**MINUTES OF FAR NORTH DISTRICT COUNCIL
TE MIROMIRO COMMITTEE FOR ASSURANCE, RISK AND FINANCE MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON TUESDAY, 17 FEBRUARY 2026 AT 10:00 AM**

PRESENT: Chairperson Graeme McGlinn, Deputy Chairperson John Vujcich, Cr Rachel Baucke, Cr Felicity Foy, Cr Hilda Halkyard-Harawira, Cr Davina Smolders, (Ex-officio Member) Kahika - Mayor Moko Tepania

IN ATTENDANCE: Cr Arohanui Allen, Te Hiku Community Board Chairperson Bill Subritzky, Te Kōhepu – Deputy Mayor Chicky Rudkin

STAFF PRESENT: Guy Holroyd (Chief Executive Officer) Jacine Warmington (Group Manager-Strategic Relationships), Charlie Billington (Group Manager - Corporate Services), Aaron Taikato (Group Manager – Te Hono), Tanya Proctor (Head of Infrastructure), Hillary Sumpter (Group Manager - Deliver and Operations), Aisha Huriwai (Manager - Democracy Services), Imrie Dunn (Democracy Advisor), Margriet Veenstra (Manager – Property Information & Business Compliance), Michelle Sharp (Team Leader – Business Compliance), Rebecca Rowsell (Senior Solicitor), Ian Wilson (Manager – Health Safety & Wellbeing), Joshna Panday (Risk & Assurance Specialist), Emma Healy (Chief of Staff), Zena Tango (Team Leader – Transaction Services), Ken Macdonald (Chief Financial Officer)

1 KARAKIA TIMATANGA / OPENING PRAYER

At 10:00 am, Kahika Moko Tepania commenced the meeting with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

Nil

3 NGĀ TONO KŌRERO / DEPUTATION

Nil

4 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

4.1 REVENUE RECOVERY REPORT AS AT 31 DECEMBER 2025

Agenda item 4.1 document number A5543204, pages 10 - 18 refers.

RESOLUTION 2026/1

Moved: Deputy Chairperson John Vujcich
Seconded: Chairperson Graeme McGlinn

That Te Miromiro Committee for Assurance, Risk and Finance receive the report Revenue Recovery Report as at 31 December 2025.

CARRIED

Note: Staff to investigate whether thee are any legislative barriers to changing rates payment frequency from quarterly to monthly or weekly, with findings to be included in a future report to Te Miromiro Committee for Assurance, Risk and Finance.

Secretarial note: Members emphasised the importance of monitoring trends over time as policy and process improvements take effect.

At 10:24 am, (Ex-officio Member) Kahika - Mayor Moko Tepania left the meeting, and returned at 10:27 am.

4.2 CHIEF OF STAFF REPORT Q2 2025- 2026 (OCTOBER - DECEMBER)

Agenda item 4.2 document number A5556075, pages 19 - 27 refers.

RESOLUTION 2026/2

Moved: Cr Davina Smolders
Seconded: Deputy Chairperson John Vujcich

That Te Miromiro Committee for Assurance, Risk and Finance receive the report Chief of Staff Report Q2 2025- 2026 (October - December).

CARRIED

4.3 HEALTH, SAFETY AND WELLBEING REPORT

Agenda item 4.3 document number A5561315, pages 28 - 32 refers.

RESOLUTION 2026/3

Moved: Cr Davina Smolders
Seconded: Deputy Chairperson John Vujcich

That Te Miromiro Committee for Assurance, Risk and Finance receive the Health, Safety and Wellbeing Report.

CARRIED

Secretarial note: Elected Members requested clarification and confirmation of the health and safety processes, resources, and support available to them, including incident reporting, access to equipment and training, and participation in wellbeing programmes.

4.4 FINANCIAL REPORT FOR THE PERIOD ENDING 31 DECEMBER 2025

Agenda item 4.4 document number A5572026, pages 33 - 37 refers.

RESOLUTION 2026/4

Moved: Deputy Chairperson John Vujcich
Seconded: Chairperson Graeme McGlinn

That Te Miromiro – Assurance Risk and Finance Committee receive the Far North District Council Financial Report for the period ending 31 December 2025.

CARRIED

Secretarial note: It was clarified that this Committee will continue to receive oversight of financials and risks across the organisation, including capital works, but that the detail and procurement and

further detail on the capital works projects will be reported at Te Koukou Committee for Transport and Infrastructure.

Meeting adjourned at 11:56 am, and resumed at 12:11 pm.

5 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2026/5

Moved: Deputy Chairperson John Vujcich
Seconded: Cr Davina Smolders

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
5.1 - Contingent Liabilities - litigation and emerging claims	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
5.2 - Risk Management Update	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
5.3 - Review of Fraud Risk Controls	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
5.4 - Tender Panel and Procurement Activity Update 1 Oct - 31 Dec 2025	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would

	who supplied or who is the subject of the information s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	exist under section 6 or section 7
5.5 - Audit Report Recommendations Update	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC

At the conclusion of the public excluded discussion, Te Miromiro Committee for Assurance, Risk and Finance resolved that the information and decisions contained in the part of the meeting held with public excluded remain in public excluded, noting that the Chief Executive has delegated authority to release such information when deemed appropriate.

6 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

At 2:01 pm, Chairperson Graeme McGlinn closed the meeting.

7 MEETING CLOSE

The meeting closed at 2:01 pm.

The minutes of this meeting will be confirmed at the Te Miromiro Committee for Assurance, Risk and Finance Meeting held on 12 May 2026.

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CHAIRPERSON