

AGENDA



Tuesday, 10 June 2025

Time: 10:00 AM
Location: Conference Room - Te Ahu
Cnr State Highway 1 and Mathews Avenue
Kaitiāia

Membership:

Chairperson Adele Gardner
Deputy Chairperson John Stewart
Councillor Felicity Foy
Member Darren Axe
Member Sheryl Bainbridge
Member William (Bill) Subritzky
Member Rachel Baucke

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.
6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.

8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. Specific to Te Hiku Community Board – the Kaitaia Drainage Area Committee, Waiharara and Kaikino Drainage Area Committee and Motutangi Drainage Area Committee.
18. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
19. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
20. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
21. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.

4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Te Hiku Community Board Meeting
will be held in the Conference Room - Te Ahu, Cnr State Highway 1 and
Mathews Avenue, Kaitiāia on:
Tuesday 10 June 2025 at 10:00 AM

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1 KARAKIA TĪMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager – Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member – Register of Interests](#)

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**4 NGĀ TONO KŌRERO / DEPUTATION**

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5045143

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager – Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow Te Hiku Community Board to confirm that the minutes are a true and correct record of the previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board confirm the minutes of the meeting held 13 May 2025 to be a true and correct record.

C) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

The Te Hiku Community Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITIHINGA / ATTACHMENTS

c.2025-05-13 Te Hiku Community Board Minutes – A5191731  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 – Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

13 May 2025

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS
AVENUE, KAITĀIA
ON TUESDAY, 13 MAY 2025 AT 10:07 AM**

PRESENT: Chairperson Adele Gardner, Deputy Chairperson John Stewart, Councillor Felicity Foy, Member Darren Axe, Member Sheryl Bainbridge, Member William (Bill) Subritzky, Member Rachel Baucke

STAFF PRESENT: Beverly Mitchell (Community Board Coordinator), Marysa Maheno (Democracy Advisor), Kathryn Trewin (Funding Advisor)(online), Jeanette England (District Facilities Design Officer)(online).

1 KARAKIA TIMATANGA / OPENING PRAYER

Member Baucke commenced the meeting with a karakia at 10:07AM

2 NGĀ KAIKŌRERO / SPEAKERS

- Andrea Panther spoke on behalf of Ahipara Aroha and Ahipara School for items 7.3a, 7.3c and 7.3d.
- Angela Phillips spoke on behalf of Kaitāia Business Association for items 7.3i and 7.3j.
- Michele Morris, Ruben Taipari and Poppy Yates spoke on behalf of Ahipara Coastal Patrol for item 7.3b.
- Okena Simon spoke on behalf of Aupouri Ngāti Kahu Te Rarawa Trust for item 7.3e.
- Mike Corrigan spoke on behalf of Far North Community Foodbank Trust for item 7.3f.
- Dena-Maree Hemara spoke on behalf of He Kura for item 7.3h.
- Ngaire Tauhara-White spoke on behalf of Kaitāia College for item 7.3k.
- Tony Murray spoke on behalf of Te Paatu ki Kauhanga Trust for item 7.3m.
- Lee Hakaraia spoke on behalf of Waiora Marae for item 7.3n.

The meeting adjourned at 11:28 AM and resumed at 11:45 AM.

3 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

3.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A5045149, pages 8 - 9 refers

RESOLUTION 2025/39

Moved: Member Darren Axe
Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board confirm the minutes of the meeting held 15 April 2025 to be a true and correct record.

CARRIED

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

13 May 2025

4 NGĀ PŪRONGO / REPORTS**4.1 PROPOSED ANNUAL PLAN 2025/26 BUDGETS FOR WAIHARARA, KAIKINO, KAITAIA AND MOTUTANGI DRAINAGE AREAS**

Agenda item 7.4 document number A5175078, pages 209 - 212 refers

RESOLUTION 2025/40

Moved: Chairperson Adele Gardner
Seconded: Deputy Chairperson John Stewart

That Te Hiku Community Board approve the proposed expenditure budgets to be included in the Annual Plan 2025/26 for each drainage area.

CARRIED**4.2 AMENITY LIGHTING FOR 2024/25**

Agenda item 7.1 document number A5093676, pages 16 - 21 refers

RESOLUTION 2025/41

Moved: Member William (Bill) Subritzky
Seconded: Member Darren Axe

That Te Hiku Community Board approve:

- a) **The installation of an amenity light at Allen Bell Drive, Kaitāia.**
- b) **The ongoing operational expenditure of \$1,500 per annum.**

CARRIED**4.3 PROJECT FUNDING REPORTS**

Agenda item 7.2 document number A5169601, pages 22 - 23 refers

RESOLUTION 2025/42

Moved: Chairperson Adele Gardner
Seconded: Member Darren Axe

That Te Hiku Community Board note the project reports received from:

- a) **Ahipara Aroha**
- b) **Doubtless Bay Fishing Club**
- c) **Far North Cricket**
- d) **Te Hiku Sports Hub Inc**

CARRIED

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Te Hiku Community Board Meeting Minutes

13 May 2025

4.4a FUNDING APPLICATIONS

Agenda item 7.3 document number A5169603, pages 34 - 40 refers

RESOLUTION 2025/43

Moved: Member Sheryl Bainbridge

Seconded: Member Darren Axe

- a) That Te Hiku Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Ahipara Aroha for costs towards providing Matariki 2025 community event.

CARRIED**4.4b FUNDING APPLICATIONS****RESOLUTION 2025/44**

Moved: Member Sheryl Bainbridge

Seconded: Deputy Chairperson John Stewart

- b) That Te Hiku Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Ahipara Coastal Patrol for costs towards vehicle mobilisation for 2024/25.

CARRIED**4.4c FUNDING APPLICATIONS****RESOLUTION 2025/45**

Moved: Chairperson Adele Gardner

Seconded: Member Rachel Baucke

- c) That Te Hiku Community Board approve the sum of \$6,600 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Ahipara School for costs towards schools attending Strike Percussive show at Te Ahu.

CARRIED**4.4d FUNDING APPLICATIONS****RESOLUTION 2025/46**

Moved: Deputy Chairperson John Stewart

Seconded: Member William (Bill) Subritzky

- d) That Te Hiku Community Board approve the sum of \$8,490.00 (plus GST if applicable) be paid from the Board's Pride of Place Fund account to Ahipara School for costs towards a 6-way swing purchase.

CARRIED

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

13 May 2025

4.4f FUNDING APLCIATIONS**RESOLUTION 2025/47**

Moved: Deputy Chairperson John Stewart

Seconded: Member Darren Axe

f) That Te Hiku Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Board's Pride of Place Fund account to Far North Community Food Bank for costs towards Civil Defence Resilience (generator purchase and installation).

CARRIED**4.4g FUNDING APPLICATIONS****RESOLUTION 2025/48**

Moved: Member Sheryl Bainbridge

Seconded: Deputy Chairperson John Stewart

g) That Te Hiku Community Board approve the sum of \$567 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Girl Guides Association of New Zealand for costs towards venue hire and First Aid training.

CARRIED**4.4h FUNDING APPLICATIONS****RESOLUTION 2025/49**

Moved: Member Rachel Baucke

Seconded: Councillor Felicity Foy

h) That Te Hiku Community Board approve the sum of \$4,500 (plus GST if applicable) be paid from the Board's Community Grant Fund account to He Kura for costs towards purchase of equipment.

CARRIED

Deputy Chair John Stewart declared a conflict of interest for items 4.4i and 4.4j.

4.4i FUNDING APPLICATIONS**RESOLUTION 2025/50**

Moved: Councillor Felicity Foy

Seconded: Member William (Bill) Subritzky

i) That Te Hiku Community Board approve the sum of \$700 (plus GST if applicable) be paid from the Board's Pride of Place Fund account to Kaitaia Business Association for costs towards repairs to the community book exchange.

Abstained: Cr John Stewart

CARRIED

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Te Hiku Community Board Meeting Minutes

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4.4j FUNDING APPLICATIONS**RESOLUTION 2025/51**

Moved: Councillor Felicity Foy

Seconded: Member Darren Axe

j) That Te Hiku Community Board approve the sum of \$5,096 (plus GST if applicable) be paid from the Board's Pride of Place Grant Fund account to Kaitaia Business Association for costs towards upgrades to the Kaitaia CCTV network.

Abstained: Cr John Stewart

CARRIED**4.4k FUNDING APPLICATIONS****RESOLUTION 2025/52**

Moved: Member Rachel Baucke

Seconded: Deputy Chairperson John Stewart

k) That Te Hiku Community Board approve the sum of \$3,944 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Kaitaia College for costs towards the hireage of Te Ahu for hosting the 2025 Manu Kōrero Speech Competition.

CARRIED**4.4l FUNDING APPLICATIONS****RESOLUTION 2025/53**

Moved: Councillor Felicity Foy

Seconded: Member Rachel Baucke

l) That Te Hiku Community Board approve the sum of \$510 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Kaitaia Knights Chess Club for costs towards hall hire for the 2025 tournament.

CARRIED**4.4m FUNDING APPLICATIONS****RESOLUTION 2025/54**

Moved: Chairperson Adele Gardner

Seconded: Councillor Felicity Foy

m) That Te Hiku Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Paatu ki Kauhanga Trust for costs towards hireage of marquee, table and chairs for hosting Puanga-nui-o-te-rangi 2025.

CARRIED

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

13 May 2025

4.4n FUNDING APPLICATIONS**RESOLUTION 2025/55**

Moved: Councillor Felicity Foy
 Seconded: Deputy Chairperson John Stewart

n) That Te Hiku Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Board's Pride of Place Fund account to Wai Ora Marae for costs towards working bee costs.

CARRIED**4.4e FUNDING APPLICATION****RESOLUTION 2025/56**

Moved: Councillor Felicity Foy
 Seconded: Deputy Chairperson John Stewart

e) That Te Hiku Community Board approve the sum of \$5,000 (plus GST if applicable) be paid from the Board's Pride of Place Fund account to Aupouri Ngati Kahu Te Rarawa Trust for costs towards hosting Hui Tāne 2025 conference.

CARRIED**5 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****5.1 TE HIKU COMMUNITY BOARD MAY 2025 OPEN RESOLUTION REPORT**

Agenda item 8.1 document number A5045147, pages 213 - 213 refers

RESOLUTION 2025/57

Moved: Chairperson Adele Gardner
 Seconded: Deputy Chairperson John Stewart

That Te Hiku Community Board receive the report Te Hiku Community Board May 2025 Open Resolution Report.

CARRIED**5.2 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 8.2 document number A5170655, pages 221 - 221 refers

RESOLUTION 2025/58

Moved: Chairperson Adele Gardner
 Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board note the March 2025 member reports from members Darren Axe and Bill Subritzky.

Note: Deputy Chair John Stewart, Members Sheryl Bainbridge and Rachel Baucke gave a verbal update.

CARRIED

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Te Hiku Community Board Meeting Minutes

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6 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**6 RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2025/59**

Moved: Chairperson Adele Gardner
 Seconded: Member William (Bill) Subritzky

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.2 - 11 Matthews Avenue, Kaitāia Proposals	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED**7 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 2:04 PM.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 10 June 2025.

.....
CHAIRPERSON

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7 NGĀ PŪRONGO / REPORTS

7.1 PROJECT FUNDING REPORTS

File Number: A5207839

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager – Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board note the project reports received from:

- a) Kaitaia MetalFest 4
- b) Kaitaia Primary School
- c) Mangonui Cemetery Committee

C) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

1. Kaitaia MetalFest 4 – A5207834  
2. Kaitaia Primary School – A5207837  
3. Mangonui Cemetery Committee – A5207833  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 – Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Board Funding Policy
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Te Hiku Community Grants Funding January - June 2025 Project Report Form

Application No. THCB008 From Kaitaia MetalFest 4

Form Submitted 10 May 2025, 10:19AM NZST

Project Report - Community Grant Fund

*** indicates a required field**

Project Report

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Name

Kaitaia MetalFest 4

Name and Location of Project/Activity

Collards Tavern

Date of Project/Activity

May 3, 202

Which Community Board did you receive funding from?

- Te Hiku
 Kaikohe-Hokianga
 Bay of Islands-Whangaroa

Amount received from the Community Board

1500

Must be a number.

When was the funding approved?

25/02/2025

Must be a date.

Please give details of how the money was spent

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds

Expenditure

Supplier/Description	\$	Receipts/bank statement showing expense

Te Hiku Community Grants Funding January - June 2025 Project Report Form

Application No. THCB008 From Kaitaia MetalFest 4

Form Submitted 10 May 2025, 10:19AM NZST

Accommodation for bands	\$600.00	Filename: Invoice for Francis Alfred Maley.pdf File size: 167.4 kB
Cost of PA (total \$2000)	\$2,000.00	Filename: p.a. invoice.pdf File size: 284.0 kB
Posters	\$28,405.00	Filename: 08052025101233-0001.pdf File size: 806.7 kB
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		No files have been uploaded

Project Information

Give a brief description of the highlights of your project/activity

Your funding approval enabled project to go ahead!

It was another very successful MetalFest, the 4th in fact, again held on the first Saturday in May.

Also, having an all-teenage girl band (Fork) from Waipu join the line-up; a young band from Wellington travelling up to play the show; supporting local bands; and everyone having the best time ever!

Good crowd turned out to support the event and around half a dozen local businesses provided produce to use as prizes (spot and early bird) as well as welcome gifts to the bands.

Basically, the entire community came out in support!

How many participants/volunteers took part? *

15

Must be a number.

How many visitors/audience members took part? *

150

Must be a number.

What Community Outcome(s) did your project meet?

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities
- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable

Te Hiku Community Grants Funding January - June 2025 Project Report Form

Application No. THCB008 From Kaitaia MetalFest 4

Form Submitted 10 May 2025, 10:19AM NZST

Describe how your project benefited the community, met the outcome(s) indicated above and your evaluation of the project results *

It promoted Far North produce (local businesses supported the show) and the Far North itself as an attractive destination for alternative music acts.

MetalFest 4 delivered a forum for experienced, local, young and diverse bands - both from inside and outside the district - to play alongside each other, some gaining valuable experience, support and mentoring in the process.

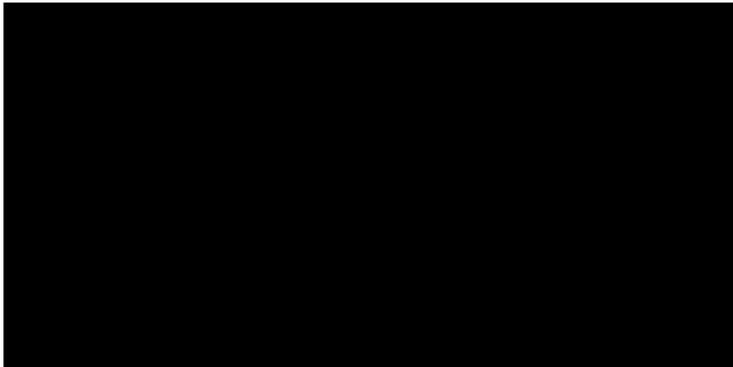
It also provided a showcase and a platform for diverse, exciting, extreme and alternative music to be enjoyed by local music fans.

Include how your project met the Council outcomes

Please provide details of how you acknowledged the funding you received from the Board (including any photos or marketing collateral) *

Funding was acknowledged on the event poster, on all social media, in the newspaper, and on the night. It was also acknowledged in an interview on National Radio, on the Culture 101 show.

If you have a website or Facebook page that we can link to, please provide details



Date Form Completed

07/05/2025

Must be a date.

If you have additional information you would like us to view, please attach it here

Filename: 08052025101307-0001.pdf

File size: 1.0 MB

Filename: 6ab8b02b-14a5-4163-8756-d394b9666c7a.jpeg

File size: 343.4 kB

You can send additional information to be included with your report to funding@fndc.govt.nz if you prefer

Supplementary Information 2

No files have been uploaded

Supplementary Information 3

No files have been uploaded

Te Hiku Community Grants Funding January - June 2025 Project Report Form

Application No. THCB002 From Kaitaia Primary School
Form Submitted 24 Apr 2025, 6:53PM NZST

Project Report - Community Grant Fund

* indicates a required field

Project Report

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within the required time will not be considered for future funding.

Name

Kaitaia Primary School

Name and Location of Project/Activity

Kaitaia Primary School 150 Years Celebration

Date of Project/Activity

6-10 April 2025

Which Community Board did you receive funding from?

- Te Hiku
 Kaikohe-Hokianga
 Bay of Islands-Whangaroa

Amount received from the Community Board

6500

Must be a number.

When was the funding approved?

25/02/2025

Must be a date.

Please give details of how the money was spent

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds

Expenditure

Supplier/Description	\$	Receipts/bank statement showing expense

Te Hiku Community Grants Funding January - June 2025 Project Report Form

Application No. THCB002 From Kaitaia Primary School

Form Submitted 24 Apr 2025, 6:53PM NZST

Far North Marquees	\$6,500.00	Filename: KPS Batch Payment Summary 17 April 2025.pdf File size: 635.8 kB
		No files have been uploaded
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		No files have been uploaded

Project Information

Give a brief description of the highlights of your project/activity

Past and present-day students and whanau could participate fully in the celebrations at no cost as the celebrations were held on school grounds and admission was free.

Present students confidently retold the histories and stories of the people who lived on this land that the school stands on and took guided tours of groups of guests.

The school now has prominent artworks, murals and historic photo boards on full display to share our history.

The eldest attendee at 98 (nearly 99) and the youngest student at 5 years old cut the KPS150 cake at the Twilight festival finale.

The school was supported by Te Runanga o Te Rarawa, Te Rarawa Kapa Haka and Te Pene o te Mangai - the Ratana band.

Attendance at the nine events ranged from 40 to 250.

How many participants/volunteers took part? *

50

Must be a number.

How many visitors/audience members took part? *

550

Must be a number.

What Community Outcome(s) did your project meet?

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities
- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable

Describe how your project benefited the community, met the outcome(s) indicated above and your evaluation of the project results *

The 304 students attending this school all participated in and contributed to a stage

Te Hiku Community Grants Funding January - June 2025 Project Report Form

Application No. THCB002 From Kaitaia Primary School

Form Submitted 24 Apr 2025, 6:53PM NZST

production showing a time line of the settlement of Kaitaia, including all immigrants showing that they take pride in their multicultural status. This event was well attended with a full hall.

Senior students developed videos telling the stories of the land and people who came before us giving each clip a QR code; the QR codes are now on maps/pamphlets and the places of significance around the school. For example "The Treaty Tree," where Te Tiriti was signed in Kaitaia.

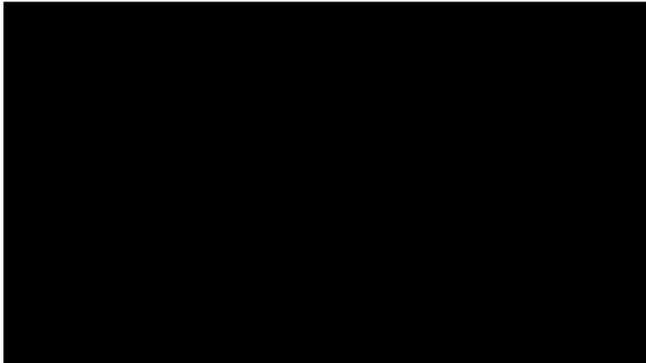
The community now has access to historic photoboards detailing the school's and Kaitaia's history, showing and naming the significant Paa sites surrounding the school. The KPS 150th Jubille book was also produced to show the prominence of the school's contribution to this district.

Include how your project met the Council outcomes

Please provide details of how you acknowledged the funding you received from the Board (including any photos or marketing collateral) *

Through the School's fortnightly Newsletter, which is also uploaded to the school's Facebook page and Te Hiku Community Board was acknowledged in the article covering the event printed in the Northland Age on 15 April 2025. This article was also concurrently shared to the Northern Advocate and NZ Herald.

If you have a website or Facebook page that we can link to, please provide details
Kaitaia Primary School



Date Form Completed

24/04/2025

Must be a date.

If you have additional information you would like us to view, please attach it here

No files have been uploaded

You can send additional information to be included with your report to funding@fndc.govt.nz if you prefer

Supplementary Information 2

No files have been uploaded

Supplementary Information 3

No files have been uploaded



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor

Far North District Council Private

Bag 752

KAIKOHE 0440

Name of organisation: **Mangonui Cemetery Committee** _____

Name & location of project: **20 Wrathall Road, Mangonui** _____

Date of project/activity: **To the year ending June 2025** _____

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund: **\$10,000 Annual Grant 2024/2025** _____

Board meeting date the grant was approved: **June 2024; Purchase Order P084613** _____

Please give details of how the money was spent:

- **Your contribution to the project and the funding you received from the Community Board must be accounted for**
- **Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.**

Supplier/Description	\$amount	Receipt/s attached (please tick)
D&D Contractors (J.R.Drew): Mowing and spraying	\$1,762.67	See Bank Statement
Robs Auto & Marine: Mowing Cemetery Reserve	\$1,326.00	"
Hugh Castle/ Mowing current Public Cemetery	\$ 300.00	"
Kiwi Arborists: Tree felling	\$4,839.00	"
Ewan McKinnon, Tax Consultant: Audit of accounts (2025 Audit Account still outstanding; Approx. \$360 not included)	\$ 345.00	"
M. Nichols: Painting (part payment)	\$2,500.00	See Financial Statement
Misc: Hireage/Signage/Keys cut/Paint/Concrete/Rubbish bags/Plot refunds/Transaction Fees	\$ 878.91	"
(Outstanding Payments M. Nichols/ G. Gray: Painting: \$4,410)		"
Total:	\$9,461.58	

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Give a brief description of the highlights of your project including numbers participating:

Continued maintenance of The Mangonui Public Cemetery is of huge concern and the Committee takes special pride in overseeing all projects from mowing to feeling of trees to beautification of the area.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

By ensuring ongoing management and beautification of the Public Cemetery in its entirety, we provide a safe and secure environment for members of the public visiting graves and/or attending interment of loved ones.

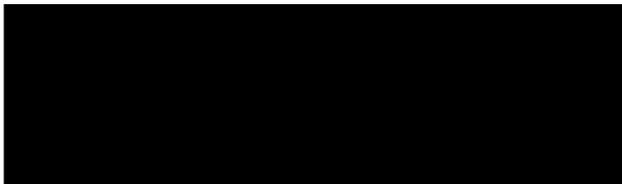
Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

N/A

If you have a Facebook page that we can link to please give details:

None

This report was completed by:



7.2 FUNDING APPLICATIONS

File Number: A5207841
Author: Kathryn Trewin, Funding Advisor
Authoriser: Aisha Huriwai, Manager – Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises applications for the Local Community Grant funding to enable Te Hiku Community Board to determine which application/s will receive funding at the June 2025 meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Eight new applications have been received, requesting a total of **\$78,957**
- The Community Board has an available total of **\$14,216.28** in **Community Grant** Funding for the 2024/25 financial year.
- The Community Board has an available total of **\$47,450** in **Pride of Place** Funding for the 2024/25 financial year.
- This gives a total of **\$61,666.28** available to the Board, which must be allocated in full by the end of the 2024/25 financial year (30 June 2025).
- The Funding Advisor ran two drop-in clinics at Te Ahu Centre in March and April, meeting with 12 different community groups and individuals to work through potential funding applications. A number of applications are expected in the new financial year as applicants work through the process of collating information required to apply.

TŪTOHUNGA / RECOMMENDATION

- a) That Te Hiku Community Board approve the sum of **\$4,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to R Tucker Thompson Youth Sailing Trust for costs towards two Te Hiku rangatahi attending voyages.

TŪTOHUNGA / RECOMMENDATION

- b) That Te Hiku Community Board approve the sum of **\$15,000** (plus GST if applicable) be paid from the Board's Pride of Place Grant Fund account to Coopers Beach Bowling Club for costs towards completing the cementing of the entranceway to the carpark.

TŪTOHUNGA / RECOMMENDATION

- c) That Te Hiku Community Board approve the sum of **\$7,500** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Mangonui Cemetery Committee for costs maintenance costs for the 2025/26 financial year.

TŪTOHUNGA / RECOMMENDATION

- d) That Te Hiku Community Board approve the sum of **\$2,500** (plus GST if applicable) be paid from the Board's Community Grant Fund account account to Te Pokapu Tiaki Taiao o Te Tai Tokerau Trust (Eco Centre Kaitaia) for costs towards Tuituia te Kaunuku and food resilience programmes.

<p>TŪTOHUNGA / RECOMMENDATION</p> <p>e) That Te Hiku Community Board approve the sum of \$15,000 (plus GST if applicable) e paid from the Board's Pride of Place Grant Fund account to <u>Houhora Big Game and Big Game Fishing Club Inc</u> for costs towards slip repairs.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>f) That Te Hiku Community Board approve the sum of \$2,700 (plus GST if applicable) be paid from the Board's Community Grant Fund account account to <u>Waipapakauri JMB Rugby Club</u> for costs towards venue and sound hire for fundraiser.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>g) That Te Hiku Community Board approve the sum of \$14,966.28 (plus GST if applicable) be paid from the Board's Grant Fund account (\$5,016.28 from Community Grant, \$9,950 from Pride of Place) to <u>Te Hiku Sports Hub</u> for costs towards health and safety improvements.</p>
<p>TŪTOHUNGA / RECOMMENDATION</p> <p>h) That Te Hiku Community Board leave the application to lie for the sum of \$7,500 (plus GST if applicable) from <u>Kaitaia Business Association</u> for costs towards CCTV monitoring for 2025/26 to the new financial year.</p>

1) TĀHUHU KŌRERO / BACKGROUND

The applications have been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments	Type
a) R Tucker Thompson – Youth Sailing Voyage for 2 Tamariki	\$4,000	\$4,000	This is the fourth application from this organisation for the same project. They were granted \$4,000 in the 2022, 2023 and 2024 financial years This application meets community outcomes 2, 3 and 5	Community
b) Coopers Beach Bowling Club – Completing of concreting carpark entrance	\$17,000	\$15,000	The applicant was granted \$20,000 towards the costs of concreting their carpark in 2023. They are seeking a further \$17,000 towards the costs of completing the concreting where the carpark meets the state highway. This application meets community outcomes 2, 3 5 and 6	Infrastructure

Applicant and Project	Requested	Recommend	Comments	Type
c) Mangonui Cemetery Committee – maintenance costs for 2025/26	\$10,000	\$7,500	<p>The applicant is seeking funding to maintain the Mangonui Cemetery. In February 2024, the Board granted \$5,280 to this applicant for a similar application. A Community Facility fund is in development at present and it is expected that it will open for applications such as this in the 26/27 financial year. At this time, the applicant is not able to secure additional funding from Council except through the Community Board.</p> <p>This application meets community outcomes 3, 5 and 6</p>	Infrastructure
d) Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust (Eco Centre Kaitaia) – Tuituia te Kaunuku and food resilience programme	\$2,500	\$2,500	<p>The applicant has made multiple applications to the board for eco-friendly community workshops that the Board has supported in the past.</p> <p>This application meets community outcomes 1, 2, 3, 5 and 6</p>	Community
e) Houhora Big Game and Sports Fishing Club – Slip repairs	\$15,697	\$15,697	<p>The applicant is seeking funding to repair a slip behind the toilets at Houhora. The club allows the toilets to be used by the public and this slip repair ensures that they are able to remain open.</p> <p>The applicant has previously received funding in 2021 and 2022 (\$20,000 each) for costs towards a new wharf and kitchen oven replacement.</p> <p>This application meets community outcomes 2, 3, 4, 5 and 6</p>	Infrastructure
f) Waipapakauri JMB Rugby Club – hire costs for fundraiser	\$2,700	\$2,700	<p>The applicant is seeking funding towards venue and sound system hire to enable them to hold a fundraiser towards club maintenance and repair and uniform costs.</p> <p>This application meets community outcomes 2, 3, 5 and 6</p>	Event
g) Te Hiku Sports Hub – Health and Safety improvements	\$19,560	\$14,966.28	<p>The applicant received \$20,658 in the 2023/24 financial year towards costs for swimming pool equipment. This year, they are seeking funding towards health and safety improvements at Te Ahu Sports Complex.</p> <p>This application meets community outcomes 3 and 5</p>	Infrastructure

Applicant and Project	Requested	Recommend	Comments	Type
h) Kaitaia Business Association – CCTV monitoring 2025/26	\$7,500	\$7,500	<p>The applicant is seeking funding to cover the costs of CCTV monitoring for Kaitaia and environs. The Board has previously made a two year grant for this purpose. This grant would cover the 2025/26 financial year</p> <p>The applicant has already had funding for this financial year and it is recommended the application be left to lie to the new financial year..</p> <p>This application meets community outcomes 2, 3, 4, 5 and 6</p>	Infrastructure

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicant/s is required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option 1 Authorise funding for the full amount requested

Option 2 Authorise partial funding

Option 3 Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

Each application must meet at least one community outcome from the Council's Long Term Plan.

The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. R Tucker Thompson Sailing Trust - A5207830  
2. Coopers Beach Bowling Club - A5207831  
3. Mangonui Cemetery Committee - A5207836  
4. Te Pokapu Tiaki Taiao o Te Tai Tokerau Trust - A5207832  
5. Houhora Big Game and Sports Fishing Club Inc - A5209867  
6. Waipapakauri JMB Rugby Club - A5209866  
7. Te Hiku Sports Hub Inc - A5207835  

8. Kaitia Business Association - A5207829 Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Board Funding Policy
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB044 From R Tucker Thompson Sailing Trust

Form Submitted 8 May 2025, 10:01AM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

- Community Grant Fund Pride of Place Fund

Applicant details

Applicant *

R Tucker Thompson Sailing Trust

NZ Charity Registration Number (CRN)

CC22076

New Zealand Charities Register Information	
Reg Number	CC22076
Legal Name	R. Tucker Thompson Sail Training Trust

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB044 From R Tucker Thompson Sailing Trust**

Form Submitted 8 May 2025, 10:01AM NZST

Other Names	R. Tucker Thompson
Reg Status	Registered
Charity's Street Address	Opua Wharf Beechy Street Opua 0241
Charity's Postal Address	PO Box 42 Opua 241
Telephone	(09)402 8430
Fax	(09)402 8431
Email	info@tucker.co.nz
Website	http://www.tucker.co.nz
Reg Date	12:00am on 24 Mar 2008

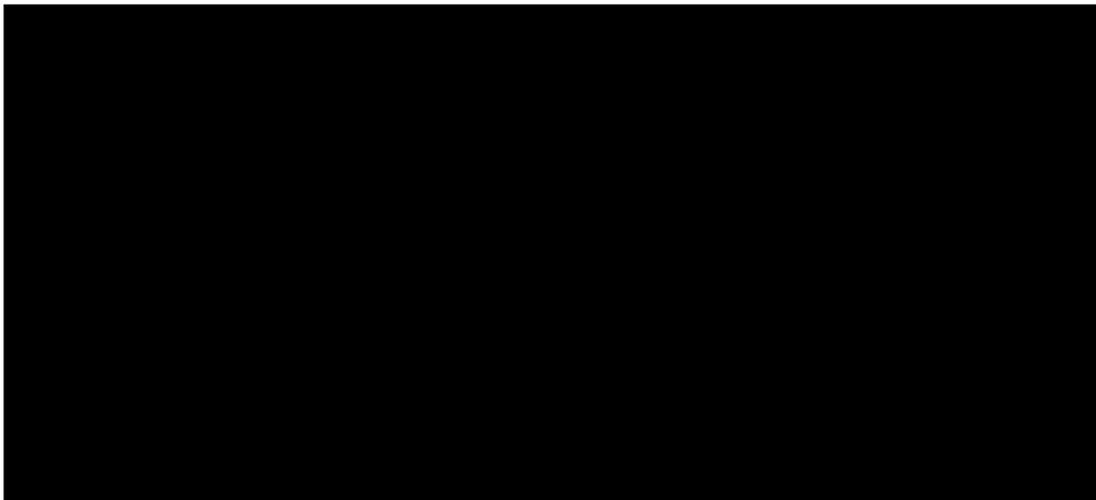
Information retrieved at 11:11am today

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Other: Youth



Contact details

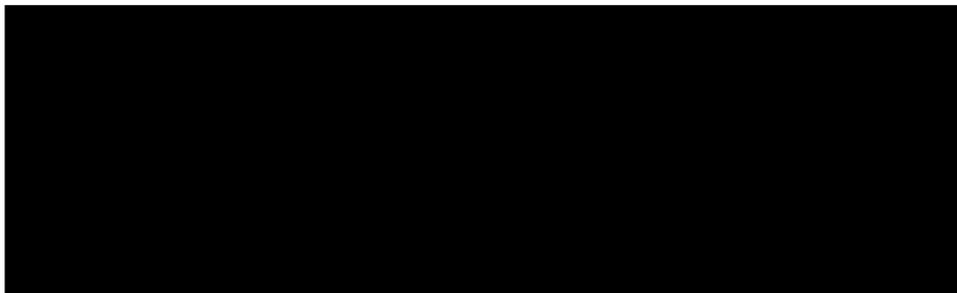
Contact Person One:

Contact Person Two:



Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB044 From R Tucker Thompson Sailing Trust

Form Submitted 8 May 2025, 10:01AM NZST



Purpose of organisation

Please briefly describe the purpose of the organisation *

We operate Northland's only working tallship to deliver our youth development programme. Annually, we take around 200 rangatahi on 7-day sailing voyages in the Bay of Islands, with a focus on whanaungatanga, teamwork and having fun while challenging young people to step outside their comfort zone and learn new skills.

Must be no more than 50 words.

Number of Members *

200

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

Youth Deelopment Voyages

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB044 From R Tucker Thompson Sailing Trust

Form Submitted 8 May 2025, 10:01AM NZST

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

Date

02/06/2025

Must be a date.

End Date:

Date:

06/10/2025

Must be a date.

Project Details

Location *

Far North - Bay of Islands and coastal surrounds

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

200

Must be a number.

How many visitors/audience members/clients do you expect? *

20

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB044 From R Tucker Thompson Sailing Trust

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If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Yes

No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

We offer transformative experiences for young Northlanders aged 14-18, bringing 12 rangatahi together for a facilitated 7-day voyage in the Bay of Islands on our tall ship, the R. Tucker Thompson. The rangatahi are immersed in nature and take part in a range of outdoor activities - hiking, climbing rigging, snorkelling, fishing, beach games and, of course, sailing. This new environment places them just outside their comfort zone, providing the opportunity for personal growth. The focus is on whanaungatanga, teamwork and having fun, while being challenged and learning new skills in an equitable space.

Outcomes are improved understanding of their own strengths, increased self-confidence and belief in their ability to form positive relationships. We nurture a stronger sense of belonging to our place and to people and it is reported from whanau that the benefits of the experience have a ripple effect, cascading into their everyday lives.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities
- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable
- Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

I have selected three outcomes that I believe we meet.

We meet the outcome for embracing and celebrating our unique culture and heritage through the place-based narrative that is woven through the voyage. By visiting islands, and sharing the history of our place we build a sense of pride in the young people and a stronger connection to the Bay of Islands. Many young people, even though they don't live in the Bay of Islands have a lineage or whakapapa to the area and their time in it enriches their connection to their own ancestry.

Alongside the cultural history we also celebrate the unique and precious biodiversity of the islands, working closely with Project Island Song to nurture an understanding of how they can be stewards. Because of the nature of our voyage, the cultural history and kaitiakitanga are inseparable.

We support communities to be healthy, safe, connected and sustainable by providing opportunities for our young people to step outside their everyday lives and see that they

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB044 From R Tucker Thompson Sailing Trust

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are able make choices about how they relate to their whanau, peers and wider community to build positive relationships and rewarding futures. This comes about through the unique conditions that tall-ship sailing offers, which is a microcosm of the challenges we face in the real world, in a safe, controlled environment.

Must be no more than 250 words.

Project Cost

* indicates a required field

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$6,000.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$4,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB044 From R Tucker Thompson Sailing Trust

Form Submitted 8 May 2025, 10:01AM NZST

Financial Information

If your organisation registered for GST *

Yes No

GST Number

GST Number

94452252

Current Funding

How much money does your organisation currently have? *

\$460,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$460,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Youth programme	\$330,000.00
Maintenance reserves	\$130,000.00

Total Tagged Funds

Total Expenditure Amount

\$460,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Foundation North	\$80,000.00	Yes

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB044 From R Tucker Thompson Sailing Trust

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Lotteries	\$20,000.00	Yes
Private funders	\$120,000.00	Yes

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Youth placements	\$4,000.00	01/08/0024	Yes
Youth placements	\$4,000.00	02/05/0024	Yes
Youth placements	\$4,000.00	05/05/0024	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Audited accounts 2024

1 Supporting Financial document *

Filename: Audited FS 24.pdf
File size: 676.3 kB

2 Name of supporting financial document

Bank statements

2 Supporting Financial Document

Filename: RTT bank statements May 2025 as at 250507.pdf
File size: 172.9 kB

3 Name of supporting financial document

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB044 From R Tucker Thompson Sailing Trust

Form Submitted 8 May 2025, 10:01AM NZST

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

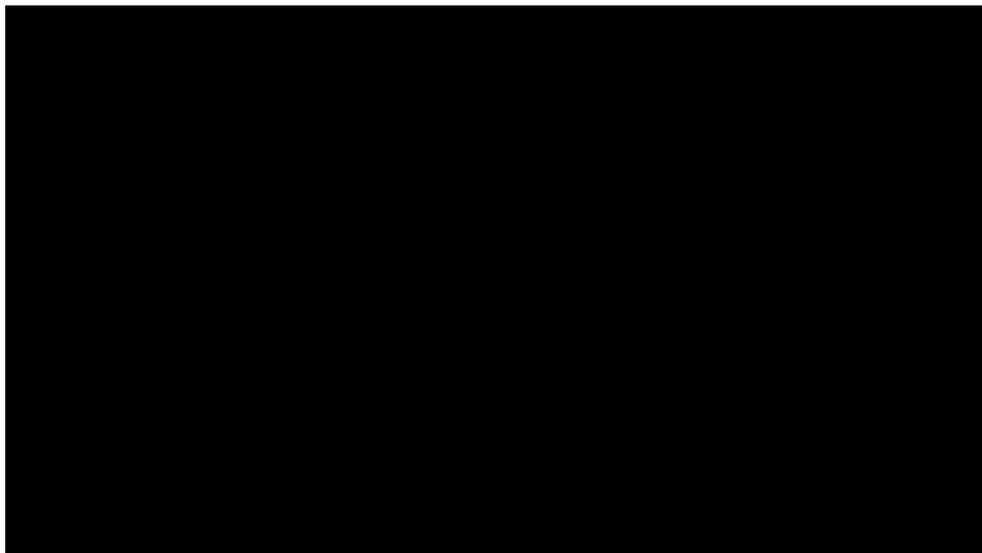
Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB044 From R Tucker Thompson Sailing Trust

Form Submitted 8 May 2025, 10:01AM NZST

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB044 From R Tucker Thompson Sailing Trust**
Form Submitted 8 May 2025, 10:01AM NZST

Date

08/05/2025

Must be a date.

Date

08/05/2025

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

Cover letter

1 Additional Supporting Information

Filename: RTT cover letter Te Hiku funding May 2025.pdf
File size: 691.1 kB

2 Additional Supporting Document Name**2 Additional Supporting Information***No files have been uploaded***3 Additional Supporting Document Name****3 Additional Supporting Information***No files have been uploaded*

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB038 From Coopers Beach Bowling Club

Form Submitted 26 Apr 2025, 11:33AM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

Community Grant Fund

Pride of Place Fund

Applicant details

Applicant *

Coopers Beach Bowling Club

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB038 From Coopers Beach Bowling Club**

Form Submitted 26 Apr 2025, 11:33AM NZST

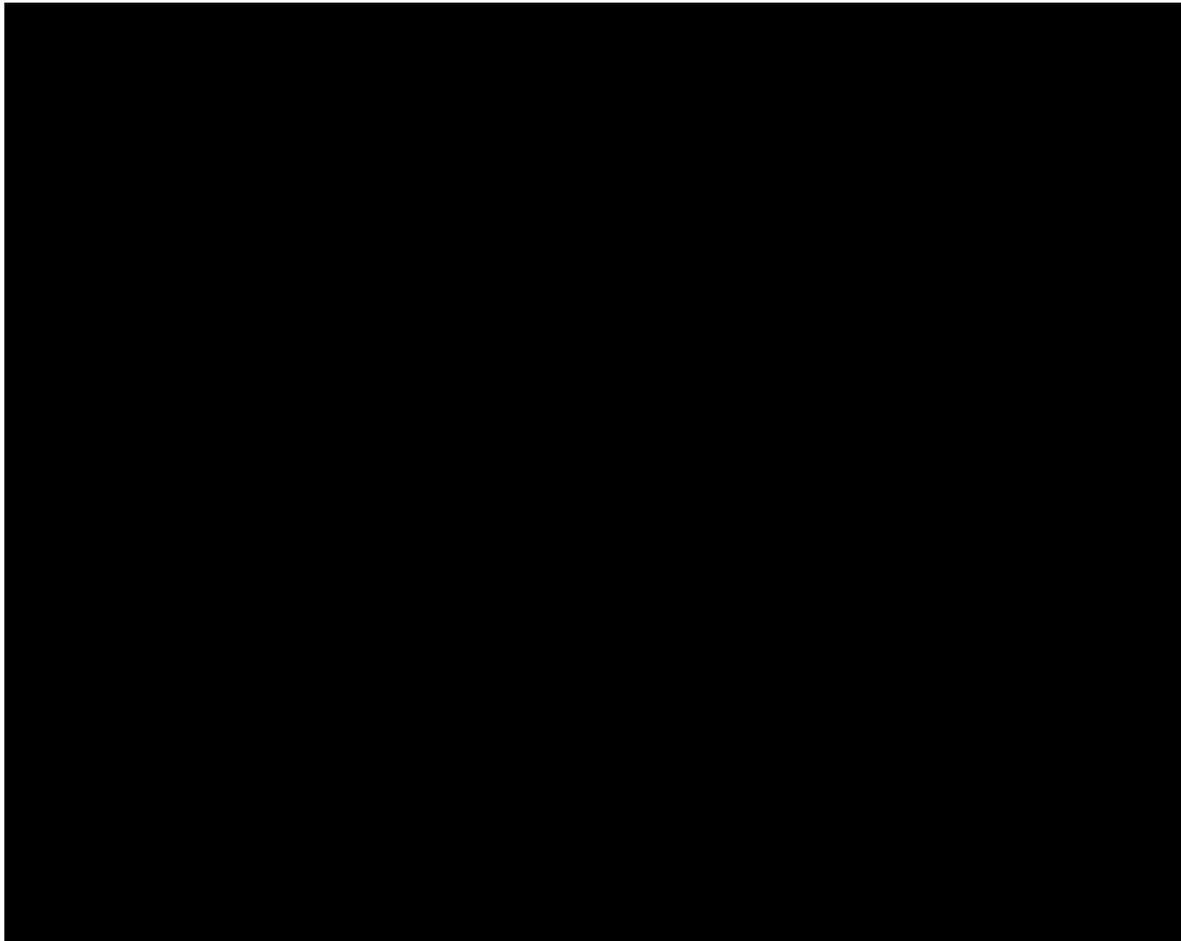
Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Sport/Recreation



Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB038 From Coopers Beach Bowling Club

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Purpose of organisation

Please briefly describe the purpose of the organisation *

We are a Community based Sporting & Social Hub with 2 bowling greens, including Pool, Darts & Petanque. We have a professional Chef servicing the Club. We hold Community based Housie fortnightly which generates significant use of both the Club and the carpark. We offer NZMA parking at the rear.

Must be no more than 50 words.

Number of Members *

229

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

CBBC Installation of a Concrete Crossing

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB038 From Coopers Beach Bowling Club

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If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

01/07/2025

01/08/2025

Must be a date.

Must be a date.

Project Details

Location *

236 State Highway 10 Coopers Beach

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

\$0.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

10

Must be a number.

How many visitors/audience members/clients do you expect? *

500

Must be a number.

Have you engaged with tangata whenua about your project? *

Yes

No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

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Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB038 From Coopers Beach Bowling Club

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Yes

No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

All below listed groups enter and exit over this severely degraded, pot-holed and uneven entranceway.

: All Club members

: All sporting tournaments attendees

: All Community Housie Participants

: All diners

: All NZMA Guests

: All Pedestrians from DB Tennis Club, school children from Loke/Freyja Cres

: All Community meetings, Oranga Tamariki, Cancer Society, FNDC etc

: FNDC Mobile Library

: FNDC Sewerage Pump Station servicing vehicles

: Northland Waste

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

Proud, vibrant communities

Prosperous communities supported by a sustainable economy

Communities that are healthy, safe, connected and sustainable

Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

(a) Proud Vibrant Communities : As a centrally located sports and community hub, we encourage and embrace our local and wider community whanau. Safe access off busy SHW10 to our facility is vital in maintaining and growing this relationship.

(b) Communities that are healthy, safe, connected and sustainable : The non-contact sports opportunities our facility offers, speaks to a well rounded approach to providing a sustainable framework of healthy social interaction, team building, success, all within a caring environment. We as a Club are working hard to be a positive and constant addition to our surrounding Community.

To ensure longevity of our position in this Community, we need to have a safe well maintained entrance and exit point from SHW 10 to our facility.

Must be no more than 250 words.

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB038 From Coopers Beach Bowling Club**

Form Submitted 26 Apr 2025, 11:33AM NZST

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$17,000.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$17,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB038 From Coopers Beach Bowling Club**

Form Submitted 26 Apr 2025, 11:33AM NZST

			Filename: Quote .pdf File size: 47.4 kB	
Complete concrete entrance way	\$19,550.00	\$19,550.00	No files have been uploaded	
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Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB038 From Coopers Beach Bowling Club**

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Yes No

GST Number

GST Number
55-107-866

Current Funding

How much money does your organisation currently have? *

\$102,669.00
Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$77,568.00
Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
Replacement greens	\$65,039.00
Development Acc	\$2,222.00
Replacement Equipment Fund	\$10,307.00

Total Tagged Funds

Total Expenditure Amount
\$77,568.00
This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB038 From Coopers Beach Bowling Club**

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Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Geoteck Expenditure	\$9,698.34	03/10/2024	No
Car Park	\$10,000.00	03/07/2023	No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Annual Accounts Mar. 31 2024

1 Supporting Financial document *

Filename: Coopers Beach Combined Bowling Club Inc - Annual Report.pdf
File size: 190.0 kB

2 Name of supporting financial document

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB038 From Coopers Beach Bowling Club

Form Submitted 26 Apr 2025, 11:33AM NZST

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

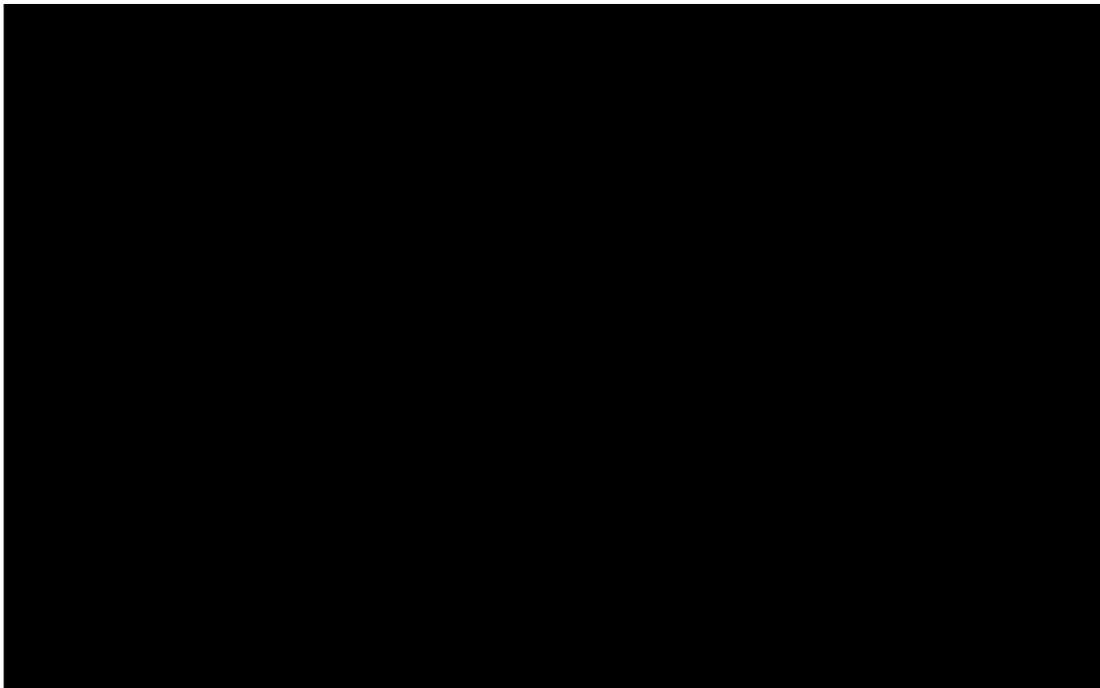
1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB038 From Coopers Beach Bowling Club

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2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB038 From Coopers Beach Bowling Club**

Form Submitted 26 Apr 2025, 11:33AM NZST

Must be an email address.

Must be an email address.

Date

27/04/2025

Must be a date.

Date

27/04/2025

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fnhc.govt.nz

1 Additional Supporting Document Name

1 Additional Supporting Information

No files have been uploaded

2 Additional Supporting Document Name

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB052 From Mangonui Cemetery Committee

Form Submitted 23 May 2025, 3:28PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

- Community Grant Fund Pride of Place Fund

Applicant details

Applicant *

Mangonui Cemetery Committee

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB052 From Mangonui Cemetery Committee**

Form Submitted 23 May 2025, 3:28PM NZST

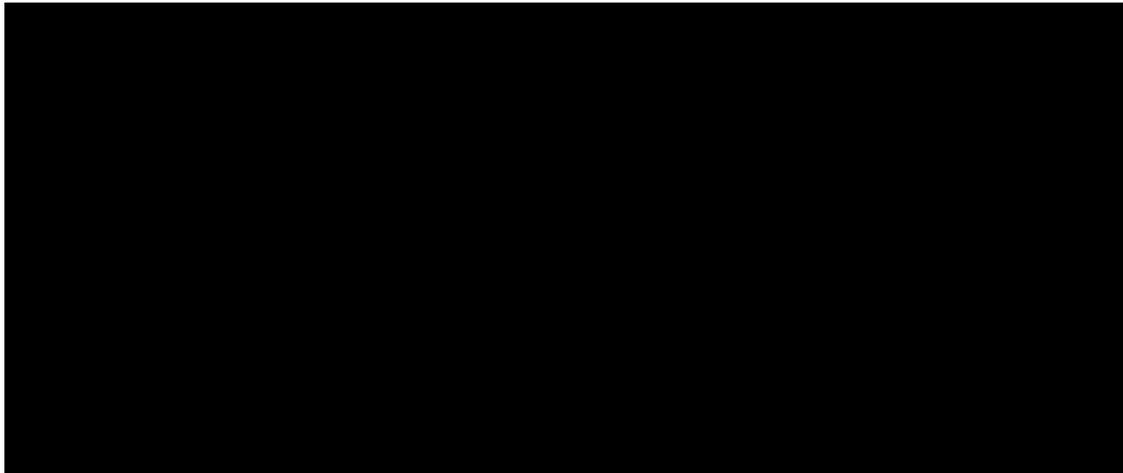
Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

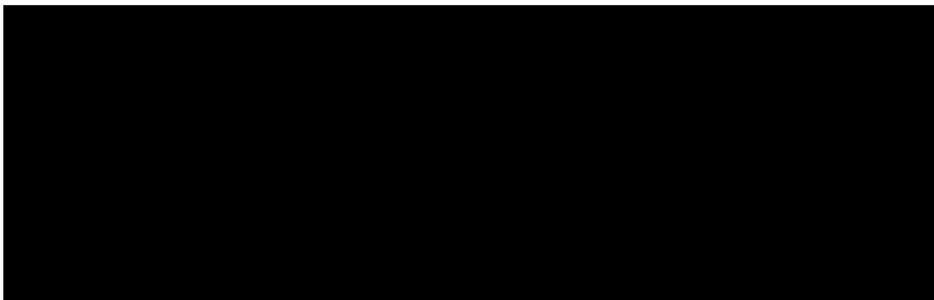
Other: Cemetery



Contact details

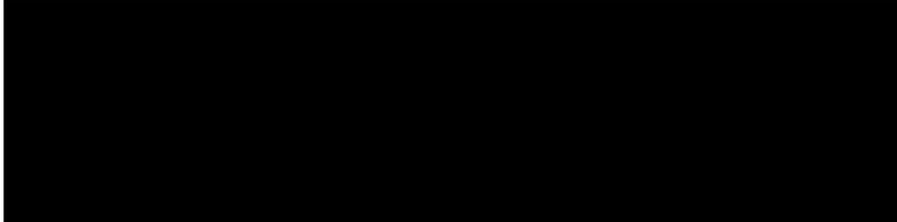
Contact Person One:

Contact Person Two:



Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB052 From Mangonui Cemetery Committee

Form Submitted 23 May 2025, 3:28PM NZST



Purpose of organisation

Please briefly describe the purpose of the organisation *

Sale of plots and ongoing management and beautification of our local public cemetery providing a safe and secure environment for members of the public visiting graves and/or attending interment of loved ones.

Must be no more than 50 words.

Number of Members *

4

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

Mangonui Public Cemetery

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB052 From Mangonui Cemetery Committee

Form Submitted 23 May 2025, 3:28PM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

01/06/2025

30/06/2026

Must be a date.

Must be a date.

Project Details

Location *

28 Wrathall Road, Mangonui, 0420

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

4

Must be a number.

How many visitors/audience members/clients do you expect? *

100

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Page 4 of 12

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB052 From Mangonui Cemetery Committee

Form Submitted 23 May 2025, 3:28PM NZST

- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Ongoing management and beautification of our local public cemetery; provides a safe and secure environment for members of the public visiting graves and/or attending interment of loved ones. The Committee takes great pride in overseeing all projects in the entire Reserve, including the "Old Cemetery" on Wrathall and Turvey Roads. Continued maintenance includes: Mowing and spraying; Fencing; Planting; Pruning and felling of trees; Roadside clearance (the responsibility of FNDC but never carried out); Regrowth containment; Car Park maintenance.

All consideration is needed also when dealing with adjoining properties.

In the coming year, existing concrete paths will require maintenance and new paths are planned to tie in the existing and the new areas of the Cemetery and culverts will be a consideration in filling in drains.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
 We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
 Proud, vibrant communities
 Prosperous communities supported by a sustainable economy
 Communities that are healthy, safe, connected and sustainable
 Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Providing a safe and secure environment for members of the public visiting graves and/or attending interment of loved ones.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB052 From Mangonui Cemetery Committee

Form Submitted 23 May 2025, 3:28PM NZST

is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$10,000.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$10,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
10,000	\$10,000.00	\$10,000.00	Filename: community-fund-project-report-form-word-typable.docx File size: 55.3 kB
			No files have been uploaded
			No files have been uploaded
			No files have been uploaded

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB052 From Mangonui Cemetery Committee**

Form Submitted 23 May 2025, 3:28PM NZST

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Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

Current Funding

How much money does your organisation currently have? *

\$3,913.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$4,360.00

Must be a dollar amount.

Tagged Funds

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB052 From Mangonui Cemetery Committee

Form Submitted 23 May 2025, 3:28PM NZST

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
Audit Fee	\$360.00
Annual mowing & maintenance	\$4,000.00

Total Tagged Funds

Total Expenditure Amount

\$4,360.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Development of Cemetery Reserve	\$6,100.00	25/06/2020	
Tree Felling	\$4,900.00	10/10/2022	

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB052 From Mangonui Cemetery Committee

Form Submitted 23 May 2025, 3:28PM NZST

Annual maintenance Grant	\$10,000.00	02/07/2024	

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Project Report

1 Supporting Financial document *

Filename: community-fund-project-report-form-word-typable.docx
File size: 55.3 kB

2 Name of supporting financial document

Bank Statement

2 Supporting Financial Document

Filename: 2025-May-01_Personal.pdf
File size: 202.8 kB

3 Name of supporting financial document

Treasurers Financial Statement

3 Supporting Financial Document

Filename: Treasurers Financial Report.jpg
File size: 961.6 kB

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB052 From Mangonui Cemetery Committee

Form Submitted 23 May 2025, 3:28PM NZST

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB052 From Mangonui Cemetery Committee**

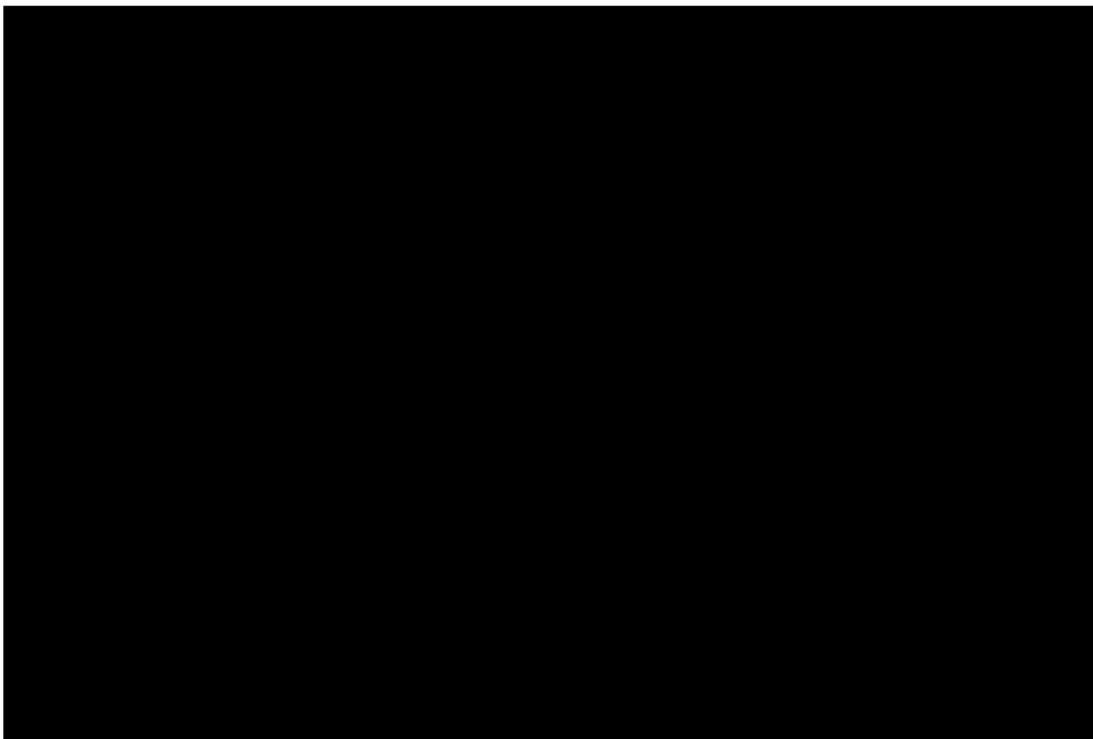
Form Submitted 23 May 2025, 3:28PM NZST

who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.

9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).

10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



Date

23/05/2025

Must be a date.

Date

23/05/2025

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB052 From Mangonui Cemetery Committee**

Form Submitted 23 May 2025, 3:28PM NZST

1 Additional Supporting Document Name

Covering Letter

1 Additional Supporting Information

Filename: Mangonui Cemetery Trustees letter FNDC 22 05 25.docx
File size: 17.9 kB

2 Additional Supporting Document Name

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB042 From Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust

Form Submitted 27 Apr 2025, 3:30PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

- Community Grant Fund Pride of Place Fund

Applicant details

Applicant *

Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust

NZ Charity Registration Number (CRN)

CC22755

New Zealand Charities Register Information	
Reg Number	CC22755
Legal Name	Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust

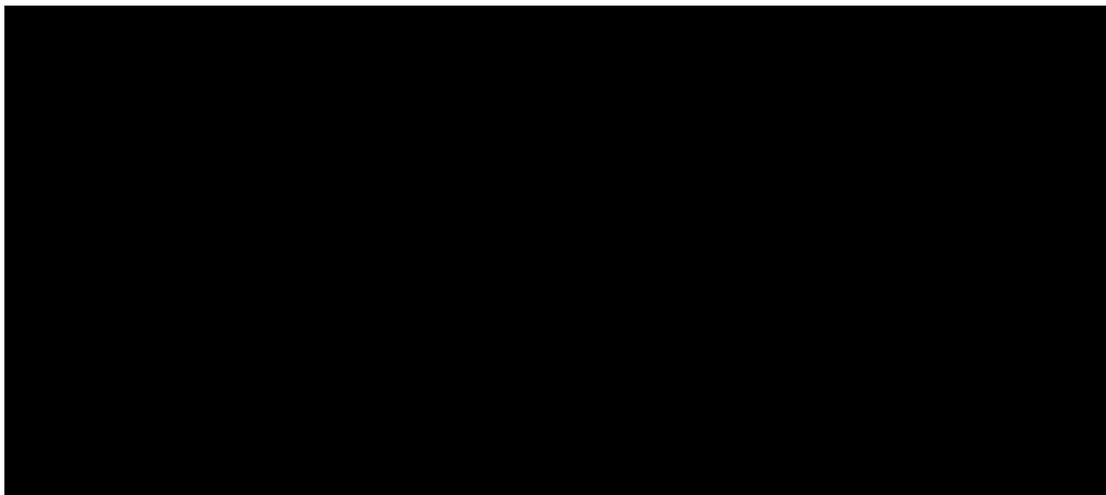
**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB042 From Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust**
Form Submitted 27 Apr 2025, 3:30PM NZST

Other Names	The Far North Environment Centre; EcoCentre
Reg Status	Kaitaia Registered
Charity's Street Address	The Far North Environment Centre Shop 5/42
Charity's Postal Address	Commerce Street Kaitaia 0410 The Far North Environment Centre Shop 5/42
Telephone	Commerce Street Kaitaia 0410 094081086
Fax	
Email	info@ecocentre.co.nz
Website	http://www.ecocentre.co.nz
Reg Date	12:00am on 8 Apr 2008

Information retrieved at 10:21am today

Must be formatted correctly.
If you are a registered charity, please enter your registration number.

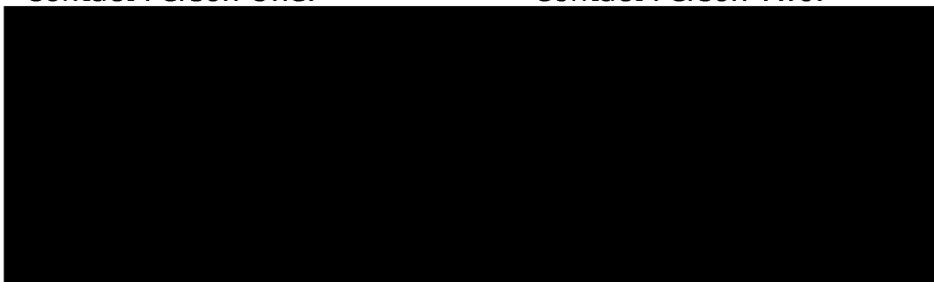
What sector do you/your organisation work in? *
Environmental



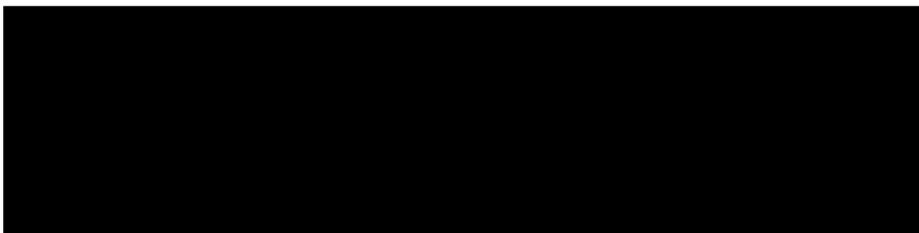
Contact details

Contact Person One:

Contact Person Two:



**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB042 From Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust**
Form Submitted 27 Apr 2025, 3:30PM NZST



Purpose of organisation

Please briefly describe the purpose of the organisation *

Vision: The land, water and inhabitants flourish now and into the future.

Mission: Strengthen connections, facilitating meaningful learning opportunities, and contributing to resourceful communities.

Values: Generating a culture of respect and connection towards Te Taiao, ourselves and others; Creating resilience; Inclusiveness through caring, sharing and cooperation.

Support environmental resilience.

Must be no more than 50 words.

Number of Members *

270

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern)
Community Board

Bay of Islands-Whangaroa
(Eastern) Community Board

Kaikohe-Hokianga
(Western) Community Board

Project name *

Tuituia Te Kahunuku Project Signage

Type of Activity

What is the main purpose of your activity?

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB042 From Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust**
Form Submitted 27 Apr 2025, 3:30PM NZST

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

Date

23/06/2025

Must be a date.

End Date:

Date:

22/06/2026

Must be a date.

Project Details

Location *

Kaitaia and surrounds (Te Hiku district)

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

100

Must be a number.

How many visitors/audience members/clients do you expect? *

50

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB042 From Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust**
Form Submitted 27 Apr 2025, 3:30PM NZST

No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Yes

No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Our Tuituia te Kaunuku and Food Resilience programs will benefit the entire community.

- Regenerate natural environment, supporting native flora and fauna
- Cleaning up under-utilised green spaces in and around Kaitaia
- Create a sense of pride in oneself and community
- Create sustainable food resources that are available to all

The signage will help to:

- illustrate what has been achieved by the community in these projects
- identify future areas of regeneration
- highlight a trail of environmental and food resources
- showcase how members of the public can become involved
- advertise workshops and working bees to encourage more community involvement

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities
- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable
- Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

This application is focused on our Tuituia te Kaunuku and Food Resilience programs. Our goals include:

1. To regenerate the local green spaces and waterways, particularly those that are not used because of the risk of flooding, ensuring they are clear of rubbish and pests, and to create a natural resource that is beneficial to the entire community.
2. To create pockets of 'food forests', 'food nests', Rongoa gardens and community gardens throughout the reclaimed areas. By utilising different planting methods, such as hügelkultur beds, and intensive companion planting, together with structures for rainwater collection, we are able to utilise both flood prone and dry areas to help provide sustainable food resiliency options for these communities.

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB042 From Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust Form Submitted 27 Apr 2025, 3:30PM NZST

3. To help achieve this, we will be encouraging volunteers to work alongside our contractors during working bees and workshops, both to help create our vision and learn skills to help them recreate our programs in their own back yards.

4. Gain further interest in becoming involved in these projects from the community through presentations at local kura, ECE's, Marae etc

Eventually we envision a network of kaitiakitanga where individuals and organisations take responsibility for different areas to ensure they flourish into the future. These areas will boost the communities sense of pride in where they live; help native flora and fauna to thrive; provide sources of fresh food and rongoa that can be responsibly foraged by members of the community.

Workshops are utilised to generate interest and support of these activities.

Must be no more than 250 words.

Project Cost

* indicates a required field

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$34,552.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$2,500.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB042 From Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust**
Form Submitted 27 Apr 2025, 3:30PM NZST

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Lockable double-sided outdoor notice-board	\$1,442.00	\$1,440.00	Filename: Commercial Traders lockable Noticeboard.pdf File size: 123.3 kB <hr/> Filename: Signs of Life Double sided outdoor sign board.pdf File size: 825.3 kB
2 x sandwich board type signs	\$460.00	\$460.00	Filename: A-Frame Sign - WillDe sign.pdf File size: 247.9 kB <hr/> Filename: Sandwich Boards, Custom Sandwich Board Signs _ Vista Print NZ.pdf File size: 2.4 MB

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Framing Material for outdoor noticeboard	\$250.00	\$250.00	<p>Filename: Mitre 10 Posts, concrete, bolts.pdf File size: 149.2 kB</p> <p>Filename: Pukepine _ Timber Balustrade H_42mm, W_42mm, D_1200mm Natural _ Mitre10.pdf File size: 146.3 kB</p>
Labour Costs	\$12,950.00	\$350.00	<p>Filename: Budget - Signage Project.pdf File size: 560.7 kB</p> <p>Filename: Jade One-Baxter Signed Contract.pdf File size: 159.5 kB</p> <p>Filename: Waikare Dec 2021 Contract page 1.jpg File size: 393.3 kB</p> <p>Filename: Waikare Dec 2021 Contract page 2.jpg File size: 467.4 kB</p> <p>Filename: Waikare Dec 2021 Contract page 3.jpg File size: 473.7 kB</p> <p>Filename: Waikare Dec 2021 Contract page 4.jpg File size: 351.3 kB</p>

**Te Hiku Community Grants Funding January - June 2025
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Administration	\$1,260.00	\$0.00	Filename: Budget - Signage Project.pdf File size: 560.7 kB	
Plants and Equip	\$9,190.00	\$0.00	Filename: Budget - Signage Project.pdf File size: 560.7 kB	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

GST Number

GST Number
71-849-252

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB042 From Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust**
Form Submitted 27 Apr 2025, 3:30PM NZST

Current Funding

How much money does your organisation currently have? *

\$245,895.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$197,312.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
EcoCentre Operations and Rent	\$69,549.00
Tai Tokerau Timebank Operations	\$34,141.00
Community Garden Operations	\$23,985.00
Tuituia Te Kahunuku Operations and planting	\$52,547.00
Zero Waste Operations	\$7,966.00
Ano Ano Operations	\$2,598.00
Creditors / GST payable	\$6,526.00

Total Tagged Funds

Total Expenditure Amount

\$197,312.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Sargood Bequest	\$2,500.00	Yes
Climate Resilient Communities fund	\$15,000.00	Yes
Trust Funds	\$5,552.00	Yes

**Te Hiku Community Grants Funding January - June 2025
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Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Workshop equipment and workshop presentation	\$1,500.00	04/11/2023	Yes
Te Hiku Roadshow workshop materials	\$960.00	01/12/2022	Yes
Kaikohe-Hokianga Workshops	\$960.00	01/12/2022	No
BOI Equipment & workshops	\$4,920.00	01/09/2022	Yes
Ano Ano Clothing Rescue	\$5,000.00	01/06/2022	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Financial Report - 2024

1 Supporting Financial document *

Filename: Financials 2024 Year-signed.pdf
File size: 721.8 kB

2 Name of supporting financial document

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

**Te Hiku Community Grants Funding January - June 2025
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Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

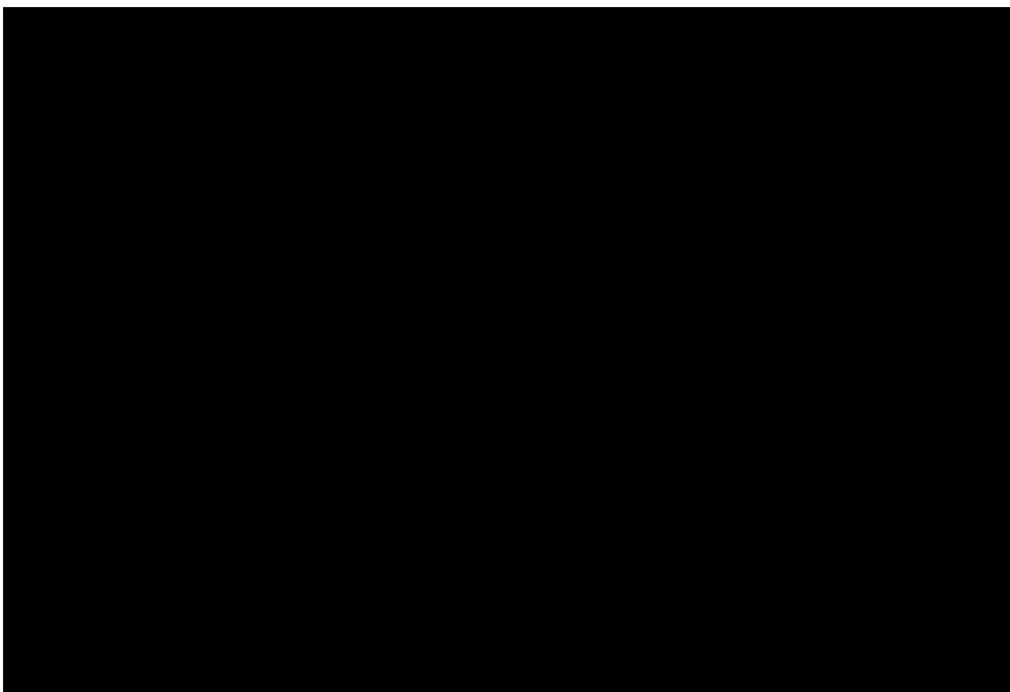
We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.

**Te Hiku Community Grants Funding January - June 2025
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2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB042 From Te Pokapu Tiaki Taiao O Te Tai Tokerau Trust**
Form Submitted 27 Apr 2025, 3:30PM NZST



Date

Must be a date.

Date

27/04/2025

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

Tuituia Te Kahunuku - Part A

1 Additional Supporting Information

Filename: Tuituia Te Kahunuku - Kaitaia 2024 Part A.pdf
File size: 16.4 MB

2 Additional Supporting Document Name

Tuituia Te Kahunuku - Part B

2 Additional Supporting Information

Filename: Tuituia Te Kahunuku - Kaitaia 2024 Part B.pdf
File size: 11.4 MB

3 Additional Supporting Document Name

Letter of Support

3 Additional Supporting Information

Filename: TROTR - Letter of Support for Green Spaces.pdf
File size: 63.4 kB

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB054 From Houhora Big Game & Sports Fishing Club Inc.
Form Submitted 26 May 2025, 5:24PM NZST**

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

Community Grant Fund

Pride of Place Fund

Applicant details



NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

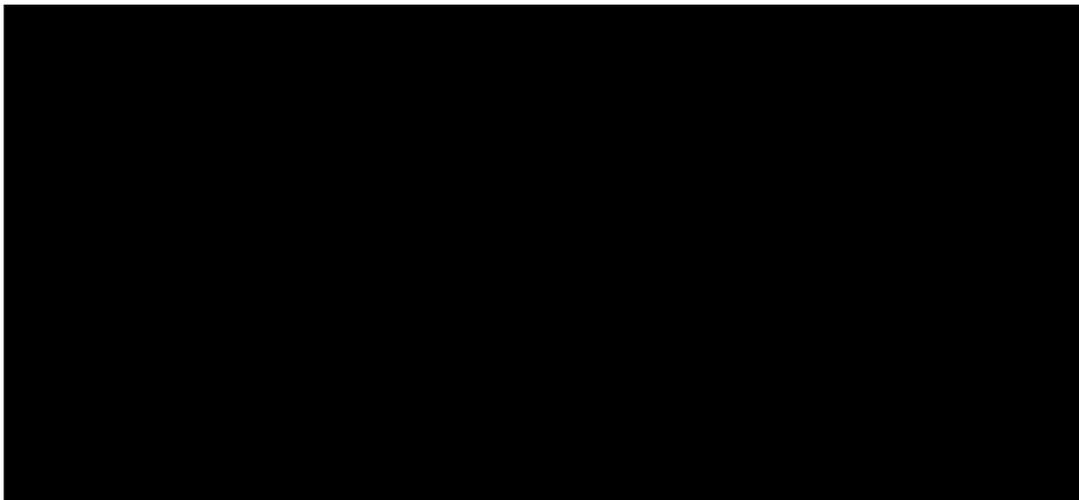
Legal Name

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB054 From Houhora Big Game & Sports Fishing Club Inc.
Form Submitted 26 May 2025, 5:24PM NZST**

Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.
If you are a registered charity, please enter your registration number.

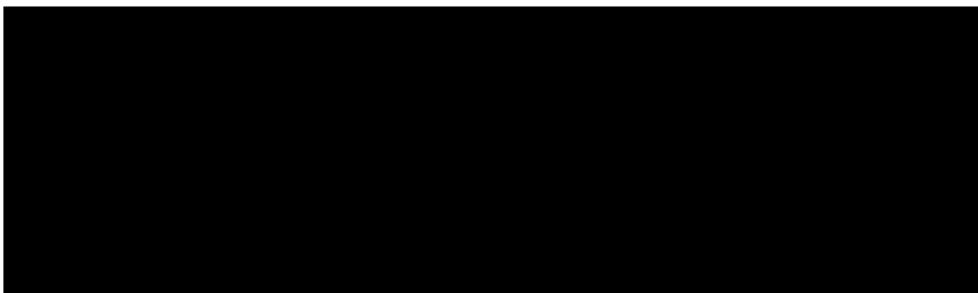
What sector do you/your organisation work in? *
Sport/Recreation



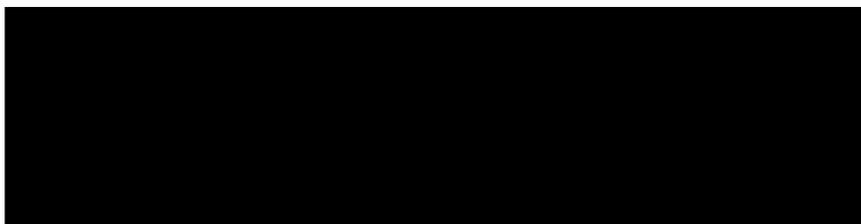
Contact details

Contact Person One:

Contact Person Two:



**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB054 From Houhora Big Game & Sports Fishing Club Inc.
Form Submitted 26 May 2025, 5:24PM NZST**



Purpose of organisation

Please briefly describe the purpose of the organisation *

To promote the sport of fishing inclusive to all communities and to provide facilities, club, social, community and educational activities.

Must be no more than 50 words.

Number of Members *

425

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

Stabilisation of slow moving slip behind the club toilets

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB054 From Houhora Big Game & Sports Fishing Club Inc.
Form Submitted 26 May 2025, 5:24PM NZST**

lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

Date

01/07/1925

Must be a date.

End Date:

Date:

22/07/1925

Must be a date.

Project Details

Location *

HBSFC Pukenui Houhora

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

15

Must be a number.

How many visitors/audience members/clients do you expect? *

0

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

- Yes
- No

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB054 From Houhora Big Game & Sports Fishing Club Inc. Form Submitted 26 May 2025, 5:24PM NZST

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The completed project will continue to allow the local and wider community, including tourists buses to take advantage of the services in the area, toilets , public car park, walkway to the club, wharf and boat ramp.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities
- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable
- Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

A slow moving slip has been identified as a potential hazard to the general public , located directly behind the public toilets, concrete water tank with fresh water bore and pump that services all the facilities including the public toilets, St John Ambulance Station, Fishing Club and the Sandbar and Restaurant.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**Te Hiku Community Grants Funding January - June 2025
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What is the total cost of your project? *

\$38,195.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$15,697.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Crane Hire	\$4,300.00	\$2,150.00	Filename: 2025 Crane Hire quote .pdf File size: 49.7 kB
60 Gabion Bags	\$21,140.00	\$10,570.00	Filename: 250507 Bluemont Quote 60x2t Rock Bags.pdf File size: 81.1 kB
80m3 Rock	\$5,850.00	\$2,925.00	Filename: HBGS FC 25 May 2025 .pdf File size: 101.8 kB

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Application No. THCB054 From Houhora Big Game & Sports Fishing Club Inc.**
Form Submitted 26 May 2025, 5:24PM NZST

Native Plants	\$105.00	\$52.00	Filename: 2025 Plant quote (2).pdf File size: 209.6 kB	
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			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

GST Number

GST Number
53660177

Current Funding

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB054 From Houhora Big Game & Sports Fishing Club Inc.
Form Submitted 26 May 2025, 5:24PM NZST**

How much money does your organisation currently have? *

\$65,328.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$80,412.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Insurance	\$22,962.00
Electricity	\$26,537.00
Rates, Repairs & Maintenance	\$17,818.00
Accountancy Interest Advertising	\$10,554.00
Competition Prizes(cost of goods)	\$36,577.00

Total Tagged Funds**Total Expenditure Amount**

\$114,448.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
HBSFC	\$15,697.00	Yes

Previous Funding from FNDC**Have you previously received funding from FNDC? *** Yes No

**Te Hiku Community Grants Funding January - June 2025
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Application No. THCB054 From Houhora Big Game & Sports Fishing Club Inc.**
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Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Upgrade public walk-way	\$6,514.00	24/07/2024	Yes
Houhora One Base Tournament	\$10,000.00	11/04/2023	Yes
2 Commercial ovens	\$20,000.00	21/11/2022	Yes
Upgrade Club Wharf	\$20,000.00	28/01/2021	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Financial reports

1 Supporting Financial document *

Filename: 2024 Financial Statements Incl Audit Report.pdf
File size: 264.8 kB

2 Name of supporting financial document

Current Bank Statement

2 Supporting Financial Document

Filename: 2025 May bank account balances.png
File size: 63.1 kB

3 Name of supporting financial document

Profit and Loss

3 Supporting Financial Document

Filename: 2025-_Profit_and_Loss JUL2024-MAY2025.pdf
File size: 24.6 kB

Applicant Declaration

* indicates a required field

**Te Hiku Community Grants Funding January - June 2025
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This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
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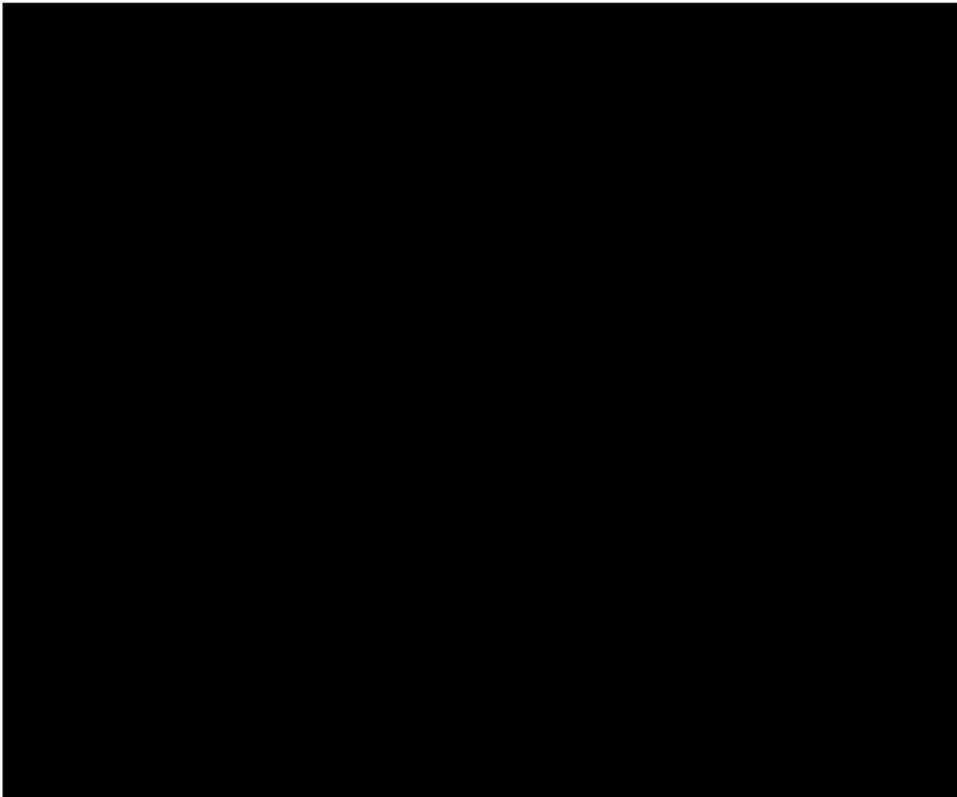
We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.

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4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB054 From Houhora Big Game & Sports Fishing Club Inc.**
Form Submitted 26 May 2025, 5:24PM NZST

26/05/2025
Must be a date.

26/05/2025
Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name FNDC recommendation

1 Additional Supporting Information

Filename: FNDC slip email..docx
File size: 21.0 kB

2 Additional Supporting Document Name Additional information

2 Additional Supporting Information

Filename: 2025 Comm. Board Slip Repair additional info..docx
File size: 16.8 kB

3 Additional Supporting Document Name Stage 1 of slip project May 2025

3 Additional Supporting Information

Filename: 2025 Stage one of Slip repair.docx
File size: 1.6 MB

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB048 From Waipapakauri JMB Rugby Club

Form Submitted 26 May 2025, 2:10PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

Community Grant Fund

Pride of Place Fund

Applicant details



NZ Charity Registration Number (CRN)

New Zealand Charities Register Information	
Reg Number	
Legal Name	

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB048 From Waipapakauri JMB Rugby Club**

Form Submitted 26 May 2025, 2:10PM NZST

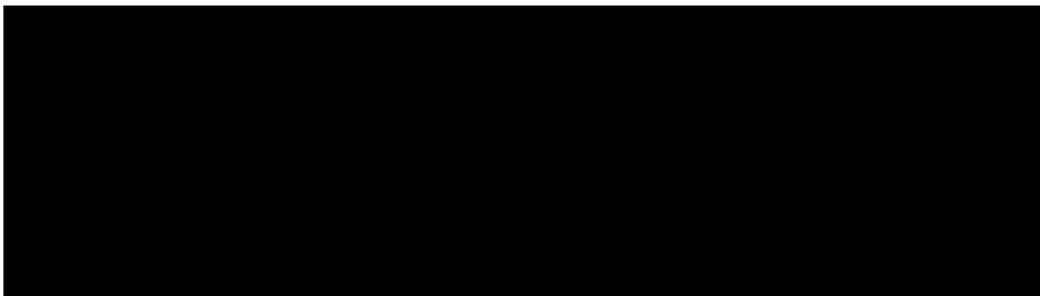
Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Sport/Recreation

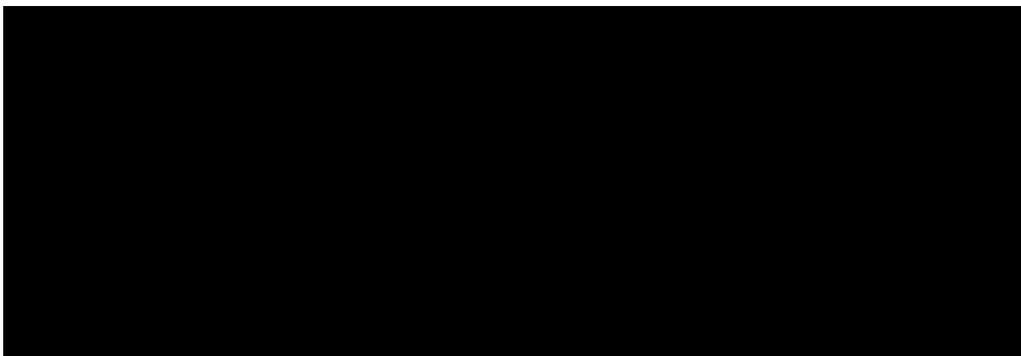


Website

Must be a URL.

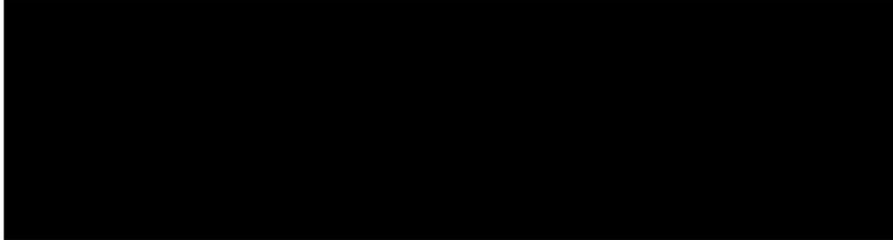
Facebook page

Contact details



Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB048 From Waipapakauri JMB Rugby Club

Form Submitted 26 May 2025, 2:10PM NZST



Purpose of organisation

Please briefly describe the purpose of the organisation *

19th-21st June 2025 Waipapakauri JMB Rugby Club will be holding a fundraiser for the purpose of fundraising for repairs & maintenance and the general up-keep and ongoing costs of the rugby club. As well as the purchase of sports equipment, uniforms and general needs of all the sports teams.

Must be no more than 50 words.

Number of Members *

400

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

Waipapakauri JMB Rugby Club Hunt and Fish Comp Fundraiser

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB048 From Waipapakauri JMB Rugby Club

Form Submitted 26 May 2025, 2:10PM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

19/06/2025

21/06/2025

Must be a date.

Must be a date.

Project Details

Location *

17 Waipapakauri Domain Road Kaitaia

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

\$35.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

200

Must be a number.

How many visitors/audience members/clients do you expect? *

250

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Page 4 of 11

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB048 From Waipapakauri JMB Rugby Club

Form Submitted 26 May 2025, 2:10PM NZST

- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Our activities provide direct benefits for over 200 participants as well as hundreds more whānau. Our rangatahi (youth) are the main ones that benefit from this event as it encourages to form healthy habits by playing club sports. To maintain and keep our sports clubs functioning in our communities we need to fundraise.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
 We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
 Proud, vibrant communities
 Prosperous communities supported by a sustainable economy
 Communities that are healthy, safe, connected and sustainable
 Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

There are indirect and associated benefits to the wider community health and fitness, as well as keeping many youth involved in positive activities within the community. We strive to help them achieve their sporting and health goals.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB048 From Waipapakauri JMB Rugby Club

Form Submitted 26 May 2025, 2:10PM NZST

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$6,000.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$2,700.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Contingency	\$150.00	\$150.00	<i>No files have been uploaded</i>
Printing	\$201.00	\$201.00	Filename: IMG_2671.png File size: 213.2 kB
Venue Hire	\$1,200.00	\$1,200.00	Filename: IMG_2671.png File size: 213.2 kB
Sound hire	\$402.00	\$402.00	Filename: IMG_2670.png File size: 329.0 kB

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB048 From Waipapakauri JMB Rugby Club**

Form Submitted 26 May 2025, 2:10PM NZST

Food/Catering	\$650.00	\$650.00	No files have been uploaded	
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Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

Current Funding

How much money does your organisation currently have? *

\$6,700.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$0.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount

Total Tagged Funds

Total Expenditure Amount

\$0.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB048 From Waipapakauri JMB Rugby Club**

Form Submitted 26 May 2025, 2:10PM NZST

Funding Source	Amount	Decision
	Must be a dollar amount.	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Hunting and Fishing Comp Fundraiser	\$2,660.00	22/06/2023	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Bank Statement

1 Supporting Financial document *

Filename: waipap statement 25.pdf

File size: 476.8 kB

2 Name of supporting financial document

2 Supporting Financial Document

No files have been uploaded

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB048 From Waipapakauri JMB Rugby Club

Form Submitted 26 May 2025, 2:10PM NZST

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB048 From Waipapakauri JMB Rugby Club

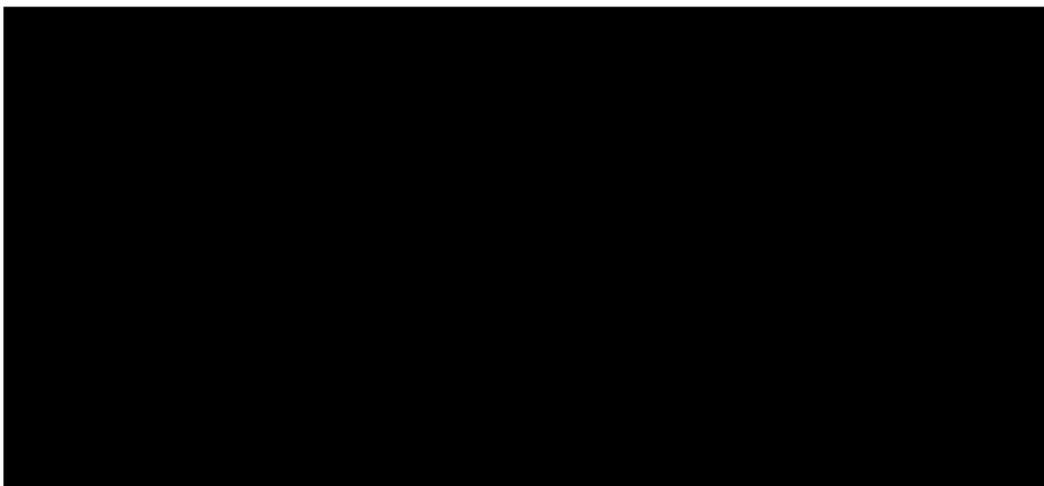
Form Submitted 26 May 2025, 2:10PM NZST

- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

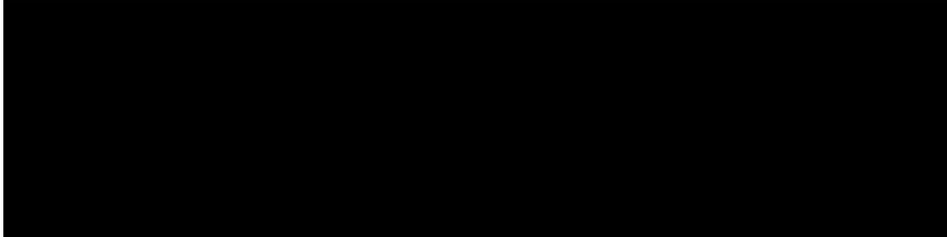
We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



**Te Hiku Community Grants Funding January - June 2025
 Community Board Funding Application Form (Dec 2024)
 Application No. THCB048 From Waipapakauri JMB Rugby Club**
 Form Submitted 26 May 2025, 2:10PM NZST



Date

12/05/2025

Must be a date.

Date

12/05/2025

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

1 Additional Supporting Information

No files have been uploaded

2 Additional Supporting Document Name

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB046 From Te Hiku Sports Hub Inc

Form Submitted 15 May 2025, 7:55AM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

Community Grant Fund

Pride of Place Fund

Applicant details

Applicant *

Te Hiku Sports Hub Inc

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

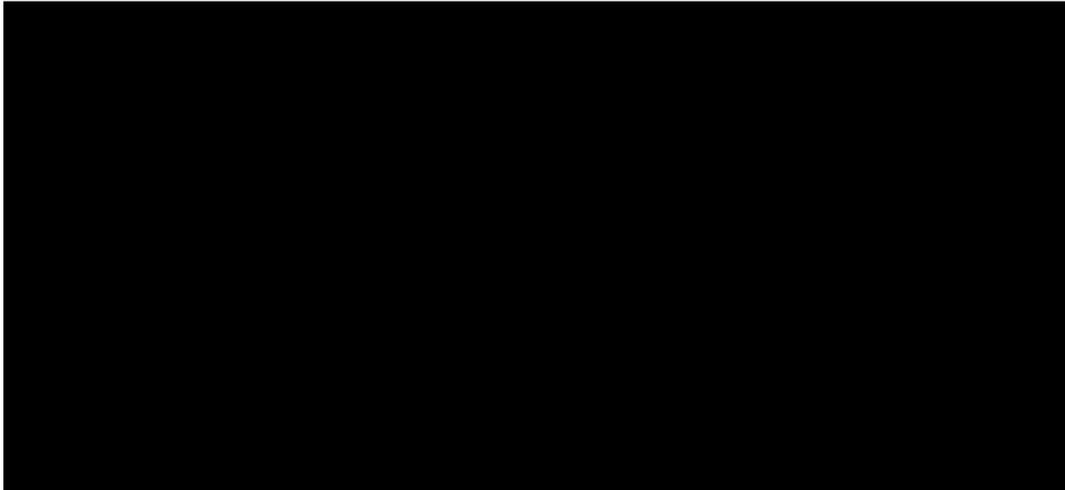
Legal Name

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB046 From Te Hiku Sports Hub Inc**
Form Submitted 15 May 2025, 7:55AM NZST

Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.
If you are a registered charity, please enter your registration number.

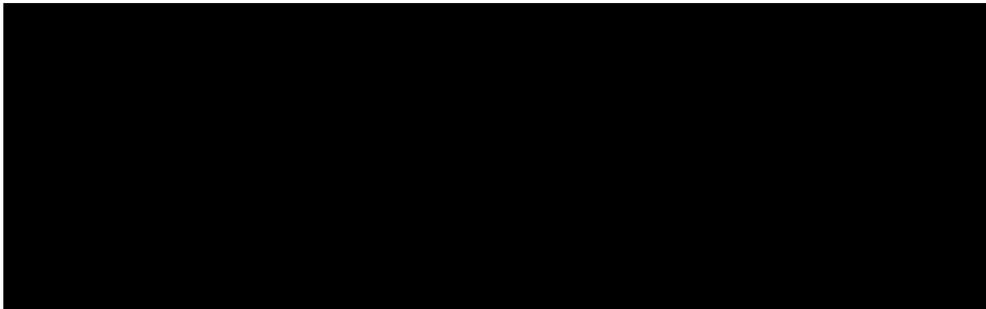
What sector do you/your organisation work in? *
Sport/Recreation



Contact details

Contact Person One:

Contact Person Two:



Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB046 From Te Hiku Sports Hub Inc

Form Submitted 15 May 2025, 7:55AM NZST

Purpose of organisation

Please briefly describe the purpose of the organisation *

Raise finance, build, maintain, and manage an Aquatic and Multi Sport recreational hub in Kaitaia, in a family-friendly, smoke-free, alcohol-free, and drug-free environment.

Do anything necessary or helpful to the above purposes.

Pecuniary gain is not a purpose of the Society.

Must be no more than 50 words.

Number of Members *

20000+

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern)
Community Board

Bay of Islands-Whangaroa
(Eastern) Community Board

Kaikohe-Hokianga
(Western) Community Board

Project name *

Health, Safety, Access Improvements

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB046 From Te Hiku Sports Hub Inc

Form Submitted 15 May 2025, 7:55AM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

01/06/2025

30/06/2025

Must be a date.

Must be a date.

Project Details

Location *

Te Hiku Sports Hub, Kaitaia
Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

\$0.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

100000

Must be a number.

How many visitors/audience members/clients do you expect? *

100000

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB046 From Te Hiku Sports Hub Inc

Form Submitted 15 May 2025, 7:55AM NZST

- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Any and all current and future users of the Te Hiku Sports Hub. In the 10 months since opening there have been over 100,000 unique visits to the facility.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
 We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
 Proud, vibrant communities
 Prosperous communities supported by a sustainable economy
 Communities that are healthy, safe, connected and sustainable
 Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

By providing a safe, prosperous and sustainable facility for the entire community too achieve their goals and dreams as evidenced by the over 106,000 visits to the facility in its first 10 month of operation.

Must be no more than 250 words.

Project Cost

* indicates a required field

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB046 From Te Hiku Sports Hub Inc

Form Submitted 15 May 2025, 7:55AM NZST

What is the total cost of your project? *

\$12,200,000.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$19,560.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Health and Safety Improvements	\$19,560.00	\$19,560.00	Filename: Quote - Te Hiku Sports Hub Final works. pdf File size: 162.0 kB
			No files have been uploaded
			No files have been uploaded
			No files have been uploaded
			No files have been uploaded
			No files have been uploaded
			No files have been uploaded

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB046 From Te Hiku Sports Hub Inc**

Form Submitted 15 May 2025, 7:55AM NZST

			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

GST Number

GST Number

113-321-636

Current Funding

How much money does your organisation currently have? *

\$25,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$25,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB046 From Te Hiku Sports Hub Inc**

Form Submitted 15 May 2025, 7:55AM NZST

Operational Expenditure	\$25,000.00

Total Tagged Funds

Total Expenditure Amount

\$25,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Multiple	\$12,200,000.00	Yes

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

FY24 Audited Financial Statements

1 Supporting Financial document *

Filename: 2024 Signed Final Financial Statements_THSH incl Audit Report.pdf

File size: 827.3 kB

2 Name of supporting financial document

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB046 From Te Hiku Sports Hub Inc

Form Submitted 15 May 2025, 7:55AM NZST

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB046 From Te Hiku Sports Hub Inc

Form Submitted 15 May 2025, 7:55AM NZST

- A person responsible for keeping the financial records of the organisation
- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as sperate entries in the cash book or as a note o the accounts
- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

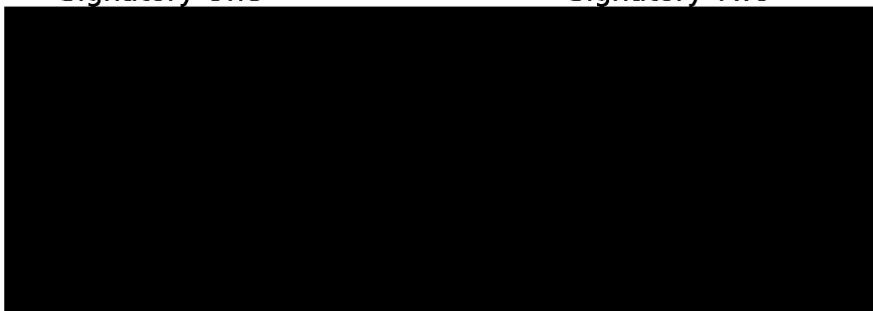
We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

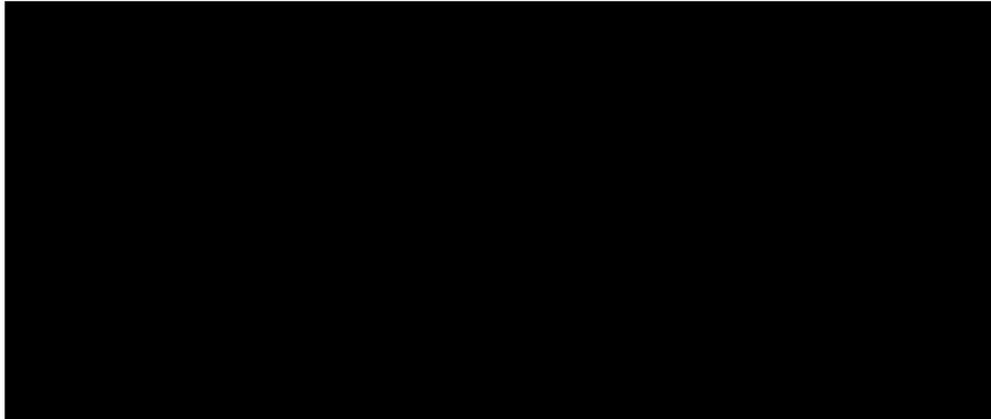
Signatures

Signatory One

Signatory Two



**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB046 From Te Hiku Sports Hub Inc**
Form Submitted 15 May 2025, 7:55AM NZST



Date

15/05/2025

Must be a date.

Date

15/05/2025

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fnhc.govt.nz

1 Additional Supporting Document Name

1 Additional Supporting Information

No files have been uploaded

2 Additional Supporting Document Name

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB051 From Kaitaia Business Association

Form Submitted 22 May 2025, 2:42PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

- Community Grant Fund Pride of Place Fund

Applicant details

Applicant *

Kaitaia Business Association

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB051 From Kaitaia Business Association**

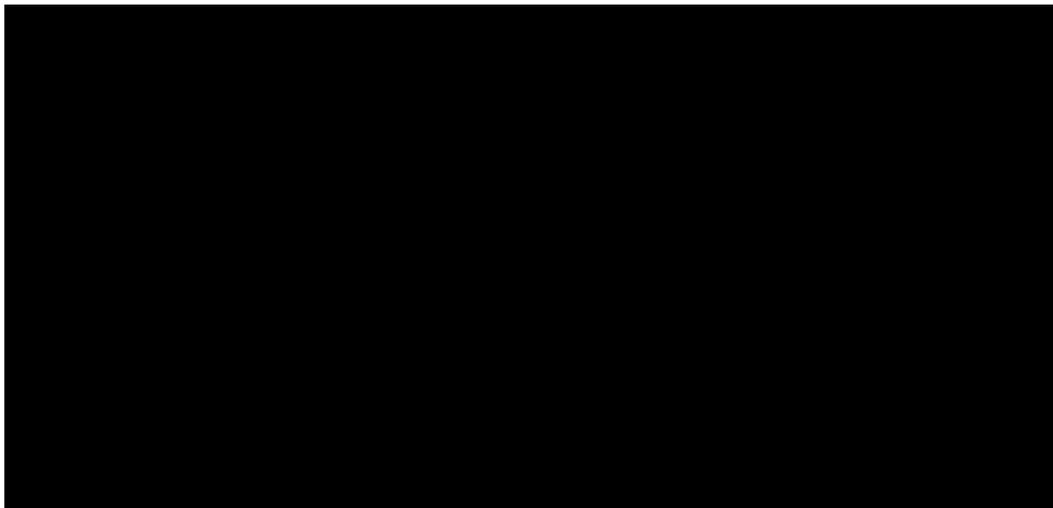
Form Submitted 22 May 2025, 2:42PM NZST

Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.
If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

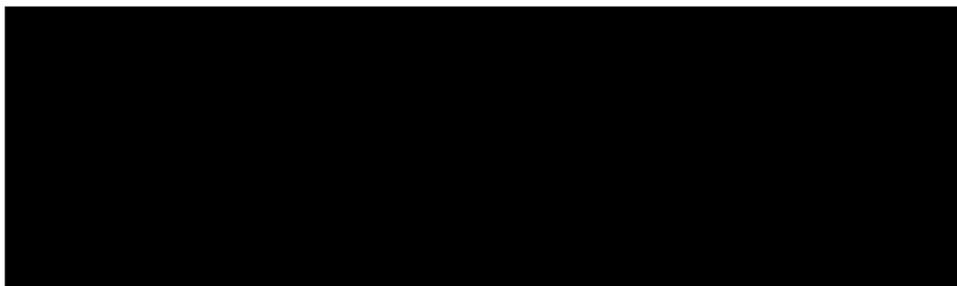
Community/Social Services



Contact details

Contact Person One:

Contact Person Two:



Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB051 From Kaitaia Business Association

Form Submitted 22 May 2025, 2:42PM NZST

Purpose of organisation

Please briefly describe the purpose of the organisation *

Kaitaia Business Association is a registered Incorporated Society made up of local businesses. It's a 'not for profit' volunteer group which benefits local businesses and the wider community by driving projects.

Must be no more than 50 words.

Number of Members *

240

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

Kaitaia CCTV Monitoring and Repairs

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB051 From Kaitaia Business Association

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If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

01/07/2025

30/06/2027

Must be a date.

Must be a date.

Project Details

Location *

Kaitaia

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

\$0.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

0

Must be a number.

How many visitors/audience members/clients do you expect? *

0

Must be a number.

Have you engaged with tangata whenua about your project? *

Yes

No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

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Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB051 From Kaitaia Business Association

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- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

We are seeking funding support to replace critical infrastructure outside the scope of normal CCTV maintenance in Kaitaia. The network, which is monitored in real-time during peak periods, is a valuable tool supporting local police to deter unwanted behaviour and maintain public safety.

The continued success of the system depends on regular maintenance, timely upgrades, and the ability to restore offline cameras. The KBA is requesting support to maintain and monitor the network over the next two financial years.

Businesses with connected cameras continue to show their commitment by maintaining their own systems and contributing to monitoring costs. This funding will strengthen a vital safety network and reinforce the shared responsibility between local businesses, community groups, and law enforcement to keep our town safe and connected.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities
- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable
- Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

This project directly contributes to creating a safer, more connected, and vibrant community by maintaining and upgrading essential components of the existing CCTV infrastructure. The ongoing maintenance is critical for ensuring uninterrupted, high-quality monitoring and coverage across key public areas in our township.

These improvements support the wellbeing and safety of both residents and visitors, enhancing our collective sense of security and community pride. Upgraded technology also ensures quicker response times from emergency services, reduces antisocial behaviour, and helps protect local businesses and community assets. In turn, this encourages a more vibrant local economy and fosters confidence among community members and tourists alike.

By investing in this infrastructure, we continue to build a connected and future-ready community that values safety, shared responsibility, and local resilience.

Please note that we have only supplied a quote from one supplier as they are the developers of the specialised network that the CCTV runs off. The supplier has ensured that they use local installers where able.

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB051 From Kaitaia Business Association

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Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$7,500.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$7,500.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
-------------	------------	------------------	--------

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB051 From Kaitaia Business Association**

Form Submitted 22 May 2025, 2:42PM NZST

GST Number

066987299

Current Funding

How much money does your organisation currently have? *

\$161,321.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$90,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
KBA Co-ordinator	\$25,000.00
Beautification Project	\$10,000.00
CCTV monitoring	\$10,000.00
Networking and Events	\$10,000.00
Flag Project	\$20,000.00
Operating Expenses	\$12,000.00
Town Square and Market Square management	\$5,000.00

Total Tagged Funds

Total Expenditure Amount

\$92,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB051 From Kaitaia Business Association**

Form Submitted 22 May 2025, 2:42PM NZST

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
CCTV monitoring and maintenance	\$15,000.00	01/07/2023	No
Kaitaia Master Plan	\$37,860.97		Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Kaitaia profit and loss Statement

1 Supporting Financial document *

Filename: KBA Profit and Loss as at 22 March 2025.pdf
File size: 55.8 kB

2 Name of supporting financial document

Audited Accounts

2 Supporting Financial Document

Filename: 02. Financial Statements Kaitaia Business Association Incorporated FINAL.pdf
File size: 2.4 MB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB051 From Kaitaia Business Association

Form Submitted 22 May 2025, 2:42PM NZST

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We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
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 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

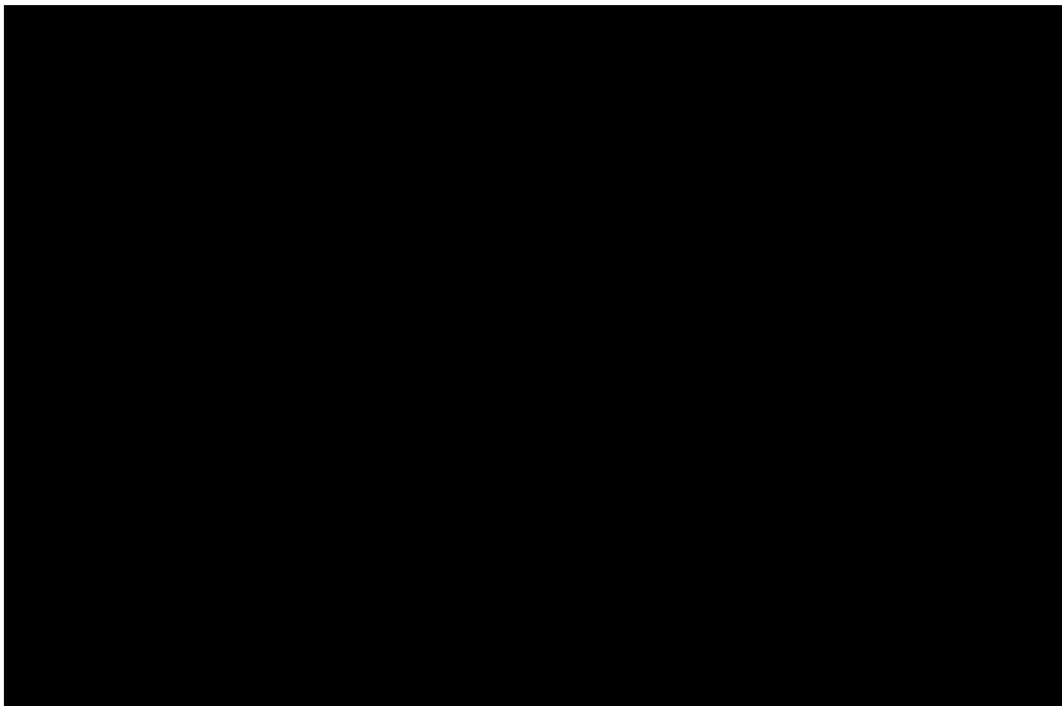
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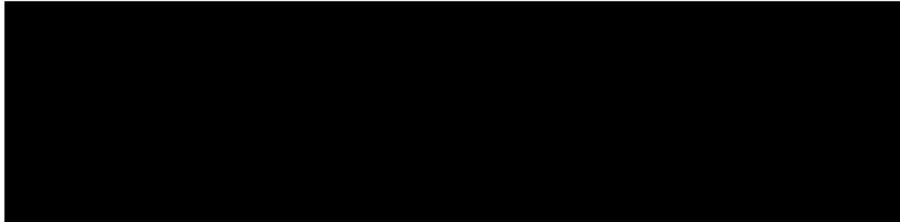
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6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
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- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB051 From Kaitaia Business Association**

Form Submitted 22 May 2025, 2:42PM NZST



Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

1 Additional Supporting Information

No files have been uploaded

2 Additional Supporting Document Name

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

7.3 COMMUNITY FRUIT TREE PLANTING IN AHIPARA

File Number: A5215680

Author: Robin Rawson, Parks & Reserves Planner

Authoriser: Roger Ackers, Group Manager - Planning & Policy

TAKE PŪRONGO / PURPOSE OF THE REPORT

Approval is sought from Te Hiku Community Board for the planting of fruit trees in two reserves in Ahipara.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- A Community request has been received for the planting of fruit trees in Ahipara reserves.
- Trees will be provided without cost and planted by the community.
- A total of three citrus and guava are proposed to be planted on a reserve on Foreshore Road.
- Three peach trees are proposed to be planted on the Surf Rescue site on the corner of Takahe Road and Kakapo Street.
- Benefits of the plantings include community pride and cohesion as well as the availability of fruit.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approves the planting of six fruit trees at Ahipara reserves on Foreshore Road and Takahe Road.

1) TĀHUHU KŌRERO / BACKGROUND

A Community request has been received from a member of the public for fruit trees to be planted on Council reserves in Ahipara over Matariki weekend (20 – 22 June 2025). Three reserves were proposed, and areas on two reserves are considered suitable for planting. A third site at Rarawa Domain is leased and requires approvals from the leasee and may be considered at a later time if approvals obtained.

The fruit trees for planting will be funded and provided by the Community.

Fruit trees often require higher maintenance than ornamental trees because of pruning requirements and to manage excess fruit. Citrus and guava trees are low maintenance trees that can be considered for public reserves, however peach trees are higher maintenance. The applicant has agreed to a standard Far North District Council (FNDC) volunteer agreement for maintenance of all proposed fruit trees.

Proposed sites and plantings are shown in the images below. The Reserve on Foreshore Road is not subject to any leases over it. The entire Takahe Road reserve is leased to Surf Rescue and maintained by Council. The applicant has advised that approval has been given by Surf Rescue for the plantings.

Services plans for the two reserves have been received, and Council staff will mark out planting sites to ensure there is no conflict with services if planting is approved.

Delegations to the Community Boards include the approval of tree planting in reserves in their area.



Reserve on Foreshore Road – Citrus and guava orange circles indicate mature size of trees, FNDC services shown



Surf Rescue site Takahe Road – 3 Peach trees orange circles indicate mature size of trees, FNDC services shown

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Benefits of the planting of fruit trees on reserves include community pride and fostering social wellbeing through community interaction on public open space, as well as availability of fruit to the community. Having a process to establish fruit trees on public reserves will reduce the risk of unauthorised tree plantings.

Council’s Facilities Technical Officer- Parks has advised that tree planting here can be trialled, and a volunteer agreement can be set up for maintenance.

Risks include the following:

Digging in reserves

Services plans have been obtained for these sites and tree locations will be marked out prior to planting to remove this risk.

Trees are not maintained

If trees are not maintained or prove not to be suitable for the climate and there is nuisance from fallen fruit or similar the trees can be removed. The cost to remove small trees is low.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

With suitable planning, the planting of fruit trees is low risk and will provide community benefits including an opportunity to celebrate Matariki.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

The trees will be supplied by the community and a community planting and future maintenance will be at no cost to Council. Reporting and tree mark-out will be managed within existing staff resources. Should the trees fail, or the volunteer agreement not be honoured the removal of small trees will be low cost.

ĀPITIHINGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Community plantings are of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	The Parks and Reserves Policy is silent on community tree planting. The Community Gardens Policy allows for plantings including fruit trees to be maintained by the community, and the proposal is consistent with this policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Approval of tree planting in reserves is delegated to Community Boards.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No specific Māori implications have been identified. The fruit trees will provide general community benefits. Local hapu are aware and supportive of plantings.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	General community benefits have been identified.
State the financial implications and where budgetary provisions have been made to support this decision.	Any financial implications to Council are minimal if trees are maintained by community volunteers, and very low if trees need to be removed.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 TE HIKU COMMUNITY BOARD JUNE 2025 OPEN RESOLUTION REPORT

File Number: A5045141

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Te Hiku Community Board with an overview of outstanding resolutions from decisions dated from 1 January 2021.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board receive the report Te Hiku Community Board June 2025 Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding resolutions with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. Open Resolutions Report - June - A5218230 [↓](#) 

OPEN RESOLUTION REPORT			
		Division: Committee: Te Hiku Community Board Officer:	Printed: Tuesday, 3 June 2025 12:56:51 pm Date From: 1/01/2021 Date To: 3/06/2025
Meeting	Title	Resolution	Notes
Te Hiku Community Board 18/02/2025	Confirmation of Previous Minutes	<p>RESOLUTION 2025/1</p> <p>That Te Hiku Community Board confirm the minutes of the meeting held 17 December 2024 to be a true and correct record.</p> <p><i>Note: Member Bill Subritzky requested that staff follow up on the hillside slips over the main access road into Rangiputa Settlement. A suggestion was also made for this to be referred to Kōwhiri-Deputy Mayor Kelly Stratford as she attends all Civil Defence meetings.</i></p> <p style="text-align: right;">CARRIED</p>	<p>10 Mar 2025 9:15am Rough timeline, 1st year, Capital project went to tender as a Design and Construct project delivered by the Footpath engineer at the time., Far North Roding (FNR)were successful in their bid as both designer and construction contractor, Shortly after construction an over slip occurred block the path., 2nd year, FNDC approached the FNR to discuss shortfalls in the design which resulted in a timber wall being installed on the high side of the footpath to retain the sandstone material at as well as a type of "rockfall" barrier accomplished by have the top to the wall higher than the level of the ground directly behind it. , The height difference varies along the length of the wall., However regular instances of material ending up on the footpath continued to occur., 3rd year, FNDC Footpath engineer then engaged a consultant to investigate options to improve the stability of the exposed sandstone face above the footpath.</p> <p>11 Apr 2025 3:13pm A site visit has been organised for the roading team to attend the site. Updates will be provided after their site visit.</p> <p>06 May 2025 9:38am Site visit will be held this week.</p> <p>03 Jun 2025 11:16am The section of Rangiputa Road will be continuously monitored by the Roding Team and Contractors. There is no plan in place and no fund available to improve the section. This will need to be added in the next LTP for funding. Unless if triggered by future storm event then it will be added as part of emergency funding application to NZTA Waka Kotahi, otherwise, it will be 100% unsubsidised.</p>
Te Hiku Community Board 13/02/2024	Deferral of North Park Toilet Construction	<p>RESOLUTION 2024/4</p> <p>That Te Hiku Community Board leave the item Deferral of North Park Toilet Construction to lie on the table.</p> <p style="text-align: right;">CARRIED</p> <p><i>Note: The Board request further enquiry by staff into alternative locations for the toilet.</i></p>	<p>09 Jan 2025 9:19am No further update at this time.</p> <p>24 Feb 2025 2:04pm John has been working with the Kaitāia business association to reopen discussions with Gull, so action with him.</p> <p>05 May 2025 11:33am This action is back with the board (John) to work with KBA. No further action for staff at this time</p>

OPEN RESOLUTION REPORT		Printed: Tuesday, 3 June 2025 12:56:51 pm
Division: Committee: Officer:	Te Hiku Community Board	Date From: 1/01/2021 Date To: 3/06/2025

Meeting	Title	Resolution	Notes
Te Hiku Community Board 18/03/2025	Motion	<p>RESOLUTION 2025/23</p> <p>That Te Hiku Community Board request that official notification of the outcome of resolution 2024/75 from the 17 December 2024 Te Hiku Community Board meeting be sent to the Lake Ohia Hall Committee.</p> <p style="text-align: right;">CARRIED</p>	<p>09 Apr 2025 12:11pm Following the December board meeting the secretary of the Hall committee contacted staff wanting to know who the Project Manager would be and what the process is moving forward. At that time she was given the relevant information to share with the hall committee.</p> <p>05 May 2025 11:32am This action can be closed. Project with the delivery team.</p> <p>22 May 2025 12:57pm Meeting organised with Project Manager & hall committee. Reassign to Infrastructure Delivery Project Manager</p>
Te Hiku Community Board 15/04/2025	Motion	<p>RESOLUTION 2025/31</p> <p>That Te Hiku Community Board:</p> <ul style="list-style-type: none"> a) request again that a letter be sent to all land drainage rate payers explaining their obligations under the Land Drainage Bylaw, b) request that staff progress the draft Land Drainage Management Plan; and c) request that a workshop be held for Land Drainage Bylaws. <p style="text-align: right;">CARRIED</p>	<p>03 Jun 2025 9:20am Amendments to the Land Drainage Bylaw have been completed and are currently with Legal Services to review., Schedules are maps are also currently being reviewed and updated the Water Services Team Leader. Currently working on getting concise dates on when the actions above will be completed to allow for a workshop to happen.</p>
Te Hiku Community Board 15/04/2025	Motion	<p>RESOLUTION 2025/37</p> <p>That Te Hiku Community Board request that Council staff progress fuel storage, runways and budgeted works as soon as possible for the Kaitāia Airport.</p> <p style="text-align: right;">CARRIED</p>	<p>06 May 2025 10:28am Currently with Delivery and Operations Group Manager.</p>

OPEN RESOLUTION REPORT		Printed: Tuesday, 3 June 2025 12:56:51 pm
Division: Committee: Officer:	Te Hiku Community Board	Date From: 1/01/2021 Date To: 3/06/2025

Meeting	Title	Resolution	Notes
Te Hiku Community Board 15/04/2025	Motion	<p>RESOLUTION 2025/35</p> <p>That Te Hiku Community Board formally ask NRC to take the lead to:</p> <ul style="list-style-type: none"> • Establish a multi-agency working group to develop a coordinated MR strategy. • Fast-track NRC classification of MR to enable regulatory control measures. • Ensure fair representation of private farmers in future discussions. • Increase DOC accountability for invasive weed control on conservation land. • Launch an education and awareness campaign led by NRC. <p style="text-align: right;">CARRIED</p>	<p>26 May 2025 9:02am A letter to Northland Regional Council has been drafted and to be signed by Te Hiku Community Board Chair. Cr Foy will be leading a deputation to Northland Regional Council regarding this matter.</p>
Te Hiku Community Board 15/04/2025	Motion	<p>RESOLUTION 2025/36</p> <p>That Te Hiku Community Board request that Far North District Council prioritise Allen Bell Drive traffic calming.</p> <p><i>Note: The Board is aware that traffic calming is not encouraged in the GPS, but after the horrific results of the speed trailer and multiple RFS requests from residents, the board believe this has to be escalated.</i></p> <p style="text-align: right;">CARRIED</p>	
Te Hiku Community Board 16/07/2024	Motion	<p>RESOLUTION 2024/30</p> <p>That Te Hiku Community Board request a report on;</p> <p style="padding-left: 20px;">a) Operational budget and timelines for regular maintenance of channels, culverts, and floodgates in the Kaitaia area,</p>	<p>09 Sep 2024 9:50am Tanya Proctor: Update will be provided at October meeting.</p> <p>13 Nov 2024 10:18am The Drainage Committee meetings from October were rescheduled in agreement with the Drainage Committee Chairpersons. The information will be provided to Drainage Committee members in the first week of December before coming to a formal Community Board meeting.</p> <p>29 Jan 2025 12:54pm Updates were provided to the December Drainage Area Committee meetings.</p>

OPEN RESOLUTION REPORT			
Division: Committee: Te Hiku Community Board Officer:		Printed: Tuesday, 3 June 2025 12:56:51 pm Date From: 1/01/2021 Date To: 3/06/2025	
Meeting	Title	Resolution	Notes
		i. Are those assets insured and is there public liability insurance if they fail and private property is damaged. b) Wastewater resource consents and discharge to land noting there is nothing in the LTP for Kaitaia. <i>Note: Also a request for timeframes for when reports are expected to be received.</i> <p style="text-align: right;">CARRIED</p>	
Te Hiku Community Board 9/05/2023	Motutangi Drainage Area 2022/2023 Programme	RESOLUTION 2023/35 That the Te Hiku Community Board; a) approve the reviewed Motutangi Drainage Area 2023/2024 work programme. b) amend the 2022/2023 budget \$50,000 for machine cleaning from the Motutangi Drainage Area reserve fund. c) request the proposed rate change for \$68,864 including drone hireage and machine cleaning, and dedicated staff member be reported back to the Drainage Committees. d) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description. e) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils. <p style="text-align: right;">CARRIED</p>	<p>05 Apr 2024 1:12pm EOI completed with 4 interested contractors., Variation , Drainage role reviewed to include compliance and tradewaste. To be readvertised.</p> <p>03 May 2024 8:14am Preferred supplier confirmed. Contracts to be drafted for award by 30 June for FY24/27., Motutangi accessible drains sprayed., Budgets confirmed and submitted to Finance for rating purposes.</p> <p>28 May 2024 1:54pm Finalising contract details to be awarded by 30/06</p> <p>05 Jul 2024 8:03am Currently in the last stages of Contract finalisation.</p> <p>09 Sep 2024 9:47am Status Quo</p>

OPEN RESOLUTION REPORT			
		Division: Committee: Te Hiku Community Board Officer:	Printed: Tuesday, 3 June 2025 12:56:51 pm Date From: 1/01/2021 Date To: 3/06/2025
Meeting	Title	Resolution	Notes
Te Hiku Community Board 15/04/2025	New Ground Lease to Waipapakauri Sports Complex Incorporated over 24 Waipapakauri Domain Road	RESOLUTION 2025/26 That Te Hiku Community Board recommend to Council: <ul style="list-style-type: none"> a) that the public consultation process is commenced on the granting of a new ground lease to Waipapakauri Sports Complex Incorporated over 24 Waipapakauri Domain Road, Recreation Reserve being Section 34 Block X Rangaunu SD, approximately 82,988 square metres, held in New Zealand Gazette 1952 page 1995. b) The terms of the proposed lease shall be: <ul style="list-style-type: none"> • Term: 30 Years (10+10+10) • Annual Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule; and c) That the Te Hiku Community Board is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council. <p style="text-align: right;">CARRIED</p>	22 May 2025 9:32am Pending a meeting to be organised by the Waipapakauri Sports Complex and the Christian school with Ngai Takoto, this report will be left on hold until an agreed outcome from all parties involved has been provided. Action can be closed and completed.
Te Hiku Community Board 22/10/2024	Taipa Placemaking	RESOLUTION 2024/55 That Te Hiku Community Board adopts the 2024 Taipa Placemaking Plan subject to a variation that provides adequate parking spaces for trailers at Taipa Point and costings of items for stage 3. <p style="text-align: right;">CARRIED</p>	05 Nov 2024 11:37am Currently exploring whether there is space for trailer parking without adding cost to the project. Taipa Placemaking is currently being worked on to include high level costings for the uncosted outcomes. Once complete it will be back on the agenda for the Community Board. 29 Jan 2025 3:35pm Working with the community board on options to give effect to the requested boat trailer parking. Feedback has been sought on two options. Costings are still in progress. 25 Mar 2025 9:09am staff are working to obtain costings for the outstanding placemaking outcomes in the placemaking plan as requested by the community board

OPEN RESOLUTION REPORT			
		Division: Committee: Te Hiku Community Board Officer:	Printed: Tuesday, 3 June 2025 12:56:51 pm Date From: 1/01/2021 Date To: 3/06/2025
Meeting	Title	Resolution	Notes
Te Hiku Community Board 21/11/2023	Te Hiku Community Board 2024-2027 Footpath Programme Priority	RESOLUTION 2023/114 That Te Hiku Community Board a) receive the report Te Hiku Community Board 2024-2027 Footpath Programme Priority report. b) confirm the listed locations below for inclusion in the draft 2024-2027 Long Term Plan. i) Mill Bay Road - SH10 to Rangakapiti, Mangonui ii) SH 1@ Gill, Awanui iii) Kaitaia - Awaroa Rd @ Pukepoto - School to approx #673, Pukepoto iv) Kaitaia-Awaroa Rd - Okahu Rd to 240, Kaitaia <p style="text-align: right;">CARRIED</p>	27 Jun 2024 2:37pm No further update since 30 May - still on hold until September 26 Jul 2024 1:11pm Footpath priorities will be dependent on funding from NZTA – final share amount will be known by the end of September. 20 Aug 2024 10:37am Final funding levels will be known at the end of September, on hold until that time. 05 Nov 2024 8:35am No funding received from Waka Kotahi for active modes (footpaths). Council to consider level of unsubsidised funding for each community board at December meeting 03 Dec 2024 7:42am Council will consider unsubsidised funding for the footpath programme at their December meeting. When funding levels are known staff will work with Board on the 24-27 footpath programme of works. 17 Jan 2025 3:24pm Te Koukou will be workshopping a range of projects including footpaths at the February meeting. At this time no funding has been allocated to the footpath programme.
Te Hiku Community Board 9/05/2023	Waiharara And Kaikino Drainage Areas 2022/2023 Programme	RESOLUTION 2023/34 That the Te Hiku Community Board; a) approve the reviewed Waiharara and Kaikino Drainage Areas 2023/2024 work programme and b) approve Michael Steel to be contracted to clean the Waiharara and Kaikino drainage areas up to \$10,000. c) approve the use of other local spray contractors in the area. d) request the proposed rate change for Waiharara \$35,525 and Kaikino \$34,413, including drone hireage and machine cleaning, be reported back to the Drainage Committees.	03 May 2024 8:13am Preferred supplier confirmed. Contracts to be drafted for award by 30 June for FY24/27., Spraying complete in Kaikino. One remaining drain to be sprayed in Waiharara. Machine cleaning completed., Budgets confirmed and submitted to Finance for rating purposes. 28 May 2024 1:54pm Finalising contract details to be awarded by 30/06 05 Jul 2024 8:04am Currently in the last stages of Contract finalisation. 09 Sep 2024 9:49am Status Quo

OPEN RESOLUTION REPORT			
Division: Committee: Te Hiku Community Board Officer:		Printed: Tuesday, 3 June 2025 12:56:51 pm Date From: 1/01/2021 Date To: 3/06/2025	
Meeting	Title	Resolution	Notes
		e) request a briefing from Kevin Johnson (Delivery & Operations Manager) about the monitoring and bylaw breaches and a timeline for appointment of the land drainage staff member and job description. f) request the timeline and milestones for consenting from Northland Regional Council and collaboration with the other Northland Councils. <p style="text-align: right;">CARRIED</p>	

8.2 CHAIRPERSON AND MEMBERS REPORTS

File Number: A5207634

Author: Beverly Mitchell, Community Board Coordinator

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board note the June 2025 member reports from Chairperson Adele Gardner, members Rachel Baucke, Sheryl Bainbridge, John Stewart, Darren Axe and Bill Subritzky.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. Chair Gardner report 2025-06-10 - A5208358 [↓](#) 
2. Member Baucke report 2025-06-10 - A5208363 [↓](#) 
3. Member Bainbridge report 2025-06-10 - A5208365 [↓](#) 
4. Member Bainbridge - Submission on Rangitoto Historic Reservice Management Plan (IDP & ZH) - A5218260 [↓](#) 
5. Member Stewart report 2025-06-10 - A5209908 [↓](#) 
6. Member Axe report 2025-06-10 - A5209910 [↓](#) 
7. Member Subritzky report 2025-06-10 - A5212004 [↓](#) 
8. Awanui Progressive & Ratepayers Association Performance Report for year ended 31 March 2025 - A5219366 [↓](#) 



**Te Hiku
Community Board Chairperson's Report**

Name: Adele Gardner

Subdivision: Kaitaia Te Hiku

Date: 25 May 2025

Meetings Attended

Date	Meeting
13/05/2025	Workshop re: CCTV, name plate, cameras, local safer communities – Te Ahu
13/05/2025	Te Hiku Community Board meeting and workshop – Te Ahu
20/05/2025	Te Koukou - Transport & Infrastructure Committee meeting and workshop – Kaikohe
21/05/2025	Community Board Chairs – Delivery & Operations



Te Hiku Community Board Member Report

Name: Rachel Baucke

Subdivision: Kaitaia

Date: 22/05/2025

Meetings Attended

Date	Meeting	Comment
15/04/2025	Te Hiku Community Board Monthly Meeting	Te Ahu Centre
28/04/2025	Top Energy Consumer panel	Kerikeri (Notes attached)
09/05/2025	Te Ahu Board Meeting	Te Ahu Centre
13/05/2025	Te Hiku Community Board Monthly Meeting	Te Ahu Centre
25/04/2025	ANZAC Day Dawn Service – Wreath Laying	Memorial Park

Community Issues

Issue name	Comment
Rugby Club Parking	Serious issues with Saturday Club Games and Rally Days due to insufficient parking which is causing major traffic and safety issues. Contacting Mangonui Rugby Union to look at alternative options for parking on these occasions.

Other Issues

School

Discussions with Community groups and business on how to support the Christian school find suitable site etc for high school as an alternative to Kaitaia College. The Community feels our area and large capture should be able to support an alternative to Kaitaia College and have asked me to investigate support options etc.

Update: Charter application has been deferred to 2026 due to number of applications. School is seeking funding to continue during 2025 and is looking to move to town in suitable location.

Update: Discussions with Michelle Rockell regarding council land and purpose of use requirements. What is involved to update the purpose of use to education and how would that impact the site and community etc.

Update: School is continuing to look at options over the land and seeking advice on any potential Maori land claims that may hinder the process.



**Te Hiku
Community Board Member Report**

Name: Sheryl Bainbridge

Subdivision: Doubtless Bay

Date: 25 May 2025

Issue name	Comment
PowerPoint presentation to 27 May 2025 Hearing by Palmer and Hu	Re: Mangonui and Rangitoto Peninsula Heritage Area

FNDC Proposed District Plan

Hearing 12: Historic and Cultural Values
May 27th, 2025

Lay-Evidence Re Submission S-249
Ian Palmer & Zejia Hu

Our Submission and Evidence Concerns: The extent of
'Mangonui & Rangitoto Peninsula Heritage Area – Part B' overlay
(only as it relates to the Rangitoto Peninsula – including Butler Point)

1

Our Objection and Proposed Relief

- **We Contend:** that what is proposed in the Notified FNDC PDP (FNPD) concerning the aerial extent of the 'Mangonui and Rangitoto Peninsula Heritage Area Part-B' overlay in respect of the Rangitoto Peninsula (RPHAB), and the associated Objectives, Policies and Rules, is ill-conceived, unjustified and is contra vires.
- **The Relief we seek:** That the areal extent of the RPHAB be reduced to land proximal to and directly related to FNPD listed Heritage Items on the Rangitoto Peninsula (ie currently only the Category 1 'Butler House and Trading Station (Former)' as listed in the New Zealand Heritage List/Rārangī Kōrero) as well as any other regionally important Heritage Resources and Sites of Significance to Maori that FNPD can reasonably justify scheduling. In particular we suggest the two harbour-side Māori Pā Sites (Rangitoto and Moehuri) are deserving of scheduling as 'Sites of Significance to Māori' in the FNPD.

2

Evidence Submitted to this Hearing Panel:

A) Original arguments in our submission supporting our objection & proposal (not addressed in S-42A Report)

B) Rebuttle of what is in the S-42A Report that further justifies our objection & proposal:

- Reason 1): Misrepresentation of our Proposal
- Reason 2): No Community Support
- Reason 3): Reliance on Defective Technical Expert Evidence
- Reason 4): Technical Expert Key Recommendations Ignored
- Reason 5): Problematic Tangata Whenua Consultation Provisions
- Reason 6): Inadequate S.32 Analysis
- Reason 7): Contra Vires Double-Counting
- Reason 8): Stringency of Rules

Intention today: 'take it as read'
Respond to Hearing Panel's comments or questions

The following slides are for general orientation and prompts for discussion

3

- ❖ May 4th, 2021: 200 angry locals at the Mangonui Hall
- ❖ Now: 'Last Man Standing'?
- ❖ Are others now happy?
- ❖ How many know the matter is still alive and being progressed per this hearing?
- ❖ We have the support of the Fergusons of Butler Point and the Te Hiku Community Board who represent the Mangonui community and made submissions consistent with ours – refer back-up slide1



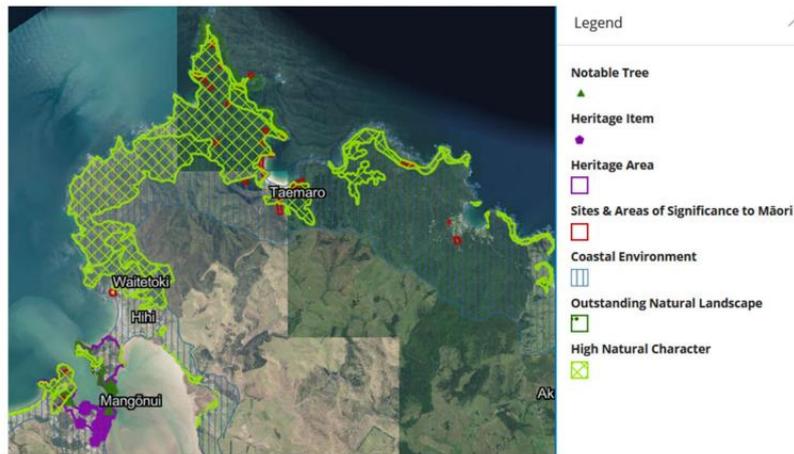
4

Mangonui and Rangitoto Peninsula Heritage Area
 – Post FNDC’s S-42A report and minor adjustments



5

Notified PDP Heritage Area and other Relevant Overlays



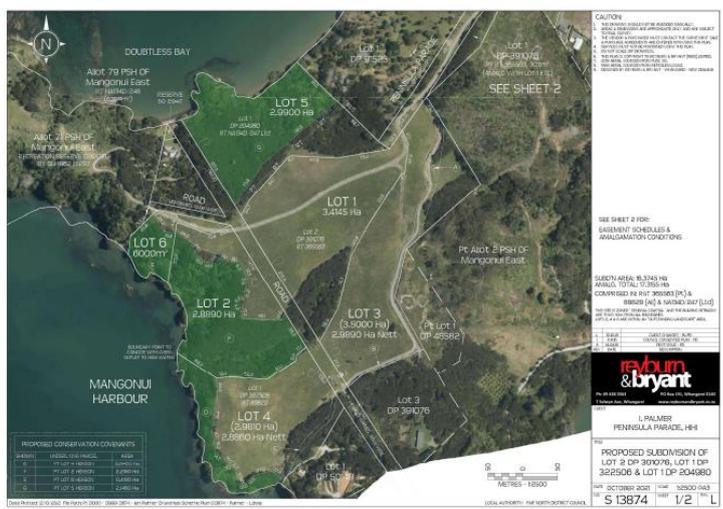
6



Palmer & Hu's Property: Three Sites



Conservation Covenanted Land

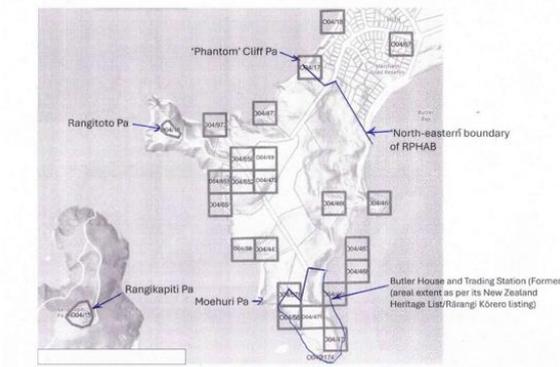




10

Consultant says: There are three pre-European archaeological **Key Sites** on the peninsula, plus one colonial European heritage resource.

Historic Heritage Resources and NZAA ArchSite Listings in and around RPHAB



- But one corner point “Key Site” doesn’t exist
- S.32 Report stated: “Significant number of archaeological and heritage sites have been recorded within the Mangonui Overlay following the ODP, the **spatial extent of the Plan.Heritage mapped area includes all relevant sites.**”
- ❖ but look next slide>

11

More Key sites in the Mangonui area exist outside rather than inside the HA

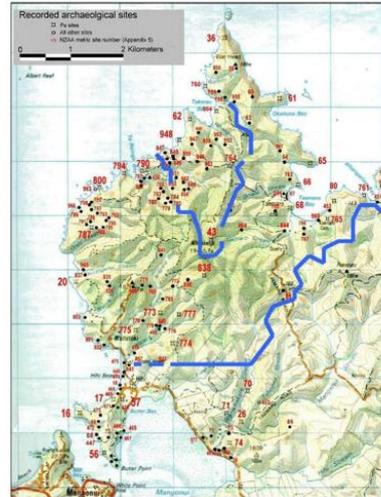


Figure 8: Shows the location of all recorded or updated archaeological sites from the Whakaangi survey (in the blue bounded area). Previously recorded sites outside the survey area are also shown because they still fall within the larger rohe of Ngāhi Kahu ki Taumaro.

12

PDP’s description of the peninsula’s historic heritage per consultant’s ‘research’:

- “The Rangitoto peninsula is known for its archaeological values through heavy involvement in the timber trade, its flax industry, and whalers and sealers in the late seventeenth century, visible today in Butler House and the Whaling Museum on Butler Point.” *A gross distortion of the peninsula’s historic heritage and an exaggeration of what area was involved in colonial period enterprises*
- Butler’s Trading Station was established on a small section of the peninsula (‘Butler Point’) in mid 19th C. but ...
 - ❑ The Rangitoto Peninsula never had a heavy involvement in:
 - the timber trade, or
 - the flax trade or
 - with sealing, and
 - was not involved in the whaling industry in the late seventeenth century,
 - ❑ the material on public display at the Whaling Museum adjacent to Butler House do not suggest otherwise
 - ❑ The peninsula’s archaeological sites aren’t primarily related to colonial European enterprises

13

Deeds Plan C3



Consultant’s Caption: “Deeds Plan C3 (North Auckland) (1840-1876) showing Butlers House and Trading Station, house and fields laid out (Quickmaps)” **UTTER RUBBISH!**

(Its actually the ~1854 subdivision plan of Butler’s neighbour, John Payne Lloyd – see back-up slides cadastral plans)

14

But to be fare to the consultants (Mr & Mrs Brown) they did caveate their work:

- *“The evaluations in this report are based on high-level research and a single site visit, so further assessment is required. In particular, there has been no stakeholder engagement to date. The following are preliminary recommendations in terms of developing the methodology, fieldwork and stakeholder engagement to finalise the evaluations.”*
- “The following key recommendations are made,
 - Further work is required to define ‘sub-areas’
 - This will include review of design guidance for those areas;
 - Historic Heritage Management Plans should be prepared which detail management responses and specific policies for heritage areas and sub areas”
- “The identified Heritage Values, Statement of Significance and Assessment Criteria will be key as most activities will probably be RD [Restricted Discretionary]”
- **FNDC Refused to undertake the further work, and rejected the key recommendations of the consultant that it now relies on to defend all aspects of the HAs in the FNPDP**

15

FNDC’s Justification for Rangitoto Peninsula in the HA is Contra Vires

- S.42A report states in relation to why Rangitoto Peninsula has been included in a HA:

“ ... preserving a heritage landscape (that includes a mix of built features but also open pastoral landscapes) is the key objective”
- **But NZ High Court dicta: “ ... ensure that the consideration of outstanding natural features and landscapes is quarantined from the considerations and assessment of historic heritage and its protection. “**

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Back Up slides follow

17

Te Hiku Community Board (THCB) Submission

Mangonui's elected rep on the THCB (Sheryl Bainbridge) member's report May 10th 2022 extract ---->

Draft District Plan Heritage Areas: Despite widespread community concern about, and strong objections to the imposition of blanket heritage areas on already compromised property including the wider Mangonui area, the public has not been kept up to date with what is happening. Council totally dropped the ball in terms of its extremely poor consultation and failure to listen to communities.

Extract from THCB's submission (S-257) re the Notified PDP ---->

I seek the following decision from the Council:
 Delete Rangitoto Peninsula Heritage Area Part B from the Planning Maps.
 Delete from the Overview the text relating to Mangonui and Rangitoto Peninsula Heritage Area Part B
 Delete policy HA-P9, relating to Mangonui and Rangitoto Peninsula Heritage Area Part B
 Amend rule HA-R2 by deleting reference to Mangonui and Rangitoto Peninsula Heritage Area Part B
 Amend rule HA-R4 by deleting reference to Mangonui and Rangitoto Peninsula Heritage Area Part B
 Amend rule HA-R5 by deleting reference to Mangonui and Rangitoto Peninsula Heritage Area Part B
 Amend rule HA-R6 by deleting reference to Mangonui and Rangitoto Peninsula Heritage Area Part B

THCB's formal approval of its submission (S-257) re the Notified PDP November 18th 2022 ----> (Councillor Hilda Halkyard-Harawira was in attendance at that meeting)

8.5 TE HIKU COMMUNITY BOARD PROPOSED DISTRICT PLAN SUBMISSION
 Agenda item 7.6 document number A3948550, pages 64 - 65 refers

RESOLUTION 2022/6
 Moved: Member William (Bill) Subritzky
 Seconded: Member Darren Axe
 That Te Hiku Community Board formally confirm the proposed District Plan submission.
CARRIED

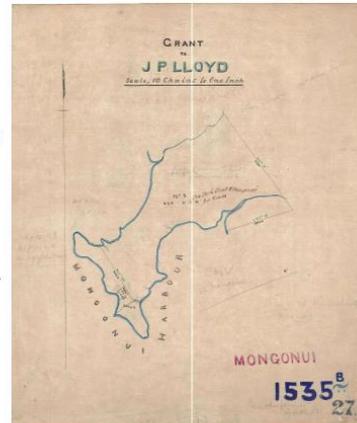
18

Butler and Lloyd's Original Land Grants (~1851)



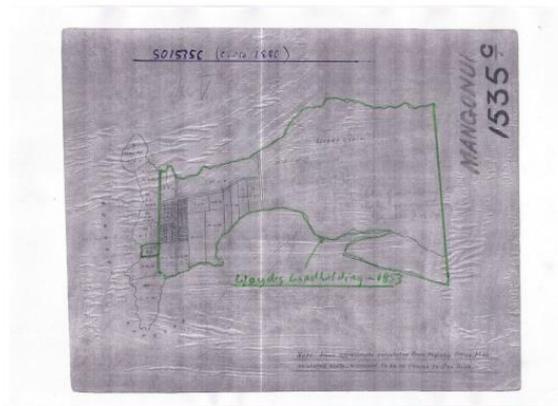
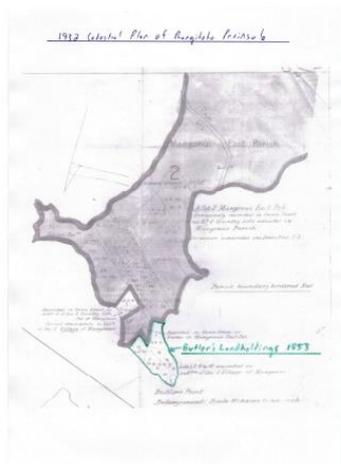
←Butler 4-acre & 1-acre lots

Lloyd 424-acre and 2-acre lots- ----->



19

Butler and Lloyd Land Holdings on Rangitoto Peninsula circa 1853



20

Rangitoto Historic Reserve (Allotment 71 Parish of Mangonui East)**Suggestions for the Management Plan**

We refer to the New Zealand Gazette Notice 2025-In2240 dated April 24th, 2025 and the related notices on the FNDC website as well the emailed letter we received from Robin Rawson on April 29th headed '*Rangitoto Reserve reserve management plan consultation*', all in connection with FNDC's intention to develop a Management Plan (MP) for the Rangitoto Historic Reserve (RHR) in accordance with S.41 of the Reserves Act 1977 (Act).

In accordance with Clauses 41 (5) (b) & (c) of the Act, we provide below our suggestions for the proposed MP.

Background

Since late 2011 we have owned a property on the Rangitoto Peninsula that consists of three Sites, two of which are directly contiguous with the RHR.

The dwelling that we now occupy on one of the three Sites was consented by the FNDC in 2000 on the basis that its only vehicular and foot access would traverse the RHR¹.

The RHR is 'land-locked' by the Sites we own that separate it from the nearest formed public road (Peninsula Parade). Consequently, vehicular access to the reserve is only possible by driving across two of the Sites we own. Public pedestrian access to the RHR is however possible without needing to traverse our property, from the coast, either by boat or by walking from Hihi Beach between mid and low tides. The residents (and their guests) of three other properties on the Rangitoto Peninsula also have access to the reserve independent of our property on account of the 'paper roads' that cross most of the peninsula.

We began pressing the FNDC to address invasive vegetation issues on the RHR in 2017 shortly after we took up permanent residence on our Rangitoto Peninsula property. This was partly due to our concerns regarding the degradation to the reserve that the invasive vegetation was causing, and partly on account of the impacts from the spread of such invasive plants onto our property, as well as on properties further afield (by wind and bird dispersal of weed seeds). We initially endeavoured to obtain FNDC approval for ourselves to undertake a limited amount of weed control work on the reserve. We supported this request in 2017 with our own

¹ Refer RC 2010025 and the letter from FNDC's Sue Hodge dated September 13th 2000 approving the then owners of Allotment 79 Parish of Mangonui East to lay gravel on the "existing access way" that traverses the reserve and which provides access to the dwelling on Allotment 79.

documented weed management proposal.² There was however reluctance on the part of the FNDC to formally authorise any such non-FNDC work on the reserve, partly driven by opposition by one local who occasionally walked across the reserve who objected to the use of any herbicides.

We subsequently switched our efforts to pressing the FNDC to undertake weed management work themselves, or by the use of their preferred contractors. However, nothing of substance came of this. In 2020 we discovered that FNDC had an unfulfilled legal obligation to have a MP for the reserve in place in accordance with S.41 of the Reserves Act. This obligation had been outstanding since 1982.³ The major benefit we saw in having MP that all stakeholders had contributed to, was that it would allow us to solicit funding from other governmental and philanthropic organisations to undertake interventions on the reserve that the MP would have sanctioned. We solicited, and obtained, support for the development of a MP for the RHR from:

- Te Hiku Community Board,
- Northland Regional Council (NRC),
- Heritage New Zealand Pouhere Taonga (HNZPT),
- Whakaangi Land Care group
- Friends of Rangikapiti, and
- Iwi and hapu groups that express a mana whenua interest in the site.

We were particularly encouraged by the interest taken in the site by our local hapu, Ngati Ruaiti of the Ngati Kahu Iwi. They were also concerned to ensure the FNDC make good on its kaitiaki responsibilities for the site. From Ngati Ruaiti, and by our own research, we have learned some of the history of the Rangitoto Pā which has helped us to appreciate its cultural and historical significance.

For a lengthy period, FNDC refused to commit to a MP on the basis of concerns they purported to have regarding limitations to public access to the reserve.⁴ FNDC endeavoured to pressure us to provide a public RoW across our property under the threat of preventing us accessing our house via its only access option across the

² Refer November 22nd, 2017 email from Ian Palmer to FNDC's Zane Wright attaching a document titled: *"Weed Management on Rangitoto Public Reserve Lands -Background and Proposals by the Adjacent Land Owner Ian D. Palmer, April 2017"*

³ S.41 (1) of the Reserves Act 1977 states: *"The administering body shall, within 5 years after the date of its appointment or within 5 years after the commencement of this Act, whichever is the later, prepare and submit to the Minister for his or her approval a management plan for the reserve under its control, management, or administration."*

⁴ Refer for example FNDC's letter sent to Ian palmer signed by FNDC's Alex Goodwin (Solicitor- Legal Services) dated December 10th, 2021 which stated in part: *"To ensure that the management of the Reserve can be undertaken Council is focusing on ensuring that FNDC personnel, equipment and the public are able to freely access the Reserve on an ongoing basis. Once public access to the Reserve has been secured FNDC will then be in a position to consider the ongoing management of the Reserve in line with the legal requirements of the Reserves Act 1977."*

reserve⁵. We informed FNDC that they would not legally be able to stop us accessing our house per the arrangement that they had consented as part of their consenting of the construction of our dwelling. We also highlighted the fact that FNDC's legal obligation to have a MP in place for the RHR was not contingent on us giving a public right of way across our property, and we noted the penalties in the Act for violating its provisions.⁶

Following the election of a new Council in October 2022 and certain staff changes, FNDC's reluctance to develop a MP for the RHR appeared to abate, although progress towards actually developing such a plan was hard to discern. Finally at a Council meeting held in August 2023, a resolution was passed instructing staff to progress both the classification of the reserve as a Historic Reserve and to develop a MP focussed on invasive vegetation elimination⁷.

Given the above background we regard ourselves as a key stakeholder in the MP for the RHR.

We acknowledge Ngati Ruaiti as the one other key stakeholder primarily because of the existence of the culturally and historically important Rangitoto Pā that lies within the RHR site, and the site is within Ngati Ruaiti's traditional rohe. Ngati Ruaiti, in so far as they represent mana whenua for the site more generally, arguably also has an equitable interest in the whole site on account of the circumstances by which the Crown purports to have extinguished Māori Customary ownership of the land and presumed itself to be owner (prior to vesting ownership in Mangonui County Council and thence to the FNDC). The Waitangi Tribunal has determined the way in which the land in this area was alienated from Māori in the mid-19th century, if not contra vires, was at least contrary to the principles of the Treaty of Waitangi /Te Tiriti.⁸

We acknowledge the following other stakeholders which we expect FNDC will consult with in the development of the MP:

- FNDC, because the Crown has vested ownership of the reserve in them, and hence they have certain legal and moral responsibilities in relation to the site, including their obligation to put in place the MP per S.41 of the Act, and also to contribute substantially to the site's ongoing kaitiaki.

⁵ *ibid*, which included the statement: "FNDC is under no legal obligation to formalise your access to your property through the Reserve at any time." Also, verbal threats made by FNDC's then Parks and Reserves Planner, Ross Baker, in 2022 that FNDC might lock the gate at the entrance to the reserve to prevent access to Allotment 79 unless we granted a public RoW across our other Sites from Peninsula Pde to the reserve.

⁶ September 15th, 2021 letter sent by Ian Palmer to FNDC's solicitor Alex Goodwin (cc'd to the mayor and all elected councillors as well as the FNDC's then CEO)

⁷ FNDC Council Resolution No. 2023/98 passed at FNDC Council meeting held August 24th, 2023

⁸ Waitangi Tribunal's 1997 'Muriwhenua Land Report', Chapter 11 'Findings and Proposals', including Section 11.3.7 on p403 which states in part: "There were no sufficient checks to ensure that the Mangonui purchase of 1863 was fairly and honestly effected and with the right persons. On the evidence, it was not fairly and honestly effected and with the right persons, and, in addition, it proceeded on the basis that the whole or greater part had already been purchased when that was not the case and that had not been established as the law required."

- Other Iwi/hapu who assert mana whenua interests in the Rangitoto Pā site,
- HNZPT in regard protection of archaeological features associated on the Rangitoto Pā site.
- NRC in regards its biosecurity accountabilities including re invasive vegetation.
- Volunteer organisations that are working to enhance the biodiversity of neighbour sites; in particular the Friends of Rangikapiti group and the Whakaangi Land Care group, including because pest plants and animals on the RHR negatively impact their efforts and also as some members of such groups have shown interest in doing biodiversity improving mahi on the RHR.
- Other local residents, although few have ever expressed an interest in the site and none have ever requested access across our property to the site or indicated a willingness to be involved in mahi to benefit the site.

We envisage some divergence of views between the above stakeholders in relation to issues that will arise regarding trade-offs between avoiding any risk of disturbance to undiscovered pre-European archaeological features and the biodiversity incentives of reforestation certain sub-areas with native plants, as the latter requires digging small holes to plant trees. While clearly all stakeholders will not want to risk damage to significant archaeological features (especially on the Pā site itself), we suggest that mana whenua (represented by Ngati Ruaiti) should be the arbiter in relation to permitting risks of minor disturbances to less significant features (eg already disturbed shell middens).

The Values of the RHR

The Rangitoto Historic Reserve (RHR) is special on account of its:

- cultural,
- historic,
- archaeological,
- ecological and
- visual landscape values.

The Rangitoto and Rangikapiti Pās, that tangata whenua built many years ago to guard the Mangonui Harbour and its hinterland, have now become two of the region's most iconic landmarks.

The RHR MP needs to have as its primary objective the protection and enhancement of all of the above listed values. Therefore, the MP needs to consider what threatens any or all of these values. It is clear that the primary issue that has been compromising all of these values for many years is the impact of invasive non-

indigenous vegetation. So, in terms of the physical interventions that the MP should sanction and facilitate, vegetation management needs to be its centre piece. Consequently, we suggest FNDC engages a specialist consultancy that has experience in developing vegetation MPs for culturally sensitive sites, to help develop this central aspect of the RHR MP.

We also suggest that at the outset FNDC should fully inform itself about the ecological values of, and biodiversity threats to, the RHR. As part of the process we worked through with FNDC to subject 5.52 Ha of our property to formal conservation covenants, FNDC arranged for its preferred ecological consultant to undertake a site inspection and prepare a report documenting the ecological values and biodiversity threats to our land that was proposed to be covenanted.⁹ We suggest FNDC needs to commission a similar report that evaluates all of the sub-areas of the RHR as outlined in the following section.

Diverse Sub-Areas

The MP needs to recognise that the 5.5-hectare RHR site is comprised of different 'sub-areas' that have very diverse characteristics and where the relative significance of each of the above listed values vary. Therefore, different transformational 'visions' need to be developed for each sub-area reflecting their diverse characteristics. These visions should reflect the long-term ideal states for each of the sub-areas.

While there aren't hard boundaries between various sub-areas, they can be loosely differentiated as follows:

1. The Rangitoto Pā site where the cultural and archaeological values are paramount, and where the visuality of its terraced land-form is also of high importance given the Pā's prominent iconic landmark status. It must however be remembered that the Pā site only extends over a fraction of the 5.5-hectare reserve. The extent of the Pā site is documented in the NZAA ArchSite record O04/16. It may be argued that there will be archaeological features that evidence pre-European occupation of the land outside of the Pā site itself. However, this is equally so for the whole of the Rangitoto Peninsula and the wider surrounding vicinity, and it would be inappropriate and unreasonable to prohibit any soil disturbance (eg for planting native seedlings) in these wider 'non Pā' site areas.
2. The steep hill flanks below the Pā which feature large very old native trees including puriri, karaka, pohutukawa and kohekohe. These hillsides are also interspersed with invasive vegetation including wattle trees and moth plant vines as well as other damaging invasive weed species. This steep bush

⁹ Refer report dated September 28th, 2022 prepared by NZ Environmental Management and sent to FNDC's Vanice Baker

covered landform presents obvious challenges to selective elimination of invasive vegetation while minimising collateral damaging to native vegetation.

3. The coastal perimeter of the whenua where ecological values associated with the indigenous flora and fauna of such a landform are paramount. This sub-area features mature pohutukawa and houpara (five-finger) and is the nesting home to a number of different native coastal birds including hoiho (little blue penguins), karoro (black back gulls), kōtare (kingfishers) and warou (swallows) The flora and fauna of this sub-area is, as with most of the other sub-areas, negatively impacted by both invasive vegetation and pest animals such as a rats, stouts and wild cats that predate birds' eggs and chicks.
4. The grassy north-facing 'scallop' hillside to the east of the Pā site. This is an area that was formerly grazed for many decades. In recent years our whanau (including my brother Charles Palmer who visits frequently) have cleared most of the invasive vegetation that had overgrown this sub-area. Pending the implementation of a MP, we manage this area partly by periodically grazing it with a few cows (as recommended by NRC's former biosecurity – weed management officer Doug Foster).
5. Several areas of regenerating native bush of varying steepness and with varying degrees of invasive weed prevalence. Such areas are obvious candidates for further biodiversity enhancement by native tree planting along with removal of invasive vegetation and pest animal control measures. We have established a shade house on our property to propagate native plants, largely from locally sourced seeds. We also envisage reintroducing certain native species that would have been endemic to such areas, but which have been lost to pest predation, including taraire and the now rare tawapou; the latter having particular cultural significance to Ngati Kahu.¹⁰
6. The road which passes through the reserve and which provides access to both the reserve itself and also to Allotment 79 Parish of Mangonui East (Lot 79) on which the dwelling in which we reside is located.

Various GIS tools and imagining will be needed to map the reserve and delineate the sub-areas and discriminate native vegetation from invasive non-indigenous vegetation to target herbicide spraying and other interventions. We recommend FNDC utilises the Photoblique¹¹ software system (that it already has licence for) in this regard. Andrew MacDonald¹², the proprietor of Photoblique and the related Biospatial services provider, should be consulted as to how such imaging technology can best be utilised to support the development of the RHR MP.

¹⁰ Website of the Te Paatu ki Kauhanga Trust, <https://www.kauhanga.nz/our-history>, fifth paragraph reads in part: "Two logs carried from the homeland to beach the canoe was then planted there. Two tawapou trees are there to this day. From cuttings, others have been established on the lands of related tribes."

¹¹ <https://photoblique.com/>

¹² Andrew Macdonald <andrew@biospatial.co.nz>

Separate 'end-game visions' need to be imagined and documented in the MP for each sub-area that represent the ideal long-term look of each area, and what should exist on each, and also what activities and ongoing land management approaches will be most appropriate for each. Separate 'sub management plans' will need to be developed for each sub-area setting out realistic pathways to migrate from the current state of each area to the 'visionary' state.

Given the inevitable limitation of resources to quickly achieve all the 'visions' for all of the site's sub-areas, priorities will need to be established and documented in the MP so that interventions will focus on the highest priorities first. In some cases, preliminary land management approaches should be proposed where achieving an ultimate visionary land status is not a realistic short-term objective. For example, having stock graze some or all of the 'grassy' slopes to the east of the Pā, in conjunction with ongoing removal of invasive vegetation from such areas by herbicide use and manual methods, may be an appropriate approach, notwithstanding that the long term vision might see the area reforested in native vegetation with stock excluded.

Rangitoto Pā Site Sub-Area

In the case of the Pā site sub-area, the likely visionary status that all stakeholders are expected to want is one where the area is covered with short grass, plus the few remnant mature native trees (mainly cabbage trees). This would both protect the archaeological features and allow them to be seen and appreciated from afar.

Given the expense and practical difficulties in repeatedly mowing such an area (some of which is quite steep) light stock grazing (eg sheep or young cattle) should be considered as a long-term management approach for this sub-area. If such is to be proposed, the MP needs to recognise that the only practical means to look after such stock is to have them owned and tendered to by us as the adjacent landowner. The MP would also need to recognise that fencing would be required to keep the stock to the area that is intended to be grazed, otherwise the stock will wander onto other areas and destroy native vegetation and/or wander off the site entirely. The negative visual impact of alternate fencing options, as well as the cost and installation methodology having regard to avoiding or minimising damage to archaeological features are all aspects that will need consideration and advise from relevant experts.

The ability to access the Pā by low impact (rubber tyred) vehicles such as small 4-wheel drive tractors or quad bikes will need attention as managing this area and achieving the visionary status will be impractical without such access. This is likely to involve a limited amount of soil disturbance to recontour the existing ramp that traverses the Pā's main defensive ditch to make it safe for such access.

Roadway that Traverses the Reserve

Page | 7

The MP needs to confirm the long-term status and management plan for the sub-area that is the roadway that traverses the RHR.

This roadway not only allows vehicular access onto the reserve but also is the sole access route to our dwelling on Lot 79. As stated under 'Background' above, FNDC sanctioned the use of this accessway for our dwelling when they gave resource and building consents for the construction of the dwelling.

This roadway was however formed in the early 1970s (by parties unknown) long before our dwelling was constructed, presumably to facilitate vehicular access to Lot 79. Neither FNDC nor its predecessor (Mangonui County Council) ever objected to the formation or use of this roadway. This history of sanctioned use of the roadway by the vested owner of the reserve means that it has become a Public Road in accordance with the Common Law doctrines of 'implied dedication' (of a road) and 'once a road always a road' as those doctrines were affirmed by the Privy Council in 2002 to be part of New Zealand's Common Law¹³. The animus dedicandi was arguably the FNDC consenting in 2000 to the establishment of a dwelling on Lot 79 on the basis that its only vehicular and foot access was to be this roadway that traverses the reserve. Since that time hundreds of members of the public, and also FNDC staff, have utilised the road without hindrance from anyone to access Lot 79. Part of the road also has been used by Council staff and their contractors and other parties to access the RHR. It has also been used by some Rangitoto Peninsula neighbouring residents, in conjunction with connecting 'Paper Roads', to access a small DoC administered reserve¹⁴ in front of Lot 79 and thereby access the beach in front of that reserve. FNDC informed one such resident that they were permitted to drive a motorised vehicle over the full extent of the roadway that crosses the reserve.¹⁵

Long before the implied dedication of the roadway as a Public Road, an equitable easement associated with the same land was established when the Crown alienated Lot 79 in 1889.¹⁶ This was on account of the mostly very steep topography surrounding Lot 79 that meant that the only practical access to Lot 79 then (as now) involved traversing the reserve.

Any attempt by FNDC (or by any future owner of the reserve) to prevent the continued unhindered vehicular and foot access to Lot 79 by the roadway that traverses the reserve will be met with an injunction on the grounds of equitable estoppel, as well as on account of the existence of an equitable easement and the above referenced NZ Common Law doctrines that have led to the roadway now being a Public Road.

To avoid future misunderstandings on behalf of the public and current and future owners of the reserve (eg if the vesting of ownership to FNDC was ever to be

¹³ Man O'War Station Ltd Anor v. Auckland County Council (New Zealand) Privy Council Jun 17, 2002

¹⁴ Reserve SO2947

¹⁵ Letter dated January 16th, 2001 from FNDC's Sue Hodge, Reserves Policy Manager, to Philippa Moran

¹⁶ Certificate of Title NA 53/10 dated February 6th, 1889 issued pursuant to warrant 604 Vol 3a188

reversed), the MP needs to make clear the status of the roadway across the reserve having regard to the legal realities discussed above.

Public Access to the RHR

FNDC needs to inform the public via the MP or by other means that the aspiration that a limited number of people have expressed over the years for a public RoW across our Sites to the reserve, is not a realistic scenario. In addition to the legal and compensatory costs that FNDC would bear for any attempt to secure such a RoW, there are practical reasons for not countenancing such a public RoW. It would present unreasonable and unbearable privacy and security issues for us and create unmitigable health and safety exposures if people were permitted to either drive or walk across our land, day or night unannounced, when we are liable to be operating heavy farm machinery or using licenced firearms to shoot animals. In addition, we understand because of the history of the Rangitoto Pā site, that includes a major inter Iwi battle circa 1800 that involve a considerable loss of life, mana whenua presumably regard it as a wāhi tapu site, and hence will not want unfettered public access to it.

We have repeatedly communicated to the FNDC and other interested parties that we will always facilitate access, including vehicle access, to the reserve across our property to any persons or organisation who have a genuine interest in the site. Such access of course needs to be arranged on a case-by-case basis and occur at mutually convenient times.

FNDC responded to a LGOIMA request we submitted in July 2022 asking for information concerning complaints or requests they had received from the public or organisations regarding access arrangements for the RHR. The response indicated that no one had (as of that date) ever contacted FNDC concerned about such matters.¹⁷

Conclusion

We look forward to working closely with FNDC in the preparation of a MP for the RHR that takes account of the matters raised above.

Ian D. Palmer

Zeja Hu

¹⁷ Refer FNDC August 26th 2022 email to Ian Palmer sent by FNDC's Solicitor Erica Cooney re Official information request: RFS 4119154. The only 'complaint' FNDC referenced was our and our neighbours' complaints about the state of the gravelled section of the formed public road Peninsula Parade.



Te Hiku Community Board Member Report

Name: John Stewart

Subdivision: Kaitaia/Ahipara

Date: 26 May 2025

Meetings Attended

Date	Meeting	Comment
30/04/2025 27/05/2025	KBA KBA MONTHLY MEETING	KBA want to confirm ownership with FNDC re: Kaitaia digital sign, installed by the Te Hiku revitalisation group and who pays for maintenance. Also the art panels around the township what if one is vandalised or pulled down
09/05/2025 13/05/2025 22/05/2025	CBEC COMMUNITY BOARD MEETING CBEC	Full day online FULL DAY ON-LINE LUNCHTIME MEETING
01/05/2025	Far North Forest Trust	Signed performance report returned to accountant.

Requests for Service (RFS)

RFS number	Date	Comment
4232627	19/12/2024	Request for signage, and bollards to be erected at both entrances of Naumi Park by Kaitaia Croquet Club Matthews Ave, and Te Runanga O Ngaitakoto to stop late-night car gatherings, parties, people driving onto the reserve drinking, smoking, freedom camping, toileting, dumping of rubbish and rotten fish. (also mentioned in my April report) <i>With District Facilities Team</i>

1 May 2025

John Stewart
Far North Community Forest Charitable Trust
PO Box 283
Kaitaia 441

Kia ora John

Thanks for your charity's annual return

Thank you for the annual return for Far North Community Forest Charitable Trust, Charity Registration number CC37188 (your charity), for the financial year that ended on 31/03/2025. The annual return is now on the publicly-available charities register at www.charities.govt.nz (click on the "Search the Register" tab).

Please note, we conduct a random check of a number of performance reports and financial statements to make sure that they meet the current reporting standards. We will be in touch again if we review your charity's return and find it does not meet the reporting standards or there are any areas that require further attention.

Ngā mihi,

Belinda Thomas | Team Leader Customer Support Team

Charities Services | Ngā Ratonga Kaupapa Atawhai

Freephone 0508 242 748 | info@charities.govt.nz

45 Pipitea Street, Wellington | PO Box 12138, Thorndon 6011

www.charities.govt.nz



Te Hiku Community Board Member Report

Name: Darren Axe

Subdivision: North Cape

Date: 26 May 2025

Meetings Attended

Date	Meeting
13/05/2025	Te Hiku Community Board – Te Ahu
28/04/2025	Drainage meeting with Fiona King and Sheryl Bainbridge

Requests for Service (RFS)

RFS number	Date	Comment
4249539	30/04/2025	Clear blocked drains at Houhora club after clubrooms flooded ion 30/04/2025 after heavy rain Completed
4250230	05/05/2025	Rapid no 4051 SHW1, Houhora – unblock southern end of drain Completed
4250240	05/05/2025	Henderson Bay Road to be graded



Te Hiku Community Board Member Report

Name: Bill Subritzky
 Subdivision: Whatuwhiwhi, Awanui
 Date: 27/05/2025

Meetings Attended

25/04/2025	ANZAC commemorations – Whatuwhiwhi
26/04/2025	APR inc executive. Unahi wharf issues
02/05/2025	Whatuwhiwhi Ratepayers Chairperson
02/05/2025	Rangiputa Ratepayers Chairperson
07/05/2025	APR inc
13/05/2025	Te Hiku Community Board
14/05/2025	Organising community service workers
26/05/2025	Tokerau beach resident – Tokerau beach ramp
27/05/2025	Lake Ohia Hall

Requests for Service (RFS)

RFS number	Date	Comment
4250180	04/05/2025	<p>Toilet Waiotaraire Reserve/ Playground. Water supply to toilet options</p> <p>Toilets Far North District Council</p> <p>Toilets - Wharepaku</p> <p>Updated as at May 5:</p> <p>Waiotararei toilets are temporarily closed due to water supply issues</p> <p>Te Rarawa Domain toilets in Ahipara are closed temporarily due to ongoing vandalism</p> <p>Awanui toilets are currently closed due to water issues</p> <p>*The status of these toilets will be updated once further information is available.</p> <p>If you have identified further issues with any of our Council facilities, please contact us and raise a Request for Service using the link below. In the interim, please seek the next nearest public toilet - these can be found using the map link below.</p>

4253497	27/05/2025	Reattach/repair artificial grass mat which has broken away from the pump track at the Awanui reserve/ Playground
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Other Issues

Lake Ohia Hall

Meeting with council staff, Adele, Bill, hall committee and members.

- Confirmation and consent of hall structural development as per option two request
- Discussion, confirmation in regard to kitchen lay out and appliance choices
- Tenders for project to be advertised and confirmed.

Attached is the Awanui Progressive & Ratepayers Incorporated Performance Report for the year ended 31 March 2025.

Awanui Progressive & Ratepayers Incorporated**Performance Report****For the year ended:
31 March 2025****Contents**

	Page
Non-Financial Information:	
Entity Information	1
Financial Information:	
Statement of Receipts and Payments	2-3
Statement of Resources and Commitments	4
Notes to the Performance Report	5

Awanui Progressive & Ratepayers Incorporated

Entity Information

"Who are we?", "Why do we exist?"

For the year ended:
31 March 2025

Legal Name of Entity: Awanui Progressive & Ratepayers Incorporated

Type of Entity and Legal Basis (if any): Incorporated Society

Registration Number: 2453664

Entity's Purpose or Mission:
Activities - Ratepayers association

Contact details

Physical Address: State Highway 1, Awanui

Phone/Fax:

Email/Website:

Awanui Progressive & Ratepayers Incorporated

Statement of Receipts and Payments

"How was it funded?" and "What did it cost?"

For the year ended:

31 March 2025

	Actual This Year \$	Actual Last Year \$
Operating Receipts		
Fundraising & Donations	565	715
Other Revenue	180	700
Mooring Fees	7,358	7,015
Ramp Fees	1,305	1,450
Interest Received	1,501	1,272
Timber Sales	-	-
Cartage	-	-
Total Operating Receipts	10,909	11,152
Operating Payments		
Accounting	100	100
General Expenses	614	106
Events	2,360	40
Insurance	7,279	6,664
Purchases - Caps	-	600
Interest	676	557
Promotion Costs	-	241
Repairs & Maintenance	7,558	2,972
Cartage	-	-
Donation	-	150
Total Operating Payments	18,587	11,430
Operating Surplus or (Deficit)	(7,678)	(278)
Capital Receipts		
Receipts from the sale of resources		
Receipts from borrowings		
Capital Payments		
Purchase of resources		1,168
Repayments of borrowings		
Increase/(Decrease) in Bank Accounts and Cash	(7,678)	(1,446)
Bank accounts and cash at the beginning of the financial year	35,927	37,373
Bank Accounts and Cash at the End of the Financial Year	28,249	35,927

Represented by:

Cheque account 00	362	1,069
Cheque account 01	348	1,209
Business Saver 50	107	20
Business Saver 51	1,245	17,181
Term Deposit - 73	16,961	16,448
Term Deposit - 76	9,226	-
Term Deposit - 75	-	-
Total Bank Accounts and Cash at the End of the Financial Year	28,249	35,927

This performance report has been approved by the Committee, for and on behalf of Awanui Progressive & Ratepayers Inc:

Date 7/5/25
 Signatur _____
 Name William Joseph Lubritzky
 Position CHAIRPERSON

Date 7/5/25
 Signature _____
 Name Rosemary Kitchin
 Position Secretary Treasurer

**Awanui Progressive & Ratepayers Incorporated
Statement of Resources and Commitments**

"what the entity owns?" and "what the entity owes?"

As at
31 March 2025

SCHEDULE OF RESOURCES	This Year	Last Year
	\$	\$
Bank Accounts and Cash (from Statement of Receipts and Payments)	28,249	35,927
Other Resources		
	Cost	Cost
Description and Source of Value (cost or current value required if practicable to obtain)		
At Cost		
Dinghy Rack	2,623	2,623
Signage	2,000	2,000
Security Cameras - Unahi Wharf	11,002	11,002
Security Cameras - Awanui Township	33,888	33,888
Laptop	1,168	-

Awanui Progressive & Ratepayers Incorporated**Notes to the Performance Report**

For the year ended
31 March 2025

Note 1: Accounting Policies "How did we do our accounting"**Basis of Preparation**

Awanui Progressive & Ratepayers Incorporated is permitted by law to prepare its financial statements in accordance with the Special Purpose Framework for use by Not-For-Profit Entities (SPFR for NFPEs) published by Chartered Accountants. The financial statements have been prepared on a cash basis and is for the Members.

Goods and Services Tax (GST)

Awanui Progressive & Ratepayers Incorporated is not registered for GST. Therefore amounts recorded in the Performance Report are inclusive of GST (if any).

Disclaimer

I have compiled the financial statements of Awanui Progressive & Ratepayers Incorporated for the year ended 31 March 2025. A compilation is limited to primarily to the collection, classification and summarisation of financial information supplied by the client. A compilation does not involve the verification of that information. I have not audited or reviewed the financial statements and therefore do not accept any responsibility for the accuracy of materials from which the financial statements have been prepared at the request of and for the purpose of the client only and accept no responsibility on any ground whatsoever, including liability in negligence, to any other person.

K Dean
Chartered Accountant
Awanui
6 May 2025

Note 4: Related Party Transactions

There were no transactions involving related parties during the financial year. (Last Year - Nil)

Note 5: Events After the Balance Date

There were no events that have occurred after the balance date that would have a significant impact on the Performance Report. (Last Year - Nil)

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE