2024-2025 Reserve / Domain Management Committee Information and Statistics

RESERVE / DOMAIN DETAILS			
Name of Reserve / Domain:			
Physical address:			
Mailing address:			
Booking Officer Name:	(Required if Committee book out the reserve / domain for use so we can update our information and website)		
Booking Officer Contact Info	Ph.:	Mobile:	Email:
Afterhours Contact Name			
Afterhours Contact Info	Ph.:	Mobile:	Email:
Emergency Contact Name			
Emergency Contact Info	Ph:	Mobile:	Email:

DOMAIN COMMITTEE DETAILS				
Position	Name	Postal Address	Email address	Phone number
Chairperson				
Secretary				
Treasurer				
Committee Member				
Committee Member				
Committee Member				
Committee Member				

Please feel free to add any further updates on the reverse of form or on an additional sheet of paper

COMMITTEE MEETING DETAILS	
How often does the Committee meet annually?	
How often did the Committee meet in the year?	
Date of the last AGM?	

RESERVE / DOMAIN INFORMATION	
Usage Data	
Number of bookings:	
Number of estimated users:	
Type of use	
Community (regular users):	
Casual (one off):	
Commercial:	

Hire rates (per hour)	
Community:	
Casual:	
Commercial:	
Other:	
2024/2025 Financial Statement	Attached: Yes / No
Improvements completed:	
Maintenance completed:	
Works proposed for the remainder of 2023/24:	
Issues being faced:	

Council is also improving its website content, and we would like to provide a basic description of what the domain can be booked for and how to make a booking etc. If you could provide information about the following, which we believe will help potential hirers that would be much appreciated:

Reserve / Domain details incl. types of activities and events held e.g.: rugby, soccer, market days etc.	
Other information, facilities, assets and services available e.g.: playground, toilets, car-parking, lighting etc.	

Checklist:

Yes/No	Form fully completed
Yes/No	Committee List
Yes/No	Copy of Audited Financial Accounts if relevant
Yes/No	Copy of Annual Financial Accounts for period 1 July 2024 to 30 June 2025
Yes/No	Other (funding report, funding requests)
Yes/No	Would you like to attend the Community Board meeting

Thank you for your co-operation.