

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS
AVENUE, KAITAIA
ON TUESDAY, 16 DECEMBER 2025 AT 11:00 AM**

PRESENT: Chairperson William (Bill) Subritzky, Deputy Chairperson Trevor Beatson, Member Adele Gardner, Member Mike Te Wake, Member Krystal-Rose Taaffe, Member Eddie Bellas

STAFF PRESENT: Beverly Mitchell (Community Board Coordinator), Kathryn Trewin (Funding Advisor), Natasha Rmandic (Democracy Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

Meeting was opened by member Te Wake at 11.00am.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2025/123

Moved: Member Adele Gardner
Seconded: Member Mike Te Wake

That the apology received from Member Rachel Baucke be accepted and leave of absence granted.

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

None.

4 NGĀ TONO KŌRERO / DEPUTATIONS

There were no deputations for this meeting.

5 NGĀ KAIKŌRERO / SPEAKERS

Life Education Trust	Diane Henderson (online)
School Start First Impressions	Jessica Timmins (online)

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A5497596, pages 8 - 15 refers.

RESOLUTION 2025/124

Moved: Member Eddie Bellas
Seconded: Member Adele Gardner

That Te Hiku Community Board confirm the minutes of the meeting held 24 November 2025 to be a true and correct record.

CARRIED

Note: Member Te Wake abstained from voting on Item 7.3b

7 NGĀ PŪRONGO / REPORTS

7.1 APPOINTMENTS TO MANAGEMENT COMMITTEES

Agenda item 7.1 document number A5490548, pages 16 - 18 refers.

RESOLUTION 2025/125

Moved: Deputy Chairperson Trevor Beatson

Seconded: Member Mike Te Wake

That Te Hiku Community Board make appointments to Management Committees as detailed below:

Araiawa Hall (Raio Hall)	Krystal-Rose Taaffe
Awanui Community Centre / Sports Complex	Bill Subritzky
Kāingaroa Community Hall	Bill Subritzky
Karikari Hall	Bill Subritzky
Lake Ōhia Community Hall	Bill Subritzky
Mangōnui Hall	Eddie Bellas
Fairburn Cemetery	Trevor Beatson
Houhora Cemetery	Krystal-Rose Taaffe
Mangōnui Cemetery	Eddie Bellas
Oruaiti Cemetery	Eddie Bellas
Peria Cemetery	Trevor Beatson
Takahue Cemetery	Trevor Beatson
Waiharara Cemetery	Krystal-Rose Taaffe
Waipapakauri Cemetery	Krystal-Rose Taaffe
Te Ahu Museum	Mike Te Wake
Te Hiku Sports Hub	Adele Gardner
Awanui River Liaison Committee	Bill Subritzky (Adele Gardner backup)
Herekino Hall	Adele Gardner
Herekino Cemetery	Trevor Beatson
Kaitāia Business Association	Adele Gardner and Trevor Beatson
People Centre	Mike Te Wake

CARRIED

7.2 TE HIKU COMMUNITY BOARD CALENDAR OF MEETINGS 2026

Agenda item 7.2 document number A5490608, pages 19 - 23 refers.

RESOLUTION 2025/126

Moved: Member Adele Gardner

Seconded: Member Krystal-Rose Taaffe

That the Te Hiku Community Board:

- a) **adopt the following meeting dates for 2026 at venues to be determined by the Board:**
- **Monday 9 February 2026**
 - **Tuesday 10 March 2026**
 - **Tuesday 7 April 2026**
 - **Monday 4 May 2026**
 - **Tuesday 2 June 2026**
 - **Monday 29 June 2026**
 - **Monday 3 August 2026**
 - **Monday 31 August 2026**
 - **Monday 28 September 2026**
 - **Tuesday 27 October 2026**
 - **Monday 24 November 2026**
- b) **delegate the authority to amend the schedule of Community Board meetings, to the Community Board Coordinator in agreement with the Chairperson.**

CARRIED

7.3 TE HIKU COMMUNITY BOARD STRATEGIC PLAN 2023-2025

Agenda item 7.3 document number A5490658, pages 22 - 46 refers.

RESOLUTION 2025/127

Moved: Chairperson William (Bill) Subritzky

Seconded: Deputy Chairperson Trevor Beatson

That Te Hiku Community Board notes the Te Hiku Community Board Strategic Plan 2023-2025.

CARRIED

7.4 APPROVAL OF MEMORIAL SEAT FOR STANLEY JULIAN AT TAIPA BEACHFRONT

Agenda item 7.4 document number A5495856, pages 47 - 54 refers.

RESOLUTION 2025/128

Moved: Member Eddie Bellas

Seconded: Deputy Chairperson Trevor Beatson

That the Te Hiku Community Board approve the installation of a memorial seat for Stanley Julian on the Tāipa beachfront.

In Favour: Chairperson William (Bill) Subritzky, Deputy Chairperson Trevor Beatson, Members Mike Te Wake, Krystal-Rose Taaffe and Eddie Bellas

Abstained: Member Adele Gardner

CARRIED

Note: That Te Hiku Community Board approves the installation of a memorial seat for Stanley Julian on the Tāipa beachfront subject to written confirmation being received that local hapū/iwi approved the design and location of seat.

At 11:29 am, Member Mike Te Wake left the meeting.

7.5 FUNDING APPLICATIONS

Agenda item 7.5 document number A5494497, pages 55 - 89 refers.

RESOLUTION 2025/129

Moved: Member Adele Gardner

Seconded: Member Eddie Bellas

a) That Te Hiku Community Board approve the sum of \$2,001 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Kaitaia Agricultural and Pastoral Association for costs towards the 2026 Kaitaia A&P Show.

CARRIED

7.5 FUNDING APPLICATION

RESOLUTION 2025/130

Moved: Deputy Chairperson Trevor Beatson

Seconded: Member Eddie Bellas

b) That Te Hiku Community Board approve the sum of \$2,500 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Life Education Charitable Trust for costs towards 2026 mobile classroom visits in Te Hiku ward.

CARRIED

7.5 FUNDING APPLICATION**RESOLUTION 2025/131**

Moved: Member Adele Gardner

Seconded: Deputy Chairperson Trevor Beatson

c) That Te Hiku Community Board approve the sum of \$2,520 (plus GST if applicable) be paid from the Board's Community Grant Fund account to School Start First Impressions for costs towards school supplies for vulnerable Tamariki in Te Hiku ward.

In Favour: Chairperson William (Bill) Subritzky and Deputy Chairperson Trevor Beatson

Against: Members Adele Gardner, Krystal-Rose Taaffe and Eddie Bellas

LOST

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**8.1 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 8.1 document number A5490444, pages 90 - 99 refers.

RESOLUTION 2025/132

Moved: Member Eddie Bellas

Seconded: Member Adele Gardner

That Te Hiku Community Board note the December 2025 member reports from Chairperson Bill Subritzky, Members: Adele Gardner, Krystal-Rose Taaffe, Mike Te Wake, and Trevor Beatson and Eddie Bellas.

CARRIED

8.2 THCB OPEN RESOLUTIONS REPORT

Agenda item 8.2 document number A5499285, pages 100 - 100 refers.

RESOLUTION 2025/133

Moved: Deputy Chairperson Trevor Beatson

Seconded: Member Krystal-Rose Taaffe

That the Te Hiku Community Board receive the report THCB Open Resolutions Report.

CARRIED

9 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 12.35 pm.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 09 February 2026.

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CHAIRPERSON