

**MINUTES OF FAR NORTH DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVE, KAIKOHE
ON THURSDAY, 10 APRIL 2025 AT 10:05 AM**

PRESENT: Kahika - Mayor Moko Tepania, Kōwhai - Deputy Mayor Kelly Stratford, Cr Ann Court, Cr Felicity Foy, Cr Babe Kapa, Cr Penetaui Kleskovic (online), Cr Steve McNally, Cr Mate Radich (online), Cr John Vujcich.

IN ATTENDANCE: Bay of Islands-Whangaroa Community Board Chair Belinda Ward, Te Hiku Community Board Deputy Chair John Stewart, Kawiti Waetford (Kaiwhakawhiti Reo – Language Interpreter)(online).

STAFF PRESENT: Guy Holroyd (Chief Executive Officer), Jacine Warmington (Group Manager – Strategic Relationships), Tanya Proctor (Head of Infrastructure), Emma Healy (Chief of Staff), Roger Ackers (Group Manager – Planning and Policy), Nicola Smith (Acting Group Manager – Community and Engagement), Charlie Billington (Group Manager – Corporate Services), Ed Varley (Manager – Transportation), Ken Lewis (Manager – Communications and Engagement), Michelle Rockell (Team Leader – Property Management), Rebecca Rowsell (Senior Solicitor), Aisha Huriwai (Manager – Democracy Services), Marysa Maheno (Democracy Advisor), Penelope Kavanagh (Executive Assistant to Group Manager – Strategic Relationships), Ruben Garcia (Acting Group Manager – Delivery and Operations)(online), Robin Rawson (Parks and Reserves Planner), Elizabeth Stacey (Team Leader – Capital Works & Renewals).

1 KARAKIA TIMATANGA / OPENING PRAYER

Kahika-Mayor Moko Tepania commenced the meeting with a karakia at 10:05 am.

2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION 2025/31

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Babe Kapa

That the apologies received from Councillors Tāmami Rākena and Hilda Halkyard-Harawira, be accepted and a leave of absence granted, and note apologies from Kaikohe Hokianga Community Board Chair Chicky Rudkin and Te Hiku Community Board Chair Adele Gardner.

CARRIED

3 NGĀ KŌRERO A TE KAHIKA / MAYORAL ANNOUNCEMENTS

- Acknowledged the passing of Hinewhare Harawira - sister of Hone Harawira and sister in-law of Cr Hilda Halkyard-Harawira.
- Acknowledged the absence of Te Hiku Community Board Chair Adele Gardner whose husband is very unwell.
- Welcomed Te Hiku Community Board Deputy Chair John Stewart who is sitting in on his first Council meeting.
- Acknowledged and welcomed Nicola Smith who has stepped in as Acting Group Manager of Community and Engagement.

- 50th Te Tai Tokerau Kapa Haka Festival which is being livestreamed via Te Hiku Media today and hosted by Te Kura Takiwā o Ōpononi. Also acknowledged all three Community Boards who granted funding towards the festival.
- Regional Deals which are a significant opportunity that have been put up by the current Government. Far North District Council have submitted alongside Whangārei District, Kaipara District and Northland Regional Councils.

4 HE PĀNUI WHAKAMŌTINI / NOTICE OF MOTION

4.1 NOTICE OF MOTION - PIONEER VILLAGE KAIKOHE

Agenda item 5.1 document number A5145291, pages 5 - 69 refers.

RESOLUTION 2025/32

Moved: Cr John Vujcich

Seconded: Kahika - Mayor Moko Tepania

That Council:

- approve additional funding allocation through the remaining Annual Plans within the Long-Term Plan (LTP) 2024-2027, and subsequent Long-Term Plans, to secure two full-time staff positions for Pioneer Village Kaikohe - a Manager and a Curator - to address existing workforce constraints and enhance operational sustainability; and
- include the Pioneer Village Kaikohe in the Arts, Culture, and Heritage Strategy, ensuring recognition of Pioneer Village Kaikohe's contributions and funding for preservation of heritage buildings, collections, and infrastructure upgrades.

In Favour: Kōwhai-Deputy Mayor Kelly Stratford, and Crs Babe Kapa, Penetaui Kleskovic, Steve McNally, Mate Radich and John Vujcich

Against: Crs Ann Court and Felicity Foy

Abstained: Kahika-Mayor Moko Tepania

CARRIED

AT 10:47 AM KŌWHAI-DEPUTY MAYOR KELLY STRATFORD LEFT THE ROOM.

AT 10:48 AM KŌWHAI-DEPUTY MAYOR KELLY STRATFORD RETURNED TO THE ROOM.

5 TE WHAKAAETANGA O NGĀ MENETI O MUA / CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

Agenda item 6.1 document number A5056465, pages 70 - 85 refers.

RESOLUTION 2025/33

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Ann Court

That Council confirm the minutes of the Ordinary Council meeting held 13 March 2025 with an amendment that Cr Penetaui Kleskovic was an apology for lateness rather than absence. Extraordinary Council meetings held 19 March and 2 April 2025 are a true and correct record.

CARRIED

5.2 COMMUNITY BOARD MINUTES - MARCH 2025

Agenda item 8.3 document number A5070104, pages 250 - 257 refers.

RESOLUTION 2025/34

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr John Vujcich

That Council note the following Community Board minutes:

- **18 March 2025 Te Hiku Community Board; and**
- **20 March 2025 Bay of Islands-Whangaroa Community Board.**

CARRIED

AT 11:10 AM CR BABE KAPA LEFT THE ROOM.

AT 11:10 AM CR BABE KAPA RETURNED TO THE ROOM.

THE MEETING ADJOURNED AT 11:13 AM AND RESUMED AT 11:43 AM.

6 NGĀ PŪRONGO / REPORTS

6.1 APPLICATION FOR EASEMENT OVER A RUSSELL ESPLANADE RESERVE

Agenda item 7.1 document number A5089828, pages 86 - 101 refers.

RESOLUTION 2025/35

Moved: Kahika - Mayor Moko Tepania

Seconded: Cr Ann Court

That Council as the administering body of the Local Purpose (Esplanade) Reserve, Lot 5 DP 79476, (without title) and pursuant to its powers under section 48(1) Reserves Act 1977:

1. **determine under section 48(3) Reserves Act 1977 that public notice is not required as the reserve will not be materially altered, and public use and access is not affected; and**
2. **approve the granting of a stormwater drainage easement (shown as B on Plan 24495) over the local purpose reserve, subject to it:**
 - a. **meeting Reserves Act 1977 requirements, at no cost to Council**
 - b. **having a condition imposed that requires the applicant to use materials and design that protect the amenity values of the beach area.**

CARRIED

6.2 GROUND LEASE REQUESTS OVER KAIKOHE LANDFILL

Agenda item 7.2 document number A5094423, pages 102 - 106 refers.

RESOLUTION 2025/36

Moved: Kahika - Mayor Moko Tepania

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Council leave to lie item 7.2 – Ground Lease Requests Over Kaikohe Landfill pending further information.

CARRIED

6.3 NEW GROUND LEASE TO KOHUKOHU BOWLING CLUB INCORPORATED OVER 22 BEACH ROAD, KOHUKOHU

Agenda item 7.3 document number A5094490, pages 107 - 113 refers.

RESOLUTION 2025/37

Moved: Cr John Vujcich

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Council:

- a) commence the process on the granting of a new ground lease to Kohukohu Bowling Club Incorporated over part of the Recreation Reserve being Part Lot 2 DP 23934 and Pt Sec 81 Blk X Mangamuka SD, approximately 2,555.4 square metres, held in New Zealand Gazette 1981 page 1917 held in Record of Title NA636/269;
- b) the terms of the proposed lease shall be:
 - Term: 30 Years (10+10+10)
 - Annual Rental: \$121 plus GST for 2024/25 and reviewed annually in conjunction with the FNDC Fees and Charges Schedule; and
- c) appoint the Kaikohe – Hokianga Community Board to hear any submissions received in response to the consultation process and to make recommendations to Council.

CARRIED

6.4 APPLICATION FOR EASEMENT OVER WAIPAPA ESPLANADE RESERVE

Agenda item 7.4 document number A5102021, pages 114 - 136 refers.

RESOLUTION 2025/38

Moved: Cr Ann Court

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Council as the administering body of the Local Purpose (Esplanade) Reserve, Lot 3 DP 376253, (held in CFR 318792) and pursuant to its powers under section 48(1) Reserves Act 1977:

1. determine under section 48(3) Reserves Act 1977 that public notice is not required as the reserve will not be materially altered, and public use and access is not affected; and
2. approve the granting of a stormwater drainage easement (shown as A on LT Plan 605935) over the local purpose reserve, subject to it:
 - a. meeting Reserves Act 1977 requirements, at no cost to Council
 - b. including a condition that requires the landowner benefiting from the easement to provide at their costs an access structure over the drain, if the reserve becomes part of an accessible network.

CARRIED

6.5 THE STRAND, KORORĀREKA/RUSSELL TRAFFIC TRIAL EXTENSION

Agenda item 7.5 document number A5117808, pages 137 - 147 refers.

RESOLUTION 2025/39

Moved: Cr Ann Court
Seconded: Cr John Vujcich

That Council approve extending the existing Traffic Trial, as currently constructed, until Monday 1 September 2025.

CARRIED

6.6 BAY OF ISLANDS RUN WALK FESTIVAL

Agenda item 7.6 document number A5119750, pages 148 - 153 refers.

RESOLUTION 2025/40

Moved: Cr John Vujcich
Seconded: Kahika - Mayor Moko Tepania

That Council approve the proposed temporary road closures to accommodate the safe operations of the Bay of Islands Run Walk Festival 2025.

CARRIED

6.7 NORTHLAND INC STATEMENT OF INTENT

Agenda item 7.7 document number A5129476, pages 154 - 193 refers.

RESOLUTION 2025/41

Moved: Kahika - Mayor Moko Tepania
Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Council approve the following to be tabled as an agenda item at the 29 April 2025 Joint Regional Economic Development Committee meeting:

That Te Kaunihera o Te Hiku o te Ika / Far North District Council request that the Committee make the following changes to the Northland Inc Statement of Intent 2025/26 – 2028/29

- i) That the Statement of Intent explicitly reference and acknowledge Te Kaunihera o Te Hiku o te Ika / Far North District Council's Te Ao Māori Framework – Te Pae o Uta as a core strategic document driving decision making on economic development in the Far North District.**
- ii) That the Statement of Intent explicitly state that Northland Inc will give effect to Te Pae O Uta when visiting the Far North District and while working within the jurisdiction of Te Kaunihera o Te Hiku o te Ika / Far North District Council.**
- iii) That all listings of Shareholder Councils be done in alphabetical order in the Statement of Intent.**
- iv) That the Statement of Intent contain short biographies and photos of the Northland Inc Board Members and the Elected Members from each Shareholder Council that are on the Joint Regional Economic Development Committee.**
- v) That the Key Performance Indicators in the Statement of Intent for each of the four Pou and five enablers be explicitly based on delivering measurable outcomes and opposed to undertaking activities.**
- vi) That Key Performance Indicators be broken down by Shareholder District and**

- then by ward for Te Kaunihera o Te Hiku o te Ika / Far North District Council.
- vii) That Pou Four – Innovation and Enterprise include the following Key Performance Indicators broken down by Shareholder Council and then by ward in the Far North District;
- Number of new businesses added (net growth)
 - Bankruptcies
 - Unemployment
 - Vacancy rates – commercial
 - Greenfield vs Brownfield new businesses added
 - Increase average salaries/income.
- viii) That the Statement of Intent include Key Performance Indicators that measure how growing relationships contribute to growing the economy.
- ix) That the Statement of Intent include a Key Performance Indicator that measures engagement with Māori establishing businesses in the Far North District.
- x) That all the Key Performance Indicators in the Statement of Intent demonstrate how they will deliver on the long-term (2040) Outcome Indicators captured in Te Rerenga.
- xi) That the Statement of Intent include a Key Performance Indicator for the administration and delivery of regular governance to governance meetings between the Northland Inc Board and the governing bodies of the Shareholder Councils.
- xii) That the Statement of Intent include a requirement to provide regular financial reporting to each Shareholder Council on Northland Inc activities.
- xiii) That the Statement of Intent replace the reference to Return on Investment with a Key Performance Indicator that demonstrates measurable economic growth in the Shareholder Districts therefore demonstrating the value add that Northland Inc brings to each Shareholder District.
- xiv) That the Statement of Intent include a clause that all major projects must be at the approval of the Shareholders and must have explicit objectives that deliver on economic growth Key Performance Indicators distributed across all the Shareholder Districts.
- xv) That Northland Inc focus on the core activities of economic development and growth, be empowered to deliver outcomes based on these activities alone and that this is explicitly captured in the Statement of Intent.
- xvi) That the Statement of Intent remove all references to climate change and climate change related Key Performance Indicators.
- xvii) That Te Kaunihera o Te Hiku o te Ika / Far North District Council does not support the creation of specific roles at Northland Inc for the management and support of inward delegations.
- xviii) That Northland Inc check for grammar and spelling of English and Te Reo in the document before it is finalised
- xix) That the Statement of Intent include reference to Toi Mana.
- xx) That Northland Inc make a submission and advocate for district plan and planning processes relating to economic development.

Abstained: Cr John Vujcich

CARRIED

At 12:23 pm Cr Penetaui Kleskovic left the meeting.

6.8 PROPOSED REMIT - SECURITY SYSTEM PAYMENTS FOR ELECTED MEMBERS

Agenda item 7.8 document number A5133206, pages 194 - 201 refers.

RESOLUTION 2025/42

Moved: Kahika - Mayor Moko Tepania

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That Council

- a) support the Security System Payments remit for submission to Local Government New Zealand; and
- b) support a remit for a national led approach to address the sale alcohol fees schedule.

CARRIED

7 NGĀ PŪRONGO TAIPITOPITO / INFORMATION REPORTS**7.1 COUNCIL OPEN RESOLUTIONS UPDATE APRIL 2025**

Agenda item 8.1 document number A5056509, pages 202 - 219 refers.

RESOLUTION 2025/43

Moved: Cr John Vujcich

Seconded: Kahika - Mayor Moko Tepania

That Council receive the report Council Open Resolution Update April 2025.

CARRIED

7.2 MAYOR AND COUNCILLOR'S REPORTS

Agenda item 8.2 document number A5056543, pages 224 - 224 refers.

RESOLUTION 2025/44

Moved: Cr John Vujcich

Seconded: Kahika - Mayor Moko Tepania

That Council note the reports submitted by Kahika-Mayor Moko Tepania, Kōwhai-Deputy Mayor Kelly Stratford, Cr Court, Cr Halkyard-Harawira, Cr Kapa, Cr Vujcich and tabled member report from Cr Tāmati Rākena and the Local Government New Zealand Four Monthly report that was omitted as an attachment to Kahika-Mayor Moko Tepania's report.

CARRIED

Attachments tabled at meeting

- 1 Kahika Moko Tepania - LGNZ_four-monthly_report_for_members_February_2025
- 2 Members Report - Cr Rākena

At 12:53 pm Kōwhai-Deputy Mayor Kelly Stratford left the room.

At 12:56 pm Kōwhai-Deputy Mayor Kelly Stratford returned to the room.

8 TE WĀHANGA TŪMATAITI / PUBLIC EXCLUDED

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2025/45

Moved: Kahika - Mayor Moko Tepania

Seconded: Kōwhai - Deputy Mayor Kelly Stratford

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Confirmation of Previous Minutes - Public Excluded	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.2 - Community Board Public Excluded Minutes	s48(2)(a)(i) - the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council to deliberate in private on its decision or recommendation where a right of appeal lies to any court or tribunal against the final decision of the Council in these proceedings	s48(2)(a)(i) - the exclusion of the public from the part of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation
<u>Supplementary Item</u> 8.6 - Direction to Fluoridate Water Supplies Kaitāia, Kerikeri - Revisiting the Notice of Motion	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

8.3 - New Lease Request Over Part 6 South Road, Kaitāia - Far North Community Foodbank Trust	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
8.4 - General Employment Matter	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
8.5 - Council Public Excluded Open Resolutions Update April 2025	<p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

And that the Community Board Chairs, Te Hiku Community Board Deputy Chair and Kaiwhakawhiti Reo Kawiti Waetford remain in the public excluded part of the meeting.

CARRIED

DECISIONS AND INFORMATION TO BE RELEASED TO THE PUBLIC:

DIRECTION TO FLUORIDATE WATER SUPPLIES KAITĀIA, KERIKERI – REVISITING THE NOTICE OF MOTION

THAT COUNCIL RECEIVE THE REPORT ‘DIRECTION TO FLUORIDATE WATER SUPPLIES KAITĀIA, KERIKERI - REVISITING THE NOTICE OF MOTION’ AND RESOLVES;

- **NOT TO CANCEL THE FLUORIDATION OF FAR NORTH WATERS UNTIL LOCAL RESIDENTS ON TOWN WATER SUPPLY AGREE TO DO SO; SPECIFICALLY**
- **NOT TO PROHIBIT THE IMPLEMENTATION OF THE DIRECTION TO FLUORIDATE KERIKERI AND KAITĀIA WATER SUPPLIES, ISSUED JULY 2022 PURSUANT TO SECTION 116E OF THE HEALTH ACT 1956 BY THE DIRECTOR-GENERAL OF HEALTH.**

9 KARAKIA WHAKAMUTUNGA / CLOSING PRAYER

Kahika-Mayor Moko Tepania closed the meeting with a karakia at 3:02 pm.

10 MEETING CLOSE

The meeting closed at 3:02 pm.

The minutes of this meeting will be confirmed at the Ordinary Council Meeting held on 8 May 2025.

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CHAIRPERSON