

AGENDA



Monday, 9 February 2026

Time: 10:00 am
Location: Conference Room - Te Ahu
Cnr State Highway 1 and Mathews
Avenue
Kaitaia

Membership:

Chairperson William (Bill) Subritzky - Chairperson
Deputy Chairperson Trevor Beatson
Member Adele Gardner
Member Mike Te Wake
Member Krystal-Rose Taaffe
Member Eddie Bellas
Member Hilda Halkyard-Harawira
Member Rachel Baucke

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.
6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.

8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. Specific to Te Hiku Community Board – the Kaitaia Drainage Area Committee, Waiharara and Kaikino Drainage Area Committee and Motutangi Drainage Area Committee.
18. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
19. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
20. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
21. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.

4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Te Hiku Community Board Meeting
will be held in the Conference Room - Te Ahu, Cnr State Highway 1 and
Mathews Avenue, Kaitaia on:
Monday 9 February 2026 at 10:00 am

Te Paeroa Mahi / Order of Business

1	Karakia Tīmatanga / Opening Prayer	7
2	Ngā Whakapāha Me Ngā Pānga Mema / Apologies and Conflicts of Interest	7
3	Te Wāhanga Tūmatanui / Public Forum.....	7
4	Ngā Tono Kōrero / Deputation.....	7
5	Ngā Kaikōrero / Speakers	7
6	Te Whakaaetanga o Ngā Meneti o Mua / Confirmation of Previous Minutes.....	8
6.1	Confirmation of Previous Minutes	8
7	Ngā Pūrongo / Reports.....	15
7.1	Proposal to Amend Alcohol Control Areas in the Ward	15
7.2	Re-establishment of Te Hiku Land Drainage Committees	36
7.3	Te Hiku Community Board Capital project priorities for Long Term Plan (2027/37) alignment.....	49
7.4	Funding Applications.....	53
8	Ngā Pūrongo Taipitopito / Information Reports	68
8.1	Chairperson and Members Reports	68
8.2	THCB Open Resolutions Report	78
9	Karakia Whakamutunga / Closing Prayer	83
10	Te Kapinga Hui / Meeting Close	83

1 KARAKIA TĪMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be confirmed on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

Ahipara Aroha	Cassandra Biddle
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6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5523303

Author: Natasha Rmandic, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow Te Hiku Community Board to confirm that the minutes are a true and correct record of the previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board confirm the minutes of the meeting held 16 December 2025 to be a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

The Te Hiku Community Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITIHINGA / ATTACHMENTS

1. **2025-12-16 Te Hiku Community Board Minutes - A5506825** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

16 December 2025

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS
AVENUE, KAITAIA
ON TUESDAY, 16 DECEMBER 2025 AT 11:00 AM**

PRESENT: Chairperson William (Bill) Subritzky, Deputy Chairperson Trevor Beatson, Member Adele Gardner, Member Mike Te Wake, Member Krystal-Rose Taaffe, Member Eddie Bellas

STAFF PRESENT: Beverly Mitchell (Community Board Coordinator), Kathryn Trewin (Funding Advisor), Natasha Rmandic (Democracy Advisor)

1 KARAKIA TIMATANGA / OPENING PRAYER

Meeting was opened by member Te Wake at 11.00am.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2025/123

Moved: Member Adele Gardner

Seconded: Member Mike Te Wake

That the apology received from Member Rachel Baucke be accepted and leave of absence granted.

CARRIED

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

None.

4 NGĀ TONO KŌRERO / DEPUTATIONS

There were no deputations for this meeting.

5 NGĀ KAIKŌRERO / SPEAKERS

Life Education Trust	Diane Henderson (online)
School Start First Impressions	Jessica Timmins (online)

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A5497596, pages 8 - 15 refers.

RESOLUTION 2025/124

Moved: Member Eddie Bellas

Seconded: Member Adele Gardner

Page 1

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

16 December 2025

That Te Hiku Community Board confirm the minutes of the meeting held 24 November 2025 to be a true and correct record.

CARRIED

Note: Member Te Wake abstained from voting on Item 7.3b

7 NGĀ PŪRONGO / REPORTS**7.1 APPOINTMENTS TO MANAGEMENT COMMITTEES**

Agenda item 7.1 document number A5490548, pages 16 - 18 refers.

RESOLUTION 2025/125

Moved: Deputy Chairperson Trevor Beatson

Seconded: Member Mike Te Wake

That Te Hiku Community Board make appointments to Management Committees as detailed below:

Araiawa Hall (Raio Hall)	Krystal-Rose Taaffe
Awanui Community Centre / Sports Complex	Bill Subritzky
Kāingaroa Community Hall	Bill Subritzky
Karikari Hall	Bill Subritzky
Lake Ōhia Community Hall	Bill Subritzky
Mangōnuī Hall	Eddie Bellas
Fairburn Cemetery	Trevor Beatson
Houhora Cemetery	Krystal-Rose Taaffe
Mangōnuī Cemetery	Eddie Bellas
Oruaiti Cemetery	Eddie Bellas
Peria Cemetery	Trevor Beatson
Takahue Cemetery	Trevor Beatson
Waiharara Cemetery	Krystal-Rose Taaffe
Waipapakauri Cemetery	Krystal-Rose Taaffe
Te Ahu Museum	Mike Te Wake
Te Hiku Sports Hub	Adele Gardner
Awanui River Liaison Committee	Bill Subritzky (Adele Gardner backup)
Herekino Hall	Adele Gardner
Herekino Cemetery	Trevor Beatson
Kaitāia Business Association	Adele Gardner and Trevor Beatson
People Centre	Mike Te Wake

CARRIED

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

16 December 2025

7.2 TE HIKU COMMUNITY BOARD CALENDAR OF MEETINGS 2026

Agenda item 7.2 document number A5490608, pages 19 - 23 refers.

RESOLUTION 2025/126

Moved: Member Adele Gardner

Seconded: Member Krystal-Rose Taaffe

That the Te Hiku Community Board:**a) adopt the following meeting dates for 2026 at venues to be determined by the Board:**

- **Monday 9 February 2026**
- **Tuesday 10 March 2026**
- **Tuesday 7 April 2026**
- **Monday 4 May 2026**
- **Tuesday 2 June 2026**
- **Monday 29 June 2026**
- **Monday 3 August 2026**
- **Monday 31 August 2026**
- **Monday 28 September 2026**
- **Tuesday 27 October 2026**
- **Monday 24 November 2026**

b) delegate the authority to amend the schedule of Community Board meetings, to the Community Board Coordinator in agreement with the Chairperson.**CARRIED****7.3 TE HIKU COMMUNITY BOARD STRATEGIC PLAN 2023-2025**

Agenda item 7.3 document number A5490658, pages 22 - 46 refers.

RESOLUTION 2025/127

Moved: Chairperson William (Bill) Subritzky

Seconded: Deputy Chairperson Trevor Beatson

That Te Hiku Community Board notes the Te Hiku Community Board Strategic Plan 2023-2025.**CARRIED**

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

16 December 2025

7.4 APPROVAL OF MEMORIAL SEAT FOR STANLEY JULIAN AT TAIPA BEACHFRONT

Agenda item 7.4 document number A5495856, pages 47 - 54 refers.

RESOLUTION 2025/128

Moved: Member Eddie Bellas
 Seconded: Deputy Chairperson Trevor Beatson

That the Te Hiku Community Board approve the installation of a memorial seat for Stanley Julian on the Tāipa beachfront.

In Favour: Chairperson William (Bill) Subritzky, Deputy Chairperson Trevor Beatson, Members Mike Te Wake, Krystal-Rose Taaffe and Eddie Bellas

Abstained: Member Adele Gardner

CARRIED

Note: That Te Hiku Community Board approves the installation of a memorial seat for Stanley Julian on the Tāipa beachfront subject to written confirmation being received that local hapū/iwi approved the design and location of seat.

At 11:29 am, Member Mike Te Wake left the meeting.

7.5 FUNDING APPLICATIONS

Agenda item 7.5 document number A5494497, pages 55 - 89 refers.

RESOLUTION 2025/129

Moved: Member Adele Gardner
 Seconded: Member Eddie Bellas

a) That Te Hiku Community Board approve the sum of \$2,001 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Kaitaia Agricultural and Pastoral Association for costs towards the 2026 Kaitaia A&P Show.

CARRIED**7.5 FUNDING APPLICATION****RESOLUTION 2025/130**

Moved: Deputy Chairperson Trevor Beatson
 Seconded: Member Eddie Bellas

b) That Te Hiku Community Board approve the sum of \$2,500 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Life Education Charitable Trust for costs towards 2026 mobile classroom visits in Te Hiku ward.

CARRIED

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

16 December 2025

7.5 FUNDING APPLICATION**RESOLUTION 2025/131**

Moved: Member Adele Gardner

Seconded: Deputy Chairperson Trevor Beatson

c) That Te Hiku Community Board approve the sum of \$2,520 (plus GST if applicable) be paid from the Board's Community Grant Fund account to School Start First Impressions for costs towards school supplies for vulnerable Tamariki in Te Hiku ward.

In Favour: Chairperson William (Bill) Subritzky and Deputy Chairperson Trevor Beatson

Against: Members Adele Gardner, Krystal-Rose Taaffe and Eddie Bellas

LOST**8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 8.1 document number A5490444, pages 90 - 99 refers.

RESOLUTION 2025/132

Moved: Member Eddie Bellas

Seconded: Member Adele Gardner

That Te Hiku Community Board note the December 2025 member reports from Chairperson Bill Subritzky, Members: Adele Gardner, Krystal-Rose Taaffe, Mike Te Wake, and Trevor Beatson and Eddie Bellas.

CARRIED**8.2 THCB OPEN RESOLUTIONS REPORT**

Agenda item 8.2 document number A5499285, pages 100 - 100 refers.

RESOLUTION 2025/133

Moved: Deputy Chairperson Trevor Beatson

Seconded: Member Krystal-Rose Taaffe

That the Te Hiku Community Board receive the report THCB Open Resolutions Report.

CARRIED**9 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 12.35 pm.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 09 February 2026.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 PROPOSAL TO AMEND ALCOHOL CONTROL AREAS IN THE WARD

File Number: A5514058

Author: Donald Sheppard, Policy Advisor

Authoriser: Roger Ackers, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek a recommendation from Te Hiku Community Board that the council should declare a new Alcohol Control Area at Lake Ngātu and amend the current Alcohol Control Area in Kaitāia.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Alcohol Control Areas (alcohol-free areas) are public places where it is prohibited to consume, bring in, or possess alcohol.
- These Alcohol Control Areas are amended or declared by resolution of Council and are listed in the Register of Resolutions in the Alcohol Control Bylaw 2018 (the Bylaw).
- On 2 September 2025 (resolution 2025/84 refers) the Te Hiku Community Board recommended that the Council should declare a new Alcohol Control Area at Lake Ngātu and amend the current Alcohol Control Area in Kaitāia.
- On 25 September 2025 (resolution 2025/116 refers) the Council accepted this recommendation and authorised public consultation on the *Proposal to Amend Alcohol Ban Areas* (the Proposal).
- 150 written submissions were received regarding the Proposal, with 72% of Te Hiku Ward residents who made submissions expressing full support. See Attachment One, *Analysis of Alcohol Control Area Submissions*
- **Based on this strong level of support, Council staff recommend no changes to the Proposal for the Te Hiku Ward that a new Alcohol Control Area should be declared at Lake Ngātu and the current Alcohol Control Area in Kaitāia should be amended.**

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board, under section 147b of the Local Government Act 2002, recommends that council by resolution:

- a) Declares a new permanent Alcohol Control Area at Lake Ngātu that will apply 24 hours a day, 7 days a week, all year round**
- b) Amends the current permanent Alcohol Control Area in Kaitāia that will continue to apply 24 hours a day, 7 days a week, all year round.**

1) TĀHUHU KŌRERO / BACKGROUND

Alcohol consumption in public places in the district

Public drinking in the Far North is common and is often relatively harmless, e.g. people having a quiet drink at a picnic. However, excessive drinking in public can lead to disorderly and criminal behaviour, impacting others' enjoyment of public places, making members of the public feel unsafe, and/or degrading the amenity and good order of localities, due to alcohol litter, vandalism, and graffiti.

Alcohol Control Areas (wāhi waipiro kore)

The Bylaw addresses the problems of alcohol-related disorder and criminal behaviour in public places by prohibiting the consumption, bringing in, or possession of alcohol in Alcohol Control Areas declared under section 147 of the Local Government Act 2002 (LGA02).

Section 147(1) of LGA02 gives a broad definition of the public places where alcohol bans can apply, as places that are open to or being used by the public. These places may include carparks, sportsgrounds, beaches, and certain private properties open to the public (e.g. supermarket or bottle store carparks).

There are seven current Alcohol Control Areas in the Te Hiku Ward: Coopers Beach Reserve, Hihi, Tokerau Beach, Taipā, Kaitāia, Ahipara, and Pukenui.

Maps of the current Control Areas are included in the Register of Resolutions to the Bylaw.

The Police enforce the Bylaw

The Police enforce the Bylaw and in the Alcohol Control Areas they have the power to:

- search vehicles, bags, and packages for alcohol
- seize and remove alcohol
- ask people to leave to leave Alcohol Control Areas
- issue infringement notices to offenders with a \$250 fine
- arrest people who commit offences or do not comply with police instructions.

Police have discretion under the Bylaw – they are not required to act unless they observe actual or potential alcohol-related crime or disorder. Typically, they will ignore someone having a quiet drink in an alcohol ban area.

Review of the Alcohol Control Areas

Council staff have analysed relevant information to support the review of Alcohol Control Areas in the Ward. This information was presented to the Te Hiku Community Board meeting on 2 September 2025.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

High-level research findings

Where do alcohol-related problems occur in public places in the district

As evidenced by observations of alcohol-litter and feedback from residents, public drinking often occurs in concealed or less visible locations such as parks and reserves sheltered by trees, service lanes, and places without CCTV coverage. “Side-loading” outside bars and taverns is common. Drinking in and around vehicles is also common in carparks and outside licensed premises.

When does problem drinking occur in public

From 2024 Police data for the district, alcohol-related incidents in public occur year-round, peaking slightly from January to March. Saturdays account for the highest number of incidents (25%), but Thursdays and Fridays also show significant activity (both 18%). Most incidents occur between 4pm and midnight (61%), though some happen during quieter periods. These patterns support the need for consistent, 24x7 year-round alcohol bans to ensure police can respond whenever required.

Framework for declaring or amending Alcohol Control Areas

Council staff developed a decision-making framework to identify whether a high level of alcohol-related crime and disorder is occurring in an area. Using this framework, evidence of at least one of the following measures indicates that an Alcohol Control Area should be declared or amended:

• Evidence required	• Measures
1. Evidence of a high number of alcohol-related crime and disorder incidents in public in the area from police records.	• At least 20 incidents reported to the police in the area in the most recent year where data is available (i.e. 2024)
2. Evidence of a high number of <u>serious</u> alcohol-related incidents occurring in the area from police records including: <ul style="list-style-type: none"> • abduction, harassment and other offences against a person • acts intended to cause injury • dangerous or negligent acts endangering persons 	• At least 10 <u>serious</u> police incidents reported in the area in the most recent year (i.e. 2024)

Evidence required	Measures
<ul style="list-style-type: none"> prohibited and regulated weapons and explosives offences theft and related offences homicides and related offences sexual assault and related offences. 	
3. Compelling evidence of alcohol-related crime and disorder from public feedback.	<ul style="list-style-type: none"> Either public survey feedback or reports from members of the public about alcohol-related crime and disorder in an area.

Findings for the Te Hiku Ward

Applying the decision-making framework identified two areas in the Ward that meet the above criteria for declaring new Control Areas or amending existing Areas:

Criteria	Areas	
	Kaitāia	Lake Ngātu
<ul style="list-style-type: none"> Were at least 20 alcohol-related crime and disorder incidents in public places reported to the police in 2024? 	<ul style="list-style-type: none"> Yes 	<ul style="list-style-type: none"> No
<ul style="list-style-type: none"> No. of police incidents in 2024 	<ul style="list-style-type: none"> 145 By far the highest level of any town in the district 	<ul style="list-style-type: none"> None reported
<ul style="list-style-type: none"> Were at least 10 police incidents <u>serious</u> in nature in 2024? (e.g. acts intended to cause injury) 	<ul style="list-style-type: none"> Yes 	<ul style="list-style-type: none"> No
<ul style="list-style-type: none"> No. of police incidents classified as <u>serious</u> in 2024 	<ul style="list-style-type: none"> 42 	<ul style="list-style-type: none"> None reported
<ul style="list-style-type: none"> Is there compelling evidence of alcohol-related crime and disorder in the area from observation and public feedback? 	<ul style="list-style-type: none"> Yes 	<ul style="list-style-type: none"> Yes Local users of the Lake report children and adults being cut by broken bottles and some instances of aggressive and intimidating behaviour

Based on these results, Council staff recommend:

- declaring a new Alcohol Control Area at Lake Ngātu
- amending the current Alcohol Control Area in Kaitāia.

Consultation on the Proposal

Consultation took place from 3 November to 1 December 2025 (4 weeks) and 150 written submissions were received (32 from Te Hiku Ward residents). The table below summarises the results:

Support for the Proposal	Total response (district-wide)	Response from Te Hiku Ward residents
Support in full	69%	72%
Support in part	13%	13%
Do not support at all	16%	15%

Not sure	2%	-
Number of submissions	150	32

See Attachment One for full analysis of public feedback.

Specific locations to be included in amended and new Control Areas

Specific locations recommended to be included in revised and new Alcohol Control Areas in the Ward are listed below. This list includes locations suggested by the Community Board in the meeting on 2 September 2025. NB. the specific locations involved can be viewed at this link: [Maps of Current and Amended Control Areas](#).

Localities to be added to the Alcohol Control Area in Kaitāia:

- 1) Lane on north side of Far North Pharmacy (connects Commerce Street and East Lane)
- 2) Playground, skatepark & squash court carparks in the Centennial Park /Jaycee Park area (only part of this area is included in the current Control Area)
- 3) Te Ahu Centre carpark (only part of the carpark is included in the current Control Area)
- 4) Cycle lane behind Te Ahu Centre
- 5) Dalmatian Lane (connects Commerce Street and East Lane)
- 6) Bottle-O service lane – 15 Commerce Street
- 7) Old Warehouse carpark, 11 Matthews Ave
- 8) Pak 'n Save carpark and North Way
- 9) Old Pak 'n Save carpark/Town Square
- 10) Super Liquor and laundromat carpark - corner Empire Street and Commerce Street
- 11) Lane between Arcline Architecture and Repco buildings, 49 Matthews Avenue
- 12) Walkway between Commerce St and West Lane (by Kiwibank Building)
- 13) East Lane
- 14) Market Lane
- 15) Water Lane
- 16) Todd Lane
- 17) Reserve at east end of Empire Street
- 18) Roadside area on Okahu Rd, near intersection with Norman Senn Avenue
- 19) Pak 'n Save carpark and North Way
- 20) McDonald's carpark
- 21) North Park Drive carparks (The Warehouse, Mitre 10, Noel Leeming)
- 22) Bonnetts Road heading away from Kaitāia - 1.1km west from Tangonge Domain
- 23) Rugby Fields at Arnold Rey Park
- 24) Collards Sports Bar, Tavern and Restaurant carpark.

New Alcohol Control Area at Lake Ngātu to include:

- 1) Lake Ngātu Road
- 2) Sweetwater Road around the Lake
- 3) Entire Lake Ngātu Track around the Lake
- 4) Waka storage area and access to this area from Lake Ngātu Road
- 5) Reserve area around public toilets on West Coast Road/Sweetwater Road.

When the recommended alcohol bans will apply

Council staff recommend 24x7 alcohol bans all year round. This will provide Police with a regulatory tool to respond to alcohol-related crime and disorder whenever it occurs, rather than relying on limited timeframes that may not align with actual incidents.

Options

Option One is that the Community Board recommends that the Council:

- 1) declares a new Alcohol Control Area at Lake Ngātu
- 2) revises the current Alcohol Control Area in Kaitāia,

Option Two is that the Community Board recommends that Council maintains the status quo/does nothing.

