



**Te Kaunihera
o Te Hiku o te Ika**
Far North District Council



AGENDA



Wednesday, 11 June 2025

Time: 10:00 AM
Location: Turner Centre
43 Cobham Road
Kerikeri

Membership:

Chairperson Belinda Ward
Deputy Chairperson Lane Ayr
Councillor Ann Court
Member Bruce Mills
Member Amy Slack
Member Roddy Hapati-Pihema
Member Jane Hindle
Member Tyler Bamber

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated stormwater systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.

20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Bay of Islands-Whangaroa Community Board Meeting
will be held in the Turner Centre, 43 Cobham Road, Kerikeri on:
Wednesday 11 June 2025 at 10:00 AM

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1 KARAKIA TIMATANGA / OPENING PRAYER

ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through the boards discussions and decisions the representatives elected may advocate on behalf of the Bay of Islands-Whangaroa community with aroha, imagination, skill and wisdom to achieve a fairer and more united community that enhances the wellbeing of the community and solves the community's problems efficiently and effectively.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be confirmed on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5044379

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Bay of Islands-Whangaroa Community Board to confirm that the minutes are a true and correct record of the previous meeting.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held on 15 May 2025 are a true and correct record.

1) TE TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 clause 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meeting are attached.

The Bay of Islands-Whangaroa Community Board Standing Orders Section 27.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

TE TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. 2025-05-15 Bay of Islands-Whangaroa Community Board Minutes - A5194727 [↓](#) 

TE HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance requirement	Te Aromatawai Kaimahi / Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as a true and correct record, any interest that affect other people should be considered as art of the individuals report.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications requiring input from the Chief Financial Officer.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

UNCONFIRMED

**MINUTES OF
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE TURNER CENTRE, 43 COBHAM ROAD, KERIKERI
ON THURSDAY, 15 MAY 2025 AT 10:15 AM**

PRESENT: Chairperson Belinda Ward, Deputy Chairperson Lane Ayr, Councillor Ann Court, Member Bruce Mills, Member Amy Slack, Member Roddy Hapati-Pihema, Member Jane Hindle, Member Tyler Bamber

IN ATTENDANCE: Councillor Babe Kapa

STAFF PRESENT: Kim Hammond (Community Board Coordinator), Marysa Maheno (Democracy Advisor), Michelle Rockelle (Team Leader – Property Management)(online).

1 KARAKIA TIMATANGA / OPENING PRAYER

Cr Babe Kapa commenced the meeting with a karakia at 10:15 AM

2 NGĀ TONO KŌRERO / DEPUTATIONS

Juen Duxfield spoke to the Community Board on behalf of Age Concern Mid North.

3 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

3.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A5044377, pages 8 - 19 refers

RESOLUTION 2025/52

Moved: Chairperson Belinda Ward

Seconded: Member Jane Hindle

That Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held on 17 April 2025 are a true and correct record subject to amendment of name titles for board members..

CARRIED

4 NGĀ PŪRONGO / REPORTS

4.1 NEW GROUND LEASE TO TRIOCEANS LIMITED OVER PART LOT 37 TE KEMARA AVENUE, PAIHIA

Agenda item 7.1 document number A5124097, pages 20 - 27 refers

RESOLUTION 2025/53

Moved: Member Roddy Hapati-Pihema

Seconded: Member Tyler Bamber

That the Bay of Islands - Whangaroa Community Board recommend to Council:

- a) that the public consultation process is commenced on the granting of a new ground lease to TriOceans Limited over part lot 37 Te Kemara, Avenue, Paihia, Recreation Reserve being approximately 706.9 square metres, held in New Zealand Gazette 1980 page 2049.**

UNCONFIRMED

b) The terms of the proposed lease shall be:

- **Term: 30 Years (10+10+10)**
- **Annual Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule; and**

c) That the Bay of Islands – Whangaroa Community Board is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council.

CARRIED

4.2 CHAIRPERSON AND MEMBERS REPORT

Agenda item 7.2 document number A5167971, pages 28 - 40 refers

RESOLUTION 2025/54

Moved: Member Amy Slack

Seconded: Deputy Chairperson Lane Ayr

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward and Member Lane Ayr and Jane Hindle.

CARRIED

5 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

5.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OPEN RESOLUTION REPORT

Agenda item 8.1 document number A5044361, pages 41 - 41 refers

RESOLUTION 2025/55

Moved: Chairperson Belinda Ward

Seconded: Member Tyler Bamber

That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board May Open Resolution Report.

CARRIED

8 TE KAPINGA HUI / MEETING CLOSE

Member Roddy Hapati-Pihema closed the meeting with a karakia at 11:20 AM.

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 11 June 2025.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 NEW ROAD NAME: 243 RĀWHITI ROAD, RĀWHITI.

File Number: A5155419

Author: Ryan Bath, Infrastructure Support Officer

Authoriser: Tanya Proctor, Head of Infrastructure

TAKE PŪRONGO / PURPOSE OF THE REPORT

That Bay of Islands-Whangaroa Community Board name the private road located at 243 Rāwhiti Road, Rāwhiti.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- A road naming application to name private road addressed at 243 Rāwhiti Road, Rāwhiti was received.
- Community Boards have the delegated authority to allocate names for previously unnamed private roads, reserves, and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board name a private road “Kaingahoa Drive” that is located at 243 Rāwhiti Road, Rāwhiti.

1) TĀHUHU KŌRERO / BACKGROUND

Angela Vujcich on behalf of the Kaingahoa 439 Marae Trust submitted a road naming application on the 31st of March 2025 to name a private road at 243 Rāwhiti Road, Rāwhiti.

Kaingahoa Marae Trust are in the process of erecting 5 dwellings on the papakāinga. As a result of this, they are wanting to number each individual dwelling. Due to the number of dwellings on this property, a road name is required.

The applicant proposed Kaingahoa Drive as they would like to name the road after their Marae, which is on the same site as their papakāinga.

The proposed road names were sent to Land Information New Zealand for approval. Land Information New Zealand confirmed all three proposed road names are acceptable for use and can be approved as per the Addressing Standards 2011.

Kaingahoa 439 Marae Trust submitted the application to name this road. Local Hapū in the area were consulted and there was full support of the requested road names. This is shown in the Hapū feedback attachment.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed road names are:

- Kaingahoa Drive
- Kaingahoa Marae Drive
- Kaingahoa Bay Drive

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council’s Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHINGA / ATTACHMENTS

1. **Map - A5150141** [↓](#) 
2. **Hapu Feedback - A5190437** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a private road and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The Kaingahoa 439 Marae Trust submitted the application to name this road. Local Hapū in the area were consulted and there was full support of the requested road names.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Applicant is the only owner on the property.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Proposed New Dwelling

243 Rawhiti Road, Rawhiti

For: Kaingahoa 439 Marae Trust



0800 327 828

Fax 09 401 6506

PO Box 111, Kerikeri 0245

www.advancebuild.co.nz



Contents

P01	Site Location Plan
P01A	Overall Site Plan
P01B	Site Plan
P01C	Site Plan - No Services
P01D	Site Plan - S/W & Water
P01E	Site Plan - Sewer & Power
P01F	Site Plan - Cut & Fill
P01G	Retaining Wall Render
P01G	Site Plan - Landscaping
P02	Houses 6-10 Floorplan
P02A	House 6-10 Elevations
P03	Shed Floorplan
P03A	Shed Elevations

Concept Plans

Concept 1
September 2023

Revision: C01
Project No. 1197
Drawn By: NMB

APPROVED PLAN
Planner: SMaharaj
RC: 2240147
Date: 27/11/2023

Final working drawings take precedence over concept plans



NB: Boundary Lines are Indicative Only

Revision	By:	Date:
Drawn	NMB	Jun 06 2023

Verify all dimensions on site before commencing work. Refer to figured dimensions. Refer any discrepancies to Advance manufacturing Ltd.
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Proposed New Home for:
Kaingahoa 439 Marae Trust
243 Rawhiti Road
Rawhiti
APPROVED PLAN
Planner: **SMaharaj**
RC: **2240147**
Date: **27/11/2023**

Scale:	NTS	
Project No:	Page:	Revision:
1197	01	C01



Site Information

243 Rawhiti Road, Rawhiti
 Rawhiti School Reserve Block
 High Wind Zone
 Corrosion Zone D
 Earthquake Zone 1
 Zone: Coastal Living

Site area: 12678m²
 Driveway & Parking area: 2020m²

New buildings area:
 Floor Area (excl. slatted Deck): 362.5m²
 Roof Area: 438.5m²
 Caretakers Shed: 63.0m²
 Existing buildings Roof Area are:
 Houses: 312.8m²
 Wharenui, Office & Ablution Block: 319.16
 (excludes Recycling Shed to be removed)

Total impermeable surfaces: 3136.46m² = 24.76%
 Earthworks:
 Total Site Cut Area= 700m²
 Total Site Cut Volume= 913m³
 Total Site Fill Area= 2922m²
 Total Site Fill Volume=1314m³

Revision	By:	Date:
Drawn	NMB	Jun 06 2023

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Proposed New Home for:
APPROVED PLAN Mahoa 439 Marae Trust
 243 Rawhiti Road
 Rawhiti

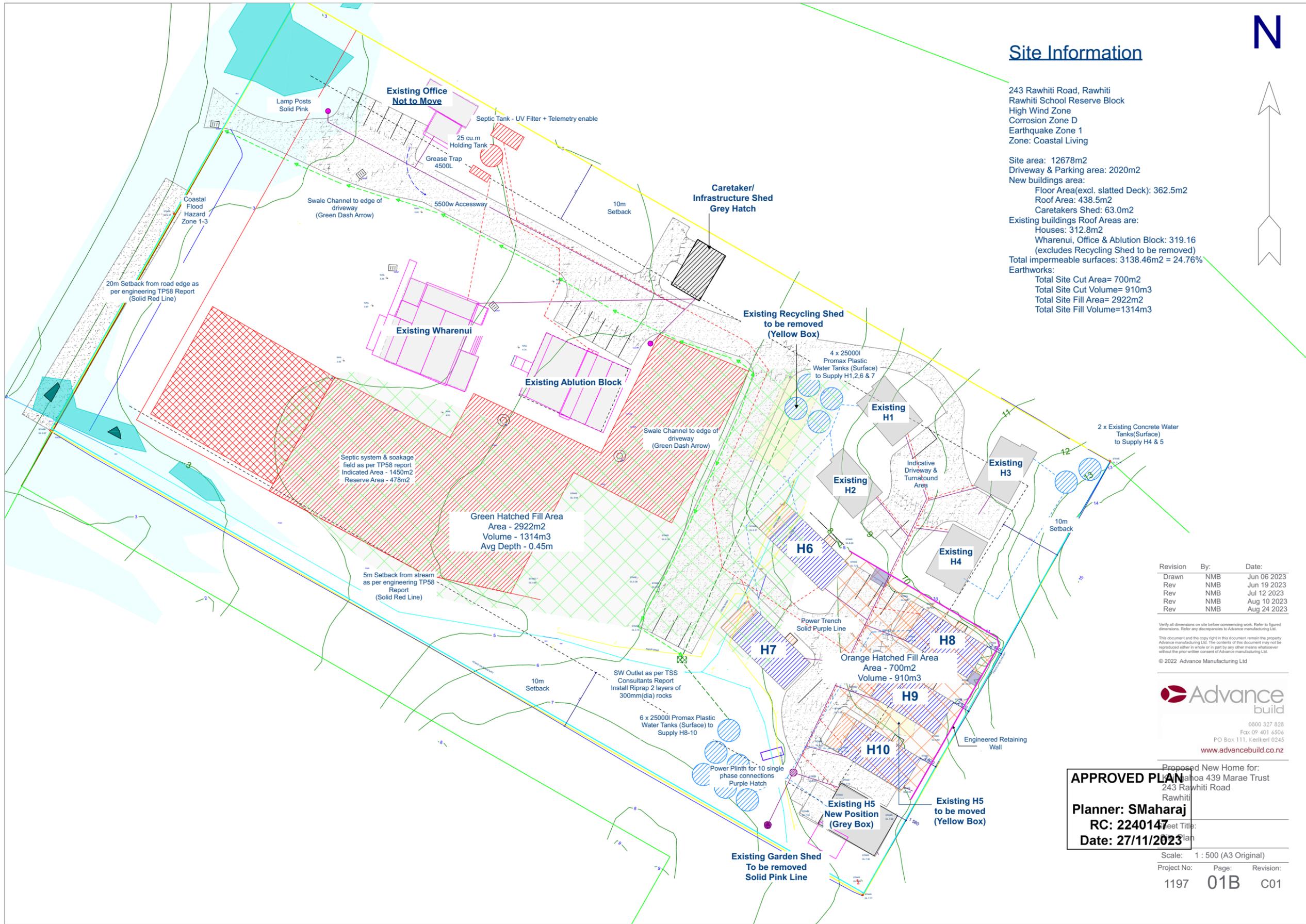
Planner: SMaharaj
RC: 2240147

Date: 27/11/2023

Sheet Title:
 All Site Plan

Scale: 1 : 1000 (A3 Original)

Project No: 1197 Page: 01A Revision: C01



Site Information

243 Rawhiti Road, Rawhiti
 Rawhiti School Reserve Block
 High Wind Zone
 Corrosion Zone D
 Earthquake Zone 1
 Zone: Coastal Living

Site area: 12678m²
 Driveway & Parking area: 2020m²
 New buildings area:
 Floor Area(excl. slatted Deck): 362.5m²
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 Existing buildings Roof Areas are:
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 Total Site Cut Area= 700m²
 Total Site Cut Volume= 910m³
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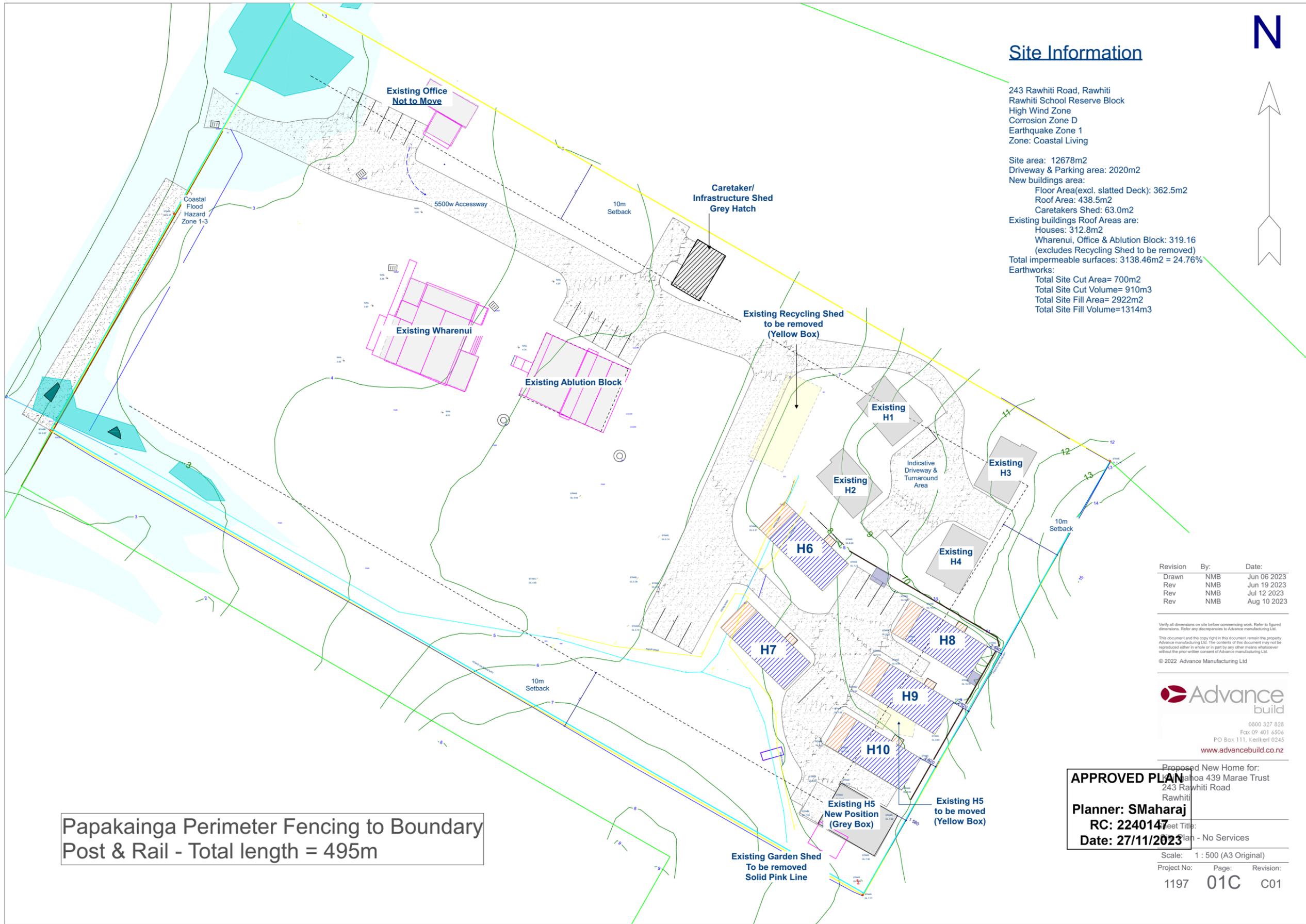
Revision	By:	Date:
Drawn	NMB	Jun 06 2023
Rev	NMB	Jun 19 2023
Rev	NMB	Jul 12 2023
Rev	NMB	Aug 10 2023
Rev	NMB	Aug 24 2023

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Proposed New Home for:
APPROVED PLAN 243 Rawhiti Road
 Rawhiti
 Planner: **SMaharaj**
RC: 2240147
Date: 27/11/2023

Scale: 1 : 500 (A3 Original)
 Project No: 1197 Page: 01B Revision: C01



Site Information

243 Rawhiti Road, Rawhiti
 Rawhiti School Reserve Block
 High Wind Zone
 Corrosion Zone D
 Earthquake Zone 1
 Zone: Coastal Living

Site area: 12678m²
 Driveway & Parking area: 2020m²
 New buildings area:
 Floor Area(excl. slatted Deck): 362.5m²
 Roof Area: 438.5m²
 Caretakers Shed: 63.0m²
 Existing buildings Roof Areas are:
 Houses: 312.8m²
 Wharenui, Office & Ablution Block: 319.16
 (excludes Recycling Shed to be removed)
 Total impermeable surfaces: 3138.46m² = 24.76%
 Earthworks:
 Total Site Cut Area= 700m²
 Total Site Cut Volume= 910m³
 Total Site Fill Area= 2922m²
 Total Site Fill Volume=1314m³



Papakainga Perimeter Fencing to Boundary
 Post & Rail - Total length = 495m

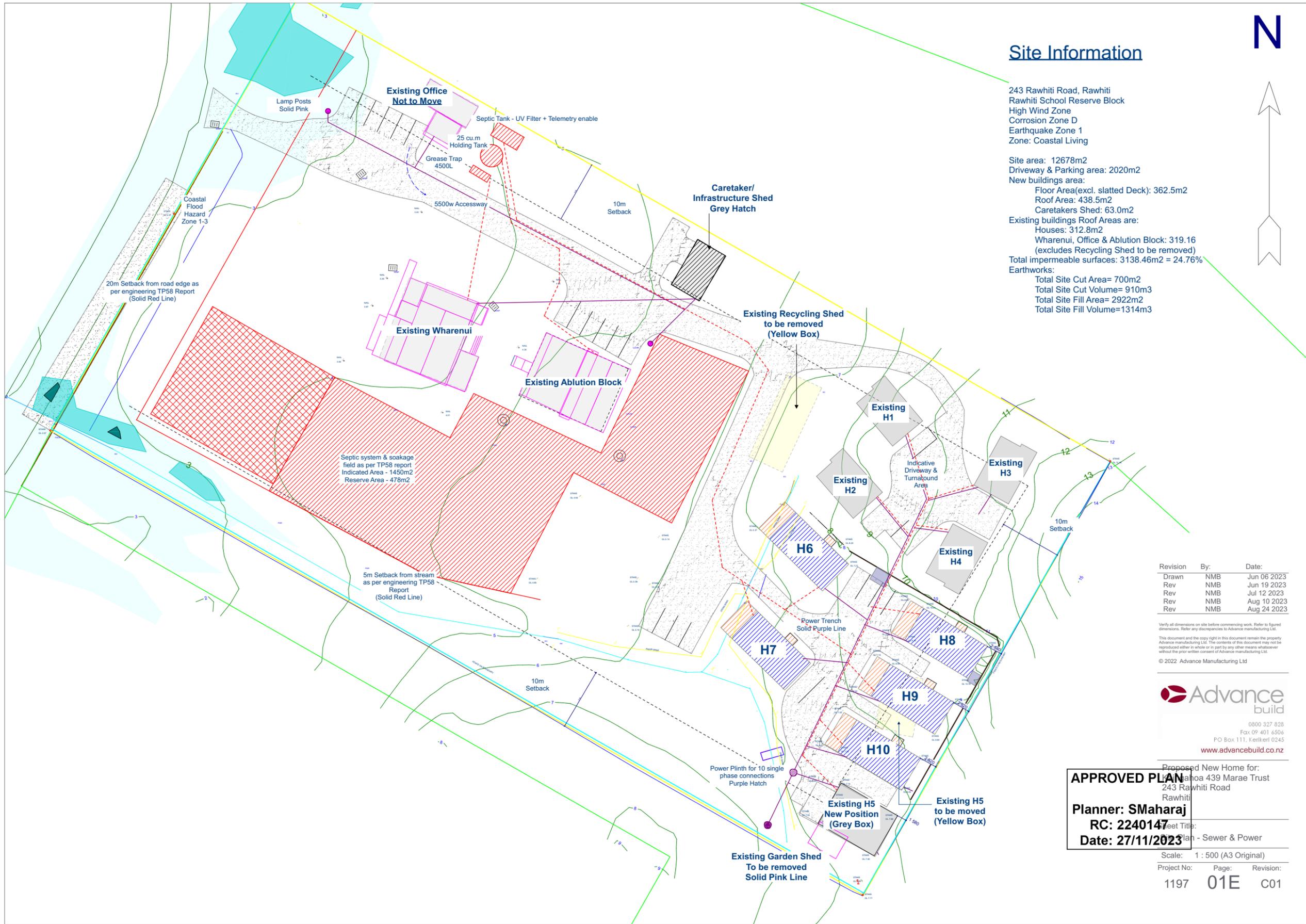
Revision	By:	Date:
Drawn	NMB	Jun 06 2023
Rev	NMB	Jun 19 2023
Rev	NMB	Jul 12 2023
Rev	NMB	Aug 10 2023

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Proposed New Home for:
APPROVED PLAN Mahoa 439 Marae Trust
 243 Rawhiti Road
 Rawhiti
 Planner: **SMaharaj**
RC: 2240147
Date: 27/11/2023

Scale: 1 : 500 (A3 Original)
 Project No: 1197 Page: 01C Revision: C01



Site Information

243 Rawhiti Road, Rawhiti
 Rawhiti School Reserve Block
 High Wind Zone
 Corrosion Zone D
 Earthquake Zone 1
 Zone: Coastal Living

Site area: 12678m²
 Driveway & Parking area: 2020m²
 New buildings area:
 Floor Area(excl. slatted Deck): 362.5m²
 Roof Area: 438.5m²
 Caretakers Shed: 63.0m²
 Existing buildings Roof Areas are:
 Houses: 312.8m²
 Wharenui, Office & Ablution Block: 319.16
 (excludes Recycling Shed to be removed)
 Total impermeable surfaces: 3138.46m² = 24.76%
 Earthworks:
 Total Site Cut Area= 700m²
 Total Site Cut Volume= 910m³
 Total Site Fill Area= 2922m²
 Total Site Fill Volume=1314m³



Revision	By:	Date:
Drawn	NMB	Jun 06 2023
Rev	NMB	Jun 19 2023
Rev	NMB	Jul 12 2023
Rev	NMB	Aug 10 2023
Rev	NMB	Aug 24 2023

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Proposed New Home for:
 Mahoa 439 Marae Trust
 243 Rawhiti Road
 Rawhiti
APPROVED PLAN
 Planner: **SMaharaj**
 RC: **2240147**
 Date: **27/11/2023**

Scale: 1 : 500 (A3 Original)
 Project No: 1197 Page: 01E Revision: C01



Green Hatched Fill Area
 Area - 2922m²
 Volume - 1314m³
 Avg Depth - 0.45m

Orange Hatched Fill Area
 Area - 700m²
 Volume - 910m³

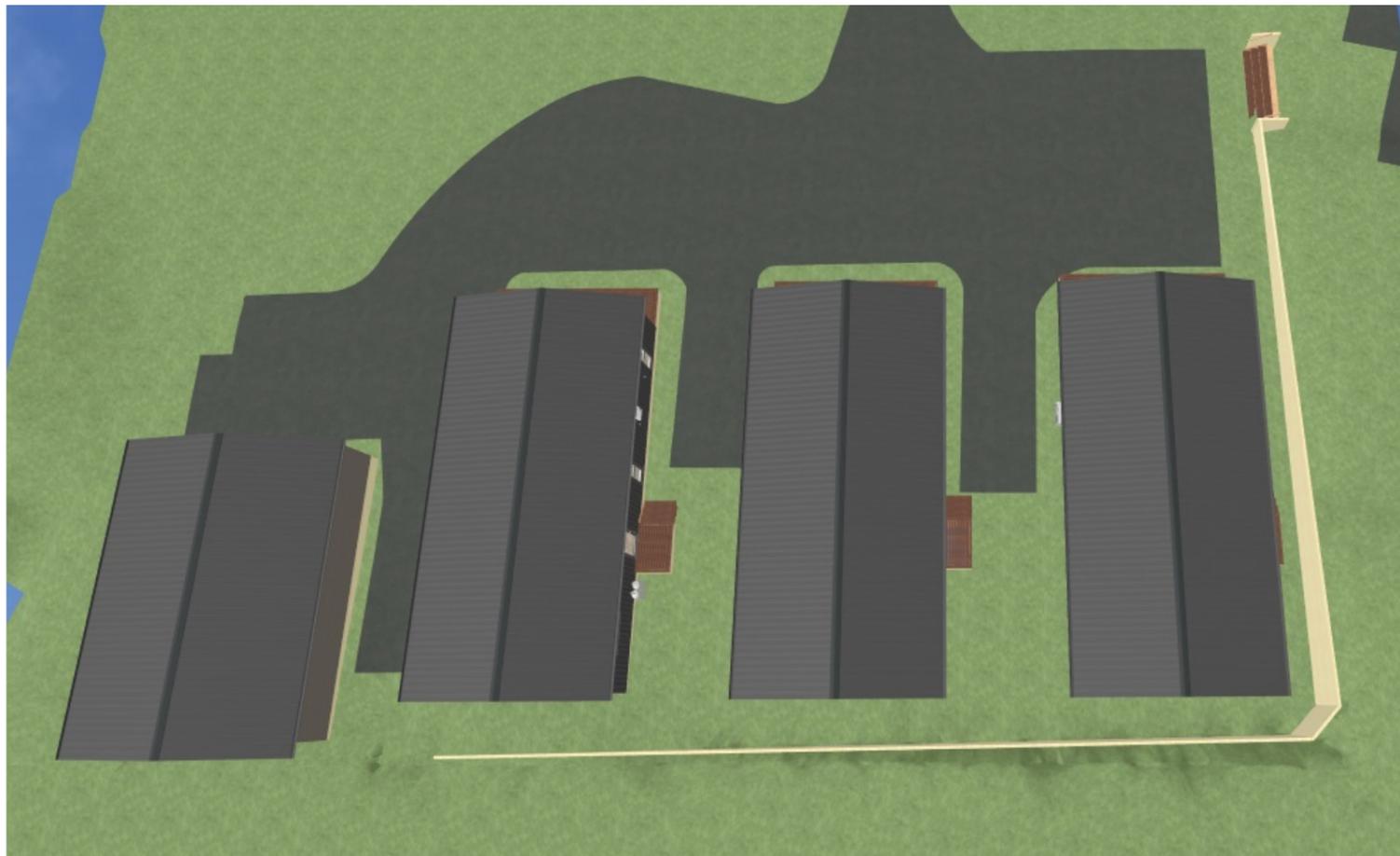
Revision	By:	Date:
Drawn	NMB	Jun 06 2023
Rev	NMB	Jun 19 2023
Rev	NMB	Jul 12 2023
Rev	NMB	Aug 10 2023

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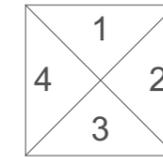
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Proposed New Home for:
APPROVED PLAN Mahoa 439 Marae Trust
 243 Rawhiti Road
 Rawhiti
Planner: SMaharaj
RC: 2240147
Date: 27/11/2023

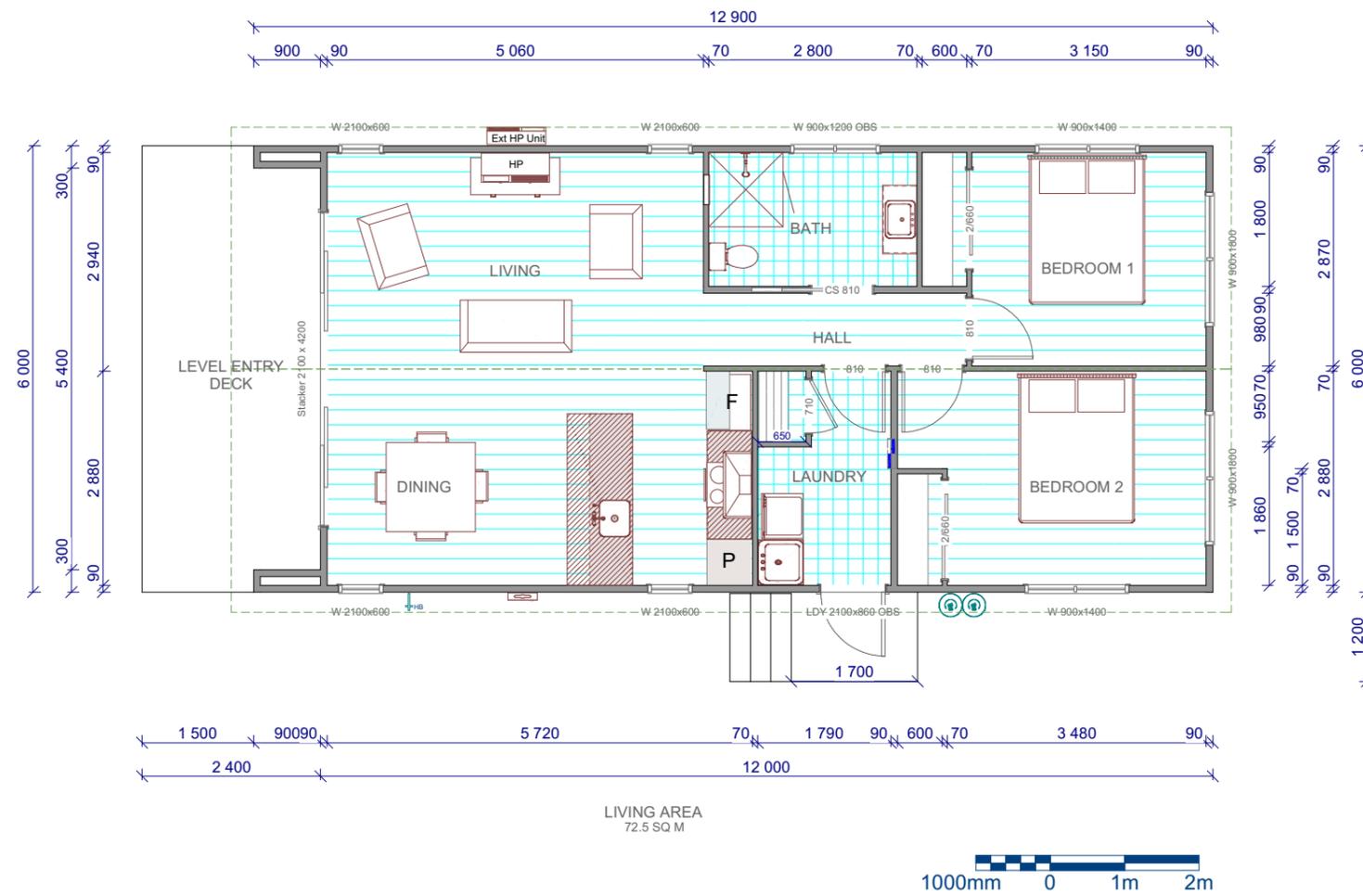
Scale: 1 : 500 (A3 Original)
 Project No: 1197 Page: 01F Revision: C01



APPROVED PLAN
Planner: SMaharaj
RC: 2240147
Date: 27/11/2023



Elevations



Revision	By:	Date:
Drawn	NMB	Jun 06 2023

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Proposed New Home for:
APPROVED PLAN Mahoa 439 Marae Trust
243 Rawhiti Road
Rawhiti

Planner: SMaharaj
RC: 2240147
Date: 27/11/2023

Scale: 1 : 75 (A3 Original)

Project No:	Page:	Revision:
1197	02	P01

Roof Pitch 15 deg
Stud height - 2.4m Flat throughout

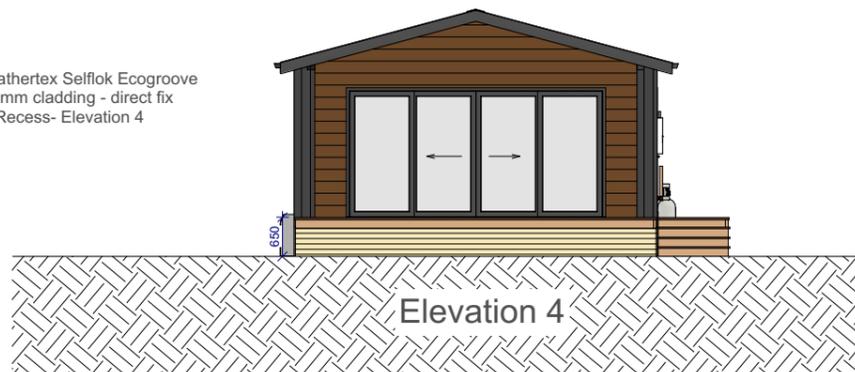
Coloursteel Endura
Corrugate roofing or
similar

Weathergroove Smooth 150mm cladding - direct fix



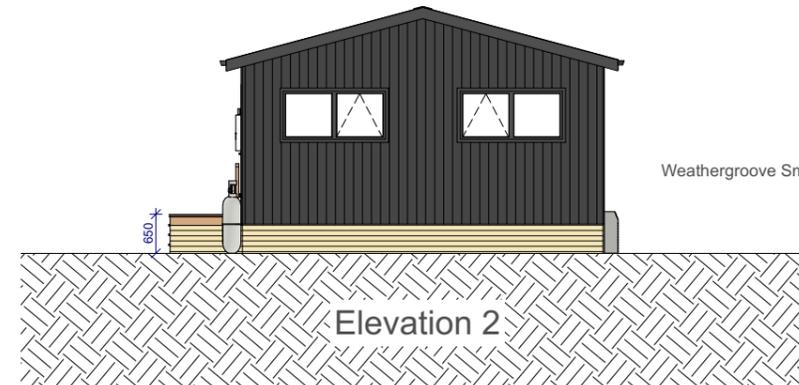
Elevation 1

Weatherflex Selflok Ecogroove
150mm cladding - direct fix
To Recess- Elevation 4



Elevation 4

Weathergroove Smooth 150mm cladding - direct fix

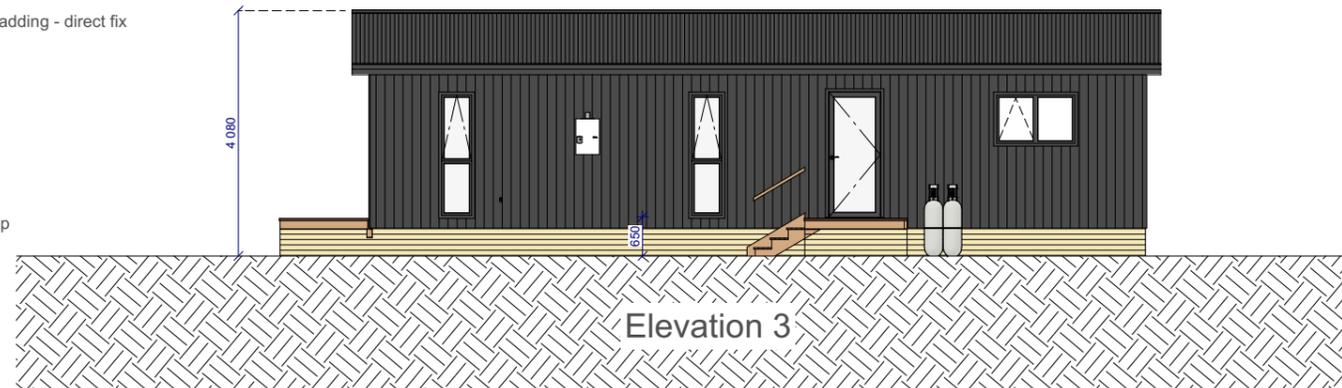


Elevation 2

Weathergroove Smooth 150mm cladding - direct fix

Lightbridge Low E
Double glazed windows

140mm H3 baseboards, 25mm gap



Elevation 3

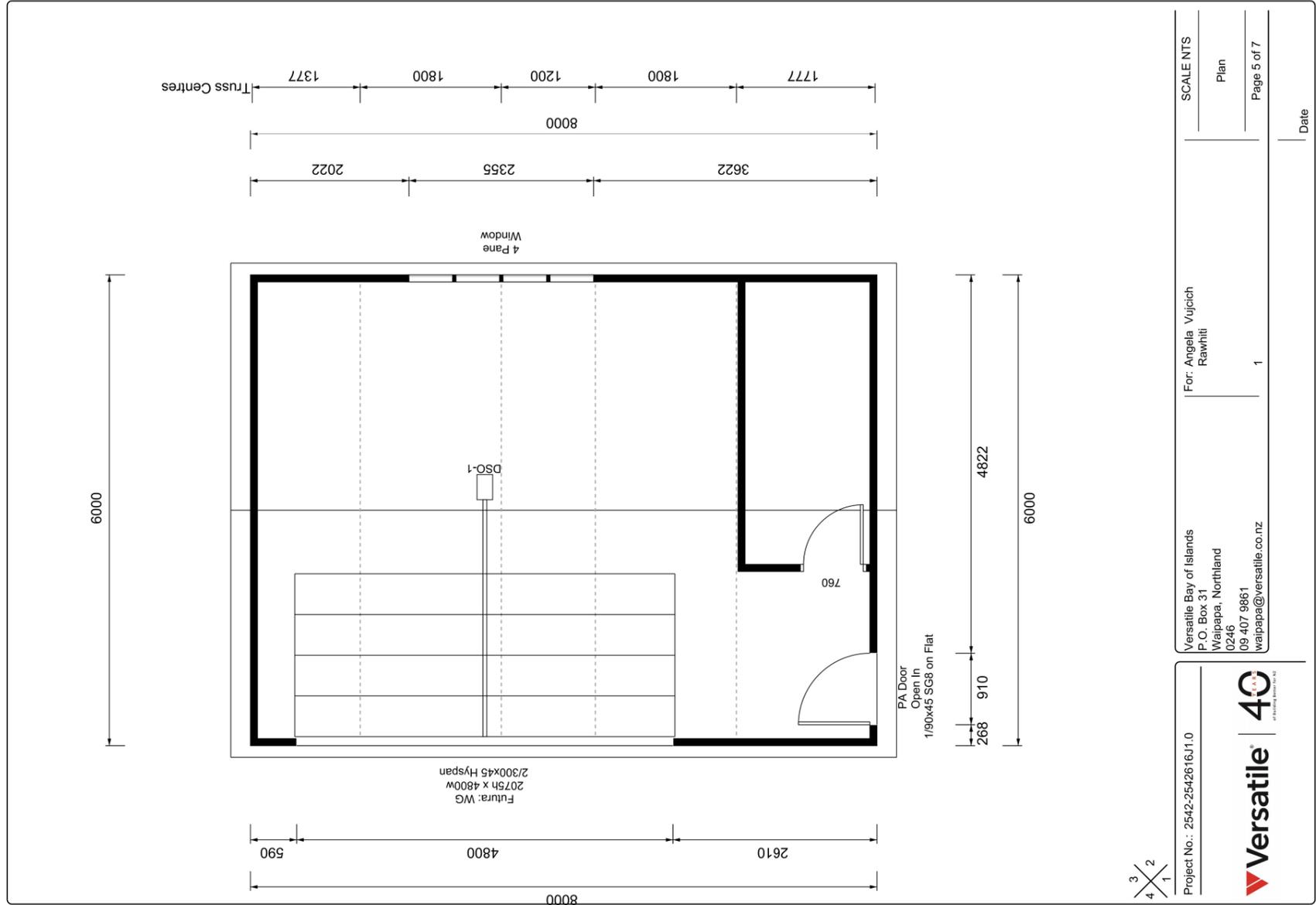
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Drawn	NMB	Sep 06 2023

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Proposed New Home for:
APPROVED PLAN Mahoa 439 Marae Trust
243 Rawhiti Road
Rawhiti
Planner: SMaharaj
RC: 2240147
Date: 27/11/2023

Scale: 1 : 100 (A3 Original)
Project No: 1197 Page: 02A Revision: C01



Project No.: 2542-2542616J1.0

Versatile 40

Versatile Bay of Islands
P.O. Box 31
Waipapa, Northland
0246
09 407 9861
waipapa@versatile.co.nz

For: Angela Vujcich
Rawhiti

SCALE NTS
Plan
Page 5 of 7

Date

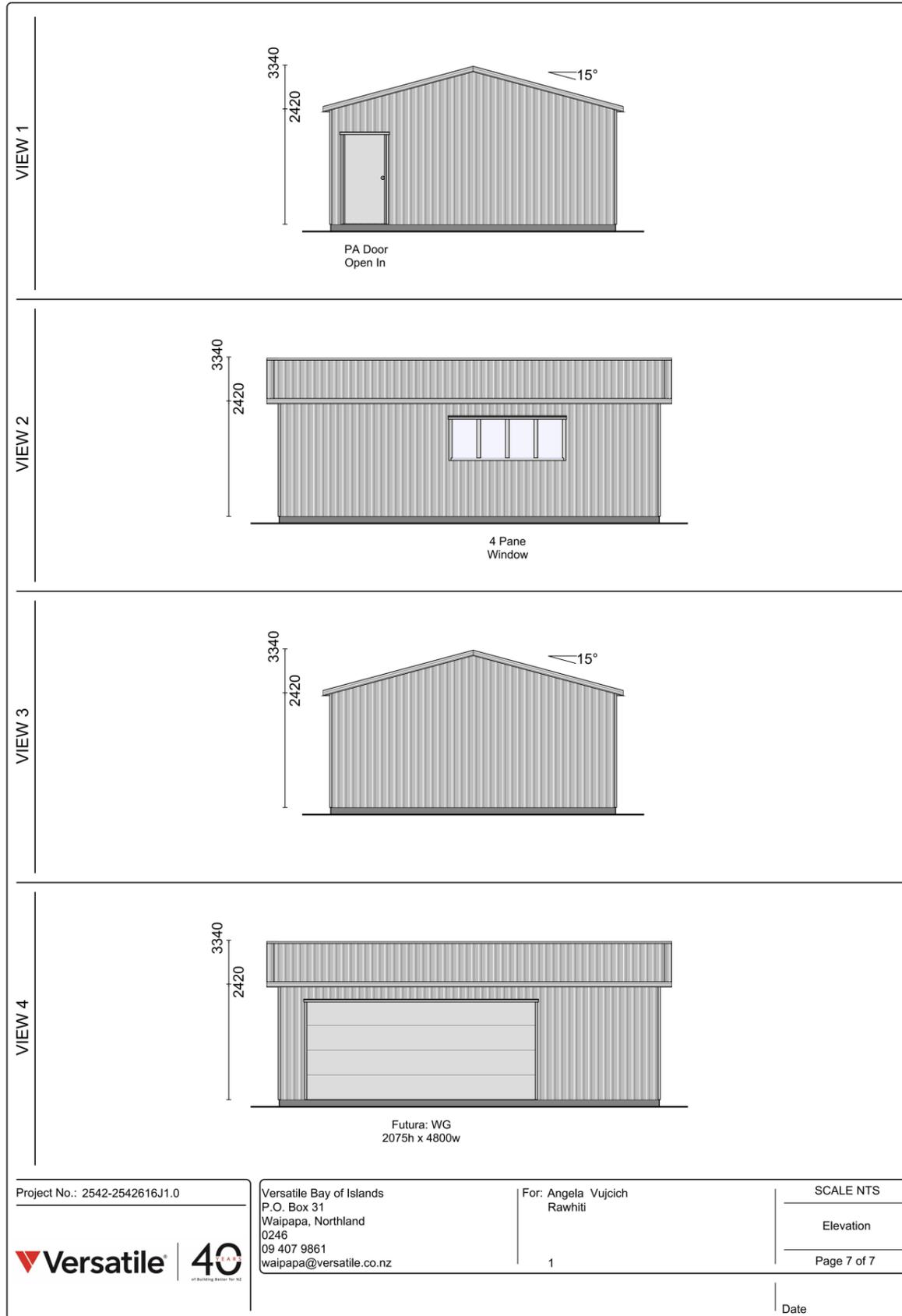
Revision Drawn By: NMB Date: Aug 30 2023

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Proposed New Home for:
APPROVED PLAN Mahoa 439 Marae Trust
243 Rawhiti Road
Rawhiti
Planner: SMaharaj
RC: 2240147
Date: 27/11/2023

Scale: 1 : 50 (A3 Original)
Project No: 1197 Page: 03A Revision: C01



Revision	By:	Date:
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Proposed New Home for:
APPROVED PLAN 243 Rawhiti Road
 Rawhiti
 Planner: **SMaharaj**
RC: 2240147
Date: 27/11/2023

Project No.: 2542-2542616J1.0



Versatile Bay of Islands
 P.O. Box 31
 Waipapa, Northland
 0246
 09 407 9861
waipapa@versatile.co.nz

For: Angela Vujcich
 Rawhiti

1

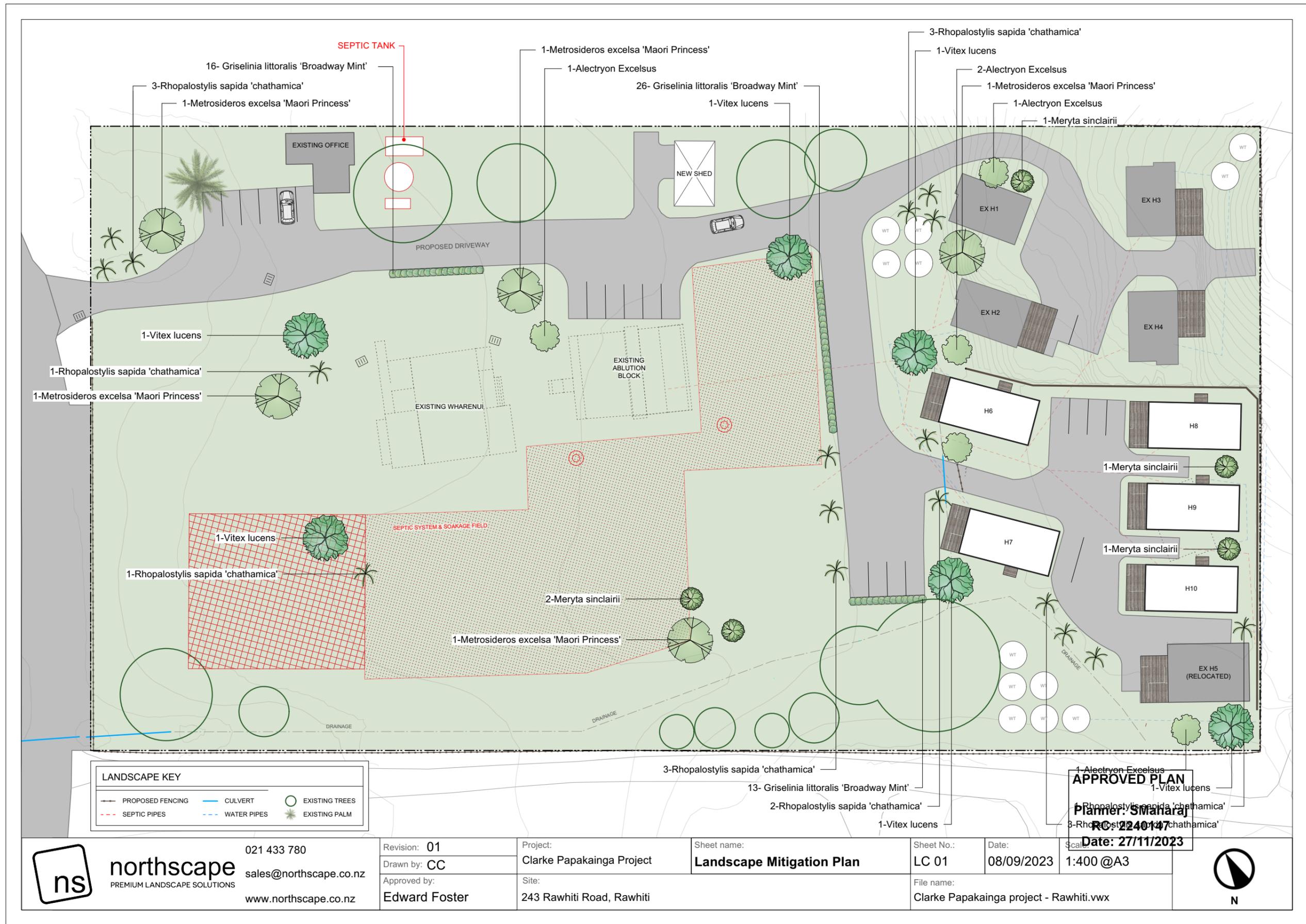
SCALE NTS

Elevation

Page 7 of 7

Date

Scale: 1 : 100 (A3 Original)
 Project No: 1197 Page: 02A Revision: C01



LANDSCAPE KEY			
	PROPOSED FENCING		EXISTING TREES
	SEPTIC PIPES		EXISTING PALM
	CULVERT		WATER PIPES

APPROVED PLAN
 Planner: **Smaharaj**
 RC: **2240147**
 Date: **27/11/2023**

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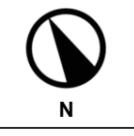
Revision: **01**
 Drawn by: **CC**
 Approved by:
Edward Foster

Project:
Clarke Papakainga Project
 Site:
243 Rawhiti Road, Rawhiti

Sheet name:
Landscape Mitigation Plan

Sheet No.:
LC 01
 Date:
08/09/2023

Scale:
1:400 @A3
 File name:
Clarke Papakainga project - Rawhiti.vwx





ALECTRYON EXCELSUS



GRISELINIA LITTORALIS 'BROADWAY MINT'



METROSIDEROS EXCELSA 'MAORI PRINCESS'



MERYTA SINCLARII



RHOPALOSTYLIS SAPIDA



VITEX LUCENS

Native Specimen Trees

NOTE: All Specimen trees and plantings shall be strictly native.

Botanical name	Common name	Spacing	Qty
Alectryon Excelsus	Titoki	4m	5
Griselinia littoralis 'Broadway Mint'	Kapuka	75 cm	55
Metrosideros excelsa 'Maori Princess'	Pohutukawa	8m	5
Meryta sinclairii	Pukanui	3m	5
Rhopalostylis sapida	Nikau palm	2m	17
Vitex lucens	Puriri	4m	6

Native Revegetation Planting

NOTE:

(If required) The cut and fill batters and the spetic & soackage field shall be revegetated with native species and will be eco-sourced if necessary. This will enhance the amenity and value of the property and visually soften the presence of the new papakainga dwellings.

Plant a mix of the following species in groups of 3, 5 and 9 plants (This will be will be calculated in percentages as this is optional).

Botanical name	Common name	Spacing	Qty
Apodasmia similis	Oioi	7cm	10%
Muehlenbeckia astonii	Shrubby tororaro	1.5m	20%
Muehlenbeckia axillaris	Pohuehue	1m	10%
Phormium cookianum	Mountain flax	1.5m	30%
Phormium tenax	Harakeke flax	1.5m	30%

APPROVED PLAN

Planner: SMaharaj
RC: 2240147

Date: 27/11/2023



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Revision: 01

Drawn by: CC

Approved by:
Edward Foster

Project:

Clarke Papakainga Project

Site:

243 Rawhiti Road, Rawhiti

Sheet name:

Plant Schedule

Sheet No.:

LC 02

Date:

08/09/2023

Scale:

@A3

File name:

Clarke Papakainga project - Rawhiti.vwx



N

From: Ngati Kuta Hapu <ngatikutahapu@gmail.com>
Sent: Friday, 2 May 2025 11:32 am
To: Infrastructure Support Inbox
Subject: Re: New road name : 243 Rawhiti Road, Rawhiti
Categories: Ryan

CAUTION: This email originated from outside Far North District Council.
Do not click links or open attachments unless you recognise the sender and know the content is safe.

Kia Ora,

My apologies for the delay in responding to your email.

I have spoken with our trustees and we are supportive of whatever Patukeha Hapu and Kaingahoa decide. Kei a ratou te mana whakahaere ki tēra wāhi.

Ngā mihi nui
Jessie Patch (on behalf of Ngati Kuta ki Te Rawhiti trustees)

From: Suz Te Tai [REDACTED]
Sent: Friday, 2 May 2025 1:19 pm
To: Infrastructure Support Inbox; Scotty Smith; Secretary KMC; Arapeta Hamilton; Sacha Cherrington-Irving; Kay Davis
Subject: Re: New road name: 243 Rawhiti Road, Rawhiti

CAUTION: This email originated from outside Far North District Council.
Do not click links or open attachments unless you recognise the sender and know the content is safe.

Tena koe Ryan, Ngati Manu support decisions made by the haukainga at Te Rawhiti (Ngati Kuta & Patukeha) in regard to naming roads etc on their whenua. Kei a ratou te mana whenua.

Aroha mai you will appreciate that as we (Karetu Maori Committee members for Ngati Manu) are not resourced to respond to these kinds of emails and manage them in between full time employment voluntarily, we may not always get to them as speedily as requested.

Mauri Ora

Suz Te Tai
Karetu Maori Committee - Chairperson
362 Waikare Road, Kāretu, 0283, Northland
[REDACTED] kmc.chairperson@ngatimanu.com | www.ngatimanu.com

From: Kara George [REDACTED]
Sent: Friday, 11 April 2025 10:48 am
To: Infrastructure Support Inbox
Subject: Re: New road name: 243 Rawhiti Road, Rawhiti
Categories: Trinity, Ryan

CAUTION: This email originated from outside Far North District Council.
Do not click links or open attachments unless you recognise the sender and know the content is safe.

Kia ora,

Kaingahoa Marae drive - if that is what the haukainga want.

Nga mihi Kara George

7.2 NEW ROAD NAME: 4 KING STREET, KERIKERI

File Number: A5191383

Author: Trinity Lane, Finance and Customer Services Administrator

Authoriser: Tanya Proctor, Head of Infrastructure

TAKE PŪRONGO / PURPOSE OF THE REPORT

That the Bay of Islands-Whangaroa Community Board name the Right-of-Way located at 4 King Street, Kerikeri.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- A road naming application was received on the 9th of May 2025
- Community Boards have the delegated authority to allocate names for previously unnamed private roads, reserves, and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board name a Right-of-Way “Te Oranga Lane” that is located at 4 King Street, Kerikeri.

1) TĀHUHU KŌRERO / BACKGROUND

Gemscott Limited submitted a road naming application on the 9th of May 2025 to name a Right-of-Way at 4 King Street, Kerikeri.

This development will create 6 new lots at 4 King Street, Kerikeri. Their resource consent states that due to the number of lots made, a road name is required.

The applicant proposed Te Oranga Lane as during consultation with Ngāti Rēhia, this is the name that they have proposed.

The proposed road names were sent to Land Information New Zealand for approval. Land Information New Zealand confirmed the proposed road name is acceptable for use and can be approved as per the Addressing Standards 2011.

Further consultation with Iwi was not required as Ngāti Rēhia proposed the road name for this development.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed road name is

- Te Oranga Lane

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council’s Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHINGA / ATTACHMENTS

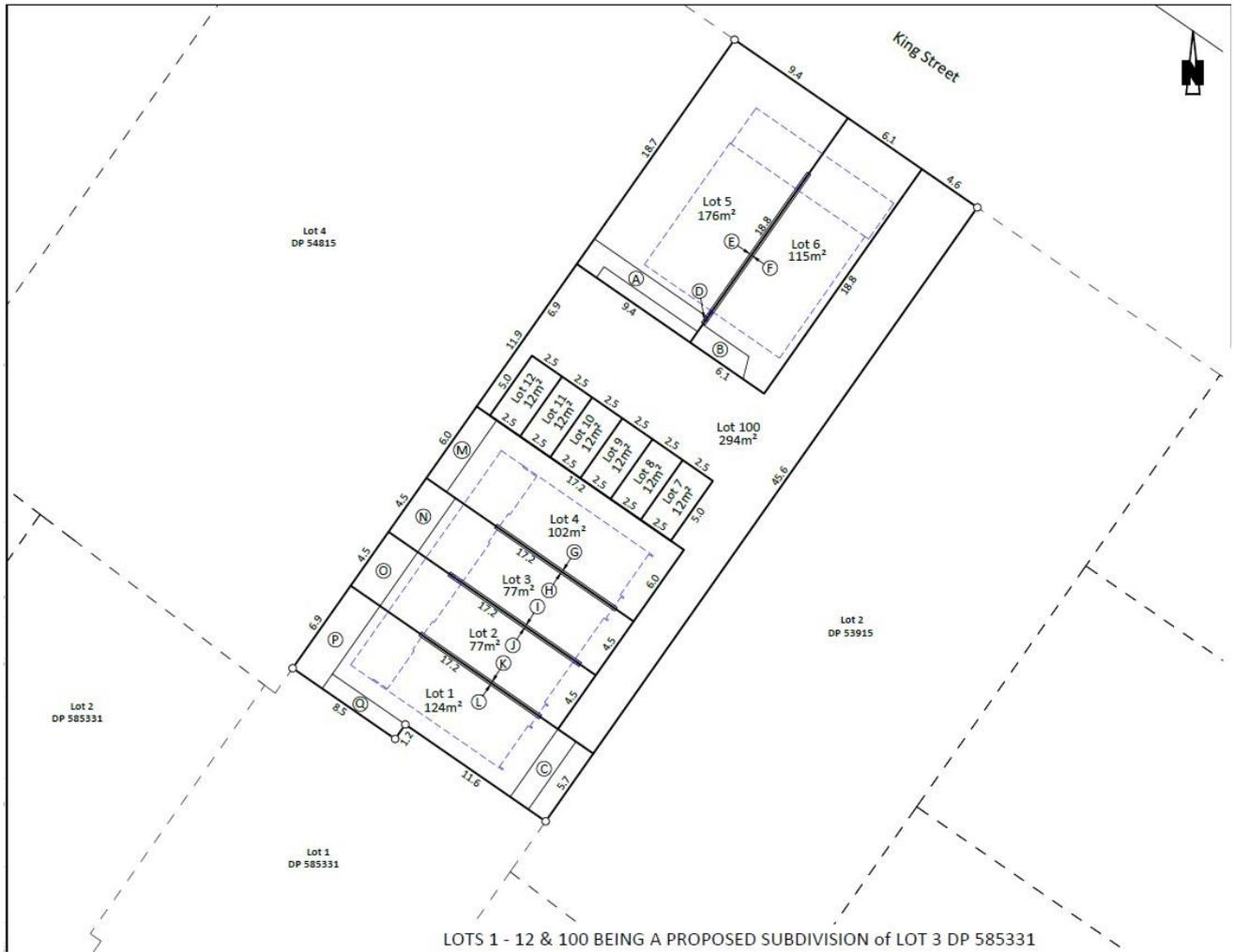
1. **Map - A5194187**  
2. **Hapu Confirmation - A5194189**  

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a Right-of-Way and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Iwi are directly involved with this application and have proposed the road name.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This is a new subdivision, there are currently no homeowners.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer as not reviewed this report.



RE: New Road Name: 4 King Street, Kerikeri



Kipa Munro
To: Trinity Lane
Cc: Te Whare Taiao o Ngati Rehia

Reply Reply All Forward

Mon 12/05/

Follow up. Start by Monday, 12 May 2025. Due by Monday, 12 May 2025.
You replied to this message on 12/05/2025 3:45 pm.
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

CAUTION: This email originated from outside Far North District Council.
Do not click links or open attachments unless you recognise the sender and know the content is safe.

Kia ora Trinity,
Thank you for the email.

Please find confirmation that we, Ngāti Rēhia had proposed the name below.

Note: Can I ask that from this point on, any inquiries relating to the FNDC naming processes are forwarded to the Taiao adrees above. I will still be involved, we are just wanting to regulate our systems within the Rūnanga. Mauri ora,

KIPA MUNRO
Chairperson
Te Rūnanga o Ngāti Rēhia Charitable Trust
Cnr Hone Heke & Kerikeri Roads
PO Box 202, Kerikeri 0230

7.3 ROAD RENAME: PATERETERE PLACE, KAEO

File Number: A5191754

Author: Trinity Lane, Finance and Customer Services Administrator

Authoriser: Tanya Proctor, Head of Infrastructure

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek recommendation from the Bay of Islands-Whangaroa Community Board to rename the private road located at Pateretere Place, Kāeo.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- A road naming application was received on the 25th of February 2025
- Community Boards have the delegated authority to allocate names for previously unnamed private roads, reserves, and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board, pursuant to Council's Road Naming Policy, recommend that Council approve to rename a private road "Roto Place" that is currently addressed at Pateretere Place, Kāeo.

1) TĀHUHU KŌRERO / BACKGROUND

Matauri X Incorporation submitted a road naming application for 1597 Matauri Bay Road, Kāeo. They supplied Council with an application to name the road, proposing 2 names: Pateretere Place and Te Awa Awa Place. On the 19th of September 2024, the resolution was passed to name the road "Pateretere Place."

Ngāti Kura Hapu came forward and felt as though they were not sufficiently consulted during the naming of this road. Ngāti Kura Hapu therefore suggested the road name be changed to more accurately reflect the area and be more culturally appropriate.

Ngāti Kura Hapu suggested "Roto Place" as the name "Roto" reflects the local geographical and historical significance of the area. The name directly ties to the whānau housing development and provides a meaningful acknowledgment of its location in Matauri Bay. The name also holds cultural significance to Ngāti Kura as it is associated with the local area and its identity.

The proposed road name was forwarded to Land Information New Zealand for approval. Land Information New Zealand confirmed the proposed road name is acceptable for use and can be approved as per the Addressing Standards 2011.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The options are as follows:

1. That the Community Board recommend to council to rename "Pateretere place," "Roto Place."
2. That the road name remains unchanged.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road name recommended in this report is not a duplicate of any other road name in the district, therefore meeting the criteria set down in the Council's Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHINGA / ATTACHMENTS

1. **Endorsement Letter from Hapu - A5191727** [↓](#) 
2. **Map - A5191733** [↓](#) 
3. **LINZ Approval - A5191750** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a private road and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Ngāti Kura Hapu have worked with Matauri X Inc and submitted this road renaming application together.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This is a new subdivision, there are currently no homeowners.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer as not reviewed this report.

Justification Statement for Road Name Change

To: Far North District Council

From: Ngaire Pera, Hapu Scribe, on behalf of Ngāti Kura hapu

Subject: Application to Rename Pateretere Road to Roto Place

Date: 15 January 2025

Background:

A significant whānau housing project was recently completed in Roto, Matauri Bay. This project, spearheaded by MXI, addressed critical housing needs within the local community. The scope of the project included the construction of eight dwellings and the establishment of essential services, including roading, sewerage, and power.

As part of the project close-out, the newly created road was named **Pateretere Road**. The naming was undertaken with limited consultation with the hapū (four kaumatua were engaged as part of the initial process) due to time constraints to complete without delay. Upon wider consultation with other hapū members it has come to light that a change of name is more agreeable. This application seeks to rename the road to **Roto Place**, a name that the wider hapū feel is culturally more appropriate and reflective of the area.

Justification:

1. Alignment with Council Road Naming Criteria:

The proposed name, **Roto Place**, aligns with the council's road naming policy as follows:

o History (Clause 7.1, Weighting 3):

The name "Roto" reflects the local geographical and historical significance of the area. It directly ties to the whānau housing development and provides a meaningful acknowledgment of its location in Matauri Bay.

o Culture (Clause 7.2, Weighting 3):

The name "Roto" holds cultural significance to **Ngāti Kura** as it is associated with the local area and its identity. The proposed name has been reviewed and endorsed by **Ngāti Kura** hapū representatives to ensure its appropriateness, correct spelling, and respectful use. MXI agreed to consult with the hapu on this matter at an AGM hui. This consultation fulfills the requirements of Clause 7.2.2 and demonstrates **FNDC** commitment to honouring Te Tiriti o Waitangi principles.

o Geography (Clause 7.3, Weighting 2):

The name reflects the geographical context of the area. It identifies the development's location and enhances its connection to the local environment.

2. Community Representation and Consultation:

This housing project represents a significant community milestone. Renaming the road to **Roto Place** acknowledges the cultural and social importance of this development and ensures that the road name reflects the values and aspirations of those who live there.

3. Correction of Oversight:

The initial naming process was too narrow in our opinion and does not meet council

policies requiring consultation with mana whenua (Clause 7.2.3). This renaming application seeks to address this oversight and align the naming process with council guidelines.

4. Avoiding Confusion:

The current name, **Pateretere Road**, whilst it is the name of one of two sides of the streams that borders the houses, it lacks relevance to the area and for local people who have always referred to this area as Roto. The potential to cause confusion for residents, visitors, and emergency services is high the longer it remains with its current name. The name **Roto Place** removes this confusion, provides clarity, connection, and a stronger sense of place for residents and others alike.

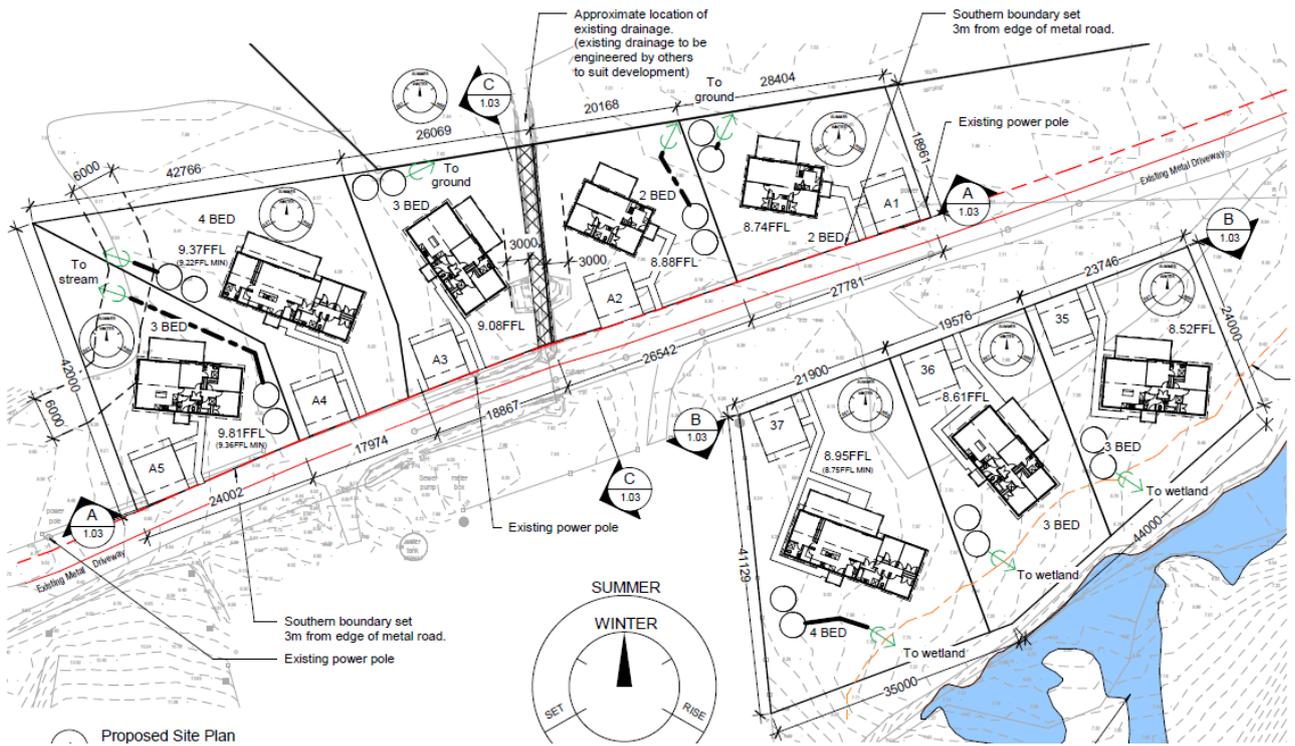
Community Support:

The proposed name has been endorsed by Ngāti Kura hapū representatives and has the support of the whānau residing in the development and MX Inc. Letters of support from the hapū, residents and MX Inc are available on request.

Conclusion:

Renaming **Pateretere Road** to **Roto Place** is essential for ensuring that the road name aligns with the council's policy, respects cultural heritage, and reflects the identity of the local community. This name change rectifies the lack of consultation in the original naming process and fulfills council guidelines regarding cultural appropriateness, historical context, and geographical relevance.

We respectfully request the Far North District Council's approval for this name change. Should further discussion or documentation be required, we are happy to engage with council representatives to provide additional information.



From: Addresses <addresses@linz.govt.nz>
Sent: Friday, 11 April 2025 1:57 pm
To: Trinity Lane <Trinity.Lane@fndc.govt.nz>
Subject: RE: Road rename: 1597 Matauri Bay road/ Pateretere Place

CAUTION: This email originated from outside Far North District Council.
Do not click links or open attachments unless you recognise the sender and know the content is safe.

UNCLASSIFIED

Hi Trinity,

I have checked Roto Place and it's acceptable to use for this site.

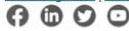
Kind regards,
Ngahi

Ngahi Marks – She/Her
Mātanga Tatai Wāhi – Geospatial Specialist
Property Data Squad
Location Information
addresses@linz.govt.nz |



Toitū Te Whenua
Land Information
New Zealand

Wellington Office, Level 7, 155 The Terrace
PO Box 5501, Wellington 6145, New Zealand
www.linz.govt.nz | data.linz.govt.nz



7.4 NEW ROAD NAME: 4801 STATE HIGHWAY 1, WAIOMIO

File Number: A5195078

Author: Trinity Lane, Finance and Customer Services Administrator

Authoriser: Tanya Proctor, Head of Infrastructure

TAKE PŪRONGO / PURPOSE OF THE REPORT

That the Bay of Islands-Whangaroa Community Board name the private road located at 4801 State Highway 1 Waiomio.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- A road naming application was received on the 16th of March 2025
- Community Boards have the delegated authority to allocate names for previously unnamed private roads, reserves, and other community facilities.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board name a Right-of-Way “Waiomio Downs Lane” that is located at 4801 State Highway 1, Waiomio.

1) TĀHUHU KŌRERO / BACKGROUND

Dr Te Tuhi Robust and Rosalind Edith Simich submitted a road naming application to Council on the 16th of March 2025.

The subdivision will increase the number of lots at this address by one. As per the Councils Numbering policy; as the road will allow access to more than five lots, a road name is required.

The applicant has proposed Waiomio Downs Lane as their farm name is “Waiomio Downs Farm” so they found this name to be the most suitable.

The proposed road names were forwarded to Land Information New Zealand for approval. Land Information New Zealand confirmed both proposed road names are acceptable for use and can be approved as per the Addressing Standards 2011.

The applicant consulted with Ngāti Hine when choosing their road name. Written admiration was provided from Ngāti Hine stating they are in support of the use of the chosen road name.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The proposed road names are as follows:

- Waiomio Downs Lane
- Papakauri Lane

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The road names recommended in this report are not duplicates of any other road names in the district, therefore meeting the criteria set down in the Council’s Road Naming and Property Numbering Policy and the Australian/New Zealand Addressing Standard - AS/NZS 4819.2011.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be no financial implications to Council relating to the installation of the road name sign (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.

ĀPITIHINGA / ATTACHMENTS

1. **Hapu Support - A5195070** [↓](#) 
2. **Map - A5195067** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is the naming of a Right-of-Way and is of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Road Naming and Property Numbering Policy #2125 and Australia/New Zealand Urban and Rural Addressing Standards 4819.2011.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	No district wide relevance and the Community Board have the delegated authority to approve road names.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Ngāti Hine were consulted during this road naming process. They are in support of the use of the road name.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	All affected homeowners were consulted during this process by the applicant. They are all in support of the use of the chosen road name.
State the financial implications and where budgetary provisions have been made to support this decision.	There will be no financial implications to Council relating to the installation of the road name signs (blue on white background name blade). The cost of the road signage and installation will be met by the applicant.
Chief Financial Officer review.	The Chief Financial Officer as not reviewed this report.

From: Joseph Marsh [redacted]
Date: Mon, May 12, 2025 at 2:28 PM
Subject: Road naming rights
To: [redacted]

To Whom It May Concern

Dr Te Tuhi Robust & Rosalind Edith Simich
Naming of the Right of Way - Waiomio Downs Lane

The Mohinui Marae komiti are supportive of the Robust and Simich whānau application to naming the Right of Way as "Waiomio Downs Lane". This whānau have been located within the Waiomio area for in excess of 35 years. As a whānau their cultural and professional skills and attributes benefit our community at all levels of engagement. We have confidence that this whānau will be here into perpetuity.

Nāku noa, nā

Joseph C Marsh
Trustee
Mohinui Marae Waiomio Trustees, Ngāti Hine



7.5 CHAIRPERSON AND MEMBERS REPORT

File Number: A5198547
Author: Kim Hammond, Community Board Coordinator
Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward and Member Jane Hindle.

1) TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The report from the Chairperson and members are attached.

Resource Consents are available on the Council's website and when going through a public notification process will be emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports to provide transparency.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ĀPITIHINGA / ATTACHMENTS

1. **Chairperson Report - Belinda Ward - A5198540**  
2. **Members Report - Jane Hindle - A5200223**  

Member's Report

Name: Belinda Ward
Subdivision: Paihia Subdivision
Date: 23rd April 2025 - 18th May 2025

Meetings Attended

Date	Meeting	Comments
24/04/25	Te Puawaitanga - Bay of Islands Sports Hub	Attended opening event on site.
24/04/25	Viewed recording of weekly Business call meeting with Mayor.	Meeting held 17/04/25 Virtual - Teams
25/04/25	Attended Waitangi Anzac Day ceremony	Laid wreath on behalf of BOI-W CB
28/04/25	Delivery & Operations monthly catch up with CB chairs	R Garcia Virtual - Teams
28/04/25	Preview the new Kerikeri Proctor Library & Service Centre	Included farewell blessing of JBC - On site
30/04/25	Onewhero Bay & Kerikeri Inlet Visit	To view recently acquired Esplanade Reserve Strip - Boat from Paihia Wharf
01/05/25 & 02/05/25	Kerikeri - Waipapa Spatial Plan Verbal submissions	Oral submissions for Te Patukurea followed by a presentation of the Turner Centre Rejuvenation Project. Turner Centre Kerikeri
06/05/25	Meeting with FNDC & Waitangi National Trust re MOU	FNDC - Kaikohe
06/05/25	BOI-W CB agenda preview	Virtual - Teams
07/05/25	Local Waters Done Well	Oral Submissions - Virtual - Teams
08/05/25	FNDC Meeting	FNDC - Kaikohe
08/05/25	Catch up with CB member Roddy H-P	Hundertwasser Library
12/05/25	Friends of Williams House Library AGM	Conference Room - Paihia War Memorial Hall
15/05/25	BOI - W CB Meeting	Turner Centre Kerikeri

Community Issues

Issue name	Comment
Shippey's Waitangi	Follow up email 20/03/23 re progress on "Shippey's" environmental issues - NRC inspected in November 2022 & had no concerns. Following up on possible breaches of RC following a residents call 29/3/23. Followed up with NRC rep Martin Robinson 8/9/23. Ongoing. 18/05/25 Information received from NRC & RC has been issued. A request for a new ground lease over the adjacent recreation reserve has been received by the BOI-W CB. It has been recommended that this go through the public consultation process.
16/12/24	There is a need for more regular traffic control on the Waitangi Bridge when the cruise ships are tendering to the Waitangi Wharf. Update 13/02/25: I have raised this issue at the recent Council meeting & the CEO is to follow up with me. 19/05/25 No update.
14/01/25	Further to phone calls received, discussions need to be held (AP) around the need for 2 x toilets at Puketi Forest for 6 months to cover the peak visitor & cruise ship visitor needs.
31/01/25	Growing community concern around "self contained" vehicles on "limited services Camping Grounds". Emails sent to staff. Workshop requested at Operations & Delivery monthly meeting.
05/02/25	Lucy Elizabeth Williams Reserve (cnr Marsden Rd & Davis Cres. Paihia). There was a plan in place to manage this site over Waitangi Day & unfortunately it was rendered an impossible task. 24/03/25 Staff working with neighbours on a solution. Update 09/04/25: Wooden bollards are to be erected along the Marsden Rd Paihia frontage of the reserve to prevent vehicular access.
04/03/25	Email received from Paihia Village Green Craft Market manager requesting meeting for 2025-2026 season. Update: Craft Market information received for upcoming meeting.
23/04/25	High community interest around a recommendation to remove Redwood Trees in reserves bordering the Kerikeri Retirement Village. This was moved by Cr. McNally at the Te Koukou- Transport & Infrastructure Committee Meeting.

Requests for Service

Number	Date	Comment
Email via KH on behalf	16/02/24	Designation of land behind fence near Waitangi Pensioner Flats on Te Kemara Ave. No response as at 18/05/25
RFS via KH RFS as at 22/04/25 4241389	30/01/25 + 22/04/25	1. Removal of black bollards on Te Karuwha. H&S issue. Update 09/04/25 Site visit with KH. Update 18/05/25 Some broken wooden bollards have been removed.

		2. Safety fencing required around foreshore erosion where large Pohutukawa is at risk. Update: Following a site visit from staff, I have had discussions re the beach erosion, H&S & urban drainage issues along Waitangi & Ti beaches. No action. Update 18/05/25 This site has further eroded since last weeks storm & the large pohutukawa tree is at risk along with the stormwater pipe, footpath & road. This RFS is now sitting with Roothing.
4245782 Emailed on behalf	02/04/25	Re Bing property - The tree felling stopped 2-3 weeks ago & how long will the Fairy Pools remain closed to the public for? Response: No construction Management Plan has been submitted as yet & no timeframe for schedule of works can be confirmed.
4251500 On behalf	13/05/25	The drain at the end of the Paihia Primary School on the Williams Road Side needs cleaning out. This drain runs under the FNHL carpark.

Resource Consents:

NIL

Other Issues:

1. Kerikeri Domain: Delegation of Management Committee to BOI-W CB. In progress.
2. Progressing Te Puawaitanga - Waipapa?

Member's Report

Name: Jane Hindle

Subdivision: Russell Ōpua Subdivision

Date: 23 April – 19 May 2025

Far North District Council Community Outcomes are as follows:

Outcome 1	Outcome 2	Outcome 3	Outcome 4	Outcome 5
Communities that are healthy, safe, connected and sustainable	Connected and engaged communities prepared for the unexpected	Proud, vibrant communities	Prosperous communities supported by a sustainable economy	A wisely-managed and treasured environment that recognises the special role of tangata whenua as kaitiaki

Meetings Attended

Date	Priority	Meeting	Comments
22 Apr 25	1,2,3,4,5	Catch up with Community Board co-ordinator	Via Teams
24 Apr 25	1,3	Opening event for Te Puawaitanga sports fields in Kerikeri.	Congratulations on the new facility.
8 May 25	1,3,5	Attended Council meeting as kaitautoko to Hapū concerned over the Fast Track application for a marina in Waipiro Bay	Whole community has concerns, and they support Hapū.
10 May 25	1,2,3	Strand Traffic Management Pop-up at Rusell RSA. Listened to community feedback along with Council staff.	Part of the consultation process.
15 May 25	#1,3,4,5	Bay of Islands Whangaroa Community Board meeting in Kerikeri. Plus workshops on Placemaking, Policy and Planning.	Turner Centre
15 May 25	1,2,3	Strand Traffic Management Pop-up at Rusell RSA. Listened to community feedback along with Council staff.	Part of the consultation process.
17 May 25	1,2,3	Met with Mena Salisbury to hear concerns regarding placement of public bench.	
18 May 25	1,3,5	Attended Community Hui at Haratu Marae to discuss proposed Marina in Waipiro Bay.	About 70 attendees, significant concerns for the community.
19 May 25	#3,4,5	Russell Town Hall Committee meeting.	

22 Apr to 18 Mar 25	#1,2,3, 4,5	15 Facebook posts. Results Views 31,344 ↓ 42.3% Visits 696 ↑ 7% Page Followers 1,153 (1,136) New Likes 18 ↑	Bay of Islands Fun Run (4K) Slip repairs Waikare Road (3.3K) Car ferry changes (2.1K) Community Board meeting (2.1K) Kai sovereignty workshop (1.4.K)
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Other Community Issues

Issue name	Comment
Erosion on Russell Waterfront by Cannon and Butterfish #1, 2,5	Cycle Tam destroyed the Russell Waterfront in two locations, one near the Town Hall and the other outside Max Kiwi. An urgent email was sent to key stakeholders by Jenny Shipley, who is leading the discussion requiring urgent action. Council placed sandbags in the affected area as a temporary solution, the CEO attended a meeting on site, but issues such a water run off from the Town Hall have still to be addressed. The RFS4223314 from September 2024 has not resulted in any action despite promises that a drainlayer would address.
Russell Urupā (Cemetery) #1, 3, 5	I have been asked by a member of the community about why they have been told they cannot inter their family members ashes. I am concerned that there has been no communication about this matter. I was led to believe there were sufficient plots and ash berms to cope until the new cemetery extension came on stream. I'm still waiting to find the status.
Fast Track approval for a marina at Waipiro Bay #1,3,5	There is huge community concern about a proposal to develop a Marina at Waipiro Bay using the Fast Track Act which cuts across the Proposed District Plan and effectively locks out public consultation. Of particular concern is the lack of Hapū involvement for development on public seabed and foreshore.
Community petition re placement of Tsunami siren.	The Tsunami siren placement at Long Beach has been a source of community anger because it blocks an otherwise pristine view as you drive down the hill. Community members have identified an alternative location and have started a petition to have it moved. I have contacted the NRC to set up a dialogue between them.
Russell Toilets still broken #1,3,4	The wait for the toilet has dropped now we are in winter, but the response from Council to this issue has been not acceptable and I am getting a lot of people grumbling about the size of the rates bill.
Memorial Street for Janet Planet #3	The family are still waiting to hear back from Council on this. Please advise if someone has spoken with them.
Ongoing delays in Duffus Trust Building Consent #3	There seems to be a blockage which cannot be resolved by Council or the Trust, holding up proceedings.
Parking in Russell over summer #3,4	This is progressing and we are now including Paihia as part of an overall Bay of Islands plan.
Coping with the influx of visitors. #1,3,4	There are a number of infrastructure issues which are inevitable when a community of 750 people increases to 5,000 for a 3-week period. These include parking, litter, water and toilets. Overlay cruise ship visitors on top of this things start to break. This is at a time that Council is shut down so there is limited capacity to deal with issues. I would like to see a more co-ordinated

	approach to planning so that we are better able to support our communities to provide a great visitor experience at an affordable level for ratepayers.
Rawhiti Road #1, 2	On 6 March, 2 vehicles collided on Rawhiti Rd. The road has just been recently graded and more metal added to build up the base. Within 2 weeks tyre grooving and judder bars are a hazard and scoria build up particularly on the bends cars can get into slides and this is what happened in this incident. The NTA revaluated this road in June 2022 and the ranking has increased due to the fact that the amenities, including two Marae are at the end of the unsealed section. Member Pihema has now experienced this road and is shocked at its condition.
Home Guard Global Occupation of Tapeka Reserve. #1,3,4,5	With the change of Council staff, it's important to ensure that this is progressed with Police to prevent a repeat of last year's occupation in October. An update is required on progress.
Sewage smells in Matauwhi Bay #1, 5	Hasn't been too bad this summer. Would be interested to understand what if anything has changed.
Sewage smells in Cass Street.	This have been occurring over the past 2 years and have not been dealt with. Multiple RFSs have been raised, and closed with claims that it is seawater in the pipes causing the issue. This has been relatively stable over summer.
Maromaku Toilet #1, 3	No update.

Other issues

We are now in the final consultation stages of the Strand Traffic Management, part of the Russell Placemaking project. This extremely lengthy project is finally coming to an end, with public seating now being worked on. Unfortunately the Beach access project has been impacted by the erosion and this is a priority instead.

Requests for Service (RFS)

RFS number	Date	Comment
4244385	23/03/2025	Manufacturer doesn't stock the heritage lamps, quote is being obtained direct from the foundry for a replacement.
4243542	17/03/2025	Request for additional signage at entrance to boat ramp stating parking for boat ramp users only.
4232862	20/12/2024	Sewage odour in Cass Street drains. This complaint has been going on for 2 years, with staff closing the RFS but not dealing with the issue. It needs to be investigated as to cause and addressed.
4229391	26/11/2024	Tapeka Occupation by Home Guard Global for 4-days over Labour weekend. Escalated to Police but community needs to have a resolution from Police and Council.
422314	24/09/2024	Stormwater run-off from Russell Town Hall. Plumber and drainlayer to attend. Problem is exacerbating erosion on the waterfront.

4229615 4217496	27/11/2024 26/08/2024	Installation of Odour logger at the Matauwhi Bay/Hope Avenue pumping station so that ongoing odour issues can be captured. To be done in November when town is busy. New RFS raised.
4179871 4179872 4195221 4195222	Various	Various potholes on Pitt Street which have not been repaired despite numerous RFSs. These remain in a terrible state.
4178870	16/10/2023	Drainage problems leading down to Walls Bay Reserve. Flume needs to be replaced, and kerbing and road drainage needs to be fixed. Awaiting site visit
4179412	20/10/2023	Subsidence and slip on Towai Road which also includes main fibre and phone connections to the communities. Have had no update on this and it doesn't appear on any reports to the Te Kou Kou Committee or the interactive map. Visited the location 27/3 and it is still dangerous.
4174834	11/04/2023	Encroachment officer has now done a site visit with the complainant and viewed the boat which is parked on Council reserve outside a private property. They will be following up with the Reserves team, to get clarity as to picnic tables and status of reserve.
4150811	17/03/2023	Causeway to Russell Boat Club on Matauwhi Road (paper road section) needs repairs for safety reason. Now sitting with legal.
(4125516) 4139501	(1/9/2022) 16/12/22	Matauwhi Bay Road drainage with stormwater drainage due to tree roots lifting pavement and drain resulting in blockages and damage to footpath. Tree now growing back. NEEDS TO GO IN LTP.
4127193, 4111164, 4118337	01/04/2022	Stormwater and drainage issues at Okiato. Ongoing for over a year now with Council stormwater from road flowing down over property. Now sitting with Legal.

7.6 PROJECT FUNDING REPORTS

File Number: A5208673
Author: Kathryn Trewin, Funding Advisor
Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board note the project reports received from:

- a) ArtsXL – 100 x 100
- b) Bald Angels – Christmas Kai Project
- c) Kawakawa Bowling Club – Shelters
- d) Kawakawa Christmas 2024

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

1. ArtsXL - A5208643 [↓](#) 
2. Bald Angels - A5208651 [↓](#) 
3. Kawakawa Bowling Club - A5208649 [↓](#) 
4. Kawakawa Christmas 2024 - A5208644 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process:
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.

2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Grant Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Project Report Form (Dec 2024)

Application No. BOIWCB002 From ArtsXL Charitable Trust

Form Submitted 18 May 2025, 11:18AM NZST

Project Report - Community Grant Fund

* indicates a required field

Project Report

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Name

ArtsXL Charitable Trust

Name and Location of Project/Activity

100x100 Art Show at Turner Centre Kerikeri

Date of Project/Activity

Opening 1 April, 2025, through April

Which Community Board did you receive funding from?

- Te Hiku
- Kaikohe-Hokianga
- Bay of Islands-Whangaroa

Amount received from the Community Board

610

Must be a number.

When was the funding approved?

20/02/2025

Must be a date.

Please give details of how the money was spent

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds

Expenditure

Supplier/Description	\$	Receipts/bank statement showing expense

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Project Report Form (Dec 2024)

Application No. BOIWCB002 From ArtsXL Charitable Trust

Form Submitted 18 May 2025, 11:18AM NZST

Factory Frames	\$610.00	Filename: ASB FastNet_ State ments.PDF.pdf File size: 132.9 kB <hr/> Filename: Factory Frames quote 50318.pdf File size: 39.4 kB
Factory Frames	\$250.00	Filename: FF 52563.pdf File size: 40.2 kB
Northland Fine Food	\$300.00	Filename: NFF Invoice INV-22 40.pdf File size: 61.3 kB
Turner Centre rental	\$287.50	Filename: TC Invoice 5852 10 0x100.pdf File size: 67.8 kB
		<i>No files have been uploaded</i>
		<i>No files have been uploaded</i>
		<i>No files have been uploaded</i>
		<i>No files have been uploaded</i>

Project Information

Give a brief description of the highlights of your project/activity

The annual 100x100 Art Show for 2025 was a clear success: some 81 artists from in & around the Far North submitted original artworks measuring 100x100mm in size. Each of these artworks were priced for sale at \$100 &, by the end of the exhibition, 46 works were sold. A 15%+GST commission on sales was received by Turner Centre, in addition to the Theatre Bar wall rental for the month of the exhibition. At the opening on 1 April, some 150 persons were in attendance...a "full house" for the Theatre Bar. In the days following, a regular stream of visitors saw the art show, by intent or as part of their attendance at Theatre and Theatre Bar events and meetings.

How many participants/volunteers took part? *

90

Must be a number.

How many visitors/audience members took part? *

200

Must be a number.

What Community Outcome(s) did your project meet?

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Project Report Form (Dec 2024)

Application No. BOIWCB002 From ArtsXL Charitable Trust

Form Submitted 18 May 2025, 11:18AM NZST

- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable

Describe how your project benefited the community, met the outcome(s) indicated above and your evaluation of the project results *

This art show begins with an invitation to over 230 artists in and around the Far North. 81 of those artists chose to participate.

The diversity of artists & their unique creations is a reflection of the community at large. The youngest artist was 9 years old, the oldest 95.

The Opening event for the 100x100 Art Show was exciting, crowded & busy as patrons moved around the Theatre Bar, looking at the wonderful small works & making their selections for purchase.

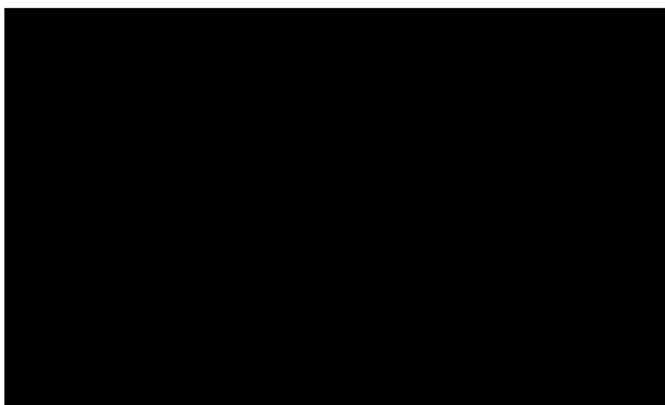
In an era of scarcity for art exhibitions and sales, the show provides a terrific opportunity for artists & patrons alike to celebrate our passion for creation.

Include how your project met the Council outcomes

Please provide details of how you acknowledged the funding you received from the Board (including any photos or marketing collateral) *

This show was promoted via printed & digital posters as shown in the images attached.

If you have a website or Facebook page that we can link to, please provide details



Date Form Completed

28/05/1951

Must be a date.

If you have additional information you would like us to view, please attach it here

Filename: poster 1 - 100x100.jpg

File size: 129.6 kB

You can send additional information to be included with your report to funding@fndc.govt.nz if you prefer

Supplementary Information 2

Filename: poster 6 100x100.jpg

File size: 118.6 kB

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Project Report Form (Dec 2024)

Application No. BOIWCB002 From ArtsXL Charitable Trust

Form Submitted 18 May 2025, 11:18AM NZST

Supplementary Information 3

Filename: poster 5 100x100.jpg

File size: 112.4 kB

Supplementary Information 4

No files have been uploaded

Bay of Islands-Whangaroa Community Grants Fund 2024-25
Project Report Form (Dec 2024)
Application No. BOIWCB00015 From Bald Angels Charitable Trust
Form Submitted 26 Apr 2025, 1:47PM NZST

Project Report - Community Grant Fund

* indicates a required field

Project Report

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within the required time will not be considered for future funding.

Name

Bald Angels Charitable Trust

Name and Location of Project/Activity

ANGELS CHRISTMAS PROJECT

Date of Project/Activity

DEC 2024

Which Community Board did you receive funding from?

- Te Hiku
- Kaikohe-Hokianga
- Bay of Islands-Whangaroa

Amount received from the Community Board

3000

Must be a number.

When was the funding approved?

25/10/1924

Must be a date.

Please give details of how the money was spent

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds

Expenditure

Supplier/Description	\$	Receipts/bank statement showing expense

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Project Report Form (Dec 2024)

Application No. BOIWCB00015 From Bald Angels Charitable Trust

Form Submitted 26 Apr 2025, 1:47PM NZST

FOUR SQUARE-GROCERIES	\$3,000.00	Filename: XMAS kai bill 4 Square 2024 copy.PDF File size: 155.6 kB
		<i>No files have been uploaded</i>
		<i>No files have been uploaded</i>
		<i>No files have been uploaded</i>
		<i>No files have been uploaded</i>
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		<i>No files have been uploaded</i>
		<i>No files have been uploaded</i>

Project Information

Give a brief description of the highlights of your project/activity

For the volunteers, Partners and all of us involved, the highlight is tamariki experiencing some joy and normalcy over Christmas.

Some examples of recipients and the referral Partner comments:

HOSPICE FNth: 12year old only child of terminal mother. Living in poverty.

HOSPICE MNth : Waikare- whanau in poverty/no running water or electricity. Dad terminal.

TROW: - grandparents raising 4 moko. No housing. Living in tent for months.

WOMENS REFUGE: whanau have been displaced due to DV and mum is struggling with everything

NDHB: Young solo mama, mental health issues, trying really hard, kids suffering

KKHS: whānau unable to provide any extras, rangatahi isolating, had rough year. They're trying hard- these kids need a boost.

NHHT: mokos being raised by nan in a bus.

POLICE: high risk whānau. We want to help these guys have a better, less stressful Christmas.

NGATI REHIA: Family Violence. Mum has lost everything, including her job. Mental health. Displaced. She's a really good mum and trying hard to get back on her feet.

Knowing all 402 recipient whānau and 1200+ tamariki have connected with partner agencies, received wrap around care, and experienced some relief and joy at Christmas is a highlight.

Connecting with multiple business and community volunteers to do good for the benefit of others is a highlight.

How many participants/volunteers took part? *

100

Must be a number.

How many visitors/audience members took part? *

1270

Must be a number.

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Project Report Form (Dec 2024)

Application No. BOIWCB00015 From Bald Angels Charitable Trust

Form Submitted 26 Apr 2025, 1:47PM NZST

What Community Outcome(s) did your project meet?

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities
- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable

Describe how your project benefited the community, met the outcome(s) indicated above and your evaluation of the project results *

NOTE: refer prev QU: visitors/audience? I listed no of tamariki who received gifts and kai.

a) Community Benefits

The Christmas Project has benefited our community in numerous ways:

- Support Provided to Families: We distributed significant food parcels to 402 families, which included nutritious items such as meat, vegetables, and pantry staples, alongside essential hygiene products.
- Empowerment through Education: Each family received our "Angel Basic Recipe Book," (recipes supplied by our volunteers) which promotes healthy meal preparation, thus empowering families to make informed dietary choices whilst encouraging families to cook together, learn together and enjoy healthy and tasty meals together.
- Child Well-being: Thanks to community donations, we gifted 2,070 tamariki with fun and practical items, including sports equipment, books, art supplies, and basics such as underwear and towels, allowing them to experience joy and normalcy during the Christmas season.
- Engagement with Volunteers: Over 100 dedicated volunteers contributed more than 974 hours to this project, highlighting community commitment and teamwork. The feedback from them was 100% gratitude for the opportunity to connect with others, give back and help others less fortunate.

b) Meeting Desired Outcomes

This project directly aligns with the goal of creating healthy, safe, sustainable, connected communities and our mission of supporting vulnerable tamariki to thrive:

- Healthy Communities: By providing nutritious food and educational resources, we are promoting better health outcomes.
- Safe Communities: The project fosters a sense of security for families by addressing immediate and essential needs whilst strengthening connections with the services resourced to awhi them.
- Sustainable Communities: Our collaborative approach with 31 regional businesses, 20 partner services, and over 100 volunteers not only increased resources but also strengthened community ties.
- Connected Communities: The hands-on delivery of parcels, facilitated by our partners who are deeply embedded in the wider community, ensures that those in need are identified and supported effectively.

c) Evaluation of Results

Feedback gathered from project participants illustrates the profound impact made:

- Recipient Feedback: Families expressed sincere relief, gratitude, and joy. Many reported feeling empowered and resourced to create meaningful family time during the holiday season.
- Identifying Needs: Our partners have observed a growing demand for basic items, including school supplies, books, and games in Te Reo Māori. This data underscores the

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Project Report Form (Dec 2024)

Application No. BOIWCB00015 From Bald Angels Charitable Trust

Form Submitted 26 Apr 2025, 1:47PM NZST

necessity for ongoing support in education, reflecting deeper socioeconomic challenges.

- Challenges: We are aware of the rising financial difficulties faced by families, including debt struggles, lack of adequate housing, restricted benefits, limited employment opportunities, and issues related to isolation. Addressing these challenges remains a priority for us and our partners.

Conclusion

The contributions of the Far North District Council Community Boards have been instrumental to our success. We are incredibly grateful for your support, which has enabled us to positively impact many lives within our communities. With growing needs and requests for additional resources, we continue to investigate solution based initiatives and adapt our mahi to better serve tamariki facing challenges.

We appreciate your partnership and commitment to fostering vibrant, resilient communities. Please don't hesitate to reach out if you require any further information

Include how your project met the Council outcomes

Please provide details of how you acknowledged the funding you received from the Board (including any photos or marketing collateral) *

Multiple platforms: Instagram, Facebook, Website, Newsletters

WEBSITE: <https://www.baldangels.org.nz/sponsors/>

FACEBOOK: @BaldAngelsKerikeri

INSTAGRAM: @baldangels

Some links here (plus other screenshots uploaded) :

POST: https://www.instagram.com/reel/DDeBBixJKXs/?utm_source=ig_web_copy_link&igsh=MzRIODBiNWFIZA==

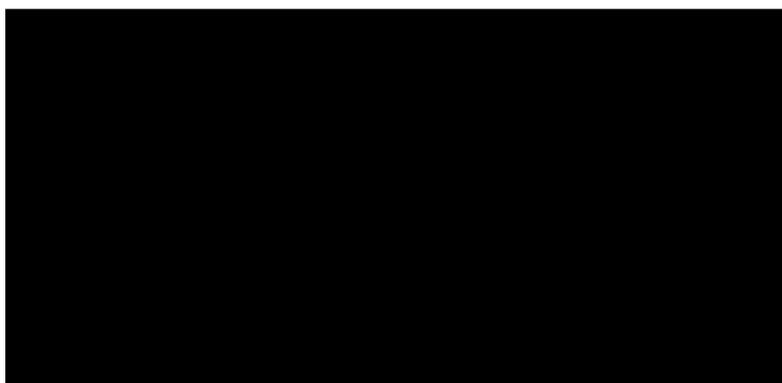
POST: https://www.instagram.com/reel/DDlqE-3JkPe/?utm_source=ig_web_copy_link&igsh=MzRIODBiNWFIZA

PLEASE NOTE: an ANGEL CHRISTMAS 2024 Image file on Dropbox has been shared via email link to funding@fndc.govt.nz, Kathryn.trewin@fndc.govt.nz, Kim.hammond@fndc.govt.nz.

It was too big to upload via this platform.

If you have a website or Facebook page that we can link to, please provide details

<https://www.facebook.com/BaldAngelsKerikeri/>



Date Form Completed

26/04/2025

Bay of Islands-Whangaroa Community Grants Fund 2024-25 Project Report Form (Dec 2024)

Application No. BOIWCB00015 From Bald Angels Charitable Trust

Form Submitted 26 Apr 2025, 1:47PM NZST

Must be a date.

If you have additional information you would like us to view, please attach it here

Filename: IG XMAS 2024 Sponsor shout out.png

File size: 1.7 MB

You can send additional information to be included with your report to funding@fndc.govt.nz if you prefer

Supplementary Information 2

Filename: FNDC Xmas Shoutout_Screenshot 2025-04-25 at 3.05.23PM.png

File size: 526.2 kB

Supplementary Information 3

Filename: Xmas Recipe Book 2024.pdf

File size: 13.3 MB

Supplementary Information 4

Filename: Xmas data 2024.png.pdf

File size: 192.3 kB



Project Report COMMUNITY GRANT FUND - LOCAL

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor
Far North District Council Private
Bag 752
KAIKOHE 0440

Name of organisation: KAWAKAWA Bowling Club Inc

Name & location of project: KAWAKAWA Bowling Club - 17 Newmann St,
4x sun shelters with seating.

Date of project/activity: JULY 2024 to SEPT 2024

Which Community Board did you receive funding from?

Te Hiku Kaikohe-Hokianga Bay of Islands-Whangaroa

Amount received from the Community Fund: \$4485 / 00

Board meeting date the grant was approved: APRIL 2024

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please tick)
<u>mike sharp Builders</u>	\$	
<u>materials</u>	\$ <u>2470</u>	<u>00</u>
<u>labour</u>	\$ <u>1000</u>	<u>00</u>
<u>+ GST</u>	\$ <u>520</u>	<u>50</u>
<u>labour + GST</u>	<u>759</u>	<u>00</u>
Total:	\$ <u>749</u>	<u>50</u>

Give a brief description of the highlights of your project including numbers participating:

not applicable.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

The shelters have been a real success, & the Kawakawa Community & Bowling Club now have protection from the sun/rain & seating points around the green. This helps with our main purpose of running competitions and friendly games of bowls in Kawakawa.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

photos of completed project - attached.

If you have a Facebook page that we can link to please give details:





At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor
Far North District Council Private
Bag 752
KAIKOHE 0440

Name of organisation: Kawakawa Business & Community Association _____

Name & location of project: KK Christmas in the Park, Hundertwasser Park _____

Date of project/activity: Sun 8 Dec 2-5pm _____

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$5000 _____

Board meeting date the grant was approved: Nov 2024 _____

Please give details of how the money was spent: See attached PDF

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please tick)
See attached PDF	\$	
	\$	
	\$	
	\$	
Total:	\$	

Give a brief description of the highlights of your project including numbers participating:

Approx 400 people attended through the day (2pm-5pm). Highlights included performances from local schools & clubs, a giveaway of a bicycle, face painting, lots of games & prizes, heaps of kai,

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

The entire event was free to the community which meant they could bring their entire whanau for a day out and it cost them nothing.

We tried to buy from local as much as possible and had an overwhelming response from community businesses donating money or prizes

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

See attached poster – for photos, please visit this link [here](#)

If you have a Facebook page that we can link to please give details:

As above

7.7 FUNDING APPLICATIONS

File Number: A5208702

Author: Kathryn Trewin, Funding Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The purpose of this report is to allow the Bay of Islands-Whangaroa Community Board (the Board) to consider the application/s received for the Community Grant Fund/Placemaking Fund.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Nine new applications have been received requesting a total of **\$105,036**.
- The Board has **\$35,188.52** to allocate for the Community Board Fund in the 2024/2025 financial year.
- The Board has **\$11,488.97** to allocate for the Placemaking Fund in the 2024/2025 financial year.
- The combined available total is **\$46,677.49** and must be allocated in full by 30 June 2025 (the end of the financial year).

TŪTOHUNGA / RECOMMENDATION

- a) That Bay of Islands-Whangaroa Community Board approve the sum of **\$6,500** (plus GST if applicable) be paid from the Boards Community Fund account to Kerikeri Theatre Company for costs towards the production of The Little Mermaid.

TŪTOHUNGA / RECOMMENDATION

- b) That Bay of Islands-Whangaroa Community Board approve the sum of **\$1,548** (plus GST if applicable) be paid from the Boards Community Fund account to Whangaroa Health Services Trust for costs towards a community garden with nutritionist.

TŪTOHUNGA / RECOMMENDATION

- c) That Bay of Islands-Whangaroa Community Board approve the sum of **\$10,000** (plus GST if applicable) be paid from the Boards Community Fund account to Hospice Mid-North for costs towards venue hire for the Battle of the Ballroom 2025 libraries.

TŪTOHUNGA / RECOMMENDATION

- d) That Bay of Islands-Whangaroa Community Board approve the sum of **\$7,000** (plus GST if applicable) be paid from the Boards Community Fund account to The Centre for costs towards running Brew of Islands 2025.

TŪTOHUNGA / RECOMMENDATION

- e) That Bay of Islands-Whangaroa Community Board approve the sum of **\$17,629.49** (plus GST if applicable) be paid from the Boards Community Fund account to Within Nature Charitable Trust for costs towards mentoring environmental restoration and education.

TŪTOHUNGA / RECOMMENDATION

- f) That Bay of Islands-Whangaroa Community Board leave the application to lie for the sum of **\$5,000** (plus GST if applicable) from Our Kerikeri Charitable Trust for costs towards running Christmas 2025 festival to the new financial year when it can be considered with other Christmas applications.

TŪTOHUNGA / RECOMMENDATION

- g) That Bay of Islands-Whangaroa Community Board leave the application to lie for the sum of **\$41,008** (plus GST if applicable) from Kawakawa Hundertwasser Memorial Park Charitable Trust for costs towards purchasing and installing shadesails, until the details of ongoing maintenance and ownership/responsibility are confirmed by relevant parties

TŪTOHUNGA / RECOMMENDATION

- h) That Bay of Islands-Whangaroa Community Board leave the application to lie for the sum of **\$7,400** (plus GST if applicable) from Totara North Hall Committee for costs towards upgrading and installing a new hall kitchen, until the details of ongoing maintenance and ownership/responsibility are confirmed by relevant parties

1) TĀHUHU KŌRERO / BACKGROUND

Each application has been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan and all provisions listed on the application form.

Each application must meet at least one community outcome from the Council's Long-Term Plan. The six community outcomes are as follows:

1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant	Requested	Recommend	Comments	Type
Kerikeri Theatre Company – The Little Mermaid	\$6,500	\$6,500	This is the fifth application from this applicant, with three previously successful (for \$10,000, \$2,000 and \$9,000 in 2021, 2023 and 2024) This application meets community outcomes 2, 3 and 5	Event
Whangaroa Health Services Trust – Community Garden	\$1,548	\$1,548	The applicant seeking funding for a community garden. They will provide services of not only a garden advisor, but also a nutritionist to help the community make the most of the crops. This application meetings community outcomes 3, 4, 5 and 6	Community
Mid-North Hospice – Battle of the Ballroom 2025	\$12,000	\$10,000	The applicant is seeking funding towards venue hire costs for their major fundraiser of 2025. This meets community outcomes 2, 3 and 5	Event
The Centre – Brew of Islands 2025	\$7,000	\$7,000	This is the third time this event has been held. The applicant is seeking funding towards artist fees and costs, security and publicity for the 2025 event. They previously received \$3,500 from the Board for the 2024 event. This meets community outcomes 2, 3 and 5	Event
R Tucker Thompson Youth Sailing Trust – Costs for two rangatahi to attend	\$2,898	\$2,898	This is the fourth annual application from the applicant for this project. The Board has previously funded this application for \$4,000 each year. This meets community outcomes 2, 3 and 5	Community
Within Nature Charitable Trust – mentors for environmental restoration and education	\$20,000	\$17,629.49	This is the first application from this applicant. They have been running for several years and are applying as they were unsuccessful in their application to Sky City, who has previously sponsored and supported them. This meets community outcomes 3, 5 and 6	Community

Applicant	Requested	Recommend	Comments	Type
Our Kerikeri - Christmas 2025	\$5,000	Leave to lie to new financial year	<p>This is the annual application for funding for Christmas events in Kerikeri. It is recommended this be left to lie to the new financial year and considered with other Christmas applications (which are due for submission in August 2025)</p> <p>This meets community outcomes 2, 3 and 5</p>	Event
Kawakawa Hundertwasser Memorial Park Charitable Trust – Shadesails	\$41,008	Leave to lie	<p>The applicant is seeking funding to install shadesails over the Hundertwasser square.</p> <p>Staff are working to ensure that all required information (including ongoing ownership and maintenance responsibilities) are agreed before the Board decides what level of funding they wish to provide. It is recommended that this application be left to lie until this is resolved. It is expected this should be able to be brought back to the Board by August 2025.</p> <p>This meets community outcomes 3, 5 and 6</p>	Infrastructure
Totara North Hall Committee – Kitchen upgrade	\$7,400	\$7,400	<p>The applicant is seeking funding towards upgrading the hall at Totara North to make it more appropriate for current hall use. This is a Council-owned hall. Staff are currently working through the process to make sure all required processes are followed before any funding is granted by the Board. It is recommended that this be left to lie until this process is complete. It is expected that this should be able to be brought back to the Board by August 2025.</p> <p>This meets community outcomes 2, 3, 4, 5 and 6</p>	

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicants were required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option One: Authorise funding for the full amount requested.

Option Two: Authorise partial funding.

Option Three: Decline funding the application.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. **Kerikeri Theatre Co - The Little Mermaid - A5208654** [↓](#) 
2. **Whangaroa Health Services Trust - A5208655** [↓](#) 
3. **Hospice Mid-North Battle of the Ballroom - A5208650** [↓](#) 
4. **Brew of Islands 2025 - A5208648** [↓](#) 
5. **R Tucker Thompson Youth Sailing Trust - A5208645** [↓](#) 
6. **Within Nature Charitable Trust - A5208647** [↓](#) 
7. **Our Kerikeri - Christmas 2025 - A5208642** [↓](#) 
8. **Kawakawa Hundertwasser Memorial Park Charitable Trust - A5208646** [↓](#) 
9. **Totara North Hall - A5208656** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Applications received are assessed against the Community Grants Policy.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications for Māori in relation to the applications received in relation to whenua and/or wai.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWC019 From Kerikeri Theatre Company
Form Submitted 14 May 2025, 3:41PM NZST**

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

*** indicates a required field**

Fund Type

Which fund are you applying for? *

Community Grant Fund

Pride of Place Fund

Applicant details

Applicant *

Kerikeri Theatre Company

NZ Charity Registration Number (CRN)

CC50949

New Zealand Charities Register Information	
Reg Number	CC50949
Legal Name	Kerikeri Theatre Company Incorporated

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB019 From Kerikeri Theatre Company
Form Submitted 14 May 2025, 3:41PM NZST**

Other Names	
Reg Status	Registered
Charity's Street Address	17 B&C Sammaree Place Kerikeri 0245
Charity's Postal Address	22 Charlotte Kemp Drive Kerikeri 0230
Telephone	02102211782
Fax	
Email	info@kerikeritheatrecompany.com
Website	https://www.kerikeritheatrecompany.com
Reg Date	12:00am on 6 Aug 2014

Information retrieved at 9:09am today

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Arts/Culture/Heritage



Contact details

Contact Person One:

Contact Person Two:



**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB019 From Kerikeri Theatre Company
Form Submitted 14 May 2025, 3:41PM NZST**



Purpose of organisation

Please briefly describe the purpose of the organisation *

Kerikeri Theatre Company is an Incorporated Society dedicated to fostering community engagement through theatre. We provide inclusive opportunities for people of all backgrounds to participate in performing arts, develop creative & technical skills, and gain hands-on experience in productions. Our mission is to enrich, educate, and inspire through quality theatrical experiences.

Must be no more than 50 words.

Number of Members *

159

Project Details

* indicates a required field

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

- Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

Kerikeri Theatre Company's production of Disney's The Little Mermaid Junior

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB019 From Kerikeri Theatre Company

Form Submitted 14 May 2025, 3:41PM NZST

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](https://www.fndc.govt.nz/what-is-your-event/)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

Date

24/07/2025

Must be a date.

End Date:

Date:

26/07/2025

Must be a date.

Project Details

Location *

Turner Centre, Kerikeri

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

\$24.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

55

Must be a number.

How many visitors/audience members/clients do you expect? *

800

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWC019 From Kerikeri Theatre Company

Form Submitted 14 May 2025, 3:41PM NZST

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Yes

No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Over 55 young people from across the Bay of Islands-Whangaroa area will directly benefit from participating in Disney's The Little Mermaid Junior. They will gain skills in acting, singing, dance, and backstage production, while building confidence, creativity, and connection in a safe and inclusive environment.

Whānau and community members will benefit from an affordable, high-quality live performance that celebrates local talent and brings people together. The project supports youth development, strengthens community pride, and makes the performing arts more accessible to rural families who may not otherwise have the opportunity to participate.

Schools, local creatives, and volunteers are also engaged, creating a broad ripple effect of collaboration and skill-sharing. By investing in rangatahi through the arts, this project nurtures future leaders, performers, and creative thinkers in our region.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities
- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable
- Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

This project delivers direct and lasting benefits to our local youth, whānau, and wider community.

Disney's The Little Mermaid Junior involves over 55 young people from the Bay of Islands-Whangaroa area, giving them access to extra-curricular performing arts training. It builds confidence, connection, and a strong sense of pride in their creative abilities, helping to grow proud, vibrant communities.

The show is affordable and family-friendly, encouraging whānau and the wider public to come together to support our rangatahi. This shared experience strengthens local identity and celebrates creativity as a core part of our culture and heritage.

The project also supports a sustainable creative economy. We employ local artists and technicians, use local venues, and partner with schools and volunteers, helping to grow opportunities in the arts right here in our region.

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB019 From Kerikeri Theatre Company

Form Submitted 14 May 2025, 3:41PM NZST

By giving young people a safe, supportive space to express themselves, learn new skills, and connect with others, the project also promotes wellbeing and positive youth development. Something our region doesn't provide enough of.

This is a community-led, youth-focused production with wide-reaching social, cultural, and economic value.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$48,198.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$6,500.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
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Form Submitted 14 May 2025, 3:41PM NZST

Budget

Expenditure	Total Cost	Amount Requested	Quotes	
	Must be a dollar amount.	Must be a dollar amount.		
Producer/Director Fees	\$2,400.00	\$0.00	Filename: Budget Estimates for BOI Whangaroa Community Board Application.docx (1).pdf File size: 140.0 kB	
Musical Direction/Vocal Coaching	\$1,150.00		Filename: The Little Mermaid - Soloist Individual Singing Lesson Quote.pdf File size: 71.0 kB	
Choreography	\$1,000.00		Filename: Quote QU0003 (4).pdf File size: 49.0 kB	
Admin/General Production Expense	\$1,500.00		Filename: Budget Estimates for BOI Whangaroa Community Board Application.docx (1).pdf File size: 140.0 kB	
Lighting Design	\$1,700.00	\$1,700.00	Filename: Quote QU0027.pdf File size: 41.0 kB	
Show Properties - Set, Props & Costumes	\$5,000.00		Filename: Budget Estimates for BOI Whangaroa Community Board Application.docx (1).pdf File size: 140.0 kB	

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB019 From Kerikeri Theatre Company**

Form Submitted 14 May 2025, 3:41PM NZST

Printing & Signage	\$3,222.00	\$3,222.00	<p>Filename: Quote 8980.pdf File size: 25.7 kB</p> <p>Filename: Quote 8983.pdf File size: 25.6 kB</p>	
Marketing, Ads and Design	\$3,735.14	\$2,735.00	<p>Filename: Kerikeri Theatre Company - Little Mermaid Junior Quote.docx (1).pdf File size: 209.1 kB</p>	
Ticket Fees	\$1,600.00		<p>Filename: Budget Estimates for BOI Whangaroa Community Board Application.docx (1).pdf File size: 140.0 kB</p>	
Royalties and Performance Materials	\$3,846.34		<p>Filename: Proforma Invoice v2 - MTI-KER-THE-CO.PDF File size: 21.2 kB</p>	
Rehearsal Venue Hire	\$2,550.00		<p>Filename: Invoice INV-0112.pdf File size: 69.1 kB</p>	
Performance Venue Hire	\$16,995.00		<p>Filename: Venue Hire Agreement - Miriam's Musical - Quote 2 (1).pdf File size: 740.9 kB</p>	
Contingency	\$3,500.00		<p>Filename: Budget Estimates for BOI Whangaroa Community Board Application.docx (1).pdf File size: 140.0 kB</p>	

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB019 From Kerikeri Theatre Company
Form Submitted 14 May 2025, 3:41PM NZST**

			No files have been uploaded	
			No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

GST Number

GST Number
135-081-548

Current Funding

How much money does your organisation currently have? *

\$50,133.81

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$50,133.81

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Little Mermaid Funding	\$10,000.00
Salaries	\$30,000.00
Rent Reserves	\$44,000.00
Utilities	\$6,500.00

Total Tagged Funds

Total Expenditure Amount
\$90,500.00

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB019 From Kerikeri Theatre Company
Form Submitted 14 May 2025, 3:41PM NZST**

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Pub Charity	\$10,000.00	Yes
Oxford Sports Trust	\$9,545.00	Pending
Creative Communities	\$3,151.29	Pending
Ticket Sales	\$18,851.42	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Little Shop of Horros	\$9,000.00	03/05/2024	Yes
Fantastic Mr Fox	\$2,000.00	22/06/2023	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

2024 Performance Report

1 Supporting Financial document *

Filename: 2024 Performance Report - Kerikeri Theatre Company Inc (1).pdf
File size: 913.7 kB

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB019 From Kerikeri Theatre Company
Form Submitted 14 May 2025, 3:41PM NZST**

2 Name of supporting financial document
Reserves Statement

2 Supporting Financial Document

Filename: Reserves Statement 14.5.2025.docx.pdf
File size: 116.0 kB

3 Name of supporting financial document

3 Supporting Financial Document
No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB019 From Kerikeri Theatre Company
Form Submitted 14 May 2025, 3:41PM NZST**

- Two signatories to all bank accounts (if applicable)
- a regularly maintained and current cashbook or electronic equivalent
- A person responsible for keeping the financial records of the organisation
- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as sperate entries in the cash book or as a note o the accounts
- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

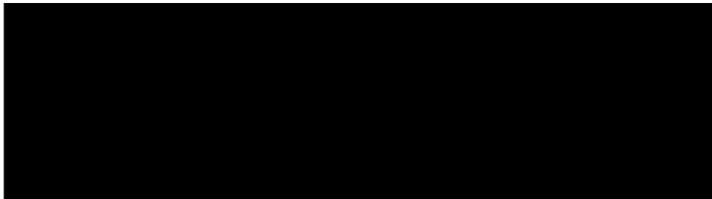
We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

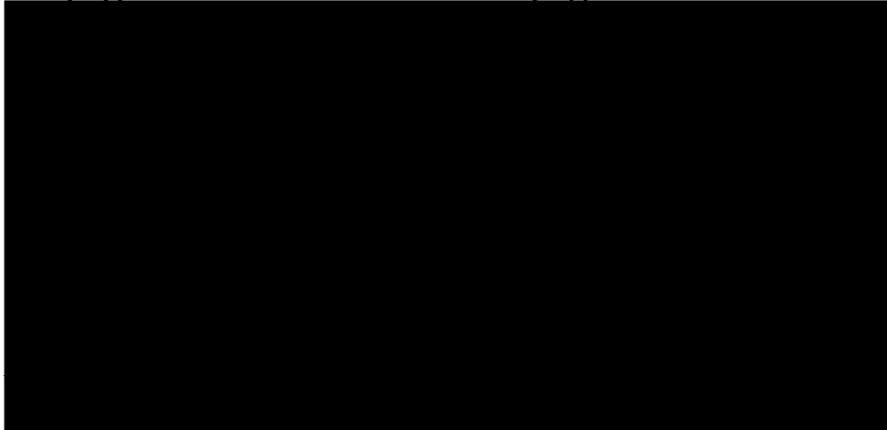
Signatures

Signatory One

Signatory Two



**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB019 From Kerikeri Theatre Company
Form Submitted 14 May 2025, 3:41PM NZST**



Date

14/05/2025

Must be a date.

Date

14/05/2025

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

BALD ANGELS Letter of Support

1 Additional Supporting Information

Filename: ANGEL Support KKTheatre Co April2025 (2).pdf

File size: 178.3 kB

2 Additional Supporting Document Name

Turner Centre Letter of Support

2 Additional Supporting Information

Filename: WHG_BOI KKTC_2025.docx.pdf

File size: 95.4 kB

3 Additional Supporting Document Name

Disney's The Little Mermaid Junior Logo

3 Additional Supporting Information

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BOIWCB028 From Whangaroa Health Services Trust

Form Submitted 15 May 2025, 3:11PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

Community Grant Fund

Pride of Place Fund

Applicant details

Applicant *

Whangaroa Health Services Trust

NZ Charity Registration Number (CRN)

CC31930

New Zealand Charities Register Information

Reg Number	CC31930
Legal Name	Whangaroa Health Services Trust

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BOIWCB028 From Whangaroa Health Services Trust

Form Submitted 15 May 2025, 3:11PM NZST

Other Names	WHST
Reg Status	Registered
Charity's Street Address	180 Omaunu Road RD 2 Kaeo 479
Charity's Postal Address	180 Omaunu Road RD 2 Kaeo 479
Telephone	094050649
Fax	094050214
Email	cinnamon.whitlock@whst.org.nz
Website	https://www.whangaroahealth.co.nz
Reg Date	12:00am on 30 Jun 2008

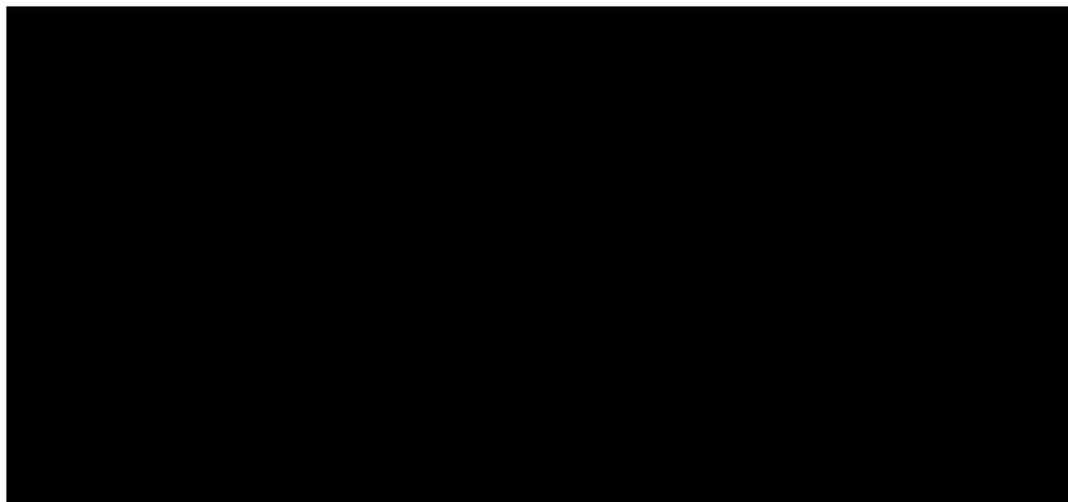
Information retrieved at 9:08am today

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

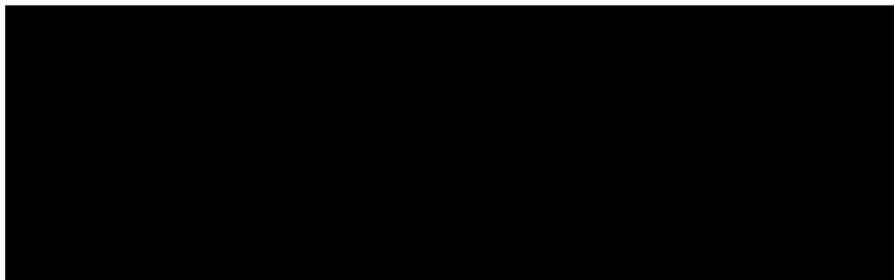
Other: Health and Wellbeing



Contact details

Contact Person One:

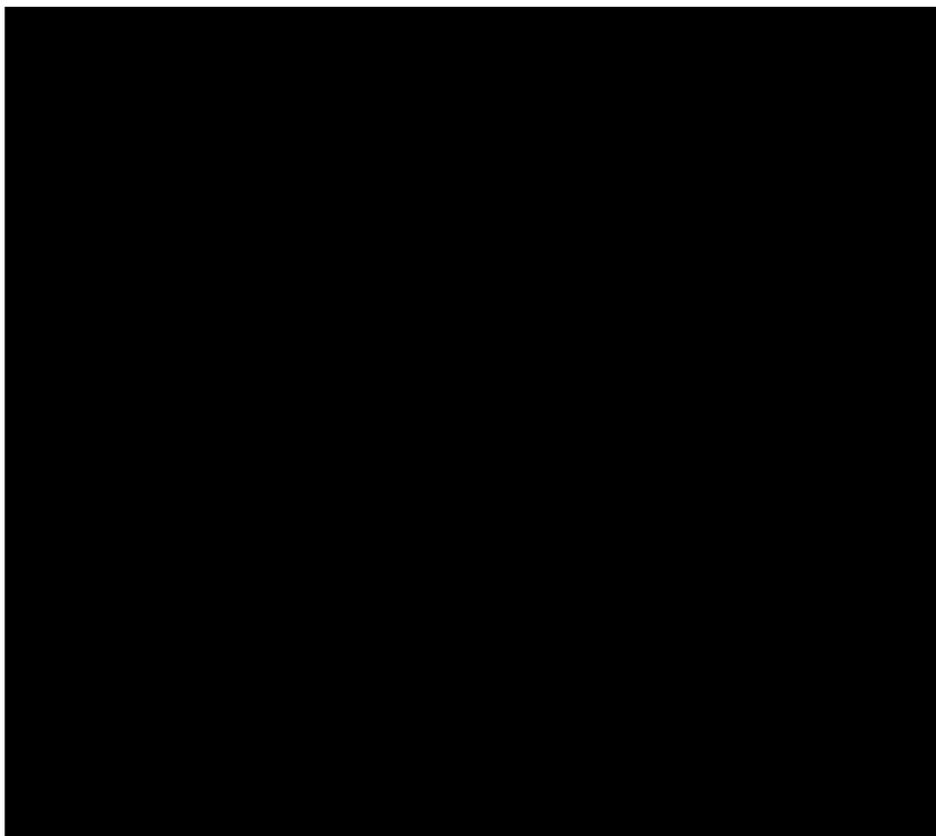
Contact Person Two:



Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BOIWCB028 From Whangaroa Health Services Trust

Form Submitted 15 May 2025, 3:11PM NZST



Purpose of organisation

Please briefly describe the purpose of the organisation *

Whangaroa Health Services provides Aged Care through the Kauri Lodge facility, access to free health and wellbeing programmes through The Pā Wellness Centre and a variety of healthy lifestyle projects in response to the needs of the community as well as community support services through the Outreach Wellness Team.

Must be no more than 50 words.

Number of Members *

48

Project Details

*** indicates a required field**

Community Board

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BOIWCB028 From Whangaroa Health Services Trust

Form Submitted 15 May 2025, 3:11PM NZST

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

- Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

Kokoti i ta koe i rui ai (reap what you sow)

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
 Event
 Infrastructure
 Community
 Environmental
 Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

01/09/2025

31/08/2026

Must be a date.

Must be a date.

Project Details

Location *

Whangaroa Health Service 180 Omaunu Road Kaeo

Must be no more than 10 words.

(Town or area)

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BOIWCB028 From Whangaroa Health Services Trust

Form Submitted 15 May 2025, 3:11PM NZST

Will there be a charge for the public to attend or participate in the project or event? *

- Yes No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

50

Must be a number.

How many visitors/audience members/clients do you expect? *

10

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Community members interested in how to correctly prune fruit trees to improve tree health and harvest yield. The grafting component of the workshops will teach participants a cost effect way to improving home orchard fruit quality and disease resistance.

Residences of Kauri Lodge will have an opportunity to contribute to providing kai for other residences (healthy eating) and continue their love of growing vegetables while benefiting from exposure to sunshine and fresh air (for mental health) and movement (for physical health).

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
 We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
 Proud, vibrant communities
 Prosperous communities supported by a sustainable economy
 Communities that are healthy, safe, connected and sustainable
 Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BOIWCB028 From Whangaroa Health Services Trust

Form Submitted 15 May 2025, 3:11PM NZST

How does your project meet the Community Outcome(s) you have selected above? *

Knowledge gained from the workshops will enable participants to grow at home healthier trees that will produce a better quality and more nutritious supply of fruit. Growing fruit from home improves access to fresher produce, saves money on groceries and preserving surplus produce reduces waste and provides ingredients in the case of an emergency or unexpected event.

Residences of Kauri Lodge will benefit greatly from growing vegetables through improving their physical and mental health, increasing their social interaction and give them a sense of accomplishment. Gardening has proven to have therapeutic benefits aiding with reducing stress and anxiety, improving mood and cognitive function and evokes sensory stimulation through sight, smell and touch.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$3,096.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$1,548.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BOIWCB028 From Whangaroa Health Services Trust

Form Submitted 15 May 2025, 3:11PM NZST

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Facilitator	\$540.00	\$540.00	Filename: M Bar ghchi Short CV WHST 2025.pdf File size: 112.5 k B
Garden Co-ordinator planning	\$128.00	\$0.00	Filename: Community Teaching Garden Coordinator 2023.docx File size: 62.8 kB
Poster design	\$70.00	\$0.00	<i>No files have been uploaded</i>
Advertising and printing	\$20.00	\$0.00	<i>No files have been uploaded</i>
Catering	\$120.00	\$0.00	<i>No files have been uploaded</i>
Pruing tools, paste etc	\$200.00	\$0.00	Filename: Bunnings New Zealand Quote.pdf File size: 339.2 k B
Refreshments	\$100.00	\$100.00	<i>No files have been uploaded</i>
Nutritionist	\$120.00	\$0.00	Filename: Nutritionist Job Description June 24.docx File size: 41.0 kB

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BOIWCB028 From Whangaroa Health Services Trust

Form Submitted 15 May 2025, 3:11PM NZST

Vegepods	\$1,798.00	\$1,798.00	Filename: Quote vegepods for Ka uri Lodge.pdf File size: 221.5 k B
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Financial Information

*** indicates a required field**

Financial Information

If your organisation registered for GST *

Yes No

GST Number

GST Number

66-853-144

Current Funding

How much money does your organisation currently have? *

\$21,600.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$21,600.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
General operating	\$21,600.00

Total Tagged Funds

Total Expenditure Amount

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BOIWCB028 From Whangaroa Health Services Trust

Form Submitted 15 May 2025, 3:11PM NZST

\$21,600.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Annual Report 2022-23

1 Supporting Financial document *

Filename: Annual-Report-2022-2023.pdf
File size: 3.8 MB

2 Name of supporting financial document

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BOIWCB028 From Whangaroa Health Services Trust

Form Submitted 15 May 2025, 3:11PM NZST

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.

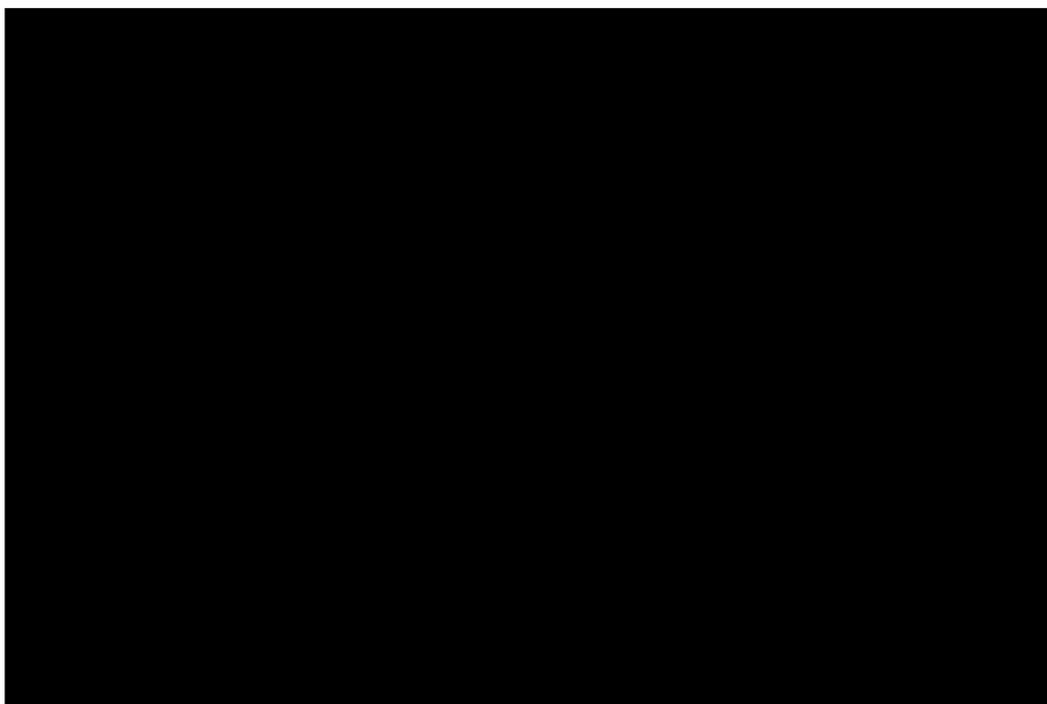
Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BOIWCB028 From Whangaroa Health Services Trust

Form Submitted 15 May 2025, 3:11PM NZST

2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. BOIWCB028 From Whangaroa Health Services Trust

Form Submitted 15 May 2025, 3:11PM NZST

Date

27/03/2025

Must be a date.

Date

27/03/2025

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

1 Additional Supporting Information

No files have been uploaded

2 Additional Supporting Document Name

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB033 From Hospice Mid-Northland

Form Submitted 14 Apr 2025, 3:46PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

- Community Grant Fund Pride of Place Fund

Applicant details

Applicant *

Hospice Mid-Northland

NZ Charity Registration Number (CRN)

CC11024

New Zealand Charities Register Information

Reg Number	CC11024
Legal Name	Hospice Mid-Northland Society Incorporated

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)**

Application No. BOIWCB033 From Hospice Mid-Northland

Form Submitted 14 Apr 2025, 3:46PM NZST

Other Names	
Reg Status	Registered
Charity's Street Address	464 Kerikeri Road RD 3 Kerikeri 0293
Charity's Postal Address	PO Box 141 Kerikeri 245
Telephone	(09)4077799
Fax	
Email	admin@hospicemn.org.nz
Website	http://www.hospicemn.org.nz/
Reg Date	12:00am on 4 Sep 2007

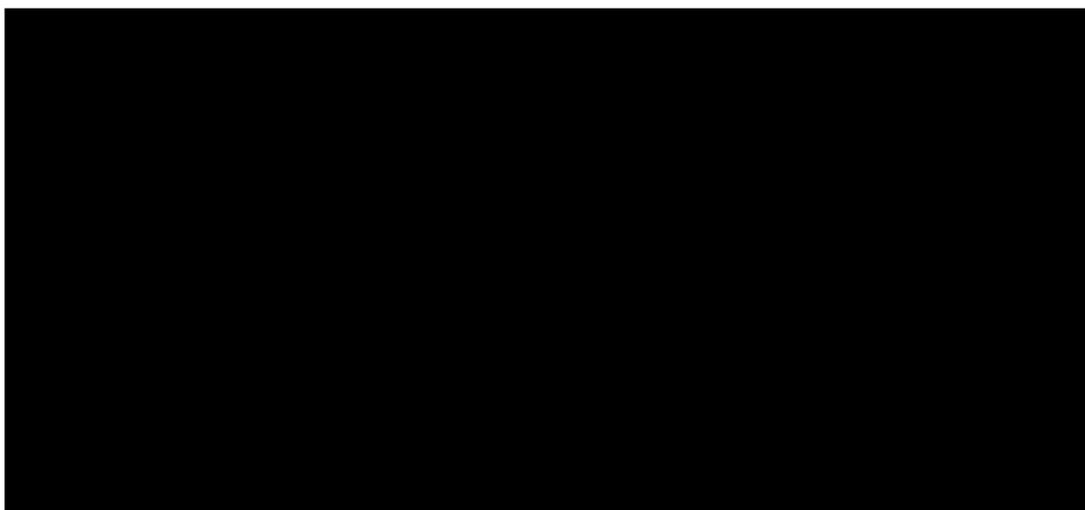
Information retrieved at 9:32am today

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

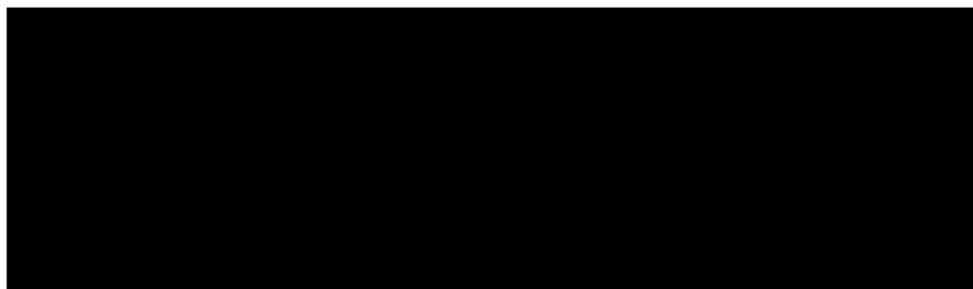
Community/Social Services



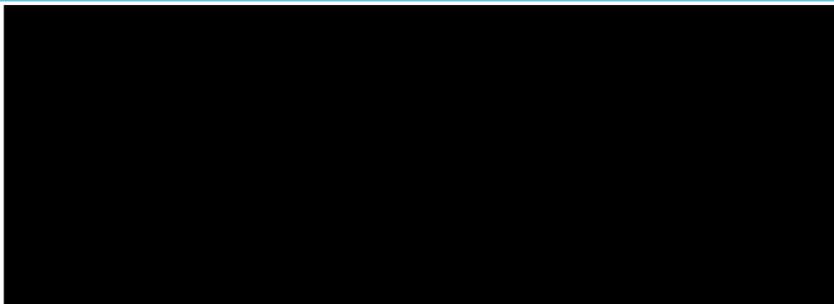
Contact details

Contact Person One:

Contact Person Two:



**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB033 From Hospice Mid-Northland**
Form Submitted 14 Apr 2025, 3:46PM NZST



Purpose of organisation

Please briefly describe the purpose of the organisation *
Provide Specialist Palliative Care services within the community.
Must be no more than 50 words.

Number of Members *
400

Project Details

*** indicates a required field**

Community Board

Community Board Priorities
If you are applying for funding across more than one ward, you need to make a separate application to each Board.
Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *
 Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *
Battle of the Ballroom Fundraiser

Type of Activity

What is the main purpose of your activity?
Please refer to the guidance notes for definitions.
If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB033 From Hospice Mid-Northland

Form Submitted 14 Apr 2025, 3:46PM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

18/09/2025

20/09/2025

Must be a date.

Must be a date.

Project Details

Location *

Turner Centre Kerikeri

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

\$150.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

900

Must be a number.

How many visitors/audience members/clients do you expect? *

800

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

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Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB033 From Hospice Mid-Northland

Form Submitted 14 Apr 2025, 3:46PM NZST

- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Hospice Mid-Northland receives 37% funding from the government. The remaining 67% needs to be found each year through retail, grants, and fundraising to ensure we can continue to deliver specialist palliative care services to those in need in our local community.

Battle of the Ballroom is a black-tie event that is a major fundraiser for Hospice Mid-Northland and a highlight on the community calendar. This year it will be held at the Turner Centre - 19th and 20th September.

We have approximately 100 volunteers assisting us with the event, plus the dancers, judges, MC, beverage and food volunteers. This is a community that puts on the event to support those in the community. There will be 800 paying ticket holders over the two nights.

We are seeking assistance with the venue hire to maximise the fundraising efforts of this event to support our clinical services in the community.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
 We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
 Proud, vibrant communities
 Prosperous communities supported by a sustainable economy
 Communities that are healthy, safe, connected and sustainable
 Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Hospice Mid-Northland supports people dying within the community, as well as their carers and whanau as they navigate this difficult time before, during, and after the death of their loved one.

Hospice Mid-Northland is also a family of likeminded volunteers and staff who come together daily to support these services ensuring the income from retail and events continues to meet the shortfall in funding.

Many work tirelessly and a community has formed giving people social connection, purpose, and value, at times when they are at their loneliest. This connection helps many in their later years. Hospice is a place to come together and enjoy each other's company with shared purpose and experience.

Must be no more than 250 words.

Project Cost

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB033 From Hospice Mid-Northland

Form Submitted 14 Apr 2025, 3:46PM NZST

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$76,000.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$12,580.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB033 From Hospice Mid-Northland**

Form Submitted 14 Apr 2025, 3:46PM NZST

Venue Hire	\$12,579.50	\$12,579.50	Filename: Turner Centre.pdf File size: 217.8 k B	
MC	\$5,000.00	\$0.00	No files have been uploaded	
Dancers	\$4,000.00	\$0.00	No files have been uploaded	
Food	\$40,000.00	\$0.00	No files have been uploaded	
Refreshments	\$12,000.00	\$0.00	No files have been uploaded	
Marketing	\$5,000.00	\$0.00	No files have been uploaded	
Décor	\$6,000.00	\$0.00	No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
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			No files have been uploaded	
			No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB033 From Hospice Mid-Northland**

Form Submitted 14 Apr 2025, 3:46PM NZST

GST Number

GST Number

052-239-605

Current Funding

How much money does your organisation currently have? *

\$115,556.30

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$115,556.30

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Running Costs Palliative services	\$115,556.30

Total Tagged Funds

Total Expenditure Amount

\$115,556.30

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB033 From Hospice Mid-Northland

Form Submitted 14 Apr 2025, 3:46PM NZST

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Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Bank Statement 1

1 Supporting Financial document *

Filename: BS1.pdf

File size: 100.8 kB

2 Name of supporting financial document

Bank Statement 2

2 Supporting Financial Document

Filename: BS2.pdf

File size: 40.9 kB

3 Name of supporting financial document

Bank Statement 3

3 Supporting Financial Document

Filename: BS3.pdf

File size: 333.9 kB

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB033 From Hospice Mid-Northland

Form Submitted 14 Apr 2025, 3:46PM NZST

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
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 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journal entry
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We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)**

Application No. BOIWCB033 From Hospice Mid-Northland

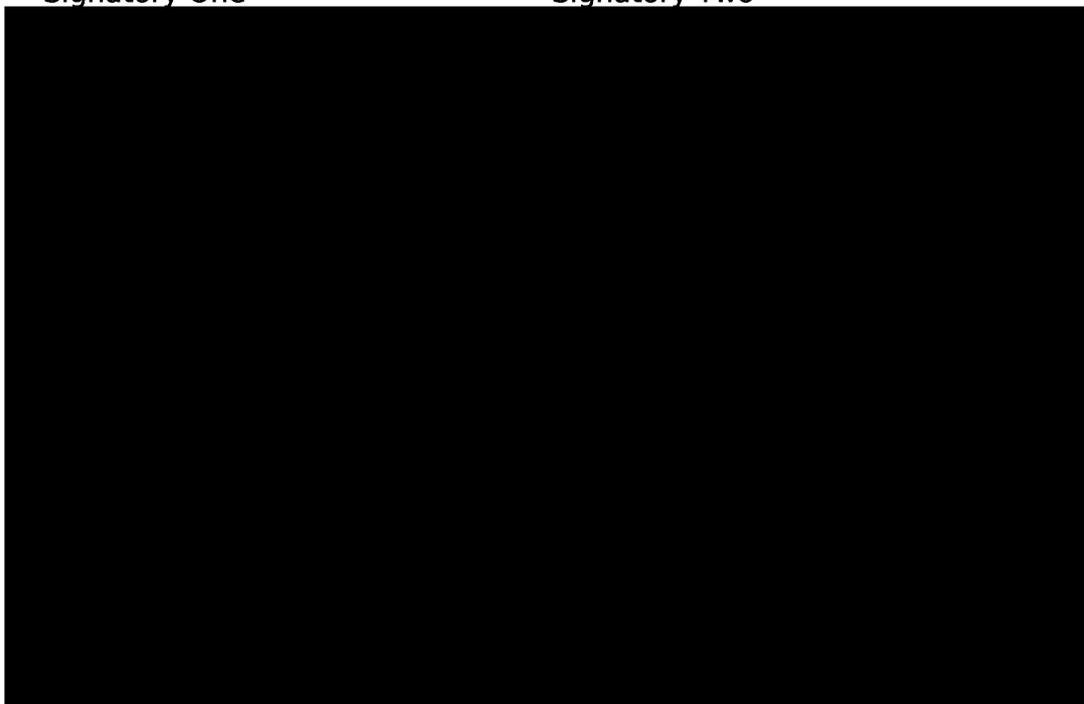
Form Submitted 14 Apr 2025, 3:46PM NZST

- 7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
- 8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
- 9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Signatory One

Signatory Two



Date

14/04/0025

Must be a date.

Date

14/04/0025

Must be a date.

Any other supporting documentation

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB033 From Hospice Mid-Northland**

Form Submitted 14 Apr 2025, 3:46PM NZST

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

1 Additional Supporting Information

No files have been uploaded

2 Additional Supporting Document Name

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB038 From The Centre at Kerikeri Ltd (The Turner Centre)

Form Submitted 9 May 2025, 11:00AM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

- Community Grant Fund Pride of Place Fund

Applicant details

Applicant *

The Centre at Kerikeri Ltd (The Turner Centre)

NZ Charity Registration Number (CRN)

CC27358

New Zealand Charities Register Information	
Reg Number	CC27358
Legal Name	The Centre At Kerikeri Limited

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB038 From The Centre at Kerikeri Ltd (The Turner
Centre)**

Form Submitted 9 May 2025, 11:00AM NZST

Other Names	
Reg Status	Registered
Charity's Street Address	43 Cobham Road Kerikeri 230
Charity's Postal Address	PO Box 922 Kerikeri 245
Telephone	04 407 0260
Fax	09 407 0268
Email	venuemanager@turnercentre.co.nz
Website	http://www.centakeri.com
Reg Date	12:00am on 30 Jun 2008

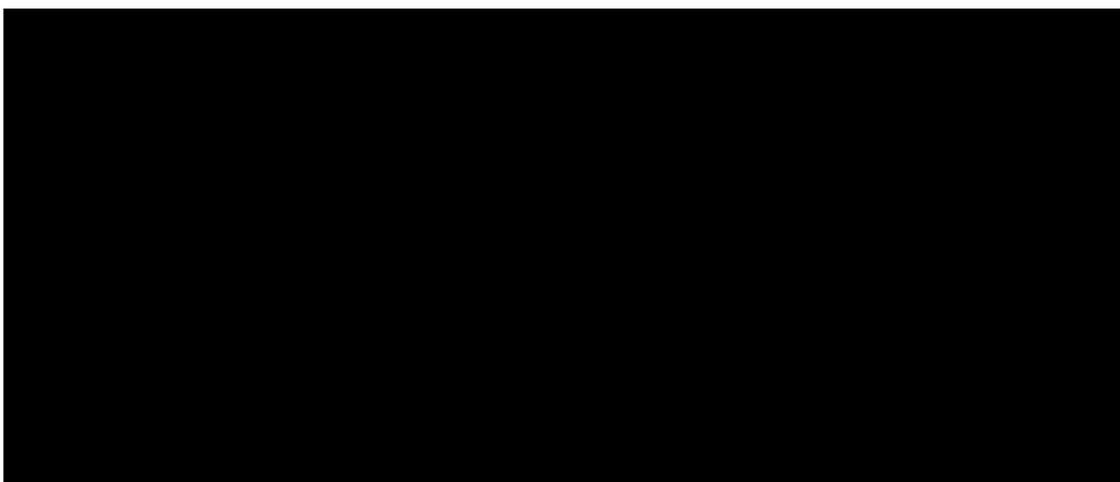
Information retrieved at 9:46am today

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

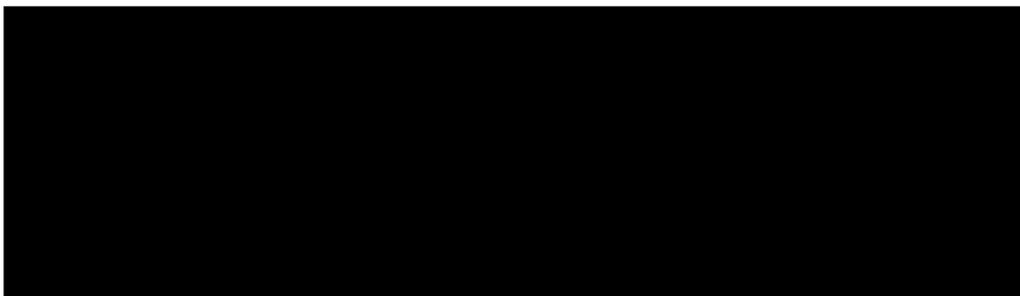
Arts/Culture/Heritage



Contact details

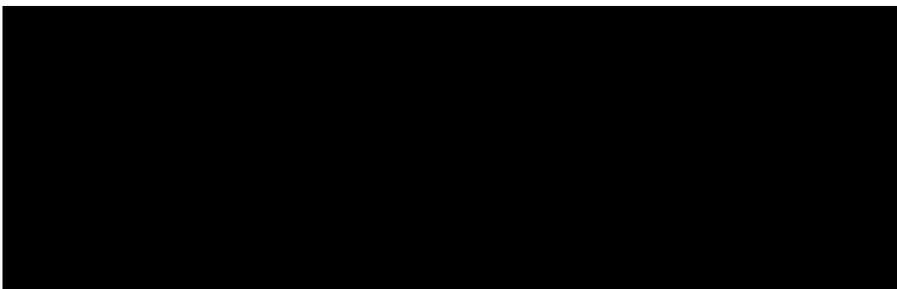
Contact Person One:

Contact Person Two:



Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB038 From The Centre at Kerikeri Ltd (The Turner Centre)

Form Submitted 9 May 2025, 11:00AM NZST



Purpose of organisation

Please briefly describe the purpose of the organisation *

The Turner Centre is a multi-purpose community hub and performing arts centre that connects our community with creativity and culture.

Must be no more than 50 words.

Number of Members *

30000

Project Details

* indicates a required field

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

Brew of Islands 2025

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB038 From The Centre at Kerikeri Ltd (The Turner Centre)

Form Submitted 9 May 2025, 11:00AM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

28/06/2025

28/06/2025

Must be a date.

Must be a date.

Project Details

Location *

The Turner Centre, 43 Cobham Road, Kerikeri

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

\$40.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

100

Must be a number.

How many visitors/audience members/clients do you expect? *

2000

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Page 4 of 13

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB038 From The Centre at Kerikeri Ltd (The Turner Centre)

Form Submitted 9 May 2025, 11:00AM NZST

- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Brew of Islands is returning to the Turner Centre in June 2025 with a celebration of Far North culture, creativity and kai! This distinctly Far North one-of-a-kind beer festival brings our community together with visitors from out of town to experience the remarkable manaakitanga, culture and talent of Te Tai Tokerau.

Benefits to our community include:

- brightening up winter for locals with a fun, festive event
- bringing diverse groups together to connect over a brew, hit the dance floor and celebrate the flavours and creativity of our beautiful region.
- giving local audiences access to high-quality local and national entertainment
- bringing visitors to Kerikeri, benefitting hospitality and accommodation and wider Far North tourism, as well as other local companies (e.g. printing and merchandise, hire companies, cleaners, ice, security)
- putting the spotlight on the creativity and talent of the Far North, attracting media coverage and national attention

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities
- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable
- Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Now in its third year, Brew of Islands is gaining momentum as one of Aotearoa's best little beer festivals with renowned national breweries praising the fun, friendly vibe and professionalism of the event. This vibrant event is a source of great pride for our community. "So great to have something like this in Kerikeri."

Brew of Islands celebrates the creativity, culture and heritage of the Far North. It has a distinctly Northland flavour - from the local bands and local brews to the legendary manakitanga that the Far North is known for.

The event attracts people from diverse backgrounds and gives people of all ages and cultures the opportunity to connect and relax together while enjoying high-quality local and national entertainment. Please see the attached supporting document for a line-up of the entertainment and breweries participating in 2025.

The festival is a chance for Far North entertainers, breweries and food producers to

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB038 From The Centre at Kerikeri Ltd (The Turner Centre)

Form Submitted 9 May 2025, 11:00AM NZST

showcase their talent to locals and out of town visitors, putting the Far North on the map.

The event offers young and old a safe environment in which to drink responsibly. The atmosphere is respectful and good-natured.

Brew of Islands supports prosperous communities and has a positive economic impact for Kerikeri and Far North services and suppliers - from security and hire firms to accommodation and hospitality.

We are hoping that the Bay of Islands-Whangaroa Community Board will once again support this vibrant, connecting celebration.

Must be no more than 250 words.

Project Cost

* indicates a required field

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$114,465.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$7,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB038 From The Centre at Kerikeri Ltd (The Turner Centre)

Form Submitted 9 May 2025, 11:00AM NZST

- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Personnel	\$39,650.00	\$1,500.00	Filename: Budget Brew of Islands 2025.xlsx File size: 6.0 kB
Marketing	\$20,968.70	\$1,500.00	Filename: Budget Brew of Islands 2025.xlsx File size: 6.0 kB
Entertainment & Accommodation	\$22,850.00	\$3,000.00	Filename: Budget Brew of Islands 2025.xlsx File size: 6.0 kB
Compliance	\$991.30		Filename: Budget Brew of Islands 2025.xlsx File size: 6.0 kB
Infrastructure	\$24,730.00	\$1,000.00	Filename: Budget Brew of Islands 2025.xlsx File size: 6.0 kB
Contingency	\$5,000.00		Filename: Budget Brew of Islands 2025.xlsx File size: 6.0 kB
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			<i>No files have been uploaded</i>
			<i>No files have been uploaded</i>

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB038 From The Centre at Kerikeri Ltd (The Turner
Centre)**

Form Submitted 9 May 2025, 11:00AM NZST

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			No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

GST Number

GST Number

89116198

Current Funding

How much money does your organisation currently have? *

\$190,329.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$190,329.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
Ticket sales held in advance for shows, deposits in advance, leave liability, linked creditors	\$190,329.00

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
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Application No. BOIWCB038 From The Centre at Kerikeri Ltd (The Turner
Centre)**

Form Submitted 9 May 2025, 11:00AM NZST

Total Tagged Funds

Total Expenditure Amount

\$190,329.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Sponsorship (\$8000 already confirmed)	\$12,500.00	Pending
Events Investment Fund	\$15,000.00	Yes
Ticket Sales	\$49,565.22	Pending
Alcohol Sales - Brewery Commission	\$15,000.00	Pending
Cocktail Bar Sales	\$13,000.00	Pending
Food Commissions	\$2,400.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Nga Reta	\$2,600.00	17/04/2025	No
Community Kapa Haka	\$5,000.00	19/02/2025	No
Harmonic Resonators	\$6,150.00	21/11/2024	Yes
This is Us Here Now	\$4,000.00	19/09/2024	Yes

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB038 From The Centre at Kerikeri Ltd (The Turner Centre)

Form Submitted 9 May 2025, 11:00AM NZST

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Kerikeri Civic Trust Consolidated Performance Report 2024 signed and stamped with audit report (1)

1 Supporting Financial document *

Filename: Kerikeri Civic Trust Consolidated Performance Report 2024 signed and stamped with audit report (1).pdf
File size: 618.5 kB

2 Name of supporting financial document

Evidence of Tangata Whenua and Community Support

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB038 From The Centre at Kerikeri Ltd (The Turner Centre)

Form Submitted 9 May 2025, 11:00AM NZST

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

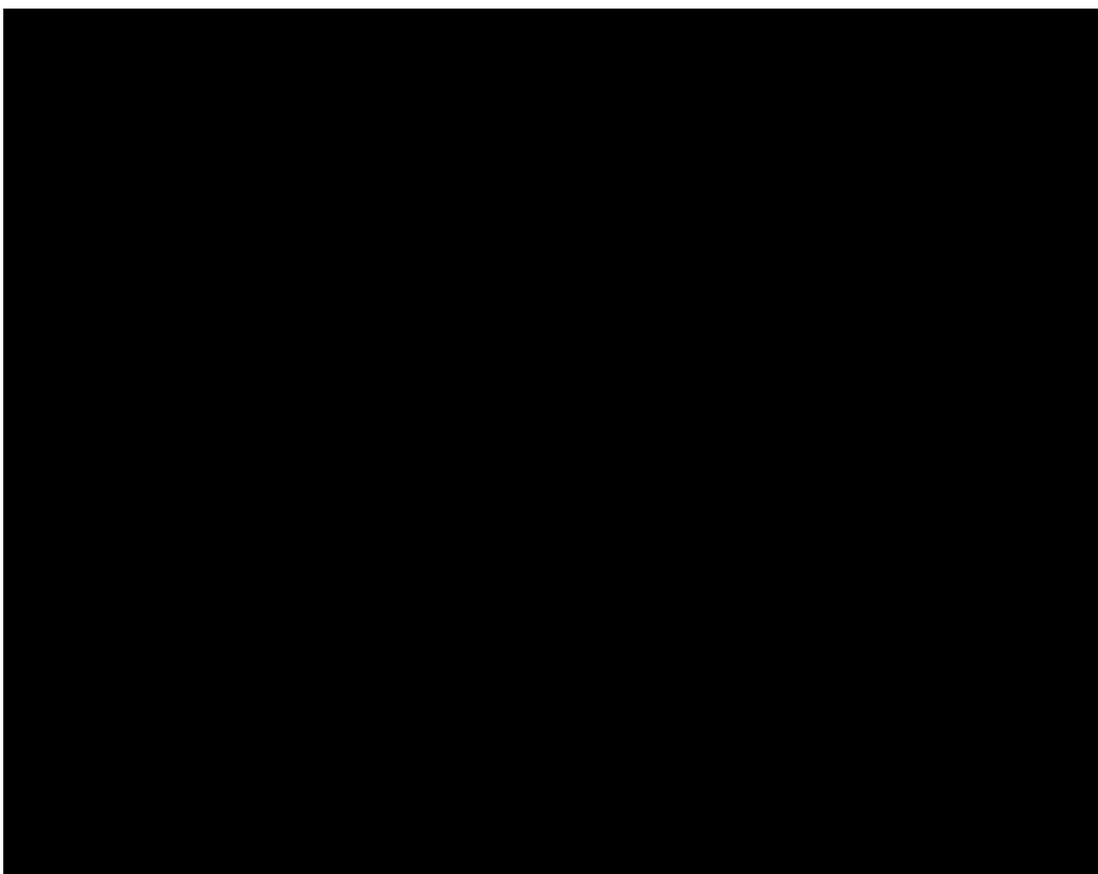
1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB038 From The Centre at Kerikeri Ltd (The Turner
Centre)**

Form Submitted 9 May 2025, 11:00AM NZST

10To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

Supporting Information Brew of Islands at the Turner Centre 2025

1 Additional Supporting Information

Filename: Supporting Information Brew of Islands at the Turner Centre 2025.pdf.pdf

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB038 From The Centre at Kerikeri Ltd (The Turner
Centre)**

Form Submitted 9 May 2025, 11:00AM NZST

File size: 3.9 MB

2 Additional Supporting Document Name

Evidence of Tangata Whenua and Community Support

2 Additional Supporting Information

Filename: Evidence of Tangata Whenua and Community Support (2).pdf

File size: 54.6 kB

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB039 From R Tucker Thompson Sailing Trust

Form Submitted 7 May 2025, 4:05PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

- Community Grant Fund Pride of Place Fund

Applicant details

Applicant *

R Tucker Thompson Sailing Trust

NZ Charity Registration Number (CRN)

CC22076

New Zealand Charities Register Information	
Reg Number	CC22076
Legal Name	R. Tucker Thompson Sail Training Trust

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB039 From R Tucker Thompson Sailing Trust**
Form Submitted 7 May 2025, 4:05PM NZST

Other Names	R. Tucker Thompson
Reg Status	Registered
Charity's Street Address	Opua Wharf Beechy Street Opua 0241
Charity's Postal Address	PO Box 42 Opua 241
Telephone	(09)402 8430
Fax	(09)402 8431
Email	info@tucker.co.nz
Website	http://www.tucker.co.nz
Reg Date	12:00am on 24 Mar 2008

Information retrieved at 11:11am yesterday

Must be formatted correctly.
If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Other: Youth



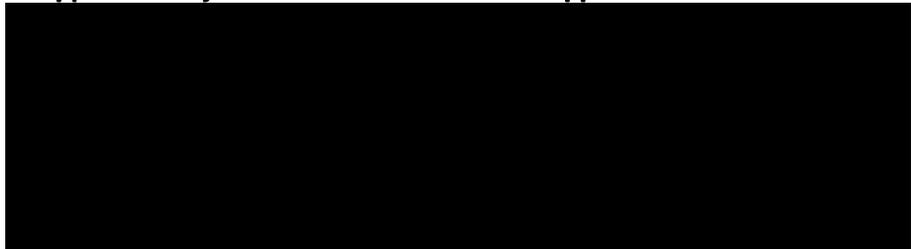
Contact details

Contact Person One:

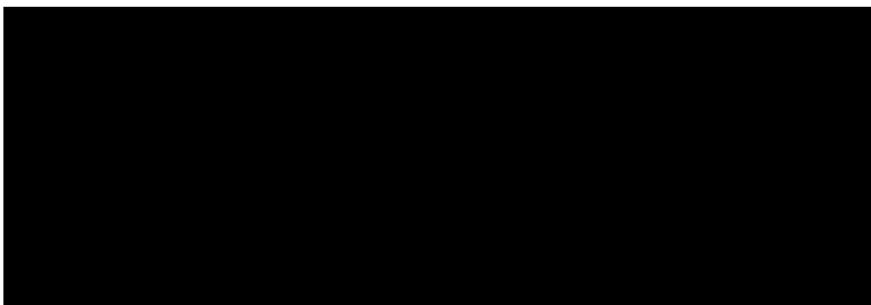
Contact Person Two:

Applicant Project Contact *

Applicant Admin Contact



**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB039 From R Tucker Thompson Sailing Trust**
Form Submitted 7 May 2025, 4:05PM NZST



Purpose of organisation

Please briefly describe the purpose of the organisation *

We operate Northland's working tallship to deliver our youth development programme. Annually, we take around 200 rangatahi on 7-day sailing voyages in the Bay of Islands, with a focus on whanaungatanga, teamwork and having fun while challenging young people to step outside their comfort zone and learn new skills.

Must be no more than 50 words.

Number of Members *

200

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

- Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

Youth Development Voyage

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB039 From R Tucker Thompson Sailing Trust

Form Submitted 7 May 2025, 4:05PM NZST

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

Date

02/06/2025

Must be a date.

End Date:

Date:

05/10/2025

Must be a date.

Project Details

Location *

Bay of Islands

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

200

Must be a number.

How many visitors/audience members/clients do you expect? *

20

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB039 From R Tucker Thompson Sailing Trust

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If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Yes

No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

We offer transformative experiences for young Northlanders aged 14-18, bringing 12 rangatahi together for a facilitated 7-day voyage in the Bay of Islands on our tall ship, the R. Tucker Thompson. The rangatahi are immersed in nature and take part in a range of outdoor activities - hiking, climbing rigging, snorkelling, fishing, beach games and, of course, sailing. This new environment and activities place them just outside their comfort zone, providing the opportunity for personal growth.

The focus is on whanaungatanga, teamwork and having fun, while being challenged and learning new skills. Outcomes are improved understanding of their own strengths, increased self-confidence and belief in their ability to form positive relationships. We nurture a stronger sense of belonging to our place and to people and it is reported from whanau that the benefits of the experience have a ripple effect, cascading into their everyday lives.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities
- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable
- Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

We meet the outcome for embracing and celebrating our unique culture and heritage by ensuring that there is a place-based narrative woven through the voyage. By visiting islands, and sharing the history of our place we build a sense of pride in the young people and a stronger connection to the Bay of Islands. Alongside the cultural history we also celebrate the unique and precious biodiversity of the islands, working closely with Project Island Song to nurture an understanding of how they can be stewards. Because of the nature of our voyage, the cultural history and kaitiakitanga are inseparable.

We support communities to be healthy, safe, connected and sustainable by providing opportunities for our young people to step outside their everyday lives and see that they are able make choices about how they relate to their whanau, peers and wider community to build positive relationships. This comes about through the unique conditions that tall-ship sailing offers, which is a microcosm of the challenges we face in the real world, in a safe, controlled environment.

Must be no more than 250 words.

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB039 From R Tucker Thompson Sailing Trust**
Form Submitted 7 May 2025, 4:05PM NZST

Project Cost

* indicates a required field

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$6,000.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$4,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	

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2 Youth place-ments	\$6,000.00	\$4,000.00	Filename: RTT youth cost breakdown for BOIWH CV funding.pdf File size: 1.5 MB	
			No files have been uploaded	
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			No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
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Application No. BOIWCB039 From R Tucker Thompson Sailing Trust**

Form Submitted 7 May 2025, 4:05PM NZST

GST Number

GST Number

94-452-252

Current Funding

How much money does your organisation currently have? *

\$460,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$460,000.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Youth programme	\$330,000.00
Maintenance reserves	\$130,000.00

Total Tagged Funds

Total Expenditure Amount

\$460,000.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Foundation North	\$80,000.00	Yes
Lotteries	\$20,000.00	Yes
Private funders	\$120,000.00	Yes

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Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Youth placements	\$4,000.00	01/08/1924	Yes
Youth placements	\$4,000.00	02/05/1924	Yes
Youth placements	\$4,000.00	02/05/1924	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Audited financial report

1 Supporting Financial document *

Filename: Audited FS 24.pdf
File size: 676.3 kB

2 Name of supporting financial document

Bank Statements

2 Supporting Financial Document

Filename: RTT bank statements May 2025 as at 250507.pdf
File size: 172.9 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB039 From R Tucker Thompson Sailing Trust

Form Submitted 7 May 2025, 4:05PM NZST

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journey entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.

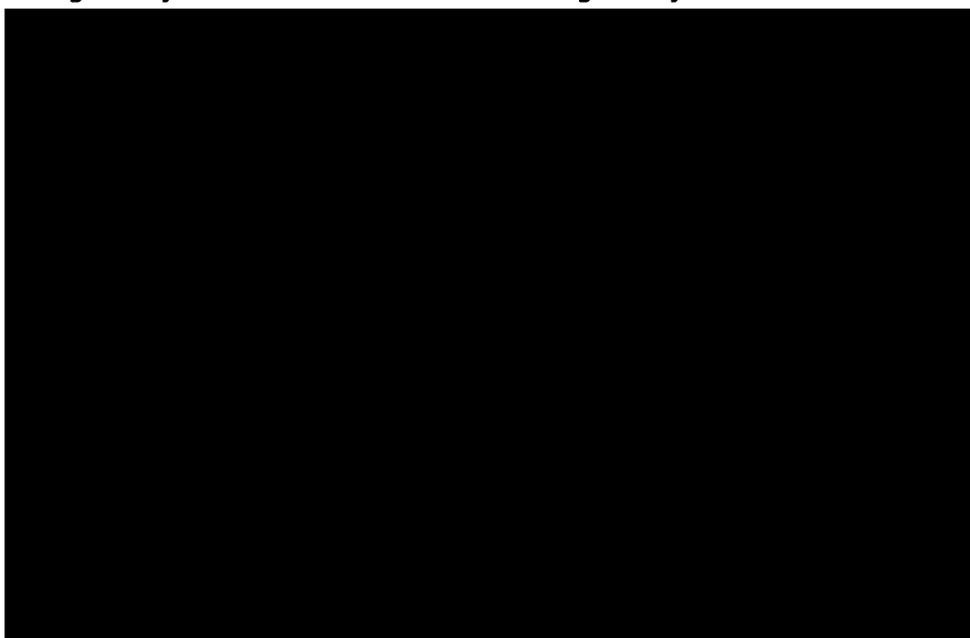
**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
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2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Signatory One

Signatory Two



**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
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Form Submitted 7 May 2025, 4:05PM NZST

Date

07/05/2025

Must be a date.



Date

07/05/2025

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

Cover letter

1 Additional Supporting Information

Filename: RTT cover letter BOIWH CB funding May 2025.pdf

File size: 688.7 kB

2 Additional Supporting Document Name

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB035 From Within Nature Chsritable trust

Form Submitted 24 May 2025, 9:19PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

- Community Grant Fund Pride of Place Fund

Applicant details

Applicant *

Within Nature Chsritable trust

NZ Charity Registration Number (CRN)

CC61879

New Zealand Charities Register Information

Reg Number	CC61879
Legal Name	WithIN NATURE Charitable Trust

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
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Other Names	
Reg Status	Registered
Charity's Street Address	620 Russell Road RD 4 Whakapara Hikurangi
Charity's Postal Address	0184 620 Russell Road RD 4 Whakapara Hikurangi
Telephone	0184 0211055138
Fax	
Email	marcus@withinnature.org.nz
Website	https://withinnature.org.nz
Reg Date	12:00am on 30 May 2023

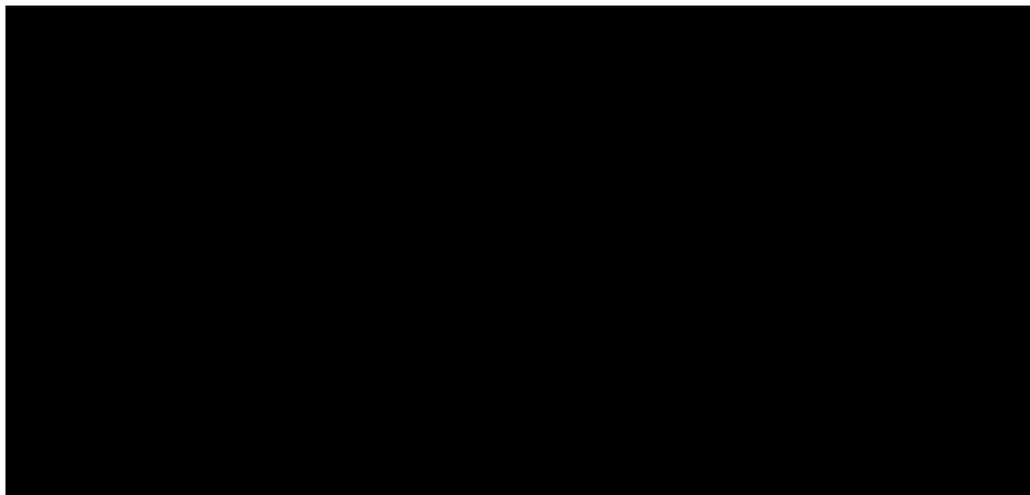
Information retrieved at 8:10pm on 24 May

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Community/Social Services



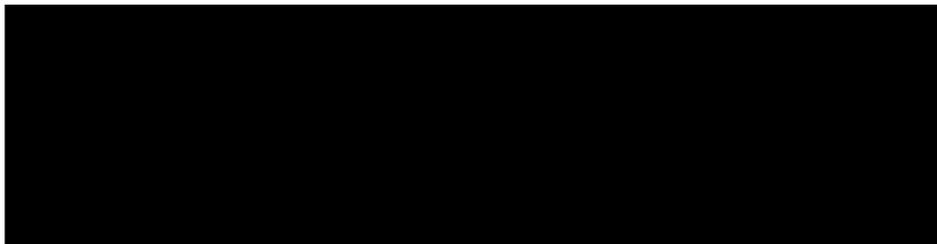
Contact details

Contact Person One:

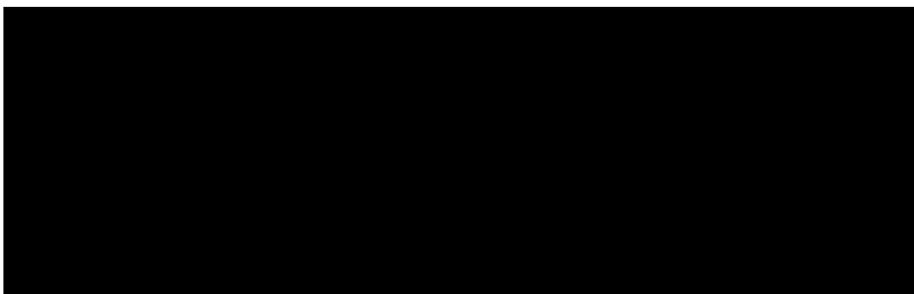
Contact Person Two:

Applicant Project Contact *

Applicant Admin Contact



**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB035 From Within Nature Chsritable trust
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Purpose of organisation

Please briefly describe the purpose of the organisation *

WithIN NATURE is a kaupapa Māori charitable trust empowering Māori rangatahi (12-24) through land-based education rooted in te ao Māori. Our programmes combine regenerative gardening, building, kai preparation, boxing, and cultural mentoring to build resilience, identity, and life skills across Northland. We currently support 50+ youth each term.
Must be no more than 50 words.

Number of Members *

7

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

Whakapakari Whenua

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

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If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

Date

07/07/2025

Must be a date.

End Date:

Date:

26/09/2025

Must be a date.

Project Details

Location *

Kawakawa

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

15

Must be a number.

How many visitors/audience members/clients do you expect? *

59

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

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If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Yes

No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

This grant will support predominantly Māori rangatahi (aged 12–24) who face barriers such as disengagement from education and limited access to positive role models. The funding will enable us to continue delivering consistent, culturally grounded mentoring that builds confidence, life skills, and connection to te ao Māori through hands-on experiences in māra kai, outdoor cooking, and sustainable food practices. Our mentors are trained social workers with expertise in environmental education, mātauranga Māori, and outdoor cheffing—ensuring each session supports both personal growth and cultural wellbeing. We currently operate from sites, 'living classrooms' across Kawakawa and Te Tai Tokerau—purpose-built spaces where rangatahi can learn, grow, and thrive in connection with the whenua.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities
- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable
- Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

WithIN NATURE contributes to a wisely managed and treasured environment through a kaupapa Māori-led approach that places tangata whenua at the centre of environmental restoration and education. Our mahi honours kaitiakitanga, ensuring that the knowledge, values, and leadership of mana whenua guide all aspects of our work.

Through our Tohunga Whenua Pathways, we support rangatahi Māori (aged 12–24) in learning cultural revitalisation and biodiversity restoration. Grounded in intergenerational mātauranga Māori, these experiences cultivate practical skills, environmental awareness, and a deep sense of identity. Rangatahi are empowered to step confidently into their role as kaitiaki—leading ecological, cultural, and community regeneration.

Our Living Classroom site in Kawakawa, co-designed with kaumātua Suzie Hati-Scott, Ngāti Hine, and local hapū, delivers immersive, land-based learning that reconnects rangatahi and their whānau with te taiao. Environmental decision-making reflects tikanga Māori and respects whakapapa relationships with the whenua.

WithIN NATURE's contributions include:

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB035 From Within Nature Chsritable trust

Form Submitted 24 May 2025, 9:19PM NZST

Restoring native ecosystems, soil health, and habitats through tikanga-led environmental action

Empowering rangatahi to combine environmental science with cultural practice in a holistic sustainability model

Uplifting cultural leadership and whānau involvement to ensure stewardship remains grounded in local knowledge

Creating living classrooms where restoration, identity, and wellbeing are interwoven for long-term resilience

By uplifting indigenous wisdom and future leadership, WithIN NATURE fosters a future where both people and the environment thrive—together.

Must be no more than 250 words.

Project Cost

* indicates a required field

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$227,080.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$20,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB035 From Within Nature Chsritable trust

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- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Poly House	\$51,000.00		No files have been uploaded
Garden Beds	\$5,000.00		No files have been uploaded
Permaculture Plants	\$30,000.00		No files have been uploaded
Native Plants	\$10,000.00		No files have been uploaded
Project Coordinator / Mentor	\$65,000.00	\$10,000.00	Filename: Position Description - Project Coordinator_Head Mentor.pdf File size: 261.5 kB
Youth Mentor	\$10,000.00		No files have been uploaded
Chef/Engineer	\$25,200.00		No files have been uploaded
Building Mentor	\$13,440.00		No files have been uploaded
Tohunga Whenua / Mentor	\$13,440.00	\$10,000.00	Filename: Position Description - Tohunga Whenua.pdf File size: 238.2 kB
Administrative Costs	\$4,000.00		No files have been uploaded
			No files have been uploaded

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			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	
			No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

GST Number

GST Number

Current Funding

How much money does your organisation currently have? *

\$13,896.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$13,896.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committee (if any):

Purpose	Amount
Mentors	\$13,896.00

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB035 From Within Nature Chsritable trust

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Total Tagged Funds

Total Expenditure Amount

\$13,896.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Matauranga Kura Taiao	\$78,760.00	Pending
Foundation North	\$80,000.00	Pending
Whangarei District Council	\$16,000.00	Pending
Lotteries	\$40,000.00	Yes
Autex Industries	\$30,000.00	Yes
Kai Ora	\$5,000.00	Pending
Pacific Development	\$51,000.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Within Nature Financial Statement Draft 2025

1 Supporting Financial document *

Filename: WithIN NATURE Limited - Draft Financial Statements 2025.pdf

File size: 185.6 kB

2 Name of supporting financial document

2 Supporting Financial Document

No files have been uploaded

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB035 From Within Nature Chsritable trust

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3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

* indicates a required field

Privacy Information

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We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
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 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts

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Application No. BOIWCB035 From Within Nature Chsritable trust**
Form Submitted 24 May 2025, 9:19PM NZST

- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

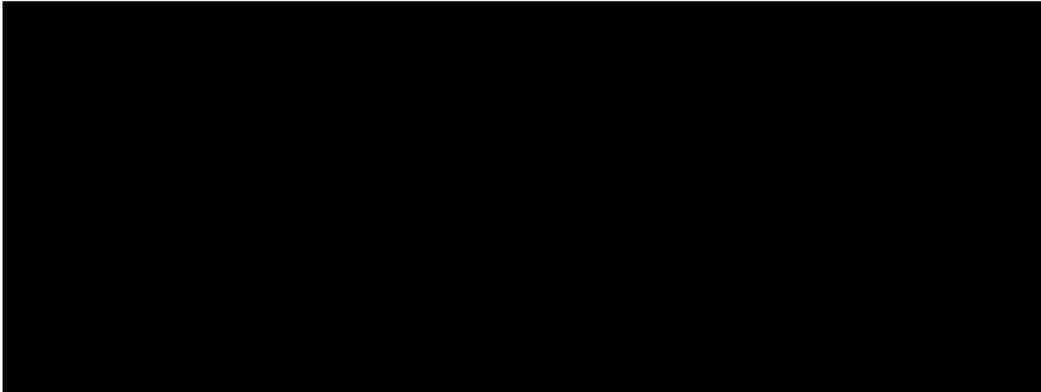
Signatory One

Signatory Two



**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB035 From Within Nature Chsritable trust**

Form Submitted 24 May 2025, 9:19PM NZST



Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

Within Nature - about us

1 Additional Supporting Information

Filename: WithIN NATURE .pdf

File size: 6.1 MB

2 Additional Supporting Document Name

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024)

Application No. BOIWCB034 From Our Kerikeri Community Charitable Trust

Form Submitted 17 Apr 2025, 8:25AM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

Community Grant Fund

Pride of Place Fund

Applicant details

Applicant *

Our Kerikeri Community Charitable Trust

NZ Charity Registration Number (CRN)

CC57886

New Zealand Charities Register Information

Reg Number	CC57886
Legal Name	Our Kerikeri Community Charitable Trust

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)**

Application No. BOIWCB034 From Our Kerikeri Community Charitable Trust

Form Submitted 17 Apr 2025, 8:25AM NZST

Other Names	
Reg Status	Registered
Charity's Street Address	10 Fairway Drive Kerikeri 0230 Kerikeri 0230
Charity's Postal Address	PO Box 501 Kerikeri 0245
Telephone	
Fax	
Email	
Website	
Reg Date	12:00am on 31 Jan 2020

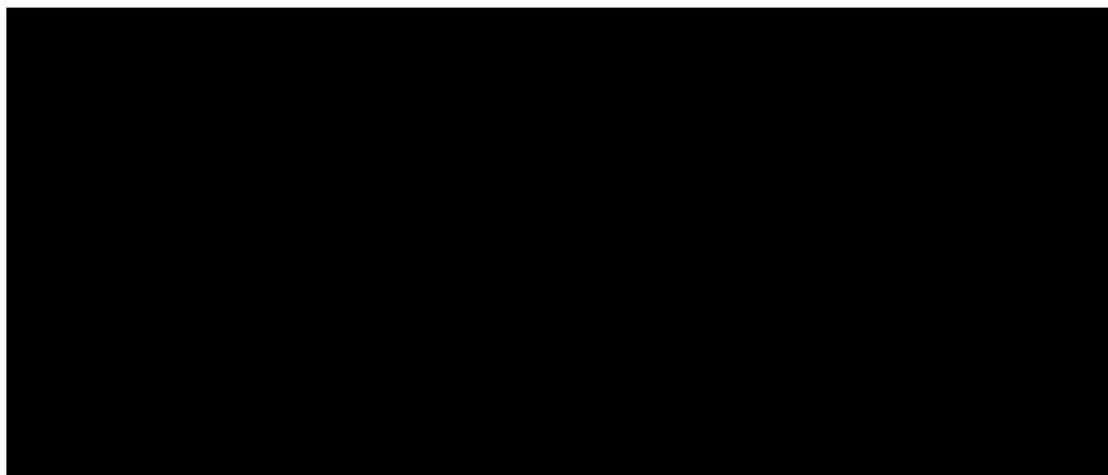
Information retrieved at 9:36am today

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

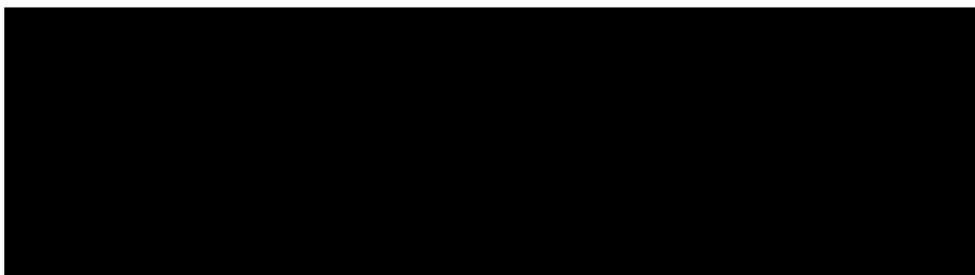
Events



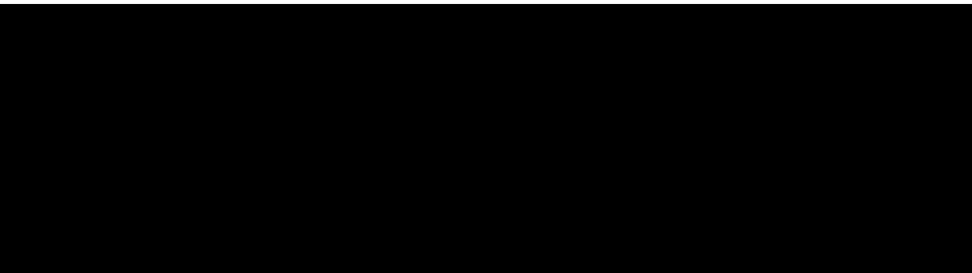
Contact details

Contact Person One:

Contact Person Two:



**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB034 From Our Kerikeri Community Charitable Trust**
Form Submitted 17 Apr 2025, 8:25AM NZST



Purpose of organisation

Please briefly describe the purpose of the organisation *

Our Kerikeri was formed after extensive consultation with the community by a small group of passionate volunteers who are united by a goal of unlocking the potential of our town. We do this through working collaboratively with other community groups and our local hapu, to do great things.

Must be no more than 50 words.

Number of Members *

10

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

Christmas 2025

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024)

Application No. BOIWCB034 From Our Kerikeri Community Charitable Trust

Form Submitted 17 Apr 2025, 8:25AM NZST

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

06/12/2025

06/12/2025

Must be a date.

Must be a date.

Project Details

Location *

Kerikeri Domain

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

15

Must be a number.

How many visitors/audience members/clients do you expect? *

3000

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB034 From Our Kerikeri Community Charitable Trust**
Form Submitted 17 Apr 2025, 8:25AM NZST

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Yes

No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The whole community - young and old.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki

We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride

Proud, vibrant communities

Prosperous communities supported by a sustainable economy

Communities that are healthy, safe, connected and sustainable

Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Community Christmas Event and tree lighting.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB034 From Our Kerikeri Community Charitable Trust**
Form Submitted 17 Apr 2025, 8:25AM NZST

What is the total cost of your project? *

\$40,000.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$5,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Stage, Entertainment etc	\$40,000.00	\$5,000.00	<i>No files have been uploaded</i>
			<i>No files have been uploaded</i>
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Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024)

Application No. BOIWCB034 From Our Kerikeri Community Charitable Trust

Form Submitted 17 Apr 2025, 8:25AM NZST

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			No files have been uploaded	
			No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

GST Number

GST Number

131-500-181

Current Funding

How much money does your organisation currently have? *

\$56,346.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$56,346.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Masterplanning	\$26,412.00
Christmas 2025	\$11,500.00

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024)

Application No. BOIWCB034 From Our Kerikeri Community Charitable Trust

Form Submitted 17 Apr 2025, 8:25AM NZST

PDP - Hearings	\$5,950.00
Jazz Festival	\$1,000.00
Ongoing overhead costs & new projects	\$11,484.00

Total Tagged Funds

Total Expenditure Amount

\$56,346.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Christmas 2024	\$5,000.00	01/12/1924	No
Masterplanning	\$26,412.00	01/05/1923	No

Supporting Financial Information

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024)

Application No. BOIWCB034 From Our Kerikeri Community Charitable Trust

Form Submitted 17 Apr 2025, 8:25AM NZST

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Finance Report as at 31/03/2025

1 Supporting Financial document *

Filename: 31st Mar 2025 Management Reports - OKCCT.pdf

File size: 419.1 kB

2 Name of supporting financial document

Bank Statement

2 Supporting Financial Document

Filename: 06-0350-0878294-00_Transactions_2025-03-01_2025-04-11.pdf

File size: 41.1 kB

3 Name of supporting financial document

June 2024 Performance Reports

3 Supporting Financial Document

Filename: 2024 Our Kerikeri Community Charitable Trust - Performance Report (2).pdf

File size: 865.3 kB

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024)

Application No. BOIWCB034 From Our Kerikeri Community Charitable Trust

Form Submitted 17 Apr 2025, 8:25AM NZST

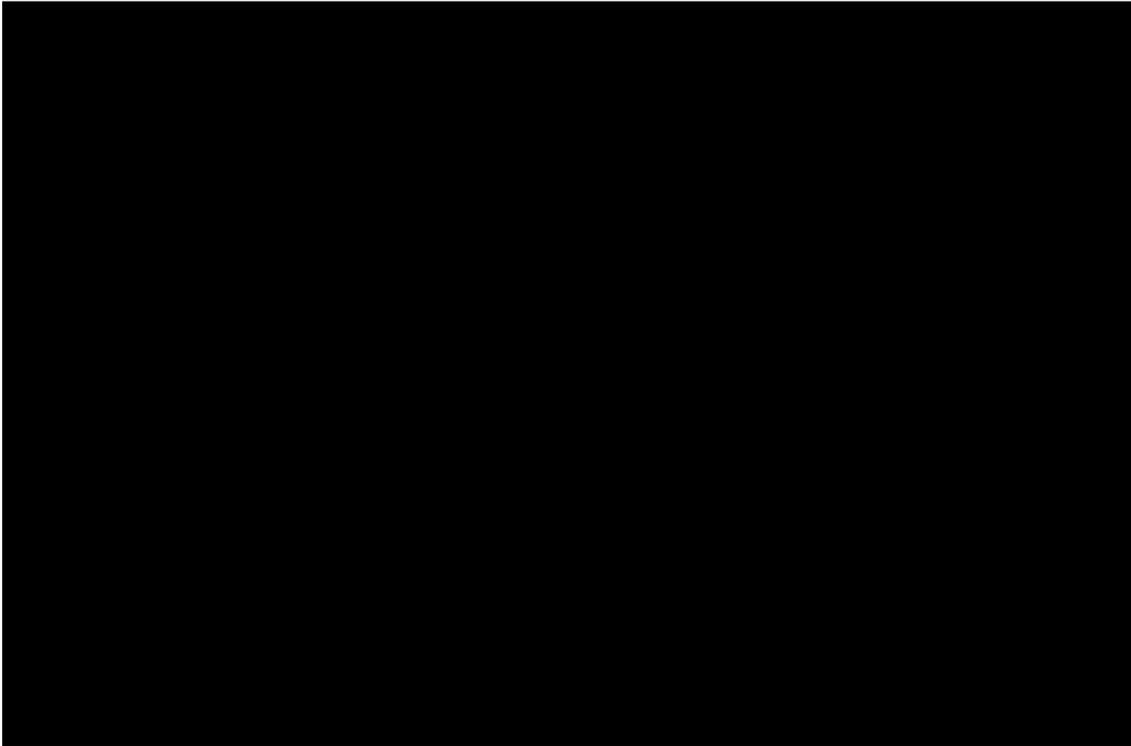
1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the Far North District Council immediately if any of the funding is stolen or misappropriated.

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB034 From Our Kerikeri Community Charitable Trust**
Form Submitted 17 Apr 2025, 8:25AM NZST

Signatures



Date

11/04/2025

Must be a date.

Date

11/04/2025

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

1 Additional Supporting Information

No files have been uploaded

2 Additional Supporting Document Name

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)**

Application No. BOIWCB034 From Our Kerikeri Community Charitable Trust

Form Submitted 17 Apr 2025, 8:25AM NZST

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB037 From The Kawakawa Hundertwasser Memorial Park Charitable Trust

Form Submitted 15 May 2025, 1:29PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

- Community Grant Fund Pride of Place Fund

Applicant details

Applicant *

The Kawakawa Hundertwasser Memorial Park Charitable Trust

NZ Charity Registration Number (CRN)

CC43628

New Zealand Charities Register Information	
Reg Number	CC43628
Legal Name	The Kawakawa Hundertwasser Park Charitable Trust

Page 1 of 12

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB037 From The Kawakawa Hundertwasser Memorial
Park Charitable Trust**

Form Submitted 15 May 2025, 1:29PM NZST

Other Names	The Kawakawa Hundertwasser Memorial Park Charitable Trust
Reg Status	Registered
Charity's Street Address	56 Gillies Street Kawakawa 0210
Charity's Postal Address	56 Gillies Street Kawakawa 0210
Telephone	0211 724 162
Fax	
Email	shirleybradshaw47@gmail.com
Website	
Reg Date	12:00am on 15 Feb 2010

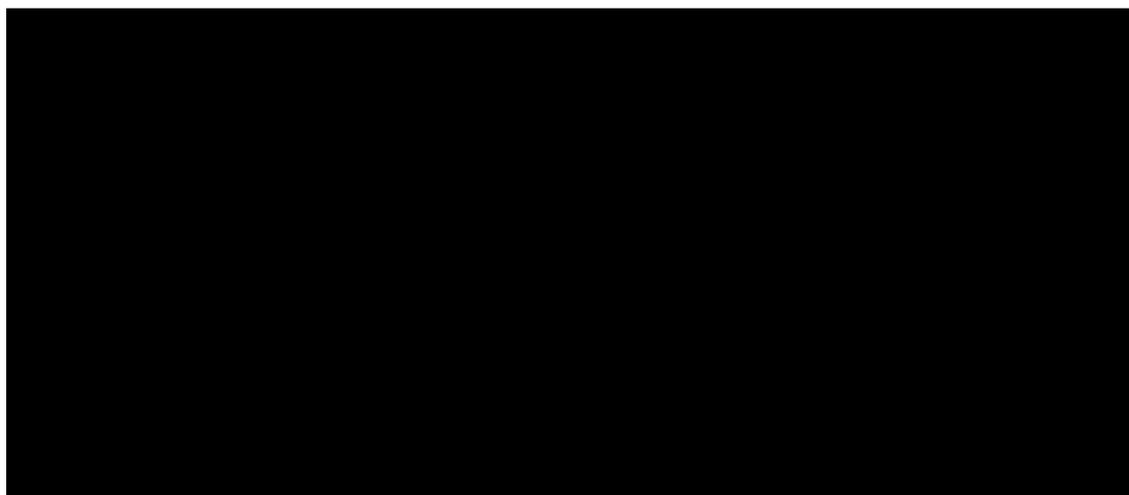
Information retrieved at 9:39am today

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

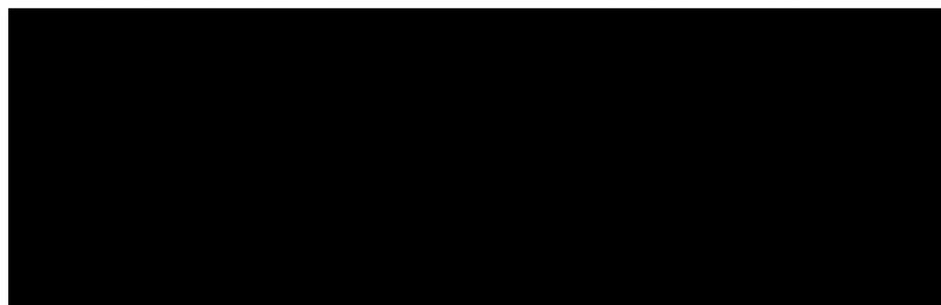
Arts/Culture/Heritage



Contact details

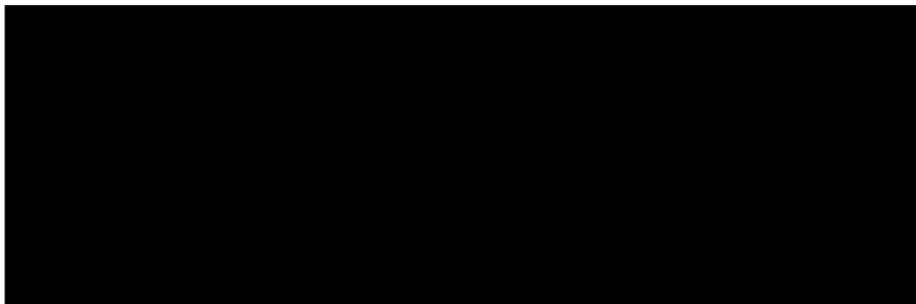
Contact Person One:

Contact Person Two:



**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB037 From The Kawakawa Hundertwasser Memorial
Park Charitable Trust**

Form Submitted 15 May 2025, 1:29PM NZST



Purpose of organisation

Please briefly describe the purpose of the organisation *

The Trust was established in 2010 with the purpose of providing a facility which honours, pays homage and promotes the values (ecology, architecture, conservation) of Frederick Hundertwasser. Since the construction of Te Hononga Hundertwasser Memorial Park complex, it fulfills this aim by managing the complex (owned by Far North Holdings)
Must be no more than 50 words.

Number of Members *

7

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

Kawakawa Te Hononga Atea Shade Sails

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB037 From The Kawakawa Hundertwasser Memorial Park Charitable Trust

Form Submitted 15 May 2025, 1:29PM NZST

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

Date

01/09/2026

Must be a date.

End Date:

Date:

30/09/2025

Must be a date.

Project Details

Location *

Te Hononga Atea, Centre of Kawakawa

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

1000

Must be a number.

How many visitors/audience members/clients do you expect? *

1000

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB037 From The Kawakawa Hundertwasser Memorial Park Charitable Trust

Form Submitted 15 May 2025, 1:29PM NZST

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Yes

No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The Atea area that we wish to shade is in the centre of Kawakawa, next to the Hundertwasser toilets and in front of Te Hononga Centre.

It is a central gathering and rest place used by;

- The local community – schools, clubs, kapahaka groups, Ngati Hine Health Trust, local organisations. It is an ideal space for fundraising stalls, events, promotions.
- Local shoppers – resting and meeting place
- People travelling through to/from further north – lunch/rest stop
- Cyclists- Pou Herenga Tai-Twin Coast Cycle Trial rest/lunch spot
- Tourists – rest/lunch spot for those visiting Kawakawa as a destination

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities
- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable
- Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

The aim of providing shade sails is to make the Atea area a nice, welcoming place for those groups listed above. Since the complex opened, 4 years ago, although nicely painted, the Atea has been a bare concrete space. Of course that is ideal for a town square but it also needs to be usable. Unfortunately it is unbearably hot during the day in summer and cannot be used then for the purposes above.

Bay of Islands College has kindly built and donated 2 picnic tables to the area which goes some way towards making this a usable environment. But in its current unshaded state it falls short of being a vibrant area that we can have pride in and that supports the community, business and tourism attractions of the town. The addition of shade sails would be an enhancement to this area and to Kawakawa and the manaaki we can offer to both the community and manuhiri.

Must be no more than 250 words.

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB037 From The Kawakawa Hundertwasser Memorial Park Charitable Trust

Form Submitted 15 May 2025, 1:29PM NZST

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$41,008.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$41,008.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB037 From The Kawakawa Hundertwasser Memorial
Park Charitable Trust**

Form Submitted 15 May 2025, 1:29PM NZST

Project	\$41,008.00	\$41,008.00	Filename: Quote Shade-1919 (Version 1).pdf File size: 63.9 kB	
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Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

GST Number

GST Number
104-124-879

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB037 From The Kawakawa Hundertwasser Memorial
Park Charitable Trust**

Form Submitted 15 May 2025, 1:29PM NZST

Current Funding

How much money does your organisation currently have? *

\$97,276.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$111,029.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Roofing for vault	\$3,077.00
Debt to Far North Holdings	\$100,000.00
Current Liabilities	\$7,952.00

Total Tagged Funds

Total Expenditure Amount

\$111,029.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB037 From The Kawakawa Hundertwasser Memorial
Park Charitable Trust**

Form Submitted 15 May 2025, 1:29PM NZST

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
To roof Vault	\$3,177.00	01/06/2022	No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Balance Sheet 30/4/25

1 Supporting Financial document *

Filename: Bal sheet April 2025.pdf
File size: 19.5 kB

2 Name of supporting financial document

Profit & Loss 30/4/2025

2 Supporting Financial Document

Filename: P & L Apr 2025.pdf
File size: 20.6 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB037 From The Kawakawa Hundertwasser Memorial Park Charitable Trust

Form Submitted 15 May 2025, 1:29PM NZST

information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)
 - A regularly maintained PAYE record (if applicable)
 - The funding and its expenditure shown as separate entries in the cash book or as a note to the accounts
 - Tracking of different funding, e.g through a spreadsheet or journal entry
 - regular financial reporting to every full meeting of the governing body

We agree to the following conditions if we are funded by Local Community Grant Funding:

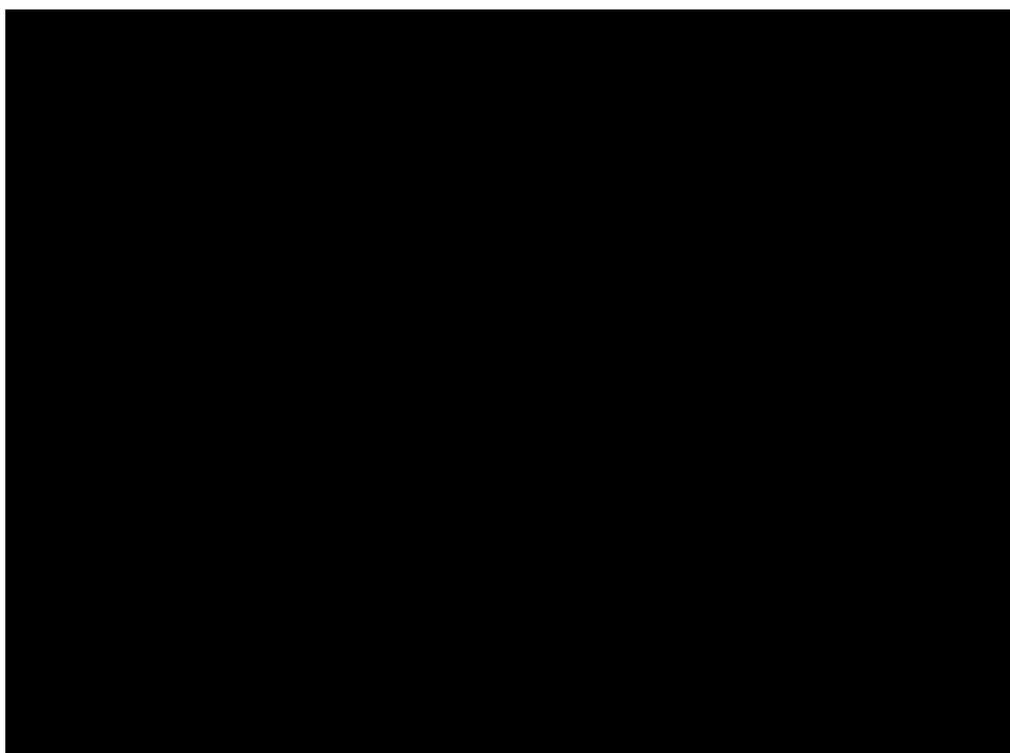
1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that we do not spend. If our payment includes GST we will return the GST component of the amount to be returned.

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB037 From The Kawakawa Hundertwasser Memorial
Park Charitable Trust**

Form Submitted 15 May 2025, 1:29PM NZST

5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
10. To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



Date

15/05/2025

Must be a date.

Date

15/05/2025

Must be a date.

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB037 From The Kawakawa Hundertwasser Memorial
Park Charitable Trust**

Form Submitted 15 May 2025, 1:29PM NZST

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

FNHL Support letter

1 Additional Supporting Information

Filename: FNHL letter in support of shadesails.pdf

File size: 143.0 kB

2 Additional Supporting Document Name

Supporting Information

2 Additional Supporting Information

Filename: Supporting Information.docx.pdf

File size: 1010.4 kB

3 Additional Supporting Document Name

2nd Quote Shade Sails

3 Additional Supporting Information

Filename: 2nd Quote. Kawakawa Town Square - Shade Sails.pdf

File size: 81.5 kB

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB042 From Totara North Hall & Domain Committee**
Form Submitted 18 May 2025, 9:14PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following *must* be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

- Community Grant Fund Pride of Place Fund

Applicant details

Applicant *

Totara North Hall & Domain Committee

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information
Reg Number
Legal Name

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)**

Application No. BOIWCB042 From Totara North Hall & Domain Committee

Form Submitted 18 May 2025, 9:14PM NZST

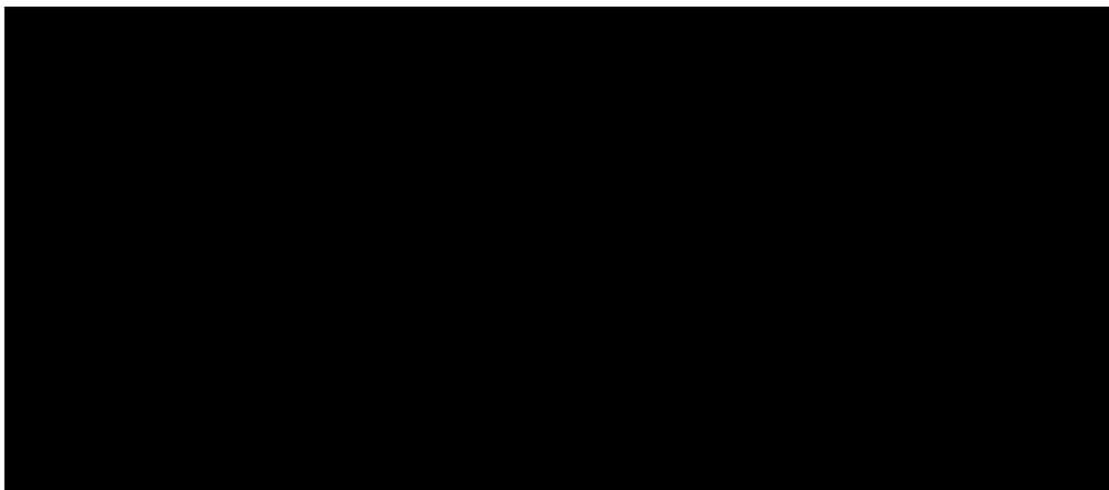
Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

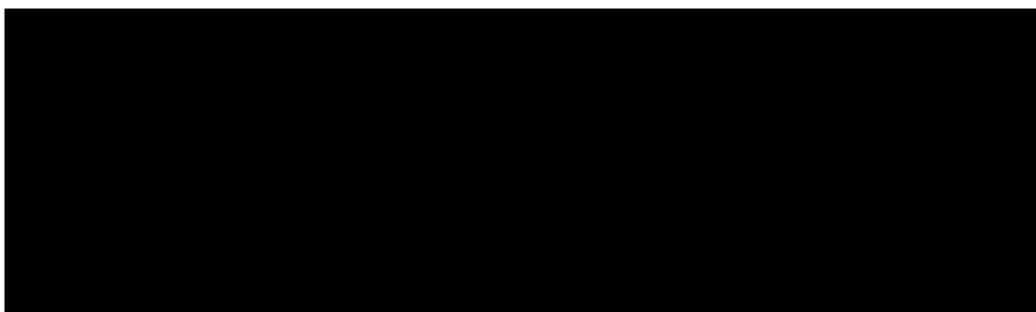
Community/Social Services



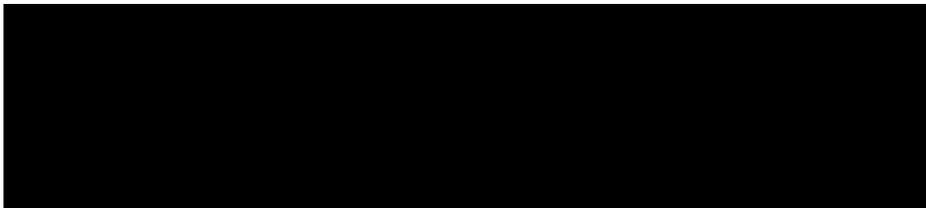
Contact details

Contact Person One:

Contact Person Two:



**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB042 From Totara North Hall & Domain Committee**
Form Submitted 18 May 2025, 9:14PM NZST



Purpose of organisation

Please briefly describe the purpose of the organisation *

The Totara North Hall is our Community Hall - it is used regularly for Weekly Yoga, Use it or Lose it, Pilates, Capoeira, Table Tennis, Meetings, Weddings, and Funerals, Markets, Community events, Quiz nights, Bon Fire evenings, Housie.

Our Primary School holds events in the Hall.

Must be no more than 50 words.

Number of Members *

Community

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern)
Community Board

Bay of Islands-Whangaroa
(Eastern) Community Board

Kaikohe-Hokianga
(Western) Community Board

Project name *

Totara North Hall Kitchen

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024)

Application No. BOIWCB042 From Totara North Hall & Domain Committee

Form Submitted 18 May 2025, 9:14PM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

Date

01/12/1925

Must be a date.

End Date:

Date:

10/12/1925

Must be a date.

Project Details

Location *

3 School Road Totara North Kaeo 0479

Must be no more than 10 words.

(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

80

Must be a number.

How many visitors/audience members/clients do you expect? *

80

Must be a number.

Have you engaged with tangata whenua about your project? *

Yes

No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Page 4 of 11

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024) Application No. BOIWCB042 From Totara North Hall & Domain Committee

Form Submitted 18 May 2025, 9:14PM NZST

- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

The community will benefit, all regular users of the Hall will benefit. The new kitchen will create a sense of pride in our hall and our community.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
 We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
 Proud, vibrant communities
 Prosperous communities supported by a sustainable economy
 Communities that are healthy, safe, connected and sustainable
 Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Maintaining a meeting place that allows community to come together, eat together, grow together - builds stronger ties and creates stronger bonds and therefore a stronger community. A new kitchen will give a sense of pride in our Community and its efforts.

Any event/place that brings communities together or allows communities to come together builds connections between people,

When people come together, we form bonds that are crucial for survival and well-being. These bonds promote feelings of connection, reduces stress, and enhance emotional well-being. All creating a more healthy, secure, and resilient community.

Resilient communities are better able to cope with and recover from disruptions, both planned and unplanned, making us better able to cope with natural disasters

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB042 From Totara North Hall & Domain Committee**
Form Submitted 18 May 2025, 9:14PM NZST

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$14,870.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$7,400.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
	\$14,870.00	\$7,400.00	Filename: Hall Kitchen.pdf File size: 792.3 kB
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			No files have been uploaded
			No files have been uploaded

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB042 From Totara North Hall & Domain Committee**

Form Submitted 18 May 2025, 9:14PM NZST

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			No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

Current Funding

How much money does your organisation currently have? *

\$11,000.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$7,430.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024)

Application No. BOIWCB042 From Totara North Hall & Domain Committee

Form Submitted 18 May 2025, 9:14PM NZST

Purpose	Amount

Total Tagged Funds

Total Expenditure Amount

\$0.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Society Account

1 Supporting Financial document *

Filename: Society Acc.png

File size: 338.8 kB

Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025 Community Board Funding Application Form (Dec 2024)

Application No. BOIWCB042 From Totara North Hall & Domain Committee

Form Submitted 18 May 2025, 9:14PM NZST

2 Name of supporting financial document

Savings Account

2 Supporting Financial Document

Filename: Savings Plus.png

File size: 280.2 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:

**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB042 From Totara North Hall & Domain Committee**
Form Submitted 18 May 2025, 9:14PM NZST

- Two signatories to all bank accounts (if applicable)
- a regularly maintained and current cashbook or electronic equivalent
- A person responsible for keeping the financial records of the organisation
- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as sperate entries in the cash book or as a note o the accounts
- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

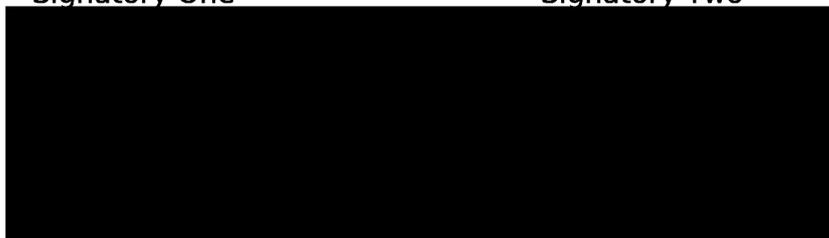
We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

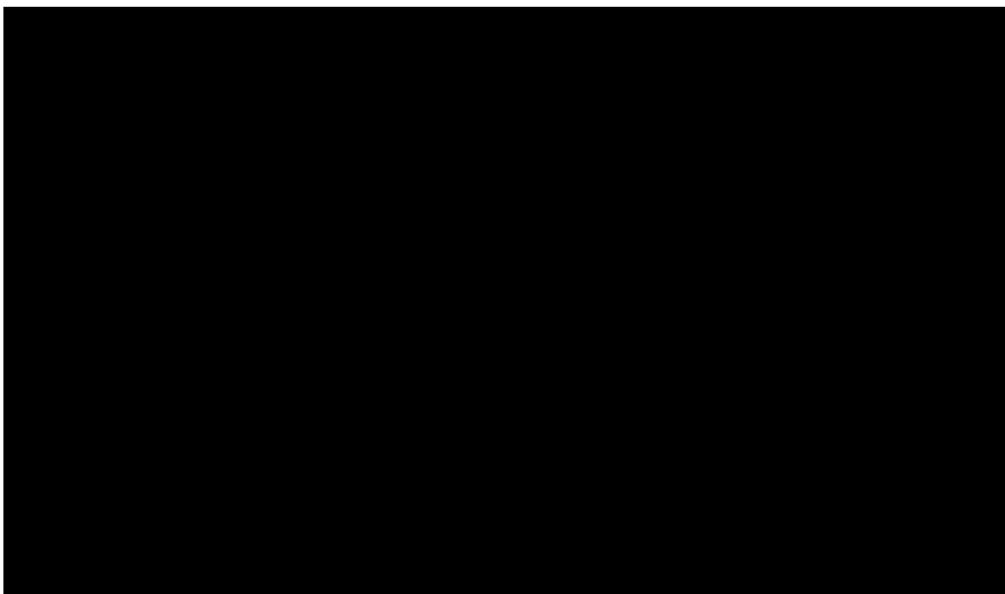
Signatures

Signatory One

Signatory Two



**Bay of Islands-Whangaroa Community Grants Fund Jan-June 2025
Community Board Funding Application Form (Dec 2024)
Application No. BOIWCB042 From Totara North Hall & Domain Committee**
Form Submitted 18 May 2025, 9:14PM NZST



Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

1 Additional Supporting Information

No files have been uploaded

2 Additional Supporting Document Name

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OPEN RESOLUTION REPORT

File Number: A5044363

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Bay of Islands-Whangaroa Community Board with an overview of outstanding decisions from 1 January 2021.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council staff have reintroduced open resolution reports as a mechanism to communicate progress against decisions/resolutions and confirm when decisions have been implemented.
- Open resolution reports are in place for Council, Committees and Community Boards.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board June Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Open resolution reports provide regular updates on progress against decisions made at meetings.

Open resolution reports have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that open resolution reports provided to members differentiate between work outstanding and work in progress.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. **Open Resolution Report - A5211764**  

OPEN RESOLUTION REPORT		Printed: Wednesday, 28 May 2025 8:47:07 am
Division: Committee: Officer:	Bay of Islands-Whangaroa Community Board	Date From: 1/01/2021 Date To: 28/05/2025

Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 10/04/2025	Allocation of Pride of Place Funding 24/25	<p>RESOLUTION 2025/22 That the Bay of Islands-Whangaroa Community Board allocate \$85,613.03 funding from their Pride of Place budget to:</p> <p>a) \$11,234.78 (excluding GST) towards the purchase of football goal posts and nets;</p> <p>b) \$27,788.25 (excluding GST) towards the purchase and installation of league goal posts;</p> <p>c) \$16,590.00 (excluding GST) for the purchase of three shipping containers and transportation to Te Puāwaitanga Sports Complex; and</p> <p>d) Up to \$30,000.00 (excluding GST) for the installation of CCTV at Te Puāwaitanga.</p> <p style="text-align: right;">CARRIED</p>	<p>06 May 2025 3:37pm The purchase of the football goals and the containers have been completed and installed on Te Puāwaitanga. , From 12 May 2025 the rugby league posts and CCTV will be installed. FNDC also topped up the CCTV with \$20,000 for additional work to be completed on the site.</p> <p>26 May 2025 5:20pm The league goals have been delivered with installation planned for Friday 30 May 2025. The first games of league will be played on Sunday 15 June 2025.</p>
Bay of Islands-Whangaroa Community Board 19/09/2024	Notice of Motion - Delegation to Bay of Islands-Whangaroa Community Board for the Kerikeri Domain	<p>RESOLUTION 2024/94 That the Bay of Islands-Whangaroa Community Board request a decision report be provided to the Community Board on the options for delegation of the Kerikeri Domain at the Bay of Islands-Whangaroa Community Board meeting in December 2024.</p> <p style="text-align: right;">CARRIED</p>	<p>12 Mar 2025 1:42pm The paper to SLT paper on co-management is still being written by Te Hono and Legal Service staff.</p> <p>28 Mar 2025 12:42pm The paper to the Senior Leadership Team on co-management is near completion and is expected to be presented within the next month.</p> <p>29 Apr 2025 10:56am A report to the Senior Leadership Team has been completed and is expected to be tabled in May.</p> <p>19 May 2025 11:09am A report to the Senior Leadership Team has been completed and is expected to be tabled soon.</p>
Bay of Islands-Whangaroa Community Board 28/09/2023	Reserve Management Plan Programme	<p>RESOLUTION 2023/114 That the Bay of Islands-Whangaroa Community Board recommend that an individual Reserve Management Plan is prepared for Simson Park and should this not proceed, then in order of priority the Kerikeri Sports Complex Reserve Management Plan commence.</p> <p style="text-align: right;">CARRIED</p>	<p>28 Mar 2025 12:41pm Work is continuing with drafting of reserve management plan. This is expected to come back to the community board in June for agreement of draft plan for consultation.</p> <p>30 Apr 2025 10:31am Work is continuing on drafting of reserve management plan</p> <p>19 May 2025 11:09am Work is continuing on drafting a reserve management plan for this reserve.</p>

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Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 17/04/2025	Alfresco Dining Applications	RESOLUTION 2025/45 That the Bay of islands-Whangaroa Community Board: a) Pursuant to the Council resolution passed on 30 June 2022, provide comment on the alfresco dining approval applications from: i) CC's Café Cinema, Kerikeri <div style="text-align: right;">CARRIED</div> ii) Greens Thai Cuisine, Paihia <div style="text-align: right;">CARRIED</div> iii) Kawakawa Bakehouse Café and Roast, Kawakawa <div style="text-align: right;">LEFT TO LIE</div>	07 May 2025 9:44am Staff are currently working on bringing further information back to the board for the Kawakawa Bakehouse Alfresco Dining Application. 28 May 2025 8:38am A report is being worked on. Hoping to be ready for the July board meeting.

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE