For any Māori or Moriori taonga tūturu artifacts where the Ministry of Culture and Heritage needs to be notified, this will be done soon after fieldwork has ended, or upon discovery during laboratory analysis.

8 Iwi Protocols

In addition to any tikanga agreed to between the Authority holder and Iwi (named at the end of this document), the following shall apply:

- a) The iwi representatives shall be informed 48 hours before the start and finish of the archaeological work.
- b) Access for iwi representatives shall be enabled in order to undertake tikanga consistent with any requirements of site safety.
- c) If archaeological remains relating to Māori occupation are exposed during works, the Project Archaeologist will inform the Iwi representative listed in this document.
- d) If any taonga (treasured Māori artefacts) are encountered, protocols outlined in Section 6.4 above will be followed.
- e) If any kōiwi tangata (human remains) are encountered, protocols outlined in Section 6.5 above will be followed.
- f) The Iwi representative shall be provided with a copy of any reports completed as a result of the archaeological work associated with an Authority, and be given an opportunity to discuss it with the s45 approved person if required.
- g) The timeframe for response to notifications is 7 days. If no response is given, the work will proceed.

9 Mechanisms for Dispute Resolution

In the event of a dispute that cannot be resolved by the parties concerned, an independent mediator will be called in. The choice of mediator should be agreed upon by all parties.

10 Contact Information

Archaeologist and Project Archaeologist:

Dr Justin Maxwell
Sunrise Archaeology
Mob. 021 088 31418

jj@sunarc.co.nz
Mob. 02108831418

Heritage New Zealand Pouhere Taonga Senior Archaeologist:

Dr. James Robinson
Senior Archaeologist
Heritage New Zealand Pouhere Taonga, Kerikeri Office
PO Box 836, Kerikeri 0245
Ph: 09 407 0473
jrobinson@heritage.org.nz

Client:

Far North District Council
Robin Rawson
Mob. 0272171426
Robin.Rawson@fndc.govt.nz

Iwi Representative:

Tiger Tukariri
Mob. 022 1288920
tigertukariri@yahoo.co.nz

11 References

- Department of Conservation. 2002. Natural areas of Maungataniwha Ecological District. A reconnaissance survey report about the Maungataniwha Ecological District for the Protected Natural Areas Programme. Available at:
<https://www.doc.govt.nz/globalassets/documents/conservation/land-and-freshwater/land/maungataniwha-ecological-district-4-1-level-1-sites-004-193-p04-037a.pdf>.
- Maxwell, J. and J. Huebert. 2025. Archaeological Assessment of Rangitoto Reserve, Hihi Peninsula, Far North. Prepared for Far North District Council. Sunrise Archaeology Report No. 2025-28.

12 Appendix: Planting Plan

To be developed.

REV. DRAFT

7.2 FUNDING APPLICATIONS

File Number: A5866728

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises applications for the Local Community Grant funding to enable Te Hiku Community Board to determine which application/s will receive funding at this meeting.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- Three new applications have been received, along with one application that was carried over from the 29 June meeting, requesting **\$40,121**
- The Community Board has an available total of **\$152,713** of Community Grant Funding remaining for the 2026/27 financial year.
- The Community Board has an available total of **\$85,000** of Pride of Place Funding remaining for the 2026/27 financial year.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$10,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Houhora Big Game and Sports Fishing Club for costs towards replacement of the boat ramp and installation of a pontoon.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Mangōnui Cemetery Committee for costs towards maintenance and beautification of the cemetery.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$2,500** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Roma Marae for costs towards water infrastructure connectivity upgrade.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Tai Tokerau Tarai Waka Inc for costs towards Te Hekengamai - Te Hau Komaru Festival 2026.

1) TĀHUHU KŌRERO / BACKGROUND

The applications have been checked by staff for completeness and comply with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments
a) Houhora Big Game and Sport Fishing Club – boat ramp upgrade	\$20,000	\$10,000	The applicant has applied for funding to replace the current boat ramp and install a pontoon. This would allow two boats to be launched at the same time, and removes the main safety issues with the current ramp, which is old and in need of replacement. They have received significant funding in the past (listed on the application) and have a solid track record in completing the work and reporting back to the Board. This meets community outcomes 3,4,5
b) Mangōnui Cemetery Committee – maintenance and beautification	\$10,000	\$5,000	The applicant is seeking funding towards costs operating the cemetery and undertaking beautification (including new paths). They have received funding of \$10,000 per year from the Board for the past three years. They have not sought funding from any other funder, although they have previously been advised to do so. This meets community outcomes 2,3,5
c) Roma Marae – water infrastructure connectivity upgrade	\$5,121	\$2,500	The applicant has applied for 100% of the costs for internet upgrades for the connectivity and monitoring of the water supply. They do not appear to have applied for funding from any other source. They were granted \$3,800 at the 2 June meeting for Matariki celebrations (report due shortly). This meets community outcomes 2,3,5,6
d) Te Tai Tokerau Tarai Waka Inc - Te Hekengamai - Te Hau Komaru Festival 2026	\$5,000	\$5,000	The applicant is seeking funding towards the costs of marae venue hire costs. They will be hosting over 1000 tamariki/rangatahi for the festival and have significant funding applications under consideration by other organisations for the bulk of the festival costs. They have applied to all three boards to help cover the costs of Tamariki/rangatahi from each ward. This meets community outcomes 1,2,3,4,5

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicant is required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option 1 Authorise funding for the full amount requested;

Option 2 Authorise partial funding;

Option 3 Decline funding;

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

Each application must meet at least one community outcome from the Council's Long Term Plan.

The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride;

3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITI HANGA / ATTACHMENTS

1. **Summary of Funding Applications - A5866726** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Board Funding Policy and Te Pae o Uta.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

The full application is supplied to the Board under separate cover to maintain the privacy of the information provided by the applicant

THCB18

Application ID	THCB18
Applicant	Houhora big Game & Sport Fishing Club Inc.
What sector do you/your organisation work in	Sport/Recreation
Applicant Project Contact	Mr Mark Thomson
Position	President

Please briefly describe the purpose of your organisation	To promote the sport of fishing inclusive of all communities and to provide facilities, club, social, community and educational activities.
Number of Members	425
Project Title	Repair and resurface the club owned and operated concrete boat ramp
Type of Activity	Community
Start Date	01/09/2026
Location	Houhora Big Game & Sports Fishing Club facility, Pukenui.
Is there an entry fee/charge?	No
If yes, how much?	
How many active participants, including volunteers?	12
How many visitors/audience members/clients do you expect?	0
Have you engaged with tangata whenua about your project?	Yes
Have you engaged with the community about your project?	Yes
Who will benefit from your project, and how?	The club complex, encourages social experiences that individuals, families and groups can experience boating, fishing, diving and other water sports, the concrete boat ramp is a facility that helps achieve this. Club members, communities in Te Hiku and wider area who travel into the area will benefit from a safe fit for purpose resurfaced concrete boat ramp, available any time 365 days a year. A new concrete surface and floating pontoons will allow the public to launch and retrieve their boats without standing in deep water, alleviating future potential incidents.

What is the total cost of your project?	82,960.00
What is the amount you are requesting from the Board?	20,000.00
How much money does your organisation currently have?	85,000.00
How much of this money is already committed?	85,000.00
Have you previously received funding from FNDC?	Yes
Purpose	Stabilisation of slip behind toilet block
Amount	15,697.00
Date	17/06/2025
Project Report Submitted	Yes
Purpose	Upgrade of public walkway
Amount	6,514.00
Date	24/07/2024
Project Report Submitted	Yes
Purpose	HBGSFC One Base Tournament
Amount	10,000.00
Date	11/04/2023
Project Report Submitted	Yes
Purpose	2 Commercial Ovens
Amount	20,000.00
Date	28/08/2022
Project Report Submitted	Yes
Purpose	Upgrade of new wharf
Amount	20,000.00
Date	28/01/2021
Project Report Submitted	Yes

The full application is supplied to the Board under separate cover to maintain the privacy of the information provided by the applicant

THCB14

Application ID	THCB14
Applicant	Mangonui Cemetery Committee
What sector do you/your organisation work in	Environmental
Applicant Project Contact	Mr Michael Pooley
Position	Treasurer

Please briefly describe the purpose of your organisation	Sale of plots and ongoing management and beautification of our local public cemetery, providing a safe and secure environment for members of the public visiting graves and/or attending interment of loved ones.
Number of Members	4
Project Title	Mangonui Public Cemetery
Type of Activity	Infrastructure
Start Date	01/07/2026
Location	28 Wrathall Road, Mangonui
Is there an entry fee/charge?	No
If yes, how much?	
How many active participants, including volunteers?	5
How many visitors/audience members/clients do you expect?	100
Have you engaged with tangata whenua about your project?	No
Have you engaged with the community about your project?	No

Who will benefit from your project, and how?	Ongoing management and beautification of our local public cemetery, provides a safe and secure environment for members of the public visiting graves and/or attending interment of loved ones. The Committee takes great pride in overseeing all projects in the entire reserve, including the "Old Cemetery" on Wrathall and Turvey Roads. Continued maintenance includes: Mowing and spraying; Fencing; Planting; Painting; Pruning and felling of trees; Roadside clearance (FNDC responsibility not fulfilled); Regrowth containment; Carpark maintenance; Concreting. Consideration is also needed when dealing with neighbouring properties. In the coming year, extension of concrete paths and placing of culverts will be required along with creation of a new car parking area .
What is the total cost of your project?	10,000.00
What is the amount you are requesting from the Board?	10,000.00
How much money does your organisation currently have?	877.16
How much of this money is already committed?	4,360.00
Have you previously received funding from FNDC?	Yes
Purpose	Annual Grant towards operating costs
Amount	10,000.00
Date	14/07/2025
Project Report Submitted	Yes
Purpose	
Amount	
Date	
Project Report Submitted	
Purpose	
Amount	
Date	
Project Report Submitted	
Purpose	
Amount	
Date	
Project Report Submitted	

The full application is supplied to the Board under separate cover to maintain the privacy of the information provided by the applicant

THCB17

Application ID	THCB17
Applicant	Roma Marae, Ahipara
What sector do you/your organisation work in	Other: Marae
Applicant Project Contact	Miss Tui Te Paa
Position	Secretary Trustees

Please briefly describe the purpose of your organisation	Roma Marae exists to serve ngā hapū o Ahipara and associated Iwi by providing a place for cultural, community and whānau activities. The Marae supports hui, tangihanga, wānanga and community resilience while protecting tikanga, whakapapa and the legacy of Pōroa for future generations.
Number of Members	Circa 500 actually registered with Te Rūnanga o Te Rarawa
Project Title	Roma Marae Water Infrastructure Connectivity Upgrade
Type of Activity	Infrastructure
Start Date	01/07/2026
Location	Ahipara
Is there an entry fee/charge?	No
If yes, how much?	
How many active participants, including volunteers?	500
How many visitors/audience members/clients do you expect?	500
Have you engaged with tangata whenua about your project?	Yes
Have you engaged with the community about your project?	No

Who will benefit from your project, and how?	Roma Marae is seeking funding to install a reliable connectivity solution across the marae complex, including the Rural Drinking Water Programme Water Treatment Plant, wharenui, wharekai, office and associated facilities. Reliable internet connectivity is essential to restore remote monitoring and alerting capability for the water treatment plant, helping ensure the ongoing provision of safe drinking water for marae users, whānau and visitors. The project will also improve communication, administration, emergency response capability, access to online services, and connectivity for hui, tangihanga and community events. The primary beneficiaries are the descendants of ngā hapū o Ahipara, local whānau, marae users and visitors. The project will strengthen community resilience, support the safe operation of critical infrastructure, and enhance the marae's ability to serve as a cultural, social and community hub for present and future generations.
What is the total cost of your project?	5,121.00
What is the amount you are requesting from the Board?	5,121.00
How much money does your organisation currently have?	20,788.00
How much of this money is already committed?	20,788.00
Have you previously received funding from FNDC?	No

The full application is supplied to the Board under separate cover to maintain the privacy of the information provided by the applicant

THCB6

Application ID	THCB6
Applicant	Te Tai Tokerau Tarai Waka Inc
What sector do you/your organisation work in	Arts/Culture/Heritage
Applicant Project Contact	Mrs Keringawai Evans
Position	Treasurer

Please briefly describe the purpose of your organisation	Te Tai Tokerau Tarai Waka Incorporated exists to protect, grow and transmit the kaupapa of waka hourua through voyaging, wānanga, cultural revitalisation, intergenerational learning and community engagement grounded in mātauranga Māori, tikanga and Pacific voyaging traditions.
Number of Members	15 Members meet monthly to plan for the event. Tarai Waka Inc is made up of many waka whanau members spanning 30 plus years under the leadership of Sir Hekenukumai Puhipi Busby.
Project Title	Te Hekengamai - Te Hau Komaru Festival 2026
Type of Activity	Event
Start Date	22/11/2026
Location	Aurere, Taipa, Mangonui
Is there an entry fee/charge?	No
If yes, how much?	
How many active participants, including volunteers?	150
How many visitors/audience members/clients do you expect?	5000
Have you engaged with tangata whenua about your project?	Yes
Have you engaged with the community about your project?	Yes

Who will benefit from your project, and how?	Te Hau Kōmaru Festival 2026 will benefit rangatahi, whānau, kura, iwi, waka practitioners, local businesses and the wider Te Hiku community. Over 1,000 ākonga from Mid and Far North schools will participate in hands-on waka hourua workshops, navigation experiences, tikanga and mātauranga Māori learning. The festival strengthens cultural identity, intergenerational knowledge transmission and community connection. The wider community will benefit through free public access to workshops, cultural activities and waka experiences. Local accommodation, hospitality and retail businesses across Taipa, Mangōnui and surrounding areas will also benefit economically from an estimated 5,000+ visitors attending across seven days.
What is the total cost of your project?	250,535.00
What is the amount you are requesting from the Board?	5,000.00
How much money does your organisation currently have?	115,000.00
How much of this money is already committed?	90,000.00
Have you previously received funding from FNDC?	No

7.3 PROJECT FUNDING REPORTS

File Number: A5866732

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board note the project reports received from:

- a) Mangonui Cemetery Committee
- b) Life Education Trust

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

1. Mangonui Cemetery Committee - A5866730  
2. Life Education Trust - A5866729  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Board Funding Policy, Te Pae o Uta
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Te Hiku Community Grants Funding January - June 2025
Project Report Form (Dec 2024)
Application No. THCB052 From Mangonui Cemetery Committee
Form Submitted 10 Jun 2026, 2:14PM NZST

Project Report - Community Grant Fund

* indicates a required field

Project Report

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within the required time will not be considered for future funding.

Name

Mangonui Cemetery Committee

Name and Location of Project/Activity

20 Wrathall Road, Mangonui

Date of Project/Activity

To the year ending June 2026

Which Community Board did you receive funding from?

- ☒ Te Hiku
☐ Kaikohe-Hokianga
☐ Bay of Islands-Whangaroa

Amount received from the Community Board

10000

Must be a number.

When was the funding approved?

14/07/2025

Must be a date.

Please give details of how the money was spent

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds

Expenditure

Supplier/Description	\$	Receipts/bank statement showing expense

Te Hiku Community Grants Funding January - June 2025 Project Report Form (Dec 2024)

Application No. THCB052 From Mangonui Cemetery Committee

Form Submitted 10 Jun 2026, 2:14PM NZST

J R Drew	\$1,500.00	Filename: Kiwi Bank statement 06 26 .pdf File size: 6.7 MB Filename: Kiwi Bank Statement2 06 26.pdf File size: 7.1 MB
Kiwi Arborists	\$2,070.00	Filename: Kiwi Bank Statement2 06 26.pdf File size: 7.1 MB
Connolly Contracting	\$2,093.00	Filename: Kiwi Bank Statement2 06 26.pdf File size: 7.1 MB
Robs Auto & Marine	\$1,532.38	Filename: Kiwi Bank Statement2 06 26.pdf File size: 7.1 MB
MJ & LM Pooley	\$41.67	Filename: Kiwi Bank Statement2 06 26.pdf File size: 7.1 MB
Signs Of Life	\$419.75	Filename: Kiwi Bank Statement2 06 26.pdf File size: 7.1 MB
G.Lees	\$280.41	<i>No files have been uploaded</i>
J.Barrett	\$350.00	Filename: Kiwi Bank Statement2 06 26.pdf File size: 7.1 MB
M.Nicholls	\$2,500.00	Filename: Kiwi Bank Statement2 06 26.pdf File size: 7.1 MB
H.Castle	\$780.00	Filename: Kiwi Bank Statement2 06 26.pdf File size: 7.1 MB
D B Hire	\$211.99	Filename: Kiwi Bank Statement2 06 26.pdf File size: 7.1 MB
Ewan McKinnon	\$345.00	Filename: Kiwi Bank Statement2 06 26.pdf File size: 7.1 MB

Te Hiku Community Grants Funding January - June 2025 Project Report Form (Dec 2024)

Application No. THCB052 From Mangonui Cemetery Committee

Form Submitted 10 Jun 2026, 2:14PM NZST

JPS Concrete	\$5,500.00	Filename: Kiwi Bank Stateme nt3.pdf File size: 5.5 MB Filename: Kiwi Bank Stateme nt4.pdf File size: 7.2 MB
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Project Information

Give a brief description of the highlights of your project/activity

Continued maintenance of The Mangonui Public Cemetery, The Old Mangonui Cemetery and the surrounding acreage, including the car park, is of huge concern and the Committee takes special pride in overseeing all projects including mowing and spraying; felling and pruning of trees; improved access and beautification of the area as a whole.

How many participants/volunteers took part? *

5

Must be a number.

How many visitors/audience members took part? *

0

Must be a number.

What Community Outcome(s) did your project meet?

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- ☒ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable

Describe how your project benefited the community, met the outcome(s) indicated above and your evaluation of the project results *

By ensuring ongoing management and beautification of the Cemetery in its entirety, the Committee provides a safe and secure environment for members of the public visiting graves and/or attending interment of loved ones.

Include how your project met the Council outcomes

Acknowledgement

- ☐ Social Media Post(s)
- ☐ Tagged the Board when posting online
- ☐ Used the Boards logo (as provided) in marketing and other documents
- ☐ Photo of the complete project
- ☐ A plaque or logo imprint (for large physical projects)
- ☐ Other:

How did you acknowledge the funding you received?

Please provide details of how you acknowledged the funding you received from the Board (including any photos or marketing collateral) *

Photos uploaded as "Additional Information"

Page 3 of 4

Te Hiku Community Board Grants July 2025 - June 2026
Project Report Form (Dec 2024)
Application No. THCB30 From Life Education Trust Far North
Form Submitted 26 May 2026, 1:47PM NZST

Project Report - Community Grant Fund

*** indicates a required field**

Project Report

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within the required time will not be considered for future funding.

Name

Life Education Trust Far North

Name and Location of Project/Activity

Date of Project/Activity

January to April 2026

Which Community Board did you receive funding from?

- ☒ Te Hiku
- ☐ Kaikohe-Hokianga
- ☐ Bay of Islands-Whangaroa

Amount received from the Community Board

2850

Must be a number.

When was the funding approved?

17/12/2025

Must be a date.

Please give details of how the money was spent

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds

Te Hiku Community Board Grants July 2025 - June 2026 Project Report Form (Dec 2024)

Application No. THCB30 From Life Education Trust Far North

Form Submitted 26 May 2026, 1:47PM NZST

Expenditure

Supplier/Description	\$	Receipts/bank statement showing expense
kiwi Fuelcards	\$789.23	Filename: Kiwi Fuelcards 20 Jan 2026.pdf File size: 258.5 kB
NZTA	\$531.00	Filename: NZTA 531.00.pdf File size: 50.9 kB
Kiwi Fuelcards	\$58.82	Filename: Kiwi Fuelcards 20 Feb 2026.pdf File size: 268.7 kB
Madcanic	\$440.37	Filename: Madcanix 12 Mar 2026.pdf File size: 140.9 kB
Kiwi Fuelcards	\$636.55	Filename: Kiwi Fuelcards 20 Mar 2026.pdf File size: 269.1 kB
Kiwi Fuelcards	\$804.43	Filename: Kiwi Fuelcards 20 Apr 2026 804.43.pdf File size: 276.6 kB
NZTA	\$172.97	Filename: NZTA 172.97.pdf File size: 37.0 kB

Project Information

Give a brief description of the highlights of your project/activity

Harold and the mobile classroom has visited schools as far north as Ngataki and Te Kao, bringing to life our education programs that empower tamariki and rangatahi to make positive choices for their health and well-being.

How many participants/volunteers took part? *

1100

Must be a number.

How many visitors/audience members took part? *

50

Must be a number.

What Community Outcome(s) did your project meet?

- ☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- ☐ We embrace and celebrate our unique culture and heritage and value it as a source of

**Te Hiku Community Board Grants July 2025 - June 2026
Project Report Form (Dec 2024)****Application No. THCB30 From Life Education Trust Far North**

Form Submitted 26 May 2026, 1:47PM NZST

enduring pride

- ☐ Proud, vibrant communities
- ☐ Prosperous communities supported by a sustainable economy
- ☒ Communities that are healthy, safe, connected and sustainable

Describe how your project benefited the community, met the outcome(s) indicated above and your evaluation of the project results *

We present a program to the tamariki and rangatahi on how to make positive choices in the many areas of life education. Our program is based around taha hinengaro – mental health, social issues and emotions; and taha tinana – physical health which aligns with the New Zealand curriculum.

The program is reviewed and redeveloped regularly so it is consistent with the New Zealand curriculum and latest evidence to ensure the program remains relevant and accurate. Every program presented is relevant to the class's needs as requested by the class teacher.

The most crucial thing is that we can deliver our program to the rural community schools for all students. These schools often have limited access to extra curricular learning and rarely find relevant resources for health and wellbeing.

Include how your project met the Council outcomes

Acknowledgement

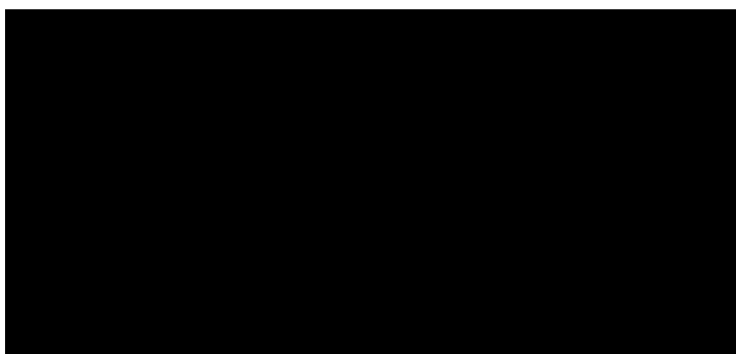
- ☐ Social Media Post(s)
- ☐ Tagged the Board when posting online
- ☐ Used the Boards logo (as provided) in marketing and other documents
- ☐ Photo of the complete project
- ☐ A plaque or logo imprint (for large physical projects)
- ☐ Other

How did you acknowledge the funding you received?

Please provide details of how you acknowledged the funding you received from the Board (including any photos or marketing collateral) *

We acknowledge the Te Hiku board in our annual report for the year and we will also be rewrapping our mobile classroom and will be including the Te Hiku logo as a sponsor.

If you have a website or Facebook page that we can link to, please provide details
lifeeducation.org.nz/regions/far-north

**Date Form Completed**

26/05/2026

Must be a date.

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 CHAIRPERSON AND MEMBERS REPORTS

File Number: A5860198

Author: Beverly Mitchell, Community Board Coordinator

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board note the 3 August 2026 member reports from Chairperson Bill Subritzky, and members: Adele Gardner, Eddie Bellas and Hilda Halkyard-Harawira

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. 2026-08-03 B Subritzky Chair report - A5867607  
2. 2026-08-03 A Gardner member report - A5865598  
3. 2026-08-03 E Bellas member report - A5865581  
4. 2026-08-03 H Halkyard-Harawira report - A5867454  



Member's Report

Name: **Bill Subritzky**

Subdivision: Whatuwhiwhi

Date: 9 July 2026

Meetings Attended:

Meeting name	Date	Comments
THCB meeting	02/06/2026	
Kaingaroa Hall meeting	02/06/2026	Reviewing new committee, and rubbish bin cage updates
Awanui ratepayers meeting	03/06/2026	Teams
Lake Ohia Hall	08/06/2026	Meeting with Chair. Hall update
Council Unitary Authority meeting	10/06/2026	Kaikohe
Kaingaroa Hall meeting	10/06/2026	General meeting prior to AGM
THCB agenda review	15/06/2026	
Kaitia Business Association meeting	15/06/2026	Review recent flooding issues
LTP workshop	23/06/2026	Kaikohe
Youth workshop > Te Ahu, Kaitia	24/06/2026	Left early for appointment
Head Start workshop	24/06/2026	Te Ahu
Council meeting	25/06/2026	Due to time constraints, Community Board Reports left off agenda
Review and selection of Lifetime Achievement Awards	25/06/2026	
Meeting Kaingaroa Hall Chair	27/06/2026	RFS updates, AGM
THCB meeting	29/06/2026	
Visits to Awanui Retirement Village	4-6/07/2026	Response to possible demolition of 6 units
Intro development Contributions	06/07/2026	Teams
LTP workshop	07/07/2026	Kaikohe
Lifetime Achievement Awards	07/07/2026	Kaikohe
Kaingaroa Hall AGM	08/07/2026	New Committee elected
Organising community work groups	09/07/2026	Awanui, Whatuwhiwhi

Community Issues: (update of 09/07/26 report not tabled at 25/06/26)

Issue name	Comment
1 Vehicle damage to Sand dunes Karikari Peninsula	Community Sand dune planting weekend 4-5/07/2026
2 Reinstate Dump Station at Whatuwhiwhi	At the meeting held at the Rangiputa Hall 30/5/26, FENZ stated that they were not in favour of retaining the Dump Station on the original site next to the new FENZ building. The new building will include electrically operated gates and representatives were worried that any traffic could potentially block access to the station in emergencies. Since the last report staff are looking at the feasibility of two further options. The most current being located at the Perehepe Beach toilets and prior to this the Tokerau Beach Reserve <i>No doubt full consultation will occur prior to any final decision.</i>
3 Update required for the Hill slips endangering pedestrians and the possible treat of closing the main access road road into the lower Rangiputa Settlement	No further update received. <i>Waiting on budget</i>
4 Rangiputa Ratepayers Inc request to Manage the Rangiputa Hall	On completion of the new FENZ building in Whatuwhiwhi the Rural Fire Service will also utilise these premises as their headquarters. This is expected to now occur in August 2026. Rangipuita Ratepayers Inc have requested the full use and management of this Community facility. It should be noted that the local community built this hall initially prior to handing it over to Council who then handed over to the Rural Fire Service. At the meeting 30/5/26. FENZ were totally supportive of the Community taking over management of the Rangiputa Hall obviously with the proviso that FENZ have access to the hall if emergencies required this. Local Civil Defence would also be part of any handover of the Rangiputas Hall to the community. Staff are aware of the communities' request and have been contacted by me and the Rangiputa Community Inc Chair

Member Recommendations:Awanui Retirement Village Flats

Members were recently advised that six flats at the Awanui Retirement Village may be demolished following an independent building assessment which identified significant remedial work as being necessary to bring the units up to a suitable standard for occupation.

This matter has highlighted the importance of ongoing asset management and awareness of council-owned community assets. During discussions with affected tenants since they were notified of the proposed relocations, concerns have been raised regarding the impact of displacement and the uncertainty experienced by residents.

I requested to be included in any staff site visits, not to challenge the relocation process, but to provide support to affected tenants where appropriate. While this request was not progressed, I have continued to engage with residents and understand the challenges they have faced throughout the process.

During a recent visit to one of the remaining occupied units, I observed some water damage to ceiling tiles and evidence of roof leaks. While I am not qualified to assess the overall structural condition of the building, my observations reinforced the importance of ensuring that decisions are based on robust and comprehensive technical assessments.

It has been indicated that funding constraints may limit the ability to undertake the remedial works required. However, given the importance of providing housing options for older residents, I believe it is appropriate that all feasible options be investigated before the permanent loss of these units is confirmed.

The wellbeing of our older community members remains a significant consideration, and I acknowledge the impact that these decisions may have on those directly affected.

As a final note, while the housing asset itself may sit outside my formal delegation, the wellbeing and displacement of residents affected by these decisions is a matter of community interest and concern, and one that I believe warrants ongoing advocacy and support.

Request for Service (RFS):

RFS number	Comment
4304924	Repair flooding Sewerage pump next to Awanui Reserve/Playground Complete
4304933	Check if Kaingaroa Hall is on the mowing service list No



Member Report

Name: **Adele Gardner**
 Ward: Kaitaia Subdivision
 Date: June/July 26

Meetings Attended

Date	Meeting Topic	Comment
10/6/2026	LGNZ Reforms Headstart	Online
15/6/2026	NRC/FNDC Meeting re at the Digital Hub, organised by Kaitaia Business Association	Re flooding of Businesses in the Kaitaia Area
15/6/2026	LGNZ briefing	Auckland's amalgamation - online
23/6/2026	Key illegal dumping project update	Herekino Transfer Station with the community and Northland Waste. Good result cameras are being installed at this site with community actions around the access, also signage to be installed.
24/6/2026	Kaitaia Business Association Monthly Meeting	At the Digital Hub
29/6/2026	Te Hiku Community Board Meeting	At Te Ahu
29/6/2026	EV Charging Stations Workshop	To discuss where EV charging stations could be placed throughout Te Hiku
6/7/2026	Met Dr Wilson MP	Discussed Housing shortages in the area, flood resilience.
6/7/2026	Introduction to Development Contributions	Online
8/7/2026	Kaitaia Evacuation Plan Stakeholder Meeting	At the Kaitaia Fire Station. A debrief of the March weather event.
9/7/2026	LGNZ briefing	Lessons from UK local government amalgamation. Cost savings, 4 year terms, local parishes eg Community Boards here. Councils in UK are responsible for schools and social services which is not the case in NZ.



Member Report

Request for Service (RFS):

Topic	Comment
RFS 4305786	Trees blown down on private Property and footpath at Takahe Road Ahipara
RFS 4300787	Kaitaia Town Square. Kaitaia Business Association arranged for issues to be sorted on this Council asset. Financial accounts were sent to KBA, who are wanting a reimbursement.

Portfolio Update:

Te Hiku Sports Hub: A new Inflatable Obstacle Course has been added to the Hub. Bookings are required.



Member's Report

Name: **Eddie Bellas**

Subdivision: Doubtless Bay

Date: 6 July 2026

Meetings Attended:

Meeting name	Date	Comments
Local Govt Reform Workshop	10/06/2026	Kaikohe
THCB Ordinary Meeting	29/06/2026	Te Ahu, Kaitaia
Doubtless Bay Business Association	30/06/2026	Mangonui

Community Issues:

Issue name	Comment
Mill Bay Road RFS:4277986	Narrow road and needs footpath asap. <i>FNDC Roding inspected the site. No road edge improvements or footpath construction are currently planned for this location. The area has been identified for consideration as part of the regional footpath strategy being developed for the next Long-Term Plan.</i>
Hihi Road speed limit RFS:4241870	Open Resolution has been admitted into THCB Agenda. Waiting for staff to advise on next steps.
Illegal dumping Back River Road	Camera has been set up. Awaiting to do a public announcement and media video
Info Centre Mangonui	Closing due to funding. Have contacted Moko EA but awaiting back a response

Member Recommendations: Mill Bay Road is in the LTP

Request for Service (RFS):

RFS number	Comment
4231945	Drainage issues on Tokerau Beach Road
4293796	Virtue Crescent drainage and flooding problems (Priority 1)



Māori Ward Councillor Report hhh 9.7.2026



H Halkyard-Harawira all minutes & agenda <https://infocouncil.fndc.govt.nz/>

Tēna koutou, my role as Kaikaunihera Māori -is to:

- inform readers of Māori issues and possible solutions within the Council framework,
- be guided by He Whakaputanga , Te Tiriti o Waitangi , te taiao and kaupapa Māori ,
- to support initiatives that benefit the wellbeing of the whole Far North.

2026 Ngā Whainga		
1 KAITAIA AIRPORT - UPGRADE BY MAY 2026 Main runway & apron reseal fencing & drainage emergency fuel storage & resilience	1) Kaitaia Airport Upgrade - Crown funds & Mana Whenua Owners & FNHL , FNDC leasee working group • Fencing , drainage • Main runway & apron chip microsealed	✓
	In progress - Upgrade lighting, extend carpark, emergency fuel storage	✓
	AIRPORT- FNDC New Terminal fit for 50 years, new manager rental accom	✓
2 Lean Hardship Rates less than 2% rates increase each year, over 3 years	2) RATES increase 2-3% pa Rates set at 6.7% members to seek more reductions by June 30 for 26-27 Annual Plan	X
3 Rural Road Safety Seek subsidies to seal roads for 8 Kohanga Reo , 38 Marae as important community centres	3) 3) RURAL Road Sealing Subsidies for 8 Kohanga Reo & 38 Marae	X
4 MOANA RESTORATION- SEWAGE DISPOSAL • Hapu - Community working groups • Purchase land disposal site in Taipa • Monthly public progress reports 16 wwtps	4) MOANA Restoration Taipā Waste Water Treatment Plant- purchase extra land disposal site for wetlands	✓
5 Ngā Take Tiriti - equity • Mahi tahi with hapu , lwi, Māori , community, organisations, staff • Planned growth, more housing, whānau • No developments on wāhi tapu Māori Ward Councillor - H Halkyard-Harawira	5) Ngā Take Tiriti - Equity • Working partnerships with lwi housing, health & social service providers • Contracts to local contractors & businesses • Assistance where needed	✓ ✓ ✓

Local Govt Reform 9th August

In the background ,the 4 Councils of Tai Tokerau have 3 months until 9 August 2026, to fuse new structures under Headstart - who will waltz with whom?

- 1) Northland Regional Council,
- 2) Far North District Council (& 3 community boards)
- 3) Kaipara District Council &
- 4) Whangārei District Council.

Short timeframe, little engagement & consultation for the public , will we be better off? Hard enough servicing our own region of 78,000. But we are told - you plan it or we will do it for you. Lots of kōrero been happening with the 3 Mayors and 4 CEOs . It IS what IT IS



Māori Ward Councillor Report hhh 9.7.2026



Māori response to Headstart

There is no one-size-fits-all model for local government reform. Any successful structure should be developed in genuine partnership with Īwi and Hapū, protect existing Treaty relationships and local voice, and ensure communities remain actively involved in decisions that significantly affect them.

Key themes include:

- Engage early with Īwi and hapū as Treaty partners, not simply as stakeholders, before decisions or proposals are finalised.
- Protect existing Treaty settlement arrangements, Tiriti obligations, MOUs, co-governance agreements, and local relationships, ensuring they are not weakened by structural reform.
- Protect Īwi and Hapū participation, with loss of Īwi and Hapū voice identified as the greatest concern & enduring Treaty-based relationships seen as the greatest benefit.
- Far North Māori organisations unanimously supported retaining strong local decision-making, with a preference for FNDC remaining independent.
- Kaitiakitanga (environmental stewardship), protection of whenua and wai, and recognition of Te Tiriti obligations were consistently identified as priorities.
- Public consultation should only occur where proposals are significant under Council policy or legislation, (ie transfer of a major asset, significant unbudgetted expenditure, or invokes a bylaw or amendment to Long Term Plan)
- Reform should strengthen, not weaken, local voice, Īwi and Hapū authority, and practical participation in decision-making.

Across Tai Tokerau, Māori respondents consistently wanted:

- lower costs that are demonstrably achievable;
- protection of local decision-making;
- meaningful relationships with Īwi and Hapū that reflect Te Tiriti.
- strong taiao environmental outcomes; and
- careful management of any transition.

hhh 3.7.2026

This is a summary of 2 reports :

- 1) Simplifying Local Government for Northland - Survey and Community Feedback from 4 councils of Tai Tokerau &
- 2) Poipoia Headstart Readiness Notes - Working in Partnership with Īwi Māori Through Reforms for Councils . Practical Prompts for Councils but not a substitute for direct engagement with Īwi Māori. This report was prepared for Local Government NZ.

Across these surveys, 110 organisations were identified, of which 43 were Māori organisations, including marae, hapū, iwi, and Māori trusts

- 142 Māori-identifying respondents from Whangarei District Council
- 97 Māori-identifying respondents from Northland Regional Council
- 42 Māori organisations identified across Far North District Council's surveys
- 1 Māori organisation identified through Kaipara District Council's survey.



Māori Ward Councillor Report hhh 9.7.2026



Far North District Council's Māori organisations' written responses reinforced the same concerns – loss of local voice, rural communities being overlooked, and the importance of maintaining accessible, locally connected governance. Several responses were in te reo Māori, reflecting the linguistic and cultural depth of engagement with this question.

Tai Tokerau 2 Waters

Wai Māori me Wai Tūtae

A Joint Council Controlled Water entity which will service drinking water is being developed

- ☐ Te Oneroa a Tohe Board
- ☐ Te Kuaka Te Ao Māori Komiti,
- ☐ Te Koukou Komiti for Roothing and Infrastructure,
- ☐ Te Kukupā Komiti for Strategy, Policy & Regulation
- ☐ Te Hiku Community Board
- ☐ Creative Communities Northland

Āku Komiti

Everybody Pays Rates

SAVE MONEY!



through rent, water fees, leases, user charges & customer purchase

How can we reduce Council costs?

- **Source extra funding** - through

external subsidies, contributions and grants for project management & infrastructure

- **Use local roading contractors & suppliers** in the northern and southern areas to have better oversight of roading & to support the economy and businesses in our region. We're not paying accommodation for out of the area businesses.
- **housing partnerships** with agencies & Iwi to cater for huge growth in our area - ie social housing, papakainga, housing for kaumātua kuia, emergency housing, tiny homes, working whānau ownership and essential local infrastructure for shared community facilities. All of these partnerships create jobs and income wellbeing in the Far North. Kawakawa, Kaikohe, Waimā, Kerikeri, Kaitaia, Herekino, Te Kao, TeHāpua.
- **Finishing capital projects in time** and within budget. Put late clauses in the contracts.
- **Make deliberate savings & efficiencies**
- **Rates remissions** given to our vulnerable & charities, community halls, sports clubs, kura, conservation lands, pensioner schemes & uninhabitable or inaccessible Māori lands
- **Stopping illegal dumping** - people dropping off recycling materials & rubbish at the recycle / dump centres will save \$150k a year.
- **Engaging with Hapū, Iwi, Māori, community groups** - will save \$\$\$\$ on legal challenges, court cases and time delays -for projects.



Māori Ward Councillor Report hhh 9.7.2026



Rates bill July 1-June 30

Kua tatū**FNDC 6.7%
NRC 0%**

- We know whānau already face extreme hardship in challenging times. Ka nui te aroha .
- Council adopted Zero-based budgeting in last triennium. Rising costs have placed pressure on budgets -inflation, insurance, contractors, borrowing , depreciation , fuel costs .
- Our role is to maintain core services and infrastructure: roads, water, wastewater, parks, regulatory functions & community facilities.
- Whānau tell us don't lower service levels.
- Staff reduced rates from 16% to 7.8% - we settled at 6.7% mindful that \$1.3 mill is needed to meet rising fuel costs. We asked the CEO to find more efficiencies within for fuel and consultancy services.
- Unforeseen weather events create emergency unplanned budget responses which we must address. Tiaki te Taiao .



Nā Whaea Hira
28.6.26

If you would like to fund
a community project
funding@fndc.govt.nz

- Ngā Wero - Challenges :

- Political parties who promote fear Māori advancement
- Wars in Ukraine, Gaza, Lebanon, Iran - fuel shortages , high tariffs & political uncertainty
- High cost of living - in an already struggling economy
- Cost savings today can create nightmares next year
- Transfer of Council / Community assets to Tai Tokerau 2

Waters- what does that mean? Cr Arohanui Allen suggested we lease lands to the CCO rather than give away whenua, dominion etc



Hybrid Hui attendance - many hui are online now- to save petrol & travel time.

5



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	• Taipā site 20 purchase approved for wetlands to prevent disposal of wastewater into Parapara & Tokerau Moana ✓
Kia tūtuki commitments	Complete decommissioning Ngākahu/Ngākohu Trust/ Kauri Dam - final restoration by late Des Mahoney , trustees & Council Working Group ○ a) consolidate 4-5 Māori land blocks as one rateable block ○ b) Māori Land Court formal return of lands to Ngākahu/Ngākohu Trust ○ c) Plant trees for wetland
Hauora Wellbeing	Return Treaty settlement land reserves in Council by 2027. Treaty settlement agreements respected in a coordinated and efficient way across Council planning & operations. • <i>FNDC could facilitate the return of all Treaty settlement lands as directed by the Waitangi Tribunal 10+ years ago as Māori Land Court has a two year delay.</i> • Council to ring fence lands that are being claimed in the upcoming Ngāpuhi hapu and Ngāti Kahu Wai 45 settlements 1,110,000 acres were alienated in these two areas. This will also protect potential land buyers who may consider buying tagged lands. • Some lands remain in Council reserves and are leased to community groups, when the Council could divest this role to Iwi / hapu owners to lease to the community .
Moana Restoration	
2028 - 2030	Me whiriwhiri He Whakaputanga me Te Tiriti i te Ture Tuapapa o Aotearoa. Weave He Whakaputanga and Te Tiriti into the Constitution of Aotearoa as per Matike Mai Report led by Moana Jackson, Makere Mutu and rangatahi. 
Non Council Projects	• Statue in recognition of Matiu Rata to be erected in Kaitaia, Waitangi - tbc • Retention of Northtec tertiary courses in Northland • Complete drainage at Tangonge Park Kaitaia. • Support groups upgrading sporting facilities via other funding agencies • Support improved health services in Tai Tokerau



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Left -Wetland planting at Ahipara Waste Water Treatment Plant- Tui Qauqau

Ahipara Takiwā have monthly oversight & maintenance hui with Beca of the site to monitor progress & to ensure there are no adverse effects to the local river and Kāirikirura.

Taipā Wastewater Treatment Plant - Ngāti Kahu Hapu & Community Working Group

pioneered an electrocoagulation unit and FNDC is in process of purchasing site 20 for wetland. At the Taipā plant, wastewater from the large maturation pond is being pumped through the Electro Coagulation unit, settler tank and screw press. The resulting clean water can go to the wetland, and once the irrigation system is in place, it can go

directly to land instead of the Parapara River & into Taipā estuary



Te Mauri o Te Wai Hapu & Community Group won a 40 year stand against sewage outfall into local rivers and Hokianga Harbour recently relocated away from Te Raupō- he wāhi tapu. The working group saved \$millions using the electrocoagulation unit , a state-of-the-art system - which was pioneered in Taipā & uses an

electrical current to separate waste from water. They await solar power & remedies at 3 other Hokianga wwtp sites : Opononi, Omāpere & Kaikohe .





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7 KŌHANGA REO / MARAE

- Whangapē Kōhanga Reo – Kotahitanga Marae
- Whakamaharatanga Kōhanga Reo & Marae, Waimamaku
- Taurangi Kōhanga Reo – Waimate North
- Maungataniwhā Kōhanga Reo – Ngāpuhi Marae
- Motatau Kōhanga Reo – Motatau
- Matawaia Kōhanga Reo – Matawaia Marae
- Wharebunga Kōhanga Reo – Pukerata Marae

Marae on Unsealed Roads

- | | |
|--|--|
| <ul style="list-style-type: none"> • Haititaimarangai Marae – Karikari • Wainui Marae – Ahipara • Rangikohu Marae – Herekino • King Hori Marae – Ōwhata • Morehu Marae – Pawarenga • Waiparera Marae – Kohukohu • Motuti (Tamatea) Marae – Kohukohu • Matihetihe Marae – Mitimiti • Te Arohanui Marae – Mangataipa • Ngāi Tupoto Marae – Motukaraka • Pateoro (Te Karae) Marae – Kohukohu • Pikipāria Marae – Kohukohu • Piki Te Aroha Marae – Rāhiri • Motukiore Marae – Hōreke • Puketawa Marae – Utakura • Rangatahi Marae – Hōreke • Ōtātara Marae – Waimā • Moehau Marae – Waimā • Mahuri Marae – Taheke • Kaingahoa Marae – Mataraua • Ngāi Tawake Marae – Mataraua | <ul style="list-style-type: none"> • Mokonuiārangi Marae – Maraeroa • Ōkorihi Marae – Te Iringa • Te Patunga Marae – Kāeo • Tahaawai Marae – Pupuke • Pupuke (Te Huia) Marae – Otangaroa • Waimahana Marae – Taupo Bay • Akerama Marae – Towai • Mohinui Marae – Kawakawa • Kaikou Marae – Matawaia • Kaimaumau Marae – Waiharara • Taemaro Marae • Matai Aronui Marae – Whirinaki • Te Piiti Marae – Omanaia • Takou Marae • Wainui Marae – Whangaroa • Hiruharama Marae & any other marae not listed |
|--|--|

*In the last triennium
4 Marae & 2 Kohanga Reo
roads were sealed
hhh 1.6.26*

*FNDC awaiting roading
subsidies- to seal rural
roads for education &
community resilience
sites*



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	WHAKANUIA 2026 • Rāhera Shortland, MNZM, for services to Māori language education • Morris Pita for services to Māori, business, and governance • Ronelle Baker for services to children and people living with disabilities • Professor Sharon Brownie for services to health & nursing education • Bruce McLachlan for services to education • Karleen Everitt for services to Māori and business • Freddie Ah Kuoi for services to rugby league and the community • Russell Smith & Joy Te Wiata for services to sexual violence prevention • Stephen Westgate, JP, KSM for services to the community • Shirley Hakaraia, NZEI Special Negotiator for pay equity for Kura Reo Māori staff • Te Warihi Hetaraka NZ Order of Merit for services to art and Māori • Waihoroi Paraone Hoterene, NZ Order of Merit for Māori language education. • Hori Te Moanaroa Parata, NZ Order of Merit for conservation and Māori. • Rāhera Shortland, National Iwi Chairs Te Whare Pukenga Award for Te Reo ; • Kevin Prime, National Iwi Chairs Te Whare Pukenga Award for environmental & health services.
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Kaupapa Hāpori	Nā koutou i tangi, nā tātou i tangi
Aue Aue Kua wheturangitia  <i>Arohanui ki a rātou i mahue mai i tēnei pānui</i>	• Graeme Neho - kua hinga te totara , kua ea te whakataunga kereme o Ngāti Kuri me te hokinga mai o Te Oneroa a Tohe ki ngā Īwi o Te Hiku. Ka aroha. • Dr Tāmami Reedy- he kaiārahi Matauranga a Tāmami nō Ngāti Porou, mokemoke pea mō tana hoa pūmau a Tilly. • Professor Whatarangi Winiata- Rua Mano 2000 - tana rautaki hei whakaora te reo me te Matauranga i raro i te maru o Te Wānanga o Raukawa. He kaupapa ako puta noa i te motu. • Professor Hirini Moko Mead- 99 ka nui āna mahi i Te Wānanga o Awanuiarangi me te tuhi pukapuka e ai ki ngā- Tikanga, Whakairo me Te Ao Māori. • Nathan Andrews - he tangata rongonui o Ponsonby , he restaurateur flamboyant , he tangata manaaki nō Te Aupouri, i tautoko te maha o ngā kaupapa o Tāmaki Makaurau. • Tarati Buckley- kua hinga i raro i te kapua pouri, te mareikura rongonui , he co-Tumuaki o Te Kura Kaupapa Māori o Hokianga. Kua hoki a ia ki Panguru Papata okioki ai. • Kataraina Herbert- he amahine o Gloria rāua ko Jim Herbert nō Te Uri o Tai.

8.2 THCB OPEN RESOLUTIONS REPORT

File Number: A5876818

Author: Natasha Rmandic, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Te Hiku Community Board with an overview of outstanding resolutions and actions for Te Hiku Community Board.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board receive the report THCB Open Resolutions Report for July 2026.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding resolutions with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITI HANGA / ATTACHMENTS

1. Te Hiku Community Board Open Resolutions July 2026 - A5890276 [↓](#) 

OPEN RESOLUTION REPORT			
Division: Committee: Te Hiku Community Board Officer:		Printed: Tuesday, 28 July 2026 12:34:32 pm Date From: 1/01/2024 Date To: 28/07/2026	
Meeting	Title	Resolution	Notes
Te Hiku Community Board 2/06/2026	MOTION	RESOLUTION 2026/63 Moved: Member Eddie Bellas Seconded: Member Adele Gardner That Te Hiku Community Board supports Hihi ratepayers and residents in seeking lower speed limits in Hihi, and advocates for the installation of new signage to alert road users to local road hazards, in the interests of improving safety for residents, visitors, and all road users. Carried	28 Jul 2026 12:31pm Democracy Advisor Resolution currently with Manager - Property Information & Business Compliance.
Te Hiku Community Board 2/06/2026	MOTION	RESOLUTION 2026/64 Moved: Chairperson William (Bill) Subritzky Seconded: Member Adele Gardner That Te Hiku Community Board supports Rangiputa Ratepayers Inc assuming management of Rangiputa Hall for community use, once the rural Fire Brigade has been relocated. CARRIED	28 Jul 2026 12:32pm Democracy Advisor Resolution currently being reviewed by Team Leader - Property Management
Te Hiku Community Board 4/05/2026	Confirmation of Membership of Te Hiku Land Drainage Committees and Adoption of Committee Terms of Reference	RESOLUTION 2026/35 Moved: Member Eddie Bellas Seconded: Deputy Chairperson Trevor Beatson That the Te Hiku Community Board establish a working group to understanding the Matthews outfall capacity and future housing development in Kaitaia with membership from the boundary ratepayers and request a report back from the Chief Executive.	

OPEN RESOLUTION REPORT			
Division: Committee: Te Hiku Community Board Officer:		Printed: Tuesday, 28 July 2026 12:34:32 pm Date From: 1/01/2024 Date To: 28/07/2026	
Meeting	Title	Resolution	Notes
		<u>In Favour:</u> William (Bill) Subritzsky, Trevor Beatson, Adele Gardner, Eddie Bellas and Rachel Baucke <u>Against:</u> Nil <u>Abstained:</u> Krystal-Rose Taaffe CARRIED	
Te Hiku Community Board 16/12/2025	Approval of Memorial Seat for Stanley Julian at Taipa Beachfront	RESOLUTION 2025/128 Moved: Member Eddie Bellas Seconded: Deputy Chairperson Trevor Beatson That the Te Hiku Community Board approve the installation of a memorial seat for Stanley Julian on the Tāipa beachfront. <u>In Favour:</u> Chairperson William (Bill) Subritzky, Deputy Chairperson Trevor Beatson, Members Mike Te Wake, Krystal-Rose Taaffe and Eddie Bellas <u>Abstained:</u> Member Adele Gardner CARRIED Note: That Te Hiku Community Board approves the installation of a memorial seat for Stanley Julian on the Tāipa beachfront subject to written confirmation being received that local hapū/iwi approved the design and location of seat.	25 May 2026 1:39pm Executive Assistant to Group Manager - Delivery & Operations Members received an update from Te Hono that the hapu had declined the request. Board chair has been informed of the decision. A report for Council was written for the 29 April Council meeting for a decision but postponed to a future meeting as yet undecided. I have contacted the family, about the possibility of bringing a deputation to Council, which has as yet not be accepted. Awaiting word from Imrie as to which meeting that will be. 27 Jul 2026 11:14am Democracy Advisor Item discussed at Council meeting on 22 July and resolution passed: That Council: a. Leave the proposal from the Julian family for the installation of a memorial seat for Stanley Julian, on the Taipa beachfront (Parcel ID LINZ/FNDC: 5231365) at the position indicated in Attachment B of this agenda report to lie on the table. CARRIED
Te Hiku Community Board 10/06/2025	Motion	RESOLUTION 2025/75 Moved: Member Sheryl Bainbridge Seconded: Chairperson Adele Gardner That Te Hiku Community Board request that a report come to Te Hiku Community Board July meeting to finalise a formal lease	25 Feb 2026 9:05am Executive Assistant to Group Manager - Delivery & Operations The building consent application has been submitted to Building Compliance for the installation of emergency lighting to achieve compliance with NTF and BWOFF requirements. Compliance works will continue to be progressed, noting the lease is currently holding over. PM will continue to progress.

OPEN RESOLUTION REPORT			
Division: Committee: Te Hiku Community Board Officer:		Printed: Tuesday, 28 July 2026 12:34:32 pm Date From: 1/01/2024 Date To: 28/07/2026	
Meeting	Title	Resolution	Notes
		between Far North District Council and the Far North Regional Museum Trust for the Pioneer House. <i>Note: A report came to the December 2024 board meeting and there has been no progress since.</i> CARRIED	11 May 2026 8:53am Executive Assistant to Group Manager - Delivery & Operations Unfortunately, this matter has not progressed since the previous update provided to the Community Board. Staff are currently working towards preparing a report for the June Te Hiku Community Board meeting to formalise a lease between Far North District Council and the Far North Regional Museum Trust for Pioneer House. In the interim, the existing lease arrangement is currently holding over., The NTF matters have been resolved, and upgrades to the emergency lighting and fire alarm systems are continuing. The building consent has now been lodged, however, Council is required to liaise further with Fire and Emergency New Zealand regarding the fire design, which has contributed to delays in progressing the works. Once the emergency lighting and fire alarm upgrades are completed, Council will be in a position to obtain the building's BWOF 22 Jun 2026 10:34am Team Leader - Property Management There has been limited progress on this matter since the previous update provided to the Community Board. Property Management continues to hold weekly meetings with the Infrastructure and Community and Engagement teams to ensure the project continues to progress., The Notice to Fix (NTF) matters have now been resolved, and upgrades to the emergency lighting and fire alarm systems are continuing. The building consent application has been lodged, however Council is required to undertake further consultation with Fire and Emergency New Zealand regarding the fire engineering design, which has contributed to delays in progressing the works. Once the emergency lighting and fire alarm upgrades have been completed, Council will be in a position to obtain the building's Building Warrant of Fitness (BWOF). , The Far North Regional Museum Trust has advised that it will not enter a new lease until the BWOF has been obtained. In the meantime, the existing lease continues on a holding-over basis. Property Management will meet with the Trust as the project nears completion to discuss the new lease arrangements and subsequently put a report to the Community board.

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE