



Far North District Council



Te Kaunihera o Te Hiku o te Ika **AGENDA**



Friday, 8 August 2025

Time: 10:00 AM
Location: Council Chamber
Memorial Avenue
Kaikohe

Membership:

Member Chicky Rudkin - Chairperson
Member Tanya Filia
Member Mike Edmonds
Member Trinity Edwards
Member Harmonie Gundry
Member Jessie McVeagh
Cr John Vujcich

The Local Government Act 2002 states the role of a Community Board is to:-

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Kaikohe-Hokianga Community Board Meeting
will be held in the Council Chamber, Memorial Avenue, Kaikohe on:
Friday 8 August 2025 at 10:00 AM

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1 KARAKIA TĪMATANGA / OPENING PRAYER

POU HIHIRI.
POU RARAMA.
POU TE WHAKAIRO.
POU TE TANGATA.
POU O TE AROHA.
TE POU E HERE NEI I Ā TATOU MAURI ORA KI Ā TĀTOU
HAUMI E. HUI E. TĀIKI E!

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be determined on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

Broadwood Mosaic Project	Jen	Gay
Umawera and Districts Community	Stephanie	Oliver
Bay of Islands Creative Charitable Trust	Melanie	Chandler-Winters
Okaihau College	Thyrl	Weber

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5279777

Author: Marlema Baker, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Kaikohe-Hokianga Community Board to confirm that the minutes are a true and correct record of the previous meetings.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board confirm the minutes of the meeting held 11 July 2025 to be a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

The Kaikohe-Hokianga Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITIHINGA / ATTACHMENTS

1. 2025-07-11 Kaikohe-Hokianga Community Board Minutes - A5269703 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

UNCONFIRMED

Kaikohe-Hokianga Community Board Meeting Minutes

11 July 2025

**MINUTES OF
KAIKOHE-HOKIANGA COMMUNITY BOARD MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE
ON FRIDAY, 11 JULY 2025 AT 10:02 AM**

PRESENT: Chairperson Chicky Rudkin, Deputy Chairperson Tanya Filia, Member Mike Edmonds, Member Trinity Edwards (online), Member Harmonie Gundry, Member Jessie McVeagh, Cr John Vujcich

IN ATTENDANCE:

STAFF PRESENT: Melissa Wood (Community Board Coordinator), Kathryn Trewin (Funding Advisor) Ruben Garcia (GM – Delivery & Operations), Jonina Jackson (Customer Service Administrator – Roding), Trish Routley (Manager – Resource Consents), Trent Blakeman (Manager – Building Services, Whitney Peat (Senior Resource Planner), Jonathan Fairclough (Manager – Property & Facilities), Katie Waiti-Dennis (Manager – Quality), Mike McMurtrie (Manager – Compliance), Margriet Veenstra (Manager – Property Information & Business Compliance), Marlema Baker (Democracy Advisor & Te Kuaka Te Ao Māori Committee Coordinator),

1 KARAKIA TIMATANGA / OPENING PRAYER

Chair Chicky Rudkin commenced the meeting and opened with a karakia.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**2.1 DECLARATIONS OF INTEREST**

The following Community Board members declared conflicts of interest:

- Deputy Chairperson Tanya Filia in relation to Hokianga Community Education Trust funding application – item 7.4 e) refers
- Member Jessie McVeagh in relation to Hokianga Community Education Trust funding application – item 7.4 e) refers.
- Cr John Vujcich in relation to Kaikohe Rotary Club and Pioneer Village Kaikohe funding applications – items 7.4 b) and i) refers.
- Member Mike Edmonds in relation to Pioneer Village Kaikohe funding application – item 7.4 i) refers.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

Mark Lester – spoke in relation to Horeke Hall and will raise RFS's for works needed on the hall and in the Horeke Community.

4 NGĀ TONO KŌRERO / DEPUTATIONS

There were no deputations for this meeting.

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Kaikohe-Hokianga Community Board Meeting Minutes

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5 NGĀ KAIKŌRERO / SPEAKERS

Kaikohe Rotary Club	Ngaire	Powdrill
Nga Tamariki o Te Taiao (Pihema Educational Services Ltd)	Clair	Pihema
R Tucker Thompson Sail Training Trust	Catherine	Langford
Hokianga Community Education Trust	Janet	Nixon
	Janine	McVeagh
Pioneer Village Kaikohe	Kelly	Van Gaalen
Ngā Moko a Rāhiri Incorporated	Dr Te Manaaroa	Rollo

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A5254407, pages 8 – 16 refers

RESOLUTION 2025/56

Moved: Cr John Vujcich
 Seconded: Member Jessie McVeagh

That the Kaikohe-Hokianga Community Board confirm the minutes of the meeting held 16 May 2025, and minutes of the Extraordinary meeting held 23 June 2025, to be a true and correct record.

CARRIED**7 NGĀ PŪRONGO / REPORTS****7.1 NEW ROAD NAME: 1303 WEST COAST ROAD, NORTH HOKIANGA**

Agenda item 7.1 document number A5195268, pages 17 - 21 refers

RESOLUTION 2025/57

Moved: Chairperson Chicky Rudkin
 Seconded: Member Harmonie Gundry

That the Kaikohe-Hokianga Community Board name the private road “Te Ara o Waikiwi” located at 1303 West Coast Road, North Hokianga.

CARRIED**7.2 ROAD RENAME: TE ARA TIKA, KAIKOHE**

Agenda item 7.2 document number A5234307, pages 22 - 27 refers

RESOLUTION 2025/58

Moved: Chairperson Chicky Rudkin
 Seconded: Member Jessie McVeagh

That Kaikohe-Hokianga Community Board, pursuant to Council’s Road Naming Policy, recommend that Council approve to rename a right of way “Te Ara ki Te Atua” that is

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currently addressed at Te Ara Tika, Kaikohe.**CARRIED****7.3 APPLICATION FOR EASEMENT OVER MANGAKAHIA ROAD RESERVE (LOT 14 DP 38215)**

Agenda item 7.3 document number A5192399, pages 28 - 43 refers

MOTION

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

That the Kaikohe-Hokianga Community Board makes the following recommendation to the Far North District Council as follows:

That Council, in its role as the administering body of the recreation reserve Lot 14 DP 38215 (without title) and pursuant to its powers under section 48(1) Reserves Act 1977:

- a) grants a right of way (shown as F on LT Plan 5980201) over the recreation reserve, subject to it:
 - i. meeting Reserves Act 1977 requirements, at no cost to Council
- b) pursuant to Council powers under section 48(3) Reserves Act 1977 public notice is not required as the reserve will not be materially altered, and public use and access is not affected.

AMENDMENT

Moved: Member Mike Edmonds

Seconded: Cr John Vujcich

- c) and request an information report on options for converting this reserve for other uses.

CARRIED**The amendment became the substantive motion.****RESOLUTION 2025/59**

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

That the Kaikohe-Hokianga Community Board makes the following recommendation to the Far North District Council as follows:

That Council, in its role as the administering body of the recreation reserve Lot 14 DP 38215 (without title) and pursuant to its powers under section 48(1) Reserves Act 1977:

- a) **grants a right of way (shown as F on LT Plan 5980201) over the recreation reserve, subject to it:**
 - i. **meeting Reserves Act 1977 requirements, at no cost to Council**
- b) **pursuant to Council powers under section 48(3) Reserves Act 1977 public notice is not required as the reserve will not be materially altered, and public use and access is not affected.**
- c) **and request an information report on options for converting this reserve for other uses.**

CARRIED

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7.4 FUNDING APPLICATIONS

Agenda item 7.4 document number A5252314, pages 44 - 172 refers

RESOLUTION 2025/60

Moved: Member Jessie McVeagh

Seconded: Member Tanya Filia

- a) That the Kaikohe-Hokianga Community Board approve the sum of **\$1,445** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the South Hokianga Growers Market for the costs towards a gazebo, sun umbrella and promotion.

CARRIED

Cr John Vujcich declared a conflict in relation to the next funding application and did not participate in the vote.

RESOLUTION 2025/61

Moved: Chairperson Chicky Rudkin

Seconded: Member Tanya Filia

- b) That the Kaikohe-Hokianga Community Board approve the sum of **\$4,000** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Rotary Club of Kaikohe for the costs purchase and fitout of a shipping container for storage.

CARRIED**RESOLUTION 2025/62**

Moved: Chairperson Chicky Rudkin

Seconded: Member Mike Edmonds

- c) That the Kaikohe-Hokianga Community Board decline the application from Nga Tamariki o Te Taiao (Pihema Educational Services Ltd) towards costs for children to attend pre-school.

CARRIED**RESOLUTION 2025/61**

Moved: Member Tanya Filia

Seconded: Member Jessie McVeagh

- d) That the Kaikohe-Hokianga Community Board approve the sum of **\$4,000** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the R. Tucker Thompson Sail Training Trust towards the costs of two rangatahi from the ward to participate in a youth sailing voyage.

CARRIED

Deputy Chair Tanya Filia and member Jessie McVeagh declared a conflict in relation to the next funding application and did not participate in the vote.

RESOLUTION 2025/64

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

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- e) That the Kaikohe-Hokianga Community Board approve the sum of **\$3,500** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Hokianga Community Education Trust towards the costs of upgrading their website for the Tamariki Virtual Project.

CARRIED

RESOLUTION 2025/65

Moved: Chairperson Chicky Rudkin

Seconded: Member Harmonie Gundry

- f) That the Kaikohe-Hokianga Community Board approve the sum of **\$1,100** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Hokianga Womens Group towards the costs of 2025 Kohukohu Spring Show.

CARRIED

RESOLUTION 2025/66

Moved: Cr John Vujcich

Seconded: Member Jessie McVeagh

- g) That the Kaikohe-Hokianga Community Board approve the sum of **\$2,106** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to Jacman Entertainment Ltd towards the costs of promotion of the Savour Northland Food Festival in the Kaikohe-Hokianga ward.

CARRIED

RESOLUTION 2025/67

Moved: Chairperson Chicky Rudkin

Seconded: Member Tanya Filia

- h) That the Kaikohe-Hokianga Community Board approve the sum of **\$3,000** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Ngā Moko a Rāhiri Inc towards the costs of marae hire, tutors and facilitators at Mā Te Haka Ka Tū Rangatira Ai.

CARRIED

Cr John Vujcich and Member Mike Edmonds declared a conflict in relation to the next funding application and did not participate in the vote.

RESOLUTION 2025/68

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

- i) That the Kaikohe-Hokianga Community Board approve the sum of **\$3,260** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Kaikohe Pioneer Village towards the costs of installation of shower facilities for visitors staying in Kaikohe.

CARRIED

RESOLUTION 2025/69

Moved: Cr John Vujcich

Seconded: Member Harmonie Gundry

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- j) That the Kaikohe-Hokianga Community Board approve the sum of **\$2,500** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Wahanui Productions towards the costs of Tangihanga theatre production at Manea.

CARRIED**7.5 PROJECT FUNDING REPORTS**

Agenda item 7.5 document number A5254413, pages 173 - 181 refers

RESOLUTION 2025/70

Moved: Chairperson Chicky Rudkin

Seconded: Member Jessie McVeagh

That the Kaikohe-Hokianga Community Board note the project reports received from:

- a) **Bay of Islands Hockey – Masters 2025**
- b) **South Hokianga Growers Market**
- c) **Man vs Wild**

CARRIED**7.6 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 7.6 document number A5254415, pages 182 - 185 refers

RESOLUTION 2025/71

Moved: Cr John Vujcich

Seconded: Member Jessie McVeagh

That the Kaikohe-Hokianga Community Board note the March – May 2025 member report from Chair Chicky Rudkin.**CARRIED****8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****8.1 DELIVERY & OPERATIONS QUARTERLY UPDATE**

Agenda item 8.1 document number A5212366, pages 186 - 192 refers

RESOLUTION 2025/72

Moved: Chairperson Chicky Rudkin

Seconded: Member Harmonie Gundry

That the Kaikohe-Hokianga Community Board receive the report Delivery & Operations Quarterly Update.**CARRIED**

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8.2 HOKIANGA FERRY LIAISON GROUP DRAFT MEETING MINUTES FROM 6TH JUNE 2025

Agenda item 8.2 document number A5235412, pages 193 – 198 refers

RESOLUTION 2025/73

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

That the Kaikohe-Hokianga Community Board receive the report Hokianga Ferry Liaison Group Draft Meeting Minutes from 6th June 2025.

CARRIED

8.3 OPEN RESOLUTIONS AND ACTIONS UPDATE

Agenda item 8.3 document number A5254411, pages 199 - 202 refers

RESOLUTION 2025/62

Moved: Chairperson Chicky Rudkin

Seconded: Cr John Vujcich

That the Kaikohe-Hokianga Community Board receive the Open Resolution Report for June 2025.

CARRIED

TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 12:14pm.

The minutes of this meeting will be confirmed at the Kaikohe-Hokianga Community Board Meeting held on 8 August 2025.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 RECOMMENDATION ON THE GRANTING OF A GROUND LEASE OVER 36 RECREATION ROAD, KAIKOHE - SPORTSVILLE

File Number: A5188331

Author: Brooke Taylor, Team Leader - Property Management

Authoriser: Ruben Garcia, Acting Group Manager – Delivery and Operations

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek recommendation from the Kaikohe – Hokianga Community Board on the granting of a new ground lease over 36 Recreation Road, Kaikohe, Part Lot 3 DP 22327, and Lot 31 DP 10045, being recreation reserve under Section 54 Reserves Act 1977 to Kaikohe & Districts Sportsville Incorporated.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Kaikohe & Districts Sportsville Incorporated have managed Lindvart Park since 1 January 2018 under a management agreement with Far North District Council.
- A Reserve Management Plan over Lindvart Park was executed in July 2018.
- The Long-Term Plan 2021-2031 included a contribution of \$3,226,493 for the construction of a new sporting facility, known as Papa Hawaiki, to be located at Lindvart Park.
- On 24 August 2022, Kaikohe & Districts Sportsville obtained building consent from Far North District Council to build Papa Hawaiki. This facility was opened to the public in April 2024 and is owned by Kaikohe & Districts Sportsville Incorporated.
- In April 2024 Kaikohe & Districts Sportsville Incorporated formally requested a new ground lease over the site occupied by the new sporting facility.
- The Reserves Act 1977 requires public consultation on the issuing of a lease over a Recreation Reserve.
- This report was presented to the Kaikohe – Hokianga Community Board on 25 October 2024 who recommended that public consultation be initiated. *Resolution 2024/109*.
- Public consultation ran from 4 April to 2 May 2025. A total of 23 submissions were received, 16 in support, 3 not sure and 4 against the proposed lease. No submitters wished to be heard.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe – Hokianga Community Board recommend to Council:

- a) **grant a new ground lease to Kaikohe & Districts Sportsville Incorporated, over approximately 485.7m² of land being Lot 31 DP 10045 and 7,067.5m² of land being part Lot 3 DP 22327, vested in Far North District Council as recreation reserve, located at 36 Recreation Road, Kaikohe.**

The terms of the proposed lease shall be:

Term: 30 years (10+10+10) – allowed for under the Reserves Act 1977

Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.

- b) **authorises the Group Manager Delivery and Operations to negotiate the final terms and conditions of the lease and execute the lease on behalf of Council.**

1) TĀHUHU KŌRERO / BACKGROUND

At the 13 February 2025 Council meeting, the following resolution was passed:

6.2 INITIATION OF PUBLIC CONSULTATION ON THE GRANTING OF A GROUND LEASE OVER 36 RECREATION ROAD, KAIKOHE - SPORTSVILLE

Agenda item 6.2 document number A4961745, pages 71 - 77 refers

RESOLUTION 2025/4

Moved: Cr John Vujcich

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Council:

- a) commence the public consultation process on the granting of a new ground lease to Kaikohe & Districts Sportsville Incorporated (over approximately 485.7m² of land being Lot 31 DP 10045 and 7,067.5m² of land being part Lot 3 DP 22327) vested in Far North District Council as recreation reserve, located at 36 Recreation Road, Kaikohe.

The terms of the proposed lease shall be:

Term: 30 years (10+10+10) – allowed for under the Reserves Act 1977

Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule.

- b) appoint the Kaikohe-Hokianga Community Board to hear any submissions received in response to the consultation process and to make recommendations to Council.
- c) grant an immediate Licence to Occupy to Kaikohe & District Sportsville Incorporated to enable them to function in their management role.

CARRIED

Lindvart Park Recreation Reserve is vested in Council and has been managed by Kaikohe & Districts Sportsville Incorporated as per the Management Agreement between the group and Far North District Council since being formalised on 1 January 2018.

Through the Management Agreement, Kaikohe and Districts Sportsville is responsible for preserving the park for public use by ensuring the ongoing maintenance and up-keep, club management and public access to Lindvart Park along with development of a strategic plan for improvement, development and enhancement of Lindvart Park.

Kaikohe & Districts Sportsville Incorporated exist to promote sport in Kaikohe and extend this area beyond to all outlying settlements for which Kaikohe is the main town centre, for example Hokianga.

The Long-Term Plan 2021-2031 included a capital contribution of \$3,226,493 to the new Lindvart Park Kaikohe – Sportsville project. On 7th April 2022, Council resolved to re-affirm this contribution:

7.3 LINDVART PARK PAVILION, KAIKOHE PROJECT

Agenda item 7.3 document number A3641588, pages 82 - 86 refers.

RESOLUTION 2022/1

Moved: Cr John Vujcich

Seconded: Cr Ann Court

That Council:

- a) Re-affirm the capital commitment of \$3,226,493 to the Lindvart Park Kaikohe – Sportsville project.
- b) Approve an increase in operational grant support to Sportsville of \$35,000 from year one of the 2024/2034 Long-Term Plan.

In Favour: Mayor John Carter, Deputy Mayor Ann Court, David Clendon, Dave Collard, Felicity Foy, Mate Radich, Rachel Smith, Kelly Stratford, Moko Tepania and John Vujcich

Against: Nil

CARRIED

Note: that the CEO was asked to provide advice to the next meeting on how to ensure a consistent approach to the way that FNDC supports community facilities across the District, by way of operational grant

In August 2022, Far North District Council approved building consent to Kaikohe & Districts Sportsville Incorporated and the new sporting facility, known as Papa Hawaiiki, was built and open to the public in April 2024. No formal discussions had been made in regard to a ground lease prior to this time.

The complex is owned by Kaikohe & Districts Sportsville Incorporated, who received funding from Ministry of Business, Innovation and Employment, Far North District Council, Northland Rugby Club, Foundation North, Department of Internal Affairs Lotteries and Grassroots to complete this build.

Papa Hawaiiki consists of two indoor basketball courts, a meeting room and viewing platform on a mezzanine floor. The building has sprung wooden floors and is capable of hosting National basketball tournaments.

The complex aims to highlight a return of basketball to Kaikohe with a focus on developing basketball and other indoor sports, such as volleyball. The development of the complex has enabled the community (including the wider area of Hokianga) the ability to participate in sports that had previously been inaccessible due to lack of facilities or travel constraints.

Since the sports facility opened in April 2024, schools such as Kura Kaupapa o Kaikohe and Kaikohe Christian School, neither of which have school gymnasiums utilise the building during the day for enhancement of their wider curriculum. It has also been utilised in the evenings for teams participating in Badminton, Table Tennis, Basketball, Netball and Turbo Touch.

Kaikohe & Districts Sportsville Incorporated have received numerous enquiries for various events such as Matariki celebrations, Masters sports tournaments, youth days, kapa haka, fight nights and regional sport gatherings. Papa Hawaiiki has the ability to accommodate these events where in the past there has been no facility available for these groups.

The facility is open 24/7, users are provided their own access swipe cards, catering for all abilities with wheelchair access to both floors.



Aerial view of proposed leased area in red. Part Lot 3 DP 22327, and Lot 31 DP 10045

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The sporting facilities available at Lindvart Park prior to the construction of Papa Hawaiiiki were outdated and undersized. The construction of this new facility has given Lindvart Park a new lease of life and there has been an increase in members of the public utilising the facility since its inception.

As per the Reserves Act 1977 section 54, public consultation is required on the granting of a lease over recreation reserve.

Public Notification

Public Notice was advertised in the New Zealand Gazette and ran from 4 April – 2 May 2025 as required under the Reserve Act, and FNDC website.

A total of 23 submissions were received, 16 in support, 3 not sure and 4 against the proposed lease. No submissions wished to be heard.

A letter was sent via email to Te Uri O Hua representatives to inform them of the requested lease. These representatives are mandated (within the hapū) under tikanga as a spokesperson/representative of Te Uri O Hua hapū, who are through whakapapa direct descendants of the tupuna who resided on the whenua until soon after it became an asset of the Crown/Council.

A lengthy discussion was had with Te Uri O Hua, discussing ownership of the building, a desire for review of the proposed lease at each renewal and if the lease can be withdrawn if they are not meeting their legal obligations. The discussion culminated in support of the ground lease as long as formal reviews every 5 years within the lease are carried out with the hapū. The purpose of this is to:

- Keep the hapū actively connected and informed about the lease and its impacts;
- Provide regular opportunities for kōrero, transparency, and collective reflection;
- Allow space for whānau who are not currently involved to build their capacity and participate over time;
- Ensure our hapū voice remains central and the lease continues to align with our values and aspirations.

This 5 yearly review would serve as a regular check in point, led by the hapū, to maintain strong relationships and accountability. A copy of the submissions is attached.

The options available for this site are:

Option 1 (recommended):

That the Kaikohe – Hokianga Community Board recommends to Council:

- a) grant a new ground lease to Kaikohe & Districts Sportville Incorporated, over approximately 485.7m² of land being Lot 31 DP 10045 7,067.5m² of land being part Lot 3 DP 22327, vested in Far North District Council as recreation reserve, located at 36 Recreation Road, Kaikohe.

The terms of the proposed lease shall be:

1. Term: 30 years (10+10+10) – allowed for under the Reserves Act 1977

Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC fees and Charges Schedule.

- b) authorises the Group Manager Delivery and Operations to negotiate the final terms and conditions of the lease and execute the lease on behalf of Council.

Option 1 will allow Kaikohe & Districts Sportville Incorporated to continue providing their service to the community.

Option 2:

- a. Decline Kaikohe & Districts Sportsville Incorporated request for a new ground lease
- b. Ask Kaikohe & Districts Sportsville Incorporated to remove any existing building(s) and associated assets from the reserve and reinstate the recreation reserve at their cost.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

Public Notice is a statutory requirement under Reserves Act.

Public consultation was completed as per the requirements of the Reserves Act for the leasing of a Recreation Reserve. A total of 23 submissions were received, 16 in support, 3 not sure and 4 against the proposed lease. No submissions wished to be heard.

As per the Reserves Act 1977, Council can grant exclusive leases to part or all of a reserve for a maximum term of 30 years.

Building Consent was given by Far North District Council to Kaikohe & Districts Sportsville Incorporated for the establishment of this building on 24 August 2022. Construction was completed in 2024, with the facility opening in April 2024.

Through this new sporting facilities, Kaikohe & Districts Sportsville Incorporated provide a beneficial service to the community, bringing life to the sporting world in Kaikohe and surrounding areas. Resolving to vacate the land (including removal of the building) will be detrimental to the Community, Whānau and Tamariki of the area.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The Long-Term Plan 2021-2031 included a capital contribution of \$3,226,493 towards the build of this facility, which was reaffirmed by Council in April 2022. A public access agreement will be noted within the proposed lease in order to establish Far North District Councils capital contribution as an intangible asset. This would be of the above amount and will be depreciated over time to provide for strategic asset renewals (structural areas and services). Any renewals required to the internal fit out would be directly funded by Kaikohe & Districts Sportsville Incorporated, or through additional grants or fund raising.

Far North District Council provided the group an annual operation grant of \$40,000 for the facility. This amount was increased by \$35,000 for a total of \$75,000 per annum at the April 2022 Council meeting to support ongoing operational costs. The capital contribution and total operational grant (inclusive of increase) were provided for and represented an increase in ward rate of \$4.70 per SUIP.

The lease will provide for the lessee to continue to be responsible for all ongoing maintenance of the associated land, including responsibility for the payment of all utility charges, rates and insurances.

ĀPITIHINGA / ATTACHMENTS

1. **Kaikohe and Districts Sportsville Ground Lease Public Consultation Feedback - A5194229** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Medium.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	<p>FNDC Reserves Policy: The Policy supports a long-term lease being offered to community orientated groups wanting a permanent base.</p> <p>The Reserves Act 1977: Section 119 and 120 require that public consultation be initiated prior to the granting of a lease.</p>
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Delegation to the Kaikohe-Hokianga Community Board to provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
<p>State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.</p> <p>State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.</p>	<p>Far North District Council recognises the significant role of tangata whenua as set out in the Working with Māori chapter in the Long-Term Plan 2021-2031. It is important to notify tangata whenua in the Kaikohe locality of the lease proposal prior to the public consultation. Te Hono was approached to provide advice on who the main contacts were in the first instance.</p> <p>A letter was sent via email to Te Uri O Hua representatives to inform them of the requested lease. These representatives are mandated (within the hapū) under tikanga as a spokesperson/representative of Te Uri O Hua hapū, who are through whakapapa direct descendants of the tupuna who resided on the whenua until soon after it became an asset of the Crown/Council.</p> <p>A lengthy discussion was had, discussing ownership of the building, a desire for review of the proposed lease at each renewal and if the lease can be withdrawn if they are not meeting their legal obligations. The discussion culminated in support of the ground lease as long as formal reviews every 5 years within the lease are carried out with the hapū. This would serve as a regular check</p>

	in point, led by the hapū, to maintain strong relationships and accountability.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Public consultation and Iwi consultation progressed as per the Reserves Act 1977 and the FNDC Engagement Policy. A total of 23 submissions were received, 16 in support, 3 not sure and 4 against the proposed lease. No submissions wished to be heard.
State the financial implications and where budgetary provisions have been made to support this decision.	All upgrade and maintenance costs fall to the lessee. The appropriate community rent for the land is set by the FNDC Fees Charges Schedule.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.



HE ARA TĀMATA
CREATING GREAT PLACES
Supporting our people

Private Bag 752, Kaikohe 0440, New Zealand

enquiries@fndc.govt.nz

0800 920 029

fndc.govt.nz

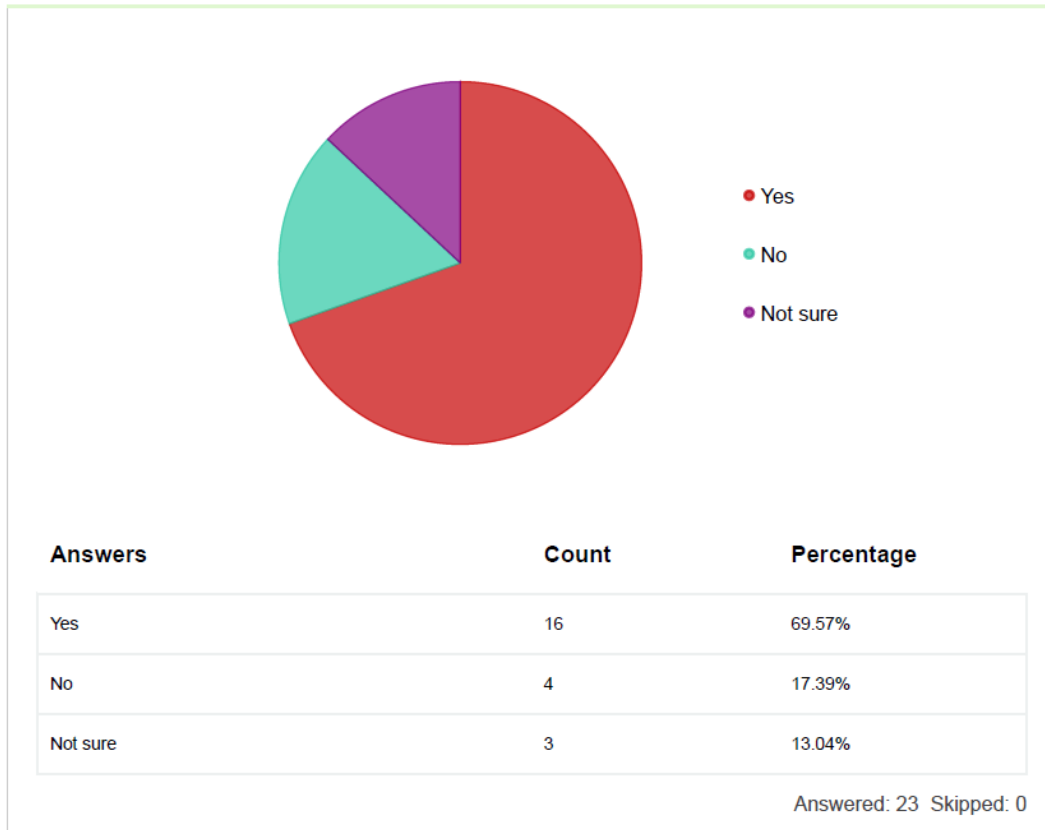
KAIKOHE and DISTRICTS SPORTSVILLE GROUND LEASE

	Do You Support the Ground Lease	Feedback
1	Yes	-
2	Yes	-
3	Not Sure	30 years too long given the problems with meth use in town, what will stop it becoming another place for drug use if Main Street is used.
4	Yes	-
5	Yes	Sports facilities are a major benefit for Local Residents. People are realising maintaining fitness is a key factor in a longer term lifestyle.
6	Yes	This is what I want my rates to go on. It is vital that Kaikohe has the venues to host big sporting events, this will definitely help keep tamariki off the streets and as a rate payer I applaud the idea that rates will pay.
7	No	I am struggling to understand how the council have spent millions building this facility and then want to lease it out to a private body to charge the very taxpayers that funded building it for using it. If the lease covered all building expenses and actually supplied a revenue after paying all costs associated with building then it would be plausible. Maybe if the figures of costs and lease were open to the public everyone could make an informed decision.
8	Yes	-
9	Yes	Glad to see top sporting facility in the Kaikohe area for its residents.
10	Yes	He wahi pai rawa atu i tenei wa. This is a great facility now we attended the kapa haka whakataetae last year and it was amazing. Great mahi completed for our rohe.
11	Yes	This will give surety to the operations of Papa Hawaii indoor sporting facility at Lindvart Park.
12	Not Sure	30 years seems like a lot. Things change. Unless the lessee needs to be incentivised to invest in facilities or programmes, a long term might be unwise. It has the feel of a "sweetheart deal." How about 10 years with a 5 renewal, or even better, 6 and 6? What does the public gain

		from such a long lease? I'd like to see it shortened, or explained more persuasively.
13	No	FNDC Public notice of Draft Lindvart Park Reserve Management Plan - April 2018, Doc number A2017706. The above meeting took place with FNDC to discuss ownership of Maori land at Lindvart park and allow Council to continue with their Reserve Management Plan. We have not heard back on the 3 options discussed at this meeting nor was their any lease options discussed.
14	Yes	Read there website I, seen the difference they've made since establishment. It's great for the children and adults to have a sports complex. They deserve the lease.
15	Yes	Kia ora, If the organisation works hand in hand with Ngāpuhi iwi and the facility brings opportunity, increased productivity in terms of mental and physical wellbeing and allows for community engagement and development through sport and rec then I see very little wrong in it. Ngā manaakitanga A King (nee Moon)
16	Yes	-
17	Not Sure	Why can't we have indoor swimming pools for all people including the disability. I have seen the beauty and the joy it brings too the disabled
18	No	Swimming pools with a Spa, Sauna and Gym facilities if planned properly with \$1.00 entrance for adults into pools. \$2.00 Spa/Sauna a set amount for gym which will cover all entries to facilities. Will help with cost. Maybe not at first but bringing the public in is key. Will give families a place to want to go to.
19	Yes	I'm willing to support our far north community in trying to bring life back to Kaikohe and if it's positive im all for it Nga Mihi Koutou.
20	Yes	I am assuming that a reasonable rent will be paid for the lease.
21	No	-
22	Yes	-
23	Yes	-

Kaikohe and Districts Sportsville ground lease

Do you support the ground lease? *



7.2 FUNDING APPLICATIONS

File Number: A5287049
Author: Kathryn Trewin, Funding Advisor
Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises the applications received for the Local Community Grant funding to enable the Kaikohe-Hokianga Community Board to determine which applications will receive funding at this meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Five new applications have been received requesting a total of **\$33,546**
- The Board has **\$82,016** to allocate for the Community Board Fund in the 2025/2026 financial year.
- The Board has **\$100,000** to allocate for the Placemaking Fund in the 2025/2026 financial year.
- Due to the local body elections taking place in October 2025, community groups who want funding for Christmas events are being asked to submit their applications by 5 August 2025 so that they are considered at the September meeting and they have a decision in time for their event.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board approve the sum of **\$4,727** (plus GST if applicable) be paid from the Boards Pride of Place Fund Account to the Broadwood Mosaic Project (Jen Gay) for the costs towards the reinstallation of a tile mosaic on a roading reserve in Broadwood.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Umawera and Districts Hall for the costs to repair the internal hall roof.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board approve the sum of **\$3,000** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Bay of Islands Creative Charitable Trust towards the costs of KOAST 2025.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board approve the sum of **\$2,512** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Hokianga Country Music Club Inc towards the costs of the 2025 Hokianga Country Music Festival.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Boards Community Grant Fund Account to the Okaihau College towards the costs of Okaihau and Districts Schools' 150th reunion.

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's LTP. The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments
Broadwood Mosaic Project	\$4,727	\$4,727	<p>The applicant has also applied to Te Hiku Community Board for funding to help with the costs of transporting the tiles to Broadwood. They were successful in an application for \$2,460 from Creative Communities.</p> <p>This project involves relocating the mosaics that were removed when the Kaitaia town centre was redeveloped and placing them in Broadwood on a roading reserve that has previously had picnic tables. The community have agreed to the ongoing maintenance and any repairs, and this project has wide community support.</p> <p>This meets community outcomes 1, 2, 3, and 5</p>
Umawera and Districts Hall – interior roof repairs	\$9,500	\$5,000	<p>This is a community-owned hall. They have recently repaired the exterior roof and are seeking funding assistance to repair the interior of the roof.</p> <p>This meets community outcomes 2, 3, 5 and 6</p>
Bay of Islands Creative Charitable Trust – KOAST 2025	\$6,035	\$3,000	<p>The applicant also sought funding from the Bay of Islands-Whangaroa Community Board and were granted \$5,000. This is an established event that is expanding to include artists and studios in the Kaikohe-Hokianga ward.</p> <p>This meets community outcomes 2, 3, 4 and 5</p>

Applicant and Project	Requested	Recommend	Comments
Hokianga Country Music Club Inc – 2025 Hokianga Country Music Festival	\$2,512	\$2,512	The applicant has previously been supported by the Board with funds granted for the festivals in 2021 (\$3,235), 2022 (\$2,625) and 2023 (\$2,865). This is a successful event that brings visitors into the Hokianga to attend. This meets community outcomes 2, 3, 4 and 5
Okaihau College – Okaihau and Districts Schools' 150 th reunion	\$10,772	\$5,000	The applicant is seeking funding to host the 150 th anniversary reunion of the Okaihau and Districts schools. They are expecting a number of visitors to return to the district to attend the reunion. This meets community outcomes 2, 3 and 5

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants are required to complete a standard application form and provide supporting information.

For each application the Board has three options.

Option 1 Authorise funding for the full amount requested.

Option 2 Authorise partial funding.





Option 3 Decline funding.

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP and the conditions listed on the application form.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provisions have been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. **Broadwood Mosaic Project - A5286755** [↓](#) 
2. **Umawera Hall - A5286758** [↓](#) 
3. **Bay of Islands Creatives - A5286757** [↓](#) 
4. **Hokianga Country Music Club - A5286764** [↓](#) 
5. **Okaihau and Districts Schools - A5286766** [↓](#) 

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy and Te Pae o Uta
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance. Community Boards hold the delegation to approve Community Grant Funds.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in each of the individual applications.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB06 From Ms Jen Gay

Form Submitted 17 Jun 2025, 12:38PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

- Community Grant Fund Pride of Place Fund

Applicant details

Applicant *

Ms Jen Gay

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information
Reg Number
Legal Name

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB06 From Ms Jen Gay**
Form Submitted 17 Jun 2025, 12:38PM NZST

Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.
If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *
Arts/Culture/Heritage

Postal Address *
1062 Broadwood Rd
Broadwood Kohukohu 0491 New Zealand
Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

Physical Address *
1062 Broadwood Rd
Broadwood Kohukohu 0491 New Zealand
Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

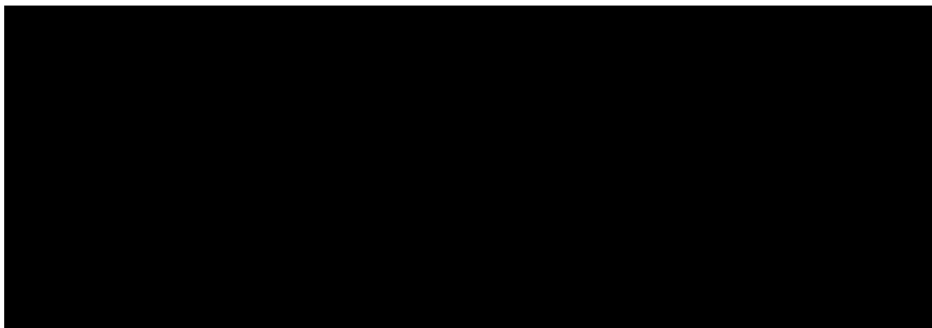
Website
Must be a URL.

Facebook page

Contact details

Contact Person One:

Contact Person Two:



Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024)

Application No. KHCB06 From Ms Jen Gay

Form Submitted 17 Jun 2025, 12:38PM NZST

Purpose of organisation

Please briefly describe the purpose of the organisation *

The mosaic tiles from the former Kaitaia mosaic wall have an opportunity to be rehomed in Broadwood. This project is to reinstate them in a new home with community workshops to support.

Must be no more than 50 words.

Number of Members *

2

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

Mosaic Installation Project

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB06 From Ms Jen Gay

Form Submitted 17 Jun 2025, 12:38PM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

01/10/2025

31/01/2026

Must be a date.

Must be a date.

Project Details

Location *

Broadwood Layby

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

2

Must be a number.

How many visitors/audience members/clients do you expect? *

200

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

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Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB06 From Ms Jen Gay

Form Submitted 17 Jun 2025, 12:38PM NZST

- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The wider community and visitors to the area who would stop at the reserve to rest and recover while visiting the North Hokianga. The Kaitaia community would also benefit as their previous artwork will be reinstated for them to visit.

It is planned that planter boxes will be installed and fruit trees planted on the site if possible, which will allow the local garden society and wider community to showcase their talents and provide sustenance for visitors.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
 We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
 Proud, vibrant communities
 Prosperous communities supported by a sustainable economy
 Communities that are healthy, safe, connected and sustainable
 Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

This is an art piece created by the members of Te Hiku Community that was valued for a significant period of time before having to be renewed. It celebrates the culture and heritage of Te Hiku, with workshops to create new tiles in Broadwood adding to the heritage amenity. It will connect the two communities in a shared artwork.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB06 From Ms Jen Gay

Form Submitted 17 Jun 2025, 12:38PM NZST

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$14,546.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$4,727.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
FNR Concrete	\$770.00	\$0.00	Filename: FNR Concrete.pdf File size: 375.8 kB
FNR Quarries	\$431.00	\$0.00	Filename: FNR Quarries.pdf File size: 357.0 kB
Bunnings	\$833.00	\$833.00	Filename: Bunnings.pdf File size: 150.7 kB

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
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Form Submitted 17 Jun 2025, 12:38PM NZST

Placemakers	\$4,277.00	\$0.00	Filename: Place makers.pdf File size: 79.9 kB
The Garden Centre	\$854.00	\$854.00	Filename: The Garden Centre.pdf File size: 17.2 kB
Stonecraft	\$1,880.00	\$0.00	Filename: Stonecraft.pdf File size: 150.4 kB
Jen Gay - Wanganaga	\$5,500.00	\$3,040.00	Filename: Wanganaga Quotes.pdf File size: 569.3 kB
			No files have been uploaded
			No files have been uploaded
			No files have been uploaded
			No files have been uploaded
			No files have been uploaded
			No files have been uploaded
			No files have been uploaded
			No files have been uploaded

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

Current Funding

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB06 From Ms Jen Gay**

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How much money does your organisation currently have? *

\$2,460.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$2,460.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Costs towards Wananga	\$2,460.00

Total Tagged Funds

Total Expenditure Amount

\$2,460.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Creative Communities	\$2,460.00	Yes
Te Hiku Community	\$6,312.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB06 From Ms Jen Gay

Form Submitted 17 Jun 2025, 12:38PM NZST

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Bank Statement

1 Supporting Financial document *

Filename: Bank Statement.pdf

File size: 227.8 kB

2 Name of supporting financial document

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB06 From Ms Jen Gay

Form Submitted 17 Jun 2025, 12:38PM NZST

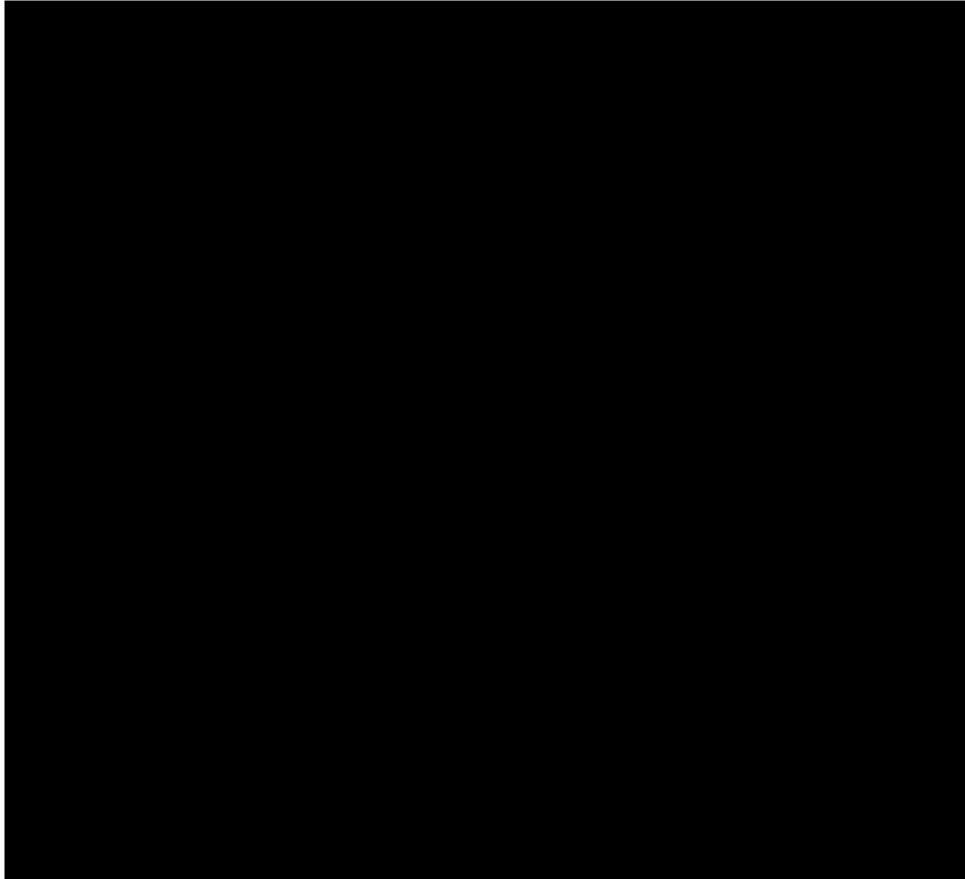
1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
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Application No. KHCB06 From Ms Jen Gay**
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Signatures



Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

Artists Rendition

1 Additional Supporting Information

Filename: Artists Rendition of Plan.pdf

File size: 935.1 kB

2 Additional Supporting Document Name

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**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB06 From Ms Jen Gay**

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Letter and petition of support

2 Additional Supporting Information

Filename: Letter of Support.pdf
File size: 5.6 MB

3 Additional Supporting Document Name

Photo of site and current tiles

3 Additional Supporting Information

Filename: Photographs of site and current state of tiles.pdf
File size: 4.1 MB

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB10 From Umawera Districts and Community

Form Submitted 27 Jun 2025, 10:02AM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

- Community Grant Fund Pride of Place Fund

Applicant details

Applicant *

Umawera Districts and Community

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information
Reg Number
Legal Name

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB10 From Umawera Districts and Community**

Form Submitted 27 Jun 2025, 10:02AM NZST

Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.
If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *
Community/Social Services

Postal Address *
Mudgway Rd
Umawera Okaihau 0476 New Zealand
Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

Physical Address *
Mudgway Rd
Umawera Okaihau 0476 New Zealand
Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be New Zealand

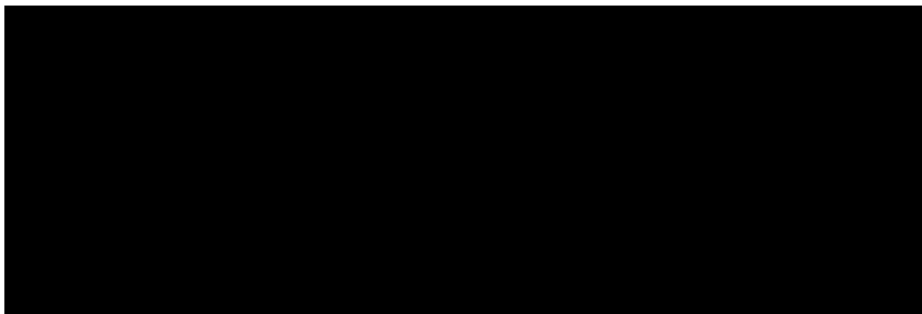
Website
Must be a URL.

Facebook page

Contact details

Contact Person One:

Contact Person Two:



Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB10 From Umawera Districts and Community

Form Submitted 27 Jun 2025, 10:02AM NZST

Purpose of organisation

Please briefly describe the purpose of the organisation *

Our group is owner in charge of the running and maintenance of the local Umawera community hall since its building in 1966. We provide services for our community like Umawera School functions, playgroup for young children, private hire for Tangi or celebrations, and really anything the community needs.

Must be no more than 50 words.

Number of Members *

8

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

Umawera Hall Ceiling Repair

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB10 From Umawera Districts and Community

Form Submitted 27 Jun 2025, 10:02AM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

18/08/2025

08/09/2025

Must be a date.

Must be a date.

Project Details

Location *

Umawera Hall Mudgway Rd

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

3

Must be a number.

How many visitors/audience members/clients do you expect? *

0

Must be a number.

Have you engaged with tangata whenua about your project? *

Yes

No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

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Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB10 From Umawera Districts and Community

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- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The whole community will benefit so that it can keep being used. The ceiling is starting to perish with age and will soon be unsafe.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
 We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
 Proud, vibrant communities
 Prosperous communities supported by a sustainable economy
 Communities that are healthy, safe, connected and sustainable
 Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

The main focal point of a community hall is to keep people connected. It was used during COVID and it will need to be used during any environmental disasters.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
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\$19,170.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$9,500.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Ceiling Repair	\$19,170.00	\$9,500.00	Filename: Quote QU0047.pdf File size: 41.7 kB
			No files have been uploaded
			No files have been uploaded
			No files have been uploaded
			No files have been uploaded
			No files have been uploaded
			No files have been uploaded
			No files have been uploaded

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
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			No files have been uploaded	
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			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

Current Funding

How much money does your organisation currently have? *

\$30,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$25,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Money donated from old Church to Accru interest and generate funds to pay rates and power	\$25,000.00

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
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Total Tagged Funds

Total Expenditure Amount

\$25,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
	\$0.00	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

ASB Term Deposit

1 Supporting Financial document *

Filename: 100002696.jpg

File size: 3.1 MB

2 Name of supporting financial document

ASB Statement

2 Supporting Financial Document

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB10 From Umawera Districts and Community

Form Submitted 27 Jun 2025, 10:02AM NZST

Filename: Scan_20250627.pdf

File size: 363.9 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB10 From Umawera Districts and Community

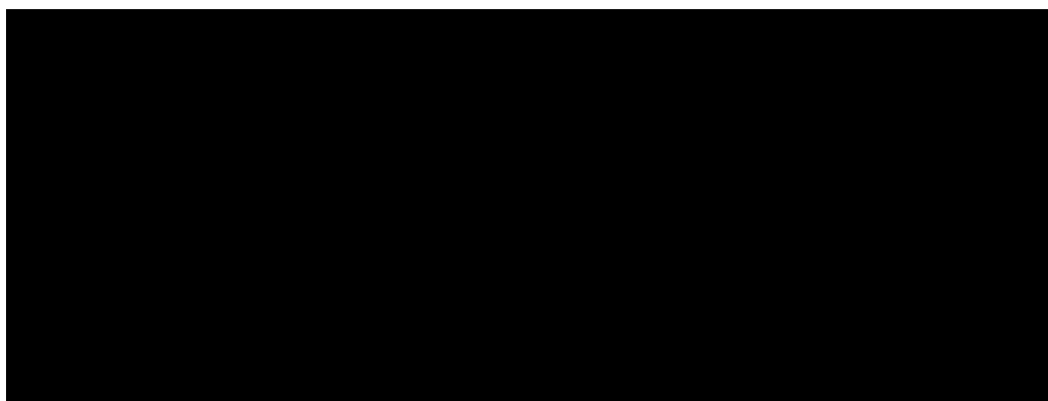
Form Submitted 27 Jun 2025, 10:02AM NZST

- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - o Tracking of different funding, e.g through a spreadsheet or journal entry
- regular financial reporting to every full meeting of the governing body

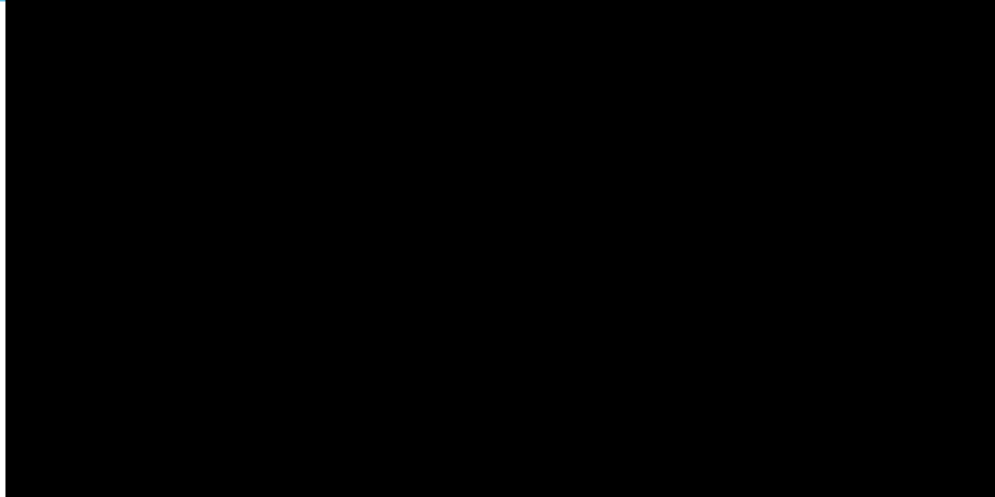
We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for a stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB10 From Umawera Districts and Community**
Form Submitted 27 Jun 2025, 10:02AM NZST



Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fnhc.govt.nz

1 Additional Supporting Document Name

1 Additional Supporting Information

No files have been uploaded

2 Additional Supporting Document Name

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB11 From Bay of Islands Creative Charitable Trust

Form Submitted 7 Jul 2025, 9:49AM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

- Community Grant Fund Pride of Place Fund

Applicant details

Applicant *

Bay of Islands Creative Charitable Trust

NZ Charity Registration Number (CRN)

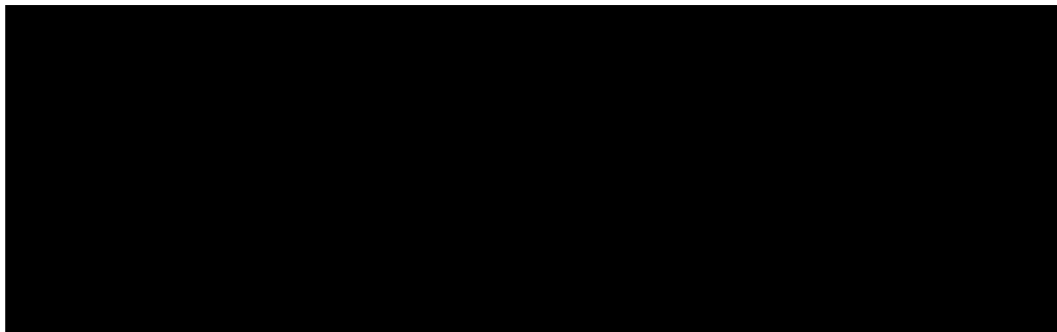
New Zealand Charities Register Information
Reg Number
Legal Name

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB11 From Bay of Islands Creative Charitable Trust**
Form Submitted 7 Jul 2025, 9:49AM NZST

Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.
If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *
Arts/Culture/Heritage



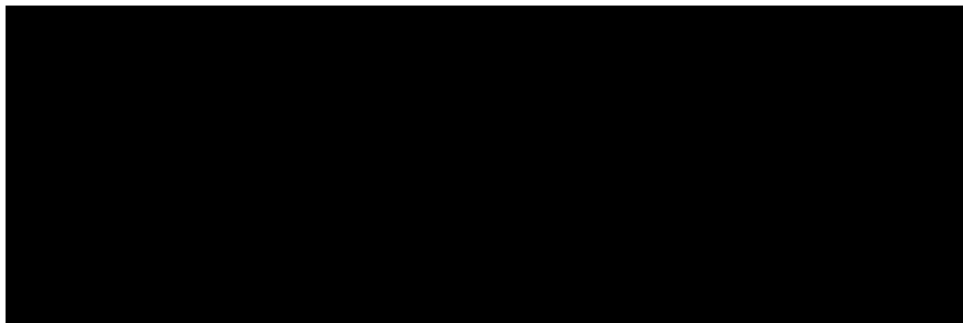
Website
<https://koast.org.nz/>
Must be a URL.

Facebook page
<https://www.facebook.com/KOASTKerikeri/>

Contact details

Contact Person One:

Contact Person Two:



Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB11 From Bay of Islands Creative Charitable Trust

Form Submitted 7 Jul 2025, 9:49AM NZST

Purpose of organisation

Please briefly describe the purpose of the organisation *

The Bay of Islands Creative Charitable Trust supports and promotes the arts across Te Tai Tokerau. Its purpose is to empower artists, engage communities, and increase access to creative opportunities through inclusive events, cultural celebration, and regional collaboration that strengthen the local arts sector and encourage long-term sustainability.

Must be no more than 50 words.

Number of Members *

150

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

Te Tai Tokerau - KOAST Arts Trail

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB11 From Bay of Islands Creative Charitable Trust

Form Submitted 7 Jul 2025, 9:49AM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

23/10/2025

28/10/2025

Must be a date.

Must be a date.

Project Details

Location *

Te Tai Tokerau

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

150

Must be a number.

How many visitors/audience members/clients do you expect? *

4500

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Page 4 of 12

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB11 From Bay of Islands Creative Charitable Trust

Form Submitted 7 Jul 2025, 9:49AM NZST

Yes

No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

KOAST-Tai Tokerau Arts Trail 2025 will benefit a wide range of people across the region. Local artists, both emerging and established, will gain exposure, income, and valuable connections by showcasing and selling their work in an inclusive, professional setting. Māori and multicultural artists will have a respected platform to share cultural practices and stories, helping preserve identity and tradition. Northland high school students will benefit through participation that contributes to NCEA credits, supported by artist mentoring and creative workshops. Rural communities, often isolated from major events, will host and access high-quality arts experiences locally, fostering pride and community connection. Visitors will enjoy personal, meaningful engagement with artists and the region's unique cultural landscape. Local businesses will see increased foot traffic and tourism over Labour Weekend, stimulating economic activity. Overall, KOAST strengthens the creative sector, encourages collaboration, and builds long-term cultural and economic resilience in Te Tai Tokerau.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities
- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable
- Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

The KOAST-Tai Tokerau Arts Trail 2025 aligns strongly with all three stated community outcomes through a focus on cultural celebration, community pride, and sustainable economic contribution.

1. Celebrating unique culture and heritage: KOAST showcases the diverse creative voices of Te Tai Tokerau, with a strong emphasis on Māori and multicultural artists. The inclusion of traditional and contemporary art forms such as whakairo (carving), raranga (weaving), taonga pūoro (musical instruments), and visual storytelling ensures that cultural heritage is not only preserved but also shared with the wider community and visitors. This fosters a deeper appreciation of identity and whakapapa, instilling pride across generations.
2. Proud, vibrant communities: By activating local homes, galleries, schools, and community venues across the region, KOAST brings art into everyday spaces. This inclusive participation strengthens social bonds, inspires creativity, and creates shared experiences that contribute to vibrant, connected communities. Student involvement, mentorship, and in tergenerational learning enhance community pride and engagement.
3. Prosperous communities and sustainable economy: KOAST draws visitors to the region,

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB11 From Bay of Islands Creative Charitable Trust

Form Submitted 7 Jul 2025, 9:49AM NZST

supporting local businesses in hospitality, retail, and accommodation—particularly during Labour Weekend. Artists benefit economically through direct sales and increased exposure. The event contributes to regional tourism and encourages long-term investment in the arts. By creating professional pathways for artists and engaging youth in creative careers, KOAST helps to build a resilient, future-focused creative economy for the Far North.

Together, these outcomes reflect the project's commitment to cultural enrichment, community wellbeing, and economic sustainability across Te Tai Tokerau.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$66,951.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$6,035.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
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- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Corflute Printing	\$2,681.80	\$2,681.00	Filename: DP Signage Printing Quote 9015.pdf File size: 68.7 kB
Media Works	\$3,354.90	\$3,354.00	Filename: Media Works Quote for Koast 2025 (1).pdf File size: 23.9 kB
			No files have been uploaded
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Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

Current Funding

How much money does your organisation currently have? *

\$39,322.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$39,322.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Design and Printing Trail Guide	\$12,000.00
Social Media	\$1,915.00
Events Manager and Admin	\$22,407.00
Venue Hire	\$3,000.00

Total Tagged Funds

Total Expenditure Amount

\$39,322.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Dalton Trust	\$5,184.20	Pending

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
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Northland Community Foundation	\$13,164.45	Pending
BOI/Whangaroa Community Board	\$6,480.25	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Koast Arts Trail	\$3,000.00	23/10/2023	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Bank account details

1 Supporting Financial document *

Filename: BOICCT Statement (1).pdf
File size: 141.1 kB

2 Name of supporting financial document

Annual Accounts

2 Supporting Financial Document

Filename: 2024 Fin Stat -Bay of Islands Creative Charitable Trust-signed (4) (2).pdf
File size: 3.6 MB

3 Name of supporting financial document

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB11 From Bay of Islands Creative Charitable Trust

Form Submitted 7 Jul 2025, 9:49AM NZST

Project Scope with Budget

3 Supporting Financial Document

Filename: Project Scope KOAST 2025 2025.doc

File size: 124.5 kB

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
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Application No. KHCB11 From Bay of Islands Creative Charitable Trust**
Form Submitted 7 Jul 2025, 9:49AM NZST

- The funding and its expenditure shown as sperate entries in the cash book or as a note o the accounts
- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

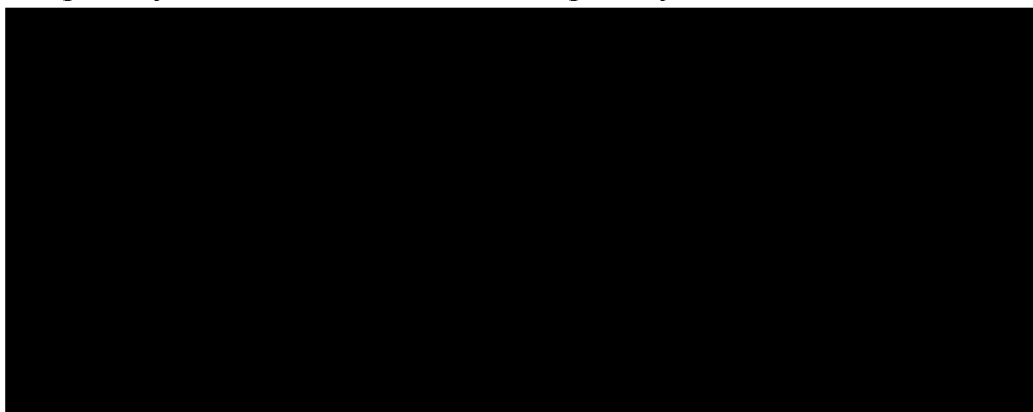
We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

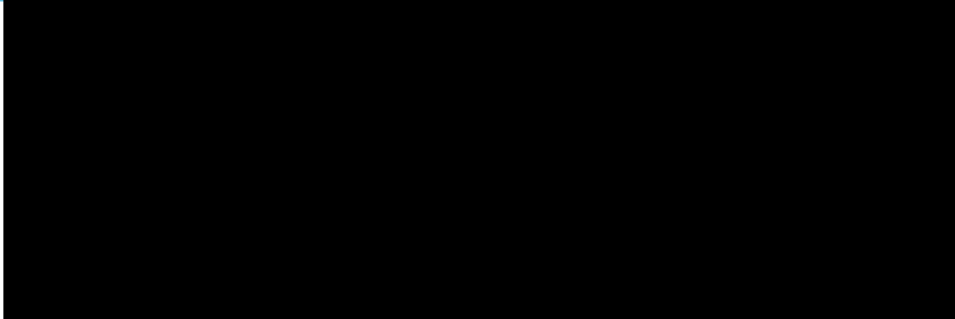
Signatures

Signatory One

Signatory Two



**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB11 From Bay of Islands Creative Charitable Trust**
Form Submitted 7 Jul 2025, 9:49AM NZST

**Date**

04/07/2025

Must be a date.

Date

04/07/2025

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

Covering Letter

1 Additional Supporting Information

Filename: Covering Letter for KOAST Arts Trail 2025 Kaikohe Hokianga Community Board.docx

File size: 74.2 kB

2 Additional Supporting Document Name

Project Scope

2 Additional Supporting Information

Filename: Project Scope KOAST 2025 2025.doc

File size: 124.5 kB

3 Additional Supporting Document Name**3 Additional Supporting Information**

No files have been uploaded

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB12 From Hokianga Country Music Club Incorporated

Form Submitted 8 Jul 2025, 6:33PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
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- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

- Community Grant Fund Pride of Place Fund

Applicant details

Applicant *

Hokianga Country Music Club Incorporated

NZ Charity Registration Number (CRN)

CC31848

New Zealand Charities Register Information	
Reg Number	CC31848
Legal Name	Hokianga Country Music Club Incorporated

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024)

Application No. KHCB12 From Hokianga Country Music Club Incorporated

Form Submitted 8 Jul 2025, 6:33PM NZST

Other Names	
Reg Status	Registered
Charity's Street Address	19 Taumatawiwi Street Opononi 0473
Charity's Postal Address	PO Box 49 Omapere 0444
Telephone	027 2114540
Fax	
Email	hokiangacountrymusic@gmail.com
Website	https://www.hokiangacountrymusic.com
Reg Date	12:00am on 30 Jun 2008

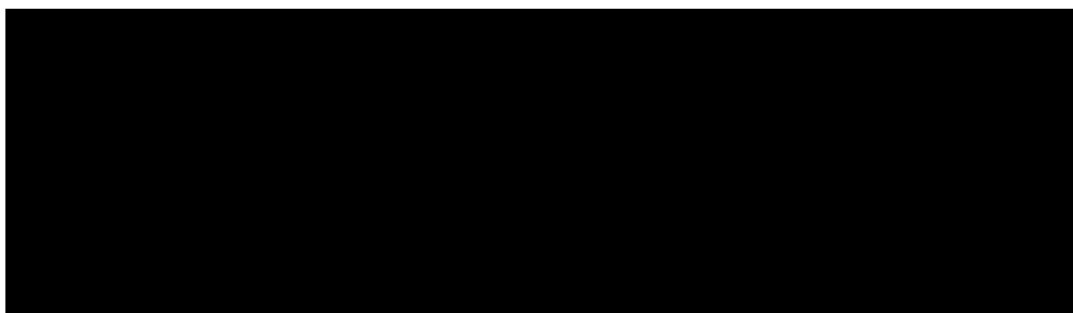
Information retrieved at 9:36am today

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Arts/Culture/Heritage



Website

<http://hokiangacountrymusic@gmail.com>

Must be a URL.

Facebook page

HokiangaCountryMusic

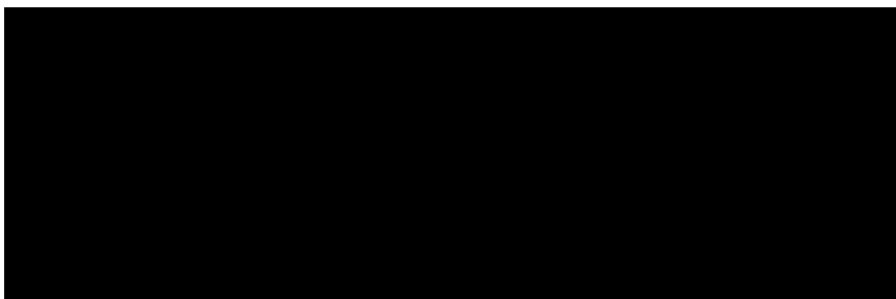
Contact details

Contact Person One:

Contact Person Two:



**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB12 From Hokianga Country Music Club Incorporated**
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Purpose of organisation

Please briefly describe the purpose of the organisation *

To foster and encourage participation in Country Music entertainment at all age levels. Develop and encourage the music talents of all members and promote good fellowship to the organisation and its members, promote and convene Social activities to further the objectives of the organisation. Host a country music festival

Must be no more than 50 words.

Number of Members *

100

Project Details

*** Indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

2025 Hokianga Country Music Festival

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024) Application No. KHCB12 From Hokianga Country Music Club Incorporated

Form Submitted 8 Jul 2025, 6:33PM NZST

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

Date

26/09/2025

Must be a date.

End Date:

Date:

28/09/2025

Must be a date.

Project Details

Location *

Waimamaku, Opononi, Kohukohu

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

\$40.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

800

Must be a number.

How many visitors/audience members/clients do you expect? *

700

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024)

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If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Yes

No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The Hokianga Country Music Festival invites Country Music Bands to play at five venues at Waimamaku, Opononi and Kohukohu over a three day weekend in September starting Friday 26th September at 5pm and finishing on Sunday 28th September at 8pm. The festival draws crowds from all over the country many who have returned every years since 2000 when the festival began. The benefits of our festival range from a boost to the economy of our Hokianga communities , for local businesses, hotels, holiday accommodation, shops, cafes, garages, to promoting Hokianga as a holiday destination, to providing a largely older audience with somewhere to be. The festival is the highlight for many of our local people.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

Proud, vibrant communities

Prosperous communities supported by a sustainable economy

Communities that are healthy, safe, connected and sustainable

Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Our Hokianga community are proud to showcase our beautiful scenic homeland. Hokianga hospitality shines through the people of our community, they mix in with our visitors, they offer rides to visitors walking from venue to venue, the cafes, and shops , everyone are happy and friendly, the hotels that host our festival, the staff are helpful and everyone is ready for our festival. Most of our volunteers are local people , from managing the doors, courtesy vans, posting up flyers and signs, sharing on Facebook, from Waimamaku to Kohukohu we are in this together. Hokianga Country Music Festival brings our Communities together for one weekend every year and our Festival has put Hokianga 'on the Country Music radar' map.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
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Application No. KHCB12 From Hokianga Country Music Club Incorporated**

Form Submitted 8 Jul 2025, 6:33PM NZST

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$58,221.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$2,512.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Band Accommodation	\$30,639.00		Filename: 2025 Fest Accom .pdf File size: 51.5 kB

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
Application No. KHCB12 From Hokianga Country Music Club Incorporated**

Form Submitted 8 Jul 2025, 6:33PM NZST

Band Accommodation	\$5,971.00		<p>Filename: 2025 Fest Accom .pdf File size: 59.7 kB</p> <p>Filename: HokiangaHarbourViews.pdf File size: 77.0 kB</p> <p>Filename: MarkNicholson.pdf File size: 43.0 kB</p> <p>Filename: Opononi Oasis.pdf File size: 76.9 kB</p> <p>Filename: Opononi Sunsets and Sea views.pdf File size: 57.4 kB</p> <p>Filename: Orca .pdf File size: 102.7 kB</p> <p>Filename: Tahu Trust, Omapere Magic.PDF File size: 55.3 kB</p> <p>Filename: Te Whare Tau.pdf File size: 77.1 kB</p>	
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**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
Community Board Funding Application Form (Dec 2024)
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Form Submitted 8 Jul 2025, 6:33PM NZST

PA Technicians	\$9,500.00		<p>Filename: 2025 PA Sounds.pdf File size: 34.4 kB</p> <p>Filename: SMike Hoeta.pdf File size: 102.2 kB</p> <p>Filename: STana Te Whata Inv 05 0 .pdf File size: 61.9 kB</p> <p>Filename: STana Te Whata Inv 05 1 .pdf File size: 61.9 kB</p> <p>Filename: SViv Allen.pdf File size: 87.1 kB</p> <p>Filename: Tupu Campbell .pdf File size: 117.8 kB</p>	
Ferry	\$1,920.00	\$1,920.00	<p>Filename: 2025 Ferry Travel Times .pdf File size: 85.4 kB</p> <p>Filename: Quote Ferry.pdf File size: 184.5 kB</p>	
Venue Hire	\$750.00		<p>Filename: AOpononiHall-1.pdf File size: 60.1 kB</p>	
Festival Badges	\$592.00	\$592.00	<p>Filename: Badge Quote 1 Imprint Now.pdf File size: 9.6 kB</p> <p>Filename: Badge King.pdf File size: 199.1 kB</p>	

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024)

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Breakfast Vouchers	\$4,500.00		Filename: Vouchers, Estimate Expenses.pdf File size: 35.8 kB
Petrol Vouchers	\$2,550.00		No files have been uploaded
Est Advtg	\$500.00		No files have been uploaded
Est Stationery/Photocopying	\$500.00		No files have been uploaded
Est Travel	\$500.00		No files have been uploaded
Est Apra Fees	\$300.00		No files have been uploaded
2025 Budget			Filename: 2025 Festival Budget .pdf File size: 45.4 kB
2025 Health			Filename: 2025 Health & Safety plan.pdf File size: 26.1 kB
			No files have been uploaded

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

Current Funding

How much money does your organisation currently have? *

\$20,220.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$8,370.00

Must be a dollar amount.

**Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026
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Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Committed to Club Members	\$8,370.00

Total Tagged Funds

Total Expenditure Amount

\$8,370.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Pub Charity	\$40,889.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Ferry & Badge Costs	\$3,000.00	30/08/2024	Yes

Kaikohe-Hokianga Community Grants Fund July 2025 - June 2026 Community Board Funding Application Form (Dec 2024)

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Ferry Costs	\$2,865.00	30/08/2023	Yes
Ferry Costs	\$2,625.00	30/08/2022	Yes
Ferry Costs	\$2,785.00	30/08/2019	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

2024 Performance Report

1 Supporting Financial document *

Filename: PerformanceReport.pdf
File size: 734.0 kB

2 Name of supporting financial document

2024 Festival Report

2 Supporting Financial Document

Filename: Festival Report-1.pdf
File size: 45.6 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

7.3 PROJECT FUNDING REPORTS

File Number: A5287074

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the project reports received from:

- a) 2024 Kohukohu Spring Show
- b) Hokianga Community Education Trust – He Kete Kai
- c) Momentum Charitable Trust
- d) Opononi Residents and Ratepayers
- e) Rob Pink - Rawene Sand
- f) Solomon Group – Youth Event
- g) Te Tai Tokerau Kapa Haka Festival
- h) Weet-Bix TRY Challenge

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: “At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years.”

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.









TAKE TŪHOTUNGA / REASON FOR THE RECCOMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

1. 2024 Kohukohu Spring Show - A5286767 [↓](#) 
2. HCET - He Kete Kai - A5286761 [↓](#) 
3. Momentum Trust - A5286763 [↓](#) 
4. Opononi Residents and Ratepayers - A5286759 [↓](#) 
5. Rawene Sand - A5286760 [↓](#) 
6. Solomon Group - A5286765 [↓](#) 
7. Te Tai Tokerau Kapa Haka Festival - A5286762 [↓](#) 
8. Weet-Bix TRY Challenge - A5286756 [↓](#) 

HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

7.4 CHAIRPERSON AND MEMBERS REPORTS

File Number: A5279852

Author: Melissa Wood, Community Board Coordinator

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board note the August 2025 member report from Deputy Chair Tanya Filia.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. KHCB Deputy Chair Filia Report August 2025 - A5277531 [↓](#) 

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 OPEN RESOLUTIONS AND ACTIONS UPDATE

File Number: A5279825

Author: Marlema Baker, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Kaikohe-Hokianga Community Board with an overview of outstanding open resolutions and actions for Kaikohe-Hokianga Community Board.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.
- This report introduces the inclusion of 'action points' in this reporting going forward.
- Action points are a mechanism to capture actions that are not part of a formal decision/resolution but require follow up or confirmation from staff.

TŪTOHUNGA / RECOMMENDATION

That the Kaikohe-Hokianga Community Board receive the Open Resolution Report for August 2025.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report, to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

Since some reports received by this Board are informational, they do not generate open resolution items. However, a need has been identified to record and track action points arising from information reports or meeting discussions.

There are currently no action point open items recorded. Moving forward, these will be captured and reported at Board meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Managers will assist in recording and following up outstanding open resolutions or actions points with their staff.

Community Board Coordinators will assist where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings, following the printing of an agenda. Democracy Services staff will support the process by generating reports.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. KHCB Open Resolutions - August 2025 - A5295415 [↓](#) 

9 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<p>9.1 - Confirmation of Previous Minutes - Public Excluded</p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

10 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

11 TE KAPINGA HUI / MEETING CLOSE