

**MINUTES OF FAR NORTH DISTRICT COUNCIL
TE MIROMIRO - ASSURANCE, RISK AND FINANCE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON TUESDAY, 8 APRIL 2025 AT 10:00 AM**

PRESENT: Chairperson Mr Graeme McGlinn, Deputy Chairperson John Vujcich, Kōwhai - Deputy Mayor Kelly Stratford, Cr Ann Court, Cr Steve McNally, Cr Penetaui Kleskovic (online)

IN ATTENDANCE: Cr Mate Radich (online), Cr Hilda Halkyard-Harawira (online)
Note: apology from Cr Felicity Foy

STAFF PRESENT: Guy Holroyd (Chief Executive Officer), Angie Thomas (Acting Chief Financial Officer), Emma Healy (Chief of Staff), Charlie Billington (Group Manager – Corporate Services), Jacine Warmington (Group Manager – Strategic Relationships), Roger Ackers (Group Manager – Planning and Policy), Ruben Garcia (Acting Group Manager - Delivery and Operations) (online), Nicole Smith (Acting Group Manager - Community and Engagement) (online), Tanya Proctor (Head of Infrastructure), Carla Ditchfield (Manager – Legal Services), Aisha Huriwai (Manager – Democracy Services), Ian Wilson (Health, Safety and Wellbeing Specialist), Margriet Veenstra (Manager - Property Information & Business Compliance), Joshna Panday (Risk & Assurance Specialist Corporate Services, Kayla Jonas (Manager - People & Capability), Amber Wihongi-Alderton (Democracy Advisor), Ken Lewis (Manager - Communications & Engagement) (online)

1 KARAKIA TIMATANGA / OPENING PRAYER

Kōwhai - Deputy Mayor Kelly Stratford opened the meeting with a karakia at 10:02 AM.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

Declaration of Interest received from Chair Graeme McGlinn advising appointment to West Coast Regional Assurance and Risk Committee.

APOLOGY

RESOLUTION 2025/7

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Steve McNally

Recommendation:

a) That the apology received from Kahika - Mayor Moko Tepania be accepted and leave of absence granted; and

b) an apology from Chair Graeme McGlinn for lateness be accepted.

CARRIED

3 NGĀ TONO KŌRERO / DEPUTATION

There were no deputations.

4 NGĀ KŌRERO A TE HEAMANA / CHAIRPERSON ANNOUNCEMENTS

Opening remarks from Deputy-Chair John Vujcich noted the Chairperson's estimated time of arrival.

An update on Northland's 'light touch' regional deal noted the application has been submitted and made available publicly.

5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 4.1 document number A5113328, pages 12 - 17 refers

RESOLUTION 2025/8

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Deputy Chairperson John Vujcich

That Te Miromiro - Assurance, Risk and Finance Committee confirm the minutes of the previous meeting held 19 February 2025 are a true and correct record.

CARRIED

6 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS

6.1 COUNCIL FINANCIAL REPORT FOR THE PERIOD ENDING 28 FEBRUARY 2025

Agenda item 5.1 document number A5105286, pages 18 - 42 refers

RESOLUTION 2025/9

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Cr Steve McNally

That Te Miromiro – Assurance Risk and Finance Committee receive the Far North District Council Financial Report for the period ending 28 February 2025.

CARRIED

At 10:20 AM Cr Penetaui Kleskovic joined the meeting online.

6.2 HEALTH, SAFETY AND WELLBEING REPORT

Agenda item 5.2 document number A5116458, pages 43 - 53 refers

RESOLUTION 2025/10

Moved: Kōwhai - Deputy Mayor Kelly Stratford

Seconded: Deputy Chairperson John Vujcich

That Te Miromiro - Assurance, Risk and Finance Committee receive the report Health, Safety and Wellbeing Report.

CARRIED

6.3 REVENUE RECOVERY REPORT AS AT 31 DECEMBER 2024

Agenda item 5.4 document number A5076088, pages 66 - 74 refers

RESOLUTION 2025/11

Moved: Kōwhai - Deputy Mayor Kelly Stratford
Seconded: Deputy Chairperson John Vujcich

That Te Miromiro - Assurance, Risk and Finance Committee receive the report Revenue Recovery Report as at 31 December 2024.

CARRIED

At 10.45 AM Chair Graeme McGlenn arrived at the meeting

At 10.46 AM FNHL representatives Lisa Parkes and Robert Binney arrived.

6.4 FNHL QUARTERLY REPORT - DECEMBER 2024

Agenda item 5.3 document number A5117714, pages 54 - 65 refers

RESOLUTION 2025/12

Moved: Kōwhai - Deputy Mayor Kelly Stratford
Seconded: Deputy Chairperson John Vujcich

That Te Miromiro - Assurance, Risk and Finance Committee receive FNHL Quarterly Report - December 2024.

CARRIED

Apologies received from Andy Nock, FNHL CE

6.5 RESOURCE CONSENT ABATEMENT NOTICE UPDATE

Agenda item 5.5 document number A5128162, pages 75 - 79 refers

RESOLUTION 2025/13

Moved: Deputy Chairperson John Vujcich
Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Te Miromiro - Assurance, Risk and Finance Committee receive the report Resource Consent Abatement Notice Risk Profile.

CARRIED

At 11:03 AM Cr Penetaui Kleskovic left the meeting

At 11.25 AM Kōwhai Kelly Stratford left the meeting

At 11.28 AM Kōwhai Kelly Stratford left the meeting

7 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2025/14

Moved: Cr Steve McNally

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1 - Confirmation of Previous Minutes Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.2 - Risk Management Update	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.3 - FNDC Current Legal Action Potential Liability Claims	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.4 - Tender Panel and Procurement Activity Update	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

CONFIRMATION OF INFORMATION AND DECISIONS TO BE RELEASED IN PUBLIC

At the conclusion of the public excluded discussion, Te Miromiro – Assurance, Risk and Finance Committee confirmed the following decision be restated in public meeting as follows:

- Summary of the Procurement Tender Panel report excluding sensitive information to be released to the public.

Attachment:

Tender Panel and Procurement Activity Update April 2025 – A5171572

8 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

At 12:38 PM Kōwhai - Deputy Mayor Kelly Stratford closed the meeting with a karakia.

9 MEETING CLOSE

The meeting closed at 12:38PM.

The minutes of this meeting will be confirmed at the Te Miromiro - Assurance, Risk and Finance Committee Meeting held on 14 May 2025.

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CHAIRPERSON