



**Far North
District Council**



Te Kaunihera o Te Hiku o te Ika

AGENDA



Time: 10:00 AM
Location: Conference Room - Te Ahu
Cnr State Highway 1 and Mathews
Avenue
Kaitaia

Membership:

Member Adele Gardner
Member Eddie Bellas
Member Krystal-Rose Taaffe
Member Trevor Beatson
Member Mike Te Wake
Member William (Bill) Subritzky

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.
6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.

8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. Specific to Te Hiku Community Board – the Kaitaia Drainage Area Committee, Waiharara and Kaikino Drainage Area Committee and Motutangi Drainage Area Committee.
18. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
19. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
20. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
21. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Te Hiku Community Board Meeting
will be held in the Conference Room - Te Ahu, Cnr State Highway 1 and
Mathews Avenue, Kaitaia on:
Tuesday 30 September 2025 at 10:00 AM

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1 KARAKIA TĪMATANGA / OPENING PRAYER

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5362489

Author: Natasha Rmandic, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow Te Hiku Community Board to confirm that the minutes are a true and correct record of the previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board confirm the minutes of the meeting held 02 September 2025 to be a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

The Te Hiku Community Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITIHINGA / ATTACHMENTS

- 1. 2025-09-02 Te Hiku Community Board Minutes [A5341037] - A5341037** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS
AVENUE, KAITĀIA
ON TUESDAY, 2 SEPTEMBER 2025 AT 10:00 AM**

PRESENT: Chairperson Adele Gardner, Deputy Chairperson John Stewart (online), Member Darren Axe, Member Sheryl Bainbridge, Member Rachel Baucke
STAFF PRESENT: Kathryn Trewin (Funding Advisor-online), Beverly Mitchell (Community Board Co-Ordinator), Donald Sheppard (Policy Advisor), Marysa Maheno (Democracy Advisor), Natasha Rmandic (Democracy Advisor).

1 KARAKIA TIMATANGA / OPENING PRAYER

Meeting opened at 10.00am with a karakia from Member Rachel Baucke

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

2.1 APOLOGIES AND CONFLICTS OF INTEREST

RESOLUTION 2025/82

Moved: Chairperson Adele Gardner
Seconded: Member Darren Axe

That the apology received from Cr Foy be accepted and leave of absence granted.

CARRIED

3 NGĀ KAIKŌRERO / SPEAKERS

1. Rikki-Lee Kamariera (online) & Dr Peter Phillips – Arawai Ltd
2. Kerri Spicer & Mike Stevenson– SPCA
3. Mike Atkinson – The Real Urbane Society Trust
4. Sharon Norman (online) – Te Hapua Sports Club
5. Amelia Marsh & Amy Tepania – Te Rarawa Anga Mua

4 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A5313225, pages 8 - 12 refers

RESOLUTION 2025/83

Moved: Chairperson Adele Gardner
Seconded: Member Darren Axe

That Te Hiku Community Board confirm the minutes of the meeting held 05 August 2025 to be a true and correct record.

CARRIED

5 NGĀ PŪRONGO / REPORTS

5.1 REVIEW OF ALCOHOL CONTROL AREAS IN THE WARD

Agenda item 7.1 document number A5308775, pages 13 - 97 refers

RESOLUTION 2025/84

Moved: Member Darren Axe
Seconded: Member Rachel Baucke

That Te Hiku Community Board, under section 147B of the Local Government Act 2002, recommends that Council by resolution:

- a) declares a new permanent Alcohol Control Area at Lake Ngātu that will apply 24 hours a day, 7 days a week, all year round
- b) amends the current permanent Alcohol Control Area in Kaitāia that will continue to apply 24 hours a day, 7 days a week, all year round.

CARRIED

5.2 2025 MEETING SCHEDULE

Agenda item 7.2 document number A5314371, pages 98 - 99 refers

RESOLUTION 2025/85

Moved: Member Sheryl Bainbridge
Seconded: Member Darren Axe

That Te Hiku Community Board adopt the following additional meeting for 2025, 30 September 2025.

CARRIED

5.3 SUMMER 2026 RURAL TRAVEL FUNDING APPLICATIONS

Agenda item 7.3 document number A5315822, pages 100 - 103 refers

RESOLUTION 2025/86

Moved: Chairperson Adele Gardner
Seconded: Member Rachel Baucke

That Te Hiku Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

- a) Te Hapua Sports Club \$2,000
- b) Te Rarawa Rugby Club - Cricket \$1,318

CARRIED

5.4 PROJECT FUNDING REPORTS

Agenda item 7.4 document number A5319188, pages 104 - 109 refers

RESOLUTION 2025/87

Moved: Member Rachel Baucke
Seconded: Member Darren Axe

That Te Hiku Community Board note the project reports received from SMC Events – Kids TRY series

CARRIED

5.5 TE HIKU COMMUNITY BOARD MEMBERS REPORT

Agenda item 7.5 document number A5320498, pages 110 - 116 refers

RESOLUTION 2025/88

Moved: Chairperson Adele Gardner
Seconded: Member Darren Axe

That Te Hiku Community Board note the reports from Chair Adele Gardner and Members: Bill Subritzky, Darren Axe & Rachel Baucke

CARRIED

At 11:13 am, Member William (Bill) Subritzky entered the meeting.

5.6 FUNDING APPLICATIONS

Agenda item 7.6 document number A5319192, pages 117 - 256 refers

RESOLUTION 2025/89

Moved: Chairperson Adele Gardner
Seconded: Member William (Bill) Subritzky

- a) **That Te Hiku Community Board approve the sum of \$1,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Ahipara Aroha Inc for costs towards the summer outdoor movies series**

CARRIED

5.6 FUNDING APPLICATION

RESOLUTION 2025/90

Moved: Member Sheryl Bainbridge
Seconded: Member William (Bill) Subritzky

- b) **That Te Hiku Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Arawai Ltd for costs towards the support for school visits to the Sir Heke Busby Waka centre. Approval is subject to confirmation of number of schools attending.**

CARRIED

5.6 FUNDING APPLICATION

RESOLUTION 2025/91

Moved: Member Sheryl Bainbridge
Seconded: Member Darren Axe

- c) That Te Hiku Community Board approve the sum of **\$750** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Kaitaia City Rugby Union Football Club for costs towards Kaitaia Rugby Club Under 11s attending the Global Games.

In Favour: Crs Darren Axe, Sheryl Bainbridge and William (Bill) Subritzky
Against: Crs Adele Gardner and John Stewart
Abstained: Cr Rachel Baucke

CARRIED

5.6 FUNDING APPLICATION

RESOLUTION 2025/92

Moved: Member William (Bill) Subritzky
Seconded: Chairperson Adele Gardner

- d) That Te Hiku Community Board decline the sum of **\$2,270** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Momentum Charitable Trust for costs towards life and financial skills programme at Kaitaia Probation Centre.

CARRIED

5.6 FUNDING APPLICATION

RESOLUTION 2025/93

Moved: Chairperson Adele Gardner
Seconded: Member Darren Axe

- e) That Te Hiku Community Board approve the sum of **\$500** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Pompallier Catholic School for costs towards a Christmas Production at Te Ahu Centre

CARRIED

5.6 FUNDING APPLICATION

RESOLUTION 2025/94

Moved: Chairperson Adele Gardner
Seconded: Deputy Chairperson John Stewart

- f) That Te Hiku Community Board approve the sum of **\$1,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Rangaunu Sports Club for costs towards the purchase of two gazebos and a trolley.

CARRIED

5.6 FUNDING APPLICATION

RESOLUTION 2025/95

Moved: Member William (Bill) Subritzky
Seconded: Member Darren Axe

- g) That Te Hiku Community Board approve the sum of \$2,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Rarawa Anga Mua for costs towards the 2025 Relay for Life.**

CARRIED

5.6 FUNDING APPLICATION

RESOLUTION 2025/96

Moved: Member Sheryl Bainbridge
Seconded: Member Darren Axe

- h) That Te Hiku Community Board approve the sum of \$4,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Society for the protection of animals for costs towards animal de-sexing in Te Hiku Ward.**

CARRIED

5.6 FUNDING APPLICATION**RESOLUTION 2025/97**

Moved: Member Sheryl Bainbridge
 Seconded: Chairperson Adele Gardner

- i) That Te Hiku Community Board approve the sum of **\$352** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Taimana Manu for costs towards the 2025 Spring Ball whanau event.

CARRIED**5.6 FUNDING APPLICATION****RESOLUTION 2025/98**

Moved: Deputy Chairperson John Stewart
 Seconded: Member Darren Axe

- j) That Te Hiku Community Board approve the sum of **\$2,600** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Hapua Sports Club for costs towards the 2025 Christmas Whanau Day

CARRIED**5.6 FUNDING APPLICATION****RESOLUTION 2025/99**

Moved: Member William (Bill) Subritzky
 Seconded: Member Darren Axe

- k) That Te Hiku Community Board decline the sum of **\$2,390** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Oho Wairua Journeys Charitable Trust for costs towards Hine Te Aparangi Waka Safety Workshop in Te Hiku.

CARRIED**5.6 FUNDING APPLICATION****RESOLUTION 2025/100**

Moved: Member William (Bill) Subritzky
 Seconded: Member Darren Axe

- l) That Te Hiku Community Board decline the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to The Real Urbane Society Trust for costs towards fitout of the Elevate Youth Centre.

CARRIED

6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

6.1 TE HIKU COMMUNITY BOARD AUGUST 2025 OPEN RESOLUTION REPORT

Agenda item 8.1 document number A5313258, pages 257 - 257 refers

RESOLUTION 2025/101

Moved: Chairperson Adele Gardner

Seconded: Member Darren Axe

That Te Hiku Community Board receive the report Te Hiku Community Board August 2025 Open Resolution Report.

CARRIED

Notes:

- Traffic calming application for Allen Bell Drive will be followed up by Member R Baucke
- Beautification funds 2025/26 to be used for footpaths repairs
- To use \$8,000.00 from town beautification fund to repair power supply to Kaitaia Digital Sign.

7 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 12.30pm.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 30 September 2025.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 UPDATED PLACEMAKING PLAN FOR TAIPĀ

File Number: A5358034

Author: Jaye Michalick, Team Leader – Growth Planning & Placemaking

Authoriser: Roger Ackers, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

To submit an updated version of the 2024 Taipā Placemaking Plan, for adoption by Te Hiku Community Board.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- At the 22 October 2024 Te Hiku Community Board meeting, the 2024 Taipā Placemaking Plan (the Plan) was adopted via the following resolution: *2024/55 That Te Hiku Community Board adopts the 2024 Taipā Placemaking Plan subject to a variation that provides adequate parking spaces for trailers at Taipā Point and costings of items for stage 3.*
- Staff have since obtained high-level cost estimates for the placemaking outcomes identified in the Plan and have obtained plans showing adequate parking spaces for trailers at Taipā Point.
- Refer to Report 7.1 of Te Hiku Community Board Meeting Agenda 22 October 2024, titled Taipā Placemaking, for further details relating to the development of the Taipā Placemaking Plan.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board adopts the amended 2024 Taipā Placemaking Plan.

1) TĀHUHU KŌRERO / BACKGROUND

The Plan was produced in response to requests from the community to address parking and drainage issues. At that time, staff identified the need to consider the required roading and drainage needs in a wider placemaking context, which would enable public feedback to be obtained on improvements to the road corridor and the adjoining public reserve land.

The Plan identifies a series of roading, stormwater and placemaking outcomes, which are categorised into three stages to reflect a priority of outcomes. However, Tourism Infrastructure Funding (TIF) was obtained in financial years 2023/24 and 2024/25 to complete some of the roading and stormwater outcomes at the Taipā Point (eastern) end of the Plan study area. The Plan includes a table of cost estimates for each of the outcomes that have not been installed. These cost estimates are high-level and based on 2025 NZ dollar values. The purpose of the cost estimates is to enable the Te Hiku Community Board to determine whether, or how, to allocate future placemaking or town beautification funds towards implementing outcomes in the Plan, or to recommend funding allocations in future annual- or long -term plans. More detailed cost estimates are recommended at such time as placemaking outcomes become a confirmed project.

The cost estimates included in the Plan do not include project initiation costs such as costs to obtain consents or archaeological authorisations, nor do the estimates include costs associated with cultural monitoring of physical construction.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Option 1: Adopt the updated plan. Staff recommend this option, which enables the Community Board to bid for external funding opportunities, allocate funds delegated to the Community Board or recommending funds are allocated for these outcomes in future FNDC funding mechanisms.

Option 2: Adopted the updated plan and approve incorporating the Plan into the Te Hiku Strategic Plan 2023-2025. This would signal that the intent is for the Community Board to seek these projects

being primarily funded through mechanisms such as the Long Term Plan. This option has not been recommended as it does not align with the original resolution for adoption of this plan. Cost estimates for stages 1 & 2 are \$545,000 and Stage 3 is \$2,029,575.

Option 3: Do not adopt the updated plan. Staff do not recommend this option as it means the version conditionally adopted in October 2024 remains the adopted version, and that version does not contain the information requested by the Community Board.

Option 4: Do not adopt the updated plan and request staff to make further changes: Staff do not recommend this option as it is not consistent with the resolution of 22 October 2024.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The Updated version of the 2024 Taipā Placemaking Plan incorporates the amendments requested by the Te Hiku Community Board via resolution 2024/55.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Plan has been completed using funds from the Growth Planning and Placemaking 2024/25 budget. This decision will not result in funding requirements. Costs provided in the amend Plan specify for stage 1 & 2 - \$545,000 and \$2,029,575 for stage 3. However, the Plan is anticipated to be used by the Community Board to support future funding decisions for placemaking in Taipā.

ĀPITIHINGA / ATTACHMENTS

1. Updated 2024 Taipā Placemaking Plan - A5358091 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	The Plan is of low significance. Once the Community Board have adopted it, future implementation works are low significance as there is an established relationship with Matakairiri Hapū for cultural monitoring of physical works in the area.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	<ul style="list-style-type: none"> · Toi Mana 2024-2034 · Te Tai Tokerau Regional Accessibility Strategy 2024 · Parks and Reserves Policy 2022 · Art and Memorials in Public Places Policy 2017 · Accessibility Policy 2022 · Community Gardens Policy 2013 · Dog Management Bylaw 2018 · Parks and Reserves Policy 2022 · Far North District Plan
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	The Plan does not have district wide relevance, and the views of the Board have been sought during the development of this plan.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	A mandated representative of Hapū o Matakairiri has worked in partnership with staff to develop this placemaking plan and a Cultural Impact Assessment has been prepared to support the Plan.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example	Council held a workshop with year nine students at Taipā Area School involving the students creating a street survey and presenting the findings (captured in Appendix C of the Plan).

<p>– youth, the aged and those with disabilities).</p>	<p>Residents at community meetings included retirees. A “have your say” survey online was distributed for residents and reserve users to comment and make suggestions which are captured in the Plan.</p>
<p>State the financial implications and where budgetary provisions have been made to support this decision.</p>	<p>Costs associated with the Plan development are being funded by the Growth Planning and Placemaking team budget.</p> <p>The Board / Council will make decisions on which placemaking outcomes/projects they are willing to fund. No funds are currently committed nor are they obligated to fund this placemaking plan. If they were fully funded by Council Costs provided in the amend Plan specify for stage 1 & 2 - \$545,000 and \$2,029,575 for stage 3.</p>
<p>Chief Financial Officer review.</p>	<p>The Chief Financial Officer has reviewed this report.</p>

Taipā Foreshore and Reserve

Placemaking Plan

“Placemaking uplifts the mana of communities, to make them stronger and healthier: environmentally, culturally, socially and economically.”



7.2 LAND DRAINAGE BYLAW - ANALYSIS OF SUBMISSIONS AND ADOPTION OF AMENDED BYLAW

File Number: A5326658

Author: Dan Bowmar, Policy Advisor

Authoriser: Roger Ackers, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek approval for Te Hiku Community Board to recommend that Council adopt the amended Land Drainage Bylaw.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- There are four land drainage districts in the Far North, all situated in Te Hiku Ward: Kaitāia, Motutangi, Waiharara and Kaikino
- The Local Government Act 2002 gives Council the power to make bylaws to regulate the use and management of these drainage assets
- On 03 October 2019 (Resolution 2019/37 refers), the Land Drainage Bylaw 2019 was made, replacing the Land Drainage Bylaw 2009
- On 24 September 2024 (Resolution 2024/134 refers), the Land Drainage Bylaw 2019 was reviewed by Council under Section 158 of the Local Government Act 2002 and Council approved the Land Drainage Bylaw 2019 to continue with amendment
- Section 160 (3)(a) of the Local Government Act 2002 requires that Council consult with the public when amending a bylaw
- On 31 July 2025 (Resolution 2025/91 refers), Council approved the proposed Land Drainage Bylaw to be released for public consultation to meet the requirements of section 82 of the Local Government Act 2002
- The consultation was open for a period of four weeks, from 05 August to 02 September

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board

- a) recommend that Council approve the recommendations in the staff report in attachment 1 that:**
 - i. clause 9.1 is amended to improve certainty and clarity;**
- b) adopt the amended Land Drainage Bylaw in attachment 3 and its schedule in attachment 4 under section 145 and section 146(b)(iv) of the Local Government Act 2002, Part 29 of the Local Government Act 1974, the Land Drainage Act 1908, and every other enabling power and authority.**

1) TĀHUHU KŌRERO / BACKGROUND

- There are four land drainage districts in the Far North, all situated in Te Hiku Ward: Kaitāia, Motutangi, Waiharara and Kaikino
- The Local Government Act 2002 gives Council the power to make bylaws to regulate the use and management of these drainage assets
- On 03 October 2019 (Resolution 2019/37 refers), the Land Drainage Bylaw 2019 was made, replacing the Land Drainage Bylaw 2009
- On 24 September 2024 (Resolution 2024/134 refers), the Land Drainage Bylaw 2019 was reviewed by Council under Section 158 of the Local Government Act 2002 and Council approved the Land Drainage Bylaw 2019 to continue with amendment

- Section 160 (3)(a) of the Local Government Act 2002 requires that Council consult with the public when amending a bylaw
- On 08 July 2025 (Resolution 2025/65 refers), Te Hiku Community Board recommended to Council to approve the draft proposal to be released for public consultation to meet the requirements of section 82 of the Local Government Act 2002
- On 31 July 2025 (Resolution 2025/91 refers), Council approved the proposed Land Drainage Bylaw to be released for public consultation to meet the requirements of section 82 of the Local Government Act 2002
- From 05 August to 02 September, the consultation was open for a period of four weeks.
- No verbal submissions were requested to be heard
- Te Hiku Community Board are being now being asked to recommend that Council adopt the amended Land Drainage Bylaw.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Below is a summary of the submissions received. A full analysis of submissions is in attachment 1.

Support for the proposed Bylaw

Thirty-four written submissions were received online and via email:

- 22 submitters (65%) supported the proposed Bylaw – 10 gave full support (30%) while 12 supported the Bylaw in part (35%)
- 8 did not support the Bylaw (24%)
- 4 were unsure (12%)

Reasons for supporting the proposed bylaw in part or in full were:

- Support for the principles and values of the proposed Bylaw (expressed through Te Rūnanga o Te Rarawa's submission).
- The proposed amendments provided clearer responsibilities, improved enforcement roles, and gave greater clarity for citizens and agents to help avoid disputes and misinterpretation (5 submissions).
- Proposed amendments reflect changes to legislation (2 submissions).
- Proposed amendments enhance Council's ability to protect wetland and drainage areas (1 submission).
- The proposed Bylaw protects the productivity of rural land (1 submission).
- The draft Bylaw protects wetlands, drainage areas and rural land as flooding is becoming more frequent due to climate change, with the amendments being overdue. (3 submissions).

Concerns and queries:

1. General concerns regarding the amended Bylaw

- The current Bylaw is already sufficient (1 submission)
- The proposed Bylaw does not fairly reflect the realities of farming operations (1 submission)
- Drainage impacting on areas of natural wetlands (4 submissions)

2. Concerns about Council's role

- Council's role in implementing the amended Bylaw (11 submissions)
- Contractor oversight and maintenance standards (2 submissions)
- Timeliness and responsiveness of Council (1 submission)
- Transparency, practicality, and ratepayer confidence (1 submission)
- Accountability and use of targeted rates (1 submission)

- Lack of respect for Drainage Committees (2 submissions)
- Council action and inaction leading to flooding and blockage issues (5 submissions)

3. Māori and Treaty Matters

- Te Tiriti o Waitangi obligations and iwi engagement (3 submissions)
- Cultural practices and customary land use (1 submission)
- Support for the proposed Bylaw with conditions for implementation (expressed through Te Rūnanga o Te Rarawa's submission)
- Equity and cost-sharing for Māori land blocks (1 submission)

4. Requests for clarification of the draft Bylaw

- Bylaw enforceability and legal clarity (3 submissions)
- Rating boundaries and equity (1 submission)
- FNDC processes for written approvals (1 submission)

Feedback on specific clauses in the Bylaw:

In addition to the general positive feedback and concerns summarised above, submitters commented or made suggestions on twelve of the clauses and also on the Schedules in the draft Bylaw. This feedback is analysed in Attachment 1. The analysis resulted in one recommendation by Council staff to amend a clause to improve certainty and clarity:

1. Amendment to Clause 9. Removal of Obstructions

- Clause 9.1 states "The Council may require the removal of any growth or other obstruction that is or is likely to obstruct the free flow of any water in any watercourse - and in default thereof Council may do the work required and recover the cost thereof from such owner or owners."
- Staff recommend the following note be added to explain the circumstances under which a resource or building consent is required:

In addition to any consent required under this Bylaw, a resource consent under the Resource Management Act 1991 or a building consent under the Building Act 2004 may be necessary for any works undertaken under clauses 6 to 15 of this Bylaw. Further advice should be sought to any works involved any discharge to water, excavations or landfill or the construction of structures.

COMPLIANCE WITH SECTION 155 OF THE LOCAL GOVERNMENT ACT

1) Bylaw is the most appropriate way to address the problem

A bylaw is still the most appropriate way of addressing the problems of Land Drainage. Amendment to clause 9.1 of the Bylaw will make it more certain (clear).

2) Form of the Bylaw

If the recommended changes are agreed to, Council staff advise that the amended Land Drainage Bylaw in Attachment 3 is an appropriate form of bylaw for the purposes of section 155(2)(a) of the Local Government Act 2002.

3) Compliance with the New Zealand Bill of Rights Act 1990

As required by section 155(2)(b) of the Local Government Act 2002, before a local authority makes a bylaw, it must determine whether the proposed bylaw has any implications under the New Zealand Bill of Rights Act 1990.

Part 2 of the New Zealand Bill of Rights Act 1990 sets out civil and political rights that may only be subject to reasonable limits that can be demonstrably justified in a free and democratic society.

The rights or freedoms under the Bill of Rights Act potentially affected by the Bylaw are likely to be:

1. the rights to freedom of movement in relation to the restriction of access to the land drainage channels for people, vehicles and stock.
2. the right to be secure against unreasonable search or seizure, whether of the person, property, or correspondence or otherwise

Limitations on these rights must be no more than is reasonably necessary to achieve the purpose of the Bylaw. The Bylaw limits these rights only to the extent that they create a danger to health and safety or a nuisance to others or the public generally.

The proposed amended bylaw may give rise to implications for the right to be secure against unreasonable search or seizure, whether of the person, property, or correspondence or otherwise (section 21 of the New Zealand Bill of Rights Act 1990). This is because the bylaw gives the Council powers to enter private land to inspect parts of the drainage system. However, the bylaw provisions are fully within the scope of powers the Council already has under sections 171 to 174 of the Local Government Act 2002 and section 332 of the Resource Management Act 1991. Therefore, the bylaw provisions will be reasonable limits on the rights in the New Zealand Bill of Rights Act 1990.

Therefore, the Bylaw does not raise any implications under and is not inconsistent with the Bill of Rights because any limitations of rights are justified.

IMPLEMENTATION PLAN

Next steps will include:

- Continued implementation of land drainage asset inspection
 - Continued implementation of land drainage asset maintenance
 - Continued implementation of compliance management as required
 - Research and planning into and creation of accurate schedules including:
 - Maps illustrating the boundaries of Land Drainage Areas in the Far North District
 - Maps illustrating the targeted rating areas in the Far North District
 - Maps of each Land Drainage Compartment with accompanying tables which show the length of drainage in each land drainage compartment (e.g., Puckeys Outfall Compartment)
 - Maps illustrating the flow of stormwater flowing into each drainage area in the Far North District
 - Maps that illustrate the area of the Kaimaumau Reserve and other Outstanding natural Landscapes as identified by the Department of Conservation
 - New schedules are to be adopted by Council resolution as they are developed by the Infrastructure team
 - Continued development of the relationship between Council, through the Infrastructure Team and:
 - The Land Drainage Board
 - The Land Drainage Committees
 - Iwi and hapu
 - Landowners within drainage rated areas
 - Department of Conservation
 - Northern Regional Council
- to ensure:
- Appropriate consultation on land drainage matters
 - Appropriate cultural perspective on land drainage matters
 - Appropriate respect be given to those that live the practical implications of land drainage in the Far North District
 - Accuracy of mapping and data on land drainage assets
 - Maintenance is being consistently and appropriately undertaken
 - Council support community engagement and education around land drainage assets
 - Enhanced interagency coordination of land drainage assets
 - Monitoring and evaluation of environmental outcomes in the Far North District.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The amended Land Drainage Bylaw in Attachment 3 can be made, under sections 145 and 146 of the Local Government Act 2002 because, following the changes recommended in the report in Attachment 1:

- A bylaw is the most appropriate way to address the problem; and
- The bylaw is an appropriate form of bylaw; and
- The bylaw provisions are reasonable limits on the rights in the New Zealand Bill of Rights Act 1990.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The operational costs for amending the bylaw are expected to be minimal (less than \$1,000 plus staff time and resources) and will be met from existing operational budgets.

ĀPITIHINGA / ATTACHMENTS

1. **Analysis of Submissions - Land Drainage Bylaw - September 2025 - A5351375** [↓](#) 
2. **Tracked Changes for Land Drainage Bylaw - September 2025 - A5351371** [↓](#) 
3. **Final Land Drainage Bylaw - September 2025 - A5351373** [↓](#) 
4. **Final Schedule 1 Land Drainage Maps - Land Drainage Bylaw - September 2025 - A5351393** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	In line with the Significance and Engagement Policy, the recommendation to continue the Land Drainage Bylaw with amendment will have little effect on the financial thresholds, ratepayers, specific demographics, or levels of service. The recommendation is consistent with existing plans and policies. Therefore, the level of significance is low.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	<ul style="list-style-type: none"> • Land Drainage Bylaw 2019 • Local Government Act 2002 • New Zealand Bill of Rights Act 1990 • Far North District Council – Te Pae Ata – Three-Year Long-Term Plan 2024-2027 (Section 7 – Wai Ua me Hapuwai Stormwater and Drainage) • Land Drainage Act 1908 • Interpretation Act 1999 • Legislation Act 2019 • Resource Management Act 1991
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This issue has relevance within Te Hiku Ward. Engagement has been undertaken with Te Hiku Community Board to further understand the issues and problems relating to Land Drainage. On 08 July 2025 (Resolution 2025/65 refers), Te Hiku Community Board recommended to Council to approve the draft proposal to be released for public consultation to meet the requirements of section 82 of the Local Government Act 2002.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	Engagement with iwi and hapū occurred through submissions from representatives of Te Wānanga o Te Rangi Aniwaniwa, Te Rūnanga o Te Rarawa and Te Hiku to ensure appropriate amendments are made to the Bylaw.

<p>State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.</p>	<p>Māori are kaitiaki of the land and are therefore an important voice in issues of Land Drainage.</p>
<p>Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).</p>	<p>All interested parties were given an opportunity to share their views and preferences including:</p> <ul style="list-style-type: none"> • Te Hiku Community Board • Land Drainage Board • Land Drainage Committees • affected landowners • Infrastructure and Compliance Group subject matter experts • Iwi and hapū. • Forest and Bird • DOC
<p>State the financial implications and where budgetary provisions have been made to support this decision.</p>	<p>The operational costs for amending the Bylaw are expected to be minimal (less than \$1,000 plus staff time and resources) and will be met from existing operational budgets.</p>
<p>Chief Financial Officer review.</p>	<p>The Chief Financial Officer has reviewed this report.</p>

Analysis of Submissions

Land Drainage Bylaw

September 2025

1 Background

There are four land drainage districts in the Far North, all situated in Te Hiku Ward: Kaitāia, Motutangi, Waiharara and Kaikino. The Local Government Act 2002 gives Council the power to make bylaws to regulate the use and management of these drainage assets.

On 03 October 2019 (Resolution 2019/37 refers), the Land Drainage Bylaw 2019 was made, replacing the Land Drainage Bylaw 2009.

On 24 September 2024 (Resolution 2024/134 refers), the Land Drainage Bylaw 2019 was reviewed by Council under Section 158 of the Local Government Act 2002 and Council approved the Land Drainage Bylaw 2019 continuing with amendment.

Section 160(3)(a) of the Local Government Act 2002 requires that Council consult with the public when amending a bylaw.

On 08 July 2025 (Resolution 2025/65 refers), Te Hiku Community Board recommended that Council approve the draft proposal in attachment 4 to be released for public consultation to meet the requirements of section 82 of the Local Government Act 2002.

On 31 July 2025 (Resolution 2025/91 refers), Council approved the proposed Land Drainage Bylaw to be released for public consultation to meet the requirements of section 82 of the Local Government Act 2002.

From 05 August to 02 September (a four-week period), consultation was open to receive written submissions.

This report analyses the submissions and makes recommendations for amendments to the Land Drainage Bylaw. A numbered list of people who made submissions is in the Appendix and these numbers are used to refer to the individual submissions in the body of this report.

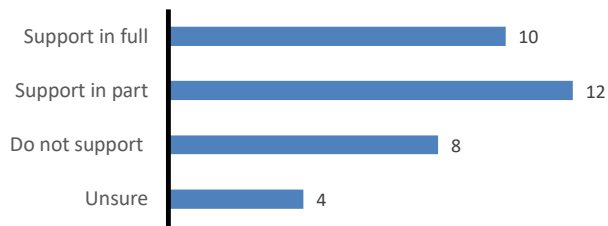
Council staff from the following teams contributed to the analysis of the submissions:

- Strategy and Policy
- Infrastructure
- Compliance
- Legal Services.

2 Summary of submissions

Thirty-four written submissions were received (27 online and 7 by email). The chart below shows the level of support for the proposed Bylaw among the written submissions:

Figure 1 – Level of support for the amended the Land Drainage Bylaw



Base: n=34 written submissions

In total:

- 65% of written submissions fully or partly supported the amended Bylaw (22 submissions)
- 35% did not support or were unsure (14 submissions).

No verbal submissions were received by Council.

3 General feedback

3.1 General support for the amended Bylaw

Submissions received

Ten submissions fully supported the amended Land Drainage Bylaw (submissions 1, 4, 5, 6, 7, 8, 13, 15, 16 21), and twelve submissions partly supported the amended Land Drainage Bylaw (submissions 9, 14, 20, 23, 24, 26, 27, 28, 30, 31, 32, 33).

Reasons for supporting the amended Bylaw

Support the Bylaw in principle

Submission 28 expressed support for the Bylaw in principle, “Te Runanga o Te Rarawa supports the kaupapa of protecting our water and drainage networks as water management is critical to our collective wellbeing.”

Support for the amendments to the Bylaw

Several submissions said that the amendments provided clearer responsibilities, improved enforcement roles, and gave greater clarity for citizens and agents to help avoid disputes and misinterpretation.

Submission 28 commented, “It defines who is responsible for maintenance, repairs, and obstruction removal. This avoids disputes between mana whenua, neighbours or with council.”

Submission 28 also stated, “Having a clear Bylaw makes it easier for responsible landowners to comply. It protects them from being unfairly lumped with those doing things the wrong way.”

This was backed up by Submission 7 who said, “Clarifying authorised agents is good.”

As did Submission 8 who responded, “I like the added clarification the amendments provide - no room for misinterpretation.”

Submissions 4 and 5 commented that all amendments made sense and the Bylaw looks suitable.

Amendments reflect changes to legislation

Submission 6 stated, “The amendments appear to be clarifying the role of the enforcement officer and updating the plan to include the 2019 regulations.”

Submission 21 supported the Bylaw as, “The amendment updates to more recent legislation and refers to authorised persons.”

Protection of wetland and drainage areas

The updated Bylaw was also praised for enhancing council’s ability to protect wetland and drainage areas.

Submission 16 stated, “Increased ability for council operatives to maintain protection of wetland and drainage areas [are] good for all.”

Protection of rural land

Submission 32 supported the Bylaw as it is, “Critical for farm production, horticulture etc. and brings in the revenue for the month. Important to keep productivity on rural land.”

Drainage action overdue

Submission 1 commented, “Drainage action is long overdue in the Far North- but other areas in the mid North could also benefit from some attention. We live in the Awanui flood plain- so appreciate the efforts to keep drains, culverts and floodgates clear in the north.”

Submission 13 and 15 discussed flooding. They suggested that flooding is becoming more frequent due to climate change and needs constant updates and that the amended Bylaw would improve water control and stop flooding.

Staff analysis

The submissions provided general support for the amended Land Drainage Bylaw, acknowledging improvements in clarity regarding responsibilities, enforcement, and compliance, with several contributors highlighting the fairness, necessity, and sense of the proposed amendments. Submitters mentioned that the amended Bylaw protects wetlands, drainage areas and rural land, with the amendments being overdue.

Staff recommendation

Council staff recommend no changes in response to these submissions in support of the Bylaw.

3.2 General concerns about the amended Bylaw

Submissions received

Five of the submissions received did not support the amended Bylaw, and four submitters were unsure whether they were in support.

Reasons for concerns

Existing Bylaw is sufficient

Submission 3 believed that the existing Bylaw is already sufficient.

Concern Bylaw does not fairly reflect the realities of farming operations

Submission 33 supported the continuation of the Land Drainage Bylaw but believed several amendments and clarifications are urgently required before adoption. “The Bylaw in its current form does not fairly reflect the realities of farming operations or the responsibilities of FNDC as managers of the drainage schemes.”

Concerns re wetlands

Several submitters were concerned about drainage impacting on areas of natural wetlands.

Submission 29: “Drainage needs to have consideration of necessary wetlands as storage of CO2. At present it looks as if drainage is there to keep the flood prone land dry as pastures.”

Submission 18 and 19 both commented that they are not very familiar with the area, where the land drainage is presently applied. However, they strongly requested refraining from any draining of natural wetlands, which are “extremely important ecological features to reduce climate change.”

Submission 22 points out that whatever work is carried out in the Motutangi Drainage area, has a direct impact on the endangered Kaimaumu Wetlands. The Kaimaumu wetlands is a critical wetland as it is the only one like it in the world and is vital to the ecology of the native wildlife and endangered plants

An extensive submission was received from Forest and Bird (Submission 24). The key issues they raised were:

- Wetland Degradation: Over 90% of NZ wetlands have been lost; Kaimaumu is one of the few remaining large freshwater wetlands.
- Legal Non-Compliance: The Motutangi Drainage District overlaps with the Kaimaumu wetland reserve, managed by DOC.
- Drainage activities in this area are likely prohibited under the National Environmental Standards for Freshwater (Regulations 52 & 53).
- The area is also regulated under the Far North District Council's Operative and Proposed District Plans.

They state that wetlands in the Far North has ecological significance:

- third largest freshwater wetland in the North Island at 4183.7 hectares.
- Holds significant biodiversity:
 - Habitat for at least 14 threatened plant species and 9 threatened fauna, including bittern, fernbird, Northland green gecko, and black mudfish.
 - Contains rare and endemic wetland vegetation types and orchid assemblages.
- Landscape Status: Classified as an Outstanding Natural Landscape in both District Plans.
- International Importance: Under consideration for RAMSAR status.

Forest and Bird request amendments to clause 4.3 of the Bylaw: and the maps in the Bylaw Schedule.

Staff analysis

Eight submissions expressed either opposition or uncertainty toward the amended Bylaw, with one submitter considering the existing Bylaw sufficient.

The amendments to the Bylaw are aimed to protect water flow and prevent flooding or environmental degradation. However, there are mixed views on whether the amendments will protect the wetlands or not. Several submissions raised strong concerns about the ecological importance of protecting natural wetlands from drainage due to their role in carbon storage and climate change mitigation, including an extensive submission from the Royal Forest and Bird Society.

Other comments above are supportive. Rural land in the drainage areas is seen as a productive asset.

The protection of the wetlands is the responsibility of NRC who have issued consents for the drainage channels.

Staff recommendation

Strengthening clause 4.3 of the Bylaw and amending drainage district mapping will be looked at further in section 4.

Council staff recommend that through implementation of the Bylaw, Council enhance interagency coordination of land drainage assets:

- Establish formal consultation protocols with the Department of Conservation (DOC) for any proposed drainage activities near or within protected reserves.
- Coordinate with the Northland Regional Council to ensure consistency in resource consent processes and enforcement.

Council staff also recommend that Council support community engagement and education around land drainage assets:

- Provide clear guidance to landowners and stakeholders on the implications of the Bylaw and national regulations.

- Promote awareness of the ecological and cultural significance of the Kaimaumau wetland, including its potential RAMSAR status.

Council staff recommend that Council work with the Land Drainage Board and Committees, other drainage rated land owners, iwi and Hapu, NRC, and DOC to monitor and evaluate environmental outcomes in the Far North District

- Implement a monitoring framework to assess the impact of drainage activities on wetland health and biodiversity.
- Use this data to inform future policy updates and ensure compliance with national and international conservation standards.

3.3 Concerns about Council's role regarding the amended Bylaw

Submissions received

Concerns regarding Council's role

Several submitters voiced concerns over Council's role in implementing the amended Bylaw (submissions 2, 10, 11, 12, 13, 14, 17, 28, 30, 32, and 33).

Submission 28 suggests that council discretion can feel opaque, stating that "Council "may impose such conditions as it thinks fit" in multiple clauses. This open-ended discretion could feel arbitrary or inconsistent without clear guidelines or communication."

Submission 2 doubts the decisions made by Council as they have corrupt councillors who use these things to their own advantages and will do whatever they want regardless. They also suggest conflict of interest with people on the drainage committee.

Submission 28 advocates for clarity and flexibility. They, "seek that Council exercises its powers in a way that recognises responsible landowners, rural realities, and cultural values."

Contractor oversight and maintenance standards

Submission 11 finds Council, "incapable of remedial works," and sees, "capital from ratepayers is wasted on an overstaffed council wages and salaries."

Submission 30 highlights serious deficiencies in the ongoing maintenance of the Okohine Stream, pointing to:

- Poor timing of operations, such as spraying during high tide, which leads to ineffective treatment and environmental runoff
- Incomplete work, resulting in blocked drains
- Excessive costs, including machine work necessitated by a failed spray programme and instances of machine cleaning being billed at double the stated price
- Ineffectiveness, with outcomes such as overgrowth and erosion persisting despite interventions.

These issues reflect a lack of contractor accountability, quality control, and strategic planning in maintenance operations. To improve these issues, they recommend that Council:

- Implement a twice-yearly automatic spraying programme
- Require formal approval of work programmes and contractors
- Introduce a sign-off process to confirm that work has been completed to an acceptable standard.

Timeliness and responsiveness of Council

Submission 14 expressed concern about the practicality of relying on FNDC to address drainage issues in a timely manner. It notes that some repairs are urgent and pose safety risks and that Council should adopt a proactive approach to drainage management rather than reactive or delayed responses.

This submission underscores the need for operational agility and local responsiveness, particularly in rural or high-risk areas.

Transparency, practicality, and ratepayer confidence

Submission 33 supports the necessity of a Land Drainage Bylaw but stresses that it must be:

- Enforceable, with clear mechanisms for compliance
- Transparent, especially in how targeted rates are used and how decisions are made
- Practical, recognising the realities of farming and rural land management.

This submitter criticised the presentation of the draft Bylaw to the public without adequate mapping or clarification, describing it as sloppy and burdensome for ratepayers. The expectation is that Council staff should deliver a clear, workable, and implementation-ready Bylaw, not one that requires the public to identify and resolve gaps themselves.

Respect for Drainage Committees

Both Submission 30 and Submission 33 emphasized the critical role of local Drainage Committees in managing water infrastructure.

Submission 30 highlights that these committees contribute voluntary, farm-specific expertise, and should be treated as partners in decision-making.

Submission 33 notes that despite their decades of experience, Drainage Committees' input is often overlooked or disregarded, leading to decisions that may not reflect local realities or priorities.

The submitter recommends that Council formally integrate Drainage Committees into the Bylaw's governance framework, particularly in contractor oversight and work planning and prioritization. Ensure that committee advice is respected and acted upon, not sidelined, thereby reinforcing community trust and leveraging local knowledge for more effective infrastructure management.

Council action and inaction leading to flooding and blockage issues

Further submissions raise concerns over Council's action or inaction resulting in flooding and drainage asset blockage issues.

Submission 12 questions why landowners are subject to a Bylaw when councils have failed to maintain drains and rivers, criticises ongoing inaction despite repeated feedback, and calls for FNDC to be held accountable rather than shifting responsibility onto landowners.

They also express Wells Road residents' frustration that blocked culverts and obstructions in the river are causing persistent flooding, large puddles, and encroachment onto the roadside. Drainage assets require maintenance, and in some instances, replacement.

Submission 10 states that the river in Victoria Valley regularly floods and that landowners get no assistance to clear debris out of the river.

Residents of Valley Hall and Pamapurua, noted that willows originally planted and maintained by council are now dying and blocking the river, combined with pine debris from upstream, causing flooding into nearby homes. They stress that clearing the river requires heavy machinery beyond farmers' capacity and urgently request assistance.

Submission 17 says that for years, flooding on Broadwood Awarua Road near the Herekino one-lane bridge and further towards Roma Road from Kaitaia has made access impossible, yet FNDC has long been aware of the issue and taken no action.

Submission 13 has commented that because of the new NRC flood maps, houses that were safe but near a river are now in flood zone. They ask if anything can be done to help the affected homeowners who can no longer sell their houses.

Submission 32 opposes the Bylaw if it can be used by FNDC to ensure the Drainage Area continues to operate as they have done in the past.

Staff analysis

The submissions collectively call for:

- Enhanced accountability in the use of targeted rates
- Improved contractor management through clear standards and local oversight
- Formal recognition and integration of Drainage Committees in decision-making processes.

Implementing these recommendations would strengthen the governance of drainage infrastructure, improve service delivery, and ensure that public funds are used effectively and equitably.

Council staff are aware that the implementation of a maintenance programme has been an issue in the past. Council staff have been advised that a spraying and maintenance programme that includes all FNDC-managed drainage assets is being carried out currently. The Land Drainage Committees and Te Hiku Board have acknowledged that this is currently being implemented and are monitoring progress to ensure that continues to be done appropriately over time.

Staff acknowledge the decades of experience and knowledge of the local Drainage Committees and their role in managing water infrastructure. They have been consulted throughout the Bylaw review process and input from those with roles within the Drainage Committees are represented in the feedback received via submissions as part of this consultation process. This feedback is appreciated and respected.

The amendments to the Bylaw are aimed to protect water flow and prevent flooding or environmental degradation.

Decisions on targeted rates and the use of targeted rates is not part of the scope of this Bylaw. This should be dealt with through the RMA, annual plan and operational plan.

Infrastructure are responsible for carrying out the maintenance plan for land drainage. Staff advise that this has been reestablished this year in consultation with the Te Hiku Community Board, Drainage Committees, and drainage rated land owners. The amendments to the Bylaw are aimed to protect water flow and prevent flooding or environmental degradation.

Staff advise that most of the concerns raised in this section are related to operational issues and are issues with the implementation of the Bylaw, rather than the wording of the Bylaw itself.

Staff recommendation

Staff recommends that Te Hiku Community Board, the Drainage Board and Committees, drainage rated land owners, iwi, hapu, and DOC, be informed of any actions being taken in the implementation of the Bylaw to ensure an inclusive and collaborative approach.

Council staff recommend no changes to the Bylaw in response to these submissions.

3.4 Māori and Te Tiriti matters

Submissions received

Submissions 25–28 collectively call for a transformative and culturally responsive approach to land drainage governance. Embedding Te Tiriti principles, protecting customary rights, and ensuring equity and ecological integrity are essential to building a modern, inclusive, and sustainable drainage system. Incorporating these recommendations would enhance the Bylaw's legitimacy and strengthen relationships between Council and tangata whenua.

Te Tiriti o Waitangi obligations and iwi engagement

Submissions 26 and 27 strongly advocate for the embedding of Te Tiriti o Waitangi obligations in all aspects of drainage governance. Key recommendations include:

- Iwi as decision-making partners: Amendments must ensure that mana whenua are engaged from the outset and at all levels of planning, implementation, and review.
- Respect for mātauranga Māori: Submission 26 calls for the recognition of Māori knowledge systems in drainage design and ecological restoration.
- Collaborative governance: Submission 27 emphasizes the need for robust and open consultation with iwi to ensure sustainable outcomes for whānau, whenua, and te taiao.

Submission 25 expresses concern that these principles are not reflected in the review document, and urges the Council to explicitly incorporate the following into the Bylaw:

- Te Tiriti obligations and Iwi engagement
- Fish-passage compliance
- Wetland protection and nature-based solutions
- Fair cost-sharing for Māori land blocks

Cultural practices and customary land use

Submission 28 raises concerns about potential conflicts between the draft Bylaw and Māori cultural practices:

- Cultural planting and taonga species (e.g., mahinga kai) near waterways may be unintentionally restricted under current Bylaw provisions.
- Customary land use rights and historical entitlements are not acknowledged, particularly for Māori landowners modifying land around drains.

To address these issues, Submission 28 recommends:

- Cultural use provisions: Explicit protections for culturally significant plantings and land features.
- Regular engagement: Annual dialogue with iwi, hapū, and landowners to ensure the Bylaw remains responsive and transparent.

Support for the Bylaw with conditions

Te Rūnanga o Te Rarawa (Submission 28) supports the intent of the Bylaw—particularly the protection of water and drainage networks—but stresses that implementation must:

- Recognize responsible landowners
- Reflect rural realities
- Respect cultural values and practices
- This reflects a desire for a collaborative and flexible framework, rather than a rigid or punitive approach.

Equity and Cost-Sharing for Māori Land Blocks

Submission 26 highlights the disproportionate drainage rates faced by Māori landowners due to historic land alienation and collective ownership structures. It recommends:

- Fairer cost-sharing mechanisms
- Subsidised rates or targeted financial support to prevent undue compliance burdens.

Staff analysis

The concerns regarding potential conflicts with cultural practices highlight the need for the Bylaw to be sensitive to cultural values, particularly where land and water management intersect with tikanga Māori and kaitiakitanga (guardianship).

It is important in the implementation of the Bylaw to ensure compliance is culturally appropriate and strengthen relationships between Council and tangata whenua.

Decisions of which property is rated and how much is outside the scope of the Bylaw whose aim is to inform the properties that are within the drainage rated areas. Ratings are set by the Finance team through the Annual Plan.

Staff recommendation

Council staff recommend no changes to the Bylaw in response to these submissions.

However, staff recommend that local iwi and hapu be informed of any actions being taken in the implementation of the Bylaw to ensure an inclusive and collaborative approach.

The key actions of recognising and protecting culturally significant land uses, ensuring customary rights are not unintentionally infringed, and establishing ongoing dialogue with Māori communities to support shared water management goals, will also be carried out during the implementation of this Bylaw.

3.5 Requests for Clarification

Submissions received

Bylaw Enforceability and Legal Clarity

Submissions 31, 32 and 33 raise concerns about the enforceability of the proposed Land Drainage Bylaw and the lack of clarity around FNDC's internal responsibilities:

Submission 31 questioned whether the Bylaw is enforceable by FNDC, who within FNDC would be responsible for enforcement, and whether a legal opinion exists to confirm its enforceability and weight if challenged.

Submission 32 sought clarification that the Bylaw can be used and enforced within the land drainage areas identified in the maps.

Submission 33 reiterated the need for clarity on enforcement responsibilities and asks whether FNDC has obtained legal advice confirming the Bylaw's enforceability. It also raised concerns about potential liability for risks (e.g., fire, pest, erosion) arising from mandatory ungrazed buffer zones.

They recommend that FNDC should provide a clear legal opinion on the enforceability of the Bylaw. The Bylaw should explicitly identify which FNDC roles or departments are responsible for enforcement and FNDC should clarify its liability position regarding unintended consequences of mandated land management practices.

Rating Boundaries and Equity

Submission 31 highlighted inconsistencies in the rating boundaries within the Kaitaia area. Some properties are rated outside the mapped boundaries, while others within the boundaries are not rated.

The submission calls for a review of rating categories and per-hectare charges, suggesting this be aligned with the ongoing review of the Management Plan. They recommend that Council conduct a comprehensive review of land drainage area boundaries, particularly in Kaitaia to reassess rating categories and charges to ensure fairness and alignment with actual service delivery.

Council should integrate this review with the Management Plan currently in progress to ensure consistency and transparency.

FNDC Processes for Written Approvals

Submission 31 raises concerns about the lack of a defined process for obtaining written approvals required under the Bylaw.

The submission notes that no current process exists, and questions who within FNDC is responsible for managing approvals. It calls for the Bylaw to include a clear, documented process for:

Submitting applications.

- Making decisions.
- Recording changes to drainage areas.
- Reference is made to Clause 7.2, which applies to private drains, but the concern extends to broader approval requirements.

The submitter recommends that Council should embed a transparent and accessible approval process within the Bylaw, including:

- Defined roles and responsibilities

- Timeframes for decision-making
- Documentation and publication of all approvals and changes.

This process should apply consistently across all approval types, not just private drains.

Submission 33 raises the question that while the draft Bylaw requires written approvals for various activities, it does not specify how these approvals are to be obtained. This lack of clarity risks undermining the enforceability and fairness of the Bylaw.

They recommend introducing a transparent application process that includes:

- Defined timeframes for decision-making
- Clear fee structures
- Explicit decision rights
- A requirement for FNDC to document and publish all approvals and changes.

This would ensure consistency, accountability, and accessibility for affected landowners.

Need for Embedded Application Pathways

Submission 31 supports the above by explicitly stating that a process to apply for written approvals should be part of the Bylaw. This reinforces the need for procedural clarity and integration within the legislative framework itself, rather than relying on external or ad hoc mechanisms.

Concerns About Administrative Burden

Submission 28 expresses concern that requiring written Council consent for every private drain connection, crossing, or alteration could impose excessive red tape, particularly for long-standing rural landowners who have historically managed their land responsibly.

They recommend introducing streamlined consent processes for:

- Small-scale works
- Low-risk properties.

This would help balance the need for regulatory oversight with the practical realities of rural land management, reducing unnecessary administrative burden while maintaining environmental and infrastructural safeguards.

Staff analysis

Legal Clarity

The submissions collectively call for:

- Legal and procedural clarity regarding the Bylaw's enforceability and FNDC's internal responsibilities
- Equitable rating practices, supported by accurate mapping and transparent categorisation
- A formalised approval process that is clear, consistent, and documented.

Addressing these concerns will improve the Bylaw's credibility, ensure fair treatment of ratepayers, and support effective implementation by FNDC.

Staff advises that this confusion relates to a fundamental misunderstanding of the purpose of the Land Drainage Bylaw. The purpose of the Bylaw as set out in clause 4.1 is to regulate land drainage assets within the land drainage areas. Although it puts landowners on notice that other regulatory provisions in the RMA and Building Act may apply (at clauses 4.3 and 19 for example) it does not have anything to do with consenting under either of those statutory provisions.

In relation to land drainage the power of the Bylaw, as set out in section 146(1)(b)(iv) of the Local Government Act 2002, is managing, regulating and protecting the use of land, structures and infrastructure associated with land drainage.

In the Bylaw, as per the definition in clause 5.1, the ‘Council’ means the Far North District Council wherever it occurs.

FNDC processes for written approvals

The prohibition on drainage works without Council consent in clause 7.1 does not refer to either resource or building consent, but to the consent of Council as the authority responsible for the drainage channels affected by those connections. Consents under the RMA or the Building Act are dealt with by the appropriate authorities outside of the Bylaw and may or may not be required depending on the nature and extent of the physical works. It would be beyond the scope of an explanatory note to explain the circumstances under which a resource or building consent might be required. However, it may be useful to add a note to clause 9.1 that simply states:

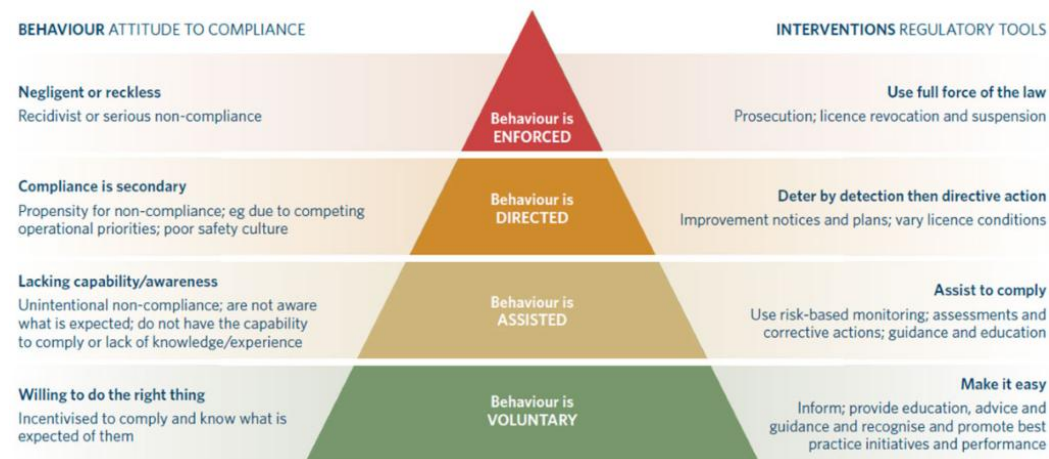
“In addition to any consent required under this Bylaw, a resource consent under the Resource Management Act 1991 or a building consent under the Building Act 2004 may be necessary for any works undertaken under clauses 6 to 15 of this Bylaw. Further advice should be sought to any works involved any discharge to water, excavations or landfill or the construction of structures.”

Bylaw enforceability

Staff advise that Council call upon the monitoring team when they experience compliance issues that require enforcement. This Bylaw is intended to address these issues.

Council will look to use the VADE approach for enforcement – see Figure 2 below:

Figure2 – VADE approach to Compliance



Source: Report by the Environmental Services Monitoring and Compliance Team to the Regulatory Compliance Committee 08 September 2020

Using this model, “V” stands for **Voluntary compliance** where most people will comply through information and education. “A” stands for **Assistance to comply** where someone may be asked by a Council officer to comply with the Bylaw. “D” stands for **Directed enforcement** where the offender may receive a letter from Council noting a fine of up to \$20,000 for breaching the Bylaw. “E” stands for **full Enforcement** where someone may be prosecuted or receive an injunction. Most enforcement activity by Council will always involve Voluntary and Assisted behaviour.

Rating boundaries and equity

Although ratings boundaries will be shown on maps within the schedules of the Bylaw, ratings areas are established under the RMA. As these ratings areas are updated through the RMA, they will be consequently updated on the maps within the Bylaw Schedules.

Staff suggest that schedules, such as maps and ratings boundaries are updated as required and as the RMA and mapping reviews are undertaken over time.

Staff recommendation

Staff recommend a note be added to clause 9.1 to explain the circumstances under which a resource or building consent is required as follows:

In addition to any consent required under this Bylaw, a resource consent under the Resource Management Act 1991 or a building consent under the Building Act 2004 may be necessary for any works undertaken under clauses 6 to 15 of this Bylaw. Further advice should be sought regarding any works involved any discharge to water, excavations or landfill or the construction of structures.

4 Analysis and recommendations regarding the Bylaw wording

The following section analyses submissions made about specific clauses in the draft Bylaw and recommends how to address these submissions.

4.1 Clauses not referred to in submissions

No submissions were made about the following clauses in the draft amended Bylaw:

- Clause 1 Title
- Clause 2 Commencement
- Clause 12 Stopbanks
- Clause 13 Crossings
- Clause 15 Damage, Maintenance and Repair
- Clause 17 Obstruction to Officers
- Clause 19 Other Requirements
- Clause 20 Land Drainage Areas

4.2 Clauses referred to in submissions

Clause 3 - Application

This Bylaw applies to land drainage areas in the Far North District as identified in Schedule 1 of this Bylaw.

Submissions received

Submission 31 states that 'Land Drainage Areas' means all land that is target-rated in the Te Hiku area and the maps in the Bylaw Schedules need to show these boundaries clearly.

Staff analysis

Staff agree that the land drainage areas that are target-rated in the Bylaw Schedules need to be clearly defined.

The maps are currently being updated by Council's infrastructure team and will take time to be completed. These maps will continue to be updated as necessary over time. As new maps become available that clearly and accurately define the boundaries of targeted rate areas for land drainage in the Te Hiku Area, the Bylaw schedules will be also updated by resolution.

This is similar to the schedules in the Parking Bylaw in that schedules are updated over time through resolution without the Bylaw needing to be reviewed at the same time.

Staff recommendation

Staff recommend that land drainage area maps will be updated in the schedules as the new maps become available. The current maps will remain until these maps have been reviewed and redrawn.

Staff recommend no changes to the wording of clause 3 in response to submissions.

7.3 KAITĀIA DRAINAGE AREA COMMITTEE - LAND DRAINAGE WORKS UPDATE

File Number: A5371733

Author: Tui Mokaraka, Customer Service Manager - Far North Waters

Authoriser: Scott Smith, Acting Head of Infrastructure

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Land Drainage Area Committee with a progress report on works undertaken during 2024-2025 financial year and to provide outline of proposed works and costs for the 2025/2026 financial year, including management plan reviews, operational programmes, and improvements to drainage area management.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Far North District Council continues to progress drainage area management through several key proposals:
- **Management Plan Review:** Draft management plans have been prepared and will be subject to committee consultation through hui to be scheduled for November 2025.
- **Spray Programme 2025/2026:** Updated spray schedules are being finalised with improved contract specifications and timeframes.
- **Machine Cleaning Recommendations:** Machine cleaning programmes are being developed based on a priority matrix taking into consideration drain condition assessments and committee input.
- **Drone Survey:** A drone survey pilot programme alongside the above recommendations is proposed to commence with the Motutangi Drainage Area to determine asset condition monitoring and maintenance planning. As well as confirming accurate GPS coordinate mapping.
- **Bylaw Review:** The Land Drainage Bylaw currently under review, potentially addressing current ambiguities and improving enforcement mechanisms.
- **Operational Improvements:** Enhanced mapping systems, clearer access protocols, and improved financial reporting processes are being developed for implementation.

TŪTOHUNGA / RECOMMENDATION

That the Te Hiku Community Board receive the report Kaitāia Drainage Area Committee - Land Drainage Works Update.

TĀHUHU KŌRERO / BACKGROUND

1. Management Plan Draft Review

1.1 Current Status

A collective draft management plan has been completed using Kaikino as the example, incorporating:

- Updated operational standards and guidelines
- Revised maintenance schedules reflecting current practices
- Enhanced compliance requirements with Resource Management Act provisions through operational standards and guidelines.
- Clarifying asset definitions and responsibilities

1.2 Consultation Process

Committee Meeting Schedule: By November 2025

- Individual meetings with the committee chairs to review draft plans
- Opportunity for detailed feedback and amendments

- Integration of committee recommendations into final plans

1.3 Key Updates in Draft Plans

- Recommend aligning the management plan review cycle with the bylaw review schedule
- Improved coordination with Regional Council requirements
- Better environmental compliance measures
- Streamlined operational procedures

2. Spray Programme Update 2025/2026

2.1 Programme Overview

The spray programme for 2025/2026 will address identified gaps in coverage and timing

2.2 Key Improvements

- **Contract Specifications:** Clarified timing and reporting requirements
- **Programme Timeline:** Spring (September-October) and Autumn (March-April)
- **Access Protocols:** Coordination with landowners for access permissions
- **Quality Assurance:** Regular monitoring and condition reporting

2.3 Programme Status

- Contract specifications being finalised
- Landowner notifications to commence September 2025
- Budget allocations confirmed for all drainage areas

3. Machine Cleaning Recommendations 2025/2026

3.1 Priority Assessment

Following the August 2025 operational review, machine cleaning priorities will be established based on:

- Committee member input and site inspections
- Drain condition assessments
- Access considerations

3.2 Recommended Programme

High Priority:

- Areas with restricted flow capacity and significant vegetation mat development

Medium Priority:

- Drains not machine cleaned within a 10-year timeframe
- Drainage channel reshaping needs

Other Considerations

- Access track maintenance requirements
- Annual maintenance locations with moderate vegetation growth

3.3 Implementation Timeline

- Summer 2025/2026: Primary machine cleaning operations
- Early Autumn 2026: Follow-up maintenance and touch-up works
- Ongoing: Emergency response capability will be maintained

4. Drone Survey Pilot Programme

4.1 Strategic Initiative

A drone survey programme as per previously approved is being developed using the Motutangi Land Drainage Area as a pilot to modernise drainage asset management and improve maintenance planning accuracy.

4.2 Pilot Programme Details

Initial Focus: Motutangi Drainage Area

- **Coverage:** 10 drains, approximately 18,560m total length
- **Technology:** High definition 2D orthomosaic mapping with multispectral imaging capability

4.3 Proposed Deliverables

- **2D Orthomosaic Maps:** High-resolution imagery for GIS integration
- **Condition Assessment:** Detailed drain condition reporting
- **Vegetation Analysis:** Invasive species identification and vegetation health mapping
- **Access Planning:** 10m corridor mapping for maintenance access
- **3D Modelling:** Optional detailed topographical analysis

4.4 Investment and Benefits

Estimated Costs:

- Pilot programme: Estimate \$1,800 - \$3,000 per Day

Expected Benefits:

- Enhanced maintenance planning accuracy
- Reduced site inspection time and costs
- Improved dispute resolution through accurate documentation
- Future potential for drone-based spraying operations
- Integration with existing GIS mapping systems

4.5 Implementation Timeline

- **September 2025:** Contractor engagement
- **October 2025:** Survey execution, data collection, results analysis and reporting
- **November 2025:** Evaluation for expansion to other drainage areas

5. Operational Improvements

5.1 Mapping and Asset Management

Current Initiatives:

Simplification and integration of mapping systems with Council GIS platforms, coordination with infrastructure data, and development of user-friendly committee mapping resources.

5.2 Access and Compliance

Enhanced Protocols:

Clear landowner communication procedures, improved coordination for access permissions, and documentation of obstruction issues and resolutions.

5.3 Financial Management

Improvements Implemented:

Clearer budget reporting, eliminating carryover confusion and transparent reserve balance reporting.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

6. Committee Coordination And Next Steps

6.1 Actions Required

Committee Members:

- Submit drain cleaning priority lists by 10th September 2025
- Participate in site inspections for machine cleaning prioritisation
- Prepare for November meeting attendance

Council Staff:

- Finalise spray programme with improved specifications
- Coordinate drone survey pilot implementation

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

7. Financial Implications

7.1 Budget Allocations 2025/2026

- Spray programmes: Budgets are confirmed
- Machine cleaning: Funds available across all areas
- Drone survey pilot: allocation recommended
- Management plan review: Within existing operational budgets

ĀPITIHINGA / ATTACHMENTS

1. **Kaitaia Land Drainage Spray Machine Works Programme - A5384695** [↓](#) 

7.4 WAIHARARA AND KAIKINO DRAINAGE AREA COMMITTEE - LAND DRAINAGE WORKS UPDATE

File Number: A5371731

Author: Tui Mocaraka, Customer Service Manager - Far North Waters

Authoriser: Scott Smith, Acting Head of Infrastructure

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Land Drainage Area Committee with a progress report on works undertaken during 2024-2025 financial year and to provide outline of proposed works and costs for the 2025/2026 financial year, including management plan reviews, operational programmes, and improvements to drainage area management.

WHAKARĀPOOTO MATUA / EXECUTIVE SUMMARY

- The Far North District Council continues to progress drainage area management through several key proposals:
- **Management Plan Review:** Draft management plans have been prepared and will be subject to committee consultation through hui to be scheduled for November 2025.
- **Spray Programme 2025/2026:** Updated spray schedules are being finalised with improved contract specifications and timeframes.
- **Machine Cleaning Recommendations:** Machine cleaning programmes are being developed based on a priority matrix taking into consideration drain condition assessments and committee input.
- **Drone Survey:** A drone survey pilot programme alongside the above recommendations is proposed to commence with the Motutangi Drainage Area to determine asset condition monitoring and maintenance planning. As well as confirming accurate GPS coordinate mapping.
- **Bylaw Review:** The Land Drainage Bylaw currently under review, potentially addressing current ambiguities and improving enforcement mechanisms.
- **Operational Improvements:** Enhanced mapping systems, clearer access protocols, and improved financial reporting processes are being developed for implementation.

TŪTOHUNGA / RECOMMENDATION

That the Te Hiku Community Board receive the report Waiharara and Kaikino Drainage Area Committee - Land Drainage Works Update.

TĀHUHU KŌRERO / BACKGROUND

1. Management Plan Draft Review

1.1 Current Status

A collective draft management plan has been completed using Kaikino as the example, incorporating:

- Updated operational standards and guidelines
- Revised maintenance schedules reflecting current practices
- Enhanced compliance requirements with Resource Management Act provisions through operational standards and guidelines.
- Clarifying asset definitions and responsibilities

1.2 Consultation Process

Committee Meeting Schedule: By November 2025

- Individual meetings with the committee chairs to review draft plans
- Opportunity for detailed feedback and amendments
- Integration of committee recommendations into final plans

1.3 Key Updates in Draft Plans

- Recommend aligning the management plan review cycle with the bylaw review schedule
- Improved coordination with Regional Council requirements
- Better environmental compliance measures
- Streamlined operational procedures

2. Spray Programme Update 2025/2026

2.1 Programme Overview

The spray programme for 2025/2026 will address identified gaps in coverage and timing

2.2 Key Improvements

- **Contract Specifications:** Clarified timing and reporting requirements
- **Programme Timeline:** Spring (September-October) and Autumn (March-April)
- **Access Protocols:** Coordination with landowners for access permissions
- **Quality Assurance:** Regular monitoring and condition reporting

2.3 Programme Status

- Contract specifications being finalised
- Landowner notifications to commence September 2025
- Budget allocations confirmed for all drainage areas

3. Machine Cleaning Recommendations 2025/2026

3.1 Priority Assessment

Following the August 2025 operational review, machine cleaning priorities will be established based on:

- Committee member input and site inspections
- Drain condition assessments
- Access considerations

3.2 Recommended Programme

High Priority:

- Areas with restricted flow capacity and significant vegetation mat development

Medium Priority:

- Drains not machine cleaned within a 10-year timeframe
- Drainage channel reshaping needs

Other Considerations

- Access track maintenance requirements
- Annual maintenance locations with moderate vegetation growth

3.3 Implementation Timeline

- Summer 2025/2026: Primary machine cleaning operations
- Early Autumn 2026: Follow-up maintenance and touch-up works
- Ongoing: Emergency response capability will be maintained

4. Drone Survey Pilot Programme

4.1 Strategic Initiative

A drone survey programme as previously approved is being developed using the Motutangi Land Drainage Area as a pilot to modernise drainage asset management and improve maintenance planning accuracy.

4.2 Pilot Programme Details

Initial Focus: Motutangi Drainage Area

- **Coverage:** 10 drains, approximately 18,560m total length
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4.3 Proposed Deliverables

- **2D Orthomosaic Maps:** High-resolution imagery for GIS integration
- **Condition Assessment:** Detailed drain condition reporting
- **Vegetation Analysis:** Invasive species identification and vegetation health mapping
- **Access Planning:** 10m corridor mapping for maintenance access
- **3D Modelling:** Optional detailed topographical analysis

4.4 Investment and Benefits

Estimated Costs:

- Pilot programme: Estimate \$1,800 - \$3,000 per Day

Expected Benefits:

- Enhanced maintenance planning accuracy
- Reduced site inspection time and costs
- Improved dispute resolution through accurate documentation
- Future potential for drone-based spraying operations
- Integration with existing GIS mapping systems

4.5 Implementation Timeline

- **September 2025:** Contractor engagement
- **October 2025:** Survey execution, data collection, results analysis and reporting
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5. Operational Improvements

5.1 Mapping and Asset Management

Current Initiatives:

- Simplification and integration of mapping systems with Council GIS platforms, coordination with infrastructure data, and development of user-friendly committee mapping resources.

5.2 Access and Compliance

Enhanced Protocols:

- Clear landowner communication procedures, improved coordination for access permissions, and documentation of obstruction issues and resolutions.

5.3 Financial Management

Improvements Implemented:

- Clearer budget reporting, eliminating carryover confusion and transparent reserve balance reporting.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

6. Committee Coordination And Next Steps

6.1 Actions Required

Committee Members:

- Submit drain cleaning priority lists by 10th September 2025
- Participate in site inspections for machine cleaning prioritisation
- Prepare for November meeting attendance

Council Staff:

- Finalise spray programme with improved specifications
- Coordinate drone survey pilot implementation





PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

7. Financial Implications

7.1 Budget Allocations 2025/2026

- Spray programmes: Budgets are confirmed
- Machine cleaning: Funds available across all areas
- Drone survey pilot: allocation recommended
- Management plan review: Within existing operational budgets

ĀPITIHINGA / ATTACHMENTS

1. **Waiharara Land Drainage Spray Machine Cloean Works Programme 25-26 - A5384688**
 
2. **Kaikino Land Drainage Spray Machine Clean Works Programme 25 - 26 - A5384692** 


7.5 MOTUTANGI DRAINAGE AREA COMMITTEE - LAND DRAINAGE WORKS UPDATE

File Number: A5371717

Author: Tui Mocaraka, Customer Service Manager - Far North Waters

Authoriser: Scott Smith, Acting Head of Infrastructure

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Motutangi Land Drainage Area Committee with a progress report on works undertaken during 2024-2025 financial year and to provide outline of proposed works and costs for the 2025/2026 financial year, including management plan reviews, operational programmes, and improvements to drainage area management.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Far North District Council continues to progress drainage area management through several key proposals:
- **Management Plan Review:** Draft management plans have been prepared and will be subject to committee consultation through hui to be scheduled for November 2025.
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- **Machine Cleaning Recommendations:** Machine cleaning programmes are being developed based on a priority matrix taking into consideration drain condition assessments and committee input.
- **Drone Survey:** A drone survey pilot programme alongside the above recommendations is proposed to commence with the Motutangi Drainage Area to determine asset condition monitoring and maintenance planning. As well as confirming accurate GPS coordinate mapping.
- **Bylaw Review:** The Land Drainage Bylaw currently under review, potentially addressing current ambiguities and improving enforcement mechanisms.
- **Operational Improvements:** Enhanced mapping systems, clearer access protocols, and improved financial reporting processes are being developed for implementation.

TŪTOHUNGA / RECOMMENDATION

That the Te Hiku Community Board receive the report Motutangi Drainage Area Committee - Land Drainage Works Update.

TĀHUHU KŌRERO / BACKGROUND

1. MANAGEMENT PLAN DRAFT REVIEW

1.1 Current Status

A collective draft management plan has been completed using Kaikino as the example, incorporating:

- Updated operational standards and guidelines
- Revised maintenance schedules reflecting current practices
- Enhanced compliance requirements with Resource Management Act provisions through operational standards and guidelines.
- Clarifying asset definitions and responsibilities

1.2 Consultation Process

Committee Meeting Schedule: By November 2025

- Individual meetings with the committee chairs to review draft plans
- Opportunity for detailed feedback and amendments
- Integration of committee recommendations into final plans

1.3 Key Updates in Draft Plans

- Recommend aligning the management plan review cycle with the bylaw review schedule
- Improved coordination with Regional Council requirements
- Better environmental compliance measures
- Streamlined operational procedures

2. SPRAY PROGRAMME UPDATE 2025/2026

2.1 Programme Overview

The spray programme for 2025/2026 will address identified gaps in coverage and timing

2.2 Key Improvements

- **Contract Specifications:** Clarified timing and reporting requirements
- **Programme Timeline:** Spring (September-October) and Autumn (March-April)
- **Access Protocols:** Coordination with landowners for access permissions
- **Quality Assurance:** Regular monitoring and condition reporting

2.3 Programme Status

- Contract specifications being finalised
- Landowner notifications to commence September 2025
- Budget allocations confirmed for all drainage area

3. MACHINE CLEANING RECOMMENDATIONS 2025/2026

3.1 Priority Assessment

Following the August 2025 operational review, machine cleaning priorities will be established based on:

- Committee member input and site inspections
- Drain condition assessments
- Access considerations

3.2 Recommended Programme

High Priority:

- Areas with restricted flow capacity and significant vegetation mat development

Medium Priority:

- Drains not machine cleaned within a 10-year timeframe
- Drainage channel reshaping needs

Other Considerations

- Access track maintenance requirements
- Annual maintenance locations with moderate vegetation growth

3.3 Implementation Timeline

- Summer 2025/2026: Primary machine cleaning operations
- Early Autumn 2026: Follow-up maintenance and touch-up works
- Ongoing: Emergency response capability will be maintained

4. DRONE SURVEY PILOT PROGRAMME

4.1 Strategic Initiative

A drone survey programme as previously approved is being developed using the Motutangi Land Drainage Area as a pilot to modernise drainage asset management and improve maintenance planning accuracy.

4.2 Pilot Programme Details

Initial Focus: Motutangi Drainage Area

- **Coverage:** 10 drains, approximately 18,560m total length
- **Technology:** High definition 2D orthomosaic mapping with multispectral imaging capability

4.3 Proposed Deliverables

- **2D Orthomosaic Maps:** High-resolution imagery for GIS integration
- **Condition Assessment:** Detailed drain condition reporting
- **Vegetation Analysis:** Invasive species identification and vegetation health mapping
- **Access Planning:** 10m corridor mapping for maintenance access
- **3D Modelling:** Optional detailed topographical analysis

4.4 Investment and Benefits

Estimated Costs:

- Pilot programme: Estimate \$1,800 - \$3,000 per Day

Expected Benefits:

- Enhanced maintenance planning accuracy
- Reduced site inspection time and costs
- Improved dispute resolution through accurate documentation
- Future potential for drone-based spraying operations
- Integration with existing GIS mapping systems

4.5 Implementation Timeline

- **September 2025:** Contractor engagement
- **October 2025:** Survey execution, data collection, results analysis and reporting
- **November 2025:** Evaluation for expansion to other drainage areas

5. OPERATIONAL IMPROVEMENTS

5.1 Mapping and Asset Management

Current Initiatives:

- Simplification and integration of mapping systems with Council GIS platforms, coordination with infrastructure data, and development of user-friendly committee mapping resources.

5.2 Access and Compliance

Enhanced Protocols:

- Clear landowner communication procedures, improved coordination for access permissions, and documentation of obstruction issues and resolutions.

5.3 Financial Management

Improvements Implemented:

- Clearer budget reporting, eliminating carryover confusion and transparent reserve balance reporting.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

6. COMMITTEE COORDINATION AND NEXT STEPS

6.1 Actions Required

Committee Members:

- Submit drain cleaning priority lists by 10th September 2025
- Participate in site inspections for machine cleaning prioritisation
- Prepare for November meeting attendance

Council Staff:

- Finalise spray programme with improved specifications
- Coordinate drone survey pilot implementation

The 2025/2026 programme advances drainage area management through strategic planning, technological innovation, and improved operational procedures, with committee support crucial for successful implementation and ongoing improvement.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

7. FINANCIAL IMPLICATIONS

7.1 Budget Allocations 2025/2026

- Spray programmes: Budgets are confirmed
- Machine cleaning: Funds available across all areas
- Drone survey pilot: allocation recommended
- Management plan review: Within existing operational budgets

ĀPITIHINGA / ATTACHMENTS

1. **Motutangi Land Drainage Spray Machine Works Programme - A5384688**  

7.6 FUNDING APPLICATIONS

File Number: A5354750

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises applications for the Local Community Grant funding to enable Te Hiku Community Board to determine which application/s will receive funding at this meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- One new application has been received, requesting a total of **\$90,880**
- The Community Board has an available total of **\$90,084** in **Community Grant** Funding for the 2025/26 financial year.
- The Community Board has an available total of **\$100,000** in **Pride of Place** Funding for the 2025/26 financial year.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Tai Tokerau Māori Womens Welfare League for costs towards the hosting the 2025 annual conference.

1) TĀHUHU KŌRERO / BACKGROUND

The applications have been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments
a) Te Tai Tokerau Māori Womens Welfare League – hosting 2025 national conference	\$90,880	\$5,000	The applicant is seeking funding towards hosting the 2025 national conference for the Māori Womens Welfare League at Te Kura Kaupapa Māori o Te Rangi Āniwaniwa. They are expecting 150 attendees, with approximately 2300 volunteers assisting over the 5 days of the conference. This meets community outcomes 1, 2, 3, 5 and 6

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicant/s is required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option 1 Authorise funding for the full amount requested

Option 2 Authorise partial funding

Option 3 Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

Each application must meet at least one community outcome from the Council's Long Term Plan.

The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. **Te Tai Tokerau Maori Womens Welfare League - A5354748**  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Board Funding Policy and Te Pae o Uta.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

7.7 TE HIKU COMMUNITY BOARD MEMBERS REPORT

File Number: A5383994

Author: Natasha Rmandic, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board note the report from Member Bainbridge.

1) TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The report from the Chairperson and members are attached.

Resource Consents are available on the Council's website and when going through a public notification process will be emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports to provide transparency.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ĀPITIHINGA / ATTACHMENTS

1. **S Bainbridge - Member's Report - A5383970** [↓](#) 

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 TE HIKU COMMUNITY BOARD AUGUST 2025 OPEN RESOLUTION REPORT

File Number: A5377979

Author: Natasha Rmandic, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Te Hiku Community Board with an overview of outstanding resolutions from decisions dated from 1 January 2021.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board receive the report Te Hiku Community Board September 2025 Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding resolutions with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. Te Hiku Community Board Open Resolutions Report - A5378333 [↓](#) 

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

8 TE KAPINGA HUI / MEETING CLOSE