Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB85 From Waitapu Community Centre
Form Submitted 23 Apr 2026, 5:06PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the Community Grant Policy to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured of pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

○ Community Grant Fund ◉ Pride of Place Fund

Applicant details

Applicant *
Waitapu Community Centre

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information
Reg Number

Legal Name
Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.
If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *
Community/Social Services

[redacted]

Website

Must be a URL.

Facebook page

Contact details

Contact Person One: Contact Person Two:

[redacted]

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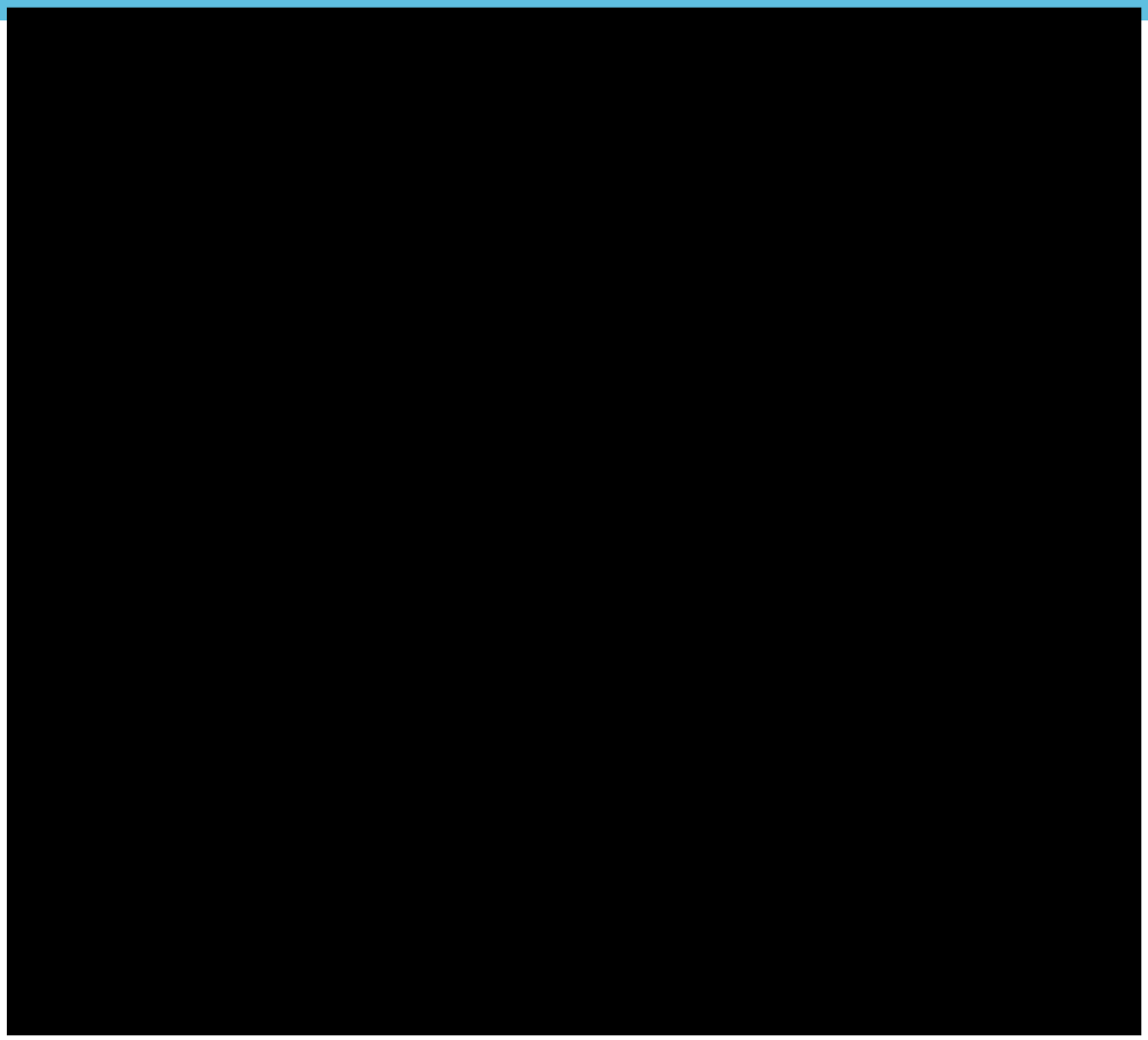

Purpose of organisation

Please briefly describe the purpose of the organisation *
To support the wellbeing of whānau and hapū at Rangi Point through kaitiakitanga of our taonga, including the 1872 Waitapu Native School. Restoring the schoolhouse as a community centre advances our purpose of uplifting our people and protecting our heritage for future generations.

Must be no more than 50 words.

Number of Members *
100

Project Details

*** indicates a required field**

Community Board

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Community Board Priorities
If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at Community Board Plans | Far North District Council

Which Community Board are you applying to? *

- ○ Te Hiku (Northern) Community Board
- ○ Bay of Islands-Whangaroa (Eastern) Community Board
- ◉ Kaikohe-Hokianga (Western) Community Board

Project name *
Waitapu School Building Strategic Plan

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: What is your event? | Far North District Council (fndc.govt.nz)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- ○ Art/Culture/Heritage
- ○ Event
- ◉ Infrastructure
- ○ Community
- ○ Environmental
- ○ Sport and Recreation

Project Dates

Start Date

Date

01/07/2026

Must be a date.

End Date:

Date:

01/07/2026

Must be a date.

Project Details

Location *
Waitapu Community Centre
Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

○ Yes ◉ No

If yes, how much?

$0.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

20

Must be a number.

How many visitors/audience members/clients do you expect? *

15

Must be a number.

Have you engaged with tangata whenua about your project? *

◉ Yes
○ No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

◉ Yes
○ No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

This project is primarily a heritage restoration — of the old Waitapu School the build 1and has serve the community as a meeting place has been used to accommodate multiple community events celebrations and hosting visiting school groups from both the north and south of Hokianga to the Bay of Islands, horse trekking, weddings, birthdays, off road clubs marching teams, Grant Dalton and NZ sailing team, filming of Dame Whina's movie product, inter-community social clubs, pool competitions and Tangihanga.

The plan is to ensure this building can continue to sustain its significant status in the communities, history, culture heritage and sense of belonging for those who hold fond memories and stories of their school days. This project aligns with the FNDC Pride of Place development to enhance the wellbeing of many of commuities within its rohe.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

☑ A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
☑ We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
☑ Proud, vibrant communities
☑ Prosperous communities supported by a sustainable economy
☑ Communities that are healthy, safe, connected and sustainable
☑ Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

The Waitapu Native School, opened in 1872, is the oldest schoolhouse in the Hokianga and educated generations of Rangi Point tamariki for a full century. The building still stands on its original site but is in urgent need of restoration — the roof is failing, weatherboards are rotting, and without intervention the building will be lost within a few years.

This project serve a new century as a community centre for Rangi Point. Benefits include:

•a venue for education programmes about local history and te reo.

It operated continuously for 100 years, educating generations of Rangi Point whānau until its closure in the 1973. Restoring it honours a taonga that belongs to all of Hokianga. Every family in Rangi Point — and many across the Hokianga and wider Tai Tokerau — has a tūpuna, parent or grandparent who learned to read and write in this building. Saving it is an act of pride in who we are and where we come from.

Healthy, safe, connected and sustainable. The building will provide a year-round gathering space protected from the weather, supporting mental health through connection, cultural continuity, and intergenerational relationships. It will enable te reo revitalisation, rongoā workshops, kapa haka practice, and similar kaupapa that strengthen wellbeing. Co-located with the existing community centre and marae, it reinforces Rangi Point as a connected settlement where whānau can gather, learn and care for each other — exactly the kind of rural community resilience this Outcome calls.

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Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

$75,000.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

$5,400,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign ($), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Lift and repile building	$34,500.00	$75,000.00	Filename: Building repile Quote 1 7April 2026..pdf File size: 119.4 kB	
relocate and repile building	$70,000.00	$75,000.00	Filename: Relocate and repile estimate.pdf File size: 260.5 kB	
Roofreplace-ment	$23,477.25	$27,000.00	Filename: reroof quote RW.pdf File size: 2.4 kB	
Waitapu School Restoration Project	$86,070.00	$90,000.00	Filename: Building restoration estimate.pdf File size: 188.5 kB	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *
○ Yes ◉ No

Current Funding

How much money does your organisation currently have? *
$17,000.00
Must be a dollar amount.

How much of this money is already committed to a specific purpose? *
$7,000.00
Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
General Maintaince	$7,000.00

Total Tagged Funds

Total Expenditure Amount

$7,000.00
This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
nil	$0.00	Yes

Previous Funding from FNDC

Have you previously received funding from FNDC? *
○ Yes ◉ No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *
Financial breakdown

1 Supporting Financial document *

Filename: 2025Financial Report Breakdown 1.pdf
File size: 51.8 kB

2 Name of supporting financial document
Westpac bank acct statement

2 Supporting Financial Document

Filename: Westpac bank statement.pdf
File size: 114.4 kB

3 Name of supporting financial document
Profit & Loss

3 Supporting Financial Document

Filename: 2025Financial Report (1).pdf
File size: 50.5 kB

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. I**f there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.

2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.

3.We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.

4. Individuals associated with out organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.

5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.

6. We have the following set of internal controls in place:

- Two signatories to all bank accounts (if applicable)
- a regularly maintained and current cashbook or electronic equivalent
- A person responsible for keeping the financial records of the organisation
- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as sperate entries in the cash book or as a note o the accounts
- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body