Advantages and disadvantages of these Options are as follows:

• Options	• Advantages	• Disadvantages
<ul style="list-style-type: none"> • Option one - recommend that the council amends the current control area in Kaitāia and declares a new permanent Alcohol Control Area at Lake Ngātu. Any new ban areas will apply 24x7 all year round. • <i>This is the recommended option</i> 	<ul style="list-style-type: none"> • Reducing alcohol-related disorder and crime to make public places in the district safer for the public • Evidence-based targeting of problem areas • New and amended control areas will include locations where high levels of alcohol-related crime and disorder is occurring that are not included in current control areas. • Enabling the police to enforce the bylaw in these areas under the alcohol control bylaw. this is a more flexible and less time-consuming approach than charging offenders under the summary offences act. • Applying the bans 24x7 will enable the police to act whenever they encounter problem drinking in public in the ban areas. 	<ul style="list-style-type: none"> • None identified
<ul style="list-style-type: none"> • Option two – recommend that council maintains the status quo/ does nothing 	<ul style="list-style-type: none"> • None identified 	<ul style="list-style-type: none"> • Alcohol Control Areas will not fully reflect where high levels of alcohol-related crime and disorder are occurring. • The police will not be able to act flexibly and proactively to address alcohol-related problems in the new recommended ban areas.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The recommended Option means that the Alcohol Control Areas will better reflect where alcohol-related crime and disorder is occurring in the Ward. This will make these places safer for the public and enable the Police to enforce the Bylaw in these areas.

IMPLEMENTATION

If, the Council resolves to amend and declare the Alcohol Control Areas recommended in this report, the following actions will occur:

- the Register of Resolutions in the Bylaw will be updated with the date that the changes will apply to be decided by the council
- Council's Communication and Engagement team will communicate the new and revised alcohol ban areas to the public via a media release
- alcohol-free signage will be selectively placed in new localities
- the Police will communicate to all relevant staff that the Control Areas have changed with revised GIS maps allowing them to check if specific locations are covered.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Across the district the following costs will be involved:

• COST COMPONENT	• ESTIMATED COST
• Policy research and development	• <\$1,000
• Consultation and communication	• Minimal
• Printing, erecting and placing new signage	• \$5,000

These costs will come from within existing budgets.

ĀPITIHINGA / ATTACHMENTS

1. Analysis of Alcohol Control Area Submissions - A5524604 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
<p>State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy</p>	<p>Under the Significance and Engagement Policy the level of significance is low as the recommended resolutions a) do not involve the transfer of the ownership or control of assets; and b) are not inconsistent with current Council plans or policies.</p> <p>As required by clause 7.2 of the Bylaw, the council consulted with the public in accordance with section 82 of the Local Government Act 2002.</p>
<p>State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.</p>	<p>The relevant community outcome from the Long-Term Plan is 'Communities that are healthy, safe, connected and sustainable'.</p> <p>Under section 147B of LGA02, section 7 of the Bylaw provides that Council may declare or amend Alcohol Control Areas by resolution following public consultation under section 82 of LGA02.</p> <p>Sections 169 and 170 of LGA02 describe Police powers to enforce the Bylaw in the Alcohol Control Areas.</p>
<p>State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.</p>	<p>As the recommendation to amend and declare permanent Alcohol Control Areas applies to specific locations within each Ward, it is important to understand the views of the Community Boards and to receive their recommendation that the council should make the recommended resolutions applying to their Ward.</p> <p>A workshop was held with the Te Hiku Community Board early in May 2025 to discuss the review of the Alcohol Control Areas. Then, on 2 September 2025 the Community Board was asked to formally recommend the proposed new and revised alcohol ban areas to the council.</p>
<p>State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.</p>	<p>The recommendation to revise Alcohol Control Areas in the district does not consider the relationship of Māori to land, water, sites, wāhi tapu, valued flora and fauna and other taonga as it does not "significantly affect land or a body of water" as covered by section 60A of LGA02.</p>

<p>State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.</p>	<p>In conducting the research on the review of the Control Areas, groups representing Māori interests were involved, including:</p> <ul style="list-style-type: none"> • Te Hauora o Ngāpuhi • Hauora Te Hiku • Whiria Te Muka • Te Roopu A Iwi o Te Rarawa • Waka ama coaches and participants using Lake Ngātu. <p>At the consultation stage, all iwi groups in the district were given the opportunity to provide their views on the Proposal.</p>
<p>Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).</p>	<p>Three main groups of persons are likely to be affected by changes to the Alcohol Control Areas:</p> <p>1) The general public The public can be negatively affected by alcohol-related crime and disorder in public places e.g. feeling intimidated or threatened by intoxicated individuals, having their property damaged, and/or not enjoying being in these public places. Updating the Alcohol Control Areas will provide additional protection for the public.</p> <p>Engagement with the public occurred at two stages of the review process: a) a survey of the public conducted in May/June 2025; and b) the public consultation.</p> <p>2) Owners of properties whose carparks are proposed to be alcohol ban areas These people were sent emails asking them to participate in the public consultation.</p> <p>3) Those consuming alcohol in public If someone is peacefully enjoying a drink in an alcohol ban area, the Police have the discretion to ignore these people. However, the Police have a range of powers to address offenders whose behaviour is intimidating, aggressive or anti-social in the alcohol ban areas. The Research Report examines how the rights of these offenders under the Bill of Rights Act may be affected by Police actions and concluded that the limitations on their rights in the revised Alcohol Areas are reasonable.</p>
<p>State the financial implications and where budgetary provisions have been made to support this decision.</p>	<p>District-wide costs will be incurred for policy research and development (est. <\$1,000), consultation and communication (minimal), and to print, erect, and place new signage (est. \$5,000).</p> <p>All these costs will come from within existing budgets.</p>
<p>Chief Financial Officer review.</p>	<p>This report has not been reviewed by Chief Financial Officer.</p>

Analysis of submissions

Review of Alcohol Control Areas

1 Background

Council Approval of Public Consultation on the Review of Alcohol Control Areas

On 15 September 2025, following a review of the Alcohol Control Areas in the District, the Council approved the following (Resolution 2025/116 refers):

“That the Council, under section 147B of the Local Government Act 2002, approves consulting on:

- a) declaring three new permanent Alcohol Control Areas that will apply 24 hours a day, 7 days a week, all year round:
 - i) Waitangi
 - ii) Ōpua
 - iii) Lake Ngātu.
- b) amending five current permanent Alcohol Control Areas that will continue to apply 24 hours a day, 7 days a week, all year round:
 - i) Kaitāia
 - ii) Kerikeri
 - iii) Waipapa
 - iv) Paihia
 - v) Kaikohe.
- c) adopts the *Proposal to Amend Alcohol Ban Areas* to be released for public consultation to meet the requirements of section 82 of the Local Government Act 2002.
- d) approves the period for making written submissions on the Proposal will be a minimum of 4 weeks and will take place after the local body elections.”

Consultation Details

Accordingly, in the period from 3 November to 1 December 2025 (4 weeks), the public was invited to provide their views on the Proposal to Amend Alcohol Ban Areas (the Proposal).

They were informed of the consultation via:

- emails to:
 - Council’s database of people interested in being informed of consultation topics (this includes business associations and other community groups)
 - iwi contacts
 - businesses who will potentially be affected by new and revised Alcohol Control Areas
- the ‘Have Your Say’ page on the Council website
- a media release
- social media postings.

The following report analyses the submissions received and makes recommendations regarding the Alcohol Control Areas to be ratified by resolution of Council.

2 Summary of submissions

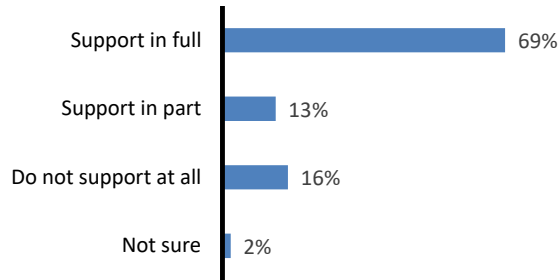
One hundred and fifty written submissions were received (148 online and 2 via email), while no one chose to verbally submit to the Council. Of the 150 written submissions, 136 were from individual submitters and 14 were from organisations.

This report analyses these submissions and recommends one modification to the original Proposal, namely not declaring Ōpua as an Alcohol Control Area.

A numbered list of people who made submissions is in Appendix One and these numbers are used to refer to the individual submissions in the body of this report.

Overall, there was strong support for the Proposal. The following chart summarises this support:

Figure 1: Support for declaring three new Alcohol Control Areas and revising five Existing Areas



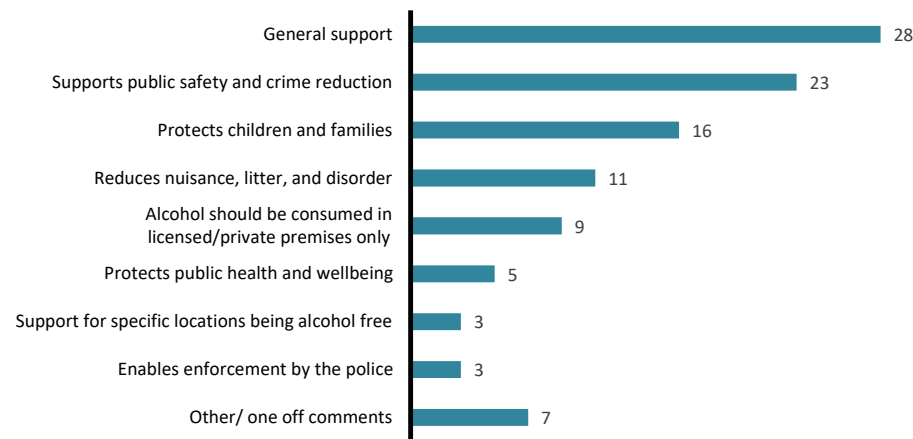
Base: 150 written submissions.

103 submissions (69%) fully supported the Proposal, 20 submissions (13%) supported this in part, while 24 submissions (16%) did not support the Proposal at all.

3 Why submitters supported the Proposal

Main reasons for supporting the Proposal (from those who expressed full and part support) are illustrated below:

Figure 2: Main reasons for supporting declaring three new Alcohol Control Areas and revising five Existing Areas (number of responses)



Base: 91 people who gave reasons why they supported the Proposal.

