Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. KHCB70 From South Hokianga Growers Market

Form Submitted 23 Apr 2026, 12:17PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the Community Grant Policy to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured of pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

○ Community Grant Fund ◉ Pride of Place Fund

Applicant details

Applicant *

South Hokianga Growers Market

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information
Reg Number

Legal Name
Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.
If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *
Community/Social Services

[redacted]

Website

Must be a URL.

[redacted]

Contact details

Contact Person One: Contact Person Two:

[redacted]

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Purpose of organisation

Please briefly describe the purpose of the organisation *
The Purpose of the organisation is to continue a thriving community based Growers Market, so community members have better access to fresh produce including healthy fruit & vegetables for the benefit of the Hokianga Community.

Must be no more than 50 words.

Number of Members *
2-200

Project Details

*** indicates a required field**

Community Board

Community Board Priorities
If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at Community Board Plans | Far North District Council

Which Community Board are you applying to? *

- ○ Te Hiku (Northern) Community Board
- ○ Bay of Islands-Whangaroa (Eastern) Community Board
- ◉ Kaikohe-Hokianga (Western) Community Board

Project name *
Upgrade of Freese Park Omapere

Type of Activity

What is the main purpose of your activity?
Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: What is your event? | Far North District Council (fndc.govt.nz)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *
- ○ Art/Culture/Heritage
- ○ Event
- ○ Infrastructure
- ◉ Community
- ○ Environmental
- ○ Sport and Recreation

Project Dates

Start Date

Date

01/06/2026

Must be a date.

End Date:

Date:

21/12/2026

Must be a date.

Project Details

Location *

Freese Park Omapere Hokianga

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- ○ Yes
- ◉ No

If yes, how much?

$0.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

50

Must be a number.

How many visitors/audience members/clients do you expect? *

1000

Must be a number.

Have you engaged with tangata whenua about your project? *

- ◉ Yes
- ○ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

◉ Yes
○ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Project Outline

Freese Park is a vital community green space and beach access point in Omapere. Following seawall construction in 2023, the park was left degraded with boggy ground, hidden rocks, and poor drainage.

This project laid out in 2 stages - will restore the park and improve facilities to support the fortnightly South Hokianga Growers Market and the wider Community of Hokianga.

STAGE 1 - a picnic table installed at the western end, and a 10ft shipping container will allow growers market stallholders to store gear onsite for ease and convenience.

STAGE 2 - drainage improvements, ground levelling, a compacted walkway from the road to the existing picnic table.

Please see further project outline and supporting documents provided.

Who Will Benefit:

25+ local growers and producers.

1,000+ community members with improved accessibility.

Elderly residents and people with mobility needs.

Families, children, and visitors.

Local businesses on market days.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

☐ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
☑ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
☑ Proud, vibrant communities
☑ Prosperous communities supported by a sustainable economy
☑ Communities that are healthy, safe, connected and sustainable
☐ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Freese Park is the heart of the Omapere community.

Improvements directly meets multiple community outcomes by creating a safe, accessible, and inclusive space where people can gather, connect, and thrive.

Communities that are Healthy, Safe, Connected and Sustainable - The Growers Market is a proven community success, but the park's current state poses hazards and limits access.

Improving the park removes these barriers, ensuring it is welcoming to everyone regardless of age or ability. A walkway from the road entrance to the picnic tables will provide safe, all-weather access for elderly residents, families with pushchairs and people with mobility needs, making inclusion a physical reality.

Prosperous Communities Supported by a Sustainable Economy - Restoration supports the continued growth of the Growers Market, strengthening local food systems, promotes sustainable enterprises and employs local contractors within the community. Local producers gain a reliable venue and nearby businesses benefit from increased foot traffic on market days.

We Embrace and Celebrate Our Unique Culture and Heritage - the Shipping Container provides storage and easy access to the equipment for stall holders and potentially any other future events. There is also opportunity there for a local artist to paint a mural on the side of the container, reflecting our unique culture and heritage.

Proud, Vibrant Communities - Placement of the Picnic Table enhances the park and therefore its usage - it provides the Hokianga community and its visitors with a place to further enjoy the vibrant, proud and connected place that we are.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *
$24,361.00
Must be a dollar amount.

What is the amount you are requesting from the Board? *
$22,021.00
Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign ($), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Top Soil	$2,340.00	$2,340.00	Filename: Tom Drewet Quote PDF.pdf File size: 43.7 kB	
Footpath	$5,450.00	$5,450.00	Filename: Quote - Lance Bryers PDF.pdf File size: 28.4 kB	
S.Container	$7,719.94	$7,719.94	Filename: Container Space Quote.pdf File size: 200.7 kB	
Picnic Table	$8,337.50	$8,337.50	Filename: Park Supplies- quote.pdf File size: 425.1 kB Filename: Perma Crete Quote 10097.pdf File size: 173.4 kB	
Lawn Seed	$264.00	$264.00	Filename: Lawn Seed - PDF.pdf File size: 622.8 kB	

Admin	$250.00	$250.00	Filename: Invoice admin costs - GM PDF.pdf File size: 62.0 kB	
			No files have been uploaded	

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *
○ Yes ◉ No

Current Funding

How much money does your organisation currently have? *
$0.00
Must be a dollar amount.

How much of this money is already committed to a specific purpose? *
$0.00
Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount

Total Tagged Funds

Total Expenditure Amount
$0.00
This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

◉ Yes ○ No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Advertising	$1,670.00	03/10/2023	Yes
Equipment	$1,445.00	14/07/2025	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

volunteer mangaement & maintenance hours

1 Supporting Financial document *

Filename: volunteer + Park maintenace hrs x.pdf
File size: 50.9 kB

2 Name of supporting financial document

Project Budget

2 Supporting Financial Document

Filename: Project Budget - Freese Park V2 pdf.pdf
File size: 121.6 kB

3 Name of supporting financial document
Project Outline

3 Supporting Financial Document

Filename: Project Outline Freese Park PDF.pdf
File size: 52.1 kB

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. I**f there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.

2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.

3.We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.

4. Individuals associated with out organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.

5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.

6. We have the following set of internal controls in place:

- Two signatories to all bank accounts (if applicable)
- a regularly maintained and current cashbook or electronic equivalent