

## OPEN RESOLUTION REPORT

**Printed: Monday, 2 March 2026 1:08:42 pm**

**Division:**  
**Committee:** Te Hiku Community Board  
**Officer:**

**Date From:** 1/01/2023  
**Date To:** 2/03/2026

Meeting	Title	Resolution	Notes
Te Hiku Community Board 10/06/2025	Motion	<p><b>RESOLUTION 2025/75</b></p> <p>Moved: Member Sheryl Bainbridge                      Seconded: Chairperson Adele Gardner</p> <p><b>That Te Hiku Community Board request that a report come to Te Hiku Community Board July meeting to finalise a formal lease between Far North District Council and the Far North Regional Museum Trust for the Pioneer House.</b></p> <p><i>Note: A report came to the December 2024 board meeting and there has been no progress since.</i></p> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>18 Jun 2025 11:06am Democracy Advisor</b>                      Team Leader - Building Services: We have a draft lease that has been reviewed by legal and we are in the process of negotiations. We also have a project for repairs to building and we are waiting on a NTF from building compliance so we can ensure we can provide a legal and safe building to lease before we sign up with further lease agreements. The current tenants are happy and have been communicated with. The lease is holding over while we work to ensure the buildings future.</p> <p><b>25 Feb 2026 9:05am Executive Assistant to Group Manager - Delivery &amp; Operations</b>                      The building consent application has been submitted to Building Compliance for the installation of emergency lighting to achieve compliance with NTF and BWOF requirements. Compliance works will continue to be progressed, noting the lease is currently holding over. PM will continue to progress.</p>
Te Hiku Community Board 22/10/2024	Taipa Placemaking	<p><b>RESOLUTION 2024/55</b></p> <p>Moved: Chairperson Adele Gardner                      Seconded: Member Rachel Baucke</p> <p><b>That Te Hiku Community Board adopts the 2024 Taipa Placemaking Plan subject to a variation that provides adequate parking spaces for trailers at Taipa Point and costings of items for stage 3.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>29 Jan 2025 3:35pm Manager - Integrated Planning</b>                      Working with the community board on options to give effect to the requested boat trailer parking. Feedback has been sought on two options. Costings are still in progress.</p> <p><b>25 Mar 2025 9:09am Manager - Integrated Planning</b>                      staff are working to obtain costings for the outstanding placemaking outcomes in the placemaking plan as requested by the community board</p> <p><b>23 Jun 2025 8:46pm Executive Assistant to Group Manager - Planning and Policy</b>                      Staff are continuing work to obtain costings for the outstanding placemaking outcomes in the placemaking plan as requested by the community board.</p> <p><b>11 Jul 2025 5:03pm Executive Assistant to Group Manager - Planning and Policy</b>                      Staff are continuing work to obtain costings for the outstanding placemaking outcomes in the placemaking plan as requested by the community board.</p> <p><b>14 Aug 2025 12:14pm Executive Assistant to Group Manager - Planning and Policy</b>                      Staff will submit a revised Taipa placemaking plan for adoption at the 30 September THCB. The revised plan will include costings for the outstanding placemaking outcomes in the placemaking plan as requested by the community board.</p>

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			<p><b>05 Sept 2025 4:55pm Executive Assistant to Group Manager - Planning and Policy</b>                      Staff are in the process of obtaining the cost estimates and will submit a revised report for adoption at the upcoming 30 September THCB meeting.</p> <p><b>17 Nov 2025 11:29am Executive Assistant to Group Manager - Planning and Policy</b>                      At 30 September THCB meeting the Taipa Placemaking Plan was adopted. Staff were instructed to report back to the TCHB on cost estimates to relocate the waka compound, which would enable establishment of more parking outside the sailing club. Staff are in the process of obtaining cost estimates and will report these up to THCB in a future meeting.</p> <p><b>09 Dec 2025 7:38am Executive Assistant to Group Manager - Planning and Policy</b>                      No change to the previous update.</p> <p><b>14 Jan 2026 11:51am Executive Assistant to Group Manager - Planning and Policy</b>                      No change to the previous update.</p>
Te Hiku Community Board 9/05/2023	Waiharara And Kaikino Drainage Areas 2022/2023 Programme	<p><b>RESOLUTION 2023/34</b></p> <p>Moved: Member Rachel Baucke                      Seconded: Member William (Bill) Subritzky</p> <p><b>That the Te Hiku Community Board;</b></p> <p>a) approve the reviewed Waiharara and Kaikino Drainage Areas 2023/2024 work programme and</p> <p>b) approve Michael Steel to be contracted to clean the Waiharara and Kaikino drainage areas up to \$10,000.</p> <p>c) approve the use of other local spray contractors in the area.</p> <p>d) request the proposed rate change for Waiharara \$35,525 and Kaikino \$34,413, including drone hireage and machine cleaning, be reported back to the Drainage Committees.</p>	<p><b>30 Jul 2025 2:28pm Democracy Advisor</b>                      Draft Management Plans are scheduled for review (7/8/25) prior to presentation for approval by Drainage Committee (Sept 2025). Works programme will then be finalised. Inspections are underway and resource consent is in the planning stage awaiting approved Management Plan.</p> <p><b>02 Mar 2026 12:58pm Democracy Advisor</b>  <b>Reply from Manager-Waters</b></p> <ol style="list-style-type: none"> <li>1. Completed work program was approved,</li> <li>2. Completed Michael Steel was contracted,</li> <li>3. Completed local spray contractor has been approved,</li> <li>4. Completed drone hire has been approved,</li> <li>5. No briefing was received so still pending an updated version may be required to take into account the revised bylaw we are currently working through; the job description was completed, and a series of adverts have been run to fill the position but have been unsuccessful. ,</li> <li>6. Resource consents are due to be lodged in April 2026 and depending on the timing with NRC potentially have them officially issued by the end of 2026</li> </ol>

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		<p>e) request a briefing from Kevin Johnson (Delivery &amp; Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description.</p> <p>f) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils.</p> <p style="text-align: right;"><b>CARRIED</b></p>	
Te Hiku Community Board 9/05/2023	Motutangi Drainage Area 2022/2023 Programme	<p><b>RESOLUTION 2023/35</b></p> <p>Moved: Member Darren Axe Seconded: Member Rachel Baucke</p> <p><b>That the Te Hiku Community Board;</b></p> <p>a) approve the reviewed Motutangi Drainage Area 2023/2024 work programme.</p> <p>b) amend the 2022/2023 budget \$50,000 for machine cleaning from the Motutangi Drainage Area reserve fund.</p> <p>c) request the proposed rate change for \$68,864 including drone hireage and machine cleaning, and dedicated staff member be reported back to the Drainage Committees.</p> <p>d) request a briefing from Kevin Johnson (Delivery &amp; Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description.</p> <p>e) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils.</p> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>30 Jul 2025 2:28pm Democracy Advisor</b> Draft Management Plans are scheduled for review (7/8/25) prior to presentation for approval by Drainage Committee (Sept 2025). Works programme will then be finalised. Inspections are underway and resource consent is in the planning stage awaiting approved Management Plan.</p> <p><b>02 Mar 2026 1:00pm Democracy Advisor</b> <b>Reply from Manager-Waters</b></p> <ol style="list-style-type: none"> <li>1. Completed work program was approved,</li> <li>2. Completed Michael Steel was contracted,</li> <li>3. Completed local spray contractor has been approved,</li> <li>4. Completed drone hire has been approved,</li> <li>5. No briefing was received so still pending an updated version may be required to take into account the revised bylaw we are currently working through; the job description was completed, and a series of adverts have been run to fill the position but have been unsuccessful.</li> <li>6. Resource consents are due to be lodged in April 2026 and depending on the timing with NRC potentially have them officially issued by the end of 2026</li> </ol>

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Te Hiku Community Board 13/02/2024	Deferral of North Park Toilet Construction	<p><b>RESOLUTION 2024/4</b></p> <p>Moved: Member Sheryl Bainbridge                      Seconded: Deputy Chairperson John Stewart</p> <p><b>That Te Hiku Community Board leave the item Deferral of North Park Toilet Construction to lie on the table.</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><i>Note: The Board request further enquiry by staff into alternative locations for the toilet.</i></p>	<p><b>24 Feb 2025 2:04pm District Facilities Asset Manager</b>                      John has been working with the Kaitāia business association to reopen discussions with Gull, so action with him.</p> <p><b>05 May 2025 11:33am District Facilities Asset Manager</b>                      This action is back with the board (John) to work with KBA. No further action for staff at this time.</p> <p><b>30 Jul 2025 2:29pm Democracy Advisor</b>                      This remains with the Community Board as per 5 May update.</p> <p><b>02 Mar 2026 1:07pm Democracy Advisor</b>                      Conversation between Deputy Chair and District Facilities Design Officer exploring options.</p>