Note: Some people gave multiple reasons.

These responses are discussed below...

General support

Twenty-six people expressed general support for the Proposal, along the lines, “We don’t need alcohol in public areas” (submitter 5) and “Public drunkenness has no positives” (84).

Supports public safety and crime reduction

Twenty-three people said the proposed changes to the Alcohol Control Areas support public safety and crime reduction. As submitter 93 stated, *Any reduction in alcohol drinking in public is better, safer, and reduces crime in our community.*

Protects children and families

Sixteen submitters said that the amendments to the alcohol ban areas will protect children and families from exposure to alcohol-related misbehaviour in public. Submitters noted that alcohol-free spaces are safer for families and children who should not be exposed to adults drinking out of control.

Reduces nuisance, litter, and disorder

Concerns about nuisance, litter, and general disorder were expressed by eleven submitters who noted negative impacts on public spaces. Typical comments included:

Use of alcohol ... creates a nuisance, and litter problem (45)

Public drinking is dangerous because it can promote crime, violence and disorder (100).

Alcohol should be consumed in licensed/private premises only

Nine people said that alcohol should only be consumed in licensed premises or private property, not in public places.

Protects public health and wellbeing

Five people, including those from Hauora organisations, mentioned public health benefits of having alcohol bans:

Considering the harm alcohol has caused in our communities, historically and continuing today, strict restrictions are essential to help prevent littering, loitering, drunk driving, domestic violence, and general public disturbances (96).

Support for specific locations being alcohol free

Three submitters expressed support for specific locations being alcohol free. Their comments are discussed in section 5 of this report.

Enables enforcement by the police

Three people noted that the proposed changes to the Alcohol Control Areas support the Police to enforce action against alcohol-related crime and disorder in these Areas.

Other/ one-off comments

Individual submitters noted:

- Alcohol consumption is associated with domestic violence (25)
- Too many drunks are seen in public (47)
- Alcohol-related disorderly behaviour has been on the rise over the last few years (55)
- Alcohol is harmful and should be classified as a class 1 drug (111)
- Declaring areas as alcohol-free raises public awareness of drinking responsibly (59).

Staff analysis

Reasons given for supporting the Proposal reflect the intended purpose of Alcohol Control Areas to help reduce alcohol-related harm in public places including protecting public safety, reducing crime, protecting children and families, and reducing public nuisance, litter and disorder.

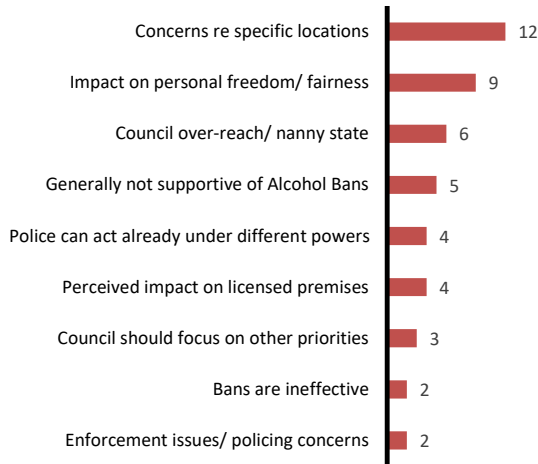
Staff recommendation

No changes are recommended to the Proposal based on these positive submissions.

4 Why submitters were not fully supportive of the Proposal

Main reasons for not fully supporting the Proposal (from those who expressed part support and those who did not support the Proposal at all) are illustrated below:

Figure three: Main reasons for not fully supporting declaring three new Alcohol Control Areas and revising five existing areas (number of responses)



Base: 35 people who did not fully support revising the ban areas or only supported this in part.

Note: Some people gave multiple reasons.

These reasons are discussed below.

Concerns re specific locations

Twelve submitters expressed concerns about specific locations proposed to be alcohol-free areas. Their feedback is discussed in section 5 of this report.

Impact on personal freedom/ fairness

Nine people were concerned that alcohol-free areas will impact on their personal freedom of choice or will unfairly discriminate against responsible drinkers. Typical quotes included:

Individuals should be able to do as they please in public spaces (89)

Why should people be told that they can't have a quiet drink with their picnic on the beach? (101)

I don't believe in taking away the rights of many because of a few people that can't control themselves (6).

Staff analysis

Individual rights are vital, yet they must be balanced against community wellbeing, especially in shared public spaces where the actions of a few can cause significant harm to many.

Alcohol-related disorder and crime have repeatedly disrupted community safety and enjoyment in many localities in the district. When irresponsible drinking leads to violence, intimidation, and property damage, the Council has a duty to act.

Restricting the possession and consumption of alcohol in these high-risk locations is a proportionate and preventative measure. As required by section 147(1)(b)(i) of the Local Government Act 2002 (LGA02), Alcohol Control Areas can only be declared in places with a proven history of harm, to help ensure that families and residents can enjoy these areas without fear. This is not about punishing responsible drinkers; it is about protecting the wider community from the consequences of dangerous behaviour.

Staff recommendation

Council staff recommend no changes to the Proposal based on these submissions.

Council over-reach/ nanny state

Six submitters criticised the council for being too controlling or overstepping its role. Examples of their comments included:

We did not vote for a NANNY council. Get out of our lives. People should be able to have some drinks outdoors in Northland wherever they are without your nanny state interventions (92)

Over regulation to the extreme (101).

Staff analysis

Council staff advise that the Proposal does not exceed the council's authority. Under section 147(2) of the Local Government Act 2002, the council is empowered to make bylaws regulating the consumption, possession, or bringing of alcohol into public places (excluding licensed premises) where high levels of alcohol-related disorder and crime have occurred.

Alcohol Control Areas are declared where there is evidence of harm to the public including violence, disorder, and crime in specific areas. This is a proportionate, targeted response, not a blanket restriction on personal freedoms.

The term "nanny state" is often used to criticise government or council actions that are perceived as overly controlling, suggesting that authorities are treating adults like children who need supervision. It implies unnecessary interference in personal choices. The Council is not acting as a "nanny" but fulfilling its legal responsibility to ensure public spaces are safe and enjoyable for all.

Individual rights matter, but they must be balanced against the community's right to safety.

Staff recommendation

Given legislation empowers the council to declare alcohol bans in areas where a high level of alcohol-related crime and disorder exists and that these bans are a tool to address the extensive and serious problems of disorder and crime associated with public drinking in the Far North, no changes to the Proposal are recommended based on the above submissions.

Generally not supportive of Alcohol Bans

Five submitters expressed a broad lack of support for alcohol bans, often without giving detailed reasons. Their comments reflected scepticism or opposition to the concept of bans in general. One submitter (44) said there is no evidence of harm.

Staff analysis

Staff advise that there is strong evidence of drinking in public being a problem in the Far North.

A public survey conducted in May/June 2025 found that:

- 63% of respondents had observed people drinking in public in the district
- Of these, 60% reported witnessing disorderly or criminal behaviour, including littering, rowdy behaviour, excessive noise, violence, vomiting or urinating in public, and property damage.

Police records reinforce these findings. In 2024, 483 alcohol-related incidents in public places (excluding traffic offences) were reported to the Police in the Far North. Within the proposed three new Alcohol Control Areas and five revised areas, 284 incidents were reported to the Police in 2024 with 81 of these classified as very serious (e.g. acts intended to cause injury, weapons offences, theft, and sexual assault).

Staff recommendation

Council staff recommend no changes to the Proposal based on these submissions.

Police can act already under different powers

Four submitters said that existing laws such as the Summary Offences Act and the Crimes Act give the police sufficient powers to address alcohol-related issues, making new or revised alcohol bans unnecessary.

Staff analysis

It is true that the Police can rely on several key Acts to address drunk and disorderly behaviour in public including the Summary Offences Act 1981 and the Crimes Act 1961. In general, minor nuisances fall under the Summary Offences Act, while serious crimes escalate to the Crimes Act.

While these Acts give police strong powers to address serious incidents involving drinking in public, they provide limited powers for the Police to proactively prevent alcohol-related problems in public places before they escalate. Also, arresting and processing offenders under these Acts involves considerable time and resources for the Police and court system.

By contrast, Alcohol Control Areas made under the Alcohol Control Bylaw 2018 (authorised by section 147 of LGA02) have a range of benefits for the Police including:

- The ability to proactively address issues before they escalate
- The option to issue infringement notices with a fine of \$150 'on the spot'
- Considerably less time and resources required to 'process' offenders.

Staff recommendation

Compared with the powers provided by the Crimes Act and Summary Offences Act, designated Alcohol Control Areas give Police practical, immediate powers to proactively prevent alcohol-related harm in public without resorting to full criminal proceedings, thus saving time, reducing costs, and improving community safety. Staff therefore recommend no changes to the Proposal based on these submissions.

Perceived impact on licensed premises

Four submitters expressed concern that the Alcohol Control Areas would negatively impact on licensed premises:

The alcohol bans should not negatively impact outside seating areas provided by bars and cafes offering these, as this would negatively impact the business, and the customers' choice to be seated outside (53).

Staff analysis

Council staff advise that, as required by section 147(1)(b) of LGA02, licensed premises including licensed al fresco dining areas are excluded from the proposed alcohol ban areas.

Staff recommendation

Staff recommend no changes to the Proposal based on these submissions.

Council should focus on other priorities

Three people submitted that the council should focus on core services such as roads, water services, rubbish collection etc., rather than spending time and money on alcohol bans and restrictions:

Staff analysis

Staff advise that core services such as roading, water supply, and waste management, are a priority for the council, reflected in council's annual expenditure. Nevertheless, the council has a statutory responsibility under the LGA02 and the Health Act 1956 to promote and protect public health and safety.

The cost to review the Alcohol Control Areas is relatively small, as enforcement is carried out by the Police. These costs come from existing budgets and include:

- researching and reporting on the need for amendments to the Control Areas established in 2018
- consultation and engagement with the public
- printing and placing new signage (est. \$5,000).

Staff recommendation

Staff recommend no changes to the Proposal based on these submissions.

Bans are ineffective

Two submitters argued that alcohol bans are ineffective - *Banning alcohol in places hasn't done anything to reduce crime or alcohol-related issues (50).*

Staff analysis

Alcohol bans have been in place in the Far North since 2003 with the current Control Areas made by resolution of Council in 2018. Evidence was provided by the Police in 2018 for 16 of the 23 Alcohol Control Areas, that after alcohol controls were put in place the level of alcohol-related crime and disorder dropped. Examples of Police comments included the following:

Alcohol Control Area	Police comments re effectiveness of bans
Kawakawa	The alcohol ban has gone some way to prevent the migration of people with alcohol between licensed premises. The level of offending is not as severe, and serious injury assaults are now rare.
Kerikeri	The alcohol ban has improved both the visible wellbeing of the area and increased safety for all who use the area. The risk of violence and the need for a sustained police presence has reduced. People are less intimidated, especially at night. Serious injury assaults are now rare.
Omapere	There is not the same mass blatant drinking in carparks and public areas.
Paihia	The attraction to 'hang around' in town and look for trouble has reduced. The liquor ban has helped control the migration of people with alcohol between licenced premises. The level of offending is not so severe and serious assaults are less frequent.
Russell	Reports of fights, assaults and property damage are the exception. There is a general improved perception of public safety.
Waipapa	A reduction in alcohol related offending. Rarely do police encounter people breaching the Bylaw.

Staff recommendation

Evidence from the Police is that alcohol bans do have a positive effect. Therefore, staff recommend no changes to the Proposal based on these submissions.

Enforcement issues/ policing concerns

Two submitters raised concerns about the enforcement of the alcohol bans:

Actually enforcing current laws to address anti-social behaviour is key (127)

I think that police should do their job (6).

Staff analysis

Feedback from the Police is that their resources are stretched and in their day-to-day experience, other matters may take priority over people consuming or bringing alcohol into public places. However, if this drinking escalates into crime and public disorder they will act if possible.

Council could potentially lobby for more Police "on the beat" in Far North communities where alcohol-related crime and disorder is occurring to address the resourcing issue Police have in tackling this area. However, this is outside the scope of reviewing the Alcohol Control Areas.

Staff recommendation

Council staff recommend no changes to the Proposal in response to these submissions, as enforcement of the Bylaw is a matter of discretion for the Police.

Ban all drugs

One submitter (61) suggested that a ban on all drugs would be better than banning alcohol.

Staff analysis

Aside from alcohol bans and declaring council owned and administered public places as smokefree and vapefree, the council does not have the authority to ban other drugs in public (this is a matter for central government to address). NB. A Smokefree/Vapefree Policy is in development.

Staff recommendation

Council staff recommend no changes to the Proposal in response to this submission.

5 Feedback re specific locations

Submissions against the proposed Ōpua Alcohol Control Area

Eight submitters (10, 58, 76, 134, 136, 147, 149, and 150) were strongly opposed to an Alcohol Control Area being declared in Ōpua. They expressed that:

- Ōpua does not need an alcohol ban
- There is no evidence of public disorder in the area due to drinking in public - *I have NEVER seen any evidence that this area is affected by antisocial drinking* (150).
- The main type of crime in the area is car and boat theft – this suggests premeditated crime rather than disorder arising from public drinking.
- The Ōpua Marina should not be made an alcohol ban area as this is private property with gated access controls.

Staff analysis

The proposal to declare Ōpua an alcohol ban area was based on the level of alcohol-related incidents in public places reported to the Police across the whole of the Waitangi/Paihia/Ōpua area. However, feedback from Ōpua community members and from public health officials now indicates that the level of public drinking incidents in Ōpua is relatively minor and incidents in this broad area are concentrated in Paihia and Waitangi.

Council staff agree that the Marina should not be made an alcohol ban area as it is not open to or used by the general public. For this reason, the Marina was not included in the proposed Ōpua Alcohol Control Area.

Staff recommendation

Staff recommend that Ōpua is not declared an Alcohol Control Area.

Submissions in support of proposed alcohol ban areas in Waitangi and Paihia

Three submitters supported the proposed alcohol bans in Waitangi and Paihia:

Particularly the Waitangi area where yacht club personnel operating the slipway are often drinking where there is dangerous equipment in use and children watching (69)

Paihia is a holiday town and very family orientated particularly over summer. Not allowing groups that can appear intimidating drinking in public is highly desirable to maintain the safe family feel of the township (97).

Staff recommendation

Council staff recommend no changes to the Proposal in response to these submissions.

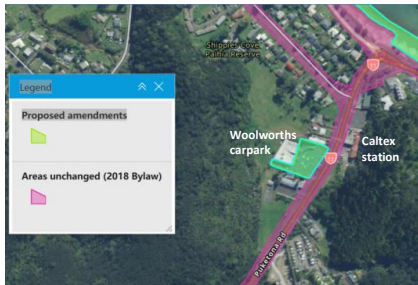
Submission regarding the Paihia Alcohol Control Area

One person (51) suggested a change to the Paihia Alcohol Control Area by extending the alcohol ban area from the Caltex service station and Woolworths supermarket down to the beach, on Puketona Road.

Staff analysis

Puketona Road from Woolworths and the Caltex service station to the beach is already included in the Alcohol Control Area, as shown in the map below:

Figure 3: Current and proposed alcohol ban locations on Puketona Road



Staff recommendation

Council staff recommend no change to the Proposal in response to this submission.

Submission regarding the Kerikeri Alcohol Control Area

Another submitter (65) suggested that the Fairy Pools area and the reserve area at Waipapa Landing should also be declared as alcohol-free.

Staff analysis

Re Fairy Pools

Fairy Pools Lane and Fairy Pools are already included in the proposed amendments to the Kerikeri Alcohol Control Area based on feedback from the public.

Re Waipapa Landing

Waipapa Landing is frequently used for swimming (as well as bathing and laundry during droughts). It is very open and looked over by local houses with the boat ramp parking being more secluded but also in clear view of the houses around the Inlet which tends to discourage public drinking. Public Health officials have occasionally observed alcohol-related litter in this area but consider this does not meet the threshold of ‘a high level of alcohol-related disorder and crime’ to justify declaring Waipapa Landing as an alcohol ban area.

Staff recommendation

Council staff recommend no change to the Proposal in response to this submission.

Submissions against the proposed new Lake Ngātu Alcohol Control Area

Two submitters opposed declaring an alcohol ban at Lake Ngātu because it would unfairly penalise ‘responsible drinkers’:

Lake Ngātu is a great picnic spot and with a complete alcohol ban you remove the choice of a responsible drinker to enjoy a wine or beer with food (16)

Lake Ngātu is a place families can relax and responsibly have a couple of drinks. Is there a way of policing anti-social behaviour without a full ban? (99)

Staff analysis

Unfortunately, as described in the *Research Report – Review of Alcohol Control Areas*, Lake Ngātu is a place where irresponsible public drinking has led to:

- Frequent broken glass from alcohol bottles causing cuts and injuries to children and adults using the Lake for activities like waka ama and swimming
- Alcohol litter, including bottles, cans, and drug paraphernalia, accumulating around the Lake and its access points, requiring regular clean-up by community members
- Exposure of children to drunken or abusive adults, with incidents of verbal abuse and intimidating behaviour reported
- Occasional fires, vandalism, and dangerous behaviour such as driving vehicles into the lake by intoxicated individuals



- Growing frustration among local users and clubs due to lack of effective action from authorities, leaving the community to manage safety risks alone.

Declaring Lake Ngātu as an alcohol ban area provides the Police with a regulatory tool to address this behaviour on-the-spot and enables Lake users to report irresponsible drinkers breaching the alcohol ban to the Police.

LGA02 does not allow the Council to impose a partial ban that only applies to irresponsible drinkers, but, given that the Police have discretion to enforce the alcohol ban (or not), they are likely to ignore 'responsible drinkers' enjoying a wine or beer with food.

Staff recommendation

Council staff recommend no change to the Proposal in response to these submissions.

Submission that the Kororāreka (Russell) Alcohol Control Area should be reviewed

One submitter wanted the review of Alcohol Control Areas to apply to Kororāreka:

I'd like to know why there is no review for Kororāreka? There is a massive clash of al fresco dining and the alcohol ban area. Makes it very confusing and also is undermining the whole kaupapa (33)

Staff analysis

All current Alcohol Control Areas including Kororāreka (Russell) were considered in the review. Staff recommended no changes to the Kororāreka ban area as the alcohol ban already applies to most streets in the town.

Compared with other towns in the district, the level of disorderly and criminal behaviour associated with drinking in public in Kororāreka is very low. This assessment was based on:

- Police records** - only 10 alcohol-related incidents in public places were reported to the Police from 2021 to 2024 with just one incident reported in 2024. Comparative results for the Waitangi/Paihia/Ōpua area were 373 incidents from 2021 to 2024 and 47 incidents in 2024
- Observations by public health officials** – “from a good order perspective there was little to be found in Russell in terms of alcohol related litter, graffiti, or vandalism”.

Under the Road Use Bylaw 2022, four on-licence premises on the Strand have been approved by the Council to provide al fresco dining in designated spaces near the beach, with conditions applying to these approvals such as tables and chairs must be removed by 10pm each day. The licences for these premises allow alcohol to be served in the al fresco dining areas. Alcohol is only permitted in these spaces until 10pm each day to align with their alfresco dining approval conditions. The following picture shows the al fresco dining area permitted for one of these premises, Butterfish:



Under the LGA02, alcohol bans apply in areas open to or used by the public, but not to licensed premises including al fresco dining areas permitted for these premises. Therefore, the alcohol ban on the Strand does not apply to the four al fresco dining spaces. Staff acknowledge that this situation can be confusing e.g. in the Butterfish area those sitting on the public bench are not allowed to consume alcohol, whereas those in the al fresco dining area less than a meter away can consume alcohol. However, staff disagree that this is a “massive clash” as the level of disorderly drinking in Kororāreka is very low.

Staff recommendation

Council staff recommend no change to the Proposal in response to this submission.

APPENDIX 1 – LIST OF SUBMISSIONS RECEIVED

Number	Organisation
1	Individual submission
2	Individual submission
3	Individual submission
4	Individual submission
5	Individual submission
6	Individual submission
7	Individual submission
8	Individual submission
9	Asian Development Bank
10	Individual submission
11	Individual submission
12	Individual submission
13	Individual submission
14	Northland Experiences
15	Individual submission
16	Individual submission
17	Individual submission
18	Individual submission
19	Individual submission
20	Individual submission
21	Doubtless Bay Business Association
22	Individual submission
23	Individual submission
24	Individual submission
25	Individual submission
26	Individual submission
27	Individual submission
28	Individual submission
29	Laser Plumbing Kerikeri
30	Individual submission
31	Individual submission
32	Individual submission
33	Individual submission
34	Individual submission
35	Individual submission
36	Individual submission
37	Individual submission
38	Individual submission
39	Individual submission
40	Individual submission
41	Individual submission
42	Individual submission
43	Individual submission
44	Individual submission
45	Individual submission
46	Individual submission
47	Individual submission
48	Individual submission
49	Individual submission
50	Individual submission
51	Individual submission
52	Individual submission
53	Individual submission

Number	Organisation
54	Individual submission
55	Individual submission
56	Individual submission
57	Individual submission
58	Individual submission
59	Individual submission
60	Individual submission
61	Individual submission
62	Individual submission
63	Taronui Bay
64	Individual submission
65	Individual submission
66	Individual submission
67	Individual submission
68	Individual submission
69	Individual submission
70	Individual submission
71	Individual submission
72	Individual submission
73	Individual submission
74	Te Wānanga o Te Rangi Aniwaniwa
75	Individual submission
76	Individual submission
77	Individual submission
78	Individual submission
79	Individual submission
80	Individual submission
81	Russell Protection Society
82	Individual submission
83	Individual submission
84	Individual submission
85	Individual submission
86	Individual submission
87	Individual submission
88	Individual submission
89	Individual submission
90	Individual submission
91	Individual submission
92	Individual submission
93	Individual submission
94	Individual submission
95	Individual submission
96	Individual submission
97	Individual submission
98	Individual submission
99	Individual submission
100	Individual submission
101	Individual submission
102	Individual submission
103	Feros Ferio Winery
104	Individual submission
105	Individual submission
106	Individual submission
107	Individual submission
108	Individual submission

Number	Organisation
109	Sustainable Solutions Inc.
110	Individual submission
111	Individual submission
112	Individual submission
113	Individual submission
114	Individual submission
115	Te Rarawa Anga Mua
116	Individual submission
117	Individual submission
118	Individual submission
119	Individual submission
120	Individual submission
121	Individual submission
122	NgaPuhi (no further detail)
123	Individual submission
124	Individual submission
125	Individual submission
126	Individual submission
127	Individual submission
128	Individual submission
129	Individual submission
130	Individual submission
131	Individual submission
132	Individual submission
133	Individual submission
134	Individual submission
135	Individual submission
136	Individual submission
137	Individual submission
138	Individual submission
139	Individual submission
140	Individual submission
141	Te Pokapu Clinic
142	Individual submission
143	Te Rūnanga o Whaingaroa
144	Ngātihine Health Trust
145	Individual submission
146	Individual submission
147	Individual submission
148	Individual submission
149	Individual submission
150	Individual submission

7.2 RE-ESTABLISHMENT OF TE HIKU LAND DRAINAGE COMMITTEES**File Number: A5523403****Author: Natasha Rmandic, Democracy Advisor****Authoriser: Aisha Huriwai, Manager - Democracy Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To re-establish the Te Hiku Drainage Committees and set the 2026 meeting dates.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Drainage Committees have previously been Committees of the Te Hiku Community Board and act in an advisory role to the Community Board.
- The membership has previously consisted of ratepayers in those areas to provide community views on the development of the work programmes, for Council to maintain the drainage network in these areas.

•

TŪTOHUNGA / RECOMMENDATION

- a) re-establish the Kaitāia, Motutangi and Kaikino and Waiharara Area Drainage Committee;
- b) appoint the following members to the Kaitāia Drainage Area Committee
 - i. Fiona King
 - ii. Joe King
 - iii. Mike Masters
 - iv. Greg Yuretich
 - v. Dennis Chapman
 - vi. _____
 - vii. _____ Te Hiku Community Board representative.
- c) appoint the following members to the Motutangi Drainage Area Committee
 - i. Paul Harvey
 - ii. Jeremy White
 - iii. _____ Te Hiku Community Board representative.
- d) appoint the following members to the Kaikino and Waiharara Drainage Area Committee
 - i. Aaron Bainbridge
 - ii. Fred Petricevich
 - iii. Joe Milich
 - iv. Adriene Bartlett
 - v. Dean Radojkovich
 - vi. Fiona King
 - vii. _____ Te Hiku Community Board representative.

And that meetings of these Committees be held on 2 April 2026 and 20 August 2026 at a venue to confirmed.

1) TĀHUHU KŌRERO / BACKGROUND

Although flood protection assets were vested in the Northland Regional Council in 2005, under the Local Government Act 1974, Part 29, rural land drainage assets remain under Far North District Council control and management. Drainage Committees are designed to provide drainage of soils within defined areas to ensure an economic long-term return from low lying land. Council has delegated the governance of land drainage within the area to the Te Hiku Community Board.

Land drainage is an activity which directly benefits the ratepayers within the defined areas and is funded by them through a targeted rate. To support Council's management of the drainage assets, the ratepayers had formed an advisory committee, and this committee has recommended and prioritised works in the past. The communities requested that Council formalise these governance arrangements by creating Drainage Committees of the Te Hiku Community Board which occurred in 2016.

In 2003 a management and operational plan was prepared for the Northern Drainage Area incorporating the Motutangi, Waiharara and Kaikino areas. The plan was never formally adopted by the Community Board. It had been received by the affected community and is used as a guide for how drainage works have been undertaken in the above areas. The development of this plan is ongoing and is required as part of the resource consent process.

Part six, subpart three of the LGA 2002 requires a local authority to ensure that each year's projected operating revenues are set at a level sufficient to meet the year's operating expenses. To ensure this happens, the proposed operating expenses for the drainage areas need to be determined in line with the Councils Annual and Long-Term Plan processes.

Meetings must be called and conducted in accordance with Schedule 7 of the Local Government Act 2002 and Part 7 of the Local Government Official Information and Meetings Act 1987. The Local Government Official Information and Meetings Act (LGOIMA) promotes the open and public transaction of business at meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The requirements for the creation of committees within the local authority are set out in Schedule 7 of the Local Government Act 2002. Given the three Drainage Committees are in the Te Hiku area this report recommends a continuation of arrangements that have been in place since 2016.

If the Board were to decide not to re-establish the Drainage Committees, reports would be provided to Community Board meetings to oversee the work programme, budgets and the finance requirements to support the delivery of the work programme. As this is a targeted rate, the Board would need to consider how it would seek the views of the affected landowners if the Committees were not re-established.

The members of the committee may, but need not be, elected members of the Community Board, and a Community Board may appoint to a committee a person who is not a member of the community board if, in the opinion of the board, that person has the skills, attributes or knowledge that will assist the work of the committee. At least one member of a committee must be an elected member of the Te Hiku Community Board; and an employee of a local authority acting in the course of his or her employment may not act as a member of any committee unless that committee is a subcommittee. The recommendation is that the membership remain as it was prior to the election, and staff intend to develop a more thorough process on how members will be appointed in future, as part of the management plan.

The minimum number of members is three for a committee.

Meetings must be called and conducted in accordance with Schedule 7 of the Local Government Act 2002 and Part 7 of the Local Government Official Information and Meetings Act 1987. A meeting is duly constituted if a quorum is present and business may not be transacted at that meeting unless a quorum is present for the whole time at which the business is being conducted. For a committee the quorum can be no fewer than two and must include one member of the Community Board. The recommended quorum is three; this will be determined by the Community Board when the Committee is established.

Terms of Reference were developed in conjunction with the drainage committees in the 2016 triennium and then updated and adopted in 2017. The purpose of the Terms of Reference is to explain the type, purpose, scope, authority, membership, meeting arrangements, reporting, resources, deliverables of the committee, and how often the document should be reviewed. The Terms of References were approved by the Drainage Committees prior to the election and are attached for the adoption of the Board, to provide continuity.

This report recommends that the Committees be re-established and that the following meeting dates be confirmed.

- 2 April 2026
- 20 August 2026

The proposed meeting dates ensures minimal meeting event conflicts and sufficient time for report escalation to the following Te Hiku Community Board meeting.

Please note, additional time may be required from time to time for unexpected or unanticipated matters. This should however be minimal. Staff are committed to providing as much notice as possible and making sure that business where possible, is restricted to the days adopted as part of this schedule.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To provide continuity of service that ensures that affected parties are engaged with in a formal manner.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There is a cost in supporting meetings, and these are covered within operational budgets.

ĀPITIHINGA / ATTACHMENTS

1. **Waiharara and Kaikino Drainage Area Committee ToR - A5552694** [↓](#) 
2. **Motutangi Drainage Area Committee ToR - A5552697** [↓](#) 
3. **Kaitaia Drainage Committee ToR - A5552693** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This matter is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The relevant legislation as referenced in the report is the Local Government Act 2002 and the Local Government Official Information and Meetings Act 1987.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Community Boards are responsible for setting their own meeting schedule. Similar reports will be written suggesting alignment with Council and Committee meetings.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no particular implications for Māori.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report does not have any implications on persons identified in legislation.
State the financial implications and where budgetary provisions have been made to support this decision.	Financial implications are covered within operational budgets.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



Dated 09 Feb 2026

WAIHARARA AND KAIKINO DRAINAGE AREAS COMMITTEE Terms of Reference

Purpose

The purpose of the Waiharara and Kaikino Drainage Areas Committee is:

- To represent and consult with the ratepayers of the Waiharara and Kaikino Drainage Areas
- To make recommendation to Te Hiku Community Board in respect of all matters pertaining to the management of the Waiharara and Kaikino Drainage Areas
- To ensure the Waiharara and Kaikino Drainage Areas ratepayers and Te Hiku Community Board are well informed about matters of concern relating the Waiharara and Kaikino Drainage Areas
- To identify initiatives and improvements and make recommendations to Te Hiku Community Board on how these improvements can be implemented
- To provide the Waiharara and Kaikino Drainage Areas community with an opportunity to provide feedback to Te Hiku Community Board
- Ensure open and free exchange of information, ideas and concerns between Te Hiku Community Board and community.

Quorum

The Quorum is set at three.

Responsibilities

Work Programs

Preparing the program of work for the Waiharara and Kaikino Drainage Areas, relevant to the purposes of the Committee, which are:

- consistent with the Annual and Long-term Planning processes of Council
- in accordance with the conditions and requirements outlined in the Management Plan and resource consent conditions
- Consistent with Policy #4302 - Northland River Management Policy.

Such programs are to include budgetary provision for all costs associated with the work of the Committee.

Notifying the appropriate Council Staff of any Emergency Work required to be carried out.

Stakeholder Liaison

Liaise with all stakeholders as requested by the Council Officer responsible for the Drainage Areas'.

Membership

The Waiharara and Kaikino Drainage Areas Committee is to be appointed by resolution of Te Hiku Community Board pursuant to the Standing Orders adopted by that Board.

One member of the committee must be a Community Board member.



Protocols

A chairperson and deputy chairperson must be elected pursuant to the standing orders adopted by Te Hiku Community Board.

An agenda will be prepared and circulated 5 days in advance of the meeting following a call for items to be notified to the Chairperson and pursuant to the Standing orders adopted by Te Hiku Community Board.

Values

Advocacy - promote the public's trust and confidence in Council and the Community board.

Openness - communicating clearly and providing as much information as possible.

Honesty - observing both the spirit and the letter of the law, policy and procedures.

Respect - treating people with courtesy, observing their rights and recognizing the different roles that others play in management and decision making.

Responsiveness - dealing with issues within agreed timeframes.

Consider the full range of costs and benefit of alternatives in making recommendations to Council.

Ensure open and free exchange of information within the group.

Meetings

The Waiharara and Kaikino Drainage Areas Committee will meet twice a year as determined by Te Hiku Community Board in the Schedule of Meetings.

Additional meetings may be held when required with the approval of the Chief Executive Officer.

Standing Agenda Items

Confirmation of previous minutes

A financial report provided by the Financial Controller

Proposed Work Program

Reporting

A report will be included in Te Hiku Community Board agenda at the following meeting that conveys any recommendations to Te Hiku Community Boards for adoption.

Support

Administrative support is provided by the Council Advisory Services Department.

Funding and Budgets

Funding for the Committee will align with Council's Revenue and Financing Policy.

The Committee shall only recommend the expenditure of funding on purposes for which that funding was originally raised and in accordance with budgets approved by Council through its Long-term Plan and Annual Plan.

Expenses will be funded from the Waiharara and Kaikino Drainage Areas Targeted Rates.

Procurement of Goods and Services

Procurement of goods and services for Kaitaia Drainage Area will be in accordance with the Far North District Council Procurement Policy (including Sustainable Procurement). For more information, please follow the link:

https://www.fndc.govt.nz/_data/assets/pdf_file/0021/43509/Procurement-Policy-FINAL.pdf

Document number A1566775

Page 2 of 3



Contacts with Media and Outside Agencies

Committee Chairperson is the authorized spokesperson for the Committee in all matters where the Committee has authority or a particular interest.

Committee members, including Chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Te Hiku Community board on matters outside the Committee's delegations.

Conduct of Affairs

The Committee shall conduct its affairs in accordance with the *Local Government Act 2002*, the *Local Government Official Information and Meetings Act 1987*, the *Local Authorities (Members' Interests) Act 1968*, Te Hiku Community Board Standing Orders and Council Code of Conduct.

Power to Delegate

Waiharara and Kaikino Drainage Areas Committee may not delegate any of its responsibilities, duties or powers.



Dated 09 Feb 2026

**MOTUTANGI DRAINAGE AREA COMMITTEE
Terms of Reference**

Purpose of Motutangi Drainage Area Committee is:

- To represent and consult with the ratepayers of the Motutangi Drainage Area
- To make recommendation to Te Hiku Community Board in respect of all matters pertaining to the management of the Motutangi Drainage Area
- To ensure the Motutangi Drainage Area ratepayers and Te Hiku Community Board are well informed about matters of concern relating the Motutangi Drainage Area
- To identify initiatives and improvements and make recommendations to Te Hiku Community Board on how these improvements can be implemented
- To provide the Motutangi Drainage Area community with an opportunity to provide feedback to Te Hiku Community Board
- Ensure open and free exchange of information, ideas and concerns between Te Hiku Community Board and community.

Quorum

The Quorum is set at three.

Responsibilities

Work Programs

Preparing the program of work for the Motutangi Drainage area, relevant to the purposes of the Committee, which are:

- consistent with the Annual and Long-term Planning processes of Council
- in accordance with the conditions and requirements outlined in the Management Plan and resource consent conditions.
- Consistent with Policy #4302 - Northland River Management Policy.

Such programs are to include budgetary provision for all costs associated with the work of the Committee.

Notifying the appropriate Council Staff of any Emergency Work required to be carried out.

Stakeholder Liaison

Liaise with all stakeholders as requested by the Council Officer responsible for the Drainage Areas.

Membership

Motutangi Drainage Area Committee is to be appointed by resolution of Te Hiku Community Board pursuant to the Standing Orders adopted by that Board.

One member of the committee must be a Community Board member.

Protocols

A chairperson and deputy chairperson must be elected pursuant to the standing orders adopted by Te Hiku Community Board.

An agenda will be prepared and circulated 5 days in advance of the meeting following a call for items to be notified to the Chairperson and pursuant to the Standing orders adopted by the Te Hiku Community Board.

Document number A1566773

Page 1 of 3

**Values**

Advocacy - promote the public's trust and confidence in Council and the Community board.

Openness - communicating clearly and providing as much information as possible.

Honesty - observing both the spirit and the letter of the law, policy and procedures.

Respect - treating people with courtesy, observing their rights and recognizing the different roles that others play in management and decision making.

Responsiveness - dealing with issues within agreed timeframes.

Consider the full range of costs and benefit of alternatives in making recommendations to Council.

Ensure open and free exchange of information within the group.

Meetings

The Motutangi Drainage Area Committee will meet twice a year as determined by Te Hiku Community Board in the Schedule of Meetings. Additional meetings may be held when required with the approval of the Chief Executive Officer.

Standing Agenda Items

Confirmation of previous minutes

A financial report provided by the Financial Controller

Proposed Work Program

Reporting

A report will be included in Te Hiku Community Board agenda at the following meeting that conveys any recommendations to Te Hiku Community Boards for adoption.

Support

Administrative support is provided by the Council Advisory Services Department.

Funding and Budgets

Funding for the Committee will align with Council's Revenue and Financing Policy.

The Committee shall only recommend the expenditure of funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long-term Plan and Annual Plan.

Expenses will be funded from the Motutangi Drainage Targeted Rate.

Procurement of Goods and Services

Procurement of goods and services for Kaitaia Drainage Area will be in accordance with the Far North District Council Procurement Policy (including Sustainable Procurement). For more information, please follow the link:

https://www.fndc.govt.nz/_data/assets/pdf_file/0021/43509/Procurement-Policy-FINAL.pdf

Contacts with Media and Outside Agencies

Committee Chairperson is the authorized spokesperson for the Committee in all matters where the Committee has authority or a particular interest. Committee members, including the Chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Te Hiku Community board on matters outside the Committee's delegations.

Document number A1566773

Page 2 of 3



Conduct of Affairs

The Committee shall conduct its affairs in accordance with the *Local Government Act 2002*, the *Local Government Official Information and Meetings Act 1987*, the *Local Authorities (Members' Interests) Act 1968*, The Hiku Community Board Standing Orders and Council Code of Conduct.

Power to Delegate

The Motutangi Drainage Area Committee may not delegate any of its responsibilities, duties or powers.



Dated: 09 Feb 2026

KAITAIA DRAINAGE AREA COMMITTEE Terms of Reference

Purpose

The purpose of the Kaitaia Drainage Area Committee is:

- To represent and consult with the ratepayers of the Kaitaia Drainage Area
- To make recommendation to Te Hiku Community Board in respect of all matters pertaining to the management of the Kaitaia Drainage Area
- To ensure the Kaitaia Drainage Area ratepayers and Te Hiku Community Board are well informed about matters of concern relating the Kaitaia Drainage Area
- To identify initiatives and improvements and make recommendations to Te Hiku Community Board on how these improvements can be implemented
- To provide the Kaitaia Drainage Area community with an opportunity to provide feedback to Te Hiku Community Board
- Ensure open and free exchange of information, ideas and concerns between Te Hiku Community Board and community.

Quorum

The Quorum is set at three.

Responsibilities

Work Programs

Preparing the program of work for the Kaitaia Drainage area, relevant to the purposes of the Committee, which are:

- consistent with the Annual and Long-term Planning processes of Council
- in accordance with the conditions and requirements outlined in the Management Plan and resource consent conditions.
- Consistent with Policy #4302 - Northland River Management Policy.

Such programs are to include budgetary provision for all costs associated with the work of the Committee.

Notifying the appropriate Council Staff of any Emergency Work required to be carried out.

Stakeholder Liaison

Liaise with all stakeholders as requested by the Council Officer responsible for the Kaitaia Drainage Area.

Membership

The Kaitaia Drainage Area Committee is to be appointed by resolution of Te Hiku Community Board pursuant to the Standing Orders adopted by that Board.

One member of the committee must be a Community Board member.

Protocols

A chairperson and deputy chairperson must be elected pursuant to the standing orders adopted by Te Hiku Community Board.

An agenda will be prepared and circulated 2 clear working days in advance of the meeting

Document number A1689499

Page 1 of 3



following a call for items to be notified to the Chairperson and pursuant to the Standing orders adopted by Te Hiku Community Board.

Values

Advocacy - promote the public's trust and confidence in Council and the Community board.

Openness - communicating clearly and providing as much information as possible.

Honesty - observing both the spirit and the letter of the law, policy and procedures.

Respect - treating people with courtesy, observing their rights and recognizing the different roles that others play in management and decision making.

Responsiveness - dealing with issues within agreed timeframes.

Consider the full range of costs and benefit of alternatives in making recommendations to Council.

Ensure open and free exchange of information within the group.

Meetings

Kaitaia Drainage Area Committee will meet twice a year as determined by Te Hiku Community Board in the Schedule of Meetings.

Additional meetings may be held when required with the approval of the Chief Executive Officer.

Standing Agenda Items

Confirmation of previous minutes

A financial report provided by the Chief Financial Officer

Proposed Work Program

Reporting

A report will be included in Te Hiku Community Board agenda at the following meeting that conveys any recommendations to Te Hiku Community Boards for adoption.

Support

Administrative support is provided by the Council's Governance Support team.

Funding and Budgets

Funding for the Committee will align with Council's Revenue and Financing Policy.

The Committee shall only recommend the expenditure of funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long-term Plan and Annual Plan.

Expenses will be funded from the Kaitaia Drainage Targeted Rate.

Procurement of Goods and Services

Procurement of goods and services for Kaitaia Drainage Area will be in accordance with the Far North District Council Procurement Policy (including Sustainable Procurement). For more information, please follow the link:

https://www.fndc.govt.nz/_data/assets/pdf_file/0021/43509/Procurement-Policy-FINAL.pdf

Procurement of Goods and Services

Procurement of goods and services for Kaitaia Drainage Area will be in accordance with the Far North District Council Procurement Policy, Policy #2104-14 Procuring Goods and Services and the Procurement Manual.

7.3 TE HIKU COMMUNITY BOARD CAPITAL PROJECT PRIORITIES FOR LONG TERM PLAN (2027/37) ALIGNMENT.

File Number: A5527217

Author: Beverly Mitchell, Community Board Coordinator

Authoriser: Jacine Warmington, Group Manager - Strategic Relationships

TAKE PŪRONGO / PURPOSE OF THE REPORT

To confirm Te Hiku Community Board's (THCB) key strategic priorities for inclusion in the planning process for Council's 2027-37 Long Term Plan (LTP).

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The previous strategic plan was developed for 2023-2025 by the previous Board and acknowledged by the incoming Board at its meeting on 16 December 2025.
- Work on reviewing and developing the 2025–2028 Strategic Plan is currently underway.
- The Board has identified key capital expenditure priorities to align with the LTP 2027–2037 planning process.
- Further development and refinement of the Strategic Plan will continue in early 2026.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board endorse and confirm the following capital project priorities for inclusion in their 2025–2028 Strategic Plan and for progression through Council's 2027/37 Long Term Plan process:

1. **Taipā:** pump track, skate park and a half basketball court, BBQ and seats and loop walkway from toilets to playground
2. **Karikari:** new playground behind hall
3. **Pukenui:** public toilet at Pukenui Sports Field
4. **Mill Bay Mangōnui:** parking and trailer boat parking, pedestrian links to Rangikapiti Rd and Waterfront Rd, (seating, walkway, footpath, lighting and toilet)
5. **Cable Bay:** BBQ and playground tweak
6. **Coopers Beach:** – public toilet by Beach Box
7. **Karikari:** Waitotaraire Reserve / Melissa Road at End of Simon Urlich Rd - tweak to playground and toilet
8. **Perehipe Beach:** more trailer boat parking in reserve
9. **Hihi:** playground upgrade, toilet, a half basketball court, and loop track

1) TĀHUHU KŌRERO / BACKGROUND

Community Board Strategic Planning and Alignment with Council Processes

Community Board Strategic Plans are dynamic, living documents that capture local community needs and aspirations. They serve as a key instrument for identifying priorities for community services and assets, feeding directly into Council's Long-Term Planning processes and work programmes.

Te Hiku Community Board Strategic Plan 2023–2025 was developed by the previous Board with support from FNDC staff. The current Board has acknowledged this plan and is actively reviewing it while developing the 2025–2028 Strategic Plan.

Priorities outlined in the Strategic Plan reflect Board members' engagement with their communities and draw on local community development plans. These priorities guide the identification of top capital projects for consideration in Council's Long-Term Plan (LTP) budgets.

Council has recently introduced a new approach to planning and prioritising projects for the upcoming 2027–2037 Long-Term Plan (LTP). This approach leverages the established Project Portfolio Management (PPM) system to shape and prioritise every project in the LTP. The goal is to build strong foundations for smarter, proactive, and informed long-term planning - enabling early identification of the best project ideas and supporting sound decision-making well ahead of time.

Every proposed project will be supported by clear justification and assessed against criteria that align with our priorities:

- Delivering projects that matter most to our communities
- Evaluating organisational readiness to deliver
- Analysing financial and rating impacts, including timing of expenditure, to help optimise cash flow and debt management throughout the project lifecycle

Proposed project lists will be shared with Council from March.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

To ensure the Community Board's highest capital priorities are considered for inclusion in the proposed projects list, the Board has prioritised identifying these ahead of finalising the Strategic Plan in its entirety.

Development of the full Strategic Plan is underway, and a draft list of priorities has been prepared. The top ten identified priorities are:

1. Taipā: pump track, skate park and half basketball court, BBQ and seats and loop walkway from toilets to playground and around
2. Karikari: new playground behind hall
3. Pukenui: public toilet at Pukenui Sports Field
4. Mill Bay Mangōnui: redevelopment to create a car and trailer boat parking, pedestrian links to Rangikapiti Rd and waterfront Rd, (walkway, footpath, lights, toilets)
5. Cable Bay: BBQ and playground tweak
6. Coopers Beach: – public toilet by Beach Box
7. Karikari: Waitarare Reserve / Melissa Road at end of Simon Urlich Rd - tweak to playground and toilet
8. Perehipe Beach: more trailer boat parking in reserve
9. Hihi: playground upgrade, toilet, half basketball court, and loop track

Note: This is not an exhaustive list of all draft priorities.

Formal ratification of these priorities will strengthen the justification for associated business cases. However, this does not preclude future review or amendment of priorities if required. Staff will seek additional information from Board members to support the development of detailed business cases.

Option 1: Confirm these as the top priorities for inclusion in the proposed projects list.

Option 2: Do not confirm these as the top priorities for inclusion in the proposed project list.

Option 3: Review and confirm the top priorities with any minor amendments to the list noted.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To confirm Te Hiku Community Board's priority projects for consideration through Council's Long Term Plan prioritisation process.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no immediate financial implications. Projects in the plan will be costed as part of the business cases and will be seeking funding via Council's Long-Term Planning processes, Community Board grant funding or other mechanisms.

ĀPITIHINGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Low significance. The proposal relates to confirming Community Board priorities for inclusion in the Long-Term Plan (LTP) process. It does not involve changes to Council services at this stage or any immediate financial commitment.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Long Term Plan (LTP) 2027–2037 framework. Community Outcomes: Vibrant, healthy, and resilient communities; Improved infrastructure and services; Strong partnerships with iwi and hapū.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This proposal is not District-wide; it is specific to Te Hiku ward. The priorities have been identified through engagement by Community Board members with their local communities and through review of existing community development plans.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Several proposed projects incorporate kaupapa Māori elements (e.g., Maara Hupara, traditional fishponds) and support cultural expression. The Board's approach aligns with Te Tiriti principles by fostering partnership and participation. Individual Board Member contributions reflect their engagement with local hapu. Further engagement with iwi and hapu would take place during any project planning stages.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Priorities reflect feedback gathered through community engagement and Board member consultation. Projects such as playgrounds, pump tracks, and public amenities consider accessibility and inclusivity.
State the financial implications and where budgetary provisions have been made to support this decision.	Costing will occur during business case development, with funding sought through Council's LTP process, Community Board grants, or other mechanisms.
Chief Financial Officer review.	Not applicable at this stage; CFO review will occur during LTP prioritisation and budgeting.

7.4 FUNDING APPLICATIONS

File Number: A5538520

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises applications for the Local Community Grant funding to enable Te Hiku Community Board to determine which application/s will receive funding at this meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- One new application has been received requesting a total of \$6,458.
- The Community Board has an available total of \$58,948.70 in Community Grant Funding for the 2025/26 financial year.
- The Community Board has an available total of \$95,000 in Pride of Place Funding for the 2025/26 financial year.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board leave the application for the sum of \$6,458 (plus GST if applicable) from Ahipara Aroha Inc for costs the purchase of a shipping container for storage until further information is provided.

1) TĀHUHU KŌRERO / BACKGROUND

The applications have been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments
a) Ahipara Aroha Inc – Shipping Container for Storage	\$6,458	Leave to lie	<p>The applicant is seeking funding towards the purchase of a shipping container for storage. The Funding Advisor has attempted to contact the applicant but has been unsuccessful at the time of writing the report.</p> <p>The applicant has applied for the full cost of the purchase and has not provided information about where the container will be located and how this will be managed. It is also noted that only one name is on the application and it is a new person who has not made applications previously.</p>

Applicant and Project	Requested	Recommend	Comments
			<p>It is recommended that this application be left to lie until further information is provided to support this application, including information regarding the proposed location of the container and confirmation that this application has the full support of Ahipara Aroha.</p> <p>The applicant has made seven successful applications previously, mostly for events over Matariki and summer, as well as for funding for the digital sign and CCTV at Ahipara.</p> <p>This meets community outcomes 2, 3, and 5</p>

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicant is required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option 1 Authorise funding for the full amount requested

Option 2 Authorise partial funding

Option 3 Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

Each application must meet at least one community outcome from the Council's Long Term Plan.

The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. **Ahipara Aroha - Shipping Container - A5538477** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Board Funding Policy and Te Pae o Uta.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 CHAIRPERSON AND MEMBERS REPORTS

File Number: A5536737

Author: Beverly Mitchell, Community Board Coordinator

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board note the February 2026 member reports from Chair Bill Subritzky and members: Eddie Bellas, Mike Te Wake, Trevor Beatson and Krystal-Rose Taaffe

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. 2026-02-09 B Subritzky chairperson report - A5543133  
2. 2026-02-09 E Bellas member report - A5537195  
3. 2026-02-09 M Te Wake member report - A5537590  
4. 2026-02-09 T Beatson member report - A5543046  
5. 2026-02-09 K Taaffe member report - A5544756  

8.2 THCB OPEN RESOLUTIONS REPORT

File Number: A5547857

Author: Natasha Rmandic, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Te Hiku Community Board with an overview of outstanding resolutions from decisions dated from 1 January 2021.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board receive the report THCB Open Resolutions Report for February 2026.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding resolutions with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. Te Hiku Community Board - Open Resolutions 09 Feb 2026 - A5547855 [↓](#) 

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE