



**Te Kaunihera
o Te Hiku o te Ika**
Far North District Council



AGENDA



Thursday, 15 May 2025

Time: 10:00 AM
Location: Turner Centre
43 Cobham Road
Kerikeri

Membership:

Chairperson Belinda Ward
Deputy Chairperson Lane Ayr
Councillor Ann Court
Member Bruce Mills
Member Amy Slack
Member Roddy Hapati-Pihema
Member Jane Hindle
Member Tyler Bamber

The Local Government Act 2002 states the role of a Community Board is to:

- A. Represent, and act as an advocate for, the interests of its community.
- B. Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board.
- C. Maintain an overview of services provided by the territorial authority within the community.
- D. Prepare an annual submission to the territorial authority for expenditure within the community.
- E. Communicate with community organisations and special interest groups within the community.
- F. Undertake any other responsibilities that are delegated to it by the territorial authority

Council Delegations to Community Boards - January 2013

The "civic amenities" referred to in these delegations include the following Council activities:

- Amenity lighting
- Cemeteries
- Drainage (does not include reticulated stormwater systems)
- Footpaths/cycle ways and walkways.
- Public toilets
- Reserves
- Halls
- Swimming pools
- Town litter
- Town beautification and maintenance
- Street furniture including public information signage.
- Street/public Art.
- Trees on Council land
- Off road public car parks.
- Lindvart Park – a Kaikohe-Hokianga Community Board civic amenity.

Exclusions: *From time to time Council may consider some activities and assets as having district wide significance and these will remain the responsibility of Council. These currently include: The roading network, Hundertwasser toilets, District Library Network, Baysport, the Kerikeri, Kaikohe & Kaitaia Airports, Hokianga Vehicle Ferry, i-Site network, Far North Community Centre, Kerikeri Domain, Kawakawa Heated Swimming Pool, Kaikohe Cemetery, Kerikeri Sports Complex, The Centre at Kerikeri, the Bay of Islands/Hokianga Cycle Trail.*

Set local priorities for minor capital works in accordance with existing strategies,

1. Recommend local service levels and asset development priorities for civic amenities as part of the Annual Plan and Long Term Plan processes.
2. Reallocate capital budgets within the Annual Plan of up to 5% for any specific civic amenity, provided that the overall activity budgetary targets are met.
3. Make grants from the allocated Community Funds in accordance with policy 3209, and the SPARC/Sport Northland Rural Travel fund in accordance with the criteria set by the respective body, and, for the Bay of Islands-Whangaroa Community Board, the power to allocate the Hundertwasser Donations Account.
4. Provide comment to council staff on resource consent applications having significance within the Community, including the provision of land for reserves or other public purposes.
5. To hold, or participate in hearings, as the Council considers appropriate, in relation to submissions pertinent to their community made to plans and strategies including the Long Term Plan and Annual Plan, and if appropriate recommend decisions to the Council.

6. To hold hearings of submissions received as a result of Special Consultative Procedures carried out in respect of any matter other than an Annual or Long Term Plan and make recommendations to the Council.
7. Where recommended by staff to appoint management committees for local reserves, cemeteries, halls, and community centres.
8. To allocate names for previously unnamed local roads, reserves and other community facilities, and recommend to Council name changes of previously named roads, reserves, and community facilities subject to consultation with the community.
9. To consider the provisions of new and reviewed reserve management plans for recommendation to the Council in accordance with the Reserves Act 1977 and hear or participate in the hearing of submissions thereto, as considered appropriate by the Council.
10. To provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
11. Prohibit the use of skateboards in specified locations within their communities, in accordance with Council's Skating Bylaw 1998.
12. Recommend new bylaws or amendments to existing bylaws.
13. Prepare and review management plans for local cemeteries within budget parameters and in a manner consistent with Council Policy.
14. Exercise the following powers in respect of the Council bylaws within their community:
 - a) Control of Use of Public Spaces – Dispensations on signs
 - b) Mobile Shops and Hawkers – Recommend places where mobile shops and/or hawkers should not be permitted.
 - c) Parking and Traffic Control – Recommend parking restrictions, and areas where complying camping vehicles may park, and consider and grant dispensations in accordance with clause 2007.2
 - d) Public Places Liquor Control – Recommend times and places where the possession or drinking of alcohol should be prohibited.
 - e) Speed Limits – Recommend places and speed limits which should be imposed.
15. To appoint Community Board members to speak on behalf of their community in respect of submissions or petitions.
16. Specific to the Bay of Islands-Whangaroa Community Board – consider any recommendations of the Paihia Heritage Working Group and make appropriate recommendations to Council on the development of a draft Plan Change and a Section 32 analysis on heritage provisions for Paihia.
17. To set schedule of meeting dates, times and venues, subject to the meetings not conflicting with meetings of the Council and satisfying the provisions of the Local Government Official Information and Meetings Act 1987.
18. To review all proposed public art projects on a project-by project basis to ensure they comply with policy #5105 Art in Public Places, including approval of the aesthetic appearance, maintenance programme, insurance and appropriate location, and to agree to their installation.
19. In respect of applications from food establishments for permission to establish tables and chairs on a public place, i.e. Alfresco dining in accordance with Policy 3116, to consider and decide on any application which does not meet all criteria of the policy, and any application which staff recommend to be declined.

20. Subject to a report from the appropriate managers and the appropriate budgetary provision, to make decisions in respect of civic amenities including the levels of service, and the provision or removal of an amenity not provided for elsewhere in these delegations.

Terms of Reference

In fulfilling its role and giving effect to its delegations, Community Boards are expected to:

1. Comment on adverse performance to the Chief Executive in respect of service delivery.
2. Assist their communities in the development of structure plans, emergency management community response plans, and community development plans.
3. Assist their communities to set priorities for Pride of Place programmes.
4. Have special regard for the views of Māori.
5. Have special regard for the views of special interest groups, e.g. disabled, youth, aged, etc.
6. Actively participate in community consultation and advocacy and keep Council informed on local issues.
7. Seek and report to Council community feedback on current issues by:
 - a) Holding a Community forum prior to Board meetings
 - b) Varying the venues of Board meetings to enable access by members of the community
8. Monitor and make recommendations to Council to improve effectiveness of policy.
9. Appoint a member to receive Annual Plan\Long Term Council Community Plan submissions pertinent to the Board area, attend hearings within the Board area, and attend Council deliberations prior to the Plan adoption.

Protocols

In supporting Community Boards to fulfil their role, the Council will:

1. Provide appropriate management support for the Boards.
2. Organise and host regular workshops with the Community Boards I to assess the 'State of the Wards & District' to establish spending priorities.
3. Prior to decision-making, seek and include 'Community Board views' in Council reports in relation to:
 - a) the disposal and purchase of land
 - b) proposals to acquire or dispose of reserves
 - c) representation reviews
 - d) development of new maritime facilities
 - e) community development plans and structure plans
 - f) removal and protection of trees
 - g) local economic development initiatives
 - h) changes to the Resource Management Plan
4. Organise and host quarterly meetings between Boards, the CEO and senior management staff.
5. Prepare an induction/familiarisation process targeting new members in particular early in the term.
6. Support Board members to arrange meetings with local agencies and service clubs to place more emphasis on partnerships and raising profile of the Boards as community leaders.
7. Permit Board chairperson (or nominated member) speaking rights at Council meetings.
8. Help Boards to implement local community projects.
9. Arrange for Infrastructure and Asset Management Staff to meet with the Community Boards in September each year to agree the capital works for the forthcoming year for input into the Annual or Long Term Plan.
10. Provide information.

Far North District Council
Bay of Islands-Whangaroa Community Board Meeting
will be held in the Turner Centre, 43 Cobham Road, Kerikeri on:
Thursday 15 May 2025 at 10:00 AM

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1 KARAKIA TIMATANGA / OPENING PRAYER

ki te mahi me te ngākau auaha me te whakamahi i ngā pūkenga me te mātauranga i roto i ngā wānanga me ngā whakataunga kia whakatūria ai tētahi Hapori e matatika ana, e tū kotahi ana ka mutu ka whakapiki anō i te oranga o tō tātou rohe, ka whakatau anō i ngā take o te rohe i runga i te tika me te pono.

We ask that through the boards discussions and decisions the representatives elected may advocate on behalf of the Bay of Islands-Whangaroa community with aroha, imagination, skill and wisdom to achieve a fairer and more united community that enhances the wellbeing of the community and solves the community's problems efficiently and effectively.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

Members need to stand aside from decision-making when a conflict arises between their role as a Member of the Community Board and any private or other external interest they might have. This note is provided as a reminder to Members to review the matters on the agenda and assess and identify where they may have a pecuniary or other conflict of interest, or where there may be a perception of a conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the meeting or of the relevant item of business and refrain from participating in the discussion or voting on that item. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive Officer or the Manager - Democracy Services (preferably before the meeting).

It is noted that while members can seek advice the final decision as to whether a conflict exists rests with the member.

3 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

To be confirmed on the day.

4 NGĀ TONO KŌRERO / DEPUTATION

No requests for deputations were received at the time of the Agenda going to print.

5 NGĀ KAIKŌRERO / SPEAKERS

6 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

File Number: A5044377

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TE TAKE PŪRONGO / PURPOSE OF THE REPORT

The minutes are attached to allow the Bay of Islands-Whangaroa Community Board to confirm that the minutes are a true and correct record of the previous meeting.

NGĀ TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board confirm the minutes of the meeting held on 17 April 2025 are a true and correct record.

1) TE TĀHUHU KŌRERO / BACKGROUND

Local Government Act 2002 clause 7 Section 28 states that a local authority must keep minutes of its proceedings. The minutes of these proceedings duly entered and authenticated as prescribed by a local authority are prima facie evidence of those meetings.

2) TE MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

The minutes of the meeting are attached.

The Bay of Islands-Whangaroa Community Board Standing Orders Section 27.3 states that “no discussion may arise on the substance of the minutes at any succeeding meeting, except as to their correctness”.

TE TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to confirm the minutes as a true and correct record of the previous meeting.

3) NGĀ PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision.

NGĀ ĀPITIHINGA / ATTACHMENTS

1. 2025-04-17 Bay of Islands-Whangaroa Community Board Minutes - A5160338 [↓](#) 

TE HŌTAKA TAKE ŌKAWA / COMPLIANCE SCHEDULE:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance requirement	Te Aromatawai Kaimahi / Staff assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	This is a matter of low significance.
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	This report complies with the Local Government Act 2002 Schedule 7 Section 28.
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	It is the responsibility of each meeting to confirm their minutes therefore the views of another meeting are not relevant.
State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.	There are no implications on Māori in confirming minutes from a previous meeting. Any implications on Māori arising from matters included in meeting minutes should be considered as part of the relevant report.
Identify persons likely to be affected by or have an interest in the matter, and how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	This report is asking for the minutes to be confirmed as a true and correct record, any interest that affect other people should be considered as art of the individuals report.
State the financial implications and where budgetary provisions have been made to support this decision.	There are no financial implications requiring input from the Chief Financial Officer.
Chief Financial Officer review.	The Chief Financial Officer has not reviewed this report.

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**MINUTES OF
BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD MEETING
HELD AT THE TURNER CENTRE, 43 COBHAM ROAD, KERIKERI
ON THURSDAY, 17 APRIL 2025 AT 10:04 AM**

PRESENT: Chairperson Belinda Ward, Deputy Chairperson Lane Ayr, Councillor Ann Court, Member Amy Slack, Member Jane Hindle (online), Member Tyler Bamber

STAFF PRESENT: Kathryn Trewin (Funding Advisor), Kim Hammond (Community Board Coordinator), Aisha Huriwai (Manager – Democracy Services), Michelle Rockell (Team Leader – Property & Facilities Management), Marysa Maheno (Democracy Advisor).

1 KARAKIA TIMATANGA / OPENING PRAYER

Member Amy Slack commenced the meeting with a karakia at 10:04 AM.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND CONFLICTS OF INTEREST

APOLOGY

RESOLUTION 2025/23

Moved: Member Belinda Ward

Seconded: Member Lane Ayr

That the apologies received from members Bruce Mills, Roddy Hapati-Pihema and Cr Babe Kapa be accepted and leave of absence granted.

CARRIED

3 NGĀ KAIKŌRERO / SPEAKERS

- Rachel Dubois spoke to item 7.4f, funding application for the Dust Palace.
- Tania McInnes spoke in relation to item 7.4g, funding application for Far North Resilient Communities.
- Nickie Mouncey spoke in relation to item 7.4o, funding application for Road Safety Education Limited.
- Rod Brown spoke in relation to item 7.4j, funding application for Vision Kerikeri.
- Sarah Burren spoke in relation to item 7.4h, funding application for Living Theatre Charitable Trust.
- Kevin Herewini spoke in relation to item 7.4m, funding application for Whangaroa RSA.
- Trevor Hewett spoke in relation to item 7.4n, funding application for Kerikeri Football Club.
- Gerry Paul spoke in relation to item 7.4i, funding application for The Turner Centre.
- Jannine Pikari spoke in relation to item 7.4c, funding application for Matariki Rongoā Wānanga.

4 TE WĀHANGA TŪMATANUI / PUBLIC FORUM

John Tuinjer spoke in objection to item 8.2, Alfresco Dining Applications for Greens Thai Cuisine.

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The meeting adjourned at 11:50 AM and reconvened at 12:09 PM.

5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 6.1 document number A5044375, pages 8 - 15 refers.

RESOLUTION 2025/24

Moved: Chairperson Belinda Ward

Seconded: Member Amy Slack

That Bay of Islands-Whangaroa Community Board

- a) confirm the minutes of the meeting held on 20 March 2025 are a true and correct record; and
- b) confirm the minutes of the extraordinary meeting held 10 April 2025 are a true and correct record with an amendment that Member Bruce Mills was not present.

CARRIED**6 NGĀ PŪRONGO / REPORTS**

Member Jane Hindle joined the meeting at 12:12 PM.

6.1 WINTER 2025 RURAL TRAVEL FUNDING APPLICATIONS

Agenda item 7.1 document number A5131367, pages 16 - 19 refers.

RESOLUTION 2025/25

Moved: Deputy Chairperson Lane Ayr

Seconded: Member Tyler Bamber

That Bay of Islands-Whangaroa Community Board allocates Rural Travel Grant funding in accordance with the recommendations received from Sport Northland as follows:

a) Moerewa Tigers Rugby League	\$2,235
b) Kerikeri High School	\$1,235
c) Kerikeri Football Club	\$2,235
d) Bay of Islands Gymnastics	\$1,235
e) Bay of Islands College	\$2,235
f) <u>Russell Marlins Football Club</u>	<u>\$1,250</u>
	\$10,425
	CARRIED

6.2 CHAIRPERSON AND MEMBERS REPORT

Agenda item 7.2 document number A5132057, pages 20 - 27 refers.

RESOLUTION 2025/26

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Moved: Chairperson Belinda Ward
Seconded: Member Tyler Bamber

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward and Member Jane Hindle.

Note: Far North Holdings to come to the board for a Q&A session as well as the Team Leader of Technical Operations to attend a future Community Board meeting to discuss CityCare.

CARRIED**6.3 PROJECT FUNDING REPORTS**

Agenda item 7.3 document number A5135534, pages 28 - 46 refers

RESOLUTION 2025/27

Moved: Member Amy Slack
Seconded: Member Tyler Bamber

That Bay of Islands-Whangaroa Community Board note the project reports received from:

- a) **Fiona Craig – Barbed Wire on the Beaches**
- b) **Kerikeri Business Association – Hanging Baskets**
- c) **Bay of Islands Budgeting Services - Moerewa Christmas**
- d) **Turner Centre – Harmonic Resonators**
- e) **Wainui Marae – Piri Mokeno Tournament**
- f) **Friends of Northland Dance – Welcome to the Circus**

CARRIED

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MOTION

RESOLUTION 2025/28

Moved: Chairperson Belinda Ward
 Seconded: Member Tyler Bamber

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.4 – Funding Applications	s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

6.4 FUNDING APPLICATIONS

Agenda item 7.4 document number A5135540, pages 47 - 225 refers

RESOLUTION 2025/29

Moved: Member Tyler Bamber
 Seconded: Member Amy Slack

- a) That Bay of Islands-Whangaroa Community Board rescind resolution 2024/133 of November 2024 granting the sum of \$5,000 (plus GST if applicable) to the Northern Dance Academy for costs towards the show Enliven, as the show was unable to take place.**

Abstained: Cr Ann Court

CARRIED

6.4 FUNDING APPLICATIONS

RESOLUTION 2025/30

Moved: Chairperson Belinda Ward
 Seconded: Member Jane Hindle

- b) That Bay of Islands-Whangaroa Community Board approve the sum of \$1,652 (plus GST if applicable) be paid from the Boards Community Fund account to Tania Pomana for costs towards running Matariki Printing Wānanga in Bay of Islands-**

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Whangaroa ward libraries.Abstained: Deputy Chairperson Lane Ayr and Cr Ann Court**CARRIED****6.4 FUNDING APPLICATIONS****RESOLUTION 2025/31**

Moved: Member Amy Slack

Seconded: Member Lane Ayr

- c) That Bay of Islands-Whangaroa Community Board approve the sum of \$3,333 (plus GST if applicable) be paid from the Boards Community Fund account to Jannine Pikari for costs towards running Matariki Rongoā Wānanga in Bay of Islands-Whangaroa ward libraries.**

Abstained: Cr Ann Court**CARRIED****6.4 FUNDING APPLICATIONS****RESOLUTION 2025/32**

Moved: Member Amy Slack

Seconded: Member Tyler Bamber

- d) That Bay of Islands-Whangaroa Community Board approve the sum of \$1,706 (plus GST if applicable) be paid from the Boards Community Fund account to Korari Enterprises for costs towards running Matariki Papermaking Wānanga in Bay of Islands-Whangaroa ward libraries.**

Abstained: Cr Ann Court**CARRIED****6.4 FUNDING APPLICATIONS****RESOLUTION 2025/33**

Moved: Member Tyler Bamber

Seconded: Deputy Chairperson Lane Ayr

- e) That Bay of Islands-Whangaroa Community Board approve the sum of \$1,585 (plus GST if applicable) be paid from the Boards Community Fund account to Medina Koni for costs towards running Matariki Raranga Wānanga in Bay of Islands-Whangaroa ward libraries.**

Abstained: Cr Ann Court**CARRIED**

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6.4 FUNDING APPLICATION**RESOLUTION 2025/34**

Moved: Deputy Chairperson Lane Ayr
 Seconded: Member Tyler Bamber

- f) That Bay of Islands-Whangaroa Community Board approve the sum of \$4,851 (plus GST if applicable) be paid from the Boards Community Fund account to The Dust Palace Trust for costs towards running the show Te Tangi a Te Tūi**

Abstained: Cr Ann Court

CARRIED**6.4 FUNDING APPLICATION****RESOLUTION 2025/35**

Moved: Member Tyler Bamber
 Seconded: Chairperson Belinda Ward

- g) That Bay of Islands-Whangaroa Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards Community Fund account to Far North Resilient Communities for costs towards seed funding for kai resilience.**

Abstained: Cr Ann Court

CARRIED**6.4 FUNDING APPLICATION****RESOLUTION 2025/36**

Moved: Member Tyler Bamber
 Seconded: Member Jane Hindle

- h) That Bay of Islands-Whangaroa Community Board approve the sum of \$3,959 (plus GST if applicable) be paid from the Boards Community Fund account to Living Theatre Charitable Trust for costs towards running Matariki Glow Show 2025.**

Abstained: Cr Ann Court

CARRIED

Member Amy Slack left the meeting at 1:08 PM and returned at 1:11 PM.

6.4 FUNDING APPLICATIONS**RESOLUTION 2025/37**

Moved: Member Amy Slack
 Seconded: Member Tyler Bamber

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- I) That Bay of Islands-Whangaroa Community Board approve the sum of \$2,600 (plus GST if applicable) be paid from the Boards Community Fund account to The Centre for costs towards running Matariki Ngā Reha te reo Māori play performance.

Abstained: Cr Ann Court

CARRIED**6.4 FUNDING APPLICAITONS****RESOLUTION 2025/38**

Moved: Chairperson Belinda Ward
Seconded: Deputy Chairperson Lane Ayr

- J) That Bay of Islands-Whangaroa Community Board approve the sum of \$2,898 (plus GST if applicable) be paid from the Boards Community Fund account to Vision Kerikeri for costs towards tree maintenance on the Wairoa Stream track.

Abstained: Cr Ann Court and Member Amy Slack

CARRIED**6.4 FUNDING APPLICATIONS****RECOMMENDATION**

- k) That Bay of Islands-Whangaroa Community Board approve the sum of \$2,521 (plus GST if applicable) be paid from the Boards Community Fund account to Whangaroa Health Services Trust for costs towards replacing gym equipment for community use

LOST**6.4 FUNDING APPLICATIONS****RESOLUTION 2025/39**

Moved: Member Amy Slack
Seconded: Member Tyler Bamber

- I) That Bay of Islands-Whangaroa Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards Community Fund account to Paua Trust/Maryann Connor for costs towards running Matariki movies in Moerewa

Abstained: Crs Ann Court

CARRIED**6.4 FUNDING APPLICATIONS****RESOLUTION 2025/40**

Moved: Member Lane Ayr

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Seconded: Member Amy Slack

m) That Bay of Islands-Whangaroa Community Board approve the sum of \$3,200 (plus GST if applicable) be paid from the Boards Community Fund account to Whangaroa RSA for costs towards running Whangaroa RSA Centenary Commemorations

Abstained: Crs Ann Court

CARRIED**6.4 FUNDING APPLICATIONS****RESOLUTION 2025/41**

Moved: Deputy Chairperson Lane Ayr

Seconded: Member Tyler Bamber

n) That Bay of Islands-Whangaroa Community Board decline funding application for the Kerikeri Football Club for costs towards mobile pitch floodlights

Abstained: Crs Ann Court

CARRIED**6.4 FUNDING APPLICATIONS****RESOLUTION 2025/42**

Moved: Member Amy Slack

Seconded: Deputy Chairperson Lane Ayr

o) That Bay of Islands-Whangaroa Community Board approve the sum of \$3,000 (plus GST if applicable) be paid from the Boards Community Fund account to the Road Safety Education Limited for costs towards running road safety education classes at Kerikeri High School.

CARRIED

The meeting adjourned for lunch at 2:00 PM.

The meeting resumed at 2:25 PM

RESUMPTION OF STANDING ORDERS**RESOLUTION 2025/43**

Moved: Chairperson Belinda Ward

Seconded: Member Tyler Bamber

That Bay of Islands-Whangaroa Community Board resume Standing Orders.

CARRIED

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7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**7.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OPEN RESOLUTION REPORT**

Agenda item 8.1 document number A5044358, pages 226 - 228 refers.

RESOLUTION 2025/44

Moved: Member Belinda Ward

Seconded: Member Lane Ayr

That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board April Open Resolution Report.**CARRIED****7.2 ALFRESCO DINING APPLICATIONS**

Agenda item 8.2 document number A5113688, pages 229 - 242 refers.

RESOLUTION 2025/45

Moved: Deputy Chairperson Lane Ayr

Seconded: Member Tyler Bamber

That the Bay of islands-Whangaroa Community Board:

- a) Pursuant to the Council resolution passed on 30 June 2022, provide comment on the alfresco dining approval applications from:

- i) **CC's Café Cinema, Kerikeri**

CARRIED

Moved: Chairperson Belinda Ward

Seconded: Councillor Ann Court

- ii) **Greens Thai Cuisine, Paihia**

CARRIED

Moved: Councillor Ann Court

Seconded: Chairperson Belinda Ward

- iii) **Kawakawa Bakehouse Café and Roast, Kawakawa**

LEFT TO LIE**7.3 BAY OF ISLANDS - WHANGAROA COMMUNITY HALL ANNUAL INFORMATION 2023-2024**

Agenda item 8.3 document number A5111137, pages 243 - 309 refers

RESOLUTION 2025/46

Moved: Chairperson Belinda Ward

Seconded: Deputy Chairperson Lane Ayr

That the Bay of Islands-Whangaroa Community Board receive the report Bay of Islands - Whangaroa Community Hall Annual Information 2023-2024.

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CARRIED

MOTION

RESOLUTION 2025/47

Moved: Chairperson Belinda Ward
 Seconded: Deputy Chairperson Lane Ayr

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Lease request over 25 Homestead Road, Kerikeri - Northland District Health Board	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

8 TE KAPINGA HUI / MEETING CLOSE

The meeting closed at 3:27 PM.

The minutes of this meeting will be confirmed at the Bay of Islands-Whangaroa Community Board Meeting held on 15 May 2025.

.....
CHAIRPERSON

7 NGĀ PŪRONGO / REPORTS

7.1 NEW GROUND LEASE TO TRIOCEANS LIMITED OVER PART LOT 37 TE KEMARA AVENUE, PAIHIA

File Number: A5124097

Author: Michelle Rockell, Team Leader - Property Management

Authoriser: Ruben Garcia, Group Manager – Community and Engagement

TAKE PŪRONGO / PURPOSE OF THE REPORT

To seek the Bay of Islands Community Board recommendation to Council to initiate public consultation on the granting of a new ground lease over part lot 37 Te Kemara Avenue, Waitangi, being recreation reserve under Section 54 Reserves Act 1977, to TriOceans Limited

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- TriOceans Limited seek to give the Tui at Waitangi a new lease of life through alterations which will promote a marine exhibition space, classroom, café and toilets.
- TriOceans Limited own the boat and have a resource consent with Northland Regional Council for the placement of the boat within the water.
- They are requesting a ground lease over the reserve directly in front of the boat to place a ramp for accessibility and to provide carparks to the facility.
- The Reserves Act 1977 requires public consultation on the issuing of a ground over a Recreation Reserve when no Reserve Management Plan is in place.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands - Whangaroa Community Board recommend to Council:

a) that the public consultation process is commenced on the granting of a new ground lease to TriOceans Limited over part lot 37 Te Kemara, Avenue, Paihia, Recreation Reserve being approximately 706.9 square metres, held in New Zealand Gazette 1980 page 2049.

b) The terms of the proposed lease shall be:

- **Term: 30 Years (10+10+10)**
- **Annual Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule; and**

c) That the Bay of Islands – Whangaroa Community Board is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council.

1) TĀHUHU KŌRERO / BACKGROUND

TriOceans Ltd & The TriOceans Education Trust

TriOceans Ltd (The Tangaroa Research Institute of Oceanographic Studies) is a collective of scientists and innovators with a strong academic foundation in marine mammal science and marine education. Their mission is to conduct high-quality research, inspire conservation through education, and integrate Mātauranga Māori with modern scientific techniques. Established in 2015 in the Bay of Islands, they have been dedicated to enhancing their understanding of the marine environment and fostering its protection.

In 2023, recognizing the need to formalize and expand their charitable work, they established the **TriOceans Education Trust**. The Trust is governed by a highly skilled and passionate board, consisting of Hapū representatives, educators, and scientists. The Trust's core objectives are:

“To inspire and educate the people and communities of New Zealand on the importance of Aotearoa’s marine environment, empowering all ages to connect deeply with te moana and support its conservation through kaitiakitanga. This is achieved by interweaving significant scientific research, Mātauranga Māori, and hands-on educational programs.”

Through both TriOceans Ltd and the Trust, they have delivered significant marine research, custom education programs such as the Marine Kaitiaki Program, and the ESTEM Global Awards Program for Northland schools. Their work has brought about real, positive changes for the Northland marine environment, impacting both local communities and broader conservation efforts.

The Tui: A New Vision for Marine Education

As part of their ongoing efforts to connect people with the marine environment, TriOceans Ltd has acquired the Tui—an iconic local structure—which will be run by the TriOceans Education Trust. They propose transforming the Tui into a multi-functional marine education facility that is accessible and free to the community. This innovative space will feature three key areas:

- **An Education Centre:** A space for interactive learning about marine ecosystems, conservation, and Mātauranga Māori.
- **A Dedicated Classroom:** A venue for tailored educational programs, workshops, and activities.
- **A Community Gathering Space/Café:** A welcoming space for the community to meet, discuss marine issues, and enjoy a cup of coffee, while promoting informal learning and engagement.

Historically, the people of Northland have had a deep and lasting connection to the marine environment, living by and from the sea. However, opportunities for many to fully understand and engage with the changing dynamics of marine ecosystems and their connection to Mātauranga Māori have been limited. The need for a community space that celebrates this identity and empowers people to protect and conserve the local marine environment has never been more pressing.

By revitalizing the Tui in this way, they aim to provide the people of Northland with a place to connect, learn, and engage with the marine environment in a meaningful way. They are committed to ensuring that this facility is inclusive, accessible, and effective in promoting community-driven marine conservation.

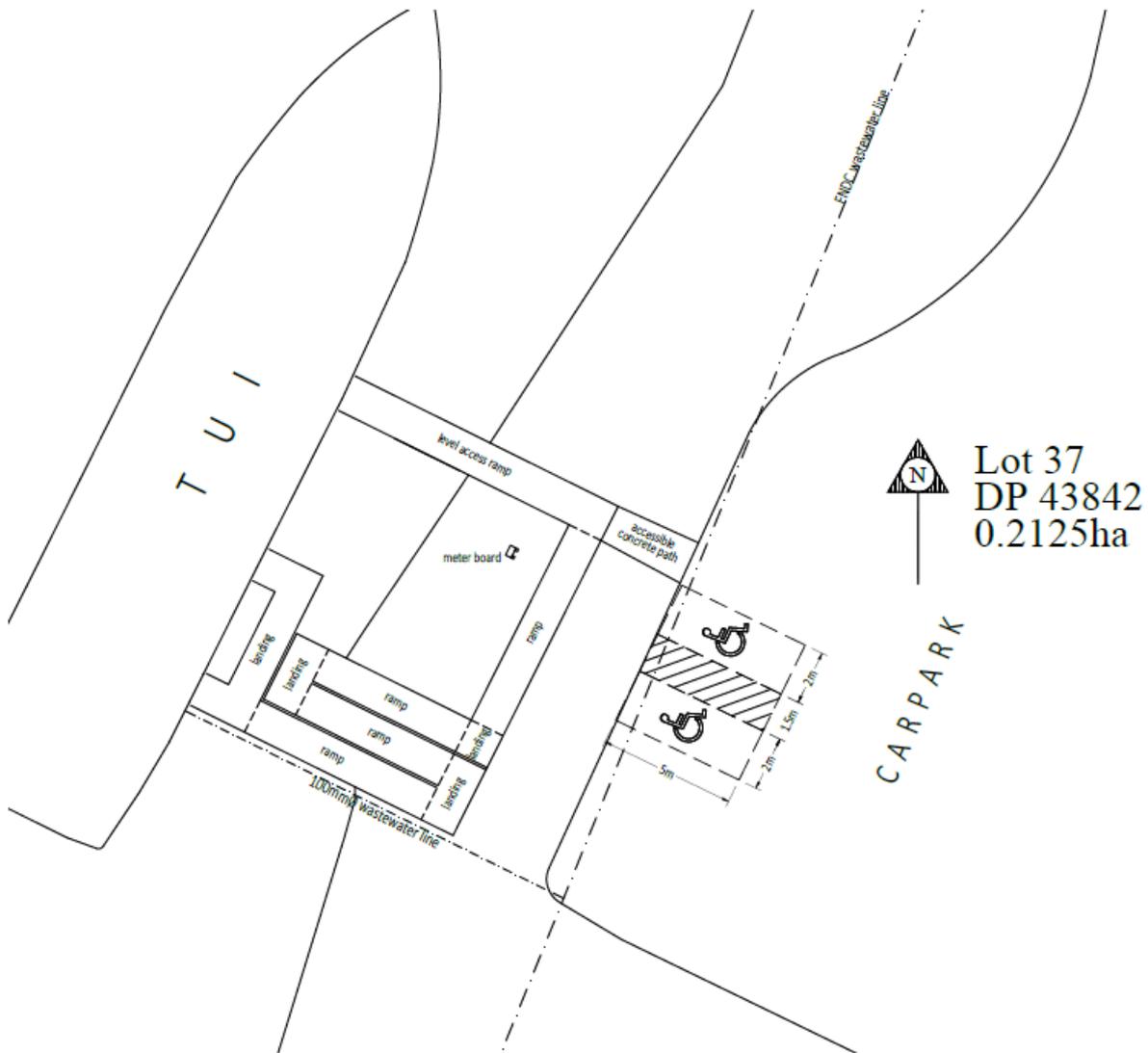
TriOceans Limited are now requesting a ground lease of part of the reserve area located directly in front of the Tui. The area would be used to provide accessible parking and ramps, ensuring that the facility is wheelchair accessible for the first time. This will enable all members of the community to participate in their programs, regardless of physical ability. They do not intend to run day-to-day activities on the reserve.

For clarity, TriOceans Limited are the legal owners of the Tui and are responsible for compliance, maintenance and overall running of the property. TriOceans Educational Trust lease part of the ship from TriOceans Limited to provide the public education work.

Aerial view of proposed leased area in red:



Proposed access ramps and carpark:



2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

TriOceans Limited have requested a lease over the entire reserve to safeguard and manage the area consistently. However, part of this reserve is utilised for Waitangi week celebrations, and providing a lease over the whole section would reduce the area permitted for these celebrations.

TriOceans Limited own the boat, and TriOceans Educational Trust hold a 100 year lease of the building and will be the group running it. Funding to undertake repairs is being sought through the Trust.

Resource Consent was granted to construct access ramps and landing areas on 17 February 2025.

Engagement with iwi and hapū has been carried out by TriOceans Limited as part of their Northland Regional Council draft consent application. Whilst there is clear support for this project, Far North District Council is required to carry out public consultation as part of the granting of a lease over recreation reserves, as per the Reserves Act 1977.

Delegation to Council

The 2013 Minister of Conservation Reserves Act Delegations provide for Local Authorities to wear the hat of the Minister for delegated actions over vested recreation reserves.

Section 54(1) of the Reserves Act 1977 ("the Act") provides for Council, with the prior consent of the Minister, to grant leases over recreation reserves. From 2013, prior consent of the Minister is delegated to Council.

Section 54(2) Reserves Act 1977 requires public notification of the proposed lease action where no current reserve management plan is in place for the vested recreation reserve.

Council resolution to commence public consultation satisfies the prior consent of the Minister and the public notice requirements.

Council delegations: the role of the Board vs the role of the Council

Community Boards are delegated to provide recommendations to Council in respect to applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.

The Bay of Islands - Whangaroa Community Board is therefore now required to make a recommendation to Council in respect of the proposal.

The options for this site are:

Option 1: Recommended

That the Bay of Islands - Whangaroa Community Board recommend to Council:

- a) that the public consultation process is commenced on the granting of a new ground lease to Trioceans Limited over part lot 37 Te Kemara, Avenue, Paihia, Recreation Reserve being approximately 706.9 square metres, held in New Zealand Gazette 1980 page 2049.
- b) The terms of the proposed lease shall be:
 - Term: 30 Years (10+10+10)
 - Annual Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule; and
- c) That the Bay of Islands – Whangaroa Community Board is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council.

Option 1 is for part of the reserve, allowing the TriOceans Limited to establish access to the Tui , ensuring that the facility is wheelchair accessible for the first time. This will enable all members of

the community to participate in their programs, regardless of physical ability. They do not intend to run day-to-day activities on the reserve.

Option 2:

That the Bay of Islands - Whangaroa Community Board recommend to Council:

- d) that the public consultation process is commenced on the granting of a new ground lease to Trioceans Limited over lot 37 Te Kemara, Avenue, Paihia, Recreation Reserve being approximately 2044.57 square metres, held in New Zealand Gazette 1980 page 2049.**

- e) The terms of the proposed lease shall be:**
 - Term: 30 Years (10+10+10)**
 - Annual Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule; and**

- f) That the Bay of Islands – Whangaroa Community Board is appointed to hear any submissions received in response to the consultation process and to make recommendations to Council.**

This option allows for a lease over the entire reserve as requested initially by TriOceans Limited. This option is not recommended as it reduces the area of land available for members of the public during Waitangi week.

Option 3:

- a. Decline TriOceans Limited request for a new ground lease.
- b. Advise TriOceans Limited to find other ways to access the Tui.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The only way to access the Tui is through the Far North District Council recreation reserve land. Relocation of the boat is not an option. There is clear support from iwi and hapū that has been presented as part of the Northland Regional Council consent application.

As per the Reserves Act 1977, Council can grant exclusive leases to part or all of a reserve for a maximum term of 30 years.

Public Notice is a statutory requirement under Reserves Act for the leasing of a Recreation Reserve.

Public consultation will enable the Bay of Islands Community Board and Council to assess the community's engagement with TriOceans Limited proposal. Public consultation gives the community the opportunity to put forward alternative options for the use of the site.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

TriOceans Education Trust is a registered charity (CC62277) and will be running the boat/building. It is intended to provide a community benefit and not a commercial venture.

The lease will provide for the lessee to be responsible for all ongoing maintenance of the associated green space.

All improvements will be owned by TrOceans Limited.

The annual rent will be in conjunction with Far North District Council Fees and Charges Schedule and amended annually.

ĀPITIHINGA / ATTACHMENTS

Nil

Hōtaka Take Ōkawa / Compliance Schedule:

Full consideration has been given to the provisions of the Local Government Act 2002 S77 in relation to decision making, in particular:

1. A Local authority must, in the course of the decision-making process,
 - a) Seek to identify all reasonably practicable options for the achievement of the objective of a decision; and
 - b) Assess the options in terms of their advantages and disadvantages; and
 - c) If any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Māori and their culture and traditions with their ancestral land, water sites, waahi tapu, valued flora and fauna and other taonga.
2. This section is subject to Section 79 - Compliance with procedures in relation to decisions.

He Take Ōkawa / Compliance Requirement	Aromatawai Kaimahi / Staff Assessment
State the level of significance (high or low) of the issue or proposal as determined by the Council's Significance and Engagement Policy	Medium
State the relevant Council policies (external or internal), legislation, and/or community outcomes (as stated in the LTP) that relate to this decision.	<p>FNDC Reserves Policy: The Policy supports a long-term lease being offered to community orientated groups wanting a permanent base.</p> <p>The Reserves Act 1977: Section 119 and 120 require that public consultation be initiated prior to the granting of a lease</p>
State whether this issue or proposal has a District wide relevance and, if not, the ways in which the appropriate Community Board's views have been sought.	This does not have District wide relevance. Delegation to the relevant Community Board to provide recommendations to the Council in respect of applications for the use and/or lease of reserves not contemplated by an existing reserve management plan.
<p>State the possible implications for Māori and how Māori have been provided with an opportunity to contribute to decision making if this decision is significant and relates to land and/or any body of water.</p> <p>State the possible implications and how this report aligns with Te Tiriti o Waitangi / The Treaty of Waitangi.</p>	<p>Far North District Council recognises the significant role of tangata whenua as set out in the Working with Māori chapter in the Long-Term Plan 2024-2027. It is important to notify tangata whenua in the Waitangi locality of the lease proposal prior to the public consultation. Te Hono was approached to provide advice on who the main contacts were in the first instance.</p> <p>Should public consultation be approved, relevant Iwi/hapū will be notified via a separate letter to inform them of the requested lease. The letter will include brief summary of the lease and instructions of how to provide feedback should they wish to do so.</p> <p>Ngāti Kawa and Waitangi Catchment Group have already voiced their support of TriOceans Limited through engagement required for Northland Regional Council consent.</p>
Identify persons likely to be affected by or have an interest in the matter, and	Public consultation and Iwi consultation will be progressed as per the Reserves Act 1977 and the FNDC

how you have given consideration to their views or preferences (for example – youth, the aged and those with disabilities).	Engagement Policy. This will allow staff to identify any people or groups who may be affected or have interest in the matter.
State the financial implications and where budgetary provisions have been made to support this decision.	All upgrade and maintenance costs fall to the lessee. The appropriate community rent for the land is set by the FNDC Fees Charges Schedule.
Chief Financial Officer review.	The Chief Financial Officer has reviewed this report.

7.2 CHAIRPERSON AND MEMBERS REPORT

File Number: A5167971
Author: Kim Hammond, Community Board Coordinator
Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

The report provides feedback to the community on matters of interest or concern to the Community Board.

TŪTOHUNGA / RECOMMENDATION

That the Bay of Islands-Whangaroa Community Board note the reports from Chairperson Belinda Ward and Member Lane Ayr and Jane Hindle.

1) TĀHUHU KŌRERO / BACKGROUND

The Local Government Act 2002 Part 4 Section 52 states that the role of a Community Board is to represent, and act as an advocate for the interests of its community.

2) MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND OPTIONS

Community Boards are required to consider and report on any matters of concern or interest to the Community Board, maintain an overview of services provided to the community and communicate with community organisations and special interest groups within the community.

The report from the Chairperson and members are attached.

Resource Consents are available on the Council's website and when going through a public notification process will be emailed to community board members. Members have five days to send feedback in relation to a resource consent. Members will be expected to include these details in their member reports to provide transparency.

TAKE TŪTOHUNGA / REASON FOR THE RECOMMENDATION

The reason for the recommendation is to provide information to the Community on the work that has been undertaken by the Chairperson and Members on its behalf.

3) PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or the need for budgetary provision as a result of this report.

ĀPITIHINGA / ATTACHMENTS

1. **2025-05-15 Members Report Belinda Ward - A5167967**  
2. **2025-05-15 Members Report Lane Ayr - A5167963**  
3. **2025-05-15 Members Report Jane Hindle - A5167965**  



Member's Report

Name: Belinda Ward
Subdivision: Paihia Subdivision
Date: 24th March 2025 – 22nd April 2025

Meetings Attended

Date	Meeting	Comments
25/03/25	Strategy & Policy Workshop	Present & discuss the Draft Solid Waste Strategy, Waste Management & Minimisation Plan & Draft Parking Strategy, research findings regarding short stay/temporary accommodation.
25/03/25	LGNZ & CBEC zoom lunch with Nick Smith. Intro to Electoral Reform Working Group & getting ready for Oct. elections	Update on the relationship guide to allow councils & CB's to work better together. Remuneration Survey Results. - Zoom
30/03/25	Viewed recording of weekly Business call meeting with Mayor	Cr stated that Wellington Cycle Trust is insisting on Kawakawa - Opuia be a "Great Ride." Virtual - Teams
01/04/25	Fluoridation Workshop	Virtual - Teams 9-10am
01/04/25	Workshop - Northland Inc. Draft SOI 2025/26 to the Joint Regional Economic Development Committee	Virtual - Teams 10-11.30am
01/04/25	Meeting to discuss Lucy Williams Reserve security issues & fencing.	Virtual - Teams 12-12.30am
01/04/25	Oral submissions to Control of Earthworks Bylaw	Virtual - Teams 12.30-1pm
01/04/25	FNHL Workshop Draft SOI	Virtual - Teams 1pm
02/04/25	Extraordinary FNDC Meeting	To adopt Draft Local Water Done Well consultation document for public consultation 3rd April - 4th May. - Teams
07/04/25	BOI-W CB agenda preview	Virtual - Teams
08/04/25	Paihia War Memorial Hall Committee Mtg	Conference Room PWMH
09/04/25	Met with KH to inspect Te Karuwha Parade Waitangi waterfront issues. Met with FPCT member to discuss Lucy Williams Reserve.	Site meetings Paihia to address RFS below
09/04/25	Met with Rotary Chair to discuss projects & processes in public open spaces.	Breeze Cafe, Paihia

10/04/25	FNDC Meeting	FNDC Kaikohe
10/04/25	Extraordinary BOI-W CB Meeting	To discuss a recommendation & funding for Te Puāwaitanga.
17/04/25	BOI-W CB Meeting	Turner Centre - Kerikeri

Community Issues

Issue name	Comment
Shippey's Waitangi	Follow up email 20/03/23 re progress on "Shippey's" environmental issues - NRC inspected in November 2022 & had no concerns. Following up on possible breaches of RC following a residents call 29/3/23. Followed up with NRC rep Martin Robinson 8/9/23. Ongoing. 22/04/25 Awaiting reply from NRC
16/12/24	Complaints continue around the impact of Cruise Ship visits. There is a need for more regular traffic control on the Waitangi Bridge when the ships are tendering to the Waitangi Wharf. Update 13/02/25: I have raised this issue at the recent Council meeting & the CEO is to follow up with me. 22/04/25 No update.
14/01/25	Further to phone calls received, discussions need to be held (AP) around the need for 2 x toilets at Puketū Forest for 6 months to cover the peak visitor & cruise ship visitor needs.
31/01/25	Growing community concern around "self contained" vehicles on "limited services Camping Grounds". Emails sent to staff. Workshop requested at Operations & Delivery monthly meeting.
05/02/25	Emails received re Lucy Elizabeth Williams Reserve occupation & freedom campers (cnr Marsden Rd & Davis Cres. Paihia). H&S issue. Trespass notices given to vacate the reserve. These were not followed through by FNDC & Police. There was a plan in place to manage this site & unfortunately it was rendered an impossible task leading up to Waitangi Day. 24/03/25 Staff working with neighbours on a solution. Update 09/04/25: Wooden bollards are to be erected along the Marsden Rd Paihia frontage of the reserve to prevent vehicular access.
04/03/25	Email received from Paihia Village Green Craft Market manager requesting meeting for 2025-2026 season. Update: Craft Market information received for upcoming meeting.
24/03/25	Email received re Salt Air operation in Paihia. Concern about landing the helicopters on a barge & increased noise level from additional flights. Complainant has written to CAA.
01/04/25	Concern around abuse of the accessibility park outside the Hairdressers in Selwyn Rd Paihia & the need to address parks in general with the re-location of the Paihia Medical Centre.

01/04/25	Water leaks in Opuia, Te Haumi & Paihia all taking too long to investigate & repair. RFS's were lodged in all 3 cases. Paihia RFS 4241389
16/04/25	Yellowstone Lodge resident phoned re bridge flooding on Pukepoto Road Okaihau. This is an on-going issue & previous RFS's have seen no action. The residents will continue to lodge & lobby FNDC for action.

Requests for Service

Number	Date	Comment
Email via KH on behalf	16/02/24	Designation of land behind fence near Waitangi Pensioner Flats on Te Kemara Ave. No response as at 22/04/25
4235319 Emailed on behalf	17/01/25	Community concerns regarding commercial car parking for DOC walking track at Totara North on private property at 50 Campbell Road. Also concern around the Camping Ground/Campervan parking at 67 Campbell Road. Both properties apparently owned by the same person. Update 07/04/25: Follow up call about growing community concerns at the Totara North Campground.
RFS via KH RFS as at 22/04/25 4241389	30/01/25 + 22/04/25	1. Removal of black bollards on Te Karuwaha. H&S issue. Update 09/04/25 Site visit with KH. Update 22/04/25 All wooden bollards are now broken up & a H&S issue. 2. Safety fencing required around foreshore erosion where large Pohutukawa is at risk. Update: Following a site visit from staff, I have had discussions re the beach erosion, H&S & urban drainage issues along Waitangi & Ti beaches. No action. Update 22/04/25 This site has further eroded since last weeks storm & the large pohutukawa tree is at risk along with the stormwater pipe, footpath & road. This RFS is now sitting with Roding.
4245782 Emailed on behalf	02/04/25	Re Bing property - The tree felling stopped 2-3 weeks ago & how long will the Fairy Pools remain closed to the public for? Response: No construction Management Plan has been submitted as yet & no timeframe for schedule of works can be confirmed.
Via Mayor 4248216	21/04/25	Raised yellow pedestrian buttons for the visually impaired on Marsden Road Paihia crossing are slippery & need cleaning asap!

Resource Consents:

RC2250360 RMALUC Waitangi Treaty Grounds 26 Tau Henare Drive Waitangi 0200. Proposal to install a 20m high telecommunication facility in the recreational activities zone as a discretionary activity. - I declared a conflict.

RC2250359 RMALUC 7045 SH1 Pakaraka Moerewa 0472. Ngati Hine Health Trust Board. Proposal to establish the He Ara Mauri Wellness Centre within the existing rural site as a discretionary activity. Left for BOI-W CB subdivision member to comment.

Other Issues:

1. Kerikeri Domain: Delegation of Management Committee to BOI-W CB. In progress.
2. Progressing Te Puāwaitanga – Waipapa. Opening 24/04/25



Member's Report

Name: J Lane Ayr
Subdivision: Kerikeri Subdivision
Date: 1 February – 17 April 2025

Meetings Attended

Date	Meeting	Comments
02/03	DAG meeting, John Buttler Centre, Kerikeri	10.00am - 12.00pm
11/03	Agenda preview with Chair	12.00 pm - 1.30 pm
07/04	DAG meeting, John Buttler Centre, Kerikeri	10.00 am - 12.00 pm
001/04	BOI-Whangaroa Community Board meeting Kerikeri Turner Centre	9.30am - 1.00 pm
10/04	Extraordinary meeting BOI-Whangaroa Community Board (virtual via Teams) _	6.00 pm - 6.45 pm
17/04	BOI-Whangaroa Community Board meeting Kerikeri Turner Centre	10.00 am - 4.00 pm

Community Issues

Issue name	Comment
Kerikeri Walks	Submitted concerns to planning Dept with pic attached
Kerikeri Domain	Awaiting report on governance Still concerns re organized sports on Domain

Requests for Service

Number	Date	Comment

Resource Consents:

Nil

Other Issues:

Nil

Letter sent to Planning and Policy staff regarding the Kerikeri Walks.

FNDC Planning Dept

Re BING PROPERTY

From lane Ayr BOI Community Board Kerikeri SB

I was recently approached by Mr Bob Bingham from "Kerikeriwalks" Bob is a long time community volunteer one of many that create, maintain and promote local walking tracks. As you will appreciate it is our community volunteers that provide those services that enhance the community and would be unaffordable from Council resources.

Bob and his group have several walking tracts through the BING Property that has recently sold and in the process of being developed. He has been in contact with the Developer who has indicated that he plans several "reserves" within the property.

It is presumed by most parties that there will be space for a "track" along the river, public access to the river was noted in several submission.

Concern is raised that if there are other reserves formed that they, if possible, should be able to be connected to the river track, connectivity is of great importance.

When developers trade reserve space for some concession there should be benefit to the entire Community I would point out the fenced tennis court that is in fact a reserve created at Alderton Park in Kerikeri. There is no benefit to the Community yet the ratepayers are expected to repair.

I have attached several pic that may be of interest

Yours sincerely

Lane Ayr

tion Ground Inc., was set up with a committee consisting of Messrs E.S. Ainsworth, J.R. Lyness, A.M.V. Greig, T.B. Swann, F. Butler, S. Bates and E. Cooper. Six acres were purchased from the Corporation and a group, Recreation Reserve Inc., was founded with a subscription of five shillings per annum. By 1936 the purchase was complete and a small pavilion had been built. Syd Jolly subsequently made a gift of another 3 acres. During the 1930s the drive for district amenities continued to be spearheaded by the Settlers Association, with between fifty and sixty members at meetings. Captain Voelcker resigned the chairmanship after five years. A. Tomlinson was chairman for two years during which time a rural delivery service was inaugurated with the acceptance of the tender of C.O. Tubbs. Prior to this, mail was delivered by the storekeepers in their delivery vans. An aerodrome site was decided on. Such matters as roading, rail and taxi service and afforestation of Crown lands were constantly on the agenda.

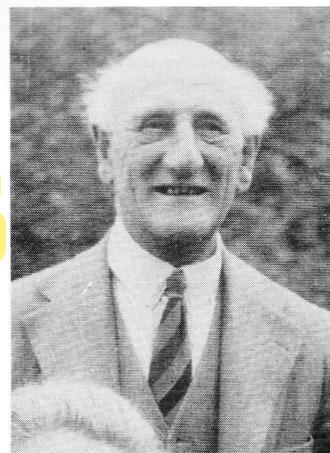
Through pressure from the Settlers Association and from Councillor H.T. Bates, relief workers were employed on Bulls Road and, by 1936, it had been re-formed and metalled. In the same year a bridge was built as access to a road down the Kerikeri Inlet, to link up with Paihia. It was, in hope, named Waitangi Road. Springbank Road was also re-formed.

Reginald Waters became chairman of the Association in 1938, with H.M. Alexander taking over the position of secretary. Only a matter of months later, Waters fell from his horse and died. He had served as secretary-treasurer from the inception of the Alderton Group Settlers' Association in 1929 and in the same capacity in the Kerikeri Settlers' Association from 1931. He had given devoted service to the community, assuming in his executive position much of the responsibility for establishing the horticultural concept, and his administrative expertise had contributed to the founding of what was virtually a new municipal district. His death was a great shock and loss to the whole community. With donations stone gateposts were erected to his memory at the entrance to the Domain. At a ceremony on 25 April 1940, a plaque was unveiled by Dr James Greig.

Alex Knowles served as chairman of the Association for the following three years, 1938-41. The community was again saddened when Alex died at an early age, leaving his widow, Sis, and young daughter, Mary.

Others who took executive positions in the Settlers' Association were J.A. Cresswell, E.P. Moir, A.H. Pickmere, M.E. Marples, G.G. Thorpe, T.B. Swann, J. McManaway, J.B. Gaisford, D. McGregor-Macdonald, G. Drake and J. Kendall. H.T. Bates was a zealous, consistent advocate and long-term worker for the community. The Association had been very much a male preserve, with women invited only when catering was required. However, on 15 May 1935, it was graciously resolved "That lady members of the family of a commercial member be allowed to attend meetings."

With citrus coming into production, under the auspices of the Kerikeri Settlers Association, a meeting of growers was called in October 1934 to discuss some form of co-operative scheme for the grading, curing, packing and marketing of the fruit. At a meeting at the end of January 1935, growers agreed to support the proposed society. A provisional committee went ahead with plans for the building and equipping of a citrus curing and packing shed. After several visits to Wellington by A.R. Emanuel, and many meetings with Government officials, the Society was able to negotiate a loan of £7,000 with a grant of £500 contingent upon each grower raising a like sum. The number of growers subscribing to the scheme had increased to fifty, representing 24,445 trees. The growers agreed to support the scheme with a levy of 6d per planted tree and 3d per packed case of



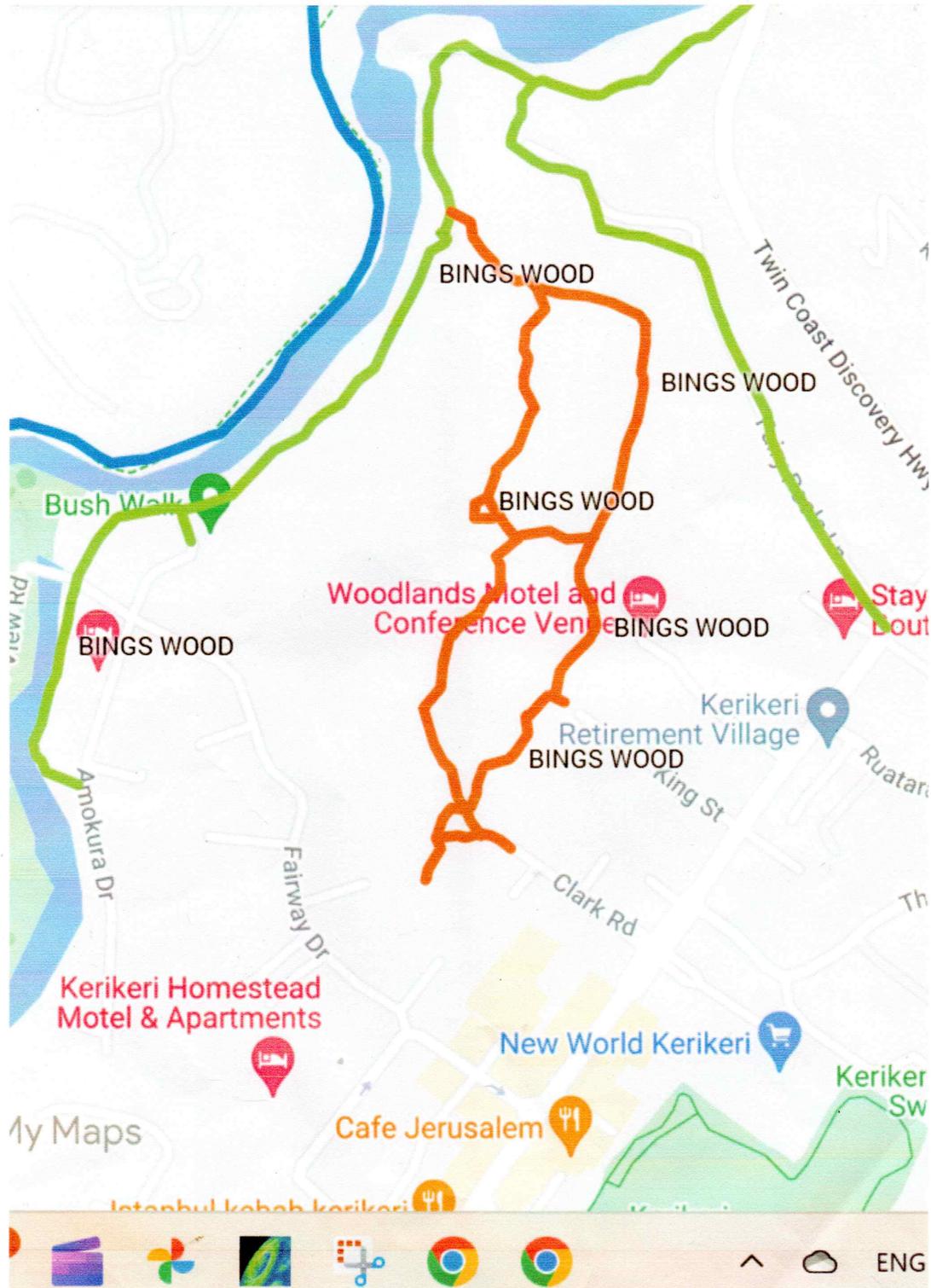
James Lyness took a very active part in community affairs, both commercial and recreational.

Photo: Rae Davies.



Harry Bates as county councillor kept the interests of the district well to the fore.

Photo: Stan Bates.





Member’s Report

Name: Jane Hindle

Subdivision: Russell Ōpua Subdivision

Date: 25 March – 22 April 2025

Far North District Council Community Outcomes are as follows:

Outcome 1	Outcome 2	Outcome 3	Outcome 4	Outcome 5
Communities that are healthy, safe, connected and sustainable	Connected and engaged communities prepared for the unexpected	Proud, vibrant communities	Prosperous communities supported by a sustainable economy	A wisely-managed and treasured environment that recognises the special role of tangata whenua as kaitiaki

Meetings Attended

Date	Priority	Meeting	Comments
25 Mar 25	1,3,4	Initial discussions over a Traffic Management Plan for Russell over the peaks summer period with Traffic planning staff	Via Teams
25 Mar 25	1,2,3,4,5	Community Boards Network Zoom session	Via Teams
25 Mar 25	1,2,3,4,5	Catch up with Community Board co-ordinator	Via Teams
25 Mar 25	1,2,3,4	Resilient Russell monthly catch up	Via Zoom
7 Apr 25	1,2,3	Traffic Management Working Group. Discussion about survey and consultation process. Concern that letter was sent to Rawhiti not just Russell. Feedback that clarity was required, it was too complex it needs a scale. Request for speed reduction to 10Kph regardless of outcome.	Community consultation April-May
8 Apr 25	1,2,3,4,5	Catch up with Community Board co-ordinator	Via Teams
10 Apr 25	1,2,3,4,5	Extraordinary Community Board Meeting	Via Teams
12 Apr 25	3,5	Ōpua Pest Plant public meeting with NRC and DoC. Walked the area to be tackle.	Looking at tackling Ōpua Reserve, a DoC space.
13 Apr 25	1,2,3	Review Council’s consultation plans and survey and determine feedback.	Some concerns over it being overly complex.

14 Apr 25	1,2,3	Steering Committee feedback on Council’s consultation plans and survey. Would like input on letter (needs to be friendly language) and survey needs to be revised to be clearer.	Recommendation to simplify options to whether to keep the trial or not.
16 Apr 25	1, 3	Assisting Russell Sports Club create a new Constitution.	Draft constitution developed.
16 Apr 25	1, 3	Assisting Russell Sports Club create a new Constitution.	Draft constitution developed.
17 April 25	#1,3,4,5	Community Board meeting – unable to travel due to road closure.	Via Teams for monthly meeting.
19 April 25	1,2	Met with Terry Storey re community concerns over location of Tsunami siren. Petition is going round asking for it to be moved.	Have invited Bill Hutchinson to meet with community to discuss their concerns.
21 April 25	#3,4,5	Russell Town Hall Committee meeting.	
23 Mar to 21 Apr 25	#1,2,3, 4,5	19 Facebook posts. Results Views 59,057 ↓ 25.1% Visits 696 ↑ 7% Page Followers 1,153 (1,136) New Likes 18 ↑	Caulerpa warning (6.9K) Bad weather advice (5K) FNDC weather updates (3K) Community Board meeting results (2.8K) L3 water for Moerewa & Kawakawa (2.4K)

Other Community Issues

Issue name	Comment
Russell Toilets still broken #1,3,4	There are ongoing and multiple queues at the toilets on a regular basis with a number of them that are out of order. We know that the Council is working on a solution, but the impact on the community while this works its way through the machinations of Council cannot be underestimated. It should be treated as URGENT.
Erosion on Rusell Waterfront by Cannon and Butterfish #1, 2,5	The recent storm has now removed additional chunks of the bank in the high risk areas, including an area of high archaeological importance. Regional Council have been assisting but FNDC is not acting with any sense of urgency to this major issue.
Memorial Street for Janet Planet #3	The family are still waiting to hear back from Council on this. Please advise if someone has spoken with them.
Ongoing delays in Duffus Trust Building Consent #3	There seems to be a blockage which cannot be resolved by Council or the Trust, holding up proceedings.
Parking in Russell over summer #3,4	First discussions had. Hope to come with a plan.

Coping with the influx of visitors. #1,3,4	There are a number of infrastructure issues which are inevitable when a community of 750 people increases to 5,000 for a 3-week period. These include parking, litter, water and toilets. Overlay cruise ship visitors on top of this things start to break. This is at a time that Council is shut down so there is limited capacity to deal with issues. I would like to see a more co-ordinated approach to planning so that we are better able to support our communities to provide a great visitor experience at an affordable level for ratepayers.
Russell Urupā (Cemetery) #1, 3, 5	I have now received a reply updating the status of the project. Apparently there was a delay in Stage 1 which took several months to resolve. I have been advised that this is now unblocked, and the project can continue.
Rawhiti Road #1, 2	On 6 March, 2 vehicles collided on Rawhiti Rd. The road has just been recently graded and more metal added to build up the base. Within 2 weeks tyre grooving and judder bars are a hazard and scoria build up particularly on the bends cars can get into slides and this is what happened in this incident. The NTA revaluated this road in June 2022 and the ranking has increased due to the fact that the amenities, including two Marae are at the end of the unsealed section. Member Pihema has now experienced this road and is shocked at its condition.
Home Guard Global Occupation of Tapeka Reserve. #1,3,4,5	With the change of Council staff, it's important to ensure that this is progressed with Police to prevent a repeat of last year's occupation in October. An update is required on progress.
Sewage smells in Matauwahi Bay #1, 5	Hasn't been too bad this summer. Would be interested to understand what if anything has changed.
Sewage smells in Cass Street.	This have been occurring over the past 2 years and have not been dealt with. Multiple RFSs have been raised, and closed with claims that it is seawater in the pipes causing the issue. This has been relatively stable over summer.
Maromaku Toilet #1, 3	No Progress.

Other issues

The Placemaking project continues to be stressful with the Public Seating project unable to make any real progress trying to install additional seating on the waterfront. Having scaled back their aspirations significantly, they are still being asked to jump through hoops. The Steering Committee are trying extremely hard to get the Council to engage with the Community in a way that will be constructive for the roading trial that will ensure that we end up in a good place and people feel heard.

Requests for Service (RFS)

RFS number	Date	Comment
4244385	23/03/2025	Victorian Street lamp damaged by car, lamp now removed. Waiting on new one.
4243542	17/03/2025	Request for additional signage at entrance to boat ramp stating parking for boat ramp users only.

4232862	20/12/2024	Sewage odour in Cass Street drains. This complaint has been going on for 2 years, with staff closing the RFS but not dealing with the issue. It needs to be investigated as to cause and addressed.
4229391	26/11/2024	Tapaka Occupation by Home Guard Global for 4-days over Labour weekend. Escalated to Police but community needs to have a resolution from Police and Council.
REQ-48996	24/09/2024	Plumber and drainlayer to attend.
4229615 4217496	27/11/2024 26/08/2024	Installation of Odour logger at the Matauwhi Bay/Hope Avenue pumping station so that ongoing odour issues can be captured. To be done in November when town is busy. New RFS raised.
4179871 4179872 4195221 4195222	Various	Various potholes on Pitt Street which have not been repaired despite numerous RFSs. These remain in a terrible state.
4178870	16/10/2023	Drainage problems leading down to Walls Bay Reserve. Flume needs to be replaced, and kerbing and road drainage needs to be fixed. Awaiting site visit
4179412	20/10/2023	Subsidence and slip on Towai Road which also includes main fibre and phone connections to the communities. Have had no update on this and it doesn't appear on any reports to the Te Kou Kou Committee or the interactive map. Visited the location 27/3 and it is still dangerous.
4174834	11/04/2023	Encroachment officer has now done a site visit with the complainant and viewed the boat which is parked on Council reserve outside a private property. They will be following up with the Reserves team, to get clarity as to picnic tables and status of reserve.
4150811	17/03/2023	Causeway to Russell Boat Club on Matauwhi Road (paper road section) needs repairs for safety reason. Now sitting with legal.
(4125516) 4139501	(1/9/2022) 16/12/22	Matauwhi Bay Road drainage with stormwater drainage due to tree roots lifting pavement and drain resulting in blockages and damage to footpath. Tree now growing back. NEEDS TO GO IN LTP.
4127193, 4111164, 4118337	01/04/2022	Stormwater and drainage issues at Okiato. Ongoing for over a year now with Council stormwater from road flowing down over property. Now sitting with Legal.

8 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

8.1 BAY OF ISLANDS-WHANGAROA COMMUNITY BOARD OPEN RESOLUTION REPORT

File Number: A5044361

Author: Marysa Maheno, Democracy Advisor

Authoriser: Aisha Huriwai, Manager - Democracy Services

TAKE PŪRONGO / PURPOSE OF THE REPORT

To provide the Bay of Islands-Whangaroa Community Board with an overview of outstanding decisions from 1 January 2021.

WHAKARĀPOPOTO MATUA / EXECUTIVE SUMMARY

- Council staff have reintroduced open resolution reports as a mechanism to communicate progress against decisions/resolutions and confirm when decisions have been implemented.
- Open resolution reports are in place for Council, Committees and Community Boards.

TŪTOHUNGA / RECOMMENDATION

That Bay of Islands-Whangaroa Community Board receive the Bay of Islands-Whangaroa Community Board May Open Resolution Report.

TĀHUHU KŌRERO / BACKGROUND

Open resolution reports provide regular updates on progress against decisions made at meetings.

Open resolution reports have been designed as a way to close the loop and communicate with elected members on the decisions made by way of resolution at formal meetings.

MATAPAKI ME NGĀ KŌWHIRINGA / DISCUSSION AND NEXT STEPS

The Democracy Services staff are working with staff to ensure that the project completion times are updated so that open resolution reports provided to members differentiate between work outstanding and work in progress.

PĀNGA PŪTEA ME NGĀ WĀHANGA TAHUA / FINANCIAL IMPLICATIONS AND BUDGETARY PROVISION

There are no financial implications or need for budgetary provision in receiving this report.

ĀPITIHINGA / ATTACHMENTS

1. **Open Resolution Report - - A5184529** [↓](#) 

OPEN RESOLUTION REPORT		Printed: Wednesday, 7 May 2025 9:50:37 am
Division: Committee: Officer:	Bay of Islands-Whangaroa Community Board	Date From: 1/01/2021 Date To: 7/05/2025

Meeting	Title	Resolution	Notes
Bay of Islands-Whangaroa Community Board 17/04/2025	Alfresco Dining Applications	<p>RESOLUTION 2025/45 That the Bay of Islands-Whangaroa Community Board:</p> <p>a) Pursuant to the Council resolution passed on 30 June 2022, provide comment on the alfresco dining approval applications from:</p> <p>i) CC’s Café Cinema, Kerikeri CARRIED</p> <p>ii) Greens Thai Cuisine, Paihia CARRIED</p> <p>iii) Kawakawa Bakehouse Café and Roast, Kawakawa LEFT TO LIE</p>	<p>07 May 2025 9:44am Staff are currently working on bringing further information back to the board for the Kawakawa Bakehouse Alfresco Dining Application.</p>
Bay of Islands-Whangaroa Community Board 10/04/2025	Allocation of Pride of Place Funding 24/25	<p>RESOLUTION 2025/22 That the Bay of Islands-Whangaroa Community Board allocate \$85,613.03 funding from their Pride of Place budget to:</p> <p>a) \$11,234.78 (excluding GST) towards the purchase of football goal posts and nets;</p> <p>b) \$27,788.25 (excluding GST) towards the purchase and installation of league goal posts;</p> <p>c) \$16,590.00 (excluding GST) for the purchase of three shipping containers and transportation to Te Puāwaitanga Sports Complex; and</p> <p>d) Up to \$30,000.00 (excluding GST) for the installation of CCTV at Te Puāwaitanga. CARRIED</p>	<p>06 May 2025 3:37pm The purchase of the football goals and the containers have been completed and installed on Te Puāwaitanga. , From 12 May 2025 the rugby league posts and CCTV will be installed. FNDC also topped up the CCTV with \$20,000 for additional work to be completed on the site.</p>
Bay of Islands-Whangaroa Community Board 19/09/2024	Notice of Motion - Delegation to Bay of Islands-Whangaroa Community Board for the Kerikeri Domain	<p>RESOLUTION 2024/94 That the Bay of Islands-Whangaroa Community Board request a decision report be provided to the Community Board on the options for delegation of the Kerikeri Domain at the Bay of Islands-Whangaroa Community Board meeting in December 2024. CARRIED</p>	<p>29 Nov 2024 1:42pm A briefing paper is being prepared for the Senior Leadership Team, (SLT) to seek guidance on co-management requests for parks including from hapu and iwi. This request for information has been included in the briefing paper. The briefing paper is expected to go to SLT either in December or February. This action will be considered after comment from SLT.</p> <p>24 Jan 2025 9:19am</p>

OPEN RESOLUTION REPORT			
Division: Committee: Bay of Islands-Whangaroa Community Board Officer:		Printed: Wednesday, 7 May 2025 9:50:37 am Date From: 1/01/2021 Date To: 7/05/2025	
Meeting	Title	Resolution	Notes
			A briefing to Senior Leadership Team seeking direction on co-management of parks is proposed for February or March, and includes two requests for management changes at Kerikeri Domain. 12 Mar 2025 1:42pm The paper to SLT paper on co-management is still being written by Te Hono and Legal Service staff. 28 Mar 2025 12:42pm The paper to the Senior Leadership Team on co-management is near completion and is expected to be presented within the next month. 29 Apr 2025 10:56am A report to the Senior Leadership Team has been completed and is expected to be tabled in May.
Bay of Islands-Whangaroa Community Board 28/09/2023	Reserve Management Plan Programme	RESOLUTION 2023/114 That the Bay of Islands-Whangaroa Community Board recommend that an individual Reserve Management Plan is prepared for Simson Park and should this not proceed, then in order of priority the Kerikeri Sports Complex Reserve Management Plan commence. <b style="text-align: right;">CARRIED	03 Dec 2024 9:51am An additional short public consultation process is being planned for 6 December 2023 to check-in with community on support for a fourth field and other layout changes. Plans are currently being considered by clubs and other key stakeholders in advance of this consultation, and there may be changes to the concept plan to be consulted on from this. 23 Jan 2025 8:26am Consultation in December was well-supported with 65 responses received. 25% of people supported the draft plan, 41% supported it in part and 25% did not support it, often aspects of the plan. Work has started on amending the concept plan in response to comments and writing a reserve management plan. 28 Feb 2025 11:07am Work is continuing with queries to internal and external stakeholders in relation to refining concept plan. Work drafting the reserve management plan has started 28 Mar 2025 12:41pm Work is continuing with drafting of reserve management plan. This is expected to come back to the community board in June for agreement of draft plan for consultation. 30 Apr 2025 10:31am Work is continuing on drafting of reserve management plan

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

10 TE KAPINGA HUI / MEETING CLOSE