

AGENDA



Wednesday, 11 February 2026

Time: 10:00 am
Location: Council Chamber
Memorial Avenue
Kaikohe

Membership:

Chairperson Jessie McVeagh - Chairperson
Deputy Chairperson Scarlet Mocaraka
Member Arohanui Allen
Member Eddie Court
Member Denis Orme
Member Doug Te Wake
Member Kelly van Gaalen
Member John Vujcich

The Local Government Act 2002 states the role of a Community Board is to:-

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Kaikohe-Hokianga Community Board Meeting
will be held in the Council Chamber, Memorial Avenue, Kaikohe on:
Wednesday 11 February 2026 at 10:00 am

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1 KARAKIA TĪMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**4 NGĀ TONO KŌRERO / DEPUTATION**

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

Regarding Funding Application

- Tyrone Newson for Kamira Whakapiripiri Whanau

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5540055

Author: Rhonda-May Whiu, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Kaikohe-Hokianga Community Board to confirm that the minutes are a true and correct record of the previous meetings.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board confirm the minutes of the meeting held 19 December 2025 to be a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

The Kaikohe-Hokianga Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITIHINGA / ATTACHMENTS

1. 2025-12-19 Kaikohe-Hokianga Community Board Minutes - A5515789 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

UNCONFIRMED

Kaikohe-Hokianga Community Board Meeting Minutes

19 December 2025

**MINUTES OF
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON FRIDAY, 19 DECEMBER 2025 AT 10:00 AM**

PRESENT: Chairperson Jessie McVeagh, Deputy Chairperson Scarlet Mocaraka, Member Eddie Court, Member Doug Te Wake, Member Denis Orme, Member Kelly van Gaalen, Member John Vujcich, Member Arohanui Allen

STAFF PRESENT: Melissa Wood (Community Board Coordinator), Kathryn Trewin (Funding Advisor), Peggy Veen (Principle Advisor – Strategic Relationships), Stephen Fitzherbert (Community Board Coordinator), Aaron Reilly (Operations Specialist Lighting & Transport), Marlema Baker (Te Kuaka Coordinator).

1 KARAKIA TIMATANGA / OPENING PRAYER

Chairperson Jessie McVeagh commenced the meeting and Member Doug Te Wake opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Note: Deputy Chair Scarlet Mocaraka absent and joined the meeting at 10:43 am.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

There were none.

4 NGĀ TONO KŌRERO / DEPUTATIONS

Vic Waitai – Pathway to Hokianga Project (*Tabled Paper Objective I.D A5517073 refers*)

5 NGĀ KAIKŌRERO / SPEAKERS

Angel Harding – Funding application 7.4 b) in the supplementary agenda refers (*Tabled Paper Objective I.D A5517089 refers*)

CHAIRS ANNOUNCEMENTS

Acknowledged and thanked the Board members and staff and wishes everyone a safe holiday.

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A5504523, pages 8 - 13 refers.

RESOLUTION 2025/121

Moved: Member Doug Te Wake

Seconded: Member John Vujcich

That the Kaikohe-Hokianga Community Board confirm the minutes of the meeting held 28 November 2025 to be a true and correct record.

CARRIED

UNCONFIRMED

Kaikohe-Hokianga Community Board Meeting Minutes

19 December 2025

7 NGĀ PŪRONGO / REPORTS**7.1 SETTING OF KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING SCHEDULE FOR 2026**

Agenda item 7.1 document number A5492943, pages 14 - 17 refers.

RESOLUTION 2025/122

Moved: Member John Vujcich

Seconded: Member Denis Orme

That the Kaikohe-Hokianga Community Board:**a) adopt the following meeting dates for the 2026 calendar year**

- Wednesday, 11 February
- Wednesday, 11 March
- Wednesday, 8 April
- Wednesday, 6 May
- Wednesday, 3 June
- Wednesday, 1 July
- Wednesday, 5 August
- Wednesday, 2 September
- Wednesday, 30 September
- Friday, 30 October
- Wednesday, 25 November
- Wednesday, 16 December

b) delegate the authority to amend the schedule of Community Board meetings, to the Community Board Coordinator in agreement with the Chairperson.**CARRIED***10:43 am Deputy Chairperson Scarlet Mocaraka joined the meeting***7.2 KAIKOHE-HOKIANGA COMMUNITY BOARD CAPITAL PROJECT PRIORITIES FOR LONG TERM PLAN (2027/37) ALIGNMENT.**

Agenda item 7.2 document number A5499031, pages 18 - 21 refers.

RESOLUTION 2025/123

Moved: Member Arohanui Allen

Seconded: Member Doug Te Wake

That the Kaikohe-Hokianga Community Board endorse and confirm the following capital project priorities for inclusion in their 2025–2028 Strategic Plan and for progression through Council's 2027/37 Long Term Plan process:

- a) Upgrade of Mangamuka public toilet facility.
- b) Provision of a public toilet facility in Waimamaku (or suitable alternative option).
- c) Pump track in Kaikohe incorporating walking, cycling network and passive recreation.
- d) Pump track in Rāwene including walking and cycling networks, traditional fishponds, and maara hupara.
- e) Playground development in Ōkaihau.
- f) Horeke sports activities facility and playground.
- g) Reed Park (Kaikohe), nature play and maara hupara.

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- h) **Kaikohe library lane art and creative hub.**
- i) **Outdoor stage in Memorial Park, Kaikohe.**
- j) **Lindvart Park (Kaikohe) walking and cycling tracks, dog park, motorhome amenities and parking.**
- k) **Beach access to Ōmāpere.**

CARRIED*10:48 am Member Vujcich left the letting and returned 10:51 am**10:51 am Member Court left the meeting and returned 10:54 am***7.3 KAIKOHE-HOKIANGA COMMUNITY BOARD APPOINTMENTS TO MANAGEMENT COMMITTEES**

Agenda item 7.3 document number A5504510, pages 22 - 25 refers.

RESOLUTION 2025/124

Moved: Member Kelly van Gaalen

Seconded: Chairperson Jessie McVeagh

That the Kaikohe-Hokianga Community Board make the following appointments to Management Committees as detailed below:

- a) **appoints Chair Jessie McVeagh to Rāwene Community Hall.**
- b) **appoints Member Arohanui Allen to Ōkaihau Community Hall.**
- c) **appoints Member Denis Orme to South Hokianga War Memorial Hall (Opononi).**
- d) **appoints Chair Jessie McVeagh to Tāheke Community Centre.**
- e) **appoints Member Doug Te Wake to Kohukohu Community Hall.**
- f) **appoints Member Doug Te Wake to Horeke Community Hall.**
- g) **appoints Member Eddie Court to Kaikohe Senior Citizens Hall.**
- h) **appoints Member Kelly van Gaalen to Lindvart Park and Pavilion.**
- i) **appoints Member Doug Te Wake to Broadwood Cemetery.**
- j) **appoints Member Doug Te Wake to Māngūngu Cemetery.**
- k) **appoints Member Doug Te Wake to Ōrira (Umawera) Cemetery.**
- l) **appoints Chair Jessie McVeagh to Waiotemārama Cemetery.**
- m) **appoints Member Denis Orme and Doug Te Wake to Hokianga Harbour Ferry Liaison Group.**
- n) **appoints Deputy Chair Scarlet Mokaraka to Kaikohe Historical & Mechanical Trust (Pioneer Village).**

CARRIED**7.4 FUNDING APPLICATIONS**

Agenda item 7.4 document number A5452023, pages 26 - 38 refers.

MOTION

Moved: Member Kelly van Gaalen

Seconded: Member Doug Te Wake

- a) **That the Kaikohe-Hokianga Community Board approve a sum be paid from the Boards**

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Community Grant Fund Account to School Start First Impressions towards the costs for school starter packs for tamariki.

LOST**7.4 FUNDING APPLICATIONS - HE RUA POKA ROKIROKI MANATŌPU**

[Supplementary Agenda item 7.4 document number A5507664, pages 5 - 31 refers.](#)

RESOLUTION 2025/125

Moved: Chairperson Jessie McVeagh

Seconded: Member Arohanui Allen

- a) That the Kaikohe-Hokianga Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards Community Grant Fund Account to He Rua Poka Rokiroki Manatōpu towards the costs for Te Kaupare: Pro-Rehabilitation Family Day.

Against: Member Kelly van Gaalen

CARRIED**8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 HOKIANGA FERRY LIAISON GROUP MEETING 12TH SEPTEMBER 2025**

Agenda item 8.1 document number A5468469, pages 39 - 45 refers.

RESOLUTION 2025/126

Moved: Member Doug Te Wake

Seconded: Member John Vujcich

That the Kaikohe-Hokianga Community Board receive the report Hokianga Ferry Liaison Group Meeting 12th September 2025.

CARRIED**9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER****10 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed with a karakia by Member Doug Te Wake at 11:16 am.

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 11 February 2026.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 PROPOSAL TO REVISE THE KAIKOHE ALCOHOL CONTROL AREA

File Number: A5527509

Author: Donald Sheppard, Policy Advisor

Authoriser: Roger Ackers, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek a recommendation from the Kaikohe-Hokianga Community Board that Council approve the proposed continuation of the current Alcohol Control Area in Kaikohe.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Alcohol Control Areas (alcohol-free areas) are public places where it is prohibited to consume, bring in, or possess alcohol.
- These Alcohol Control Areas are amended or declared by resolution of Council and are listed in the Register of Resolutions in the Alcohol Control Bylaw 2018 (the Bylaw).
- On 5 September 2025 (resolution 2025/82 refers) the Kaikohe-Hokianga Community Board recommended that the Council should amend the Alcohol Control Area in Kaikohe.
- On 25 September 2025 (resolution 2025/116 refers) the Council accepted this recommendation and authorised public consultation on the Proposal to Amend Alcohol Ban Areas (the Proposal).
- 150 written submissions were received on the Proposal, with 94% of Kaikohe-Hokianga Ward residents who made submissions expressing full support. See Attachment One, Analysis of Alcohol Control Area Submissions
- **Based on this strong level of support, Council staff recommend no changes to the Proposal that the Kaikohe Alcohol Control Area should be revised.**

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board, under section 147b of the Local Government Act 2002, recommends that council by resolution:

- Amend the current permanent Alcohol Control Area in Kaikohe that will continue to apply 24 hours a day, 7 days a week, all year round.**

1) TĀHUHU KŌRERO / BACKGROUND

Alcohol consumption in public places in the district

Public drinking in the Far North is common and is often relatively harmless, e.g. people having a quiet drink at a picnic. However, excessive drinking in public can lead to disorderly and criminal behaviour, impacting others' enjoyment of public places, making members of the public feel unsafe, and/or degrading the amenity and good order of localities through alcohol litter, vandalism, and graffiti.

Alcohol Control Areas (wāhi waipiro kore)

The Bylaw addresses the problems of alcohol-related disorder and criminal behaviour in public places by prohibiting the consumption, bringing in, or possession of alcohol in designated Alcohol Control Areas declared under section 147 of the Local Government Act 2002 (LGA02).

Section 147(1) of LGA02 gives a broad definition of the public places where alcohol bans can apply, as places that are open to or being used by the public. These places may include carparks, sportsgrounds, conservation land, and certain private properties open to the public (e.g. supermarket or bottle store carparks).

There are six current Alcohol Control Areas in the Kaikohe-Hokianga Ward: Kaikohe, Rawene, Kohukohu, Okaihau, Omapere, and Opononi.

Maps of the current Control Areas are included in the Register of Resolutions to the Bylaw.

The Police enforce the Bylaw

The Police enforce the Bylaw and in the Alcohol Control Areas they have the power to:

- search vehicles, bags, and packages for alcohol
- seize and remove alcohol
- ask people to leave an Alcohol Control Area
- issue infringement notices to offenders with a \$250 fine
- arrest people who commit offences or do not comply with police instructions.

Police have discretion under the Bylaw – they are not required to act unless they observe actual or potential alcohol-related crime or disorder. Typically, they will ignore someone having a quiet drink in an alcohol ban area.

Review of the Alcohol Control Areas

Council staff have identified and analysed relevant information to support the review of Alcohol Control Areas in the Ward. This information was presented to the Kaikohe-Hokianga Community Board meeting on 5 September 2025.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Key research findings

Where do alcohol-related problems occur in public places in the district

As evidenced by observations of alcohol-litter and feedback from residents, public drinking often occurs in concealed or less visible locations such as parks and reserves sheltered by trees, service lanes, and places without CCTV coverage. “Side-loading” outside bars and taverns is common. Drinking in and around vehicles is also common in carparks and outside licensed premises.

When does problem drinking occur in public

From 2024 Police data for the district, alcohol-related incidents in public occur year-round, peaking slightly from January to March. Saturdays account for the highest number of incidents (25%), but Thursdays and Fridays also show significant activity (both 18%). Most incidents occur between 4pm and midnight (61%), though some happen during quieter periods. These patterns support the need for consistent, 24x7 year-round alcohol bans to ensure police can respond whenever required.

Framework for declaring or amending Alcohol Control Areas

Council staff developed a decision-making framework to identify whether a high level of alcohol-related crime and disorder is occurring in an area. Using this framework, evidence of at least one of the following measures indicates that an Alcohol Control Area should be declared or amended:

Evidence required	Measures
1. Evidence of a high number of alcohol-related crime and disorder incidents in public in the area from police records.	At least 20 incidents reported to the police in the area in the most recent year (i.e. 2024)
2. Evidence of a high number of <u>serious</u> alcohol-related incidents occurring in the area from police records including: <ul style="list-style-type: none"> • abduction, harassment and other offences against a person • acts intended to cause injury • dangerous or negligent acts endangering persons • prohibited and regulated weapons and explosives offences • theft and related offences • homicides and related offences • sexual assault and related offences. 	At least 10 <u>serious</u> police incidents reported in the area in the most recent year (i.e. 2024)
3. Compelling evidence of alcohol-related crime and disorder from public feedback.	Either public survey feedback or reports from members of the public about alcohol-related crime and disorder in an area.

Findings for the Kaikohe-Hokianga Ward

Applying the decision-making framework identified that Kaikohe meets the criteria for amending an existing Control Area:

Criteria	Kaikohe
Were at least 20 alcohol-related crime and disorder incidents in public places reported to the police in 2024?	Yes
No. of police incidents in 2024	22
Were at least 10 police incidents <u>serious</u> in nature in 2024? (e.g. Acts intended to cause injury)	No
No. of police incidents classified as <u>serious</u> in 2024	5
Is there compelling evidence of alcohol-related crime and disorder in the area from observation and public feedback?	Yes

Based on these results, Council staff recommend amending the current Alcohol Control Area in Kaikohe.

Specific locations to be added to the Kaikohe Alcohol Control Area

Specific locations recommended to be added to the Kaikohe Alcohol Control Area are listed below. NB. These locations can be viewed at this link: [GIS map of Current and Amended Control Areas](#).

Locations to add to the Alcohol Control Area in Kaikohe:

- 1) Library Square – including the area around The Shed Liquor Centre, the Library, and playground
- 2) The Warehouse carpark and service lane
- 3) Hone Heke Memorial Reserve
- 4) Liquorland carpark, 40 Broadway.

When the recommended alcohol ban will apply

Council staff recommend a 24x7 alcohol ban all year round in the Kaikohe Control Area. This will provide Police with a regulatory tool to respond to alcohol-related crime and disorder whenever it occurs, rather than relying on limited timeframes that may not align with actual incidents.

Consultation on the Proposal

Consultation took place from 3 November to 1 December 2025 (4 weeks) and 150 written submissions were received (16 from Kaikohe-Hokianga Ward residents). The table below summarises the results:

Support for the Proposal	Total response (district-wide)	Response from Kaikohe-Hokianga Ward residents
Support in full	69%	94%
Support in part	13%	-
Do not support at all	16%	6%
Not sure	2%	-
Number of submissions	150	16

See Attachment One for full analysis of public feedback.

Options

Option One is that the Community Board recommends the council revises the current Alcohol Control Area in Kaikohe.

Option Two is a recommendation that the council maintains the status quo/does nothing.

Advantages and disadvantages of these Options are as follows:

Options	Advantages	Disadvantages
<p>Option one - recommend that the council revises the current Alcohol Control Area in Kaikohe. The new ban locations will apply 24x7 all year round.</p> <p><i>This is the recommended option</i></p>	<p>Reducing alcohol-related disorder and crime to make public places in the district safer for the public</p> <p>Evidence-based targeting of problem areas</p> <p>New and amended control areas will include locations where high levels of alcohol-related crime and disorder is occurring that are not included in current control areas.</p> <p>Enabling the police to enforce the bylaw in these areas under the alcohol control bylaw. this is a more flexible and less time-consuming approach than charging offenders under the summary offences act.</p> <p>Applying the bans 24x7 will enable the police to act whenever they encounter problem drinking in public in the ban areas.</p>	<p>None identified</p>
<p>Option two – recommend that council maintains the status quo/ does nothing</p>	<p>None identified</p>	<p>Alcohol Control Areas will not fully reflect where high levels of alcohol-related crime and disorder are occurring.</p> <p>The police will not be able to act flexibly and proactively to address alcohol-related problems in the new recommended ban areas.</p>

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The recommended Option means that the Alcohol Control Areas will better reflect where high levels of alcohol-related crime and disorder are occurring in the Ward. This will make these places safer for the public and enable the Police to enforce the Bylaw in these areas.

IMPLEMENTATION

If, the Council resolves to the current Alcohol Control Area in Kaikohe, the following actions will occur:

- the Register of Resolutions in the Bylaw will be updated with the date of adoption of the changes to be agreed by the council
- Council’s Communication and Engagement team will communicate the new alcohol ban areas to the public via a media release
- alcohol-free signage will be selectively placed in these new areas
- the Police will communicate to all relevant staff that the Control Areas have changed with revised GIS maps enabling them to check if specific locations are covered.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Across the district the following costs will be involved:

COST COMPONENT	ESTIMATED COST
Policy research and development	<\$1,000
Consultation and communication	minimal
Printing, erecting and placing new signage	\$5,000

The costs will come from existing budgets.

ĀPITIHINGA / ATTACHMENTS

1. **Analysis of Alcohol Control Area Submissions - A5524604**  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
<p>State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy</p>	<p>Under the Significance and Engagement Policy the level of significance is low as the recommended resolutions a) do not involve the transfer of the ownership or control of assets; and b) are not inconsistent with current Council plans or policies.</p> <p>As required by clause 7.2 of the Bylaw, the council consulted with the public in accordance with section 82 of the Local Government Act 2002.</p>
<p>State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.</p>	<p>The relevant community outcome from the Long-Term Plan is 'Communities that are healthy, safe, connected and sustainable'.</p> <p>Under section 147B of LGA02, section 7 of the Bylaw provides that Council may declare or amend Alcohol Control Areas by resolution following public consultation under section 82 of LGA02.</p> <p>Sections 169 and 170 of LGA02 describe Police powers to enforce the Bylaw in the Alcohol Control Areas.</p>
<p>State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.</p>	<p>As the recommendation to amend and declare permanent Alcohol Control Areas applies to specific locations within each Ward, it is important to understand the views of each Community Board and to receive their recommendation that Council should make the recommended resolutions applying to their Ward.</p> <p>A workshop was held with the Kaikohe-Hokianga Community Board early in May 2025 to discuss the review of the Alcohol Control Areas. Then, on 2 September 2025 the Community Board was asked to formally recommend the proposed new and revised alcohol ban areas to the council.</p>
<p>State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.</p>	<p>The recommendation to revise Alcohol Control Areas in the district does not consider the relationship of Māori to land, water, sites, wāhi tapu, valued flora and fauna and other taonga as it does not "significantly affect land or a body of water" as covered by section 60A of LGA02.</p>

<p>State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.</p>	<p>In conducting the research to review the Control Areas, groups representing iwi interests were involved, including:</p> <ul style="list-style-type: none"> • Te Hauora o Ngāpuhi • Hauora Kaikohe-Hokianga • Whiria Te Muka • Te Roopu A Iwi o Te Rarawa • Waka ama coaches and participants re Lake Ngātu. <p>At the consultation stage, all iwi groups in the district were given the opportunity to provide their views on the Proposal.</p>
<p>Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).</p>	<p>Three main groups of persons are likely to be affected by changes to the Alcohol Control Areas:</p> <p>1) The general public The public can be negatively affected by crime and disorder in public places e.g. feeling intimidated or threatened by intoxicated individuals, having their property damaged, and/or not enjoying being in these public places. Updating the Alcohol Control Areas will provide additional protection for the public.</p> <p>Engagement with the public occurred at two stages of the review process: a) a survey of the public conducted in May/June 2025; and b) the public consultation.</p> <p>2) Owners of properties whose carparks are proposed to be alcohol ban areas Section 147 of LGA02 gives a broad definition of places that can be declared Alcohol Control Areas as places that are open to or used by the public. This includes carparks of licensed premises and supermarkets etc.</p> <p>These people were sent emails asking them to participate in the public consultation.</p> <p>3) Those consuming alcohol in public The Police have discretion to ignore those peacefully enjoying a drink in an alcohol ban area. However, the Police have a range of powers to address offenders whose behaviour is intimidating, aggressive or anti-social in the alcohol ban areas. The Research Report examines how the rights of these offenders under the Bill of Rights Act 1990 may be affected by Police actions and concluded that the limitations on their rights in the revised Alcohol Areas are reasonable.</p>
<p>State the financial implications and where budgetary provisions have been made to support this decision.</p>	<p>District-wide costs will be incurred for policy research and development (est. <\$1,000), consultation and communication (minimal), and to print, erect, and place new signage (est. \$5,000).</p> <p>All these costs will come from existing budgets.</p>
<p>Chief Financial Officer review.</p>	<p>The CFO has reviewed this report.</p>

Analysis of submissions

Review of Alcohol Control Areas

1 Background

Council Approval of Public Consultation on the Review of Alcohol Control Areas

On 15 September 2025, following a review of the Alcohol Control Areas in the District, the Council approved the following (Resolution 2025/116 refers):

“That the Council, under section 147B of the Local Government Act 2002, approves consulting on:

- a) declaring three new permanent Alcohol Control Areas that will apply 24 hours a day, 7 days a week, all year round:
 - i) Waitangi
 - ii) Ōpua
 - iii) Lake Ngātu.
- b) amending five current permanent Alcohol Control Areas that will continue to apply 24 hours a day, 7 days a week, all year round:
 - i) Kaitāia
 - ii) Kerikeri
 - iii) Waipapa
 - iv) Paihia
 - v) Kaikohe.
- c) adopts the *Proposal to Amend Alcohol Ban Areas* to be released for public consultation to meet the requirements of section 82 of the Local Government Act 2002.
- d) approves the period for making written submissions on the Proposal will be a minimum of 4 weeks and will take place after the local body elections.”

Consultation Details

Accordingly, in the period from 3 November to 1 December 2025 (4 weeks), the public was invited to provide their views on the Proposal to Amend Alcohol Ban Areas (the Proposal).

They were informed of the consultation via:

- emails to:
 - Council’s database of people interested in being informed of consultation topics (this includes business associations and other community groups)
 - iwi contacts
 - businesses who will potentially be affected by new and revised Alcohol Control Areas
- the ‘Have Your Say’ page on the Council website
- a media release
- social media postings.

The following report analyses the submissions received and makes recommendations regarding the Alcohol Control Areas to be ratified by resolution of Council.

2 Summary of submissions

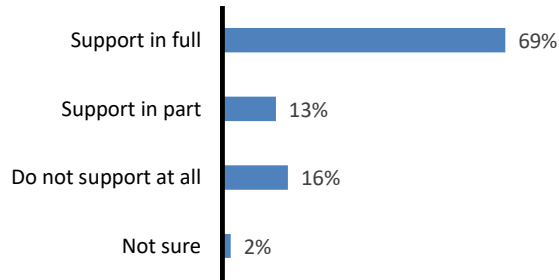
One hundred and fifty written submissions were received (148 online and 2 via email), while no one chose to verbally submit to the Council. Of the 150 written submissions, 136 were from individual submitters and 14 were from organisations.

This report analyses these submissions and recommends one modification to the original Proposal, namely not declaring Ōpua as an Alcohol Control Area.

A numbered list of people who made submissions is in Appendix One and these numbers are used to refer to the individual submissions in the body of this report.

Overall, there was strong support for the Proposal. The following chart summarises this support:

Figure 1: Support for declaring three new Alcohol Control Areas and revising five Existing Areas



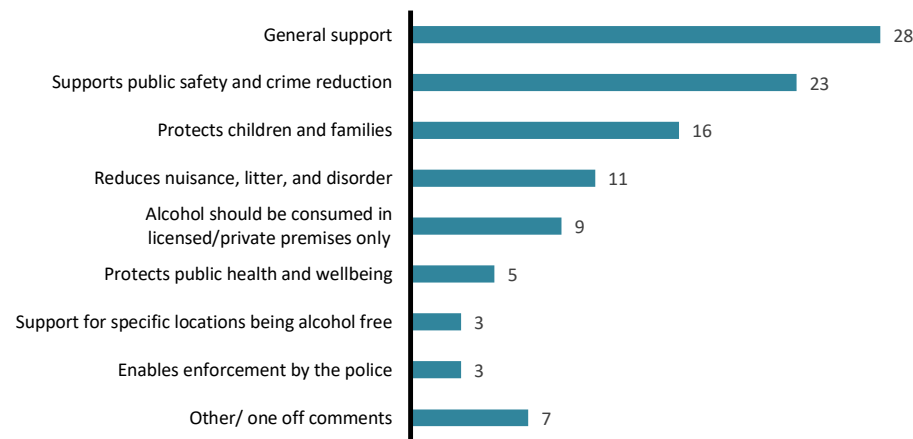
Base: 150 written submissions.

103 submissions (69%) fully supported the Proposal, 20 submissions (13%) supported this in part, while 24 submissions (16%) did not support the Proposal at all.

3 Why submitters supported the Proposal

Main reasons for supporting the Proposal (from those who expressed full and part support) are illustrated below:

Figure 2: Main reasons for supporting declaring three new Alcohol Control Areas and revising five Existing Areas (number of responses)



Base: 91 people who gave reasons why they supported the Proposal.

Note: Some people gave multiple reasons.

These responses are discussed below...

General support

Twenty-six people expressed general support for the Proposal, along the lines, “We don’t need alcohol in public areas” (submitter 5) and “Public drunkenness has no positives” (84).

Supports public safety and crime reduction

Twenty-three people said the proposed changes to the Alcohol Control Areas support public safety and crime reduction. As submitter 93 stated, *Any reduction in alcohol drinking in public is better, safer, and reduces crime in our community.*

Protects children and families

Sixteen submitters said that the amendments to the alcohol ban areas will protect children and families from exposure to alcohol-related misbehaviour in public. Submitters noted that alcohol-free spaces are safer for families and children who should not be exposed to adults drinking out of control.

Reduces nuisance, litter, and disorder

Concerns about nuisance, litter, and general disorder were expressed by eleven submitters who noted negative impacts on public spaces. Typical comments included:

Use of alcohol ... creates a nuisance, and litter problem (45)

Public drinking is dangerous because it can promote crime, violence and disorder (100).

Alcohol should be consumed in licensed/private premises only

Nine people said that alcohol should only be consumed in licensed premises or private property, not in public places.

Protects public health and wellbeing

Five people, including those from Hauora organisations, mentioned public health benefits of having alcohol bans:

Considering the harm alcohol has caused in our communities, historically and continuing today, strict restrictions are essential to help prevent littering, loitering, drunk driving, domestic violence, and general public disturbances (96).

Support for specific locations being alcohol free

Three submitters expressed support for specific locations being alcohol free. Their comments are discussed in section 5 of this report.

Enables enforcement by the police

Three people noted that the proposed changes to the Alcohol Control Areas support the Police to enforce action against alcohol-related crime and disorder in these Areas.

Other/ one-off comments

Individual submitters noted:

- Alcohol consumption is associated with domestic violence (25)
- Too many drunks are seen in public (47)
- Alcohol-related disorderly behaviour has been on the rise over the last few years (55)
- Alcohol is harmful and should be classified as a class 1 drug (111)
- Declaring areas as alcohol-free raises public awareness of drinking responsibly (59).

Staff analysis

Reasons given for supporting the Proposal reflect the intended purpose of Alcohol Control Areas to help reduce alcohol-related harm in public places including protecting public safety, reducing crime, protecting children and families, and reducing public nuisance, litter and disorder.

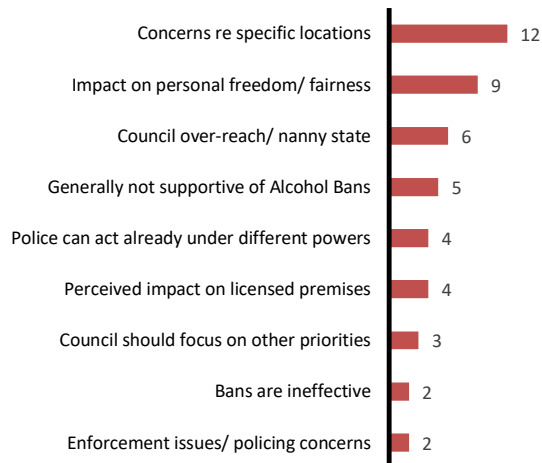
Staff recommendation

No changes are recommended to the Proposal based on these positive submissions.

4 Why submitters were not fully supportive of the Proposal

Main reasons for not fully supporting the Proposal (from those who expressed part support and those who did not support the Proposal at all) are illustrated below:

Figure three: Main reasons for not fully supporting declaring three new Alcohol Control Areas and revising five existing areas (number of responses)



Base: 35 people who did not fully support revising the ban areas or only supported this in part.

Note: Some people gave multiple reasons.

These reasons are discussed below.

Concerns re specific locations

Twelve submitters expressed concerns about specific locations proposed to be alcohol-free areas. Their feedback is discussed in section 5 of this report.

Impact on personal freedom/ fairness

Nine people were concerned that alcohol-free areas will impact on their personal freedom of choice or will unfairly discriminate against responsible drinkers. Typical quotes included:

Individuals should be able to do as they please in public spaces (89)

Why should people be told that they can't have a quiet drink with their picnic on the beach? (101)

I don't believe in taking away the rights of many because of a few people that can't control themselves (6).

Staff analysis

Individual rights are vital, yet they must be balanced against community wellbeing, especially in shared public spaces where the actions of a few can cause significant harm to many.

Alcohol-related disorder and crime have repeatedly disrupted community safety and enjoyment in many localities in the district. When irresponsible drinking leads to violence, intimidation, and property damage, the Council has a duty to act.

Restricting the possession and consumption of alcohol in these high-risk locations is a proportionate and preventative measure. As required by section 147(1)(b)(i) of the Local Government Act 2002 (LGA02), Alcohol Control Areas can only be declared in places with a proven history of harm, to help ensure that families and residents can enjoy these areas without fear. This is not about punishing responsible drinkers; it is about protecting the wider community from the consequences of dangerous behaviour.

Staff recommendation

Council staff recommend no changes to the Proposal based on these submissions.

Council over-reach/ nanny state

Six submitters criticised the council for being too controlling or overstepping its role. Examples of their comments included:

We did not vote for a NANNY council. Get out of our lives. People should be able to have some drinks outdoors in Northland wherever they are without your nanny state interventions (92)

Over regulation to the extreme (101).

Staff analysis

Council staff advise that the Proposal does not exceed the council's authority. Under section 147(2) of the Local Government Act 2002, the council is empowered to make bylaws regulating the consumption, possession, or bringing of alcohol into public places (excluding licensed premises) where high levels of alcohol-related disorder and crime have occurred.

Alcohol Control Areas are declared where there is evidence of harm to the public including violence, disorder, and crime in specific areas. This is a proportionate, targeted response, not a blanket restriction on personal freedoms.

The term "nanny state" is often used to criticise government or council actions that are perceived as overly controlling, suggesting that authorities are treating adults like children who need supervision. It implies unnecessary interference in personal choices. The Council is not acting as a "nanny" but fulfilling its legal responsibility to ensure public spaces are safe and enjoyable for all.

Individual rights matter, but they must be balanced against the community's right to safety.

Staff recommendation

Given legislation empowers the council to declare alcohol bans in areas where a high level of alcohol-related crime and disorder exists and that these bans are a tool to address the extensive and serious problems of disorder and crime associated with public drinking in the Far North, no changes to the Proposal are recommended based on the above submissions.

Generally not supportive of Alcohol Bans

Five submitters expressed a broad lack of support for alcohol bans, often without giving detailed reasons. Their comments reflected scepticism or opposition to the concept of bans in general. One submitter (44) said there is no evidence of harm.

Staff analysis

Staff advise that there is strong evidence of drinking in public being a problem in the Far North.

A public survey conducted in May/June 2025 found that:

- 63% of respondents had observed people drinking in public in the district
- Of these, 60% reported witnessing disorderly or criminal behaviour, including littering, rowdy behaviour, excessive noise, violence, vomiting or urinating in public, and property damage.

Police records reinforce these findings. In 2024, 483 alcohol-related incidents in public places (excluding traffic offences) were reported to the Police in the Far North. Within the proposed three new Alcohol Control Areas and five revised areas, 284 incidents were reported to the Police in 2024 with 81 of these classified as very serious (e.g. acts intended to cause injury, weapons offences, theft, and sexual assault).

Staff recommendation

Council staff recommend no changes to the Proposal based on these submissions.

Police can act already under different powers

Four submitters said that existing laws such as the Summary Offences Act and the Crimes Act give the police sufficient powers to address alcohol-related issues, making new or revised alcohol bans unnecessary.

Staff analysis

It is true that the Police can rely on several key Acts to address drunk and disorderly behaviour in public including the Summary Offences Act 1981 and the Crimes Act 1961. In general, minor nuisances fall under the Summary Offences Act, while serious crimes escalate to the Crimes Act.

While these Acts give police strong powers to address serious incidents involving drinking in public, they provide limited powers for the Police to proactively prevent alcohol-related problems in public places before they escalate. Also, arresting and processing offenders under these Acts involves considerable time and resources for the Police and court system.

By contrast, Alcohol Control Areas made under the Alcohol Control Bylaw 2018 (authorised by section 147 of LGA02) have a range of benefits for the Police including:

- The ability to proactively address issues before they escalate
- The option to issue infringement notices with a fine of \$150 'on the spot'
- Considerably less time and resources required to 'process' offenders.

Staff recommendation

Compared with the powers provided by the Crimes Act and Summary Offences Act, designated Alcohol Control Areas give Police practical, immediate powers to proactively prevent alcohol-related harm in public without resorting to full criminal proceedings, thus saving time, reducing costs, and improving community safety. Staff therefore recommend no changes to the Proposal based on these submissions.

Perceived impact on licensed premises

Four submitters expressed concern that the Alcohol Control Areas would negatively impact on licensed premises:

The alcohol bans should not negatively impact outside seating areas provided by bars and cafes offering these, as this would negatively impact the business, and the customers' choice to be seated outside (53).

Staff analysis

Council staff advise that, as required by section 147(1)(b) of LGA02, licensed premises including licensed al fresco dining areas are excluded from the proposed alcohol ban areas.

Staff recommendation

Staff recommend no changes to the Proposal based on these submissions.

Council should focus on other priorities

Three people submitted that the council should focus on core services such as roads, water services, rubbish collection etc., rather than spending time and money on alcohol bans and restrictions:

Staff analysis

Staff advise that core services such as roading, water supply, and waste management, are a priority for the council, reflected in council's annual expenditure. Nevertheless, the council has a statutory responsibility under the LGA02 and the Health Act 1956 to promote and protect public health and safety.

The cost to review the Alcohol Control Areas is relatively small, as enforcement is carried out by the Police. These costs come from existing budgets and include:

- researching and reporting on the need for amendments to the Control Areas established in 2018
- consultation and engagement with the public
- printing and placing new signage (est. \$5,000).

Staff recommendation

Staff recommend no changes to the Proposal based on these submissions.

Bans are ineffective

Two submitters argued that alcohol bans are ineffective - *Banning alcohol in places hasn't done anything to reduce crime or alcohol-related issues (50).*

Staff analysis

Alcohol bans have been in place in the Far North since 2003 with the current Control Areas made by resolution of Council in 2018. Evidence was provided by the Police in 2018 for 16 of the 23 Alcohol Control Areas, that after alcohol controls were put in place the level of alcohol-related crime and disorder dropped. Examples of Police comments included the following:

Alcohol Control Area	Police comments re effectiveness of bans
Kawakawa	The alcohol ban has gone some way to prevent the migration of people with alcohol between licensed premises. The level of offending is not as severe, and serious injury assaults are now rare.
Kerikeri	The alcohol ban has improved both the visible wellbeing of the area and increased safety for all who use the area. The risk of violence and the need for a sustained police presence has reduced. People are less intimidated, especially at night. Serious injury assaults are now rare.
Omapere	There is not the same mass blatant drinking in carparks and public areas.
Paihia	The attraction to 'hang around' in town and look for trouble has reduced. The liquor ban has helped control the migration of people with alcohol between licenced premises. The level of offending is not so severe and serious assaults are less frequent.
Russell	Reports of fights, assaults and property damage are the exception. There is a general improved perception of public safety.
Waipapa	A reduction in alcohol related offending. Rarely do police encounter people breaching the Bylaw.

Staff recommendation

Evidence from the Police is that alcohol bans do have a positive effect. Therefore, staff recommend no changes to the Proposal based on these submissions.

Enforcement issues/ policing concerns

Two submitters raised concerns about the enforcement of the alcohol bans:

Actually enforcing current laws to address anti-social behaviour is key (127)

I think that police should do their job (6).

Staff analysis

Feedback from the Police is that their resources are stretched and in their day-to-day experience, other matters may take priority over people consuming or bringing alcohol into public places. However, if this drinking escalates into crime and public disorder they will act if possible.

Council could potentially lobby for more Police "on the beat" in Far North communities where alcohol-related crime and disorder is occurring to address the resourcing issue Police have in tackling this area. However, this is outside the scope of reviewing the Alcohol Control Areas.

Staff recommendation

Council staff recommend no changes to the Proposal in response to these submissions, as enforcement of the Bylaw is a matter of discretion for the Police.

Ban all drugs

One submitter (61) suggested that a ban on all drugs would be better than banning alcohol.

Staff analysis

Aside from alcohol bans and declaring council owned and administered public places as smokefree and vape-free, the council does not have the authority to ban other drugs in public (this is a matter for central government to address). NB. A Smokefree/Vape-free Policy is in development.

Staff recommendation

Council staff recommend no changes to the Proposal in response to this submission.

5 Feedback re specific locations

Submissions against the proposed Ōpua Alcohol Control Area

Eight submitters (10, 58, 76, 134, 136, 147, 149, and 150) were strongly opposed to an Alcohol Control Area being declared in Ōpua. They expressed that:

- Ōpua does not need an alcohol ban
- There is no evidence of public disorder in the area due to drinking in public - *I have NEVER seen any evidence that this area is affected by antisocial drinking* (150).
- The main type of crime in the area is car and boat theft – this suggests premeditated crime rather than disorder arising from public drinking.
- The Ōpua Marina should not be made an alcohol ban area as this is private property with gated access controls.

Staff analysis

The proposal to declare Ōpua an alcohol ban area was based on the level of alcohol-related incidents in public places reported to the Police across the whole of the Waitangi/Paihia/Ōpua area. However, feedback from Ōpua community members and from public health officials now indicates that the level of public drinking incidents in Ōpua is relatively minor and incidents in this broad area are concentrated in Paihia and Waitangi.

Council staff agree that the Marina should not be made an alcohol ban area as it is not open to or used by the general public. For this reason, the Marina was not included in the proposed Ōpua Alcohol Control Area.

Staff recommendation

Staff recommend that Ōpua is not declared an Alcohol Control Area.

Submissions in support of proposed alcohol ban areas in Waitangi and Paihia

Three submitters supported the proposed alcohol bans in Waitangi and Paihia:

Particularly the Waitangi area where yacht club personnel operating the slipway are often drinking where there is dangerous equipment in use and children watching (69)

Paihia is a holiday town and very family orientated particularly over summer. Not allowing groups that can appear intimidating drinking in public is highly desirable to maintain the safe family feel of the township (97).

Staff recommendation

Council staff recommend no changes to the Proposal in response to these submissions.

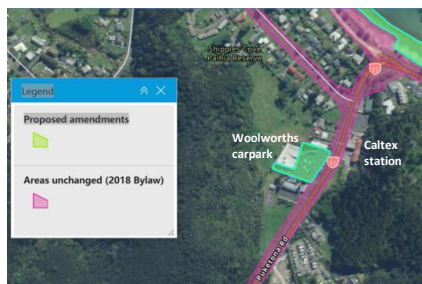
Submission regarding the Paihia Alcohol Control Area

One person (51) suggested a change to the Paihia Alcohol Control Area by extending the alcohol ban area from the Caltex service station and Woolworths supermarket down to the beach, on Puketona Road.

Staff analysis

Puketona Road from Woolworths and the Caltex service station to the beach is already included in the Alcohol Control Area, as shown in the map below:

Figure 3: Current and proposed alcohol ban locations on Puketona Road



Staff recommendation

Council staff recommend no change to the Proposal in response to this submission.

Submission regarding the Kerikeri Alcohol Control Area

Another submitter (65) suggested that the Fairy Pools area and the reserve area at Waipapa Landing should also be declared as alcohol-free.

Staff analysis

Re Fairy Pools

Fairy Pools Lane and Fairy Pools are already included in the proposed amendments to the Kerikeri Alcohol Control Area based on feedback from the public.

Re Waipapa Landing

Waipapa Landing is frequently used for swimming (as well as bathing and laundry during droughts). It is very open and looked over by local houses with the boat ramp parking being more secluded but also in clear view of the houses around the Inlet which tends to discourage public drinking. Public Health officials have occasionally observed alcohol-related litter in this area but consider this does not meet the threshold of 'a high level of alcohol-related disorder and crime' to justify declaring Waipapa Landing as an alcohol ban area.

Staff recommendation

Council staff recommend no change to the Proposal in response to this submission.

Submissions against the proposed new Lake Ngātu Alcohol Control Area

Two submitters opposed declaring an alcohol ban at Lake Ngātu because it would unfairly penalise 'responsible drinkers':

Lake Ngātu is a great picnic spot and with a complete alcohol ban you remove the choice of a responsible drinker to enjoy a wine or beer with food (16)

Lake Ngātu is a place families can relax and responsibly have a couple of drinks. Is there a way of policing anti-social behaviour without a full ban? (99)

Staff analysis

Unfortunately, as described in the *Research Report – Review of Alcohol Control Areas*, Lake Ngātu is a place where irresponsible public drinking has led to:

- Frequent broken glass from alcohol bottles causing cuts and injuries to children and adults using the Lake for activities like waka ama and swimming
- Alcohol litter, including bottles, cans, and drug paraphernalia, accumulating around the Lake and its access points, requiring regular clean-up by community members
- Exposure of children to drunken or abusive adults, with incidents of verbal abuse and intimidating behaviour reported
- Occasional fires, vandalism, and dangerous behaviour such as driving vehicles into the lake by intoxicated individuals



- Growing frustration among local users and clubs due to lack of effective action from authorities, leaving the community to manage safety risks alone.

Declaring Lake Ngātu as an alcohol ban area provides the Police with a regulatory tool to address this behaviour on-the-spot and enables Lake users to report irresponsible drinkers breaching the alcohol ban to the Police.

LGA02 does not allow the Council to impose a partial ban that only applies to irresponsible drinkers, but, given that the Police have discretion to enforce the alcohol ban (or not), they are likely to ignore ‘responsible drinkers’ enjoying a wine or beer with food.

Staff recommendation

Council staff recommend no change to the Proposal in response to these submissions.

Submission that the Kororāreka (Russell) Alcohol Control Area should be reviewed

One submitter wanted the review of Alcohol Control Areas to apply to Kororāreka:

I'd like to know why there is no review for Kororāreka? There is a massive clash of al fresco dining and the alcohol ban area. Makes it very confusing and also is undermining the whole kaupapa (33)

Staff analysis

All current Alcohol Control Areas including Kororāreka (Russell) were considered in the review. Staff recommended no changes to the Kororāreka ban area as the alcohol ban already applies to most streets in the town.

Compared with other towns in the district, the level of disorderly and criminal behaviour associated with drinking in public in Kororāreka is very low. This assessment was based on:

- Police records** - only 10 alcohol-related incidents in public places were reported to the Police from 2021 to 2024 with just one incident reported in 2024. Comparative results for the Waitangi/Paihia/Ōpua area were 373 incidents from 2021 to 2024 and 47 incidents in 2024
- Observations by public health officials** – “from a good order perspective there was little to be found in Russell in terms of alcohol related litter, graffiti, or vandalism”.

Under the Road Use Bylaw 2022, four on-licence premises on the Strand have been approved by the Council to provide al fresco dining in designated spaces near the beach, with conditions applying to these approvals such as tables and chairs must be removed by 10pm each day. The licences for these premises allow alcohol to be served in the al fresco dining areas. Alcohol is only permitted in these spaces until 10pm each day to align with their alfresco dining approval conditions. The following picture shows the al fresco dining area permitted for one of these premises, Butterfish:



Under the LGA02, alcohol bans apply in areas open to or used by the public, but not to licensed premises including al fresco dining areas permitted for these premises. Therefore, the alcohol ban on the Strand does not apply to the four al fresco dining spaces. Staff acknowledge that this situation can be confusing e.g. in the Butterfish area those sitting on the public bench are not allowed to consume alcohol, whereas those in the al fresco dining area less than a meter away can consume alcohol. However, staff disagree that this is a “massive clash” as the level of disorderly drinking in Kororāreka is very low.

Staff recommendation

Council staff recommend no change to the Proposal in response to this submission.

APPENDIX 1 – LIST OF SUBMISSIONS RECEIVED

Number	Organisation
1	Individual submission
2	Individual submission
3	Individual submission
4	Individual submission
5	Individual submission
6	Individual submission
7	Individual submission
8	Individual submission
9	Asian Development Bank
10	Individual submission
11	Individual submission
12	Individual submission
13	Individual submission
14	Northland Experiences
15	Individual submission
16	Individual submission
17	Individual submission
18	Individual submission
19	Individual submission
20	Individual submission
21	Doubtless Bay Business Association
22	Individual submission
23	Individual submission
24	Individual submission
25	Individual submission
26	Individual submission
27	Individual submission
28	Individual submission
29	Laser Plumbing Kerikeri
30	Individual submission
31	Individual submission
32	Individual submission
33	Individual submission
34	Individual submission
35	Individual submission
36	Individual submission
37	Individual submission
38	Individual submission
39	Individual submission
40	Individual submission
41	Individual submission
42	Individual submission
43	Individual submission
44	Individual submission
45	Individual submission
46	Individual submission
47	Individual submission
48	Individual submission
49	Individual submission
50	Individual submission
51	Individual submission
52	Individual submission
53	Individual submission

Number	Organisation
54	Individual submission
55	Individual submission
56	Individual submission
57	Individual submission
58	Individual submission
59	Individual submission
60	Individual submission
61	Individual submission
62	Individual submission
63	Taronui Bay
64	Individual submission
65	Individual submission
66	Individual submission
67	Individual submission
68	Individual submission
69	Individual submission
70	Individual submission
71	Individual submission
72	Individual submission
73	Individual submission
74	Te Wānanga o Te Rangi Aniwaniwa
75	Individual submission
76	Individual submission
77	Individual submission
78	Individual submission
79	Individual submission
80	Individual submission
81	Russell Protection Society
82	Individual submission
83	Individual submission
84	Individual submission
85	Individual submission
86	Individual submission
87	Individual submission
88	Individual submission
89	Individual submission
90	Individual submission
91	Individual submission
92	Individual submission
93	Individual submission
94	Individual submission
95	Individual submission
96	Individual submission
97	Individual submission
98	Individual submission
99	Individual submission
100	Individual submission
101	Individual submission
102	Individual submission
103	Feros Ferio Winery
104	Individual submission
105	Individual submission
106	Individual submission
107	Individual submission
108	Individual submission

Number	Organisation
109	Sustainable Solutions Inc.
110	Individual submission
111	Individual submission
112	Individual submission
113	Individual submission
114	Individual submission
115	Te Rarawa Anga Mua
116	Individual submission
117	Individual submission
118	Individual submission
119	Individual submission
120	Individual submission
121	Individual submission
122	NgaPuhi (no further detail)
123	Individual submission
124	Individual submission
125	Individual submission
126	Individual submission
127	Individual submission
128	Individual submission
129	Individual submission
130	Individual submission
131	Individual submission
132	Individual submission
133	Individual submission
134	Individual submission
135	Individual submission
136	Individual submission
137	Individual submission
138	Individual submission
139	Individual submission
140	Individual submission
141	Te Pokapu Clinic
142	Individual submission
143	Te Rūnanga o Whaingaroa
144	Ngātihine Health Trust
145	Individual submission
146	Individual submission
147	Individual submission
148	Individual submission
149	Individual submission
150	Individual submission

7.2 FUNDING APPLICATIONS

File Number: A5538600

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

1. This report summarises the applications received for the Local Community Grant funding to enable the Kaikohe-Hokianga Community Board to determine which applications will receive funding at the meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Two applications have been received, requesting a total of **\$11,600**.
- The Board has **\$16,029** to allocate for the Community Board Fund in the **2025/2026** financial year.
- The Board has **\$95,273** to allocate for the Pride of Place Fund in the **2025/2026** financial year.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board approve the sum of \$xxx (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Kamira Whakapiripiri Whanau towards the costs for Kamira Wananga 2026.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board approve the sum of \$xxx (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Ohaeawai Residents and Ratepayers Association towards the costs for 2026 Taiamai Day.

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's LTP. The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments
Kamira Whakapiripiri Whanau – Kamira Wananga 2026	\$10,000	\$2,000	The applicant is seeking funds to host a wananga at Matihetihe Marae for whanau to work through their whakapapa and taiao. There is a \$200 per person charge to attend and they are expecting 100 people. The funding they have requested is to cover costs for marae hire, catering, merchandise and sports equipment. The amount recommended is for marque hire. This meets community outcomes 1, 2, 3, 5
Ohaeawai Residents and Ratepayers Association – 2026 Taiamai Day	\$1,600	\$1,000	The applicant is seeking funding towards the costs of the annual Taiamai community day. They were previously granted \$1000 in 2023 and \$1,150 in 2025. This has been an annual event for a number of years and is well supported by the wider community. The amount recommended would cover the cost of advertising/flyers, the Lions train and part of the bouncy castle hire. This meets community outcomes 2, 3, 5

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants are required to complete a standard application form and provide supporting information.

For each application the Board has three options.

Option 1 Authorise funding for the full amount requested.

Option 2 Authorise partial funding.

Option 3 Decline funding.

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provisions have been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

- 1. Kamira Whakapiripiri Whanau - A5538479**  
- 2. Ohaeawai Taiamai Day - A5538478**  

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy and Te Pae o Uta.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance. Community Boards hold the delegation to approve Community Grant Funds.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in each of the individual applications.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB45 From Kamira Whakapiripiri Whanau

Form Submitted 14 Dec 2025, 6:30PM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

- Community Grant Fund Pride of Place Fund

Applicant details

Applicant *

Kamira Whakapiripiri Whanau

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information
Reg Number
Legal Name

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB45 From Kamira Whakapiripiri Whanau**
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Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.
If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *
Events

Postal Address *
Matihetihe Marae
Mitimiti Panguru 0492 New Zealand
Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

Physical Address *
Matihetihe Marae
Matihetihe Panguru 0492 New Zealand
Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

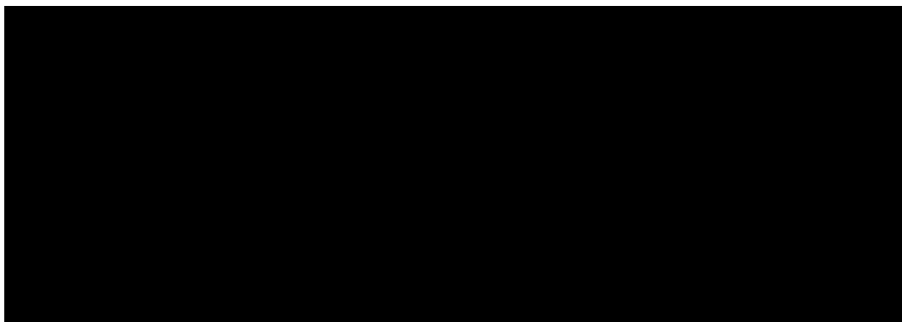
Website
Must be a URL.

Facebook page

Contact details

Contact Person One:

Contact Person Two:



**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
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Purpose of organisation

Please briefly describe the purpose of the organisation *

To create wananga for our whanau to learn about:

- 1) Our history - whakapapa of our whanau and connections to other whanau by promoting our history to the rest of the community.
- 2) Our taiao - looking after our environment on the coast, and sustainable growing and harvesting of kai

Must be no more than 50 words.

Number of Members *

400

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

- Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

Kamira Wananga 2026

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

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If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

Date

06/04/2026

Must be a date.

End Date:

Date:

10/04/2026

Must be a date.

Project Details

Location *

Matihetihe Marae, Panguru, Northland

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

\$200.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

100

Must be a number.

How many visitors/audience members/clients do you expect? *

100

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

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If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Yes

No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

All attendees of our Kamira Wananga 2026 will benefit by learning-

- 1) About the maramataka - the Maori Lunar calendar for planting, fishing and other aspects of te ao Maori in relation to the different moon phases
- 2) History of Bishop Pompallier in the Hokianga Harbour area
- 3) History of Matihetihe marae and its whakapapa to the local area
- 4) Sharing knowledge of the mititimiti coast line in terms of names or particular landmarks, maunga, awa, rocks and other places of significance
- 5) History of the early migrant arrivals and incidents including the sinking of the Ventnor vessel off the coast of the Mitimiti
- 6) Learning our whakapapa will bring back home many to reconnect them with their whakapapa so that they are more likely to return and support the Marae and local community after learning where they're from

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities
- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable
- Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

All attendees of our Kamira Wananga 2026 will benefit by learning-

- 1) By learning about the maramataka - the Maori Lunar calendar for planting, fishing and other aspects of te ao Maori in relation to the different moon phases and Sharing knowledge of the mititimiti coast line in terms of names or particular landmarks, maunga, awa, rocks and other places of significance - we can learn how to better manage the environment of our coast line.
- 2) By learning the history of Bishop Pompallier in the Hokianga Harbour area, and the history of Matihetihe marae and its whakapapa to the local area as well as the History of the early migrant arrivals and incidents including the sinking of the Ventnor vessel off the coast of the Mitimiti we can show our attendees and the surrounding community how to celebrate the rich heritage of our area and how connected we are to the local community and the surrounding areas.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB45 From Kamira Whakapiripiri Whanau

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3) By learning our whakapapa and how we are connected will bring back home many to reconnect them with their whakapapa so that they are more likely to return and support the Marae and local community after learning where they're from.

4) All sports equipment bought for the Kamira Wananga will be donated back to the local school and the marae for use by the community after the event.

5) The catering provider will be using local resources as much as possible from the surrounding community.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$40,000.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$10,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar

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- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Marae Venue Hire	\$2,000.00	\$1,000.00	Filename: Invoice INV-3245 - Matihetihe Marae.pdf File size: 51.1 kB
Marque Venue Hire	\$2,000.00	\$1,000.00	No files have been uploaded
Catering	\$20,000.00	\$10,000.00	No files have been uploaded
Merchandise	\$6,000.00	\$3,000.00	No files have been uploaded
Koha - for speakers x5	\$2,000.00	\$1,000.00	No files have been uploaded
Sports Equipment - fishing gear, volley ball, badminton	\$8,000.00	\$4,000.00	No files have been uploaded
			No files have been uploaded
			No files have been uploaded
			No files have been uploaded
			No files have been uploaded
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			No files have been uploaded
			No files have been uploaded

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Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

Yes No

Current Funding

How much money does your organisation currently have? *

\$6,700.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$6,700.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Marae Venue Hire	\$2,000.00
Marque Venue Hire	\$2,000.00
Catering Deposit	\$2,000.00
Merchandise	\$600.00

Total Tagged Funds

Total Expenditure Amount

\$6,600.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Current Deposit from previous fundraising	\$7,000.00	Yes

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Registered Donations from whanau members	\$13,000.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Kamira Wananga 2026 Finance Report Nov 2025

1 Supporting Financial document *

Filename: Kamira Wananga 2026 Finance Report to 30 Nov 2025.pdf
File size: 305.7 kB

2 Name of supporting financial document

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please**

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advise. These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **in advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.

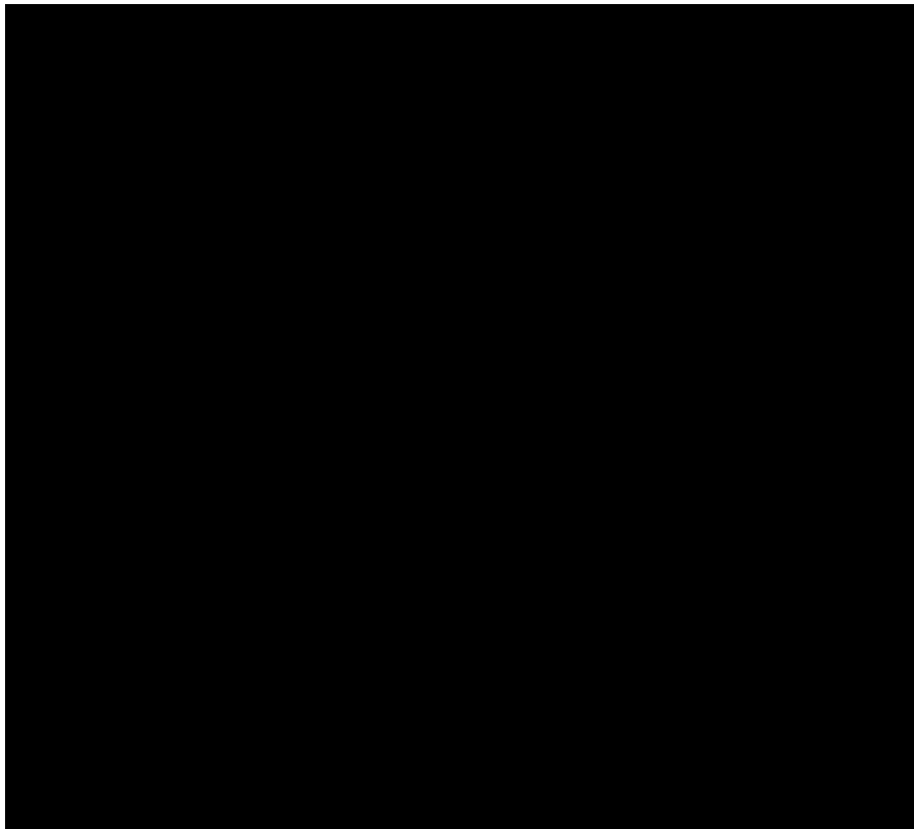
**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
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- 6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
- 7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
- 8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
- 9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Signatory One

Signatory Two



Any other supporting documentation

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB45 From Kamira Whakapiripiri Whanau**

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If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

1 Additional Supporting Information

No files have been uploaded

2 Additional Supporting Document Name

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB51 From Ohaeawai Taiamai Residents Association (OTRA)

Form Submitted 19 Jan 2026, 7:47AM NZDT

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

Community Grant Fund

Pride of Place Fund

Applicant details

Applicant *

Ohaeawai Taiamai Residents Association (OTRA)

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information
Reg Number
Legal Name

7.3 CHAIRPERSON AND MEMBERS REPORTS

File Number: A5528227

Author: Melissa Wood, Community Board Coordinator

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the February 2026 member report from Chair Jessie McVeagh

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. KHCB Member Report McVeagh Oct 25- Jan 26 - A5548668  

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 HOKIANGA FERRY LIAISON GROUP MEETING 5TH DECEMBER 2025

File Number: A5543323

Author: Aaron Reilly, Operations Specialist Lighting & Transport

Authoriser: Charlie Billington, Group Manager - Corporate Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of the information report is to inform the Kaikohe – Hokianga Community Board of the meeting that was held with the Hokianga Ferry Liaison Group on 5th December 2025 and provide a copy of the minutes to the Board.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Hokianga Ferry Liaison Group met on 5th December 2025 in the Rawene and Districts Community Development (RAD) Centre in Rawene. A copy of the minutes is attached.
- The next Hokianga Ferry Liaison Group meeting is scheduled for the 26th of February 2026 in Rawene.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the report Hokianga Ferry Liaison Group Meeting 5th December 2025.

TĀHUHU KŌRERO / BACKGROUND

The Hokianga Ferry Liaison Group is made up of stakeholders who represent key community interests in the Hokianga Ferry service. FNDC staff facilitate and attend the meetings to provide information and administrative support to the Group. Northland Ferries (the operator) also attend.

The Hokianga Ferry Liaison Group meet on a quarterly basis, or on request by mutual agreement.

A copy of the draft meeting minutes held on 5th December 2025 is attached (refer attachment 1).

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The next Hokianga Ferry Liaison Group meeting is scheduled for the 26th of February 2026 and will be held in Rawene and Districts Community Development Centre.

A copy of the minutes will be provided to the Kaikohe-Hokianga Community Board meeting, together with a covering Information Report.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary provisions associated with this information report.

ĀPITIHINGA / ATTACHMENTS

1. **Attachment 1 - Hokianga Ferry Liaison Group Draft Minutes 5th December 2025 - A5543838**  

8.2 OPEN RESOLUTIONS AND ACTIONS UPDATE - FEBRUARY 2026

File Number: A5504855

Author: Rhonda-May Whiu, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Kaikohe-Hokianga Community Board with an overview of outstanding open resolutions and actions for Kaikohe-Hokianga Community Board.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.
- This report introduces the inclusion of 'action points' in this reporting going forward.
- Action points are a mechanism to capture actions that are not part of a formal decision/resolution but require follow up or confirmation from staff.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the report Open Resolutions and Actions Update - February 2026.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

Since some reports received by this Board are informational, they do not generate open resolution items. However, a need has been identified to record and track action points arising from information reports or meeting discussions.

There are currently no action point open items recorded. Moving forward, these will be captured and reported at Board meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Managers will assist in recording and following up outstanding open resolutions or actions points with their staff.

Community Board Coordinators will assist where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings, following the printing of an agenda. Democracy Services staff will support the process by generating reports.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. **Open Resolutions Kaikohe-Hokianga CB February 2026 - A5550144** [↓](#) 

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE