

AGENDA



Tuesday, 13 May 2025

Time: 10:00 AM
Location: Conference Room - Te Ahu
Cnr State Highway 1 and Mathews Avenue
Kaitiāia

Membership:

Chairperson Adele Gardner
Deputy Chairperson John Stewart
Councillor Felicity Foy
Member Darren Axe
Member Sheryl Bainbridge
Member William (Bill) Subritzky
Member Rachel Baucke

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated storm water systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.
6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan, and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centers.

8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977, and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. Specific to Te Hiku Community Board – the Kaitaia Drainage Area Committee, Waiharara and Kaikino Drainage Area Committee and Motutangi Drainage Area Committee.
18. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
19. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
20. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.
21. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.

4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Te Hiku Community Board Meeting
will be held in the Conference Room - Te Ahu, Cnr State Highway 1 and
Mathews Avenue, Kaitāia on:
Tuesday 13 May 2025 at 10:00 AM

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1 KARAKIA TĪMATANGA / OPENING PRAYER**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST**

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

[Elected Member - Register of Interests](#)

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM**4 NGĀ TONO KŌRERO / DEPUTATION**

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5045149

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow Te Hiku Community Board to confirm that the minutes are a true and correct record of the previous meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board confirm the minutes of the meeting held 15 April 2025 to be a true and correct record.

1) TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 Schedule 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meetings are attached.

The Te Hiku Community Board Standing Orders Section 27.3 states that no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meetings.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

ĀPITIHINGA / ATTACHMENTS

1. 2025-04-15 Te Hiku Community Board Minutes - A5159510 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as true and correct record, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision arising from this report.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

15 April 2025

**MINUTES OF
TE HIKU COMMUNITY BOARD MEETING
HELD AT THE CONFERENCE ROOM - TE AHU, CNR STATE HIGHWAY 1 AND MATHEWS
AVENUE, KAITĀIA
ON TUESDAY, 15 APRIL 2025 AT 10:00 AM**

PRESENT: Deputy Chairperson John Stewart, Member Darren Axe, Member Sheryl Bainbridge, Member William (Bill) Subritzky, Member Rachel Baucke

IN ATTENDANCE: Cr Hilda Halkyard-Harawira

STAFF PRESENT: Marysa Maheno (Democracy Advisor), Kathryn Trewin (Funding Advisor)(online), Michelle Rockell (Team Leader – Property & Facilities Management)(online)

1 KARAKIA TIMATANGA / OPENING PRAYER

Member Baucke commenced the meeting with a karakia at 10:00 AM

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2025/24

Moved: Member Darren Axe

Seconded: Member Rachel Baucke

That the apology received from Chair Adele Gardner and Cr Felicity Foy be accepted and leave of absence granted.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATIONS

Ruka Rawiri spoke on behalf of Waitomo Papakainga Development Society Incorporated regarding their proposal of a 30-year lease to the Herekino Memorial Hall Committee.

4 NGĀ KAIKŌRERO / SPEAKERS

Carlie Reynolds spoke to item 7.3, funding application for Momentum Charitable Trust.

5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A5045153, pages 8 - 13 refers

RESOLUTION 2025/25

Moved: Member Darren Axe

Seconded: Member Sheryl Bainbridge

That Te Hiku Community Board confirm the minutes of the meeting held 18 March 2025 to be a true and correct record.

CARRIED

UNCONFIRMED

Te Hiku Community Board Meeting Minutes

15 April 2025

6 NGĀ PŪRONGO / REPORTS**6.1 NEW GROUND LEASE TO WAIPAPAKAURI SPORTS COMPLEX INCORPORATED OVER 24 WAIPAPAKAURI DOMAIN ROAD**

Agenda item 7.1 document number A5094862, pages 14 - 20 refers

RESOLUTION 2025/26

Moved: Member Rachel Baucke

Seconded: Member Darren Axe

That Te Hiku Community Board recommend to Council:

- a) that the public consultation process is commenced on the granting of a new ground lease to Waipapakauri Sports Complex Incorporated over 24 Waipapakauri Domain Road, Recreation Reserve being Section 34 Block X Rangaunu SD, approximately 82,988 square metres, held in New Zealand Gazette 1952 page 1995.
- b) The terms of the proposed lease shall be:
 - Term: 30 Years (10+10+10)
 - Annual Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule; and
- c) That the Te Hiku Community Board is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council.

CARRIED**6.2 WINTER 2025 RURAL TRAVEL FUNDING APPLICATIONS**

Agenda item 7.2 document number A5128208, pages 21 - 24 refers

RESOLUTION 2025/27

Moved: Member Sheryl Bainbridge

Seconded: Member Darren Axe

That Te Hiku Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

- a) Te Kura a Iwi o Pawarenga \$250
- b) Te Hapua Sports and Recreation Club \$500
- c) Pukenui School \$200
- d) Panguru RFC \$600
- e) Phoenix Netball \$350
- f) Muriwhenua Whai Repo \$500
- g) Mt Hobson UNISS Netball Team \$150
- h) Kaitaia United AFC \$500
- i) Kaitaia Pirates Sports Club \$1,400
- j) Kaitaia City Rugby Union Football Club \$1,000

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Te Hiku Community Board Meeting Minutes

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- k) Eastern United RFC JMB/IMB \$600
 l) Coastal Homes Netball \$370
 m) Te Rarawa Rugby Club \$1,100
 \$7,520

CARRIED**6.3 PROJECT FUNDING REPORTS**

Agenda item 7.3 document number A5131937, pages 25 - 28 refers

RESOLUTION 2025/28

Moved: Member Rachel Baucke
 Seconded: Member Darren Axe

That Te Hiku Community Board note the project report received from:

- a) **Momentum Charitable Trust**

CARRIED**6.4 FUNDING APPLICATIONS**

Agenda item 7.4 document number A5132228, pages 29 – 93 refers

RESOLUTION 2025/29

Moved: Deputy Chairperson John Stewart
 Seconded: Member Rachel Baucke

That Te Hiku Community Board:

- a) approve the sum of \$1,652 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Tania Pomana for costs towards providing printing workshops in Te Hiku Libraries for Matariki 2025;
- b) approve the sum of \$1,666 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Jannine Pikari for costs towards providing rongoa workshops in Te Hiku Libraries for Matariki 2025;
- c) approve the sum of \$1,706 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Korari Enterprises for costs towards providing papermaking workshops in Te Hiku Libraries for Matariki 2025; and
- d) approve the sum of \$792 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Medina Koni for costs towards providing raranga workshops in Te Hiku Libraries for Matariki 2025.

CARRIED

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6.4 FUNDING APPLCIATIONS

Agenda item 7.4 document number A5132228, pages 29 – 93 refers

RESOLUTION 2025/30

Moved: Member Rachel Baucke

Seconded: Member Darren Axe

- e) **That Te Hiku Community Board approve the sum of \$2,000 (plus GST if applicable) be paid from the Board's Community Grant Fund account to Momentum Charitable Trust for costs towards providing life skills and financial courses at Kaitaia Probation Centre**

CARRIED**MOTION****RESOLUTION 2025/31**

Moved: Member Sheryl Bainbridge

Seconded: Member Darren Axe

That Te Hiku Community Board:

- a) **request again that a letter be sent to all land drainage rate payers explaining their obligations under the Land Drainage Bylaw,**
b) **request that staff progress the draft Land Drainage Management Plan; and**
c) **request that a workshop be held for Land Drainage Bylaws.**

CARRIED**7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS****7.1 TE HIKU COMMUNITY BOARD APRIL 2025 OPEN RESOLUTION REPORT**

Agenda item 8.1 document number A5045151, pages 94 - 100 refers

RESOLUTION 2025/32

Moved: Member Rachel Baucke

Seconded: Member William (Bill) Subritzky

That Te Hiku Community Board receive the report Te Hiku Community Board April 2025 Open Resolution Report.**CARRIED**

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Te Hiku Community Board Meeting Minutes

15 April 2025

7.2 TE HIKU COMMUNITY HALL ANNUAL INFORMATION 2023-2024

Agenda item 8.2 document number A5111383, pages 101 - 138 refers

RESOLUTION 2025/33Moved: Member William (Bill) Subritzky
Seconded: Member Rachel Baucke**That Te Hiku Community Board receive the report Te Hiku Community Hall Annual Information 2023-2024.****CARRIED****7.3 DRAFT ALFRESCO DINING LICENCES FOR COMMENT.**

Agenda item 8.3 document number A5119846, pages 139 - 151 refers

RESOLUTION 2025/34Moved: Member Rachel Baucke
Seconded: Member Darren Axe**That the Te Hiku community board:**

- a) **Pursuant to the Council resolution passed on 30 June 2022, provide comment on the renewal of alfresco dining approval applications from: Jesse's on the Waterfront Café, Beach Box café Gelato and Mussel Rock Café and Bar.**

CARRIED**MOTION****RESOLUTION 2025/35**Moved: Member Sheryl Bainbridge
Seconded: Deputy Chairperson John Stewart**That Te Hiku Community Board formally ask NRC to take the lead to:**

- **Establish a multi-agency working group to develop a coordinated MR strategy.**
- **Fast-track NRC classification of MR to enable regulatory control measures.**
- **Ensure fair representation of private farmers in future discussions.**
- **Increase DOC accountability for invasive weed control on conservation land.**
- **Launch an education and awareness campaign led by NRC.**

CARRIED

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Te Hiku Community Board Meeting Minutes

15 April 2025

MOTION**RESOLUTION 2025/36**

Moved: Deputy Chairperson John Stewart
 Seconded: Member Darren Axe

That Te Hiku Community Board request that Far North District Council prioritise Allen Bell Drive traffic calming.

Note: The Board is aware that traffic calming is not encouraged in the GPS, but after the horrific results of the speed trailer and multiple RFS requests from residents, the board believe this has to be escalated.

CARRIED**MOTION****RESOLUTION 2025/37**

Moved: Deputy Chairperson John Stewart
 Seconded: Member Darren Axe

That Te Hiku Community Board request that Council staff progress fuel storage, runways and budgeted works as soon as possible for the Kaitāia Airport.

CARRIED**7.4 CHAIRPERSON AND MEMBERS REPORTS**

Agenda item 8.4 document number A5140865, pages 151 - 169 refers

RESOLUTION 2025/38

Moved: Deputy Chairperson John Stewart
 Seconded: Member Darren Axe

That Te Hiku Community Board note the March 2025 member reports from Chairperson Adele Gardner and members Sheryl Bainbridge, Bill Subritzky, Darren Axe, John Stewart and Rachel Baucke.

CARRIED**7 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 12:51 PM.

The minutes of this meeting will be confirmed at the Te Hiku Community Board Meeting held on 13 May 2025.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 AMENITY LIGHTING FOR 2024/25

File Number: A5093676

Author: Jeanette England, District Facilities Design Officer

Authoriser: Tanya Proctor, Head of Infrastructure

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek approval from Te Hiku community board for the installation of an Amenity Light at Allen Bell Drive toilets.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- The Community Board provided locations for the installation of amenity lights in Te Hiku ward for pricing.
- Only one of the two locations could be considered for this funding
- Determine the viability of solar lighting as the preferred option.
- Provision of lighting specifications for information.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve:

- a) The installation of an amenity light at Allen Bell Drive, Kaitāia.
- b) The ongoing operational expenditure of \$1,500 per annum.

1) TĀHUHU KŌRERO / BACKGROUND

The Community Board has an annual budget of \$10,000 for new amenity lights within the ward. This budget has traditionally been utilised as part of other larger projects at parks and reserves within the ward.

There are no major parks and reserves projects over the next three years due to the LITE LTP requirements. For staff to successfully install new amenity lights within budget, the Community Board were asked to provide suggested locations to enable accurate costings for each of the proposed sights.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The Community Board provided two locations for Te Hiku ward so staff could investigate and cost the options.

Staff engaged lighting company Kinetic Electrical to provide quotes for the new amenity lights at Remembrance Park, 15 Matthews Avenue and at Allen Bell Drive public toilet Kaitāia. There is an existing light at Remembrance Park which required renewal, so this funding could not be assigned to the renewal of this light as it is for new lighting only.

Mains vs Solar:

Installing 230V amenity light would not only be over the allocated \$10,000 budget per location but would also incur additional costs for miscellaneous electrical gear. This includes cabling, connecting to an existing metering system or installation of a new meter, installing circuit breakers, and upgrading or integrating with the switchboard. On top of these material costs, the required labour for such work would further escalate expenses, making this approach financially impractical. By comparison, an LED solar light eliminates these complications. It operates independently of the electrical grid, avoids costly infrastructure and labour, and remains a budget-friendly, sustainable, and maintenance-efficient solution. Solar lighting is the clear choice for keeping the project on track

and within budget. Life of these lights is approximately 50,000 hours or 6 to 10 years, dependant on conditions, at an estimated cost of \$3,500 for renewals.

Maintenance Program Suggestion:

For ongoing maintenance of the LED solar lighting, it is suggested not engaging a specialist electrical company to keep costs to a minimum. The simplicity of maintaining solar lights means no specialised skills or qualifications are required. Tasks like cleaning the solar panel tops and pressing the on/off switch to verify functionality can be performed by general personnel, further reducing expenses. This cost-effective approach ensures the lights remain in excellent working condition while keeping long-term operational costs as low as possible. It's a practical solution that aligns with the sustainable and budget-friendly nature of the project. Ongoing operational budget required would be approximately \$1,500 per annum per light. This would include the hire of a scissor lift, labour and vehicle mileage. Below is a table, for reference, outlining the work required, approximate location within the identified site and costs for each of the new Amenity Lights. Pricings of each of the locations, show that the budget of \$10,000 per year will only enable the installation of one (1) light per year. Also included below is the Lighting Specifications which show the type and style of light to be installed for reference purposes.

Lighting Specifications:

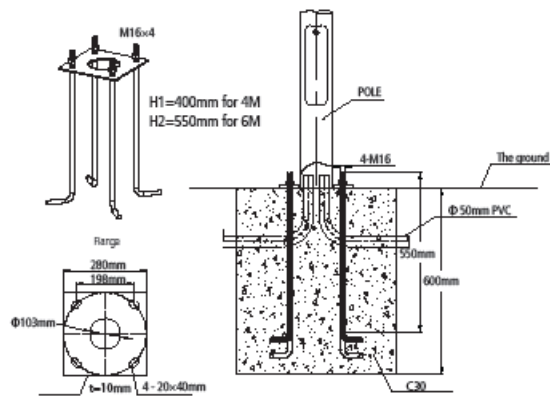


POLE GPL800-4M/6M

FEATURES

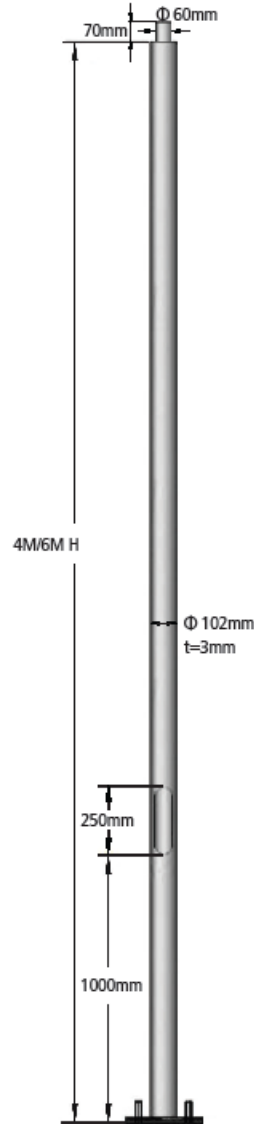
- Material Q235 steel pipe pole
- Surface treatment: Hot dip galvanisation with thickness of 80-100µm and anti-ageing electrostatic spray processing with super resistance to corrosion
- Ultimate support weight: 250KG
- Customised colour or lengths are available

FOUNDATION



GPL800/BASE COVER BK
GPL800/BASE COVER SL
(order separately)

MODEL NO.	COLOUR
GPL800/4M BK	Black
GPL800/6M SL	Silver
GPL800/6M BK	Black

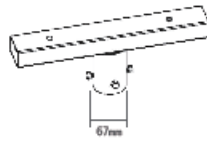


ⓘ Specifications above are for reference only and may vary without prior notice




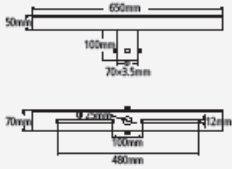

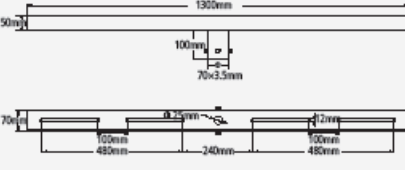
ACCESSORIES

Customised floods bracket

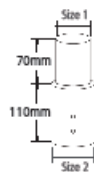


- Material: Q235 steel
- Surface treatment: Hot dip galvanisation with thickness of 80-100µm and anti-ageing electrostatic spray processing with super resistance to corrosion. Customised colour or lengths are available

Stock item code (Suitable for Bright Star and Marina floods)

MODEL NO.	DIMENSIONS
<p>GPL800 SINGLE T BRACKET SL</p> 	
<p>GPL800 TWIN T BRACKET SL</p> 	

Customised pole adaptor



Size 1:
Top exterior diameter options: 48, 60, 76mm

Size 2:
Bottom interior diameter options: 60, 76, 89mm

Specifications above are for reference only and may vary without prior notice



LED POLE MOUNT LIGHT

GPL813 THEMIS

IP65 SOLAR LED POST TOP LIGHT





ON/OFF BUTTON



BARKSKY APPROVED
Business Right position
Certificate 2018/09/09

FEATURES

- Die-cast aluminium housing
- Powder coated finish in black
- High efficiency Mono solar panel 38W/18V
- MPPT solar charging controller
- LifePO4 battery 12.8V 154WH
- 2000 Cycles LifePO4 battery
- Ultra efficiency LED chips, up to 190lm/w
- Built-in PIR + Motion sensor
- Charging time: 5 hours
- Back up time: 25 hours
- Recommended mounting height: 4-6M
- LED lifespan: 50000 hours @ L70 B10, Ta 25°C
- Working temperature: -10 - 60°C
- Charging temperature: 0 - 45°C

IMAGE



DIMENSIONS



NOTE: the best fit pole diameter is 76mm

FACTORY DEFAULT SETTING

Sensing time	Sensor activation	Sensor deactivation
1-2 hours	100%	30%
3-5 hours	30%	10%
6-12 hours	10%	10%
13-15 hours	20%	20%

ACCESSORIES



GPL813/ADAPTOR 60-76



GPL813/REMOTE CONTROL

TECHNICAL SPECIFICATIONS

MODEL NO.	SOLAR PANEL	LIFEPO4 BATTERY	POWER (W)	LUMEN (lm)	COLOUR TEMPERATURE (K)	CRI	FITTING COLOUR
GPL813 BC BK SOLAR	38W 18V Mono	12.8V154WH	18	2800max	3000/6000	>80	Black

Specifications above are for reference only and may vary without prior notice



TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

This was the only location applicable for pricing.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There will be an ongoing increase to the operational budgets of approximately \$1,500 per annum per light.

ĀPITIHINGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This project has a relatively low degree of significance as the Community Board have determined the locations as part of their strategic plans which have already been consulted on with their communities.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This project meets the community outcome of "Safe, Healthy Communities". By providing lighting in areas with little or no lighting and aids in the safety of our communities.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This project has does not have a district wide relevance as the Community Board have delegated authority for Amenity Lights and they have determined the locations for these new lights.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	The Community Board has provided the locations of the lighting as part of their strategic plan which have had the wider community input including hapu and iwi
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Lighting as proposed will aid with accessibility and visibility in the locations mentioned.
State the financial implications and where budgetary provisions have been made to support this decision.	There are not significant changes to the financial implications for this new light. Provision for an ongoing operational budget has been included in the report.
Chief Financial Officer review.	The Chief Executive Officer has reviewed this report.

7.2 PROJECT FUNDING REPORTS

File Number: A5169601
Author: Kathryn Trewin, Funding Advisor
Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

Recipients of funds from the Community Board's Local Grant Fund must complete and submit a project report no later than two months after the completion of their project.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board note the project reports received from:

- a) Ahipara Aroha
- b) Doubtless Bay Fishing Club
- c) Far North Cricket
- d) Te Hiku Sports Hub Inc

1) TĀHUHU KŌRERO / BACKGROUND

Clause 15 of the Community Grant Policy states that: "At the completion of a project that received community funding, recipients are required to complete a Project Report. These reports must be received no later than two months after the completion of the project, or, if the activity is ongoing, within two months of the funding being spent. Recipients who do not complete this form are ineligible for Council funding for a period of five years."

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Copies of the project reports are attached for the Board's information. Should Board members have concerns or issues with these reports, these should be discussed at this part of the meeting.





TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

To receive the project reports from funding applicants in accordance with the Community Grant Policy.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or budgetary requirements.

ĀPITIHINGA / ATTACHMENTS

1. Ahipara Aroha - A5169591 [↓](#) 
2. Doubtless Bay Fishing Club - A5169592 [↓](#) 
3. Far North Cricket - A5169597 [↓](#) 
4. Te Hiku Sports Hub Inc - A5169599 [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Board Funding Policy
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each Community Board to confirm the funding that they allocated has been spent correctly.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming the project reports. Any implications on Māori arising from matters included in project reports should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the project reports to be approved, any interests that affect other people should be considered as part of the individual reports.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications or the need for budgetary provision.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.



**Far North
District Council**

**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:

Funding Advisor
Far North District Council Private
Bag 752
KAIKOHE 0440

Name of organisation: Ahipara Aroha _____

Name & location of project: Ahipara Movies in the Park _____

Date of project/activity: 21 Dec 2024 – 1st Feb 2025 _____

Which Community Board did you receive funding from?

Te Hiku

Kaikohe-Hokianga

Bay of Islands-Whangaroa

Amount received from the Community Fund: \$3794.42 _____

Board meeting date the grant was approved: October 2024 _____

Please give details of how the money was spent:

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.

Supplier/Description	\$amount	Receipt/s attached (please tick)
Nettl -Corflute Advertising	\$166.75	See bank
Te Marama Charitable Trust-Equipment Hire – Movie Set Up	\$3450.00	statement
Onsite Access - Portaloos	\$565.44	
T8 Traffic Control	\$1854.80	

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Total:	\$6,036.00	
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Give a brief description of the highlights of your project including numbers participating:

Approximately 75-100 people attended each movie night. There was a great family atmosphere, and we received very positive feedback from community and also from visitors.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

The movie nights provided family entertainment which was accessible by many members of the community. This allowed our local whanau to experience four movies in our local park. There was also an opportunity for community members to set up market stalls at the events.

These movie nights were part of Ahipara Aroha's summer events calendar.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

This is the notice that has been advertised on Ahipara's digital sign.



**Project Report
COMMUNITY GRANT FUND - LOCAL**

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent.

Applicants who fail to provide a project report within the required time will not be considered for future funding.

Please return the completed form to: funding@fndc.govt.nz PDF attachment via email is preferred) OR:
Funding Advisor
Far North District Council Private
Bag 752
KAIKOHE 0440

Name of organisation: Doubtless Bay Fishing Contest and Auction Inc _____

Name & location of project: Anniversary Classic fishing even, Taipa Doubtless Bay

Date of project/activity: 25th and 26th January 2025 _____

Which Community Board did you receive funding from?

- Te Hiku Kaikohe-Hokianga Bay of Islands-Whangaroa

Amount received from the Community Fund: \$6500 (excl GST) _____

Board meeting date the grant was approved: Sept 2025 _____

Please give details of how the money was spent:

- *Your contribution to the project and the funding you received from the Community Board must be accounted for*
- *Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds.*

Supplier/Description	\$amount (ex GST)	Receipt/s attached (please tick)
Northland Waste – rubbish skip	\$ 208.70	
Nettl Info Leaflets, Tickets, Posters	\$ 1,063.70	
Supplies for stationery, cleaning etc	\$ 260.60	
Supplies for road signage	\$ 500.99	
Mileage for leaflet, signage and ticket distribution	\$ 4,461.00	
Total:	\$ 6,500.00	

Private Bag 752, Memorial Ave, Kaikohe 0400, New Zealand, Freephone: 0800 920 029,
Phone: (09) 405 2750, Fax: (09) 401 2137, Email: ask.us@fndc.govt.nz, Website: www.fndc.govt.nz

Give a brief description of the highlights of your project including numbers participating:

Stormy weather the weekend prior to the event did slow ticket sales as anglers watched the weather clearing slowly. In the end there were 197 tickets sold, which was 20% down on the previous year. 39 Juniors and 38 Ladies were among that number. There was broad representation from around Te Hiku with others coming from Whangārei, Dargaville, Auckland, Matamata and the Bay of Plenty. Despite the competitor and fish weighed in being down (fish numbers weighed in were down 26% on 2024), the total auction takings were only 13% less than 2024. About 500 people were present each day at the Eastern Rugby Club in Taipa for the weigh-in, auction and prizegiving with only a couple of rain showers interrupting proceedings.

Describe the main findings in your evaluation of the project/event; describe how your project/event benefited the community:

Despite the inclement weather inhibiting ticket sales, our competition still proved to be a popular and successful event with some \$13,500 distributed across seven community groups from the auction proceeds. The grant funding was used to cover the costs of marketing the event including some of the almost 6000 kilometres our team covered across Te Hiku putting up signs, distributing leaflets and checking in with our ticket selling outlets. A learning for us to be sustainable going forward is to work out how we can cover the large area of our district more effectively.

The event itself was a fun family one. The sun did shine and seeing 500 odd people enjoying themselves and catching up on local news, family news and 'the one that got away' stories made the effort all worthwhile.

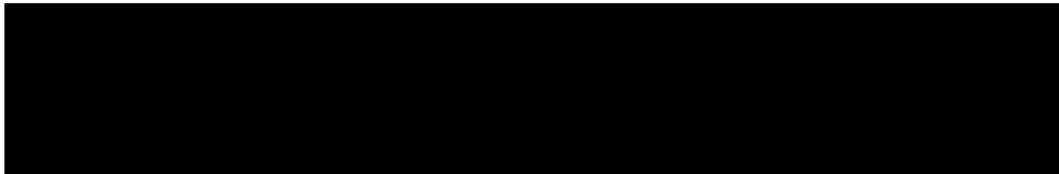
It was also a successful event for the three food outlets that set up each day – we had pizza, ice cream and general takeaways available and with more requests for coffee this year, will consider adding a coffee cart next year.

Please provide details and attach or email photos and/or any marketing collateral that was produced for your event/project acknowledging the Community Board:

Please see Website dbfc.co.nz for photos

The Community Board was mentioned each day when our sponsors, supporters and suppliers were thanked – see contact list attached. Without all of them this year the lower ticket sales would have made the event hard to manage and has given us food for thought about how we build the event to make it financially sustainable.

If you have a Facebook page that we can link to please give details:

This report was completed by:

Te Hiku Community Grants Fund 2023-2024
Project Report Form
Application No. THCB00034 From Far North Cricket Club Incorporated
 Form Submitted 19 Dec 2024, 11:19AM NZDT

Project Report - Community Grant Fund

* indicates a required field

Project Report

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within the required time will not be considered for future funding.

Name

Far North Cricket Club Incorporated

Name and Location of Project/Activity

Te Hiku Sports Hub Cricket Pitch installation

Date of Project/Activity

25/07/24

Which Community Board did you receive funding from?

- Te Hiku
 Kaikohe-Hokianga
 Bay of Islands-Whangaroa

Amount received from the Community Board

18000
 Must be a number.

When was the funding approved?

18/06/2024
 Must be a date.

Please give details of how the money was spent

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds

Expenditure

Supplier/Description	\$	Receipts/bank statement showing expense

Te Hiku Community Grants Fund 2023-2024 Project Report Form

Application No. THCB00034 From Far North Cricket Club Incorporated

Form Submitted 19 Dec 2024, 11:19AM NZDT

Sublime Masonry Ltd Foundation Deposit	\$3,027.72	<i>No files have been uploaded</i>
Sublime Masonry Ltd Artificial Turf Deposit	\$2,406.38	<i>No files have been uploaded</i>
Sublime Masonry Ltd Foundation Progress Payment	\$2,018.48	<i>No files have been uploaded</i>
Sublime Masonry Ltd Artificial Turf Progress Payment	\$1,604.25	<i>No files have been uploaded</i>
Sublime Masonry Ltd Foundation Final Payment	\$5,046.20	<i>No files have been uploaded</i>
Sublime Masonry Ltd Artificial Turf Final Payment	\$4,010.63	<i>No files have been uploaded</i>
		<i>No files have been uploaded</i>
		<i>No files have been uploaded</i>

Project Information

Give a brief description of the highlights of your project/activity

The project involved 7 participants who worked together to showcase the local cricket scene in Kaitaia. One of the key highlights was raising awareness within the community about the availability of a first-class pitch for youth and junior players at the Te Hiku Sports Hub. This initiative emphasized the importance of promoting cricket in the area and provided an opportunity for young players to engage with the sport in a premier facility.

How many participants/volunteers took part? *

Must be a number.

How many visitors/audience members took part? *

Must be a number.

What Community Outcome(s) did your project meet?

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities
- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable

Describe how your project benefited the community, met the outcome(s) indicated above and your evaluation of the project results *

The project significantly benefited the Kaitaia community by enhancing awareness and accessibility of cricket for youth and junior players. By highlighting the existence of a first-class pitch at the Te Hiku Sports Hub, we encouraged young athletes to participate in the sport, fostering physical activity and teamwork.

In terms of evaluation, the feedback from participants and community members was

**Te Hiku Community Grants Fund 2023-2024
Project Report Form
Application No. THCB00034 From Far North Cricket Club Incorporated**
Form Submitted 19 Dec 2024, 11:19AM NZDT

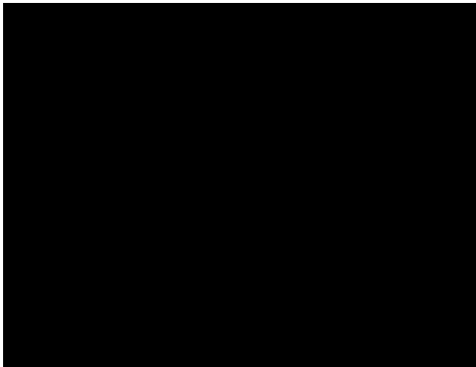
overwhelmingly positive. Many expressed appreciation for the improved facilities and the opportunity to engage in organized cricket. The project also helped to build a sense of community around the sport, inspiring interest in cricket among families and encouraging more local events in the future. Overall, the project achieved its goals of promoting cricket and providing a quality environment for youth development.

Include how your project met the Council outcomes

Please provide details of how you acknowledged the funding you received from the Board (including any photos or marketing collateral) *

We acknowledged the funding received from the Board on our Facebook page. We included the Board's logo on all promotional materials related to the project, such as flyers, banners, and social media posts, ensuring that the support was visible to the community.

If you have a website or Facebook page that we can link to, please provide details
facebook.com/farnorthcricketclub



Date Form Completed

19/12/2024

Must be a date.

If you have additional information you would like us to view, please attach it here

No files have been uploaded

You can send additional information to be included with your report to funding@fndc.govt.nz if you prefer

Supplementary Information 2

No files have been uploaded

Supplementary Information 3

No files have been uploaded

Supplementary Information 4

No files have been uploaded

Te Hiku Community Grants Fund 2023-2024
Project Report Form
Application No. THCB00042 From Te Hiku Sports Hub Inc
 Form Submitted 3 Oct 2024, 9:52AM NZDT

Project Report - Community Grant Fund

* indicates a required field

Project Report

At the completion of a project that received community funding, recipients are required, as stated in the Community Grant Policy, to submit a Project Report to the Community Board. Project Reports are to be received no later than two months after the completion of the project or if the activity is ongoing, within two months of the funding being spent. Applicants who fail to provide a project report within the required time will not be considered for future funding.

Name

Te Hiku Sports Hub Inc

Name and Location of Project/Activity

Te Hiku Sports Hub - 74 South Road, Kaitaia

Date of Project/Activity

July 2024

Which Community Board did you receive funding from?

- Te Hiku
 Kaikohe-Hokianga
 Bay of Islands-Whangaroa

Amount received from the Community Board

20658.95

Must be a number.

When was the funding approved?

24/06/2024

Must be a date.

Please give details of how the money was spent

- Your contribution to the project and the funding you received from the Community Board must be accounted for
- Attach supplier receipts or bank statements to show proof of expenditure of Community Board funds

Expenditure

Supplier/Description	\$	Receipts/bank statement showing expense

**Te Hiku Community Grants Fund 2023-2024
Project Report Form**
Application No. THCB00042 From Te Hiku Sports Hub Inc
Form Submitted 3 Oct 2024, 9:52AM NZDT

Belgravia Leisure - EQUIPMENT TO IMPROVE THE OPERATIONAL FUNCTIONALITY AND ACCESSIBILITY OF THE TE HIKU SPORTS HUB TO THE ENTIRE COMMUNITY	\$20,890.11	No files have been uploaded
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Project Information

Give a brief description of the highlights of your project/activity

The grant has enabled much of the items applied for to be acquired / installed. This has greatly improved THE OPERATIONAL FUNCTIONALITY AND ACCESSIBILITY OF THE TE HIKU SPORTS HUB TO THE ENTIRE COMMUNITY

How many participants/volunteers took part? *

Must be a number.

How many visitors/audience members took part? *

Must be a number.

What Community Outcome(s) did your project meet?

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities
- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable

Describe how your project benefited the community, met the outcome(s) indicated above and your evaluation of the project results *

We have now had over 40,000 individual visits to the Sports Hub. Many of those visitors have benefitted from the equipment that was able to be purchased as a result of the grant.

Include how your project met the Council outcomes

Please provide details of how you acknowledged the funding you received from the Board (including any photos or marketing collateral) *

It is acknowledged just inside the main entrance to the facility on the wall.

If you have a website or Facebook page that we can link to, please provide details

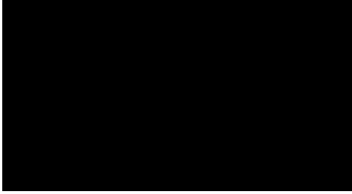
www.tehikusportshub.co.nz

This form was completed by (name)

Mark Osborne



**Te Hiku Community Grants Fund 2023-2024
Project Report Form**
Application No. THCB00042 From Te Hiku Sports Hub Inc
Form Submitted 3 Oct 2024, 9:52AM NZDT



Date Form Completed

03/10/2024

Must be a date.

If you have additional information you would like us to view, please attach it here

No files have been uploaded

You can send additional information to be included with your report to funding@fndc.govt.nz if you prefer

Supplementary Information 2

No files have been uploaded

Supplementary Information 3

No files have been uploaded

Supplementary Information 4

No files have been uploaded

7.3 FUNDING APPLICATIONS

File Number: A5169603
Author: Kathryn Trewin, Funding Advisor
Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

This report summarises applications for the Local Community Grant funding to enable Te Hiku Community Board to determine which application/s will receive funding at the May 2025 meeting.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Fourteen new applications have been received, requesting a total of **\$84,225**
- The Community Board has an available total of **\$43,837.28** in **Community Grant** Funding for the 2024/25 financial year.
- The Community Board has an available total of **\$71,236** in **Pride of Place** Funding for the 2024/25 financial year.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Ahipara Aroha for costs towards providing Matariki 2025 community event.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Ahipara Coastal Patrol for costs towards vehicle mobilisation for 2024/25.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$6,600** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Ahipara School for costs towards schools attending Strike Percussive show at Te Ahu.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$18,682** (plus GST if applicable) be paid from the Board's Pride of Place Fund account to Ahipara School for costs towards a 6-way swing purchase and installation.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Pride of Place Fund account to Aupouri Ngati Kahu Te Rarawa Trust for costs towards hosting Hui Tāne 2025 conference

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Pride of Place Fund account to Far North Community Food Bank for costs towards Civil Defence Resilience (generator purchase and installation).

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$567** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Girl Guides Association of New Zealand for costs towards venue hire and First Aid training.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to He Kura for costs towards Te Whakatupu Hauora.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$700** (plus GST if applicable) be paid from the Board's Pride of Place Fund account to Kaitaia Business Association for costs towards repairs to the community book exchange.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$5,096** (plus GST if applicable) be paid from the Board's Pride of Place Grant Fund account to Kaitaia Business Association for costs towards upgrades to the Kaitaia CCTV network.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$5,787** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Kaitaia College for costs towards hosting the 2025 Manu Kōrero Speech Competition.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$510** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Kaitaia Knights Chess Club for costs towards hall hire for the 2025 tournament.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$6,000** (plus GST if applicable) be paid from the Board's Community Grant Fund account to Te Paatu ki Kauhanga Trust for costs towards hosting Puanga-nui-o-te-rangi 2025.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the sum of **\$5,000** (plus GST if applicable) be paid from the Board's Pride of Place Fund account to Wai Ora Marae for costs towards Matariki 2025 wananga and working bee costs.

1) TĀHUHU KŌRERO / BACKGROUND

The applications have been checked by staff for completeness and complies with the conditions of the Community Grant Policy, Community Outcomes as stated in the Long-Term Plan (LTP) and all provisions listed on the application form.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Applicant and Project	Requested	Recommend	Comments	Type
a) Ahipara Aroha – 2025 Matariki Event	\$5,000	\$5,000	This is the third application from this organisation for the same project. They were granted \$6,500 in 2022 and \$8,117 in 2024. This application meets community outcomes 1, 2, 3 and 5	Event
b) Ahipara Coastal Patrol – Vehicle Mobilisation	\$5,000	\$5,000	The applicant is seeking assistance with mobilising their vehicle for beach patrols for the 2024/25 year. This application meets community outcomes 1, 2, 3, 5 and 6	Community
c) Ahipara School – Strike Percussion Shows	\$6,600	\$6,600	The applicant has made this application on behalf of Te Hiku area schools. They have negotiated a discounted entry fee for students and are anticipating 1200 students (3 shows x 400 students per show.) This application meets community outcomes 3 and 5	Event
d) Ahipara School – 6-Way swing	\$18,682	\$18,682	The applicant is seeking funding for playground equipment. This equipment would be installed at the school and would be available for the wider community to use outside of school hours. This application meets community outcomes 2, 3 and 5	Infrastructure
e) Aupouri Ngati Kahu Te Rarawa Trust – Hui Tāne 2025 conference	\$10,000	\$5,000	The applicant is seeking funding to enable them to host 500 delegates at the Hui Tāne National Māori Mens Wellbeing Conference 2025. This application meets community outcomes 2, 3, 4 and 5	Event
f) Far North Community Foodbank – Civil Defence Resilience	\$5,000	\$5,000	The applicant is seeking funding to purchase and install (including upgraded wiring) a generator to enable resilience in the event of a power cut. It is noted that the building is leased from Council, that the applicant has just received an additional 5 year lease, and the facilities team have confirmed they have no objections to this application going ahead. This application meets community outcomes 3, 5 and 6	Infrastructure

Applicant and Project	Requested	Recommend	Comments	Type
g) Girl Guides Association of New Zealand – Hall Hire and First Aid Training	\$567	\$567	The applicant is seeking funding to assist the local unit with annual hall hire costs and the costs towards First Aid Training by the members. This application meets community outcomes 2, 3, 5 and 6	Community
h) He Kura – Te Whakatapu Hauora	\$10,000	\$5,000	The applicant is seeking funding for 30 rangitahi to participate in a six-month course focused on cultural connection, physical well-being, and personal growth. This application meets community outcomes 1, 2, 3 and 5	Community
i) Kaitaia Business Association – Book Exchange Repairs	\$700	\$700	The applicant is seeking funding to repair the community book exchange in the town square. This application meets community outcomes 2, 3, and 5	Infrastructure
j) Kaitaia Business Association – CCTV Upgrades	\$5,096	\$5,096	The applicant is seeking funding to upgrade CCTV components of the Kaitaia CCTV system. While there is an application going to the Proceeds of Crime fund, this work is unlikely to be covered. The FNDC team working on the wider Far North CCTV coverage programme note that this is not covered under their work programme and is not part of their integrated system, so this does appear to be a standalone part of the Kaitaia Business Association network. This application meets community outcomes 3, 4, 5 and 6	Infrastructure
k) Kaitaia College – 2025 Nga Manu Kōrero	\$5,787	\$5,787	This event was previously held at Northland College in Kaikohe, where funding was granted by Kaikohe-Hokianga Community Board. The 2025 event is being hosted by Kaitaia College. This application meets community outcomes 2, 3 and 5	Event
l) Kaitaia Knights Chess Club – Annual Tournament	\$510	\$510	The applicant is hosting their annual tournament and are seeking assistance with the costs for the venue hire. This application meets community outcomes 2, 3 and 5	Event

Applicant and Project	Requested	Recommend	Comments	Type
m) Te Paatu ki Kauhanga Trust – Puanga-nui-o-te-rangi	\$6,000	\$6,000	The applicant is seeking funding towards events associated with Puanga-nui-o-te-rangi over the Matariki period. This application meets community outcomes 1, 2, 3 and 5	Event
n) Wai Ora Marae – Matariki Wananga and celebrations	\$5,283	\$5,283	The applicant is seeking funding for a series of 3-day Matariki gathering, including a working bee to undertake repairs and maintenance at the marae, followed by Matariki wananga and celebrations. This application meets community outcomes 1, 2, 3 and 5	Event

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The applicant/s is required to complete a standard application form and provide supporting information.

For each application, the Board has three options.

Option 1 Authorise funding for the full amount requested

Option 2 Authorise partial funding

Option 3 Decline funding

Each application has been assessed and meets the criteria of the Community Grant Policy, Community Outcomes as listed in the LTP, and the conditions listed on the application form.

Each application must meet at least one community outcome from the Council's Long Term Plan.





The six community outcomes are as follows:











1. A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki;
2. We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride.
3. Proud, vibrant communities;
4. Prosperous Communities supported by a sustainable economy;
5. Communities that are safe, connected and sustainable;
6. Communities that are prepared for the unexpected;

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.

ĀPITIHINGA / ATTACHMENTS

1. **Ahipara Aroha - A5169598** [↓](#) 
2. **Ahipara Coastal Patrol - A5169582** [↓](#) 
3. **Ahipara School - Strike Percussion Tour - A5169583** [↓](#) 
4. **Ahipara School - Swing - A5169585** [↓](#) 

5. **Aupouri Ngati Kahu Te Rarawa Trust - A5169589** [↓](#) 
6. **Far North Community Foodbank Trust - A5169595** [↓](#) 
7. **Girl Guides Association of New Zealand - A5169587** [↓](#) 
8. **He Kura - A5169594** [↓](#) 
9. **Kaitaia Business Association - Book Exchange Repair - A5169586** [↓](#) 
10. **Kaitaia Business Association - CCTV Upgrades - A5169588** [↓](#) 
11. **Kaitaia College - A5169584** [↓](#) 
12. **Kaitaia Knights Chess Club - A5169596** [↓](#) 
13. **Te Paatu ki Kauhanga Trust - A5169590** [↓](#) 
14. **Wai Ora Marae - A5169593** [↓](#) 

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Community Board Funding Policy
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This report does not have district-wide relevance.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	No implications for Māori in relation to land and/or water.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Considered in the application.
State the financial implications and where budgetary provisions have been made to support this decision.	Budgetary Provision has been made and the grant is allocated in accordance with the Community Grant Policy.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB029 From Ahipara Aroha

Form Submitted 15 Apr 2025, 10:28AM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

Community Grant Fund

Pride of Place Fund

Applicant details

Applicant *

Ahipara Aroha

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

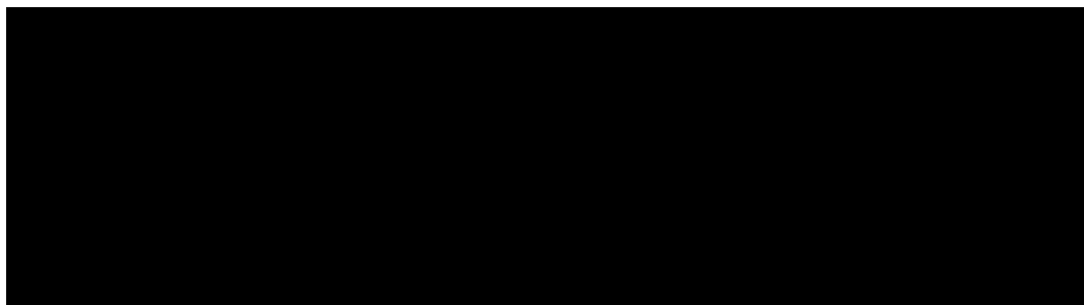
**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB029 From Ahipara Aroha**

Form Submitted 15 Apr 2025, 10:28AM NZST

Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.
If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *
Community/Social Services

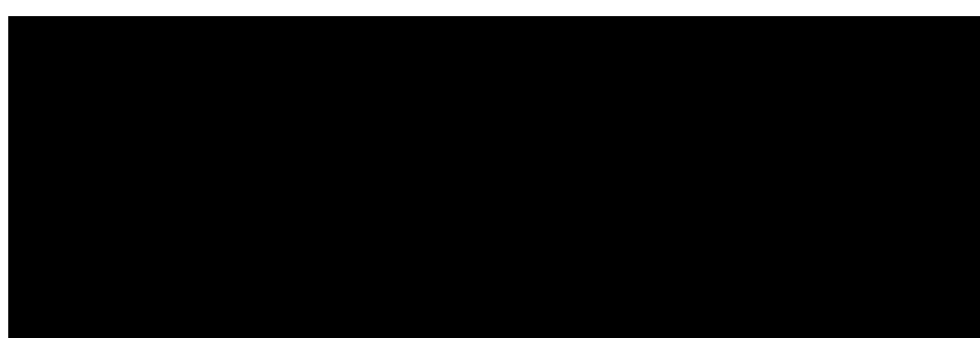


Website

Must be a URL.

Facebook page
<https://www.facebook.com/groups/161531505159297>

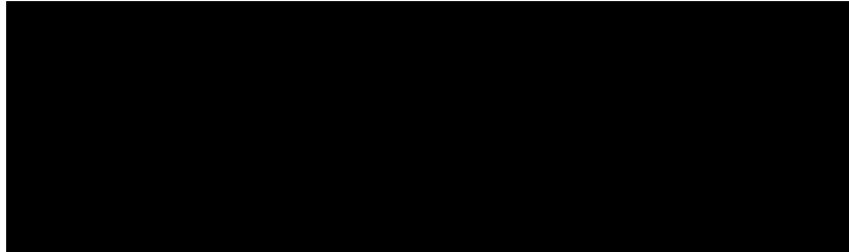
Contact details



Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024)

Application No. THCB029 From Ahipara Aroha

Form Submitted 15 Apr 2025, 10:28AM NZST



Purpose of organisation

Please briefly describe the purpose of the organisation *

Ahipara Aroha organises community events to encourage community spirit and foster a spirit of pride within our community of Ahipara as well as create opportunities of connection to the places, spaces and people of Ahipara.

Must be no more than 50 words.

Number of Members *

25

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board
 Bay of Islands-Whangaroa (Eastern) Community Board
 Kaikohe-Hokianga (Western) Community Board

Project name *

Ahipara Matariki Event

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB029 From Ahipara Aroha

Form Submitted 15 Apr 2025, 10:28AM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

20/06/2025

22/06/2025

Must be a date.

Must be a date.

Project Details

Location *

Ahipara

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

50

Must be a number.

How many visitors/audience members/clients do you expect? *

500

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

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Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB029 From Ahipara Aroha

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- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

There is economic, cultural, environmental and community benefits that result from having this event in Ahipara.

The wider Te Hiku o te Ika community will benefit because it is run by and for our community to honour and celebrate Matariki as well as provide a place and space for local business owners to showcase their products and business. It also fosters a feeling of togetherness for our wider community coming together in a beautifully traditional and unique way. Local artist are encouraged to exhibit their work at the gallery showing.

Local food vendors are encouraged to set up a stall at the night market, the entire event is focussed around community gathering and celebrating together.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
 We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
 Proud, vibrant communities
 Prosperous communities supported by a sustainable economy
 Communities that are healthy, safe, connected and sustainable
 Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Our event consists of 3 days of activities and events.

Starting with a karakia at Paripari to signify the beginning of our local events, then a walk up Whangatauatia with story telling by our local kaumatua of the history of Ahipara. We have a local artist exhibition that allows our local artist community to showcase their talent in a safe and inclusive way. The night market is an opportunity to have local vendors to sell their wares with kids zones and a childrens wearable art show. There is a planting day happening on the last day to encourage our community to be a part of the beginning of a community food forest.

We are seeking funding for traffic control, security, venue hire and equipment hire.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB029 From Ahipara Aroha

Form Submitted 15 Apr 2025, 10:28AM NZST

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$12,500.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$5,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Bouncy castle hire	\$1,175.00	\$500.00	Filename: Quote S2S Party Hire bouncy Castles.pdf File size: 370.3 kB

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB029 From Ahipara Aroha

Form Submitted 15 Apr 2025, 10:28AM NZST

Venue Hire	\$800.00	\$400.00	Filename: Quote Te Rarawa Rugby Club venue hire.pdf File size: 154.5 kB	
Signage	\$340.00	\$0.00	Filename: Quote 26475_Movie Night Corflutes.pdf File size: 84.9 kB	
Traffic control	\$1,030.00	\$500.00	<i>No files have been uploaded</i>	
Movie	\$3,200.00	\$1,600.00	Filename: Quote QU0003.pdf File size: 64.5 kB	
Security	\$1,280.64	\$1,280.64	Filename: NDS Casual Guard Booking Form - Sport Northland Mata riki (Kaitaia) 2025.pdf File size: 648.5 kB	
Venue Hire - Marae	\$300.00	\$300.00	Filename: Ahipara Aroha - Marae Quote for Fri, 20th June 2025.pdf File size: 64.1 kB	
			<i>No files have been uploaded</i>	
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**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB029 From Ahipara Aroha**

Form Submitted 15 Apr 2025, 10:28AM NZST

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Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

GST Number

GST Number
143791920

Current Funding

How much money does your organisation currently have? *

\$15,577.52
Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$12,391.53
Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Digital Sign	\$1,483.53
Community beautification	\$10,000.00
Furniture	\$908.00

Total Tagged Funds

Total Expenditure Amount
\$12,391.53
This number/amount is calculated.

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB029 From Ahipara Aroha

Form Submitted 15 Apr 2025, 10:28AM NZST

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	
Foundation Northland	\$5,000.00	Pending

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Previous Funding from FNDC

Purpose	Amount	Date	Project Report Submitted
	Must be a dollar amount.	Must be a date.	
Matariki Event	\$8,117.00	22/08/2024	Yes
CCTV	\$8,530.00	28/09/2023	Yes

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

Treasurers report

1 Supporting Financial document *

Filename: Treasurers's Report Apr 25 (1).pdf
File size: 82.0 kB

2 Name of supporting financial document

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB029 From Ahipara Aroha

Form Submitted 15 Apr 2025, 10:28AM NZST

Bank Statement

2 Supporting Financial Document

Filename: 2427db8e-1ce7-427e-87f9-27fbe7df74eb.jpeg

File size: 184.3 kB

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

*** indicates a required field**

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB029 From Ahipara Aroha

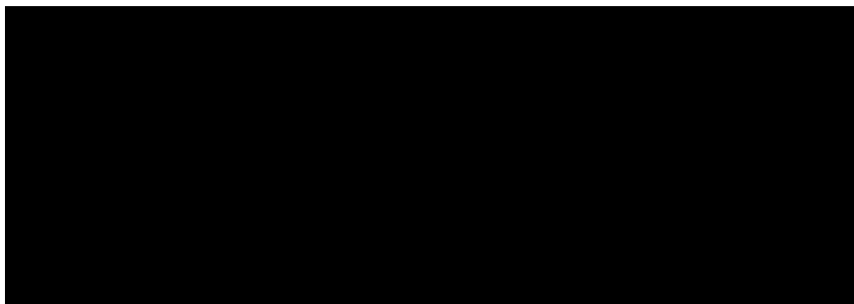
Form Submitted 15 Apr 2025, 10:28AM NZST

- Two signatories to all bank accounts (if applicable)
- a regularly maintained and current cashbook or electronic equivalent
- A person responsible for keeping the financial records of the organisation
- A regularly maintained tax record (if applicable)
- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as sperate entries in the cash book or as a note o the accounts
- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

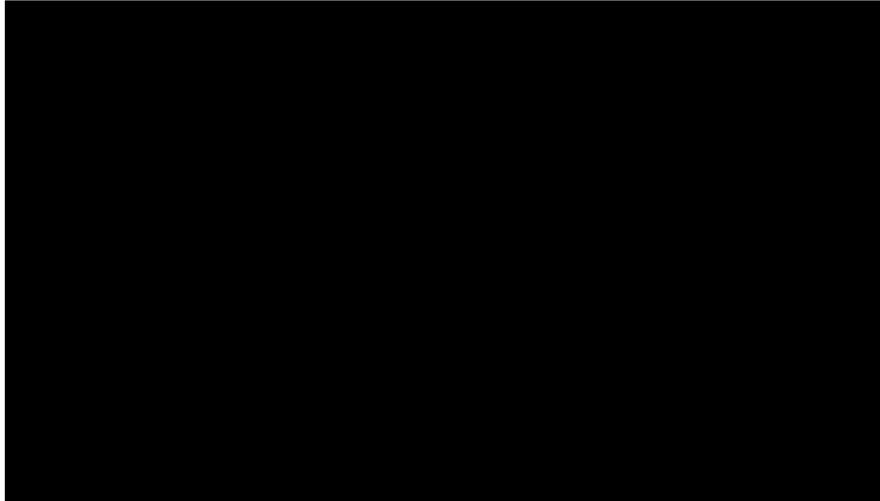
We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures



**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB029 From Ahipara Aroha**
Form Submitted 15 Apr 2025, 10:28AM NZST



Date

15/04/2025

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

1 Additional Supporting Information

No files have been uploaded

2 Additional Supporting Document Name

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. THCB035 From Ahipara Coastal Patrol

Form Submitted 15 Apr 2025, 3:29PM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

Community Grant Fund

Pride of Place Fund

Applicant details

Applicant *

Ahipara Coastal Patrol

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024) (Version
2 of 2)**

Application No. THCB035 From Ahipara Coastal Patrol

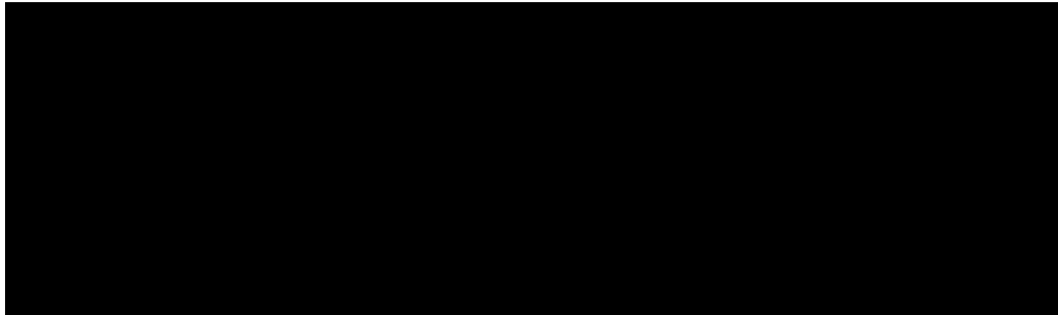
Form Submitted 15 Apr 2025, 3:29PM NZST

Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.
If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Community/Social Services



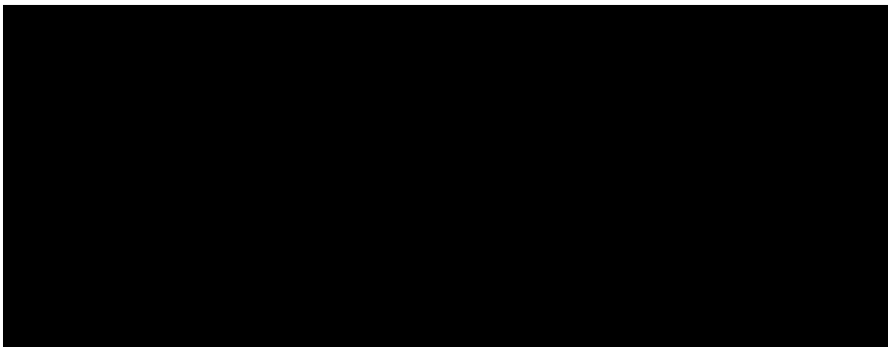
Website

Must be a URL.

Facebook page

<https://www.facebook.com/share/g/1YvB4ahop3/>

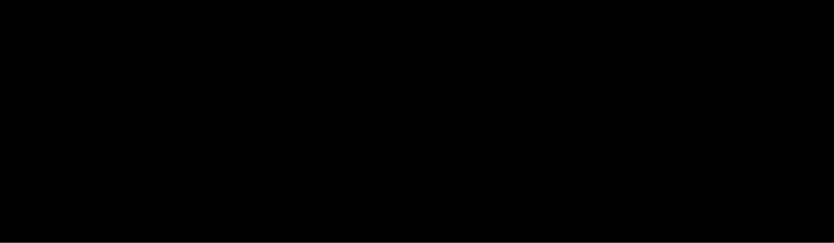
Contact details



Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. THCB035 From Ahipara Coastal Patrol

Form Submitted 15 Apr 2025, 3:29PM NZST



Purpose of organisation

Please briefly describe the purpose of the organisation *

Ahipara Coastal Patrol promote safe conduct and respect for our beaches and sacred sites.
Must be no more than 50 words.

Number of Members *

10

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern)
Community Board

Bay of Islands-Whangaroa
(Eastern) Community Board

Kaikohe-Hokianga
(Western) Community Board

Project name *

ACP Vehicle Mobilization

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fndc.govt.nz\)](#)

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. THCB035 From Ahipara Coastal Patrol

Form Submitted 15 Apr 2025, 3:29PM NZST

can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
 Event
 Infrastructure
 Community
 Environmental
 Sport and Recreation

Project Dates

Start Date

Date

01/04/2025

Must be a date.

End Date:

Date:

31/03/2026

Must be a date.

Project Details

Location *

Ahipara

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
 No

If yes, how much?

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

10

Must be a number.

How many visitors/audience members/clients do you expect? *

10000

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. THCB035 From Ahipara Coastal Patrol

Form Submitted 15 Apr 2025, 3:29PM NZST

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

ACP requires running costs for our vehicles. Petrol vouchers and vehicle service, so that we can continue to patrol Te Oneroa-a-Tōhe which is regarded as the sacred and spiritual pathway to Te Rerenga Wairua. As Kaitiaki of this treasured taonga, we ask all to uphold the mauri of Te Oneroa-a-Tōhe in accordance with our ancestral traditions – by honoring Te Ara Wairua, respecting the natural environment and keeping safe along the beach.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
- We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
- Proud, vibrant communities
- Prosperous communities supported by a sustainable economy
- Communities that are healthy, safe, connected and sustainable
- Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

ACP provides a vital community service that encompasses local community cohesion and visitors. We are a source of information and guidance to all who access Te Oneroa-a-Tōhe, from Waimimiha to Te Kōhanga.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.
- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. THCB035 From Ahipara Coastal Patrol

Form Submitted 15 Apr 2025, 3:29PM NZST

\$12,750.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$5,000.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Fuel & Service	\$12,750.00	\$5,000.00	Filename: Fundin g submission Te Hiku Community Fund - Fuel.pdf File size: 179.6 k B
			<i>No files have been uploaded</i>
			<i>No files have been uploaded</i>
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			<i>No files have been uploaded</i>

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024) (Version 2 of 2)**

Application No. THCB035 From Ahipara Coastal Patrol

Form Submitted 15 Apr 2025, 3:29PM NZST

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			No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

Current Funding

How much money does your organisation currently have? *

\$7,891.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

\$1,085.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Marquee	\$500.00
Pamphlet Printing	\$150.00

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024) (Version 2 of 2)**

Application No. THCB035 From Ahipara Coastal Patrol

Form Submitted 15 Apr 2025, 3:29PM NZST

Vehicle Log Books	\$35.00
Vehicle Underbody Seal	\$400.00

Total Tagged Funds

Total Expenditure Amount

\$1,085.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

1 Name of supporting financial document *

ACP Bank 2025

1 Supporting Financial document *

Filename: ACP Bank Account 2025.pdf
File size: 105.5 kB

2 Name of supporting financial document

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. THCB035 From Ahipara Coastal Patrol

Form Submitted 15 Apr 2025, 3:29PM NZST

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.
3. We have attached our organisations most recent statement of income and expenditure, annual accounts, or other financial documents that demonstrate its ability to manage a grant.
4. Individuals associated with our organisation will not receive a salary or any other pecuniary gain from the proceeds of any grant money arising from this application.
5. The details given in all sections of this application are true and correct to the best of our knowledge, and reasonable evidence has been provided to support our application.
6. We have the following set of internal controls in place:
 - Two signatories to all bank accounts (if applicable)
 - a regularly maintained and current cashbook or electronic equivalent
 - A person responsible for keeping the financial records of the organisation
 - A regularly maintained tax record (if applicable)

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) (Version 2 of 2)

Application No. THCB035 From Ahipara Coastal Patrol

Form Submitted 15 Apr 2025, 3:29PM NZST

- A regularly maintained PAYE record (if applicable)
- The funding and its expenditure shown as sperate entries in the cash book or as a note o the accounts
- Tracking of different funding, e.g through a spreadsheet or journey entry
- regular financial reporting to every full meeting of the governing body

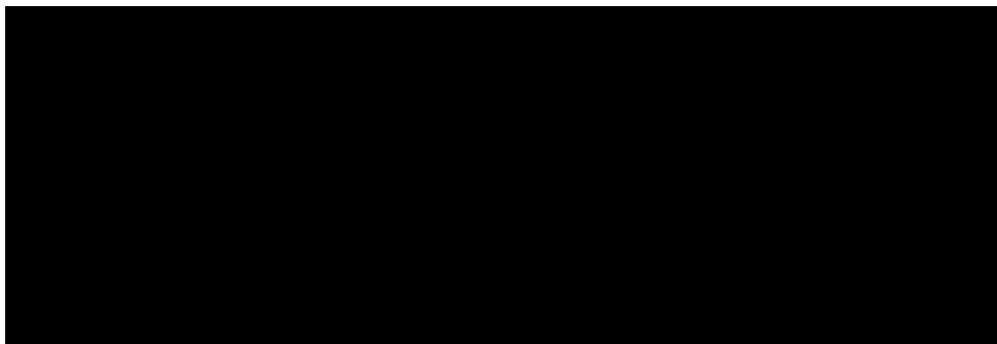
We agree to the following conditions if we are funded by Local Community Grant Funding:

1. To uplift any funding granted within 3 months of the date of the letter of agreement. failure to do so will result in loss of the grant money.
2. To spend the funding within 12 months of the date of grant approval unless written approval for an extension is obtained from Council before that 12 month period ends.
3. To spend the funding only for the purpose(s) approved by the Far North District Council unless written approval for a change of purpose(s) is obtained **an advance** from the Community Board.
4. To return to the Far North District Council any portion of the funding that e do not spend. If our payment includes GST we will return the GST component of the amount to be returned.
5. To acknowledge the receipt of Community Board funds as a separate entry in our accounts, or in a note to our accounts, in our organisation's annual report.
6. To acknowledge any financial contribution from Far North District Council on signage and in any publicity relating to the project. Contact the Funding Team for digital imagery.
7. To make available any files or records that relate to the expenditure of this funding for inspection if requested by the Far North district Council or its auditors.
8. To complete and return a Project Report within **two months** of the end of the project, or, if the activity is ongoing, within two months of the funding being spent. applicants who fail to provide a project report within this timeframe will not be considered for funding for stand-down period of five years.
9. To inform the Far North District Council of significant changes in our organisation before this application has been considered, or the funding has been fully used and accounted for (such as change in contact details, office holders, financial situation, intention to wind up or cease operations, or any other significant event).
- 10 To lay a complaint with the Police and notify the far North District Council immediately if any of the funding is stolen or misappropriated.

Signatures

Signatory One

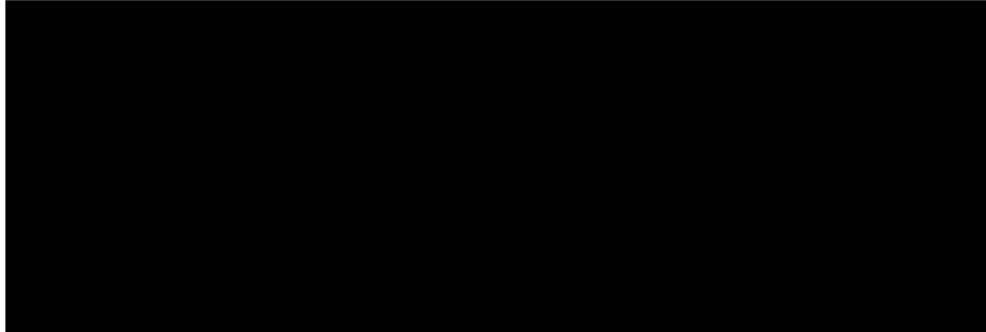
Signatory Two



**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024) (Version
2 of 2)**

Application No. THCB035 From Ahipara Coastal Patrol

Form Submitted 15 Apr 2025, 3:29PM NZST



Date

14/04/2025

Must be a date.

Date

14/04/2025

Must be a date.

Any other supporting documentation

If you have any other documents you would like us to consider with your application that you have not attached elsewhere in this application, please attach them below. If possible, please attach as pdf documents.

If you have more than three additional supporting information documents, please contact funding@fndc.govt.nz

1 Additional Supporting Document Name

1 Additional Supporting Information

No files have been uploaded

2 Additional Supporting Document Name

2 Additional Supporting Information

No files have been uploaded

3 Additional Supporting Document Name

3 Additional Supporting Information

No files have been uploaded

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB025 From Ahipara School

Form Submitted 8 Apr 2025, 8:48AM NZST

Before you Begin

Instructions

Please read carefully:

- Read this application in full before you start filling it in. It is easier to complete an application if you have the information you need at your fingertips.
- Please see Section 2 of the [Community Grant Policy](#) to ensure you are eligible.
- All applications are to be submitted 20 clear working days prior to the Community Board meeting where the application will be considered. Deadline dates are on the Council's website.
- Incomplete, late or non-complying applications will not be considered.
- Applicants who have failed to complete a Project Report for previous funding granted within the last five years are not eligible for funding.
- If there's anything on this form you're not sure of, please contact the Community Development team at freephone 0800 920 029 or funding@fndc.govt.nz - we're happy to help.

The following **must** be submitted along with this application form:

- Two quotes for purchases where practicable, **or** evidence of expected purchases. If you are unable to provide quotes, a written explanation as to why this is not possible should be provided
- Details of all other funding secured or pending approval for this project (minimum 50%)
- Financial details - this can be a profit and loss statement or simple statement of account
- Programme outline or Business Plan (if applying for operating costs)
- Written permission should be provided for activities taking place on Council land, public roads or private property not owned by the applicant

Applicant Details

* indicates a required field

Fund Type

Which fund are you applying for? *

Community Grant Fund

Pride of Place Fund

Applicant details

Applicant *

Ahipara School

NZ Charity Registration Number (CRN)

New Zealand Charities Register Information

Reg Number

Legal Name

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB025 From Ahipara School**

Form Submitted 8 Apr 2025, 8:48AM NZST

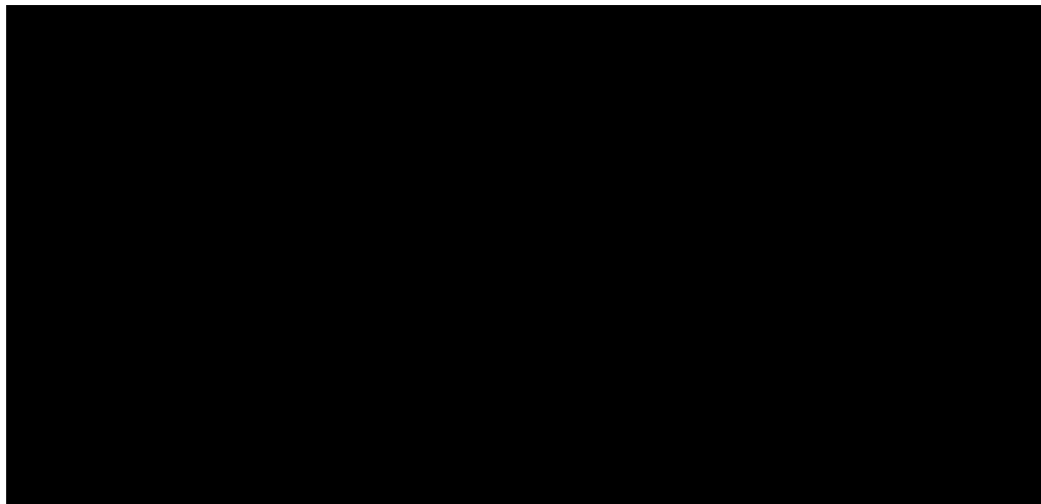
Other Names
Reg Status
Charity's Street Address
Charity's Postal Address
Telephone
Fax
Email
Website
Reg Date

Must be formatted correctly.

If you are a registered charity, please enter your registration number.

What sector do you/your organisation work in? *

Education



Contact details

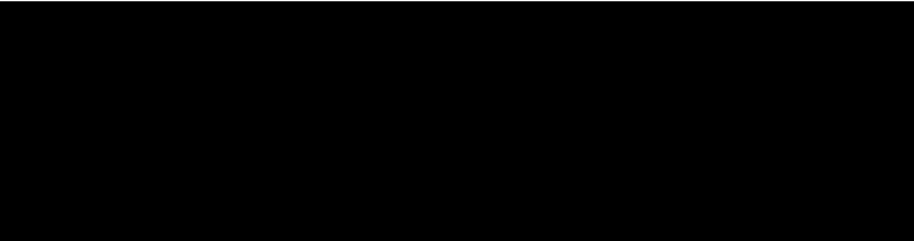
Contact Person One:

Contact Person Two:



Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB025 From Ahipara School

Form Submitted 8 Apr 2025, 8:48AM NZST



Purpose of organisation

Please briefly describe the purpose of the organisation *

Full primary school catering to 210 students y1-8 plus 39 staff. However this grant is not for Ahipara School students - its for Te Hiku tamariki as I am applying on behalf of all our schools. Some of the required info is irrelevant due to the reason for the application.

Must be no more than 50 words.

Number of Members *

1200

Project Details

*** indicates a required field**

Community Board

Community Board Priorities

If you are applying for funding across more than one ward, you need to make a separate application to each Board.

Each community board has their own priorities. You can view them at [Community Board Plans | Far North District Council](#)

Which Community Board are you applying to? *

Te Hiku (Northern) Community Board Bay of Islands-Whangaroa (Eastern) Community Board Kaikohe-Hokianga (Western) Community Board

Project name *

Strike Interactive Percussion Show for Te Hiku schools

Type of Activity

What is the main purpose of your activity?

Please refer to the guidance notes for definitions.

If you are holding an event, it is recommended that you also look at the guidance for what permits may be required and the timeframes for applications - information can be found at: [What is your event? | Far North District Council \(fncc.govt.nz\)](#)

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB025 From Ahipara School

Form Submitted 8 Apr 2025, 8:48AM NZST

If you are proposing building or creating a physical item to go on Council property, or an item become the responsibility of Council, please contact the Funding Advisor before you lodge an application to find out more information on what is needed before an application can be accepted. Your application may be delayed going to the Board while this process is worked through.

Type of Activity *

- Art/Culture/Heritage
- Event
- Infrastructure
- Community
- Environmental
- Sport and Recreation

Project Dates

Start Date

End Date:

Date

Date:

15/07/2025

15/07/2025

Must be a date.

Must be a date.

Project Details

Location *

Ahipara School, Ahipara

Must be no more than 10 words.
(Town or area)

Will there be a charge for the public to attend or participate in the project or event? *

- Yes
- No

If yes, how much?

\$493.00

Must be a whole dollar amount (no cents).

How many active participants (including volunteers) are taking part? *

1200

Must be a number.

How many visitors/audience members/clients do you expect? *

1200

Must be a number.

Have you engaged with tangata whenua about your project? *

- Yes
- No

If yes, please provide evidence of any engagement you have undertaken

Have you engaged with the community about your project? *

Page 4 of 12

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB025 From Ahipara School

Form Submitted 8 Apr 2025, 8:48AM NZST

- Yes
 No

If yes, please provide evidence of any engagement you have undertaken

Project Outline

Outline your activity and the services/experiences it will provide.

Who will benefit from your project and how? *

Strike is an interactive percussion show that travels around NZ but usually only goes as far as Whangarei. We can book 15 July and if held at Te Ahu we can schedule 3 shows throughout the day to get as many tamariki as possible to attend. It costs \$7 per head but they have discounted the rate to \$5 per head. We can fit 400 students in each sitting so can cater for 1200. I have spoken with other Principals and if I can get the funding they are willing to transport tamariki to this show to expose our tamariki to percussion instruments from all around the world in our home town. I am applying on behalf of all our schools in Te Hiku so that its inclusive and reaches all tamariki in our area and hopefully inspire some to pursue interests/careers in music.

Must be no more than 150 words.

What Community Outcome(s) does your project meet? *

- A wisely managed and treasured environment that recognises the role of tangata whenua as kaitiaki
 We embrace and celebrate our unique culture and heritage and value it as a source of enduring pride
 Proud, vibrant communities
 Prosperous communities supported by a sustainable economy
 Communities that are healthy, safe, connected and sustainable
 Connected communities that are prepared for the unexpected

At least 1 choice must be selected.

How does your project meet the Community Outcome(s) you have selected above? *

Allowing our tamariki to be exposed to talented percussionists - music is healing, healthy and a talent area that will touch many young people who may be inspired to follow a musical career or hobby.

Our Far North tamariki don't get all the opportunities the city kids get - by working collaboratively this is an opportunity to get as many tamariki from all ages in front of this show without excluding kids or schools due to cost.

I have the support from other schools and if we are successful will contact every school to ensure no one misses out.

Must be no more than 250 words.

Project Cost

*** indicates a required field**

- When applying for funding from your community board, the amount requested should generally be less than 50% of the total cost of the project. If you are requesting more

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB025 From Ahipara School

Form Submitted 8 Apr 2025, 8:48AM NZST

than 50% of the total cost of the project, you must speak with the Funding Advisor before submitting your application.

- A minimum of two quotes should be provided for each item funding is requested for. If this is not possible, a letter should be provided with the application explaining why this is not done

Funding Request Amount

Please enter the total cost of your project (the sum of the items you have listed in the Total Cost column above) and the total amount you are requesting from the Board (the sum of the items you have listed in the Amount Requested column above).

What is the total cost of your project? *

\$6,600.00

Must be a dollar amount.

What is the amount you are requesting from the Board? *

\$6,600.00

Must be a dollar amount.

Completing your budget

Provide a detailed cost estimate for the activity. Funding requested may not exceed 50% of the total cost.

*Total Cost Column - provide the **total** amount of the estimated quoted cost against the appropriate item.*

Amount Requested Column - provide (against the item) the amount you are requesting from the Board. This may be the same amount as shown in the Total Cost Column.

- You need to provide quotes (or evidence of costs) for everything listed in the total costs column
- If your organisation is GST registered, all requested amounts must be GST exclusive.
- Do not enter cents - round the values up or down to the nearest dollar
- Do not use the dollar sign (\$), just enter the dollar value

Budget

Expenditure	Total Cost	Amount Requested	Quotes
	Must be a dollar amount.	Must be a dollar amount.	
Fee per person	\$6,000.00	\$6,000.00	No files have been uploaded
Hall Hire	\$600.00	\$600.00	No files have been uploaded
			No files have been uploaded
			No files have been uploaded

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB025 From Ahipara School**

Form Submitted 8 Apr 2025, 8:48AM NZST

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			No files have been uploaded	

Financial Information

* indicates a required field

Financial Information

If your organisation registered for GST *

Yes No

GST Number

GST Number

55-428-980

Current Funding

How much money does your organisation currently have? *

\$500.00

Must be a dollar amount.

How much of this money is already committed to a specific purpose? *

**Te Hiku Community Grants Funding January - June 2025
Community Board Funding Application Form (Dec 2024)
Application No. THCB025 From Ahipara School**

Form Submitted 8 Apr 2025, 8:48AM NZST

\$500.00

Must be a dollar amount.

Tagged Funds

List the purpose and the amounts of money already tagged or committed (if any):

Purpose	Amount
Bus fee to Kaitaia	\$493.00

Total Tagged Funds

Total Expenditure Amount

\$493.00

This number/amount is calculated.

Other Funding

Please list details of all other funding secured or pending approval for this project (minimum 50%)

Funding Source	Amount	Decision
	Must be a dollar amount.	

Previous Funding from FNDC

Have you previously received funding from FNDC? *

Yes No

Supporting Financial Information

When applying for funding, you need to provide us with a profit and loss statement, an audited financial report or a copy of your bank statement.

Te Hiku Community Grants Funding January - June 2025 Community Board Funding Application Form (Dec 2024) Application No. THCB025 From Ahipara School

Form Submitted 8 Apr 2025, 8:48AM NZST

1 Name of supporting financial document *

Financial Accounts

1 Supporting Financial document *

Filename: Annual Financial Statements - For the year ending 31 December 2023.pdf
File size: 6.6 MB

2 Name of supporting financial document

still waiting for audited accounts

2 Supporting Financial Document

No files have been uploaded

3 Name of supporting financial document

3 Supporting Financial Document

No files have been uploaded

Applicant Declaration

* indicates a required field

Privacy Information

The information you have provided on this form is required so that your application for funding can be processed. Once this application is lodged with the Council it becomes public information and may be made available on the Council's website. **If there is sensitive information in the proposal of personal details you wish to be withheld, please advise.** These details are collected to inform the general public and community groups about all funding applications which have been submitted to the Far North District Council.

Applicant Declaration

This declaration must be signed by two people from your organisation who are 18 years of age or older with the authority to sign on behalf of the organisation. Signatories cannot be an undischarged bankrupt, cannot be immediately related, cannot be partners, and cannot live at the same address. They must have a daytime contact phone number and be contactable during normal business hours.

We, the undersigned, declare the following:

In submitting this application:

1. We have the authority to commit our organisation to this application and we have been duly authorised by our governing body.
2. We acknowledge and agree that the Far North District Council may disclose or obtain information related to the funding of the organisation from any other government department or agenda, private person, or organisation.

7.4 PROPOSED ANNUAL PLAN 2025/26 BUDGETS FOR WAIHARARA, KAIKINO, KAITAIA AND MOTUTANGI DRAINAGE AREAS**File Number: A5175078****Author: Lisa Eastlake, Financial Planner****Authoriser: Charlie Billington, Group Manager - Corporate Services****TAKE PŪRONGO / PURPOSE OF THE REPORT**

To seek approval of the proposed expenditure budgets for the Annual Plan 2025/26 for each drainage area.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Each Drainage Committee has received the proposed expenditure budgets for 2025/26.
- This report was requested by the Drainage Committee Chairs.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board approve the proposed expenditure budgets to be included in the Annual Plan 2025/26 for each drainage area.

1) TĀHUHU KŌRERO / BACKGROUND

Prior years, committee meetings are held with each drainage area to review and confirm work programmes and budgets for the following financial year to be included in an Annual Plan or LTP.

The last meeting held was in December 2024 to confirm completed works for the current financial year 2024/25.

Kaitāia, Motutangi, Waiharara and Kaikino Drainage Committee Chairs have requested the proposed 2025/26 budgets be presented to Te Hiku Community Board for approval to meet the deadline of the Annual Plan 2025/2026.

Reserves have been applied where necessary to each drainage area

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS**Option 1: Approve proposed budgets for the Annual Plan 2025/26**

The budgets are GST exclusive.

Drainage Area	Proposed Expenditure Budget 2025/26
Kaikino	
Land Drainage Officer	7,163
Contingency	2,050
Machine clearing	3,075
Spray contract	11,050
	23,338
Kaitāia	
Land Drainage Officer	21,566
Contingency	20,500
Machine clearing	20,500
Spray contract	71,750
	134,316
Motutangi	
Land Drainage Officer	18,023
Contingency	10,000
Machine clearing	20,500
Spray contract	26,634
	75,157
Waiharara	
Land Drainage Officer	7,163
Contingency	2,050
Machine clearing	3,075
Spray contract	11,193
	23,481

Proposed rating implications (per Ha of land area)

These are subject to change at the time of adoption of the Annual Plan 2025/26.

	GST Incl Amt	Rate	2024/25 rate
Kaikino	\$ 10,237		
Kaikino A		\$ 13.00	\$11.46
Kaikino B		\$ 6.50	\$5.73
Kaikino C		\$ 2.21	\$1.91
Kaitāia			
Kaitaia Drainage	\$ 130,862	\$ 13.99	\$12.47
Motutangi	\$ 42,599		
Motutangi A		\$ 42.98	\$0.00
Motutangi B		\$ 21.49	\$0.00
Motutangi C		\$ 7.31	\$0.00
Waiharara	\$ 9,357		
Waiharara A		\$ 15.01	\$20.96
Waiharara B		\$ 7.51	\$10.48
Waiharara C		\$ 2.55	\$3.50

Option 2: To not approve the proposed expenditure for 2025/26**TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION**

To approve the proposed expenditure budgets to be included in the Annual Plan 2025/26 for each drainage area.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

Option 1 has the proposed expenditure budgets and rating implications.

ĀPITIHINGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Nil
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	Nil
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	Nil
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water. State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.	Nil
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Nil
State the financial implications and where budgetary provisions have been made to support this decision.	Proposed expenditure budgets and rating implications are stated under option 1 of this report.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 TE HIKU COMMUNITY BOARD MAY 2025 OPEN RESOLUTION REPORT

File Number: A5045147

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide Te Hiku Community Board with an overview of outstanding resolutions from decisions dated from 1 January 2021.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Open resolutions are a mechanism to communicate progress against decisions/resolutions.
- Open resolutions are also in place for all formal elected member meetings.

TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board receive the report Te Hiku Community Board May 2025 Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Any resolution or decision from a meeting is compiled on an open resolution status report to capture actions triggered by Board decisions. Staff provide updates on progress against tasks that are not yet completed.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Board coordinators assist in following up outstanding resolutions with staff where appropriate, and occasionally, may be in a position to provide a further verbal update at meetings following the printing of an agenda.

The outstanding tasks are often multi-facet projects that take longer to fully complete.

Where a decision differs to the recommendation of staff there may be unintended consequences or challenges that take longer for staff to work through.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. Open Resolution Report - A5182696 [↓](#) 

8.2 CHAIRPERSON AND MEMBERS REPORTS

File Number: A5170655

Author: Beverly Mitchell, Community Board Coordinator

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Te Hiku Community Board note the March 2025 member reports from members Darren Axe and Bill Subritzky.

TE TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The reports from the Chairperson and Members provide information to community on these requirements. They also provide Request for Service (RFS) information on issues of interest or concern to the Community Board, providing a reference for further enquiry on the progress of the matters raised. The report from the Chairperson and members are attached.

Resource Consents have been emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports going forward.

REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. Member Axe report 2025-05-13 - A5170647 [↓](#) 
2. Member Subritzky report 2025-05-13 - A5170649 [↓](#) 

9 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
9.2 - 11 Matthews Avenue, Kaitiāia Proposals	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

10 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER**11 TE KAPINGA HUI / MEETING CLOSE**